

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Wednesday, June 27, 2018 – 1:00 p.m.

*Matthew Stamey ~ Board President
H. Jay Kerr, Board Vice-President ~ Chris Campbell, Director
Don Parker, Director ~ Dominique Yancey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

**Teleconference: Director Campbell: Fire Station 51, 218 Lincoln Boulevard
San Francisco, CA 94129 (925) 838-5700**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period May 12, 2018, through June 15, 2018 in the amount of \$2,634,512.64.
- 5.2 Approve the Board minutes from the May 23, 2018 Regular Board Meeting; and District Counsel’s Report Upon Return from Closed Session, May 23, 2018.

- 5.3 Approval of salary, payroll taxes and retirement contributions for the month of May 2018 in the amount of \$4,085,089.62.
- 5.4 Approval of 2018-19 Excess Workers Compensation Insurance Premium in the amount of \$312,236.
- 5.5 Approval of Grant Deed for new Station 32 Creek Structure Setback Area to Contra Costa County.
- 5.6 Approval of District Investment Policy.
- 5.7 Authorization to purchase 120 sets of Wildland PPE from L.N. Curtis & Sons in the amount of \$66,093.12.

5.8 **Personnel Actions:**
Merit Increases

1. Approve staff recommendation to award a merit salary increase to Fire and Life Safety Permit Technician, Stephanie Caughey, to Step 2; effective June 4, 2018.

New Hires

1. Confirmation of Employment. Approve staff recommendation to hire Juan Casillas for Public Safety Dispatcher 1, Step 2; effective June 1, 2018.
2. Confirmation of Employment. Approve staff recommendation to hire Lisa Augusto for Public Safety Dispatcher 1, Step 1; effective July 1, 2018.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Special Presentation by Engineer Brian Olson and Captain Demian Bannister on the iQuest Program.

7. OLD BUSINESS

- 7.1 Approval of Purchase of four (4) Skeeter Brush Trucks, Dodge 5500, Type 5 Engines for a total not to exceed price of \$1,035,372.
- 7.2 Adoption of Resolution No. 2018-09 establishing the appropriations limit for Fiscal Year 2018-2019 at \$166,264,466.
- 7.3 Selection of candidate to fill the RDA Oversight Board as requested by LAFCO.
- 7.4 Discussion and possible adoption of 2018-19 Annual Operating Budget and Capital Improvement Program. The 2018-19 Proposed Budget can be found on the District's website at www.firedepartment.org

8. NEW BUSINESS

- 8.1 Approval of Resolution No. 2018-08 adopting the updated 2017 Contra Costa Hazard Mitigation Plan.
- 8.2 Approval of Letter of Understanding between San Ramon Valley Fire Protection District and Local 3546.
- 8.3 Approval of Letter of Understanding between San Ramon Valley Fire Protection District and Local 3546A.
- 8.4 Authorization to enter into an agreement with Definitive Networks, Inc., for a term of 60 months in an amount not to exceed \$16,100 per month for procurement and installation of new MDC's and modems, including support services.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief Drayton
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief Drayton
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency
Communications, Denise Pangelinan
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Legislative Update (Director Yancey)

12. UPCOMING CALENDAR OF EVENTS:

- Wednesday – July 4, 2018 - Parade

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54956.9(d)(2).
Facts and circumstances that might result in litigation need not be disclosed.
- 13.2 Annual Fire Chief Evaluation and Discussion of mutual goals, pursuant to Government Code Section 54957.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY AUGUST 22, 2018 AT 1:00 P.M.NOTE: THE REGULAR JULY BOARD MEETING HAS BEEN CANCELLED.**

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on June 22, 2018 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.