

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Monday, April 30, 2018 – 1:00 p.m.

*Matthew Stamey ~ Board President
H. Jay Kerr, Board Vice-President ~ Chris Campbell, Director
Don Parker, Director ~ Dominique Yancey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period March 17, 2018, through April 18, 2018 in the amount of \$1,180,177.72.
- 5.2 Approve the Board minutes from the Regular March 28, 2018 Regular Board Meeting; and approve the minutes from the April 18, 2018 Board Retreat.
- 5.3 Approval of salary and payroll taxes and retirement contributions for the month of March 2018 in the amount of \$4,525,214.77.

- 5.4 Authorization to amend Master Equity Lease Agreement with Enterprise Fleet Management for acquisition of three command vehicles.
- 5.5 Authorization of a \$78,000 annual subscriber payment to EBRCSA.
- 5.6 Approval the continued appointment of Susan F. Brooks as District Clerk subject to the 960 hour/fiscal year constraint for retired annuitants.
- 5.7 Approval of contract with Ken Campo for consulting services commencing May 1, 2018, and ending November 1, 2020.
- 5.8 Authorization of payment to TriTech Software Systems for software maintenance and support in the amount of \$109,554.67.
- 5.9 Authorization of a progress payment to ENGEO for environmental remediation review services in the amount of \$25,270.67.
- 5.10 Authorization to enter into a contract with Jeff Katz Architecture to develop a Public Safety Facility concept plan not to exceed \$80,000.
- 5.11 Authorization to enter into an agreement with Definitive Networks, Inc., for mobile technology hardware and support services in an amount not to exceed \$16,500 per month.
- 5.12 Review the Quarterly Investment Report for the quarter ended March 31, 2018.
- 5.13 **Personnel Actions:**

Promotions

March 1 through April 30, 2018

Deputy Chief

1. Approve staff recommendation to award a Promotion to Frank Drayton, Fire and Life Safety Manager to Deputy Fire Chief/Fire Marshal, Step 3; effective April 1, 2018.

Training Captain

2. Approve staff recommendation to award a Promotion to Jonas Aguiar, Captain 2 to Training Captain 8, Step 6; effective April 1, 2018.

Captain

3. Approve staff recommendation to award a Promotion to Benjamin Wylie, Engineer 2 to Captain 2, Step 5; effective April 1, 2018.
4. Approve staff recommendation to award a Promotion to Demian Bannister, Firefighter 5 to Captain 10, Step 3; effective April 1, 2018.
5. Approve staff recommendation to award a Promotion to David Garcia, Firefighter 5 to Captain 10, Step 3; effective April 1, 2018.
6. Approve staff recommendation to award a Promotion to John Martin, Firefighter 5 to Captain 10, Step 3; effective April 1, 2018.
7. Approve staff recommendation to award a Promotion to Eric Sabye, Engineer 4 to Captain 10, Step 5; effective April 1, 2018.

Engineer

8. Approve staff recommendation to award a Promotion to Christopher Conley, Firefighter 5 to Engineer 4, Step 6; effective March 1, 2018.
9. Approve staff recommendation to award a Promotion to Scott Dwyer, Firefighter 5 to Engineer 4, Step 6; effective April 1, 2018.
10. Approve staff recommendation to award a Promotion to Nathan Smith, Firefighter 5 to Engineer 4, Step 6; effective April 1, 2018.
11. Approve staff recommendation to award a Promotion to Brian Olson, Firefighter 5 to Engineer 4, Step 6; effective April 1, 2018.
12. Approve staff recommendation to award a Promotion to Anthony Romero, Firefighter 5 to Engineer 4, Step 6; effective April 1, 2018.

13. Approve staff recommendation to award a Promotion to Christopher Stevenson, Firefighter 5 to Engineer 4, Step 6; effective April 1, 2018.
14. Approve staff recommendation to award a Promotion to Michael Bakalar, Firefighter 6 to Engineer 5, Step 6; effective April 1, 2018.

Appointment

1. Approve staff recommendation to appoint Donna Marhenke, Board Clerk, to Fire and Life Safety Inspector 1, Step 6; effective April 1, 2018.

Merit Salary Increases and New Hires

April 1 through April 30, 2018

Personnel Actions:

Merit Increases

1. Approve staff recommendation to award a merit salary increase to Firefighter 5, Jason Alaga, to Step 2; effective April 1, 2018.
2. Approve staff recommendation to award a merit salary increase to Firefighter 5, Chad Bower, to Step 2; effective April 1, 2018.
3. Approve staff recommendation to award a merit salary increase to Firefighter 5, Sean Carrillo, to Step 2; effective April 1, 2018.
4. Approve staff recommendation to award a merit salary increase to Firefighter 5, Joseph Corbett, to Step 2; effective April 1, 2018.
5. Approve staff recommendation to award a merit salary increase to Firefighter 5, Albert Glancy, to Step 2; effective April 1, 2018.
6. Approve staff recommendation to award a merit salary increase to Firefighter 5, Garrett McIntyre, to Step 2; effective April 1, 2018.
7. Approve staff recommendation to award a merit salary increase to Firefighter 5, Michael Price, to Step 2; effective April 1, 2018.
8. Approve staff recommendation to award a merit salary increase to Public Safety Dispatcher 2, Dina Khanachet Taylor, to Step 5; effective April 1, 2018.
9. Approve staff recommendation to award a merit salary increase to Public Safety Dispatcher 2, Stephen Rodwell, to Step 5; effective April 1, 2018.
10. Approve staff recommendation to award a merit salary increase to Public Safety Dispatcher 2, Nathan Sill, to Step 5; effective April 1, 2018.

New Hires

1. Confirmation of Employment. Approve staff recommendation to hire Davina Hatfield as Finance Controller, Step 6; effective April 9, 2018.

General Salary Increase

1. Approve a 3% general salary increase for non-represented employees, including part-time Dispatchers and CERT Coordinator employees, as approved by the Board of Directors on March 22, 2017. The following non-represented classifications are included: Deputy Fire Chief, Director of Emergency Communications and Finance Controller. The following non-represented classifications are excluded

from receiving this increase: Fire Chief, Human Resources Director, Technology Systems Manager and Chief Financial Officer.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Presentation of donation from Local 3546 to Muscular Dystrophy Association.

7. OLD BUSINESS

7.1 Finalize changes to goals presented at April 18, 2018 Board Retreat.

7.2 Consideration of amendment to agreement for Legal Counsel services.

8. NEW BUSINESS

8.1 Public Hearing to consider Approval of Resolution No. 2018-03 Increasing the First Responder Assessment without Transport Fee and Ambulance Transport Fees and Charges.

8.2 Public Hearing to consider Approval of Resolution No. 2018-04 increasing Existing Schedule of Fees.

8.3 Approval of Resolution No. 2018-05 approving amendments to the Districts Conflict of Interest Code.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities.

10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.

10.3 Logistics – Deputy Chief, Frank Drayton
Logistics Report of monthly activities.

10.4 Fire and Life Safety Division – Deputy Chief, Frank Drayton
Fire and Life Safety Report of monthly activities.

10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communication Report of monthly activities.

10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong
Human Resources Report of monthly activities.

10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

10.7(a) 2017-2018 Budget Review

10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Selection of Date for Board Budget Workshop.
- 11.2 Confirmation of month of July for summer recess.

12. UPCOMING CALENDAR OF EVENTS

- May 10, 2018 – Street Smarts Advisory Committee Meeting-San Ramon City Hall-noon
- May 12, 2018 – Senior Pancake Breakfast – 8:30 a.m. (Alcosta Senior and Community Center).
- May 22-23, 2018 – Special District Legislative Days Sacramento
- May 23, 2018 – 1:00 p.m. Regular Board Meeting
- May 28, 2018 – Memorial Day Holiday

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2).
Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE BOARD RETREAT ON WEDNESDAY MAY 23, 2018 AT 1:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on April 25, 2018 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.

CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 3/17/2018 Through 4/18/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
220020	3/29/2018	AARON DRAKE	175.00	Reimb PALS Recertification
220021	3/29/2018	ACC BUSINESS	1,185.00	Ethernet Access Cost 2/11/18-3/10/18
220022	3/29/2018	ACCUPRINT	755.86	Print-Draft Patient Care Reports (5500)
04/05/18-01	4/5/2018	ACE AUTO REPAIR AND TIRE CENTER	2,708.88	Front End Repairs-Unit 707
04/05/18-02	4/5/2018	ACE AUTO REPAIR AND TIRE CENTER	825.83	Reductant Heater Repair-Unit 708
04/05/18-03	4/5/2018	ACE AUTO REPAIR AND TIRE CENTER	3,023.00	List Repairs-Unit 733
04/05/18-04	4/5/2018	ACE AUTO REPAIR AND TIRE CENTER	22.63	New Wipers-Unit 342
04/05/18-05	4/5/2018	ACE AUTO REPAIR AND TIRE CENTER	2,257.04	Front End Repairs-Unit 700
220076	4/5/2018	AD CLUB	180.00	Job Postings-District Aide/Reserve Firefighter
220023	3/29/2018	AIRGAS USA LLC	111.15	Oxygen Tank Cylinders 3/12/18
	3/29/2018	AIRGAS USA LLC	598.75	Oxygen Tank Cylinders 3/19/18
	3/29/2018	AIRGAS USA LLC	142.60	Oxygen Tank Cylinders 3/5/18
220077	4/5/2018	AIRGAS USA LLC	206.34	Oxygen Tank Cylinder Rental-March 2018
	4/5/2018	AIRGAS USA LLC	289.45	Oxygen Tank Cylinders 3/26/18
219986	3/22/2018	ALAMEDA COUNTY FIRE DEPARTME...	1,029.44	Cleaned Cables/Replaced Starter/Bolt PS Hose-Unit 527
	3/22/2018	ALAMEDA COUNTY FIRE DEPARTME...	6,731.49	Repair/Replaced Bad Fuse/New Pump/All Seals-Unit 659
	3/22/2018	ALAMEDA COUNTY FIRE DEPARTME...	326.34	Replaced Valve Due to Leak-Unit 609
219987	3/22/2018	ALERT ALL CORP	29.98	Videos-Fire Safety Presentations to Elementary Schools (2)
03/29/18-01	3/29/2018	ALL STAR FIRE EQUIPMENT INC	30.00	SCBA Repair During Flow Testing
03/29/18-02	3/29/2018	ALL STAR FIRE EQUIPMENT INC	545.27	SCBA Repair During Flow Testing
03/29/18-03	3/29/2018	ALL STAR FIRE EQUIPMENT INC	136.32	SCBA Repair During Flow Testing
03/29/18-04	3/29/2018	ALL STAR FIRE EQUIPMENT INC	30.00	SCBA Repair During Flow Testing
03/29/18-05	3/29/2018	ALL STAR FIRE EQUIPMENT INC	718.63	Phenix Leather Helmet-S Sauve
03/29/18-06	3/29/2018	ALL STAR FIRE EQUIPMENT INC	170.53	SCBA Voice Amp Repair
04/12/18-01	4/12/2018	ALL STAR FIRE EQUIPMENT INC	738.81	Rain Coats-District Aides/Wendel
04/12/18-02	4/12/2018	ALL STAR FIRE EQUIPMENT INC	1,205.67	P100/SCBA Mask Fit Test/Head Straps (23)
220024	3/29/2018	AMAZON COM CREDIT SERVICES	90.00	Clorox Bleach (3 Boxes)-Admin Locker Room Showers
	3/29/2018	AMAZON COM CREDIT SERVICES	160.16	Filters-Fridge/Shop Vac Stn 32
220025	3/29/2018	ANTHEM BLUE CROSS	139.50	Ambulance Refund
220078	4/5/2018	AP TRITON LLC	4,166.66	EMS Advocate Consulting Services-March 2018
220026	3/29/2018	ATT MOBILITY	701.63	Cell Phones/Mobile Data 1/27/18-2/26/18
220079	4/5/2018	BAUER COMPRESSORS	1,021.64	Annual Service-Unit 805
220130	4/12/2018	BAYSPORT PREVENTIVE MEDICAL GR	4,612.00	Wellness Fitness Physicals
03/22/18-01	3/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 30 Bio-Hazard Waste Collection Service 3/12/18
03/22/18-02	3/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 31 Bio-Hazard Waste Collection Service 3/12/18
03/22/18-03	3/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 32 Bio-Hazard Waste Collection Service 3/12/18
03/22/18-04	3/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 33 Bio-Hazard Waste Collection Service 3/12/18
03/22/18-05	3/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 34 Bio-Hazard Waste Collection Service 3/12/18
03/22/18-06	3/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 35 Bio-Hazard Waste Collection Service 3/12/18
03/22/18-07	3/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 36 Bio-Hazard Waste Collection Service 3/12/18

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From 3/17/2018 Through 4/18/2018

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03/22/18-08	3/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 38 Bio-Hazard Waste Collection Service 3/12/18
03/22/18-09	3/22/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 39 Bio-Hazard Waste Collection Service 3/12/18
03/29/18-07	3/29/2018	BOUNDTREE MEDICAL LLC	142.89	Pharmaceutical Supplies
03/29/18-08	3/29/2018	BOUNDTREE MEDICAL LLC	2,244.16	Medical Equip-Plueral Decompression Kits/Shears
03/29/18-09	3/29/2018	BOUNDTREE MEDICAL LLC	106.68	Medical Equip-Plueral Decompression Kits/Shears
03/29/18-10	3/29/2018	BOUNDTREE MEDICAL LLC	835.00	Pharmaceutical Supplies
03/29/18-11	3/29/2018	BOUNDTREE MEDICAL LLC	77.28	Medical Equip-Plueral Decompression Kits/Shears
03/29/18-12	3/29/2018	BOUNDTREE MEDICAL LLC	651.40	Medical Equipment
03/29/18-13	3/29/2018	BOUNDTREE MEDICAL LLC	234.20	Pharmaceutical Supplies
03/29/18-14	3/29/2018	BOUNDTREE MEDICAL LLC	2,892.97	Medical Supplies
03/29/18-15	3/29/2018	BOUNDTREE MEDICAL LLC	191.85	Medical Supplies
03/29/18-16	3/29/2018	BOUNDTREE MEDICAL LLC	156.60	Pharmaceutical Supplies
04/05/18-06	4/5/2018	BOUNDTREE MEDICAL LLC	186.60	Medical Supplies
04/05/18-07	4/5/2018	BOUNDTREE MEDICAL LLC	479.04	Pharmaceutical Supplies
04/05/18-08	4/5/2018	BOUNDTREE MEDICAL LLC	4,774.73	Medical Supplies
04/05/18-09	4/5/2018	BOUNDTREE MEDICAL LLC	18.08	Medical Supplies
04/05/18-10	4/5/2018	BOUNDTREE MEDICAL LLC	966.21	Pharmaceutical Supplies
04/05/18-11	4/5/2018	BOUNDTREE MEDICAL LLC	117.00	Pharmaceutical Supplies
04/05/18-12	4/5/2018	BOUNDTREE MEDICAL LLC	117.00	Pharmaceutical Supplies
04/05/18-13	4/5/2018	BOUNDTREE MEDICAL LLC	117.00	Pharmaceutical Supplies
04/05/18-14	4/5/2018	BOUNDTREE MEDICAL LLC	4.52	Medical Supplies
04/05/18-15	4/5/2018	BOUNDTREE MEDICAL LLC	285.54	Medical Equipment
04/12/18-03	4/12/2018	BOUNDTREE MEDICAL LLC	313.20	Pharmaceutical Supplies
04/12/18-04	4/12/2018	BOUNDTREE MEDICAL LLC	399.70	Pharmaceutical Supplies
04/12/18-05	4/12/2018	BOUNDTREE MEDICAL LLC	620.85	Medical Supplies
04/12/18-06	4/12/2018	BOUNDTREE MEDICAL LLC	399.70	Pharmaceutical Supplies
220080	4/5/2018	BRANDON J EYNCK	175.00	Reimb ACLS Recertification
220081	4/5/2018	BUCHANAN AUTO ELECTRIC INC	962.31	New Batteries USAR-Shop
	4/5/2018	BUCHANAN AUTO ELECTRIC INC	1,082.71	New Batteries-Unit 702, 705, Shop
	4/5/2018	BUCHANAN AUTO ELECTRIC INC	562.15	New Batteries-Unit 803
220131	4/12/2018	CA STATE DEPARTMENT OF JUSTICE	49.00	Fingerprinting Applicant
220082	4/5/2018	CALIFORNIA UST SERVICES	75.00	Service Call-Diesel Dispenser Measurement Gauge #32
	4/5/2018	CALIFORNIA UST SERVICES	150.00	Service Call-Fuel Stn 34/Nozzle Stn 35
Wire 3/26/18	3/26/2018	CaPERS CERBT (OPEB)	257,949.00	FY 17/18 OPEB Contribution Prefunding-March 2018
04/12/18-07	4/12/2018	CCC EMPLOYEES RETIREMENT ASS...	452,584.87	Employee Retirement Contributions-3/18
219988	3/22/2018	CCC PUBLIC WORKS DEPARTMENT	1,897.95	Permit EL1228489/EL1632897/ES1329743/LP0902026-New Stn 32
220132	4/12/2018	CHAD BOWER	210.00	Reimb ITLS Recertification
220083	4/5/2018	CHRIS QUIRK	130.00	Reimb Earpiece For CERT Comm Equipment
219989	3/22/2018	CHRISTOPHER STEVENSON	200.00	Reimb Paramedic Recertification
220084	4/5/2018	CINTAS CORPORATION	37.15	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-3/14/18

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 3/17/2018 Through 4/18/2018

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
	4/5/2018	CINTAS CORPORATION	82.19	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-3/21/18
	4/5/2018	CINTAS CORPORATION	82.19	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-3/7/18
	4/5/2018	CINTAS CORPORATION	54.56	Stn 32 Carpet Runners Clean Fee-3/8/18
220027	3/29/2018	CITRIX SYSTEMS INC	1,700.00	Citrix Maintenance
220028	3/29/2018	CLIFFORD SCOTT BUXTON	1,245.00	CERT Instructor (41.5 hours) 3/1/18-3/26/18
220085	4/5/2018	CLIFFORD SCOTT BUXTON	141.71	Reimb Snacks/Pizza-CERT Class
219990	3/22/2018	COMCAST	151.08	Stn 31 High Speed Internet 3/23/18-4/22/18
219991	3/22/2018	COMCAST	300.39	Admin Cable Service/High-Speed Internet 3/17/18-4/16/18
219992	3/22/2018	COMCAST	146.08	Stn 34 High Speed Internet 3/15/18-4/14/18
220029	3/29/2018	COMCAST	244.68	Stn 31 Cable Service 3/26/18-4/25/18
	3/29/2018	COMCAST	182.36	Stn 33 Cable Service 4/1/18-4/30/18
	3/29/2018	COMCAST	190.29	Stn 39 Cable Service 4/1/18-4/30/18
220030	3/29/2018	COMCAST	106.08	Alamo Webcam High-Speed Internet 3/27/18-4/26/18
220031	3/29/2018	COMCAST	183.72	Stn 35 Cable Service 3/27/18-4/26/18
220032	3/29/2018	COMCAST	171.51	Training Site High Speed Internet/Cable Svc 3/26-4/25/18
220033	3/29/2018	COMCAST	175.24	Stn 34 Cable Service 3/27/18-4/26/18
	3/29/2018	COMCAST	241.17	Stn 36 Cable Service 3/26/18-4/25/18
	3/29/2018	COMCAST	221.79	Stn 38 Cable Service 3/27/18-4/26/18
220086	4/5/2018	COMCAST	146.08	Stn 30 High-Speed Internet 3/30/18-4/29/18
	4/5/2018	COMCAST	146.08	Stn 33 High-Speed Internet 3/31/18-4/30/18
	4/5/2018	COMCAST	146.08	Stn 36 High-Speed Internet 4/1/18-4/30/18
220133	4/12/2018	COMCAST	228.70	Stn 30 Cable Service 4/13/18-5/12/18
220134	4/12/2018	COMCAST	236.08	Stn 32 High Speed Internet 4/6/18-5/5/18
	4/12/2018	COMCAST	146.08	Stn 35 High Speed Internet 4/8/18-5/7/18
220135	4/12/2018	COMCAST	135.79	Stn 32 Cable Service 4/4/18-5/3/18
220136	4/12/2018	COMCAST	146.08	Stn 39 High Speed Internet 4/9/18-5/8/18
220137	4/12/2018	COMCAST	247.73	Stn 38 Cable Service 4/8/18-5/7/18
220034	3/29/2018	CONCORD UNIFORMS	548.81	Class A Uniform Coat/Shoes-Fredrickson
220138	4/12/2018	CONCORD UNIFORMS	90.21	Uniform Pants-D Pangelinan
220087	4/5/2018	CUSHING PAINTING AND DRYWALL	350.00	Patch/Paint Damaged Area-Stn 36 Bathroom Door
220088	4/5/2018	DAMON PELLEGRINI	200.00	Reimb Paramedic Recertification
220089	4/5/2018	DANIELLE BELL	127.09	Reimb Supplies for Simulate Triage/Misc Supplies
220090	4/5/2018	DANVILLE CHAMBER OF COMMERCE	310.00	Membership Dues
220139	4/12/2018	DEBBIE FARIA	240.30	Reimb Uniform Shoes
220091	4/5/2018	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-April 2018
	4/5/2018	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-April 2018
219993	3/22/2018	DEL CONTES LANDSCAPING INC	2,131.00	Admin/Stn 38/Stn 30/Stn 35/Stn 31 Landscape Maint-3/18
219994	3/22/2018	DELL MARKETING LP	3,113.55	Virus Scan Software Renewal
220035	3/29/2018	DELL MARKETING LP	11,151.95	BC Laptops/Monitors/Docking Stations
219995	3/22/2018	DEMIAN BANNISTER	198.75	Reimb PALS Recertification

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 3/17/2018 Through 4/18/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
220092	4/5/2018	DENTONI TRUCK PARTS AND SERVICE	1,445.05	Suspension Work-Unit 350
220093	4/5/2018	DIABLO PRINTING AND COPYING	92.02	Business Cards-F Drayton
220140	4/12/2018	DINA KHANACHET TAYLOR	124.83	Reimb Mileage/Meals-EFD 2/21/18-2/23/18
219996	3/22/2018	DIRECTV	70.99	Cable Service 3/12/18-4/11/18
04/05/18-16	4/5/2018	DON HOMAN	25.00	Water Tank Lease-4/1/18
220141	4/12/2018	DR ASSOCIATES INTERNATIONAL	750.00	Pre-employment Background Investigation
220094	4/5/2018	DUBLIN SAN RAMON SERVICES DIST...	148.61	Stn 30-Recycled Water Service 2/1-3/31/18
219997	3/22/2018	EBMUD	597.46	Stn 36 Water Service (Meter 1.0) 1/10/18-3/13/18
	3/22/2018	EBMUD	233.06	Stn 36 Water Service (Meter 1.5) 1/10/18-3/13/18
	3/22/2018	EBMUD	458.56	Stn 36 Water Service (Meter 6.0) 1/10/18-3/13/18
220036	3/29/2018	EBMUD	647.66	Admin Water Service (Meter 1.5) 1/12/18-3/15/18
	3/29/2018	EBMUD	458.56	Admin Water Service (Meter 6.0) 1/12/18-3/15/18
220095	4/5/2018	EBMUD	234.76	Old Stn 32 Water Service (Meter 1.0) 1/22/18-3/22/18
220142	4/12/2018	EBMUD	589.21	Stn 31 Water Service (Meter 2.0) 1/31/18-4/4/18
	4/12/2018	EBMUD	234.58	Stn 31 Water Service (Meter 4.0) 1/31/18-4/4/18
	4/12/2018	EBMUD	516.95	Stn 31 Water Service (Meter 5/8) 1/31/18-4/4/18
	4/12/2018	EBMUD	458.56	Stn 31 Water Service (Meter 6.0) 1/31/18-4/4/18
	4/12/2018	EBMUD	251.41	Stn 34 Water Service (Meter 1.0) 1/29/18-3/29/18
	4/12/2018	EBMUD	234.58	Stn 34 Water Service (Meter 4.0) 1/29/18-3/29/18
219998	3/22/2018	ED JONES COMPANY INC	109.18	Name Bars-Bell/Drayton
220037	3/29/2018	ED JONES COMPANY INC	581.10	Badges in Wallets-Dakin/Purnell/Spivey
220038	3/29/2018	EDITH FARRELL	130.00	HeartSafe Instructor-Stone Valley Middle School 3/26/18
03/22/18-10	3/22/2018	EFAX CORPORATE	130.70	eFax Usage-2/18
220096	4/5/2018	ELECTRONIC INNOVATIONS INC	195.00	Repair Keypad Connection-Stn 36 Main Gate
	4/5/2018	ELECTRONIC INNOVATIONS INC	342.17	Replaced Batteries-Stn 30 Security Gate
220039	3/29/2018	ERIC SABYE	431.52	Reimb Class A Uniform Jacket
220097	4/5/2018	FARIA AJF PARTNERSHIP LP	5,800.00	Refund Plan Review Overpayment
219999	3/22/2018	FEDERAL EXPRESS	24.23	Health Questionnaires to DMV
220040	3/29/2018	GALLS LLC	34.10	Uniform Belt-Castro
220041	3/29/2018	GALLS LLC	34.10	Uniform Belt-Hubbard
220143	4/12/2018	GALLS LLC	34.41	Uniform Belt-Laugero
220144	4/12/2018	GEHA	446.00	Ambulance Refund
220098	4/5/2018	GOLDEN STATE FLEET SVCS INC	562.50	Tow To Dublin Chevrolet-Unit 706
220000	3/22/2018	GOVT FINANCE OFFICERS ASSOCIAT...	505.00	2016/17 CAFR Award Application
220099	4/5/2018	HAVE AIR WILL TRAVEL INC	105.00	Repair Flat-Unit 704
	4/5/2018	HAVE AIR WILL TRAVEL INC	180.00	Repair Flat-Unit 707
	4/5/2018	HAVE AIR WILL TRAVEL INC	491.40	Service Call/Mounts/Dismounts New Tires (2)-Unit 700
	4/5/2018	HAVE AIR WILL TRAVEL INC	491.40	Service Call/Mounts/Dismounts New Tires (2)-Unit 707
	4/5/2018	HAVE AIR WILL TRAVEL INC	566.40	Service Call/Mounts/Dismounts New Tires (2)-Unit 733
	4/5/2018	HAVE AIR WILL TRAVEL INC	907.80	Service Call/Mounts/Dismounts New Tires (4)-Unit 707

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<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
220001	3/22/2018	HEARTSCAN	250.00	Wellness Fitness Heart Scan Imaging 2/17/18-Cochran
04/05/18-17	4/5/2018	HI TECH EMERGENCY VEHICLE SVC	1,212.72	Repair Auto Locks/Damaged Door-Unit 527
04/05/18-18	4/5/2018	HI TECH EMERGENCY VEHICLE SVC	459.89	Seat Belts-Unit 546
04/05/18-19	4/5/2018	HI TECH EMERGENCY VEHICLE SVC	1,085.63	Aerial Repair-Unit 524
04/05/18-20	4/5/2018	HI TECH EMERGENCY VEHICLE SVC	49.49	Air Fitting-Unit 513
04/05/18-21	4/5/2018	HI TECH EMERGENCY VEHICLE SVC	2,968.60	Aerial Repairs-Unit 527
220002	3/22/2018	HOME DEPOT CREDIT SERVICES	2.97	EZ Toggle Light Switch-Stn 35
	3/22/2018	HOME DEPOT CREDIT SERVICES	246.45	Lumber for Rescue Operations Training
	3/22/2018	HOME DEPOT CREDIT SERVICES	158.91	Miscellaneous Supplies for USAR 34
	3/22/2018	HOME DEPOT CREDIT SERVICES	57.49	Paint Supplies-Stn 31
03/22/18-11	3/22/2018	HUNT AND SONS INC	290.35	Stn 34 Diesel Fuel-3/9/18
03/22/18-12	3/22/2018	HUNT AND SONS INC	2,153.93	Stn 38 Unleaded/Diesel Fuel-3/13/18
03/22/18-13	3/22/2018	HUNT AND SONS INC	671.19	Stn 30 Unleaded/Diesel Fuel-3/13/18
03/22/18-14	3/22/2018	HUNT AND SONS INC	705.88	Stn 34 Unleaded/Diesel Fuel-3/13/18
03/22/18-15	3/22/2018	HUNT AND SONS INC	653.23	Stn 35 Diesel Fuel-3/13/18
03/22/18-16	3/22/2018	HUNT AND SONS INC	572.91	Stn 39 Diesel Fuel-3/13/18
03/22/18-17	3/22/2018	HUNT AND SONS INC	1,288.44	Stn 31 Diesel Fuel-3/12/18
03/22/18-18	3/22/2018	HUNT AND SONS INC	1,196.23	Stn 31 Unleaded Fuel-3/14/18
03/22/18-19	3/22/2018	HUNT AND SONS INC	417.17	Stn 34 Diesel Fuel-3/16/18
03/22/18-20	3/22/2018	HUNT AND SONS INC	2,368.45	Stn 38 Unleaded/Diesel Fuel-3/16/18
03/29/18-17	3/29/2018	HUNT AND SONS INC	352.87	Stn 34 Diesel Fuel-3/20/18
03/29/18-18	3/29/2018	HUNT AND SONS INC	1,340.72	Stn 38 Unleaded Fuel-3/20/18
03/29/18-19	3/29/2018	HUNT AND SONS INC	441.36	Stn 34 Unleaded/Diesel Fuel-3/27/18
03/29/18-20	3/29/2018	HUNT AND SONS INC	1,600.36	Stn 38 Unleaded Fuel-3/23/18
03/29/18-21	3/29/2018	HUNT AND SONS INC	470.68	Stn 39 Diesel Fuel-3/27/18
03/29/18-22	3/29/2018	HUNT AND SONS INC	2,505.53	Stn 32 Unleaded/Diesel Fuel-3/27/18
03/29/18-23	3/29/2018	HUNT AND SONS INC	653.05	Stn 30 Unleaded/Diesel Fuel-3/27/18
03/29/18-24	3/29/2018	HUNT AND SONS INC	2,010.29	Stn 31 Unleaded/Diesel Fuel-3/27/18
03/29/18-25	3/29/2018	HUNT AND SONS INC	892.33	Stn 33 Unleaded/Diesel Fuel-3/27/18
03/29/18-26	3/29/2018	HUNT AND SONS INC	1,239.64	Stn 35 Unleaded/Diesel Fuel-3/27/18
03/29/18-27	3/29/2018	HUNT AND SONS INC	1,394.94	Stn 38 Unleaded/Diesel Fuel-3/27/18
04/05/18-22	4/5/2018	HUNT AND SONS INC	965.73	Stn 34 Unleaded/Diesel Fuel-3/30/18
04/05/18-23	4/5/2018	HUNT AND SONS INC	1,240.19	Stn 38 Unleaded/Diesel Fuel-3/30/18
04/12/18-08	4/12/2018	HUNT AND SONS INC	493.25	Stn 34 Unleaded/Diesel Fuel-4/3/18
04/12/18-09	4/12/2018	HUNT AND SONS INC	1,209.39	Stn 38 Unleaded/Diesel Fuel-4/3/18
04/12/18-10	4/12/2018	HUNT AND SONS INC	1,206.58	Stn 38 Unleaded Fuel-4/6/18
220042	3/29/2018	HUSEBY INC	594.84	Copy of Transcript
220043	3/29/2018	IAFC MEMBERSHIP	254.00	Membership 6/1/18-5/31/19 Chief Meyer
220044	3/29/2018	INFOBOND INC	13,806.21	Fortinet Firewalls
220003	3/22/2018	INNOVATIVE CLAIM SOLUTIONS	8,348.92	Workers' Comp Claim Admin Fees 4/1-4/30/18

