

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

August 26, 2020 – 1:10 p.m.

*Don Parker, Board President
Matt Stamey, Board Vice-President
Ryan Crean, Director, H. Jay Kerr, Director, Dominique Yancey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Consistent with California Governor's Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing PublicComment@srvfire.ca.gov. Please make sure comments are submitted prior to 1 p.m. August 26, 2020.

Zoom for Government by Video:

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1606113912?pwd=Tk9HZ3F6a3NocXp6YnpkZlVIM0tKdz09>

Webinar ID: 160 611 3912

Webinar Passcode: SRVF

By Phone:

Dial-in Number: (669) 254-5252

Meeting ID: 160 611 3912

TELECONFERENCE PARTICIPANTS

BOARD MEMBERS RYAN CREAN, H. JAY KERR, DOMINIQUE YANCEY, VICE PRESIDENT MATT STAMEY, AND BOARD PRESIDENT DON PARKER WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20

PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS CREAN, KERR, YANCEY, VICE PRESIDENT STAMEY, AND BOARD PRESIDENT PARKER PARTICIPATING BY TELECONFERENCE

This meeting will be available to District Residents via the District's website at

<https://www.firedepartment.org>

ATTENTION: Members of the public may submit comments via email prior to the meeting to PublicComment@srvfire.ca.gov, which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. All comments received prior to the start of the meeting will be read into the record by the District Clerk during Public Comment. The time allotted for each public comment is determined by the Board President and may be up to a maximum of three (3) minutes.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA
4. PUBLIC COMMENT ***Please see language on Page 1 pertaining to Public Comment***
5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period June 13, 2020 through August 11, 2020 in the amount of \$22,505,657.93.
- 5.2 Approve the Board Minutes from the June 24, 2020 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the months of June and July 2020 in the amounts of \$4,462,821.99 and \$4,643,878.00, respectively.
- 5.4 Approval of payment to First OnScene, LLC for First OnScene software maintenance for the period August 1, 2020 through June 31, 2021 in the amount of \$37,500.
- 5.5 Approval of payment to Central Square for software maintenance for the period May 17, 2020 through May 16, 2021 in the amount of \$113,992.56.
- 5.6 Approval of payment to FAIRA (Fire Agencies Insurance Risk Authority) for Liability and Property Insurance for the period July 1, 2020 through June 30, 2021 in the amount of \$184,092.
- 5.7 Receive and review the Quarterly Investment Report for the quarter ended June 30, 2020.
- 5.8 Receive and review the Contra Costa County Employees' Retirement Association (CCCERA) Retirement Contributions prepayment calculation for FY 2020/21.
- 5.9 Approval of payment to Boies Schiller Flexner LLP for services in June 2020 for the PG&E Reverse Validation Action in the amount of \$33,732.75.
- 5.10 **Personnel Actions:**

New Hires:

Confirmation of Employment effective August 1, 2020. Approve staff recommendation to hire:

1. Whitney Bain, Public Safety Dispatcher 2, Step 6
2. Leticia Najera, Limited Term Assistant to the Fire Chief

Promotions:

Confirmation of Promotion effective August 1, 2020. Approve staff recommendation to promote:

1. Acting Battalion Chief Bruno Spani to Battalion Chief 2, Step 5
2. Acting Training Captain Todd Word to Training Captain 23, Step 6

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Introduction of Jeanne M. Zolezzi and Stephanie E. Sakai of Herum\Crabtree\Suntag, Temporary District Counsel/District Clerk.
- 6.2 Public Safety Building Complex Update (Special Presentation by Jeff Katz).

7. OLD BUSINESS

- 7.1 Approval of payment to WorldPoint for American Heart Association certification courses for licensing and accreditation for District personnel in the amount of \$35,923.50.

8. NEW BUSINESS

- 8.1 Resolution of the Board of Directors of the San Ramon Valley Fire Protection District Authorizing Delivery and Sale of Certificates of Participation in the Maximum Principal Amount of \$45,000,000 to Finance Public Safety Project, Training Center Facility and Station 34 Renovation Improvements, and Approving Related Documents and Actions.
- 8.2 Resolution of the Board of Directors of the San Ramon Valley Fire Protection District Authorizing the Release of Property from the Lease Relating to 2015 Certificates of Participation, and Approving Related Documents and Actions.
- 8.3 Authorize Fire Chief to enter into an Agreement with ImageTrend Inc. to provide Records Management System Software for ePCR, NFIRS, and FLSD.
- 8.4 Accept Contra Costa County Grand Jury Report No. 2007 “Wildfire Preparedness in Contra Costa County” and authorize an appropriate response to the Grand Jury Report.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief Frank Drayton
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief Jim Selover
EMS Report of monthly activities. COVID-19 update for Contra Costa County.
- 10.3 Logistics – Interim Deputy Chief John Duggan
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Interim Deputy Chief John Duggan
Fire and Life Safety Report of monthly activities.
- 10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

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- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. UPCOMING CALENDAR OF EVENTS

- Labor Day Holiday – Monday, September 7, 2020
- Admissions Day – Wednesday, September 9, 2020 (Floating Holiday)

13. CLOSED SESSION

- 13.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9(d)(1):

PG&E CO. v. SRVFPD and ALL PERSONS INTERESTED IN THE VALIDITY OF
ORDINANCE NO. 35 OF SRVFPD, Case No.: MSN19-2458.

- 13.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section
54956.9(d)(2): 5 potential cases. Facts and circumstances that might result in litigation
need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR
WEDNESDAY SEPTEMBER 23, 2020 AT 1:00 P.M.**

Prepared by:

DocuSigned by:

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Stephanie E. Sakai, District Clerk

Agenda posted on August 20, 2020 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.

CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
 Check/Voucher Register
 From 6/13/2020 Through 8/11/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
225146	7/29/2020	360 RESCUE LLC	570.88	8mm Cordage For Fall Protection-Mt. Diablo Rescue Equipment
	7/29/2020	360 RESCUE LLC	322.51	Misc. Supplies-Mt. Diablo Rescue Equipment
	7/29/2020	360 RESCUE LLC	1,577.67	Ropes-Mt. Diablo Rescue Equipment
225042	7/8/2020	ABACUS PRODUCTS INC	1,750.30	Weed Abatement Letters Printing-2nd Batch
224897	6/24/2020	ACCENT	129.70	Ambulance Refund
06/24/20-01	6/24/2020	ACE AUTO REPAIR AND TIRE CENTER	144.38	Routine Preventative Maintenance/Rotate Tires-Unit 349
06/24/20-02	6/24/2020	ACE AUTO REPAIR AND TIRE CENTER	144.38	Routine Preventative Maintenance/Rotate Tires-Unit 347
07/29/20-01	7/29/2020	ACE AUTO REPAIR AND TIRE CENTER	115.54	Halogen Headlight Bulbs (2)-Unit 710
07/29/20-02	7/29/2020	ACE AUTO REPAIR AND TIRE CENTER	144.59	Routine Preventative Maintenance/Rotate Tires-Unit 361
07/29/20-03	7/29/2020	ACE AUTO REPAIR AND TIRE CENTER	904.31	Routine PM/Rotate Tires/Replace Sway Bar Frame-Unit 387
225074	7/15/2020	AED SUPERSTORE ALLIED 100 COM	3,677.25	GEN2 Fire & Hazard Rescue Training Manikins (4)
225000	7/1/2020	AIR EXCHANGE INC	2,260.88	Repair Damaged Plymovent Exhaust System-Stn 34
06/24/20-03	6/24/2020	AIRGAS USA LLC	447.77	Oxygen Tank Cylinders 6/5/20
07/01/20-001	7/1/2020	AIRGAS USA LLC	298.61	Oxygen Tank Cylinders 5/18/20
07/01/20-002	7/1/2020	AIRGAS USA LLC	409.50	Oxygen Tank Cylinders 3/30/20
07/01/20-003	7/1/2020	AIRGAS USA LLC	717.52	Oxygen Tank Cylinder Rental-Mar 2020
07/08/20-01	7/8/2020	AIRGAS USA LLC	377.11	Oxygen Tank Cylinders 6/30/20
07/08/20-02	7/8/2020	AIRGAS USA LLC	516.12	Oxygen Tank Cylinders 6/30/20
07/29/20-04	7/29/2020	AIRGAS USA LLC	1,554.61	Oxygen Tank Cylinders 7/14/20
224874	6/17/2020	ALAMEDA COUNTY FIRE DEPARTMENT	11,763.80	Annual Inspection/Repairs Found During Svc/Parts-Unit 500
	6/17/2020	ALAMEDA COUNTY FIRE DEPARTMENT	11,701.49	Emergency Tow/Replace Brake/Weld Door/Air Leak-Unit 526
225075	7/15/2020	ALAMEDA COUNTY FIRE DEPARTMENT	3,639.84	Broken Stud/EGR cooler Pipe Stud Repairs-Unit 526
	7/15/2020	ALAMEDA COUNTY FIRE DEPARTMENT	245.46	Cab Leveling Valve Leak Repairs-Unit 607
	7/15/2020	ALAMEDA COUNTY FIRE DEPARTMENT	549.16	Coolant Leak Repairs/Replace Clamp-Unit 523
	7/15/2020	ALAMEDA COUNTY FIRE DEPARTMENT	2,729.20	Light Tower/Key Shaft/Gear Repairs/Replace Switch-Unit 803
	7/15/2020	ALAMEDA COUNTY FIRE DEPARTMENT	9,623.26	Pump Shift Leak Repairs/New ECM-Unit 522
	7/15/2020	ALAMEDA COUNTY FIRE DEPARTMENT	2,249.67	Replace Bad Air Compressor/Door Light Sensor-Unit 526
	7/15/2020	ALAMEDA COUNTY FIRE DEPARTMENT	1,959.12	Replace Pump Throttle Interface-Unit 601
225043	7/8/2020	ALAMEDA COUNTY INDUSTRIES	794.26	Garbage Service 5/20-6/20-Stn 30
	7/8/2020	ALAMEDA COUNTY INDUSTRIES	1,433.98	Garbage Service 5/20-6/20-Stn 34
	7/8/2020	ALAMEDA COUNTY INDUSTRIES	794.26	Garbage Service 5/20-6/20-Stn 39
	7/8/2020	ALAMEDA COUNTY INDUSTRIES	964.14	Garbage Service 6/20-Stn 38
225044	7/8/2020	ALAMO ACE HARDWARE	31.15	Light Bulbs-Stn 35
225045	7/8/2020	ALL AMERICAN GLASS	2,430.00	Admin Front Counter Safety Glass Installation-COVID 19
06/17/20-01	6/17/2020	ALL STAR FIRE EQUIPMENT INC	607.38	Station Boots-Falkenstrom/Haynie
06/24/20-04	6/24/2020	ALL STAR FIRE EQUIPMENT INC	750.00	EMS & SCBA Face Mask Fit Test (30)
07/01/20-004	7/1/2020	ALL STAR FIRE EQUIPMENT INC	297.69	Station Boots-O'Dwyer
07/08/20-03	7/8/2020	ALL STAR FIRE EQUIPMENT INC	1,326.06	Multi-Purpose Twin Quarter Turn Adapter P100 Filter (50)
07/22/20-01	7/22/2020	ALL STAR FIRE EQUIPMENT INC	297.69	Station Boots-M.Duggan
08/05/20-01	8/5/2020	ALL STAR FIRE EQUIPMENT INC	249.27	Battery Divider Non-Warranty Repairs (3)

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 From 6/13/2020 Through 8/11/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
225001	7/1/2020	AMAZON COM CREDIT SERVICES	228.78	Duffel Bags (15)-Apparatus Infection Control PPE-COVID 19
225147	7/29/2020	AMAZON COM CREDIT SERVICES	376.47	Misc. Supplies-Strike Team Equipment
	7/29/2020	AMAZON COM CREDIT SERVICES	64.90	Printer Cartridge-Ong-COVID 19
224898	6/24/2020	AMERICAN MESSAGING	415.38	Paging Service-6/20
225046	7/8/2020	AMERICAN MESSAGING	418.12	Paging Service-7/20
225076	7/15/2020	ANNE KOPP PH D	400.00	Psychological Screening-Public Safety Dispatcher
225002	7/1/2020	ANTHONY ROMERO	325.00	Reimb-PHTLS Recertification
225187	8/5/2020	AP TRITON LLC	4,375.00	EMS Advocate Consulting Services-July 2020
	8/5/2020	AP TRITON LLC	4,375.00	EMS Advocate Consulting Services-June 2020
225077	7/15/2020	ARTURO PEREZ	200.00	Reimb-Paramedic Recertification
225003	7/1/2020	ATT	20.89	Phone Service 5/19/20-6/18/20
225004	7/1/2020	ATT	5,668.67	Phones/Data/Radio Circuit/Long Distance 5/20/20-6/19/20
225005	7/1/2020	ATT	479.98	Phone Service 5/20/20-6/19/20-Comm Center
225006	7/1/2020	ATT	1,302.40	250Mb Internet Circuit-5/11/20-6/10/20
225148	7/29/2020	ATT	21.70	Phone Service 6/19/20-7/18/20
225149	7/29/2020	ATT	5,430.21	Phones/Data/Radio Circuit/Long Distance 6/20/20-7/19/20
225150	7/29/2020	ATT	485.46	Phone Service 6/20/20-7/19/20-Comm Center
224899	6/24/2020	ATT MOBILITY	48.90	Cell Phone/Mobile Data-Chief Meyer 5/1/20-5/31/20
224900	6/24/2020	ATT MOBILITY	763.50	Cell Phones/Mobile Data/iPads 4/27/20-5/26/20
225047	7/8/2020	ATT MOBILITY	764.88	Cell Phones/Mobile Data/iPads 5/27/20-6/26/20
225115	7/22/2020	ATT MOBILITY	5,165.11	Cell Phones/Mobile Data 5/1/20-5/31/20
225116	7/22/2020	ATT MOBILITY	48.90	Cell Phone/Mobile Data-Chief Meyer 6/1/20-6/30/20
225117	7/22/2020	ATT MOBILITY	307.09	FLSD Cell Phones/Mobile Data (7)-7/1/20-7/31/20
	7/22/2020	ATT MOBILITY	567.70	New Mobile Phones (7)-FLSD
224875	6/17/2020	B AND C TRUCK PARTS INC	56.39	Fuel Filter/Coolant Filter-Unit 658
Wire 7/28/20	7/28/2020	BANC OF AMERICA LEASING	308,069.42	2018 Equipment Lease Principal/Interest Payment-FY 2020/21
224901	6/24/2020	BAUER COMPRESSORS	225.00	Breathing Support Storage Bottles Service-Unit 805
225078	7/15/2020	BAUER COMPRESSORS	1,368.86	Breathing Compressor Repairs-Unit 805
224902	6/24/2020	BAY AREA AIR QUALITY MANAGEMENT DISTRICT	239.00	Stn 36 Annual Permit-Gas Dispensing Nozzle Fee 8/20-8/21
225007	7/1/2020	BAY AREA NEWS GROUP EAST BAY	85.50	Legal Ad-Public Hearing Notice-FY 2020/21 Budget
07/08/20-04	7/8/2020	BAYSPORT PREVENTIVE MEDICAL GROUP	440.00	Wellness Fitness Exams/Lab Work
07/01/20-005	7/1/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/1/20-Stn 30
07/01/20-006	7/1/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/1/20-Stn 31
07/01/20-007	7/1/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/1/20-Stn 32
07/01/20-008	7/1/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/1/20-Stn 33
07/01/20-009	7/1/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/1/20-Stn 34
07/01/20-010	7/1/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/1/20-Stn 35
07/01/20-011	7/1/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/1/20-Stn 36
07/01/20-012	7/1/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/1/20-Stn 38
07/01/20-013	7/1/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/1/20-Stn 39

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 From 6/13/2020 Through 8/11/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
07/08/20-05	7/8/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/29/20-Stn 30
07/08/20-06	7/8/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/29/20-Stn 31
07/08/20-07	7/8/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/29/20-Stn 32
07/08/20-08	7/8/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/29/20-Stn 33
07/08/20-09	7/8/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/29/20-Stn 34
07/08/20-10	7/8/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/29/20-Stn 35
07/08/20-11	7/8/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/29/20-Stn 36
07/08/20-12	7/8/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/29/20-Stn 38
07/08/20-13	7/8/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 6/29/20-Stn 39
224903	6/24/2020	BLUE SHIELD OF CALIFORNIA	3,250.00	Ambulance Refund
225151	7/29/2020	BLUE SHIELD OF CALIFORNIA	2,630.00	Ambulance Refund
07/01/20-014	7/1/2020	BOIES SCHILLER FLEXNER	4,544.10	Professional Services-PG&E Litigation 5/20
07/29/20-05	7/29/2020	BOIES SCHILLER FLEXNER	33,732.75	Professional Services-PG&E Litigation 6/20
06/24/20-05	6/24/2020	BOUNDTREE MEDICAL LLC	141.00	Particulate Respirator-COVID 19
06/24/20-06	6/24/2020	BOUNDTREE MEDICAL LLC	3,811.15	Restraint Straps/Metal Push Button Buckles-COVID 19
06/24/20-07	6/24/2020	BOUNDTREE MEDICAL LLC	229.44	Medical Supplies
06/24/20-08	6/24/2020	BOUNDTREE MEDICAL LLC	399.70	Pharmaceutical Supplies
06/24/20-09	6/24/2020	BOUNDTREE MEDICAL LLC	1,456.56	Pharmaceutical Supplies
06/24/20-10	6/24/2020	BOUNDTREE MEDICAL LLC	74.50	Pharmaceutical Supplies
06/24/20-11	6/24/2020	BOUNDTREE MEDICAL LLC	40.75	Tyvek Coveralls-COVID 19
07/01/20-015	7/1/2020	BOUNDTREE MEDICAL LLC	570.90	Medical Supplies
07/01/20-016	7/1/2020	BOUNDTREE MEDICAL LLC	58.60	Medical Supplies
07/01/20-017	7/1/2020	BOUNDTREE MEDICAL LLC	522.61	Medical Supplies
07/01/20-018	7/1/2020	BOUNDTREE MEDICAL LLC	2,154.60	LifePak 5/LifePak 10 Rechargeable Battery
07/01/20-019	7/1/2020	BOUNDTREE MEDICAL LLC	251.76	Disinfectant Towelettes-COVID 19
07/01/20-020	7/1/2020	BOUNDTREE MEDICAL LLC	680.06	Medical Supplies
07/01/20-021	7/1/2020	BOUNDTREE MEDICAL LLC	119.90	Pharmaceutical Supplies
07/01/20-022	7/1/2020	BOUNDTREE MEDICAL LLC	52.50	Pharmaceutical Supplies
07/08/20-14	7/8/2020	BOUNDTREE MEDICAL LLC	741.44	Medical Supplies
07/08/20-15	7/8/2020	BOUNDTREE MEDICAL LLC	1,774.00	Medical Supplies
07/08/20-16	7/8/2020	BOUNDTREE MEDICAL LLC	720.00	Disinfecting Wipes-COVID 19
07/08/20-17	7/8/2020	BOUNDTREE MEDICAL LLC	2,255.94	Medical Supplies
07/08/20-18	7/8/2020	BOUNDTREE MEDICAL LLC	117.50	Pharmaceutical Supplies
07/08/20-19	7/8/2020	BOUNDTREE MEDICAL LLC	117.50	Pharmaceutical Supplies
07/08/20-20	7/8/2020	BOUNDTREE MEDICAL LLC	426.48	Vacuum Splint (2)/Parts
07/08/20-21	7/8/2020	BOUNDTREE MEDICAL LLC	773.53	Pharmaceutical Supplies
07/08/20-22	7/8/2020	BOUNDTREE MEDICAL LLC	3,450.53	Medical Supplies
07/08/20-23	7/8/2020	BOUNDTREE MEDICAL LLC	394.65	Medical Supplies
07/08/20-24	7/8/2020	BOUNDTREE MEDICAL LLC	987.20	Reusable Restraints (4)-COVID 19
07/08/20-25	7/8/2020	BOUNDTREE MEDICAL LLC	1,199.88	N95 Masks (12 Boxes)-COVID 19

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 Check/Voucher Register
 From 6/13/2020 Through 8/11/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
07/08/20-26	7/8/2020	BOUNDTREE MEDICAL LLC	266.88	Face Shields (192)-COVID 19
07/15/20-01	7/15/2020	BOUNDTREE MEDICAL LLC	528.90	Pharmaceutical Supplies
07/15/20-02	7/15/2020	BOUNDTREE MEDICAL LLC	1,007.85	Medical Supplies
07/15/20-03	7/15/2020	BOUNDTREE MEDICAL LLC	203.75	Tyvek Coveralls (25)-COVID 19
07/15/20-04	7/15/2020	BOUNDTREE MEDICAL LLC	108.20	Medical Supplies
07/15/20-05	7/15/2020	BOUNDTREE MEDICAL LLC	104.50	BVM Filters (50)-COVID 19
07/15/20-06	7/15/2020	BOUNDTREE MEDICAL LLC	1,849.60	Medical Supplies
07/22/20-02	7/22/2020	BOUNDTREE MEDICAL LLC	171.64	Medical Supplies
07/22/20-03	7/22/2020	BOUNDTREE MEDICAL LLC	263.40	Disposable Manual Resuscitator (12)-COVID 19
07/22/20-04	7/22/2020	BOUNDTREE MEDICAL LLC	498.50	Pharmaceutical Supplies
07/22/20-05	7/22/2020	BOUNDTREE MEDICAL LLC	735.99	Medical Supplies
07/22/20-06	7/22/2020	BOUNDTREE MEDICAL LLC	129.90	Pharmaceutical Supplies
07/29/20-06	7/29/2020	BOUNDTREE MEDICAL LLC	125.00	Medical Supplies
08/05/20-02	8/5/2020	BOUNDTREE MEDICAL LLC	171.00	Pharmaceutical Supplies
225048	7/8/2020	BRETT HERENDEEN	345.00	Reimb-EA-Company Officer 2E Class Fee 6/15-6/18/20
224876	6/17/2020	BUCHANAN AUTO ELECTRIC INC	520.01	1231MF Type 3 Batteries (3)-Unit 600
	6/17/2020	BUCHANAN AUTO ELECTRIC INC	295.77	Auto Eject Repairs-Unit 528
224904	6/24/2020	BUCHANAN AUTO ELECTRIC INC	520.01	1231MF Batteries (3)-Unit 600
225188	8/5/2020	BUCHANAN AUTO ELECTRIC INC	522.83	Rebuild Alternator-Unit 659
225079	7/15/2020	BURNS TRUCK AND TRAILER SERVICES	1,019.91	Air Filters (3)-New Pierce Engines
	7/15/2020	BURNS TRUCK AND TRAILER SERVICES	57.18	New Front Brake Air Lines (2)-Unit 607
	7/15/2020	BURNS TRUCK AND TRAILER SERVICES	271.73	Oil/Fuel Filters-New Pierce Engines
225118	7/22/2020	C AND C DESIGN MERLIN GRAPHICS	203.68	Jacket (1)/Polo Uniform Shirts (6)
EFT 7/24/20	7/24/2020	CA DEPARTMENT OF TAX AND FEE ADMINISTRATI	6,270.00	Sales/Use Tax Online Payment-4/1/20-6/30/20
225152	7/29/2020	CA STATE DEPARTMENT OF JUSTICE	98.00	LiveScan Pre-employment Fingerprinting
224905	6/24/2020	CALIFORNIA PRINTER REPAIR INC	110.00	Printer Repairs-Stn 33
225119	7/22/2020	CALIFORNIA PRINTER REPAIR INC	357.89	Printer Repairs-Stn 38
EFT 07/07/20	7/7/2020	CALPERS	1,547.29	CalPERS Health-Admin Fees Jul 2020
	7/7/2020	CALPERS	1,000.52	CalPERS Health-BOD Jul 2020
	7/7/2020	CALPERS	325,761.80	CalPERS Health-Jul 2020
	7/7/2020	CALPERS	246,307.22	CalPERS Health-Retirees Jul 2020
EFT 08/06/20	8/6/2020	CALPERS	1,362.60	CalPERS Health-Admin Fees Aug 2020
	8/6/2020	CALPERS	325,399.52	CalPERS Health-Aug 2020
	8/6/2020	CALPERS	1,000.52	CalPERS Health-BOD Aug 2020
	8/6/2020	CALPERS	241,351.46	CalPERS Health-Retirees Aug 2020
Wire 6/23/20	6/23/2020	CalPERS CERBT (OPEB)	326,444.00	FY 19/20 OPEB Contribution Prefunding-Jun 2020
Wire 7/23/20	7/23/2020	CalPERS CERBT (OPEB)	183,000.00	FY 20/21 OPEB Contribution Prefunding-Jul 2020
225073	7/8/2020	CARASOFT TECHNOLOGY CORP	4,263.60	Teleconference Business License/FedRamp Webinar Software
225008	7/1/2020	CASEY M RIVERS	245.00	Reimb-PHTLS Recertification
224877	6/17/2020	CASEY R GOOD	360.00	Reimb-Educ Assist-Driver Operator 1B 6/8-6/12/20

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225080	7/15/2020	CCC AUDITOR CONTROLLER	40,535.27	LAFCO Net Cost Appnt For FY 2020-21
224906	6/24/2020	CCC DEPT OF INFO TECH	554.90	Telecommunication Services/Radio Services-4/20
225153	7/29/2020	CCC DEPT OF INFO TECH	1,081.17	Telecommunication Services/Radio Services-5/20
CCCERA 20/21	7/30/2020	CCC EMPLOYEES RETIREMENT ASSOCIATION	16,650,000.00	CCCERA Employer Contribution Prepayment-FY 20/21
	7/30/2020	CCC EMPLOYEES RETIREMENT ASSOCIATION	260,000.00	UAAL Contribution Prepayment-FY 20/21
Wire 7/10/20	7/10/2020	CCC EMPLOYEES RETIREMENT ASSOCIATION	474,916.34	Employee Retirement Contributions-6/20
Wire 8/11/20	8/11/2020	CCC EMPLOYEES RETIREMENT ASSOCIATION	464,646.80	Employee Retirement Contributions-7/20
225081	7/15/2020	CCC FIRE CHIEFS ASSOCIATION	400.00	CCCFCFA Annual Membership Dues (7 Personnel)-FY20/21
225189	8/5/2020	CCC PUBLIC WORKS DEPARTMENT	1,077.11	Energy Efficient Light Fixture Replacement-Stn 38
225009	7/1/2020	CHRISTOPHER PARSONS	245.00	Reimb-PHTLS Recertification
224878	6/17/2020	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 6/11/20-Stn 32
224879	6/17/2020	CINTAS CORPORATION	39.07	Carpet Runners/Mechanics Coverall Clean Fee 6/15/20-Stn 30
224907	6/24/2020	CINTAS CORPORATION	84.91	Carpet Runners/Mechanics Coverall Clean Fee 6/22/20-Stn 30
225010	7/1/2020	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 6/25/20-Stn 32
225011	7/1/2020	CINTAS CORPORATION	39.07	Carpet Runners/Mechanics Coverall Clean Fee 6/29/20-Stn 30
225049	7/8/2020	CINTAS CORPORATION	84.91	Carpet Runners/Mechanics Coverall Clean Fee 7/6/20-Stn 30
225082	7/15/2020	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 7/9/20-Stn 32
225083	7/15/2020	CINTAS CORPORATION	39.07	Carpet Runners/Mechanics Coverall Clean Fee 7/13/20-Stn 30
225120	7/22/2020	CINTAS CORPORATION	84.91	Carpet Runners/Mechanics Coverall Clean Fee 7/20/20-Stn 30
225154	7/29/2020	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 7/23/20-Stn 32
225155	7/29/2020	CINTAS CORPORATION	39.07	Carpet Runners/Mechanics Coverall Clean Fee 7/27/20-Stn 30
225190	8/5/2020	CINTAS CORPORATION	84.91	Carpet Runners/Mechanics Coverall Clean Fee 8/3/20-Stn 30
225156	7/29/2020	CITY OF SAN RAMON	11,500.00	Nixle 360 System-FY 2020/21
225012	7/1/2020	CLARK PEST CONTROL	202.00	Pest Control Service 6/25/20-Stn 31
	7/1/2020	CLARK PEST CONTROL	120.00	Pest Control Service 6/26/20-Training Site
225121	7/22/2020	CLARK PEST CONTROL	202.00	Pest Control Service 7/20/20-Stn 31
	7/22/2020	CLARK PEST CONTROL	120.00	Pest Control Service 7/21/20-Training Site
	7/22/2020	CLARK PEST CONTROL	108.00	Pest Control Service 7/9/20-Stn 32
224908	6/24/2020	CLINTON D PRUETT	120.00	Reimb-ACLS Recertification
225157	7/29/2020	CLUB CARE INC	418.66	Fitness Equipment Repairs-Stn 39
224880	6/17/2020	COMCAST	153.59	Broadband Internet Service 5/1/20-5/31/20 Admin
224881	6/17/2020	COMCAST	239.87	High Speed Internet 6/6/20-7/5/20 Stn 32
224882	6/17/2020	COMCAST	156.57	Cable Service 6/4/20-7/3/20 Stn 32
224883	6/17/2020	COMCAST	149.87	High Speed Internet 6/15/20-7/14/20 Stn 34
224909	6/24/2020	COMCAST	154.87	High Speed Internet 6/23/20-7/22/20 Stn 31
225013	7/1/2020	COMCAST	178.52	Cable Service 7/1/20-7/31/20 Stn 33
225014	7/1/2020	COMCAST	211.72	Cable Service 6/26/20-7/25/20 Stn 31
225015	7/1/2020	COMCAST	188.91	Cable Service 7/1/20-7/31/20 Stn 39
225016	7/1/2020	COMCAST	181.40	Cable Service 6/27/20-7/26/20 Stn 35
225017	7/1/2020	COMCAST	188.01	High Speed Internet/Cable Service 6/26-7/25/20 Training Site

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225018	7/1/2020	COMCAST	268.07	Cable Service 6/26/20-7/25/20 Stn 36
225019	7/1/2020	COMCAST	388.03	Cable Service 5/17/20-7/16/20 Admin
225020	7/1/2020	COMCAST	804.21	High Speed Internet 6/20/20-7/19/20 Old Stn 32
225021	7/1/2020	COMCAST	184.25	Cable Service 6/27/20-7/26/20 Stn 34
225022	7/1/2020	COMCAST	221.25	Cable Service 6/27/20-7/26/20 Stn 38
225084	7/15/2020	COMCAST	153.59	Broadband Internet Service 6/1/20-6/30/20 Admin
225085	7/15/2020	COMCAST	229.85	Cable Service 7/13/20-8/12/20 Stn 30
225086	7/15/2020	COMCAST	149.87	High Speed Internet 7/8/20-8/7/20 Stn 35
225087	7/15/2020	COMCAST	149.87	High Speed Internet 6/30/20-7/29/20 Stn 30
225088	7/15/2020	COMCAST	149.87	High Speed Internet 7/1/20-7/31/20 Stn 36
225089	7/15/2020	COMCAST	239.87	High Speed Internet 7/6/20-8/5/20 Stn 32
225090	7/15/2020	COMCAST	151.24	Cable Service 7/4/20-8/3/20 Stn 32
225091	7/15/2020	COMCAST	149.87	High Speed Internet 7/1/20-7/30/20 Stn 33
225092	7/15/2020	COMCAST	149.87	High Speed Internet 7/9/20-8/8/20 Stn 39
225093	7/15/2020	COMCAST	245.16	High-Speed Internet/Cable Service 7/8/20-8/7/20 Stn 38
225122	7/22/2020	COMCAST	149.87	High Speed Internet 7/15/20-8/14/20 Stn 34
225158	7/29/2020	COMCAST	191.64	Cable Service 7/17/20-8/16/20 Admin
225159	7/29/2020	COMCAST	364.16	High Speed Internet/Cable Service 7/20/20-8/19/20 Old Stn 32
225191	8/5/2020	COMCAST	170.08	Cable Service 8/1/20-8/31/20 Stn 33
225192	8/5/2020	COMCAST	188.91	Cable Service 8/1/20-8/31/20 Stn 39
224884	6/17/2020	CONCERN EAP	3,230.46	Employee Assistance Premium-5/20
	6/17/2020	CONCERN EAP	3,233.43	Employee Assistance Premium-6/20
225123	7/22/2020	CONCERN EAP	3,236.40	Employee Assistance Premium-7/20
224885	6/17/2020	CONCORD UNIFORMS	97.82	Class A Cap-Reed
	6/17/2020	CONCORD UNIFORMS	507.75	Class A Coat-Griep
	6/17/2020	CONCORD UNIFORMS	493.24	Class A Uniform-Perez
	6/17/2020	CONCORD UNIFORMS	962.98	Class A Uniform-Reed
225023	7/1/2020	CONCORD UNIFORMS	97.82	Class A Cap-Bueno
	7/1/2020	CONCORD UNIFORMS	97.82	Class A Cap-Hicks
	7/1/2020	CONCORD UNIFORMS	97.82	Class A Cap-Laniohan
	7/1/2020	CONCORD UNIFORMS	97.82	Class A Cap-McIntyre
	7/1/2020	CONCORD UNIFORMS	97.82	Class A Cap-Sean Carrillo
225050	7/8/2020	CONCORD UNIFORMS	97.82	Class A Cap-Clauzel
	7/8/2020	CONCORD UNIFORMS	97.82	Class A Cap-Good
	7/8/2020	CONCORD UNIFORMS	97.82	Class A Cap-M.Duggan
225094	7/15/2020	CONCORD UNIFORMS	97.82	Class A Cap-Alaga
	7/15/2020	CONCORD UNIFORMS	905.34	Class A Full Complement-Hicks
	7/15/2020	CONCORD UNIFORMS	779.30	Class A Jacket/Pants/Shirt-Hubbard
	7/15/2020	CONCORD UNIFORMS	13.42	Class A Update-Olson
225160	7/29/2020	CONTRA COSTA HEALTH SERVICES	1,854.00	Hazmat Cupa Operating Permit for 2020/2021-Stn 30

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	7/29/2020	CONTRA COSTA HEALTH SERVICES	807.00	Hazmat Cupa Operating Permit for 2020/2021-Stn 31
	7/29/2020	CONTRA COSTA HEALTH SERVICES	1,369.00	Hazmat Cupa Operating Permit for 2020/2021-Stn 32
	7/29/2020	CONTRA COSTA HEALTH SERVICES	402.00	Hazmat Cupa Operating Permit for 2020/2021-Stn 33
	7/29/2020	CONTRA COSTA HEALTH SERVICES	1,369.00	Hazmat Cupa Operating Permit for 2020/2021-Stn 34
	7/29/2020	CONTRA COSTA HEALTH SERVICES	402.00	Hazmat Cupa Operating Permit for 2020/2021-Stn 35
	7/29/2020	CONTRA COSTA HEALTH SERVICES	402.00	Hazmat Cupa Operating Permit for 2020/2021-Stn 36
	7/29/2020	CONTRA COSTA HEALTH SERVICES	402.00	Hazmat Cupa Operating Permit for 2020/2021-Stn 37
	7/29/2020	CONTRA COSTA HEALTH SERVICES	1,369.00	Hazmat Cupa Operating Permit for 2020/2021-Stn 38
	7/29/2020	CONTRA COSTA HEALTH SERVICES	402.00	Hazmat Cupa Operating Permit for 2020/2021-Stn 39
	7/29/2020	CONTRA COSTA HEALTH SERVICES	402.00	Hazmat Cupa Operating Permit for 2020/2021-Training Site
225124	7/22/2020	CONTRA COSTA P AND S	201.35	Wash/Wax Soap-Stn 33 Stock
224886	6/17/2020	CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION	100.00	CCSDA Annual Membership Dues-FY 2020/21
07/01/20-023	7/1/2020	CONWAY SHIELDS INC	300.44	Promotional Shields-Engineers/Captains
07/01/20-024	7/1/2020	CONWAY SHIELDS INC	57.49	Helmet Shield-Perez
224910	6/24/2020	COSCO FIRE PROTECTION INC	2,373.00	Annual Fire Sprinkler Inspections-District Facilities
225161	7/29/2020	COSCO FIRE PROTECTION INC	3,810.00	Annual Fire Sprinkler Inspection-All Stations 07/2020
225125	7/22/2020	CROSS CONNECTIONS MOBILE COMMUNICATIONS	2,025.72	CS131 Mobile Radio/Remote Mount Cable Assembly
06/24/20-12	6/24/2020	DA PAGE LLC	425.00	Paging Software-6/20
07/22/20-07	7/22/2020	DA PAGE LLC	425.00	FireDispatch.com CAD Interface/Radio Audio Streaming
225095	7/15/2020	DAVID GARCIA	153.00	Reimb-PALS Recertification
07/01/20-025	7/1/2020	DEFINITIVE NETWORKS INC	40,000.00	Network Engineering and Support-Jun 2020
07/01/20-026	7/1/2020	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-Jun 2020
07/15/20-07	7/15/2020	DEFINITIVE NETWORKS INC	40,000.00	Network Engineering and Support-Jul 2020
07/15/20-08	7/15/2020	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-Jul 2020
07/29/20-07	7/29/2020	DEFINITIVE NETWORKS INC	4,147.73	Dell Laptops (3)-Marley/Gresham/Phares
07/29/20-08	7/29/2020	DEFINITIVE NETWORKS INC	9,026.39	Dell Laptops (7)-Board Members/Mgmt Staff/Teleconference
08/05/20-03	8/5/2020	DEFINITIVE NETWORKS INC	40,000.00	Network Engineering and Support-Aug 2020
08/05/20-04	8/5/2020	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-Aug 2020
224911	6/24/2020	DEL CONTES LANDSCAPING INC	2,555.00	Landscape Maint 6/20-Admin/Stn 30/31/35/38
225162	7/29/2020	DEL CONTES LANDSCAPING INC	2,555.00	Landscape Maint 7/20-Admin/Stn 30/31/35/38
225163	7/29/2020	DELTA DENTAL OF CALIFORNIA	3,769.00	Dental Claims-7/10/20-7/16/20
	7/29/2020	DELTA DENTAL OF CALIFORNIA	10,396.10	Dental Claims-7/17/20-7/23/20
	7/29/2020	DELTA DENTAL OF CALIFORNIA	2,111.00	Dental Claims-7/3/20-7/9/20
225193	8/5/2020	DELTA DENTAL OF CALIFORNIA	16,062.02	Dental Claims-7/24/20-7/30/20
	8/5/2020	DELTA DENTAL OF CALIFORNIA	5,104.00	Dental Insurance Administrative Fees-7/20
224912	6/24/2020	DEMIAN BANNISTER	153.00	Reimb-ACLS Recertification
225096	7/15/2020	DENALECT ALARM COMPANY INC	1,284.00	Annual Alarm Charge 7/1/20-Stn 32
224887	6/17/2020	DEVIN MONGEAU	135.00	Reimb-PALS Recertification
224913	6/24/2020	DIRECTV	69.99	Cable Service 6/12/20-7/11/20
225126	7/22/2020	DIRECTV	69.99	Cable Service 7/12/20-8/11/20

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224914	6/24/2020	DUBLIN SAN RAMON SERVICES DISTRICT	287.99	Recycled Water Service 4/15/20-6/14/20 Stn 30
225024	7/1/2020	DUBLIN SAN RAMON SERVICES DISTRICT	466.52	Recycled Water Service 4/1/20-5/31/20 Stn 30
224888	6/17/2020	EBMUD	291.64	Water Service (Meter 4.0) 4/3/20-6/2/20 Stn 31
	6/17/2020	EBMUD	380.90	Water Service (Meter 5/8) 4/3/20-6/2/20 Stn 31
	6/17/2020	EBMUD	532.32	Water Service (Meter 6.0) 4/3/20-6/3/20 Stn 31
224915	6/24/2020	EBMUD	272.32	Water Service (Meter 4 inch) 4/9/20-6/8/20 Stn 33
225025	7/1/2020	EBMUD	400.88	Water Service (Meter 1.0) 4/21/20-6/17/20 Stn 35
	7/1/2020	EBMUD	279.63	Water Service (Meter 4.0) 4/21/20-6/17/20-Stn 35
	7/1/2020	EBMUD	3,188.74	Water Service (Meter 5/8) 4/23/20-6/23/20-Stn 32
225051	7/8/2020	EBMUD	214.48	Water Service (Meter 1.0) 4/23/20-6/23/20 Stn 32
	7/8/2020	EBMUD	272.32	Water Service (Meter 4.0) 4/23/20-6/23/20 Stn 32
	7/8/2020	EBMUD	715.78	Water Service (Meter 5/8 inch) 4/9/20-6/8/20 Stn 33
225097	7/15/2020	EBMUD	428.19	Stn 39 Water Service (Meter 1.0) 4/28/20-6/25/20
	7/15/2020	EBMUD	181.49	Water Service (Meter 1.0) 4/28/20-6/25/20-Stn 39
	7/15/2020	EBMUD	272.32	Water Service (Meter 4.0) 4/28/20-6/25/20 Stn 39
225164	7/29/2020	EBMUD	1,413.57	Water Service (Meter 1.0) 5/13/20-7/13/20 Stn 36
	7/29/2020	EBMUD	325.51	Water Service (Meter 1.5) 5/13/20-7/13/20 Stn 36
	7/29/2020	EBMUD	1,887.31	Water Service (Meter 1.5) 5/14/20-7/15/20 Admin
	7/29/2020	EBMUD	598.41	Water Service (Meter 6.0) 5/13/20-7/13/20 Stn 36
	7/29/2020	EBMUD	540.37	Water Service (Meter 6.0) 5/14/20-7/15/20 Admin
225194	8/5/2020	EBMUD	81.00	Water Service (Meter 1.0) 5/21/20-7/22/20 Old Station 32
225195	8/5/2020	EBS MEDICAL INC	5,285.00	Medical Suction Unit & AED Annual Inspection/Maintenance
06/24/20-13	6/24/2020	EFAX CORPORATE	115.90	eFax Usage-May 2020
224916	6/24/2020	ELITE AUTO GLASS INC	367.33	Windshield Repairs-Unit 349
225099	7/15/2020	ENGEO INCORPORATED	799.80	Prof Services-Ground Water/Soil Testing 1/20-Old Stn 32
	7/15/2020	ENGEO INCORPORATED	1,599.60	Prof Services-Ground Water/Soil Testing 2/20-Old Stn 32
	7/15/2020	ENGEO INCORPORATED	10,397.40	Prof Services-Ground Water/Soil Testing 4/20-Old Stn 32
	7/15/2020	ENGEO INCORPORATED	3,199.20	Prof Services-Ground Water/Soil Testing 5/20-Old Stn 32
225165	7/29/2020	ENGEO INCORPORATED	6,398.40	Quarterly Soil Monitoring-Old Station 32
225052	7/8/2020	ENNIS-FLINT INC	205.68	Blue Dots (200)-Hydrant Maintenance Program
224889	6/17/2020	ENTERPRISE FM TRUST	9,845.11	Monthly Fleet Lease Payment (17) 6/1/20-6/30/20
225100	7/15/2020	ENTERPRISE FM TRUST	9,838.11	Monthly Fleet Lease Payment (17) 7/1/20-7/31/20
225196	8/5/2020	ERGOMETRICS	191.27	FireTEAM Testing-FF/PM Recruitment
225101	7/15/2020	ESO SOLUTIONS INC	5,865.00	Station Check Software Program Annual License Fee-8/20-7/21
225053	7/8/2020	FASTRAK VIOLATION PROCESSING DEPARTMENT	6.00	FasTrak Bridge Toll-Unit 610-License #1575538
225026	7/1/2020	FEDERAL EXPRESS	61.38	Delivery Charges-HR
225166	7/29/2020	FEDERAL EXPRESS	26.11	Delivery Charges-Finance
224890	6/17/2020	FIRE AGENCIES INSURANCE RISK AUTHORITY	398.13	Insurance Deductible Reimb-Claim #2018027779-1/DoL 12/10/18
225127	7/22/2020	FIRE AGENCIES INSURANCE RISK AUTHORITY	184,092.00	Property and Liability Insurance 7/1/20-6/30/21

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224917	6/24/2020	FIRE DISTRICTS ASSOC OF CALIFORNIA	1,000.00	FDAC Membership Dues-FY2020/21
225128	7/22/2020	FIRSTLINE BUSINESS SYSTEMS, INC.	8,679.86	NICE Audio Logger Maintenance Software-5/1/20-4/30/21
225027	7/1/2020	FREDERICK R RINCON	200.00	Reimb-PHTLS Recertification
225102	7/15/2020	GALLS LLC	47.76	Class B Uniform Belt-Stn 37 Volunteer
225054	7/8/2020	GARLAND	16,103.31	Roof Replacement Project Progress Payment #5-Stn 31
	7/8/2020	GARLAND	21,187.76	Roof Replacement Project Progress Payment #6-Stn 31
225197	8/5/2020	GARLAND	3,490.00	Fire Station 30 Repairs
224919	6/24/2020	GARY MARCIEL EXCAVATING	24,750.00	Annual Fire Trail Grading & Maintenance-FY2020/21
07/29/20-09	7/29/2020	GEORGE ALBERTO ROJAS	720.00	CERT Instructor (24.0 hours) 3/6-3/8/20
224891	6/17/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,493.51	Annual Inspection/Service-Unit 600
225103	7/15/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	5,101.26	Annual Service/Inspection/Parts-Unit 527
225129	7/22/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	4,049.05	Annual Inspection/Service-Unit 552
	7/22/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,639.84	Annual Inspection/Service-Unit 555
	7/22/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	4,197.75	Annual Inspection/Service-Unit 556
	7/22/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,753.69	Annual Inspection/Service-Unit 604
	7/22/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	4,941.84	Annual Inspection/Service-Unit 605
	7/22/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,838.04	Annual Inspection/Service-Unit 606
	7/22/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	880.64	Broken Rear Door Actuators Repairs-Unit 555
	7/22/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	1,609.42	Left Side Roll-Up Door Repairs-Unit 556
	7/22/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	765.61	Software Update-Unit 554
	7/22/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	1,970.34	Valve Replacement-Unit 552
225167	7/29/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	12,721.74	Parts For Repairs-Unit 526
	7/29/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	12,196.31	Parts-Master Cable System Replacement-Unit 524
	7/29/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	16,243.56	Replace Master Cable System/Brake Repairs/Misc Repairs-#524
225198	8/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	8,727.90	Annual Aerial Ladder Inspection-Unit 524
	8/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	4,538.54	Annual Inspection/Lights/Door Switch Repairs-Unit 554
	8/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	10,202.07	Annual Inspection/Repairs Found During Service-Unit 512
	8/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	6,912.27	Annual Inspection/Service-Unit 524
	8/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	1,795.45	Auxiliary Pump/Seatbelt Alarm Repairs-Unit 552
	8/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	309.09	Axle Assembly Repairs-Unit 526
	8/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	170.89	Governor Repairs/Radio Wiring/USB Port-Unit 554
	8/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	3,100.44	Hale Pump Overhaul-Unit 524
	8/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	21,092.54	Master Cabling System Replacement-Unit 526
	8/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	796.15	Pump Air Leak Repairs-Unit 556
	8/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICES	2,301.61	Underwriter Laboratories Ladder Inspection-Unit 526
225104	7/15/2020	GOLDEN STATE FLEET SERVICES INC	1,000.00	Tow Service-Mt Diablo to Stn 30-Unit 605
225199	8/5/2020	GOLDEN STATE FLEET SERVICES INC	300.00	Tow To Service-Transmission Problem-Unit 322
225130	7/22/2020	GRAYBAR ELECTRIC COMPANY INC	1,268.21	Emergency Call Box Equipment-Admin/Stn 38/Stn 39
	7/22/2020	GRAYBAR ELECTRIC COMPANY INC	256.34	Emergency Call Box-Admin

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	7/22/2020	GRAYBAR ELECTRIC COMPANY INC	256.34	Emergency Call Box-Stn 31
225105	7/15/2020	GREAT AMERICA FINANCIAL SERVICES CORPORA	180.08	Training Copier Maintenance Agreement-7/20
225168	7/29/2020	GUARANTEED PLUMBING	290.00	Replace/Install New Flush Cartridge-Stn 31
225028	7/1/2020	GULF COAST PHARMACEUTICALS PLUS LLC	280.73	Adenosine (2 Lots)-EMS
224920	6/24/2020	GUO BERTHA	373.00	Plan Review Fee Refund-IN7803146
224892	6/17/2020	HAVE AIR WILL TRAVEL INC	125.00	Service Call/Flat Repairs-Unit 710
	6/17/2020	HAVE AIR WILL TRAVEL INC	95.00	Service Call/Tire Inspection-Unit 526
	6/17/2020	HAVE AIR WILL TRAVEL INC	95.00	Service Call/Tire Inspection-Unit 608
225106	7/15/2020	HAVE AIR WILL TRAVEL INC	103.00	Service Call/Rear Wheel Valve Stem Extension-Unit 807
	7/15/2020	HAVE AIR WILL TRAVEL INC	125.00	Service Call/Valve Stem Leak Repairs-Unit 714
225169	7/29/2020	HAVE AIR WILL TRAVEL INC	346.91	Service Call/Mounts/Dismounts New Tire (1)-Unit 710
	7/29/2020	HAVE AIR WILL TRAVEL INC	271.73	Svc Call/Mounts/Dismounts New Tire (1)/Tire Disposal-#707
	7/29/2020	HAVE AIR WILL TRAVEL INC	422.47	Svc Call/Mounts/Dismounts New Tires (2)/Disposal-#705/707
225200	8/5/2020	HAVE AIR WILL TRAVEL INC	135.00	Service Call/Flat Repairs-Unit 554
06/17/20-02	6/17/2020	HI TECH EMERGENCY VEHICLE SVC	680.91	New Tach/Coolant Air Pressure/Oil Temp Gauge-Unit 521
06/17/20-03	6/17/2020	HI TECH EMERGENCY VEHICLE SVC	627.82	New Vacuum Primer Pump-Unit 508
225029	7/1/2020	HOME DEPOT CREDIT SERVICES	9.71	Huettis-Home Depot Statement 6/5/20
	7/1/2020	HOME DEPOT CREDIT SERVICES	155.76	Misc. Building Supplies-Stn 31 Project
225201	8/5/2020	HOME DEPOT CREDIT SERVICES	242.04	Misc. Equipment-New Type IV Engine
224921	6/24/2020	HONGHA VU JAMES	507.50	Ambulance Refund
06/17/20-04	6/17/2020	HUNT AND SONS INC	123.93	Diesel Exhaust Fluid-New Engines/Ambulances
06/24/20-14	6/24/2020	HUNT AND SONS INC	152.48	Diesel Exhaust Fluid (15)-Fleet Shop
08/05/20-05	8/5/2020	HUNT AND SONS INC	200.05	Diesel Exhaust Fluid (20 Boxes)-Type 1 Engines/New Ambulance
224922	6/24/2020	IAIN McCULLOCH	153.00	Reimb-PALS Recertification
225055	7/8/2020	INDIAN SPRINGS MANUFACTURING CO. INC.	3,828.00	Chlorine TankCar Training Dome
225170	7/29/2020	INDIAN SPRINGS MANUFACTURING CO. INC.	1,170.00	150-Lbs Chlorine Training Cylinder
07/08/20-27	7/8/2020	INDUSTRIAL SCIENTIFIC CORP	1,223.64	Monthly iNet Gas Monitoring Subscription-Jun 2020
08/05/20-06	8/5/2020	INDUSTRIAL SCIENTIFIC CORP	1,223.64	Monthly iNet Gas Monitoring Subscription-Jul 2020
225056	7/8/2020	INNOVATIVE CLAIM SOLUTIONS	9,488.75	Workers' Comp Claim Admin Fees 7/1/20-7/31/20
225171	7/29/2020	INNOVATIVE CLAIM SOLUTIONS	9,488.75	Workers' Comp Claim Admin Fees 8/1/20-8/31/20
225172	7/29/2020	INTERNATIONAL ASSOCIATION OF ARSON INVESTI	100.00	IAAI Annual Membership-J.Selover
06/17/20-05	6/17/2020	INTERWEST CONSULTING GROUP INC	237.50	Fire Protection Plan Review Services-5/20
06/24/20-15	6/24/2020	iPRINT TECHNOLOGIES	914.36	Toners (6)-Brooks/Operations
06/24/20-16	6/24/2020	iPRINT TECHNOLOGIES	686.27	Toners (3)-Finance/Operations
06/24/20-17	6/24/2020	iPRINT TECHNOLOGIES	958.21	Toners (5)-Stn 35/Stn 39
06/24/20-18	6/24/2020	iPRINT TECHNOLOGIES	1,014.19	Toners (4)-Comm Center
07/22/20-08	7/22/2020	iPRINT TECHNOLOGIES	148.82	Toner-Stn 32
07/22/20-09	7/22/2020	iPRINT TECHNOLOGIES	148.82	Toner (1)-EMS Conference Room
07/22/20-10	7/22/2020	iPRINT TECHNOLOGIES	130.33	Toner-Stn 39
224923	6/24/2020	IRON MOUNTAIN	512.28	Off-Site Backup Media Storage Fee-5/20

