

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**September 22, 2021 – 1:00 p.m.**

*Matt Stamey, Board President  
Ryan Crean, Board Vice President  
Don Parker, Director, Michelle Lee, Director, Thomas Gallinatti, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

***Consistent with California Governor's Executive Orders N-29-20 and N-08-21 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing [PublicComment@srvfire.ca.gov](mailto:PublicComment@srvfire.ca.gov). Please make sure comments are submitted prior to 11 a.m. September 22, 2021.***

***Zoom for Government by Video:***

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1601975032?pwd=NIRVRzlGeXZtSVpiVmQ3aGJseUdtZz09>

Webinar ID: 160 197 5032

Webinar Passcode: SRVF

***By Phone:***

Dial-in Number: (669) 254-5252

Webinar ID: 160 197 5032

**TELECONFERENCE PARTICIPANTS  
BOARD MEMBERS MICHELLE LEE, THOMAS GALLINATTI, DON PARKER, BOARD  
VICE PRESIDENT RYAN CREAN, AND BOARD PRESIDENT MATT STAMEY WILL  
PARTICIPATE BY TELECONFERENCE PURSUANT TO  
GOVERNOR NEWSOM'S EXECUTIVE ORDERS N-29-20 AND N-08-21**

**PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL  
VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS LEE, GALLINATTI, PARKER,  
VICE PRESIDENT CREAN, AND BOARD PRESIDENT STAMEY PARTICIPATING BY  
TELECONFERENCE**

**This meeting will be available to District Residents via the District's website at**

**<https://www.firedepartment.org>**

**ATTENTION: Members of the public may submit comments via email prior to the meeting to [PublicComment@srvfire.ca.gov](mailto:PublicComment@srvfire.ca.gov), which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. The District reserves the right to read comments received prior to the start of the meeting into the record or include the emailed comment in the next month's Board packet, depending on the length of the email. *The time allotted for***

*each public comment is determined by the Board President and may be up to a maximum of three (3) minutes.*

## AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT \*Please see language on Page 1 pertaining to Public Comment\***
5. **CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period August 12, 2021 through September 14, 2021 in the amount of \$2,697,543.66.
- 5.2 Approve the Board Minutes from the August 25, 2021 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of August 2021 in the amounts of \$4,976,198.50
- 5.4 Authorize staff to make payment to Central Square in the amount not to exceed \$33,120.00.

5.5 **Personnel Actions:**

**Promotions:**

Approve staff recommendation to award the following promotions, effective September 1, 2021:

- Engineer Grant Sparkes to Captain 11, step 4
- Engineer Brian Olson to Captain 12, step 4
- Firefighter Thomas Terrazas to Engineer 5, step 5
- Firefighter Steven Reed to Engineer 4, step 5

**Step Increases:**

Approve staff recommendation to award the following step increase, effective October 1, 2021:

**Academy 2017-1**

- Firefighter Jason Alaga to Firefighter 5, step 6
- Firefighter Sean Carrillo to Firefighter 5, step 6
- Firefighter Joseph Corbett to Firefighter 5, step 6

**Academy 2018-1**

- Firefighter Kenneth Day to Firefighter 5, step 5

**Academy 2019-1 (Group 2)**

- Firefighter Maria Castellanos to Firefighter 5, step 4

Firefighter Colton Fredrickson to Firefighter 5, step 4

Firefighter Brock Haynie to Firefighter 5, step 4

Firefighter Cody Peebles to Firefighter 5, step 4

Firefighter Robert Smith to Firefighter 5, step 4

District Counsel/Clerk Stephanie Sakai to District Counsel/Clerk, step 5

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Update on Public Safety Complex.

**7. OLD BUSINESS**

7.1 Report from Facilities Subcommittee.

**8. NEW BUSINESS**

None.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

There were several letters of appreciation and support from members of the community.

**10. MONTHLY ACTIVITY REPORTS**

10.1 Operations and Training Division - Deputy Chief Jim Selover

Operations and Training Report of monthly activities.

10.2 EMS Division - Deputy Chief Jim Selover

EMS Report of monthly activities.

10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton

Fire and Life Safety Report of monthly activities.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton

Fleet and Facilities Report of monthly activities.

10.5 Communications and Technology Division – Director of Emergency Communications,

Denise Pangelinan

Communications and Technology Report of monthly activities.

10.6 Human Resources Division – District Counsel, Stephanie E. Sakai

Human Resources Report of monthly activities.

10.7 Finance Division – Financial Consultant, Ken Campo

Finance Report of monthly activities.

10.8 Fire Chief – Fire Chief, Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

11.1 Comments by Board of Directors.

**12. UPCOMING CALENDAR OF EVENTS**

- 12.1 Next Regular Board Meeting, October 27, 2021 at 1:00 p.m.
- 12.2 Upcoming 2021 CERT PAC Meeting, November 12<sup>th</sup> at 9:00 a.m.

**13. CLOSED SESSION**

- 13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 3 potential cases. Facts and circumstances that might result in litigation need not be disclosed.
- 13.2 REORGANIZATION UPDATE  
Pursuant to California Government Code Section 54957(b)(1).

**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY OCTOBER 27, 2021 AT 1:00 P.M.**

Prepared by:

DocuSigned by:  
  
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Stephanie E. Sakai, District Clerk

*Agenda posted on September 16, 2021 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).*

*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.*