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220004	3/22/2018	INTERWEST CONSULTING GROUP INC	1,658.75	City Center AFES Plan Review
	3/22/2018	INTERWEST CONSULTING GROUP INC	1,535.00	Plan Review Consulting
220045	3/29/2018	INTERWEST CONSULTING GROUP INC	570.00	Plan Review Consulting
220145	4/12/2018	IPROMOTEU	1,317.33	District Hats
220005	3/22/2018	IRON MOUNTAIN	377.39	Off-Site Backup Media Storage Fee-2/18
220100	4/5/2018	ISINGS CULLIGAN	55.09	Stn 30 Drinking Water Service-3/18
	4/5/2018	ISINGS CULLIGAN	90.64	Stn 31 Drinking Water Service-3/18
220101	4/5/2018	JEAN GAUTHIER	223.73	Replaced Water Valve for Washing Machine-Stn 36
220006	3/22/2018	JOHN ARCHULETA	175.00	Reimb PALS Recertification
220102	4/5/2018	JOHN ROBERTSON	240.00	CERT Instructor (8.0 hours) 3/24/18
220046	3/29/2018	JOSEPH P FARRELL	130.00	HeartSafe Instructor-Stone Valley Middle School 3/26/18
220007	3/22/2018	JOSEPH W BRADLEY	200.00	Reimb Paramedic Recertification
220047	3/29/2018	JOY BARNITZ	498.00	Ambulance Refund
220008	3/22/2018	JV TELECOM	130.00	Troubleshoot/Repair Network Jack-Bartusch
220048	3/29/2018	KAISER	1,793.56	Ambulance Refund
220049	3/29/2018	KAISER	1,818.56	Ambulance Refund
220050	3/29/2018	KAISER	424.13	Ambulance Refund
220146	4/12/2018	KAISER	1,255.19	Ambulance Refund
04/12/18-11	4/12/2018	KENNETH R CAMPO CPA	20,587.50	Finance Consulting Services (152.5 Hrs)-March 2018
04/05/18-24	4/5/2018	KJ HART ELECTRIC AND SON INC	2,315.60	Replaced Can Lights With LED/Dimmer-Dorms Stn 33
04/05/18-25	4/5/2018	KJ HART ELECTRIC AND SON INC	1,182.25	Assemble 20 Pigtail With Plugs-Shore Cord Reels
04/05/18-26	4/5/2018	KJ HART ELECTRIC AND SON INC	276.50	Repair Shore Power Cord Reel-Admin Chief Parking Lot
220051	3/29/2018	KNIGHTS OF COLUMBUS ASSEMBLY...	165.00	Dinner-Recognizing FireFighter of the Year 4/27/18
220052	3/29/2018	KRISTINE M FUHRIMAN	130.00	HeartSafe Instructor-Stone Valley Middle School 3/26/18
03/22/18-21	3/22/2018	L N CURTIS AND SONS	539.08	Wildland Boots-Mirchandani/Sinclair
03/22/18-22	3/22/2018	L N CURTIS AND SONS	167.79	Station Boots-Brauer
03/22/18-23	3/22/2018	L N CURTIS AND SONS	278.20	Station Boots-Marriole
03/22/18-24	3/22/2018	L N CURTIS AND SONS	321.50	Uniform Pants (3)
03/22/18-25	3/22/2018	L N CURTIS AND SONS	47.36	Wildland Coat Name Patch Replacement
03/22/18-26	3/22/2018	L N CURTIS AND SONS	462.77	Rescue Bags
03/22/18-27	3/22/2018	L N CURTIS AND SONS	487.13	Replacement/Spare Blade-Concrete Saw on USAR 34
03/29/18-28	3/29/2018	L N CURTIS AND SONS	321.50	Uniform Pants-Suppression
03/29/18-29	3/29/2018	L N CURTIS AND SONS	535.84	Uniform Pants-Suppression
03/29/18-30	3/29/2018	L N CURTIS AND SONS	356.14	Helmet-M. Duggan
04/05/18-27	4/5/2018	L N CURTIS AND SONS	368.05	Cobra Classic Hood Carbon Shields-Stn 33
04/05/18-28	4/5/2018	L N CURTIS AND SONS	53,421.38	Structural Turnouts
04/05/18-29	4/5/2018	L N CURTIS AND SONS	475.30	30 Minute Red Fusee-Stn 33
04/05/18-30	4/5/2018	L N CURTIS AND SONS	199.18	Uniform Shirts-Suppression
04/05/18-31	4/5/2018	L N CURTIS AND SONS	321.50	Uniform Pants-Suppression
04/05/18-32	4/5/2018	L N CURTIS AND SONS	428.67	Uniform Pants-Suppression

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04/05/18-33	4/5/2018	L N CURTIS AND SONS	176.39	Long Turnout Trouser Suspenders (5)
04/12/18-12	4/12/2018	L N CURTIS AND SONS	29,146.31	Red/Black NXT Thermal Imager w/ XTTruckMount
	4/12/2018	L N CURTIS AND SONS	(278.20)	Returned Station Boots
	4/12/2018	L N CURTIS AND SONS	(278.20)	Returned Station Boots-Mariolle
	4/12/2018	L N CURTIS AND SONS	(378.82)	Returned Uniform Boots-Olson
04/12/18-13	4/12/2018	L N CURTIS AND SONS	214.35	Uniform Pants-Suppression
220053	3/29/2018	LARRY FONG	130.00	HeartSafe Instructor-Stone Valley Middle School 3/26/18
220054	3/29/2018	LAURA CARSON	130.00	HeartSafe Instructor-Stone Valley Middle School 3/26/18
220055	3/29/2018	LIEBERT CASSIDY WHITMORE	2,765.00	Professional Services-2/28/18
220147	4/12/2018	LINDA SHEPPARD	200.00	Ambulance Refund
220056	3/29/2018	LIVERMORE DUBLIN DISPOSAL	255.22	Stn 30 Garbage Service-3/18
	3/29/2018	LIVERMORE DUBLIN DISPOSAL	460.78	Stn 34 Garbage Service-3/18
	3/29/2018	LIVERMORE DUBLIN DISPOSAL	630.08	Stn 38 Garbage Service-3/18
	3/29/2018	LIVERMORE DUBLIN DISPOSAL	255.22	Stn 39 Garbage Service-3/18
220103	4/5/2018	LOGOBOSS LLC	81.24	Name Plate-DC/Fire Marshal Frank Drayton
220148	4/12/2018	LOGOBOSS LLC	78.15	Name Plates-Davina Hatfield
220149	4/12/2018	LOIS LEWRIGHT	1,537.34	Ambulance Refund
220057	3/29/2018	LON PHARES	81.00	Reimb State Fire Marshal Evaluator Training
220104	4/5/2018	LUCAS A HIRST	200.00	Reimb Paramedic Recertification
220105	4/5/2018	MAS SERVICE JB MECHANICAL INC	615.61	Replaced Water Condensate Pump on Ice Machine-Stn 31
03/22/18-28	3/22/2018	MAXIM SERVICES	2,116.65	Admin Cleaning Service-3/18
04/05/18-34	4/5/2018	MAXIM SERVICES	599.60	Bathroom Supplies/Cleaners/Trash Liners-Admin
220106	4/5/2018	MICKEY BENKO	285.26	Installed New Electric Strike at Exterior Dorm Door- Stn 33
220058	3/29/2018	MOBILE MOUNTS	1,250.00	iKey Monitor Replacement-T31
220107	4/5/2018	NFPA INTERNATIONAL	1,345.50	NFPA Publication Subscription Renewal
220150	4/12/2018	NICOLETTE REID	115.00	Reimb Mileage/Meals-EFD 2/21/18-2/23/18
04/05/18-35	4/5/2018	NOB HILL CLEANERS INC	20.00	Patches on Uniform Shirts
220059	3/29/2018	OFFICE DEPOT	351.85	Office Supplies
220108	4/5/2018	OFFICE DEPOT	188.06	Office Supplies
220151	4/12/2018	OFFICE DEPOT	159.91	Office Supplies
220109	4/5/2018	OREILLY AUTOMOTIVE INC	73.99	Air Filter-Unit 811
03/29/18-31	3/29/2018	ORKIN	170.00	Stn 36 Pest Control Service-3/19/18
03/29/18-32	3/29/2018	OSBORN SPRAY SERVICE INC	75.00	Admin Pest Control Service-3/21/18
03/29/18-33	3/29/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 30 Pest Control Service-3/21/18
03/29/18-34	3/29/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 36 Pest Control Service-3/21/18
03/29/18-35	3/29/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 33 Pest Control Service-3/21/18
03/29/18-36	3/29/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 39 Pest Control Service-3/21/18
03/29/18-37	3/29/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 35 Pest Control Service-3/21/18
220110	4/5/2018	PACIFIC STATES PETROLEUM	599.42	New Fuel-Shop
	4/5/2018	PACIFIC STATES PETROLEUM	1,694.60	Petroleum-Shop

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220060	3/29/2018	PATRICK KELLY	1,460.84	Ambulance Refund
220111	4/5/2018	PAUL TURNER	90.00	CERT Instructor (3.0 hours) 3/16/18
03/22/18-29	3/22/2018	PETER C BENSON	10,480.00	EMS Medical Director-Consulting Services 2/18
220113	4/5/2018	PETTY CASH	20.00	Reimb Alteration-Uniform Pants
	4/5/2018	PETTY CASH	50.53	Reimb Breakfast for Crews-Incident 2017-0008107
	4/5/2018	PETTY CASH	5.00	Reimb Bridge Toll-New Vehicle to Wattco 7/20/17
	4/5/2018	PETTY CASH	45.00	Reimb For Director Kerr For DC Krause's Retirement Dinner
	4/5/2018	PETTY CASH	85.76	Reimb Fuel for PM32 Strike Team 10/11/17-10/14/17
	4/5/2018	PETTY CASH	80.27	Reimb Fuel for Unit 350
	4/5/2018	PETTY CASH	21.84	Reimb Knives for Admin Kitchen
	4/5/2018	PETTY CASH	12.84	Reimb Mileage-Cash Deposit to BOW 4/28/17-8/18/17
	4/5/2018	PETTY CASH	60.47	Reimb Mileage-CCCERA Board Mtg/CSDA Workshop 8/9-8/10/17
	4/5/2018	PETTY CASH	24.82	Reimb Mileage-Netfile/Form 700 Training 1/17/18
	4/5/2018	PETTY CASH	18.64	Reimb Mileage-Notary Class 1/20/18
	4/5/2018	PETTY CASH	25.83	Reimb Mileage-Notary Oath and Bond Filing
	4/5/2018	PETTY CASH	39.98	Reimb Painters Tape
	4/5/2018	PETTY CASH	10.00	Reimb Parking-Notary Class 1/20/18
	4/5/2018	PETTY CASH	18.13	Reimb Postage for 11/25/17 Advance Payroll
	4/5/2018	PETTY CASH	4.29	Reimb Supplies for Picture Board Updates
	4/5/2018	PETTY CASH	8.64	Reimb Tape to Mount Tablets
	4/5/2018	PETTY CASH	47.74	Reimb Uniform Alteration/Bridge Tolls/Lunches-Menlo Park
220009	3/22/2018	PGE	888.93	Stn 36 Gas/Electric Service
220114	4/5/2018	PGE	14,077.62	Gas/Electric Service-3/18
	4/5/2018	PGE	46.49	Stn 34 Signal Light-3/18
220152	4/12/2018	PGE	857.60	New Stn 32 Gas/Electric Service 4/18
220010	3/22/2018	PHILLIP DUNCAN	102.20	Reimb-Uniform Pants
220153	4/12/2018	PHYLLIS LASCHE	48.04	Reimb Plastic Paddle Stop/Slow Signs (2)-Unit 394
220011	3/22/2018	PITNEY BOWES INC	168.87	Postage Meter Rental 1/1/18-3/31/18
220012	3/22/2018	PITNEY BOWES RESERVE ACCOUNT	1,000.00	Replenish Postage Reserve Account
220013	3/22/2018	PRIMO ESPRESSO COMPANY	69.85	Admin Coffee Supplies
	3/22/2018	PRIMO ESPRESSO COMPANY	117.00	Service Maintenance on Coffee Pot
220154	4/12/2018	PRIMO ESPRESSO COMPANY	69.85	Admin Coffee Supplies
220155	4/12/2018	PRIORITY DISPATCH	435.00	Annual ProQA Aqua License Renewal 4/18/18-4/17/19
220061	3/29/2018	RACHEL STROUP	192.80	Ambulance Refund
04/05/18-36	4/5/2018	RAHUL MAHARAJ	3,150.00	EMD/EFD-Q Assurance Review Services (70.0 Hours)-3/18
04/05/18-37	4/5/2018	RAHUL MAHARAJ	900.00	CCC EMS Compliance Review Services (20.0 Hours)-3/18
04/12/18-14	4/12/2018	REPUBLIC SERVICES 210	633.13	Stn 36 Garbage Service-4/18
04/12/18-15	4/12/2018	REPUBLIC SERVICES 210	316.54	Stn 33 Garbage Service-4/18
04/12/18-16	4/12/2018	REPUBLIC SERVICES 210	633.13	Stn 31 Garbage Service-4/18
04/12/18-17	4/12/2018	REPUBLIC SERVICES 210	301.31	Stn 35 Garbage Service-4/18

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04/12/18-18	4/12/2018	REPUBLIC SERVICES 210	602.59	Training Site Garbage Service-4/18
04/12/18-19	4/12/2018	REPUBLIC SERVICES 210	301.31	Stn 32 Garbage Service-4/18
220115	4/5/2018	RICHARD L VEAL	240.00	CERT Instructor (8.0 hours) 3/24/18
220156	4/12/2018	ROB L SPIVEY	250.00	Reimb Heartscan
220157	4/12/2018	ROBERT FOUTS	175.00	Reimb PALS Recertification
220158	4/12/2018	ROBERT POTASHNICK MARITAL	1,293.94	Ambulance Refund
220116	4/5/2018	ROBERT SCOTT FULWOOD	3,591.86	ADPP Payment Less Dental/Vision/Life/EAP 3/1/18-3/13/18
220117	4/5/2018	SAFETY-KLEEN SYSTEMS INC	216.50	Service For Solvent Tank
220062	3/29/2018	SAN RAMON CA POSTMASTER	4,501.81	Bulk Mail Account #243-EHA Legal Notice Mailing
04/05/18-38	4/5/2018	SAN RAMON TOW INC	350.00	Extrication Vehicles for Training
220118	4/5/2018	SEAN MEDINA	150.00	CERT Instructor (5.0 hours) 3/15/18-3/17/18
220014	3/22/2018	SHAMROCK OFFICE SOLUTIONS INC	11.37	Print Cartridge Shipping Fee-Admin Copier
220063	3/29/2018	SHAMROCK OFFICE SOLUTIONS INC	2,813.50	Admin Copier Overage Charge 3/1/18-3/31/18
	3/29/2018	SHAMROCK OFFICE SOLUTIONS INC	11.37	Print Cartridge Shipping Fee-Admin Copier
220119	4/5/2018	SHANE SMITH	65.00	Reimb HazMat Continuing Challenge Workshop
220064	3/29/2018	SHAWN RICHARDSON	130.00	HeartSafe Instructor-Stone Valley Middle School 3/26/18
220065	3/29/2018	SIMMTEC INC	7,507.24	Server Memory to Upgrade Admin Domain Controller
220066	3/29/2018	SMILE BUSINESS PRODUCTS INC	213.06	Training Copier Annual Contract/Overage Chg 2/1/18-2/28/18
220120	4/5/2018	SNAP ON INDUSTRIAL	105.90	New HD Scanner
220067	3/29/2018	SPRINT	766.56	T1 Port Access Bundle-3/18/18
220068	3/29/2018	STAPLES CREDIT PLAN	32.24	Card Stock/Certificate Holders
220069	3/29/2018	STATE FIRE TRAINING	120.00	Firefighter 1 Certification Fees-Glancy/Bueno/Corbett
220121	4/5/2018	STATE ROOFING SYSTEMS INC	760.00	Repaired Water Leak-Position #5 Comm Ctr.
220122	4/5/2018	SUNSET DEVELOPMENT COMPANY	681.00	Refund Plan Review Overpayment
220123	4/5/2018	SUNSET DEVELOPMENT COMPANY	727.00	Refund Plan Review Overpayment
220124	4/5/2018	SUPERIOR AUTO PARTS WAREHOUSE	16.17	Wiper Blades-Unit 705
220125	4/5/2018	SUPPLYWORKS	177.18	Garbage Cans/Chemicals/Misc. Household Supplies-New Stn 32
220159	4/12/2018	SUPPLYWORKS	1,397.01	Office/Bathroom/Kitchen Supplies
220015	3/22/2018	TAYLOR WESTEREN	226.75	Reimb ACLS Recertification
220160	4/12/2018	TAYLOR WESTEREN	231.75	Reimb PALS Recertification
04/05/18-39	4/5/2018	TIFCO INDUSTRIES INC	230.60	Intuition Towels (2 Cases)-Shop
04/05/18-40	4/5/2018	TIFCO INDUSTRIES INC	262.94	Abrasive Discs/Power Tube Brush/Machine Screws-Shop
220126	4/5/2018	TIMOTHY ENG	200.00	Reimb Paramedic Recertification
220161	4/12/2018	TODD W WORD	268.90	Reimb Postage/Wellness Fitness Heartscan
220162	4/12/2018	TRICARE FOR LIFE	108.93	Ambulance Refund
220070	3/29/2018	UNITED HEALTHCARE	109.31	Ambulance Refund
220016	3/22/2018	UNITED PARCEL SERVICE	49.80	Delivery Charges-3/17/18
220071	3/29/2018	UNITED PARCEL SERVICE	61.67	Delivery Charges-3/24/18
220127	4/5/2018	UNITED PARCEL SERVICE	27.23	Delivery Charges-3/31/18
AP 2/18-1	3/20/2018	US BANK	66.60	Uniform Pants-Lopez

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 3/17/2018 Through 4/18/2018

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
AP 2/18-2	3/20/2018	US BANK	43.69	Frames
BCS 2/18-1	3/20/2018	US BANK	65.43	Breakfast-Captains Meeting
BCS 2/18-2	3/20/2018	US BANK	23.80	Propane for BS31
BSS 2/18-1	3/20/2018	US BANK	21.61	Light Bulbs-Stn 30
BSS 2/18-10	3/20/2018	US BANK	19.42	HazMat Storage Containers
BSS 2/18-2	3/20/2018	US BANK	105.76	Light Bulbs/Storage Container-Stn 30
BSS 2/18-3	3/20/2018	US BANK	(30.19)	Returned Storage Container
BSS 2/18-4	3/20/2018	US BANK	24.29	Light Bulbs-Stn 30
BSS 2/18-5	3/20/2018	US BANK	154.44	Light Bulbs-Stn 30
BSS 2/18-6	3/20/2018	US BANK	(16.23)	Returned HazMat Storage Containers
BSS 2/18-7	3/20/2018	US BANK	29.21	HazMat Storage Containers
BSS 2/18-8	3/20/2018	US BANK	(10.79)	Returned HazMat Storage Containers
BSS 2/18-9	3/20/2018	US BANK	54.08	Shower Head-Stn 30
DB 2/18-1	3/20/2018	US BANK	45.00	Constant Contact-CERT Renewal Email System
DB 2/18-2	3/20/2018	US BANK	23.88	CERT Flyers
DF 2/18-1	3/20/2018	US BANK	400.29	Television-Stn 32 Work Out Room
DF 2/18-2	3/20/2018	US BANK	990.24	Television-Stn 39 Dayroom
DK 2/18-1	3/20/2018	US BANK	4,951.73	Consultant Svc-Annual Hazardous Material Bus Plan (50% Depos
DK 2/18-2	3/20/2018	US BANK	1,869.41	Sled Black Chairs/Logo Tables-Stn 32
DK 2/18-3	3/20/2018	US BANK	796.76	Shredding Services-Monthly/Extra Purge By HR
DK 2/18-4	3/20/2018	US BANK	252.34	Equipment Repair Tags-Stn 33 Supplies
DK 2/18-5	3/20/2018	US BANK	510.00	Clean Gutters/Drains-Stn 31
DM 2/18-1	3/20/2018	US BANK	0.71	Preplan Printing
DM 2/18-10	3/20/2018	US BANK	75.92	Office Supplies
DM 2/18-11	3/20/2018	US BANK	29.95	Uber Ride-Pick Up Vehicle in Shop
DM 2/18-2	3/20/2018	US BANK	0.71	Preplan Printing
DM 2/18-3	3/20/2018	US BANK	74.95	Fire Simulator Program
DM 2/18-4	3/20/2018	US BANK	150.54	Food-Crews on Extended Call
DM 2/18-5	3/20/2018	US BANK	251.64	Supplies for USAR After Call
DM 2/18-6	3/20/2018	US BANK	15.95	Food-Officers Meeting
DM 2/18-7	3/20/2018	US BANK	22.37	Food-Officers Meeting
DM 2/18-8	3/20/2018	US BANK	95.25	Log Book-Stn 30
DM 2/18-9	3/20/2018	US BANK	34.19	Office Supplies/Folders for Vehicles
DP 2/18-1	3/20/2018	US BANK	325.00	Registration-CALNENA Conference 2/26-3/1/18 (Blackburn)
DP 2/18-2	3/20/2018	US BANK	117.96	Airfare-CALNENA Conference 2/26-3/1/18 (Blackburn)
DP 2/18-3	3/20/2018	US BANK	101.71	Office Folders/Label Maker Tape
DP 2/18-4	3/20/2018	US BANK	184.93	Lunch-EFD Training
DP 2/18-5	3/20/2018	US BANK	115.43	Lunch-EFD Training
DP 2/18-6	3/20/2018	US BANK	269.92	Lunch-EFD Training
DP 2/18-7	3/20/2018	US BANK	245.00	Challenge Coins-Comm Center

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 3/17/2018 Through 4/18/2018

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
DP 2/18-8	3/20/2018	US BANK	50.00	EMD Recertification-S Rodwell
DP 2/18-9	3/20/2018	US BANK	152.55	Supplies-Dispatch Audio
DV 2/18	3/20/2018	US BANK	11.68	Replaced Damaged Pyrex
DVM 2/18	3/20/2018	US BANK	6.70	FLSD Citation-Certified Mail
EMS 2/22/18	3/20/2018	US BANK	234.90	EMS Supplies CD-17/18-041
ES 2/18	3/20/2018	US BANK	9.72	E Stiner-CalCard Statement 2/22/18
FD 2/18-1	3/20/2018	US BANK	340.00	Prevention Officers Conference-Drayton
FD 2/18-2	3/20/2018	US BANK	32.81	Fuel-Reno
FD 2/18-3	3/20/2018	US BANK	527.80	Lodging-Serial Arson Class
	3/20/2018	US BANK	27.06	Meal-Serial Arson Class
JC 2/18-1	3/20/2018	US BANK	86.59	Suitcase For Public Education Supplies
JC 2/18-2	3/20/2018	US BANK	81.17	Lunch-Heartsafe 7th Grade CPR
JC 2/18-3	3/20/2018	US BANK	13.78	Bell For Public Education Class
JC 2/18-4	3/20/2018	US BANK	228.30	Dolly
JL 2/18-1	3/20/2018	US BANK	113.80	Lunches-Hose Testing
JL 2/18-2	3/20/2018	US BANK	38.00	Diesel For Engine After Training
JLM 2/18	3/20/2018	US BANK	35.98	RAT Tourniquets For Evaluation
JS 2/18-1	3/20/2018	US BANK	74.95	Adobe Subscription
JS 2/18-2	3/20/2018	US BANK	127.95	Vehicle Floor Mats
JS 2/18-3	3/20/2018	US BANK	331.55	Table Top MCI Kit
JS 2/18-4	3/20/2018	US BANK	24.63	Supplies for MCI Kit
JV 2/18	3/20/2018	US BANK	87.34	J Viera-CalCard Statement 2/22/18
KS 2/18	3/20/2018	US BANK	369.60	Bottle Water for Engines/Training
LP 2/18	3/20/2018	US BANK	85.80	Leadership Books-Extreme Ownership
MJR 2/18	3/20/2018	US BANK	135.30	Printer Toner Cartridge-Stn 31
NKW 2/18-1	3/20/2018	US BANK	119.60	Coffee Supplies-Admin
NKW 2/18-10	3/20/2018	US BANK	(472.50)	Refund Registration-Liebert Cassidy Conf. (J. Castanha)
NKW 2/18-11	3/20/2018	US BANK	(472.50)	Refund Registration-Liebert Cassidy Conf. (S. Tamori)
NKW 2/18-2	3/20/2018	US BANK	1.07	Photo Boards
NKW 2/18-3	3/20/2018	US BANK	15.00	Photo Boards
NKW 2/18-4	3/20/2018	US BANK	15.95	Coffee-CFO Recruitment
NKW 2/18-5	3/20/2018	US BANK	17.91	Refreshments-CFO Recruitment
NKW 2/18-6	3/20/2018	US BANK	43.26	Lunch-CFO Recruitment
NKW 2/18-7	3/20/2018	US BANK	89.47	Lunch-CFO Recruitment
NKW 2/18-8	3/20/2018	US BANK	8.99	Thank You Cookies-CFO Recruitment
NKW 2/18-9	3/20/2018	US BANK	44.98	Snacks-Recruitment Supplies
PDT 2/18-1	3/20/2018	US BANK	44.00	Coffee-Officers Meeting
PDT 2/18-2	3/20/2018	US BANK	8.98	Creamer-Officers Meeting
RCW 2/18-1	3/20/2018	US BANK	33.98	Coffee Refill for OTC Waiting Room
RCW 2/18-2	3/20/2018	US BANK	37.47	Safety Vest/Safety Glasses

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 3/17/2018 Through 4/18/2018

