

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

FEBRUARY 23, 2022 – 1:00 p.m.

Ryan Crean, Board President
Jay Kerr, Board Vice President
Matthew Stamey, Director, Don Parker, Director, Michelle Lee, Director

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Pursuant to Assembly Bill 361 and the Ralph M. Brown Act (Government Code section 54950 et seq.), this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public, participating Board Members will not be physically in attendance but will be available remotely via video conference and by phone. Although there will be no physical location for members of the public to participate in the meeting, members of the public will have the opportunity to address the Board directly during the Public Comment period by participating in the meeting through Zoom, a call-in option, or written comment. All votes shall be by roll call due to Board Members participating by teleconference.

HOW TO PARTICIPATE IN THE MEETING REMOTELY VIA ZOOM

Participate via Zoom by joining the webinar online at:

<https://srvfpd.zoomgov.com/j/1609354025?pwd=QS9weVBFVmtxU0orZGc3U240UXV2dz09>

Meeting Details:

Webinar ID: 160 935 4025

Passcode: SRVF

When connected, **click the “Raise Your Hand” button** to request to speak during the Public Comment period. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted.

HOW TO PARTICIPATE IN THE MEETING REMOTELY BY PHONE

Listen or participate with an Audio Only connection by telephone, using the dial-in information below:

Meeting Details:

Phone Number: +1 (669) 254-5252

Webinar ID: 160 935 4025

When connected, enter ***9 on your telephone to “Raise Your Hand”** and request to speak during the Public Comment period. When it is your turn, you will be allowed to speak and prompted **to enter *6 on your phone to unmute yourself**. You will have up to 3 minutes to make your comment. After the allotted time, you will then be re-muted.

HOW TO SUBMIT WRITTEN PUBLIC COMMENT

Members of the public may submit written public comment via email to PublicComment@srvfire.ca.gov prior to the end of the Public Comment period. Please include “Public Comment 2/23/22” in the subject line and the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. In the body of the email, please include your name. The District reserves the right to read comments received prior to the start of the meeting into the record or include the emailed comment in the next month’s Board packet, depending on the length of the email.

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

4. PUBLIC COMMENT

Pursuant to the Brown Act, members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be up to a maximum of three (3) minutes.

5. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period January 21, 2022 through February 13, 2022 in the amount of \$12,277,578.92.
- 5.2 Approve the Board Minutes from the January 26, 2021 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of January 2022 in the amounts of \$4,932,207.28.
- 5.4 Adopt Resolution No. 2022-04 for the 2022 Exterior Hazard Abatement Program.
- 5.5 Adopt Resolution No. 2022-05 declaring a Trusted System for the management of San Ramon Valley Fire Protection records with the automation of retention requirements.
- 5.6 Authorize staff to purchase the main board retrofit kits from Knox in an amount not to exceed \$33,015.97.
- 5.7 Staff recommends that the Board receive and review the investment report for the quarter ended December 31, 2021.
- 5.8 Authorize additional contribution in the amount of \$10,000 to Street Smarts Program for Administrative Support.
- 5.9 Authorize staff to finalize a specification proposal with Golden State Fire Apparatus and develop a contract for the purchase and delivery of Four (4) Type 1 Engines, (6) Type 3 Engines, (1) Tiller Truck, (1) Heavy Duty Rescue, (1) Communication Command Unit for a cost not to exceed

\$9,716,112.03.

5.10 **Personnel Actions:**

Promotions:

Approve staff recommendation to award the following promotion, effective, February 1, 2022:
Firefighter Taylor Westernen, to Engineer 4, step 5

Step Increases:

Approve staff recommendation to award the following step increases, effective March 1, 2022:
Battalion Chief Erik Falkenstrom to Battalion Chief 3, step 5
Battalion Chief Michael Mohun to Battalion Chief 2, step 4
Battalion Chief Christopher Parsons to Battalion Chief 1, step 4
Captain Steve Laugero to Captain 12, step 6
Captain Brian Olson to Captain 12, step 5
Captain Grant Sparkes to Captain 11, step 5
Engineer Steven Reed to Engineer 4, step 6
Engineer Thomas Terrazas to Engineer 5, step 6

New Hires:

Confirmation of Employment effective, January 31, 2022. Approve staff recommendation to hire:

2021-1 Academy

Kenneth Borges for Firefighter 1, step 1
William Perkins for Firefighter 1, step 1
Brendan Whitmore for Firefighter 1, step 1
David Diktakis for Firefighter 1, step 1
Keith Hughes for Firefighter 1, step 1

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

None.

7. OLD BUSINESS

None.

8. NEW BUSINESS

- 8.1 Authorize the Fire Chief to finalize and execute the Funding Agreement with Lennar, the Property Lease Agreement with the Wiedemann Trust and the Purchase Order with Motorola Solutions in substantial form as to the terms and conditions contained in Exhibits A, B, and C.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community.

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations and Training Division - Deputy Chief Jim Selover

Operations and Training Report of monthly activities.

10.2 EMS Division - Deputy Chief Jim Selover

EMS Report of monthly activities.

10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton

Fire and Life Safety Report of monthly activities.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton

Fleet and Facilities Report of monthly activities.

10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan

Communications and Technology Report of monthly activities.

10.6 Human Resources Division – District Counsel, Stephanie Brendlen

Human Resources Report of monthly activities.

10.7 Finance Division – Financial Consultant, Ken Campo

Finance Report of monthly activities.

10.8 Fire Chief – Fire Chief, Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

11.1 Comments by Board of Directors.

11.2 Review upcoming Board meetings.

12. UPCOMING CALENDAR OF EVENTS

12.1 Next Regular Board Meeting, March 30, 2022 at 1:00 p.m.

12.2 2022 CERT PAC Meeting, February 25, 2022 at 9:00 a.m. via Zoom.

12.3 Alamo MAC (Municipal Advisory Council) Meeting, March 1, 2022 at 6:00 p.m. via Zoom.

12.4 San Ramon City Council Meeting, March 8, 2022 at 7:00 p.m. via Zoom.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

13.2 REORGANIZATION UPDATE

Pursuant to California Government Code Section 54957(b)(1).

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING.

Prepared by:

DocuSigned by:

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Stephanie Brendlen, District Clerk

Agenda posted on February 17, 2022 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.