

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
APRIL 13, 2022 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

Board Members Present: President Crean, Vice President Kerr, Directors Parker and Lee
Pursuant to Government Code Section 54953, Director Stamey present through
teleconference location accessible to the public:
901 Anaconda Court
Castle Rock, CO 80108

Board Member(s) Absent: None

1. CALL TO ORDER

President Crean called the meeting to order at 1:02 p.m.

2. PLEDGE OF ALLEGIANCE

District Staff led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Crean declared a quorum of the Board was present, and there were no changes to the Agenda.

4. PUBLIC COMMENT

There was public comment by Roger Lake.

5. CONSENT CALENDAR

Motion by Director Lee to approve Consent Calendar Items 5.1 through 5.8; seconded by Director Parker.
Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

None.

7. OLD BUSINESS

None.

8. NEW BUSINESS

8.1 Approve the changes to the Memorandum of Understanding between San Ramon Valley Fire Protection District and Local 3546-A IAFF (MOU) and authorize the Fire Chief to execute an updated MOU to reflect such changes.

Chief Meyer presented this item. Motion by Director Parker to approve the changes to the Memorandum of Understanding between San Ramon Valley Fire Protection District and Local 3546-A IAFF (MOU) and authorize the Fire Chief to execute an updated MOU to reflect such changes; seconded by Director Stamey. Motion carried unanimously by roll call vote.

8.2 Approve a 3% wage increase for Deputy Chiefs, the Director of Emergency Communications, and the Chief Financial Officer positions.

Chief Meyer presented this item. Motion by Vice President Kerr to approve a 3% wage increase for Deputy Chiefs, the Director of Emergency Communications, and the Chief Financial Officer positions; seconded by Director Lee. Motion carried unanimously by roll call vote.

8.3 Consider and approve Amendment No. 7 to the Employment Agreement between the San Ramon Valley Fire Protection District and Chief Meyer.

President Crean asked for a motion. Director Lee made a motion to remove Agenda Item No. 8.3 to Closed Session for a brief discussion; no second to Director Lee's motion. President Crean confirmed there were no other comments on this item. Motion by Director Parker to consider and approve Amendment No. 7 to the Employment Agreement between the San Ramon Valley Fire Protection District and Chief Meyer; seconded by Vice President Kerr. Motion carried by roll call vote with Director Lee voting against the motion.

8.4 Approve Employment Agreement with Stephanie Brendlen as District Counsel/District Clerk.

Chief Meyer presented this item. Motion by Director Lee to approve Employment Agreement with Stephanie Brendlen as District Counsel/District Clerk; seconded by Vice President Kerr. Motion carried unanimously by roll call vote.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community were received and acknowledged.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations and Training Division - Deputy Chief Frank Drayton
Operations and Training Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for March 2022.

10.2 EMS Division - Deputy Chief Jim Selover
EMS Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for March 2022.

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- 10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton
Fire and Life Safety Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for March 2022.

- 10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for March 2022.

- 10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

Director of Emergency Communications Denise Pangelinan provided the monthly activities report for March 2022.

- 10.6 Human Resources Division – Financial Consultant, Ken Campo
Human Resources Report of monthly activities.

Chief Meyer provided the monthly activities report for March 2022.

- 10.7 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.

Chief Financial Officer Davina Hatfield provided the monthly activities report for March 2022. Ms. Hatfield reported that due to short turnaround of the April Board meeting, she will have a full Finance Report in June.

- 10.8 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer provided his monthly report for March 2022.

11. GOOD OF THE ORDER

- 11.1 Comments by Board of Directors.

In reply to Vice President Kerr, Chief Finance Officer Hatfield reported the Finance Committee meeting may be scheduled on May 5, 2022. Director Lee appreciates the Chief's working relationship with Labor. Chief Meyer stated there has been a million dollar savings through reorganization plus savings attributable to the mental health funding. President Crean appreciates Local 3546-A and their willingness to take on responsibilities. Vice President Kerr went to the budget workshop for the City and stated the District is in a good position and complimented Finance's work.

12. UPCOMING CALENDAR OF EVENTS

- 12.1 Next Regular Board Meeting, May 16, 2022 at 1:00 p.m.

President Crean announced the above event on the upcoming calendar and said the plan is to meet in-person. Director Parker requested avoiding second Wednesdays for future Board meetings.

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The Board took a recess at 2:14 p.m. and entered Closed Session at 2:45 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

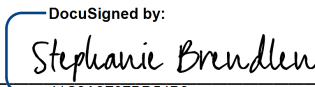
The Board returned to Open Session at 3:35 p.m.

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Crean announced there was no reportable Board action from Closed Session.

16. ADJOURNMENT

The regular meeting concluded at 3:35 p.m.

Prepared by: 
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Stephanie Brendlen
District Clerk

Approved by: 
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Ryan Crean
Board President