

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

February 24, 2021 – 1:00 p.m.

*Matt Stamey, Board President
Ryan Crean, Board Vice President
Don Parker, Director, Michelle Lee, Director, Thomas Gallinatti, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Consistent with California Governor's Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing PublicComment@srvfire.ca.gov. Please make sure comments are submitted prior to 1 p.m. February 24, 2021.

Zoom for Government by Video:

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1607758742?pwd=M1ZiMTcrY0F0d0hWZFZnMzRsNXA4QT09>

Webinar ID: 160 775 8742

Webinar Passcode: SRVF

By Phone:

Dial-in Number: (669) 254-5252

Webinar ID: 160 775 8742

TELECONFERENCE PARTICIPANTS

BOARD MEMBERS MICHELLE LEE, THOMAS GALLINATTI, DON PARKER, BOARD VICE PRESIDENT RYAN CREAN, AND BOARD PRESIDENT MATT STAMEY WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20

PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS LEE, GALLINATTI, PARKER, VICE PRESIDENT CREAN, AND BOARD PRESIDENT STAMEY PARTICIPATING BY TELECONFERENCE

This meeting will be available to District Residents via the District's website at

<https://www.firedepartment.org>

ATTENTION: Members of the public may submit comments via email prior to the meeting to PublicComment@srvfire.ca.gov, which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. The District reserves the right to read comments received prior to the start of the meeting into the record or include the emailed comment in the next month's Board packet, depending on the length of the email. *The time allotted for each public comment is determined by the Board President and may be up to a maximum of three (3) minutes.*

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT *Please see language on Page 1 pertaining to Public Comment***
5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period January 14, 2021 through February 10, 2021 in the amount of \$3,152,735.98
- 5.2 Approve the Board Minutes from the January 27, 2020 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of January 2021 in the amount of \$5,109,003.45.
- 5.4 Authorize staff to purchase 31-sets of Structural Turnouts from LN Curtis & Sons in the amount of \$84,497.79.
- 5.5 Approve Resolution No. 2021-01 for the 2021 Exterior Hazard Abatement Program.
- 5.6 Staff recommends that the Board receive and review the investment report for the quarter ended December 31, 2020.
- 5.7 **Personnel Actions:**

Step Increases:

Approve staff recommendation to award the following step increase, effective February 1, 2021:

Battalion Chief Bruno Spani to Battalion Chief 2, step 6

Human Resources Generalist Leticia Najera to Human Resources Generalist, step 6

Approve staff recommendation to award the following step increase, effective March 1, 2021:

Deputy Chief Jim Selover to Deputy Chief, step 6

Captain Iain McCulloch to Captain 11, step 6

New Hires:

Confirmation of Employment effective, February 20, 2021. Approve staff recommendation to hire:

Eva Samorano for Public Safety Dispatcher 2, step 1

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 COVID-19/Vaccination Clinic Update.
- 6.2 Public Safety Building Complex Update from Facilities Subcommittee.

7. OLD BUSINESS

None.

8. NEW BUSINESS

- 8.1 Authorize staff to enter into a contract with Central Square for installation and configuration of services for Microsoft SQL Server AlwaysOn in an amount not to exceed \$33,120.00.
- 8.2 Authorize staff to enter into a contract with Central Square for installation and configuration or services for server rehosting in an amount not to exceed \$49,175.00.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief Jim Selover
Operations and Fleet Report of monthly activities.
- 10.2 EMS Division – Deputy Chief Jim Selover
EMS Report of monthly activities.
- 10.3 Training Division – Deputy Chief Jim Selover
Training Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief Frank Drayton
Fire and Life Safety Report of monthly activities.
- 10.5 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.
- 10.6 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.
- 10.7 Human Resources Division – District Counsel, Stephanie E. Sakai
Human Resources Report of monthly activities.
- 10.8 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
- 10.9 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Set Date for Annual Board Retreat.

Board Agenda February 24, 2021

Page 4 of 5

- 11.2 Information Regarding COVID-19 Vaccination Clinics.
- **Fire POD- Point of Distribution (San Ramon) – Second Doses Only**
February 25th and March 4th
 - **Mobile Clinic – Second Doses Only**
March 2nd (Pittsburg), 9th, 15th and 16th
- 11.3 Comments by Board of Directors.

12. UPCOMING CALENDAR OF EVENTS

- 12.1 Upcoming 2021 CERT PAC Meetings.
- Scheduled for May 14th, August 13th and November 12th at 9:00 a.m.
- 12.2 Fiscal Year 2021-2022 budget adoption, June 29, 2021 Board Meeting.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.2 PERSONNEL – REORGANIZATION UPDATE

Pursuant to California Government Code Section 54957(b)(1).

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY MARCH 24, 2021 AT 1:00 P.M.

Prepared by:

DocuSigned by:

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Stephanie E. Sakai, District Clerk

Agenda posted on February 18, 2021 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

Board Agenda February 24, 2021

Page 5 of 5

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.



CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 1/14/2021 Through 2/10/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
01/20/21-01	1/20/2021	ACE AUTO REPAIR AND TIRE CENTER	598.01	Routine PM/Oil Change/Rotate Tires/Brake Svc-Unit 340
02/03/21-01	2/3/2021	AIRGAS USA LLC	494.86	Oxygen Tank Cylinders 12/11/20
02/03/21-02	2/3/2021	AIRGAS USA LLC	183.22	Oxygen Tank Cylinders 1/4/21
02/03/21-03	2/3/2021	AIRGAS USA LLC	222.47	Oxygen Tank Cylinders 1/11/21
02/03/21-04	2/3/2021	AIRGAS USA LLC	136.13	Oxygen Tank Cylinders 1/22/21
02/10/21-01	2/10/2021	AIRGAS USA LLC	465.45	Oxygen Tank Cylinder Rental-Jan 2021
226093	1/20/2021	ALAMEDA COUNTY FIRE DEPARTMENT	1,693.77	Air Leak/Siren Brake/Lockout Cable/Intake Pipe Repairs-#526
	1/20/2021	ALAMEDA COUNTY FIRE DEPARTMENT	510.00	Engine Starter Repairs-Unit 524
	1/20/2021	ALAMEDA COUNTY FIRE DEPARTMENT	1,105.48	Front Bumper/Air Leak/Relief Valve Stick Repairs-Unit 659
	1/20/2021	ALAMEDA COUNTY FIRE DEPARTMENT	4,763.75	Fuel Sender/Tiller Door/New Alternator-Unit 524
	1/20/2021	ALAMEDA COUNTY FIRE DEPARTMENT	1,173.26	Overhaul Discharge Valve-Unit 607
	1/20/2021	ALAMEDA COUNTY FIRE DEPARTMENT	2,007.42	Replace Belt/Tensioner/Idler/Pressure Gauge Repairs-Unit 605
	1/20/2021	ALAMEDA COUNTY FIRE DEPARTMENT	792.29	Replace Treadle Brake Valve/Engine Cooler Leak Repairs-#512
	1/20/2021	ALAMEDA COUNTY FIRE DEPARTMENT	4,181.79	Water Pump Leak/Indirect Cooler Line Leak Repairs-Unit 522
226210	2/10/2021	ALAMEDA COUNTY FIRE DEPARTMENT	314.24	Plumbing Leak Repair/Replace Plumbing/Hose Reel Repair-#678
	2/10/2021	ALAMEDA COUNTY FIRE DEPARTMENT	2,505.66	Water Leak Repair/Replace Plumbing/Hose Reel Repair-Unit 523
226172	2/3/2021	ALAMEDA COUNTY INDUSTRIES	401.82	Garbage Service 1/1/21-1/31/21-Stn 30
	2/3/2021	ALAMEDA COUNTY INDUSTRIES	725.45	Garbage Service 1/1/21-1/31/21-Stn 34
	2/3/2021	ALAMEDA COUNTY INDUSTRIES	975.51	Garbage Service 1/1/21-1/31/21-Stn 38
	2/3/2021	ALAMEDA COUNTY INDUSTRIES	401.82	Garbage Service 1/1/21-1/31/21-Stn 39
226211	2/10/2021	ALAMO ACE HARDWARE	72.26	Light Bulbs/Fluorescent Bulbs-Stn 35
01/27/21-01	1/27/2021	ALL STAR FIRE EQUIPMENT INC	303.10	Nomex Combo Chinstraps (10)-Recruit Helmets
226173	2/3/2021	ALPHA GRAPHICS	270.27	Notice Of Proposed Project Postcards Printing/Mailing
226094	1/20/2021	AMERICAN CAPITAL ENT INC	300.00	FLSD Collection Fees-Nov 2020
226174	2/3/2021	AMERICAN MESSAGING	420.23	Paging Service-2/21
226175	2/3/2021	AMERIGAS	237.97	Propane (28.9 Gal)-Stn 37
226095	1/20/2021	ANGELA CALCAGNO	51.45	Reimb-Uniform Shoes
226138	1/27/2021	ANNE KOPP PH.D.	1,600.00	Pre-Employment Psychological Screening-FF/PM
226212	2/10/2021	ANNE KOPP PH.D.	2,800.00	Pre-Employment Psych Eval-Internal Recruit/37 Volunteer
226096	1/20/2021	AP TRITON LLC	4,375.00	EMS Advocate Consulting Services-January 2021
226213	2/10/2021	AP TRITON LLC	4,375.00	EMS Advocate Consulting Services-February 2021
226214	2/10/2021	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	925.99	Fuel Hose Leak Repairs/Parts-Stn 36
	2/10/2021	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	472.50	Inoperable Diesel Pump Repairs-Stn 31
	2/10/2021	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	716.83	Unleaded Fuel Dispenser Repairs-Stn 38
	2/10/2021	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	850.13	Unleaded Fuel Pump Repairs-Stn 34
226176	2/3/2021	ASBURY ENVIRONMENTAL SERVICES	160.00	Waste Oil Pick Up-Fleet Shop
226097	1/20/2021	ATLAS TREE SERVICE INC	275.00	Arborist Site Inspection Report-Stn 32
226139	1/27/2021	ATLAS TREE SERVICE INC	400.00	Arborist Report-Old Stn 32
226140	1/27/2021	ATT	23.56	Phone Service 12/19/20-1/18/21
226141	1/27/2021	ATT	514.76	Phone Service 12/20/20-1/19/21-Comm Center
226098	1/20/2021	ATT MOBILITY	5,638.12	Cell Phones/Mobile Data 12/1/20-12/31/20

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Check Nu...	Check Date	Payee	Check Amount	Transaction Description
226099	1/20/2021	ATT MOBILITY	49.16	Cell Phone/Mobile Data-Chief Meyer 12/1/20-12/31/20
226100	1/20/2021	ATT MOBILITY	696.40	Cell Phones/Mobile Data/iPads 11/27/20-12/26/20
226215	2/10/2021	B AND C TRUCK PARTS INC	98.43	New Brake Chambers-Unit 856
R91289	2/3/2021	BANC OF AMERICA LEASING	305,085.62	2018 Equipment Lease Principal/Interest Payment-FY 2020/21
226101	1/20/2021	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	356.00	Permit to Operate/Toxic Surcharge 2/1/21-2/1/22-Stn 36
	1/20/2021	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	356.00	Permit to Operate/Toxic Surcharge 3/1/21-3/1/22-Stn 34
02/10/21-02	2/10/2021	BAYSPORT PREVENTIVE MEDICAL GROUP	3,370.00	Pre-employment Physical/Drug Test-FF/PM Recruit Program
02/10/21-03	2/10/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/11/21-Stn 30
02/10/21-04	2/10/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/11/21-Stn 31
02/10/21-05	2/10/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/11/21-Stn 32
02/10/21-06	2/10/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/11/21-Stn 33
02/10/21-07	2/10/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/11/21-Stn 34
02/10/21-08	2/10/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/11/21-Stn 35
02/10/21-09	2/10/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/11/21-Stn 36
02/10/21-10	2/10/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/11/21-Stn 38
02/10/21-11	2/10/2021	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 1/11/21-Stn 39
01/27/21-02	1/27/2021	BOIES SCHILLER FLEXNER	6,749.14	Professional Services-PG&E Appeal 12/20
01/20/21-02	1/20/2021	BOUNDTREE MEDICAL LLC	720.66	Medical Supplies
02/03/21-06	2/3/2021	BOUNDTREE MEDICAL LLC	(260.50)	Credit-2020 Naloxone Rebate-7/20-9/20
	2/3/2021	BOUNDTREE MEDICAL LLC	377.70	Medical Supplies
02/03/21-07	2/3/2021	BOUNDTREE MEDICAL LLC	815.11	Pharmaceutical Supplies
02/03/21-08	2/3/2021	BOUNDTREE MEDICAL LLC	1,695.90	Medical Supplies
02/03/21-09	2/3/2021	BOUNDTREE MEDICAL LLC	1,054.45	Pharmaceutical Supplies
02/03/21-10	2/3/2021	BOUNDTREE MEDICAL LLC	629.10	Medical Supplies
02/03/21-11	2/3/2021	BOUNDTREE MEDICAL LLC	169.90	Medical Supplies
02/03/21-12	2/3/2021	BOUNDTREE MEDICAL LLC	999.25	Pharmaceutical Supplies
02/03/21-13	2/3/2021	BOUNDTREE MEDICAL LLC	849.50	Medical Supplies
02/03/21-14	2/3/2021	BOUNDTREE MEDICAL LLC	119.00	Medical Supplies
02/03/21-15	2/3/2021	BOUNDTREE MEDICAL LLC	1,127.29	Pharmaceutical Supplies
02/03/21-16	2/3/2021	BOUNDTREE MEDICAL LLC	2,473.50	Medical Supplies
02/03/21-17	2/3/2021	BOUNDTREE MEDICAL LLC	1,359.13	Medical Supplies
02/10/21-12	2/10/2021	BOUNDTREE MEDICAL LLC	(92.46)	Credit-Medical Supplies
	2/10/2021	BOUNDTREE MEDICAL LLC	(215.36)	Credit-Pharmaceutical Supplies
	2/10/2021	BOUNDTREE MEDICAL LLC	548.50	Medical Supplies
02/10/21-13	2/10/2021	BOUNDTREE MEDICAL LLC	159.40	Medical Supplies
02/10/21-14	2/10/2021	BOUNDTREE MEDICAL LLC	86.95	Medical Supplies
02/10/21-15	2/10/2021	BOUNDTREE MEDICAL LLC	439.60	Medical Supplies
02/10/21-16	2/10/2021	BOUNDTREE MEDICAL LLC	535.50	Medical Supplies
02/10/21-17	2/10/2021	BOUNDTREE MEDICAL LLC	249.84	Medical Supplies
02/10/21-18	2/10/2021	BOUNDTREE MEDICAL LLC	334.80	Medical Supplies
02/10/21-19	2/10/2021	BOUNDTREE MEDICAL LLC	153.80	Medical Supplies

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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From 1/14/2021 Through 2/10/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
02/10/21-20	2/10/2021	BOUNDTREE MEDICAL LLC	2,124.67	Medical Supplies
02/10/21-21	2/10/2021	BOUNDTREE MEDICAL LLC	99.00	Pharmaceutical Supplies
02/10/21-22	2/10/2021	BOUNDTREE MEDICAL LLC	105.00	Medical Supplies
02/10/21-23	2/10/2021	BOUNDTREE MEDICAL LLC	655.60	Medical Supplies
02/10/21-24	2/10/2021	BOUNDTREE MEDICAL LLC	2,534.75	Pharmaceutical Supplies
02/10/21-25	2/10/2021	BOUNDTREE MEDICAL LLC	1,319.20	Medical Supplies
02/10/21-26	2/10/2021	BOUNDTREE MEDICAL LLC	2,230.65	Medical Supplies
226102	1/20/2021	BUCHANAN AUTO ELECTRIC INC	520.01	1231MF Batteries (3)-Unit 605
226142	1/27/2021	BUCHANAN AUTO ELECTRIC INC	520.01	1231MF Batteries (3)-Unit 603
226103	1/20/2021	BURNS TRUCK AND TRAILER SERVICES	1,484.70	Rear Door Repairs/New Elevator/Cables-Unit 810
226104	1/20/2021	CA STATE DEPARTMENT OF JUSTICE	228.00	LiveScan Pre-employment Fingerprinting
EFT 02/05/...	2/5/2021	CALPERS	1,510.03	CalPERS Health-Admin Fees Feb 2021
	2/5/2021	CALPERS	1,120.21	CalPERS Health-BOD Feb 2021
	2/5/2021	CALPERS	362,545.66	CalPERS Health-Feb 2021
	2/5/2021	CALPERS	265,511.53	CalPERS Health-Retirees Feb 2021
Wire 1/29/21	1/29/2021	CalPERS CERBT (OPEB)	357,250.00	FY 20/21 OPEB Contribution Prefunding-Jan 2021
226105	1/20/2021	CAPITOL CLUTCH AND BRAKE INC	116.04	PP-1 Brake Valves (2)-E35/Stock
226143	1/27/2021	CAPITOL CLUTCH AND BRAKE INC	761.65	Air Dryer Purge Valve Kits (8)-Engines Stock
	1/27/2021	CAPITOL CLUTCH AND BRAKE INC	520.94	Air Dryer-Unit 555
226107	1/20/2021	CCC DEPT OF INFO TECH	5,062.50	Telecommunication Services/Radio Services-10/20
	1/20/2021	CCC DEPT OF INFO TECH	540.00	Telecommunication Services/Radio Services-11/20
226144	1/27/2021	CCC DEPT OF INFO TECH	10,665.00	Telecommunication Services/Radio Services-9/20
Wire 2/10/21	2/10/2021	CCC EMPLOYEES RETIREMENT ASSOCIATION	509,143.46	Employee Retirement Contributions-1/21
226145	1/27/2021	CDW GOVERNMENT INC	2,999.83	Adobe Acrobat/Creative Cloud/Photoshop Subscription
226177	2/3/2021	CENTRALSQUARE	5,500.95	Enterprise RMS NIBRS Module License Fee-SRPD RMS
226108	1/20/2021	CHRIS QUIRK	1,408.77	Reimb-Misc. CERT Communications Parts/Supplies
01/20/21-03	1/20/2021	CHRISTIANSTEVEN SOFTWARE LLC	1,383.87	Crystal Reports Distribution Server Maint-3/5/21-3/4/22
226109	1/20/2021	CINTAS CORPORATION	73.69	Carpet Runners/Mechanics Coverall Clean Fee 1/18/21-Stn 30
226146	1/27/2021	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 1/20/21-Stn 32
226147	1/27/2021	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Clean Fee 1/25/21-Stn 30
226178	2/3/2021	CINTAS CORPORATION	73.69	Carpet Runners/Mechanics Coverall Clean Fee 2/1/21-Stn 30
226216	2/10/2021	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 2/3/21-Stn 32
226217	2/10/2021	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Clean Fee 2/8/21-Stn 30
226110	1/20/2021	CLARK PEST CONTROL	202.00	Pest Control Service 1/13/21-Stn 31
	1/20/2021	CLARK PEST CONTROL	120.00	Pest Control Service 1/19/21-Training Site
	1/20/2021	CLARK PEST CONTROL	108.00	Pest Control Service 1/8/21-Stn 32
226218	2/10/2021	CLARK PEST CONTROL	202.00	Pest Control Service 2/9/21-Stn 31
226111	1/20/2021	COMCAST	149.87	High Speed Internet 1/15/21-2/14/21 Stn 34
226148	1/27/2021	COMCAST	143.47	Cable Service 2/1/21-2/28/21 Stn 33
226149	1/27/2021	COMCAST	156.00	Cable Service 2/1/21-2/28/21 Stn 39
226150	1/27/2021	COMCAST	154.87	High Speed Internet 1/23/21-2/22/21 Stn 31

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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From 1/14/2021 Through 2/10/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
226151	1/27/2021	COMCAST	217.69	Cable Service 1/17/21-2/16/21 Admin
226152	1/27/2021	COMCAST	281.51	High Speed Internet/Cable Svc 1/20/21-2/19/21 Old Stn 32
226179	2/3/2021	COMCAST	213.07	Cable Service 1/26/21-2/25/21 Stn 31
226180	2/3/2021	COMCAST	138.70	Cable Service 1/27/21-2/26/21 Stn 35
226181	2/3/2021	COMCAST	211.60	High Speed Internet/Cable Svc 1/26/21-2/25/21 Training Site
226182	2/3/2021	COMCAST	262.81	Cable Service 1/26/21-2/25/21 Stn 36
226183	2/3/2021	COMCAST	149.87	High Speed Internet 1/30/21-2/28/21 Stn 30
226184	2/3/2021	COMCAST	149.87	High Speed Internet 2/1/21-2/28/21 Stn 36
226185	2/3/2021	COMCAST	149.87	High Speed Internet 1/31/21-2/28/21 Stn 33
226186	2/3/2021	COMCAST	154.54	Cable Service 1/27/21-2/26/21 Stn 34
226187	2/3/2021	COMCAST	168.29	Cable Service 1/27/21-2/26/21 Stn 38
226219	2/10/2021	COMCAST	239.87	High Speed Internet 2/6/21-3/5/21 Stn 32
226220	2/10/2021	COMCAST	167.02	Cable Service 2/4/21-3/3/21 Stn 32
226112	1/20/2021	CONCERN EAP	3,399.37	Employee Assistance Premium-1/21
226153	1/27/2021	CONCORD UNIFORMS	880.28	Class A Uniform-Drake
226113	1/20/2021	CONTRA COSTA P AND S	566.43	Wash & Wax Soap/Misc. Truck Cleaning Tools-Stn 33 Stock
226188	2/3/2021	CONTRA COSTA P AND S	1,719.82	Misc. Car Wash Supplies-Stn 33 Stock
226221	2/10/2021	COOKE AND ASSOCIATES INC	2,240.00	Pre-employment Background/Polygraph-B.Preece
	2/10/2021	COOKE AND ASSOCIATES INC	2,289.95	Pre-employment Background/Polygraph-C.Lowe
	2/10/2021	COOKE AND ASSOCIATES INC	2,240.00	Pre-employment Background/Polygraph-C.Robson
	2/10/2021	COOKE AND ASSOCIATES INC	2,240.00	Pre-employment Background/Polygraph-D.Espinoza
	2/10/2021	COOKE AND ASSOCIATES INC	2,240.00	Pre-employment Background/Polygraph-K.Drohan
01/20/21-04	1/20/2021	DA PAGE LLC	425.00	Paging Software-1/21
226154	1/27/2021	DEL CONTES LANDSCAPING INC	2,555.00	Landscape Maint 1/21-Admin/Stn 30/31/35/38
01/20/21-05	1/20/2021	DELTA DENTAL OF CALIFORNIA	5,328.00	Dental Insurance Administrative Fees-12/20
01/20/21-06	1/20/2021	DELTA DENTAL OF CALIFORNIA	9,746.30	Dental Claims-1/8/21-1/14/21
01/27/21-03	1/27/2021	DELTA DENTAL OF CALIFORNIA	11,037.00	Dental Claims-1/15/21-1/21/21
02/03/21-18	2/3/2021	DELTA DENTAL OF CALIFORNIA	20,478.30	Dental Claims-1/22/21-1/28/21
02/10/21-27	2/10/2021	DELTA DENTAL OF CALIFORNIA	16,230.70	Dental Claims-1/29/21-2/4/21
GEM0221...	2/1/2021	DEPT OF HEALTH CARE SVC GEMT QAF	29,296.10	GEMT QAF Payment Q2-4/20-6/20
226155	1/27/2021	DIRECTV	69.99	Cable Service 1/12/21-2/11/21
226222	2/10/2021	DONNEL HALSEY	286.72	Reimb-Mileage-Kern Adventist Health-Surge Assist 1/1/21
226223	2/10/2021	DUBLIN SAN RAMON SERVICES DISTRICT	264.38	Recycled Water Service 12/1/20-1/31/21 Stn 30
226189	2/3/2021	EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUT...	93,600.00	EBRCSA Operating Pymt Billed at \$30/mth-7/1/20-6/30/21
226156	1/27/2021	EBMUD	2,376.35	Water Service (Meter 1.0) 11/6/20-1/13/21 Stn 36
	1/27/2021	EBMUD	372.92	Water Service (Meter 1.5) 11/6/20-1/13/21 Stn 36
	1/27/2021	EBMUD	1,133.48	Water Service (Meter 1.5) 11/9/20-1/13/21 Admin
	1/27/2021	EBMUD	565.60	Water Service (Meter 6.0) 11/6/20-11/13/21 Stn 36
	1/27/2021	EBMUD	565.60	Water Service (Meter 6.0) 11/9/20-1/13/21 Admin
226190	2/3/2021	EBMUD	91.04	Water Service (Meter 1.0) 11/18/20-1/22/21 Old Station 32
226224	2/10/2021	EBMUD	378.32	Water Service (Meter 1.0) 11/25/20-2/1/21 Stn 34

