

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**September 22, 2021 – 1:00 p.m.**

*Matt Stamey, Board President  
Ryan Crean, Board Vice President  
Don Parker, Director, Michelle Lee, Director, Thomas Gallinatti, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

***Consistent with California Governor's Executive Orders N-29-20 and N-08-21 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing [PublicComment@srvfire.ca.gov](mailto:PublicComment@srvfire.ca.gov). Please make sure comments are submitted prior to 11 a.m. September 22, 2021.***

***Zoom for Government by Video:***

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1601975032?pwd=NIRVRzlGeXZtSVpiVmQ3aGJseUdtZz09>

Webinar ID: 160 197 5032

Webinar Passcode: SRVF

***By Phone:***

Dial-in Number: (669) 254-5252

Webinar ID: 160 197 5032

**TELECONFERENCE PARTICIPANTS  
BOARD MEMBERS MICHELLE LEE, THOMAS GALLINATTI, DON PARKER, BOARD  
VICE PRESIDENT RYAN CREAN, AND BOARD PRESIDENT MATT STAMEY WILL  
PARTICIPATE BY TELECONFERENCE PURSUANT TO  
GOVERNOR NEWSOM'S EXECUTIVE ORDERS N-29-20 AND N-08-21**

**PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL  
VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS LEE, GALLINATTI, PARKER,  
VICE PRESIDENT CREAN, AND BOARD PRESIDENT STAMEY PARTICIPATING BY  
TELECONFERENCE**

**This meeting will be available to District Residents via the District's website at**

**<https://www.firedepartment.org>**

**ATTENTION: Members of the public may submit comments via email prior to the meeting to [PublicComment@srvfire.ca.gov](mailto:PublicComment@srvfire.ca.gov), which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. The District reserves the right to read comments received prior to the start of the meeting into the record or include the emailed comment in the next month's Board packet, depending on the length of the email. *The time allotted for***

*each public comment is determined by the Board President and may be up to a maximum of three (3) minutes.*

## AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT \*Please see language on Page 1 pertaining to Public Comment\***
5. **CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period August 12, 2021 through September 14, 2021 in the amount of \$2,697,543.66.
- 5.2 Approve the Board Minutes from the August 25, 2021 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of August 2021 in the amounts of \$4,976,198.50
- 5.4 Authorize staff to make payment to Central Square in the amount not to exceed \$33,120.00.

5.5 **Personnel Actions:**

**Promotions:**

Approve staff recommendation to award the following promotions, effective September 1, 2021:

- Engineer Grant Sparkes to Captain 11, step 4
- Engineer Brian Olson to Captain 12, step 4
- Firefighter Thomas Terrazas to Engineer 5, step 5
- Firefighter Steven Reed to Engineer 4, step 5

**Step Increases:**

Approve staff recommendation to award the following step increase, effective October 1, 2021:

**Academy 2017-1**

- Firefighter Jason Alaga to Firefighter 5, step 6
- Firefighter Sean Carrillo to Firefighter 5, step 6
- Firefighter Joseph Corbett to Firefighter 5, step 6

**Academy 2018-1**

- Firefighter Kenneth Day to Firefighter 5, step 5

**Academy 2019-1 (Group 2)**

- Firefighter Maria Castellanos to Firefighter 5, step 4

Firefighter Colton Fredrickson to Firefighter 5, step 4

Firefighter Brock Haynie to Firefighter 5, step 4

Firefighter Cody Peebles to Firefighter 5, step 4

Firefighter Robert Smith to Firefighter 5, step 4

District Counsel/Clerk Stephanie Sakai to District Counsel/Clerk, step 5

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Update on Public Safety Complex.

**7. OLD BUSINESS**

7.1 Report from Facilities Subcommittee.

**8. NEW BUSINESS**

None.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

There were several letters of appreciation and support from members of the community.

**10. MONTHLY ACTIVITY REPORTS**

10.1 Operations and Training Division - Deputy Chief Jim Selover

Operations and Training Report of monthly activities.

10.2 EMS Division - Deputy Chief Jim Selover

EMS Report of monthly activities.

10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton

Fire and Life Safety Report of monthly activities.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton

Fleet and Facilities Report of monthly activities.

10.5 Communications and Technology Division – Director of Emergency Communications,

Denise Pangelinan

Communications and Technology Report of monthly activities.

10.6 Human Resources Division – District Counsel, Stephanie E. Sakai

Human Resources Report of monthly activities.

10.7 Finance Division – Financial Consultant, Ken Campo

Finance Report of monthly activities.

10.8 Fire Chief – Fire Chief, Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

11.1 Comments by Board of Directors.

**12. UPCOMING CALENDAR OF EVENTS**

- 12.1 Next Regular Board Meeting, October 27, 2021 at 1:00 p.m.
- 12.2 Upcoming 2021 CERT PAC Meeting, November 12<sup>th</sup> at 9:00 a.m.

**13. CLOSED SESSION**

- 13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 3 potential cases. Facts and circumstances that might result in litigation need not be disclosed.
- 13.2 REORGANIZATION UPDATE  
Pursuant to California Government Code Section 54957(b)(1).

**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY OCTOBER 27, 2021 AT 1:00 P.M.**

Prepared by:

DocuSigned by:  
  
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Stephanie E. Sakai, District Clerk

*Agenda posted on September 16, 2021 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).*

*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.*



**CONSENT ITEMS**

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 8/12/2021 Through 9/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
227168	8/25/2021	10-33 FOUNDATION	1,000.00	Stress Awareness/Management/Mitigation Trg 6/21/21-Academy
227137	8/19/2021	ABACUS PRODUCTS INC	1,162.02	2021/22 Budget Printing/Binding Fee
08/19/21-01	8/19/2021	ACE AUTO REPAIR AND TIRE CENTER	327.42	Routine PM/Oil Change/Rotate Tires/Replace Tail Lamp-#339
08/25/21-01	8/25/2021	ACE AUTO REPAIR AND TIRE CENTER	408.40	Fuel Filter Replacement/Set Tire Pressure-Unit 714
08/25/21-02	8/25/2021	ACE AUTO REPAIR AND TIRE CENTER	682.10	Replace Shift Cable/Steering Column Shift Tube-Unit 864
09/09/21-01	9/9/2021	AIR EXCHANGE INC	360.61	Plymovent Service-Stn 39
08/19/21-02	8/19/2021	AIRGAS USA LLC	356.33	Oxygen Tank Cylinders 7/29/21
08/19/21-03	8/19/2021	AIRGAS USA LLC	251.95	Oxygen Tank Cylinder Rental-Jul 2021
08/25/21-03	8/25/2021	AIRGAS USA LLC	552.31	Oxygen Tank Cylinders
09/09/21-02	9/9/2021	AIRGAS USA LLC	510.39	Oxygen Tank Cylinders
08/19/21-04	8/19/2021	ALL STAR FIRE EQUIPMENT INC	339.30	Structure Helmet-Cunningham
08/25/21-04	8/25/2021	ALL STAR FIRE EQUIPMENT INC	279.85	Mounting Hooks-Apparatus
08/25/21-05	8/25/2021	ALL STAR FIRE EQUIPMENT INC	2,607.83	RIC Packs 60-min Bottles (2)-New Truck
08/25/21-06	8/25/2021	ALL STAR FIRE EQUIPMENT INC	6,196.58	Complete RIC Packs (2)-New Truck
08/25/21-07	8/25/2021	ALL STAR FIRE EQUIPMENT INC	942.86	Station Boots (3)-Dakin/Fredrickson/Laniohan
09/09/21-03	9/9/2021	ALL STAR FIRE EQUIPMENT INC	363.15	Wildland Helmet-BC Parsons
227207	9/2/2021	AMAZON COM CREDIT SERVICES	83.22	Car Chargers/Chalk Pens-Command Bag/Type 3 Equipment
	9/2/2021	AMAZON COM CREDIT SERVICES	784.87	Command Bag/Type 3 Equipment
	9/2/2021	AMAZON COM CREDIT SERVICES	87.00	Command Bag/Type 3 Equipment-Briefcase
	9/2/2021	AMAZON COM CREDIT SERVICES	79.79	Command Bag/Type 3 Equipment-Flagging Tape/Steel Washers
	9/2/2021	AMAZON COM CREDIT SERVICES	165.02	Command Bag/Type 3 Equipment-Metal Clipboards
	9/2/2021	AMAZON COM CREDIT SERVICES	44.31	File Sorter/Folders-HR
	9/2/2021	AMAZON COM CREDIT SERVICES	8.79	Type 3 Supplies/Equipment
227169	8/25/2021	ANGELA CALCAGNO	38.48	Reimb-Misc. Household Supplies-Comm Center
227138	8/19/2021	AP TRITON LLC	5,000.00	EMS Advocate Consulting Services-August 2021
227139	8/19/2021	APPLE INC.	17,482.95	12.9" iPad Pro (12)-Ambulances
08/19/21-05	8/19/2021	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	535.25	Replaced Diesel Nozzle/Tested-Stn 32
227140	8/19/2021	ATT MOBILITY	5,503.13	Cell Phones/Mobile Data 7/1/21-7/31/21
227141	8/19/2021	ATT MOBILITY	49.22	Cell Phone/Mobile Data-7/1/21-7/31/21
227142	8/19/2021	ATT MOBILITY	350.07	FLSD Cell Phones/Mobile Data (7)-8/1/21-8/31/21
227143	8/19/2021	BADAWI & ASSOCIATES	11,445.75	2020/21 Financial Statement Audit-Interim
227170	8/25/2021	BAUER COMPRESSORS	743.89	Service Call/Leak Repairs/Labor/Parts-Unit 805
08/19/21-06	8/19/2021	BOIES SCHILLER FLEXNER	6,216.53	Professional Services-PG&E 7/21
08/19/21-07	8/19/2021	BOUNDTREE MEDICAL LLC	169.34	Medical Supplies
08/19/21-08	8/19/2021	BOUNDTREE MEDICAL LLC	1,793.46	Pharmaceutical Supplies
08/19/21-09	8/19/2021	BOUNDTREE MEDICAL LLC	262.50	Medical Supplies
08/19/21-10	8/19/2021	BOUNDTREE MEDICAL LLC	3,812.39	Medical Supplies
08/19/21-11	8/19/2021	BOUNDTREE MEDICAL LLC	679.60	Medical Supplies
08/19/21-12	8/19/2021	BOUNDTREE MEDICAL LLC	141.50	Medical Supplies
08/19/21-13	8/19/2021	BOUNDTREE MEDICAL LLC	424.50	Medical Supplies
08/19/21-14	8/19/2021	BOUNDTREE MEDICAL LLC	92.25	Medical Supplies

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From 8/12/2021 Through 9/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
08/19/21-15	8/19/2021	BOUNDTREE MEDICAL LLC	264.90	Pharmaceutical Supplies
08/19/21-16	8/19/2021	BOUNDTREE MEDICAL LLC	43.00	Medical Supplies
08/25/21-08	8/25/2021	BOUNDTREE MEDICAL LLC	1,127.30	Medical Supplies
08/25/21-09	8/25/2021	BOUNDTREE MEDICAL LLC	1,360.98	Sanitizing Towelettes/Bleach Wipes/Safety Glasses-COVID 19
09/02/21-01	9/2/2021	BOUNDTREE MEDICAL LLC	4,843.41	Medical Supplies
09/02/21-02	9/2/2021	BOUNDTREE MEDICAL LLC	314.80	Pharmaceutical Supplies
09/02/21-03	9/2/2021	BOUNDTREE MEDICAL LLC	52.50	Medical Supplies
09/02/21-04	9/2/2021	BOUNDTREE MEDICAL LLC	22.99	Medical Supplies
227171	8/25/2021	BUCHANAN AUTO ELECTRIC INC	2,504.62	Batteries (10)-Fleet Stock
	8/25/2021	BUCHANAN AUTO ELECTRIC INC	414.65	Batteries (2)-Stn 33
227172	8/25/2021	CA STATE DEPARTMENT OF JUSTICE	98.00	Pre-Employment Livescan/FBI/State Fingerprints (2)
227144	8/19/2021	CALIFORNIA PRINTER REPAIR INC	110.00	Printer Repairs-Stn 35
EFT 09/07/...	9/7/2021	CALPERS	1,651.56	CalPERS Health-Admin Fees Sep 2021
	9/7/2021	CALPERS	660,625.17	CalPERS Health-Sep 2021
Wire 08/30/...	8/30/2021	CalPERS CERBT (OPEB)	500,000.00	FY 21/22 OPEB Contribution Prefunding-Aug 2021
227231	9/9/2021	CASEY M RIVERS	14.23	Engine Oil-Unit 339
227208	9/2/2021	CCC DEPT OF INFO TECH	40,200.00	Microwave Services Supplied By CCC-7/2021-6/2022
Wire 09/14/...	9/14/2021	CCC EMPLOYEES RETIREMENT ASSOCIATION	469,058.40	Employee Retirement Contributions-8/21
227209	9/2/2021	CD AND POWER	1,106.39	Portable Generator Repair/Replace Fuel Filter
	9/2/2021	CD AND POWER	4,022.84	Replace Generator Control Board/Prime Up System-Truck 31
227232	9/9/2021	CHRIS CONLEY	250.00	Paramedic Recertification
09/02/21-05	9/2/2021	CHRISTOPHER C SUTER	3,194.84	415 Limit Replacement Benefits-9/1/21
227173	8/25/2021	CHRISTOPHER CUNNINGHAM	225.00	Reimb-Paramedic Recertification
227145	8/19/2021	CINTAS CORPORATION	81.22	Carpet Runners/Mechanics Coverall Clean Fee 8/16/21-Stn 30
227174	8/25/2021	CINTAS CORPORATION	59.33	Carpet Runner Exchange Service-Stn 32
227210	9/2/2021	CINTAS CORPORATION	81.22	Carpet Runners/Mechanics Coverall Clean Fee-Stn 30
227233	9/9/2021	CINTAS CORPORATION	59.33	Carpet Runner Exchange Service-Stn 32
227234	9/9/2021	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Clean Fee-Stn 30
227146	8/19/2021	COMCAST	1,735.66	Broadband Internet Service 7/1/21-7/31/21-All Stations
227147	8/19/2021	COMCAST	192.78	Cable Service 8/13/21-9/12/21 Stn 30
227175	8/25/2021	COMCAST	217.85	Cable Service 8/17/21-9/16/21 Admin
227176	8/25/2021	COMCAST	296.17	High Speed Internet/Cable Svc 8/20/21-9/19/21 Old Stn 32
227177	8/25/2021	COMCAST	51.47	Cable Service 8/3/21-9/7/21 Admin
227211	9/2/2021	COMCAST	148.86	Cable Service 9/1/21-9/30/21 Stn 33
227212	9/2/2021	COMCAST	161.48	Cable Service 9/1/21-9/30/21 Stn 39
227235	9/9/2021	COMCAST	218.50	Cable Service 8/26/21-9/25/21 Stn 31
227236	9/9/2021	COMCAST	138.73	Cable Service 8/27/21-9/26/21 Stn 35
227237	9/9/2021	COMCAST	3.26	Cable Service 8/26/21-9/25/21 Training Site
227238	9/9/2021	COMCAST	239.85	Cable Service 8/26/21-9/25/21 Stn 36
227239	9/9/2021	COMCAST	167.11	Cable Service 9/4/21-10/3/21 Stn 32
227240	9/9/2021	COMCAST	159.99	Cable Service 8/27/21-9/26/21 Stn 34

