

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

January 27, 2021 – 1:00 p.m.

*Matt Stamey, Board President
Ryan Crean, Board Vice President
Don Parker, Director, Michelle Lee, Director, Thomas Gallinatti, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Consistent with California Governor's Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing PublicComment@srvfire.ca.gov. Please make sure comments are submitted prior to 1 p.m. January 27, 2021.

Zoom for Government by Video:

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1607987005?pwd=UXZMQnRRR0RZQVdZeGFDNTBGOHRGdz09>

Webinar ID: 160 798 7005

Webinar Passcode: SRVF

By Phone:

Dial-in Number: (669) 254-5252

Webinar ID: 160 798 7005

TELECONFERENCE PARTICIPANTS

BOARD MEMBERS MICHELLE LEE, THOMAS GALLINATTI, DON PARKER, BOARD VICE PRESIDENT RYAN CREAM, AND BOARD PRESIDENT MATT STAMEY WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20

PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS LEE, GALLINATTI, PARKER, VICE PRESIDENT CREAM, AND BOARD PRESIDENT STAMEY PARTICIPATING BY TELECONFERENCE

This meeting will be available to District Residents via the District's website at

<https://www.firedepartment.org>

ATTENTION: Members of the public may submit comments via email prior to the meeting to PublicComment@srvfire.ca.gov, which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. The District reserves the right to read comments received prior to the start of the meeting into the record or include the emailed comment in the next month's Board packet, depending on the length of the email. The time allotted for each public comment is determined by the Board President and may be up to a maximum of three (3) minutes.

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT *Please see language on Page 1 pertaining to Public Comment***
5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period December 9, 2020 through January 13, 2021 in the amount of \$2,697,971.67.
- 5.2 Approve the Board Minutes from the December 16, 2020 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of December 2020 in the amount of \$ 4,801,037.81.
- 5.4 Authorize staff to execute a two-year contract with ECS Imaging, Inc. for scanning services and document management software in the amount not to exceed \$29, 468.
- 5.5 Authorize suspension of the medical premium cap for active employees for calendar year 2021, and continue to review on a year-to-year basis the financial impact of removing the cap.
- 5.6 Authorize staff to enter into a contract with AP Triton, LLC for the provision of Fire-Service-Based EMS Advocacy services for a fee not to exceed \$60,000.00 annually.
- 5.7 Authorize staff to pay the East Bay Regional Communications System Authority (EBRCSA) operating payment in the amount of \$93,600.

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Public Safety Building Complex Update and Fire Station 34 Renovation.
- 6.2 Presentation of District's Comprehensive Annual Financial Report (CAFR) for Fiscal Year Ended June 30, 2020, by Phillip White, CPA with Eide Bailly.
<https://www.firedepartment.org/Home/ShowDocument?id=4473>

7. **OLD BUSINESS**

- 7.1 Approval of Changes to the Memorandum of Understanding 3546-A.

8. **NEW BUSINESS**

- 8.1 Approval of Changes to the Memorandum of Understanding between San Ramon Valley Fire Protection District and Local 3546 IAFF.
- 8.2 Approval of Salary Adjustments for Unrepresented and Executive Staff Employees.
- 8.3 Approval of Amendment No. 6 to Fire Chief Employment Agreement with the San Ramon Valley Fire Protection District.
- 8.4 Consideration and Approval, by simple motion, of the Board Compensation and Benefits Policy.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations/Fleet Division-Deputy Chief Jim Selover
Operations and Fleet Report of monthly activities.
- 10.2 EMS Division – Deputy Chief Jim Selover
EMS Report of monthly activities. COVID-19 update for Contra Costa County
- 10.3 Fire and Life Safety/Training Division – Deputy Chief Frank Drayton
Fire and Life Safety and Training Report of monthly activities.
- 10.4 Facilities Division – Deputy Chief Frank Drayton
Facilities Report of monthly activities.
- 10.5 Communications/Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar-Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Report on District Standing Committee Assignments for 2021.
- 11.2 Comments by Board of Directors.

12. UPCOMING CALENDAR OF EVENTS

- Monday, February 15, 2021 – President’s Day

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.2 PERSONNEL – FINAL DISTRICT REORGANIZATION PRESENTATION

Pursuant to California Government Code Section 54957(b)(1).

Board Agenda January 27, 2021

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14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY February 24, 2021 AT 1:00 P.M.

Prepared by:

DocuSigned by:

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Stephanie E. Sakai, District Clerk

Agenda posted on January 24, 2021 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.



CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 12/9/2020 Through 1/13/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
225999	1/6/2021	ABLE TO PLUMBING AND ROOTER	229.00	Faucet Repairs-Stn 36 Day Room
01/06/21-01	1/6/2021	ACE AUTO REPAIR AND TIRE CENTER	1,621.75	New Plugs/Coils/Software Upgrade+Unit 342
12/16/20-01	12/16/2020	ACE AUTO REPAIR AND TIRE CENTER	180.94	Routine Prev Maint/Oil/Filter Change-Unit 347
226000	1/6/2021	AG TRANSMISSION REPAIR INC	747.71	Transmission Filter Kits (12)-Fleet Stock
01/06/21-02	1/6/2021	AIRGAS USA LLC	298.61	Oxygen Tank Cylinders 12/18/20
01/13/21-01	1/13/2021	AIRGAS USA LLC	283.86	Oxygen Tank Cylinders 12/23/20
01/13/21-02	1/13/2021	AIRGAS USA LLC	514.51	Oxygen Tank Cylinder Rental-Dec 2020
12/09/20-01	12/9/2020	AIRGAS USA LLC	259.36	Oxygen Tank Cylinders 11/13/20
12/09/20-02	12/9/2020	AIRGAS USA LLC	176.94	Oxygen Tank Cylinders 11/20/20
12/09/20-03	12/9/2020	AIRGAS USA LLC	408.52	Oxygen Tank Cylinders 11/25/20
12/09/20-04	12/9/2020	AIRGAS USA LLC	611.90	Oxygen Tank Cylinder Rental-Nov 2020
12/16/20-02	12/16/2020	AIRGAS USA LLC	298.61	Oxygen Tank Cylinders 12/3/20
225896	12/16/2020	ALAMEDA COUNTY FIRE DEPARTMENT	340.00	Air Leak Repairs-Unit 555
	12/16/2020	ALAMEDA COUNTY FIRE DEPARTMENT	507.25	Pump Panel Gauge/Pressure Gauge-Unit 679/658
	12/16/2020	ALAMEDA COUNTY FIRE DEPARTMENT	626.23	Relief Valve Repairs-Unit 600
	12/16/2020	ALAMEDA COUNTY FIRE DEPARTMENT	3,336.19	Remove Radio/Re-Install Radio/Air Hose-Unit 679
225950	12/22/2020	ALAMEDA COUNTY FIRE DEPARTMENT	3,923.05	Check Engine Light/Steering Issue/PTO Leak Repairs-Unit 529
	12/22/2020	ALAMEDA COUNTY FIRE DEPARTMENT	2,909.24	Front Brakes/Seals/Axle Repairs/Inspect A/C-Unit 658
	12/22/2020	ALAMEDA COUNTY FIRE DEPARTMENT	5,517.19	Fuel Tank Cleaning/Tie Rods/Tach/Battery Cable-Unit 882
	12/22/2020	ALAMEDA COUNTY FIRE DEPARTMENT	425.00	Remove Radios-Unit 387
226001	1/6/2021	ALAMEDA COUNTY FIRE DEPARTMENT	425.00	Aux Pump Display Repairs-Unit 552
	1/6/2021	ALAMEDA COUNTY FIRE DEPARTMENT	344.14	Fuel Check Valve-Unit 520
	1/6/2021	ALAMEDA COUNTY FIRE DEPARTMENT	1,264.61	Fuel Leak Repairs/Parts-Unit 807
	1/6/2021	ALAMEDA COUNTY FIRE DEPARTMENT	1,595.56	Relief Valve Repairs-Unit 604
226002	1/6/2021	ALAMEDA COUNTY INDUSTRIES	397.13	Garbage Service 12/1/20-12/31/20-Stn 30
	1/6/2021	ALAMEDA COUNTY INDUSTRIES	716.99	Garbage Service 12/1/20-12/31/20-Stn 34
	1/6/2021	ALAMEDA COUNTY INDUSTRIES	964.14	Garbage Service 12/1/20-12/31/20-Stn 38
	1/6/2021	ALAMEDA COUNTY INDUSTRIES	397.13	Garbage Service 12/1/20-12/31/20-Stn 39
225985	12/29/2020	ALAMO ACE HARDWARE	2.91	Ace Alamo Statement 11/30/20-T. Word
	12/29/2020	ALAMO ACE HARDWARE	8.96	Fasteners-Recruits Helmets Repairs
	12/29/2020	ALAMO ACE HARDWARE	17.48	Toilet Paper Dispenser Keys-Stn 32
226053	1/13/2021	ALAMO ACE HARDWARE	22.96	Pliers Set/Waste Basket/Grease-Stock
01/13/21-03	1/13/2021	ALL STAR FIRE EQUIPMENT INC	595.38	Station Boots-Schwartz/Bock-Willmes
12/22/20-01	12/22/2020	ALL STAR FIRE EQUIPMENT INC	1,154.84	Misc. SCBA Repairs
226003	1/6/2021	AMERICAN MESSAGING	420.23	Paging Service-1/21
225859	12/9/2020	AMERICAN VALLEY WASTE OIL INC	3,495.00	Waste Clean Out/Non Hazardous Waste Liquid-Stn 36
225986	12/29/2020	AMERIGAS	2,206.64	Propane (300.0 Gal)-Stn 37
226054	1/13/2021	ANAND C RATHNASABAPATHI	373.00	Plan Review Fee Refund-IN7803828
225897	12/16/2020	AP TRITON LLC	4,375.00	EMS Advocate Consulting Services-December 2020
226004	1/6/2021	AQUAMATIC FIRE PROTECTION	620.00	Plan Review Fee Refund-IN7802985
225860	12/9/2020	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	450.75	Unleaded Pump Handle Repairs-Stn 30

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 12/9/2020 Through 1/13/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
226005	1/6/2021	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	443.25	Fastened Loose Pump Handle-Stn 38
226055	1/13/2021	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	510.75	Service Call-Loose Handle Inspection-Stn 38
225898	12/16/2020	ARUNAVA NAG	84.30	Ambulance Refund
225861	12/9/2020	ATT	23.71	Phone Service 10/19/20-11/18/20
225862	12/9/2020	ATT	533.38	Phone Service 10/20/20-11/19/20-Comm Center
225951	12/22/2020	ATT	22.98	Phone Service 11/19/20-12/18/20
225952	12/22/2020	ATT	512.78	Phone Service 11/20/20-12/19/20-Comm Center
225899	12/16/2020	ATT MOBILITY	49.12	Cell Phone/Mobile Data-Chief Meyer 11/1/20-11/30/20
225900	12/16/2020	ATT MOBILITY	325.29	FLSD Cell Phones/Mobile Data (7)-12/1/20-12/31/20
225953	12/22/2020	ATT MOBILITY	4,906.25	Cell Phones/Mobile Data 10/1/20-10/31/20
	12/22/2020	ATT MOBILITY	4,906.80	Cell Phones/Mobile Data 11/1/20-11/30/20
225954	12/22/2020	ATT MOBILITY	696.47	Cell Phones/Mobile Data/iPads 10/27/20-11/26/20
226056	1/13/2021	ATT MOBILITY	332.99	FLSD Cell Phones/Mobile Data (7)-1/1/21-1/31/21
225901	12/16/2020	BETTY J GLENN	134.15	Ambulance Refund
12/22/20-02	12/22/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/14/20-Stn 30
12/22/20-03	12/22/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/14/20-Stn 31
12/22/20-04	12/22/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/14/20-Stn 32
12/22/20-05	12/22/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/14/20-Stn 33
12/22/20-06	12/22/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/14/20-Stn 34
12/22/20-07	12/22/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/14/20-Stn 35
12/22/20-08	12/22/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/14/20-Stn 36
12/22/20-09	12/22/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/14/20-Stn 38
12/22/20-10	12/22/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/14/20-Stn 39
12/22/20-11	12/22/2020	BOIES SCHILLER FLEXNER	11,070.79	Professional Services-PG&E Appeal 11/20
01/06/21-03	1/6/2021	BOUNDTREE MEDICAL LLC	799.40	Pharmaceutical Supplies
01/06/21-04	1/6/2021	BOUNDTREE MEDICAL LLC	526.80	Medical Supplies
01/06/21-05	1/6/2021	BOUNDTREE MEDICAL LLC	1,305.34	Medical Supplies
01/13/21-04	1/13/2021	BOUNDTREE MEDICAL LLC	327.80	Medical Supplies
01/13/21-05	1/13/2021	BOUNDTREE MEDICAL LLC	109.90	Medical Supplies
01/13/21-06	1/13/2021	BOUNDTREE MEDICAL LLC	35.85	Medical Supplies
01/13/21-07	1/13/2021	BOUNDTREE MEDICAL LLC	1,170.00	Medical Supplies
01/13/21-08	1/13/2021	BOUNDTREE MEDICAL LLC	4,628.20	Medical Supplies
01/13/21-09	1/13/2021	BOUNDTREE MEDICAL LLC	209.75	Medical Supplies
01/13/21-10	1/13/2021	BOUNDTREE MEDICAL LLC	125.88	Pharmaceutical Supplies
01/13/21-11	1/13/2021	BOUNDTREE MEDICAL LLC	714.74	Pharmaceutical Supplies
01/13/21-12	1/13/2021	BOUNDTREE MEDICAL LLC	60.00	Medical Supplies
12/09/20-05	12/9/2020	BOUNDTREE MEDICAL LLC	3,730.59	Medical Supplies
12/09/20-06	12/9/2020	BOUNDTREE MEDICAL LLC	209.90	Pharmaceutical Supplies
12/09/20-07	12/9/2020	BOUNDTREE MEDICAL LLC	1,698.30	Medical Supplies
12/09/20-08	12/9/2020	BOUNDTREE MEDICAL LLC	641.55	Medical Supplies
12/09/20-09	12/9/2020	BOUNDTREE MEDICAL LLC	179.55	Medical Supplies

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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From 12/9/2020 Through 1/13/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
12/16/20-03	12/16/2020	BOUNDTREE MEDICAL LLC	270.00	Medical Supplies
12/16/20-04	12/16/2020	BOUNDTREE MEDICAL LLC	69.35	Pharmaceutical Supplies
12/16/20-05	12/16/2020	BOUNDTREE MEDICAL LLC	1,528.65	Pharmaceutical Supplies
12/16/20-06	12/16/2020	BOUNDTREE MEDICAL LLC	972.50	Pharmaceutical Supplies
12/16/20-07	12/16/2020	BOUNDTREE MEDICAL LLC	4.45	Pharmaceutical Supplies
12/22/20-12	12/22/2020	BOUNDTREE MEDICAL LLC	999.25	Pharmaceutical Supplies
12/22/20-13	12/22/2020	BOUNDTREE MEDICAL LLC	315.60	Medical Supplies
12/22/20-14	12/22/2020	BOUNDTREE MEDICAL LLC	179.28	Medical Supplies
226057	1/13/2021	BRANDON J EYNCK	200.00	Reimb-Paramedic Recertification
226058	1/13/2021	BRETT HERENDEEN	360.00	Reimb-Educ Assistance-Driver Operator 1B 11/16-11/20/20
225987	12/29/2020	BRIAN MEDLEY	1,269.90	Reimb-Canine Handler Training Expenses
225955	12/22/2020	BRIELLE P PREECE	35.00	Reimb-LiveScan-Internal Recruit Training Program Background
225902	12/16/2020	BUCHANAN AUTO ELECTRIC INC	1,040.02	1231MF Batteries (6)-Unit 522
226006	1/6/2021	BUCHANAN AUTO ELECTRIC INC	1,040.02	1231MF Batteries (6)-Unit 528
226059	1/13/2021	BUCHANAN AUTO ELECTRIC INC	693.34	1231MF Batteries (4)-Unit 632
	1/13/2021	BUCHANAN AUTO ELECTRIC INC	355.06	Citrus Floor Cleaner/Grease Remover (4-Gallons)-Fleet Shop
	1/13/2021	BUCHANAN AUTO ELECTRIC INC	524.92	Coach AGM Batteries (2)-Unit 856
225903	12/16/2020	BURNS TRUCK AND TRAILER SERVICES	617.31	Oil/Fuel Filters/Air Filters-Fleet Stock
	12/16/2020	BURNS TRUCK AND TRAILER SERVICES	1,168.74	Oil/Fuel Filters/Air Filters/Fan Belts-Fleet Stock
225904	12/16/2020	CAL STEAM	264.30	Misc. Supplies
EFT 1/7/21	1/7/2021	CALPERS	1,538.77	CalPERS Health-Admin Fees Jan 2021
	1/7/2021	CALPERS	1,120.21	CalPERS Health-BOD Jan 2021
	1/7/2021	CALPERS	380,740.32	CalPERS Health-Jan 2021
	1/7/2021	CALPERS	259,292.01	CalPERS Health-Retirees Jan 2021
Wire 12/29...	12/29/2020	CalPERS CERBT (OPEB)	357,250.00	FY 20/21 OPEB Contribution Prefunding-Dec 2020
225905	12/16/2020	CAPITOL CLUTCH AND BRAKE INC	465.58	Purge Valves/Air Cartridge Filters-Fleet Stock
	12/16/2020	CAPITOL CLUTCH AND BRAKE INC	30.85	Tractor Protection Valve-Unit 529
226007	1/6/2021	CAPITOL CLUTCH AND BRAKE INC	982.85	Air Dryer-Unit 528
	1/6/2021	CAPITOL CLUTCH AND BRAKE INC	170.49	Leveling Valve-Unit 529
226060	1/13/2021	CAPITOL CLUTCH AND BRAKE INC	328.73	Air Dryer Cartridges For Engines-Stock
Wire 1/8/21	1/8/2021	CCC EMPLOYEES RETIREMENT ASSOCIATION	482,924.67	Employee Retirement Contributions-12/20
226008	1/6/2021	CHRIS QUIRK	624.75	Reimb-Solar Panel Pole/Rechargeable Battery/Chargers-CERT
225906	12/16/2020	CIGNA HEALTH AND LIFE INSURANCE CO	2,866.00	Ambulance Refund
225863	12/9/2020	CINTAS CORPORATION	73.69	Carpet Runners/Mechanics Coverall Clean Fee 12/7/20-Stn 30
225907	12/16/2020	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 12/10/20-Stn 32
225908	12/16/2020	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Clean Fee 12/14/20-Stn 30
225956	12/22/2020	CINTAS CORPORATION	73.69	Carpet Runners/Mechanics Coverall Clean Fee 12/21/20-Stn 30
225988	12/29/2020	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 12/23/20-Stn 32
225989	12/29/2020	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Clean Fee 12/28/20-Stn 30
226009	1/6/2021	CINTAS CORPORATION	73.69	Carpet Runners/Mechanics Coverall Clean Fee 1/4/21-Stn 30
226061	1/13/2021	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 1/6/20-Stn 32

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 12/9/2020 Through 1/13/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
226062	1/13/2021	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Clean Fee 1/11/21-Stn 30
225909	12/16/2020	CLARK PEST CONTROL	202.00	Pest Control Service 12/11/20-Stn 31
	12/16/2020	CLARK PEST CONTROL	120.00	Pest Control Service 12/11/20-Training Site
226063	1/13/2021	CLARK PEST CONTROL	120.00	Pest Control Service 11/18/20-Training Site
	1/13/2021	CLARK PEST CONTROL	108.00	Pest Control Service 11/23/20-Stn 32
225957	12/22/2020	CLIFFORD SCOTT BUXTON	450.00	CERT Instructor (15.0 hours) 7/9-9/28/20
	12/22/2020	CLIFFORD SCOTT BUXTON	480.00	CERT Instructor (16.0 hours) 4/2-6/29/20
	12/22/2020	CLIFFORD SCOTT BUXTON	570.00	CERT Instructor (19.0 hours) 10/12-12/12/20
	12/22/2020	CLIFFORD SCOTT BUXTON	1,020.00	CERT Instructor (34.0 hours) 3/6-3/26/20
01/13/21-13	1/13/2021	CLUB CARE INC	467.16	Arc Trainers Maintenance/Battery Replacement-Stn 31
12/09/20-10	12/9/2020	CLUB CARE INC	175.00	Arc Trainer Service Call-Stn 39
225864	12/9/2020	COMCAST	149.87	High Speed Internet 11/30/20-12/29/20 Stn 30
225865	12/9/2020	COMCAST	149.87	High Speed Internet 12/1/20-12/31/20 Stn 36
225866	12/9/2020	COMCAST	239.87	High Speed Internet 12/6/20-1/5/21 Stn 32
225867	12/9/2020	COMCAST	330.23	Cable Service 12/4/20-1/3/21 Stn 32
225868	12/9/2020	COMCAST	149.87	High Speed Internet 12/1/20-12/30/20 Stn 33
225910	12/16/2020	COMCAST	153.59	Broadband Internet Service 11/1/20-11/30/20 Admin
225911	12/16/2020	COMCAST	180.59	Cable Service 12/13/20-1/12/21 Stn 30
225912	12/16/2020	COMCAST	149.87	High Speed Internet 12/8/20-1/7/21 Stn 35
225913	12/16/2020	COMCAST	149.87	High Speed Internet 12/9/20-1/8/21 Stn 39
225914	12/16/2020	COMCAST	245.16	High-Speed Internet/Cable Service 12/8/20-1/7/21 Stn 38
225958	12/22/2020	COMCAST	154.87	High Speed Internet 12/23/20-1/22/21 Stn 31
225959	12/22/2020	COMCAST	191.64	Cable Service 12/17/20-1/16/21 Admin
225960	12/22/2020	COMCAST	265.13	High Speed Internet/Cable Svc 12/20/20-1/19/21 Old Stn 32
226010	1/6/2021	COMCAST	130.76	Cable Service 1/1/21-1/31/21 Stn 33
226011	1/6/2021	COMCAST	211.72	Cable Service 12/26/20-1/25/21 Stn 31
226012	1/6/2021	COMCAST	137.63	Cable Service 1/1/21-1/31/21 Stn 39
226013	1/6/2021	COMCAST	175.80	Cable Service 12/27/20-1/26/21 Stn 35
226014	1/6/2021	COMCAST	188.01	High Speed Internet/Cable Svc 12/26/20-1/25/21 Training Site
226015	1/6/2021	COMCAST	268.07	Cable Service 12/26/20-1/25/21 Stn 36
226016	1/6/2021	COMCAST	149.87	High Speed Internet 12/30/20-1/29/21 Stn 30
226017	1/6/2021	COMCAST	149.87	High Speed Internet 1/1/21-1/31/21 Stn 36
226018	1/6/2021	COMCAST	149.87	High Speed Internet 12/31/20-1/30/21 Stn 33
226019	1/6/2021	COMCAST	140.82	Cable Service 12/27/20-1/26/21 Stn 34
226020	1/6/2021	COMCAST	188.77	Cable Service 12/27/20-1/26/21 Stn 38
226021	1/6/2021	COMCAST	149.87	High Speed Internet 12/15/20-1/14/21 Stn 34
226064	1/13/2021	COMCAST	153.59	Broadband Internet Service 12/1/20-12/31/20 Admin
226065	1/13/2021	COMCAST	187.26	Cable Service 1/13/21-2/12/21 Stn 30
226066	1/13/2021	COMCAST	149.87	High Speed Internet 1/8/21-2/7/21 Stn 35
226067	1/13/2021	COMCAST	239.87	High Speed Internet 1/6/21-2/5/21 Stn 32
226068	1/13/2021	COMCAST	46.80	Cable Service 12/4/20-1/3/21 Stn 32

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226069	1/13/2021	COMCAST	149.87	High Speed Internet 1/9/21-2/8/21 Stn 39
226070	1/13/2021	COMCAST	232.39	High-Speed Internet/Cable Service 1/8/21-2/7/21 Stn 38
225961	12/22/2020	CONCERN EAP	3,419.37	Employee Assistance Premium-12/20
225869	12/9/2020	CONCORD UNIFORMS	635.81	Class A Update/Cap-Pellegrini
226071	1/13/2021	CONCORD UNIFORMS	760.82	Class A Update/Coat/Pants-King
225962	12/22/2020	CONVERGE ONE INC	1,563.32	SmartNet Cisco Call Manager & Unity Support Renewal-4/30/21
225963	12/22/2020	CORBIN J ROBSON	30.00	Reimb-LiveScan-Internal Recruit Training Program Background
226072	1/13/2021	CRESO EQUIPMENT RENTALS LLC	182.25	Fuel Filter/Spark Plug/Labor
225915	12/16/2020	CYNTHIA JACKSON	355.00	Reimb-Uniform Pants/Shoes
12/22/20-15	12/22/2020	DA PAGE LLC	425.00	Paging Software-12/20
225870	12/9/2020	DANIELLE BELL	1,020.41	Reimb-Autism Kits For Ambulances
226073	1/13/2021	DAVID TOWNLEY	237.50	Reimb-Coffee-Vaccination Site
226022	1/6/2021	DAVINA HATFIELD	125.54	Reimb-2020/21 Clothing Allowance-Shoes/Pants
225964	12/22/2020	DEANDRE ESPINOZA	35.00	Reimb-LiveScan-Internal Recruit Training Program Background
01/06/21-06	1/6/2021	DEFINITIVE NETWORKS INC	40,000.00	Network Engineering and Support-Jan 2021
01/06/21-07	1/6/2021	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-Jan 2021
01/13/21-14	1/13/2021	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-Jan 2021
01/13/21-15	1/13/2021	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-Jan 2021
12/09/20-11	12/9/2020	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-Dec 2020
12/09/20-12	12/9/2020	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-Dec 2020
225871	12/9/2020	DEL CONTES LANDSCAPING INC	2,555.00	Landscape Maint 11/20-Admin/Stn 30/31/35/38
225965	12/22/2020	DEL CONTES LANDSCAPING INC	2,555.00	Landscape Maint 12/20-Admin/Stn 30/31/35/38
226023	1/6/2021	DEL CONTES LANDSCAPING INC	507.00	Irrigation Repairs/Labor/Parts-Stn 32
	1/6/2021	DEL CONTES LANDSCAPING INC	2,414.00	Irrigation Repairs/Labor/Parts-Admin
	1/6/2021	DEL CONTES LANDSCAPING INC	688.00	Irrigation Repairs/Labor/Parts-Stn 30
01/06/21-08	1/6/2021	DELTA DENTAL OF CALIFORNIA	15,846.14	Dental Claims-12/18/20-12/24/20
01/06/21-09	1/6/2021	DELTA DENTAL OF CALIFORNIA	8,556.00	Dental Claims-12/25/20-12/31/20
01/13/21-16	1/13/2021	DELTA DENTAL OF CALIFORNIA	13,291.60	Dental Claims-1/1/21-1/7/21
12/09/20-13	12/9/2020	DELTA DENTAL OF CALIFORNIA	5,248.00	Dental Insurance Administrative Fees-11/20
12/09/20-14	12/9/2020	DELTA DENTAL OF CALIFORNIA	6,073.25	Dental Claims-11/27/20-12/3/20
12/16/20-08	12/16/2020	DELTA DENTAL OF CALIFORNIA	7,378.00	Dental Claims-11/20/20-11/26/20
12/16/20-09	12/16/2020	DELTA DENTAL OF CALIFORNIA	11,000.20	Dental Claims-12/4/20-12/10/20
12/22/20-16	12/22/2020	DELTA DENTAL OF CALIFORNIA	11,783.60	Dental Claims-12/11/20-12/17/20
GEM0121J...	12/30/2020	DEPT OF HEALTH CARE SVC GEMT QAF	38,824.60	GEMT QAF Payment Q1-1/20-3/20
225966	12/22/2020	DEPT OF INDUSTRIAL RELATIONS	83,246.20	Annual Workers' Comp Self-Insurance Assessment for FY-20/21
226074	1/13/2021	DIABLO PRINTING AND COPYING	140.73	Business Cards-Bartusch/McCulloch
225967	12/22/2020	DIRECTV	76.24	Cable Service 12/12/20-1/11/21
226024	1/6/2021	DUBLIN CHEVROLET INC	1,212.14	Check Engine Light/Replace Rear Brake/Rotors-Unit 706
225872	12/9/2020	DUBLIN SAN RAMON SERVICES DISTRICT	791.32	Recycled Water Service 10/1/20-11/30/20 Stn 30
226075	1/13/2021	DUBLIN SAN RAMON SERVICES DISTRICT	55.66	Fire Line Water Service 10/15/20-12/14/20 Stn 30
	1/13/2021	DUBLIN SAN RAMON SERVICES DISTRICT	269.79	Water Service (Meter 1.0) 10/15/20-12/14/20 Stn 30

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225873	12/9/2020	EBMUD	385.16	Water Service (Meter 1.0) 9/28/20-11/25/20 Stn 34
	12/9/2020	EBMUD	911.02	Water Service (Meter 2.0) 9/30/20-12/1/20 Stn 31
	12/9/2020	EBMUD	289.34	Water Service (Meter 4.0) 9/28/20-11/25/20 Stn 34
	12/9/2020	EBMUD	289.34	Water Service (Meter 4.0) 9/30/20-12/1/20 Stn 31
	12/9/2020	EBMUD	565.60	Water Service (Meter 6.0) 9/30/20-12/1/20 Stn 31
225916	12/16/2020	EBMUD	289.34	Water Service (Meter 4 inch) 10/6/20-12/7/20 Stn 33
	12/16/2020	EBMUD	165.18	Water Service (Meter 5/8 inch) 10/6/20-12/7/20 Stn 33
225990	12/29/2020	EBMUD	853.43	Water Service (Meter 1.0) 10/15/20-12/17/20 Stn 35
226025	1/6/2021	EBMUD	214.16	Water Service (Meter 1.0) 10/20/20-12/23/20 Stn 32
	1/6/2021	EBMUD	611.20	Water Service (Meter 1.0) 10/22/20-12/29/20 Stn 39
	1/6/2021	EBMUD	653.36	Water Service (Meter 1.0) 10/22/20-12/29/20-Stn 39
	1/6/2021	EBMUD	320.42	Water Service (Meter 4.0) 10/15/20-12/17/20-Stn 35
	1/6/2021	EBMUD	289.34	Water Service (Meter 4.0) 10/20/20-12/23/20 Stn 32
	1/6/2021	EBMUD	289.34	Water Service (Meter 4.0) 10/22/20-12/29/20 Stn 39
	1/6/2021	EBMUD	555.06	Water Service (Meter 5/8) 10/20/20-12/23/20-Stn 32
225874	12/9/2020	ED JONES COMPANY INC	367.35	Collar Emblems (7)
	12/9/2020	ED JONES COMPANY INC	161.14	Fire Chief Badge
	12/9/2020	ED JONES COMPANY INC	225.01	Name Bars (4)
	12/9/2020	ED JONES COMPANY INC	382.51	Name Bars (7)
12/09/20-15	12/9/2020	EFAX CORPORATE	115.00	eFAX Usage-Jun 2020
12/09/20-16	12/9/2020	EFAX CORPORATE	41.70	eFAX Usage-Nov 2020
225917	12/16/2020	EMERGENCY VEHICLE GROUP INC	141.31	Flashlight Bases/Chargers (2)-Unit 712
225918	12/16/2020	ENTERPRISE FM TRUST	8,837.64	Monthly Fleet Lease Payment (17) 12/1/20-12/31/20
225991	12/29/2020	FIREFIGHTERS BURN INSTITUTE	250.00	Firefighters Burn Institute Annual Membership Dues
225968	12/22/2020	FIRSTLINE BUSINESS SYSTEMS, INC.	19,455.88	NICE Inform Recording System Upgrade-Comm Center
225919	12/16/2020	FORLI RESTAURANT	1,333.79	Retirement Social-Director Yancey
225875	12/9/2020	FRANCHISE TAX BOARD	10.00	2018 SRVFPD Financing Corp Tax Return
225920	12/16/2020	FRANCIS ENOS FIRE PUMP REPAIR	6,950.00	Annual Pump Testing (17)
226076	1/13/2021	FRIEDMANS APPLIANCE	5,990.99	Gas Range/Dishwasher-Stn 35
225876	12/9/2020	GALLS LLC	47.76	Uniform Belt
226077	1/13/2021	GARLEX PIZZA	55.00	Inspection Fee Refund-IN7798422
225921	12/16/2020	GARY PAYTON	600.00	Ambulance Refund
01/13/21-17	1/13/2021	GLOBAL EMERGENCY SERVICES INC	15,920.00	Medical Director Consulting Services-Dec 2020
12/16/20-10	12/16/2020	GLOBAL EMERGENCY SERVICES INC	10,240.00	Medical Director Consulting Services-Nov 2020
225922	12/16/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	964.00	Steering Issue Repairs-Unit 553
	12/16/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	298.76	Switch Panel Assy-Unit 556
226026	1/6/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	710.50	Adjust Front End/Recheck Height-Unit 552
	1/6/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,694.60	Annual Inspection/Repairs Found During Service-Unit 522
	1/6/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,115.66	Annual Inspection/Repairs Found During Service-Unit 528
	1/6/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICES	1,190.98	Pump Shift Air Leak Repairs/Check A/C/Brake-Unit 552
12/22/20-17	12/22/2020	GRANICUS INC	7,520.00	Website Hosting-FireDepartment.org/IntraNet

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225923	12/16/2020	GREAT AMERICA FINANCIAL SERVICES CORPORATION	180.08	Training Copier Maintenance Agreement-12/20
226078	1/13/2021	GREAT AMERICA FINANCIAL SERVICES CORPORATION	180.08	Training Copier Maintenance Agreement-1/21
225969	12/22/2020	GUARANTEED PLUMBING	685.00	Remove/Replace Women's Restroom Faucet-Admin
225970	12/22/2020	GULF COAST PHARMACEUTICALS PLUS LLC	2,562.31	Glucagon/Nitromist/Amiodarone-EMS
225924	12/16/2020	HAVE AIR WILL TRAVEL INC	95.00	Service Call/Inspect Valves-Unit 555
	12/16/2020	HAVE AIR WILL TRAVEL INC	115.00	Service Call/Remove Screw From Tire-Unit 509
	12/16/2020	HAVE AIR WILL TRAVEL INC	135.00	Service Call/Swap Front Tires-Unit 711
	12/16/2020	HAVE AIR WILL TRAVEL INC	801.90	Svc Call/Replace Rear Tires/Install New Extensions-Unit 712
226027	1/6/2021	HAVE AIR WILL TRAVEL INC	125.00	Service Call/Flat Repairs-Unit 806
	1/6/2021	HAVE AIR WILL TRAVEL INC	585.06	Service Call/Mounts/Dismounts Rear Wheel-Unit 711
	1/6/2021	HAVE AIR WILL TRAVEL INC	1,056.35	Svc Call/Mounts/Dismounts Rear Tires (3)/Disposal-Unit 710
	1/6/2021	HAVE AIR WILL TRAVEL INC	263.00	Svc Call/Mounts/Dismounts Rear Tires (4)/Disposal-Unit 528
01/13/21-18	1/13/2021	HERUM CRABTREE SUNTAG	5,181.60	Legal Fees-General
01/13/21-19	1/13/2021	HERUM CRABTREE SUNTAG	1,126.08	Legal Fees-General
01/13/21-20	1/13/2021	HERUM CRABTREE SUNTAG	2,545.92	Legal Fees-General
01/13/21-21	1/13/2021	HERUM CRABTREE SUNTAG	6,022.08	Legal Fees-PG&E
12/22/20-18	12/22/2020	HERUM CRABTREE SUNTAG	5,022.48	Legal Fees-General
12/22/20-19	12/22/2020	HERUM CRABTREE SUNTAG	852.88	Legal Fees-PG&E
12/22/20-20	12/22/2020	HERUM CRABTREE SUNTAG	97.92	Legal Fees-General
12/22/20-21	12/22/2020	HERUM CRABTREE SUNTAG	5,924.16	Legal Fees-General
225877	12/9/2020	HOME DEPOT CREDIT SERVICES	73.84	Home Depot Statement 11/5/20-J.Leonard
	12/9/2020	HOME DEPOT CREDIT SERVICES	43.24	Home Depot Statement 11/5/20-R.Huettis
	12/9/2020	HOME DEPOT CREDIT SERVICES	83.66	Sprinkler Head Shut-Off/Tool Supplies
225992	12/29/2020	HOME DEPOT CREDIT SERVICES	15.85	Antibacterial Wipes-COVID 19
	12/29/2020	HOME DEPOT CREDIT SERVICES	577.15	Disposable Face Masks-COVID 19
	12/29/2020	HOME DEPOT CREDIT SERVICES	302.87	Disposable Face Masks/Tyvek w/ Hood & Boot-COVID 19
	12/29/2020	HOME DEPOT CREDIT SERVICES	354.71	Disposable Masks/Heavy Duty Coveralls-COVID 19
	12/29/2020	HOME DEPOT CREDIT SERVICES	426.22	Heavy Duty Coveralls-COVID 19
	12/29/2020	HOME DEPOT CREDIT SERVICES	83.44	Home Depot Statement 12/4/20-R.Huettis
226079	1/13/2021	HOME DEPOT CREDIT SERVICES	184.85	Trash Cans/Misc. Vaccine Distribution Supplies-COVID 19
226028	1/6/2021	HWW INC	210.00	12/11/20 Job Posting-District Aide Position
225878	12/9/2020	IMAGETREND INC	1,891.50	Elite Rescue Monthly Fee-11/9/20-12/8/20
225925	12/16/2020	IMAGETREND INC	1,891.50	Elite Rescue Monthly Fee-12/9/20-1/8/21
226029	1/6/2021	IMAGETREND INC	1,891.50	Elite Rescue Monthly Fee-1/9/21-2/8/21
01/06/21-10	1/6/2021	INDUSTRIAL SCIENTIFIC CORP	1,223.64	Monthly iNet Gas Monitoring Subscription-Dec 2020
225879	12/9/2020	INNOVATIVE CLAIM SOLUTIONS	9,773.42	Workers' Comp Claim Admin Fees 12/1/20-12/31/20
225971	12/22/2020	INNOVATIVE CLAIM SOLUTIONS	9,773.42	Workers' Comp Claim Admin Fees 1/1/21-1/31/21
225880	12/9/2020	INTEGRATED COMMUNICATIONS STRATEGIES LLC	1,505.00	Prof Services-201 Rights 9/20-11/20
226030	1/6/2021	INTEGRATED COMMUNICATIONS STRATEGIES LLC	2,130.00	Prof Services-201 Rights 12/20
12/22/20-22	12/22/2020	iPRINT TECHNOLOGIES	130.33	Printer Toner-Stn 38
226031	1/6/2021	iPROMOTEu	676.73	Disposable Surgical Masks (2000)-COVID 19

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225972	12/22/2020	IRON MOUNTAIN	483.40	Off-Site Backup Media Storage Fee-11/20
226032	1/6/2021	ISINGS CULLIGAN	41.25	Drinking Water Service 12/20-Admin
	1/6/2021	ISINGS CULLIGAN	87.87	Drinking Water Service 12/20-Stn 30
	1/6/2021	ISINGS CULLIGAN	86.86	Drinking Water Service 12/20-Stn 31
225881	12/9/2020	JEAN GAUTHIER	75.00	Service Check On Dishwasher-Stn 35
	12/9/2020	JEAN GAUTHIER	100.00	Service Check On Range-Stn 35
12/09/20-17	12/9/2020	JEFF KATZ ARCHITECTURAL CORPORATION	153,908.70	SR Public Safety Facility Plans-Construction Documents
12/09/20-18	12/9/2020	JEFF KATZ ARCHITECTURAL CORPORATION	22,500.00	Stn 34 Renovation-Schematic Design
12/29/20-01	12/29/2020	JEFF KATZ ARCHITECTURAL CORPORATION	77,156.32	SR Public Safety Facility Plans-Construction Documents
12/29/20-02	12/29/2020	JEFF KATZ ARCHITECTURAL CORPORATION	34,000.00	Stn 34 Renovation-Schematic Design/Construction Documents
225973	12/22/2020	JEFFREY BREASHER	900.00	2020 Medical Opt-Out Plan 10/20-12/20
225926	12/16/2020	JENNIFER GREENE	811.25	Ambulance Refund
226080	1/13/2021	JOHN ARCHULETA	180.00	Reimb-ACLS Recertification
225927	12/16/2020	JOHN HOUNSLOW	100.00	Ambulance Refund
226081	1/13/2021	JOSEPH W BRADLEY	1,048.79	Reimb-Educ Assist-Intro to Organizational/Prof Communication
225928	12/16/2020	KAISER FOUNDATION HEALTH PLAN	925.00	Ambulance Refund
225929	12/16/2020	KAISER FOUNDATION HEALTH PLAN	2,622.30	Ambulance Refund
225882	12/9/2020	KEN SCHWARTZ	225.00	Reimb-Paramedic Recertification
01/06/21-11	1/6/2021	KENNETH R CAMPO CPA	15,453.00	Finance Consulting Services (101.0 Hrs)-Dec 2020
01/06/21-12	1/6/2021	KJ HART ELECTRIC AND SON INC	654.75	Install Freezer Outlet-Admin
01/13/21-22	1/13/2021	KJ HART ELECTRIC AND SON INC	237.50	Convert Freezer Outlet From 220v to 120v-Admin
01/13/21-23	1/13/2021	KJ HART ELECTRIC AND SON INC	885.21	Replace Restroom Fan Motor-Stn 30
225883	12/9/2020	KRAMER WORKPLACE INVESTIGATION	2,550.00	Personnel Investigation
226033	1/6/2021	KRAMER WORKPLACE INVESTIGATION	3,925.00	Personnel Investigation
01/06/21-13	1/6/2021	L N CURTIS AND SONS	1,426.52	Uniform Pants (11)-Suppression
01/06/21-14	1/6/2021	L N CURTIS AND SONS	311.72	Wildland Boots-Arriola
01/06/21-15	1/6/2021	L N CURTIS AND SONS	333.65	Station Boots-Rincon
01/13/21-24	1/13/2021	L N CURTIS AND SONS	169.41	Uniform Shirt-Tarquinio
01/13/21-25	1/13/2021	L N CURTIS AND SONS	415.44	Turnout Coat Name Changes-Academy
01/13/21-26	1/13/2021	L N CURTIS AND SONS	276.04	Wildland Boots-Gendron
01/13/21-27	1/13/2021	L N CURTIS AND SONS	460.06	Structure Boots-Corradi
01/13/21-28	1/13/2021	L N CURTIS AND SONS	648.42	Uniform Pants (5)-Tarquinio/Bennett
01/13/21-29	1/13/2021	L N CURTIS AND SONS	68.19	Wildland Bag-N.Smith
01/13/21-30	1/13/2021	L N CURTIS AND SONS	389.05	Uniform Pants (3)-N.Smith/R.Smith
12/09/20-19	12/9/2020	L N CURTIS AND SONS	122.02	XS Turnout Suspenders (2)-Academy
12/09/20-20	12/9/2020	L N CURTIS AND SONS	126.65	Uniform Shirt-Sanchez
12/09/20-21	12/9/2020	L N CURTIS AND SONS	126.65	Uniform Shirt-Ruggles
12/09/20-22	12/9/2020	L N CURTIS AND SONS	126.65	Uniform Shirt-Adderly
12/09/20-23	12/9/2020	L N CURTIS AND SONS	182.18	Station Boots-Hirst
12/09/20-24	12/9/2020	L N CURTIS AND SONS	182.18	Station Boots-Castellanos
12/09/20-25	12/9/2020	L N CURTIS AND SONS	161.73	Station Boots-Peebles

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12/16/20-11	12/16/2020	L N CURTIS AND SONS	686.31	High Rise Kit-Unit 520
12/16/20-12	12/16/2020	L N CURTIS AND SONS	686.31	High Rise Kit-Unit 522
12/16/20-13	12/16/2020	L N CURTIS AND SONS	686.31	High Rise Kit-Unit 523
12/22/20-23	12/22/2020	L N CURTIS AND SONS	373.46	Wildland Coat-Flora
12/22/20-24	12/22/2020	L N CURTIS AND SONS	373.46	Wildland Coat-Arriola
12/22/20-25	12/22/2020	L N CURTIS AND SONS	373.46	Wildland Coat-Silva
12/22/20-26	12/22/2020	L N CURTIS AND SONS	373.46	Wildland Coat-McComb
12/22/20-27	12/22/2020	L N CURTIS AND SONS	560.74	EMS Coats-Flora/Ruggles
12/22/20-28	12/22/2020	L N CURTIS AND SONS	1,542.56	Raincoats (19)-Academy/Suppression/District Aides
12/22/20-29	12/22/2020	L N CURTIS AND SONS	334.49	Structure Helmet 10-year Replacement-Gendron
12/29/20-03	12/29/2020	L N CURTIS AND SONS	161.73	Station Boots-Bennett
12/29/20-04	12/29/2020	L N CURTIS AND SONS	543.57	Structure Boots-Reed
226034	1/6/2021	LANCE MAPLES	4,950.00	Professional Services (55.0 hours)-Dec 2020
225884	12/9/2020	LATASHA M BOUZEK	50.55	Reimb-Uniform Pants
226082	1/13/2021	LATASHA M BOUZEK	76.99	Reimb-Uniform Shoes
226035	1/6/2021	LB HOME INSPECTIONS AND CONSULTING SERVICES	989.00	Plan Review Fee Refund-IN7803827
225885	12/9/2020	LIEBERT CASSIDY WHITMORE	38.00	Professional Services-10/31/20
225993	12/29/2020	LIEBERT CASSIDY WHITMORE	2,356.00	Professional Services-11/30/20
226083	1/13/2021	LIEBERT CASSIDY WHITMORE	3,415.00	ERC Membership/Premium Liebert Library Subsc-FY 2021
226036	1/6/2021	LIFE ASSIST INC	2,268.92	Microdot Xtra Test Strips-COVID 19
	1/6/2021	LIFE ASSIST INC	1,423.70	P100 Respirator Mask With Vent-COVID 19
225886	12/9/2020	LIFTOFF LLC	2,040.00	Microsoft Office 365 License Monthly Fee (170 Licenses)
225930	12/16/2020	LIVERMORE SAW AND MOWER LLC	341.80	Chainsaw Repairs
	12/16/2020	LIVERMORE SAW AND MOWER LLC	70.24	Chainsaw Repairs-Rescue
226037	1/6/2021	LON M PHARES	4,230.00	Professional Services (47.0 hours)-Dec 2020
225887	12/9/2020	M AND L OVERHEAD DOORS	545.00	Replaced Tension Cables-Stn 39 Ambulance Bay Door
225931	12/16/2020	MARK AYERS	3,920.00	Professional Services-Organizational Review 11/2020
226038	1/6/2021	MAS SERVICE JB MECHANICAL INC	4,372.96	Removed/Replaced Ice Machine-Stn 39
226084	1/13/2021	MASEK CONSULTING SERVICES INC	4,750.00	Asbestos/Lead-Based Paint Survey-2401 Crow Canyon Rd.
225974	12/22/2020	MICHAEL L YBARRA	900.00	2020 Medical Opt-Out Plan 10/20-12/20
225888	12/9/2020	MICKEY BENKO	198.07	HR Doors/Cabinets New Locks-Admin
226085	1/13/2021	MICKEY BENKO	125.00	Service Call-Stn 36 Apparatus Room
	1/13/2021	MICKEY BENKO	784.50	Simplex 5000/Replace Lock/Set Combo-Stn 31 Annex Building
226039	1/6/2021	MORGANS MASONRY SUPPLY	273.87	Top Sand (2-yards)-Stn 38
225975	12/22/2020	MVP SPORTS AND RECREATION INC	620.92	District Hats (48)-Stock
225889	12/9/2020	NATIONAL CONSTRUCTION RENTALS INC	367.78	Portable Bathroom/Handwashing Station Rental/Svc-Trg Site
225976	12/22/2020	NATL EMERG NUMBER ASSOC	142.00	2021 NENA Membership Dues-S.Call
226040	1/6/2021	NFPA	175.00	2021 NFPA Membership Dues-P.Meyer
225890	12/9/2020	NICHOLS CARPET CLEANING INC	1,000.00	Carpet Cleaning Service-Stn 31
226041	1/6/2021	NICHOLS CARPET CLEANING INC	350.00	Carpet Cleaning/Sanitize-Stn 32
12/09/20-26	12/9/2020	NOB HILL CLEANERS INC	106.00	Patches on Uniform Shirts-Academy/Pants Alteration-Bartusch

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Check Nu...	Check Date	Payee	Check Amount	Transaction Description
225932	12/16/2020	NORIDIAN MEDICARE	443.59	Ambulance Refund
225994	12/29/2020	OFFICE DEPOT	212.44	Office Supplies
225891	12/9/2020	ONSITE TEMP HOUSING INC	2,295.00	Monthly Rental-28 Ft Travel Trailer For BC31-COVID-19 12/20
226042	1/6/2021	ONSITE TEMP HOUSING INC	2,295.00	Monthly Rental-28 Ft Travel Trailer For BC31-COVID-19 1/21
225933	12/16/2020	OREILLY AUTOMOTIVE INC	13.19	Engine Starting Fluid-Unit 520
226043	1/6/2021	OREILLY AUTOMOTIVE INC	261.59	Batteries (2)-Unit 387
225934	12/16/2020	ORKIN	173.42	Pest Control Service 12/20-Stn 36
01/13/21-31	1/13/2021	OSBORN SPRAY SERVICE INC	70.00	Pest Control Service 12/14/20-Stn 32
01/13/21-32	1/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 12/22/20-Old Stn 32
01/13/21-33	1/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 12/22/20-Stn 32
01/13/21-34	1/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 12/21/20-Stn 30
01/13/21-35	1/13/2021	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service 12/22/20-Admin
01/13/21-36	1/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 12/22/20-Stn 33
01/13/21-37	1/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 12/21/20-Stn 35
01/13/21-38	1/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 12/21/20-Stn 36
01/13/21-39	1/13/2021	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 12/21/20-Stn 39
12/09/20-27	12/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 11/25/20-Old Stn 32
12/09/20-28	12/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 11/25/20-Stn 32
12/09/20-29	12/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 11/25/20-Stn 30
12/09/20-30	12/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 11/25/20-Stn 36
12/09/20-31	12/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 11/25/20-Stn 33
12/09/20-32	12/9/2020	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service 11/25/20-Admin
12/09/20-33	12/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 11/25/20-Stn 35
12/09/20-34	12/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 11/25/20-Stn 39
01/06/21-16	1/6/2021	P AND A ADMINISTRATIVE SERVICES INC	84.00	COBRA Notice Fees Over The Retainer
01/13/21-40	1/13/2021	P AND A ADMINISTRATIVE SERVICES INC	500.00	COBRA Annual Minimum-1/2021-12/2021
225977	12/22/2020	PAUL JANNISSE	900.00	2020 Medical Opt-Out Plan 10/20-12/20
225892	12/9/2020	PG&E	16,313.28	Gas/Electric Service-11/20
225935	12/16/2020	PG&E	63.30	Signal Light 11/20-Stn 34
225978	12/22/2020	PG&E	1,844.02	Gas/Electric Service 11/10/20-12/9/20-Stn 36
225979	12/22/2020	PG&E	1,409.84	Gas/Electric Service 11/4/20-12/4/20-Stn 32
226086	1/13/2021	PG&E	54.92	Signal Light 12/20-Stn 34
226087	1/13/2021	PG&E	17,189.30	Gas/Electric Service-12/20
225980	12/22/2020	PITNEY BOWES INC	326.10	Admin Postage Meter Rental 7/1/20-12/31/20
225893	12/9/2020	POINT ONE	641.00	Plan Review Fee Refund-IN7803752
12/16/20-14	12/16/2020	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fees-10/20
01/13/21-41	1/13/2021	RAHUL MAHARAJ	1,000.00	CCC EMS Compliance Review Services (20.0 hours)-12/20
01/13/21-42	1/13/2021	RAHUL MAHARAJ	3,050.00	EMDQ/EFdq Review/FF Academy Trg (61.0 hours)-12/20
12/22/20-30	12/22/2020	RAHUL MAHARAJ	1,100.00	CCC EMS Compliance Review Services (22.0 hours)-11/20
12/22/20-31	12/22/2020	RAHUL MAHARAJ	3,225.00	EMDQ/EFdq Review/FF Academy Trg (64.5 hours)-11/20
01/06/21-17	1/6/2021	RAMOS OIL INC.	580.35	Diesel Fuel 12/31/20-Stn 35

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01/06/21-18	1/6/2021	RAMOS OIL INC.	3,663.43	Unleaded/Diesel Fuel 12/31/20-Stn 38
01/06/21-19	1/6/2021	RAMOS OIL INC.	913.91	Unleaded/Diesel Fuel 12/31/20-Stn 31
01/13/21-43	1/13/2021	RAMOS OIL INC.	1,119.69	15/40 Oil/DEF Fluid/Coolant (2 Cases)-Fleet Stock
01/13/21-44	1/13/2021	RAMOS OIL INC.	450.14	85/140 Gear Oil/DEF Fluid-Fleet Stock
01/13/21-45	1/13/2021	RAMOS OIL INC.	1,000.86	Unleaded/Diesel Fuel 1/5/21-Stn 30
01/13/21-46	1/13/2021	RAMOS OIL INC.	2,098.28	Unleaded/Diesel Fuel 1/5/21-Stn 34
01/13/21-47	1/13/2021	RAMOS OIL INC.	839.43	Diesel Fuel 1/5/21-Stn 38
12/09/20-35	12/9/2020	RAMOS OIL INC.	1,314.74	Unleaded/Diesel Fuel 12/2/20-Stn 30
12/09/20-36	12/9/2020	RAMOS OIL INC.	1,091.60	Unleaded/Diesel Fuel 12/2/20-Stn 31
12/09/20-37	12/9/2020	RAMOS OIL INC.	3,669.53	Unleaded/Diesel Fuel 12/2/20-Stn 38
12/16/20-15	12/16/2020	RAMOS OIL INC.	1,013.71	15/40 Oil/DEF Fluid/Four Cycle Gas-Fleet Stock
12/16/20-16	12/16/2020	RAMOS OIL INC.	2,232.28	Unleaded/Diesel Fuel 12/10/20-Stn 34
12/16/20-17	12/16/2020	RAMOS OIL INC.	788.55	Diesel Fuel 12/10/20-Stn 35
12/16/20-18	12/16/2020	RAMOS OIL INC.	3,746.48	Unleaded/Diesel Fuel 12/10/20-Stn 38
12/22/20-32	12/22/2020	RAMOS OIL INC.	1,243.43	Unleaded/Diesel Fuel 12/15/20-Stn 31
12/22/20-33	12/22/2020	RAMOS OIL INC.	737.84	Unleaded/Diesel Fuel 12/15/20-Stn 36
12/22/20-34	12/22/2020	RAMOS OIL INC.	1,161.36	Diesel Fuel 12/15/20-Stn 39
12/22/20-35	12/22/2020	RAMOS OIL INC.	1,129.05	Unleaded/Diesel Fuel 12/17/20-Stn 30
12/22/20-36	12/22/2020	RAMOS OIL INC.	516.16	Diesel Fuel 12/17/20-Stn 33
12/22/20-37	12/22/2020	RAMOS OIL INC.	286.75	Diesel Fuel 12/17/20-Stn 35
12/22/20-38	12/22/2020	RAMOS OIL INC.	3,088.12	Unleaded/Diesel Fuel 12/17/20-Stn 38
12/29/20-05	12/29/2020	RAMOS OIL INC.	773.70	Unleaded/Diesel Fuel 12/22/20-Stn 31
12/29/20-06	12/29/2020	RAMOS OIL INC.	1,783.95	Unleaded/Diesel Fuel 12/22/20-Stn 38
01/13/21-48	1/13/2021	REPUBLIC SERVICES 210	704.29	Garbage Service 1/21-Stn 36
01/13/21-49	1/13/2021	REPUBLIC SERVICES 210	352.12	Garbage Service 1/21-Stn 33
01/13/21-50	1/13/2021	REPUBLIC SERVICES 210	704.29	Garbage Service 1/21-Stn 31
01/13/21-51	1/13/2021	REPUBLIC SERVICES 210	335.30	Garbage Service 1/21-Stn 35
01/13/21-52	1/13/2021	REPUBLIC SERVICES 210	670.56	Garbage Service 1/21-Training Site
01/13/21-53	1/13/2021	REPUBLIC SERVICES 210	335.30	Garbage Service 1/21-Stn 32
12/09/20-38	12/9/2020	REPUBLIC SERVICES 210	704.29	Garbage Service 12/20-Stn 36
12/09/20-39	12/9/2020	REPUBLIC SERVICES 210	352.12	Garbage Service 12/20-Stn 33
12/09/20-40	12/9/2020	REPUBLIC SERVICES 210	704.29	Garbage Service 12/20-Stn 31
12/09/20-41	12/9/2020	REPUBLIC SERVICES 210	335.30	Garbage Service 12/20-Stn 35
12/09/20-42	12/9/2020	REPUBLIC SERVICES 210	670.56	Garbage Service 12/20-Training Site
12/09/20-43	12/9/2020	REPUBLIC SERVICES 210	335.30	Garbage Service 12/20-Stn 32
225936	12/16/2020	ROYAL HYDRAULICS	5,110.94	Rebuild Tiller Hydraulic Controls-Unit 524
225937	12/16/2020	SAFETY-KLEEN SYSTEMS INC	216.50	Solvent Tank Service-Stn 30
226088	1/13/2021	SAFETY-KLEEN SYSTEMS INC	216.50	Solvent Tank Service-Stn 30
225938	12/16/2020	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
225939	12/16/2020	SARA MAREK	253.21	Ambulance Refund
01/13/21-54	1/13/2021	SCOTTS PPE RECON INC	8,387.38	Turnout Gear Repairs-Dec 2020

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225981	12/22/2020	SEAN ODWYER	115.00	Reimb-Physical-DMV Commercial License
226044	1/6/2021	SEEVER AND SONS TIRE	1,888.63	Tires (4)-Unit 528
226045	1/6/2021	SHAMROCK OFFICE SOLUTIONS INC	13.53	Toner Cartridge Shipping Fee-Admin Copier 12/29/20
225940	12/16/2020	SHAW HR CONSULTING	740.00	Human Resources Workers' Comp Consulting
226046	1/6/2021	SHRED IT USA LLC	310.64	Documents Shredding Service 11/20-Admin/Stn 31
225982	12/22/2020	SILKE COMMUNICATIONS INC	36.59	Bendix King Radio Volume Knob (6)
225941	12/16/2020	SMILE BUSINESS PRODUCTS INC	135.47	Copier Service/Maintenance 12/20-Training Office
12/29/20-07	12/29/2020	STAT MED	2,400.00	District Employees Annual Flu Shots
225942	12/16/2020	STONERIDGE CHRYSLER JEEP DODGE	169.40	Routine Prev Maint/Oil/Filter Change-Unit 714
225995	12/29/2020	SUBURBAN PROPANE	95.00	Annual Propane Tank Rental Fee-Stn 36
225894	12/9/2020	THE HARTFORD	3,053.08	Life/AD&D Insurance-12/20
226047	1/6/2021	THE HARTFORD	3,053.08	Life/AD&D Insurance-1/21
225943	12/16/2020	THE HOME DEPOT PRO	1,470.54	Household Supplies-Stn 33 Stock
225996	12/29/2020	THE HOME DEPOT PRO	1,179.02	Household Supplies-Stn 33 Stock
226089	1/13/2021	THE HOME DEPOT PRO	28.11	Antifog Safety Glasses-COVID 19
	1/13/2021	THE HOME DEPOT PRO	717.00	Paper Towels-Stn 33 Stock
	1/13/2021	THE HOME DEPOT PRO	171.79	Touch Free Dispensers-COVID 19
12/09/20-44	12/9/2020	TIFCO INDUSTRIES INC	429.50	Disposable Gloves (10)-Fleet Shop
225944	12/16/2020	UNITED HEALTHCARE	116.19	Ambulance Refund
225945	12/16/2020	UNITED HEALTHCARE	261.70	Ambulance Refund
225946	12/16/2020	UNITED HEALTHCARE	769.77	Ambulance Refund
225997	12/29/2020	UNITED PARCEL SERVICE	57.80	Delivery Charges-12/19/20
226048	1/6/2021	UNITED PARCEL SERVICE	23.22	Delivery Charges-12/26/20
AP 11/20-1	12/22/2020	US BANK	89.98	Binders/Dividers-Academy
AP 11/20-2	12/22/2020	US BANK	52.99	Creative Cloud Monthly Subscription Fee
BD 11/20-1	12/22/2020	US BANK	41.06	Autism Kit Bags (4)
BD 11/20-2	12/22/2020	US BANK	14.99	Zoom Meeting Monthly Fee
BD 11/20-3	12/22/2020	US BANK	55.00	Constant Contact-CERT Database
BW 11/20-1	12/22/2020	US BANK	179.67	Misc. New Engine Supplies-Unit 553
BW 11/20-2	12/22/2020	US BANK	10.07	Household Supplies-Stn 31
CH 11/20-1	12/22/2020	US BANK	8.77	Light Bulbs-Engineer Panel
CJ 11/20-1	12/22/2020	US BANK	22.51	Calendar/Planner-Jackson
CJ 11/20-2	12/22/2020	US BANK	150.00	Fastrak Accounts Replenishment (3)
CJ 11/20-3	12/22/2020	US BANK	396.12	Lodging-Mechanics (2)
CJ 11/20-4	12/22/2020	US BANK	98.30	NorCal FPO Inspector Guide Book (5)
CP 11/20-1	12/22/2020	US BANK	117.94	Physical Training Bands-Academy 2020-1
CP 11/20-2	12/22/2020	US BANK	472.00	Dehydration Relief/Electrolyte Packets
CP 11/20-3	12/22/2020	US BANK	77.34	Oil/Filter Change-Unit 352
DA 11/20-1	12/22/2020	US BANK	23.80	Card Stock Paper-Employee Picture Frames
DA 11/20-10	12/22/2020	US BANK	59.95	Smog Test-Unit 394
DA 11/20-11	12/22/2020	US BANK	152.28	Tarps-CERT