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225107	7/15/2020	IRON MOUNTAIN	467.11	Off-Site Backup Media Storage Fee-6/20
225030	7/1/2020	ISINGS CULLIGAN	93.25	Drinking Water Service 6/20-Admin
	7/1/2020	ISINGS CULLIGAN	97.01	Drinking Water Service 6/20-Stn 30
	7/1/2020	ISINGS CULLIGAN	112.98	Drinking Water Service 6/20-Stn 31
225173	7/29/2020	ISINGS CULLIGAN	0.55	Drinking Water Service 7/20-Admin
	7/29/2020	ISINGS CULLIGAN	78.73	Drinking Water Service 7/20-Stn 30
	7/29/2020	ISINGS CULLIGAN	93.39	Drinking Water Service 7/20-Stn 31
	7/29/2020	ISINGS CULLIGAN	29.62	Water Softener Salt 7/25/20-Stn 30
225057	7/8/2020	JASON ALAGA	345.00	Reimb-EA-Company Officer 2E Class Fee 6/15-6/18/20
225174	7/29/2020	JEAN GAUTHIER	377.70	Installed Oven Igniter/Checked Operation-Stn 34
06/24/20-19	6/24/2020	JEFF KATZ ARCHITECTURAL CORPORATION	93,006.00	Schematic Design/Design Development-SR Public Sfty Facility
07/08/20-28	7/8/2020	JEFF KATZ ARCHITECTURAL CORPORATION	150,691.25	SR Public Safety Facility Plans-Design Development/Expenses
224924	6/24/2020	JEFFREY BREASHER	900.00	2020 Medical Opt-Out Plan 4/20-6/20
225108	7/15/2020	JENSEN MECHANICAL INC	319.00	Remove/Replace Defective Capacitor-Stn 34
225202	8/5/2020	JENSEN MECHANICAL INC	259.00	HVAC Service Maint/Repairs-Old Stn 32-COVID 19
	8/5/2020	JENSEN MECHANICAL INC	160.00	HVAC Service-Admin Workout Room
	8/5/2020	JENSEN MECHANICAL INC	160.00	HVAC Service-Stn 35
	8/5/2020	JENSEN MECHANICAL INC	160.00	HVAC Service-Stn 39
225031	7/1/2020	JOHN BAHORSKI	180.00	Reimb-ACLS Recertification
224925	6/24/2020	KAISER FOUNDATION HEALTH PLAN	390.00	Ambulance Refund
07/01/20-027	7/1/2020	KENNETH R CAMPO CPA	15,877.50	Finance Consulting Services (109.5 Hrs)-Jun 2020
08/05/20-07	8/5/2020	KENNETH R CAMPO CPA	13,847.50	Finance Consulting Services (95.5 Hrs)-Jul 2020
06/24/20-20	6/24/2020	KJ HART ELECTRIC AND SON INC	1,375.09	Repair/Replace Overhead Lighting-Admin Building
07/01/20-028	7/1/2020	KJ HART ELECTRIC AND SON INC	960.59	Replace Defective Overhead Lighting-Training Site
224926	6/24/2020	KOREY C BARRAGAN	153.00	Reimb-PALS Recertification
225109	7/15/2020	KOREY C BARRAGAN	200.00	Reimb-PHTLS Recertification
06/17/20-06	6/17/2020	L N CURTIS AND SONS	167.79	Station Boots-Laniohan
06/17/20-07	6/17/2020	L N CURTIS AND SONS	9,110.75	Uniform Shirts (10)/Pants (60)-Suppression
06/17/20-08	6/17/2020	L N CURTIS AND SONS	1,401.84	Fire Investigator Pants (7)
06/17/20-09	6/17/2020	L N CURTIS AND SONS	167.79	Station Boots-D.Garcia
06/17/20-10	6/17/2020	L N CURTIS AND SONS	167.79	Station Boots-Romero
06/17/20-11	6/17/2020	L N CURTIS AND SONS	6,956.15	Large Area Search Bags w/ Ropes/Retractable Search Line-RIC
06/24/20-21	6/24/2020	L N CURTIS AND SONS	1,993.97	Wildland Hose (10)/Wildland Gloves (11)
06/24/20-22	6/24/2020	L N CURTIS AND SONS	973.71	Structure Hoods (10)
06/24/20-23	6/24/2020	L N CURTIS AND SONS	3,420.70	QuikDraw Hose (40)/Hose Line Tee Valves (25)/Bandana
06/24/20-24	6/24/2020	L N CURTIS AND SONS	71.45	Rubber Mallets (4)
06/24/20-25	6/24/2020	L N CURTIS AND SONS	968.84	Traverse Rescue Stretcher (1)-Fireline Medic Program
07/01/20-033	7/1/2020	L N CURTIS AND SONS	(292.27)	Credit-1.5" Swivel Shut-Off Valves (23)-Type 3 Engine
	7/1/2020	L N CURTIS AND SONS	1,136.63	Turnout Pants Replacement-K.Schwartz
07/01/20-034	7/1/2020	L N CURTIS AND SONS	241.07	Station Boots/Wildland Bag-Perez

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07/01/20-035	7/1/2020	L N CURTIS AND SONS	2,072.99	Blackout Smoke 5 Smoke Machine-Academy Training
07/01/20-036	7/1/2020	L N CURTIS AND SONS	492.54	Structure Boots-Terry
07/01/20-037	7/1/2020	L N CURTIS AND SONS	30,857.75	Thermal Imaging Cameras (3)/Retractable Lanyard
07/01/20-038	7/1/2020	L N CURTIS AND SONS	322.59	Structure Helmet-Perez
07/08/20-29	7/8/2020	L N CURTIS AND SONS	775.34	Rescue Bags/Misc. Rescue Equipment
07/08/20-30	7/8/2020	L N CURTIS AND SONS	303.10	Wildland Pants (1)-Academy
07/08/20-31	7/8/2020	L N CURTIS AND SONS	1,212.40	Wildland Pants (4)-Academy
07/08/20-32	7/8/2020	L N CURTIS AND SONS	322.59	Structure Helmet-John Martin
07/15/20-09	7/15/2020	L N CURTIS AND SONS	(71.45)	Return-Rubber Mallets (4)
	7/15/2020	L N CURTIS AND SONS	129.90	Single Use Corded Ear Plugs-Stn 33 Stock
07/22/20-11	7/22/2020	L N CURTIS AND SONS	167.79	Station Boots-Mongeau
07/22/20-12	7/22/2020	L N CURTIS AND SONS	322.59	Structure Helmet 10-year Replacement-Leonard
07/29/20-11	7/29/2020	L N CURTIS AND SONS	(1,266.52)	Credit-Wildland Hose (10)
	7/29/2020	L N CURTIS AND SONS	2,328.46	Hose/Wildland Gloves/Nozzles/Hose Rubber Bands-Stn 33 Stock
07/29/20-12	7/29/2020	L N CURTIS AND SONS	626.44	Uniform Shirt (1)/Pants (4)-Suppression/Academy/37 Volunteer
07/29/20-13	7/29/2020	L N CURTIS AND SONS	827.03	Uniform Pants (5)/Boots-Suppression/Stn 37 Volunteer
07/29/20-14	7/29/2020	L N CURTIS AND SONS	389.70	Hydrant Wrench (4)-Stn 33 Stock
07/29/20-15	7/29/2020	L N CURTIS AND SONS	146.14	Nupaglass Rubber Mallet (6)-Stn 33 Stock
07/29/20-16	7/29/2020	L N CURTIS AND SONS	633.26	Adapters (42)-Type 3 Equipment
07/29/20-17	7/29/2020	L N CURTIS AND SONS	243.56	Helmet
08/05/20-08	8/5/2020	L N CURTIS AND SONS	351.81	Wildland Boots-Dakin
08/05/20-09	8/5/2020	L N CURTIS AND SONS	519.60	Bandana (8)-Stn 33 Stock
08/05/20-10	8/5/2020	L N CURTIS AND SONS	698.21	1.5-in Shut-Off Valves (5)-Type 3 Equipment
08/05/20-11	8/5/2020	L N CURTIS AND SONS	37.89	Special Operations Coat Name Tag-King
08/05/20-12	8/5/2020	L N CURTIS AND SONS	86.71	300-Ft Capacity Rope Bag-Unit 633
08/05/20-13	8/5/2020	L N CURTIS AND SONS	1,591.28	Turnout Coat Replacement-Pellegrini
08/05/20-14	8/5/2020	L N CURTIS AND SONS	1,299.00	Red RIC Rescue Tarps (6)-Training Module/Ops
225203	8/5/2020	LIVERMORE SAW AND MOWER LLC	134.26	Chain Loop/Oil-Stn 33 Stock
225032	7/1/2020	LON M PHARES	8,190.00	Professional Services (91.0 Hrs)-Jun 2020
225204	8/5/2020	LON M PHARES	5,355.00	Professional Services (59.5-hours)-Jul 2020
224950	6/25/2020	LOVELAND AND SMART INSURANCE AGENCY INC	204,133.00	Excess W/C & Employer's Liability Coverage Renewal-FY2020/21
225033	7/1/2020	LUCAS A HIRST	245.00	Reimb-PHTLS Recertification
225058	7/8/2020	LUCAS A HIRST	13.52	Reimb-Ketamine Administration Guide Sample
225131	7/22/2020	LUIS GUZMAN	286.58	Reimb-ITLS Recertification/Study Book
225132	7/22/2020	M AND L OVERHEAD DOORS	763.76	Apparatus Bay Door #2 Repairs-Stn 34
	7/22/2020	M AND L OVERHEAD DOORS	2,842.77	Control Stations At Entry Door To Quarters (8)-Stn 34
225175	7/29/2020	M AND L OVERHEAD DOORS	375.00	Front Apparatus Bay Door Repairs-Stn 36
	7/29/2020	M AND L OVERHEAD DOORS	537.40	Rear Apparatus Bay Door Repairs-Stn 35
225133	7/22/2020	MACLEOD WATTS INC	9,900.00	OPEB Actuarial Valuation & GASB 75
225059	7/8/2020	MARK A MIRCHANDANI	190.00	Reimb-PALS Recertification

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224927	6/24/2020	MAUREEN SPEROS	50.00	Ambulance Refund
225034	7/1/2020	METAL BUILDING COMPANY	4,097.00	Replace Failing Metal Exterior Man Door-Training Site
225060	7/8/2020	MICHAEL ARMARIO-LYONS	200.00	Reimb-Paramedic Recertification
225035	7/1/2020	MICHAEL DUGGAN	301.80	Reimb-Educ Assist-Company Officer 2D Class 3/16-3/19/20
225176	7/29/2020	MICHAEL G COOK	875.00	Emergency Call Box Programming
	7/29/2020	MICHAEL G COOK	883.67	Emergency Call Box Reprogramming/Replacement-Stn 30/39
	7/29/2020	MICHAEL G COOK	861.53	Emergency Call Box/Phone Replacements-Admin/Stn 31/38/39
224928	6/24/2020	MICHAEL L YBARRA	900.00	2020 Medical Opt-Out Plan 4/20-6/20
225177	7/29/2020	MOTOROLA SOLUTIONS INC	7,610.65	Portable Radio Replacement-Cunningham
224929	6/24/2020	MVP SPORTS AND RECREATION INC	2,321.49	Uniform T-Shirts/Hats/Beanies-Stock
225178	7/29/2020	MVP SPORTS AND RECREATION INC	155.23	Hats (12)-Stock
225134	7/22/2020	MWAC	373.00	Inspection Fee Refund-IN7803395
224930	6/24/2020	NATALIE KORTHAMAR WONG	764.98	Reimb-State Bar of CA License Fee/CSMFO Membership Fee
225135	7/22/2020	NICHOLS CARPET CLEANING INC	850.00	COVID 19 Carpet Cleaning Service-Stn 30
	7/22/2020	NICHOLS CARPET CLEANING INC	1,000.00	COVID 19 Carpet Cleaning Service-Stn 31
	7/22/2020	NICHOLS CARPET CLEANING INC	525.00	COVID 19 Carpet Cleaning Service-Stn 32
	7/22/2020	NICHOLS CARPET CLEANING INC	525.00	COVID 19 Carpet Cleaning Service-Stn 33
	7/22/2020	NICHOLS CARPET CLEANING INC	550.00	COVID 19 Carpet Cleaning Service-Stn 34
	7/22/2020	NICHOLS CARPET CLEANING INC	550.00	COVID 19 Carpet Cleaning Service-Stn 35
	7/22/2020	NICHOLS CARPET CLEANING INC	700.00	COVID 19 Carpet Cleaning Service-Stn 36
	7/22/2020	NICHOLS CARPET CLEANING INC	575.00	COVID 19 Carpet Cleaning Service-Stn 38
	7/22/2020	NICHOLS CARPET CLEANING INC	550.00	COVID 19 Carpet Cleaning Service-Stn 39
07/08/20-33	7/8/2020	NOB HILL CLEANERS INC	68.65	Patches on Uniform Shirt (1)/Cleaning (9)
07/08/20-34	7/8/2020	NOB HILL CLEANERS INC	20.00	Patches on Uniform Shirts (2)
07/08/20-35	7/8/2020	NOB HILL CLEANERS INC	190.00	Patches on Uniform Shirts (19)
225179	7/29/2020	NORIDIAN MEDICARE	444.50	Ambulance Refund
224893	6/17/2020	OFFICE DEPOT	29.65	Coffee Filters-Admin
	6/17/2020	OFFICE DEPOT	187.65	Office Supplies
224931	6/24/2020	OFFICE DEPOT	104.30	Office Supplies
225061	7/8/2020	OFFICE DEPOT	483.82	Office Supplies
225136	7/22/2020	OFFICE DEPOT	335.21	Office Supplies
225180	7/29/2020	OFFICE DEPOT	234.46	Office Supplies
225205	8/5/2020	OFFICE DEPOT	7.65	Office Supplies
	8/5/2020	OFFICE DEPOT	95.80	Paper Cups-Admin
224932	6/24/2020	ONSITE TEMP HOUSING INC	2,295.00	Monthly Rental-28 Ft Travel Trailer For BC31-COVID-19 7/20
225110	7/15/2020	OREILLY AUTOMOTIVE INC	165.85	Air Condition Freon (3 Cans)-Unit 512
	7/15/2020	OREILLY AUTOMOTIVE INC	171.59	Brake Drum/Fuel Injector Hose Kit-Unit 387
	7/15/2020	OREILLY AUTOMOTIVE INC	(58.46)	Credit-Unit 387 Core Return
	7/15/2020	OREILLY AUTOMOTIVE INC	(19.64)	Credit-Unused Gas Cap
	7/15/2020	OREILLY AUTOMOTIVE INC	293.55	Front Calipers/Pads/Brake Fluid/Grease/Canned AC-#387/524

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	7/15/2020 OREILLY AUTOMOTIVE INC	35.56	Fuel Cap (2)-Unit 302
	7/15/2020 OREILLY AUTOMOTIVE INC	9.42	Sway Bar Link Kit-Unit 706
07/01/20-039	7/1/2020 ORKIN	173.42	Pest Control Service 6/20-Stn 36
08/05/20-15	8/5/2020 ORKIN	173.42	Pest Control Service 7/20-Stn 36
07/08/20-36	7/8/2020 OSBORN SPRAY SERVICE INC	70.00	Pest Control Service 6/25/20-Stn 32
07/08/20-37	7/8/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 6/25/20-Old Stn 32
07/08/20-38	7/8/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 6/25/20-Stn 32
07/08/20-39	7/8/2020 OSBORN SPRAY SERVICE INC	75.00	Pest Control Service 6/27/20-Admin
07/08/20-40	7/8/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 6/27/20-Stn 35
07/08/20-41	7/8/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 6/27/20-Stn 36
07/08/20-42	7/8/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 6/27/20-Stn 30
07/08/20-43	7/8/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 6/30/20-Stn 33
07/15/20-10	7/15/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 6/23/20-Stn 39
08/05/20-16	8/5/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/25/20-Old Stn 32
08/05/20-17	8/5/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/25/20-Stn 32
08/05/20-18	8/5/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/14/20-Stn 39
08/05/20-19	8/5/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/25/20-Stn 30
08/05/20-20	8/5/2020 OSBORN SPRAY SERVICE INC	75.00	Pest Control Service 7/25/20-Admin
08/05/20-21	8/5/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/25/20-Stn 35
08/05/20-22	8/5/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/25/20-Stn 36
08/05/20-23	8/5/2020 OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 7/25/20-Stn 33
06/17/20-12	6/17/2020 P AND A ADMINISTRATIVE SERVICES INC	84.00	Retro Notification DOL COVID-19
224933	6/24/2020 PAUL JANNISSE	900.00	2020 Medical Opt-Out Plan 4/20-6/20
07/22/20-13	7/22/2020 PETER C BENSON	6,560.00	EMS Medical Director-Consulting Services 06/20
224894	6/17/2020 PG&E	56.40	Signal Light 5/20-Stn 34
225036	7/1/2020 PG&E	1,593.59	Gas/Electric Service 6/20-Stn 36
225037	7/1/2020 PG&E	1,308.03	Gas/Electric Service 6/20-Stn 32
225062	7/8/2020 PG&E	25,274.05	Gas/Electric Service-6/20
225111	7/15/2020 PG&E	58.17	Signal Light 6/20-Stn 34
225137	7/22/2020 PG&E	1,344.09	Gas/Electric Service 6/5/20-7/5/20-Stn 32
225181	7/29/2020 PG&E	1,578.21	Gas/Electric Service 6/11/20-7/9/20-Stn 36
224934	6/24/2020 PITNEY BOWES INC	324.39	Admin Postage Meter Rental 1/1/20-6/30/20
225038	7/1/2020 PRIME ACTUARIAL CONSULTING LLC	4,100.00	Self-Insured Workers' Compensation Actuary-6/30/20
06/17/20-13	6/17/2020 PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fees-4/20
07/22/20-14	7/22/2020 PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fees-5/20
07/29/20-18	7/29/2020 RAHUL MAHARAJ	1,100.00	CCC EMS Compliance Review Services (22.0 hours)-6/20
07/29/20-19	7/29/2020 RAHUL MAHARAJ	3,350.00	EMDQ/EFDQ Review (67.0 hours)-6/20
07/01/20-040	7/1/2020 RAMOS OIL INC.	1,355.13	Diesel Fuel 6/16/20-Stn 32
07/01/20-041	7/1/2020 RAMOS OIL INC.	617.11	Diesel Fuel 6/16/20-Stn 33
07/01/20-042	7/1/2020 RAMOS OIL INC.	964.42	Unleaded/Diesel Fuel 6/23/20-Stn 30

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Check Number	Check Date	Payee	Check Amount	Transaction Description
07/01/20-043	7/1/2020	RAMOS OIL INC.	1,167.05	Unleaded/Diesel Fuel 6/23/20-Stn 31
07/01/20-044	7/1/2020	RAMOS OIL INC.	421.25	Diesel Fuel 6/23/20-Stn 35
07/01/20-045	7/1/2020	RAMOS OIL INC.	3,103.89	Unleaded Fuel 6/23/20-Stn 38
07/08/20-44	7/8/2020	RAMOS OIL INC.	585.39	Unleaded Fuel 7/6/20-Stn 30
07/08/20-45	7/8/2020	RAMOS OIL INC.	1,028.74	Diesel Fuel 7/6/20-Stn 31
07/08/20-46	7/8/2020	RAMOS OIL INC.	1,117.58	Unleaded Fuel 7/6/20-Stn 34
07/08/20-47	7/8/2020	RAMOS OIL INC.	3,982.09	Unleaded/Diesel Fuel 7/6/20-Stn 38
07/15/20-11	7/15/2020	RAMOS OIL INC.	361.33	Diesel Fuel 7/7/20-Stn 30
07/15/20-12	7/15/2020	RAMOS OIL INC.	493.88	Unleaded/Diesel Fuel 7/7/20-Stn 31
07/15/20-13	7/15/2020	RAMOS OIL INC.	185.22	Unleaded/Diesel Fuel 7/7/20-Stn 32
07/15/20-14	7/15/2020	RAMOS OIL INC.	1,161.40	Diesel Fuel 7/7/20-Stn 34
07/15/20-15	7/15/2020	RAMOS OIL INC.	957.50	Diesel Fuel 7/7/20-Stn 39
07/22/20-15	7/22/2020	RAMOS OIL INC.	746.53	Unleaded/Diesel Fuel 7/13/20-Stn 30
07/22/20-16	7/22/2020	RAMOS OIL INC.	513.10	Diesel Fuel 7/13/20-Stn 35
07/22/20-17	7/22/2020	RAMOS OIL INC.	513.10	Diesel Fuel 7/13/20-Stn 36
07/22/20-18	7/22/2020	RAMOS OIL INC.	3,209.19	Unleaded Fuel 7/13/20-Stn 38
07/29/20-20	7/29/2020	RAMOS OIL INC.	796.33	Unleaded/Diesel Fuel 7/23/20-Stn 33
07/29/20-21	7/29/2020	RAMOS OIL INC.	523.36	Diesel Fuel 7/23/20-Stn 35
07/29/20-22	7/29/2020	RAMOS OIL INC.	1,275.01	Unleaded/Diesel Fuel 7/21/20-Stn 31
07/29/20-23	7/29/2020	RAMOS OIL INC.	858.57	Unleaded/Diesel Fuel 7/23/20-Stn 30
07/29/20-24	7/29/2020	RAMOS OIL INC.	1,916.07	Unleaded/Diesel Fuel 7/23/20-Stn 34
07/29/20-25	7/29/2020	RAMOS OIL INC.	3,648.80	Unleaded/Diesel Fuel 7/23/20-Stn 38
224895	6/17/2020	RAMOS OIL INC.	979.04	Diesel Fuel 6/4/20-Stn 32
	6/17/2020	RAMOS OIL INC.	1,223.79	Diesel Fuel 6/4/20-Stn 33
	6/17/2020	RAMOS OIL INC.	503.58	Unleaded Fuel 6/1/20-Stn 33
	6/17/2020	RAMOS OIL INC.	499.97	Unleaded Fuel 6/4/20-Stn 30
	6/17/2020	RAMOS OIL INC.	1,034.93	Unleaded Fuel 6/4/20-Stn 34
	6/17/2020	RAMOS OIL INC.	1,999.86	Unleaded Fuel 6/4/20-Stn 38
	6/17/2020	RAMOS OIL INC.	649.89	Unleaded/Diesel Fuel 6/1/20-Stn 30
	6/17/2020	RAMOS OIL INC.	871.77	Unleaded/Diesel Fuel 6/1/20-Stn 31
	6/17/2020	RAMOS OIL INC.	1,095.86	Unleaded/Diesel Fuel 6/1/20-Stn 35
224935	6/24/2020	RAMOS OIL INC.	755.65	Diesel Fuel 6/16/20-Stn 39
	6/24/2020	RAMOS OIL INC.	893.57	Diesel Fuel 6/9/20-Stn 31
	6/24/2020	RAMOS OIL INC.	1,162.23	Unleaded/Diesel Fuel 6/13/20-Stn 30
	6/24/2020	RAMOS OIL INC.	576.76	Unleaded/Diesel Fuel 6/13/20-Stn 31
	6/24/2020	RAMOS OIL INC.	1,239.17	Unleaded/Diesel Fuel 6/13/20-Stn 36
	6/24/2020	RAMOS OIL INC.	3,780.26	Unleaded/Diesel Fuel 6/13/20-Stn 38
	6/24/2020	RAMOS OIL INC.	1,555.32	Unleaded/Diesel Fuel 6/16/20-Stn 34
	6/24/2020	RAMOS OIL INC.	768.46	Unleaded/Diesel Fuel 6/16/20-Stn 35
225206	8/5/2020	RAY A MORGAN COMPANY INC	2,072.52	Document Conversion-FLSD

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06/17/20-14	6/17/2020	RED WING BUSINESS ADVANTAGE ACCT	268.04	Station Boots-Meyer
06/17/20-15	6/17/2020	REPUBLIC SERVICES 210	704.29	Garbage Service 6/20-Stn 36
06/17/20-16	6/17/2020	REPUBLIC SERVICES 210	352.12	Garbage Service 6/20-Stn 33
06/17/20-17	6/17/2020	REPUBLIC SERVICES 210	704.29	Garbage Service 6/20-Stn 31
06/17/20-18	6/17/2020	REPUBLIC SERVICES 210	335.30	Garbage Service 6/20-Stn 35
06/17/20-19	6/17/2020	REPUBLIC SERVICES 210	670.56	Garbage Service 6/20-Training Site
06/17/20-20	6/17/2020	REPUBLIC SERVICES 210	335.30	Garbage Service 6/20-Stn 32
07/22/20-19	7/22/2020	REPUBLIC SERVICES 210	704.29	Garbage Service 7/20-Stn 36
07/22/20-20	7/22/2020	REPUBLIC SERVICES 210	352.12	Garbage Service 7/20-Stn 33
07/22/20-21	7/22/2020	REPUBLIC SERVICES 210	704.29	Garbage Service 7/20-Stn 31
07/22/20-22	7/22/2020	REPUBLIC SERVICES 210	335.30	Garbage Service 7/20-Stn 35
07/22/20-23	7/22/2020	REPUBLIC SERVICES 210	670.56	Garbage Service 7/20-Training Site
07/22/20-24	7/22/2020	REPUBLIC SERVICES 210	335.30	Garbage Service 7/20-Stn 32
225063	7/8/2020	RICKY LANIOHAN	345.00	Reimb-EA-Company Officer 2E Class Fee 6/15-6/18/20
225138	7/22/2020	RYAN A MAHONEY	268.68	Reimb-Uniform Shoes/Pants
225064	7/8/2020	SAM BROWN SHIELDS INC	258.00	Wildland Helmet Shields (6)
224896	6/17/2020	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
225112	7/15/2020	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
225207	8/5/2020	SEAN ODWYER	225.00	Reimb-Paramedic Recertification
225039	7/1/2020	SHAMROCK OFFICE SOLUTIONS INC	556.00	Copier Overage Charge 6/1/20-6/30/20 Admin
224936	6/24/2020	SHRED IT USA LLC	288.00	Documents Shredding Service 5/20-Admin/Stn 31
225182	7/29/2020	SHRED IT USA LLC	417.53	Documents Shredding Service 6/20-Admin/Stn 31
225065	7/8/2020	SIGNS BY RANDY	9,093.00	District Vehicle Placard Holders Upgrade Project
224937	6/24/2020	SILKE COMMUNICATIONS INC	228.00	Configured Kenwood TK790 For Dual Head Single Band Operation
	6/24/2020	SILKE COMMUNICATIONS INC	224.37	Kenwood TK790 Repairs
225040	7/1/2020	SILKE COMMUNICATIONS INC	60.75	BK Radio Repair Evaluation Fee
225139	7/22/2020	SILKE COMMUNICATIONS INC	835.34	BK Radio Repairs
225183	7/29/2020	SILKE COMMUNICATIONS INC	186.08	BK Radio Repairs
07/01/20-046	7/1/2020	SKYHAWK PHOTOGRAPHY	654.50	SkyHawk Photography PrePlan-Valent USA
224938	6/24/2020	SMILE BUSINESS PRODUCTS INC	135.47	Copier Service/Maintenance 6/20-Training Office
225140	7/22/2020	SMILE BUSINESS PRODUCTS INC	139.56	Copier Service/Maintenance 7/20-Training Office
225066	7/8/2020	STATE FIRE TRAINING	40.00	Firefighter I Certification Application Fee-Castellanos
224939	6/24/2020	STEPHEN BASAK	677.50	Ambulance Refund
225067	7/8/2020	STEVE AND SUE SPRINGER	2,300.00	Engine Storage Rent Fee-Stn 40 1/1/20-6/30/20
	7/8/2020	STEVE AND SUE SPRINGER	2,300.00	Engine Storage Rent Fee-Stn 40 7/1/20-12/31/20
224940	6/24/2020	STEVEN REED	347.72	Reimb-Lunch-Hose Testing/Shipping Fee-Fireline Medic Pack
225068	7/8/2020	STEVEN REED	275.00	Reimb-EA-S-223 Fireline Paramedic Class Fee 6/18-6/19/20
224941	6/24/2020	STONERIDGE CHRYSLER JEEP DODGE	171.24	Oil/Filter Change-Unit 713
	6/24/2020	STONERIDGE CHRYSLER JEEP DODGE	606.30	Oil/Filter Change/Fuel Filter Maint/Parts-Unit 710
	6/24/2020	STONERIDGE CHRYSLER JEEP DODGE	602.97	Oil/Filter Change/Replace Diesel Fuel Filters/Parts-Unit 712

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225113	7/15/2020	STONERIDGE CHRYSLER JEEP DODGE	491.32	Automatic Transmission Service-Unit 710
	7/15/2020	STONERIDGE CHRYSLER JEEP DODGE	370.00	Labor-Warranty Repairs Emergency Equipment Removal-Unit 710
225184	7/29/2020	STONERIDGE CHRYSLER JEEP DODGE	858.65	Automatic Transmission Svc/Remove Parts For Repairs-Unit 713
	7/29/2020	STONERIDGE CHRYSLER JEEP DODGE	300.66	Dodge Ambulances Front Wheel Hub Caps (2)
	7/29/2020	STONERIDGE CHRYSLER JEEP DODGE	601.97	Oil/Filter Change/Replace Diesel Fuel Filters/Parts-Unit 714
225208	8/5/2020	STONERIDGE CHRYSLER JEEP DODGE	25.96	Parking Brake Handle-Unit 713
225069	7/8/2020	STRYKER SALES CORP	212.50	Stryker Gurney Strap Replacement
224942	6/24/2020	SUN LIFE FINANCIAL	26,727.22	Dental Insurance-7/20
06/24/20-26	6/24/2020	TARGET SOLUTIONS	18,995.00	Target Solutions Membership/Maintenance-7/20-6/21
224943	6/24/2020	TEAMVIEWER GERMANY GmbH	1,446.00	TeamViewer Corporate Annual Subscription-6/8/20-6/7/21
07/01/20-047	7/1/2020	TELEFLEX LLC	1,215.50	EZ-IO 25mm Needle/Stabilizers-Stn 33 Stock
07/29/20-26	7/29/2020	TELEFLEX LLC	1,308.39	EZ-IO 25mm Needle/Stabilizers-Stn 33 Stock
07/29/20-27	7/29/2020	TELEFLEX LLC	1,107.11	EZ-IO 45mm Needle-Stn 33 Stock
225070	7/8/2020	THE HARTFORD	2,932.88	Life/AD&D Insurance-7/20
225209	8/5/2020	THE HARTFORD	2,908.84	Life/AD&D Insurance-8/20
224944	6/24/2020	THE HOME DEPOT PRO	546.92	Household Supplies-Stn 32 Stock
225141	7/22/2020	THE HOME DEPOT PRO	299.58	Disinfectant Spray (5)-COVID 19
225210	8/5/2020	THE HOME DEPOT PRO	59.92	Disinfectant Spray (1)-COVID 19
06/24/20-27	6/24/2020	TIFCO INDUSTRIES INC	285.58	New Water Pump-Fleet Shop Cooler
07/15/20-16	7/15/2020	TIFCO INDUSTRIES INC	340.00	Electrical Terminal-Fleet Shop
225211	8/5/2020	TIMOTHY ENG	180.00	Reimb-ACLS Recertification
	8/5/2020	TIMOTHY ENG	180.00	Reimb-PALS Recertification
	8/5/2020	TIMOTHY ENG	200.00	Reimb-PHTLS Recertification
225185	7/29/2020	TRI VALLEY AUTO INTERIORS	150.00	Recover Seat Cushions-New Spartan Engines
	7/29/2020	TRI VALLEY AUTO INTERIORS	250.00	Reupholstered Spartan Engine Seat Cushion For Stock
225212	8/5/2020	TRI VALLEY AUTO INTERIORS	250.00	Fabricate Rear Unit Hose Bed Cover-New E31
225071	7/8/2020	UNITED PARCEL SERVICE	57.80	Delivery Charges-6/27/20
225142	7/22/2020	UNITED PARCEL SERVICE	37.65	Delivery Charges-7/11/20
AJ 06/20	7/21/2020	US BANK	44.59	Lumber Supplies/Buckets-Stn 31
AP 05/20-1	6/23/2020	US BANK	149.99	MS Office License For Mac (1)
AP 05/20-2	6/23/2020	US BANK	41.14	Crib Bag Tags (4)
AP 05/20-3	6/23/2020	US BANK	52.99	Creative Cloud Monthly Subscription Fee
AP 06/20	7/21/2020	US BANK	52.99	Creative Cloud Monthly Subscription Fee
BD 06/20-1	7/21/2020	US BANK	97.35	Graduation Signs For Each Station
BD 06/20-2	7/21/2020	US BANK	45.00	Constant Contact-CERT Database
BD 06/20-3	7/21/2020	US BANK	14.99	Zoom Meeting Monthly Fee
BS 06/20	7/21/2020	US BANK	30.27	Electrical Connectors For Shoreline
BW 05/20-1	6/23/2020	US BANK	31.75	Station Equipment Supplies
BW 05/20-2	6/23/2020	US BANK	156.20	Bath Faucet/Misc. Household Supplies
BW 06/20-1	7/21/2020	US BANK	103.94	Misc. Household Supplies

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BW 06/20-2	7/21/2020	US BANK	106.42	New Engine Paint Supplies
CH 06/20	7/21/2020	US BANK	30.75	4x4 Basic Driving Study Material
CJ 05/20-1	6/23/2020	US BANK	75.00	Fastrak Account Replenishment (3)
CJ 05/20-2	6/23/2020	US BANK	305.00	Coffee Supplies-Admin
CJ 05/20-3	6/23/2020	US BANK	6.05	Mailing Fee-Benchmade Knives Repairs
CJ 06/20-1	7/21/2020	US BANK	34.77	Water-Chief Drayton
CJ 06/20-2	7/21/2020	US BANK	25.00	Fastrak Account Replenishment
CJ 06/20-3	7/21/2020	US BANK	307.00	Coffee Supplies-Admin/Dispatch
CP 05/20-1	6/23/2020	US BANK	69.75	Meals-Hotshot Spike-out
CP 05/20-2	6/23/2020	US BANK	89.10	Fuel-Hotshot Spike-out
CP 05/20-3	6/23/2020	US BANK	41.30	Fuel-Hotshot Spike-out
CP 05/20-4	6/23/2020	US BANK	54.16	Fuel-Hotshot Spike-out
CP 05/20-5	6/23/2020	US BANK	53.54	Fuel-Hotshot Spike-out
CP 05/20-6	6/23/2020	US BANK	62.77	Meals-Hotshot Spike-out
CP 06/20	7/21/2020	US BANK	704.24	Live Burn Tool Cache Supplies
DA 05/20-1	6/23/2020	US BANK	36.85	Working Lunch-Hazard Abatement Training
DA 05/20-10	6/23/2020	US BANK	556.64	Plywood-Training
DA 05/20-11	6/23/2020	US BANK	22.00	Postage Stamps-Finance
DA 05/20-2	6/23/2020	US BANK	14.05	Adhesive Remover
DA 05/20-3	6/23/2020	US BANK	16.48	Misc. EMS Supplies-COVID 19
DA 05/20-4	6/23/2020	US BANK	23.77	Gloves-District Aides
DA 05/20-5	6/23/2020	US BANK	66.00	Postage Stamps-Finance
DA 05/20-6	6/23/2020	US BANK	660.00	Postage Stamps-Weed Abatement Notices
DA 05/20-7	6/23/2020	US BANK	183.05	Safety Vests/Gloves
DA 05/20-8	6/23/2020	US BANK	22.00	Postage Stamps-Weed Abatement Notices
DA 05/20-9	6/23/2020	US BANK	12.28	Key Rings-EMS-COVID 19
DA 06/20 Stmt	7/21/2020	US BANK	750.88	CalCard Stmt 6/22/20-District Aide
DB 05/20-1	6/23/2020	US BANK	45.00	Constant Contact-CERT Database
DB 05/20-2	6/23/2020	US BANK	14.99	Zoom Meeting Monthly Fee-5/18-6/17/20
DB 06/20	7/21/2020	US BANK	239.40	Wildland Boots-R.Marley
DH 05/20-1	6/23/2020	US BANK	75.76	Office Lunch-COVID 19
DH 05/20-2	6/23/2020	US BANK	192.92	Office Lunch-COVID 19
DH 05/20-3	6/23/2020	US BANK	240.00	GFOA Webinars Registration Fee
DH 05/20-4	6/23/2020	US BANK	46.28	Office Lunch-COVID 19
DH 05/20-5	6/23/2020	US BANK	17.27	Office Lunch-COVID 19
DH 06/20	7/21/2020	US BANK	186.25	Budget Drafts Misc. Supplies-Board of Directors
DMc 05/20-2	6/23/2020	US BANK	91.47	Food-Structure Fire Crew
DMc 05/20-3	6/23/2020	US BANK	50.96	Tail Light-Unit 350
DMc 05/20-4	6/23/2020	US BANK	162.68	Oil/Filter Change/Tire Rotation-Unit 350
DMc 06/20 Stmt	7/21/2020	US BANK	212.95	CalCard Stmt 6/22/20-D.McNamara

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DP 05/20 Stmt	6/23/2020	US BANK	18.39	CalCard Stmt 5/22/20-D.Pangelinan
DP 06/20 Stmt	7/21/2020	US BANK	3,248.29	CalCard Stmt 6/22/20-D.Pangelinan
DY 05/20	6/23/2020	US BANK	0.99	iCloud 50GB Storage Plan-Yancey
DY 06/20	7/21/2020	US BANK	0.99	iCloud 50GB Storage Plan-Yancey
EF 05/20 Stmt	6/23/2020	US BANK	950.02	CalCard Stmt 5/22/20-E.Falkenstrom
EF 06/20 Stmt	7/21/2020	US BANK	193.63	CalCard Stmt 6/22/20-E.Falkenstrom
EK 05/20	6/23/2020	US BANK	108.14	Household Supplies-Stn 33 Stock
	6/23/2020	US BANK	471.02	Office Supplies-Stn 33 Stock
EK 06/20-1	7/21/2020	US BANK	83.75	Solid Color Flagging/Escape Route Flagging-Stn 33 Stock
EK 06/20-2	7/21/2020	US BANK	86.60	Chainsaw Srench-Stn 33 Stock
EK 06/20-3	7/21/2020	US BANK	259.26	30-oz Fuel Bottle (10)-Stn 33 Stock
ES 05/20 Stmt	6/23/2020	US BANK	93.42	CalCard Stmt 5/22/20-E.Sabye
ETS 05/20 Stmt	6/23/2020	US BANK	145.99	CalCard Stmt 5/22/20-E.Stiner
FD 05/20-2	6/23/2020	US BANK	175.00	NFPA Membership Dues-Drayton 3/20-2/21
JA 05/20	6/23/2020	US BANK	119.88	Training Website Online File Storage
JA 06/20-1	7/21/2020	US BANK	1,518.42	Content Creation/Station Compatibility
JA 06/20-2	7/21/2020	US BANK	528.63	Storage Box-Fireline Medic Program
JA 06/20-3	7/21/2020	US BANK	985.52	Fireline Medic Backpack
JA 06/20-4	7/21/2020	US BANK	153.00	Helmet Accountability Tags (92)
JB 06/20	7/21/2020	US BANK	231.47	Light Bulbs-Stock
JD 05/20	6/23/2020	US BANK	265.00	Chief Fire Officer 3A Course Reg Fee 5/21-5/23/20
	6/23/2020	US BANK	80.00	State Fire Training Certificate Fee
JL 05/20 Stmt	6/23/2020	US BANK	33.45	CalCard Stmt 5/22/20-J.Leonard
JL 06/20 Stmt	7/21/2020	US BANK	38.96	CalCard Stmt 6/22/20-J.Leonard
JS 05/20-1	6/23/2020	US BANK	57.00	Tyvek Coveralls-COVID 19
JS 05/20-2	6/23/2020	US BANK	140.77	Tyvek Coveralls-COVID 19
JS 05/20-3	6/23/2020	US BANK	1,320.00	Simple Masks-COVID 19
JS 05/20-4	6/23/2020	US BANK	452.25	Misc. Supplies-Heart Monitor Bags
JS 05/20-5	6/23/2020	US BANK	584.76	Tyvek Coveralls-COVID 19
JS 05/20-6	6/23/2020	US BANK	51.90	Safety Vest-District Aides
JS 06/20-1	7/21/2020	US BANK	646.25	Shelves (3)-EMS Supplies
JS 06/20-2	7/21/2020	US BANK	194.80	Thermometer-Apparatus
JS 06/20-3	7/21/2020	US BANK	1,505.00	Simple Masks (2000)-COVID 19
JS 06/20-4	7/21/2020	US BANK	1,588.50	AED Pads/Electrodes-Stock
JS 06/20-5	7/21/2020	US BANK	279.39	Tyvek Coveralls-COVID 19
JV 06/20	7/21/2020	US BANK	43.28	BBQ Propane Tanks-Stn 31
KB 06/20 Stmt	7/21/2020	US BANK	109.47	CalCard Stmt 6/22/20-K.Barragan
LB 05/20 Stmt	6/23/2020	US BANK	671.98	CalCard Stmt 5/22/20-L.Begin
LB 06/20-1	7/21/2020	US BANK	162.04	Lodging-AHA Certification Training-6/15-6/17/20
LB 06/20-2	7/21/2020	US BANK	22.99	EKG Rhythm Training App Purchase

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LB 06/20-3	7/21/2020	US BANK	50.17	Meals-AHA Certification Training-6/15-6/17/20
MM 06/20-1	7/21/2020	US BANK	90.88	Office Supplies-Stn 34
MM 06/20-2	7/21/2020	US BANK	6.34	Type 6 Engine Fuse
MR 05/20	6/23/2020	US BANK	73.86	Heavy Duty Commercial Door Closer-Stn 31
NK 06/20-1	7/21/2020	US BANK	150.00	GFOA Membership Renewal Fee
NK 06/20-2	7/21/2020	US BANK	35.00	GFOA Personnel Budgeting in Recession Training-Korthamar
NK 06/20-3	7/21/2020	US BANK	75.00	CSMFO Intro To Governmental Accounting Trg-Korthamar
RH 05/20	6/23/2020	US BANK	1,091.41	Outdoor Gas Grill-Stn 34
RM 05/20-1	6/23/2020	US BANK	63.88	Fuel-Fire Investigation-Unit 345
RM 05/20-2	6/23/2020	US BANK	78.47	Fuel-Weed Abatement-Unit 345
RM 05/20-3	6/23/2020	US BANK	34.43	Fuel-Meetings-Unit 345
RM 05/20-4	6/23/2020	US BANK	8.05	Shipping Fee-Exterior Hazard Abatement Manual
RM 06/20-1	7/21/2020	US BANK	182.32	Handheld Digital Voice Recorder-Fire Investigation
RM 06/20-2	7/21/2020	US BANK	362.58	Fire Investigation GPS Unit-Parsons
RM 06/20-3	7/21/2020	US BANK	71.32	Fire Investigation Scene Tools/Evidence Collection
RM 06/20-4	7/21/2020	US BANK	915.04	Tires (4)-Unit 345
RN 05/20 Stmt	6/23/2020	US BANK	149.52	CalCard Stmt 5/22/20-R.Nogueira
RN 06/20-1	7/21/2020	US BANK	109.95	Misc. Fleet Shop Supplies
RN 06/20-2	7/21/2020	US BANK	75.00	Diesel Fuel-Unit 527
SB 05/20-1	6/23/2020	US BANK	10.59	Refreshments
SB 05/20-2	6/23/2020	US BANK	11.75	Postage Stamp-District Correspondence
SB 05/20-3	6/23/2020	US BANK	63.60	Chief Business Luncheon
SB 06/20 Stmt	7/21/2020	US BANK	731.59	CalCard Stmt 6/22/20-S.Brooks
SC 05/20-1	6/23/2020	US BANK	53.61	Laptop Battery-Marley
SC 05/20-3	6/23/2020	US BANK	14.99	Zoom Meeting Monthly Fee-5/1-5/31/20
SC 05/20-4	6/23/2020	US BANK	0.99	iCloud 50GB Storage Plan-Call
SC 05/20-5	6/23/2020	US BANK	75.10	Screen Capture Annual Maintenance (10 Users)
SC 06/20-1	7/21/2020	US BANK	60.60	DVD Burners (2)-Hartono/Ong
SC 06/20-10	7/21/2020	US BANK	74.89	Fire Station Phone System Expansion Module
SC 06/20-11	7/21/2020	US BANK	129.88	Solid State Hard Drive (2)-IT
SC 06/20-12	7/21/2020	US BANK	32.35	CD Labeling Software-Pangelinan
SC 06/20-13	7/21/2020	US BANK	37.88	Wireless Keyboard/Mouse-IT
SC 06/20-14	7/21/2020	US BANK	143.97	Apple Lightning Cables (7)
SC 06/20-15	7/21/2020	US BANK	123.41	Apple iPad Power Supplies (6)
SC 06/20-2	7/21/2020	US BANK	2,172.98	Microsoft Surface Tablets (2)-IT
SC 06/20-3	7/21/2020	US BANK	115.76	iPhone Chargers (5)
SC 06/20-4	7/21/2020	US BANK	19.00	Gotomeeting Monthly Subscription
SC 06/20-5	7/21/2020	US BANK	2,327.36	HP Color Printer-Dispatch
SC 06/20-6	7/21/2020	US BANK	12.44	Checks Scanner Power Supply-Hartono
SC 06/20-7	7/21/2020	US BANK	0.99	iCloud 50GB Storage Plan-Call

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
 Check/Voucher Register
 From 6/13/2020 Through 8/11/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
SC 06/20-8	7/21/2020	US BANK	287.55	SRVCert.com/BeReadySRV.com/BeReadySRV.org Domain Renewal
SC 06/20-9	7/21/2020	US BANK	3,193.00	VMWare Workspace Annual Subscription (50)
Trvl-1 05/20	6/23/2020	US BANK	2,226.88	Dewalt Lithium-Ion Cordless Drill/Driver (14)-Engines
TT 05/20-1	6/23/2020	US BANK	1,981.15	Misc. Household Supplies-Stn 33 Stock
TT 05/20-2	6/23/2020	US BANK	139.95	Office Supplies-Stn 33 Stock
TT 05/20-3	6/23/2020	US BANK	799.06	Misc. Household Supplies-Stn 33 Stock
TT 05/20-4	6/23/2020	US BANK	125.52	Misc. Kitchen Supplies-Stn 33 Stock
TT 05/20-5	6/23/2020	US BANK	323.99	Misc. Household Supplies-Stn 33 Stock
TT 05/20-6	6/23/2020	US BANK	399.50	Bottled Drinking Water-Stn 33 Stock
TT 06/20-1	7/21/2020	US BANK	3,021.15	Misc. Station/Household Supplies-Stn 33 Stock
TT 06/20-2	7/21/2020	US BANK	251.14	Misc. Rope Rescue Supply
TT 06/20-3	7/21/2020	US BANK	69.95	Yates Rescue Clips (2)
TT 06/20-4	7/21/2020	US BANK	1,040.81	Water/Household Supplies-Stn 33 Stock
TW 05/20-1	6/23/2020	US BANK	68.12	BC Office Keyboard Covers-COVID 19
TW 05/20-2	6/23/2020	US BANK	61.17	Isopropyl Hydrometer-COVID 19
TW 05/20-3	6/23/2020	US BANK	540.17	Drone FlyCam Camera-HazMat Team
TW 05/20-4	6/23/2020	US BANK	180.84	Fire Investigation Circuit Breaker Finder (9)
TW 05/20-5	6/23/2020	US BANK	17.70	Fire Investigation Graph Paper (2)
TW 05/20-6	6/23/2020	US BANK	219.14	Hand Pump/Siphon Fuel Transfer Pump Kit/Heavy Duty Gloves
TW 05/20-7	6/23/2020	US BANK	46.52	128GB Memory Card-HazMat
TW 06/20-1	7/21/2020	US BANK	87.63	Misc. Office Supplies-HazMat Pump
TW 06/20-2	7/21/2020	US BANK	238.10	Optical Binocular-HazMat
TW 06/20-3	7/21/2020	US BANK	162.36	Heavy Duty Collapsible Wagon-HazMat
TW 06/20-4	7/21/2020	US BANK	281.40	GoPro Camera Kit-HazMat
TW 06/20-5	7/21/2020	US BANK	725.16	High-Sensitivity GPS (2)-Fire Investigator
TW 06/20-6	7/21/2020	US BANK	115.12	Food-Strike Team Crew
TW 06/20-7	7/21/2020	US BANK	183.61	Food-Stn 31 Peer Support
1611383	7/27/2020	US BANK CORPORATE TRUST SVCS	725,675.00	2015 COP Principal/Interest Payment-FY 2020/21
224945	6/24/2020	US BANK EQUIPMENT FINANCE	1,285.00	Ricoh Copiers Lease (2) 6/1/20-7/1/20 Admin
225143	7/22/2020	US BANK EQUIPMENT FINANCE	1,285.00	Ricoh Copiers Lease (2) 7/1/20-8/1/20 Admin
225072	7/8/2020	VAL BETTI PLUMBING	305.34	New Flushmate Cartridge Installation-Stn 35 Toilet
224946	6/24/2020	VALLEJO FIRE EXTINGUISHER INC	138.66	Hydrostatic Test/Air Cylinder O-Ring/Delivery-Stn 31
225114	7/15/2020	VALLEY POWER SYSTEMS NORTH INC	405.00	Engine Diagnostic Testing Fee-Engine 32
224947	6/24/2020	VERIZON WIRELESS	3,851.08	Cell Phones/iPhone Book Apps/Stryker Modems 5/4/20-6/3/20
225144	7/22/2020	VERIZON WIRELESS	3,854.09	Cell Phone Charges/iPhoneBook Apps 6/4/20-7/3/20
06/24/20-28	6/24/2020	VICKI GRANT	900.00	2020 Medical Opt-Out Plan 4/20-6/20
224948	6/24/2020	VISION SERVICE PLAN	9,895.59	Vision Insurance-7/20
225145	7/22/2020	VISION SERVICE PLAN	9,874.08	Vision Insurance-8/20
06/17/20-21	6/17/2020	WATTCO EQUIPMENT INC.	109.87	New Turn Light Signal Assembly-Unit 713
06/17/20-22	6/17/2020	WATTCO EQUIPMENT INC.	417.83	Install Mag Mic/Radio Charger/Kenwood Radio Repairs-Unit 553

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
 Check/Voucher Register
 From 6/13/2020 Through 8/11/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
06/17/20-23	6/17/2020	WATTCO EQUIPMENT INC.	308.51	New Kussmaul Auto Eject-Unit 711
06/17/20-24	6/17/2020	WATTCO EQUIPMENT INC.	272.79	Whelan Light Bulbs-Fleet Stock
06/24/20-29	6/24/2020	WATTCO EQUIPMENT INC.	230.00	Charging Sytem Repairs/Replace Battery-Unit 353
07/15/20-17	7/15/2020	WATTCO EQUIPMENT INC.	110.00	Rear Compartment Battery Replacement-Unit 350
07/15/20-18	7/15/2020	WATTCO EQUIPMENT INC.	209.02	Siren Warranty Repairs-Unit 710
07/15/20-19	7/15/2020	WATTCO EQUIPMENT INC.	230.15	Replace Auto Isolator Repair Charging System-Unit 350
07/22/20-25	7/22/2020	WATTCO EQUIPMENT INC.	241.52	EBRCS Panorama Dual Band Antennas-Newer Apparatus
06/17/20-25	6/17/2020	WESTERN MACHINERY ELECTRIC INC	363.57	Generator A Inspection/Service/Parts-Stn 37
06/17/20-26	6/17/2020	WESTERN MACHINERY ELECTRIC INC	324.46	Generator A Inspection/Service/Parts-Stn 31
06/17/20-27	6/17/2020	WESTERN MACHINERY ELECTRIC INC	324.46	Generator A Inspection/Service/Parts-Stn 34
06/17/20-28	6/17/2020	WESTERN MACHINERY ELECTRIC INC	576.27	Generator A Inspection/Svc/Parts/Replace Block Heater-Stn 30
06/17/20-29	6/17/2020	WESTERN MACHINERY ELECTRIC INC	324.46	Generator A Inspection/Service/Parts-Admin
07/15/20-20	7/15/2020	WESTERN MACHINERY ELECTRIC INC	177.00	Service Call-Emergency Button Pushed In-Stn 33
07/29/20-28	7/29/2020	WESTERN MACHINERY ELECTRIC INC	391.46	Generator A Inspection/Service/Parts-Stn 36
08/05/20-24	8/5/2020	WESTERN MACHINERY ELECTRIC INC	83.26	Troubleshoot/Reprogram Emergency Generator-Stn 30
08/05/20-25	8/5/2020	WESTERN MACHINERY ELECTRIC INC	1,356.80	Generator A,B,D,E Quarterly Inspection/Service/Parts-Stn 30
06/17/20-30	6/17/2020	WILLIAM D ROSS ESQ	6,190.00	Legal Services-General 5/20
06/17/20-31	6/17/2020	WILLIAM D ROSS ESQ	830.75	Legal Services-General 5/20
06/24/20-30	6/24/2020	WITTMAN ENTERPRISES LLC	19,677.91	Ambulance Collection Fees-5/20
08/05/20-26	8/5/2020	WITTMAN ENTERPRISES LLC	13,778.17	Ambulance Collection Fees-6/20
224949	6/24/2020	YADIRA MAGALI MARTINEZ DE LA CRUZ	70.00	Reimb-LiveScan Fee (2 Custodians)
225041	7/1/2020	YADIRA MAGALI MARTINEZ DE LA CRUZ	3,590.00	Cleaning Service-Admin 5/27/20-6/30/20
225186	7/29/2020	ZBATTERY COM INC	696.90	Batteries-Stn 33 Stock
Report Total			<u>22,505,657.93</u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING (Teleconference)
June 24, 2020 Minutes**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: Teleconference

Board Members Present: Directors Crean, Kerr, Stamey and Yancey. Board President Parker joined the teleconference later in the meeting.

