

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Wednesday, May 23, 2018 – 3:00 p.m. *Note time change*

*Matthew Stamey ~ Board President
H. Jay Kerr, Board Vice-President ~ Chris Campbell, Director
Don Parker, Director ~ Dominique Yancey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period April 19, 2018, through May 11, 2018 in the amount of \$914,462.14.
- 5.2 Approve the Board minutes from the April 30, 2018 Regular Board Meeting; and District Counsel’s Report Upon Return from Closed Session from April 30, 2018.
- 5.3 Approval of salary, payroll taxes and retirement contributions for the month of April 2018 in the amount of \$4,021,254.00.
- 5.4 Approval of new classification for limited term for District Clerk/Executive Assistant.

5.5 **Personnel Actions:**

Merit Increases

1. Approve staff recommendation to award a merit salary increase to Fire and Life Safety Permit Technician, Cynthia Jackson, to Step 2; effective May 1, 2018.

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Special recognition for outstanding District constituent.

7. **OLD BUSINESS**

8. **NEW BUSINESS**

- 8.1 Adopt Resolution No. 2018-06 rescinding Resolution No. 2009-09 and Resolution No. 2009-10 and direct staff to continue providing the full cost associated with any changes to employee compensation.
- 8.2 Approval of Resolution No. 2018-07 specifying requirements for electing members to the Board of Directors.
- 8.3 Discussion and possible action regarding LAFCO Call for nominations to appoint an Independent Special District Representative to the Countywide Redevelopment Agency Oversight Board.
- 8.4 Consideration of Interim Fire Marshal position.

9. **CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

10. **MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Frank Drayton
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief, Frank Drayton
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

10.8 Fire Chief – Fire Chief, Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. UPCOMING CALENDAR OF EVENTS:

May 24, 2018 EBMUD briefing by John Coleman 7:30-9:00 am Lafayette Library
Memorial weekend San Ramon Art and Wind Festival
May 28, 2018 - Memorial Day Holiday
May 30, 2018 - Finance Committee Meeting – 10 a.m.
June 5, 2018 - Board Budget Workshop – 10 a.m.
June 7, 2018 - Leadership San Ramon Valley Graduation – 4:30 p.m. Village Theater, Danville
June 10, 2018 - Hook and Ladder Run Livermore
June 11, 2018 - 9th Annual Fallen Heroes Tribute Event
June 13, 2018 - Battle of the Badges Blood Drive
June 15, 2018 - CERT PAC Meeting – 10 a.m.
June 21, 2018 - Fire Commissioners Dinner Concord Hilton
June 26, 2018 - SF Giants Fire Fighter Appreciation Night. Giants vs. Rockies

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54956.9(d)(2).
Facts and circumstances that might result in litigation need not be disclosed.
- 13.2 Annual Fire Chief Evaluation and Discussion of mutual goals, pursuant to Government Code Section 54957.
- 13.3 Conference with Labor Negotiators pursuant to Government Code Section 54957.6
Agency Representative: Financial Consultant Ken Campo
Employee Organization: IAFF Local 3546

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR
WEDNESDAY JUNE 27, 2018 AT 1:00 P.M.**

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on May 18, 2018 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.