

Board Agenda December 16, 2020

Page 1 of 4

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**December 16, 2020 – 1:00 p.m.**

*Don Parker, Board President  
Matt Stamey, Board Vice-President  
Ryan Crean, Director, Michelle Lee, Director, Thomas Gallinatti, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

***Consistent with California Governor's Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing [PublicComment@srvfire.ca.gov](mailto:PublicComment@srvfire.ca.gov). Please make sure comments are submitted prior to 1 p.m. December 16, 2020.***

***Zoom for Government by Video:***

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1609783259?pwd=MFY5aGIXemVrdERHeDNSVDdSQ0RVUT09>

Webinar ID: 160 978 3259

Webinar Passcode: SRVF

***By Phone:***

Dial-in Number: (669) 254-5252

Webinar ID: 160 978 3259

**TELECONFERENCE PARTICIPANTS**

**BOARD MEMBERS MICHELLE LEE, THOMAS GALLINATTI, RYAN CREAN, VICE PRESIDENT MATT STAMEY, AND BOARD PRESIDENT DON PARKER WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20**

**PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS LEE, GALLINATTI, CREAN, VICE PRESIDENT STAMEY, AND BOARD PRESIDENT PARKER PARTICIPATING BY TELECONFERENCE**

**This meeting will be available to District Residents via the District's website at**

<https://www.firedepartment.org>

**ATTENTION: Members of the public may submit comments via email prior to the meeting to [PublicComment@srvfire.ca.gov](mailto:PublicComment@srvfire.ca.gov), which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. The District reserves the right to read comments received prior to the start of the meeting into the record or include the emailed comment in the next month's Board packet, depending on the length of the email. *The time allotted for each public comment is determined by the Board President and may be up to a maximum of three (3) minutes.***

**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE AND OATH OF OFFICE.**

- 2.1 Pledge of Allegiance.
- 2.2 Introduction of new Directors Michelle Lee and Thomas Gallinatti and incumbent Director Matt Stamey.
- 2.3 Administer Oath of Office to Directors Lee, Gallinatti and Stamey.
- 2.4 Comments from new Directors.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

**4. PUBLIC COMMENT \*Please see language on Page 1 pertaining to Public Comment\***

**5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period November 11, 2020 through December 8, 2020 in the amount of \$2,988,982.76.
- 5.2 Approve the Board Minutes from the November 18, 2020 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of November 2020 in the amount of \$ 4,939,363.07.
- 5.4 Approve payment to the State of California for the Workers' Compensation Insurance Self-Insurance Assessment for Fiscal Year 2020-2021 in the amount of \$83,246.20.
- 5.5 **Personnel Actions:**

**Step Increases:**

Approve staff recommendation to award the following step increase, effective January 1, 2021:

Public Safety Dispatcher Zachary Schiess to Public Safety Dispatcher 2, step 5  
Public Safety Dispatcher Shannon Tarte to Public Safety Dispatcher 2, step 3  
Media Communications and Public Education Analyst Ryan Mahoney to Media Communications and Public Education Analyst, step 3

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Appreciation for Director Kerr's service to the District.
- 6.2 Public Safety Building Complex Update.

**7. OLD BUSINESS**

None.

Board Agenda December 16, 2020

Page 3 of 4

**8. NEW BUSINESS**

8.1 Nominations for Board President and Vice President for 2021.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

There were several letters of appreciation and support from members of the community.

**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations/Fleet Division-Deputy Chief Jim Selover  
Operations and Fleet Report of monthly activities.
- 10.2 EMS Division – Deputy Chief Jim Selover  
EMS Report of monthly activities. COVID-19 update for Contra Costa County.
- 10.3 Fire and Life Safety/Training Division – Deputy Chief Frank Drayton  
Fire and Life Safety and Training Report of monthly activities.
- 10.4 Facilities Division – Deputy Chief Frank Drayton  
Facilities Report of monthly activities.
- 10.5 Communications/Technology Division – Director of Emergency Communications, Denise Pangelinan  
Communications and Technology Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar-Wong  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

- 11.1 Street Smarts Fire Board Representative.
- 11.2 Comments by Board of Directors.

**12. UPCOMING CALENDAR OF EVENTS**

- Friday, January 1, 2021 – New Year’s Day
- Monday, January 18, 2021 (Floating Holiday) – Martin Luther King Day

**13. CLOSED SESSION**

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

Board Agenda December 16, 2020

Page 4 of 4

13.2 PERSONNEL – DISTRICT REORGANIZATION REPORT

Pursuant to California Government Code Section 54957(b)(1).

13.3 CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to California Government Code Section 54957.6

Agency designated representatives: Chief Meyer, Financial Consultant Ken Campo

Employee organization: International Association of Firefighters Local 3546

13.4 PERSONNEL – EXECUTIVE STAFF COMPENSATION

Pursuant to California Government Code Section 54957(b)(1).

13.5 PERSONNEL – FIRE CHIEF

Pursuant to California Government Code Section 54957(b)(1).

**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY January 27, 2020 AT 1:00 P.M.**

Prepared by:

DocuSigned by:  
  
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Stephanie E. Sakai, District Clerk

*Agenda posted on December 10, 2020 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).*

*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.*

# **CONSENT ITEMS**

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 11/11/2020 Through 12/8/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
225830	12/2/2020	360 RESCUE LLC	987.06	Harness Carabiners-Unit 633
225757	11/18/2020	ACCO ENGINEERED SYSTEMS INC	1,277.23	Relocate Thermostat-Admin
11/25/20-01	11/25/2020	ACE AUTO REPAIR AND TIRE CENTER	579.75	TPMS Sensors/Install Steering Wheel-Unit 322
11/25/20-02	11/25/2020	ACE AUTO REPAIR AND TIRE CENTER	114.01	Routine Prev Maint/Oil/Filter Change/Tire Rotation-Unit 360
11/25/20-03	11/25/2020	ACE AUTO REPAIR AND TIRE CENTER	556.82	Routine Prev Maint/Oil/Filter Change-Unit 810
225831	12/2/2020	ADAM COSTA	225.00	Reimb-Paramedic Recertification
11/25/20-04	11/25/2020	AIR EXCHANGE INC	718.02	Hose Repairs/Valve Replacement-Stn 39
11/18/20-01	11/18/2020	AIRGAS USA LLC	259.36	Oxygen Tank Cylinders 11/2/20
11/18/20-02	11/18/2020	AIRGAS USA LLC	330.02	Oxygen Tank Cylinders 11/6/20
11/25/20-05	11/25/2020	AIRGAS USA LLC	259.36	Oxygen Tank Cylinders 9/15/20
11/25/20-06	11/25/2020	AIRGAS USA LLC	455.61	Oxygen Tank Cylinders 10/2/20
11/25/20-07	11/25/2020	AIRGAS USA LLC	369.27	Oxygen Tank Cylinders 10/16/20
11/25/20-08	11/25/2020	AIRGAS USA LLC	294.69	Oxygen Tank Cylinders 10/23/20
225758	11/18/2020	ALAMEDA COUNTY FIRE DEPARTMENT	2,923.97	A/C/Idle Issue/Captain Air Seat/Window Repairs-Unit 512
	11/18/2020	ALAMEDA COUNTY FIRE DEPARTMENT	142.60	Air Filter/Air Drier Kit/Purge Valve-Unit 882
	11/18/2020	ALAMEDA COUNTY FIRE DEPARTMENT	3,273.59	Fuel Tank/Fuel Line Cleaning/Repairs-Unit 513
	11/18/2020	ALAMEDA COUNTY FIRE DEPARTMENT	7,987.06	Inspect Engine Light/Temp Sensor/Brake/Air Bag Repairs-#603
	11/18/2020	ALAMEDA COUNTY FIRE DEPARTMENT	2,037.00	Tie Rods Alignment-Unit 508
	11/18/2020	ALAMEDA COUNTY FIRE DEPARTMENT	128.79	Tractor Protection Valve-Unit 513
225800	11/25/2020	ALAMEDA COUNTY FIRE DEPARTMENT	8,259.77	Dash Gauges/Warning Repairs-Unit 527
	11/25/2020	ALAMEDA COUNTY FIRE DEPARTMENT	3,246.13	Inspect Engine/Coolant Leak/Transmission Leak Repairs-#522
	11/25/2020	ALAMEDA COUNTY FIRE DEPARTMENT	515.68	Park Brake Safety Switch Replacement-Unit 529
	11/25/2020	ALAMEDA COUNTY FIRE DEPARTMENT	257.71	Rear Passenger Seatbelt Alarm Repairs-Unit 609
	11/25/2020	ALAMEDA COUNTY FIRE DEPARTMENT	2,272.26	Tank Fill Valve Repairs/Reseal Transfer Case-Unit 606
225832	12/2/2020	ALAMEDA COUNTY INDUSTRIES	397.13	Garbage Service 11/1/20-11/30/20-Stn 30
	12/2/2020	ALAMEDA COUNTY INDUSTRIES	716.99	Garbage Service 11/1/20-11/30/20-Stn 34
	12/2/2020	ALAMEDA COUNTY INDUSTRIES	964.14	Garbage Service 11/1/20-11/30/20-Stn 38
	12/2/2020	ALAMEDA COUNTY INDUSTRIES	397.13	Garbage Service 11/1/20-11/30/20-Stn 39
225759	11/18/2020	ALAMO ACE HARDWARE	371.46	Cordless Blower/Misc. Household Supplies-Training Site
	11/18/2020	ALAMO ACE HARDWARE	73.99	Misc. Household Supplies-Stn 33
	11/18/2020	ALAMO ACE HARDWARE	15.56	Misc. Painting Material
225801	11/25/2020	AMADOR VALLEY INDUSTRIES	499.50	30-yd Dumpster-Academy Clean-Up-Training Site
225802	11/25/2020	AMAZON COM CREDIT SERVICES	480.19	Misc. Strike Team Supplies
225833	12/2/2020	AMERICAN MESSAGING	418.36	Paging Service-12/20
225760	11/18/2020	AP TRITON LLC	4,375.00	EMS Advocate Consulting Services-November 2020
225803	11/25/2020	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	2,427.50	Remove/Replace Unleaded Handle Switch/Nozzle Hood-Stn 34
	11/25/2020	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	512.25	Unleaded Dispenser Repairs-Stn 34
225761	11/18/2020	ATT MOBILITY	348.74	FLSD Cell Phones/Mobile Data (7)-11/1/20-11/30/20
225834	12/2/2020	ATT MOBILITY	49.12	Cell Phone/Mobile Data-Chief Meyer 10/1/20-10/31/20
225762	11/18/2020	B AND C TRUCK PARTS INC	98.43	Brake Chambers (2)-Unit 679
11/18/20-03	11/18/2020	BAYSPORT PREVENTIVE MEDICAL GROUP	8,120.00	Pre-employment Physical/Drug Test-FF/PM/Stn 37 Volunteers

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 11/11/2020 Through 12/8/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
11/18/20-04	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/21/20-Stn 30
11/18/20-05	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/21/20-Stn 31
11/18/20-06	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/21/20-Stn 32
11/18/20-07	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/21/20-Stn 33
11/18/20-08	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/21/20-Stn 34
11/18/20-09	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/21/20-Stn 35
11/18/20-10	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/21/20-Stn 36
11/18/20-11	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/21/20-Stn 38
11/18/20-12	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 9/21/20-Stn 39
11/18/20-13	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/19/20-Stn 30
11/18/20-14	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/19/20-Stn 31
11/18/20-15	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/19/20-Stn 32
11/18/20-16	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/19/20-Stn 33
11/18/20-17	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/19/20-Stn 34
11/18/20-18	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/19/20-Stn 35
11/18/20-19	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/19/20-Stn 36
11/18/20-20	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/19/20-Stn 38
11/18/20-21	11/18/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 10/19/20-Stn 39
12/02/20-01	12/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 11/16/20-Stn 30
12/02/20-02	12/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 11/16/20-Stn 31
12/02/20-03	12/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 11/16/20-Stn 32
12/02/20-04	12/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 11/16/20-Stn 33
12/02/20-05	12/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 11/16/20-Stn 34
12/02/20-06	12/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 11/16/20-Stn 35
12/02/20-07	12/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 11/16/20-Stn 36
12/02/20-08	12/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 11/16/20-Stn 38
12/02/20-09	12/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 11/16/20-Stn 39
11/18/20-22	11/18/2020	BOIES SCHILLER FLEXNER	43,273.15	Professional Services-PG&E 10/20
11/18/20-23	11/18/2020	BOUNDTREE MEDICAL LLC	1,198.80	Gloves-EMS
11/18/20-24	11/18/2020	BOUNDTREE MEDICAL LLC	210.96	Pharmaceutical Supplies
11/25/20-09	11/25/2020	BOUNDTREE MEDICAL LLC	87.50	Medical Supplies
11/25/20-10	11/25/2020	BOUNDTREE MEDICAL LLC	197.55	Medical Supplies
11/25/20-11	11/25/2020	BOUNDTREE MEDICAL LLC	503.60	Medical Supplies
12/02/20-10	12/2/2020	BOUNDTREE MEDICAL LLC	154.95	Medical Supplies
12/02/20-11	12/2/2020	BOUNDTREE MEDICAL LLC	4,673.11	Medical Supplies
225835	12/2/2020	BRIAN MEDLEY	55.87	Reimb-Gasoline-Search Dog Foundation Trip 11/10/20-Unit 339
225763	11/18/2020	BRIAN OLSON	99.31	Reimb-12v Batteries-Baldor Dolly Batter Replacement-CS131
	11/18/2020	BRIAN OLSON	173.36	Reimb-ICS 400 Reserve Course Materials/Refreshments
	11/18/2020	BRIAN OLSON	111.35	Reimb-Saw Blades-Engine 38 Supplies
11/30/20-01	11/30/2020	BRYAN COLLINS	21,900.64	415 Limit Replacement Benefits Less Ins Premiums-12/1/20
225836	12/2/2020	BUCHANAN AUTO ELECTRIC INC	693.34	1231MF Batteries (4)-Unit 679/Fleet Stock

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From 11/11/2020 Through 12/8/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
225764	11/18/2020	BURNS TRUCK AND TRAILER SERVICES	6,516.91	Oil Leak Repairs/Replace Cam Bearings/PS Hose/Valve-Unit 524
	11/18/2020	BURNS TRUCK AND TRAILER SERVICES	5,418.33	Replace Radiator/Surge Tank/Coolant/Hoses-Unit 524
225837	12/2/2020	CA MUNICIPAL STATISTICS INC	500.00	CAFR Statistics-FY 2019/20
225765	11/18/2020	CA STATE DEPARTMENT OF JUSTICE	441.00	FBI/State Background Fingerprints (9)
EFT 12/08/...	12/8/2020	CALPERS	1,333.63	CalPERS Health-Admin Fees Dec 2020
	12/8/2020	CALPERS	1,000.52	CalPERS Health-BOD Dec 2020
	12/8/2020	CALPERS	318,849.16	CalPERS Health-Dec 2020
	12/8/2020	CALPERS	235,830.31	CalPERS Health-Retirees Dec 2020
Wire 11/25...	11/25/2020	CalPERS CERBT (OPEB)	1,054,250.00	FY 20/21 OPEB Contribution Prefunding-Nov 2020
225804	11/25/2020	CAPITOL CLUTCH AND BRAKE INC	299.38	Pump Actuating Valves (2)-Unit 509/Fleet Stock
225766	11/18/2020	CARDIO PARTNERS INC	(608.37)	Credit-Recertified Philips Heartstart FRx AED Return
	11/18/2020	CARDIO PARTNERS INC	1,074.27	Recertified Philips Heartstart FRx AED/Parts
225767	11/18/2020	CCC DEPT OF INFO TECH	270.00	Telecommunication Services/Radio Services-7/20
Wire 12/8/20	12/8/2020	CCC EMPLOYEES RETIREMENT ASSOCIATION	481,662.46	Employee Retirement Contributions-11/20
225805	11/25/2020	CCC TAX COLLECTOR	2,018.20	Secured Property Taxes FY 2020/21-Admin
	11/25/2020	CCC TAX COLLECTOR	303.16	Secured Property Taxes FY 2020/21-Stn 30
	11/25/2020	CCC TAX COLLECTOR	236.35	Secured Property Taxes FY 2020/21-Stn 31
	11/25/2020	CCC TAX COLLECTOR	169.22	Secured Property Taxes FY 2020/21-Stn 33
	11/25/2020	CCC TAX COLLECTOR	362.76	Secured Property Taxes FY 2020/21-Stn 34
	11/25/2020	CCC TAX COLLECTOR	564.29	Secured Property Taxes FY 2020/21-Stn 36
	11/25/2020	CCC TAX COLLECTOR	1,210.92	Secured Property Taxes FY 2020/21-Stn 39
225806	11/25/2020	CENTRAL CONTRA COSTA SANITARY DISTRICT	7,666.99	Annual Sewer Service Charges
225807	11/25/2020	CHRIS QUIRK	219.95	Reimb-Receiver Repairs/Battery-CERT
11/30/20-02	11/30/2020	CHRISTOPHER C SUTER	28,864.80	415 Limit Replacement Benefits Less Ins Premiums-12/1/20
225768	11/18/2020	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 11/12/20-Stn 32
225769	11/18/2020	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Clean Fee 11/16/20-Stn 30
225808	11/25/2020	CINTAS CORPORATION	73.69	Carpet Runners/Mechanics Coverall Clean Fee 11/20/20-Stn 30
225809	11/25/2020	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 11/24/20-Stn 32
225838	12/2/2020	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Clean Fee 11/30/20-Stn 30
225810	11/25/2020	CLARK PEST CONTROL	202.00	Pest Control Service 11/23/20-Stn 31
225770	11/18/2020	COMCAST	153.59	Broadband Internet Service 10/1/20-10/31/20 Admin
225771	11/18/2020	COMCAST	229.85	Cable Service 11/13/20-12/12/20 Stn 30
225772	11/18/2020	COMCAST	149.87	High Speed Internet 11/8/20-12/7/20 Stn 35
225773	11/18/2020	COMCAST	149.87	High Speed Internet 11/9/20-12/8/20 Stn 39
225774	11/18/2020	COMCAST	149.87	High Speed Internet 11/15/20-12/14/20 Stn 34
225775	11/18/2020	COMCAST	245.16	High-Speed Internet/Cable Service 11/8/20-12/7/20 Stn 38
225811	11/25/2020	COMCAST	154.87	High Speed Internet 11/23/20-12/22/20 Stn 31
225812	11/25/2020	COMCAST	191.64	Cable Service 11/17/20-12/16/20 Admin
225813	11/25/2020	COMCAST	265.13	High Speed Internet/Cable Svc 11/20/20-12/19/20 Old Stn 32
225839	12/2/2020	COMCAST	170.08	Cable Service 12/1/20-12/31/20 Stn 33
225840	12/2/2020	COMCAST	211.72	Cable Service 11/26/20-12/25/20 Stn 31