Staff Present: Fire Chief Meyer, Deputy Chief Drayton, Director of Emergency Communication Pangelinan, EMS Interim Deputy Chief Duggan, Battalion Chief Aguiar, Battalion Chief Selover, Retired Deputy Chief Lon Phares, Controller Hatfield, EMS Coordinator Begin, Technology Systems Manager Call, District Counsel Ross, Financial Consultant Campo, HR Generalist Tamori-Ward and District Clerk Brooks and District Clerk Martin.

1. CALL TO ORDER

Vice President Stamey chaired the meeting and called for order at 1:09 p.m. President Parker was able to join the meeting prior to the Pledge of Allegiance.

2. PLEDGE OF ALLEGIANCE

Director of Emergency Communications Pangelinan led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and there was a change to the agenda as noted in Item 5.

4. PUBLIC COMMENT

None.

5. CONSENT CALENDAR

Chief Meyer noted that Item 5.2, District Counsel's Report Upon Return from Closed Session from May 27, 2020, was not included in the packet and would be brought back to a future meeting.

Director Stamey moved approval of the Consent Calendar; Director Kerr seconded the motion. Motion carried by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 COVID-19 After Action Review (AAR) for the District's Initial Response Efforts from March 1 – June 1, 2020.

Board Minutes: June 24, 2020

Chief Meyer introduced Retired Deputy Chief Lon Phares who reviewed the COVID-19 After Action Report, outlining the Fire District's initial response efforts. Some of the successes discussed were internal communications and transparency, temporarily suspending all non-essential training in favor of specific Pandemic virus-related training, proactive acquisition of Anti-Body Testing, acquisition of alternative PPE and proactive creation of new policies, workflows, forms and training videos. Challenges that were discussed were external transparency concerns, accuracy of information by other agencies, and utilizing staff working from home. Director Stamey suggested that future COVID-19 plans include other agencies and school districts.

7. OLD BUSINESS

7.1 FY 2020-2021 Excess Workers' Compensation Insurance Renewal.

Chief Meyer noted that at the Board Retreat meeting, Board Members requested staff look at different costs associated with the workers' compensation insurance fund. Financial Consultant Campo provided information regarding the District's self-insured workers' compensation insurance, noting claims expenses are budgeted under district-wide expenses and paid as claims occur. The District purchases excess workers' compensation insurance for claims exceeding the self-insured retention (SIR) limit and maintains a reserve fund for the liability associated with claims. The District requested our broker to seek quotes for excess insurance with various SIR amounts. Obtaining insurance with a higher SIR, the district would be able to have a savings of \$50,000.00.

Motion by Director Kerr to approve the renewal of excess workers' compensation insurance with Safety National Casualty Corporation at the self-insured retention level of \$3.5 million and related premium payment in the of \$204,133 and that the \$50,000.00 savings be deposited into the workers' compensation reserve fund. Director Stamey seconded the motion. Motion carried by roll call vote.

7.2 Amendment No. 5 to the Employment Agreement between the San Ramon Valley Fire Protection District and Fire Chief Paige Meyer.

Financial Consultant Campo noted that the Personnel Subcommittee met on May 18, 2020 and conducted a comprehensive review of Chief Meyer's job performance for the period April 1, 2019 through April 30, 2020. The Personnel Committee reported their findings and recommendations to the Board during the Closed Session portion of the May 27, 2020, Board meeting. The Board determined that Chief Meyer had met and/or exceeded the Board's expectation in all performance areas and further established performance goals for the next fiscal year. The Board then directed staff to prepare Amendment No. 5 to the employment agreement that provides for a four percent salary increase effective April 1, 2020.

Motion by Director Yancey to consider and approve Amendment No. 5 to the employment agreement between the San Ramon Valley Fire Protection District and Chief Meyer. Director Kerr seconded the motion. Motion carried by roll call vote.

Board Minutes: June 24, 2020

8. NEW BUSINESS

- 8.1 Open Public Hearing regarding the Adoption of the 2020-2021 Annual Operating and Capital Budgets. The 2020-2021 Proposed Budget can be found on the District's website at www.firedepartment.org

Chief Meyer noted that he was proud to present the balanced budget for FY 2020-2021. Controller Hatfield reviewed the budget, including discussion on emergency service/disaster preparedness needs and continued success in the future for the District. Controller Hatfield also discussed CIP funding and district-wide expenses. Financial Consultant Campo discussed the financial forecast, property tax revenues, salaries and benefits.

President Parker opened the Public Hearing, having no comments, the Public Hearing was closed.

Motion by Director Kerr to approve the Adoption of the 2020-2021 Annual Operating and Capital Budgets. Director Crean seconded the motion. Motion carried by roll call vote.

- 8.2 Adoption of Resolution No. 2020-07 establishing the appropriations limit for Fiscal Year 2020-2021 at \$181,252,019.00.

Consistent with prior years, the fiscal year 2020-2121 appropriations limit was calculated using data provided by the California Department of Finance. Detailed calculations were presented to the Board in the Appropriations Spending Limit Worksheet.

Motion by Kerr to approve Resolution No. 2020-07. Director Yancey seconded the motion. Motion carried by roll call vote (noting that at this time President Parker was unable to vote, as he lost the teleconference connection momentarily).

- 8.3 Suspension of Annual Operating Permit Fees for Certain Commercial Businesses.

Interim Deputy Chief Duggan reported that the COVID-19 Pandemic has adversely impacted local economies, and that small business owners in the San Ramon Valley are not immune to negative changes. At the June 11, 2020 Retreat and Budget Workshop, Board members expressed a desire to grant temporary economic relief to the District's small business owners by means of suspending the invoicing and collection of Annual Operating Permit Fees for the Fiscal Year 2020/21. The suspension would not be extended to governmental agencies, utilities or large commercial establishments, such as big-box or national retailer, nor would it apply to fees for development related services. Deputy Chief Duggan noted that inspections would still take place, but the businesses would not receive a bill for the services. Chief Meyer noted that there will be a press release regarding this action.

Motion by Director Yancey to approve the suspension of Annual Operating Permit Fees for Certain Commercial Businesses. Director Crean seconded the motion. Motion carried by roll call vote, with Director Kerr recusing.

Board Minutes: June 24, 2020

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations Division-Deputy Chief, Frank Drayton
Operations Report of monthly activities.

Deputy Chief Drayton provided his monthly report of activities for May 2020, including the completion of Fire Investigation Interviews for one vacancy, working with FLSD on Weed Abatement Guidelines and supporting local law enforcement agencies with EMS and Fire resources for planned and unplanned protests throughout the District.

- 10.2 EMS – Battalion Chief, Jim Selover
EMS Report of monthly activities.

Battalion Chief Selover provided his monthly report of activities for May 2020, including COVID-19 activities, EMS Academy 2020-1 planning and AHA courses, and internal program implementation. EMS Coordinator Begin reviewed in depth the COVID-19 activities, including the definition of “spike” and “surge”, noting that the highest risk areas were Care Facilities. Areas that continue to be looked at are, reopening of businesses, hospital occupancy, and contact tracers. EMS Coordinator Begin noted that people are hesitant to talk about where they may have come in contact with the virus for job security reasons. Chief Meyer noted EMS Coordinator Begin is continuing to provide communications to our community in regard to the COVID-19 pandemic.

- 10.3 Logistics – Interim Deputy Chief Duggan
Logistics Report of monthly activities.

Interim Deputy Chief Duggan provided his monthly report of activities for May 2020, including updating Station 38 Physical Fitness Room remodel, outfitting four Type VI fire engines, completing third party evaluation of repair costs related to T34 collision damage and completing the annual fire pump testing of all District fire apparatus.

- 10.4 Fire and Life Safety Division – Interim Deputy Chief Duggan
Fire and Life Safety Report of monthly activities.

Interim Deputy Chief Duggan provided his monthly report of activities for May 2020, including plan reviews and inspections, approximately 6,500 information letters were sent to District property owners regard weed abatement requirements, and FLSD personnel received training necessary to safely and effectively inspect all publicly owned fire hydrants June 22, 2020.

- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.

Board Minutes: June 24, 2020

Director Pangelinan provided her monthly report for activities for May 2020, noting the Rapid Deploy Site Evaluation that should be going “live” next week. Some of the features of this deployment will be the ability to better track cell phone callers in motion, chat room capability, research phone numbers to previous residences. Communications also created 2020 Exterior Hazard Abatement web app to support annual inspections.

- 10.6 Human Resources Division – Human Resources Generalist Stacy Tamori-Ward
Human Resources Report of monthly activities.

Human Resources Generalist Tamori-Ward provided her monthly report for activities for May 2020, noting the onboarding of two District Aides, announcing the internal suppression recruitment and interviews for the Fire Investigator team, coordination of EMS Liaison and Dispatcher interviews. Human Resources also participated in a virtual meeting demo with two (electronic) document management companies.

- 10.7 Finance Division – Finance Consultant Ken Campo
Monthly Finance Report of monthly activities.

Finance Consultant Campo noted that Finance’s monthly activities were discussed in Item 8.1 – Adoption of the Annual Budget.

- 10.8 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer thanked staff for all of their hard work during these times, Finance for working so diligently on the Annual Budget and Retired Deputy Chief Phares for his work on the AAR.

Chief Meyer, staff and Board members wished happy birthday to Deputy Chief Drayton and Communications Director Pangelinan.

Chief Meyer congratulated Battalion Chief Aguiar on his 15 years of service with the San Ramon Valley Fire Protection District.

11. GOOD OF THE ORDER

Retired Deputy Chief Lon Phares reported that he and all Contra Costa agencies had a teleconference with P.G.&E. to review the Public Safety Power Shutoff (PSPS) improvements for the 2020 fire season. The main focus of the discussion is smaller shutoffs, shorter shutoffs, and providing smarter information to utility users. Other ideas discussed were establishing Community Resource Centers during a shut-offs and new implementing sectioning devices and system enhanced vegetation removal. P.G.&E. also discussed providing more timely and accurate information to their customers.

Board Counsel Ross discussed Assembly Constitutional Amendment (ACA) #11. This amendment expands current portability of home assessed value to apply statewide and includes home protection for seniors, severely disabled, families and victims of wildfire or Natural Disasters Act. Fundamentally, the amendment would provide backfill funding for counties and underfunded fire districts. Funding would come from closing existing loopholes such as disallowing the homeowner’s exemption for second

Board Minutes: June 24, 2020

homes and would cap principal residence of a transferor at \$1 million dollars. At this time, this amendment has not negative revenue affect for the San Ramon Valley Fire Protection District.

Retiring District Clerk, Sue Brooks thanked staff and Board members for their support throughout her years working for San Ramon Valley Fire Protection District. Everyone wished her well on her new journey and thanked her for dedication.

12. UPCOMING CALENDAR OF EVENTS

- July 4, 2020 – Holiday
- Reminder – the Board will recess for the month of July 2020

13. CLOSED SESSION

13.1 Possible exposure to litigation (six (6) matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT

The regular meeting concluded at 6:05p.m.

Prepared by: DocuSigned by:
Stephanie E. Sakai
826E89A9ED874AE
Stephanie E. Sakai
District Clerk

Approved by: 
Don Parker
Board President

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **June 2020**

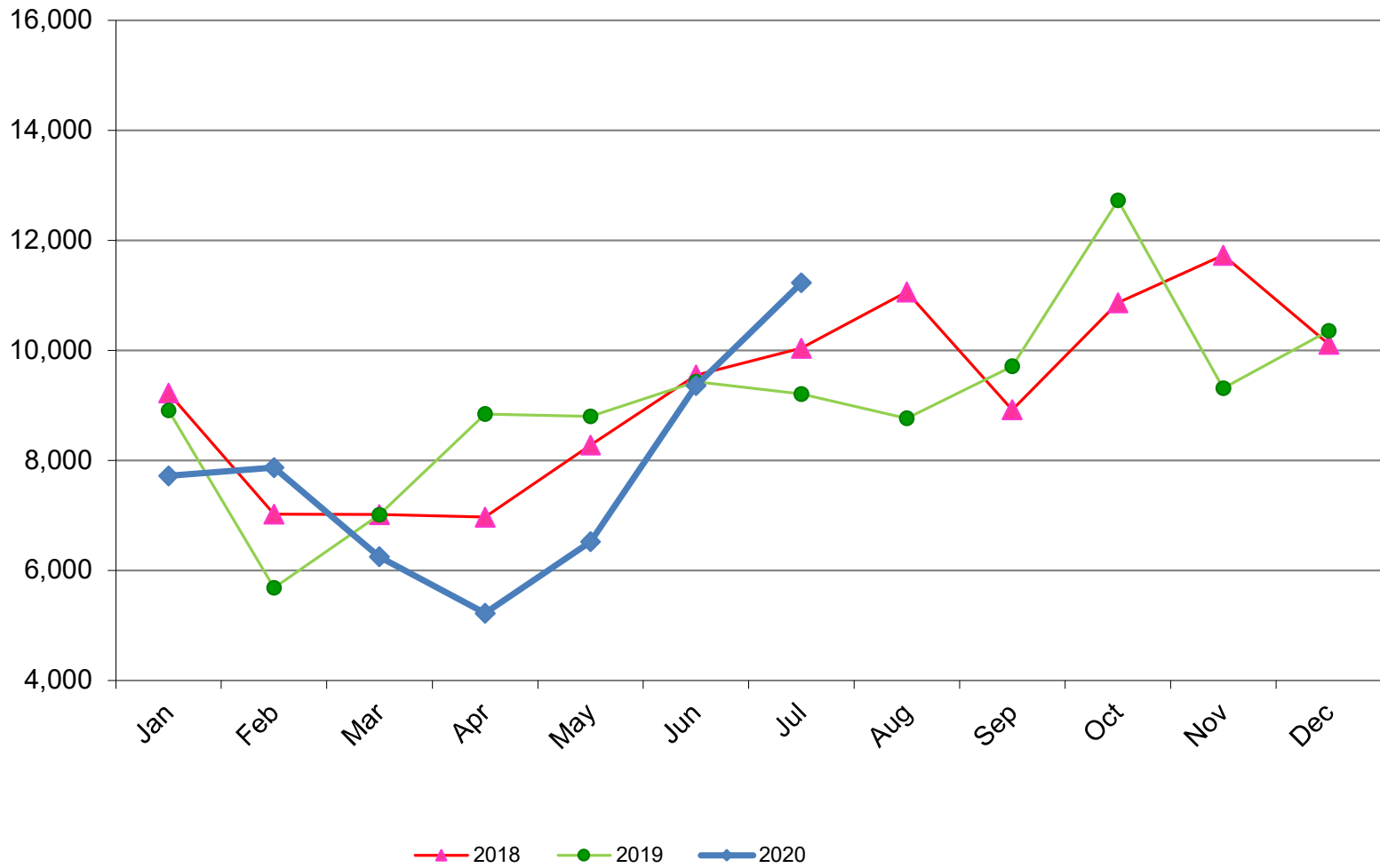
Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	1,180.00	17.09	-	1,197.09	0.03%
Fire Chief	1	37,736.85	541.76	19,571.77	57,850.38	1.30%
Human Resources	2	28,576.87	406.95	10,507.36	39,491.18	0.88%
Finance	3	33,219.62	473.80	10,629.88	44,323.30	0.99%
Fire Life & Safety	7	77,028.01	1,106.19	28,476.95	106,611.15	2.39%
Technology	2	20,902.46	292.18	6,772.47	27,967.11	0.63%
Communication Center	14	208,337.72	2,982.80	51,635.59	262,956.11	5.89%
Facilities	0	16,938.87	245.61	-	17,184.48	0.39%
Fire Suppression	129	2,507,739.58	35,599.31	1,177,046.16	3,720,385.05	83.36%
Fleet	1	9,527.28	138.15	3,046.32	12,711.75	0.28%
Training	2	26,222.45	478.34	15,575.74	42,276.53	0.95%
EMS	3	41,054.54	600.67	20,724.69	62,379.90	1.40%
Rescue		29,239.15	-	14,325.83	43,564.98	0.98%
HazMat		14,146.57	-	9,776.41	23,922.98	0.54%
TOTALS	169	3,051,849.97	42,882.85	1,368,089.17	4,462,821.99	100.00%

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **July 2020**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	2	130.00	1.89	-	131.89	0.00%
Fire Chief	1	26,398.11	377.34	19,337.67	46,113.12	0.99%
Human Resources	2	31,999.75	456.56	10,105.15	42,561.46	0.92%
Finance	3	33,244.21	474.15	10,526.38	44,244.74	0.95%
Fire Life & Safety	7	72,200.67	1,036.17	26,946.67	100,183.51	2.16%
Technology	2	20,898.33	295.40	6,744.21	27,937.94	0.60%
Communication Center	14	199,206.52	2,853.63	52,422.07	254,482.22	5.48%
Facilities	0	11,840.76	171.69	-	12,012.45	0.26%
Fire Suppression	129	2,688,323.75	37,501.11	1,212,628.48	3,938,453.34	84.81%
Fleet	1	9,726.20	141.03	3,021.10	12,888.33	0.28%
Training	2	26,284.37	376.32	15,921.78	42,582.47	0.92%
EMS	3	41,129.24	593.05	21,087.92	62,810.21	1.35%
Rescue		20,729.62	-	14,621.76	35,351.38	0.76%
HazMat		14,146.57	-	9,978.37	24,124.94	0.52%
TOTALS	166	3,196,258.10	44,278.34	1,403,341.56	4,643,878.00	100.00%

**Total Overtime Hours by Month
January 2018-July 2020**





San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: 8/26/2020
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Steve Call, Technology Systems Manager
Subject: First OnScene Software Maintenance

Background:

The District utilizes First OnScene software products for fire incident, hydrant inspection, hose testing, controlled substance, pre-incident aerial survey, Fire and Life Safety, and Exterior Hazard Abatement (EHA) records management and reporting.

First OnScene software maintenance for the period 8/1/2020 – 7/31/2021 totals \$37,500.00 and is now due.

Recommended Board Action:

Authorize staff to make a payment to First OnScene, LLC, in the amount of \$37,500.

Financial Impacts:

Budgeted expense for FY 2020-2021.



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Date: 8/26/2020

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications
Steve Call, Technology Systems Manager

Subject: Central Square Computer-Aided Dispatch (CAD) and Records Management System (RMS) Maintenance

Background:

The San Ramon Valley 911 consolidated fire and police communications center and the San Ramon Police Department utilize the following Central Square software products in support of their dispatch and law enforcement record keeping efforts:

- Computer-Aided Dispatch (CAD)
- Police Records Management System (RMS)
- Police Field-Based Reporting (FBR)
- Police Criminal Justice Information System (CJIS) inquiries
- Mobile Data and Automated Vehicle Location (AVL)
- CAD and Mobile mapping
- Paging, fire station alerting and fire station printing
- Online police report filing system

A maintenance payment for the period May 17, 2020 through May 16, 2021 is now due.

Recommended Board Action:

Authorize staff to pay Central Square for software maintenance and support in the amount of \$113,992.56.

Financial Impacts:

Budgeted expense for FY 2020-2021.



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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Date: August 26, 2020

To: Board of Directors

From: Natalie Korthamar Wong, Director of Human Resources

Subject: Property and Liability Insurance – FY 2020-2021

Background:

The San Ramon Valley Fire Protection District participates in the Fire Agencies Insurance Risk Authority (FAIRA) for liability and property insurance. This JPA is comprised of over one hundred fire districts in California and Nevada.

For FY 20-21, the property and liability insurance premium is \$185,008, which represents a 15% increase (\$23,521) from the prior fiscal year and \$41,508 above the approved budget of \$143,500 for FY 2021-21.

FAIRA attributed the premium increase to a combination of factors: Less competition amongst the insurance carriers, an increase in insurance coverage rates, an increase in the number of firefighter paramedics, and an increase of the District's property values.

FAIRA explained that there is less competition amongst insurance carriers willing to cover fire agencies which is resulting in a higher premium. The extreme wildfire events in recent years has led to a lack of competition, which is expected to continue for the next few years. FAIRA's brokers went to 20 different insurance carriers and received quotes from 4 carriers. FAIRA requested quotes from more carriers this year compared to prior years but had a lower response rate of carriers willing to provide quotes. For FAIRA's total program, the rate increased about 20% making the District's 15% premium increase lower than FAIRA's pool average for other agencies.

As part of the FAIRA program, there is also excess insurance coverage. Again, as a result of the extreme wildfire events, a lot of carriers have been leaving the excess insurance liability market. FAIRA received a quote for that coverage in March but the insurance carrier rescinded the quote. FAIRA went back to the market and was able to secure two options, both of which had a higher premium amount. FAIRA bound the most cost-effective excess insurance program available.

Lastly, FAIRA maintains a Rate Stabilization Fund for each agency. The District has excess funds available in the amount of \$916 which will be applied to the premium amount.

Recommended Board Action:

Authorize payment of \$184,092 to the Fire Agencies Insurance Risk Authority for property and liability insurance for FY 20-21.

Financial Impacts:

The premium amount is above the \$143,500 budgeted for FY 20-21. It appears at this time the additional \$22,605 in premium cost will be offset by savings in other areas within the District-wide benefits budget; if this turns out not to be the case, staff will recommend a mid-year budget adjustment.



Fire Agencies Insurance Risk Authority

TO:
San Ramon Valley FPD
Paige Meyer
1500 Bollinger Canyon Road
San Ramon, CA 94583

Invoice No.: 2020-85
Invoice Date: June 29, 2020

DUE BY: August 1, 2020

The FAIRA Board of Directors elected against use of the Rate Stabilization Funds (RSF) as a credit to all 20-21 premiums, deferring the choice to the individual members. If you would like to apply your District's final funds to reduce this term's premium payment, please indicate by checking 'Yes' and returning this page with your payment or by email to Eric_Kikalo@ajg.com.

DESCRIPTION	AMOUNT
Property and Liability Insurance Package Policy Coverage Effective Date: July 1 st , 2020 – June 30 th , 2021	\$185,008.00

RATE STABILIZATION FUNDS REMAINING	Yes	No	RS Credit
Would you like to use your District's RSF in the 20-21 term?	X		\$ 916.00

PAYMENT INSTRUCTIONS

Make checks payable to: FAIRA

Remit-To:
FAIRA
c/o Artex Risk Solutions
1840 South Stapley Drive, Suite 234
Mesa, AZ 85204

Wire Instructions:

FAIRA
Chase Bank
ABA/Routing #: 021000021
Account #: 298582658

ACH Instructions:

FAIRA
Chase Bank
ABA/Routing #: 322271627
Account #: 298582658

For questions, please call Eric Kikalo at (818) 800-4917



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020
To: Board of Directors
From: Davina Hatfield, Controller
Subject: Quarterly Investment Report – June 30, 2020

Background:

The global COVID-19 outbreak, and the government-mandated lockdowns that ensued, caused the market value of assets to drop at an unprecedented pace over the first quarter of 2020. Events and economic numbers continue to change day by day in response to the impact of the corona virus and will continue to do so. As expected, restrictions to economic activity began to lift in the second quarter for the US and Europe, and we have experienced some economic recovery.

Pursuant to Section 5.3 of the District's Investment Policy, please find attached the Quarterly Investment Report for the three-month period ended June 30, 2020. The investments held on behalf of the District totaled \$91.8 million as of June 30, 2020 and are in compliance with the District's investment policy. Funds are invested primarily in a laddered portfolio held by Bank of the West maturing at intervals from 6 months to 5 years (\$30 million) and in the State-run, pooled, money market fund for local agencies (\$55 million). The Bank of the West laddered portfolio is managed by District staff while the Local Agency Investment Fund (LAIF) is managed by the State Treasurer's office. Fiscal-year-to-date investment earnings for all funds through the fourth quarter are \$1.3 million, which translates to an average weighted yield-to-maturity of 1.21%.

The District's Budget Stabilization funds are included in the laddered portfolio with Bank of the West. At June 30, 2020, the District had approximately \$19.7 million of Budget Stabilization funds under active management. These funds have earned \$428,200 fiscal year-to-date, which represents an average combined weighted yield to maturity of 1.15%.

Most investments held by the District are either federal securities or FDIC-backed securities; those not federally insured are with commercial companies that carry the highest investment grade ratings. As noted above, these investments are intended to be held to maturity. However, given the continued decline in interest rates, the District's federal securities are being called at the earliest date. As a result, our Bank of the West portfolio is down to \$30 million while the short-term LAIF has grown to \$55 million.

Also attached for the Board's review is the retiree medical trust fund (CERBT) account statement through the quarter ended June 30, 2020. Since inception, the fund has earned \$8.9 million in investment earnings averaging about a 7.53% annual rate of return. The balance of the trust fund at June 30, 2020 is \$32,725,112. These funds are managed by CalPERS and not included in the funds discussed above.

Recommended Board Action:

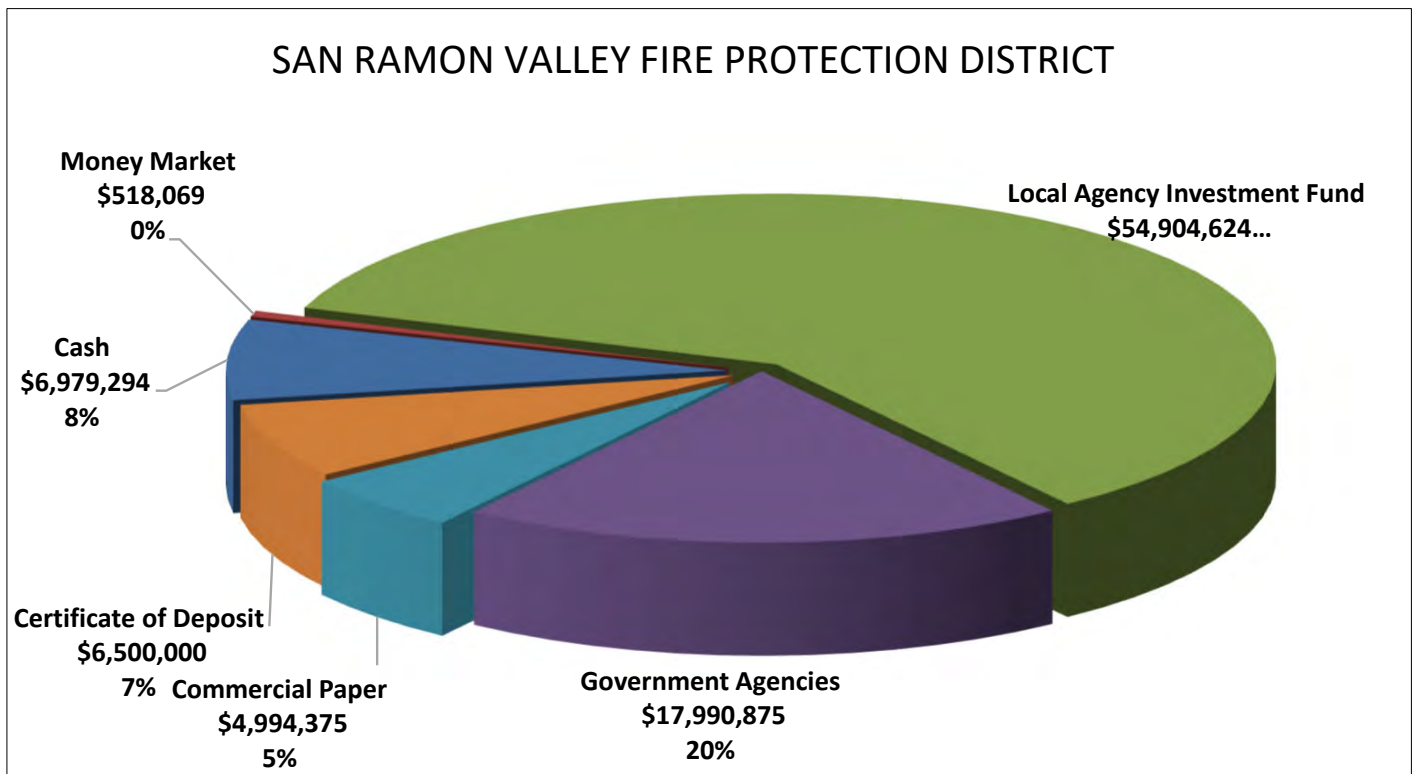
Staff recommends that the Board receive and review the investment report for the quarter ended June 30, 2020.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
INVESTMENT REPORT
June 30, 2020**

Type of Investment	Financial Institution	Date of Maturity	Par Value/ Original	Market Value	Rate of Interest
Cash	Bank of the West	N/A	6,925,201	6,925,201	0.00%
Cash	Bank of the West - CERT Funds	N/A	54,093	54,093	0.00%
Money Market	Bank of the West - Money Market	N/A	508,476	508,476	0.27%
Laddered Portfolio	Bank of the West - Investments	Various	29,470,636	29,949,588	1.15%
Local Agency Investment Fund	Local Agency Investment Fund	N/A	54,904,624	55,174,359	1.41%
Money Market	Bank of America - Dreyfus Government Funds	N/A	9,593	9,593	0.00%
Total			\$91,872,623	\$92,621,309	

Average weighted yield 1.21%

Market values obtained from monthly statements issued by Bank of the West and quarterly statements issued by LAIF.



The District has sufficient funds available to meet the next six months of financial obligations.

The June 30, 2020 investments are in compliance with the District adopted Investment Policy.

CERBT account summary

Account summary as of June 30, 2020	
Initial contribution (6/29/2009)	\$3,500,000
Additional contributions	\$22,255,180
Disbursements	(\$1,812,608)
CERBT expenses	(\$124,496)
Investment earnings	\$8,907,035
Total assets	\$32,725,112
Average annualized internal rate of return (6/29/2009-6/30/2020)	7.53%

Agreement effective date: 6/29/2009
in FEMRCA: Yes



CERBT Strategy 1 Performance as of June 30, 2020

	1 Month	3 Months	Fiscal YTD	1 Year	3 Years*	5 Years*	10 Years*	Since Inception* (June 1, 2007)
Gross Return ^{1,3}	2.57%	14.10%	3.58%	3.58%	5.92%	5.84%	8.20%	4.82%
Net Return ^{2,3}	2.56%	14.07%	3.49%	3.49%	5.83%	5.75%	8.10%	4.74%
Benchmark Returns	2.53%	13.95%	3.16%	3.16%	5.59%	5.43%	7.92%	4.38%
Standard Deviation ⁴	-	-	-	-	11.46%	10.14%	10.07%	12.85%

Performance quoted represents past performance, which is no guarantee of future results that may be achieved by the fund.

* Returns for periods greater than one year are annualized.

¹ Gross performance figures are provided net of SSGA operating expenses.

² Net Performance figures deduct all expenses to the fund, including investment management, administrative and recordkeeping fees.

³ See the Expense section of this document.

⁴ Standard Deviation is based on gross returns.



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020
To: Board of Directors
From: Ken Campo, Financial Consultant
Davina Hatfield, Controller
Subject: CCCERA Employer Retirement Contributions

Contra Costa County Employees' Retirement Association (CCCERA):

The District is projected to save approximately \$522,000 in FY 2020/21 by “prepaying” the annual, required CCCERA retirement contributions. The savings comes in the form of a “discount” against the annual required contributions, with the discount amount determined by applying a discount factor (3.04% for FY 2020/21) against the *estimated* retirement contributions for the year. At fiscal year-end, CCCERA performs a “true-up” calculation based on actual payroll for the year. If the District *underestimated* retirement contributions, an additional payment is required with interest at the same rate as the discount factor. Conversely, if the District *overestimated* the amount of retirement contributions, then the District receives a credit against the following year’s retirement contribution in the amount of the overpayment plus interest at the same rate as the discount factor.

For FY 2019/20, the District overestimated retirement contributions by \$111,000, which is being applied as a credit against the FY 2020/21 retirement contribution. Based on estimated/budgeted payroll for FY 2020/21, the District has determined the CCCERA prepayment amount to be \$16,650,000.

Beginning in FY 2017/18, the Board directed half of the retirement prepayment cost savings be utilized to pay down the CCCERA Unfunded Actuarial Accrued Liability (UAAL). Based on the estimated prepayment savings for the year, the pay-down amount for FY 2020/21 is \$260,000.

On July 30, 2020, the District sent a total payment of \$16,910,000 to CCCERA, consisting of the FY 2020/21 prepayment of \$16,650,000 and the FY 2020/21 UAAL pay-down of \$260,000.

Financial Impacts:

The CCCERA employer contributions above are within amounts budgeted for FY 2020/21. There is no additional financial impact anticipated at this time.

Recommended Board Action:

Information only. No action required.



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020

To: Board of Directors

From: Davina Hatfield, Controller

Subject: Authorize payment to Boies Schiller Flexner LLP for PG & E Reverse Validation Action

Background:

During the February 26, 2020 Board of Directors meeting, the Board retained the law firm of Boies Schiller Flexner LLP to represent the District in connection with *Pacific Gas & Electric Co. v. San Ramon Valley Fire Protection District and All Persons Interested in the Validity of Ordinance No. 35*.

Recommended Action:

Authorize payment to Boies Schiller Flexner LLP in the amount of \$33,732.75 for services provided during the month of June 2020 in connection with the PG & E Reverse Validation Action.

Fiscal Impact:

The 2019/20 Annual Budget includes appropriations for these services.

Personnel Actions:

New Hires:

Confirmation of Employment effective August 1, 2020. Approve staff recommendation to hire:

1. Whitney Bain for Public Safety Dispatcher 2, step 6
2. Leticia Najera for Limited Term Assistant to the Fire Chief

Promotions:

Confirmation of Promotion effective August 1, 2020. Approve staff recommendation to promote:

1. Acting Battalion Chief Bruno Spani to Battalion Chief 2, Step 5
2. Acting Training Captain Todd Word to Training Captain 23, Step 6

SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS



SAN RAMON FIRE PROTECTION DISTRICT

SAN RAMON PUBLIC SAFETY BUILDING



- EOC has been submitted to City for Planning approval
 - Architectural Review Board approved project on July 9 with minor comments
 - Planning Commission will hear the project at the September 1 Planning Commission meeting

- Plans for the overall project are progressing
 - Currently in Design Development
 - Design Development set submitted to District on 8/19
 - We are doing internal QC check on DD set

- Construction Document Phase
 - Construction Documents anticipate being submitted to City for Plan check early January 2021
 - Schedule anticipates bidding the project in March 2021
 - Award contract and start of construction anticipated July 2021

EOC RENDERING



SAN RAMON EOC BUILDING 2401 CROW CANYON ROAD, SAN RAMON, CA 94583

NOT FOR CONSTRUCTION



Project Data

PROJECT ADDRESS: 2401 CROW CANYON RD
SAN RAMON, CA 94583

ASSESSOR'S PARCEL NO.: 229-245019

OWNER: SAN RAMON FIRE PROTECTION DISTRICT AND CITY OF SAN RAMON

GOVERNING AGENCY: CITY OF SAN RAMON
SAN RAMON VALLEY FIRE DISTRICT

GOVERNING CODES: 2019 BUILDING STANDARDS ADMINISTRATIVE CODE PART 1, TITLE 24 C.I.C. 4
2019 CALIFORNIA FIRE ENGINE CODE (FEC) PART 3, TITLE 24 C.C.R. 2
2019 CALIFORNIA ELECTRICAL CODE (CEC) PART 9, TITLE 24 C.C.R. 3
2019 CALIFORNIA MECHANICAL CODE (CMC) PART 4, TITLE 24 C.C.R. 4
2019 CALIFORNIA PLUMBING CODE (CPL) PART 5, TITLE 24 C.C.R. 5
2019 CALIFORNIA INSULATION CODE (IC) PART 6, TITLE 24 C.C.R. 6
2019 CALIFORNIA FIRE CODE PART 7, TITLE 24 C.C.R. 7
2019 CALIFORNIA GREEN BUILDING STANDARDS CODE (CALGREEN) PART 12, TITLE 24 C.C.R. 12
2019 CALIFORNIA REFERENCED STANDARDS PART 12, TITLE 24 C.I.C. 4

SCOPE OF WORK: 2- STORY ESSENTIAL SERVICE BUILDING CONTAINING AN EMERGENCY OPERATIONS CENTER AND 911 DISPATCH CENTER

OCCUPANCY GROUP: S

CONSTRUCTION TYPE: FR

Legal Description

PARCEL MAP 138 PG. 1 PORTION OF PARCEL A

NOTE:
A REGISTERED CALIFORNIA ARCHITECT, CIVIL OR STRUCTURAL ENGINEER SHALL OBSERVE THE WORK OF CONSTRUCTION AND SUBMIT AFFIDAVITS AT TESTING TO THE COMPLIANCE OF THE CONSTRUCTION WITH THE APPROVED CONTRACT DOCUMENTS

Project Team

ARCHITECTURE
JEFF KATZ ARCHITECTS
4555 LAMAR BLVD
SAN DIEGO, CA 92121
(619) 426-9177 / (619) 426-9178 (FAX)
CONTACT: JEFF KATZ, AIA
jeff@jeffkatzarchitects.com

PLUMBING
MCFARLANE & ASSOCIATES
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(652) 277-7721
CONTACT: DOUGLAS HANCOCK, P.E.
dhancock@mcpalermo.com

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pchan@s&k.com

MECHANICAL
MCFARLANE & ASSOCIATES
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dhancock@mcpalermo.com

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HEHN CONSULTING
2150 Chatsworth Drive, Suite 250
San Diego, CA 92123
(619) 550-1085
CONTACT: ANNEA MATHIASON
AMathiason@hehnconsulting.com

LANDSCAPE
SHAA
222 MILLER AVE
MILL VALLEY, CA 94541
(415) 383-7900
CONTACT: ANNEA MATHIASON
amathiason@shaalandscape.com

STRUCTURAL
SFA STRUCTURAL ENGINEERS
12 1/2 Fourth Street Suite 2
San Ramon, CA 94583
(925) 256-0992
CONTACT: KEVIN ECCLES, P.E.
kevin@sfape.com



Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583



Description: Date:
PLANNING SUBMITTAL 06/05/20
PLANNING SUBMITTAL 08/10/20
RESUBMITTAL

Location Map



Vicinity Map



ALLOWABLE BLDG AREA:

S	57,000 SF.
R-2	30,000 SF.

ACTUAL BLDG AREA:

FIRST FLOOR	4,940 SF.
SECOND FLOOR	4,816 SF.
TOTAL BUILDING AREA	9,756 SF.

ACTUAL AREA:

S ACRIAL	6,798 SF.
R-2 ACTUAL	1,088 SF.

SITE AREA: 6,245 ACRES

NUMBER OF STORIES: 2

MAX BUILDING HEIGHT: 75' 0"

PARKING:

Parking Enclosed	ALL PUBLIC PARKING IS ACCOMMODATED IN EXISTING PARKING LOT SERVING THE PUBLIC SAFETY BUILDING	
Parking Unenclosed		
Public Parking	Accessible Parking Spaces:	1
	Standard Parking Spaces:	6
	Total:	7

Sheet Index

No.	Description
1-1	TITLE SHEET
C-1.0	EXISTING CONDITIONS AND TREE REMOVAL PLAN
C-2.0	PRELIMINARY GRADING AND UTILITY PLAN
0-00	LANDSCAPE PLAN
1-00	MECHANICAL PLAN
2-00	PLUMBING PLAN
3-00	PLANT MATERIAL
A-1	SITE PLAN
A-2	SITE PHOTOGRAPHS
A-3	FLOOR PLANS
A-4	ROOF PLAN
A-5	EXTERIOR ELEVATIONS
A-6	BUILDING SECTIONS
A-7	RENDERINGS

NOT FOR CONSTRUCTION

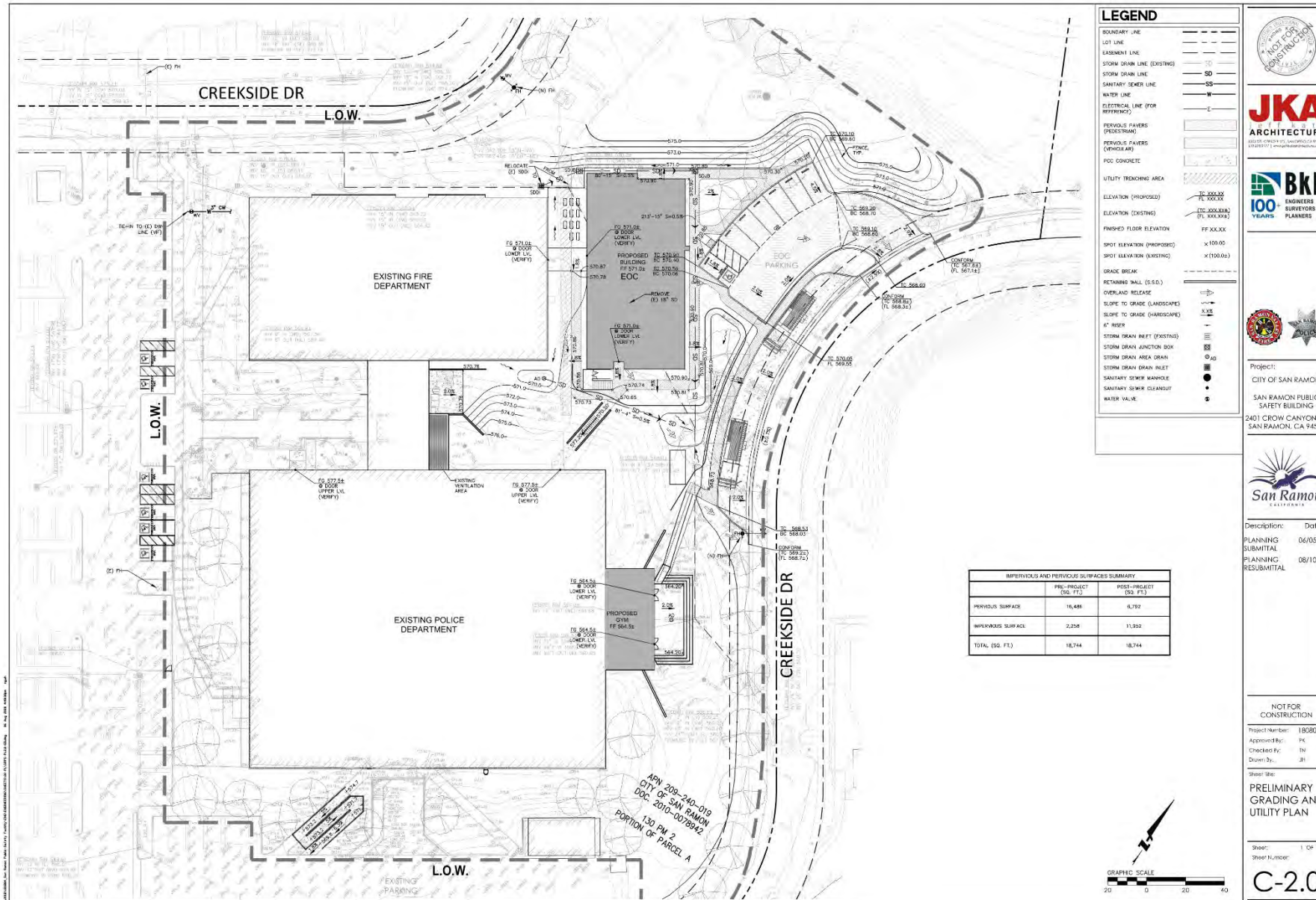
Project Number: 180801
Approved By: JK
Checked By: RC
Drawn By: RW

Sheet Title:
TITLE SHEET

Sheet Number:

T-1

PLANNING SUBMITTAL



PLANNING SUBMITTAL

TREES



QUERCUS LOBATA VALLEY OAK
PLATANUS RACEMOSA ROBERTS' WESTERN SYCAMORE
PLATANUS ACERIFOLIA COLIMBIA LONDON PLANE TREE
PISTACIA CHINENSIS CHINESE PISTACHE
CHALCOPHIS LINEARIS TIMELESS BEAUTY MULTI-STEM TIMELSS BEAUTY DESERT WILLOW MULTI-STEM
CERCIS CANADENSIS EASTERN REDBUD
ARBUTUS MAIRIA MULTI-STEM STRAWBERRY TREE
ACER NEGUNDO BOX ELDER



ULMUS PARVIFLORA DRANKO CHINESE EVERGREEN ELM

SHRUBS



RHAMNUS CALIFORNICA EYE CASE COFFEE BERRY
OLEA MONTRIA L.E. OLIVE COMPACT OLIVE
MYRTUS COMPLANATA COMPACT WAX MYRTLE
GALVEZIA SPECIOSA ISLAND SNAP DRAGON
CONYSEA PALMELLA PINK FRYE PINK COMPACT AUSTRALIAN FUCHSIA
CEANOETHUS JULIA PHELPS SMALL LEAF MOUNTAIN LILAC
CARPENTERIA CALIFORNICA BUSH ANEMONE
ARCTOSTAPHYLOS HOWARD MCMINN HOWARD MCMINN MANZANITA
ARCTOSTAPHYLOS DR. HAROLD DR. HAROLD MANZANITA

GROUNDCOVERS



CEANOETHUS YARROW POINT YARROW POINT CEANOETHUS
BACCHARIS PELLICULARIS PIGEON POINT PIGEON POINT COYOTE BRUSH
ARCTOSTAPHYLOS PACIFIC WEST MANZANITA

PERENNIALS



PENSTEMON HETEROPHYLLUS MARGARITA TOP BLUE BEEDEE PENSTEMON
LILY FORTNIGHT LILY
ACHILLEA MILLEFOLIUM MCKONNOR FERN LEAF YARROW
LOMANDRA LONGIFOLIA PLATANUM BEAUTY PLATINUM BEAUTY LOMANDRA
LOMANDRA LONGIFOLIA SEAVIEW SEAVIEW LOMANDRA
LEYMUS CONDENSATUS CANYON PRINCE CANYON PRINCE WILD RYE
FESTUCA MAUREI ATLAS FESCUE
CAREX PRAEGRACILIS SEDGE
CALAMAGROSTIS ACUTIFLORA KARL FEATHER RED GRASS

GRASSES

STORMWATER PLANTING

VINES



RIBES AURUM GOLDEN CURRANT
LEUCIS PRUNO CALIFORNIA GREY BUSH
IRIS DOUGLASSIANA DOUGLAS IRIS
CHONDROPETALUM TECTORUM CAPE RUSH
CORNUS STOLONIFERA RED TWIG DOGWOOD
BACCHARIS PELLICULARIS TWINY BRANCH COYOTE BRUSH PROSTRATE
VITIS CALIFORNICA ROGERS RED ROGERS RED WILD GRAPE



800 DEL ORIO BLVD. SAN DIEGO, CA 92108
619.297.1111 www.jkarchitecture.com



LANDSCAPE ARCHITECTURE & PLANNING
11111 WILSON BLVD. SUITE 1000 SAN DIEGO, CA 92121



Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583



Description: PLANNING SUBMITTAL
Date: 06/05/20
PLANNING RESUBMITTAL 08/10/20

NOT FOR CONSTRUCTION
Project Number: 180801
Approved By:
Checked By: AJ
Drawn By: AY
Sheet Title:

PLANTING IMAGERY

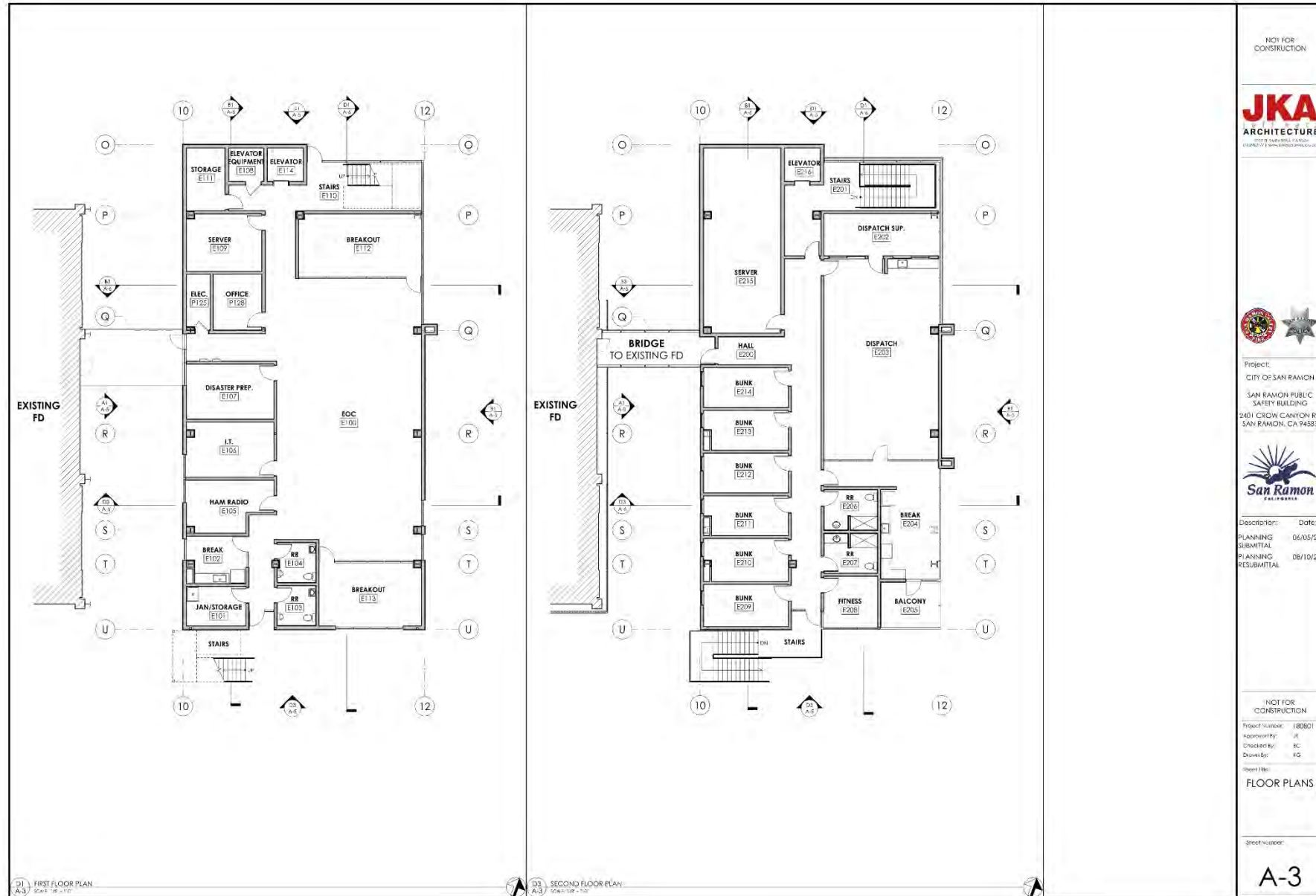
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Sheet Number:

