

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

March 24, 2021 – 1:00 p.m.

*Matt Stamey, Board President
Ryan Crean, Board Vice President
Don Parker, Director, Michelle Lee, Director, Thomas Gallinatti, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Consistent with California Governor's Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing PublicComment@srvfire.ca.gov. Please make sure comments are submitted prior to 1 p.m. March 24, 2021.

Zoom for Government by Video:

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1606835496?pwd=NGVuME5oUktXTks1dzFKL0Q4U3A2Zz09>

Webinar ID: 160 683 5496

Webinar Passcode: SRVF

By Phone:

Dial-in Number: (669) 254-5252

Webinar ID: 160 683 5496

TELECONFERENCE PARTICIPANTS

BOARD MEMBERS MICHELLE LEE, THOMAS GALLINATTI, DON PARKER, BOARD VICE PRESIDENT RYAN CREAN, AND BOARD PRESIDENT MATT STAMEY WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20

PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS LEE, GALLINATTI, PARKER, VICE PRESIDENT CREAN, AND BOARD PRESIDENT STAMEY PARTICIPATING BY TELECONFERENCE

This meeting will be available to District Residents via the District's website at

<https://www.firedepartment.org>

ATTENTION: Members of the public may submit comments via email prior to the meeting to PublicComment@srvfire.ca.gov, which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. The District reserves the right to read comments received prior to the start of the meeting into the record or include the emailed comment in the next month's Board packet, depending on the length of the email. The time allotted for each public comment is determined by the Board President and may be up to a maximum of three (3) minutes.

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT *Please see language on Page 1 pertaining to Public Comment***
5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period February 11, 2021 through March 14, 2021 in the amount of \$2,328,481.88.
- 5.2 Approve the Board Minutes from the February 24, 2021 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of February 2021 in the amount of \$4,775,060.25.
- 5.4 Clarification of Board Compensation and Benefits Policy.
- 5.5 **Personnel Actions:**

Promotions:

Approve staff recommendation to award the following promotions, effective March 1, 2021:
Engineer Steven Laugero to Captain 12, Step 4

New Hires:

Confirmation of Employment effective, February 1, 2021. Approve staff recommendation to hire:
Malcolm Johnson, MD for the position of Medical Director

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**
 - 6.1 Recognition of Communications Reserve Chris Suter for his 45 years of service with the District.
7. **OLD BUSINESS**

None.
8. **NEW BUSINESS**

None.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations and Training Division - Deputy Chief Jim Selover
Operations and Training Report of monthly activities.
- 10.2 EMS Division - Deputy Chief Jim Selover
EMS Report of monthly activities.
- 10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton
Fire and Life Safety Report of monthly activities.
- 10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.
- 10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.
- 10.6 Human Resources Division – District Counsel, Stephanie E. Sakai
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Schedule Special Meeting for Public Safety Complex Bids.
- 11.2 Comments by Board of Directors.

12. UPCOMING CALENDAR OF EVENTS

- 12.1 Schedule Budget Workshop.
- 12.2 Upcoming 2021 CERT PAC Meetings.
 - Scheduled for May 14th, August 13th and November 12th at 9:00 a.m.
- 12.3 Fiscal Year 2021-2022 Budget adoption, June 29, 2021 Board Meeting.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 6 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

Board Agenda March 24, 2021

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13.2 PERSONNEL – REORGANIZATION UPDATE

Pursuant to California Government Code Section 54957(b)(1).

14. **RETURN TO OPEN SESSION**

15. **REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

16. **ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY APRIL 28, 2021 AT 1:00 P.M.**

Prepared by:

DocuSigned by:

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Stephanie E. Sakai, District Clerk

Agenda posted on March 18, 2021 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.



CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 2/11/2021 Through 3/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
02/24/21-01	2/24/2021	ACE AUTO REPAIR AND TIRE CENTER	102.34	Routine Prev Maint/Oil Change/Rotate Tires-Passenger Van
02/24/21-02	2/24/2021	ACE AUTO REPAIR AND TIRE CENTER	573.03	Coolant Leak Repairs/Replace Water Pump Assembly-Unit 353
02/24/21-03	2/24/2021	ACE AUTO REPAIR AND TIRE CENTER	144.38	Routine Prev Maint/Oil Change/Rotate Tires-Unit 349
02/24/21-04	2/24/2021	ACE AUTO REPAIR AND TIRE CENTER	2,510.29	Routine PM/Oil Change/Wheel Balance/Ignition Svc-Unit 302
02/24/21-05	2/24/2021	ACE AUTO REPAIR AND TIRE CENTER	88.46	Routine Prev Maint/Oil Change/Rotate Tires-Unit 361
02/24/21-06	2/24/2021	ACE AUTO REPAIR AND TIRE CENTER	2,113.24	DEF Quality Test/Replace Thermostat/Nox Sensors-Unit 707
02/24/21-07	2/24/2021	ACE AUTO REPAIR AND TIRE CENTER	86.51	Routine Prev Maint/Oil Change/Rotate Tires-Unit 358
02/24/21-08	2/24/2021	ACE AUTO REPAIR AND TIRE CENTER	1,103.83	Routine PM/Oil & Brake Fluid Change/Rotate Tires-Unit 339
226359	3/10/2021	AG TRANSMISSION REPAIR INC	9,980.96	Rebuild Transmission/Cooler/Rear Main Seal-Unit 604
02/24/21-09	2/24/2021	AIRGAS USA LLC	332.38	Oxygen Tank Cylinders 2/8/21
03/03/21-01	3/3/2021	AIRGAS USA LLC	136.13	Oxygen Tank Cylinders 1/27/21
03/03/21-02	3/3/2021	AIRGAS USA LLC	379.47	Oxygen Tank Cylinders 2/12/21
03/03/21-03	3/3/2021	AIRGAS USA LLC	176.15	Oxygen Tank Cylinders 2/22/21
03/03/21-04	3/3/2021	AIRGAS USA LLC	218.55	Oxygen Tank Cylinders 2/26/21
03/03/21-05	3/3/2021	AIRGAS USA LLC	237.22	Oxygen Tank Cylinder Rental-Feb 2021
226320	3/3/2021	ALAMEDA COUNTY FIRE DEPARTMENT	1,041.54	Air Leak Repairs-Unit 528
	3/3/2021	ALAMEDA COUNTY FIRE DEPARTMENT	3,921.05	Horn Repairs/Replace Grease Fitting/Tie Rod Boots-Unit 803
	3/3/2021	ALAMEDA COUNTY FIRE DEPARTMENT	958.98	Install New Rear Slack Adjuster/Rear Axle Leak Repairs-#609
	3/3/2021	ALAMEDA COUNTY FIRE DEPARTMENT	707.07	T-30 Air Disc Brake Chambers (2)/Drive Belts (3)-Unit 525
226360	3/10/2021	ALAMEDA COUNTY INDUSTRIES	401.82	Garbage Service 2/1/21-2/28/21-Stn 30
	3/10/2021	ALAMEDA COUNTY INDUSTRIES	725.45	Garbage Service 2/1/21-2/28/21-Stn 34
	3/10/2021	ALAMEDA COUNTY INDUSTRIES	975.51	Garbage Service 2/1/21-2/28/21-Stn 38
	3/10/2021	ALAMEDA COUNTY INDUSTRIES	401.82	Garbage Service 2/1/21-2/28/21-Stn 39
226361	3/10/2021	ALAMO ACE HARDWARE	29.17	Station Supplies/HVAC Filters-Stn 33
	3/10/2021	ALAMO ACE HARDWARE	46.71	Tire Inflator/Misc. Household Supplies-Stn 35
226240	2/17/2021	ALBERT J GLANCY	245.00	Reimb-PHTLS Recertification
226321	3/3/2021	ALL BRIGHT ELECTRIC	545.00	Lighting Replacement/Repairs-Admin
226278	2/24/2021	ALPHA GRAPHICS	1,189.74	2019/20 CAFR Document Printing/Binding (25)
226279	2/24/2021	AMAZON COM CREDIT SERVICES	2,500.46	Hand Sanitizer Dispensers (2)-COVID 19
	2/24/2021	AMAZON COM CREDIT SERVICES	1,018.00	Hand Sanitizers-COVID 19
226322	3/3/2021	AMAZON COM CREDIT SERVICES	32.56	HDMI Adapters
	3/3/2021	AMAZON COM CREDIT SERVICES	131.40	iPhone Chargers/Screen Protectors
	3/3/2021	AMAZON COM CREDIT SERVICES	118.77	Misc. Office Supplies
	3/3/2021	AMAZON COM CREDIT SERVICES	430.44	Misc. Wellness/Fitness Equipment
	3/3/2021	AMAZON COM CREDIT SERVICES	69.23	Printer Cartridge-Ong-COVID 19
226362	3/10/2021	AMAZON COM CREDIT SERVICES	532.11	CO Monitors-Vaccination Clinic
	3/10/2021	AMAZON COM CREDIT SERVICES	496.08	Heavy Duty iPad Cases-Vaccination Clinic
	3/10/2021	AMAZON COM CREDIT SERVICES	177.14	Heavy Duty iPad Cases/iPhone Protectors-Vaccination Clinic
	3/10/2021	AMAZON COM CREDIT SERVICES	238.11	iPhone Chargers/USB Multiport Charger/Flash Drive-Spares
	3/10/2021	AMAZON COM CREDIT SERVICES	125.01	Kitchen/Household Supplies-Stn 38
	3/10/2021	AMAZON COM CREDIT SERVICES	127.42	Misc. Station/Kitchen Supplies

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From 2/11/2021 Through 3/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
	3/10/2021	AMAZON COM CREDIT SERVICES	35.70	Office Supplies-HR
	3/10/2021	AMAZON COM CREDIT SERVICES	1,068.47	Parking Cones-Vaccination Clinic
	3/10/2021	AMAZON COM CREDIT SERVICES	65.46	Printer Cartridge-Ong-COVID 19
	3/10/2021	AMAZON COM CREDIT SERVICES	64.18	Snacks-Recruitment Panels
	3/10/2021	AMAZON COM CREDIT SERVICES	453.32	Space Heaters-Vaccination Clinic
226363	3/10/2021	AMERICAN MESSAGING	420.23	Paging Service-3/21
226280	2/24/2021	AMERIGAS	2,170.59	Propane (279.9 Gal)-Stn 37
226364	3/10/2021	AP TRITON LLC	6,250.00	EMS Advocate Consulting Svcs-3/21/New Contract-1/21-2/21
02/24/21-10	2/24/2021	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	1,299.62	Removed/Replaced Diesel Pump Pulser Unit-Stn 31
02/24/21-11	2/24/2021	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	339.75	Troubleshoot Locked Out Diesel Pump-Stn 32
02/24/21-12	2/24/2021	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	788.25	Troubleshoot Locked Out Diesel Pump-Stn 35
226281	2/24/2021	ASBURY ENVIRONMENTAL SERVICES	140.00	Waste Oil Pick Up-Fleet Shop
226282	2/24/2021	ATT	23.49	Phone Service 1/19/21-2/18/21
226365	3/10/2021	ATT	512.37	Phone Service 1/20/21-2/19/21-Comm Center
226241	2/17/2021	ATT MOBILITY	49.23	Cell Phone/Mobile Data-Chief Meyer 1/1/21-1/31/21
226242	2/17/2021	ATT MOBILITY	333.83	FLSD Cell Phones/Mobile Data (7)-2/1/21-2/28/21
226243	2/17/2021	ATT MOBILITY	773.28	Cell Phones/Mobile Data/iPads 12/27/20-1/26/21
226283	2/24/2021	ATT MOBILITY	4,578.83	Cell Phones/Mobile Data 1/1/21-1/31/21
226244	2/17/2021	B AND C TRUCK PARTS INC	583.50	LED Headlights (2)-Unit 529/Stock
226323	3/3/2021	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	356.00	Permit to Operate/Toxic Surcharge 4/1/21-4/1/22-Stn 30
03/10/21-01	3/10/2021	BAYSPORT PREVENTIVE MEDICAL GROUP	8,120.00	Pre-employment Physical/Drug Test-District Aides/Int Recruit
03/03/21-06	3/3/2021	BOIES SCHILLER FLEXNER	2,877.66	Professional Services-PG&E Appeal 1/21
02/24/21-14	2/24/2021	BOUNDTREE MEDICAL LLC	(970.00)	Credit-Medical Supplies
	2/24/2021	BOUNDTREE MEDICAL LLC	6,780.61	Medical Supplies
02/24/21-15	2/24/2021	BOUNDTREE MEDICAL LLC	1,812.20	Pharmaceutical Supplies
02/24/21-16	2/24/2021	BOUNDTREE MEDICAL LLC	199.85	Medical Supplies
02/24/21-17	2/24/2021	BOUNDTREE MEDICAL LLC	399.70	Medical Supplies
02/24/21-18	2/24/2021	BOUNDTREE MEDICAL LLC	199.85	Medical Supplies
03/10/21-02	3/10/2021	BOUNDTREE MEDICAL LLC	49.50	Pharmaceutical Supplies
03/10/21-03	3/10/2021	BOUNDTREE MEDICAL LLC	599.55	Pharmaceutical Supplies
03/10/21-04	3/10/2021	BOUNDTREE MEDICAL LLC	269.40	Medical Supplies
03/10/21-05	3/10/2021	BOUNDTREE MEDICAL LLC	166.56	Medical Supplies
03/10/21-06	3/10/2021	BOUNDTREE MEDICAL LLC	626.97	Medical Supplies
226366	3/10/2021	BROCK T HAYNIE	225.00	Reimb-Paramedic Recertification
	3/10/2021	BROCK T HAYNIE	200.00	Reimb-PHTLS Recertification
226367	3/10/2021	BRUNO C SPANI	122.00	Reimb-EMT Recertification
226368	3/10/2021	BUCHANAN AUTO ELECTRIC INC	693.34	1231MF Batteries (4)-Unit 552
226284	2/24/2021	BURNS TRUCK AND TRAILER SERVICES	11,983.84	New Radiator/Fan Clutch/Belts/Hoses/Brakes & Rotors-Unit 528
	2/24/2021	BURNS TRUCK AND TRAILER SERVICES	15,617.80	New Water Pump/Cam Bearings/EGR/Rebuild Torque Arms-Unit 528
226245	2/17/2021	C AND C DESIGN MERLIN GRAPHICS	840.02	Polo Shirts/Jackets-District Aides
226285	2/24/2021	CA STATE DEPARTMENT OF JUSTICE	49.00	LiveScan Pre-employment Fingerprinting

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 2/11/2021 Through 3/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
226369	3/10/2021	CA STATE DEPARTMENT OF JUSTICE	179.00	LiveScan Pre-employment Fingerprinting-District Aides
EFT 03/08/...	3/8/2021	CALPERS	1,499.17	CalPERS Health-Admin Fees Mar 2021
	3/8/2021	CALPERS	1,120.21	CalPERS Health-BOD Mar 2021
	3/8/2021	CALPERS	362,999.30	CalPERS Health-Mar 2021
	3/8/2021	CALPERS	260,532.41	CalPERS Health-Retirees Mar 2021
Wire 2/25/21	2/25/2021	CalPERS CERBT (OPEB)	357,250.00	FY 20/21 OPEB Contribution Prefunding-Feb 2021
226286	2/24/2021	CAPITOL CLUTCH AND BRAKE INC	2,272.01	Purge Valve Assembly/AD/SP Dryer/AD/IP Dryer Cartridge-Stock
226246	2/17/2021	CCC DEPT OF INFO TECH	3,915.00	Telecommunication Services/Radio Services-12/20
Wire 3/10/21	3/10/2021	CCC EMPLOYEES RETIREMENT ASSOCIATION	490,729.18	Employee Retirement Contributions-2/21
226239	2/12/2021	CHICAGO TITLE COMPANY	300.00	Station 34 Title Report
226287	2/24/2021	CIGNA HEALTH AND LIFE INSURANCE CO	606.25	Ambulance Refund
226247	2/17/2021	CINTAS CORPORATION	74.17	Carpet Runners/Mechanics Coverall Clean Fee 2/15/21-Stn 30
226288	2/24/2021	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 2/17/21-Stn 32
226289	2/24/2021	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Clean Fee 2/22/21-Stn 30
226324	3/3/2021	CINTAS CORPORATION	77.04	Carpet Runners/Mechanics Coverall Clean Fee 3/1/21-Stn 30
226370	3/10/2021	CINTAS CORPORATION	59.91	Carpet Runner Exchange Service 3/3/21-Stn 32
226371	3/10/2021	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Clean Fee 3/8/21-Stn 30
226248	2/17/2021	CLARK PEST CONTROL	120.00	Pest Control Service 2/15/21-Training Site
226372	3/10/2021	CLARK PEST CONTROL	202.00	Pest Control Service 3/4/21-Stn 31
226373	3/10/2021	CLIA LABORATORY PROGRAM	180.00	CLIA Rebill Certificate Fee-12/16/2020-12/15/2022
226249	2/17/2021	COMCAST	1,174.22	Broadband Internet Service 1/12/21-1/31/21-All Stations
226250	2/17/2021	COMCAST	187.26	Cable Service 2/13/21-3/12/21 Stn 30
226251	2/17/2021	COMCAST	149.87	High Speed Internet 2/8/21-3/7/21 Stn 35
226252	2/17/2021	COMCAST	149.87	High Speed Internet 2/9/21-3/8/21 Stn 39
226253	2/17/2021	COMCAST	247.03	High-Speed Internet/Cable Service 2/8/21-3/7/21 Stn 38
226290	2/24/2021	COMCAST	154.87	High Speed Internet 2/23/21-3/22/21 Stn 31
226291	2/24/2021	COMCAST	217.69	Cable Service 2/17/21-3/16/21 Admin
226292	2/24/2021	COMCAST	296.01	High Speed Internet/Cable Svc 2/20/21-3/19/21 Old Stn 32
226293	2/24/2021	COMCAST	149.87	High Speed Internet 2/15/21-3/14/21 Stn 34
226325	3/3/2021	COMCAST	143.47	Cable Service 3/1/21-3/31/21 Stn 33
226326	3/3/2021	COMCAST	213.07	Cable Service 2/26/21-3/25/21 Stn 31
226327	3/3/2021	COMCAST	156.00	Cable Service 3/1/21-3/31/21 Stn 39
226328	3/3/2021	COMCAST	138.70	Cable Service 2/27/21-3/26/21 Stn 35
226329	3/3/2021	COMCAST	277.31	Cable Service 2/26/21-3/25/21 Stn 36
226330	3/3/2021	COMCAST	154.54	Cable Service 2/27/21-3/26/21 Stn 34
226331	3/3/2021	COMCAST	168.29	Cable Service 2/27/21-3/26/21 Stn 38
226374	3/10/2021	COMCAST	211.60	High Speed Internet/Cable Svc 2/26/21-3/25/21 Training Site
226375	3/10/2021	COMCAST	187.26	Cable Service 3/13/21-4/12/21 Stn 30
226376	3/10/2021	COMCAST	173.34	Cable Service 3/4/21-4/3/21 Stn 32
226377	3/10/2021	COMCAST	247.03	High-Speed Internet/Cable Service 3/8/21-4/7/21 Stn 38
226294	2/24/2021	CONCERN EAP	3,359.37	Employee Assistance Premium-2/21