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 1/14/2021 Through 2/10/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
	2/10/2021	EBMUD	835.78	Water Service (Meter 2.0) 12/1/20-2/3/21 Stn 31
	2/10/2021	EBMUD	289.34	Water Service (Meter 4.0) 11/25/20-2/1/21 Stn 34
	2/10/2021	EBMUD	289.34	Water Service (Meter 4.0) 12/1/20-2/3/21 Stn 31
	2/10/2021	EBMUD	1,096.44	Water Service (Meter 5/8) 9/30/20-2/3/21 Stn 31
	2/10/2021	EBMUD	565.60	Water Service (Meter 6.0) 12/1/20-2/3/21 Stn 31
01/20/21-07	1/20/2021	EFAX CORPORATE	38.60	eFax Usage-Dec 2020
226114	1/20/2021	ELITE AUTO GLASS INC	250.00	Windshield Replacement-Unit 600
226225	2/10/2021	EMERGENCY VEHICLE GROUP INC	141.34	Flash Light Charger Base (2)-Unit 712
226157	1/27/2021	ENTERPRISE FM TRUST	8,829.47	Monthly Fleet Lease Payment (17) 1/1/21-1/31/21
01/27/21-04	1/27/2021	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	6,400.00	ESRI Software Maintenance-4/4/21-4/3/22
226191	2/3/2021	FASTSIGNS OF SAN RAMON	3,247.50	Sandblasted/Hand Painted Wood Sign-Stn 37
226192	2/3/2021	FIRSTWATCH SOLUTIONS INC	6,958.00	Interface From First Watch to ImageTrend RMS
226158	1/27/2021	GALLS LLC	169.13	Uniform Belts (2)-Suppression
02/10/21-28	2/10/2021	GLOBAL EMERGENCY SERVICES INC	11,964.91	Medical Director Consulting Svcs/CLIA License Reimb-Jan 2021
226115	1/20/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	179.10	2.5-in Nozzle Holder-E38
	1/20/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	12,585.06	Aerial Inspection/Misc. Repairs/Parts-Unit 512
	1/20/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	2,591.21	Annual Inspection/Service-Unit 607
226159	1/27/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	2,515.01	Annual Inspection/Service-Unit 605
226193	2/3/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	2,133.94	Annual Inspection/Service-Unit 520
	2/3/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	2,074.19	Annual Inspection/Service-Unit 527
226226	2/10/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	1,091.12	Replace Hood Cowlings-Unit 552 & 554
	2/10/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	150.00	Windshield Damage Repairs-Unit E32
226194	2/3/2021	GOLDEN STATE FLEET SERVICES INC	500.00	Tow Service-Stn 3 to Alco Shop-Unit 555
226160	1/27/2021	HAVE AIR WILL TRAVEL INC	138.00	Service Call/Flat Repairs/Replace Valve Stem-Unit 806
	1/27/2021	HAVE AIR WILL TRAVEL INC	135.00	Service Call/Tire Repairs-Unit 713
226195	2/3/2021	HAVE AIR WILL TRAVEL INC	882.20	Svc Call/New Tires (4)/Mounts/Dismounts/Disposal-Unit 341
226196	2/3/2021	HDL COREN AND CONE	5,502.53	2020/21 Property Tax Consulting Fee-1/2021-3/2021
226116	1/20/2021	HWW INC	2,175.00	1/4/21 Job Posting-FF/PM Recruitment
226227	2/10/2021	IAIN McCULLOCH	225.00	Reimb-Paramedic Recertification
226228	2/10/2021	IMAGETREND INC	1,891.50	Elite Rescue Monthly Fee-2/9/21-3/8/21
226117	1/20/2021	INNOVATIVE CLAIM SOLUTIONS	9,773.42	Workers' Comp Claim Admin Fees 2/1/21-2/28/21
226197	2/3/2021	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH	55.00	EMD Recertification-D.Taylor
01/20/21-08	1/20/2021	INTERWEST CONSULTING GROUP INC	217.50	EOC Alternate Extinguishing Systems Consultation-12/20
01/20/21-09	1/20/2021	iPRINT TECHNOLOGIES	130.33	Printer Toner-Stn 31
01/20/21-10	1/20/2021	iPRINT TECHNOLOGIES	980.82	Printer Toner-Suppression/Training/Comm Center
226118	1/20/2021	IRON MOUNTAIN	530.07	Off-Site Backup Media Storage Fee-12/20
226161	1/27/2021	ISINGS CULLIGAN	41.25	Drinking Water Service 1/21-Admin
	1/27/2021	ISINGS CULLIGAN	87.87	Drinking Water Service 1/21-Stn 30
	1/27/2021	ISINGS CULLIGAN	93.39	Drinking Water Service 1/21-Stn 31
	1/27/2021	ISINGS CULLIGAN	30.43	Water Softener Salt 12/30/20-Stn 30
02/03/21-19	2/3/2021	JEFF KATZ ARCHITECTURAL CORPORATION	39,125.31	SR Public Safety Facility Plans-Construction Documents

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 1/14/2021 Through 2/10/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
02/03/21-20	2/3/2021	JEFF KATZ ARCHITECTURAL CORPORATION	20,500.00	Stn 34 Renovation-Schematic Design/Construction Documents
226119	1/20/2021	JEFFREY GRIEPP	150.00	Reimb-PHTLS Recertification
02/03/21-21	2/3/2021	KENNETH R CAMPO CPA	17,442.00	Finance Consulting Services (114.0 Hrs)-Jan 2021
02/03/21-22	2/3/2021	KJ HART ELECTRIC AND SON INC	741.00	Replace 2 Wall Pack Lights-Stn 35 Office/Workout Door
01/20/21-11	1/20/2021	L N CURTIS AND SONS	1,136.63	Turnout Pants-T.Thomas
01/20/21-12	1/20/2021	L N CURTIS AND SONS	1,591.28	Turnout Coat-T.Thomas
01/20/21-13	1/20/2021	L N CURTIS AND SONS	8,952.35	Hurst Annual Service/Parts (18)
01/20/21-14	1/20/2021	L N CURTIS AND SONS	161.73	Station Boots-Bannister
01/20/21-15	1/20/2021	L N CURTIS AND SONS	1,136.63	Turnout Pants-Alvarez
01/20/21-16	1/20/2021	L N CURTIS AND SONS	247.24	Station Boots-Terrazas/Wildland Bag-McNamara
01/27/21-08	1/27/2021	L N CURTIS AND SONS	(161.73)	Credit-Station Boots-Tarquinio
	1/27/2021	L N CURTIS AND SONS	(59.12)	Credit-Wildland Boots-Sanchez
	1/27/2021	L N CURTIS AND SONS	444.91	Uniform Shirts/Pants-Corradi
01/27/21-09	1/27/2021	L N CURTIS AND SONS	276.04	Wildland Boots-Sanchez
01/27/21-10	1/27/2021	L N CURTIS AND SONS	161.73	Station Boots-Tarquinio
01/27/21-11	1/27/2021	L N CURTIS AND SONS	323.45	Station Boots-Haynie/Tarquinio
01/27/21-12	1/27/2021	L N CURTIS AND SONS	1,591.28	Turnout Coat-D.Alvarez
01/27/21-13	1/27/2021	L N CURTIS AND SONS	389.05	Uniform Pants (3)-Ruggles
02/03/21-23	2/3/2021	L N CURTIS AND SONS	1,493.85	Wildland Hose (10)
02/03/21-24	2/3/2021	L N CURTIS AND SONS	431.92	Brakeaway Stokes Backpack-Unit 633
02/03/21-25	2/3/2021	L N CURTIS AND SONS	251.95	Portable Scene Light Base/Mounts-Unit 526
02/03/21-26	2/3/2021	L N CURTIS AND SONS	356.14	Glove Keepers (3)/Wildland Pants (1)-Academy
02/03/21-27	2/3/2021	L N CURTIS AND SONS	2,273.25	Turnout Pants (2)-Arriola
02/03/21-28	2/3/2021	L N CURTIS AND SONS	3,182.55	Turnout Coats (2)-Arriola
02/03/21-29	2/3/2021	L N CURTIS AND SONS	335.58	Sling Link Mast Loop Rescue Device (10)
226198	2/3/2021	LANCE MAPLES	1,080.00	Professional Services (12.0 hours)-Jan 2021
226162	1/27/2021	LIEBERT CASSIDY WHITMORE	1,710.00	Professional Services-12/31/20
226120	1/20/2021	LIFTOFF LLC	2,160.00	Microsoft Office 365 License Monthly Fee (180 Licenses)
226121	1/20/2021	LOGOBOSS LLC	113.86	Name Plate-T.Word
226199	2/3/2021	LON M PHARES	5,040.00	Professional Services (56.0 hours)-Jan 2021
226122	1/20/2021	M AND L OVERHEAD DOORS	3,506.56	Furnish/Install Apparatus Bay Door #2/Liftmaster-Stn 38
226229	2/10/2021	MARK AYERS	3,520.00	Professional Services-Organizational Review 12/20-1/21
226163	1/27/2021	MCKESSON MEDICAL SURGICAL INC	875.40	Rapid Testing Kits-COVID 19
	1/27/2021	MCKESSON MEDICAL SURGICAL INC	7,655.65	Rapid Testing Kits/Supplies-COVID 19
226200	2/3/2021	MEGAN OCONNOR	7,167.46	ADPP Payment-Feb 2021
226123	1/20/2021	MICKEY BENKO	120.00	Service Call-Stn 31 Dormitory Door
226124	1/20/2021	OFFICE DEPOT	430.61	Office Supplies
226230	2/10/2021	OFFICE DEPOT	266.53	Office Supplies
226202	2/3/2021	ONSITE TEMP HOUSING INC	2,295.00	Monthly Rental-28 Ft Travel Trailer For BC31-COVID-19 2/21
226164	1/27/2021	OREILLY AUTOMOTIVE INC	225.32	Headlights (4)-Dodge Ambulances
226231	2/10/2021	OREILLY AUTOMOTIVE INC	193.32	Battery-Unit 359

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 1/14/2021 Through 2/10/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
	2/10/2021	OREILLY AUTOMOTIVE INC	145.28	Battery/Battery Cleaner/Protector-Unit 345
	2/10/2021	OREILLY AUTOMOTIVE INC	(20.79)	Credit-Over Charge Battery
226125	1/20/2021	ORKIN	173.42	Pest Control Service 1/21-Stn 36
02/03/21-30	2/3/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 1/25/21-Old Stn 32
02/03/21-31	2/3/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 1/25/21-Stn 32
02/03/21-32	2/3/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 1/20/21-Stn 30
02/03/21-33	2/3/2021	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service 1/20/21-Admin
02/03/21-34	2/3/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 1/20/21-Stn 33
02/03/21-35	2/3/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 1/20/21-Stn 35
02/03/21-36	2/3/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 1/20/21-Stn 36
02/03/21-37	2/3/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 1/20/21-Stn 39
226126	1/20/2021	PG&E	1,576.43	Gas/Electric Service 12/5/20-1/5/21-Stn 32
226165	1/27/2021	PG&E	2,216.66	Gas/Electric Service 12/10/20-1/10/21-Stn 36
226232	2/10/2021	PG&E	59.47	Signal Light 1/21-Stn 34
226233	2/10/2021	PG&E	18,360.65	Gas/Electric Service-1/21
226203	2/3/2021	PITNEY BOWES INC	260.00	Network Connectivity Parts-Admin Copier
01/20/21-17	1/20/2021	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fees-11/20
226127	1/20/2021	RAMOS ENVIROMENTAL SERVICES	2,597.50	HazMat Waste Removal-Stn 30
	1/20/2021	RAMOS ENVIROMENTAL SERVICES	744.81	HazMat Waste Removal-Stn 37
01/20/21-18	1/20/2021	RAMOS OIL INC.	1,222.78	Unleaded/Diesel Fuel 1/11/21-Stn 31
01/20/21-19	1/20/2021	RAMOS OIL INC.	1,459.64	Diesel Fuel 1/11/21-Stn 32
01/20/21-20	1/20/2021	RAMOS OIL INC.	470.20	Diesel Fuel 1/11/21-Stn 35
01/20/21-21	1/20/2021	RAMOS OIL INC.	530.78	Unleaded/Diesel Fuel 1/11/21-Stn 36
01/20/21-22	1/20/2021	RAMOS OIL INC.	2,974.13	Unleaded/Diesel Fuel 1/11/21-Stn 38
01/27/21-14	1/27/2021	RAMOS OIL INC.	1,799.84	Unleaded/Diesel Fuel 1/21/21-Stn 30
01/27/21-15	1/27/2021	RAMOS OIL INC.	1,601.64	Unleaded/Diesel Fuel 1/21/21-Stn 31
01/27/21-16	1/27/2021	RAMOS OIL INC.	447.13	Diesel Fuel 1/21/21-Stn 35
01/27/21-17	1/27/2021	RAMOS OIL INC.	2,621.58	Unleaded/Diesel Fuel 1/21/21-Stn 38
02/03/21-38	2/3/2021	RAMOS OIL INC.	715.09	Unleaded/Diesel Fuel 1/26/21-Stn 31
02/03/21-39	2/3/2021	RAMOS OIL INC.	634.63	Diesel Fuel 1/26/21-Stn 33
02/03/21-40	2/3/2021	RAMOS OIL INC.	2,291.91	Unleaded/Diesel Fuel 1/26/21-Stn 34
02/03/21-41	2/3/2021	RAMOS OIL INC.	1,486.96	Unleaded Fuel 1/26/21-Stn 38
02/03/21-42	2/3/2021	RAMOS OIL INC.	732.70	Diesel Fuel 1/26/21-Stn 39
02/10/21-29	2/10/2021	RAMOS OIL INC.	889.22	Four Cycle Gas/Anti Freeze-Fleet Stock
02/10/21-30	2/10/2021	RAMOS OIL INC.	1,153.45	Unleaded/Diesel Fuel 2/2/21-Stn 30
02/10/21-31	2/10/2021	RAMOS OIL INC.	551.00	Unleaded/Diesel Fuel 2/2/21-Stn 31
02/10/21-32	2/10/2021	RAMOS OIL INC.	400.97	Diesel Fuel 2/2/21-Stn 35
02/10/21-33	2/10/2021	RAMOS OIL INC.	276.93	Diesel Fuel 2/2/21-Stn 36
02/10/21-34	2/10/2021	RAMOS OIL INC.	3,001.85	Unleaded/Diesel Fuel 2/2/21-Stn 38
226128	1/20/2021	RED CLOUD INC	169.96	Li-ion Battery (1)-Motorola Portable
02/10/21-35	2/10/2021	REPUBLIC SERVICES 210	704.29	Garbage Service 2/21-Stn 36

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 1/14/2021 Through 2/10/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
02/10/21-36	2/10/2021	REPUBLIC SERVICES 210	352.12	Garbage Service 2/21-Stn 33
02/10/21-37	2/10/2021	REPUBLIC SERVICES 210	704.29	Garbage Service 2/21-Stn 31
02/10/21-38	2/10/2021	REPUBLIC SERVICES 210	335.30	Garbage Service 2/21-Stn 35
02/10/21-39	2/10/2021	REPUBLIC SERVICES 210	670.56	Garbage Service 2/21-Training Site
02/10/21-40	2/10/2021	REPUBLIC SERVICES 210	335.30	Garbage Service 2/21-Stn 32
226129	1/20/2021	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
226234	2/10/2021	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
226204	2/3/2021	SAN RAMON CHAMBER OF COMMERCE	700.00	San Ramon Chamber of Commerce Membership Dues-FY 2021
02/03/21-43	2/3/2021	SAN RAMON TOW AND REPAIR INC	2,100.00	Cars (6)-Auto Extrication Training
02/03/21-44	2/3/2021	SAN RAMON TOW AND REPAIR INC	2,100.00	Cars (6)-Auto Extrication Training
02/03/21-45	2/3/2021	SAN RAMON TOW AND REPAIR INC	2,100.00	Cars (6)-Auto Extrication Training
02/03/21-46	2/3/2021	SAN RAMON TOW AND REPAIR INC	2,100.00	Cars (6)-Auto Extrication Training
226130	1/20/2021	SEAN MEDINA	53.26	Reimb-Misc. CERT Communications Parts/Supplies
226131	1/20/2021	SEEVER AND SONS TIRE	600.44	Tires (2)-Unit 555
226166	1/27/2021	SERTA SIMMONS BEDDING COMPANY	8,900.96	Mattresses (36)-Stn 31/34/39
226132	1/20/2021	SHRED IT USA LLC	322.06	Documents Shredding Service 12/20-Admin/Stn 31
226167	1/27/2021	SMILE BUSINESS PRODUCTS INC	135.47	Copier Service/Maintenance 1/21-Training Office
02/03/21-47	2/3/2021	STAT MED URGENT CARE	451.00	COVID Test
02/03/21-48	2/3/2021	STAT MED URGENT CARE	1,250.00	COVID Tests
02/03/21-49	2/3/2021	STAT MED URGENT CARE	635.00	COVID Tests
226235	2/10/2021	STONERIDGE CHRYSLER JEEP DODGE	445.26	Fan Clutch Warranty Service-Unit 714
	2/10/2021	STONERIDGE CHRYSLER JEEP DODGE	614.78	Oil/Filter Change/Multi Point Inspection-Unit 711
226168	1/27/2021	SUPER VACUUM MANUFACTURING CO.	128.28	Comm Support Light Tower Halogen Bulbs (4)-Unit 856
226133	1/20/2021	THE HOME DEPOT PRO	1,112.98	Household Supplies-Stn 33 Stock
226169	1/27/2021	THE HOME DEPOT PRO	1,928.36	Household Supplies-Stn 33 Stock
	1/27/2021	THE HOME DEPOT PRO	616.41	Office/Household Supplies-Stn 33 Stock
226205	2/3/2021	THE HOME DEPOT PRO	76.86	Hand Sanitizer-COVID 19
	2/3/2021	THE HOME DEPOT PRO	234.51	Household Supplies-Stn 33 Stock
	2/3/2021	THE HOME DEPOT PRO	366.95	Office Supplies-Stn 33 Stock
02/10/21-41	2/10/2021	TIFCO INDUSTRIES INC	62.02	Brass Air Line Unions (7)-Fleet Stock
226236	2/10/2021	TRI VALLEY AUTO INTERIORS	150.00	Cut Down Seat Pad For Upgrade Monitor Mount-Unit 711
226134	1/20/2021	ULINE	81.87	Clear Cylinder Bottles w/ Standard Cap (156)
226206	2/3/2021	ULINE	47.99	Clear Cylinder Bottles w/ Standard Cap (84)-COVID 19
226135	1/20/2021	UNITED PARCEL SERVICE	59.44	Delivery Charges-1/16/21
Aide 12/20-1	1/20/2021	US BANK	16.20	Uber-11/23/20 Ride For Chief's Oil Change
Aide 12/20...	1/20/2021	US BANK	359.43	Food Supplies-Stn 34
Aide 12/20...	1/20/2021	US BANK	154.02	Food Supplies-Stn 38
Aide 12/20...	1/20/2021	US BANK	163.01	Food Supplies-Stn 30
Aide 12/20...	1/20/2021	US BANK	173.56	Food Supplies-Stn 35
Aide 12/20...	1/20/2021	US BANK	184.23	Food Supplies-Stn 33
Aide 12/20...	1/20/2021	US BANK	204.43	Food Supplies-Stn 32

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 1/14/2021 Through 2/10/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
Aide 12/20...	1/20/2021	US BANK	185.36	Food Supplies-Stn 36
Aide 12/20...	1/20/2021	US BANK	171.99	Food Supplies-Stn 39
Aide 12/20...	1/20/2021	US BANK	444.53	Food Supplies-Stn 31
Aide 12/20...	1/20/2021	US BANK	253.14	USB Ports-Thermometers
Aide 12/20-2	1/20/2021	US BANK	24.48	Business Luncheon-Chief Meyer
Aide 12/20...	1/20/2021	US BANK	10.90	Uber-12/17/20 Ride to ACE For Vehicle Maintenance
Aide 12/20-3	1/20/2021	US BANK	262.85	Bags-Toys For Tots
Aide 12/20-4	1/20/2021	US BANK	30.97	Uber-11/24/20 Ride to ALCO
Aide 12/20-5	1/20/2021	US BANK	867.81	Heavy Duty Coveralls/Tyvek Coveralls-COVID 19
Aide 12/20-6	1/20/2021	US BANK	51.90	Propane Tank Exchange
Aide 12/20-7	1/20/2021	US BANK	1,014.17	Tyvek Coveralls/Coveralls w/ Hood & Boots-COVID 19
Aide 12/20-8	1/20/2021	US BANK	27.18	All Purpose Sprayer (10)-COVID 19
Aide 12/20-9	1/20/2021	US BANK	1,028.19	Tyvek Coveralls/Heavy Duty Coveralls/Spray Bottles-COVID 19
AP 12/20-1	1/20/2021	US BANK	160.00	GFOA Intro to Governmental Acctg Trg Course-Perceval 12/9/20
AP 12/20-2	1/20/2021	US BANK	52.99	Creative Cloud Monthly Subscription Fee
BD 12/20-1	1/20/2021	US BANK	126.27	Plastic Bags-Autism Kits
BD 12/20-2	1/20/2021	US BANK	542.06	CERT Leaders/Instructors Masks (100)
BD 12/20-3	1/20/2021	US BANK	55.00	Constant Contact-CERT Database
BD 12/20-4	1/20/2021	US BANK	14.99	Zoom Meeting Monthly Fee
BW 12/20-1	1/20/2021	US BANK	77.58	Squeegees (6)-Stock
BW 12/20-2	1/20/2021	US BANK	27.50	Car Wash Supplies Info Sheet Laminations (10)
BW 12/20-3	1/20/2021	US BANK	17.72	Household Supplies
CH 12/20-1	1/20/2021	US BANK	162.26	Individual TV Trays-COVID 19
CH 12/20-2	1/20/2021	US BANK	59.23	Crock Pot
CJ 12/20-1	1/20/2021	US BANK	922.29	Washing Machine-Stn 35
CJ 12/20-2	1/20/2021	US BANK	878.78	Wall Mounted Thermometers (14)-COVID 19
CJ 12/20-3	1/20/2021	US BANK	267.15	Coffee Supplies-Admin/Dispatch
CJ 12/20-4	1/20/2021	US BANK	519.15	Lodging-Mechanic
DA 12/20-1	1/20/2021	US BANK	35.00	LG Dryer Lint Trap-Stn 35
DA 12/20-2	1/20/2021	US BANK	47.20	Light Bulbs-Stn 35 Stock
DB 12/20	1/20/2021	US BANK	31.37	Portable Pediatric Thermometer-PM 38
DM 12/20-1	1/20/2021	US BANK	105.00	Cell Phone Repairs
DM 12/20-2	1/20/2021	US BANK	21.65	Supplies-Decon 7 System-COVID 19
DP 12/20-1	1/20/2021	US BANK	54.99	Cable Service-Temporary BC Office-COVID 19
DP 12/20-2	1/20/2021	US BANK	300.00	Sovereign Citizen Training (3)-Blackburn/Williams/Schiess
DP 12/20-3	1/20/2021	US BANK	26.68	Keysafe Combination-CS131
EF 12/20-1	1/20/2021	US BANK	148.89	Unleaded Fuel-K9 Handler Academy Training
EF 12/20-2	1/20/2021	US BANK	171.58	Travel Crates (2)-K9 Project
EF 12/20-3	1/20/2021	US BANK	1,349.72	K9 Import Travel Kennels (2)
EF 12/20-4	1/20/2021	US BANK	263.73	Bedding Pads (2)-K9 Project
JA 12/20-1	1/20/2021	US BANK	4,461.39	Masks/Filters/Supplies-COVID 19