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From 8/12/2021 Through 9/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
227241	9/9/2021	COMCAST	168.35	Cable Service 8/27/21-9/26/21 Stn 38
227178	8/25/2021	CONCERN EAP	3,294.22	Employee Assistance Premium-8/21
227179	8/25/2021	CONTRA COSTA P AND S	957.00	Misc. Car Wash Supplies-Stn 33 Stock
09/09/21-04	9/9/2021	CONWAY SHIELD INC	375.93	Promotional Shields-BC/Captain
09/02/21-06	9/2/2021	CONWAY SHIELDS INC	493.40	Promotional Shields-Engineers/Captain
08/25/21-10	8/25/2021	COOKE AND ASSOCIATES INC	1,014.95	Background-P.Looper/Consultant
227213	9/2/2021	CRAIG BOWEN	14,324.07	415 Limit Replacement Benefits-9/1/21
08/19/21-17	8/19/2021	CREWSENSE LLC	12,065.40	Annual Licensing-Time Scheduling Software 6/15/21-6/14/22
227180	8/25/2021	CSFEWBC-VFLSA	1,400.00	Volunteer FF Length of Svc Award Program Annual Fees-2020/21
08/25/21-11	8/25/2021	DEFINITIVE NETWORKS INC	105,067.00	Prof Service-Admin/Suppression/CQI/ePCR/MDC/Comm Center-8/21
227181	8/25/2021	DEL CONTES LANDSCAPING INC	5,750.00	Front Landscape Clean-Up/Irrigation Repair/New Plants-Stn 34
	8/25/2021	DEL CONTES LANDSCAPING INC	3,918.00	Landscape Maint 8/21-Admin/Stn 30/31/33/35/36/38
08/19/21-18	8/19/2021	DELTA DENTAL OF CALIFORNIA	11,663.00	Dental Claims-8/6/21-8/12/21
08/25/21-12	8/25/2021	DELTA DENTAL OF CALIFORNIA	8,274.00	Dental Claims-8/13/21-8/19/21
09/09/21-05	9/9/2021	DELTA DENTAL OF CALIFORNIA	5,472.00	Dental Insurance Administrative Fees-8/21
227148	8/19/2021	DEMIAN BANNISTER	250.00	Reimb-Paramedic Recertification
227149	8/19/2021	DENALECT ALARM COMPANY INC	193.55	Quarterly Maintenance Check/Replace Smoke Detector-Stn 36
227182	8/25/2021	DIABLO PRINTING AND COPYING	70.69	Business Cards-Marhenke
227214	9/2/2021	DIABLO PRINTING AND COPYING	255.57	District Mailing Labels
227183	8/25/2021	DIABLO TINT CO	3,103.86	Window Tinting Installation-Stn 36 Annex
227184	8/25/2021	DIRECTV	74.99	Cable Service 8/12/21-9/11/21
227185	8/25/2021	DUBLIN SAN RAMON SERVICES DISTRICT	56.73	Fire Line Water Service 6/15/21-8/14/21 Stn 30
	8/25/2021	DUBLIN SAN RAMON SERVICES DISTRICT	474.95	Water Service (Meter 1.0) 6/15/21-8/14/21 Stn 30
227150	8/19/2021	DUO SAFETY LADDER CORPORATION	193.83	Heat Sensors-Ladder Truck
227215	9/2/2021	EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUT...	93,600.00	EBRCSA Operating Payment-7/1/21-6/30/22
227151	8/19/2021	EBMUD	296.53	Water Service (Meter 4.0) 6/8/21-8/5/21 Stn 33
	8/19/2021	EBMUD	785.76	Water Service (Meter 5/8) 6/8/21-8/5/21 Stn 33
227186	8/25/2021	EBMUD	1,317.59	Water Service (Meter 1.0) 6/18/21-8/18/21 Stn 35
227216	9/2/2021	EBMUD	298.64	Water Service 6/18/21-8/18/21-Stn 35
	9/2/2021	EBMUD	524.00	Water Service 6/25/21-8/25/21 Stn 39
	9/2/2021	EBMUD	299.97	Water Service 6/25/21-8/25/21-Stn 39
227242	9/9/2021	EBMUD	609.48	Water Service 6/23/21-8/23/21 Stn 32
	9/9/2021	EBMUD	2,099.60	Water Service 6/23/21-8/23/21-Stn 32
	9/9/2021	EBMUD	638.80	Water Service 6/25/21-8/25/21 Stn 39
227243	9/9/2021	ED JONES COMPANY INC	453.41	Battalion Chief Badges (3)-Mohun/Parsons/Falkenstrom
08/19/21-19	8/19/2021	EFAX CORPORATE	38.60	eFax Usage-Jul 2021
227187	8/25/2021	ENGEO INCORPORATED	7,196.31	Quarterly Ground Water/Soil Monitoring 8/8/21-Old Stn 32
227244	9/9/2021	ENTERPRISE FM TRUST	8,533.81	Monthly Fleet Lease Payment (16) 9/1/21-9/30/21
227152	8/19/2021	FIRE APPARATUS SOLUTIONS	5,796.24	Engine Light On/Hydraulic Cab Hose Repairs/Batteries-#525
227245	9/9/2021	FIREFIGHTER INSPIRATION READINESS AND EDUCATIO...	14,003.60	Battalion Chief 3-Day Academy Training
227153	8/19/2021	FIRSTLINE BUSINESS SYSTEMS INC.	9,250.00	NICE Audio Logger Maintenance Software-5/21-4/22



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Check/Voucher Register  
From 8/12/2021 Through 9/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
227217	9/2/2021	FULL TILT STRATEGIES LLC	25,000.00	Crisis Care Training Services-Execution Of Agreement
227246	9/9/2021	FULL TILT STRATEGIES LLC	25,000.00	Crisis Care Training Services
227188	8/25/2021	GARY MARCIEL EXCAVATING	24,850.00	Annual Fire Trail Grading & Maintenance-FY2021/22
227189	8/25/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,654.65	Brackets/Misc. Parts-New Truck
227218	9/2/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	15,108.78	A/C/Pressure Relief Valve/Air System Leak Repairs-Unit 520
	9/2/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	13,419.03	Annual Inspection/Service-Unit 600
	9/2/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	18,524.11	Pump Leak Repairs-Unit 600
227154	8/19/2021	GREAT AMERICA FINANCIAL SERVICES	180.92	Training Copier Maintenance Agreement-8/21
227155	8/19/2021	GUARANTEED PLUMBING	215.00	Service Call/Tighten Down Shower Handle-Stn 32
227156	8/19/2021	HAVE AIR WILL TRAVEL INC	1,172.89	Svc Call/New Tire (1)/Mounts/Dismounts/Disposal-Unit 552
227219	9/2/2021	HOME DEPOT CREDIT SERVICES	4,080.35	Ventilation Training-Lumber Supplies-1 Unit of OSB
	9/2/2021	HOME DEPOT CREDIT SERVICES	39.59	Weed Killer/Spray-Stn 34
227190	8/25/2021	HWW INC	808.00	Job Posting-Public Safety Dispatcher
08/25/21-13	8/25/2021	INDUSTRIAL SCIENTIFIC CORP	1,229.29	Monthly iNet Gas Monitoring Subscription-8/1/21-8/31/21
227191	8/25/2021	INNOVATIVE CLAIM SOLUTIONS	10,066.58	Workers' Comp Claim Admin Fees 9/1/21-9/30/21
08/19/21-20	8/19/2021	iPRINT TECHNOLOGIES	632.94	Printer Toner-Stn 31 BC/Stn 35
08/19/21-21	8/19/2021	iPRINT TECHNOLOGIES	130.93	Printer Toner-Stn 32
08/25/21-14	8/25/2021	iPRINT TECHNOLOGIES	1,200.63	Toners (6)-Stn 31 BCs/HR/Comm Center
227192	8/25/2021	iPROJECT SOLUTIONS LLC	4,908.75	Electronic Plan Review Table/Side Poles/Brackets-FLSD
227220	9/2/2021	ISINGS CULLIGAN	69.75	Drinking Water Service 8/21-Admin
	9/2/2021	ISINGS CULLIGAN	88.87	Drinking Water Service 8/21-Stn 30
	9/2/2021	ISINGS CULLIGAN	75.10	Drinking Water Service 8/21-Stn 31
	9/2/2021	ISINGS CULLIGAN	45.40	Water Softener Salt 8/11/21-Stn 30
227221	9/2/2021	ISOTROPIC NETWORKS INC	3,600.00	CS131 Satellite & VoIP Phone Service-9/16/2021-9/15/2022
09/09/21-06	9/9/2021	JEFF KATZ ARCHITECTURAL CORPORATION	35,925.00	SR Public Safety Facility-Const Admin/Parking Lot/PV Design
09/09/21-07	9/9/2021	JEFF KATZ ARCHITECTURAL CORPORATION	1,423.88	Station 34 Renovation-Reimbursable Expense
227193	8/25/2021	JEFFREY GRIEPP	250.00	Paramedic Recertification
227194	8/25/2021	JOHN BAHORSKI	250.00	Paramedic Recertification
227222	9/2/2021	KENETREK BOOTS	233.36	Wildland Boots-Marley
09/02/21-07	9/2/2021	KENNETH R CAMPO CPA	15,912.00	Finance Consulting Services-Aug 2021
08/19/21-22	8/19/2021	L N CURTIS AND SONS	58.66	White Reflexite Tetrahedron Sheets (2)-Stevenson
08/19/21-23	8/19/2021	L N CURTIS AND SONS	346.91	Cairns Helmet-Hubbard
08/19/21-24	8/19/2021	L N CURTIS AND SONS	341.48	Cairns Helmet-J.Duggan
08/19/21-25	8/19/2021	L N CURTIS AND SONS	8,531.44	Turnout Coats (5)-Academy
08/19/21-26	8/19/2021	L N CURTIS AND SONS	7,210.13	Turnout Pants (6)-Academy
08/19/21-27	8/19/2021	L N CURTIS AND SONS	484.89	Structure Boots-Parsons
08/19/21-28	8/19/2021	L N CURTIS AND SONS	84,888.08	Turnout Jackets (31)/Pants (31)-Turnout Replacement Schedule
08/19/21-29	8/19/2021	L N CURTIS AND SONS	1,706.29	Turnout Coat-Jim Martin
08/19/21-30	8/19/2021	L N CURTIS AND SONS	38.17	New Truck Squeegee Handle-Unit 557
08/19/21-31	8/19/2021	L N CURTIS AND SONS	765.38	Smoke Fluid-Training
08/19/21-32	8/19/2021	L N CURTIS AND SONS	1,084.24	Uniform Pants/Shirts-Suppression/Stn 37 Volunteer

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 8/12/2021 Through 9/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
08/19/21-33	8/19/2021	L N CURTIS AND SONS	8,915.33	Misc. New Truck Equipment
08/19/21-34	8/19/2021	L N CURTIS AND SONS	2,053.20	Revel Lights Batteries-Pierce Truck
08/25/21-15	8/25/2021	L N CURTIS AND SONS	313.16	Wildland Boots-Romero
08/25/21-16	8/25/2021	L N CURTIS AND SONS	911.98	Uniform Pants (7)-Suppression
08/25/21-17	8/25/2021	L N CURTIS AND SONS	48.07	Hose Straps (2)-Stn 33 Stock
09/02/21-08	9/2/2021	L N CURTIS AND SONS	273.45	Gear Bag-McIntyre/Station Boots-Westere
09/02/21-09	9/2/2021	L N CURTIS AND SONS	325.16	Wildland Pants-Bakalar
09/09/21-08	9/9/2021	L N CURTIS AND SONS	(63.87)	Credit-Wildfire Helmet
	9/9/2021	L N CURTIS AND SONS	115.28	Uniform Pants-Firefighter Reserve
09/09/21-09	9/9/2021	L N CURTIS AND SONS	325.16	Wildland Pants-FLSD
09/09/21-10	9/9/2021	L N CURTIS AND SONS	494.81	Uniform Shirts/Wildland/Structure Gloves-Suppression
09/02/21-10	9/2/2021	LANCE MAPLES	18,765.00	Professional Services-Aug 2021
227247	9/9/2021	LIVERMORE SAW AND MOWER LLC	2,610.70	Cut Off Saws (2)
227223	9/2/2021	LON M PHARES	9,720.00	Professional Services-Aug 2021
227157	8/19/2021	M AND L OVERHEAD DOORS	8,780.91	Replace Slide Gate Operators w/ Battery Back-up (2)-Stn 36
	8/19/2021	M AND L OVERHEAD DOORS	1,602.92	Service/Install Spring Clamp/Spring Tension-Stn 35
227195	8/25/2021	M AND L OVERHEAD DOORS	572.55	Furnished/Programmed Remotes For Liftmaster Receivers-Stn 32
09/09/21-11	9/9/2021	MEGAN OCONNOR	7,167.46	ADPP Payment-September 2021
09/02/21-11	9/2/2021	MICHAEL A SYLVIA	10,402.41	415 Limit Replacement Benefits-9/1/21
227224	9/2/2021	NCTI	10,940.00	EMS Paramedic Program-C.Sand
227158	8/19/2021	NICHOLS CARPET CLEANING INC	1,100.00	Carpet Cleaning/Sanitize/Remove Stains-Stn 31
08/25/21-18	8/25/2021	NOB HILL CLEANERS INC	40.00	Patches on Uniform Shirts (4)-Suppression
227196	8/25/2021	OFFICE DEPOT	289.65	Office Supplies
	8/25/2021	OFFICE DEPOT	372.23	Office/Household Supplies
227225	9/2/2021	OFFICE DEPOT	298.55	Office/Household Supplies
227159	8/19/2021	ORKIN	176.00	Pest Control Service 8/9/21-Stn 36
08/25/21-19	8/25/2021	ORTHOPEDIC OUTFITTERS INC	2,446.88	EMS Supplies-Gloves
08/19/21-35	8/19/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service 7/26/21-Stn 36
08/19/21-36	8/19/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service 7/26/21-Stn 35
08/19/21-37	8/19/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service 7/26/21-Stn 31
08/19/21-38	8/19/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service 7/26/21-Stn 39
08/19/21-39	8/19/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service 7/26/21-Stn 34
08/19/21-40	8/19/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service 7/26/21-Stn 38
08/19/21-41	8/19/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service 7/26/21-Admin
08/19/21-42	8/19/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service 7/26/21-Stn 30
08/19/21-43	8/19/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/27/21-Stn 32
08/19/21-44	8/19/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/26/21-Stn 30
08/19/21-45	8/19/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/26/21-Stn 35
08/19/21-46	8/19/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/26/21-Stn 33
08/19/21-47	8/19/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/26/21-Stn 34
08/19/21-48	8/19/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/26/21-Stn 38

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 8/12/2021 Through 9/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
08/19/21-49	8/19/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/26/21-Stn 31
08/19/21-50	8/19/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/26/21-Stn 36
08/19/21-51	8/19/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service 7/26/21-Stn 33
08/19/21-52	8/19/2021	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service 7/26/21-Admin
08/19/21-53	8/19/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/26/21-Stn 31
08/25/21-20	8/25/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 32
08/25/21-21	8/25/2021	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service-Admin
08/25/21-22	8/25/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30
08/25/21-23	8/25/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 33
08/25/21-24	8/25/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35
08/25/21-25	8/25/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36
08/25/21-26	8/25/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39
08/25/21-27	8/25/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 38
08/25/21-28	8/25/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 34
08/25/21-29	8/25/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 31
08/25/21-30	8/25/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 39
08/25/21-31	8/25/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 36
08/25/21-32	8/25/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 35
08/25/21-33	8/25/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 31
08/25/21-34	8/25/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 34
08/25/21-35	8/25/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 30
08/25/21-36	8/25/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Admin
08/25/21-37	8/25/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 38
09/09/21-12	9/9/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service-Stn 32
09/09/21-13	9/9/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 32
09/09/21-14	9/9/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30
09/09/21-15	9/9/2021	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service-Admin
09/09/21-16	9/9/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35
09/09/21-17	9/9/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 33
09/09/21-18	9/9/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 34
09/09/21-19	9/9/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 38
09/09/21-20	9/9/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 31
09/09/21-21	9/9/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36
09/09/21-22	9/9/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39
SC 07/21-12	8/12/2021	OTTERBOX	1,695.85	iPad Ruggedized Cases (12)-Ambulance
09/02/21-12	9/2/2021	P AND A ADMINISTRATIVE SERVICES INC	256.00	COBRA Outbreak Notice Fees
09/02/21-13	9/2/2021	P AND A ADMINISTRATIVE SERVICES INC	143.00	COBRA ARPA Notice Fees
09/02/21-14	9/2/2021	P AND A ADMINISTRATIVE SERVICES INC	265.69	COBRA ARPA Fees-4/2021-6/2021
227160	8/19/2021	PG&E	37,890.08	Gas/Electric Service-7/21
227197	8/25/2021	PG&E	1,898.02	Gas/Electric Service 7/13/21-8/11/21-Stn 36
227198	8/25/2021	PG&E	1,689.59	Gas/Electric Service 7/7/21-8/5/21-Stn 32