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 2/11/2021 Through 3/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
226254	2/17/2021	CONCORD UNIFORMS	189.17	Class A Update-Cunningham
226332	3/3/2021	CONCORD UNIFORMS	626.24	Class A Update-Youngblood
226378	3/10/2021	CONCORD UNIFORMS	1,116.21	Class A Uniform Full Complement-Scott
226255	2/17/2021	CONTRA COSTA CAER GROUP INC	550.00	Contra Costa CAER Membership Dues-FY 2021
226256	2/17/2021	CONTRA COSTA COUNTY CLERK	119,671.14	11/3/20 Presidential Election Shared Cost
226379	3/10/2021	CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT	50,832.46	Reimburse CCCFPD For County Zoll ePCR Software License/Maint
226295	2/24/2021	CUSHING PAINTING AND DRYWALL	500.00	Office Paint Project-Admin
02/17/21-01	2/17/2021	DA PAGE LLC	450.00	Paging Software-2/21
03/10/21-07	3/10/2021	DA PAGE LLC	450.00	Paging Software-3/21
226296	2/24/2021	DAVID CECCARELLI	420.00	Ambulance Refund
03/10/21-08	3/10/2021	DEFINITIVE NETWORKS INC	35,977.00	Comm Ctr Hardware/Software/Admin/Sup Data Ctr/Software-1/21
03/10/21-09	3/10/2021	DEFINITIVE NETWORKS INC	105,067.00	Admin/Supp/CQI Support/ePCR Support/MDCs/Comm Center-2/21
02/17/21-02	2/17/2021	DELTA DENTAL OF CALIFORNIA	5,360.00	Dental Insurance Administrative Fees-1/21
02/17/21-03	2/17/2021	DELTA DENTAL OF CALIFORNIA	7,612.50	Dental Claims-2/5/21-2/11/21
02/24/21-19	2/24/2021	DELTA DENTAL OF CALIFORNIA	14,082.20	Dental Claims-2/12/21-2/18/21
226297	2/24/2021	DENTONIS WELDING WORKS INC	13,281.37	New Front Springs/Shocks/Hub Oil Caps/Alignment-Unit 526
226380	3/10/2021	DENTONIS WELDING WORKS INC	6,951.11	Front Springs/Shocks/Air Bags/Rear Shocks/Alignment-Unit 529
GEM0321...	3/2/2021	DEPT OF HEALTH CARE SVC GEMT QAF	33,947.30	GEMT QAF Payment Q3-7/20-9/20
226257	2/17/2021	DIABLO PRINTING AND COPYING	140.73	Business Cards-Director Gallinatti/Lee
226333	3/3/2021	DIABLO PRINTING AND COPYING	704.71	District Window Envelopes (7000)
226334	3/3/2021	DIRECTV	74.99	Cable Service 2/12/21-3/11/21
226298	2/24/2021	DUBLIN SAN RAMON SERVICES DISTRICT	56.07	Fire Line Water Service 12/15/20-2/14/21 Stn 30
	2/24/2021	DUBLIN SAN RAMON SERVICES DISTRICT	463.60	Water Service (Meter 1.0) 12/15/20-2/14/21 Stn 30
226258	2/17/2021	EBMUD	151.50	Water Service (Meter 5/8 inch) 12/7/20-2/9/21 Stn 33
226299	2/24/2021	EBMUD	289.34	Water Service (Meter 4 inch) 12/7/20-2/9/21 Stn 33
226335	3/3/2021	EBMUD	597.02	Water Service (Meter 1.0) 12/17/20-2/22/21 Stn 35
	3/3/2021	EBMUD	343.73	Water Service (Meter 4.0) 12/17/20-2/22/21-Stn 35
226381	3/10/2021	EBMUD	200.48	Water Service (Meter 1.0) 12/23/20-2/25/21 Stn 32
	3/10/2021	EBMUD	632.28	Water Service (Meter 1.0) 12/29/20-3/1/21 Stn 39
	3/10/2021	EBMUD	600.66	Water Service (Meter 1.0) 12/29/20-3/1/21-Stn 39
	3/10/2021	EBMUD	289.34	Water Service (Meter 4.0) 12/23/20-2/25/21 Stn 32
	3/10/2021	EBMUD	289.34	Water Service (Meter 4.0) 12/29/20-3/1/21 Stn 39
	3/10/2021	EBMUD	643.98	Water Service (Meter 5/8) 12/30/20-2/25/21-Stn 32
226259	2/17/2021	ED JONES COMPANY INC	120.00	Name Bars (2)
226336	3/3/2021	ED JONES COMPANY INC	110.80	Class A Cap Badge
02/17/21-04	2/17/2021	EFAX CORPORATE	37.30	eFax Usage-Jan 2021
226300	2/24/2021	EMERGENCY VEHICLE GROUP INC	1,076.73	Exhaust Gaskets/Bellows-Unit 529
226260	2/17/2021	ENTERPRISE FM TRUST	8,829.47	Monthly Fleet Lease Payment (17) 2/1/21-2/28/21
226337	3/3/2021	FRANCHISE TAX BOARD	57.41	2019 SRVFPD Corporation Filing Fee
226261	2/17/2021	GALLS LLC	162.43	Uniform Belts (4)-District Aides
226338	3/3/2021	GALLS LLC	88.36	Uniform Belt-District Aide

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226262	2/17/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,048.38	Annual Inspection-Unit 509
	2/17/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,503.38	Annual Inspection-Unit 555
	2/17/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	2,133.94	Annual Inspection-Unit 556
	2/17/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	2,241.63	Annual Inspection-Unit 609
	2/17/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	1,202.19	Water Leak Repairs-Unit 555
226301	2/24/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,032.37	Annual Inspection-Unit 336
	2/24/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,467.66	Annual Inspection-Unit 521
	2/24/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,505.76	Annual Inspection-Unit 529
	2/24/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	2,591.21	Annual Inspection-Unit 604
	2/24/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,876.75	Annual Inspection/Pump Leak Repairs-Unit 553
226382	3/10/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	521.79	Air Tank Support Strap-Unit 553
	3/10/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,950.33	Annual Inspection-Unit 552
226339	3/3/2021	GOLDEN STATE FLEET SERVICES INC	1,250.00	Tow Service-Stn 30 to AG Transmission-Unit 335
226383	3/10/2021	GRAINGER INC	1,188.43	Flammable Liquids Storage Cabinet-Stn 31
226263	2/17/2021	GREAT AMERICA FINANCIAL SERVICES CORPORATION	180.08	Training Copier Maintenance Agreement-2/21
226384	3/10/2021	GREAT AMERICA FINANCIAL SERVICES CORPORATION	360.16	Training Copier Maintenance Agreement-3/21
226385	3/10/2021	GUARANTEED PLUMBING	435.00	Supplied/Installed New Faucet-Admin Janitor's Closet
226340	3/3/2021	GULF COAST PHARMACEUTICALS PLUS LLC	2,727.75	Glucagon-EMS
226302	2/24/2021	HAVE AIR WILL TRAVEL INC	425.45	Sevice Call/Mounts/Dismounts New Tire (1)/Disposal-Unit 713
	2/24/2021	HAVE AIR WILL TRAVEL INC	762.90	Sevice Call/Mounts/Dismounts New Tires (2)/Parts-Unit 714
226341	3/3/2021	HAVE AIR WILL TRAVEL INC	151.55	Air Pressure Gauges (10)-All Stations
	3/3/2021	HAVE AIR WILL TRAVEL INC	288.00	Service Call/Mounts/Dismounts/Disposal-Unit 521
	3/3/2021	HAVE AIR WILL TRAVEL INC	1,743.85	Svc Call/New Tires (2)/Mounts/Dismounts/Disposal-Unit 521
	3/3/2021	HAVE AIR WILL TRAVEL INC	774.90	Svc Call/New Tires (2)/Mounts/Dismounts/Disposal-Unit 710
226386	3/10/2021	HAVE AIR WILL TRAVEL INC	210.00	Service Call/Broken Wheel-Unit 711
	3/10/2021	HAVE AIR WILL TRAVEL INC	552.88	Svc Call/New Tire (1)/Mounts/Dismounts/Disposal-Unit 811
	3/10/2021	HAVE AIR WILL TRAVEL INC	422.47	Svc Call/New Tires (2)/Mounts/Dismounts/Disposal-Unit 704
02/17/21-05	2/17/2021	HERUM CRABTREE SUNTAG	5,445.78	Legal Fees-General
02/17/21-06	2/17/2021	HERUM CRABTREE SUNTAG	2,664.75	Legal Fees-General
02/17/21-07	2/17/2021	HERUM CRABTREE SUNTAG	84.15	Legal Fees-PG&E
02/17/21-08	2/17/2021	HERUM CRABTREE SUNTAG	3,180.87	Legal Fees-General
02/24/21-20	2/24/2021	HI TECH EMERGENCY VEHICLE SVC	263.29	Rebuild FRC Pump Boss-Unit 522
226342	3/3/2021	HOME DEPOT CREDIT SERVICES	13.75	Height Measurement PVC Pipe-COVID Vaccination Clinic
	3/3/2021	HOME DEPOT CREDIT SERVICES	16.92	Mounting Hardware-Stn 31
	3/3/2021	HOME DEPOT CREDIT SERVICES	21.61	Tough Tote-COVID Vaccination Clinic
	3/3/2021	HOME DEPOT CREDIT SERVICES	97.36	Trash Cans-COVID Vaccination Clinic
	3/3/2021	HOME DEPOT CREDIT SERVICES	167.65	Trash Cans/Ratchet Straps-COVID Vaccination Clinic
	3/3/2021	HOME DEPOT CREDIT SERVICES	644.09	Vaccination Carts-COVID Vaccine Administration
	3/3/2021	HOME DEPOT CREDIT SERVICES	386.45	Vaccine Carts-COVID Vaccination Clinic
	3/3/2021	HOME DEPOT CREDIT SERVICES	38.91	Vaccine Supplies Storage Box-COVID Vaccination Clinic
226387	3/10/2021	IMAGETREND INC	1,891.50	Elite Rescue Monthly Fee-3/9/21-4/8/21

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03/03/21-07	3/3/2021	INDUSTRIAL SCIENTIFIC CORP	1,223.64	Monthly iNet Gas Monitoring Subscription-Feb 2021
226303	2/24/2021	INNOVATIVE CLAIM SOLUTIONS	9,773.42	Workers' Comp Claim Admin Fees 3/1/21-3/31/21
226304	2/24/2021	INTELLI-TECH	830.00	VESDA Annual Maintenance Fee-12/1/20-11/30/21
226388	3/10/2021	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH	93.00	EMD/EFD Recertification-Z.Schiess
02/17/21-09	2/17/2021	INTERWEST CONSULTING GROUP INC	793.75	Fire Protection Plan Review Services-1/21
02/17/21-10	2/17/2021	iPRINT TECHNOLOGIES	523.36	Printer Toner-Suppression/Chief Duggan
02/17/21-11	2/17/2021	iPRINT TECHNOLOGIES	153.72	Printer Toner-Stn 35
02/17/21-12	2/17/2021	iPRINT TECHNOLOGIES	153.72	Printer Toner-Stn 34
226264	2/17/2021	IRON MOUNTAIN	581.96	Off-Site Backup Media Storage Fee-1/21
226343	3/3/2021	ISINGS CULLIGAN	41.25	Drinking Water Service 2/21-Admin
	3/3/2021	ISINGS CULLIGAN	97.01	Drinking Water Service 2/21-Stn 30
	3/3/2021	ISINGS CULLIGAN	93.39	Drinking Water Service 2/21-Stn 31
	3/3/2021	ISINGS CULLIGAN	30.43	Water Softener Salt 2/24/21-Stn 30
226389	3/10/2021	JACK CLANCY ASSOCIATES	17,250.00	2021 Fire Captain/Training Captain Promotional Examination
226305	2/24/2021	JEAN GAUTHIER	95.00	Service Call-Washer Inspections/Recommendations-Stn 36
226306	2/24/2021	JOSHUA SCOTT	185.00	Reimb-COVID Test Fee
226265	2/17/2021	JV TELECOM	1,750.00	Network Cable Installation-Stn 30,33,34,35,36
226344	3/3/2021	KAISER FOUNDATION HEALTH PLAN	2,450.00	Ambulance Refund
03/03/21-08	3/3/2021	KENNETH R CAMPO CPA	11,934.00	Finance Consulting Services (78.0 Hrs)-Feb 2021
02/24/21-21	2/24/2021	KJ HART ELECTRIC AND SON INC	2,106.51	Replace Tankless Water Heater (2)/Lights-Training Center
226345	3/3/2021	KRAMER WORKPLACE INVESTIGATION	6,037.50	Professional Services-Personnel Investigation
02/17/21-13	2/17/2021	L N CURTIS AND SONS	(323.67)	Credit-Nomex Pants
	2/17/2021	L N CURTIS AND SONS	430.84	Training Division Smoke Machine Repairs
02/17/21-14	2/17/2021	L N CURTIS AND SONS	333.65	Station Boots-Wylie
02/24/21-22	2/24/2021	L N CURTIS AND SONS	(161.73)	Credit-Station Boots-Good
	2/24/2021	L N CURTIS AND SONS	1,591.28	Turnout Coat-Adderly
02/24/21-23	2/24/2021	L N CURTIS AND SONS	4,227.60	Gloves/Hoods/Goggles/Headlights-Stn 33 Stock
02/24/21-24	2/24/2021	L N CURTIS AND SONS	1,037.47	Reimb-Uniform Pants-Falkenstrom,Haynie,Curtis
02/24/21-25	2/24/2021	L N CURTIS AND SONS	1,591.28	Turnout Coat-Sanchez
02/24/21-26	2/24/2021	L N CURTIS AND SONS	1,136.63	Turnout Pants-Sanchez
02/24/21-27	2/24/2021	L N CURTIS AND SONS	2,727.90	Turnout Coat/Pants-Corradi
02/24/21-28	2/24/2021	L N CURTIS AND SONS	229.49	Uniform Pants (2)-Stevenson
03/03/21-09	3/3/2021	L N CURTIS AND SONS	323.67	Wildland Pants-Ortega
03/03/21-10	3/3/2021	L N CURTIS AND SONS	746.93	Helmet Lights (10)-Stn 33 Stock
03/10/21-10	3/10/2021	L N CURTIS AND SONS	167.79	Turnout Bag-M.Garcia
03/10/21-11	3/10/2021	L N CURTIS AND SONS	174.82	Station Boots-Armario-Lyons
03/10/21-12	3/10/2021	L N CURTIS AND SONS	280.37	EMS Coat-Corradi
03/10/21-13	3/10/2021	L N CURTIS AND SONS	323.67	Wildland Pants-Harder
03/10/21-14	3/10/2021	L N CURTIS AND SONS	349.65	Station Boots-D.Garcia/Falkenstrom
03/10/21-15	3/10/2021	L N CURTIS AND SONS	173.16	Station Boots-McCulloch
03/10/21-16	3/10/2021	L N CURTIS AND SONS	196.42	Station Boots-M.Martin

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03/10/21-17	3/10/2021	L N CURTIS AND SONS	1,261.11	Yellow Outback 600 SJ Hose (10)-Stn 33 Stock
03/10/21-18	3/10/2021	L N CURTIS AND SONS	1,591.28	Turnout Coat-Flora
226346	3/3/2021	LANCE MAPLES	1,125.00	Professional Services (12.5 hours)-Feb 2021
226307	2/24/2021	LIEBERT CASSIDY WHITMORE	1,140.00	Professional Services-General 1/31/21
226266	2/17/2021	LIFTOFF LLC	2,160.00	Microsoft Office 365 License Monthly Fee (180 Licenses)-2/21
226308	2/24/2021	LIVERMORE SAW AND MOWER LLC	355.08	Chainsaw Service/Replaced Carburetor
	2/24/2021	LIVERMORE SAW AND MOWER LLC	194.63	Chainsaw Service/Replaced Chain Break
226267	2/17/2021	LOGOBOSS LLC	371.89	Employee Of The Year Awards
	2/17/2021	LOGOBOSS LLC	157.16	Name Plates (3)
226347	3/3/2021	LON M PHARES	5,670.00	Professional Services (63.0 hours)-Feb 2021
226390	3/10/2021	LYMAN ERICK HUBBARD	275.00	Reimb-Paramedic Recertification
226309	2/24/2021	M AND L OVERHEAD DOORS	375.00	Apparatus Bay Door #5 Repairs-Stn 34
	2/24/2021	M AND L OVERHEAD DOORS	437.39	Front Apparatus Bay Door Repairs-Stn 33
226348	3/3/2021	MEGAN OCONNOR	7,167.46	ADPP Payment-Mar 2021
226310	2/24/2021	MICKEY BENKO	90.00	Service Call-Door Closers-Stn 33
03/10/21-19	3/10/2021	NOB HILL CLEANERS INC	36.00	Pants Alteration-District Aides
03/10/21-20	3/10/2021	NOB HILL CLEANERS INC	36.00	Pants Alteration-District Aides
226391	3/10/2021	NORTHERN CA TRAINING INSTITUTE	12,390.00	PM Course-Internal Recruit/Retention Trg Program-B.Preece
226349	3/3/2021	OFFICE DEPOT	493.37	Office Supplies
	3/3/2021	OFFICE DEPOT	304.80	Office/Household Supplies
226350	3/3/2021	ONSITE TEMP HOUSING INC	2,295.00	Monthly Rental-28 Ft Travel Trailer For BC31-COVID-19 3/21
226311	2/24/2021	OREILLY AUTOMOTIVE INC	132.50	EGR Valve-Unit 811
	2/24/2021	OREILLY AUTOMOTIVE INC	66.82	Transmission Filter/Conditioner/Fuel Conditioner-Fleet Stock
226392	3/10/2021	OREILLY AUTOMOTIVE INC	9.73	Motor Oil Treatment/Carbon Build Up Cleaner-Unit 811
226312	2/24/2021	ORKIN	173.42	Pest Control Service 2/21-Stn 36
03/10/21-21	3/10/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 2/24/21-Stn 32
03/10/21-22	3/10/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 2/23/21-Stn 30
03/10/21-23	3/10/2021	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service 2/23/21-Admin
03/10/21-24	3/10/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 2/23/21-Stn 35
03/10/21-25	3/10/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 2/24/21-Stn 33
03/10/21-26	3/10/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 2/23/21-Stn 36
03/10/21-27	3/10/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 2/23/21-Stn 39
03/10/21-28	3/10/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service 2/12/21-Stn 32
03/10/21-29	3/10/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 2/24/21-Old Stn 32
226268	2/17/2021	PG&E	1,366.52	Gas/Electric Service 1/6/21-2/3/21-Stn 32
226313	2/24/2021	PG&E	1,669.37	Gas/Electric Service 1/11/21-2/9/21-Stn 36
226393	3/10/2021	PG&E	18,981.38	Gas/Electric Service-2/21
02/17/21-15	2/17/2021	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fees-12/20
03/03/21-11	3/3/2021	RAHUL MAHARAJ	1,100.00	CCC EMS Compliance Review Services (22.0 hours)-1/21
03/03/21-12	3/3/2021	RAHUL MAHARAJ	3,000.00	EMDQ/EFDQ Assurance Review (60.0 hours)-1/21
03/10/21-30	3/10/2021	RAHUL MAHARAJ	1,000.00	CCC EMS Compliance Review Services (20.0 hours)-2/21