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 1/14/2021 Through 2/10/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
JA 12/20-2	1/20/2021	US BANK	757.60	Hand Sanitizers-COVID 19
JA 12/20-3	1/20/2021	US BANK	324.60	Touchless Thermometers (10)-COVID 19
JA 12/20-4	1/20/2021	US BANK	3,389.10	N95 Masks-COVID 19
JA 12/20-5	1/20/2021	US BANK	16,760.60	Ultra Low Temp Freezer For Vaccine Storage-COVID 19
JA 12/20-6	1/20/2021	US BANK	216.49	Barcode Scanner-COVID Testing
JA 12/20-7	1/20/2021	US BANK	42.11	Ice Packs/Transport Bag For Testing-COVID 19
JB 12/20	1/20/2021	US BANK	43.68	Toilet Seat-Stn 39 Captain Dorm
JL 12/20	1/20/2021	US BANK	46.55	ImageTrend Business Luncheon Mtg-Eberle/Duncan/Leonard
JS 12/20-1	1/20/2021	US BANK	896.46	Decon7 2-Gallon Kit-COVID 19
JS 12/20-2	1/20/2021	US BANK	189.96	2-Shelf Multipurpose Steel Utility Cart
JS 12/20-3	1/20/2021	US BANK	3,395.00	Stainless Steel Portable Filtration System-COVID 19
LB 12/20 S...	1/20/2021	US BANK	103.90	CalCard Stmt 12/22/20-L.Begin
LN 12/20-1	1/20/2021	US BANK	93.29	Shadow Box-Director Kerr Appreciation Gift
LN 12/20-2	1/20/2021	US BANK	118.88	Water/Refreshment Supplies
NK 12/20	1/20/2021	US BANK	75.00	Admin Holiday Virtual Gathering Prizes
RN 12/20-1	1/20/2021	US BANK	83.93	Uber-12/17/20 Ride To Golden State EVS
RN 12/20-2	1/20/2021	US BANK	98.21	Diesel Fuel-Unit 512
SC 12/20-1	1/20/2021	US BANK	0.99	iCloud 50GB Storage Plan-Call
SC 12/20-3	1/20/2021	US BANK	119.55	Logitech Wireless Mouse (2)-Board
SC 12/20-4	1/20/2021	US BANK	181.76	Laptop Bag (5)-Board/Spare
SC 12/20-5	1/20/2021	US BANK	68.72	Microphone/Stand-Board Meetings
Trvl-2 12/20	1/20/2021	US BANK	279.00	MIP Form 1099 Processing Webinar-Hartono 1/14/21
TT 12/20-1	1/20/2021	US BANK	459.20	American Flags-Stations/Engines/Stock
TT 12/20-2	1/20/2021	US BANK	182.69	Disinfectant Spray-COVID 19
TT 12/20-3	1/20/2021	US BANK	1,627.18	Dog Handler Gears
TT 12/20-4	1/20/2021	US BANK	75.72	Disinfectant Spray-COVID 19
TT 12/20-5	1/20/2021	US BANK	342.77	Water-Stn 33 Stock
TW 12/20-1	1/20/2021	US BANK	359.68	Decon 7 Dispenser Parts-COVID 19
Wire 1/21/21	1/21/2021	US BANK CORPORATE TRUST SVCS	200,375.00	2015 COP Interest Payment
Wire 2/1/21	2/1/2021	US BANK CORPORATE TRUST SVCS	404,055.05	2020 COP Interest Payment
226136	1/20/2021	US BANK EQUIPMENT FINANCE	1,285.02	Ricoh Copiers Lease (2) 1/1/21-2/1/21 Admin
226137	1/20/2021	VALLEY PLUMBING HOME CENTER INC	211.80	Labor/Parts-Stn 39 Upstairs Toilet
	1/20/2021	VALLEY PLUMBING HOME CENTER INC	5,275.00	Light Duty Commercial 75-Gal Water Heater-Stn 39
226207	2/3/2021	VALLEY PLUMBING HOME CENTER INC	223.50	Backflow Testing-Stn 32
	2/3/2021	VALLEY PLUMBING HOME CENTER INC	270.38	Kitchen Sink Drainage Repairs-Stn 36
226237	2/10/2021	VERIZON WIRELESS	4,077.80	Cell Phone Charges/iPhoneBook Apps 1/4/21-2/3/21
226208	2/3/2021	VICKIE CALLAHAN	1,828.70	Job Shirts/Jackets-Suppression/BOD/EMS/FLSD/Technology
	2/3/2021	VICKIE CALLAHAN	3,268.28	T-Shirts/Sweatpants/Shorts-Uniform Stock
226170	1/27/2021	VISION SERVICE PLAN	10,256.94	Vision Insurance-2/21
01/20/21-23	1/20/2021	WATTCO EQUIPMENT INC.	577.68	Antenna Kits (3)
	1/20/2021	WATTCO EQUIPMENT INC.	(241.51)	Credit-Antenna Kit Returned (1)

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 1/14/2021 Through 2/10/2021

<u>Check Nu...</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
01/27/21-18	1/27/2021	WATTCO EQUIPMENT INC.	248.54	USAR Emergency Alley Light Red-Unit 803
01/27/21-19	1/27/2021	WITTMAN ENTERPRISES LLC	17,007.18	Ambulance Collection Fees-12/20
226238	2/10/2021	WRIGHT L ESTRANGE AND ERGASTOLO	4,698.49	Professional Services-201 Rights 1/21
226209	2/3/2021	WRIGHT LINE LLC	4,775.19	Dispatch Workstations Protection Screening-COVID 19
226171	1/27/2021	YADIRA MAGALI MARTINEZ DE LA CRUZ	<u>2,600.00</u>	Cleaning Service-Admin 1/21
Report Total			<u><u>3,152,735.98</u></u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING (Teleconference)
JANUARY 27, 2021 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: Teleconference.

Board Members Present: President Stamey, Vice President Crean, Directors Parker, Lee and Gallinatti.

Board Member Absent: None.

Staff Present: Fire Chief Meyer, Deputy Chief Drayton, Director of Emergency Communications Pangelinan, Deputy Chief Selover, Controller Hatfield, Technology Systems Manager Call, District Counsel and District Clerk Sakai, Financial Consultant Campo, HR Director Wong, Information Systems Technician Phil Duncan.

Others Present: Architect Jeff Katz, City of San Ramon Police Chief Stevens, Auditor Phillip White.

1. CALL TO ORDER

President Stamey called the meeting to order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

District Honor Guard led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Stamey declared a quorum of the Board was present; and there were no changes to the Agenda.

4. PUBLIC COMMENT

Police Chief Craig Stevens expressed appreciation to the District for its distribution of the COVID-19 vaccines and thanked Chief Meyer for his persistence in taking the lead as the driving force in the San Ramon Valley. He and other police chiefs have been impressed with the District staff's efficiency and professionalism. Chief Stevens also thanked the Board for its support to make this happen. President Stamey acknowledged Chief Meyer's leadership and thanked the staff for a job well done.

5. CONSENT CALENDAR

Motion by Director Parker to approve Consent Calendar Items 5.1 through 5.7; seconded by Director Lee. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Public Safety Building Complex Update and Fire Station 34 Renovation.

Architect Jeff Katz provided an update on the Public Safety Complex (PSC), and stated bidding will likely take place in mid-February with bid award by March. Chief Meyer announced a Facilities Subcommittee will be created to discuss the Boardroom. Mr. Katz then provided an update on the Fire Station 34 Renovation, stating that construction will start in the fall. Director Parker asked if the roof will support solar and Mr. Katz confirmed all construction projects must be solar ready.

6.2 Presentation of District's Comprehensive Annual Financial Report (CAFR) for Fiscal Year Ended June 30, 2020, by Phillip White, CPA with Eide Bailly.

Financial Consultant Ken Campo introduced Eide Bailly Auditor Phil White to report on the details of the audit. Director Parker complimented the Finance Division on a job well done on CAFR. Director Lee inquired about the decrease in OPEB liability. Mr. White attributed funding and plan performance impacting liability and anticipates the liability to continue to go down.

7. OLD BUSINESS

7.1 Approval of Changes to the Memorandum of Understanding 3546-A.

Chief Meyer indicated a tentative agreement had been reached on changes to the existing MOU between the District and Local 3546-A (Battalion Chiefs). Chief Meyer then provided details on the terms of the tentative agreement. Chief Meyer also reported that Executive Staff is working on a Compensation Policy that will help guide future negotiations with Local 3546-A. Financial Consultant Campo stated that the District's 10-year forecast is included in the next Agenda item and informed the Board that 3546-A MOU changes are incorporated into the financial forecast.

Motion by Director Lee to approve changes to the Memorandum of Understanding 3546-A; seconded by Director Parker. Motion carried unanimously by roll call vote.

8. NEW BUSINESS

8.1 Approval of Changes to the Memorandum of Understanding between San Ramon Valley Fire Protection District and Local 3546 IAFF.

Chief Meyer indicated a tentative agreement had been reached on a new MOU between the District and Local 3546 IAFF. Chief Meyer then provided details on the terms of the tentative agreement. Chief Meyer stated that the District is undergoing a reorganization analysis with efficiency and financial savings impacts while administration remains responsive to community needs. Financial Consultant Ken Campo stated that the financial impacts of the new MOU are incorporated into the District's 10-year financial forecast attached to the Staff Report. Director Lee commented on the written reprimands and that these will help improve the good of the individual and the District. Vice President Crean stated employees are the District's most valuable investment and being able to establish a process for employee development is important for the District, and that he the MOU and the reorganization efforts. President Stamey also sees this new MOU as an investment in the District's future and appreciates the work creating the MOU in light of the complexity of the issues. Vice President Cream stated he would like to see a clean version of the new MOU document. Chief Meyer assured the Board he will finalize the MOU in detailed form for the Board and public.

Motion by Director Parker to approve changes to the Memorandum of Understanding between San Ramon Valley Fire Protection District and Local 3546 IAFF; seconded by Director Gallinatti. Motion carried unanimously by roll call vote.

8.2 Approval of Salary Adjustments for Unrepresented and Executive Staff Employees.

Chief Meyer introduced the recommended changes in compensation for non-represented and executive staff employees and discussed in detail the terms of those changes. Financial Consultant Campo stated the increase is a 5% across-the-board wage increase for non-represented employees and a 4% wage increase for Deputy Chiefs.

Motion by Vice President Crean to approve Salary Adjustments for Unrepresented and Executive Staff Employees; seconded by Director Gallinatti. Motion carried unanimously by roll call vote.

8.3 Approval of Amendment No. 6 to Fire Chief Employment Agreement with the San Ramon Valley Fire Protection District.

Financial Consultant Campo introduced Amendment No. 6 to the Fire Chief Employment Agreement with the District and discussed the details of the amended terms. Mr. Campo noted the Board had previously conducted a performance review of the Chief under Closed Session at the December 16, 2020, Board meeting. Mr. Campo stated that the terms are front loaded with no further increases through the term of the contract. Director Gallinatti stated the Chief deserves the amended terms, especially in light of what he's taking on with the District reorganization. Director Lee agreed that the Chief is taking on more expectations and emphasized the community's approval of his performance. President Stamey recognized the importance of the reorganization for the District's future and the need to create an incentive for Chief Meyer to continue his hard work to accomplish the gigantic expectations. Vice President Crean congratulated Chief Meyer.

Motion by Vice President Crean to approve Amendment No. 6 to Fire Chief Employment Agreement with the San Ramon Valley Fire Protection District; seconded by Director Lee. Motion carried unanimously by roll call vote.

8.4 Consideration and Approval, by simple motion, of the Board Compensation and Benefits Policy.

Chief Meyer introduced the Board Compensation and Benefits Policy and emphasized the importance of the Board's role in the health, welfare, and public safety of the community and its ultimate responsibility for overseeing the District's administration. Chief Meyer stated the last changes were made in 2005. Chief Meyer and Financial Consultant Ken Campo discussed the details of the policy. Vice President Crean and Director Parker acknowledged the generosity of the District and appreciation for developing the policy; but were not inclined to avail themselves of the benefits. Director Lee inquired about the financial impact for the District and Mr. Campo said this would not have a material financial impact on the District.

Motion by Director Parker to approve the Board Compensation and Benefits Policy; seconded by Director Gallinatti. Motion carried by roll call vote with Director Lee abstaining.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community; many related to the district administered COVID-19 vaccine clinics.

Chief Meyer stated that 70% of the vaccinations were to those from outside of the District, and the District has offered its assistance in helping with vaccinations throughout the community. He commended the entire staff in implementing the vaccine program. President Stamey expressed his belief that the District has set a positive example for the County and the State in providing a world-class operation for vaccinations.

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations/Fleet Division-Deputy Chief Jim Selover
Operations and Fleet Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for December 2020, including updates regarding working on new ImageTrend records management system, preventative maintenance activities, and annual pump testing.

- 10.2 EMS Division – Deputy Chief Jim Selover
EMS Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for December 2020, including updates regarding transports and COVID-19 activities. Deputy Chief Selover stated that the Fire Chief has been the driving force for vaccinations. Fire Chief Meyer commended Deputy Chief Selover, EMS, and staff for doing an amazing job handling the vaccination clinics. Chief Meyer reiterated the District's commitment to assist with administering vaccinations throughout the larger Contra Costa County community as long as needed.

- 10.3 Fire and Life Safety/Training Division – Deputy Chief Frank Drayton Fire and Life Safety and Training Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for December 2020, including updates regarding Plan reviews and construction inspection, FLSD inspector established goals for completing inspections, Residential Care Facility Work Group, canine handler training, and COVID-19 vaccine clinics.

- 10.4 Facilities Division – Deputy Chief Frank Drayton Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for December 2020, including updates regarding landscape contracting, the Public Safety Complex, and Station 34 Renovation.

- 10.5 Communications/Technology Division – Director of Emergency
Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

Director of Emergency Communications Pangelinan provided the monthly activities report for December 2020, including updates regarding ImageTrend, the dispatcher Zoom presentation, holiday light video, COVID-19 vaccines and mobile communication center, and the EMS FAQ and new contact information on the District website.

10.6 Human Resources Division – Human Resources Director Natalie Korthamar-Wong
Human Resources Report of monthly activities.

Human Resources Director Korthamar-Wong provided the monthly activities report for December 2020, including updates regarding the Recruit Training program, District 457 retirement account benefits, and program review of PARS Alternative Retirement System.

10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

Financial Consultant Campo provided the monthly activities report for December 2020, including updates regarding the Eide Bally external financial statement audit and FEMA information for the District's SAFER grant. Financial Consultant Campo also acknowledged Controller Hatfield's dedicated work on the audit and FEMA calculations for the SAFER grant. Controller Hatfield presented the Power Point presentation of the District's financial report for December 2020. Director Lee complimented Controller Hatfield for her hard work.

10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

Chief Meyer announced that the District will begin mobile vaccinations at local Residential Care Facilities throughout the County for the low-income and high-risk individuals, which is being featured on local news media. Chief Meyer informed the Board that he met with Assemblymember Bauer-Kahan who is looking at legislation which gives fire departments some control over utility companies such as PG&E, allowing fire departments to get information from and to work with utility companies. Chief Meyer then updated the Board on the District's scholarship program. The District is currently working with NCTI and colleges on creating feeder programs to create easier paths for scholarship recipients.

President Stamey said he appreciates the District's vaccination efforts and the innovation with mobile vaccinations. Director Lee said the service to the community goes beyond just the physical vaccinations, helping to alleviate COVID-19 burdens on individuals and the community.

11. GOOD OF THE ORDER

11.1 Report on District Standing Committee Assignments for 2021.

President Stamey informed the Board that Director Lee will represent the District on the Citizen Core Council in place of Vice President Crean.

Board Minutes January 27, 2021

Page 6 of 6

The Facilities Subcommittee will discuss the new PSC Boardroom on February 11, 2021 at 10 am. Fire Chief Meyer will send out the Zoom invites.

11.2 Comments by Board of Directors.

The Board had no comments.

12. UPCOMING CALENDAR OF EVENTS

- Monday, February 15, 2021 – President’s Day

The Board took a recess at 3:45 p.m. and entered Closed Session at 4 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.2 PERSONNEL – FINAL DISTRICT REORGANIZATION PRESENTATION

Pursuant to California Government Code Section 54957(b)(1).

14. RETURN TO OPEN SESSION


The Board returned to Open Session at 5:25 p.m.


15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Stamey announced there was no reportable Board action from Closed Session.

16. ADJOURNMENT

President Stamey took a moment to reflect on the memory of his former friend and District Director Ken Sandy who recently passed away. Mr. Sandy served on the District’s Board for 16 years and served the local community for many more years. The regular meeting concluded at 5:27 p.m.

Prepared by: 
Stephanie E. Sakai
District Clerk

Approved by: 
Matt Stamey
Board President

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: January 2021

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	590.00	8.58	-	598.58	0.01%
Fire Chief	1	30,349.00	434.91	22,231.85	53,015.76	1.04%
Human Resources	3	71,257.84	1,021.05	11,929.88	84,208.77	1.65%
Finance	3	34,891.44	496.32	11,047.96	46,435.72	0.91%
Fire Life & Safety	7	72,602.41	1,041.02	28,481.05	102,124.48	2.00%
Technology	2	23,141.27	327.38	7,182.93	30,651.58	0.60%
Communication Center	15	221,450.77	3,171.59	58,403.44	283,025.80	5.54%
Facilities	0	9,636.10	139.73	-	9,775.83	0.19%
Fire Suppression	140	2,927,705.99	41,554.46	1,341,244.51	4,310,504.96	84.37%
Fleet	1	10,251.78	148.65	3,167.40	13,567.83	0.27%
Training	2	29,957.46	515.29	17,827.50	48,300.25	0.95%
EMS	3	43,048.53	619.75	22,051.39	65,719.67	1.29%
Rescue		22,327.52	-	14,621.76	36,949.28	0.72%
HazMat		14,146.57	-	9,978.37	24,124.94	0.47%
TOTALS	182	3,511,356.68	49,478.73	1,548,168.04	5,109,003.45	100.00%



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 24, 2021
To: Board of Directors
From: Jim Selover, Deputy Chief Operations
Subject: Structural Firefighting Turnout Gear Replacement

Background

NFPA 1851, *Standard on Selection, Care and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting*, states that all “ensembles and ensemble elements shall be retired...no more than 10 years from the date the ensembles or ensemble elements were manufactured.” The District has 31-sets of Structural Firefighting Turnouts that are reaching the 10-year mark this year and have been budgeted for replacement.

Using a cooperative purchasing agreement, staff has been able to secure the purchase of these turnouts at \$2,518 per set.

Recommended Action

Authorize staff to purchase 31-sets of Structural Turnouts from LN Curtis & Sons in the amount of \$84,497.79.

Fiscal Impact

The current year adopted budget includes appropriations for the turnout replacement.



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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www.firedepartment.org | info@firedepartment.org

Date: February 24, 2021

To: Board of Directors

From: Frank Drayton, Deputy Chief of Operations & Fire Marshal

Subject: Approval of Resolution No. 2021-01 for the 2021 Exterior Hazard Abatement Program

Background

The annual Exterior Hazard Abatement Program is essential in the prevention and control of wildland fires. Proper abatement and installation of fuel breaks provides defensible space for emergency responders and reduces risk to life and property in the event of a wildland fire event.

Pursuant to Health and Safety Code sections 14900.5 and 14900.6 the Board may, by resolution, declare that (a) the nuisances arising from dry grass, weeds, dead trees and/or rubbish on the properties listed in Exhibit 1 of Resolution No. 2021-01 are “seasonal and recurrent” and (b) such “seasonal and recurring nuisances” shall be abated every year without further hearing. Such a resolution provides ongoing authority to the District to send the “Legal Notice” to the owner(s) of each of the properties so listed each year. Although most of the properties were included in SRVFPD Resolution 2020-2, staff recommends the Board adopt the attached resolution which should pick up any new property owners based on the current Contra Costa County Assessors Office records. Following are the proposed actions in the notification and abatement process for 2021:

1. Legal notice sent via direct mail to all property owners in the exterior hazard abatement program. Projected mail date of March 31, 2021 (See attached Exhibit 2 - Draft Legal Notice)
2. Postcard sent via direct mail to all property owners in the exterior hazard abatement program. Projected mail date of April 1, 2021. (See attached Exhibit 3 - Draft Cover Letter)
3. Utilize temporary signage in wildland areas to remind residents of the May 31 deadline.
4. Initial inspections to remain the first two weeks in June, subject to spring weather conditions.

As always, the Fire District will make every effort to work with property owners to gain compliance. Historically, nearly all property owners complete the necessary clearance themselves. However, for those who do not clear their property as required, the District will contract with a hazard abatement contractor to perform the work at the District’s direction.

The cost of the contracted work, plus an administrative fee, will then be placed on the property owner's tax bill as a tax lien.

Recommended Board Action

Adopt the accompanying Resolution declaring that grass, weeds and rubbish on certain lots within the District constitute public nuisances and ordering said public nuisances to be abated.

Attachments:

- Resolution 2021-01 (including Exhibit 1)
- Exhibit 2 – Draft Legal Notice
- Exhibit 3 – Draft Cover Letter

Resolution No. 2021-01
RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN RAMON VALLEY FIRE PROTECTION DISTRICT
PERTAINING TO THE EXTERIOR HAZARD ABATEMENT PROGRAM

WHEREAS, the San Ramon Valley Fire Protection District (“Fire District”) has in place one of the most effective Exterior Hazard Abatement Programs in California; and

WHEREAS, one of the primary components of the Fire District’s Exterior Hazard Abatement Program is its program of annual notices to property owners of the need to clear dry grass, weeds, dead trees and/or rubbish constituting fire hazards from their properties; and

WHEREAS, these properties, as determined by the Fire District, through its knowledge and inspection of these properties during the life of the Exterior Hazard Abatement Program, are subject to seasonal and recurrent dry grass, weeds, and/or rubbish constituting nuisances; and

WHEREAS, as part of an Exterior Hazard Abatement Program, Health and Safety Code sections 14900.5 and 14900.6 authorize the Board to declare that (a) the nuisances arising from dry grass, weeds, dead trees and/or rubbish on such properties are “seasonal and recurrent” and (b) such “seasonal and recurring nuisances” shall be abated every year without further hearing; and

WHEREAS, in the case of dry grass, weeds, dead trees and/or rubbish which have been so declared to constitute seasonal and recurring nuisances, the Health and Safety Code sections further provide that it is sufficient for the Fire District to annually mail notices to the property owners as they and their addresses appear upon the current assessment roll advising them to abate said nuisances without particularized findings by this Board each year that such nuisances presently exist; and

WHEREAS, such a declaration by this Board will enhance the efficiency and effectiveness of the Fire District’s Exterior Hazard Abatement Program;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED as follows:

1. The Board hereby finds and declares that nuisances arising from dry grass, weeds, dead trees and/or rubbish on the properties listed on Exhibit 1 to this resolution are “seasonal and recurrent” as that term is used in Health and Safety Code section 14900.5.
2. The Board hereby further finds and declares that such seasonal and recurring nuisances shall be abated every year without further hearing.