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 8/12/2021 Through 9/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
08/25/21-38	8/25/2021	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fees-6/21
08/19/21-54	8/19/2021	RAHUL MAHARAJ	3,250.00	EMDQ/EFdq Review/MDRC/FDRC Meeting (65.0 hours)-7/21
08/19/21-55	8/19/2021	RAMOS OIL INC.	1,138.55	Unleaded/Diesel Fuel 8/10/21-Stn 31
08/19/21-56	8/19/2021	RAMOS OIL INC.	818.09	Diesel Fuel 8/10/21-Stn 35
08/19/21-57	8/19/2021	RAMOS OIL INC.	4,431.63	Unleaded Fuel 8/10/21-Stn 38
08/25/21-39	8/25/2021	RAMOS OIL INC.	1,128.83	Unleaded/Diesel Fuel-Stn 31
08/25/21-40	8/25/2021	RAMOS OIL INC.	2,359.81	Diesel Fuel-Stn 32
08/25/21-41	8/25/2021	RAMOS OIL INC.	786.61	Diesel Fuel-Stn 33
08/25/21-42	8/25/2021	RAMOS OIL INC.	2,709.94	Unleaded/Diesel Fuel-Stn 34
08/25/21-43	8/25/2021	RAMOS OIL INC.	715.82	Diesel Fuel-Stn 35
08/25/21-44	8/25/2021	RAMOS OIL INC.	1,263.98	Unleaded/Diesel Fuel-Stn 36
08/25/21-45	8/25/2021	RAMOS OIL INC.	5,139.40	Unleaded/Diesel Fuel-Stn 38
09/02/21-15	9/2/2021	RAMOS OIL INC.	579.10	Engine Oil-Stn 36
09/02/21-16	9/2/2021	RAMOS OIL INC.	5,458.22	Unleaded/Diesel Fuel-Stn 38
09/02/21-17	9/2/2021	RAMOS OIL INC.	957.41	Diesel Fuel-Stn 39
09/09/21-23	9/9/2021	RAMOS OIL INC.	1,461.78	Unleaded/Diesel Fuel-Stn 31
09/09/21-24	9/9/2021	RAMOS OIL INC.	2,225.45	Unleaded/Diesel Fuel-Stn 34
09/09/21-25	9/9/2021	RAMOS OIL INC.	594.59	Diesel Fuel-Stn 35
09/09/21-26	9/9/2021	RAMOS OIL INC.	554.95	Diesel Fuel-Stn 36
09/09/21-27	9/9/2021	RAMOS OIL INC.	4,131.77	Unleaded/Diesel Fuel-Stn 38
227199	8/25/2021	REBECCA GILMAN	121.06	Uniform Pants
09/02/21-18	9/2/2021	RICHARD PROBERT	10,051.44	415 Limit Replacement Benefits-9/1/21
227161	8/19/2021	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
227200	8/25/2021	SHAW HR CONSULTING	52.50	Workers' Comp Consulting-7/21
08/19/21-58	8/19/2021	SHIELDS HARPER AND COMPANY INC	1,735.00	Replaced FSC-3000 Main Board-Stn 39
227162	8/19/2021	SHRED IT USA LLC	322.86	Documents Shredding Service 7/21-Admin/Stn 31
227226	9/2/2021	SILKE COMMUNICATIONS INC	10,450.00	Zetron Fire Station Alerting-7/15/2021-7/14/2022
227201	8/25/2021	SMILE BUSINESS PRODUCTS INC	135.69	Copier Service/Maintenance 8/21-Training Office
227227	9/2/2021	STATE FIRE TRAINING	100.00	Fire Inspector 1 Task Book Certification-S.Caughey
227163	8/19/2021	STONERIDGE CHRYSLER JEEP DODGE	1,187.41	Replace Front Brake Pads/Rotors-Unit 611
227248	9/9/2021	THE HARTFORD	3,041.06	Life/AD&D Insurance-9/21
227202	8/25/2021	THE HOME DEPOT PRO	3,615.04	Household Supplies-Stn 33 Stock
227228	9/2/2021	TRI VALLEY TIRE INC	1,065.52	Service Call/New Tire (1)-Unit 552
	9/2/2021	TRI VALLEY TIRE INC	778.09	Service Call/New Tire (1)-Unit 603
	9/2/2021	TRI VALLEY TIRE INC	581.63	Service Call/New Tire (1)-Unit 713
	9/2/2021	TRI VALLEY TIRE INC	1,073.48	Service Call/New Tires (2)-Unit 710
	9/2/2021	TRI VALLEY TIRE INC	3,043.49	Service Call/New Tires (4)-Unit 552
	9/2/2021	TRI VALLEY TIRE INC	2,843.03	Service Call/New Tires (4)-Unit 556
227164	8/19/2021	UNITED PARCEL SERVICE	55.86	Delivery Charges-8/7/21
227229	9/2/2021	UNITED PARCEL SERVICE	60.35	Delivery Charges-8/28/21
AC 07/21	8/12/2021	US BANK	131.98	Kitchen Supplies-Stn 35

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 8/12/2021 Through 9/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
AP 07/21-1	8/12/2021	US BANK	94.20	Academy Graduation Supplies
AP 07/21-2	8/12/2021	US BANK	223.59	Truck Training Lunch-6/24-6/25/21
AP 07/21-3	8/12/2021	US BANK	207.90	Academy Books
AP 07/21-4	8/12/2021	US BANK	52.99	Creative Cloud Monthly Subscription Fee
BW 07/21	8/12/2021	US BANK	82.18	Apparatus Supplies
CJ 07/21-1	8/12/2021	US BANK	220.00	FasTrak Accounts Replenishment
CJ 07/21-2	8/12/2021	US BANK	172.45	Lodging Deposit-Navigator Conference-Selover
CJ 07/21-3	8/12/2021	US BANK	160.36	Lodging-Mechanic
CJ 07/21-4	8/12/2021	US BANK	246.90	Food-Retirement Party
CJ 07/21-5	8/12/2021	US BANK	297.00	Bluebeam Standard Annual Maintenance Renewal
CJ 07/21-6	8/12/2021	US BANK	307.00	Coffee Supplies-Admin/Dispatch
CP 07/21	8/12/2021	US BANK	427.78	Portable Bathroom Rental-Academy 2020/1
DA 07/21-1	8/12/2021	US BANK	140.00	Car Wash Prepaid Tickets
DA 07/21-10	8/12/2021	US BANK	130.00	Drug Screen/Background-PM Scholarship Program-Sand
DA 07/21-11	8/12/2021	US BANK	105.62	Engine Hose
DA 07/21-12	8/12/2021	US BANK	174.00	Uniforms-PM Scholarship Program-Sand
DA 07/21-2	8/12/2021	US BANK	177.29	Face Masks-COVID 19
DA 07/21-3	8/12/2021	US BANK	140.82	Oil/Filter Change
DA 07/21-4	8/12/2021	US BANK	27.64	Overnight Shipping Fee
DA 07/21-5	8/12/2021	US BANK	44.52	Water-Academy Graduation
DA 07/21-6	8/12/2021	US BANK	139.98	Lunch-Train The Trainer Class
DA 07/21-7	8/12/2021	US BANK	55.88	HazMat Waste Disposal
DA 07/21-8	8/12/2021	US BANK	147.80	Equipment Wipes-COVID 19
DA 07/21-9	8/12/2021	US BANK	1,265.48	Textbooks-PM Scholarship Program-Sand
DBA 07/21...	8/12/2021	US BANK	33.85	Station Locker Nameplates-New Employees
DBA 07/21...	8/12/2021	US BANK	5.43	Glucometer Replacement Battery-E31
DBA 07/21...	8/12/2021	US BANK	49.95	Showerhead/Bathroom Mat-Stn 38
DBE 07/21-1	8/12/2021	US BANK	55.00	Constant Contact-CERT Database
DBE 07/21-2	8/12/2021	US BANK	14.99	Zoom Meeting Monthly Fee
DG 07/21	8/12/2021	US BANK	194.66	Battery Operated Blower
DH 07/21	8/12/2021	US BANK	125.00	Disability Retirement/Accomodation/W/C Webinar-Hatfield
DMC 07/21	8/12/2021	US BANK	42.85	Oil Change-Unit 350
DP 07/21 S...	8/12/2021	US BANK	5,539.39	CalCard Stmt 7/22/21-D.Pangelinan
EF 07/21	8/12/2021	US BANK	126.17	Lunch-RIC Training
FD 07/21	8/12/2021	US BANK	450.00	CA Fire Chiefs Association 2021 Annual Conf Reg Fee-Drayton
IM 07/21	8/12/2021	US BANK	133.32	Household Supplies-Stn 39
JA 07/21	8/12/2021	US BANK	439.95	Command Bags (4)
JD 07/21	8/12/2021	US BANK	122.00	Biennial EMT Recertification Fee-Duggan
JS 07/21-1	8/12/2021	US BANK	725.00	Navigator Conference Registration Fee-Selover
JS 07/21-2	8/12/2021	US BANK	878.54	Lodging/Ground Transportation-Navigator Conference-Selover
KB 07/21-1	8/12/2021	US BANK	54.36	Refrigerator Water Filter-Stn 32

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 8/12/2021 Through 9/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
KB 07/21-2	8/12/2021	US BANK	249.80	Janitorial Supplies-Stn 32
LB 07/21-1	8/12/2021	US BANK	2.99	iCloud 200GB Storage Plan-Begin
LB 07/21-2	8/12/2021	US BANK	2.99	CalCard Stmt 7/22/21-L.Begin
LB 07/21-3	8/12/2021	US BANK	45.95	PHTLS Instructor Course
LB 07/21-4	8/12/2021	US BANK	102.80	PPE Surgical Masks-COVID 19
LB 07/21-6	8/12/2021	US BANK	465.00	Heartcode BLS
LN 07/21-1	8/12/2021	US BANK	13.02	Office Supplies-HR
LN 07/21-2	8/12/2021	US BANK	225.00	San Ramon State Of The City Address Attending Fee (5)
ML 07/21-1	8/12/2021	US BANK	207.96	Airfare-Navigator Conference-Director Lee
ML 07/21-2	8/12/2021	US BANK	53.17	Ground Transportation-Navigator Conference-Director Lee
ML 07/21-3	8/12/2021	US BANK	266.44	Lodging-Navigator Conference-Director Lee
MS 07/21-1	8/12/2021	US BANK	43.65	Ground Transportation-Navigator Conference-Director Stamey
MS 07/21-2	8/12/2021	US BANK	104.04	Meals-Navigator Conference-Director Stamey
MS 07/21-3	8/12/2021	US BANK	455.79	Lodging-Navigator Conference-Director Stamey
PM 07/21	8/12/2021	US BANK	237.95	Airfare-Navigator Conference-Chief Meyer
RB 07/21 ...	8/12/2021	US BANK	2,095.42	CalCard Stmt 7/22/21-R.Bock-Willmes
RM 07/21	8/12/2021	US BANK	450.00	CA Conference Arson Investigators September Trg-Marley
SC 07/21-1	8/12/2021	US BANK	75.20	Snagit Annual Software Maintenance (10)
SC 07/21-10	8/12/2021	US BANK	440.00	Registration Fee-APCO Conference-Duncan
SC 07/21-11	8/12/2021	US BANK	364.00	Airfare-APCO Conference-Duncan
SC 07/21-2	8/12/2021	US BANK	700.00	ArcGIS Online Service Credits
SC 07/21-3	8/12/2021	US BANK	0.99	iCloud 50GB Storage Plan-Call
SC 07/21-4	8/12/2021	US BANK	424.11	GoPro Camera-Social Media
SC 07/21-5	8/12/2021	US BANK	299.99	Apple Final Cut Pro Software-Social Media
SC 07/21-6	8/12/2021	US BANK	49.99	Apple Motion Software-Social Media
SC 07/21-7	8/12/2021	US BANK	527.44	Yubico Security Keys (9)-IT Staff
SC 07/21-8	8/12/2021	US BANK	163.11	Computer UPS (1)-Stn 34
SC 07/21-9	8/12/2021	US BANK	125.00	APCO Membership-Duncan
SO 07/21	8/12/2021	US BANK	33.15	Ice Machine Sanitizer Liquid-Stn 31
SS 07/21-1	8/12/2021	US BANK	460.37	Tote Employee Giveaway
SS 07/21-2	8/12/2021	US BANK	577.75	Antimicrobial Opener/Light Employee Giveaway
ST 07/21-1	8/12/2021	US BANK	8.55	Office Supplies-HR
ST 07/21-2	8/12/2021	US BANK	212.23	Lunch-Panel BC Chief's Interview
ST 07/21-3	8/12/2021	US BANK	76.00	Harrasment Prevention On-Demand Trg-Non Supervisory (4)
ST 07/21-4	8/12/2021	US BANK	100.00	ID Cards
Trvl-1 07/2...	8/12/2021	US BANK	92.76	Food Supplies
Trvl-1 07/2...	8/12/2021	US BANK	183.27	Food Supplies-Recruitment
TT 07/21-1	8/12/2021	US BANK	569.45	Sports Drink/Electrolite Replacement-Stn 33 Stock
TT 07/21-2	8/12/2021	US BANK	1,539.82	Station 33 Rounds Supplies
TW 07/21 ...	8/12/2021	US BANK	1,156.14	CalCard Stmt 7/22/21-T.Word
227165	8/19/2021	US BANK EQUIPMENT FINANCE	1,365.75	Ricoh Copiers Lease (2) 8/1/21-9/1/21 Admin

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 8/12/2021 Through 9/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
227203	8/25/2021	US SAFETY AND SUPPLY COMPANY	1,380.19	EMS Masks-COVID 19
227166	8/19/2021	VERIZON WIRELESS	4,076.96	Cell Phone Charges/iPhoneBook Apps 7/4/21-8/3/21
227249	9/9/2021	VICKIE CALLAHAN	168.73	Shirts-BOD/Polo Shirts-EMS
227204	8/25/2021	VISION SERVICE PLAN	10,460.79	Vision Insurance-9/21
09/02/21-19	9/2/2021	WATTCO EQUIPMENT INC.	1,816.06	Docking Station Mounting Hardware-Unit 361
09/02/21-20	9/2/2021	WATTCO EQUIPMENT INC.	1,222.03	Docking Station Mounting Hardware-Unit 361
09/02/21-21	9/2/2021	WATTCO EQUIPMENT INC.	250.00	A/C Dip Switch Trigger Setting-Stn 33 Reserve Ambulance
227205	8/25/2021	WITMER PUBLIC SAFETY GROUP INC	618.74	Station Boots (2)-Bannister/Stevenson
09/02/21-22	9/2/2021	WITTMAN ENTERPRISES LLC	21,128.46	Ambulance Collection Fees-7/21
227230	9/2/2021	YADIRA MAGALI MARTINEZ DE LA CRUZ	2,600.00	Cleaning Service-Admin 8/21
227206	8/25/2021	ZEPHYR INDUSTRIES INC	1,232.35	Brackets-New Truck
227167	8/19/2021	ZOLL	9,053.69	CCC PCR Annual Maintenance/Licensing-7/1/21-6/30/22
	8/19/2021	ZOLL	<u>(7,813.46)</u>	Credit-CCC PCR Annual Maintenance/Licensing-7/1/21-6/30/22
Report Total			<u><u>2,697,543.66</u></u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING (Teleconference)  
AUGUST 25, 2021 MINUTES**

**Board of Directors Regular Board Meeting**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** Teleconference.

**Board Members Present:** President Stamey, Vice President Crean, Directors Parker, Lee and Gallinatti.

**Board Member Absent:** None.

**1. CALL TO ORDER**

President Stamey called the meeting to order at 1:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

District Staff led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

President Stamey declared a quorum of the Board was present; and there were no changes to the Agenda.

**4. PUBLIC COMMENT**

No Public Comment.

**5. CONSENT CALENDAR**

Motion by Director Parker to approve Consent Calendar Items 5.1 through 5.10; seconded by Director Lee. Motion carried unanimously by roll call vote.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 COVID-19/Health Order Update.

EMS Coordinator Laura Begin RN presented updated information about COVID-19, the Delta variant, COVID-19 vaccinations, infections, and hospitalizations within the District, and public health orders. Ms. Begin described surveillance testing as preventative measures to monitor (especially non-vaccinated) staff in responding to Director Parker's inquiry about surveillance testing. Chief Meyer said the District is following health orders and balancing District resources in answering Director's Lee question about surveillance for vaccinated employees. President Stamey appreciates the District's diligence with COVID-19.

On behalf of the Board, President Stamey congratulated new Battalion Chiefs Mohun, Falkenstrom and Parsons and appreciates their contributions.



**7. OLD BUSINESS**

None.

**8. NEW BUSINESS**

- 8.1 Authorize staff to enter into contracts with Kaizen Infosource, LLC and ECS Imaging, Inc. to develop a Records Management and Retention System in the amount of \$98,008.

District Counsel Sakai presented the staff report for the development of a District-wide Records Management and Retention System (“RMS. Ms. Sakai answered several Board questions related to the workflow for the RMS and the system software and folder structure.

Motion by Director Lee to authorize staff to enter into contracts with Kaizen Infosource, LLC and ECS Imaging, Inc. to develop a Records Management and Retention System in the amount of \$98,008; seconded by Director Gallinatti. Motion carried unanimously by roll call vote.

- 8.2 Authorize staff to enter into contract with Full Tilt Strategies LLC for mental health training for the Public Safety for Mental Health Initiative in the amount of \$75,000.

Chief Meyer reiterated the need for the Public Safety for Mental Health Initiative to support mental health, non-violent, non-criminal calls. Presentation by Full Tilt Strategies Mental Health Trainer Preston Looper for the Mental Health Frontline Integrated Response Safety Training (F.I.R.S.T). Mr. Looper replied there are common core components about psychotherapy in response to Director Lee’s inquiry about assessing psychotherapy in the training. Chief Meyer further stated training adjustments will be made, noting the District is on the front-end of this type of program, in response to President Stamey’s concern for the program incorporating new techniques explored and validated in the futures. Vice President Crean supports the District’s decision to bring in Mr. Looper and the District will make adjustments as needed.