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DA 11/20-12	12/22/2020	US BANK	511.61	Tyvek/Heavy Duty Coveralls/Tyvek Hood & Boot-COVID 19
DA 11/20-2	12/22/2020	US BANK	10.95	Package Shipping Fee To Hi-Fire
DA 11/20-3	12/22/2020	US BANK	790.55	Tires (4)-Unit 813
DA 11/20-4	12/22/2020	US BANK	695.25	Touch Free Hand Sanitizer Dispensers (8)-COVID 19
DA 11/20-5	12/22/2020	US BANK	140.00	Car Wash
DA 11/20-6	12/22/2020	US BANK	59.95	Smog Test-Unit 322
DA 11/20-7	12/22/2020	US BANK	108.51	Contactless Wall Mount Thermometer-COVID 19
DA 11/20-8	12/22/2020	US BANK	177.64	Lumber-Training Site
DA 11/20-9	12/22/2020	US BANK	59.95	Smog Test-Unit 341
DB 11/20-1	12/22/2020	US BANK	26.95	Dishwasher Repair Parts-Stn 38
DB 11/20-2	12/22/2020	US BANK	243.39	Emergency Medical Respond Textbooks (2)-iQuest
DG 11/20	12/22/2020	US BANK	28.27	Air Pressure Gauge-Engine Tools
DH 11/20-1	12/22/2020	US BANK	225.00	Sample Policy Handbook
DH 11/20-2	12/22/2020	US BANK	5.00	Special District Board Member & Trustee Handbook
DMc 11/20...	12/22/2020	US BANK	411.04	CalCard Stmt 11/23/20-D.McNamara
DP 11/20-1	12/22/2020	US BANK	31.64	Misc. Supplies-City of San Ramon Fall Event
DP 11/20-2	12/22/2020	US BANK	54.99	Cable Service-Temporary BC Office-COVID 19
DY 11/20	12/22/2020	US BANK	0.99	iCloud 50GB Storage Plan-Yancey
JBH 11/20	12/22/2020	US BANK	129.14	Food-Fire Crew Coverage
JBR 11/20	12/22/2020	US BANK	293.46	Uniform Pants (3)-Bartusch
JL 11/20-1	12/22/2020	US BANK	152.46	Screen Protectors/Cases-TC iPads
JL 11/20-2	12/22/2020	US BANK	455.18	Rental Fee-Portable Toilets/Handwash Station-Academy
JL 11/20-3	12/22/2020	US BANK	143.32	Water/Coffee/Cups-Academy Training Site
JL 11/20-4	12/22/2020	US BANK	287.69	Rope Scarabs-Academy LARRO Class
JL 11/20-5	12/22/2020	US BANK	6.02	Cabinet Door Magnets-Training Site
JS 11/20-1	12/22/2020	US BANK	54.50	Record/Data Retention Bundle
JS 11/20-2	12/22/2020	US BANK	162.33	Folding 3-Step Steel Ladders (3)
JS 11/20-3	12/22/2020	US BANK	198.06	Heavy Duty Utility Carts (3)
JS 11/20-4	12/22/2020	US BANK	391.90	Tyvek/Heavy Duty Coveralls/Disposable Masks-COVID 19
LB 11/20-1	12/22/2020	US BANK	2.99	iCloud 200GB Storage Plan-Begin
LB 11/20-2	12/22/2020	US BANK	378.80	Hand Sanitizers-COVID 19
LB 11/20-3	12/22/2020	US BANK	30.98	Bags
LB 11/20-4	12/22/2020	US BANK	177.71	Misc. Supplies-Director Yancey Retirement
LB 11/20-5	12/22/2020	US BANK	40.50	New AHA 2020 Skills Training Modules
LB 11/20-6	12/22/2020	US BANK	189.40	Hand Sanitizers (5 Packs)-COVID 19
LB 11/20-7	12/22/2020	US BANK	97.41	Uniform Boots-Begin
LB 11/20-8	12/22/2020	US BANK	2.99	iCloud 200GB Storage Plan-Begin
LN 11/20-1	12/22/2020	US BANK	112.96	Supplies/Refreshments-EE Of The Year Celebration
LN 11/20-2	12/22/2020	US BANK	10.80	Badge Holders
LN 11/20-3	12/22/2020	US BANK	232.65	Flowers-Funeral Service
LN 11/20-4	12/22/2020	US BANK	49.15	Refreshment Supplies

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LN 11/20-5	12/22/2020	US BANK	63.32	Office Supplies
LN 11/20-6	12/22/2020	US BANK	93.29	Shadow Box-Director Yancey
LN 11/20-7	12/22/2020	US BANK	80.00	FDAC New Board of Director Training (2)
MR 11/20	12/22/2020	US BANK	64.94	Industrial Strength Tools Tray Organizer-Stn 31
NK 11/20-1	12/22/2020	US BANK	79.66	Misc. Office Supplies
NK 11/20-2	12/22/2020	US BANK	50.54	Recruit Training Program Interviews Lunch
NK 11/20-3	12/22/2020	US BANK	73.38	Misc. Recruitment Supplies
PM 11/20	12/22/2020	US BANK	38.54	Business Luncheon Meeting
RM 11/20-1	12/22/2020	US BANK	67.18	Fire Safe Plant Books-Fuel Management Program
RM 11/20-2	12/22/2020	US BANK	133.14	Principles of Emergency Management & EOC Textbook
RM 11/20-3	12/22/2020	US BANK	94.13	Hazard Analysis Textbook-EOC
RM 11/20-4	12/22/2020	US BANK	147.93	Preparedness & Response For Catastrophic Disasters Textbook
RN 11/20-1	12/22/2020	US BANK	113.19	Uniform Pants (3)-Nogueira
RN 11/20-2	12/22/2020	US BANK	551.00	UV Lights-Ambulances
SC 11/20-1	12/22/2020	US BANK	305.51	Dell Docking Station-Word
SC 11/20-2	12/22/2020	US BANK	125.00	APCO Membership Dues-Call
SC 11/20-3	12/22/2020	US BANK	32.46	USB-C Car Charger-Spare
SC 11/20-4	12/22/2020	US BANK	9.73	Replacement Battery-Front Desk Remote
SC 11/20-5	12/22/2020	US BANK	0.99	iCloud 50GB Storage Plan-Call
SC 11/20-6	12/22/2020	US BANK	49.78	USB-C Wall Charger (2)-Spares
SC 11/20-7	12/22/2020	US BANK	34.63	iPad Case-EMS
SC 11/20-8	12/22/2020	US BANK	164.54	iPad Chargers (8)-Spares
TT 11/20-1	12/22/2020	US BANK	399.50	Pallet of Water-Training Site
TT 11/20-2	12/22/2020	US BANK	319.60	Drinking Water-Stn 33 Stock
	12/22/2020	US BANK	361.34	Trash Bags-Stn 33 Stock
TT 11/20-3	12/22/2020	US BANK	378.20	Large Pet Crates (2)-Rescue Dog Program
TW 11/20-1	12/22/2020	US BANK	68.84	Hydration Packets-Academy
TW 11/20-2	12/22/2020	US BANK	757.20	Resistance Bands Workout Equipment
TW 11/20-3	12/22/2020	US BANK	123.25	Coffee-Academy Instructors
225947	12/16/2020	US BANK EQUIPMENT FINANCE	1,285.00	Ricoh Copiers Lease (2) 12/1/20-1/1/21 Admin
225948	12/16/2020	US SAFETY AND SUPPLY COMPANY	3,389.10	N95 Disposable Respirators (2000)-COVID 19
	12/16/2020	US SAFETY AND SUPPLY COMPANY	3,269.09	SR510 Filter P100 (250)-COVID 19
226090	1/13/2021	US SAFETY AND SUPPLY COMPANY	7,977.78	Masks/Tyvek Coveralls/Gloves/Misc Supplies-COVID 19
	1/13/2021	US SAFETY AND SUPPLY COMPANY	5,896.07	Safety Glasses/Disposable Mask/Bio-Hazard Waste Bag-COVID 19
226049	1/6/2021	VALLEY PLUMBING HOME CENTER INC	74.50	Backflow Testing-Stn 35
	1/6/2021	VALLEY PLUMBING HOME CENTER INC	298.00	Backflow Testing-Stn 36
	1/6/2021	VALLEY PLUMBING HOME CENTER INC	77.25	Water Heater Control Valve-Stn 39
	1/6/2021	VALLEY PLUMBING HOME CENTER INC	231.76	Water Heater Pilot Light Repairs-Stn 39
226091	1/13/2021	VALLEY PLUMBING HOME CENTER INC	309.00	After Hours Service Call-Water Heater Not Working-Stn 39
	1/13/2021	VALLEY PLUMBING HOME CENTER INC	38.63	Service Call-Water Heater Diagnosis-Stn 39
	1/13/2021	VALLEY PLUMBING HOME CENTER INC	517.48	Water Heater Installation Parts/Labor-Stn 39

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Check/Voucher Register
From 12/9/2020 Through 1/13/2021

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
225949	12/16/2020	VERIZON WIRELESS	3,930.40	Cell Phone Charges/iPhoneBook Apps 11/4/20-12/3/20
226092	1/13/2021	VERIZON WIRELESS	4,195.00	Cell Phone Charges/iPhoneBook Apps 12/4/20-1/3/21
12/22/20-39	12/22/2020	VICKI GRANT	900.00	2020 Medical Opt-Out Plan 10/20-12/20
225983	12/22/2020	VISION SERVICE PLAN	10,185.48	Vision Insurance-1/21
226050	1/6/2021	WELL SPRING CHURCH	780.00	Plan Review Fee Refund-IN7799801
01/06/21-20	1/6/2021	WESTERN MACHINERY ELECTRIC INC	336.00	Gentracker Generator Monitoring Fee 11/1/20-10/31/21-Stn 32
01/06/21-21	1/6/2021	WESTERN MACHINERY ELECTRIC INC	273.75	Gentracker Generator Monitoring Fee 1/1/21-12/31/21-Stn 30
01/06/21-22	1/6/2021	WESTERN MACHINERY ELECTRIC INC	273.75	Gentracker Generator Monitoring Fee 1/1/21-12/31/21-Stn 31
01/06/21-23	1/6/2021	WESTERN MACHINERY ELECTRIC INC	273.75	Gentracker Generator Monitoring Fee 1/1/21-12/31/21-Stn 33
01/06/21-24	1/6/2021	WESTERN MACHINERY ELECTRIC INC	273.75	Gentracker Generator Monitoring Fee 1/1/21-12/31/21-Stn 34
01/06/21-25	1/6/2021	WESTERN MACHINERY ELECTRIC INC	273.75	Gentracker Generator Monitoring Fee 1/1/21-12/31/21-Stn 35
01/06/21-26	1/6/2021	WESTERN MACHINERY ELECTRIC INC	273.75	Gentracker Generator Monitoring Fee 1/1/21-12/31/21-Stn 36
01/06/21-27	1/6/2021	WESTERN MACHINERY ELECTRIC INC	273.75	Gentracker Generator Monitoring Fee 1/1/21-12/31/21-Stn 37
01/06/21-28	1/6/2021	WESTERN MACHINERY ELECTRIC INC	273.75	Gentracker Generator Monitoring Fee 1/1/21-12/31/21-Stn 38
01/06/21-29	1/6/2021	WESTERN MACHINERY ELECTRIC INC	273.75	Gentracker Generator Monitoring Fee 1/1/21-12/31/21-Stn 39
01/06/21-30	1/6/2021	WESTERN MACHINERY ELECTRIC INC	273.75	Gentracker Generator Monitoring Fee 1/1/21-12/31/21-Admin
01/06/21-31	1/6/2021	WESTERN MACHINERY ELECTRIC INC	438.00	Gentracker Generator Monitoring Fee 1/21-12/21-Rocky Ridge
01/06/21-32	1/6/2021	WESTERN MACHINERY ELECTRIC INC	438.00	Gentracker Generator Monitoring Fee 1/21-12/21-Highland Ridg
12/22/20-40	12/22/2020	WITTMAN ENTERPRISES LLC	17,357.09	Ambulance Collection Fees-10/20
12/29/20-08	12/29/2020	WITTMAN ENTERPRISES LLC	14,325.61	Ambulance Collection Fees-11/20
225895	12/9/2020	WRIGHT L ESTRANGE AND ERGASTOLO	28,891.40	Professional Services-201 Rights 11/20
226051	1/6/2021	WRIGHT L ESTRANGE AND ERGASTOLO	2,368.76	Professional Services-201 Rights 12/20
225984	12/22/2020	YADIRA MAGALI MARTINEZ DE LA CRUZ	300.00	Cleaning Service-Training Site Classroom 12/17/20
225998	12/29/2020	YADIRA MAGALI MARTINEZ DE LA CRUZ	2,600.00	Cleaning Service-Admin 12/20
226052	1/6/2021	ZBATTERY COM INC	562.00	Batteries-Stn 33 Stock
12/16/20-19	12/16/2020	ZOLL MEDICAL CORPORATION GPO	9,702.00	Replace Expired AutoPulse Li-Ion Batteries (12)
Report Total			2,697,971.67	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING (Teleconference)
DECEMBER 16, 2020 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: Teleconference.

Board Members Present: President Parker, Vice President Stamey, Directors Crean, Lee and Gallinatti.

Board Member Absent: None.

Staff Present: Fire Chief Meyer, Deputy Chief Drayton, Director of Emergency Communications Pangelinan, Battalion Chief Duggan, Deputy Chief Selover, Professional Advisor Lon Phares, Controller Hatfield, EMS Coordinator Begin, Technology Systems Manager Call, District Counsel and District Clerk Sakai, Financial Consultant Campo, HR Director Wong, Information Systems Technician Phil Duncan, Battalion Chief Aguiar.

Others Present: Jeff Katz, Jay Kerr, Dominique Yancey, Joe Gorton, Dave Hudson, Judy Lloyd, Mike Mohun, Morin Jacob.

1. CALL TO ORDER

President Parker chaired the meeting and called for order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE AND OATH OF OFFICE

Deputy Chief Frank Drayton led the Pledge of Allegiance. Fire Chief Meyer introduced new Directors Lee and Gallinatti and incumbent Stamey, providing a long list of experience for each. District Clerk Sakai administered the Director Oath of Office to new Directors Lee and Gallinatti and incumbent Stamey. Each Director signed their Oaths of Office. President Parker congratulated Directors Lee, Gallinatti and Stamey. Directors Lee, Gallinatti and Stamey each provided brief comments.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and no changes to the Agenda.

4. PUBLIC COMMENT

None.

5. CONSENT CALENDAR

Motion by Vice President Stamey to approve Consent Calendar Items 5.1 through 5.5. Director Lee seconded the motion. Motion carried unanimously by roll call vote.

Board Minutes December 16, 2020

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6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Appreciation for Director Kerr's service to the District.

President Parker and Chief Meyer each expressed their gratitude for Director Kerr's dedication to the District. Chief Meyer introduced the following individuals to express their appreciation for Director Kerr's commitment and dedication to the District:

- Former District Director Dominique Yancey acknowledged Director Kerr's commitment to the District.
- City Manager of San Ramon Joe Gorton presented Director Kerr with a Kerr Way street sign from the City of San Ramon for his commitment to the community and dedication to the District.
- Mayor Dave Hudson reminisced on his decades working with Director Kerr and Director Kerr's commitment to the community.
- Senior District Representative Judy Lloyd presented Director Kerr with a Senate Resolution from California State Senator Glazer for his 8 years of public service to the District. Representative Lloyd also recognized Director Kerr's role in SB 1308 and support of animal evacuations during emergencies.
- International Association of Firefighters Local 3546 Mike Mohun presented Director Kerr with a plaque for his commitment to the Board and service to the citizens; thanking Director Kerr for being a part of the family.

Chief Meyer presented Director Kerr with a shadow box and firefighter's helmet on behalf of the District. Chief Meyer spoke on behalf of the District's Executive Staff, calling Director Kerr a "rock" always making the "right decisions." Chief Meyer further thanked Director Kerr for his leadership, being a mentor, his drive to save lives, and keeping the community's best interests in mind which has saved lives and will continue to save lives. President Parker, Vice President Stamey and Directors Crean, Gallinatti and Lee also acknowledged Director Kerr's commitment to the District, community, and animals.

Director Kerr responded to each recognition with thankfulness. Director Kerr said it's been an honor serving with his fellow Board members, especially Director Crean who has been a mentor to him while serving on the Board. Director Kerr called Chief Meyer a "true leader" recognizing that the District could be better and continually setting goals in the interests of the District resulting in its transformation. Director Kerr acknowledged that the District has been turned around with a current solid financial status, acknowledging Financial Consultant Ken Campo and Controller Davina Hatfield's imperative role in those changes. Finally, Director Kerr further thanked Battalion Chief Duggan for his support during his father's passing.

President Parker announced a 5-minute break until 2:18 p.m.

6.2 Public Safety Building Complex Update.

President Parker introduced a presentation from Architect Jeff Katz. Mr. Katz provided an update on the Public Safety Complex. The team is working rapidly and Mr. Katz feels very good about the status of the plans, and looks forward to getting feedback from the District and City next week. There were no questions for Mr. Katz.

7. OLD BUSINESS

None.

8. NEW BUSINESS

8.1 Nominations for Board President and Vice President for 2021.

President Parker nominated Director Stamey for President for 2021. The motion was seconded by Director Crean. Motion carried unanimously by roll call vote.

Director Stamey nominated Director Crean for Vice President for 2021. The motion was seconded by Director Lee. Motion carried unanimously by roll call vote.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community. President Parker acknowledged the nice notes from young children thanking firefighters for their work.

Director Crean recognized Karen Rasmussen's recent letter and her history with the District.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations/Fleet Division-Deputy Chief Jim Selover

Operations and Fleet Report of monthly activities.

Deputy Chief Selover provided his monthly activities report for November 2020, including evaluation of operational procedures, work with EMS on COVID-19 policies and procedures, and ImageTrend new report management software.

10.2 EMS Division – Deputy Chief Jim Selover

EMS Report of monthly activities. COVID-19 update for Contra Costa County.

Chief Meyer introduced the EMS Division team (EMS Coordinator/RN Begin, Deputy Chief Selover, Battalion Chief Duggan) responsible for the COVID-19 presentation. He further acknowledged the hard work delegated to the EMS Division and their great job in preparing for a difficult winter and staying well-informed about vaccines and testing. Deputy Chief Selover introduced EMS Coordinator/RN Begin who presented a COVID-19 Response Briefing for Contra Costa County which showed a quick increase of COVID-19 cases and hospitalizations in the past three weeks. The County moved from the Orange Tier to the widespread Purple Tier, possibly caused by the return to school and the opening of indoor retail and personal services such as hair and nail salons. The EMS Division also has seen a large spike in COVID-19 cases since Thanksgiving caused by gatherings over the holiday and the opening of indoor capacity to greater than 25%. The County has more than doubled its COVID-19 cases in a 2-week period; the Contra Costa County hospitals are wavering between a 16-18% ICU-capacity. When the hospitals fall below 15% ICU-capacity, the State will consider this a surge. EMS Coordinator/RN Begin further noted an increase in COVID-19 testing. There have 13 deaths in the community, 7 of which were related to residential care facilities. Largest age group for infections is between 19 and 30 year-olds, but the deaths occur in a case population of greater than 61 years old. Currently, for COVID-19 identification and prevention, the EMS Division has been working with the District's Medical Director Dr. Malcolm Johnson on exploring testing options for both COVID-19 and influenza. Officially, the first (nearly) 10,000 vaccines in Contra Costa

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County went to the residential care facilities and the acute care hospitals (in particular ICUs and emergency rooms). According to the County Health Officer, the second round will arrive in the beginning of January and the District is slotted to receive its vaccines during that time and will begin vaccinations at that time. The District is currently in the process of its logistics plan for the safe administration of the vaccines. Battalion Chief Aguiar then presented a report on COVID-19 testing, including utilizing a private local company to conduct testing until District testing was in place, establishing District in-house rapid testing allowing faster employee testing and surveillance testing on all District employees, and obtaining PCR testing for the District. The District performed its first PCR COVID-19 test this morning. Battalion Chief Aguiar also reviewed District PPE availability and EMS Division next steps for COVID-19 vaccine administration and monitoring of COVID-19 CDC recommendations. Director Lee commended the EMS Division for their continued efforts. Director Crean asked EMS Coordinator/RN Begin the District's reasoning for the Moderna vaccine over the Pfizer vaccine. EMS Coordinator/RN Begin said the side effects are virtually the same (sore arm, flu-like systems) and Moderna had better storage time. Chief Meyer acknowledged the EMS Division could not rely on the County to assist the District and the District has instead taken a self-reliant and aggressive position not to rely solely on the County.

10.3 Fire and Life Safety/Training Division – Deputy Chief Frank Drayton
Fire and Life Safety and Training Report of monthly activities.

Deputy Chief Drayton provided his monthly activities report for November 2020, including the continued priority of the plan review and construction inspections (and for the last year the construction inspections have had less than a 24-hour wait time). Deputy Chief Drayton further reported that the FLSD personnel continue to participate in a focused survey of the 54 licensed residential care facilities that operate in the District to identify any locations where either a resident and/or caregiver has received a confirmed COVID-19 diagnosis. He also reported the canine handlers completion of two to three Rescue Canine Training modules and initiation of the 2020-21 EMS Academy for seven Recruit Firefighters. President Parker asked about the number of dogs. Deputy Chief Drayton confirmed 2 dogs that have completed training with 2 more steps which will then make them FEMA rescue dogs. He said the District has no arson-training dogs, although the District has access to these dogs. He also confirmed that the dogs reside the firefighter handlers.

10.4 Facilities Division – Deputy Chief Frank Drayton
Facilities Report of monthly activities.

Deputy Chief Drayton provided his monthly activities report for November 2020, including completion of the District's annual waste audits, completion of the Best Management Practice Periodic Compliance Report for Station 36, and continued work on design criteria for Station 34. Vice President Stamey asked if there's a solution for the microwave tower. Director of Emergency Communications Denise Pangelinan confirmed the District is currently working on this solution.

10.5 Communications/Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

Director of Emergency Communications Pangelinan provided her monthly activities report for November 2020, including updating on ImageTrend RMS Configuration build data migration, upgrading of

computers at the District Training Site, developing an Apparatus Decontamination Training video, producing a farewell video for Director Yancey's final Board meeting, assigning iPads to EMS personnel for ImageTrend Elite testing, attending the East Bay Regional Communications System Authority (EBRCS) TAC meeting, and running of the District's Academy on Zoom. Director Pangelinan stated a plan was recently finalized for data migration. Although data migration is complex with a lot of pieces to migrate, Director Pangelinan is confident all data will be migrated. Vice President Stamey asked about the logistics of the microwave tower. Director Pangelinan reported that the District having new equipment installed in the new building, including a new tower being built at a new tower location which will provide better coverage at the Bollinger and Crow Canyon area. The tower will be a 5-foot pole with a new microwave which will not be obtrusive to the public. Chief Meyer said the tower will provide full-coverage to the San Ramon Valley, specifically to the Faria project. Chief Meyer shared this has been quite a big undertaking and acknowledges that all involved parties are working together well. Finally, Director Pangelinan discussed EBRCS and its purpose to establish communication between multiple jurisdictions during the event of a major incident. Chief Meyer stated he is an EBRCS board member, EBRCS is a good system, and that Vallejo was recently added on EBRCS. Director Lee welcomed the opportunity to receive more information about EBRCS from Chief Meyer.

10.6 Human Resources Division – Human Resources Director Natalie Korthamar-Wong
Human Resources Report of monthly activities.

Human Resources Director Korthamar-Wong provided her monthly activities report for November 2020, including coordinating background checks for Firefighter Paramedic Recruits, preparing a District's Engineer promotional exam, and selection of a document vendor for scanning and storage of personnel files.

10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

Financial Consultant Campo provided his monthly activities report for November 2020, stating that the District looks good for this fiscal year and appears to be on-track. Financial Consultant Campo stated he hoped to be presenting the annual Comprehensive Annual Financial Report to the Board, but the District's auditor was infected with COVID-19 and has delayed its preparation. However, the auditor has committed to get the Report completed by the deadline December 31, 2020. Financial Consultant Campo also reported the District will receive \$42 million in property tax revenues tomorrow. Controller Hatfield presented the Power Point presentation of the District's financial report for November 2020, including the 2020 Strike Team activity highlighting overtime costs and State reimbursement for overtime and administrative costs and use of apparatus, and reimbursement for COVID-19 expenditures. Vice President Stamey commented he appreciated the clarity on the 2020 Strike Team resources. Director Gallinatti asked whether the District will receive full reimbursement for the Strike Teams and Financial Consultant Campo stated that the District receives (portal-to-portal) reimbursement for the time the employee leaves the District until the time when the employee returns. Chief also confirmed the Strike Team gets time off based on workload, if necessary up to 12-hours off after returning.

10.8 Fire Chief – Fire Chief, Paige Meyer

On behalf of the District, Chief Meyer recognized the retirements of Councilman Phil O’Loane and Mayor Bill Clarkson and wished them well. Chief Meyer was elected to be the EBRC Vice Chair and will oversee Joe Calabrigo and Scott Perkins. He is honored to serve with Mr. Calabrigo and Mr. Perkins. Chief Meyer stated he will represent the District on the Danville Greater Area Chamber of Commerce. Finally, Chief Meyer reported that the District had to suspend the current Fire Academy due to COVID-19 and that the District felt it was appropriate to redirect the Fire Academy Recruits to EMS Provisionals. Therefore, the Recruits were reviewed and evaluated as District Paramedics. Also, the District is utilizing the Recruits for vaccination purposes (trained to provide vaccines to the District). Chief Meyer also announced the District has reached out to the County to become an active participant in vaccinations within the District to alleviate the Pandemic for the healthcare and first responder communities. Finally, in his efforts to keep people safe, Chief Meyer discussed his monthly District employee conference calls which have been scheduled to avoid face-to-face time at the stations and the spread of COVID-19.

11. GOOD OF THE ORDER

11.1 Street Smarts Fire Board Representative.

President Parker asked if there was anyone interested in this position. Director Crean agreed to be the new District’s Street Smarts Fire Board Representative.

11.2 Comments by Board of Directors.

President Parker asked if there were any comments. Director Gallinatti thanked the Board for the opportunity to serve the District.

12. UPCOMING CALENDAR OF EVENTS

- Friday, January 1, 2021 – New Year’s Day
- Monday, January 18, 2021 (Floating Holiday) – Martin Luther King Day

The Board took a recess at 3:25 p.m. and entered Closed Session at 3:40 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.2 PERSONNEL – DISTRICT REORGANIZATION REPORT

Pursuant to California Government Code Section 54957(b)(1).

13.3 CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to California Government Code Section 54957.6
Agency designated representatives: Chief Meyer, Financial Consultant Ken Campo
Employee organization: International Association of Firefighters Local 3546

13.4 PERSONNEL – EXECUTIVE STAFF COMPENSATION

Pursuant to California Government Code Section 54957(b)(1).

13.5 PERSONNEL – FIRE CHIEF

Pursuant to California Government Code Section 54957(b)(1).

14. RETURN TO OPEN SESSION

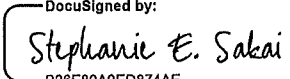
The Board returned to Open Session at 6:40 p.m.

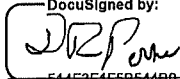
15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Parker announced there was no reportable Board action from Closed Session.

16. ADJOURNMENT

The regular meeting concluded at 6:45 p.m.

Prepared by: 
Stephanie E. Sakai
District Clerk

Approved by: 
Don Parker
Board President

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **December 2020**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	590.00	8.55	-	598.55	0.01%
Fire Chief	1	38,546.91	554.70	27,906.89	67,008.50	1.40%
Human Resources	3	36,489.32	521.14	11,456.79	48,467.25	1.01%
Finance	3	42,511.01	608.18	12,662.55	55,781.74	1.16%
Fire Life & Safety	7	71,315.97	1,023.35	26,861.39	99,200.71	2.07%
Technology	2	28,227.86	401.67	9,047.81	37,677.34	0.78%
Communication Center	15	227,931.66	3,268.56	59,530.03	290,730.25	6.06%
Facilities	0	7,718.78	111.92	-	7,830.70	0.16%
Fire Suppression	133	2,678,015.81	38,645.21	1,239,208.44	3,955,869.46	82.40%
Fleet	1	9,541.17	138.35	3,021.10	12,700.62	0.26%
Training	2	55,088.31	1,078.63	23,900.68	80,067.62	1.67%
EMS	3	54,106.25	780.51	27,717.96	82,604.72	1.72%
Rescue		23,753.65	-	14,621.76	38,375.41	0.80%
HazMat		14,146.57	-	9,978.37	24,124.94	0.50%
TOTALS	175	3,287,983.27	47,140.77	1,465,913.77	4,801,037.81	100.00%



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2021

To: Board of Directors

From: Natalie Korthamar Wong, Human Resources Director

Re: Authorization to execute a two-year contract with ECS Imaging, Inc. for scanning services and document management software

Discussion

Currently, the District's personnel files are paper files that are stored in locked file cabinets within an unsecure area of the District's Administration Building; which has raised security concerns over sensitive personnel information. In addition, when the COVID-19 pandemic started, it quickly became apparent that an area of challenge was lack of access to the personnel files while not in the office. The goal for this project is to scan all paper personnel files and to store those files in a secure, electronic document management system called Laserfiche Electronic Document Imaging System. Following completion of this project, there will no longer be paper personnel files, all files will be electronic.

ECS Imaging provides the scanning service and is a supplier of the Laserfiche software. Laserfiche is a cloud-based software, is accessible through a web browser, and is widely used in both the private and public sectors. The system has a high standard of security due to the sensitive nature of the documents that are stored within it. We obtained three quotes for these services and selected ECS based on cost, a full-service approach and recommendations.

ECS Imaging has been in business for 30 years and has maintained the same Executive Management since its inception. ECS became a Laserfiche Solutions Provider in 1995 and has achieved top performance recognition consistently every year since. The company continues to expand with implementations across California from their offices in Riverside and Concord.

Financial Implications

The Year 1 costs, which include scanning and the Laserfiche software, are estimated to be \$21,268 which is below the \$24,000 budgeted amount for FY 2020-2021. The Year 2 cost for the software only is estimated to be \$8,300, also below the \$10,000 projected for year two.

Recommended Actions

Authorize staff to execute a two-year contract with ECS Imaging, Inc. for scanning services and document management software, in the amount not to exceed, \$29,568.



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Date: January 27, 2021
To: Board of Directors
From: Natalie Korthamar Wong, Human Resources Director
Re: Consideration of Suspending the Medical Benefit Cap for Active Employees

Discussion

In 2020, the Board of Directors approved suspension of the medical cap for active employees for calendar year 2020 and provided direction to review on a year-to-year basis the financial impact of removing the cap and whether to continue or revoke the suspension. In 2021, there are more employees enrolled in the over the cap plan, however, the cost of removing the cap is *less* than in 2020 as the difference between plan costs is less.

Background

Prior to 2013 the District paid 100% of the medical premiums for active employees and retirees, for whichever CalPERS medical plan was selected; and employees (and spouses) became eligible for lifetime medical benefits upon retirement, regardless of years of service. As a result, the unfunded liability associated with retiree medical benefits at the time was approximately \$84 million (\$89 million liability minus \$5 million of funding; or 6% funded).

The District was also facing a very uncertain financial future in 2013. The overall economy, and more importantly for the District, property values, were reeling from the impacts of the Great Recession. The District and its' labor partners were able to reach agreement on concessions that provided both near-term and long-term financial relief, with an understanding between the parties that a further deterioration in District finances could lead to further concessions or an improving financial picture could result in an easing of the concessions on the part of labor.

A number of the concessions agreed to by labor pertained to active and retiree medical benefits, including: 8% premium cost share paid by active employees and retirees; cap on medical premiums for actives and retirees set at the second highest Bay Area plan offered by CalPERS; adding a vesting requirement for retiree medical benefits whereby new hires need 10 years of service to vest at 50%, increasing by 5% per year until 100% vested after 20 years; along with labors' support for fully funding the actuarially determined annual contribution to the retiree medical ("OPEB") trust fund. These changes resulted in a substantial reduction in the ongoing, annual cost for medical benefits as well a substantial reduction in the unfunded liability associated with retiree medical benefits.

Subsequently, the economy and the Districts' financial situation has continued to improve. In November 2015, the District was able to remove the 8% cost share for retirees; and as of 2020, the unfunded liability for retiree medical benefits stands at \$47 million (\$75 million liability minus \$27 million of funding; or 36% funded).

CalPERS annually renegotiates premiums with its different carriers, resulting in a constantly changing highest-cost plan each year. Consequently, the premium cap at the second highest Bay Area (now Region 1) rate has resulted in employees (and their families) having to annually reevaluate their choice of medical plans, often leading to change in providers which is confusing and cumbersome. So last year labor requested the District remove the cap at the second highest Region 1 rate for active employees. The cap would remain for retirees as they are typically in lower cost plans, especially after reaching Medicare age 65.

Financial Implications

CalPERS has been diligent in recent years negotiating with medical care providers to reign in premium increases and reduce the disparity between plan premiums. The difference between the highest and second highest cost medical plans for 2020 was 4.57%, and for 2021 the cost difference is 1.02%. The net cost difference in monthly premiums between the highest and second highest plans for 2020 ranged from \$47.65 for employee only to \$123.66 for a family; and for 2021, the new cost difference would range from \$12.12 for employee only to \$31.51 for a family. The annual cost to the District of eliminating the premium cap would depend on the number of employees choosing the highest cost plan and the premium amount of the cap plan. At present, the plan with the most active employee participants is Kaiser, which tends to be in the medium to low premium range.

The medical open enrollment period for calendar year 2021 has closed, and eight (8) active employees chose a health plan with a premium above the cap. Therefore, the cost of removing the cap for 2021 would be \$218.13 per month, or \$2,617.56 for the year (as compared to last year's cost of \$5,593).

Recommended Actions

The recommendation is for the Board to authorize the suspension of the medical premium cap for active employees for calendar year 2021, and continue to review on a year-to-year basis the financial impact of removing the cap and whether to continue or revoke the suspension.



San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: January 27, 2020

To: Board of Directors

From: Jim Selover, Deputy Chief

Subject: Authorize staff to enter into a contract with AP Triton, LLC for the provision of Fire-Service-Based Emergency Medical Service (EMS)

Background:

The San Ramon Valley Fire Protection District ("District"), believes that Fire Service-Based EMS Systems are strategically positioned to deliver pre-hospital emergency medical services that incorporate time critical response and effective patient care. Fire Service-Based EMS emphasizes responder safety, competent and compassionate workers, and cost-effective operations. The District provides the 911-initiated ambulance transport service within the District's boundaries, and all of the responding ambulances and First Responder units are staffed with Advanced Life Support (ALS) personnel, supported by Basic Life Support (BLS) personnel. The District has a documented record as an EMS agency with some of the best sudden cardiac arrest save rates in the nation, and internationally.

This highly professionalized service has unique opportunities and challenges regarding continuous quality improvement, increased patient save-rates and service levels, system sustainability, cost recovery, evolving scope of practice, and healthcare system integration, among others. Behind these challenges and opportunities lie political, legislative and industry-generated system challenges and potential obstacles. Maintaining a timely awareness and developing strategies and plans to manage these challenges and take advantage of the opportunities requires a great deal of time and a very unique skill set, including a well-developed communication network of legislators, consultants and providers.

The District is requesting to renew the contract with AP Triton (APT) for the provision of EMS advocacy services to lobby on behalf of the District and work at the State and local levels to provide timely notices of challenges and opportunities, assist with the development of strategies and plans, write opinions and position papers, and confer with legislators in order to support the continued delivery of superior EMS services to District residents and businesses. APT will also be tasked with confirming the District's 201 rights (to the extent possible), provide EMS legislative feedback and maintain awareness of potential adverse EMS legislative impacts, work on legislative efforts and District programs for the reimbursement of EMS costs, such as Ground Emergency Medical Transport ("GEMT") revenue and Intergovernmental Transfer ("IGT") revenue, and to develop and write a Request for proposal (RFP) for 91-1-initiated Fire Service-Based First Responder EMS

providers and Fire Service Based ambulance transport providers, should the District be required to provide an Request For Proposal.

Due to the specificity of the experience level and the desired knowledge base required of the advocate services that we are seeking, staff recommends that the District renew a sole-source contract with AP Triton, LLC for the provision of Fire-Service Based EMS Advocacy services.

Recommended Board Action:

Authorize staff to renew a contract with AP Triton, LLC for the provision of Fire-Service-Based Emergency Medical Service advocacy services for a fee not to exceed \$60,000 annually.

Financial Impacts:

The 2020/21 Emergency Medical Services Annual Budget includes funding for this service.

Attachment: Agreement Between the San Ramon Valley Fire Protection District and AP Triton, LLC



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: 1/27/2021

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications
Steve Call, Technology Systems Manager

Subject: East Bay Regional Communications System Authority (EBRCSA) Operating Payment

Background

The East Bay Regional Communications System Authority (EBRCSA) was officially created in 2007 with the formation of a Joint Powers Authority (JPA) to procure and maintain an Association of Public Safety Communications Officials (APCO) P25-compliant communications system. This communications system provides interoperable communications to public agencies serving within Contra Costa County and Alameda County. The EBRCSA includes 40 member agencies serving a population of over 2.5 million citizens. The extensive infrastructure required for the communications system was funded through numerous federal and state grants along with debt proceeds.

Per the EBRCSA Project Operating Agreement, each year the District is required to make an operating payment to the EBRCSA that is calculated based on the total number of radios that agencies have committed to place in service on the East Bay Regional Communications System (EBRCS). The operating payment allows District personnel to utilize P25-compliant, trunked radios on the EBRCS for a period of 12 months. For fiscal year 2020-2021, the annual operating cost per radio is \$360. The District will be utilizing 260 radios on the EBRCS for fiscal year 2020-2021 and is required to make an operating payment of \$93,600.

Recommended Board Action

Authorize staff to pay the EBRCSA operating payment in the amount of \$93,600.

Financial Impacts

Budgeted expense for FY 2020-2021.

The logo is a Maltese cross with a red background and a white border. The words "RAMON VALLE" are written in white, bold, sans-serif capital letters along the top and sides of the cross. The word "FIRE" is written in white, bold, sans-serif capital letters along the bottom. In the center of the cross, there is a yellow fire hydrant, a white fire helmet, and a white fire axe. A white banner at the bottom of the cross contains the text "Est. 1912" in black, serif font.

SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS



SAN RAMON VALLEY FIRE PROTECTION DISTRICT

SAN RAMON PUBLIC SAFETY BUILDING



- Construction Documents are being completed
 - Building Department comments received from City on 1/15/2021
 - Project will be advertised for bid in February 2021
 - Award contract and start of construction anticipated March/April 2021

CURRENT COORDINATION ITEMS

- Coordination with City move out and PD
- Move Coordination with local utility companies
- Coordination with City for pre-bid meeting
- Audio Visual equipment
- FFE (Furniture, Fixtures and Equipment)



QUESTIONS?



JKA jeff katz
ARCHITECTURE



SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE STATION 34 RENOVATION

Project:
 CITY OF SAN RAMON
 SAN RAMON FIRE STATION #34
 12599 ALCOSTA BLVD
 SAN RAMON, CA 94583

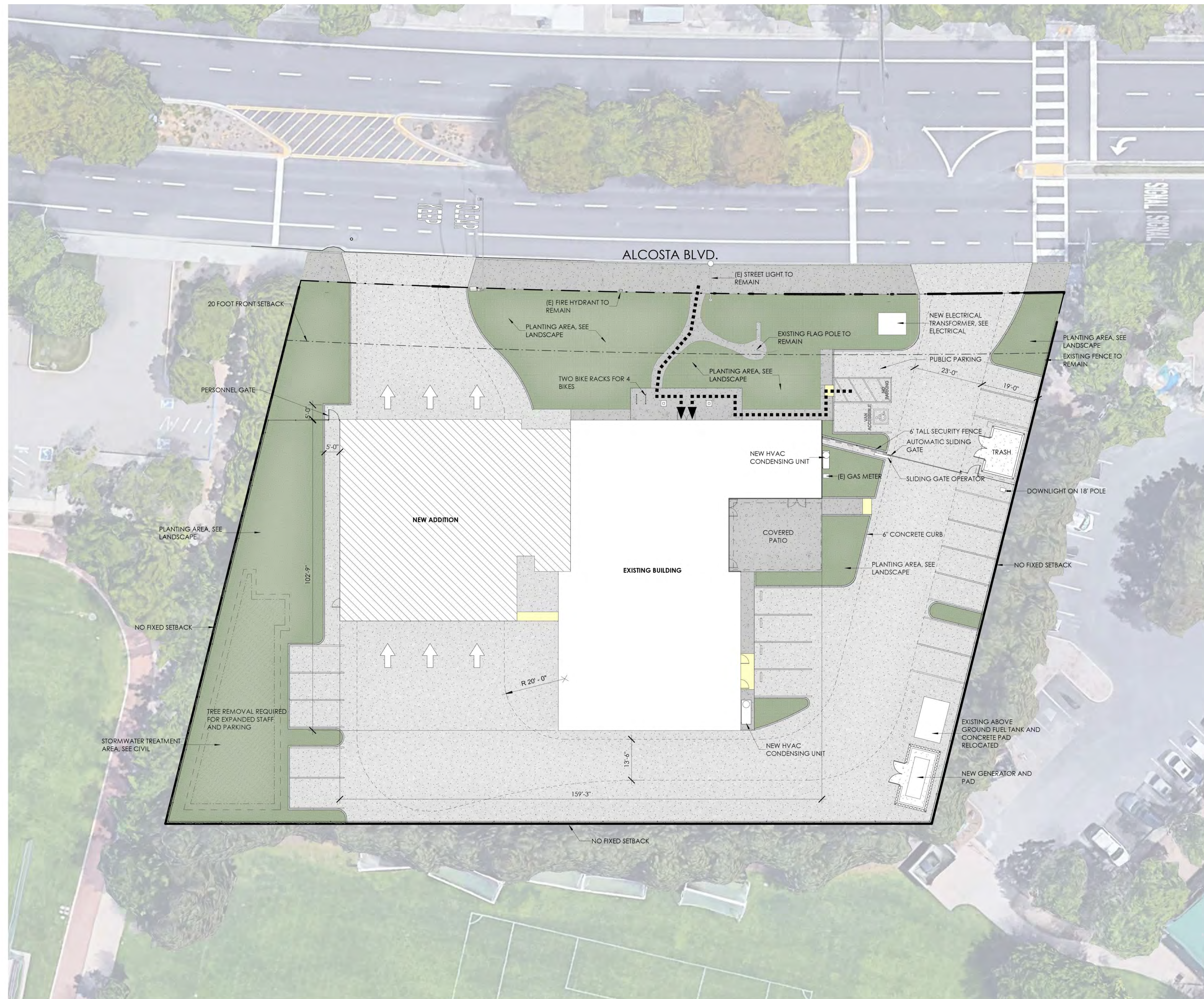


Description: PLANNING SUBMITTAL
 Date: 12/21/20

Project Number: 200701
 Approved By: JB
 Checked By:
 Drawn By: JW

Sheet Title:
SITE PLAN

Sheet: OF 100
 Sheet Number:



PARKING

REQUIRED PARKING = 1 SPACE/EMPLOYEE
 ON LARGEST SHIFT = 10 + 1 SPACE/250 SF FOR
 ADMINISTRATIVE OFFICES = 1 VISITOR SPACE.
 TOTAL PARKING SPACES REQUIRED = 11
 VISITOR ACCESSIBLE PARKING SPACES = 2
 VISITOR PARKING SPACES = 2
 STAFF PARKING SPACES = 15
 TOTAL PARKING SPACES PROVIDED = 19
 BICYCLE PARKING SPACES = 4

SITE COVERAGE

SITE AREA - 44,562 SF
 BUILDING - 11,045 SF
 LANDSCAPING - 10,685 SF
 PAVED DRIVEWAY - 20,615 SF
 PAVED WALKWAY AND PATIO - 2217 SF

SITE LEGEND

- CONCRETE PAVING
- LANDSCAPING
- AREA OF WORK
- STORMWATER TREATMENT AREA
- PROPERTY LINE
- ACCESSIBLE PATH OF TRAVEL
- 20' SETBACK LINE



NOT FOR CONSTRUCTION

JKA jeff katz architecture
 6553 DEL CERRO BOULEVARD | SAN DIEGO, CA 92120 | 619.698.9177
 www.jeffkatzarchitecture.com

Project:
 CITY OF SAN RAMON
 SAN RAMON FIRE STATION #34
 12599 AL COSTA BLVD
 SAN RAMON, CA 94583



Description: PLANNING SUBMITTAL
 Date: 01/14/21

NOT FOR CONSTRUCTION

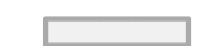





Project Number: 200701
 Approved By: JB
 Checked By:
 Drawn By: JW

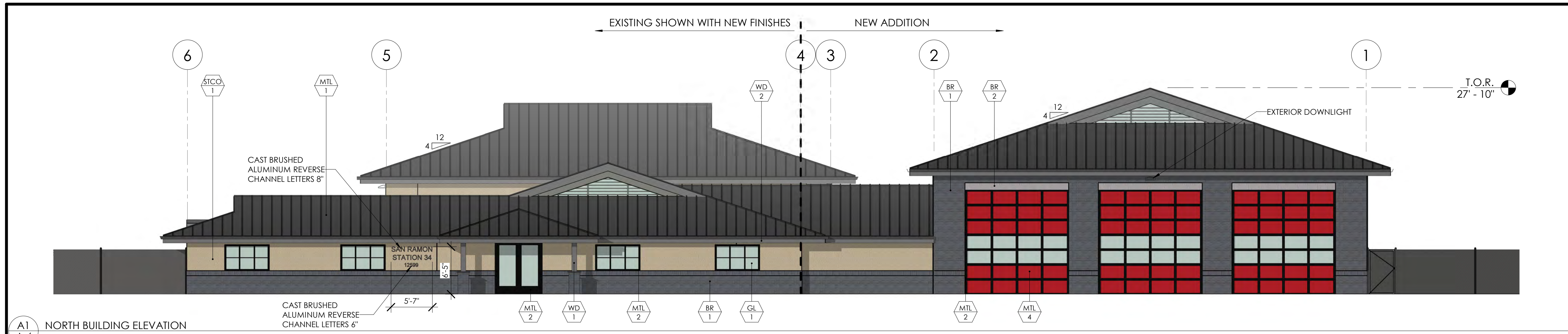
Sheet Title:
FLOOR PLAN

Sheet: OF 100
 Sheet Number:

A-4

FLOOR PLAN LEGEND

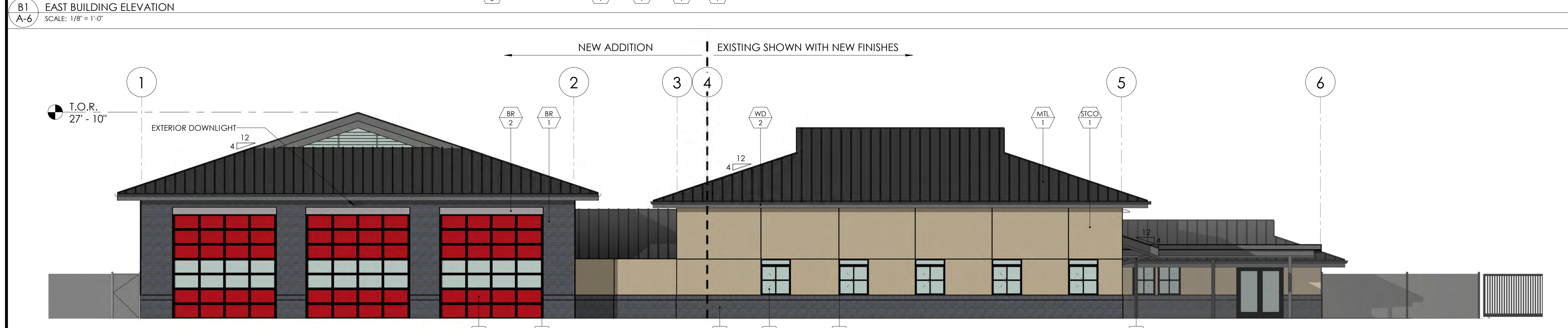
-  EXISTING WALL TO REMAIN
-  4" WOOD STUD WALL
-  6" WOOD STUD STC RATED WALL
-  6" WOOD STUD WALL
-  10" WOOD STUD WALL
-  6" WOOD STUD 1-HR RATED WALL



A1 NORTH BUILDING ELEVATION
A-6 SCALE: 1/8" = 1'-0"



B1 EAST BUILDING ELEVATION
A-6 SCALE: 1/8" = 1'-0"



C1 SOUTH BUILDING ELEVATION
A-6 SCALE: 1/8" = 1'-0"



D1 WEST BUILDING ELEVATION
A-6 SCALE: 1/8" = 1'-0"

FINISH LEGEND

MATERIAL	TYPE	DESCRIPTION	
		NAME	COLOR
BR	1	BRICK	PACIFIC CLAY / CHARCOAL
BR	2	BRICK	PACIFIC CLAY / SAN SIMEON
CMP	1	COMPOSITE WINDOW FRAMES	ANDERSEN / BLACK
GL	1	GLAZING	CLEAR
MTL	1	STANDING SEAM METAL	AEP SPAN / ZINC GREY
MTL	2	ALUMINUM STOREFRONT	KAWNEER / ANODIZED BLACK
MTL	3	PAINTED HOLLOW METAL DOOR	SW PEPPERCORN
MTL	4	OVERHEAD DOOR	BM / HERITAGE RED
STCO	1	PAINTED STUCCO	BM SHELburnE BUFF
WD	1	PAINTED WOOD	SW IRON ORE
WD	2	PAINTED WOOD	SW PEPPERCORN

NOT FOR CONSTRUCTION

JKA architecture
6593 DEL CERRILLO BOULEVARD | SAN DIEGO, CA 92120 | 619.698.9177
www.jkarchitecture.com

Project:
CITY OF SAN RAMON
SAN RAMON FIRE STATION #34
12599 ALCOSTA BLVD
SAN RAMON, CA 94583



Description: PLANNING SUBMITTAL
Date: 01/14/21

NOT FOR CONSTRUCTION

Project Number: 200701
Approved By: JB
Checked By:
Drawn By: JW

Sheet Title:
EXTERIOR ELEVATIONS

Sheet: OF 100
Sheet Number:

A-6



NOT FOR
CONSTRUCTION

JKA j e f f k a t z
ARCHITECTURE
6583 DEL CERRO BOULEVARD | SAN DIEGO, CA 92120 | 619.698.9177
www.jeffkatzarchitecture.com

Project:
CITY OF SAN RAMON
SAN RAMON FIRE
STATION #34
12599 ALCOSTA BLVD
SAN RAMON, CA 94583



Description: PLANNING
SUBMITTAL
Date: 12/21/20

NOT FOR
CONSTRUCTION

Project Number: 200701
Approved By: JB
Checked By:
Drawn By: JW

Sheet Title:
SCHEMATIC
RENDERINGS

Sheet: OF 100
Sheet Number:

A-8

- Design Development Drawings are in progress
 - Project submitted to Planning Department on December 22, 2020
 - Project will be heard by City Architectural Review Board in February 2021
 - Project start of construction anticipated Fall 2021



QUESTIONS?

JKA j e f f k a t z
ARCHITECTURE

San Ramon Valley Fire Protection District



DRAFT

Comprehensive Annual Financial Report
For Fiscal Year Ended June 30, 2020

San Ramon, CA

ONE TEAM, ONE MISSION

**In the spirit of our tradition, we strive for excellence,
respectfully serving all with pride, honor and compassion**

Board of Directors

Don Parker, President

Matthew J. Stamey, Vice President

Ryan Crean, Director

H. Jay Kerr, Director

Dominique Yancey, Director

The Role of the Board

The Board of Directors is the elected policy-making body for the San Ramon Valley Fire Protection District. The Directors provide financial oversight and strategic policy direction to maximize the public value of District services.

Fire Chief/Treasurer

Paige Meyer

The Role of the Chief

The Fire Chief is the Chief Executive Officer of the District. In collaboration with the Board of Directors and in partnership with all members of the organization, the Chief provides direction, protection and order to the District.

DRAFT

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

SAN RAMON, CALIFORNIA

COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED JUNE 30, 2020



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San Ramon Valley Fire Protection District

Comprehensive Annual Financial Report

Directory of Officials

Board of Directors

Don Parker
President

Ryan Crean
Director

Dominique Yancey
Director

Matthew J. Stamey
Vice President

H. Jay Kerr
Director

Principal Staff

Paige Meyer
Fire Chief

Stephanie Sakai
District Clerk

Natalie Korthamar Wong
Director of Human Resources

Frank Drayton
Deputy Chief Operations
Fire Marshal

Daniel McNamara
Battalion Chief

John E. Viera
Battalion Chief

Jonas Aguiar
Battalion Chief

Kenneth R. Campo, CPA
Interim Chief Financial Officer

Davina Hatfield
Controller

Denise Pangelinan
Director of Emergency Communications

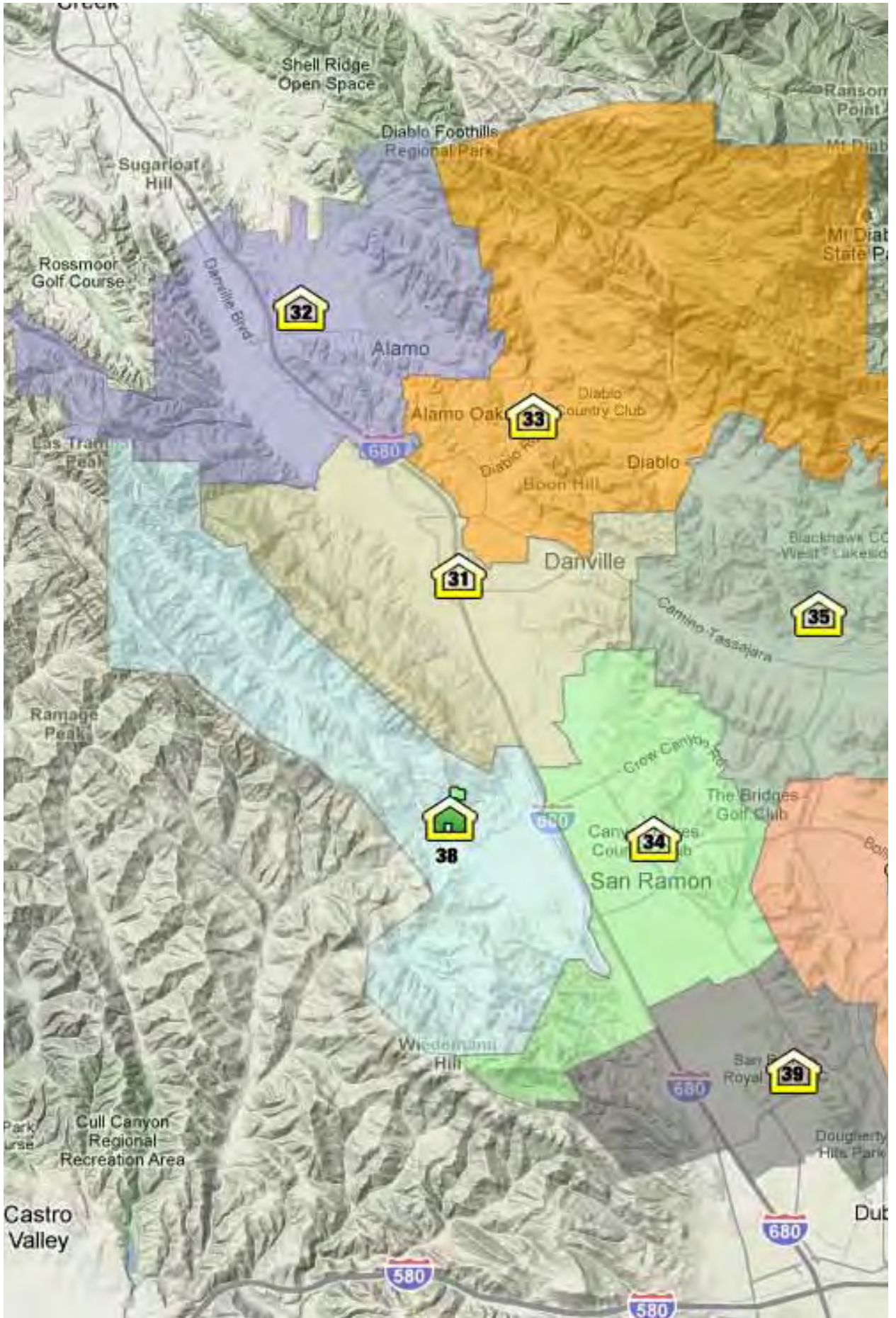
Steve Call
Technology Systems Manager

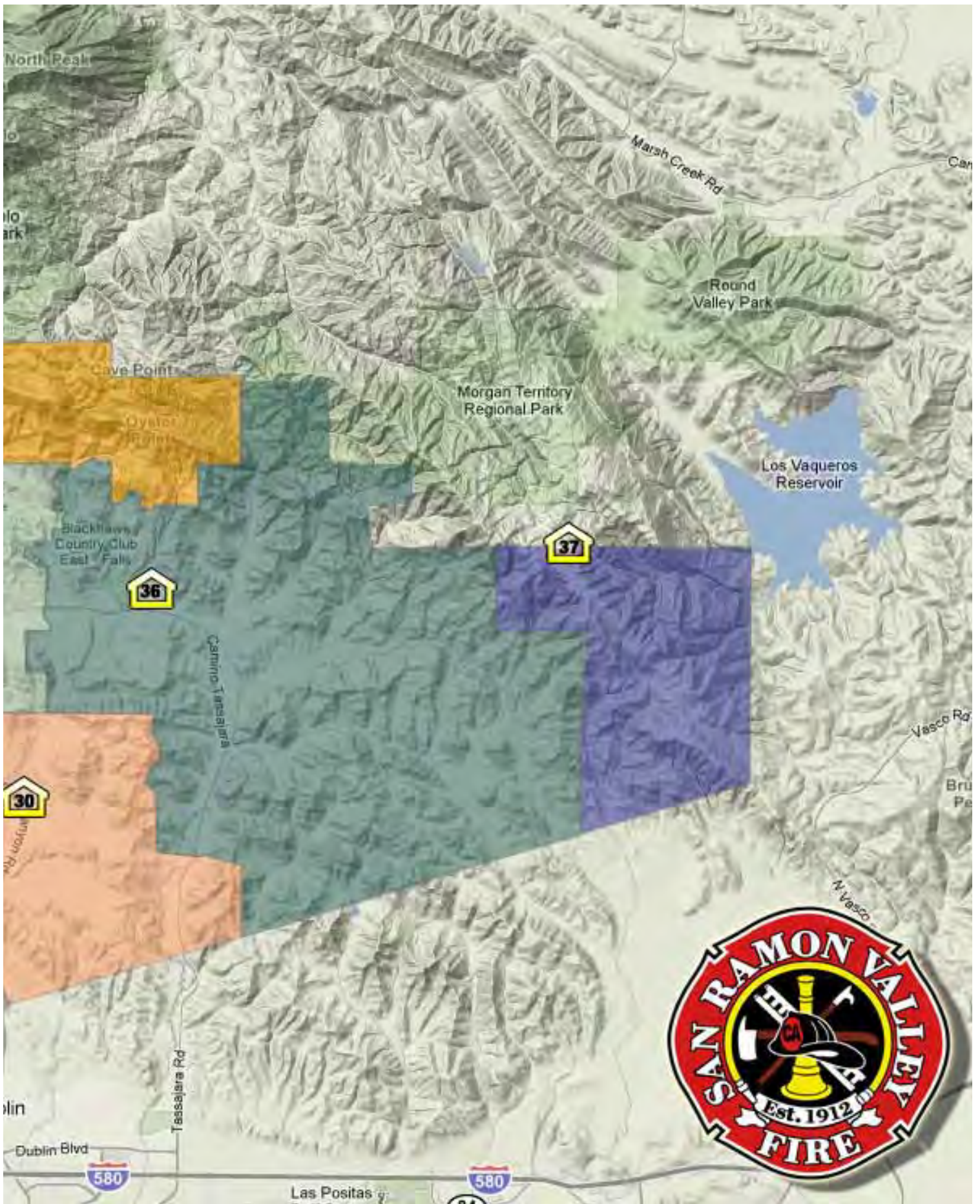
John Duggan
EMS Battalion Chief

Jim Selover
Battalion Chief



District Boundaries





Stations & Facilities



Station 30
11445 Windemere Parkway
San Ramon



Station 31
800 San Ramon Valley Boulevard
Danville



Station 32
2100 Stone Valley Road
Alamo



Station 33
1051 Diablo Road
Danville



Station 34
12599 Alcosta Boulevard
San Ramon



Station 35
505 Silver Oak Lane
Blackhawk



Station 36
2001 Lusitano Street
Danville



Station 37
10207 -A Morgan Territory Road
Morgan Territory



Station 38
1600 Bollinger Canyon Road
San Ramon



Station 39
9399 Fircrest Lane
San Ramon



Administration
1500 Bollinger Canyon Road
San Ramon



Training
6100 Camino Tassajara Road
Tassajara



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

January 21, 2021

Board of Directors
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, California 94583

Members of the Board:

We are pleased to present the San Ramon Valley Fire Protection District Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2020. This is the twentieth consecutive CAFR produced by the District.

This report has been prepared by the Finance Division following the guidelines recommended by the Government Finance Officers Association of the United States and Canada (GFOA) and is in conformance with generally accepted accounting principles (GAAP) for state and local governmental entities established by the Governmental Accounting Standards Board (GASB).

This report consists of management's representations concerning the finances of the San Ramon Valley Fire Protection District. Responsibility for the accuracy, completeness and fairness of the presented data and the clarity of presentation, including all disclosures, rests with the management of the District. To provide a reasonable basis for making these representations, management of the District has established a comprehensive internal control framework that is designed both to protect the District's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the District's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the District's comprehensive framework of internal controls has been designed to provide reasonable assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The District's financial statements have been audited by Eide Bailly, LLP, a firm of licensed certified public accountants. The goal of the independent audit is to provide reasonable assurance that the financial statements of the District for the fiscal year ended June 30, 2020, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the

accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the District's financial statements for the fiscal year ended June 30, 2020 are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The District's MD&A can be found immediately following the report of the independent auditors.

