

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

June 23, 2021 – 1:00 p.m.

Matt Stamey, Board President
Ryan Crean, Board Vice President
Don Parker, Director, Michelle Lee, Director, Thomas Gallinatti, Director

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Meeting location: San Ramon Valley Fire Protection District
Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

ATTENTION: The time allotted for each Public Comment is determined by the Board President and may be up to a maximum of three (3) minutes. Members of the public may submit comments via email prior to the meeting by 12 p.m. June 23, 2021 to PublicComment@srvfire.ca.gov, which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. The District reserves the right to read comments into the record or include the emailed comment in the next month's Board packet, depending on the length of the email.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the Agenda. This comment shall be provided under the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period May 17, 2021 through June 11, 2021 in the amount of \$2,818,109.84.
- 5.2 Approve the Board Minutes from the May 26, 2021 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of May 2021 in the amount of \$5,005,572.62.

- 5.4 Authorize staff to pay Central Square for software maintenance and support in the amount of \$119,942.21
- 5.5 Approve Budget Adjustments to Fiscal Year 2020-21 Operating Budget.
- 5.6 Approval of FY 2021-2022 Excess Workers' Compensation Insurance.
- 5.7 Adoption of Resolution No. 2021-03 establishing the appropriations limit for Fiscal Year 2021-2022 at \$192,435,268.
- 5.8 **Personnel Actions:**

Promotions:

Approve staff recommendation to appoint the following:

- Engineer Lucas Hirst to Social Media Liaison, effective May 1, 2021
- Firefighter Chad Bower to Engineer 4, step 4, effective May 19, 2021
- Firefighter Ryan Terres to Engineer 4, step 5, effective May 19, 2021
- Firefighter Michael Duggan to Engineer 4, step 4, effective May 21, 2021
- Firefighter Garrett McIntyre to Engineer 4, step 4, effective June 1, 2021
- Controller Davina Hatfield to Chief Financial Officer, step 2, effective July 1, 2021

Step Increases:

Approve staff recommendation to award the following step increase, effective August 1, 2021:

Academy 2017-1

- Firefighter Michael Bueno to Firefighter 5, step 6
- Firefighter Casey Good to Firefighter 5, step 6
- Firefighter Brett Herendeen to Firefighter 5, step 6
- Firefighter Brandon Hicks to Firefighter 5, step 6
- Firefighter Ricky Laniohan to Firefighter 5, step 6

Academy 2018-1

- Firefighter Brandon Clay to Firefighter 5, step 5
- Firefighter Moyses Garcia to Firefighter 5, step 5
- Firefighter Jared Lomker to Firefighter 5, step 5
- Firefighter Mathew Marin to Firefighter 5, step 5
- Firefighter Frederick Rincon to Firefighter 5, step 5

Academy 2019-1 (Group 1)

- Firefighter Devin Mongeau to Firefighter 5, step 4
- Firefighter David Scamporrino to Firefighter 5, step 4
- Firefighter Zekiel Spani to Firefighter 5, step 4
- Firefighter Shawnay Tarquinio to Firefighter 5, step 4
- Firefighter Ryan Vander Hyde to Firefighter 5, step 4

Administrative Assistant Cindy Jackson to Administrative Assistant, step 6

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Special Presentation by Captain Demian Bannister on the iQuest Program.
- 6.2 Introduction of 2020-I Academy Recruits.

7. OLD BUSINESS

None.

8. NEW BUSINESS

8.1 Approval of Agreement with Badawi & Associates for Independent Audit Services.

8.2 Public Hearing and Adoption of the 2021-2022 Annual Operating and Capital Budgets for Fiscal Year 2021-2022. The 2021-2022 Proposed Budget can be found on the District's website at www.firedepartment.org

8.3 Suspension of Annual Operating Permit Fees for certain commercial businesses.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations and Training Division - Deputy Chief Jim Selover
Operations and Training Report of monthly activities.

10.2 EMS Division - Deputy Chief Jim Selover
EMS Report of monthly activities.

10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton
Fire and Life Safety Report of monthly activities.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

10.6 Human Resources Division – District Counsel, Stephanie E. Sakai
Human Resources Report of monthly activities.

10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

11.1 Comments by Board of Directors.

12. UPCOMING CALENDAR OF EVENTS

12.1 Academy Graduation, June 25, 2021 at 3:00 p.m. to 5:00 p.m.

12.2 Upcoming 2021 CERT PAC Meetings.
● Scheduled for August 13th and November 12th at 9:00 a.m.

12.3 Next Regular Board Meeting, August 25, 2021 at 1:00 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential case. Facts and circumstances that might result in litigation need not be disclosed.

13.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9(d)(1):
PG&E v. SRVFPD, Case No.: MSN20-1649

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY AUGUST 25, 2021 AT 1:00 P.M.

Prepared by:

DocuSigned by:

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Stephanie E. Sakai, District Clerk

Agenda posted on June 17, 2021 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.



CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 5/17/2021 Through 6/11/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
226797	6/11/2021	360 RESCUE LLC	1,183.76	Misc. Equipment-Mt Diablo Technical Rescue-Engine 633
226741	5/26/2021	ACCREDITED EMS FIRE TRAINING INC	900.00	Instructor-Live Fire Training-Acquired Structure (4)
	5/26/2021	ACCREDITED EMS FIRE TRAINING INC	3,500.00	SFM Live Fire Training (10)-Academy
05/20/21-01	5/20/2021	ACE AUTO REPAIR AND TIRE CENTER	84.80	Routine Prev Maint/Oil & Filter Change/Rotate Tires-Unit 359
06/03/21-01	6/3/2021	ACE AUTO REPAIR AND TIRE CENTER	1,046.57	Replaced Track Rod/Steering Stabilizer/Rear Brake Pads-#322
06/11/21-01	6/11/2021	ACE AUTO REPAIR AND TIRE CENTER	2,810.40	Engine Light Diagnosis/Installed New Catalytic Converter-342
06/11/21-02	6/11/2021	ACE AUTO REPAIR AND TIRE CENTER	245.63	Routine Prev Maint/Oil & Filter Change/Rotate Tires-Unit 322
06/11/21-03	6/11/2021	ACE AUTO REPAIR AND TIRE CENTER	86.51	Routine Prev Maint/Oil & Filter Change/Rotate Tires-Unit 357
06/11/21-04	6/11/2021	ACE AUTO REPAIR AND TIRE CENTER	489.01	Routine Prev Maint/Replace Fuel Filter/Rotate Tires-Unit 712
06/11/21-05	6/11/2021	ACE AUTO REPAIR AND TIRE CENTER	94.94	Routine Prev Maint/Oil & Filter Change/Rotate Tires-Unit 356
06/11/21-06	6/11/2021	ACE AUTO REPAIR AND TIRE CENTER	532.96	Check Engine Light/Replace Fuel Filter/Set Air Pressure-#713
06/11/21-07	6/11/2021	ACE AUTO REPAIR AND TIRE CENTER	724.18	Routine PM/Oil Change/Rotate Tires/New Front Brake Pads-#352
05/20/21-02	5/20/2021	AIR EXCHANGE INC	332.50	Removed Damaged 8-in Air Line-Stn 34
06/11/21-08	6/11/2021	AIR EXCHANGE INC	908.93	Replaced Lower Hoses/Grabber-Stn 35
05/26/21-01	5/26/2021	AIRGAS USA LLC	397.94	Oxygen Tank Cylinders 5/3/21
05/26/21-02	5/26/2021	AIRGAS USA LLC	481.16	Oxygen Tank Cylinders 5/10/21
06/11/21-09	6/11/2021	AIRGAS USA LLC	697.51	Oxygen Tank Cylinders 4/9/21
06/11/21-10	6/11/2021	AIRGAS USA LLC	431.25	Oxygen Tank Cylinders 5/17/21
06/11/21-11	6/11/2021	AIRGAS USA LLC	431.25	Oxygen Tank Cylinders 5/24/21
226742	5/26/2021	ALAMEDA COUNTY FIRE DEPARTMENT	6,731.59	Reseal Turbo/Transfer Valve/Synflex Leak Repairs-Unit 679
226798	6/11/2021	ALAMEDA COUNTY INDUSTRIES	401.82	Garbage Service 5/1/21-5/31/21-Stn 30
	6/11/2021	ALAMEDA COUNTY INDUSTRIES	725.45	Garbage Service 5/1/21-5/31/21-Stn 34
	6/11/2021	ALAMEDA COUNTY INDUSTRIES	975.51	Garbage Service 5/1/21-5/31/21-Stn 38
	6/11/2021	ALAMEDA COUNTY INDUSTRIES	401.82	Garbage Service 5/1/21-5/31/21-Stn 39
06/11/21-12	6/11/2021	ALL STAR FIRE EQUIPMENT INC	1,062.18	SCBA Flow Test (17)/Misc. Repairs/Non Warranty Labor Charge
06/11/21-13	6/11/2021	ALL STAR FIRE EQUIPMENT INC	478.89	SCBA Flow Test (13)/Misc. Repairs/Non Warranty Labor Charge
06/11/21-14	6/11/2021	ALL STAR FIRE EQUIPMENT INC	2,027.47	SCBA Flow Test (6)/Misc. Repairs/Non Warranty Labor Charge
06/11/21-15	6/11/2021	ALL STAR FIRE EQUIPMENT INC	1,450.55	SCBA Flow Test (31)/Misc. Repairs/Non Warranty Labor Charge
06/11/21-16	6/11/2021	ALL STAR FIRE EQUIPMENT INC	154.56	Phenix Helmet Replacement Ratchet Suspension-Sinclear
06/11/21-17	6/11/2021	ALL STAR FIRE EQUIPMENT INC	842.81	Phenix Structure Helmet Replacement-Drake
06/11/21-18	6/11/2021	ALL STAR FIRE EQUIPMENT INC	277.93	SCBA Flow Test (3)/Misc. Repairs/Non Warranty Labor Charge
06/11/21-19	6/11/2021	ALL STAR FIRE EQUIPMENT INC	1,750.00	EMS Face Mask Fit Test (35)/SCBA Face Mask Fit Test (35)
06/11/21-20	6/11/2021	ALL STAR FIRE EQUIPMENT INC	309.94	Station Boots-Griffin
226800	6/11/2021	AMAZON COM CREDIT SERVICES	14.36	AAA Batteries
	6/11/2021	AMAZON COM CREDIT SERVICES	239.20	Abrasive Wheel-Chainsaw Chain Sharpening-Stn 33
	6/11/2021	AMAZON COM CREDIT SERVICES	82.44	Grinding Wheel-Chainsaw Chain Sharpening-Stn 33
	6/11/2021	AMAZON COM CREDIT SERVICES	51.38	Hat (1)-Fire Investigator
	6/11/2021	AMAZON COM CREDIT SERVICES	149.70	Hats (11)-Fire Investigators
	6/11/2021	AMAZON COM CREDIT SERVICES	977.66	HP DesignJet T230 Plotter Printer-CS131
	6/11/2021	AMAZON COM CREDIT SERVICES	13.04	Ink/Stain Remover-Training Site
	6/11/2021	AMAZON COM CREDIT SERVICES	47.33	iPad Pro Case

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Check/Voucher Register

From 5/17/2021 Through 6/11/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
	6/11/2021	AMAZON COM CREDIT SERVICES	38.09	iPhone Case/Screen Protectors
	6/11/2021	AMAZON COM CREDIT SERVICES	131.99	Misc. Office Supplies-HR
	6/11/2021	AMAZON COM CREDIT SERVICES	194.72	Misc. Strike Team Supplies
	6/11/2021	AMAZON COM CREDIT SERVICES	238.20	N95 Masks/Surgical Masks-COVID-Stn 33 Stock
	6/11/2021	AMAZON COM CREDIT SERVICES	113.45	Toner Cartridge-Stn 37
226710	5/20/2021	AMERICAN MESSAGING	450.77	Paging Service-5/21
06/03/21-02	6/3/2021	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	518.00	Annual Air Quality Testing-Stn 32
226711	5/20/2021	ATT MOBILITY	5,312.47	Cell Phones/Mobile Data 4/1/21-4/30/21
226712	5/20/2021	ATT MOBILITY	856.82	Cell Phones/Mobile Data/iPads 3/27/21-4/26/21
226713	5/20/2021	BAY AREA NEWS GROUP EAST BAY	237.60	Legal Ad-Exterior Hazard Abatement Program
06/03/21-03	6/3/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/3/21-Stn 30
06/03/21-04	6/3/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/3/21-Stn 31
06/03/21-05	6/3/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/3/21-Stn 32
06/03/21-06	6/3/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/3/21-Stn 33
06/03/21-07	6/3/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/3/21-Stn 34
06/03/21-08	6/3/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/3/21-Stn 35
06/03/21-09	6/3/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/3/21-Stn 36
06/03/21-10	6/3/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/3/21-Stn 38
06/03/21-11	6/3/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/3/21-Stn 39
06/11/21-21	6/11/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/24/21-Stn 30
06/11/21-22	6/11/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/24/21-Stn 31
06/11/21-23	6/11/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/24/21-Stn 32
06/11/21-24	6/11/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/24/21-Stn 33
06/11/21-25	6/11/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/24/21-Stn 34
06/11/21-26	6/11/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/24/21-Stn 35
06/11/21-27	6/11/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/24/21-Stn 36
06/11/21-28	6/11/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/24/21-Stn 38
06/11/21-29	6/11/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 5/24/21-Stn 39
226714	5/20/2021	BLUE SHIELD OF CALIFORNIA	2,445.00	Ambulance Refund
06/03/21-12	6/3/2021	BOIES SCHILLER FLEXNER	576.30	Professional Services-PG&E 4/21
05/26/21-03	5/26/2021	BOUNDTREE MEDICAL LLC	877.80	Medical Supplies
05/26/21-04	5/26/2021	BOUNDTREE MEDICAL LLC	2,403.00	Medical Supplies
05/26/21-05	5/26/2021	BOUNDTREE MEDICAL LLC	4,063.76	Medical Supplies
06/11/21-30	6/11/2021	BOUNDTREE MEDICAL LLC	4.50	Medical Supplies
06/11/21-31	6/11/2021	BOUNDTREE MEDICAL LLC	452.40	Medical Supplies
06/11/21-32	6/11/2021	BOUNDTREE MEDICAL LLC	69.60	Medical Supplies
06/11/21-33	6/11/2021	BOUNDTREE MEDICAL LLC	141.50	Medical Supplies
06/11/21-34	6/11/2021	BOUNDTREE MEDICAL LLC	190.80	Pharmaceutical Supplies
06/11/21-35	6/11/2021	BOUNDTREE MEDICAL LLC	2,358.60	Medical Supplies
226715	5/20/2021	CA STATE DEPARTMENT OF JUSTICE	147.00	LiveScan Pre-Employment Fingerprint Services
226801	6/11/2021	CAL FIRE	750.00	Firefighter Survival Course Fees (10)-Academy