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From 11/11/2020 Through 12/8/2020

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225841	12/2/2020	COMCAST	188.91	Cable Service 12/1/20-12/31/20 Stn 39
225842	12/2/2020	COMCAST	180.97	Cable Service 11/27/20-12/26/20 Stn 35
225843	12/2/2020	COMCAST	188.01	High Speed Internet/Cable Svc 11/26/20-12/25/20 Trng Site
225844	12/2/2020	COMCAST	268.07	Cable Service 11/26/20-12/25/20 Stn 36
225845	12/2/2020	COMCAST	197.05	Cable Service 11/27/20-12/26/20 Stn 34
225846	12/2/2020	COMCAST	220.83	Cable Service 11/27/20-12/26/20 Stn 38
225814	11/25/2020	CONCERN EAP	3,279.37	Employee Assistance Premium-11/20
225776	11/18/2020	CONCORD UNIFORMS	97.82	Class A Cap-McCulloch
	11/18/2020	CONCORD UNIFORMS	32.52	Class A Update-McCulloch
	11/18/2020	CONCORD UNIFORMS	25.99	Class A Update-Sinclear
	11/18/2020	CONCORD UNIFORMS	140.29	Class A Update/Cap-Mariolle
225847	12/2/2020	CONTRA COSTA WATER DISTRICT	741.32	ConFire Tower Water Usage-Academy Training
225815	11/25/2020	COOKE AND ASSOCIATES INC	2,240.00	Pre-employment Background/Polygraph-FF/PM Adderly
	11/25/2020	COOKE AND ASSOCIATES INC	2,285.00	Pre-employment Background/Polygraph-FF/PM Flora
225848	12/2/2020	COOKE AND ASSOCIATES INC	2,287.00	Pre-employment Background/Livescan-FF/PM Ortega
	12/2/2020	COOKE AND ASSOCIATES INC	2,240.00	Pre-employment Background/Polygraph-FF/PM Ruggles
225828	11/30/2020	CRAIG BOWEN	31,410.55	415 Limit Replacement Benefits Less Ins Premiums-12/1/20
225777	11/18/2020	CRESO EQUIPMENT RENTALS LLC	2,660.79	Chain Saws (2)
225778	11/18/2020	DAMODAR MANGE	84.30	Ambulance Refund
12/02/20-12	12/2/2020	DEFINITIVE NETWORKS INC	40,000.00	Network Engineering and Support-Dec 2020
12/02/20-13	12/2/2020	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-Dec 2020
225816	11/25/2020	DEL CONTES LANDSCAPING INC	680.00	Irrigation Repairs/Install New Valves (2)-Stn 31
	11/25/2020	DEL CONTES LANDSCAPING INC	704.00	Irrigation Repairs/Install New Valves/Parts-Stn 31
	11/25/2020	DEL CONTES LANDSCAPING INC	740.00	Irrigation Repairs/Replace Gate Valve/Lateral Pipe-Stn 32
	11/25/2020	DEL CONTES LANDSCAPING INC	507.00	Irrigation/Sprinklers Repairs-Admin
11/18/20-25	11/18/2020	DELTA DENTAL OF CALIFORNIA	8,182.35	Dental Claims-11/6/20-11/12/20
12/02/20-14	12/2/2020	DELTA DENTAL OF CALIFORNIA	12,742.77	Dental Claims-11/13/20-11/19/20
225829	11/30/2020	DENNIS EVANSON	21,305.42	415 Limit Replacement Benefits-12/1/20
225779	11/18/2020	DINA TAYLOR	140.67	Reimb-Uniform Shoes
225817	11/25/2020	DIRECTV	69.99	Cable Service 11/12/20-12/11/20
11/18/20-26	11/18/2020	DR ASSOCIATES INTERNATIONAL	550.00	Pre-employment Background Investigation-Medical Director
225780	11/18/2020	EBMUD	1,886.84	Water Service (Meter 1.0) 9/10/20-11/6/20 Stn 36
	11/18/2020	EBMUD	295.22	Water Service (Meter 1.5) 9/10/20-11/6/20 Stn 36
	11/18/2020	EBMUD	565.60	Water Service (Meter 6.0) 9/10/20-11/6/20 Stn 36
225818	11/25/2020	EBMUD	1,947.44	Water Service (Meter 1.5) 9/10/20-11/9/20 Admin
	11/25/2020	EBMUD	565.60	Water Service (Meter 6.0) 9/10/20-11/9/20 Admin
225849	12/2/2020	EBMUD	91.04	Water Service (Meter 1.0) 9/21/20-11/18/20 Old Station 32
11/18/20-27	11/18/2020	EFAX CORPORATE	33.10	eFax Usage-Oct 2020
225781	11/18/2020	ENTERPRISE FM TRUST	9,853.11	Monthly Fleet Lease Payment (17) 11/1/20-11/30/20
225819	11/25/2020	ERIC SABYE	822.48	Reimb-Educ Assist-Reg Fee/Lodging-S404 L954 Safety Officer
225820	11/25/2020	FIRE TRADITIONS	595.38	Recognition Awards Honor Signs/Station Bottle Openers

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 11/11/2020 Through 12/8/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
225821	11/25/2020	FIREHOUSE MAGAZINE INC	225.00	Firehouse Magazine Renewal Fee (9)
225782	11/18/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	2,210.16	Aerial Inspection/Assisted UL Inspector-Unit 525
	11/18/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	14,933.58	Aerial Repairs-Unit 524
	11/18/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,154.96	Annual Inspection-Unit 529
	11/18/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	4,623.02	Front Brakes/Lighting System/Rear Suspension Repairs-#529
	11/18/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	303.67	Pierce Engines Tire Pressure Sensors/Mounts-Fleet Stock
	11/18/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	88.68	Tire Pressure Sensor-Unit 556
225822	11/25/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	40.03	Air Tank Mounting Strap-Unit 555
225850	12/2/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	27.23	Tank Strap-Unit 552
225823	11/25/2020	GOLDEN STATE FLEET SERVICES INC	687.50	Tow Service-Moraga-Orinda to Alco Shop-Unit 322
11/18/20-28	11/18/2020	GRANICUS INC	7,896.00	District Website/Intranet Maintenance/Hosting/Licensing
225783	11/18/2020	HAVE AIR WILL TRAVEL INC	1,718.85	Service Call/Mounts/Dismounts New Tires (2)/Disposal-Unit 556
	11/18/2020	HAVE AIR WILL TRAVEL INC	804.90	Svc Call/Mounts/Dismounts New Steer Tires/Disposal-Unit 711
225824	11/25/2020	HAVE AIR WILL TRAVEL INC	175.00	Service Call/Install TPMS Sensor-Unit 556
	11/25/2020	HAVE AIR WILL TRAVEL INC	250.00	Service Call/Mounts/Dismounts/Tire Disposal-Unit 555
11/18/20-29	11/18/2020	HI TECH EMERGENCY VEHICLE SVC	299.64	Air Cleaner Mounting Bracket-Unit 523
12/02/20-15	12/2/2020	INDUSTRIAL SCIENTIFIC CORP	1,223.64	Monthly iNet Gas Monitoring Subscription-Nov 2020
225784	11/18/2020	INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH	85.00	Online EMD & EFD Recertification-J.Casillas
11/18/20-30	11/18/2020	INTERWEST CONSULTING GROUP INC	72.50	Fire Protection Plan Review Services-10/20
225785	11/18/2020	IRON MOUNTAIN	605.14	Off-Site Backup Media Storage Fee-10/20
225851	12/2/2020	ISINGS CULLIGAN	80.50	Drinking Water Service 11/20-Admin
	12/2/2020	ISINGS CULLIGAN	115.29	Drinking Water Service 11/20-Stn 30
	12/2/2020	ISINGS CULLIGAN	86.86	Drinking Water Service 11/20-Stn 31
	12/2/2020	ISINGS CULLIGAN	30.43	Water Softener Salt 11/25/20-Stn 30
11/18/20-31	11/18/2020	JEFF KATZ ARCHITECTURAL CORPORATION	267,750.00	SR Public Safety Facility Plans-Construction Documents
11/18/20-32	11/18/2020	JEFF KATZ ARCHITECTURAL CORPORATION	27,000.00	Stn 34 Renovation-Schematic Design
225786	11/18/2020	KAISER FOUNDATION HEALTH PLAN	600.00	Ambulance Refund
225787	11/18/2020	KAISER FOUNDATION HEALTH PLAN	2,599.33	Ambulance Refund
225788	11/18/2020	KAISER FOUNDATION HEALTH PLAN	2,204.91	Ambulance Refund
12/02/20-16	12/2/2020	KENNETH R CAMPO CPA	12,928.50	Finance Consulting Services (84.5 Hrs)-Nov 2020
11/25/20-12	11/25/2020	KJ HART ELECTRIC AND SON INC	1,870.78	Inspect Heaters/Shore Power/Rewire Outlet to Shore Power-#37
11/18/20-33	11/18/2020	L N CURTIS AND SONS	134.23	Gear Bag-Morales
11/18/20-34	11/18/2020	L N CURTIS AND SONS	70.36	Gear Bag-Romero
11/18/20-35	11/18/2020	L N CURTIS AND SONS	134.23	Gear Bag-Griep
11/18/20-36	11/18/2020	L N CURTIS AND SONS	333.65	Station Boots-Archuleta
11/18/20-37	11/18/2020	L N CURTIS AND SONS	333.65	Station Boots-J.Duggan
11/18/20-38	11/18/2020	L N CURTIS AND SONS	161.73	Station Boots-Haynie
11/18/20-39	11/18/2020	L N CURTIS AND SONS	161.73	Station Boots-Case
11/18/20-40	11/18/2020	L N CURTIS AND SONS	173.16	Station Boots-Eynck
11/18/20-41	11/18/2020	L N CURTIS AND SONS	410.27	Station Boots/Gear Bag-Bock-Willmes
11/18/20-42	11/18/2020	L N CURTIS AND SONS	388.62	Uniform Shirts (2)/Structure Boots-Adderly

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 11/11/2020 Through 12/8/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
11/18/20-43	11/18/2020	L N CURTIS AND SONS	333.65	Station Boots-Moyses
11/18/20-44	11/18/2020	L N CURTIS AND SONS	514.19	Structure Boots-Haynie
11/18/20-45	11/18/2020	L N CURTIS AND SONS	323.45	Station Boots (2)-Hirst/McIntyre
11/18/20-46	11/18/2020	L N CURTIS AND SONS	519.60	Spools of Webbing-Stock
11/18/20-47	11/18/2020	L N CURTIS AND SONS	342.57	Uniform Shirt-Suppression/Station Boots-Academy
11/18/20-48	11/18/2020	L N CURTIS AND SONS	173.16	Station Boots-Adderly
11/18/20-49	11/18/2020	L N CURTIS AND SONS	259.37	Uniform Pants-Flora
11/18/20-50	11/18/2020	L N CURTIS AND SONS	253.31	Uniform Shirts (2)-Academy
11/18/20-51	11/18/2020	L N CURTIS AND SONS	3,182.55	Turnout Coat-McComb
11/18/20-52	11/18/2020	L N CURTIS AND SONS	110.85	Gear Bag/Whistle (4)-Academy
11/18/20-53	11/18/2020	L N CURTIS AND SONS	253.31	Uniform Shirts (2)-Academy
11/18/20-54	11/18/2020	L N CURTIS AND SONS	323.67	Wildland Pants-McCulloch
11/18/20-55	11/18/2020	L N CURTIS AND SONS	126.65	Uniform Shirt-Suppression
11/18/20-56	11/18/2020	L N CURTIS AND SONS	222.13	Anchor Straps (4)-Unit 633/Stock
11/18/20-57	11/18/2020	L N CURTIS AND SONS	305.27	Uniform Shirt/Boots-Corradi
11/18/20-58	11/18/2020	L N CURTIS AND SONS	323.67	Wildland Pants-McNamara
11/18/20-59	11/18/2020	L N CURTIS AND SONS	2,727.90	Turnout Coat/Pants-Silva
11/18/20-60	11/18/2020	L N CURTIS AND SONS	1,136.63	Turnout Pants-Wilson
11/18/20-61	11/18/2020	L N CURTIS AND SONS	5,455.80	Turnout Coats/Pants-Townley
11/18/20-62	11/18/2020	L N CURTIS AND SONS	155.88	Uniform Pants-Tarquino
11/25/20-13	11/25/2020	L N CURTIS AND SONS	161.73	Station Boots-Scamporrino
11/25/20-14	11/25/2020	L N CURTIS AND SONS	487.13	Board Member Gift Helmets (2)
11/25/20-15	11/25/2020	L N CURTIS AND SONS	761.00	Rain Coat Liners (19)-Academy/Suppression/District Aides
12/02/20-17	12/2/2020	L N CURTIS AND SONS	333.65	Station Boots-Bautista
12/02/20-18	12/2/2020	L N CURTIS AND SONS	161.73	Station Boots-Costa
12/02/20-19	12/2/2020	L N CURTIS AND SONS	323.45	Station Boots (2)-Case/Good
12/02/20-20	12/2/2020	L N CURTIS AND SONS	215.42	Uniform Shirts (2)-Sanchez
12/02/20-21	12/2/2020	L N CURTIS AND SONS	161.29	Turnout Bag-M.Garcia
12/02/20-22	12/2/2020	L N CURTIS AND SONS	21.65	Coat Name Strip (2)-Ortega/Adderly
225852	12/2/2020	LANCE MAPLES	2,025.00	Professional Services (22.5 hours)-Nov 2020
225853	12/2/2020	LON M PHARES	5,175.00	Professional Services (57.5 hours)-Nov 2020
11/30/20-03	11/30/2020	MICHAEL A SYLVIA	27,105.96	415 Limit Replacement Benefits Less Ins Premiums-12/1/20
11/18/20-63	11/18/2020	NOB HILL CLEANERS INC	170.45	Patches on Uniform Shirts (5)/Table Cloth Cleaning
225854	12/2/2020	OFFICE DEPOT	164.27	Office Supplies
225789	11/18/2020	OREILLY AUTOMOTIVE INC	44.04	1-Qt Motor Oil (12)-Fleet Stock
	11/18/2020	OREILLY AUTOMOTIVE INC	2.34	Diesel Fuel Conditioner
	11/18/2020	OREILLY AUTOMOTIVE INC	7.64	Gasket Maker-Unit 552
12/02/20-23	12/2/2020	ORKIN	173.42	Pest Control Service 11/20-Stn 36
12/02/20-24	12/2/2020	P AND A ADMINISTRATIVE SERVICES INC	108.00	COBRA Notices-Nov 2020
11/18/20-64	11/18/2020	PETER C BENSON	8,640.00	EMS Medical Director-Consulting Services 10/20
225790	11/18/2020	PG&E	1,164.57	Gas/Electric Service 10/5/20-11/3/20-Stn 32

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 11/11/2020 Through 12/8/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
225825	11/25/2020	PG&E	1,443.69	Gas/Electric Service 10/12/20-11/9/20-Stn 36
11/18/20-65	11/18/2020	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fees-9/20
11/18/20-66	11/18/2020	RAMOS OIL INC.	1,282.30	Unleaded/Diesel Fuel 11/5/20-Stn 30
11/18/20-67	11/18/2020	RAMOS OIL INC.	981.05	Unleaded/Diesel Fuel 11/5/20-Stn 31
11/18/20-68	11/18/2020	RAMOS OIL INC.	3,074.20	Unleaded/Diesel Fuel 11/5/20-Stn 38
11/18/20-69	11/18/2020	RAMOS OIL INC.	553.81	Diesel Fuel 11/5/20-Stn 35
11/25/20-16	11/25/2020	RAMOS OIL INC.	604.71	Unleaded/Diesel Fuel 11/12/20-Stn 30
11/25/20-17	11/25/2020	RAMOS OIL INC.	902.67	Unleaded/Diesel Fuel 11/12/20-Stn 31
11/25/20-18	11/25/2020	RAMOS OIL INC.	1,662.40	Diesel Fuel 11/12/20-Stn 32
11/25/20-19	11/25/2020	RAMOS OIL INC.	387.90	Diesel Fuel 11/12/20-Stn 33
11/25/20-20	11/25/2020	RAMOS OIL INC.	1,395.80	Unleaded/Diesel Fuel 11/12/20-Stn 34
11/25/20-21	11/25/2020	RAMOS OIL INC.	346.33	Diesel Fuel 11/12/20-Stn 35
11/25/20-22	11/25/2020	RAMOS OIL INC.	725.91	Diesel Fuel 11/12/20-Stn 36
11/25/20-23	11/25/2020	RAMOS OIL INC.	2,311.60	Unleaded/Diesel Fuel 11/12/20-Stn 38
11/25/20-24	11/25/2020	RAMOS OIL INC.	1,144.28	Diesel Fuel 11/12/20-Stn 39
11/25/20-25	11/25/2020	RAMOS OIL INC.	964.26	Unleaded/Diesel Fuel 11/21/20-Stn 31
11/25/20-26	11/25/2020	RAMOS OIL INC.	329.74	Diesel Fuel 11/21/20-Stn 35
11/25/20-27	11/25/2020	RAMOS OIL INC.	274.78	Diesel Fuel 11/21/20-Stn 36
11/25/20-28	11/25/2020	RAMOS OIL INC.	4,247.64	Unleaded/Diesel Fuel 11/21/20-Stn 38
11/18/20-70	11/18/2020	REPUBLIC SERVICES 210	704.29	Garbage Service 11/20-Stn 36
11/18/20-71	11/18/2020	REPUBLIC SERVICES 210	352.12	Garbage Service 11/20-Stn 33
11/18/20-72	11/18/2020	REPUBLIC SERVICES 210	704.29	Garbage Service 11/20-Stn 31
11/18/20-73	11/18/2020	REPUBLIC SERVICES 210	335.30	Garbage Service 11/20-Stn 35
11/18/20-74	11/18/2020	REPUBLIC SERVICES 210	670.56	Garbage Service 11/20-Training Site
11/18/20-75	11/18/2020	REPUBLIC SERVICES 210	335.30	Garbage Service 11/20-Stn 32
11/30/20-04	11/30/2020	RICHARD PROBERT	27,578.62	415 Limit Replacement Benefits Less Ins Premiums-12/1/20
225791	11/18/2020	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
11/25/20-29	11/25/2020	SCOTTS PPE RECON INC	552.93	Turnout/Wildland Gear Alterations/Cleaning (2)-New Recruits
225792	11/18/2020	SEEVER AND SONS TIRE	1,753.40	Tires (2)-Unit 807
	11/18/2020	SEEVER AND SONS TIRE	3,628.86	Tires (6)-Unit 608
225855	12/2/2020	SHAMROCK OFFICE SOLUTIONS INC	102.15	Copier Overage Charge 11/1/20-11/30/20 Admin
225826	11/25/2020	SHRED IT USA LLC	298.35	Documents Shredding Service 11/20-Admin/Stn 31
225793	11/18/2020	SMILE BUSINESS PRODUCTS INC	135.47	Copier Service/Maintenance 11/20-Training Office
225794	11/18/2020	STONERIDGE CHRYSLER JEEP DODGE	51.92	Emergency Brake Handle (2)-Unit 711/Stock
	11/18/2020	STONERIDGE CHRYSLER JEEP DODGE	584.28	Oil/Filter Change-Unit 710
	11/18/2020	STONERIDGE CHRYSLER JEEP DODGE	1,754.45	Oil/Filter Change/Maintenance Related Repairs-Unit 711
11/25/20-30	11/25/2020	TELEFLEX LLC	1,111.85	EZ-IO 25mm Needle-Stn 33 Stock
11/25/20-31	11/25/2020	TELEFLEX LLC	342.60	EZ-IO Power Driver/Access Pack Soft Sided Case
225795	11/18/2020	THE HOME DEPOT PRO	2,046.53	Household Supplies-Stn 33 Stock
225856	12/2/2020	THE HOME DEPOT PRO	1,036.39	Household Supplies-Stn 33 Annex
11/18/20-76	11/18/2020	TIFCO INDUSTRIES INC	222.36	Wiper Blades (18)/Bulbs (30)-Fleet Stock