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RCW 2/18-3	3/20/2018	US BANK	185.72	Hard Hats (2)
RCW 2/18-4	3/20/2018	US BANK	19.95	Coffee Refill For OTC Waiting Room
RKH 2/18	3/20/2018	US BANK	289.92	R Huettis-CalCard Statement 2/22/18
RN 2/18-1	3/20/2018	US BANK	550.00	Registration-CFMA Recertification Class
RN 2/18-2	3/20/2018	US BANK	25.52	Relief Valve For Oil Tank-Shop
RN 2/18-3	3/20/2018	US BANK	82.97	Fuel-Unit 546
RN 2/18-4	3/20/2018	US BANK	11.02	Pike Pole Pins-Unit 546
RN 2/18-5	3/20/2018	US BANK	55.55	Fuel-Unit 546
SAO 2/18	3/20/2018	US BANK	194.83	Racks for PPE Room-Stn 31
SB 2/18-1	3/20/2018	US BANK	151.24	eFile Form 1099-MISC
SB 2/18-2	3/20/2018	US BANK	24.95	eFile Form 1099-R
SB 2/18-3	3/20/2018	US BANK	35.00	State of City Address w/ Mayor Luncheon-Director Kerr
SB 2/18-4	3/20/2018	US BANK	280.00	State of City Address w/ Mayor Luncheon-8 Attendees
SB 2/18-5	3/20/2018	US BANK	170.52	State of Town Lunch
SB 2/18-6	3/20/2018	US BANK	10.00	Business Expo-San Ramon Chamber
SB 2/18-7	3/20/2018	US BANK	7.50	Coffee-CFO Interviews
SB 2/18-8	3/20/2018	US BANK	60.00	Honorary Command Ceremony-Chief Meyer/FLSD Mgr Drayton
SB 2/18-9	3/20/2018	US BANK	19.46	Gift Baskets-District Auction Items
SC 2/18-1	3/20/2018	US BANK	32.46	iPhone Case-Krause
SC 2/18-10	3/20/2018	US BANK	246.74	Toners (2)-Stn 31 FF Printer
SC 2/18-11	3/20/2018	US BANK	19.99	Wireless iPhone Charger-Duncan
SC 2/18-12	3/20/2018	US BANK	117.98	Toner-Stn 31 FF Printer
SC 2/18-13	3/20/2018	US BANK	271.86	Garmin-Engine 32
SC 2/18-14	3/20/2018	US BANK	20.28	Garmin Mount Adapter-Engine 32
SC 2/18-15	3/20/2018	US BANK	332.30	Toners (2)-Stn 35
SC 2/18-16	3/20/2018	US BANK	59.95	Vimeo Subscription
SC 2/18-17	3/20/2018	US BANK	173.96	Airfare-ESRI Conference-J Pedreno 7//6-7/13/18
SC 2/18-2	3/20/2018	US BANK	162.36	Hard Drive-Comm Ctr
SC 2/18-3	3/20/2018	US BANK	(26.33)	Returned iPhone Case-Krause
SC 2/18-4	3/20/2018	US BANK	98.98	Airfare-TriCon Conference 3/18/18-Duncan
SC 2/18-5	3/20/2018	US BANK	157.96	Airfare-TriCon Conference 3/18-3/21/18 S. Call
SC 2/18-6	3/20/2018	US BANK	507.50	Printer-HR
SC 2/18-7	3/20/2018	US BANK	49.09	Keyboard-S. Tamori
SC 2/18-8	3/20/2018	US BANK	144.00	Password Keeper for IT
SC 2/18-9	3/20/2018	US BANK	11.88	iPhone Case-Krause
TWW 2/18-1	3/20/2018	US BANK	21.10	HazMat Training-Field Operations Field Guide
TWW 2/18-2	3/20/2018	US BANK	246.78	Station Supplies
TWW 2/18-3	3/20/2018	US BANK	370.50	GasAlert Clip-Fleet Equipment
TWW 2/18-4	3/20/2018	US BANK	138.22	Lunch-HazMat Training
TWW 2/18-5	3/20/2018	US BANK	160.00	Assistant Safety Officer Class-HM Certificates (18)

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 3/17/2018 Through 4/18/2018

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
220017	3/22/2018	US HEALTHWORKS MEDICAL GROUP...	5,148.12	Wellness Fitness Exams Annual
220072	3/29/2018	US HEALTHWORKS MEDICAL GROUP...	1,147.64	Annual Wellness Fitness Exams
220163	4/12/2018	US HEALTHWORKS MEDICAL GROUP...	110.00	Pre-employment Physical Exam
220018	3/22/2018	VALLEY PLUMBING HOME CTR INC	182.74	Replaced Fill Valve/Flapper/Handle-Admin Mens Restroom
	3/22/2018	VALLEY PLUMBING HOME CTR INC	178.48	Replaced Handle-Stn 35 Mens Restroom
220128	4/5/2018	VAN DERMYDEN MADDUX LAW CO...	679.32	Investigation Services
220019	3/22/2018	VERIZON WIRELESS	724.13	Cell Phone Charges 2/4/18-3/3/18
220073	3/29/2018	VICKIE CALLAHAN	424.34	Custom Table Covers
	3/29/2018	VICKIE CALLAHAN	508.05	Uniform Polos/Fleece Jacket-HR/Dispatch/Volunteer
220164	4/12/2018	VICKIE CALLAHAN	2,339.80	Hats/Beanies/Shirts-Stock Uniforms
220074	3/29/2018	WASTE MANAGEMENT OF ALAMED...	210.59	Stn 30 Garbage Recycling Service-3/18
	3/29/2018	WASTE MANAGEMENT OF ALAMED...	86.88	Stn 34 Garbage Recycling Service-3/18
	3/29/2018	WASTE MANAGEMENT OF ALAMED...	179.15	Stn 38 Garbage Recycling Service-3/18
	3/29/2018	WASTE MANAGEMENT OF ALAMED...	86.88	Stn 39 Garbage Recycling Service-3/18
04/05/18-41	4/5/2018	WATTCO EQUIPMENT INC.	3,413.22	Full build Installation/Lighting/Console/Chargers-Unit 361
04/05/18-42	4/5/2018	WATTCO EQUIPMENT INC.	2,197.50	New Inverter-Unit 706
03/29/18-38	3/29/2018	WILLIAM D ROSS ESQ	1,468.26	Legal Services-Litigation 2/18
03/29/18-39	3/29/2018	WILLIAM D ROSS ESQ	6,157.79	Legal Services-General Matters 2/18
04/12/18-20	4/12/2018	WILLIAM D ROSS ESQ	6,094.05	Legal Services-General Matters 3/18
04/12/18-21	4/12/2018	WILLIAM D ROSS ESQ	1,080.00	Legal Services-Litigation 3/18
03/29/18-40	3/29/2018	WITTMAN ENTERPRISES LLC	16,642.25	Ambulance Collection Fees-1/18
03/29/18-41	3/29/2018	WITTMAN ENTERPRISES LLC	18,013.59	Ambulance Collection Fees-2/18
220129	4/5/2018	WORLDPOINT ECC INC	62.94	EMS-AHA BLS Instructor Key/eBook Manual
220165	4/12/2018	WORLDPOINT ECC INC	124.17	EMS-AHA BLS Instructor Package
220075	3/29/2018	XIAO LI	130.00	HeartSafe Instructor-Stone Valley Middle School 3/26/18
03/29/18-42	3/29/2018	ZOLL MEDICAL CORPORATION GPO	774.20	Autopulse Carry Case w/ Battery Pocket (2)
Report Total			1,180,177.72	

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 3/17/2018 Through 4/18/2018

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>	<u>GL Code</u>
62426493	3/20/2018	BOUNDTREE MEDICAL LLC	<u>234.90</u>	Pharmaceutical Supplies	1125
Report Total			<u>234.90</u>		

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes –March 28, 2018 Minutes**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Board President Stamey, Directors Campbell, Kerr, Parker and Yancey

Staff Present: Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, Deputy Chief Krause, FLSD Manager Drayton, Director of Human Resources Korthamar Wong, Technology Systems Manager Call, EMS Battalion Chief Duggan, Director of Emergency Communications Pangelinan, District Clerk Brooks and District Counsel Ross.

1. CALL TO ORDER

Board President Stamey chaired the meeting and called for order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

Board President Stamey led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and there were a few changes to the consent calendar.

4. PUBLIC COMMENT

None.

5. CONSENT CALENDAR

Chief Meyer stated that Consent Calendar item 5.4 would be removed to come back before the Board at the April Board meeting. Chief Meyer also stated that the wording of Consent Calendar item 5.15 should read as follows: Approve a 3% general salary increase for employees represented by IAFF Local 3546 and 3546A as approved by the Board of Directors on March 22, 2017.

Motion by Director Yancey to approve consent item 5.1-5.3 and 5.15 as amended. Motion seconded by Director Campbell. Motion carried.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Contra Costa County Community Warning System Overview, presented by Heather Tiernan, Community Warning System Manager.

Chief Meyer introduced Ms. Heather Tiernan from Contra Costa County. Ms. Tiernan proceeded with a slide presentation discussing the Community Warning System. Items discussed were readiness, activation and registering for an account. Ms. Tiernan stressed that the Community Warning System is the official tool for the County. The Board thanked Ms. Tiernan for her presentation and asked for copies of her materials and if she would refer her planning contacts to Director of Emergency Communication Pangelinan.

At this time in the meeting Board President Stamey recognized Fire Chief Meyer for his five years of services here at the District and presented him with his five-year pin. Chief Meyer thanked everyone for the support he has received here at the District.

- 6.2 Recognition of Deputy Chief Krause on his Retirement.

Chief Meyer asked Deputy Chief Krause to come up and proceeded to provide the background of his years of service here at the District and thanked him for all of his hard work.

Station 37 Captain Roger Lake thanked Deputy Chief Krause for a great working relationship and presented him with a clock from the Station 37 volunteers.

Union President Mike Mohun reflected on his years working with Deputy Chief Krause and thanked him for his dedication and hard work at the District.

Gayle Israel from Contra Costa County Supervisor Candance Anderson's office presented Deputy Chief Krause with a proclamation and thanked him for his service to the community.

Deputy Chief Krause thanked everyone for their kind words with special thanks going to his wife Dorothy. Board President Stamey presented Mrs. Krause with flowers and thanked her for her support.

At this time in the meeting, the Board took a 10-minute recess.

7. OLD BUSINESS

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed on March 21, 2018, stipulating March 28, 2018 at 1:00 p.m., 1500 Bollinger Canyon Road, San Ramon, California, as the date, time and place provided for the purpose of receiving public comment to show cause why exterior hazard abatement standards are not applicable to the appellant's property.

Board President Stamey opened the Public Hearing. No one came forward. Board President Stamey then closed the Public Hearing.

8. NEW BUSINESS

- 8.1 Consideration of Modification to First Responder and Ambulance Transport Fees.

Chief Meyer opened this item providing the background stressing that the District does have good property tax revenue and discussed some of the County trends. Director Campbell asked how often we transfer BLS vs. ALS patients. Chief Meyer stated that staff could gather this information from our billing company, Wittman. The Board directed staff to come back to the Board at the next Board meeting with a resolution based on recovery of actual fees.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

No comment.

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities

Deputy Chief Phares reviewed his board report stating that there were a few structure fires this past month and provided an update on the new academy.

- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.

EMS Battalion Chief Duggan reviewed his board report informing the Board that there were 610 medical incidents this past month that the District responded to and also stated that EMS Captain Michaelson is retiring.

- 10.3 Logistics – Deputy Chief, Frank Drayton
Logistics Report of monthly activities.

Deputy Chief Drayton reviewed his report with the Board stating that he is working on the current water issues at Stations 32 and 36 and that the specs are being finalized for the new Type 4 Engines.

Chief Meyer congratulated Deputy Chief Drayton on his promotion.

- 10.4 Fire and Life Safety Division – Deputy Chief, Frank Drayton
Fire and Life Safety Report of monthly activities.

Deputy Chief Drayton provided his monthly report stating that interviews will be held the week of April 9th for FLSD Inspector and that City Center meetings are held weekly with the opening on track for November 2018.

- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.

Director of Emergency Communications Pangelinan discussed some highlights stating that testing has been underway on the text to 911 between the wireless carriers and the Communications Center.

- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong
Human Resources Report of monthly activities.

Human Resources Director Korthamar Wong reported on the large number of recent retirements and that the meetings held with those who are retiring have gone well. Chief Meyer stressed the importance of exit interviews that staff are conducting.

- 10.7 Finance Division – Financial Consultant, Ken Campo
Monthly Finance Report of monthly activities.

Financial Consultant Campo reviewed a power point showing the District Financials and also updated the Board on the new District Controller that has been hired and will be starting on April 9, 2018. Financial Consultant Campo also stated that the District has again received the GFOA award for the 17th year. Board President Stamey suggested formal recognition of the CAFR in the future. Staff has sent the press release to local news publications.

- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings and other District related activities.

Chief Meyer informed the Board that the District recently hosted a Government 101 class in conjunction with the City of San Ramon and thanked staff for helping with the presentation. Chief Meyer also stated that he met with Pat Frost regarding EMS issues and the extension given; and that District Deployment Committee meetings have been held.

11. GOOD OF THE ORDER

District Clerk Brooks informed the Board of an upcoming Knights of Columbus yearly event honoring our Firefighter of the Year to be held in April.

Director Yancey thanked staff for the ride-along she recently took part in, and also attended a CCC Fire Commissioner Dinner meeting with Director Stamey. Director Yancey then handed out a list of upcoming Street-Smart events and invited all to take part in.

12. UPCOMING CALENDAR OF EVENTS

Chief Meyer reviewed some of the upcoming events with the Board and staff.

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.
- 13.2 Personnel Matter: Review draft Retainer for District Legal Counsel (Authorized under Government Code Section 54957).

ADJOURNMENT

The regular meeting adjourned at 3:25 p.m. The Board adjourned to Closed Session at 3:35p.m., with the Closed Session and meeting concluding at 4:25 p.m. There was no reportable action.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE BOARD RETREAT ON WEDNESDAY, APRIL 18, 2018 AT 10:00 A.M. AT THE CITY OF SAN RAMON, 7000 BOLLINGER CANYON ROAD SAN RAMON.

Prepared by: _____
Susan F. Brooks
District Clerk

Approved by: _____
Matt Stamey
Board President

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – April 18, 2018 Minutes**

Board of Directors Annual Retreat

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 7000 Bollinger Canyon Road
San Ramon City Hall Conference Room
San Ramon, CA 94583

Board Members Present: Board President Stamey, Directors Campbell, Kerr, Parker and Yancey

Staff Present: Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, Deputy Chief Drayton, Controller Hatfield, Director of Human Resources Korthamar Wong, Technology Systems Manager Call, EMS Battalion Chief Duggan, Director of Emergency Communications Pangelinan, District Legal Counsel Ross and District Clerk Brooks

1. CALL TO ORDER

Board President Stamey chaired the meeting and called for order at 10:00 a.m.

2. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and no changes to the agenda.

3. PUBLIC COMMENT

None.

4. GENERAL BUSINESS

At this time in the meeting Chief Meyer introduced the new District Controller, Davina Hatfield. The Board welcomed Controller Hatfield to the District.

4.1 Update on goals from 2017/18. Identify and prioritize 2018/2019 goals.

Staff and the Board proceeded to review the goals of each department from last year and also for the upcoming year with questions and answers taking place. The Board directed staff to come back at the April 30, 2018 Board meeting with the changes that were discussed at the retreat.

4.2 Discussion of Old Station 32.

It was the consensus of the Board and Chief Meyer that staff pursue obtaining an up-to-date appraisal to see what the current value is of old Station 32; and once an appraisal was done, then the Board could discuss the status of this station further.

The Board retreat adjourned at 3:15 p.m.

5. GOOD OF THE ORDER

6. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING AT 1:00 P.M. WEDNESDAY, APRIL 30, 2018 IN THE BOARDROOM.

Prepared by: _____ Approved by: _____
Susan F. Brooks Matt Stamey
District Clerk Board President

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: March 2018

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	825.00	63.12	-	888.12	0.02%
Fire Chief	2	37,516.68	784.47	22,333.31	60,634.46	1.34%
Personnel	4	50,226.85	789.60	14,578.23	65,594.68	1.45%
Finance	2	15,739.47	224.00	5,412.99	21,376.46	0.47%
Fire Life Safety	11	110,853.56	1,514.76	53,498.93	165,867.25	3.67%
Technology	2	29,900.06	789.90	7,916.95	38,606.91	0.85%
Facilities	1	9,349.21	287.55	2,453.11	12,089.87	0.27%
Fire Suppression	133	2,503,454.50	33,866.79	1,237,112.58	3,774,433.87	83.41%
Communication Center	12	180,912.53	3,608.32	49,380.42	233,901.27	5.17%
Fleet	1	8,737.70	126.69	3,005.00	11,869.39	0.26%
Training	1	5,930.00	83.87	2,154.96	8,168.83	0.18%
EMS	2	51,303.21	964.11	24,952.24	77,219.56	1.71%
Rescue		19,861.00	-	14,040.90	33,901.90	0.75%
HazMat		11,764.00	-	8,898.20	20,662.20	0.46%
TOTALS	176	3,036,373.77	43,103.18	1,445,737.82	4,525,214.77	100.00%



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 28, 2018

To: Board of Directors

From: Frank Drayton, Deputy Chief

Subject: Consideration of Amending the Master Equity Lease Agreement with Enterprise Fleet Management for the Addition of Three Command Vehicles

Discussion:

In September 2015, the Board approved a Master Equity Lease Agreement with Enterprise Fleet Management for District staff vehicles. The initial lease was for seven staff vehicles that were ready for replacement at that time, with the intent of including additional staff vehicles in the future as the need arises. The Board action approving the master lease also directed that additional vehicles to be included under the program be brought before the Board for approval prior to execution of the lease.

Staff has determined that three command vehicles, currently assigned to the Fire Chief and the two Deputy Chiefs, should be replaced at this time. These vehicles have been in service for 4 years, with mileage ranging from 40,000 miles to 100,000 miles; and given past experience, these vehicles will likely begin to incur higher maintenance costs and reduced trade-in value with continued use. Enterprise is currently offering a trade-in value of \$21,000 each for the three vehicles as an incentive to add the three command vehicles under the master lease agreement.

Cost of Replacement Command Vehicles:

The three replacement command vehicles have an average price \$42,300 per vehicle. The average net cost per vehicle, including tax and license less trade-in, would be around \$21,540 each. Monthly payments would total \$1,137 for sixty months for the three vehicles. The cost for up-fitting the vehicles to be used for emergency response (utilizing some existing equipment from current vehicles) would be approximately \$44,000. Funds are currently available within the Fleet Division to cover the monthly lease cost, so additional funding is needed for the current budget year.

Recommended Action:

Authorize the District to amend the Master Equity Lease Agreement with Enterprise Fleet Management for the acquisition of the three command vehicles referenced above.



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Date: 4/30/2018

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications
Steve Call, Technology Systems Manager

Subject: East Bay Regional Communications System Authority (EBRCSA) Operating Payment

Background

The East Bay Regional Communications System Authority (EBRCSA) was officially created in 2007 with the formation of a Joint Powers Authority (JPA) to procure and maintain an Association of Public Safety Communications Officials (APCO) P25-compliant communications system. This communications system provides interoperable communications to public agencies serving within Contra Costa County and Alameda County. The EBRCSA includes 40 member agencies serving a population of over 2.5 million citizens. The extensive infrastructure required for the communications system was funded through numerous federal and state grants along with debt proceeds.

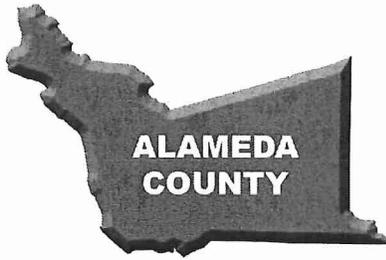
Per the EBRCSA Project Operating Agreement, each year the District is required to make an operating payment to the EBRCSA that is calculated based on the total number of radios that agencies have committed to place in service on the East Bay Regional Communications System (EBRCS). The operating payment allows District personnel to utilize P25-compliant, trunked radios on the EBRCS for a period of 12 months. For fiscal year 2017-2018, the annual operating cost per radio is \$300. The District will be utilizing 260 radios on the EBRCS for fiscal year 2017-2018 and is required to make an operating payment of \$78,000.

Recommended Board Action

Authorize staff to pay the EBRCSA operating payment in the amount of \$78,000.

Financial Impacts

Budgeted expense for FY 2017-2018.



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

Bill To
San Ramon Valley Fire Protection District Attn: Craig Bowen 1500 Bollinger Canyon Road San Ramon, CA 94583

Date	Invoice #
11/15/2017	201800052

Please remit payment to:
EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY 4985 Broder Boulevard Dublin, CA 94568

Terms
Due upon receipt

Item	Description	Radios	Cost	Total
Operating Payments	Billed at \$25 per month for 12 months, July 1, 2017 through June 30, 2018	260	300.00	78,000.00

For questions please contact Tom McCarthy at 925-803-7802 or by e-mail at tmccarthy@acgov.org	Total	\$78,000.00
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MEMORANDUM

San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 30, 2018
To: Board of Directors
From: Paige Meyer – Fire Chief
Subject: District Clerk Position

Background:

San Ramon Valley Fire Protection District (“District”) is currently assisted by a District Clerk who provides administrative support to the Board of Directors (“Board”) and the District Chief. These services include maintaining District and Board records, managing committee meetings and Board meetings, responding to public records act requests, arranging for travel and registration of Board Members when attending events, seminars, or conferences, and assisting with development of the Board and District Chief annual budget. Additionally, the District Clerk is responsible for preparing public notices for Board meetings, preparing agendas and minutes, reviewing staff reports, resolutions and ordinances, and other clerical and administrative actions.

For the past several months the District Clerk has been assisting the Fire and Life Safety Division (“FLSD”) in a temporary capacity, and the District’s former Clerk (Susan Brooks) was retained to fill-in for the District Clerk during the temporary assignment. The District Clerk has now been hired into a permanent FLSD Inspector position, which necessitated a review of how the Clerk functions were to be handled going forward.

Recommendation:

I feel the current arrangement with the former District Clerk serving as Administrative Assistant to the Chief/Temporary District Clerk has worked well for both the District and me over the past several months. Sue is extremely qualified for the District Clerk position and has extensive knowledge of the District’s administrative policies and procedures. My recommendation is to continue utilizing the services of Ms. Brooks in a similar capacity for the foreseeable future. She would continue to be subject to the 960 hour/fiscal year constraint for retired annuitants.

Financial Impact:

At an hourly rate of \$52, this proposal would result in a savings of \$132,000 for the District.

Staff Recommendation:

Staff recommends that the District Board approve the appointment of Susan Brooks as District Clerk at an hourly rate of \$52.00.



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Date: April 30, 2018
To: Board of Directors
From: Paige Meyer, Fire Chief
Subject: Contract for Services – Ken Campo

Background:

Given the District has not filled the Chief Financial Officer position, staff would like to continue the services of Ken Campo to provide ongoing administrative support to the Finance Division to include but would not be limited to:

- Succession planning and mentoring for Chief Financial Officer position;
- Financial management consultation to the Fire Chief, Board of Directors and command staff;
- General oversight and management of the Finance Division;
- Long-range fiscal planning, including but not limited to maintaining a financial forecast and capital improvement financing plan;
- Ensure internal and external financial reporting requirements are met, and reports meet the needs and expectations of users;
- Under direction of the Fire Chief and Board of Directors, represent the District in meetings with outside creditors and lenders, banking institutions and other agencies pertaining to financial matters;
- Assist the District in identifying and implementing reasonable cost recovery measures to the extent deemed appropriate by the Fire Chief and Board of Directors;

Other duties would include ongoing review of CCCERA retirement rates, provide ongoing assistance with labor negotiations, monitoring changes in the assessed value of property within the District and other financial planning and operational activities as may be directed by me.

Recommended Board Action:

Staff recommends approval of a New Contract for Services with Ken Campo for financial consulting services for the period commencing on May 1st 2018, and ending November 1st 2020. Services will be provided at an hourly rate of \$140.00 per hour.



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Date: April 30, 2018

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications
Steve Call, Technology Systems Manager

Subject: TriTech Computer-Aided Dispatch (CAD) and Records Software Maintenance

Background:

The San Ramon Valley 911 consolidated fire and police communications center and the San Ramon Police Department utilize the following TriTech software products in support of their dispatch and law enforcement record keeping efforts:

- Computer-Aided Dispatch (CAD)
- Police Records Management System (RMS)
- Police Field-Based Reporting (FBR)
- Police Criminal Justice Information System (CJIS) inquiries
- Mobile Data and Automated Vehicle Location (AVL)
- CAD and Mobile mapping
- Paging, fire station alerting and fire station printing
- IQ Analytics

A maintenance payment for the period May 17, 2018 through May 16, 2019 is now due.

Recommended Board Action:

Authorize staff to pay TriTech Software Systems for software maintenance and support in the amount of \$109,554.67.

Financial Impacts:

Budgeted expense for FY 2017-2018.



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Date: April 30, 2018
To: Board of Directors
From: Frank Drayton, Deputy Chief, Fire Marshal
Subject: Progress payment to ENGEO Inc.

Background:

In 2004, an underground fuel storage tank was removed from the former Station 32 site on Stone Valley Road in Alamo. The District did not seek a final closure letter from the Regional Water Quality Control Board (RWQCB) as to whether the site was free of any ground contamination, because it was deemed not necessary at the time. When the station was officially decommissioned, the District needed to determine the extent of any ground contamination and possible remediation measures. These efforts were necessary for a final disposition of the property.

At the June 2017 Board meeting, the Board authorized staff to contract with hydrogeological firm, ENGEO, to develop a work plan for approval by the local RWQCB. At the December 2017 Board meeting, the Board authorized staff to enter into a contract with ENGEO, in an amount not to exceed \$40,689.00. A progress payment, in the amount of \$25,270.67, toward the \$40,689.00 amount, is due now.

Recommendation Board Action:

Authorize staff to make a progress payment to ENGEO, in the amount of \$25,270.67.

Fiscal Impact:

Funds are currently available in the Capital budget and will be replaced through the sale or lease of the surplus property.



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Date: April 30, 2018

To: Board of Directors

From: Frank Drayton, Deputy Fire Chief/Fire Marshal
Denise Pangelinan, Director of Emergency Communications

Subject: Architectural Services, Public Safety Building Concept Plan

Background

As discussed at the recent Board Retreat, staff was directed to explore the possibility of a partnership opportunity with the City of San Ramon to build a joint Public Safety Facility that would include fire administration, police services, communications center, and an emergency operations center (EOC).

Recommendation

Authorize staff to contract with Jeff Katz Architecture to develop a Public Safety Facility concept plan not to exceed \$80,000.

Financial Impacts:

\$80,000 from the General Fund.



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Date: April 30, 2018

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications
Steve Call, Technology Systems Manager

Subject: Agreement with Definitive Networks, Inc. (DNI)

Background:

The Emergency Communications and Technology division has a FY 17/18 goal to upgrade the Mobile Data Computers (MDCs) and connectivity in the District's apparatus. Staff researched several options to upgrade the cellular modems and MDCs, including making a one-time purchase of the hardware, leasing the hardware, or entering into an agreement to obtain the hardware as a service. A vendor capable of providing hardware as a service will purchase and install the MDC upgrades and modems in the District's apparatus and charge a flat monthly rate for the service.

After reviewing all options, staff recommends entering in an agreement with Definitive Networks, Inc. (DNI). As part of the agreement, DNI will procure and install all new MDCs and modems, and provide 24x7, on-site support for the new hardware. Additionally, DNI's help desk will be available for assistance in other technical areas, as well as assistance with the District's scheduling software.

Staff recommends entering into a 60-month agreement with DNI, at a cost not to exceed \$16,500 per month. This approach ensures a high-performing, standardized installation in all District apparatus, backed by a Service Level Agreement (SLA) from a vendor with extensive experience in supporting public safety agencies.

Recommended Board Action:

Authorize staff to enter into an agreement with Definitive Networks, Inc. in an amount not to exceed \$16,500 per month.

Financial Impacts:

Budgeted expense for FY 17/18.



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Date: April 30, 2018

To: Board of Directors

From: Davina Hatfield, Controller

Subject: Quarterly Investment Report – March 31, 2018

Background

Pursuant to Section 5.3 of the District's Investment Policy, staff is required to present a quarterly report of investments to the Board of Directors. The investment report for the quarter ended March 31, 2018, is attached. The investments held on behalf of the District are in compliance with the District's investment policy. Overall investment earnings through the third quarter of Fiscal Year 2017/18 are \$261,007, with an average weighted yield-to-maturity of 1.61%.

In December 2014, the District began investing Budget Stabilization Funds into a short-term laddered portfolio at Bank of the West maturing at intervals from 6 months to 5 years. As of March 2018, the District has approximately \$17.3 million of Budget Stabilization Funds under active management, including \$2 million in a 6-month certificate of deposit with Tri-Valley Bank. These funds have earned \$102,000 fiscal year-to-date, which represents an average weighted yield to maturity of 1.93%.

Also attached for the Board's review is the retiree medical trust fund (CERBT) statement for the quarter ended March 31, 2018. The trust fund has earned \$1.2 million fiscal year to date, representing a net return of 6.83% through the first nine months of the fiscal year. With three months of the first year remaining, the fund performance is expected to exceed the assumed earnings target of 7%.