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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From 5/17/2021 Through 6/11/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
EFT 06/09/...	6/9/2021	CALPERS	1,505.95	CalPERS Health-Admin Fees June 2021
	6/9/2021	CALPERS	9,041.30	CalPERS Health-BOD June 2021
	6/9/2021	CALPERS	352,260.55	CalPERS Health-June 2021
	6/9/2021	CALPERS	266,174.95	CalPERS Health-Retirees June 2021
EFT 05/27/...	5/27/2021	CalPERS CERBT (OPEB)	928,250.00	FY 20/21 OPEB Contribution Prefunding-May 2021
226743	5/26/2021	CCC DEPT OF INFO TECH	1,012.50	Telecommunication Services/Radio Services-3/21
Wire 06/11...	6/11/2021	CCC EMPLOYEES RETIREMENT ASSOCIATION	474,596.01	Employee Retirement Contributions-5/21
226716	5/20/2021	CINTAS CORPORATION	59.33	Carpet Runner Exchange Service 5/12/21-Stn 32
226717	5/20/2021	CINTAS CORPORATION	35.29	Carpet Runners/Mechanics Coverall Clean Fee 5/17/21-Stn 30
226744	5/26/2021	CINTAS CORPORATION	81.70	Carpet Runners/Mechanics Coverall Clean Fee 5/24/21-Stn 30
226770	6/3/2021	CINTAS CORPORATION	59.33	Carpet Runner Exchange Service 5/26/21-Stn 32
226771	6/3/2021	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Clean Fee 6/1/21-Stn 30
226802	6/11/2021	CINTAS CORPORATION	81.22	Carpet Runners/Mechanics Coverall Clean Fee 6/7/21-Stn 30
226718	5/20/2021	CITRIX SYSTEMS INC	1,760.00	Citrix Virtual Apps Advanced Edition-6/28/21-6/28/22
226745	5/26/2021	COMCAST	1,735.66	Broadband Internet Service 4/1/21-4/30/21-All Stations
226746	5/26/2021	COMCAST	217.85	Cable Service 5/17/21-6/16/21 Admin
226747	5/26/2021	COMCAST	296.17	High Speed Internet/Cable Svc 5/20/21-6/19/21 Old Stn 32
226772	6/3/2021	COMCAST	143.59	Cable Service 6/1/21-6/30/21 Stn 33
226773	6/3/2021	COMCAST	213.23	Cable Service 5/26/21-6/25/21 Stn 31
226774	6/3/2021	COMCAST	156.15	Cable Service 6/1/21-6/30/21 Stn 39
226775	6/3/2021	COMCAST	138.73	Cable Service 5/27/21-6/26/21 Stn 35
226776	6/3/2021	COMCAST	277.47	Cable Service 5/26/21-6/25/21 Stn 36
226777	6/3/2021	COMCAST	154.66	Cable Service 5/27/21-6/26/21 Stn 34
226778	6/3/2021	COMCAST	168.35	Cable Service 5/27/21-6/26/21 Stn 38
226719	5/20/2021	CONCERN EAP	3,314.22	Employee Assistance Premium-5/21
226720	5/20/2021	CONCORD UNIFORMS	597.81	Class A Uniform Update-Pruett
	5/20/2021	CONCORD UNIFORMS	548.53	Class A Uniform-Drayton
226748	5/26/2021	CONCORD UNIFORMS	114.10	Class A Uniform Update/Cap-Costa
226803	6/11/2021	CONCORD UNIFORMS	957.62	Class A Uniform-Haynie
05/26/21-06	5/26/2021	CONFIDANTE INC	2,981.25	Professional Services-Investigation 5/21
226804	6/11/2021	CONTRA COSTA SDA	100.00	CCSDA Annual Membership Dues-FY 2021/22
226721	5/20/2021	CSI TELECOMMUNICATIONS INC	1,125.00	Engineering Svc-FCC License Renewal KMA635/Letter Review
05/20/21-03	5/20/2021	DA PAGE LLC	450.00	Paging Software-5/21
226805	6/11/2021	DANIELLE BELL	121.16	Reimb-Misc. Supplies-Leadership Training (4 Classes)
05/26/21-07	5/26/2021	DEFINITIVE NETWORKS INC	105,067.00	Admin/Supp/CQI Support/ePCR Support/MDCs/Comm Center-5/21
226722	5/20/2021	DEL CONTE LANDSCAPING INC	756.00	Irrigation Repairs/Irritrol Timer-12 Stations
	5/20/2021	DEL CONTE LANDSCAPING INC	1,769.00	Irrigation Repairs/Parts-Stn 30
226749	5/26/2021	DEL CONTE LANDSCAPING INC	3,918.00	Landscape Maint 5/21-Admin/Stn 30/31/33/35/36/38
226750	5/26/2021	DELL MARKETING LP	260.33	Dell Docking Station (1)
05/20/21-04	5/20/2021	DELTA DENTAL OF CALIFORNIA	10,442.50	Dental Claims-5/7/21-5/13/21
05/26/21-08	5/26/2021	DELTA DENTAL OF CALIFORNIA	5,520.00	Dental Insurance Administrative Fees-5/21

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From 5/17/2021 Through 6/11/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
05/26/21-09	5/26/2021	DELTA DENTAL OF CALIFORNIA	5,899.00	Dental Claims-5/14/21-5/20/21
06/03/21-13	6/3/2021	DELTA DENTAL OF CALIFORNIA	8,375.90	Dental Claims-5/21/21-5/27/21
06/11/21-36	6/11/2021	DELTA DENTAL OF CALIFORNIA	5,632.25	Dental Claims-5/28/21-6/3/21
226723	5/20/2021	DIRECTV	74.99	Cable Service 5/12/21-6/11/21
226751	5/26/2021	DONNA MARHENKE	296.16	Reimb-Uniform Pants (3)
226806	6/11/2021	DUBLIN SAN RAMON SERVICES DISTRICT	299.37	Recycled Water Service 4/1/21-5/31/21 Stn 30
226752	5/26/2021	DYLAN COSTAMAGNA	19.57	Reimb-Unleaded Fuel-Unit 362
226753	5/26/2021	EBMUD	84.20	Water Service (Meter 1.0) 3/16/21-5/13/21 Stn 36
	5/26/2021	EBMUD	287.45	Water Service (Meter 1.5) 3/16/21-5/13/21 Stn 36
	5/26/2021	EBMUD	1,099.28	Water Service (Meter 1.5) 3/17/21-5/14/21 Admin
	5/26/2021	EBMUD	565.60	Water Service (Meter 6.0) 3/16/21-5/13/21 Stn 36
	5/26/2021	EBMUD	565.60	Water Service (Meter 6.0) 3/17/21-5/14/21 Admin
226779	6/3/2021	EBMUD	84.20	Water Service (Meter 1.0) 3/25/21-5/24/21 Old Station 32
226724	5/20/2021	ED JONES COMPANY INC	453.41	30-Years of Service Flat Badge (2)-Word/Duggan
226807	6/11/2021	EDISON FIRE PROTECTION INC	577.00	Plan Review Refund-IN7803597
05/20/21-05	5/20/2021	EFAX CORPORATE	38.40	eFax Usage-Apr 2021
226780	6/3/2021	ELITE AUTO GLASS INC	455.67	Windshield Replacement-Unit 357
226808	6/11/2021	ENNIS-FLINT INC	901.24	Black Bundy Pavement Marker Adhesive (6 Packs)
	6/11/2021	ENNIS-FLINT INC	935.22	Blue Reflector Markers (700)-Hydrant Maintenance Program
226754	5/26/2021	ENTERPRISE FM TRUST	8,863.29	Monthly Fleet Lease Payment (17) 5/1/21-5/31/21
226725	5/20/2021	ETHER WEB NETWORK LLC	75.00	Wireless Internet Service 2/1/21-4/30/21 Stn 37
226755	5/26/2021	FEDERAL EXPRESS	64.64	Delivery Charge-Fire Team Test Mail To CPS Consulting
226809	6/11/2021	FEDERAL EXPRESS	68.88	Delivery Charge-Engineer Test Packets
226810	6/11/2021	FRANCIS ENOS FIRE PUMP REPAIR	349.35	Leaking Relief Valve/Rebuilt Tank Fill Valve-Unit 512
	6/11/2021	FRANCIS ENOS FIRE PUMP REPAIR	230.00	Out Of Service Onan Generator Diagnois/Recommnedation-#524
226756	5/26/2021	GALLS LLC	71.85	Uniform Belts (2)-Suppression
226811	6/11/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	776.48	Front Differential Oil Leak Repairs-Unit 609
	6/11/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,588.98	Loose Equipment Mounting Bracket Parts-New Truck
727818	6/3/2021	GOLDEN STATE FIRE APPARATUS INC	295,369.50	2100-Gallon Water Tender
226812	6/11/2021	GOLDEN STATE FLEET SERVICES INC	1,500.00	Tow Service-Move Shop Equipment From Stn 39 To Stn 36
226813	6/11/2021	GRANT SPARKES	200.00	Reimb-Paramedic Recertification
226726	5/20/2021	HAVE AIR WILL TRAVEL INC	265.00	Service Call/Mounts/Dismounts/Tire Disposal-Unit 522
226757	5/26/2021	HAVE AIR WILL TRAVEL INC	1,427.00	Svc Call/New Tires (4)/Mounts/Dismounts/Disposal-Unit 713
226781	6/3/2021	HAVE AIR WILL TRAVEL INC	100.00	Service Call/Pull Bolt-Unit 512
226814	6/11/2021	HAVE AIR WILL TRAVEL INC	100.00	Service Call-Left Front Tire-Unit 611
226727	5/20/2021	HEALTH NET	101.12	Ambulance Refund
06/03/21-14	6/3/2021	INDUSTRIAL SCIENTIFIC CORP	1,229.29	Monthly iNet Gas Monitoring Subscription-May 2021
226758	5/26/2021	INNOVATIVE CLAIM SOLUTIONS	9,773.42	Workers' Comp Claim Admin Fees 6/1/21-6/30/21
05/20/21-06	5/20/2021	iPRINT TECHNOLOGIES	243.17	Printer Toner-Training Site
05/20/21-07	5/20/2021	iPRINT TECHNOLOGIES	199.02	Printer Toner-Ops Senior Office Assistant
226759	5/26/2021	ISINGS CULLIGAN	107.15	Drinking Water Service 4/21-Stn 30

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Check Nu...	Check Date	Payee	Check Amount	Transaction Description
	5/26/2021	ISINGS CULLIGAN	75.75	Drinking Water Service 5/21-Admin
	5/26/2021	ISINGS CULLIGAN	75.10	Drinking Water Service 5/21-Stn 31
06/03/21-15	6/3/2021	JEFF KATZ ARCHITECTURAL CORPORATION	10,909.07	SR Public Sfty Facility Plan-Construction Administration/Exp
06/03/21-16	6/3/2021	JEFF KATZ ARCHITECTURAL CORPORATION	20,500.00	Stn 34 Renovation-Construction Documents
226760	5/26/2021	JOHN ARCHULETA	705.00	Reimb-Educ Assistance-Confined Space Rescue Technician
226782	6/3/2021	JOSEPH W BRADLEY	362.88	Reimb-Lodging/Meals-Pierce Prev Maint Trg-Bradley 5/2-5/5/21
226815	6/11/2021	JUAN PEDRENO II	245.30	Reimb-Uniform Pants
226783	6/3/2021	KENETREK BOOTS	233.13	Wildland Boots-Laugero
06/03/21-17	6/3/2021	KENNETH R CAMPO CPA	15,070.50	Finance Consulting Services (98.5 Hrs)-May 2021
05/20/21-08	5/20/2021	L N CURTIS AND SONS	387.11	Wildland Gear Bags-Dwyer/Bautista/Station Boots-Olson
05/26/21-10	5/26/2021	L N CURTIS AND SONS	700.35	Wildland Coat/Pants-Corradi
05/26/21-11	5/26/2021	L N CURTIS AND SONS	518.09	Uniform Shirts/Pants-Bakalar/Sinclear
05/26/21-12	5/26/2021	L N CURTIS AND SONS	1,620.38	1x100' Hose-Stn 33 Stock For Wildland Season
05/26/21-13	5/26/2021	L N CURTIS AND SONS	3,414.75	Structure Helmets (10)-Academy
06/11/21-37	6/11/2021	L N CURTIS AND SONS	167.48	Uniform Pants-Sinclear
06/11/21-38	6/11/2021	L N CURTIS AND SONS	97.82	Wildland Gear Bag-Word
06/11/21-39	6/11/2021	L N CURTIS AND SONS	384.98	Wildland Boots-Camera
06/11/21-40	6/11/2021	L N CURTIS AND SONS	15,903.62	Misc. Equipment-New Truck
06/11/21-41	6/11/2021	L N CURTIS AND SONS	105.49	Misc. Equipment-New Truck
226784	6/3/2021	LANCE MAPLES	180.00	Professional Services (2.0 hours)-5/21
226785	6/3/2021	LIEBERT CASSIDY WHITMORE	13,500.00	Anti-Harrasment Training-April 16,19,22,26,29 2021
226728	5/20/2021	LIFTOFF LLC	2,160.00	Microsoft Office 365 License Monthly Fee (180 Licenses)-5/21
226816	6/11/2021	LIVERMORE SAW AND MOWER LLC	629.25	Chainsaw Batteries (3)
	6/11/2021	LIVERMORE SAW AND MOWER LLC	133.99	Chainsaw Service/Restrung Rewind Starter
	6/11/2021	LIVERMORE SAW AND MOWER LLC	109.66	Chainsaw Svc/Installed New Fuel Tank Vent/Fuel Cap
	6/11/2021	LIVERMORE SAW AND MOWER LLC	1,101.19	Chainsaws (2)/Battery/Fast Chargers
	6/11/2021	LIVERMORE SAW AND MOWER LLC	139.19	Rescue Chainsaw Svc/Replace Drive Sprocket Bearing/Retainers
226786	6/3/2021	LON M PHARES	6,210.00	Professional Services (69.0 hours)-May 2021
226817	6/11/2021	M AND L OVERHEAD DOORS	350.67	Inspect/Reprogram Remote-Stn 32 Apparatus Bay Door #1
	6/11/2021	M AND L OVERHEAD DOORS	1,355.57	Material/Labor/Equipment-Stn 31 Apparatus Bay Door #5
	6/11/2021	M AND L OVERHEAD DOORS	387.50	Replace Damaged Bay Door 1 With New Hinge/Stem Roller-Stn 34
226787	6/3/2021	MEGAN OCONNOR	7,167.46	ADPP Payment-June 2021
226729	5/20/2021	MICHAEL DUGGAN	375.00	Reimb-Educ Assist-Company Officer 2B Class 8/10-8/12/20
226769	5/27/2021	NO STRESS EMS	3,200.00	PHTLS Recertification Class (16)-5/24-5/27/21
06/11/21-42	6/11/2021	NOB HILL CLEANERS INC	50.00	Patches on Uniform Shirts (5)-Suppression
226730	5/20/2021	OFFICE DEPOT	138.34	Household Supplies
	5/20/2021	OFFICE DEPOT	317.28	Office Supplies
	5/20/2021	OFFICE DEPOT	132.82	Office/Household Supplies
226788	6/3/2021	OFFICE DEPOT	279.09	Office Supplies
226731	5/20/2021	ORKIN	176.00	Pest Control Service 5/14/21-Stn 36
226732	5/20/2021	PG&E	58.29	Signal Light 4/21-Stn 34

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226733	5/20/2021	PG&E	991.16	Gas/Electric Service 4/6/21-5/5/21-Stn 32
226761	5/26/2021	PG&E	1,328.74	Gas/Electric Service 4/13/21-5/11/21-Stn 36
05/20/21-09	5/20/2021	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fees-3/21
05/20/21-10	5/20/2021	RAMOS OIL INC.	147.83	Blue Sky DEF Fluid (50)-Fleet Stock
05/20/21-11	5/20/2021	RAMOS OIL INC.	1,174.65	Unleaded/Diesel Fuel 5/11/21-Stn 30
05/20/21-12	5/20/2021	RAMOS OIL INC.	1,188.38	Unleaded/Diesel Fuel 5/11/21-Stn 31
05/20/21-13	5/20/2021	RAMOS OIL INC.	1,387.12	Unleaded/Diesel Fuel 5/11/21-Stn 36
05/20/21-14	5/20/2021	RAMOS OIL INC.	4,535.92	Unleaded/Diesel Fuel 5/11/21-Stn 38
05/26/21-14	5/26/2021	RAMOS OIL INC.	740.73	Unleaded/Diesel Fuel 5/18/21-Stn 31
05/26/21-15	5/26/2021	RAMOS OIL INC.	696.48	Diesel Fuel 5/18/21-Stn 35
05/26/21-16	5/26/2021	RAMOS OIL INC.	5,143.32	Unleaded/Diesel Fuel 5/18/21-Stn 38
05/26/21-17	5/26/2021	RAMOS OIL INC.	1,713.51	Unleaded/Diesel Fuel 5/18/21-Stn 34
06/03/21-18	6/3/2021	RAMOS OIL INC.	1,195.45	Unleaded/Diesel Fuel 5/25/21-Stn 31
06/03/21-19	6/3/2021	RAMOS OIL INC.	511.35	Diesel Fuel 5/25/21-Stn 35
06/03/21-20	6/3/2021	RAMOS OIL INC.	3,759.55	Unleaded Fuel 5/25/21-Stn 38
06/03/21-21	6/3/2021	RAMOS OIL INC.	1,489.61	Unleaded/Diesel Fuel 5/31/21-Stn 30
06/03/21-22	6/3/2021	RAMOS OIL INC.	907.97	Unleaded/Diesel Fuel 5/31/21-Stn 33
06/03/21-23	6/3/2021	RAMOS OIL INC.	555.01	Diesel Fuel 5/31/21-Stn 36
06/03/21-24	6/3/2021	RAMOS OIL INC.	3,839.01	Unleaded/Diesel Fuel 5/31/21-Stn 38
06/03/21-25	6/3/2021	RAMOS OIL INC.	1,387.51	Diesel Fuel 5/31/21-Stn 39
06/11/21-43	6/11/2021	RAMOS OIL INC.	1,580.77	Unleaded/Diesel Fuel 6/4/21-Stn 31
226734	5/20/2021	RAYMOND FALCON	3,546.50	FI210 Course Delivery to Fire Investigation Team
05/20/21-15	5/20/2021	RED WING BUSINESS ADVANTAGE ACCT	270.50	Station Boots-Parsons
06/11/21-44	6/11/2021	REPUBLIC SERVICES 210	735.98	Garbage Service 6/21-Stn 36
06/11/21-45	6/11/2021	REPUBLIC SERVICES 210	367.97	Garbage Service 6/21-Stn 33
06/11/21-46	6/11/2021	REPUBLIC SERVICES 210	735.98	Garbage Service 6/21-Stn 31
06/11/21-47	6/11/2021	REPUBLIC SERVICES 210	358.77	Garbage Service 6/21-Stn 35
06/11/21-48	6/11/2021	REPUBLIC SERVICES 210	717.50	Garbage Service 6/21-Training Site
06/11/21-49	6/11/2021	REPUBLIC SERVICES 210	358.77	Garbage Service 6/21-Stn 32
226762	5/26/2021	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
226735	5/20/2021	SEAN CARRILLO	425.00	Reimb-Educ Assist-Company Officer 2D Class 4/19-4/23/20
226818	6/11/2021	SERTA INC	1,119.71	Mattresses (4)-Stn 30
06/03/21-26	6/3/2021	SHAMROCK OFFICE SOLUTIONS INC	362.62	Copier Overage Charge 5/1/21-5/31/21 Admin
226763	5/26/2021	SHAW HR CONSULTING	680.00	Prof Svcs-Human Resources Workers' Comp Consulting
226736	5/20/2021	SHRED IT USA LLC	491.65	Documents Shredding Service 4/21-Admin/Stn 31
226764	5/26/2021	SMILE BUSINESS PRODUCTS INC	135.69	Copier Service/Maintenance 5/21-Training Office
06/03/21-27	6/3/2021	STAT MED URGENT CARE	250.00	COVID Test
226765	5/26/2021	STEPHANIE SAKAI	248.55	Reimb-2021 Labor Law Digest/HR Guide/FFBOR Manager Guide
	5/26/2021	STEPHANIE SAKAI	194.02	Reimb-Non-Safety Clothing Uniforms
226737	5/20/2021	STONERIDGE CHRYSLER JEEP DODGE	2,109.05	60K Maint/Oil/Filter Change/Brake/Battery Svc/Parts-Unit 710
226766	5/26/2021	TALK OF THE TOWN SAVINGS INC	439.43	ICS Student Manual Printing (18)-Stn 37 Volunteers