THE REPORTING ENTITY – PAST AND PRESENT

HISTORY AND FORMATION OF SAN RAMON VALLEY FIRE PROTECTION DISTRICT

The San Ramon Valley Fire Protection District is an outgrowth of many years of maturation. Its early beginning took place over 100 years ago at a meeting of the Danville Improvement Club. The meeting held on March 19, 1912, was comprised of the leading ladies and men of Danville. At this meeting, it was decided that a volunteer fire department needed to be organized. The idea was unanimously approved, and the name Danville Farm Defense Fire District was established. In 1921, a state law permitted the organization of special fire districts and empowered them with the authority to levy a tax for their support. Thus, on September 6, 1921, the Danville Farm Defense Fire District became the Danville Fire Protection District, an independent fire district and a political subdivision of the State of California. The official boundaries were re-designated to encompass Alamo, Danville, Sycamore and Green Valley School Districts, an area of approximately fifty (50) square miles.

In 1963, Contra Costa County reorganized its East County Fire Protection District into the San Ramon Fire Protection District, an independent district. In December 1979, Local Agency Formation Commission (LAFCO) initiated the consolidation of the Danville Fire Protection District and the San Ramon Fire Protection District. On July 1, 1980, with the merger complete, the two Districts were renamed the San Ramon Valley Fire Protection District (SRVFPD). The new District served the communities of Alamo, Blackhawk, Danville, Diablo and San Ramon, a 70 square mile area. The organization was comprised of 4 fire stations, 27 emergency vehicles and 71 employees. With the reorganization of these two districts, the newly formed District became governed by 5 locally elected Board of Directors, independent of the County Board of Supervisors.

Some ten years later, the San Ramon Valley Fire Protection District and the Tassajara Fire Protection District initiated a merger process. In January 1991, LAFCO completed the annexation of all territories of the Tassajara Fire Protection District and transferred them to the San Ramon Valley Fire Protection District, which included Tassajara Valley and the southern boundary of Morgan Territory. Simultaneously, the Tassajara Fire Protection District was dissolved.

In July 1997, the San Ramon Valley Fire Protection District and the City of San Ramon moved forward with an annexation of the Dougherty Regional Fire Authority to the SRVFPD. With this annexation, the District extended its fire service boundary to the Contra Costa/Alameda County line.

The District has accomplished many notable achievements, including implementation of emergency medical response capability and the conversion to Firefighter/Paramedic ambulance service, new station facilities for its citizens and improved apparatus in the field. These successes have proven to be very beneficial to the communities which the District serves.

The San Ramon Valley Fire Protection District's evolution over the past 100 years is remarkable and its endeavors impressive. The following is a summary of key milestones and accomplishments since its inception.

HISTORY

NOVEMBER 1911

A meeting which had been arranged by the Danville Improvement Club was held for organizing a volunteer fire department for Danville.

MARCH 1912

A "Fireman's Ball" was held to finance the Danville Farm Fire Defense District. The net proceeds of \$100 realized at the event were deposited into the first bank account.



APRIL 1922

The Danville Fire Protection District (DFPD) purchased its first fire truck for \$4,140. The new truck was a Reo-American La France, which replaced a trailer equipped with ten 10-gallon milk cans full of water. The volunteer, who got to the trailer first, hitched it to their vehicle and pulled it to the fire. Gunnysacks were soaked in the water and then used to beat out the fire.

MAY 1942

At the height of the war years, government defense funds were provided to have a man sleep in the firehouse.

OCTOBER 1942

The Danville Fire Protection District entered the County Mutual Aid plan.

JANUARY 1958

A second firehouse was completed and located in Alamo.

JANUARY 1966

The Danville Fire Protection District established its first training program with the objective of developing new recruits with the ability to properly, safely and efficiently

use the tools and equipment normally carried on fire apparatus.

JULY 1969

The DFPD purchased land to relocate and construct Station 1 at 800 San Ramon Valley Boulevard in Danville and renamed it Station 31.

FEBRUARY 1975

The DFPD completely modernized its communications system.

MAY 1975

The DFPD received its first ambulance donated through the "Helen Howell Fund raiser."

JANUARY 1977

The DFPD received an improved Class Rate from Class 5, issued in 1962, to Class 4. This illustrated an adequate level of fire protection facilities provided and maintained within the rapidly growing communities protected.

JANUARY 1978

Because of population growth, emergency medical response service for the DFPD increased 42% over those in 1976.

JULY 1980

DFPD merges with San Ramon Fire Protection District to become the San Ramon Valley Fire Protection District (SRVFPD). The new District served the communities of Alamo, Blackhawk, Danville, Diablo, and San Ramon – a 70 square mile area.

FEBRUARY 1984

The San Ramon Valley Fire Protection District began staffing its ambulance units with paramedic service through a public/private partnership with John Muir Hospital.

JULY 1989

Issued \$13,100,000 Certificates of Participation for the acquisition and construction of certain land, equipment and capital improvements within the District. The primary projects included the construction of Station 36, Station 38 and the Administrative Office Building, and the remodeling of Station 31 and Station 33.

DRAFT

JANUARY 1991

SRVFPD merges with Tassajara Fire Protection District, which included Tassajara Valley and the southern boundary of Morgan Territory.

APRIL 1992

Station 36, located in Tassajara Valley, was staffed to provide 24-hour protection. This station was formerly a volunteer-staffed station under the former Tassajara Fire Protection District.



MAY 1993

Refinanced Certificates of Participation issued in 1989 in an aggregated principal amount of \$10,500,000.

FEBRUARY 1995

A public safety trailer called the “Safety House” was added to the District’s fleet, allowing the Fire Prevention Division to teach home fire safety to school age children.

JULY 1997

SRVFPD and the City of San Ramon annex the Dougherty Regional Fire Authority, extending the District boundary to the Contra Costa/Alameda County line.

The SRVFPD published its first community newsletter, serving 38,000 households in the area. The newsletter provides timely information on seasonal fire prevention issues.

The SRVFPD negotiated a “Single Paramedic Program” with Contra Costa County Emergency Medical Services, beginning the conversion to a Firefighter/Paramedic ambulance service.

SEPTEMBER 1997

The SRVFPD’s Communication Center became accredited for pre-arrival medical instructions and call triaging.

The District has consistently maintained this accreditation.

FEBRUARY 1999

A rating review by the Insurance Services Office (ISO) resulted in an upgrade from Class 3 to Class 2 in the urban/suburban area. This improved rating tremendously impacts the community the District serves. Commercial buildings can save from 2.5% to 4.5% on their base fire insurance rates. Nationally, only 1% of agencies hold this prestigious achievement. The District is a Class 5 in the rural areas and a Class 8 in the very remote rural areas.

JULY 1999

The Board of Directors designated the Fire Chief as the first Treasurer of the District.

OCTOBER 1999

The SRVFPD gained “fiscal management” independence from Contra Costa County for financial reporting services. With the hiring of the District’s first Chief Finance Officer in March of 1999, an “in-house” payroll, accounting and cash management system commenced, terminating the District’s contractual agreement with Contra Costa County.

JULY 2000

The SRVFPD entered into a seven-year contract with Local 3546, a Memorandum of Understanding covering July 1, 2000 through June 30, 2007.



SEPTEMBER 2000

A Chaplaincy program, operating in a non-denominational setting, was instituted with its primary purpose to assist District personnel and their families for life needs. During the year, the program began “outreach” assistance into the community.

JANUARY 2001

The District formed an official Honor Guard with the mission to provide honor and respect to firefighters who have fallen in the line of duty serving their community and country and to instill respect for national, state and local flags.

FEBRUARY 2001

Reclassified two Fire Prevention Inspector positions to Deputy Fire Marshal, reorganizing the internal structure of the Division to provide better service to the community.

JUNE 2001

The SRVFPD broke ground for Station 30, located in Dougherty Valley. This turnkey facility, built and equipped by local developers, opened on June 1, 2002.

NOVEMBER 2001

The District began staffing every first run unit with one Paramedic for every emergency call.

DECEMBER 2001

The District prepared its first Comprehensive Annual Financial Report for evaluation and award consideration by the Government Finance Officers Association and the California Society of Municipal Finance Officers Association.

NOVEMBER 2002

The District held its first annual Employee Recognition Dinner and Awards Ceremony to acknowledge the efforts put forth by each and every employee.

JUNE 2003

The Board of Directors adopted a new “mission” statement as a result of the strategic planning process.

Refinanced Certificates of Participation issued in 1993 for an aggregated principal amount of \$8,910,000.

AUGUST 2003

The District’s Rescue Division was awarded Certification as an Office of Emergency Services “Medium Rescue Unit.” This certification is an important acknowledgement of the District’s ongoing effort to provide emergency services during major disaster incidents.



MARCH 2004

The District instituted the Citizen’s Emergency Response Team in coordination with the Town of Danville, City of San Ramon, San Ramon Valley Unified School District and Contra Costa County Office of Emergency Services.

JULY 2004

The District placed into service a Type 1 Communication Support Unit, the first totally self-contained mobile communications post in Contra Costa County.

MARCH 2005

The SRVFPD, along with the American Heart Association, Contra Costa County Emergency Medical Service Agency and the San Ramon Regional Medical Center, started the Public Access Defibrillation Program. The program places Automatic External Defibrillators in schools, public buildings and businesses.

JUNE 2006

Issued \$9,485,000 Certificates of Participation for the acquisition and construction of certain land, equipment and capital improvements within the District. The primary projects included the relocation and construction of Station 36, replacement of Station 32 in Alamo and construction of an apparatus storage building at Station 31.

JUNE 2007

The District hired its first full-time Technology Manager and conducted a complete reassessment of the District’s

DRAFT

Intergraph Computer-aided Dispatch System. This reconfiguration of the matrix, deployment plan and dispatch workflow were the most significant enhancement to the District's Computer-aided Dispatch System since its installation in 1993. Going live with the new model was the culmination of months of planning, training and implementation, streamlining and improving the reliability of many dispatch operations.

JULY 2007

The District added an additional ambulance to its emergency response fleet. This ambulance and two-person crew are stationed at Station 31.

OCTOBER 2007

The Fire Prevention Division prepared and adopted an ordinance for implementation of the new 2007 California Fire Code. This involved many months of review as the new code differed greatly in many ways from the prior code. The resulting draft document was subjected to public hearings and meetings of directly impacted home builders and other stakeholders. After several meetings and in consideration of other laws impacting application of certain provisions the document was adopted by the Fire District Board of Directors in October 2007.

The most significant element contained in the ordinance, for this Fire District, was the lowering from 5,000 sq. ft. to 3,600 sq. ft. the threshold for installation of residential sprinkler systems. This requirement became effective July 1, 2008.

DECEMBER 2007

Three new Tractor – Driven Ladder trucks (Tiller trucks) were placed in service.

FEBRUARY 2008

The District began construction of the new fire Station 36, an apparatus storage building at Station 31, and design of the new fire Station 32.

JANUARY 2009

The District purchased land at 2100 Stone Valley Road for the replacement and relocation of Fire Station 32.



FEBRUARY 2009

The Board of Directors adopted a new five-year Strategic Plan for the period of 2008-2013. The District published the first complete Pre-Incident Aerial Survey manual containing 271 targeted locations. A new public safety trailer called the "Fire Safety House" was added to the District's fleet, allowing the Fire Prevention Division to teach home fire safety to school age children.

MARCH 2009

The District published the first complete Company Performance Standards manual for training and incident use.

APRIL 2009

The District launched its new web content management system and domain (www.firedepartment.org) to provide the information and services that the community needed to efficiently interact with the District online.

JUNE 2009

The Board of Directors authorized the establishment of a GASB compliant IRS Section 115 Trust through CalPERS dedicated to the purpose of pre-funding Other Post Employment Benefit obligations. The Trust was established with a \$3,500,000 contribution from the General Fund.

AUGUST 2009

The District begins construction of the Station 36 Apparatus Storage Building. The facility will house a wide variety of resources and supplies such as reserve apparatus and equipment, electric EMS carts, food and pharmaceutical caches, as well as other emergency preparedness supplies.

MARCH 2010

The District placed two new replacement ambulances in service at Fire Station 31 and Fire Station 34 to provide improved emergency medical care and transport to the community.

APRIL 2010

The District website, FireDepartment.org, was nominated for best government website by the International Academy of Digital Arts and Sciences. Firedepartment.org was among five government sites worldwide to receive a “Webby” nomination. The District announces a first of its kind iPhone application providing a virtual window into the communications center. The application offers real-time access to emergency activities occurring in the jurisdiction.

AUGUST 2010

After a unanimous vote of approval by the full Commission during a public hearing in Chicago the District became the first agency in Contra Costa County and only the sixth fire department in the State of California to achieve Commission on Fire Accreditation International (CFAI) accreditation.

JANUARY 2011

District deploys revolutionary new mobile phone application that notifies trained bystanders of nearby cardiac arrest events. Soon after, the District announces a new foundation to ambitiously share it with other communities around the globe.



The District is designated by Contra Costa County Health Services as a HeartSafe Community.

AUGUST 2011

On August 27, 2011 the District was recognized by the International Association of Fire Chiefs (IAFC) and U.S. Safety Fire Technologies with the presentation of the Fire

Service Global Award for Excellence. This top honor international award recognizes innovation and achievement in managing resources to reduce the loss of life and property from fire and other emergencies.

OCTOBER 2011

The District became one of two new Districts of Distinction as named by the California Special Districts Association (CSDA) and the Special Districts Leadership Foundation (SDLF). The “District of Distinction” is one of the most prestigious local government awards in the State of California. This accreditation validates the Fire Districts commitment to good governance and to ethical and sound operating practices. The accreditation criteria included the submission of financial audits, relevant policies and procedures and proof of training completed by each of the District’s Board of Directors and executive management team in ethics, governance, and leadership.

NOVEMBER 2011

The CPR in Schools Pilot program successfully taught over 250 seventh grade students the lifesaving skill of hands only CPR and proper use of an AED.

MARCH 2012

The District Celebrates a Century of Service to the San Ramon Valley. District employees, past and present, commemorated this milestone with badges, belt buckles, t-shirts and an open house event.

DECEMBER 2013

The District placed three new replacement ambulances in service at Fire Stations 31, 34 and 39 to provide improved emergency medical care and transport to the community. Issued 2013 Refunding Certificates of Participation (COP’s) in the principal amount \$3,227,000 at 1.4%. The debt was issued under a private placement method of sale. The proceeds were used to refinance the remaining 2003 COP’s with interest rates ranging from 3.4% to 4.0%. The District realized savings of approximately \$56,000 per year, or \$272,000 over the remaining term of the refunded debt.

JULY 2014

The Board of Directors adopted several policies to promote the long-term fiscal stability of the District:

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creation of a “rainy day” reserve fund (Budget Stabilization Fund) equal to 20% of General Fund expenditures and a Dry Period Funding reserve fund equal to 50% of General Fund revenues to cover operating costs between property tax payments; and establishment of a 12-year Capital Improvement Program to identify and provide funding for the maintenance and replacement of capital assets.

FEBRUARY 2015

Issued \$12,010,000 principal amount of 2015 Certificates of Participation (COP’s) at an average interest cost of 3.18%. \$5 million of the proceeds were set aside for construction of a new fire station to replace existing Station 32, with the remainder of the proceeds being used to refinance the remaining 2006 COP’s with interest rates ranging from 4.0% to 5.0%. The District was able to save approximately \$70,000 per year, or \$1.1 million over the remaining term of the refunded debt.

FEBRUARY 2016

The District initiated construction of replacement Station 32 at 2100 Stone Valley Road in Alamo, CA.

JUNE 2016

The District ushered in a new era for city emergency dispatch with the opening of the San Ramon Police Department and San Ramon Valley Fire Protection District joint 911 call center. The former “fire only” dispatch center received a \$1.7 million renovation/equipment upgrade and began operations as the San Ramon Valley 911 Communications Center in June. The project was jointly funded by the City and District, with both agencies sharing the operating costs as well. In addition to greatly enhancing public safety in the area, this joint venture represents a significant long-term cost savings for the District.

AUGUST 2017

Completed Station 32 in Alamo, CA. This turnkey facility was built by a local contractor and opened in August 2017.

DECEMBER 2017

Completed the reorganization of the Fire Prevention Division into the Fire & Life Safety Division with increased emphasis on proactive fire prevention through enhanced

plans examination, fire inspection, hazard abatement and emergency preparedness activities.

JANUARY 2018

Entered into a \$5,432,000 lease financing transaction to fund the acquisition of replacement apparatus: four (4) Type 1 Fire Engines; four (4) Type 5 (Wildland) Fire Engines; and five (5) Ambulances.

SEPTEMBER 2019

District adopts Ordinance to hold utility company accountable for wild fire prevention measures.



JANUARY 2020

City of San Ramon City Council and Planning Commission approve to transform District Administration at 1500 Bollinger to State-of-the-Art training facility for District firefighters.

MARCH 2020

COVID-19 Coronavirus hits the United States. The District prepares and responds to the pandemic.

MAY 2020

Entered into an Agreement with City of San Ramon for a Joint Use Public Safety Complex that will house the District’s Administration, 9-1-1 Emergency Dispatch/Emergency Operations Center and City Police Department at 2401 Crow Canyon Rd.



THE DISTRICT TODAY

The San Ramon Valley Fire Protection District (or “District”) is an autonomous Special District as defined under the Fire Protection District Law of 1987, Health and Safety Code, Section 13800, of the State of California.

The District is responsible for providing the highest level of emergency and non-emergency services to the community in an effort to protect life, the environment and property.

A five member Board of Directors, elected by their constituents and each serving a four-year term, governs the District. The Directors meet once a month at the Administrative Office, headquartered in San Ramon, to determine overall policy for the District. Special committee meetings provide oversight in four areas: Personnel/Human Resources, Finance, Facilities and CERT/PAC (Community Emergency Response Teams/Policy Action Committee).



The Fire Chief oversees the general operations of the District in accordance with the policy direction

prescribed by the Board of Directors, and serves as the Treasurer of the District. At present, the Fire Chief is supported by his executive staff, consisting of the District Clerk, Deputy Chief-Operations, Deputy Chief-Training/Logistics/Fire Marshal, Chief Financial Officer, Director of Emergency Communications, and Human Resources Director.

The executive staff are responsible for six distinct operational functions of the District: the Deputy Chief-Operations/Emergency Medical Services is responsible for the delivery of emergency services to the citizens and public, and overseeing the training and education of District personnel; the Deputy Chief-Training/Logistics/Fire Marshal is responsible for the delivery of training and ensures that essential District facilities, equipment, apparatus and vehicles are maintained and updated, and ensures that prevention services are efficient and effective, and oversees code compliance, exterior hazard abatement and provides public education to citizens and customers of the District; the Director of Emergency Communications is responsible for the acquisition and maintenance of districtwide information and communications systems, ensuring that citizens in need of emergency and non-emergency services are matched quickly and effectively with appropriate resources, and monitors the location and status of emergency response resources in the District; the Human Resources Director oversees personnel standards and procedures, recruiting and hiring District employees, risk management, labor negotiations and benefits administration; and the Chief Financial Officer is responsible for the District’s financial

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policies, systems and procedures, including cash management and investments, accounting and budgeting, accounts receivable/payable, payroll, attendance, purchasing and fixed assets.

The District employs 188 personnel, in addition to approximately 50 volunteers for two separate volunteer programs. The District maintains ten fire stations, two annex buildings, one training site and one Administrative Office Building, all strategically located within the District. Of the ten stations, nine stations house paid firefighters and one remote station on Morgan Territory Road is staffed by volunteer personnel. The District staffs 11 companies, including structure and wildland engines, ladder trucks, 5 Advanced Life Support (or ALS) ambulances and specialized Hazardous Materials, Rescue, Communications and other support units. The District staffs additional companies with volunteer firefighters at Fire Station 37 and Fire Station 40 in the Morgan Territory. In addition, the District operates its own Communications Center staffed daily with four dispatchers. All other Administrative personnel reside at the Administrative Office.

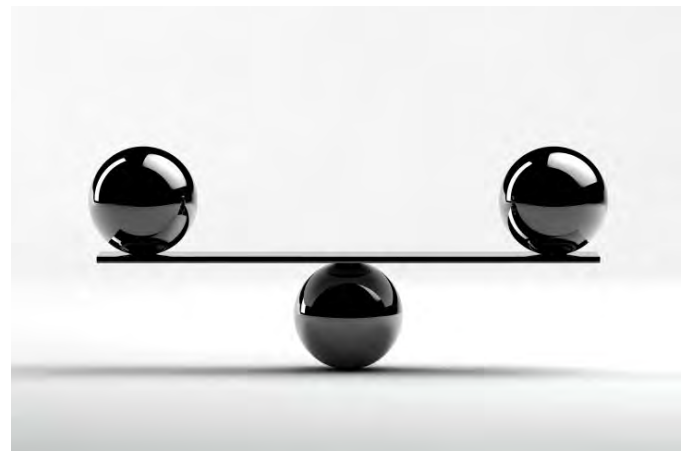
Internal Control - In developing and evaluating the District's accounting system, priority is given to the adequacy and sufficiency of internal accounting control. Internal accounting controls are designed to provide reasonable assurance regarding the safeguarding of assets against loss from unauthorized use or disposition, the accuracy and reliability of accounting data and the adherence to prescribed management policies. The concept of reasonable assurance recognizes that the cost of a particular internal control procedure should not exceed the benefits likely to be derived, and that such cost-benefit analysis make use of estimates and judgments by management.

Accounting System and Budgeting Controls - The District's accounting and budgeting data contained in the accompanying basic financial statements conform to generally accepted accounting principles (GAAP) and according standards established by the Governmental Accounting Standards Board.

The District maintains extensive budgetary controls. The District's final annual budget, adopted prior to July 1, provides for overall control of revenue and expenditures, including appropriations (budgeted expenditures) on a line item basis and the means of financing them (budgeted revenue). The District's accounting system produces monthly reports on expense activity that assist Division Managers in monitoring activities and programs. These monthly reports are further reviewed by the Finance Controller, Chief Financial Officer and Fire Chief to assure budgetary compliance.

As a recipient of federal, state and county financial assistance, the District is also responsible for ensuring that an adequate control structure is in place to comply with applicable laws and regulations related to those grant programs.

The internal control structure is the subject of periodic evaluation by the Finance staff of the District, as well as an annual evaluation and testing for compliance by the District's independent auditors.



Long-Range Financial Planning - The District utilizes long-range financial planning tools to identify fiscal challenges, guide current decision making and ensure the District remains on a fiscally sustainable path. These tools consist of a two-year operating budget, twelve-year CIP and ten-year general operating cash flow model.

A plan has been developed and implemented to address the unfunded liability associated with retiree medical

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benefits (or “OPEB”). (See further discussion under the Economic Outlook section below.)

The Board of Directors has formally adopted a Reserve Policy to ensure the District has adequate working capital to cover operational costs, to help mitigate the potential adverse operational impacts stemming from another major economic downturn, sudden increase in operating costs or costs associated with a serious on the job injury. The policy calls for:

- A Dry Period Reserve in the General Fund at year end equivalent to 50% of projected revenues for the subsequent fiscal year; this amount is intended to cover the cash flow needs between property tax payments;
- Stabilization Arrangement commitment (or “rainy day fund”) equivalent to 20% of the current General Fund expenditures (\$14.1 million) and an amount equivalent to three times the District’s self-insured retention for Workers’ Compensation (currently \$4.5 million). These funds cannot be used without formal action by the Board of Directors.

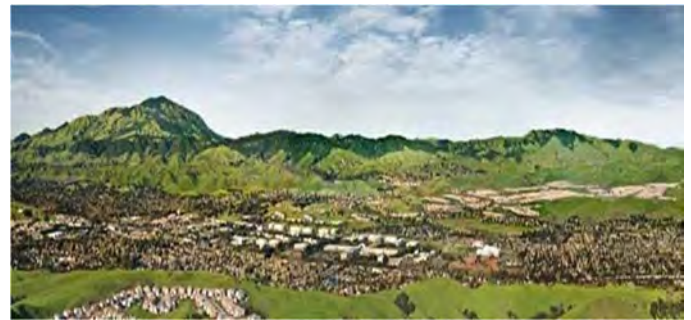
Management’s Discussion and Analysis (MD&A) - GASB requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of MD&A. This letter of transmittal is designed to complement the MD&A and should be read in conjunction with the MD&A. The District’s MD&A can be found immediately following the report of the independent auditors.

Financial Condition - Fund balance designations in the General Fund are within the policy guidelines set by the Board for budgetary and planning purposes. The District’s Reserve Policy requires a minimum fund balance of at least 50% of the operating revenues in the General Fund at fiscal year-end; and a minimum fund balance of at least 20% of operating expenditures, plus \$4.5 million for workers’ compensation.

Audit of Financial Statements - The District contracts for an independent audit each year to provide reasonable assurance that its financial statements are free of

material misstatements. This annual audit involves examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management and evaluating the overall financial statement presentation. The District engaged the accounting firm of Eide Bailly, LLP to perform the audit of its financial statements. The auditor has issued an unmodified opinion on the District’s financial statements indicating they are fairly presented in conformity with GAAP.

SERVICE AREA AND SERVICES



The District’s service area encompasses approximately 155 square miles, covering the communities of Alamo, Blackhawk, the Town of Danville, Diablo, the City of San Ramon, the southern area of Morgan Territory and the Tassajara Valley.

Within the boundaries of the District are expansive wildland areas, large single family homes and multi-family residential complexes, hotels, a regional hospital, numerous convalescent/assisted living facilities, equestrian areas, hiking trails, rock climbing areas and a facility housing a low-level nuclear reactor. The District is also bisected by a major interstate highway (I-680).

The District serves a population of approximately 193,000. On business days, this figure grows by another 30,000 to include the personnel employed in the Bishop Ranch Business Park. Bishop Ranch is a 585-acre development with nine million square feet of office space located in San Ramon. The business park is comprised of over 300 diverse companies, ranging from large, well known Global 500 companies to innovative start-ups.

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The District's philosophy with regard to fire, medical or hazardous material emergencies has been one of a rapid and effective deployment of appropriate resources to mitigate any emergency. As a result of taking this approach, the District's service area has received a Class 02/2Y Insurance Service Office (ISO) rating. The District's goal is to maintain overall response times consistent with the District's "Standards of Cover" policies. Under normal conditions, there are 11 paid emergency response companies plus 5 Advanced Life Support ambulances that can be deployed for an emergency within the boundaries of the District. In addition, the District serves as the primary Emergency Operations Center (EOC) location for the Town of Danville.

When apparatus are dispatched for a working structure fire, the four closest engines, two ladder trucks, an ambulance company and the shift Battalion Chief and Training Captain are assigned. A working fire in a commercial building will receive a larger response. In some of the rural areas of the District where hydrants are not available, the response includes water tenders.

Dispatchers are highly trained to assist the caller in life saving techniques (CPR with respiratory emergency, cardiac emergency, childbirth, etc.) prior to the arrival of the emergency responders. In 1997, the District's Communications Center became recognized as the world's eighth accredited emergency medical dispatch center. This award was achieved and has been maintained through conscientious adherence to proven emergency medical dispatch protocols. The District has been reaccredited for 8 consecutive terms. The next accreditation is due in 2024. Recently, the Communications Center added accreditation in emergency fire dispatch to their merit.

In the spring of 1995, the District began staffing selected units with Firefighter/Paramedics to provide citizens with a higher level of emergency medical service. Currently, the District has a sufficient number of paramedics to ensure there is one or more paramedics on every unit at all times. The District's medical calls receive a "First Responder" response that includes pre-arrival instructions by dispatch as the first step in the

treatment process. A patient is then treated by a team, including at least one paramedic, who arrives in the closest unit to the emergency. Patients are evaluated and, if necessary, transported by a paramedic-staffed District ambulance. In some cases, transport via air ambulance is necessary and the District maintains close communications with several air ambulance services in the area. District personnel have been trained and are committed to their obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and its regulations known as the "Privacy Rule" for the protection of individually identifiable health information.

The District must be prepared for emergencies and potential exposure to hazardous materials in the area of the Interstate 680 corridor that passes through the San Ramon Valley. Trucks and other vehicles carry virtually every known hazardous material to points within the Greater Bay Area. The District maintains a hazardous materials team composed of members from the Suppression staff that are highly trained as hazardous materials technicians and specialists.



An important non-emergency activity for suppression/ambulance personnel which greatly benefits the public is training. The District, through its Training Division, strives to continually provide training programs that are both innovative and relevant. All District Firefighters are trained EMTs (1A) or paramedics and State Certified Firefighters with specialized defibrillator training. For programs such as Hazardous Materials, Emergency Medical, and Confined Space Rescue Operations, re-certification is mandated by State and/or Federal law. Other specialized training programs cover such diverse topics as Structural and Wildland Firefighting Operations, Urban Search and Rescue skills, Disaster Preparedness, Night Drills and Auto Extrication skills utilizing various specialty equipment, tools and techniques.

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The District's Training Division also coordinates training activities with other local agencies, such as the Town of Danville, the City of San Ramon, Mt. Diablo State Park and Cal Fire. Some of the classes offered to these agencies and the public are in Hazardous Materials, Emergency Operations Center Training, CPR certification and re-certification.

The District provides full service fire prevention functions through its Fire and Life Safety Division. This Division works closely with various community agencies, utility providers and builders to facilitate all construction activities in the District. The Division performs inspections for code compliance, weed abatement, fire suppression systems, fire warning, smoke control and water systems to ensure those facilities meet fire safety codes.

The District has enacted a comprehensive fire prevention ordinance that includes sprinkler requirements for most commercial buildings and residential buildings exceeding 5,000 square feet. This approach has led to a higher degree of fire and life safety and reduced insurance costs.

The District's public education programs provide safety and disaster preparedness information, and extend beyond the traditional school safety programs, reaching out to the elderly, community groups and local businesses. The traditional fire safety school program has been expanded to provide a 30-minute in-classroom teaching activity for all classes K through 5th grade. The interactive and informative presentations reach more than 12,000 students annually.

The District works closely with community organizations, such as service clubs and local Chambers of Commerce, for distribution and installation of smoke alarms for the elderly and neighborhood disaster preparedness activities for the entire area. Supplemental disaster preparedness training is available to schools and neighborhood groups who have completed steps for their own personal preparedness (i.e. reduction of non-structural hazards, food and water supplies for 72 hours.) The program's intent is to enable citizens to take care of

themselves and others during and after a disaster when emergency resources are overwhelmed.

The District has accelerated its community training activities through the Community Emergency Response Team (CERT) program. A goal of the program is to have CERT members geographically located throughout the District and trained to assist their neighbors or coworkers following a natural disaster when professional responders are not immediately available to help.

The District partners with the City of San Ramon in supplying gas and diesel fuel for City and County vehicles.



The District also leases space to various cellular service providers to erect and operate communication facilities (Utility Easement Towers) at Fire Station 31.

The District's HeartSafe Community Committee encourages residents to learn hands-only CPR, promotes the placement of public access AEDs in local businesses and community buildings, and facilitates the CPR in the Schools program. Since the committee achieved HeartSafe status in January of 2011, they have trained over 18,000 community members in hands-only CPR and the proper use of an AED, resulting in a sharp increase in the occurrence of bystander CPR with positive outcomes.

APPARATUS



The San Ramon Valley Fire Protection District's fleet consists of emergency vehicles/apparatus which must be kept in a constant state of readiness to respond to emergencies on 24/7/365 basis. Among these resources are: ten Type 1 engines, three Type 1 Tractor Driven Aerial Ladder Trucks (100'), one reserve ladder truck, twelve Wildland units (ten Type 3 engines and two Type 6 engines). For rural responses, the District is equipped with: one 1,500 gallon all-wheel water tender (with 60 gallons of AFFF foam), one 2,800 gallon water tender with a 3,000 gallon porta-tank, one 2,500 gallon all-wheel-drive water tender with a 2,100 gallon porta-tank, which carries Class A and AFFF foam with portable pumps and tanks. In addition, the District maintains eight Type 1 Engines and one Type 1 Aerial Ladder Truck as reserves that can be placed into service as needed.

The District's Type 1 engines, Type 3 engines and all trucks carry Advanced Life Support (ALS) emergency medical equipment, including oxygen, defibrillator units and ALS medications. In addition, these vehicles are fully equipped to respond as needed to mitigate any emergency including fire, rescue, hazardous material spill or vehicle accident.

A Type 1 Communications Support Unit, which is a totally self-contained mobile communications post, provides an all-risk resource for the District and surrounding agencies. This mobile unit is specifically designed to provide the rigidity needed to operate on the steep fire

roads it may encounter and has an extra 20" raised roof for a stand-up work area.

The apparatus is equipped with four dispatch positions, three separate sources of power, a technology area, a small conference room for planning and operations, a rest room and a small kitchenette. The primary operation of the unit is accomplished through a cadre of Communications Volunteers who are specifically trained



to operate the technology of the unit, as well as trained to drive the vehicle. The District and Contra Costa County Fire Protection District employ a number of personnel who have been trained as Incident Dispatchers for the unit. The unit has been a valuable resource for several mutual aid events since being placed into service in 2004, and in January 2016 was deployed as the backup communications post for Super Bowl 50 played at Levi's Stadium in Santa Clara, CA.



The District has five Advanced Life Support (ALS) modular ambulances equipped to provide advanced emergency medical services. In addition, all units have Hurst extrication tools and rope rescue equipment. The District also maintains four reserve ambulances and a multi-casualty unit that can be placed into service as needed.

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The District's Breathing Support Unit is a multi-functional piece of equipment that can fill both high and low pressure air bottles, with an air storage capacity capable of filling 100 bottles. The unit is equipped with large pop-up scene lights, salvage equipment, medical supplies and other items, such as hot coffee, soups and beverages for the support of crews working on an extended incident.

Through a Homeland Security Grant, the District acquired a state-of-the-art emergency response vehicle for its Type II HazMat team. The crew and vehicle provide assistance for a wide variety of calls such as: spills, abandoned chemicals, carbon monoxide emissions, natural gas leaks, household chemical issues, structure fires, pipeline ruptures, vehicle accidents involving tankers and industrial accidents. The apparatus is stocked with the state-of-the-art hazardous materials detection equipment, advanced life support supplies and a hazardous materials database information line.

The District's Urban Search and Rescue Unit carries a complete complement of ropes, hardware and rescue baskets for utilization in areas of high peaks and crevices or during earthquake operations or other natural disasters. It also carries an on-board air compressor for various pneumatic tools. This unit meets State Office of Emergency Services standards and has been certified as a medium rescue apparatus.



AWARDS

The Government Finance Officers Association of the United States of America and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting (CAFR) to San Ramon Valley Fire Protection District for its comprehensive annual financial report for the year ended June 30, 2019. This was the eighteenth consecutive year the District has achieved this prestigious fiscal award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized CAFR. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

The preparation of this report reflects the combined and dedicated effort of District staff, particularly in the Finance Division. Staff in each Division has our sincere appreciation for their contributions in the preparation of this report.

ACKNOWLEDGEMENTS

We would like to take this opportunity to express our sincere appreciation to the Board of Directors for their continued support to maintain the highest standards of professionalism in the management of the District's finances.

SUMMARY

The San Ramon Valley Fire Protection District’s administration and staff bring an effective combination of skills, experience and dedication to carry out the District’s mission:

“IN THE SPIRIT OF OUR TRADITION, WE STRIVE FOR EXCELLENCE, RESPECTFULLY SERVING ALL WITH PRIDE, HONOR AND COMPASSION”

As stated in the Strategic Plan, San Ramon Valley Fire Protection District is committed to these goals:

- Financial sustainability to provide the highest level of service possible in the present while planning and acting for the ability to maintain these ideals indefinitely.
- Personnel development through mentoring, training and supportive policy to assure the District has well qualified personnel to meet current and future needs.
- Provide organizational clarity by fully understanding the District’s role in providing public value for our communities, continually evaluating our programs and practices, and commitment to individual responsibility toward the success of our goals.
- Information–led Management that emphasizes high accountability at all levels of the organization, strategic response to organizational challenges that rapidly remove impediments to high performance, and capitalization of the expertise and input of all District personnel.

Sincerely,



Paige Meyer
Fire Chief



Kenneth R. Campo
Interim Chief Financial Officer



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**San Ramon Valley Fire Protection District
California**

For its Comprehensive Annual
Financial Report
For the Fiscal Year Ended

June 30, 2019

Christopher P. Morill

Executive Director/CEO



Independent Auditor's Report

To the Board of Directors
San Ramon Valley Fire Protection District
San Ramon, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the San Ramon Valley Fire Protection District (District) as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the District as of June 30, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison schedule, schedule of changes in the net OPEB liability and related ratios, schedule of OPEB contributions, schedule of the District's proportionate share of the net pension liability and schedule of pension contributions, as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The introductory section, budgetary comparison schedules for the capital projects fund and debt service fund, the changes in assets and liabilities of the agency fund and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The budgetary comparison schedules for the capital projects fund and debt service fund and the changes in assets and liabilities of the agency fund are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us and other auditors. In our opinion, based on our audit, the procedures performed as described above, and the report of the other auditors, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole

The introductory section and statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated _____, on our consideration of the District’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District’s internal control over financial reporting and compliance.

San Ramon, California

REPORT DATE



MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)

Our discussion and analysis of the San Ramon Valley Fire Protection District provides the reader with an overview of the District's financial position and performance for the fiscal year ending June 30, 2020. The MD&A describes the significant changes in general operations from the previous year and discusses other financial initiatives during the year relating to capital assets and long-term debt. The discussion concludes with a description of currently known facts, decisions and conditions that are expected to impact the financial position of the District's operations going forward. We encourage the reader to consider the information presented here in conjunction with the additional information furnished in our letter of transmittal.

MAJOR INITIATIVES

A major focus for the current year was on ensuring the District was ready and able to meet the increased service demand expected from the opening of the City Center project in San Ramon; as well as the ongoing evolution of the fire service from primarily emergency fire responders to predominantly emergency medical responders. The District's Board of Directors provided strategic direction to the Fire Chief that they wanted the District to be "proactive" rather than "reactive" to the changing service needs of the communities served. As a result, a change in deployment was initiated to eliminate cross-staffing of engines and ambulances at several stations, allowing for a dedicated ambulance and dedicated truck company at Station 34 San Ramon to better serve the City Center project. Another area of focus was on preparing for the types of natural disasters likely to impact the District's service area.

Recent events locally and around the world have shown that effective preplanning for wildfires and earthquakes translates to lives saved and reduced property damage; so, several new initiatives were undertaken to enhance community preparedness and readiness. The District began working with a Bay Area company that is in the process of deploying a network of ground sensors as part of an earthquake early warning system. The District developed and distributed Emergency Travel Routes and Temporary Refuge Area maps for wildland-fire prone areas; and acquired four new Type 5 (brush) engines to better contend with the steep terrain in the more remote areas of the District. Recognizing that early prevention is sometimes the best defense, the District continued to place emphasis on fire plan reviews, annual inspections, hazard abatement inspections and other preventative activities to ensure our local communities meet or exceed fire code requirements in preparation of emergency events.

The District has executed an agreement with the City of San Ramon for the development of a joint public safety facility that will eventually house fire District administration, the City Police Department, a new 9-1-1 consolidated dispatch center and a new joint City/District emergency operations center. This project will free up the existing District administration site for development of a much-needed training center that could be used by both police and fire; and will avoid having to send fire crews out of the District for mandatory training. Project costs are estimated at \$40 million, depending upon final configuration of the training center. Under the agreement, the District will provide funding for the project while the City contributes land and existing building.

The Board of Directors and management have an ongoing commitment to fiscal sustainability. Streamlining of administrative functions, partnering with Alameda County Fire for fleet maintenance and with the City of San Ramon Police Department for consolidated dispatch services are examples of the initiatives undertaken by the District to improve public safety services to the community, enhance the safety of first responders and contribute to the long-term fiscal health of the District by reducing ongoing operating costs.

Other examples of the commitment to fiscal sustainability include fully funding the annual Actuarially Determined Contribution (ADC) for employee retirement benefits (i.e., retirement benefits administered by the Contra Costa County Employees' Retirement Association (CCCERA), and retiree medical benefits (OPEB) administered by California Employers' Retiree Benefit Trust (CERBT) Fund so as to keep the District "on track" toward fully funding the promised benefits upon retirement. In addition to paying the full ADC, the Board has adopted a policy to accelerate the pay down of the current

unfunded liabilities associated with these retirement benefits. The policy states in part that (1) if a budget surplus exists at the end of the fiscal year, the District will contribute an additional \$200,000 payment toward the unfunded OPEB liability; and (2) the District will utilize 50% of the savings resulting from prepaying the annual contribution amount owed to CCCERA for retirement benefits as an additional contribution toward the unfunded pension liability. The additional payments to the OPEB trust fund and to CCCERA were \$200,000 and \$236,000, respectively, during the current year. The District also utilizes a long-range Capital Improvement Program (CIP) to plan for, and maintain, the significant investment in the capital infrastructure necessary for the effective delivery of emergency services, including fleet, facilities, technology, communications and other equipment. The CIP is funded primarily through an annual transfer from the General Fund (\$3.1 million in FY 2019/20) and supplemented from time to time with debt financing for larger acquisitions or construction projects. The annual transfer to the CIP ensures that when capital replacement needs are identified there is adequate funding available.

A combination of retirements and belt-tightening measures implemented during the previous economic recession have resulted in the District operating for several years at a firefighter staffing level well below the minimum level needed to fully staff the daily compliment of fire and EMS apparatus. The District has been able to meet its daily staffing needs primarily through the use of overtime, which saves the District money when compared to the cost of a fully benefitted firefighter but is not a sustainable operational model for the long term. The District is anticipating more retirements over the next several years and has stepped up recruitment efforts. Recruitment and academy costs for the current year, including personnel, overtime, training, uniforms and supplies, was just over \$1 million. The District expects to continue the hiring process over the next several years.

As noted above, during the year the District acquired four Type 5 (brush) engines at a cost of \$1 million, in addition to a new Type 1 engine at a cost of \$700,000.

The District participates in the statewide mutual aid system administered by the California Office of Emergency Services and is a member of the Federal Emergency Management Agency Region IX emergency response team. During the year the District sent resources to assist with the devastating California wildfires and the equally devastating hurricane events in Texas and Florida. As a result, the District incurred overtime costs of approximately \$215,000 for which it was fully reimbursed by state and federal agencies.

FINANCIAL HIGHLIGHTS

Government-wide

- The District had a positive Net Position of \$6.5 million at June 30, 2020, which represented an improvement of \$12 million over the beginning negative Net Position of (\$5.4 million). The significant improvement in Net Position, as reported on the Statement of Net Position, is due in large measure to reduction in the unfunded liabilities associated with pension and retiree medical benefits (OPEB) of \$26 million and \$12 million, respectively (See Notes 8 and 9).
- Total Program Expenses were \$75.2 million; an increase of \$6.9 million.
- Total Program Revenues were \$7.7 million; an increase of \$712,000.
- Total General Revenues were \$79.4 million; an increase of \$3.6 million.

General Fund

- Revenues exceeded expenses by \$16.4 million, while financing uses exceeded financing sources by \$4.6 million, resulting in a \$11.8 million increase in fund balance.
- The ending fund balance is \$83.8 million; of which, \$14.9 million is committed to mitigate any potential negative impacts on operations resulting from adverse economic conditions; \$4.5 million is committed to mitigate any potential negative impacts on operations resulting from serious on the job injuries; \$63.9 million is classified as unassigned. Of the unassigned balance, \$43.6 million represents the District's operating reserve requirement at June 30, 2020. (The operating reserve is needed to cover the five-month "Dry Period" between the April and December property tax payments.)

- Actual revenues of \$87.1 million exceeded final budget by \$3.3 million; actual operating expenditures of \$70.7 million were \$1.5 million below final budget; and transfers out of \$4.6 million were \$2.5 million under budget as a result of the delayed financing for the joint safety complex project. The net result for the year was an increase in fund balance of \$11.8 million, an additional \$7.3 million more than projected in the final budget.
- The net assessed valuation of taxable property within the District rose by \$2.6 billion in 2019, or 5.2%, which exceeded expectations. As a result, property tax revenue of \$77.3 million exceeded budget by approximately \$2 million.
- The District made contributions of \$7 million during the year toward retiree medical benefits. Of this amount, \$3 million was for current retiree medical premiums and \$4 million was deposited into a trust fund established for the payment of future medical benefits.
- The District paid retirement contributions of \$15.9 million to the Contra Costa County Employees' Retirement System (CCCERA) during the year. Prepaying the contributions at the beginning of the year saved the District \$0.5 million.

Capital Projects Fund

- The District maintains a comprehensive long-range Capital Improvement Plan ("CIP") that is formally adopted by the Board of Directors.
- The CIP is used to guide major capital outlays associated with the maintenance and replacement of facilities, apparatus, equipment and information technology. Funding for the CIP is provided primarily by an annual transfer from the General Fund; \$3.1 million was the transfer amount for the current year.
- Capital expenditures for the year were \$3.5 million; \$1.8 million of which went toward the purchase of a Type 1 engine and four Type 5 engines discussed previously; \$1.3 million was spent on facility improvements; and \$204,000 was used for the purchase of equipment. The year-end fund balance is \$9.4 million, of which \$1.7 million is classified as non-spendable, \$3.1 million is classified as assigned (for encumbrances), and \$4.4 million is classified as committed for capital projects.

Long Term Fiscal Stability

- The District utilizes long-range financial planning tools to identify potential fiscal challenges, guide current decision making and to keep the District on a fiscally sustainable path moving forward. These tools consist of a two-year operating budget, twelve-year CIP and ten-year general operating cash flow model.
- A plan has been developed and implemented to address the unfunded liabilities associated with pension and retiree medical benefits (or "OPEB"). The plan calls for the elimination of the OPEB unfunded liability by 2025 and then shifting efforts toward extinguishment of the pension unfunded liability. (See further discussion under the Economic Outlook section below.)
- The Board of Directors has formally adopted a Reserve Policy to ensure the District has adequate working capital to cover operational costs and to mitigate the potential adverse operational impacts stemming from another major economic downturn, sudden increase in operating costs or costs associated with a serious on the job injury. The policy calls for:
 - A "Dry Period" reserve in the General Fund at year end equivalent to 50% of projected revenues for the subsequent fiscal year; this amount (\$43.6 million at June 30, 2020) is intended to cover the cash flow needs between property tax payments.
 - Stabilization Arrangement commitment (or "rainy day fund") equivalent to 20% of the current General Fund expenditures (\$14.9 million) and an amount equivalent to twice the District's self-insured retention for Workers' Compensation (\$4.5 million). These funds cannot be used without formal action by the Board of Directors.

ANNUAL REPORT OVERVIEW

This annual report consists of a series of financial statements. The District's basic financial statements are comprised of three components: Government-wide financial statements, Fund financial statements and Notes to the basic financial statements. This report also contains supplementary information and statistical data in addition to the basic financial statements.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements provide the reader with a longer-term view of the District's activities as a whole and include the Statement of Net Position and Statement of Activities. The manner of presentation is similar to a private-sector business.

The Statement of Net Position presents information about the financial position of the District as a whole, including all its capital assets and long-term liabilities on the full accrual basis. Over time, increases or decreases in net position is one indicator in monitoring the financial health of the District.

The Statement of Activities provides information about all the District's revenues and expenses on the full accrual basis, with the emphasis on measuring net revenues or expenses of each specific program. This statement explains in detail the change in Net Position for the year.

The District's primary activities, as reported in the government-wide financial statements, consist of all-risk fire suppression and prevention services, emergency medical services (EMS), ambulance transport services and other hazard response services. These activities are supported by property taxes, intergovernmental revenues and charges for certain services, such as ambulance transport and fire safety code compliance (i.e., building plan check, fire inspection and weed abatement services). The government activities of the District include the general government services noted above and the payment of interest on long-term debt.

The government-wide financial statements use the full accrual basis of accounting method which records revenues when earned and expenses at the time the liability is incurred, regardless of when the related cash flows take place. These statements include the District itself (known as the primary government), and the activity of its legally separate component unit, the San Ramon Valley Fire Protection District Financing Corporation. Because the District Board acts as the governing board for the Corporation, and because it functions as part of the District government, the activities are blended with those of the primary government.

The government-wide financial statements can be found on pages 18 and 19 of this report.

FUND FINANCIAL STATEMENTS

The fund financial statements provide more detailed information about the District's governmental funds, focusing primarily on the short-term activities of the organization. The Governmental Fund Financial Statements measure current revenues and expenditures and fund balances, excluding capital assets, long-term debt and other long-term obligations.

All of the District's basic services are considered to be governmental activities. San Ramon Valley Fire Protection District's services are supported by general District revenues such as property taxes, ambulance service charges and inspection fees. In the District's case, the four funds of the primary government (General Fund, Capital Projects Fund, San Ramon Valley Fire Community Fund and Debt Service Fund) are presented individually.

Government funds focus on how money flows into and out of the fund and the balance left at year-end available for spending. These funds are reported using an accounting method called the modified accrual method, which measures cash and all other financial assets that can readily be converted to cash. Governmental fund information helps determine whether there are more or fewer financial resources available for spending in the near term to finance the District's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds (reported in the Balance Sheet and Statement of

Revenues, Expenditures, and Changes in Fund Balance) in a reconciliation following the fund financial statements and in Note 7.

The fund financial statements can be found on pages 21-24 of this report.

Notes to the Basic Financial Statements: The notes provide additional information that is essential to the reader for a full understanding of the data provided in the Government-wide and Fund Financial Statements.

The notes to the basic financial statements can be found on pages 26-53 of this report.

Other Information: In addition to the Basic Financial Statements and accompanying notes, this report also presents certain Required Supplementary Information such as Budgetary Comparison Schedules and a Statistical Section, providing financial tables conforming to GASB 44 standard requirements and historical trend data on the District.

FINANCIAL ACTIVITIES OF THE DISTRICT AS A WHOLE

This analysis focuses on the net position and changes in net position of the District’s Governmental Activities (Tables 1 and 2), as presented in the District-wide Statement of Net Position and Statement of Activities that follow.

Table 1

Condensed Net Position

(in thousands)

	2019	2020
Cash and investments	\$ 80,506	\$ 92,610
Other assets	5,264	4,644
Capital assets	36,590	37,017
Total assets	122,360	134,271
Deferred outflow of resources	48,189	22,097
Total assets and deferred outflow of resources	170,549	156,368
Long-term debt outstanding	17,264	16,209
Net pension liability	69,578	43,246
Net OPEB liability	60,210	47,814
Other liabilities	12,466	13,966
Total liabilities	159,518	121,235
Deferred inflow of resources	16,388	28,603
Total liabilities and deferred inflow of resources	175,906	149,838
Net position		
Net investment in capital assets	19,745	21,199
Restricted	9	137
Unrestricted	(25,111)	(14,807)
Total net position	\$ (5,357)	\$ 6,529

The following points explain the major changes impacting net position as shown in Table 1:

- Cash and investments increased by \$12.1 million principally due to the favorable operating results discussed earlier.
- Capital assets additions of \$2.8 million were offset by current depreciation and retirements of \$2.3 million, for a net increase \$400,000, or 1%.
- The deferred outflow of resources decreased by \$26 million. The actuarially determined deferred outflow of

resources related to pensions decreased by \$24 million, or 67%, while the actuarially determined deferred outflow of resources related to OPEB decreased by \$2 million, or 17%. As discussed below regarding the decrease in net pension liability, the decrease in the deferred outflow of resources related to pensions is attributable to a net difference between projected and actual earnings on pension plan investments.

- Long-term debt decreased by a net \$1 million as a result of regularly scheduled principal payments and bond premium amortization.
- The actuarially determined net pension liability (NPL) decreased by 38%, or \$26.3 million, primarily due to a 14.4% return on the market value of assets during 2019 (that was higher than the assumed return of 7.00%).
- Other liabilities increased by \$1.5 million, primarily attributable to \$566,000 increase in claims payable related to open workers' compensation claims and increased compensated absences due to the pandemic resulting in a \$757,000 increase.
- Deferred inflow of resources increased by \$12.2 million, or 75%. The increase in deferred inflow related to pensions is \$5.6 million and is primarily attributable to the higher than projected investment earnings on plan assets mentioned previously. The remainder of the increase (\$6.7 million) is attributable to plan experience related to OPEB.
- Net investment in capital assets decreased by \$836,000. Asset additions of \$2.8 million plus repayment of capital-related debt of \$1 million was offset by current depreciation of \$2.3 million.
- Unrestricted net position represents those assets that can be used to finance current operations without constraints established by debt covenants or other legal requirements. The unrestricted net position at year end is negative due to the recording of the net pension and OPEB liabilities. Current year operating results improved the unrestricted net position by \$12.6 million from the prior year.

Table 2

Condensed Statement of Activities

(in thousands)

	2019	2020
Expenses		
Public safety - Fire	\$ 67,689	\$ 74,633
Interest on long-term debt	538	544
Total Program Expenses	68,227	75,177
Revenues		
Program Revenues		
Charges for services	6,004	5,549
Operating grants and contributions	2,415	2,158
Total Program Revenues	8,419	7,707
General Revenues		
Property taxes	73,774	77,282
Use of money and property	2,019	2,032
Other revenue	25	42
Total General Revenues	75,818	79,356
Total Revenues	84,237	87,063
Change in Net Position	16,010	11,886
Beginning Net Position	(21,367)	(5,357)
Ending Net Position	\$ (5,357)	\$ 6,529

The following explains the major changes impacting governmental activities as shown in Table 2:

EXPENSES

Personnel costs of \$63.8 million account for 90% of Public Safety expenditures, and is consistent with the prior year. Salaries of \$26.9 million were unchanged from the prior year. Current pension expense (\$14 million) was \$1.4 million higher than the previous year, while the current OPEB expense (\$3.8 million) was \$2.7 million less than the previous year. Overtime costs were \$400,000 lower than last year, while other benefits remain unchanged. Salaries and benefits are more fully discussed below under General Fund expenditures.

Other significant program expenses include Professional and Other Services (\$3.3 million), and Supplies and Utilities (\$2 million), annual depreciation expense (\$2.4 million) and interest on long-term debt (\$544,000); all of which were consistent with the prior year.

PROGRAM REVENUES

Program revenues decreased by \$712,000 from the prior year. The District was reimbursed \$1.4 million from the City of San Ramon for the cost of operating the consolidated fire/police dispatch center; an increase of \$50,000 over the prior year. The District also received \$297,000 from the state and federal government for the cost of providing mutual aid services related to wildland fire deployments and other disaster assistance – down \$389,000 from the prior year.

Charges for services were down \$455,000 over the previous year, primarily related to decreased ambulance transport revenue related to the pandemic.

GENERAL REVENUES

Property tax revenue increased by \$3.5 million, or 5%, over the prior year. (Property tax revenue is more fully discussed under General Fund revenues below.) Use of money and property increased by \$13,000 due to larger cash balances, coupled with unrealized gains on the market value of investments at June 30, 2019.

ANALYSES OF GOVERNMENTAL FUNDS

Based on GASB 34 revisions to the format of the fund financial statements, the individual major funds are presented along with non-major funds and combined in a single column.

At June 30, 2020, the combined fund balances of the District's governmental funds amounted to \$93.2 million; an increase of \$11.6 million, or 14%, over the prior year. General Fund revenues exceeded expenditures by \$16.4 million; the Capital Projects Fund expended \$3.3 million on capital projects; and \$1.5 million was paid out of the Debt Service Fund for annual principal and interest on long-term indebtedness.

Overall, governmental fund revenues increased by \$3.3 million (4%) for the year and totaled \$87 million. As noted earlier, property tax revenue grew by \$3.5 million, accounting for the majority of the increase. Charges for services, along with Use of money and property, remained unchanged from the prior year.

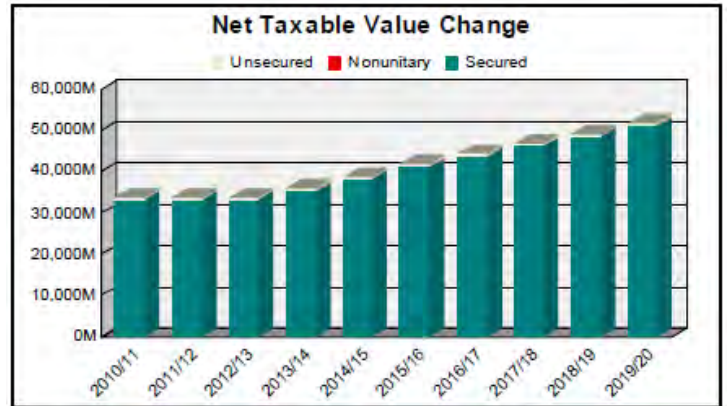
Governmental fund expenditures decreased by a combined \$2 million (or 2.5%) from the prior year and totaled \$75.8 million. Personnel costs (\$63.8 million) were up unchanged, while spending on capital projects (\$3.5 million) decreased by \$2.3 million over the prior year. Expenditures for principal and interest (\$1.5 million) decreased from the prior year which included the final payment on a prior debt issuance.

GENERAL FUND

The General Fund is the general operating fund of the District and is used to account for all financial resources relative to current operations. The Board of Directors has continued to emphasize the delivery of a high level of service to the community, but in a cost effective and fiscally sustainable manner. Management's focus on cost containment and cost

recovery throughout District operations, combined with a continuing, strong local real estate market, have resulted in a surplus of revenues over expenditures of \$4 million or more *for a seventh* consecutive year. After transfers of \$1.5 million for debt service and \$3.1 million for capital projects, General Fund operations added \$11.8 million to the overall ending fund balance in the current year compared to \$9 million last year.

The major source of revenue for the General Fund is property taxes (\$77.3 million), accounting for 88% of the District’s operational funding for the year. The growth of \$3.5 million over last year is attributable to an increase in the net taxable value of property in the District of \$2.6 billion, or 5.2%, which was slightly above the 5.1% growth experienced for Contra Costa County as a whole. Major components of the growth in assessed value include: \$1 billion from higher value sales of property, representing 38% of the growth; \$841 million in added value from the 2% Proposition 13 inflation adjustment, accounting for 32% of the growth; and \$159 million in growth attributable to the recapture of values previously reduced during the economic recession, which accounted for 6% of the growth. This is the *seventh* consecutive year of 5% or better property value growth within the District. These



Year	D-SFR Sales	Median Price	% Change
2013	1,944	\$925,000	
2014	2,055	\$1,025,000	10.81%
2015	1,942	\$1,095,000	6.83%
2016	1,919	\$1,198,000	9.41%
2017	1,949	\$1,250,000	4.34%
2018	1,696	\$1,325,000	6.00%
2019	1,305	\$1,325,000	0.00%

increases are attributed primarily to the continued growth in *residential* property values, which comprised 93% of the assessed value of District property. The *median* sales price of a single-family home in the District remained flat between 2018 and 2019 at \$1,325,000, but remains well beyond the 2006 pre-recession high of \$1,008,000. The *average* home price in 2019 also remained at a high of \$1,254,000. Charges for ambulance transport services and fire prevention

activities (\$5.5 million) accounts for 6% of operational funding. Interest earnings, rent for cell tower sites, revenue from other governmental agencies, and miscellaneous other revenue make up the remainder of General Fund revenues (\$4.3 million).

General Fund expenditures are driven by personnel costs, which comprise 90% of General Fund expenditures. Salaries and benefits for District personnel were \$63.8 million for the year; a decrease of \$125,000, or .20% less than the prior year. Non-personnel related costs of \$6.3 million were up \$300,000 from the prior year.

There were transfers from the General Fund of \$1.5 million to the Debt Service Fund to fund the annual debt payments on the District’s long-term indebtedness and \$3 million to the Capital Projects Fund to fund the CIP program, both of which were consistent with similar transfers made in the prior year.



As noted earlier, the Board has directed a minimum “unassigned” fund balance be maintained in the General Fund equal to 50% of budgeted General Fund revenue for the upcoming year to fund operations during the “dry period.” The District receives the majority of its property tax revenue in two installments: December and April. Therefore, to avoid having to borrow funds, the District needs to ensure sufficient funds are on hand to cover the operational cash flow needs during the seven-month period between the April and December property tax installments. At June 30, 2020, the fund balance of the General Fund totaled \$83.8 million; of which, \$19.4 million is classified as committed, \$354,000 is classified as non-spendable, \$93,000 is classified as assigned, and the balance of \$63.9 million is available to cover “dry period” funding requirements which exceeds the \$43.6 million “dry period” funding requirement for fiscal year 2020-21.

GENERAL FUND BUDGETARY HIGHLIGHTS

Actual revenues exceeded budget by \$3.3 million. A higher than anticipated increase in the assessed value of property within the District resulted in \$2 million more of property tax revenue than budgeted. Larger cash balances, coupled with unrealized gains on the market value of investments at year end, resulted in investment earnings exceeding budget by \$800,000. The District was awarded a Federal Emergency Management Agency, Assistance to Firefighters Grant (SAFER) grant for six Firefighter/ Paramedic positions. The SAFER grant will provide partial funding for these positions over a three-year period, with the District receiving \$507,000 in grant revenue for the fiscal year ended June 30, 2020.

Overall spending was \$1.5 million below budget, major components of which include: \$845,000 reduction in current year retirement contributions due to prior years adjustments; spending on legal, professional and medical services was \$557,000 less than budget; and costs associated with workers compensation benefits were \$115,000 less than budget.

OTHER GOVERNMENTAL FUNDS

CAPITAL PROJECTS FUND

The District's comprehensive long-range Capital Improvement Plan ("CIP") is utilized to plan for major capital maintenance, replacement and acquisitions over a 12-year planning horizon. CIP activity is accounted for in the Capital Projects Fund and is funded primarily through annual transfers from the General Fund, along with an information technology surcharge on building permits, the sale of surplus assets, grant funding when available and from debt financing when deemed appropriate. The IT surcharge revenue is restricted for technology and other enhancements in the delivery of building plan review and permitting services. In the current year, there was a General Fund transfer of \$3.1 million, investment earnings of \$205,000 and IT surcharge revenue of \$29,000. The District spent \$1.8 million on fire apparatus, \$1.3 million on facility improvements, \$204,000 on major emergency equipment and technology projects. At June 30, 2020, the ending fund balance stood at \$9.5 million, all of which is intended to meet the future capital needs of the District.