Recommendation

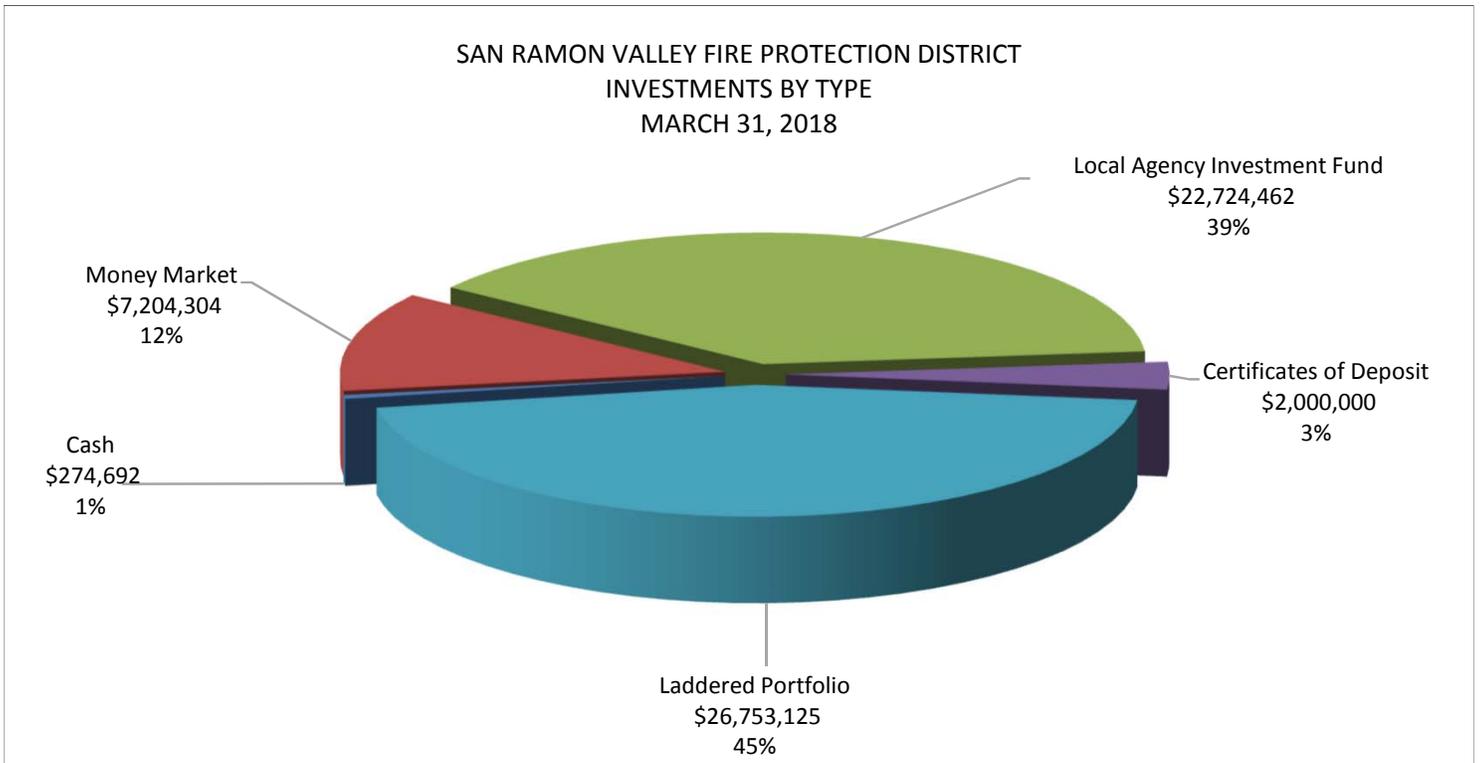
Staff recommends that the Board receive and review the investment report for the quarter ended March 31, 2018.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
INVESTMENT REPORT
March 31, 2018**

Type of Investment	Financial Institution	Date of Maturity	Par Value/ Original	Market Value	Rate of Interest
Cash	Bank of the West	N/A	229,975	229,975	0.00%
Cash	Bank of the West - CERT Funds	N/A	44,717	44,717	0.00%
Money Market	Bank of the West - Money Market	N/A	4,502,055	4,502,055	1.18%
Laddered Portfolio	Bank of the West - Investments	Various	26,753,125	27,094,095	1.93%
Certificates of Deposit	Tri-Valley Bank - Investment	180 days	2,000,000	2,000,000	1.07%
Local Agency Investment Fund	Local Agency Investment Fund	N/A	22,724,462	22,668,514	1.43%
Money Market	Bank of America - Dreyfus Government Funds	N/A	2,702,249	2,702,249	1.13%
Total			\$58,956,583	\$59,241,604	

Average weighted yield 1.61%
 Total return \$261,007

Market values obtained from monthly statements issued by Bank of the West, Tri-Valley Bank and Bank of America.



The District has sufficient funds available to meet the next six months of financial obligations.

The March 31, 2018 investments are in compliance with the District adopted Investment Policy.

San Ramon Valley Fire Protection District

CERBT Strategy 1

Entity #: SKB0-6056948863

Quarter Ended March 31, 2018



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$19,951,789.86	\$16,943,289.38
Contribution	773,847.00	2,321,541.00
Disbursement	0.00	0.00
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	(272,389.57)	1,196,261.74
Administrative Expenses	(2,394.10)	(6,225.63)
Investment Expense	(1,750.41)	(5,063.69)
Other	0.00	0.00
Ending Balance	\$20,449,102.78	\$20,449,102.78
FY End Contrib per GASB 74 Para 22	0.00	0.00
FY End Disbursement Accrual	0.00	0.00
Grand Total	\$20,449,102.78	\$20,449,102.78

Unit Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Units	1,252,653.508	1,151,700.025
Unit Purchases from Contributions	49,193.869	150,147.352
Unit Sales for Withdrawals	0.000	0.000
Unit Transfer In	0.000	0.000
Unit Transfer Out	0.000	0.000
Ending Units	1,301,847.377	1,301,847.377
Period Beginning Unit Value	15.927621	14.711547
Period Ending Unit Value	15.707757	15.707757

CERBT Strategy 1 Performance as of March 31, 2018

	1 Month	3 Months	Fiscal YTD	1 Year	3 Years*	5 Years*	Since Inception* (June 1, 2007)
Gross Return ^{1,3}	-0.46%	-1.30%	6.90%	10.28%	5.78%	6.79%	4.82%
Net Return ^{2,3}	-0.46%	-1.32%	6.83%	10.18%	5.69%	6.68%	4.75%
Benchmark returns	-0.45%	-1.41%	6.61%	9.85%	5.29%	6.33%	4.35%

OLD BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 30, 2018
To: Board of Directors
From: Paige Meyer, Fire Chief
Subject: Amendment to Legal Counsel Retainer

Background:

The San Ramon Valley Fire Protection District ("District") has an existing agreement with the Law Offices of William D. Ross ("District Counsel") for legal services. The Board of Directors has undertaken a review of the agreement with District Counsel and directed the Fire Chief to make the following modifications:

- District Counsel shall receive direction from the Fire Chief and shall report to the Fire Chief except in those instances where there is an issue between the Fire Chief and the Board of Directors that District Counsel is advising about;
- Any and all legal services that are outside of current covered legal services described in Exhibit "1" Section A of the agreement shall only be conducted with express written authorization from the Fire Chief; and no payment will be made by the District to District Counsel for any such unauthorized services;
- Remove the provision of the current agreement calling for an annual review of the legal services provided by District Counsel be conducted at a public meeting;
- A performance review of District Counsel shall be conducted after six months of the date of this Agreement, and then every six months thereafter until such time that the Board changes the timeframe for performance review of District Counsel.

As directed, the above changes have been incorporated into the attached amended agreement for legal services between the District and District Counsel.

Financial Impact

None, as there is no cost associated with the proposed changes to the agreement for legal services.

Staff Recommendation:

Staff recommends that the District Board approve the amended agreement between the District and District Counsel.

April ____, 2018

VIA ELECTRONIC TRANSMISSION

Paige Meyer, District Fire Chief
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Re: Proposal for Legal Services: San Ramon Valley Fire Protection District

Dear Chief Meyer:

This communication sets forth a proposal for legal services for the San Ramon Valley Fire Protection District, effective January 1, 2015 (the "Matter"). District acknowledges and understands that this agreement for legal services does not involve or extend to representation or advice by Firm on any matter other than that specifically identified above. Any representation requested by District, other than relating to the Matter, will be covered in a separate agreement for legal services.

The Board of Directors shall retain the services of, and review the performance of, District Counsel, but District Counsel shall receive direction from the Fire Chief and shall report to the Fire Chief except in those instances where there is an issue between the Fire Chief and the Board of Directors that District Counsel is advising about.

1. Fees and Services

We will bill the District for legal services rendered on a monthly basis. Our statements are in a detailed diary format in minimum increments of one-quarter of an hour and are payable within thirty (30) days of receipt. Any amounts outstanding more than thirty (30) days will incur interest at 1% per month.

Legal services provided to the District, District officials, officers and employees (collectively the "District"), will be billed either under the monthly retention compensation amount or at the hourly rates as prescribed in Exhibit "1". Any and all legal services that are outside of current covered legal services described in Exhibit "1" Section A shall only be conducted with express written authorization from the Fire Chief. District Counsel shall seek such written authorization immediately upon discovering the need to perform services outside of the legal services set forth in Exhibit "1" Section A, and the Fire Chief shall authorize or deny the request from District Counsel to perform such legal services, in writing, within 24 hours, or as soon as practicable. If there is no written authorization obtained from the Fire Chief, District Counsel and District agree that any unauthorized legal services performed will be deemed pro bono and District Counsel shall not charge District for the unauthorized legal services, and no payment will be made by the District to District Counsel for the same.

The monthly compensation amount shall be \$6,000.00 for those legal services described

in Exhibit "1", section A. The hourly rates for all attorneys and paralegals working on the District services described in Exhibit "1", section B will be \$300.00 an hour for partners and \$225.00 an hour for associates. Paralegal work for these same services will be billed at \$110.00 an hour.

Any modification of the monthly retention compensation amount of the hourly rates may be affected only by written amendment to this Agreement by the Firm and the District.

2. Costs and Expenses

Any cost incurred in connection with the representation and advice to the District, such as telephone and electronic transmission charges, messenger services, filing fees and other out-of-pocket expenses, will be separately billed and reflected on the monthly statement. District will be expected to pay directly the amount of any charges over \$200.00 for services performed by third parties.

Our costs include, but are not limited to, the following and are computed in the following manner:

In-Office Photocopy	\$.30 per page
Mileage	\$.565 per mile (or current IRS Rules)
Word Processing	\$40.00 per hour
Telecopier:	
Incoming:	\$3.00 first page
	\$1.00 per page thereafter
Outgoing:	\$2.00 first page
	\$1.00 per page thereafter
Access Charges for Legal Data Basis	Cost varies on amount of monthly use

3. Termination of Services

District will have the right at any time to terminate the Firm's services upon written notice to the Firm, and the Firm will immediately, after receiving such notice, cease to render additional services. Such termination will not, however, relieve District of the obligation to pay the fees due for services rendered and costs incurred prior to such termination.

If District fails to meet any of its obligations under this Agreement, including but not limited to, fully cooperating and assisting the Firm in its representation advice to the District, the Firm will have the right to terminate this Agreement, and District will take all steps necessary to free the Firm of any obligation to perform further, including without limitation, the execution of any documents necessary to complete the Firm's discharge or withdrawal. The rights of the Firm hereunder are in addition to those created by statute or recognized by Rules of Professional Conduct.

More specifically, at any time and without cause, either party may terminate this

Agreement by giving the other party (10) calendar-days written notice.

- i. In any event of termination without cause, the District shall pay the Firm for services rendered to date, and the Firm shall deliver any work product to the District upon termination, whether complete or incomplete.
- ii. In the event of termination for cause, the District shall give the Firm ten (10) days written notice describing the substantial failure to meet its obligations. The Firm shall give the District all work done toward completion of its services. The District shall pay the Firm for the services satisfactorily rendered to date.

Upon either party's termination of the Agreement, District shall have the following options with respect to the Firm's work:

1. That all work, including claim files, samples, or information be returned to it; or,
2. The Firm continues to provide the services for which the Firm was responsible prior to the termination of the agreement.

In the event the District selects the option in paragraph 1, above, the Firm agrees to promptly return all items, or information to the District or its designee, at the sole expense of the District, and thereafter the Firm shall have no further responsibility. In either case, all outstanding amounts due and payable to the Firm shall be paid within thirty (30) days of being received, unless disputed.

4. Annual Review of Legal Services and Six Month Performance Reviews

The District will review the legal services provided by District Counsel under this Agreement on an annual basis.

A performance review of District Counsel shall be conducted after six months of the date of this Agreement, and then every six months thereafter until such time that the Board changes the timeframe for performance review of District Counsel.

5. Binding Arbitration

Any dispute between us concerning our fees or charges shall, if you so elect, be submitted to arbitration under rules of the California State Bar, and shall be binding if (i) it is mutually agreed to after any such dispute arises, or (ii) such arbitration becomes binding under such rules. Any dispute concerning our fees or charges not so submitted to binding arbitration under the rules of the California State Bar, or that remains unresolved after non-binding arbitration under such rules, and any other dispute between the District and Firm or any of our attorneys and agents, including but not limited to claims of malpractice, errors or omissions, or any other claim of any kind regardless of the facts or the legal theories, shall be finally settled by mandatory binding arbitration in San Ramon, California, conducted in accordance with California Code of Civil Procedure §§ 1282 et seq., including, but not limited to, section

1283.05, with each party to bear its own costs and attorneys' fees and disbursements. Such arbitration shall be conducted before a single arbitrator. Judgment on a binding arbitration award may be entered in any court of competent jurisdiction. *We mutually acknowledge that, by this agreement to arbitrate, each of us irrevocably waives our rights to court or jury trial. District has the right to consult separate legal counsel at any time as to any matter, including whether to enter into this Agreement for legal services and consent to the foregoing agreement to arbitrate.*

6. Document Retention

The District agrees that it will be responsible for providing us with all documents pertinent to this matter.

7. Our Document Retention

It is our policy and practice to destroy our files ten (10) years after the file is first closed unless the client requests a shorter or longer retention period in writing. Files are generally closed at the conclusion of a lawsuit or completion of a transaction.

8. No Warranties

The Law Offices of William D. Ross has made no guarantees to the District concerning the outcome of any matters in which the District seeks the Firm's advice, and nothing in this letter agreement will be construed as such a guarantee. The District acknowledges that we have not made any representations, promises, warranties or guarantees to you, express or implied, regarding any potential outcomes.

9. Insurance

Pursuant to California Business and Professions Code section 6148(a), Firm maintains legal malpractice insurance with Lloyds of London Insurance with present policy limits of \$1,000,000.00 per claim and \$1,000,000.00 in the aggregate. These amounts may change annually. A separate schedule showing Firm's insurance policies is available to District upon request.

10. Acceptance of Services

If the terms and conditions of the legal services described herein are acceptable to District, please indicate its acceptance by executing the enclosed copy of this proposal and returning the same to our office via electronic transmission.

We appreciate the opportunity to advise and represent the San Ramon Valley Fire Protection District its elected officials, officers and employees.

Very truly yours,

William D. Ross

Enclosure

The San Ramon Valley Fire Protection District agrees to the terms and conditions for legal services of the Law Offices of William D. Ross; a professional corporation, described in this document as authorized by the District Board for execution by District Chief.

Dated: April ____, 2018

San Ramon Valley Fire Protection District

By: _____
Matt Stamey, Board President

By: _____
Paige Meyer, District Fire Chief

By: _____
William D. Ross, District Counsel

EXHIBIT “1”

District Counsel duties and compensation for those duties are set forth below:

- A. Legal Services which shall be performed under the Monthly Retainer.
1. Attend all meetings of the District Board and render advice or opinions orally and in writing when requested to do so by the Board, or by any of the District officers; and provide for legal counsel at such other meetings as directed by District, including District administrative and other meetings as needed to provide day-to-day District legal services;
 2. Prepare and/or review any and all proposed ordinances or resolutions or amendment to existing ordinances or resolutions for the District. Prepare and/or review District contracts for services, together with staff reports, orders, agreements, forms, notices, declarations, certificates, deeds, leases, and other documents as requested by District;
 3. Represent and advise the Board of Directors, District Officers and employees in matters of law pertaining to their offices;
 4. Approve the form of all bonds, indebtedness or agreements made by the District endorsing approval thereon in writing;
 5. Advise and oversee the District, District Officials, officers or employees, or former District officials, officers or employees and outside counsel in any actions and proceedings in which the District or any such officer or employee in or by reason of his official capacity, is concerned or a named party, where the Board of Directors shall have control of all legal business and proceedings and employs another attorney to take charge of any litigation or matter or assists the District Counsel therein;
 6. Legal services associated with the preparation of transactional documents for the sale or acquisition of an interest in real and personal property by the District.
 7. Provide twenty (20) hours of attorney time per month on emergency medical services issues at the District and County level;
 8. Research and render to District officers and employees legal advice and opinions on all legal matters affecting the District, including new legislation, court decisions, state regulations, and other legal authorities, as directed by District; and,
 9. Upon vacating the office of District Counsel, surrender to the successor, all books, papers, files and documents relating to the District or the representation of District officials, officers and employees consistent with the requirements of the Rules of Professional Conduct of the State of California.

B. Agreed Hourly Compensation, which legal services shall be accomplished including but not limited to the following:

1. Advice and representation on personnel matters when they involve an individual District employee or employees.
2. Representation of the District in a judicial or administrative proceeding, including:
 - (a) Any hearing or proceeding in which the District, its officials, officers, employees or agent, or former District official, officer, employee (where authorized by applicable law) is named as a party or in any proceedings authorized to be prosecuted by the District Board.
 - (b) If not accepted by the Office of the District Attorney of Contra Costa County, prosecute on behalf of the People of the State of California all criminal cases for claims violations of the Uniform Fire Code as adopted under provisions of the Fire Protection District Law of 1987, Health and Safety Code section 13800 et seq. or the California Fire Code.

Legal representation on litigation involving the District under Section B above, must be authorized by District Board and/or District Chief.

NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 30, 2018

To: Board of Directors

From: Paige Meyer, Fire Chief
Ken Campo, Interim CFO

Subject: Public Hearing to Consider Adoption of Resolution No Resolution No. 2018-03 Modifying the First Responder Assessment Without Transport Fee and the Ambulance Transport Fees and Charges Contained Within Ordinance No. 30.

Background:

At the March 28, 2018 meeting, staff sought direction from the Board regarding a modification to the fees and charges associated with an emergency medical response by District employees. The staff recommendation was for the District to consider moving away from the current “bundled” basic and advanced life support rates to a single base rate of \$2,500; increase the mileage rate to \$40 per mile; increase the oxygen charge to \$125; and increase the first responder assessment without transport charge to \$600. Staff noted that these changes would be consistent with the rates and practices of other transport providers in the region. The increased cost recovery resulting from the changes would be used to further enhance the level of emergency medical services provided by the District. The revised fees would go into effect on June 1, 2018.

Furthermore, with respect to District residents, the District’s practice of accepting payment from an insurance provider as payment in full for the emergency medical response – and not seeking additional payment for any shortfall – would remain in place. Also, the ability for the Chief to waive payment in the event of a hardship remains in place as well.

In accordance with California Health and Safety Code Section 13916 *et seq.* the District Clerk published notice of the proposed action and public hearing in the San Ramon Valley Times, and made Resolution No. 2018-03 along with supporting documentation available for public examination at the District Administrative Building and on the District website.

Fiscal Impact:

Adopting the recommended fee schedule for emergency medical responses and transports could reduce billing costs in the range of \$27,000-\$30,000, and provide additional cost recovery of \$900,000-\$1,100,000; thus providing additional funding for essential emergency services with little or no direct fiscal impact on District residents. The additional funding would also be used to help maintain the recent investment in consolidated dispatch services and ensure that residents continue to receive the highest level of EMS care in the region.

Recommended Board Action:

Adopt by a majority roll call vote, the attached Resolution.

RESOLUTION NO. 2018-03

A RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT INCREASING THE FIRST RESPONDER ASSESSMENT WITHOUT TRANSPORT FEE AND THE AMBULANCE TRANSPORT FEES AND CHARGES CONTAINED WITHIN ORDINANCE NO. 30

WHEREAS, it is necessary from time to time to revise the fees and charges that assist in defraying the costs of specific services provided by the San Ramon Valley Fire Protection District (“District”); and,

WHEREAS, pursuant to Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066, the District adopted Ordinance No. 30 on November 21, 2013 setting forth District fees and costs which are subject to reimbursement; and,

WHEREAS, the District has given notice of its intent to modify such fees and charges contained in Ordinance No. 30 as may be adopted by Resolution accordance with Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066; and,

WHEREAS, Health and Safety Code Section §13916 (d) provides that the schedule of fees and charges established by Ordinance No. 30 shall not exceed the reasonable amount necessary to recover the costs of providing the specified service as allowed by law; and,

WHEREAS, the District has determined, based on the increased cost associated with the current level of emergency services provided by the District and the District’s desire to reduce the cost of the related billing process, that a modification to the existing schedule of fees and charges is warranted;

NOW THEREFORE BE IT RESOLVED by the District Board of Directors that:

1. Each of the recitals of this Resolution are found to be determinations of fact which are true and correct;
2. The fees and charges set forth in Exhibit A attached and incorporated by this reference shall be effective June 1, 2018;
3. The existing Section 7.2 and Section 7.3 of Ordinance No. 30 are hereby repealed and replaced with the following new Section 7.2:

Patient Charges – Fees related to an emergency medical response shall be charged as follows:

Emergency Ambulance Response Base Rate	\$2,500.00
Loaded Ambulance Mileage Rate	\$40.00 per mile
Oxygen Administration	\$125.00
First Responder Assessment Without Transport	\$600.00

4. The Board of Directors delegates its authority to the Fire Chief or his/her designee to administer the fees and charges as set forth in Section 7.2 of Ordinance No. 30;

5. The fees and charges authorized by this Resolution are categorically exempt from review under the California Environmental Quality Act ("CEQA") as confirmed in CEQA Guidelines Section 15273.

PASSED, APPROVED AND ADOPTED on this 30th day of April, 2018 at a regular meeting of the District Board of Directors at San Ramon, State of California on a motion made by Director _____, seconded by Director _____ and duly carried with the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: _____

Matthew Stamey
President, Board of Directors

ATTEST:

Susan F. Brooks
District Clerk

APPROVED AS TO FORM:

APPROVED TO CONTENT:

William D. Ross, District Counsel

Paige Meyer, District Fire Chief



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 30, 2018

To: Board of Directors

From: Ken Campo, Interim CFO

Subject: Public Hearing to Consider Adoption of Resolution No. 2018-04 Applying an Annual CPI Adjustment to Service Fees and Charges Contained Within Ordinance No. 28

Background:

Resolution No. 2018-04 implements a Consumer Price Index (CPI) adjustment to District service fees and charges for Fiscal Year 2017/18. The schedule of fees for the recovery of costs for service is defined in Ordinance 28, as approved by the Board on July 24, 2013. This CPI adjustment is consistent with the Board's prior direction to annually adjust such fees and charges by the CPI Urban Wage Earners, San Francisco-Oakland-San Jose, CA region measured as of each February. The February 2018 annual adjustment was determined to be 3.8 percent (3.8%). The updated fees will go into effect on July 1, 2018.

In accordance with California Health and Safety Code Section 13916 *et seq.* the District Clerk published notice of the proposed action and public hearing in the San Ramon Valley Times and made Resolution No. 2018-04 along with supporting documentation available for public examination at the District Administrative Building and the District website.

Furthermore, it is noted that for the purposes of this regulatory action; the applicability of the California Environmental Quality Act (CEQA) to public agency projects is determined to be statutorily exempt from environmental review because the activity will not cause direct or indirect physical change to the environment.

Fiscal Impact:

Revenue from service fees and charges help defray the cost of providing these fee-based services. The annual CPI adjustment is needed to help such fees and charges keep pace with providing the service, and lessen the reliance on general property tax revenue.

Recommended Board Action:

Adopt by a majority roll call vote, the attached Resolution.

RESOLUTION NO. 2018-04

**A RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION
DISTRICT INCREASING FEES AND CHARGES
FOR VARIOUS SERVICES CONTAINED WITHIN ORDINANCE NO. 28**

WHEREAS, it is necessary from time to time to revise the fees and charges that assist in defraying the costs of specific services provided by the San Ramon Valley Fire Protection District ("District"); and,

WHEREAS, pursuant to Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066, the District adopted Ordinance No. 28 on July 24, 2013 setting forth District fees and costs which are subject to reimbursement; and,

WHEREAS, Health and Safety Code §13916 (d) provides that the schedule of fees established by Ordinance No. 28 must indicate an amount to be charged which is based on District policy direction and reasoning; and,

WHEREAS, the District has given notice of its intent to increase such fees and charges contained in Ordinance No. 28 as may be adopted by Resolution and noticed in accordance with Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066; and,

WHEREAS, the fees and charges set forth in Exhibit A, attached hereto and made a part hereof, have been modified based on District business practices and found to be based upon the costs determined to be appropriate for performing such District services and are reasonable,

WHEREAS, the District has determined, based on the services provided, that it may increase fees and charges each July 1 based on an annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February of each year; and,

WHEREAS, the annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February 2018 was determined to be 3.8 percent (3.8%); and,

NOW THEREFORE BE IT RESOLVED by the District Board of Directors that:

1. Each of the recitals of this Resolution are found to be determinations of fact which are true and correct;
2. The fees and charges set forth in Exhibit A attached and incorporated by this reference shall be effective July 1, 2018;
3. The Board of Directors delegates its authority to the Fire Chief or his/her designee to administer the fees and charges as set forth in Exhibit A;

4. The fees and charges authorized by this Resolution are statutorily exempt from review under the California Environmental Quality Act ("CEQA") as confirmed in CEQA Guidelines Section 15273.

PASSED, APPROVED AND ADOPTED on this 30th day of April, 2018 at a regular meeting of the District Board of Directors at San Ramon, State of California on a motion made by Director _____, seconded by Director _____ and duly carried with the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: _____

Matthew Stamey
President, Board of Directors

ATTEST:

Susan F. Brooks
District Clerk

APPROVED AS TO FORM:

APPROVED TO CONTENT:

William D. Ross, District Counsel

Paige Meyer, District Fire Chief

Exhibit A

Resolution 2018-04 Schedule of Fees

All plan check, construction inspections and/or fire inspections, and permits required by the California Fire Code, San Ramon Valley Fire Protection District (“District”) Ordinance, or California Office of the State Fire Marshal shall be subject to the following adopted user fees.

Fees for plan check shall be tabulated and collected upon submittal of the initial plan for review and be in accordance with Part 1.

Fees for fire inspections, as part of the District’s code enforcement program shall be in accordance with Part 2.

Fees for permits, as part of the District’s code enforcement program shall be in accordance with Part 3.

Fees for miscellaneous reports, copying, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4.

Part 1. PLAN REVIEW AND CONSTRUCTION PERMIT FEES

Fees shall be collected upon submittal of plans for review as set forth in Table 1. Fees are based on the type of construction permit that plans are submitted for review.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial fire code permit issued with the plan review in accordance with Part 1, Table 1.

Table 1

REF.	TYPE OF REVIEW	FEE
	Planning and Site Development	
	Pre-application design review <i>To meet to discuss potential requirements, design criteria, hardships, proposed mitigation of requirements, etc</i>	\$331 per hour <i>First hour no charge.</i>
	Planning and site development review <i>Includes review and comments for planning applications and associated community development process requirements</i>	\$331
	Emergency response pre-plan <i>A emergency response pre-plan is required if determined necessary by the fire code official due to size, use, or special hazard exist</i>	Actual Cost to District
105.7	Plan Check and Construction Permits	
105.7.1.	Automatic fire-extinguishing systems	

	<p>(a) NFPA 13 & 13R wet, dry, pre-action</p> <p>1. new system</p> <p>2. modification to an existing system</p> <p>(b) clean agent, commercial cooking, wet & dry chemical, CO₂</p> <p>(c) NFPA 13D new and modifications</p>	<p>\$785 first 20 heads + \$87 each add'l 20 heads</p> <p>\$620 first 20 heads + \$87 each add'l 20 heads</p> <p>\$559</p> <p>\$602</p>
105.7.2	Battery systems	\$482
105.7.3	Compressed gases.	
	(a) storage, use, or handling	\$482
	(b) medical gas systems	\$843
	(c) refrigeration systems	\$722
105.7.4	Cryogenic fluids	\$607
105.7.5	Fire alarm and detection systems and related equipment	
	(a) fire alarm system	
	1. new system	\$673 first 20 devices + \$241 each add'l 20 devices
	2. modification to an existing system	\$620 first 20 devices + \$241 each add 20 devices
	(b) fire sprinkler monitoring system	\$482
	(c) smoke control system	\$1,144
	(d) smoke and heat vent systems	\$786
105.7.6	Fire pumps and related equipment	
	(a) new installation	\$1,204
	(b) modifications or repairs to	\$482
105.7.7	Flammable and combustible liquids	
	(a) aboveground and underground storage tanks, including equipment	\$482
	(b) underground tank removal	\$537
	(c) vapor recovery	\$482
105.7.8	Hazardous materials	\$786
105.7.9	Industrial ovens	\$405
105.7.10	LP-gas	
	(a) new installation	\$620

	(b) modifications or repairs to	\$531
105.7.11	Private fire hydrants and fire protection water supplies (a) private fire hydrant systems (b) fire protection system water supply (c) rural water supply systems (d) temporary water supply systems	\$963 per system \$722 per system \$743 per system \$482 per system
105.7.12	Spraying or dipping (a) new installation (b) modifications or repairs to	\$433 \$318
105.7.13	Standpipe systems (a) new installation (b) modifications or repairs to	\$794 \$372
105.7.14	Temporary membrane structures and tents	\$309
105.7.15	Construction, alteration, or renovation of a building for which a building permit is required (a) commercial: new or addition 1. 0 – 5,000 SQFT 2. 5,001 – 10,000 SQFT 3. 10,001 – 20,000 SQFT 4. each additional 10,000 SQFT (b) commercial: alteration or renovation 1. 0 – 5,000 SQFT 2. 5,001 – 10,000 SQFT 3. 10,001 – 20,000 SQFT 4. each additional 10,000 SQFT (c) residential: new, addition, alteration or renovation	\$843 \$1,412 \$1,819 \$317 \$626 \$755 \$957 \$159 \$361
105.7.16	Fire apparatus access, site improvements and related equipment (a) roadway design (b) obstructions (gates, traffic calming devices, and other manipulated barriers) (c) temporary fire apparatus access roadways	\$405 \$301 \$361
	Miscellaneous system plans	\$620
	Miscellaneous construction permit	\$329 per hour
	Fuel modification	\$937
	Additional plan reviews	\$256 each
	Plan reviews or specialized consultation <i>The use of an independent specialized consultant with expertise to conduct the review is sometimes necessary. Projects subject to this provision shall be so advised and provide to the District a document addressed to the District recognizing the advisory and accepting responsibility for resulting charges.</i>	\$346 + review type from Table 1 + consultant fees
	Additional field inspections	\$272 each

	Field inspections or tests after regular business hours <i>Fees assessed under this provision shall be due and payable prior to the action of the District. This provision is not a mandate on the District to normally provide this service. This service is subject to staff availability and does not mandate performance.</i>	\$393 per hour with a 2 hour minimum
	Alternate materials and methods of construction review <i>*Plus any costs the District incurs should the use of an independent specialized consultant be necessary to evaluate the submittal.</i>	\$331
	Permit renewal or extension	Assessed at one half of the original fee

Part 2. OCCUPANCY INSPECTION FEES

The fees for state mandated occupancy inspections and state license care facility "Fire Clearance" services not part of a construction or operational permit shall be in accordance with Part 2, Table 2.

