

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Special Meeting

April 2, 2021 MINUTES

Matt Stamey, Board President
Ryan Crean, Board Vice President
Don Parker, Director, Michelle Lee, Director, Thomas Gallinatti, Director

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: Teleconference.

Board Members Present: President Stamey, Vice President Crean, Directors Parker, Lee and Gallinatti.

Board Member Absent: None.

Staff Present: Deputy Chief Drayton, Financial Consultant Campo, Controller Hatfield, Deputy Chief Selover, District Counsel/District Clerk Sakai.

Others Present: Jeff Katz, Bob Kjome, Nicki Tallman, Jeanne Reid.

1. CALL TO ORDER

President Stamey called the meeting to order at 10:10 a.m.

2. PLEDGE OF ALLEGIANCE

Director Lee led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Stamey declared a quorum of the Board was present; and there were no changes to the Agenda.

4. PUBLIC COMMENT

There was no public comment.

5. NEW BUSINESS

5.1 Award of construction contract for the Public Safety Building project to Roebbelen Contracting, Inc. and authorize the Fire Chief to execute a final contract with Roebbelen Contracting, Inc.

Finance Consultant Campo informed the Board that there were four responsive bids submitted to the District. Based on the RFP selection criteria, evaluation and feedback from references, the District determined Roebbelen Contracting, Inc. (Roebbelen) was the lowest, responsive bidder with a bid of \$22,141,000. Financial Consultant Campo further informed the Board that the protest period has ended and there were no protests. Mr. Kjome of Roebbelen introduced himself and replied to Director Lee's concern about securing subcontractors by assuring the Board that the Public Contracts Code has strict

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requirements for subcontractors and that indemnifications will be secured. Financial Consultant Campo emphasized that appropriate bonds and solid contract language will be negotiated to protect the District. Mr. Kjome responded to President Stamey’s inquiry regarding the national direction for infrastructure by informing the Board that the California Public Contracts Code Section 4104 promissory estoppel language will ensure subcontractor performance. President Stamey recognized the District’s work on the Public Safety Building project, including securing the lowest, responsive bidder.

Motion by Director Parker to award the construction contract for the Public Safety Building project to Roebbelen Contracting, Inc., consistent with their bid and the provisions contained in the RFP and that the Board authorize the Fire Chief to execute a final contract with Roebbelen Contracting, Inc., in substantial form as the draft contract attached to the staff report; seconded by Director Gallinatti. Motion carried unanimously by roll call vote.

6. ADJOURNMENT.

The special meeting concluded at 10:37 a.m.

Prepared by: 
Stephanie E. Sakai
District Clerk

Approved by: 
Matt Stamey
Board President