DEBT SERVICE FUND

The Debt Service Fund is used to account for the annual principal and interest payments and other activity associated with the District's long-term indebtedness, as well as the annual transfers from the General Fund used to fund the debt payments. Over the last several years, the District has taken advantage of the current low interest rate environment by refinancing earlier debt issues. As a result, the annual interest charge was reduced substantially. The General Fund transfer for the current year of \$1.5 million was used to pay current principal (\$1 million) and interest (\$544,000) on outstanding indebtedness, including Certificates of Participation and capital leases.

CAPITAL ASSETS

As of June 30, 2020, the District had \$37 million in net capital assets. Asset additions for the year exceeded depreciation by \$429,000. The following table identifies the specific governmental activity:

Table 3
Capital Assets
(in thousands)

Governmental Activities	2019	2020
Land	\$ 6,001	\$ 6,001
Construction in progress	154	384
Buildings and improvements	33,931	34,353
Equipment	31,298	33,199
Less: accumulated depreciation	(34,795)	(36,920)
Capital assets, net	<u>\$ 36,589</u>	<u>37,017</u>

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Contributed capital assets are valued at estimated fair market value on the date contributed. Capital assets with a value of \$10,000 or more are recorded as capital assets (except for federal grant acquisitions, in which case the threshold is \$5,000). All capital assets are depreciated over estimated useful lives, using the straight-line method. Construction in progress at June 30, 2020, related to facility improvement projects underway at year end. For additional information on capital assets see Note 3.

DEBT ADMINISTRATION

As discussed earlier, the Debt Service Fund accounts for the annual principal and interest payments on the District's long-term indebtedness. In 2015, the District issued \$12,010,000 of 2015 Refunding Certificates of Participation (COP's). The proceeds of which were used to fully retire the higher interest-bearing 2006 COP's, resulting in substantial interest savings for the District. The 2015 COP also provided \$5,000,000 of new money for construction of the new (replacement) fire station (Station 32). During fiscal year 2019 the District entered into a \$5.4 million lease purchase transaction for the acquisition of replacement fire engines and ambulances.

The Debt Service Fund paid principal and interest on the 2015 COP issue in the amount of \$500,000 and \$431,350, respectively. Principal and interest on the equipment lease/purchase agreement was \$500,679 and \$112,000, respectively. See Note 5 for additional information on long-term debt.

Table 4

Outstanding Debt

(in thousands)

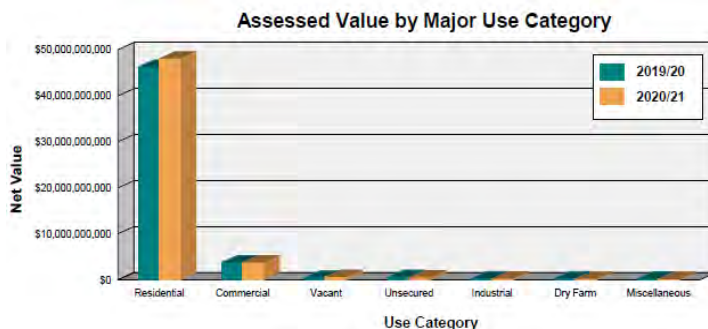
Governmental Activities

	2019	2020
Certificates of participation - 2015	\$ 11,405	\$ 10,905
Equipment lease purchase agreement	4,952	4,452
Capital assets, net	<u>\$ 16,357</u>	<u>15,357</u>

ECONOMIC OUTLOOK

The primary economic drivers of District finances are property tax revenue and personnel costs. Achieving and maintaining fiscal sustainability requires a solid understanding of the factors that influence changes in these primary sources and uses of fiscal resources. Other key factors that influence the long-term fiscal sustainability of the District include preserving the District’s significant investment in its infrastructure and rolling stock, addressing the significant long-term liabilities associated with retirement benefits and ensuring an adequate level of reserves to mitigate any negative consequences arising from sudden economic changes in order to avoid disruption in District operations.

As discussed previously, property tax revenue for the District is heavily influenced by residential property values which comprises nearly 90% of the assessed value (AV) of property within the District. The local housing market, which had been very strong through 2018, growth in the number of home sales slowed, and even declined by mid-2019. The *median* sales price of a single-family home in the District for January through August 2019 was \$1,325,000, which was the same as for 2018; but, as mentioned



previously, remains well above the pre-recession peak price. The net taxable AV increase as of January 1, 2020 tax roll (which is the basis for the property tax revenue received in fiscal year 2020/21) was 4.5%, which equates to growth of \$2.3 billion. The change attributed to the 2% Proposition 13 inflation adjustment was \$929 million, or 40% of the increase; while the value change due to transfer of ownership added \$1 billion, accounting for 43% of growth. The increased AV should result in around \$3 million of added property tax revenue, which would bring the total for next fiscal year to around \$78.4 million; an increase of 4%.

Overall, personnel costs are expected to increase next year by a net \$5.5 million, or 9%. Salaries are projected to increase by \$2.1 million, while pension costs are expected to increase by \$2.3 million; which stem from the hiring of an additional six firefighter/paramedics through the SAFER Grant program and a scheduled 4% cost-of-living adjustment for all employees. (Also, last year’s pension costs were reduced by a \$1 million carryover of excess contributions from previous years.) Medical

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premiums and workers compensation claims costs are expected to increase by \$750,000. In addition, the District will be conducting another firefighter academy next year to maintain current staffing levels in lieu of pending retirements. The District will continue to fully fund the annual required contribution for retirement benefits, the cost of which is expected to remain roughly the same as the current year. In addition, however, the Board of Directors has provided policy to accelerate the pay-down of unfunded liabilities associated with OPEB and retirement benefits, and roughly \$4.7 million has been appropriated in the fiscal year 2020/21 budget for this purpose.

The District has taken full advantage of the current low interest rate environment by refinancing its long-term indebtedness and raising new money to upgrade facilities as well as to replace an aging fleet of emergency response apparatus. The District anticipates issuing approximately \$40 million in long-term debt in 2020/21 to finance the joint District/City of San Ramon safety complex and training center discussed previously. The annual funding of the long-range Capital Improvement Plan ("CIP") is expected to continue with a planned transfer next year of \$3.2 million from the General Fund. The CIP is intended to ensure that capital needs are identified (technology, equipment, apparatus, facilities) and funding is available when needed.

Current financial projections indicate the operational cost saving measures enacted to control spending, combined with the current level of property values and tax revenue have stabilized the operating budget, brought ongoing spending in line with ongoing revenues throughout the District's ten year planning horizon, and demonstrate the District to have sufficient funding over the forecast period to cover its dry-period financing needs, maintain an appropriate contingency reserve, address its long term liabilities associated with retirement benefits and maintain critical infrastructure.

The District continues to regularly review and adjust financial projections in response to current trends in real property values and historical growth patterns in the various tax rate areas in the San Ramon Valley, new commercial and residential development, State of California economic forecasts, and changes adopted by the retirement and healthcare systems under which the District provides benefits to its employees. District spending choices are prioritized and reflect public values, with service levels balanced against adequate funding to maintain facilities, vehicles and equipment and providing a sustainable level of fair and reasonable employee compensation. These efforts are undertaken with a commitment to maintain the high level of service currently being delivered to the community while sustaining the long-term fiscal viability of the District.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This Comprehensive Annual Financial Report is intended to provide citizens, taxpayers, investors, and creditors with a general overview of the District's finances. Questions about this report should be directed to the Finance Division, at 1500 Bollinger Canyon Road, San Ramon, California, 94583.

San Ramon Valley Fire Protection District
Statement of Net Position and Statement of Activities
Year Ended June 30, 2020

The Statement of Net Position and the Statement of Activities summarize the entire District's financial activities and financial position. They are prepared on the same basis as is used by most businesses, which means they include all the District's assets and all its liabilities, as well as all its revenues and expenses. This is known as the full accrual basis - the effect of all the District's transactions is taken into account, regardless of whether or when cash changes hands, but all material internal transactions between District funds have been eliminated.

The Statement of Net Position reports the difference between the District's total assets and the District's total liabilities, including all the District's capital assets and all its long-term debt. The Statement of Net Position focuses the reader on the composition of the District's Net Position, by subtracting total liabilities from total assets.

The Statement of Net Position summarizes the financial position of the District's Governmental Activities in a single column. The District's Governmental Activities include the activities of its General Fund, along with all its Special Revenue, Debt Service, and Capital Projects Funds.

The Statement of Activities reports increases and decreases in the District's net position. It is also prepared on the full accrual basis, which means it includes all the District's revenues and all its expenses, regardless of when cash changes hands. This differs from the "modified accrual" basis used in the fund financial statements, which reflect only current assets, current liabilities, available revenues, and measurable expenditures.

The format of the Statement of Activities presents the District's expenses first, listed by program. Program revenues - that is, revenues which are generated directly by these programs - are then deducted from program expenses to arrive at the net expense of each governmental program. The District's general revenues are then listed in the Governmental Activities column, as appropriate, and the Change in Net Position is computed and reconciled with the Statement of Net Position.

Both these Statements include the financial activities of the District and the San Ramon Valley Fire Protection District Financing Corporation, which is legally separate but is a component unit of the District because it is controlled by the District, which is financially accountable for the activities of this entity.

San Ramon Valley Fire Protection District

Statement of Net Position

June 30, 2020

Assets	
Cash and investments:	
Cash and investments	\$ 92,609,415
Petty cash	1,250
Cash with fiscal agent	9,601
Receivables:	
Accounts	2,156,664
Interest	370,749
Prepaid items	2,105,195
Capital assets:	
Non depreciable capital assets	6,384,488
Depreciable capital assets, net	<u>30,633,365</u>
Total assets	<u>134,270,727</u>
Deferred Outflows of Resources	
Deferred outflows related to pensions	11,912,564
Deferred outflows related to OPEB	9,793,381
Deferred loss on refunding	<u>391,294</u>
Total deferred outflows of resources	<u>22,097,239</u>
Liabilities	
Accounts payable	752,938
Accrued liabilities	2,974,796
Deposits payable	19,183
Compensated absences:	
Due within one year	511,199
Due in more than one year	2,179,321
Claims payable	
Due within one year	2,634,800
Due in more than one year	4,893,200
Bonds payable	
Due within one year	1,027,413
Due in more than one year	15,182,291
Noncurrent liabilities due in more than one year	
Net pension liability	43,246,471
Net OPEB liability	<u>47,813,605</u>
Total liabilities	<u>121,235,217</u>
Deferred Inflows of Resources	
Deferred inflows related to pensions	17,554,185
Deferred inflows related to OPEB	<u>11,049,225</u>
Total deferred inflows of resources	<u>28,603,410</u>
Net Position	
Net investment in capital assets	21,199,443
Restricted for:	
Debt service	131
Capital projects	136,462
Unrestricted	<u>(14,806,697)</u>
Total net position	<u>\$ 6,529,339</u>

San Ramon Valley Fire Protection District
Statement of Activities
Year Ended June 30, 2020

Expenses:	
Public safety - fire	\$ 74,671,815
Interest on long-term debt	<u>505,277</u>
Total program expenses	<u>75,177,092</u>
Program Revenues:	
Charges for services	5,548,911
Operating grants and contributions	<u>2,158,017</u>
Total program revenues	<u>7,706,928</u>
Net (expense) revenue	<u>(67,470,164)</u>
General Revenues:	
Property taxes	77,282,053
Use of money and property	2,031,853
Other revenues	<u>42,434</u>
Total general revenues	<u>79,356,340</u>
Change in Net Position	11,886,176
Net Position (Deficit) - Beginning	<u>(5,356,837)</u>
Net Position - Ending	<u><u>\$ 6,529,339</u></u>

Fund Financial Statements

The Fund Financial Statements present individual major funds, while non-major funds (if any) are combined in a single column. Major funds are defined generally as having significant activities or balances in the current year.

Major Governmental Funds

The funds described below were determined to be Major Funds by the District in fiscal 2020.

General Fund

The General Fund is the general operating fund of the District. It is used to account for all financial resources. The major revenue sources for this Fund are property taxes, ambulance service revenues, and interest income. Expenditures are made for public safety and other operating expenditures.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities and equipment. Resources are provided by General Fund transfers and interest income on unspent funds.

San Ramon Valley Fire Protection District

Governmental Funds

Balance Sheet

June 30, 2020

	Major Funds		Nonmajor Fund	Total Governmental Funds
	General	Capital Projects	Debt Service	
Assets				
Cash and investments	\$ 84,659,807	\$ 7,949,608	\$ -	\$ 92,609,415
Petty cash	1,250	-	-	1,250
Cash with fiscal agents	-	9,470	131	9,601
Receivables:				
Accounts	2,156,664	-	-	2,156,664
Interest	343,617	27,132	-	370,749
Prepaid items	353,793	1,751,402	-	2,105,195
Total assets	\$ 87,515,131	\$ 9,737,612	\$ 131	\$ 97,252,874
Liabilities, Deferred Inflows of Resources and Fund Balance				
Liabilities				
Accounts payable	\$ 492,918	\$ 260,020	\$ -	\$ 752,938
Accrued liabilities	2,748,541	7,473	-	2,756,014
Deposits payable	19,183	-	-	19,183
Total liabilities	3,260,642	267,493	-	3,528,135
Deferred Inflows of Resources				
Unavailable revenue	477,786	-	-	477,786
Fund Balance				
Nonspendable	353,793	1,751,402	-	2,105,195
Restricted	-	136,462	131	136,593
Committed	19,408,313	4,419,847	-	23,828,160
Assigned	92,825	3,162,408	-	3,255,233
Unassigned	63,921,772	-	-	63,921,772
Total fund balances	83,776,703	9,470,119	131	93,246,953
Total liabilities, deferred inflows and fund balances	\$ 87,515,131	\$ 9,737,612	\$ 131	\$ 97,252,874

San Ramon Valley Fire Protection District
 Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
 June 30, 2020

Total fund balance of governmental funds	\$ 93,246,953
<p>Amounts reported for Governmental Activities in the Statement of Net Position are different from those reported in the governmental funds above because:</p>	
<p>Capital Assets</p>	
Capital assets are not considered current financial resources and therefore are not reported in the governmental funds	37,017,853
<p>Deferred Outflows of Resources</p>	
Deferred loss on refunding is not recorded in the governmental funds	391,294
Deferred outflows related to pensions are not recorded in governmental funds	11,912,564
Deferred outflows related to OPEB are not recorded in governmental funds	9,793,381
<p>Long-Term Liabilities</p>	
Liabilities that are not considered due and payable are not reported in the governmental funds	
Certificates of Participation principal	(11,757,908)
Lease purchase agreement principal	(4,451,796)
Interest payable	(218,782)
Claims payable	(7,528,000)
Compensated absences	(2,690,520)
Net pension liability	(43,246,471)
Net OPEB liability	(47,813,605)
<p>Deferred Inflows of Resources</p>	
Amounts not meeting the availability criteria to be considered revenue in the governmental funds are recognized in the Statement of Activities	477,786
Deferred inflows of resources related to pensions are not recorded in the governmental funds	(17,554,185)
Deferred inflows of resources related to OPEB are not recorded in the governmental funds	(11,049,225)
Net position (deficit) of governmental activities	\$ 6,529,339

San Ramon Valley Fire Protection District
 Governmental Funds
 Statement of Revenues, Expenditures, and Changes in Fund Balances
 Year Ended June 30, 2020

	Major Funds		Nonmajor Fund	Total Governmental Funds
	General	Capital Projects	Debt Service	
Revenues				
Property taxes	\$77,282,053	\$ -	\$ -	\$77,282,053
Intergovernmental revenues	2,439,360	-	-	2,439,360
Charges for services	5,548,911	-	-	5,548,911
Use of money and property	1,758,395	205,434	45	1,963,874
Rents, royalties, and commissions	67,979	-	-	67,979
Other revenues	13,303	29,131	-	42,434
Total revenues	87,110,001	234,565	45	87,344,611
Expenditures				
Current:				
Public safety-fire				
Salaries and benefits	63,833,664	-	-	63,833,664
Central garage	922,898	-	-	922,898
Maintenance and repairs	537,843	-	-	537,843
Rents and leases	128,497	-	-	128,497
Professional and other services	3,287,371	20,421	3,189	3,310,981
Supplies and utilities	1,967,116	-	-	1,967,116
Capital outlay	-	3,525,051	-	3,525,051
Debt service:				
Principal	-	-	1,000,679	1,000,679
Interest and fiscal agent charges	-	-	543,827	543,827
Total expenditures	70,677,389	3,545,472	1,547,695	75,770,556
Excess (deficiency) of revenues over expenditures	16,432,612	(3,310,907)	(1,547,650)	11,574,055
Other Financing Sources (Uses)				
Transfers in	-	3,090,764	1,547,695	4,638,459
Transfers out	(4,638,459)	-	-	(4,638,459)
Total other financing Sources (uses)	(4,638,459)	3,090,764	1,547,695	-
Net Change in Fund Balances	11,794,153	(220,143)	45	11,574,055
Fund Balances at Beginning of Year	71,982,550	9,690,262	86	81,672,898
Fund Balances at End of Year	\$83,776,703	\$ 9,470,119	\$ 131	\$93,246,953

San Ramon Valley Fire Protection District

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities
Year Ended June 30, 2020

The schedule below reconciles the net change in fund balances reported in the governmental funds Statement of Revenues, Expenditures and Changes in Fund Balances, which measures only changes in current assets and liabilities on the modified accrual basis, with the change in net position in governmental activities reported in the Statement of Activities, which is prepared on the accrual basis.

Net Change in Fund Balances - Total Governmental Funds \$ 11,574,055

Amounts reported for governmental activities in the Statement of Activities are different because of the following:

Capital Assets Transactions

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is capitalized and allocated over their estimated useful lives and reported as depreciation expense.

The capitalized expenditures are therefore added back to net position	469,844
Net book value of retirements of capital assets are deducted from net position	(40,990)
Gain on disposition of assets	
Depreciation expense is deducted from the net position	
Contributed assets to other agency are deducted from net position	
The loss on disposal is deducted from the fund balance	

Long-Term Debt Payments

Repayment of bond principal is an expenditure in the governmental funds, but in the Statement of Net Position the repayment reduces long-term liabilities.

Change in accrued interest	13,194
Repayment of debt principal is added back to net position	1,000,679
Amortization of loss on debt refunding	(27,950)
Amortization of bond premium	53,306

Accrual of Non-Current Items

The amounts below included in the Statement of Activities do not provide or (require) the use of current financial resources and therefore are not reported as revenue and expenditures in governmental funds (net change):

Change in compensated absences	(757,373)
Change in unavailable revenue	(281,343)
Change in claims payable	(566,000)
Change in pension related amounts	(3,259,280)
Change in OPEB related amounts	3,708,034
	3,708,034

Change in Net Position of Governmental Activities \$ 11,886,176

Agency Fund

Agency funds are used to account for assets held by the District as an agent for individuals, private organizations, and other governments. The financial activities of these funds are excluded from the entity-wide financial statements, but are presented in separate Fiduciary Fund financial statements.

	Agency Fund
Assets	
Cash and investments	\$ 54,093
Accounts receivable	20,000
Total assets	\$ 74,093
Liabilities	
Accounts payable	\$ 836
Due to members	73,257
Total liabilities	\$ 74,093

Note 1 - Summary of Significant Accounting Policies**A. Organization and Description**

The San Ramon Valley Fire Protection District (the District) is a Special District organized under the California Health and Safety Code. The District is responsible for the protection of the lives and property of the residents of the San Ramon Valley located in the southwest sector of Contra Costa County, California.

The District furnishes fire protection, rescue service and other emergency services to an area approximating 155 square miles, including the communities of Alamo, Blackhawk, the Town of Danville, Diablo, the City of San Ramon, the southern area of the Morgan Territory and the Tassajara Valley.

The District is governed by a Board of Directors consisting of five members elected by the voters in its service area. The Board appoints a Fire Chief to oversee the day-to-day operations of the District.

The District maintains its headquarters at 1500 Bollinger Canyon Road, San Ramon, California 94583.

B. Reporting Entity

The accompanying financial statements of the District include the financial activities of the District as well as the San Ramon Valley Fire Protection District Financing Corporation (Corporation), which is controlled by and dependent on the District. The Corporation's purpose is to assist with the financing of fire protection equipment and facilities within the District. While the Corporation is a separate legal entity, the District Board serves in a separate section as its governing body and its financial activities are integral to those of the District. The financial activities of the Corporation have been aggregated and merged (termed "blended") with those of the District in the accompanying financial statements.

C. Basis of Presentation

The District's Basic Financial Statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the United States of America.

These Statements require that the financial statements described below be presented.

Government-wide Financial Statements: The Statement of Net Position and the Statement of Activities display information about the primary government (the District) and its component unit. These statements include the financial activities of the overall District government. Eliminations have been made to minimize the double counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs; (b) grants and contributions that are restricted to meeting the operational needs of a particular program; and (c) fees, grants and contributions that are restricted to financing the acquisition or construction of capital assets. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the District's funds, including blended component units. Separate statements for each fund category—governmental and fiduciary—are presented. The emphasis of fund financial statements is on major individual governmental funds, each of which is displayed in a separate column.

D. Major Funds

Major funds are defined as funds that have either assets, liabilities, revenues or expenditures/expenses equal to ten percent of their fund-type total and five percent of the grand total. The General Fund is always a major fund. The District may also select other funds it believes should be presented as major funds.

The District reported the following major governmental funds in the accompanying financial statements:

General Fund – The General Fund is the general operating fund of the District. It is used to account for all financial resources. The major revenue sources for this Fund are property taxes, ambulance service revenues, and interest income. Expenditures are made for public safety and other operating expenditures.

Capital Projects Fund – The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities and the replacement of equipment and vehicles. Resources are provided by General Fund transfers, and interest income on unspent funds.

The District also reports the following fund type:

Fiduciary Fund – Agency Funds are used to account for donated assets held by the District as an agent for individuals, private organizations, and other governments. The financial activities of these funds are excluded from the entity-wide financial statements, but are presented in separate Fiduciary Fund financial statements. The Fiduciary Fund presented is for the Citizens Corps Council (CCC), consisting of five member agencies including: San Ramon Valley Fire Protection District, City of San Ramon, Town of Danville, San Ramon Valley Unified School District, and Contra Costa County. The CCC's mission is to preserve the life, health, and welfare of all who reside, visit, or work in San Ramon Valley.

E. Basis of Accounting

The government-wide financial statements are reported using the *economic resources measurement focus* and the full *accrual basis of accounting*. Revenues are recorded when *earned* and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Governmental funds are reported using the *current financial resources* measurement focus and the *modified accrual* basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Governmental capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of governmental long-term debt and acquisitions under capital leases are reported as *other financing sources*. The agency fund has no measurement focus but uses the full accrual basis of accounting.

Non-exchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include taxes, grants, entitlements, and donations. On the accrual basis, revenue from taxes is recognized in the fiscal year for which the taxes are levied or assessed. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The District may fund programs with a combination of cost-reimbursement grants and general revenues. Thus, both restricted and unrestricted net position may be available to finance program expenditures. The District's policy is to first apply restricted grant resources to such programs, followed by general revenues, if necessary.

F. Budgets and Budgetary Accounting

The Board of Directors adopts a final budget prior to July 1. The budget includes appropriations (budgeted expenditures) on a line-item basis and the means of financing them (budgeted revenues).

Formal budgetary integration is employed as a management control device during the year for all funds. Budgeted and actual revenues and expenditures are reviewed monthly by the Board and budget amendments and transfers are made as needed. The Finance Controller monitors appropriations on a Department/Division basis and conveys this information to the Fire Chief/Treasurer who can approve appropriation transfers so long as appropriations in total by fund do not change. This approach allows the Fire Chief to hold Department/Division heads accountable. The District reports expenditures and appropriations on a line-item basis to its Board.

Only the Board may approve amendments to appropriations in total by fund. This approach allows the Board to hold the Fire Chief accountable for the overall District operations.

Budgets are adopted on a basis consistent with generally accepted accounting principles for all funds. Budgeted amounts presented in the financial statements are as originally adopted and as amended by the Board. Supplemental amendments to the budget were adopted by the Board and have been included in the budget versus actual statement. Appropriations lapse at year end.

G. Property Taxes

Revenue is recognized in the fiscal year for which the tax and assessment is levied. The County of Contra Costa levies, bills and collects property taxes for the District; the County remits the entire amount levied and handles all delinquencies, retaining interest and penalties. Secured and unsecured property taxes are levied on January 1 of the preceding fiscal year.

Secured property tax is due in two installments, on November 1 and February 1, and becomes a lien on those dates. It becomes delinquent on December 10 and April 10, respectively. Unsecured property tax is due on July 1 and becomes delinquent on August 31.

The term “unsecured” refers to taxes on personal property other than real estate, land, and buildings. These taxes are secured by liens on the personal property being taxed.

Property tax revenue is recognized in the fiscal year for which the tax is levied. The County distributes property tax (termed “settlements”) under the Teeter Plan, which allows the District to receive all property taxes in the year in which they are levied. The County retains any collections of interest, penalties, and delinquencies under this plan. A settlement apportionment for 95% of unsecured property taxes is received in October, with the remainder distributed in June. Secured property taxes are received in three settlements and apportioned as follows: 55% in December, 40% in April, and 5% in June.

H. Compensated Absences

Compensated absences comprise unpaid vacation leave, administrative leave, and compensating time off, which are accrued as earned. The District’s liability for compensated absences is recorded in various Governmental activities. The liability for compensated absences is determined annually.

I. Capital Assets and Depreciation

Capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Contributed capital assets are valued at their acquisition value on the date contributed. Capital assets with a value of \$10,000 or more are recorded as capital assets.

Capital assets with limited useful lives are depreciated over their estimated useful lives.

The purpose of depreciation is to spread the cost of capital assets equitably among all users over the life of these assets. The amount charged to depreciation expense each year represents that year’s pro rata share of the cost of capital assets.

Depreciation is provided using the straight-line method which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each year until the asset is fully depreciated. The District has assigned the useful lives listed below to capital assets:

Buildings	40 years
Improvements	20 - 40 years
Equipment	5 - 20 years

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase is reflected in the capitalized value of the asset constructed, net of interest earned on the invested proceeds over the same period.

J. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. The cost of the prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

K. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

L. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the District's Contra Costa County Employees' Retirement Association (CCCERA) plan and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CCCERA. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

M. Other Post-Employment Benefits (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB and OPEB expense, information about the fiduciary net position of the District's plan (OPEB Plan) and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value.

N. New Pronouncements

The District has adopted new accounting and reporting standards in order to conform to the following Governmental Accounting Standards Board (GASB) Statements:

Adopted in the Current Year

GASB Statement No. 95 – In May 2020, the GASB issued Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*. The objective of this statement is to provide temporary relief to governments and other stakeholders in light of the COVID-19 pandemic. The objective is accomplished by postponing the effective dates of certain provisions in Statements and Implementation Guides that first became effective or are scheduled to become effective for periods beginning after June 30, 2018, and later. The effective dates of certain provisions contained in the following pronouncements are postponed by one year: Statement No. 83, No. 84, No. 88, No. 89, No. 90, No. 91, No. 92, and No. 93.

Effective in Future Fiscal Years

The District is currently evaluating the potential impact of the following issued, but not yet effective, accounting standards.

GASB Statement No. 84 – In January 2017, GASB issued Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement is effective for reporting periods beginning after December 15, 2019. The District is evaluating the impact of this Statement on the financial statements.

GASB Statement No. 87 – In June 2017, GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases; enhancing the comparability of financial statements between governments; and also enhancing the relevance, reliability (representational faithfulness), and consistency of information about the leasing activities of governments. This Statement is effective for reporting periods beginning after June 15, 2021. The District is evaluating the impact of this Statement on the financial statements.

GASB Statement No. 89 – In June 2018, the GASB issued Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. The objectives of this Statement are (a) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (b) to simplify accounting for certain interest costs. This Statement is effective for reporting periods beginning after December 15, 2020. The District is evaluating the impact of this Statement on the financial statements.

GASB Statement No. 90 – In September 2018, the GASB issues Statement No. 90, *Majority Equity Interests, an amendment of GASB Statements No. 14 and No. 61*. The objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. The Statement is effective for reporting periods beginning after December 15, 2019. The District is evaluating the impact of this Statement on the financial statements.

GASB Statement No. 91 – In May 2019, the GASB issued Statement No. 91, *Conduit Debt Obligations*. The objective of this statement is to better meet the information needs of financial statement users by enhancing the comparability and consistency of conduit debt obligation reporting and reporting of related transactions and other events by state and local government issuers. This statement is also intended to improve the relevance, reliability, and understandability of information about conduit debt obligations, as well as related transactions and other events. The Statement is effective for reporting periods beginning after December 15, 2021. The District is evaluating the impact of this Statement on the financial statements.

GASB Statement No. 92 – In January 2020, the GASB issued Statement No. 92, *Omnibus 2020*. The objectives of this statement are to enhance comparability in accounting and financial reporting and to improve consistency of authoritative literature by addressing practice issues that have been identified during implementation of certain GASB Statements. This statement addresses a variety of topics including specific provisions about GASB Statements No. 87, No. 74, No. 84 and other topics. The Statement has various effective dates beginning June 15, 2020. The District is evaluating the impact of this Statement on the financial statements.

GASB Statement No. 93 – In March 2020, the GASB issued Statement No. 93, *Replacement of Interbank Offered Rates*. The objective of this statement is to address those and other accounting and financial reporting implications that result from the replacement of an Interbank Offered Rate (IBOR). The Statement is effective for reporting periods beginning after June 15, 2020. The District is evaluating the impact of this Statement on the financial statements.

GASB Statement No. 94 – In March 2020, the GASB issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The objective of this statement is to improve financial reporting by addressing issued related to public-private and public-public partnership arrangements. The Statement is effective for reporting periods beginning after June 15, 2022. The District is evaluating the impact of this Statement on the financial statements.

GASB Statement No. 96 – In May 2020, the GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements*. The statements provide guidance on the accounting and financial reporting for subscription-based information technology arrangements for government end users. The Statement is effective for reporting periods beginning after June 15, 2022. The District is evaluating the impact of this Statement on the financial statements.

GASB Statement No. 97 – In June 2020, the GASB issued Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans- An Amendment of GASB Statements No. 14 and No. 84, and a Suppression of GASB Statement No. 32*. The primary objective of the statement is to 1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; 2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution OPEB plans, and employee benefit plans other than pension plans or OPEB plans as fiduciary component units in fiduciary fund financial statements; and 3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code Section 457 deferred compensation plans that meet the definition of a pension plan and for benefits provided through those plans. The Statement is effective for reporting periods beginning after June 15, 2021. The District is evaluating the impact of this Statement on the financial statements.

Note 2 - Cash and Investments

The District pools cash from all sources and all funds except Cash with Fiscal Agent so that it can be invested at the maximum yield, consistent with safety and liquidity, while individual funds can make expenditures at any time. The District’s investments are carried at fair value, as required by generally accepted accounting principles. The District adjusts the carrying value of its investments to reflect their fair value at each fiscal year end, and it includes the effects of these adjustments in income for that fiscal year.

Cash and investments as of June 30, 2020, are classified in the financial statements as shown below, based on whether or not their use is restricted under the terms of District debt instruments or Agency agreements.

Cash and investments	\$ 92,609,415
Petty cash	1,250
Cash and investments with fiscal agent	<u>9,601</u>
Total district cash and investments	92,620,266
Fiduciary funds cash and investments	<u>54,093</u>
Total cash and investments	<u><u>\$ 92,674,359</u></u>

Custodial credit risk for cash in bank, or deposits, is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. Custodial credit risk for investments is the risk, that, in the event of the failure of the counterparty (e.g. broker-dealer used by the District to buy the securities), the government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial risk for deposits or investments, other than the following provision: A financial institution is required to secure deposits in excess of \$250,000 made by state and local governmental units by pledging securities in a undivided collateral pool held by a depository regulated under state law secured by US government securities at a constant margin ratio of 110% for government securities.

A. Investments Authorized by the California Government Code and the District’s Investment Policy

The District is authorized to invest in the following types of instruments as permitted by the California Government Code or the District’s investment policy where it is more restrictive:

<u>Permitted Investment/Deposit</u>	<u>Maximum Maturity</u>
California Local Agency Investment Fund	N/A
Securities of the U.S. Government	5 years
Public Agency's Pooled Investment Fund	N/A
Insured Certificates of Deposit (CD's)	5 years
CD's adequately collateralized by the institution issuing the certificate	5 years
Passbook Savings, Money Market Accounts, and Money Market Funds	N/A

B. Investments Authorized by Debt Agreements

The District must maintain required amounts of cash and investments with trustees or fiscal agents under the terms of certain debt issues. These funds are unexpended bond proceeds or are pledged reserves to be used if the District fails to meet its obligations under these debt issues. The California Government Code requires these funds to be invested in accordance with District resolutions, bond indentures, or State statutes. The following table identifies the investment types that are authorized for investments held by fiscal agents.

Permitted Investment/Deposit	Minimum Credit Quality	Maximum Maturity
Federal Securities	None	None
Obligations of federal agencies which represent full faith and credit of the United States of America	None	None
Bonds, notes or other evidences of indebtedness by the Federal National Mortgage Association or the Federal Home Loan Mortgage Corporation	AAA by S&P and Aaa by Moody's	3 years
U.S. dollar denominated deposit accounts, federal funds, and banker's acceptances with domestic commercial banks	A-1 or A-1+ by S&P and P-1 by Moody's	360 Days
Commercial Paper	A-1+ by S&P, P-1 by Moody's	270 days
Money Market Fund	AAAm or AAAm-G or better by S&P	None
Obligations of any states of the U.S. or local municipalities, with certain restrictions	Highest rating category	None
Investment agreements, with certain restrictions	None	None
California Local Agency Investment Fund	None	None
Any other investments proposed by the District, with the approval of the bc	N/A	N/A

C. Local Agency Investment Fund (LAIF)

At June 30, 2020, the District had \$55,174,359 invested in LAIF. The District is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. LAIF is not registered with the Securities and Exchange Commission. The fair value of the District's investment in this pool is reported in the accompanying financial statements at amounts based upon the District's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. Included in LAIF's investment portfolio are collateralized mortgage obligations, mortgage-backed securities, other asset-backed securities, loans to certain state funds, and floating rate securities issued by federal agencies, government-sponsored enterprises, and corporations. As of June 30, 2020, LAIF had an average maturity of 173 days. As of June 30, 2020, LAIF was not rated.

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

Information about the sensitivity of the fair values of the District’s investments to market interest rate fluctuations is provided by the following table that shows the distribution of the District’s investments by maturity as of June 30, 2020:

	Maturities of			Total
	12 months or less	12-24 months	25-60 months	
U.S. Agency Securities:				
FFCB	\$ -	\$ -	\$ 7,011,480	\$ 7,011,480
FHLB	-	-	9,042,170	9,042,170
FNMA	-	-	2,112,860	2,112,860
Certificates of Deposit	500,030	2,038,453	4,251,784	6,790,267
Comercial Paper	4,992,811	-	-	4,992,811
LAIF	55,174,359	-	-	55,174,359
Total investments	60,667,200	2,038,453	22,418,294	85,123,947
Cash in bank and money market funds	7,550,412	-	-	7,550,412
Total cash and investments	\$ 68,217,612	\$ 2,038,453	\$ 22,418,294	\$ 92,674,359

E. Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization (Moody’s). Presented below is the actual rating as of June 30, 2020, for each investment type:

	AAA	A1	Total
U.S. Agency Securities:			
FFCB	\$ 7,011,480	\$ -	\$ 7,011,480
FHLB	9,042,170	-	9,042,170
FNMA	2,112,860	-	2,112,860
Commercial paper	-	4,992,811	4,992,811
Totals	\$ 18,166,510	\$ 4,992,811	\$ 23,159,321
Exempt from credit rate risk disclosure			
Certificates of deposit			6,790,267
Not rated			
Local Agency Investment Fund			55,174,359
Cash in banks and money market			7,550,412
Total cash in banks and investments			\$ 92,674,359

F. Fair Value Measurements

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices in active markets for identical assets that the District has the ability to access at the measurement date. Level 1 assets may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, such as interest rates and curves observable at commonly quoted intervals, implied volatilities, and credit spreads. For financial reporting purposes, if an asset has a specified term, a Level 2 input is required to be observable for substantially the full term of the asset.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonably available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - The funds deposited in the Local Agency Investment Fund are invested in accordance with Government Code Sections 16430 and 16480, the stated investment authority for the Pooled Money Investment Account. Deposits and withdrawals in LAIF are made on the basis of \$1 and not fair value and, therefore, are uncategorized in the fair value hierarchy.

Investment Type	Fair Value Measurements Using		
	Fair Value	Level 2 Inputs	Total
U.S. Agency Securities	\$ 18,166,510	\$ 18,166,510	\$ 18,166,510
Commercial Paper	4,992,811	4,992,811	4,992,811
Certificates of deposit	6,790,267	6,790,267	6,790,267
Total	<u>\$ 29,949,588</u>	<u>\$ 29,949,588</u>	29,949,588
			<u>62,724,771</u>
			<u>\$ 92,674,359</u>

Note 3 - Capital Assets

Capital assets activity comprised the following:

	Balance at June 30, 2019	Additions	Deductions	Balance at June 30, 2020
Governmental Activities:				
Capital assets not being depreciated:				
Land	\$ 6,000,878	\$ -	\$ -	\$ 6,000,878
Construction in progress	154,735	383,610	(154,735)	383,610
Total capital assets not being depreciated	<u>6,155,613</u>	<u>383,610</u>	<u>(154,735)</u>	<u>6,384,488</u>
Capital assets being depreciated:				
Buildings and improvements	33,930,690	423,755	-	34,354,445
Vehicles	22,672,502	1,865,407	(5,803)	24,532,106
Equipment	8,625,444	291,104	(249,533)	8,667,015
Total capital assets being depreciated	<u>65,228,636</u>	<u>2,580,266</u>	<u>(255,336)</u>	<u>67,553,566</u>
Less accumulated depreciation for:				
Buildings and improvements	(14,941,998)	(534,644)	-	(15,476,642)
Vehicles	(13,591,802)	(1,061,133)	5,803	(14,647,132)
Equipment	(6,261,450)	(784,510)	249,533	(6,796,427)
Total accumulated depreciation	<u>(34,795,250)</u>	<u>(2,380,287)</u>	<u>255,336</u>	<u>(36,920,201)</u>
Net capital assets being depreciated	<u>30,433,386</u>	<u>199,979</u>	<u>-</u>	<u>30,633,365</u>
Capital assets, net	<u>\$ 36,588,999</u>	<u>\$ 583,589</u>	<u>\$ (154,735)</u>	<u>\$ 37,017,853</u>

Depreciation expense for the year ended June 30, 2020 was \$ 2,380,287.

Note 4 - Compensated Absences

The changes of the compensated absence balances were as follows:

	Governmental Activities
Beginning Balance, at July 1, 2019	\$ 1,933,147
Additions made during fiscal year	1,091,543
Payments made during fiscal year	<u>(334,170)</u>
Ending balance, at June 30, 2020	<u>\$ 2,690,520</u>
Current Portion	<u>\$ 511,199</u>

The compensated absences liability is liquidated primarily by the General Fund.

Note 5 - Long-Term Liabilities

The District generally incurs long-term debt to finance projects or purchase assets that will have useful lives equal to or greater than the related debt. This debt will be repaid only out of governmental funds but is not accounted for in these funds because this debt does not require an appropriation or expenditure in this accounting period.

The District’s debt issuances and transactions are summarized below:

	Original Issue Amount	Balance June 30, 2019	Additions	Retirements	Balance June 30, 2020	Current Portion
2015 Certificates of Participation 2%-5%, due 8/1/35	\$ 12,010,000	\$ 11,405,000	\$ -	\$ (500,000)	\$ 10,905,000	\$ 515,000
Lease Purchase Agreement, 2.33%, due 2/1/28	5,432,359	4,952,475	-	(500,678)	4,451,797	512,413
Subtotal governmental activities debt	17,442,359	16,357,475	-	(1,000,678)	15,356,797	1,027,413
Premium net of amortization	1,122,249	906,214	-	(53,307)	852,907	-
Debt net of premium	<u>\$ 18,564,608</u>	<u>\$ 17,263,689</u>	<u>\$ -</u>	<u>\$ (1,053,985)</u>	<u>\$ 16,209,704</u>	<u>\$ 1,027,413</u>

A. 2015 Refunding of Certificates of Participation and Capital Project Financing

On February 2, 2015, the District issued \$12,010,000 in Certificates of Participation (COPs) with interest rates ranging from 2.0% to 5.0%. The proceeds were used to advance refund \$7,995,000 of 2006 COPs and provide financing of \$5,000,000 for capital projects. The District reported a premium of \$1,122,249 at the time of issuance which is being amortized over the life of the bonds, with \$852,907 remaining at June 30, 2020.

At the time of refunding, the reacquisition price exceeded the net carrying amount of the old debt by \$526,109. This amount is reported as a deferred outflow of resources and is being amortized over the remaining life of the bonds. As of June 30, 2020, this balance is \$ 391,294.

B. Lease Purchase Agreement

On December 20, 2017, the District entered into a lease purchase agreement in the amount of \$5,432,359 for the purchase of five ambulances and nine fire engines. Ownership of the vehicles and equipment passes to the District at the end of the lease. The lease is payable from the debt service fund. Interest and principal are payable semi-annually on August 1 and February 1 until February 1, 2028. The cost of the vehicles is included in the capital asset balances reported by the District.

C. Debt Service Requirements

The District’s debt service requirements are presented below:

<u>For the year ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 1,027,413	\$ 511,792	\$ 1,539,205
2022	1,064,423	475,983	1,540,406
2023	1,101,713	436,067	1,537,780
2024	1,134,292	403,514	1,537,806
2025	1,157,165	378,840	1,536,005
2026-2030	5,061,790	1,386,002	6,447,792
2031-2035	3,915,000	691,250	4,606,250
2036	895,000	22,375	917,375
 Total payments due	 <u><u>\$ 15,356,796</u></u>	 <u><u>\$ 4,305,823</u></u>	 <u><u>\$ 19,662,619</u></u>

Note 6 - Interfund Transactions

A. Transfers Between Funds

Transfers between funds during the fiscal year ended June 30, 2020, were as follows:

<u>Fund Receiving Transfers</u>	<u>Fund Making Transfers</u>	<u>Amount Transferred</u>	
Debt Service Fund	General Fund	\$ 1,547,695	(A)
Capital Projects Fund	General Fund	<u>3,090,764</u>	(B)
		<u><u>\$ 4,638,459</u></u>	

- (A) To fund debt service payments
- (B) To fund capital related expenditures

Note 7 - Net Position and Fund Balances

Net position is reported on an accrual basis while fund balances are measured on the modified accrual basis.

A. Net Position

Net position is the excess of the District’s assets and deferred outflows of resources over its liabilities and deferred inflows of resources. Net Position is divided into three categories described below:

Net Investment in Capital Assets represents capital assets, net of accumulated depreciation less the outstanding balance of any debt issued to finance these assets including any deferred balances.

Restricted net position is restricted to use by the terms and conditions of third-parties, governmental regulations, laws, or other restrictions. These include amounts restricted for debt service and debt proceeds held for the acquisition and construction of facilities and equipment.

Unrestricted describes the Net Position which is not categorized in the classifications above.

Spending Sequence Policy describes the use of resources. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, and then unrestricted resources as they are needed.

B. Fund Balance

Governmental fund balances represent the net current assets of each fund.

The District classifies its fund balances based on spending constraints imposed on the use of resources. For programs with multiple funding sources, the District prioritizes and expends funds in the following order: Restricted, Committed, Assigned, and Unassigned. Each category in the following hierarchy is ranked according to the degree of spending constraint:

Nonspendable represents balances set aside to indicate items that do not represent available, spendable resources even though they are a component of assets. Fund balances required to be maintained intact and assets not expected to be converted to cash, such as prepaid, are included. However, if proceeds realized from the sale or collection of nonspendable assets are restricted, committed or assigned, then nonspendable amounts are required to be presented as a component of the applicable category.

Restricted fund balances have external restrictions imposed by creditors, grantors, contributors, laws, regulations, or enabling legislation which requires the resources to be used only for a specific purpose.

Committed fund balances have constraints imposed by Board resolution which may be altered only by the same legal action of the Board. The governing board is the highest level of decision-making authority for the District. Nonspendable amounts subject to Board commitments are included along with spendable resources.

Assigned fund balances are amounts constrained by the District's intent to be used for a specific purpose, but are neither restricted nor committed. Intent is expressed by the Board or its designee and may be changed at the discretion of the Board and its designee. The Fire Chief or Chief Financial Officer are the Board approved designees. This category includes nonspendables, when it is the Board's intent to use proceeds or collections for a specific purpose, and residual fund balances, if any, of Special Revenue, Capital Projects, and Debt Service Funds which have not been restricted or committed.

Unassigned fund balance represents residual amounts that have not been restricted, committed, or assigned. This includes the residual general fund balance and residual fund deficits, if any, of other governmental funds.

For programs with multiple funding sources, the District prioritizes and expends funds in the following order: Restricted, Committed, Assigned, and Unassigned.

San Ramon Valley Fire Protection District

Notes to Financial Statements

June 30, 2020

Detailed classifications of the District’s Fund Balances, as of June 30, 2020, are below:

Fund Balance Classifications	General Fund	Capital Projects	Debt Service	Total
Nonspendable:				
Items not in spendable form:				
Prepays	\$ 353,793	\$ 1,751,402	\$ -	\$ 2,105,195
Restricted for:				
Capital projects	-	136,462	-	136,462
Debt service	-	-	131	131
Total restricted fund balances	-	136,462	131	136,593
Committed to:				
Workers' compensation claims	4,500,000	-	-	4,500,000
Capital projects	-	4,419,847	-	4,419,847
Stabilization arrangements	14,908,313	-	-	14,908,313
Total committed fund balances	19,408,313	4,419,847	-	23,828,160
Assigned to:				
Services and supplies	92,825	92,997	-	185,822
Capital projects	-	3,069,411	-	3,069,411
Total assigned fund balances	92,825	3,162,408	-	3,255,233
Unassigned:				
General fund	63,921,772	-	-	63,921,772
Total Fund Balances	<u>\$ 83,776,703</u>	<u>\$ 9,470,119</u>	<u>\$ 131</u>	<u>\$ 93,246,953</u>

C. Minimum Fund Balance Policy

The District has a minimum fund balance policy. The Policy requires the District to maintain a minimum fund balance of 50% of the current fiscal year operating revenues in the General Fund at the end of the fiscal year. This amount is intended to cover the negative cash flow between property tax payments ("Dry Period Reserve"). At June 30, 2020, the Dry Period Reserve requirement of \$43,555,021 is included in unassigned fund balance.

The policy also required the District to maintain a Stabilization Arrangement balance equal to 20% of current fiscal year operating expenditures in the General Fund at the end of the fiscal year. The committed funds may only be used as a result of a prolonged economic downturn which is defined in the District's fund balance policy and is not anticipated to occur frequently. At June 30, 2020, the Stabilization Arrangement requirement of \$15,063,170. Also included in the committed fund balance classification is the District's self-insured retention for Workers' Compensation in the amount of \$4,500,000.

Note 8 - Defined Benefit Pension Plan**Plan Description***Plan administration*

The Contra Costa County Employees' Retirement Association (CCCERA) was established by the County of Contra Costa in 1945. CCCERA is governed by the County Employees' Retirement Law of 1937 (California Government Code Section 31450 et. seq), the California Public Employees' Pension Reform Act of 2013 (PEPRA), and the regulations, procedures, and policies adopted by CCCERA's Board of Retirement. CCCERA is a cost-sharing multiple employer public employee retirement association whose main function is to provide service retirement, disability, death and survivor benefits to the General and Safety members employed by the County of Contra Costa. CCCERA also provides retirement benefits to the employee members for 16 other participating agencies which are members of CCCERA, including the District. CCCERA issues a publicly available financial report that can be obtained at www.cccera.org.

The management of CCCERA is vested with the CCCERA Board of Retirement. The Board consists of twelve trustees. Of the twelve members, three are alternates. Four trustees are appointed by the County Board of Supervisors; four trustees (including the Safety alternate) are elected by CCCERA's active members; two trustees (including one alternate) are elected by the retired membership. Board members serve three-year terms, with the exception of the County Treasurer who is elected by the general public and serves during his tenure in office.

Benefits provided

CCCERA provides service retirement, disability, death and survivor benefits to eligible employees. All regular full-time employees of the County of Contra Costa or participating agencies become members of CCCERA effective on the first day of the first full pay period after employment. Part-time employees in permanent positions must work at least 20 hours a week in order to be a member of CCCERA. There are separate retirement plans for General and Safety member employees. Safety membership is extended to those involved in active fire suppression and certain other "Safety" classifications. All other employees are classified as General employees. District employees are classified as Safety Tier A (Enhanced) or General Tier 1 (Enhanced). New District employees who become a Safety or General Member on or after January 1, 2013 are designated as PEPRA Safety Tier D or General Tier 4 and are subject to the provisions of California Government Code 7522 et seq.

General members hired prior to January 1, 2013, are eligible to retire once they attain the age of 70 regardless of service or at age 50 and have acquired 10 or more years of retirement service credit. A member with 30 years of service is eligible to retire regardless of age. General members who are first hired on or after January 1, 2013, are eligible to retire once they have attained the age of 70 regardless of service or at age 52, and have acquired five years of retirement service credit.

Safety members prior to January 2013, are eligible to retire once they attain the age of 70 regardless of service or at age 50 and have acquired 10 or more years of retirement service credit. A member with 20 years of service is eligible to retire regardless of age. Safety members who are first hired on or after January 1, 2013, are eligible to retire once they have attained the age of 70 regardless of service or at age 50, and have acquired five years of retirement service.

The retirement benefit the member will receive is based upon age at retirement, final average compensation, years of retirement service credit and retirement plan and tier. General Tier 1 benefits are calculated pursuant to the provisions of Sections §31676.16. The monthly allowance is equal to 1/50th of final compensation multiplied by years of accrued retirement service credit multiplied by the age factor from §31676.16. General members with membership dates on or after January 1, 2013 (PEPRA General Tier 4) are calculated pursuant to the provisions found in California Government Code Section §7522.20(a). The monthly allowance is equal to the final compensation multiplied by years of accrued retirement credit multiplied by the age factor from Section §7522.20(a).

Safety member benefits are calculated pursuant to the provisions of California Government Code Sections §31664 and §31664.1 for Non-enhanced and Enhanced formulae, respectively. The monthly allowance is equal to 1/50th (or 2%) of final compensation times years of accrued retirement service credit times age factor from Section §31664 (Non-Enhanced) or 3% of final compensation times years of accrued retirement service credit times age factor from §31664.1 (Enhanced). For those Safety members with membership dated on or after January 1, 2013 (PERPA Safety Tier D and Tier E) benefits are calculated pursuant to the provisions found in California Government Code Section §7522.25(d). The monthly allowance is equal to the final compensation multiplied by years of accrued retirement service credit multiplied by the age factor from Section §7522.25(d).

For members with membership dates before January 1, 2013, the maximum monthly retirement allowance is 100% of final compensation. PEPRA pensionable compensation cap is \$151,549 + CPI for employees not participating in Social Security.

Final average compensation consists of the highest 12 consecutive months for Safety Tier A and General Tier 1, and the highest 36 consecutive months for PEPRSA Safety Tier D and General Tier 4.

The member may elect an unmodified retirement allowance, or choose an optional retirement allowance. The unmodified retirement allowance provides the highest monthly benefit and a 60% continuance to an eligible surviving spouse or domestic partner. An eligible surviving spouse or domestic partner is one married to or registered with the member one year prior to the effective retirement date or at least two years prior to the date of death and has attained age 55 on or prior to the date of death. There are four optional retirement allowances the member may choose. Each of the optional retirement allowances requires a reduction in the unmodified retirement allowance in order to allow the member the ability to provide certain benefits to a surviving spouse, domestic partner, or named beneficiary having an insurable interest in the life of the member.

CCCERA provides an annual cost-of-living benefit to all retirees. The cost-of-living adjustment, based upon the Consumer Price Index for the San Francisco-Oakland-San Jose Area, is capped at 3.0% for Safety Tier A, General Tier 1, PEPRSA Safety Tier D, and PEPRSA General Tier 4. The plan also provides a post retirement lump sum death benefit of \$5,000 to the member’s beneficiary (\$31789.5) paid from the Post Retirement Death Benefit Reserve.

The County of Contra Costa and participating agencies contribute to the retirement plan based upon actuarially determined contribution rates adopted by the Board of Retirement. Employer contribution rates are adopted annually based upon recommendations received from CCCERA’s actuary after the completion of the annual actuarial valuation. Members are required to make contributions to CCCERA regardless of the retirement plan or tier in which they are included.

The Plan’s provisions and benefits in effect at June 30, 2020 are summarized as follows:

	Safety				Non-Safety			
	Prior to		On or after		Prior to		On or after	
	January 1, 2013		January 1, 2013		January 1, 2013		January 1, 2013	
Hire date	3% at 50		2.7% at 57		2% at 55		2.5 % at 67	
Benefit vesting schedule	5 years of service		5 years of service		5 years of service		5 years of service	
Benefit payments	Monthly for life		Monthly for life		Monthly for life		Monthly for life	
Retirement age	70	(1)	70	(2)	70	(3)	70	(4)
Monthly benefits as percentage of annual salary	1.9-3.0%		2.0-2.7%		1.4-2.4%		1.0% to 2.5%	
Required employee contribution rates	16.05% - 22.61%		18.06%		8.10% - 15.23%		11.96%	
Employee contribution on behalf of employer	8.00%		8.00%		6.00%		6.00%	
Required employer contribution rates	76.84%		65.60%		37.76%		33.47%	

- (1) Or 50 with ten years of service credit; Members with 20 years of service are eligible to retire regardless of age.
- (2) Or 50 with five years of service credit
- (3) Or 50 with ten years of service credit; Members with 30 years of service are eligible to retire regardless of age.
- (4) Or 52 with five years of service credit

Contributions - Section 20814(c) of the California Public Employees’ Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plan are determined annually on an actuarial basis as of June 30 by Contra Costa County Employees' Retirement Association. The actuarially determined rate is the estimated amount necessary to fund the costs of benefits earned by employees during the year, with an additional amount to fund any unfunded accrued liability.

The District is required to contribute the actuarially determined rate which is offset by a contribution by the employees. Contributions to the pension plan were \$16,128,715 for the year ended June 30, 2020.

Plan's Collective Net Pension Liability

As of June 30, 2020, the District reported a liability of \$43,246,471 for its proportionate share of the Plan's collective net pension liability.

The District's net pension liability for the Plan is measured as the proportionate share of the total net pension liability. The net pension liability of the Plan is measured as of December 31, 2019. Plan fiduciary net position was valued as of the measurement date while the total pension liability (TPL) was determined based upon rolling forward the TPL from an actuarial valuation as of December 31, 2019. The District's proportion of the net pension liability is based on the District's actual pensionable compensation relative to the actual pensionable compensation of all participating employers. The District's proportionate share of the net pension liability of the plan as of December 31, 2019 was as follows:

Proportion - 2018	4.872%
Proportion - 2019	<u>5.005%</u>
Change in proportion - Increase/(Decrease)	<u><u>0.133%</u></u>

For the year ended June 30, 2020, the District recognized pension expense of \$13,952,057. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in proportion and differences between the District's contributions and proportionate share of contributions	\$ 5,733,622	\$ 4,253,985
Changes in assumptions	-	2,623,545
Net difference between projected and actual earnings on plan investments	-	10,031,596
Difference between expected and actual experience	<u>6,178,942</u>	<u>645,059</u>
Total	<u><u>\$ 11,912,564</u></u>	<u><u>\$ 17,554,185</u></u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<u>Year ended June 30</u>	
2021	\$ (1,607,720)
2022	(1,953,395)
2023	2,821,651
2024	<u>(4,902,157)</u>
 Total	 <u><u>\$ (5,641,621)</u></u>

Actuarial Assumptions

The total pension liability in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions:

	<u>Safety and Non-Safety</u>
Valuation Date	December 31, 2019
Measurement Date	December 31, 2019
Actuarial Cost Method	Entry-Age Actuarial Cost Method
Amortization method	Level percent of payroll - fixed
Actuarial Assumptions:	
Discount Rate	7.00%
Inflation	2.75%
Projected Salary Increase	3.75% - 16.25%
Investment Rate of Return	7.00% (1)
Mortality	MP-2018 Combined Healthy Mortality Table (2)

(1) Net of pension plan investment expenses

(2) For General Members: Headcount-Weighted RP-2018 Healthy Annuitant Mortality Table, projected generationally with the two-dimensional MP-2015 projection scale. For Safety Members: Headcount-Weighted RP-2018 Healthy Annuitant Mortality Table set back three years, projected generationally with the two-dimensional MP-2015 projection scale.

The underlying mortality assumptions and all other actuarial assumptions used in the December 31, 2019 valuation were based on the results of an experience study performed by an independent actuarial consulting firm for the period January 1, 2016 through December 31, 2018.

Discount Rate

The discount rate used to measure the total pension liability was 7.00% for the Plan. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that the District's contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of inflation) are developed for each major asset class. This return is combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage, adding expected inflation and subtracting expected investment expenses and risk margin. The target allocation (approved by the CCCERA board) and projected arithmetic real rates of return for each major asset class, after deducting inflation but before deducting investment expenses, used in the derivation of the long-term expected investment rate of return assumptions are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of
Large Cap U.S. Equity	5%	5.44%
Developed International Equity	13%	6.54%
Emerging Market Equity	11%	8.73%
Short-Term Govt/Credit	23%	0.84%
U.S. Treasury	3%	1.05%
Private Equity	8%	9.27%
Risk Diversifying	7%	3.53%
Global Infrastructure	3%	7.90%
Private Credit	12%	5.80%
REIT	1%	6.80%
Value Add Real Estate	5%	8.80%
Opportunistic Real Estate	4%	12.00%
Risk Parity	5%	5.80%
Total	100%	

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the District's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
District's Net Pension Liability	\$ 109,001,061	\$ 43,246,471	\$ (10,640,109)

Pension Plan Fiduciary Net Position

The pension plan's fiduciary net position has been determined on the same basis of accounting as the District. Detailed information about the pension plan's fiduciary net position is available in the separately issued CCCERA financial reports.

Note 9 - Post-Employment Health Care Benefits

Plan Description – The District provides certain other postemployment benefits (OPEB) to employees. The District's agent multiple-employer defined benefit postemployment healthcare plan provides health care benefits to eligible retirees in accordance with a Board resolution. The District is a participant in the California Employers' Retirees Benefit Trust (CERBT), an irrevocable trust established to fund OPEB. CERBT, an agent multiple-employer defined benefit postemployment healthcare trust, is administered by CalPERS. The District contracts with CalPERS to administer its retiree health benefit plan. A summary of eligibility and retiree contribution requirements are shown below by bargaining unit:

	Miscellaneous	Safety
Eligibility	<ul style="list-style-type: none"> • Full time employees who retire directly from the District • Service ret: 50 & 10, or 30 YOS • Service-connected disability ret: regardless age or service • Service includes all 37 Act & CalPERS service • Participates in PEMHCA 	<ul style="list-style-type: none"> • Full time employees who retire directly from the District • Service ret: 50 & 10, or 20 YOS • Service-connected disability ret: regardless ages or service • Service includes all 37 Act & CalPERS service • Participates in PEMHCA
Medical Benefits	<ul style="list-style-type: none"> • District pays 100% of the medical premium for retiree, spouse and dependents • District pays 92% of the second highest bay Area Basic plan offered by CalPERS 	
Dental, Vision, Life & EAP	<ul style="list-style-type: none"> • Dental, Vision, EAP: District pays 50% of the premium for retiree, spouse and dependents • Life: District pays 50% of the premium for retiree only until age 65 	

Employees Covered – As of the June 30, 2019 actuarial valuation, the following current and former employees were covered by the benefit terms under the OPEB Plan:

Inactive employees or beneficiaries currently receiving benefit payments	176
Inactive employees entitled to but not yet receiving benefit payments	4
Active employees	<u>158</u>
 Total	 <u><u>338</u></u>

Contributions – The obligation of the District to contribute to the plan is based on an actuarial determined rate. For the fiscal year ended June 30, 2020, the District’s contributions were \$7,469,089. The District makes contributions and participates in the California Employers’ Retiree Benefit Trust (CERBT) Fund for the purpose of prefunding obligations for past services. Through this plan, the California Public Employees’ Retirement System (CalPERS) Board of Administration has the sole and exclusive control and power over the administration and investment of the prefunding plan.