On motion of Director _____, seconded by Director _____,
and duly carried, the foregoing resolution was passed and adopted on _____,
2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

Matthew J Stamey
President, Board of Directors

ATTEST:

Stephanie E. Sakai
District Clerk

EXHIBIT 1

A list of properties included in the District's Exterior Hazard Abatement Program is located on the District website at:

<https://firedepartment.org/our-district/fire-and-life-safety/exterior-hazard-abatement>

or at the District's Administrative Offices located at 1500 Bollinger Canyon Road in San Ramon.

EXHIBIT 2

DRAFT LEGAL NOTICE

San Ramon Valley Fire Protection District's Exterior Hazard Abatement Program

Resolution No. 2021-01

Clearance Deadline May 31, 2021; Inspections Begin June 1, 2021

The San Ramon Valley Fire Protection District's Exterior Hazard Abatement program (Program) is designed to reduce or prevent the spread of wildfire from one property to another. Each year the San Ramon Valley Fire Protection District (District) inspects thousands of properties in the Wildfire Hazard Severity Zone to ensure compliance with the requirements for exterior hazard abatement.

On February 24, 2021 the Board of Directors adopted Resolution 2021-01 with a complete list of properties to be included in the Exterior Hazard Abatement program. These properties are deemed to have reoccurring hazardous vegetation and are annually inspected. Legal Notices will be mailed on March 31, 2021 to all property owners in the Program.

A copy of the properties included in the Program and the District's Minimum Abatement Standards can be obtained on our website at <https://firedepartment.org/our-district/fire-and-life-safety/exterior-hazard-abatement> or at the District's Administrative Offices located at 1500 Bollinger Canyon Road in San Ramon.

Property inspections will begin June 1, 2021. Inspectors will survey all properties in the Program to insure compliance. If after the survey process is completed and a property is determined to be non-compliant, the District may have the hazard abated by the District's contractor in accordance with the District Fire Code and applicable state law. The property owner will then be billed for the work performed plus an administrative fee and may also receive a citation fine.

Please check the District website for any updates at www.firedepartment.org. Property owners who are included in the Program that would like to show just cause as to why this order should not be enforced can call the District's Administration Office at 925-838-6600.

DATED: March 2021

Stephanie E. Sakai, District Clerk



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

EXHIBIT 3 **DRAFT COVER LETTER**

April 1, 2021

Dear Neighbor,

Each year, the San Ramon Valley Fire Protection District (SRVFPD) sends legal notices to residents within the District in an effort to ensure that properties are abated from hazardous vegetation. Sending this notice is legally required for the District to enforce our ordinance to abate properties that are *not* compliant. Last year, less than 1% of the 20,000 plus properties within the District were not compliant.

If you have a parcel that is less than one acre, is landscaped and free from weeds, dead trees and/or excessive overgrown vegetation, you may discard this notice. Properties over an acre in size usually require annual abatement (e.g.) discing. If in doubt, visit our website at:

<https://firedepartment.org/our-district/fire-and-life-safety/exterior-hazard-abatement>

This year, to streamline our inspections, complaints will be received through our webpage:

www.firedepartment.org/WeedAbatementForm

Covid-19 Impacts to Weed Abatement.

Covid-19 business shutdowns, school closures, and supply/material chain disruptions have had significant impacts on everyone who lives and works in the San Ramon Valley Fire Protection Districts (District) boundaries. Based on the Covid-19 disruptions, the District understands that some lots will not have full weed abatement compliance by the May 31st date. As many properties will have weed abatement projects completed by May 31st, the District shall, as in years past, start lot inspections during the first week of June 2021. The District will work with property owners who cannot meet the May 31st deadline and determine a mutually agreeable date for full compliance with the District Weed Abatement regulations.

Sincerely,

Frank Drayton,
Deputy Chief of Operations and Fire Marshal



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www.firedepartment.org | info@firedepartment.org

Date: February 24, 2021
To: Board of Directors
From: Davina Hatfield, Controller
Subject: Quarterly Investment Report – December 31, 2020

Background:

Events and economic numbers continue to change day by day in response to the impact of the corona virus pandemic and are expected to continue to do so as restrictions to economic activity continue for the US and Europe.

Pursuant to Section 5.3 of the District's Investment Policy, please find attached the Quarterly Investment Report for the three-month period ended December 31, 2020. The investments held on behalf of the District totaled \$130.2 million as of December 31, 2020. Investment holdings are in compliance with the District's investment policy, and consist of the following: \$23 million are invested primarily in a laddered portfolio held by Bank of the West maturing at intervals from 6 months to 2 years; and \$66 million are invested in the State-run, pooled, money market fund for local agencies. The Bank of the West laddered portfolio is managed by District staff while the Local Agency Investment Fund (LAIF) is managed by the State Treasurer's office. Fiscal-year-to-date investment earnings for all funds through the second (fiscal year) quarter are \$185,500, which translates to an average weighted yield-to-maturity of 0.62%.

The District's Budget Stabilization funds are included in the laddered portfolio with Bank of the West. At December 31, 2020, the District had approximately \$20 million of Budget Stabilization funds under active management. These funds have earned \$72,700 fiscal year-to-date, which represents an average combined weighted yield to maturity of 1.19%.

Proceeds from the 2020 Certificates of Participation have been added to the District's investment portfolio and are currently held at US Bank Trust. The District has the ability to invest these funds in LAIF to maximize earnings until funds are needed for project costs. Staff has exercised this option and funds will be transferred to LAIF during the third quarter of the fiscal year.

Most investments held by the District are either federal securities or FDIC-backed securities; those not federally insured are with commercial companies that carry the highest investment grade ratings. As noted above, these investments are intended to be held to maturity. However, given the continued decline in interest rates, the District's federal securities are being called at the earliest

date. As a result, our Bank of the West portfolio is down to \$23 million while the short-term LAIF balance has grown to \$66 million.

Also attached for the Board's review is the retiree medical trust fund (CERBT) account statement through the quarter ended December 31, 2020. Since inception, the fund has earned \$14.6 million in investment earnings averaging about an 9.96% annual rate of return; including a net return for calendar year 2020 of 17.08%. The balance of the trust fund at December 31, 2020 is \$40,570,861. These funds are managed by CalPERS and not included in the funds discussed above.

Recommended Board Action:

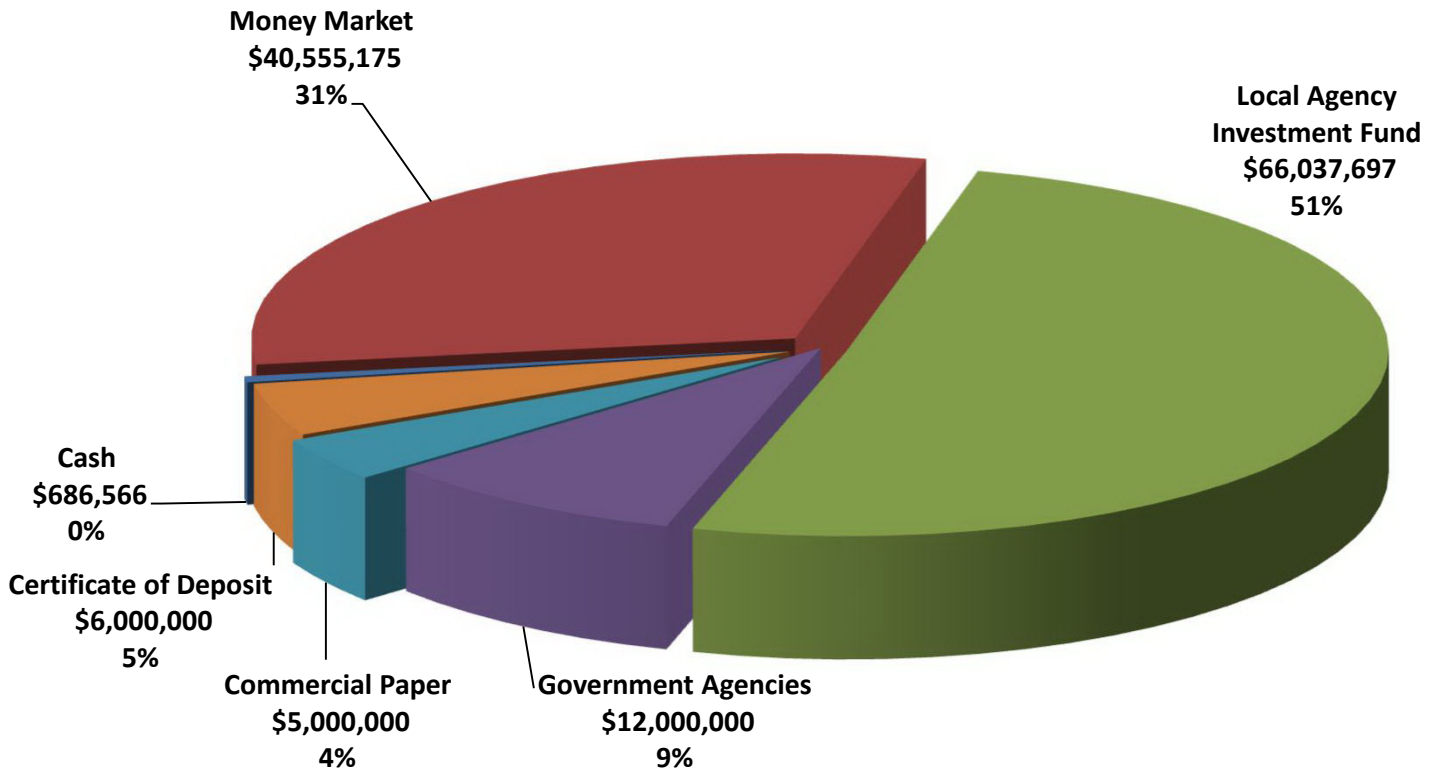
Staff recommends that the Board receive and review the investment report for the quarter ended December 31, 2020.

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
INVESTMENT REPORT
December 31, 2020

Type of Investment	Financial Institution	Date of Maturity	Par Value/ Original	Market Value	Rate of Interest
Cash	Bank of the West	N/A	656,562	656,562	0.00%
Cash	Bank of the West - CERT Funds	N/A	30,004	30,004	0.00%
Money Market	Bank of the West - Money Market	N/A	508,988	508,988	0.25%
Laddered Portfolio	Bank of the West - Investments	Various	22,935,250	23,338,291	1.19%
Local Agency Investment Fund	Local Agency Investment Fund	N/A	66,037,697	66,187,690	0.80%
Money Market	Bank of America - Dreyfus Government Funds	N/A	9,470	9,470	0.00%
Money Market	US Bank Trust	N/A	40,036,717	40,036,717	0.00%
Total			\$130,214,688	\$130,767,721	

Average weighted yield 0.62%

Market values obtained from monthly statements issued by Bank of the West and quarterly statements issued by LAIF.



The District has sufficient funds available to meet the next six months of financial obligations.

The December 31, 2020 investments are in compliance with the District adopted Investment Policy.

CERBT Account Summary

As of December 31, 2020	
Initial contribution (06/29/2009)	\$3,500,000
Additional contributions	\$24,398,680
Disbursements	(\$1,812,608)
CERBT expenses	(\$139,859)
Investment earnings	\$14,624,647
Total assets	\$40,570,861
Money-weighted annualized net rate of return	9.96%

CERBT Strategy 1 Performance as of December 31, 2020								
	1 Month	3 Months	Fiscal YTD	1 Year	3 Years*	5 Years*	10 Years*	Since Inception* (June 1, 2007)
Gross Return ^{1,3}	3.55%	11.02%	17.13%	13.40%	8.71%	10.04%	8.06%	5.86%
Net Return ^{2,3}	3.54%	10.99%	17.08%	13.31%	8.62%	9.95%	7.96%	5.78%
Benchmark Returns	3.52%	10.95%	17.02%	12.98%	8.41%	9.61%	7.77%	5.43%
Standard Deviation ⁴	-	-	-	-	13.09%	10.74%	10.09%	12.94%

Performance quoted represents past performance, which is no guarantee of future results that may be achieved by the fund.

* Returns for periods greater than one year are annualized.

¹ Gross performance figures are provided net of SSGA operating expenses.

² Net Performance figures deduct all expenses to the fund, including investment management, administrative and recordkeeping fees.

³ See the Expense section of this document.

⁴ Standard Deviation is based on gross returns.



**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**



SAN RAMON VALLEY FIRE PROTECTION DISTRICT

SAN RAMON PUBLIC SAFETY BUILDING



- Construction Documents are completed
 - Building Department comments have been incorporated
 - Project advertised for bid in February 2021
 - Award contract and start of construction anticipated April 2021

CURRENT COORDINATION ITEMS

- Coordination with City move out and PD
- Move Coordination with local utility companies
- Coordination with City for pre-bid meeting
- FFE (Furniture, Fixtures and Equipment)



QUESTIONS?





SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE STATION 34 RENOVATION

- Design Development Drawings are in progress
 - Project submitted to Planning Department on December 22, 2020
 - Preliminary comments back from City February 4, 2021
 - Project will be heard by City Architectural Review Board in March 2021
 - Project start of construction anticipated Fall 2021



QUESTIONS?

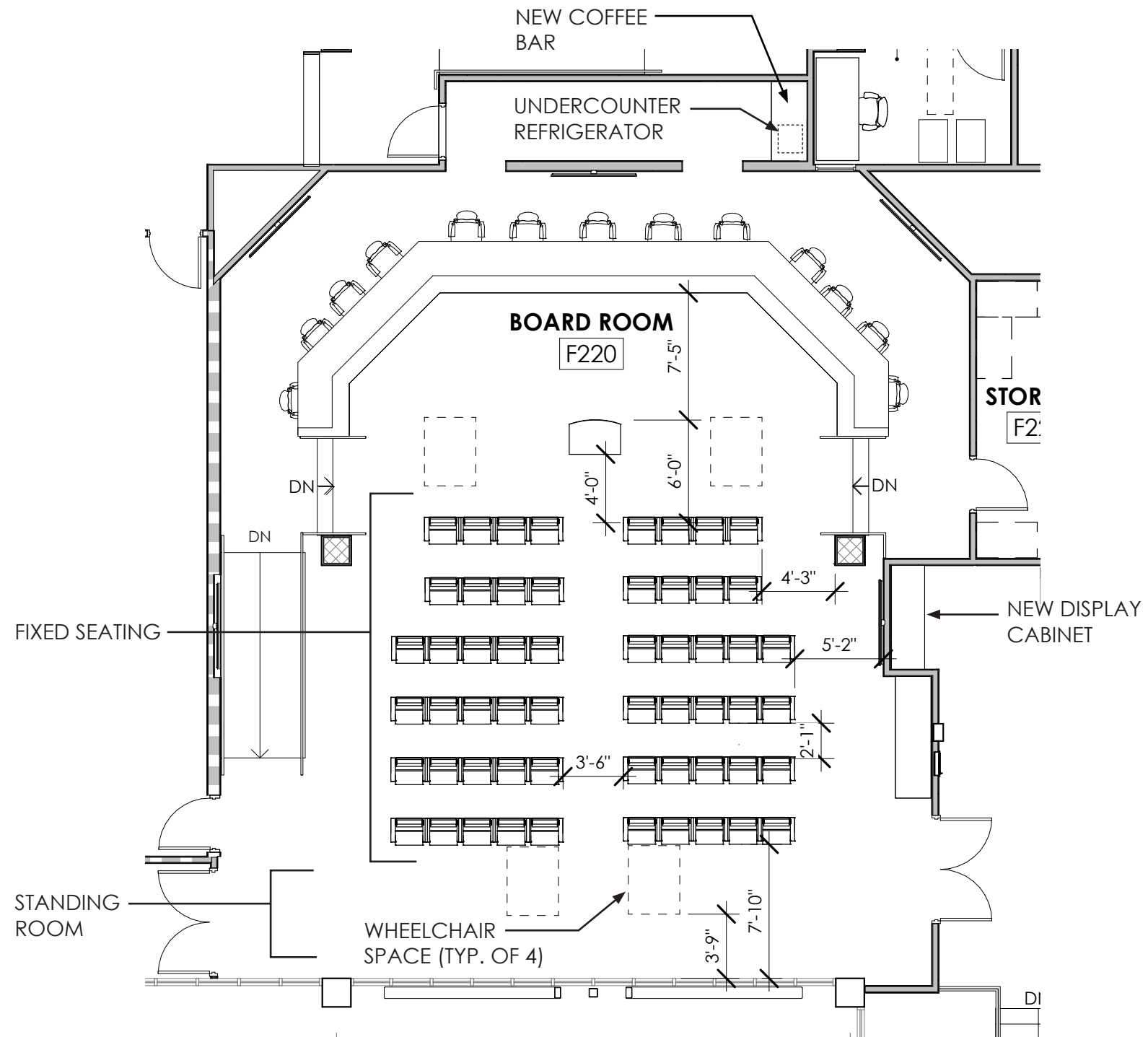


SAN RAMON VALLEY FIRE PROTECTION DISTRICT

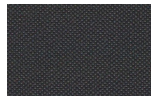

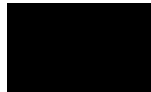
SAN RAMON PUBLIC SAFETY BUILDING BOARD ROOM SEATING



BOARD ROOM SEATING

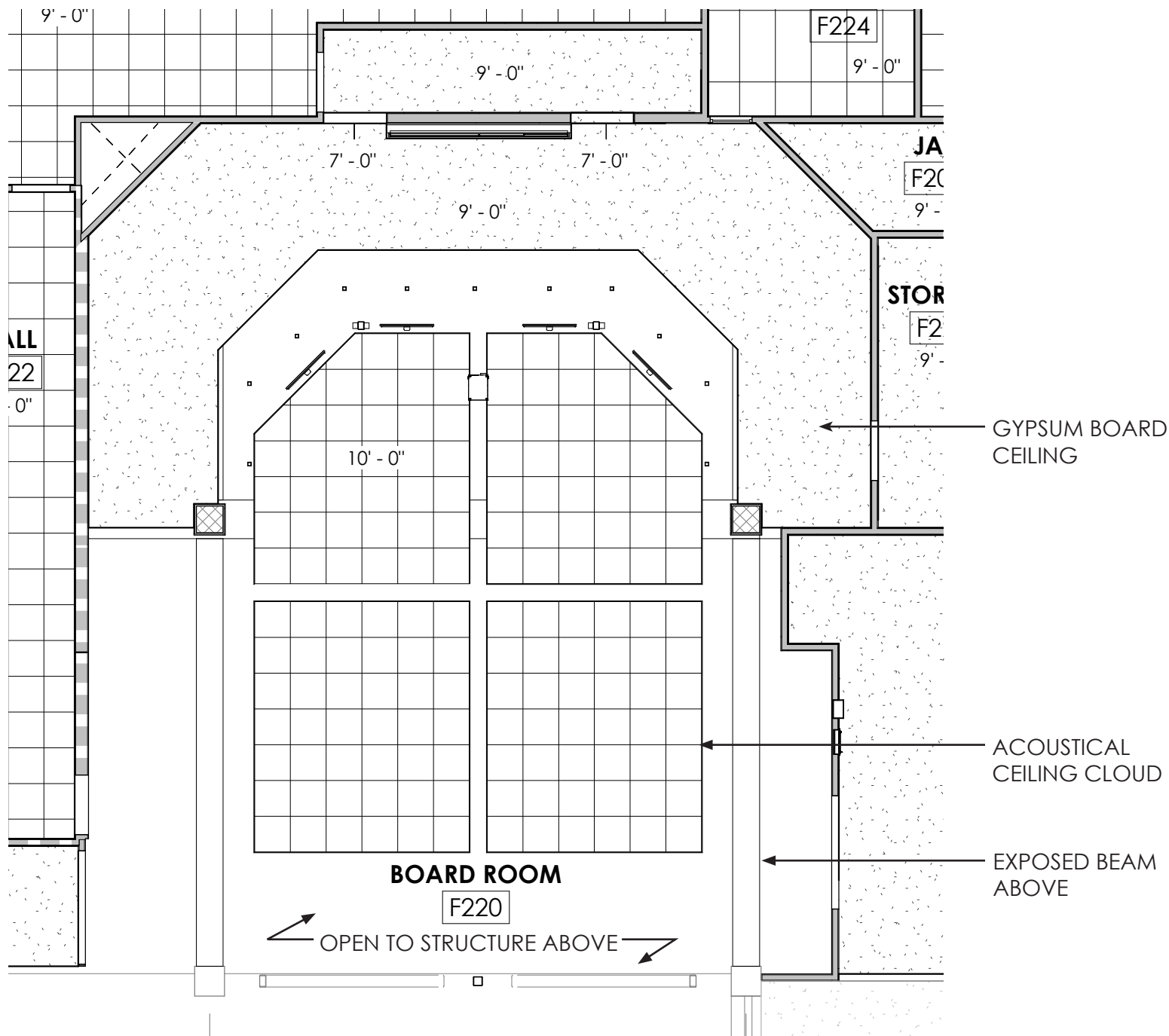


SEDIASYSTEMS L-40 CHAIR

-  **BACK & SEAT PANELS**
FABRIC IN COLOR 'CARBON'
-  **END & INTERMEDIATE PANELS**
WOOD STAIN IN COLOR 'MORNING ASH'
-  **LOWER FRAME**
IN COLOR BLACK



REFLECTED CEILING PLAN



BOARD ROOM SEATING



BOARD ROOM SEATING



BOARD ROOM SEATING





NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: 2/24/2021

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications
Steve Call, Technology Systems Manager

Subject: Procurement of Central Square Installation/Configuration Services – SQL Server AlwaysOn

Background

The District's 911 Communications Center utilizes Central Square software in support of dispatch and law enforcement record keeping efforts. The current production Computer-Aided Dispatch (CAD) server operates as a single server and replicates any changes to an archive server that maintains a second copy of the application files and databases. Although the files and databases are protected via the archive server, when Microsoft updates are required, the server must be restarted, causing CAD downtime each time the updates are applied. If the server experiences data corruption, the District would need to use the current virtualization tools in place to roll back to a previous point in time when the server was functioning as designed, which would also result in downtime.

Central Square now offers and recommends a failover solution using Microsoft SQL Server AlwaysOn technology. This will allow technical services staff to failover to a backup CAD server and apply software updates without downtime, as well as ensure the CAD server stays online in the event of software corruption on the primary server.

Central Square provided a quote for the installation and configuration of Microsoft SQL Server AlwaysOn in the amount of \$33,120. This is a Central Square required cost for work that must be completed on the Central Square side, separate from services provided by Definitive Networks, Inc. Staff requests authorization to enter into a contract with Central Square, in an amount not to exceed \$33,120, for the purchase of project management and technical services for the installation and configuration of SQL Server AlwaysOn.