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03/10/21-31	3/10/2021	RAHUL MAHARAJ	3,150.00	EMDQ/EFDQ Assurance Review (63.0 hours)-2/21
02/17/21-16	2/17/2021	RAMOS OIL INC.	432.71	Diesel Fuel 2/9/21-Stn 31
02/17/21-17	2/17/2021	RAMOS OIL INC.	576.93	Diesel Fuel 2/9/21-Stn 33
02/17/21-18	2/17/2021	RAMOS OIL INC.	1,431.62	Unleaded/Diesel Fuel 2/9/21-Stn 34
02/17/21-19	2/17/2021	RAMOS OIL INC.	3,668.18	Unleaded/Diesel Fuel 2/9/21-Stn 38
02/17/21-20	2/17/2021	RAMOS OIL INC.	908.99	Unleaded/Diesel Fuel 2/9/21-Stn 30
02/24/21-29	2/24/2021	RAMOS OIL INC.	1,639.53	10/30 Oil/DEF Fluid-Fleet Stock
02/24/21-30	2/24/2021	RAMOS OIL INC.	1,057.12	Unleaded/Diesel Fuel 2/16/21-Stn 31
02/24/21-31	2/24/2021	RAMOS OIL INC.	554.31	Unleaded/Diesel Fuel 2/16/21-Stn 35
02/24/21-32	2/24/2021	RAMOS OIL INC.	3,800.25	Unleaded/Diesel Fuel 2/16/21-Stn 38
03/03/21-13	3/3/2021	RAMOS OIL INC.	147.15	DEF Fluid (10 Cases)-Fleet Stock
03/03/21-14	3/3/2021	RAMOS OIL INC.	1,099.64	Unleaded/Diesel Fuel 2/25/21-Stn 30
03/03/21-15	3/3/2021	RAMOS OIL INC.	1,380.62	Unleaded/Diesel Fuel 2/25/21-Stn 31
03/03/21-16	3/3/2021	RAMOS OIL INC.	418.73	Diesel Fuel 2/25/21-Stn 35
03/03/21-17	3/3/2021	RAMOS OIL INC.	4,590.55	Unleaded/Diesel Fuel 2/25/21-Stn 38
03/03/21-18	3/3/2021	RAMOS OIL INC.	1,552.80	Diesel Fuel 2/25/21-Stn 39
03/10/21-32	3/10/2021	RAMOS OIL INC.	1,117.09	Unleaded/Diesel Fuel 3/4/21-Stn 31
03/10/21-33	3/10/2021	RAMOS OIL INC.	2,121.38	Unleaded/Diesel Fuel 3/4/21-Stn 34
03/10/21-34	3/10/2021	RAMOS OIL INC.	4,139.11	Unleaded/Diesel Fuel 3/4/21-Stn 38
03/10/21-35	3/10/2021	REPUBLIC SERVICES 210	735.98	Garbage Service 3/21-Stn 36
03/10/21-36	3/10/2021	REPUBLIC SERVICES 210	367.97	Garbage Service 3/21-Stn 33
03/10/21-37	3/10/2021	REPUBLIC SERVICES 210	735.98	Garbage Service 3/21-Stn 31
03/10/21-38	3/10/2021	REPUBLIC SERVICES 210	358.77	Garbage Service 3/21-Stn 35
03/10/21-39	3/10/2021	REPUBLIC SERVICES 210	717.50	Garbage Service 3/21-Training Site
03/10/21-40	3/10/2021	REPUBLIC SERVICES 210	358.77	Garbage Service 3/21-Stn 32
226269	2/17/2021	SHAMROCK OFFICE SOLUTIONS INC	13.53	Toner Cartridge Shipping Fee-Admin Copier 2/11/21
	2/17/2021	SHAMROCK OFFICE SOLUTIONS INC	13.53	Toner Cartridge Shipping Fee-Admin Copier 2/16/21
226351	3/3/2021	SHAMROCK OFFICE SOLUTIONS INC	970.79	Copier Overage Charge 2/1/21-2/28/21 Admin
226352	3/3/2021	SHANE BENNETT	225.00	Reimb-Paramedic Recertification
226314	2/24/2021	SHRED IT USA LLC	324.72	Documents Shredding Service 1/21-Admin/Stn 31
226270	2/17/2021	SILKE COMMUNICATIONS INC	1,463.54	Kenwood Microphone Cables (20)-Fire Apparatus
	2/17/2021	SILKE COMMUNICATIONS INC	225.29	Minitor Repairs-S/N 1368RF0925
02/24/21-33	2/24/2021	SKYHAWK PHOTOGRAPHY	725.00	SkyHawk Photography PrePlan-Alexan Downtown Danville Apt
226271	2/17/2021	SMILE BUSINESS PRODUCTS INC	135.47	Copier Service/Maintenance 2/21-Training Office
226315	2/24/2021	STACY TAMORI-WARD	323.97	Reimb-Admin Uniform
02/24/21-34	2/24/2021	STAT MED URGENT CARE	511.00	COVID Test
02/24/21-35	2/24/2021	STAT MED URGENT CARE	376.00	COVID Tests
226316	2/24/2021	STEVE AND SUE SPRINGER	2,300.00	Engine Storage Rent Fee-Stn 40 1/1/21-6/30/21
226353	3/3/2021	STONERIDGE CHRYSLER JEEP DODGE	614.78	Oil/Filter Change/Replace Diesel Fuel Filters-Unit 710
226272	2/17/2021	THE HARTFORD	3,017.02	Life/AD&D Insurance-2/21
226394	3/10/2021	THE HARTFORD	3,029.04	Life/AD&D Insurance-3/21

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226273	2/17/2021	THE HOME DEPOT PRO	2,734.29	Household Supplies-Stn 33 Stock
226317	2/24/2021	THE HOME DEPOT PRO	40.37	Household Supplies-Stn 33 Stock
	2/24/2021	THE HOME DEPOT PRO	302.48	Janitorial Supplies-Stn 32 Stock
226354	3/3/2021	THE HOME DEPOT PRO	526.42	Household Supplies-Stn 33 Stock
	3/3/2021	THE HOME DEPOT PRO	107.87	Office Supplies-Stn 33 Stock
	3/3/2021	THE HOME DEPOT PRO	774.51	Utility Carts (3)/fHousehold Supplies-Stn 33 Stock
226274	2/17/2021	THE ONE HUNDRED CLUB OF CCC	100.00	One Hundred Club Annual Membership Fee-FY 2021
03/03/21-19	3/3/2021	TIFCO INDUSTRIES INC	83.95	Silicon Spray (1 Case)-Fleet Stock
226275	2/17/2021	UNITED PARCEL SERVICE	61.80	Delivery Charges-2/13/21
AP 01/21	2/19/2021	US BANK	52.99	Creative Cloud Monthly Subscription Fee
BW 01/21-1	2/19/2021	US BANK	176.97	Misc. Household Supplies-Stn 31
BW 01/21-2	2/19/2021	US BANK	71.10	Squeegee Blades Replacement (6)
BW 01/21-3	2/19/2021	US BANK	469.58	HazMat Supplies
CH 01/21	2/19/2021	US BANK	189.60	Auto Creeper/Mechanic Coveralls
CJ 01/21-1	2/19/2021	US BANK	100.00	FasTrak Accounts Replenishment (2)
CJ 01/21-2	2/19/2021	US BANK	78.69	Printer Cartridge
CJ 01/21-3	2/19/2021	US BANK	666.18	Lodging-Mechanics (2)
CP 01/21-1	2/19/2021	US BANK	293.77	Coffee/Meals-Woodview Structure Fire Crew
CP 01/21-2	2/19/2021	US BANK	295.67	Crew Luncheon-Vaccination Clinic 12/30/20
CP 01/21-3	2/19/2021	US BANK	599.90	Crew Luncheon-Vaccination Clinic 1/7/21
DA 01/21-1	2/19/2021	US BANK	25.96	Ziploc Bags
DA 01/21-10	2/19/2021	US BANK	268.93	Box Shipping Charge
DA 01/21-11	2/19/2021	US BANK	455.25	Crew Luncheon-Vaccination Clinic 1/14/21
DA 01/21-12	2/19/2021	US BANK	461.10	Utility Cart-Vaccination Clinic
DA 01/21-13	2/19/2021	US BANK	640.80	Portable Electric Air Compressor-Stn 37
DA 01/21-14	2/19/2021	US BANK	639.62	Traffic Cones-Vaccination Clinic
DA 01/21-15	2/19/2021	US BANK	27.76	Air Compressor Oil/Scotch Tape/Gorilla Tape
DA 01/21-2	2/19/2021	US BANK	137.09	Oil/Filter Change-Unit 348
DA 01/21-3	2/19/2021	US BANK	8.94	Duplicate Keys-Unit 348
DA 01/21-4	2/19/2021	US BANK	21.62	BBQ Hose Replacement-Admin
DA 01/21-5	2/19/2021	US BANK	605.86	Mattress-Stn 31 Annex
DA 01/21-6	2/19/2021	US BANK	621.90	Stop Signs-Vaccination Clinic
DA 01/21-7	2/19/2021	US BANK	29.33	Gift Boxes (6)
DA 01/21-8	2/19/2021	US BANK	53.09	Band Aid Bandages (5 Boxes)-Vaccination Clinic
DA 01/21-9	2/19/2021	US BANK	3.77	WD-40-Admin Door Hinges
DAL 01/21	2/19/2021	US BANK	99.04	LED/Fluorescent Lights-Stn 35 Dorm
DBA 01/21	2/19/2021	US BANK	42.92	Light Bulbs/Misc. Supplies-Stn 38
DBE 01/21-1	2/19/2021	US BANK	55.00	Constant Contact-CERT Database
DBE 01/21-2	2/19/2021	US BANK	14.99	Zoom Meeting Monthly Fee
DH 01/21-1	2/19/2021	US BANK	180.00	Costco Annual Membership
DH 01/21-2	2/19/2021	US BANK	110.00	CSMFO Annual Membership-Hatfield

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 2/11/2021 Through 3/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
DH 01/21-3	2/19/2021	US BANK	370.00	CCCSO Permit Fee-2401 Crow Canyon Rd., San Ramon
DMC 01/2...	2/19/2021	US BANK	233.82	Food-Fire Crew Coverage
DMC 01/2...	2/19/2021	US BANK	43.71	Oil/Filter Change-Unit 350
DMC 01/2...	2/19/2021	US BANK	12.99	Cookware For Trailer-COVID 19
DP 01/21-1	2/19/2021	US BANK	64.99	Cable Service-Temporary BC Office-COVID 19
DP 01/21-2	2/19/2021	US BANK	2,295.00	SRV Face Masks (900)
DP 01/21-3	2/19/2021	US BANK	216.49	Desktop Webcam-Virtual Meetings
EF 01/21 S...	2/19/2021	US BANK	369.62	CalCard Stmt 1/22/21-E.Falkenstrom
FD 01/21-1	2/19/2021	US BANK	310.00	Serial/Wildland Arson Investigation Training-Drayton
FD 01/21-2	2/19/2021	US BANK	310.00	Serial/Wildland Arson Investigation Training-Marley
FD 01/21-3	2/19/2021	US BANK	51.08	Hotel Deposit-Wildland Arson Investigation Training-Drayton
FD 01/21-4	2/19/2021	US BANK	51.08	Hotel Deposit-Wildland Arson Investigation Training-Marley
IM 01/21	2/19/2021	US BANK	69.41	Toilet Seat/Kitchen Paint Samples-Stn 39
JA 01/21-1	2/19/2021	US BANK	757.64	Pop-Up Tents-Vaccination Clinic
JA 01/21-10	2/19/2021	US BANK	616.80	Sanitizing Wipes-COVID19
JA 01/21-11	2/19/2021	US BANK	227.33	Crew Luncheon-Vaccination Clinic 2/18/21
JA 01/21-12	2/19/2021	US BANK	2,040.51	Refrigerator-COVID19 Vaccine Storage
JA 01/21-13	2/19/2021	US BANK	314.74	Signage-Vaccination Clinic
JA 01/21-14	2/19/2021	US BANK	90.84	Post-It Notes-Vaccination Clinic
JA 01/21-2	2/19/2021	US BANK	48.71	Parking Cones-Vaccination Clinic
JA 01/21-3	2/19/2021	US BANK	9.71	Freezer Bags-COVID Test Transport
JA 01/21-4	2/19/2021	US BANK	75.89	Band Aid Bandages (8 Boxes)-Vaccination Clinic
JA 01/21-5	2/19/2021	US BANK	789.64	Snacks/Refreshments-Vaccination Clinic
JA 01/21-6	2/19/2021	US BANK	292.26	Camera System Monitoring-Vaccination Clinic
JA 01/21-7	2/19/2021	US BANK	201.67	COVID PPE Shipment To Firefighter On Deployment
JA 01/21-8	2/19/2021	US BANK	760.00	Coffee (4)-Vaccination Clinic
JA 01/21-9	2/19/2021	US BANK	2,498.36	COVID 19 Vaccine Mobile Freezer
JL 01/21	2/19/2021	US BANK	119.18	Thumb Drive (5)-Pierce Engines
JS 01/21-1	2/19/2021	US BANK	506.37	After Hours Road Service/Tire Repairs-Unit 300
JS 01/21-2	2/19/2021	US BANK	148.05	Step Ladder/Folding Step Stool (3)
JS 01/21-3	2/19/2021	US BANK	64.83	Steel 2-Shelf Multipurpose Utility/Supply Cart
LB 01/21-1	2/19/2021	US BANK	2.99	iCloud 200GB Storage Plan-Begin
LB 01/21-2	2/19/2021	US BANK	69.99	Contactless Thermometer-Stn 32 Isolation
	2/19/2021	US BANK	19.73	Snacks-Stn 32 Isolation
LB 01/21-3	2/19/2021	US BANK	139.71	Sheet Labels-Vaccination Clinic
LB 01/21-4	2/19/2021	US BANK	2.99	CalCard Charge 1/22/21-L.Begin
LN 01/21	2/19/2021	US BANK	23.80	Heavy Duty Printing Paper
MM 01/21-1	2/19/2021	US BANK	369.00	Meals-Strike Team/COVID Assistance
MM 01/21-2	2/19/2021	US BANK	147.53	Fuel-Strike Team/COVID Assistance
MM 01/21-3	2/19/2021	US BANK	3,738.28	Lodging-Strike Team/COVID Assistance
MM 01/21-4	2/19/2021	US BANK	28.12	Windshield Wipers Replacement-Unit 339

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 2/11/2021 Through 3/14/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
NK 01/21-1	2/19/2021	US BANK	730.83	State Bar License Renewal Fee-Korthamar
NK 01/21-2	2/19/2021	US BANK	620.21	Fed/CA Coronavirus Safety Labor Law Poster Requirement
RN 01/21-1	2/19/2021	US BANK	10.80	Desk Calendars
RN 01/21-2	2/19/2021	US BANK	112.43	Uber-1/15/21 Ride To Golden State EVS
SC 01/21-1	2/19/2021	US BANK	64.90	iPhone Case-Director Lee
SC 01/21-2	2/19/2021	US BANK	0.99	iCloud 50GB Storage Plan-Call
SC 01/21-3	2/19/2021	US BANK	15.89	Microphone Cable-Board Meeting Recorder
SC 01/21-4	2/19/2021	US BANK	500.00	ArcGIS Online Service Credits (5)
Trvl-1 01/21	2/19/2021	US BANK	27.39	District Aide Interviews Lunch
TT 01/21	2/19/2021	US BANK	214.27	Copy Paper-Stn 33 Stock
	2/19/2021	US BANK	399.50	Drinking Water-Stn 33 Stock
TW 01/21	2/19/2021	US BANK	372.04	Fire Investigator Search Kit
226276	2/17/2021	US BANK EQUIPMENT FINANCE	1,285.02	Ricoh Copiers Lease (2) 2/1/21-3/1/21 Admin
226357	3/9/2021	US POSTAL SERVICE	245.00	First Class Mail Permit Renewal-Permit #243
226358	3/9/2021	US POSTAL SERVICE	3,232.89	Postage Deposit-Hazard Abatement Mailers-Permit #243
226395	3/10/2021	US POSTAL SERVICE	245.00	Standard/Marketing Mail Permit Renewal-Permit #243-4/21-4/22
226318	2/24/2021	VISION SERVICE PLAN	10,192.41	Vision Insurance-3/21
226396	3/10/2021	WATERPROOFING ASSOCIATES INC	1,211.00	Leak Investigation/Repairs-Old Stn 32
02/24/21-36	2/24/2021	WATTCO EQUIPMENT INC.	1,433.41	Install New Interior Camera/Monitor Mount-Unit 711
02/24/21-37	2/24/2021	WATTCO EQUIPMENT INC.	4,275.84	New Rear Compartment Cabinet-Unit 361
02/24/21-38	2/24/2021	WATTCO EQUIPMENT INC.	746.93	David Clark Headsets (2)
02/24/21-39	2/24/2021	WESTERN MACHINERY ELECTRIC INC	618.03	Generator A Inspection/H Meggar Test/Recommendations-Stn 31
03/03/21-20	3/3/2021	WESTERN MACHINERY ELECTRIC INC	663.00	Site Generator Not Transferring/Reset Breaker-Stn 37
03/03/21-21	3/3/2021	WESTERN MACHINERY ELECTRIC INC	618.14	Generator A Inspection/H Meggar Test-Stn 37
03/03/21-22	3/3/2021	WESTERN MACHINERY ELECTRIC INC	683.03	Generator A Inspection/H Meggar Test-Stn 36
03/03/21-23	3/3/2021	WESTERN MACHINERY ELECTRIC INC	618.03	Generator A Inspection/H Meggar Test/Recommendations-Stn 33
03/03/21-24	3/3/2021	WESTERN MACHINERY ELECTRIC INC	618.03	Generator A Inspection/H Meggar Test-Stn 34
03/03/21-25	3/3/2021	WESTERN MACHINERY ELECTRIC INC	618.03	Generator A Inspection/H Meggar Test-Stn 38
03/03/21-26	3/3/2021	WESTERN MACHINERY ELECTRIC INC	618.03	Generator A Inspection/H Meggar Test/Recommendations-Stn 35
03/03/21-27	3/3/2021	WESTERN MACHINERY ELECTRIC INC	618.03	Generator A Inspection/H Meggar Test/Recommendations-Stn 30
03/03/21-28	3/3/2021	WESTERN MACHINERY ELECTRIC INC	624.29	Generator A Inspection/H Meggar Test/Recommendations-Stn 39
03/03/21-29	3/3/2021	WESTERN MACHINERY ELECTRIC INC	618.03	Generator A Inspection/H Meggar Test/Recommendations-Admin
03/03/21-30	3/3/2021	WESTERN MACHINERY ELECTRIC INC	453.00	Troubleshoot Error Code/Restart Breaker-Stn 38
03/10/21-41	3/10/2021	WESTERN MACHINERY ELECTRIC INC	407.00	Generator A Inspection/H Meggar Test-Stn 32
226355	3/3/2021	WORLDPOINT ECC INC	1,573.03	2020 PALS/ACLS/BLS Provider Manuals
	3/3/2021	WORLDPOINT ECC INC	139.50	HeartCode BLS (5)
226319	2/24/2021	YADIRA MAGALI MARTINEZ DE LA CRUZ	2,600.00	Cleaning Service-Admin 2/21
226277	2/17/2021	ZBATTERY COM INC	937.53	Batteries-Stn 33 Stock
Report Total			2,328,481.88	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING (Teleconference)
FEBRUARY 24, 2021 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: Teleconference.

Board Members Present: President Stamey, Vice President Crean, Directors Parker, Lee and Gallinatti.

Board Member Absent: None.

Staff Present: Fire Chief Meyer, Deputy Chief Drayton, Director of Emergency Communications Pangelinan, Financial Consultant Campo, Controller Hatfield, Deputy Chief Selover, Battalion Chief Aguiar, EMS RN Begin, Technology Systems Manager Call, Information Systems Technician Phil Duncan, District Counsel/District Clerk Sakai.

Others Present: None.

