

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

October 27, 2021 – 12:00 p.m.

Matt Stamey, Board President
Ryan Crean, Board Vice President
Don Parker, Director, Michelle Lee, Director, Thomas Gallinatti, Director

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Pursuant to Assembly Bill 361 and the Ralph M. Brown Act (Government Code section 54950 et seq.), this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public, participating Board Members Lee, Gallinatti, Parker, Vice President Crean, and Board President Stamey will not be physically in attendance but will be available via video conference. Although there will be no physical location for members of the public to participate in the meeting, members of the public will have the opportunity to address the Board directly during the Public Comment period by participating in the meeting through Zoom or a call-in option. All votes shall be by roll call due to Board Members Lee, Gallinatti, Parker, Vice President Crean, and Board President Stamey participating by teleconference.

HOW PARTICIPATE IN THE MEETING REMOTELY VIA ZOOM

Participate via Zoom by joining the webinar online at: <https://srvfpd.zoomgov.com/j/1617779366>

Meeting Details:

Webinar ID: 161 777 9366

Passcode: SRVF

When connected, **click the “Raise Your Hand” button** to request to speak during the Public Comment period. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted.

HOW TO PARTICIPATE IN THE MEETING REMOTELY BY PHONE

Listen or participate with an Audio Only connection by telephone, using the dial-in information below:

Meeting Details:

Phone Number: +1 (669) 254-5252

Webinar ID: 161 777 9366

When connected, enter ***9 on your telephone to “Raise Your Hand”** and request to speak during the Public Comment period. When it is your turn, you will be allowed to speak and prompted **to enter *6 on your phone to unmute yourself**. You will have up to 3 minutes to make your comment. After the allotted time, you will then be re-muted.

HOW TO SUBMIT WRITTEN PUBLIC COMMENT

Members of the public may submit written public comment via email to PublicComment@srvfire.ca.gov prior

to the end of the Public Comment period. Please include “Public Comment 10/27/21” in the subject line and the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. In the body of the email, please include your name. The District reserves the right to read comments received prior to the start of the meeting into the record or include the emailed comment in the next month’s Board packet, depending on the length of the email.

AGENDA

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

4. **PUBLIC COMMENT**

Pursuant to the Brown Act, members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be up to a maximum of three (3) minutes.

5. **CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period September 15, 2021 through October 15, 2021 in the amount of \$3,961,789.54.
- 5.2 Approve the Board Minutes from the September 22, 2021 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of September 2021 in the amounts of \$4,855,277.20.
- 5.4 Approve structural turnout replacement in the amount \$29,079.75.
- 5.5 Adopt Resolution 2021-04 of the Board of Directors of the San Ramon Valley Fire Protection District Authorizing Teleconference Meetings under Assembly Bill 361 for a Period of Thirty Days.
- 5.6 Approval of Update to Disposing of Surplus Equipment Policy.

5.7 **Personnel Actions:**

New Hire:

Confirmation of Employment effective, November 1, 2021. Approve staff recommendation to hire:

Kathleen Bussell for Public Safety Dispatcher 2, step 1

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

7. OLD BUSINESS

8. NEW BUSINESS

- 8.1 Open Public Hearing to Introduce, Waive Reading, and adopt Amended Ordinance 35: An Urgency Ordinance of the San Ramon Valley Fire Protection District Requiring Notice and Cost Recovery Associated with Monitoring Work in High Fire-Risk Areas and the Deployment of Safety and Infrastructure Protection Teams by Electric Utility Companies.

Recommended Board Action:

Waive the Reading of Amended Ordinance 35 and adopt Amended Ordinance 35: An Urgency Ordinance of the San Ramon Valley Fire Protection District Requiring Notice and Cost Recovery Associated with Monitoring Work in High Fire-Risk Areas and the Deployment of Safety and Infrastructure Protection Teams by Electric Utility Companies.

- 8.2 Authorize staff to add Juneteenth as a standing District Holiday and revise Administrative Policy #212.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations and Training Division - Deputy Chief Jim Selover
Operations and Training Report of monthly activities.
- 10.2 EMS Division - Deputy Chief Jim Selover
EMS Report of monthly activities.
- 10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton
Fire and Life Safety Report of monthly activities.
- 10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.
- 10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.
- 10.6 Human Resources Division – District Counsel, Stephanie E. Sakai
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

11.1 Comments by Board of Directors.

12. UPCOMING CALENDAR OF EVENTS

12.1 Next Regular Board Meeting, November 17, 2021 at 1:00 p.m. and December 15, 2021 at 1:00 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

13.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9(d)(1):
PG&E v. SRVFPD, Case No.: MSN20-1649

13.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9(d)(1):
PG&E v. SRVFPD, Case No.: A161191 (MSN19-2458)

13.4 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9(d)(1):
Karan Ravi Panjabi v. SRVFPD, et al., Case No.: CIVMSC21-00077

13.5 REORGANIZATION UPDATE
Pursuant to California Government Code Section 54957(b)(1).

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY NOVEMBER 17, 2021 AT 1:00 P.M.

Prepared by:

DocuSigned by:

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Stephanie E. Sakai, District Clerk

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 9/15/2021 Through 10/15/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
227250	9/16/2021	ABILA INC	6,287.06	Abilia MIP Accounting Software Renewal-FY2021/22
09/30/21-01	9/30/2021	ACE AUTO REPAIR AND TIRE CENTER	543.59	Replace Fuel Filter/Water Separator-Unit 711
09/30/21-02	9/30/2021	ACE AUTO REPAIR AND TIRE CENTER	294.46	Replace Fuel Filter-Unit 707
09/30/21-03	9/30/2021	ACE AUTO REPAIR AND TIRE CENTER	1,123.45	Check Engine Light Diagnosis/Tow to Shop-Unit 705
09/30/21-04	9/30/2021	ACE AUTO REPAIR AND TIRE CENTER	928.94	RPM/Oil/Filter Change/Rotate Tires-Unit 710
10/13/21-01	10/13/2021	ACE AUTO REPAIR AND TIRE CENTER	661.44	Check Engine Light Diagnosis/Set Air Pressure-Unit 713
09/23/21-01	9/23/2021	AIR EXCHANGE INC	90.52	Replace Plymovent Sensors-Stn 31 Annex
09/30/21-05	9/30/2021	AIR EXCHANGE INC	3,903.13	Leg Mounting Kit/Lift-Stn 31
09/23/21-02	9/23/2021	AIRGAS USA LLC	266.15	Oxygen Tank Cylinder Rental-Aug 2021
10/06/21-01	10/6/2021	AIRGAS USA LLC	174.17	Oxygen Tank Cylinders
10/06/21-02	10/6/2021	AIRGAS USA LLC	223.77	Oxygen Tank Cylinders
10/06/21-03	10/6/2021	AIRGAS USA LLC	1,063.70	Oxygen Tank Cylinders
10/06/21-04	10/6/2021	AIRGAS USA LLC	693.36	Oxygen Tank Cylinders
10/06/21-05	10/6/2021	AIRGAS USA LLC	855.65	Oxygen Tank Cylinders
10/13/21-02	10/13/2021	AIRGAS USA LLC	257.03	Oxygen Tank Cylinder Rental-Sep 2021
227280	9/23/2021	ALAMEDA COUNTY FIRE DEPARTMENT	2,484.78	Replace Low Air Dash Alarm-Unit 803
227251	9/16/2021	ALAMEDA COUNTY INDUSTRIES	401.82	Garbage Service 8/1/21-8/31/21-Stn 30
	9/16/2021	ALAMEDA COUNTY INDUSTRIES	725.45	Garbage Service 8/1/21-8/31/21-Stn 34
	9/16/2021	ALAMEDA COUNTY INDUSTRIES	975.51	Garbage Service 8/1/21-8/31/21-Stn 38
	9/16/2021	ALAMEDA COUNTY INDUSTRIES	401.82	Garbage Service 8/1/21-8/31/21-Stn 39
227375	10/13/2021	ALAMEDA COUNTY INDUSTRIES	401.82	Garbage Service 9/1/21-9/30/21-Stn 30
	10/13/2021	ALAMEDA COUNTY INDUSTRIES	725.45	Garbage Service 9/1/21-9/30/21-Stn 34
	10/13/2021	ALAMEDA COUNTY INDUSTRIES	975.51	Garbage Service 9/1/21-9/30/21-Stn 38
	10/13/2021	ALAMEDA COUNTY INDUSTRIES	401.82	Garbage Service 9/1/21-9/30/21-Stn 39
227347	10/6/2021	ALAMO ACE HARDWARE	11.73	Headlight Bulb-Unit 712
09/16/21-01	9/16/2021	ALL STAR FIRE EQUIPMENT INC	309.94	Station Boots-Leonard
09/16/21-02	9/16/2021	ALL STAR FIRE EQUIPMENT INC	309.94	Station Boots-McComb
10/13/21-03	10/13/2021	ALL STAR FIRE EQUIPMENT INC	307.76	SCBA Harness Straps (2)
10/13/21-04	10/13/2021	ALL STAR FIRE EQUIPMENT INC	897.31	SCBA Fit Testing/Parts
227281	9/23/2021	AMAZON COM CREDIT SERVICES	178.03	Light Strands-Simulated Fire
	9/23/2021	AMAZON COM CREDIT SERVICES	16.64	Office Supplies
	9/23/2021	AMAZON COM CREDIT SERVICES	40.11	Office Supplies-HR
	9/23/2021	AMAZON COM CREDIT SERVICES	68.09	Recruitment Supplies
	9/23/2021	AMAZON COM CREDIT SERVICES	16.29	Supplies-Open Enrollment
	9/23/2021	AMAZON COM CREDIT SERVICES	86.99	Wireless Keyboard/Mouse
227252	9/16/2021	AMERICAN MESSAGING	355.22	Paging Service-9/21
227282	9/23/2021	AMERIGAS	1,494.04	Propane (200.3 Gal)-Stn 37
227283	9/23/2021	AP TRITON LLC	5,000.00	EMS Advocate Consulting Services-September 2021
10/06/21-06	10/6/2021	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	854.69	Leaking Diesel Hose Repairs-Stn 31
227253	9/16/2021	ATT	23.31	Phone Service 7/19/21-8/18/21
227254	9/16/2021	ATT	1,936.20	Phones/Data/Radio Circuit/Long Distance 7/20/21-8/19/21

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From 9/15/2021 Through 10/15/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
227255	9/16/2021	ATT	571.14	Phone Service 7/20/21-8/19/21-Comm Center
227309	9/30/2021	ATT	23.40	Phone Service 8/19/21-9/18/21
227310	9/30/2021	ATT	1,987.78	Phones/Data/Radio Circuit/Long Distance 8/20/21-9/19/21
227311	9/30/2021	ATT	582.30	Phone Service 8/20/21-9/19/21-Comm Center
227256	9/16/2021	ATT MOBILITY	49.22	Cell Phone/Mobile Data-8/1/21-8/31/21
227257	9/16/2021	ATT MOBILITY	350.07	FLSD Cell Phones/Mobile Data (7)-9/1/21-9/30/21
227258	9/16/2021	ATT MOBILITY	538.88	Cell Phones/Mobile Data/iPads 7/27/21-8/26/21
SC 08/21-1	9/21/2021	B AND H PHOTO VIDEO PRO-AUDIO	2,762.65	Photo/Video Camera Supplies-Social Media
227284	9/23/2021	BAAQMD	378.00	Annual Permit Renewal 11/1/21-11/1/22-Admin
	9/23/2021	BAAQMD	255.00	Annual Permit Renewal 11/1/21-11/1/22-Stn 30
	9/23/2021	BAAQMD	378.00	Annual Permit Renewal 11/1/21-11/1/22-Stn 31
227285	9/23/2021	BADAWI & ASSOCIATES	11,445.75	Financial Statement Audit-FY 2020/21
227376	10/13/2021	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	1,500.00	Static Pressure/Fuel Permitting Process-Stn 32
09/16/21-03	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 7/26/21-Stn 30
09/16/21-04	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 7/26/21-Stn 31
09/16/21-05	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 7/26/21-Stn 32
09/16/21-06	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 7/26/21-Stn 33
09/16/21-07	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 7/26/21-Stn 34
09/16/21-08	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 7/26/21-Stn 35
09/16/21-09	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 7/26/21-Stn 36
09/16/21-10	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 7/26/21-Stn 38
09/16/21-11	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 7/26/21-Stn 39
09/16/21-12	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/30/21-Stn 30
09/16/21-13	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/30/21-Stn 31
09/16/21-14	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/30/21-Stn 32
09/16/21-15	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/30/21-Stn 33
09/16/21-16	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/30/21-Stn 34
09/16/21-17	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/30/21-Stn 35
09/16/21-18	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/30/21-Stn 36
09/16/21-19	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/30/21-Stn 38
09/16/21-20	9/16/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 8/30/21-Stn 39
10/06/21-07	10/6/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/20/21-Stn 30
10/06/21-08	10/6/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/20/21-Stn 31
10/06/21-09	10/6/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/20/21-Stn 32
10/06/21-10	10/6/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/20/21-Stn 33
10/06/21-11	10/6/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/20/21-Stn 34
10/06/21-12	10/6/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/20/21-Stn 35
10/06/21-13	10/6/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/20/21-Stn 36
10/06/21-14	10/6/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/20/21-Stn 38
10/06/21-15	10/6/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/20/21-Stn 39
10/06/21-16	10/6/2021	BOIES SCHILLER FLEXNER	3,446.19	Professional Services-PG&E 8/21

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10/06/21-17	10/6/2021	BOIES SCHILLER FLEXNER	9,144.30	Professional Services-PG&E 9/21
09/23/21-03	9/23/2021	BOUNDTREE MEDICAL LLC	1,980.40	Pharmaceutical Supplies
09/23/21-04	9/23/2021	BOUNDTREE MEDICAL LLC	4,189.50	Medical Supplies
10/06/21-18	10/6/2021	BOUNDTREE MEDICAL LLC	1,743.98	Pharmaceutical Supplies
10/06/21-19	10/6/2021	BOUNDTREE MEDICAL LLC	3,422.12	Medical Supplies
10/06/21-20	10/6/2021	BOUNDTREE MEDICAL LLC	2,666.60	Medical Supplies
10/06/21-21	10/6/2021	BOUNDTREE MEDICAL LLC	955.65	Medical Supplies
10/06/21-22	10/6/2021	BOUNDTREE MEDICAL LLC	1,259.50	Pharmaceutical Supplies
10/06/21-23	10/6/2021	BOUNDTREE MEDICAL LLC	270.00	Pharmaceutical Supplies
10/06/21-24	10/6/2021	BOUNDTREE MEDICAL LLC	135.00	Pharmaceutical Supplies
10/06/21-25	10/6/2021	BOUNDTREE MEDICAL LLC	171.64	Medical Supplies
10/06/21-26	10/6/2021	BOUNDTREE MEDICAL LLC	171.64	Medical Supplies
10/06/21-27	10/6/2021	BOUNDTREE MEDICAL LLC	2,203.48	Pharmaceutical Supplies
10/06/21-28	10/6/2021	BOUNDTREE MEDICAL LLC	78.66	Pharmaceutical Supplies
10/13/21-05	10/13/2021	BOUNDTREE MEDICAL LLC	169.90	Medical Supplies
10/13/21-06	10/13/2021	BOUNDTREE MEDICAL LLC	49.80	Pharmaceutical Supplies
10/13/21-07	10/13/2021	BOUNDTREE MEDICAL LLC	49.50	Pharmaceutical Supplies
10/13/21-08	10/13/2021	BOUNDTREE MEDICAL LLC	503.70	Medical Supplies
227259	9/16/2021	BRIAN MEDLEY	130.56	FEMA CATF-4 Uniform Pants
227286	9/23/2021	BUCHANAN AUTO ELECTRIC INC	280.99	Batteries (2)-Fleet Stock
	9/23/2021	BUCHANAN AUTO ELECTRIC INC	634.09	Batteries (4)-Fleet Stock
227377	10/13/2021	BUCHANAN AUTO ELECTRIC INC	2,243.24	Batteries (5)-Fleet Stock
227312	9/30/2021	BUENA VISTA TREE SERVICE INC	1,700.00	Remove Dead Pine Trees/Grind Stumps-Stn 37
	9/30/2021	BUENA VISTA TREE SERVICE INC	2,600.00	Valley Oak Tree Safety Prune-Stn 33
227260	9/16/2021	CA STATE DEPARTMENT OF JUSTICE	49.00	Livescan-Contractor Preston Looper
227287	9/23/2021	CAL FIRE	825.00	FSTEP Training-Basic Pump Operations
EFT 10/07/...	10/7/2021	CALPERS	1,570.98	CalPERS Health-Admin Fees Oct 2021
	10/7/2021	CALPERS	357,983.25	CalPERS Health-Oct 2021
	10/7/2021	CALPERS	270,407.64	CalPERS Health-Retirees Oct 2021
Wire 09/26...	9/29/2021	CalPERS CERBT (OPEB)	500,000.00	FY 21/22 OPEB Contribution Prefunding-Sep 2021
227261	9/16/2021	CASEY R GOOD	955.88	Fuel/Lodging-Peak Fire/Park Fire Strike Team
227348	10/6/2021	CASEY R GOOD	150.00	Towing Service-Dixie Fire
227262	9/16/2021	CCC DEPT OF INFO TECH	607.50	Telecommunication Services/Radio Services-7/21
09/23/21-05	9/23/2021	CCC EMPLOYEES RETIREMENT ASSOCIATION	1,155.00	2020/21 Pension Actuarial Valuation/GASB 68 Financial Report
Wire 10/15...	10/15/2021	CCC EMPLOYEES RETIREMENT ASSOCIATION	465,026.36	Employee Retirement Contributions-9/21
227349	10/6/2021	CENTRALSQUARE	33,120.00	Implementation SQL Server Always On
09/30/21-06	9/30/2021	CHRISTOPHER C SUTER	29,821.12	415 Limit Replacement Benefits-10/1/21
227263	9/16/2021	CINTAS CORPORATION	81.22	Carpet Runners/Mechanics Coverall Cleaning Fee-Stn 30
227288	9/23/2021	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Clean Fee-Stn 30
227313	9/30/2021	CINTAS CORPORATION	59.33	Carpet Runner Exchange Service-Stn 32
227314	9/30/2021	CINTAS CORPORATION	81.22	Carpet Runners/Mechanics Coverall Cleaning Fee-Stn 30

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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From 9/15/2021 Through 10/15/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
227350	10/6/2021	CINTAS CORPORATION	59.33	Carpet Runner Exchange Service-Stn 32
227351	10/6/2021	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Cleaning Fee-Stn 30
227378	10/13/2021	CINTAS CORPORATION	81.22	Carpet Runners/Mechanics Coverall Cleaning Fee-Stn 30
227315	9/30/2021	CITY OF SAN RAMON	10,000.00	Street Smarts Program-FY 2021/22
09/16/21-21	9/16/2021	CLARK PEST CONTROL	123.00	Pest Control Service-Training Site
227264	9/16/2021	COMCAST	192.78	Cable Service 9/13/21-10/12/21 Stn 30
227265	9/16/2021	COMCAST	96.22	Cable Service 9/8/21-10/7/21 Admin
227289	9/23/2021	COMCAST	1,735.66	Broadband Internet Service 8/1/21-8/31/21-All Stations
227290	9/23/2021	COMCAST	216.83	Cable Service 9/17/21-10/16/21 Admin
227316	9/30/2021	COMCAST	148.86	Cable Service 10/1/21-10/31/21 Stn 33
227317	9/30/2021	COMCAST	161.48	Cable Service 10/1/21-10/31/21 Stn 39
227352	10/6/2021	COMCAST	218.50	Cable Service 9/26/21-10/25/21 Stn 31
227353	10/6/2021	COMCAST	138.73	Cable Service 9/27/21-10/26/21 Stn 35
227354	10/6/2021	COMCAST	61.79	Cable Service 9/26/21-10/25/21 Training Site
227355	10/6/2021	COMCAST	206.09	Cable Service 9/26/21-10/25/21 Stn 36
227356	10/6/2021	COMCAST	164.25	Cable Service 9/27/21-10/26/21 Stn 34
227357	10/6/2021	COMCAST	168.35	Cable Service 9/27/21-10/26/21 Stn 38
227379	10/13/2021	COMCAST	192.78	Cable Service 10/13/21-11/12/21 Stn 30
227380	10/13/2021	COMCAST	167.11	Cable Service 10/4/21-11/3/21 Stn 32
227381	10/13/2021	COMCAST	97.24	Cable Service 10/8/21-11/7/21 Admin
227291	9/23/2021	CONCERN EAP	3,268.28	Employee Assistance Premium-9/21
227318	9/30/2021	CONCORD UNIFORMS	899.91	Class A Uniform-Westeren
10/06/21-29	10/6/2021	CONWAY SHIELD INC	57.37	Battalion Chief Shield-Duggan
09/30/21-07	9/30/2021	COOKE AND ASSOCIATES INC	375.00	Polygraph Test-Internal Recruit Training Program-Diktakis
09/30/21-08	9/30/2021	COOKE AND ASSOCIATES INC	375.00	Polygraph Test-Internal Recruit Training Program-Sand
10/06/21-30	10/6/2021	COOKE AND ASSOCIATES INC	375.00	Pre-Employment Polygraph-Internal Recruit-Costamagna
227319	9/30/2021	CRAIG BOWEN	32,446.82	415 Limit Replacement Benefits-10/1/21
227320	9/30/2021	CRESCO EQUIPMENT RENTALS LLC	(260.62)	Credit-Step Ladder Rental-Stn 36
	9/30/2021	CRESCO EQUIPMENT RENTALS LLC	516.10	Step Ladder Rental-Stn 36
227321	9/30/2021	CUSHING PAINTING AND DRYWALL	400.00	Weight Room Ceiling Repairs-Stn 31
09/16/21-22	9/16/2021	DA PAGE LLC	450.00	Paging Software-9/21
227292	9/23/2021	DAVID BONNIE	96.05	Fuel
09/30/21-09	9/30/2021	DEFINITIVE NETWORKS INC	105,067.00	Admin/Suppression/CQI/ePCR Support/MDCs/Comm Center-7/21
227322	9/30/2021	DEL CONTES LANDSCAPING INC	3,918.00	Landscape Maint 9/21-Admin/Stn 30/31/33/35/36/38
09/30/21-10	9/30/2021	DELTA DENTAL OF CALIFORNIA	13,960.20	Dental Claims-8/20/21-8/26/21
09/30/21-11	9/30/2021	DELTA DENTAL OF CALIFORNIA	15,876.45	Dental Claims-8/27/21-9/2/21
09/30/21-12	9/30/2021	DELTA DENTAL OF CALIFORNIA	7,096.50	Dental Claims-9/3/21-9/9/21
09/30/21-13	9/30/2021	DELTA DENTAL OF CALIFORNIA	15,163.50	Dental Claims-9/10/21-9/16/21
09/30/21-14	9/30/2021	DELTA DENTAL OF CALIFORNIA	16,934.00	Dental Claims-9/17/21-9/23/21
GEM1021...	10/14/2021	DEPT OF HEALTH CARE SVC GEMT QAF	39,001.14	GEMT QAF Payment-FY2021/22 Q1
227358	10/6/2021	DIABLO PRINTING AND COPYING	697.09	District Window Envelopes-Finance/Business Cards-Vleisides