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 11/11/2020 Through 12/8/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
225796	11/18/2020	TODD THOMAS	167.80	Reimb-Cords/Coffee-Rope Rescue Tech Class
225797	11/18/2020	TRI VALLEY AUTO INTERIORS	325.00	Recover Seat Cushion-Spartans
225857	12/2/2020	UNITED PARCEL SERVICE	57.80	Delivery Charges-11/21/20
AC 10/20 ...	11/20/2020	US BANK	224.79	CalCard Stmt 10/22/20-A.Costa
AP 10/20-1	11/20/2020	US BANK	169.65	Durable Rounds Bags (5 Packs)
AP 10/20-2	11/20/2020	US BANK	22.69	Printing Fee-Photo Board Project
AP 10/20-3	11/20/2020	US BANK	52.99	Creative Cloud Monthly Subscription Fee
AP 10/20-4	11/20/2020	US BANK	365.00	Helmet Shields (2)-Director Stamey/Kerr
BD 10/20-1	11/20/2020	US BANK	55.00	Constant Contact-CERT Database
BD 10/20-2	11/20/2020	US BANK	14.99	Zoom Meeting Monthly Fee
BW 10/20-1	11/20/2020	US BANK	61.17	Misc. Hardware/Straps-New Engine
BW 10/20-2	11/20/2020	US BANK	121.69	Station Number Plate Holders
BW 10/20-3	11/20/2020	US BANK	116.52	Misc. Household Supplies-Stn 31
BW 10/20-4	11/20/2020	US BANK	95.31	Misc. New Engine Tools
BW 10/20-5	11/20/2020	US BANK	270.62	CO Detectors-New Engine/TC
CH 10/20-1	11/20/2020	US BANK	85.51	Meals-Strike Team-North Complex Fire
CH 10/20-2	11/20/2020	US BANK	234.62	Meals-Strike Team-Glass Fire
CH 10/20-3	11/20/2020	US BANK	1,849.60	Lodging-Strike Team-Glass Fire
CH 10/20-4	11/20/2020	US BANK	1,082.99	CalCard Stmt 10/22/20-C.Harder
CJ 10/20-1	11/20/2020	US BANK	50.00	Fastrak Account Replenishment
CJ 10/20-2	11/20/2020	US BANK	444.12	Lodging/Parking-Mechanics
CJ 10/20-3	11/20/2020	US BANK	480.57	2018 International Fire & Building Code Books-Wendel
CJ 10/20-4	11/20/2020	US BANK	138.54	Wall Mounted Thermometer/Battery-Admin-COVID 19
CJ 10/20-5	11/20/2020	US BANK	45.43	Misc. Cleaning Supplies/Wipes-Admin Gym/Selover
CJ 10/20-6	11/20/2020	US BANK	188.99	Refrigeration Unit
CJ 10/20-7	11/20/2020	US BANK	307.00	Coffee Supplies-Admin/Dispatch
CJ 10/20-8	11/20/2020	US BANK	54.08	Misc. Cleaning Supplies
CJ 10/20-9	11/20/2020	US BANK	67.43	Misc. Equipment-Admin Gym
DA 10/20-1	11/20/2020	US BANK	28.47	Decal Remover Degreaser Foam/Spray
DA 10/20-10	11/20/2020	US BANK	510.00	Spare Keys-Unit 339 & 345
DA 10/20-11	11/20/2020	US BANK	301.22	Hazardous Waste Disposal Fee-Training Site
DA 10/20-12	11/20/2020	US BANK	132.50	Shipping/Handling Fee-Engine Parts Return
DA 10/20-2	11/20/2020	US BANK	8.10	Car Key Battery-Chief Meyer
DA 10/20-3	11/20/2020	US BANK	53.49	Paint Brush (4)/Blue Scotch Tape (2)
DA 10/20-4	11/20/2020	US BANK	6.46	Magnet Tape-Selover
DA 10/20-5	11/20/2020	US BANK	175.00	NFPA Fire Protection Academy Reg Fee-R.Wendel
DA 10/20-6	11/20/2020	US BANK	13.40	Wall Plate/Halogen Dimmable Light Bulb
DA 10/20-7	11/20/2020	US BANK	76.58	Tape Measure/32qt & 64qt Latching Containers
DA 10/20-8	11/20/2020	US BANK	140.00	Car Wash
DA 10/20-9	11/20/2020	US BANK	865.95	Wire Rack (5)-Training
DB 10/20-1	11/20/2020	US BANK	10.79	Light Bulbs-Stn 38

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 11/11/2020 Through 12/8/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
DB 10/20-2	11/20/2020	US BANK	73.95	IFTSA Essentials eBook-iQuest Program
DMc 10/20...	11/20/2020	US BANK	248.09	Brake Calipers-Unit 350
DMc 10/20...	11/20/2020	US BANK	400.95	Brake Drums-Unit 350
DMc 10/20...	11/20/2020	US BANK	100.53	Lodging-OES Reimbursed-McNamara
DP 10/20-1	11/20/2020	US BANK	58.27	Reorg Team Business Luncheon
DP 10/20-2	11/20/2020	US BANK	11.48	Communications Center Meeting
DP 10/20-3	11/20/2020	US BANK	54.99	Cable Service-Temporary BC Office-COVID 19
DP 10/20-4	11/20/2020	US BANK	102.49	Misc. Supplies-Comm Center/Dorm
DY 10/20	11/20/2020	US BANK	0.99	iCloud 50GB Storage Plan-Yancey
FD 10/20-1	11/20/2020	US BANK	2,223.00	Egnyte 12-Month Subscription Fee
FD 10/20-2	11/20/2020	US BANK	2,598.00	Sandblasted Wood/Full Color Sign-Stn 39
IM 10/20 S...	11/20/2020	US BANK	412.47	CalCard Stmt 10/22/20-I.McCulloch
JL 10/20 St...	11/20/2020	US BANK	16.23	CalCard Stmt 10/22/20-J.Leonard
JS 10/20	11/20/2020	US BANK	974.35	Misc. Vehicle Outfitting/Station Supplies
JV 10/20 S...	11/20/2020	US BANK	561.36	CalCard Stmt 10/22/20-J.Viera
KB 10/20 ...	11/20/2020	US BANK	240.22	CalCard Stmt 10/22/20-K.Barragan
LB 10/20-1	11/20/2020	US BANK	134.65	AHA Skills Completion Station Winner Gifts
LB 10/20-2	11/20/2020	US BANK	2.99	iCloud 200GB Storage Plan-Begin
LN 10/20-1	11/20/2020	US BANK	10.81	Charity Gift Basket
LN 10/20-2	11/20/2020	US BANK	525.00	CSDA Virtual Board Secretary Conference Reg Fee-Najera
LN 10/20-3	11/20/2020	US BANK	65.38	Lunch-FF/PM Interviews
LN 10/20-4	11/20/2020	US BANK	134.65	Misc. Refreshment/Food Supplies
NK 10/20-10	11/20/2020	US BANK	77.48	FF/PM Fire Team Test Lunch
NK 10/20-2	11/20/2020	US BANK	195.00	CALPELRA Conference Reg Fee-Korthamar 11/16-11/20/20
NK 10/20-3	11/20/2020	US BANK	75.00	CA Family Rights Act Webinar Reg Fee-Korthamar
NK 10/20-4	11/20/2020	US BANK	128.82	Amazon Prime Membership Fee
NK 10/20-5	11/20/2020	US BANK	21.63	Misc. Recruitment Supplies
NK 10/20-6	11/20/2020	US BANK	194.53	Photo Board Supplies
NK 10/20-7	11/20/2020	US BANK	100.00	ID Photos
NK 10/20-8	11/20/2020	US BANK	150.00	CSMFO Local Budget Training-Korthamar
NK 10/20-9	11/20/2020	US BANK	47.60	FF/PM Interviews Lunch
RH 10/20	11/20/2020	US BANK	194.81	Ice Chests (4)-Type VI Engines
RM 10/20-1	11/20/2020	US BANK	86.47	Small Evidence Collection Items-Vehicle Kits
RM 10/20-2	11/20/2020	US BANK	182.95	Evidence Collection Bags
RM 10/20-3	11/20/2020	US BANK	139.41	Fire Investigation Evidence Collection
RN 10/20	11/20/2020	US BANK	100.00	Unleaded Fuel-E34
SC 10/20-1	11/20/2020	US BANK	0.99	iCloud 50GB Storage Plan-Call
SC 10/20-2	11/20/2020	US BANK	12.98	iPhone Case-Caughey
SC 10/20-3	11/20/2020	US BANK	629.80	CF33 Ruggedized Keyboard-PM31
SC 10/20-4	11/20/2020	US BANK	240.00	Cloud Subscription-CS131 12/22/20-12/21/21
SC 10/20-5	11/20/2020	US BANK	74.69	USB-C to Digital AV Adapter-Large Conference Room

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 11/11/2020 Through 12/8/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
SC 10/20-6	11/20/2020	US BANK	56.28	Dell Replacement Battery-Duncan
SC 10/20-7	11/20/2020	US BANK	128.82	Amazon Prime Membership Fee
SO 10/20-1	11/20/2020	US BANK	341.64	Diesel Fuel-E31-Strike Team
SO 10/20-2	11/20/2020	US BANK	2,303.82	Lodging-Strike Team
SO 10/20-3	11/20/2020	US BANK	17.52	Hand Sanitizer/Instant Coffee-Strike Team Supplies
SS 10/20	11/20/2020	US BANK	260.33	Rescue Hitch-New Engine
TT 10/20-1	11/20/2020	US BANK	297.86	Rescue Team Harness Medical/Radio Bag/Name Tags
TT 10/20-2	11/20/2020	US BANK	356.95	Misc. Household Supplies-Stn 33 Annex
TT 10/20-3	11/20/2020	US BANK	33.72	Misc. Supplies-Rope Rescue Tech Class
TT 10/20-4	11/20/2020	US BANK	35.90	Coffee-Rope Rescue Tech Class
TW 10/20	11/20/2020	US BANK	32.43	Magnifying Glasses (3)-Fire Investigation Kit
225798	11/18/2020	US BANK EQUIPMENT FINANCE	1,285.00	Ricoh Copiers Lease (2) 11/1/20-12/1/20 Admin
225799	11/18/2020	VERIZON WIRELESS	3,928.76	Cell Phone Charges/iPhoneBook Apps 10/4/20-11/3/20
11/18/20-77	11/18/2020	VICKI GRANT	900.00	2020 Medical Opt-Out Plan 7/20-9/20
225827	11/25/2020	VISION SERVICE PLAN	10,200.06	Vision Insurance-12/20
11/18/20-78	11/18/2020	WATTCO EQUIPMENT INC.	1,207.27	Install Cell Phone Booster/Directional Antenna/Coax-Unit 362
225858	12/2/2020	YADIRA MAGALI MARTINEZ DE LA CRUZ	2,600.00	Cleaning Service-Admin 11/20
11/25/20-32	11/25/2020	ZOLL MEDICAL CORPORATION GPO	<u>3,234.00</u>	AutoPulse Li-Ion Batteries (4)
Report Total			<u><u>2,988,982.76</u></u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING (Teleconference)  
NOVEMBER 18, 2020 MINUTES**

**Board of Directors Regular Board Meeting**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** Teleconference.

**Board Members Present:** President Parker, Vice President Stamey, Directors Yancey, Kerr and Crean.

**Board Member Absent:** None.

**Staff Present:** Fire Chief Meyer, Deputy Chief Drayton, Director of Emergency Communications Pangelinan, Battalion Chief Duggan, Deputy Chief Selover, Professional Advisor Lon Phares, Controller Hatfield, EMS Coordinator Begin, Technology Systems Manager Call, District Counsel and District Clerk Sakai, Financial Consultant Campo, HR Director Wong, Information Systems Technician Phil Duncan, and Emergency Preparedness Coordinator Ron Marley.

**Others Present:** Consultants Jeff Katz and Christie Jewett, Judy Lloyd, Joe Gorton, Mike Mohun.

**1. CALL TO ORDER**

President Parker chaired the meeting and called for order at 1:03 p.m.

**2. PLEDGE OF ALLEGIANCE**

Director Yancey led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

There was a quorum and no changes to the Agenda.

**4. PUBLIC COMMENT**

District Clerk Sakai read an email from Mr. Donald Medwedeff regarding emergency egress along Diablo Road corridor.

**5. CONSENT CALENDAR**

Motion by Director Yancey to approve Consent Calendar Items 5.1 through 5.4. Director Kerr seconded the motion. Motion carried unanimously by roll call vote.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

Director Stamey congratulated the District's new hires.

6.1 Congratulations and best wishes to Director Yancey on her retirement.



Board Minutes November 18, 2020

Page 2 of 6

Chief Meyer introduced the following individuals to congratulate Director Yancey:

- Senior District Representative Judy Lloyd presented Director Yancey with a certificate of recognition from California State Senator Glazer for her 4 years of public service to the District.
- City Manager of San Ramon Joe Gorton presented Director Yancey with a Yancey “Roll Tide” Way street sign from the City of San Ramon for her leadership and support for the community and incredible job with the District.
- International Association of Firefighters Local 3546 Mike Mohun presented Director Yancey a honor sign with a station bottle opener for her commitment to the Board and extended commitment reaching out to the District Stations and local firefighters.
- District Director of Emergency Communications Denise Pangelinan introduced a video presented by the District in tribute of Director Yancey.

Chief Meyer reflected on Director Yancey’s long list of accomplishments and commended her ability to hit the ground running. He further highlighted Director Yancey’s lifetime work of over 30 years dedicated to protecting people, the real victims, and public safety. Chief Meyer said Director Yancey has made the San Ramon Valley community a safer place. Chief Meyer also thanked Director Yancey for her leadership, guidance and mentorship, presenting Director Yancey with a shadow box patch and badge on behalf of the District.

Director Yancey thanked Chief Meyer for his leadership, relentlessness, and everything he has done for the District and the public. She also thanked the District management team for all of their hard work. Director Yancey wished the District the best and continued success.

#### 6.2 Introduction of District Medical Director Dr. Malcolm Johnson.

Chief Meyer introduced the District’s new Medical Director Dr. Malcolm Johnson, an emergency room physician at John Muir. Chief Meyer is excited to have Dr. Malcolm as part of the District team. Dr. Johnson said he is humbled, honored, and looks forward to a long relationship with the District. He hopes to continue the exemplary care already provided by the District and its staff. President Parker welcomed Dr. Johnson and acknowledged his appreciation for having Dr. Johnson as part of the District. Director Stamey further expressed his appreciation for Dr. Johnson as District Medical Director.

#### 6.3 Public Safety Building Complex Update.

Chief Meyer introduced a presentation from Architect Jeff Katz. Mr. Katz provided an update on the Public Safety Complex.

### 7. **OLD BUSINESS**

None.

### 8. **NEW BUSINESS**

None.

Board Minutes November 18, 2020

Page 3 of 6

## **9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

There were several letters of appreciation and support from members of the community. President Parker acknowledged the nice notes from young children thanking firefighters for their work.

## **10. MONTHLY ACTIVITY REPORTS**

### **10.1 Operations/Fleet Division-Deputy Chief Jim Selover**

Operations and Fleet Report of monthly activities.

Deputy Chief Selover provided his monthly activities report for October 2020, including 10 days for red-flag warnings and firefighter paramedic interviews.

### **10.2 EMS – EMS Coordinator/RN – Laura Begin**

EMS Report of monthly activities. COVID-19 update for Contra Costa County.