Motion by Director Gallinatti to authorize staff to enter into contract with Full Tilt Strategies LLC for mental health training for the Public Safety for Mental Health Initiative in the amount of \$75,000; seconded by Vice President Crean. Motion carried unanimously by roll call vote.

- 8.3 Authorize staff to enter into contract with *idtPlans* to Implement a new Plan Review Records Management System.

Deputy Chief Drayton presented the staff report for the implementation of a new Plan Review Records Management System. In response to Board questions, Deputy Chief Drayton stated the system will be login accessible to other agencies, and confirmed applicant login system accessibility to review status, comments and scheduling of inspections.

Motion by Director Parker to staff to enter into contract with *idtPlans* to Implement a new Plan Review Records Management System; seconded by Director Gallinatti. Motion carried unanimously by roll call vote.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

There were several letters of appreciation and support from members of the community.

**10. MONTHLY ACTIVITY REPORTS**

10.1 Operations and Training Division-Deputy Chief Jim Selover  
Operations and Training Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for June and July 2021, including updates regarding Firefighter Recruit Academy, State Fire Marshal Driver Operator 1A training, Radio Communications training, and Pierce Truck training.

10.2 EMS Division – Deputy Chief Jim Selover  
EMS Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for June and July 2021, including updates regarding COVID-19 activities, including updates to District COVID-19 policies.

10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton  
Training Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for June and July 2021, including updates regarding plan review, completed inspections, compliance inspection goals, and the Community Emergency Response (CERT) Team.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton  
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for June and July 2021, including updates regarding the new truck, meeting with Vallejo Fire Extinguisher Service regarding surplus extinguishers, and Station 34 bid documents submitted to the City of San Ramon for plan review.

10.5 Communications and Technology Division – Director of Emergency Communications,  
Denise Pangelinan  
Communications and Technology Report of monthly activities.

Director of Emergency Communications Pangelinan provided the monthly activities report for June and July 2021, including CAD and Mobile Servers migration, High Fire Hazard Severity Zones to CAL FIRE, rebranding and standardizing of social media accounts, Emergency Fire Dispatch Training (EFD), First Watch IAED Analytics Reporting, San Ramon Citizen Academy Presentation, CCC SWAT/Tactical Dispatchers.

10.6 Human Resources Division – District Counsel, Stephanie E. Sakai  
Human Resources Report of monthly activities.

District Counsel Sakai provided the monthly activities report for June and July 2021, including updates regarding Internal Recruit Training, Engineers, Firefighter Paramedic, Firefighter Reserve Volunteer, Captain, and Battalion Chief recruitments, Self-Attest for COVID-19 Vaccination for Cal/OSHA compliance, 457b Deferred Compensation Plan reviews, Records Retention and Management System.

10.7 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.

Financial Consultant Campo provided the monthly activities report for June and July 2021, including updates regarding monthly financial statements, Contra Costa County Employees' Retirement Association prepayment of employer contributions, and CalOES 2021 Salary Survey and Administrative Rate for Strike Team deployment reimbursements. Controller Hatfield presented the monthly Power Point presentation including CERBT Account Summary, balance sheets and General Fund Revenue and Expenditures, COVID-19 Expenditures and FEMA reimbursements, Overtime Analysis, and Ambulance Revenue and Transports.

10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

Chief Meyer provided his monthly report for June and July 2021, including the Tassajara project, Public Safety Building, Communications Center, Training Center and EOC, first Battalion Chief Academy (which included current Battalion Chiefs), Consultant Liz Gresham and staff's work on District's Lexipol Policies and Procedures, mental health psychological component added to Wellness Fitness Exams, safe and proper training at Stations. Director Lee applauds the BC Training Academy and supports future trainings.

**11. GOOD OF THE ORDER**

11.1 Comments by Board of Directors.

No Board Comments.

**12. UPCOMING CALENDAR OF EVENTS**

12.1 Next Regular Board Meeting, September 22, 2021 at 1:00 p.m.

Chief Meyer prefers in-person meetings but will have a better idea two weeks prior to the meeting if the meeting will be in-person. President Stamey reminded all to remain flexible and wait to see County recommendations.

12.2 Upcoming 2021 CERT PAC Meeting, November 12<sup>th</sup> at 9:00 a.m.

The Board took a recess at 3:03p.m. and entered Closed Session at 3:15 p.m.

**13. CLOSED SESSION**

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 6 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.4 REORGANIZATION UPDATE  
Pursuant to California Government Code Section 54957(b)(1).

**14. RETURN TO OPEN SESSION**

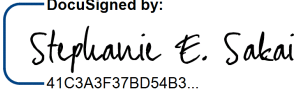
The Board returned to Open Session at 4:18 p.m.


**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

President Stamey announced there was no reportable Board action from Closed Session.

**16. ADJOURNMENT**

The regular meeting concluded at 4:19 p.m.

Prepared by:   
Stephanie E. Sakai  
District Clerk

Approved by:   
Matt Stamey  
Board President

**San Ramon Valley Fire Protection District  
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **August-21**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	590.00	8.55	-	598.55	0.01%
Fire Chief	2	38,007.84	545.95	22,748.36	61,302.15	1.23%
Human Resources	3	37,855.71	508.87	6,441.37	44,805.95	0.90%
Finance	3	35,903.60	510.99	11,959.78	48,374.37	0.97%
Fire Life & Safety	5	61,612.92	883.57	25,955.56	88,452.05	1.78%
Technology	2	35,154.11	501.57	7,441.61	43,097.29	0.87%
Communication Center	15	247,219.33	3,546.64	60,904.55	311,670.52	6.26%
Facilities	0	17,957.68	260.38	-	18,218.06	0.37%
Fire Suppression	130	2,880,548.75	40,151.32	1,297,623.12	4,218,323.19	84.77%
Fleet	1	10,273.75	61.88	3,332.75	13,668.38	0.27%
Training	2	29,175.11	768.22	18,189.91	48,133.24	0.97%
EMS	2	32,689.00	472.91	13,718.09	46,880.00	0.94%
Rescue		13,992.22	-	8,164.47	22,156.69	0.45%
HazMat		6,343.06	-	4,175.00	10,518.06	0.21%
<b>TOTALS</b>	<b>170</b>	<b>3,447,323.08</b>	<b>48,220.85</b>	<b>1,480,654.57</b>	<b>4,976,198.50</b>	<b>100.00%</b>



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: 9/22/2021

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications  
Steve Call, Technology Systems Manager

Subject: Authorization for Payment to Central Square - Installation/Configuration Services

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## **Background**

In February, the Board authorized staff to enter into a contract with Central Square for the installation and configuration of Microsoft SQL Server Always On in an amount not to exceed \$33,120.00.

Central Square completed the work necessary to ensure the District Computer-Aided Dispatch (CAD) System operates utilizing redundant production servers and databases. Staff now requests authorization to pay Central Square for the work performed.

## **Recommended Board Action**

Authorize staff to make a payment to Central Square in an amount not to exceed \$33,120.00



**SPECIAL ANNOUNCEMENTS/  
PRESENTATIONS/  
GENERAL BUSINESS**



**OLD BUSINESS**





**NEW BUSINESS**

The logo of the Ramon Valley Fire Department is a Maltese cross. The top arm contains the word "RAMON" and the right arm contains "VALLEY". The bottom arm contains the word "FIRE". In the center of the cross is a yellow fire bell, a fire hose nozzle, and a fire axe. A banner at the bottom of the cross reads "Est. 1912".

**CORRESPONDENCE FOR  
POSSIBLE BOARD ACTION  
AND/OR REVIEW**

## TUSCANY OF DANVILLE HOMEOWNERS' ASSOCIATION

Homeowner Association Services  
2266 Camino Ramon  
San Ramon, CA 94583  
925-830-4848/FAX 830-0252  
Email: ritter@hoaservices.net

August 12, 2021

Chief Paige Meyer, San Ramon Valley Fire District  
Deputy Chief Frank Drayton, San Ramon Valley Fire District

Dear Chiefs:

I'm writing you to commend your department's Emergency Operations Coordinator, Ron Marley for his assistance to the community of Hidden Valley/Tuscany of Danville during the last two months.

Since our community of 216 single family homes is bordered on three sides by sloping hills of open grassland and large old oak trees, our homeowners have expressed a need for information on fire prevention and wild fire safety.

Our initial interaction with EOC Marley came after our Board of Directors made a request to your department for a Zoom presentation on Wildland Fire Safety. We were referred to Ron, and when contacted, he explained his position in the Fire Department and quickly agreed to provide an hour-long presentation on June 14th 2021 with a concluding question and answer period.

We were very pleased that we had our largest turnout of homeowners for Ron's on-line presentation. Our homeowners appreciated Ron's extensive history in fire service, and in particular, his personal experience with several recent larger California fires.

His knowledge in fire prevention methods for residential communities and his up-to-date knowledge of legal issues were especially informative. When he completed his talk, as promised, he took time to answer every question posed by our homeowners. His presentation resulted in high praise from our neighbors.

Our Board of Directors was so impressed with Ron's knowledge and outgoing personality that we ask him to help the HOA Board with a Community-wide Wildland Fire Hazard Inspection a month later on July 14th 2021. During this walk, several points of concern were identified, and we have already begun corrective action.

Another benefit we got from our association with Ron was his recommendation for us to become a FIREWISE Community through the National Fire Prevention Association. Our Board has looked into this program, and we anticipate making an application to join the two-year certification process later this year as part of the efforts of our Safety and Security Committee. The Board of Directors is expected to approve this proposal at our September 2021 meeting.

In closing, I would add one personal observation about EOC Marley. Having worked thirty-nine years at the executive level in law enforcement and public safety in both Alameda County and Contra Costa County, I have had the opportunity to work with many outstanding police and fire officials. EOC Marley exemplifies the finest attributes of these officials. He is a pleasure to work with.

Sincerely,



Mr. Al Guzman

Board Member of the Hidden Valley/Tuscany Homeowners Association  
Chair of the HOA Safety and Security Committee.

**From:** mark neveau  
**Sent:** Friday, September 3, 2021 9:16 AM  
**To:** Stephanie Caughey <[scaughey@srvfire.ca.gov](mailto:scaughey@srvfire.ca.gov)>  
**Cc:** Paige Meyer <[pmeyer@srvfire.ca.gov](mailto:pmeyer@srvfire.ca.gov)>  
**Subject:** FW: 2377 Royal Oaks, Alamo

Stephanie:

The below e mail thread is from the Pres of Round Hill HOA. It speaks to your great work in abating this hazard. You accomplished something we as an HOA have been unable to get rectified. Thank you!!

**From:** Mark Cordone  
**Sent:** Friday, September 3, 2021 9:11 AM  
**To:** Mark Neveau  
**Cc:** Mark Cordone  
**Subject:** Fwd: 2377 Royal Oaks, Alamo

Stephanie is on the ball. Thanks for introducing her to our neighborhood

Mark Cordone



**OPERATIONS AND TRAINING**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** September 22, 2021  
**To:** Board of Directors  
**From:** James Selover, Deputy Chief  
**Subject:** Operations and Training – Activities Report for August 2021

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## Activities

- Completed Battalion Chief Academy
- Completed Battalion Chief Task Book Revision
- Completed First Responder Awareness Hazardous Materials Class
- Finalized Calendar for In-Service Mental Health Training
- Updated Company Performance Standards
- Updated Response by Call Type Policy

## Meetings

08/02/21- COVID Situation Status Briefing  
08/04/21- Single Role Meeting  
08/05/21- Captain Interviews  
08/05/21- Station 37 Training Workgroup  
08/10/21- Captain Interviews  
08/10/21- Agenda Review  
08/11/21- EMS Committee Meeting  
08/11/21- Firefighter Paramedic Interviews  
08/16/21- COVID Situation Status Briefing  
08/16/21- Zone Haven Meeting  
08/18/21- Firefighter Paramedic Interviews  
08/19/21- Station 37 Training Workgroup  
08/23/21- Firefighter Paramedic Interviews  
08/24/21- Lexipol Meeting  
08/25/21- County Operations Meeting  
08/26/21- EMS/LEMSA Meeting



# Standards of Cover Policy Compliance Report

## August 1, 2021 - August 31, 2021

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 290)			Suburban (Count = 132)			Rural (Count = 5)			Wilderness (Count = 4)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>First Unit Response</b>	7:00	7:26	7:32	8:00	8:30	8:11	15:00	14:24	13:35	45:00	34:06	31:31
		93%	94%		94%	98%		100%	100%		100%	100%

	SOC Goal 4											
	Urban (Count = 1)			Suburban (Count = 0)			Rural (Count = 1)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>ERF Fire Response</b>	13:00	9:36	16:09	14:00	0:00	12:29	21:00	17:37	17:37	45:00	0:00	0:00
		100%	71%		0%	100%		100%	100%		0%	0%

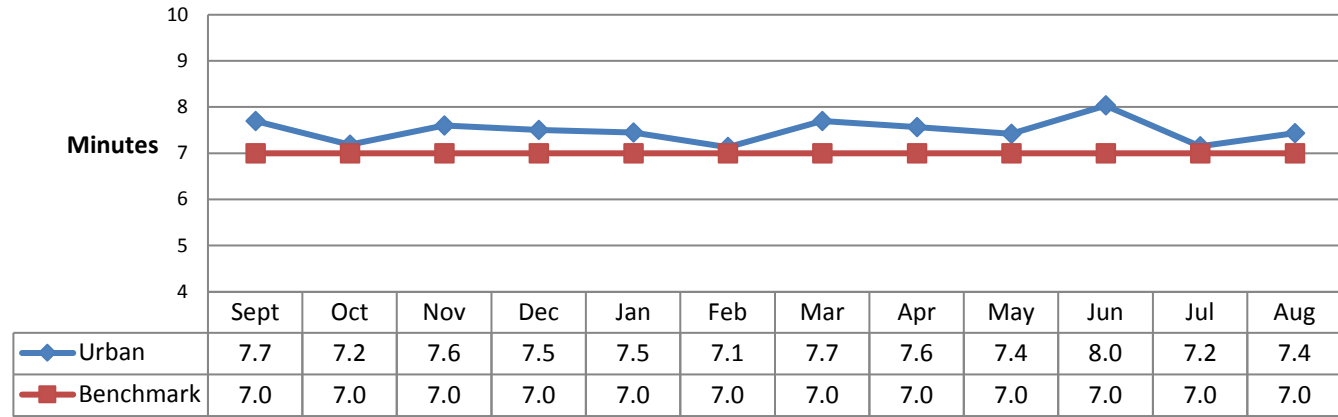
	SOC Goal 8											
	Urban (Count = 146)			Suburban (Count = 71)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>ERF Medical Response</b>	9:00	10:48	9:52	10:00	10:54	10:08	21:00	0:00	18:53	45:00	0:00	30:20
		80%	92%		84%	99%		0%	100%		0%	100%

	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	1:04	1:02	1:00	1:42	1:40	2:00	1:42	1:50
		98%	99%		84%	87%		100%	100%