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227293	9/23/2021	DIRECTV	74.99	Cable Service 9/12/21-10/11/21
09/16/21-23	9/16/2021	DOCUSIGN INC	2,616.25	DocuSign Software-7/31/21-7/30/22
227359	10/6/2021	DUBLIN SAN RAMON SERVICES DISTRICT	985.06	Recycled Water Service 8/1/21-9/30/21 Stn 30
227294	9/23/2021	EBMUD	974.72	Water Service 7/13/21-9/13/21 Stn 36
	9/23/2021	EBMUD	588.22	Water Service 7/14/21-9/13/21 Admin
227323	9/30/2021	EBMUD	3,773.46	Water Service 7/14/21-9/13/21 Admin
227360	10/6/2021	EBMUD	87.56	Water Service 7/22/21-9/21/21 Old Station 32
	10/6/2021	EBMUD	879.07	Water Service 7/29/21-9/28/21 Stn 34
227382	10/13/2021	EBMUD	2,235.48	Water Service 8/2/21-9/30/21 Stn 31
	10/13/2021	EBMUD	655.20	Water Service 8/5/21-10/6/21 Stn 33
227295	9/23/2021	ECS IMAGING INC	4,980.00	Records Management & Retention System
09/23/21-06	9/23/2021	EFAX CORPORATE	39.30	eFax Usage-Aug 2021
227324	9/30/2021	ELITE AUTO GLASS INC	75.00	Chip Repairs-Unit 523
227296	9/23/2021	ENGEIO INCORPORATED	1,165.00	Quarterly Ground Water/Soil Monitoring-Old Stn 32
227389	10/14/2021	ENTERPRISE FM TRUST	8,533.81	Monthly Fleet Lease Payment (16) 10/1/21-10/31/21
09/16/21-24	9/16/2021	ERGOMETRICS AND APPLIED PERSONNEL RESEARCH INC	35.45	Shipping Fee-Fire Team Test Materials
227361	10/6/2021	FULL TILT STRATEGIES LLC	1,245.34	Site Visit Expenses-Crisis Care Training
227266	9/16/2021	GEOCON CONSULTANTS INC	6,332.50	Public Safety Buidling-Testing/Inspection
227362	10/6/2021	GEOCON CONSULTANTS INC	12,907.50	Public Safety Buidling-Testing/Inspection
227297	9/23/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	7,911.63	New Truck Equipment-Brackets/Mounting Hardware
	9/23/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	23,804.39	Pump Overhaul-Unit 601
	9/23/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	14,697.16	Replace CAC/Governer LED Screen/Batteries-Unit 523
227267	9/16/2021	GREAT AMERICA FINANCIAL SERVICES	216.26	Training Copier Maintenance Agreement-9/21
227383	10/13/2021	GREAT AMERICA FINANCIAL SERVICES	180.92	Training Copier Maintenance Agreement-10/21
227298	9/23/2021	GROMAN INC	1,370.72	Masks/Faceplate/Nebulizer/Tubing-EMS Supplies
227363	10/6/2021	HATCHETT, STEPHEN	87.10	Ryobi Tool Set Battery-Stn 37
227268	9/16/2021	HWW INC	1,920.00	Job Posting-Firefighter Paramedic
227364	10/6/2021	HWW INC	1,920.00	Job Posting-Single Role Paramedic
09/23/21-07	9/23/2021	INDUSTRIAL SCIENTIFIC CORP	1,229.29	Monthly iNet Gas Monitoring Subscription-9/1/21-9/30/21
227325	9/30/2021	INNOVATIVE CLAIM SOLUTIONS	10,066.58	Workers' Comp Claim Admin Fees 10/1/21-10/31/21
09/23/21-08	9/23/2021	INTERWEST CONSULTING GROUP INC	616.25	Fire Protection Plan Review Services-8/21
09/16/21-25	9/16/2021	iPRINT TECHNOLOGIES	525.77	Printer Toners (3)-Stn 31/38/39
09/16/21-26	9/16/2021	iPRINT TECHNOLOGIES	787.37	Printer Toners (4)-Sakai
09/23/21-09	9/23/2021	iPRINT TECHNOLOGIES	324.77	Printer Toners (2)-Finance/Stn 31
227326	9/30/2021	ISINGS CULLIGAN	54.45	Drinking Water Service 9/21-Admin
	9/30/2021	ISINGS CULLIGAN	88.87	Drinking Water Service 9/21-Stn 30
	9/30/2021	ISINGS CULLIGAN	88.16	Drinking Water Service 9/21-Stn 31
227327	9/30/2021	JEAN GAUTHIER	202.80	Replace Back Burner Thermocouple-Stn 31
10/06/21-31	10/6/2021	JEFF KATZ ARCHITECTURAL CORPORATION	30,450.00	SR Public Safety Facility-Const Admin/Parking Lot/PV Design
227328	9/30/2021	JEFFREY BREASHER	900.00	2021 Medical Opt-Out Plan 7/21-9/21
227299	9/23/2021	JENSEN MECHANICAL INC	403.00	A/C Repairs-Stn 35 Dorm Area

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	9/23/2021	JENSEN MECHANICAL INC	447.00	A/C Repairs-Stn 36 Bay Room
227329	9/30/2021	JENSEN MECHANICAL INC	299.00	A/C Repairs-Stn 33 Dorm Area
	9/30/2021	JENSEN MECHANICAL INC	489.29	A/C Repairs-Stn 39
227330	9/30/2021	JONES AND BARTLETT LEARNING LLC	517.09	Driver Operator Books (6)-Stn 37 Volunteers/Academy
227300	9/23/2021	JOSEPH W BRADLEY	421.16	Pierce Mfg Trg-Lodging/Meals/Taxi-Bradley 8/29-8/31/21
10/06/21-32	10/6/2021	KENNETH R CAMPO CPA	15,223.50	Finance Consulting Services-Sep 2021
227365	10/6/2021	KRAMER WORKPLACE INVESTIGATION	2,125.00	Personnel Investigation
09/16/21-27	9/16/2021	L N CURTIS AND SONS	178.73	Firefighting Supplies-Stn 33 Stock
09/16/21-28	9/16/2021	L N CURTIS AND SONS	149.18	Firefighting Supplies-Stn 33 Stock
09/23/21-10	9/23/2021	L N CURTIS AND SONS	(1,015.39)	Credit-Yellow Hose
	9/23/2021	L N CURTIS AND SONS	19,899.08	Thermal Imaging Cameras (2)-New Truck
09/30/21-15	9/30/2021	L N CURTIS AND SONS	104.40	New Truck Lettering
09/30/21-16	9/30/2021	L N CURTIS AND SONS	26.10	New Truck Lettering
09/30/21-17	9/30/2021	L N CURTIS AND SONS	364.31	BC Helmet-Mohun
09/30/21-18	9/30/2021	L N CURTIS AND SONS	911.98	Uniform Pants (7)-Suppression
09/30/21-19	9/30/2021	L N CURTIS AND SONS	814.54	Fire Engine Booster Hose/Brass Couplings-Unit 521
09/30/21-20	9/30/2021	L N CURTIS AND SONS	1,390.91	New Truck Equipment
09/30/21-21	9/30/2021	L N CURTIS AND SONS	178.35	New Truck Equipment
09/30/21-22	9/30/2021	L N CURTIS AND SONS	61.99	Double Male Adapters-Unit 557
227331	9/30/2021	LA-Z BOY FURNITURE GALLERIES	2,946.47	Recliners (3)-Stn 36
10/06/21-33	10/6/2021	LANCE MAPLES	13,995.00	Professional Services-Sep 2021
227269	9/16/2021	LIEBERT CASSIDY WHITMORE	2,600.00	FBOR/Performance Evaluation Training-Battalion Chief Academy
227301	9/23/2021	LIFTOFF LLC	2,160.00	Microsoft Office 365 License Monthly Fee (180 Licenses)-9/21
227332	9/30/2021	LIVERMORE SAW AND MOWER LLC	40.00	Chainsaw Repair Diagnostic
227384	10/13/2021	LIVERMORE SAW AND MOWER LLC	40.00	Chainsaw Diagnostic
	10/13/2021	LIVERMORE SAW AND MOWER LLC	304.75	Chainsaw Repairs/Service
227366	10/6/2021	LON M PHARES	6,705.00	Professional Services-Sep 2021
227302	9/23/2021	LOVELAND AND SMART INSURANCE SERVICES INC	25,071.00	Excess Workers' Compensation Policy-2021 Audit
227333	9/30/2021	M AND L OVERHEAD DOORS	537.50	Replace Tension Cable-Stn 35 Apparatus Bay Door
	9/30/2021	M AND L OVERHEAD DOORS	196.65	Transmitters-Stn 36 Bay Door
227334	9/30/2021	MAS SERVICE JB MECHANICAL INC	502.56	Thermostat Repairs-Stn 34
10/06/21-34	10/6/2021	MEGAN OCONNOR	7,167.46	ADPP Payment-October 2021
09/30/21-23	9/30/2021	MICHAEL A SYLVIA	28,052.51	415 Limit Replacement Benefits-10/1/21
227335	9/30/2021	MICHAEL L YBARRA	900.00	2021 Medical Opt-Out Plan 7/21-9/21
227336	9/30/2021	MICKEY BENKO	45.47	Admin Master Keys (3)
227367	10/6/2021	MICKEY BENKO	30.31	Admin Keys-Chief's Office
227385	10/13/2021	MICKEY BENKO	195.00	Keys (10)/Strike Plate/Door Frame-Stn 37
09/30/21-24	9/30/2021	NIELSON MECHANICAL INC	1,814.00	Prev Maint/Service/Replace Filters-Stn 31
09/30/21-25	9/30/2021	NIELSON MECHANICAL INC	841.00	Prev Maint/Full Equip Maint/Filter Change-Stn 33
09/30/21-26	9/30/2021	NIELSON MECHANICAL INC	967.00	Equipment Maint/Filter Change-Stn 34
09/30/21-27	9/30/2021	NIELSON MECHANICAL INC	1,086.00	Equipment Maint/Filter Change-Stn 35

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09/30/21-28	9/30/2021	NIELSON MECHANICAL INC	1,086.00	Equipment Maint/Filter Change-Stn 37
09/30/21-29	9/30/2021	NIELSON MECHANICAL INC	1,359.00	Equipment Maint/Filter Change-Stn 39
09/30/21-30	9/30/2021	NIELSON MECHANICAL INC	585.00	Service Call/A/C Repairs-Stn 35
09/30/21-31	9/30/2021	NIELSON MECHANICAL INC	635.00	Service Call/A/C Repairs-Admin
09/30/21-32	9/30/2021	NIELSON MECHANICAL INC	430.00	Service Call/A/C Repairs-Stn 31
09/30/21-33	9/30/2021	NIELSON MECHANICAL INC	675.00	Service Call/A/C Repairs-Stn 38
10/06/21-35	10/6/2021	NIELSON MECHANICAL INC	680.00	Portable HEPA Air Cleaner Repairs-Stn 38
10/06/21-36	10/6/2021	NIELSON MECHANICAL INC	1,738.00	Merv-13 Filter Replacement-Stn 32/33/35
09/30/21-34	9/30/2021	NOB HILL CLEANERS INC	10.00	Patches on Uniform Shirt (1)-Falkenstrom
227270	9/16/2021	OFFICE DEPOT	156.62	Office Supplies
227368	10/6/2021	OFFICE DEPOT	49.68	Household Supplies
	10/6/2021	OFFICE DEPOT	148.60	Office Supplies
	10/6/2021	OFFICE DEPOT	302.44	Office/Household Supplies
227271	9/16/2021	ORKIN	176.00	Pest Control Service-Stn 36
227386	10/13/2021	ORKIN	176.00	Pest Control Service-Stn 36
10/13/21-09	10/13/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 33
10/13/21-10	10/13/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 36
10/13/21-11	10/13/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 35
10/13/21-12	10/13/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 31
10/13/21-13	10/13/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 39
10/13/21-14	10/13/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 38
10/13/21-15	10/13/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 30
10/13/21-16	10/13/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Admin
10/13/21-17	10/13/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 34
10/13/21-18	10/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 32
10/13/21-19	10/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30
10/13/21-20	10/13/2021	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service-Admin
10/13/21-21	10/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 33
10/13/21-22	10/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35
10/13/21-23	10/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 38
10/13/21-24	10/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 34
10/13/21-25	10/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 31
10/13/21-26	10/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36
10/13/21-27	10/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39
09/16/21-29	9/16/2021	P AND A ADMINISTRATIVE SERVICES INC	40.00	COBRA Notices
10/06/21-37	10/6/2021	P AND A ADMINISTRATIVE SERVICES INC	24.00	COBRA Notices
227337	9/30/2021	PAUL JANNISSE	900.00	2021 Medical Opt-Out Plan 7/21-9/21
227272	9/16/2021	PG&E	65.39	Signal Light 8/21-Stn 34
227273	9/16/2021	PG&E	27,381.69	Gas/Electric Service-8/21
227303	9/23/2021	PG&E	1,794.10	Gas/Electric Service 8/6/21-9/6/21-Stn 32
227338	9/30/2021	PG&E	1,953.10	Gas/Electric Service 8/12/21-9/12/21-Stn 36

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227274	9/16/2021	PHILLIP DUNCAN	82.29	Uniform Pants (2)
227275	9/16/2021	PITNEY BOWES INC	169.65	Admin Postage Meter Rental 7/1/21-9/30/21
09/16/21-30	9/16/2021	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fees-7/21
227276	9/16/2021	PURCHASE POWER	503.50	Postage Meter Account Refill-8/19/21
09/23/21-11	9/23/2021	RAHUL MAHARAJ	1,100.00	CCC EMS Compliance Review-August 2021
09/23/21-12	9/23/2021	RAHUL MAHARAJ	3,200.00	EMD/EFD Quality Improvement Review-August 2021
09/16/21-31	9/16/2021	RAMOS OIL INC.	692.39	Unleaded/Diesel Fuel-Stn 31
09/16/21-32	9/16/2021	RAMOS OIL INC.	402.45	Diesel Fuel-Stn 35
09/16/21-33	9/16/2021	RAMOS OIL INC.	3,899.07	Unleaded Fuel-Stn 38
09/23/21-13	9/23/2021	RAMOS OIL INC.	404.13	Engine Oil-Stn 36
09/23/21-14	9/23/2021	RAMOS OIL INC.	1,857.60	Unleaded/Diesel Fuel-Stn 30
09/23/21-15	9/23/2021	RAMOS OIL INC.	2,117.66	Diesel Fuel-Stn 32
09/23/21-16	9/23/2021	RAMOS OIL INC.	5,216.67	Unleaded/Diesel Fuel-Stn 38
09/23/21-17	9/23/2021	RAMOS OIL INC.	1,175.16	Unleaded/Diesel Fuel-Stn 31
09/23/21-18	9/23/2021	RAMOS OIL INC.	3,490.61	Unleaded/Diesel Fuel-Stn 34
09/23/21-19	9/23/2021	RAMOS OIL INC.	791.19	Diesel Fuel-Stn 35
09/23/21-20	9/23/2021	RAMOS OIL INC.	3,910.70	Unleaded/Diesel Fuel-Stn 38
09/23/21-21	9/23/2021	RAMOS OIL INC.	2,314.20	Diesel Fuel-Stn 39
09/30/21-35	9/30/2021	RAMOS OIL INC.	227.06	Engine Oil-Stn 36
10/06/21-38	10/6/2021	RAMOS OIL INC.	1,478.67	Engine Oil-Stn 36
10/06/21-39	10/6/2021	RAMOS OIL INC.	1,051.82	Unleaded/Diesel Fuel-Stn 31
10/06/21-40	10/6/2021	RAMOS OIL INC.	1,142.93	Diesel Fuel-Stn 33
10/06/21-41	10/6/2021	RAMOS OIL INC.	604.12	Diesel Fuel-Stn 35
10/06/21-42	10/6/2021	RAMOS OIL INC.	857.20	Diesel Fuel-Stn 36
10/06/21-43	10/6/2021	RAMOS OIL INC.	7,882.84	Unleaded/Diesel Fuel-Stn 38
10/13/21-28	10/13/2021	RAMOS OIL INC.	1,343.84	Unleaded/Diesel Fuel-Stn 31
10/13/21-29	10/13/2021	RAMOS OIL INC.	3,547.37	Unleaded/Diesel Fuel-Stn 34
10/13/21-30	10/13/2021	RAMOS OIL INC.	810.37	Diesel Fuel-Stn 35
10/13/21-31	10/13/2021	RAMOS OIL INC.	7,027.25	Unleaded/Diesel Fuel-Stn 38
09/16/21-34	9/16/2021	REPUBLIC SERVICES 210	735.98	Garbage Service 9/21-Stn 36
09/16/21-35	9/16/2021	REPUBLIC SERVICES 210	367.97	Garbage Service 9/21-Stn 33
09/16/21-36	9/16/2021	REPUBLIC SERVICES 210	735.98	Garbage Service 9/21-Stn 31
09/16/21-37	9/16/2021	REPUBLIC SERVICES 210	358.77	Garbage Service 9/21-Stn 35
09/16/21-38	9/16/2021	REPUBLIC SERVICES 210	717.50	Garbage Service 9/21-Training Site
09/16/21-39	9/16/2021	REPUBLIC SERVICES 210	358.77	Garbage Service 9/21-Stn 32
10/13/21-32	10/13/2021	REPUBLIC SERVICES 210	735.98	Garbage Service 10/21-Stn 36
10/13/21-33	10/13/2021	REPUBLIC SERVICES 210	367.97	Garbage Service 10/21-Stn 33
10/13/21-34	10/13/2021	REPUBLIC SERVICES 210	735.98	Garbage Service 10/21-Stn 31
10/13/21-35	10/13/2021	REPUBLIC SERVICES 210	358.77	Garbage Service 10/21-Stn 35
10/13/21-36	10/13/2021	REPUBLIC SERVICES 210	717.50	Garbage Service 10/21-Training Site
10/13/21-37	10/13/2021	REPUBLIC SERVICES 210	358.77	Garbage Service 10/21-Stn 32