1. CALL TO ORDER

President Stamey called the meeting to order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

District Staff led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Stamey declared a quorum of the Board was present; and there were no changes to the Agenda.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT CALENDAR

Motion by Director Lee approve Consent Calendar Items 5.1 through 5.7; seconded by Director Parker. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 COVID-19/Vaccination Clinic Update.

Chief Meyer provided an overview of what the District has been able to accomplish with COVID-19 testing and vaccines; and how those efforts extended to the larger Contra Costa County and beyond to ensure equity for the purposes of diversity, needs, and vaccinating high-risk individuals.

EMS RN Begin then provided a detailed presentation outlining the District's efforts in COVID-19 testing, vaccination, and the District's vision for the next steps. Battalion Chief Aguiar further discussed the District COVID-19 vaccine initiative to vaccinate within the County. Chief Meyer and Battalion Chief Aguiar responded to Director's Lee's inquiry regarding teacher vaccinations by stating that the District has reached out to teachers to be on the standby list, and offered to vaccinate teachers in the same way as it was handled the law enforcement community, fire, and First Responders. Director Parker informed the Board that the community has provided positive feedback on the District's efficiency and competency at these clinics. Director Gallinatti further said he is proud of the Chief and the team in these efforts as leaders in the administering vaccinations. President Stamey also commended the Chief and the team for their unprecedented and productive work on this. Director Lee stated that the District inspires confidence in the local community, the district, and other cities. Vice President Crean further acknowledged the District's high level of professionalism and communication provided to the Board with regard to the vaccinations.

6.2 Public Safety Building Complex Update from Facilities Subcommittee.

Chief Meyer, Deputy Chief Drayton and Director of Communications Pangelinan provided an overview of the Facilities Subcommittee meeting regarding the Public Safety Complex (PSC) Board Room. Facilities Subcommittee Chair Director Parker commented he was pleased with the progress of the Board Room. Chief Meyer responded to Director Gallinatti's inquiry if the Board Room will be rented out to other organizations by informing the Board that the use of the Board Room will be limited to the Board's use, District events, and events the Board ultimately deems appropriate. Vice President Crean complimented the Subcommittee and staff for its work on this. President Stamey felt the Subcommittee accomplished a lot in what he felt was a valuable meeting.

7. **OLD BUSINESS**

None.

8. **NEW BUSINESS**

8.1 Authorize staff to enter into a contract with Central Square for installation and configuration of services for Microsoft SQL Server AlwaysOn in an amount not to exceed \$33,120.00.

Director of Communications Pangelinan and Technology Systems Manager Call outlined the purpose of the Central Square contract and the services provided under that contract. Director of Communications Pangelinan and Technology Systems Manager Call responded to Director Lee's concern if there was data corruption hitting both servers by informing the Board that the District has an offsite disaster recovery system. They also responded to President Stamey's question about power loss by confirming that there are redundant power sources to accommodate power loss.

Motion by Director Gallinatti to authorize staff to enter into a contract with Central Square for installation and configuration of services for Microsoft SQL Server AlwaysOn in an amount not to exceed \$33,120.00; seconded by Vice President Crean. Motion carried unanimously by roll call vote.

- 8.2 Authorize staff to enter into a contract with Central Square for installation and configuration or services for server rehosting in an amount not to exceed \$49,175.00.

Director of Communications Pangelinan and Technology Systems Manager Call outlined the purpose of the Central Square contract and the services provided under that contract.

Motion by Director Gallinatti to authorize staff to enter into a contract with Central Square for installation and configuration or services for server rehosting in an amount not to exceed \$49,175.00; seconded by Director Parker. Motion carried unanimously by roll call vote.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations Division-Deputy Chief Jim Selover
Operations Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for January 2020, including updates regarding vaccination clinic support which included aid to hospitals with severe COVID-19 outbreaks.

- 10.2 EMS Division – Deputy Chief Jim Selover
EMS Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for January 2021, including updates regarding the COVID-19 activities update.

- 10.3 Training Division – Deputy Chief Jim Selover
Training Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for January 2021, including updates regarding personnel reassigned to assist with COVID-19 vaccinations, Battalion Chief Duggan's tremendous job in organizing local clinics in collaboration with County Health, and the Scholarship program. President Stamey said he is pleased to see the positive impact of the Scholarship program as it benefits the recipients.

- 10.4 Fire and Life Safety Division – Deputy Chief Frank Drayton
Fire and Life Safety Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for January 2021, including updates regarding plan review, construction inspections, and compliance inspections. Deputy Chief Drayton said Staff is continuing to work on confirmation of COVID-19 infections in local Residential Care Facilities. Deputy Chief Drayton responded to President Stamey's inquiry about the HAM radio room in the new PSC by informing the Board that this involve upgrades to comply with the national standards.

10.5 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for January 2021, including updates regarding the Public Safety Complex, Station 34 renovation, fleet preventative maintenance repairs, and the ladder truck build. Director Gallinatti stated he appreciates the District website showing the progress of the truck being built.

10.6 Communications and Technology Division – Director of Emergency Communications,
Denise Pangelinan
Communications and Technology Report of monthly activities.

Director of Emergency Communications Pangelinan provided the monthly activities report for January 2021, including updates regarding Image Trend Records Management System (RMS), COVID-19 vaccine clinic technology, and assistance to the Fire and Life Safety Division on the Exterior Hazard Abatement mailer.

10.7 Human Resources Division – District Counsel, Stephanie E. Sakai
Human Resources Report of monthly activities.

District Counsel Sakai provided the monthly activities report for January 2021, including updates regarding District Aide recruitment interviews and on-boarded recruits, upcoming Captain and Engineer Promotional Examinations, 2021 employment law poster and DOL OSHA form compliance in District buildings, and assistance to EMS in COVID-19 vaccine clinics. Chief Meyer and Director of Emergency Communications Pangelinan responded to Director Lee's inquiry about the status of the Performance Evaluation Program informing the Board that DNI has recently provided the District with the final login for testing flow.

10.8 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

Financial Consultant Campo provided the monthly activities report for January 2021, including updates regarding COVID-19 operations expenses and potential reimbursements, and incorporation of the tentative agreements with Labor into a consolidated MOU. Chief Meyer appreciates this consolidation and noted the Board will receive copies of the MOU prior to finalizing. Controller Hatfield presented the Power Point presentation of the District's financial report for January 2021. Financial Consultant Campo reviewed the Quarterly Investment Report presentation which was included in the Consent Calendar. Financial Consultant Campo and Controller Hatfield responded to President Stamey's inquiry about turnaround time for strike team reimbursements by informing the Board that the turnaround time is about 60-90 days, and of this year's total expected reimbursement of \$1.8 million, \$720,000 has been received to date.

10.9 Fire Chief – Fire Chief, Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

Chief Meyer provided a monthly report for January 2021, including updates regarding the Faria tower project allowing full coverage for the District radio system, bolstering communication for the Emergency Operations Center (EOC) and the rest of the area it throughout the County. Chief Meyer also informed the Board that Assemblymember Bauer-Kahan is moving forward with legislation mirroring the Board’s (PG&E) Ordinance No. 35 with endorsements from the Cal Fire Chiefs Association and FDAC. Chief Meyer acknowledges the Board’s impact in creating the discussion for this statewide legislation. Chief Meyer also reported the recent Leadership San Ramon graduation and commended the graduates, including Juan Pedreno from GIS, for their perseverance and working together as a group with the community through the challenges of the Pandemic.

11. GOOD OF THE ORDER

11.1 Set Date for Annual Board Retreat.

The Board scheduled April 20, 2021 as the date for the annual Board Retreat.

11.2 Information Regarding COVID-19 Vaccination Clinics.

- **Fire POD- Point of Distribution (San Ramon) – Second Doses Only**
February 25th and March 4th
- **Mobile Clinic – Second Doses Only**
March 2nd (Pittsburg), 9th, 15th and 16th

President Stamey pointed noted dates for the COVID-19 Vaccination Clinics.

11.3 Comments by Board of Directors.

The Board had no comments.

12. UPCOMING CALENDAR OF EVENTS

12.1 Upcoming 2021 CERT PAC Meetings.

- **Scheduled for May 14th, August 13th and November 12th at 9:00 a.m.**

President Stamey announced the dates for the upcoming CERT PAC Meetings.

12.2 Fiscal Year 2021-2022 budget adoption, June 29, 2021 Board Meeting.

President Stamey noted the upcoming Fiscal Year 2021-2022 budget adoption is scheduled for the June 29, 2021 Board Meeting.

The Board took a recess at 3:06 p.m. and entered Closed Session at 3:20 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.2 PERSONNEL – REORGANIZATION UPDATE

Pursuant to California Government Code Section 54957(b)(1).

14. RETURN TO OPEN SESSION

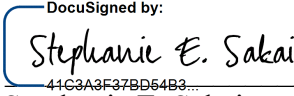
The Board returned to Open Session at 4:10 p.m.


15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Stamey announced there was no reportable Board action from Closed Session.

16. ADJOURNMENT

The regular meeting concluded at 4:10 p.m.

Prepared by: 
Stephanie E. Sakai
District Clerk

Approved by: 
Matt Stamey
Board President

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: February 2021

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	905.00	13.11	-	918.11	0.02%
Fire Chief	1	30,349.00	434.91	22,231.85	53,015.76	1.11%
Human Resources	2	20,863.11	292.80	6,121.74	27,277.65	0.57%
Finance	3	34,891.44	496.33	11,047.96	46,435.73	0.97%
Fire Life & Safety	7	73,608.15	1,053.56	28,619.17	103,280.88	2.16%
Technology	2	22,242.77	314.35	7,182.93	29,740.05	0.62%
Communication Center	15	225,969.98	3,240.21	55,495.12	284,705.31	5.96%
Facilities	0	20,987.76	304.32	-	21,292.08	0.45%
Fire Suppression	135	2,676,142.25	38,192.27	1,306,110.57	4,020,445.09	84.20%
Fleet	1	10,090.08	146.30	3,167.40	13,403.78	0.28%
Training	2	29,386.02	538.38	17,827.50	47,751.90	1.00%
EMS	3	43,048.53	619.77	22,051.39	65,719.69	1.38%
Rescue		22,327.52	-	14,621.76	36,949.28	0.77%
HazMat		14,146.57	-	9,978.37	24,124.94	0.51%
TOTALS	176	3,224,958.18	45,646.31	1,504,455.76	4,775,060.25	100.00%



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 24, 2021

To: San Ramon Valley Fire Protection District Board of Directors

From: Ken Campo, Financial Consultant

Subject: Clarification of Board Compensation and Benefits Policy

Background

At its January 27, 2021 meeting, the Board approved the attached Board Compensation and Benefits Policy. It was subsequently determined that the language regarding health benefits did not accurately reflect the discussion and intent of the parties that the health benefit amount would fully cover the CalPERS Region 1 health premium amount.

Recommended Board Action

It is recommended that the District Board consider and approve, by simple motion, the proposed amendment to clarify the health benefit contained in the Board Compensation and Benefits Policy.

Financial Impacts

This clarification will have a negligible financial impact to the District.



ADMINISTRATIVE – POLICY AND PROCEDURE

TOPIC:	Board of Directors Compensation and Benefits
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Effective Date:	01/27/2021	Doc No:	
Approved By:	Chief Paige Meyer	Orig. Date	01/21
Revised/Updated:	03/24/2021		

I. PURPOSE

To establish the appropriate level of compensation, benefits, expense reimbursement and equipment for elected Board members serving the San Ramon Valley Fire Protection District commensurate with the workload and effective administration of the District and in furtherance of the District’s business.

II. SCOPE

This policy applies to all duly elected Board members of the District.

III. BOARD COMPENSATION AND BENEFITS

- a. Compensation: Effective January 1, 2020, members of the Board shall receive \$105 for each regular or special Board meeting attended for not more than four meetings in any calendar month as prescribed by the Fire Protection District Law.
- b. Business Expenses: Members of the Board of Directors are allowed actual, necessary traveling and incidental expenses incurred in the performance of official business of the District as approved by the District Board.
- c. Health Care: Members of the Board of Directors **and their dependents** are eligible to participate in District health plans at a cost to the District not to exceed ~~the maximum provided to other District employees~~ **CalPERS Region 1 health premium rates**. Enrollment in the District’s health plans as a member of the Board of Directors will terminate at conclusion of service as a member of the Board of Directors, except for any continued participation at the election of the Member under the Consolidated Omnibus Budget Reconciliation Act (COBRA); however, former Board Members may continue to participate in the District’s health care plans at the sole expense of the former Member with no cost to the District.
- d. Dental Care: Members of the Board of Directors are eligible to enroll themselves and their dependents in the District’s dental care plan at a cost to the District not to exceed the maximum provided to other District employees. Enrollment in the District’s dental care plan, solely as a member of the Board of Directors, will terminate at conclusion of service as a member of the Board of Directors, except for any continued participation at the election of the Member under the Consolidated Omnibus Budget Reconciliation Act (COBRA); however, former Board Members (along with their dependents) may continue to participate in the District’s dental care plan at the sole expense of the former Member with no cost to the District.
- e. Vision Care: Members of the Board of Directors are eligible to enroll themselves and their dependents in the District’s vision care plan at a cost to the District not to exceed the maximum provided to other District employees. Enrollment in the District’s vision care plan, solely as a member of the Board of Directors, will terminate at conclusion of



ADMINISTRATIVE – POLICY AND PROCEDURE

TOPIC:	Board of Directors Compensation and Benefits
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Effective Date:	01/27/2021	Doc No:	
Approved By:	Chief Paige Meyer	Orig. Date	01/21
Revised/Updated:	03/24/2021		

service as a member of the Board of Directors, except for any continued participation at the election of the Member under the Consolidated Omnibus Budget Reconciliation Act (COBRA); however, former Board Members (along with their dependents) may continue to participate in the District’s vision care plan at the sole expense of the former Member with no cost to the District.

- g. Deferred Compensation: Members of the Board of Directors are eligible to participate in the District’s deferred compensation program. Participation in the District’s deferred compensation program will terminate at conclusion of service as a member of the Board of Directors.

IV. ATTENDANCE AT EDUCATIONAL CONFERENCES/WORKSHOPS

- a. Board members desiring to attend an educational conference or workshop at District expense must submit a letter of request, stating the total estimated cost, to the Board Clerk, as early as possible, prior to the event.
- b. Total funding for all educational conferences or workshops for all Board members shall not exceed the amount annually budgeted for such expenses.
- c. Board members will provide an informal oral report to the Board regarding any educational conference/workshop attended.

V. EQUIPMENT PROVIDED BY DISTRICT

- a. For the convenience of the District, and in order to streamline communication and the administration of Board meetings, Board members shall be issued standard communication and electronic devices such as cell phones and laptop computers. Such equipment is to be returned to the District at the conclusion of service as a member of the Board of Directors.



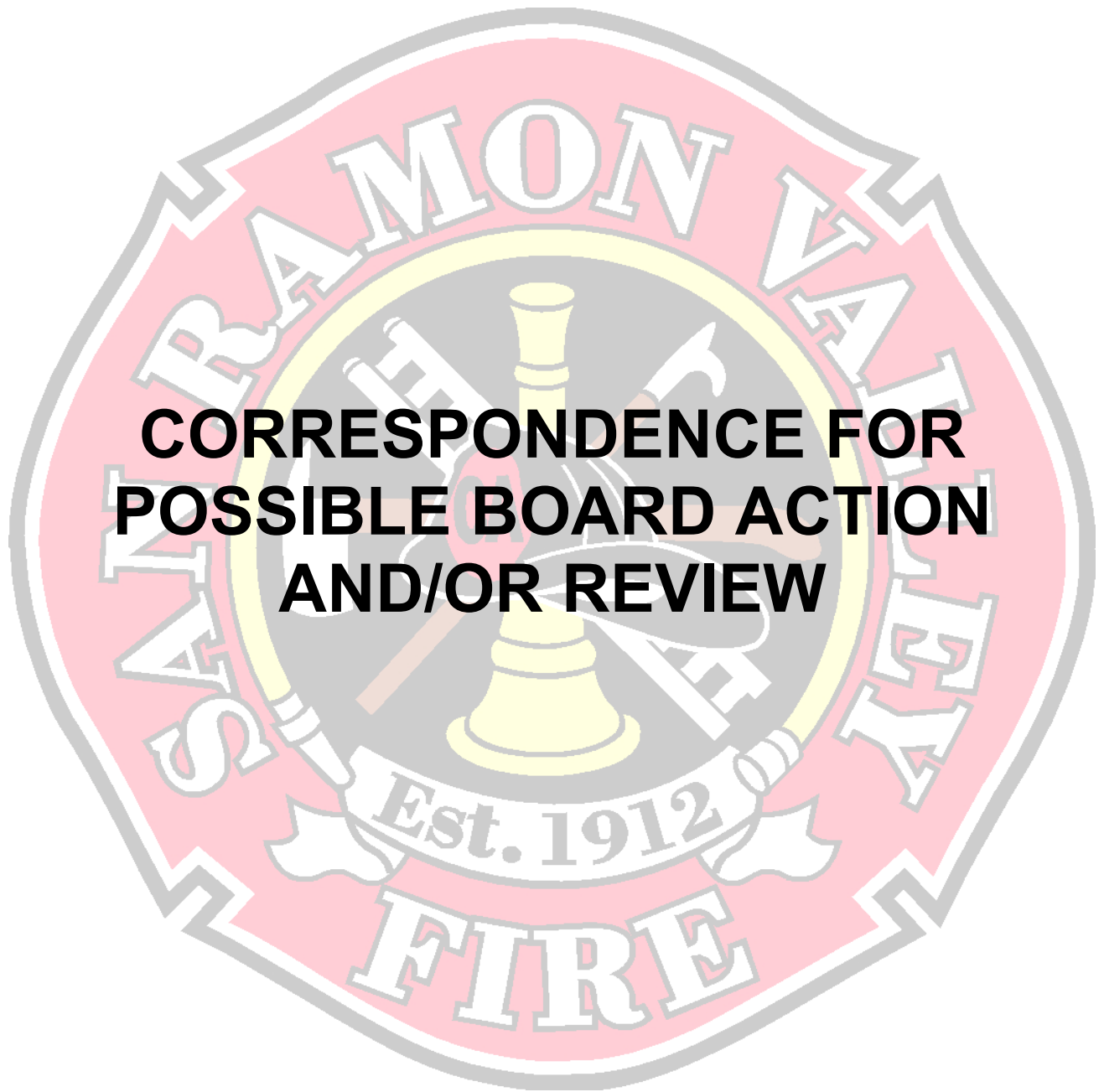
**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**



OLD BUSINESS



NEW BUSINESS



**CORRESPONDENCE FOR
POSSIBLE BOARD ACTION
AND/OR REVIEW**

From: Elaine Giuffre
Date: March 5, 2021 at 8:53:55 AM PST
Subject: San Ramon Fire Department rocks!

Despite registering on all available Contra Costa County public open vaccine sites, and being high on the list of those with mitigating conditions (damaged lungs, over 70, 3 bouts of pneumonia in the last 4 years, asthma, cancer-survivor), we were not given any vaccine opportunities except for one if we wanted to drive to Bay Point. Then I heard that the San Ramon fire department was giving out a limited number of vaccines.

We registered for the cancellation list (all appointments booked right away on the few couple of dates offered) and were called yesterday on the last day to come! It was amazing! SOOOO organized, so wonderfully done. The Sheriff's department also helped along with Search & Rescue people and some San Ramon City worker volunteers. We were checked in and verified three times at points (our info on their iPads), waited 15 minutes in our car for any sudden reactions, and still were back home within an hour! We stayed in our car the entire time and the staff came to us. Multiple firemen came by to check on us and answer questions throughout. Awesome team!