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06/11/21-50	6/11/2021	TARGET SOLUTIONS LEARNING LLC	12,208.55	Target Solutions Check It Fire/EMS Vehicles/Stn-7/21-6/22
226819	6/11/2021	THE HARTFORD	3,041.06	Life/AD&D Insurance-6/21
226789	6/3/2021	THE HOME DEPOT PRO	397.48	Bottled Water-Stn 33 Stock
	6/3/2021	THE HOME DEPOT PRO	3,200.95	Household Supplies-Stn 33 Stock
226790	6/3/2021	THOMAS J GENDRON	334.14	Reimb-Meals/Fuel-Pierce Prev Maint Trg-Gendron 5/16-5/21/21
226738	5/20/2021	UNITED PARCEL SERVICE	40.34	Delivery Charges-5/15/21
AP 04/21-1	5/20/2021	US BANK	13.62	Binder Dividers
AP 04/21-2	5/20/2021	US BANK	78.23	Uniform Pants-Tarquinio
AP 04/21-3	5/20/2021	US BANK	909.96	Fire Apparatus Driver/Operator-Academy
AP 04/21-4	5/20/2021	US BANK	171.16	Rounds Bags (250)
AP 04/21-5	5/20/2021	US BANK	52.99	Creative Cloud Monthly Subscription Fee
BW 04/21-2	5/20/2021	US BANK	3,244.72	Lumber Supplies-Academy Training
CJ 04/21-1	5/20/2021	US BANK	307.00	Coffee Supplies-Admin/Dispatch
CJ 04/21-10	5/20/2021	US BANK	95.64	Food-Command Staff Meeting
CJ 04/21-11	5/20/2021	US BANK	76.80	Food-EMS Division Meeting
CJ 04/21-2	5/20/2021	US BANK	33.31	Misc. Office Supplies-Jackson
CJ 04/21-3	5/20/2021	US BANK	750.00	Reg Fee-Pierce Training Class-J.Bradley 5/2-5/5/21
CJ 04/21-4	5/20/2021	US BANK	180.00	Airfare-Pierce Training Class-J.Bradley 5/2-5/5/21
CJ 04/21-5	5/20/2021	US BANK	77.97	Lodging Deposit-Reg Fee-Pierce Training-J.Bradley 5/2-5/5/21
CJ 04/21-6	5/20/2021	US BANK	75.00	FasTrak Accounts Replenishment
CJ 04/21-7	5/20/2021	US BANK	219.90	Lodging-Mechanic
CJ 04/21-8	5/20/2021	US BANK	956.99	Refrigerator-Stn 38
CJ 04/21-9	5/20/2021	US BANK	285.96	Airfare-Pierce Training Class-T.Gendron 5/14-5/21/21
CP 04/21	5/20/2021	US BANK	257.78	Portable Bathroom/Handwashing Station Rental-Training Site
DA 04/21-1	5/20/2021	US BANK	69.95	Smog Test-Unit 300
DA 04/21-10	5/20/2021	US BANK	154.30	Batteries/Light Tubes/Used Engine Oil-Recycling Drop-Off
DA 04/21-11	5/20/2021	US BANK	5.94	Latch For Truck Shell
DA 04/21-12	5/20/2021	US BANK	119.41	Sheetrock-Academy Training
DA 04/21-13	5/20/2021	US BANK	262.92	Band Aid Bandages (20 Boxes)-Vaccination Clinic
DA 04/21-14	5/20/2021	US BANK	76.70	Desktop Reference System-HR
DA 04/21-15	5/20/2021	US BANK	56.46	Propane Tank Refill/Brush
DA 04/21-2	5/20/2021	US BANK	1,073.02	Textbook-PM School Scholarship-Preece
DA 04/21-3	5/20/2021	US BANK	220.88	Uniforms-PM School Scholarship-Preece
DA 04/21-4	5/20/2021	US BANK	57.91	Hangers/Cabinet Hinge/Spray Paint/Lights/Bucket
DA 04/21-5	5/20/2021	US BANK	51.16	Drywall Replacement-Old Stn 32
DA 04/21-6	5/20/2021	US BANK	84.40	Misc. Office Supplies
DA 04/21-7	5/20/2021	US BANK	210.00	Car Wash Prepaid Tickets
DA 04/21-8	5/20/2021	US BANK	89.95	Smog Test-Flatbed
DA 04/21-9	5/20/2021	US BANK	3,107.12	Lumber Supplies-Academy Training
DAL 04/21	5/20/2021	US BANK	33.55	BBQ Grill Cover-Stn 35
DBA 04/21...	5/20/2021	US BANK	275.67	Door Shock Replacement-Stn 38

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DBA 04/21...	5/20/2021	US BANK	28.23	Kitchen Supplies-Stn 38
DBE 04/21-1	5/20/2021	US BANK	268.75	CIMA Insurance/Liability Coverage-CERT Volunteers
DBE 04/21-2	5/20/2021	US BANK	55.00	Constant Contact-CERT Database
DBE 04/21-3	5/20/2021	US BANK	14.99	Zoom Meeting Monthly Fee
DH 04/21	5/20/2021	US BANK	175.00	CSDA Virtual Workshop-Prevailing Wage-Hatfield
DP 04/21-1	5/20/2021	US BANK	14.19	Sandisk USB
DP 04/21-2	5/20/2021	US BANK	300.00	CISD Team Training-D.Taylor
DP 04/21-3	5/20/2021	US BANK	365.00	EFD Training-E.Samorano
DP 04/21-4	5/20/2021	US BANK	240.00	GIS Software Renewal-CS131
DP 04/21-5	5/20/2021	US BANK	30.00	APCO Recertification Training-S.Rodwell
DP 04/21-6	5/20/2021	US BANK	352.19	Meals-Dispatch Appreciation Week
IM 04/21-1	5/20/2021	US BANK	112.27	Cabinet Hinges/Sanding Paper/Brushes-Stn 39
IM 04/21-2	5/20/2021	US BANK	146.59	Wood-Cabinet Doors Upgrades-Stn 39
IM 04/21-3	5/20/2021	US BANK	193.50	Misc. Painting Supplies-Stn 39
JA 04/21	5/20/2021	US BANK	216.00	SquareSpace Website Domain Rental-Training Website
JBA 04/21	5/20/2021	US BANK	26.49	Misc. Academy HazMat Supplies
JBR 04/21	5/20/2021	US BANK	51.78	Misc. Moving Supplies-Stn 39 Metal Shop To Stn 36 Annex
JL 04/21 St...	5/20/2021	US BANK	20.00	CalCard Statement 4/22/21-J.Leonard
KB 04/21	5/20/2021	US BANK	287.34	Household Supplies-Stn 32 Stock
LB 04/21 S...	5/20/2021	US BANK	657.57	CalCard Statement 4/22/21-L.Begin
LN 04/21-1	5/20/2021	US BANK	1,595.00	SHRM Annual Conference Reg Fee-Najera
LN 04/21-2	5/20/2021	US BANK	135.62	Name Plates-Director Lee/Gallinatti/Crean
LN 04/21-3	5/20/2021	US BANK	45.21	Name Plate-Najera
LN 04/21-4	5/20/2021	US BANK	199.00	FDAC Workshop-Director Lee
LN 04/21-5	5/20/2021	US BANK	100.00	CalChamber Membership Upgrade
LN 04/21-6	5/20/2021	US BANK	836.46	Lunch-Engineer Recruitment
MS 04/21-1	5/20/2021	US BANK	645.00	NAEMD 3-Day Passport Conference-Director Stamey
MS 04/21-2	5/20/2021	US BANK	180.27	Hotel Deposit-NAEMD Conference-Director Stamey
RM 04/21-2	5/20/2021	US BANK	325.95	Development Books-District Aides
SC 04/21-1	5/20/2021	US BANK	0.99	iCloud 50GB Storage Plan-Call
SC 04/21-2	5/20/2021	US BANK	4.48	Mouse/Keyboard Adapters (2)
SC 04/21-3	5/20/2021	US BANK	652.49	HP Color LaserJet Printer-Stn 31 BC Office
SC 04/21-4	5/20/2021	US BANK	78.29	SD Card (2-Pack)-Mahoney
SC 04/21-5	5/20/2021	US BANK	165.90	GIS Plotter Ink Cartridges (4)-CS131
ST 04/21-1	5/20/2021	US BANK	86.00	DOJ Custodian of Record LiveScans-Najera/Tamori-Ward
ST 04/21-2	5/20/2021	US BANK	42.87	Stopwatches-Engineer Promotional Assessment
ST 04/21-3	5/20/2021	US BANK	525.00	Virtual CSDA Workshop Registration Fee-Director Lee
ST 04/21-4	5/20/2021	US BANK	111.40	Coffee-Engineer Promotional Assessment 4/7, 4/8
ST 04/21-5	5/20/2021	US BANK	199.63	Ink Pens-Recognition Supplies
Trvl-1 04/2...	5/20/2021	US BANK	469.00	CalChamber Membership Dues-HR
Trvl-1 04/2...	5/20/2021	US BANK	491.23	Food/Snacks-Engineer Promotional Assessment

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Trvl-1 04/2...	5/20/2021	US BANK	99.00	InstaCart Express Annual Membership Fee
Trvl-1 04/2...	5/20/2021	US BANK	260.07	Lunch-Engineer Promotional Assessment 4/7/21
Trvl-1 04/2...	5/20/2021	US BANK	175.00	CSDA Virtual Workshop-HR Boot Camp For Special Districts
Trvl-1 04/2...	5/20/2021	US BANK	159.20	CalChamber Webinar Training-Job Protected Leaves
Trvl-1 04/2...	5/20/2021	US BANK	1,576.90	Lodging (4)-Engineer Promotional Rater
Trvl-1 04/2...	5/20/2021	US BANK	69.48	Misc. Refreshments/Snacks-Recruitment Supplies
Trvl-1 04/2...	5/20/2021	US BANK	77.94	Food Supplies-Admin
TT 04/21-1	5/20/2021	US BANK	399.50	Bottled Water-Academy
TT 04/21-2	5/20/2021	US BANK	1,671.60	Drinking Water/Sports Drink-Stn 33 Stock
	5/20/2021	US BANK	846.26	Misc. Household Supplies-Stn 33 Stock
TW 04/21-1	5/20/2021	US BANK	1,301.08	Wellness Fitness Equipment-Stn 31
TW 04/21-2	5/20/2021	US BANK	399.66	HazMat/Equipment Calibration/Shipping Fee
226767	5/26/2021	US BANK EQUIPMENT FINANCE	1,365.75	Ricoh Copiers Lease (2) 5/1/21-6/1/21 Admin
226739	5/20/2021	VERIZON WIRELESS	4,081.14	Cell Phone Charges/iPhoneBook Apps 4/4/21-5/3/21
226768	5/26/2021	VISION SERVICE PLAN	10,559.97	Vision Insurance-6/21
05/20/21-16	5/20/2021	WATTCO EQUIPMENT INC.	54.35	Lights-Unit 512
05/26/21-18	5/26/2021	WATTCO EQUIPMENT INC.	65.50	David Clark Apparatus Headset Mic Repairs
06/03/21-28	6/3/2021	WATTCO EQUIPMENT INC.	62.42	Snap-In Brake Bulb-Unit 512
06/03/21-29	6/3/2021	WESTERN MACHINERY ELECTRIC INC	440.54	Generator A Inspection/Parts/Labor-Stn 32
06/03/21-30	6/3/2021	WESTERN MACHINERY ELECTRIC INC	332.04	Generator A Inspection/Parts/Labor-Stn 30
06/03/21-31	6/3/2021	WESTERN MACHINERY ELECTRIC INC	332.04	Generator A Inspection/Parts/Labor-Stn 39
06/03/21-32	6/3/2021	WESTERN MACHINERY ELECTRIC INC	290.17	Aging Battery Replacement-Stn 34
06/03/21-33	6/3/2021	WESTERN MACHINERY ELECTRIC INC	253.67	Aging Battery Replacement-Stn 36
06/03/21-34	6/3/2021	WESTERN MACHINERY ELECTRIC INC	253.67	Aging Battery Replacement-Admin
226791	6/3/2021	WRIGHT L ESTRANGE AND ERGASTOLO	1,265.00	Professional Services-201 Rights 4/21
226792	6/3/2021	YADIRA MAGALI MARTINEZ DE LA CRUZ	2,600.00	Cleaning Service-Admin 5/21
226740	5/20/2021	ZEKIEL SPANI	1,000.00	Refund-5/10/21 ADP Direct Deposit
Report Total			2,818,109.84	

Board Minutes May 26, 2021

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**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING (Teleconference)
MAY 26, 2021 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: Teleconference.

Board Members Present: President Stamey, Vice President Crean, Directors Parker, Lee and Gallinatti.

Board Member Absent: None.

Staff Present: Fire Chief Meyer, Deputy Chief Selover, Deputy Chief Drayton, Director of Emergency Communications Pangelinan, District Counsel/District Clerk Sakai, Financial Consultant Campo, Controller Hatfield, Battalion Chief Duggan, Technology Systems Manager Call, Information Systems Technician Phil Duncan, EMS Coordinator Laura Begin RN.

1. CALL TO ORDER

President Stamey called the meeting to order at 1:01 p.m.

2. PLEDGE OF ALLEGIANCE

District Staff led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Stamey declared a quorum of the Board was present; and there were no changes to the Agenda.

4. PUBLIC COMMENT

District Clerk stated there was one public comment email which would be read into the record under Agenda Item No. 6.1.

5. CONSENT CALENDAR

Motion by Director Lee to approve Consent Calendar Items 5.1 through 5.5; seconded by Director Parker. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 First Responders for Mental Health.

Chief Meyer introduced San Ramon City Manager Joe Gorton, San Ramon Police Department Captain Denton Carlson, Local Union 3546 President Mike Mohun. Chief Meyer and EMS Coordinator Laura Begin, RN presented the First Responders for Mental Health presentation. District Clerk Sakai read a public comment email concerning the new pilot program. Chief Meyer and EMS Coordinator Laura Begin, RN responded to Director Lee's request for elaboration on the training being offered. Chief Meyer stated the County will work with the District moving forward and that the District is in the process of developing a strong plan with clear goals and will provide the Board with future updates. On behalf of the Board, President Stamey suggests the District continues this endeavor and appreciates that changes may be made since this is an ongoing project and that the Board is unanimously behind this project and looks forward to progress updates.

7. OLD BUSINESS

7.1 Open Public Hearing to Consider Annual CPI Adjustment to Service Fees and Charges Contained within Ordinance No. 28, and adoption of Resolution No. 2021-02.

President Stamey opened the Public Hearing. Controller Hatfield presented the Annual CPI Adjustment for Services Fees and Charges contained within Ordinance No. 28 and the basis for the calculations. Financial Consultant Campo noted there is a revision to Resolution 2021-02 changing the date in the last *Whereas* referencing the CPI measurement from February 2019 to February 2021. President Stamey recommended studying each line item as a focus point on a future study. There was no public comment.

Motion by Director Crean to approve Resolution No. 2021-02 with the noted change to February 2021; seconded by Director Gallinatti. Motion carried unanimously by roll call vote. President Stamey concluded the Public Hearing.

7.2 Review Station 34 Renovation.

Deputy Chief Drayton presented the Station 34 Renovation project and stated the cost estimate for this project is about \$6 million. Director Parker (Chair, Facilities Subcommittee) appreciates the safety improvements being made at Station 34 for the engines leaving the station. Director Parker informed the Board that the recommendation of the Facilities Subcommittee is that the District proceed with the project as presented, and complimented the work being done. President Stamey stated the District is building for the future and serving the citizens for a long time to accommodate the population increase. President Stamey directed the Chiefs and staff to continue keeping the board apprised and being diligent with numbers with a reasonable timeframe.

8. NEW BUSINESS

8.1 Award contract for Geotechnical Observation, Special Inspection and Materials Testing Services related to the San Ramon Public Safety Building construction project to GEOCON Consultants, Inc. and authorize the Fire Chief, or his designee, to execute a final contract with GEOCON Consultants, Inc.

Financial Consultant Ken Campo informed the Board of the GEOCON contract related to the Public Safety Building (PSB) for testing services as a third-party review of the PSB work being performed. GEOCON was the lowest responsive bidder with a bid of \$125,275.

