

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
JUNE 22, 2022 MINUTES**

**Board of Directors Regular Board Meeting**

***MISSION STATEMENT***

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** Teleconference

**Board Members Present:** President Crean, Directors Stamey, Parker and Lee

**Board Member(s) Absent:** Vice President Kerr

**1. CALL TO ORDER**

President Crean called the meeting to order at 1:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

District Staff led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

President Crean declared a quorum of the Board was present, and there were no changes to the Agenda.

**4. PUBLIC COMMENT**

There was public comment by Roger Lake and Suzanne Lake about Station 37.

**5. CONSENT CALENDAR**

Motion by Director Lee to approve Consent Calendar Items 5.1 through 5.8; seconded by Director Parker. Motion carried unanimously by roll call vote.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Update on Public Safety for Mental Health Program (Preston Looper).

Chief Meyer announced this presentation. He also announced Vice President Kerr is not present as a Board member but is attending as a member of the public due to an abundance of caution attending in-person while not feeling well.

6.2 Update on San Ramon Valley Fire Protection District Training Center.

Chief Drayton presented the update on the SRVFPD Training Facility. The Board provided direction for staff to find a Construction Manager at Risk for this project.

Board Minutes June 22, 2022

Page 2 of 4

**7. OLD BUSINESS**

**8. NEW BUSINESS**

8.1 Authorize staff to enter into a contract with Chandler Asset Management for investment management services.

Chief Financial Officer Hatfield introduced the presentation by Chandler Asset Management. Motion by Director Parker to authorize staff to enter into a contract with Chandler Asset Management for investment management services; seconded by Director Stamey. Motion carried unanimously by roll call vote.

8.2 Public Hearing and Adoption of the 2022-2023 Annual Operating and Capital Budgets for Fiscal Year 2022-2023. The 2022-2023 Proposed Budget can be found on the District's website at <https://www.firedepartment.org/home/showpublisheddocument/4798>.

President Crean opened the Public Hearing. Chief Meyer, Administrative Services Consultant Ken Campo and Chief Financial Officer Hatfield presented the 2022-2023 Annual Operating and Capital Budgets for Fiscal Year 2022-2023. There was no public comment or Board comment. Motion by Director Stamey to adopt the 2022-2023 Annual Operating and Capital Budgets for Fiscal Year 2022-2023; seconded by Director Lee. Motion carried unanimously by roll call vote. President Crean concluded the Public Hearing.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community were received and acknowledged.

**10. MONTHLY ACTIVITY REPORTS**

10.1 Operations and Training Division - Deputy Chief Frank Drayton  
Operations and Training Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for May 2022.

10.2 EMS Division - Acting EMS Battalion Chief Jonas Aguiar  
EMS Report of monthly activities.

Battalion Chief Jonas Aguiar provided the monthly activities report for May 2022.

10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton  
Fire and Life Safety Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for May 2022.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton  
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for May 2022.

10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan

Communications and Technology Report of monthly activities.

Director of Emergency Communications Pangelinan provided the monthly activities report for May 2022.

10.6 Human Resources Division – Administrative Services Consultant, Ken Campo

Human Resources Report of monthly activities.

Administrative Services Consultant Ken Campo provided the monthly activities report for May 2022.

10.7 Finance Division – Chief Financial Officer, Davina Hatfield

Finance Report of monthly activities.

Chief Finance Officer Hatfield provided the monthly activities report for May 2022.

10.8 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer confirmed his monthly report for May 2022 has already been discussed and thanked the staff for their hard work on the budget.

**11. GOOD OF THE ORDER**

11.1 Comments by Board of Directors.

Director Parker thanked the staff for their hard work and President Crean said to enjoy the recess.

**12. UPCOMING CALENDAR OF EVENTS**

12.1 Next Regular Board Meeting, August 24, 2022 at 1:00 p.m.

President Crean announced the above event on the upcoming calendar.

The Board took a recess at 3:43 p.m. and entered Closed Session at 3:53 p.m.

**13. CLOSED SESSION**

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 6 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

**14. RETURN TO OPEN SESSION**

The Board returned to Open Session at 4:35 p.m.

Board Minutes June 22, 2022


Page 4 of 4


15. **REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

President Crean announced there was no reportable Board action from Closed Session.

16. **ADJOURNMENT**

The regular Board meeting adjourned at 4:35 p.m.

Prepared by: DocuSigned by:  
  
41C9A3F97BD54B3...  
Stephanie Brendlen  
District Clerk

Approved by: DocuSigned by:  
  
00C538999A2A4A7...  
Ryan Crean  
Board President