

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

November 18, 2020 – 1:00 p.m.

*Don Parker, Board President
Matt Stamey, Board Vice-President
Ryan Crean, Director, H. Jay Kerr, Director, Dominique Yancey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Consistent with California Governor's Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing PublicComment@srvfire.ca.gov. Please make sure comments are submitted prior to 1 p.m. November 18, 2020.

Zoom for Government by Video:

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1600116272?pwd=YTh6NjBIRjU4dUtJWj9YY29wc0FUZz09>

Webinar ID: 160 011 6272

Webinar Passcode: SRVF

By Phone:

Dial-in Number: (669) 254-5252

Webinar ID: 160 011 6272

TELECONFERENCE PARTICIPANTS

BOARD MEMBERS RYAN CREAN, H. JAY KERR, DOMINIQUE YANCEY, VICE PRESIDENT MATT STAMEY, AND BOARD PRESIDENT DON PARKER WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20

PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS CREAN, KERR, YANCEY, VICE PRESIDENT STAMEY, AND BOARD PRESIDENT PARKER PARTICIPATING BY TELECONFERENCE

This meeting will be available to District Residents via the District's website at

<https://www.firedepartment.org>

ATTENTION: Members of the public may submit comments via email prior to the meeting to PublicComment@srvfire.ca.gov, which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. All comments received prior to the start of the meeting will be read into the record by the District Clerk during Public

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Comment. *The time allotted for each public comment is determined by the Board President and may be up to a maximum of three (3) minutes.*

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT** ***Please see language on Page 1 pertaining to Public Comment***
5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period October 15, 2020 through November 10, 2020 in the amount of \$2,195,935.57.
- 5.2 Approve the Board Minutes from the October 28, 2020 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of October 2020 in the amount of \$4,901,518.91.
- 5.4 **Personnel Actions:**

Step Increases:

Approve staff recommendation to award the following step increase, effective December 1, 2020:

Fire and Life Safety Permit Technician Stephanie Caughey to Fire and Life Safety Permit Technician, step 5

New Hires:

Confirmation of Employment effective November 2, 2020. Approve staff recommendation to hire:

Academy 2020-2

- Daniel Arriola for Firefighter 1, step 1
- Madeline Corradi for Firefighter 1, step 1
- Xavier Sanchez for Firefighter 1, step 1
- Dale Flora for Firefighter 1, step 1
- Keith Adderly for Firefighter 1, step 1
- Anthony Ortega for Firefighter 1, step 1
- Oliver Ruggles for Firefighter 1, step 1

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Congratulations and best wishes to Director Yancey on her retirement.

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6.2 Introduction of District Medical Director Dr. Malcom Johnson.

6.3 Public Safety Building Complex Update.

7. OLD BUSINESS

None.

8. NEW BUSINESS

None.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS:

10.1 Operations/Fleet Division-Deputy Chief Jim Selover
Operations and Fleet Report of monthly activities.

10.2 EMS – EMS Coordinator /RN – Laura Begin
EMS Report of monthly activities. COVID-19 update for Contra Costa County.

10.3 Fire and Life Safety/Training Division – Deputy Chief Frank Drayton
Fire and Life Safety and Training Report of monthly activities.

10.4 Facilities Division – Deputy Chief Frank Drayton
Facilities Report of monthly activities.

10.5 Communications/Technology Division – Director of Emergency
Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

10.6 Human Resources Division – Human Resources Director Natalie Korthamar-Wong
Human Resources Report of monthly activities.

10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

11.1 Comments by Board of Directors.

12. UPCOMING CALENDAR OF EVENTS

- Thursday, December 24, 2020 – Christmas Eve
- Friday, December 25, 2020 – Christmas Day

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13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 6 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.2 CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to California Government Code Section 54957.6

Agency designated representatives: Chief Meyer, Financial Consultant Ken Campo

Employee organization: International Association of Firefighters Local 3546

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY DECEMBER 16, 2020 AT 1:00 P.M.

Prepared by:

DocuSigned by:

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Stephanie E. Sakai, District Clerk

Agenda posted on November 12, 2020 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.

CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 10/15/2020 Through 11/10/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
225596	10/21/2020	360 RESCUE LLC	4,189.03	Mt. Diablo Rope Rescue Gear
225732	11/10/2020	360 RESCUE LLC	10,108.00	Rope Rescue Technician Class Fee (11)-10/19-10/23/20
225650	10/28/2020	AARON DRAKE	1,048.79	Reimb-Educ Assist-Hazmat Tech 1A/HazMat Tech 1B Class
225684	11/4/2020	AG TRANSMISSION REPAIR INC	498.46	Transmission Filter Kits (8)
10/21/20-01	10/21/2020	AIRGAS USA LLC	337.86	Oxygen Tank Cylinders 10/2/20
10/21/20-02	10/21/2020	AIRGAS USA LLC	565.52	Oxygen Tank Cylinders 10/9/20
10/21/20-03	10/21/2020	AIRGAS USA LLC	838.99	Oxygen Tank Cylinder Rental-Sep 2020
11/04/20-01	11/4/2020	AIRGAS USA LLC	814.98	Oxygen Tank Cylinder Rental-Oct 2020
225597	10/21/2020	ALAMEDA COUNTY FIRE DEPARTMENT	2,848.57	A/C Repairs/Intermittent Hi-idle Repairs-Unit 512
225685	11/4/2020	ALAMEDA COUNTY INDUSTRIES	397.13	Garbage Service 10/1/20-10/31/20-Stn 30
	11/4/2020	ALAMEDA COUNTY INDUSTRIES	716.99	Garbage Service 10/1/20-10/31/20-Stn 34
	11/4/2020	ALAMEDA COUNTY INDUSTRIES	964.14	Garbage Service 10/1/20-10/31/20-Stn 38
	11/4/2020	ALAMEDA COUNTY INDUSTRIES	397.13	Garbage Service 10/1/20-10/31/20-Stn 39
	11/4/2020	ALAMEDA COUNTY INDUSTRIES	397.13	Garbage Service 9/1/20-9/30/20-Stn 30
	11/4/2020	ALAMEDA COUNTY INDUSTRIES	716.99	Garbage Service 9/1/20-9/30/20-Stn 34
	11/4/2020	ALAMEDA COUNTY INDUSTRIES	964.14	Garbage Service 9/1/20-9/30/20-Stn 38
	11/4/2020	ALAMEDA COUNTY INDUSTRIES	397.13	Garbage Service 9/1/20-9/30/20-Stn 39
225686	11/4/2020	ALAMO ACE HARDWARE	2.99	Gym Equipment Repairs-Stn 30
11/04/20-02	11/4/2020	ALL STAR FIRE EQUIPMENT INC	121.13	SCBA Repairs
225651	10/28/2020	AMAZON COM CREDIT SERVICES	453.41	Misc. Strike Team Supplies
225687	11/4/2020	AMERICAN MESSAGING	418.36	Paging Service-11/20
225733	11/10/2020	AMERIGAS	(123.41)	Credit-Propane Tank Rent-Old Stn 32
	11/10/2020	AMERIGAS	790.98	Propane (112.1 Gal)-Stn 37
	11/10/2020	AMERIGAS	128.92	Propane Tank Rent 10/1/20-9/30/21 Training Site
225688	11/4/2020	ANNE KOPP PH.D.	3,200.00	Psychological Screening-FF/PM
225598	10/21/2020	AP TRITON LLC	4,375.00	EMS Advocate Consulting Services-October 2020
225652	10/28/2020	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	890.13	Diesel Hose Leak Repairs-Stn 30
	10/28/2020	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	2,186.73	Petrovend Card Reader Pump Repairs-Stn 34
	10/28/2020	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	1,080.00	Petrovend Card Reader Pump Repairs-Stn 39
	10/28/2020	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	512.25	Unleaded Pump Pulsar Repairs-Stn 34
225734	11/10/2020	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	322.10	Diesel Cabinet Pump Leak Repairs-Stn 34
	11/10/2020	ARMOUR PETROLEUM SERVICE AND EQUIPMENT CORP...	1,279.81	Troubleshoot Locked Out Unleaded Pump-Stn 30
225599	10/21/2020	ATT	22.19	Phone Service 9/19/20-10/18/20
225600	10/21/2020	ATT	493.93	Phone Service 9/20/20-10/19/20-Comm Center
225601	10/21/2020	ATT MOBILITY	4,470.81	Cell Phones/Mobile Data 9/1/20-9/30/20
225602	10/21/2020	ATT MOBILITY	49.06	Cell Phone/Mobile Data-Chief Meyer 9/1/20-9/30/20
225735	11/10/2020	ATT MOBILITY	704.86	Cell Phones/Mobile Data/iPads 9/27/20-10/26/20
225653	10/28/2020	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	593.00	Stn 32 Annual Permit-Gas Dispensing Nozzle Fee 12/20-12/21
225689	11/4/2020	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	234.00	Annual Permit Gas Dispensing Nozzle Fee 12/20-12/21-Stn 31
	11/4/2020	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	234.00	Annual Permit Gas Dispensing Nozzle Fee 12/20-12/21-Stn 33
	11/4/2020	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	234.00	Annual Permit Gas Dispensing Nozzle Fee 12/20-12/21-Stn 34

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From 10/15/2020 Through 11/10/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
	11/4/2020	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	234.00	Annual Permit Gas Dispensing Nozzle Fee 12/20-12/21-Stn 35
	11/4/2020	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	234.00	Annual Permit Gas Dispensing Nozzle Fee 12/20-12/21-Stn 38
10/21/20-04	10/21/2020	BOIES SCHILLER FLEXNER	7,084.60	Professional Services-PG&E 9/20
11/04/20-03	11/4/2020	BOIES SCHILLER FLEXNER	15,918.71	Professional Services-PG&E 8/20
10/21/20-05	10/21/2020	BOUNDTREE MEDICAL LLC	1,667.67	Pharmaceutical Supplies
10/21/20-06	10/21/2020	BOUNDTREE MEDICAL LLC	2,151.85	Medical Supplies
10/21/20-07	10/21/2020	BOUNDTREE MEDICAL LLC	339.80	Medical Supplies
10/21/20-08	10/21/2020	BOUNDTREE MEDICAL LLC	24.75	Pharmaceutical Supplies
10/21/20-09	10/21/2020	BOUNDTREE MEDICAL LLC	98.52	Medical Supplies
10/21/20-10	10/21/2020	BOUNDTREE MEDICAL LLC	52.50	Pharmaceutical Supplies
10/21/20-11	10/21/2020	BOUNDTREE MEDICAL LLC	45.98	Medical Supplies
10/21/20-12	10/21/2020	BOUNDTREE MEDICAL LLC	29.50	Medical Supplies
10/21/20-13	10/21/2020	BOUNDTREE MEDICAL LLC	1,617.38	Medical Supplies
10/21/20-14	10/21/2020	BOUNDTREE MEDICAL LLC	996.60	Medical Supplies
10/21/20-15	10/21/2020	BOUNDTREE MEDICAL LLC	18.49	Medical Supplies
10/21/20-16	10/21/2020	BOUNDTREE MEDICAL LLC	130.40	Medical Supplies
10/21/20-17	10/21/2020	BOUNDTREE MEDICAL LLC	440.10	Medical Supplies
10/21/20-18	10/21/2020	BOUNDTREE MEDICAL LLC	3,549.50	Pharmaceutical Supplies
10/21/20-19	10/21/2020	BOUNDTREE MEDICAL LLC	253.90	Pharmaceutical Supplies
11/04/20-04	11/4/2020	BOUNDTREE MEDICAL LLC	479.90	Medical Supplies
11/04/20-05	11/4/2020	BOUNDTREE MEDICAL LLC	5,324.25	Pharmaceutical Supplies
11/04/20-06	11/4/2020	BOUNDTREE MEDICAL LLC	130.96	Pharmaceutical Supplies
11/04/20-07	11/4/2020	BOUNDTREE MEDICAL LLC	74.25	Pharmaceutical Supplies
11/04/20-08	11/4/2020	BOUNDTREE MEDICAL LLC	8.00	Medical Supplies
11/04/20-09	11/4/2020	BOUNDTREE MEDICAL LLC	350.00	Medical Supplies
11/04/20-10	11/4/2020	BOUNDTREE MEDICAL LLC	475.22	Medical Supplies
11/04/20-11	11/4/2020	BOUNDTREE MEDICAL LLC	2,183.45	Medical/Pharmaceutical Supplies
11/10/20-01	11/10/2020	BOUNDTREE MEDICAL LLC	9,098.44	Medical/Pharmaceutical Supplies
225654	10/28/2020	BRETT HERENDEEN	425.00	Reimb-Educ Assist-Company Officer 2D Class 9/14-9/17/20
225690	11/4/2020	BRIAN MEDLEY	200.00	Reimb-Paramedic Recertification
10/28/20-01	10/28/2020	BRYAN COLLINS	8,410.30	415 Limit Replacement Benefits-11/1/20
225603	10/21/2020	BUCHANAN AUTO ELECTRIC INC	497.23	Rebuilt Alternator-Unit 513
225655	10/28/2020	BUCHANAN AUTO ELECTRIC INC	234.80	678MF Batteries (2)-Unit 398/Stock
225691	11/4/2020	BUCHANAN AUTO ELECTRIC INC	346.67	1231MF Batteries (2)-Unit 678
225692	11/4/2020	BURNS TRUCK AND TRAILER SERVICES	966.99	Wheel Alignment/Set Steering Angle Sensor/Rear Mirror-#508
225604	10/21/2020	BW PRINTWORKS	410.90	2021 Shift Calendars
225736	11/10/2020	C AND C DESIGN MERLIN GRAPHICS	189.44	Polo Shirts (7)-iQuest Interns
EFT 10/29/...	10/29/2020	CA DEPARTMENT OF TAX AND FEE ADMINISTRATION	7,072.00	Sales/Use Tax Online Payment-7/1/20-9/30/20
225605	10/21/2020	CA SPECIAL DISTRICTS ASSOCIATION	7,805.00	2021 Membership Renewal
225606	10/21/2020	CA STATE DEPARTMENT OF JUSTICE	196.00	LiveScan Pre-employment Fingerprinting-FF/PM
225607	10/21/2020	CALIFORNIA PRINTER REPAIR INC	401.19	Printer Repairs-Stn 39

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From 10/15/2020 Through 11/10/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
EFT 11/05/...	11/5/2020	CALPERS	1,378.34	CalPERS Health-Admin Fees Nov 2020
	11/5/2020	CALPERS	1,000.52	CalPERS Health-BOD Nov 2020
	11/5/2020	CALPERS	329,912.00	CalPERS Health-Nov 2020
	11/5/2020	CALPERS	243,396.57	CalPERS Health-Retirees Nov 2020
Wire 10/28...	10/28/2020	CalPERS CERBT (OPEB)	183,000.00	FY 20/21 OPEB Contribution Prefunding-Oct 2020
225656	10/28/2020	CAPITOL CLUTCH AND BRAKE INC	111.70	Air Compressor Unloader Valve-Unit 520
225693	11/4/2020	CAPITOL CLUTCH AND BRAKE INC	491.42	Air Dryer-Unit 882
225694	11/4/2020	CASEY R GOOD	150.00	Reimb-PHTLS Class
Wire 11/10...	11/10/2020	CCC EMPLOYEES RETIREMENT ASSOCIATION	472,202.59	Employee Retirement Contributions-10/20
10/28/20-02	10/28/2020	CHRISTOPHER C SUTER	28,844.57	415 Limit Replacement Benefits Less Ins Premiums 11/1/20
225608	10/21/2020	CHRISTOPHER STEVENSON	425.00	Reimb-Educ Assist-Company Officer 2E Wildland Incident Ops
225695	11/4/2020	CHRISTOPHER STEVENSON	190.00	Reimb-PALS Recertification
225609	10/21/2020	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 10/15/20-Stn 32
225610	10/21/2020	CINTAS CORPORATION	39.07	Carpet Runners/Mechanics Coverall Clean Fee 10/19/20-Stn 30
225657	10/28/2020	CINTAS CORPORATION	84.91	Carpet Runners/Mechanics Coverall Clean Fee 10/26/20-Stn 30
225696	11/4/2020	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 10/29/20-Stn 32
225697	11/4/2020	CINTAS CORPORATION	39.07	Carpet Runners/Mechanics Coverall Clean Fee 11/2/20-Stn 30
225737	11/10/2020	CINTAS CORPORATION	84.91	Carpet Runners/Mechanics Coverall Clean Fee 11/9/20-Stn 30
225658	10/28/2020	CLARK PEST CONTROL	202.00	Pest Control Service 10/21/20-Stn 31
225611	10/21/2020	COMCAST	154.04	High Speed Internet 10/23/20-11/22/20 Stn 31
225612	10/21/2020	COMCAST	191.64	Cable Service 10/17/20-11/16/20 Admin
225613	10/21/2020	COMCAST	149.87	High Speed Internet 10/15/20-11/14/20 Stn 34
225659	10/28/2020	COMCAST	170.08	Cable Service 11/1/20-11/30/20 Stn 33
225660	10/28/2020	COMCAST	188.91	Cable Service 11/1/20-11/30/20 Stn 39
225661	10/28/2020	COMCAST	230.76	High Speed Internet/Cable Svc 10/20/20-11/19/20 Old Stn 32
225698	11/4/2020	COMCAST	211.72	Cable Service 10/26/20-11/25/20 Stn 31
225699	11/4/2020	COMCAST	180.97	Cable Service 10/27/20-11/26/20 Stn 35
225700	11/4/2020	COMCAST	188.01	High Speed Internet/Cable Svc 10/26-11/25/20 Training Site
225701	11/4/2020	COMCAST	234.53	Cable Service 10/26/20-11/25/20 Stn 36
225702	11/4/2020	COMCAST	149.87	High Speed Internet 10/30/20-11/29/20 Stn 30
225703	11/4/2020	COMCAST	149.87	High Speed Internet 11/1/20-11/30/20 Stn 36
225704	11/4/2020	COMCAST	149.87	High Speed Internet 10/31/20-11/30/20 Stn 33
225705	11/4/2020	COMCAST	184.25	Cable Service 10/27/20-11/26/20 Stn 34
225706	11/4/2020	COMCAST	220.83	Cable Service 10/27/20-11/26/20 Stn 38
225738	11/10/2020	COMCAST	239.87	High Speed Internet 11/6/20-12/5/20 Stn 32
225739	11/10/2020	COMCAST	155.43	Cable Service 11/4/20-12/3/20 Stn 32
225614	10/21/2020	CONCERN EAP	3,322.34	Employee Assistance Premium-10/20
225615	10/21/2020	CONCORD UNIFORMS	97.82	Uniform Pants-Bain
225662	10/28/2020	CONCORD UNIFORMS	507.75	Class A Coat-Perez
	10/28/2020	CONCORD UNIFORMS	188.57	Class A Uniform-B.Spani
	10/28/2020	CONCORD UNIFORMS	905.29	Class A Uniform-Laniohan

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From 10/15/2020 Through 11/10/2020