Motion by Director Gallinatti to Award contract for Geotechnical Observation, Special Inspection and Materials Testing Services related to the San Ramon Public Safety Building construction project to GEOCON Consultants, Inc. and authorize the Fire Chief, or his designee, to execute a final contract with GEOCON Consultants, Inc.; seconded by Director Crean. Motion carried unanimously by roll call vote.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations and Training Division-Deputy Chief Jim Selover
Operations and Training Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for April 2021, including updates regarding vaccination clinics and Engineer Promotional testing, simulated fire drills, harassment prevention training, and space entry drill training. In response to President Stamey's inquiry about Check It, Deputy Chief Selover said the District researched and identified Check It to monitor controlled substances (narcotics) and maintain IT equipment listings.

10.2 EMS Division – Deputy Chief Jim Selover
EMS Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for April 2021, including updates regarding vaccine administration, the First Responders for Mental Health pilot program, and mentorship program for District Aides going through the paramedic program.

10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton
Training Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for April 2021, including updates regarding plan review and 75 inspections, compliance inspection goals, public education, and the Community Emergency Response (CERT) Team.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for April 2021, including updates regarding the water tender specifications final visit, new ladder truck, Station 34 stormwater, and Public Safety Building pre-construction meeting. Vice President Crean asked for the truck to be brought out in June or August. In reply to President's Stamey request for details of the water holding facility, Deputy Chief stated that the water holding is a 2,600 square foot catch basin with a rock base. In response to Director Parker's inquiry about property wastewater, Deputy Chief Drayton said all rainwater on site will go into the storm basin.

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- 10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

Director of Emergency Communications Pangelinan provided the monthly activities report for April 2021, virtual District-wide harassment prevention training, Map Roll, Emergency Preparedness response map for EBMUD's water storage tank expansion, Communications and Technology policies, and Dispatch baby delivery.

- 10.6 Human Resources Division – District Counsel, Stephanie E. Sakai
Human Resources Report of monthly activities.

District Counsel Sakai provided the monthly activities report for April 2021, including updates regarding Engineer Promotional Assessments, Rescue Team Coordinator and Social Media Liaison position interviews, District-wide Zoom harassment prevent training, Live Scan Training, and Human Resources-related webinars.

- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

Financial Consultant Campo provided the monthly activities report for April 2021, including updates regarding bond transfers to the Local Agency Investment Fund and acceleration of OPEB contributions. Controller Hatfield presented the monthly Power Point presentation including balance sheets and General Fund Revenue and Expenditures, FEMA reimbursements, and property tax revenue. Chief Meyer stated there has been a call volume decrease affecting revenues. In response to President Stamey's inquiry about the affect of property tax delinquencies on the District's property tax revenue received, Financial Consultant Campo informed the Board that the District will continue to receive the property tax revenue despite delinquencies.

- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

Chief Meyer provided his monthly report for April 2021, including District's Measure X regional request for about \$30 million for the District and an additional \$2 million for the Communications Center and Training Center, First Responders for Mental Health presentation at Danville Town Council Meeting on June 1, 2021 at 5 p.m. through Zoom, 4-staffing fire trucks, Don Reid's Birthday, and request for in-person Board meetings.

11. GOOD OF THE ORDER

- 11.1 Comments by Board of Directors.

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Director Parker stated he's in favor of in-person meetings with the flexibility of Zoom meetings. President Stamey stated we will have the June meeting in-person. President Stamey also wishes Don Reid a happy birthday and appreciates the support system from him and his wife.

12. UPCOMING CALENDAR OF EVENTS

12.1 Annual Board Retreat, June 2, 2021 at 10 a.m.

12.2 Public Safety Complex Groundbreaking Ceremony, June 3, 2021 at 10:30 a.m.

Chief Meyer confirmed to arrive at 10 a.m. with the Ceremony starting between 10:15 a.m. and 10:30 a.m.

12.3 Board Budget Workshop, June 15, 2021 at 10 a.m.

12.4 Fiscal Year 2021-2022 Budget adoption, June 23, 2021 Board Meeting.

12.5 Academy Graduation, June 25, 2021 at 3:00 p.m. to 5:00 p.m.

Chief Meyer will give families first opportunity with the capacity of 100. All Board Members will be invited with elected officials and staff invited.

12.6 Upcoming 2021 CERT PAC Meetings.

- Scheduled for August 13th and November 12th at 9:00 a.m.

The Board took a recess at 3:21 p.m. and entered Closed Session at 3:30 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9(d)(1):
PG&E v. SRVFPD, Case No.: MSN20-1649

13.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9(d)(1):
Karan Ravi Panjabi v. SRVFPD, et al., Case No.: CIVMSC21-00077

13.4 REORGANIZATION UPDATE

Pursuant to California Government Code Section 54957(b)(1).

14. RETURN TO OPEN SESSION

The Board returned to Open Session at 4:20 p.m.

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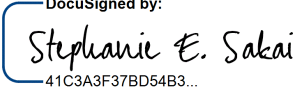
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15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Stamey announced there was no reportable Board action from Closed Session.

16. ADJOURNMENT

The regular meeting concluded at 4:21 p.m.

Prepared by: 
Stephanie E. Sakai
District Clerk

Approved by: 
Matt Stamey
Board President

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **May 21**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	800.00	11.59	-	811.59	0.02%
Fire Chief	1	30,349.00	434.91	22,231.85	53,015.76	1.06%
Human Resources	3	39,381.63	553.96	6,121.74	46,057.33	0.92%
Finance	3	34,891.44	496.32	11,047.96	46,435.72	0.93%
Fire Life & Safety	7	81,444.10	1,169.22	29,095.18	111,708.50	2.23%
Technology	2	22,811.82	322.61	7,182.93	30,317.36	0.61%
Communication Center	15	234,439.31	3,362.06	58,117.12	295,918.49	5.91%
Facilities	0	15,139.26	219.51	-	15,358.77	0.31%
Fire Suppression	132	2,942,871.72	41,486.88	1,280,740.84	4,265,099.44	85.21%
Fleet	1	10,278.23	149.03	3,167.40	13,594.66	0.27%
Training	2	29,171.73	596.84	17,827.50	47,596.07	0.95%
EMS	2	32,097.50	464.34	13,605.81	46,167.65	0.92%
Rescue		14,035.99	-	8,164.47	22,200.46	0.44%
HazMat		7,115.82	-	4,175.00	11,290.82	0.23%
TOTALS	173	3,494,827.55	49,267.27	1,461,477.80	5,005,572.62	100.00%



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: 6/23/2021

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications
Steve Call, Technology Systems Manager

Subject: Central Square Computer-Aided Dispatch (CAD) and Records Management System (RMS) Maintenance

Background:

The San Ramon Valley 911 consolidated fire and police communications center and the San Ramon Police Department utilize the following Central Square software products in support of their dispatch and law enforcement record keeping efforts:

- Computer-Aided Dispatch (CAD)
- Police Records Management System (RMS)
- Police Field-Based Reporting (FBR)
- Police Criminal Justice Information System (CJIS) inquiries
- Mobile Data and Automated Vehicle Location (AVL)
- CAD and Mobile mapping
- Paging, fire station alerting and fire station printing
- Online police report filing system

A maintenance payment for the period May 17, 2021 through May 16, 2022 is now due.

Recommended Board Action:

Authorize staff to pay Central Square for software maintenance and support in the amount of \$119,942.21.

Financial Impacts:

Budgeted expense for FY 2021-2022.



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Date: June 23, 2021

To: Board of Directors

From: Ken Campo, Financial Consultant
Davina Hatfield, Controller

Subject: Approval of Budget Adjustments to Fiscal Year 2020-21 Operating Budget

Background

Last June, the Board of Directors adopted a 2020-21 Annual Operating Budget that reflected the Board's commitment to providing a level of emergency services second to none and keeping the District on a fiscally sustainable path into the foreseeable future. The adopted General Fund budget included projected revenues of \$88.6 million, which were sufficient to cover projected ongoing operating costs of \$77.7 million, annual debt service of \$3.7 million, a capital set aside of \$3.2 million and add \$1.3M to the ending reserve balances. The adopted Capital Projects Fund budget included projected capital spending of \$4.4 million, along with the General Fund contribution for a net reduction to the ending balance of \$1 million.

The financial outlook for the District remains positive and the District continues to be well-positioned heading into next fiscal year and beyond. However, as discussed during the recent budget workshop held June 15, 2021, there were significant variances in actual operating results versus the budget for FY 2020-21, primarily related to strike team deployments, the District's response to COVID and accelerating the paydown of unfunded liabilities. These variances are discussed in greater detail below, along with the adjustments needed to bring the budget in alignment with actual operating results; which is done primarily for financial reporting purposes.

General Fund Revenues

General Fund revenue is projected to exceed budget by approximately \$2.2 million, mainly due to strike team revenue reimbursement from the State.

The District has received \$2.1 in reimbursement from the State Office of Emergency Services ("OES") for strike team deployments and use of District fire apparatus and mobile communications unit during last year's unprecedented wildland fire season.

General Fund Expenditures

Overtime costs are projected to exceed budget by \$3.6 million due the backfill of personnel on strike team deployments and COVID-19. Overtime related to COVID-19 consisted of both coverage for employees impacted with the virus and the interruption of the academy. Completion of the academy was delayed from February to June prohibiting the recruits from joining a shift.

As directed by the Board of Directors, additional payments were made to fund Other Post-Employment Benefits (OPEB). In addition to the budgeted amount of \$4.3 million, \$1.7 million was contributed to the District's California Employers' Retiree Benefit Trust (CERBT) account.

Budget Adjustments

The recommendation is to add \$2.1 million to the General Fund revenue budget for the activity associated with strike team deployment, add \$3.6 million to the expenditure budget for overtime related costs, and add \$1.7 million to the General Fund expenditure budget for OPEB contributions; while other budget adjustments can be accomplished via transfers between expenditure accounts with no overall impact to the General Fund budget.

Recommendation

Approve the following budget adjustments:

- Increase the General Fund revenue budget (State Reimbursements) by \$2,101,600
- Increase General Fund expenditure budget (Overtime) by \$3,600,000
- Increase General Fund expenditure budget (OPEB contribution) by \$1,713,000



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Date: June 23, 2021

To: Board of Directors

From: Ken Campo, Financial Consultant

Subject: FY 2021-22 Excess Workers' Compensation Insurance

Background

The District is self-insured for workers' compensation insurance. Customary claims expenses are budgeted under District-wide expenses and paid as claims occur. To mitigate the loss exposure associated with a catastrophic claim, the District purchases excess workers' compensation insurance for claims exceeding a specified, self-insured retention limit (the "SIR") on a per-occurrence basis. For fiscal year 2020-2021 the SIR was \$3,500,000 and the excess insurance premium was \$ \$204,133.00. The District also maintains a reserve fund for the liability associated with open workers' compensation claims; and these reserve funds would be used to cover the self-insured retention in the event of a catastrophic claim. The term of the current excess workers' compensation policy is from July 1, 2020, through July 1, 2021.

The workers' compensation reserve fund, as established in the 2020-2021 budget, is \$5 million. As the District has set aside additional funds over the years to increase this reserve, the SIR was similarly increased given the correlation between the SIR and reserve amount held to cover the SIR, i.e., the higher the reserve amount the higher the SIR amount the District can absorb with those reserves. Last year the SIR was increased from \$2.5 million to \$3.5 million, with a corresponding reduction in the excess premium from \$250,000 to \$200,000. The \$50,000 reduction was deposited into the reserve fund.

As reported last year, the excess workers' compensation insurance market in California is down to one private carrier willing to insure a fire district: Safety National Casualty Corporation ("SNCC"). Our current broker, Morris & Associates, was tasked with getting a quote for excess insurance with an SIR amounts of \$3.5 million and \$4.0 million. The quote from SNCC came back at \$240,504 (a rate of \$0.6804 per \$100 of projected payroll) at the \$3.5 million SIR level and \$218,094 (a rate of \$0.6170 per \$100 of projected payroll) at the \$4 million SIR level.

In addition, given the workers' compensation reserve currently exceeds the SIR, staff is recommending the excess amount (approximately \$1.5 million or \$1 million depending on the SIR) be used to accelerate the paydown of the District's OPEB unfunded liability as discussed with the Board last year.



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Recommended Board Action

Based on discussion and direction provided by the Board at the Budget Workshop held on June 15, 2021, staff is recommending renewal of excess workers' compensation insurance for fiscal year 2021-22 with Safety National Casualty Corporation at the self-insured retention level of \$4.0 million and related premium payment in the amount of \$218,094, and authorize the use of the workers' compensation reserve amount in excess of the SIR to further reduce the District's unfunded OPEB liability.

Financial Impact

The premium amount of \$218,094 is within the budget amount proposed for FY 2021-22.



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Date: June 23, 2021
To: Board of Directors
From: Davina Hatfield, Controller
Subject: Appropriations Limit for Fiscal Year 2021-2022

Background

In November 1979, the voters of California added Article XIII-B to the State Constitution, which placed limitations on the appropriations of State and local governments. The Article, as implemented by State Legislation, requires public agencies to set an annual appropriations (or spending) limit for appropriations funded from the proceeds of taxes and defines the process to be used in calculating the limit. The appropriations limit is revised annually by a prescribed formula that uses a combination of the percentage change in California's per capita personal income, or non-residential assessed valuation if available, and the local jurisdictions change in population measured as of each January 1st. The percentage change in per capita personal income and the percentage change in population are provided annually by the California Department of Finance.

Fiscal year 1978-1979 was set as the base year, with the first appropriations limit applied to public agency budgets beginning in fiscal year 1980-1981. In June 1990, voters approved Proposition 111 which amended Article XIII-B by adding the requirement for the governing body to formally adopt the appropriations limit, along with independent audit requirements.

Proceeds of Taxes and Appropriations Subject to Limit

After the annual appropriations limit is calculated, the appropriations that are subject to the limit are determined. The appropriations limit only applies to appropriations that are funded from the proceeds of taxes, which are defined in the statewide guidelines.

San Ramon Valley Fire Protection District Appropriation Limit

Consistent with prior years, the fiscal year 2021-2022 appropriations limit was calculated using data provided by the California Department of Finance. For January 1, 2021, the statewide per capita personal income increase was 5.73% and the Districtwide population increase was 0.42%. Applying these factors results in an increase in the prior year appropriations limit of 6.17%, or \$11,183,250; and when added to the fiscal year 2020-2021 appropriations limit of \$181,252,019, results in a fiscal year 2021-2022 appropriations limit of \$192,435,268. The appropriations subject to the limit were determined to be \$83,222,816, which is \$109,212,452 *under* the appropriation limit. The detailed calculations are presented in the attached Appropriations Spending Limit Worksheet (Attachment A).

Recommended Board Action:

Staff recommends adoption of Resolution No. 2021-03 establishing the appropriations limit for Fiscal Year 2021-2022 at \$192,435,268.

Financial Impacts:

There are no financial impacts as the District's proposed spending for fiscal year 2021-2022 is considerably below the appropriations limit for the year.

Attachments:

- A. Appropriations Limit Detail
- B. Appropriations Limit Resolution

Attachment A

**APPROPRIATIONS SPENDING LIMIT (Prop. 4 "Gann Limit")
San Ramon Valley Fire Protection District
FY 2021-2022**

Calculation of Spending Limit

Last Year's Limit (FY 2020-2021)		\$ 181,252,019
Adjustment Factors:		
Change in Population	1.0042	
Change in Non-residential Assessed Valuation	N/A	
Change in Per Capita Income	<u>1.0573</u>	
	1.0617	
 Total Adjustment (Percent)	 6.17%	
 Total Adjustment (Dollars)		 <u>11,183,250</u>
 New Appropriations Limit for Fiscal Year FY 2021-2022		 <u><u>\$ 192,435,268</u></u>

Appropriations in Fiscal Year FY 2021-2022 Compared to Limit

Proceeds from Taxes	\$ 83,222,816
Less Exclusions (G.O. Debt Payments)	<u>-</u>
Appropriations Subject to Limitation	83,222,816
Appropriations Limit for FY 2021-2022	<u>192,435,268</u>
Amount Under Limit	<u><u>\$ 109,212,452</u></u>

Determination of Proceeds of Taxes

(Source: Proposed Budget for FY 2021-2022)

	<u>Proceeds of Taxes</u>	<u>Non-Proceeds</u>	<u>Total</u>
Revenue			
Taxes			
Property Tax	\$ 82,196,971	\$ -	\$ 82,196,971
Other Revenue:			
Intergovernmental	-	3,155,420	3,155,420
Charges for Service	-	5,370,348	5,370,348
Rent on Real Estate	-	70,033	70,033
Sale of Property	-	-	-
Miscellaneous	<u>-</u>	<u>10,000</u>	<u>10,000</u>
Subtotal	82,196,971	8,605,801	90,802,772
 Allocation of Interest			
Subtotal Percentage of Total	<u>90.52%</u>	<u>9.48%</u>	<u>100.00%</u>
Interest Allocation	<u>1,025,845</u>	<u>107,403</u>	<u>1,133,248</u>
 Total with Interest	<u><u>\$ 83,222,816</u></u>	<u><u>\$ 8,713,204</u></u>	<u><u>\$ 91,936,020</u></u>

**RESOLUTION NO. 2021-03
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021-2022**

WHEREAS, Article XIII B of the California Constitution provides that the total annual appropriations subject to limitation of each governmental entity, including this District, shall not exceed the appropriation limit of such entity of government for the prior year adjusted for certain changes mandated by Proposition Four passed in November, 1979 and Proposition 111 in June, 1990 except as otherwise provided for in said Article XIII B and implementing State statutes; and

WHEREAS, pursuant to said Article XIII B, and Section 7900 et seq. of the California Government Code, the District is required to set its appropriation limit for each fiscal year; and

WHEREAS, the Controller of the District has conducted the necessary analysis and calculations to determine the appropriations limit for fiscal year 2021-2022, relying on the fiscal year 2020-2021 limit approved by the Board of Directors on June 24, 2020, and the following two adjustment factors: Change in Population and Change in Per Capita Income for January 1, 2021, as provided by the California Department of Finance; and

WHEREAS, based on such calculations the Controller has determined the said appropriation limit, and pursuant to Section 7910 of the Government Code, has made available to the public the documentation used in the determination of the limit;

NOW THEREFORE, BE IT RESOLVED by the San Ramon Valley Fire Protection District Board of Directors that:

1. The annual adjustment factors used to calculate the fiscal year 2021-2022 appropriations limit shall be the change in State Per Capita Income of 5.73% and the January 2021 District population change of 0.42%;
2. The new Appropriation Limit for fiscal year 2021-2022 shall be and is hereby set in the amount of \$192,435,268;
3. The fiscal year 2021-2022 Adopted Budget appropriations subject to the appropriation limit are \$83,222,816.