Table 2

REF.		FEE
	State Mandated Inspections	
1.	Public and private schools	\$0 annually
2.	Hotel, motel, lodging house, apartment house and dwelling, buildings, or similar (i.e. Group R, Division 1 & 2 occupancies) and structures accessory thereto (a) <15 dwelling units annually (b) 16-75 dwelling units annually (c) >76 dwelling units annually	\$289 \$446 \$826
3.	Jail or place of detention for persons charged with or convicted of a crime	\$907 bi-annually
4.	Additional field inspections	\$272 each
	State Licensed Facilities - Fire Clearance (850 Form)	
5.	Pre-inspection consultation	\$223
6.	Facilities with a capacity to serve not more than 6 clients	\$223
7.	Facilities with a capacity to serve more 6-25 clients	\$277
8.	Facilities with a capacity to serve 26 or more clients	\$361

Part 3. FIRE CODE OPERATIONAL PERMIT FEES

All Operational permits required by the California Fire Code and/or San Ramon Valley Fire Protection District ("District") Ordinance are renewable on the basis of

inspection frequency. Operational permit fees are due and payable via invoice following the inspection as set forth in Part 3.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial fire code permit issued with the plan review in accordance with Part 1, Table 1.

Table 3

REF.	TYPE OF REVIEW	FEE
	Operational Permits	
105.6.1	Aerosol products	\$56
105.6.2	Amusement buildings	\$241
105.6.3	Aviation facilities	\$56
105.6.4	Carnivals and fairs	\$331
105.6.5	Cellulose nitrate film	\$56
105.6.6	Combustible dust-producing operations	\$56
105.6.7	Combustible fibers	\$56
105.6.8	Compressed gases	\$56
105.6.9	Covered mall buildings	\$56
105.6.10	Cryogenic fluids	\$56
105.6.11	Cutting and welding	\$56
105.6.12	Dry cleaning plants	\$56
105.6.13	Exhibits and trade shows	\$272
105.6.14	Explosives	\$51
105.6.15	Fire hydrants and valves	\$56
105.6.16	Flammable and combustible liquids	\$56
105.6.17	Floor finishing	\$56
105.6.18	Fruit and crop ripening	\$56
105.6.19	Fumigation and thermal insecticidal fogging	\$40
105.6.20	Hazardous materials	\$56
105.6.21	Hazardous production materials	\$56
105.6.22	High-piled storage	\$56
105.6.23	Hot work operations	\$56
105.6.24	Industrial ovens	\$56
105.6.25	Lumber yards and woodworking plants	\$56
105.6.26	Liquid or gas-fueled vehicles	\$56
105.6.27	LP-gas	\$52
105.6.28	Magnesium	\$56
105.6.29	Miscellaneous combustible storage	\$56
105.6.30	Open burning	\$128
105.6.31	Open flames and torches	\$111
105.6.32	Open flames and candles	\$56

105.6.33	Organic coatings	\$56
105.6.34	Places of assembly	\$56
105.6.35	Private fire hydrants	\$56
105.6.36	Pyrotechnic special effects material	\$361
105.6.37	Pyroxylin plastics	\$56
105.6.38	Refrigeration equipment	\$56
105.6.39	Repair garages and motor fuel-dispensing facilities	\$56
105.6.40	Rooftop heliports	\$56
105.6.41	Spraying or dipping	\$56
105.6.42	Storage of scrap tires and tire byproducts	\$56
105.6.43	Temporary membrane structures and tents	\$250
105.6.44	Tire-rebuilding plants	\$56
105.6.45	Waste products	\$56
105.6.46	Wood Products	\$56
105.6.47	Additional operational permits	\$56
105.6.48	Christmas tree sales	\$250
105.6.49	Model rocket	\$217

Part 4. GENERAL FEES

Miscellaneous reports, copying fees, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4, Table 4.

Table 4

REF.	GENERAL FEES	FEE
	All reports, (Incident, Inspection, Investigation, Budget, CAFR, Board Packet)	Cost of reproduction, plus 10%
	Copy Charges	\$.10 per page; duplexed pages are charged as two pages
	GIS Maps (Digital Transfer)	Cost of reproduction, plus 10%
	Copies of photographs, discs, tapes or any other outsourced processed records	Cost of reproduction plus 10%
	Documentation Certification	\$5.00 or maximum allowable by law
	Returned Check Charge	\$25/check
	Late Payment Fee	10% of fee or \$10 (whichever is greater)

	CPR Training	\$41 per person
	Fire House Dinner	\$163
	Paramedic Field Internship	\$2,034
	Subpoenas A deposit of \$163.00 for each day that the specified employee is required to remain in attendance pursuant to the subpoena. The District shall then be reimbursed for traveling expenses and the full cost to the District of paying the employee, tabulated pursuant to the Service Rate below. If the actual expenses should later prove to be less than \$157.00 per day tendered, the excess of the amount shall be refunded. If the actual expenses should later prove to be more than the amount deposited, the District may collect the balance from the party at whose request the subpoena is issued	
	Weed Abatement Program Administrative Fee	\$1,267
	Applicant Charges for Processing Address or Street Name Changes	\$86

"SERVICE RATE SCHEDULE". Unless waived by the District pursuant to Section 3 of the Fee Ordinance, a service rate shall be applied for the services rendered. This service rate shall be based upon the hourly rate, or overtime rate for the specific position or rank for the employee providing the services. In addition, this rate shall include an average benefit cost for safety employees and an average benefit cost for non-safety employees dependent on which classification of the specified employee. When determining whether the rate to be charged is the "overtime rate" or the "hourly rate," the overtime rate shall be used if the District is required to pay overtime to the specified employee. If the District is not required to pay overtime to the specific employee, then all hours shall be charged at the "hourly rate."

"EQUIPMENT RATE SCHEDULE". Apparatus and equipment rates shall be the current rate in effect under the California Fire Assistance Agreement or the Federal Emergency Management Agency equipment rate schedule, whichever applies.

Part 5. INFORMATION TECHNOLOGY SURCHARGE FEE

The schedule of fees included in Section 9, Part 1 through Part 3 is inclusive of a 5 percent (5%) surcharge for Information Technology to assist in ongoing technology needs to support the general operations of the Fire & Life Safety Division for which these fees are charged.



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 30, 2018
To: Board of Directors
From: William Ross, District Counsel
Subject: Adopt Resolution No. 2018-05, approving amendments to District Conflict of Interest Code

Background:

The California Political Reform Act requires that every local agency to maintain a Conflict of Interest Code. While the Conflict of Interest Code must be reviewed at least biennially, it may also be amended as needed to reflect current positions and disclosure categories.

Due to the addition and deletion of several positions at the San Ramon Valley Fire Protection District ("District"), there is a need to amend the current Conflict of Interest Code. The attached Resolution and its exhibit contains an updated list that reflects the current District composition of designated positions and their respective disclosure categories.

Financial Impact

None.

Staff Recommendation:

Staff recommends that the District Board adopt Resolution No. 2018-05, approving amendments to the Conflict of Interest Code.

Attachments: Resolution No. 2018-05
Updated Conflict of Interest Code

RESOLUTION NO. 2018-05

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN RAMON VALLEY FIRE PROTECTION DISTRICT
AMENDING DISTRICT CONFLICT OF INTEREST CODE**

WHEREAS, consistent with the Political Reform Act of 1974 (Government Code Section 87100 *et seq.*), the San Ramon Valley Fire Protection District (“District”) is required to maintain a Conflict of Interest Code that; and,

WHEREAS, the purpose of a conflict of interest code is to ensure that public officials and employees are independent, impartial and responsible to the public when making government decisions, and to ensure that the public has confidence in the integrity of its government; and

WHEREAS, the District’s Conflict of Interest Code requires specified personnel to disclose certain economic interests; and,

WHEREAS, the District’s Conflict of Interest Code, which must be reviewed at least every two years, was last updated in 2016; and,

WHEREAS, since that time, the District has added, deleted, and amended certain staff positions, and the Conflict of Interest Code must be updated to reflect these current positions, as set forth in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the District Board of Directors that the District’s Conflict of Interest Code be amended with the job titles and disclosure categories set forth in Exhibit A.

On motion of Director _____, seconded by Director _____, and duly carried, the foregoing resolution was passed and adopted on _____, 2018.

AYES:

NOES:

ABSTAIN:

ABSENT:

Matthew J. Stamey
President, Board of Directors

ATTEST:

Susan F. Brooks, District Clerk

APPROVED AS TO FORM:

William D. Ross
District Counsel

APPROVED AS TO CONTENT:

Paige Meyer
Fire Chief

San Ramon Valley Fire Protection District

EXHIBIT "A"

<u>Designated Positions</u>	<u>Disclosure Category</u>
Member of the Board of Fire Directors	1 & 2
Chief Administrator, Fire Chief	1 & 2
Deputy Fire Chief	1 & 2
Controller	1 & 2
Chief Financial Officer	1 & 2
Human Resources Director	1 & 2
Human Resource Generalist	1 & 2
Director of Emergency Communications	1 & 2
Fire and Life Safety Plans Examiner	1 & 2
Community Emergency Response Team Coordinator	1 & 2
Technology Systems Manager	1 & 2
Battalion Chief	1 & 2
Fire Marshal	1 & 2
Fire and Life Safety Manager	1 & 2
Fire and Life Safety Inspector	3 (H) (I) (J) (K) (M) (N) (O)
Fleet Mechanic	3 (A) (F) (L)
EMS Battalion Chief	1 & 2
Fire District Legal Counsel	1 & 2
GIS Analyst (Part-time)	3 (B) (M)

(updated April, 2018)

San Ramon Valley Fire Protection District

EXHIBIT "A"

<u>Designated Positions</u>	<u>Disclosure Category</u>
Member of the Board of Fire Directors	1 & 2
Chief Administrator, Fire Chief	1 & 2
Deputy Fire Chief	1 & 2
<u>Accounting Technician</u> Controller	1 & 2
Chief Financial Officer	1 & 2
Human Resources Director	1 & 2
Human Resource Generalist	1 & 2
Director of Emergency Communications	1 & 2
<u>Fire and Life Safety</u> Permit Technician	1 & 2
<u>Fire and Life Safety</u> Plans Examiner	1 & 2
Community Emergency Response Team Coordinator	1 & 2
Technology Systems Manager	1 & 2
Battalion Chief	1 & 2
Fire Marshal	1 & 2
Deputy Fire Marshal	1 & 2
Community Risk Reduction <u>Fire and Life Safety</u> Manager	1 & 2
<u>Fire and Life Safety</u> Inspector	3 (H) (I) (J) (K) (M) (N) (O)
Code Compliance Officer	3 (H) (I) (J) (K) (M) (N) (O)
Fire Prevention Specialist	3 (H) (I) (J) (K) (M) (N) (O)
<u>Fire and Life Safety Permit Technician</u>	
Fleet Mechanic	3 (A) (F) (L)
EMS Battalion Chief	1 & 2
Fire District Legal Counsel	1 & 2

GIS Analyst (Part-time)

3 (B) (M)

(updated October 2016)

CORRESPONDENCE

On Jan 1 (2018) my son
called 911 (for me.) They were
right there, assessed,
monitored & drove me
to ER. They put in an
IV line. They professional
(as always.) I can sleep at
night, knowing they are
minutes away and so well
trained (better than the ER
treatment (?), & have said,
& will call 911 as needed,
have them drive me around
for 1 hr, monitoring & assessing,
and take me home. &
would be better served.

I have been a nurse
for 22 years, and I think
"first responders" are one of
the best things that has
happened in medicine.
Love, ya

Dear Fire Chief:

WITH A WORLD OF THANKS.

Louise Orzell

Brooks, Sue

From: Meyer, Paige
Sent: Tuesday, April 10, 2018 8:49 AM
To: Brooks, Sue
Subject: FW: #31

Great job by crews. Yes the Easter Bunny needs to mix in a burger every once in a while with those carrots!

From: Lon Phares <lonphares@comcast.net>
Date: Friday, April 6, 2018 at 3:50 PM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Fwd: #31

FYI

 [IMG_1295.MOV](#)

Lon

I was trying to send the video by text yesterday but too large. I hope you can view this file.

Thanks again and thanks to the guys at the station. Ryan had a blast riding in the back of #31. Our HOA Board is truly grateful that you guys came through for the kids !!!

Regards
Rich

Mr. Jim Salaver,
On September 22, 2014, we
had a fire in our house. It was
destructive - a bit destructive.

Your team answered the call &
were most professional, efficient &
very caring about my family. It was
especially appreciated how your team
stayed every possible week & every

for possible sickness pockets of
fire. Thank you & please let
your team know how much we all
appreciated them. Gratefully,

Byron Bennett

SUE,

FROM THE SAN RAMON VALLEY
HORSEMAN'S ASSOCIATION DINNER
ON 3/23 W/CAL FIRE

John

John V

John,

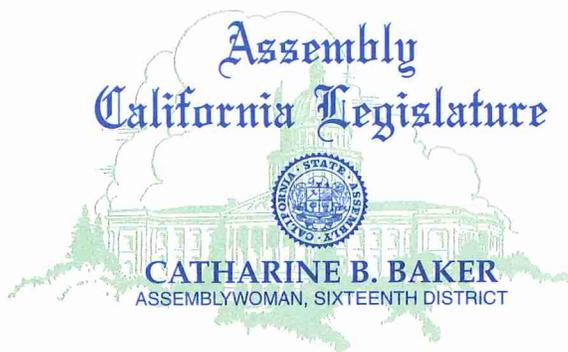
Thank you very much for
attending our meeting and
helping us with emergency
procedures.

Best Regards,

SRVHA Board of Directors

STATE CAPITOL
P.O. BOX 942849
SACRAMENTO, CA 94249-0016
(916) 319-2016
FAX (916) 319-2116

DISTRICT OFFICE
2440 CAMINO RAMON, SUITE 345
SAN RAMON, CA 94583
(925) 328-1515
FAX (925) 328-1514



COMMITTEES
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PRIVACY AND CONSUMER PROTECTION
JOINT LEGISLATIVE AUDIT

March 7, 2018

Paige Meyer
Director
San Ramon Chamber of Commerce Board
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, California 94583

Dear Paige,

Congratulations on your new position as a Director of the 2018 Board of Directors for the San Ramon Chamber of Commerce!

As Director, you will contribute your time and energy to ensure the success of the Chamber's events across San Ramon and the Tri-Valley area. You can also bring a set of fresh and innovative ideas that will certainly contribute to the growth and vitality of our local business community. Our community depends on the hard work, innovation, and dedication of business leaders like you.

As your representative in the California State Assembly, I serve you and our community, and look forward to working with you in the years to come. If I can ever be of assistance to you or your employees or clients, or if you just want to share your views on issues affecting our state or community, please contact me.

Warm regards,

A handwritten signature in blue ink that reads "Catharine B. Baker". The signature is written in a cursive, flowing style.

CATHARINE B. BAKER
Assemblywoman, 16th District

Brooks, Sue

From: Meyer, Paige
Sent: Friday, March 30, 2018 11:05 AM
To: Brooks, Sue
Subject: FW: A commendation and thanks
Attachments: image003.jpg

From: Drayton, Frank
Sent: Friday, March 23, 2018 5:40 PM
To: Meyer, Paige
Subject: Fwd: A commendation and thanks

Sent from my iPhone

Begin forwarded message:

From: Kerri Watt <kerri.watt@lennar.com>
Date: March 23, 2018 at 4:14:18 PM PDT
To: "fdrayton@srvfire.ca.gov" <fdrayton@srvfire.ca.gov>
Cc: Ron Buck <ron.buck@lennar.com>
Subject: A commendation and thanks

Hello Mr. Drayton,

I'd like to express my sincere thanks to, and note my appreciation of, Roy Wendel and his professionalism. He has been supremely responsive and helpful over the months as Lennar (previously CalAtlantic Homes) has been developing The Preserve in San Ramon. He returns emails and phone calls promptly, makes time in his schedule to meet with me and my consultants, and patiently answers my many questions.

Roy has responded very quickly when I've submitted plans for approval or when I've asked for his review and signature on applications to other agencies. He has provided reasoned and rational guidance to other agencies when areas of interest and concern have overlapped. Roy always seems to find the prudent and reasonable solution to an issue, while (naturally) ensuring the objectives of fire and life safety for the District.

I – and others at Lennar – look forward to working with Roy over the next years as this community develops.



KERRI WATT
Project Manager
Lennar Corporation

From: Kerri Watt [kerri.watt@lennar.com]
Sent: Tuesday, March 27, 2018 11:40 AM
To: Wendel, Roy
Subject: The Preserve: WOW! - and fire hydrants are "live"

Roy,

Wow, I think you issued about 50 approvals in a 4-hour time period on Saturday. That was amazing! Ron Buck was similarly impressed. We've anointed you "The Unicorn for The Preserve" – you magically get things done.

It took me several hours in the afternoon to download, save and disseminate all of those approvals AND the EMUD applications. Cheryl at EBMUD was delighted.

The City issued the foundation only permits for the 12 models yesterday morning. **Thanks SO much for your help.**

I am told that all of the installed hydrants are "live": Garney (the contractor), is trying to get the EBMUD inspector to issue a letter or email indicating the hydrants are serviceable. Apparently, that is not a typical practice for EBMUD.

Does SRVFPD also need to inspect the hydrants? Garney should know this, but ... maybe not.

If SRVFPD needs to inspect or test, please contact:

Jon McCaustland: Jon.McCaustland@lennar.com
925 – 519-3793

He can provide you with the contractor contacts and ensure all who need to be onsite during any testing or inspection are there.

Thanks, again, so much!

LENNAR

KERRI WATT

Project Manager
Lennar Corporation

Kerri.Watt@Lennar.com
www.lennar.com

Office: 925.730.1340
Mobile: 925.605.9304

4750 Willow Road, Suite 150
Pleasanton, CA 94588

Note my office address will be changing effective 3/30/18

New Address:
2603 Camino Ramon Suite 525
San Ramon, CA 94583

61°
High: 78° Low: 44°
Tue Wed Thu Fri

2018 EDITION
Our Neighborhoods
Annual publication of profiles and facts featuring Pleasanton neighborhoods
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Updated: Sun, Apr 8, 2018, 6:19 pm
Uploaded: Fri, Apr 6, 2018, 3:20 pm

San Ramon: Pickup basketball players jump in to save teammate's life

SRVFPD: 'The need will always exist for citizen heroes'



The San Ramon Valley Fire Protection District Board of Directors publicly recognized the four citizen rescuers of Harold Ng (center) at a meeting Feb. 28. (Photo courtesy of SRVFPD)

by Erika Alvero

When Harold Ng's heart stopped beating on a San Ramon basketball court, that could have been the end for the 67-year-old engineer.

But thanks to a speedy team effort by fellow players that morning in late January, he is still alive and well, and will be able to return to the court in a year's time.

"There were a lot of heroes," said Ng, who lives in Concord.

At a board meeting on Feb. 28, the San Ramon Valley Fire Protection District recognized four of the rescuers who intervened in Ng's sudden cardiac arrest, a medical emergency with a survival rate of only 10%.

"No matter how quickly your emergency first responders arrive, the need will always exist for citizen heroes," said John Duggan, a battalion chief for the fire district, in an interview.

Ng had been playing basketball every Saturday morning in San Ramon for about 20 years, since the pickup games first began. Players came and went over time, and court needs had tripled -- when they



Fellow basketball player Alex Harris (right) immediately began performing CPR on Harold Ng (left) when Ng experienced sudden cardiac arrest the morning of Jan. 27. (Photo courtesy of Harold Ng)



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TOP BLOGS

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By Chandrama Anderson | 0 comments | 819 views

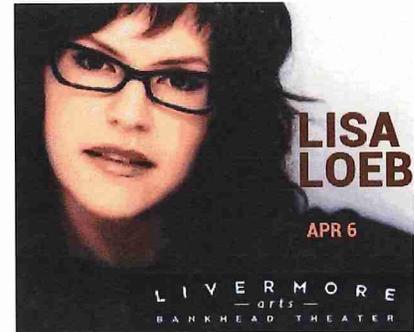
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By Tim Hunt | 1 comment | 648 views

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first started playing at the end of the 1990s, the crew played at the city's Central Park, but those courts soon became too small (and were eventually torn down to make way for City Hall), so the players had migrated to the more expansive court space at nearby Iron Horse Middle School.

Generally their group had anywhere between 25 and 35 people playing standard five-on-five, Ng said, between 8:30 a.m. and 12:30 p.m.

As casual games go, variables fluctuated from week to week, but that Jan. 27 morning, a series of happy coincidences converged in his favor, Ng said.

"Everything seemed aligned for people to save me," he said.

This wasn't the first time Ng had collapsed on the court. Five months earlier, he was taken to the hospital after passing out, though in that instance he came to on his own. Medical professionals checked his circulation and had him wear a monitor for about seven days, but couldn't find any problems. So on Jan. 27, Ng assumed he was back to his normal healthy state.

"That day I felt fine," Ng said.

By 11:30 a.m, the crew had trickled down to about 15 players, all on one court, when suddenly, Ng collapsed. At first, some of his teammates thought the collapse was in jest, he said.

"They thought I was pulling their leg," Ng laughed.

"He was breathing but his eyes were closed," said Rudy Torres, an Oakland resident who has been playing with the Saturday crew in San Ramon for about a year. "Then immediately he stopped breathing."

But after realizing that the emergency was real, the players sprang into action. Patrick Murphy called 9-1-1. Torres ran into the nearby middle school and grabbed one of the AEDs (automated external defibrillators) in the gym. Alex Harris performed CPR on Ng, and Mike Richard applied the AED.

Within three minutes, San Ramon Valley Fire personnel arrived on-site. They administered an electric shock to Ng using the AED that had already been set up and brought him to the San Ramon Regional Medical Center down Alcosta Boulevard.

He woke up after being shocked, but only remembers the ambulance ride, talking to technicians in the vehicle. Doctors ended up finding two artery blockages, which they opened by inserting tubes called stents, and in three days, Ng was home.

He still shoots hoops on Saturdays, where he is able to see his rescuers, though he won't be able to play in basketball games for another year he's on blood thinner right now to prevent blood clots around the stents and a minor bump or cut could lead to internal bleeding.

The experience has made him a huge advocate for AEDs in all locations.

He's working on getting them installed throughout his office and wants to get one for his car, so that he could perhaps "pay it forward" and save someone else, should the need arise.

Duggan echoed Ng's sentiments regarding the value of AEDs, adding that he believes people should be taught how to use them in CPR training, especially as speed is often of the essence in situations where defibrillators are needed.

"That dialogue should also include AED training," he said.

Ng also points to the fortuitous confluence of circumstances that day.

If the gym at Iron Horse Middle School had been locked, as it sometimes is on Saturday mornings, Torres couldn't have grabbed the AED. And the courts' proximity to Fire Station 34 and San Ramon Regional Medical Center expedited his rush to recovery.

But mostly, he said he's thankful -- thankful for the city's investment in emergency resources, thankful for the school's AEDs, and thankful to his rescuers, ball players and first responders alike.

"I'm very thankful to all the right people in the right places, who had the right equipment," Ng said.



Don't miss the fundraising event of the year benefiting the homeless pets of the East Bay!

Sunday, May 6
East Bay SPCA, Oakland

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Post a comment

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We prefer that you use your real name, but you may use any "member" name you wish.

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Since this is the first comment on this story a new topic will also be started in Town Square! Please choose a category that best describes this story.