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	10/28/2020	CONCORD UNIFORMS	70.25	Class A Uniform-Selover
	10/28/2020	CONCORD UNIFORMS	195.64	Uniform Pants (2)-Vanek
11/04/20-12	11/4/2020	CONWAY SHIELDS INC	485.41	Helmet Shields (9)
225616	10/21/2020	COOKE AND ASSOCIATES INC	360.00	Pre-employment Background-FF/PM Ross
	10/21/2020	COOKE AND ASSOCIATES INC	2,285.00	Pre-employment Background/Polygraph-FF/PM Arriola
	10/21/2020	COOKE AND ASSOCIATES INC	2,240.00	Pre-employment Background/Polygraph-FF/PM McComb
	10/21/2020	COOKE AND ASSOCIATES INC	2,281.95	Pre-employment Background/Polygraph-FF/PM Perkins
	10/21/2020	COOKE AND ASSOCIATES INC	2,281.95	Pre-employment Background/Polygraph-FF/PM Townley
	10/21/2020	COOKE AND ASSOCIATES INC	2,350.90	Pre-employment Background/Polygraph-FF/PM Wilson
225740	11/10/2020	COOKE AND ASSOCIATES INC	2,285.00	Pre-employment Background/Polygraph-FF/PM Corradi
	11/10/2020	COOKE AND ASSOCIATES INC	2,312.95	Pre-employment Background/Polygraph-FF/PM Sanchez
	11/10/2020	COOKE AND ASSOCIATES INC	2,295.00	Pre-employment Background/Polygraph-FF/PM Silva
225663	10/28/2020	CRAIG BOWEN	31,386.85	415 Limit Replacement Benefits Less Ins Premiums 11/1/20
10/21/20-20	10/21/2020	CREWSENSE LLC	1,188.00	CrewSense Pro Support-12 Months
10/21/20-21	10/21/2020	DA PAGE LLC	425.00	Paging Software-10/20
11/04/20-13	11/4/2020	DA PAGE LLC	425.00	Paging Software-11/20
225707	11/4/2020	DEBBIE VANEK	158.72	Reimb-Uniform Boots
11/04/20-14	11/4/2020	DEFINITIVE NETWORKS INC	40,000.00	Network Engineering and Support-Nov 2020
11/04/20-15	11/4/2020	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-Nov 2020
11/04/20-16	11/4/2020	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-Nov 2020
11/04/20-17	11/4/2020	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-Nov 2020
225664	10/28/2020	DEL CONTES LANDSCAPING INC	2,555.00	Landscape Maint 10/20-Admin/Stn 30/31/35/38
10/21/20-22	10/21/2020	DELTA DENTAL OF CALIFORNIA	18,180.08	Dental Claims-10/9/20-10/15/20
11/04/20-18	11/4/2020	DELTA DENTAL OF CALIFORNIA	5,280.00	Dental Insurance Administrative Fees-10/20
11/04/20-19	11/4/2020	DELTA DENTAL OF CALIFORNIA	9,931.44	Dental Claims-10/16/20-10/22/20
11/04/20-20	11/4/2020	DELTA DENTAL OF CALIFORNIA	14,548.29	Dental Claims-10/23/20-10/29/20
11/10/20-02	11/10/2020	DELTA DENTAL OF CALIFORNIA	16,829.36	Dental Claims-10/30/20-11/5/20
225665	10/28/2020	DEPT OF TOXIC SUBSTANCES CONTROL	200.00	EPA Verification Fee-Stn 30
225617	10/21/2020	DIABLO PRINTING AND COPYING	70.37	Business Cards-B.Spani
225618	10/21/2020	DIRECTV	69.99	Cable Service 10/12/20-11/11/20
225619	10/21/2020	DUBLIN SAN RAMON SERVICES DISTRICT	55.66	Fire Line Water Service 8/15/20-10/14/20 Stn 30
	10/21/2020	DUBLIN SAN RAMON SERVICES DISTRICT	258.97	Water Service (Meter 1.0) 8/15/20-10/14/20 Stn 30
225620	10/21/2020	EBMUD	81.00	Water Service (Meter 1.0) 5/21/20-7/22/20 Old Station 32
	10/21/2020	EBMUD	289.34	Water Service (Meter 4 inch) 8/5/20-10/6/20 Stn 33
225666	10/28/2020	EBMUD	682.49	Water Service (Meter 1.0) 8/17/20-10/15/20 Stn 35
	10/28/2020	EBMUD	289.34	Water Service (Meter 4.0) 8/18/20-10/15/20-Stn 35
	10/28/2020	EBMUD	1,211.70	Water Service (Meter 5/8) 8/20/20-10/20/20-Stn 32
225708	11/4/2020	EBMUD	227.84	Water Service (Meter 1.0) 8/20/20-10/20/20 Stn 32
	11/4/2020	EBMUD	453.10	Water Service (Meter 1.0) 8/26/20-10/22/20 Stn 39
	11/4/2020	EBMUD	358.24	Water Service (Meter 1.0) 8/26/20-10/22/20-Stn 39
	11/4/2020	EBMUD	289.34	Water Service (Meter 4.0) 8/20/20-10/20/20 Stn 32

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	11/4/2020	EBMUD	289.34	Water Service (Meter 4.0) 8/26/20-10/22/20 Stn 39
225621	10/21/2020	ED JONES COMPANY INC	373.85	Chrome Name Bars (6)-New FF/PM/Gold Name Bar-Spani
	10/21/2020	ED JONES COMPANY INC	748.69	Promotional Badges (5)-Trg/Fire Captain/Engineers/DC
	10/21/2020	ED JONES COMPANY INC	307.28	Volunteer Badge (1)
225709	11/4/2020	ED JONES COMPANY INC	453.41	Gold Badges (3)-Stock
	11/4/2020	ED JONES COMPANY INC	1,616.33	Service Award Pins (45)
10/21/20-23	10/21/2020	EFAX CORPORATE	118.70	eFax Usage-Sep 2020
11/10/20-03	11/10/2020	ELECTRONIC INNOVATIONS INC	210.00	Entry Keypad Repairs-Stn 36
11/10/20-04	11/10/2020	ELITE BACKGROUNDS INC	1,800.00	Pre-Employment Mini-Backgrounds (3)-Stn 37 Volunteers
225741	11/10/2020	EMERGENCY VEHICLE GROUP INC	474.41	Air Horn Bell-Unit 710/Stock
225710	11/4/2020	EMPLOYMENT DEVELOPMENT DEPT	1,017.00	Unemployment Insurance Benefit Charge 7/1/20-9/30/20
225622	10/21/2020	ENTERPRISE RENT A CAR	1,546.12	Truck Rental-Mutual Aide-LNU Lightning Complex Fire
225711	11/4/2020	ERGOMETRICS	320.63	Fire Team Test Rental/Scoring-FF/PM Recruitment
225712	11/4/2020	ETHER WEB NETWORK LLC	75.00	Wireless Internet Service 8/1/20-10/31/20 Stn 37
225742	11/10/2020	FEDERAL EXPRESS	24.65	Delivery Charges-HR
10/21/20-24	10/21/2020	FIRECOM INC	849.55	UH-51 Headsets (3)
11/04/20-21	11/4/2020	FIRECOM INC	129.90	Apparatus Radio Headset Repairs
225713	11/4/2020	FUTURE FORD LINCOLN OF CONCORD	1,380.77	A/C Repairs/Multi Point Inspection-Unit 358
225743	11/10/2020	GALLS LLC	163.22	Uniform Belts (4)-Academy
	11/10/2020	GALLS LLC	163.22	Uniform Belts (4)-Suppression/Academy
225623	10/21/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,679.50	Air Leak/Coolant Leak/Cab Light Repairs-Unit 556
	10/21/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	515.82	ATC Light Issue Inspection-Unit 529
225667	10/28/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	2,437.50	Annual Inspection-Unit 615
	10/28/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	2,812.50	Annual Inspection-Unit 678
	10/28/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,038.88	Annual Inspection-Unit 803
	10/28/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	2,587.50	Annual Inspection-Unit 882
225714	11/4/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	22,722.12	Aerial Repairs-Unit 526
225624	10/21/2020	GOLDEN STATE FLEET SERVICES INC	600.00	Tow Service-Hwy 120 to Ace Auto Repair-Unit 811
225715	11/4/2020	GOLDEN STATE FLEET SERVICES INC	500.00	Tow Service-Stn 36 to Alco Shop-Unit 602
	11/4/2020	GOLDEN STATE FLEET SERVICES INC	687.50	Tow Service-Stn 37 to Alco Shop-Unit 513
	11/4/2020	GOLDEN STATE FLEET SERVICES INC	500.00	Tow Service-Stn 37 to Alco Shop-Unit 659
225744	11/10/2020	GREAT AMERICA FINANCIAL SERVICES CORPORATION	232.15	Training Copier Maintenance Agreement-11/20
225716	11/4/2020	GUARANTEED PLUMBING	425.00	Bathroom Leak Repairs-Admin
225625	10/21/2020	HAVE AIR WILL TRAVEL INC	128.00	Service Call-Flat Repairs-Unit 713
	10/21/2020	HAVE AIR WILL TRAVEL INC	347.00	Service Call/Mounts/Dismounts/Tire Disposal-Unit 604
	10/21/2020	HAVE AIR WILL TRAVEL INC	751.90	Svc Call/New Tires (2)/Mounts/Dismounts/Disposal-Unit 713
225745	11/10/2020	HAVE AIR WILL TRAVEL INC	95.00	Service Call-Unit 711
225668	10/28/2020	HDL COREN AND CONE	5,502.53	2020/21 Property Tax Consulting Fee-10/1/20-12/31/20
11/10/20-05	11/10/2020	HERUM CRABTREE SUNTAG	(220.32)	Credit-Legal Fees-General
	11/10/2020	HERUM CRABTREE SUNTAG	1,175.04	Legal Fees-General
11/10/20-06	11/10/2020	HERUM CRABTREE SUNTAG	2,496.96	Legal Fees-General

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11/10/20-07	11/10/2020	HERUM CRABTREE SUNTAG	954.72	Legal Fees-PG&E
11/10/20-08	11/10/2020	HERUM CRABTREE SUNTAG	807.84	Legal Fees-General
10/28/20-03	10/28/2020	HI TECH EMERGENCY VEHICLE SVC	2,243.89	Engine Pump Boss-Unit 528
11/04/20-22	11/4/2020	HI TECH EMERGENCY VEHICLE SVC	1,571.85	Spartan Engine Dash Gauges (2)-Fleet Stock
225669	10/28/2020	HOME DEPOT CREDIT SERVICES	10.78	Hose Repair Kit
10/28/20-04	10/28/2020	HUNT AND SONS INC	464.16	DEF Fluid (15-Cases)/Drum/Hand Pump-Stn 37
11/04/20-23	11/4/2020	INDUSTRIAL SCIENTIFIC CORP	1,223.64	Monthly iNet Gas Monitoring Subscription-Oct 2020
225717	11/4/2020	INNOVATIVE CLAIM SOLUTIONS	9,773.42	Workers' Comp Claim Admin Fees 11/1/20-11/30/20
225626	10/21/2020	INTEGRATED COMMUNICATIONS STRATEGIES LLC	5,000.00	Professional Services-201 Rights 9/25/20-10/31/20
225718	11/4/2020	INTEGRATED COMMUNICATIONS STRATEGIES LLC	5,000.00	Prof Services-201 Rights 11/2020
10/21/20-25	10/21/2020	INTERWEST CONSULTING GROUP INC	145.00	Fire Protection Plan Review Services-9/20
10/21/20-26	10/21/2020	iPRINT TECHNOLOGIES	479.23	Printer Toner-BC/Stn 30/Stn 31 Firefighters Office
10/21/20-27	10/21/2020	iPRINT TECHNOLOGIES	130.33	Printer Toner-Stn 31 Firefighters Office
11/10/20-09	11/10/2020	iPRINT TECHNOLOGIES	609.55	Printer Toner-Suppression/District Clerk
225627	10/21/2020	IRON MOUNTAIN	476.23	Off-Site Backup Media Storage Fee-9/20
225670	10/28/2020	ISINGS CULLIGAN	61.20	Drinking Water Service 10/20-Admin
	10/28/2020	ISINGS CULLIGAN	87.87	Drinking Water Service 10/20-Stn 30
	10/28/2020	ISINGS CULLIGAN	86.86	Drinking Water Service 10/20-Stn 31
225628	10/21/2020	JEAN GAUTHIER	424.22	Replace Ice maker Filter/Install Washer Door Seal-Stn 38
11/04/20-24	11/4/2020	JEFF KATZ ARCHITECTURAL CORPORATION	153,770.78	SR Public Safety Facility Plans-Construction Documents
11/04/20-25	11/4/2020	JEFF KATZ ARCHITECTURAL CORPORATION	9,000.00	Stn 34 Renovation-Schematic Design
225671	10/28/2020	JENSEN MECHANICAL INC	856.77	Dorm Area A/C Repairs-Stn 39
11/04/20-26	11/4/2020	KENNETH R CAMPO CPA	15,370.00	Finance Consulting Services (106.0 Hrs)-Oct 2020
10/21/20-30	10/21/2020	L N CURTIS AND SONS	(167.79)	Credit-Station Boots-Vander-Hyde
	10/21/2020	L N CURTIS AND SONS	(589.75)	Credit-Uniform Pants (1)-Sanchez
	10/21/2020	L N CURTIS AND SONS	(347.48)	Credit-Uniforms-Ross
	10/21/2020	L N CURTIS AND SONS	1,238.38	Wildland Pants/Boots-Wilson
10/21/20-31	10/21/2020	L N CURTIS AND SONS	599.71	Wildand Pants/Boots-McComb
10/21/20-32	10/21/2020	L N CURTIS AND SONS	460.06	Structure Boots-Townley
10/21/20-33	10/21/2020	L N CURTIS AND SONS	346.40	Chin Straps-Academy
10/21/20-34	10/21/2020	L N CURTIS AND SONS	1,104.15	Smoke Fluid-Training
10/21/20-35	10/21/2020	L N CURTIS AND SONS	835.80	Uniform Pants/Shirts-Arriola
10/21/20-36	10/21/2020	L N CURTIS AND SONS	227.33	Hose Strap Sets (7)-Type 1 Apparatus
10/21/20-37	10/21/2020	L N CURTIS AND SONS	1,051.11	Uniform Pants/Boots-Academy
10/21/20-38	10/21/2020	L N CURTIS AND SONS	323.67	Wildland Pants-Townley
10/21/20-39	10/21/2020	L N CURTIS AND SONS	3,074.30	Wildland Coats (7)/Wildland Pants (2)-2019 Academy
10/21/20-40	10/21/2020	L N CURTIS AND SONS	215.42	Uniform Shirts (2)-Suppression
10/21/20-41	10/21/2020	L N CURTIS AND SONS	753.96	Uniform Shirts (7)-Academy
10/21/20-42	10/21/2020	L N CURTIS AND SONS	1,622.02	Uniform Pants/Wildland Pants/Boots-Sanchez
10/21/20-43	10/21/2020	L N CURTIS AND SONS	345.10	Uniform Shirts/Pants-Archuleta
10/21/20-44	10/21/2020	L N CURTIS AND SONS	1,299.00	Academy Uniforms-Ross

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10/21/20-45	10/21/2020	L N CURTIS AND SONS	173.20	Structure Boots-Corradi
10/21/20-46	10/21/2020	L N CURTIS AND SONS	460.06	Structure Boots-McComb
10/28/20-05	10/28/2020	L N CURTIS AND SONS	280.37	EMS Jacket-Silva
10/28/20-06	10/28/2020	L N CURTIS AND SONS	7,869.10	Academy PPE Gear
10/28/20-07	10/28/2020	L N CURTIS AND SONS	178.61	Station Boots-Sanchez
10/28/20-08	10/28/2020	L N CURTIS AND SONS	280.37	EMS Jacket-Wilson
10/28/20-09	10/28/2020	L N CURTIS AND SONS	280.37	EMS Jacket-Townley
10/28/20-10	10/28/2020	L N CURTIS AND SONS	870.33	Hose Clamps-Academy
11/04/20-27	11/4/2020	L N CURTIS AND SONS	2,751.72	Search Rope/Red RIC Tarps-CRIC
11/04/20-28	11/4/2020	L N CURTIS AND SONS	3,622.05	Quik Draw Hose/Valves/Nozzles/Adapters-Stn 33 Stock
11/10/20-10	11/10/2020	L N CURTIS AND SONS	(129.68)	Credit-Uniform Pants-Academy
	11/10/2020	L N CURTIS AND SONS	205.68	Gear Bags (2)-Rescue Team
11/10/20-11	11/10/2020	L N CURTIS AND SONS	822.70	Gear Bags (8)-Rescue Team
11/10/20-12	11/10/2020	L N CURTIS AND SONS	435.17	Hose Clamps (2)-Academy
11/10/20-13	11/10/2020	L N CURTIS AND SONS	1,179.93	Uniform Shirts/Boots-Ortega/Ruggles
11/10/20-14	11/10/2020	L N CURTIS AND SONS	791.31	Uniform Shirts/Boots-Flora
11/10/20-15	11/10/2020	L N CURTIS AND SONS	323.67	Uniform Pants-Ruggles
11/10/20-16	11/10/2020	L N CURTIS AND SONS	280.37	EMS Coat-Arriola
11/10/20-17	11/10/2020	L N CURTIS AND SONS	961.00	Misc. PPE Gear-Academy
11/10/20-18	11/10/2020	L N CURTIS AND SONS	280.37	EMS Coat-Sanchez
11/10/20-19	11/10/2020	L N CURTIS AND SONS	691.89	Uniform Pants/Boots-Ortega/Ruggles
11/10/20-20	11/10/2020	L N CURTIS AND SONS	173.16	Structure Boot-Flora
11/10/20-21	11/10/2020	L N CURTIS AND SONS	280.37	EMS Coat-Perkins
11/10/20-22	11/10/2020	L N CURTIS AND SONS	280.37	EMS Coat-McComb
11/10/20-23	11/10/2020	L N CURTIS AND SONS	1,556.20	Uniform Pants (12)-Suppression
11/10/20-24	11/10/2020	L N CURTIS AND SONS	5,455.80	Turnout Coats/Pants-Perkins
11/10/20-25	11/10/2020	L N CURTIS AND SONS	2,273.25	Turnout Pants-McComb
11/10/20-26	11/10/2020	L N CURTIS AND SONS	259.37	Uniform Pants-Adderly
225719	11/4/2020	LANCE MAPLES	4,950.00	Professional Services-Organization Review 10/20
225629	10/21/2020	LEHR AUTO	1,327.39	MDC Mount Equipment-5th Type 1 Engine
225720	11/4/2020	LETICIA DE LA CRUZ	35.00	Reimb-LiveScan Fee-Custodial Contractor
225630	10/21/2020	LIEBERT CASSIDY WHITMORE	1,444.00	Professional Services-8/31/20
	10/21/2020	LIEBERT CASSIDY WHITMORE	1,292.00	Professional Services-9/30/20
225631	10/21/2020	LIFTOFF LLC	2,040.00	Microsoft Office 365 License Monthly Fee (170 Licenses)
225746	11/10/2020	LIFTOFF LLC	2,040.00	Microsoft Office 365 License Monthly Fee (170 Licenses)
225721	11/4/2020	LON M PHARES	4,185.00	Professional Services (46.5-hours)-Oct 2020
225632	10/21/2020	LUIS GUZMAN	225.00	Reimb-Paramedic Recertification
225722	11/4/2020	M AND L OVERHEAD DOORS	545.00	Apparatus Bay Door #1 Repairs-Stn 38
	11/4/2020	M AND L OVERHEAD DOORS	415.63	Rear/Middle Apparatus Bay Door Repairs-Stn 38
225723	11/4/2020	MARK AYERS	5,200.00	Professional Services-Organizational Review 10/20
	11/4/2020	MARK AYERS	2,320.00	Professional Services-Organizational Review 8/20

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	11/4/2020	MARK AYERS	1,840.00	Professional Services-Organizational Review 9/20
225633	10/21/2020	MAS SERVICE JB MECHANICAL INC	4,311.61	Ice Machine Replacement-Stn 36
10/28/20-11	10/28/2020	MICHAEL A SYLVIA	27,088.27	415 Limit Replacement Benefits Less Ins Premiums 11/1/20
225747	11/10/2020	MICHAEL BUENO	469.67	Food/Supplies-Active Shooter Drill
	11/10/2020	MICHAEL BUENO	191.41	Reimb Coffee and Speakers for Active Shooter Drill
	11/10/2020	MICHAEL BUENO	90.45	Reimb-Fuel-Dixon Live Fire Prep
	11/10/2020	MICHAEL BUENO	180.00	Reimb-PALS Recertification
10/21/20-47	10/21/2020	NEOGOV	13,934.70	Applicant Tracking Software-12/14/2020-12/13/2022
225672	10/28/2020	NFPA	255.41	References-ICC CERT Exam
11/10/20-27	11/10/2020	NIELSON MECHANICAL INC	688.00	Service Call-Back Hallway Water Leak Repairs-Stn 32
10/21/20-48	10/21/2020	NOB HILL CLEANERS INC	50.00	Patches on Uniform Shirts (5)-Academy/Suppression
10/21/20-49	10/21/2020	NOB HILL CLEANERS INC	90.00	Patches on Uniform Shirts (9)-Academy/Suppression
11/10/20-28	11/10/2020	NOB HILL CLEANERS INC	110.00	Patches on Uniform Shirts (11)-Academy
225634	10/21/2020	OFFICE DEPOT	246.34	Office Supplies
225673	10/28/2020	OFFICE DEPOT	98.30	Office Supplies
	10/28/2020	OFFICE DEPOT	219.89	Office/Household Supplies
225724	11/4/2020	OFFICE DEPOT	101.20	Office/Household Supplies
225748	11/10/2020	OFFICE DEPOT	169.61	Office/Household Supplies
225749	11/10/2020	ONSITE TEMP HOUSING INC	2,295.00	Monthly Rental-28 Ft Travel Trailer For BC31-COVID-19 11/20
225674	10/28/2020	OREILLY AUTOMOTIVE INC	18.38	Gasket Silicons (2)-Fleet Stock
	10/28/2020	OREILLY AUTOMOTIVE INC	140.49	Headlight Bulbs (3)-New Dodge Ambulances
11/10/20-29	11/10/2020	ORKIN	173.42	Pest Control Service 10/20-Stn 36
11/04/20-29	11/4/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 10/26/20-Old Stn 32
11/04/20-30	11/4/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 10/26/20-Stn 32
11/04/20-31	11/4/2020	OSBORN SPRAY SERVICE INC	155.00	Pest Control Service 10/26/20-Stn 30
11/04/20-32	11/4/2020	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service 10/26/20-Admin
11/04/20-33	11/4/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 10/26/20-Stn 35
11/04/20-34	11/4/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 10/26/20-Stn 36
11/04/20-35	11/4/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 10/26/20-Stn 33
11/04/20-36	11/4/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 10/26/20-Stn 39
11/04/20-37	11/4/2020	P AND A ADMINISTRATIVE SERVICES INC	216.00	COBRA Notices-Oct 2020
225635	10/21/2020	PACIFIC GAS & ELECTRIC COMPANY	500.00	Hearing Decision-SIPT 362
225636	10/21/2020	PG&E	1,504.16	Gas/Electric Service 9/3/20-10/4/20-Stn 32
225675	10/28/2020	PG&E	1,718.54	Gas/Electric Service 9/10/20-10/11/20-Stn 36
225725	11/4/2020	PG&E	23,661.10	Gas/Electric Service-10/20
225750	11/10/2020	PG&E	58.21	Signal Light 10/20-Stn 34
225726	11/4/2020	PROPAC INC	34,211.63	CERT Kit Pro 2 (795)-CalOES HSGP Grant
10/21/20-50	10/21/2020	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fees-8/20
11/04/20-38	11/4/2020	RAHUL MAHARAJ	1,200.00	CCC EMS Compliance Review Services (24.0 hours)-10/20
11/04/20-39	11/4/2020	RAHUL MAHARAJ	3,050.00	EMDQ/EFDQ Review (61.0 hours)-10/20
10/21/20-51	10/21/2020	RAMOS OIL INC.	886.33	Unleaded/Diesel Fuel 10/8/20-Stn 30