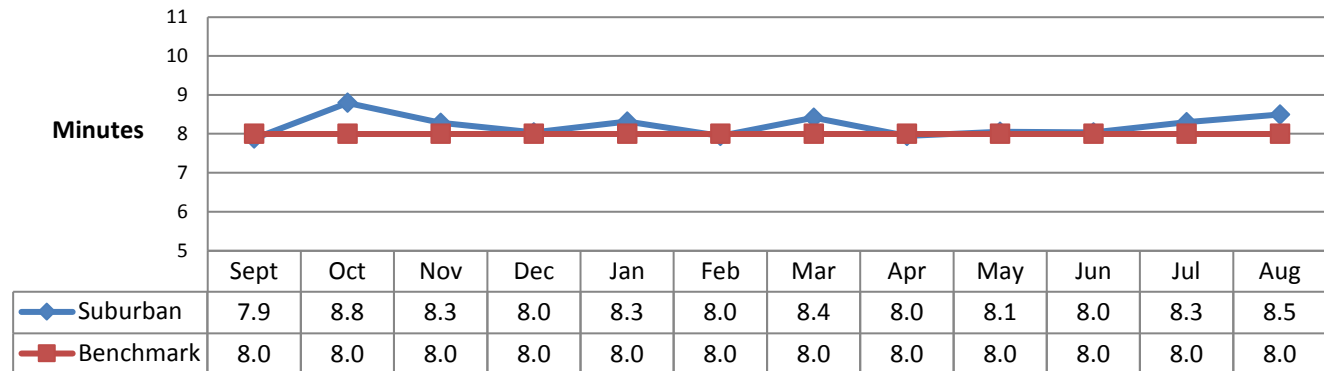


## First Unit Response

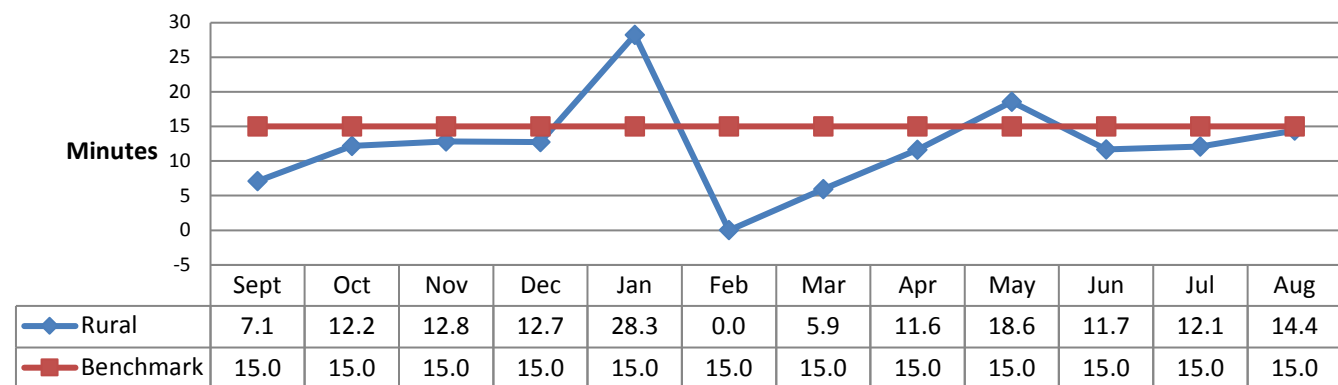
### Urban



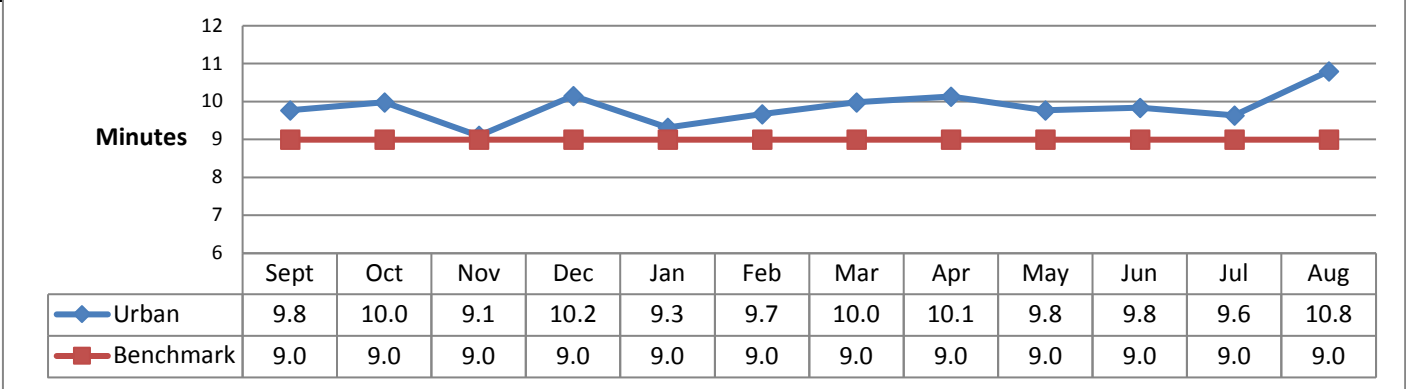
### Suburban



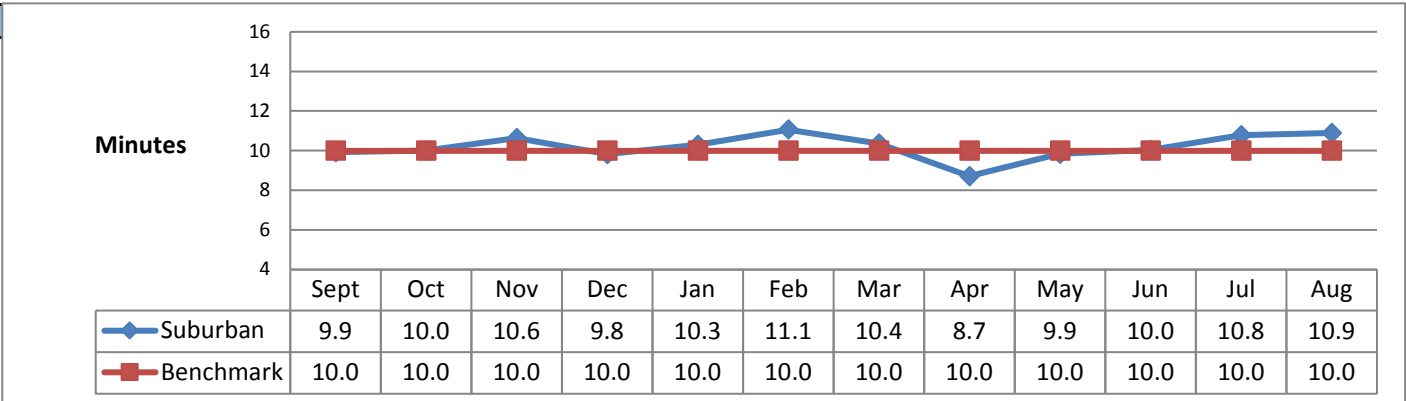
### Rural



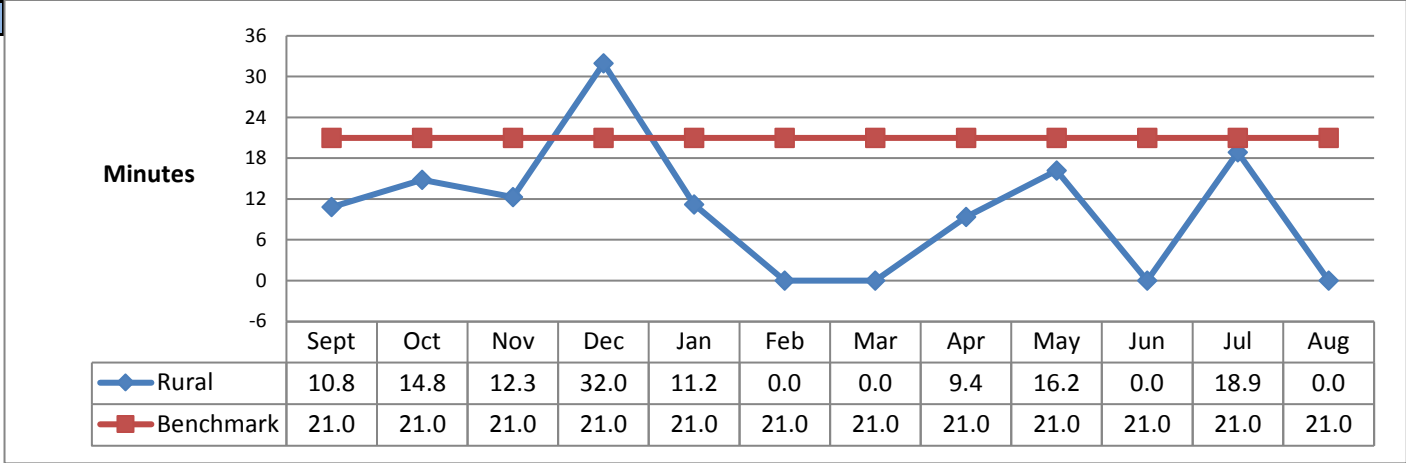
**ERF Medical**  
**Urban**



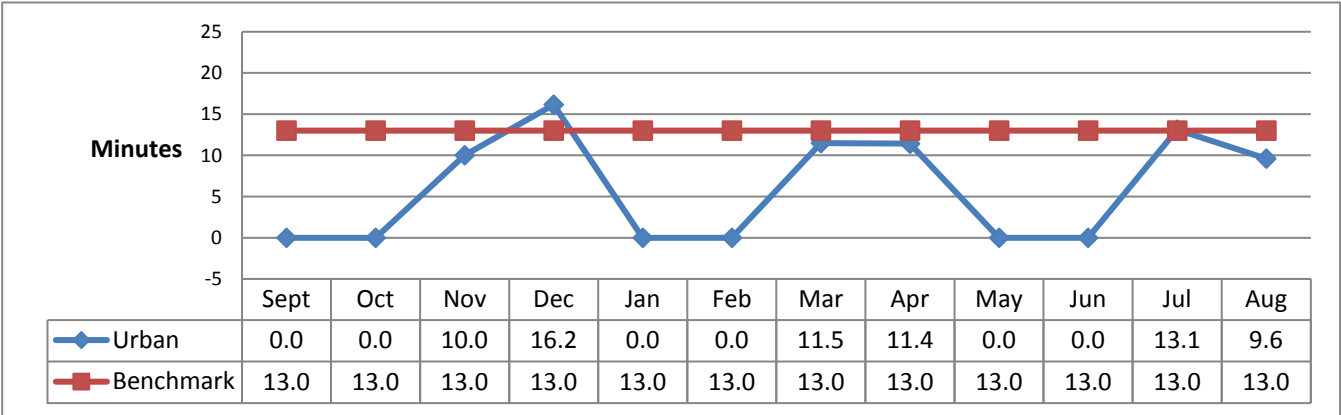
**Suburban**



**Rural**



**ERF Fire Response Urban**



**Goal 1**

*Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile*

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

**Goal 2**

*Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile*

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

**Goal 3**

*Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile*

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

#### **Goal 4**

##### *Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile*

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

#### **Goal 5**

##### *Hazardous Materials Response*

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

#### **Goal 6**

##### *Technical Rescue*

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

#### **Goal 7**

##### *Call processing and turnout times*

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

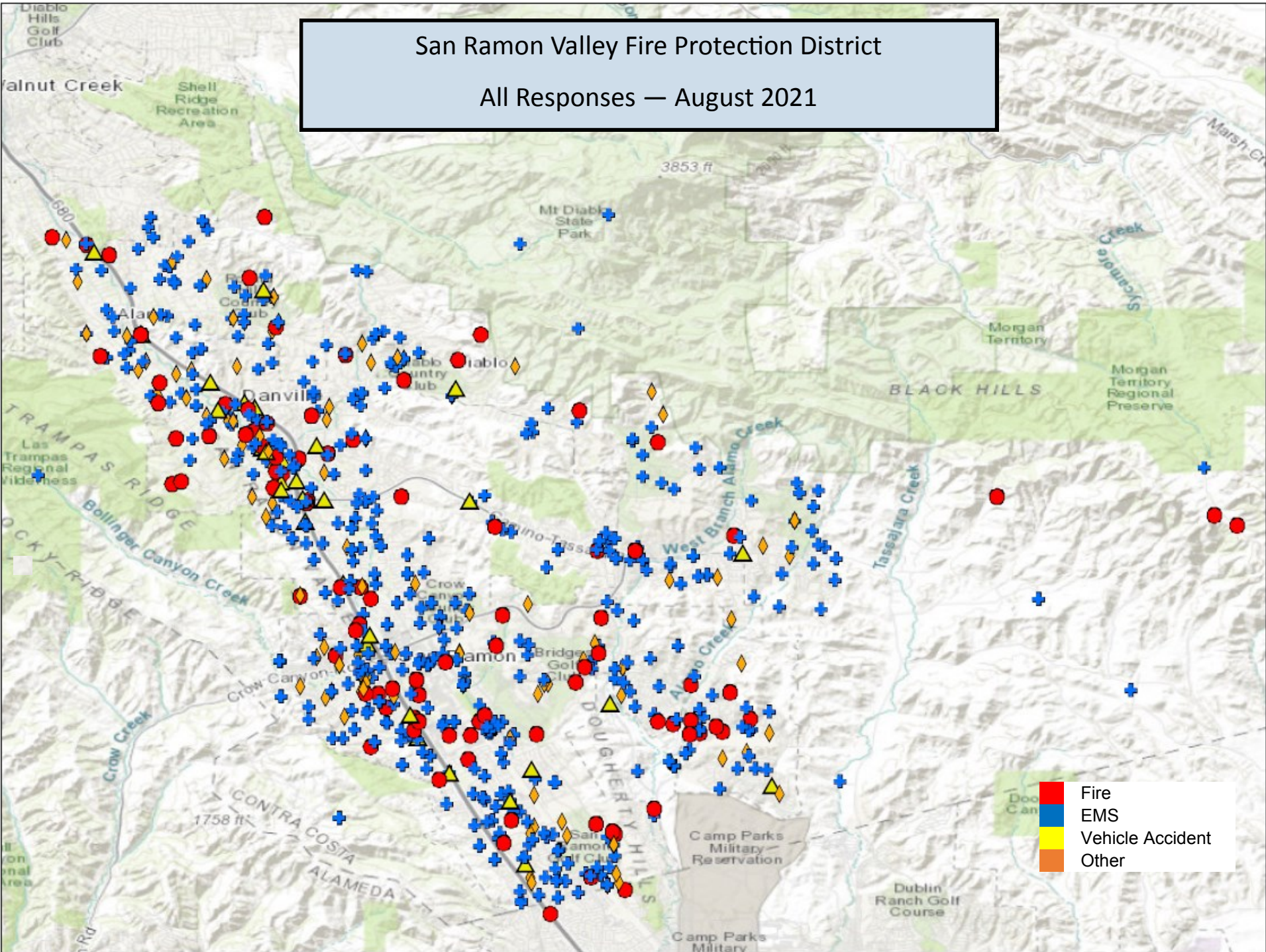
#### **Goal 8**

##### *Effective Response Force for Advanced Life Support (ALS) Medical Emergencies*

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

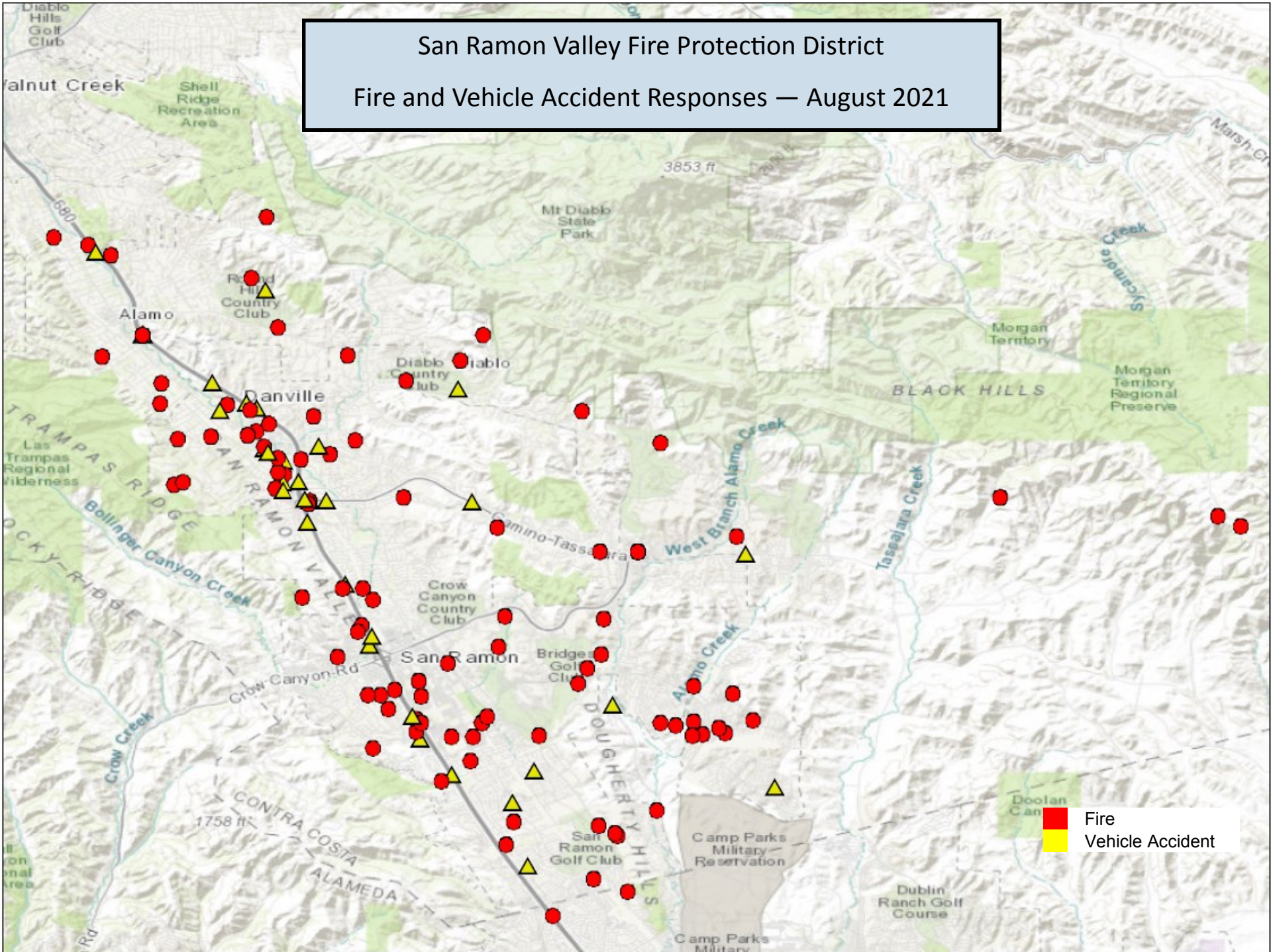


San Ramon Valley Fire Protection District  
All Responses — August 2021



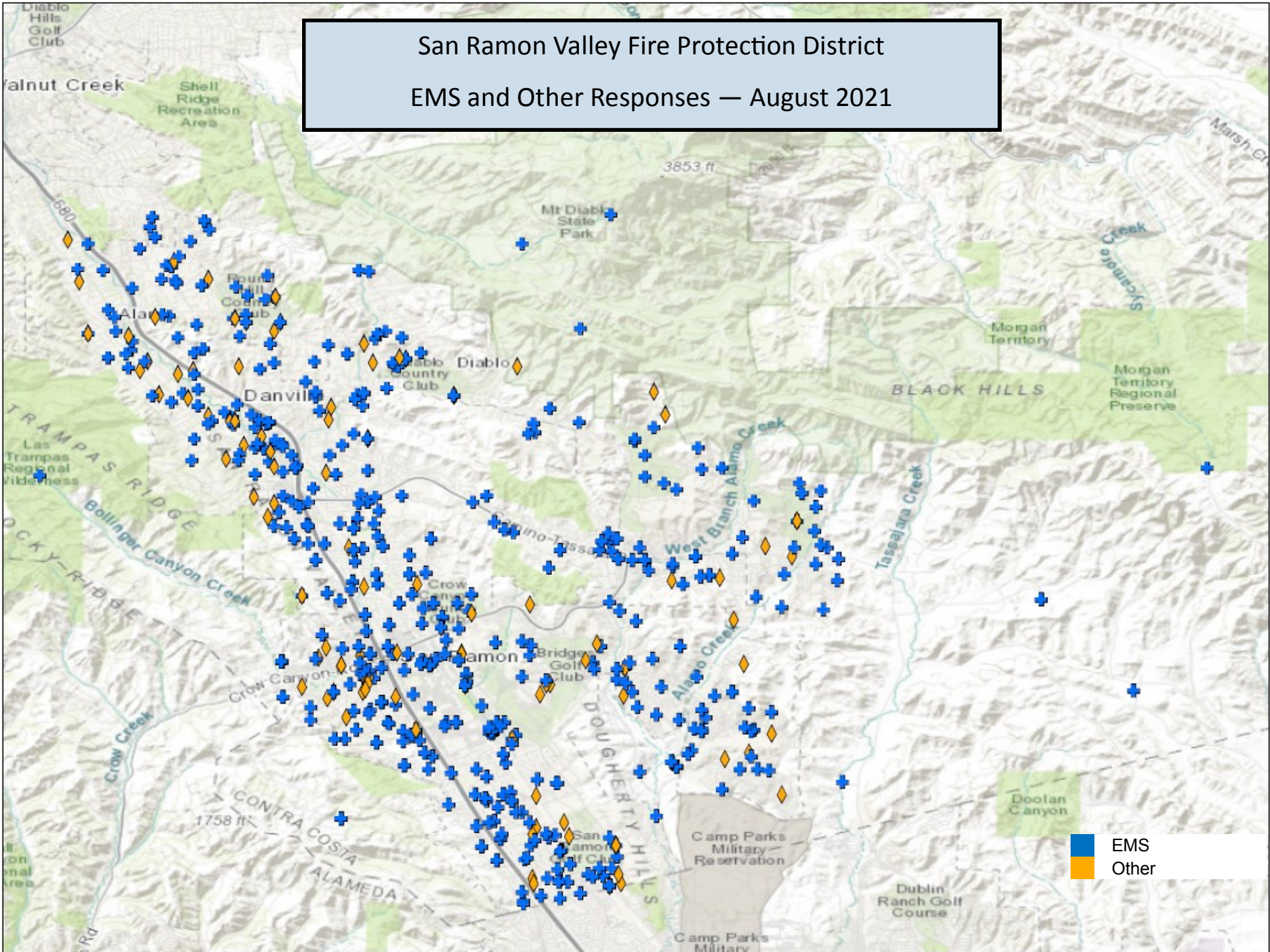


San Ramon Valley Fire Protection District  
Fire and Vehicle Accident Responses — August 2021



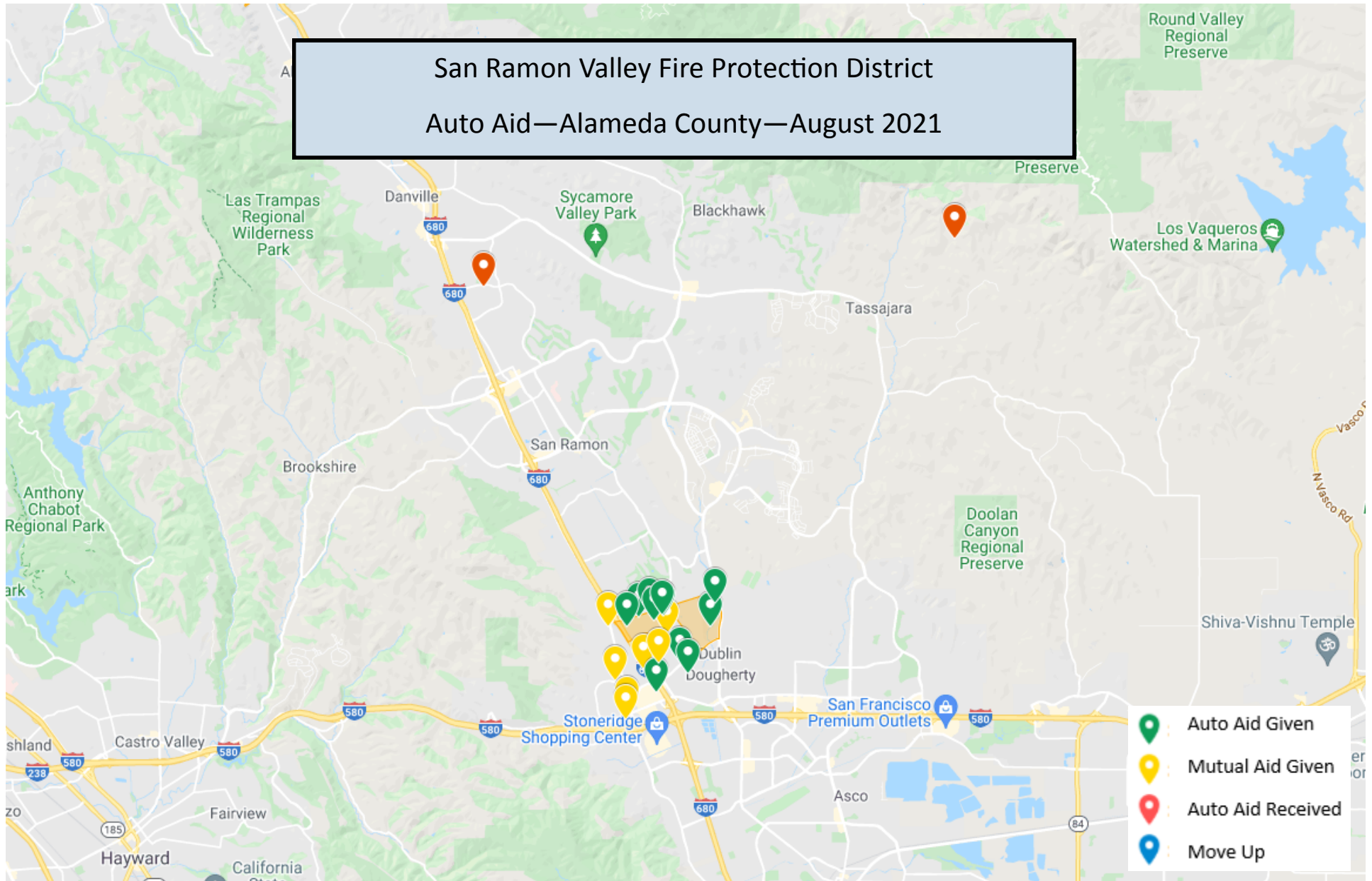


San Ramon Valley Fire Protection District  
EMS and Other Responses — August 2021





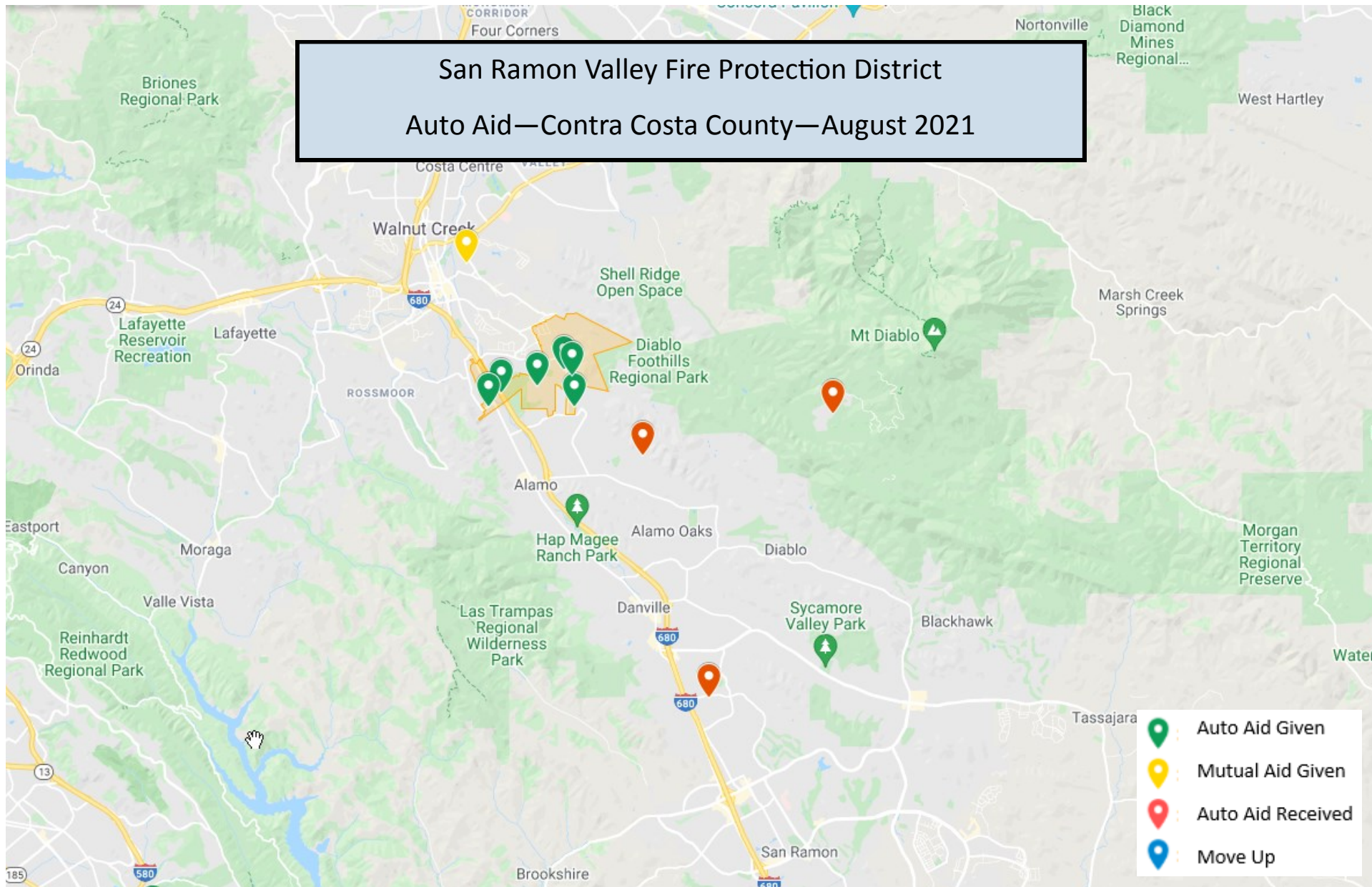
## San Ramon Valley Fire Protection District Auto Aid—Alameda County—August 2021



	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Auto Aid Given	11	12	11	9	14	14	11	8	17	11	18	11
Mutual Aid Given	3	2	8	5	6	8	6	3	2	5	10	7
Auto Aid Received	0	1	0	0	0	0	1	0	1	0	1	2
Move-up	0	0	0	0	0	0	0	0	0	0	0	0



## San Ramon Valley Fire Protection District Auto Aid—Contra Costa County—August 2021



	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Auto Aid Given	3	2	1	0	0	1	0	3	6	7	6	6
Mutual Aid Given	1	0	0	0	1	0	0	0	0	1	1	1
Auto Aid Received	0	0	0	0	0	0	1	0	1	0	2	3
Move-up	0	0	0	0	0	0	0	0	1	0	0	0





## San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 22, 2021

To: Board of Directors

From: James Selover, Deputy Chief

Subject: EMS Division- Activities Report for August 2021

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### **EMS-Incidents**

The District responded to **526** EMS responses during the month of August. Six (6) of those incidents in August were cardiac arrests, three of which had a return of spontaneous circulation (ROSC) under our care and were transported to closest hospital.

### **Projects / Activities**

#### **1. COVID-19 Activities Update**

- Created new policy “Covid-19 Surveillance for Unvaccinated, Potential Exposure and Return to County Testing” to align with new Contra Costa County Health Services testing for unvaccinated individuals mandate requirement beginning 09/17/2021.