Net OPEB Liability – The District’s net OPEB Liability was measured as of June 30, 2019 and the Net OPEB Liability was determined by an actuarial valuation as of June 30, 2019. The total OPEB liability was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Valuation Date	June 30, 2019
Funding Method	Entry age normal cost, level percent of pay
Asset Valuation Method	Market value of assets
Long Term Return on Assets	6.90% net of plan investment expenses and including inflation
Discount Rate	6.90%
Assumed Wage Inflation	3.00%
General Inflation Rate	2.50%
Salary Increases	3.00%
Mortality Improvement	McLeod Watts Scale 2020 applied generationally
Healthcare Trend	7.5% - Dental and vision premiums are assumed to increase by 4.5% annually

Discount Rate – The discount rate used to measure the total OPEB liability was 6.90%. The projection of cash flows used to determine the discount rate assumed that the District contribution will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected OPEB payments for current active and inactive employees and beneficiaries. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

San Ramon Valley Fire Protection District

Notes to Financial Statements

June 30, 2020

Changes in Net OPEB Liability – The changes in the net OPEB liability for the District’s Plan are as follows:

	Increase / (Decrease)		
	Total OPEB Liability	Fiduciary Net Position	Net OPEB Liability
Balance at June 30, 2019	\$ 82,282,863	\$ 22,073,287	\$ 60,209,576
Service cost	2,149,589	-	2,149,589
Interest cost	5,798,040	-	5,798,040
Difference between expected and actual experience	(11,952,323)	-	(11,952,323)
Changes in assumptions	439,039	-	439,039
Administrative expenses	-	(5,095)	5,095
Benefit payments	(3,206,613)	(3,206,613)	-
Net investment income	-	1,579,868	(1,579,868)
Employer contributions	-	7,255,543	(7,255,543)
Net changes	<u>(6,772,268)</u>	<u>5,623,703</u>	<u>(12,395,971)</u>
Balance at June 30, 2020	<u>\$ 75,510,595</u>	<u>\$ 27,696,990</u>	<u>\$ 47,813,605</u>

Sensitivity of the net OPEB liability to Changes in the Discount Rate – The following presents the net OPEB liability of the District if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate, for the year ended June 30, 2020:

	1% Decrease	Current Discount Rate	1% Increase
	5.90%	6.90%	7.90%
Net OPEB Liability	\$ 57,464,055	\$ 47,813,605	\$ 39,884,202

Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rate – The following presents the net OPEB liability of the District if it were calculated using health care cost trend rates that are one percentage point lower or one percentage point higher than the current rate, for measurement period ended June 30, 2020:

	1% Decrease	Current Rate	1% Increase
	Net OPEB Liability	\$ 39,313,446	\$ 47,813,605

Recognition of Deferred Outflows and Deferred Inflows of Resources – For the fiscal year ended June 30, 2020, the District recognized OPEB expense of \$3,761,055. As of fiscal year ended June 30, 2020, the District reported deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	(Deferred Inflows of Resources)
District contributions subsequent to measurement date	\$ 7,469,089	\$ -
Changes in assumptions	2,324,292	-
Net difference between projected and actual earnings on plan investments	-	(158,714)
Difference between expected and actual experience	-	(10,890,511)
	<u>\$ 9,793,381</u>	<u>\$ (11,049,225)</u>

At June 30, 2020, the District reported deferred outflows of resources in the amount of \$7,469,089 for contributions subsequent to the measurement date. This amount will be recognized as an OPEB expense in fiscal year 2021. Gains and losses related to changes in total OPEB liability and fiduciary net position are recognized in OPEB expense systematically over time. Amounts are first recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in the future OPEB expense. Amounts will be recognized as follows:

<u>Year ended June 30</u>	
2021	\$ (2,574,203)
2022	(2,805,873)
2023	(2,714,521)
2024	<u>(630,336)</u>
Total	<u>\$ (8,724,933)</u>

Note 10 - Deferred Compensation Plan

District employees may defer a portion of their compensation under three District sponsored Deferred Compensation Plans created in accordance with Internal Revenue Code Section 457. Under these plans, participants are not taxed on the deferred portion of their compensation until distributed to them; distributions may be made only at termination, retirement, death or in an emergency as defined by the Plans.

The laws governing deferred compensation plan assets require plan assets to be held in a Trust for the exclusive benefit of plan participants and their beneficiaries. Since the assets held under these plans are not the District’s property, are not managed by the District, and are not subject to claims by general creditors of the District, they have been excluded from these financial statements.

Note 11 - Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omission, injuries to employees, and natural disasters. The District retains risk (a deductible) for a portion of losses arising from general liability, property, workers' compensation and auto liability losses. Once the District's deductible is met, insurance providers become responsible for payment of all claims up to the coverage limit. The District is a member of Fire Agency Insurance Risk Authority (FAIRA), a public entity risk pool which provides insurance coverage to participating members. The District also has excess workers' compensation coverage through an insurance policy with a commercial insurance company.

The District did not have any claim settlements that exceeded the insurance coverage in the last three years. A summary of the District's insurance is as follows:

Coverage	Issuance Company/ Risk Pool	Limit of Liability	Deductible/ SIR
Workers' Compensation	Insurance Co.	Statutory	\$1,500,000
All Risk Property	FAIRA	\$97,752,235	\$5,000
General Liability	FAIRA	\$1,000,000 Per	None
Management Liability	FAIRA	\$1,000,000	\$7,500
Auto Liability	FAIRA	\$1,000,000	\$5,000 - Comp/Collision
Garage Keepers Legal Liability	FAIRA	\$500,000	\$250 Comprehensive / \$500 Collision
Umbrella Liability	FAIRA		Excess of Underlying Insurance

FAIRA is governed by a Board consisting of representatives from member municipalities. The Board controls the operations of FAIRA, including selection of management and approval of operating budgets, independent of any influence by member municipalities beyond their representation on the Board.

As of June 30, 2020, the District's third party administrator responsible for processing Workers' Compensation claims determined that the liability for unpaid claims amounted to \$7,528,000. Based on previous experience, management estimated the liability for unpaid claims for the other types of losses discussed above to be immaterial. These losses will be paid from future resources; therefore, these liabilities have been accounted for in governmental activities. Changes to these claims payable are disclosed below:

	Fiscal Year 2019-20	Fiscal Year 2018-19
Balance July 1	\$ 6,962,000	\$ 5,999,000
Current year claims and estimated changes in claims payable	1,681,712	2,401,100
Claims paid	<u>(1,115,712)</u>	<u>(1,438,100)</u>
Balance June 30	<u>\$ 7,528,000</u>	<u>\$ 6,962,000</u>
Balance due within one year	<u>\$ 2,634,800</u>	<u>\$ 2,584,351</u>

Note 12 - Contingent Liabilities and Commitments

The District is subject to litigation arising in the normal course of business. In the opinion of the District Attorney there is no pending litigation which is likely to have a material adverse effect on the financial position of the District.

Note 13 - East Bay Regional Communications System Authority

The District is a member of the East Bay Regional Communications System Authority (EBRCSA), a joint exercise of powers authority. EBRCSA is authorized to borrow money for the purpose of paying the cost of public capital improvements within the State of California, including a P25 compliant or equivalent communications system. The communications system will provide fully interoperable communications to all public agencies serving Alameda and Contra Costa Counties. EBRCSA includes 40 member agencies. During fiscal year 2019/20, the District paid \$93,600 to EBRCSA for its share of the annual operating costs. The District is obligated to make annual service payments to EBRCSA from any source of legally available funds to pay for the District's share of service provided. Separate financial statements of EBRCSA may be obtained from 4985 Broder Boulevard, Dublin, California 94568.

Note 14 - Subsequent Event

In September 2020, the District issued Certificates of Participation in the amount of \$35,365,000. The proceeds will be used to finance the design and construction of facilities. Principal payments will commence on August 1, 2021 and the final maturity date is August 1, 2050.



San Ramon Valley Fire Protection District

Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund

Year Ended June 30, 2020

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues				
Property taxes	\$ 75,231,946	\$ 75,231,946	\$ 77,282,053	\$ 2,050,107
Intergovernmental revenues	1,773,000	1,773,000	2,439,360	666,360
Charges for services	5,434,692	5,434,692	5,548,911	114,219
Use of money and property	600,000	600,000	1,758,395	1,158,395
Rents, royalties, and commissions	66,461	66,461	67,979	1,518
Other revenues	10,000	10,000	13,303	3,303
Total revenues	83,116,099	83,116,099	87,110,001	3,993,902
Expenditures				
Current:				
Public safety-fire:				
Salaries and benefits	64,852,587	64,852,587	63,833,664	1,018,923
Central garage:				
Repairs	300,000	300,000	604,544	(304,544)
Maintenance	36,500	36,500	49,938	(13,438)
Gas, diesel and oil	168,800	168,800	211,700	(42,900)
Tires	54,000	54,000	46,865	7,135
Mandated inspection	24,500	24,500	9,851	14,649
Total central garage	583,800	583,800	922,898	(339,098)
Maintenance and repairs:				
Equipment	209,977	209,977	173,064	36,913
Radio and electronics	109,876	109,876	107,191	2,685
Buildings	246,180	246,180	199,889	46,291
Grounds	53,000	53,000	57,699	(4,699)
Total maintenance and repairs	619,033	619,033	537,843	81,190
Rents and leases	68,148	68,148	128,497	(60,349)
Professional and other services:				
Professional and specialized services	2,069,247	2,069,247	1,883,058	186,189
Recruiting costs	114,300	114,300	112,585	1,715
Legal services	605,000	605,000	280,688	324,312
Software and licensing	378,601	378,601	263,179	115,422
Medical services	123,500	123,500	78,900	44,600
Communications services	93,600	93,600	93,600	-
Insurance services	529,236	529,236	506,263	22,973
Publication of legal notices	3,500	3,500	210	3,290
Other special district expense	-	-	26,635	(26,635)
Specialized printing	28,913	28,913	42,253	(13,340)
Total professional and other services	3,945,897	3,945,897	3,287,371	658,526

San Ramon Valley Fire Protection District

Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund

Year Ended June 30, 2020

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Supplies and utilities:				
Office supplies	\$ 31,436	31,436	\$ 29,868	\$ 1,568
Postage	29,034	29,034	9,504	19,530
Telecommunications	213,064	213,064	237,407	(24,343)
Utilities	381,800	381,800	422,617	(40,817)
Small tools and equipment	156,700	156,700	164,738	(8,038)
Miscellaneous supplies	124,400	124,400	69,339	55,061
Medical supplies	193,000	193,000	249,532	(56,532)
Firefighting supplies	55,000	55,000	64,438	(9,438)
Pharmaceutical supplies	35,000	35,000	58,122	(23,122)
Computer supplies	15,500	15,500	10,227	5,273
Radio equipment and supplies	20,500	20,500	31,559	(11,059)
Food supplies	35,350	35,350	23,165	12,185
PPE Inspections & Repairs	19,500	19,500	9,258	10,242
Safety clothing and supplies	182,100	182,100	137,236	44,864
Class A uniforms & supplies	10,500	10,500	16,087	(5,587)
Non-Safety clothing and supplies	33,924	33,924	11,394	22,530
Class B uniforms & supplies	86,000	86,000	76,249	9,751
Household supplies	38,000	38,000	58,267	(20,267)
Dues and memberships	84,748	84,748	91,207	(6,459)
Educational courses and supplies	111,200	111,200	90,733	20,467
Educational assistance program	25,000	25,000	22,447	2,553
Public educational supplies	9,500	9,500	9,368	132
Books and periodicals	27,813	27,813	13,037	14,776
Recognition supplies	3,500	3,500	3,452	48
Property Tax Share Agreement	125,000	125,000		125,000
Meetings and travel expenses	44,800	44,800	57,865	(13,065)
Total supplies and utilities	2,092,369	2,092,369	1,967,116	125,253
Total expenditures	72,161,834	72,161,834	70,677,389	1,484,445
Excess of Revenues over Expenditures	10,954,265	10,954,265	16,432,612	5,478,347
Other Financing Sources Transfers out	(4,638,459)	(4,638,459)	(4,638,459)	-
Net Change in Fund Balance	\$ 6,315,806	\$ 6,315,806	11,794,153	\$ 5,478,347
Fund Balance at Beginning of Year			71,982,550	
Fund Balance at End of Year			\$ 83,776,703	

San Ramon Valley Fire Protection District
 Schedule of Proportional Share of the Net Pension Liability
 Last Ten Years*
 Year Ended June 30, 2020

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Proportion of the net pension liability	5.005%	4.872%	5.806%	5.176%	5.357%	5.815%
Proportionate share of the net pension liability	\$ 43,246,471	\$ 69,577,960	\$ 47,110,096	\$ 72,491,195	\$ 80,736,003	\$ 69,527,014
Covered payroll	\$ 24,771,927	\$ 24,477,353	\$ 23,767,950	\$ 22,113,978	\$ 19,540,557	\$ 18,614,252
Proportionate Share of the net pension liability as a percentage of covered payroll	174.58%	284.25%	198.21%	327.81%	413.17%	373.51%
Plan fiduciary net position as a percentage of the total pension liability	91.21%	84.91%	89.41%	82.68%	79.70%	81.67%

* Fiscal year 2015 was the first year of implementation. Additional years will be displayed when available.

San Ramon Valley Fire Protection District
 Schedule of the Proportional Share of the Net Pension Liability – Schedule of Contributions
 Last Ten Years*
 Year Ended June 30, 2020

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Actuarially determined contributions	\$ 18,481,702	\$ 18,481,702	\$ 16,716,767	\$ 15,280,694	\$ 14,694,250	\$ 14,723,941
Contributions in relation to the actuarially determined contribution	<u>18,481,702</u>	<u>18,481,702</u>	<u>16,716,767</u>	<u>15,280,694</u>	<u>14,694,250</u>	<u>14,723,941</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 24,771,927	\$ 24,477,353	\$ 25,345,281	\$ 23,416,517	\$ 20,945,087	\$ 19,188,961
Contributions as a percentage of covered payroll	74.61%	75.51%	65.96%	65.26%	70.16%	76.73%

* - Fiscal year 2015 was the first year of implementation. Additional years will be displayed when available.

San Ramon Valley Fire Protection District
 Schedule of Changes in Net OPEB Liability
 Last Ten Years*
 Year Ended June 30, 2020

	Fiscal Year Ending		
	June 30, 2020	June 30, 2019	June 30, 2018
Total OPEB Liability			
Service cost	\$ 2,149,589	\$ 2,081,926	\$ 1,920,677
Interest	5,798,040	5,475,945	4,962,556
Changes of benefit terms	-	-	1,859,863
Differences between expected and actual experience	(11,952,323)	-	(8,603,099)
Change of assumptions	439,039	-	9,737,365
Benefit payments, included refunds of employee contributions	(3,206,613)	(2,841,734)	(2,567,229)
Net change in total OPEB liability	(6,772,268)	4,716,137	7,310,133
Total OPEB liability - beginning of year	82,282,863	77,566,726	70,256,593
Total OPEB liability - end of year (a)	<u>\$ 75,510,595</u>	<u>\$ 82,282,863</u>	<u>\$ 77,566,726</u>
Plan Fiduciary Net Position			
Net investment income	\$ 1,579,868	\$ 1,418,661	\$ 1,406,664
Employer contributions	7,255,543	6,576,273	6,525,146
Benefit payments, included refunds of employee contributions	(3,206,613)	(2,841,734)	(2,567,229)
Administrative expense	(5,095)	(9,785)	(7,124)
Other	-	(22,430)	-
Net change in plan fiduciary net position	5,623,703	5,120,985	5,357,457
Plan fiduciary net position - beginning of year	22,073,287	16,952,302	11,594,845
Plan fiduciary net position - end of year (b)	<u>27,696,990</u>	<u>22,073,287</u>	<u>16,952,302</u>
District's net OPEB liability - end of year = (a) - (b)	<u>\$ 47,813,605</u>	<u>\$ 60,209,576</u>	<u>\$ 60,614,424</u>
Plan fiduciary net position as a percentage of the total OPEB liability	36.68%	26.83%	21.86%
Covered payroll	34,487,152	34,363,379	31,625,185
District's net OPEB liability as a percentage of covered payroll	138.64%	175.21%	191.67%

* - Fiscal year 2018 was the first year of implementation.

San Ramon Valley Fire Protection District
 Schedule of OPEB Contributions
 Last Ten Years*
 Year Ended June 30, 2020

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Actuarially determined contribution	\$ 7,469,089	\$ 7,255,543	\$ 6,576,273
Contributions in relation to the actuarially determined contribution	<u>(7,469,089)</u>	<u>(7,255,543)</u>	<u>(6,576,273)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 34,487,152	\$ 31,172,299	\$ 34,363,379
Contributions as a percentage of covered payroll	21.66%	23.28%	19.14%

* - Fiscal year 2018 was the first year of implementation.

San Ramon Valley Fire Protection District

Schedules of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Capital Projects Fund
Year Ended June 30, 2020

Capital Projects Fund – The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities and the replacement of equipment and vehicles. Resources are provided by General Fund transfers and interest income on unspent funds.

	Budgeted Amounts		Actual	Variance Positive (Negative)
	Original	Final		
Revenue				
Other revenue	\$ 35,018	\$ 35,018	\$ 29,131	\$ (5,887)
Investment earnings	150,000	150,000	205,434	55,434
Total revenue	<u>185,018</u>	<u>185,018</u>	<u>234,565</u>	<u>49,547</u>
Expenditures				
Current:				
Professional and other services	60,350	60,350	20,421	39,929
Capital outlay:				
Various improvements	1,428,446	1,428,446	1,298,456	129,990
Radio, electronic equipment	259,564	259,564	112,341	147,223
Tools and sundry equipment	85,859	85,859	91,431	(5,572)
Automobiles and trucks	2,464,678	2,464,678	2,022,823	441,855
Total capital outlay	<u>4,238,547</u>	<u>4,238,547</u>	<u>3,525,051</u>	<u>713,496</u>
Total expenditures	<u>4,298,897</u>	<u>4,298,897</u>	<u>3,545,472</u>	<u>753,425</u>
Excess (Deficiency) of Revenues over Expenditures	<u>(4,113,879)</u>	<u>(4,113,879)</u>	<u>(3,310,907)</u>	<u>802,972</u>
Other Financing Sources				
Transfers in	<u>3,090,764</u>	<u>3,090,764</u>	<u>3,090,764</u>	<u>-</u>
Net Change in Fund Balance	<u>\$ (1,023,115)</u>	<u>\$ (1,023,115)</u>	<u>(220,143)</u>	<u>\$ 802,972</u>
Fund Balance at Beginning of Year			<u>9,690,262</u>	
Fund Balance at End of Year			<u>\$ 9,470,119</u>	

San Ramon Valley Fire Protection District

Schedules of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Debt Service Fund
Year Ended June 30, 2020

Debt Service Fund – The Debt Service Fund is used to account for accumulation of resources for, and the payment of long-term debt principal, interest, and related costs. Resources are provided by General Fund transfers, bond proceeds, and interest income on unspent funds.

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues				
Use of money and property	\$ -	\$ -	\$ 45	\$ 45
Expenditures				
Current:				
Professional services	-	-	3,189	(3,189)
Debt Service:				
Principal	1,000,679	1,000,679	1,000,679	-
Interest	543,827	543,827	543,827	-
Total expenditures	1,544,506	1,544,506	1,547,695	(3,189)
Excess (Deficiency) of Revenues over Expenditures	(1,544,506)	(1,544,506)	(1,547,650)	(3,144)
OTHER FINANCING SOURCES (USES)				
Transfers in	1,547,695	1,547,695	1,547,695	-
Net Change in Fund Balance	\$ 3,189	\$ 3,189	45	\$ (3,144)
Fund Balance at Beginning of Year			86	
Fund Balance at End of Year			\$ 131	

Agency Fund

Agency funds are used to account for assets held by the District as an agent for individuals, private organizations, and other governments. The financial activities of these funds are excluded from the entity-wide financial statements, but are presented in separate Fiduciary Fund financial statements.

Citizen Corps Council (CCC) Program

Accounts for grant monies received and expenditures incurred related to the Citizen Corps Council Program. The District acts as custodian for the operating resources of the entity.

	Balance June 30, 2019	Additions	Reductions	Balance June 30, 2020
Assets				
Cash and investments	\$ 42,821	\$ 11,272	\$ -	\$ 54,093
Accounts receivable	-	20,000	-	20,000
	<u>\$ 42,821</u>	<u>\$ 31,272</u>	<u>\$ -</u>	<u>\$ 74,093</u>
Liabilities				
Accounts payable	\$ 960	\$ -	\$ 124	\$ 836
Due to members	41,861	31,396	-	73,257
	<u>\$ 42,821</u>	<u>\$ 31,396</u>	<u>\$ 124</u>	<u>\$ 74,093</u>



This part of the District's Comprehensive Annual Financial Report presents detailed information as a content for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the District's overall financial health. In contrast to the financial section, the statistical section information is not subject to independent audit.

Financial Trends

These schedules contain trend information to help the reader understand how the District's financial performance and well being have changed over time:

1. Net Position by Component
2. Changes in Net Position
3. Fund Balances of Governmental Funds
4. Changes in Fund Balances of Governmental Funds
5. General Expenditures by Function

Revenue Capacity

These schedules contain information to help the reader assess the District's most significant local revenue source, the property tax:

1. General Revenues by Source
2. Assessed Value of Taxable Property
3. Assessed and Estimated Actual Value of Taxable Property
4. Property Tax Levies and Collections
5. Property Tax Rates, All Overlapping Governments
6. Principal Property Taxpayers

Debt Capacity

These schedules present information to help the reader assess the affordability of the District's current levels of outstanding debt and the District's ability to issue additional debt in the future:

1. Ratio of Outstanding Debt by Type
2. Computation of Direct and Overlapping Debt
3. Computation of Legal Bonded Debt Margin

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the District's financial activities take place:

1. Demographic Statistics
2. Demographic and Economic Statistics

Operating Information

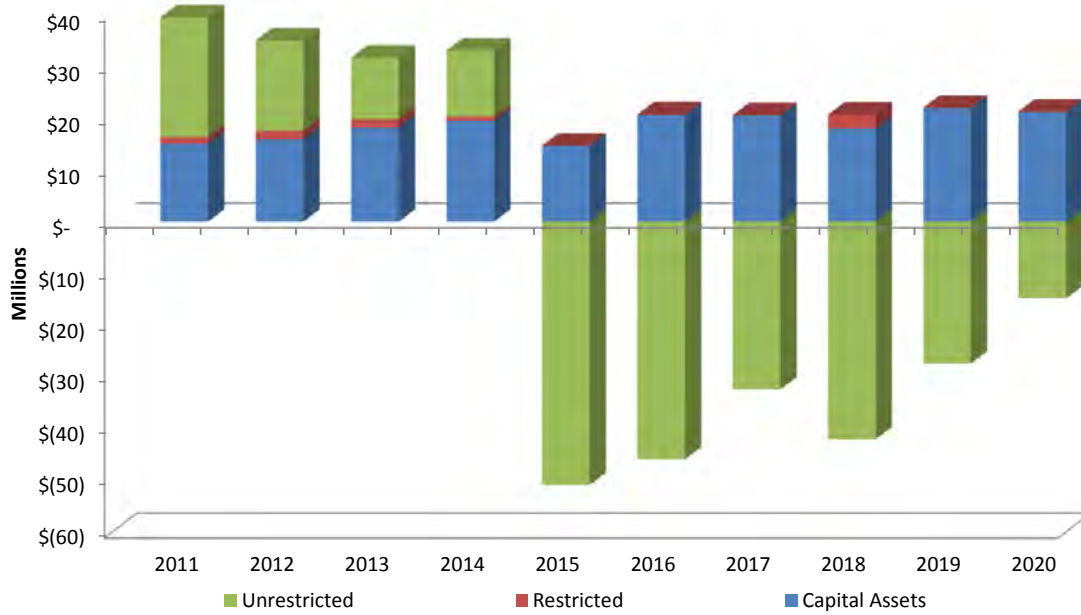
These schedules contain service data to help the reader understand how the information in the District's financial report relates to the services the District provides and the activities it performs:

1. Summary of District Activities
2. Comparative Annual Graph -- Total Responses
3. Emergency Response Analysis
4. Emergency Response Detail Analysis
5. Emergency Responses Graph
6. Call Frequency Analysis
7. Mutual Aid Fire Responses
8. Training Hours for Suppression Personnel
9. Service Connected Illness/Injury Report
10. Operating Indicators by Function
11. Staffing Summary

Sources

Unless otherwise noted, the information in these schedules is derived from the Comprehensive Annual Financial Reports for the relevant year. The District implemented GASB Statement 34 in 2003; schedules presenting government-wide information include information beginning in that year.

**Net Position by Component
Last Ten Fiscal Years
(Accrual Basis of Accounting)**



	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
	(in thousands)									
Governmental Activities										
Net Investment in										
Capital Assets	\$ 15,039	\$ 15,911	\$ 18,266	\$ 19,458	\$ 14,699	\$ 20,631	\$ 20,505	\$ 17,992	\$ 22,035	\$ 21,199
Restricted	1,330	1,656	1,567	838	1	98	98	2,710	9	136
Unrestricted	23,132	17,499	11,907	12,804	(50,933)	(45,965)	(32,451)	(42,069)	(27,401)	(14,807)
Total governmental activities net position	<u>\$ 39,501</u>	<u>\$ 35,066</u>	<u>\$ 31,740</u>	<u>\$ 33,100</u>	<u>\$ (36,233)</u>	<u>\$ (25,236)</u>	<u>\$ (11,848)</u>	<u>\$ (21,367)</u>	<u>\$ (5,357)</u>	<u>\$ 6,528</u>

Changes in Net Position
Last Ten Fiscal Years
(Accrual Basis of Accounting)

	2011	2012	2013	2014	2015
	(in thousands)				
Expenses					
Governmental Activities:					
Public Safety	\$ 56,676	\$ 56,404	\$ 57,028	\$ 56,756	\$ 51,464
Interest on Long-Term Debt	698	967	646	561	490
Total Governmental Activities Expenses	<u>57,374</u>	<u>57,371</u>	<u>57,674</u>	<u>57,317</u>	<u>51,954</u>
Program Revenues					
Governmental Activities:					
Charges for Services	2,585	2,985	3,576	3,904	3,892
Operating Grants and Contributions	3,054	462	1,874	1,427	470
Total Government Activities Program Revenues	<u>5,639</u>	<u>3,447</u>	<u>5,450</u>	<u>5,331</u>	<u>4,362</u>
Net (Expense)/Revenue					
Total Government Activities Program Expenses	(51,735)	(53,924)	(52,224)	(51,986)	(47,592)
Total Primary Government Net Expense	<u><u>\$(51,735)</u></u>	<u><u>\$(53,924)</u></u>	<u><u>\$(52,224)</u></u>	<u><u>\$(51,986)</u></u>	<u><u>\$(47,592)</u></u>
General Revenues and Other Changes in Net Position					
Governmental Activities:					
Property Taxes	\$ 49,185	\$ 49,329	\$ 48,508	\$ 53,140	\$ 57,772
Use of Money and Property	152	99	58	80	144
Other	36	61	332	126	353
Total General Revenues and Other Revenues	<u>49,373</u>	<u>49,489</u>	<u>48,898</u>	<u>53,346</u>	<u>58,269</u>
Total Primary Government	<u><u>\$ (2,362)</u></u>	<u><u>\$ (4,435)</u></u>	<u><u>\$ (3,326)</u></u>	<u><u>\$ 1,360</u></u>	<u><u>\$ 10,677</u></u>
Change in Net Position					
Governmental Activities Changes in Net Assets	\$ (2,362)	\$ (4,435)	\$ (3,326)	\$ 1,360	\$ 10,677
Net Position Beginning Fund Balance, as restated	41,863	39,501	35,066	31,740	(46,910)
Net Position Ending Fund Balance	<u><u>\$ 39,501</u></u>	<u><u>\$ 35,066</u></u>	<u><u>\$ 31,740</u></u>	<u><u>\$ 33,100</u></u>	<u><u>\$(36,233)</u></u>

**Changes in Net Position
Last Ten Fiscal Years
(Accrual Basis of Accounting)**

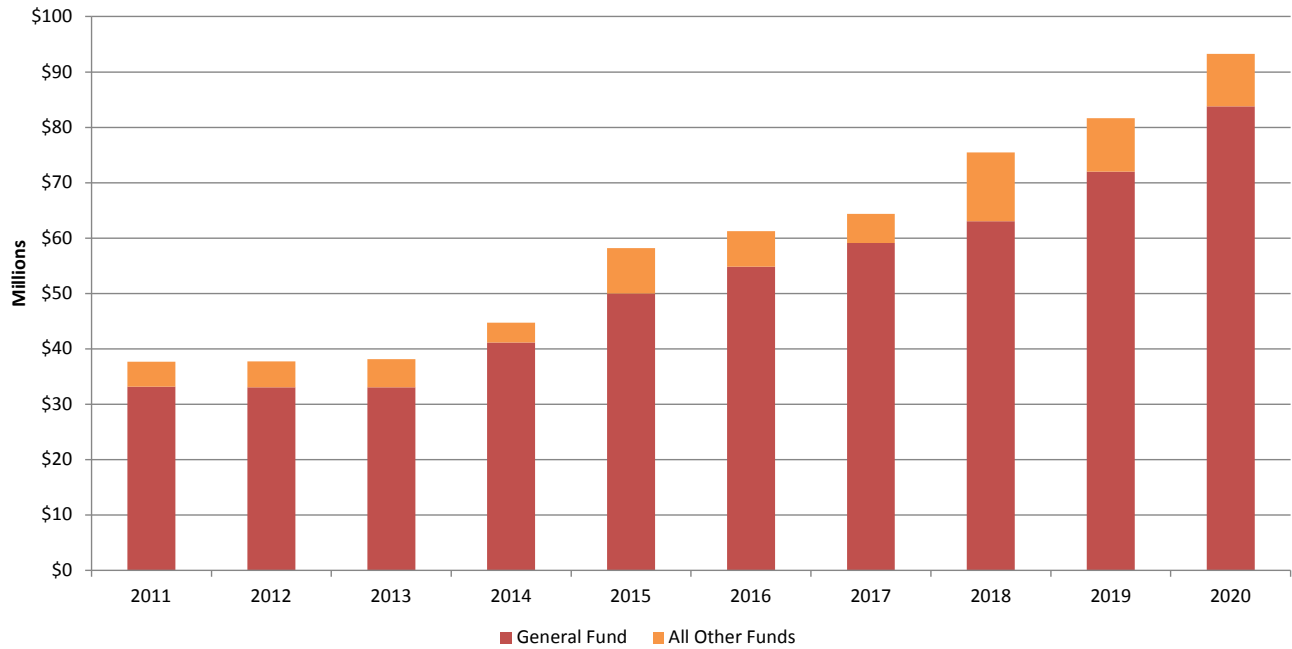
	2016	2017	2018	2019	2020
	(in thousands)				
Expenses					
Governmental Activities:					
Public Safety	\$ 56,635	\$ 60,065	\$ 62,552	\$ 67,689	\$ 74,672
Interest on Long-Term Debt	479	456	496	538	505
Total Governmental Activities Expenses	<u>57,114</u>	<u>60,521</u>	<u>63,048</u>	<u>68,227</u>	<u>75,177</u>
Program Revenues					
Governmental Activities:					
Charges for Services	4,178	5,160	4,690	6,004	5,549
Operating Grants and Contributions	857	1,727	2,764	2,415	2,158
Total Government Activities Program Revenues	<u>5,035</u>	<u>6,887</u>	<u>7,454</u>	<u>8,419</u>	<u>7,707</u>
Net (Expense)/Revenue					
Total Government Activities Program Expenses	(52,079)	(53,634)	(55,594)	(59,808)	(67,470)
Total Primary Government Net Expense	<u><u>\$(52,079)</u></u>	<u><u>\$(53,634)</u></u>	<u><u>\$(55,594)</u></u>	<u><u>\$(59,808)</u></u>	<u><u>\$(67,470)</u></u>
General Revenues and Other Changes in Net Position					
Governmental Activities:					
Property Taxes	\$ 62,506	\$ 66,666	\$ 69,841	\$ 73,774	\$ 77,282
Use of Money and Property	376	151	319	2,019	2,032
Other	194	205	234	25	42
Total General Revenues and Other Revenues	<u>63,076</u>	<u>67,022</u>	<u>70,394</u>	<u>75,818</u>	<u>79,356</u>
Total Primary Government	<u><u>\$ 10,997</u></u>	<u><u>\$ 13,388</u></u>	<u><u>\$ 14,800</u></u>	<u><u>\$ 16,010</u></u>	<u><u>\$ 11,886</u></u>
Change in Net Position					
Governmental Activities Changes in Net Assets	\$ 10,997	\$ 13,388	\$ 14,800	\$ 16,010	\$ 11,886
Net Position Beginning Fund Balance, as restated	(36,233)	(25,236)	(36,167)	(21,367)	(5,357) ^(b)
Net Position Ending Fund Balance	<u><u>\$(25,236)</u></u>	<u><u>\$(11,848)</u></u>	<u><u>\$(21,367)</u></u>	<u><u>\$ (5,357)</u></u>	<u><u>\$ 6,529</u></u>

(a) In 2014-2015, the District adopted GASB 68. See Note 8.

(b) In 2017-2018, the District adopted GASB 75. See Note 14.



**Fund Balances of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)**



2011 2012 2013 2014 2015 2016 2017 2018 2019 2020
(in thousands)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
General Fund										
Committed	\$ 23,814	\$ 23,085	\$ 22,506	\$ 12,100	\$ 13,178	\$ 16,107	\$ 17,098	\$ 17,518	\$ 18,518	\$ 19,408
Nonspendable	-	-	-	-	-	333	-	933	619	354
Assigned	2,975	4,274	157	81	87	49	59	44	44	93
Unassigned	6,404	5,686	10,429	28,989	36,747	38,385	41,993	44,578	52,802	63,922
Total General Fund	\$ 33,193	\$ 33,045	\$ 33,092	\$ 41,170	\$ 50,012	\$ 54,874	\$ 59,150	\$ 63,073	\$ 71,983	\$ 83,777
All Other Governmental Funds										
Nonspendable	\$ 225	\$ 225	\$ 238	\$ 238	\$ 238	\$ 238	\$ 238	\$ 3,165	\$ 2,015	\$ 1,751
Restricted	1,330	1,656	1,329	599	1	98	98	2,710	9	136
Committed	2,666	2,710	2,678	2,716	7,860	5,822	4,554	4,554	4,554	4,420
Assigned	300	97	787	12	78	256	323	1,962	3,112	3,162
Total All Other Governmental Fu	\$ 4,521	\$ 4,688	\$ 5,032	\$ 3,565	\$ 8,177	\$ 6,414	\$ 5,213	\$ 12,391	\$ 9,690	\$ 9,469

(a) The change in total fund balance for the General Fund and other governmental funds is explained in Management's Discussion and Analysis.

Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

	2011	2012	2013	2014	2015
	(in thousands)				
Revenues					
Taxes	\$ 49,185	\$ 49,329	\$ 48,508	\$ 53,140	\$ 57,772
Use of money and property	153	99	58	80	144
Intergovernmental revenues	3,054	462	1,874	1,426	470
Charges for services	2,426	2,795	3,254	3,662	3,892
Other	195	251	739	369	1,093
Total Revenues	55,013	52,936	54,433	58,677	63,371
Expenditures					
Current:					
Public safety	49,770	49,198	49,250	47,033	52,098
Capital outlay	4,365	771	2,933	2,499	633
Debt service:					
Principal repayment	1,713	2,225	1,211	5,151	1,316
Interest and fiscal charges	698	723	648	610	481
Total Expenditures	56,546	52,917	54,042	55,293	54,528
Excess (deficiency) of revenues over (under) expenditures	(1,533)	19	391	3,384	8,843
Other Financing Sources (Uses)					
Transfers in	3,325	3,647	3,458	2,562	1,798
Transfers (out)	(3,325)	(3,647)	(3,458)	(2,562)	(1,798)
Refunding certificates of participation	-	-	-	3,227	-
Certificates of participation issued	-	-	-	-	13,132
Lease Proceeds	3,400	-	-	-	-
Payments to refunded bond escrow	-	-	-	-	(8,521)
Total other financing sources (uses)	3,400	-	-	3,227	4,611
Net Change in fund balances	\$ 1,867	\$ 19	\$ 391	\$ 6,611	\$ 13,454
Debt service as a percentage of noncapital expenditures	4.6%	5.7%	3.6%	10.9%	3.3%

Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
	(in thousands)				
Revenues					
Taxes	\$ 62,506	\$ 66,666	\$ 69,841	\$ 73,774	\$ 77,282
Use of money and property	376	151	319	1,953	1,964
Intergovernmental revenues	857	1,727	2,764	2,415	2,439
Charges for services	4,178	4,851	4,476	5,768	5,549
Other	194	205	234	91	110
Total Revenues	<u>68,111</u>	<u>73,600</u>	<u>77,634</u>	<u>84,001</u>	<u>87,344</u>
Expenditures					
Current:					
Public safety	58,955	64,680	68,779	70,008	70,680
Capital outlay	4,260	4,047	1,391	5,903	3,545
Debt service:					
Principal repayment	1,290	1,308	1,326	1,299	1,001
Interest and fiscal charges	508	489	469	582	544
Total Expenditures	<u>65,013</u>	<u>70,524</u>	<u>71,965</u>	<u>77,792</u>	<u>75,770</u>
Excess (deficiency) of revenues over (under) expenditures	<u>3,098</u>	<u>3,076</u>	<u>5,669</u>	<u>6,209</u>	<u>11,574</u>
Other Financing Sources (Uses)					
Transfers in	4,227	5,336	4,867	4,873	4,638
Transfers (out)	(4,227)	(5,336)	(4,867)	(4,873)	(4,638)
Refunding certificates of participation	-	-	-	-	-
Certificates of participation issued	-	-	-	-	-
Lease Proceeds	-	-	5,432	-	-
Payments to refunded bond escrow	-	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>5,432</u>	<u>-</u>	<u>-</u>
Net Change in fund balances	<u>\$ 3,098</u>	<u>\$ 3,076</u>	<u>\$ 11,101</u>	<u>\$ 6,209</u>	<u>\$ 11,574</u>
Debt service as a percentage of noncapital expenditures	3.0%	2.7%	2.5%	2.6%	2.1%

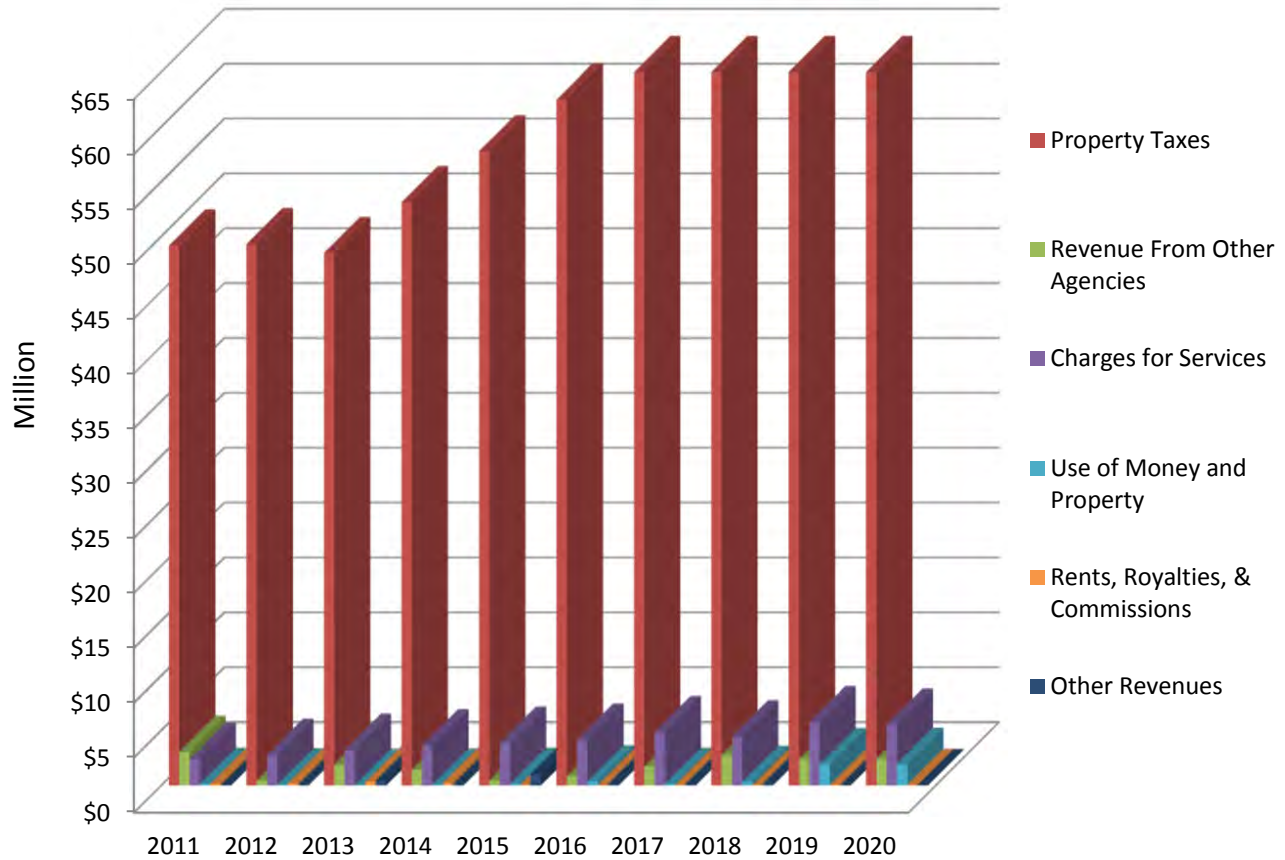
**General Expenditures By Function
All Governmental Fund Types
Last Ten Fiscal Years**



Fiscal Year	Salaries & Benefits	Services & Supplies	Capital Projects/ Equipment/ Debt Service	Total
2011	44,973,080	4,796,561	6,776,520	56,546,161
2012	44,784,659	4,413,289	3,719,562	52,917,510
2013	45,219,529	4,030,652	4,791,767	54,041,948
2014	43,078,383	3,957,276	8,257,370	55,293,029
2015	47,916,087	4,181,440	2,430,617	54,528,144
2016	54,410,781	4,544,256	6,057,844	65,012,881
2017	58,357,026	6,323,707	5,843,473	70,524,206
2018	62,870,567	5,909,403	3,185,443	71,965,413
2019	63,959,422	6,049,108	7,783,898	77,792,428
2020	63,833,664	6,843,725	5,093,167	75,770,556

Source: Annual District Financial Statements and Records

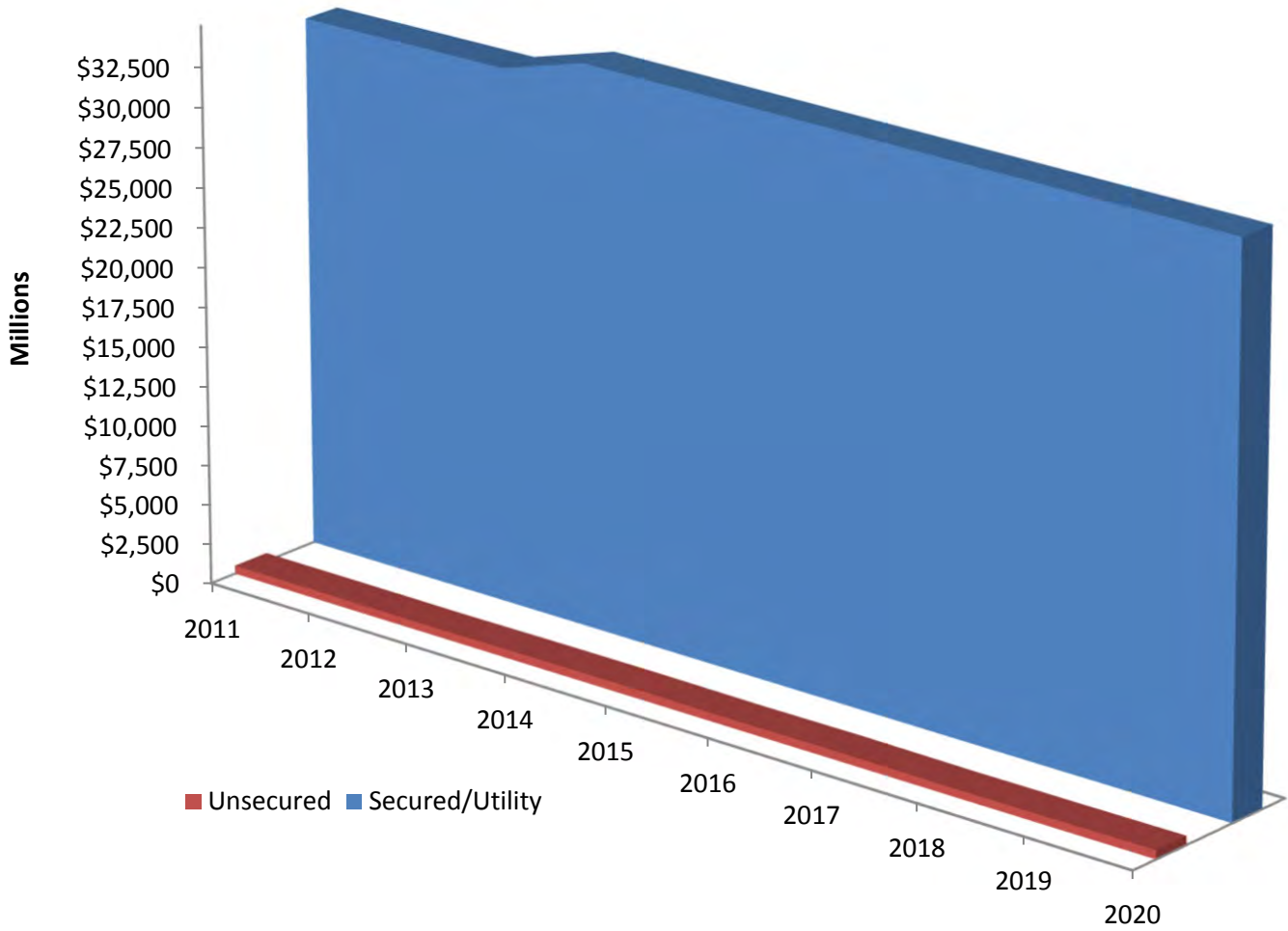
**General Revenues By Source
All Governmental Fund Types
Last Ten Fiscal Years**



Fiscal Year	Property Taxes	Revenue From Other Agencies	Charges for Services	Use of Money and Property	Rents, Royalties, & Commissions	Other Revenues	Total
2011	49,184,817	3,054,056	2,425,597	152,454	159,877	36,058	55,012,859
2012	49,329,131	462,267	2,795,046	98,834	189,978	61,084	52,936,340
2013	48,507,266	1,874,007	3,253,658	58,256	322,020	418,080	54,433,287
2014	53,139,723	1,426,473	3,662,306	80,077	242,098	125,934	58,676,611
2015	57,771,509	469,887	3,892,225	144,281	75,059	1,018,067	63,371,028
2016	62,506,117	857,038	4,177,905	376,027	45,958	148,308	68,111,353
2017	66,666,012	1,726,979	4,850,514	151,431	62,807	141,809	73,599,552
2018	69,840,587	2,764,241	4,476,020	319,282	64,224	169,516	77,633,870
2019	73,773,913	2,415,197	5,768,263	1,952,928	66,308	24,983	84,001,592
2020	77,282,053	2,439,360	5,548,911	1,963,874	67,979	42,434	87,344,611

Source: Annual District Financial Statements and Records

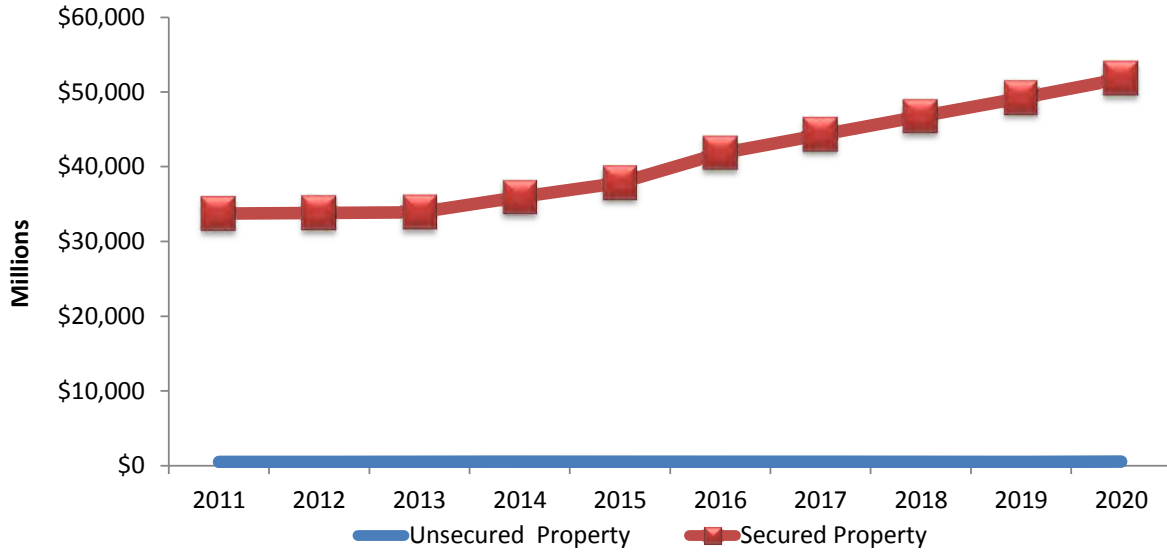
Assessed Value of Taxable Property Last Ten Fiscal Years



Fiscal Year	Local Secured	Utility	Unsecured	Total Assessed Value
2011	33,214,600,585	486,521	513,425,077	33,728,512,183
2012	33,301,067,929	1,279,399	514,027,979	33,816,375,307
2013	33,374,990,050	1,279,399	499,658,010	33,875,927,459
2014	35,398,665,984	1,279,399	538,281,086	35,938,226,469
2015	38,274,662,551	1,122,298	553,579,788	38,829,364,637
2016	41,268,709,897	425,894	519,977,616	41,789,113,407
2017	43,713,111,222	425,894	555,771,128	44,269,308,244
2018	46,216,973,345	423,830	507,923,716	46,725,320,891
2019	48,674,950,670	1,020,072	520,693,708	49,196,664,450
2020	51,205,942,470	1,020,072	555,989,127	51,762,951,669

Source: HdL Coren & Cone

**Assessed and Estimated Actual
Value of Taxable Property
Last Ten Fiscal Years**



Real Property				
Fiscal Year	Residential Property	Commercial Property	Industrial Property	Other
2011	29,773,860,084	2,756,249,783	185,682,986	499,294,253
2012	29,977,973,155	2,666,415,458	173,213,643	484,745,072
2013	30,105,033,826	2,614,615,253	174,944,054	481,640,316
2014	32,078,994,836	2,589,748,419	176,902,992	554,299,136
2015	34,727,228,153	2,594,934,388	174,354,061	779,268,247
2016	37,019,664,549	3,026,592,319	124,522,160	1,618,334,379
2017	39,278,438,129	3,296,157,026	141,291,939	1,553,421,150
2018	41,517,248,420	3,284,283,214	146,720,049	1,777,069,208
2019	43,845,772,834	3,555,920,712	213,127,941	1,581,842,963
2020	46,226,940,062	3,706,794,495	225,761,049	1,046,446,864

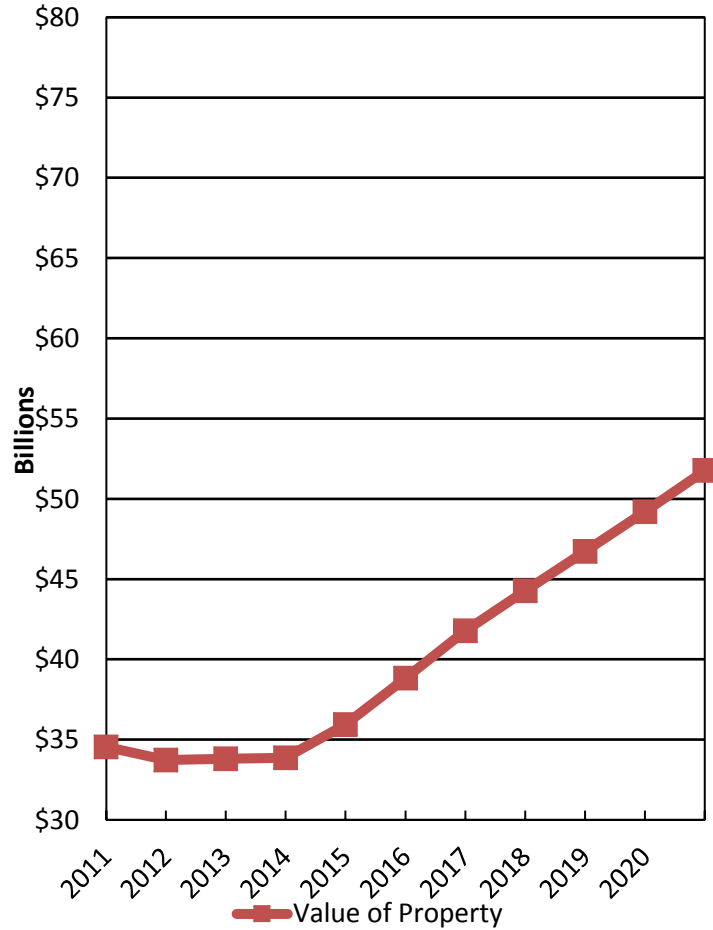
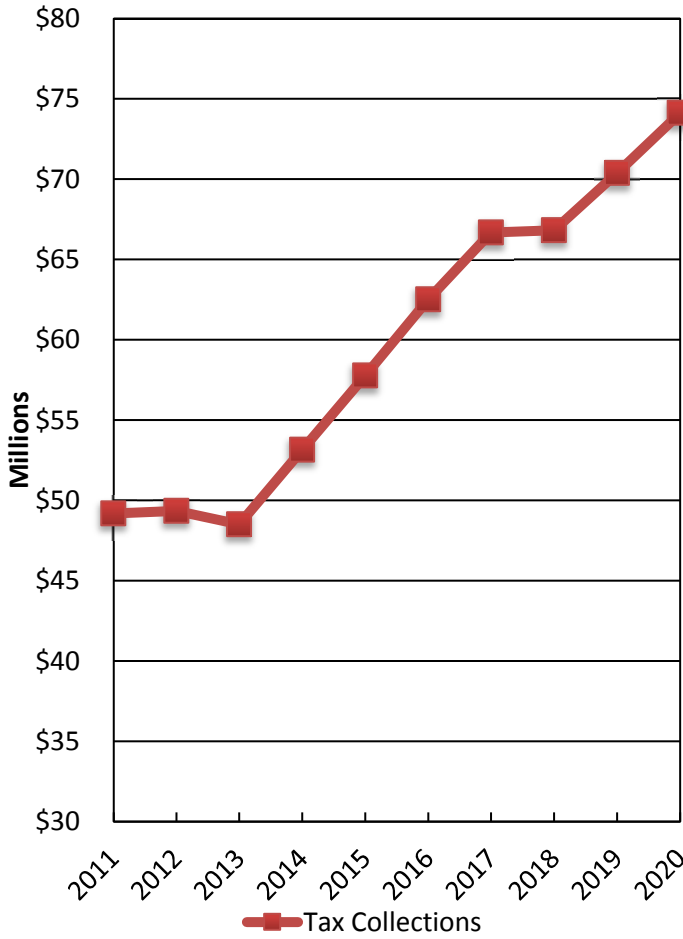
Fiscal Year	Total Real Secured Property	Unsecured Property	Total Assessed (a)	Estimated Full Market (a)	Total Direct Tax Rate (b)
2011	33,215,087,106	513,425,077	33,728,512,183	33,728,512,183	1%
2012	33,302,347,328	514,027,979	33,816,375,307	33,816,375,307	1%
2013	33,376,233,449	498,814,784	33,875,048,233	33,875,048,233	1%
2014	35,399,945,383	538,281,086	35,938,226,469	35,938,226,469	1%
2015	37,275,784,849	553,563,332	38,829,348,181	38,829,348,181	1%
2016	41,269,135,791	519,977,616	41,789,113,407	41,789,113,407	1%
2017	43,713,537,116	555,771,128	44,269,308,244	44,269,308,244	1%
2018	46,217,397,175	507,923,716	46,725,320,891	46,725,320,891	1%
2019	48,675,970,742	520,693,708	49,196,664,450	49,196,664,450	1%
2020	51,206,962,542	555,989,127	51,762,951,669	51,762,951,669	1%

Source: HdL Coren & Cone

(a) The State Constitution requires property to be assessed at one hundred percent of the most recent purchase price, plus an increment of no more than two percent annually, plus any local over-rides. These values are considered to be full market values.

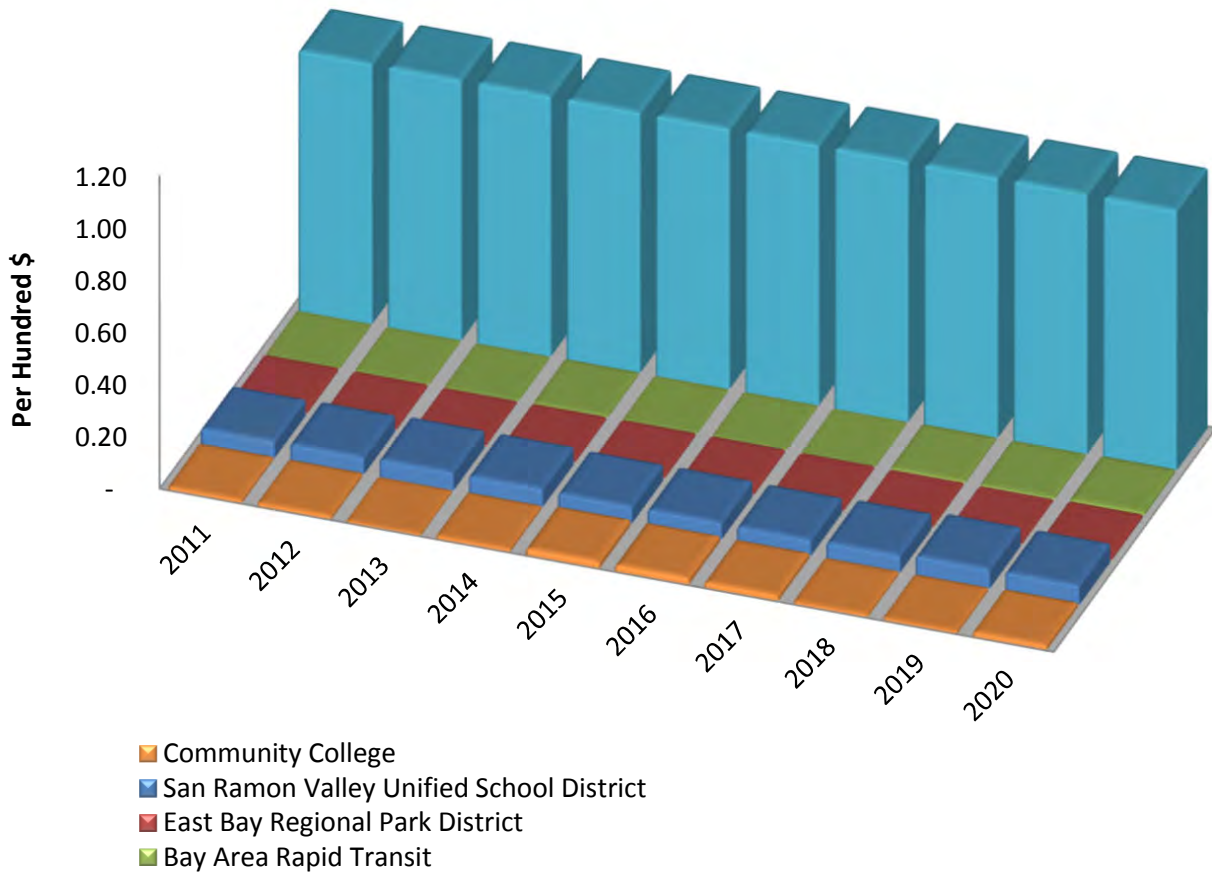
(b) California cities do not set their own direct tax rate. The State Constitution establishes the rate at allocates a portion of that amount, by an annual calculation, to all the taxing entities within a tax r

**Property Tax Levies and Collections
Last Ten Fiscal Years**



Fiscal Year	Total Tax Levy	Current Tax Collections	Percent of Levy Collected	Value of Property Subject to Local Tax Rate
2011	49,184,817	49,184,817	100.0000%	33,728,512,183
2012	49,329,131	49,329,131	100.0000%	33,816,375,307
2013	48,507,267	48,507,267	100.0000%	33,875,084,233
2014	53,139,723	53,139,723	100.0000%	35,938,226,469
2015	57,771,510	57,771,510	100.0000%	38,829,348,181
2016	62,506,117	62,506,117	100.0000%	41,789,113,407
2017	66,666,012	66,666,012	100.0000%	44,269,308,244
2018	66,807,508	66,807,508	100.0000%	46,725,320,891
2019	70,384,037	70,384,037	100.0000%	49,196,664,450
2020	74,115,494	74,115,494	100.0000%	51,762,951,669

**Property Tax Rates
All Overlapping Governments
(General Obligation Bond Issuers Only)
Last Ten Fiscal Years**



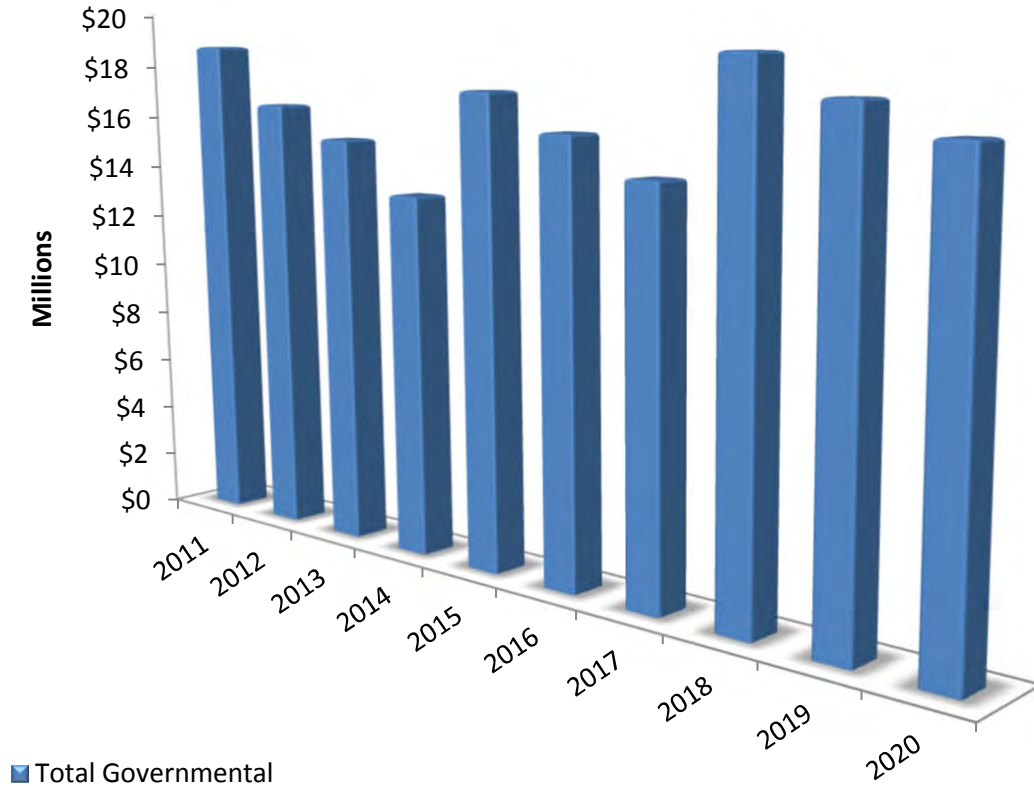
Fiscal Year	Basic County Wide Levy	Bay Area Rapid Transit	East Bay Regional Park District	San Ramon Valley Unified School District	Community College	Total
2011	1.0000	0.0031	0.0084	0.0641	0.0133	1.0889
2012	1.0000	0.0041	0.0071	0.0664	0.0144	1.0920
2013	1.0000	0.0043	0.0051	0.0705	0.0087	1.0886
2014	1.0000	0.0075	0.0078	0.0696	0.0133	1.0982
2015	1.0000	0.0045	0.0085	0.0651	0.0252	1.1033
2016	1.0000	0.0045	0.0085	0.0651	0.0252	1.1033
2017	1.0000	0.0026	0.0067	0.0624	0.0220	1.0937
2018	1.0000	0.0080	0.0032	0.0652	0.0120	1.0884
2019	1.0000	0.0070	0.0021	0.0750	0.0110	1.0951
2020	1.0000	0.0120	0.0094	0.0750	0.0188	1.1152

Source: Contra Costa County Auditor-Controller Detail of Tax Rates Report 2019-20
(Note: As of June 30, 2020, the District had no outstanding general obligation bonds)

**Principal Property Taxpayers
Current Year and Ten Years Ago**

Taxpayer	2019-20			2010-11		
	Taxable Assessed Value	Rank	Percentage of Total District Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total District Taxable Assessed Value
Chevron USA, Inc.	\$ 440,913,177	1	0.86%	\$ 379,945,994	1	1.14%
Sunset Building/Land Co. LLC	398,548,058	2	0.78%	365,946,382	2	1.10%
2600 CR LLC	329,263,329	3	0.64%	-	-	-
SDC 7	178,268,055	4	0.35%	155,016,576	5	0.47%
Essex Portfolio LP	146,990,345	5	0.29%	215,017,856	4	0.65%
BRE Properties Inc.	131,900,702	6	0.26%	-	-	-
Shapell Industries, Inc.	129,845,667	7	0.25%	276,248,319	3	0.83%
Faria Preserve, LLC	129,085,070	8	0.25%	-	-	-
ROIC California LLC	125,472,852	9	0.25%	-	-	-
Shappell norcall Rental Properties, LI	108,816,085	10	0.21%	-	-	-
Annabel Investment Co.	-	-	-	151,965,322	6	0.46%
Alexander Properties Co.	-	-	-	92,913,441	7	0.28%
Legacy II and III San Ramon	-	-	-	87,512,102	8	0.26%
Wittschen Capital Resources LP	-	-	-	72,399,583	9	0.22%
San Ramon Regional Medical Center	-	-	-	63,020,285	10	0.19%
Subtotal	\$ 2,119,103,340		4.14%	\$ 1,859,985,860		5.60%
Local Secured Assessed Valuation						
Fiscal Year 2019-20	\$ 51,205,942,470					
Fiscal Year 2010-11	\$ 33,214,600,585					

**Ratio of Outstanding Debt By Type
Last Ten Fiscal Years**



<u>Fiscal Year</u>	<u>Certificates of Participation</u>	<u>Equipment Capital Leases</u>	<u>Total Governmental Primary Government</u>	<u>Percentage of Personal Income (a)</u>	<u>Per Capita (a)</u>
2011	14,360,000	4,446,154	18,806,154	236.30%	106.00496379
2012	13,630,000	2,950,830	16,580,830	200.77%	92.13517298
2013	12,880,000	2,489,997	15,369,997	177.04%	84.50637139
2014	11,432,000	2,017,197	13,449,197	155.27%	72.93122428
2015	15,738,249	1,532,120	17,270,369	192.05%	93.64807723
2016	14,892,137	1,032,281	15,924,418	168.06%	85.47861307
2017	14,042,829	520,009	14,562,838	148.22%	76.82453639
2018	13,183,521	5,432,359	18,615,880	182.77%	96.52642528
2019	12,311,214	4,952,475	17,263,689	163.21%	88.34695032
2020	11,757,907	4,451,796	16,209,703	147.73%	83.89482557

Note : Debt amounts include premiums, discounts, and other amortization amounts.