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10/21/20-52	10/21/2020	RAMOS OIL INC.	975.14	Unleaded/Diesel Fuel 10/8/20-Stn 31
10/21/20-53	10/21/2020	RAMOS OIL INC.	446.04	Unleaded/Diesel Fuel 10/8/20-Stn 35
10/21/20-54	10/21/2020	RAMOS OIL INC.	4,068.73	Unleaded/Diesel Fuel 10/8/20-Stn 38
10/21/20-55	10/21/2020	RAMOS OIL INC.	989.15	Unleaded/Diesel Fuel 10/15/20-Stn 31
10/21/20-56	10/21/2020	RAMOS OIL INC.	626.94	Unleaded/Diesel Fuel 10/15/20-Stn 36
10/21/20-57	10/21/2020	RAMOS OIL INC.	3,545.21	Unleaded/Diesel Fuel 10/15/20-Stn 38
11/04/20-40	11/4/2020	RAMOS OIL INC.	1,040.43	Unleaded/Diesel Fuel 10/22/20-Stn 30
11/04/20-41	11/4/2020	RAMOS OIL INC.	960.25	Unleaded/Diesel Fuel 10/22/20-Stn 31
11/04/20-42	11/4/2020	RAMOS OIL INC.	641.35	Unleaded/Diesel Fuel 10/22/20-Stn 33
11/04/20-43	11/4/2020	RAMOS OIL INC.	629.21	Unleaded/Diesel Fuel 10/22/20-Stn 35
11/04/20-44	11/4/2020	RAMOS OIL INC.	1,839.68	Unleaded/Diesel Fuel 10/22/20-Stn 38
11/04/20-45	11/4/2020	RAMOS OIL INC.	3,410.99	Unleaded/Diesel Fuel 10/29/20-Stn 38
11/04/20-46	11/4/2020	RAMOS OIL INC.	2,191.48	Unleaded/Diesel Fuel 10/29/20-Stn 34
11/04/20-47	11/4/2020	RAMOS OIL INC.	536.36	Diesel Fuel 10/29/20-Stn 31
225727	11/4/2020	RED CLOUD INC	252.22	Minitor VI Chargers (3)/Belt Clips (6)
	11/4/2020	RED CLOUD INC	822.01	Motorola Portable Radio Repairs
225751	11/10/2020	RED CLOUD INC	660.01	Motorola APX Portable Radio Repairs-Pickard
10/21/20-58	10/21/2020	REPUBLIC SERVICES 210	704.29	Garbage Service 10/20-Stn 36
10/21/20-59	10/21/2020	REPUBLIC SERVICES 210	352.12	Garbage Service 10/20-Stn 33
10/21/20-60	10/21/2020	REPUBLIC SERVICES 210	704.29	Garbage Service 10/20-Stn 31
10/21/20-61	10/21/2020	REPUBLIC SERVICES 210	335.30	Garbage Service 10/20-Stn 35
10/21/20-62	10/21/2020	REPUBLIC SERVICES 210	670.56	Garbage Service 10/20-Training Site
10/21/20-63	10/21/2020	REPUBLIC SERVICES 210	335.30	Garbage Service 10/20-Stn 32
10/28/20-12	10/28/2020	RICHARD PROBERT	27,559.44	415 Limit Replacement Benefits Less Ins Premiums 11/1/20
225728	11/4/2020	ROGUE EMBROIDERY	238.15	Fire Investigator Safety Jackets Embroidery
225752	11/10/2020	ROTO ROOTER SERVICES COMPANY	406.00	Kitchen Sink Repairs-Stn 30
225676	10/28/2020	RYAN A MAHONEY	38.20	Reimb-Supplies-Shadow Box Project
225637	10/21/2020	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
225729	11/4/2020	SCOTT SAUVE	200.00	Reimb Paramedic Recertification
225753	11/10/2020	SERVICE STATION SYSTEMS INC	354.97	Console Control System Repairs-Stn 39
225677	10/28/2020	SHAMROCK OFFICE SOLUTIONS INC	508.49	Copier Overage Charge 10/1/20-10/30/20 Admin
225638	10/21/2020	SHRED IT USA LLC	441.24	Documents Shredding Service 9/20-Admin/Stn 31
225639	10/21/2020	SILKE COMMUNICATIONS INC	5,288.12	Zetron Server Installation
225754	11/10/2020	SILKE COMMUNICATIONS INC	157.34	BK Radio Repairs
225640	10/21/2020	SMILE BUSINESS PRODUCTS INC	135.47	Copier Service/Maintenance 10/20-Training Office
225641	10/21/2020	STEVE CALL	152.91	Reimb-Uniform Pants
225642	10/21/2020	STONERIDGE CHRYSLER JEEP DODGE	555.00	Harness Wiring Repairs-Unit 714
225678	10/28/2020	STONERIDGE CHRYSLER JEEP DODGE	3,036.70	Service/Replace Rear Brakes/Rotors/Filter/Coolant-Unit 713
225755	11/10/2020	THE HARTFORD	2,968.94	Life/AD&D Insurance-11/20
225679	10/28/2020	THE HOME DEPOT PRO	2,386.23	Household Supplies-Stn 33 Stock
11/10/20-31	11/10/2020	TIFCO INDUSTRIES INC	199.28	ECCO LED Work Lite-Fleet Shop

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 10/15/2020 Through 11/10/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
11/10/20-32	11/10/2020	TIFCO INDUSTRIES INC	54.74	Small Light Bulbs/Cut Off Wheels-Fleet Stock
225643	10/21/2020	TRI VALLEY AUTO INTERIORS	250.00	Seat Repairs-Unit 711
225644	10/21/2020	UNITED PARCEL SERVICE	23.20	Delivery Charges-10/10/20
225680	10/28/2020	UNITED PARCEL SERVICE	44.40	Delivery Charges-10/17/20
225730	11/4/2020	UNITED PARCEL SERVICE	24.24	Delivery Charges-10/24/20
AP 09/20-1	10/21/2020	US BANK	211.06	Uniform Pants (2)-Academy
AP 09/20-2	10/21/2020	US BANK	348.00	Essentials of Fire Fighting Books (4)
AP 09/20-3	10/21/2020	US BANK	52.99	Creative Cloud Monthly Subscription Fee
BD 09/20 ...	10/21/2020	US BANK	570.78	CalCard Stmt 9/22/20-D.Bell
BW 09/20 ...	10/21/2020	US BANK	915.40	CalCard Stmt 9/22/20-B.Wylie
CH 09/20-1	10/21/2020	US BANK	430.84	Pressure Washer-Stn 31
CH 09/20-2	10/21/2020	US BANK	43.24	Kitchen Supplies-Stn 31
CH 09/20-3	10/21/2020	US BANK	43.94	Unleaded Fuel-Strike Team-North Complex Fire
CH 09/20-4	10/21/2020	US BANK	6.95	Laundry Detergent-Strike Team-North Complex
CJ 09/20-1	10/21/2020	US BANK	50.00	Fastrak Account Replenishment
CJ 09/20-2	10/21/2020	US BANK	308.50	Coffee Supplies-Admin/Dispatch
DA 09/20-1	10/21/2020	US BANK	70.00	Car Wash
DA 09/20-10	10/21/2020	US BANK	88.77	Oil/Filter Change-Drayton
DA 09/20-11	10/21/2020	US BANK	197.96	Car Wash
DA 09/20-12	10/21/2020	US BANK	45.00	Tire Rotation
DA 09/20-13	10/21/2020	US BANK	1,142.82	New Tires (4)/Mounts/Balance
DA 09/20-2	10/21/2020	US BANK	14.47	Toggle Switch/Bolts/Switch Wall Plate
DA 09/20-3	10/21/2020	US BANK	168.00	Car Interior Detailing Service
DA 09/20-4	10/21/2020	US BANK	75.00	CCAI Membership Renewal-Wendel
DA 09/20-5	10/21/2020	US BANK	159.01	Misc. Packaging Materials
DA 09/20-6	10/21/2020	US BANK	90.81	Hand Sanitizer Supplies
DA 09/20-7	10/21/2020	US BANK	284.20	Chain Saw Repairs
DA 09/20-8	10/21/2020	US BANK	90.00	Dump Run
DA 09/20-9	10/21/2020	US BANK	12.99	Coat Hooks-Aguiar Office
DB 09/20 ...	10/21/2020	US BANK	4.31	CalCard Stmt 9/22/20-D.Bannister
DH 09/20-1	10/21/2020	US BANK	430.00	GFOA Membership Renewal-Agency/Campo/Hatfield
DH 09/20-2	10/21/2020	US BANK	95.00	CMTA Membership Renewal-Hatfield
DMc 09/20...	10/21/2020	US BANK	555.93	CalCard Stmt 9/22/20-D.McNamara
DP 09/20-1	10/21/2020	US BANK	54.99	Cable Service-Relocate BC Office
DP 09/20-2	10/21/2020	US BANK	121.98	Flowers Bouquet-Employee Bereavement
DY 09/20	10/21/2020	US BANK	0.99	iCloud 50GB Storage Plan-Yancey
FD 09/20	10/21/2020	US BANK	25.00	Gasoline
IM 09/20	10/21/2020	US BANK	60.84	Garden Hose-Stn 39
JA 09/20 S...	10/21/2020	US BANK	170.50	CalCard Stmt 9/22/20-J.Aguiar
JS 09/20-1	10/21/2020	US BANK	271.77	Class B Uniform
JS 09/20-2	10/21/2020	US BANK	199.94	Silicon Half Mask-COVID 19

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 10/15/2020 Through 11/10/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
JS 09/20-3	10/21/2020	US BANK	600.73	Agri Screen Test Kit Pesticide Screening
JS 09/20-4	10/21/2020	US BANK	19.78	Office Supplies
JV 09/20-1	10/21/2020	US BANK	848.52	Lodging-Strike Team
JV 09/20-2	10/21/2020	US BANK	136.36	Diesel Fuel-Strike Team
JV 09/20-3	10/21/2020	US BANK	90.00	Command Vehicle Car Wash-Unit 362
LB 09/20-1	10/21/2020	US BANK	210.16	Instructor Manuals-Stevenson/N.Smith
LB 09/20-2	10/21/2020	US BANK	85.49	EMS Academy-Skills Station
LB 09/20-3	10/21/2020	US BANK	30.00	Instructor Updates Webinar
LB 09/20-4	10/21/2020	US BANK	288.00	BLS Provider eCards
LB 09/20-5	10/21/2020	US BANK	126.23	Skills Completion Station Winner Gifts
LN 09/20-1	10/21/2020	US BANK	131.12	Refreshment Supplies
LN 09/20-2	10/21/2020	US BANK	68.41	Lunch-FF Interviews
MM 09/20	10/21/2020	US BANK	95.26	Bathroom Lights-Stn 38
NK 09/20-1	10/21/2020	US BANK	78.41	Office Supplies
NK 09/20-2	10/21/2020	US BANK	318.88	Open Enrollment Benefits Supplies
NK 09/20-3	10/21/2020	US BANK	38.40	Recruitment Supplies
RH 09/20 ...	10/21/2020	US BANK	1,524.89	CalCard Stmt 9/22/20-R.Huettis
RM 09/20-1	10/21/2020	US BANK	173.16	Backpacks (4)-Wildland Fire Investigation Kits
RM 09/20-2	10/21/2020	US BANK	219.81	Waterproof Notebooks/Paper-Fire Investigation Team
RM 09/20-3	10/21/2020	US BANK	65.08	Fire Resistant/Prone Trees Identification Book
RM 09/20-4	10/21/2020	US BANK	200.00	Fire Ignition Handbook-Fire Investigation Team
RN 09/20	10/21/2020	US BANK	116.44	Vent Glass Window Replacement-Unit 600
SC 09/20-1	10/21/2020	US BANK	103.90	Laptop Stands (2)-Board Meetings
SC 09/20-10	10/21/2020	US BANK	44.70	Monitor Stands (2)-Pangelinan/Hatfield
SC 09/20-11	10/21/2020	US BANK	45.38	Heavy Duty Tape/Mouse Pads-Board Meetings
SC 09/20-12	10/21/2020	US BANK	617.01	HP Color Laser Printer-Meyer
SC 09/20-13	10/21/2020	US BANK	899.00	3-Yr Printer/Copier/Scanner Care Pack-Comm Center
SC 09/20-14	10/21/2020	US BANK	68.54	Simeon Cable Tester Remotes (2)-Call
SC 09/20-15	10/21/2020	US BANK	62.78	Dell Hard Drives (2)-SRV-CAD1/Spare
SC 09/20-16	10/21/2020	US BANK	105.00	Phone Receivers/Cords (6)-Fire Station Phones
SC 09/20-17	10/21/2020	US BANK	497.91	Plantronics Headsets (2)-Board Meetings
SC 09/20-2	10/21/2020	US BANK	34.61	USB-C Charging Cables (2)
SC 09/20-3	10/21/2020	US BANK	68.19	Logitech Mouse/Keyboard Combo-Spani
SC 09/20-4	10/21/2020	US BANK	270.57	Docking Station-Meyer
SC 09/20-5	10/21/2020	US BANK	181.15	Wireless Mouse/USB To RJ45 Adapters-Board Meetings
SC 09/20-6	10/21/2020	US BANK	130.00	MISAC Membership Fee-Call
SC 09/20-7	10/21/2020	US BANK	0.99	iCloud 50GB Storage Plan-Call
SC 09/20-8	10/21/2020	US BANK	66.01	USB-C To RJ45 Adapter/Monitor Stand-Board Meetings
SC 09/20-9	10/21/2020	US BANK	20.54	USB To Micro USB Charging Cables (10)-iPad Keyboards
SO 09/20	10/21/2020	US BANK	267.02	Lodging-Strike Team-XAL 2004C
TT 09/20-1	10/21/2020	US BANK	3,177.24	Misc. Household Supplies-Stn 33 Stock

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 10/15/2020 Through 11/10/2020

Check Nu...	Check Date	Payee	Check Amount	Transaction Description
TT 09/20-2	10/21/2020	US BANK	353.20	Rescue Harness Gear
TT 09/20-3	10/21/2020	US BANK	20.89	Structure Helmet Reflectors
TW 09/20 ...	10/21/2020	US BANK	544.72	CalCard Stmt 9/22/20-T.Word
225645	10/21/2020	US BANK EQUIPMENT FINANCE	1,285.00	Ricoh Copiers Lease (2) 10/1/20-11/1/20 Admin
225681	10/28/2020	VALLEY PLUMBING HOME CENTER INC	74.50	Backflow Testing-Stn 35
225731	11/4/2020	VANDER HAMM TIRE CENTER	1,602.79	Front/Rear Shocks-Unit 350
225646	10/21/2020	VERIZON WIRELESS	3,955.26	Cell Phone Charges/iPhoneBook Apps 9/4/20-10/3/20
225647	10/21/2020	VICKIE CALLAHAN	634.55	Job Shirts (6)-Training/Suppression
	10/21/2020	VICKIE CALLAHAN	1,436.99	Uniform Polos/Jackets-Dispatch
	10/21/2020	VICKIE CALLAHAN	1,669.78	Uniform Shirts (96)/Hats (24)-Stock
225756	11/10/2020	VICKIE CALLAHAN	527.13	Job Shirts-Suppression/Ops
	11/10/2020	VICKIE CALLAHAN	376.73	T-Shirts-Stock/iQuest Polo Embroidery
225648	10/21/2020	VISION SERVICE PLAN	10,107.09	Vision Insurance-11/20
225682	10/28/2020	WALNUT CREEK FORD	199.95	Back-up Camera Repairs-Unit 351
10/28/20-13	10/28/2020	WATTCO EQUIPMENT INC.	147.00	Front Bumper Red LED Light-Unit 604
10/28/20-14	10/28/2020	WITTMAN ENTERPRISES LLC	14,520.43	Ambulance Collection Fees-9/20
225649	10/21/2020	WRIGHT L ESTRANGE AND ERGASTOLO	7,756.32	Professional Services-201 Rights 8/20
225683	10/28/2020	YADIRA MAGALI MARTINEZ DE LA CRUZ	<u>2,600.00</u>	Cleaning Service-Admin 10/20
Report Total			<u>2,195,935.57</u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING (Teleconference)
OCTOBER 28, 2020 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: Teleconference.

Board Members Present: President Parker, Vice President Stamey, Directors Yancey, Kerr and Crean.

Board Member Absent: None.

Staff Present: Fire Chief Meyer, Director of Emergency Communications Pangelinan, Battalion Chief Duggan, Deputy Chief Selover, Professional Advisor Lon Phares, Controller Hatfield, EMS Coordinator Begin, Technology Systems Manager Call, District Counsel and District Clerk Sakai, Financial Consultant Campo, HR Director Wong, Information Systems Technician Phil Duncan, and Emergency Preparedness Coordinator Ron Marley.

Others Present: Consultants Jeff Katz and Christie Jewett.

1. CALL TO ORDER

President Parker chaired the meeting and called for order at 1:07 p.m.

2. PLEDGE OF ALLEGIANCE

President Parker led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and no changes to the Agenda.

4. PUBLIC COMMENT

None.

5. CONSENT CALENDAR

Director Stamey commented that the investment reports under Agenda Item 5.4 are impressive.

District Counsel and District Clerk Sakai read into the record the following non-substantial modifications to the September Minutes:

Section 10.4, first sentence should read: Battalion Chief Duggan provided his monthly activity report from August 2020, including District's turnaround time (time to receive plans from clients and return them after review and submittal) with stated goal of 30 days and District goal of 10 days; however, the District's turnaround time last month for all 36 plans was 1 day and 19 hours and applauds the FLS Division for making that happen.

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Section 10.8, fourth sentence should read: Chief Meyer asked the Board to do their own research and realize that Measure X is stating money will be passed on to fire, but the details are not clear.

Motion by Director Yancey to approve Consent Calendar Items 5.1 through 5.7. Vice President Stamey seconded the motion. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Public Safety Building Complex Update.

Architect Jeff Katz and Design Manager Christie Jewett provided a presentation of the Public Safety Building Complex (PSC), including a status update and a 3-D walk through. Chief Meyer reported meeting with the San Ramon City Council yesterday on behalf of the District and Board to provide a presentation and update on the status of the last three months of the PSC project. Jeff Katz informed the Board that he is moving forward with construction documents and turning in a 75% complete set to the Building Department for coordination and review. The official Building Department submittal will be in December, the project will go out to bid in February, and an award and start of construction timeframe of March-April. Chief Meyer said City of San Ramon's Public Works has a good plan with almost seamless timing of plans, bids, and construction with the completion of City Hall remodel activities.

7. OLD BUSINESS

7.1 Approve amendments to the 2019 District Emergency Operations Plan (EOP) and addition of the Pet and Small Animal Emergencies Standard Operating Guideline (SOG) annex to the EOP; and further authorize the Fire Chief to make minor changes to the EOP and SOG that do not alter their intent, scope, guidance, or direction.

Chief Meyer thanked the Board for their patience in the development of the District's EOP. Emergency Preparedness Coordinator (EPC) Ron Marley provided a presentation of the minor clarifying changes made to the EOP 2020. Also, EPC Marley discussed the addition of the Pet and Small Animal Emergencies Standard Operating Guideline. He said this addition represents a change in society reflecting the importance of pets. EPC Marley thanked Professional Advisor Lon Phares and Director Kerr for their hard work and contributions on the EOP. Chief Meyer also recognized Director Kerr's contributions from his front line experience with emergency veterinarian services. Chief Meyer emphasized that the EOP shows the District's commitment to life, including the life of pets. Director Kerr complimented the District and Professional Advisor Phares on putting together the EOP and understanding the importance of a current emergency preparedness plan that also incorporates pets. President Parker also complimented the staff for putting together this important "living" document and would like to see the EOP integrated in study materials for promotions. President Parker asked if the EOP addresses pets in shelters. EPC Marley informed the Board the EOP does not incorporate this because the District does not have authority over what happens, but believes these issues will be addressed as emergency procedures under state law through OES. Director Kerr said the Red Cross is now incorporating pets in shelters which shows the importance of this issue.

Motion by VP Stamey to approve amendments to the 2019 District Emergency Operations Plan (EOP) and addition of the Pet and Small Animal Emergencies Standard Operating Guideline (SOG) annex to the EOP; and further authorize the Fire Chief to make minor changes to the EOP and SOG that do not alter

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their intent, scope, guidance, or direction. Director Kerr seconded the motion. Motion carried unanimously by roll call vote.

8. NEW BUSINESS

- 8.1 Authorize District staff to enter into an agreement with Jeff Katz Architecture for architectural services for the Public Safety Complex in an amount not to exceed \$1,635,000 and further authorize Chief Meyer to negotiate amendments to the agreement up to 1.5% of the basic services fixed fee (or \$25,000), and requiring Board approval for cumulative amendments greater than 3.0% (or \$50,000).