Deputy Chief Selover provided his monthly activities report for October 2020, including EMS incidents and a brief COVID-19 update. Deputy Chief Selover informed the Board that Contra Costa County has moved from an “Orange Tier” status to a “Purple Tier” status, and that 94% of the California population is in “Purple Tier” status. There have been no deaths outside of residential care facilities since October 20, 2020. He further indicated that the flu season will make things more complicated, and calls will be treated as COVID-19 calls. The District’s PPE supply is adequate. Deputy Chief Selover further stated that there are good vaccine results awaiting FDA approval; first wave of vaccines may roll out in January or February to the first responders and high-risk populations.

Chief Meyer said the District has taken an aggressive stance within the District on the COVID-19 situation with the County entering “Purple Tier” status. Generally, the public will go through an upcoming spike and darker period partly due to people being indoors and gathering during the winter season and holidays. Chief Meyer hopes that with the cold and flu season, District employees will choose to stay home when they or family members are sick to avoid exposing others. The District is encouraging the wearing of masks in the station. Also, Chief Meyer is hoping people will be smart, aware, and aggressive through the first of the year in their efforts to avoid infecting others with COVID-19. The District will work remotely from an administrative perspective until January 3, 2021. Also, Medical Director Johnson is working on getting access to in-house rapid COVID-19 testing. President Parker supports Chief Meyer’s precautions being implemented to protect the District staff.

### **10.3 Fire and Life Safety/Training Division – Deputy Chief Frank Drayton**

Fire and Life Safety and Training Report of monthly activities.

Deputy Chief Drayton provided his monthly activities report for October 2020, including reporting an average turnaround time for plans review of 1 day and 1 hour, that annual compliance inspections are at 70.50% with staff working to get all done by the end of the year, conducted a SRV CERT refresher class on Wildlife Preparedness, hosted a number of FEMA and National CERT Association courses, and finalized the Training Calendar for 2020-1 Recruit Academy, and hosted a 5-day advanced rescue course.

Board Minutes November 18, 2020

Page 4 of 6

10.4 Facilities Division – Deputy Chief Frank Drayton  
Facilities Report of monthly activities.

Deputy Chief Drayton provided his monthly activities report for October 2020, including the removal of seven dead cherry trees from Station 30 (replanting three of the trees) and continued work on design criteria for Station 34.

Director Stamey thinks the cherry trees died due to too much water. Deputy Chief Drayton agreed that the soil was too wet. Directory Stamey asked for an update on Station 32 to which Deputy Chief Drayton replied that the District is waiting for the Water Control Board to respond soon within its 90-day period to reply.

10.5 Communications/Technology Division – Director of Emergency Communications, Denise Pangelinan  
Communications and Technology Report of monthly activities.

Director of Emergency Communications Pangelinan provided her monthly activities report for October 2020, including reporting on the Image Trend RMS Configuration Build, review of Laserfische requirements, monitoring and mapping of PG&E reporting outages, and the weekly Public Safety Project Team meetings.

10.6 Human Resources Division – Human Resources Director Natalie Korthamar-Wong  
Human Resources Report of monthly activities.

Human Resources Director Korthamar-Wong provided her monthly activities report for October 2020, including reporting on the internal recruit training interviews for the District's Scholarship Program, completion of Open Enrollment changes, and no new workers compensation claims for the month of October.

10.7 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.

Financial Consultant Campo provided his monthly activities report for October 2020, including reporting on the closing of the 2020 Certificates of Participation (which gives the District \$40 million in the construction improvement fund) and recognition of Controller Hatfield's hard work on the reimbursement for transports through the Ground Emergency Medical Transport Program (GEMT) program (the District receiving roughly \$100,000 a year) and related audit by the State Department of Health Care Services. Financial Consultant Campo also stated that the District received notification of the Government Financial Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the District's June 30, 2019 Comprehensive Annual Financial Report which is the District's 18<sup>th</sup> consecutive year for receiving this award. Controller Hatfield presented the Power Point presentation of the District's financial report for October 2020. Director Stamey asked Controller Hatfield about the reimbursement for COVID-19 expenses. Controller Hatfield confirmed both state and federal reimbursement.

Board Minutes November 18, 2020

Page 5 of 6

10.8 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer announced the District held interviews for the District's Scholarship Program. Chief Meyer informed that the District has awarded five District Aide or District Firefighter Reserves with scholarships, including awarding two paramedic scholarships contingent on pending background checks and three Firefighter Academy scholarships.

11. GOOD OF THE ORDER

Director Kerr congratulated Director Yancey on her retirement. Director Yancey acknowledged Director Kerr's ability to successfully assist in the creation of legislation with Senator Glazer.

12. UPCOMING CALENDAR OF EVENTS

- Thursday, December 24, 2020 – Christmas Eve
- Friday, December 25, 2020 – Christmas Day

The Board took a recess at 2:35 p.m. and entered Closed Session at 2:50 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 6 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.2 CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to California Government Code Section 54957.6  
Agency designated representatives: Chief Meyer, Financial Consultant Ken Campo  
Employee organization: International Association of Firefighters Local 3546

14. RETURN TO OPEN SESSION

The Board returned to Open Session at 4:08 p.m.

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Parker announced there was no reportable Board action from Closed Session.


Board Minutes November 18, 2020

Page 6 of 6

**16. ADJOURNMENT**

The regular meeting concluded at 4:09 p.m.

Prepared by: Stephanie E. Sakai  
Stephanie E. Sakai  
District Clerk

Approved by:   
Don Parker  
Board President

**San Ramon Valley Fire Protection District  
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **November 2020**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	655.00	9.50	-	664.50	0.01%
Fire Chief	1	38,546.91	553.50	-	39,100.41	0.79%
Human Resources	3	36,396.62	511.67	11,456.79	48,365.08	0.98%
Finance	3	44,381.01	637.09	14,052.71	59,070.81	1.20%
Fire Life & Safety	7	80,986.52	1,163.58	33,204.84	115,354.94	2.34%
Technology	2	35,752.57	510.78	9,047.81	45,311.16	0.92%
Communication Center	15	219,028.12	3,139.39	57,625.80	279,793.31	5.66%
Facilities	0	6,631.25	96.15	-	6,727.40	0.14%
Fire Suppression	132	2,824,719.36	40,486.64	1,244,855.88	4,110,061.88	83.21%
Fleet	1	9,975.28	144.65	3,021.10	13,141.03	0.27%
Training	2	54,408.06	1,209.47	23,900.68	79,518.21	1.61%
EMS	3	50,528.80	728.64	26,072.98	77,330.42	1.57%
Rescue		25,220.99	-	14,621.76	39,842.75	0.81%
HazMat		15,102.80	-	9,978.37	25,081.17	0.51%
<b>TOTALS</b>	<b>174</b>	<b>3,442,333.29</b>	<b>49,191.06</b>	<b>1,447,838.72</b>	<b>4,939,363.07</b>	<b>100.00%</b>



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 16, 2020

To: Board of Directors

From: Natalie Korthamar Wong, Director of Human Resources

Re: Workers' Compensation Insurance  
Self-Insurance Assessment for Fiscal Year 2020-2021

---

## **Background**

The District is self-insured for workers' compensation insurance. As a self-insured employer, the District is regulated by the State of California, Department of Industrial Relations, Office of Self-Insurance Plans. Labor Code Sections 62.5 and 62.6 authorize the Department of Industrial Relations to assess employers for the costs of the administration of the workers' compensation program. The assessment is based upon the total indemnity costs actually paid by the District in FY 2019-2020. While the assessment factors declined slightly from last year, total indemnity costs (i.e., LC 4850 time) increased by 27.5% from \$736,969 to \$939,969; resulting in an increase in the overall assessment amount of \$7,260.20 from the previous year. The increase in indemnity costs is attributable to several claims involving injuries for which the employees are not expected to return to work.

## **Recommended Board Action:**

Authorize payment to the State of California for the Workers' Compensation Insurance Self-Insurance Assessment for Fiscal Year 2020-2021 in the amount of \$83,246.20.

## **Financial Impacts:**

The assessment amount is above the \$76,000 budgeted for FY 2020-2021. It appears at this time the additional \$7,246.20 will be offset by savings in other areas within the District-wide benefits budget. If this turns out not to be the case, staff will recommend a mid-year budget adjustment.



**Department of Industrial Relations**

Office of Self-Insurance Plans  
 11050 Olson Drive, Suite 230  
 Rancho Cordova, CA 95670  
 (916) 464-7000  
 Fax: (916) 464-7007

**INVOICE**

Invoice Number: OSIP 67817  
 Certificate No.: 7414  
 Invoice Date: December 1, 2020  
 Due Date: December 31, 2020  
 OSIP Federal Tax ID.: 94-3160882

Customer Information:

Billing Address:		Send Payment To:	
Company:	San Ramon Valley Fire Protection District	Company:	Department Of Industrial Relations
Name:	Natalie Korthamar Wong	Name:	Office of Self Insurance Plans
Address:	1500 Bollinger Canyon Rd	Address:	11050 Olson Drive, Suite 230
City/State/Zip	San Ramon, CA 94583	City/State/Zip	Rancho Cordova, CA 95670

For : San Ramon Valley Fire Protection District

**Terms:** Due and payable within 30 days

Factor	Assessment for fiscal year July 1, 2020 through June 30, 2021 using 2019 / 2020 Public Annual Report	Paid Indemnity (Line4 minus Line11 on the annual report)	Assessment Due
0.044090	Workers' Compensation Administration Revolving Fund Assessment (WCARF)	\$ 939,807	\$ 41,436.09
0.002976	Uninsured Employers Benefits Trust Fund Assessment (UEBTF)	\$ 939,807	\$ 2,796.86
0.015864	Subsequent Injuries Benefits Trust Fund Assessment (SIBTF)	\$ 939,807	\$ 14,909.09
0.008939	Occupational Safety and Health Fund Assessment (OSHF)	\$ 939,807	\$ 8,400.93
0.009262	Workers's Compensation Fraud Account Assessment (FRAUD)	\$ 939,807	\$ 8,704.49
0.007447	Labor Enforcement and Compliance Fund (LECF)	\$ 939,807	\$ 6,998.74
<b>License Fee Assessment:</b>			
	Base Fee (determined by total number of employees)		\$ 0.00
	Additional Location Fee (No. of Locations)		\$ 0.00
	Per Capita Employee Charge (# of ee's * 0 )	License Fee Assessment Subtotal:	\$ 0.00
		<b>Invoice Totals:</b>	<b>\$ 83,246.20</b>
		<b>Amount Paid:</b>	<b>\$ 0.00</b>
		<b>Balance Due:</b>	<b>\$ 83,246.20</b>

**Notes:**  
 The letter establishing the assessment factors and methodology used for calculation are available on the OSIP website at <http://sip.dir.ca.gov> You can also make an electronic funds transfer(EFT)payment online at <http://www.dir.ca.gov/osip> It is very important to enter the correct invoice number when making an online payment.



**SPECIAL ANNOUNCEMENTS/  
PRESENTATIONS/  
GENERAL BUSINESS**



# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

## SAN RAMON PUBLIC SAFETY BUILDING



- Construction Documents continue with coordination of all building elements
  - 75% Construction Document comments received from City on 11/19
  - Construction Documents will be submitted to City for Plan check on December 23, 2020
  - Schedule anticipates bidding the project in February 2021
  - Award contract and start of construction anticipated March/April 2021

## CURRENT COORDINATION ITEMS

- Coordination with City move out and PD
- Move Coordination with local utility companies
- Communications Equipment - roof antennas, HAM equipment, etc.
- Security System requirements including cameras and door hardware
- FFE (Furniture, Fixtures and Equipment)
- Finishes

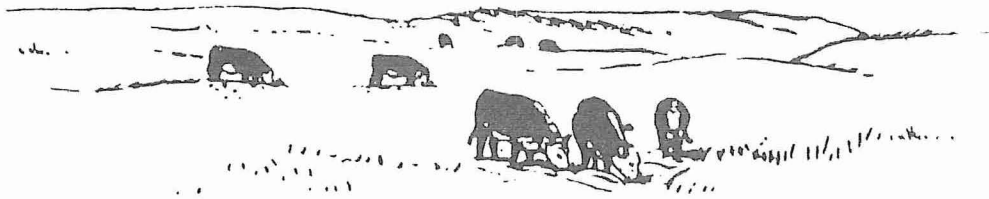


# QUESTIONS?



**NEW BUSINESS**

# **CORRESPONDENCE**



## RASMUSSEN RANCH

"PRODUCER OF QUALITY BEEF CATTLE"

Gordon R. Rasmussen  
6000 Highland Road  
Pleasanton, CA 94588

Phone: (925) 248-6000  
Fax: (925) 248-8229

November 10, 2020

San Ramon Valley Fire District

Dear Chief Meyer:

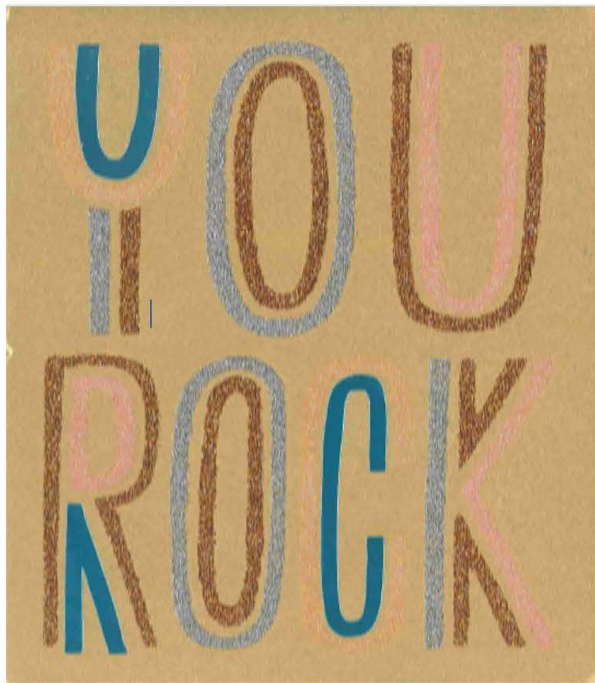
On October 9<sup>th</sup>, 1:00 AM. My husband Gordon Rasmussen died. I want to commend your firemen group that tried so hard to save him. They were prompt, kind, compassionate and hopeful. They helped a terrible situation to be the best under the circumstances.

Gordon was a founder & Chairman of Tassajara volunteer fire district. With help of Phil Phillips, chief of San Ramon. when they merged.



He was proud to see our Area have such a successful relationship with San Ramon District today. It was a special moment tribute when our friend Kevin Rawther drove the fire truck to our service at the Dublin Pioneer cemetery. Gordon would have really appreciated the memory. Our family sends sincerest thank you for all you do to keep our community protected.

Karen Rasmussen



Dear San Ramon Valley  
Firefighters -  
Thank you!  
You helped save my  
daughters & my  
samstacked home  
@ 570 White Cottage Rd.  
Argwin.

When I heard our  
home & our neighbors  
homes were spared  
it was because  
of hard working

11/12/20  
brave people like you.  
I think some luck &  
angels helped too.  
I found your cooler in  
our recycling with gatorade  
bottles below & my  
deck chairs turned  
outward & I was like  
yes!! 😊 So thank you!

Our home has a dry  
brittle deck & deferred  
maintenance (I'm working  
on it....) but it's  
home & you saved

it! Thank you &  
The gift card  
might only feed one

Hallmark

SIGNATURE

shift - but it's given  
with appreciation!

Deb Deary

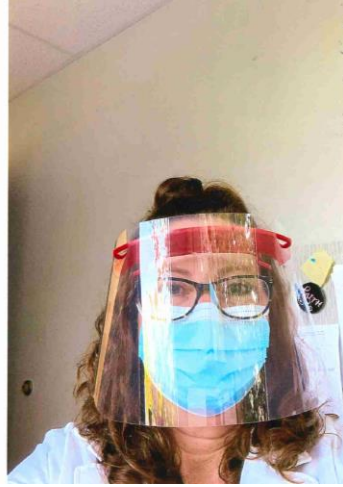


Our good luck momento

Our home , burnt trees, and singed vineyard



Me - A doctor for Kaiser in Napa



My girls and I last Christmas



Dear Ms. Meyer  
and everyone at the  
SLV FPD.

Thank you so much  
for your quick response  
to my medical emergency.  
I felt so safe and  
cared for during that  
scary time. let me  
know if there is  
anything I can do to  
repay you all. Sincerely  
Henry  
Waller

**From:** Greg Taylor <[greg@rodiefed.com](mailto:greg@rodiefed.com)>

**Date:** November 13, 2020 at 12:49:23 HST

**To:** Danielle Bell <[DBell@srvfire.ca.gov](mailto:DBell@srvfire.ca.gov)>, Laura Begin <[lbegin@srvfire.ca.gov](mailto:lbegin@srvfire.ca.gov)>

**Subject:** Donation to the Morgan Territory CERT

The Morgan Territory Community Association would like to thank Debbie Nichols, Danielle Bell, Laura Begin, and the San Ramon Valley Fire Protection District for their donation of a brand new Zoll AED to the Morgan Territory CERT team.

Now when an emergency strikes, our members that are trained and certified in the use of a AED will now able to provide the proper lifesaving support to the residents in our community.

Living in a rural area we are constantly challenged with all sorts of emergency situations it takes a community of neighbors helping neighbors to respond and provide support and services needed until emergency services can arrive.

Thank you again for your generous donation

Sincerely,

Greg Taylor

Morgan Territory CERT Coordinator

Morgan Territory Community Association

--

**GREG TAYLOR**

**GENERAL MANAGER**

*Rodie's Feed & Pet Supply*

*Rodie's RV & Self Storage*

*Tel: 925.672.4600*

*Fax: 925.672.1422*

---

**From:** San Ramon Valley Fire Protection District <webmaster@firedepartment.org>  
**Sent:** Friday, November 20, 2020 12:39 PM  
**To:** Paige Meyer <pmeyer@srvfire.ca.gov>  
**Subject:** A Day of Gratitude

Message submitted from the <San Ramon Valley Fire Protection District> website.