Sources: San Ramon Valley Fire Protection District
State of California, Department of Finance (population)
(a) See Demographic Statistics for population data.

Computation of District and Overlapping Debt June 30, 2020

2019-20 Assessed Valuation

\$ 51,762,951,669

	<u>Net Debt Outstanding</u>	<u>Percentage Applicable San Ramon Valley (1)</u>	<u>Amount Applicable San Ramon Valley</u>
<u>OVERLAPPING TAX AND ASSESSMENT DEBT</u>			
Bay Area Rapid Transit District	\$ 1,282,740,000	6.433%	\$ 82,518,664
Chabot-Las Positas Community College District	626,920,000	0.548%	3,435,522
Contra Costa Community College District	513,955,000	23.723%	121,925,545
Livermore Valley Joint Unified School District	217,830,000	0.321%	699,234
San Ramon Valley Unified School District	426,630,000	99.324%	423,745,981
Acalanes Union High School District	170,374,470	0.005%	8,519
Lafayette School District	71,605,000	0.020%	14,321
East Bay Regional Park District	155,835,000	10.257%	15,983,996
ABAG Windemere Ranch Community Facilities District No. 2004-2	30,571,602	100.000%	30,571,602
Contra Costa County Community Facilities District No. 2001-1	3,850,000	100.000%	3,850,000
ABAG Windemere Ranch 1915 Act Bonds	64,329,458	100.000%	64,329,458
SUBTOTAL OVERLAPPING TAX AND ASSESSMENT DEBT			<u>\$747,082,842</u>
<u>DIRECT AND OVERLAPPING GENERAL FUND DEBT:</u>			
Contra Costa County General Fund Obligations	\$ 232,484,653	23.992%	\$ 55,777,718
Contra Costa County Pension Obligations	85,690,000	23.992%	20,558,745
San Ramon Valley Unified School District General Fund Obligations	22,869,938	99.335%	22,717,853
Town of Danville Certificates of Participation	6,255,000	100.000%	6,255,000
City of San Ramon Certificates of Participation	23,395,000	100.000%	23,395,000
City of San Ramon Pension Obligations	15,070,000	100.000%	15,070,000
San Ramon Valley Fire Protection District Vehicle Lease-Purchase	4,451,796	100.000%	4,451,796
San Ramon Valley Fire Protection District Certificates of Participation	11,757,907	100.000%	11,757,907
SUBTOTAL DIRECT AND OVERLAPPING GENERAL FUND DEBT			<u>\$159,984,019</u>
LESS: Contra Costa County revenue supported obligations			(22,165,323)
TOTAL NET DIRECT AND OVERLAPPING GENERAL FUND DEBT			\$137,818,696
Overlapping Tax Increment Debt (Successor Agency)	58,145,898	100.000%	58,145,898
TOTAL DIRECT DEBT			16,209,703
Total Gross Overlapping Debt			\$949,003,055
Total Net Overlapping Debt			\$926,837,732
GROSS COMBINED TOTAL DEBT (2)			<u>\$965,212,758</u>
NET COMBINED TOTAL DEBT			<u>\$943,047,435</u>

- (1) Percentage of overlapping agency's assessed valuation located within boundaries of the District.
 (2) Excludes tax and revenue anticipation notes, revenue, mortgage revenue and tax allocation bonds.

RATIOS TO 2019-20 ASSESSED VALUATION:

Combined Direct Debt	1.44%
Total Gross Direct and Overlapping Tax Assessment Debt	1.86%
Total Net Direct and Overlapping Tax Assessment Debt	1.82%

Computation of Legal Bonded Debt Margin

ASSESSED VALUATION:

Gross Assessed Valuation \$ 51,762,951,669

BONDED DEBT LIMIT (3.75% OF ASSESSED VALUE) (a) \$ 1,941,110,688

AMOUNT OF DEBT SUBJECT TO LIMIT:

Total Bonded Debt \$ 16,209,703

Less Tax Allocation Bonds and Sales Tax Revenue
Bonds, Certificates of Participation not subject to limit 16,209,703

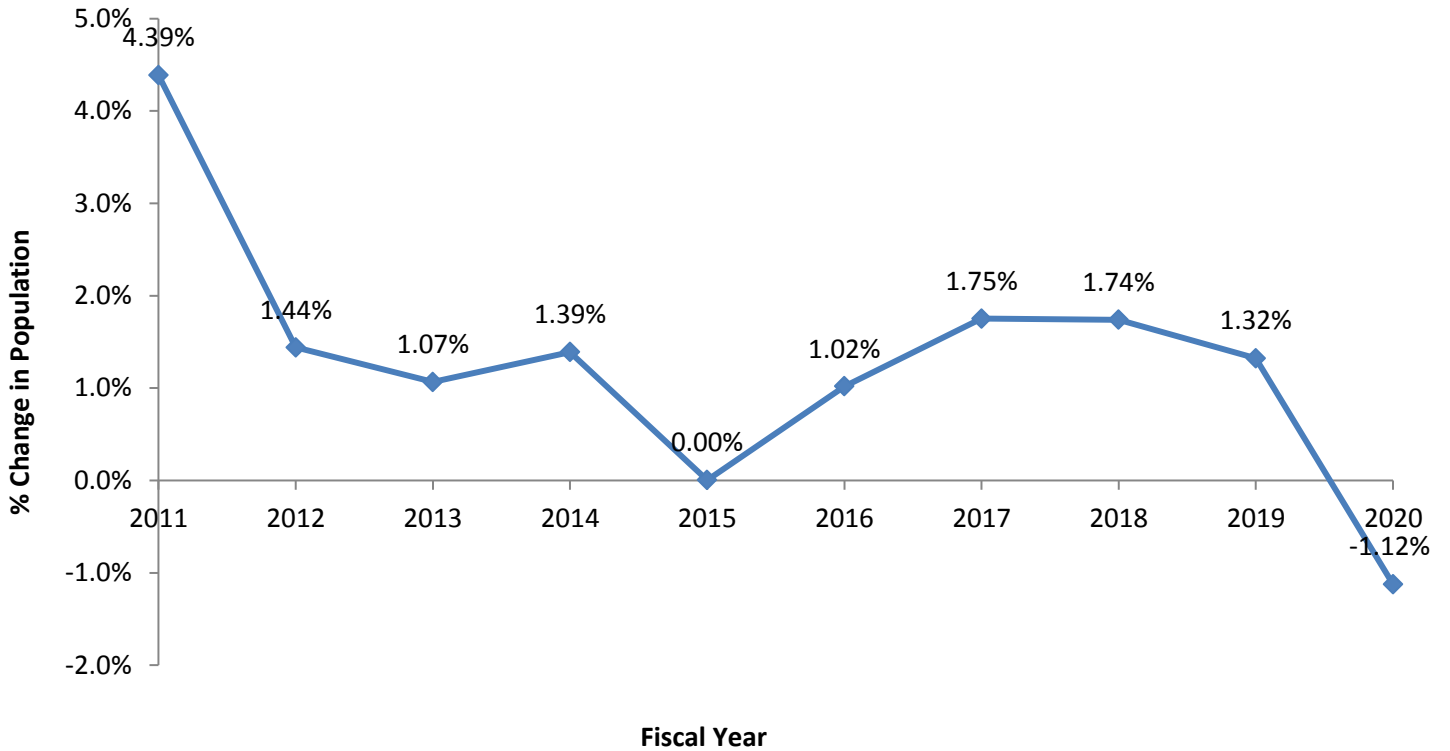
Amount of debt subject to limit -

LEGAL BONDED DEBT MARGIN \$ 1,941,110,688

Fiscal Year	Debt Limit	Total Net Debt Applicable to Limit	Legal Debt Margin	Total net debt applicable to the limit as a percentage of debt limit
2011	1,245,547,522	-	1,245,547,522	0.00%
2012	1,268,114,074	-	1,268,114,074	0.00%
2013	1,270,315,659	-	1,270,315,659	0.00%
2014	1,347,683,493	-	1,347,683,493	0.00%
2015	1,456,100,557	-	1,456,100,557	0.00%
2016	1,567,091,753	-	1,567,091,753	0.00%
2017	1,660,099,059	-	1,660,099,059	0.00%
2018	1,752,199,533	-	1,752,199,533	0.00%
2019	1,844,874,917	-	1,844,874,917	0.00%
2020	1,941,110,688	-	1,941,110,688	0.00%

NOTE: (a) California Health and Safety Code, Section 13937 sets the debt limit at 10%. The Code section was enacted prior to the change in basing assessed value to full market value when it was previously 25% of market value. Thus, the limit shown as 3.75% is one-fourth the limit to account for the adjustment of showing assessed valuation at full cash value.

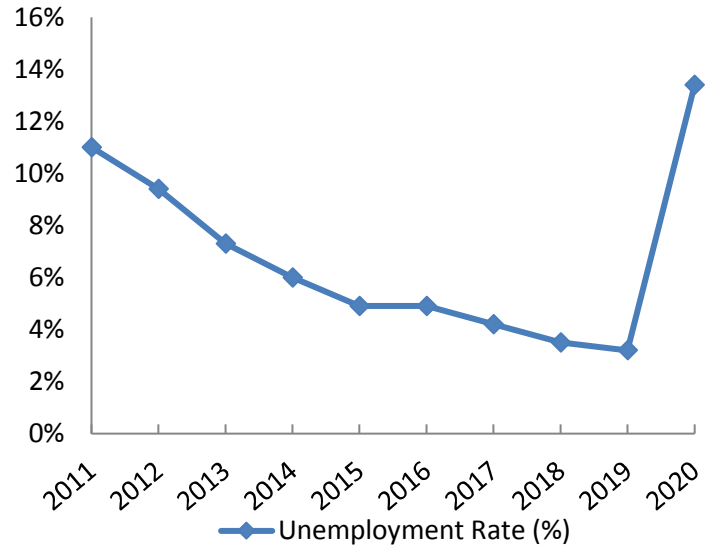
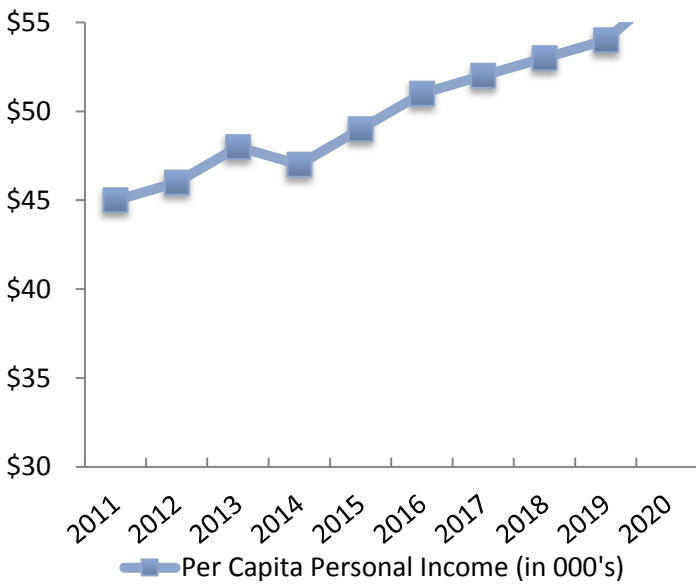
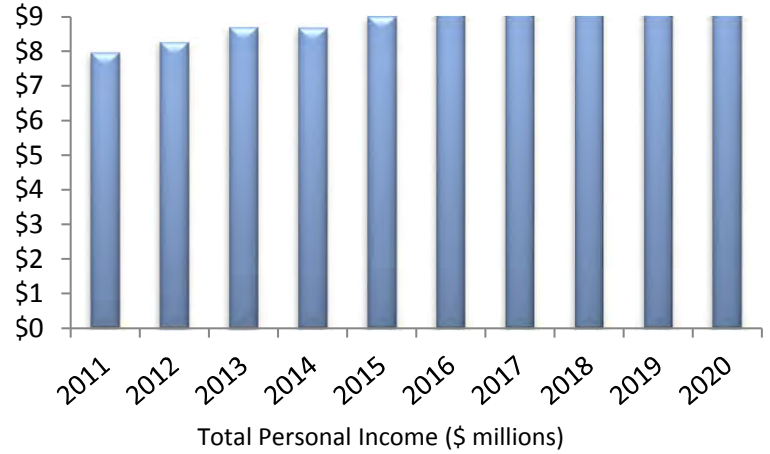
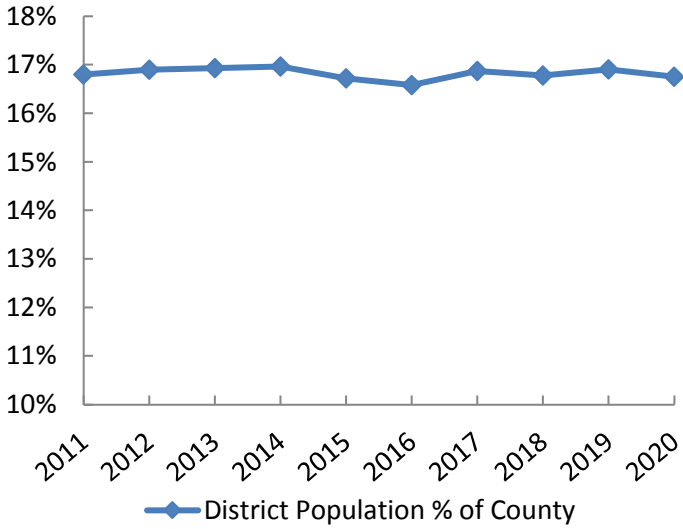
**Demographic Statistics
Last Ten Fiscal Years**



Fiscal Year	Town of Danville Population	City of San Ramon Population	Unincorporated Population	Total Population	% Increase
2011	42,215	73,109	62,084	177,408	4.3871%
2012	42,498	74,753	62,711	179,962	1.4395%
2013	42,720	76,154	63,006	181,880	1.0656%
2014	43,206	77,410	63,793	184,409	1.3908%
2015	42,491	77,470	64,457	184,418	0.0046%
2016	42,865	78,363	65,069	186,297	1.0191%
2017	43,355	80,550	65,655	189,560	1.7513%
2018	44,396	82,643	65,819	192,858	1.7399%
2019	45,270	83,957	66,181	195,408	1.3222%
2020	43,876	83,118	66,221	193,215	-1.1224%

Source: State of California Department of Finance

Demographic and Economic Statistics Last Ten Fiscal Years



Fiscal Year	District Population	Total Personal Income (in 000's)	Per Capita Personal Income (in 000's)	Unemployment Rate (%)	Contra Costa County Population	District Population % of County
2011	177,408	7,958,671	45	11.0%	1,056,064	16.80%
2012	179,962	8,258,713	46	9.4%	1,065,117	16.90%
2013	181,880	8,681,559	48	7.3%	1,074,247	16.93%
2014	184,409	8,661,591	47	6.0%	1,087,008	16.96%
2015	184,418	8,992,464	49	4.9%	1,102,871	16.72%
2016	186,297	9,475,360	51	4.9%	1,123,429	16.58%
2017	189,560	9,825,000	52	4.2%	1,123,429	16.87%
2018	192,858	10,185,578	53	3.5%	1,149,279	16.78%
2019	195,408	10,577,723	54	3.2%	1,155,879	16.91%
2020	193,215	10,972,272	57	13.4%	1,153,561	16.75%

Principal Employers

Employer	2020		2011	
	Number of Employees	Percent of Principal Employers	Number of Employees	Percent of Principal Employers
Chevron USA Inc	3,176	25.46%	3,521	28.52%
Bank of the West	1,600	12.83%	1,600	12.96%
Robert Half International Inc.	1,474	11.82%	982	7.96%
Accenture LLP	750	6.01%	750	6.08%
San Ramon Regional Medical Center	727	5.83%	500	4.05%
Primed Management Consulting	453	3.63%	348	2.82%
Old Republic Home Protection	453	3.63%	-	-
Five 9, Inc.	376	3.01%	-	-
Pacific Gas and Electric	364	2.92%	968	7.84%
Keller Williams Realty	342	2.74%	-	-
Pacific Bell Telephone	321	2.57%	1,819	14.74%
United Parcel Service	315	2.53%	-	-
Armanino LLP	304	2.44%	-	-
Target Corporation	272	2.18%	319	2.58%
IBM Corporation	222	1.78%	358	2.90%
GE Digital LLC	217	1.74%	-	-
Costco	204	1.64%	-	-
Whole Foods Market Calif Inc.	195	1.56%	-	-
CMG Mortgage	185	1.48%	-	-
24 Hour Fitness USA, Inc.	180	1.44%	372	3.01%
Sunset Development Company	174	1.39%	-	-
Marriott	170	1.36%	368	2.98%
Safeway	-	-	439	3.56%

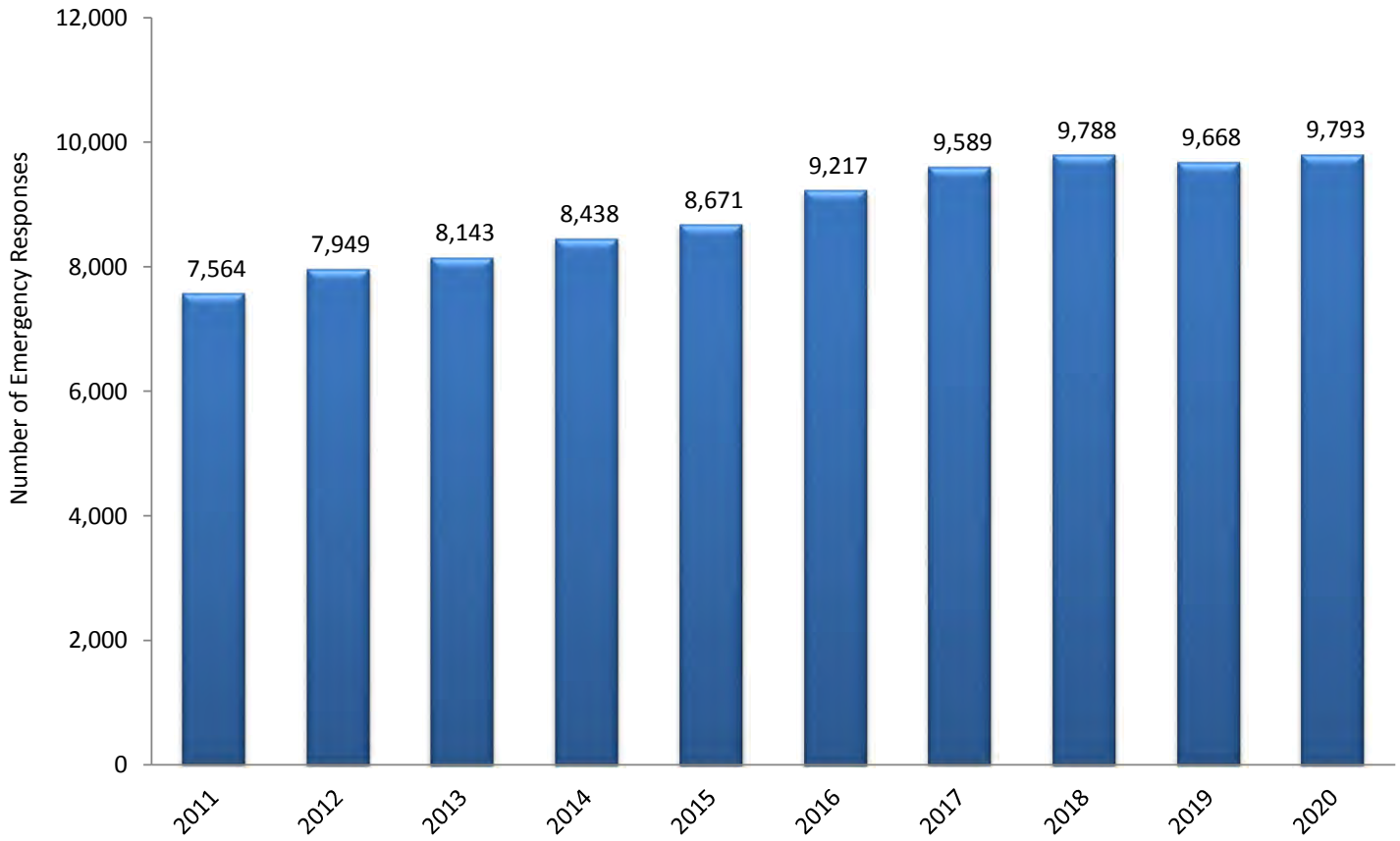
Source: City of San Ramon Finance Department and Town of Danville Business License Division

SAN RAMON VALLEY FIRE PROTECTION DISTRICT Summary of District Activities

CATEGORY	TOTAL	% CHANGE
POPULATION	193,215	-1.12%
RESPONSES	9,793	-0.72%
MUTUAL AID (Excluding Station Coverage)		
Received	7	-36.36%
Extended	356	2.59%
PROPERTY LOSS (Due to Fire)		
Value of Property Involved	\$51,802,041	-22.09%
Property Loss	\$2,506,745	47.59%
Property Loss: Percentage of Value of Property Involved	4.84%	89.43%
TOTAL FULL-TIME EMPLOYEES	179	-1.10%
WORKERS' COMPENSATION CLAIMS		
Claims Expense	1,115,712	-17.37%
LEAVE HOURS (All Personnel)		
Sick Leave Used	15,651	4.68%
Service Connected Disability Leave	12,560	-17.48%
Vacation Time Used	25,902	-12.07%
TRAINING FOR SUPPRESSION PERSONNEL		
Total Training Hours	34,120	-16.31%

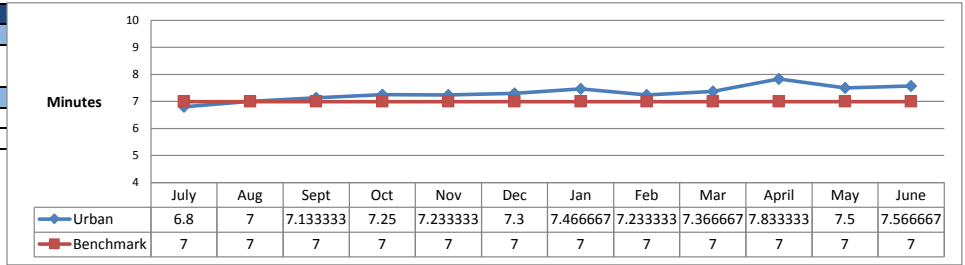
% Change is the measurement against prior year actuals

**Comparative Annual Graph
Total Responses FY 2011 - 2020**

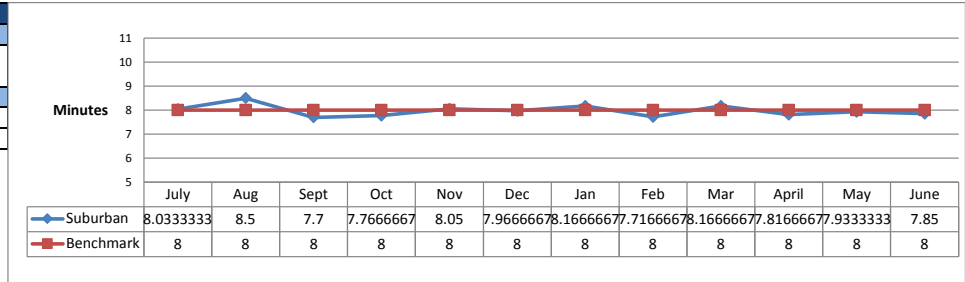


Standards of Cover Policy Compliance Report First Unit Response

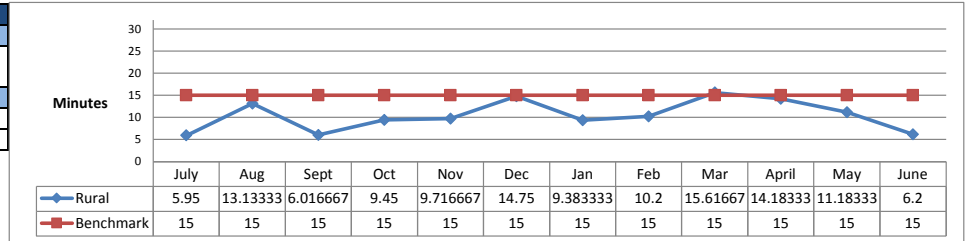
First Unit Response	
Urban	
SOC Goal 1, 5, 6	
Count = 3,776	
Goal	Actual
7:00	7:18
100%	97%



First Unit Response	
Suburban	
SOC Goal 2, 5, 6	
Count = 1,318	
Goal	Actual
8:00	7:57
100%	100%

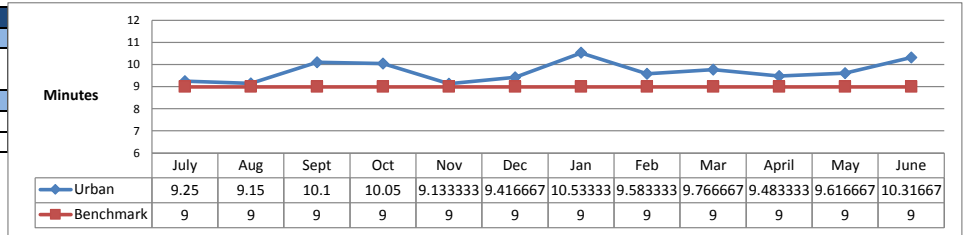


First Unit Response	
Rural	
SOC Goal 3, 5, 6	
Count = 43	
Goal	Actual
15:00	13:08
100%	100%

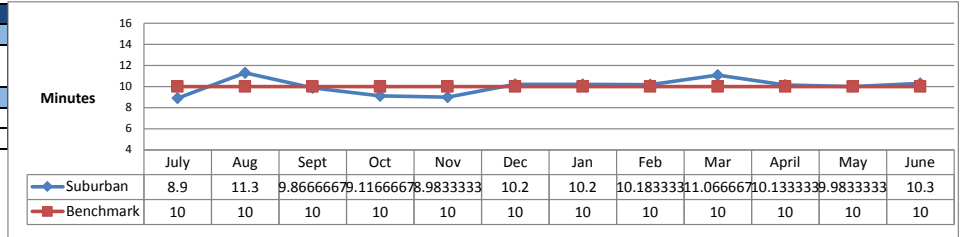


**Standards of Cover Policy
Compliance Report Effective
Response Force (ERF) Medical
Response**

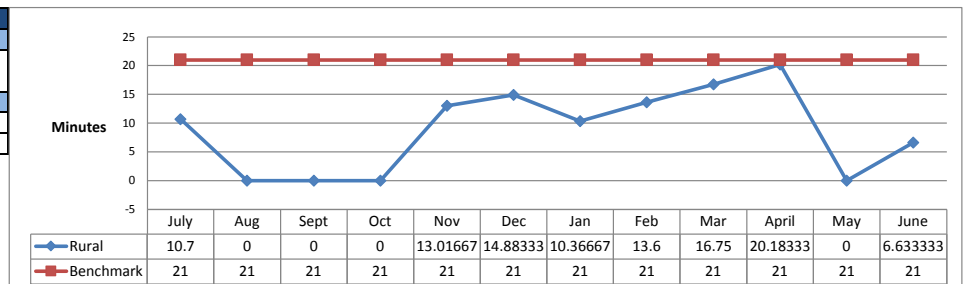
ERF Medical	
Urban	
SOC Goal 8	
Count = 1,721	
Goal	Actual
9:00	9:42
100%	94%



ERF Medical	
Suburban	
SOC Goal 8	
Count = 607	
Goal	Actual
10:00	10:10
100%	99%

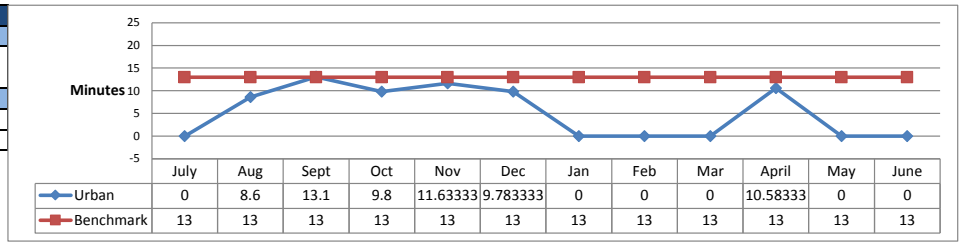


ERF Medical	
Rural	
SOC Goal 8	
Count = 15	
Goal	Actual
21:00	16:45
100%	100%



Standards of Cover Policy Compliance Report Effective Response Force (ERF) Fire Response

ERF Fire Response	
Urban	
SOC Goal 4	
Count = 6	
Goal	Actual
13:00	13:06
100%	86%



SOC Goal 7				
Call Processing Time		Turnout Time		
Goal	Actual	Goal	Actual	
1:00	0:00	2:00	1:51	
100%	100%	100%	100%	

Emergency Response Detail Analysis

TOTAL RESPONSES: 9,793

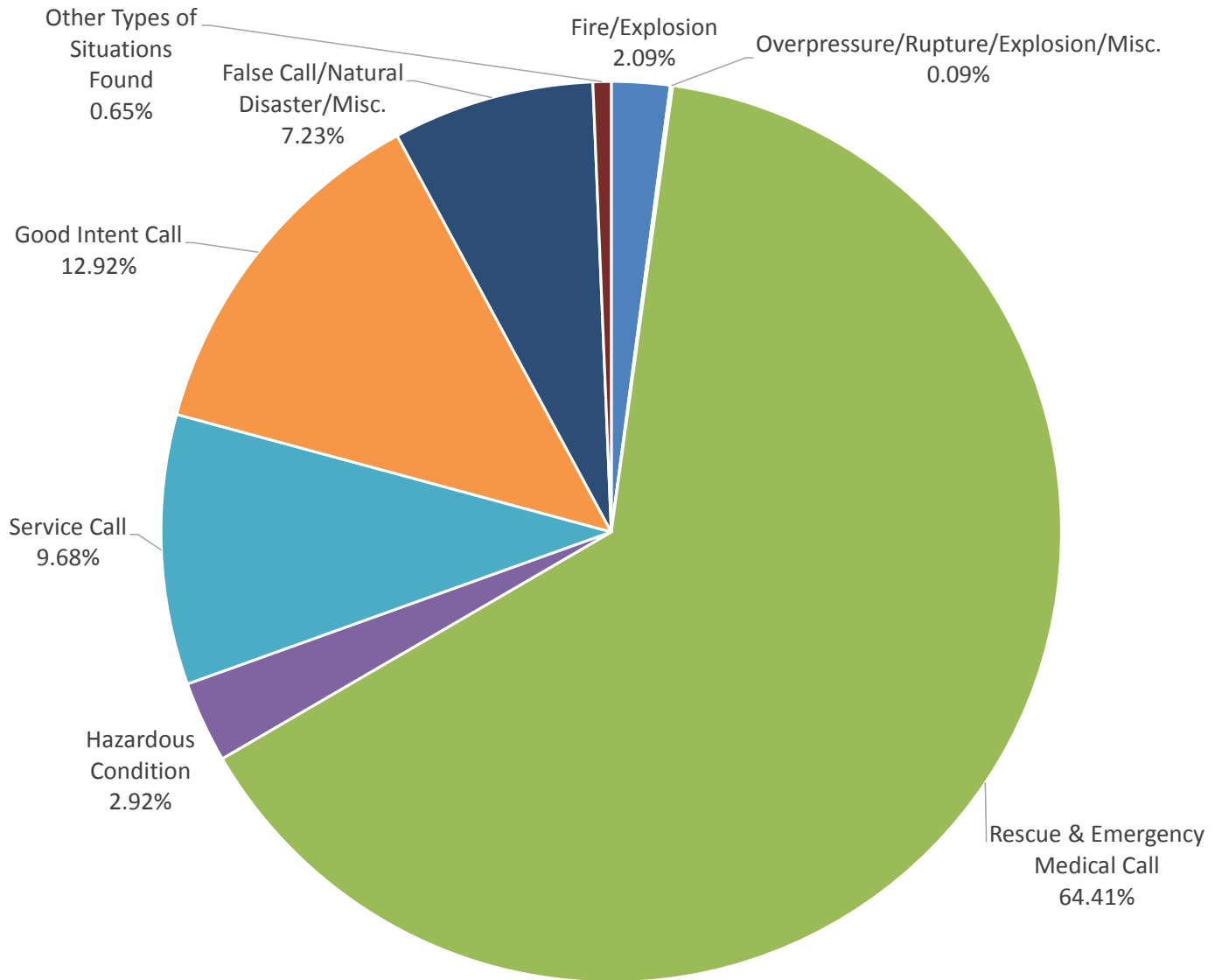
CA FIRE INCIDENT REPORT SYSTEM CODE	CATEGORY DESCRIPTION	NUMBER OF INCIDENTS
FIRE & EXPLOSION		
10,16	Fire, explosion; other outside fire; insufficient information	31
11,12	Structure fire	72
13	Fire in mobile property inside/outside a structure	26
14,17	Fire in trees, grass, brush, standing crops	48
15	Refuse fire outside	28
TOTAL: FIRE & EXPLOSION		205
OVERPRESSURE RUPTURE & EXPLOSION		
20,21,22,23	Steam, air, gas rupture	5
24	Fireworks explosion (no fire)	3
25	Excessive heat, overheat, scorch with no ignition	1
TOTAL: OVERPRESSURE RUPTURE & EXPLOSION		9
RESCUE & EMERGENCY MEDICAL CALL		
30,39	Rescue, emergency medical call; insufficient information	23
31	Emergency medical assist	64
32	Emergency medical call - Transports	4,964
	Emergency medical call - Non-Transport	1,229
33,34,38	Lock-in, land search (people), rescue/EMS standby	17
35,36,37	People trapped, caught, buried, electrocution	11
TOTAL: RESCUE & EMERGENCY MEDICAL CALL		6,308
HAZARDOUS CONDITION		
40,47,49	Hazardous condition, standby; insufficient information	105
41	Flammable gas or liquid condition	64
42	Toxic condition	18
44	Electrical arcing, shorted electrical equipment	88
46	Vehicle accident	6
48	Attempted burning, illegal action	5
TOTAL: HAZARDOUS CONDITION		286

Emergency Response Detail Analysis

TOTAL RESPONSES: 9,793

CA FIRE INCIDENT REPORT SYSTEM CODE	CATEGORY DESCRIPTION	NUMBER OF INCIDENTS
SERVICE CALL		
50,54,59	Service call; animal rescue; insufficient information	169
51	Lock-out	22
52	Water/steam leak	87
53	Smoke/odor removal	12
55	Assist invalid	650
56	Unauthorized burning	
57	Cover assignment	8
TOTAL: SERVICE CALL		948
GOOD INTENT CALL		
60,62,69	Good intent call; wrong location; insufficient information	345
61	Incident cleared prior to arrival	717
64	Vicinity alarm	1
65	Steam or other gas mistaken for smoke	175
66	EMS call where patient(s) transported prior to arrival	22
67	Hazardous materials investigation, no condition found	5
TOTAL: GOOD INTENT CALL		1,265
FALSE CALL		
70,79	False call; insufficient information	3
73	System malfunction	222
74	Unintentional alarm	481
TOTAL: FALSE CALL		706
NATURAL DISASTER		
80,81,82,83,89	Flood; Windstorm; Miscellaneous not classified	2
TOTAL: NATURAL DISASTER		2
OTHER TYPES OF SITUATIONS FOUND		
90,91	Type of situations found not classified above	64
TOTAL: OTHER		64

Emergency Response Percent of Total Response By Type



- Fire/Explosion
- Overpressure/Rupture/Explosion/Misc.
- Rescue & Emergency Medical Call
- Hazardous Condition
- Service Call
- Good Intent Call
- False Call/Natural Disaster/Misc.
- Other Types of Situations Found

Call Frequency Analysis TOTAL RESPONSES: 9,793

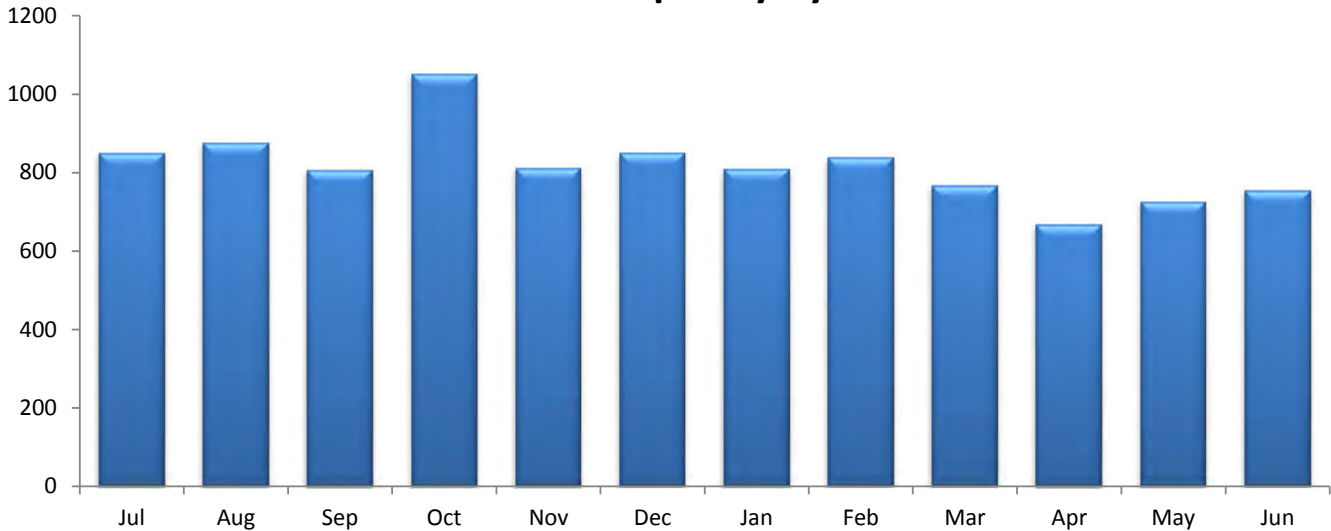
CALL FREQUENCY BY HOUR

TIME	TOTAL	%	TIME	TOTAL	%
12-1 a.m.	221	2.26%	Noon-1p.m.	600	6.13%
1-2 a.m.	191	1.95%	1-2 p.m.	597	6.10%
2-3 a.m.	183	1.87%	2-3 p.m.	565	5.77%
3-4 a.m.	156	1.59%	3-4 p.m.	596	6.09%
4-5 a.m.	169	1.73%	4-5 p.m.	545	5.57%
5-6 a.m.	174	1.78%	5-6 p.m.	522	5.33%
6-7 a.m.	245	2.50%	6-7 p.m.	554	5.66%
7-8 a.m.	350	3.57%	7-8 p.m.	541	5.52%
8-9 a.m.	460	4.70%	8-9 p.m.	452	4.62%
9-10 a.m.	566	5.78%	9-10 p.m.	374	3.82%
10-11 a.m.	574	5.86%	10-11 p.m.	335	3.42%
11-12 noon	575	5.87%	11-midnight	248	2.53%

CALL FREQUENCY BY MONTH

MONTH	TOTAL	%	MONTH	TOTAL	%
July	848	8.66%	January	809	8.26%
August	874	8.92%	February	838	8.56%
September	806	8.23%	March	766	7.82%
October	1049	10.71%	April	667	6.81%
November	811	8.28%	May	724	7.39%
December	849	8.67%	June	752	7.68%

Call Frequency by Month

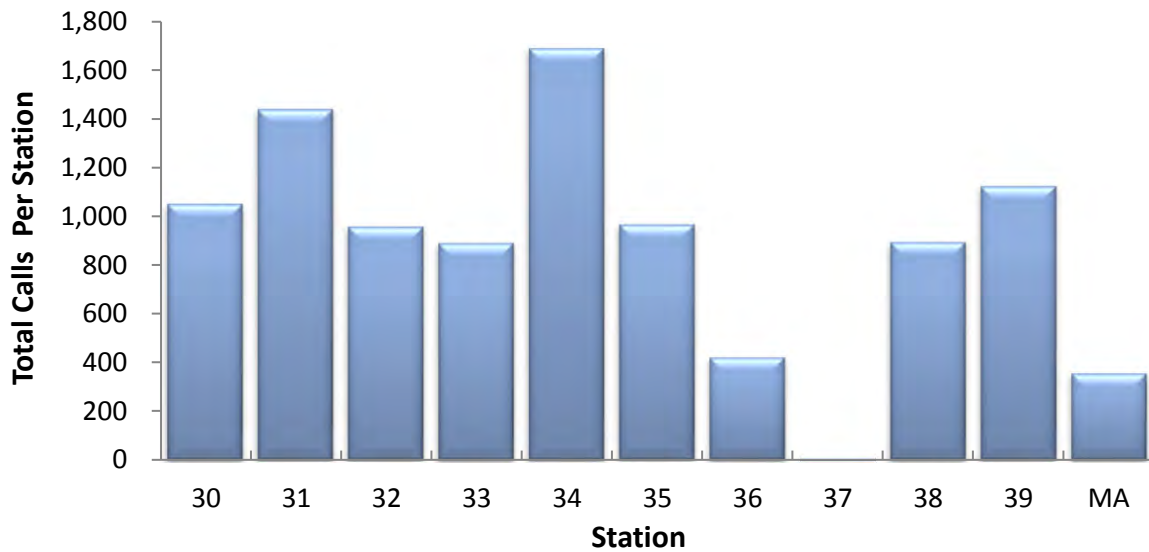


**Call Frequency Analysis
(Continued)**

CALL FREQUENCY BY STATION AREA

STATION AREA	TOTAL CALLS	%
Station 30 - San Ramon	1,051	10.73%
Station 31 - Danville	1,438	14.68%
Station 32 - Alamo	957	9.77%
Station 33 - Diablo	890	9.09%
Station 34 - San Ramon	1,688	17.24%
Station 35 - Blackhawk	966	9.86%
Station 36 - Tassajara	422	4.31%
Station 37 - Morgan Territory	8	0.08%
Station 38 - San Ramon	894	9.13%
Station 39 - San Ramon	1,123	11.47%
Mutual Aid Extended	356	3.64%

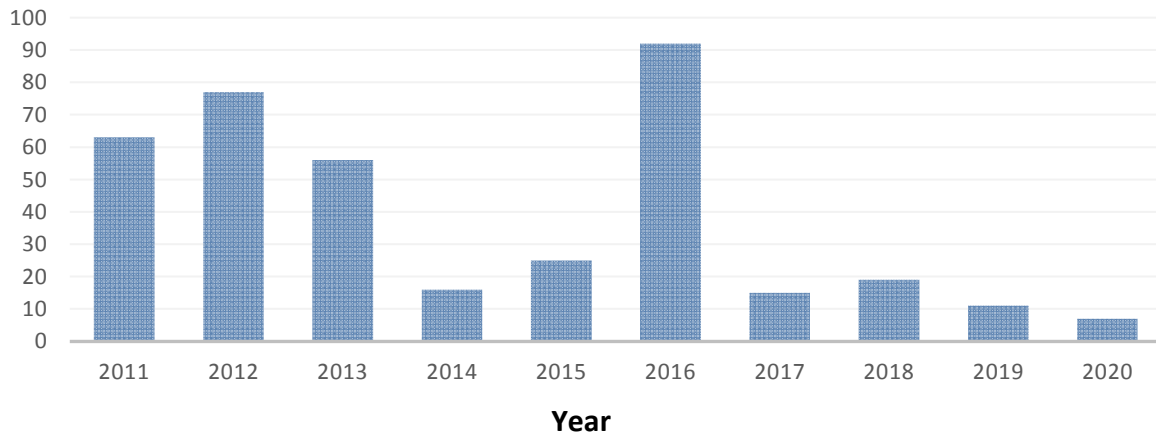
Call Frequency by Station Area



Mutual Aid Fire Responses - Last Ten Fiscal Years (Excluding Station Coverage)

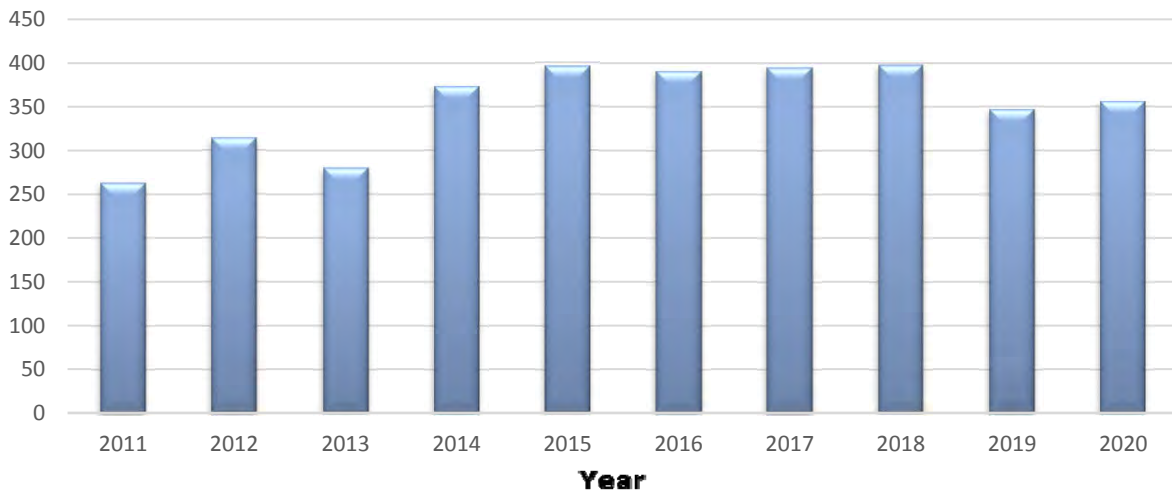
Mutual Aid Received

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Mutual Aid Received	63	77	56	16	25	92	15	19	11	7



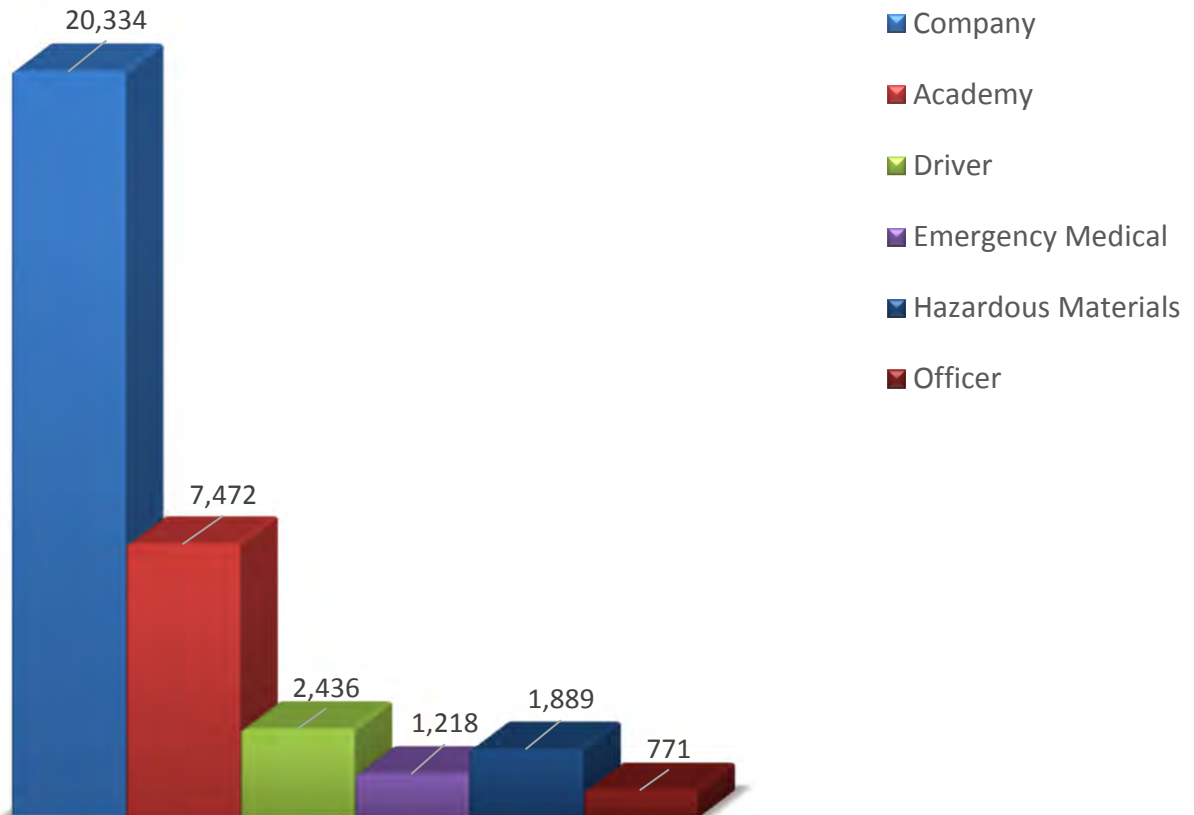
Mutual Aid Extended

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Mutual Aid Extended	263	314	280	373	396	391	395	398	347	356



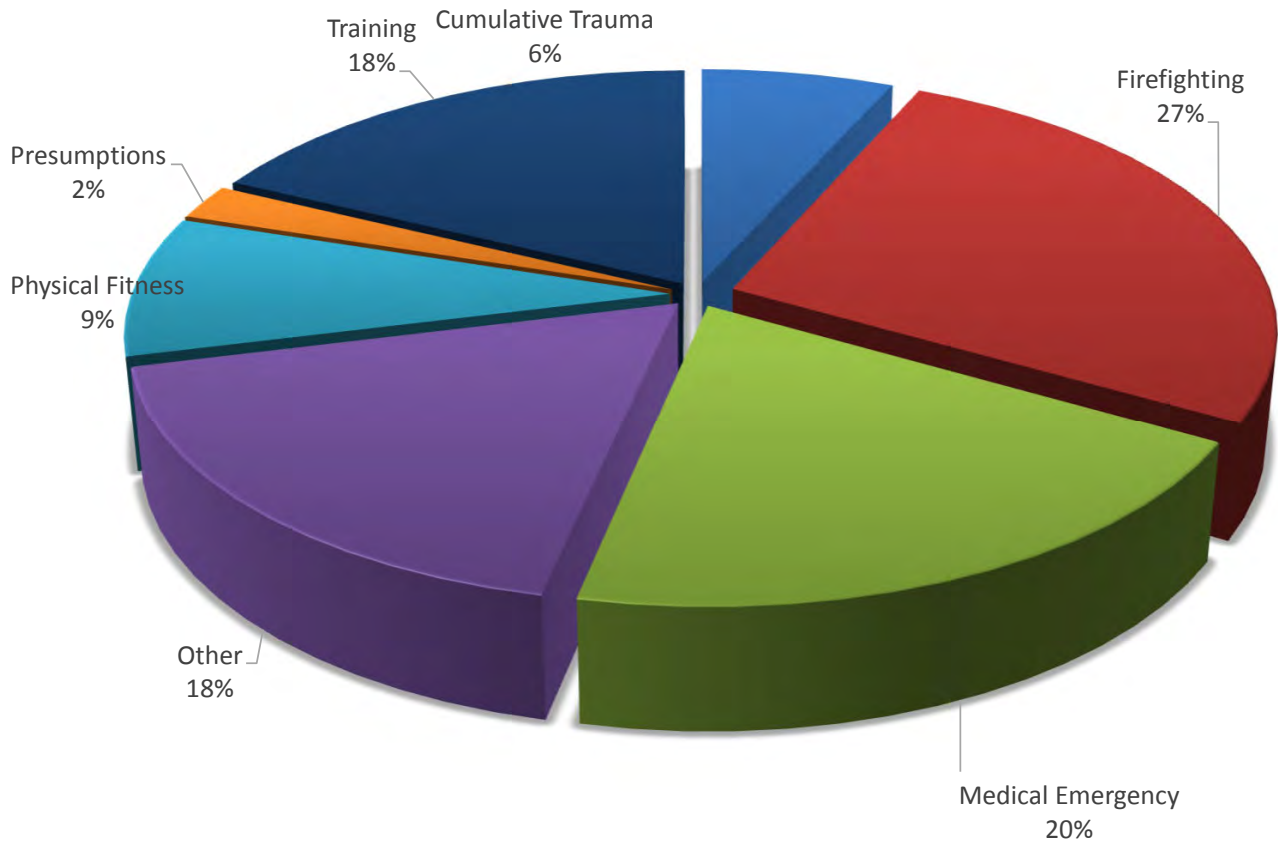
Training Hours for Suppression Personnel

TYPE OF TRAINING	HOURS
Company	20,334
Academy	7,472
Driver	2,436
Emergency Medical	1,218
Hazardous Materials	1,889
Officer	771
TOTAL TRAINING HOURS	34,120



Service Connected Illness/Injury Report

INCIDENT ACTIVITY	NUMBER	%
Cumulative Trauma	3.0	6.67%
Firefighting	12.0	26.67%
Medical Emergency	9.0	20.00%
Other	8.0	17.78%
Physical Fitness	4.0	8.89%
Presumptions	1.0	2.22%
Training	8.0	17.78%
TOTAL NUMBER OF MEDICAL INJURIES	45.0	100.00%



SAN RAMON VALLEY FIRE PROTECTION DISTRICT Operating Indicators By Function Last Ten Fiscal Years

Function	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Operations										
Fire & Explosion	199	239	276	239	213	264	180	244	216	205
Overpressure Rupture & Explosior	17	11	10	6	13	28	33	15	3	9
Rescue & Emergency Medical Call	4,981	5,228	5,365	5,615	5,798	6,025	6,273	6,477	6,619	6,308
Hazardous Condition	154	164	201	169	189	227	224	229	231	286
Service Call	628	738	738	695	716	946	962	908	883	948
Good Intent Call	935	950	913	1,076	1,106	1,093	1,228	1,267	1,193	1,265
False Call	627	586	604	621	619	604	646	622	683	707
Natural Disaster	2	10	10	-	-	-	-	-	6	-
Severe Weather	-	-	-	-	4	2	8	-	-	2
Other Types of Situation Found	21	23	26	17	13	28	35	26	30	63
Suppression	7,564	7,949	8,143	8,438	8,671	9,217	9,589	9,788	9,864	9,793
Training	68,180	80,985	70,403	20,774	19,779	16,502	28,120	39,898	40,771	34,120

Capital Asset Statistics

Capital Asset	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Fire Stations	10	10	10	10	10	10	10	10	10	10
Fire Engines	11	11	11	11	11	11	10	10	10	10
Fire Ladder Trucks	3	3	3	3	3	3	3	3	3	3
Fire Wildland Engines	12	12	12	12	12	12	12	12	12	12
Fire Water Tenders	3	3	3	3	3	3	3	3	3	3
Ambulances	5	5	5	5	5	5	5	5	5	5
Communications Support Unit	1	1	1	1	1	1	1	1	1	1
Breathing Support Unit	1	1	1	1	1	1	1	1	1	1
HazMat Unit	1	1	1	1	1	1	1	1	1	1
Urban Search and Rescue Unit	1	1	1	1	1	1	1	1	1	1
Reserve Fire Engines	5	5	5	5	5	7	8	8	8	8
Reserve Fire Ladder Trucks	1	1	1	1	1	1	1	1	1	1
Reserve Fire Wildland Engines	3	3	3	3	3	3	3	3	3	3
Reserve Ambulances	3	3	3	3	3	4	4	4	4	4

SAN RAMON VALLEY FIRE PROTECTION DISTRICT Staffing Summary Last Ten Fiscal Years

<i>DIVISION</i>		2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Board of Directors											
	Directors	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
	Total	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
Fire Chief											
	Fire Chief	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Executive Assistant	1.0	1.0	1.0	1.0	1.0	1.0	0.5	0.5	0.5	0.5
	Total	2.0	2.0	2.0	2.0	2.0	2.0	1.5	1.5	1.5	1.5
Human Resources											
	Director	1.0	1.0	1.0	-	-	-	1.0	1.0	1.0	1.0
	Manager	-	-	-	-	1.0	1.0	-	-	-	-
	Generalist	1.0	1.0	1.0	1.0	1.0	1.0	2.0	2.0	1.0	1.5
	Office Assistant	1.0	1.0	1.0	1.0	1.0	1.0	-	-	-	-
	Total	3.0	3.0	3.0	2.0	3.0	3.0	3.0	3.0	2.0	2.5
Finance											
	Chief Financial Officer	-	-	-	1.0	1.0	1.0	1.0	1.0	1.0	-
	Controller	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Finance Assistant	-	-	-	-	-	-	-	-	-	-
	Senior Accounting Technician	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Total	3.0	3.0	3.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0
Training											
	Division Chief	1.0	1.0	1.0	1.0	-	-	-	-	-	-
	Battalion Chief	-	-	-	-	-	-	-	-	1.0	1.0
	Training Captain	2.0	2.0	2.0	2.0	3.0	3.0	3.0	3.0	3.0	3.0
	Senior Office Assistant	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Total	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	5.0	5.0
Technology											
	GIS Analyst	1.0	1.0	1.0	1.0	0.5	0.5	0.5	0.5	-	-
	Technology Systems Manager	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Information Systems Technician	2.0	2.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Radio/Elec Technician	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	-	-
	Total	4.5	4.5	3.5	3.5	3.0	3.0	3.0	3.0	2.0	2.0

SAN RAMON VALLEY FIRE PROTECTION DISTRICT Staffing Summary Last Ten Fiscal Years

DIVISION	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Communications Center										
Director	-	-	-	-	-	1.0	1.0	1.0	1.0	1.0
Communications Center Manager	1.0	1.0	1.0	1.0	1.0	-	-	-	-	-
Dispatcher Supervisor	1.0	1.0	1.0	1.0	1.0	3.0	3.0	3.0	3.0	3.0
Dispatchers	8.0	8.0	8.0	8.0	8.0	9.0	9.0	9.0	9.0	9.0
GIS Analyst	-	-	-	-	-	-	-	-	1.0	1.0
Media Communications/Public Ed Project Assistant	-	-	-	-	-	-	-	-	1.0	1.0
Total	10.0	10.0	10.0	10.0	10.0	13.0	13.0	13.0	16.0	16.0
Facilities										
Assistant Chief	1.0	1.0	1.0	-	-	-	-	-	-	-
District Aides - Part-time (2)	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.5
Senior Office Assistant	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	-	-
Total	3.0	3.0	3.0	2.0	2.0	2.0	2.0	2.0	1.0	1.5
Fire & Life Safety										
Division Chief/Fire Marshal	1.0	1.0	1.0	1.0	1.0	1.0	1.0	-	-	-
Deputy Fire Marshal	2.0	2.0	2.0	1.0	1.0	1.0	-	-	0.5	0.5
Fire & Life Safety Manager	-	-	-	-	-	-	2.0	1.0	-	-
Disaster Preparedness Coordinator	-	-	-	-	-	-	-	-	-	1.0
Inspector/Investigator	2.0	2.0	2.0	2.0	2.0	2.0	4.0	5.0	6.0	4.0
Code Compliance Officer	3.0	3.0	3.0	3.0	3.0	3.0	2.0	-	-	-
Prevention Specialist	2.0	2.0	2.0	2.0	2.0	2.0	1.0	-	-	-
Office Assistant	2.0	2.0	2.0	2.0	2.0	2.0	1.0	-	-	-
Plans Examiner	1.0	1.0	1.0	1.0	1.0	1.0	1.0	2.0	2.0	2.0
Permit Tech	-	-	-	-	-	-	1.0	2.0	2.0	2.0
CERT Program Coordinator	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Total	13.5	13.5	13.5	12.5	12.5	12.5	13.5	10.5	11.0	10.0
Emergency Operations										
Assistant Chief	1.0	1.0	1.0	1.0	-	-	-	-	-	-
Deputy Chief	-	-	-	-	2.0	2.0	2.0	2.0	2.0	1.0
Battalion Chief	4.0	4.0	4.0	4.0	3.0	3.0	3.0	3.0	3.0	3.0
Captain	39.0	39.0	39.0	39.0	39.0	39.0	39.0	36.0	33.0	33.0
Engineer	39.0	39.0	39.0	39.0	39.0	39.0	36.0	36.0	33.0	33.0
Firefighter/Paramedics	53.0	54.0	54.0	47.0	40.0	46.0	48.0	48.0	57.0	57.0
Administrative Assistant	-	-	-	-	-	-	-	-	-	1.0
Senior Office Assistant	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	-	-
Station 37 Coordinator	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Total	137.5	138.5	138.5	131.5	124.5	130.5	129.5	126.5	128.5	128.5
Fleet										
Mechanic	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	1.0	1.0
Total	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	1.0	1.0
Emergency Medical										
EMS Battalion Chief	-	-	-	-	-	1.0	1.0	1.0	1.0	1.0
EMS Captain	-	-	-	-	1.0	1.0	2.0	2.0	2.0	-
EMS Coordinator/RN	1.0	1.0	1.0	1.0	1.0	1.0	-	-	-	1.0
EMS Specialist	1.0	1.0	1.0	1.0	-	-	-	-	-	-
Senior Office Assistant	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Total	3.0	3.0	3.0	3.0	3.0	4.0	4.0	4.0	4.0	3.0
GRAND TOTAL	190.5	191.5	190.5	181.5	175.0	185.0	184.5	178.5	181.0	179.0



OLD BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2021

To: Board of Directors

From: Paige Meyer, Fire Chief

Subject: Approval of Changes to the Memorandum of Understanding Between San Ramon Valley Fire Protection District and Local 3546-A IAFF

Summary

The attached Tentative Agreement (TA, Attachment A) confirms the understandings that have been reached by the parties as those apply to modifications to the existing Memorandum of Understanding (MOU) between San Ramon Valley Fire Protection District and International Association of Firefighters Local 3546, as amended and expiring March 31, 2022.