PASSED, APPROVED AND ADOPTED on this 23rd day of June, 2021 at a regular meeting of the District Board of Directors at San Ramon, State of California on a motion made by Director _____, seconded by Director _____ and duly carried with the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: _____

Matthew J. Stamey
President, Board of Directors

ATTEST:

Stephanie Sakai, District Clerk

APPROVED AS TO FORM:

Stephanie Sakai, District Counsel

APPROVED TO CONTENT:

Paige Meyer, District Fire Chief



**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**



OLD BUSINESS



NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 23, 2021

To: Board of Directors

From: Ken Campo, Financial Consultant
Davina Hatfield, Controller

Subject: Approval of Agreement with Badawi & Associates for Independent Audit Services

Background:

The District is required to contract with an independent certified public accounting firm to conduct the annual external audit of financial statements. In May 2021 the Finance Division contacted three well known firms, specializing in Special District audits: Badawi & Associates, Richardson & Company, LLP and James Marta & Company, LLP. The District received proposals from all three firms. The District's current auditors, which have been under contract for the past 9 years, were recently acquired by a larger firm (Eide Bailly), and the transition did not go well at all. As a result, Eide Bailly was not invited to participate in the auditor selection process; that and the desire for a fresh perspective from a different audit firm.

Based on our knowledge of the audit firms and review of proposals, staff's recommendation is to contract with Badawi & Associates. The firm is based in Berkeley and has over 20 years of experience working with state and local governments, including fire districts. When compared to the other two firms, they were equally qualified and offered the lowest bid over the contract term; and also represents a cost reduction from what the District was charged for audit services in recent years. The new contract will be for audit services for the fiscal years ending June 30, 2021 through June 30, 2023, with an option to extend two additional fiscal years.

Recommended Board Action:

Staff recommends the Board authorize staff to negotiate an agreement for audit services with Badawi & Associates for the fiscal years ending June 30, 2021 through June 30, 2023 in the amount not to exceed \$30,000 per year.

Financial Impacts:

Fiscal year 2021-2022 Finance Division budget includes \$30,000 for audit services.



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 23, 2021

To: Board of Directors

From: Paige Meyer, Fire Chief

Subject: Adoption of Annual Operating and Capital Budgets for Fiscal Year 2021-22

Background:

I am pleased to present the Board with a proposed budget for fiscal year 2021-22 that balances an enhanced level of fire suppression and EMS services with a prudent level of reserves and maintains the long-term fiscal integrity of the District. Ongoing operating revenues remain sufficient to fully cover ongoing operating costs, fund annual debt service and capital contributions, accelerate the paydown of our unfunded liabilities and further contribute to District reserves. This would not be possible without the support, guidance and strategic direction from the Board with respect to fiscal policies and development of the budget. I also wish to express my appreciation to the union representatives and employees of the District for their ongoing collaboration and willingness to work with the Board and Administration for the long-term good of the District and the communities we serve. With their cooperation and commitment to providing the best possible service within available funding constraints, we have been able to stabilize our finances, enhance the delivery of essential emergency services and keep the District on a fiscally sustainable path moving forward. That said, staff is keenly aware that we are presently maneuvering through a truly unprecedented time of economic uncertainty stemming from the global COVID-19 pandemic, and that we need to remain diligent in looking for any sign of the economic fallout affecting property tax revenue or District expenditures. Fortunately, due to the successful collaboration between the Board, labor and management mentioned previously, the District has reserves in place to weather a short-term downturn in the housing market, and/or buy time to make the necessary financial adjustments without a significant disruption in emergency services or significant impact on our labor partners.

Overall, the financial condition of the District remains sound and on a positive trajectory. The General Fund is expected to end the 2020-21 fiscal year with an operating surplus of \$3.3 million, bringing the ending fund balance to a combined \$87 million (General Fund & Budget Stabilization Fund). This is \$20 million above the Board's reserve policy requirement of \$67 million for the year. The projected ending balance at June 30, 2022, is a combined \$90 million, and remains \$21 million above the reserve requirement of \$69 million ("*Dry Period*" reserve of \$45 million and "*Budget Stabilization*" reserve of \$22 million). The Capital Projects Fund encompasses the District's long-range *Capital Improvement Plan* (or CIP), and is expected to end the 2020-21 fiscal year with a balance of \$51 million, which includes \$40 million of 2020 bond proceeds related to the joint Public Safety Complex and Training Center projects. The proposed General Fund transfer

into the CIP for 2021-22 is \$3.3 million, proposed capital expenditures are \$23 million and the projected CIP balance at June 30, 2021 is \$32 million. The transfer from the General Fund to the Debt Service Fund for FY 2021-22 is \$3.5 million and includes \$2 million for debt service on the 2020 bonds.

General Fund operating revenues are projected to increase by approximately \$1.4 million for a total of \$92 million, primarily due to increased property tax revenue (\$3 million), offset by a \$2 million reduction in reimbursement associated with strike team deployments. General Fund expenditures are projected to increase by \$2.1 million for a total of \$89 million. Salary and benefit cost increases of \$3.2 million are expected to be offset by a \$3.6 million in overtime costs, which assumes no COVID-related or strike team overtime costs. (Note the increase in salaries and benefits for FY 21-22 is offset by \$750,000 in SAFER Grant revenue.) Expenditures for services and supplies is projected to increase by \$600,000, or 7%. In addition to annual inflationary adjustments, the proposed budget includes funding for major new programs such as the mental health initiative and Single-Role Paramedic deployment.

The long-range CIP is funded primarily through an ongoing transfer from the General Fund, supplemented with grant revenue, sale of surplus equipment and other financing sources, when and if available. As noted above, the transfer for 2021-22 is \$3.3 million. The CIP is used to anticipate and fund the replacement/maintenance needs of District apparatus, vehicles, equipment, technology, and facilities.

The Fiscal Year 2021-22 Annual Operating & CIP Budget is balanced and sustainable for the long-term, *given what we know today*. Efforts over the past several years to stabilize the District's finances and restore reserves have been successful and the District continues to be well positioned to weather an economic downturn like that experienced during the last major recession. The budget provides for continued improvement in core emergency services, while at the same time responsibly paying down long-term liabilities, fulfilling the District's post-employment commitments to its employees, and maintaining the District's significant investment in the capital infrastructure required for the delivery essential emergency services. Included in the budget document is a detailed two-year operating budget, updated long-range financial forecast and a long-range capital improvement plan. The proposed budget was reviewed at length with the Board at their Budget Workshop on June 15th, and incorporates direction provided by the Board at that workshop. The Board and other interested parties are encouraged to read the budget Transmittal Letter for a broader discussion of the significant financial transactions and initiatives impacting the District's budget.

The proposed budget is also available for public inspection on the District's website: http://www.firedepartment.org/about/key_documents.asp.

Recommended Board Action:

Staff recommends the Board adopt the proposed:

1. Annual Operating Budget for FY 2021-22
2. Capital Improvement Plan

Financial Impacts:

The proposed FY 2021-22 Operating & CIP Budget is projected to increase overall reserves by approximately \$2.8 million, which maintains a level of reserves well above Board policy.



San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: June 23, 2021
To: Board of Directors
From: Frank Drayton, Deputy Chief
Subject: Suspension of Annual Operating Permit Fees for Certain Commercial Businesses

Background:

The COVID-19 Pandemic of 2020 brought rapid change to communities across the globe and has adversely impacted local economies. The small business owners in the San Ramon Valley were not immune to these events and the resulting negative influences imposed upon their lifestyles and livelihoods. The last year has borne witness to the dedication and professionalism of all District personnel, their families, and the community. The small business community that has historically supported the District has suffered greatly during the pandemic.

Last year the District took action to provide a small measure of relief to the small business community by suspending the invoicing and collection of Annual Operating Permit Fees for the entirety of Fiscal Year 2020/21; and, at the June 15, 2021 Budget Workshop, Board members expressed a desire to extend this economic relief to the District's small business owners by further suspending the invoicing and collection of Annual Operating Permit Fees for the entirety of Fiscal Year 2021/22 as well. (For clarification, the annual inspections would still take place, but the businesses would not receive a bill for the inspection services.) As was the case in 2020-21, this suspension would not be extended to governmental agencies, utilities, or large commercial establishments, such as big-box or national retailers, nor would it apply to fees for development related services.

Recommended Board Action:

Grant economic relief to the District's small business owners, by extending the suspension of invoicing and collection of Annual Operating Permit Fees for Fiscal Year 2021/22.

Financial Impacts:

Staff estimates this action could potentially reduce service fee revenue for the District by approximately fifty thousand dollars (\$50,000) for Fiscal Year 2021/22.

The logo of the Ramon Valley Fire Department is a Maltese cross. The top arm contains the word "RAMON" and the right arm contains "VALLEY". The bottom arm contains the word "FIRE". In the center of the cross is a yellow fire bell, a fire hose nozzle, and a fire axe. A banner at the bottom of the cross reads "Est. 1912".

**CORRESPONDENCE FOR
POSSIBLE BOARD ACTION
AND/OR REVIEW**



San Ramon Police Department

2401 Crow Canyon Rd,
San Ramon, CA 94583
(925) 973-2700

Craig Stevens, Chief of Police



Date: May 21, 2021

To: Chief Craig Stevens (via Chain of Command)

From: Sergeant Leysy Pelayo

Subject: Commendation for Corporal Bruce, Officers Pereira, Giovannoni, Kiefer, Testerman, and Cattolico, and SRVF Dispatchers Calcagno, Samorano, Bouzek, and Sill

GREAT
TEAMWORK!
- CHIEF

The purpose of this commendation is to recognize the great work of the listed personnel on a recent welfare check.

On May 09, 2021, officers were dispatched to a welfare check of a veteran. The Military and Veteran Crisis Hotline reported the male was depressed, drinking alcohol, and wanted to commit suicide with a firearm. The crisis hotline advised the male owned guns, and his wife was at the residence with him.

Officer Pereira asked the responding officers to meet at a nearby location to discuss a plan of action before responding to the residence. Officers met and came up with a response plan emphasizing de-escalation, safety tactics, and contingencies.

After a quick briefing, officers communicated their plan to Dispatch and responded to the residence. When they arrived, Dispatch contacted the male's wife via phone and asked her to exit the house to meet with the officers. She complied, and they debriefed her. Officers obtained more information about the male and the guns inside the house.

Officers then asked Dispatch to have the crisis hotline call-taker, who was still on the call with the male, direct him to exit the house without any weapons. The male came out of the house without any issues. He was ultimately placed on a mental health evaluation, and two firearms were seized for safekeeping.

Officer Pereira did an excellent job recognizing how volatile the incident was and the need to come up with a response plan before contacting the military veteran in crisis. All the involved officers did a remarkable job contributing to the plan of action. Additionally, the responding officers and dispatchers assisting with the call worked incredibly well together to execute the plan, which resulted in a peaceful outcome.

Please join me in recognizing the great teamwork and outstanding job of all involved personnel!

Expressions
FROM
Hallmark

It takes a
special kind
of person
to care enough
to take the time
for others,
to do
whatever it takes
to help
somebody out.



Hallmark Cares
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- Kind
- Caring
- Compassionate
- Helpful
- Friendly
- Patient
- Thoughtful
- Respectful
- Amazing Men
- and handsome too!

With thanks and gratitude to the medics/rescue squads who came at the crack of dawn 3 mornings in a row - May 21, 22 & 23 (63 Hazelmist Court - SR) to lift Mark off the floor!

For everything
you have done...
for everything
you have given...

THANK YOU.

I wanted to bring cookies to the Fire Station but was informed by Rebecca, no visitors allowed at this time so she suggested I could send a card instead.
Please be sure each of those dedicated men read our card. We are so thankful!

Sincerely,
Lynda & Mark Banerdt



Dear Paige Meyer, Vice Chief,

Thank you so much for your recent note. I cannot express in words how reassuring it was to see you personally above swiftly of the I placed a "911" call.

I tried to get my husband to our car to transport to the hospital. I was unable to do so. He was admitted to the hospital for 5 days but it is home now.

I don't want to think what would have happened without the quick response. Every member of your team knew their responsibility and was at the top of their game.

I was hesitant to call as we pride ourselves of taking care of ourselves but glad I did

Thanks to all for being here during this most difficult year and half.

Sincerely

Janice Twp-Ret



OPERATIONS AND TRAINING



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 23, 2021
To: Board of Directors
From: Jim Selover, Deputy Chief
Subject: Operations and Training - May Activities Report

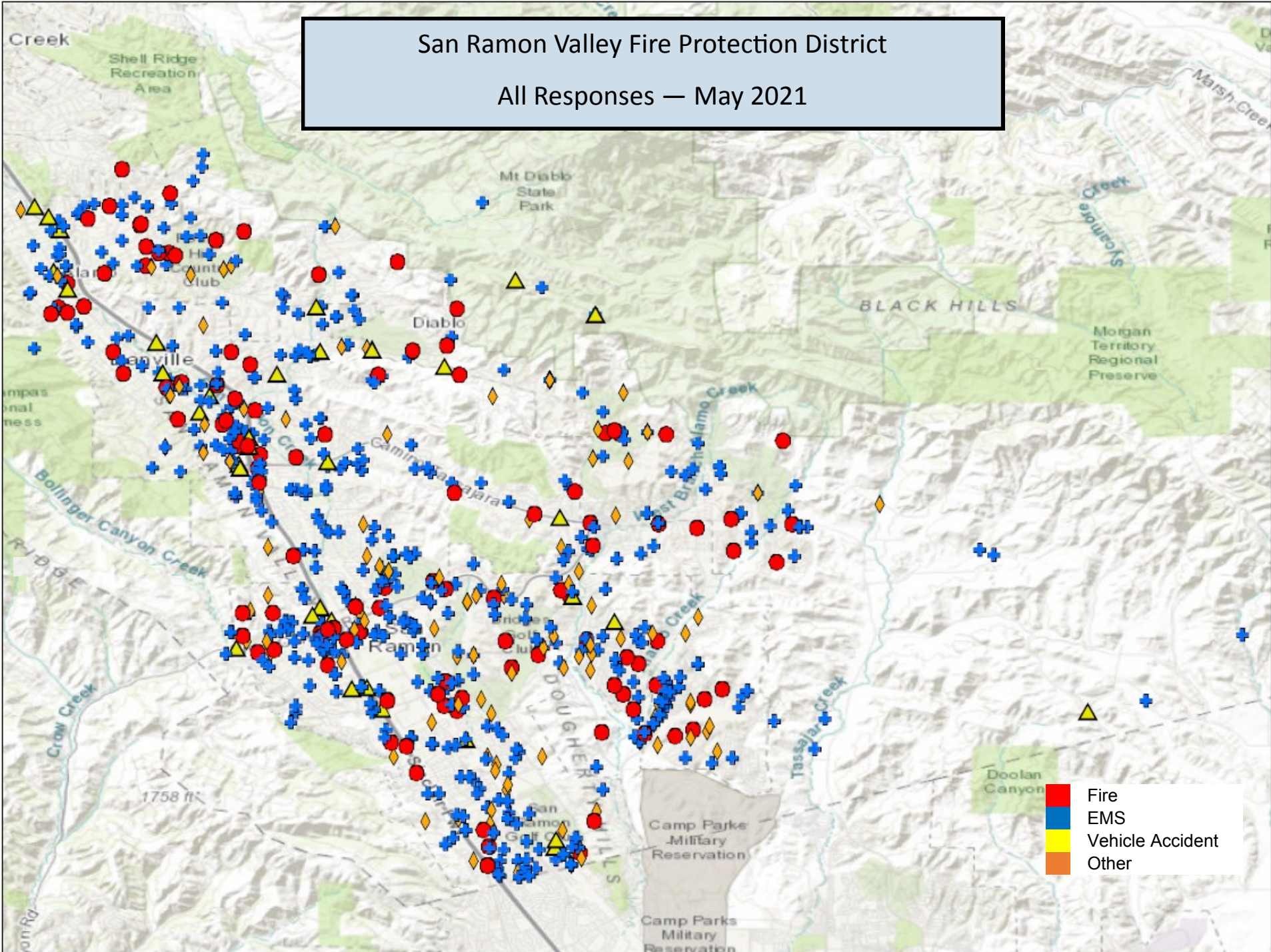
Operations and Training

- Completed Final COVID Vaccination Clinic
- Conducted Simulated Fire Drills- Donated Residence
- Conducted Rapid Intervention Crew Refresher Training
- Emergency Vehicle Operations Course- Station 37 Volunteers
- Completed State Fire Marshal Driver Operator 1A Class- Station 37 Volunteers
- Completed Mount Diablo Rescue Skills Lesson Plan Development
- Completed Harassment Prevention Training for Suppression, Station 37 Volunteers, Reserve Firefighters & Recruits