- Training and implementation at all stations for BinaxNOW rapid nasal swab Covid19 testing to complement new surveillance and exposure policy.
- Testing of District personnel and immediate family members for symptomatic or post exposure/potential exposure.
- Target Solutions Vaccine Attestation assignment updated for District tracking of vaccinated personnel for total of 84% vaccinated District personnel, 79% of those Suppression.

#### **2. Activities and Training Update**

- Weekly goal review for EMS Division meetings.
- Implemented mental health training initiative twice-weekly meetings with core team and Preston Looper for program mapping.

*Activities / Training Continued:*

- Implemented LUCAS CPR device vetted through EMS Committee to Station 32C, 35C, 31C for 90-day trial.
- Participated in Contra Costa County EMS Receiving Hospital and Prehospital Provider meeting.
- Continued Pre-Hospital Trauma Life Support (PHTLS) Instructor training program review to become NAEMT (National) training center.
- LEMSAs/EMS Division collaborative monthly meeting to maintain strong partnership.
- Participated in proposed new Ambulance Ordinance review meetings.
- Attended EMS Cal Chiefs and Ambulance Provider meeting.
- Assigned Station 37 - American Heart Association, Basic Life Support CPR course.
- Updated Wildland Firefighter Frontline Medic Policy to reflect ImageTrend and CheckIT programs.
- Planning for integration of Single Role Paramedics for EMS Academy.



**FIRE AND LIFE SAFETY**



# MEMORANDUM

## San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 22, 2021

To: Board of Directors

From: Frank Drayton, Deputy Chief/Fire Marshal

Subject: Monthly Fire and Life Safety Division Report for August 2021

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### **Plan Review and Inspections**

Plan review and construction inspections continue to be a priority in support of all active construction projects in the district. The district completed 69 construction inspections in August and our Plan Review turnaround time average was 5 days.

### **Compliance Inspections**

FLSD Inspectors have an established goal of completing the inspections of all State mandated and permitted buildings in the calendar year 2021, with a 100% completion rating. Re-inspections of occupancies attempting to achieve full compliance will continue as required.

Currently we are on track to complete inspections early December.

### **Community Emergency Response Team (CERT)**

- Hosted Two-day Mini CERT Trainer the Trainer for Bay Area via zoom 8/21 & 8/28
- Working on updating CERT PPT's for local, County and Bay Area
- Meeting with Martinez and Concord CERT program
- Meeting with Marcelle – Danville Emergency Mngr.
- Running CERT Leader & Instructor Meetings for San Ramon Valley CERT
- CERT Meetings for each CERT Area via zoom
- Bay Area CERT Group Meeting

### **Fire Hydrant Annual Inspections**

FLSD staff continue to inspect all fire hydrants safely and effectively in the District. Currently we expect to be completed with Hydrants by the end of the month.