The TA has been ratified by Local 3546-A.

Discussion

The parties to the MOU have now reached a tentative agreement on changes to the MOU, significant elements of which include:

- Move April 1, 2021 4% wage increase to January 1, 2021.
- Agreement on the part of Local 3546-A to make the extinguishment of unfunded liabilities associated with retirement benefits a priority during the term of the MOU;
- Ability for the District to undertake a review of the Training, Emergency Medical Services and Fire and Life Safety Divisions intended to improve operational efficiency and effectiveness;
- Ability to go outside of the organization when recruiting for the Battalion Chief position should the District decide to transition to a two-battalion deployment model.

Financial Implications

The financial impact of the proposed MOU changes on the District's operating budget have been incorporated into an updated, 10-year financial forecast. Given the strong, sustained growth in District property values experienced since 2013, coupled with the cost-saving measures implemented over that same period of time, the District is financially well positioned to absorb the added cost of the MOU changes and to accomplish the desired paydown of unfunded liabilities associated with employee retirement benefits. The updated cash flow model includes the pay and benefit adjustments specified in the TA, along with fully paying off the OPEB unfunded liability by approximately December 2025, and then immediately transitioning to an

accelerated paydown of the unfunded pension liability. On the revenue side of the forecast, however, future property tax growth is limited to 2% per year.

The updated model indicates the District is able to cover ongoing operating expenses and debt service obligations, fund the Capital Improvement Program, substantially eliminate unfunded retirement obligations, and maintain “Dry Period” and “Budget Stabilization” reserve funds at the levels established by Board policy throughout the forecast period.

Recommended Action

Staff recommends the Board approve the changes to the MOU outlined in the attached Tentative Agreement and authorize the Fire Chief to execute an updated MOU to reflect such changes.

Attachments:

ATTACHMENT A (Tentative Agreement Local 3546-A)

ATTACHMENT A

Local 3546-A Tentative Agreement

Memorandum of Understanding (MOU)

- **Term**

The term of the MOU shall be through April 1, 2022

- **Salary Increases**

1. Move up April 1 raise to January 1, 2021: 4%

- **Unfunded CCCERA/OPEB liability**

The parties agree that it is in the best interests of the District and Local 3546-A for the District to pay off the unfunded liabilities associated with retirement benefits (CCCERA and retiree medical benefits (OPEB)) as soon as it is financially feasible to do so.

1. The District has developed a plan to accelerate the payoff of the OPEB unfunded liability during the term of this MOU by making annual payments to the OPEB trust fund that are substantially in excess of the actuarially determined annual contribution (the “accelerated payments”). Once the OPEB unfunded liability is paid off, the District would then further accelerate the paydown of the CCCERA unfunded liability.
2. Local 3546-A assents to the District making the accelerated payments as long as such payments do not result in the District exercising the salary reopener provisions discussed above.
3. The parties further agree that if, during the term of this MOU, the OPEB liability reaches a funding status of 95% or more (as determined pursuant to an independent actuarial study), the 8% healthcare premium cost-share being paid by the members of Local 3546-A will cease.

- **Sick Leave** – Increase to 18 Hours per month from 12 hours per month

- **Comp Time** – 144-hour bank (6 shifts), **non-pensionable**, usage equivalent to vacation

- **Acting Pay** - If acting for more than 6 months, move to acting classification at appropriate step

- **Living Boundaries** – change living requirement to 200 miles for new hires (down from current 250)

- **Retiree Health Benefits** – from 50% to 100% coverage (existing retirees) for Dental and Vision

- **Station/seats bid** – Permanent as opposed to every 2 years.

- **Wellness/fitness** – incorporate psychological evaluation with wellness fitness every two years to promote mental well-being and provide proactive mental healthcare to avoid employees experiencing PTSD.

- **Promotion Increase** - Promotions go to next step (no minimum), increase – *Cleanup language: Salary Administration Policy #600*



NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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Date: January 27, 2021

To: Board of Directors

From: Paige Meyer, Fire Chief

Subject: Approval of Changes to the Memorandum of Understanding Between San Ramon Valley Fire Protection District and Local 3546 IAFF

Summary

The attached Tentative Agreement (TA, Attachment A) confirms the understandings that have been reached by the parties as those apply to modifications to the existing Memorandum of Understanding (MOU) between San Ramon Valley Fire Protection District and International Association of Firefighters Local 3546, as amended and expiring March 31, 2022.

The TA has been ratified by Local 3546.

Discussion

The parties to the MOU have now reached a tentative agreement on changes to the MOU, significant elements of which include:

- New six-year term effective January 1, 2021 through March 31, 2027; with annual wage adjustments as outlined in the attached TA;
- Reopeners on wages only beginning April 1, 2024 in the event of a significant change in economic conditions impacting District finances;
- Agreement on the part of Local 3546 to make the extinguishment of unfunded liabilities associated with retirement benefits a priority during the term of the MOU;
- Ability for the District to undertake a review of the Training, Emergency Medical Services and Fire and Life Safety Divisions intended to improve operational efficiency and effectiveness;
- Ability to evaluate the District's current Paramedic program and explore the opportunities and challenges associated with developing a Single-Role Paramedic program.

Financial Implications

The financial impact of the proposed MOU changes on the District's operating budget have been incorporated into the updated cash flow forecast included as Attachment B. Given the strong, sustained growth in District property values experienced since 2013, coupled with the cost-saving measures implemented over that same period of time, the District is financially well

positioned to absorb the added cost of the MOU changes and to accomplish the desired paydown of unfunded liabilities associated with employee retirement benefits. The updated cash flow model includes the pay and benefit adjustments specified in the TA, along with fully paying off the OPEB unfunded liability by approximately December 2025, and then immediately transitioning to an accelerated paydown of the unfunded pension liability. On the revenue side of the forecast, however, future property tax growth is limited to 2% per year. Furthermore, the forecast does not reflect any savings associated with the implementation of a Single-Role Paramedic program, which could be in excess of \$3 million per year.

The updated model indicates the District is able to cover ongoing operating expenses and debt service obligations, fund the Capital Improvement Program, substantially eliminate unfunded retirement obligations, and maintain “Dry Period” and “Budget Stabilization” reserve funds at the levels established by Board policy throughout the forecast period. Furthermore, the \$7 million reduction in CCCERA pension costs scheduled to occur in 2025 and projected to be used to pay down unfunded retirement liabilities, could instead be used as a buffer against the impacts of an economic downturn.

Recommended Action

Staff recommends the Board approve the changes to the Local 3546 IAFF MOU outlined in the attached Tentative Agreement and authorize the Fire Chief to execute an updated Local 3546 IAFF MOU to reflect such changes.

Attachments:

ATTACHMENT A (Tentative Agreement Local 3546)
ATTACHMENT B (Cash Flow Forecast)

ATTACHMENT A

Local 3546 Tentative Agreement

Memorandum of Understanding (MOU)

- **Term**

The term of the MOU shall be January 1, 2021 through March 31, 2027.

- **Salary Increases**

1. January 1, 2021: 5%
2. April 1, 2022: 5%
3. April 1, 2023: 4%
4. April 1, 2024: 3% (openers from here on for salary only both sides 20% reserve)
5. April 1, 2025: 3%
6. April 1, 2026: 3%

- **Reopener**

For the period beginning April 1, 2024 through the remainder of the term of the MOU, both parties have the right to reopen the contract relative to salaries only, under the following conditions:

1. District: in the event the District's Catastrophic Reserve falls below the amount established pursuant to the Board's current General Fund Reserve Policy (i.e., 20% of budgeted General Fund expenditures) *before* considering any accelerated paydown of the OPEB unfunded liability.
2. Local 3546: in the event the District experiences a growth in ending General Fund balance, net of the Catastrophic Reserve amount, of 5% or more for two consecutive years beginning with fiscal year 2022-2023. The General Fund balance reported in the District's Comprehensive Annual Financial Report (CAFR), beginning June 30, 2023, shall be used to determine the annual percentage change for the purpose of the reopener.

- **Unfunded CCCERA/OPEB liability**

The parties agree that it is in the best interests of the District and Local 3546 for the District to pay off the unfunded liabilities associated with retirement benefits (CCCERA and retiree medical benefits (OPEB)) as soon as it is financially feasible to do so.

1. The District has developed a plan to accelerate the payoff of the OPEB unfunded liability during the term of this MOU by making annual payments to the OPEB trust fund that are substantially in excess of the actuarially determined annual contribution (the "accelerated payments"). Once the OPEB unfunded liability is paid off, the District would then further accelerate the paydown of the CCCERA unfunded liability.
2. Local 3546 assents to the District making the accelerated payments as long as such payments do not result in the District exercising the salary reopener provisions discussed above.
3. The parties further agree that if, during the term of this MOU, the OPEB liability reaches a funding status of 95% or more (as determined pursuant to an independent actuarial study), the 8% healthcare premium cost-share being paid by the members of Local 3546 will cease.

- **Sick Leave** – Increase to 18 Hours per month from 12 hours per month

ATTACHMENT A

- **Comp Time** – 144-hour bank (6 shifts), **non-pensionable**, usage equivalent to vacation
- **Special Teams** – Increase by 5 positions each (Rescue to 45, Hazmat to 35)
- **Coordinators** – Establish positions, all will be interviewed
 1. Rescue Coordinator (1) – additional 5%
 2. Hazmat Coordinator (1) – additional 5%
 3. EMS Liaison (3) – convert to Coordinator – 10% from 5%
 4. Social Media Liaison (1) – 5%
 5. Mechanic Coordinator (3) - 10%

Placement into a Coordinator position will be determined by a Chief's interview, while the Social Media Liaison will be based on a Chief's interview and reasonable criteria to be established for the position. Positions will be subject to annual review to ensure goals and minimum requirements are being met.

- **Acting Pay** - If acting for more than 6 months, move to acting classification at appropriate step
- **Living Boundaries** – change living requirement to 200 miles for new hires (down from current 250)
- **Retiree Health Benefits** – from 50% to 100% coverage (existing retirees) for Dental and Vision
- **Station/seats bid** – Permanent as opposed to every 2 years; Union may request a rebid every third year from the effective date of the new MOU.
- **Wellness/fitness** – incorporate psychological evaluation with wellness fitness every two years to promote mental well-being and provide proactive mental healthcare to avoid employees experiencing PTSD.
- **Reorganization**

The parties recognize the District is still undergoing a reorganization analysis for Training, Emergency Medical Services and Fire and Life Safety Divisions. Upon the completion of this review of Training, Emergency Medical Services and Fire and Life Safety Divisions the parties agree to meet and confer over the effects of any reorganization proposals by the District on the employees in the bargaining unit.

ATTACHMENT A

District/Policy Changes

- **Reorganization** – Right to change current TC, EMS, Investigators, all Liaisons and EMS Coordinators as Chief feels necessary for the continued success of the organization.
 - Training Division
 - Right to change as necessary
 - EMS Division
 - EMS – Right to change as necessary
 - FLSD
 - FLSD - Right to change as necessary

- **Single Role Paramedic**
 - Non-safety Union positions
 - OT opportunity for FF/PM's

- **Starting Salary** – All new Firefighter/Paramedics start at Step 1 and will remain there until the completion of the FF Academy and EMS Provisional assignment.

- **Written Reprimands** – “1-2 minor written reprimands shall not be used for denying promotion”. Need to *establish major and minor reprimands*.

- **BC Promotions** - Need more interest in BC promotions or will be recruiting inside/outside for hire. Looking to establish 2nd Battalion in near future with hire of 3 more BC's.

- **Promotion Increase** - Promotions go to next step (no minimum), increase – *Cleanup language: Salary Administration Policy #600*

San Ramon Valley Fire Protection District
 General Fund Operations - Ten-Year Cash Flow Model
 Debt Service, OPEB Contributions & Salaries

	Projected								
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Beginning fund balance	\$ 71,969,069	\$ 80,687,898	\$ 84,095,189	\$ 85,855,834	\$ 85,149,334	\$ 82,747,260	\$ 82,805,122	\$ 80,834,136	\$ 77,421,603
Revenue:									
Property tax	75,880,998	78,446,115	80,015,037	81,615,338	83,410,875	85,245,915	87,206,571	89,212,322	91,264,205
Ambulance charges	4,900,000	4,949,000	4,998,490	5,048,475	5,098,960	5,149,949	5,201,449	5,253,463	5,305,998
Other service charges	730,959	696,775	699,194	706,186	713,248	720,380	727,584	734,860	742,209
Cell tower rent	66,461	67,459	68,470	69,498	70,540	71,598	73,030	74,491	75,235
Interest income	1,100,000	1,116,500	1,133,248	1,150,246	1,167,500	1,185,012	1,202,788	1,220,829	1,239,142
State/Fed/Local/Meas H	676,000	533,800	547,706	115,424	116,248	117,081	118,252	119,434	121,823
Consolidated Dispatch *	1,400,000	1,764,043	1,835,387	1,872,095	1,909,537	1,947,727	1,986,682	2,026,416	2,066,944
SAFER Grant	506,925	1,013,850	743,490	236,565	-	-	-	-	-
Other/misc	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	<u>85,271,343</u>	<u>88,597,542</u>	<u>90,051,022</u>	<u>90,823,827</u>	<u>92,496,908</u>	<u>94,447,663</u>	<u>96,526,355</u>	<u>98,651,815</u>	<u>100,825,556</u>
Expenses:									
Salaries	26,518,628	29,279,364	30,736,561	31,966,023	33,244,664	34,574,451	35,957,429	37,395,726	38,891,555
Overtime	8,408,802	8,829,242	9,182,412	9,549,708	9,931,697	10,328,964	10,742,123	11,171,808	11,618,680
Pension	17,998,402	19,455,965	20,468,127	21,286,852	22,138,326	15,036,567	22,638,030	23,543,551	24,485,293
Pension cost share	(1,467,515)	(1,470,431)	(1,535,626)	(1,597,051)	(1,660,933)	(1,727,370)	(1,796,465)	(1,868,324)	(1,943,057)
Insurance	5,957,649	6,331,924	6,496,435	6,756,292	7,026,544	7,307,606	7,599,910	7,903,906	8,220,063
OPEB	6,954,289	7,476,035	7,700,316	8,008,329	8,328,662	12,643,418	6,781,134	6,983,000	7,202,733
Services & supplies	7,422,413	8,350,444	8,191,295	8,396,077	8,605,979	8,821,129	9,041,657	9,267,698	9,499,391
Property Tax Share Agmt	125,000	-	-	-	-	-	-	-	-
Capital contribution	3,090,341	3,198,503	3,310,451	3,426,316	3,546,237	3,670,356	3,798,818	3,931,777	4,069,389
Debt payments	1,544,505	3,739,205	3,740,406	3,737,780	3,737,805	3,734,680	3,734,705	3,735,205	3,735,105
	<u>76,552,514</u>	<u>85,190,251</u>	<u>88,290,376</u>	<u>91,530,327</u>	<u>94,898,982</u>	<u>94,389,800</u>	<u>98,497,341</u>	<u>102,064,348</u>	<u>105,779,152</u>
Revenue over (under) exp	<u>8,718,829</u>	<u>3,407,291</u>	<u>1,760,645</u>	<u>(706,501)</u>	<u>(2,402,074)</u>	<u>57,863</u>	<u>(1,970,986)</u>	<u>(3,412,533)</u>	<u>(4,953,596)</u>
Ending fund balance	<u>\$ 80,687,898</u>	<u>\$ 84,095,189</u>	<u>\$ 85,855,834</u>	<u>\$ 85,149,334</u>	<u>\$ 82,747,260</u>	<u>\$ 82,805,122</u>	<u>\$ 80,834,136</u>	<u>\$ 77,421,603</u>	<u>\$ 72,468,007</u>
"Dry Period" Funding	\$ 42,635,672	\$ 44,298,771	\$ 45,025,511	\$ 45,411,913	\$ 46,248,454	\$ 47,223,831	\$ 48,263,177	\$ 49,325,907	\$ 50,412,778
Budget Stabilization Fund	19,147,181	21,450,073	19,045,985	19,670,802	20,320,549	20,193,889	20,989,705	21,676,514	22,391,953
Amt over (under) Board Policy	\$ 18,905,046	\$ 18,346,345	\$ 21,784,338	\$ 20,066,618	\$ 16,178,257	\$ 15,387,402	\$ 11,581,255	\$ 6,419,182	\$ (336,724)

Key Assumptions/Board Policy

Revenue growth: General property tax growth is based on the HDL estimate for 2020/21, 2.0% thereafter ; Ambulance charges, 1.5%; Other charges/ Cell Tower rent 1.5%

Salaries: Step increases; 3% effective 4/1/20; additional 1% for Captains, Engineers and Firefighters; 4% as of 4/1/21 for all employees.

Pension costs: Reflects staffing levels and salary changes; Rate changes provided by CCCERA for 2020/21, no rate changes thereafter;

Pension Cost Share: Non-Safety cost share is 6%; Safety cost share at 8%.

Insurance: Medical premium increases at 5.0% 20/21 and thereafter; also includes workers' compensation and FICA/medicare.

OPEB: Fiscal year 2020/21 and 2021/22 represent full funding of ADC from 7/1/2017 Actuarial Valuation +\$200K;

Capital: 2020/21 General Fund contribution \$3.2M; includes repayment of start up costs for Consolidated Dispatch; beginning 2021 50% of City of San Ramon cost-share to CIP.

Debt Payments: Reflects 2015 advanced refunding of 2006 COPs, maturing in 35/36; 2018 Equipment lease maturing in 27/28, and financing of Public Safety Complex.

"Dry Period" Funding: 50% of General Fund revenues (excludes federal grant revenue).

Budget Stabilization Fund: 20% of operating and debt service expenditures (excludes capital outlay/capital contributions) + \$4.5M workers' compensation reserve.



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2021
To: Board of Directors
From: Paige Meyer, Fire Chief
Subject: Approval of Changes to Non-Represented Employees Compensation Package

Summary

Recommended changes in compensation include a 5% wage increase for non-represented, non-sworn employees effective 1/1/2021; a 4% wage increase for Deputy Chiefs effective 1/1/2021; and alignment of the base salary of the Director of Emergency Communications with that of the Chief Financial Officer position. The 5% across-the-board wage adjustment would not apply to the Fire Chief position.

Discussion

The wage increase is commensurate with the proposed increase for employees represented by Local 3546 IAFF. Aligning the base pay for Director of Emergency Communications and Chief Financial Officer positions is appropriate based upon internal equity given the unique responsibilities and vital roles each position plays in the overall success of the organization.

Future wage increases for the non-represented employees will not be tied to the Local 3546 IAFF MOU for represented employees, but rather based upon an appropriate annual cost-of-living index for the local area.

It is recommended that the Deputy Chief position receive a 4% wage increase effective 1/1/2021, which is commensurate with the proposal for Battalion Chiefs represented by Local 3546-A IAFF; with future wage adjustments for the Deputy Chiefs being aligned with wage adjustments for the Battalion Chief position.

Financial Implications

The wage increase carries a commensurate increase in pension costs. The base pay of the Director of Emergency Communications would be increased by an additional 7.8% (\$15,672) to align with that of the Chief Financial Officer.

The financial impact of these proposed changes on the District's operating budget have been incorporated into an updated, 10-year financial forecast. Given the strong, sustained growth in District property values experienced since 2013, coupled with the cost-saving measures implanted over that same period of time, the District is financially well positioned to absorb the

added cost of the changes and to accomplish the desired paydown of unfunded liabilities associated with employee retirement benefits.

The updated model indicates the District is able to cover ongoing operating expenses and debt service obligations, fund the Capital Improvement Program, substantially eliminate unfunded retirement obligations, and maintain “Dry Period” and “Budget Stabilization” reserve funds at the levels established by Board policy throughout the forecast period.

Recommended Action

Staff recommends the Board approve a 5% across-the-board wage increase for non-represented, non-sworn employees effective 1/1/2021; a 4% wage increase for Deputy Chiefs effective 1/1/2021, excluding the Fire Chief, and align the base salary of the Director of Emergency Communications with that of the Chief Financial Officer position.



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Date: January 27, 2021

To: San Ramon Valley Fire Protection District Board of Directors

From: Ken Campo, Financial Consultant

Subject: Amendment No. 6 to the Employment Agreement between the San Ramon Valley Fire Protection District and Fire Chief Paige Meyer

Background:

At the December 16, 2020, meeting of the Board of Directors, under Closed Session item 13.5 PERSONNEL – FIRE CHIEF, the Board discussed Chief Meyer’s overall performance during his tenure with the District and a desire on the part of Chief Meyer and the Board to make certain modifications to his employment agreement. The modifications discussed during the meeting included an increase in base compensation from \$287,040 to \$330,000; an increase in the District’s 401(a) deferred compensation contribution from 3% of base pay to 5% of base pay (\$6,600 annually); and covering the monthly cost of a whole life insurance policy for the employee only at approximately \$330 per month in lieu of the current group term life insurance policy (\$3,960 annually).

In subsequent discussions, the increase in deferred compensation was dropped in lieu of additional life insurance at \$833 per month (\$10,000 annually); which represents a slight decrease in overall annual compensation. Following is an annual cost comparison with the current compensation amounts:

	<u>Current</u>	<u>Proposed</u>
Base Salary	\$287,040	\$330,000
401(a) Deferred Comp Contribution	8,611	9,900
Life Insurance	<u>720</u>	<u>10,000</u>
	<u>\$296,371</u>	<u>\$349,900</u>

Recommended Board Action:

It is recommended that the District Board consider and approve Amendment No. 6 to the employment agreement between the San Ramon Valley Fire Protection District and Chief Meyer.

Financial Impacts:

The pay increase would not result in additional annual, pensionable compensation due to IRS Section 401(a)(17) limitations on pensionable compensation; and no further compensation increases are provided for the remainder of the Chief’s employment contract, which runs through March 18, 2025.

**SIXTH AMENDMENT AND RESTATEMENT TO EMPLOYMENT
AGREEMENT BETWEEN THE SAN RAMON VALLEY FIRE PROTECTION
DISTRICT AND PAIGE MEYER**

This SIXTH AMENDMENT and RESTATEMENT ("Sixth Amendment") is made and entered into as of January 27, 2021, by and between the SAN RAMON VALLEY FIRE PROTECTION DISTRICT ("District") and PAIGE MEYER ("Employee"), with respect to terms and conditions of employment of Employee as District Fire Chief.

WHEREAS, District and Employee entered into an Employment Agreement for the position of District Fire Chief ("Agreement"), effective March 18, 2013; and,

WHEREAS, the parties modified the terms of the Agreement effective April 1, 2016 (the "First Amendment"), following the District Board of Director's review of Employee; and,

WHEREAS, the parties modified the terms of the Agreement effective August 23, 2017 (the "Second Amendment"), following the District Board of Director's review of Employee; and,

WHEREAS, the parties modified the terms of the Agreement effective July 1, 2018 (the "Third Amendment"), following the District Board of Director's review of Employee; and,

WHEREAS, the parties modified the terms of the Agreement effective May 1, 2019 (the "Fourth Amendment"), following the District Board of Director's review of Employee; and,

WHEREAS, the parties modified the terms of the Agreement effective June 24, 2020 (the "Fifth Amendment"), following the District Board of Director's review of Employee; and,

WHEREAS, the parties have agreed to again amend, as well as restate, the Agreement; and,

WHEREAS, pursuant to Government Code Section 54956(b), this Sixth Amendment shall be approved at a Regular Meeting of the District Board of Directors.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Effective Date.

All terms and conditions of this Sixth Amendment shall be effective commencing January 1, 2021.

2. Section 6.1 "Salary" is amended as follows:

District agrees to pay Employee for Employee's services an annual base salary of \$330,000.

3. Section 6.5 "Life Insurance," is amended as follows:

The District will provide at no cost to the employee, a whole life insurance policy for the employee only, at an annual cost not to exceed \$10,000 per year.

4. Terms of Agreement and Subsequent Amendments Remain Effective.

All other terms and conditions of the Agreement and subsequent First, Second, Third, Fourth and Fifth Amendments are hereby restated and shall remain in full force and effect except as modified by this Sixth Amendment.

5. Counterparts.

This Sixth Amendment and all amendments and supplements to it may be executed in counterparts, together which shall be construed as one document.

IN WITNESS WHEREOF, the parties hereto have executed this Sixth Amendment as of the date first written above.

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Dated: January 27, 2021 By: _____
Matthew J. Stamey, President Board of Directors

EMPLOYEE

Dated: January 27, 2021 By: _____
Paige Meyer, Fire Chief

APPROVED AS TO FORM:

By: _____
Stephanie E. Sakai
District Counsel



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2021

To: San Ramon Valley Fire Protection District Board of Directors

From: Ken Campo, Financial Consultant

Subject: Board Compensation and Benefits Policy

Background

Fire district districts have the general authority to compensate board members for attendance at meetings under the California Government Code (Gov. Code § 53232.1(a)). Generally, a board member may be compensated at a maximum compensation rate of \$100 for each meeting attended; but fire districts can establish board member compensation pursuant to California Water Code (Water Code §20201), which both sets the maximum amount of compensation per meeting at \$100 and also authorizes board members to increase compensation above \$100. The District's board member compensation was last modified in 2005 and set the compensation at \$105 for each meeting attended, not to exceed four meetings in any calendar month.

Board members are also reimbursed for travel and conference expenses, and for other out-of-pocket expenses related to District business. Board members may also access the District's health and dental at the members expense with no cost to the District. Board members are issued standard equipment, such as cell phones and laptop computers, to facilitate administration of District business, including Board meetings.

Board Compensation and Benefits Policy

Attached is comprehensive Board Compensation and Benefits Policy that brings together these various elements of Board compensation, benefits, expense reimbursements and equipment usage into one document.

Per meeting compensation under the policy remains the same at \$105 per meeting. However, in recognition of the significant time commitment placed on members of the San Ramon Valley Fire Protection Board of Directors, the policy proposes to offer Board members the ability to participate in the District's medical plans at the same level afforded to other employees of the District. It would also extend to Board members the ability to access the District's other health plans for the Director and dependents at the Directors own expense with no cost to the District. This latter provision would be extended to Director after their service to the District has concluded as well.

Recommended Board Action

It is recommended that the District Board consider and approve, by simple motion, the attached Board Compensation and Benefits Policy.

Financial Impacts

The only policy change with a financial impact relates to extending District-paid medical benefits to Board members. Using the 2021 Kaiser premium rates, member-only monthly premiums range from \$678 (post-Medicare) to \$1,460 (pre-Medicare). Assuming all members take advantage of the benefit, which is unlikely, the annual cost to the District would range, conservatively, from \$40,000 to \$87,000 at the very high end.



ADMINISTRATIVE – POLICY AND PROCEDURE

TOPIC:	Board of Directors Compensation and Benefits
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Effective Date:	01/27/2021	Doc No:	
Approved By:	Chief Paige Meyer	Orig. Date	01/21
Revised/Updated:			

I. PURPOSE

To establish the appropriate level of compensation, benefits, expense reimbursement and equipment for elected Board members serving the San Ramon Valley Fire Protection District commensurate with the workload and effective administration of the District and in furtherance of the District's business.

II. SCOPE

This policy applies to all duly elected Board members of the District.

III. BOARD COMPENSATION AND BENEFITS

- a. Compensation: Effective January 1, 2020, members of the Board shall receive \$105 for each regular or special Board meeting attended for not more than four meetings in any calendar month as prescribed by the Fire Protection District Law.
- b. Business Expenses: Members of the Board of Directors are allowed actual, necessary traveling and incidental expenses incurred in the performance of official business of the District as approved by the District Board.
- c. Health Care: Members of the Board of Directors are eligible to participate in District health plans at a cost to the District not to exceed the maximum provided to other District employees. Enrollment in the District's health plans as a member of the Board of Directors will terminate at conclusion of service as a member of the Board of Directors, except for any continued participation at the election of the Member under the Consolidated Omnibus Budget Reconciliation Act (COBRA); however, former Board Members may continue to participate in the District's health care plans at the sole expense of the former Member with no cost to the District.
- d. Dental Care: Members of the Board of Directors are eligible to enroll themselves and their dependents in the District's dental care plan at a cost to the District not to exceed the maximum provided to other District employees. Enrollment in the District's dental care plan, solely as a member of the Board of Directors, will terminate at conclusion of service as a member of the Board of Directors, except for any continued participation at the election of the Member under the Consolidated Omnibus Budget Reconciliation Act (COBRA); however, former Board Members (along with their dependents) may continue to participate in the District's dental care plan at the sole expense of the former Member with no cost to the District.
- e. Vision Care: Members of the Board of Directors are eligible to enroll themselves and their dependents in the District's vision care plan at a cost to the District not to exceed the maximum provided to other District employees. Enrollment in the District's vision care plan, solely as a member of the Board of Directors, will terminate at conclusion of service as a member of the Board of Directors, except for any continued participation at



ADMINISTRATIVE – POLICY AND PROCEDURE

TOPIC:	Board of Directors Compensation and Benefits
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Effective Date:	01/27/2021	Doc No:	
Approved By:	Chief Paige Meyer	Orig. Date	01/21
Revised/Updated:			

the election of the Member under the Consolidated Omnibus Budget Reconciliation Act (COBRA); however, former Board Members (along with their dependents) may continue to participate in the District’s vision care plan at the sole expense of the former Member with no cost to the District.

- g. Deferred Compensation: Members of the Board of Directors are eligible to participate in the District’s deferred compensation program. Participation in the District’s deferred compensation program will terminate at conclusion of service as a member of the Board of Directors.

IV. ATTENDANCE AT EDUCATIONAL CONFERENCES/WORKSHOPS

- a. Board members desiring to attend an educational conference or workshop at District expense must submit a letter of request, stating the total estimated cost, to the Board Clerk, as early as possible, prior to the event.
- b. Total funding for all educational conferences or workshops for all Board members shall not exceed the amount annually budgeted for such expenses.
- c. Board members will provide an informal oral report to the Board regarding any educational conference/workshop attended.

V. EQUIPMENT PROVIDED BY DISTRICT

- a. For the convenience of the District, and in order to streamline communication and the administration of Board meetings, Board members shall be issued standard communication and electronic devices such as cell phones and laptop computers. Such equipment is to be returned to the District at the conclusion of service as a member of the Board of Directors.



CORRESPONDENCE



San Ramon Police Department

2401 Crow Canyon Road
San Ramon, CA 94583
(925) 973-2700

Craig Stevens, Chief of Police



GREAT JOB, DINA!
- CAPT. GOLDBERG

DINA,
FANTASTIC WORK,
THANK YOU!
- CHIEF

Date: November 28, 2020
To: Chief Craig Stevens (via Chain of Command)
From: Officer Jarred Pereira #73
Subject: Commendation for Dispatcher Dina Taylor

The purpose of this commendation is to recognize San Ramon Valley Police and Fire Dispatcher Dina Taylor for her diligent efforts during a welfare check call for service, as detailed below.

On November 15, 2020, at approximately 8:30 p.m., San Ramon PD officers were dispatched to the report of a welfare check. The reporting party, a San Ramon resident, reported that a friend of his, who resided at an unknown location in Contra Costa County, had messaged him that she needed help, and there was "blood all over" her. At the time, the reporting party could only provide his friend's cell phone number and her first name.

In an effort to locate the possible victim, Dina began querying various databases for the victim's associated cell phone number/ name. As a result, Dina determined that the victim had recently called 911 using that same cell phone number. With this information, Dina provided San Ramon PD officers with additional information for the victim and other relevant background information.

San Ramon PD officers ultimately responded to the reporting party's address in San Ramon to review the messages mentioned above and gather additional intel. During this time, it was discovered that the messages mentioned above were exchanged by the reporting party and the victim through the social media platform, "Snapchat."

This information was subsequently relayed to Dina, and she suggested that San Ramon PD officers check "Snapchat map" for the victim's location. ("Snapchat map" is a feature where users of "Snapchat" can activate their cell phone's Global Positioning System (GPS) location services so that other users can obtain their GPS location in real-time.)

In light of Dina's suggestion, San Ramon PD officers re-contacted the reporting party. They ultimately discovered that the victim's GPS location services were on, and "Snapchat map" showed her at a residence in the City of Martinez. This information was again relayed to Dina,

who confirmed the address shown on GPS was the same address listed for the subscriber of the victim's cell phone number.

Dina then contacted Martinez PD and requested they conduct an outside assist and welfare check of the victim.

The victim was eventually located at the address observed on the "Snapchat map," and it was determined that she had injuries consistent with self-harm. The victim was subsequently taken to the hospital by her parents on a self-committal.

Thanks to Dina's diligent efforts and collaborative work with San Ramon PD, the victim was located and received medical and mental health care. As the primary officer detailed to this call for service, I'd like to thank Dina for her hard work and assistance with this complex call for service.

Sincerely,

Jarred Pereira
Police Officer #73
San Ramon Police Department



SCOUTING FOR FOOD

SCOUTS ARE HELPFUL AND KIND!

MERIDIAN DISTRICT



THANK YOU FOR ALL YOUR HELP & SUPPORT!

*Denise -
Thanks for all your help!
Rud & Adrienne
(16,000+ lbs of Food!)*

From: Dave Carpenter
Sent: Thursday, December 10, 2020 12:55 PM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Rapid COVID Test for Cordelia Fire

Chief,

Thank-you for the very thoughtful donation of the COVID Rapid Test Cassette kits. They are very handy and provide our personnel with some security while we wait for the swab test results.

As I'm sure you are very aware, we are a mostly volunteer department and those personnel usually work in the EMS field, so we are at high risk within the station.

So far, the only positive member is the one who contracted outside so we're hoping for the best.

Stay well!

Thanks again and respectfully,

Dave Carpenter
Fire Chief
Cordelia Fire Protection District
2155 Cordelia Road
Fairfield, CA 94534
(o) 707-864-0468
(m) 707-580-2485

12-12-20

Gentlemen:

We apologize for not writing sooner, but it has been quite busy here.

We will never forget that your crew saved our house.

Every time we walk into our home we think of you.

Because of your efforts, we had alot to be thankful for on Thanksgiving Day.

I know you are a Team, but special thanks to Casey Rivers for his quick action, to save our house. You are all commended for a job well done. We can never thank you enough.

Robert + Vicki Corby

P.S. All of you deserve a gold star!



Dec. 20, 2020

Dear Chief Meyer,

Thank you for your
card and remembering me.

I am doing very well for
which I am very grateful
for the part your people played.
Yes, I found all of them very
professional and helpful.

I will always be very
appreciative

Sincerely,

Thomas Delaney

-----Original Message-----

From: Winnacker, David

Sent: Wednesday, December 30, 2020 1:46 PM

To: Broschard, Lewis; Paige Meyer

Subject: RE: Vaccine Update

Lewis/ Paige,

Please pass along MOFD's heartfelt thanks to the members of your teams who facilitated our vaccination process today. We were able to send (4) engines, (1) ambulance, and (1) fire chief through the line today and all commented on just how seamless the process was and how the location was extraordinarily well run.

Many thanks and happy new year.

Thank you,

Dave Winnacker

Fire Chief

Moraga-Orinda Fire District



Lee Ann Druba



Walt Disney/PV/Cal High • 1 day ago

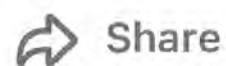


Firemen from station 39 on Alcosta here in San Ramon. My neighbor is remodeling her home here on El Suyo Dr and a new stove was being delivered today, going up the incline of the driveway, the stove slipped off and fell right on one of the delivery man's leg. When the firemen came, got him settled, they put the stove in the kitchen, with the second delivery man. Is this customer service or what! So glad this is where I live

Posted in **General** to **Anyone**

340 Neighbors

34 Comments



Leticia Najera

From: Paige Meyer
Sent: Wednesday, January 20, 2021 12:47 PM
To: Leticia Najera

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Sent: Wednesday, January 20, 2021 12:00 PM
To: Paige Meyer <pmeyer@srvfire.ca.gov>

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Ralph & Arlene Reed

To The Fire Chiefs:

Chief Meyer - Please forward this to whoever should read this regarding the COVID vaccinations. Arlene Reed

To The Fire Chiefs - Thank you and all of your staff for doing such a fantastic job in this most important effort to safeguard our health!! We received our vaccination on Tuesday, Jan. 19th, at Ironwood School.

Ralph and Arlene Reed (ages 89 and 82)
Diablo, CA

I sent the below to some of our friends who I had encouraged to sign-up with your site. Plus, I also sent it to our family with the words - Yippee - We were vaccinated!!

THE MESSAGE:

We received our first dose of COVID-19 vaccination today from the San Ramon Valley Fire District at Iron Horse Middle School.. We were SO impressed with their professionalism and friendliness. Plus, they were SO WELL ORGANIZED!! No wasted time. If you ever have a chance to get your vaccination from them, grab it!! It was drive-through with fire personnel throughout the lot. Instructed to wait the necessary time after injection. Then personnel checked their records to make sure we waited sufficient time. Ambulance there if needed. We were given a card and also told that we would receive email advising of second dose.

From: Joe Calabrigo
Sent: Wednesday, January 20, 2021 9:59 AM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: RE: Fire based Vaccination Clinics

Chief:

As a qualified senior citizen, I had the opportunity to make an appointment and receive my first COVID vaccine yesterday at Iron Horse Middle School in San Ramon. I wanted to extend my thanks and appreciation for the way in which the District is handling all of this. From the appointment process to the way that the flow of people/cars are handled on the site, the efficiency, courtesy and professionalism of the staff... this should be a model for the rollout nationwide. It was an outstanding job and you have some great staff. Please pass along my appreciation to all responsible.

Sincerely,



Joseph A. Calabrigo

Town Manager

Town of Danville | 510 La Gonda Way | Danville, CA 94526

(925) 314-3302 | (925) 838-0548 (Fax)

jcalabrigo@danville.ca.gov | www.danville.ca.gov

Stay Connected with us! #LiveLocallyDanville



Please consider the environment before printing.

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Sent: Wednesday, January 20, 2021 8:32 AM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Thank You to All

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Debbie Griffin

I just wanted to express my thanks to the entire department for vaccinating us seniors this week. I am so VERY grateful. My husband and I received our first vaccination yesterday at Iron Horse Middle School.

We will begin near full-time care giving of our grandchildren next month and we were hoping to get vaccinated sooner rather than later.

We love this city/community and we THANK YOU for taking care of all of us on a daily basis.

Best,

Debbie Griffin

From: danmo51
Date: January 20, 2021 at 01:14:01 PST
To: Laura Begin <lbegin@srvfire.ca.gov>
Subject: Re: Vaccine Follow Up

Thank you for your response! I know that you and the fire department personnel are doing such a great service to our community. I just wanted to say something in case you hadn't heard or been informed. I received my first shot yesterday and am grateful. My dad was an Oakland fireman and I know the public service you perform is so essential. I taught and worked for HUSD for 40 yrs and began my career in Education at Cal high the first year it opened. I was a paraprofessional teacher aide and student teacher there in 1973.

This time has been challenging and you and your department have brought some relief to our community.

Thank you doesn't articulate how grateful I am and we are.

Sincerely,
Dan Morrison

Sent from the all new Aol app for iOS

On Monday, January 18, 2021, 4:35 PM, Laura Begin <lbegin@srvfire.ca.gov> wrote:

Good afternoon,

Yes we are giving the Moderna vaccine, however the lot number that has been reported is not the one we have/are distributing. The 10 side effects reported have been minor and in the grand scheme over 400,000 Moderna have been given. I myself have received the vaccine and other than a sore arm have felt completely normal in addition to the 140 personnel at San Ramon Valley Fire that have received it. Hope you find this helpful! Stay safe!

Warm Regards,
Laura Begin

EMS Coordinator, RN
San Ramon Valley Fire Protection District
Office: (925) 838-6683<tel:(925)%20838-6683>
Cell: (925) 570-4098<tel:(925)%20570-4098>
Email: lbegin@srvfire.ca.gov<mailto:lbegin@srvfire.ca.gov>
www.firedepartment.org<<http://www.firedepartment.org/>>
[cid:image001.png@01D5737C.18CDB110]

NOTICE TO RECIPIENT: If you are not the intended recipient of this e-mail, you are prohibited from sharing, copying, or otherwise using or disclosing its contents. If you have received this e-mail in error, please notify the sender immediately by reply e-mail and permanently delete this e-mail and any attachments without reading, forwarding or saving them. Thank you.

From: Russ Nelson
Date: January 19, 2021 at 16:09:36 PST
To: Laura Begin <lbegin@srvfire.ca.gov>
Subject: Re: COVID vaccine

Thank you so so much for contacting me regarding the cancellation today after I found out that all your appointments were booked!! You have the clinic so well organized. We were in and out within minutes. You've made us extremely happy and I can't thank you enough.

Russ & Nanci Nelson

On Jan 19, 2021, at 2:51 PM, Laura Begin <lbegin@srvfire.ca.gov> wrote:

Warm Regards,

Laura Begin
EMS Coordinator, RN
San Ramon Valley Fire Protection District
Office: (925) 838-6683<[tel:\(925\)20838-6683](tel:(925)20838-6683)>
Cell: (925) 570-4098<[tel:\(925\)20570-4098](tel:(925)20570-4098)>
Email: lbegin@srvfire.ca.gov<<mailto:lbegin@srvfire.ca.gov>>

https://urldefense.proofpoint.com/v2/url?u=http-3A_www.firedepartment.org&d=DwIFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=mtEbRPK7qEXMTMZ-b2QlgxZ7HCdH54aLXIJN4ZtIN50&m=kCTNU-v8LT73mlO6xgEizq75pf6yCPCIfAPP0_oirhs&s=QZikmr08hQ0OrXY0pVM2Zi6WPWJ9sb3cUU3Mqd3Zp4c&e=<https://urldefense.proofpoint.com/v2/url?u=http-3A_www.firedepartment.org_&d=DwIFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=mtEbRPK7qEXMTMZ-b2QlgxZ7HCdH54aLXIJN4ZtIN50&m=kCTNU-v8LT73mlO6xgEizq75pf6yCPCIfAPP0_oirhs&s=TUHIWhMUFfeS-PMfQpTpRHlQB6HW4tmUcDsOnFACabl&e=>

[<cid:image001.png@01D5737C.18CDB110>]

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From: Jonas Aguiar <jaguiar@srvfire.ca.gov>
Sent: Tuesday, January 19, 2021 8:53 PM
To: *EMS Division <EMSDivision@srvfire.ca.gov>; Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Fwd: Great Job at the Senior Vaccine Clinic contact from San Ramon Valley Fire Protection District

Begin forwarded message:

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Date: January 19, 2021 at 17:50:28 PST
To: Jonas Aguiar <jaguiar@srvfire.ca.gov>
Subject: Great Job at the Senior Vaccine Clinic contact from San Ramon Valley Fire Protection District
Reply-To: Dianne Giacovelli

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Dianne Giacovelli

Chief, what a great job you all did today at the Senior Vaccine Clinic! It was well organized, efficient and professional. Everyone involved deserves all our thanks and appreciation for a job very well done. We are so grateful to get the vaccine.

From: Jonas Aguiar <jaguiar@srvfire.ca.gov>
Sent: Tuesday, January 19, 2021 8:48 PM
To: *EMS Division <EMSDivision@srvfire.ca.gov>; Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Fwd: vaccines

Begin forwarded message:

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Date: January 19, 2021 at 20:02:33 PST
To: Jonas Aguiar <jaguiar@srvfire.ca.gov>
Subject: vaccines
Reply-To: Mike Brandy

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Mike Brandy

Wow...your department is doing a fantastic job administering the vaccines. My wife and I went today to get ours at the middle school The organization was amazing, the staff was professional and engaging! Kudos to your department for this incredibly valuable service, it is so much appreciated. Great job!!!!!!

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Sent: Tuesday, January 19, 2021 8:24 PM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: vaccine

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Sue Brandy

Today I received my first Coronavirus vaccine at Iron Horse Middle School, administered by EMT's and firefighters from the San Ramon Valley Fire Protection District. My husband and I were fortunate to be directed to this site yesterday, scheduled an appointment and found an easy and seamless process to get a vaccine. The firefighters who administered the vaccine were professional, kind, informative and playful (in response to our attempts at lightness). Thank you for the service you have provided and kudos to your team.

From: Steve Call <scall@srvfire.ca.gov>
Sent: Thursday, January 21, 2021 2:44 PM
To: *EMS Division <EMSDivision@srvfire.ca.gov>
Subject: FW: Feedback for San Ramon Valley Fire Protection District

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Sent: Thursday, January 21, 2021 2:44 PM
To: Steve Call <scall@srvfire.ca.gov>
Subject: Feedback for San Ramon Valley Fire Protection District

You have received this feedback from Doug Domergue for the following page:

<https://www.firedepartment.org/our-district/district-overview/fire-chief>

Please thank Chief Meyer for us as we received our Moderna vaccinations today. His department was very well organized, efficient and courteous. GREAT EFFORT!

From: Jon King
Sent: Thursday, January 21, 2021 4:44 PM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Thanks!

Paige –

Today, I went to my scheduled vaccination appointment at the site on Camino Ramon. All they knew was that I was another cop who was coming through for a vaccination. They were efficient, worked to put people at ease, obtained information quickly and professionally, and did a great job administering the vaccine. I was impressed by the team of your medics who were staffing the site and thought they did a great job and represented your agency very well.

In our Public Safety World, we often only hear about the failures or mishaps. Although this was only a small encounter in an otherwise long day, it was a win for your team and I wanted to ensure you were aware of the great job they are doing.

Thanks again! Best wishes to you and yours for a safe and healthy 2021!

Jon

JON B. KING
Chief of Police
Moraga Police Department
329 Rheem Blvd.
Moraga, California 94556
(925) 888-7049 – Desk/Voicemail
(925) 284-5010 – Dispatch 24/7
(925) 376-2850 – FAX

From: dominique.yancey
Sent: Friday, January 22, 2021 8:00 AM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject:

Chief Meyer

I'm forwarding you an email I received from my friend Ruth Swedlow.

What a wonderful email. In these challenging times all those with SRVFPD continue to show their excellence and dedicated service to the public.

Congratulations on a job well done!

Dominique Yancey

Sent from my iPhone

Begin forwarded message:

From: Ruth Swedlow
Date: January 21, 2021 at 9:21:31 PM CST
To: Dominique Yancey
Subject: SR Fire

Hi Dominique - I hope you are happy (and healthy) in your new life. I just thought you might like to hear about our recent experience with your beloved SR Fire Department. Many of us who are over 65 were frantically following multiple leads trying to get the vaccination. We had Safeway and Riteway sites (that were really difficult to navigate) as well as County sites (that were impossible to navigate), as well as Kaiser and John Muir sites, but no one was having much success. Suddenly someone posted that SR Fire had a site - and (OMG!) it was soooooo easy to navigate, and many of us signed up and got appointments right away. They were so incredibly well organized. We had an incredible experience - no lines, no waiting, just a great overall experience - and now many of us have our first shot. We are so grateful to SR Fire. They did a GREAT job! Just thought you might like to know. Feel free to forward this to the people who might want to know how appreciated they are! Ruth

Sent: Friday, January 22, 2021 10:39 AM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Excellent job with COVID Vaccinations

Dear Paige,

My Vietnam veteran friends informed me last week about the vaccinations being offered through the San Ramon Valley Fire Department District and I received my first shot yesterday. I just wanted to commend you and all of your staff and firefighters about the excellent and efficient way they handled the sign-ups and the administration of the vaccinations. Everyone was very friendly, they had all of the paperwork necessary and moved large groups of people through in a prompt and well-coordinated manner. I wish that our national and state leadership could have done the same over the last month. Hopefully we will turn the corner on this pandemic by the end of March. Keep up the great work with your staff. We all appreciate it.

Sincerely,

David Behring

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>

Date: January 22, 2021 at 10:41:25 MST

To: Steve Call <scall@srvfire.ca.gov>

Subject: Feedback for San Ramon Valley Fire Protection District

Reply-To: Dave and Becky Reeves <dreeves101@gmail.com>

You have received this feedback from Dave and Becky Reeves for the following page:

<https://www.firedepartment.org/our-district/district-overview/fire-chief>

Chief My wife and I received our first vaccine in Bishop Ranch yesterday. In talking to the EMT, he said you were the inspiration for this initiative, and we feel very blessed to have been early beneficiaries. You, and your entire team continue to be outstanding representatives of good government in action with the community in your hearts. I can't thank you enough for your leadership and organizational skills. on behalf of all of us in the valley that are looking forward to a great 2021. Bless you!

From: San Ramon Valley Fire Protection District <webmaster@firedepartment.org>
Sent: Friday, January 22, 2021 9:49 AM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Yesterday's Vaccination

Message submitted from the <San Ramon Valley Fire Protection District> website.

Site Visitor Name: Bob Steele

Hello Chief Meyer,

I want to congratulate you and your team for the phenomenal organization and execution of yesterday's vaccination in the garage.

It was a beautiful process and should be the model for future sites!

Congratulations and well done!

We are looking forward to the second dose.

Regards

Bob and Rosy Steele



OPERATIONS/FLEET



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2021
To: Board of Directors
From: Jim Selover, Deputy Chief
Subject: Operations / Fleet- December Activities Report

Operations

- COVID-19 Operational Readiness- Policy/AAR Review
- ImageTrend Train-the-Trainer
- ImageTrend Suppression Training
- Probationary FF Testing

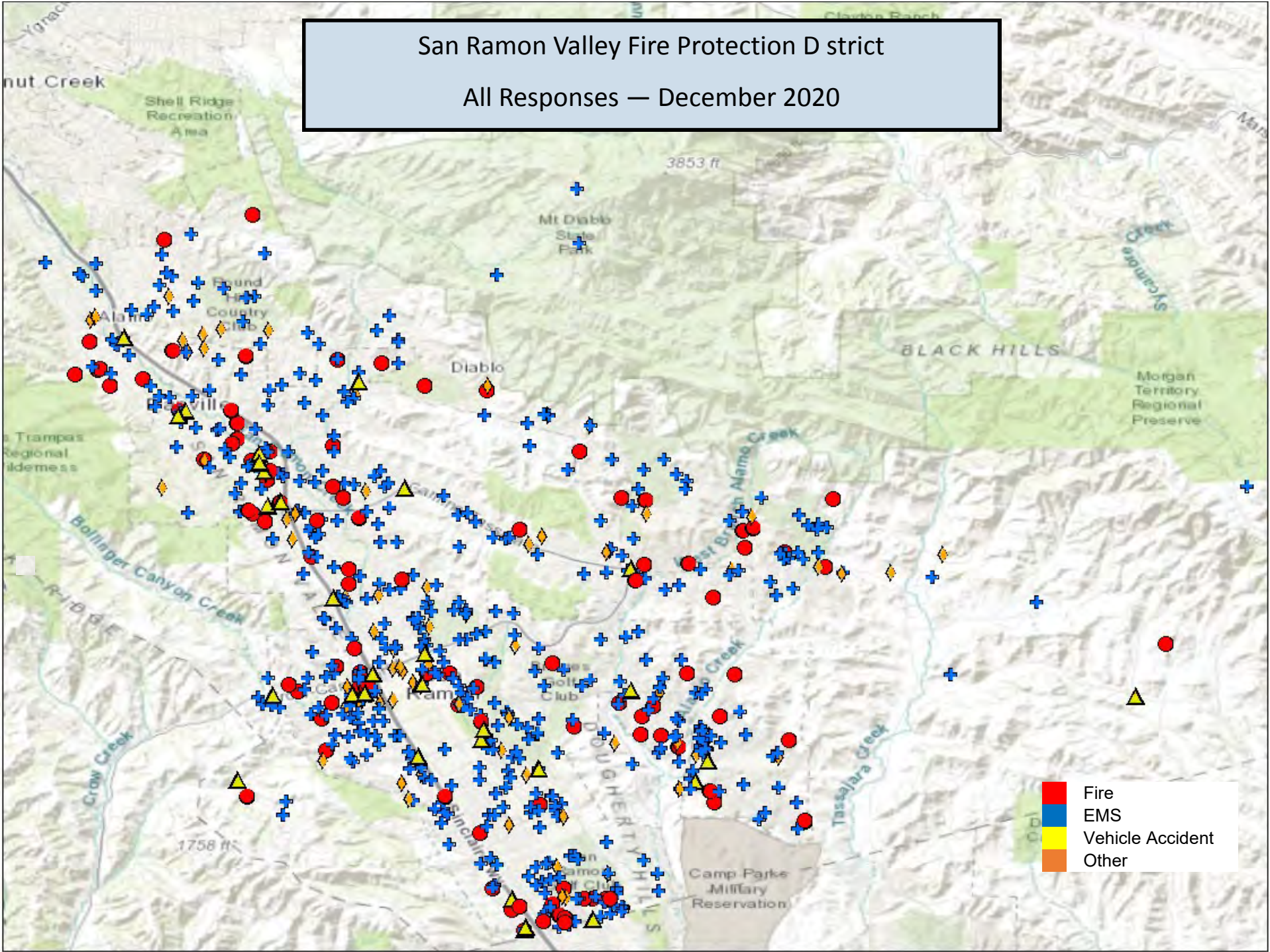
Fleet

- Conducted preventative maintenance and repairs to effectively manage costs and maintain safety (on-going)
- Annual Pump Testing
- Extrication Equipment- Annual Testing/Maintenance

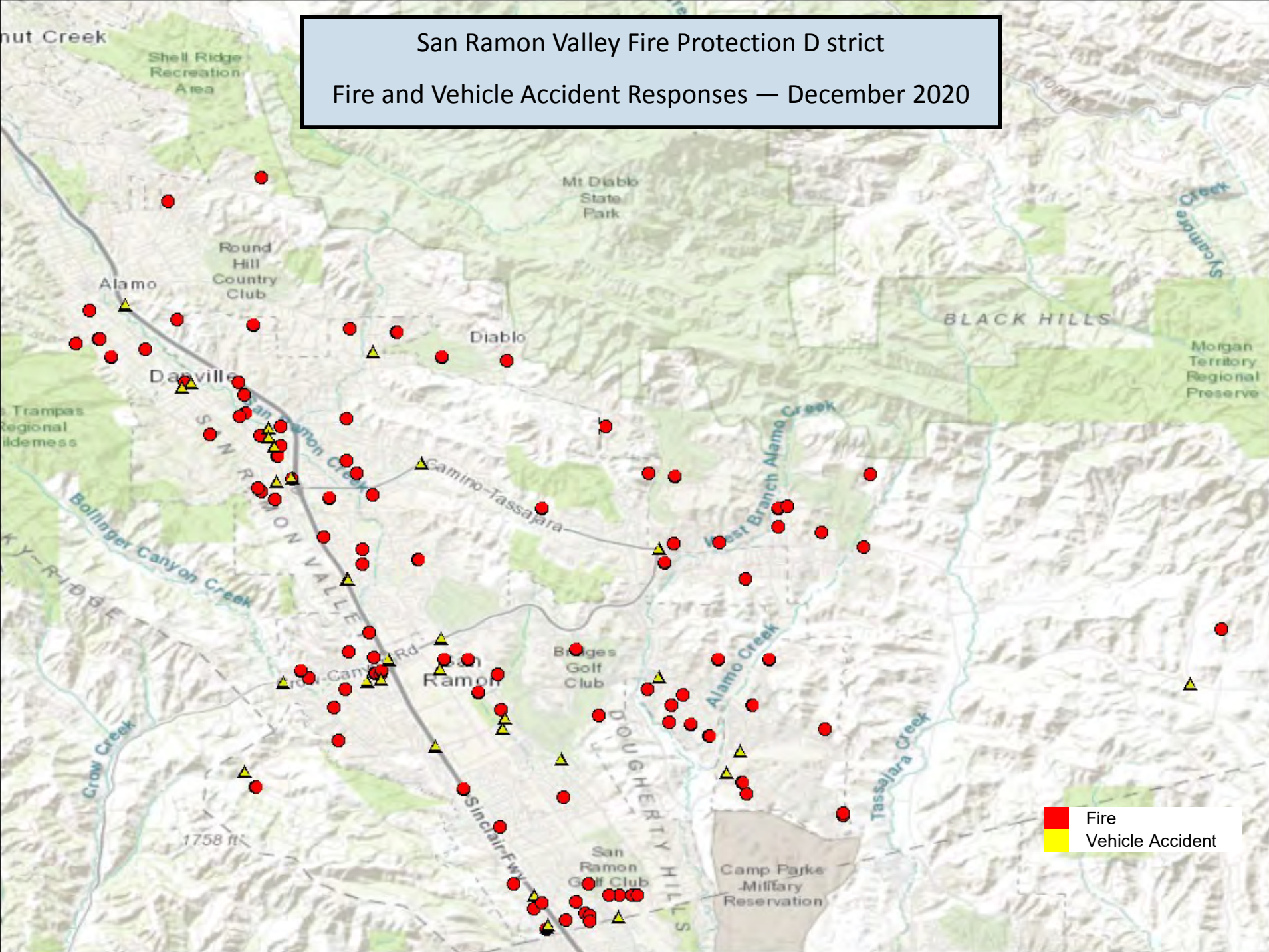
Meetings

12/03/2020- ImageTrend EMS/Fire Workflow
12/07/2020- ImageTrend PCR Work Group
12/08/2020- Command Staff Meeting
12/08/2020- Danville Town Council
12/09/2020- Ambulance Provider Meeting
12/09/2020- Medical Advisory Committee
12/09/2020- Emergency Medical Care Committee
12/14/2020- Deployment Meeting
12/21/2020- Vaccination Planning
12/22/2020- Local EMS Agency Meeting
12/22/2020- Chief Conference Call
12/28/2020- Vaccination Planning
12/29/2020- EMS Chiefs Meeting