We know people who have driven far distances, had to leave their cars, and waited so long in line without much support..so glad we waited! What I don't understand is the lack of realization that people over 70, many with mitigating conditions, should not be asked to get on freeways in the first place.

I just wanted you to tell Rich that the team he was Chief of is so fantastic, and we are so grateful to them. We still need our second dose and hope they continue at this location in a month (yesterday was the final date scheduled by the SR Fire department so even they were unsure and said to wait for an email for information on the second dose), but we are feeling so happy and relieved in getting this first step of protection.

Hoping you all are still doing great and staying healthy!

Hugs,
Elaine & Ralph 🤗🤗🤗🤗



February 8, 2021

Dear Fire Chief Meyer,

I am a 74 year old Danville resident, and I got my first Covid vaccination last week through the SRFD senior vaccination clinic. I want to thank you so very much for providing this program as a way to get seniors vaccinated.

Everyone was so very helpful and cheerful, and the whole process ran so smoothly. I just wanted to tell you how grateful I am, and what a wonderful service you are providing.

Again, my sincerest thanks and best wishes.

Sincerely,
Mrs. Betty Reagle



St. Joan of Arc Parish

To be Christ for others as Christ is for us

*2601 San Ramon Valley Blvd
(925)830-0600 Fax: (925) 830-5059*

25 January 2021

Chief Paige Meyer
1500 Bollinger Canyon Rd.
San Ramon, CA. 94583

Dear Chief Meyer,

I am writing to you to commend you and the members of your department for the outstanding work they performed with yesterday's vaccine inoculation event in San Ramon. The process was well-organized and easy to follow in every respect. The men and women of the department with whom I interacted were helpful, polite, friendly and clearly enthusiastic about the important tasks assigned to them. I hope that you will convey my sincerest appreciation to them for their countless contributions to the health and safety of our community. If our parish can ever provide you and the department with space, resources or anything whatsoever, please do not hesitate to contact me.

Respectfully,

A handwritten signature in black ink that reads "Rev. Raymond Sacca". The signature is written in a cursive, flowing style.

Reverend Raymond Sacca
Pastor

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Susan Caplan

Dear Chief,

You and you're whole team should be congratulated for another excellent day of vaccine delivery to our community!

Organized, professional, friendly staff and volunteers ! The experience couldn't be better!

Thank you so much!

February 11, 2021

Paige Meyer, Chief
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Rd.
San Ramon, CA 94583-1756

Dear Chief Meyer,

My wife and I would like to thank you and your staff for the service you provided for us this afternoon.

My 84 year old wife fell in our upstairs bedroom. I was unable to get her up. After several tries we decided to call 911.

The 911 operator knew exactly what to do. He assured me help was on the way. After he took all the relevant information he asked me to unlock the front door. By the time I got downstairs to open the door your team, led by Devan Mongean, was already here. From my perspective your response time was zero minutes.

Devan and three of his associates came up to our bedroom to tend to my wife. Another associate remained by our unlocked front door. They quickly assessed the situation and got her up and seated very rapidly. They looked at the bleeding on her back and determined no medical assistance was required.

They were very thorough, understanding, polite and properly masked. Before they left they offered us advice on how to handle situations like this in the future. It was a case of professionalism at it's best. Their actions were commendable.

Thank you again,
William Olmo

From: [KENNETH HOFFMAN](#)
To: [Stephanie Sakai](#)
Cc: [Stephanie Caughey](#)
Subject: Superb Support from San Ramon Valley Fire Protection District
Date: Wednesday, March 17, 2021 7:20:12 PM

To San Ramon Valley Fire Protection District,

Please share this with any interested party, including the Members of the Board.

My name is Ken Hoffman and I live in Alamo. I realized that my smoke detectors were getting old, needed batteries, and probably needed to be replaced. However, this is quite challenging for me to do myself. So I called San Ramon Valley Fire Protection District for help. The help I received was wonderful.

I ultimately spoke with Stephanie Caughey. Stephanie could not have been more helpful. She arranged to come to my house with Deputy Chief Drayton and inspect the situation.

They arrived at the scheduled time and were terrific. Chief Drayton determined that all the existing smoke detectors needed to be replaced and recommended that an additional smoke detector should be installed. I was told arrangements would be made for San Ramon Valley Fire to provide the smoke detectors.

Chief Drayton and Stephanie also determined where my two new carbon monoxide alarms should be placed and Chief Drayton placed them for me.

The whole inspection was both efficient, pleasant, and hugely helpful. Stephanie followed up with me and arranged a time for the folks to come and replace/install the smoke detectors, scheduling a time which would be shortly after two weeks from my second covid vaccine, as I requested.

The folks doing the smoke detector work arrived as scheduled. I regret I am not sure of the names of the two folks from San Ramon Valley Fire who did the work, but I believe it was Dave and a second name I did not catch, but something like Ross.

They, too, did an excellent job, replacing the existing smoke detectors and installing another one as well. All done efficiently, politely, and with good humor.

Stephanie also called to make sure the work was done and to be sure everything was fine, and provided an e-mail to me at my request confirming the work that had been done.

In short, the entire process was painless, efficient, well done, and tremendously helpful.

My sincere thanks to everyone involved and kudos to all of them. I am feeling more secure knowing my detectors and alarms are all operative.

With great appreciation, Ken Hoffman



OPERATIONS AND TRAINING



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 24, 2021

To: Board of Directors

From: Jim Selover, Deputy Chief

Subject: Operations and Training - February Activities Report

Operations

- Vaccination Clinic Support
- Vaccine Point of Distribution Planning Session with Contra Costa County Fire Agencies
- Promotional Test Preparation- Captain & Engineer
- Probationary Firefighter Performance Evaluations
- SCBA Flow Testing

Training

- ImageTrend- Station 37 Personnel Training
- Completed Acting Captain, Rescue Specialist & Tiller Drawn Apparatus Driver Task Books.
- Completed Audit of Hazardous Materials Training Records
- Completed an Audit of Station 37 Personnel Training Records
- Completed a Revision of the Recruit Firefighter Academy Calendar & Curriculum
- Vaccination Training -Reserves
- Conducted Fire Company Training- Donated Residential Structure

Meetings

- 02/01/2021- 911 Providers Meeting
- 02/01/2021- Battalion Chief Test- Planning Meeting
- 02/04/2021- County Fire Agencies- Vaccination Clinic Meeting
- 02/10/2021- Command Staff Meeting
- 02/11/2021- Apparatus Committee Meeting
- 02/16/2021- Town of Danville Meeting
- 02/18/2021- Promotional Test Review
- 02/23/2021- EMS Chiefs Meeting
- 02/23/2021- Meeting with Marcelle Indelicato (Emergency Services Manager)- Town of Danville
- 02/25/2021- ImageTrend- Datamart Meeting

Standards of Cover Policy Compliance Report February 1, 2021 - February 28, 2021

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 286)			Suburban (Count = 106)			Rural (Count = 0)			Wilderness (Count = 1)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:08	7:29	8:00	7:57	8:06	15:00	0:00	12:50	45:00	13:15	34:27
		97%	94%		100%	99%		0%	100%		100%	100%

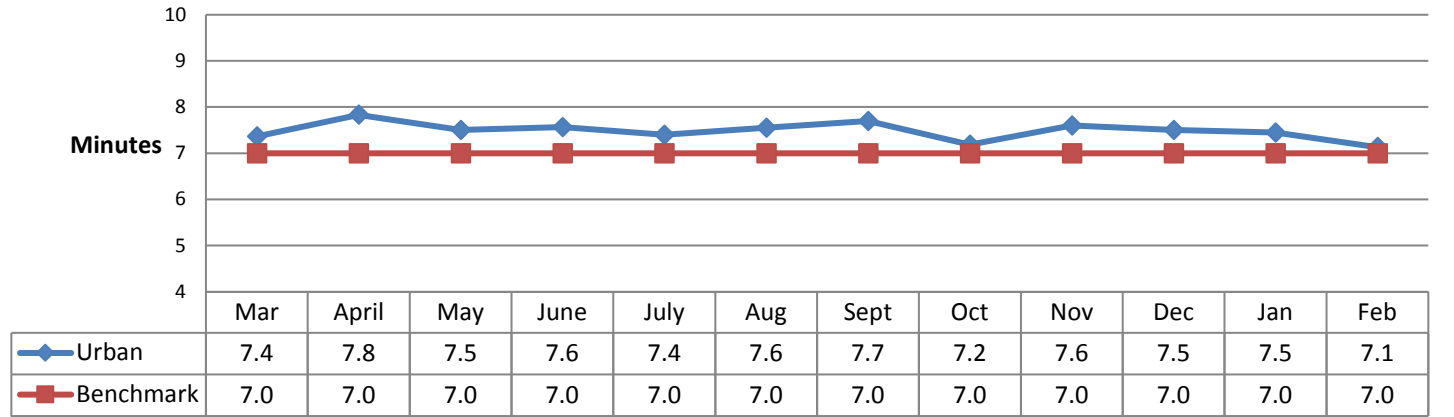
	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	0:00	16:09	14:00	0:00	19:05	21:00	0:00	0:00	45:00	0:00	0:00
		0%	75%		0%	50%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 141)			Suburban (Count = 62)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	9:40	9:45	10:00	11:04	10:14	21:00	0:00	20:11	45:00	0:00	24:30
		95%	94%		95%	98%		0%	100%		0%	100%

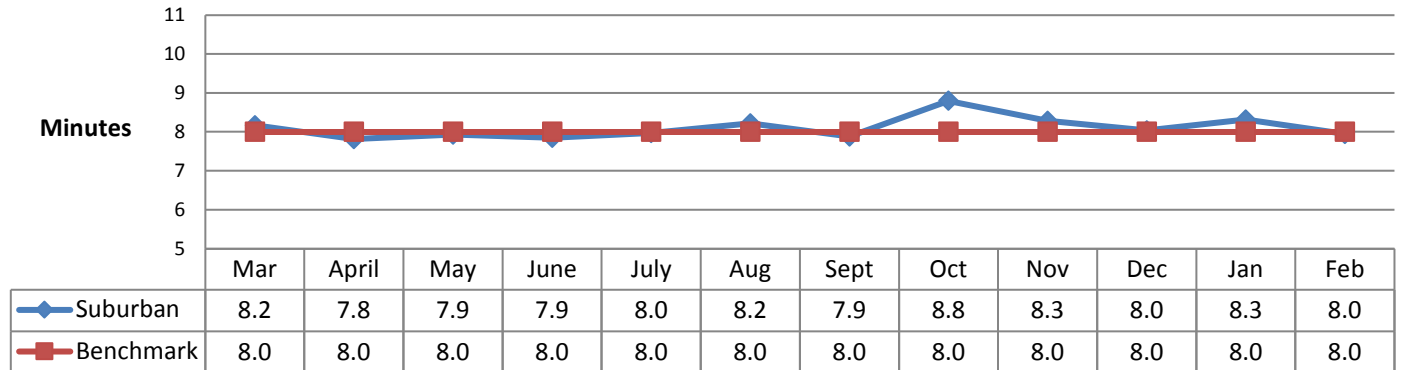
	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	0:58	1:01	1:00	1:24	1:41	2:00	1:55	1:47
		100%	99%		92%	86%		100%	100%