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09/30/21-36	9/30/2021	RICHARD PROBERT	28,495.27	415 Limit Replacement Benefits-10/1/21
09/23/21-22	9/23/2021	ROEBBELEN CONTRACTING INC	540,883.45	San Ramon Public Safety Building Project-PP3
09/23/21-23	9/23/2021	ROEBBELEN CONTRACTING INC	885,359.15	San Ramon Public Safety Building Project-PP4
10/13/21-38	10/13/2021	ROUNDHOUSE MOANA OPERATING COMPANY LLC	4,450.07	Mental Health Training-Food/Facility Fee 10/4-10/8/21
227339	9/30/2021	SAFETY-KLEEN SYSTEMS INC	224.03	Parts For Washer-Stn 31
227304	9/23/2021	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
227387	10/13/2021	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
09/16/21-40	9/16/2021	SHAMROCK OFFICE SOLUTIONS INC	12.50	Toner Cartridge Shipping Fee-Admin Copier
227340	9/30/2021	SILKE COMMUNICATIONS INC	148.44	Bendix King Radio Repairs
227277	9/16/2021	SMILE BUSINESS PRODUCTS INC	135.69	Copier Service/Maintenance 9/21-Training Office
227341	9/30/2021	STONERIDGE CHRYSLER JEEP DODGE	125.00	Dashboard Light Diagnosis-Unit 710
	9/30/2021	STONERIDGE CHRYSLER JEEP DODGE	236.57	Front Bumper Repairs-Unit 712
227305	9/23/2021	THE ED. JONES COMPANY	123.49	Name Tags (2)-Eynck/Helstrom
227369	10/6/2021	THE ED. JONES COMPANY	183.87	BC Name Bars (3)-Parson/Falkenstrom/Mohun
227342	9/30/2021	THE HARTFORD	3,041.06	Life/AD&D Insurance-10/21
227306	9/23/2021	THE HOME DEPOT PRO	429.28	Bottled Water
	9/23/2021	THE HOME DEPOT PRO	54.74	CO Detector-Stn 33
	9/23/2021	THE HOME DEPOT PRO	4,209.80	Household Supplies
	9/23/2021	THE HOME DEPOT PRO	126.04	Office Supplies
	9/23/2021	THE HOME DEPOT PRO	486.22	Office/Household Supplies
227370	10/6/2021	THE HOME DEPOT PRO	142.57	Office Supplies-Suppression
227307	9/23/2021	THORPE DESIGN, INC.	265.00	Plan Review Fee Refund-IN7806711
227343	9/30/2021	TRI VALLEY TIRE INC	241.34	Service Call/Flat Tire Repairs-Unit 529
	9/30/2021	TRI VALLEY TIRE INC	184.59	Service Call/Flat Tire Repairs-Unit 556
227371	10/6/2021	TRI VALLEY TIRE INC	991.18	Service Call/New Tires (2)-Unit 711
227388	10/13/2021	TRI VALLEY TIRE INC	1,256.08	Service Call/New Tires (2)-Unit 520
	10/13/2021	TRI VALLEY TIRE INC	1,679.36	Service Call/New Tires (4)-Unit 714
227344	9/30/2021	UNITED PARCEL SERVICE	65.49	Delivery Charges-9/18/21
227372	10/6/2021	UNITED PARCEL SERVICE	25.02	Delivery Charges-9/25/21
AP 08/21-1	9/21/2021	US BANK	943.95	Facility Rental-Academy Graduation
AP 08/21-2	9/21/2021	US BANK	19.81	Name Tag-Marhenke
BW 08/21	9/21/2021	US BANK	89.45	HazMat Supplies
CH 08/21-1	9/21/2021	US BANK	199.99	Diesel Fuel-Unit 605-River Fire Strike Team Crew
CH 08/21-2	9/21/2021	US BANK	77.14	Food-River Fire Strike Team Crew
CH 08/21-3	9/21/2021	US BANK	7.93	Laundry Supplies-River Fire Strike Team Crew
CJ 08/21-1	9/21/2021	US BANK	83.62	Pierce Training-Lodging-Bradley
CJ 08/21-2	9/21/2021	US BANK	69.60	2019 CA Fire Code Amendments Handbook
CJ 08/21-3	9/21/2021	US BANK	90.00	CA Building Officials Training-Registration Fee-Wendel
CJ 08/21-4	9/21/2021	US BANK	200.00	Annual Filing eVQ
CJ 08/21-5	9/21/2021	US BANK	173.97	CalChiefs Conference-Airfare-Aguiar
CJ 08/21-6	9/21/2021	US BANK	769.92	Lunch-BC Academy 8/9-8/18/21

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 9/15/2021 Through 10/15/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
CJ 08/21-7	9/21/2021	US BANK	133.96	Pierce Training-Airfare-Bradley
CJ 08/21-8	9/21/2021	US BANK	125.00	FasTrak Accounts Replenishment
DA 08/21-1	9/21/2021	US BANK	2,383.21	Lumber-Training
DA 08/21-2	9/21/2021	US BANK	140.00	Car Wash Prepaid Tickets
DA 08/21-3	9/21/2021	US BANK	30.00	Training Wood Disposal Fee
DA 08/21-4	9/21/2021	US BANK	135.90	Office Supplies
DA 08/21-5	9/21/2021	US BANK	35.88	HazMat Waste Disposal Fee
DA 08/21-6	9/21/2021	US BANK	1,026.12	New Tires-Unit 347
DA 08/21-7	9/21/2021	US BANK	28.49	Spare Keys-Gilman
DBA 08/21...	9/21/2021	US BANK	22.65	CalCard Stmt 8/23/21-D.Bannister
DBE 08/21-1	9/21/2021	US BANK	107.89	SignUpGenius Yearly Subscripton Fee
DBE 08/21-2	9/21/2021	US BANK	55.00	Constant Contact-CERT Database
DBE 08/21-3	9/21/2021	US BANK	14.99	Zoom Meeting Monthly Fee
DH 08/21-1	9/21/2021	US BANK	176.55	APCO Conference-Meals-P.Duncan
DH 08/21-2	9/21/2021	US BANK	53.53	APCO Conference-Ground Transportation-P.Duncan
DH 08/21-3	9/21/2021	US BANK	934.08	APCO Conference-Lodging-P.Duncan
DH 08/21-4	9/21/2021	US BANK	20.00	SRVFPD Financing Corp Statement of Information Filing Fee
DMC 08/21	9/21/2021	US BANK	2,092.45	Parts For Engine Repair-River Fire Strike Team-Unit 605
DP 08/21-1	9/21/2021	US BANK	399.00	Comm Center Training Officer Course
DP 08/21-2	9/21/2021	US BANK	600.00	GIS Statistical Training
DP 08/21-3	9/21/2021	US BANK	880.68	Wireless Headsets Batteries
DP 08/21-4	9/21/2021	US BANK	298.00	Crisis Communications Training Reg Fee (2)
EF 08/21 S...	9/21/2021	US BANK	11.25	CalCard Stmt 8/23/21-E.Falkenstrom
JBA 08/21-1	9/21/2021	US BANK	49.00	Leadership Webinar-Bartusch
JBA 08/21-2	9/21/2021	US BANK	40.00	Fentanyl Investigations Class Fee-Bartusch
JBA 08/21-3	9/21/2021	US BANK	40.00	Domestic Extremism Class Fee-Bartusch
JD 08/21	9/21/2021	US BANK	450.00	CFCA 2021 Annual Conference-Registration Fee-J.Duggan
JS 08/21	9/21/2021	US BANK	1,380.19	Face Masks-COVID 19
KS 08/21	9/21/2021	US BANK	16.85	USB Charger Cable-PM 32
LB 08/21-1	9/21/2021	US BANK	2.99	iCloud 200GB Storage Plan-Begin 8/22/21
LB 08/21-2	9/21/2021	US BANK	82.65	New Employee Welcome Luncheon
LB 08/21-3	9/21/2021	US BANK	282.79	Single Use Masks-COVID 19
LB 08/21-4	9/21/2021	US BANK	154.63	Ketamine Cards
LB 08/21-5	9/21/2021	US BANK	2.99	iCloud 200GB Storage Plan-Begin 9/22/21
LN 08/21-1	9/21/2021	US BANK	850.00	CSDA Annual Conference-Reg Fee-Director Gallinatti
LN 08/21-2	9/21/2021	US BANK	59.80	Office Supplies-HR
LN 08/21-3	9/21/2021	US BANK	39.22	Supplies
LN 08/21-4	9/21/2021	US BANK	94.82	Lunch-FF/PM Recruitment
LN 08/21-5	9/21/2021	US BANK	77.81	Food Supplies
ML 08/21	9/21/2021	US BANK	338.42	CSDA Annual Conference-Lodging-Director Lee
RB 08/21 ...	9/21/2021	US BANK	5,182.68	CalCard Stmt 8/23/21-R.Bock-Willmes

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 9/15/2021 Through 10/15/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
RM 08/21	9/21/2021	US BANK	212.65	Reference Book-Fire Investigation Team
SC 08/21-2	9/21/2021	US BANK	109.03	iPhone Case/Accessories-Maples
SC 08/21-3	9/21/2021	US BANK	0.99	iCloud 50GB Storage Plan-Call
SC 08/21-4	9/21/2021	US BANK	147.90	Docking Station Power Supply-Pedreno
SC 08/21-5	9/21/2021	US BANK	130.00	MISAC Membership Dues-Call
ST 08/21-1	9/21/2021	US BANK	51.98	Captain Promotional Interview Panel Lunch
ST 08/21-2	9/21/2021	US BANK	184.53	Firefighter Paramedic Interview Panel Lunch
TGA 08/21	9/21/2021	US BANK	466.22	CSDA Conference-Lodging-Director Gallinatti
Trvl-1 08/2...	9/21/2021	US BANK	21.00	Comm Training Officer Travel Expense
Trvl-1 08/2...	9/21/2021	US BANK	264.08	Recruitment Interview Snacks
Trvl-2 08/2...	9/21/2021	US BANK	48.79	APCO Training-Ground Transportation-Casillas
Trvl-2 08/2...	9/21/2021	US BANK	189.75	APCO Training-Meals-Casillas
Trvl-2 08/2...	9/21/2021	US BANK	934.08	APCO Training-Lodging-Casillas
TT 08/21-1	9/21/2021	US BANK	1,259.20	Sports Drink/Water-Stock
TT 08/21-2	9/21/2021	US BANK	74.17	Unleaded Fuel-Dixie Fire Strike Team
TT 08/21-3	9/21/2021	US BANK	225.25	Meals-Dixie Fire Strike Team
TT 08/21-4	9/21/2021	US BANK	285.90	Lodging (2)-Dixie Fire Strike Team
TT 08/21-5	9/21/2021	US BANK	417.53	Sports Drink-Stock
TT 08/21-6	9/21/2021	US BANK	285.90	Lodging (2)-Dixie Fire Strike Team
227278	9/16/2021	US BANK EQUIPMENT FINANCE	1,365.75	Ricoh Copiers Lease (2) 9/1/21-10/1/21 Admin
10/13/21-39	10/13/2021	VALLEJO FIRE EXTINGUISHER INC	3,005.74	Fire Extinguisher Annual/6-Yr Maint/Hydrostatic Test-Stn 33
10/13/21-40	10/13/2021	VALLEJO FIRE EXTINGUISHER INC	99.16	Fire Extinguisher 6-Year Maint/Hydrostatic Test-Admin
227373	10/6/2021	VALLEY PLUMBING HOME CENTER INC	80.00	Backflow Testing-Stn 36
227279	9/16/2021	VERIZON WIRELESS	4,073.34	Cell Phone Charges/iPhoneBook Apps 8/4/21-9/3/21
09/30/21-37	9/30/2021	VICKI GRANT	900.00	2021 Medical Opt-Out Plan 7/21-9/21
227345	9/30/2021	VICKIE CALLAHAN	1,012.00	Job Shirts/Pullover
227308	9/23/2021	VISION SERVICE PLAN	10,616.13	Vision Insurance-10/21
10/06/21-44	10/6/2021	WATTCO EQUIPMENT INC.	248.24	Jumper Cables-Stn 36
227346	9/30/2021	WRIGHT L ESTRANGE AND ERGASTOLO	1,595.00	201 Rights-Aug 2021
	9/30/2021	WRIGHT L ESTRANGE AND ERGASTOLO	4,211.04	201 Rights-Jul 2021
	9/30/2021	WRIGHT L ESTRANGE AND ERGASTOLO	2,025.61	201 Rights-Jun 2021
	9/30/2021	WRIGHT L ESTRANGE AND ERGASTOLO	5,070.00	201 Rights-May 2021
227374	10/6/2021	YADIRA MAGALI MARTINEZ DE LA CRUZ	2,600.00	Cleaning Service-Admin 9/21
Report Total			3,961,789.54	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING (Teleconference)
SEPTEMBER 22, 2021 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: Teleconference.

Board Members Present: President Stamey, Vice President Crean, Directors Parker, Lee and Gallinatti.

Board Member Absent: None.

1. CALL TO ORDER

President Stamey called the meeting to order at 1:04 p.m.

2. PLEDGE OF ALLEGIANCE

District Staff led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Stamey declared a quorum of the Board was present; and there were no changes to the Agenda.

4. PUBLIC COMMENT

No Public Comment.

5. CONSENT CALENDAR

Vice President Crean recognized the promotions and the hard work to achieve them.

Motion by Vice President Crean to approve Consent Calendar Items 5.1 through 5.5; seconded by Director Gallinatti. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Update on Public Safety Complex.

Chief Meyer and Deputy Chief Drayton presented a slideshow to update the Board on the progress of the Public Safety Complex (PSC). Director Parker and President Stamey appreciate the accomplishments to date being performed on the PSC.

7. OLD BUSINESS

7.1 Report from Facilities Subcommittee.

Chief Meyer updated the Board on the Facilities Subcommittee meeting held on September 15, 2021, including updates regarding the disposition of surplus apparatus, and Stations 32, 34 and 39. Director Parker and President Stamey further updated the Board on Station 32 and 39, the Surplus Equipment Policy, fleet purchase options, and the earthquake early warning system. Deputy Chief Drayton presented the Board with three building options to consider for Station 32.

8. NEW BUSINESS

None.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

Director Lee commended staff for interactions with District residents.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations and Training Division-Deputy Chief Jim Selover
Operations and Training Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for August 2021, including updates regarding Battalion Chief Task Book and First Responder Awareness Hazardous Materials class.

10.2 EMS Division – Deputy Chief Jim Selover
EMS Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for August 2021, including updates regarding COVID-19 Surveillance for Unvaccinated, Potential Exposure and Return to County Testing Policy, and COVID-19 testing training.

10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton
Training Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for August 2021, including updates regarding plan review, completed inspections, compliance inspection goals, the Community Emergency Response (CERT) Team, and hydrant annual inspections.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for August 2021, including updates regarding preventative maintenance vendors for staff vehicles and Station 34.

10.5 Communications and Technology Division – Director of Emergency Communications,
Denise Pangelinan

Communications and Technology Report of monthly activities.

Director of Emergency Communications Pangelinan provided the monthly activities report for August 2021, including updates regarding BC Academy participation, audit interview, Search and Rescue Canines, and Mutual Aid requests.

10.6 Human Resources Division – District Counsel, Stephanie E. Sakai
Human Resources Report of monthly activities.

District Counsel Sakai provided the monthly activities report for August 2021, including updates regarding recruitments, Open Enrollment, BC Academy participation, Records Retention and Management System, COVID-19 Surveillance Policy and review of Lexipol policies.

10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

Financial Consultant Campo provided the monthly activities report for August 2021, including updates regarding external audit and BC Academy participations. Chief Financial Officer Hatfield presented the monthly Power Point presentation including General Fund Revenue and Expenditures, COVID-19 Expenditures and FEMA reimbursements, Overtime Analysis, and Ambulance Revenue and Transports. Chief Financial Officer Hatfield confirmed for Vice President Crean that the CalOES Mutual Aid Reimbursement System is electronic. President Stamey and Vice President Crean commended the staff's participation in the BC Academy Training.

10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

Chief Meyer provided his monthly report for August 2021, including updates regarding the BC Academy Training, Mental Health Initiative program, Faria tower, and Dr. Joseph meet and greet for COVID-19 education.

11. GOOD OF THE ORDER

11.1 Comments by Board of Directors.

No Board Comments.

12. UPCOMING CALENDAR OF EVENTS

12.1 Next Regular Board Meeting, October 27, 2021 at 1:00 p.m.

Chief Meyer anticipates an in-person October meeting with masks, but he will keep the Board apprised after careful considerations closer to the October meeting.

Board Minutes September 22, 2021

Page 4 of 4

12.2 Upcoming 2021 CERT PAC Meeting, November 12th at 9:00 a.m.

The Board took a recess at 1:57.p.m. and entered Closed Session at 2:07 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 3 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.4 REORGANIZATION UPDATE
Pursuant to California Government Code Section 54957(b)(1).

14. RETURN TO OPEN SESSION

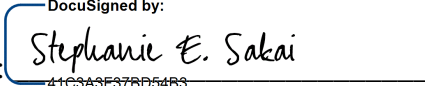
The Board returned to Open Session at 2:36 p.m.

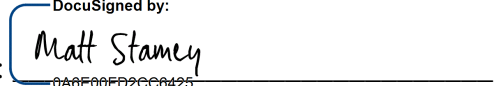
15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Stamey announced there was no reportable Board action from Closed Session.

16. ADJOURNMENT

The regular meeting concluded at 2:39 p.m.

Prepared by: 
Stephanie E. Sakai
District Clerk

Approved by: 
Matt Stamey
Board President

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **September-21**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	800.00	11.59	-	811.59	0.02%
Fire Chief	2	38,007.84	545.97	6,247.48	44,801.29	0.92%
Human Resources	3	37,855.71	508.87	6,441.37	44,805.95	0.92%
Finance	3	35,903.60	510.99	11,959.78	48,374.37	1.00%
Fire Life & Safety	5	60,536.56	867.96	25,955.56	87,360.08	1.80%
Technology	2	22,245.66	314.38	7,441.61	30,001.65	0.62%
Communication Center	15	236,086.30	3,392.43	56,200.23	295,678.96	6.09%
Facilities	0	17,640.19	255.77	-	17,895.96	0.37%
Fire Suppression	130	2,819,855.45	39,325.08	1,290,625.16	4,149,805.69	85.47%
Fleet	1	10,005.00	60.79	3,332.75	13,398.54	0.28%
Training	2	29,175.11	529.06	18,189.91	47,894.08	0.99%
EMS	2	27,419.00	396.51	13,718.09	41,533.60	0.86%
Rescue		13,968.12	-	8,164.46	22,132.58	0.46%
HazMat		6,607.86	-	4,175.00	10,782.86	0.22%
TOTALS	170	3,356,106.40	46,719.40	1,452,451.40	4,855,277.20	100.00%



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: October 27, 2021
To: Board of Directors
From: Jim Selover, Deputy Chief Operations
Subject: Structural Firefighting Turnout Gear Replacement

Background:

The NFPA 1851 replacement schedule requires turnouts to be retired after 10 years of service. Based on the NFPA recommended service life schedule the District needs to purchase 10 sets of turnouts.

Through the use of cooperative purchasing agreements staff has been able to secure the purchase of these turnouts at \$2,908 per set.

Recommended Board Action:

Approve structural firefighting turnout replacement in the amount of \$29,079.75.

Financial Impacts:

The 2021/22 Emergency Operations annual operating budget includes funding to complete this purchase.

RESOLUTION NO. 2021-04

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY
FIRE PROTECTION DISTRICT AUTHORIZING TELECONFERENCE MEETINGS
UNDER ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS**

WHEREAS, the Board of Directors (“Board”) of the San Ramon Valley Fire Protection District (“District”) is committed to preserving public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the Board are open and public, as required by the Ralph M. Brown Act (“the Brown Act,” Government Code section 54950 et seq.), so that any member of the public may attend, participate, and watch the Board conduct their business; and

WHEREAS, on September 16, 2021, Governor Newsom signed Assembly Bill 361 (“AB 361”), which provides that under Government Code section 54953(e), a legislative body subject to the Brown Act may continue to meet using teleconferencing without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, in order to meet by teleconference under Government Code section 54953(e), the Governor must have proclaimed a state of emergency pursuant to Government Code section 8625 of the California Emergency Services Act, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558;

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency under the California Emergency Services Act in response to the COVID-19 pandemic, which is still in existence; and

WHEREAS, its further required that state or local officials have imposed or recommended measures to promote social distancing and/or meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, on March 10, 2020, the Contra Costa County Board of Supervisors (“County Board of Supervisors”) found that due to the introduction of COVID-19 in the County, conditions of disaster or extreme peril to the safety of persons and property had arisen, commencing on March 3, 2020. Based on these conditions, pursuant to Government Code section 8630, the Board adopted Resolution No. 2020/92, proclaiming the existence of a local emergency throughout the County (“Resolution No. 2020/92”); and

WHEREAS, the California Department of Public Health (CDPH) and the federal Centers for Disease Control and Prevention (CDC) caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and even fully vaccinated individuals can spread the virus to

others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations; and

WHEREAS, on September 20, 2021, the Contra Costa County Health Officer issued Recommendations for Safely Holding Public Meetings that includes recommended measures to promote social distancing, including: (1) on-line meetings (teleconferencing meetings) are strongly recommended as those meetings present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19; (2) if a local agency determines to hold in-person meetings, offering the public the opportunity to attend via a call-in option or an internet-based service option is recommended when possible to give those at higher risk of an/or higher concern about COVID-19 an alternative to participating in person; (3) a written safety protocol should be developed and followed, and it is recommended that the protocol require social distancing – i.e., six feet of separation between attendees – and face masking of all attendees; (4) seating arrangements should allow for staff and members of the public to easily maintain at least six-foot distance from one another at all practicable times; and

WHEREAS, as of October 17, 2021, the seven-day rolling average of new cases in Contra Costa County was 106.1 cases per day, a case rate considered in the “High or Substantial” Community Transmission Level under the CDC’s community transmission tier; and

WHEREAS, the Board does hereby find that the Governor’s Proclamation of a State of Emergency in response to the COVID-19 pandemic remains in effect, state and local officials have imposed or recommend measures to promote social distancing, and meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, the Board does hereby find that the legislative bodies of the San Ramon Valley Fire Protection District shall conduct meetings without compliance with the requirements of Government Code section 54953(b)(3), as authorized by Government Code section 54953(e) under AB 361, and that all legislative bodies shall comply with the requirements of Government Code section 54953(e); and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the Board and its subcommittees will meet in a virtual manner where public access and participation will be available through call-in and interactive web-video communication.