**Site Visitor Name:** Stanley Chow

Dear San Ramon Fire Department,  
Thank you for keeping the community safe during these turbulent times. Keep up the good work!  
Sincerely,  
Stanley

---

**From:** San Ramon Valley Fire Protection District <webmaster@firedepartment.org>  
**Sent:** Friday, November 20, 2020 12:45 PM  
**To:** Paige Meyer <pmeyer@srvfire.ca.gov>  
**Subject:** Email contact from San Ramon Valley Fire Protection District

Message submitted from the <San Ramon Valley Fire Protection District> website.

**Site Visitor Name:** Arya Anand

Dear firefighters,

I just want to say thank you for all you have done during these hard times. You've put out so many dangerous fires in California. This needs a lot of bravery and courage to do so and that's what you guys have which is really cool! Thank you so much for your hard work!

Sincerely,  
Arya

---

**From:** San Ramon Valley Fire Protection District <webmaster@firedepartment.org>  
**Sent:** Friday, November 20, 2020 11:07 AM  
**To:** Paige Meyer <pmeyer@srvfire.ca.gov>  
**Subject:** Thank You

Message submitted from the <San Ramon Valley Fire Protection District> website.

**Site Visitor Name:** Mya Chan

Dear Chief Meyer,

I want to send this letter to you because I am so grateful that you are here for the people of this city. I want to thank you for being there all the times that we needed you. I want to thank you for risking your lives everyday to protect strangers you may not even know. I do not think people realize how hard each and every one of you work, but I hope this email has put a smile on your face. I wish that you will stay positive, safe and healthy. Oh, and I almost forgot, Happy Thanksgiving!! (\*^▽^\*)

Best regards,  
Mya C.  
7th Grader  
Diablo Vista Middle School



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**From:** San Ramon Valley Fire Protection District <webmaster@firedepartment.org>  
**Sent:** Friday, November 20, 2020 12:55 PM  
**To:** Paige Meyer <pmeyer@srvfire.ca.gov>  
**Subject:** Thank you for all your work

Message submitted from the <San Ramon Valley Fire Protection District> website.

**Site Visitor Name:** Matthew Guo

Thank you, thank you, thank you. Thanks for making SRVFPD one of the best fire department in the country. Thank you and the firefighters for working hard. I am writing this for everyone here at Diablo Vista Middle School. Thanks for keeping the community safe.

Sincerely,  
Matthew Guo  
7th Grader (DVMS)

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**From:** Paige Meyer  
**Sent:** Friday, November 20, 2020 11:08 AM  
**To:** 'Gayathri(Gayu) Sridhar'  
**Subject:** RE: Thank you so much for keeping us safe

Hello Gayathri,

Thank You for your kind email. I will share it with our Fire Board and our Firefighters, you will see it in our next Board Packet (December). Our Firefighters always appreciate hearing from our community and we are honored to serve you and your family. The best is yet to come and we will all get through this difficult time soon.

Be Safe,

*Paige Meyer*  
*Fire Chief*  
*San Ramon Valley Fire Protection District*  
*(925) 838-6601*  
[pmeyer@srvfire.ca.gov](mailto:pmeyer@srvfire.ca.gov)

**From:** San Ramon Valley Fire Protection District <[webmaster@firedepartment.org](mailto:webmaster@firedepartment.org)>  
**Sent:** Friday, November 20, 2020 11:03 AM  
**To:** Paige Meyer <[pmeyer@srvfire.ca.gov](mailto:pmeyer@srvfire.ca.gov)>  
**Subject:** Thank you so much for keeping us safe

Message submitted from the <San Ramon Valley Fire Protection District> website.

**Site Visitor Name:** Gayathri(Gayu) Sridhar

Dear Paige Meyer,  
Thank you so much for keeping Danville Safe during these hard times. I am very thankful for the fire department. Thank you for working hard to keep us all safe.

Thank you So much, Gayathri (Gayu) Sridhar from DVMS(Diablo Vista Middle School)

---

**From:** San Ramon Valley Fire Protection District <webmaster@firedepartment.org>  
**Sent:** Friday, November 20, 2020 10:57 AM  
**To:** Paige Meyer <pmeyer@srvfire.ca.gov>  
**Subject:** Thank You!

Message submitted from the <San Ramon Valley Fire Protection District> website.

**Site Visitor Name:** Matthew Sun

Dear Mr. Meyer,

I would like to say thank you for taking care of my home, San Ramon, during the current pandemic! You're the reason that San Ramon is a beautiful district and that thousands of people enjoy living here, including me! Thank you for being vigilant when fires occur so others in the district won't get injured! I appreciate your hard work to ensure that everyone in the community stays safe from fires! I hope that you, your co-workers, and your family are safe during these hard times!

Happy Thanksgiving!

Sincerely,  
Matthew Sun  
7th grader  
Diablo Vista Middle School



THE INAUGURAL ONLINE  
**FALLEN HEROES  
BENEFIT AUCTION**

*For the Families of Fallen Peace Officers & Firefighters*



November 23, 2020

Fire Chief Paige Meyer  
San Ramon Valley Fire Protection District  
1500 Bollinger Canyon Road  
San Ramon, CA 94583

Dear Chief Meyer,

First and foremost, I cannot thank you and your team enough for your having been so deeply involved in putting together our Inaugural Online Auction. As you know, there were many complexities to the event of which your department was well involved. First and foremost, I would like to acknowledge and thank the following people from your agency for this assistance:

\* The Honor Guard Team:

John Youngblood  
Brandon Eynck  
Casey Good  
Lain McCulloch - Bagpiper

\* The Video / Social Media Team:

Rand Mahoney  
Ryan Mahoney

As well, the committed assistance of your Communications Center Manager, Denise Pangelinan was fantastic and greatly appreciated. In fact, it was her idea to incorporate the bagpiper at the end of the calling of the 2019 LODD's.

I am most grateful for the ongoing and invaluable support from you, as Fire Chief, and from Local 3456 starting with President Mike Mohun. It is support such as yours, and your entire team, which will allow us to continue to grow and offer more programs and services to those who have lost so much.

Chief Meyer, being this was our Inaugural event, there were many lessons learned. In fact, we are already planning for our 2<sup>nd</sup> Annual Fallen Heroes Online Action to be held in September of 2021. There will be more information to follow this coming January. Again, thank you for your loyal support of our organization, mission, and cause.

Sincerely,

Thomas D. Gallinatti  
Chairman / CEO  
***Police and Fire: The Fallen Heroes***  
(925) 699-0033

cc: President Mike Mohun



# SCOUTING FOR FOOD

SCOUTS ARE HELPFUL AND KIND!

**MERIDIAN DISTRICT**



**THANK YOU FOR ALL YOUR HELP & SUPPORT!**

*Chief - (16,000+ lbs of Food!)  
Thank you very much for your support of the Boy Scout Food Drive! Round Maloney*

# **OPERATIONS/FLEET**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 16, 2020  
To: Board of Directors  
From: Jim Selover, Deputy Chief  
Subject: Operations / Fleet- November Activities Report

---

## **Operations**

- Review of Mount Diablo Rope Rescue Procedures
- After Action Review- MVA
- Special Operations- Annual Confined Space Training
- Turnout Inspections
- COVID-19 Operational Readiness- Policy/AAR Review

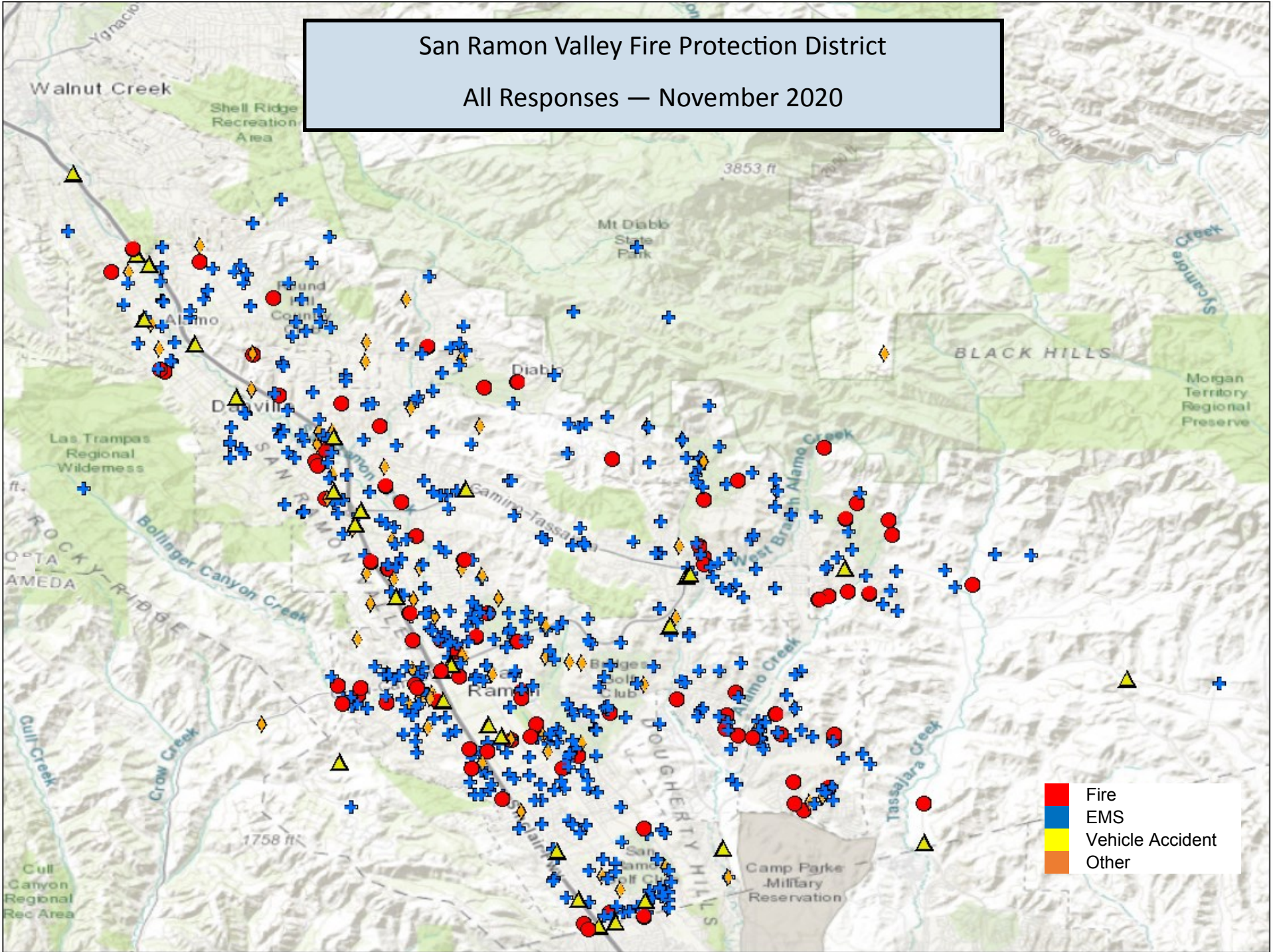
## **Fleet**

- Conducted preventative maintenance and repairs to effectively manage costs and maintain safety (on-going)
- Prepared surplus vehicles for auction

## **Meetings**

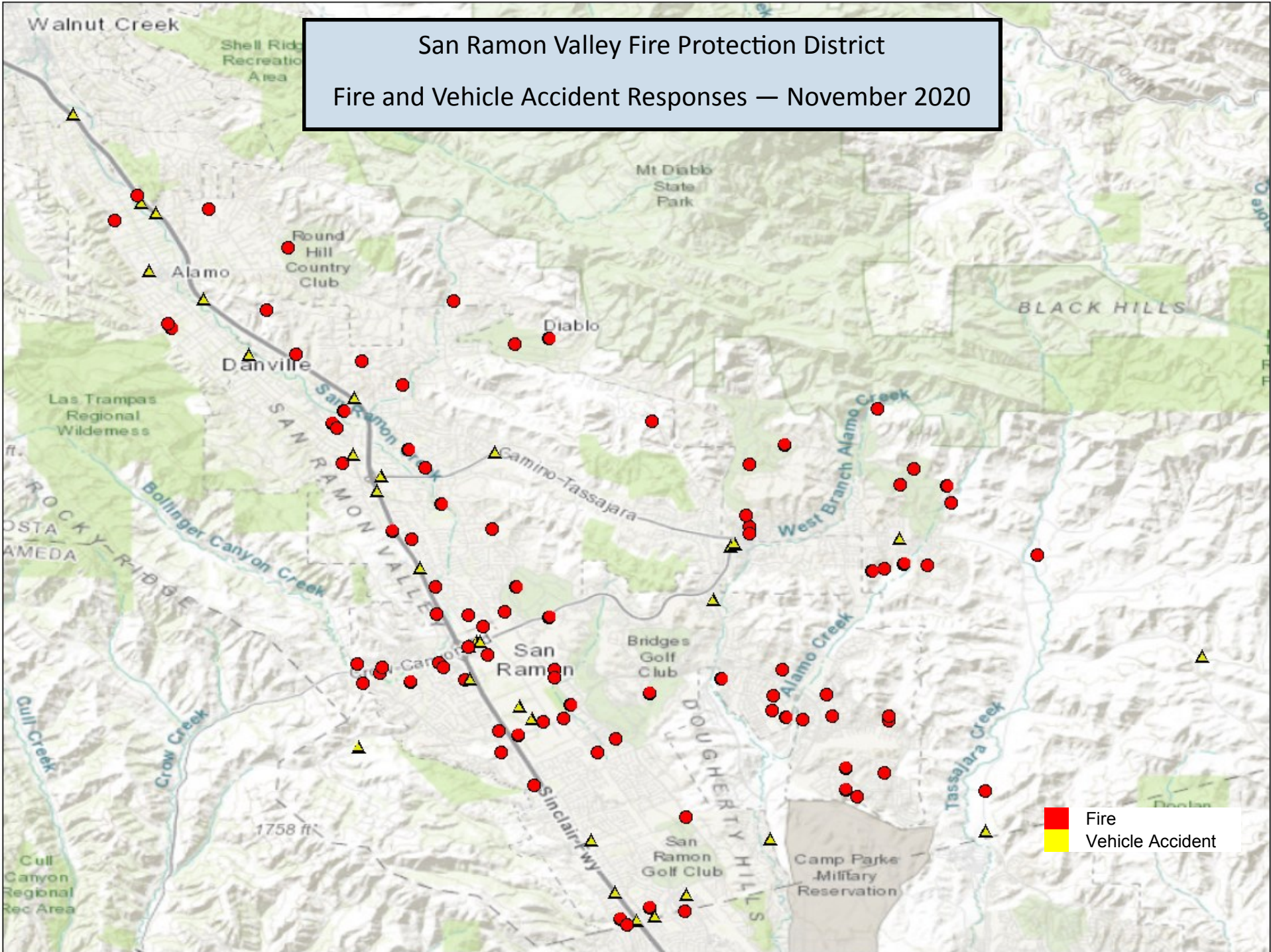
11/02/2020- ImageTrend PCR Work Group  
11/04/2020- County Fire Chiefs Meeting  
11/05/2020- Reserve/Aide Scholarship Interviews  
11/10/2020- Command Staff Meeting  
11/17/2020- Management Meeting  
11/18/2020- Ambulance Provider Meeting  
11/23/2020- Deployment Meeting  
11/24/2020- EMS Committee Meeting  
11/25/2020- COVID-19 Testing UC Berkley Lab