First Unit Response

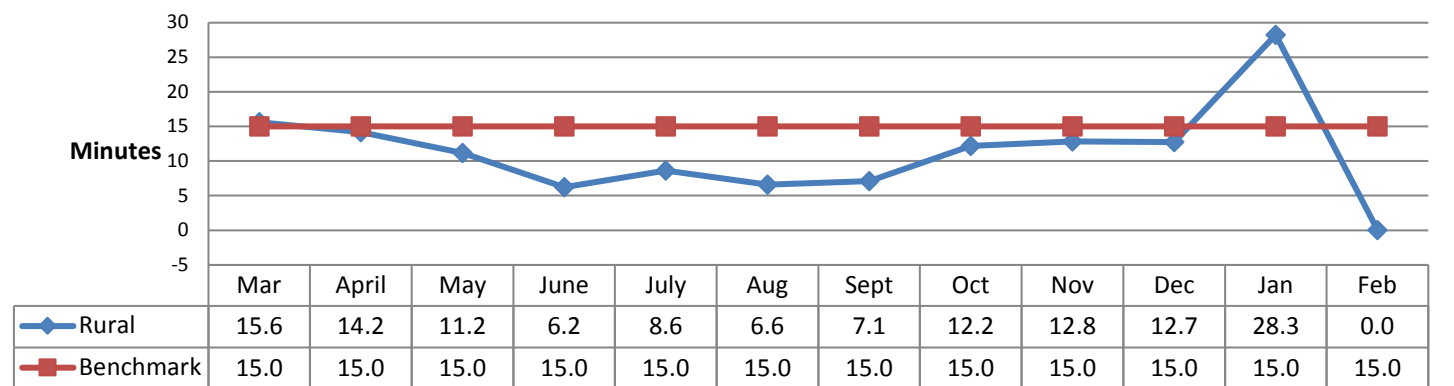
Urban



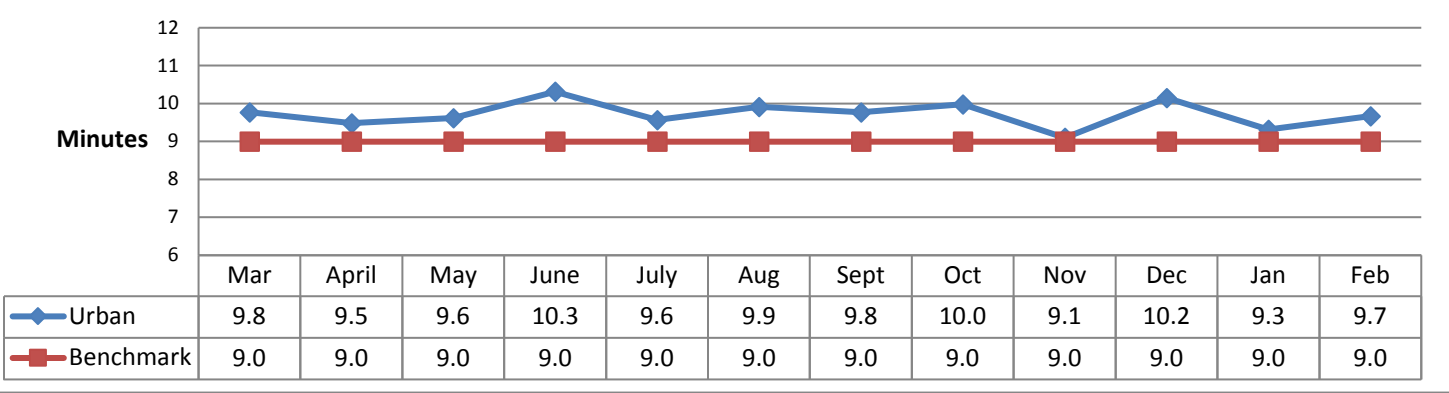
Suburban



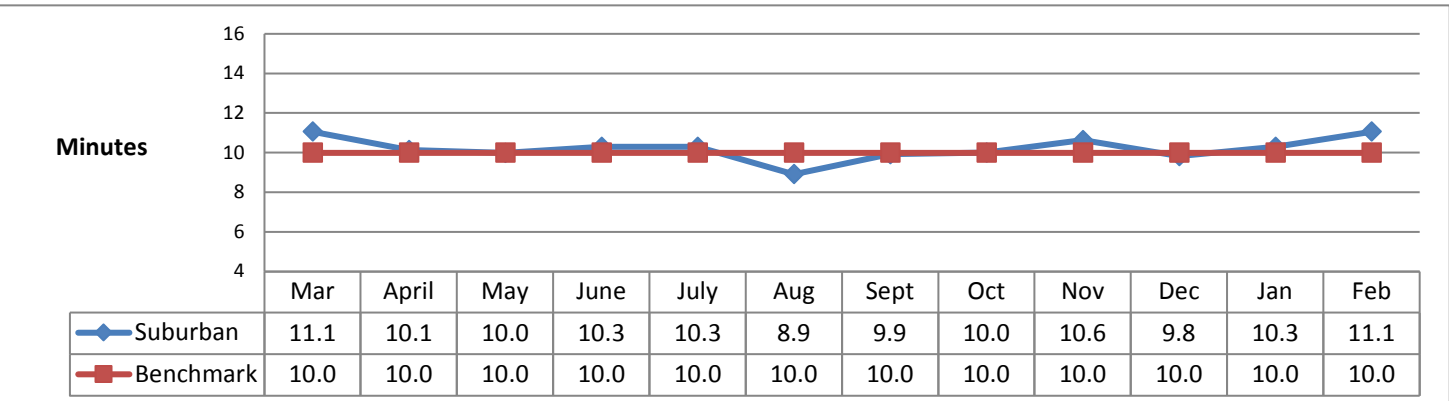
Rural



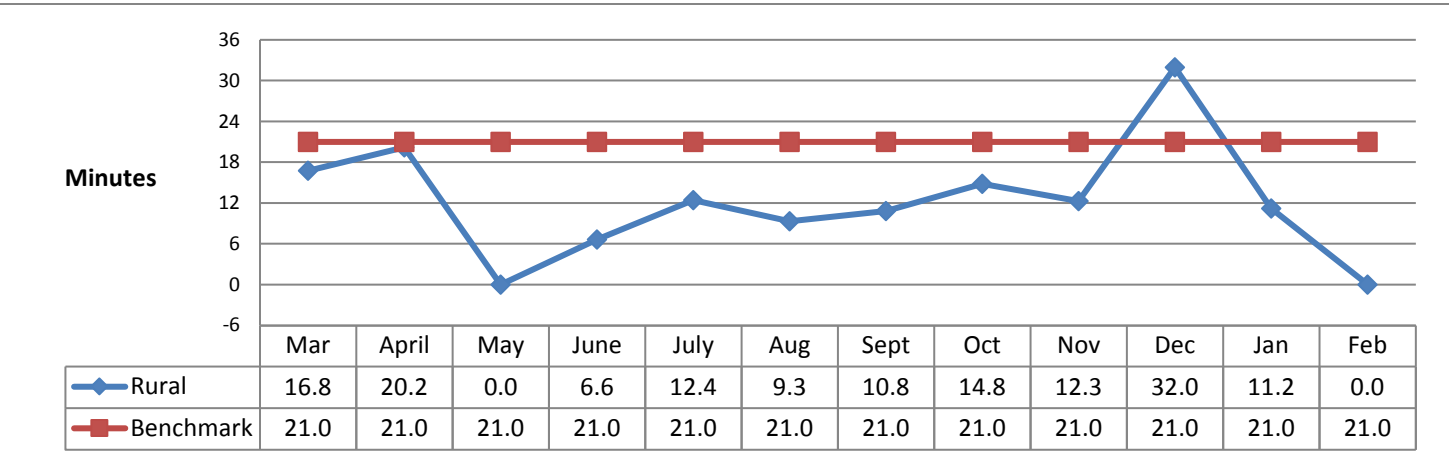
ERF Medical
Urban



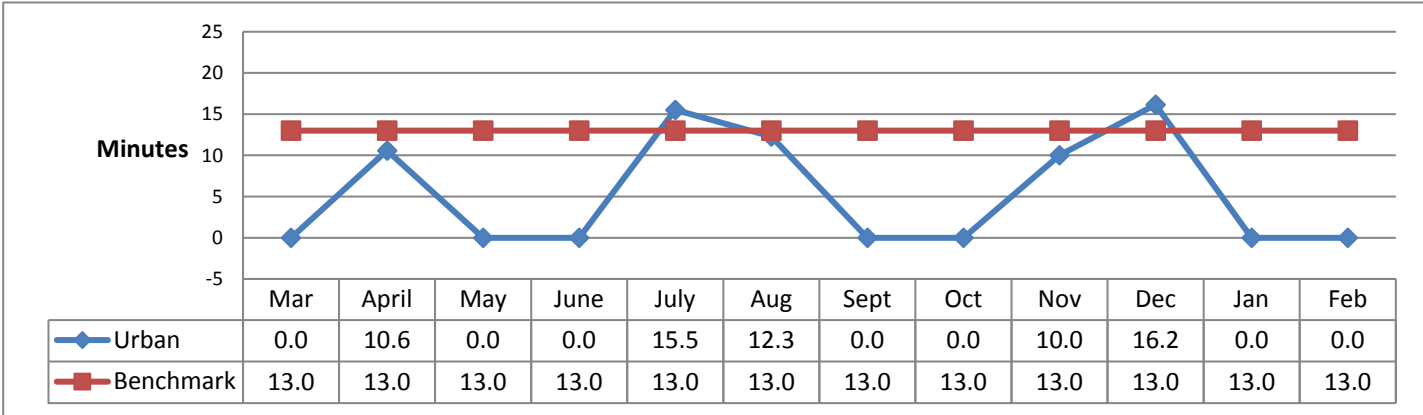
Suburban



Rural



ERF Fire Response Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

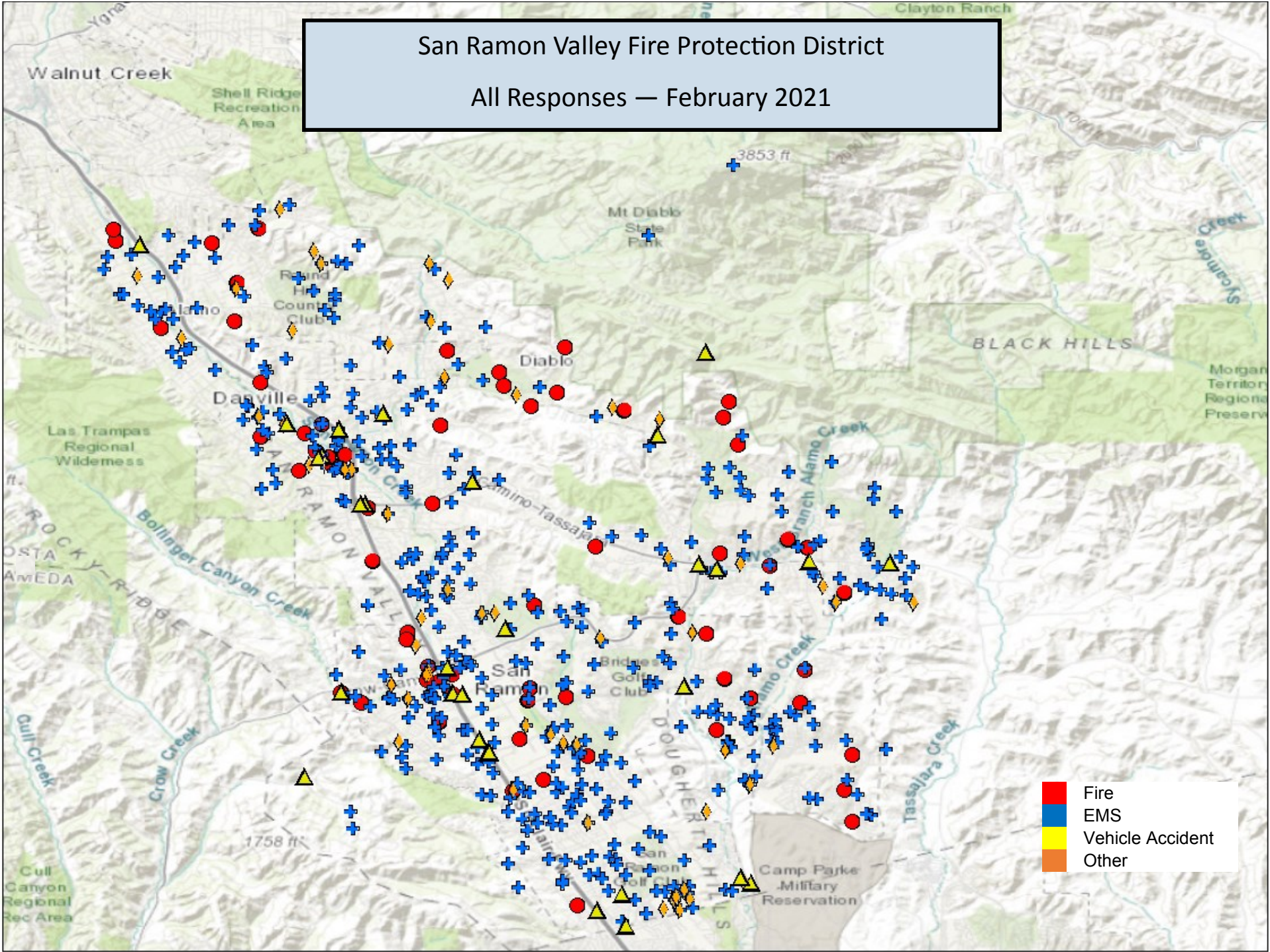
A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

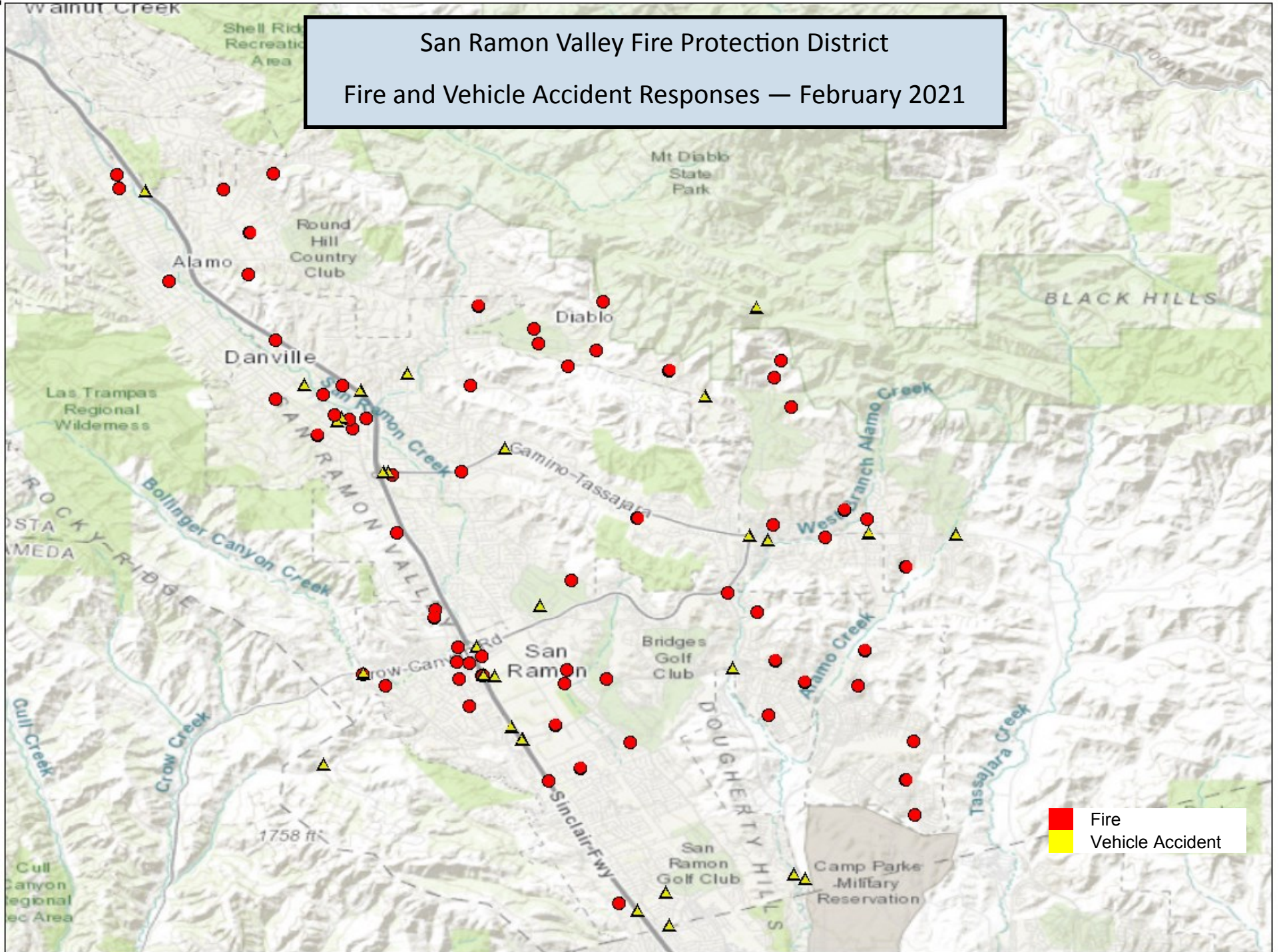
Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

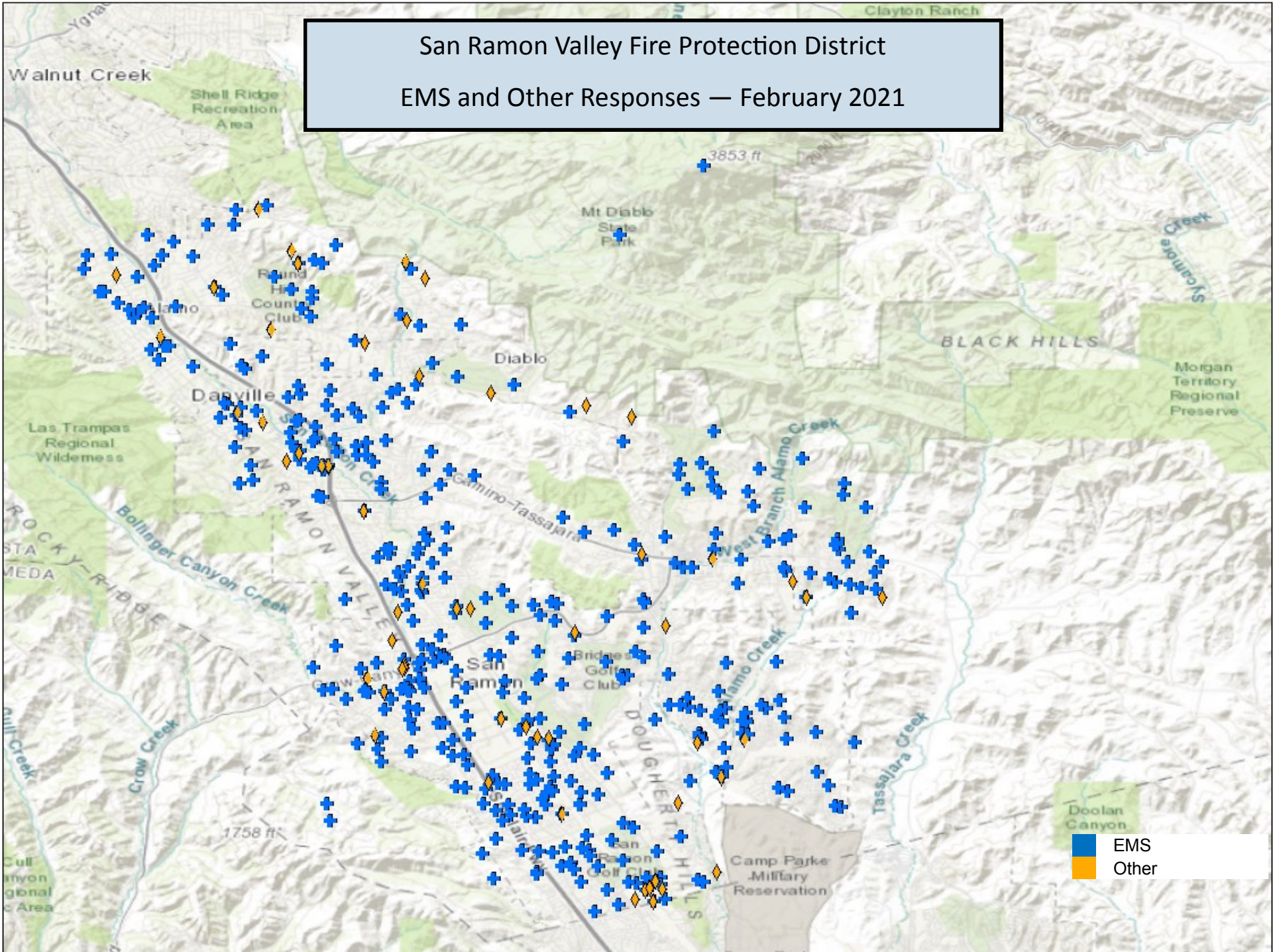
San Ramon Valley Fire Protection District
All Responses — February 2021



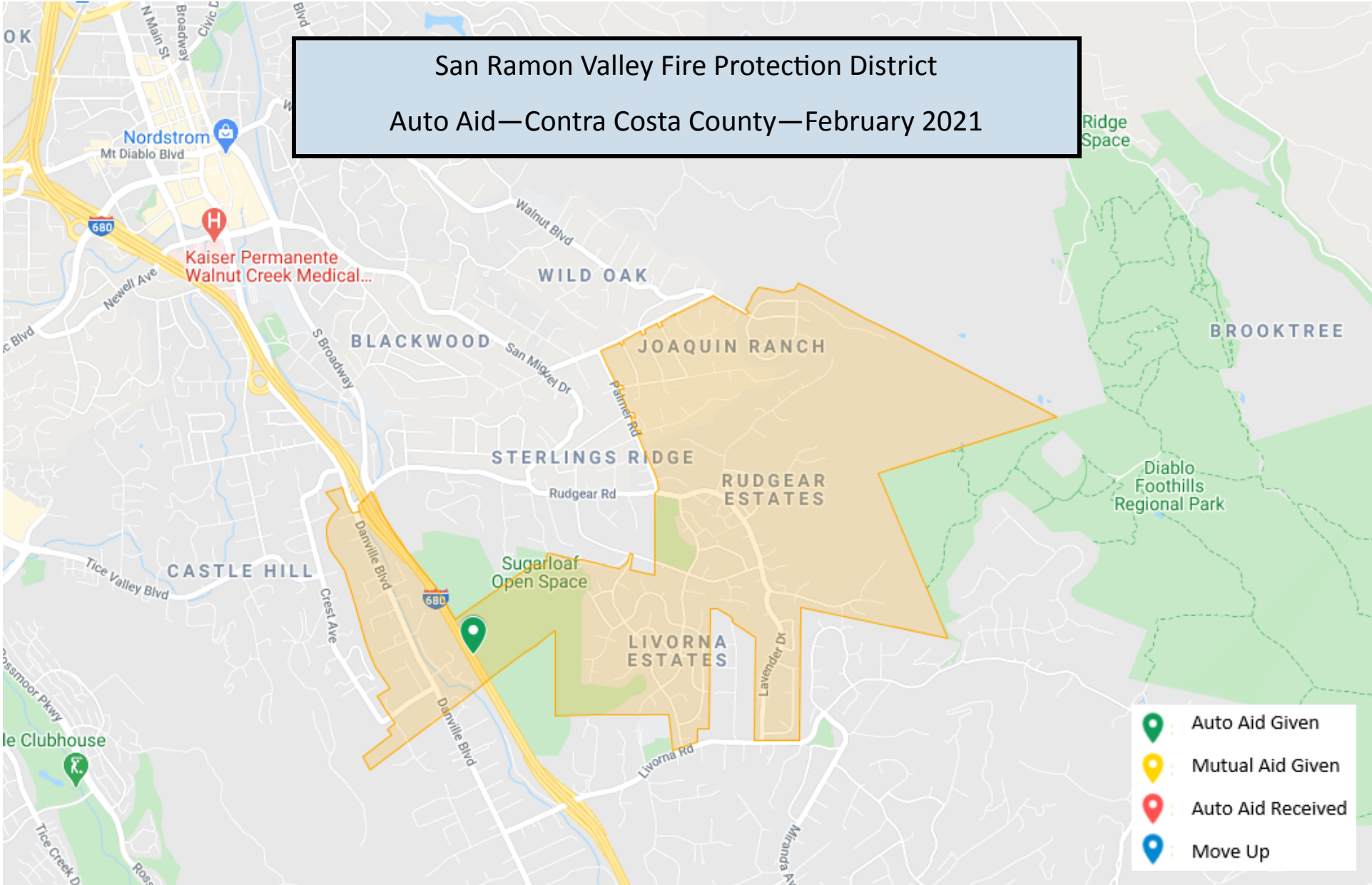
San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — February 2021



San Ramon Valley Fire Protection District
EMS and Other Responses — February 2021

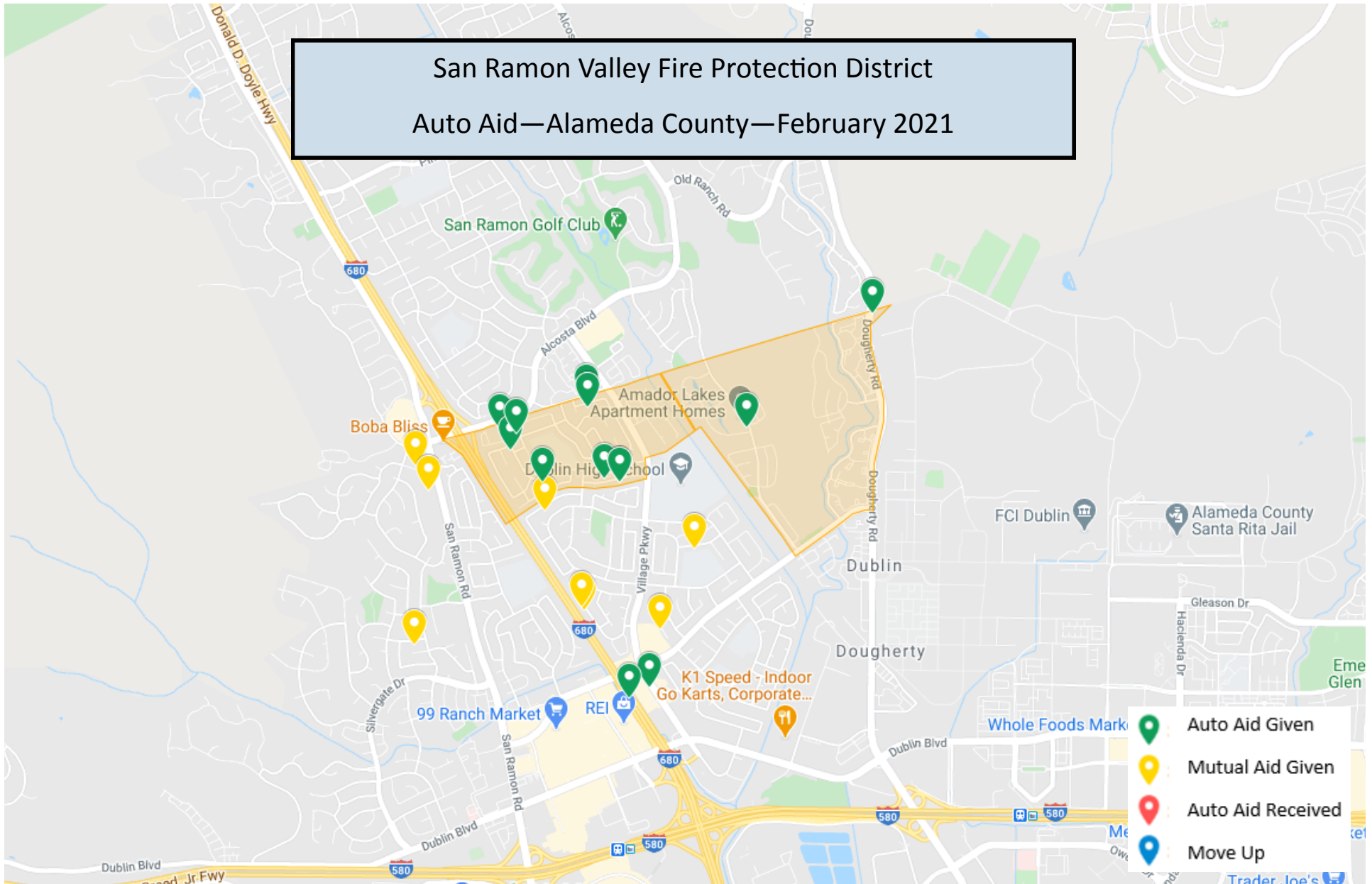


San Ramon Valley Fire Protection District
Auto Aid—Contra Costa County—February 2021



	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
Auto Aid Given	4	3	3	7	4	4	3	2	1	0	0	1
Mutual Aid Given	2	0	0	0	0	1	1	0	0	0	1	0
Auto Aid Received	0	0	0	1	1	1	0	0	0	0	0	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

San Ramon Valley Fire Protection District
 Auto Aid—Alameda County—February 2021



	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
Auto Aid Given	13	11	17	10	12	15	11	12	11	9	14	14
Mutual Aid Given	3	3	2	1	1	2	3	2	8	5	6	8
Auto Aid Received	0	0	0	4	0	3	0	1	0	0	0	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0



EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 24, 2021

To: Board of Directors

From: Jim Selover, Deputy Chief

Subject: EMS Division- February Activities Report

EMS-Incidents

The District responded to approximately 487 EMS responses during the month of February. Five (5) of those incidents was in response to a patient who experienced a sudden cardiac arrest. Unfortunately, only two (2) of the cardiac arrest victims had a return of spontaneous circulation prior to arrival at the Emergency Department.