L2.01

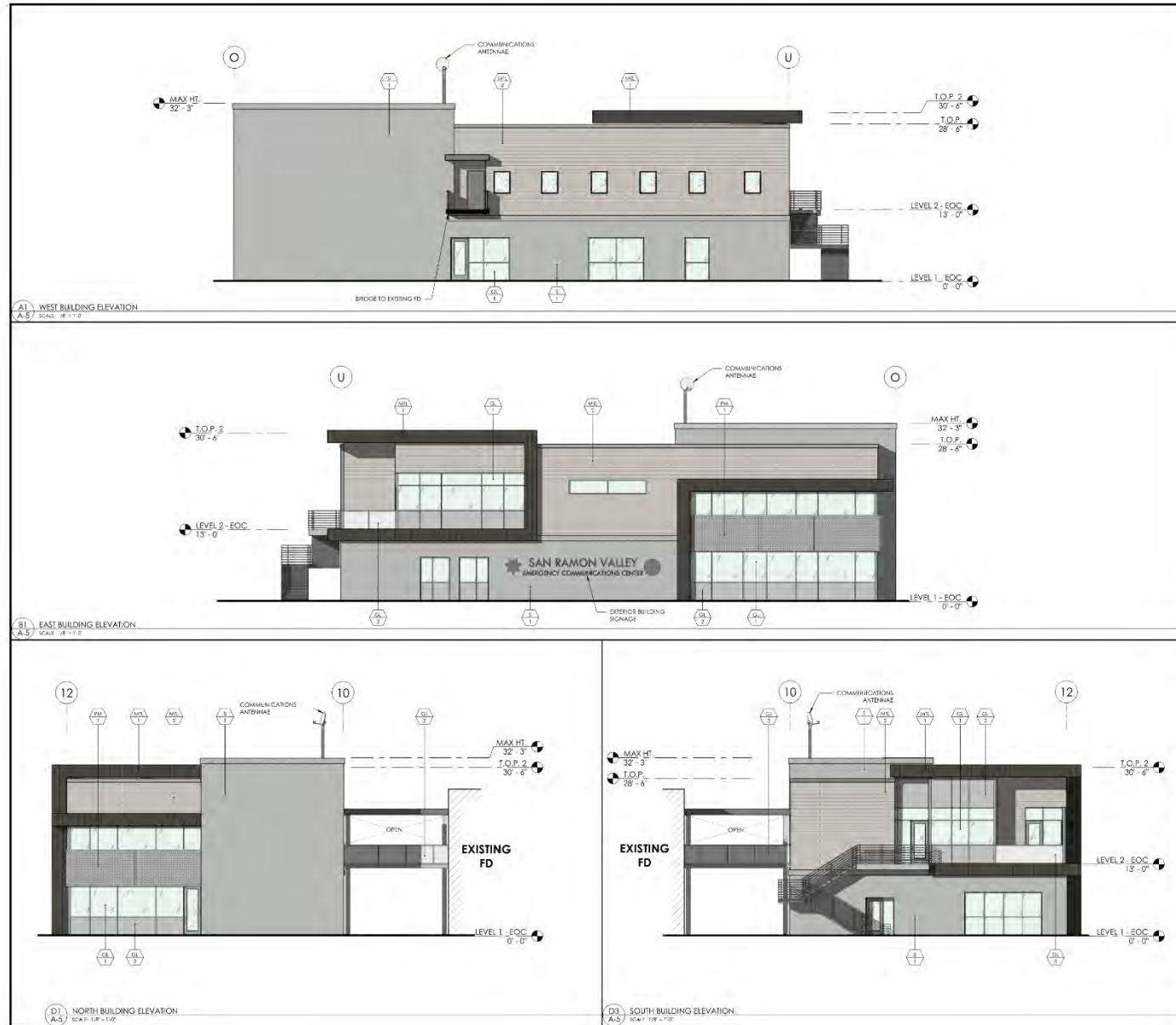
PLANNING SUBMITTAL



PLANNING SUBMITTAL



PLANNING SUBMITTAL



FINISH LEGEND		
MATERIAL TYPE	NAME	DESCRIPTION
GL	1	STOREFRONT GLAZING SOLARBAN 70
GL	2	LOW SPANDREL GLAZING #50000 SHOW WHITE
GL	3	IRIDIZED GLAZING
ML	1	VERTICAL METAL PANEL IMERCO EPIC BRONZE
ML	2	HORIZONTAL METAL PANEL AKACONATI METALIC
PM	1	PERFORATED METAL SCREEN JACKHOLLS 1431412
S	1	STUCCO SW 2017 DORIAN GRAY

NOT FOR CONSTRUCTION

JKA
ARCHITECTURE
3010 B. BARBERS, CALIF. 94501
415.477.1111 | JKA@JKAARCHITECTURE.COM



Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583



Description: Date:
PLANNING SUBMITTAL 06/05/20
PLANNING RESUBMITTAL 08/10/20

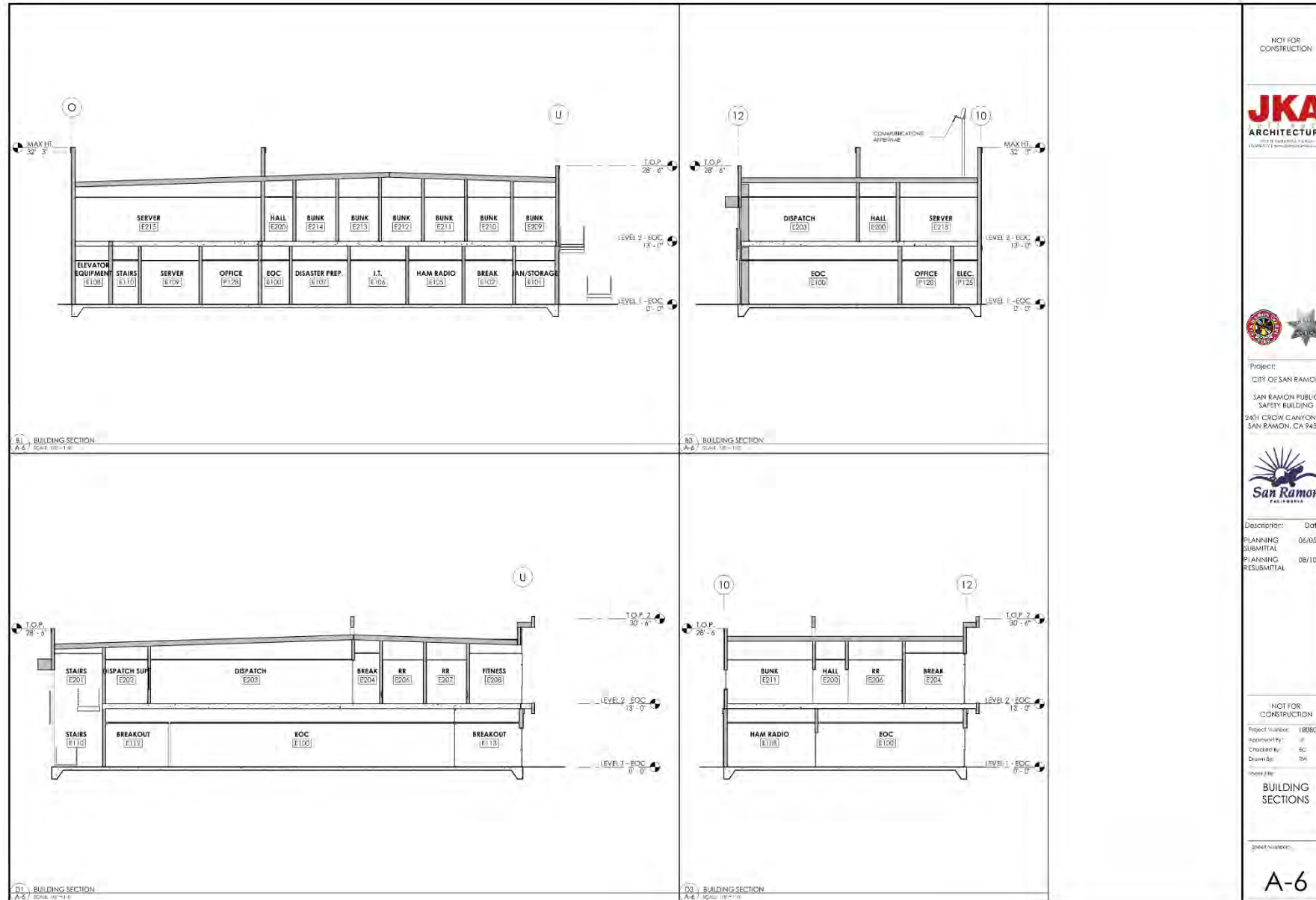
NOT FOR CONSTRUCTION

Project Number: 180801
Approved By: JK
Checked By: RC
Drawn By: KG

Sheet Title:
EXTERIOR ELEVATIONS

Sheet Number:
A-5

PLANNING SUBMITTAL



NOT FOR CONSTRUCTION



Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583



Description: Date:
PLANNING SUBMITTAL 06/05/20
PLANNING RESUBMITTAL 08/10/20

NOT FOR CONSTRUCTION

Project Number: 180801
Approved By: [Signature]
Checked By: EC
Drawn By: DW

Sheet Title:
BUILDING SECTIONS

Sheet Number:
A-6

A-6

PLANNING SUBMITTAL



NOT FOR
CONSTRUCTION



Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC
SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583



Description:	Date:
PLANNING SUBMITTAL	06/05/20
PLANNING RESUBMITTAL	08/10/20

NOT FOR
CONSTRUCTION

Project Number: 180801
Approved By: JK
Checked By: CS/SC
Drawn By: RW/EG

Sheet title:
RENDERINGS

Sheet Number:

A-7

SAN RAMON JOINT PUBLIC SAFETY BUILDING

2401 CROW CANYON ROAD, SAN RAMON, CA 94583



Project Data											
PROJECT ADDRESS:	2401 CROW CANYON RD SAN RAMON, CA 94583 945-240-0114										
ASSESSOR'S PARCEL NO.	001-001-011										
OWNER:	SAN RAMON FIRE VALLEY PROTECTION DISTRICT and CITY OF SAN RAMON										
GOVERNING AGENCY:	CITY OF SAN RAMON FIRE PROTECTION DISTRICT										
GOVERNING CODES:	2019 BUILDING STANDARDS ADMINISTRATIVE CODE, PART 1, TITLE 24 C.C.R. 2019 CALIFORNIA BUILDING CODE (CBC), PART 3, TITLE 24 C.C.R. 2019 CALIFORNIA ELECTRICAL CODE (CEC), PART 3, TITLE 24 C.C.R. 2019 CALIFORNIA MECHANICAL CODE (CMC), PART 4, TITLE 24 C.C.R. 2019 PLUMBING CODE (PLC), PART 5, TITLE 24 C.C.R. 2019 CALIFORNIA ENERGY CODE (CEC), PART 6, TITLE 24 C.C.R. 2019 CALIFORNIA FIRE CODE (FC), PART 7, TITLE 24 C.C.R. 2019 CALIFORNIA GREEN BUILDING STANDARDS CODE (CALGREEN), PART 12, TITLE 24 C.C.R. 2019 CALIFORNIA HRR/HDRHS (SAN JARVIS, PART 19, TITLE 24 C.C.R.)										
SCOPE OF WORK:	NEW 2 - STORY ESSENTIAL SERVICE BUILDING CONTAINING AN EMERGENCY OPERATIONS CENTER AND 911 DISPATCH CENTER										
SITE AREA:	4.943 ACRES										
NUMBER OF STORES:	2										
MAX BUILDING HEIGHT:	79'-0"										
PARKING:	<table border="1"> <tr> <td>Planning</td> <td>267</td> </tr> <tr> <td>Permitted</td> <td>267</td> </tr> <tr> <td>Accessible Parking Spaces:</td> <td>7</td> </tr> <tr> <td>Standard Parking Spaces:</td> <td>255</td> </tr> <tr> <td>Total:</td> <td>262</td> </tr> </table>	Planning	267	Permitted	267	Accessible Parking Spaces:	7	Standard Parking Spaces:	255	Total:	262
Planning	267										
Permitted	267										
Accessible Parking Spaces:	7										
Standard Parking Spaces:	255										
Total:	262										
OCCUPANCY GROUP:	B-A-3, R-2, S										
CONSTRUCTION TYPE:	II-B EXISTING BUILDING II-B NEW EOC (II-B-C-1)										

Legal Description	
PARCEL MAP 130 PG 1 PORTION OF PARCEL A	
<p>NOTE: A REGISTERED CALIFORNIA ARCHITECT, CIVIL OR STRUCTURAL ENGINEER SHALL OBSERVE THE WORK OF CONSTRUCTION AND SHALL ATTEST BY A CERTIFICATE TO THE COMPLIANCE OF THE CONSTRUCTION WITH THE APPROVED CONTRACT DOCUMENTS.</p>	
Project Team	
ARCHITECTURE	PLUMBING
2019 KATZ ARCHITECTURE 4533 15th Court Blvd San Diego, CA 92131 (619) 498-9177 / (619) 498-9178 (FAX) Contact: Jeff Katz, AIA jeffkatz@jkaarch.com	MCFARLANE & ASSOCIATES 4830 Viewridge Avenue, Suite A San Diego, California 92123 (858) 277-9721 Contact: Douglas Sokols, P.E. dsokols@mcfarlane.com
CIVIL	MECHANICAL
882 CIVIL ENGINEERS 1722 N. First Street, Suite 600 San Jose, CA 95131 (408) 447-9112 Contact: Patrick Chon pchon@882.com	MCFARLANE & ASSOCIATES 4830 Viewridge Avenue, Suite A San Diego, California 92123 (858) 277-9721 Contact: Douglas Sokols, P.E. dsokols@mcfarlane.com
LANDSCAPE	ELECTRICAL
ERAA 225 MILLER AVE MILL VALLEY, CA 94641 415.938.7900 Contact: Ames Jesso ames@eraa.com	ELEN CONGELI INC 9150 Chesapeake Drive, Suite 200 San Diego, CA 92123 (619) 582-1085 Contact: Anton Naphorsen anton@elencongel.com
STRUCTURAL	GEOTECH
2PA STRUCTURAL ENGINEERS 12720 Quail Street, Suite J Santa Rosa, CA 95404 (707) 526-0999 Contact: Luke Wilson, S.E. lwilson@2pa.com	GEOCOON 467 BRISA STREET LIVERMORE, CA 94550 (925) 464-2111 Contact: Shane Redeker sreder@geocoon.com



Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583

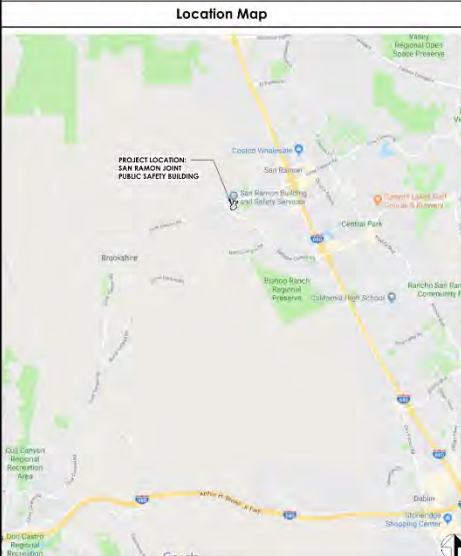


Description: 06/16/20
DESIGN
08/19/20
DESIGN DEVELOPMENT

NOT FOR CONSTRUCTION
Project Number: 180801
Approved By: JK
Checked By: CS/SC
Drawn By: RW/GS

SHEET TITLE

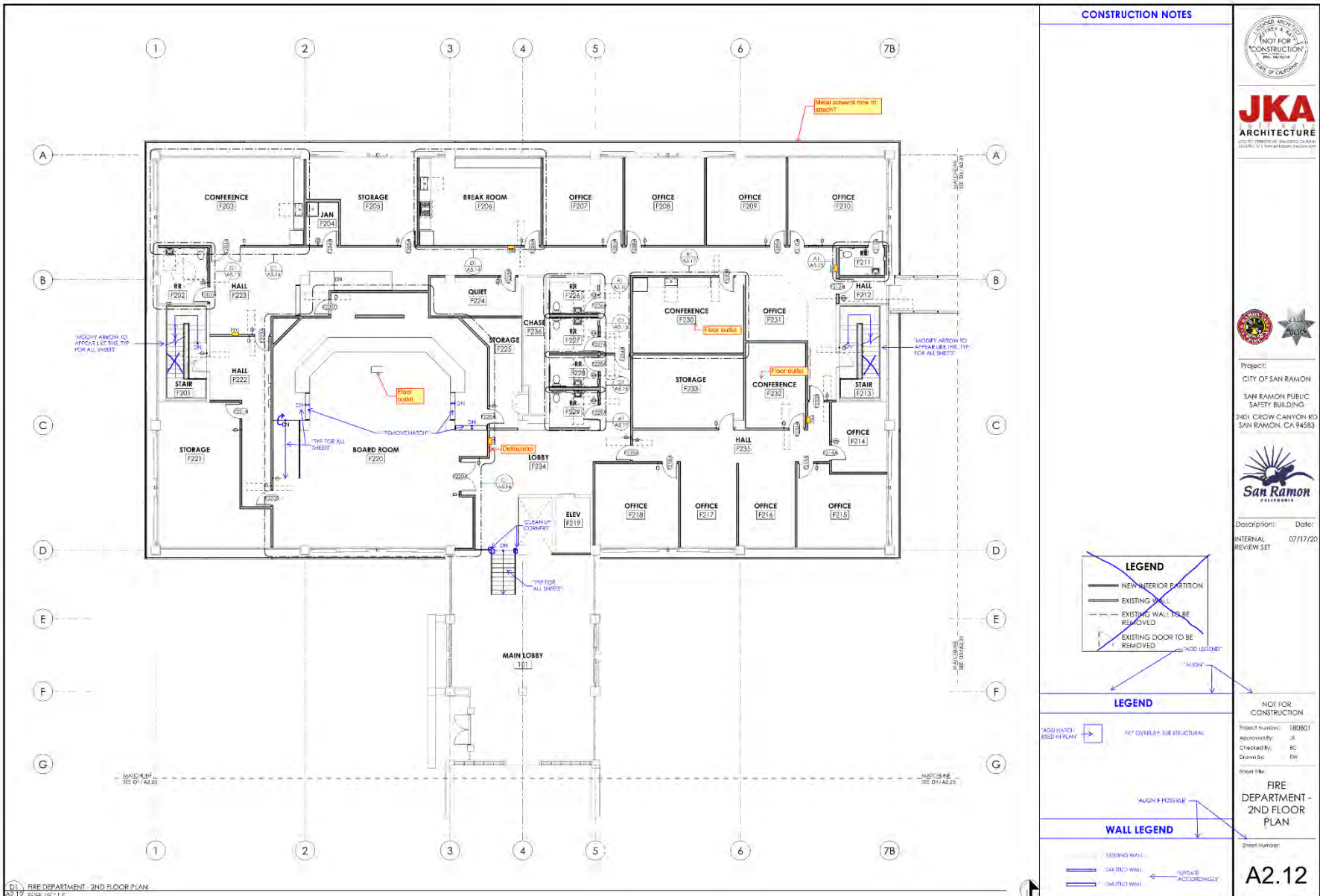
SHEET NUMBER
T-1



EXISTING BUILDING OVERALL AREA:		NEW EOC BUILDING OVERALL AREA:	
FIRE DEPARTMENT 1ST FLOOR	12,362 SF	EOC 1ST FLOOR	4,940 S.F.
FIRE DEPARTMENT 2ND FLOOR	12,362 SF	EOC 2ND FLOOR	4,936 S.F.
POLICE DEPARTMENT 1ST FLOOR	14,312 S.F.	TOTAL BUILDING AREA	9,876 S.F.
POLICE DEPARTMENT 2ND FLOOR	40,807 S.F.		
TOTAL BUILDING AREA	79,743 S.F.		
EXISTING BUILDING ACTUAL AREA:		NEW EOC BUILDING ACTUAL AREA:	
B OCCUPANCY:		B OCCUPANCY:	
FIRE DEPARTMENT 1ST FLOOR	4,577 S.F.	EOC 1ST FLOOR	2,997 S.F.
FIRE DEPARTMENT 2ND FLOOR	3,747 S.F.	EOC 2ND FLOOR	1,853 S.F.
POLICE DEPARTMENT 1ST FLOOR	1,788 S.F.	TOTAL B OCCUPANCY AREA	4,850 S.F.
POLICE DEPARTMENT 2ND FLOOR	12,027 S.F.		
TOTAL B OCCUPANCY AREA	22,139 S.F.	R-2 OCCUPANCY:	
A-3 OCCUPANCY:		EOC 2ND FLOOR	868 S.F.
FIRE DEPARTMENT 1ST FLOOR	1,892 S.F.	TOTAL R-2 OCCUPANCY AREA	868 S.F.
FIRE DEPARTMENT 2ND FLOOR	2,539 S.F.		
POLICE DEPARTMENT 1ST FLOOR	2,697 S.F.	A-3 OCCUPANCY:	
POLICE DEPARTMENT 2ND FLOOR	3,103 S.F.	EOC 1ST FLOOR	114 S.F.
TOTAL A-3 OCCUPANCY AREA	10,295 S.F.	EOC 2ND FLOOR	474 S.F.
EXISTING BUILDING ALLOWABLE AREA*:		TOTAL A-3 OCCUPANCY AREA	588 S.F.
S	28,500 S.F.**	NEW EOC BUILDING ALLOWABLE AREA*:	
A-3	28,500 S.F.**	B	18,000 S.F.**
		K-2	18,000 S.F.**
		A-3	18,000 S.F.**

MIXED OCCUPANCY CALC PER 508.3.2 (NON SEPARATED)		MIXED OCCUPANCY CALC PER 508.3.2 (NON SEPARATED)	
MIXED OCCUPANCY - 2 OR MORE STORY BUILDINGS PER 504.2.4		MIXED OCCUPANCY - 2 OR MORE STORY BUILDINGS PER 504.2.4	
EQUATION 5-3 A _n = (A ₁ + (N-1)A ₂)		EQUATION 6-3 A _n = (A ₁ + (N-1)A ₂)	
B: A ₁ = 45,000 + (23,000 x 0) = 45,000 SF		B: A ₂ = 27,000 + (9,000 x 0) = 45,000 SF	
A-3: A ₂ = (28,500 - (9,500 x 0)) + 1 = 28,500 SF **MOST RESTRICTIVE		B: A ₂ = (27,000 + (9,000 x 0)) = 27,000 SF	
		A-3: A ₂ = (18,000 + (6,000 x 0)) = 18,000 SF **MOST RESTRICTIVE	

DESIGN DEVELOPMENT



CONSTRUCTION NOTES



JKA
ARCHITECTURE
1000 UNIVERSITY AVENUE, SUITE 200
SAN RAMON, CA 94583
TEL: 925.376.8800



Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583



Disposition: _____ Date: 07/17/20
INTERNAL REVIEW SET

LEGEND

- NEW INTERIOR PARTITION
- EXISTING WALL
- EXISTING WALL TO BE REMOVED
- EXISTING DOOR TO BE REMOVED

LEGEND

- ADD FINISH (SEE D1/A2.2)
- RFP OVERLAY, SEE STRUCTURAL

WALL LEGEND

- EXISTING WALL
- NEW WALL
- CHANGED WALL

NOT FOR CONSTRUCTION
Project Number: 180801
Approved By: JK
Checked By: RC
Drawn By: EW

Sheet Title:
FIRE DEPARTMENT - 2ND FLOOR PLAN
Sheet Number:
A2.12

01 FIRE DEPARTMENT - 2ND FLOOR PLAN
A2.12 2018-07-17

DESIGN DEVELOPMENT

CONSTRUCTION NOTES

NOTES

1. SEE **CD** OF DESIGN PLAN
2. SEE ENLARGED PLANS FOR ADDITIONAL INFORMATION
3. SEE **CD** FOR REFLECTED CEILING PLANS - "CHANGE TO 'XXXX' FOR NOW"
4. SEE A4.1, A4.4, A4.5 FOR WALL TYPES
5. SEE A4.2 FOR ROOM FINISH SCHEDULE
6. SEE A4.3 FOR DOOR AND WINDOW SCHEDULES
7. SEE A4.5 FOR STOREFRONT SCHEDULE
8. STAIRS USE THE CORNER CIRCLES TYP. ALL CORNER CORNERS ON INTERIOR OF BUILDING.

LEGEND

— NEW INTERIOR PARTITION

— EXISTING WALL

--- EXISTING WALL TO BE REMOVED

— EXISTING DOOR TO BE REMOVED

WALL LEGEND

— EXISTING WALL

— CMU STUD WALL

— CHASED WALL

← "UPGRADE ACCORDINGLY"



JKA
ARCHITECTURE

2401 CROW CANYON RD
SAN RAMON, CA 94583
TEL: 925.376.4444



Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583



San Ramon
CALIFORNIA

Description: _____ Date: _____
INTERNAL REVIEW SET 07/17/20

NOT FOR CONSTRUCTION

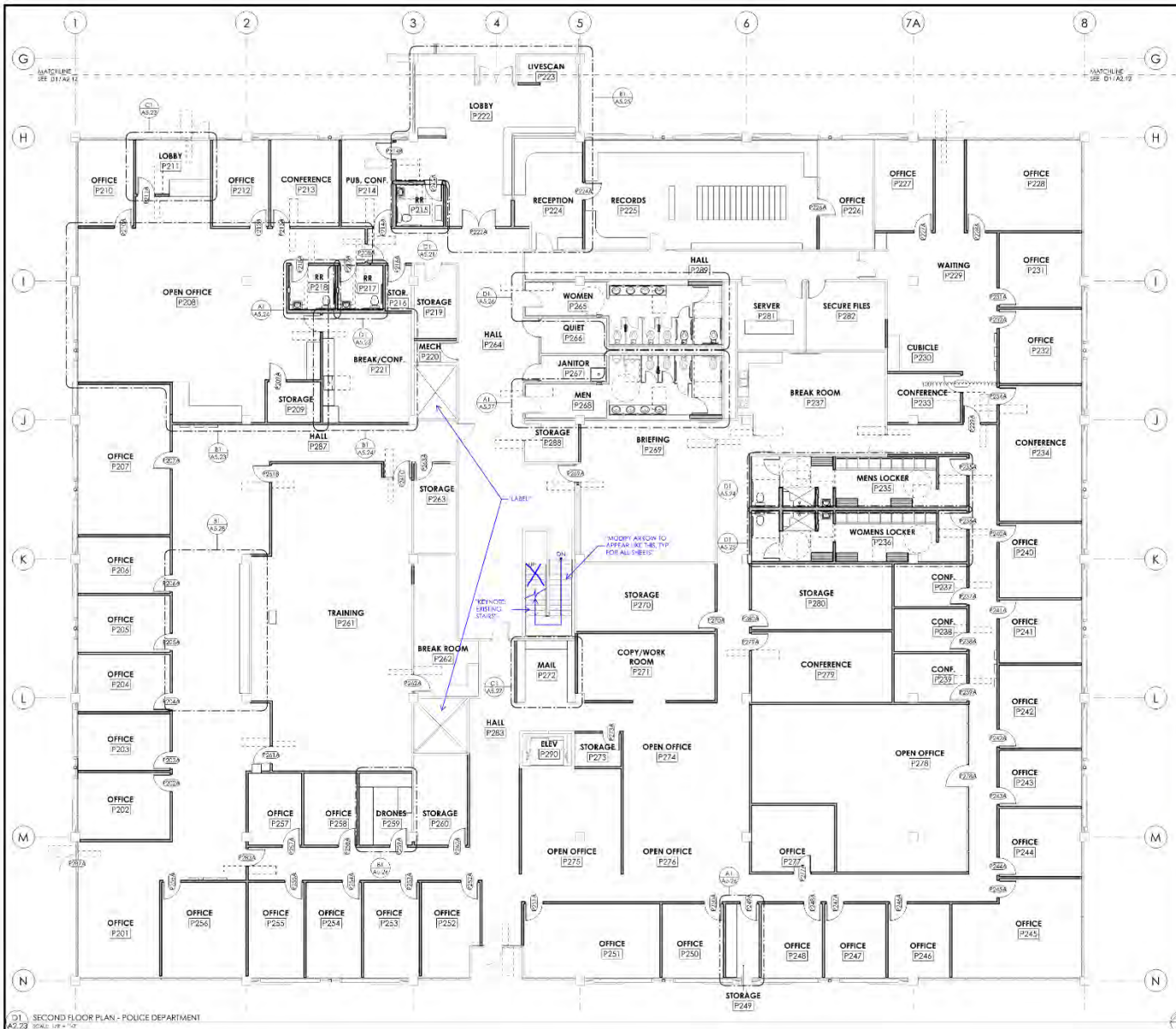
Project Number: 180801
Approved By: JK
Checked By: PC
Drawn By: EW

Sheet Title:
POLICE DEPARTMENT - 1ST FLOOR PLAN

Sheet Number:
A2.22

POLICE DEPARTMENT - 1ST FLOOR PLAN
A2.22 SCALE 1/8"=1'-0"

DESIGN DEVELOPMENT



01 SECOND FLOOR PLAN - POLICE DEPARTMENT
A2.23 TOTAL W.P. - 10'

CONSTRUCTION NOTES



JKA
ARCHITECTURE
1000 STEVENSON AVENUE, SUITE 200
CROW CANYON, CA 94583



Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583



Description: Date:
INTERNAL REVIEW SET 07/17/20

- ### NOTES
1. SEE CONSTRUCTION PLAN
 2. SEE ENLARGED PLANS FOR ADDITIONAL INFORMATION
 3. SEE REFLECTED CEILING PLANS - "CHANGE TO" AS SHOWN
 4. SEE L.A.A. AREA WALL TYPES - "CHANGE TO" AS SHOWN
 5. SEE ALL ROOM FINISH SCHEDULES
 6. SEE ALL DOOR AND WINDOW SCHEDULES
 7. SEE ALL SCHEDULES
 8. SEE ALL OTHER CONSTRUCTION NOTES ON REFERENCE DRAWINGS



NOT FOR CONSTRUCTION
Project Number: 18801
Approved By: JK
Checked By: RC
Drawn By: EW
Sheet Title:
POLICE DEPARTMENT - 2ND FLOOR PLAN
Sheet Number:

A2.23

DESIGN DEVELOPMENT

CONSTRUCTION NOTES

NOTES

- SEE PROJECT EYP
- SEE OR DIVISION PLAN
- SEE ENLARGED PLANS FOR ADDITIONAL INFORMATION
- SEE (A) FOR REFLECTED CEILING PLANS - CHANGE TO "AS SHOWN"
- SEE (A) FOR ROOM FINISH SCHEDULE
- SEE (A) FOR DOOR AND WINDOW SCHEDULES
- SEE (A) FOR SCHEDULES
- SEE (A) FOR CORNER CURVED TOP ALL WINDOW CORNERS ON R/FRONT OF BUILDING

LEGEND

- NEW INTERIOR PARTITION
- EXISTING WALL
- EXISTING WALL TO BE REMOVED
- EXISTING DOOR TO BE REMOVED

WALL LEGEND

- 2x4 BRIDGE WALL
- 2x6 STUD WALL

NOT FOR CONSTRUCTION
 Project Number: 180801
 Approved By: JK
 Checked By: BC
 Drawn By: EW
 Sheet Title:
 EOC - 1ST AND 2ND FLOOR PLANS
 Sheet Number:
A2.31



JKA
ARCHITECTURE



Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583

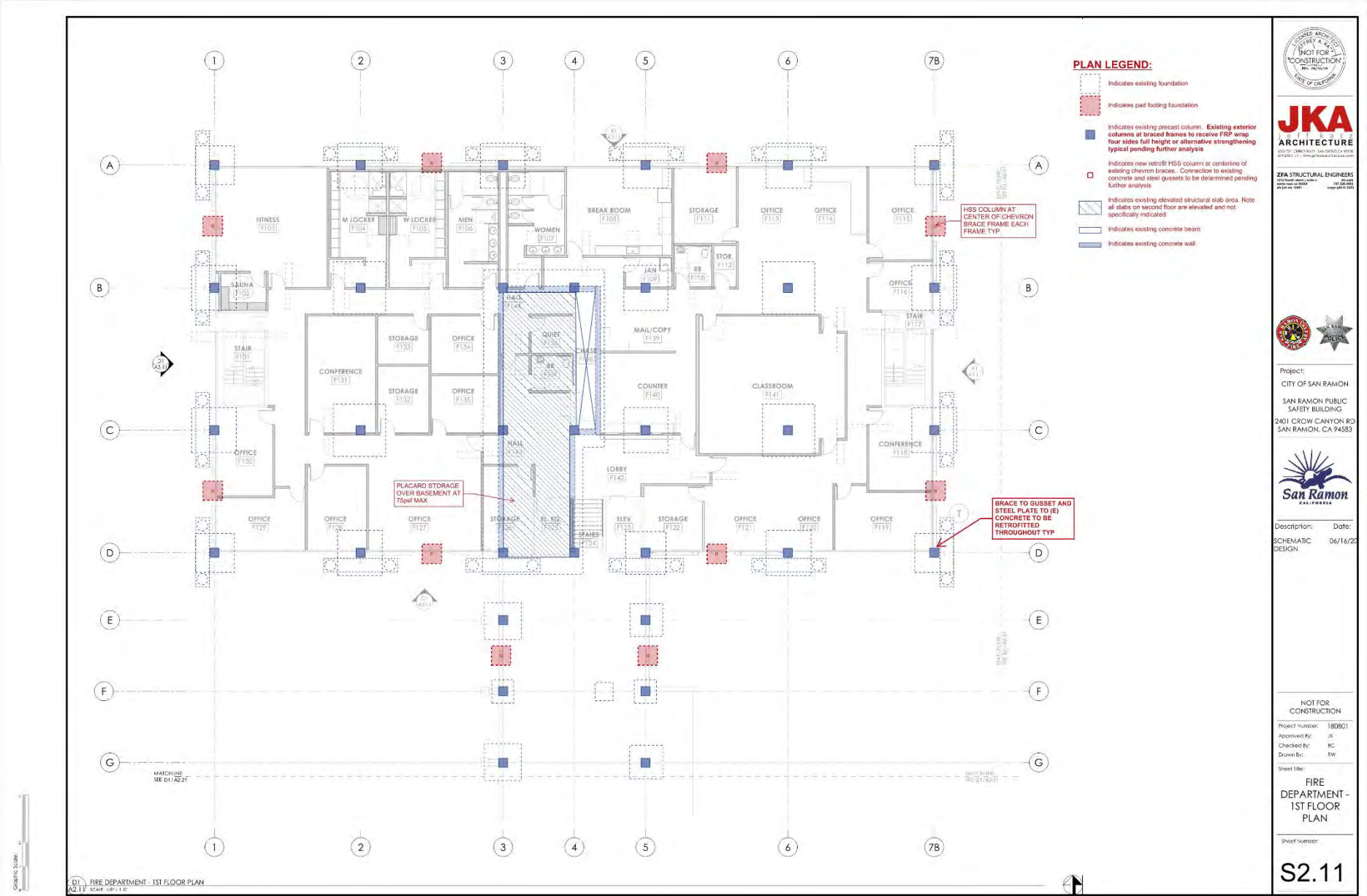


Description: INTERNAL REVIEW SET
 Date: 07/17/20

NOT FOR CONSTRUCTION
 Project Number: 180801
 Approved By: JK
 Checked By: BC
 Drawn By: EW
 Sheet Title:
 EOC - 1ST AND 2ND FLOOR PLANS
 Sheet Number:

A2.31

DESIGN DEVELOPMENT



JKA
ARCHITECTURE

ZFA STRUCTURAL ENGINEERS



Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583



Disposition: Date:
SCHEMATIC DESIGN 06/16/22

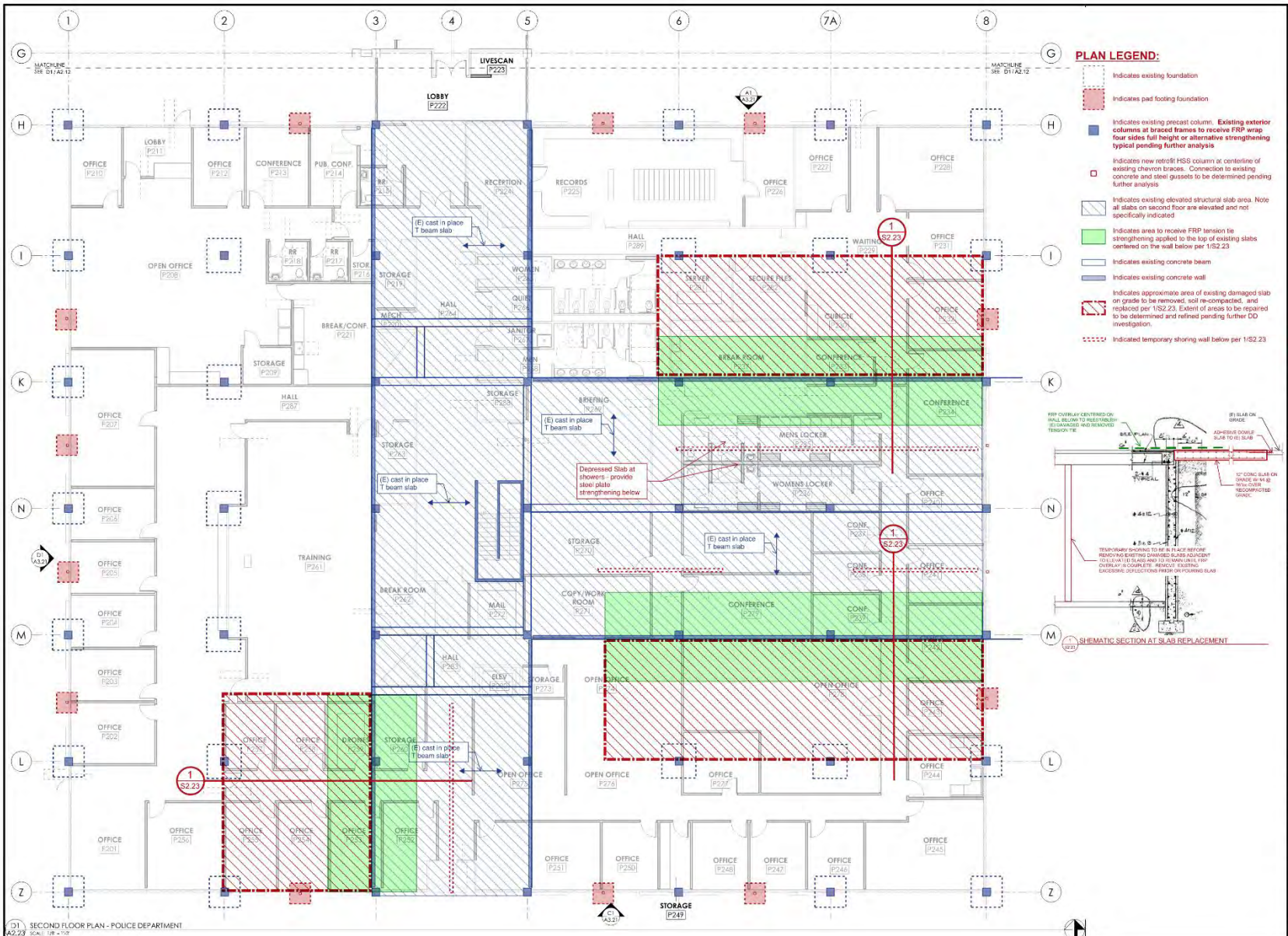
NOT FOR CONSTRUCTION
Project Number: 180801
Approved By: JK
Checked By: RC
Drawn By: RW

Sheet Title:
FIRE DEPARTMENT - 1ST FLOOR PLAN

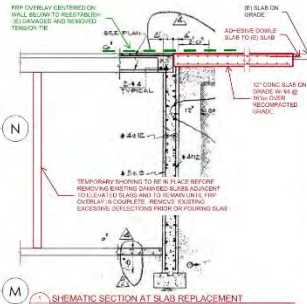
Sheet Number:

S2.11

DESIGN DEVELOPMENT



- PLAN LEGEND:**
- Indicates existing foundation
 - Indicates pad footing foundation
 - Indicates existing precast column. Existing exterior columns at braced frames to receive FRP wrap four sides full height or alternative strengthening typical pending further analysis
 - Indicates new retrofit HSS column at centerline of existing chevron braces. Connection to existing concrete and steel gussets to be determined pending further analysis
 - Indicates existing elevated structural slab area. Note all slabs on second floor are elevated and not specifically indicated
 - Indicates area to receive FRP tension tie strengthening applied to the top of existing slabs centered on the wall below per 1/S2.23
 - Indicates existing concrete beam
 - Indicates approximate area of existing damaged slab on grade to be removed, soil re-compacted, and replaced per 1/S2.23. Extent of areas to be repaired to be determined and refined pending further DO investigation.
 - Indicated temporary shoring wall below per 1/S2.23



JKA ARCHITECTURE
2401 CROW CANYON RD. SAN RAMON, CA 94583
 TEL: (925) 391-1100 FAX: (925) 391-1101 WWW.JKAARCHITECT.COM

Project:
 CITY OF SAN RAMON
 SAN RAMON PUBLIC SAFETY BUILDING
 2401 CROW CANYON RD
 SAN RAMON, CA 94583

San Ramon
CITY OF SAN RAMON

Description: _____ Date: 06/16/23
 SCHEMATIC DESIGN

NOT FOR CONSTRUCTION

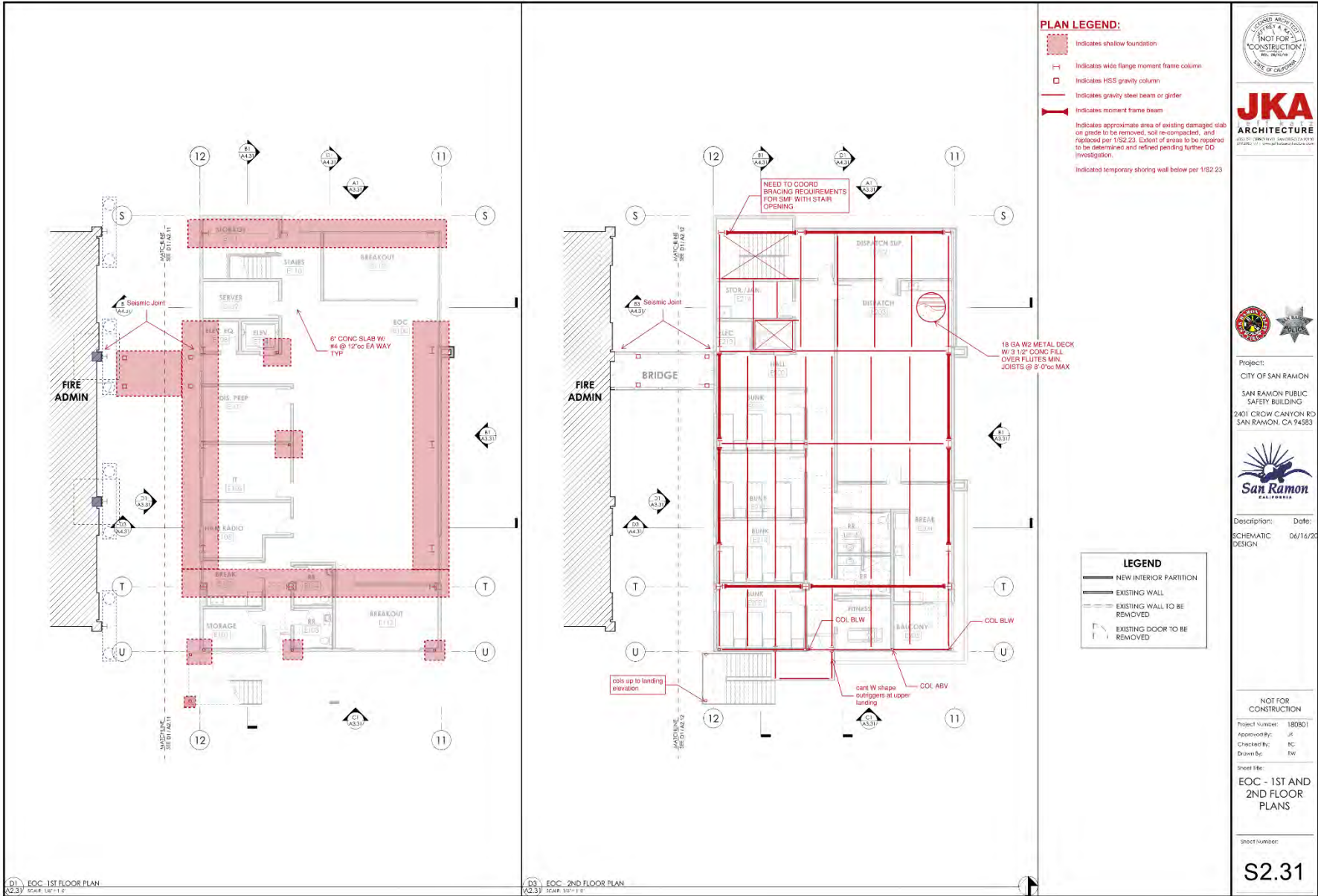
Project Number: 180801
 Approved By: JK
 Checked By: RC
 Drawn By: RW

Sheet Title:
SECOND FLOOR PLAN - POLICE DEPARTMENT

Sheet Number:
S2.22

01 SECOND FLOOR PLAN - POLICE DEPARTMENT
 SCALE: 1/8" = 1'-0"

DESIGN DEVELOPMENT



JKA
ARCHITECTURE
180801 ARCHITECT License No. 180801
STATE OF CALIFORNIA



Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583

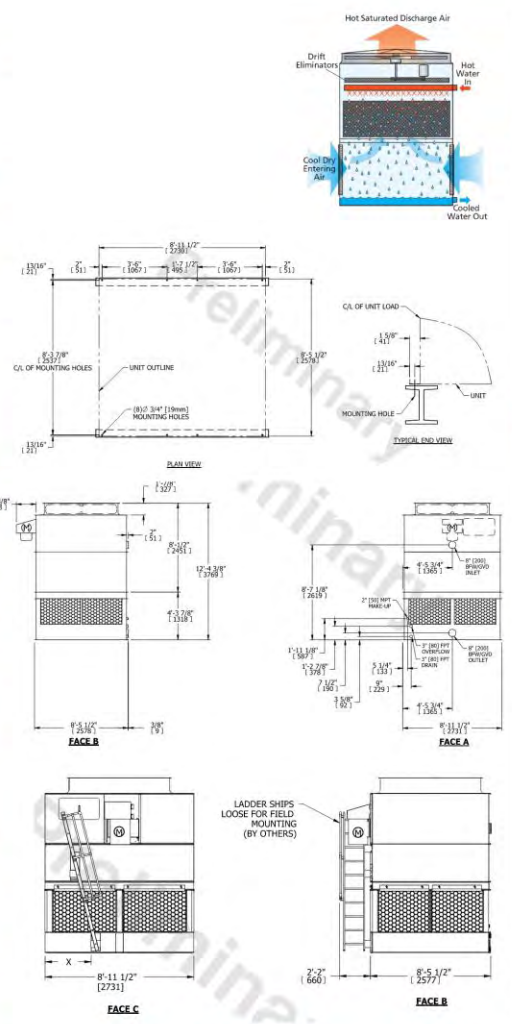


Description: SCHEMATIC DESIGN
Date: 06/16/23

NOT FOR CONSTRUCTION
Project Number: 180801
Approved By: JK
Checked By: RC
Drawn By: BW
Sheet Title:
EOC - 1ST AND 2ND FLOOR PLANS

Sheet Number:
S2.31

DESIGN DEVELOPMENT



NEW 300 TON COOLING TOWER (CT-1)

PROPOSED CONDENSER WATER ROUTING PLAN - 05-26-20

JKA

ARCHITECTURE

 4000 CROW CANYON ROAD, SUITE 200

 SAN RAMON, CA 94583

 (925) 391-1111

Project:

 CITY OF SAN RAMON

 SAN RAMON PUBLIC

 SAFETY BUILDING

 2401 CROW CANYON RD

 SAN RAMON, CA 94583

Description: Date:

 SCHEMATIC DESIGN: 06/16/20

NOT FOR

 CONSTRUCTION

 Project Number: 180801

 Approved By: JK

 Checked By: SS

 Drawn By: RW

Sheet Title:

MECHANICAL

SITE PLAN

Sheet Number:

M1.0

DESIGN DEVELOPMENT

NEW VAV BOXES TO BE CONNECTED TO EXISTING MEDIUM PRESSURE DUCTWORK MAINS.

VAV REHEAT COILS TO BE CONNECTED TO EXISTING HEATING HOT WATER PIPING MAINS ABOVE CEILING.