**FLEET AND FACILITIES**





## San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** September 22, 2021

**To:** Board of Directors

**From:** Frank Drayton, Deputy Chief/Fire Marshal

**Subject:** Monthly Fleet & Facilities Report for August  
2021

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### Fleet

- Met with several new vendors to explore options for preventative maintenance on our Staff Vehicles
- Completed Single role ambulance specifications
- Completed updating our Type 1 Engine and Ladder truck specifications

### Facilities

- Continue to work on design for Station 34 and Prepare Bid package
- Continue to work on Facility request process through “check It”
- Continue to work through minor issues with the Public Safety Complex

### Meetings

- Attended an Apparatus Committee meeting
- Participated in Alamo MAC Meeting
- Participated in Apparatus Committee Meeting
- Attended several BC academy sessions
- Attended several Captains interviews
- Participated in several Firefighter Paramedic interviews
- Participated in County Chiefs Meeting
- Attended an IT/Comm meeting to discuss policy changes for the second Battalion
- Continued to meet with several residence over property complaints
- Attended a Labor Management meeting
- Participated in an update meeting for the Fire Chief and the San Ramon City Manager





**COMMUNICATIONS  
AND  
TECHNOLOGY**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** September 22, 2021  
**To:** Board of Directors  
**From:** Denise Pangelinan, Director of Emergency Communications  
**Subject:** Monthly Communications/Technology Division Report August 2021

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## **Activity Report**

- Presented an overview of Communications, Technology and GIS for the BC Academy
- Issued technical equipment and updated all systems for the new Battalion 34
- Created mapping outlining residents participating in National Night Out
- Launched new Intranet site
- Attended Lexipol Policy Project Plan for the Management Team
- Completed a Finance Audit Interview specific to Finance software and security
- Produced a community video demonstrating the capabilities of the District's Search and Rescue Canines

## **Training**

- APCO Conference, Dispatcher Juan Casillas and Public Safety Tech Phil Duncan
- Communications Training Officer Course, Supervisor Latasha Bouzek
- Mutual Aid request for an IDT to the Dixie Fire, Supervisor Stephen Rodwell
- Mutual Aid request for an MCCT to the Monument Fire, Ryan Mahoney

## **Meetings**

- Project Meetings for New Communications Center and Emergency Operations Center
- Emergency Fire/Medical Dispatch Committee Meetings
- XCC Communications Meeting
- EBRCS TAC Meeting
- San Ramon Chamber Board Meeting

## **Communications Reserves**

- Monthly Drill: Bendix King radio cache programming
- Provided communications for the Patterson Pass Bicycle Road Race
- CS131 deployed to Old School Fire, provided incident maps and workspace
- CS131 deployed for CCC SWAT Team Search Warrant

# San Ramon Valley Fire Protection District DNI Technology Monthly Focus August 2021

## End User Support

- 203 Service Tickets Processed
- 17 Tickets Open Tickets

## After Hours / Emergency Support

- Received 17 After-Hours / Emergency Support Calls
- Average triage time was 2 minutes

## System Alerts

- Responded to 243 System Alerts
- Mean-Time Resolution of 1h 54m

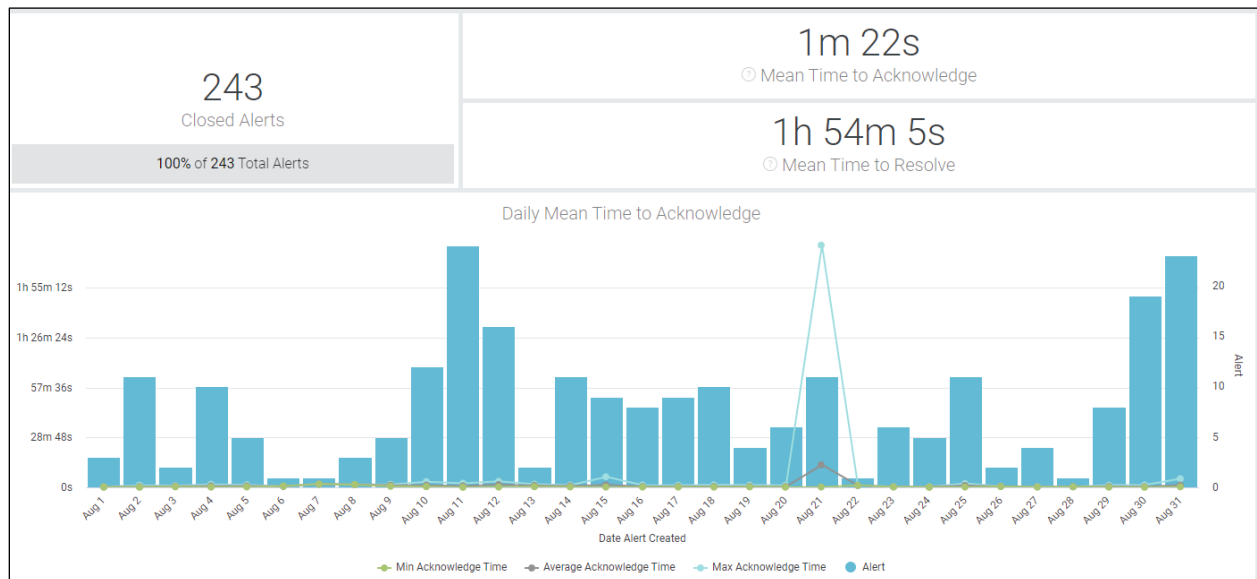


Figure 1: System Alert Response

## Police Department Disaster Recovery

- Added additional storage space to accommodate bak files
- Updated backup schema to accommodate Disaster Recovery Protocol for Police Department's Records Management System

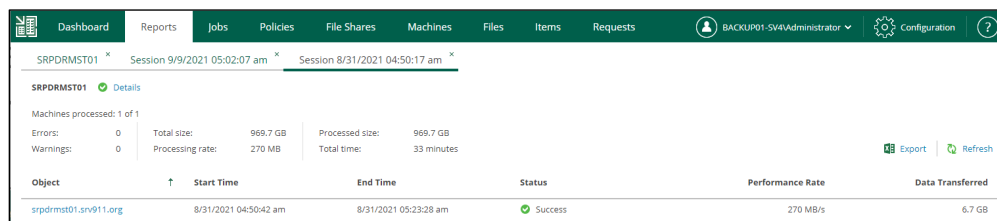


Figure 2: San Ramon Police Department RMS Backup



## IntraNet Site Launch

- Assisted Granicus (web site provider) with go-live event on 16 August
- Successful turn up

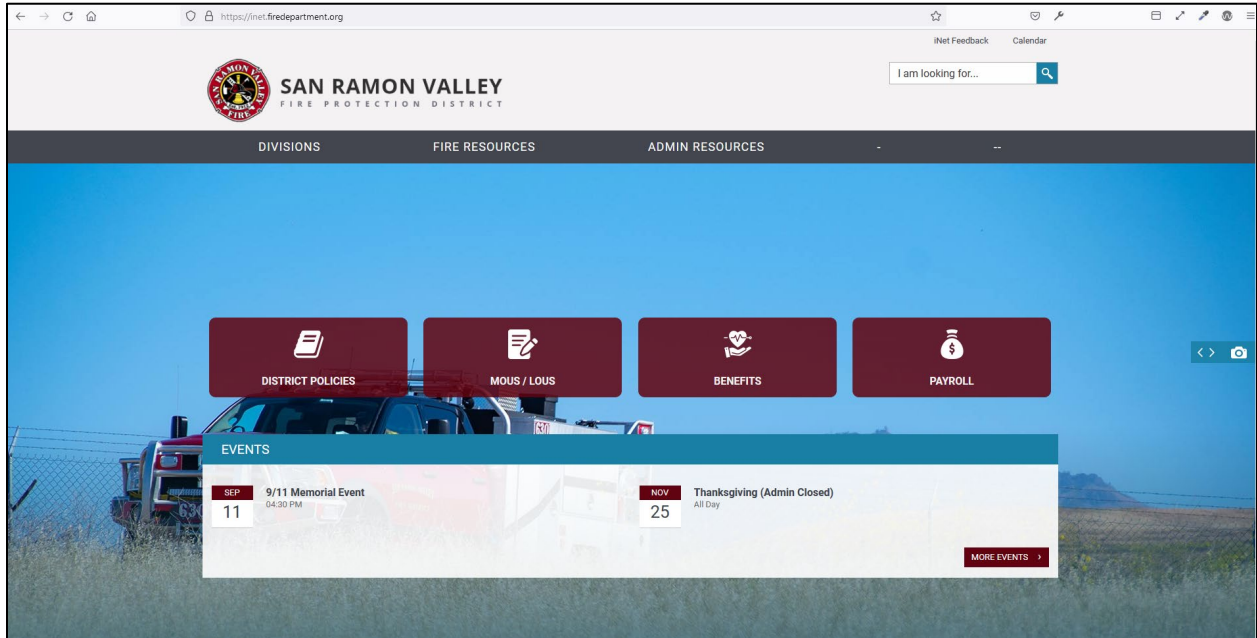


Figure 3: Updated San Ramon Valley Fire Website

## Zetron Station Alerting Monitor in Communication Center

- Updated design for Zetron Station Alerting Monitor in Communication Center
- Will deploy video extenders and make operational in September 2021

## Mitigated Threats

- Installed 18,575 software patches and updates on District computers
- In August 2021, there were 10 focused cyber-attacks which resulted in a user account being locked

## Patch Management

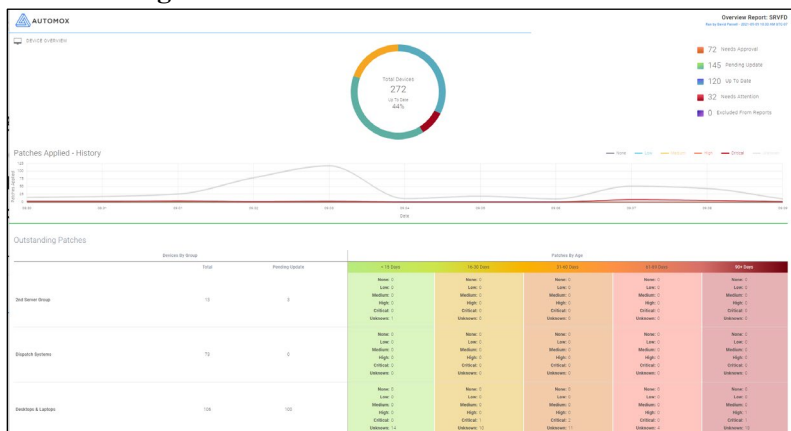


Figure 4: Windows Security Overview (All District Devices)



## MDC Uptime

- 65 Active Apparatus (Active and Spares)
- Achieved 99+% Uptime on Average
- Conducting Analysis on Vehicle 352

Availability Trend for Group: Contra Costa County (65 Gateways) from Aug 1 to Aug 31 (30 days), availability as uptime over gateway run time, 55 reporting, 8 below average of 99%, 2,525,405 events

Save Results  Change Edit

Results by vehicle (active WAN link only)

Vehicle	Run Time	Average	Aug 1	Aug 2	Aug 3	Aug 4	Aug 5	Aug 6	Aug 7	Aug 8	Aug 9	Aug 10	Aug 11	Aug 12	Aug 13	Aug 14	Aug 15
352 3173 ND83020077011034	11 days 1 hour	97%			71%	99%	97%	89%	100%		100%	100%	100%	100%	100%	100%	99%
606 E331 ND83020007011034	29 days 20 hours	99%	100%	100%	100%	100%	99%	99%	99%	99%	99%	99%	99%	99%	99%	99%	92%
544 E38 ND83060118011034	29 days 21 hours	99%	100%	100%	90%	100%	100%	92%	100%	100%	100%	100%	100%	100%	100%	99%	100%
524 T31 ND83020028011034	29 days 22 hours	99%	100%	100%	91%	100%	99%	100%	100%	100%	100%	100%	100%	100%	99%	100%	100%
548 E1 Res.6 ND83010190011034	30 days	99%	100%	93%	100%	100%	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
611 ND75030197011033	26 days 23 hours	99%	99%	100%	99%	100%	100%	99%	100%	100%	99%	100%	100%	100%	100%	99%	100%
527 E31 ND83060396011034	29 days 23 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	99%	100%	100%	100%	100%	94%	100%
350 B3110 (replacement) ND83010146011034	23 days 11 hours	99%	100%	99%	99%	100%	100%		100%	100%	100%	100%	100%	100%	98%	100%	100%
521 E36 ND83060208011034	29 days 23 hours	99%	100%	100%	96%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
805 BS31 ND8306042011034	24 days 1 hour	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
706 M30 ND83020185011034	29 days 24 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
713 M39 ND83010162011034	29 days 23 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%	100%	99%	100%
615 WT38 ND83060629011034	29 days 23 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%	100%	100%	100%	100%	100%
556 E34 ND83060211011034	29 days 24 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%	100%	100%

Figure 5: Apparatus Connectivity Report (Aug 2021)

## Station Alerting

- Achieved 99% Uptime for Zetron Station Alerting
- Station 38 had a network failover issue was corrected

Zetron FSA Console

View Filter

No Filter

Regions

Alarms

Station 30	E30 Available In	E330 Available In	WT130 Available In		
Station 31	E31 Responding	T31 Available In	PM31 Available In	E331 Available In	BS31 Available In
Station 32	E32 Available In	PM32 Available In	E332 Available In		
Station 33	E33 Available In	E333 Available In			
Station 34	E34 Available Out	T34 Available In	E334 Available In	USR134 Available In	
Station 35	E35 Available In	T35 Available In	PM35 Available In	E335 Available In	WT135 Available In
Station 36	E36 Available In	E336 Available In			
Station 38	E38 Available In	E338 Available In	PM38 Available In		
Station 39	E39 Out Service	PM39 Responding	E339 Out Service		

Stations All Select    Station All Units Select    Unselect All

▲ ▼

Figure 6: Station Alerting Status Dashboard



### **Patient-Care Record Review and Reporting**

- Reviewed 432 patient care records for compliance
- ImageTrend DataMart went online
- Compliance Summary Reports are being created
- District has secured advanced training for report writers from ImageTrend
- Training will occur in September





**HUMAN RESOURCES**





# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 22, 2021  
To: Board of Directors  
From: Stephanie Sakai, District Counsel  
Re: Monthly Human Resources Report for August 2021

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## **Recruitment:**

- ❖ Coordinated Public Safety Dispatcher Interviews
- ❖ On boarded Part-Time Temporary Office Assistant Michelle Jennings
- ❖ Held Captain Promotional Chief's interviews
- ❖ BC Academy Training: Presented and assisted for Workers' Compensation, performance evaluations and coordinated Liebert Cassidy Whitmore presentation on FFBOR and disciplinary actions
- ❖ Coordinated Firefighter Paramedic Chief's interviews

## **Additional Accomplishments:**

- ❖ Processed and reviewed retirement benefits for retiree
- ❖ Started planning and coordination of annual flu shots
- ❖ Compiled and began planning for Open Enrollment, reviewed medical rates, and worked on 2022 Benefits Guide
- ❖ Worked on contracts for Records Retention and Management System
- ❖ Worked on COVID-19 Surveillance for Unvaccinated, Potential Exposure and Return to County Testing policy and maintain records for Proof of Vaccination for policy
- ❖ Worked on Lexipol policies review

Report: Employee Illness/Injury Report – August 2021



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 22, 2021  
To: Board of Directors  
From: Stephanie Sakai, District Counsel  
Subject: August 2021 Employee Illness/Injury Report

---

## **Indemnity (Lost Time)**

August 11, 2021      DOI-7/29/21 -An employee sought treatment for injured right pinkie finger.

*Status:* Remains off work

## **Medical Only (No Lost Time)**

August 16, 2021      DOI- 08/16/21 – An employee sought treatment for right ankle. No loss time.

August 18, 2021      DOI – 08/18/21 – An employee sought treatment for exposure to poison oak. No loss time.

As of August 31, 2021, there were seven (7) employees absent from their regular work assignment. Total lost time due to injuries for the month of August equaled 207 calendar days.