Projects / Activities

1. COVID-19 Activities Update

- Contra Costa County moved to “Purple Tier/Widespread Status” 11/13/2020 and is still in that tier now.
- 9160 Total COVID19 Vaccine doses administered at SRVFPD drive up clinics
- 428 Total COVID19 Vaccine doses administered at SRVFPD Mobile Response Team clinics in Richmond, Antioch, Pittsburg, El Sobrante, Hercules, Alamo, and Danville
- All personnel maintained situational awareness with policy update and reminder for social distancing and masks in common areas.
- Maintained PPE PAR levels
- Participated in weekly COVID19 update calls with CCPH Public Health Officer

2. Training Updates

- Conducted a virtual Paramedic Preceptor training class
- Successfully entered one District Scholarship awardee in the April 2021 NCTI Paramedic Class.
- Conducted COVID19 screening and vaccine administration training to qualified District Aides and Firefighter Reserves.



FIRE AND LIFE SAFETY



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 24, 2021
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Subject: Monthly Fire and Life Safety Division (FLSD) Report for February 2021

Plan Review and Inspections

Plan reviews and construction inspections continue to be a priority in support of all active construction projects in the District. The District completed 57 Inspections and our Plan Review turnaround time is currently less than one day.

Compliance Inspections

FLSD Inspectors have an established goal of completing the inspections of all state mandated and permitted buildings in calendar year 2021, with a 100% completion rating. Re-inspections of occupancies attempting to achieve full compliance will continue as required.

February Compliance Inspections are on track at 11.42%

Residential Care Facility Work Group:

FLSD personnel continues to participate in a focused survey of the fifty-four (54) Licensed Residential Care Facilities (RCF) that operate in the District. The purpose of this twice a week survey is to identify any location(s) where either a resident and/or a caregiver has received a confirmed COVID-19 diagnosis.

Public Education:

Activities suspended

Community Emergency Response Team (CERT):

- SRV CERT refresher class on “10 ways to prepare for a disaster”.
- Working on updating CERT PPT’s for County and Bay Area
- TAC Meeting
- PAC Meeting
- Running CERT Leader & Instructor Meetings for San Ramon Valley CERT



FLEET AND FACILITIES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 24, 2021
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Subject: Monthly Fleet and Facilities Report for February 2021

Fleet

- Completed Mechanic Coordinator Job Announcement
- Conducted preventative maintenance and repairs to effectively manage costs and maintain safety (on-going)

Facilities

- Continue to work on design for Station 34 & worked on bid documents for Public Safety Complex
- Met with the City of San Ramon regarding Temporary Modular Facility for Fire Station 34

Meetings

- Continue to work through Image Trend Implementation
- Participated in Alamo MAC Meeting
- Participated in Apparatus Committee Meeting
- Met with Resident @338 Golden Meadow Pl., Alamo, to resolve fire access complaint
- Met to discuss BC Testing Procedures
- Met with Homeowner @ 2515 Holly Oak Dr. to discuss smoke detectors & Carbon Monoxide placement
- Met with Homeowner @ 16 Donna Ln., Alamo-Weed Abatement complaint
- Attended Command Staff Meeting
- Radio Tower field meeting @ Wiedemann Ranch for site walk
- Participated in Alamo Liaison Meeting
- Attended Electronic Plan Review Demo
- Participated in Sac Metro Supervising Inspector Assessment as Evaluator
- Met with Homeowner @ 2525 Ridgewood Rd., Alamo-Weed Abatement complaint
- Attended Faria Communications Tower Site Meeting



**COMMUNICATIONS
AND
TECHNOLOGY**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 24, 2021
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications and Technology Division Report February 2021

Activity Report

- NextGen911 hardware and electrical installation
- Created Heat Maps for Deployment Committee
- Created 2021 Exterior Hazard Abatement (EHA) map book
- Streamlined annual hydrant map inspection process
- Facilitated Image Trend RMS training for Station 37 Volunteers
- Provided Technical support for sub committee meeting and board meeting
- iQuest student intern assigned to Technical Services

Meetings/Training

- Dispatch Supervisor Trisha Klink, ENP Certification
- GIS Analyst Juan Pedreno graduated from Leadership San Ramon Valley
- Public Safety Dispatcher Eva Samorano, new hire training
- Project Meetings for New Communications Center and Emergency Operations Center
- XCC Communications Meeting
- EBRCS TAC Meeting
- San Ramon Chamber Board Meeting

Communications Reserves

- Mobile Communications Unit Deployed to Vaccine Clinics
- Monthly Drill Meeting via Zoom

San Ramon Valley Fire Protection District DNI Technology Monthly Focus February 2021

End User Support

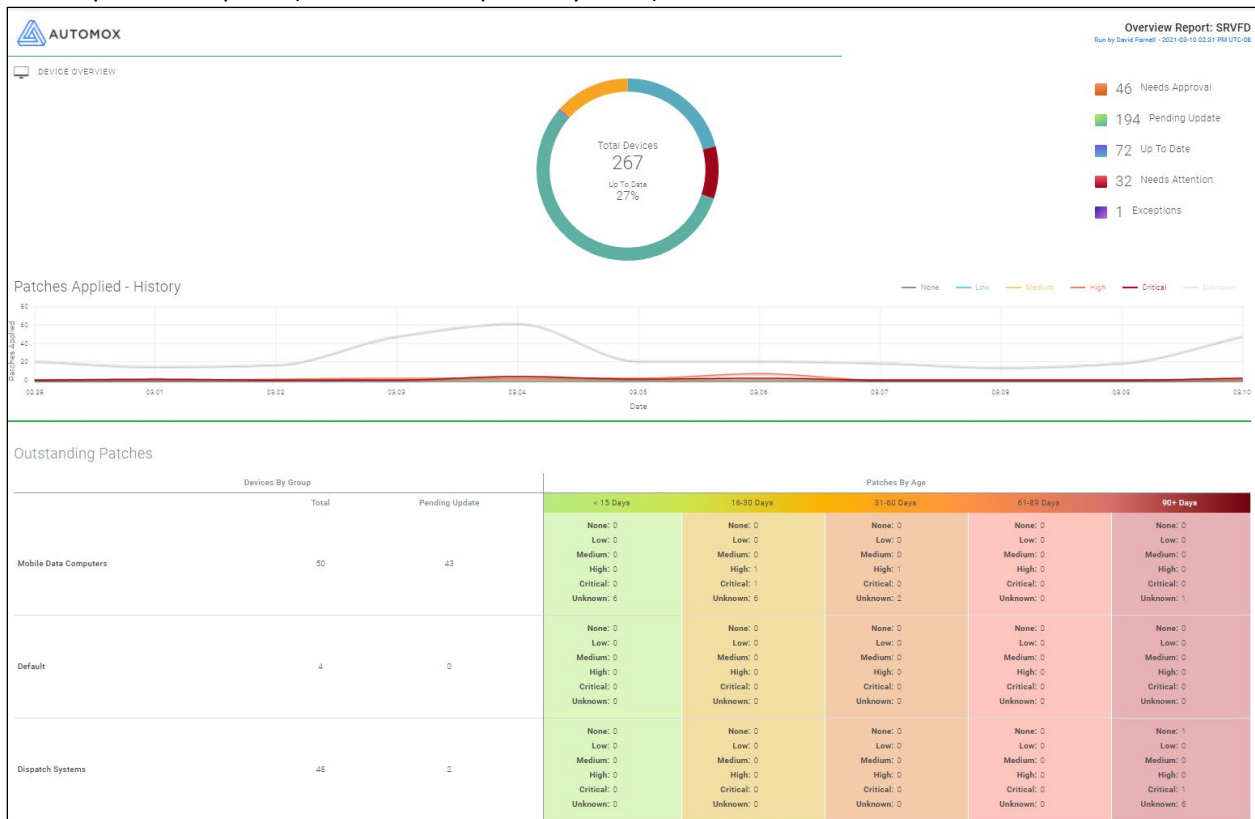
192 Service Tickets Processed.

After Hours / Emergency Support

23 After-Hours / Emergency Support Calls.

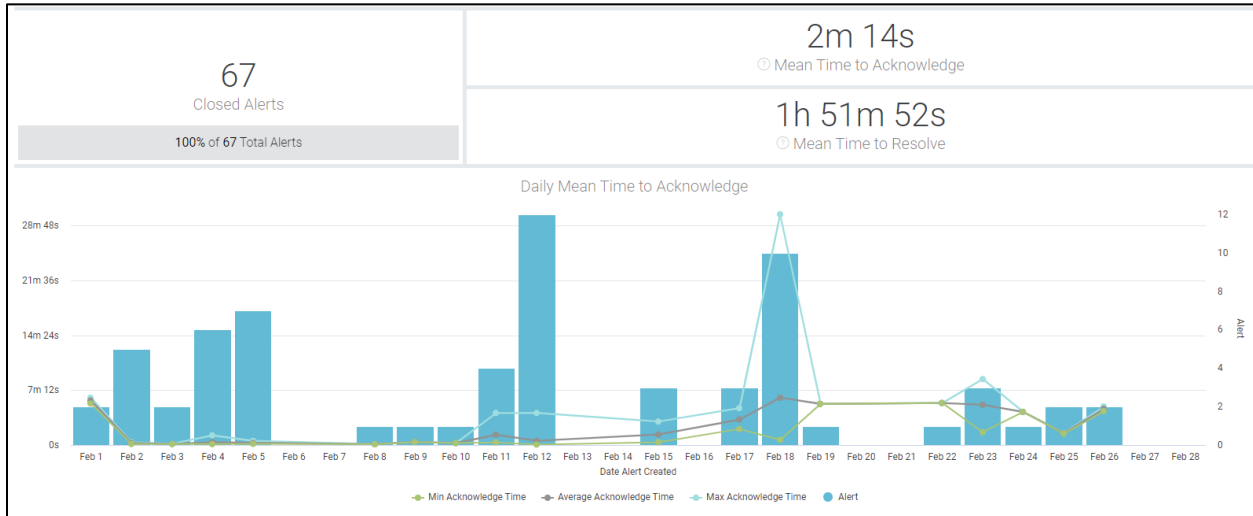
Cyber Security

- 267 Devices Under Management (7 additional devices added in Feb 2021)
- 46 Security Updates are Being Tested Prior to Scheduling
- 194 Devices Scheduled to be Updated This Week
- 32 Devices Scheduled for Follow Up
- 1 Update Exception (Hardware Compatibility Issue)



Automated Alert Response and Resolution

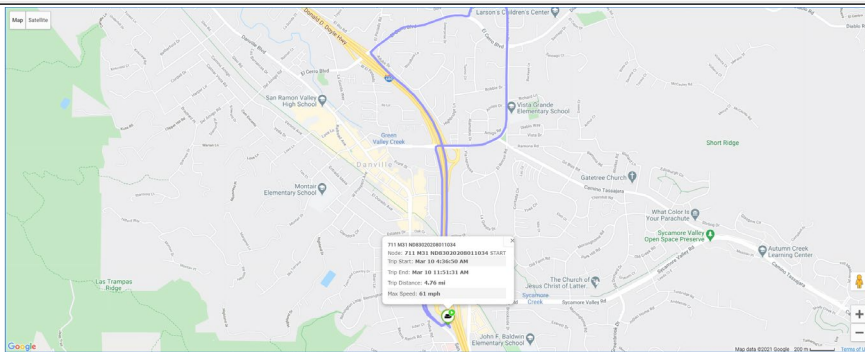
- 67 Automated Alerts in Dec 2020
- Mean Team Resolution of 1 hour 51 minutes



MDC Uptime and Enhancements

- Achieved 99+% Uptime for 53 Active Apparatus
- Enhanced GIS Incident Tracking

SIERRA WIRELESS		AirLink® Mobility Manager										Welcome admin				
Dashboard Events Map Tracker Stats Total Reach Config Reports Admin												Logout	Zoom	Options	Help	
548 E1 Res.6	ND83010190011034	26 days 23 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
556 E34	ND83060211011034	27 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
601 E3	Res.2 ND83060273011034	27 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
602 E336	ND83010120011034	26 days 23 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
604 E335	ND83060525011034	23 days 8 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
605 E333	ND83060406011034	17 days 7 hours	100%													100%
608 E339	ND83060522011034	26 days 23 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
615 WT238	ND83060629011034	27 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
658 WT130	ND83060294011034	26 days 23 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
707 RM34	ND83010155011034	26 days 20 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
708 RM31	ND83010016011034	26 days 24 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
714 PM38	ND83010256011034	27 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
805 BS31	ND83060642011034	26 days 23 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Average		25 days 3 hours	99%	99%	99%	99%	99%	99%	99%	100%	99%	99%	99%	99%	100%	



Station Alerting

- Achieved 99+% Uptime for Zetron Station Alerting

The screenshot shows the Zetron FSA Console interface. On the left is a 'View Filter' sidebar with options for 'No Filter', 'Regions', and 'Alarms'. The main area displays a grid of station and unit status cards. Each card includes a station/unit ID and its current status (e.g., 'Available In' in green or 'Out Service' in red). For example, Station 30 has units E30 (Available In), E330 (Out Service), and WT130 (Available In). Station 31 has E31, T31, RM31, and E331, all Available In. Station 32 has E32, PM32, and E332, all Available In. Station 33 has E33 (Available In) and E333 (Out Service). Station 34 has E34, T34, E334, and USR134, all Available In. Station 35 has E35, T35, PM35, E335, WT135, and HM35, all Available In. On the right is an 'Actions' panel with buttons for 'Alert ON/OFF', 'Alert with PA', 'PA ON/OFF', 'PTT', 'Day/Night Mode', 'Unit Status', 'Station I/O ...', and 'Send Text ...'. At the bottom are buttons for 'Stations All Select', 'Station All Units Select', 'Unselect All', and navigation arrows.

Cloud Migration & Data Backup

- Migrated 25 Servers to the DNI Hosting Center
- Setup Daily Backup Routines (8.6 Terabytes of Data)
- Primary Backup Location in Sunnyvale, CA and Offsite Backup Location in Los Angeles, CA

The screenshot shows the SRM console interface. At the top, it displays 'SRM Session 3/10/2021 12:30:22 am'. Below this, it shows 'Machines processed: 25 of 25', 'Errors: 0', 'Warnings: 4', 'Total size: 8.6 TB', 'Processing rate: 941.5 MB', 'Processed size: 8.6 TB', and 'Total time: 5 hours 49 minutes'. The main table lists the migration details for each machine, including the object name, start and end times, status, performance rate, and data transferred.

Object	Start Time	End Time	Status	Performance Rate	Data Transferred
abla1.srvfire.gov	3/10/2021 04:08:05 am	3/10/2021 04:28:03 am	Warning	216.1 MB/s	21 GB
adfs1.srvfire.gov	3/10/2021 04:28:06 am	3/10/2021 04:49:30 am	Success	151.8 MB/s	17.9 GB
airwatch-1.srvfire.gov	3/10/2021 04:49:32 am	3/10/2021 05:05:07 am	Success	314.6 MB/s	22.1 GB
app01.srvfire.gov	3/10/2021 04:54:34 am	3/10/2021 05:05:11 am	Success	340.9 MB/s	20.5 GB
csdd01.srvfire.gov	3/10/2021 05:04:22 am	3/10/2021 05:14:27 am	Warning	336 MB/s	43.5 GB
csdd02.srvfire.gov	3/10/2021 05:05:08 am	3/10/2021 05:14:12 am	Warning	288.9 MB/s	28.1 GB
dc1.srvfire.gov	3/10/2021 03:38:16 am	3/10/2021 03:42:53 am	Success	476.6 MB/s	16 GB
dc2.srvfire.gov	3/10/2021 03:39:32 am	3/10/2021 03:44:39 am	Success	424.2 MB/s	18.9 GB
deskauth-1.srvfire.gov	3/10/2021 05:05:13 am	3/10/2021 05:20:45 am	Success	320.8 MB/s	25 GB
ex10cas-01.srvfire.gov	3/10/2021 03:42:58 am	3/10/2021 03:49:54 am	Success	647.2 MB/s	27.2 GB
ex10dag-01.srvfire.gov	3/10/2021 03:45:35 am	3/10/2021 03:50:20 am	Success	347.8 MB/s	387.4 GB
ex10dag-02.srvfire.gov	3/10/2021 03:52:51 am	3/10/2021 05:13:45 am	Success	337.7 MB/s	393.1 GB
filemaker-1.srvfire.gov	3/10/2021 05:13:46 am	3/10/2021 05:24:45 am	Success	228.5 MB/s	28.6 GB
files.srvfire.gov	3/10/2021 05:14:17 am	3/10/2021 06:19:16 am	Success	721.3 MB/s	174 GB
fuel.srvfire.gov	3/10/2021 05:14:32 am	3/10/2021 05:26:28 am	Success	182.9 MB/s	42.9 GB
hrc1.srvfire.gov	3/10/2021 05:20:49 am	3/10/2021 05:29:03 am	Success	356.3 MB/s	27.7 GB
netcaler-1.srvfire.gov	3/10/2021 05:24:50 am	3/10/2021 05:27:21 am	Success	3.6 MB/s	45 MB
oniscene.srvfire.gov	3/10/2021 05:26:30 am	3/10/2021 05:57:35 am	Success	439.8 MB/s	51.6 GB
oniscene-test.srvfire.gov	3/10/2021 05:27:26 am	3/10/2021 05:42:13 am	Success	649 MB/s	15.8 GB
print.srvfire.gov	3/10/2021 05:29:06 am	3/10/2021 05:33:31 am	Success	546.4 MB/s	20.6 GB
pus1.srvfire.gov	3/10/2021 05:49:23 am	3/10/2021 06:01:05 am	Success	753.6 MB/s	32.2 GB
pus2.srvfire.gov	3/10/2021 05:49:28 am	3/10/2021 05:58:22 am	Warning	830.7 MB/s	26.9 GB
quastys-cms.srvfire.gov	3/10/2021 05:33:32 am	3/10/2021 05:42:31 am	Success	551 MB/s	26.8 GB
reports.srvfire.gov	3/10/2021 05:42:16 am	3/10/2021 05:49:24 am	Success	416.9 MB/s	12 GB
teststaff.srvfire.gov	3/10/2021 05:42:36 am	3/10/2021 05:49:20 am	Success	359.3 MB/s	14.4 GB





HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 24, 2021
To: Board of Directors
From: Stephanie Sakai, District Counsel
Re: Monthly Human Resources Report for February 2021

Recruitment:

- ❖ On-boarded one (1) new District Aide (Dylan Costamagna)
- ❖ On-boarded one (1) new Public Safety Dispatcher (Eva Samorano)
- ❖ Met to start planning the upcoming Battalion Chief Promotional Exam
- ❖ Coordinated Captain Promotional Candidate Orientation
- ❖ Held District Aide Interviews

Additional Accomplishments:

- ❖ Attended Liebert Cassidy Whitmore New Laws Update Annual Conference
- ❖ Met with an employee that has filed for retirement to review District-provided retirement benefits.