CEILING MOUNTED EXHAUST FANS

DUCTLESS - COOLING ONLY (SERVER & ELEVATOR MACHINE)

VAV BOX WITH REHEAT COILS (ABOVE CEILING)

CABINET EXHAUST FANS (ABOVE CEILING)

JKA
ARCHITECTURE

2401 CROW CANYON ROAD, SUITE 111, SAN RAMON, CA 94583
TEL: 925.376.1111

MPA McPARLANE ASSOCIATES

Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583

San Ramon
CALIFORNIA

Description: _____ Date: _____
SCHEMATIC DESIGN 06/16/20

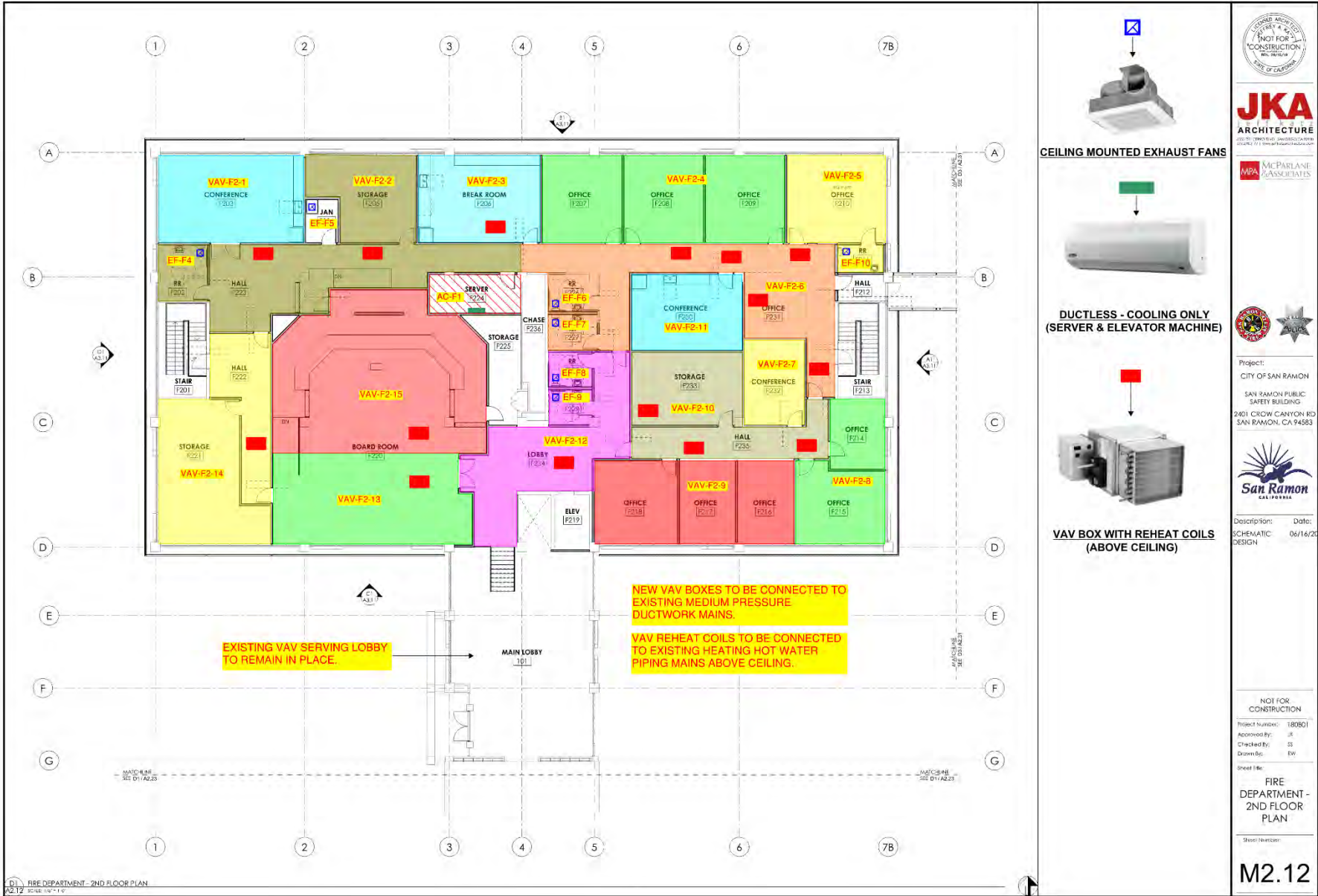
NOT FOR CONSTRUCTION

Project Number: 180801
Approved By: JK
Checked By: SS
Drawn By: EW

Sheet Title:
FIRE DEPARTMENT - 1ST FLOOR PLAN

Sheet Number:
M2.11

DESIGN DEVELOPMENT



JKA
 ARCHITECTURE
 2401 CROW CANYON RD
 SAN RAMON, CA 94583
 (925) 376-1111



Project:
 CITY OF SAN RAMON
 SAN RAMON PUBLIC SAFETY BUILDING
 2401 CROW CANYON RD
 SAN RAMON, CA 94583



Description: Date:
 SCHEMATIC DESIGN 06/16/20

NOT FOR CONSTRUCTION
 Project Number: 180801
 Approved By: JS
 Checked By: SS
 Drawn By: EW

Sheet Title:
FIRE DEPARTMENT - 2ND FLOOR PLAN

Sheet Number:
M2.12

DESIGN DEVELOPMENT



JKA
 ARCHITECTURE
 2401 CROW CANYON RD
 SAN RAMON, CA 94583
 (925) 371-1111



Project:
 CITY OF SAN RAMON
 SAN RAMON PUBLIC SAFETY BUILDING
 2401 CROW CANYON RD
 SAN RAMON, CA 94583



Disposition: SCHEMATIC DESIGN Date: 06/16/20

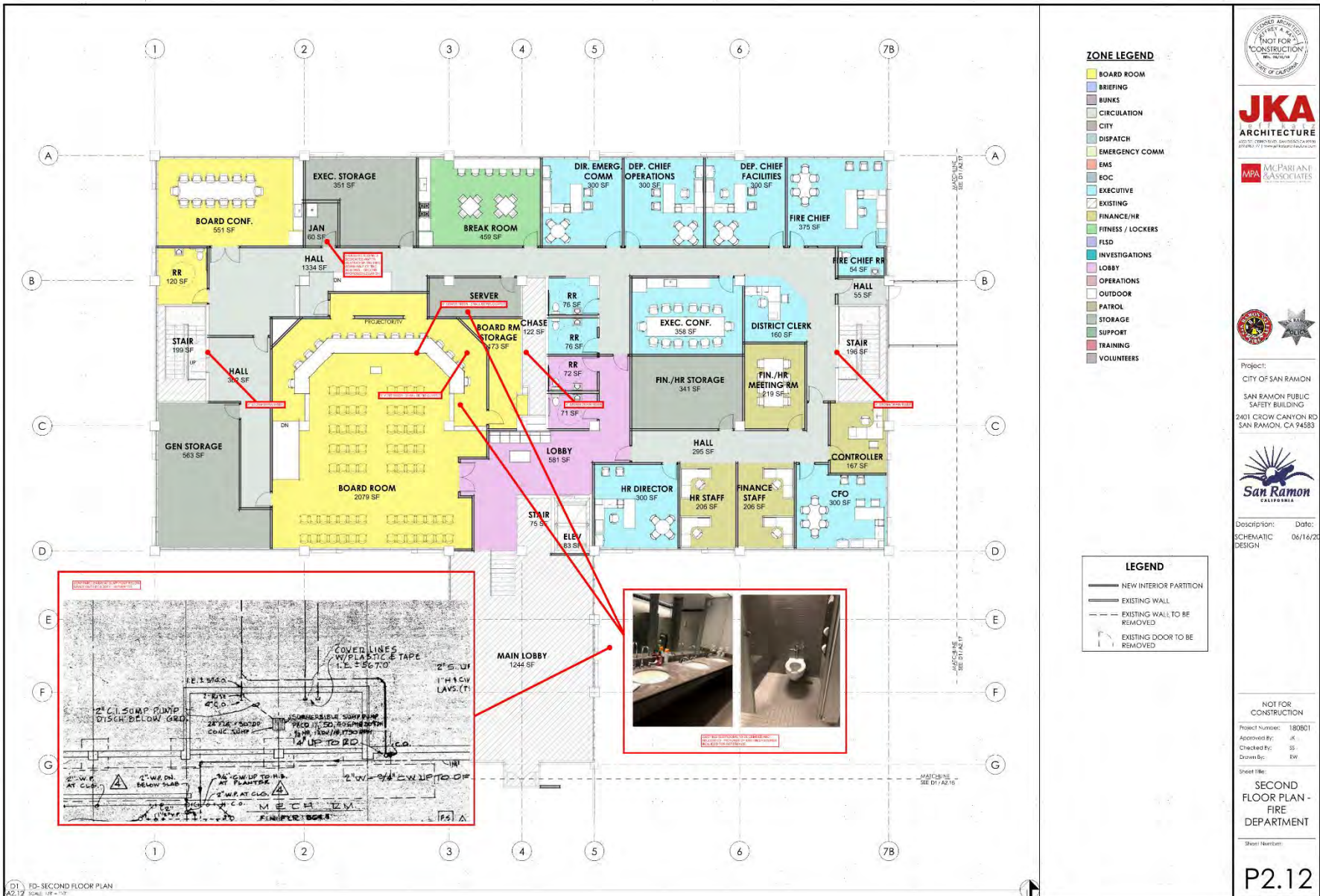
NOT FOR CONSTRUCTION
 Project Number: 180801
 Approved By: JK
 Checked By: SS
 Drawn By: EW

Sheet Title:
 FIRST FLOOR PLAN - FIRE DEPARTMENT

Sheet Number:

P2.11

DESIGN DEVELOPMENT



ZONE LEGEND

- BOARD ROOM
- BRIEFING
- BUNKS
- CIRCULATION
- CITY
- DISPATCH
- EMERGENCY COMM
- EMS
- EOC
- EXECUTIVE
- EXISTING
- FINANCE/HR
- FITNESS / LOCKERS
- FLSD
- INVESTIGATIONS
- LOBBY
- OPERATIONS
- OUTDOOR
- PATROL
- STORAGE
- SUPPORT
- TRAINING
- VOLUNTEERS

LEGEND

- NEW INTERIOR PARTITION
- EXISTING WALL
- EXISTING WALL TO BE REMOVED
- EXISTING DOOR TO BE REMOVED



JKA
ARCHITECTURE
4000 CROW CANYON, SUITE 100
SAN RAMON, CA 94583

MPA
MCPARIANT
ASSOCIATES



Project:
CITY OF SAN RAMON
SAN RAMON PUBLIC SAFETY BUILDING
2401 CROW CANYON RD
SAN RAMON, CA 94583



Description: SCHEMATIC DESIGN
Date: 06/16/20

NOT FOR CONSTRUCTION
Project Number: 180801
Approved By: JK
Checked By: SS
Drawn By: EW

Sheet Title:
SECOND FLOOR PLAN - FIRE DEPARTMENT

Sheet Number:

P2.12

OLD BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020

To: Board of Directors

From: Laura Begin, RN EMS Coordinator, EMS Division

Subject: Authorize payment to WorldPoint for American Heart Association (AHA) Required Credentialing Courses, Licensing and Accreditation for District Personnel

Background:

All Paramedics, Emergency Medical Technician (EMT) and Emergency Medical Dispatchers (EMD) in the State of California, by regulation must maintain a license and within Contra Costa County accreditation, in order to provide patient care within their designated scope of practice.

To be in compliance with licensing and accreditation standards proof of the following AHA courses must be provided in the (re)application process:

1. AHA Basic Life Support (BLS)
 - a. All Paramedics, EMT and EMD
2. AHA Advanced Cardiac Life Support (ACLS)
 - a. Paramedics only
3. AHA Pediatric Advanced Life Support (PALS)
 - a. Paramedics only

In previous years, personnel fulfilled requirements and obtained certifications outside of the District as their licenses came due. This fiscal year, the District will be conducting recertifications for all personnel internally, simultaneously.

Recommended Board Action:

Staff recommends the Board approve the purchase of American Heart Association certification courses for licensing and accreditation requirements for District Paramedic, EMT and EMD's. Required courses will be assigned to District Suppression and Communication Center personnel according to State and County policy and procedure.

Financial Impacts:

Certification courses and certificate cost of \$35,923.50 for all District personnel. This amount was approved and included in the Emergency Services operating budget. This cost will be offset by not having to reimburse employees on an individual basis for the cost of recertification's, travel and other related costs.

NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020

To: Board of Directors

From: Kenneth R. Campo, Interim CFO

Subject: **RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT AUTHORIZING DELIVERY AND SALE OF CERTIFICATES OF PARTICIPATION IN THE MAXIMUM PRINCIPAL AMOUNT OF \$45,000,000 TO FINANCE PUBLIC SAFETY PROJECT, TRAINING CENTER FACILITY AND STATION 34 RENOVATION IMPROVEMENTS, AND APPROVING RELATED DOCUMENTS AND ACTIONS**

BACKGROUND

The Board has authorized staff to initiate several large dollar capital projects and proceed with a debt financing to provide the necessary funding. Use of long-term debt to finance these projects is consistent with the debt issuance parameters established by the Board in the Debt Management Policy adopted in 2017; primarily, the useful life of the projects will equal or exceed the term of the financing and the District's long-range financial modeling indicates projected resources are sufficient to fund the debt service requirements over the term of the financing. Following is a brief description of the projects currently underway, along with the preliminary cost estimates.

The District is working with the City of San Ramon on renovating the City's existing Police and Building Services facility located at 2401 Crow Canyon Road into a joint public safety complex housing the Police Department, Fire Administration and newly constructed 911-Emergency Dispatch and Emergency Operations Center. The District is also considering the development of a new training facility at 1500 Bollinger Canyon Road when the current administration site is vacated after completion of the move to the joint public safety complex. Very preliminary cost estimates for the two projects are \$27 million for the renovation and new construction at 2401 Crow Canyon Road and \$13 million for the training facility at 1500 Bollinger Canyon Road.

The District is also currently in design on a major renovation of Fire Station 34 located at 12599 Alcosta Blvd. in San Ramon. This project involves expanding the apparatus bay to accommodate Truck 34, a major remodel of the living quarters and the addition of a much-needed concrete apron for parking apparatus. The preliminary cost estimate for this project is \$2.4 million.

FINANCING STRUCTURE

Staff is proposing to use a COP (Certificates of Participation) bond financing like that used in the past for major apparatus purchases and station construction. The net interest cost is projected to be less than 3% for a 30-year term; which translates to annual debt service of \$2 million at \$40 million of net proceeds or \$2.1 million at \$42.5 million of net proceeds. The recently adopted budget and financial forecast included annual debt service of \$2.2 million for the 2020 COP issue.

Due to the overall financial health of the District, on prior bond issues Moody's gave the District an investment grade bond rating of Aa2, we expect the same rating on this issuance which will make the District's bonds highly desirable to investors in the current economic environment. With this excellent rating and current market conditions, the District will not have to provide a cash reserve fund or bond surety equal to maximum annual debt service requirement as with past financings. This translates to a lower borrowing and much more efficient financing transaction.

Staff will continue to review different scenarios in order to strike a balance between the overall size and term of the financing issue and the annual debt service commitment in order to achieve maximum efficiency. This could involve funding more of the project costs from the funds accumulated in the CIP (Capital Improvement Fund).

(Note the resolution would authorize a COP amount not to exceed \$45 million. This is to allow for flexibility in the final sizing of the COP issue, which may be in the \$42-\$42.5 million range if the Station 34 project is included.)

Similar to past debt financings, the financing team consists of Brandis Tallman, LLC serving as underwriters of the COP issue, Jones Hall, A Professional Law Corporation, to act as bond counsel and disclosure counsel and US Bank as Trustee.

RECOMMENDATION

The Board of Directors of the San Ramon Valley Fire Protection District is requested to adopt the attached resolution authorizing delivery and sale of certificates of participation in the maximum principal amount of \$45,000,000 to finance the public safety complex, training facility and Station 34 renovation, and approving related documents and actions.

NEXT STEPS

If the Resolutions are adopted by the District and the Financing Corporation, the financing plan and related documents will be finalized. The transaction will be scheduled to close in October 2020.

On file with the District Clerk:

- Preliminary Official Statement
- Site Lease
- Lease Agreement
- Trust Agreement
- Certificate Purchase Agreement

RESOLUTION NO. 2020-08

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN
RAMON VALLEY FIRE PROTECTION DISTRICT
AUTHORIZING DELIVERY AND SALE OF CERTIFICATES OF
PARTICIPATION IN THE MAXIMUM PRINCIPAL AMOUNT OF
\$45,000,000 TO FINANCE PUBLIC SAFETY PROJECT,
TRAINING CENTER FACILITY AND STATION 34 RENOVATION
IMPROVEMENTS, AND APPROVING RELATED DOCUMENTS
AND ACTIONS**

WHEREAS, the San Ramon Valley Fire Protection District (the "District") is undertaking various improvements to the fire protection facilities of the District, including the Public Safety Project, the Training Center Facility and improvements to Station 34 (the "Projects"); and

WHEREAS, In order to provide funds to pay the costs of the Projects, the District has proposed to lease certain land and improvements (the "Leased Property") to the SRVFPD Financing Corporation (the "Financing Corporation"), and the Financing Corporation has proposed to lease the Leased Property back to the District in consideration of the agreement by the District to pay semiannual lease payments (the "Lease Payments"); and

WHEREAS, the Financing Corporation will assign its right to receive the Lease Payments to U.S. Bank National Association, as trustee (the "Trustee"), and in consideration of such assignment the Trustee will execute and deliver certificates of participation in the aggregate principal amount of not to exceed \$45,000,000, each evidencing a direct, undivided fractional interest in the Lease Payments (the "Certificates of Participation"), the proceeds of which will be applied to finance the Projects as provided in a Trust Agreement among the Financing Corporation, the District and the Trustee; and

WHEREAS, pursuant to Government Code Section 5852.1 which became effective on January 1, 2018 by the enactment of Senate Bill 450, certain information relating to the Certificates of Participation is set forth in Appendix A attached to this Resolution, and such information is hereby disclosed and made public; and

WHEREAS, the Board of Trustees has previously approved a Debt Issuance and Management Policy which complies with Government Code Section 8855, and the delivery of the Certificates of Participation will be in compliance with said policy; and

WHEREAS, the Board of Directors of the District wishes at this time to authorize the execution, delivery and sale of the Certificates of Participation and approve all related documents and actions, in furtherance of the public purposes of the District;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the San Ramon Valley Fire Protection District as follows:

Section 1. Approval of Financing Plan and Related Documents. The Board of Directors (the "Board") hereby approves the financing plan for the Projects which is outlined above. To that end, the Board hereby approves each of the following financing

documents in substantially the respective forms on file with the District Clerk, together with any changes therein or additions thereto approved by the Fire Chief or the Interim Chief Financial Officer (each, an "Authorized Officer"), provided that the execution thereof by the Fire Chief shall be conclusive evidence of such approval:

- (a) Site Lease between the District as lessor and the Financing Corporation as lessee, whereby the District leases the land and improvements constituting such properties of the District as are designated by an Authorized Officer under Section 2 (the "Leased Property") to the Financing Corporation in consideration of the payment by the Financing Corporation to the District of an upfront rental payment which is sufficient to enable the District to finance the Projects.
- (b) Lease Agreement between the Financing Corporation as lessor and the District as lessee, whereby the Financing Corporation leases the Leased Property back to the District in consideration of the payment by the District of semiannual lease payments.
- (c) Trust Agreement among the District, the Financing Corporation and the Trustee, whereby the Trustee agrees to execute and deliver the Certificates.
- (d) Certificate Purchase Agreement among the District, the Financing Corporation and Brandis Tallman LLC, a division of Oppenheimer & Co. Inc., as underwriter of the Certificates of Participation (the "Underwriter"), specifying the terms and conditions upon which the Certificates of Participation are to be sold to the Underwriter.

The Fire Chief is authorized and directed for and in the name and on behalf of the District to execute, and the District Clerk is hereby authorized and directed to attest the final form of each of the foregoing documents. The schedule of lease payments attached to the Lease Agreement shall correspond to the payments of principal and interest represented by the Certificates of Participation, to be determined upon the sale thereof as set forth in Section 3.

Section 2. Identification of Leased Property. The Board hereby approves the lease of certain property which is owned by the District pursuant to the Site Lease and the Lease Agreement which are approved under Section 1. Such property may include any fire station or other real property which is owned by the District and not encumbered by prior lease financings, and which has an estimated value which is at least equal to the par amount of the Certificates of Participation. An Authorized Officer is hereby delegated the authority to identify the property to be leased pursuant to the Site Lease and the Lease Agreement.

Section 3. Sale of Certificates of Participation. The Board hereby approves the sale of the Certificates of Participation by negotiation with the Underwriter. The Certificates of Participation shall be sold to the Underwriter under, and upon the terms and provisions set forth in, the Certificate Purchase Agreement in the form approved in Section 1. The Board hereby delegates to an Authorized Officer the authority to accept an offer from the Underwriter to purchase the Certificates of Participation, provided that the true

interest rate represented by all of the Certificates of Participation (taking into account any original issue discount or original issue premium on the sale of the Certificates of Participation) shall not exceed 3.75% and the maximum amount of Underwriter's discount on the sale of the Certificates of Participation shall not exceed 0.65% of the par amount of the Certificates of Participation.

Section 4. Official Statement. The Board hereby approves and deems final within the meaning of Rule 15c2-12 of the Securities Exchange Act of 1934, the Preliminary Official Statement describing the Certificates of Participation in the form on file with the District Clerk, together with such modifications thereof as may be approved by an Authorized Officer. An Authorized Officer is hereby authorized and directed to (a) execute and deliver to the Underwriter a certificate deeming the Preliminary Official Statement to be final as of its date within the meaning of such Rule, (b) approve any changes in or additions to cause the Official Statement to be put in final form, and (c) execute the final Official Statement for and in the name and on behalf of the District. The Board hereby authorizes the distribution of the Preliminary Official Statement and the Final Official Statement by the Underwriter.

Section 5. Municipal Bond Insurance. In the event the District receives an offer from a municipal bond insurer to provide a policy of municipal bond insurance for the Certificates of Participation, or a surety bond or other credit instrument to provide a reserve fund for the Certificates of Participation, an Authorized Officer is hereby delegated the authority to determine whether it is in the best financial interests of the District to obtain such municipal bond insurance, surety bond or other credit instrument. The Board hereby authorizes the execution and delivery of all commitment letters, certifications and other documentation relating to any such municipal bond insurance, surety bond or other credit instrument.

Section 6. Engagement of Professional Services. In connection with the issuance and sale of the Certificates of Participation, the Board hereby authorizes the engagement of the services of the firm of Jones Hall, A Professional Law Corporation, to act as bond counsel and disclosure counsel to the District. An Authorized Officer is hereby authorized and directed to execute an agreement for said services in the form on file with the District Clerk.

Section 7. Official Actions. The President, the Fire Chief, the Interim Chief Finance Officer, the District Clerk and all other officers of the District are each authorized and directed in the name and on behalf of the District to make any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they or any of them might deem necessary or appropriate in order to consummate any of the transactions contemplated by the agreements and documents approved pursuant to this Resolution. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

Section 8. Effective Date. This Resolution shall take effect from and after the date of its passage and adoption.

I hereby certify that the foregoing Resolution was passed and adopted by the Board of Directors of the San Ramon Valley Fire Protection District, at a regular meeting thereof duly held on the 26th day of August, 2020, by a majority vote of all of its members.

**SAN RAMON VALLEY FIRE
PROTECTION DISTRICT**

By _____
President

ADOPTED by the following votes:

AYES:

NOES:

ABSENT:

ATTEST:

Stephanie E. Sakai, District Clerk

EXHIBIT A

REQUIRED GOOD FAITH ESTIMATES PURSUANT TO GOVERNMENT CODE SECTION 5852.1

1. True Interest Cost of the Certificates of Participation: 2.90%.
2. Finance charge of the Certificates of Participation, being the sum of all fees and charges paid to third parties in the amount of \$465,746, consisting of costs of Issuance of approximately \$252,795, plus estimated underwriter's compensation, bond insurance premium and reserve insurance policy premium, assuming bond insurance and reserve insurance are obtained, in the amount of \$212,951.
3. Amount of proceeds of the Certificates of Participation expected to be received by the District, net of proceeds for Costs of Issuance in (2) above and net of capitalized interest (if any) and reserves (if any) paid or funded with the proceeds of the Certificates of Participation: \$42,500,000.
4. Total payment amount for the Certificates of Participation, being the sum of (a) debt service to be paid on the Certificates of Participation to final maturity, plus (b) any financing costs not paid from proceeds of the Certificates of Participation: \$64,124,805.

**All amounts and percentages are estimates, and are made in good faith by the District based on information available as of the date of adoption of this Resolution. Estimates include certain assumptions regarding tax-exempt rates available in the bond market at the time of pricing the Certificates of Participation.*



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020

To: Board of Directors

From: Kenneth R. Campo, Interim CFO

Subject: **RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT AUTHORIZING THE RELEASE OF PROPERTY FROM THE LEASES RELATING TO 2015 CERTIFICATES OF PARTICIPATION, AND APPROVING RELATED DOCUMENTS AND ACTIONS**

BACKGROUND:

As part of the 2015 COP (Certificates of Participation) bond financing, the District pledged the following fire stations and associated land to secure the financing: Stations 30, 34, 35 and 39. In reviewing assets to secure the 2020 COP bond financing staff determined it would be appropriate to release Stations 34 and 35 from 2015 COP transaction as the value of the assets have increased over the intervening period since issuance of the bonds in 2015 such these assets are no longer needed as security for the bonds.

RECOMMENDATION:

The Board of Directors of the San Ramon Valley Fire Protection District Financing Corporation is requested to adopt the attached resolution authorizing the release of property from the leases relating to 2015 certificates of participation and approving related documents and actions.

FINANCIAL IMPACT:

The released assets will no longer be encumbered as security for the 2015 COP transaction.

RESOLUTION NO. 2020-09

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT AUTHORIZING THE RELEASE OF PROPERTY FROM THE LEASES RELATING TO 2015 CERTIFICATES OF PARTICIPATION, AND APPROVING RELATED DOCUMENTS AND ACTIONS

WHEREAS, the San Ramon Valley Fire Protection District (the “District”) and the SRVFPD Financing Corporation (the “Corporation”) have previously entered into a Site Lease and a Lease Agreement, each dated as of February 1, 2015 (together, the “Prior Leases”), in connection with the execution and delivery of 2015 Certificates of Participation (Refunding and Capital Projects Financing) in the aggregate original principal amount of \$12,010,000 (the “2015 Certificates of Participation”); and

WHEREAS, under the Prior Leases, the District and the Corporation have leased certain real property consisting of the land and improvements which constitute Fire Station 30, Fire Station 34, Fire Station 35 and Fire Station 39; and

WHEREAS, the District has the option under the Prior Leases to remove any properties from the Prior Leases upon the satisfaction of certain conditions, including the requirement that such release is approved by Build America Mutual Assurance Company, as insurer of the 2015 Certificates of Participation, and including the requirement that estimated value of the properties which remain subject to the Prior Leases is at least equal to the original principal amount of the 2015 Certificates of Participation; and

WHEREAS, based on such requirements, the District has determined that Fire Station 34 and Fire Station 35 are permitted to be released from the Prior Leases; and

WHEREAS, the Board of Directors of the District wishes at this time to authorize the release of Fire Station 34 and Fire Station 35 from the Prior Leases as permitted by the terms and provisions thereof and to approve related documents and official actions;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the San Ramon Valley Fire Protection District as follows:

Section 1. Approval of Property Release. The Board of Directors (the “Board”) hereby approves the release of Fire Station 34 and Fire Station 35 from the Prior Leases. The Fire Chief is hereby authorized and directed to execute, deliver and cause to be recorded with the Contra Costa County Recorder’s Office an agreement between the District and the Corporation which accomplishes such release, in form and substance acceptable to the District’s legal counsel and bond counsel.

Section 2. Official Actions. The President, the Fire Chief, the Interim Chief Finance Officer, the District Clerk and all other officers of the District are each authorized and directed in the name and on behalf of the District to execute and all certifications and other documents which they or any of them might deem necessary or appropriate in order to consummate the transactions approved pursuant to this Resolution. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of

such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

Section 3. Effective Date. This Resolution shall take effect from and after the date of its passage and adoption.

I hereby certify that the foregoing Resolution was passed and adopted by the Board of Directors of the San Ramon Valley Fire Protection District, at a regular meeting thereof duly held on the 26th day of August, 2020, by a majority vote of all of its members.

**SAN RAMON VALLEY FIRE
PROTECTION DISTRICT**

By _____
President

ADOPTED by the following votes:

AYES:

NOES:

ABSENT:

ATTEST:

Stephanie E. Sakai, District Clerk



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020
To: Board of Directors
From: Frank Drayton, Deputy Chief; Lon Phares, Consultant
Subject: ImageTrend Elite Records Management System

Background:

As discussed at the FY 2020-2021 Board Retreat staff has been tasked with evaluating vendors capable of providing Records Management Systems (RMS) to include Electronic Patient Care Reporting (ePCR), National Fire Incident Reporting System (NFIRS) and Fire & Life Safety Division (FLSD) records. Currently the District utilizes Zoll software for ePCR and First OnScene software for NFIRS and FLSD. The intent of this project was to combine all RMS software into one comprehensive and customizable platform that is intuitive, user friendly and provides the capability for optimal documentation compliance.

Staff participated in several demonstrations evaluating vendors who could meet the criteria of the project. To receive supplemental input from end users, additional personnel were added to user-specific demonstrations, including members of the EMS Committee and FLSD.

Following the evaluations, a unanimous recommendation from staff and end users was given to approve and proceed with the ImageTrend Elite Program. Some of the highlights that led to this conclusion include it was the most user friendly and intuitive platform evaluated, providing staff and end users the ability to easily run reports including data, analytics and statistics; ImageTrend was the only vendor currently capable of providing an interface with our CrewSense staffing software; positive feedback was received by all agencies contacted that are currently using the Elite Program and ImageTrend has a proven success record currently working with 39 State EMS Departments including California.

Staffs goal for implementing the ImageTrend Elite program is January 01, 2021. The first-year cost payable to ImageTrend, including implementation and training, would be \$44,783.00, while the ongoing annual cost is \$37,833.00.

Recommended Board Action:

Authorize staff to execute contract with ImageTrend Inc., to provide implementation and RMS services for ePCR, NFIRS and FLSD, in the amount of \$44,783.00.

Financial Impacts:

The FY 2020-2021 Annual Budget includes funding for the transition to ImageTrend Elite RMS. Note: there will be no impact to the general fund as appropriations have been set aside in the CIP fund for this project. The District will continue to request reimbursement for a portion of the on-going costs provided by Measure H funds.



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www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020
To: Board of Directors
From: Paige Meyer, Fire Chief
Subject: Response to Grand Jury Report, "Wildfire Preparedness in Contra Costa County"

Background:

On June 8th, 2020 the District received Contra Costa County Grand Jury Report No. 2007 "Wildfire Preparedness in Contra Costa County," a copy of which is attached. An electronic version of the report is available at: [http://www.cc-courts.org/civil/docs/grandjury/2019-2020/2007/2007-Wildfire Preparedness In Contra Costa County.pdf](http://www.cc-courts.org/civil/docs/grandjury/2019-2020/2007/2007-Wildfire%20Preparedness%20In%20Contra%20Costa%20County.pdf).

The report contains nine (9) findings and seven (7) recommendations related to wildfire preparedness, and requires a response from the Board by September 11th, 2020. The response to each of the findings needs to report one of the following actions:

- (1) You agree with the finding.
- (2) You disagree with the finding.
- (3) You partially disagree with the finding.

If (2) or (3), you need to specify the portion of the finding that is disputed and include an explanation of why you disagree.

You must respond to each of the recommendation by stating one of the following actions:

- (1) The recommendation has been implemented, with a summary describing the implemented action.
- (2) The recommendation has not yet been implemented, but will be implemented in the future, with a time frame for implementation.
- (3) The recommendation requires further analysis. This response should explain the scope and parameters of the analysis or study, and a time frame for the matter to be prepared for discussion. This time frame shall not exceed six months from the date of the publication of the Grand Jury Report.
- (4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation thereof.



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Eight (8) of the findings and three (3) of the recommendations pertain to the District. Attached is a draft response for the Board's consideration that states the District is in agreement with the eight (8) findings and provides appropriate responses to the three (3) recommendations pertaining to the District.

Recommended Board Action:

Accept the Contra Costa County Grand Jury Report No. 2007 "Wildfire Preparedness in Contra Costa County" and direct an appropriate response thereto.

Financial Impact:

Staff is seeking direction from the Board in response to the Grand Jury report. There is no fiscal impact.

June 8, 2020



San Ramon Valley Fire Protection District
Board of Directors
1500 Bollinger Canyon Road
San Ramon, CA 94583

Dear Board of Directors:

Attached is a copy of Grand Jury Report No. 2007, "Wildfire Preparedness in Contra Costa County" by the 2019-2020 Contra Costa Civil Grand Jury.

In accordance with California Penal Code Section 933 et seq., we are submitting this report to you as the officer, agency or department responsible for responding to the report. As the responding person or person responding on behalf of an entity, you shall report one of the following actions in respect to each finding:

- (1) You agree with the finding.
- (2) You disagree with the finding.
- (3) You partially disagree with the finding.

(Pen. Code, § 933.05(a).) In the cases of both (2) and (3) above, you shall specify the portion of the finding that is disputed, and shall include an explanation of the reasons thereof.

In addition, Section 933.05(b) requires you to reply to each recommendation by stating one of the following actions:

1. The recommendation has been implemented, with a summary describing the implemented action.
2. The recommendation has not yet been implemented, but will be implemented in the future, with a time frame for implementation.
3. The recommendation requires further analysis. This response should explain the scope and parameters of the analysis or study, and a time frame for the matter to be prepared for discussion. This time frame shall not exceed six months from the date of the publication of the Grand Jury Report.
4. The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation thereof.

After reviewing your response to ensure that it includes the above-noted mandated items, please send (1) a hard copy of the response to the Grand Jury at P.O. Box 431, Martinez, CA 94553; and (2) a copy in Word by e-mail to ctadmin@contracosta.courts.ca.gov. Your response must be submitted to the Grand Jury, in the form described by the above-quoted Government Code, no later than **September 11, 2020**.

Finally, please note that this report is being provided to you at least two working days before it is released publicly. Section 933.05 specifies that no officer, agency, department or governing body of a public agency shall disclose any contents of the report prior to its public release.

Please immediately confirm receipt of this letter and the attached report by responding via e-mail to ctadmin@contracosta.courts.ca.gov.

Sincerely,



Anne N. Granlund, Foreperson
2019-2020 Contra Costa County Civil Grand Jury

A REPORT BY
THE 2019-2020 CONTRA COSTA COUNTY CIVIL GRAND JURY

725 Court Street
Martinez, California 94553

Report 2007

**Wildfire Preparedness in
Contra Costa County**

APPROVED BY THE GRAND JURY

Date June 8, 2020

Anne N. Granlund
ANNE N. GRANLUND
GRAND JURY FOREPERSON

ACCEPTED FOR FILING

Date JUN 08 2020

Anita Santos
ANITA SANTOS
JUDGE OF THE SUPERIOR COURT

Contact: Anne Granlund
Foreperson
(925) 608-2621

Contra Costa County Grand Jury Report 2007

Wildfire Preparedness in Contra Costa County

TO: Board of Directors of: Contra Costa County Fire Protection District, East Contra Costa Fire Protection District, Moraga-Orinda Fire Protection District, Rodeo-Hercules Fire Protection District, San Ramon Valley Fire Protection District

City Councils of: El Cerrito, Pinole, Richmond

SUMMARY

Wildfires occur every year in California and Contra Costa County (the County), but in recent years the size of and damage from wildfires has increased substantially. The Grand Jury examined Contra Costa County's preparedness for future wildfires.

Fire districts and fire departments in the County have responded to the elevated risks of fire in many ways, including:

- Increased staffing and patrols during a Red Flag Warning
- Expanded weed abatement programs
- Advising homeowners on hardening their homes and property
- New technology to detect fires earlier and aid in evacuation
- Evacuation planning
- Public education on fire hazards and preparation for fires

PG&E's recent Public Safety Power Shutoffs (PSPSs) have affected evacuation efforts

and emergency responses during a fire. Fire districts and fire departments are not always informed in advance of PG&E's non-emergency maintenance work in high fire risk areas.

Due to a lack of funding, the number of fire stations and staffing levels in East Contra Costa Fire Protection District has not been restored to the pre-2008 levels.

The Grand Jury recommends that County fire districts and fire departments consider updating their wildfire evacuation plans and incorporating advanced routing technology. The Grand Jury also recommends that the County fire district boards and the cities of El Cerrito, Pinole, and Richmond consider identifying funds to adopt or expand the use of new technologies to help detect fires in high-risk areas. The Grand Jury recommends that East Contra Costa Fire Protection District consider identifying options to fund additional fire stations and staff to restore fire services to pre-2008 levels. The Grand Jury recommends that the County fire district boards and the cities of El Cerrito, Pinole, and Richmond review and consider mechanisms, such as the ordinance passed by the San Ramon Valley Fire Protection District, that enable the fire district or fire department to recover labor and equipment costs from PG&E for overseeing electrical utility work that presents a high fire risk.

METHODOLOGY

During this investigation, the Grand Jury:

- Interviewed Contra Costa County fire personnel
- Reviewed evacuation plans and other fire preparedness materials provided by Contra Costa County fire districts and fire departments
- Toured the Contra Costa County Sheriff's Communications Center and Emergency Operations Center

BACKGROUND

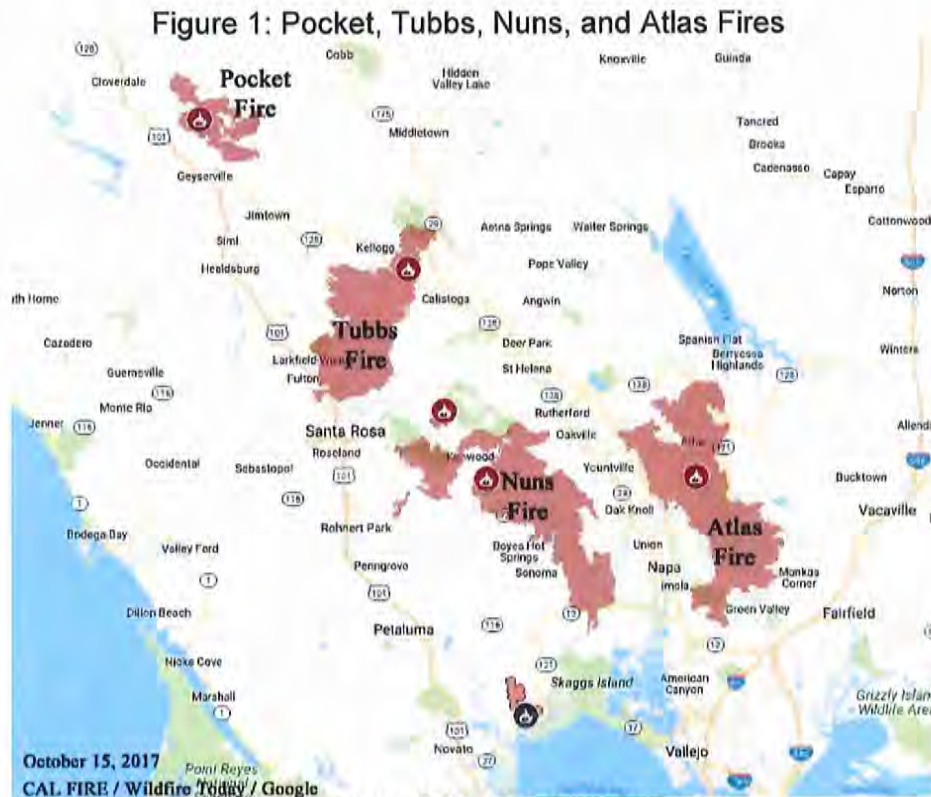
Contra Costa County fire protection services are provided by eight city fire departments or fire protection districts. Fire protection districts cover multiple towns, cities, and unincorporated areas. They report to an elected board of directors. A few individual cities maintain their own fire departments and may contract with adjacent areas to provide fire protection services. They report to their respective city councils, usually through a city manager.

California experienced the most destructive wildfires in its recorded history in 2017 and 2018. Due to a combination of drought-stricken land and record high temperatures, wildfires burned over 1,500,000 acres, damaged or destroyed over 10,000 structures, and took 47 lives in 2017, as reported by the California Department of Forestry and Fire Protection (CAL FIRE). In 2018, CAL FIRE reported almost 2,000,000 acres burned and

24,000 structures damaged or destroyed, and 100 people lost their lives. In 2019, California experienced 7,860 wildfires resulting in an estimated 259,823 acres burned and 732 structures damaged or destroyed. According to CAL FIRE, the California fire season is starting earlier and ending later each year.

The increase in wildfires is partially attributed to over-dry vegetation, record high temperatures, and powerful offshore seasonal winds. Wildfires have also increased with the growth in population areas situated close to wildlands. These areas, known as Wildland-Urban Interface (WUI) zones, are surrounded by dense tree growth and often have limited egress routes for evacuation.

The Santa Rosa (Tubbs) and Paradise (Camp) fires have increased Contra Costa County residents' awareness of the fire potential in their neighborhoods.



Source: CAL FIRE, October 15, 2017

The Tubbs Fire (shown in Figure 1) started on October 8, 2017. By the time it was contained, 22 people in Sonoma County had lost their lives, most in the city of Santa Rosa. The fire burned approximately 36,810 acres and destroyed more than 5,643 structures. Gale-force winds blew embers a half-mile ahead of the flames on the first night, causing the fire to move at a speed of three miles per hour. It took only four hours for the fire to travel from Calistoga to Santa Rosa, burning at a rate of about an acre a minute. The fire jumped Highway 101 and devastated the Coffey Park neighborhood in Santa Rosa. In all, more than 42 people across four counties lost their lives, making it

the most destructive wildfire in California history at the time.

On November 8, 2018, the Camp Fire consumed 10,000 acres around Paradise, California, in about 90 minutes – burning the equivalent of more than one football field every second. The fire spread rapidly because of windy and dry conditions, and it overwhelmed all communication and evacuation plans. Eighty-six people lost their lives in the fire.

In the 1960s, 8,000 people lived in Paradise. When the Camp Fire occurred, Paradise had grown to 26,572 people with only four evacuation routes running south – down ridges and through forests. After a wildfire in 2008, a forest roadway north of the town was paved to provide an outlet for residents on the upper ridge above Paradise. However, on the day of the Camp Fire, the narrow winding northern road became impassable, and existing roads failed to meet mass evacuation needs.

Before the 2018 fire, the city of Paradise conducted evacuation drills, advertised its warning system, and promoted “pack and go” preparations. These preparations did not prevent the destruction of Paradise during the chaos of the firestorm.

Before and After Photos:

Cypress Meadows Post-Acute Skilled Nursing Facility in Paradise



Source: P. Murphy, Paul. (November 14, 2018) CNN

The Grand Jury investigated Contra Costa County’s preparedness to handle a similar wildfire threat in the future.

DISCUSSION

Causes of Wildfires

The United States National Park Service states that humans cause nearly 85 percent of wildland fires in the United States. Human-caused wildfires can result from campfires left unattended, the burning of debris, equipment usage and malfunction, negligently discarded cigarettes, and intentional acts of arson. Hazardous fuels, such as accumulated vegetation, increase the likelihood of an unusually large wildland fire.

Red Flag Warning

According to CAL FIRE, the National Weather Service issues Red Flag Warnings to alert fire districts and fire departments of the onset, or possible onset, of critical weather and dry conditions that could lead to rapid or dramatic increases in wildfire activity. A Red Flag Warning is issued for weather events which may result in extreme fire behavior that will occur within 24 hours. A Red Flag Warning is the highest alert. During these times extreme caution is urged by all residents because a simple spark can cause a major wildfire.

During a Red Flag Warning, many Contra Costa County fire districts and fire departments increase their staff and send out patrols to monitor areas that are known to be high-risk fire areas, such as Wildland-Urban Interface (WUI) zones. Figure 2 shows areas of fire risk in Contra Costa County.

Figure 2: Fire Risk in Contra Costa County

CONTRA COSTA COUNTY'S FIRE DANGER

The county's fire chief has warned of a dangerous fire season ahead. Two-thirds of the county is currently in a fire hazard zone.

Cal Fire fire hazard severity zones

Very high

High

Moderate

Fire threat*

Extreme



* Designated by the California Public Utilities Commission
Sources: Cal Fire and CPUC

BAY AREA NEWS GROUP

During emergencies, fire districts and fire departments practice mutual aid when they provide fire equipment and personnel assistance to each other across jurisdictional boundaries. During a Red Flag Warning, Contra Costa County fire districts and fire departments often deploy pre-positioned strike teams to monitor vulnerable fire danger spots. These strike teams, composed of firefighters from Contra Costa County fire

districts and fire departments, provide backup to local firefighters with four to five fire engines, each staffed with four firefighters, a leader, and a trainee. The strike team also includes water tenders (used in remote areas), a bulldozer, and two to three chief officers. This strike team is deployed when there is a major fire in the County. During the 2019 Merrill Fire in Moraga, strike teams were used to contain and reduce the impact of the fire.

North Orinda Shaded Fuel Break

On February 22, 2019, CAL FIRE identified 35 priority projects that could be implemented immediately to help reduce public safety risk for over 200 of California's most wildfire-vulnerable communities. One of these projects is the North Orinda Shaded Fuel Break. On July 23, 2019, work on the project began along 19.3 miles of open space between the eastern part of Tilden Regional Park in Berkeley and Pleasant Hill Road near Acalanes High School, covering 1,429 acres. This area is vulnerable to Diablo winds, which are hot, dry winds blowing down the East Bay hills. This project removes hazardous dead trees, clears vegetation, creates fuel breaks and defensible community spaces, and creates safer ingress and egress corridors. Project participants include the Moraga-Orinda Fire District (MOFD), CAL FIRE, East Bay Municipal Utility District, and the East Bay Regional Park District.

Weed Abatement

County fire personnel make informational presentations to residents throughout the year on the process and importance of weed abatement. As a preventive measure, most fire districts and fire departments in Contra Costa County are expanding their weed abatement programs, which require the removal of vegetative growth and accumulated combustible debris on a homeowner's property. Fire personnel survey the area under their jurisdiction in the spring and document properties that need clearing. They then send notices to property owners describing the required work. Property owners have six to eight weeks to complete the weed abatement. Fire districts and fire departments send follow-up notices to property owners who have not completed the required abatement. If the property owner does not clear their property, the fire districts and fire departments notify their city council or the local Fire Board. The following consequences may apply:

- The property owner is required to attend a public hearing.
- A contractor is hired to clear the property, and the cost is added to the property owner's tax bill.
- A lien is placed on the property to pay for the abatement.

Fire districts and fire departments in the County emphasize the importance of practicing year-round abatement. If property owners do not clear their property, the fire danger increases for surrounding structures and residents in the neighborhood. The fire districts and fire departments may assist individuals, such as seniors, disabled, and low-income

property owners, who have difficulty complying with abatement requirements.

Hardening of Homes

Hardening of homes combines landscape and home construction requirements to reduce fire danger. Hardened homes are constructed and modified with fire-resistant building materials, such as a composite, metal, or tile roof. Maintenance practices include keeping rooftops and gutters clean, removing dead vegetation and flammable materials near homes, and avoiding non-native trees in landscaping.

New Technology

New technologies are being used to enhance evacuation efforts, provide early detection of fires, check the depth of the fuel bed, and detect changes in ground temperature that can indicate a fire. Some examples are:

- **Routing algorithms:** These software programs generate efficient evacuation routes based on the progression of each fire. The program sends information to evacuation personnel and provides alternate routes to use when roads become clogged.
- **Satellites:** PG&E has deployed its Satellite Fire Detection and Alerting System, which uses data from a combination of five satellites to give PG&E advance notice of potential fires. Fire information is sent to participating Contra Costa County fire districts and fire departments after validating the satellite findings with wildfire alert cameras or information from other agencies. This technology can be used to spot fires in remote areas.
- **Drones:** UC Berkeley's Space Science Laboratory developed firefighting drone technology to assist in fire management. The drones can take aerial pictures of the ground every few seconds in search of hot spots that can ignite new wildfires. This technology also minimizes false alarms when no fire is present.
- **Fire spotting cameras:** These land-based cameras are particularly useful when a fire danger exists in a remote expanse of dry vegetation.
- **Aerial Laser LiDAR (Light Detection and Ranging):** LiDAR is a remote sensing method that uses a pulsing light laser to generate precise, three-dimensional (3D) information about the composition of the fuel bed. 3D simulations help firefighters manage or extinguish fires as safely and economically as possible. LiDAR can provide precise fuel information to help predict where a fire will go next.
- **Ground Sensors:** These sensors monitor an area to detect unusual rises in temperature and transmit information to an appropriate fire station, enabling rapid response to a fire.

The Moraga-Orinda Fire District (MOFD) has piloted some of these new technologies to

provide early detection of fires and aid evacuation routing. MOFD employs ground sensors in remote areas that track changes in relative humidity and temperature. These sensors, or the satellite detection system, can alert fire personnel to the beginning of a spot fire. This location information is combined with real-time weather data and fuel bed mapping to predict the fire spread at intervals of 1, 3, and 5 hours. This model is then used to prioritize and sequence evacuation zones, called polygons, most threatened by the fire spread. MOFD is also experimenting with the design of a computer application that could remotely control home sprinkler systems to irrigate vegetation and eaves of homes for an extra level of protection from advancing flames and embers. These emerging technologies provide advanced tools that can aid fire departments in reducing response time, potentially minimizing the scale of a fire event, and reducing the risk of loss of life and property destruction.

Evacuation Plans and Shelter-in-Place

Some communities in Contra Costa County divide their cities into sections called polygons to facilitate evacuation. A more advanced system to evacuate residents during an emergency uses a combination of polygons and routing algorithms. A geographical area is divided into a grid of polygons, on which roads, access points, and evacuation centers are mapped. A routing algorithm is applied to the grid to determine the most efficient evacuation routes for residents. The sizes of the polygons and the routes are flexible during a fire. If a particular route is suddenly blocked, the algorithm will adjust the evacuation routes.

Police departments control evacuation orders and work cooperatively with fire districts and fire departments during a fire. In the event of a major fire that threatens homes, fire personnel will relay the need for evacuation of certain areas to law enforcement, which then issues an evacuation order through the County Community Warning System (CWS). Pre-established polygons, where used, provide efficient identification of which areas to evacuate.

A good evacuation plan allows residents to quickly evacuate while allowing emergency equipment and personnel to reach the fire. The Grand Jury found that not all communities have updated wildfire evacuation plans that utilize new technology. In addition, some areas in Contra Costa County have limited egress routes, such as Discovery Bay and Bethel Island.

Shelter-in-place can be a first step in evacuation while firefighters assess the fire front and available routes for evacuation. Fire districts and fire departments issue shelter-in-place orders in some situations and strongly advise that residents heed all emergency orders.

Public Relations and Community Awareness

Cities and counties use numerous warning systems to inform residents of emergencies

in their area. These systems range from the use of outdoor speakers on a truck or car, to local TV and radio Emergency Alert Systems, to internet applications. Most require some form of electrical power to function, and that residents possess the equipment necessary to receive the warnings. Some warning systems require residents to opt-in to receive alerts, such as the Contra Costa Community Warning System (CWS).

The CWS is activated whenever there is an imminent threat to life or health. CWS may use the following tools to alert the public:

- Landlines
- Cell phone, voice messaging, text, and email (upon user registration)
- Public website
- Social media (Facebook and Twitter)
- Sirens
- NOAA weather radios
- Emergency Alert System
- Wireless Emergency Alert System

In addition, individuals can sign up for internet applications that provide alerts:

- Nixle – an application which can send texts and email alerts from local agencies
- Nextdoor – an internet site with neighborhood alerts and news

Warning systems not requiring individuals to opt-in include:

- Emergency Alert System on local TV and radio stations
- Reverse 911 calls (only works with landlines)
- Sirens activated by the CWS, near major industrial facilities and in other special safety zones

Residents who have registered for emergency alerts on all their communication devices are most likely to receive early warnings of emergencies.

PG&E's Impact on Fire Districts and Fire Departments

Fire districts and fire departments in Contra Costa County have found that PG&E does not always inform fire personnel of planned maintenance work.

On October 23, 2019, San Ramon Valley Fire Protection District (SRVFPD) passed Ordinance No. 35. This ordinance prohibits PG&E and any other electrical utility from performing scheduled "non-emergency" work that presents a high fire risk when a Red Flag Warning has been issued. The ordinance gives SRVFPD the ability to pre-position

a team at the utility worksite and recover labor and equipment costs for teams overseeing electrical utility work.

On October 10, 2019, during the Public Safety Power Shutoff (PSPS), the Merrill Fire burned in the hills around Moraga, and dozens of residents were evacuated to an emergency shelter. The lack of electric power made the evacuation more difficult. The power shutoffs resulted in a lack of electricity for traffic signals, emergency alerts, and health equipment (oxygen and ventilators) needed by seniors and the disabled.

Staffing and Budgeting for East County

The East Contra Costa Fire Protection District (ECCFPD) has three active fire stations, each with three firefighters on duty at any given time. ECCFPD closed five other fire stations after the 2008 recession. In partnership with the City of Oakley, ECCFPD is currently building a fourth fire station to be opened in 2020.

Due to a lack of funding, the number of fire stations and staffing levels in East Contra Costa Fire Protection District has not been restored to pre-2008 levels. The ECCFPD property tax allocation is 7.5% of the county-wide property tax assessment, compared to the other fire protection districts and fire departments in the County that receive 12% to 30% of the assessment. Within the last five years, ECCFPD put three ballot measures before the electorate to increase the property tax allocation, but all three measures failed.

ECCFPD does not charge property owners for fighting residential, commercial, or vegetation fires. However, to meet the cost of firefighting in the district, ECCFPD does charge for emergency responses involving vehicle accidents and extractions, helicopter landings, illegal fires, hazardous material releases, and water emergencies.

FINDINGS

- F1. During a Red Flag Warning, fire districts and fire departments in Contra Costa County often deploy pre-positioned firefighting strike teams to maximize the ability to respond to wildfires.
- F2. Fire districts and fire departments in Contra Costa County require property owners to perform weed abatement on their property to reduce the risk of fire spread.
- F3. Not all fire districts and fire departments in Contra Costa County use pre-determined polygons and routing algorithms in their evacuation plans.
- F4. Fire districts and fire departments in Contra Costa County recommend that residents comply with law enforcement's orders to evacuate during an emergency.
- F5. Not all fire districts and fire departments in Contra Costa County use new

technologies, such as ground sensors, drones, satellites, and fire spotting cameras, for early detection of fires.

