

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Wednesday, March 28, 2018 – 1:00 p.m.

*Matthew Stamey ~ Board President
H. Jay Kerr, Board Vice-President ~ Chris Campbell, Director
Don Parker, Director ~ Dominique Yancey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period February 17, 2018, through March 16, 2018 in the amount of \$1,757,557.50.
- 5.2 Approve the Board minutes from the Regular February 28, 2018 Regular Board Meeting and District Counsel’s Report Upon Return from Closed Session from February 28, 2018.
- 5.3 Approval of salary and payroll taxes and retirement contributions for the month of February 2018 in the amount of \$4,138,831.51.

5.4 Personnel Actions - Promotions:

Engineer

1. Approve staff recommendation to award a Promotion to Christopher Conley to Engineer 4, Step 6; effective March 1, 2018.
2. Approve staff recommendation to award a Promotion to Scott Dwyer to Engineer 4, Step 6; effective April 1, 2018.
3. Approve staff recommendation to award a Promotion to Nathan Smith to Engineer 4, Step 6; effective April 1, 2018.
4. Approve staff recommendation to award a Promotion to Brian Olson to Engineer 4, Step 6; effective April 1, 2018.
5. Approve staff recommendation to award a Promotion to Anthony Romero to Engineer 4, Step 6; effective April 1, 2018.
6. Approve staff recommendation to award a Promotion to Christopher Stevenson to Engineer 4, Step 6; effective April 1, 2018.
7. Approve staff recommendation to award a Promotion to Michael Bakalar to Engineer 6, Step 5; effective April 1, 2018.

Captain

8. Approve staff recommendation to award a Promotion to Benjamin Wylie to Captain 2, Step 5; effective April 1, 2018.
9. Approve staff recommendation to award a Promotion to Demain Bannister to Captain 10, Step 3; effective April 1, 2018.
10. Approve staff recommendation to award a Promotion to David Garcia to Captain 10, Step 3; effective April 1, 2018.
11. Approve staff recommendation to award a Promotion to John Martin to Captain 10, Step 3; effective April 1, 2018.
12. Approve staff recommendation to award a Promotion to Eric Sabye to Captain 10, Step 3; effective April 1, 2018.

Training Captain

13. Approve staff recommendation to award a Promotion to Jonas Aguiar to Training Captain 7, Step 6; effective April 1, 2018.

Deputy Chief

14. Approve staff recommendation to award a Promotion to Frank Drayton to Deputy Fire Chief, Step 1; effective April 1, 2018.

General Salary Increase

15. Approve a 3% general salary increase for non-represented employees, including part-time employees, and employees represented by IAFF Local 3546 and 3546A, as approved by the Board of Directors on March 22, 2017. The following classifications are excluded from receiving this increase: Fire Chief, Human Resources Director, Technology System Manager and Chief Financial Officer.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Contra Costa County Community Warning System Overview, presented by Heather Tiernan, Community Warning System Manager.
- 6.2 Recognition of Deputy Chief Derek Krause on his Retirement.

7. OLD BUSINESS

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed on March 21, 2018, stipulating March 28, 2018 at 1:00 p.m., 1500 Bollinger Canyon Road, San Ramon, California, as the date, time and place provided for the purpose of receiving public comment to show cause why exterior hazard abatement standards are not applicable to the appellant's property.

8. NEW BUSINESS

- 8.1 Consideration of Modification to First Responder and Ambulance Transport Fees.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Derek Krause
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. UPCOMING CALENDAR OF EVENTS

- March 30, 2018 – Annual Leadership Prayer Breakfast, 7:30 a.m., SR Marriott
April 1, 2018 – Easter Sunday
April 18, 2018 – 10:00 a.m. – Board Retreat-San Ramon City Hall
April 30, 2018 – 1:00 p.m. – Regular April Board Meeting (**Date changed**)

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.
- 13.2 Personnel Matter: Review draft Retainer for District Legal Counsel (Authorized under Government Code Section 54957).

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE BOARD RETREAT ON WEDNESDAY, APRIL 18, 2018 AT 10:00 A.M. AT THE CITY OF SAN RAMON, 7000 BOLLINGER CANYON ROAD SAN RAMON.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on March 23, 2018 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.