Recommended Board Action

Authorize staff to enter into a contract with Central Square in an amount not to exceed \$33,120.00



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Date: 2/24/2021

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications
Steve Call, Technology Systems Manager

Subject: Procurement of Central Square Installation/Configuration Services – Server
Rehosting

Background

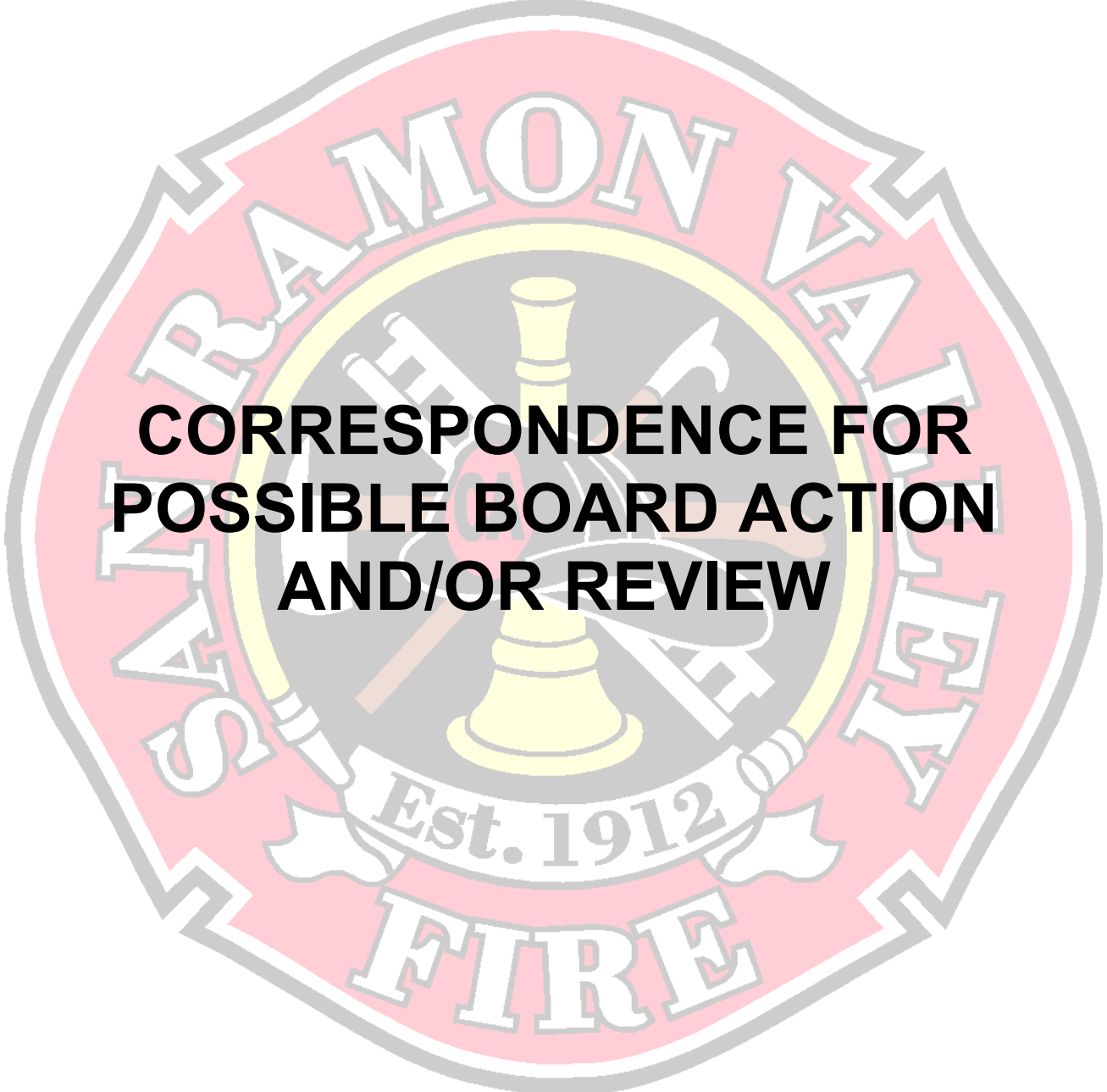
The District's 911 communications center utilizes Central Square software in support of dispatch and law enforcement record keeping efforts. Definitive Networks, Inc. (DNI) will soon be providing new server hardware in the communications center and setting up new virtual servers running Microsoft Server 2019.

The current Central Square software applications, such as Computer-Aided Dispatch (CAD), mobile, fire station alerting, are installed on Microsoft Server 2012. In order to migrate all the Central Square applications to the new servers running Microsoft Server 2019, professional services will be required.

Central Square provided a quote for the installation and configuration of their software in the amount of \$49,175.00. This is a Central Square required cost for work that must be completed on the Central Square side, separate from services provided by DNI. Staff requests authorization to enter into a contract with Central Square, in an amount not to exceed \$49,175.00, for the purchase of project management and technical services for the installation of the Central Square software.

Recommended Board Action

Authorize staff to enter into a contract with Central Square in an amount not to exceed \$49,175.00.

The logo of the Ramon Valley Fire Department is a Maltese cross. The top arm contains the word "RAMON" and the right arm contains "VALLEY". The bottom arm contains the word "FIRE". In the center of the cross is a yellow fire bell, a fire hose nozzle, and a fire axe. A banner at the bottom of the cross reads "Est. 1912".

**CORRESPONDENCE FOR
POSSIBLE BOARD ACTION
AND/OR REVIEW**

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Date: January 24, 2021 at 6:17:33 PM PST
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Thanks
Reply-To: Andrew Krakoff

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Andrew Krakoff

Chief Meyer--I simply want to express my profound thanks for the efforts of your staff vaccinating myself and many others. My wife and I both had our shots today and the process could not possibly have been smoother and better organized. Equally important, all of those involved were incredibly helpful and welcoming. Anyone who doubts the need and ability of our public employees should have received a vaccination in San Ramon. Please extend my thanks to all involved. Andrew Krakoff

FYI

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org> **Date:**
January 24, 2021 at 18:07:48 PST
To: Steve Call <scall@srvfire.ca.gov>
Subject: Feedback for San Ramon Valley Fire Protection District
Reply-To: Bill caplan

You have received this feedback from Bill caplan for the following page:

<https://www.firedepartment.org/Home/Components/StaffDirectory/StaffDirectory/162/72>

Nate was great! And he was just one of three people we interacted with while parked.
The two women were great too! Just didn't catch their names. Kudos to all! Thanks! Bill

From: Jonas Aguiar <jaguiar@srvfire.ca.gov>
Date: January 24, 2021 at 5:38:59 PM PST
To: *EMS Division <EMSDivision@srvfire.ca.gov>, Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: **Fwd: Feedback for San Ramon Valley Fire Protection District**

From: San Ramon Valley Fire Protection District
<webmaster@firedepartment.org>
Date: January 24, 2021 at 16:57:35 PST
To: Steve Call <scall@srvfire.ca.gov>
Subject: **Feedback for San Ramon Valley Fire Protection District**
Reply-To: Susan caplan <Scap@pacbell.net>

You have received this feedback from Susan caplan

> for the following page:

<https://www.firedepartment.org/Home/Components/StaffDirectory/StaffDirectory/162/72>

Your vaccination process was flawless, friendly and professional!
Looking forward to number two. Thank you so much! Susan caplan

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Date: January 24, 2021 at 4:44:04 PM PST
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: COVID Vaccination Today Valley Fire Protection District
Reply-To: Carol Reif

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Carol Reif

I want to thank your department and staff for the excellent vaccination experience today. Well organized, well executed, clear communications. I look forward to my second vaccine in 4 weeks. I am grateful to all

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Sent: Monday, January 25, 2021 10:10 AM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Vaccine - Sunday

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Cynthia Abercrombie

You folks did a wonderful job; It was well organized and everyone was wonderful. Thank you -
Looking forward to my second vaccine.

From: David Barclay

Sent: Thursday, February 4, 2021 11:27 AM

To: Paige Meyer <pmeyer@srvfire.ca.gov>

Cc: Collins Cameron <Cameron.Collins@bos.cccounty.us>; Andersen Candace <Candace.Andersen@bos.cccounty.us>

Subject: Covid Vaccine Efforts

Chief Meyer,

I just want to thank you and your team for all the effort put forth on behalf of the community. Everything from the daily emergency calls, to helping the elderly during this pandemic, and now helping vaccinate our residents. A special shout out to Deputy Chief Drayton for giving out his cell phone number at our Tuesday MAC meeting offering to help residents schedule a vaccine.

Our community is very fortunate to have the SRVFD's dedicated professionals looking out for us.

Thank you,

David

David L. Barclay

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Date: January 24, 2021 at 6:05:44 PM PST
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: vaccination thank you
Reply-To: Joseph P Di Prisco

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Joseph P Di Prisco

Thank you so much for the FD's vaccinating my wife and me on Thurs. Everyone was absolutely professional and kind. We feel overwhelmingly humbled and grateful. Thanks again.

-----Original Message-----

From: Katherine Fogelman

Sent: Saturday, January 30, 2021 12:29 PM

To: Paige Meyer <pmeyer@srvfire.ca.gov>

Subject: Thank you

Dear Fire Chief Meyer,

Thank you for the kind note to follow-up on your staff's response to the 911 call at our home. Your department has been called to my home on several occasions: a couple of times for my 92yo mom (most recent), my husband a couple of years ago in organ failure due to sepsis (he is fine) and my son (now 19) when he was in middle school and began seizures (late onset epilepsy), he, too, is now fine and outgrew it. I thank God for their recoveries but I thank your staff for doing their jobs. There isn't a better group, anywhere.

As a mom, when my son was seizing (completely new to us at that time), I was freaking out. When your guys came it was clear that I was way over my skis. One of the crew gently took my arm and said "let us take care of him". I wish I could tell you who all the guys were, I love them!

Tell them thanks a million and may God Bless you all.

Katherine Fogelman

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Sent: Tuesday, January 26, 2021 8:01 PM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Covid-19 Vaccine Injection

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Linnéa Burnette

Hello Captain Meyer,

I want to express my sincere appreciation to the San Ramon Fire Fighters, Police, and ENTs who organized, administered and executed a FLAWLESS vaccine experience for me on Sunday, 1/24/21, mid-day. I'm not one be enthusiastic about shots/vaccines of any kind and due to all the negative press from various friends and presented on the news, I was wary at best about what awaited me. I believe this well planned and executed event could be a model for the county, the State of California, and other states. I look forward to receiving my follow-up communication about my 2nd vaccine date in a week or so. Again, congratulations on hosting such a successful endeavor. Please pass on my positive words and praise.

Thank you so very much,
Linnéa Burnette

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Date: January 24, 2021 at 5:26:07 PM PST
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Covid Vaccines
Reply-To: angela lusk

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: angela lusk

Dear Chief Meyer,
Just want to THANK you and your department for volunteering to administer Covid vaccines. Your staff was organized, efficient, professional. Had my first dose today - I drove right into the garage, parked and waited no more than 10 min. for a friendly paramedic to give the jab. Waited the required 15 min. and was off.
I've heard horror stories of confusion and long waits other places. San Ramon Fire District is an example of how to do it right!
Again, please thank the volunteers on my behalf.

Best,
Angela Lusk

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Sent: Sunday, January 24, 2021 7:15 PM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: outstanding vac clinic 1/21

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Martha Hansen Kohler

Commendations and appreciation on the vac clinic. Your team was highly organized and worked with purpose. We all benefited from your leadership and the individual efforts of everyone.

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Date: January 24, 2021 at 5:49:11 PM PST
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: COVID Vaccination
Reply-To: Michael Elliot Ein

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Michael Elliot Ein

I just wanted to complement you and your Department for the San Ramon vaccination clinic last Thursday. It was run efficiently and the paramedics were polite and professional. As a retired infectious disease doctor I was very impressed. You should be very proud of your team.

-----Original Message-----

From: Mary Jane McCoy

Sent: Wednesday, January 27, 2021 11:13 AM

To: Paige Meyer <pmeyer@srvfire.ca.gov>

Subject: Vaccine Clinic

Good Morning Chief Meyer,

I would like to extend my sincere gratitude to all those in your organization who participated in the Vaccine Clinic. I was fortunate to receive my first vaccine in Jan. 24th. The implementation of the distribution was very impressive. It was fully staffed with every detail covered. This certainly put me at ease. The men and women that I was I was in contact with were caring and professional.

Thank you for providing this life saving service to our community.

Sincerely,
MJ McCoy

Sent from my iPhone

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Sent: Sunday, January 24, 2021 8:03 PM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Vaccine

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Pamela F. Ein

I wanted to take the time to commend the entire process of vaccine distribution. The staff and all the personnel were wonderful, and everything worked like a well oiled machine. A far cry from some of the experiences portrayed in the news. Thank you for making this all happen.

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Sent: Tuesday, January 26, 2021 10:10 AM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: COVID Vaccine

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Rene Robert

Chief,

I just want to coment on my experience with the COVID vaccine last Sunday the 24th. It was extremely organized and efficient. We had an appointment at 1333 and arrived a few minutes early. We were directed to a parking location where we would receive the injection. A few questions were asked, and a few minutes later a shot was administered painlessly. We had to wait 30 minutes, but the entire event took several minutes longer. My neighbor who had an appointment later in the day echoed my sentiments.

My compliments to the planners, firefighters, and paramedics who did an outstanding job.

Rene Robert

From: RAK

Date: January 24, 2021 at 16:29:30 PST

To: Laura Begin <lbegin@srvfire.ca.gov>

Subject: Re: Your Vaccination Appointment is Confirmed!

Hi Laura

Thank you again for helping us to receive our vaccine injections. We all went this afternoon and were amazed by the process from the Fire Dept. staff and firemen. They were prepared and so good at what they were doing. Amanda checked us in and took all the information and Nate gave us our injections. He was just fantastic, we did not feel a thing. He was so concerned with Jennie and her age, and Butch, my husband, with his health issue with possibly passing out. So patient and kind. What a great group of people.

Have a beautiful week, stay safe and May God Bless.

Warm Regards,

Rosemarie

From: Ruth Raisner Duong

Sent: Thursday, January 28, 2021 4:00 PM

To: Paige Meyer <pmeyer@srvfire.ca.gov>; Jonas Aguiar <jaguiar@srvfire.ca.gov>; Laura Begin <lbegin@srvfire.ca.gov>

Subject: Fw: Feedback from the Public

I wanted to pass this along. The top comment is about San Ramon Fire's POD. That credit goes to your team!

Ruth Tsurumoto Raisner (Adams), MPH

Senior Emergency Planning Coordinator

Medical Countermeasures Coordinator

Site Lead - Mobile Strike Teams | COVID-19 Vaccine Branch

Contra Costa Health Services | Health Emergency Response Unit



From: Trisha M. Johnson (Asuncion)

Sent: Thursday, January 28, 2021 15:49

To: Sue Crosby ; Ori Tzvieli; Kristin Burnett

Emily Parmenter ; Ashley N. Kokotaylo

Alvin Silva; Nicole Heath ; Samuel Calvert ; Survey Command Center ; Shannon Dickerson ; Leah Carlon ; Sergio Urcuyo

Samir Shah ; Kim McCarl; Rajiv Pramanik ; Bhumi Shah ; Alison Stribling; Gabriela Sullivan; Rachael Birch; Kristina Kutter ;

Justin Walden; Erika Jenssen; Randy Sawyer; Scott Alonso; Gilbert Salinas

Cc: Ruth Raisner Duong ; Adam Springer ; Meagan Jones ; Rina B. Silva Carmen (Garcia) Galvan; Melissa Hermerding; Elizabeth A. Hernandez Arlene Lin ; Ashley Walkup ; Lisa Vajgrt-Smith Stephen (Steve) **Subject:** Feedback from the Public

Thank you, Kim, for providing the letter from the East Bay Times. I have also included feedback sent to the Branch email. Feel free to forward this email to others on the Vaccine Team that I may have forgotten.

Trisha

Letters to the editor

Seamless vaccination event deserves thanks

With all the disorganized mess of accessibility of the COVID-19 vaccine, Contra Costa Health Services needs to receive kudos for its fourday vaccine event (by appointment) from Jan. 19-22.

What a well-oiled machine, from start to finish. As a 79and 81-year-old couple with a few health issues, we successfully scored two appointments on Jan 21.

Held in a drive-through parking garage near Bishop Ranch, we were checked in, given instructions to park, kept socially distant, given dated cards stating we've had one dose, and will receive an email to schedule our second dose. We stayed in our car 15 minutes, then checked out as we left.

It was seamless. Well done, CCHS - you are a blessing.

? Helen Stimson Walnut Creek

From the Vaccine Branch Email Inbox:

Subject: [EXTERNAL] Re: Vaccine Call Center

Dear Carmen,

I'm writing this email to sing the praises of both chealth AND specifically West County Health Center in San Pablo.

I went on Friday, January 15th for my first vaccine appointment. The efficiency, professionalism and ease of this appointment was absolutely incredible. The various "stations" that were set up were each run smoothly and thorough, I was SO impressed and from what the staff said, this was the first day! Well, you all knocked it out of the park and should pat yourselves on the back!

The staff was friendly, yet professional and extremely helpful, and in a stressful situation, this helped put all at ease.

I also might add, the cchealth website was well designed and the correspondence via email and text were spot-on and timely. The website navigation and follow-up, was painless and clear.

Thank you all for doing such an incredible job of keeping us safe!

Leslie Bond

Btw...I have shared this praise numerous times with anyone who will listen!

THANK YOU for a comprehensive, constantly updated Covid-19 website! Every time I'm interested in a fact, a resource, or testing, I've been easily able to find details on the County health department website. I have looked at other counties' sites in this and other states (where friends or family live), and NOTHING compares to CCHS. We have had 3 family members take multiple Covid tests as needed, and the appointments were easy to make and easy to keep. (Apparently the Antioch fairgrounds location was not where Google Maps thought it was, but that family member figured out the right location and still got tested that day.) We are grateful that our oldest family member will be able to get a vaccine this week. You must have a small army of people keeping the website updated, running and modifying the appointment program, and administering tests and vaccines. Thank you to ALL of the staff at all levels. We appreciate your dedication and hard work.

Hi Marissa,

I work in the CICT Branch, but received this text from my friend yesterday and wanted to make sure the Vaccine Branch receives these words of gratitude. My friend's mom is 97 years old.

"Hi Lisa. I wanted to share with you the very positive experience we had with the Contra Costa County portal to sign my mother up for her vaccine and the experience of her getting her shot.

We registered her on last Friday we got a confirmation email for her on Saturday and was able to schedule her appointment for Tuesday at the pharmacy in the Safeway store in Walnut Creek.

We had heard about the long lines waiting for your shot even when you had an appointment. So we arrived early with a soccer chair for my mom to sit in if that was going to be the case. But there was no line at all and they even took my mom early :-)

Wanted to share this wonderful experience with you and thank you again for working so hard for all of us during this terrible time"

Well done Vaccine Branch! Your efforts are meaningful and much appreciated.

-Lisa

Today I had my appt. At 850 for Moderna Vaccination. I arrived at 827 and was back in my car at 932. I would like to express my deep gratitude for your wonderful employees. Everyone was friendly, kind and helpful. I wish the rest of our government worked as well. Thank you and I emailed our Governor letting him know, the CC Health Dept. should run our state. Thank you for making this a great experience.

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Sent: Monday, January 25, 2021 1:01 PM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Incredibly well-organized vaccination event

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Scott Honegger

As someone who participated in the San Ramon Fire Department vaccination event this last week, I wanted to thank you for the very well organized and professionally executed vaccination event. This dedication and community service are very much appreciated.

-----Original Message-----

From: Bauer-Kahan,

Sent: Tuesday, January 26, 2021 3:55 PM

To: Kumagai, Shawn

Cc: Paige Meyer <pmeyer@srvfire.ca.gov>

Subject: Re: Note of gratitude

Paige, impressive as usual. Thanks for all you do!

Sent from my iPad

> On Jan 26, 2021, at 10:16 AM, Kumagai, Shawn wrote: >

Chief Meyer,

> I wanted to share this feedback we received from our constituents. Thank you for your efforts.

> Best regards,

> Shawn Kumagai, District Director (pronouns: he/his/him) California

> State Assemblymember Rebecca Bauer-Kahan (AD-16)

> 2440 Camino Ramon, Suite 345, San Ramon, CA 94583

> Phone: (925) 328-1515 | Fax: (925) 328-1514

>

> -----Original Message-----

> From: KD Hattersley

> Sent: Monday, January 25, 2021 12:38 PM

> To: Assemblymember Bauer-Kahan

> Subject: Note of gratitude

>

> Please commend the San Ramon Fire Dept for their dedication to vaccinate fellow Contra Costans. Their website is easy & efficient as is their parking garage clinic. They were cordial , kind, organized & terrific! Please tell them we are very grateful!!

> My husband was not able to get his vaccine but we will continue trying.

> Thank you, >

> Darlene Hattersley

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Date: January 24, 2021 at 12:16:05 PM PST
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Covid-19 vaccine experience
Reply-To: Jeannie Sternberg

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Jeannie Sternberg

I just returned home from my first vaccination. Your staff was amazing, every single one of them. Polite, kind, efficient, and professional. I wish people bashing state and local government and agencies were there in the backseat of our car. All the sites should take a page out of your playbook.

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>

Date: January 24, 2021 at 16:57:35 PST

To: Steve Call <scall@srvfire.ca.gov>

Subject: Feedback for San Ramon Valley Fire Protection District

Reply-To: Susan caplan

You have received this feedback from Susan caplan for the following page:

<https://www.firedepartment.org/Home/Components/StaffDirectory/StaffDirectory/162/72>

Your vaccination process was flawless, friendly and professional! Looking forward to number two. Thank you so much! Susan caplan

From: ty allison

Date: January 24, 2021 at 12:54:30 PST

To: Laura Begin <lbegin@srvfire.ca.gov>

Subject: Re: Vaccine

Hi Laura-

Thank you thank you thank you, our whole family is beside ourself.
If you have any other appointments you need to fill I could send you
names and phone numbers for a couple of other senior women.
Again, thank you, and to everyone there.

Sincerely,

Ty Allison

From: Sylvia Pong
Sent: Monday, January 25, 2021 1:21 PM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Perfective well Orchestrated Vaccine event

Fire Chief Paige Meyer

Dear Chief Meyer:

At a juncture when normality has been upended and we live in fear because of Covid-19, our fire department has been called upon to protect the community from extraordinary harm.

Your department has answered that call with unprecedented action, surpassing expectations. This community is grateful at a time of uncertainty and stress, that the fire department has stepped up to ensure the safety and well-being of its citizens.

The vaccinations provided at 2641 Camino Ramon in San Ramon was a well orchestrated event done with precision and professionalism by a team of friendly, dedicated staff. Participants felt cared for, questions or concerns were answered with patience in a polite and friendly manner.

From the registration to confirmation process, to actual vaccination, followed up with information given both verbally and on paper was flawless. People were checked on several times, making participants feel safe and cared for, helped to alleviate the anxiety of the process and expectation of what happens next.

The physical layout was very organized seamlessly allowing up to four rows in queue and eight vaccinations to be administered simultaneously with clear directions to navigate the lines and clearly marked checkpoints. Mostly, we are appreciative of the ability to stay in vehicles throughout the process thus having less exposure.

We, as a community want to express our deep, heartfelt gratitude and appreciation for this opportunity. You are all extraordinary and dedicated people who put others first.