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OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 30, 2018
To: Board of Directors
From: Lon Phares, Deputy Chief Operations
Subject: Monthly Operations Report for March 2018

Operations & Training

- Multi-Agency Drills with ACFD & LPFD @ Camp Parks
- Annual First Responder Operations (FRO) Training in Progress
- Annual Hose Testing Completed
- California Task Force 4 (CATF-4) Training
- Shift Training Captain Promotional Interviews
- Captain Promotional Interviews
- Engineer Promotional Interviews
- Captain Promotional Exam Preparation
- Tiller Training for Academy Class 2017-1
- Annual Hose Testing Completed
- Provisional EMS Assignments for Academy Class 2017-1
- Firefighter Reserve Training – Auto Extrication
- SCBA Flow Testing Completed
- SCBA Annual Fit Testing
- Rescue Task Force/Active Shooter Training
- Captains Academy Preparation
- Low Angle Rope Rescue Training
- Annual Wellness Fitness Physicals
- Company Performance Standards
- Operational & Training Policy Updates
- Probationary Task Book Sign-offs for Engineers (3) & Firefighters (21)

Events Attended by Suppression

- Teen Job Fair, Pleasanton
- Career Day, Iron Horse Middle School
- Easter Bunny Drop Off, Danville
- Alamo Rotary Easter Egg Hunt, Alamo

Special Teams

Hazardous Materials Team

- 2nd Quarter Training – Level A Suit Drills
- Multi-Agency Haz Mat Drill, Dow Chemical
- Haz Mat Technician Training – Terrazas, Hubbard

Technical Rescue Team

- 2nd Quarter Training – Rescue Systems II Operations (Shoring)
- Low Angle Rope Rescue Instruction

Meetings

County Chiefs

Command Staff

County Operations

County Training Officers

County Peer Support Meeting

Apparatus Committee Meeting

Danville Town Council Meeting

Deployment Committee Meeting

Coastal Regional Hazardous Materials Response Organization

Standards of Cover Policy Compliance Report

March 1, 2018 - March 31, 2018

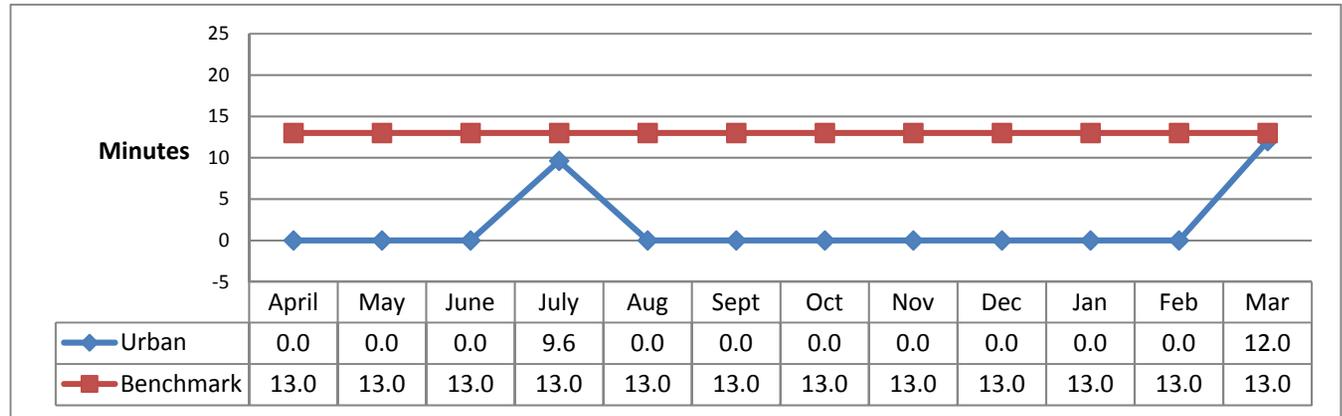
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 288)			Suburban (Count = 126)			Rural (Count = 4)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:08	7:07	8:00	8:12	8:01	15:00	9:49	12:08	45:00	0:00	32:15
		98%	99%		95%	99%		100%	100%		0%	100%

	SOC Goal 4											
	Urban (Count = 2)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	12:01	12:01	14:00	0:00	10:44	21:00	0:00	0:00	45:00	0:00	0:00
		100%	100%		0%	100%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 126)			Suburban (Count = 61)			Rural (Count = 2)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	9:08	9:15	10:00	10:20	10:06	21:00	20:48	20:48	45:00	0:00	28:47
		98%	98%		96%	99%		100%	100%		0%	100%

SOC Goal 7					
Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:30	1:11	2:00	2:00	1:54
	91%	95%		100%	100%

**ERF Fire
Response
Urban**



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

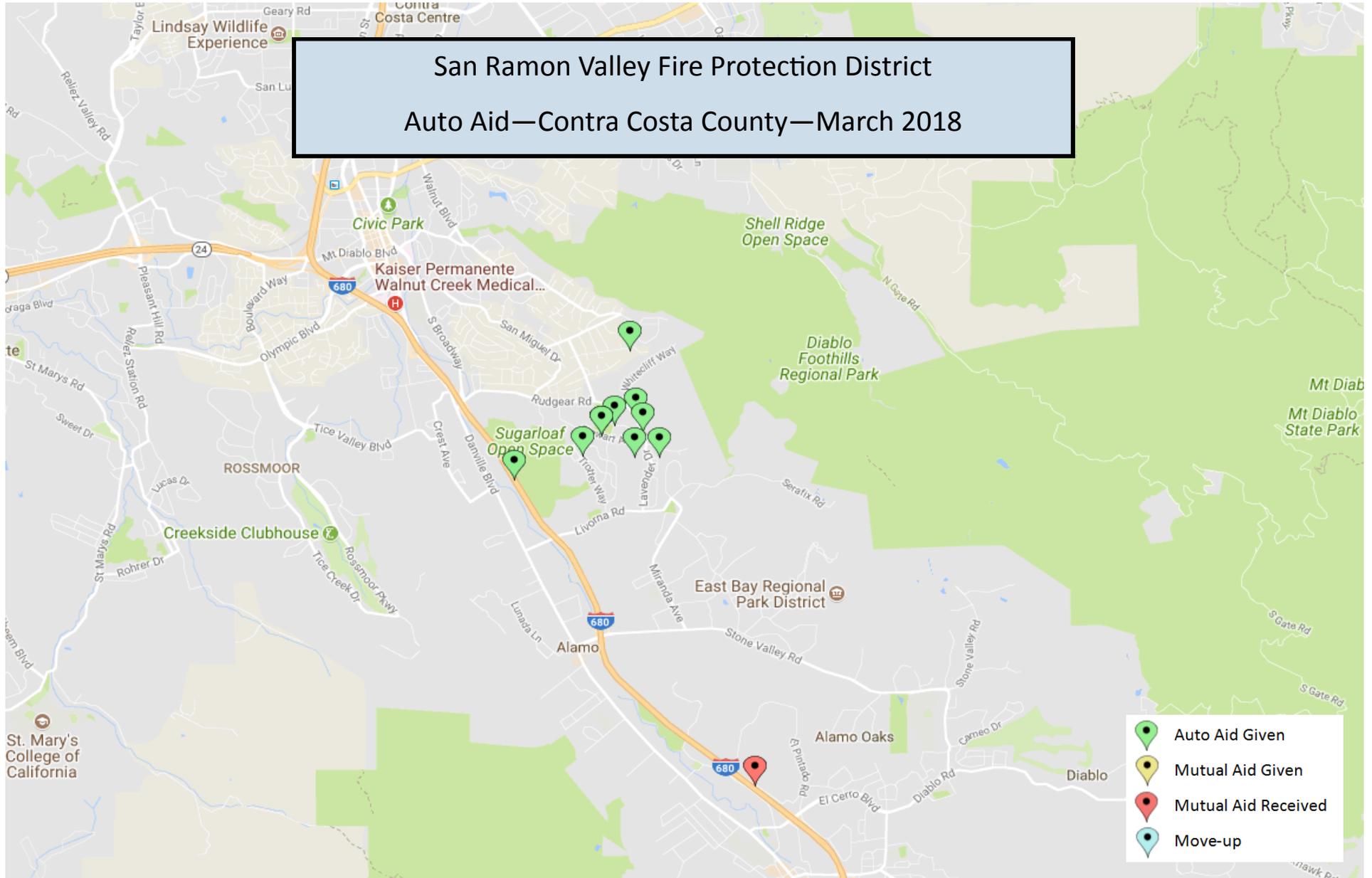
Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6

minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

San Ramon Valley Fire Protection District

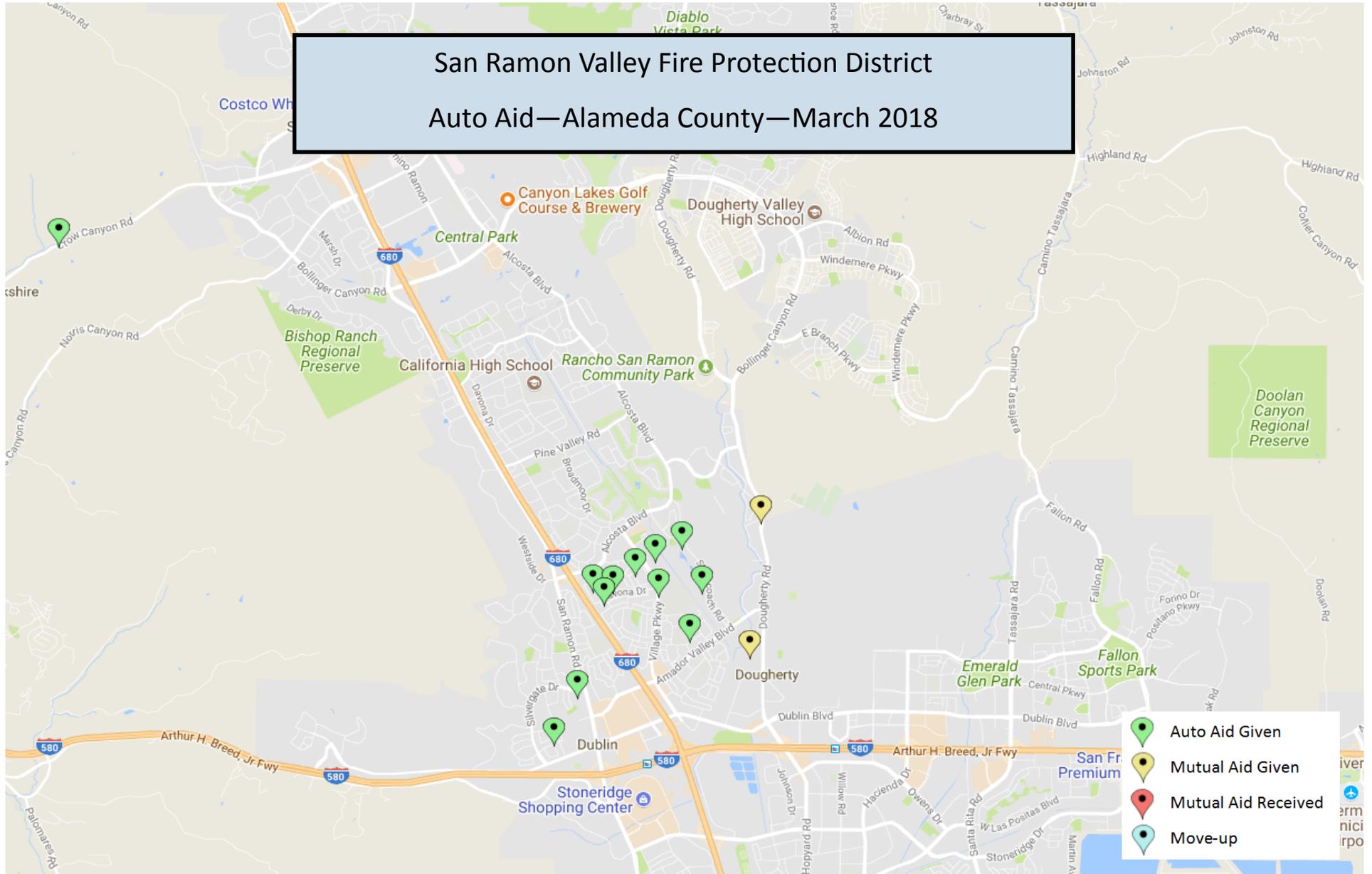
Auto Aid—Contra Costa County—March 2018



	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Auto Aid Given	5	5	13	9	10	7	6	8	5	7	11	11
Mutual Aid Given	2	1	5	9	1	4	3	3	1	0	0	0
Auto Aid Received	0	0	1	2	1	1	4	1	1	0	0	1
Move-up	0	1	1	1	1	2	2	0	2	1	0	0

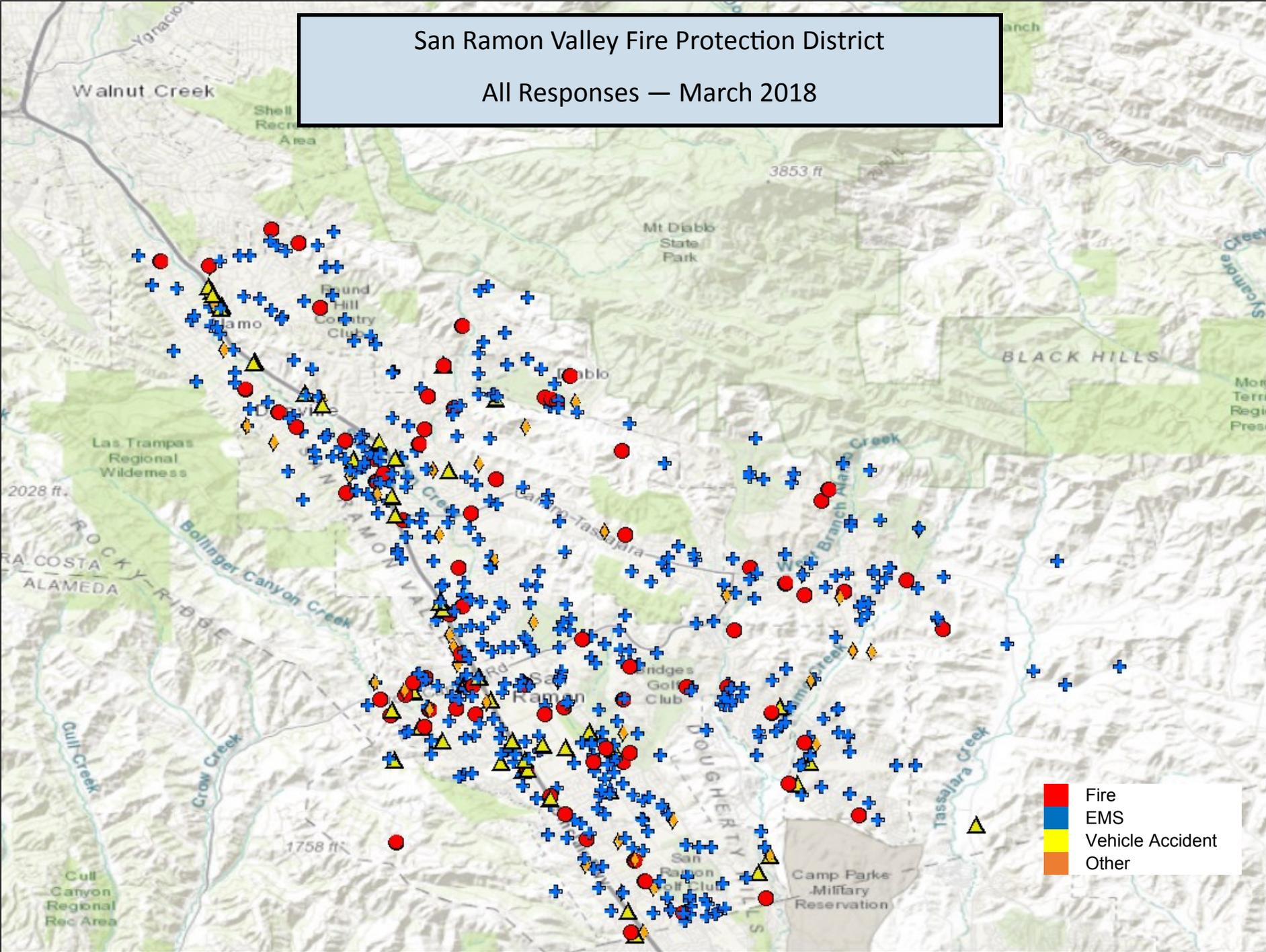
San Ramon Valley Fire Protection District

Auto Aid—Alameda County—March 2018

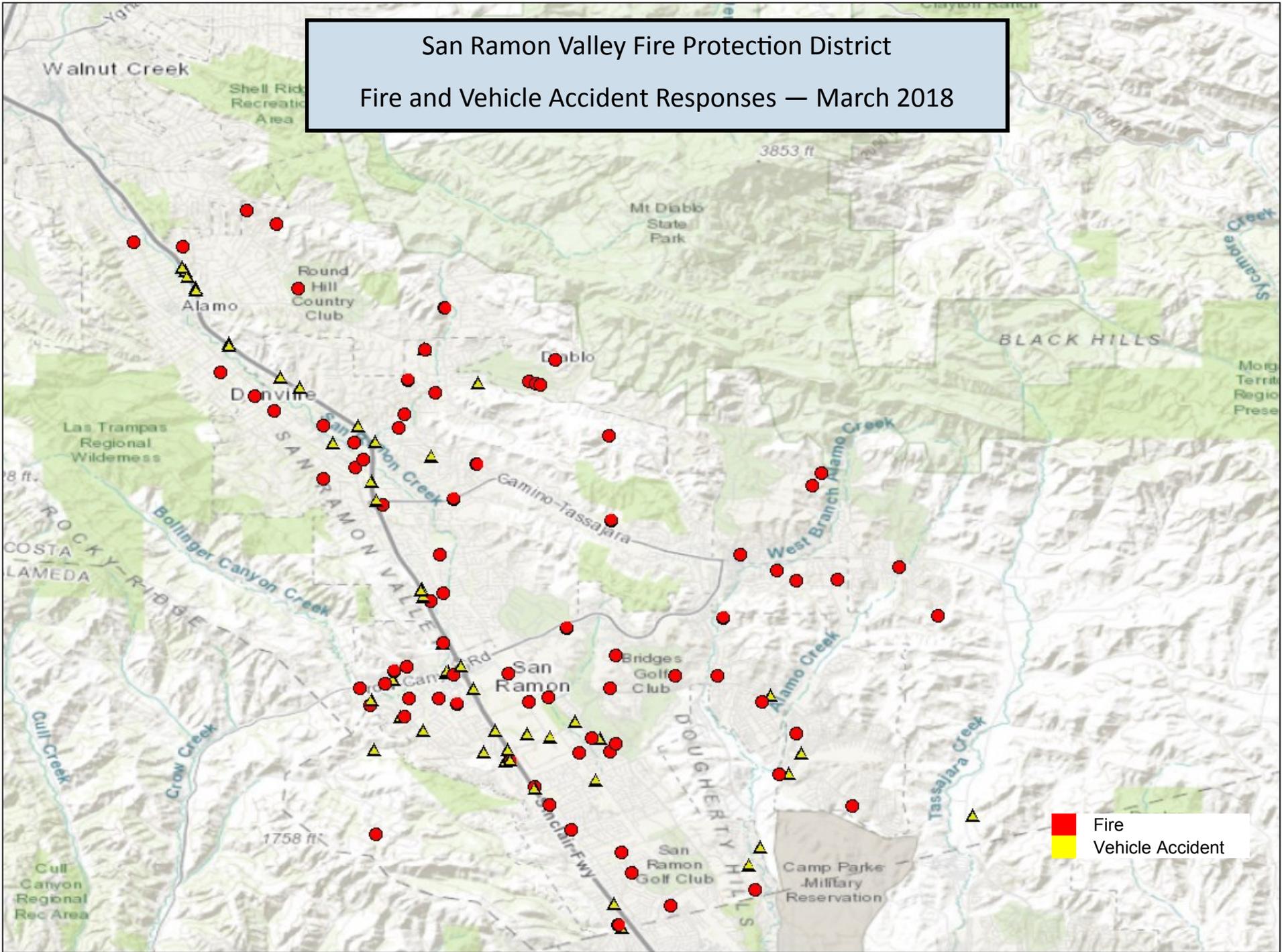


	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Auto Aid Given	9	12	12	8	16	7	11	17	10	11	10	13
Mutual Aid Given	13	15	13	13	9	10	9	5	4	3	10	2
Mutual Aid Received	1	0	1	1	1	0	2	0	0	1	0	0
Move-up	0	0	0	0	0	0	0	0	1	0	0	0

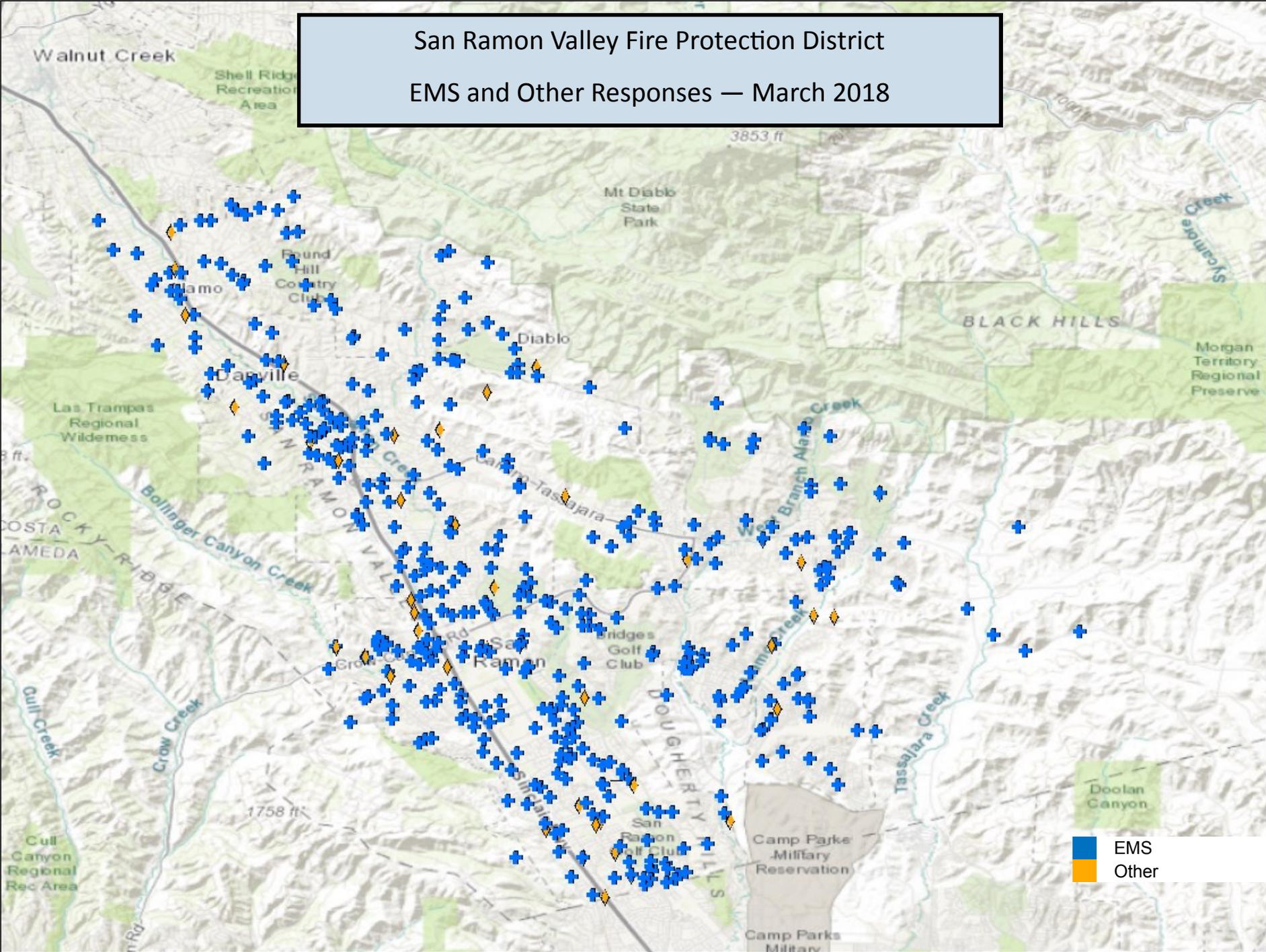
San Ramon Valley Fire Protection District
All Responses — March 2018



San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — March 2018



San Ramon Valley Fire Protection District
EMS and Other Responses — March 2018



EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 30, 2018
To: Board of Directors
From: John Duggan, Battalion Chief
Subject: Monthly EMS Division Communications

EMS

- The District responded to approximately 605 emergency medical incidents since the March Board of Directors Meeting. Six of these incidents were in response to patients who had experienced a cardiac arrest. Two of those incidents were in response to witnessed cardiac arrests, with bystander CPR having been initiated prior to the arrival of District resources. In response to on-scene Advanced Life Support (ALS) interventions performed by District personnel, one patient exhibited a return of spontaneous circulation (ROSC) prior to their arrival in the emergency room.

Ongoing Projects

- Initiated comprehensive training program for Interim EMS Captain's position
- Completed Paramedic Provisional Assignments of six 2017-IB Recruit Firefighters
- Completed biennial ASHI continuing education training for Station 37 personnel
- Activated TEMS Committee and initiated a comprehensive review of the program
- Participated in countywide EMS Policy and Field Guideline updating workshop
- Attended multiple meetings with local and state EMS stakeholder agencies
- Negotiated a draft agreement with Local 3546 relating to paramedic recertifications
- Updated the District's Chempack policy and emergency distribution plan
- Facilitated securing a one-year extension of County Ambulance Service Agreement

LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 30, 2018
To: Board of Directors
From: Frank Drayton, Deputy Chief, Logistics
Subject: Monthly Logistics Report for March 2018

Facilities

1. “Old” FS32: Continue soil testing based on direction from the San Francisco Bay Regional Water Quality Control Board’s request for additional laboratory analysis
2. Implemented plan to upgrade emergency generator at FS37
3. Plan for irrigation system overhaul, removal of street side irrigation, and rehab of District-owned corner entry scheduled for month of April - FS35
4. Working with Human Resources to fill openings in part-time District Aide positions, collectively equivalent to 1 FTE- position
5. Ongoing:
Conducted preventive maintenance and repairs to effectively manage costs and maintain service

Fleet

1. Order placed for four (4) Pierce Velocity Type I Engines
2. Continued query resolution, and assembled equipment for installation of five (5) Road Rescue ambulances undergoing construction, ETA July 2018
3. Mechanic and District Aide prepared seven (7) surplus staff vehicles, collected information and photos for online auction, with assistance from Training Captain Spani – Auction closing April 5th
4. Annual hose testing completed
5. Ongoing:
 - a. Annual and quarterly inspections
 - b. Conducted preventive maintenance and repairs to effectively manage costs and maintain safety.

Meetings

1. 2/1/2018: Safety Committee Meeting
2. 2/6, 2/21/2018: Management Meetings
3. 2/13/2018: Command Staff Meeting
4. 2/26/2018: Alamo Community Liaison Meeting
5. 2/28/2018: District Board Meeting
6. 3/6/2018: Alamo MAC Meeting
7. 3/12/2018: Meet Insurance Investigator (San Ramon)

FIRE & LIFE SAFETY



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 30, 2018

To: Board of Directors

From: Frank Drayton, Deputy Chief, Fire Marshal

Subject: Monthly Fire & Life Safety Division Report for March 2018

Inspections

Plan review and construction inspections continue to be a priority to support the active construction projects. Remaining time is being used to follow up on open inspections to accomplish compliance and close out re-inspections. The following inspections were accomplished in March.

Plan Review	171
Construction Inspections	72
Annual Compliance Inspections	94
Re-inspections	137

Year Review	% of Year	% Complete
Annual Compliance Inspections	25%	22.71%

Heart Safe Committee Activities

- March 1st: HeartSafe Hands Only CPR/AED Presentation at Realtor Marketing Assoc.
- March 6th - Monthly HeartSafe Meeting
- March 26th - HeartSafe 7th Grade CPR/AED Stone Valley Middle School; 178 students
- Leadership Retreat Planning
- AB 1719 planning/preparations

Total Citizens trained in CPR for March: 178

Residential Care Facility Work Group

- March 13 - Monthly RCF Meeting

Public Education

- Bella Vista Elementary – 423 students
- Country Club Elementary – 408 Students
- Golden View Elementary – 531 students
- Alamo Elementary – 365 students
- Youth Fire Setter Intervention Program (referral from Contra Costa Fire) - 1

Weed Abatement

March 23rd - Legal Notices mailed

CERT Activities

March 16th, 17th & 24th - CERT Class #80 completed

March 19th - Supplies from CERT Trailer to Sycamore Container

Meetings

March 1st – San Ramon Rotary meeting

March 3rd – Exterior Hazard Abatement meeting with Homeowners Association

March 6th - Green Command Planning Meeting (Urban Shield), Alco County Jail

March 8th – BOMA (Building Owners and Management Association)

March 8th - C8 (Contra Costa County Cities Citizen Corps CERT Committee) meeting

March 12th - Technical Advisory Committee (TAC) meeting & Emergency Fair meeting

March 22nd - CERT Leadership meeting

March 23rd - Policy Advisory Committee (PAC) meeting

March 26th - Staff attended Emergency Preparation for Access & Functional Needs

March 28th - Annual Street Smarts Awards Presentation

March 28th - California Emergency Services Association

March 28th - Special event planning meeting with City of San Ramon

March 30th - HeartSafe retreat planning

Training

March 1st – presented Grad Night Training

March 6th - presented Crisis Intervention Training (CIT) for Police Officers – Pleasant Hill

March 9th - presented Del Amigo School & Fire Crews (31) w/FLS Staff Station Tour

March 14th thru 16th – Cal Fire Prevention Institute Conference

March 15th - Blackhawk Table Top Drill

California Emergency Services Association – Residential Care Facility Evacuation Training
video CCC Health Services project

Upcoming Events

April 16th - Iron Horse Middle School 7th Grade CPR

April 18th - Alamo Women's Club CPR

April 18th & May 16th - First Responder Scout Class

April 22 - Via Heart Project Cardiac Screenings

April 28th - "She's All That" Sidewalk CPR

May 1st – Heartsafe Committee Retreat

May 12th - San Ramon Resource Fair & Pancake Breakfast (provided by our firefighters) at
Alcosta Senior & Community Center (8:30 am – 12:30 pm)