Chief Meyer briefly explained the services being provided by Jeff Katz Architecture (JKA) for the PSC. Chief Meyer confirmed with Mr. Katz that his E&O insurance coverage is up to \$5 million and that the documents could be adjusted to reflect that language. Director Stamey asked if JKA liability insurance was enough to cover the District for this project. Mr. Katz confirmed it is and that JKA coverage is up to \$5 million which is reflected on the certificate provided to the District; he stated he could adjust language in the agreement to reflect that. Mr. Katz further reassured the Board that the District has enough coverage for this project, unusual incidents, hazardous environment issues, and “almost anything you can imagine.” He said that the District is an additional insured on JKA’s policy; he reiterated that the Board is protected through JKA coverage, including on design issues. Director Kerr asked Mr. Katz if the cost estimates reflect expected bids, and whether using a construction-manager-at-risk bid approach would be preferable over the design-bid-build approach. Mr. Katz is confident with a project of this size the best approach is a more traditional design-bid-build delivery method to get the most competitive bid on bid day. He is also confident with his third-party cost estimates. Chief Meyer reiterated the District’s continued emphasis and efforts to stay within the budgeted costs. Mr. Katz informed the Board for projecting the February-March timeframe, he feels very confident he is accurately presenting what the bids will be.

Motion by Director Yancey to authorize District staff to enter into an agreement with Jeff Katz Architecture for architectural services for the Public Safety Complex in an amount not to exceed \$1,635,000 and further authorize Chief Meyer to negotiate amendments to the agreement up to 1.5% of the basic services fixed fee (or \$25,000), and requiring Board approval for cumulative amendments greater than 3.0% (or \$50,000). Director Kerr seconded the motion. Motion carried unanimously by roll call vote.

- 8.2 Authorize District staff to enter into an agreement with Jeff Katz Architecture for architectural services for Station 34 Improvements in an amount not to exceed \$345,000 and further authorize Chief Meyer to negotiate amendments to the agreement up to 3.0% of the basic services fixed fee (or \$10,000), and requiring Board approval for cumulative amendments greater than 5.0% (or \$17,000).

Chief Meyer explained this is a large remodel and massive addition for Station 34, turning the current apparatus bay into dorms and living space, and then constructing a new apparatus bay with the length and capacity to house one ambulance, one engine, and one truck. There will be a big change to the number of personnel at this station. Chief Meyer further notes as a part of Sunset Development’s Conditions of Approval, they have agreed to pay for 50% of this project, roughly \$1.7 million. Chief Meyer also said this remodel will accommodate City Center growth and the 4,500 homes to be constructed. Finally, Chief Meyer informed the Board of a correction to page 2 of Agenda Item 8.2 Staff Report under Financial Impacts - the first sentence should be revised to read: Basic services fixed fee of Three Hundred and Forty-Five Thousand Dollars (\$345,000).

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Director Stamey asked about estimates for construction costs and Mr. Katz said there are no estimates for construction costs at this time; cost estimates will be made once feedback from the District is received during this early design stage. Mr. Katz stated there is a budget for this project which he is working towards. Chief Meyer clarified the budget is \$3 million. Chief Meyer said the plan will displace firefighters so the District may look into housing options such as portables or modular stations. Director Stamey inquired if underground power lines will be running from the auxiliary generator back into the facility. Mr. Katz said he is aware of the lines and part of the project will involve complete new electrical service into the building in compliance with PG&E requirements and relocating the generator to a new location; all will be reworked as part of the project. Director Kerr asked for the project timeline. Mr. Katz said he is working as quickly as he can to get schematic concepts together, and will be out to bid by mid next year (targeting May-June), and then to awarding and starting construction. Mr. Katz also sees this project as a design-bid-build.

Motion by Vice President Stamey to authorize District staff to enter into an agreement with Jeff Katz Architecture for architectural services for Station 34 Improvements in an amount not to exceed \$345,000 and further authorize Chief Meyer to negotiate amendments to the agreement up to 3.0% of the basic services fixed fee (or \$10,000), and requiring Board approval for cumulative amendments greater than 5.0% (or \$17,000). Director Kerr seconded the motion. Motion carried unanimously by roll call vote.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations/Fleet Division-Deputy Chief Jim Selover Operations and Fleet Report of monthly activities.

Deputy Chief Selover provided his monthly activities report for September 2020, including highlighting of the mutual aid fires, firefighter paramedic interviews, and firefighter probation testing. Deputy Chief Selover said it has been a devastating year in the state of California with over 4 million acres burned, over 8,800 incidents, over 30 fatalities, and over 10,000 structures damaged or destroyed to date. The District up-staffed a total of 7 days for red-flag warnings. For Fleet, Deputy Chief Selover reported the District continued to outfit Type 1 and Type 6 Engines and perform annual inspections at the stations on apparatus for the 2019-20 rotation.

10.2 EMS – EMS Coordinator/RN – Laura Begin EMS Report of monthly activities. COVID-19 update for Contra Costa County.

EMS Coordinator/RN Begin provided the monthly activities report for September 2020, including discussing the District's emergency medical incidents and the COVID-19 update for Contra Costa County. The County was in the Red Category in September and is now as of yesterday in the Orange Category; with a continued decline in the COVID-19 cases within the District as well as in the County. The District has completed the AHA courses and brought them in-house, recertifying all of the suppression personnel and Communications Center skill sign-off. EMS Coordinator/RN Begin reported the training for the Fire/EMS Academy 2020-21 began at the end of August, beginning of September. President Parker asked

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if there was a COVID-19 surge in Contra Costa County. EMS Coordinator/RN Begin said the County is not in a surge and has moved into the Orange Category. She further stated that with the opening of schools, it is normal when moving to a new stage of opening to see an increase in COVID-19 due to exposure. Director Stamey asked about the COVID-19 rate at the residential care facilities (RCF). EMS Coordinator/RN Begin said there are 3 RCFs on the District radar; noting that 2 or more infections (including staff members) is considered an outbreak in a RCF. The Fire and Life Safety Division continues with RCF checks and the District reaches out to the RCF directors to see if the District can assist with any RCF needs (such as PPE).

10.3 Fire and Life Safety/Training Division – Deputy Chief Frank Drayton
Fire and Life Safety and Training Report of monthly activities.

Battalion Chief Duggan provided the monthly activities report for September 2020, including highlighting the average turnaround time for plan submittals was reduced to less than one day. Sixty-six plans were submitted and returned to architects and businesses within approximately 21 hours on average. For inspections, the District had a completion rate of 61%. Battalion Chief Duggan noted an increase in inspection productivity since June, when the Fire Inspectors returned to full duty after the three month COVID shutdown. For training, Battalion Chief Duggan reported the District re-evaluating Recruit Training Curriculum (lesson plans, performance, scheduling) and addressed COVID-19 protocols.

10.4 Facilities Division – Deputy Chief Frank Drayton
Facilities Report of monthly activities.

Battalion Chief Duggan provided the monthly activities report for September 2020, including reporting time spent on the planning for the Public Safety Building, work with Ramos Oil regarding the card lock system for fuel dispensary, the Station 34 remodel, and the Station 38 lighting project.

10.5 Communications and Technology Division – Director of Emergency Communications,
Denise Pangelinan
Communications and Technology Report of monthly activities.

Director of Emergency Communications, Denise Pangelinan provided her monthly activities report for September 2020, including highlighting the Zetron hardware and software, kickoff for the ImageTrend project facilitated by Professional Advisor Lon Phares (targeting January 1, 2021 rollouts), the update of fire dispatch software, the update of plugs for portable radios, review of new Live911 software with the San Ramon Police Department to broadcast 911 calls in Police vehicles, and review of improving radio coverage in the Faria Preserve housing development area and possibly building a tower to accommodate coverage.

10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong.
Human Resources Report of monthly activities.

Human Resources Director Natalie Korthamar Wong provided her monthly activities report for September 2020, including discussing new firefighter paramedics next week, open enrollment activities, and the administration of the flu shot to District employees.

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10.7 Finance Division – Finance Consultant Ken Campo
Monthly Finance Report of monthly activities.

Controller Hatfield provided the monthly Finance activities report for September 2020, including reporting finalizing financing of the 2020 Certificates of Participation, preparing documents for the annual financial statement audits, and working on 2017 GEMT audit. Controller Hatfield also provided the Financial Division monthly presentation.

10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

Chief Meyer announced today is National First Responder's Day and recognized the District's first responders and all the individuals on the front line. Chief Meyer also reported the District, as Command Staff and Executive Management Staff, met with local government to introduce Emergency Preparedness Coordinator Ron Marley to Danville and Alamo as being available to work with their emergency preparedness coordinators. Further, Chief Meyer introduced Deputy Chief Selover as the representative in Danville and Deputy Chief Frank Drayton as the representative in Alamo. Chief Meyer and Deputy Chief Drayton also joined a call with the Sons in Retirement group. Further, Chief Meyer announced a new District Medical Director dedicated to encourage progressive thoughts, procedures, and medicine in the field. Dr. Malcom Johnson will join the District as the new Medical Director on November 1st. Dr. Johnson is an ER physician for John Muir from Lafayette.

11. GOOD OF THE ORDER

Director Kerr shared the Citizens Core Council met last Friday and many of the Council's programs have been on hold due to COVID-19 such as CPR training. Members volunteered hundreds of hours and staffed call center for wildfires.

Director Stamey announced the guidelines for AHA were released and now include cell phone responses as acceptable and encouraged in the programs. Therefore, the chain of survival starts with a cell phone.

12. UPCOMING CALENDAR OF EVENTS

- Veterans Day – Wednesday, November 11, 2020
- Thanksgiving – Thursday/Friday, November 26 and 27, 2020

The Board took a recess at 2:43 p.m. and entered Closed Session at 2:56 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 5 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

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13.2 CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to California Government Code Section 54957.6
Agency designated representatives: Chief Meyer, Financial Consultant Ken Campo
Employee organization: International Association of Firefighters Local 3546

14. RETURN TO OPEN SESSION

The Board returned to Open Session at 4:36 p.m.


15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

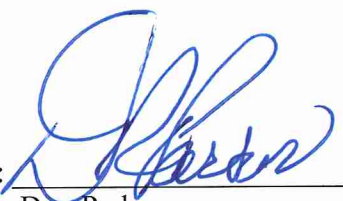
President Parker announced there was no reportable Board action from Closed Session.

Moment of silence for two firefighter paramedics that passed away, Kevin Mariolle and Jason Corte.

16. ADJOURNMENT

The regular meeting concluded at 4:38 p.m.

Prepared by: 
Stephanie E. Sakai
District Clerk

Approved by: 
Don Parker
Board President

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **October 2020**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	760.00	11.02	-	771.02	0.02%
Fire Chief	1	26,398.11	377.34	10,654.03	37,429.48	0.76%
Human Resources	3	36,303.92	510.32	11,456.79	48,271.03	0.98%
Finance	3	33,244.21	475.60	10,526.38	44,246.19	0.90%
Fire Life & Safety	7	74,245.96	1,065.83	27,447.84	102,759.63	2.10%
Technology	2	21,115.65	298.54	6,744.21	28,158.40	0.57%
Communication Center	15	226,948.73	3,256.54	62,800.73	293,006.00	5.98%
Facilities	0	10,673.66	154.77	-	10,828.43	0.22%
Fire Suppression	132	2,907,358.65	41,558.14	1,201,610.87	4,150,527.66	84.68%
Fleet	1	9,865.37	143.04	3,021.10	13,029.51	0.27%
Training	2	26,939.20	665.92	16,383.67	43,988.79	0.90%
EMS	3	41,204.00	593.44	21,140.66	62,938.10	1.28%
Rescue		26,817.97	-	14,621.76	41,439.73	0.85%
HazMat		14,146.57	-	9,978.37	24,124.94	0.49%
TOTALS	174	3,456,022.00	49,110.50	1,396,386.41	4,901,518.91	100.00%

**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**



SAN RAMON VALLEY FIRE PROTECTION DISTRICT

SAN RAMON PUBLIC SAFETY BUILDING



- Construction Documents continue with coordination of all building elements
 - 75% Construction Document check set was submitted to District/City on November 5th for review
 - Construction Documents anticipate being submitted to City for Plan check December 2020
 - Schedule anticipates bidding the project in February 2021
 - Award contract and start of construction anticipated March/April 2021

CURRENT COORDINATION ITEMS

- Coordination with City move out and PD
- Move Coordination with local utility companies
- Communications Equipment
- Security System requirements including cameras and door hardware
- FFE (Furniture, Fixtures and Equipment)
- Finishes



QUESTIONS?



CORRESPONDENCE

THANK YOU

For keeping us safe! we appreciate all your work and you :)

Stay safe!



THANK YOU!!!

Dear first responder-

Thank you from the bottom of my heart for your brave acts of heroism in fighting the California fires. As a California resident, I am especially grateful for your hard work. You are doing an amazing job and deserve all the praise in the world. The California community is here to support you, and you inspire us all.

Thank you! ❤️❤️

Dear first responders - your brave acts of selflessness do not go unnoticed. Thank you for all you do. You are doing an insanely good job keeping everyone safe. I am so grateful we were courageous people in the world like you, who do what is right and protect our community! Love to you and yours. ❤️

Thank You!!!

Hi there!

Thank you for your dedication to safety, for your immense courage and bravery, and for helping all of us during this insane time. Your work does not go unnoticed and is greatly appreciated. Stay safe, stay healthy, and know that we're with you!

to: San Ramon Fire Protection District

from: National Volunteer & Leadership Program Club @ California High School

contains: 60 cards



Dearest first responder:

Thank you for putting your health at risk to keep us safe during this uncertain time. I am so grateful for you - thank you, thank you, thank you! Your courageous work does not go unnoticed. I hope you're doing okay and making sure you stay healthy and happy during this time. We appreciate you!

Thank you so much for everything you do to keep us safe! You are appreciated and loved! Have a fantastic day - you're amazing!

Dear first responder:

Thank you from the bottom of my heart for your heroic acts of selflessness in fighting the California fires. As a California resident, I am especially grateful for your hard work. You are doing an amazing job and deserve all the praise in the world. The California community is here to support you - you inspire us all! Sending love and light to you and your family. ❤️

Thank you!

Dear first responder:

Thank you from the bottom of my heart for your brave acts of selflessness in taming the California fires. I want you to know that your work is noticed and appreciated by me, and by the whole California community. You are a true hero and an inspiration to us all. Sending love and light to you and your family. ❤️

Dear first responder:

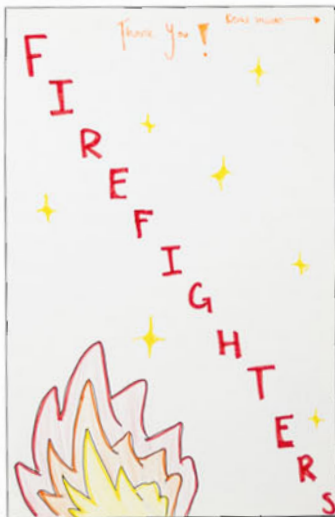
Thank you so much for your brave acts of heroism! The California community is so grateful for you. I hope you are also taking care of yourself emotionally, especially because it's important you stay healthy too! We are all cheering you on. Thank you for your courage and strength. ❤️

THANK YOU!!!



Dear first responder-

Thank you endlessly for your brave acts to protect the California community. I am so grateful for you. Your work does not go unnoticed, and is greatly appreciated. You are saving lives and making a difference in the world, and we cannot thank you enough! Love to you and yours. ❤️



THANK YOU

for keeping us safe! we appreciate your work and you :)

Stay safe!



Hi there!

I'm a student and resident of California. I cannot thank you enough for your selfless acts of bravery in taming the California fires, and I want you to know that your amazing work ❤️ will not be forgotten! Your work is so essential, and is appreciated not just by me but by millions across the country and around the world. Stay safe, stay healthy, and have a great week.

THANK
YOU.

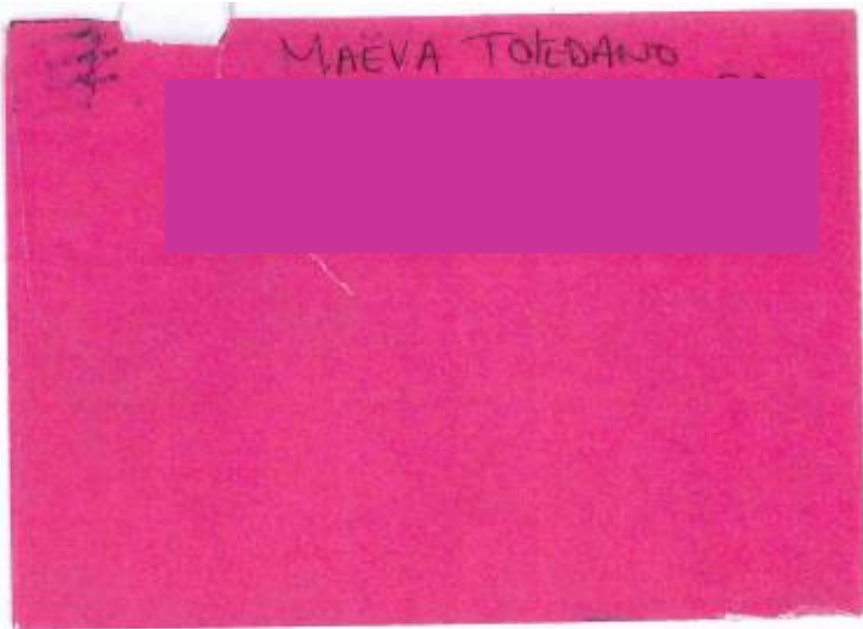
Dear firemen,

Thank you, for fighting fires and saving peoples lives I appreciate what you have done.

From,

Brendan
Dillon





Fire Fighters,

Thank You for all your
Hard work & DEDICATION TO OUR
COMMUNITY.

Sincerely,

Comerica Bank
San Ramon Team

Doug Crow

Anna Reyes

Armando

Paul

SAN FRANCISCO FIRE DEPARTMENT
CITY AND COUNTY OF SAN FRANCISCO

JEANINE R. NICHOLSON
CHIEF OF DEPARTMENT

LONDON N. BREED
MAYOR

November 6, 2020

*Paige Meyer
Fire Chief
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583*


Dear Chief Meyer,

On behalf of the entire San Francisco Fire Department, we want to thank you for your outreach and assistance in response to the Line of Duty Death of Firefighter/Paramedic Jason Cortez. Jason was a cherished member of our Department and he is sorely missed.

The outpouring of love and the unwavering support from you, our brothers and sisters in the Fire Service, has been tremendous.

Thank you for being there for us in our time of need and for protecting our City. This allowed our Members to pay proper respects to and grieve the loss of our brother Jason. We are forever grateful.