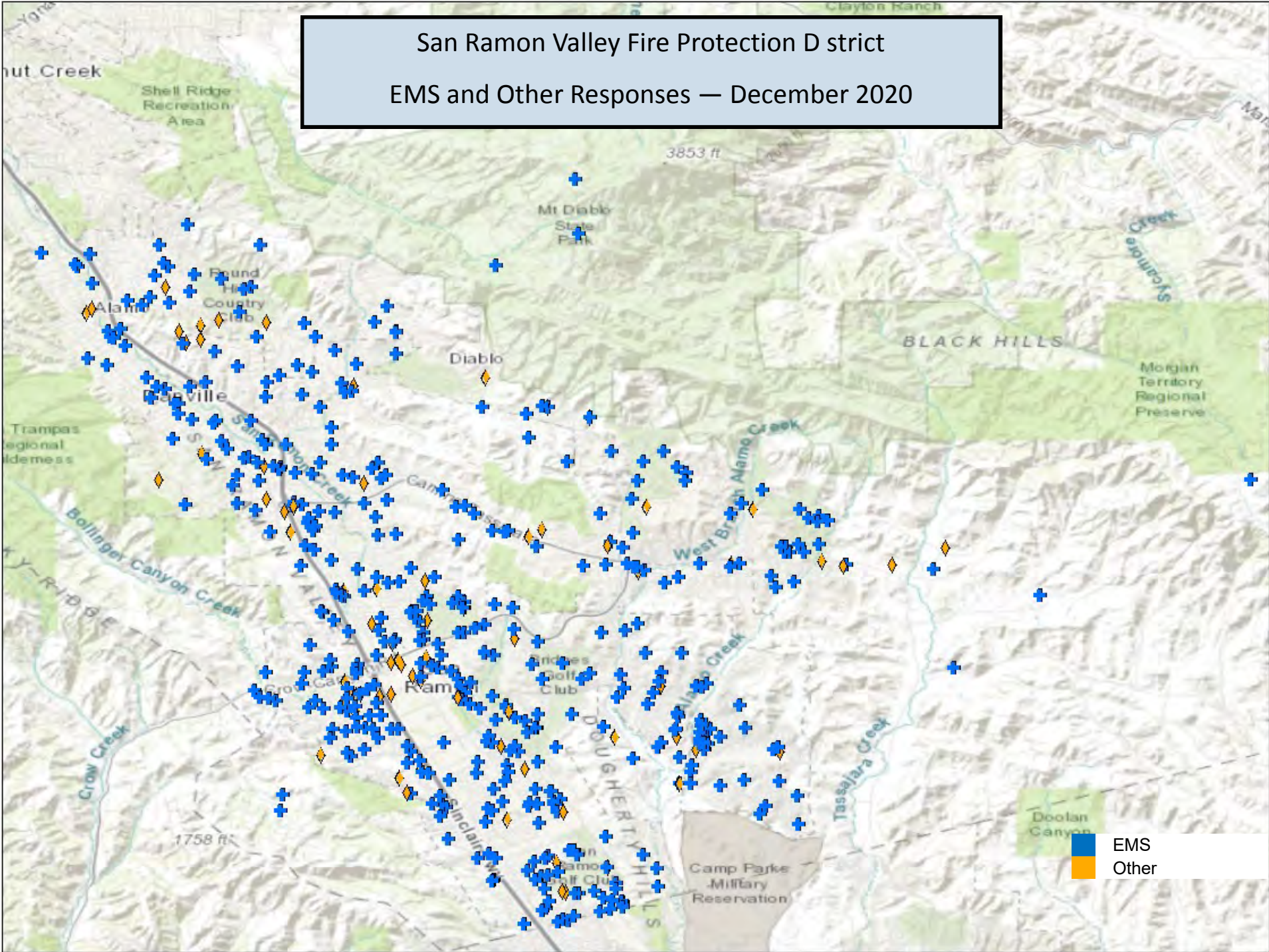
San Ramon Valley Fire Protection District
All Responses — December 2020



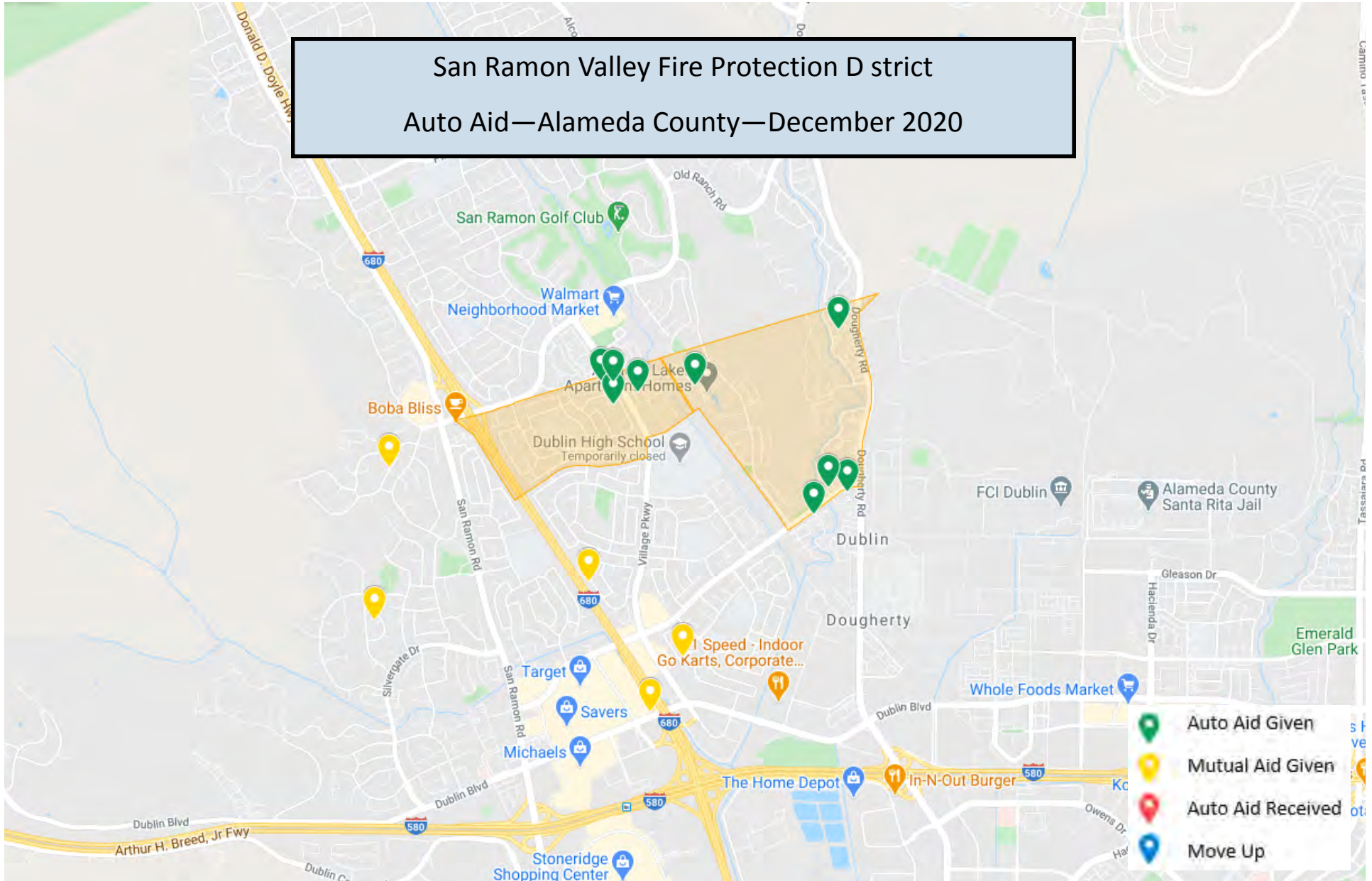
San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — December 2020



San Ramon Valley Fire Protection District
EMS and Other Responses — December 2020

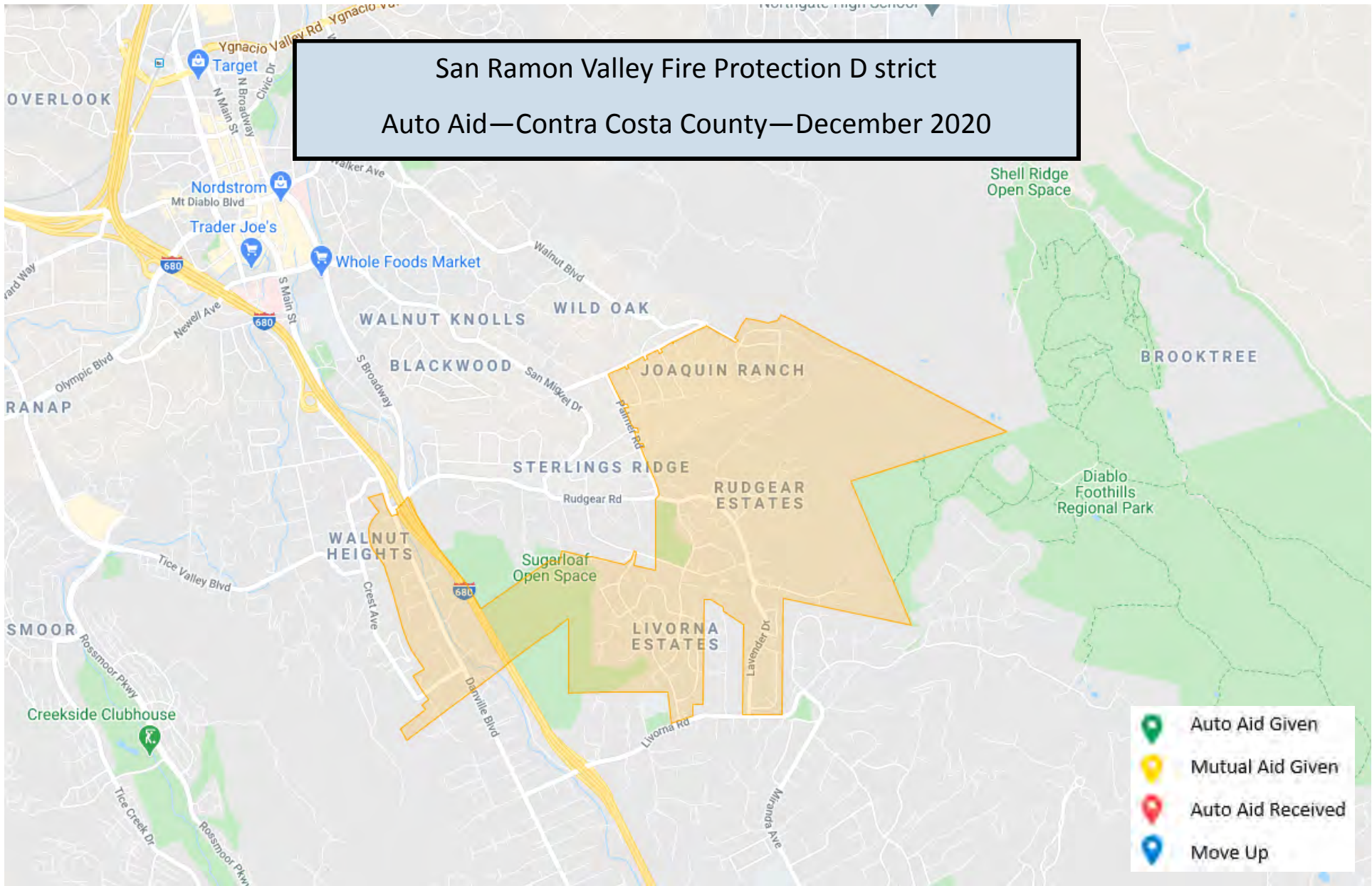


San Ramon Valley Fire Protection District Auto Aid—Alameda County—December 2020



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Auto Aid Given	16	17	13	11	17	10	12	15	11	12	11	9
Mutual Aid Given	2	9	3	3	2	1	1	2	3	2	8	5
Auto Aid Received	0	0	0	0	0	4	0	3	0	1	0	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

San Ramon Valley Fire Protection District
 Auto Aid—Contra Costa County—December 2020



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Auto Aid Given	2	10	4	3	3	7	4	4	3	2	1	0
Mutual Aid Given	0	1	2	0	0	0	0	1	1	0	0	0
Auto Aid Received	0	0	0	0	0	1	1	1	0	0	0	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

Standards of Cover Policy Compliance Report December 1, 2020 - December 31, 2020

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 306)			Suburban (Count = 107)			Rural (Count = 3)			Wilderness (Count = 2)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:30	7:29	8:00	8:02	8:00	15:00	12:44	12:10	45:00	25:52	35:15
		94%	95%		98%	100%		100%	100%		100%	100%

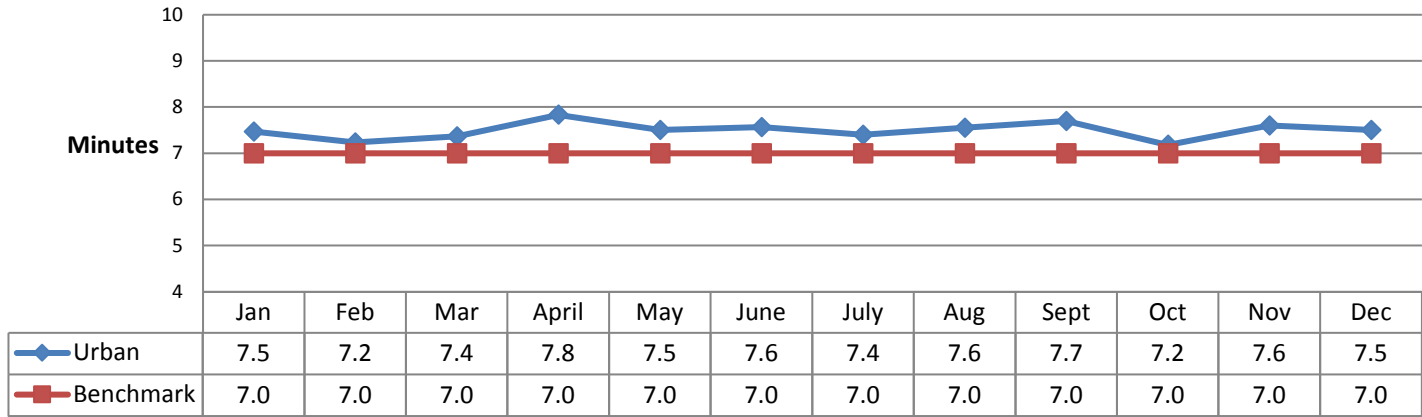
	SOC Goal 4											
	Urban (Count = 2)			Suburban (Count = 0)			Rural (Count = 0)			Rural (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	16:09	16:09	14:00	0:00	19:05	21:00	0:00	0:00	45:00	0:00	0:00
		50%	75%		0%	67%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 145)			Suburban (Count = 57)			Rural (Count = 1)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	10:09	9:52	10:00	9:50	10:11	21:00	31:58	20:11	45:00	0:00	24:30
		92%	93%		100%	98%		0%	100%		0%	100%

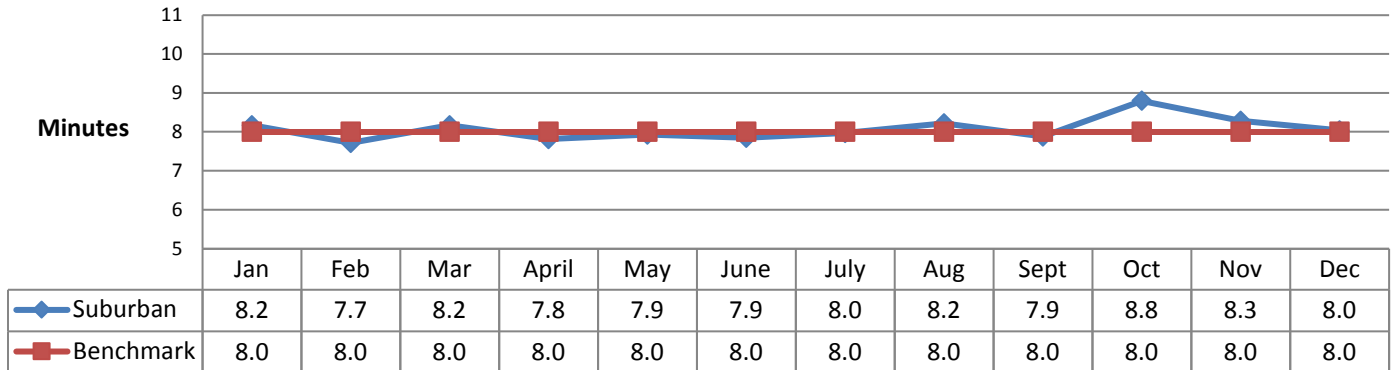
	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
		1:02	1:01	1:00	1:41	1:43	2:00	1:57	1:52
		99%	99%		85%	85%		100%	100%

First Unit Response

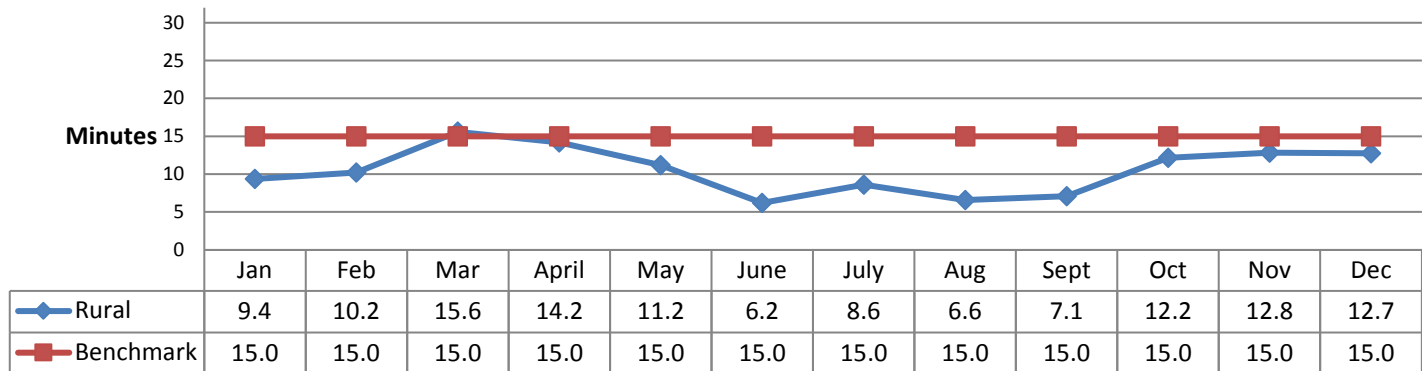
Urban



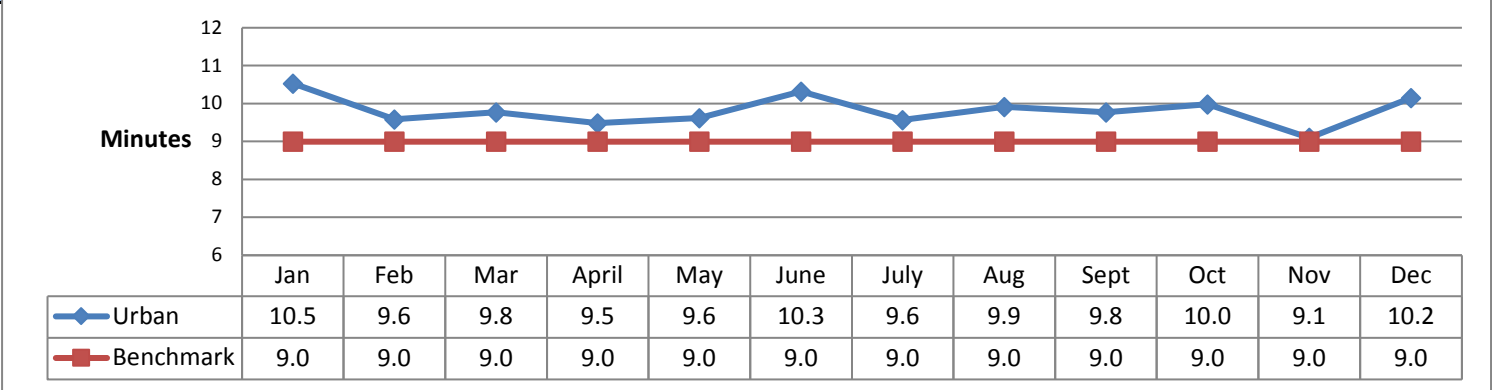
Suburban



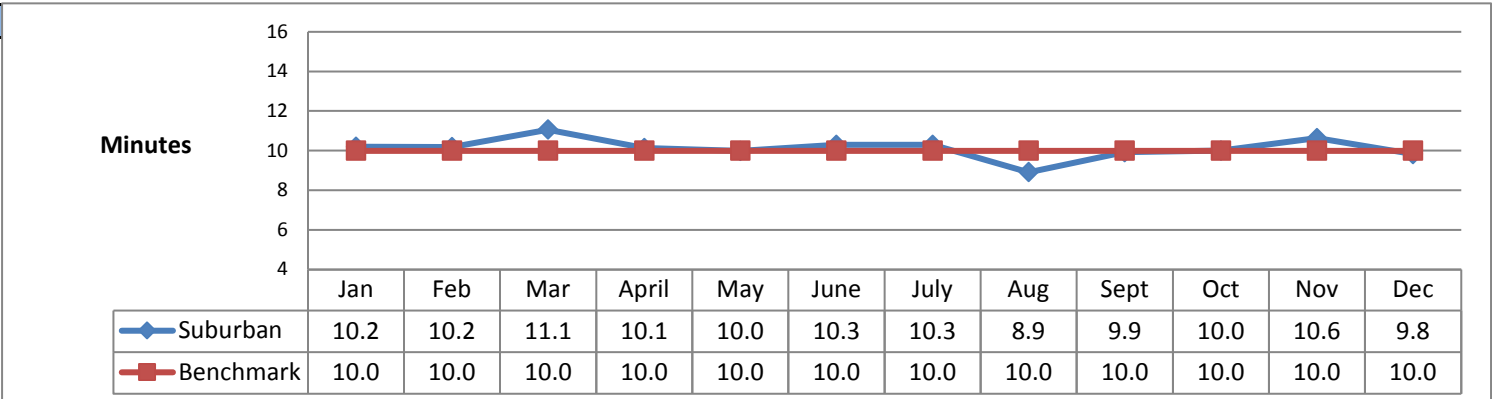
Rural



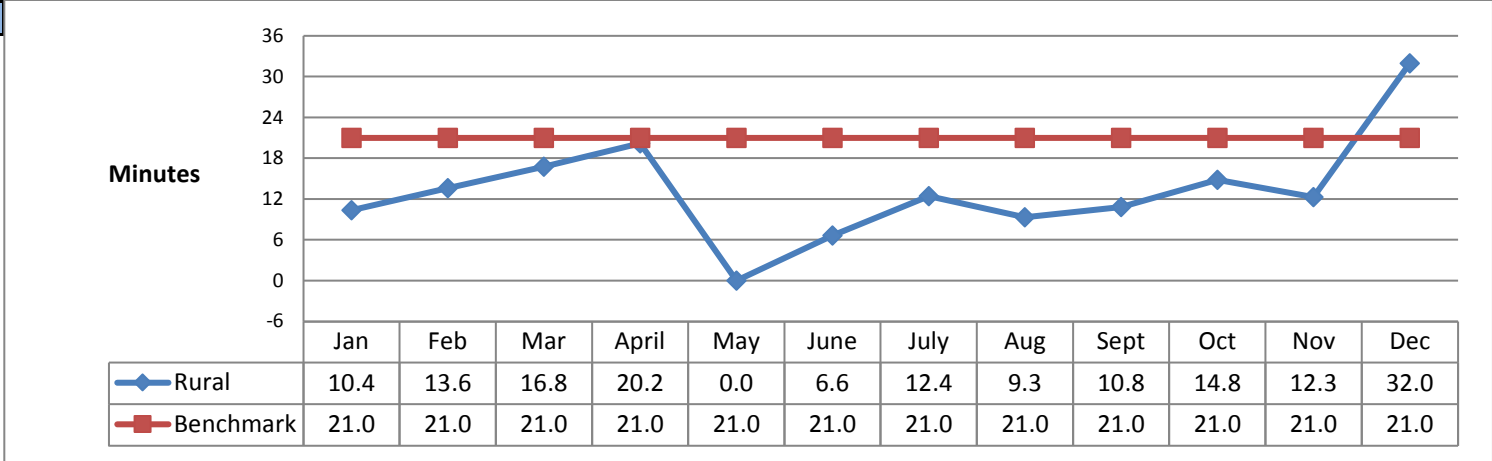
ERF Medical
Urban



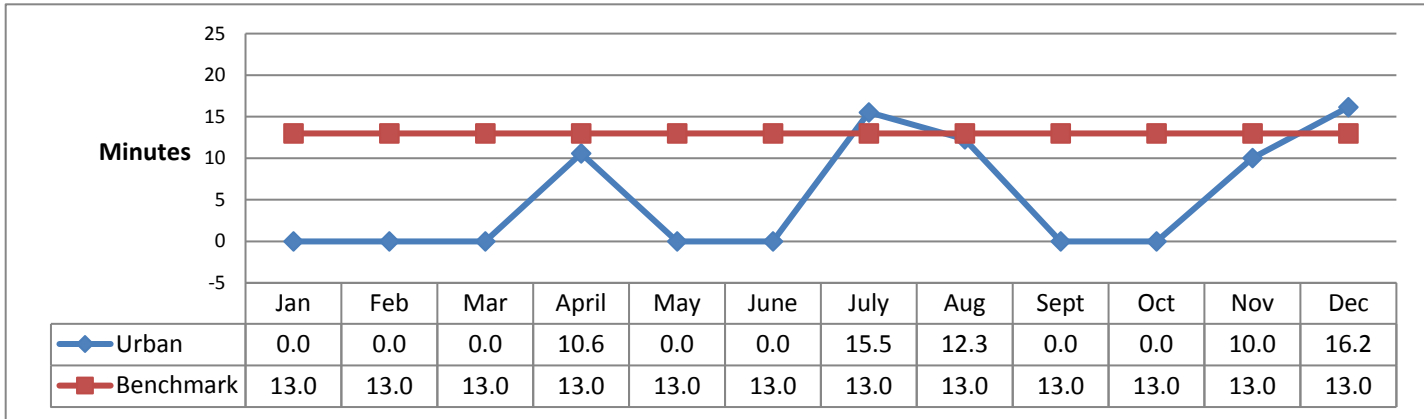
Suburban



Rural



ERF Fire Response Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.



EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2021
To: Board of Directors
From: Jim Selover, Deputy Chief
Subject: EMS Division- December Activities Report

EMS-Incidents

The District responded to approximately 6,035 Emergency Medical Responses (EMS) in 2020, 527 EMS Incidents during the month of December. Four (4) of those incidents was in response to a patient who experienced a sudden cardiac arrest. Unfortunately, only one of the cardiac arrest victims had a return of spontaneous circulation.

Projects / Activities

1. COVID-19 Activities Update
 - Contra Costa County moved to “Purple Tier/Widespread Status” -11/13/2020
 - Regional Stay at Home Order- 12/06/20
 - All personnel maintained situational awareness with policy update and reminder for social distancing and masks in common areas
 - Maintained PPE PAR levels
 - Participated in weekly Covid19 update calls with County Health Officer
 - In partnership with Dr. Johnson and the LEMSA created a COVID19 Rapid Testing Program for District Employees.
 - In partnership with Innovative Genomics Institute at UC Berkeley created a COVID19 PCR Testing Program for District Employees, Employee Family Members, and San Ramon PD.
 - Initiated COVID19 Vaccination of District Personnel/San Ramon PD/Other County Fire and EMS Agencies.
 - 538 total vaccinated between two clinics
 - 134 San Ramon Valley Fire Protection District Personnel
 - 404 First Responders from other Fire, EMS, and Law Enforcement Agencies.
2. Completed training on the ImageTrend ePCR program and began use with suppression personnel on January 4th.
3. Completed CCC EMS Q4 required training.



FIRE & LIFE SAFETY/
TRAINING



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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www.firedepartment.org | info@firedepartment.org

Date: January 27, 2021
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Subject: Monthly Fire and Life Safety Division (FLSD)/Training Report for December 2020

Plan Review and Inspections

Plan reviews and construction inspections continue to be a priority in support of all active construction projects in the District. The following plan reviews and inspection activities are presented as monthly totals for December 2020

PLAN REVIEW / CONSTRUCTION	
PLAN REVIEWS SUBMITTED	64
PLAN REVIEWS COMPLETED	75
AVERAGE TURN AROUND TIME (Days-Hours-Minutes)	2:20:44
INSPECTIONS	56
PLAN REVIEW FEES	18,871.50

FLSD Inspectors have an established goal of completing the inspections of all state mandated and permitted buildings in calendar year 2020, with a 100% completion rating. Re-inspections of occupancies attempting to achieve full compliance will continue as required.

The following inspection data is presented as year-to-date totals, as of December 31, 2020.

Inspection Type	<u>% Inspection should be @</u>	<u>% Complete</u>
Annual Compliance Inspections	100.00%	99.80%

Residential Care Facility Work Group:

FLSD personnel continues to participate in a focused survey of the fifty-four (54) Licensed Residential Care Facilities (RCF) that operate in the District. The purpose of this twice a week survey is to identify any location(s) where either a resident and/or a caregiver has received a confirmed COVID-19 diagnosis.

Public Education:

Activities suspended

Community Emergency Response Team (CERT):

- Working with Girl Scout on Gold Award and making PEP/CERT online classes for outreach too community members
- C8 Grant submitted for CERT 2021-2022
- Working on updating CERT PPT's for County and Bay Area
- Running CERT Leader & Instructor Meeting for San Ramon Valley CERT
- Attending OES Operational County Meeting and present CERT updates

Training/Activities:

- Delivered Paramedic Provisional Evaluation Training to Suppression Personnel
- Two (2) Canine Handlers completed third Rescue Canine Training module
- Completed COVID Vaccine Clinic Site Plan
- Completed EMS Academy for seven (7) Recruit Firefighters
- Completed Joint Apprenticeship Committee (JAC) training for Training Coordinator
- Completed draft document for County Ambulance Service Agreement
- Initiated Paramedic Provisional Assignments for seven (7) Recruit Firefighters
- Completed State application process for Point of Distribution (POD) license
- Administered first scheduled COVID Vaccine Clinic for Tier 1 recipients

Meetings:

- Image Trend Transition Workgroup Training (virtual)
- Attended Command Staff Meeting
- Contra Costa County Fire Chiefs Meeting (virtual)
- Participated in Rescue Division Canine Handler Meeting
- Academy Coordinator Meeting (virtual)
- Participated in planning for upcoming Engineers promotional testing
- State Accredited Fire Academy Workgroup planning meeting (virtual)



FACILITIES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2021
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Subject: Monthly Facilities Report for December 2020

Facilities

- Met with Del Conte's Landscaping to discuss adding Station 33, 34, & 36 to our existing contract
- Replace/upgrade filters to higher standard of protection at all facilities
- Met with Landscape Contractor to conform expectations and to secure watering for the winter

Meetings

- Attended San Ramon Local Road Safety Plan-Stakeholder Meeting
- Attended Permits/Program Webinar for Image Trend
- Participated in Alamo MAC Meeting
- Attended Command Staff Meeting
- Attended Training Captain's Meeting
- Completed Implementation of FLSD Image Trend Software for Inspection Module
- Attended FLSD Meeting
- Participated in Deployment Meeting
- Participate in Street Smarts Advisory Committee Meeting



COMMUNICATIONS/
TECHNOLOGY



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2021
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications and Technology Division Report December 2020

Activity Report

- Presented overview of Emergency Medical Dispatching to academy recruits
- Upgraded the NICE Recording audio logger
- Completed interface between CrewSense and ImageTrend Records Management System (RMS)
- Created instructional documentation and training videos on accessing ImageTrend RMS
- Worked with ImageTrend RMS committee to finalize Fire report form
- Created supplemental ambulance coverage maps for deployment review
- Generated maps displaying population density classifications for the District

Meetings/Training

- Emergency Medical Care Committee (EMCC)
- Deployment Committee Meeting
- Project Meetings for New Communications Center and Emergency Operations Center
- XCC Communications Meeting
- EBRCS TAC Meeting

Communications Reserves

- Monthly drill meetings suspended per Operations Policy – COVID 19

San Ramon Valley Fire Protection District DNI Technology Monthly Focus December 2020

End User Support

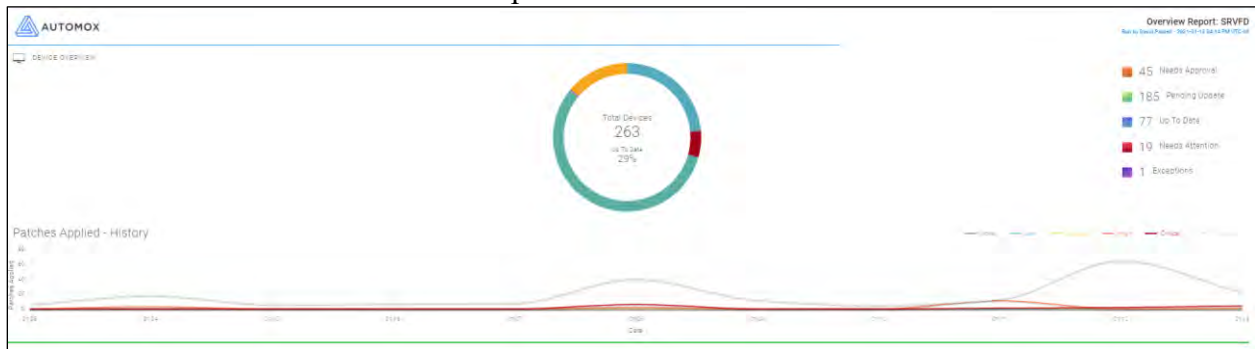
163 Service Tickets Processed.

After Hours / Emergency Support

44 After-Hours / Emergency Support Calls.

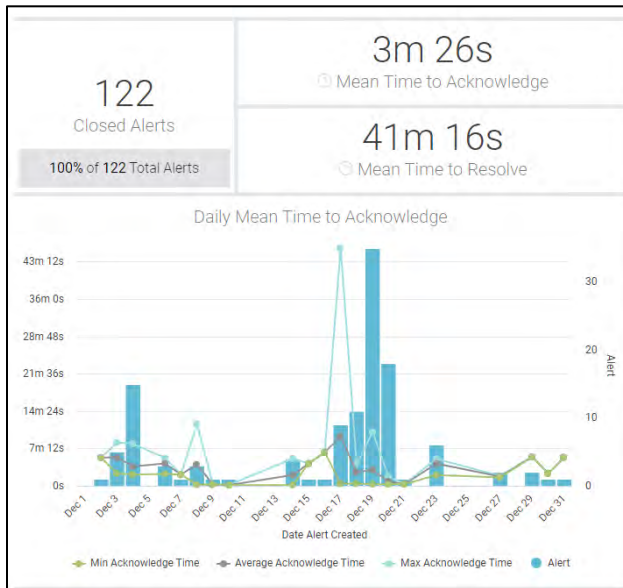
Cyber Security

- 263 Devices Under Management
- 45 Security Updates are Being Tested Prior to Scheduling
- 185 Devices Scheduled to be Updated This Week
- 19 Devices Scheduled for Follow Up



Automated Alert Response and Resolution

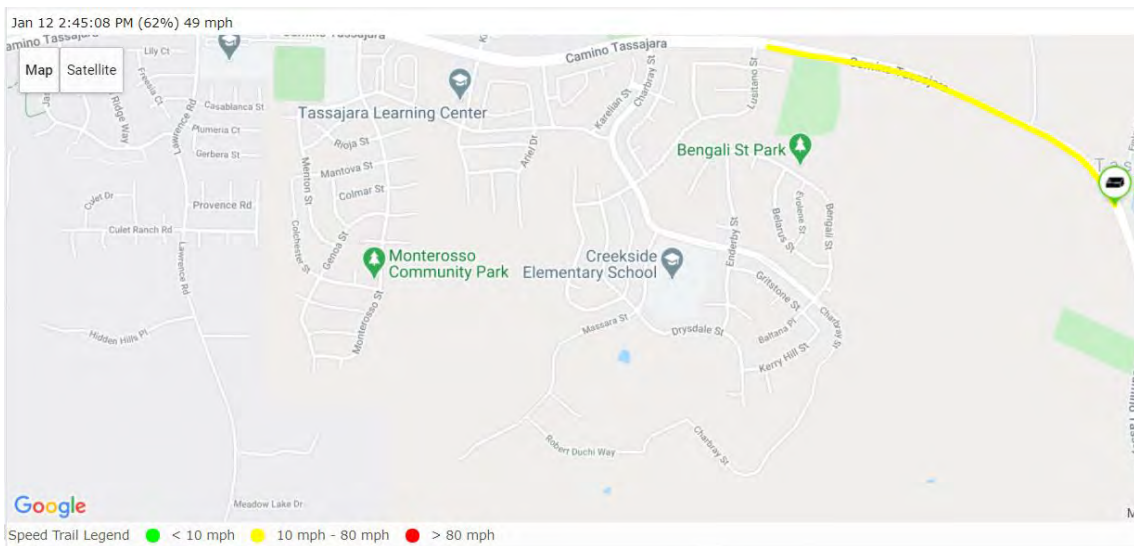
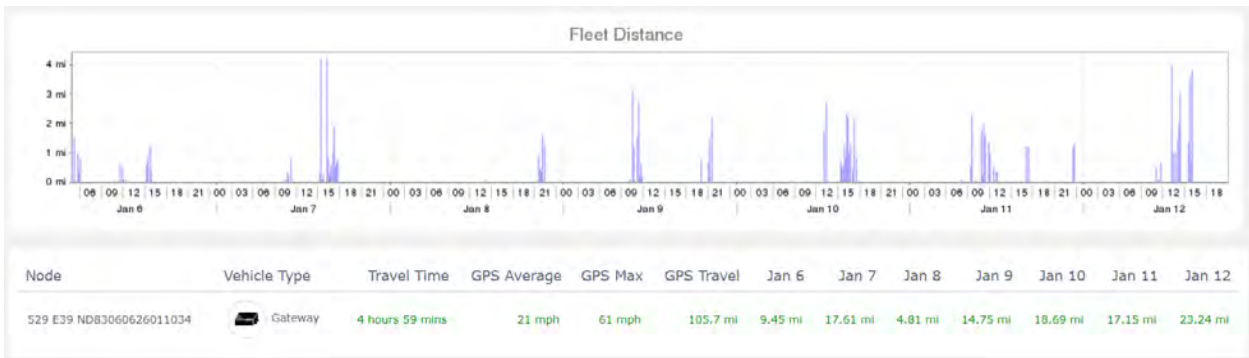
- 122 Automated Alerts in Dec 2020
- Mean Team Resolution of 41 Minutes



MDC Uptime Performance

- Achieved 99+% Uptime for 55 Active Apparatus
- Upgraded Software to Improve Performance, GEO Tracking of Apparatus, Trip Replay, and Trends

SIERRA WIRELESS		AirLink® Mobility Manager														
Dashboard		Events	Map	Tracker	Stats	Total Reach	Config	Reports	Admin							
398	A1C ND83020207011034	19 days 19 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
526	T35 ND83020082011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
531	E30 ND83020229011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
556	E34 ND83060211011034	29 days 24 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
600	E3 Res.1 ND83010153011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
601	E3 Res.2 ND83060273011034	29 days 24 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
603	E338 ND83060631011034	29 days 23 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
606	E331 ND83020007011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
609	E334 ND83020135011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
611	ND75030197011033	29 days 23 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
704	PM32 ND83010034011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
707	RM34 ND83010155011034	29 days 24 hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
803	USAR134 ND83060209011034	30 days	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
Average		28 days 1 hour	99%	100%	99%	99%	99%	99%	99%	99%	99%	100%	98%	99%	99%	



Station Alerting

- Achieved 99+% Uptime for Zetron Station Alerting
- Worked with Zetron to Install Software Patch

The screenshot shows the Zetron FSA Console interface. On the left, there is a 'View Filter' section with buttons for 'No Filter', 'Regions', and 'Alarms'. The main area displays a grid of station and unit status cards. Each card shows a station/unit name and its current status, such as 'Available In' (green) or 'Out Service' (red). The stations listed include Station 30 through Station 35, with various units like E30, E31, E32, E33, E34, E35, T31, T34, T35, PM32, PM35, WT130, WT135, RM31, BS31, E331, E332, E333, E334, E335, and HM35. On the right, there is an 'Actions' panel with buttons for 'Mute Off', 'Alert Off', 'Alert with P...', 'PA On', 'PA Off', 'PTT', 'Dry Mode', 'Alert Mode', 'Mute/Unmute', 'Station I/O ...', and 'Send Text ...'. At the bottom, there are buttons for 'Stations All Select', 'Station All Units Select', 'Unselect All', and a page indicator showing '1' and '2'.

Performance Evaluation System

- Completed Workflow Programming
- Completed eForm Creation for All Job Classifications
- Setting Up CrewSense Integration to Help with Auto-Populating Data

The screenshot shows the FireGauge Performance Evaluation System interface. The page title is 'Captain Performance Evaluation'. It includes fields for 'Reviewer Name: Mary Captain' and 'Evaluation Date: 8/1/2020'. The main content area is divided into sections for '1. Mission Statement' and '2. Compliance and Standards'. Each section has a table with columns for 'Exceeds Standards', 'Meets Standards', 'Needs Improvement', and 'N/A'. Below the tables, there is a 'Comments' section with a text area for 'Mary to sign when it comes to Mission Statement'. The interface also features a 'Review' button and a 'Logout' link for 'B. Dyer, Fire Chief'.



Covid Reporting

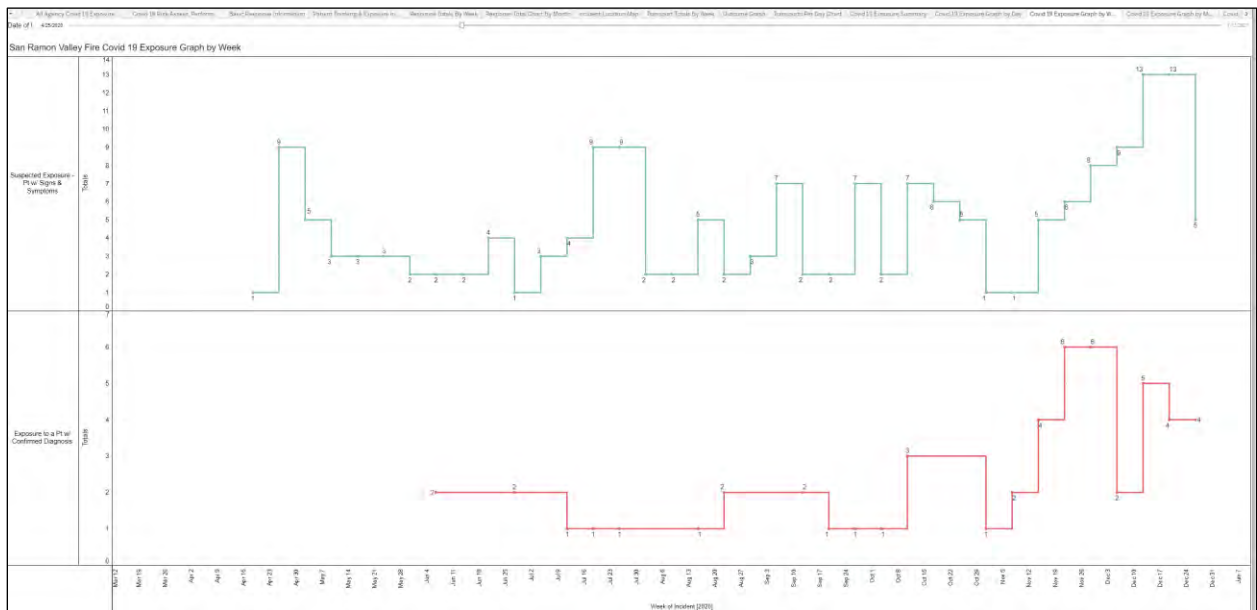
- Updated Standard Tracking Reports
- Created Additional Custom Reports

Explore / San Ramon Valley Fire / Covid 19 Workbook / All Agency Covid 19 Exposure Summary

All Agency Covid 19 Exposure Summary

Total are by each week. Tracking began March 17th on this week beginning March 15th.
Weekly totals will be automatically added and the running totals for the current week will be updated automatically daily.
Mandatory documentation is only required for "Patient Contact" related Levels of Service
Participating Agencies: East Contra Costa, El Cerrito, MDFD, Richmond, Rodeo-Hercules & SRVFD
Current Weeks Data as of: 1/13/2021 3:34:06 PM

Week of Date of Incident	Patient Exposure Status									
	Exposure to a Pt w/ Confirmed Diagnosis		No Exposure		Suspected Exposure - Pt w/ Signs & Symptoms		Unable to Determine		Grand Total	
	Total	% of Total	Total	% of Total	Total	% of Total	Total	% of Total	Total	% of Total
January 10, 2021	7	7.00%	59	59.00%	13	13.00%	21	21.00%	100	100.00%
January 3, 2021	18	6.29%	166	58.04%	22	7.69%	80	27.97%	286	100.00%
December 27, 2020	20	4.98%	279	69.40%	32	7.98%	71	17.66%	402	100.00%
December 20, 2020	15	4.11%	239	65.48%	40	10.98%	71	19.45%	385	100.00%





HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2021
To: Board of Directors
From: Natalie Korthamar Wong, Human Resources Director
Re: Monthly Human Resources Report for December 2020

Recruitment:

- ❖ Continued to coordinate background checks for the Firefighter Paramedic Recruits
- ❖ Provided conditional offer letters and coordinated background checks for the Internal Recruit Training Program candidates
- ❖ Coordinated a District Aide Recruitment
- ❖ Finalized the study guide and announced the Engineer promotional exam
- ❖ On-boarded two Directors

Additional Accomplishments:

- ❖ Finalized adding a post-tax contribution option to the District's 457 plans and added a self-directed investment option
- ❖ Met with 457 plan provider, ICMA, to discuss ICMA's administrative rates
- ❖ Participated in an annual program review of the PARS Alternative Retirement System
- ❖ Attended Fire Agencies Insurance Risk Association meeting to review current challenges to the insurance industry
- ❖ Provided data to the EMS division for the COVID-19 vaccine program
- ❖ Participated in training on the District's third-party Workers' Compensation software program
- ❖ Coordinated a virtual holiday gathering for Administration employees

Report: Employee Illness/Injury Report – December 2020



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2021
To: Board of Directors
From: Natalie Korthamar Wong, Human Resources Director
Subject: December 2020 Employee Illness/Injury Report

Indemnity (Lost Time)

No reportable injuries.

Medical Only (No Lost Time)

December 15, 2020 An employee was injured during physical fitness. Medical treatment was received, but no work time was lost.

December 16, 2020 An employee was injured during a medical emergency while moving a patient. Medical treatment was received, but no work time was lost.

As of December 31, 2020, there were no employees absent from their regular work assignment. Total lost time due to injuries for the month of December equaled 0 calendar days/0 shifts.



FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 27, 2021
To: Board of Directors
From: Ken Campo, Financial Consultant
Davina Hatfield, Controller
Re: Monthly Financial Report for December 2020

Financials:

- Balance Sheets
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital and Debt Service Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

Meetings/Activities:

- Continued worked with Eide Bally, external audit team, on the District's June 30, 2020 financial statement audit.
- Met with Nicki Tallman of Oppenheimer & Company to review all closing documents related to the issue of the 2020 Certificates of Participation.
- Provided requested information to FEMA related to the District's SAFER grant for Financial Desk-Based monitoring of our process and procedures.
- Provided support and assistance to other Divisions with the following projects:
 - PG&E Safety Ordinance
 - EMS Transport/201 Rights
 - Labor negotiations
 - Contract preparation and review

San Ramon Valley Fire Protection District

Combined Balance Sheet

December 31, 2020

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
ASSETS									
Cash - Checking	\$ 709,019	\$ 22,278	\$ -	\$ -	\$ 160	\$ 30,004	\$ -	\$ -	\$ 761,461
Cash - Money Market	508,988	-	-	-	-	-	-	-	508,988
Cash - Workers' Compensation	(74,895)	-	-	-	-	-	-	-	(74,895)
Cash - Flexible Spending	21,137	-	-	-	-	-	-	-	21,137
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ .58%	58,798,294	-	-	7,239,403	-	-	-	-	66,037,697
Investments - Market Value Adjustment	401,526	343,826	-	38,721	-	-	-	-	784,073
Investments - Bank of the West @ 1.19% avg	3,075,460	19,859,790	-	-	-	-	-	-	22,935,250
Cash with Fiscal Agent	-	-	131	40,046,056	-	-	-	-	40,046,187
Accounts Receivable	78,562	-	-	-	-	-	-	-	78,562
Interest Receivable	222,122	121,495	-	27,132	-	-	-	-	370,749
YE Accrued Ambulance Billing	1,001,441	-	-	-	-	-	-	-	1,001,441
Prepaid Expenses and Deposits	10,360,663	-	-	1,751,402	-	-	-	-	12,112,065
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	383,610	-	383,610
Equipment	-	-	-	-	-	-	8,667,015	-	8,667,015
Vehicles	-	-	-	-	-	-	24,532,106	-	24,532,106
Accumulated Depreciation	-	-	-	-	-	-	(36,913,410)	-	(36,913,410)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	24,809,977	24,809,977
TOTAL ASSETS	<u>\$ 75,103,567</u>	<u>\$ 20,347,389</u>	<u>\$ 131</u>	<u>\$ 49,102,714</u>	<u>\$ 160</u>	<u>\$ 30,004</u>	<u>\$ 37,024,644</u>	<u>\$ 24,809,977</u>	<u>\$ 206,418,586</u>
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	2,993,592	-	-	800	-	2,616	-	-	2,997,008
Deposits Payable	19,867	-	-	-	-	-	-	-	19,867
Deferred Ambulance Billing Revenue	477,786	-	-	-	-	-	-	-	477,786
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	10,390,000	10,390,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	4,201,458	4,201,458
Workers' Compensation	-	-	-	-	-	-	-	7,528,000	7,528,000
Accumulated Leave	-	-	-	-	-	-	-	2,690,520	2,690,520
TOTAL LIABILITIES	<u>3,491,245</u>	<u>-</u>	<u>-</u>	<u>800</u>	<u>-</u>	<u>2,616</u>	<u>-</u>	<u>24,809,978</u>	<u>28,304,639</u>

San Ramon Valley Fire Protection District

Combined Balance Sheet

December 31, 2020

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
FUND BALANCE									
Investment in General Fixed Assets	-	-	-	-	-	-	37,024,644	-	37,024,644
Non-Spendable Fund Balance	-	-	-	1,751,402	-	-	-	-	1,751,402
Restricted Fund Balance	-	-	131	97,861	160	-	-	-	98,152
Committed Fund Balance:									
Dry Period Funding	71,519,497	-	-	-	-	-	-	-	71,519,497
Budget Stabilization	-	15,847,389	-	-	-	-	-	-	15,847,389
Workers' Compensation Claims	-	4,500,000	-	-	-	-	-	-	4,500,000
Capital Projects	-	-	-	47,159,654	-	-	-	-	47,159,654
Assigned Fund Balance:									
Other Assigned Fund Balance	92,825	-	-	92,997	-	-	-	-	185,822
Unassigned Fund Balance	-	-	-	-	-	27,388	-	-	27,388
TOTAL FUND BALANCE	<u>71,612,322</u>	<u>20,347,389</u>	<u>131</u>	<u>49,101,914</u>	<u>160</u>	<u>27,388</u>	<u>37,024,644</u>	<u>-</u>	<u>178,113,948</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 75,103,567</u>	<u>\$ 20,347,389</u>	<u>\$ 131</u>	<u>\$ 49,102,714</u>	<u>\$ 160</u>	<u>\$ 30,004</u>	<u>\$ 37,024,644</u>	<u>\$ 24,809,978</u>	<u>\$ 206,418,587</u>

San Ramon Valley Fire Protection District

Revenue - All Funds

For the Period Ended December 31, 2020

FISCAL YEAR COMPLETED - 50.00%

	2019/20	2020/21			
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	% Received
TAXES					
Property Taxes - Current Secured	\$ 71,584,682	\$ 74,458,061	\$ 41,173,442	\$ 33,284,619	55.3%
Property Taxes - Supplemental	1,636,408	-	62,541	(62,541)	
Property Taxes - Utilities (Unitary)	1,105,278	1,105,278	615,920	489,358	55.7%
Property Taxes - Current Unsecured	2,029,809	1,963,622	1,934,752	28,870	98.5%
Homeowners Property Tax Relief	453,404	475,000	-	475,000	0.0%
RDA Property Tax	1,209,047	1,021,520	-	1,021,520	0.0%
County Tax Administration	(566,046)	(577,367)	-	(577,367)	0.0%
Property Taxes - Prior Secured	(111,002)	-	(82,107)	82,107	
Property Taxes - Prior Supplemental	(68,206)	-	(1,617)	1,617	
Property Taxes - Prior Unsecured	8,679	-	13,355	(13,355)	
Total Taxes	77,282,053	78,446,114	43,716,286	34,729,828	55.7%
INTERGOVERNMENTAL					
Measure "H"	33,000	33,000	-	33,000	0.0%
SB-90 Mandated Costs	56,345	-	-	-	
State Aid/Grants	296,751	1,013,850	112,514	901,336	11.1%
Federal Grant Revenue	-	-	309,597	(309,597)	
Other Intergovernmental Revenue	333,167	420,000	154,702	265,298	36.8%
GEMT	(11,106)	80,800	-	80,800	0.0%
Consolidated Dispatch	1,050,000	1,764,043	441,010	1,323,033	25.0%
Total Intergovernmental	1,758,157	3,311,693	1,017,823	2,293,870	30.7%
CHARGES FOR SERVICE					
Inspection Fees	55,000	64,502	26,619	37,883	41.3%
Plan Review	556,760	600,000	154,052	445,948	25.7%
Info Technology Surcharge	-	33,225	-	33,225	0.0%
Weed Abatement Charges	-	-	3,283	(3,283)	#DIV/0!
Administrative Citation Charges	1,000	24,313	-	24,313	0.0%
Ambulance Services	5,110,353	4,949,000	2,236,403	2,712,597	45.2%
CPR Classes	480	604	-	604	0.0%
Reports and Photocopies	2,020	7,356	2,230	5,126	30.3%
Total Charges For Service	5,725,613	5,679,000	2,422,587	3,256,413	42.7%
USE OF MONEY AND PROPERTY					
Investment Earnings	1,316,189	1,303,706	524,115	779,591	40.2%
Total Use Of Money and Property	1,316,189	1,303,706	524,115	779,591	40.2%
RENTAL INCOME					
Rent On Real Estate	67,979	67,459	35,239	32,220	52.2%
Total Rental Income	67,979	67,459	35,239	32,220	52.2%
OTHER REVENUE					
Donations	-	-	100	(100)	
Sale Of Property	6,440	-	-	-	
Miscellaneous Revenue	6,812	10,000	6,473	3,527	64.7%
Total Other Revenue	13,252	10,000	6,473	3,527	64.7%
OTHER FINANCING SOURCES					
Debt/Lease Proceeds	-	40,000,000	40,197,323	(197,323)	
Total Other Financing Sources	-	40,000,000	40,197,323	(197,323)	
Total Revenue	\$ 86,163,243	\$ 128,817,972	\$ 87,919,846	\$ 40,898,126	68.3%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended December 31, 2020

FISCAL YEAR COMPLETED - 50.00%

	2019/20		2020/21		
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
SALARIES AND BENEFITS					
Permanent Salaries	\$ 26,446,450	\$ 28,536,029	\$ 13,871,323	\$ 14,664,706	48.6%
Temporary Salaries	440,252	385,209	159,691	225,518	41.5%
Permanent Overtime	8,362,867	8,394,000	6,394,818	1,999,182	76.2%
Overtime - Temp Employees	757	-	1,916	(1,916)	#DIV/0!
FICA/Medicare	496,255	531,968	288,433	243,535	54.2%
Retirement Contributions	16,526,895	17,944,801	8,911,188	9,033,613	49.7%
Retirement Contributions - UAAL	236,000	260,000	260,000	-	100.0%
401A Contributions - Employer Paid	8,403	8,611	4,306	4,305	50.0%
Employee Group Insurance	4,049,703	4,404,957	2,017,036	2,387,921	45.8%
Retiree Health Insurance	3,042,205	3,189,031	1,523,756	1,665,275	47.8%
OPEB Contribution	3,937,414	4,287,004	2,143,500	2,143,504	50.0%
Unemployment Insurance	-	20,000	1,017	18,983	5.1%
Workers' Compensation	1,128,642	1,375,000	477,925	897,075	34.8%
Total Salaries and Benefits	64,675,843	69,336,610	36,054,909	33,281,701	52.0%
SERVICES AND SUPPLIES					
Office Supplies	29,868	31,975	9,299	22,676	29.1%
Postage	9,503	29,050	3,157	25,893	10.9%
Telecommunications	237,332	247,902	109,253	138,649	44.1%
Utilities	421,635	380,300	215,649	164,651	56.7%
Small Tools and Equipment	139,059	112,200	36,395	75,805	32.4%
Miscellaneous Supplies	69,607	118,800	39,100	79,700	32.9%
Medical Supplies	243,117	230,000	124,230	105,770	54.0%
Firefighting Supplies	64,048	80,000	31,179	48,821	39.0%
Pharmaceutical Supplies	58,122	35,000	29,335	5,665	83.8%
Computer Supplies	10,227	15,500	6,675	8,825	43.1%
Radio Equipment and Supplies	31,181	20,500	10,300	10,200	50.2%
Food Supplies	23,165	35,300	11,101	24,199	31.4%
PPE Inspection and Repairs	9,258	19,500	-	19,500	0.0%
Safety Clothing	136,694	277,100	106,797	170,303	38.5%
Class A Uniforms	16,087	10,500	2,604	7,896	24.8%
Non-Safety Clothing	11,394	32,885	6,065	26,820	18.4%
Class B Uniforms	76,249	81,000	27,577	53,423	34.0%
Household Supplies	58,183	38,000	32,096	5,904	84.5%
Central Garage - Repairs	583,152	300,000	282,598	17,402	94.2%
Central Garage - Maintenance	49,938	41,625	30,038	11,587	72.2%
Central Garage - Gas, Diesel and Oil	245,638	383,300	167,032	216,268	43.6%
Central Garage - Tires	46,865	50,000	36,447	13,553	72.9%
Central Garage - Mandated Inspections	9,851	24,500	15,858	8,642	64.7%
Maintenance and Repairs - Equipment	173,064	193,977	67,858	126,119	35.0%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended December 31, 2020

FISCAL YEAR COMPLETED - 50.00%

	2019/20	2020/21			
	Actual	Budget	Actual to Date	Remaining	%
	(unaudited)			Budget	Expended
Maintenance and Repairs - Radio and Electronic	106,722	104,485	22,415	82,070	21.5%
Maintenance and Repairs - Buildings	199,889	246,000	68,204	177,796	27.7%
Maintenance and Repairs - Grounds	57,699	53,000	20,017	32,983	37.8%
Rents and Leases	64,587	204,131	105,601	98,530	51.7%
Software and Licensing	263,179	568,076	251,511	316,565	44.3%
Professional Services	1,955,658	2,079,328	839,076	1,240,252	40.4%
Recruiting Costs	112,585	118,800	53,715	65,085	45.2%
Legal Services	253,775	445,000	209,199	235,801	47.0%
Medical Services	78,900	120,500	5,280	115,220	4.4%
Communications Services	93,600	95,360	-	95,360	0.0%
Election Services	-	172,000	-	172,000	0.0%
Insurance Services	470,522	424,500	267,132	157,368	62.9%
Publication Of Legal Notices	106	3,500	-	3,500	0.0%
Specialized Printing	42,183	30,975	25,729	5,246	83.1%
Memberships	91,207	99,376	61,628	37,748	62.0%
Educational Courses and Supplies	90,733	318,600	63,522	255,078	19.9%
Educational Assistance	22,152	25,000	3,326	21,674	13.3%
Public Educational Supplies	9,368	11,000	-	11,000	0.0%
Books and Periodicals	13,037	28,289	5,550	22,739	19.6%
Recognition Supplies	2,248	4,000	1,287	2,713	32.2%
Meetings and Travel	57,865	80,110	8,152	71,958	10.2%
Other Expense	26,635	-	2,103	(2,103)	#DIV/0!
Taxes and Assessments	63,910	120,000	38,835	81,165	32.4%
Total Services and Supplies	6,829,797	8,140,944	3,452,925	4,688,019	42.4%
Total Operating Expenditures	\$ 71,505,640	\$ 77,477,554	\$ 39,507,834	\$ 37,969,720	51.0%

San Ramon Valley Fire Protection District

Expenditures - All Other Funds

For the Period Ended December 31, 2020

FISCAL YEAR COMPLETED - 50.00%

	2019/20	2020/21			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
CAPITAL PROJECTS					
Professional Services	\$ -	\$ -	\$ 70,722	\$ (70,722)	
Legal Services	-	-	87,515	\$ (87,515)	
Technology Improvements	15,233	7,452	-	7,452	0.0%
Specialized Printing	-	-	2,500	(2,500)	
Various Improvements	1,299,281	3,126,215	1,096,411	2,029,804	35.1%
Radio and Electronic Equipment	112,341	687,672	76,245	611,427	11.1%
Major Equipment	91,431	173,507	14,883	158,624	8.6%
Autos and Trucks	246,918	425,000	61,278	363,722	14.4%
Total Capital Projects	<u>\$ 1,765,204</u>	<u>\$ 4,419,846</u>	<u>\$ 1,409,554</u>	<u>\$ 3,010,292</u>	<u>31.9%</u>
DEBT SERVICE					
Professional Services	\$ 3,190	\$ -	\$ -	\$ -	
2015 Certificates Of Participation	931,350	926,050	725,675	200,375	78.4%
2020 Certificates of Participation	-	2,200,000	-	2,200,000	
Equipment Lease	613,155	613,155	308,069	305,086	50.2%
Total Debt Service	<u>\$ 1,547,695</u>	<u>\$ 3,739,205</u>	<u>\$ 1,033,744</u>	<u>\$ 2,705,461</u>	<u>27.6%</u>
 Total Capital, Equipment and Debt Service	 <u>\$ 3,312,899</u>	 <u>\$ 8,159,051</u>	 <u>\$ 2,443,298</u>	 <u>\$ 5,715,753</u>	 73.8%

San Ramon Valley Fire Protection District

General Fund

Revenue and Expenditures

Month	2016/17		2017/18		2018/19		2019/20		2020/21	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 282,790	\$ 5,316,616	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529
August	363,912	5,109,224	695,817	5,671,451	499,377	5,905,072	610,284	6,468,445	436,936	5,415,373
September	377,209	5,047,543	480,964	5,593,302	579,731	5,563,173	388,535	5,580,182	481,504	6,749,996
October	2,158,269	5,282,085	2,593,632	5,999,337	2,375,797	6,005,201	2,931,282	6,169,069	633,361	6,409,267
November	720,990	5,554,302	362,621	5,888,575	656,486	6,191,849	516,137	6,368,317	3,069,984	7,404,339
December	34,893,289	5,043,510	34,930,693	5,966,196	39,332,475	5,629,084	40,716,284	6,133,552	42,109,519	6,465,330
January	1,242,334	5,401,913	8,491,817	5,387,036	1,334,430	5,722,401	1,818,008	5,781,707	-	-
February	690,047	5,326,068	446,775	5,326,521	632,213	5,524,960	856,640	5,675,617	-	-
March	433,245	5,849,120	883,105	6,063,429	972,913	5,624,000	742,260	5,932,483	-	-
April	25,663,196	5,297,542	22,339,121	5,257,800	28,219,039	5,320,835	29,646,763	5,904,545	-	-
May	394,206	5,452,583	639,163	5,506,219	507,822	6,529,026	507,535	5,565,403	-	-
June	5,664,005	5,832,652	5,266,780	5,952,983	6,282,536	6,135,504	6,469,451	6,475,129	-	-

Total Overtime Hours by Month January 2018 - December 2020