**FINANCE**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 22, 2021

To: Board of Directors

From: Ken Campo, Financial Consultant  
Davina Hatfield, Chief Financial Officer

Re: Monthly Financial Report for August 2021

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## **Financials:**

- Balance Sheets
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital and Debt Service Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

## **Meetings/Activities:**

- Prepare for year-end audit fieldwork with external audit firm.
- Participated in the CalOES Mutual Aid Reimbursement System (MARS) pilot program.
- Labor negotiations for EMS Division reorganization
- EMS reorganization structure
- Provided support and assistance to other Divisions with the following projects:
  - PG&E Safety Ordinance
  - EMS Transport/224 Agreement with County
  - Battalion Chief Academy
  - Development of Single Role Paramedic program positions

San Ramon Valley Fire Protection District  
 Combined Balance Sheet  
 August 31, 2021

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
<b>ASSETS</b>									
Cash - Checking	\$ 2,157,343	\$ 43,429	\$ -	\$ 115,499	\$ 1,260	\$ 81,185	\$ -	\$ -	\$ 2,398,716
Cash - Money Market	500,206	-	-	-	-	-	-	-	500,206
Cash - Workers' Compensation	(75,215)	-	-	-	-	-	-	-	(75,215)
Cash - Flexible Spending	18,829	-	-	-	-	-	-	-	18,829
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 0.22%	10,506,966	11,748,461	-	9,595,855	-	-	-	-	31,851,282
Investments - Market Value Adjustment	23,220	6,600	-	795	-	-	-	-	30,615
Investments - Bank of the West @ .94% avg	27,429,863	8,071,962	-	-	-	-	-	-	35,501,825
Cash with Fiscal Agent	-	-	132	38,265,628	-	-	-	-	38,265,760
Accounts Receivable	1,186,028	-	-	-	-	-	-	-	1,186,028
Interest Receivable	105,282	30,783	-	7,693	-	-	-	-	143,758
YE Accrued Ambulance Billing	1,001,441	-	-	-	-	-	-	-	1,001,441
Prepaid Expenses and Deposits	14,191,162	-	-	2,115,832	-	-	-	-	16,306,994
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	2,783,433	-	2,783,433
Equipment	-	-	-	-	-	-	8,467,549	-	8,467,549
Vehicles	-	-	-	-	-	-	24,381,148	-	24,381,148
Accumulated Depreciation	-	-	-	-	-	-	(38,944,170)	-	(38,944,170)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	59,750,184	59,750,184
<b>TOTAL ASSETS</b>	<b>\$ 57,046,375</b>	<b>\$ 19,901,235</b>	<b>\$ 132</b>	<b>\$ 50,101,302</b>	<b>\$ 1,260</b>	<b>\$ 81,185</b>	<b>\$ 37,043,283</b>	<b>\$ 59,750,184</b>	<b>\$ 223,924,956</b>
<b>LIABILITIES</b>									
Accounts Payable	\$ 665	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 665
Accrued Expenses	3,146,915	-	-	108	-	-	-	-	3,147,023
Deposits Payable	4,073	-	-	-	-	-	-	-	4,073
Deferred Ambulance Billing Revenue	477,786	-	-	-	-	-	-	-	477,786
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	44,580,000	44,580,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	3,677,171	3,677,171
Workers' Compensation	-	-	-	-	-	-	-	8,194,000	8,194,000
Accumulated Leave	-	-	-	-	-	-	-	3,299,013	3,299,013
<b>TOTAL LIABILITIES</b>	<b>3,629,439</b>	<b>-</b>	<b>-</b>	<b>108</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>59,750,184</b>	<b>63,379,731</b>

San Ramon Valley Fire Protection District  
 Combined Balance Sheet  
 August 31, 2021

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
<b>FUND BALANCE</b>									
Investment in General Fixed Assets	-	-	-	-	-	-	37,043,283	-	37,043,283
Non-Spendable Fund Balance	353,793	-	-	2,115,832	-	-	-	-	2,469,625
Restricted Fund Balance	-	-	132	136,462	1,260	-	-	-	137,854
Committed Fund Balance:									
Dry Period Funding	52,970,318	-	-	-	-	-	-	-	52,970,318
Budget Stabilization	-	15,901,235	-	-	-	-	-	-	15,901,235
Workers' Compensation Claims	-	4,000,000	-	-	-	-	-	-	4,000,000
Capital Projects	-	-	-	44,686,492	-	-	-	-	44,686,492
Assigned Fund Balance:									
Other Assigned Fund Balance	92,825	-	-	3,162,408	-	-	-	-	3,255,233
Unassigned Fund Balance	-	-	-	-	-	81,185	-	-	81,185
<b>TOTAL FUND BALANCE</b>	<u>53,416,936</u>	<u>19,901,235</u>	<u>132</u>	<u>50,101,194</u>	<u>1,260</u>	<u>81,185</u>	<u>37,043,283</u>	<u>-</u>	<u>160,545,225</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u>\$ 57,046,375</u>	<u>\$ 19,901,235</u>	<u>\$ 132</u>	<u>\$ 50,101,302</u>	<u>\$ 1,260</u>	<u>\$ 81,185</u>	<u>\$ 37,043,283</u>	<u>\$ 59,750,184</u>	<u>\$ 223,924,956</u>

# San Ramon Valley Fire Protection District

## Revenue - All Funds

For the Period Ended August 31, 2021

FISCAL YEAR COMPLETED - 16.67%

	2020/21	2021/22			
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	% Received
<b>TAXES</b>					
Property Taxes - Current Secured	\$ 74,918,751	\$ 78,129,861	\$ -	\$ 78,129,861	0.0%
Property Taxes - Supplemental	1,296,887	-	-	-	
Property Taxes - Utilities (Unitary)	1,119,854	909,633	-	909,633	0.0%
Property Taxes - Current Unsecured	2,094,261	2,110,317	-	2,110,317	0.0%
Homeowners Property Tax Relief	445,990	453,404	-	453,404	0.0%
RDA Property Tax	1,381,831	1,383,347	-	1,383,347	0.0%
County Tax Administration	(604,959)	(626,591)	-	(626,591)	0.0%
Property Taxes - Prior Secured	(82,107)	(100,000)	-	(100,000)	
Property Taxes - Prior Supplemental	(63,362)	(63,000)	-	(63,000)	
Property Taxes - Prior Unsecured	31,905	-	-	-	
Total Taxes	<u>80,539,051</u>	<u>82,196,971</u>	<u>-</u>	<u>82,196,971</u>	<u>0.0%</u>
<b>INTERGOVERNMENTAL</b>					
Measure "H"	33,000	33,000	-	33,000	0.0%
State Aid/Grants	2,182,761	-	65,537	(65,537)	#DIV/0!
Federal Grant Revenue	566,789	750,000	-	750,000	
Other Intergovernmental Revenue	441,877	428,283	17,225	411,058	4.0%
GEMT	444	240,000	-	240,000	0.0%
Consolidated Dispatch	1,702,540	1,735,122	-	1,735,122	0.0%
Total Intergovernmental	<u>4,927,411</u>	<u>3,186,405</u>	<u>82,762</u>	<u>3,103,643</u>	<u>2.6%</u>
<b>CHARGES FOR SERVICE</b>					
Inspection Fees	29,245	40,170	57	40,113	0.1%
Plan Review	336,308	325,000	85,250	239,750	26.2%
Weed Abatement Charges	3,283	-	-	-	#DIV/0!
Administrative Citation Charges	(300)	1,030	-	1,030	0.0%
Ambulance Services	4,525,376	5,000,000	927,632	4,072,368	18.6%
CPR Classes	-	494	-	494	0.0%
Reports and Photocopies	3,710	3,654	195	3,459	5.3%
Total Charges For Service	<u>4,897,622</u>	<u>5,370,348</u>	<u>1,013,134</u>	<u>4,357,214</u>	<u>18.9%</u>
<b>USE OF MONEY AND PROPERTY</b>					
Investment Earnings	855,649	1,133,248	168,630	964,618	14.9%
Total Use Of Money and Property	<u>855,649</u>	<u>1,133,248</u>	<u>168,630</u>	<u>964,618</u>	<u>14.9%</u>
<b>RENTAL INCOME</b>					
Rent On Real Estate	76,036	70,033	6,030	64,003	8.6%
Total Rental Income	<u>76,036</u>	<u>70,033</u>	<u>6,030</u>	<u>64,003</u>	<u>8.6%</u>
<b>OTHER REVENUE</b>					
Indemnifying Proceeds	1,465	-	-	-	
Miscellaneous Revenue	12,202	10,000	122	9,878	1.2%
Total Other Revenue	<u>13,667</u>	<u>10,000</u>	<u>122</u>	<u>9,878</u>	<u>1.2%</u>
<b>OTHER FINANCING SOURCES</b>					
Debt/Lease Proceeds	40,197,323	-	-	-	
Total Other Financing Sources	<u>40,197,323</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenue	<u>\$131,506,759</u>	<u>\$ 91,967,005</u>	<u>\$ 1,270,678</u>	<u>\$ 90,696,327</u>	<u>1.4%</u>



# San Ramon Valley Fire Protection District

## Expenditures - General Fund

For the Period Ended August 31, 2021

FISCAL YEAR COMPLETED - 16.67%

	2020/21	2021/22			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
<b>SALARIES AND BENEFITS</b>					
Permanent Salaries	\$ 28,443,949	\$ 30,416,972	\$ 5,017,485	\$ 25,399,487	16.5%
Temporary Salaries	404,103	464,273	80,613	383,660	17.4%
Overtime	12,023,278	8,425,000	1,838,371	6,586,629	21.8%
FICA/Medicare	576,680	559,921	94,991	464,930	17.0%
Retirement Contributions	17,850,436	18,584,461	3,106,250	15,478,211	16.7%
Retirement Contributions - UAAL	260,000	263,000	263,000	-	100.0%
401A Contributions - Employer Paid	9,256	9,900	1,650	8,250	16.7%
Employee Group Insurance	4,346,131	4,777,538	708,391	4,069,147	14.8%
Retiree Health Insurance	3,281,358	3,414,338	585,597	2,828,741	17.2%
OPEB Contribution	6,000,000	6,000,000	1,000,000	5,000,000	16.7%
Unemployment Insurance	11,633	10,000	-	10,000	0.0%
Workers' Compensation	1,010,280	1,100,000	219,924	880,076	20.0%
<b>Total Salaries and Benefits</b>	<b>74,217,104</b>	<b>74,025,403</b>	<b>12,916,272</b>	<b>61,109,131</b>	<b>17.4%</b>
<b>SERVICES AND SUPPLIES</b>					
Office Supplies	25,998	31,975	2,800	29,175	8.8%
Postage	16,657	29,050	149	28,901	0.5%
Telecommunications	212,932	208,940	18,128	190,812	8.7%
Utilities	461,339	382,500	60,130	322,370	15.7%
Small Tools and Equipment	106,185	135,000	21,512	113,488	15.9%
Miscellaneous Supplies	87,274	132,500	7,009	125,491	5.3%
Medical Supplies	283,160	240,000	27,470	212,530	11.4%
Firefighting Supplies	65,358	80,000	2,659	77,341	3.3%
Pharmaceutical Supplies	59,301	40,000	7,261	32,739	18.2%
Computer Supplies	9,218	15,500	964	14,536	6.2%
Radio Equipment and Supplies	13,526	20,500	-	20,500	0.0%
Food Supplies	39,325	39,000	1,534	37,466	3.9%
PPE Inspection and Repairs	-	19,500	-	19,500	0.0%
Safety Clothing	160,313	305,100	5,425	299,675	1.8%
Class A Uniforms	10,805	10,500	-	10,500	0.0%
Non-Safety Clothing	15,175	25,230	1,351	23,879	5.4%
Class B Uniforms	55,991	98,400	6,954	91,446	7.1%
Household Supplies	64,904	43,000	8,344	34,656	19.4%
Central Garage - Repairs	528,150	325,000	66,646	258,354	20.5%
Central Garage - Maintenance	125,033	100,000	679	99,321	0.7%
Central Garage - Gas, Diesel and Oil	382,766	387,500	76,582	310,918	19.8%
Central Garage - Tires	54,137	54,000	2,214	51,786	4.1%
Central Garage - Mandated Inspections	44,662	124,500	3,312	121,188	2.7%
Maintenance and Repairs - Equipment	150,828	167,400	24,509	142,891	14.6%
Maintenance and Repairs - Radio and Electronic	79,384	90,880	3,299	87,581	3.6%
Maintenance and Repairs - Buildings	139,974	200,000	25,444	174,556	12.7%
Maintenance and Repairs - Grounds	48,811	60,000	13,586	46,414	22.6%
Rents and Leases	217,494	203,075	24,093	178,982	11.9%
Software and Licensing	439,128	500,015	238,317	261,698	47.7%
Professional Services	2,038,593	2,510,732	334,754	2,175,978	13.3%

# San Ramon Valley Fire Protection District

## Expenditures - General Fund

For the Period Ended August 31, 2021

FISCAL YEAR COMPLETED - 16.67%

	2020/21	2021/22			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
Recruiting Costs	169,331	151,947	14,006	137,941	9.2%
Legal Services	374,166	310,000	6,217	303,783	2.0%
Medical Services	9,751	153,000	-	153,000	0.0%
Communications Services	93,600	95,360	-	95,360	0.0%
Election Services	119,671	-	-	-	#DIV/0!
Insurance Services	271,734	492,625	330,759	161,866	67.1%
Publication Of Legal Notices	392	3,500	-	3,500	0.0%
Specialized Printing	34,023	28,550	1,299	27,251	4.5%
Memberships	131,384	101,556	39,278	62,278	38.7%
Educational Courses and Supplies	107,276	523,750	3,481	520,269	0.7%
Educational Assistance	18,076	50,000	795	49,205	1.6%
Public Educational Supplies	-	11,000	-	11,000	0.0%
Books and Periodicals	12,736	28,325	208	28,117	0.7%
Recognition Supplies	2,291	3,500	1,038	2,462	29.7%
Meetings and Travel	45,321	89,730	5,074	84,656	5.7%
Other Expense	109,785	-	8,181	(8,181)	#DIV/0!
Taxes and Assessments	139,936	140,000	-	140,000	0.0%
<b>Total Services and Supplies</b>	<b>7,575,894</b>	<b>8,762,640</b>	<b>1,395,461</b>	<b>7,367,179</b>	<b>15.9%</b>
<b>Total Operating Expenditures</b>	<b>\$ 81,792,998</b>	<b>\$ 82,788,043</b>	<b>\$ 14,311,733</b>	<b>\$ 68,476,310</b>	<b>17.3%</b>

# San Ramon Valley Fire Protection District

## Expenditures - All Other Funds

For the Period Ended August 31, 2021

FISCAL YEAR COMPLETED - 16.67%

	2020/21	2021/22			
	Actual (unaudited)	Budget	Actual to Date	Remaining	
				Budget	% Expended
<b>CAPITAL PROJECTS</b>					
Professional Services	\$ 70,722	\$ -	\$ -	\$ -	
Legal Services	87,515	-	-	-	
Technology Improvements	-	90,200	4,909	85,291	5.4%
Specialized Printing	2,500	-	-	-	
Various Improvements	2,326,538	19,621,860	106,798	19,515,062	0.5%
Radio and Electronic Equipment	107,813	824,391	19,179	805,212	2.3%
Major Equipment	14,883	259,665	-	259,665	0.0%
Autos and Trucks	466,785	1,947,924	15,028	1,932,896	0.8%
Total Capital Projects	<u>\$ 3,076,756</u>	<u>\$ 22,744,040</u>	<u>\$ 145,914</u>	<u>\$ 22,598,126</u>	<u>0.6%</u>
<b>DEBT SERVICE</b>					
Professional Services	\$ -	\$ -	\$ -	\$ -	
2015 Certificates Of Participation	926,050	927,250	740,375	186,875	79.8%
2020 Certificates of Participation	404,055	1,994,563	1,321,131	673,432	66.2%
Equipment Lease	613,155	613,155	308,106	305,049	50.2%
Total Debt Service	<u>\$ 1,943,260</u>	<u>\$ 3,534,968</u>	<u>\$ 2,369,612</u>	<u>\$ 1,165,356</u>	<u>67.0%</u>
Total Capital, Equipment and Debt Service	<u>\$ 5,020,016</u>	<u>\$ 26,279,008</u>	<u>\$ 2,515,526</u>	<u>\$ 23,763,482</u>	50.1%

# San Ramon Valley Fire Protection District

## General Fund

### Revenue and Expenditures

Month	2017/18		2018/19		2019/20		2020/21		2021/22	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529	\$ 615,957	\$ 7,595,516
August	695,817	5,671,451	499,377	5,905,072	610,284	6,468,445	436,936	5,415,373	614,807	6,716,218
September	480,964	5,593,302	579,731	5,563,173	388,535	5,580,182	481,504	6,749,996	-	-
October	2,593,632	5,999,337	2,375,797	6,005,201	2,931,282	6,169,069	633,361	6,409,267	-	-
November	362,621	5,888,575	656,486	6,191,849	516,137	6,368,317	3,069,984	7,404,339	-	-
December	34,930,693	5,966,196	39,332,475	5,629,084	40,716,284	6,133,552	42,109,519	6,465,330	-	-
January	8,491,817	5,387,036	1,334,430	5,722,401	1,818,008	5,781,707	1,919,622	6,769,534	-	-
February	446,775	5,326,521	632,213	5,524,960	856,640	5,675,617	915,885	6,680,845	-	-
March	883,105	6,063,429	972,913	5,624,000	742,260	5,932,483	1,696,361	6,936,490	-	-
April	22,339,121	5,257,800	28,219,039	5,320,835	29,646,763	5,904,545	31,336,141	7,254,141	-	-
May	639,163	5,506,219	507,822	6,529,026	507,535	5,565,403	579,440	7,178,714	-	-
June	5,266,780	5,952,983	6,282,536	6,135,504	6,469,451	6,475,129	7,280,114	7,465,440	-	-

# Total Overtime Hours by Month January 2019 - August 2021