With deep appreciation,


Jeanine R. Nicholson
Chief of Department


Bryan Rubenstein
Deputy Chief
of Operations


Jose L. Velo
Deputy Chief
of Administration

OPERATIONS/FLEET



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 18, 2020
To: Board of Directors
From: Jim Selover, Deputy Chief
Subject: Operations / Fleet- October Activities Report

Operations

- Mutual Aid Assignments
 - August Complex-Safety Officer & Fireline Medic
 - Butte Complex-Base Camp Manager
 - Glass Fire-Strike Team Leader with Crew & Task Force
- Firefighter Paramedic Interviews
- Rope Rescue Tech Course
- SCBA Fit Testing
- 2019-1 Firefighter Probation Test

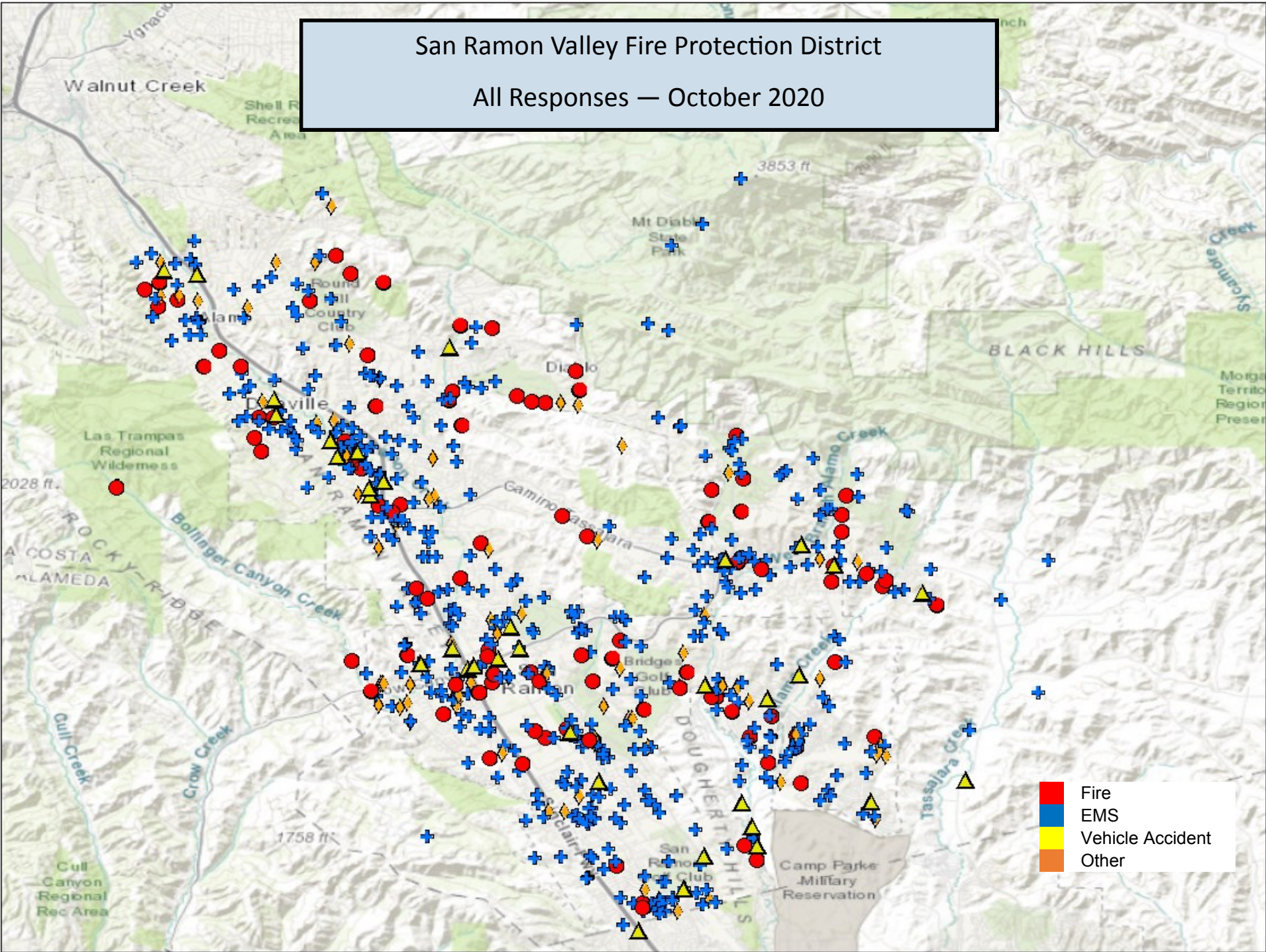
Fleet

- Type 1 Engine- Placed into Service
- Type 6 Engines- Placed into Service
- Annual Inspection- Completed 2019/2020 Cycle
- Conducted preventative maintenance and repairs to effectively manage costs and maintain safety (on-going)

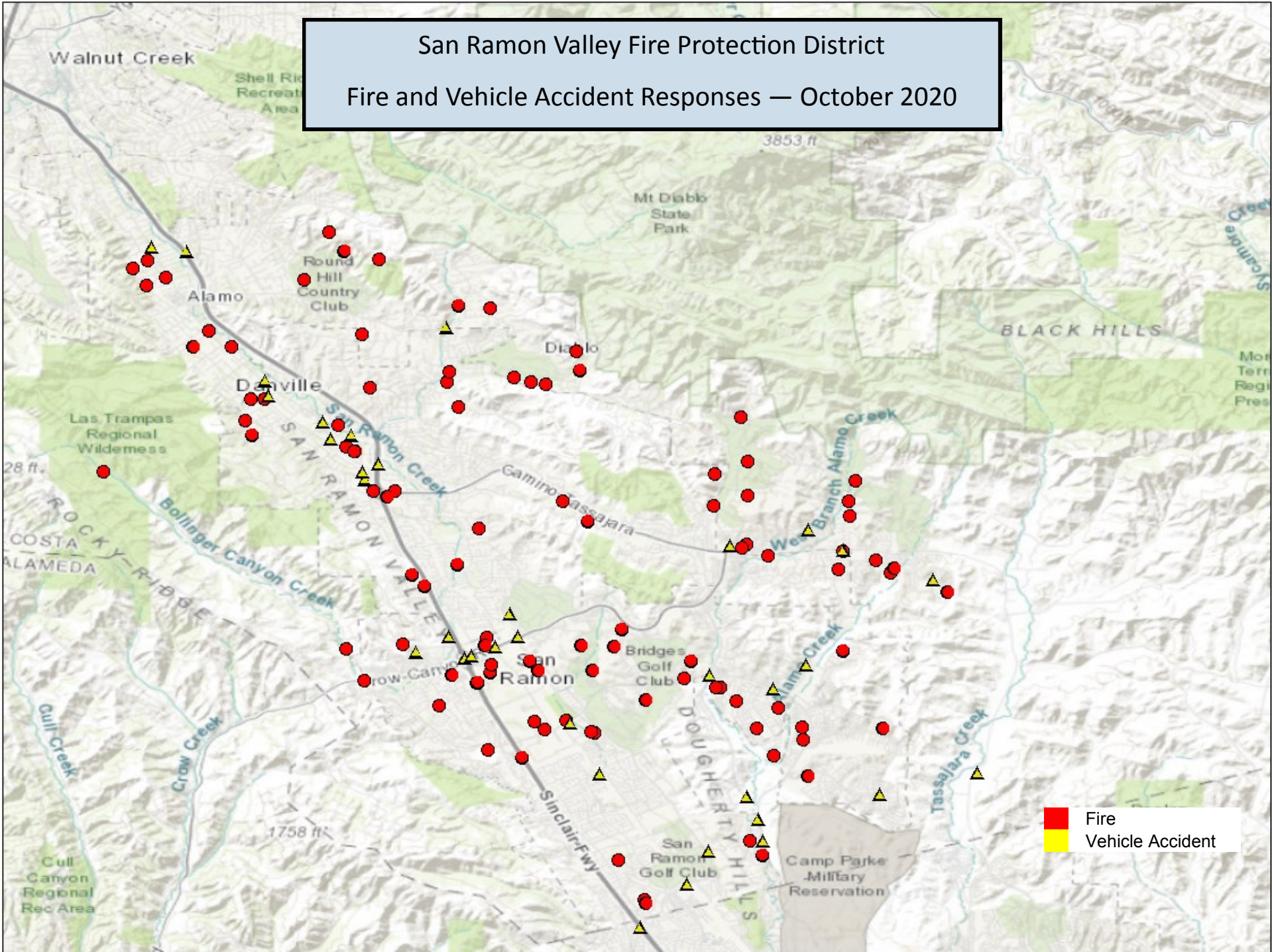
Meetings

10/02/2020- ImageTrend PCR Work Group
10/07/2020- Officer Meeting
10/08/2020- Statewide EMS Meeting
10/13/2020- Command Staff Meeting
10/16/2020- ImageTrend PCR Work Group
10/20/2020- ImageTrend Fire Reporting Work Group
10/20/2020- Town of Danville Meeting
10/23/2020- Sentinels of Freedom- Key Ceremony
10/26/2020- Provisional Meeting

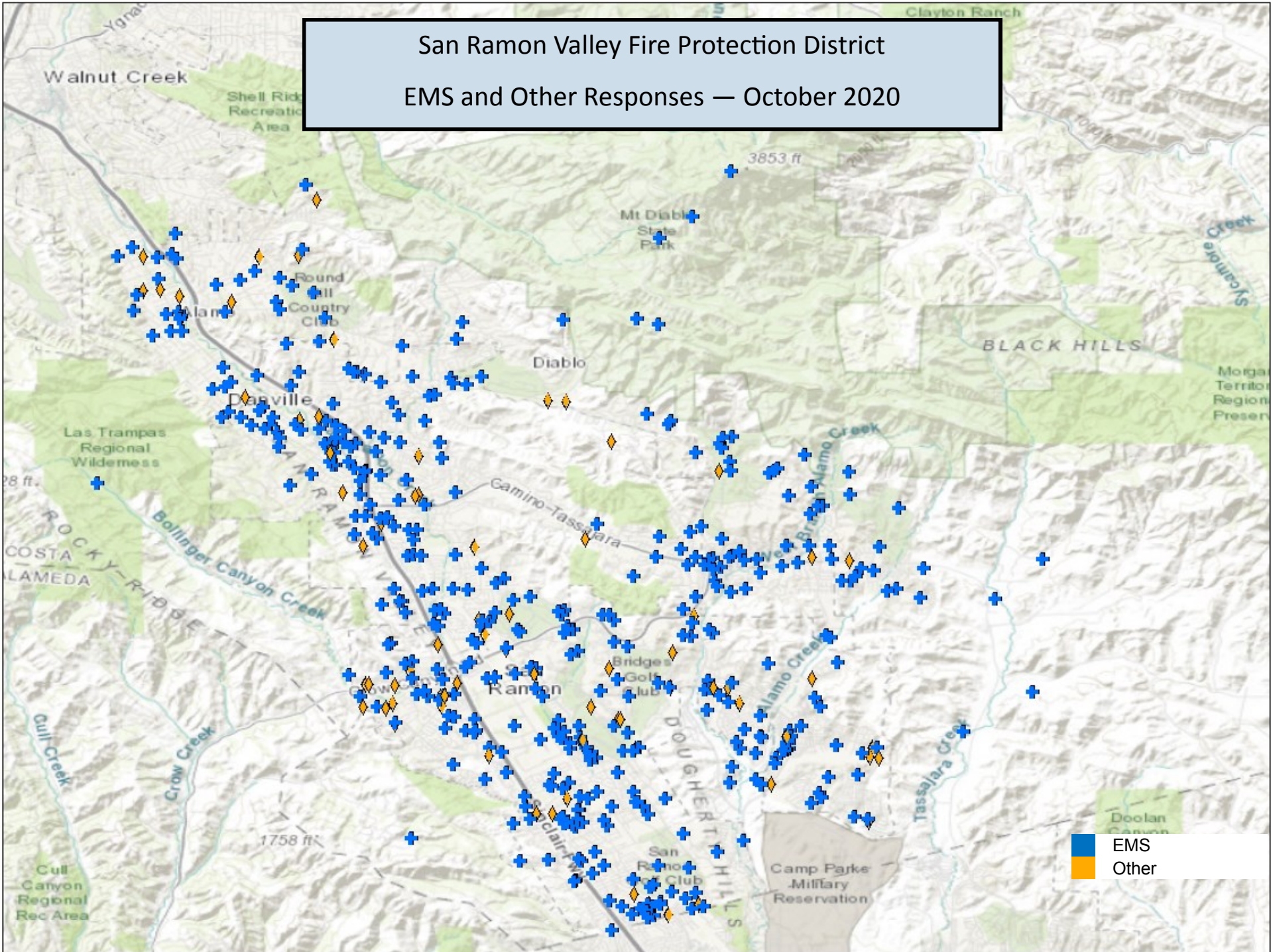
San Ramon Valley Fire Protection District
All Responses — October 2020



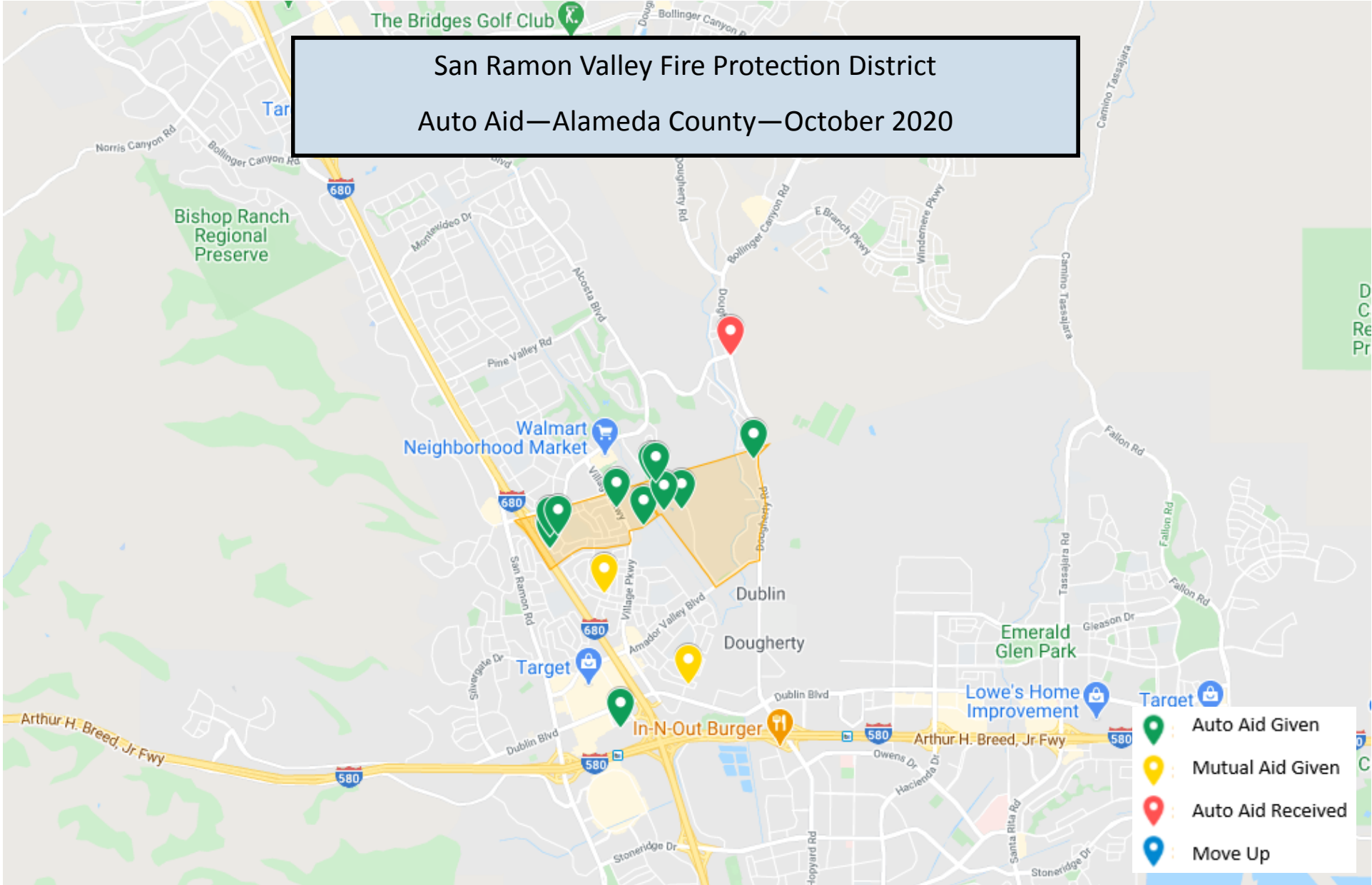
San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — October 2020



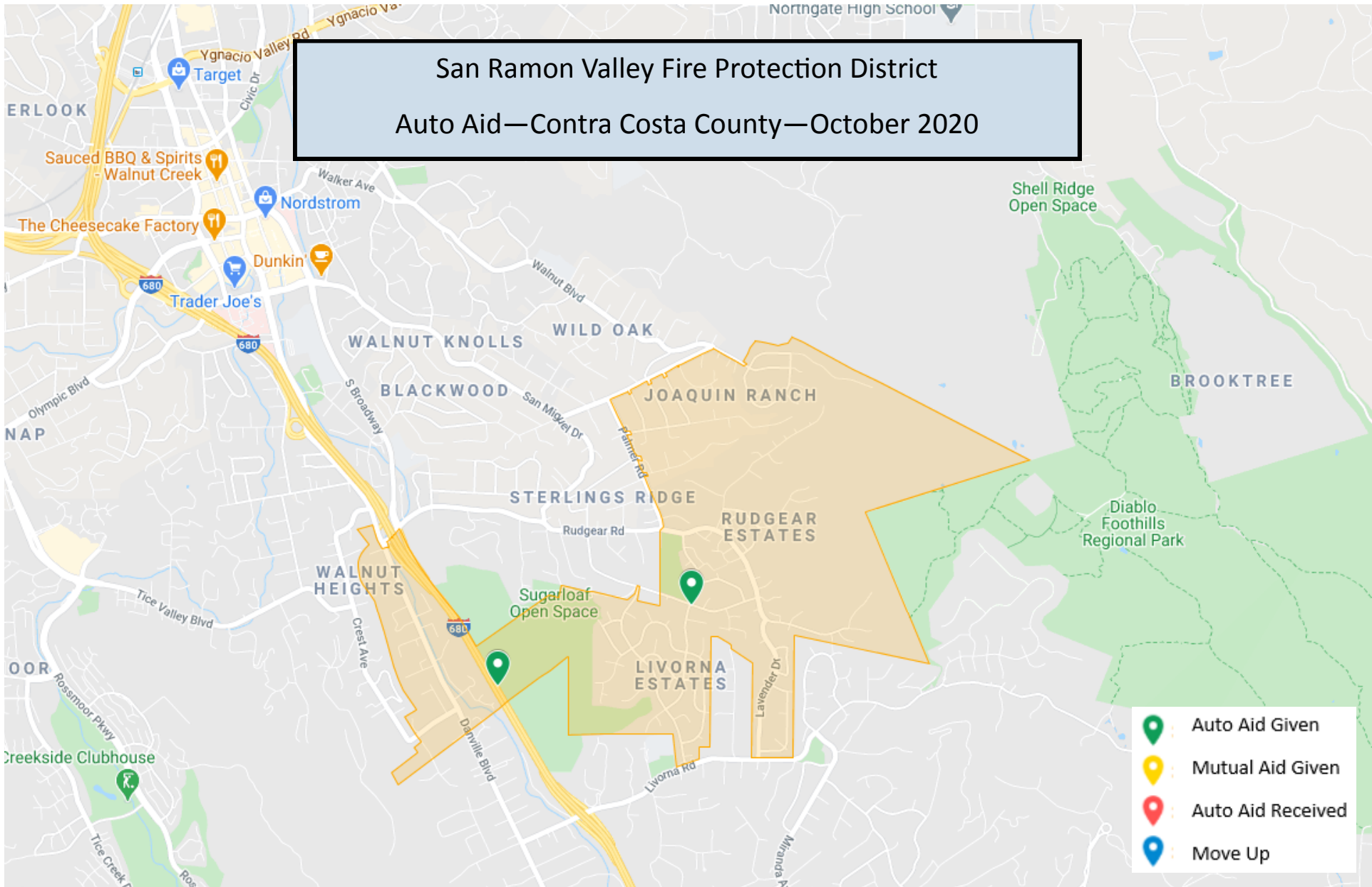
San Ramon Valley Fire Protection District
EMS and Other Responses — October 2020



**San Ramon Valley Fire Protection District
Auto Aid—Alameda County—October 2020**



	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Auto Aid Given	13	9	16	17	13	11	17	10	12	15	11	12
Mutual Aid Given	4	2	2	9	3	3	2	1	1	2	3	2
Auto Aid Received	1	0	0	0	0	0	0	4	0	3	0	1
Move-up	0	0	0	0	0	0	0	0	0	0	0	0



San Ramon Valley Fire Protection District
Auto Aid—Contra Costa County—October 2020

- Auto Aid Given
- Mutual Aid Given
- Auto Aid Received
- Move Up

	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Auto Aid Given	7	8	2	10	4	3	3	7	4	4	3	2
Mutual Aid Given	1	0	0	1	2	0	0	0	0	1	1	0
Auto Aid Received	0	0	0	0	0	0	0	1	1	1	0	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

Standards of Cover Policy Compliance Report October 1, 2020 - October 31, 2020

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 320)			Suburban (Count = 116)			Rural (Count = 5)			Wilderness (Count = 4)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:11	7:26	8:00	8:48	7:59	15:00	12:10	12:10	45:00	27:48	34:27
		98%	95%		95%	100%		100%	100%		100%	100%

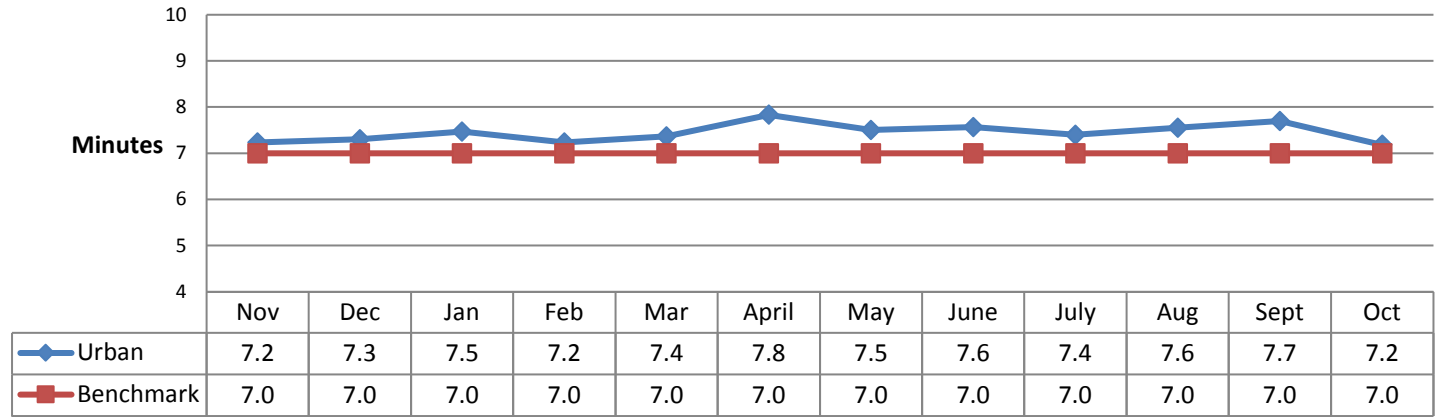
	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)			Rural (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	0:00	15:31	14:00	0:00	19:05	21:00	0:00	12:51	45:00	0:00	0:00
		0%	86%		0%	75%		0%	100%		0%	0%

	SOC Goal 8											
	Urban (Count = 162)			Suburban (Count = 47)			Rural (Count = 2)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	9:59	9:47	10:00	10:00	10:11	21:00	14:48	16:45	45:00	0:00	31:31
		92%	94%		100%	99%		100%	100%		0%	100%