San Ramon Valley Fire Protection District  
All Responses — November 2020

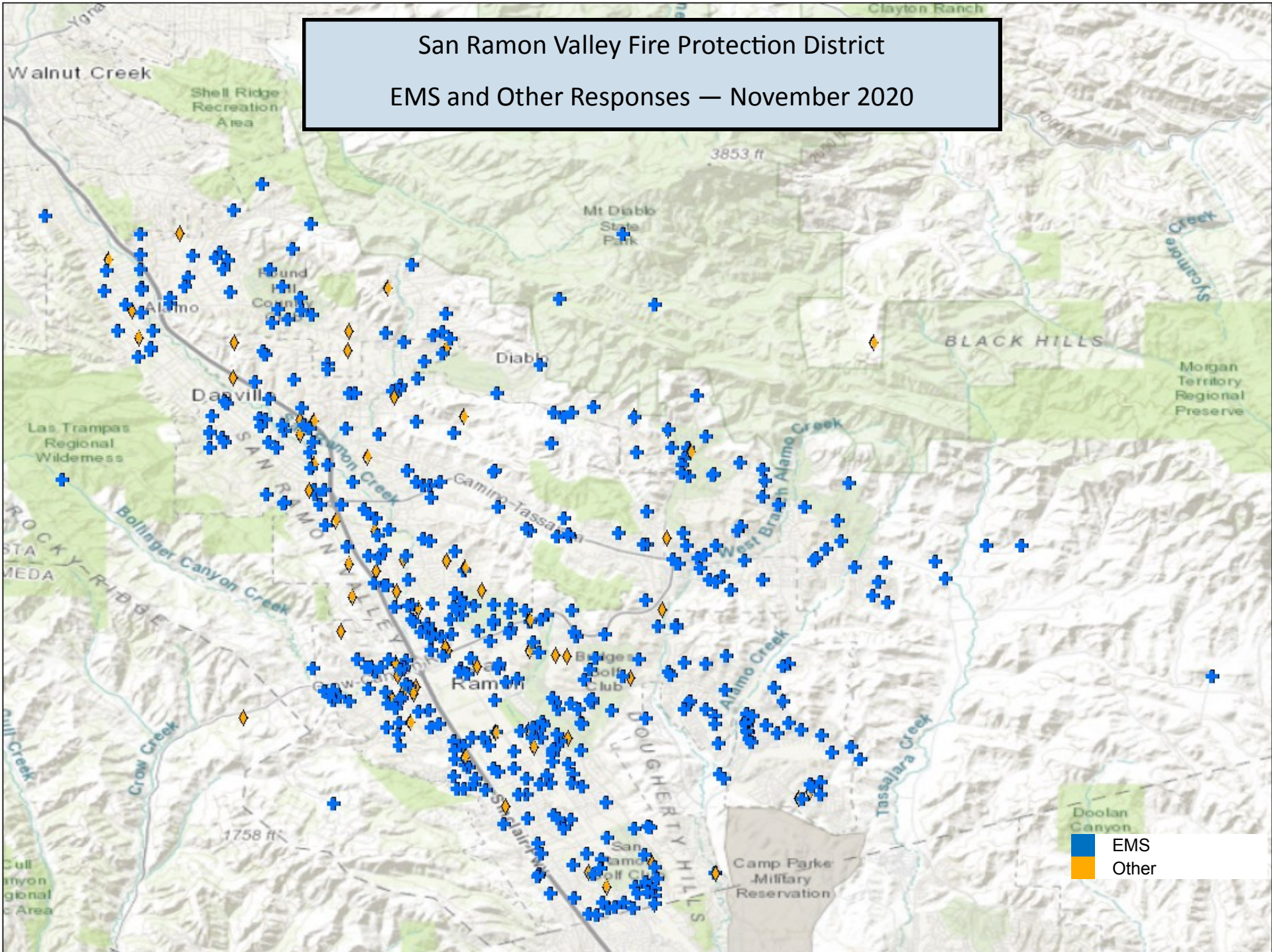




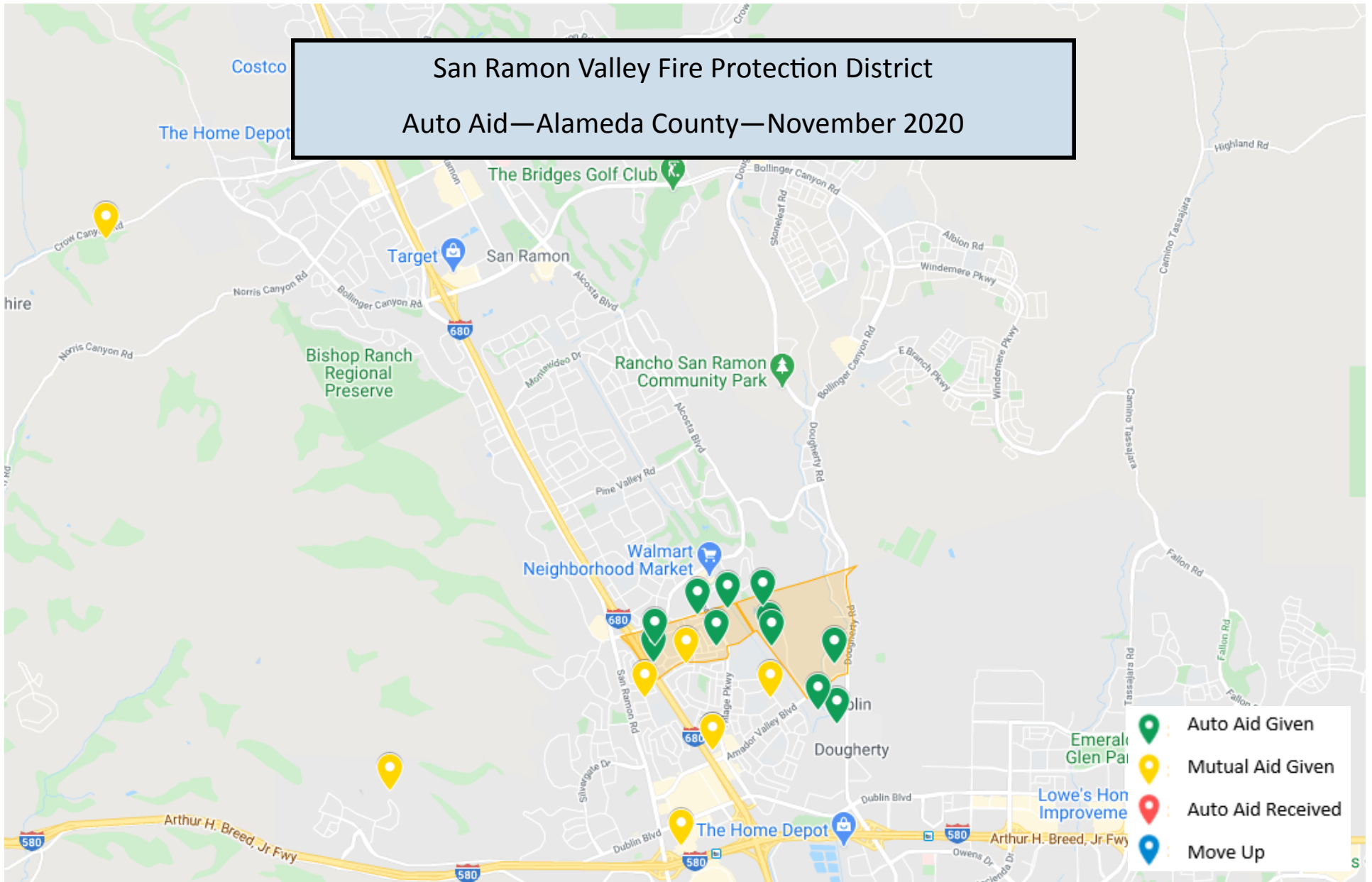
San Ramon Valley Fire Protection District  
Fire and Vehicle Accident Responses — November 2020



San Ramon Valley Fire Protection District  
EMS and Other Responses — November 2020

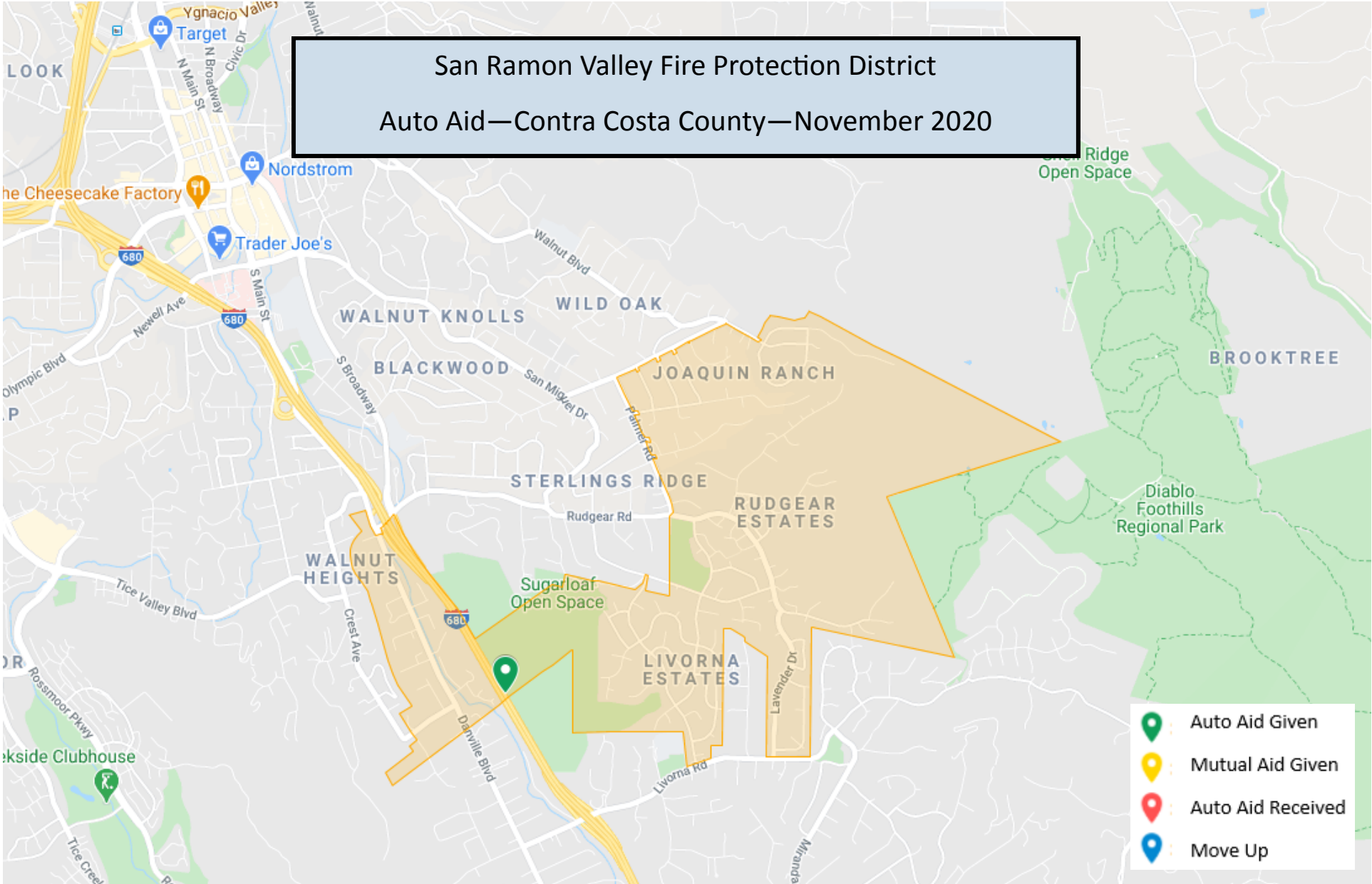


## San Ramon Valley Fire Protection District Auto Aid—Alameda County—November 2020



	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
Auto Aid Given	9	16	17	13	11	17	10	12	15	11	12	11
Mutual Aid Given	2	2	9	3	3	2	1	1	2	3	2	8
Auto Aid Received	0	0	0	0	0	0	4	0	3	0	1	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

**San Ramon Valley Fire Protection District  
Auto Aid—Contra Costa County—November 2020**



	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
Auto Aid Given	8	2	10	4	3	3	7	4	4	3	2	1
Mutual Aid Given	0	0	1	2	0	0	0	0	1	1	0	0
Auto Aid Received	0	0	0	0	0	0	1	1	1	0	0	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

## Standards of Cover Policy Compliance Report November 1, 2020 - November 30, 2020

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 291)			Suburban (Count = 115)			Rural (Count = 5)			Wilderness (Count = 3)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>First Unit Response</b>	7:00	7:36	7:28	8:00	8:17	7:59	15:00	12:50	12:10	45:00	31:31	35:15
		94%	95%		98%	100%		100%	100%		100%	100%

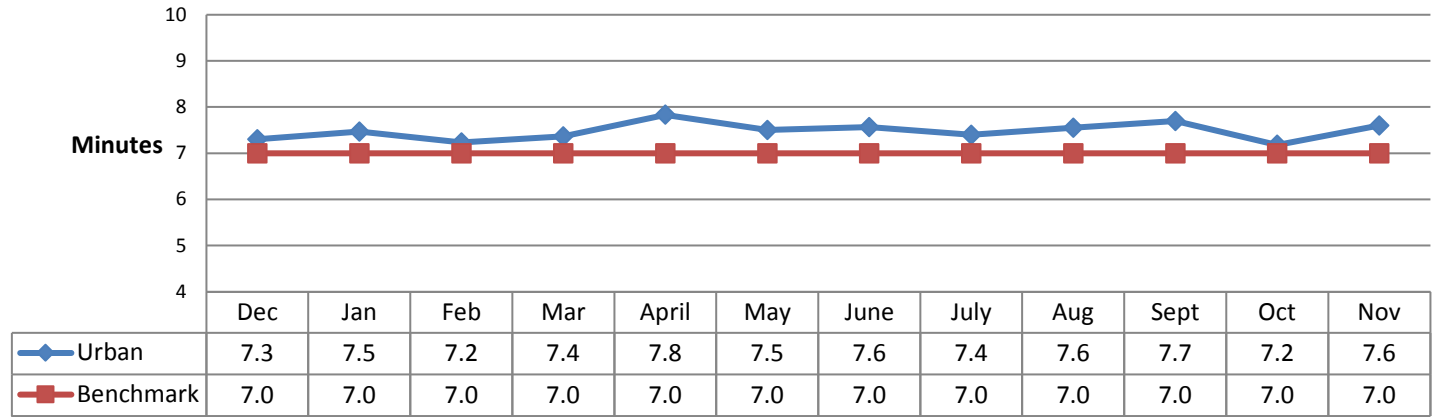
	SOC Goal 4											
	Urban (Count = 1)			Suburban (Count = 0)			Rural (Count = 0)			Rural (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>ERF Fire Response</b>	13:00	10:01	15:31	14:00	0:00	19:05	21:00	0:00	0:00	45:00	0:00	0:00
		100%	86%		0%	75%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 140)			Suburban (Count = 71)			Rural (Count = 3)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>ERF Medical Response</b>	9:00	9:06	9:46	10:00	10:38	10:14	21:00	12:16	16:45	45:00	0:00	31:31
		99%	94%		97%	98%		100%	100%		0%	100%

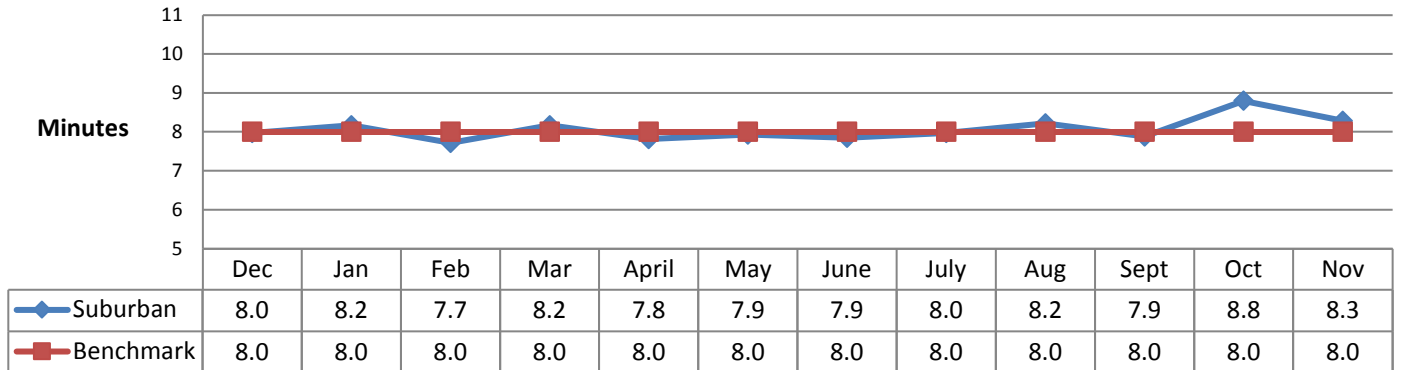
	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	0:57	1:00	1:00	1:33	1:42	2:00	1:53	1:51
		100%	100%		90%	86%		100%	100%