NOW, THEREFORE, the Board of Directors of the San Ramon Valley Fire Protection District resolves as follows:

1. Recitals. The Board finds the recitals set forth above are true and correct and are incorporated into this Resolution 2021-04 by this reference.
2. Proclamation of State of Emergency. The Board finds that Governor Newsom’s Proclamation of State of Emergency in response to the COVID-19 pandemic issued on March 4, 2020 remains in effect.
3. County Recommendations for Social Distancing and Teleconferencing. The Board finds

that the Contra Costa County Health Officer has strongly recommended social distancing and that public meetings be held by teleconferencing as those meetings present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19.

4. Imminent Risks to the Health and Safety of Attendees. The Board finds that in person meetings of the Board would present imminent risks to the health or safety of attendees due to a proclaimed State of Emergency in response to the COVID-19 pandemic in place, Resolution No. 2020/92, proclaiming the existence of a local emergency throughout Contra Costa County, Contra Costa County's Recommendations for Social Distancing and Teleconferencing, and the case rate of COVID-19 infections in Contra Costa County that places the County in the "High or Substantial" Community Transmission Level under the CDC's community transmission tier.

5. Remote Teleconference Meetings. As authorized by Assembly Bill 361, the Board authorizes and directs staff to take all actions necessary to implement the intent and purpose of this Resolution 2021-04, including conducting open and public meetings in accordance with the Government Code section 54953(e) and all other applicable provisions of the Brown Act.

6. Reconsideration of Continuing Teleconferencing After 30 Days. Staff is directed to return to the Board no later than 30 days after this Resolution 2021-04 is adopted with an item to reconsider the state of emergency and whether to continue meeting virtually under the provisions of Government Code section 54953(e) and to make required findings to the Board.

7. Effective Date of Resolution. This Resolution 2021-04 shall take effect immediately upon its adoption and shall be effective until earlier of November 26, 2021, or such time the Board adopts a subsequent resolution in accordance with Government Code section 54953(e) to extend the time during which the Board may continue to teleconference without compliance with Government Code section 54953(b)(3) as authorized under AB 361, or this Resolution 2021-04 lapses due to lack of action by the Board.

On motion of Director _____, seconded by Director _____, and duly carried, the foregoing resolution was PASSED AND ADOPTED on October 27, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

[SIGNATURES TO FOLLOW ON NEXT PAGE]

DATED: October 27, 2021

Matthew J Stamey
President, Board of Directors

APPROVED TO CONTENT:

Paige Meyer, District Fire Chief

APPROVED AS TO FORM:

Stephanie E. Sakai
District Counsel

ATTEST:

Stephanie E. Sakai
District Clerk



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

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Date: October 27, 2021

To: Board of Directors

From: Ken Campo, Financial Consultant
Davina Hatfield, Chief Financial Officer

Subject: Policy Update: Disposing of Surplus Equipment

Background:

The existing policy for disposing of surplus equipment was established primarily for disposal of apparatus and provides that the District first notify local agencies, including fire agencies, cities, towns and schools of items deemed surplus. In addition, it provides the District contact California State Firefighters' Association used equipment program.

The proposed policy update will expand the scope of surplus equipment include all surplus items such as inventory, materials, office equipment, vehicles and apparatus. For items with an individual estimated value of less than \$10,000, the Fire Chief or his/her designee would have the Board's authorization to dispose of the property at his/her discretion; for items or combination of items with an estimated value greater than \$10,000, formal action of the Board of Directors would be required prior to disposal of the surplus equipment.

Disposal options will include public bid process, use of a contract auction company, donation to another agency or charity, and trade-in allowance for replacement equipment.

Surplus equipment may not be directly sold to individuals affiliated with the District.

Recommended Board Action:

Approve the updated Disposing of Surplus Equipment policy.

Financial Impacts:

There are no financial impacts to updating the Disposing of Surplus Equipment policy.



<u>TOPIC:</u>	Disposing of Surplus Equipment
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<u>EFFECTIVE DATE:</u>	09/2021	<u>DOC NO:</u>	
<u>CROSS REF:</u>	Admin Policy XXX – XXXXXX		

POLICY

To efficiently dispose of surplus inventory, materials, office equipment and vehicles, it is necessary and beneficial for the District to have an inventory disposal policy. It is a goal of the District to recycle or reuse where possible. To achieve this goal, it is in the interest of the District to have a disposal policy that allows for sale, trade-in or reuse.

The Board adopts the above policy and establishes the following procedures and guidelines for the disposal of surplus inventory, materials, office equipment and vehicles. This Policy & Procedure also provides guidance for the disposal of surplus inventory, materials, office equipment and vehicles to ensure internal checks and balances.

The Board of Directors reserves the right to review and amend this Policy & Procedure at any time or to alter or modify this procedure at their discretion.

PROCEDURE

Items of inventory, materials, office equipment and vehicles that are no longer required for District operations shall be listed on an appropriate form and presented to the Fire Chief or his designee.

➤ **Estimated Value \$10,000 or less:**

For items with an individual estimated value of less than \$10,000 per item, by this policy the Board authorizes the Fire Chief or his designee to dispose of the surplus inventory at his or her discretion.

➤ **Estimated Value \$10,000 or more:**

For items with an estimated value of more than \$10,000 per item or multiple items with a collective estimated value of more than \$10,000, the Fire Chief or his designee shall direct that a Board action declaring the items surplus be placed on an agenda for Board review and approval.

For the disposal of surplus items with an estimated value of more than \$10,000, the Fire Chief or his designee shall have the following options:

- 1) Public bid process
- 2) Use of a contract auction company
- 3) Donation to another government agency or charity
- 4) Trade-in allowance for new replacement equipment

BID GUIDELINES

If the public bid process will be used, then the Fire Chief or his designee, or a contract auction company shall advertise the sale of the surplus items in the appropriate newspapers, journals, auctions or internet-based advertising or auctions. If no bids are received on some items, or the Fire Chief or his designee determines that the bids received on certain items are insufficient, the Fire Chief or his designee shall:

➤ **Estimated Value of up to \$10,000**

Dispose of such items at his or her discretion.

➤ **Estimated Value \$10,000 or more**

Report to the Board the item still under surplus consideration and obtain Board authorization on the next proposed surplus method.

Surplus property may not be directly sold to individuals affiliated with the District. Individuals affiliated with the District are welcome to participate in the public auction or bid process.

OTHER CONSIDERATIONS

- If the disposition recommendation goes to another governmental agency, the District will have the discretion to waive any value, except \$1.00.

AUTHOR:	Davina Hatfield, Chief Financial Officer	Page 2 of 2
REVIEWED:	Kenneth Campo, Interim Administrative Services Director	
APPROVED:	Paige Meyer, Fire Chief	Agenda No 5.6
ORIGIN DATE:	09/2021	REVISION



OPERATIONS - POLICY AND PROCEDURE

TOPIC:	Disposing of Surplus Equipment		
EFFECTIVE DATE:	11/05	DOC NO:	GenOPS004
CROSS REF:			

INTRODUCTION

In disposing of San Ramon Valley Fire Protection District's surplus equipment, consideration will be given to the potential needs of other agencies, using a priority methodology based on local jurisdictions first, then outward to agencies in adjacent and remote areas.

PURPOSE

To establish a procedure for disposing of San Ramon Valley Fire Protection District surplus equipment.

PROCEDURE

- A. Determine the item(s) that are to be deemed surplus.
- B. Establish a fair market value (if any) for capital assets. Contact the Finance Department for assistance.
- C. Review equipment requests received by the District from other agencies. Requests are kept on file with the Assistant Chief of Operations.
- D. Disposition as per the guidelines below:
 1. Provide notification for items to local fire agencies (e.g. Contra Costa Fire Protection District (CCCFD), Alameda County Fire District (ALCO), East Contra Costa Fire District (ECCFD), California Department of Forestry and Fire Protection (CDF), and local volunteer fire departments.)
 2. Provide notification for items to other local government agencies (e.g. Town of Danville, City of San Ramon, or any other government agency serving the communities of the San Ramon Valley.)
 3. Provide notification for items to other local school agencies (e.g. local colleges providing fire service related curriculum.)
 4. Contact CSFA Used Equipment Program, and dispose of equipment as appropriate.
 5. Dispose of equipment to remote agencies that express and demonstrate the need. (California fire service agencies.)

AUTHOR	Craig Bowen, Fire Chief		Page 1 of 2
REVIEWED:	Michael Sylvia, Assistant Chief; Joan Woods, Finance Director		
APPROVED:	Craig Bowen, Fire Chief		
ORIGIN DATE:	10/03	REVISED DATE:	11/05



OPERATIONS - POLICY AND PROCEDURE

TOPIC:	Disposing of Surplus Equipment
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EFFECTIVE DATE:	11/05	DOC NO:	GenOPS004
CROSS REF:			

6. Auction to the general public.

E. Other Considerations

- During the disposition process, District staff will take into consideration the receiving agency's ability to maintain and properly care for the equipment being donated.
- If the disposition recommendation goes to a local jurisdiction within the District, the District will have the discretion to waive any value, except \$1.00.

AUTHOR	Craig Bowen, Fire Chief	Page 2 of 2
REVIEWED:	Michael Sylvia, Assistant Chief; Joan Woods, Finance Director	
APPROVED:	Craig Bowen, Fire Chief	
ORIGIN DATE:	10/03	REVISED DATE: 11/05



**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**



OLD BUSINESS



NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: October 27, 2021

To: Board of Directors

From: Paige Meyer, Fire Chief
Ken Campo, Financial Consultant

Subject: Public Hearing Re: Amendments to Ordinance No. 35 Requiring Notice and Cost Recovery Associated with Monitoring Utility Work in High Fire Risk Areas and the Deployment of Safety and Infrastructure Protection Teams by Electric Utility Companies

Background:

On August 28, 2019, the Board conducted a Public Hearing concerning the subject Ordinance. Following a presentation by staff and District Counsel, and discussion with the Board, the Board directed staff to make certain changes to the Ordinance and continued the Public Hearing to the next regularly scheduled meeting of the Board on September 18, 2019.

Pursuant to Board direction, the initial Ordinance was modified to increase the requirement for electric utilities to notify the District prior to commencing scheduled, non-emergency work in high-risk fire areas from 24 hours to 48 hours; and a provision was added to not allow non-emergency work in high-risk areas when the District is under a Red Flag Warning.

After adoption of Ordinance No. 35, PG&E filed a reverse validation action challenging the validity of the Ordinance in California Superior Court, Contra Costa County, Case No. MSN19-2458. This action was dismissed for lack of jurisdiction and judgment entered in favor of the District and against PG&E on August 27, 2020, and which is currently on appeal to the First District Court of Appeal, Case No. A161191 (the “Reverse Validation Action”).

Subsequently, staff has been working with PG&E to mitigate their concerns regarding the notice requirements and related cost recovery measures contained in the Ordinance, while maintaining the public safety measures for which the Ordinance was intended. Those efforts have resulted in an agreement with PG&E on certain amendments to Ordinance No. 35 that will serve to address their concerns while preserving the public safety measures over work performed by public utilities in high fire risk areas and during Public Safety Power Shutoff (PSPS) events occurring within District boundaries.

Following is a summary of the amendments to Ordinance No. 35:

- Limited the required notification period to “California wildfire season,” defined as April 15 through December 1

- Reduced the required prior notice period from 48 hours to 24 hours (consistent with the initial ordinance requirement)
- Defining the type of activities that constitute “hot work” performed by PG&E
- Further defining when PG&E would be liable for the cost an additional ambulance deployed during a PSPS event

In exchange for the District’s adoption of the amendments to Ordinance no. 35, PG&E has agreed to drop the Reverse Validation Action and reimburse the District for legal costs incurred in defending the Ordinance.

Staff Recommendation:

Adopt the amended Ordinance No. 35 requiring prior notice of PG&E’s PSPS events and work in high fire-risk areas and/or the deployment of SIPT crews, and authorizing cost recovery to offset the District’s direct costs in allocating resources in connection with SIPT deployment associated with utility work.

Attachment: Draft Amended Ordinance No. 35

ORDINANCE NO. 35

AN URGENCY ORDINANCE OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT REQUIRING NOTICE AND COST RECOVERY ASSOCIATED WITH MONITORING WORK IN HIGH FIRE-RISK AREAS AND THE DEPLOYMENT OF SAFETY AND INFRASTRUCTURE PROTECTION TEAMS BY ELECTRIC UTILITY COMPANIES (AS AMENDED)

WHEREAS, the San Ramon Valley Fire Protection District (“District”) is the sole and exclusive provider of fire protection, prevention, and suppression services within its jurisdictional territory, as determined by the Contra Costa County Local Agency Formation Commission and in accordance with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code § 56000 *et seq.*); and,

WHEREAS, in the wake of recent catastrophic wildfires in California, and pursuant to Senate Bill 901 and rules of the California Public Utilities Commission (“CPUC”), publicly owned California electric utilities are required to prepare plans for constructing, maintaining, and operating their electrical lines and equipment in manners that minimize the risk of wildfire; and,

WHEREAS, on February 6, 2019, the PG&E Corporation and Pacific Gas and Electric Company (collectively “PG&E”) submitted to the CPUC a “Wildfire Safety Plan” for minimizing risk of further wildfires caused by PG&E equipment; and,

WHEREAS, certain portions of the District which fall within the High, Very High and Extreme fire threat zones as identified on the most recent California Department of Forestry and Fire Protection Fire and Resource Assessment Program map and/or within the Tier 2 – Elevated and Tier 3 – Extreme zones as identified on the most recent California Public Utilities Commission Fire-Threat Map (areas hereafter referred to as high fire risk areas, or “HFRA”) during California wildfire season, which shall be defined for the purposes of this Ordinance as April 15 to December 1, and may be extended by the District to accommodate climate change conditions as reasonably necessary and with prior public notice; and,

WHEREAS, among other things, the Wildfire Safety Plan proposes to deploy Safety and Infrastructure Protection Teams (“SIPT”) to support PG&E’s work on its overhead electric infrastructure in a (“HFRA”). The SIPT is to be comprised of individuals with training in fire prevention, fire suppression, and emergency medical response who are deployed on Type 6 engines, and will sometimes be located at the site that specified work involving “Hot Work” by PG&E crews is to be conducted, where “Hot Work” is defined as “[o]perations including cutting, welding, Thermitwelding, brazing, soldering, grinding, thermal spraying, thawing pipe, installation of torch-applied roof systems or any other similar activity” (Cal. Fire Code, § 202) on electric infrastructure and working on energized overhead power lines-greater than 15 kV; and,

WHEREAS, the Wildfire Safety Plan permits PG&E to implement a Public Safety Power Shut-Off (PSPS) to also minimize the risk of wildfires; and,

WHEREAS, to ensure the orderly provision of emergency services, there is a need for PG&E’s SIPTs and PSPSs to coordinate with the local or District Incident Commander in the event of a fire or medical emergency, or both; and,

WHEREAS, in light of the catastrophic loss of life and property caused by recent wildfires in connection with electrical utilities, prior notice of the deployment of SIPT vehicles and personnel within the District would allow the District to preposition apparatus and efficiently allocate staffing and equipment resources to coordinate for any actions requiring fire prevention or emergency medical response by the District; and,

WHEREAS, considering PG&E’s failures in implementing the largest PSPS in the history of California, the District has determined the need to preposition apparatus and efficiently allocate staffing and equipment resources to adequately protect the public against loss of life or property; and,

WHEREAS, amendment of the District’s current Cost Recovery Ordinance is necessary to authorize the District to recover the costs incurred by the District for such prepositioning and response actions; and,

WHEREAS, the District has determined there is a need for advance notice of electric utilities performing scheduled, “non-emergency” – Hot Work in a HFRA within the District’s jurisdictional boundaries when a Red Flag Warning has been issued by the National Weather Service for areas within the District’s jurisdictional boundaries.

NOW THEREFORE BE IT ORDAINED THAT the Board of the District declares as follows:

SECTION 1. PRIOR NOTICE REQUIREMENT

As the District is the exclusive provider of fire prevention, fire suppression, and emergency response within its service area, PG&E and any other electrical utility intending to (i) perform scheduled, “non-emergency” Hot Work in a HFRA within the District’s jurisdictional boundaries during California wildfire season, (ii) deploy a SIPT or similar fire suppression or emergency response crews to a location where Hot Work will be performed in a HFRA within the District’s jurisdictional boundaries during California wildfire season, or (iii) initiate a PSPS within the District’s jurisdictional boundaries, shall provide the District with at least 24 hours’ prior notice – and preferably 48 hours’ prior notice – of its intent to perform such non-emergency Hot Work or deploy SIPT crews and vehicles in a HFRA within the District, or to

initiate a PSPS within the District. In the rare event that 24 hours' notice is not possible due to unforeseen circumstances, then the electrical utility shall provide the District with prior notice at the earliest possible time of its intent to perform such work, deploy SIPT crews and vehicles, or initiate a PSPS within the District. In situations in which critical or emergency repairs necessitate an electrical utility to perform Hot Work in a HFRA and/or deploy SIPT crews in a HFRA within the District's jurisdictional boundaries during California wildfire season in less than 48 hours, notice shall be given to the District at the earliest possible time.

Notice shall be given to the District by the electrical utility via phone and email at:

Fire Chief
San Ramon Valley Fire Protection District
Telephone: (925) 838-6600
Email: Notifications@srvfire.ca.gov

Should a SIPT or equivalent crew be dispatched by an electrical utility to perform non-emergency Hot Work in a HFRA within the District's jurisdictional boundaries during April 15 to December 31, or a PSPS initiated within the District's jurisdictional boundaries, without providing prior notice to the District, the electric utility shall be subject to a fine of \$500.

SECTION 2. RED FLAG WARNING

PG&E and any other electrical utility shall provide the District at least 24 hours' prior notice of its intent to perform "non-emergency" Hot Work in a HFRA within the District's jurisdictional boundaries during California wildfire season during periods when a Red Flag Warning has been issued by the National Weather Service for those areas within the District's jurisdictional boundaries. In situations in which critical or emergency repairs necessitate an electrical utility to perform Hot Work in a HFRA during a Red Flag Warning, notice shall be given to the District at the earliest possible time in the same manner prescribed in Section 1.

Should an electrical utility perform scheduled, "non-emergency" Hot Work in a HFRA within the District's jurisdictional boundaries during California wildfire season when a Red Flag Warning has been issued by the National Weather Service for those areas within the District's jurisdictional boundaries without providing prior notice, the electric utility shall be subject to a fine of \$500.

SECTION 3. COST RECOVERY

The District's service fee and cost recovery schedule, as set forth in Ordinance No. 28 as amended, is hereby further amended to include the following fees for repositioning and allocation of District resources in connection with the initiation of a PSPS event. Unless otherwise indicated, the District's standard fees and cost recovery schedule shall apply to emergency response to incidents pertaining to or resulting from work performed by electric utilities.

The District’s rates for repositioning and allocating resources in connection with the response to a PSPS event shall include:

- The costs resulting from the retention of a single emergency medical transport team procured in preparation or in response to the initiation of a PSPS event, to the extent such a transport team is needed in addition to emergency medical transport to be retained in response to Red Flag Warning days or other conditions, where there was no advance notification of the PSPS event or the PSPS event affects more than 25% of the District’s service area, at the hourly and flat rates established in the District’s Service Rate Schedule and Equipment Rate Schedule pursuant to Ordinance 28, as amended, provided the electric utility reasonably agrees on the need for the incremental procurement.

All other fees in the District’s Cost Recovery Ordinance shall remain in full force and effect. The fees and charges set forth in this Ordinance are subject to an annual cost-of-living increase based on the Consumer Price Index (CPI) of the Urban Consumers San Francisco-Oakland Area as developed by the Bureau of Labor Statistics of the U.S. Department of Labor or two percent (2%), whichever is greater. This annual inflationary adjustment shall occur automatically on July 1st of each year. Further, the fees or charges set forth in this Ordinance may from time to time be supplemented, altered, or additional fees may be added in order to offset the District’s direct costs of rendering services, with such changes being performed either by Resolution or Ordinance of the District Board of Directors.

SECTION 4. SEVERABILITY

If any section, subsection, subdivision, paragraph, sentence, clause, phrase or word in this Urgency Ordinance is for any reason held to be unconstitutional or otherwise invalid, such holding shall not affect the validity of the remaining provisions of this Ordinance. The Board hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, phrase or word of this Urgency Ordinance regardless of the unconstitutionality or invalidity of any other section, subsection, subdivision, paragraph, sentence, clause, phrase or word herein.

SECTION 5. ENVIRONMENTAL DETERMINATION

The proposed Ordinance is not a “Project” because it has no potential for causing a significant physical impact on the environment and therefore is not subject to review under the California Environmental Quality Act (“CEQA,” Public Resources Code Section 21000 *et seq.*). In addition, the proposed Ordinance is exempt under the definition of a “Project” in Section 15378(b)(3) of the regulations implementing CEQA (the “CEQA Guidelines,” Title 14 of the California Code of Regulations, Sections 15000 *et seq.*) in that the proposed Ordinance concerns a government funding mechanism or fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. The Ordinance is also exempt under CEQA Guidelines Section 15307 as an action to protect natural resources and protection of the environment.

SECTION 6. URGENCY FINDINGS

The District Board of Directors hereby finds and determines that this Urgency Ordinance is necessary because of the facts set forth in the Ordinance Recitals:

SECTION 7. DECLARATION OF URGENCY/EFFECTIVE DATE

Based on the forgoing Recitals and findings, all of which are deemed true and correct, this Urgency Ordinance is urgently needed for the immediate preservation of the public health, safety and welfare within the meaning of Article IV, Section 8(d) of the California Constitution. This Urgency Ordinance shall take immediate effect and be in full force upon its passage and adoption.