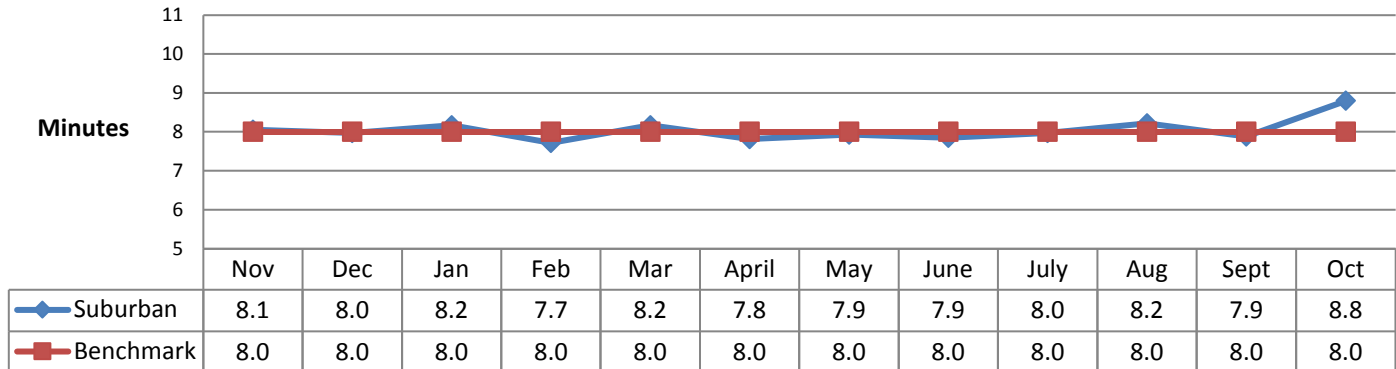
	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	1:00	1:00	1:00	1:34	1:44	2:00	1:51	1:51
		100%	100%		87%	86%		100%	100%

First Unit Response

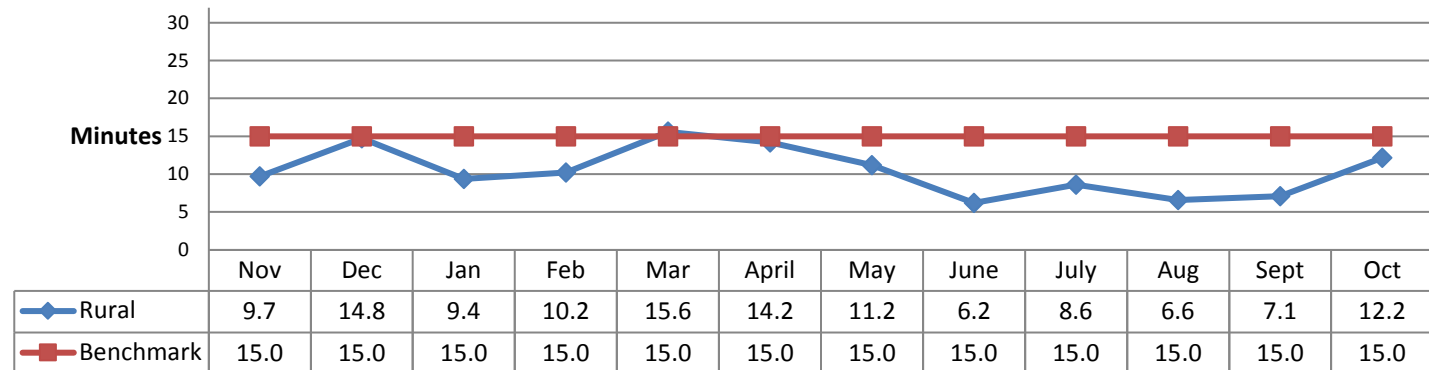
Urban



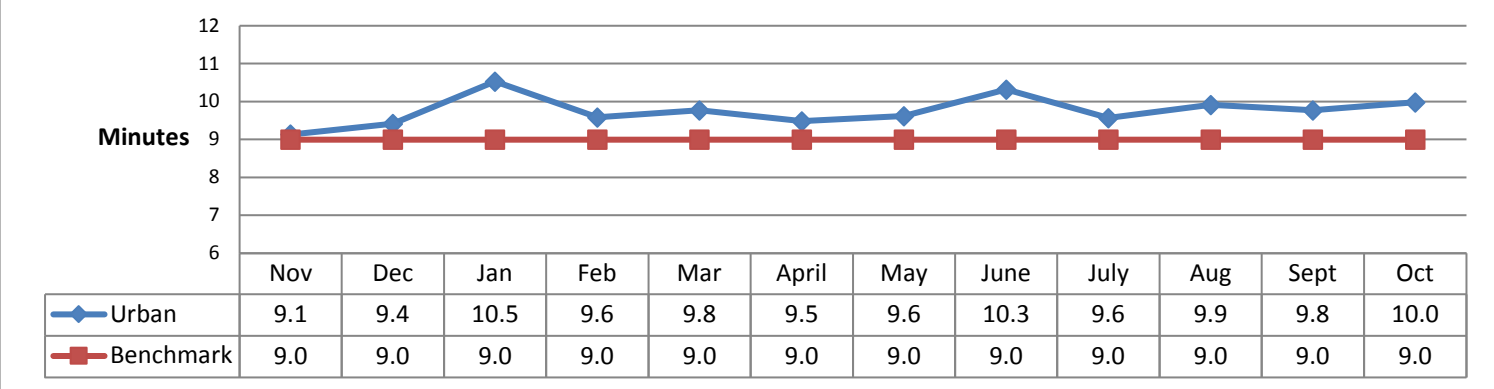
Suburban



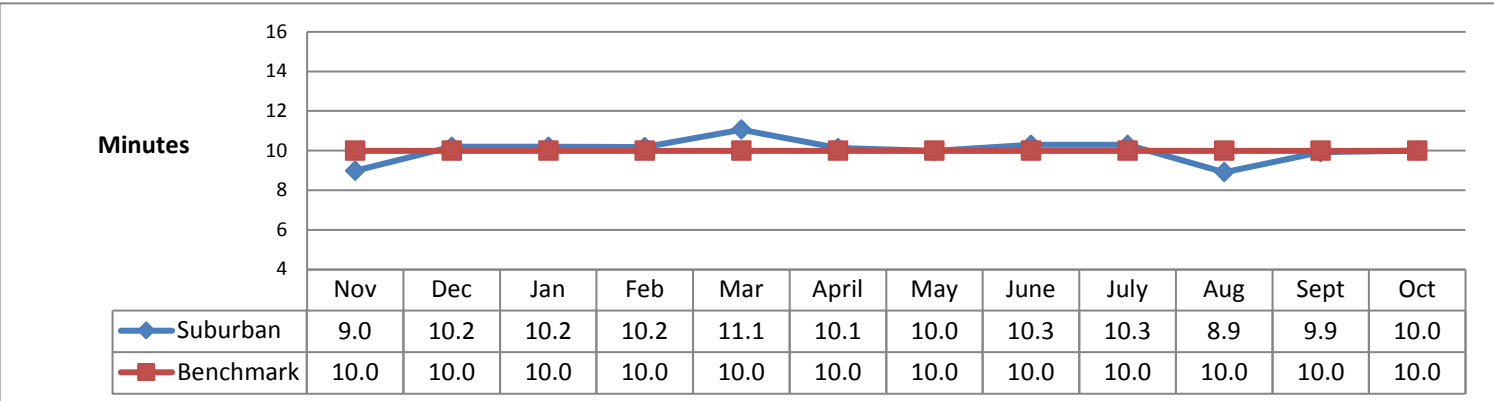
Rural



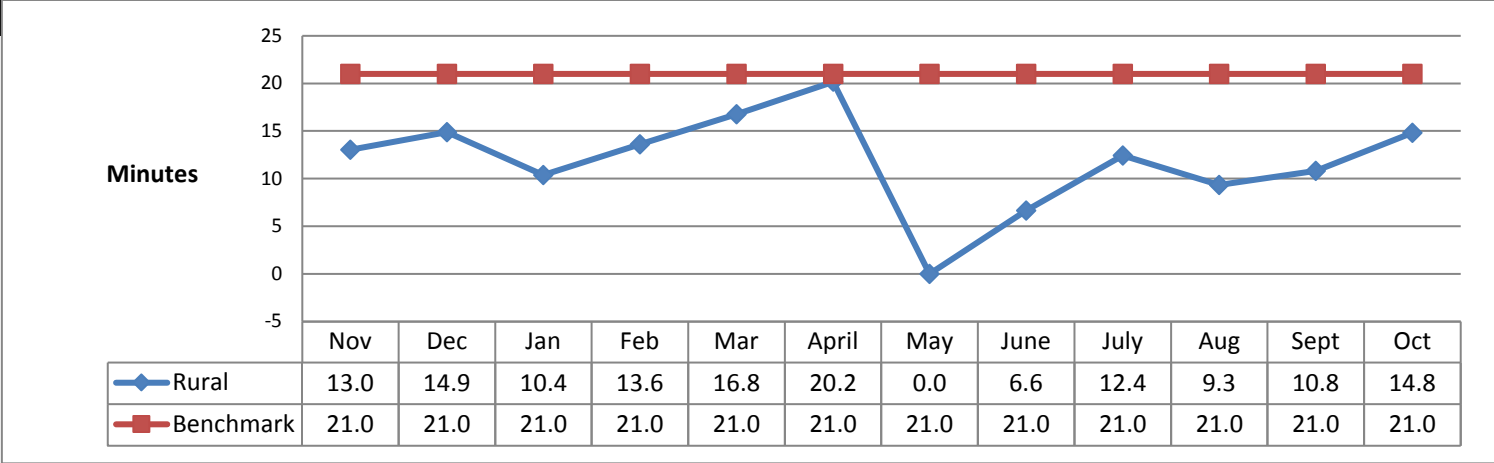
ERF Medical
Urban



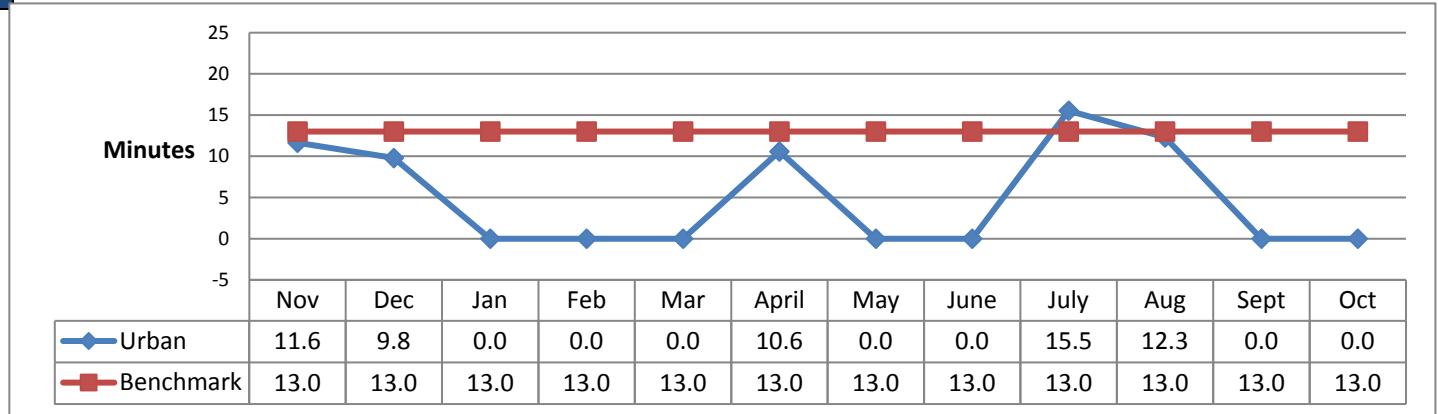
Suburban



Rural



ERF Fire Response Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 18, 2020

To: Board of Directors

From: Jim Selover, Deputy Chief

Subject: EMS Division- October Activities Report

EMS-Incidents

The District responded to approximately 5490 EMS responses this year to date, and 380 Emergency Medical Service Incidents during the month of October. One (1) of those incidents was in response to a patient who experienced a sudden cardiac arrest. This was a witnessed arrest with bystander CPR initiated on scene. Unfortunately, the cardiac arrest victim did not survive.

Projects / Activities

1. COVID-19 Activities Update
 - Contra Costa County moved to “Orange Tier” status 10/27/2020
 - All personnel maintained situational awareness with policy update and reminder for social distancing and masks in common areas
 - Maintained PPE PAR levels
 - Participated in weekly Covid19 update calls with CCPH Public Health Officer
2. EMS Policy Review and Update to “Employee Health Screenings During Public Health Emergency Policy” to reinforce importance of social distancing and masking in common areas to avoid “Covid Precaution Fatigue”
3. Completed all required training for Suppression personnel by providing in-house classes American Heart Association (AHA) ACLS, PALS, BLS and Pre-Hospital Trauma Life Support (PHTLS) certifications.
 - Met our training goal and CCC EMS deadline of 10/31/2020
 - Followed CDC guidelines for Covid19 related precautions for in-house training

4. Training
 - Completed Fire Academy 2020-1 EMS Academy
 - Completed Recruit Provisional Assignments and final EMS Academy evaluations, providing final recommendations to Chief for advancement to Fire Academy
 - 2020 4th Quarter Training Updates for 2021 module build completed and distributed to all Suppression personnel. This is a required CCC EMS Annual training.
5. EMS Division and CCC EMS partnership bi-monthly meeting to review goals and alignment
6. Assist Chief Meyer in pre-screening and interview process for new Fire Medical Director
7. EMS Committee Zoom meeting
 - Follow-up on previous meeting agenda items
 - Vendor presentation on Philips Tempus Monitor
 - Presentation on Care of the Elderly and Acute Delirium in the field given by L.Begin
 - Discussed goals for 2021

**FIRE & LIFE SAFETY/
TRAINING**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 18, 2020
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Subject: Monthly Fire and Life Safety Division (FLSD)/Training Report for October 2020

Plan Review and Inspections

Plan reviews and construction inspections continue to be a priority in support of all active construction projects in the District. The following plan reviews and inspection activities are presented as monthly totals for October 2020.

PLAN REVIEW / CONSTRUCTION	
PLAN REVIEWS SUBMITTED	53
PLAN REVIEWS COMPLETED	54
AVERAGE TURN AROUND TIME (Days-Hours-Minutes)	1:00:47
INSPECTIONS	80
PLAN REVIEW FEES	18,602.00

FLSD Inspectors have an established goal of completing the inspections of all state mandated and permitted buildings in calendar year 2020, with a 100% completion rating. Re-inspections of occupancies attempting to achieve full compliance will continue as required.

The following inspection data is presented as year-to-date totals, as of October 31, 2020.

Inspection Type	<u>% Inspection should be @</u>	<u>% Complete</u>
Annual Compliance Inspections	83.3%	70.50%

Residential Care Facility Work Group:

FLSD personnel continues to participate in a focused survey of the fifty-four (54) Licensed Residential Care Facilities (RCF) that operate in the District. The purpose of this once a week survey is to identify any location(s) where either a resident and/or a caregiver has received a confirmed COVID-19 diagnosis.

Exterior Hazard Abatement:

The Fire Life Safety Division (FLSD) are still receiving complaints from residents, reporting what they believe to be possible fire hazards. FLSD personnel have responded to each complaint. When warranted and within the parameters of the districts Weed Abatement Ordinance, most complaints have been mitigated.

Public Education:

Activities suspended

Community Emergency Response Team (CERT):

- CERT activation (Oct 30) for Flu Clinic at the San Ramon Senior Center in partnership with Contra Costa Health
- TAC (Technical Advisory Committee) prep for Policy (PAC) Committee
- PAC Meeting
- SRV CERT refresher class on Wildfire Preparedness
- Hosting and Presenting for FEMA and The National CERT Association weekly:
 - Program Manager Courses
 - Train the Trainer Courses
 - Hybrid CERT Training

Training:

- Finalized the Training Calendar for 2020-I Recruit Academy
- Completed uniform and personnel protective equipment (PPE) distribution to all Recruits
- Hosted a 5-day advanced rescue course with 11 members of the Rescue Team attending
- Participated in the District's Reorganization Committee process
- Updated annual District Partnership (DP) Training Calendar and Budget
- Completed the inventorying of all equipment and tools assigned to the Training Division

Meetings:

- Image Trend Transition Workgroup Training (virtual)
- Attended Command Staff Meeting
- Attended Training Captains Meeting
- District Reorganization Meeting
- Contra Costa County Fire Chiefs Meeting (virtual)
- Attended Rescue Division Training Meeting
- Attended CA-Task Force 4 Training Meeting

FACILITIES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 18, 2020
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Subject: Monthly Facilities Report for October 2020

Facilities

- Scheduled Pest Management for Training Site to get ready for upcoming Academy
- Removed seven dead cherry trees from Station 30
- Continued to work on design criteria for Station 34

Meetings

- Attended an RMS Permission Group Meeting
- Participated in City of San Ramon Planning Commission Public Hearing
- Participated in Alamo MAC Meeting
- Attended an Officers Meeting
- Attended Training Captain's Meeting
- Attended Command Staff Meeting
- Special Ops Meetings (Rescue/Task Force 4)
- Participated in Alamo Liaison Meeting
- Participated in iQuest Meeting
- Participated in Enterprise Fleet Zoom Meeting
- Participated in FLSD Image Trend Meeting

**COMMUNICATIONS/
TECHNOLOGY**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 18, 2020
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications and Technology Division Report November 2020

Activity Report

- Image Trend RMS Configuration Build
- Review Laserfiche Technical Requirements
- Created PSPS Maps for PG&E Reported Outages
- Bendix King Radio Programming
- Configured and Deployed District Aide Push-to-Talk Android Phones
- Updated Monitoring for Integrity Dashboard for Communications Center
- Continued Training for new Dispatch Hire

Meetings/Training

- Public Safety Project Team Meeting – Weekly
- Emergency Transmission Facility Evaluation – Faria Preserve
- XCC Communications Meeting
- EBRCS TAC Meeting
- San Ramon Chamber Meeting

Communications Reserves

- Deployed Mobile Communications Center Technician to the August Complex

San Ramon Valley Fire Protection District DNI Technology Monthly Focus October 2020

End User Support

194 Service Tickets Processed.

After Hours / Emergency Support

32 After-Hours / Emergency Support Calls.

Cyber Security Upgrade

- 175 Updates were installed in October 2020
- 143 Security Updates are scheduled for deployment this month.
- 41 Security Updates are being tested for stability and compatibility.

Special Projects

- Upgraded Zoll ePCR Servers to latest release.
- Created Zoll Test Data Set for importing into ImageTrend System.
- Added 8 additional Wi-Fi Access Points in Stations.
- Performed CQI Check on 629 Patient Care Records.
- Assisted Police Department with various upgrade and special projects
- Updated Cardiac Arrest Data and COVID 19 Reports.
- Worked with Comm Center Staff to improve Zetron Station Alerting.
- Completed MDC Setup and Testing for New Apparatus.
- Reconciled Inventory for Gateways and MDCs.



HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 18, 2020
To: Board of Directors
From: Natalie Korthamar Wong, Human Resources Director
Re: Monthly Human Resources Report for October 2020

Recruitment:

- ❖ Scheduled and held Firefighter Paramedic Chief's interviews and coordinated background checks for candidates
- ❖ Scheduled and held Internal Recruit Training Program interviews
- ❖ Administered the FireTeam Test to FFPM candidates

Additional Accomplishments:

- ❖ Completed all Open Enrollment changes
- ❖ Obtained quotes for the annual Wellness Fitness evaluations
- ❖ Continued to evaluate document management solutions; Met with a potential document management vendor and IT to review system requirements.

Report: Employee Illness/Injury Report – October 2020



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 18, 2020
To: Board of Directors
From: Natalie Korthamar Wong, Human Resources Director
Subject: October 2020 Employee Illness/Injury Report

Indemnity (Lost Time)

No reportable injuries.

Medical Only (No Lost Time)

No reportable injuries.

As of October 31, 2020, there were three (3) employees absent from their regular work assignment. Total lost time due to injuries for the month of October equaled 122 calendar days/42 shifts.

FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 18, 2020

To: Board of Directors

From: Ken Campo, Financial Consultant
Davina Hatfield, Controller

Re: Monthly Financial Report for October 2020

Financials:

- Balance Sheet
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital and Debt Service Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

Meetings/Activities:

- Successfully closed the 2020 Certificates of Participation transaction associated with financing the Public Safety Complex and Training site project; \$40 million deposited into the construction fund held by the trustee.
- Provided final information to the Department of Health Care Services for the 2017 GEMT audit.
- Continued worked with Eide Bally, external audit team, on the District's June 30, 2020 financial statement audit.
- Received notification of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for our June 30, 2019 Comprehensive Annual Financial Report; 18th consecutive year the District has received this award.
- Provided support and assistance to other Divisions with the following projects:
 - PG&E Safety Ordinance
 - EMS Transport/201 Rights
 - Labor negotiations

San Ramon Valley Fire Protection District

Combined Balance Sheet

October 31, 2020

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
ASSETS									
Cash - Checking	\$ 1,713,502	\$ 16,386	\$ -	\$ -	\$ 160	\$ 67,079	\$ -	\$ -	\$ 1,797,127
Cash - Money Market	508,796	-	-	-	-	-	-	-	508,796
Cash - Workers' Compensation	(64,509)	-	-	-	-	-	-	-	(64,509)
Cash - Flexible Spending	30,047	-	-	-	-	-	-	-	30,047
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ .80%	23,998,294	-	-	7,239,403	-	-	-	-	31,237,697
Investments - Market Value Adjustment	401,526	343,826	-	38,721	-	-	-	-	784,073
Investments - Bank of the West @ 1.18% avg	3,075,460	19,859,790	-	-	-	-	-	-	22,935,250
Cash with Fiscal Agent	-	-	131	40,046,056	-	-	-	-	40,046,187
Accounts Receivable	406,665	-	-	-	-	-	-	-	406,665
Interest Receivable	222,122	121,495	-	27,132	-	-	-	-	370,749
YE Accrued Ambulance Billing	1,001,441	-	-	-	-	-	-	-	1,001,441
Prepaid Expenses and Deposits	11,427,500	-	-	1,751,402	-	-	-	-	13,178,902
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	34,354,445	-	34,354,445
Construction in Progress	-	-	-	-	-	-	383,610	-	383,610
Equipment	-	-	-	-	-	-	8,667,015	-	8,667,015
Vehicles	-	-	-	-	-	-	24,532,106	-	24,532,106
Accumulated Depreciation	-	-	-	-	-	-	(36,913,410)	-	(36,913,410)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	24,809,977	24,809,977
TOTAL ASSETS	<u>\$ 42,722,094</u>	<u>\$ 20,341,497</u>	<u>\$ 131</u>	<u>\$ 49,102,714</u>	<u>\$ 160</u>	<u>\$ 67,079</u>	<u>\$ 37,024,644</u>	<u>\$ 24,809,977</u>	<u>\$ 174,068,296</u>
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	3,166,079	-	-	7,295	-	-	-	-	3,173,374
Deposits Payable	19,617	-	-	-	-	-	-	-	19,617
Deferred Ambulance Billing Revenue	477,786	-	-	-	-	-	-	-	477,786
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	10,390,000	10,390,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	4,201,458	4,201,458
Workers' Compensation	-	-	-	-	-	-	-	7,528,000	7,528,000
Accumulated Leave	-	-	-	-	-	-	-	2,690,520	2,690,520
TOTAL LIABILITIES	<u>3,663,482</u>	<u>-</u>	<u>-</u>	<u>7,295</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>24,809,978</u>	<u>28,480,755</u>

San Ramon Valley Fire Protection District

Combined Balance Sheet

October 31, 2020

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
FUND BALANCE									
Investment in General Fixed Assets	-	-	-	-	-	-	37,024,644	-	37,024,644
Non-Spendable Fund Balance	-	-	-	1,751,402	-	-	-	-	1,751,402
Restricted Fund Balance	-	-	131	97,861	160	-	-	-	98,152
Committed Fund Balance:									
Dry Period Funding	38,965,787	-	-	-	-	-	-	-	38,965,787
Budget Stabilization	-	15,841,497	-	-	-	-	-	-	15,841,497
Workers' Compensation Claims	-	4,500,000	-	-	-	-	-	-	4,500,000
Capital Projects	-	-	-	47,153,159	-	-	-	-	47,153,159
Assigned Fund Balance:									
Other Assigned Fund Balance	92,825	-	-	92,997	-	-	-	-	185,822
Unassigned Fund Balance	-	-	-	-	-	67,079	-	-	67,079
TOTAL FUND BALANCE	<u>39,058,612</u>	<u>20,341,497</u>	<u>131</u>	<u>49,095,419</u>	<u>160</u>	<u>67,079</u>	<u>37,024,644</u>	<u>-</u>	<u>145,587,542</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 42,722,094</u>	<u>\$ 20,341,497</u>	<u>\$ 131</u>	<u>\$ 49,102,714</u>	<u>\$ 160</u>	<u>\$ 67,079</u>	<u>\$ 37,024,644</u>	<u>\$ 24,809,978</u>	<u>\$ 174,068,297</u>

San Ramon Valley Fire Protection District

Revenue - All Funds

For the Period Ended October 31, 2020

FISCAL YEAR COMPLETED - 33.33%

	2019/20	2020/21			% Received
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	
TAXES					
Property Taxes - Current Secured	\$ 71,584,682	\$ 74,458,061	\$ -	\$ 74,458,061	0.0%
Property Taxes - Supplemental	1,636,408	-	-	-	
Property Taxes - Utilities (Unitary)	1,105,278	1,105,278	-	1,105,278	0.0%
Property Taxes - Current Unsecured	2,029,809	1,963,622	-	1,963,622	0.0%
Homeowners Property Tax Relief	453,404	475,000	-	475,000	0.0%
RDA Property Tax	1,209,047	1,021,520	-	1,021,520	0.0%
County Tax Administration	(566,046)	(577,367)	-	(577,367)	0.0%
Property Taxes - Prior Secured	(111,002)	-	-	-	
Property Taxes - Prior Supplemental	(68,206)	-	-	-	
Property Taxes - Prior Unsecured	8,679	-	-	-	
Total Taxes	77,282,053	78,446,114	-	78,446,114	0.0%
INTERGOVERNMENTAL					
Measure "H"	33,000	33,000	-	33,000	0.0%
SB-90 Mandated Costs	56,345	-	-	-	
State Aid/Grants	296,751	1,013,850	67,959	945,891	6.7%
Federal Grant Revenue	-	-	43,561	(43,561)	
Other Intergovernmental Revenue	333,167	420,000	92,917	327,083	22.1%
GEMT	(11,106)	80,800	-	80,800	0.0%
Consolidated Dispatch	1,050,000	1,764,043	-	1,764,043	0.0%
Total Intergovernmental	1,758,157	3,311,693	204,437	3,107,256	6.2%
CHARGES FOR SERVICE					
Inspection Fees	55,000	64,502	19,260	45,242	29.9%
Plan Review	556,760	600,000	106,000	494,000	17.7%
Info Technology Surcharge	-	33,225	-	33,225	0.0%
Administrative Citation Charges	1,000	24,313	-	24,313	0.0%
Ambulance Services	5,110,353	4,949,000	1,474,424	3,474,576	29.8%
CPR Classes	480	604	-	604	0.0%
Reports and Photocopies	2,020	7,356	2,130	5,226	29.0%
Total Charges For Service	5,725,613	5,679,000	1,601,814	4,077,186	28.2%
USE OF MONEY AND PROPERTY					
Investment Earnings	1,316,189	1,303,706	517,225	786,481	39.7%
Total Use Of Money and Property	1,316,189	1,303,706	517,225	786,481	39.7%
RENTAL INCOME					
Rent On Real Estate	67,979	67,459	28,910	38,549	42.9%
Total Rental Income	67,979	67,459	28,910	38,549	42.9%
OTHER REVENUE					
Donations	-	-	100	(100)	
Sale Of Property	6,440	-	-	-	
Miscellaneous Revenue	6,812	10,000	4,563	5,437	45.6%
Total Other Revenue	13,252	10,000	4,563	5,437	45.6%
OTHER FINANCING SOURCES					
Debt/Lease Proceeds	-	-	40,197,323	(40,197,323)	
Total Other Financing Sources	-	-	40,197,323	(40,197,323)	
Total Revenue	\$ 86,163,243	\$ 88,817,972	\$ 42,554,272	\$ 46,263,700	47.9%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended October 31, 2020

FISCAL YEAR COMPLETED - 33.33%

	2019/20		2020/21		
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
SALARIES AND BENEFITS					
Permanent Salaries	\$ 26,446,450	\$ 28,536,029	\$ 9,009,420	\$ 19,526,609	31.6%
Temporary Salaries	440,252	385,209	120,411	264,798	31.3%
Permanent Overtime	8,362,867	8,394,000	4,565,680	3,828,320	54.4%
Overtime - Temp Employees	757	-	1,868	(1,868)	#DIV/0!
FICA/Medicare	496,255	531,968	194,232	337,736	36.5%
Retirement Contributions	16,526,895	17,944,801	5,839,456	12,105,345	32.5%
Retirement Contributions - UAAL	236,000	260,000	260,000	-	100.0%
401A Contributions - Employer Paid	8,403	8,611	2,870	5,741	33.3%
Employee Group Insurance	4,049,703	4,404,957	1,338,143	3,066,814	30.4%
Retiree Health Insurance	3,042,205	3,189,031	1,014,823	2,174,208	31.8%
OPEB Contribution	3,937,414	4,287,004	732,000	3,555,004	17.1%
Unemployment Insurance	-	20,000	-	20,000	0.0%
Workers' Compensation	1,128,642	1,375,000	321,478	1,053,522	23.4%
Total Salaries and Benefits	64,675,843	69,336,610	23,400,381	45,936,229	33.7%
SERVICES AND SUPPLIES					
Office Supplies	29,868	31,975	7,570	24,405	23.7%
Postage	9,503	29,050	3,006	26,044	10.3%
Telecommunications	237,332	247,902	81,354	166,548	32.8%
Utilities	421,635	380,300	127,819	252,481	33.6%
Small Tools and Equipment	139,059	112,200	24,239	87,961	21.6%
Miscellaneous Supplies	69,607	118,800	26,000	92,800	21.9%
Medical Supplies	243,117	230,000	78,641	151,359	34.2%
Firefighting Supplies	64,048	80,000	24,258	55,742	30.3%
Pharmaceutical Supplies	58,122	35,000	14,555	20,445	41.6%
Computer Supplies	10,227	15,500	5,084	10,416	32.8%
Radio Equipment and Supplies	31,181	20,500	10,048	10,452	49.0%
Food Supplies	23,165	35,300	6,195	29,105	17.5%
PPE Inspection and Repairs	9,258	19,500	-	19,500	0.0%
Safety Clothing	136,694	277,100	68,658	208,442	24.8%
Class A Uniforms	16,087	10,500	1,672	8,828	15.9%
Non-Safety Clothing	11,394	32,885	4,861	28,024	14.8%
Class B Uniforms	76,249	81,000	19,924	61,076	24.6%
Household Supplies	58,183	38,000	24,930	13,070	65.6%
Central Garage - Repairs	583,152	300,000	154,714	145,286	51.6%
Central Garage - Maintenance	49,938	41,625	17,269	24,356	41.5%
Central Garage - Gas, Diesel and Oil	245,638	383,300	108,248	275,052	28.2%
Central Garage - Tires	46,865	50,000	26,084	23,916	52.2%
Central Garage - Mandated Inspections	9,851	24,500	8,728	15,772	35.6%
Maintenance and Repairs - Equipment	173,064	193,977	61,001	132,976	31.4%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended October 31, 2020

FISCAL YEAR COMPLETED - 33.33%

	2019/20	2020/21			
	Actual	Budget	Actual to Date	Remaining	%
	(unaudited)			Budget	Expended
Maintenance and Repairs - Radio and Electronic	106,722	104,485	10,876	93,609	10.4%
Maintenance and Repairs - Buildings	199,889	246,000	44,822	201,178	18.2%
Maintenance and Repairs - Grounds	57,699	53,000	11,420	41,580	21.5%
Rents and Leases	64,587	204,131	75,041	129,090	36.8%
Software and Licensing	263,179	568,076	226,574	341,502	39.9%
Professional Services	1,955,658	2,079,328	519,000	1,560,328	25.0%
Recruiting Costs	112,585	118,800	23,012	95,788	19.4%
Legal Services	253,775	445,000	84,035	360,965	18.9%
Medical Services	78,900	120,500	2,765	117,735	2.3%
Communications Services	93,600	95,360	-	95,360	0.0%
Election Services	-	172,000	-	172,000	0.0%
Insurance Services	470,522	424,500	184,092	240,408	43.4%
Publication Of Legal Notices	106	3,500	-	3,500	0.0%
Specialized Printing	42,183	30,975	25,729	5,246	83.1%
Memberships	91,207	99,376	60,475	38,901	60.9%
Educational Courses and Supplies	90,733	318,600	51,415	267,185	16.1%
Educational Assistance	22,152	25,000	3,044	21,956	12.2%
Public Educational Supplies	9,368	11,000	-	11,000	0.0%
Books and Periodicals	13,037	28,289	3,800	24,489	13.4%
Recognition Supplies	2,248	4,000	319	3,681	8.0%
Meetings and Travel	57,865	80,110	3,133	76,977	3.9%
Other Expense	26,635	-	3,322	(3,322)	#DIV/0!
Taxes and Assessments	63,910	120,000	-	120,000	0.0%
Total Services and Supplies	6,829,797	8,140,944	2,237,732	5,903,212	27.5%
Total Operating Expenditures	\$ 71,505,640	\$ 77,477,554	\$ 25,638,113	\$ 51,839,441	33.1%

San Ramon Valley Fire Protection District

Expenditures - All Other Funds

For the Period Ended October 31, 2020

FISCAL YEAR COMPLETED - 33.33%

	2019/20	2020/21			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
CAPITAL PROJECTS					
Professional Services	\$ -	\$ -	\$ 70,722	\$ (70,722)	
Legal Services	-	-	87,515	\$ (87,515)	
Technology Improvements	15,233	7,452	-	7,452	0.0%
Specialized Printing	-	-	2,500	(2,500)	
Various Improvements	1,299,281	3,126,215	350,500	2,775,715	11.2%
Radio and Electronic Equipment	112,341	687,672	56,789	630,883	8.3%
Major Equipment	91,431	173,507	4,381	169,126	2.5%
Autos and Trucks	246,918	425,000	61,083	363,917	14.4%
Total Capital Projects	<u>\$ 1,765,204</u>	<u>\$ 4,419,846</u>	<u>\$ 633,490</u>	<u>\$ 3,786,356</u>	<u>14.3%</u>
DEBT SERVICE					
Professional Services	\$ 3,190	\$ -	\$ -	\$ -	
2015 Certificates Of Participation	931,350	926,050	725,675	200,375	78.4%
2020 Certificates of Participation	-	2,200,000	-	2,200,000	
Equipment Lease	613,155	613,155	308,069	305,086	50.2%
Total Debt Service	<u>\$ 1,547,695</u>	<u>\$ 3,739,205</u>	<u>\$ 1,033,744</u>	<u>\$ 2,705,461</u>	<u>27.6%</u>
Total Capital, Equipment and Debt Service	<u>\$ 3,312,899</u>	<u>\$ 8,159,051</u>	<u>\$ 1,667,234</u>	<u>\$ 6,491,817</u>	50.3%

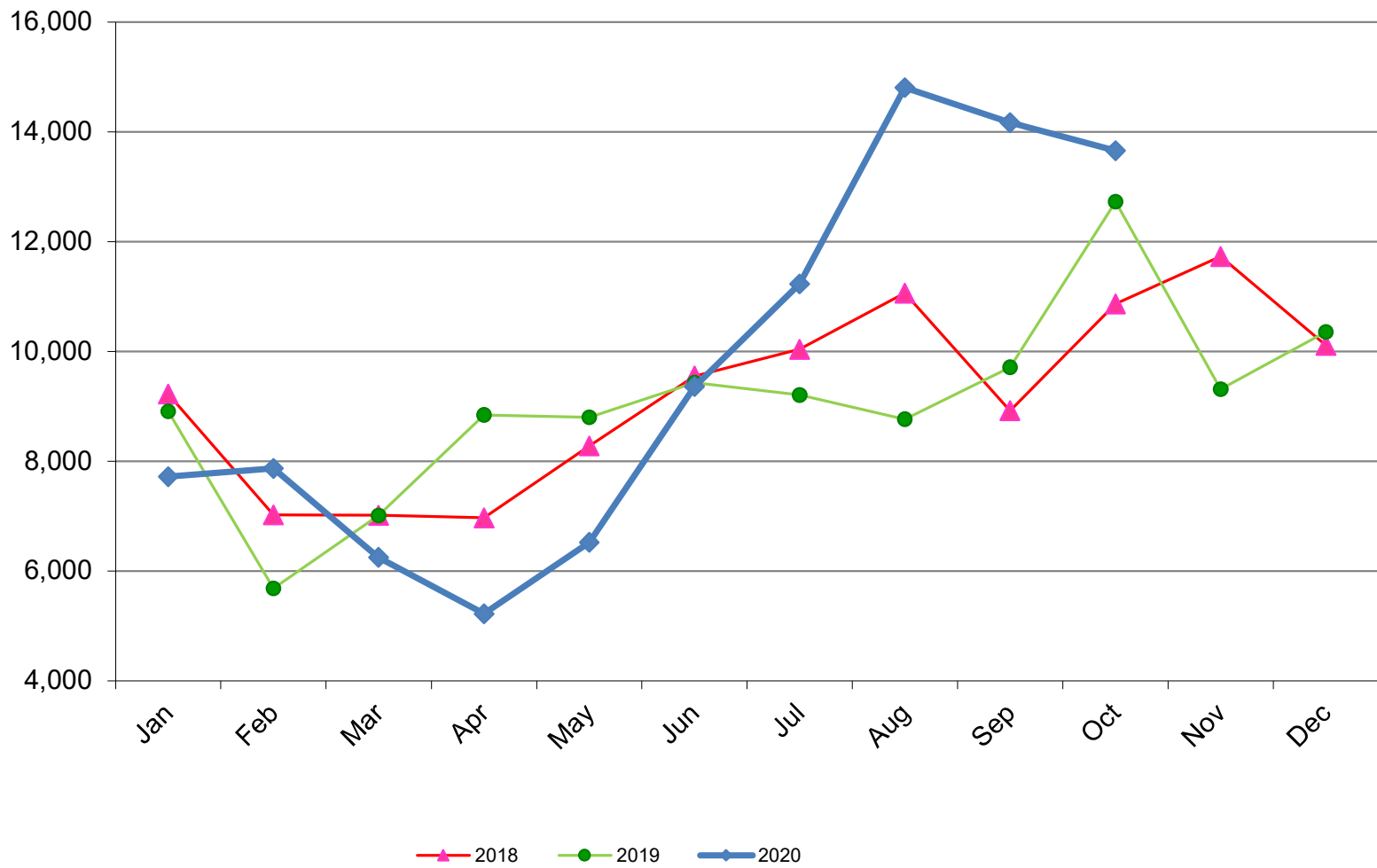
San Ramon Valley Fire Protection District

General Fund

Revenue and Expenditures

Month	2016/17		2017/18		2018/19		2019/20		2020/21	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 282,790	\$ 5,316,616	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529
August	363,912	5,109,224	695,817	5,671,451	499,377	5,905,072	610,284	6,468,445	436,936	5,415,373
September	377,209	5,047,543	480,964	5,593,302	579,731	5,563,173	388,535	5,580,182	481,504	6,749,996
October	2,158,269	5,282,085	2,593,632	5,999,337	2,375,797	6,005,201	2,931,282	6,169,069	633,361	6,409,267
November	720,990	5,554,302	362,621	5,888,575	656,486	6,191,849	516,137	6,368,317	-	-
December	34,893,289	5,043,510	34,930,693	5,966,196	39,332,475	5,629,084	40,716,284	6,133,552	-	-
January	1,242,334	5,401,913	8,491,817	5,387,036	1,334,430	5,722,401	1,818,008	5,781,707	-	-
February	690,047	5,326,068	446,775	5,326,521	632,213	5,524,960	856,640	5,675,617	-	-
March	433,245	5,849,120	883,105	6,063,429	972,913	5,624,000	742,260	5,932,483	-	-
April	25,663,196	5,297,542	22,339,121	5,257,800	28,219,039	5,320,835	29,646,763	5,904,545	-	-
May	394,206	5,452,583	639,163	5,506,219	507,822	6,529,026	507,535	5,565,403	-	-
June	5,664,005	5,832,652	5,266,780	5,952,983	6,282,536	6,135,504	6,469,451	6,475,129	-	-

Total Overtime Hours by Month
January 2018-October 2020





Finance Division

Monthly Financial
Report

October 31, 2020



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**San Ramon Valley Fire Protection District
California**