Sincerely,

Sylvia Pong



OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 24, 2021
To: Board of Directors
From: Jim Selover, Deputy Chief
Subject: Operations- January Activities Report

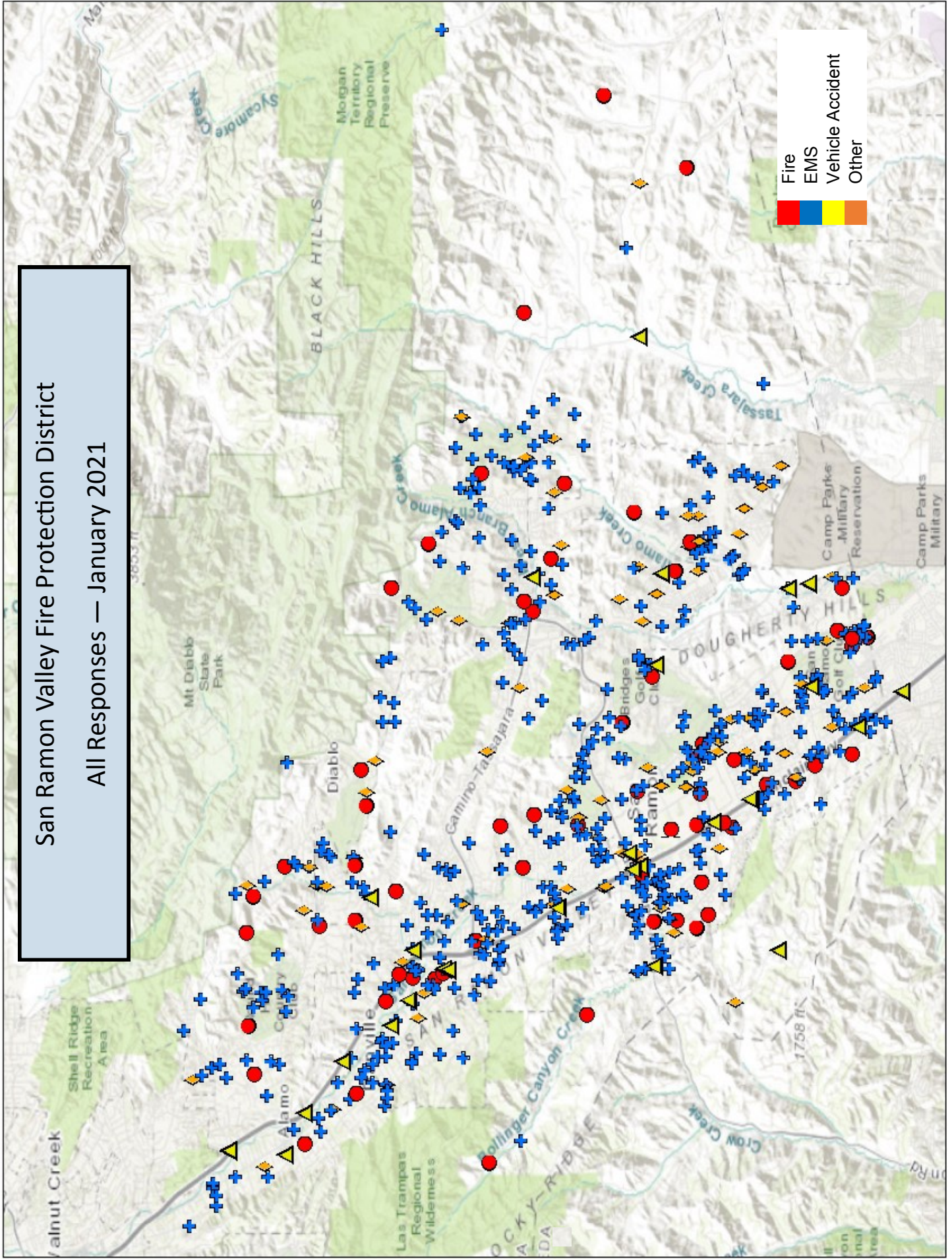
Operations

- Vaccination Clinic Support
- Vaccine Point of Distribution Planning Session with Contra Costa County Fire Agencies
- Promotional Test Preparation- Captain & Engineer
- ImageTrend Suppression Training
- Probationary Firefighter Test Preparation
- Probationary Firefighter Performance Evaluations
- COVID Mutual Aid Response
 - Stockton
 - Bakersfield
 - Inglewood

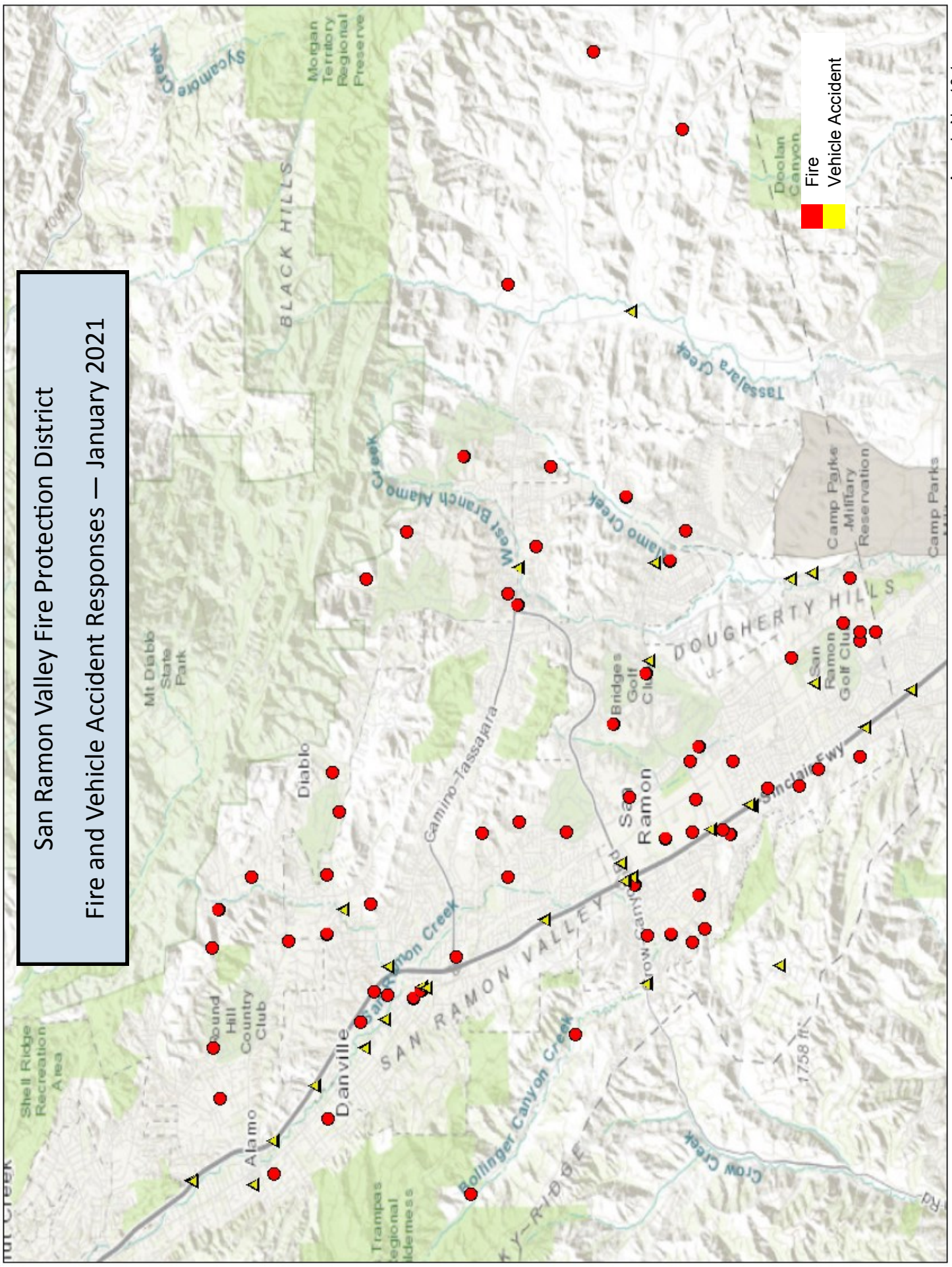
Meetings

01/04/2021- Vaccine- Point of Distribution Meeting
01/05/2021- Promotional Exam Planning Meeting
01/06/2021- Paramedic Scholarship Meeting
01/07/2021- Statewide EMS Call
01/14/2021- Paramedic Scholarship Meeting
01/18/2021- County Fire Agencies- Vaccination Clinic Meeting
01/20/2021- Vaccination Clinic- After Action Review
01/22/2021- County Fire Agencies- Vaccination Clinic Meeting
01/25/2021- 911 Providers Meeting

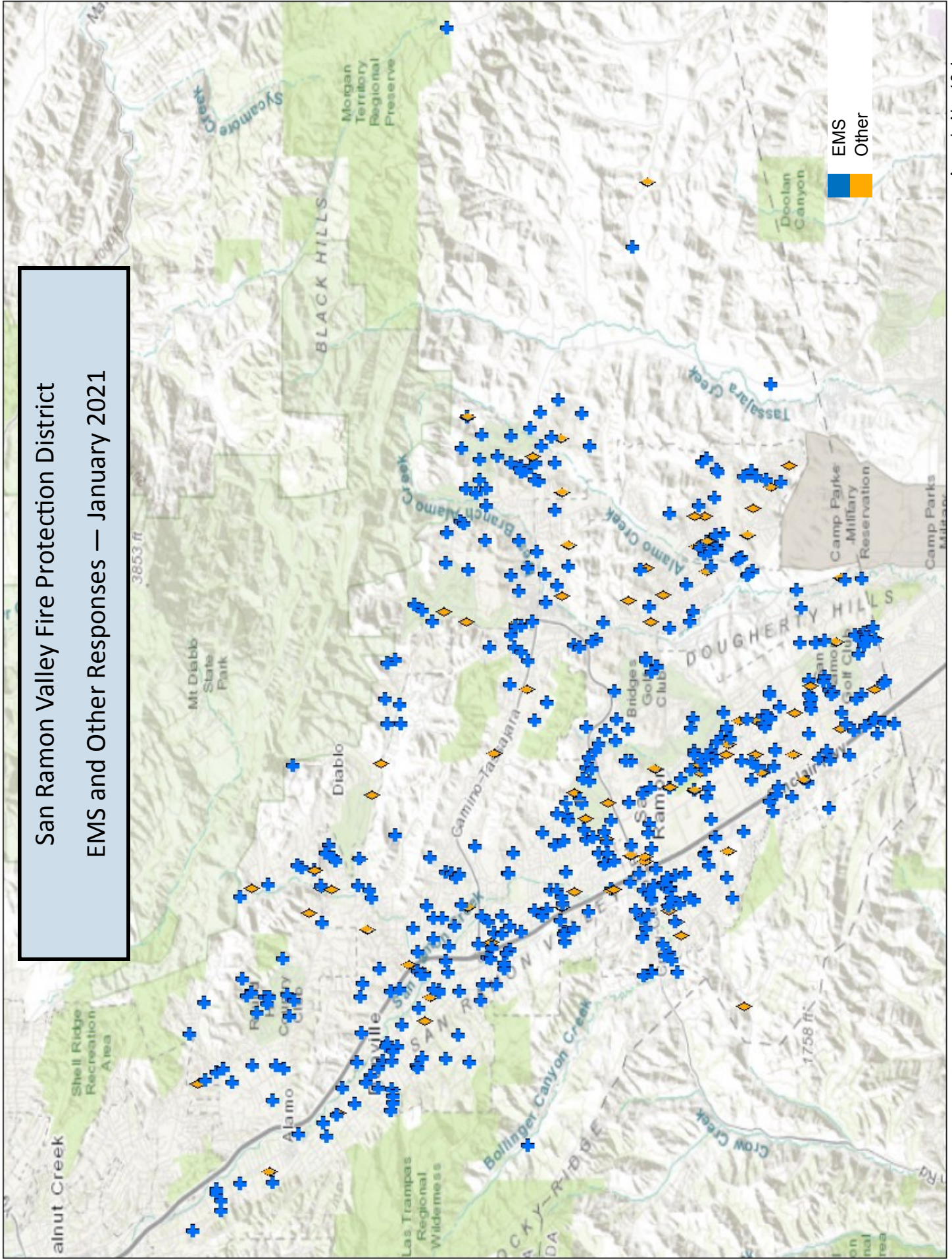
San Ramon Valley Fire Protection District
All Responses — January 2021



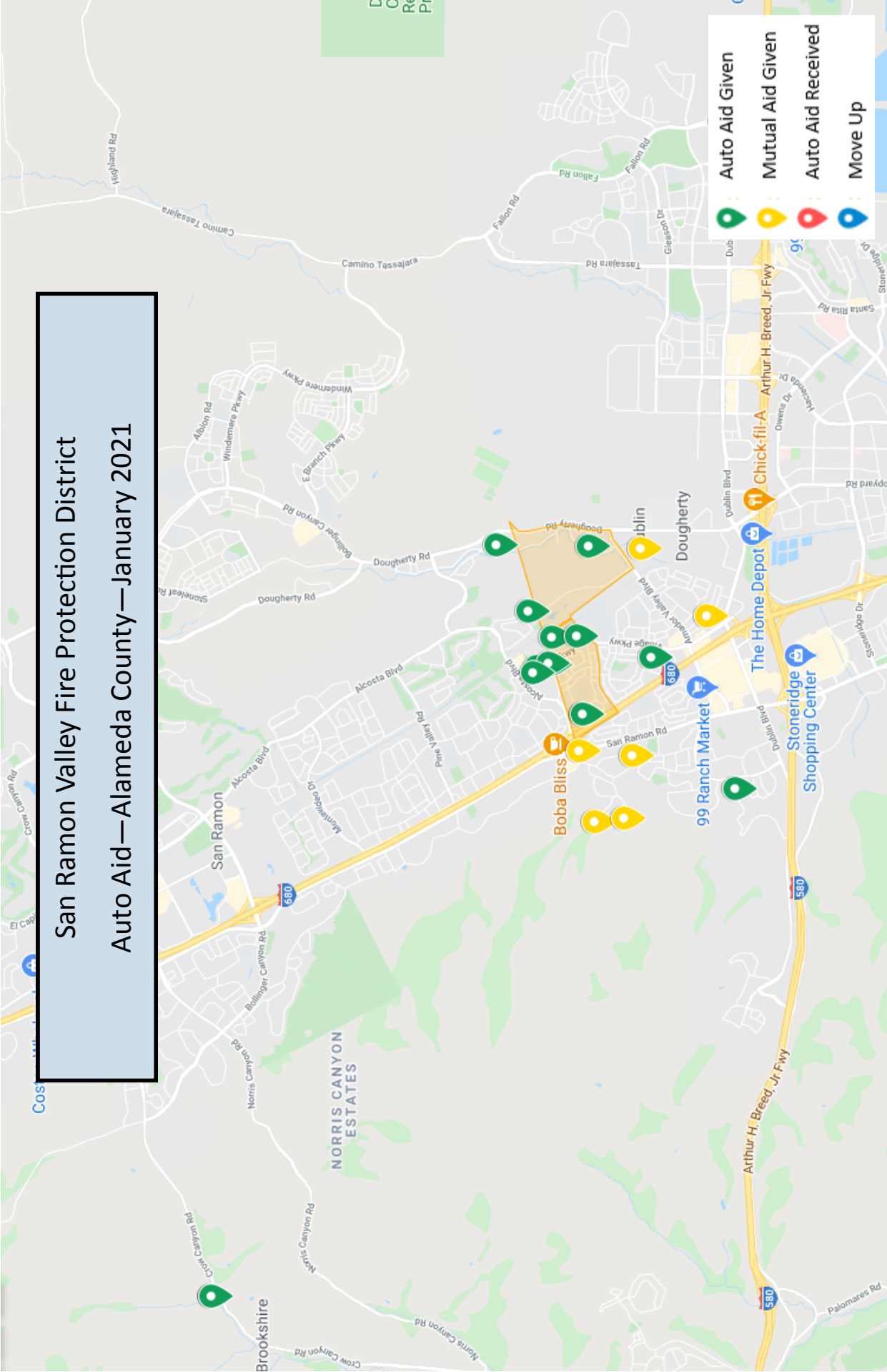
San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — January 2021



San Ramon Valley Fire Protection District
EMS and Other Responses — January 2021

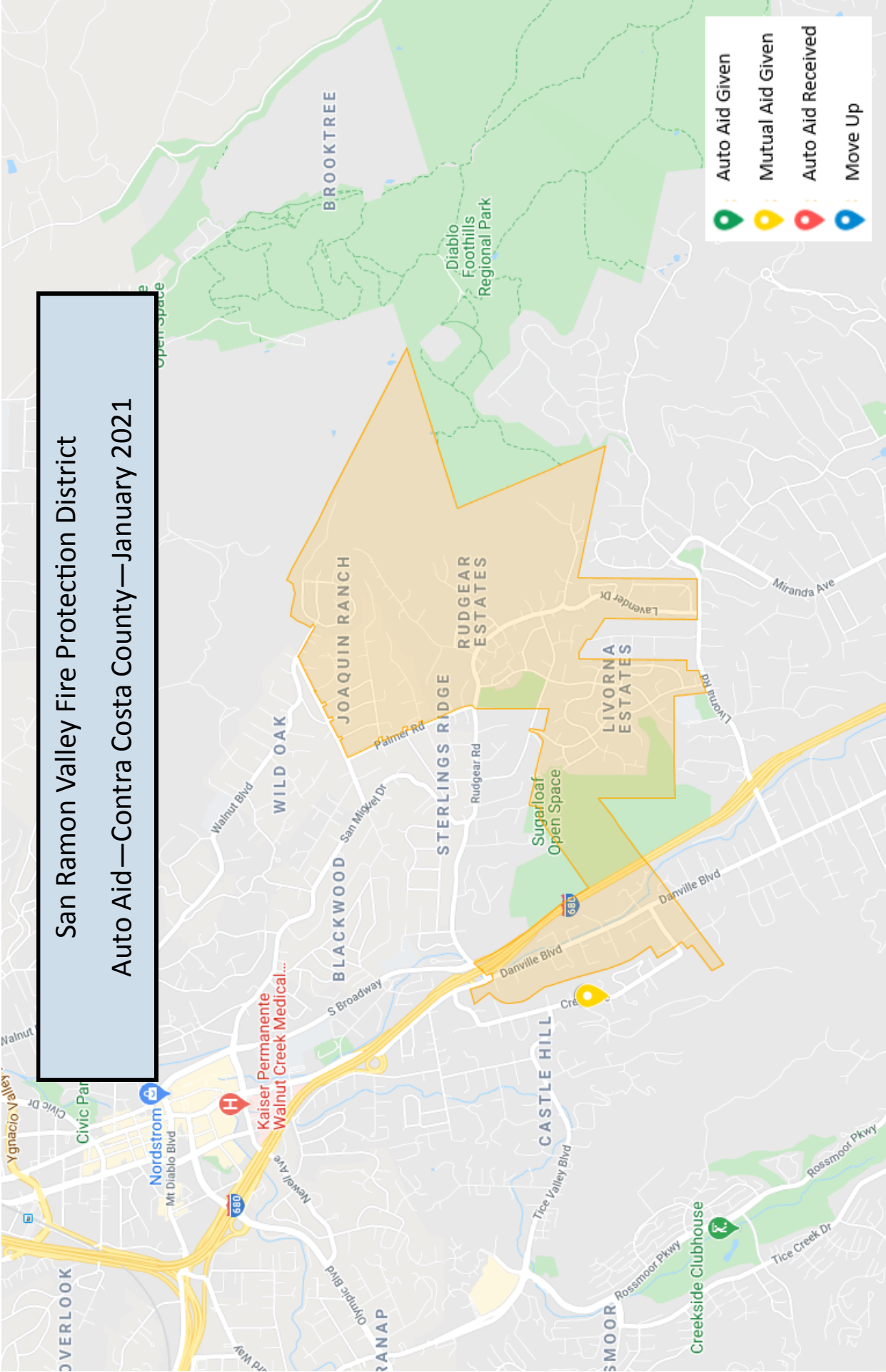


**San Ramon Valley Fire Protection District
Auto Aid — Alameda County — January 2021**



	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
Auto Aid Given	17	13	11	17	10	12	15	11	12	11	9	14
Mutual Aid Given	9	3	3	2	1	1	2	3	2	8	5	6
Auto Aid Received	0	0	0	0	4	0	3	0	1	0	0	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

San Ramon Valley Fire Protection District
Auto Aid—Contra Costa County—January 2021



	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
Auto Aid Given	10	4	3	3	7	4	4	3	2	1	0	0
Mutual Aid Given	1	2	0	0	0	0	1	1	0	0	0	1
Auto Aid Received	0	0	0	0	1	1	1	0	0	0	0	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

Standards of Cover Policy Compliance Report

January 1, 2021 - January 31, 2021

SOC Goal 1, 5, 6		SOC Goal 2, 5, 6		SOC Goal 3, 5, 6		SOC Goal 5, 6	
Urban (Count = 304)		Suburban (Count = 111)		Rural (Count = 4)		Wilderness (Count = 1)	
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual
7:00	7:27	7:29	8:00	8:19	8:02	15:00	28:15
	93%	94%		94%	99%		75%
							100%
							100%
							100%
							100%

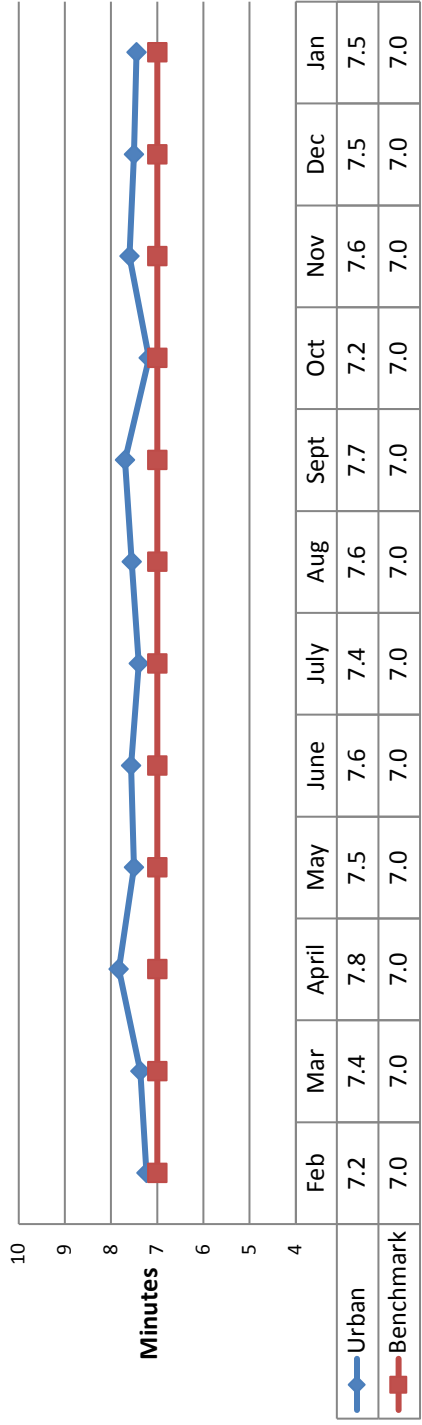
SOC Goal 4							
Urban (Count = 0)				Suburban (Count = 0)			
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual
13:00	0:00	16:09	14:00	0:00	19:05	21:00	0:00
	0%	75%		0%	67%		0%
							0%
							0%
							0%

SOC Goal 8							
Urban (Count = 162)				Suburban (Count = 64)			
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual
9:00	9:19	9:41	10:00	10:18	10:11	21:00	11:12
	98%	94%		98%	98%		100%
							100%
							100%
							100%