PASSED AND ADOPTED on _____, by the following Vote:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

Matthew Stamey, Board President

ATTEST:

APPROVED AS TO CONTENT

Stephanie E. Sakai, District Clerk

Paige Meyer, District Fire Chief

APPROVED AS TO FORM

Stephanie E. Sakai, District Counsel



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: October 27, 2021

To: Board of Directors

From: Stephanie E. Sakai, District Counsel

Re: Authorize Staff to Add Juneteenth (June 19th) as a standing District Holiday and Revise Administrative Policy #212

Discussion

Juneteenth is celebrated on June 19th and commemorates the arrival of Union troops in Galveston, Texas, following the end of the Civil War, marking the effective end of slavery in the United States more than two years after the signing of the Emancipation Proclamation. On June 17, 2021, the House and Senate both overwhelming passed, and President Biden signed, the Juneteenth National Independence Day Act establishing June 19th as the eleventh federal holiday.

Currently, the District recognizes the following scheduled paid Holidays for employees on a 40-hour per week work schedule:

Standing Holidays (9)	Floating Holidays (4)
New Year's Day	Martin Luther King's Birthday
President's Day (3 rd Monday of February)	Admission Day
Memorial Day	Columbus Day
Independence Day	Veteran's Day
Labor Day	
Thanksgiving Day	
Day After Thanksgiving	
Christmas Eve	
Christmas Day	

District staff would like to add Juneteenth (June 19th) as a standing District Holiday. Recognizing Juneteenth in the District's workplace will strengthen its commitment to its mission, vision, and values to promote diversity, equality, and inclusion in the workplace.

Financial Impact

The fiscal impact of adding Juneteenth as a standing Holiday would be limited to non-represented, non-safety District employees receiving an additional eight (8) hours of paid time off each calendar year.

Represented safety employees receive holiday pay in lieu of holiday time off, while the holiday schedule for represented, non-safety employees is set forth in the Memorandum of Understanding (MOU) between the District and the International Association of Firefighters Local 3546; thus there would be no financial impact related to represented employees.

Recommended Actions

Authorize staff to add Juneteenth (June 19th) as a standing District Holiday and revise Administrative Policy #212.

Attachment: Revised Administrative Policy #212 (Benefits – Holidays)



ADMINISTRATIVE – POLICY AND PROCEDURE

TOPIC:	Benefits - Holidays		
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Effective Date:	01/19 10/27/21	Policy No:	212
Approved By:	Chief Paige Meyer	Origin Date:	2/96
Revised/Updated	11/99, 06/02, 05/03, 01/19, 1 9/10/27/21		

I. PURPOSE

To identify paid-time-off benefit of traditional holidays.

II. SCOPE

This policy applies to all benefitted employees of the District. It does not apply to temporary employees.

III. POLICY

1. Employees covered by an MOU will receive paid time off for holidays in accordance with that agreement and this policy.
2. The following are recognized as District paid holidays for employees on a 40-hour per week work schedule:

New Year's Day
 President's Day (3rd Monday of February)
 Memorial Day
Juneteenth
 Independence Day
 Labor Day
 Thanksgiving Day
 Day After Thanksgiving
 Christmas Eve
 Christmas Day

3. Holidays and Floating Holidays for employees working either an 8-hour per day workday, 9/80 or 4/10 work schedule are accrued as eight (8) hour workdays.
4. If any of the holidays falls on a Sunday, the Monday following will be treated as the holiday. If the holiday falls on a Saturday, the Friday preceding will be treated as the holiday.
5. District paid holidays that fall during the scheduled vacation of an employee, working a 40-hour per week work schedule, will not be counted as vacation time.
6. An employee who separates or commences a leave of absence without pay on the last scheduled workday preceding a holiday will not be compensated for the holiday.



ADMINISTRATIVE – POLICY AND PROCEDURE

TOPIC:	Benefits - Holidays		
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Effective Date:	01/19 10/27/21	Policy No:	212
Approved By:	Chief Paige Meyer	Origin Date:	2/96
Revised/Updated	11/99, 06/02, 05/03, 01/19, 1 9/10/27/21		

7. Non-exempt employees required to work on a scheduled holiday (a non-Ffloating Hholiday) will be paid according to current state and federal law and/or as prescribed in the current Memorandum of Understanding and may accrue Compensatory Time where applicable.
8. Employees assigned to a 9/80 or 4/10 work schedule who do not work a holiday shall have one (1) hour for the 9/80 schedule or 2 hours for the 4/10 schedule of Compensatory Time (CTO), Vacation or Administrative Leave deducted (as indicated on the Employee's Alternative Work Schedule form) for the holiday. Alternatively, employees have the option of utilizing District Policy 611 (Make-up Time) to account for the additional hour(s) of time off on the holiday. The make-up time must be worked during the same week as the holiday off.
9. In the event a scheduled holiday falls on an Regular Day Off (RDO) day, the holiday moves to the next business day in the case of a Monday RDO or the business day prior in the case of a Friday RDO. If the employee is approved by the supervisor to work on the holiday, the employee will be paid at the overtime rate. For example, if an employee's RDO is on a Monday and a scheduled holiday falls on a Monday, the employee's RDO stays as Monday and the scheduled holiday moves to Tuesday. If the employee is approved by the supervisor to work on Tuesday, the employee will be compensated at the overtime rate.
10. Floating Holidays
 - a. In addition to the above Holidays, in January of every year, employees will be front-loaded 32 Floating Holiday hours in a separate Floating Holiday bank for use as leave. The 32 hours will appear on the February paystub. These hours are provided in recognition of the following days:
 - i. January Martin Luther King's Birthday
 - ii. September Admission Day
 - iii. October Columbus Day
 - iv. November Veteran's Day
 - b. On the 1/10 pay date each year, non-exempt employees will be paid out the Ffloating Hholiday hours remaining as of 12/31. As of 1/1 each year, the Ffloating Hholiday hours will be zeroed for all non-exempt employees.
 - c. Exempt employees may accrue up to ninety-six (96) Floating Holiday hours. The Floating Holiday leave balance may not exceed 96 hours at any time. If



ADMINISTRATIVE – POLICY AND PROCEDURE

TOPIC:	Benefits - Holidays		
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Effective Date:	01/19 910/27/21	Policy No:	212
Approved By:	Chief Paige Meyer	Origin Date:	2/96
Revised/Updated	11/99, 06/02, 05/03, 01/19, 1 910/27/21		

the accrual reaches 96 hours, no further accrual will be credited until the balance is below 96 hours. Floating Holiday hours will not be paid out.

- d. Non-exempt employee who separate prior to the end of the year, will be paid for the **F**loating **H**olidays that have passed. For exempt employees, Floating Holidays are not paid-out.
 - i. January – August 8 hours (Martin Luther King Jr. Day)
 - ii. January – September 16 hours (MLK and Admissions Day)
 - iii. January – October 24 hours (MLK, Admissions and Columbus Day)
 - iv. January – December 32 hours (All Floating Holidays)
- e. Employees opting to work on a scheduled holiday designated as a Floating Holiday, will be paid at their regular rate of pay for hours worked.
- f. The Fire Chief will assign a minimum of one (1) Manager to work on Floating Holidays and all Administration clerical employees are eligible to work Floating Holidays.
- g. On Floating Holidays, the Administration Office will be “Open to the Public.” A minimum of one (1) Manager and one (1) staff member able to cover the front office area must be present.

11. Shift Eligible Employees

- a. Employees on a 40-hour schedule who are eligible to work suppression shifts may do so during their normal working hours on a District designated holiday (not a **F**loating **H**oliday) when the Administration Building is closed; in which case the employee will be paid at the suppression overtime rate.
- b. Employees on a 40-hour schedule who are eligible to work suppression shifts may do so on a Floating Holiday only after completion of their regular work day accomplished by either working the Floating Holiday or utilizing the appropriate amount of CTO, Vacation or Administrative leave for the holiday; in which case the employee will be paid at the suppression overtime rate.

12. Training

- a. The District will not schedule training on the following holidays: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day or Christmas Day. This will not preclude a Captain, or designated representative, from tutoring or training a member of his/her assigned crew due to



ADMINISTRATIVE – POLICY AND PROCEDURE

TOPIC:	Benefits - Holidays
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Effective Date:	01/19 10/27/21	Policy No:	212
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Revised/Updated	11/99, 06/02, 05/03, 01/19, 9 10/27/21		

circumstances of the daily shift assignment. Voluntary training is not prohibited by this policy.

The logo of the Ramon Valley Fire Department is a Maltese cross. The top arm contains the word "RAMON" and the right arm contains "VALLEY". The bottom arm contains the word "FIRE". In the center of the cross is a yellow fire bell, a fire hose nozzle, and a fire axe. A banner at the bottom of the cross reads "Est. 1912".

**CORRESPONDENCE FOR
POSSIBLE BOARD ACTION
AND/OR REVIEW**



OPERATIONS AND TRAINING



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: October 27, 2021

To: Board of Directors

From: James Selover, Deputy Chief

Subject: Operations and Training – Activities Report for September 2021

Activities

- Initiated Review/Collection of Standards of Cover (SOC) Data
- Initiated Incident Command Refresher Training for Station 37 Volunteers
- Updated Mental Health Training Calendar for Suppression Personnel
- Initiated Second Battalion and Four Person Truck Staffing Model
- ParaTech Rescue Strut Training

Meetings

09/02/21- Lexipol Meeting
09/02/21- Station 37 Training Workgroup
09/07/21- Town of Danville Meeting
09/08/21- County Fire Chiefs Meeting
09/08/21- Ambulance Provider Meeting
09/08/21- Medical Advisory Committee
09/08/21- Emergency Medical Care Committee
09/09/21- Firefighter Paramedic Interviews
09/13/21- COVID Situation Status Briefing
09/14/21- Command Staff Meeting
09/16/21- Station 37 Training Workgroup
09/20/21- Rescue Team Coordinator Interviews
09/21/21- Town of Danville Meeting
09/27/21- Deployment Meeting
09/27/21- Standards of Coverage Kick-Off Meeting
09/29/21- Firefighter Paramedic Interviews
09/30/21- Station 37 Training Workgroup



EMS



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www.firedepartment.org | info@firedepartment.org

Date: October 27, 2021

To: Board of Directors

From: James Selover, Deputy Chief

Subject: EMS Division- Activities Report for September 2021

EMS-Incidents

The District responded to **536** EMS responses during the month of September. Two (2) of those incidents in September were cardiac arrests, one who did not survive, the other we are ecstatic to report was saved under our care and transported post CPR on scene by Engine 34 and Paramedic 39, with a return of spontaneous circulation (ROSC). This 45-year-old female remains in good condition under precautionary monitoring at SRRMC.

Projects / Activities

1. COVID-19 Activities Update

- Implemented new policy, "Covid-19 Surveillance for Unvaccinated, Potential Exposure and Return to County Testing" to align with new Contra Costa Health Services (CCHS) testing for unvaccinated individuals mandate requirement beginning 09/17/2021.
- Monitored Covid19 positive personnel per daily check-in policy requirements
- Attended zoom meeting with Dr. Patrick Joseph to review Covid19 and vaccine
- Continued Covid-19 related policy review to remain current with changing CCHS, CDPH and CDC recommendations.
- Participated in Statewide Fire EMS Covid19 update meetings
- Participated in bi-weekly CCHS Public Health COVID19 update calls
- Testing of District personnel and immediate family members for symptomatic or post exposure/potential exposure.

2. Activities and Training Update

- Weekly goal review for EMS Division meetings
- Twice weekly EMS mental health initiative meetings
- Mental health training program mapping
- District tour with Preston Looper in preparation for mental health initiative training
- Implemented mental health training online modules for Suppression and Dispatch
- Mental health initiative training packet development for in-person classes
- Reviewed Ambulance Ordinance proposal from CCC EMS
- Participated in Medical Advisory and EMCC meeting
- Met with AP Triton regarding EMS Standards of Cover
- Met with County Mobile Crisis Response Team (MCRT) for collaboration in the field
- LEMSA/EMS Division collaborative monthly meeting to maintain strong partnership
- Assigned Station 37 Emergency Medical Responder training for AHA BLS CPR course
- Continued collaboration with Reserve Firefighter program for AHA BLS CPR review for beginning training at Station 37.
- EMS Academy planning for December 6-17th academy
- Attended 4th Quarter Training review with CCC EMS, provided feedback for in-person training plans.
- Attended meeting to review FirstWatch program with CCC EMS coordinator.
- Reviewed Single Role applications providing feedback to HR to help facilitate interview process.

Standards of Cover Policy Compliance Report

September 1, 2021 - September 30, 2021

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 282)			Suburban (Count = 110)			Rural (Count = 6)			Wilderness (Count = 4)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:40	7:32	8:00	8:52	8:22	15:00	13:42	13:42	45:00	34:39	31:31
		93%	94%		90%	96%		100%	100%		100%	100%

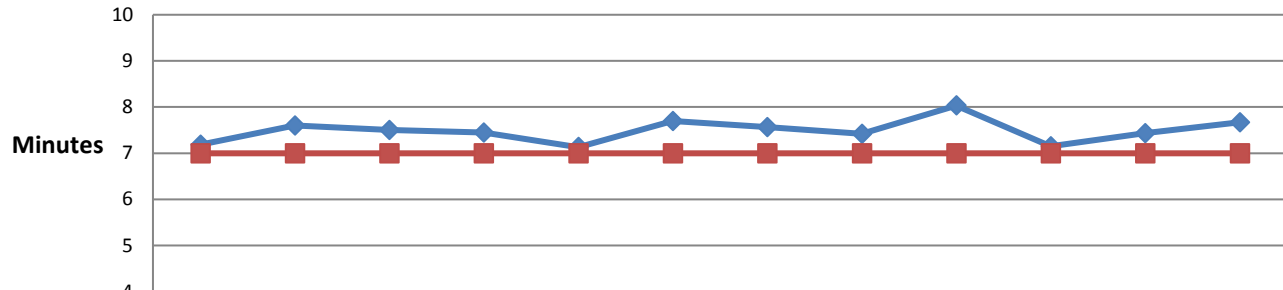
SOC Goal 4												
	Urban (Count = 2)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	13:04	16:09	14:00	0:00	12:29	21:00	0:00	17:37	45:00	0:00	0:00
		50%	67%		0%	100%		0%	100%		0%	0%

SOC Goal 8												
	Urban (Count = 133)			Suburban (Count = 56)			Rural (Count = 2)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	11:00	10:05	10:00	10:21	10:15	21:00	15:05	18:53	45:00	0:00	30:20
		78%	91%		96%	98%		100%	100%		0%	100%

SOC Goal 7								
Call Processing EMS			Call Processing Time			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:09	1:03	1:00	1:43	1:39	2:00	1:39	1:49
	95%	99%		82%	87%		100%	100%

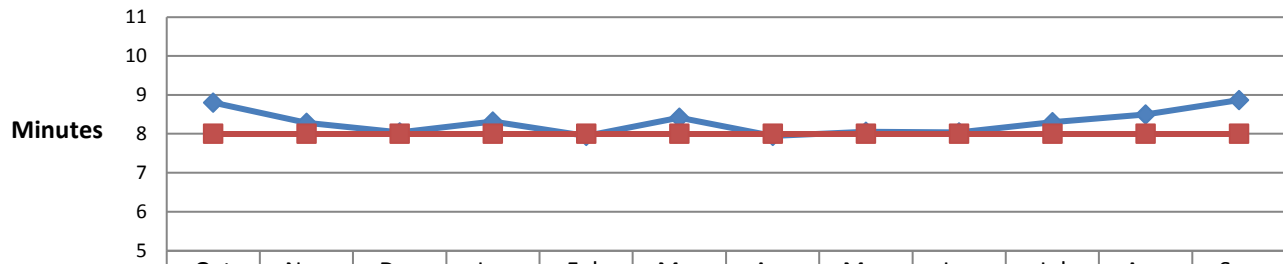
First Unit Response

Urban



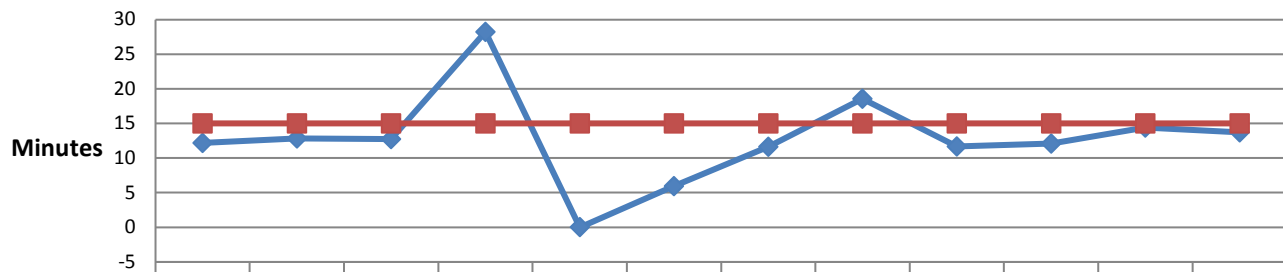
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Urban	7.2	7.6	7.5	7.5	7.1	7.7	7.6	7.4	8.0	7.2	7.4	7.7
Benchmark	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0

Suburban



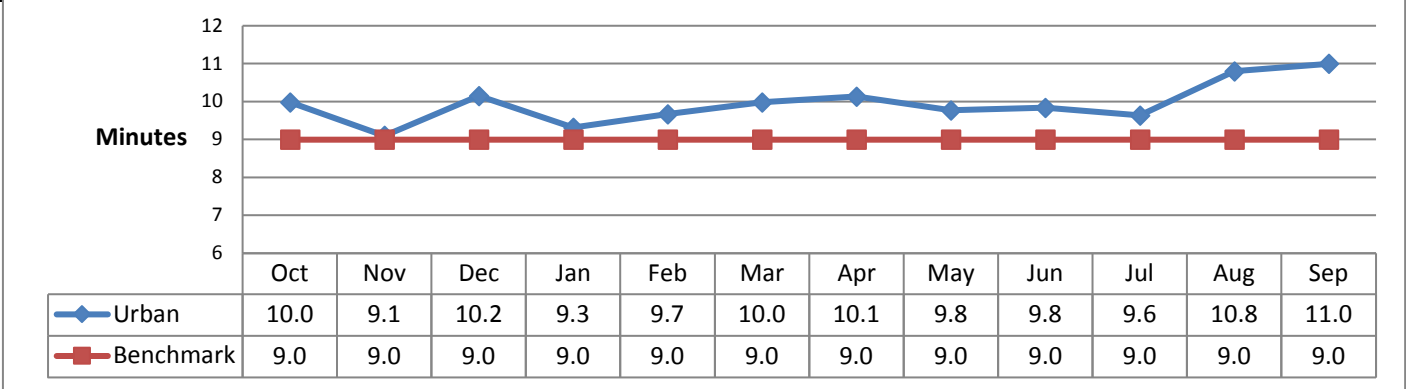
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Suburban	8.8	8.3	8.0	8.3	8.0	8.4	8.0	8.1	8.0	8.3	8.5	8.9
Benchmark	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0

Rural

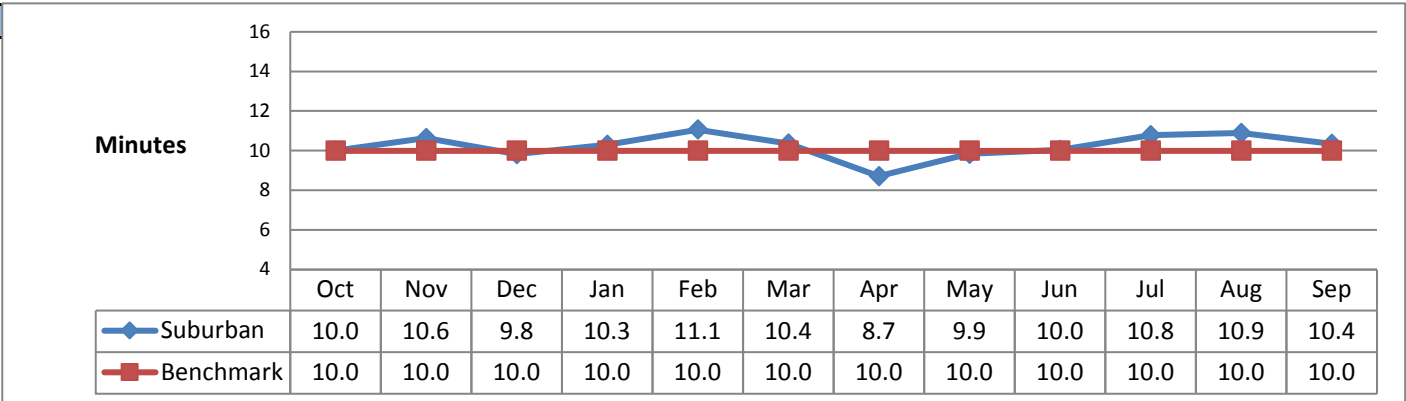


	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Rural	12.2	12.8	12.7	28.3	0.0	5.9	11.6	18.6	11.7	12.1	14.4	13.7
Benchmark	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0

