



**REQUEST FOR PROPOSAL (RFP) FOR  
SPECIAL INSPECTION AND TESTING FOR  
SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
SAN RAMON PUBLIC SAFETY BUILDING  
CONSTRUCTION PROJECT**

**Services Required:** The San Ramon Valley Fire Protection District is seeking proposals from qualified agencies to provide special inspections and testing for the District's SAN RAMON PUBLIC SAFETY BUILDING Construction Project.

**Project Description:** The Work of this Contract comprises construction work at the of City of San Ramon Public Safety Buildings, interior alterations to the existing Fire and Police buildings and construction of new Emergency Operation Center Building along with related sitework.

The project is currently out to bid for a General Contractor and bids for that work are due March 25, 2021.

**Schedule:** The construction is anticipated to begin May 1, 2021.

**Scope of Services:** The San Ramon Valley Fire Protection District requires the services of a testing and inspection firm to act as the Owner's Testing Laboratory for the purpose of reviewing material and product reports and performing other services in order to ensure compliance with the contract documents including, but not limited to the following areas of work:

1. Earthwork
2. Underground Utilities

3. Cast-in-place Concrete
4. Structural Steel
5. FRP Systems
6. Masonry

**Proposals Due:** All proposals must be received in a sealed envelope at the District office, San Ramon Valley Fire Protection District, 1500 Bollinger Canyon Road, San Ramon, CA by Thursday, April 8, 2021 at 2:00 p.m.

For further information:

Jeff Katz          Jeff Katz Architecture          [jeff@jeffkatzarchitecture.com](mailto:jeff@jeffkatzarchitecture.com)    619-504-0984

**Selection Process:** Selection will be based on understanding of project content, complexity and implications as well as cost effective delivery of required services. The District will review all submittals based on the drawings and specifications dated 02/19/2021.

**Submittal Requirements:** All proposals must include the following:

1. General qualifications of firm
2. At least 3 references demonstrating firm and inspectors experience with projects of similar size, scope and duration.
3. Hourly rates for proposed staff.
4. Testing facilities to be used.
5. Matrix of fees showing inspection or test, number of man hours, number of days, number of units and unit pricing. Reference the scope items in section "Scope of Services" above.

**Project Documents:** Drawings and specifications dated 02/19/2021 and all available Addenda, prepared by Jeff Katz Architecture are available for review on the District's website at [www.firedepartment.org](http://www.firedepartment.org).