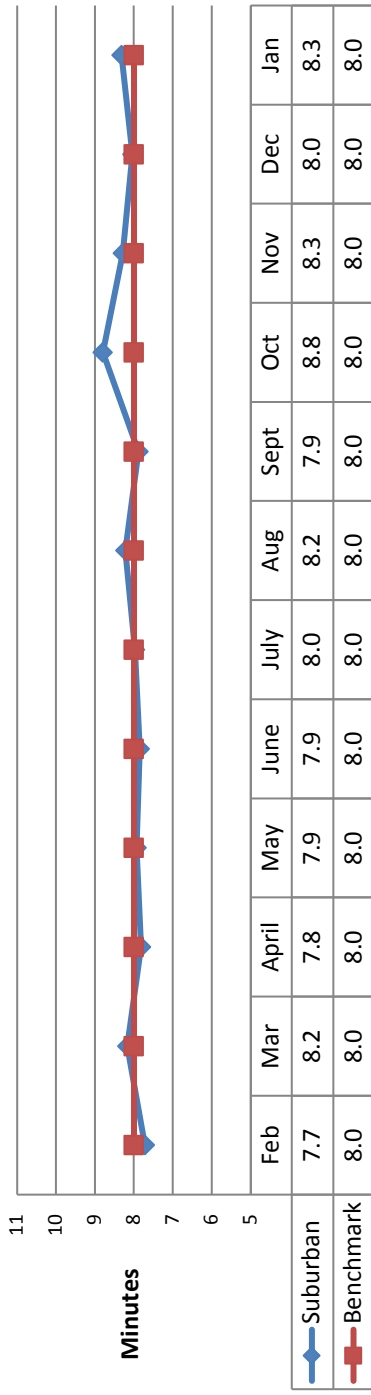
SOC Goal 7					
Call Processing EMS			Turnout Time		
Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
1:00	1:01	0:59	1:00	1:26	1:41
	99%	100%		92%	87%

First Unit Response

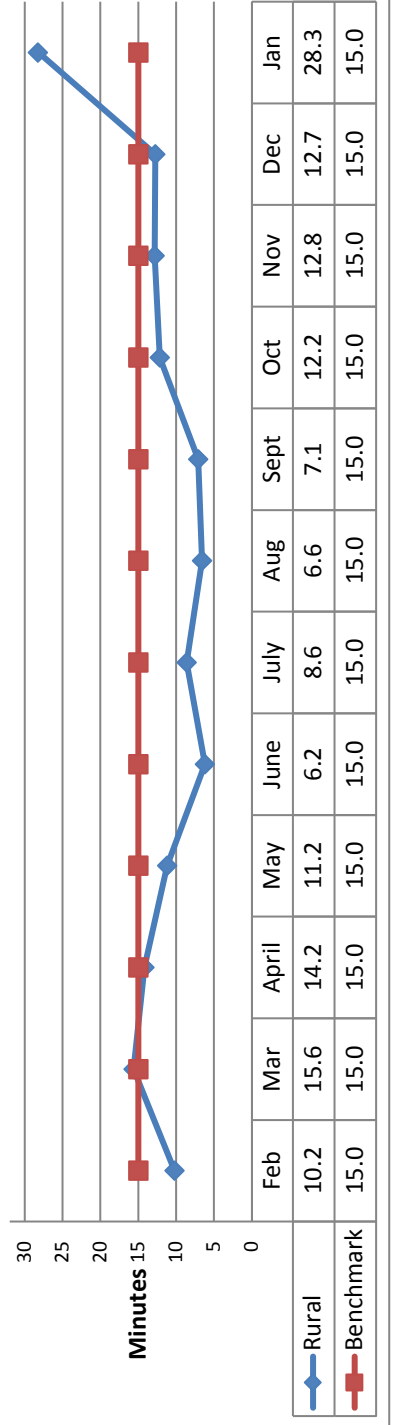
Urban



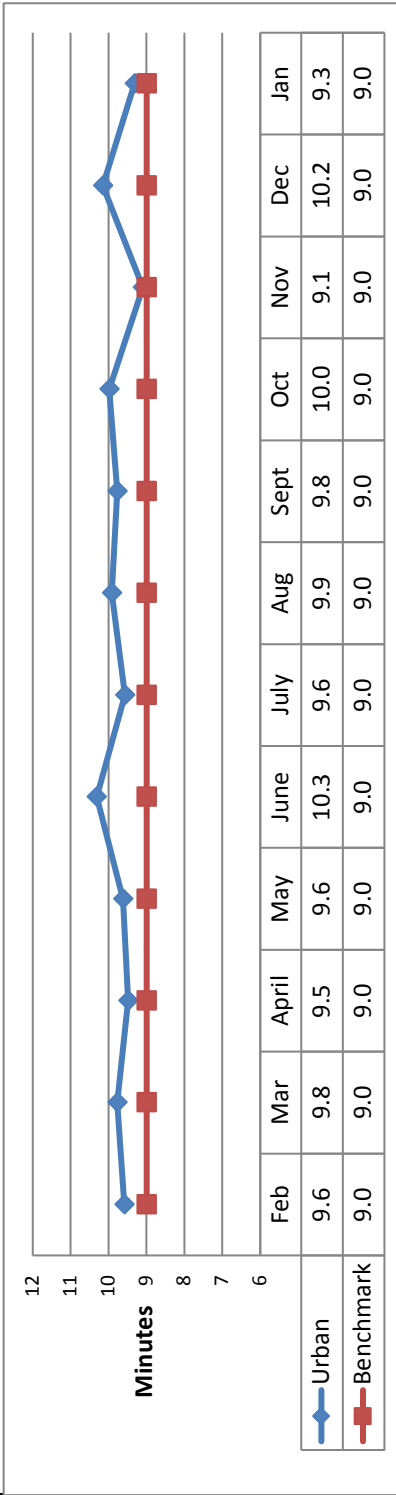
Suburban



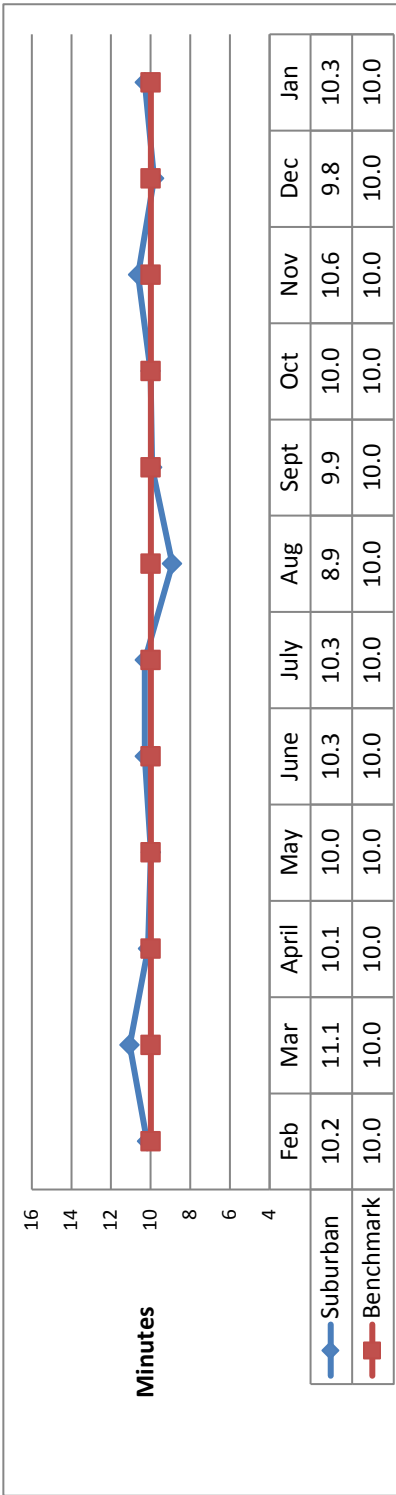
Rural



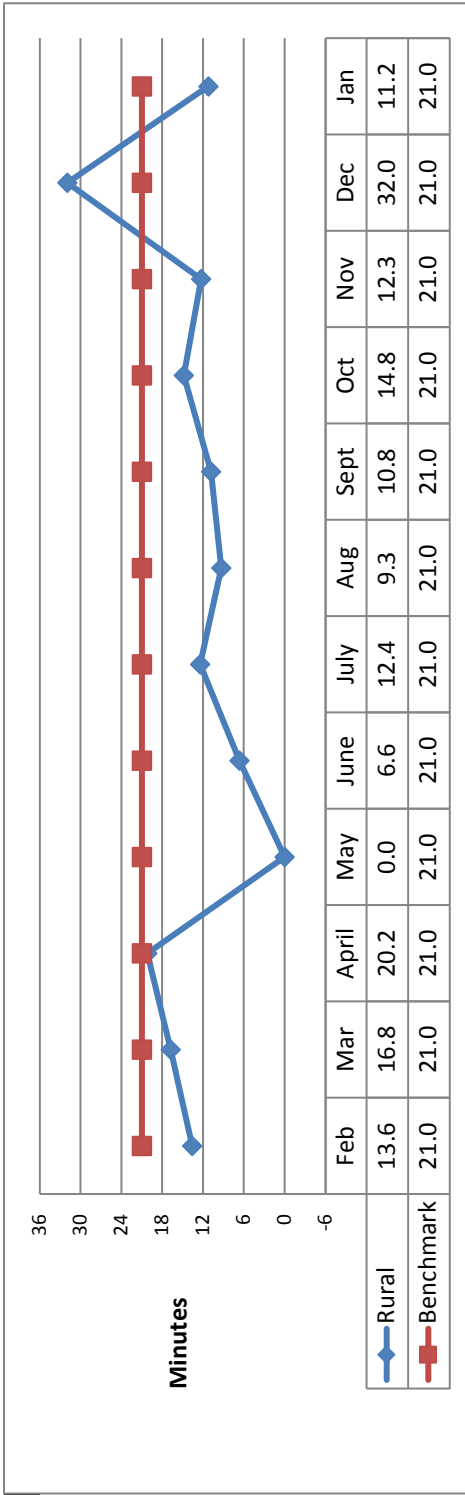
ERF Medical
Urban



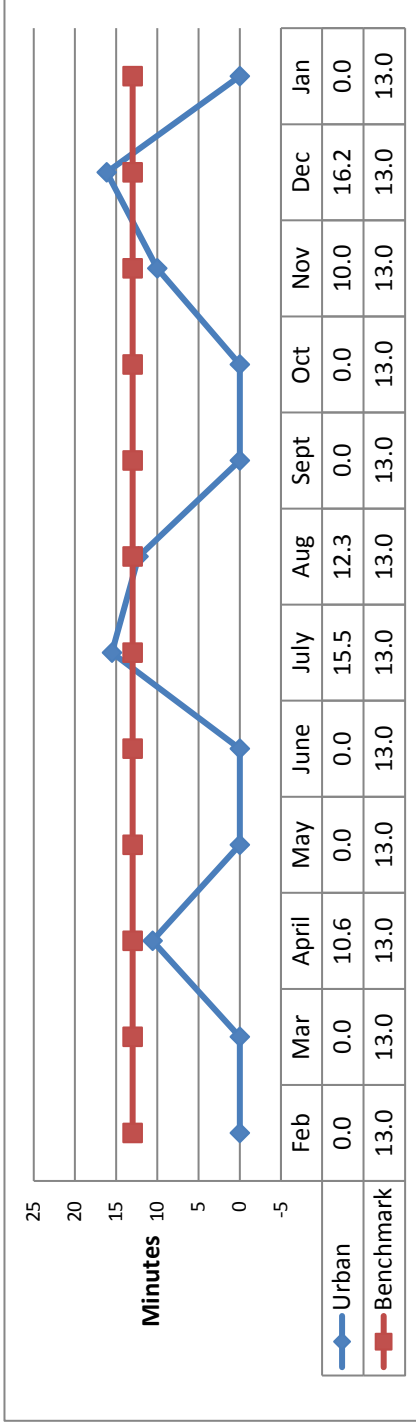
Suburban



Rural



ERF Fire Response Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.





San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: Feb 24th, 2021
To: Board of Directors
From: Jim Selover, Deputy Chief
Subject: EMS Division- January Activities Report

EMS-Incidents

The District responded to approximately 461 EMS responses during the month of January. Eight (8) of those incidents was in response to a patient who experienced a sudden cardiac arrest. Unfortunately, only three (3) of the cardiac arrest victims had a return of spontaneous circulation.

Projects / Activities

1. COVID-19 Activities Update

- Contra Costa County moved to “Purple Tier/Widespread Status” 11/13/2020 and is still in that tier.
- Administered the 2nd dose of the COVID19 Vaccine for District Personnel, Other County Fire, EMS Agencies, and Law Enforcement.
- Administered the 1st dose of the COVID19 Vaccine for Contra Costa County residents 65 years old and above.
- 5077 Total COVID19 Vaccine doses administered at SRVFPD drive up clinics.
- In collaboration with Contra Costa County Public Health the EMS Division initiated a COVID19 Vaccination Mobile Response Team (MRT). Utilizing District Personnel, the Mobile Response Team will plan and conduct on site COVID19 Vaccination clinics across Contra Costa County. The current focus of the MRT will be to conduct Vaccinations at all Senior Housing Apartments within the County.
- All personnel maintained situational awareness with policy update and reminder for social distancing and masks in common areas
- Maintained PPE PAR levels.
- Participated in weekly COVID19 update calls with CCPH Public Health Officer.



TRAINING



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 24, 2021
To: Board of Directors
From: Jim Selover, Deputy Chief
Subject: Training Division- January Activities Report

Activities

- Completed Vaccinations of Residents at District Residential Care Facilities (RCF)
- Completed Lease Agreement and Vaccine Clinic Site Plan for 2641 Camino Ramon
- Completed Five (5) Year Audit of Company Performance Standards (CPS) Training
- Assisted Human Resources Division in planning of Engineers Promotional Examination
- Participated in Drafting Document for County Ambulance Service Agreement
- Completed State COVID Vaccine Provider Enrollment Application Process
- Participated in Contra Costa County Incident Action Planning for Vaccine Clinics

Meetings and Training

- Federal Disaster Recovery Training Course
- State Accredited Fire Academy Workgroup Planning Meetings
- Scholarship Recipient Planning Meeting
- ImageTrend Transition Workgroup Training
- Command Staff Meeting
- Academy Coordinator Meetings
- District EMS Division Meetings
- Contra Costa County Health Services Meetings



FIRE AND LIFE SAFETY



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 24, 2021
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Subject: Monthly Fire and Life Safety Division (FLSD) Report for January 2021

Plan Review and Inspections

Plan reviews and construction inspections continue to be a priority in support of all active construction projects in the District. The District completed 53 Inspections and our Plan Review turnaround time is currently less than two days.

Compliance Inspections

FLSD Inspectors have an established goal of completing the inspections of all state mandated and permitted buildings in calendar year 2021, with a 100% completion rating. Re-inspections of occupancies attempting to achieve full compliance will continue as required.

January Compliance Inspections are on track at 6.9% (should be at 8.3%), but are a little slow because we are focusing on correct data input.

Residential Care Facility Work Group:

FLSD personnel continues to participate in a focused survey of the fifty-four (54) Licensed Residential Care Facilities (RCF) that operate in the District. The purpose of this twice a week survey is to identify any location(s) where either a resident and/or a caregiver has received a confirmed COVID-19 diagnosis.

Public Education:

Activities suspended

Community Emergency Response Team (CERT):

- SRV CERT refresher class on Mindfulness
- Working on updating CERT PPT's for County and Bay Area
- Bay Area CERT Group Meeting
- Working on enhanced HAM CERT communications in the Community
- TAC Meeting to prep for PAC meeting in February



FLEET AND FACILITIES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 24, 2021

To: Board of Directors

From: Frank Drayton, Deputy Chief/Fire Marshal

Subject: Monthly Fleet & Facilities Report for January 2021

Fleet

- Conducted preventative maintenance and repairs to effectively manage costs and maintain safety (on-going)
- Tiller Truck Build-Communication Equipment Tested & Shipped to Factory
- Completed Annual Inspections (12)

Facilities

- Continue to work on design for Station 34 & worked on bid documents for Public Safety Complex

Meetings

- Continue to work through Image Trend Implementation
- Participated in Alamo MAC Meeting
- Participated in Apparatus Committee Meeting
- Attended Scholarship Recipient Meeting
- Attended BC Meeting
- Alamo Public Safety Town Hall Meeting
- Participated in County Chiefs Meeting
- Public Safety Complex Audio Visual follow up Meetings
- Met with several residence over property complaints
- Participated in Image Trend CQI Training for EMS/DNI
- District Aide Hiring Meeting



**COMMUNICATIONS
AND
TECHNOLOGY**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 24, 2021
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications and Technology Division Report January 2021

Activity Report

- Implemented Image Trend Records Management System (RMS)
- Established a process to track Image Trend RMS support/technical questions
- Created a series of reports for Image Trend RMS
- Initiated the data migration from OnScene RMS to Image Trend RMS
- Set-up and deployed iPads for COVID-19 vaccine clinics
- Curated list of parcels to be included in the 2021 Exterior Hazard Abatement mailer
- Updated the online parcel map to assist inspectors in the field
- Submitted the Annual Communications Center report to San Ramon Police Department

Meetings/Training

- Project Meetings for New Communications Center and Emergency Operations Center
- XCC Communications Meeting
- EBRCS TAC Meeting
- San Ramon Chamber Board Meeting

Communications Reserves

- Mobile Communications Unit Deployed to Vaccine Clinics
- Monthly Drill Meeting via Zoom

San Ramon Valley Fire Protection District

DNI Technology Monthly Focus

January 2021

End User Support

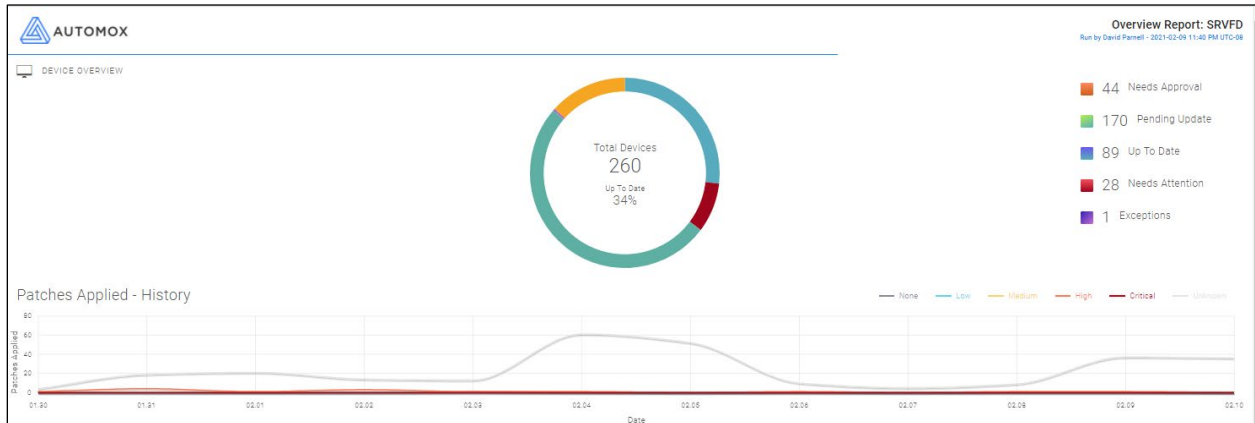
101 Service Tickets Processed.

After Hours / Emergency Support

47 After-Hours / Emergency Support Calls.

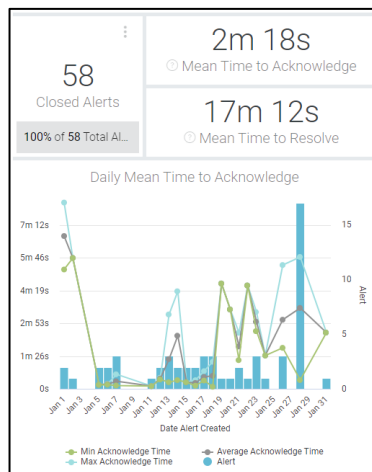
Cyber Security

- 260 Devices Under Management
- 44 Security Updates are Being Tested Prior to Scheduling
- 170 Devices Scheduled to be Updated This Week
- 28 Devices Scheduled for Follow Up



Automated Alert Response and Resolution

- 58 Automated Alerts in Dec 2020
- Mean Team Resolution of 17 Minutes



MDC Uptime Performance

- Achieved 99+% Uptime for 54 Active Apparatus
- Improved Failover Redundancy to Communication Center

SIERRA WIRELESS		AirLink® Mobility Manager									
Dashboard Events Map Tracker Stats Total Reach Config <u>Reports</u> Admin											
548 E1 Res.6 ND83010190011034	29 days 23 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
556 E34 ND83060211011034	29 days 23 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
601 E3 Res.2 ND83060273011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
602 E336 ND83010120011034	29 days 24 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
603 E338 ND83060631011034	29 days 22 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
605 E333 ND83060406011034	13 days 10 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
606 E331 ND83020007011034	28 days 19 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
609 E334 ND83020135011034	29 days 23 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
611 ND75030197011033	29 days 23 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
658 WT130 ND83060294011034	29 days 23 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
704 PM32 ND83010034011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
707 RM34 ND83010155011034	29 days 24 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
711 M31 ND83020208011034	13 days 10 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
712 M32 ND84430082011034	29 days 24 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
713 M39 ND83010162011034	29 days 24 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
805 BS31 ND83060642011034	29 days 24 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
807 HM35 ND83020124011034	29 days 23 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Average	26 days 20 hours	99%	99%	99%	99%	99%	99%	99%	99%	99%	100%



Station Alerting

- Achieved 99+% Uptime for Zetron Station Alerting

The screenshot shows the Zetron FSA Console interface. On the left, there is a 'View Filter' section with buttons for 'No Filter', 'Regions', and 'Alarms'. The main area displays a grid of station and unit status cards. Each card shows a station/unit ID and its current status, such as 'Available In' (green) or 'Out Service' (red). For example, Station 30 has units E30 (Available In), E330 (Out Service), and WT130 (Available In). Station 31 has units E31 (Available In), T31 (Available In), RM31 (Available In), and E331 (Available In). Station 32 has units E32 (Available In), PM32 (Available In), and E332 (Available In). Station 33 has units E33 (Available In) and E333 (Out Service). Station 34 has units E34 (Available In), T34 (Available In), E334 (Available In), and USR134 (Available In). Station 35 has units E35 (Available In), T35 (Available In), PM35 (Available In), E335 (Available In), WT135 (Available In), and HM35 (Available In). On the right, there is an 'Actions' panel with buttons for 'Alert ON', 'Alert OFF', 'Alert with PA', 'PA ON', 'PA OFF', 'PTT', 'Day Mode', 'Night Mode', 'Unit Status', 'Station I/O ...', and 'Send Text ...'. At the bottom, there are buttons for 'Stations All Select', 'Station All Units Select', 'Unselect All', and a page indicator showing '1' of '2' pages.

Performance Evaluation System

- Completed Workflow Programming
- Setup Up CrewSense Integration to Help with Auto-Populating Data
- Created First Draft of Training Curriculum

After you are logged-into FireGauge, access your home dashboard.