For its Comprehensive Annual
Financial Report
For the Fiscal Year Ended

June 30, 2019

Christopher P. Morill

Executive Director/CEO

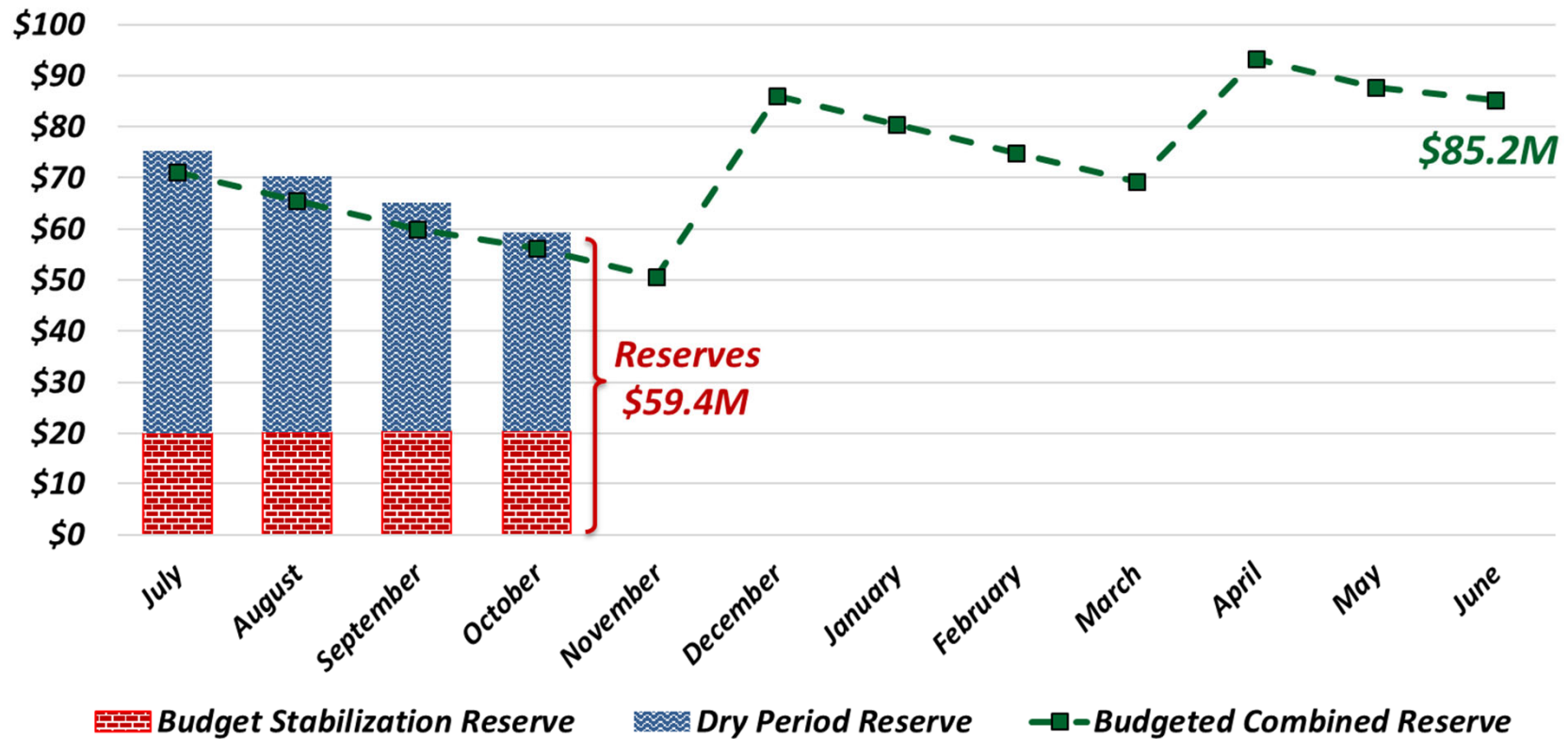


- 18th Consecutive Year
- Transparency
- Full Disclosure
- Generally Accepted Accounting Principles

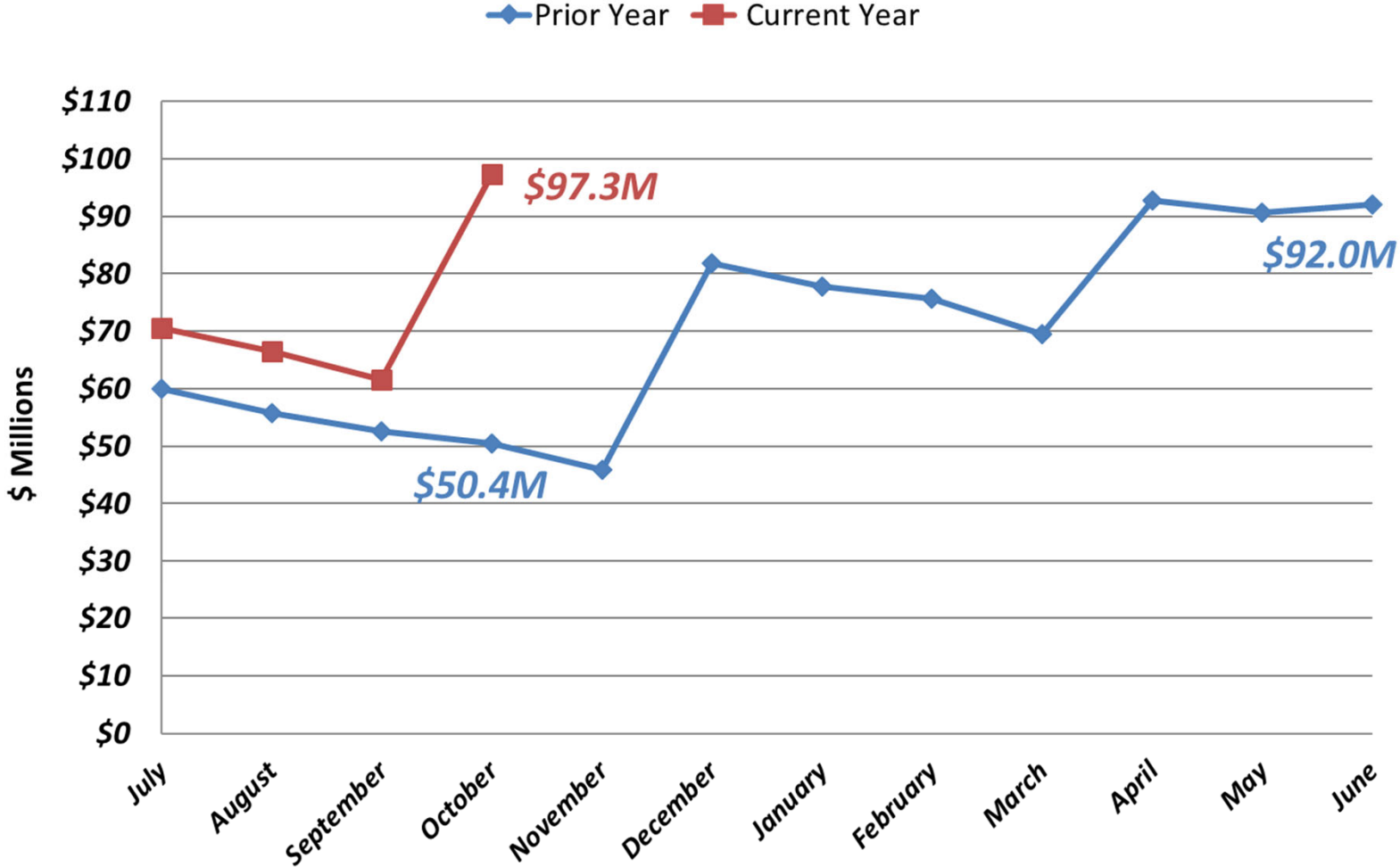
Combined General Fund Reserves

2020/21

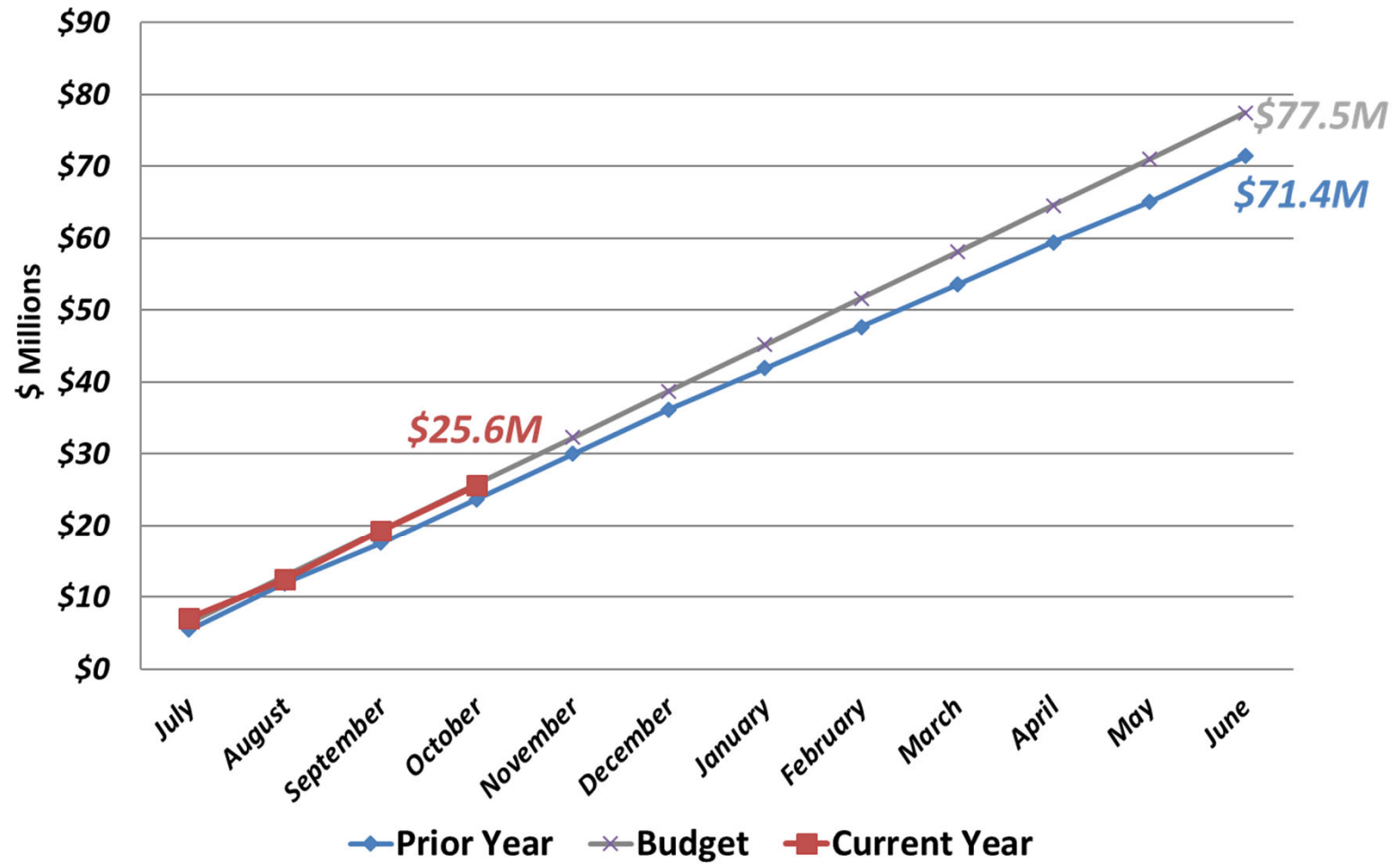
(\$ millions)



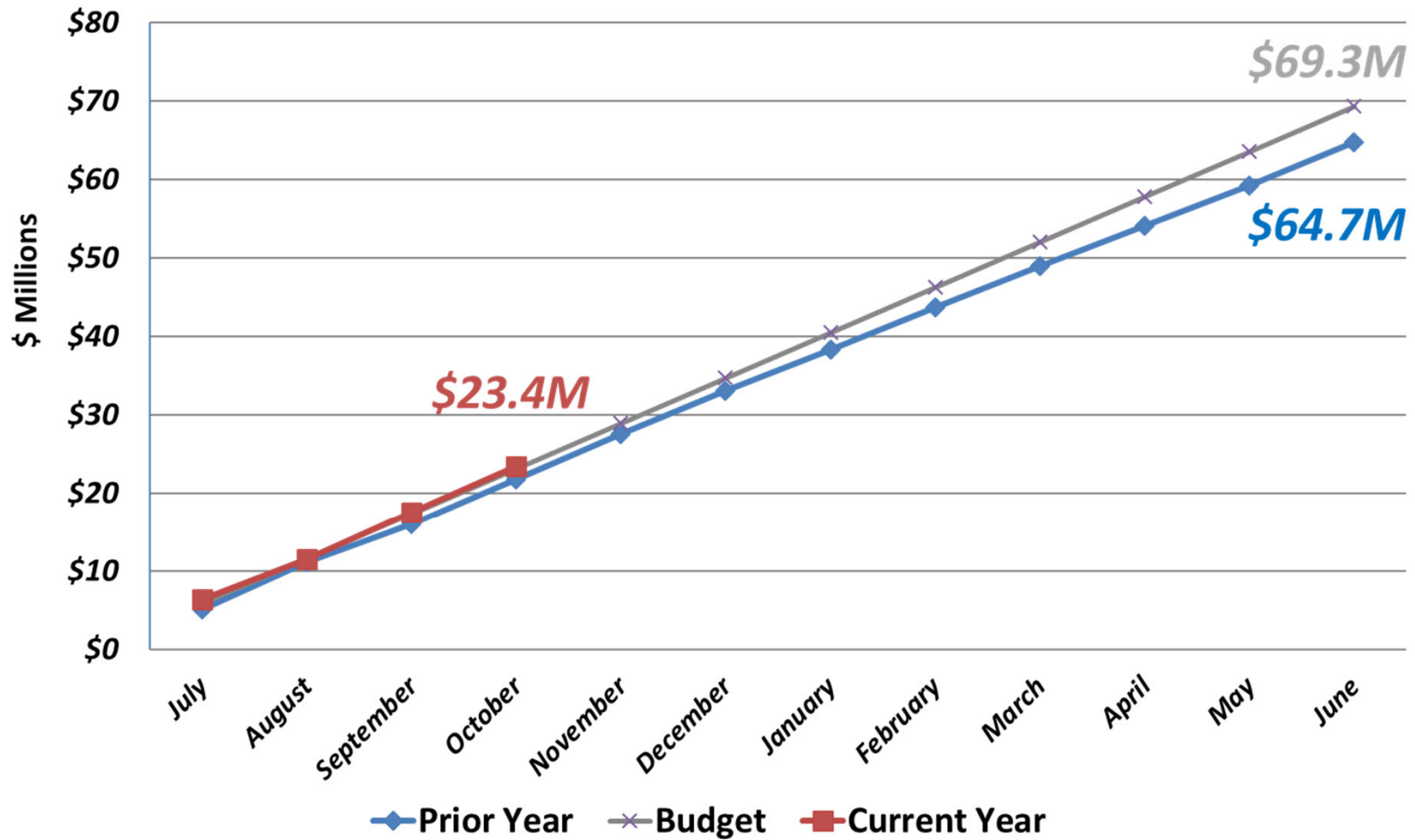
Cash & Investments - All Funds



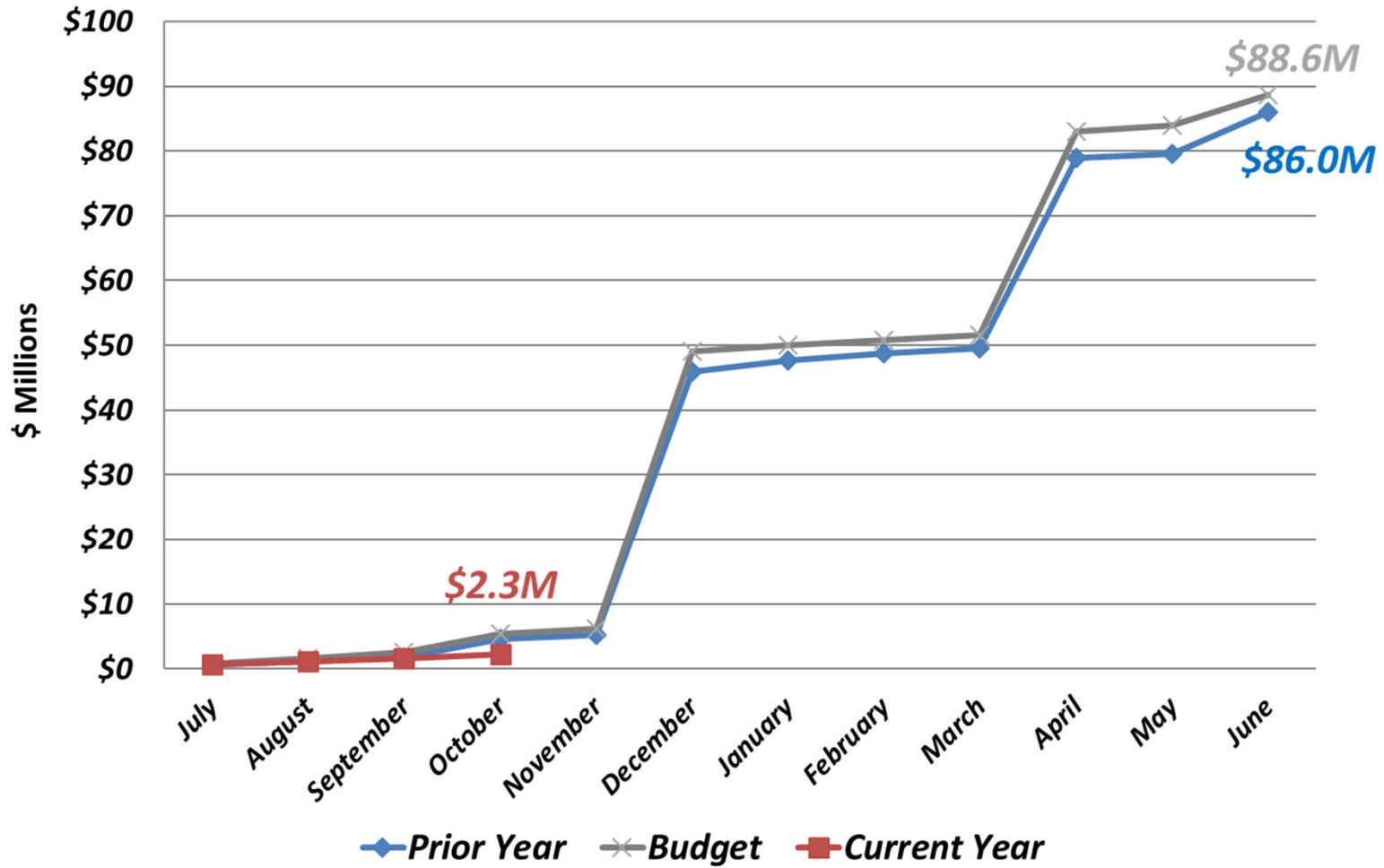
General Fund Expenditures



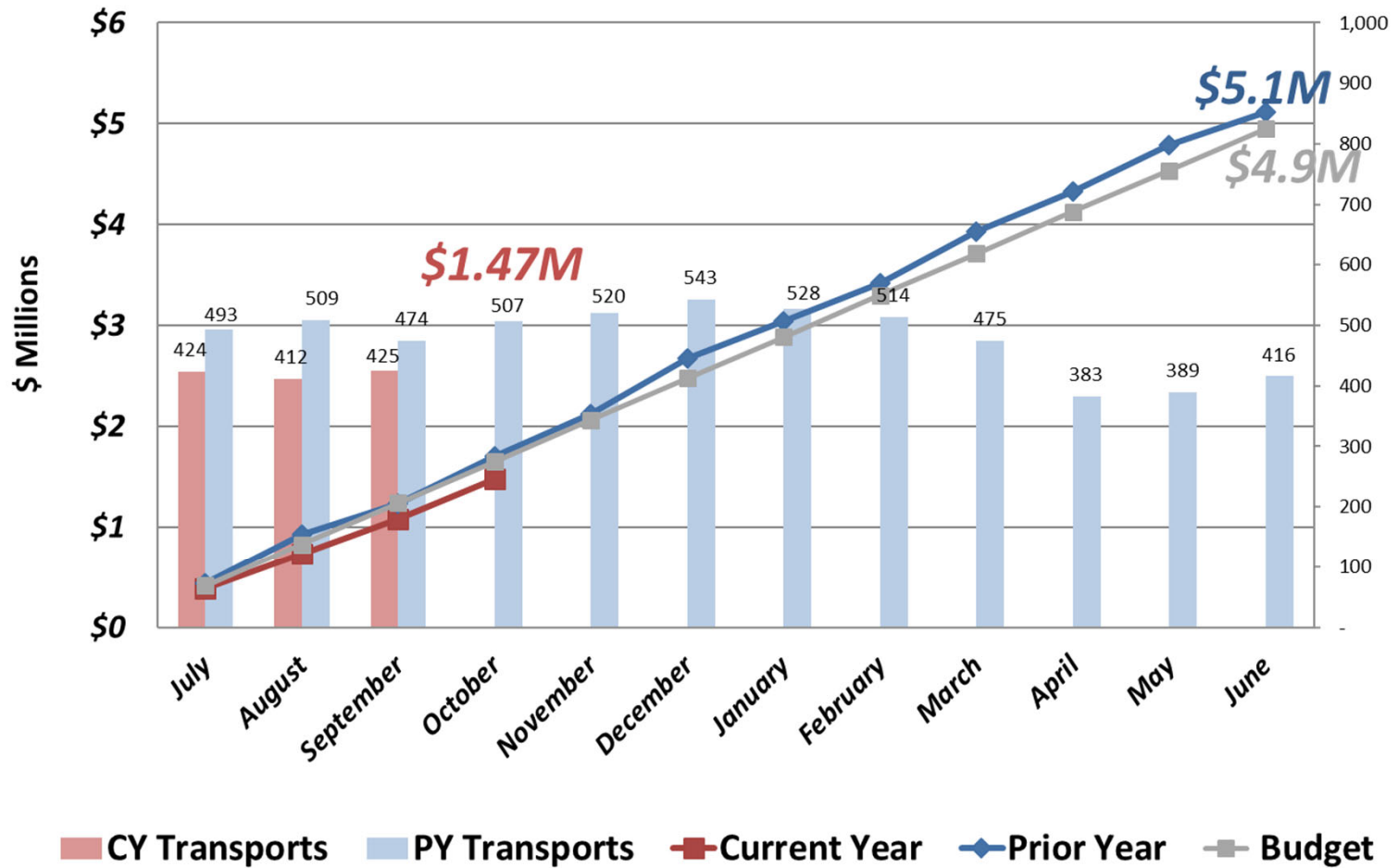
Salaries & Benefits



General Fund Revenues



Ambulance Revenue & Transports



COVID-19

Expenditures through 10/31/20

Facilities	\$ 49,247
Personal Protective Equipment	64,012
Supplies	61,010
Cleaning Services	20,689
Overtime Backfill	<u>144,255</u>
Total	<u>\$ 339,213</u>



Questions?