## First Unit Response

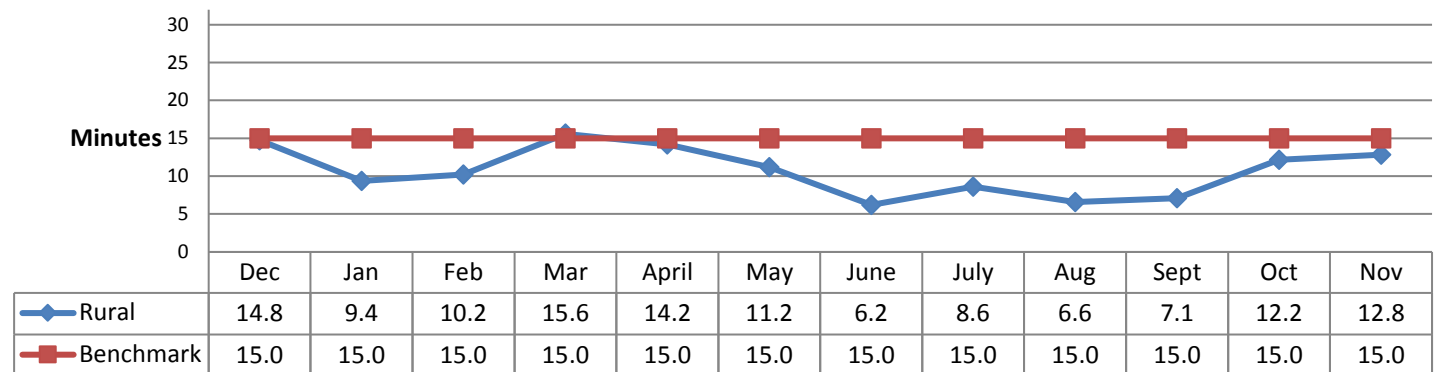
### Urban



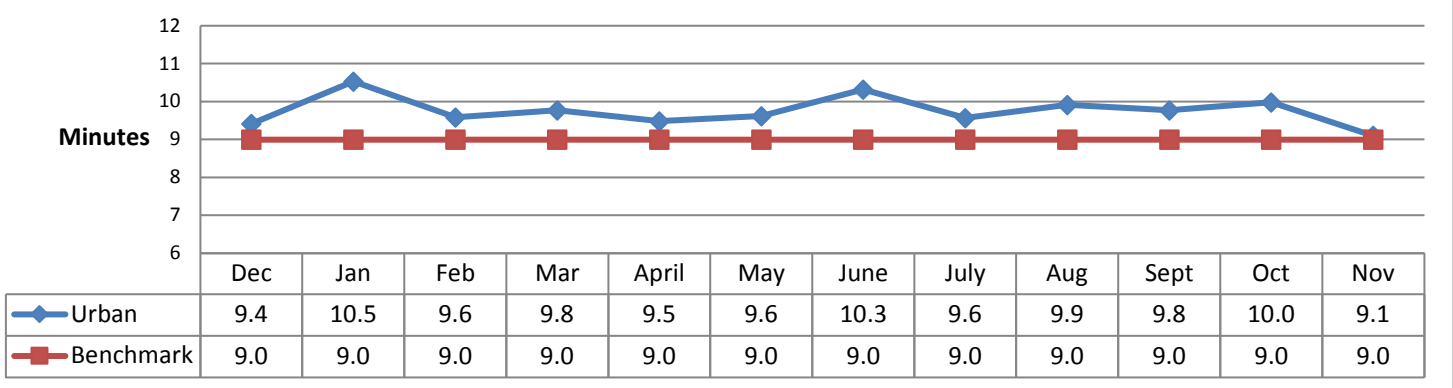
### Suburban



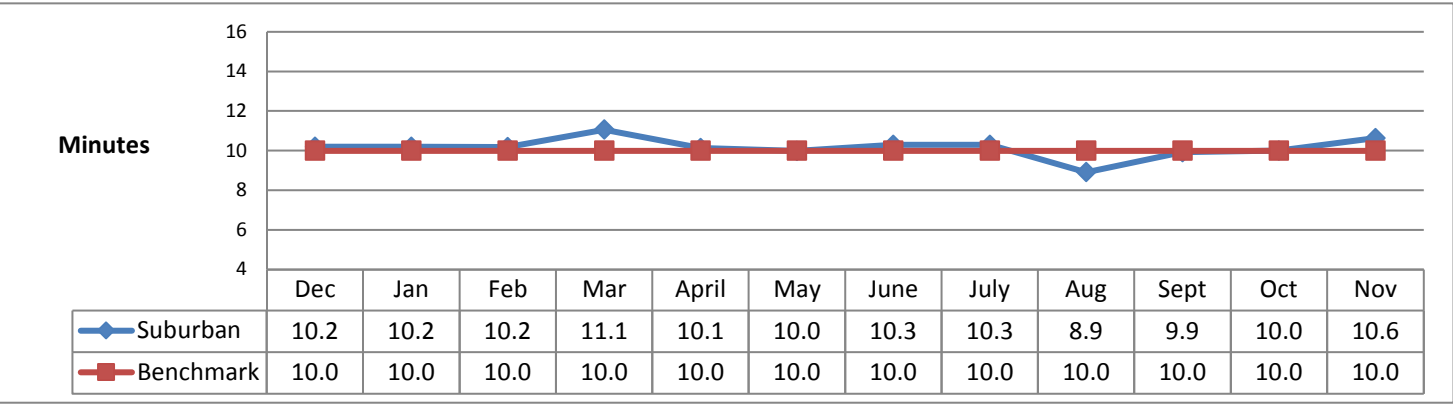
### Rural



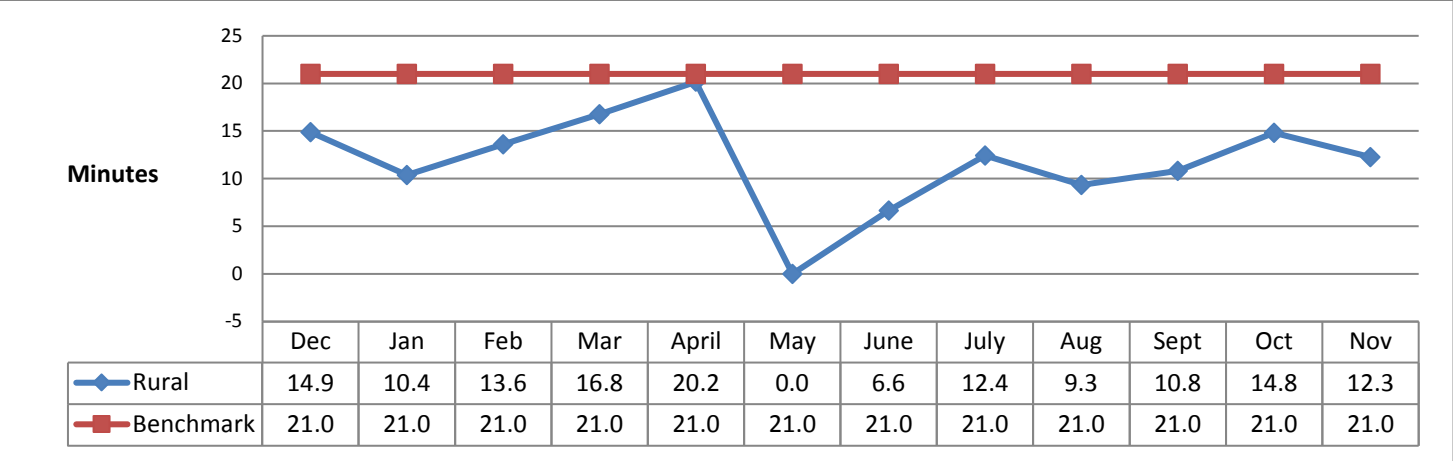
**ERF Medical**  
**Urban**



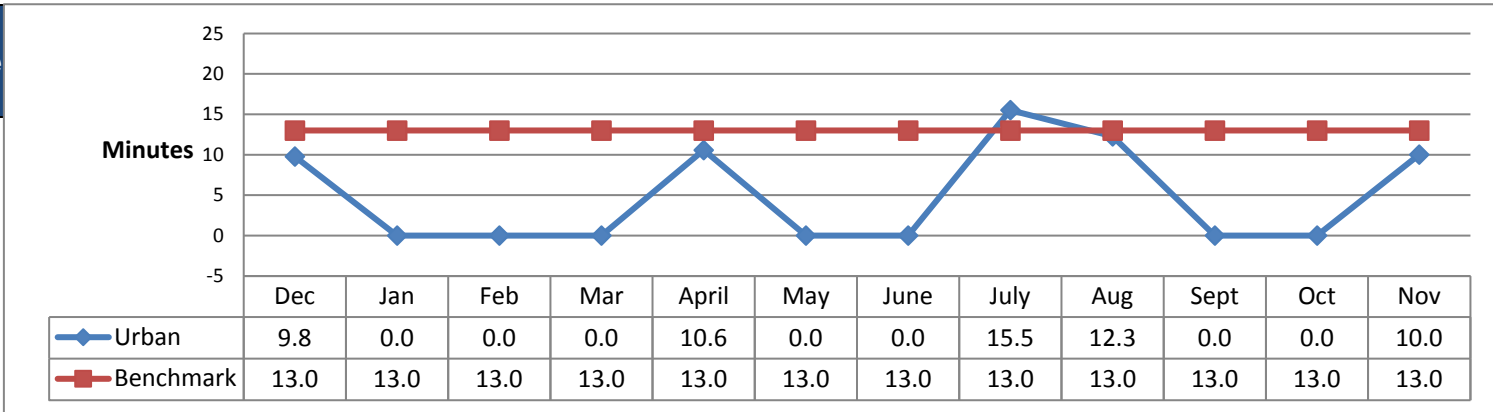
**Suburban**



**Rural**



**ERF Fire Response Urban**



**Goal 1**

*Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile*

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

**Goal 2**

*Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile*

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

**Goal 3**

*Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile*

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.



#### **Goal 4**

##### *Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile*

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

#### **Goal 5**

##### *Hazardous Materials Response*

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

#### **Goal 6**

##### *Technical Rescue*

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

#### **Goal 7**

##### *Call processing and turnout times*

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

#### **Goal 8**

##### *Effective Response Force for Advanced Life Support (ALS) Medical Emergencies*

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

**EMS**



## San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 16, 2020

To: Board of Directors

From: Jim Selover, Deputy Chief

Subject: EMS Division- November Activities Report

---

### **EMS-Incidents**

The District responded to approximately 5889 EMS responses this year to date, and 399 Emergency Medical Service Incidents during the month of November. Eight (8) of those incidents was in response to a patient who experienced a sudden cardiac arrest. Unfortunately, only one of the cardiac arrest victims had a return of spontaneous circulation.

### **Projects / Activities**

1. COVID-19 Activities Update
  - Contra Costa County moved to “Orange Tier” status 10/27/2020, then back to Purple level just two weeks later on 11/13/2020, skipping the Red level as numbers increased at an alarmingly fast rate.
  - All personnel maintained situational awareness with policy update and reminder for social distancing and masks in common areas
  - Maintained PPE PAR levels
  - Participated in weekly Covid19 update calls with CCPH Public Health Officer
  - Welcomed and oriented Dr. Johnson to EMS Division
  - In partnership with Dr. Johnson, research and review potential testing and vaccination options for our personnel
2. EMS Policy Review and Update to “Interim Exposure Control Plan and Procedures” to reinforce importance of social distancing and masking in common areas to avoid “COVID-19 Precaution Fatigue”.
3. Assisted Training Division in ensuring COVID-19 precautions were implemented and reviewed with the new recruits for the beginning and throughout the Fire Academy.

4. EMS Committee meeting to review and follow up on previous agenda items, report back on current projects and equipment for EMS quality control.
5. Reviewed two (2) new Controlled Substance tracking systems to ensure we are compliant with regulatory requirements and ensure optimal oversight of our Controlled Substance Program.
6. Worked with Image Trend representative to ensure thorough oversight and build of our new ePCR program to meet State and County requirements.
7. Implemented and continual monitoring of completion of new CCC EMS Q4 required training.

**FIRE & LIFE SAFETY/  
TRAINING**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** December 16, 2020  
**To:** Board of Directors  
**From:** Frank Drayton, Deputy Chief/Fire Marshal  
**Subject:** Monthly Fire and Life Safety Division (FLSD)/Training Report for November 2020

---

## Plan Review and Inspections

Plan reviews and construction inspections continue to be a priority in support of all active construction projects in the District. The following plan reviews and inspection activities are presented as monthly totals for November 2020.

PLAN REVIEW / CONSTRUCTION	
PLAN REVIEWS SUBMITTED	51
PLAN REVIEWS COMPLETED	42
AVERAGE TURN AROUND TIME (Days-Hours-Minutes)	2:05:31
INSPECTIONS	43
PLAN REVIEW FEES	23,203.50

FLSD Inspectors have an established goal of completing the inspections of all state mandated and permitted buildings in calendar year 2020, with a 100% completion rating. Re-inspections of occupancies attempting to achieve full compliance will continue as required.

The following inspection data is presented as year-to-date totals, as of November 30, 2020.

<b>Inspection Type</b>	<b><u>% Inspection should be @</u></b>	<b><u>% Complete</u></b>
Annual Compliance Inspections	<b>95.70%</b>	<b>87.69%</b>

### **Residential Care Facility Work Group:**

FLSD personnel continues to participate in a focused survey of the fifty-four (54) Licensed Residential Care Facilities (RCF) that operate in the District. The purpose of this twice a week survey is to identify any location(s) where either a resident and/or a caregiver has received a confirmed COVID-19 diagnosis.

### **Public Education:**

Activities suspended

### **Community Emergency Response Team (CERT):**

- Purchased items for Autism bags for SRV Fire Ambulances
- Working on the C8 Grant for CERT 2021-2022
- Heartsafe meeting/check in 11/5
- Presentation for AAUW (American Association of University Woman) on Emergency Preparedness 11/19
- Running CERT Leader & Instructor Meetings for San Ramon Valley CERT

### **Training:**

- Delivered initial Mount Diablo Rope Rescue Train the Trainer training
- Canine Handlers completed two of three Rescue Canine Training modules
- Completed OSHA required annual confined space training for C-Shift
- Completed Joint Apprenticeship Committee (JAC) administrative training
- Drafted EMS Academy Training Plan to be delivered virtually beginning November 30<sup>th</sup>
- Recruited seven (7) Suppression personnel to serve as Paramedic Provisional Evaluators
- Initiated the 2020-I EMS Academy for seven Recruit Firefighters
- Completed Fourth Quarter Hazardous Materials Team training
- Drafted Image Trend software training plan to be delivered to Suppression Personnel

### **Meetings:**

- Image Trend Transition Workgroup Training (virtual)
- Attended Command Staff Meeting
- Contra Costa County Fire Chiefs Meeting (virtual)
- Participated in Rescue Division Canine Handler Meeting
- Academy Coordinator Meeting (virtual)

# **FACILITIES**





# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** December 16, 2020  
**To:** Board of Directors  
**From:** Frank Drayton, Deputy Chief/Fire Marshal  
**Subject:** Monthly Facilities Report for November 2020

---

## Facilities

- Completed Our Services Annual Waste Audits
- Contra Costa County Sanitary District, Best Management Practice (BMP) Periodic Compliance Report (PCR) Completed for Station 36
- New Ice Machine ordered for Station 39
- Continued to work on design criteria for Station 34

## Meetings

- Participated in City Counsel Special Meeting-Camino Tassajara
- Participated in City Counsel Public Hearing-Development Agreement for the City Walk Master Plan, Bishop Ranch
- Participated in Alamo MAC Meeting
- Attended Command Staff Meeting
- Attended Training Captain's Meeting
- Participated in Alamo Liaison Meeting
- Attended Image Trend Meeting, continue Implementation of Fire District Module
- Participated in CCC Fire Chief Assoc. Webex Meeting
- Attended FLSD Meeting
- Met with Ryan Meineke regarding Proposed Residential Project
- Attended Management Meeting
- Participated in Deployment/Prep Meeting
- Complete County Wide Covid-19 Tent Standard, to assist the business community

**COMMUNICATIONS/  
TECHNOLOGY**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** December 16, 2020  
**To:** Board of Directors  
**From:** Denise Pangelinan, Director of Emergency Communications  
**Subject:** Monthly Communications and Technology Division Report November 2020

---

## **Activity Report**

- Image Trend RMS Configuration Build
- Assigned iPads to EMS personnel for Image Trend Elite testing
- Completed interface between Stryker LIFENET System and Image Trend Elite to allow EKG data to be attached to Patient Care Reports (PCR)
- Upgraded computers at the District Training Site
- Created maps outlining ambulance travels for the Deployment Committee
- Developed an Apparatus Decontamination Training video
- Produced farewell video for Director Yancey's final Board Meeting

## **Meetings/Training**

- Facilitated a demo for Command Staff to review Central Squares latest mobile mapping product
- Public Safety Project Team Meeting – Weekly
- XCC Communications Meeting
- EBRCS TAC Meeting
- San Ramon Chamber Meeting

## **Communications Reserves**

- Communications Support Unit (CS131) deployed for CCC SWAT incident

# San Ramon Valley Fire Protection District DNI Technology Monthly Focus November 2020

## End User Support

143 Service Tickets Processed.

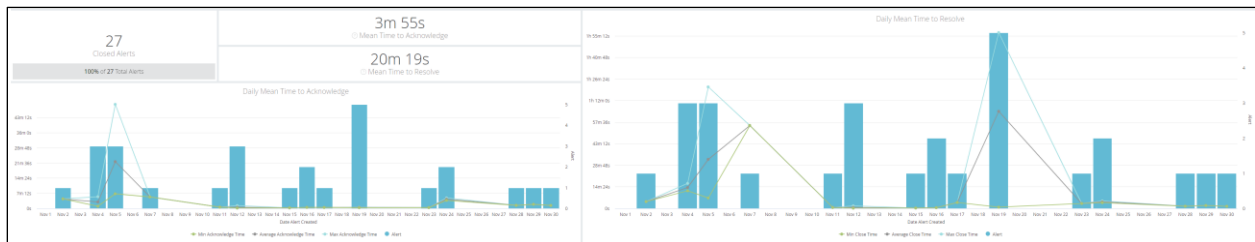
## After Hours / Emergency Support

45 After-Hours / Emergency Support Calls.

## Cyber Security Upgrade

- 129 Devices have the latest security updates installed.
- 130 Devices are scheduled to receive updates this week.
- 44 security updates are being tested prior to scheduling.

## Automated Alert Response and Resolution



## MDC Uptime Performance

- Achieved 99% Uptime for 55 Active Apparatus
- Begin retooling VPN Connectivity to allow for failover redundancy to Backup Hosting Center

## Special Projects

- Setup Performance Evaluation System Prototype and reviewed with Human Resource.
- Worked with Zetron to correct a Station Alerting issue.
- Setup additional storage devices at Comm Center
- Assisted Architects and Denise with technical issues related to design of new facility.
- Began Exporting NEMIS 3 Records for Import into ImageTrend.



# Covid Reporting

- Updated Standard Tracking Reports
- Created Custom Reports

Explore / San Ramon Valley Fire / Covid 19 Workbook / All Agency Covid 19 Exposure Summary

All Agency Covid 19 Exposure Summary  
 Totals are by each week. Tracking began March 17th or the week beginning March 15th.  
 Weekly totals will be automatically added & the running totals for the current week will be updated automatically daily.  
 Mandatory documentation is only required for "Patient Contact" related Levels of Service  
 Participating Agencies: East Contra Costa, El Cerrito, MOFD, Richmond, Rodeo-Hercules & SRVFD  
**Current Weeks Data as Of: 12/7/2020 3:32:57 PM**

Week of Date of Incident	Patient Exposure Status									
	Exposure to a Pt w/ Confirmed Diagnosis		No Exposure		Suspected Exposure - Pt w/ Signs & Symptoms		Unable to Determine		Grand Total	
	Total	% of Total	Total	% of Total	Total	% of Total	Total	% of Total	Total	% of Total
December 6, 2020	3	4.92%	45	73.77%	4	6.56%	9	14.75%	61	100.00%
November 29, 2020	10	2.99%	235	70.36%	27	8.08%	62	18.56%	334	100.00%
November 22, 2020	7	1.96%	266	74.30%	22	6.15%	63	17.60%	358	100.00%
November 15, 2020	10	3.12%	232	72.27%	24	7.48%	55	17.13%	321	100.00%
November 8, 2020	4	1.33%	246	81.73%	10	3.32%	41	13.62%	301	100.00%
November 1, 2020	5	1.59%	255	80.95%	8	2.54%	47	14.92%	315	100.00%



# **HUMAN RESOURCES**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 16, 2020  
To: Board of Directors  
From: Natalie Korthamar Wong, Human Resources Director  
Re: Monthly Human Resources Report for November 2020

---

## **Recruitment:**

- ❖ Continued to coordinate background checks for the Firefighter Paramedic Recruits
- ❖ Onboarded new Firefighter Paramedic Recruits
- ❖ Scheduled and held Internal Recruit Training Program second round interviews
- ❖ Began preparation for the Engineer promotional exam

## **Additional Accomplishments:**

- ❖ Coordinated virtual, live, anti-harassment training for Firefighter Paramedic Recruits
- ❖ Met with DNI regarding the electronic performance evaluation software system
- ❖ Selected a document management vendor for scanning and storage of personnel files
- ❖ All HR staff attended the California Public Employers Labor Relations Association virtual conference

Report: Employee Illness/Injury Report – November 2020



## San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 16, 2020  
To: Board of Directors  
From: Natalie Korthamar Wong, Human Resources Director  
Subject: November 2020 Employee Illness/Injury Report

---

### **Indemnity (Lost Time)**

November 5, 2020 DOI- 11/5/20 – An employee was injured during fire academy training.

*Status:* Was taken off work on 11/6/20 and returned to full duty on 11/9/20.

### **Medical Only (No Lost Time)**

No reportable injuries.

As of November 30, 2020, there were two (2) employees absent from their regular work assignment. Total lost time due to injuries for the month of November equaled 75 calendar days/21 shifts.