The screenshot shows the FireGauge Evaluation dashboard. At the top, there are tabs for 'Assigned To Me (12)', 'In-Progress (29)', and 'Completed (3)'. Below the tabs is a table with the following columns: Type, Job, Due, Evaluator, Evaluator, Current State, and Pending Action. The table contains three rows of evaluation tasks:

Type	Job	Due	Evaluator	Evaluator	Current State	Pending Action
Open	Annually Captain Performance Evaluation	21 Feb 21 (Due in 20 days)	Saene, Scott	Spant, Bruno		Submit
Open	Annually Captain Performance Evaluation	21 Feb 21 (Due in 20 days)	McCulloch, Iain	Spant, Bruno		Submit
Open	Annually Captain Performance Evaluation	21 Feb 21 (Due in 20 days)	Bannister, Demian	Spant, Bruno		Submit

To open the evaluation, select the blue highlighted "Open"

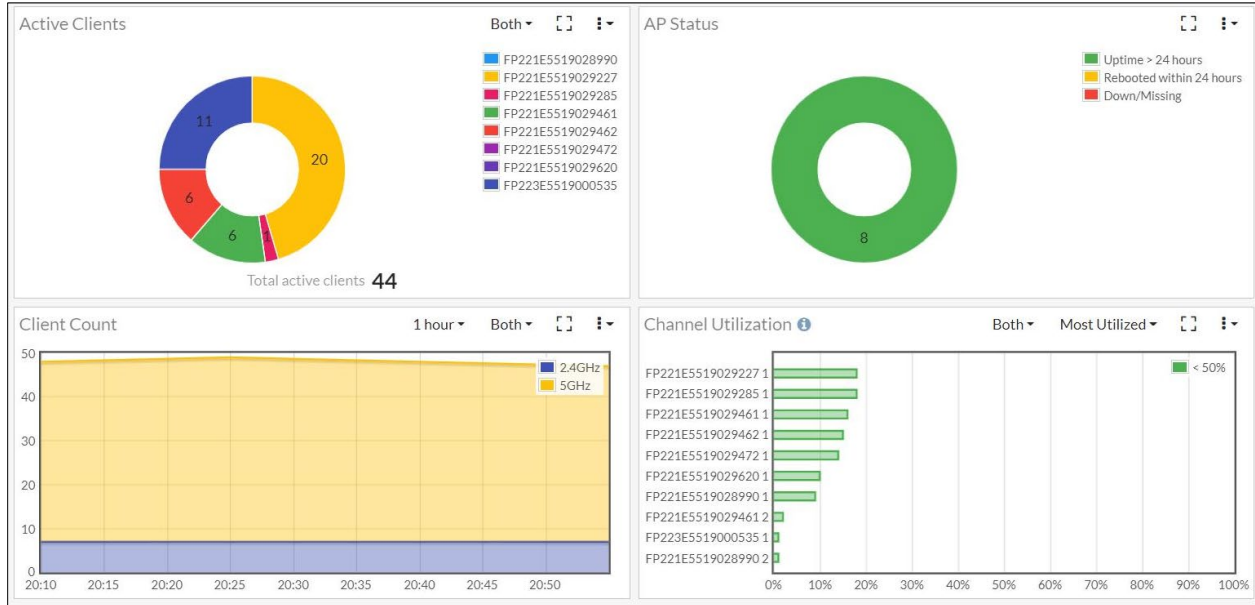
The columns on each tab will identify the data set for the evaluation.



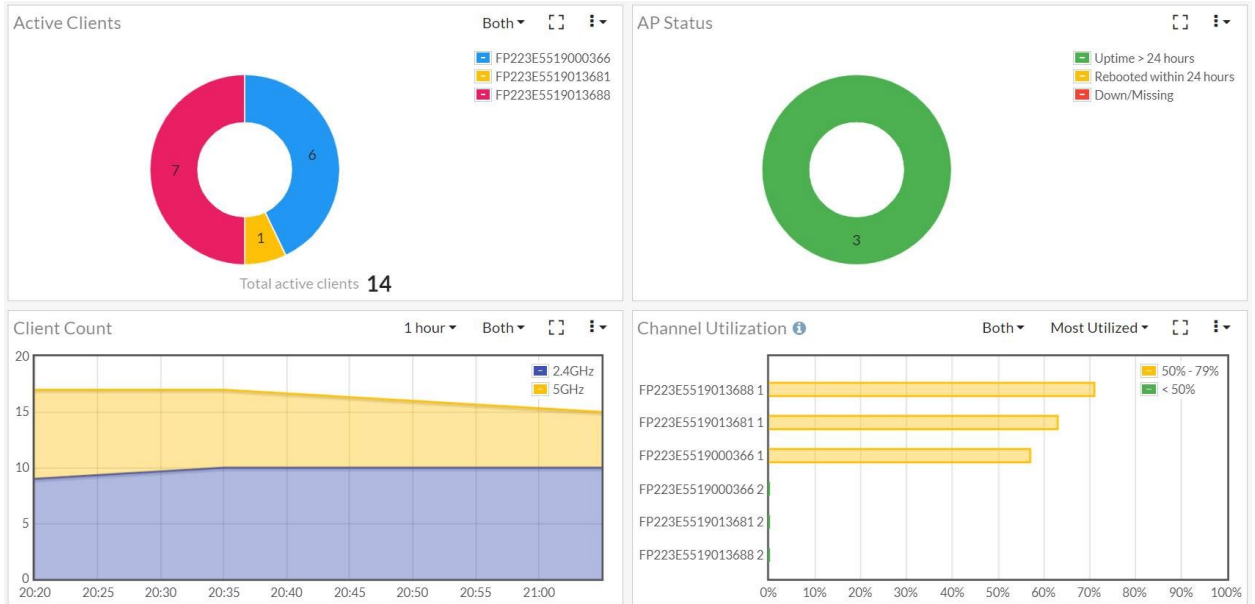
Enhanced Wi-Fi Coverage

- Installed 8 Additional Wi-Fi Access Points through District
- Optimized Load Balancing and Configuration

Admin (Sample Day)



Station 34 (Sample Day)





HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 24, 2021
To: Board of Directors
From: Stephanie Sakai, District Counsel
Re: Monthly Human Resources Report for January 2021

Recruitment

- ❖ Conducted District Aide Recruitment Interviews
- ❖ On-boarded five (5) new District Aides
- ❖ Met with Matt Gruver to review upcoming Captain and Engineer Promotional Examinations

Additional Accomplishments

- ❖ Completed compliance of posting 2021 Federal and State Employment Law posters in all District buildings
- ❖ Completed compliance of posting U.S. Department of Labor OSHA Form in all District buildings for February 1, 2021 posting requirement
- ❖ Assisted the EMS Division at the COVID-19 vaccine clinics
- ❖ Participated in a system orientation for the Performance Evaluations Program.

Liability Claim Summary

There were no liability claims filed for January 2021.

Report: Employee Illness/Injury Report – January 2021



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 24, 2021
To: Board of Directors
From: Stephanie Sakai, District Counsel
Subject: January 2021 Employee Illness/Injury Report

Indemnity (Lost Time)

January 11, 2021 DOI-12/22/07 – An employee sought treatment for an ankle injury sustained during a medical transport.

Status: Remained out at month end.

January 15, 2021 DOI-12/15/20 – An employee sought treatment for a shoulder injury sustained during physical fitness.

Status: Remained out at month end.

Medical Only (No Lost Time)

January 25, 2021 An employee felt pain in his knee when walking. Medical treatment was received, but no work time was lost.

As of January 31, 2021, there were three (3) employees absent from their regular work assignment. Total lost time due to injuries for the month of January equaled 69 calendar days/22 shifts.



FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: February 24, 2021

To: Board of Directors

From: Ken Campo, Financial Consultant
Davina Hatfield, Controller

Re: Monthly Financial Report for January 2021

Financials:

- Balance Sheets
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital and Debt Service Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

Meetings/Activities:

- Finalized external audit work with Eide Bally, for the District's June 30, 2020 Comprehensive Annual Financial Report.
- Attended CSDA Webinar for COVID-19 Funding Relief
- Completed desk-based monitoring audit conducted by FEMA related to the District's SAFER grant and there were no issues found.
- Participated in District-wide Reorganization Review
- Provided support and assistance to other Divisions with the following projects:
 - PG&E Safety Ordinance
 - EMS Transport/201 Rights
 - Labor negotiations
 - Contract preparation and review

San Ramon Valley Fire Protection District Combined Balance Sheet

January 31, 2021

	GOVERNMENTAL FUNDS						AGENCY		ACCOUNT GROUPS	
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	Total	
ASSETS										
Cash - Checking	\$ 4,946,290	\$ -	\$ 709,141	\$ 72,384	\$ 160	\$ 27,179	\$ -	\$ -	\$ 5,755,154	
Cash - Money Market	509,118	-	-	-	-	-	-	-	509,118	
Cash - Workers' Compensation	(85,178)	-	-	-	-	-	-	-	(85,178)	
Cash - Flexible Spending	20,881	-	-	-	-	-	-	-	20,881	
Petty Cash	1,250	-	-	-	-	-	-	-	1,250	
Investments - LAIF @ .45%	51,138,816	11,721,536	-	9,573,864	-	-	-	-	72,434,216	
Investments - Market Value Adjustment	401,526	343,826	-	38,721	-	-	-	-	784,073	
Investments - Bank of the West @ 1.95% avg	-	8,071,962	-	-	-	-	-	-	8,071,962	
Cash with Fiscal Agent	-	-	131	40,046,056	-	-	-	-	40,046,187	
Accounts Receivable	90,314	-	-	-	-	34,212	-	-	124,526	
Interest Receivable	222,122	121,495	-	27,132	-	-	-	-	370,749	
YE Accrued Ambulance Billing	1,001,441	-	-	-	-	-	-	-	1,001,441	
Prepaid Expenses and Deposits	6,967,122	-	-	1,751,402	-	-	-	-	8,718,524	
Land	-	-	-	-	-	-	-	6,000,878	6,000,878	
Buildings and Improvements	-	-	-	-	-	-	-	34,354,445	34,354,445	
Construction in Progress	-	-	-	-	-	-	-	383,610	383,610	
Equipment	-	-	-	-	-	-	-	8,667,015	8,667,015	
Vehicles	-	-	-	-	-	-	-	24,532,106	24,532,106	
Accumulated Depreciation	-	-	-	-	-	-	-	(36,913,410)	(36,913,410)	
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	60,174,977	60,174,977	
TOTAL ASSETS	\$ 65,213,702	\$ 20,258,819	\$ 709,272	\$ 51,509,559	\$ 160	\$ 61,391	\$ 37,024,644	\$ 60,174,977	\$ 234,952,524	
LIABILITIES										
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Accrued Expenses	3,216,792	-	-	800	-	2,616	-	-	3,220,208	
Deposits Payable	20,698	-	-	-	-	-	-	-	20,698	
Deferred Ambulance Billing Revenue	477,786	-	-	-	-	-	-	-	477,786	
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	45,755,000	45,755,000	
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	4,201,457	4,201,457	
Workers' Compensation	-	-	-	-	-	-	-	7,528,000	7,528,000	
Accumulated Leave	-	-	-	-	-	-	-	2,690,520	2,690,520	
TOTAL LIABILITIES	3,715,276	-	-	800	-	2,616	-	60,174,977	63,893,669	

San Ramon Valley Fire Protection District Combined Balance Sheet

January 31, 2021

	GOVERNMENTAL FUNDS						AGENCY		ACCOUNT GROUPS	
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt		
								Total	Total	
FUND BALANCE										
Investment in General Fixed Assets	-	-	-	-	-	-	37,024,644	-	37,024,644	
Non-Spendable Fund Balance	-	-	-	1,751,402	-	-	-	-	1,751,402	
Restricted Fund Balance	-	-	709,272	136,462	160	-	-	-	845,894	
Committed Fund Balance:										
Dry Period Funding	61,405,601	-	-	-	-	-	-	-	61,405,601	
Budget Stabilization	-	15,208,819	-	-	-	-	-	-	15,208,819	
Workers' Compensation Claims	-	5,050,000	-	-	-	-	-	-	5,050,000	
Capital Projects	-	-	-	49,527,898	-	-	-	-	49,527,898	
Assigned Fund Balance:										
Other Assigned Fund Balance	92,825	-	-	92,997	-	-	-	-	185,822	
Unassigned Fund Balance	-	-	-	-	-	58,775	-	-	58,775	
TOTAL FUND BALANCE	<u>61,498,426</u>	<u>20,258,819</u>	<u>709,272</u>	<u>51,508,759</u>	<u>160</u>	<u>58,775</u>	<u>37,024,644</u>	<u>-</u>	<u>171,058,855</u>	
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 65,213,702</u>	<u>\$ 20,258,819</u>	<u>\$ 709,272</u>	<u>\$ 51,509,559</u>	<u>\$ 160</u>	<u>\$ 61,391</u>	<u>\$ 37,024,644</u>	<u>\$ 60,174,977</u>	<u>\$ 234,952,524</u>	

San Ramon Valley Fire Protection District

Revenue - All Funds

For the Period Ended January 31, 2021

FISCAL YEAR COMPLETED - 58.33%

	2019/20	2020/21			
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	% Received
TAXES					
Property Taxes - Current Secured	\$ 71,584,682	\$ 74,458,061	\$ 41,173,442	\$ 33,284,619	55.3%
Property Taxes - Supplemental	1,636,408	-	62,541	(62,541)	
Property Taxes - Utilities (Unitary)	1,105,278	1,105,278	615,920	489,358	55.7%
Property Taxes - Current Unsecured	2,029,809	1,963,622	1,934,752	28,870	98.5%
Homeowners Property Tax Relief	453,404	475,000	-	475,000	0.0%
RDA Property Tax	1,209,047	1,021,520	1,014,685	6,835	99.3%
County Tax Administration	(566,046)	(577,367)	-	(577,367)	0.0%
Property Taxes - Prior Secured	(111,002)	-	(82,107)	82,107	
Property Taxes - Prior Supplemental	(68,206)	-	(1,617)	1,617	
Property Taxes - Prior Unsecured	8,679	-	13,355	(13,355)	
Total Taxes	77,282,053	78,446,114	44,730,971	33,715,143	57.0%
INTERGOVERNMENTAL					
Measure "H"	33,000	33,000	-	33,000	0.0%
SB-90 Mandated Costs	56,345	-	-	-	
State Aid/Grants	296,751	1,013,850	334,086	679,764	33.0%
Federal Grant Revenue	-	-	309,597	(309,597)	
Other Intergovernmental Revenue	333,167	420,000	166,623	253,377	39.7%
GEMT	(11,106)	80,800	-	80,800	0.0%
Consolidated Dispatch	1,050,000	1,764,043	441,010	1,323,033	25.0%
Total Intergovernmental	1,758,157	3,311,693	1,251,316	2,060,377	37.8%
CHARGES FOR SERVICE					
Inspection Fees	55,000	64,502	28,335	36,167	43.9%
Plan Review	556,760	600,000	174,883	425,117	29.1%
Info Technology Surcharge	-	33,225	-	33,225	0.0%
Weed Abatement Charges	-	-	3,283	(3,283)	#DIV/0!
Administrative Citation Charges	1,000	24,313	(300)	24,613	-1.2%
Ambulance Services	5,110,353	4,949,000	2,529,202	2,419,798	51.1%
CPR Classes	480	604	-	604	0.0%
Reports and Photocopies	2,020	7,356	2,380	4,976	32.4%
Total Charges For Service	5,725,613	5,679,000	2,737,783	2,941,217	48.2%
USE OF MONEY AND PROPERTY					
Investment Earnings	1,316,189	1,303,706	695,198	608,508	53.3%
Total Use Of Money and Property	1,316,189	1,303,706	695,198	608,508	53.3%
RENTAL INCOME					
Rent On Real Estate	67,979	67,459	41,101	26,358	60.9%
Total Rental Income	67,979	67,459	41,101	26,358	60.9%
OTHER REVENUE					
Donations	-	-	100	(100)	
Sale Of Property	6,440	-	-	-	
Miscellaneous Revenue	6,812	10,000	6,473	3,527	64.7%
Total Other Revenue	13,252	10,000	6,573	3,427	65.7%
OTHER FINANCING SOURCES					
Debt/Lease Proceeds	-	40,000,000	40,197,323	(197,323)	
Total Other Financing Sources	-	40,000,000	40,197,323	(197,323)	
Total Revenue	\$ 86,163,243	\$ 128,817,972	\$ 89,660,265	\$ 39,157,707	69.6%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended January 31, 2021

FISCAL YEAR COMPLETED - 58.33%

	2019/20		2020/21		
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
SALARIES AND BENEFITS					
Permanent Salaries	\$ 26,446,450	\$ 28,536,029	\$ 16,377,272	\$ 12,158,757	57.4%
Temporary Salaries	440,252	385,209	183,346	201,863	47.6%
Permanent Overtime	8,362,867	8,394,000	7,373,450	1,020,550	87.8%
Overtime - Temp Employees	757	-	1,916	(1,916)	#DIV/0!
FICA/Medicare	496,255	531,968	337,912	194,056	63.5%
Retirement Contributions	16,526,895	17,944,801	10,458,531	7,486,270	58.3%
Retirement Contributions - UAAL	236,000	260,000	260,000	-	100.0%
401A Contributions - Employer Paid	8,403	8,611	5,131	3,480	59.6%
Employee Group Insurance	4,049,703	4,404,957	2,410,912	1,994,045	54.7%
Retiree Health Insurance	3,042,205	3,189,031	1,804,274	1,384,757	56.6%
OPEB Contribution	3,937,414	4,287,004	2,500,750	1,786,254	58.3%
Unemployment Insurance	-	20,000	1,017	18,983	5.1%
Workers' Compensation	1,128,642	1,375,000	555,871	819,129	40.4%
Total Salaries and Benefits	64,675,843	69,336,610	42,270,382	27,066,228	61.0%
SERVICES AND SUPPLIES					
Office Supplies	29,868	31,975	11,135	20,840	34.8%
Postage	9,503	29,050	3,240	25,810	11.2%
Telecommunications	237,332	247,902	124,385	123,517	50.2%
Utilities	421,635	380,300	251,813	128,487	66.2%
Small Tools and Equipment	139,059	112,200	62,414	49,786	55.6%
Miscellaneous Supplies	69,607	118,800	43,450	75,350	36.6%
Medical Supplies	243,117	230,000	190,802	39,198	83.0%
Firefighting Supplies	64,048	80,000	32,084	47,916	40.1%
Pharmaceutical Supplies	58,122	35,000	32,399	2,601	92.6%
Computer Supplies	10,227	15,500	7,031	8,469	45.4%
Radio Equipment and Supplies	31,181	20,500	10,806	9,694	52.7%
Food Supplies	23,165	35,300	14,154	21,146	40.1%
PPE Inspection and Repairs	9,258	19,500	-	19,500	0.0%
Safety Clothing	136,694	277,100	123,921	153,179	44.7%
Class A Uniforms	16,087	10,500	4,245	6,255	40.4%
Non-Safety Clothing	11,394	32,885	6,449	26,436	19.6%
Class B Uniforms	76,249	81,000	30,811	50,189	38.0%
Household Supplies	58,183	38,000	37,971	29	99.9%
Central Garage - Repairs	583,152	300,000	328,878	(28,878)	109.6%
Central Garage - Maintenance	49,938	41,625	51,505	(9,880)	123.7%
Central Garage - Gas, Diesel and Oil	245,638	383,300	191,635	191,665	50.0%
Central Garage - Tires	46,865	50,000	41,239	8,761	82.5%
Central Garage - Mandated Inspections	9,851	24,500	15,858	8,642	64.7%
Maintenance and Repairs - Equipment	173,064	193,977	77,838	116,139	40.1%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended January 31, 2021

FISCAL YEAR COMPLETED - 58.33%

	2019/20	2020/21			
	Actual	Budget	Actual to Date	Remaining	%
	(unaudited)			Budget	Expended
Maintenance and Repairs - Radio and Electronic	106,722	104,485	41,752	62,733	40.0%
Maintenance and Repairs - Buildings	199,889	246,000	84,079	161,921	34.2%
Maintenance and Repairs - Grounds	57,699	53,000	26,856	26,144	50.7%
Rents and Leases	64,587	204,131	116,045	88,086	56.8%
Software and Licensing	263,179	568,076	266,074	302,002	46.8%
Professional Services	1,955,658	2,079,328	993,255	1,086,073	47.8%
Recruiting Costs	112,585	118,800	57,928	60,872	48.8%
Legal Services	253,775	445,000	237,033	207,967	53.3%
Medical Services	78,900	120,500	5,280	115,220	4.4%
Communications Services	93,600	95,360	-	95,360	0.0%
Election Services	-	172,000	-	172,000	0.0%
Insurance Services	470,522	424,500	267,132	157,368	62.9%
Publication Of Legal Notices	106	3,500	-	3,500	0.0%
Specialized Printing	42,183	30,975	25,870	5,105	83.5%
Memberships	91,207	99,376	65,177	34,199	65.6%
Educational Courses and Supplies	90,733	318,600	64,491	254,109	20.2%
Educational Assistance	22,152	25,000	4,735	20,265	18.9%
Public Educational Supplies	9,368	11,000	-	11,000	0.0%
Books and Periodicals	13,037	28,289	5,550	22,739	19.6%
Recognition Supplies	2,248	4,000	1,455	2,545	36.4%
Meetings and Travel	57,865	80,110	9,138	70,972	11.4%
Other Expense	26,635	-	2,189	(2,189)	#DIV/0!
Taxes and Assessments	63,910	120,000	38,835	81,165	32.4%
Total Services and Supplies	6,829,797	8,140,944	4,006,937	4,134,007	49.2%
Total Operating Expenditures	\$ 71,505,640	\$ 77,477,554	\$ 46,277,319	\$ 31,200,235	59.7%

San Ramon Valley Fire Protection District

Expenditures - All Other Funds

For the Period Ended January 31, 2021

FISCAL YEAR COMPLETED - 58.33%

	2019/20	2020/21			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
CAPITAL PROJECTS					
Professional Services	\$ -	\$ -	\$ 70,722	\$ (70,722)	
Legal Services	-	-	87,515	\$ (87,515)	
Technology Improvements	15,233	7,452	-	7,452	0.0%
Specialized Printing	-	-	2,500	(2,500)	
Various Improvements	1,299,281	3,126,215	1,107,152	2,019,063	35.4%
Radio and Electronic Equipment	112,341	687,672	76,245	611,427	11.1%
Major Equipment	91,431	173,507	14,883	158,624	8.6%
Autos and Trucks	246,918	425,000	61,278	363,722	14.4%
Total Capital Projects	<u>\$ 1,765,204</u>	<u>\$ 4,419,846</u>	<u>\$ 1,420,295</u>	<u>\$ 2,999,551</u>	<u>32.1%</u>
DEBT SERVICE					
Professional Services	\$ 3,190	\$ -	\$ -	\$ -	
2015 Certificates Of Participation	931,350	926,050	926,050	-	100.0%
2020 Certificates of Participation	-	2,200,000	-	2,200,000	
Equipment Lease	613,155	613,155	308,069	305,086	50.2%
Total Debt Service	<u>\$ 1,547,695</u>	<u>\$ 3,739,205</u>	<u>\$ 1,234,119</u>	<u>\$ 2,505,086</u>	<u>33.0%</u>
Total Capital, Equipment and Debt Service	<u>\$ 3,312,899</u>	<u>\$ 8,159,051</u>	<u>\$ 2,654,414</u>	<u>\$ 5,504,637</u>	80.1%

San Ramon Valley Fire Protection District

General Fund

Revenue and Expenditures

Month	2016/17		2017/18		2018/19		2019/20		2020/21	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 282,790	\$ 5,316,616	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529
August	363,912	5,109,224	695,817	5,671,451	499,377	5,905,072	610,284	6,468,445	436,936	5,415,373
September	377,209	5,047,543	480,964	5,593,302	579,731	5,563,173	388,535	5,580,182	481,504	6,749,996
October	2,158,269	5,282,085	2,593,632	5,999,337	2,375,797	6,005,201	2,931,282	6,169,069	633,361	6,409,267
November	720,990	5,554,302	362,621	5,888,575	656,486	6,191,849	516,137	6,368,317	3,069,984	7,404,339
December	34,893,289	5,043,510	34,930,693	5,966,196	39,332,475	5,629,084	40,716,284	6,133,552	42,109,519	6,465,330
January	1,242,334	5,401,913	8,491,817	5,387,036	1,334,430	5,722,401	1,818,008	5,781,707	1,919,622	6,769,534
February	690,047	5,326,068	446,775	5,326,521	632,213	5,524,960	856,640	5,675,617	-	-
March	433,245	5,849,120	883,105	6,063,429	972,913	5,624,000	742,260	5,932,483	-	-
April	25,663,196	5,297,542	22,339,121	5,257,800	28,219,039	5,320,835	29,646,763	5,904,545	-	-
May	394,206	5,452,583	639,163	5,506,219	507,822	6,529,026	507,535	5,565,403	-	-
June	5,664,005	5,832,652	5,266,780	5,952,983	6,282,536	6,135,504	6,469,451	6,475,129	-	-

Total Overtime Hours by Month January 2019 - January 2021