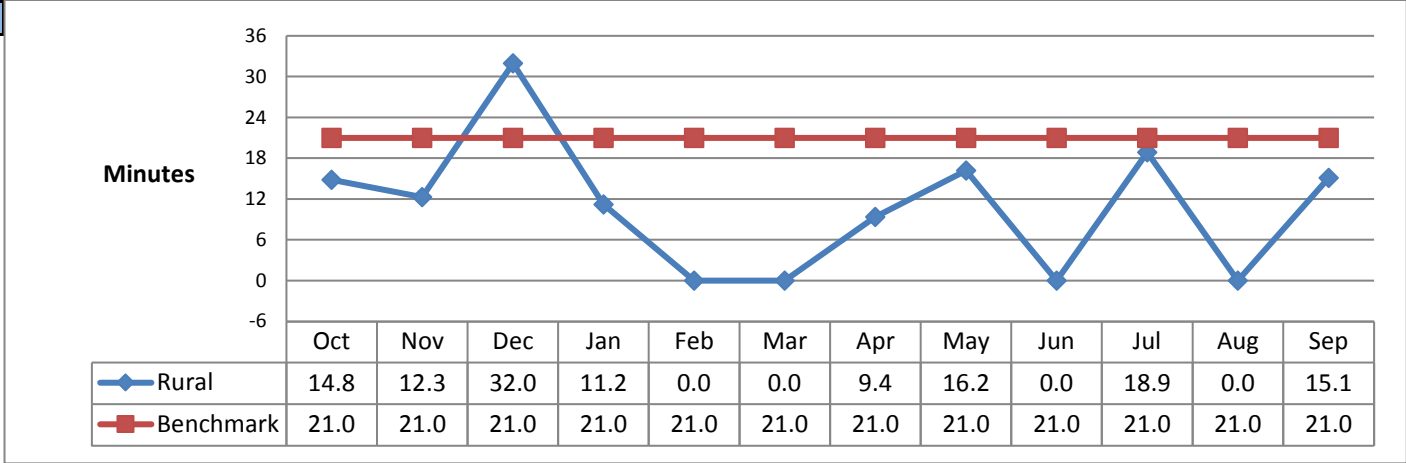
ERF Medical
Urban



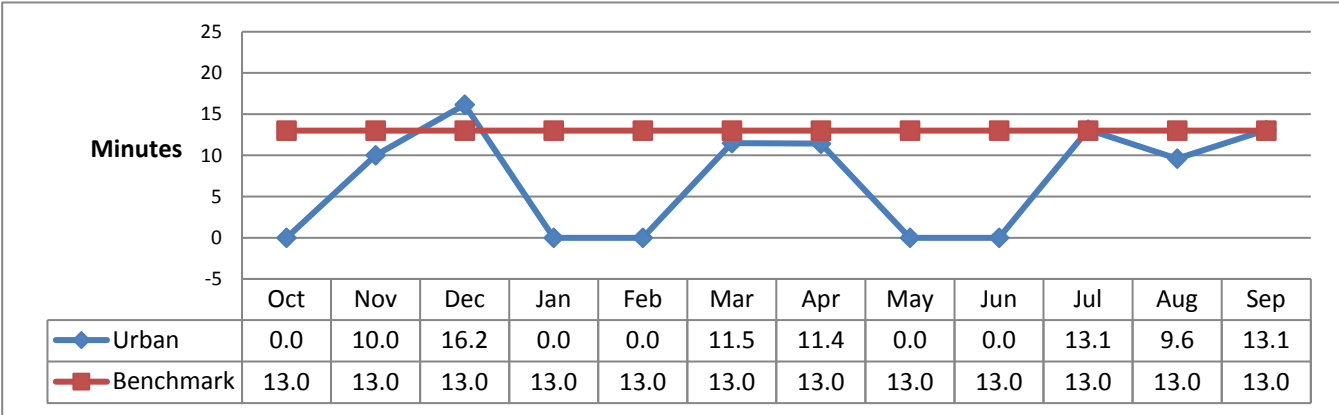
Suburban



Rural



ERF Fire Response Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

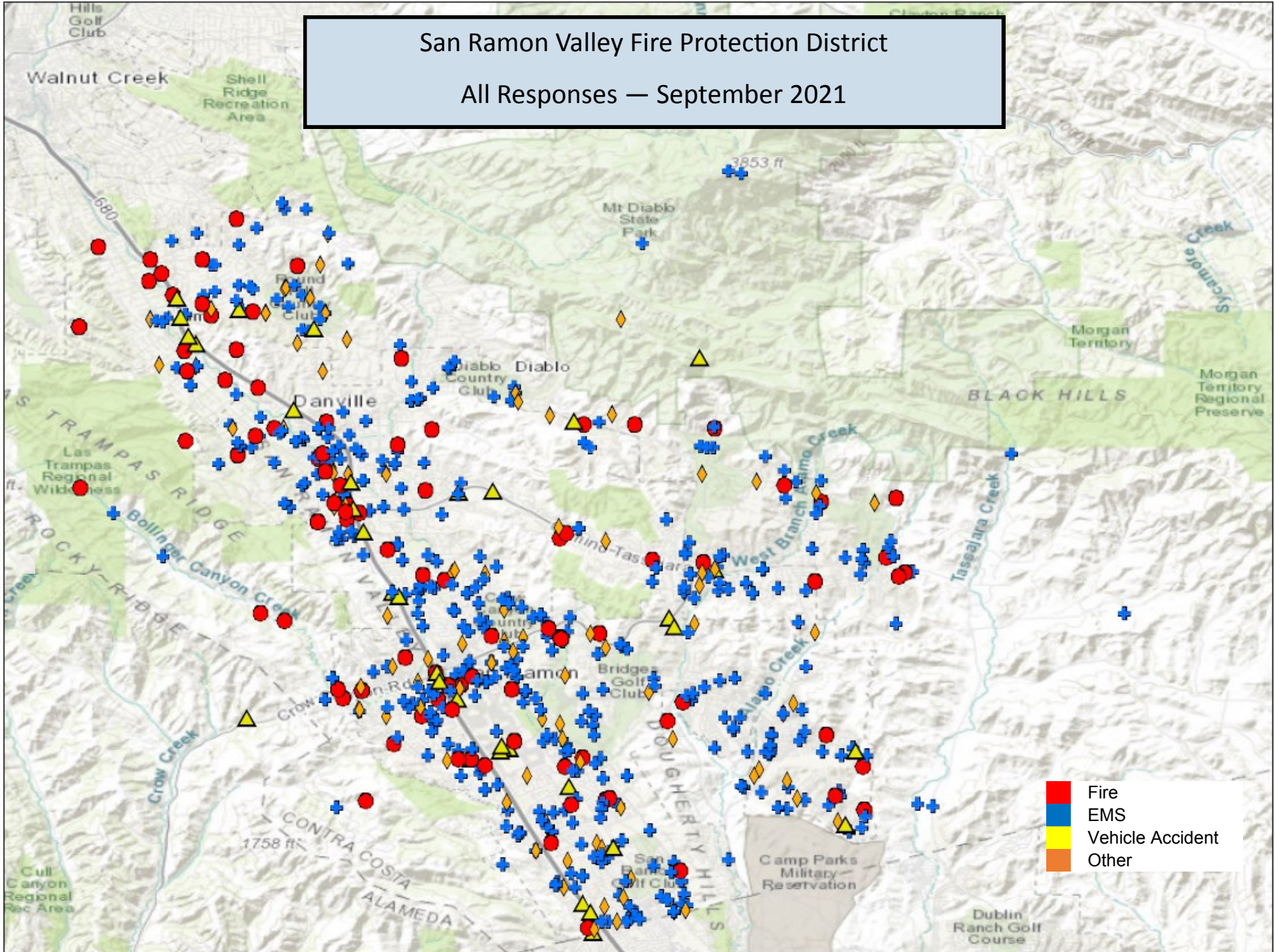
A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

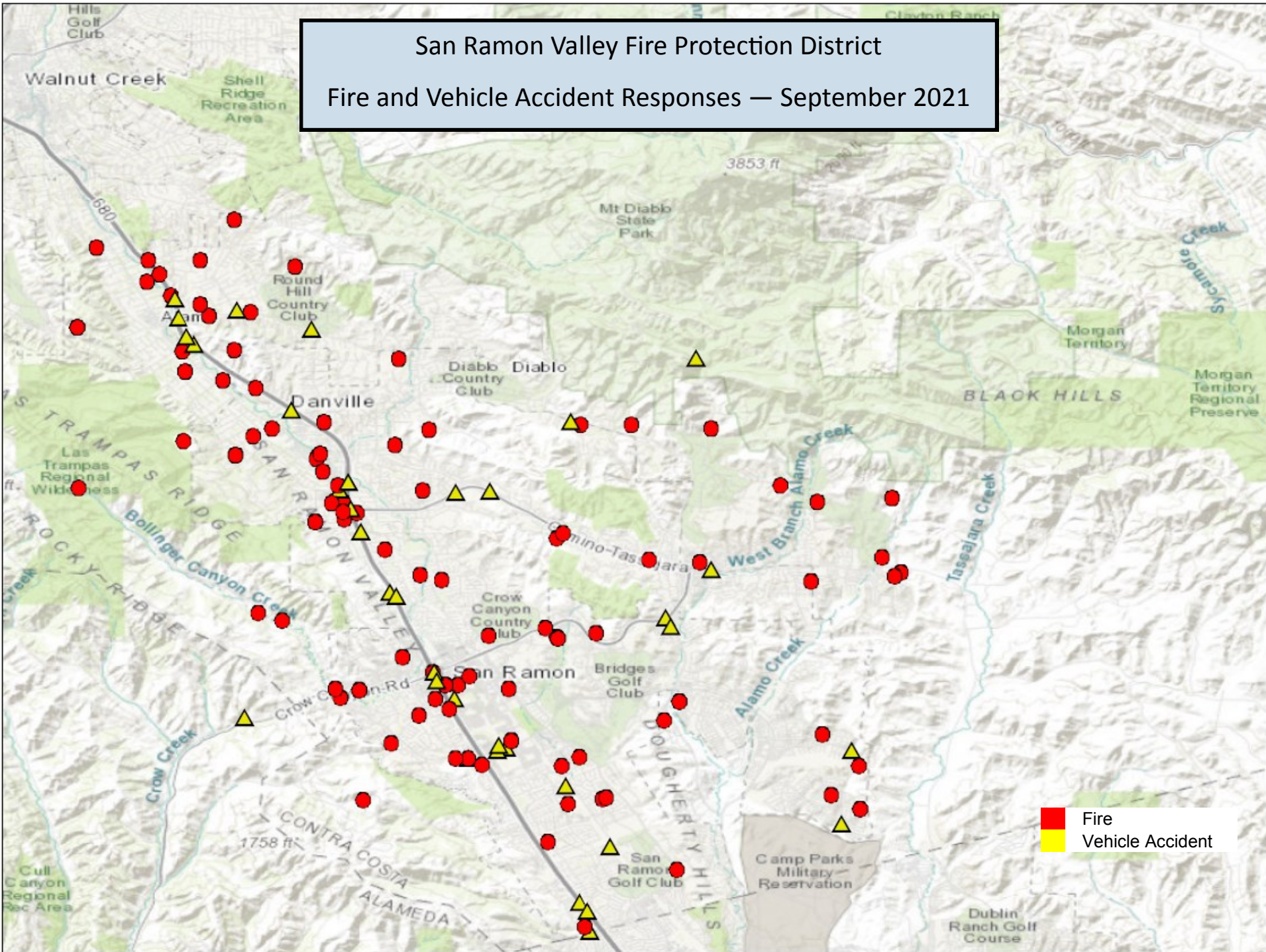
Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

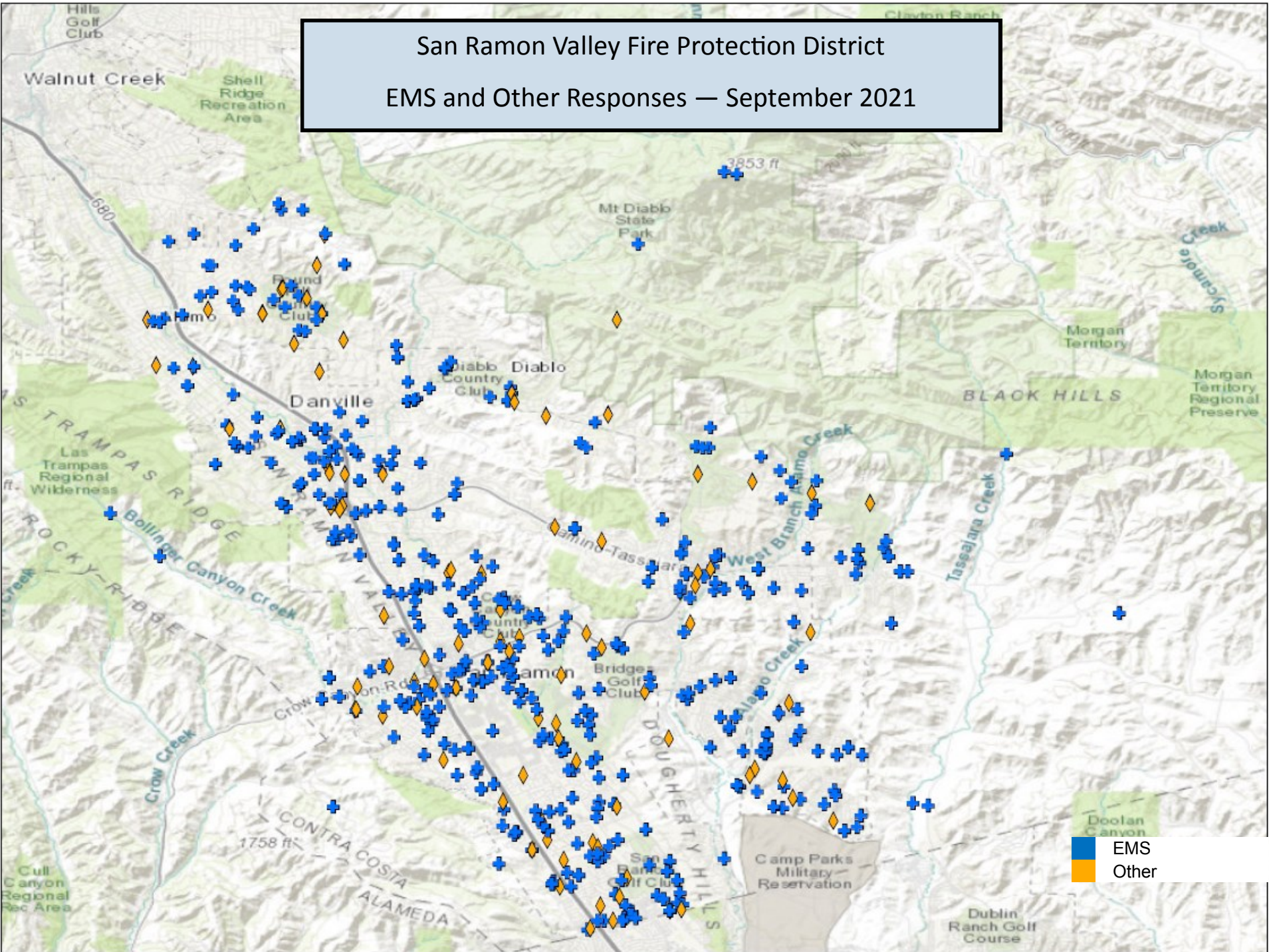
San Ramon Valley Fire Protection District
All Responses — September 2021



San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — September 2021

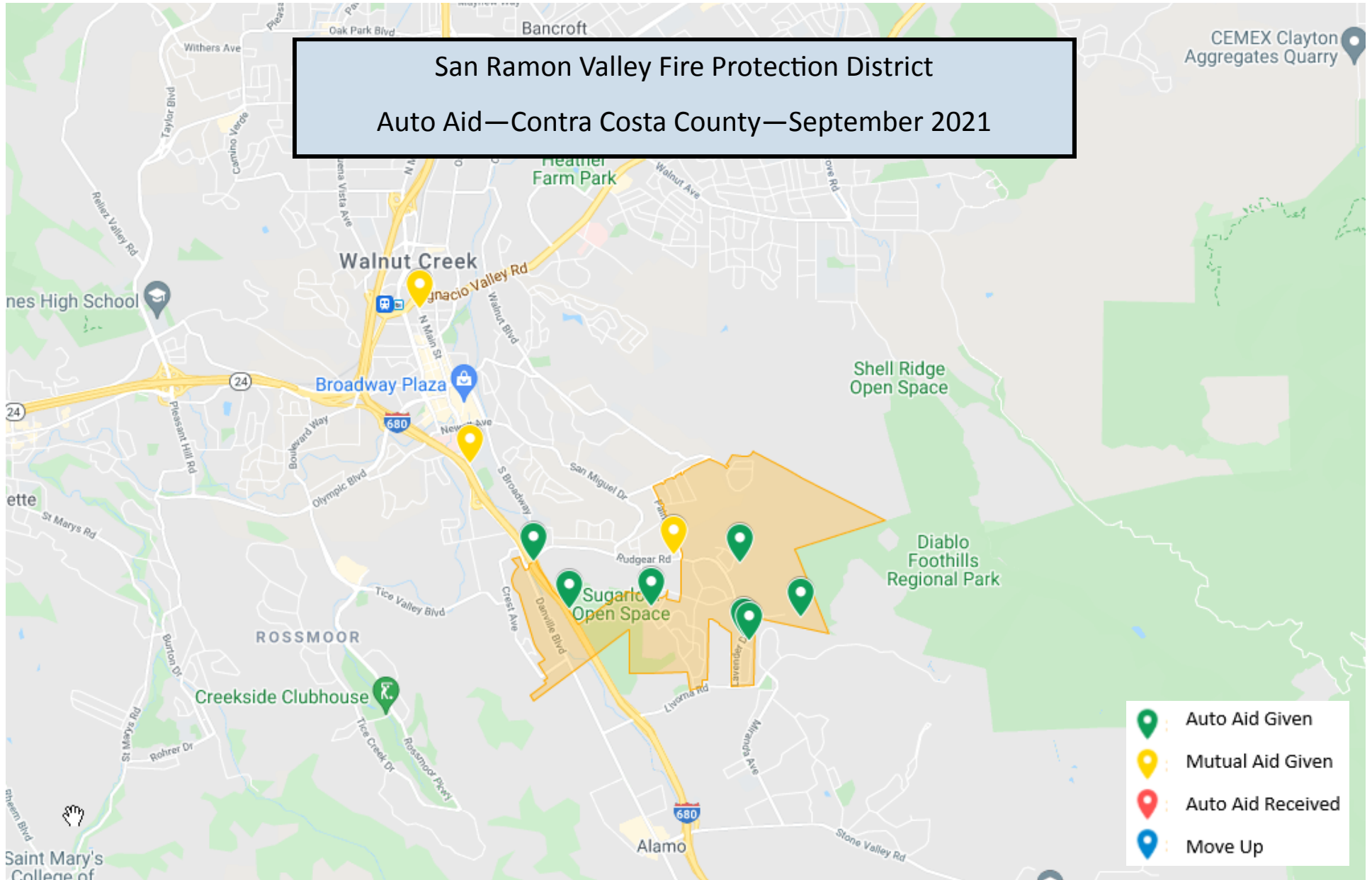


San Ramon Valley Fire Protection District
EMS and Other Responses — September 2021



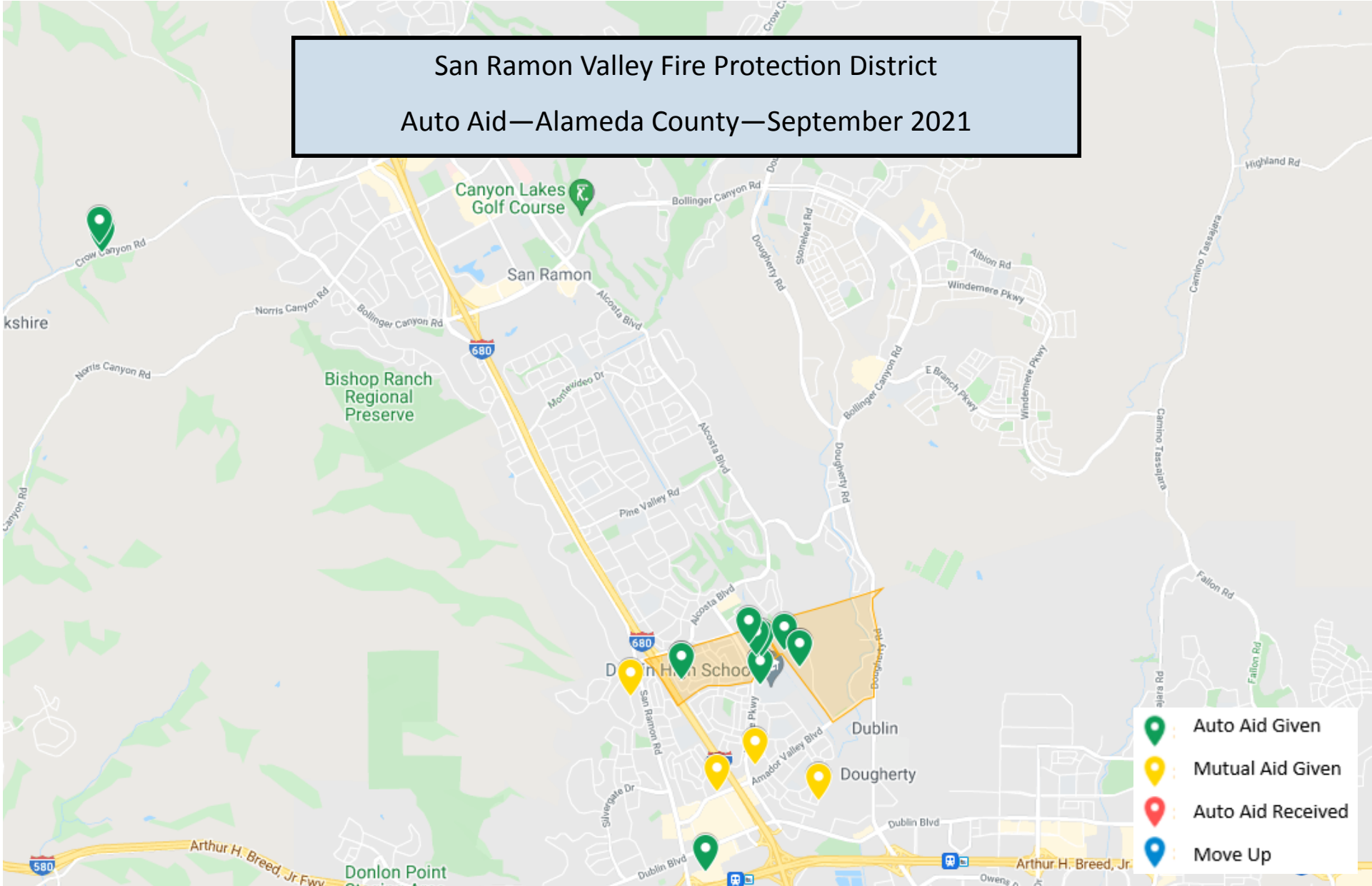
San Ramon Valley Fire Protection District

Auto Aid—Contra Costa County—September 2021



	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Auto Aid Given	2	1	0	0	1	0	3	6	7	6	6	7
Mutual Aid Given	0	0	0	1	0	0	0	0	1	1	1	3
Auto Aid Received	0	0	0	0	0	1	0	1	0	2	3	0
Move-up	0	0	0	0	0	0	0	1	0	0	0	0

San Ramon Valley Fire Protection District
Auto Aid—Alameda County—September 2021



	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Auto Aid Given	12	11	9	14	14	11	8	17	11	18	11	11
Mutual Aid Given	2	8	5	6	8	6	3	2	5	10	7	8
Auto Aid Received	1	0	0	0	0	1	0	1	0	1	2	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0



FIRE AND LIFE SAFETY



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: October 27, 2021
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Subject: Monthly Fire and Life Safety Division Report for September 2021

Plan Review and Inspections

Plan reviews and construction inspections continue to be a priority in support of all active construction projects in the District. The District completed 97 Inspections in September and our Plan Review turnaround time is currently averaging 6 days.