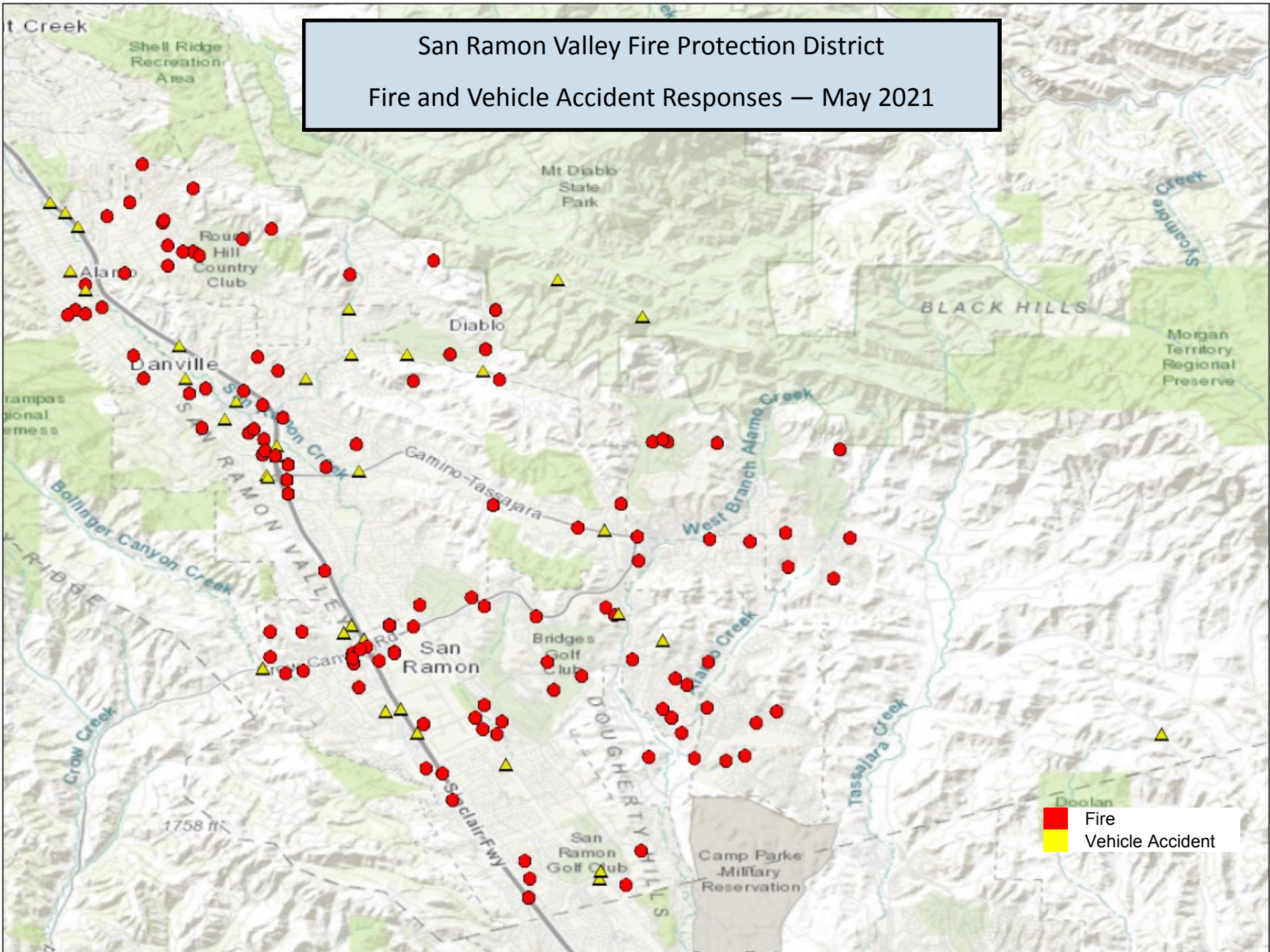
Meetings

05/04/21 Town of Danville Council Meeting
05/05/21 CrewSense Staffing Meeting
05/11/21 EMS Division Meeting
05/11/21 Command Staff Meeting
05/12/21 Contra Costa County Fire Chiefs Meeting
05/12/21 Deployment Meeting
05/13/21 Officers Meeting
05/14/21 Mental Health Advisory Council Meeting
05/17/21 911 Provider Meeting
05/18/21 Town of Danville Council Meeting
05/19/21 Deployment Meeting
05/25/21 EMS Division Meeting

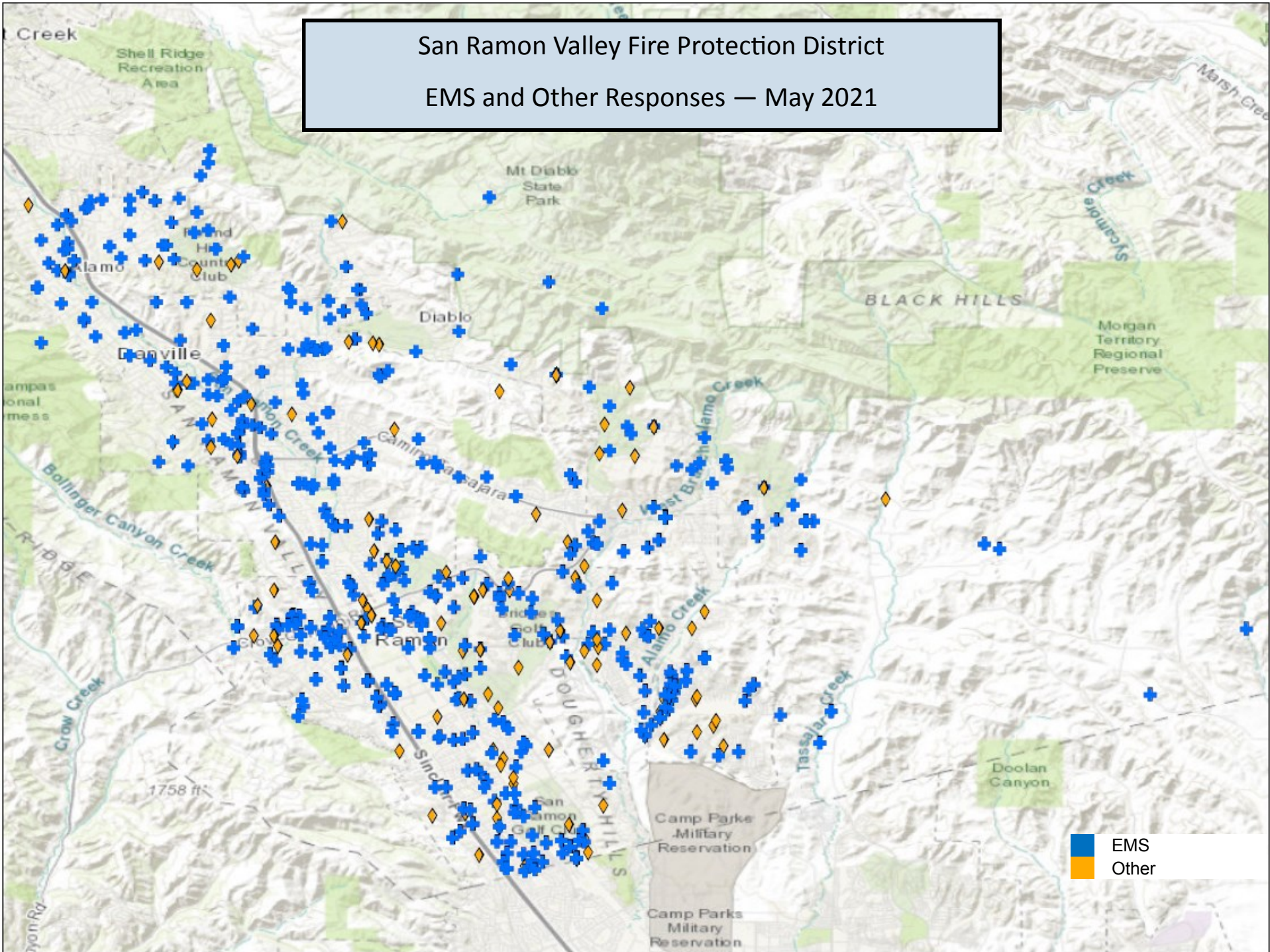
San Ramon Valley Fire Protection District
All Responses — May 2021



San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — May 2021



San Ramon Valley Fire Protection District
EMS and Other Responses — May 2021

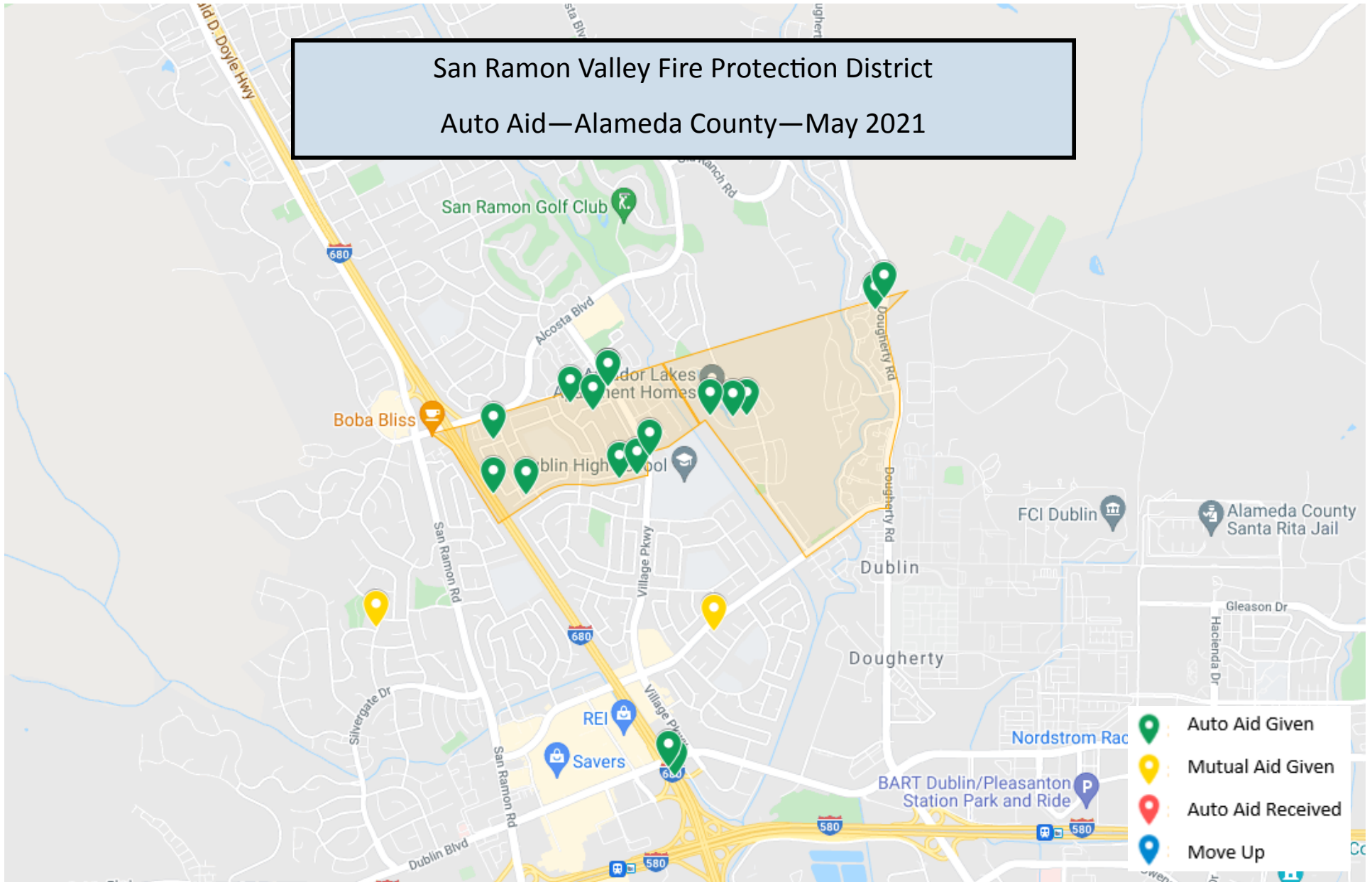


San Ramon Valley Fire Protection District Auto Aid—Contra Costa County—May 2021



	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
Auto Aid Given	7	4	4	3	2	1	0	0	1	0	3	6
Mutual Aid Given	0	0	1	1	0	0	0	1	0	0	0	0
Auto Aid Received	1	1	1	0	0	0	0	0	0	1	0	1
Move-up	0	0	0	0	0	0	0	0	0	0	0	1

San Ramon Valley Fire Protection District Auto Aid—Alameda County—May 2021



	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
Auto Aid Given	10	12	15	11	12	11	9	14	14	11	8	17
Mutual Aid Given	1	1	2	3	2	8	5	6	8	6	3	2
Auto Aid Received	4	0	3	0	1	0	0	0	0	1	0	1
Move-up	0	0	0	0	0	0	0	0	0	0	0	0



EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 23, 2021

To: Board of Directors

From: Jim Selover, Deputy Chief

Subject: EMS Division- May Activities Report

Projects / Activities

1. COVID-19 Activities Update

- Conducted COVID19 Vaccination clinic on 05/26/2021, with 803 total vaccinations, concluding all SRVFPD vaccination clinics with a total of 11,672 Moderna vaccines administered.
- Participated in bi-weekly COVID19 update calls with CCPH Public Health Officer.
- Participated in Statewide Fire/EMS weekly zoom meetings

2. Activities and Training Updates

- Continued meetings and development of Mental Health Program, Training and Model of Care initiative.
- Engaged Town of Danville in Mental Health Initiative.
- Completed research and vetted with Mental Health expert for education and training plan.
- Partner with training division for Mental Health initiative training plan.
- Cross-training of EMS and Training Division Administrative Assistants for optimal productivity.
- Completed training and certification for two additional ACLS and PALS instructors.
- Continued oversight and implementation of Vector Solutions “Check It” program for narcotic and supply inventory monitoring, with weekly update meetings.
- Conducted weekly EMS Division Re-structure meetings.
- EMS Liaison meetings with EMS Division for current and future project review.
- Participated in CCC EMS Receiving Hospital and Prehospital Provider meeting.
- Completed PHTLS training for all certifications expiring in 2021.
- Attended meeting for updates to AHA (ACLS, PALS) training courses for 2021.



FIRE AND LIFE SAFETY



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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www.firedepartment.org | info@firedepartment.org

Date: June 23, 2021
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Subject: Monthly Fire and Life Safety Division Report for May 2021

Plan Review and Inspections

Plan reviews and construction inspections continue to be a priority in support of all active construction projects in the District. The District completed 61 Inspection and our Plan Review turnaround time is currently less than 2 days.

Compliance Inspections

FLSD Inspectors have an established goal of completing the inspections of all state mandated and permitted buildings in calendar year 2021, with a 100% completion rating. Re-inspections of occupancies attempting to achieve full compliance will continue as required.

May Compliance Inspections are on track.

Community Emergency Response Team (CERT):

- Participated in Danville HOA presentation on preparing for disasters
- Attended Meeting with Marcelle-Danville Emergency Mngr.
- Attended VOAD (Voluntary Organizations Active in Disasters) Workshop for Contra Costa County
- Attended Bay Area CERT Group Meeting

Exterior Hazard Abatement

FLSD personnel sent approximately 6,300 informational letters to District property owners regarding the district's weed abatement requirements. Field inspections of these properties began June 1, 2021.

Fire Hydrant Annual Inspections

FLSD received training necessary to safely and effectively inspect all publicly owned fire hydrants in the District. These inspections were initiated in May and are anticipated to be completed by August.



