

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**May 26, 2021 – 1:00 p.m.**

*Matt Stamey, Board President  
Ryan Crean, Board Vice President  
Don Parker, Director, Michelle Lee, Director, Thomas Gallinatti, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

***Consistent with California Governor’s Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District’s website, by emailing PublicComment@srvfire.ca.gov. Please make sure comments are submitted prior to 1 p.m. May 26, 2021.***

***Zoom for Government by Video:***

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1608306629?pwd=ZlllaXlrYi9xRkRDNFE4RW8wK2RLdz09>

Webinar ID: 160 830 6629

Webinar Passcode: SRVF

***By Phone:***

Dial-in Number: (669) 254-5252

Webinar ID: 160 830 6629

**TELECONFERENCE PARTICIPANTS**

**BOARD MEMBERS MICHELLE LEE, THOMAS GALLINATTI, DON PARKER, BOARD VICE PRESIDENT RYAN CREAN, AND BOARD PRESIDENT MATT STAMEY WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM’S EXECUTIVE ORDER N-29-20**

**PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS LEE, GALLINATTI, PARKER, VICE PRESIDENT CREAN, AND BOARD PRESIDENT STAMEY PARTICIPATING BY TELECONFERENCE**

**This meeting will be available to District Residents via the District’s website at**

<https://www.firedepartment.org>

**ATTENTION: Members of the public may submit comments via email prior to the meeting to PublicComment@srvfire.ca.gov, which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. The District reserves the right to read comments received prior to the start of the meeting into the record or include the emailed comment in the next month’s Board packet, depending on the length of the email. *The time allotted for each public comment is determined by the Board President and may be up to a maximum of three (3) minutes.***

**AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT \*Please see language on Page 1 pertaining to Public Comment\***
5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period April 15, 2021 through May 16, 2021 in the amount of \$2,947,585.44.
- 5.2 Approve the Board Minutes from the April 28, 2021 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of April 2021 in the amount of \$4,912,619.33.
- 5.4 **Personnel Actions:**

**Promotions**

Approve staff recommendation to appoint the following, effective May 1, 2021:  
Captain Erik Falkenstrom to Rescue Team Coordinator  
Captain Todd Word to HazMat Team Coordinator

**Step Increases**

Approve staff recommendation to award the following step increase, effective June 1, 2021:  
Public Safety Dispatcher Juan Casillas to Public Safety Dispatcher 2, step 6

- 5.5 Receive and Review of the Quarterly Investment Report for the quarter ended March 31, 2021.

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 First Responders for Mental Health.

7. **OLD BUSINESS**

- 7.1 Open Public Hearing to Consider Annual CPI Adjustment to Service Fees and Charges Contained within Ordinance No. 28, and adoption of Resolution No. 2021-02.
- 7.2 Review Station 34 Renovation.

**8. NEW BUSINESS**

- 8.1 Award contract for Geotechnical Observation, Special Inspection and Materials Testing Services related to the San Ramon Public Safety Building construction project to GEOCON Consultants, Inc. and authorize the Fire Chief, or his designee, to execute a final contract with GEOCON Consultants, Inc.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

There were several letters of appreciation and support from members of the community.

**10. MONTHLY ACTIVITY REPORTS**

- 10.1 Operations and Training Division - Deputy Chief Jim Selover  
Operations and Training Report of monthly activities.
- 10.2 EMS Division - Deputy Chief Jim Selover  
EMS Report of monthly activities.
- 10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton  
Fire and Life Safety Report of monthly activities.
- 10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton  
Fleet and Facilities Report of monthly activities.
- 10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan  
Communications and Technology Report of monthly activities.
- 10.6 Human Resources Division – District Counsel, Stephanie E. Sakai  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

- 11.1 Comments by Board of Directors.

**12. UPCOMING CALENDAR OF EVENTS**

- 12.1 Annual Board Retreat, June 2, 2021 at 10 a.m.
- 12.2 Public Safety Complex Groundbreaking Ceremony, June 3, 2021 at 10:30 a.m.
- 12.3 Board Budget Workshop, June 15, 2021 at 10 a.m.
- 12.4 Fiscal Year 2021-2022 Budget adoption, June 23, 2021 Board Meeting.
- 12.5 Academy Graduation, June 25, 2021 at 3:00 p.m. to 5:00 p.m.
- 12.6 Upcoming 2021 CERT PAC Meetings.  
●Scheduled for August 13<sup>th</sup> and November 12<sup>th</sup> at 9:00 a.m.

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**13. CLOSED SESSION**

- 13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.
- 13.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
California Government Code Section 54956.9(d)(1):  
PG&E v. SRVFPD, Case No.: MSN20-1649
- 13.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
California Government Code Section 54956.9(d)(1):  
Karan Ravi Panjabi v. SRVFPD, et al., Case No.: CIVMSC21-00077
- 13.4 REORGANIZATION UPDATE  
Pursuant to California Government Code Section 54957(b)(1).

**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY JUNE 23, 2021 AT 1:00 P.M.**

Prepared by:

DocuSigned by:  
  
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Stephanie E. Sakai, District Clerk

Agenda posted on May 20, 2021 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).

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*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.*