- F6. The October 2019 Public Safety Power Shutoff (PSPS) events disrupted emergency response efforts and communications in Contra Costa County.
- F7. Fire districts and fire departments in Contra Costa County are not always informed by PG&E when the utility is performing non-emergency maintenance work that presents a high fire risk during a Red Flag Warning.
- F8. An ordinance passed by the San Ramon Valley Fire Protection District, requiring PG&E to give advance notice of non-emergency maintenance work that presents a high fire risk, enables the fire district to pre-position a team at the utility worksite and recover labor and equipment costs.
- F9. Due to a lack of funding, the number of fire stations and staffing levels in East Contra Costa Fire Protection District has not been restored to pre-2008 levels.

RECOMMENDATIONS

Note: The Grand Jury conducted the majority of its investigation before Contra Costa County and the State of California issued shelter-in-place orders. The Jury recognizes that County departments, agencies, and cities are currently addressing COVID-19 related matters and the Jury has adjusted implementation dates in the recommendations accordingly.

- R1. The Board of Directors of Contra Costa County Fire Protection District, East Contra Costa Fire Protection District, Rodeo-Hercules Fire Protection District, and San Ramon Valley Fire Protection District should consider directing their Fire Chief to update wildfire evacuation plans and incorporate pre-determined polygons and advanced routing technology, by June 30, 2021.
- R2. The Board of Directors of Contra Costa County Fire Protection District, East Contra Costa Fire Protection District, Moraga-Orinda Fire Protection District, Rodeo-Hercules Fire Protection District, and San Ramon Valley Fire Protection District should consider identifying funds to adopt or expand the use of new technologies, such as ground sensors, drones, satellites, and fire spotting cameras, to help detect fires in high-risk areas, by June 30, 2021.
- R3. The East Contra Costa Fire Protection District Board of Directors should consider identifying options to fund additional fire stations and staff to restore fire services to pre-2008 levels, by June 30, 2021.
- R4. The Board of Directors of Contra Costa County Fire Protection District, East Contra Costa Fire Protection District, Moraga-Orinda Fire Protection District, and Rodeo-Hercules Fire Protection District should review and consider mechanisms, such as the ordinance passed by the San Ramon Valley Fire Protection District,

that would enable their fire district to recover labor and equipment costs from PG&E for overseeing electrical utility work that presents a high fire risk, by June 30, 2021.

- R5. The City Councils of El Cerrito, Pinole, and Richmond should consider directing their Fire Chief to update wildfire evacuation plans and incorporate pre-determined polygons and advanced routing technology, by June 30, 2021.
- R6. The City Councils of El Cerrito, Pinole, and Richmond should consider identifying funds to adopt or expand the use of new technologies, such as ground sensors, drones, satellites, and fire spotting cameras, to help detect fires in high-risk areas, by June 30, 2021.
- R7. The City Councils of El Cerrito, Pinole, and Richmond should review and consider mechanisms, such as the ordinance passed by the San Ramon Valley Fire Protection District, that would enable their fire department to recover labor and equipment costs from PG&E for overseeing electrical utility work that presents a high fire risk, by June 30, 2021.

REQUIRED RESPONSES

	Findings	Recommendations
Contra Costa County Fire Protection District Board of Directors	F1, F2, F3, F4, F5, F6, F7, F8	R1, R2, R4
East Contra Costa Fire Protection District Board of Directors	F1, F2, F3, F4, F5, F6, F7, F8, F9	R1, R2, R3, R4
Moraga-Orinda Fire Protection District Board of Directors	F1, F2, F3, F4, F5, F6, F7, F8	R2, R4
Rodeo-Hercules Fire Protection District Board of Directors	F1, F2, F3, F4, F5, F6, F7, F8	R1, R2, R4
San Ramon Valley Fire Protection District Board of Directors	F1, F2, F3, F4, F5, F6, F7, F8	R1, R2
City of El Cerrito	F1, F2, F3, F4, F5, F6, F7, F8	R5, R6, R7
City of Pinole	F1, F2, F3, F4, F5, F6, F7, F8	R5, R6, R7
City of Richmond	F1, F2, F3, F4, F5, F6, F7, F8	R5, R6, R7

These responses must be provided in the format and by the date set forth in the cover letter that accompanies this report. An electronic copy of these responses in the form of a Word document should be sent by e-mail to ctadmin@contracosta.courts.ca.gov and a hard (paper) copy should be sent to:

Civil Grand Jury – Foreperson
 725 Court Street
 P.O. Box 431
 Martinez, CA 94553-0091

August 27, 2020

Via US Mail and Email: ctadmin@contracosta.courts.ca.gov

Anne N. Granlund, Foreperson
2019-2020 Contra Costa County Civil Grand Jury
P.O. Box 431
Martinez, CA 94553

**SUBJECT: SAN RAMON VALLEY FIRE PROTECTION DISTRICT
RESPONSE TO GRAND JURY REPORT NO. 2007, "WILDFIRE
PREPAREDNESS IN CONTRA COSTA COUNTY"**

Dear Jury Foreperson Granlund:

In accordance with your request and California Penal Code Section 933 et seq., the San Ramon Valley Fire Protection District ("District") is submitting responses to Findings 1 through 8 and Recommendations 1, 2 and 4 in the subject Grand Jury Report. The response was reviewed and authorized by District's Board of Directors at the August 26, 2020 Board meeting:

RESPONSES TO GRAND JURY FINDINGS 1, 2, 3, 4, 5, 6, 7 and 8:

GRAND JURY FINDING #1:

During a Red Flag Warning, fire districts and fire departments in Contra Costa County often deploy pre-positioned firefighting strike teams to maximize the ability to respond to wildfires.

RESPONSE: The District agrees with the finding.

GRAND JURY FINDING #2:

Fire districts and fire departments in Contra Costa County require property owners to perform weed abatement on their property to reduce the risk of fire spread.

RESPONSE: The District agrees with the finding.

GRAND JURY FINDING #3:

Not all fire districts and fire departments in Contra Costa County use predetermined polygons and routing algorithms in their evacuation plans.

RESPONSE: The District agrees with the finding.

GRAND JURY FINDING #4:

Fire districts and fire departments in Contra Costa County recommend that residents comply with law enforcement's orders to evacuate during an emergency.

RESPONSE: The District agrees with the finding.

GRAND JURY FINDING #5:

Not all fire districts and fire departments in Contra Costa County use new technologies, such as ground sensors, drones, satellites, and fire spotting cameras, for early detection of fires.

RESPONSE: The District agrees with the finding.

GRAND JURY FINDING #6:

The October 2019 Public Safety Power Shutoff (PSPS) events disrupted emergency response efforts and communications in Contra Costa County.

RESPONSE: The District agrees with the finding.

GRAND JURY FINDING #7:

Fire districts and fire departments in Contra Costa County are not always informed by PG&E when the utility is performing non-emergency maintenance work that presents a high fire risk during a Red Flag Warning.

RESPONSE: The District agrees with the finding.

GRAND JURY FINDING #8:

An ordinance passed by the San Ramon Valley Fire Protection District, requiring PG&E to give advance notice of non-emergency maintenance work that presents a high fire risk, enables the fire district to pre-position a team at the utility worksite and recover labor and equipment costs.

RESPONSE: The District agrees with the finding.

RESPONSES TO GRAND JURY RECOMMENDATIONS 1, 2 and 4

RECOMMENDATION #1:

The Board of Directors of Contra Costa County Fire Protection District, East Contra Costa Fire Protection District, Rodeo-Hercules Fire Protection District, and San Ramon Valley Fire Protection District should consider directing their Fire Chief to update wildfire evacuation plans and incorporate pre-determined polygons and advanced routing technology, by June 30, 2021.

RESPONSE: The recommendation has been implemented in part as the District is in the process of updating wildfire evacuation plans, and should be completed by June 30, 2021.

GRAND JURY RECOMMENDATION #2:

The Board of Directors of Contra Costa County Fire Protection District, East Contra Costa Fire Protection District, Moraga-Orinda Fire Protection District, Rodeo-Hercules Fire Protection District, and San Ramon Valley Fire Protection District should consider identifying funds to adopt or expand the use of new technologies, such as ground sensors, drones, satellites, and fire spotting

cameras, to help detect fires in high-risk areas, by June 30, 2021.

RESPONSE: The recommendation will not be implemented until such time as the use of the suggested new technologies have a proven track record of success and reliability.

GRAND JURY RECOMMENDATION #4:

Board of Directors of Contra Costa County Fire Protection District, East Contra Costa Fire Protection District, Moraga-Orinda Fire Protection District, and Rodeo-Hercules Fire Protection District should review and consider mechanisms, such as the ordinance passed by the San Ramon Valley Fire Protection District, that would enable their fire district to recover labor and equipment costs from PG&E for overseeing electrical utility work that presents a high fire risk, by June 30, 2021.

RESPONSE: The recommendation has been implemented.

The District thanks the Contra Costa County Grand Jury for the opportunity to respond to its concerns. Please feel free to contact Paige Meyer, Fire Chief at (925) 570-4411 should you need additional information.

Sincerely,

Don Parker, President

cc: District Board of Directors

CORRESPONDENCE



Alameda County Fire Department

6363 Clark Avenue · Dublin, CA 94568

Tel (925) 833-3473 · (510) 632-3473 · Fax (925) 875-9387

www.acgov.org/fire

DAVID A. ROCHA
Fire Chief

June 18, 2020

SERVING:

City of Dublin

City of Emeryville

City of Newark

City of San Leandro

City of Union City

Lawrence Berkeley
National Laboratory

Lawrence Livermore
National Laboratory

Unincorporated Areas
of Alameda County

Alameda County
Regional Emergency
Communications Center
"Accredited Center
of Excellence"

Fire Chief Paige Meyer
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Dear Chief Meyer:

On behalf of the Alameda County Fire Department, I want to thank you for permitting Battalion Chief Jim Selover to participate in our BC Exam process last week.

We realize this is a time commitment, and we appreciate your support of this examination process, especially during the COVID-19 pandemic. Without the assistance of agencies, such as yours, our exam process would not be possible.

Please pass on my and the Department's appreciation to Battalion Chief Selover for his participation. If we can reciprocate, please let me know.

Sincerely,

David A. Rocha
Fire Chief

cc: Battalion Chief Jim Selover

May you have courage to face
tomorrow in the LOVE
that surrounds
you today.

AMAZING

To our brave firefighters,

We wish you a happy yet uneventful
Independence Day celebration for you and your
families. We appreciate all you do for our city's
residents. Thank you!

The Truex Family



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

July 7, 2020

Paige Meyer, Fire Chief
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Dear Chief Meyer,

I wanted personally thank you, and your organization, for supporting us during the evening of July 4th. We responded to numerous calls for service between the hours of 9:00 pm and 12:00 am which included almost 70 vegetation fire incidents.

Throughout many of our communities, the amount of illegal fireworks being discharged and the subsequent fires caused, as a result, was extreme. Our organization was forced to reduce responses to single engine companies for vegetation fires and limited responses to structure fires as a result of the dozens of incidents being dispatched in such a compressed time period.

At one point a single vegetation fire in the Bay Point area directly threatened over 20 homes. Through our collective efforts, no structures were lost that night and no personnel were injured in the course of fighting these numerous fires.

Thank you for your commitment in providing both planned resources and a leader for a task force, as well as additional mutual aid resources when they were requested well into the evening.

I appreciate the assistance and we wouldn't have been successful without your help!

Respectfully,

Lewis T. Broschard III
Fire Chief

Howe Association Management, Inc.

485 Hartz Avenue, Suite 200
Danville, CA 94526
TEL: (925) 837.2805 Ext. 1#
FAX: (925) 837-2860
Email: jackie_howe@sbcglobal.net

July 9, 2020

Chief Paige Meyer
San Ramon Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

RE: Magee Ranch HOA

Dear Chief Paige Meyer,

We wish to acknowledge the support and help we received from your department. Our Magee Ranch HOA Board and GHAD members, Christopher Cross and Ron O'Dell, were seeking help in reviewing the housing development, hillsides and trailside gates of the community in case of a disaster, such as a fire, and the proper evacuation options.

Chief Duggan was very responsive in getting us connected to Emergency Preparedness Coordinator Ron Marley who went above the call of duty to help us. Mr. Marley agreed to meet us on site to review our questions. Prior to meeting us, Ron Marley personally walked and inspected our hillsides, trails and gates. He then met us on a Sunday and thoroughly addressed our questions and made several very important and helpful recommendations.

Speaking on behalf of the Magee Ranch Homeowners we wish to thank Chief Duggan and Ron Marley for their professionalism and willingness to help.

Respectfully,

Magee Ranch HOA Board of Directors

Leticia Najera

From: Paige Meyer
Sent: Tuesday, August 04, 2020 10:19 AM
To: Leticia Najera
Subject: FW: Thank you!

Correspondence

From: Frank Drayton <fdrayton@srvfire.ca.gov>
Sent: Thursday, July 23, 2020 12:03 PM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Fwd: Thank you!

Just FYI, Ron and Jim did a presentation at an HOA about weeds

Sent from my iPhone

Begin forwarded message:

From: James Selover <JSelover@srvfire.ca.gov>
Date: July 23, 2020 at 11:59:36 AM PDT
To: Frank Drayton <fdrayton@srvfire.ca.gov>
Subject: FW: Thank you!

Hi Chief just info only, I'm assuming you know about the presentation that Ron put on for the Alamo Improvement Association, I thought he did a good job, and seems to have been well received.

From: Roger Smith
Sent: Wednesday, July 22, 2020 9:48 PM
To: 'Derene Allen' _____; 'Ron Marley' _____ James Selover
<JSelover@srvfire.ca.gov>; Daniel McNamara <DMcNamara@srvfire.ca.gov>; Ron Marley
<rmarley@srvfire.ca.gov>
Subject: RE: Thank you!

Hello Ron, Battalion Chief McNamara and Selover:

I would like to add my thanks to Derene's comments. Very well done.

We would like to ask you to be back with us in the very new future, possibly in September.

Question: I missed Battalion Chief's Selover's first name and also would like a brief bio.

I am preparing an article on our AIA activities for the August issue of Alamo Danville Today and have space for a summary of this event. If I could have this information by tomorrow, I would be able to provide the information in my article due then.

Please enjoy your evening and stay safe.

Roger Smith
President
(925) 980-1655

From: Derene Allen
Sent: Wednesday, July 22, 2020 9:21 PM
To: Ron Marley <rmarley@srvfire.ca.gov> jselover@srvfire.ca.gov; dmcnamara@srvfire.ca.gov; Ron Marley
Cc: Roger Smith
Subject: Thank you!

Hello Chiefs and Ron,

On behalf of the AIA and the community, we would like to thank you so much for the very valuable presentation and information shared this evening. In the chat folks were saying - don't let them go!!

If not too much of a burden, as soon as we receive the record of the chat, might we share a few more questions with you to answer and put on the AIA website as we promised the audience? We actually went through about 95% of the questions, so it's only 3-4 more.

Upon receiving the link to the recording of the session, we will also share that with you.

Once again, thank you all so very much for all you do.

Sincerest regards,

--

Derene Allen
Alamo Improvement Association Board member
M: 858-518-6678

Leticia Najera

Subject: FW: Virtual visit for Cub Scout Pack 995
Attachments: image7.jpeg; ATT00001.txt; image8.jpeg; image9.jpeg; image10.jpeg; Video.MOV; image11.jpeg; image12.jpeg; image13.jpeg; image14.jpeg; image15.jpeg; image16.jpeg; image17.jpeg; image18.jpeg; ATT00002.txt; Pack 995 Thank You Notes v3.jpg

From: Preeti Rana ;
Sent: Sunday, July 26, 2020 6:36 PM
To: Lucas Hirst
Subject: Re: Virtual visit for Cub Scout Pack 995

Hi,
This is a belated mail, but we wanted to thank you so much for the tour, and taking the time to show the fire truck in so much detail. The scouts loved it and they were very excited that you were leaving to rescue someone!!

Please find attached some thank you notes from our scouts.

We hope to meet you again next year.
Best,
Preeti
Cub Scouts, Pack 995



saved by my hero
Job. 😊

From Aryan

and suit.
Best wishes and stay safe.

-Saanav

-From Vivian



Dear Firefighter,
Thank you for taking
our time out for us.
We thank you for help
we can't do for or the best
fire fighter ever. I know
that because you took
your time out to look
us every thing that
trucks.
In your

Thank you for p
usi



Dear Firefighters,
Thank you for
always keeping
us safe all the
time.

Dear Fireman Lee
Thank you for comin
to our Zoom meeting.
It was a very exciting
Zoom meeting. Thank you
also for showing your area of
From,
Ishan
fire track.

THANK
YOU

From
ADITYA!
PULL
THANK
YOU!
Firefighter
Luke

Bear Firefighter
Luke thank
you so much
for teaching me
about being a
firefighter and

THANK
YOU

THANK
YOU

Thank You

Dear Chief Meyer,
I want to personally thank you for giving me the opportunity to work for you in this District. I start my Reno Fire academy in August, but I do plan on obtaining my paramedic license in the near future. I hope to one day come back to San Ramon to have the opportunity to work here again. Thank you for everything.

Sincerely,

Kevin Crowe
District Aide.

OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Subject: Monthly Operations Report for June & July 2020

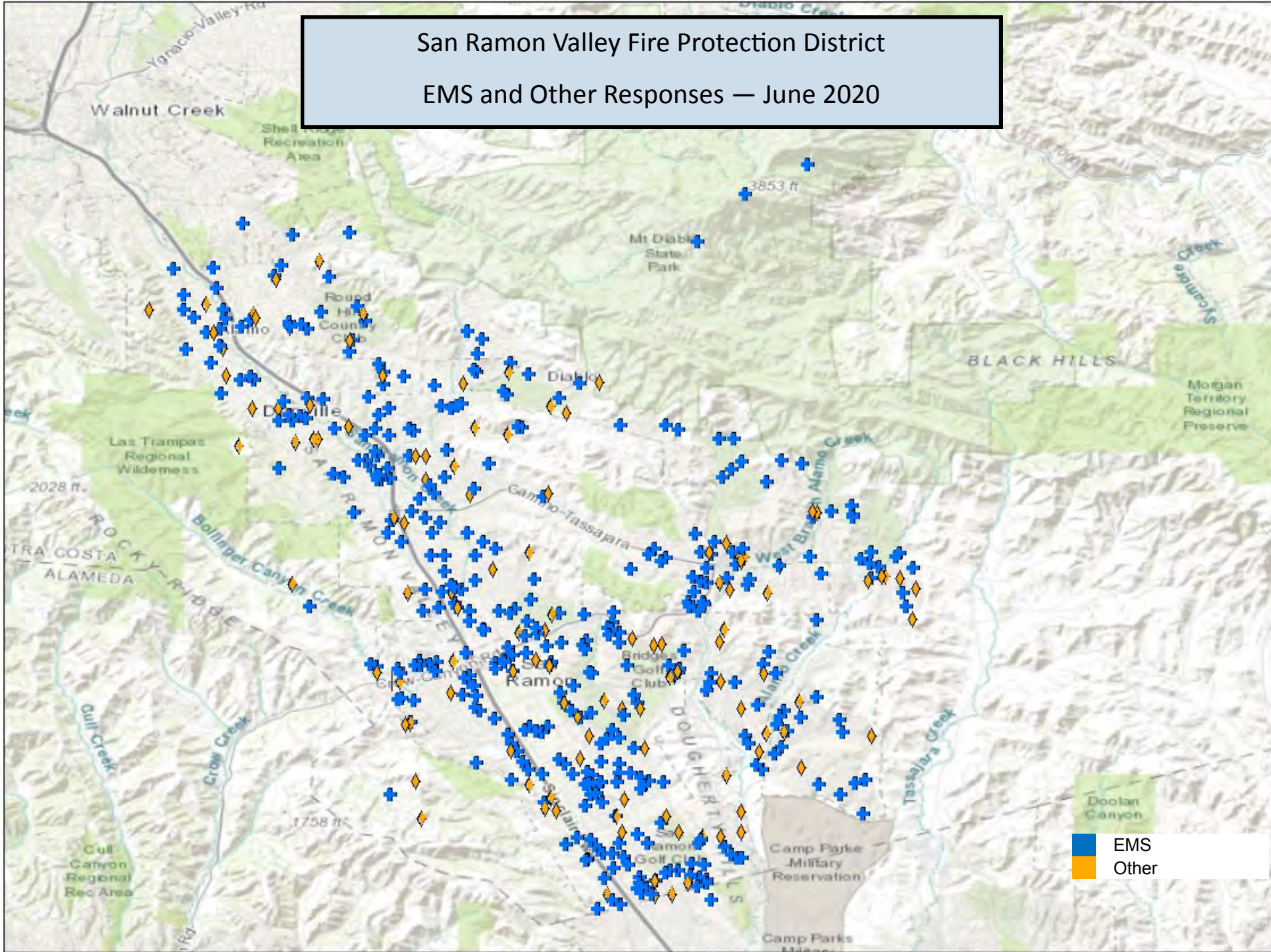
Operations/Training

- Meeting with Chief to discuss annual goals
- Retreat review-Webex
- Attend Live Training Burn-to finalize our instructor's qualifications
- Firefighter Paramedic Interviews-June & July
- Met with Lon to discuss future purchase of RMS
- Review the Design Layout for Station 34
- Met with Refurbishment Company regarding Water Tender 38
- Completed District Wide Type 6 Training

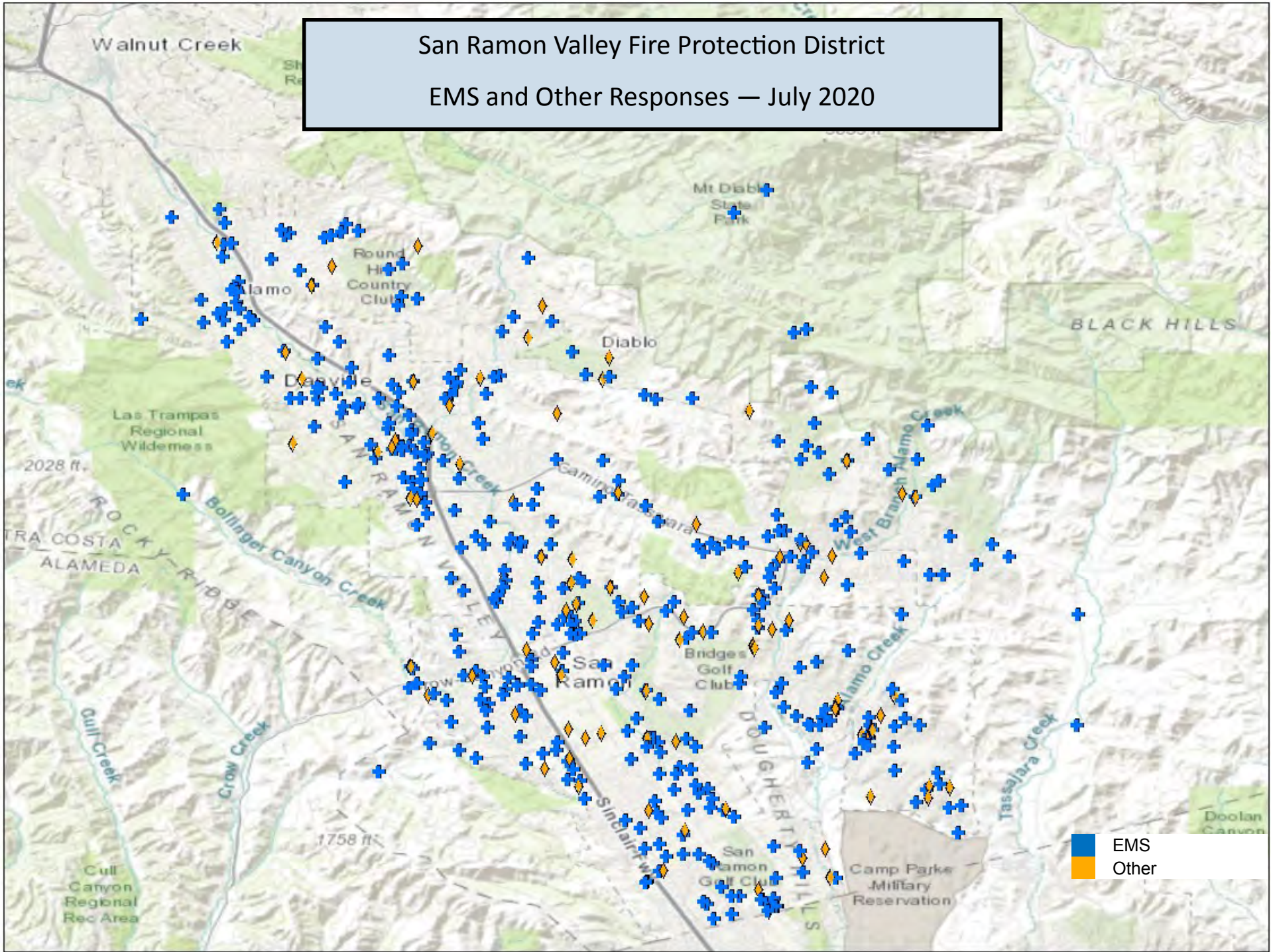
Meetings:

- Participated in July's Command Staff Zoom Meeting
- Participated in Contra Costa County Chiefs Video Conference Meeting
- Participated in June & July XCC OPS Conference call Meetings
- Participated in PD/Fire Meeting with Allen Shields-Potential Protest
- Attend three Interactive Process with HR
- Golden State Conference call-went over four Type 6 final punch list
- Met with IT-SRV Radio Assessment Committee
- Attended Bi-weekly Fire Chiefs conference call
- Attended Board Retreat to discuss future goals
- Conference call with Insurance Adjuster-Truck 34 repair plan
- Meeting to Discuss San Ramon PSC Radio/Comm/IT needs
- Webex Meeting-City Center Mixed Use Master Plan

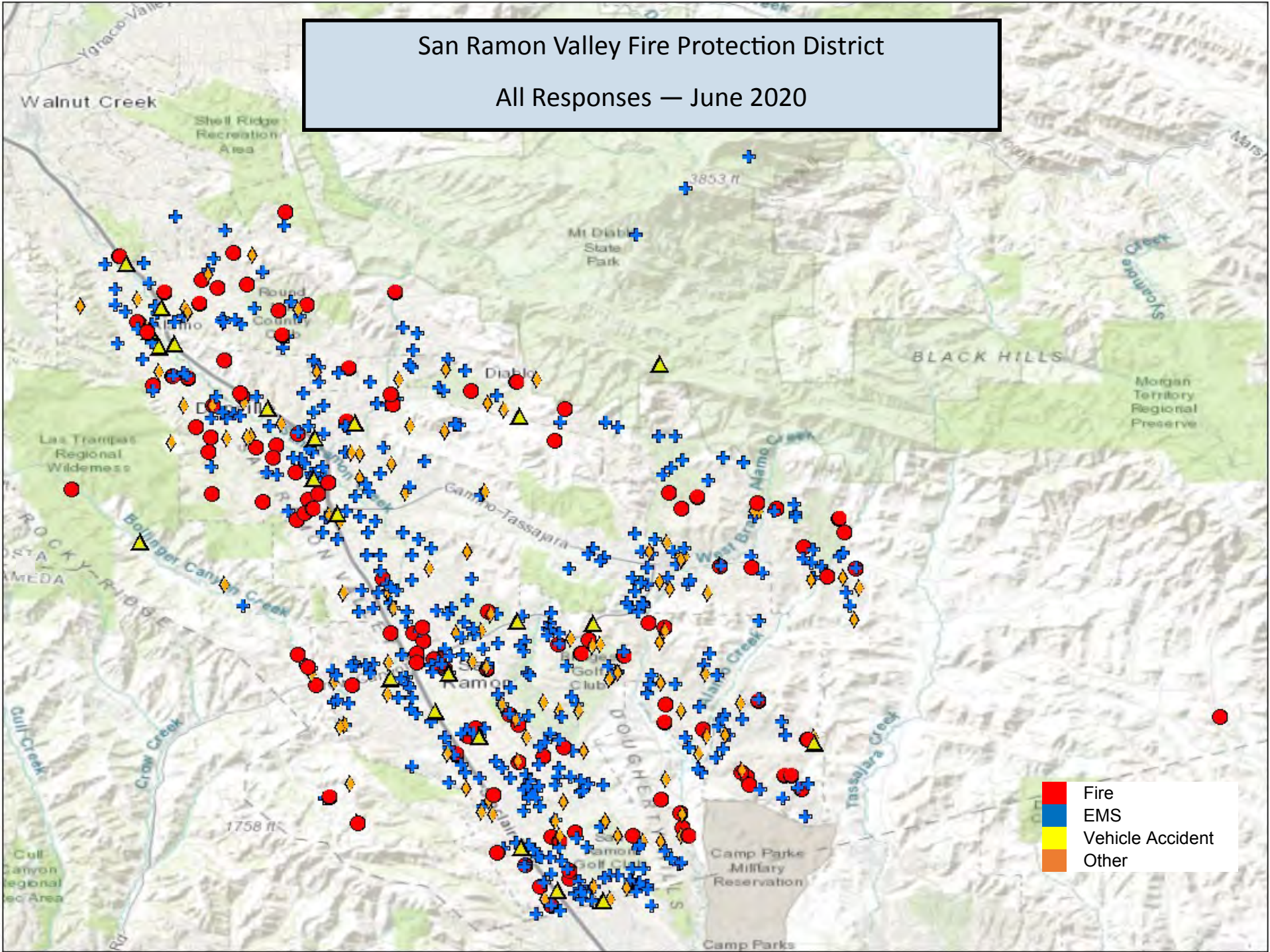
San Ramon Valley Fire Protection District
EMS and Other Responses — June 2020



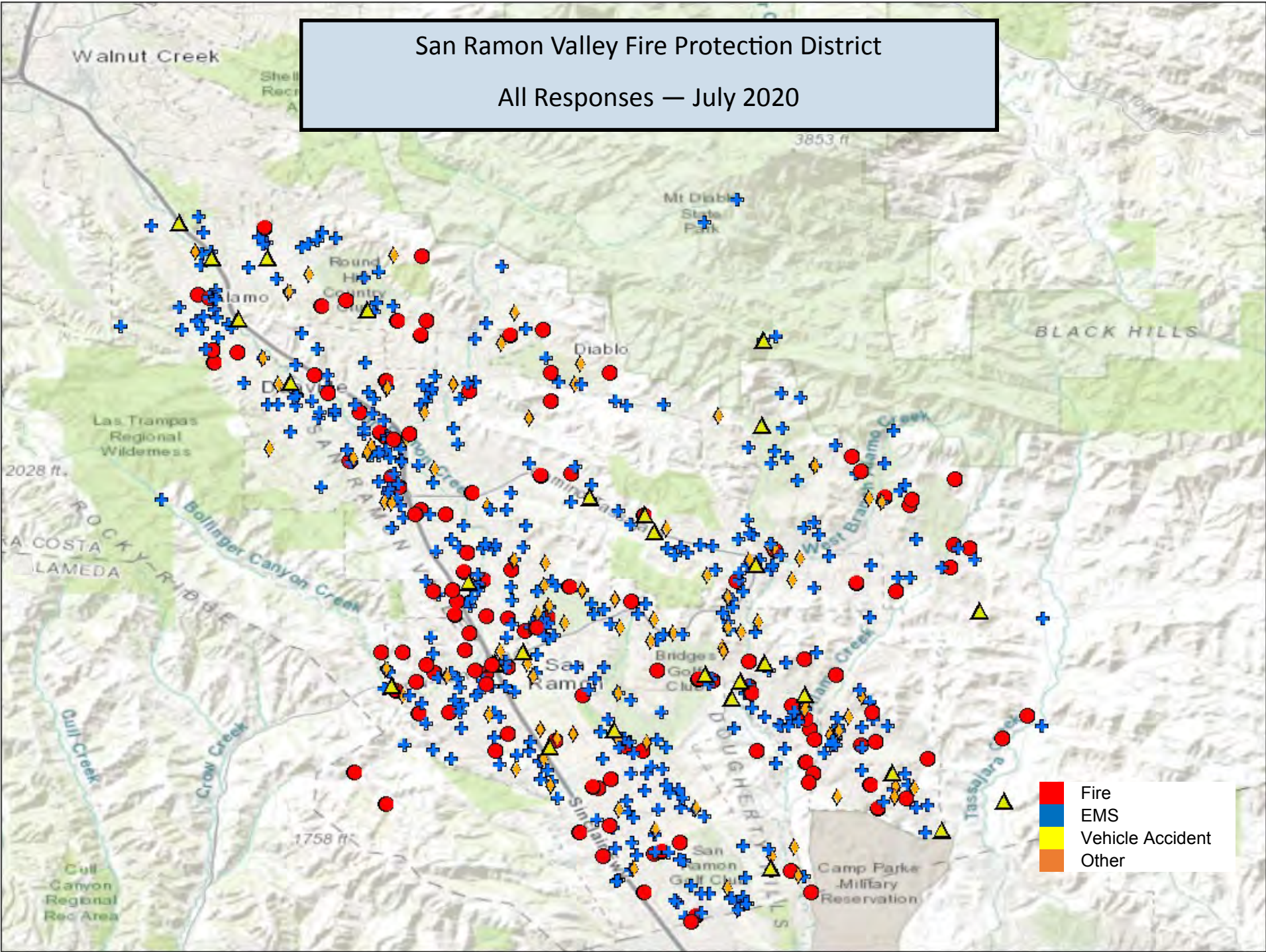
San Ramon Valley Fire Protection District
EMS and Other Responses — July 2020



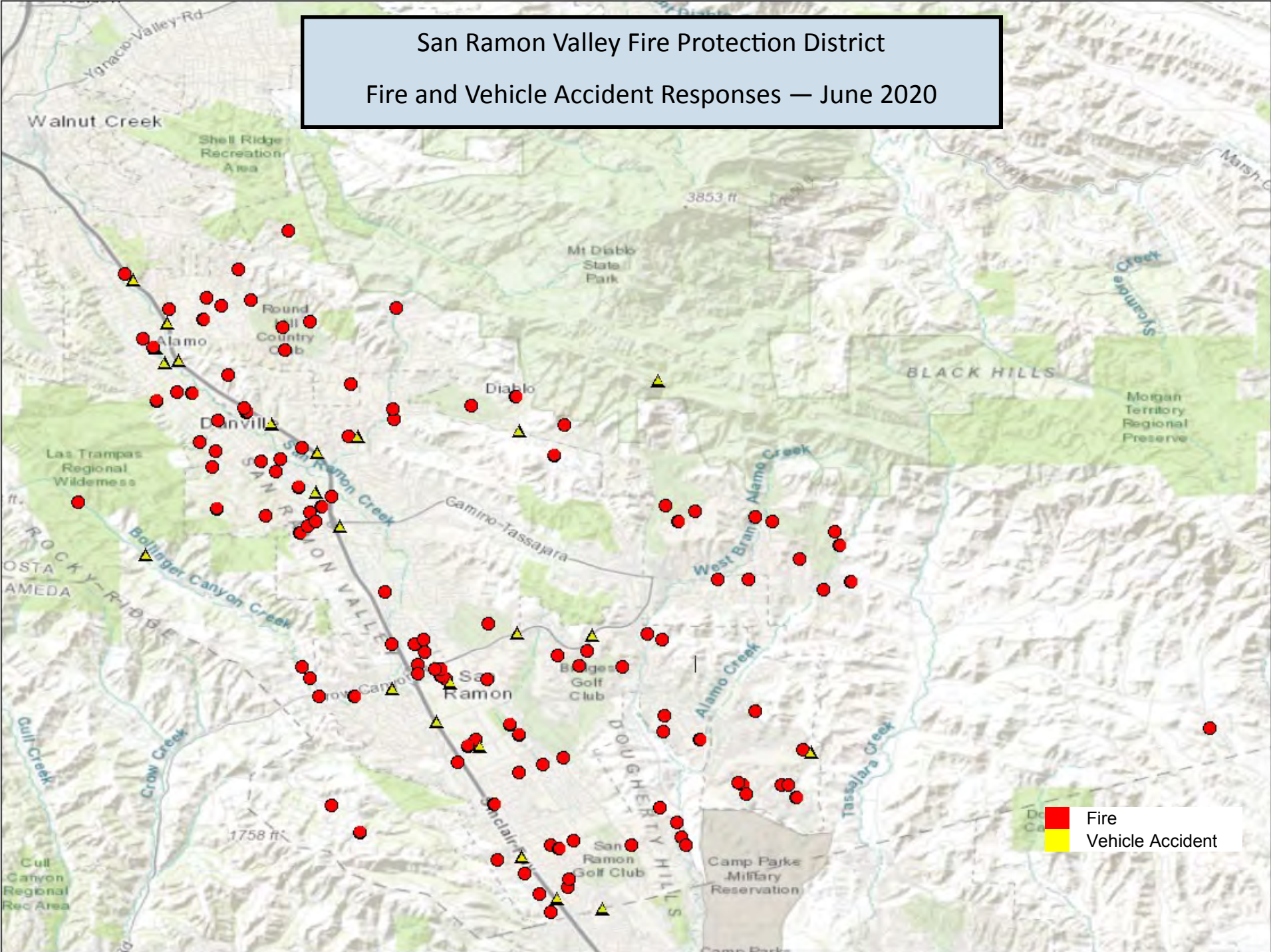
San Ramon Valley Fire Protection District
All Responses — June 2020



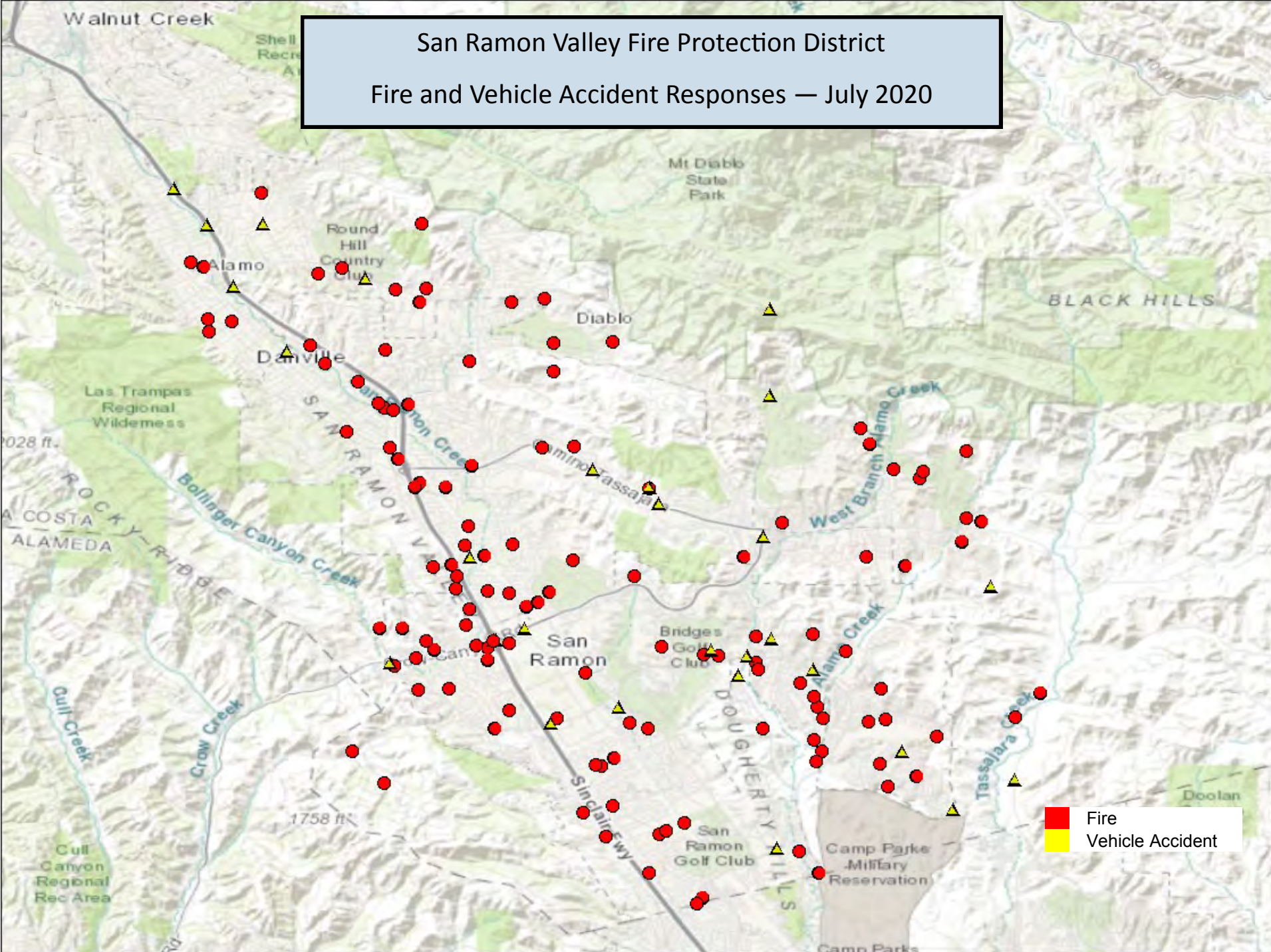
San Ramon Valley Fire Protection District
All Responses — July 2020



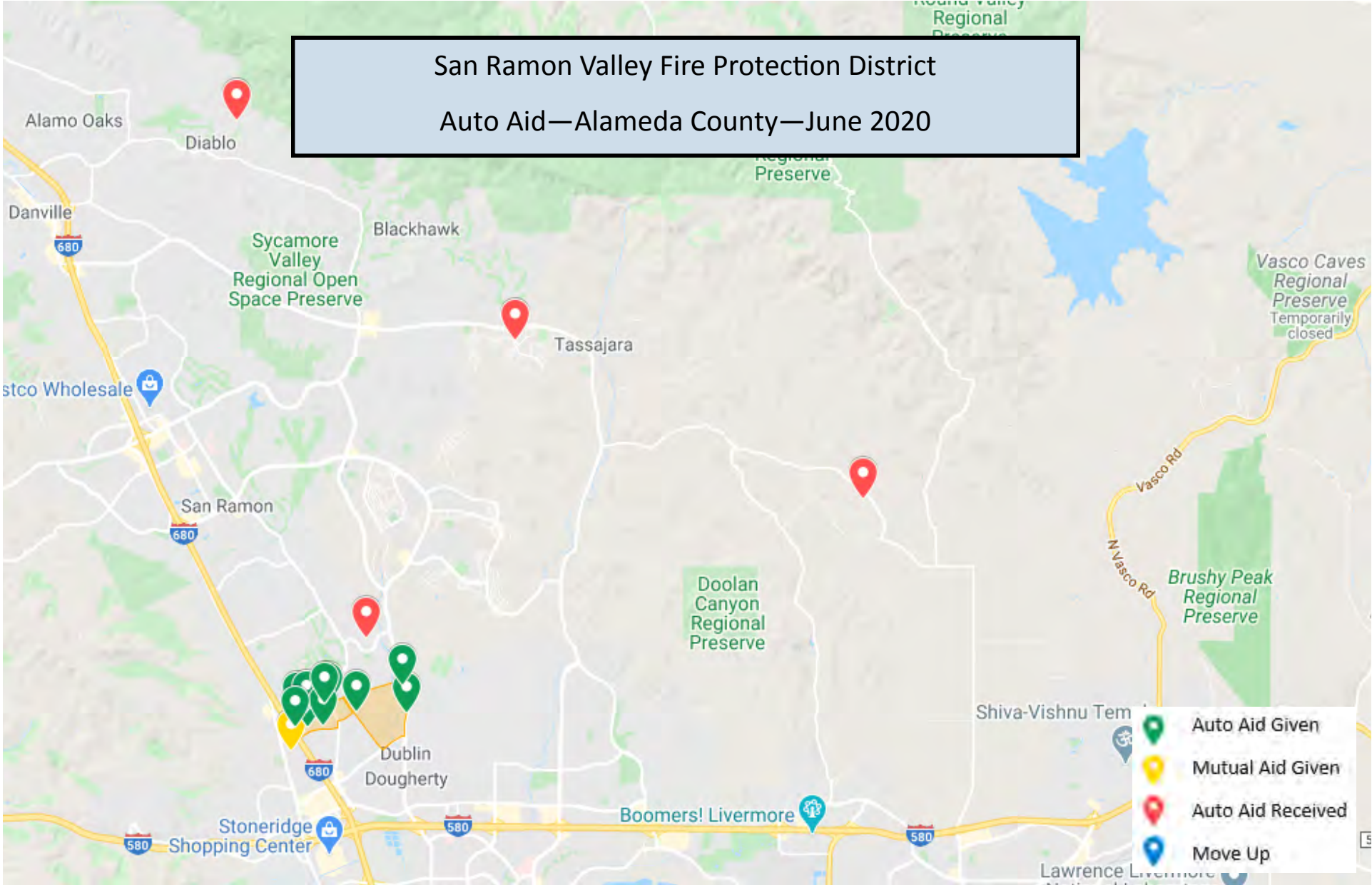
San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — June 2020



San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — July 2020

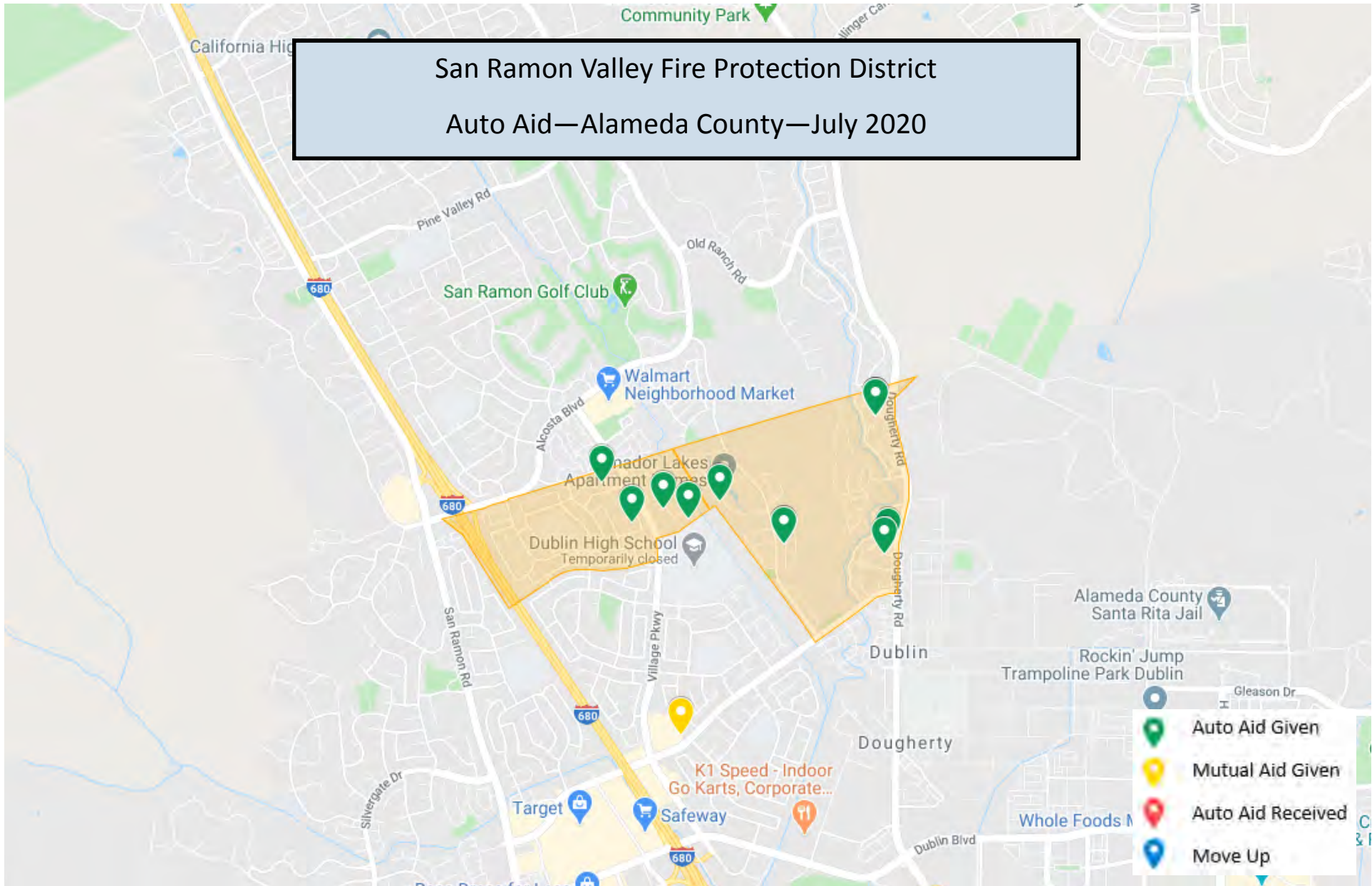


**San Ramon Valley Fire Protection District
Auto Aid—Alameda County—June 2020**



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Auto Aid Given	15	20	20	16	13	9	16	17	13	11	17	10
Mutual Aid Given	6	5	8	5	4	2	2	9	3	3	2	1
Auto Aid Received	0	0	0	3	1	0	0	0	0	0	0	4
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

San Ramon Valley Fire Protection District Auto Aid—Alameda County—July 2020



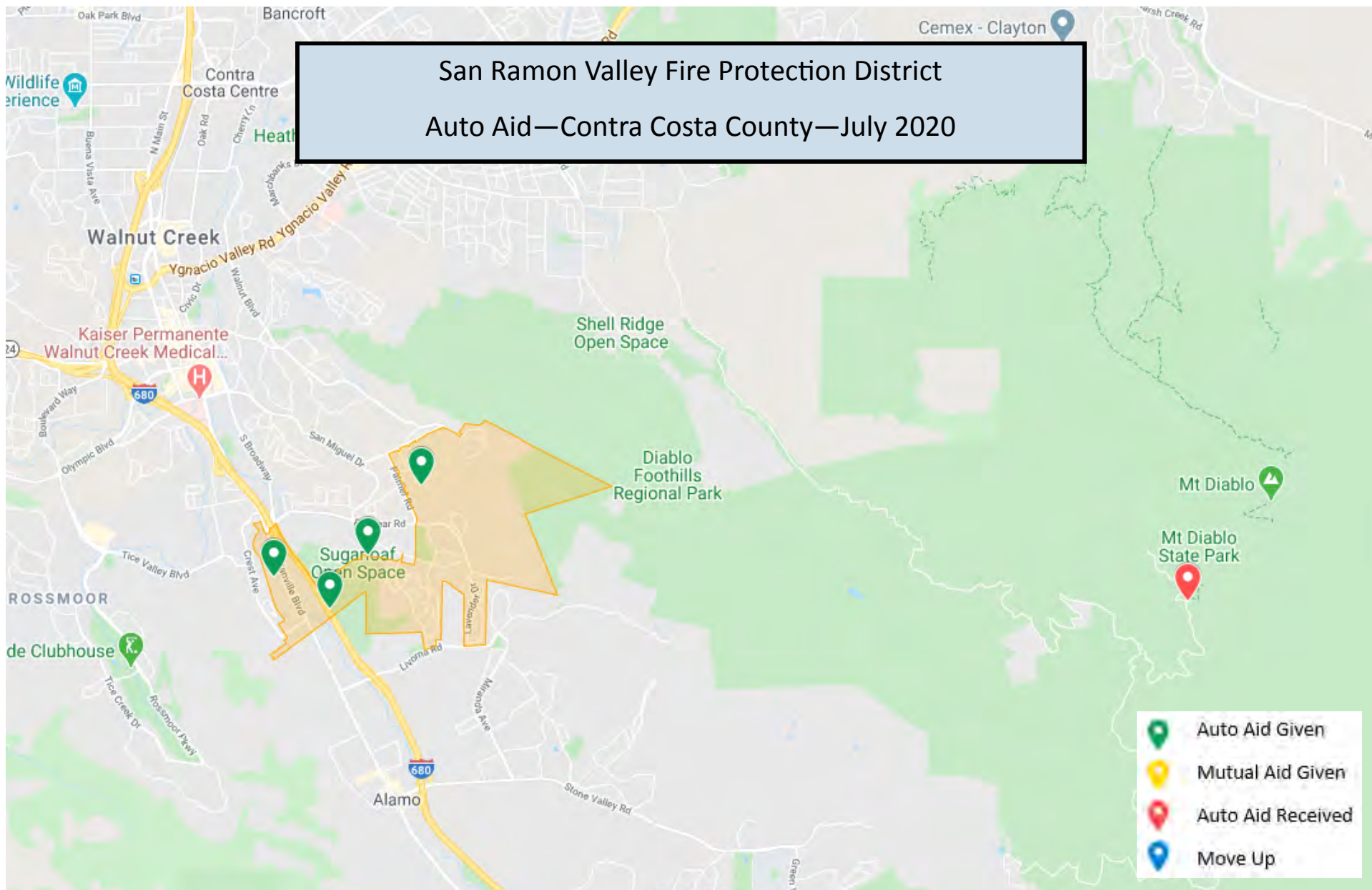
	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Auto Aid Given	20	20	16	13	9	16	17	13	11	17	10	12
Mutual Aid Given	5	8	5	4	2	2	9	3	3	2	1	1
Auto Aid Received	0	0	3	1	0	0	0	0	0	0	4	0
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