FLEET AND FACILITIES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 23, 2021

To: Board of Directors

From: Frank Drayton, Deputy Chief/Fire Marshal

Subject: Monthly Fleet and Facilities Division Report for May 2021

Fleet

- Purchased equipment for new truck
- Visit Golden State for final inspection of new ladder truck

Facilities

- Attended discussion regarding Station 34 renovation
- Cushing Painting & Drywall paint job is in progress at Station 37
- Attended Pre-Construction meetings regarding the Public Safety Building
- Met with City of San Ramon to Discuss 2401 Building solar options with MCE

Meetings

- Participated in Apparatus Committee meeting
- Met with the town of Danville & property owner to discuss Alternate Mean & Methods Request for the Clock Tower
- Participated in Engineer Promotional Chief's interviews
- Attended Danville Mental Health presentation
- Attended Board Retreat
- Attended several PSC construction meetings
- Attended EMS meeting
- Attended Deployment meeting

- Continue to meet with EBMUD to discuss construction projects
- Attended Officers Meeting
- Attended Executive Chiefs meeting



**COMMUNICATIONS
AND
TECHNOLOGY**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 23, 2021
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications and Technology Division Report May 2021

Activity Report

- Installed Quarterly Windows updates and software patches in Communications Center
- Upgraded Production CAD in preparation for server rehosting
- Pushed map roll to CAD, Fire/Police Mobiles and Police RMS
- Created maps displaying Fire Hazard Severity Zones and Wildland Urban Interface
- Captured videos of controlled burns for the Wildland Fire Investigation Course
- Selected a Social Media Liaison

Meetings/Training

- Critical Incident Stress Debriefing Training, Dispatcher Dina Taylor
- California CLETS Training, Department of Motor Vehicles, Dispatcher Eva Samorano
- XCC Communications Meeting
- EBRCS TAC Meeting
- Project Meetings for New Communications Center and Emergency Operations Center

Communications Reserves

- Harassment Training
- Review of Communications Support equipment

San Ramon Valley Fire Protection District DNI Monthly Performance Scorecard May 2021

End User Support

195 Service Tickets Processed (29% Increase from Prior Month).

After Hours / Emergency Support

23 After-Hours / Emergency Support Calls (18% Decrease from Prior Month).

Data Management / Disaster Recovery / Ransomware Strategies

Reviewed Disaster Recovery protocols. Enhanced data backup strategies and related technologies to improve speed, accessibility, and cybersecurity. Created new monitoring dashboards and daily log reports to review state of backups more easily.

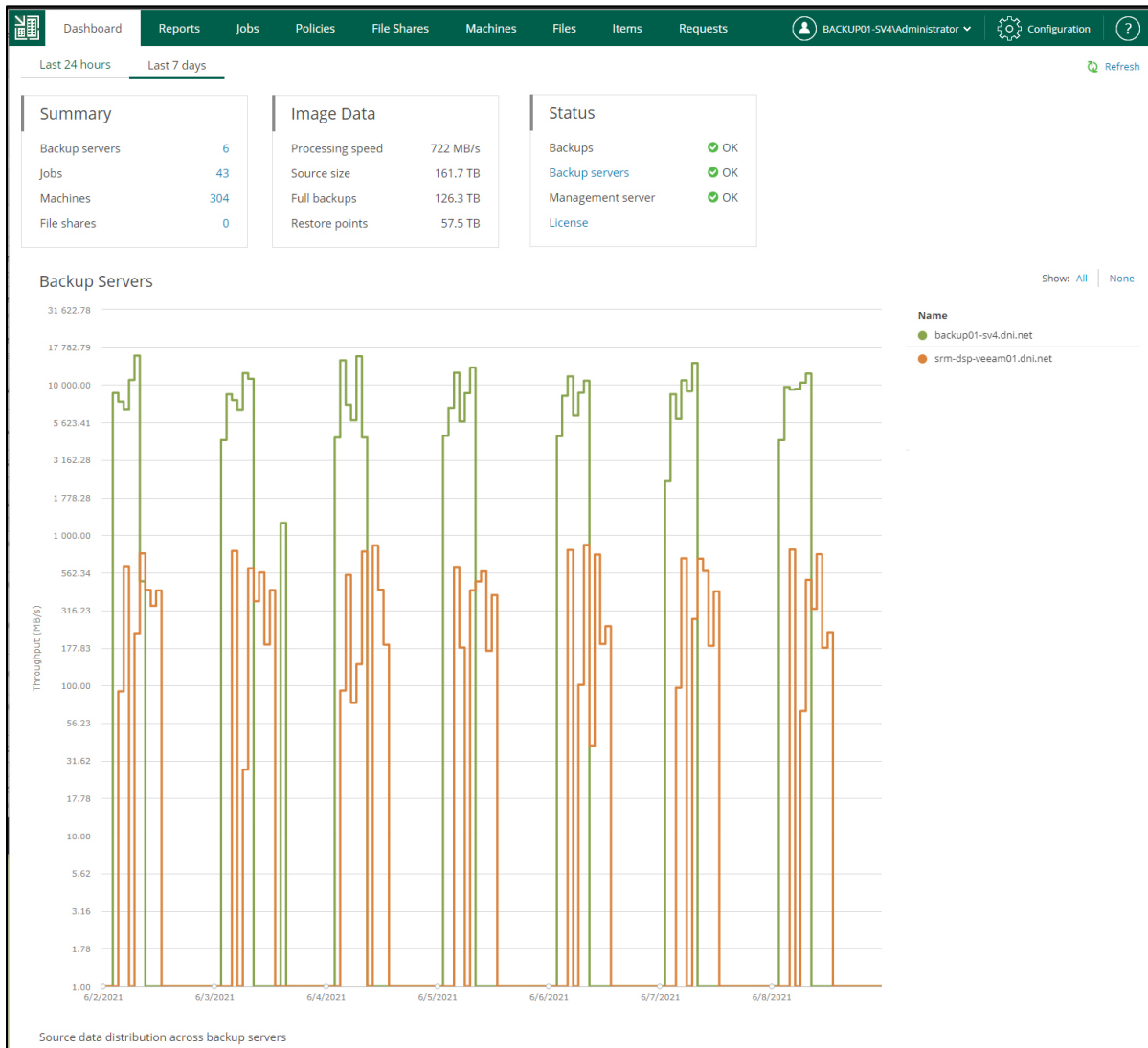


Figure 1: San Ramon Data Dashboard (Communication Center and Data Center)



Object	Start Time	End Time	Status	Performance Rate	Data Transferred
cadi01.srv911.org	5/31/2021 09:32:17 pm	5/31/2021 09:34:21 pm	Success	66.4 MB/s	2.6 GB
cadi02.srv911.org	5/31/2021 09:32:32 pm	5/31/2021 09:34:35 pm	Success	63.2 MB/s	2.6 GB
cadi03.srv911.org	5/31/2021 09:34:22 pm	5/31/2021 09:36:35 pm	Success	64.6 MB/s	1.8 GB
cads01.srv911.org	5/31/2021 09:34:27 pm	5/31/2021 09:37:44 pm	Success	70.7 MB/s	3.5 GB
cads02.srv911.org	5/31/2021 09:37:18 pm	5/31/2021 09:39:21 pm	Success	92.6 MB/s	2.4 GB
cads03.srv911.org	5/31/2021 09:38:58 pm	5/31/2021 09:40:52 pm	Success	93.5 MB/s	2 GB
dwhs01.srv911.org	5/31/2021 09:40:37 pm	5/31/2021 09:52:53 pm	Success	80.4 MB/s	46.2 GB
mlbc.srv911.org	5/31/2021 09:30:36 pm	5/31/2021 09:32:43 pm	Success	83.3 MB/s	2.6 GB

Figure 2: Sample Daily Report (CAD Backup Status)

Cyber Security

- 308 Devices Under Management (No additional devices added in May 2021)
- 55 Security Updates are Being Tested Prior to Scheduling
- 211 Devices Scheduled to be Updated This Week
- 10 Devices Scheduled for Follow Up
- 0 Hardware Exceptions

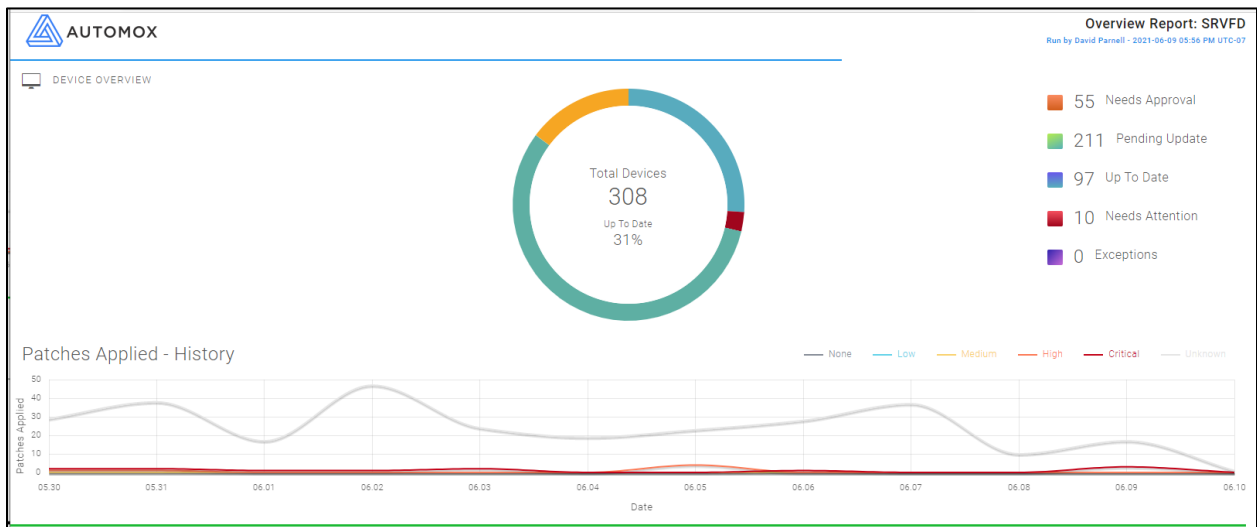


Figure 3: Windows Security Overview (All District Devices)



Automated Alert Response and Resolution

- 520 Automated Alerts in May 2021 (38% Increase from April 2021)
- Mean Team Resolution of 1 hour, 43 minutes, 10 seconds.

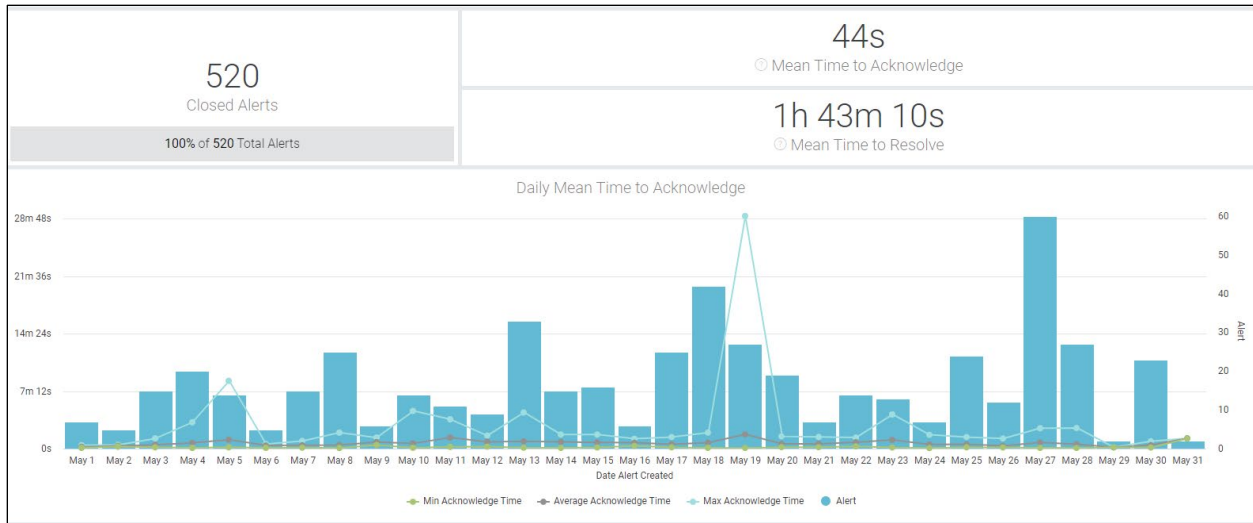


Figure 4: Automated Alert Scorecard (May 2021)

MDC Uptime and Enhancements

- 55 Active Apparatus
- Achieved 99+% Uptime on Average

Availability Trend for Group: San Ramon (65 Gateways) from May 1 to May 31 (30 days), availability as uptime over gateway run time, 55 reporting, 1 below average of 99%, 2,518,215 events

Save Results | Change | Edit

Vehicle	Run Time	Average	May 1	May 2	May 3	May 4	May 5	May 6	May 7	May 8	May 9	May 10	May 11	May 12
352 3173 ND8302077011034	11 days 12 hours	91%	100%		100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
603 E39 ND83060631011034	29 days 23 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
529 E39 ND83060626011034	29 days 23 hours	99%	100%	100%	100%	100%	99%	100%	100%	100%	100%	100%	100%	100%
351 B3113 ND83020163011034	11 days 19 hours	99%	100%					100%	100%	100%	100%			
605 E333 ND83060406011034	30 days	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
354 3171 ND83060412011034	29 days 23 hours	99%	100%	99%	100%	100%	99%	100%	100%	100%	100%	100%	99%	99%
339 ND83060230011034	29 days 23 hours	99%	100%	100%	99%	100%	100%	100%	100%	99%	99%	99%	100%	100%
610 ND83010123011034	28 days 12 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
600 E3 Res.1 ND83010153011034	6 days 8 hours	99%	100%	100%	100%	100%								
604 E335 ND83060525011034	30 days	99%	99%	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
353 3172 ND83010122011034	29 days 24 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
658 WT130 ND83060294011034	30 days	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
712 M32 ND8443008011034	30 days	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
601 E3 Res.2 ND83060273011034	30 days	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%	100%	100%
528 E30 ND83010126011034	30 days	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
615 WT238 ND83060629011034	29 days 23 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
350 B3110 (replacement) ND83010146011034	23 days 21 hours	99%			100%	100%	100%	99%	100%	100%	100%	100%	100%	100%
393 M39 ND83010162011034	29 days 23 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%
706 M30 ND83020185011034	29 days 24 hours	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
708 RM31 ND83010016011034	29 days 14 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
553 E31 ND83020094011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
711 M31 ND83020208011034	29 days 24 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
526 T35 ND83020082011034	30 days	100%	99%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
609 E334 ND83020135011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
707 RM34 ND83010155011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
714 PM38 ND83010256011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
355 B3112 ND83010008011034	5 days 18 hours	100%		100%	100%						100%	100%	100%	100%
393 B3111 ND83060626011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Figure 5: Apparatus Connectivity Report (May 2021)



Station Alerting

- Achieved 100% Uptime for Zetron Station Alerting
- Researched G2 System Requirements as a Possible Replacement for Zetron

Zetron FSA Console

View Filter

- No Filter
- Regions
- Alarms

Station 30	E30 Available In	E330 Available In	WT130 Available In			
Station 31	E31 On Scene	T31 Available In	PM31 Available In	E331 Available In	BS31 Available In	
Station 32	E32 Available In	PM32 Available In	E332 Available In			
Station 33	E33 Available In	E333 Available In				
Station 34	E34 On Scene	T34 Available In	E334 Available In	USR134 Available In		
Station 35	E35 Available In	T35 Available In	PM35 Available In	E335 Unknown	WT135 Unknown	HM35 Unknown
Station 36	E36 Available In	E336 Available In				
Station 38	E38 Available In	E338 Available In	PM38 On Scene			
Station 39	E39 Available In	PM39 Available In	E339 Available In			

Figure 6: Station Alerting Monitoring Portal (Zetron)

2021-2022 Budget Support

- Assisted with Inventory Reconciliation
- Assisted with Budget Options and Costing





HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 23, 2021
To: Board of Directors
From: Stephanie Sakai, District Counsel
Re: Monthly Human Resources Report for May 2021

Recruitment:

- ❖ Coordinated the External Battalion Chief hotel accommodations for raters and meals.
- ❖ Coordinated the Fire Engineer position Chief's interviews.
- ❖ On boarded District Transporter Part-Time.

Additional Accomplishments:

- ❖ Comprehensive review and update of District Policies/Procedures.
- ❖ District-wide Harassment Prevention Training.
- ❖ Assisted with vaccine clinic.
- ❖ Moved personnel files over to Station 39.
- ❖ Met with ECS and Kaizen regarding the Electronic Document Management System.

Report: Employee Illness/Injury Report – May 2021



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

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Date: June 23, 2021
To: Board of Directors
From: Stephanie Sakai, District Counsel
Subject: May 2021 Employee Illness/Injury Report

Indemnity (Lost Time)

May 3, 2021 DOI-4/30/2021 –An employee sought treatment for right ankle injury sustained during academy training.

Status: Remained out one day.

Medical Only (No Lost Time)

May 4, 2021 DOI- 5/4/2021 – An employee sought treatment for left thumb injury sustained while pushing equipment. No loss time.

As of May 31, 2021, there was five (5) employees absent from their regular work assignment. Total lost time due to injuries for the month of May equaled 125 calendar days.



FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: June 23, 2021
To: Board of Directors
From: Ken Campo, Financial Consultant
Davina Hatfield, Controller
Re: Monthly Financial Report for May 2021

Financials:

- Balance Sheets
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital and Debt Service Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

Meetings/Activities:

- Met with three audit firms to request proposals for audit services.
- Continued work on the District's 2022 and 2023 Budget.
- Met with Wittman Enterprises to discuss impacts of AB 1705 and changes to the GEMT program.
- Accelerated OPEB contributions consistent with Board direction and new labor agreement.
- Provided support and assistance to other Divisions with the following projects:
 - PG&E Safety Ordinance
 - EMS Transport/224 Agreement with County
 - Labor negotiations: impacts of new MOU/Single Role Paramedic Program
 - Measure X presentation/funding request
 - Mental Health Initiative: financial impacts on District

San Ramon Valley Fire Protection District

Combined Balance Sheet

May 31, 2021

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
ASSETS									
Cash - Checking	\$ 1,743,272	\$ 19,963	\$ -	\$ -	\$ 1,260	\$ 87,416	\$ -	\$ -	\$ 1,851,911
Cash - Money Market	500,037	-	-	-	-	-	-	-	500,037
Cash - Workers' Compensation	(79,354)	-	-	-	-	-	-	-	(79,354)
Cash - Flexible Spending	19,738	-	-	-	-	-	-	-	19,738
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 0.315%	37,432,003	11,733,623	-	11,070,377	-	-	-	-	60,236,003
Investments - Market Value Adjustment	401,526	343,826	-	38,721	-	-	-	-	784,073
Investments - Bank of the West @ .98% avg	29,136,288	8,071,962	-	-	-	-	-	-	37,208,250
Cash with Fiscal Agent	-	-	131	38,209,237	-	-	-	-	38,209,368
Accounts Receivable	190,241	-	-	-	-	-	-	-	190,241
Interest Receivable	222,122	121,495	-	27,132	-	-	-	-	370,749
YE Accrued Ambulance Billing	1,001,441	-	-	-	-	-	-	-	1,001,441
Prepaid Expenses and Deposits	1,046,032	-	-	1,751,402	-	-	-	-	2,797,434
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	383,610	-	383,610
Equipment	-	-	-	-	-	-	8,667,015	-	8,667,015
Vehicles	-	-	-	-	-	-	24,532,106	-	24,532,106
Accumulated Depreciation	-	-	-	-	-	-	(36,913,410)	-	(36,913,410)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	59,918,770	59,918,770
TOTAL ASSETS	\$ 71,614,596	\$ 20,290,869	\$ 131	\$ 51,096,869	\$ 1,260	\$ 87,416	\$ 37,024,644	\$ 59,918,770	\$ 240,034,555
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	3,176,677	-	-	-	-	-	-	-	3,176,677
Deposits Payable	16,518	-	-	-	-	-	-	-	16,518
Deferred Ambulance Billing Revenue	477,786	-	-	-	-	-	-	-	477,786
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	45,755,000	45,755,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	3,945,251	3,945,251
Workers' Compensation	-	-	-	-	-	-	-	7,528,000	7,528,000
Accumulated Leave	-	-	-	-	-	-	-	2,690,519	2,690,519
TOTAL LIABILITIES	3,670,981	-	-	-	-	-	-	59,918,770	63,589,751

San Ramon Valley Fire Protection District

Combined Balance Sheet

May 31, 2021

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
FUND BALANCE									
Investment in General Fixed Assets	-	-	-	-	-	-	37,024,644	-	37,024,644
Non-Spendable Fund Balance	353,793	-	-	1,751,402	-	-	-	-	2,105,195
Restricted Fund Balance	-	-	131	136,462	1,260	-	-	-	137,853
Committed Fund Balance:									
Dry Period Funding	67,496,997	-	-	-	-	-	-	-	67,496,997
Budget Stabilization	-	15,240,869	-	-	-	-	-	-	15,240,869
Workers' Compensation Claims	-	5,050,000	-	-	-	-	-	-	5,050,000
Capital Projects	-	-	-	46,046,597	-	-	-	-	46,046,597
Assigned Fund Balance:									
Other Assigned Fund Balance	92,825	-	-	3,162,408	-	-	-	-	3,255,233
Unassigned Fund Balance	-	-	-	-	-	87,416	-	-	87,416
TOTAL FUND BALANCE	<u>67,943,615</u>	<u>20,290,869</u>	<u>131</u>	<u>51,096,869</u>	<u>1,260</u>	<u>87,416</u>	<u>37,024,644</u>	<u>-</u>	<u>176,444,804</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 71,614,596</u>	<u>\$ 20,290,869</u>	<u>\$ 131</u>	<u>\$ 51,096,869</u>	<u>\$ 1,260</u>	<u>\$ 87,416</u>	<u>\$ 37,024,644</u>	<u>\$ 59,918,770</u>	<u>\$ 240,034,555</u>

San Ramon Valley Fire Protection District

Revenue - All Funds

For the Period Ended May 31, 2021

FISCAL YEAR COMPLETED - 91.67%

	2019/20		2020/21		% Received
	Actual	Budgeted	Realized	Remaining Budget	
TAXES					
Property Taxes - Current Secured	\$ 71,584,682	\$ 74,458,061	\$ 71,140,356	\$ 3,317,705	95.5%
Property Taxes - Supplemental	1,636,408	-	108,025	(108,025)	
Property Taxes - Utilities (Unitary)	1,105,278	1,105,278	1,063,862	41,416	96.3%
Property Taxes - Current Unsecured	2,029,809	1,963,622	1,934,752	28,870	98.5%
Homeowners Property Tax Relief	453,404	475,000	220,102	254,898	46.3%
RDA Property Tax	1,209,047	1,021,520	1,014,685	6,835	99.3%
County Tax Administration	(566,046)	(577,367)	(604,959)	27,592	104.8%
Property Taxes - Prior Secured	(111,002)	-	(82,107)	82,107	
Property Taxes - Prior Supplemental	(68,206)	-	(63,362)	63,362	
Property Taxes - Prior Unsecured	8,679	-	(109)	109	
Total Taxes	77,282,053	78,446,114	74,731,245	3,714,869	95.3%
INTERGOVERNMENTAL					
Measure "H"	33,000	33,000	33,000	-	100.0%
SB-90 Mandated Costs	56,345	-	-	-	
State Aid/Grants	296,751	-	2,121,174	(2,121,174)	#DIV/0!
Federal Grant Revenue	-	1,013,850	562,247	451,603	
Other Intergovernmental Revenue	333,167	420,000	333,363	86,637	79.4%
GEMT	(11,106)	80,800	444	80,356	0.5%
Consolidated Dispatch	1,050,000	1,764,043	861,520	902,523	48.8%
Total Intergovernmental	1,758,157	3,311,693	3,911,748	(600,055)	118.1%
CHARGES FOR SERVICE					
Inspection Fees	55,000	64,502	29,245	35,257	45.3%
Plan Review	556,760	600,000	301,105	298,895	50.2%
Info Technology Surcharge	-	33,225	-	33,225	0.0%
Weed Abatement Charges	-	-	3,283	(3,283)	#DIV/0!
Administrative Citation Charges	1,000	24,313	(300)	24,613	-1.2%
Ambulance Services	5,110,353	4,949,000	4,128,537	820,463	83.4%
CPR Classes	480	604	-	604	0.0%
Reports and Photocopies	2,020	7,356	3,690	3,666	50.2%
Total Charges For Service	5,725,613	5,679,000	4,465,560	1,213,440	78.6%
USE OF MONEY AND PROPERTY					
Investment Earnings	1,316,189	1,303,706	814,007	489,699	62.4%
Total Use Of Money and Property	1,316,189	1,303,706	814,007	489,699	62.4%
RENTAL INCOME					
Rent On Real Estate	67,979	67,459	64,313	3,146	95.3%
Total Rental Income	67,979	67,459	64,313	3,146	95.3%
OTHER REVENUE					
Donations	-	-	1,200	(1,200)	
Sale Of Property	6,440	-	-	-	
Indemnifying Proceeds	-	-	1,465	(1,465)	
Miscellaneous Revenue	6,812	10,000	12,202	(2,202)	122.0%
Total Other Revenue	13,252	10,000	14,867	(4,867)	148.7%
OTHER FINANCING SOURCES					
Debt/Lease Proceeds	-	40,000,000	40,197,323	(197,323)	
Total Other Financing Sources	-	40,000,000	40,197,323	(197,323)	
Total Revenue	\$ 86,163,243	\$ 128,817,972	\$ 124,199,063	\$ 4,618,909	96.4%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended May 31, 2021

FISCAL YEAR COMPLETED - 91.67%

	2019/20		2020/21		
	Actual	Budget	Actual to Date	Remaining Budget	% Expended
SALARIES AND BENEFITS					
Permanent Salaries	\$ 26,446,450	\$ 28,536,029	\$ 26,066,316	\$ 2,469,713	91.3%
Temporary Salaries	440,252	385,209	359,229	25,980	93.3%
Permanent Overtime	8,362,867	8,394,000	11,074,620	(2,680,620)	131.9%
Overtime - Temp Employees	757	-	1,916	(1,916)	#DIV/0!
FICA/Medicare	496,255	531,968	529,296	2,672	99.5%
Retirement Contributions	16,526,895	17,944,801	16,379,621	1,565,180	91.3%
Retirement Contributions - UAAL	236,000	260,000	260,000	-	100.0%
401A Contributions - Employer Paid	8,403	8,611	8,431	180	97.9%
Employee Group Insurance	4,049,703	4,404,957	3,939,381	465,576	89.4%
Retiree Health Insurance	3,042,205	3,189,031	2,981,418	207,613	93.5%
OPEB Contribution	3,937,414	4,287,004	5,071,749	(784,745)	118.3%
Unemployment Insurance	-	20,000	5,802	14,198	29.0%
Workers' Compensation	1,128,642	1,375,000	873,371	501,629	63.5%
Total Salaries and Benefits	64,675,843	69,336,610	67,551,150	1,785,460	97.4%
SERVICES AND SUPPLIES					
Office Supplies	29,868	31,975	25,714	6,261	80.4%
Postage	9,503	29,050	11,726	17,324	40.4%
Telecommunications	237,332	247,902	182,574	65,328	73.6%
Utilities	421,635	380,300	391,452	(11,152)	102.9%
Small Tools and Equipment	139,059	112,200	96,013	16,187	85.6%
Miscellaneous Supplies	69,607	118,800	75,357	43,443	63.4%
Medical Supplies	243,117	230,000	257,445	(27,445)	111.9%
Firefighting Supplies	64,048	80,000	51,585	28,415	64.5%
Pharmaceutical Supplies	58,122	35,000	51,152	(16,152)	146.1%
Computer Supplies	10,227	15,500	8,839	6,661	57.0%
Radio Equipment and Supplies	31,181	20,500	13,353	7,147	65.1%
Food Supplies	23,165	35,300	32,500	2,800	92.1%
PPE Inspection and Repairs	9,258	19,500	-	19,500	0.0%
Safety Clothing	136,694	277,100	152,763	124,337	55.1%
Class A Uniforms	16,087	10,500	8,471	2,029	80.7%
Non-Safety Clothing	11,394	32,885	12,243	20,642	37.2%
Class B Uniforms	76,249	81,000	50,842	30,158	62.8%
Household Supplies	58,183	38,000	56,770	(18,770)	149.4%
Central Garage - Repairs	583,152	300,000	486,252	(186,252)	162.1%
Central Garage - Maintenance	49,938	41,625	117,736	(76,111)	282.8%
Central Garage - Gas, Diesel and Oil	245,638	383,300	332,724	50,576	86.8%
Central Garage - Tires	46,865	50,000	52,244	(2,244)	104.5%
Central Garage - Mandated Inspections	9,851	24,500	29,552	(5,052)	120.6%
Maintenance and Repairs - Equipment	173,064	193,977	124,819	69,158	64.3%
Maintenance and Repairs - Radio and Electronic	106,722	104,485	65,374	39,111	62.6%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended May 31, 2021

FISCAL YEAR COMPLETED - 91.67%

	2019/20		2020/21		
	Actual	Budget	Actual to Date	Remaining Budget	% Expended
Maintenance and Repairs - Buildings	199,889	246,000	129,863	116,137	52.8%
Maintenance and Repairs - Grounds	57,699	53,000	44,893	8,107	84.7%
Rents and Leases	64,587	204,131	173,888	30,243	85.2%
Software and Licensing	263,179	568,076	412,547	155,529	72.6%
Professional Services	1,955,658	2,079,328	1,804,040	275,288	86.8%
Recruiting Costs	112,585	118,800	141,219	(22,419)	118.9%
Legal Services	253,775	445,000	344,737	100,263	77.5%
Medical Services	78,900	120,500	8,696	111,804	7.2%
Communications Services	93,600	95,360	93,600	1,760	98.2%
Election Services	-	172,000	119,671	52,329	69.6%
Insurance Services	470,522	424,500	271,734	152,766	64.0%
Publication Of Legal Notices	106	3,500	238	3,262	6.8%
Specialized Printing	42,183	30,975	32,967	(1,992)	106.4%
Memberships	91,207	99,376	80,687	18,689	81.2%
Educational Courses and Supplies	90,733	318,600	126,694	191,906	39.8%
Educational Assistance	22,152	25,000	8,904	16,096	35.6%
Public Educational Supplies	9,368	11,000	-	11,000	0.0%
Books and Periodicals	13,037	28,289	12,222	16,067	43.2%
Recognition Supplies	2,248	4,000	1,655	2,345	41.4%
Meetings and Travel	57,865	80,110	33,237	46,873	41.5%
Other Expense	26,635	-	107,428	(107,428)	#DIV/0!
Taxes and Assessments	63,910	120,000	139,936	(19,936)	116.6%
Total Services and Supplies	<u>6,829,797</u>	<u>8,140,944</u>	<u>6,776,356</u>	<u>1,364,588</u>	<u>83.2%</u>
Total Operating Expenditures	<u>\$ 71,505,640</u>	<u>\$ 77,477,554</u>	<u>\$ 74,327,506</u>	<u>\$ 3,150,048</u>	<u>95.9%</u>

San Ramon Valley Fire Protection District

Expenditures - All Other Funds

For the Period Ended May 31, 2021

FISCAL YEAR COMPLETED - 91.67%

	2019/20	2020/21			
	Actual	Budget	Actual to Date	Remaining Budget	% Expended
CAPITAL PROJECTS					
Professional Services	\$ -	\$ -	\$ 70,722	\$ (70,722)	
Legal Services	-	-	87,515	\$ (87,515)	
Technology Improvements	15,233	7,452	-	7,452	0.0%
Specialized Printing	-	-	2,500	(2,500)	
Various Improvements	1,299,281	3,126,215	1,514,299	1,611,916	48.4%
Radio and Electronic Equipment	112,341	687,672	90,860	596,812	13.2%
Major Equipment	91,431	173,507	14,883	158,624	8.6%
Autos and Trucks	246,918	425,000	61,278	363,722	14.4%
Total Capital Projects	<u>\$ 1,765,204</u>	<u>\$ 4,419,846</u>	<u>\$ 1,842,057</u>	<u>\$ 2,577,789</u>	<u>41.7%</u>
DEBT SERVICE					
Professional Services	\$ 3,190	\$ -	\$ -	\$ -	
2015 Certificates Of Participation	931,350	926,050	926,050	-	100.0%
2020 Certificates of Participation	-	2,200,000	404,055	1,795,945	
Equipment Lease	613,155	613,155	613,155	-	100.0%
Total Debt Service	<u>\$ 1,547,695</u>	<u>\$ 3,739,205</u>	<u>\$ 1,943,260</u>	<u>\$ 1,795,945</u>	<u>52.0%</u>
Total Capital, Equipment and Debt Service	<u>\$ 3,312,899</u>	<u>\$ 8,159,051</u>	<u>\$ 3,785,317</u>	<u>\$ 4,373,734</u>	114.3%

San Ramon Valley Fire Protection District

General Fund

Revenue and Expenditures

Month	2016/17		2017/18		2018/19		2019/20		2020/21	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 282,790	\$ 5,316,616	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529
August	363,912	5,109,224	695,817	5,671,451	499,377	5,905,072	610,284	6,468,445	436,936	5,415,373
September	377,209	5,047,543	480,964	5,593,302	579,731	5,563,173	388,535	5,580,182	481,504	6,749,996
October	2,158,269	5,282,085	2,593,632	5,999,337	2,375,797	6,005,201	2,931,282	6,169,069	633,361	6,409,267
November	720,990	5,554,302	362,621	5,888,575	656,486	6,191,849	516,137	6,368,317	3,069,984	7,404,339
December	34,893,289	5,043,510	34,930,693	5,966,196	39,332,475	5,629,084	40,716,284	6,133,552	42,109,519	6,465,330
January	1,242,334	5,401,913	8,491,817	5,387,036	1,334,430	5,722,401	1,818,008	5,781,707	1,919,622	6,769,534
February	690,047	5,326,068	446,775	5,326,521	632,213	5,524,960	856,640	5,675,617	915,885	6,680,845
March	433,245	5,849,120	883,105	6,063,429	972,913	5,624,000	742,260	5,932,483	1,696,361	6,936,490
April	25,663,196	5,297,542	22,339,121	5,257,800	28,219,039	5,320,835	29,646,763	5,904,545	31,336,141	7,254,141
May	394,206	5,452,583	639,163	5,506,219	507,822	6,529,026	507,535	5,565,403	579,440	7,178,714
June	5,664,005	5,832,652	5,266,780	5,952,983	6,282,536	6,135,504	6,469,451	6,475,129	-	-

Total Overtime Hours by Month January 2019 - May 2021