May 21st - Windemere Ranch Middle School 7th Grade CPR

May 27th & May 28th - Art and Wind Festival, San Ramon Central Park

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY PLAN REVIEW INTAKE REPORT

March 2018

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED	FORMAT
Fire Alarm Upgrade	Fire alarm and detection systems and related equipment	03/01/2018 11:56:10	03/26/2018 08:10:30	Digital
City Center Bishop Ranch - The Lot	Construction, alteration, or renovation of a building	03/01/2018 16:42:47	03/14/2018 14:39:50	Digital
Semansky Addition	Construction, alteration, or renovation of a building	03/01/2018 16:57:50	03/26/2018 08:29:26	Digital
East Bay Cardiovascular & Thorasic Associates	Construction, alteration, or renovation of a building	03/02/2018 12:00:00	03/27/2018 09:18:46	Digital
Round Hill Country Club Restroom ADA Upgrade	Construction, alteration, or renovation of a building	03/02/2018 12:00:00	03/12/2018 16:30:52	Digital
Plucked TI	Construction, alteration, or renovation of a building	03/05/2018 06:39:37	03/27/2018 09:58:28	Digital
Mellinger Residence	Construction, alteration, or renovation of a building	03/05/2018 13:08:24	03/22/2018 15:30:12	Digital
6180 Alpine Blue Drive Cordova Plan 1 Lot 25	Automatic fire-extinguishing systems	03/05/2018 13:16:57	03/05/2018 13:17:40	Digital
6176 Alpine Blue Drive Cordova Plan 2 Lot 26	Automatic fire-extinguishing systems	03/05/2018 13:18:46	03/05/2018 13:19:18	Digital
6172 Alpine Blue Drive Cordova Plan 3 Lot 27	Automatic fire-extinguishing systems	03/05/2018 13:20:20	03/05/2018 13:20:58	Digital
6168 Alpine Blue Drive Cordova Plan 3 Lot 28	Automatic fire-extinguishing systems	03/05/2018 13:22:03	03/05/2018 13:22:31	Digital
2333 Alpine Blue Drive Cordova Plan 2 Lot 29	Automatic fire-extinguishing systems	03/05/2018 13:23:33	03/05/2018 13:24:05	Digital
6160 Alpine Blue Drive Cordova Plan 1x Lot 30	Automatic fire-extinguishing systems	03/05/2018 13:25:03	03/05/2018 13:25:37	Digital
989 S. Monarch Road Cordova Plan 1 Lot 1	Automatic fire-extinguishing systems	03/05/2018 13:26:35	03/05/2018 13:27:06	Digital
993 S. Monarch Road Cordova Plan 3 Lot 2	Automatic fire-extinguishing systems	03/05/2018 13:27:54	03/05/2018 13:28:25	Digital
981 S. Monarch Road Cordova Plan 3 Lot 3	Automatic fire-extinguishing systems	03/05/2018 13:29:16	03/05/2018 13:29:51	Digital
985 S. Monarch Road Cordova Plan 1 Lot 4	Automatic fire-extinguishing systems	03/05/2018 13:30:48	03/05/2018 13:31:19	Digital
973 S. Monarch Road Cordova Plan 1 Lot 5	Automatic fire-extinguishing systems	03/05/2018 13:32:22	03/05/2018 13:32:58	Digital
977 S. Monarch Road Cordova Plan 3 Lot 6	Automatic fire-extinguishing systems	03/05/2018 13:33:48	03/05/2018 13:34:18	Digital
ARC Suite 200	Automatic fire-extinguishing systems	03/06/2018 06:48:37	03/06/2018 07:04:08	Digital
969 S. Monarch Road Cordova Plan 1 Lot 7	Automatic fire-extinguishing systems	03/06/2018 07:13:56	03/06/2018 07:14:32	Digital
965 S. Monarch Road Cordova Plan 2 Lot 8	Automatic fire-extinguishing systems	03/06/2018 07:15:24	03/06/2018 07:15:53	Digital
961 S. Monarch Road Cordova Plan 3 Lot 9	Automatic fire-extinguishing systems	03/06/2018 07:18:17	03/06/2018 07:18:47	Digital
957 S. Monarch Road Cordova Plan 3 Lot 10	Automatic fire-extinguishing systems	03/06/2018 07:21:52	03/06/2018 07:22:20	Digital
953 S. Monarch Road Cordova Plan 2 Lot 11	Automatic fire-extinguishing systems	03/06/2018 07:23:20	03/06/2018 07:23:48	Digital
949 S. Monarch Road Cordova Plan 1 Lot 12	Automatic fire-extinguishing systems	03/06/2018 07:24:38	03/06/2018 07:25:16	Digital
945 S. Monarch Road Cordova Plan 1x Lot 13	Automatic fire-extinguishing systems	03/06/2018 07:26:19	03/06/2018 07:26:47	Digital
941 S. Monarch Road Cordova Plan 2 Lot 14	Automatic fire-extinguishing systems	03/06/2018 07:27:33	03/06/2018 07:28:02	Digital
937 S. Monarch Road Cordova Plan 3 Lot 15	Automatic fire-extinguishing systems	03/06/2018 07:28:44	03/06/2018 07:29:16	Digital
933 S. Monarch Road Cordova Plan 3 Lot 16	Automatic fire-extinguishing systems	03/06/2018 07:30:06	03/06/2018 07:30:34	Digital
929 S. Monarch Road Cordova Plan 2 Lot 17	Automatic fire-extinguishing systems	03/06/2018 07:31:20	03/06/2018 07:31:49	Digital
925 S. Monarch Road Cordova Plan 1 Lot 18	Automatic fire-extinguishing systems	03/06/2018 07:32:33	03/06/2018 07:32:59	Digital
921 S. Monarch Road Cordova Plan 1 Lot 19	Automatic fire-extinguishing systems	03/06/2018 07:33:56	03/06/2018 07:34:24	Digital
917 S. Monarch Road Cordova Plan 2 Lot 20	Automatic fire-extinguishing systems	03/06/2018 07:35:23	03/06/2018 07:35:55	Digital
913 S. Monarch Road Cordova Plan 3 Lot 21	Automatic fire-extinguishing systems	03/06/2018 07:36:45	03/06/2018 07:37:16	Digital
909 S. Monarch Road Cordova Plan 3 Lot 22	Automatic fire-extinguishing systems	03/06/2018 07:38:06	03/06/2018 07:38:33	Digital
905 S. Monarch Road Cordova Plan 2 Lot 23	Automatic fire-extinguishing systems	03/06/2018 07:39:22	03/06/2018 07:39:49	Digital
901 S. Monarch Road Cordova Plan 1 Lot 24	Automatic fire-extinguishing systems	03/06/2018 07:40:36	03/06/2018 07:41:01	Digital
Solar Vairance	Miscellaneous System Plans	03/06/2018 09:05:56	03/06/2018 09:09:54	OTC Paper
206 Corriedale Court Ashbury Plan 1 Lot 546	Automatic fire-extinguishing systems	03/07/2018 07:00:17	03/07/2018 07:00:54	Digital
1338 Charbray Street Iron Oak Plan 5 Lot 600	Automatic fire-extinguishing systems	03/07/2018 07:02:09	03/07/2018 07:02:48	Digital
City Center Bishop Ranch - Athleta	Construction, alteration, or renovation of a building	03/07/2018 13:08:25	03/10/2018 14:46:29	Digital
Mellinger Residence	Automatic fire-extinguishing systems	03/07/2018 13:25:43	03/22/2018 15:35:53	Digital

Noah's Bagels TI 415 Railroad	Expedited Plan Review	03/08/2018 09:55:26	03/12/2018 14:39:04	Digital
Shell Work 3478 Suite A B & C	Construction, alteration, or renovation of a building	03/08/2018 10:43:38	03/08/2018 10:43:55	Paper
Sprint Cell Site Modification	Miscellaneous System Plans	03/10/2018 17:58:13	03/12/2018 15:50:49	OTC Digital
James Giblin DDS Suite 202	Construction, alteration, or renovation of a building	03/10/2018 18:01:54	03/12/2018 16:01:57	OTC Digital
Villalpando Large Family Day Care MUP 18-501-007	Planning and site development review	03/12/2018 13:31:02	03/12/2018 15:43:22	OTC Digital
Rodan & Fields Dermatology @ 3001 Bishop Drive 3rd Floor	Additional Plan Review	03/13/2018 07:26:17	03/13/2018 07:36:23	Digital
Berkshire Hathaway Suite 540	After hours inspection	03/13/2018 09:37:39	03/14/2018 14:58:33	Digital
Rodan & Fields Dermatology @ 3001 Bishop Drive 3rd Floor	Additional Plan Review	03/13/2018 09:39:51	03/13/2018 09:47:31	Digital
Residence	Automatic fire-extinguishing systems	03/13/2018 15:02:13	03/27/2018 10:00:49	Digital
MD Liquors Suite A	Construction, alteration, or renovation of a building	03/13/2018 15:04:58	03/27/2018 11:06:45	Digital
Fire and Rain Gallery by the Bay TI	Construction, alteration, or renovation of a building	03/14/2018 09:50:32	03/14/2018 10:23:24	OTC Paper
Solar Variance	Miscellaneous System Plans	03/14/2018 09:53:48	03/14/2018 10:27:12	OTC Paper
PC18-0002	Planning and site development review	03/14/2018 10:08:17	03/14/2018 10:57:23	OTC Digital
Planning TP17-0039	Planning and site development review	03/14/2018 10:11:51	03/14/2018 11:03:22	OTC Digital
Planning SU18-0011	Planning and site development review	03/14/2018 10:16:17	03/14/2018 11:11:49	OTC Digital
225 Robert Duchi Way Iron Oak Plan Lot 675	Automatic fire-extinguishing systems	03/14/2018 10:40:20	03/14/2018 10:40:48	Digital
2101 Elderberry Drive Carmela Plan 2 Lot 127	Automatic fire-extinguishing systems	03/14/2018 10:42:00	03/14/2018 10:42:38	Digital
2097 Elderberry Drive Carmela Plan 3 Lot 128	Automatic fire-extinguishing systems	03/14/2018 10:43:31	03/14/2018 10:44:13	Digital
1165 Rosamund Drive Alita Plan 2 Lot 45	Automatic fire-extinguishing systems	03/14/2018 10:45:38	03/14/2018 10:46:10	Digital
1169 Rosamund Drive Alita Plan 3 Lot 46	Automatic fire-extinguishing systems	03/14/2018 10:47:04	03/14/2018 10:47:40	Digital
1173 Rosamund Drive Alita Plan 1 Lot 47	Automatic fire-extinguishing systems	03/14/2018 10:48:31	03/14/2018 10:49:09	Digital
1177 Rosamund Drive Alita Plan 1 Lot 48	Automatic fire-extinguishing systems	03/14/2018 10:50:12	03/14/2018 10:50:40	Digital
Creamistry Suite G-2	Cryogenic fluids	03/14/2018 12:00:00	03/28/2018 06:42:46	Paper
Fortayon Home Remodel and Addition	Construction, alteration, or renovation of a building	03/14/2018 12:00:00	03/29/2018 08:39:01	Paper
Bark Ave TI	Construction, alteration, or renovation of a building	03/14/2018 12:00:00	03/28/2018 13:48:36	Paper
Cox Residence Remodel	Construction, alteration, or renovation of a building	03/14/2018 15:43:34		Digital
City Center Bishop Ranch - Equinox Pre-Sales Trailer	Construction, alteration, or renovation of a building	03/14/2018 15:51:59	03/14/2018 16:02:13	OTC Digital
City Center Bishop Ranch - Pottery Barn	Construction, alteration, or renovation of a building	03/14/2018 15:55:40	03/19/2018 13:38:29	Digital
City Center Bishop Ranch - Williams Sonoma	Construction, alteration, or renovation of a building	03/14/2018 15:59:21	03/19/2018 14:17:18	Digital
Rodan & Fields Dermatology @ 3001 Bishop Drive 3rd Floor	After hours inspection	03/15/2018 12:17:04	03/19/2018 15:23:34	Digital
Meadows at The Preserve Plan 1	Construction, alteration, or renovation of a building	03/15/2018 16:55:56	03/24/2018 12:29:25	Digital
Meadows at The Preserve Plan 2	Construction, alteration, or renovation of a building	03/15/2018 17:01:05	03/24/2018 12:30:02	Digital
Meadows at The Preserve Plan 3	Construction, alteration, or renovation of a building	03/15/2018 17:01:40	03/24/2018 12:30:40	Digital
Meadows at The Preserve Plan 4	Construction, alteration, or renovation of a building	03/15/2018 17:02:14	03/24/2018 12:31:23	Digital
Foothills at The Preserve - Plan 1	Construction, alteration, or renovation of a building	03/15/2018 17:03:40	03/24/2018 13:20:12	Digital
Foothills at The Preserve - Plan 2	Construction, alteration, or renovation of a building	03/15/2018 17:04:25	03/24/2018 13:21:18	Digital
Foothills at The Preserve - Plan 3	Construction, alteration, or renovation of a building	03/15/2018 17:05:03	03/24/2018 13:22:37	Digital
Highlands at The Preserve - Plan 1	Construction, alteration, or renovation of a building	03/15/2018 17:07:39	03/24/2018 10:37:57	Digital
Highlands at The Preserve - Plan 2	Construction, alteration, or renovation of a building	03/15/2018 17:08:25	03/24/2018 10:43:21	Digital
Highlands at The Preserve - Plan 3	Construction, alteration, or renovation of a building	03/15/2018 17:09:03	03/24/2018 10:44:06	Digital
Highlands at The Preserve - Plan 4	Construction, alteration, or renovation of a building	03/15/2018 17:09:36	03/24/2018 10:44:54	Digital
Highlands at The Preserve - Plan 5	Construction, alteration, or renovation of a building	03/15/2018 17:10:13	03/24/2018 10:46:07	Digital
Omron MCA Suite 140	Expedited Plan Review	03/16/2018 10:57:57	03/19/2018 15:24:26	Digital
Fortayon Home Remodel and Addition	Automatic fire-extinguishing systems	03/19/2018 06:59:56		Digital
Xavier / DeSousa Building Remodel and Addition	Construction, alteration, or renovation of a building	03/19/2018 07:09:56	03/20/2018 09:16:22	Digital
Pista House	Additional field inspection	03/19/2018 10:03:29	03/28/2018 08:21:23	Paper
Quest Family Guidance Ctr TI	Automatic fire-extinguishing systems	03/20/2018 08:41:12	03/20/2018 08:48:04	OTC Digital
Solar Variance	Miscellaneous System Plans	03/20/2018 08:59:09	03/20/2018 09:02:48	Digital
Singarama	Construction, alteration, or renovation of a building	03/20/2018 09:08:32	03/20/2018 09:11:49	OTC Paper

Solar Variance	Miscellaneous System Plans	03/20/2018 10:00:01	03/20/2018 10:04:05	Digital
Passalacqua Residence	Construction, alteration, or renovation of a building	03/20/2018 13:30:53	03/20/2018 13:39:07	Paper
Planning MUP 18-501-008 Jimenez Large Family Day Care	Planning and site development review	03/20/2018 13:56:58	03/20/2018 14:01:34	Digital
Canary Marketing LLC Suite 110	Construction, alteration, or renovation of a building	03/20/2018 14:27:08	03/28/2018 13:58:54	Digital
Canary Marketing LLC Suite 110	Automatic fire-extinguishing systems	03/20/2018 14:29:07		Digital
Summit Senior Living	Fire alarm and detection systems and related equipment	03/20/2018 15:13:50		Digital
Wolff Residence	Automatic fire-extinguishing systems	03/20/2018 15:17:43		Digital
City Center Bishop Ranch - West Elm	Construction, alteration, or renovation of a building	03/20/2018 15:49:59	03/21/2018 13:44:37	Digital
Mott MacDonald Suite 275	Construction, alteration, or renovation of a building	03/20/2018 15:54:41		Digital
Mott MacDonald Suite 275	Fire alarm and detection systems and related equipment	03/20/2018 15:56:28		Digital
Meadows at The Preserve Plan 1	Automatic fire-extinguishing systems	03/20/2018 16:07:35	03/24/2018 12:55:26	Digital
Meadows at The Preserve Plan 2	Automatic fire-extinguishing systems	03/20/2018 16:23:57	03/24/2018 12:56:16	Digital
Meadows at The Preserve Plan 3	Automatic fire-extinguishing systems	03/20/2018 16:25:14	03/24/2018 12:56:56	Digital
Meadows at The Preserve Plan 4	Automatic fire-extinguishing systems	03/20/2018 16:26:00	03/24/2018 12:57:39	Digital
City Center Bishop Ranch - Starbucks	Construction, alteration, or renovation of a building	03/20/2018 16:28:41	03/22/2018 13:49:34	Digital
McAdam Residence	Fire apparatus access, site improvements and related equipment	03/21/2018 10:10:43		Digital
Foothills at The Preserve - Plan 1	Automatic fire-extinguishing systems	03/21/2018 10:16:40	03/24/2018 13:39:26	Digital
Foothills at The Preserve - Plan 2	Automatic fire-extinguishing systems	03/21/2018 10:17:19	03/24/2018 13:40:08	Digital
Foothills at The Preserve - Plan 3	Automatic fire-extinguishing systems	03/21/2018 10:17:54	03/24/2018 13:40:47	Digital
Highlands at The Preserve - Plan 1	Automatic fire-extinguishing systems	03/21/2018 10:34:04	03/24/2018 11:57:57	Digital
Highlands at The Preserve - Plan 2	Automatic fire-extinguishing systems	03/21/2018 10:34:35	03/24/2018 11:58:52	Digital
Highlands at The Preserve - Plan 3	Automatic fire-extinguishing systems	03/21/2018 10:35:10	03/24/2018 11:59:39	Digital
Highlands at The Preserve - Plan 4	Automatic fire-extinguishing systems	03/21/2018 10:35:41	03/24/2018 12:00:22	Digital
Highlands at The Preserve - Plan 5	Automatic fire-extinguishing systems	03/21/2018 10:36:05	03/24/2018 12:01:05	Digital
Exterior Door	Construction, alteration, or renovation of a building	03/21/2018 16:16:59	03/22/2018 08:25:44	OTC Paper
Ken Sheets Auxillary Dwelling Unit	Construction, alteration, or renovation of a building	03/21/2018 16:22:06		Paper
Mott MacDonald Suite 275	Automatic fire-extinguishing systems	03/21/2018 16:25:50		Digital
Round Hill Country Club Restroom ADA Upgrade	Construction, alteration, or renovation of a building	03/21/2018 16:30:13	03/22/2018 14:41:25	Digital
Danville Commercial - 312 Railroad Ave	Private fire hydrants and fire protection water supplies	03/21/2018 16:34:06		Digital
The Rock Church Youth Auditorium	Automatic fire-extinguishing systems	03/21/2018 16:47:43	03/28/2018 14:47:45	Digital
MD Liquors Suite A	Fire alarm and detection systems and related equipment	03/22/2018 07:21:53		Digital
Highlands at The Preserve - Plan 1	Miscellaneous System Plans	03/22/2018 07:52:17	03/24/2018 12:07:29	Digital
Highlands at The Preserve - Plan 2	Miscellaneous System Plans	03/22/2018 07:52:46	03/24/2018 12:10:06	Digital
Highlands at The Preserve - Plan 3	Miscellaneous System Plans	03/22/2018 07:53:02	03/24/2018 12:10:51	Digital
Highlands at The Preserve - Plan 4	Miscellaneous System Plans	03/22/2018 07:53:21	03/24/2018 12:13:15	Digital
Highlands at The Preserve - Plan 5	Miscellaneous System Plans	03/22/2018 07:53:39	03/24/2018 12:15:36	Digital
Foothills at The Preserve - Plan 1	Miscellaneous System Plans	03/22/2018 07:55:17	03/24/2018 13:41:43	Digital
Foothills at The Preserve - Plan 2	Miscellaneous System Plans	03/22/2018 07:55:33	03/24/2018 13:43:44	Digital
Foothills at The Preserve - Plan 3	Miscellaneous System Plans	03/22/2018 07:55:57	03/24/2018 13:45:34	Digital
Meadows at The Preserve Plan 1	Miscellaneous System Plans	03/22/2018 07:57:23	03/24/2018 12:58:39	Digital
Meadows at The Preserve Plan 2	Miscellaneous System Plans	03/22/2018 07:57:43	03/24/2018 13:04:34	Digital
Meadows at The Preserve Plan 3	Miscellaneous System Plans	03/22/2018 07:58:06	03/24/2018 13:06:50	Digital
Meadows at The Preserve Plan 4	Miscellaneous System Plans	03/22/2018 07:58:22	03/24/2018 13:08:57	Digital
Chen Residence Solar System	Miscellaneous System Plans	03/22/2018 08:30:32	03/22/2018 08:31:56	OTC Paper
Wow Wow Hawaiian Lemonade	Automatic fire-extinguishing systems	03/22/2018 12:03:11	03/22/2018 12:04:10	OTC Paper
Ibrahim Residence Renovation & Addition	Automatic fire-extinguishing systems	03/22/2018 13:25:46		Digital
Blackhawk Montessori TI	Automatic fire-extinguishing systems	03/22/2018 15:12:30		Paper
Orangetheory Fitness Suite 3	Automatic fire-extinguishing systems	03/23/2018 15:28:54	03/24/2018 10:14:59	Digital
Orangetheory Fitness Suite 3	Expedited Plan Review	03/23/2018 15:34:37	03/24/2018 10:13:38	Digital

Ali & Nardin Alijanian Residence	Automatic fire-extinguishing systems	03/26/2018 06:49:58		Digital
Building F First and Second Floor Remodel	Construction, alteration, or renovation of a building	03/26/2018 06:53:39		Digital
Galletly Residence	Construction, alteration, or renovation of a building	03/26/2018 07:03:37		Digital
Virgilio New Residence	Automatic fire-extinguishing systems	03/26/2018 07:07:06		Digital
Building L panel replacement	Additional field inspection	03/26/2018 12:18:14		Digital
200 Corriedale Court Ashbury Plan 1 Lot 545	Automatic fire-extinguishing systems	03/26/2018 12:18:20	03/26/2018 12:39:56	Digital
Purohit Residence	Automatic fire-extinguishing systems	03/27/2018 05:32:31		Digital
Club Pilates TI	Construction, alteration, or renovation of a building	03/27/2018 15:45:22	03/28/2018 04:39:12	Paper
Club Pilates TI	Expedited Plan Review	03/27/2018 15:49:43	03/28/2018 04:38:35	Paper
Interior Renovation	Construction, alteration, or renovation of a building	03/28/2018 08:43:08	03/28/2018 08:45:43	OTC Paper
Haun Residence Solar System Install	Miscellaneous System Plans	03/29/2018 10:33:07	03/29/2018 10:34:57	OTC Paper
Bark Ave TI	Automatic fire-extinguishing systems	03/29/2018 10:37:37	03/29/2018 11:09:04	OTC Paper
Crumbs Restaurant	Construction, alteration, or renovation of a building	03/29/2018 10:48:13		Paper
Hooper Residence Remodel/Addition	Construction, alteration, or renovation of a building	03/29/2018 11:16:30		Paper
MS16-0006 Minor Subdivision	Fire apparatus access, site improvements and related equipment	03/29/2018 11:25:16		Paper
Danville Commercial - 312 Railroad Ave	Expedited Plan Review	03/29/2018 16:44:45		Digital

SAN RAMON VALLEY FIRE PROTECTION DISTRICT													
FIRE PREVENTION DIVISION													
MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT													
March 2018													

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CODE COMPLIANCE													
INSPECTIONS	183	149	116	0	0	0	0	0	0	0	0	0	448
REINSPECTIONS	152	169	137	0	0	0	0	0	0	0	0	0	458
TOTAL *	335	318	253	0	906								

OCCUPANCY PERMITS	53	62	63	0	0	0	0	0	0	0	0	0	178
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ANNUAL INSPECTION PROGRAM													
TOTAL INSPECTABLE OCCS	1466	1466	1466	1466	1466	1466	1466	1466	1466	1466	1466	1466	1466
TOTAL STARTED YTD †	173	136	99	0	0	0	0	0	0	0	0	0	408
% STARTED YTD	11.80%	9.28%	6.75%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	27.83%
TOTAL COMPLETED YTD ‡	108	131	94	0	0	0	0	0	0	0	0	0	333
% COMPLETED YTD	7.37%	8.94%	6.41%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	22.71%

CONSTRUCTION													
NEW PROJECTS	40	72	94	0	0	0	0	0	0	0	0	0	206
PLAN REVIEWS SUBMITTED	79	104	157	0	0	0	0	0	0	0	0	0	340
PLAN REVIEWS COMPLETED	83	85	171	0	0	0	0	0	0	0	0	0	339
INSPECTIONS	60	92	72	0	0	0	0	0	0	0	0	0	224

<p>* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc. † Includes occupancies within annual inspection program that have had the initial inspection completed. ‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.</p>

COMMUNICATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 30, 2018
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications Division Report for March 2018

Communications Center

- Text to 911 to Implementation
- Coordinated an overview and tour of the Communications Center with San Ramon Chevron Security Management team
- Public Safety Dispatch Interviews

Technology Systems

- Prepared and plotted aerial photography maps for suppression tabletop exercise
- Printed hydrant inspection maps for upcoming quarterly inspections
- Performed production CAD and mobile map update
- Conducted site visits with AT&T engineering in preparation for fiber optic upgrade

Training

- Annual TriTech CAD, Mobile, and Police RMS conference

Meetings

- Attended Regional Radio and District working group meetings
- Contra Costa County Manager's Association
- San Ramon Police Department Dispatch Services Consolidation

Communications Reserves

- Reserve Interviews
- Communications Support Interior Equipment Check
- Breathing Support Refresher Training
- Station 31 South Annex Clean-up

HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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Date: April 30, 2018
To: Board of Directors
From: Natalie Korthamar Wong, Director of Human Resources
Re: Monthly Human Resources Report for March 2018

Recruitment:

- ❖ Coordinated interviews for the following positions: Shift Training Captain, Captain, Engineer, Deputy Chief, and Interim EMS Captain
- ❖ Provided conditional offers to Public Safety Dispatcher and Controller positions
- ❖ Drafted Deputy Chief promotional opportunity announcement

Additional Accomplishments:

- ❖ Continued to meet with employees who are retiring to provide information about District provided benefits and conduct exit interviews
- ❖ Conducted a workers' compensation semi-annual program review with the District's third-party administrator to evaluate our workers' compensation claims statistics
- ❖ Met with and provided information to CCCERA's Auditor
- ❖ Met with the District's Long-Term Disability and Long-Term Care benefit representative in order to provide comprehensive information to employees
- ❖ Coordinated and attended an HR training with CCCERA in order to create efficiency in HR processes, to better understand the employee experience working with CCCERA, and to continue being a resource to our employees
- ❖ Coordinated and attended an HR division training
- ❖ Coordinated and attended an HR division visit to the Communications Center to learn about the Communications Center's functions
- ❖ Worked on the implementation of the District's general salary increase by updating the District's salary schedule
- ❖ Implemented additional efficiencies in HR and Payroll processes that include HR making all salary related entries in ADP
- ❖ Presented at the Government 101 Class
- ❖ Served as a rater on a City of San Ramon recruitment panel
- ❖ Attended a Council of Self Insured Public Agencies workers' compensation training
- ❖ Attended the Town of Danville annual luncheon
- ❖ HR staff attended an HR legal update

Report:

- Employee Illness/Injury Report – March 2018

Employee Illness/Injury Report March 2018

Reportable Injuries

Indemnity (Lost Time)

March 4, 2018 DOI= 3/4/18- a Battalion Chief got pneumonia. *Status:* Was taken off work March 4th and returned to full duty 3/14/18.

March 28, 2018 DOI= 3/4/18- An Engineer injured his lower back when climbing out of an ambulance. *Status:* Was taken off work April 1st and returned to full duty 4/6/18.

Medical Only (No Lost Time)

N/A

As of March 31, 2018, there were twelve (12) employees absent from their regular work assignment. Total lost time due to injuries for the month of March equaled 328 calendar days/119 shifts.

FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 28, 2018

To: Board of Directors

From: Ken Campo, Financial Consultant
Davina Hatfield, Controller

Re: Monthly Financial Report for March 2018

Financials:

- Balance Sheet – March 31, 2018
- Revenues: Budget v. Actual thru March 2018 (All Funds)
- General Fund Expenditures: Budget v. Actual thru March 2018 (2014/15-2017/18)
- Capital, Debt Service, SRVF Community Fund Expenditures: Budget v. Actual thru March 2018 (2014/15-2017/18)
- Monthly General Fund Revenue/Expense History (2013/14-2017/18)
- Monthly Overtime Analysis: July - March 2018

Meetings/Activities:

- Initiated discussion with the Board regarding changes in the billing of ambulance transports from “bundled” to “flat rate” charges and increasing the charges associated with EMS first responder and assessment without transport services.
- Assisted Chief Meyer and Chief Duggan in negotiating an extension to our agreement with the County (LEMSA) for EMS transport services within the District.
- Participated in meetings between District and City of San Ramon staff regarding feasibility of constructing a joint-use public safety facility.
- In conjunction with the Human Resources Division, provided information and assisted with CCCERA field audit.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
COMBINED BALANCE SHEET OF ALL FUND TYPES
MARCH 31, 2018**

	GOVERNMENTAL FUND TYPES					AGENCY	ACCOUNT	GROUPS	Totals (Memo Only)
	General	Budget	Debt	Capital	Special	CERT	General	General	
	Fund - 100	Stabilization - 110	Service Fund - 200	Projects Fund - 300	Special Revenue Fund - 400	PROGRAM Fund - 700	Fixed Assets Fund - 800	Long-Term Debt Fund - 900	
ASSETS									
Cash - Bank of the West	\$ 279,118	\$ 15,631	\$ -	\$ -	\$ 30	\$ 44,717	\$ -	\$ -	\$ 339,496
Cash - Bank of the West Money Market @ 0.96%	4,502,055								4,502,055
Cash - Bank of the West Workers' Compensation	(64,804)								(64,804)
Cash - Wells Fargo Flexible Spending	13,195								13,195
Petty Cash	1,250								1,250
Investments - LAIF @ 1.07%	16,020,276			6,704,186					22,724,462
Investments - Mrkt Value Adj/Premium/Discount	(40,005)	(86,025)		(23,190)					(149,220)
Investments - Bank of the West @ 1.68% avg	11,407,382	15,345,743							26,753,125
Investments - Tri-Valley Bank @ 0.95%		2,000,000							2,000,000
Cash with Fiscal Agent (Note #1)			72	2,702,177					2,702,249
Investments - US Bank Money Market @ 0.10%									-
Accounts Receivable	143,489								143,489
YE Accrued Ambulance Billing	927,473								927,473
Prepaid Expenses/Deposits	4,153,901			239,000					4,392,901
Land							6,000,878		6,000,878
Buildings & Improvements/Construction							33,728,508		33,728,508
Equipment/Vehicles							28,776,093		28,776,093
Accumulated Depreciation							(33,458,574)		(33,458,574)
Amount to be Provided for General Long Term Debt								25,546,119	25,546,119
Total Assets	\$ 37,343,330	\$ 17,275,349	\$ 72	\$ 9,622,173	\$ 30	\$ 44,717	\$ 35,046,904	\$ 25,546,119	\$ 124,878,695
LIABILITIES									
Accounts Payable	\$ 154,760	\$ -	\$ -	\$ 2,139	\$ -	\$ -	\$ -	\$ -	\$ 156,898
Accrued Expenses	2,233,200								2,233,200
Deposits Payable	24,476								24,476
Deferred Ambulance Billing Revenue	309,107								309,107
Long Term Debt (1) Certificates of Participation								12,224,000	12,224,000
Long Term Debt (2) Vehicle Lease								5,693,338	5,693,338
Liability Assc. with Open Workers' Comp Claims								5,527,000	5,527,000
Liability for Accumulated Leave								2,101,782	2,101,782
Total Liabilities	2,721,543	-	-	2,139	-	-	-	25,546,119	28,269,801
FUND EQUITY									
Investment in General Fixed Assets							35,046,904		35,046,904
Non-Spendable Fund Balance				239,000					239,000
Restricted Fund Balance			72	97,861	30				97,963
Committed Fund Balance:									
Dry Period Funding	34,562,634								34,562,634
Budget Stabilization		14,275,349							14,275,349
Workers' Compensation Claims		3,000,000							3,000,000
Capital Projects				8,959,785					8,959,785
Assigned Fund Balance:									
Other Assigned Fund Balance	59,153			323,388		9,989			392,530
Unassigned Fund Balance						34,728			34,728
Total Fund Balance	34,621,787	17,275,349	72	9,620,034	30	44,717	35,046,904	-	96,608,894
Total Liabilities and Fund Equity	\$ 37,343,330	\$ 17,275,349	\$ 72	\$ 9,622,173	\$ 30	\$ 44,717	\$ 35,046,904	\$ 25,546,119	\$ 124,878,695

Note #1: Bank of America Escrow Account - 2018 Equipment Lease Proceeds of \$2.7M

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
REVENUE (ALL FUNDS)
FISCAL YEAR 2017-2018
JULY 1, 2017 - MARCH 31, 2018**

GL CODE	FISCAL YEAR COMPLETED: 75% DESCRIPTION	2014/2015 ACTUAL REVENUE	2015/2016 ACTUAL REVENUE	2016/2017 ACTUAL REVENUE	2017/2018 BUDGETED REVENUE	2017/2018 REALIZED REVENUE	PERCENT RECEIVED %
4100	TAXES						
4110	PROPERTY TAXES - CURRENT SECURED	\$53,279,121	\$57,616,767	\$61,143,436	\$63,416,399	\$40,699,025	64.18%
4120	PROPERTY TAXES - SUPPLEMENTAL	1,187,562	1,439,374	1,762,346	528,418	244,922	46.35%
4130	PROPERTY TAXES - UTILITIES (Unitary)	974,141	1,050,678	1,069,077	1,090,458	709,957	65.11%
4140	PROPERTY TAXES - CURRENT UNSECURED	1,959,968	1,844,275	1,839,066	1,905,707	1,750,956	91.88%
4145	HOMEOWNERS PROPERTY TAX RELIEF	487,153	482,390	475,833	528,418	-	0.00%
4150	RDA PROPERTY TAX	648,506	916,948	1,058,717	1,079,892	750,334	69.48%
4160	LESS COUNTY TAX ADMINISTRATION	(499,102)	(514,207)	(510,175)	(520,366)	-	0.00%
4170	PROPERTY TAXES - PRIOR SECURED	(156,204)	(187,115)	(142,357)	0	(133,764)	
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(83,626)	(77,821)	(89,990)	0	(77,751)	
4190	PROPERTY TAXES - PRIOR UNSECURED	(26,010)	(65,172)	60,059	0	18,079	
		57,771,510	62,506,117	66,666,013	68,028,926	43,961,757	64.62%
4200	INTERGOVERNMENTAL REVENUE						
4220	MEASURE "H"	33,000	33,000	33,000	33,000	33,000	100.00%
4230	SB-90 MANDATED COSTS	102,278	22,668	-	-	-	
4240	STATE AID/GRANTS (OES REIMB.)	334,609	505,507	208,327	-	431,259	
4245	FEDERAL GRANT REVENUE	-	-	-	-	-	
4250	LOCAL AGENCIES	-	143,288	191,892	250,510	165,885	66.22%
4251	GEMT	-	152,575	76,294	65,423	40,627	62.10%
4252	CONSOLIDATED DISPATCH	-	-	1,250,000	1,300,000	975,000	75.00%
4253	USE TAX SHARE REVENUE	-	-	-	-	169	
		469,887	857,038	1,759,513	1,648,933	1,645,940	99.82%
4300	CHARGES FOR SERVICE						
4310	INSPECTION FEES	108,818	124,744	67,533	110,000	60,335	54.85%
4315	PLAN REVIEW	596,692	657,804	715,299	600,000	455,932	75.99%
4316	INFO TECHNOLOGY SURCHARGE	97,861	39,127	39,142	35,500	-	0.00%
4320	WEED ABATEMENT CHARGES	3,347	2,493	1,938	3,045	1,037	34.06%
4325	ADMINISTRATIVE CITATION CHARGES	51,550	38,328	7,500	35,000	3,400	9.71%
4330	AMBULANCE SERVICES	3,125,236	3,344,200	3,426,216	3,391,157	2,777,591	81.91%
4340	CPR CLASSES	370	360	520	577	520	90.12%
4350	REPORTS/PHOTOCOPIES	6,749	9,976	13,142	10,150	12,445	122.61%
		3,990,623	4,217,032	4,271,290	4,185,429	3,311,260	79.11%
4400	USE OF MONEY & PROPERTY						
4410	INVESTMENT EARNINGS	144,288	376,027	180,517	310,807	261,007	83.98%
		144,288	376,027	180,517	310,807	261,007	
4500	RENTS, ROYALTIES AND COMMISSIONS						
4510	RENT ON REAL ESTATE	75,059	45,958	62,807	62,808	48,072	76.54%
		75,059	45,958	62,807	62,808	48,072	
4600	OTHER REVENUE						
4610	DONATIONS/CONTRIBUTIONS	10	30				
4620	SALE OF PROPERTY	780,427	9,950	13,482			
4630	INSURANCE PROCEEDS	-	-	-		109,764	
4640	MISCELLANEOUS REVENUE	139,755	99,201	56,651		9,108	
		920,192	109,181	70,133	-	118,872	
4900	OTHER FINANCING SOURCES						
4910	Debt/Lease proceeds	13,132,249	-	-	5,432,359	5,432,359	100.00%
		13,132,249	-	-	5,432,359	5,432,359	
	REVENUE TOTAL	\$76,503,809	\$68,111,352	\$73,010,272	\$79,669,262	\$54,779,267	68.76%

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND EXPENDITURES
FISCAL YEAR 2017-2018
JULY 1, 2017 - MARCH 31, 2018**

FISCAL YEAR COMPLETED - 75%								
DESCRIPTION	GL CODE	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 ACTUAL	2017/2018 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
PERMANENT SALARIES	5110	\$19,188,961	\$20,945,087	\$23,416,517	\$26,012,674	\$19,301,943	\$6,710,731	74.20%
TEMPORARY SALARIES	5115	267,725	296,679	228,589	293,114	173,642	119,472	59.24%
PERMANENT OVERTIME	5120	6,470,482	7,917,285	8,208,668	7,020,403	7,127,260	(106,857)	101.52%
PERMANENT OVERTIME-TEMP EEs	5121	-	25,937	2,993	-	10,141	(10,141)	#DIV/0!
FICA/MEDICARE	5140	373,313	420,610	449,912	491,024	376,798	114,226	76.74%
RETIREMENT CONTRIBUTIONS	5150	14,723,941	14,694,250	15,280,694	17,051,250	12,890,145	4,161,105	75.60%
RETIREMENT CONTRIB. UAAL	5150	-	-	-	294,000	294,000	0	100.00%
401a CONTRIBUTIONS-ER PAID	5151	-	8,438	7,350	7,688	6,202	1,486	80.67%
EMPLOYEE GROUP INSURANCE	5160	3,202,870	3,533,985	3,750,615	4,301,098	2,861,264	1,439,834	66.52%
RETIREE HEALTH INSURANCE	5170	1,788,158	2,053,562	2,238,230	3,134,909	1,786,379	1,348,530	56.98%
OPEB CONTRIBUTION	5175	1,000,000	3,396,659	3,817,170	3,095,383	2,321,541	773,842	75.00%
UNEMPLOYMENT INSURANCE	5180	821	-	-	20,000	6,369	13,631	31.85%
WORKERS' COMPENSATION	5190	899,816	1,118,289	956,203	1,000,000	802,330	197,670	80.23%
TOTAL SALARIES AND BENEFITS	5100	47,916,087	54,410,780	58,356,941	62,721,543	47,958,014	14,763,529	76.46%
OFFICE SUPPLIES	5202	27,849	27,027	25,857	33,238	23,267	9,971	70.00%
POSTAGE	5204	13,996	14,021	12,436	26,732	8,925	17,807	33.39%
TELECOMMUNICATIONS	5206	167,750	168,728	205,159	234,755	134,514	100,241	57.30%
UTILITIES	5208	344,230	352,055	359,029	365,820	287,404	78,416	78.56%
SMALL TOOLS/EQUIPMENT	5210	85,136	69,710	132,035	155,979	110,190	45,789	70.64%
MISCELLANEOUS SUPPLIES	5212	100,911	100,561	47,878	141,081	58,636	82,445	41.56%
MEDICAL SUPPLIES	5213	122,211	143,955	131,232	139,828	116,519	23,309	83.33%
FIREFIGHTING SUPPLIES	5214	67,463	37,479	29,694	62,753	27,841	34,912	44.37%
PHARMACEUTICAL SUPPLIES	5216	25,174	35,498	30,542	34,671	27,562	7,109	79.50%
COMPUTER SUPPLIES	5218	6,043	7,691	10,053	15,255	7,317	7,938	47.96%
RADIO EQUIPMENT & SUPPLIES	5219	19,459	15,281	25,654	20,500	5,235	15,265	25.54%
FOOD SUPPLIES	5222	14,910	27,628	21,081	34,496	24,389	10,107	70.70%
PPE INSPECTION & REPAIRS	5223	21,309	18,745	16,054	26,213	10,315	15,898	39.35%
SAFETY CLOTHING/SUPPLIES	5224	100,360	80,554	117,887	214,668	141,432	73,236	65.88%
CLASS A UNIFORMS & SUPPLIES	5225	7,789	3,496	5,002	13,134	4,878	8,256	37.14%
NON-SAFETY CLOTHING/SUPPLIES	5226	10,801	5,638	39,111	41,832	16,867	24,965	40.32%
CLASS B UNIFORMS & SUPPLIES	5227	29,619	56,894	72,454	95,750	51,671	44,079	53.96%
HOUSEHOLD SUPPLIES	5228	51,627	43,371	42,804	43,076	42,414	662	98.46%
CENTRAL GARAGE - REPAIRS	5230	161,501	174,177	552,762	175,000	319,798	(144,798)	182.74%
CENTRAL GARAGE - MAINTENANCE	5231	12,113	6,534	39,145	38,237	9,249	28,988	24.19%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	166,873	137,063	148,672	174,231	157,422	16,809	90.35%
CENTRAL GARAGE - TIRES	5234	39,569	40,666	58,544	52,275	26,798	25,477	51.26%
CENTRAL GARAGE - MANDATED INSP.	5235	6,077	9,822	6,758	11,561	8,591	2,970	74.31%
MAINT./REPAIRS - EQUIPMENT	5236	158,021	165,074	197,432	282,850	180,369	102,481	63.77%
MAINT./REPAIRS - RADIO & ELECTRON	5238	303,983	231,239	295,529	314,812	92,843	221,969	29.49%
MAINT./REPAIRS - BUILDINGS	5240	148,734	157,281	195,818	228,717	202,427	26,290	88.51%
MAINT./REPAIRS - GROUNDS	5242	35,350	44,167	43,327	40,653	28,785	11,868	70.81%
RENTS & LEASES-EQUIP./PROPERTY	5246	47,933	64,106	60,643	79,984	46,997	32,987	58.76%
PROFESSIONAL/SPECIALIZED SERVICES	5250	688,486	937,626	1,310,069	1,526,842	927,450	599,392	60.74%
RECRUITING COSTS	5251	40,120	102,890	92,293	116,031	84,901	31,130	73.17%
LEGAL SERVICES	5252	107,352	254,331	934,439	292,000	146,034	145,966	50.01%
MEDICAL SERVICES	5254	65,875	74,647	74,585	89,150	57,405	31,745	64.39%
COMMUNICATIONS SERVICES	5258	79,800	79,800	79,800	79,800	-	79,800	0.00%
ELECTION SERVICES	5262	86,856	-	300	-	-	-	0.00%
INSURANCE SERVICES	5264	435,810	559,787	495,579	485,998	497,301	(11,303)	102.33%
PUBLICATION OF LEGAL NOTICES	5270	1,633	1,475	653	6,384	-	6,384	0.00%
SPECIALIZED PRINTING	5272	14,833	14,941	11,985	28,277	16,955	11,322	59.96%
MEMBERSHIPS	5274	57,804	68,045	68,408	80,151	63,361	16,790	79.05%
EDUCATIONAL COURSES/SUPPLIES	5276	32,958	38,886	47,059	66,428	22,075	44,353	33.23%
EDUCATIONAL ASSISTANCE	5277	12,502	12,978	11,756	16,400	16,692	(292)	101.78%
PUBLIC EDUCATIONAL SUPPLIES	5278	9,255	10,799	9,473	12,608	7,729	4,879	61.30%
BOOKS & PERIODICALS	5280	11,178	10,112	11,914	21,354	10,743	10,611	50.31%
RECOGNITION SUPPLIES	5282	1,502	1,906	2,456	4,050	271	3,779	6.69%
MEETINGS/TRAVEL EXPENSES	5284	28,185	33,347	36,541	42,868	25,788	17,080	60.16%
OTHER EXPENSE						11,108	(11,108)	
PROPERTY TAX SHARE AGREEMENT	5290		\$84,695	\$46,313	\$52,056	-	52,056	0.00%
TOTAL SERVICES AND SUPPLIES	5200	3,970,940	4,524,727	6,156,215	6,018,498	4,060,468	1,958,030	67.47%
TOTAL G/F OPERATING EXPENDITURES		\$51,887,027	\$58,935,506	\$64,513,156	\$68,740,041	52,018,482	\$16,721,559	75.67%

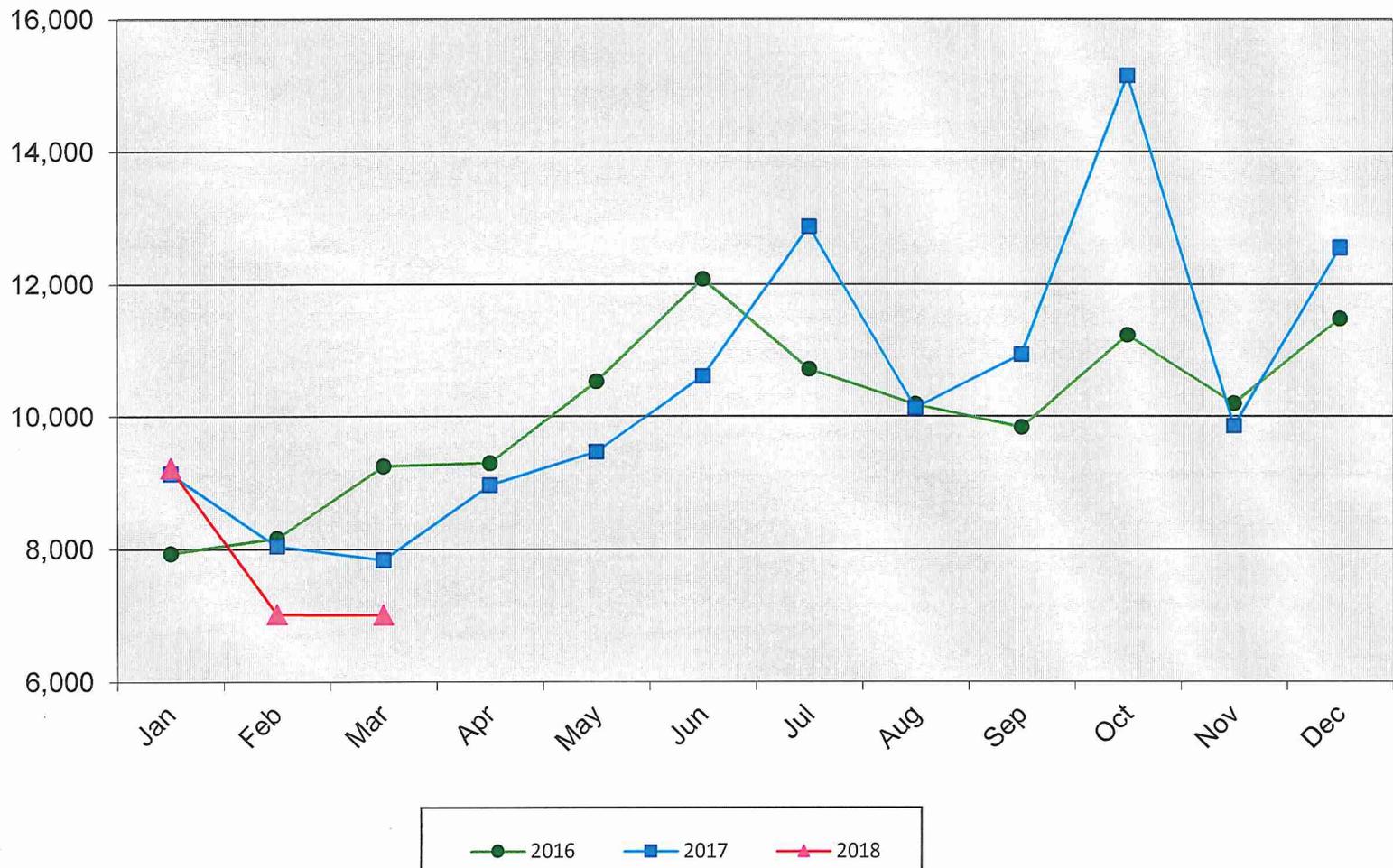
SAN RAMON VALLEY FIRE PROTECTION DISTRICT
CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND
FISCAL YEAR 2017-2018
JULY 1, 2017 - MARCH 31, 2018

FISCAL YEAR COMPLETED - 75%								
DESCRIPTION	GL CODE	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 ACTUAL	2017/2018 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$ -	\$ -		\$ -	\$ -	\$ -	
LEGAL & PROFESSIONAL SERVICES	5250/5252	-	8,621		-	30,000	(30,000)	
CRR TECH IMPROVEMENTS	5253	-	8,360		65,000	267	64,733	0%
PUBLICATION OF LEGAL NOTICES	5270	-	1,548		-	-	0	
DESIGN/CONSTRUCTION	6105/6110	440			-	-	0	
VARIOUS IMPROVEMENTS *	6120	250,133	2,780,361		1,544,159	380,246	1,163,913	25%
RADIO/ELECTRONIC EQUIPMENT	6230	302,557	1,234,044		614,053	128,246	485,807	21%
MAJOR EQUIPMENT	6240	51,179	144,052	625,147	712,016	541,423	170,593	76%
AUTOS & TRUCKS	6250	27,376	-	198,560	1,456,978	2,841,524	(1,384,546)	195%
TOTAL CAPITAL PROJECTS (FUND 300)		631,685	4,176,986	823,707	4,392,206	3,921,706	470,500	89%
PROFESSIONAL/SPECIALIZED SERVICES	5250	\$ -	\$ -	\$ -	\$ -	\$ 2,915	\$ (2,915)	
BOND REDEMPTION - 2003/2006/2013/2015 COP	5310	9,987,291	1,271,981	1,270,952	1,268,938	1,065,030	203,908	84%
VEHICLE LEASE #4	5310	534,012	525,885	525,885	525,885	466,850	59,035	89%
TOTAL DEBT SERVICE (FUND 200)		10,521,303	1,797,866	1,796,836	1,794,823	1,534,795	260,028	86%
OTHER SPECIAL DISTRICT EXPENDITURES	5286	1,000	1,000	0			0	
TOTAL SRVF COMMUNITY FUND (FUND 400)		1,000	1,000	0	0	0	0	
TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY & FEDERAL GRANT FUND		\$ 11,153,988	\$ 5,975,852	\$ 2,620,543	\$ 6,187,029	\$ 5,456,501	\$ 730,528	88%
* Note: Includes new Station 32 pedestrian bridge construction.								

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND
REVENUE/EXPENDITURE HISTORY**

<i>Month</i>	<i>2013/14</i>		<i>2014/15</i>		<i>2015/16</i>		<i>2016/17</i>		<i>2017/18</i>	
	<i>Revenue</i>	<i>Expenditures</i>								
July	\$303,039	\$4,253,760	\$399,328	\$5,808,943	\$354,684	\$4,771,243	\$282,790	\$5,316,616	\$354,888	\$6,122,636
August	\$393,566	\$4,035,499	\$390,930	\$4,376,310	\$426,922	\$5,260,304	\$363,912	\$5,109,224	\$695,817	\$5,671,451
September	\$230,997	\$4,049,136	\$317,832	\$4,176,216	\$354,095	\$4,581,188	\$377,209	\$5,047,543	\$480,964	\$5,593,302
October	\$2,205,383	\$3,879,765	\$2,247,021	\$4,157,975	\$2,040,889	\$4,262,203	\$2,158,269	\$5,282,085	\$2,593,632	\$5,999,337
November	\$343,280	\$4,023,813	\$295,306	\$4,381,969	\$335,053	\$4,727,586	\$720,990	\$5,554,302	\$362,621	\$5,888,575
December	\$27,720,683	\$3,843,098	\$30,041,174	\$4,307,582	\$32,619,418	\$5,464,991	\$34,893,289	\$5,043,510	\$34,930,693	\$5,966,196
January	\$529,393	\$3,767,912	\$1,149,378	\$4,230,080	\$576,093	\$4,743,692	\$1,242,334	\$5,401,913	\$8,491,817	\$5,387,036
February	\$427,492	\$3,570,860	\$291,209	\$4,005,149	\$472,114	\$4,837,271	\$690,047	\$5,326,068	\$446,775	\$5,326,521
March	\$360,312	\$3,799,189	\$472,966	\$4,084,004	\$620,681	\$5,229,614	\$433,245	\$5,849,120	\$883,105	\$6,063,429
April	\$20,027,067	\$3,850,555	\$21,844,911	\$4,276,998	\$23,795,929	\$4,901,844	\$25,663,196	\$5,297,542		
May	\$324,465	\$3,752,225	\$338,057	\$4,255,627	\$840,611	\$4,935,586	\$394,206	\$5,452,583		
June	\$4,738,990	\$4,138,587	\$4,663,427	\$3,810,313	\$5,365,634	\$5,219,984	\$5,664,005	\$5,832,652		

**Total Overtime Hours by Month
January 2016-March 2018**





San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 30, 2017

To: Board of Directors

From: Paige Meyer, Fire Chief
Ken Campo, Interim CFO

Subject: 2017-18 Budget Review

Background

Last June, the Board of Directors adopted a 2017-18 Annual Operating Budget that reflected the Board's commitment to providing a level of emergency services second to none and keeping the District on a fiscally sustainable path into the foreseeable future. The adopted General Fund budget included projected revenues of \$74.2 million, which were sufficient to cover projected ongoing operating costs of \$68.7 million, annual debt service of \$1.8 million, a capital set aside of \$2.9 million and add \$821,000 to the ending reserve balances. The adopted Capital Projects Fund budget included projected capital spending of \$4.4 million, along with the General Fund contribution for a net reduction to the ending balance of \$1.5 million.

Attached is a General Fund budget review comparing actual operating results for 2016-17 with the 2017-18 budget, actual activity through March, and revised projections for 2017-18. Based on actual operating results through March 2018, the District is now expected to end the fiscal year with an operating surplus of \$1.5 million; \$679,000 more than initially expected.

Overall, the financial outlook for the District remains positive and the District continues to be well-positioned heading into next fiscal year and beyond.

General Fund Revenues

General Fund revenue is projected to exceed budget by approximately \$2.2 million, mainly due to increased property tax revenue (\$900,000) and strike team revenue reimbursement from the State (\$1 million).

The District experienced a net taxable value increase of 5.5% for the 2017-18 tax roll, which mirrored the countywide increase of 5.6%. The assessed value increase between 2016-17 and 2017-18 was \$2.5 billion. Major components of the increase include \$283 million (11%) of Proposition 8 recapture, \$817 million (33%) from higher value sales and \$704 million (29%) from the 2% Proposition 13 inflation adjustment. On average the District receives 15.2 cents

of every property tax dollar collected within the District; which means the District receives roughly \$1.5 million of property tax revenue for every \$1 billion of assessed value. As a result of the increased valuation, property tax revenue for the year is projected to be \$69 million, or about \$935,000 more than budget. This represents an increase of 5% over the amount collected last year.

The other major change relates to the reimbursement from the State Office of Emergency Services (“OES”) for strike team deployments and use of District fire apparatus and mobile communications unit during last year’s unprecedented wildland fire season. The District expects to receive \$1 million as reimbursement from State OES for costs incurred in assisting with the statewide firefighting effort.

General Fund Expenditures

General Fund expenditures are projected to exceed budget by a net \$700,000. Overtime costs are projected to exceed budget by \$1.5 million due the backfill of personnel on strike team deployments and personnel off work due to injuries. Offsetting the increased overtime costs are salary savings from retirements and vacant (FLSD) positions (\$578,000), and lower medical insurance for active employees (\$502,000); with the health insurance budget savings attributable to lower than expected premium increases and active employees moving to less costly plans.

Capital Projects Fund Revenue and Expenditures

In January 2018 the District entered into a \$5.4 million lease purchase financing transaction for the acquisition of fire apparatus and ambulances. The revenue and expenditures associated with the lease transaction were not included in the adopted budget.

Budget Adjustments

The recommendation is to add \$1 million to the General Fund revenue and expenditure budgets for the activity associated with strike team deployments; while other budget adjustments can be accomplished via transfers between expenditure accounts with no overall impact to the General Fund budget. Capital Projects Fund budget adjustments are needed to reflect the lease purchase transaction.

Recommendation

By simple motion, approve the following budget adjustments:

- Increase the General Fund revenue budget (State Reimbursements) by \$1,000,000
- Increase General Fund expenditure budget (Overtime) by \$1,000,000
- Increase Capital Project Fund revenue (Lease Proceeds) by \$5,432,359;
- Increase Capital Project Fund expenditures (Fleet Purchase) by \$5,432,359.

Attachments

1. Fiscal Year 2017-18 General Fund Budget Review

General Fund

Fiscal Year 2017-18 Budget Review (March 2018)

	Actual 2016-17	Approved Budget 2017-18	Jul-Mar 2018 Actuals 2017-18	Projected 2017-18	\$ Variance Budget vs. Projected	% Variance Budget vs. Projected
Revenue						
Property Tax	\$66,666,013	\$68,028,926	\$43,961,757	\$68,964,000	935,074	1.4%
Interest Income	147,545	310,807	152,514	311,000		
Ambulance Services	4,044,582	3,391,157	2,777,591	3,550,000	158,843	4.5%
City of San Ramon - Dispatch	1,250,000	1,300,000	975,000	1,300,000		
Reimbursements from State & County	476,979	348,933	670,771	1,393,000	1,044,067	75.0%
Inspection, plan review fees & citations	805,932	748,045	520,704	735,000	(13,045)	-1.8%
Cellular Tower rental income	62,807	62,808	42,922	63,000		
Sale of Property	0	0	0	0		
Miscellaneous	70,132	10,727	131,837	120,000	109,273	91.1%
TOTAL REVENUE	\$73,523,990	\$74,201,403	\$49,233,095	\$76,436,000	2,234,597	2.9%
Expenditures						
Salaries	\$23,645,106	\$26,313,476	\$11,530,650	\$25,735,000	(578,476)	-2.2%
Overtime	8,211,661	7,020,403	4,358,872	8,570,000	1,549,597	18.1%
Pension contribution	15,288,044	17,345,250	7,806,001	17,274,000	(71,250)	-0.4%
Insurance	4,200,612	4,812,122	2,069,890	4,310,000	(502,122)	-11.7%
Workers' Comp	956,203	1,000,000	466,534	1,175,000	175,000	14.9%
OPEB contribution	6,055,400	6,230,292	2,477,617	6,230,300		
Services and supplies	6,234,941	6,025,595	2,643,716	6,143,500	117,905	1.9%
Property Tax Share	46,313	52,056	0	52,000		
SubTotal Operating Expenditures	\$64,638,280	\$68,799,194	\$31,353,280	\$69,489,800	690,606	1.0%
Capital projects contribution	\$2,812,602	\$2,891,639	\$300,000	\$2,891,639		
Debt service	1,796,832	1,794,823	1,299,479	1,794,823		
TOTAL EXPENDITURES	\$69,247,714	\$73,485,656	\$32,952,759	\$74,176,262	690,606	0.9%
Reserve addition (use)	4,276,276	715,747	16,280,337	2,259,738	1,543,991	68.3%
Beginning Fund Balance	54,508,961	54,508,961	54,508,961	54,508,961		
Ending Fund Balance	\$58,785,236	\$55,224,708	\$70,789,298	\$56,768,699	1,543,991	2.7%