

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Retreat**

**March 31, 2022 Minutes**

*Ryan Crean, Board President*

*Jay Kerr, Board Vice President*

*Matthew Stamey, Director, Don Parker, Director, Michelle Lee, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** The Roundhouse, Tenaya Room - 2600 Camino Ramon, San Ramon, CA 94582

**Board Members Present:** President Crean, Vice President Kerr, Directors Stamey, Parker and Lee

**Board Member Absent:** None

**1. CALL TO ORDER**

President Crean called the meeting to order at 10:03 a.m.

**2. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

President Crean declared a quorum of the Board was present; and there were no changes to the Agenda.

**3. PUBLIC COMMENT**

Roger Lake introduced himself. Mr. Lake stated he supports mutual aid for Station 37, which has been used by Station 37 volunteers in the past primarily for wildland fires.

**4. GENERAL BUSINESS**

4.1 Update on Goals from 2021-2022. Identify and Prioritize 2022-2023 Goals.

Chief Meyer welcomed everyone to the annual retreat stating that this would be an informal meeting and he would appreciate feedback on the presentations given by Executive Staff. Staff updated their division goals from 2021-2022 and identified and prioritized their division goals for 2022-2023. During the meeting, there were lengthy discussions between the Board and Staff regarding the 2022-2023 goals, with the Board asking numerous questions throughout the meeting that were answered by the Staff. The Board Retreat concluded with the Board and Executive Staff discussing the 2022-2023 goals for the Fire Chief and Board.

The Board took a recess from 12:38 p.m. to 12:54 p.m. The Board took a second recess at 2:10 p.m. and entered Closed Session at 2:26 p.m.

**5. CLOSED SESSION**

5.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section

54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

- 5.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: FIRE CHIEF  
Personnel Committee Report. Review of Fire Chief performance evaluation and employment contract.  
Pursuant to California Government Code Section 54957(b).

6. **RETURN TO OPEN SESSION**

The Board returned to Open Session at 3:37 p.m.

7. **REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

President Crean announced there was no reportable Board action from Closed Session.

8. **GOOD OF THE ORDER**

- 8.1 Comments by Board of Directors.

There were no comments made by the Board.

9. **ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY APRIL 13, 2022 at 1:00 P.M. VIA ZOOM.**

The Board of Directors Retreat concluded at 3:37 p.m.

Prepared by: \_\_\_\_\_  
Stephanie Brendlen  
District Clerk

Approved by: \_\_\_\_\_  
Ryan Crean  
Board President