San Ramon Valley Fire Protection District
Auto Aid—Contra Costa County—June 2020



	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Auto Aid Given	2	7	2	3	7	8	2	10	4	3	3	7
Mutual Aid Given	0	0	0	1	1	0	0	1	2	0	0	0
Auto Aid Received	0	0	0	0	0	0	0	0	0	0	0	1
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

San Ramon Valley Fire Protection District
 Auto Aid—Contra Costa County—July 2020



	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Auto Aid Given	7	2	3	7	8	2	10	4	3	3	7	4
Mutual Aid Given	0	0	1	1	0	0	1	2	0	0	0	0
Auto Aid Received	0	0	0	0	0	0	0	0	0	0	1	1
Move-up	0	0	0	0	0	0	0	0	0	0	0	0

Standards of Cover Policy Compliance Report June 1, 2020 - June 30, 2020

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 255)			Suburban (Count = 76)			Rural (Count = 1)			Wilderness (Count = 4)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:34	7:18	8:00	7:51	7:57	15:00	6:12	13:08	45:00	35:15	34:27
		93%	97%		100%	100%		100%	100%		100%	100%

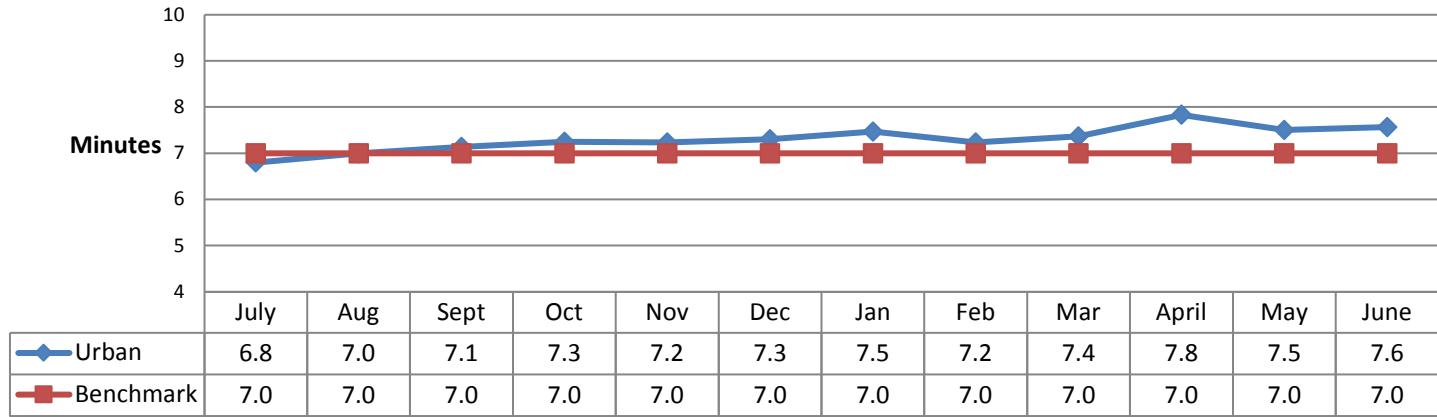
	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 1)			Rural (Count = 0)			Rural (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	0:00	13:06	14:00	19:05	19:05	21:00	0:00	12:51	45:00	0:00	0:00
		0%	86%		0%	75%		0%	100%		0%	0%

	SOC Goal 8											
	Urban (Count = 119)			Suburban (Count = 42)			Rural (Count = 1)			Wilderness (Count = 1)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	10:19	9:42	10:00	10:18	10:10	21:00	6:38	16:45	45:00	24:30	31:31
		86%	94%		95%	99%		100%	100%		100%	100%

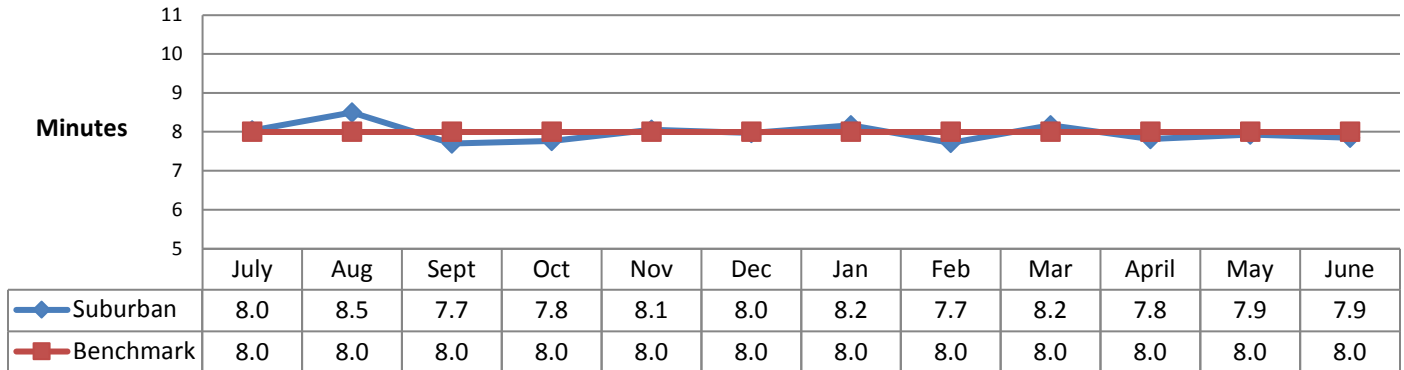
	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	0:59	1:00	1:00	1:49	1:49	2:00	1:54	1:51
		100%	100%		84%	85%		100%	100%

First Unit Response

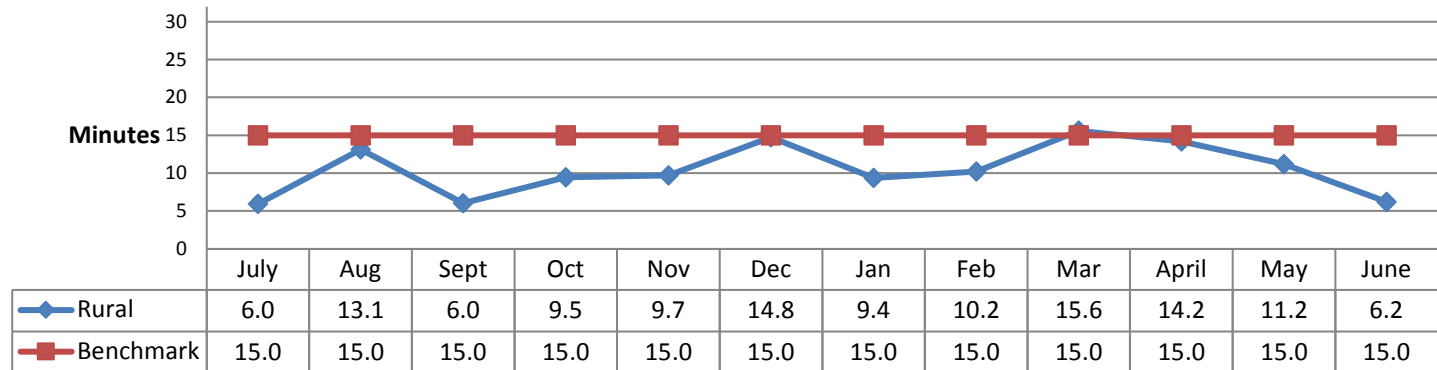
Urban



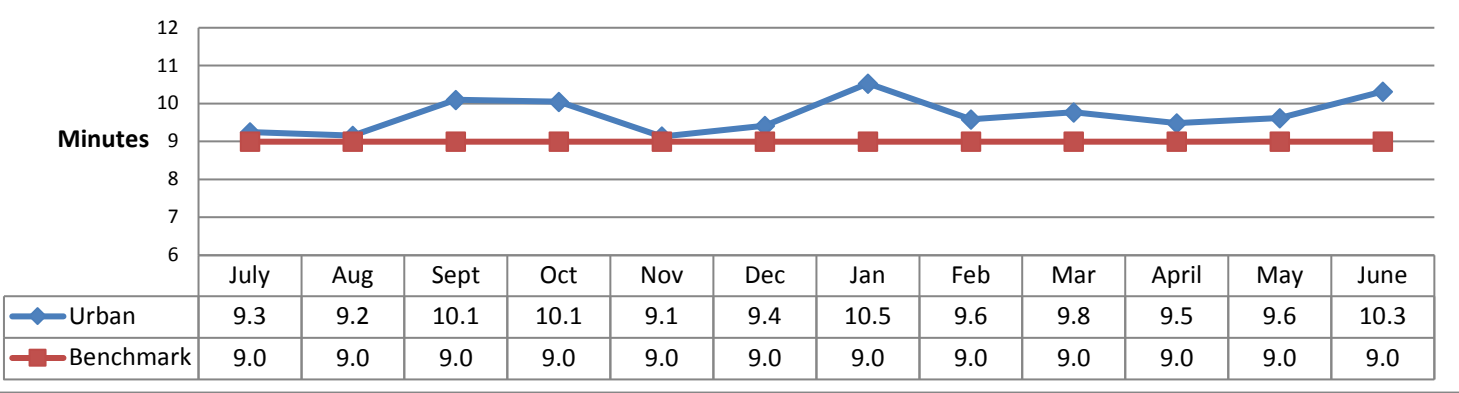
Suburban



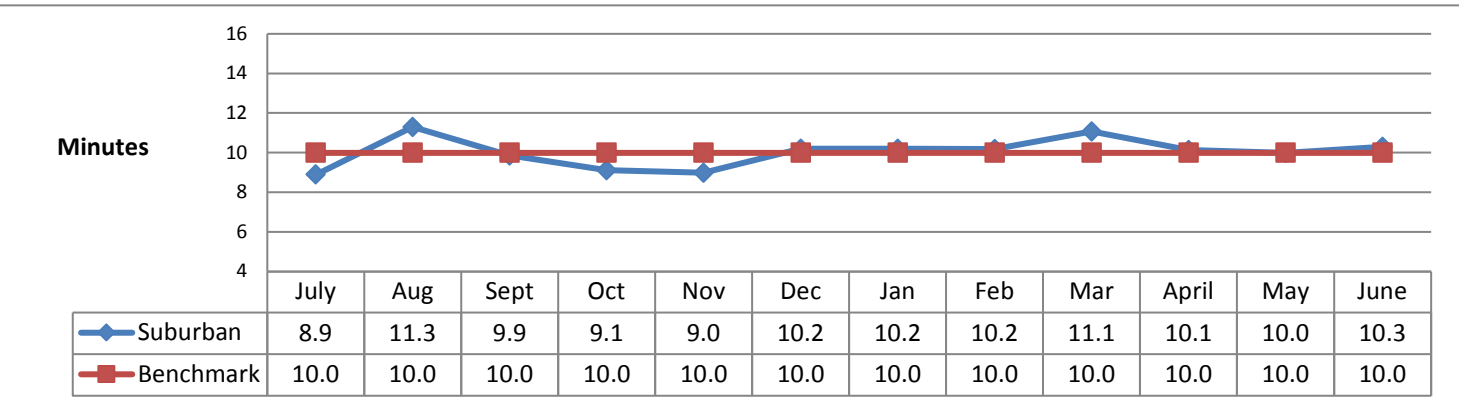
Rural



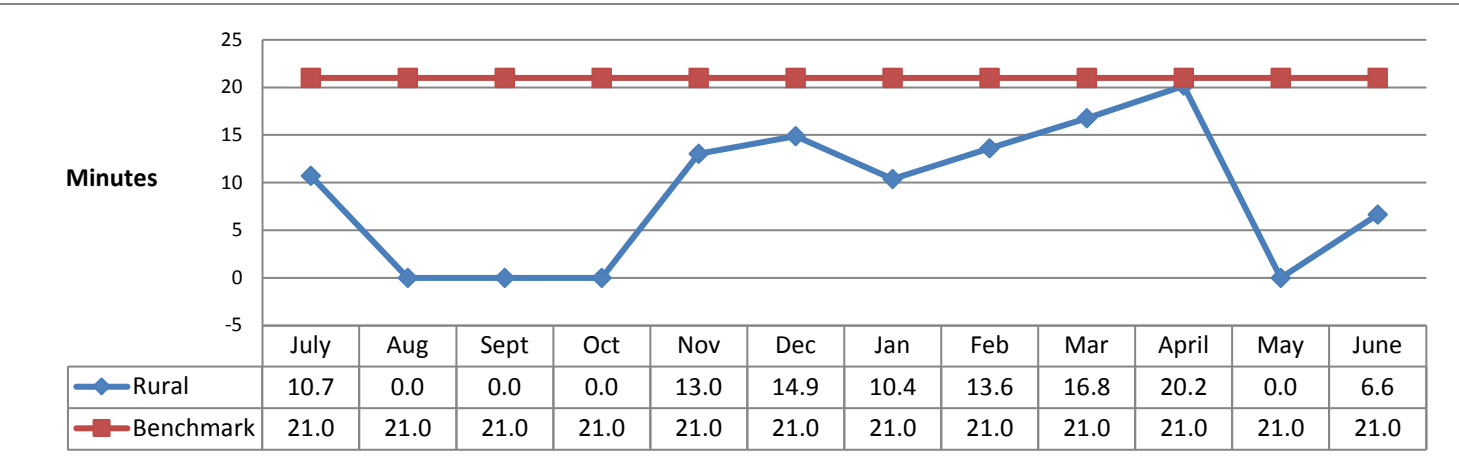
ERF Medical
Urban



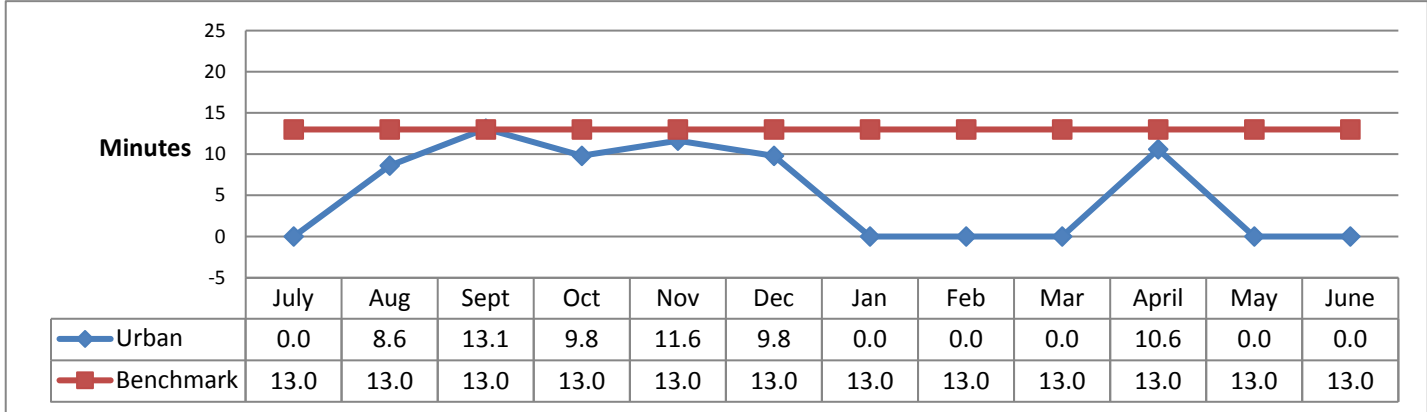
Suburban



Rural



ERF Fire Response Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

Standards of Cover Policy Compliance Report July 1, 2020 - July 31, 2020

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 265)			Suburban (Count = 100)			Rural (Count = 2)			Wilderness (Count = 4)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:24	7:22	8:00	7:58	7:57	15:00	8:36	13:08	45:00	36:00	34:27
		94%	96%		100%	100%		100%	100%		100%	100%

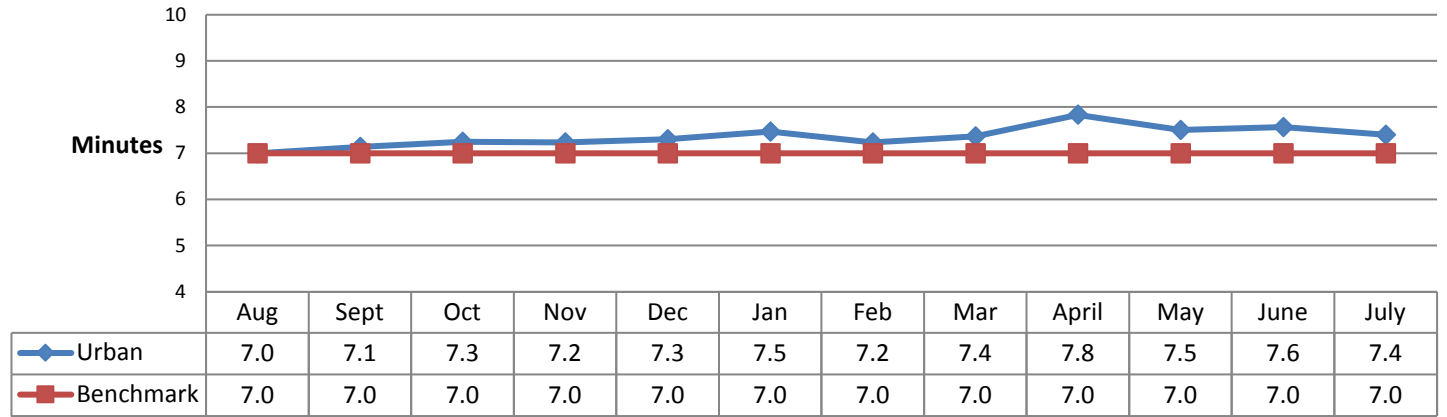
	SOC Goal 4											
	Urban (Count = 2)			Suburban (Count = 0)			Rural (Count = 0)			Rural (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	15:31	15:31	14:00	0:00	19:05	21:00	0:00	12:51	45:00	0:00	0:00
		50%	78%		0%	75%		0%	100%		0%	0%

	SOC Goal 8											
	Urban (Count = 129)			Suburban (Count = 53)			Rural (Count = 1)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	9:34	9:46	10:00	10:18	10:15	21:00	12:26	16:45	45:00	0:00	31:31
		96%	94%		94%	98%		100%	100%		0%	100%

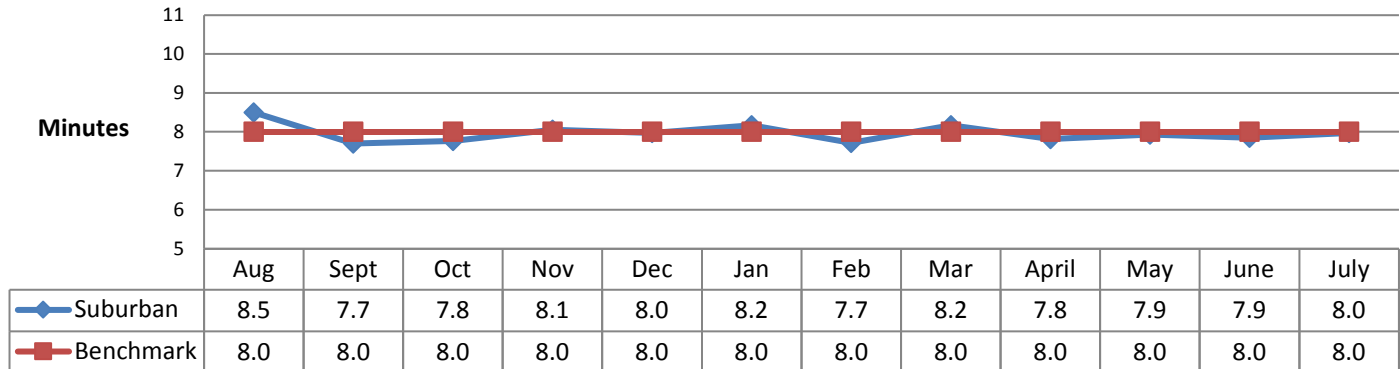
	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	1:06	1:00	1:00	1:48	1:49	2:00	1:51	1:52
		98%	100%		83%	85%		100%	100%

First Unit Response

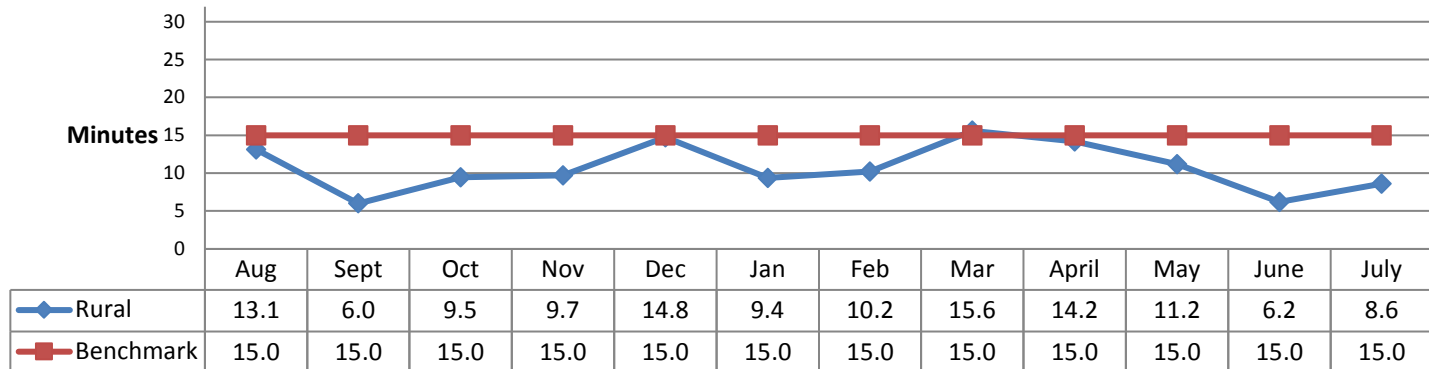
Urban



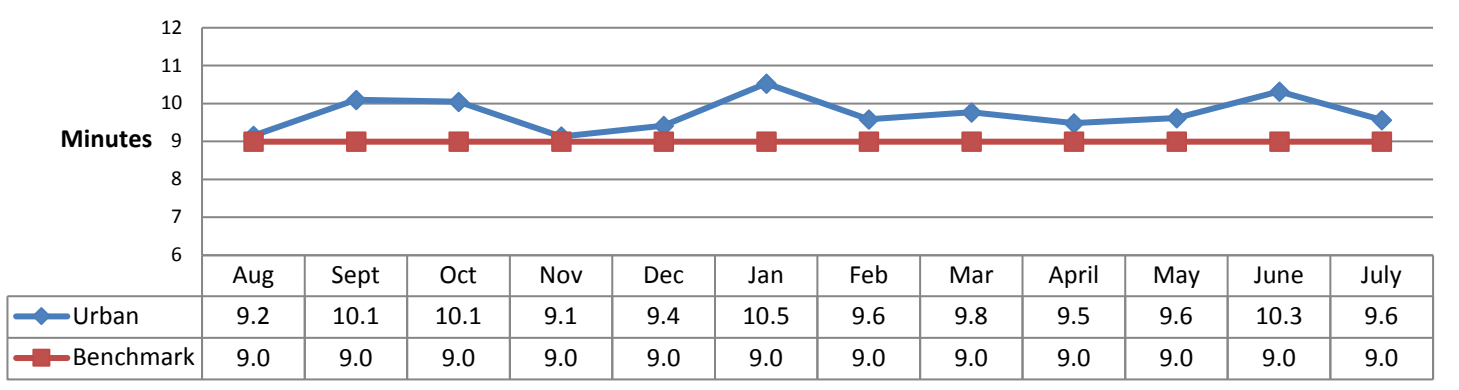
Suburban



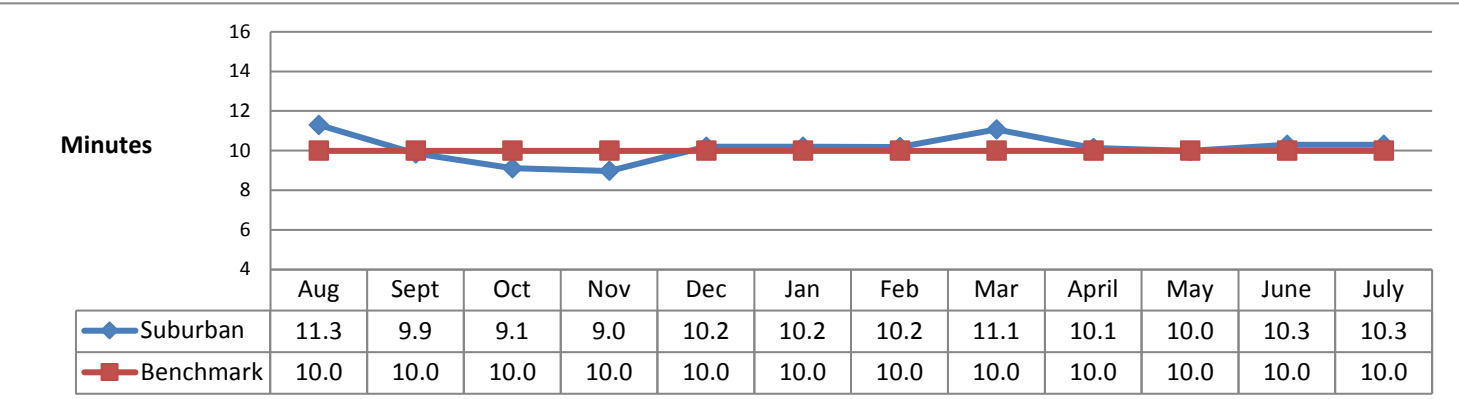
Rural



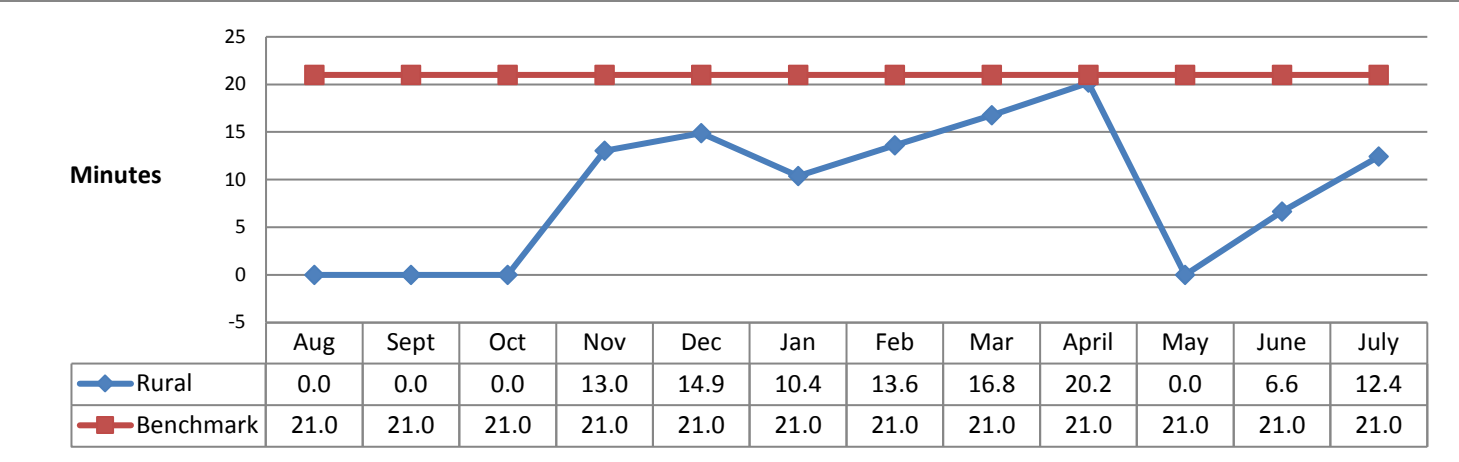
ERF Medical
Urban



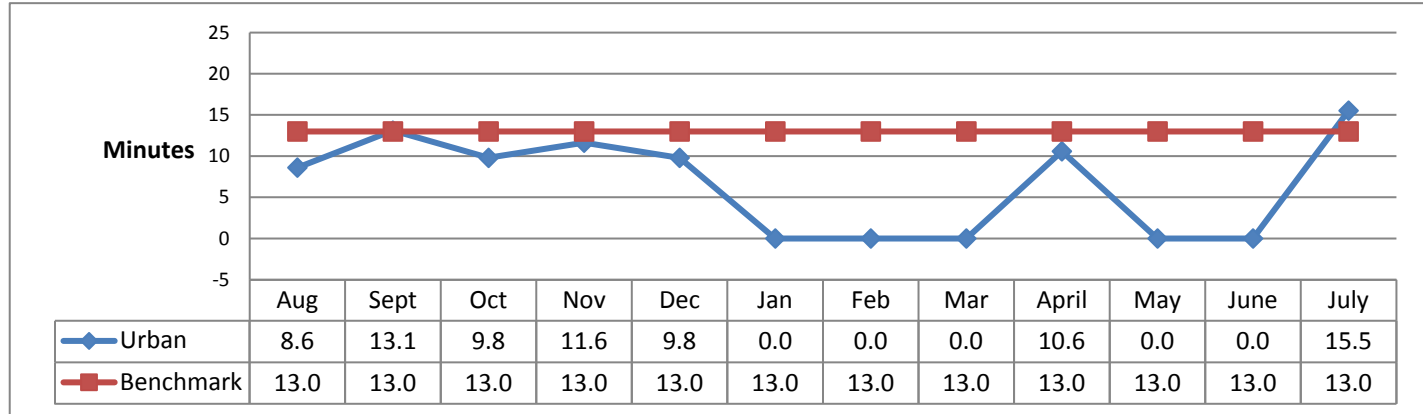
Suburban



Rural



**ERF Fire
Response
Urban**



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EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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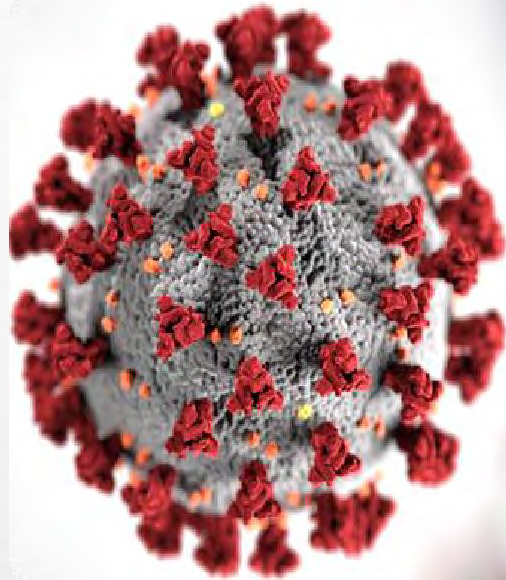
Date: August 26, 2020
To: Board of Directors
From: Jim Selover, Battalion Chief
Subject: EMS Division- Activities Report for June & July

EMS-Incidents

The District responded to approximately 915 emergency medical incidents during the months of June & July. Fourteen (14) of those incidents were in response to patients who had experienced a cardiac arrest. Three (3) of those incidents were in response to witnessed cardiac arrest, one (1) of them with bystander CPR having been initiated prior to the arrival of District resources. Unfortunately, ten (10) of the cardiac arrest victims did not survive. Four (4) patients had a return of spontaneous circulation prior to arriving at the hospital. We are following up on the disposition of these patients, however, of those four (4) we have confirmed that at least one (1) survivor has been released from the hospital.

Projects / Activities

1. COVID-19 Activities Update
 - Provided information for After Action Review Process
 - Maintained situational awareness
 - Maintained PPE PAR levels
 - Continued discussion with CCPH to determine data review
2. EMS Policy Review/Update
3. EMS Academy 2020-2 Planning
4. AHA courses and internal program implementation planning
5. Medical Equipment- Preventative Maintenance
6. Training
 - AHA- Instructor Training
 - Hemostatic Gauze



COVID-19

CORONAVIRUS DISEASE 2019



COVID₁₉ UPDATE- AUGUST 2020

SRVFPD- EMS DIVISION

Agenda No. 10.2

SRVFPD EMS Division Update & Overview:

- **Statistics**
 - District
 - County
- **Contra Costa Public Health- Five Indicators**
 1. Number of Cases
 2. Hospital Capacity
 3. Testing
 4. Contact Tracing
 5. PPE Supply
- **Residential Care Facilities (RCF)**



Review of Covid19 Transport by Ambulance

Data reported 08/10/2020:

- 2114 Covid19 screened calls for service that were ambulance transports since the Pandemic began second week of March.
- 155 (up 35) reported potential exposures by crews after initial assessment noted in PCR documentation= 7.3% Potential High Risk Covid19 Crew Exposure Rate for Transported Patients.
- It is important to note that we have seen an increase in calls over the last month however, a decrease in positive Covid19 screens on scene.
- EMS Division has received 2 confirmed positive patient transports since last report.



- 9404 current positive cases (increased 6950 since June)
 - Alamo 71 (increase 42)
 - Danville 162 (increase 124)
 - San Ramon 195 (increase 140)
- County wide total deaths are at 139 (from 62 in June) = 124% increase
 - 90 of these deaths have been from Residential Care Facilities= 65% of county deaths
- 98 patients currently hospitalized
 - Highest case count was July 24th with 108 hospitalized patients.
 - As expected, when the re-openings in the County began early June, cases began to increase.
- Currently there are 615 patients in the Bay Area hospitalized for Covid19
 - 149 admitted to ICU of 260 beds (57%)
 - 64/226 ventilators in use currently
 - A surge will be defined when all 260 ICU beds are full, and hospital is at capacity.

Data reported 08/10/2020



Contra Costa Public Health- Five Indicators

There was a sharp rise in cases and hospitalizations that started at the end of June and continued to climb into August. The second week in August we have seen a slow decline in ***admitted patients to the hospitals*** which would indicate that we may have hit a plateau, this decline is being closely monitored. The daily average increase of Covid19 positive patients reported has ranged from 150-230 cases per day.

The CCPH- 5 indicators to assess progress within our county are:

1. The Total Number of Cases in the Community is Flat or Decreasing, and the Number of Hospitalized Patients with COVID-19 is Flat or Decreasing
2. We Have Sufficient Hospital Capacity to Meet the Needs of our Residents
3. Sufficient COVID-19 Viral Detection Tests Are Being Conducted Each Day
4. We Have Sufficient Contact Tracing and Isolation/Quarantine Capacity
5. We Have At Least a 30-Day Supply of Personal Protective Equipment (PPE) Available for All Healthcare Providers



Relating the **5 Indicators** provided by CCPH to our SRVFPD Community:

The Total Number of Cases in the Community is Flat or Decreasing, and the Number of Hospitalized Patients with COVID-19 is Flat or Decreasing:

No- As *expected* with increased testing and re-openings in June our numbers continue to rise.

We Have Sufficient Hospital Capacity to Meet the Needs of our Residents

Yes- We currently have sufficient hospital capacity to meet the needs of our residents.

Sufficient COVID-19 Viral Detection Tests Are Being Conducted Each Day

Yes- However, the testing appointments and results turn around continue to be our struggle for accurate and safe monitoring of our employees and community.

We Have Sufficient Contact Tracing and Isolation/Quarantine Capacity

Yes- EMS Division ensures contact tracing for all of our personnel who have had a potential Covid19 exposure. Personnel who are placed on quarantine with self-monitoring must strictly adhere to the reporting process so that we can ensure effective oversight and tracing of those individuals, stations and facilities who may have come in contact.

We Have At Least a 30-Day Supply of Personal Protective Equipment (PPE) Available for All Healthcare Providers

Yes- EMS Division ensures oversight of all Covid19/Infection Control related PPE supplies

Residential Care Facilities (RCF)

Our Residential Care Facilities (RCF) remain our highest risk population. An outbreak is declared when 2 or more patients are confirmed Covid19 positive in one facility.

- EMS Division provided a follow-up presentation to our RCF on July 16th, 2020 to update on Covid19 and provide tips for prevention in addition to reporting/monitoring procedures.
- Current confirmed positive Covid19 cases to include staff and residents:
 - Contra Costa County RCF are 683
 - Reported 90 deaths
- Currently in SRVFPD we have 2 facilities with reported outbreaks:
 - One facility has a Covid19 positive resident, the other has three (3) Covid19 positive staff members
 - All reported have been placed on strict quarantine and monitoring procedures
- RCF are mandated by the State to test all staff and residents bi-weekly
- FLSD provide RCF updates and track current RCF status based on twice weekly calls.



Questions?



References:

www.coronavirus.cchealth.org/dashboard

www.cchealth.org

www.contracosta.ca.gov

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms>

<https://www.cdc.gov/coronavirus/2019-ncov/faq.html>



LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020
To: Board of Directors
From: John Duggan, Interim Deputy Chief
Subject: Monthly Logistics Report for June and July 2020

Facilities

- Completed 4th Quarter Ground Water and Soil Monitoring testing at Old Station 32 Site
- Completed inspections and load testing of all District facilities' emergency generators
- Completed mandatory backflow testing of multiple District facilities' water systems
- Completed annual fire sprinkler system inspections of all District facilities
- Completed the cleaning and disinfecting of carpets in all District Fire Stations
- Conducted districtwide preventative maintenance to manage costs and maintain service

Fleet

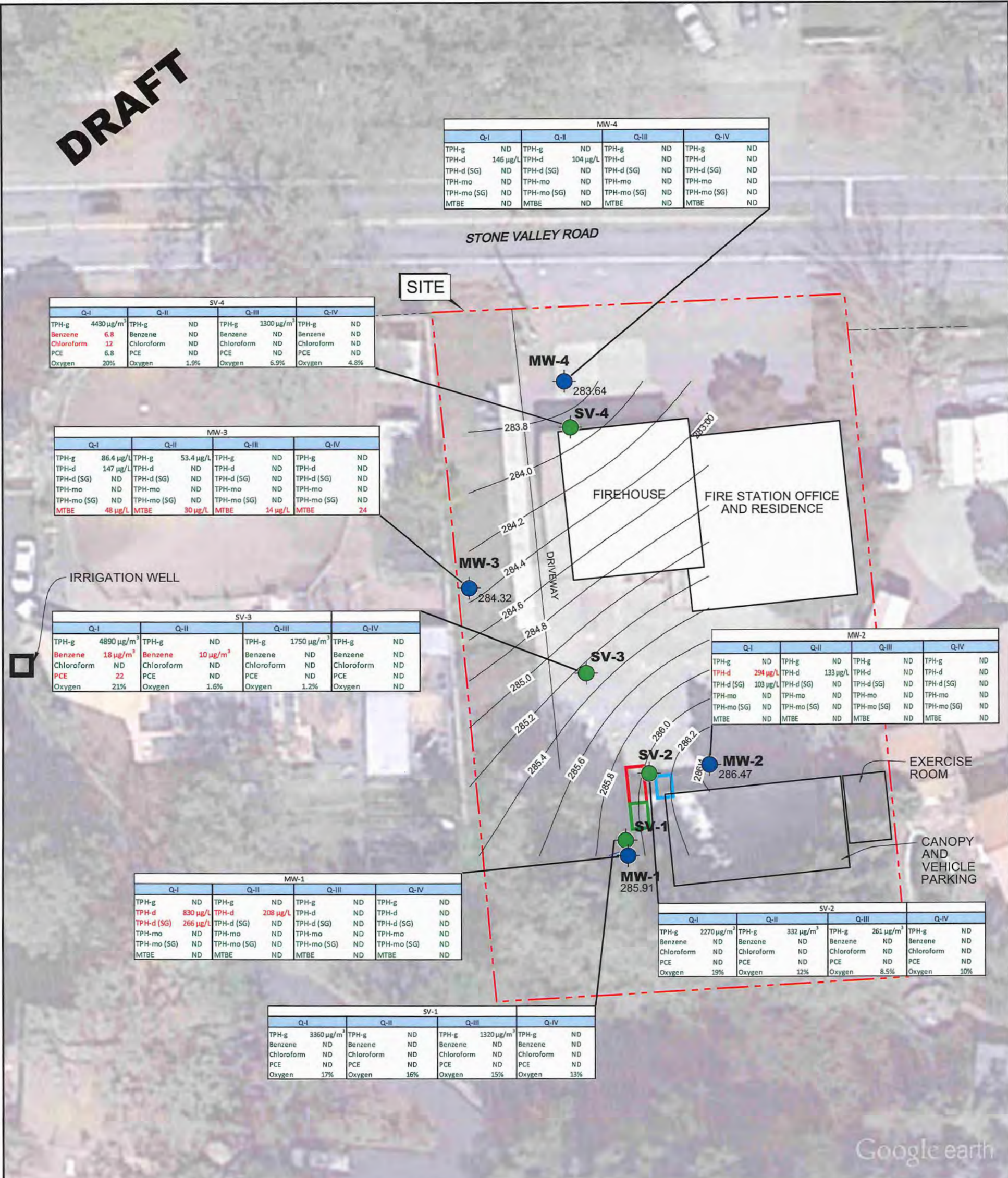
- Completed Annual Inspections of all District fire apparatus
- Completed Pre-Build design for new 107' Pierce Tiller Truck
- Completed major retrofitting of ladder cables on both Truck 524 and 526
- Completed the upfitting of new BC-3111 vehicle and placed into service
- Completed installation of Command Box module in Unit 361
- Conducted preventative maintenance to effectively manage costs and maintain safety

Meetings and Training

- Alamo Municipal Advisory Committee (MAC) meetings
- District Budget Workshop and Board Retreat
- Records Management Vendor Evaluation meetings
- County Supervisor Candace Andersen's Office Liaison meetings
- Knox Medeco Key/Vault meeting
- Town of Danville Hartz Avenue Closure Group meetings
- Fuel Management System meetings and training

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DRAFT



MW-4			
Q-I	Q-II	Q-III	Q-IV
TPH-g	ND	TPH-g	ND
TPH-d	146 µg/L	TPH-d	104 µg/L
TPH-d (SG)	ND	TPH-d (SG)	ND
TPH-mo	ND	TPH-mo	ND
TPH-mo (SG)	ND	TPH-mo (SG)	ND
MTBE	ND	MTBE	ND

SV-4			
Q-I	Q-II	Q-III	Q-IV
TPH-g	4430 µg/m ³	TPH-g	1300 µg/m ³
Benzene	6.8	Benzene	ND
Chloroform	12	Chloroform	ND
PCE	6.8	PCE	ND
Oxygen	20%	Oxygen	4.8%

MW-3			
Q-I	Q-II	Q-III	Q-IV
TPH-g	86.4 µg/L	TPH-g	53.4 µg/L
TPH-d	147 µg/L	TPH-d	ND
TPH-d (SG)	ND	TPH-d (SG)	ND
TPH-mo	ND	TPH-mo	ND
TPH-mo (SG)	ND	TPH-mo (SG)	ND
MTBE	48 µg/L	MTBE	30 µg/L

SV-3			
Q-I	Q-II	Q-III	Q-IV
TPH-g	4890 µg/m ³	TPH-g	1750 µg/m ³
Benzene	18 µg/m ³	Benzene	10 µg/m ³
Chloroform	ND	Chloroform	ND
PCE	22	PCE	ND
Oxygen	21%	Oxygen	1.2%

MW-2			
Q-I	Q-II	Q-III	Q-IV
TPH-g	ND	TPH-g	ND
TPH-d	294 µg/L	TPH-d	133 µg/L
TPH-d (SG)	103 µg/L	TPH-d (SG)	ND
TPH-mo	ND	TPH-mo	ND
TPH-mo (SG)	ND	TPH-mo (SG)	ND
MTBE	ND	MTBE	ND

MW-1			
Q-I	Q-II	Q-III	Q-IV
TPH-g	ND	TPH-g	ND
TPH-d	830 µg/L	TPH-d	208 µg/L
TPH-d (SG)	266 µg/L	TPH-d (SG)	ND
TPH-mo	ND	TPH-mo	ND
TPH-mo (SG)	ND	TPH-mo (SG)	ND
MTBE	ND	MTBE	ND

SV-2			
Q-I	Q-II	Q-III	Q-IV
TPH-g	2270 µg/m ³	TPH-g	332 µg/m ³
Benzene	ND	Benzene	ND
Chloroform	ND	Chloroform	ND
PCE	ND	PCE	ND
Oxygen	19%	Oxygen	12%

SV-1			
Q-I	Q-II	Q-III	Q-IV
TPH-g	3360 µg/m ³	TPH-g	1320 µg/m ³
Benzene	ND	Benzene	ND
Chloroform	ND	Chloroform	ND
PCE	ND	PCE	ND
Oxygen	17%	Oxygen	15%

EXPLANATION

ALL LOCATIONS ARE APPROXIMATE



- MW-4** (blue dot) 285.84: GROUNDWATER MONITORING WELLS (µg/L), SHOWN IN FEET ABOVE MEAN SEA LEVEL (ENGEO, 2019)
- SV-4** (green dot): SOIL GAS MONITORING WELL (µg/m³) (ENGEO, 2019)
- 284.0—: GROUND WATER ELEVATION, SHOWN IN FEET

- (Red dashed line): FORMER 1000 GALLON DIESEL UST
- (Green dashed line): FORMER DISPENSER
- (Blue dashed line): FORMER 500 GALLON UNLEADED GASOLINE UST

BASE MAP SOURCE: GOOGLE EARTH MAPPING SERVICE, 2018



GROUNDWATER AND SOIL GAS MONITORING WELLS
SRVFPD FORMER FIRE STATION NO. 32
ALAMO, CALIFORNIA

PROJECT NO.: 8575.000.005	FIGURE NO.
SCALE: AS SHOWN	2
DRAWN BY: CJK	

FIRE & LIFE SAFETY



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020
To: Board of Directors
From: John Duggan, Interim Deputy Chief
Subject: Monthly Fire and Life Safety Division Report for June and July 2020

Plan Review and Inspections

Plan reviews and construction inspections continue to be a priority in support of all active construction projects in the District. The following plan reviews and inspection activities are presented as monthly totals for June and July 2020.

PLAN REVIEW / CONSTRUCTION	
PLAN REVIEWS SUBMITTED	92
PLAN REVIEWS COMPLETED	92
AVERAGE TURN AROUND TIME (DAYS)	2.60
INSPECTIONS	269
PLAN REVIEW FEES	\$66,694

FLSD Inspectors have an established goal of completing the inspections of all state mandated and permitted buildings in calendar year 2020, with a 100% completion rating. Re-inspections of occupancies attempting to achieve full compliance will continue as required.

The following inspection data is presented as year-to-date totals, as of July 31, 2020.

Inspection Type	<u>% Inspected</u>	<u>% Complete</u>
Annual Compliance Inspections	54.03%	40.29%

Residential Care Facility Work Group:

FLSD personnel are participating in a focused survey of the fifty-four (54) Licensed Residential Care Facilities (RCF) that operate in the District. The purpose of these twice weekly surveys is to identify any location(s) where either a resident and/or a caregiver has received a confirmed COVID-19 diagnosis.

Exterior Hazard Abatement:

First and second hazard abatement notices were sent to property owners in April and May, whose properties were identified as requiring weed abatement. Field Inspections of these 6,000 weed abatement properties began June 1st and continued through July 31st, with confirmation that all properties had been voluntarily brought into compliance.

Fire Hydrant Annual Inspections:

FLSD personnel received training necessary to safely and effectively inspect all publicly owned fire hydrants in the District. These inspections were initiated on May 11, 2020 and were completed ahead of schedule on July 17th.

Fire Trail Maintenance Program:

In conjunction with a licensed contractor, District personnel began annual Fire Trail Maintenance efforts on May 26th and were completed ahead of schedule on June 19th.

Heart Safe Committee:

Activities suspended

Public Education:

Activities suspended

Community Emergency Response Team (CERT):

Activities suspended

Youth Firesetter Prevention and Intervention Program:

Activities suspended

Training:

Activities suspended

COMMUNICATIONS



San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications and Technology Division Report June and July 2020

Communications Center

- Rapid Deploy 911 Radius Plus
- Tested and repaired Emergency Call Boxes at all District facilities

GIS and Media Technology

- Performed Map Roll 20.1 to update CAD, Mobile, and San Ramon Police RMS
- Created a map outlining all fire stations in Contra Costa and Alameda County
- Prepared topographic map of Fire Hazard Severity Zones with high voltage powerline locations for Emergency Preparedness Coordinator
- Updated design and printed Exterior Hazard Abatement (EHA) postcards for mailing
- Submitted video to Kiwanis Club of San Ramon Valley for virtual 4th of July Parade
- Social Media Postings regarding Illegal Fireworks, 4th of July, Mutual Aid deployments, and a Structure Fire

Training

- Conference Call Software Training and Implementation

Meetings

- XCC Communications Meeting
- EBRCS TAC Meeting

Reserves

- Monthly drill meetings suspended per Operations Policy – COVID 19

San Ramon Valley Fire Protection District Technology Monthly Focus June - July 2020

405 Service Tickets Processed.

After Hours / Emergency Support

25 After-Hours / Emergency Support Calls.

End User Support SLA Scorecard

SLA Targets Missed by Priority (Tickets Created and Closed - Last 7 Days)			
Priority	Response	Plan	Resolution
Priority 3 - Normal Response	0	0	0
Priority 4 - Scheduled Within 5 days	0	0	0
Total	0	0	0

SLA Targets Met by Priority (Tickets Created and Closed - Last 7 Days)			
Priority	Response	Plan	Resolution
Priority 3 - Normal Response	18	18	18
Priority 4 - Scheduled Within 5 days	4	7	7
Total	22	25	25

Cyber Security Upgrade

Updated Cyber Security update schedule to accommodate emergency patching.

Electronic Billing

From June 18th to July 31st, 780 PCR records were transferred electronically to Whitman for processing.

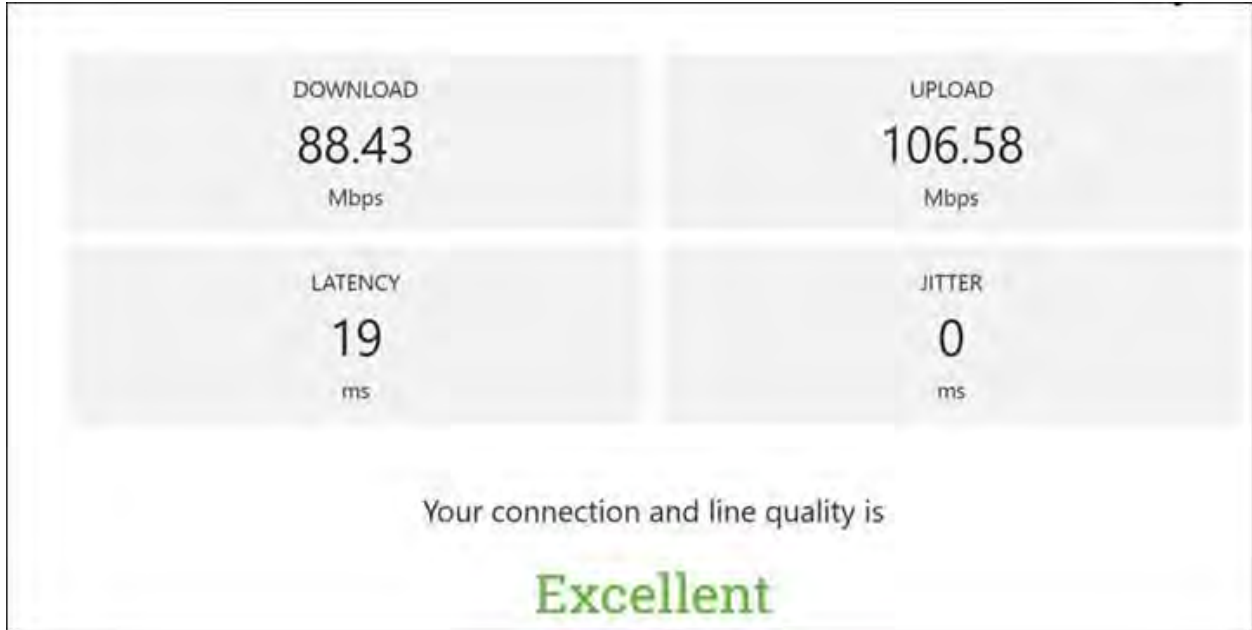
Patient Care Record (PCR) CQI Review

1025 Patient Care Records were reviewed.



Wi-Fi Connectivity at Admin

Completed cabling upgrade, mounted Access Points in ceiling, and disabled legacy devices. Optimized coverage. Ran performance tests.