Compliance Inspections

FLSD Inspectors have an established goal of completing the inspections of all state mandated and permitted buildings in the calendar year 2021, with a 100% completion rating. Re-inspections of occupancies attempting to achieve full compliance will continue as required.

Currently we are on track to complete inspections in early December.

Community Emergency Response Team (CERT):

- Participated in Emergency Preparedness Class for all of CERT
- Worked on Social Bridging Project through State CERT office
- Meet with Marcelle-Danville Emergency Manager regarding CERT program
- Attended Bay Area CERT Group Meeting
- Attended OES Operational County Meetings and present CERT updates

Fire Hydrant Annual Inspections

FLSD received training necessary to inspect all fire hydrants safely and effectively in the District. These inspections were initiated in May and are anticipated to be completed by the end of October.



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FLEET AND FACILITIES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: October 27, 2021

To: Board of Directors

From: Frank Drayton, Deputy Chief/Fire Marshal

Subject: Monthly Fleet and Facilities Division Report for September 2021

Fleet

- Continued to Finalize the Engine & Truck Specifications
- Working on the Rescue Vehicle Specifications

Facilities

- Continued discussion & design review for Station 34
- Landscape Site Inspections for all Stations
- Ongoing progress meetings for the Public Safety Complex
- Public Safety Building Project - 20% Complete
General Contractor/Roebbelen Contracting, Inc.

Original Contract Value	\$	22,141.000	
Change Orders		<u>212.069</u>	1.0% percentage of contract
Total	\$	<u>22,353.069</u>	
Paid to Date	\$	<u>2,989.674</u>	13.4% percentage billed
Remaining Contract to Bill	\$	<u>19,363.395</u>	86.6%

Meetings

- Participated in Alamo MAC Meeting
- Attended Radio Tower Meeting
- Participated in County Chiefs Meeting
- Participated in Pro-Teq Meeting
- Participated in Firefighter Paramedic Interviews
- Attended CalChiefs Conference
- Participated in Alamo Liaison Meeting
- Participated in Rescue Coordinator Interviews
- Attended Command Staff Meeting
- Participated in Deployment Meeting
- Standards of Cover Kickoff Meeting
- Meeting with Kaizen InfoSource-Fleet, Facilities, FLSD Division



**COMMUNICATIONS
AND
TECHNOLOGY**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: October 27, 2021
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications/Technology Division Report September 2021

Activity Report

- Migrated Communications Center personnel to new on-premise SRV911 email server
- Public Safety Dispatch applicant sit-a longs in the Communications Center
- Communications Center new Officer Orientation for San Ramon Police Department
- Quarterly patches updated to the EBRCS radio workstations
- Assisting Cal OES with NextGen implementation
- Upgraded test/training CAD in preparation for production upgrade
- Created a series of maps depicting the evacuation zones for Fire/PD review
- Provided list of commercial properties in District for the Fire and Life Safety Division

Training

- Classroom training: Public Safety for Mental Health, Modules 1-2
- On-line training: 2021 SRV F.I.R.S.T. Mental Health Initiative, Modules 1-4

Meetings

- Emergency Medical Care Committee Special Meeting
- Emergency Fire/Medical Dispatch Steering Committee Meetings
- XCC Communications Meeting
- EBRCS TAC Meeting
- San Ramon Chamber Board Meeting

Communications Reserves

- Refresher Training on ACU-1000 radio gateway
- CS131 provided WiFi for Police and Fire Fallen Heroes fundraising event
- Central County SWAT quarterly training

San Ramon Valley Fire Protection District

DNI Technology Monthly Focus

September 2021

End User Support

- 221 Service Tickets Processed
- 12 Open Tickets

After Hours / Emergency Support

- Received 18 After-Hours / Emergency Support Calls
- Average Triage Time Was 2.1 Minutes

System Alerts

- Responded to 243 System Alerts
- Mean-Time Resolution of Problem Was 4h 46m

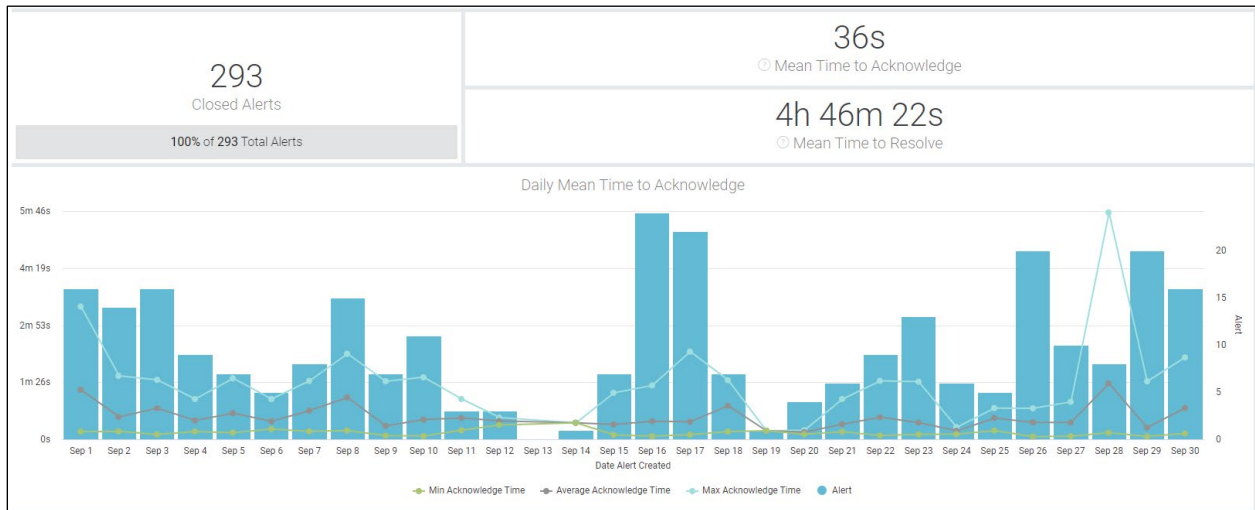


Figure 1: System Alert Response



Disaster Recovery

- Upgraded Disaster Recovery Software and Security Certificates
- Dispatch Center Server Backups Are Completing in 37 minutes (7.5 Terabytes)
- Suppression Backups Are Completing in 21 Minutes (10.3 TB)
- Data Backups Tested 1 October 2021

SRM-DSP-CAD-PROD ✔ Details

Machines processed: 14 of 14

Errors: 0	Total size: 7.5 TB	Processed size: 7.5 TB
Warnings: 0	Processing rate: 101.2 MB	Total time: 37 minutes

Export | Refresh

Object	Start Time	End Time	Status	Performance Rate	Data Transferred
brws01.srv911.org	10/3/2021 10:01:37 pm	10/3/2021 10:04:17 pm	✔ Success	74.7 MB/s	3.9 GB
cadl01.srv911.org	10/3/2021 09:32:21 pm	10/3/2021 09:35:31 pm	✔ Success	65.8 MB/s	4 GB
cadl02.srv911.org	10/3/2021 09:33:11 pm	10/3/2021 09:36:40 pm	✔ Success	68.4 MB/s	6.2 GB
cadl03.srv911.org	10/3/2021 09:35:26 pm	10/3/2021 09:38:33 pm	✔ Success	65.8 MB/s	4.5 GB
cads01.srv911.org	10/3/2021 09:36:32 pm	10/3/2021 09:42:00 pm	✔ Success	83 MB/s	7.1 GB
cads02.srv911.org	10/3/2021 09:40:58 pm	10/3/2021 09:45:16 pm	✔ Success	101 MB/s	5.6 GB
cads03.srv911.org	10/3/2021 09:44:54 pm	10/3/2021 09:48:54 pm	✔ Success	104.3 MB/s	5.8 GB
dwhs01.srv911.org	10/3/2021 09:48:09 pm	10/3/2021 10:01:20 pm	✔ Success	78.8 MB/s	42.3 GB
gisl01.srv911.org	10/3/2021 10:03:52 pm	10/3/2021 10:06:36 pm	✔ Success	63.6 MB/s	3.6 GB
mlbc.srv911.org	10/3/2021 09:30:40 pm	10/3/2021 09:33:23 pm	✔ Success	80.4 MB/s	3.9 GB
ms01.srv911.org	10/3/2021 10:04:13 pm	10/3/2021 10:07:16 pm	✔ Success	65.8 MB/s	4.6 GB
rpts01.srv911.org	10/3/2021 09:53:55 pm	10/3/2021 09:59:00 pm	✔ Success	60.4 MB/s	3.7 GB
rte01.srv911.org	10/3/2021 09:58:41 pm	10/3/2021 10:01:46 pm	✔ Success	69.2 MB/s	4.3 GB
rte02.srv911.org	10/3/2021 10:01:07 pm	10/3/2021 10:03:37 pm	✔ Success	68.4 MB/s	3.3 GB

Figure 2: San Ramon Dispatch Center

SRM ⚠ Details

Machines processed: 25 of 25

Errors: 0	Total size: 10.3 TB	Processed size: 10.3 TB
Warnings: 2	Processing rate: 732.2 MB	Total time: 21 minutes

Export | Refresh

Object	Start Time	End Time	Status	Performance Rate	Data Transferred
abila-1.srvfire.gov	9/30/2021 12:33:44 am	9/30/2021 12:35:47 am	⚠ Warning	539.1 MB/s	5.4 GB
adfs-1.srvfire.gov	9/30/2021 12:35:50 am	9/30/2021 12:38:35 am	✔ Success	496.1 MB/s	5.8 GB
airwatch-1.srvfire.gov	9/30/2021 12:38:21 am	9/30/2021 12:40:16 am	✔ Success	566.2 MB/s	5.3 GB
apps1.srvfire.gov	9/30/2021 12:38:36 am	9/30/2021 12:40:29 am	✔ Success	615 MB/s	7.3 GB
ctxdc01.srvfire.gov	9/30/2021 12:40:11 am	9/30/2021 12:42:40 am	✔ Success	442.9 MB/s	7.7 GB
ctxdc02.srvfire.gov	9/30/2021 12:40:21 am	9/30/2021 12:42:43 am	✔ Success	406.2 MB/s	7.6 GB
dc1.srvfire.gov	9/30/2021 12:30:58 am	9/30/2021 12:33:42 am	✔ Success	587.9 MB/s	8.1 GB
dc2.srvfire.gov	9/30/2021 12:30:58 am	9/30/2021 12:33:35 am	✔ Success	552.9 MB/s	8.8 GB
deskauth-1.srvfire.gov	9/30/2021 12:40:32 am	9/30/2021 12:43:04 am	✔ Success	565.4 MB/s	10.5 GB
ex10cas-01.srvfire.gov	9/30/2021 12:30:58 am	9/30/2021 12:33:37 am	✔ Success	554.6 MB/s	5.6 GB
ex10dag-01.srvfire.gov	9/30/2021 12:33:39 am	9/30/2021 12:38:18 am	✔ Success	647.5 MB/s	48.8 GB
ex10dag-02.srvfire.gov	9/30/2021 12:33:39 am	9/30/2021 12:40:06 am	✔ Success	538.7 MB/s	48.2 GB
filemaker-1.srvfire.gov	9/30/2021 12:42:42 am	9/30/2021 12:45:26 am	✔ Success	271.9 MB/s	9.9 GB
files.srvfire.gov	9/30/2021 12:42:47 am	9/30/2021 12:46:12 am	✔ Success	507.6 MB/s	11.9 GB
fuel.srvfire.gov	9/30/2021 12:43:08 am	9/30/2021 12:45:42 am	✔ Success	525.1 MB/s	4.9 GB
lmc1.srvfire.gov	9/30/2021 12:45:28 am	9/30/2021 12:47:02 am	✔ Success	542.7 MB/s	9 GB

Figure 3: San Ramon Fire Suppression Backup



Zetron Station Alerting Monitor in Communication Center

- Installed Video Extender to Improve Useability
- Tested and Stable

Mitigated Threats

- Installed 710 Software Patches and Updates on District Computers
- There Were 12 Focused Cyber-attacks which Resulted in a User Account Being Locked

Software Patch Update Dashboard

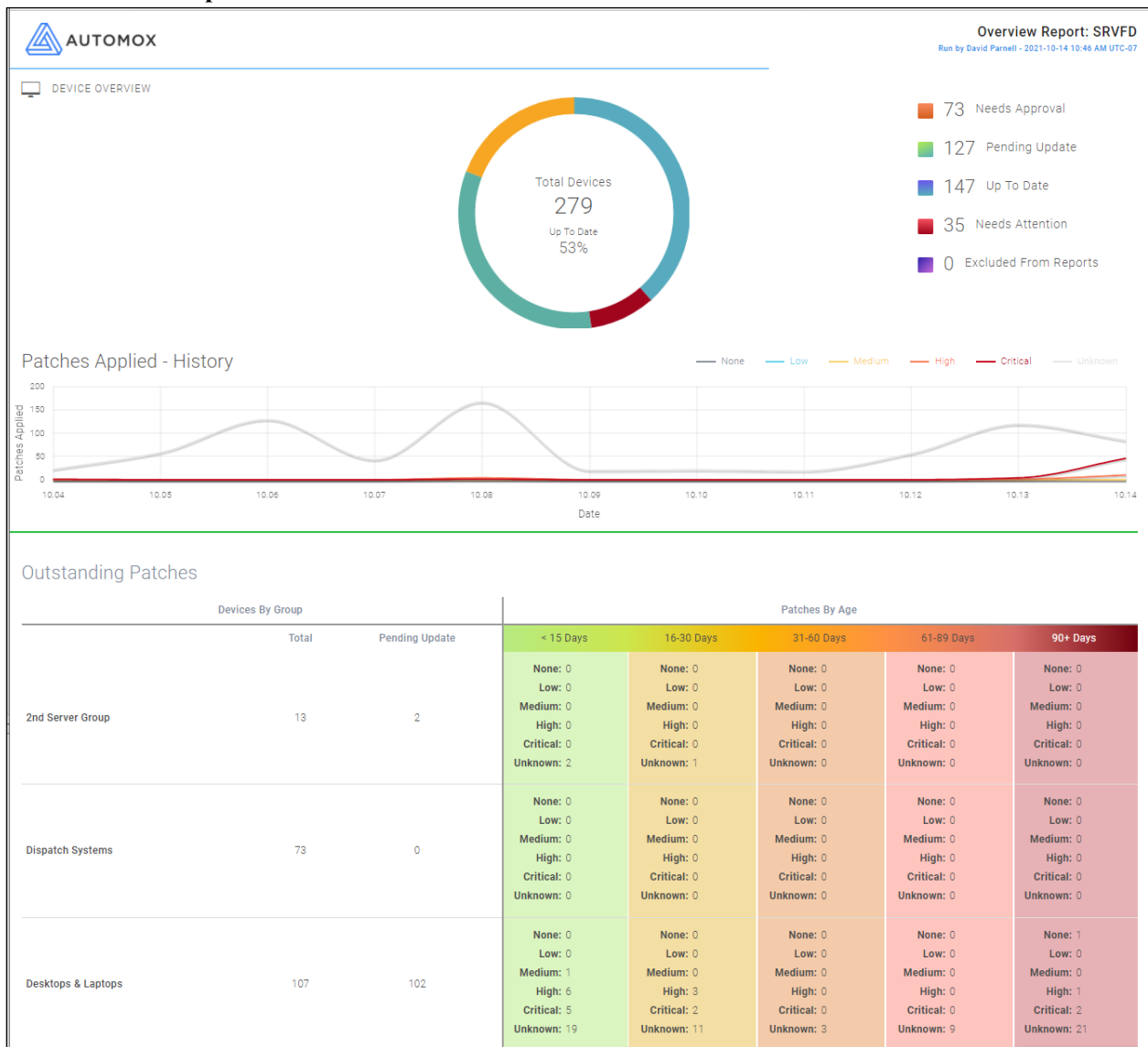


Figure 4: Windows Security Overview (All District Devices)



MDC Uptime

- 65 Active Apparatus (Active and Spares)
- Achieved 99+% Uptime on Average
- Two Apparatus Are Being Serviced (351 and 805)

Availability Trend for Group: Contra Costa County (65 Gateways) from Sep 1 to Oct 1 (30 days), availability as uptime over gateway run time, 54 reporting, 2 below average of 98%, 2,493,073 events

Save Results

Results by vehicle (active WAN link only)

Vehicle	Run Time	Average	Sep 1	Sep 2	Sep 3	Sep 4	Sep 5	Sep 6	Sep 7	Sep 8	Sep 9	Sep 10	Sep 11	Sep 12	Sep 13	Sep 14	Sep 15	Sep 16
351 B3113 ND83020163011034	12 days 7 hours	43%									100%	100%			0%	0%	0%	0%
805 BS31 ND83060642011034	29 days 24 hours	68%	0%	0%	0%	0%	0%	0%	0%	0%	0%	43%	100%	100%	100%	100%	100%	99%
350 B3110 (replacement) ND83010146011034	20 days 12 hours	99%	100%	100%	100%	99%	92%	100%	100%	100%	99%	100%	100%	100%	99%	100%	100%	100%
355 B3112 ND83010008011034	8 days 11 hours	99%	100%	76%	99%	100%	100%	100%	100%	100%	99%	100%	100%	100%	100%	100%		99%
609 E334 ND8301135011034	29 days 23 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
704 PM32 ND83010034011034	29 days 23 hours	99%	100%	100%	100%	100%	100%	100%	100%	99%	99%	99%	99%	99%	99%	99%	99%	99%
354 3171 ND83060412011034	9 days 3 hours	99%	100%	100%	100%													
544 E38 ND83060118011034	29 days 23 hours	99%	100%	100%	100%	100%	100%	99%	100%	100%	100%	99%	100%	100%	100%	99%	100%	99%
706 M30 ND83020185011034	29 days 23 hours	99%	100%	100%	99%	99%	100%	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
714 PM38 ND83010256011034	29 days 23 hours	99%	100%	100%	100%	100%	100%	100%	99%	100%	100%	99%	99%	100%	100%	100%	100%	99%

Figure 5: Apparatus Connectivity Report (Sep 2021)

Station Alerting

- Achieved 99% Uptime for Zetron Station Alerting
- Power Outage at Station 31 Resulted in a Service Interruption
- DNI and San Ramon Staff Corrected Problem in 45 Minutes
- Single Point of Failure Was Also Addressed

