

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS WORKSHOP  
JUNE 15, 2021 MINUTES**

**Board of Directors Workshop Meeting**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** San Ramon Valley Fire Protection District  
Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583

**Board Members Present:** President Stamey, Vice President Crean, Directors Parker, Lee and Gallinatti.

**Board Member Absent:** None.

**Staff Present:** Fire Chief Meyer, Deputy Chief Selover, Deputy Chief Drayton, Director of Emergency Communications Pangelinan, District Counsel/District Clerk Sakai, Financial Consultant Campo, Controller Hatfield, Battalion Chief Duggan, Technology Systems Manager Call.

**1. CALL TO ORDER**

President Stamey called the meeting to order at 10:11 a.m.

**2. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

President Stamey declared a quorum of the Board was present; and there were no changes to the Agenda.

**3. PUBLIC COMMENT**

No public comment.

**4. BUDGET WORKSHOP**

4.1 Review and discussion of proposed Annual Operating and Capital Budgets for Fiscal Year 2021-2022.

Chief Meyer welcomed everyone to the Budget Workshop and provided an overview of the General Fund Budget for FY 2021-22. Controller Hatfield presented General Fund Budget highlights, including property tax revenue, investment earnings, financial forecast, Capital Improvement Program (CIP), unfunded liabilities, and District-wide expenditures. Staff presented their respective Division budgets and answered questions from the Board.

The Board discussed FY 2021-22 excess Workers' Compensation Insurance coverage for the District. Based on Board discussion, President Stamey directed staff to proceed with the proposed increased excess coverage from \$3.5 million to \$4 million and the recommendation to reduce the workers' compensation reserve from \$5 million to \$4 million by transferring \$1 million of the reserve amount into the OPEB trust fund.

The Board then adjourned for a 9-minute break at 11:19 a.m. Staff continued Division budget presentations and answered further questions from the Board.

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President Stamey directed Chief Meyer to include the First Responders for Mental Health project in the Fire Chief's 2021-22 Goals. Vice President Crean further encouraged Chief Meyer to facilitate District discussions with the Town of Danville regarding the Mental Health project. The Board adjourned for a 20-minute break at 12:39 p.m.


Director Parker had further suggestions regarding how to involve the Town of Danville in the Mental Health project. The Board offered its support for Chief's efforts with the Town of Danville. The Board also supported Chief Meyer initiating a District pilot program to review hazard abatement including, but not limited to, utilizing Measure X funds. On behalf of the Board, President Stamey confirmed the final budget be brought to the Regular Board Meeting on June 23, 2021.

The Board thanked the staff and expressed their appreciation for their hard work on the Budget.

**5. ADJOURNMENT**

The special meeting concluded at 1:24 p.m.

Prepared by:   
Stephanie E. Sakai  
District Clerk

Approved by:   
Matt Stamey  
Board President