Project Update

- Completed update of fiber lines to all San Ramon locations
- Updated firewalls and switches at San Ramon Fire Stations
- Finished preparation for upgrading server infrastructure and will schedule move to hosting center in August
- Prepared MDCs for new apparatus going into service
- Deployed two 49" Monitors in Communications Center for evaluation
- Participated in planning meeting for new Communication Center Building
- Created IT budget draft for 2020-2021



HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020
To: Board of Directors
From: Natalie Korthamar Wong, Human Resources Director
Re: Monthly Human Resources Report for June and July 2020

Recruitment:

- ❖ Scheduled and held Firefighter Paramedic Chief's interviews
- ❖ Coordinated Public Safety Dispatcher Chief's Interviews
- ❖ Announced Deputy Chief Promotional Opportunity
- ❖ Opened the Battalion Chief promotional opportunity application
- ❖ Announced new dates for the Captain and Training Captain promotional tests
- ❖ Provided final job offer and on-boarded a new Public Safety Dispatcher
- ❖ Coordinated background check for Firefighter Paramedic candidate

Additional Accomplishments:

- ❖ Participated in a demonstration of the District's electronic performance evaluation software
- ❖ Implemented the new dental benefits
- ❖ Continued to evaluate document management vendors
- ❖ Participated in a system review with our applicant tracking software vendor Neogov
- ❖ Processed two District Aide separations and a retirement

Report: Employee Illness/Injury Report – June and July 2020



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020
To: Board of Directors
From: Natalie Korthamar Wong, Human Resources Director
Subject: June and July 2020 Employee Illness/Injury Report

June 2020 Reportable Injuries

Indemnity (Lost Time)

June 12, 2020 DOI- 6/7/20 – An employee injured his back while firefighting.

Status: Remained out at month end.

June 19, 2020 DOI- 4/29/20 – An employee sustained an abdomen injury while exercising.

Status: Remained out at month end.

Medical Only (No Lost Time)

June 1, 2020 An employee sought treatment for shoulder strain from lifting during a training exercise. Medical treatment was received, but no lost work time.

As of June 30, 2020, there were seven (7) employees absent from their regular work assignment. Total lost time due to injuries for the month of June equaled 181 calendar days/60 shifts.

July 2020 Reportable Injuries

Indemnity (Lost Time)

July 1, 2020 DOI- 6/26/20 – An employee injured his arm and shoulder while firefighting.

Status: Remained out at month end.

July 7, 2020 DOI- 7/6/20 – An employee injured his knee while firefighting.

Status: Remained out at month end.

July 14, 2020 DOI- 12/4/18 – An employee injured his knee while firefighting.

Status: Returned to work on 7/20/20.

July 17, 2020 DOI- 7/17/20 – An employee injured his knee and ankle while firefighting.

Status: Remained out at month end.

July 21, 2020 DOI- 7/21/20 – An employee strained his leg while lifting a patient.

Status: Returned to work on 7/29/20.

Medical Only (No Lost Time)

July 6, 2020 An employee sought treatment for lower back pain after a physical fitness workout. Medical treatment was received, but no lost work time.

July 6, 2020 An employee sought treatment for lower abdomen pain after a physical fitness workout. Medical treatment was received, but no lost work time.

As of July 31, 2020, there were eight (8) employees absent from their regular work assignment. Total lost time due to injuries for the month of July equaled 258 calendar days/86 shifts.

FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: August 26, 2020

To: Board of Directors

From: Ken Campo, Financial Consultant
Davina Hatfield, Controller

Re: Monthly Financial Report for June and July 2020

Financials:

- Balance Sheet
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital and Debt Service Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

Meetings/Activities:

- Calculation and remittance of fiscal year 2020/21 “pre-payment” pension contribution to Contra Costa County Employees’ Retirement Association (CCCERA) in the amount of \$16,650,000 and fiscal year 2020/21 paydown of the District’s CCCERA unfunded liability in the amount of \$260,000.
- Worked with Consultant to complete updated Valuation and California Employers’ Retiree Benefit Trust (CERBT) Employer fiscal year end reporting for Other Post-Employment Benefits (OPEB).
- Continued tracking expenditures related to COVID-19 for reimbursement purposes
- Provided support and assistance to other Divisions with the following projects:
 - PG&E Safety Ordinance
 - Ongoing development of agreement with City of San Ramon for a joint Public Safety Building.
 - Public Safety Complex financing options

San Ramon Valley Fire Protection District

Combined Balance Sheet

July 31, 2020

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
ASSETS									
Cash - Checking	\$ 980,465	\$ 108,805	\$ -	\$ -	\$ 60	\$ 47,099	\$ -	\$ -	\$ 1,136,429
Cash - Money Market	508,584	-	-	-	-	-	-	-	508,584
Cash - Workers' Compensation	(76,732)	-	-	-	-	-	-	-	(76,732)
Cash - Flexible Spending	21,057	-	-	-	-	-	-	-	21,057
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 1.41%	34,876,108	-	-	7,917,518	-	-	-	-	42,793,626
Investments - Market Value Adjustment	78,101	26,014	-	13,718	-	-	-	-	117,833
Investments - Bank of the West @ 1.15% avg	6,270,033	19,700,603	-	-	-	-	-	-	25,970,636
Cash with Fiscal Agent	-	-	92	9,467	-	-	-	-	9,559
Accounts Receivable	30,208	-	-	-	-	-	-	-	30,208
Interest Receivable	227,692	68,902	-	57,392	-	-	-	-	353,986
YE Accrued Ambulance Billing	1,448,329	-	-	-	-	-	-	-	1,448,329
Prepaid Expenses and Deposits	14,792,785	-	-	3,527,308	-	-	-	-	18,320,093
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings and Improvements	-	-	-	-	-	-	33,930,690	-	33,930,690
Construction in Progress	-	-	-	-	-	-	154,735	-	154,735
Equipment	-	-	-	-	-	-	8,625,444	-	8,625,444
Vehicles	-	-	-	-	-	-	22,672,502	-	22,672,502
Accumulated Depreciation	-	-	-	-	-	-	(34,788,457)	-	(34,788,457)
Amount to be Provided - Long Term Debt	-	-	-	-	-	-	-	24,487,283	24,487,283
TOTAL ASSETS	<u>\$ 59,157,880</u>	<u>\$ 19,904,324</u>	<u>\$ 92</u>	<u>\$ 11,525,403</u>	<u>\$ 60</u>	<u>\$ 47,099</u>	<u>\$ 36,595,792</u>	<u>\$ 24,487,283</u>	<u>\$ 151,717,933</u>
LIABILITIES									
Accounts Payable	\$ 21,287	\$ -	\$ -	\$ -	\$ -	\$ 720	\$ -	\$ -	\$ 22,007
Accrued Expenses	2,969,346	-	-	4,657	-	116	-	-	2,974,119
Deposits Payable	16,004	-	-	-	-	-	-	-	16,004
Deferred Ambulance Billing Revenue	759,129	-	-	-	-	-	-	-	759,129
Long Term Debt - Certificates of Participation	-	-	-	-	-	-	-	10,890,000	10,890,000
Long Term Debt - Vehicle Lease	-	-	-	-	-	-	-	4,702,136	4,702,136
Workers' Compensation	-	-	-	-	-	-	-	6,962,000	6,962,000
Accumulated Leave	-	-	-	-	-	-	-	1,933,147	1,933,147
TOTAL LIABILITIES	<u>3,765,766</u>	<u>-</u>	<u>-</u>	<u>4,657</u>	<u>-</u>	<u>836</u>	<u>-</u>	<u>24,487,283</u>	<u>28,258,542</u>

San Ramon Valley Fire Protection District

Combined Balance Sheet

July 31, 2020

	GOVERNMENTAL FUNDS					AGENCY	ACCOUNT GROUPS		Total
	General Fund	Budget Stabilization	Debt Service	Capital Projects	Special Revenue	CERT	Fixed Asset	Long-Term Debt	
FUND BALANCE									
Investment in General Fixed Assets	-	-	-	-	-	-	36,595,792	-	36,595,792
Non-Spendable Fund Balance	-	-	-	3,527,308	-	-	-	-	3,527,308
Restricted Fund Balance	-	-	92	97,861	60	-	-	-	98,013
Committed Fund Balance:									
Dry Period Funding	55,335,321	-	-	-	-	-	-	-	55,335,321
Budget Stabilization	-	15,404,324	-	-	-	-	-	-	15,404,324
Workers' Compensation Claims	-	4,500,000	-	-	-	-	-	-	4,500,000
Capital Projects	-	-	-	7,493,923	-	-	-	-	7,493,923
Assigned Fund Balance:									
Other Assigned Fund Balance	56,793	-	-	401,654	-	975	-	-	459,422
Unassigned Fund Balance	-	-	-	-	-	45,288	-	-	45,288
TOTAL FUND BALANCE	<u>55,392,114</u>	<u>19,904,324</u>	<u>92</u>	<u>11,520,746</u>	<u>60</u>	<u>46,263</u>	<u>36,595,792</u>	<u>-</u>	<u>123,459,391</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 59,157,880</u>	<u>\$ 19,904,324</u>	<u>\$ 92</u>	<u>\$ 11,525,403</u>	<u>\$ 60</u>	<u>\$ 47,099</u>	<u>\$ 36,595,792</u>	<u>\$ 24,487,283</u>	<u>\$ 151,717,933</u>

San Ramon Valley Fire Protection District

Revenue - All Funds

For the Period Ended July 31, 2020

FISCAL YEAR COMPLETED - 8.33%

	2019/20	2020/21			
	Actual (unaudited)	Budgeted	Realized	Remaining Budget	% Received
TAXES					
Property Taxes - Current Secured	\$ 71,584,682	\$ 74,458,061	\$ -	\$ 74,458,061	0.0%
Property Taxes - Supplemental	1,636,408	-	-	-	
Property Taxes - Utilities (Unitary)	1,105,278	1,105,278	-	1,105,278	0.0%
Property Taxes - Current Unsecured	2,029,809	1,963,622	-	1,963,622	0.0%
Homeowners Property Tax Relief	453,404	475,000	-	475,000	0.0%
RDA Property Tax	1,209,047	1,021,520	-	1,021,520	0.0%
County Tax Administration	(566,046)	(577,367)	-	(577,367)	0.0%
Property Taxes - Prior Secured	(111,002)	-	-	-	
Property Taxes - Prior Supplemental	(68,206)	-	-	-	
Property Taxes - Prior Unsecured	8,679	-	-	-	
Total Taxes	77,282,053	78,446,114	-	78,446,114	0.0%
INTERGOVERNMENTAL					
Measure "H"	33,000	33,000	-	33,000	0.0%
SB-90 Mandated Costs	56,345	-	-	-	
State Aid/Grants	296,751	1,013,850	-	1,013,850	0.0%
Other Intergovernmental Revenue	333,167	420,000	-	420,000	0.0%
GEMT	(11,106)	80,800	-	80,800	0.0%
Consolidated Dispatch	1,050,000	1,764,043	-	1,764,043	0.0%
Total Intergovernmental	1,758,157	3,311,693	-	3,311,693	0.0%
CHARGES FOR SERVICE					
Inspection Fees	55,000	64,502	10,177	54,325	15.8%
Plan Review	556,760	600,000	36,173	563,827	6.0%
Administrative Citation Charges	1,000	24,313	-	24,313	0.0%
Ambulance Services	5,110,353	4,949,000	384,648	4,564,352	7.8%
CPR Classes	480	604	-	604	0.0%
Reports and Photocopies	2,020	7,356	1,785	5,571	24.3%
Total Charges For Service	5,725,613	5,645,775	432,783	5,212,992	7.7%
USE OF MONEY AND PROPERTY					
Investment Earnings	1,316,189	1,116,500	338,617	777,883	30.3%
Total Use Of Money and Property	1,316,189	1,116,500	338,617	777,883	30.3%
RENTAL INCOME					
Rent On Real Estate	67,979	67,459	11,559	55,900	17.1%
Total Rental Income	67,979	67,459	11,559	55,900	17.1%
OTHER REVENUE					
Sale Of Property	6,440	-	-	-	
Miscellaneous Revenue	6,812	10,000	1,611	8,389	16.1%
Total Other Revenue	13,252	10,000	1,611	8,389	16.1%
Total Revenue	\$ 86,163,243	\$ 88,597,541	\$ 784,570	\$ 87,812,971	0.9%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended July 31, 2020

FISCAL YEAR COMPLETED - 8.33%

	2019/20	2020/21			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
SALARIES AND BENEFITS					
Permanent Salaries	\$ 26,446,450	\$ 28,536,029	\$ 2,239,586	\$ 26,296,443	7.8%
Temporary Salaries	440,252	385,209	32,934	352,275	8.5%
Permanent Overtime	8,362,867	8,394,000	931,268	7,462,732	11.1%
Overtime - Temp Employees	757	-	1,868	(1,868)	#DIV/0!
FICA/Medicare	496,255	531,968	44,415	487,553	8.3%
Retirement Contributions	16,526,895	17,944,801	1,402,624	16,542,177	7.8%
Retirement Contributions - UAAL	236,000	260,000	260,000	-	100.0%
401A Contributions - Employer Paid	8,403	8,611	718	7,893	8.3%
Employee Group Insurance	4,049,703	4,404,957	660,439	3,744,518	15.0%
Retiree Health Insurance	3,042,205	3,189,031	491,380	2,697,651	15.4%
OPEB Contribution	3,937,414	4,287,004	183,000	4,104,004	4.3%
Unemployment Insurance	-	20,000	-	20,000	0.0%
Workers' Compensation	1,128,642	1,375,000	75,876	1,299,124	5.5%
Total Salaries and Benefits	64,675,843	69,336,610	6,324,108	63,012,502	9.1%
SERVICES AND SUPPLIES					
Office Supplies	29,868	31,975	985	30,990	3.1%
Postage	9,503	29,050	95	28,955	0.3%
Telecommunications	237,332	247,902	18,265	229,637	7.4%
Utilities	421,635	380,300	31,134	349,166	8.2%
Small Tools and Equipment	139,059	112,200	6,979	105,221	6.2%
Miscellaneous Supplies	69,607	118,800	5,273	113,527	4.4%
Medical Supplies	243,117	230,000	24,213	205,787	10.5%
Firefighting Supplies	64,048	80,000	1,052	78,948	1.3%
Pharmaceutical Supplies	58,122	35,000	2,217	32,783	6.3%
Computer Supplies	10,227	15,500	496	15,004	3.2%
Radio Equipment and Supplies	31,181	20,500	8,480	12,020	41.4%
Food Supplies	23,165	35,300	656	34,644	1.9%
PPE Inspection and Repairs	9,258	19,500	-	19,500	0.0%
Safety Clothing	136,694	277,100	3,739	273,361	1.3%
Class A Uniforms	16,087	10,500	-	10,500	0.0%
Non-Safety Clothing	11,394	32,885	305	32,580	0.9%
Class B Uniforms	76,249	81,000	881	80,119	1.1%
Household Supplies	58,183	38,000	4,860	33,140	12.8%
Central Garage - Repairs	583,152	300,000	84,706	215,294	28.2%
Central Garage - Maintenance	49,938	41,625	112	41,513	0.3%
Central Garage - Gas, Diesel and Oil	245,638	383,300	40,458	342,842	10.6%
Central Garage - Tires	46,865	50,000	1,869	48,131	3.7%
Central Garage - Mandated Inspections	9,851	24,500	8,728	15,772	35.6%
Maintenance and Repairs - Equipment	173,064	193,977	5,380	188,597	2.8%

San Ramon Valley Fire Protection District

Expenditures - General Fund

For the Period Ended July 31, 2020

FISCAL YEAR COMPLETED - 8.33%

	2019/20	2020/21			
	Actual	Budget	Actual to Date	Remaining	%
	(unaudited)			Budget	Expended
Maintenance and Repairs - Radio and Electronic	106,722	104,485	1,201	103,284	1.1%
Maintenance and Repairs - Buildings	199,889	246,000	10,532	235,468	4.3%
Maintenance and Repairs - Grounds	57,699	53,000	2,555	50,445	4.8%
Rents and Leases	64,587	204,131	2,800	201,331	1.4%
Software and Licensing	263,179	568,076	18,194	549,882	3.2%
Professional Services	1,955,658	2,079,328	217,063	1,862,265	10.4%
Recruiting Costs	112,585	118,800	1,851	116,949	1.6%
Legal Services	253,775	445,000	-	445,000	0.0%
Medical Services	78,900	120,500	440	120,060	0.4%
Communications Services	93,600	95,360	-	95,360	0.0%
Election Services	-	172,000	-	172,000	0.0%
Insurance Services	470,522	424,500	184,092	240,408	43.4%
Publication Of Legal Notices	106	3,500	-	3,500	0.0%
Specialized Printing	42,183	30,975	2,492	28,483	8.0%
Memberships	91,207	99,376	40,534	58,842	40.8%
Educational Courses and Supplies	90,733	318,600	1,467	317,133	0.5%
Educational Assistance	22,152	25,000	-	25,000	0.0%
Public Educational Supplies	9,368	11,000	-	11,000	0.0%
Books and Periodicals	13,037	28,289	31	28,258	0.1%
Recognition Supplies	2,248	4,000	-	4,000	0.0%
Meetings and Travel	57,865	80,110	-	80,110	0.0%
Other Expense	26,635	-	5,286	(5,286)	#DIV/0!
Taxes and Assessments	63,910	120,000	-	120,000	0.0%
Total Services and Supplies	6,829,797	8,140,944	739,421	7,401,523	9.1%
Total Operating Expenditures	\$ 71,505,640	\$ 77,477,554	\$ 7,063,529	\$ 70,414,025	9.1%

San Ramon Valley Fire Protection District

Expenditures - All Other Funds

For the Period Ended July 31, 2020

FISCAL YEAR COMPLETED - 8.33%

	2019/20	2020/21			
	Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
CAPITAL PROJECTS					
Professional Services	\$ -	\$ -	\$ -	\$ -	
Technology Improvements	15,233	7,452	-	7,452	0.0%
Various Improvements	1,299,281	3,126,215	11,683	3,114,532	0.4%
Radio and Electronic Equipment	112,341	687,672	10,450	677,222	1.5%
Major Equipment	91,431	173,507	-	173,507	0.0%
Autos and Trucks	246,918	425,000	9,838	415,162	2.3%
Total Capital Projects	\$ 1,765,204	\$ 4,419,846	\$ 31,971	\$ 4,387,875	0.7%
DEBT SERVICE					
Professional Services	\$ 3,190	\$ -	\$ -	\$ -	
2015 Certificates Of Participation	931,350	926,050	725,675	200,375	78.4%
2020 Certificates of Participation	-	2,200,000	-	2,200,000	
Equipment Lease	613,155	613,155	308,069	305,086	50.2%
Total Debt Service	\$ 1,547,695	\$ 3,739,205	\$ 1,033,744	\$ 2,705,461	27.6%
Total Capital, Equipment and Debt Service	\$ 3,312,899	\$ 8,159,051	\$ 1,065,715	\$ 7,093,336	32.2%

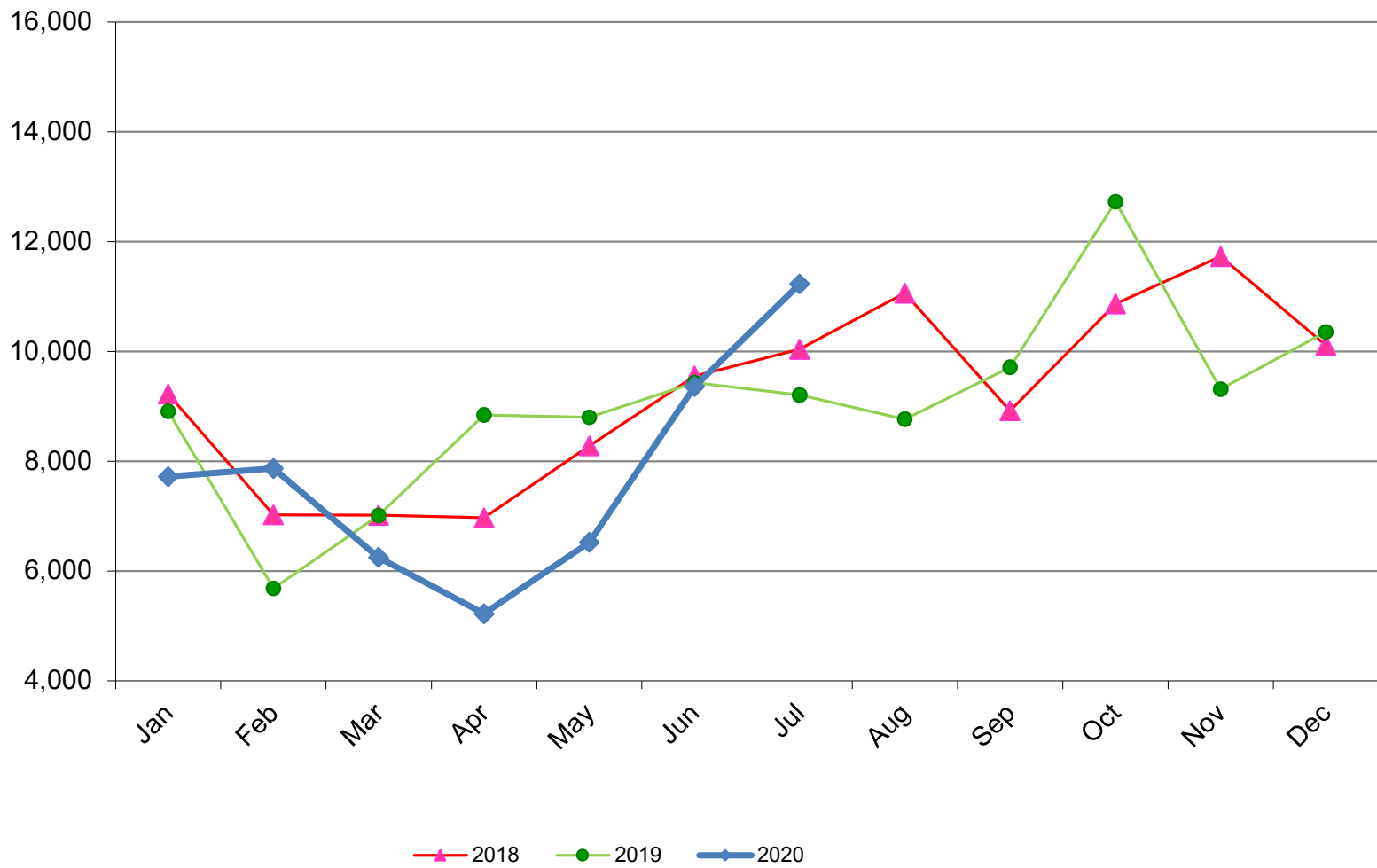
San Ramon Valley Fire Protection District

General Fund

Revenue and Expenditures

Month	2016/17		2017/18		2018/19		2019/20		2020/21	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 282,790	\$ 5,316,616	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614	\$ 748,807	\$ 7,063,529
August	363,912	5,109,224	695,817	5,671,451	499,377	5,905,072	610,284	6,468,445	-	-
September	377,209	5,047,543	480,964	5,593,302	579,731	5,563,173	388,535	5,580,182	-	-
October	2,158,269	5,282,085	2,593,632	5,999,337	2,375,797	6,005,201	2,931,282	6,169,069	-	-
November	720,990	5,554,302	362,621	5,888,575	656,486	6,191,849	516,137	6,368,317	-	-
December	34,893,289	5,043,510	34,930,693	5,966,196	39,332,475	5,629,084	40,716,284	6,133,552	-	-
January	1,242,334	5,401,913	8,491,817	5,387,036	1,334,430	5,722,401	1,818,008	5,781,707	-	-
February	690,047	5,326,068	446,775	5,326,521	632,213	5,524,960	856,640	5,675,617	-	-
March	433,245	5,849,120	883,105	6,063,429	972,913	5,624,000	742,260	5,932,483	-	-
April	25,663,196	5,297,542	22,339,121	5,257,800	28,219,039	5,320,835	29,646,763	5,904,545	-	-
May	394,206	5,452,583	639,163	5,506,219	507,822	6,529,026	507,535	5,565,403	-	-
June	5,664,005	5,832,652	5,266,780	5,952,983	6,282,536	6,135,504	6,469,451	6,475,129	-	-

Total Overtime Hours by Month January 2018-July 2020



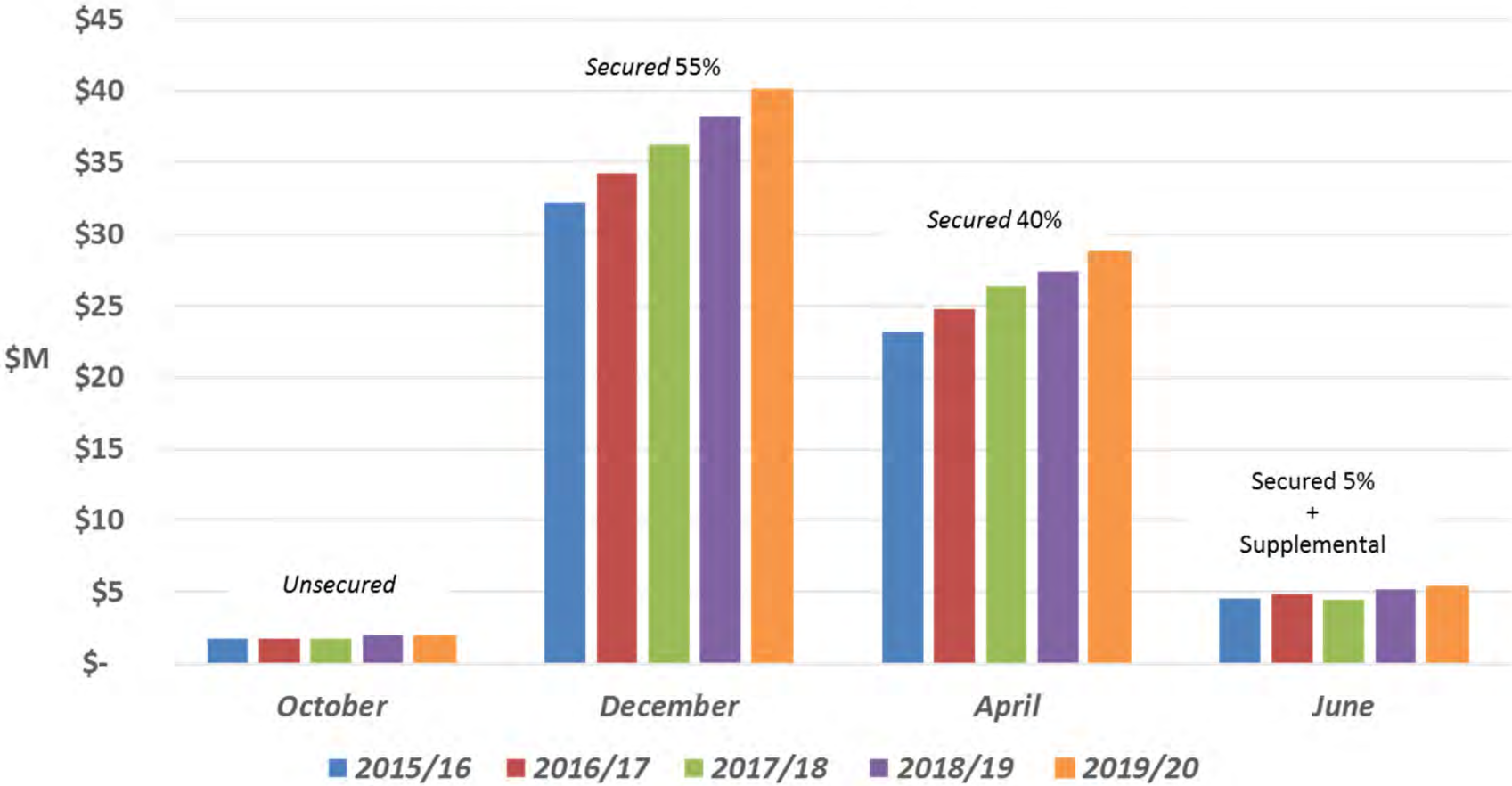


Finance Division

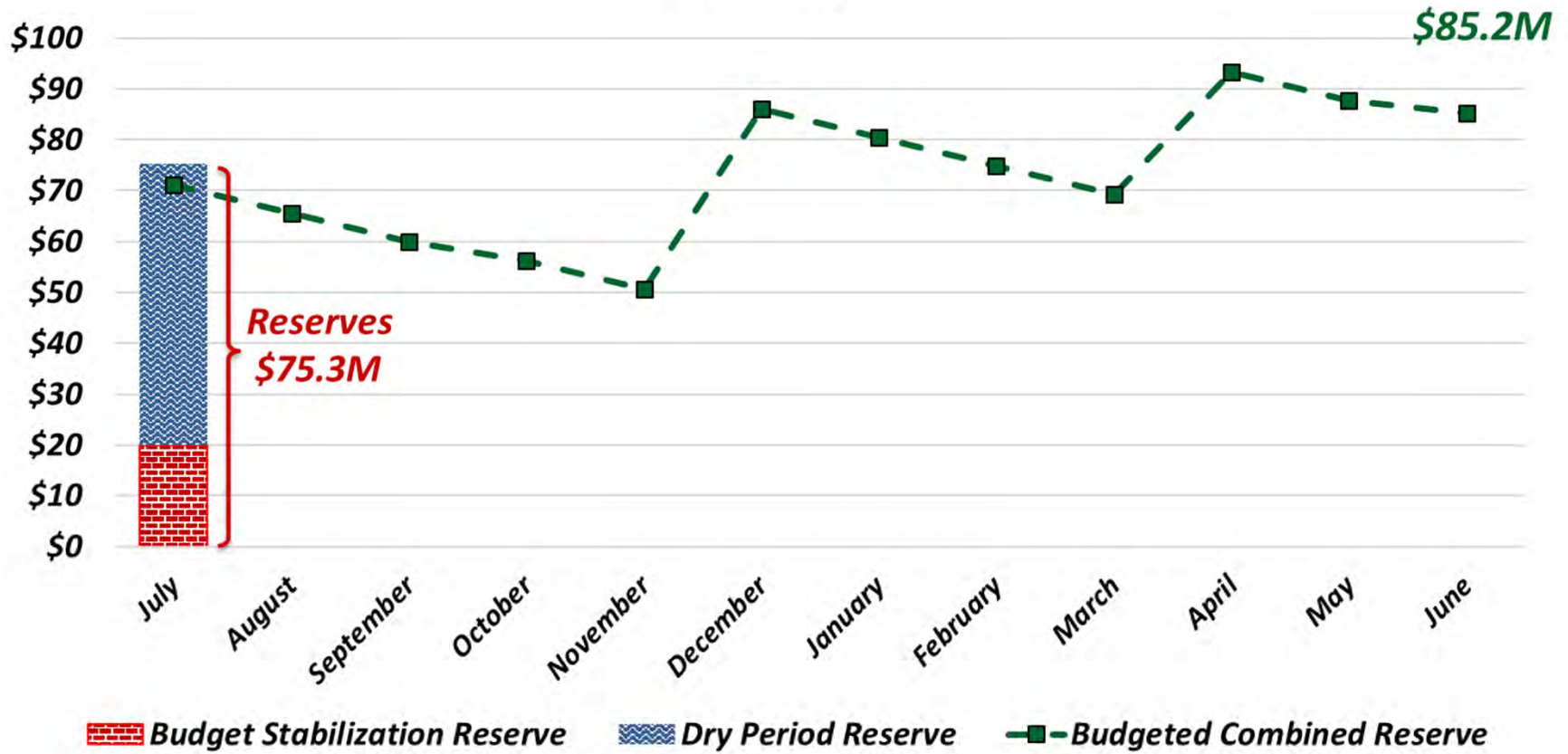
Monthly Financial
Report

July 31, 2020

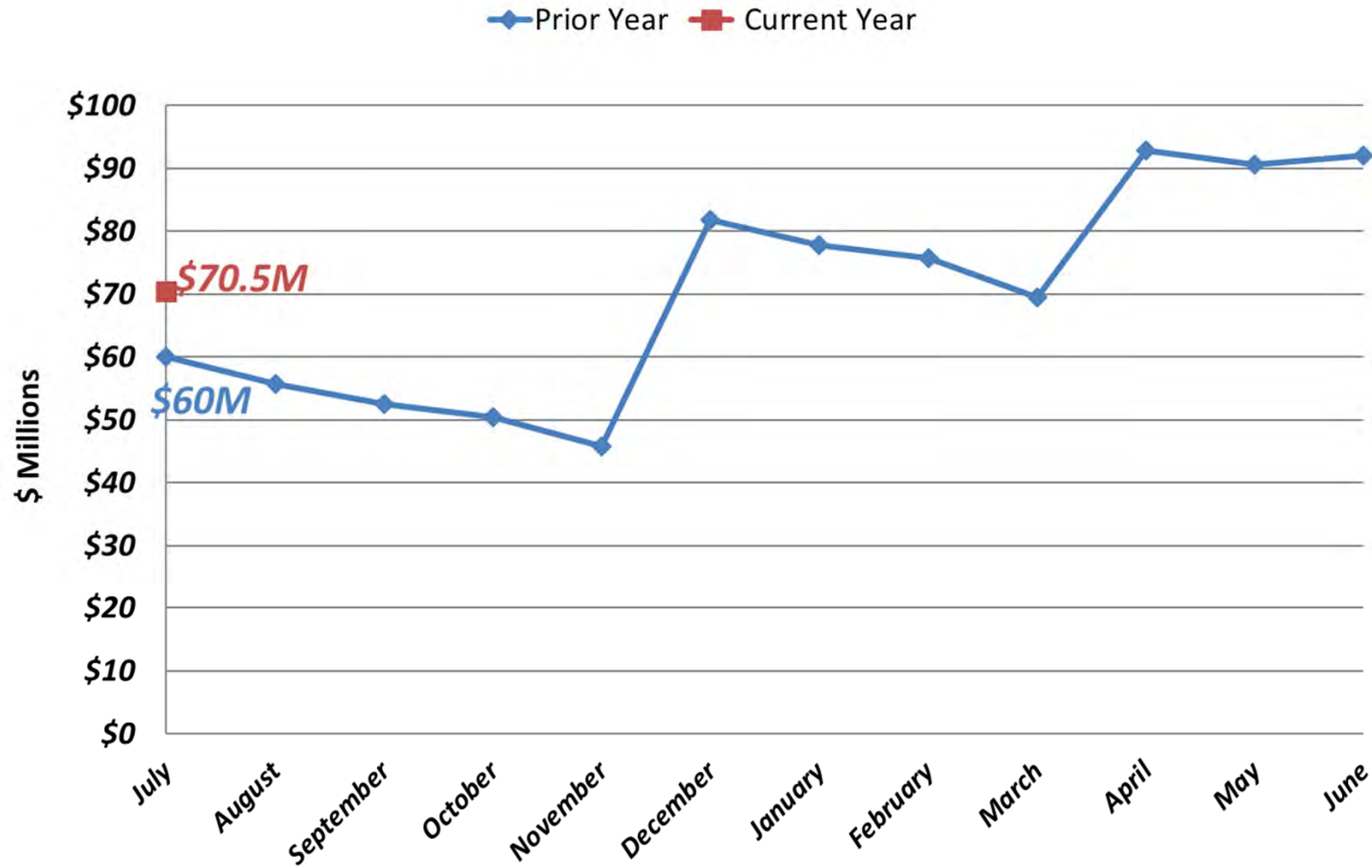
Property Tax Revenue by Installment



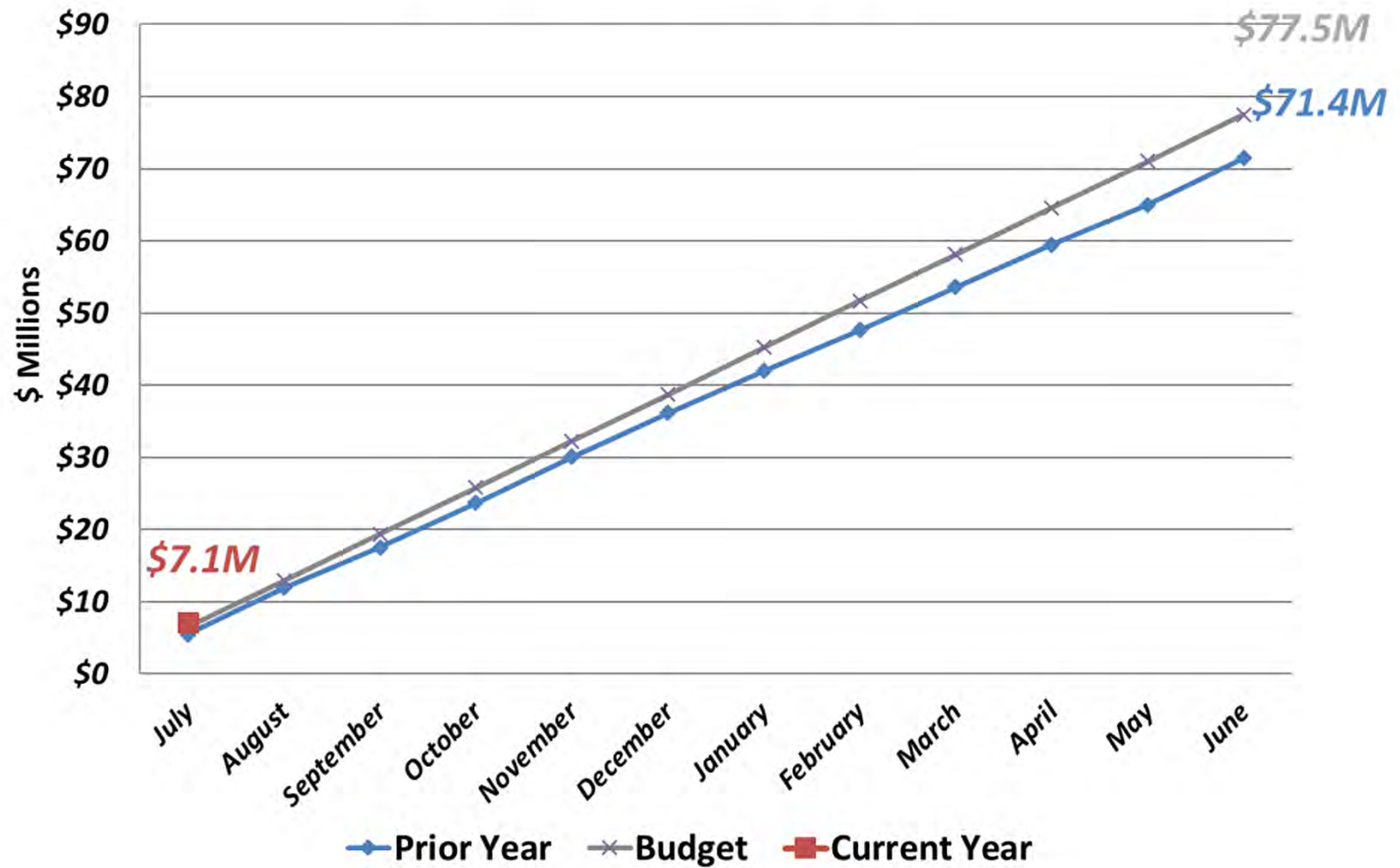
Combined General Fund Reserves 2020/21 (\$ millions)



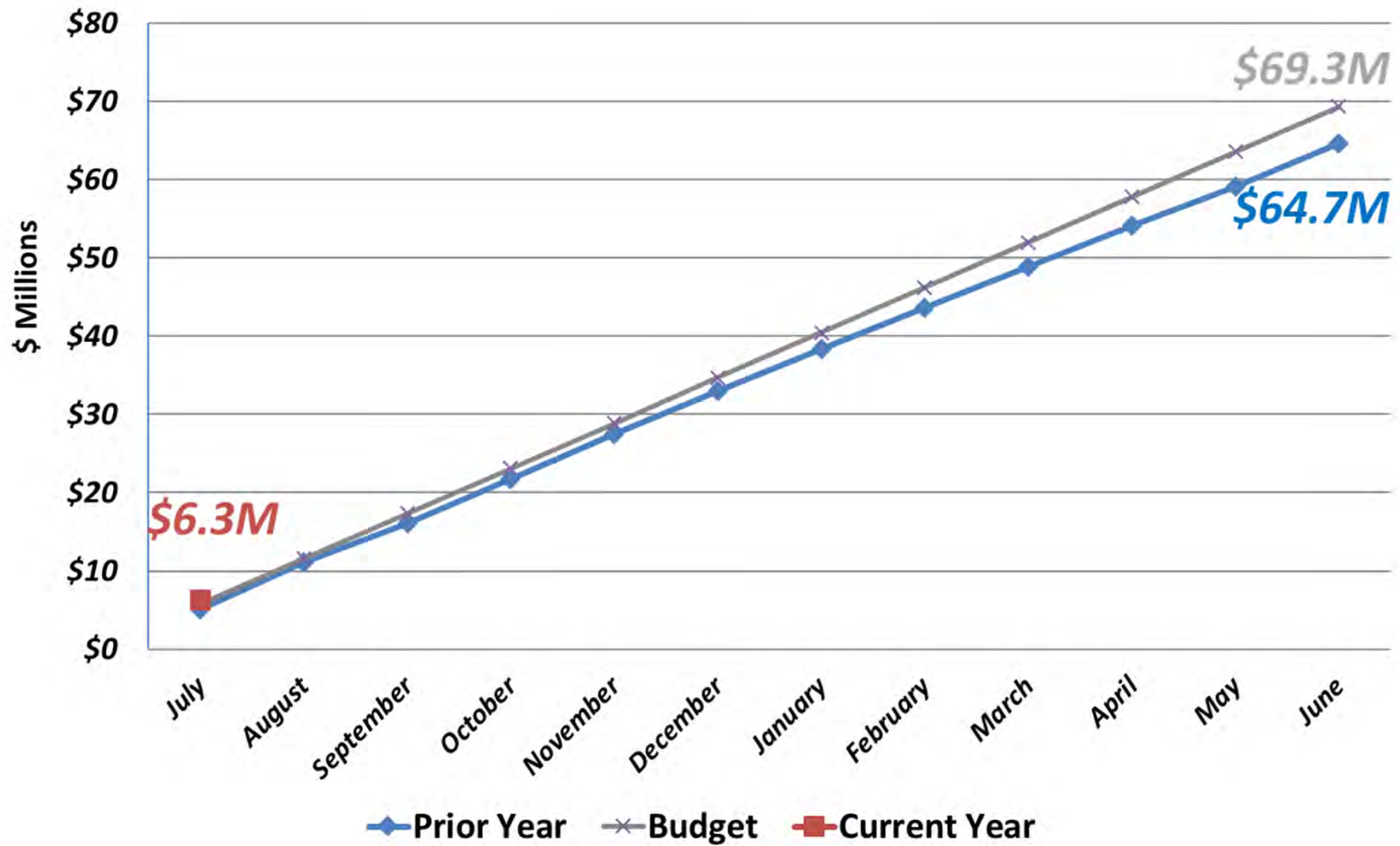
Cash & Investments - All Funds



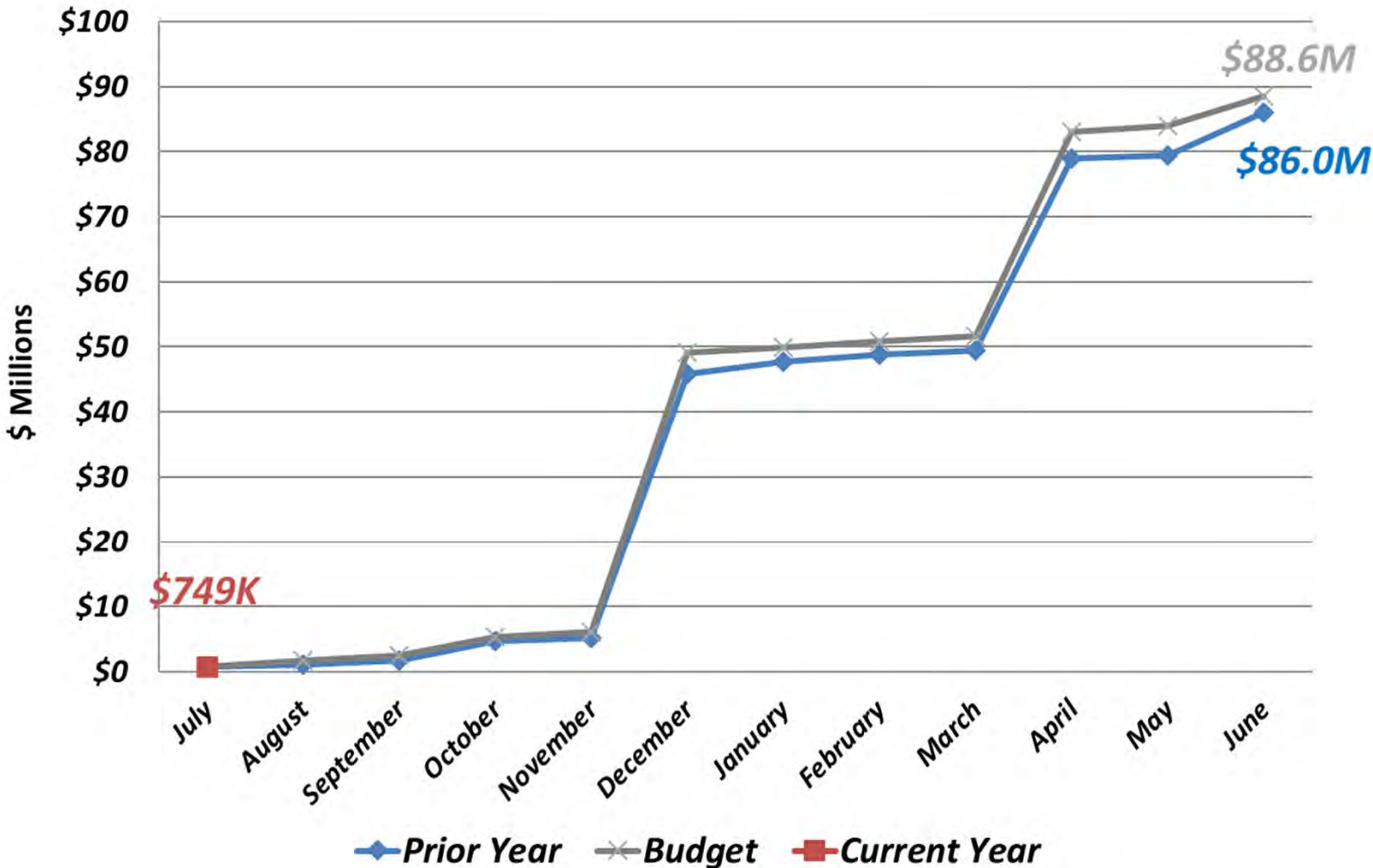
General Fund Expenditures



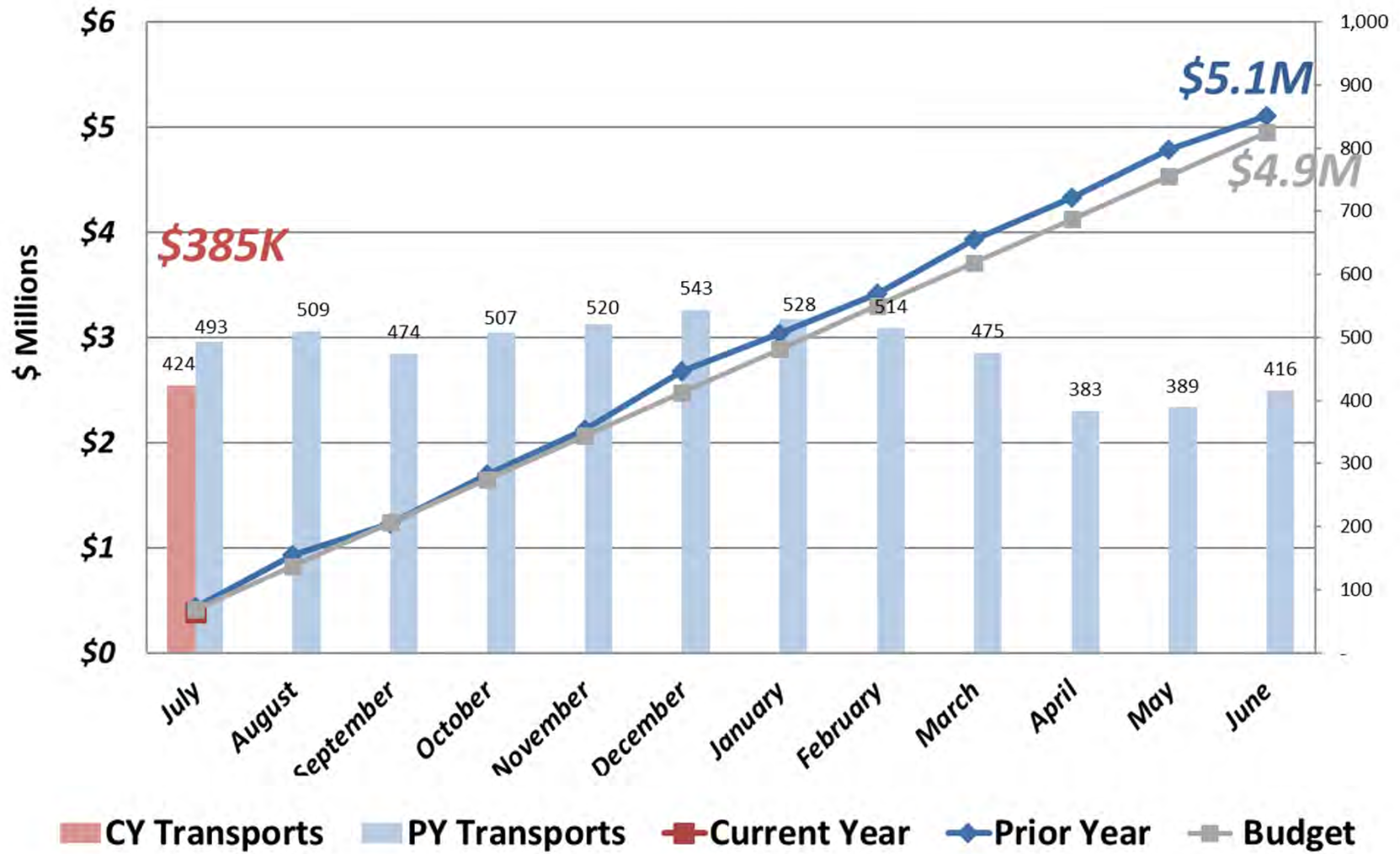
Salaries & Benefits



General Fund Revenues



Ambulance Revenue & Transports



COVID-19

Expenditures through 7/31/20

Facilities	\$ 40,428
Personal Protective Equipment	47,775
Supplies	43,336
Cleaning	10,050
Overtime Backfill	<u>123,253</u>
Total	<u>\$ 264,842</u>



Questions?