Zetron FSA Console

View Filter

No Filter

Station 30	E30 Available In	E330 Available In	WT130 Available In			
Station 31	E31 On Scene	T31 Available Out	PM31 Available In	E331 Out Service	HM31 Out Service	BS31 Unknown
Station 32	E32 Available In	PM32 Transporting	E332 Available In			
Station 33	E33 Available In	E333 Available In				
Station 34	E34 Available In	T34 Available In	E334 Available In	USR134 Available In		
Station 35	E35 Available Out	T35 Available In	PM35 On Scene	E335 Out Service	WT135 Out Service	
Station 36	E36 Available In	E336 Available In				
Station 38	E38 Available In	E338 Available In	PM38 Available In			
Station 39	E39 Available In	PM39 Available In	E339 Available In			

Figure 6: Station Alerting Status Dashboard



Patient-Care Record Review and Reporting (ImageTrend)

- Reviewed 489 Patient Care Records for Compliance
- Routed 48 Patient Care Records to EMS for Follow Up
- Completed DataMart Training
- Creating Custom Reports as Directed by EMS

SRVFD Incomplete "Draft" Status PCR'S							
<p>This report is for all Incomplete "Draft" Status Patient Care Reports The "Draft" status represents all PCR's that have been generated from downloading EMS CAD Data or were created manually and have not been marked as complete at the time report was generated. The Total Incomplete Records is a Distinct Count of the EMS Response Number</p>							
<p>Report Generated (Data as Of): 10/13/2021 1:25:02 PM Report Status: Draft Total Incomplete Reports: 18</p>							
Incident Date	EMS Response Number	PCR Created Time	PCR Created By Name	Crew Member Completing Report (Editing PCR)	Unit	Shift	Incident Address
10/6/2021 15:54:52	21-15794	10/6/2021 16:11:26	Grant Sparkes	Joshua Scott	T34	B Shift	Nb 680 No Crow Canyon
10/11/2021 13:42:38	21-16101	10/11/2021 13:53:33	Eric Stiner		PM39	A Shift	22 St Benedict Ct
10/11/2021 17:06:15	21-16119	10/11/2021 17:11:33	Erick Hubbard	Erick Hubbard	PM32	A Shift	137 Irongate Ct
10/12/2021 13:46:52	21-16189	10/12/2021 13:53:06	Jason Alaga	Jason Alaga	PM39	B Shift	294 Ludlow Pl
10/12/2021 17:25:10	21-16215	10/12/2021 17:33:26	Jonathan Sinclear	Erick Hubbard	PM32	B Shift	78 Ryegate Pl

Figure 7: Work In Progress Tracking Report





HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: October 27, 2021
To: Board of Directors
From: Stephanie Sakai, District Counsel
Re: Monthly Human Resources Division Report for September 2021

Recruitment:

- ❖ Opened recruitment for Single Role Paramedic
- ❖ Coordinated Firefighter Paramedic 2nd Chief's interviews
- ❖ Coordinated Public Safety Dispatcher Chief's interview

Additional Accomplishments:

- ❖ Announced Open Enrollment information to employees, retirees and board members
- ❖ Tracked and processed Open Enrollment employee benefits changes
- ❖ Coordinated flu shots to all employees on three separate days
- ❖ Kickoff meeting with Kaizen and ECS for Records Retention and Management System (RMS)
- ❖ HR Division interview with Kaizen for RMS
- ❖ Assisted AP Triton with District's Standards of Cover Study
- ❖ Worked on Lexipol policies review
- ❖ HR staff participation in Society for Human Resource Management (SHRM) Annual Conference 2021
- ❖ Tracked and logged COVID-19 vaccination proof for all employees

Report: Employee Illness/Injury Report – September 2021



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: October 27, 2021
To: Board of Directors
From: Stephanie Sakai, District Counsel
Subject: September 2021 Employee Illness/Injury Report

Indemnity (Lost Time)

September 12, 2021 DOI-9/12/21-An employee sought treatment for injured back.

Status: Employee was off for 8 days and was released back to work full duty.

September 14, 2021 DOI-9/14/21-An employee sought treatment for injured lower back.

Status: Remains off work

Medical Only (No Lost Time)

No reportable injuries.

As of September 30, 2021, there were nine (9) employees absent from their regular work assignment. Total lost time due to injuries for the month of September equaled 231 calendar days.



FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: October 27, 2021

To: Board of Directors

From: Ken Campo, Financial Consultant
Davina Hatfield, Chief Financial Officer

Re: Monthly Financial Report for September 2021

Financials:

- Balance Sheets
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital and Debt Service Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

Meetings/Activities:

- Year-end audit fieldwork with external audit firm
- California Department of Industrial Relations Annual Reporting for Self-Insured Workers' Compensation Insurance
- EMS reorganization structure; Labor negotiations for EMS Division reorganization
- Provided support and assistance to other Divisions with the following projects:
 - PG&E Safety Ordinance
 - EMS Transport/224 Agreement with County
 - Workers Compensation administration
 - Attended and participated in the following meetings:
 - Lexipol policy implementation
 - ECS/Kaizen Document Management
 - Standards of Cover kick-off
 - Facilities Committee meeting
 - Joint Finance/HR staff meetings

San Ramon Valley Fire Protection District
 Combined Balance Sheet
 September 30, 2021

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
ASSETS									
Cash - Checking	\$ 1,242,767	\$ 58,265	\$ -	\$ -	\$ 1,260	\$ 81,007	\$ -	\$ -	\$ 1,383,299
Cash - Money Market	500,247	-	-	-	-	-	-	-	500,247
Cash - Workers' Compensation	(93,692)	-	-	-	-	-	-	-	(93,692)
Cash - Flexible Spending	11,411	-	-	-	-	-	-	-	11,411
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 0.22%	6,597,047	11,748,461	-	8,205,774	-	-	-	-	26,551,282
Investments - Market Value Adjustment	23,220	6,600	-	795	-	-	-	-	30,615
Investments - Bank of the West @ .93% avg	27,179,863	8,071,962	-	-	-	-	-	-	35,251,825
Cash with Fiscal Agent	-	-	132	38,265,714	-	-	-	-	38,265,846
Accounts Receivable	1,021,616	-	-	-	-	-	-	-	1,021,616
Interest Receivable	105,282	30,783	-	7,693	-	-	-	-	143,758
YE Accrued Ambulance Billing	1,001,185	-	-	-	-	-	-	-	1,001,185
Prepaid Expenses and Deposits	12,738,711	-	-	2,115,832	-	-	-	-	14,854,543
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	2,783,433	-	2,783,433
Equipment	-	-	-	-	-	-	8,462,987	-	8,462,987
Vehicles	-	-	-	-	-	-	24,381,148	-	24,381,148
Accumulated Depreciation	-	-	-	-	-	-	(38,727,479)	-	(38,727,479)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	59,750,184	59,750,184
TOTAL ASSETS	<u>\$ 50,328,907</u>	<u>\$ 19,916,071</u>	<u>\$ 132</u>	<u>\$ 48,595,808</u>	<u>\$ 1,260</u>	<u>\$ 81,007</u>	<u>\$ 37,255,412</u>	<u>\$ 59,750,184</u>	<u>\$ 215,928,781</u>
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	3,052,341	-	-	108	-	-	-	-	3,052,449
Deposits Payable	(4,000)	-	-	-	-	-	-	-	(4,000)
Deferred Ambulance Billing Revenue	353,419	-	-	-	-	-	-	-	353,419
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	44,580,000	44,580,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	3,677,171	3,677,171
Workers' Compensation	-	-	-	-	-	-	-	8,194,000	8,194,000
Accumulated Leave	-	-	-	-	-	-	-	3,299,013	3,299,013
TOTAL LIABILITIES	<u>3,401,760</u>	<u>-</u>	<u>-</u>	<u>108</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>59,750,184</u>	<u>63,152,052</u>

San Ramon Valley Fire Protection District
 Combined Balance Sheet
 September 30, 2021

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
FUND BALANCE									
Investment in General Fixed Assets	-	-	-	-	-	-	37,255,412	-	37,255,412
Non-Spendable Fund Balance	353,793	-	-	2,115,832	-	-	-	-	2,469,625
Restricted Fund Balance	-	-	132	136,462	1,260	-	-	-	137,854
Committed Fund Balance:									
Dry Period Funding	46,480,529	-	-	-	-	-	-	-	46,480,529
Budget Stabilization	-	15,916,071	-	-	-	-	-	-	15,916,071
Workers' Compensation Claims	-	4,000,000	-	-	-	-	-	-	4,000,000
Capital Projects	-	-	-	42,843,436	-	-	-	-	42,843,436
Assigned Fund Balance:									
Other Assigned Fund Balance	92,825	-	-	3,499,970	-	-	-	-	3,592,795
Unassigned Fund Balance	-	-	-	-	-	81,007	-	-	81,007
TOTAL FUND BALANCE	<u>46,927,147</u>	<u>19,916,071</u>	<u>132</u>	<u>48,595,700</u>	<u>1,260</u>	<u>81,007</u>	<u>37,255,412</u>	<u>-</u>	<u>152,776,729</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 50,328,907</u>	<u>\$ 19,916,071</u>	<u>\$ 132</u>	<u>\$ 48,595,808</u>	<u>\$ 1,260</u>	<u>\$ 81,007</u>	<u>\$ 37,255,412</u>	<u>\$ 59,750,184</u>	<u>\$ 215,928,781</u>

San Ramon Valley Fire Protection District

Revenue - All Funds

For the Period Ended September 30, 2021

FISCAL YEAR COMPLETED - 25.00%

	2020/21	2021/22			
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	% Received
TAXES					
Property Taxes - Current Secured	\$ 74,918,751	\$ 78,129,861	\$ -	\$ 78,129,861	0.0%
Property Taxes - Supplemental	1,296,887	-	-	-	
Property Taxes - Utilities (Unitary)	1,119,854	909,633	-	909,633	0.0%
Property Taxes - Current Unsecured	2,094,261	2,110,317	-	2,110,317	0.0%
Homeowners Property Tax Relief	445,990	453,404	-	453,404	0.0%
RDA Property Tax	1,381,831	1,383,347	-	1,383,347	0.0%
County Tax Administration	(604,959)	(626,591)	-	(626,591)	0.0%
Property Taxes - Prior Secured	(82,107)	(100,000)	-	(100,000)	
Property Taxes - Prior Supplemental	(63,362)	(63,000)	-	(63,000)	
Property Taxes - Prior Unsecured	31,905	-	-	-	
Total Taxes	<u>80,539,051</u>	<u>82,196,971</u>	<u>-</u>	<u>82,196,971</u>	<u>0.0%</u>
INTERGOVERNMENTAL					
Measure "H"	33,000	33,000	-	33,000	0.0%
State Aid/Grants	2,182,761	-	75,223	(75,223)	#DIV/0!
Federal Grant Revenue	566,789	750,000	-	750,000	
Other Intergovernmental Revenue	441,877	428,283	34,685	393,598	8.1%
GEMT	444	240,000	-	240,000	0.0%
Consolidated Dispatch	1,702,540	1,735,122	-	1,735,122	0.0%
Total Intergovernmental	<u>4,927,411</u>	<u>3,186,405</u>	<u>109,908</u>	<u>3,076,497</u>	<u>3.4%</u>
CHARGES FOR SERVICE					
Inspection Fees	29,245	40,170	1,397	38,773	3.5%
Plan Review	336,308	325,000	119,592	205,408	36.8%
Weed Abatement Charges	3,283	-	-	-	#DIV/0!
Administrative Citation Charges	(300)	1,030	-	1,030	0.0%
Ambulance Services	4,525,376	5,000,000	1,367,917	3,632,083	27.4%
CPR Classes	-	494	-	494	0.0%
Reports and Photocopies	3,710	3,654	365	3,289	10.0%
Total Charges For Service	<u>4,897,622</u>	<u>5,370,348</u>	<u>1,489,271</u>	<u>3,881,077</u>	<u>27.7%</u>
USE OF MONEY AND PROPERTY					
Investment Earnings	855,649	1,133,248	234,006	899,242	20.6%
Total Use Of Money and Property	<u>855,649</u>	<u>1,133,248</u>	<u>234,006</u>	<u>899,242</u>	<u>20.6%</u>
RENTAL INCOME					
Rent On Real Estate	76,036	70,033	12,061	57,972	17.2%
Total Rental Income	<u>76,036</u>	<u>70,033</u>	<u>12,061</u>	<u>57,972</u>	<u>17.2%</u>
OTHER REVENUE					
Indemnifying Proceeds	1,465	-	-	-	
Miscellaneous Revenue	12,202	10,000	1,398	8,602	14.0%
Total Other Revenue	<u>13,667</u>	<u>10,000</u>	<u>1,398</u>	<u>8,602</u>	<u>14.0%</u>
OTHER FINANCING SOURCES					
Debt/Lease Proceeds	40,197,323	-	-	-	
Total Other Financing Sources	<u>40,197,323</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenue	<u>\$131,506,759</u>	<u>\$ 91,967,005</u>	<u>\$ 1,846,644</u>	<u>\$ 90,120,361</u>	<u>2.0%</u>

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended September 30, 2021

FISCAL YEAR COMPLETED - 25.00%

	2020/21	2021/22			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
SALARIES AND BENEFITS					
Permanent Salaries	\$ 28,443,949	\$ 30,416,972	\$ 7,380,150	\$ 23,036,822	24.3%
Temporary Salaries	404,103	464,273	120,237	344,036	25.9%
Overtime	12,023,278	8,425,000	2,818,482	5,606,518	33.5%
FICA/Medicare	576,680	559,921	142,356	417,565	25.4%
Retirement Contributions	17,850,436	18,584,461	4,715,490	13,868,971	25.4%
Retirement Contributions - UAAL	260,000	263,000	263,000	-	100.0%
401A Contributions - Employer Paid	9,256	9,900	2,475	7,425	25.0%
Employee Group Insurance	4,346,131	4,777,538	1,126,813	3,650,725	23.6%
Retiree Health Insurance	3,281,358	3,414,338	894,860	2,519,478	26.2%
OPEB Contribution	6,000,000	6,000,000	1,500,000	4,500,000	25.0%
Unemployment Insurance	11,633	10,000	-	10,000	0.0%
Workers' Compensation	1,010,280	1,100,000	311,515	788,485	28.3%
Total Salaries and Benefits	74,217,104	74,025,403	19,275,378	54,750,025	26.0%
SERVICES AND SUPPLIES					
Office Supplies	25,998	31,975	8,210	23,765	25.7%
Postage	16,657	29,050	778	28,272	2.7%
Telecommunications	212,932	208,940	34,708	174,232	16.6%
Utilities	461,339	382,500	109,900	272,600	28.7%
Small Tools and Equipment	106,185	135,000	26,395	108,605	19.6%
Miscellaneous Supplies	87,274	132,500	12,263	120,237	9.3%
Medical Supplies	283,160	240,000	41,299	198,701	17.2%
Firefighting Supplies	65,358	80,000	3,995	76,005	5.0%
Pharmaceutical Supplies	59,301	40,000	9,556	30,444	23.9%
Computer Supplies	9,218	15,500	1,112	14,388	7.2%
Radio Equipment and Supplies	13,526	20,500	-	20,500	0.0%
Food Supplies	39,325	39,000	3,196	35,804	8.2%
PPE Inspection and Repairs	-	19,500	-	19,500	0.0%
Safety Clothing	160,313	305,100	9,152	295,948	3.0%
Class A Uniforms	10,805	10,500	900	9,600	8.6%
Non-Safety Clothing	15,175	25,230	2,082	23,148	8.3%
Class B Uniforms	55,991	98,400	8,801	89,599	8.9%
Household Supplies	64,904	43,000	15,123	27,877	35.2%
Central Garage - Repairs	528,150	325,000	165,911	159,089	51.0%
Central Garage - Maintenance	125,033	100,000	3,695	96,305	3.7%
Central Garage - Gas, Diesel and Oil	382,766	387,500	121,120	266,380	31.3%
Central Garage - Tires	54,137	54,000	13,052	40,948	24.2%
Central Garage - Mandated Inspections	44,662	124,500	3,312	121,188	2.7%
Maintenance and Repairs - Equipment	150,828	167,400	40,301	127,099	24.1%
Maintenance and Repairs - Radio and Electronic	79,384	90,880	6,905	83,975	7.6%
Maintenance and Repairs - Buildings	139,974	200,000	34,894	165,106	17.4%
Maintenance and Repairs - Grounds	48,811	60,000	21,844	38,156	36.4%
Rents and Leases	217,494	203,075	75,332	127,743	37.1%
Software and Licensing	439,128	500,015	261,761	238,254	52.4%
Professional Services	2,038,593	2,510,732	532,243	1,978,489	10.7%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended September 30, 2021

FISCAL YEAR COMPLETED - 25.00%

	2020/21	2021/22			% Expended
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	
Recruiting Costs	169,331	151,947	17,356	134,591	11.4%
Legal Services	374,166	310,000	19,118	290,882	6.2%
Medical Services	9,751	153,000	-	153,000	0.0%
Communications Services	93,600	95,360	93,600	1,760	98.2%
Election Services	119,671	-	-	-	#DIV/0!
Insurance Services	271,734	492,625	355,830	136,795	72.2%
Publication Of Legal Notices	392	3,500	-	3,500	0.0%
Specialized Printing	34,023	28,550	4,070	24,480	14.3%
Memberships	131,384	101,556	49,108	52,448	48.4%
Educational Courses and Supplies	107,276	523,750	82,769	440,981	15.8%
Educational Assistance	18,076	50,000	795	49,205	1.6%
Public Educational Supplies	-	11,000	-	11,000	0.0%
Books and Periodicals	12,736	28,325	1,007	27,318	3.6%
Recognition Supplies	2,291	3,500	1,038	2,462	29.7%
Meetings and Travel	45,321	89,730	12,106	77,624	13.5%
Other Expense	109,785	-	13,398	(13,398)	#DIV/0!
Taxes and Assessments	139,936	140,000	-	140,000	0.0%
Total Services and Supplies	7,575,894	8,762,640	2,218,035	6,544,605	25.3%
Total Operating Expenditures	\$ 81,792,998	\$ 82,788,043	\$ 21,493,413	\$ 61,294,630	26.0%

San Ramon Valley Fire Protection District

Expenditures - All Other Funds

For the Period Ended September 30, 2021

FISCAL YEAR COMPLETED - 25.00%

	2020/21	2021/22			
	Actual (unaudited)	Budget	Actual to Date	Remaining	
				Budget	% Expended
CAPITAL PROJECTS					
Professional Services	\$ 70,722	\$ -	\$ -	\$ -	
Legal Services	87,515	-	-	-	
Technology Improvements	-	90,200	9,889	80,311	11.0%
Specialized Printing	2,500	-	-	-	
Various Improvements	2,326,538	19,621,860	1,577,887	18,043,973	8.0%
Radio and Electronic Equipment	107,813	824,391	19,179	805,212	2.3%
Major Equipment	14,883	259,665	-	259,665	0.0%
Autos and Trucks	466,785	1,947,924	44,539	1,903,385	2.3%
Total Capital Projects	<u>\$ 3,076,756</u>	<u>\$ 22,744,040</u>	<u>\$ 1,651,494</u>	<u>\$ 21,092,546</u>	<u>7.3%</u>
DEBT SERVICE					
Professional Services	\$ -	\$ -	\$ -	\$ -	
2015 Certificates Of Participation	926,050	927,250	740,375	186,875	79.8%
2020 Certificates of Participation	404,055	1,994,563	1,321,131	673,432	66.2%
Equipment Lease	613,155	613,155	308,106	305,049	50.2%
Total Debt Service	<u>\$ 1,943,260</u>	<u>\$ 3,534,968</u>	<u>\$ 2,369,612</u>	<u>\$ 1,165,356</u>	<u>67.0%</u>
Total Capital, Equipment and Debt Service	<u>\$ 5,020,016</u>	<u>\$ 26,279,008</u>	<u>\$ 4,021,106</u>	<u>\$ 22,257,902</u>	80.1%

San Ramon Valley Fire Protection District

General Fund

Revenue and Expenditures

Month	2017/18		2018/19		2019/20		2020/21		2021/22	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529	\$ 615,957	\$ 7,595,516
August	695,817	5,671,451	499,377	5,905,072	610,284	6,468,445	436,936	5,415,373	614,807	6,716,218
September	480,964	5,593,302	579,731	5,563,173	388,535	5,580,182	481,504	6,749,996	575,880	7,181,678
October	2,593,632	5,999,337	2,375,797	6,005,201	2,931,282	6,169,069	633,361	6,409,267	-	-
November	362,621	5,888,575	656,486	6,191,849	516,137	6,368,317	3,069,984	7,404,339	-	-
December	34,930,693	5,966,196	39,332,475	5,629,084	40,716,284	6,133,552	42,109,519	6,465,330	-	-
January	8,491,817	5,387,036	1,334,430	5,722,401	1,818,008	5,781,707	1,919,622	6,769,534	-	-
February	446,775	5,326,521	632,213	5,524,960	856,640	5,675,617	915,885	6,680,845	-	-
March	883,105	6,063,429	972,913	5,624,000	742,260	5,932,483	1,696,361	6,936,490	-	-
April	22,339,121	5,257,800	28,219,039	5,320,835	29,646,763	5,904,545	31,336,141	7,254,141	-	-
May	639,163	5,506,219	507,822	6,529,026	507,535	5,565,403	579,440	7,178,714	-	-
June	5,266,780	5,952,983	6,282,536	6,135,504	6,469,451	6,475,129	7,280,114	7,465,440	-	-

Total Overtime Hours by Month January 2019 - September 2021