# **FINANCE**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: December 16, 2020

To: Board of Directors

From: Ken Campo, Financial Consultant  
Davina Hatfield, Controller

Re: Monthly Financial Report for November 2020

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## Financials:

- Balance Sheet
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital and Debt Service Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

## Meetings/Activities:

- Continued worked with Eide Bally, external audit team, on the District's June 30, 2020 financial statement audit.
- Provided support and assistance to other Divisions with the following projects:
  - PG&E Safety Ordinance
  - EMS Transport/201 Rights
  - Labor negotiations

# San Ramon Valley Fire Protection District

## Combined Balance Sheet

November 30, 2020

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
<b>ASSETS</b>									
Cash - Checking	\$ 705,983	\$ 22,278	\$ -	\$ -	\$ 160	\$ 32,787	\$ -	\$ -	\$ 761,208
Cash - Money Market	508,988	-	-	-	-	-	-	-	508,988
Cash - Workers' Compensation	(67,529)	-	-	-	-	-	-	-	(67,529)
Cash - Flexible Spending	30,047	-	-	-	-	-	-	-	30,047
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ .80%	21,998,294	-	-	7,239,403	-	-	-	-	29,237,697
Investments - Market Value Adjustment	401,526	343,826	-	38,721	-	-	-	-	784,073
Investments - Bank of the West @ 1.18% avg	3,075,460	19,859,790	-	-	-	-	-	-	22,935,250
Cash with Fiscal Agent	-	-	131	40,046,056	-	-	-	-	40,046,187
Accounts Receivable	44,339	-	-	-	-	-	-	-	44,339
Interest Receivable	222,122	121,495	-	27,132	-	-	-	-	370,749
YE Accrued Ambulance Billing	1,001,441	-	-	-	-	-	-	-	1,001,441
Prepaid Expenses and Deposits	11,825,859	-	-	1,751,402	-	-	-	-	13,577,261
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	383,610	-	383,610
Equipment	-	-	-	-	-	-	8,667,015	-	8,667,015
Vehicles	-	-	-	-	-	-	24,532,106	-	24,532,106
Accumulated Depreciation	-	-	-	-	-	-	(36,913,410)	-	(36,913,410)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	24,809,977	24,809,977
<b>TOTAL ASSETS</b>	<u>\$ 39,747,780</u>	<u>\$ 20,347,389</u>	<u>\$ 131</u>	<u>\$ 49,102,714</u>	<u>\$ 160</u>	<u>\$ 32,787</u>	<u>\$ 37,024,644</u>	<u>\$ 24,809,977</u>	<u>\$ 171,065,582</u>
<b>LIABILITIES</b>									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	3,150,689	-	-	-	-	2,616	-	-	3,153,305
Deposits Payable	19,714	-	-	-	-	-	-	-	19,714
Deferred Ambulance Billing Revenue	477,786	-	-	-	-	-	-	-	477,786
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	10,390,000	10,390,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	4,201,458	4,201,458
Workers' Compensation	-	-	-	-	-	-	-	7,528,000	7,528,000
Accumulated Leave	-	-	-	-	-	-	-	2,690,520	2,690,520
<b>TOTAL LIABILITIES</b>	<u>3,648,189</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,616</u>	<u>-</u>	<u>24,809,978</u>	<u>28,460,783</u>

# San Ramon Valley Fire Protection District

## Combined Balance Sheet

November 30, 2020

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
<b>FUND BALANCE</b>									
Investment in General Fixed Assets	-	-	-	-	-	-	37,024,644	-	37,024,644
Non-Spendable Fund Balance	-	-	-	1,751,402	-	-	-	-	1,751,402
Restricted Fund Balance	-	-	131	97,861	160	-	-	-	98,152
Committed Fund Balance:									
Dry Period Funding	36,006,766	-	-	-	-	-	-	-	36,006,766
Budget Stabilization	-	15,847,389	-	-	-	-	-	-	15,847,389
Workers' Compensation Claims	-	4,500,000	-	-	-	-	-	-	4,500,000
Capital Projects	-	-	-	47,160,454	-	-	-	-	47,160,454
Assigned Fund Balance:									
Other Assigned Fund Balance	92,825	-	-	92,997	-	-	-	-	185,822
Unassigned Fund Balance	-	-	-	-	-	30,171	-	-	30,171
<b>TOTAL FUND BALANCE</b>	<u>36,099,591</u>	<u>20,347,389</u>	<u>131</u>	<u>49,102,714</u>	<u>160</u>	<u>30,171</u>	<u>37,024,644</u>	<u>-</u>	<u>142,604,800</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u>\$ 39,747,780</u>	<u>\$ 20,347,389</u>	<u>\$ 131</u>	<u>\$ 49,102,714</u>	<u>\$ 160</u>	<u>\$ 32,787</u>	<u>\$ 37,024,644</u>	<u>\$ 24,809,978</u>	<u>\$ 171,065,583</u>

# San Ramon Valley Fire Protection District

## Revenue - All Funds

For the Period Ended November 30, 2020

FISCAL YEAR COMPLETED - 41.67%

	2019/20	2020/21			% Received
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	
<b>TAXES</b>					
Property Taxes - Current Secured	\$ 71,584,682	\$ 74,458,061	\$ -	\$ 74,458,061	0.0%
Property Taxes - Supplemental	1,636,408	-	-	-	
Property Taxes - Utilities (Unitary)	1,105,278	1,105,278	-	1,105,278	0.0%
Property Taxes - Current Unsecured	2,029,809	1,963,622	1,934,752	28,870	98.5%
Homeowners Property Tax Relief	453,404	475,000	-	475,000	0.0%
RDA Property Tax	1,209,047	1,021,520	-	1,021,520	0.0%
County Tax Administration	(566,046)	(577,367)	-	(577,367)	0.0%
Property Taxes - Prior Secured	(111,002)	-	-	-	
Property Taxes - Prior Supplemental	(68,206)	-	-	-	
Property Taxes - Prior Unsecured	8,679	-	-	-	
<b>Total Taxes</b>	<b>77,282,053</b>	<b>78,446,114</b>	<b>1,934,752</b>	<b>76,511,362</b>	<b>2.5%</b>
<b>INTERGOVERNMENTAL</b>					
Measure "H"	33,000	33,000	-	33,000	0.0%
SB-90 Mandated Costs	56,345	-	-	-	
State Aid/Grants	296,751	1,013,850	112,514	901,336	11.1%
Federal Grant Revenue	-	-	309,597	(309,597)	
Other Intergovernmental Revenue	333,167	420,000	104,190	315,810	24.8%
GEMT	(11,106)	80,800	-	80,800	0.0%
Consolidated Dispatch	1,050,000	1,764,043	441,010	1,323,033	25.0%
<b>Total Intergovernmental</b>	<b>1,758,157</b>	<b>3,311,693</b>	<b>967,311</b>	<b>2,344,382</b>	<b>29.2%</b>
<b>CHARGES FOR SERVICE</b>					
Inspection Fees	55,000	64,502	24,212	40,290	37.5%
Plan Review	556,760	600,000	121,485	478,515	20.2%
Info Technology Surcharge	-	33,225	-	33,225	0.0%
Administrative Citation Charges	1,000	24,313	-	24,313	0.0%
Ambulance Services	5,110,353	4,949,000	1,818,120	3,130,880	36.7%
CPR Classes	480	604	-	604	0.0%
Reports and Photocopies	2,020	7,356	2,175	5,181	29.6%
<b>Total Charges For Service</b>	<b>5,725,613</b>	<b>5,679,000</b>	<b>1,965,992</b>	<b>3,713,008</b>	<b>34.6%</b>
<b>USE OF MONEY AND PROPERTY</b>					
Investment Earnings	1,316,189	1,303,706	524,115	779,591	40.2%
<b>Total Use Of Money and Property</b>	<b>1,316,189</b>	<b>1,303,706</b>	<b>524,115</b>	<b>779,591</b>	<b>40.2%</b>
<b>RENTAL INCOME</b>					
Rent On Real Estate	67,979	67,459	29,144	38,315	43.2%
<b>Total Rental Income</b>	<b>67,979</b>	<b>67,459</b>	<b>29,144</b>	<b>38,315</b>	<b>43.2%</b>
<b>OTHER REVENUE</b>					
Donations	-	-	100	(100)	
Sale Of Property	6,440	-	-	-	
Miscellaneous Revenue	6,812	10,000	5,617	4,383	56.2%
<b>Total Other Revenue</b>	<b>13,252</b>	<b>10,000</b>	<b>5,617</b>	<b>4,383</b>	<b>56.2%</b>
<b>OTHER FINANCING SOURCES</b>					
Debt/Lease Proceeds	-	40,000,000	40,197,323	(197,323)	
<b>Total Other Financing Sources</b>	<b>-</b>	<b>40,000,000</b>	<b>40,197,323</b>	<b>(197,323)</b>	
<b>Total Revenue</b>	<b>\$ 86,163,243</b>	<b>\$ 128,817,972</b>	<b>\$ 45,624,254</b>	<b>\$ 83,193,718</b>	<b>35.4%</b>

# San Ramon Valley Fire Protection District

## Expenditures - General Fund

For the Period Ended November 30, 2020

FISCAL YEAR COMPLETED - 41.67%

	2019/20		2020/21		
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
<b>SALARIES AND BENEFITS</b>					
Permanent Salaries	\$ 26,446,450	\$ 28,536,029	\$ 11,490,689	\$ 17,045,340	40.3%
Temporary Salaries	440,252	385,209	140,213	244,996	36.4%
Permanent Overtime	8,362,867	8,394,000	5,506,994	2,887,006	65.6%
Overtime - Temp Employees	757	-	1,868	(1,868)	#DIV/0!
FICA/Medicare	496,255	531,968	243,430	288,538	45.8%
Retirement Contributions	16,526,895	17,944,801	7,445,992	10,498,809	41.5%
Retirement Contributions - UAAL	236,000	260,000	260,000	-	100.0%
401A Contributions - Employer Paid	8,403	8,611	3,588	5,023	41.7%
Employee Group Insurance	4,049,703	4,404,957	1,685,415	2,719,542	38.3%
Retiree Health Insurance	3,042,205	3,189,031	1,270,645	1,918,386	39.8%
OPEB Contribution	3,937,414	4,287,004	1,786,250	2,500,754	41.7%
Unemployment Insurance	-	20,000	1,017	18,983	5.1%
Workers' Compensation	1,128,642	1,375,000	357,681	1,017,319	26.0%
<b>Total Salaries and Benefits</b>	<b>64,675,843</b>	<b>69,336,610</b>	<b>30,193,782</b>	<b>39,142,828</b>	<b>43.5%</b>
<b>SERVICES AND SUPPLIES</b>					
Office Supplies	29,868	31,975	8,462	23,513	26.5%
Postage	9,503	29,050	3,030	26,020	10.4%
Telecommunications	237,332	247,902	89,918	157,984	36.3%
Utilities	421,635	380,300	183,255	197,045	48.2%
Small Tools and Equipment	139,059	112,200	33,060	79,140	29.5%
Miscellaneous Supplies	69,607	118,800	33,288	85,512	28.0%
Medical Supplies	243,117	230,000	99,847	130,153	43.4%
Firefighting Supplies	64,048	80,000	29,120	50,880	36.4%
Pharmaceutical Supplies	58,122	35,000	22,989	12,011	65.7%
Computer Supplies	10,227	15,500	6,065	9,435	39.1%
Radio Equipment and Supplies	31,181	20,500	10,300	10,200	50.2%
Food Supplies	23,165	35,300	7,824	27,476	22.2%
PPE Inspection and Repairs	9,258	19,500	-	19,500	0.0%
Safety Clothing	136,694	277,100	99,687	177,413	36.0%
Class A Uniforms	16,087	10,500	1,968	8,532	18.7%
Non-Safety Clothing	11,394	32,885	5,069	27,816	15.4%
Class B Uniforms	76,249	81,000	25,914	55,086	32.0%
Household Supplies	58,183	38,000	27,726	10,274	73.0%
Central Garage - Repairs	583,152	300,000	254,584	45,416	84.9%
Central Garage - Maintenance	49,938	41,625	25,086	16,539	60.3%
Central Garage - Gas, Diesel and Oil	245,638	383,300	142,398	240,902	37.2%
Central Garage - Tires	46,865	50,000	34,510	15,490	69.0%
Central Garage - Mandated Inspections	9,851	24,500	8,728	15,772	35.6%
Maintenance and Repairs - Equipment	173,064	193,977	60,717	133,260	31.3%

# San Ramon Valley Fire Protection District

## Expenditures - General Fund

For the Period Ended November 30, 2020

FISCAL YEAR COMPLETED - 41.67%

	2019/20		2020/21		
	Actual			Remaining	%
	(unaudited)	Budget	Actual to Date	Budget	Expended
Maintenance and Repairs - Radio and Electronic	106,722	104,485	13,285	91,200	12.7%
Maintenance and Repairs - Buildings	199,889	246,000	56,592	189,408	23.0%
Maintenance and Repairs - Grounds	57,699	53,000	14,852	38,148	28.0%
Rents and Leases	64,587	204,131	94,272	109,859	46.2%
Software and Licensing	263,179	568,076	243,020	325,056	42.8%
Professional Services	1,955,658	2,079,328	657,123	1,422,205	31.6%
Recruiting Costs	112,585	118,800	49,064	69,736	41.3%
Legal Services	253,775	445,000	153,441	291,559	34.5%
Medical Services	78,900	120,500	2,765	117,735	2.3%
Communications Services	93,600	95,360	-	95,360	0.0%
Election Services	-	172,000	-	172,000	0.0%
Insurance Services	470,522	424,500	183,886	240,614	43.3%
Publication Of Legal Notices	106	3,500	-	3,500	0.0%
Specialized Printing	42,183	30,975	25,729	5,246	83.1%
Memberships	91,207	99,376	60,928	38,448	61.3%
Educational Courses and Supplies	90,733	318,600	62,233	256,367	19.5%
Educational Assistance	22,152	25,000	3,326	21,674	13.3%
Public Educational Supplies	9,368	11,000	-	11,000	0.0%
Books and Periodicals	13,037	28,289	4,580	23,709	16.2%
Recognition Supplies	2,248	4,000	1,194	2,806	29.9%
Meetings and Travel	57,865	80,110	6,802	73,308	8.5%
Other Expense	26,635	-	2,034	(2,034)	#DIV/0!
Taxes and Assessments	63,910	120,000	-	120,000	0.0%
<b>Total Services and Supplies</b>	<b>6,829,797</b>	<b>8,140,944</b>	<b>2,848,671</b>	<b>5,292,273</b>	<b>35.0%</b>
<b>Total Operating Expenditures</b>	<b>\$ 71,505,640</b>	<b>\$ 77,477,554</b>	<b>\$ 33,042,453</b>	<b>\$ 44,435,101</b>	<b>42.6%</b>

# San Ramon Valley Fire Protection District

## Expenditures - All Other Funds

For the Period Ended November 30, 2020

FISCAL YEAR COMPLETED - 41.67%

	2019/20	2020/21			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
<b>CAPITAL PROJECTS</b>					
Professional Services	\$ -	\$ -	\$ 70,722	\$ (70,722)	
Legal Services	-	-	87,515	\$ (87,515)	
Technology Improvements	15,233	7,452	-	7,452	0.0%
Specialized Printing	-	-	2,500	(2,500)	
Various Improvements	1,299,281	3,126,215	808,089	2,318,126	25.8%
Radio and Electronic Equipment	112,341	687,672	56,789	630,883	8.3%
Major Equipment	91,431	173,507	4,381	169,126	2.5%
Autos and Trucks	246,918	425,000	61,083	363,917	14.4%
Total Capital Projects	<u>\$ 1,765,204</u>	<u>\$ 4,419,846</u>	<u>\$ 1,091,079</u>	<u>\$ 3,328,767</u>	<u>24.7%</u>
<b>DEBT SERVICE</b>					
Professional Services	\$ 3,190	\$ -	\$ -	\$ -	
2015 Certificates Of Participation	931,350	926,050	725,675	200,375	78.4%
2020 Certificates of Participation	-	2,200,000	-	2,200,000	
Equipment Lease	613,155	613,155	308,069	305,086	50.2%
Total Debt Service	<u>\$ 1,547,695</u>	<u>\$ 3,739,205</u>	<u>\$ 1,033,744</u>	<u>\$ 2,705,461</u>	<u>27.6%</u>
Total Capital, Equipment and Debt Service	<u>\$ 3,312,899</u>	<u>\$ 8,159,051</u>	<u>\$ 2,124,823</u>	<u>\$ 6,034,228</u>	64.1%



# San Ramon Valley Fire Protection District

## General Fund

### Revenue and Expenditures

Month	2016/17		2017/18		2018/19		2019/20		2020/21	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 282,790	\$ 5,316,616	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529
August	363,912	5,109,224	695,817	5,671,451	499,377	5,905,072	610,284	6,468,445	436,936	5,415,373
September	377,209	5,047,543	480,964	5,593,302	579,731	5,563,173	388,535	5,580,182	481,504	6,749,996
October	2,158,269	5,282,085	2,593,632	5,999,337	2,375,797	6,005,201	2,931,282	6,169,069	633,361	6,409,267
November	720,990	5,554,302	362,621	5,888,575	656,486	6,191,849	516,137	6,368,317	3,069,984	7,404,339
December	34,893,289	5,043,510	34,930,693	5,966,196	39,332,475	5,629,084	40,716,284	6,133,552	-	-
January	1,242,334	5,401,913	8,491,817	5,387,036	1,334,430	5,722,401	1,818,008	5,781,707	-	-
February	690,047	5,326,068	446,775	5,326,521	632,213	5,524,960	856,640	5,675,617	-	-
March	433,245	5,849,120	883,105	6,063,429	972,913	5,624,000	742,260	5,932,483	-	-
April	25,663,196	5,297,542	22,339,121	5,257,800	28,219,039	5,320,835	29,646,763	5,904,545	-	-
May	394,206	5,452,583	639,163	5,506,219	507,822	6,529,026	507,535	5,565,403	-	-
June	5,664,005	5,832,652	5,266,780	5,952,983	6,282,536	6,135,504	6,469,451	6,475,129	-	-

### Total Overtime Hours by Month January 2018-November 2020

