

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

March 23, 2022 – 3:00 p.m.

Ryan Crean, Board President

Jay Kerr, Board Vice President

Matthew Stamey, Director, Don Parker, Director, Michelle Lee, Director

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Pursuant to Assembly Bill 361 and the Ralph M. Brown Act (Government Code section 54950 et seq.), this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public, participating Board Members will not be physically in attendance but will be available remotely via video conference and by phone. Although there will be no physical location for members of the public to participate in the meeting, members of the public will have the opportunity to address the Board directly during the Public Comment period by participating in the meeting through Zoom, a call-in option, or written comment. All votes shall be by roll call due to Board Members participating by teleconference.

HOW TO PARTICIPATE IN THE MEETING REMOTELY VIA ZOOM

Participate via Zoom by joining the webinar online at:

<https://srvfpd.zoomgov.com/j/1613382718?pwd=WUtPV01zb0laOXJjYzNQcHBhYjQ2UT09>

Meeting Details:

Webinar ID: 161 338 2718

Passcode: SRVF

When connected, **click the “Raise Your Hand” button** to request to speak during the Public Comment period. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted.

HOW TO PARTICIPATE IN THE MEETING REMOTELY BY PHONE

Listen or participate with an Audio Only connection by telephone, using the dial-in information below:

Meeting Details:

Phone Number: +1 (669) 254-5252

Webinar ID: 161 338 2718

When connected, enter ***9 on your telephone to “Raise Your Hand”** and request to speak during the Public Comment period. When it is your turn, you will be allowed to speak and prompted **to enter *6 on your phone to unmute yourself**. You will have up to 3 minutes to make your comment. After the allotted time, you will then be re-muted.

HOW TO SUBMIT WRITTEN PUBLIC COMMENT

Members of the public may submit written public comment via email to PublicComment@srvfire.ca.gov prior to

the end of the Public Comment period. Please include “Public Comment 3/23/22” in the subject line and the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. In the body of the email, please include your name. The District reserves the right to read comments received prior to the start of the meeting into the record or include the emailed comment in the next month’s Board packet, depending on the length of the email.

AGENDA

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

4. **PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act, members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be up limited to three (3) minutes.

5. **CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

5.1 Approve the demand register for the period February 14, 2022 through March 16, 2022 in the amount of \$8,851,237.80.

5.2 Approve the Board Minutes from the February 23, 2022 Regular Board Meeting.

5.3 Approve salary, payroll taxes and retirement contributions for the month of February 2022 in the amounts of \$5,204,823.95.

5.4 Adopt Resolution No. 2022-06 of the Board of Directors of the San Ramon Valley Fire Protection District Re-ratifying the Proclamation of a State of Emergency by Governor Newsom March 4, 2020, and Re-authorizing Teleconference Meetings Under Assembly Bill 361 for a Period of Thirty Days.

5.5 Authorize staff to purchase Phoenix G2 Fire Station Alerting in an amount not to exceed \$310,300.

5.6 **Personnel Actions:**

Step Increases:

Approve staff recommendation to award the following step increase, effective April 1, 2022:

Firefighter Albert Glancy to Firefighter 5, step 6

New Hires:

Confirmation of Employment effective, March 1, 2022. Approve staff recommendation to hire:

2022 Single Role Paramedic Academy

DeAndre Espinoza for Single Role Paramedic, step 1

Rousslen Corella Rodriguez for Single Role Paramedic, step 1
Justin McCabe for Single Role Paramedic, step 1
Hunter Clement for Single Role Paramedic, step 1
Emmett Theodore for Single Role Paramedic, step 1
Anthony Hazel for Single Role Paramedic, step 1
Kyle Drohan for Single Role Paramedic, step 1

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Introduction of 2022-I Single-Role Paramedic Academy.
- 6.2 Presentation of District's Annual Comprehensive Financial Report (ACFR) for Fiscal Year Ended June 30, 2021, by Ahmed Badawi, CPA with Badawi & Associates. ACFR for Fiscal Year Ended June 30, 2021 located on the District website at: <https://www.firedepartment.org/home/showdocument?id=4728>

7. OLD BUSINESS

- 7.1 Approve First Amendment and Restatement to the Dispatch Service Agreement Between the San Ramon Valley Fire Protection District and City of San Ramon.

8. NEW BUSINESS

- 8.1 Authorize staff to develop a contract with the Leader REF Group for the purchase and delivery of one (1) Type 2 Sprinter Van 2500 4x2 ambulances per District specifications, including independent equipment purchases and installation into finished ambulances, for a cost not to exceed \$175,000; and further authorize the necessary budget adjustments to reflect the purchase and funding of Sprinter Van ambulance.
- 8.2 Staff recommends approval of the Memorandum of Understanding Between San Ramon Valley Fire Protection District and International Association of Firefighters Local 3546-B.
- 8.3 Accept by simple motion the Behavioral Health Justice Intervention Services Grant Award in the amount of \$390,000.00 and authorize the appropriate budget adjustments to reflect the grant revenue and expenditures.
- 8.4 Public Safety for Mental Health Program. Authorize staff to enter into the attached contract with Full Tilt Strategies LLC for Behavioral Health Response and Wellbeing Solutions in the amount of \$350,000; and provide ancillary support to the mental health care initiative with associated costs in the areas of medical direction, analytics and legal support in an amount not to exceed \$350,000.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community.

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations and Training Division - Deputy Chief Frank Drayton
Operations and Training Report of monthly activities.
- 10.2 EMS Division - Deputy Chief Jim Selover
EMS Report of monthly activities.
- 10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton

Fire and Life Safety Report of monthly activities.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton

Fleet and Facilities Report of monthly activities.

10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan

Communications and Technology Report of monthly activities.

10.6 Human Resources Division – Financial Consultant, Ken Campo

Human Resources Report of monthly activities.

10.7 Finance Division – Financial Consultant, Ken Campo

Finance Report of monthly activities.

10.8 Fire Chief – Fire Chief, Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

11.1 Comments by Board of Directors.

11.2 NorCal First Alarm Girls Fire Camp.

12. UPCOMING CALENDAR OF EVENTS

12.1 Next Regular Board Meeting, April 13, 2022 at 1:00 p.m. via Zoom.

12.2 Board Retreat, March 31, 2022 at 10:00 a.m., Roundhouse.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

13.2 PUBLIC EMPLOYMENT: District Counsel/District Clerk

Pursuant to Government Code Section 54957(b)(1) and 54954.5(e).

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING.

Prepared by:

DocuSigned by:

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Stephanie Brendlen, District Clerk

35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.