Report: Employee Illness/Injury Report – February 2021



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 24, 2021
To: Board of Directors
From: Stephanie Sakai, District Counsel
Subject: February 2021 Employee Illness/Injury Report

Indemnity (Lost Time)

February 24, 2021 DOI-2/24/21 – An employee sought treatment for an injury to his foot sustained after stepping on a nail.

Status: Remained out at month end.

Medical Only (No Lost Time)

No reportable injuries.

As of February 28, 2021, there were three (3) employees absent from their regular work assignment. Total lost time due to injuries for the month of February equaled 89 calendar days/27 shifts.



FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 24, 2021
To: Board of Directors
From: Ken Campo, Financial Consultant
Davina Hatfield, Controller
Re: Monthly Financial Report for February 2021

Financials:

- Balance Sheets
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital and Debt Service Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

Meetings/Activities:

- Updated Local 3546 IAFF Memorandum of Understanding with recently approved changes.
- Implemented payroll related changes included in Memorandum of Understanding with Local 3546 IAFF, 3546-A and Non-Represented employee groups.
- Attended Contra Costa County Teleconference for COVID-19 Vaccination cost reimbursement.
- Submitted the District's Financial Transaction Report to the State Controller's Office.
- Provided support and assistance to other Divisions with the following projects:
 - PG&E Safety Ordinance
 - EMS Transport/201 Rights
 - Labor negotiations
 - Public Safety Complex bid documents & contractor inquiries

San Ramon Valley Fire Protection District

Combined Balance Sheet

February 28, 2021

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
ASSETS									
Cash - Checking	\$ 539,151	\$ 7,556	\$ -	\$ -	\$ 260	\$ 37,109	\$ -	\$ -	\$ 584,076
Cash - Money Market	509,157	-	-	-	-	-	-	-	509,157
Cash - Workers' Compensation	(89,852)	-	-	-	-	-	-	-	(89,852)
Cash - Flexible Spending	20,881	-	-	-	-	-	-	-	20,881
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 0.41%	35,763,816	11,721,536	-	9,573,864	-	-	-	-	57,059,216
Investments - Market Value Adjustment	401,526	343,826	-	38,721	-	-	-	-	784,073
Investments - Bank of the West @ 1.24% avg	15,238,288	8,071,962	-	-	-	-	-	-	23,310,250
Cash with Fiscal Agent	-	-	131	40,046,056	-	-	-	-	40,046,187
Accounts Receivable	60,676	-	-	-	-	34,212	-	-	94,888
Interest Receivable	222,122	121,495	-	27,132	-	-	-	-	370,749
YE Accrued Ambulance Billing	1,001,441	-	-	-	-	-	-	-	1,001,441
Prepaid Expenses and Deposits	5,463,492	-	-	1,751,402	-	-	-	-	7,214,894
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	383,610	-	383,610
Equipment	-	-	-	-	-	-	8,667,015	-	8,667,015
Vehicles	-	-	-	-	-	-	24,532,106	-	24,532,106
Accumulated Depreciation	-	-	-	-	-	-	(36,913,410)	-	(36,913,410)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	59,918,770	59,918,770
TOTAL ASSETS	<u>\$ 59,131,948</u>	<u>\$ 20,266,375</u>	<u>\$ 131</u>	<u>\$ 51,437,175</u>	<u>\$ 260</u>	<u>\$ 71,321</u>	<u>\$ 37,024,644</u>	<u>\$ 59,918,770</u>	<u>\$ 227,850,624</u>
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	2,910,826	-	-	800	-	2,616	-	-	2,914,242
Deposits Payable	19,592	-	-	-	-	-	-	-	19,592
Deferred Ambulance Billing Revenue	477,786	-	-	-	-	-	-	-	477,786
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	45,755,000	45,755,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	3,945,251	3,945,251
Workers' Compensation	-	-	-	-	-	-	-	7,528,000	7,528,000
Accumulated Leave	-	-	-	-	-	-	-	2,690,519	2,690,519
TOTAL LIABILITIES	<u>3,408,204</u>	<u>-</u>	<u>-</u>	<u>800</u>	<u>-</u>	<u>2,616</u>	<u>-</u>	<u>59,918,770</u>	<u>63,330,390</u>

San Ramon Valley Fire Protection District

Combined Balance Sheet

February 28, 2021

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
FUND BALANCE									
Investment in General Fixed Assets	-	-	-	-	-	-	37,024,644	-	37,024,644
Non-Spendable Fund Balance	-	-	-	1,751,402	-	-	-	-	1,751,402
Restricted Fund Balance	-	-	131	136,462	260	-	-	-	136,853
Committed Fund Balance:									
Dry Period Funding	55,630,919	-	-	-	-	-	-	-	55,630,919
Budget Stabilization	-	15,216,375	-	-	-	-	-	-	15,216,375
Workers' Compensation Claims	-	5,050,000	-	-	-	-	-	-	5,050,000
Capital Projects	-	-	-	49,455,514	-	-	-	-	49,455,514
Assigned Fund Balance:									
Other Assigned Fund Balance	92,825	-	-	92,997	-	-	-	-	185,822
Unassigned Fund Balance	-	-	-	-	-	68,705	-	-	68,705
TOTAL FUND BALANCE	<u>55,723,744</u>	<u>20,266,375</u>	<u>131</u>	<u>51,436,375</u>	<u>260</u>	<u>68,705</u>	<u>37,024,644</u>	<u>-</u>	<u>164,520,234</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 59,131,948</u>	<u>\$ 20,266,375</u>	<u>\$ 131</u>	<u>\$ 51,437,175</u>	<u>\$ 260</u>	<u>\$ 71,321</u>	<u>\$ 37,024,644</u>	<u>\$ 59,918,770</u>	<u>\$ 227,850,624</u>

San Ramon Valley Fire Protection District

Revenue - All Funds

For the Period Ended February 28, 2021

FISCAL YEAR COMPLETED - 66.67%

	2019/20		2020/21		
	Actual	Budgeted	Realized	Remaining Budget	% Received
TAXES					
Property Taxes - Current Secured	\$ 71,584,682	\$ 74,458,061	\$ 41,173,442	\$ 33,284,619	55.3%
Property Taxes - Supplemental	1,636,408	-	62,541	(62,541)	
Property Taxes - Utilities (Unitary)	1,105,278	1,105,278	615,920	489,358	55.7%
Property Taxes - Current Unsecured	2,029,809	1,963,622	1,934,752	28,870	98.5%
Homeowners Property Tax Relief	453,404	475,000	-	475,000	0.0%
RDA Property Tax	1,209,047	1,021,520	1,014,685	6,835	99.3%
County Tax Administration	(566,046)	(577,367)	-	(577,367)	0.0%
Property Taxes - Prior Secured	(111,002)	-	(82,107)	82,107	
Property Taxes - Prior Supplemental	(68,206)	-	(1,617)	1,617	
Property Taxes - Prior Unsecured	8,679	-	13,355	(13,355)	
Total Taxes	77,282,053	78,446,114	44,730,971	33,715,143	57.0%
INTERGOVERNMENTAL					
Measure "H"	33,000	33,000	-	33,000	0.0%
SB-90 Mandated Costs	56,345	-	-	-	
State Aid/Grants	296,751	1,013,850	934,871	78,979	92.2%
Federal Grant Revenue	-	-	309,597	(309,597)	
Other Intergovernmental Revenue	333,167	420,000	177,975	242,025	42.4%
GEMT	(11,106)	80,800	-	80,800	0.0%
Consolidated Dispatch	1,050,000	1,764,043	441,010	1,323,033	25.0%
Total Intergovernmental	1,758,157	3,311,693	1,863,453	1,448,240	56.3%
CHARGES FOR SERVICE					
Inspection Fees	55,000	64,502	29,188	35,314	45.3%
Plan Review	556,760	600,000	203,970	396,030	34.0%
Info Technology Surcharge	-	33,225	-	33,225	0.0%
Weed Abatement Charges	-	-	3,283	(3,283)	#DIV/0!
Administrative Citation Charges	1,000	24,313	(300)	24,613	-1.2%
Ambulance Services	5,110,353	4,949,000	2,782,976	2,166,024	56.2%
CPR Classes	480	604	-	604	0.0%
Reports and Photocopies	2,020	7,356	3,205	4,151	43.6%
Total Charges For Service	5,725,613	5,679,000	3,022,322	2,656,678	53.2%
USE OF MONEY AND PROPERTY					
Investment Earnings	1,316,189	1,303,706	707,345	596,361	54.3%
Total Use Of Money and Property	1,316,189	1,303,706	707,345	596,361	54.3%
RENTAL INCOME					
Rent On Real Estate	67,979	67,459	46,962	20,497	69.6%
Total Rental Income	67,979	67,459	46,962	20,497	69.6%
OTHER REVENUE					
Donations	-	-	200	(200)	
Sale Of Property	6,440	-	-	-	
Miscellaneous Revenue	6,812	10,000	7,673	2,327	76.7%
Total Other Revenue	13,252	10,000	7,873	2,127	78.7%
OTHER FINANCING SOURCES					
Debt/Lease Proceeds	-	40,000,000	40,197,323	(197,323)	
Total Other Financing Sources	-	40,000,000	40,197,323	(197,323)	
Total Revenue	\$ 86,163,243	\$ 128,817,972	\$ 90,576,249	\$ 38,241,723	70.3%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended February 28, 2021

FISCAL YEAR COMPLETED - 66.67%

	2019/20		2020/21		
	Actual	Budget	Actual to Date	Remaining Budget	% Expended
SALARIES AND BENEFITS					
Permanent Salaries	\$ 26,446,450	\$ 28,536,029	\$ 18,830,652	\$ 9,705,377	66.0%
Temporary Salaries	440,252	385,209	219,664	165,545	57.0%
Permanent Overtime	8,362,867	8,394,000	8,108,711	285,289	96.6%
Overtime - Temp Employees	757	-	1,916	(1,916)	#DIV/0!
FICA/Medicare	496,255	531,968	383,558	148,410	72.1%
Retirement Contributions	16,526,895	17,944,801	11,962,162	5,982,639	66.7%
Retirement Contributions - UAAL	236,000	260,000	260,000	-	100.0%
401A Contributions - Employer Paid	8,403	8,611	5,956	2,655	69.2%
Employee Group Insurance	4,049,703	4,404,957	2,789,859	1,615,098	63.3%
Retiree Health Insurance	3,042,205	3,189,031	2,089,141	1,099,890	65.5%
OPEB Contribution	3,937,414	4,287,004	2,858,000	1,429,004	66.7%
Unemployment Insurance	-	20,000	1,017	18,983	5.1%
Workers' Compensation	1,128,642	1,375,000	635,938	739,062	46.3%
Total Salaries and Benefits	64,675,843	69,336,610	48,146,574	21,190,036	69.4%
SERVICES AND SUPPLIES					
Office Supplies	29,868	31,975	13,946	18,029	43.6%
Postage	9,503	29,050	3,301	25,749	11.4%
Telecommunications	237,332	247,902	138,809	109,093	56.0%
Utilities	421,635	380,300	286,825	93,475	75.4%
Small Tools and Equipment	139,059	112,200	77,972	34,228	69.5%
Miscellaneous Supplies	69,607	118,800	55,027	63,773	46.3%
Medical Supplies	243,117	230,000	219,659	10,341	95.5%
Firefighting Supplies	64,048	80,000	39,279	40,721	49.1%
Pharmaceutical Supplies	58,122	35,000	39,138	(4,138)	111.8%
Computer Supplies	10,227	15,500	9,607	5,893	62.0%
Radio Equipment and Supplies	31,181	20,500	10,806	9,694	52.7%
Food Supplies	23,165	35,300	18,598	16,702	52.7%
PPE Inspection and Repairs	9,258	19,500	-	19,500	0.0%
Safety Clothing	136,694	277,100	131,172	145,928	47.3%
Class A Uniforms	16,087	10,500	4,435	6,065	42.2%
Non-Safety Clothing	11,394	32,885	8,581	24,304	26.1%
Class B Uniforms	76,249	81,000	41,786	39,214	51.6%
Household Supplies	58,183	38,000	45,361	(7,361)	119.4%
Central Garage - Repairs	583,152	300,000	390,575	(90,575)	130.2%
Central Garage - Maintenance	49,938	41,625	88,046	(46,421)	211.5%
Central Garage - Gas, Diesel and Oil	245,638	383,300	218,140	165,160	56.9%
Central Garage - Tires	46,865	50,000	43,816	6,184	87.6%
Central Garage - Mandated Inspections	9,851	24,500	15,858	8,642	64.7%
Maintenance and Repairs - Equipment	173,064	193,977	84,538	109,439	43.6%
Maintenance and Repairs - Radio and Electronic	106,722	104,485	47,873	56,612	45.8%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended February 28, 2021

FISCAL YEAR COMPLETED - 66.67%

	2019/20		2020/21		
	Actual	Budget	Actual to Date	Remaining Budget	% Expended
Maintenance and Repairs - Buildings	199,889	246,000	99,436	146,564	40.4%
Maintenance and Repairs - Grounds	57,699	53,000	26,856	26,144	50.7%
Rents and Leases	64,587	204,131	129,062	75,069	63.2%
Software and Licensing	263,179	568,076	272,869	295,207	48.0%
Professional Services	1,955,658	2,079,328	1,061,115	1,018,213	51.0%
Recruiting Costs	112,585	118,800	75,424	43,376	63.5%
Legal Services	253,775	445,000	254,247	190,753	57.1%
Medical Services	78,900	120,500	7,616	112,884	6.3%
Communications Services	93,600	95,360	93,600	1,760	98.2%
Election Services	-	172,000	119,671	52,329	69.6%
Insurance Services	470,522	424,500	267,132	157,368	62.9%
Publication Of Legal Notices	106	3,500	-	3,500	0.0%
Specialized Printing	42,183	30,975	28,091	2,884	90.7%
Memberships	91,207	99,376	77,656	21,720	78.1%
Educational Courses and Supplies	90,733	318,600	65,581	253,019	20.6%
Educational Assistance	22,152	25,000	4,735	20,265	18.9%
Public Educational Supplies	9,368	11,000	-	11,000	0.0%
Books and Periodicals	13,037	28,289	5,550	22,739	19.6%
Recognition Supplies	2,248	4,000	1,455	2,545	36.4%
Meetings and Travel	57,865	80,110	13,525	66,585	16.9%
Other Expense	26,635	-	106,739	(106,739)	#DIV/0!
Taxes and Assessments	63,910	120,000	68,131	51,869	56.8%
Total Services and Supplies	6,829,797	8,140,944	4,811,639	3,329,305	59.1%
Total Operating Expenditures	\$ 71,505,640	\$ 77,477,554	\$ 52,958,213	\$ 24,519,341	68.4%

San Ramon Valley Fire Protection District

Expenditures - All Other Funds

For the Period Ended February 28, 2021

FISCAL YEAR COMPLETED - 66.67%

	2019/20	2020/21			
	Actual	Budget	Actual to Date	Remaining Budget	% Expended
CAPITAL PROJECTS					
Professional Services	\$ -	\$ -	\$ 70,722	\$ (70,722)	
Legal Services	-	-	87,515	\$ (87,515)	
Technology Improvements	15,233	7,452	-	7,452	0.0%
Specialized Printing	-	-	2,500	(2,500)	
Various Improvements	1,299,281	3,126,215	1,167,447	1,958,768	37.3%
Radio and Electronic Equipment	112,341	687,672	90,454	597,218	13.2%
Major Equipment	91,431	173,507	14,883	158,624	8.6%
Autos and Trucks	246,918	425,000	61,278	363,722	14.4%
Total Capital Projects	<u>\$ 1,765,204</u>	<u>\$ 4,419,846</u>	<u>\$ 1,494,799</u>	<u>\$ 2,925,047</u>	<u>33.8%</u>
DEBT SERVICE					
Professional Services	\$ 3,190	\$ -	\$ -	\$ -	
2015 Certificates Of Participation	931,350	926,050	926,050	-	100.0%
2020 Certificates of Participation	-	2,200,000	404,055	1,795,945	
Equipment Lease	613,155	613,155	613,155	-	100.0%
Total Debt Service	<u>\$ 1,547,695</u>	<u>\$ 3,739,205</u>	<u>\$ 1,943,260</u>	<u>\$ 1,795,945</u>	<u>52.0%</u>
 Total Capital, Equipment and Debt Service	 <u>\$ 3,312,899</u>	 <u>\$ 8,159,051</u>	 <u>\$ 3,438,059</u>	 <u>\$ 4,720,992</u>	 103.8%

San Ramon Valley Fire Protection District

General Fund

Revenue and Expenditures

Month	2016/17		2017/18		2018/19		2019/20		2020/21	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 282,790	\$ 5,316,616	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529
August	363,912	5,109,224	695,817	5,671,451	499,377	5,905,072	610,284	6,468,445	436,936	5,415,373
September	377,209	5,047,543	480,964	5,593,302	579,731	5,563,173	388,535	5,580,182	481,504	6,749,996
October	2,158,269	5,282,085	2,593,632	5,999,337	2,375,797	6,005,201	2,931,282	6,169,069	633,361	6,409,267
November	720,990	5,554,302	362,621	5,888,575	656,486	6,191,849	516,137	6,368,317	3,069,984	7,404,339
December	34,893,289	5,043,510	34,930,693	5,966,196	39,332,475	5,629,084	40,716,284	6,133,552	42,109,519	6,465,330
January	1,242,334	5,401,913	8,491,817	5,387,036	1,334,430	5,722,401	1,818,008	5,781,707	1,919,622	6,769,534
February	690,047	5,326,068	446,775	5,326,521	632,213	5,524,960	856,640	5,675,617	915,885	6,680,845
March	433,245	5,849,120	883,105	6,063,429	972,913	5,624,000	742,260	5,932,483	-	-
April	25,663,196	5,297,542	22,339,121	5,257,800	28,219,039	5,320,835	29,646,763	5,904,545	-	-
May	394,206	5,452,583	639,163	5,506,219	507,822	6,529,026	507,535	5,565,403	-	-
June	5,664,005	5,832,652	5,266,780	5,952,983	6,282,536	6,135,504	6,469,451	6,475,129	-	-

Total Overtime Hours by Month January 2019 - February 2021

