

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

August 26, 2020 – 1:10 p.m.

*Don Parker, Board President
Matt Stamey, Board Vice-President
Ryan Crean, Director, H. Jay Kerr, Director, Dominique Yancey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Consistent with California Governor's Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing PublicComment@srvfire.ca.gov. Please make sure comments are submitted prior to 1 p.m. August 26, 2020.

Zoom for Government by Video:

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1606113912?pwd=Tk9HZ3F6a3NocXp6YnpkZlVIM0tKdz09>

Webinar ID: 160 611 3912

Webinar Passcode: SRVF

By Phone:

Dial-in Number: (669) 254-5252

Meeting ID: 160 611 3912

TELECONFERENCE PARTICIPANTS

BOARD MEMBERS RYAN CREAN, H. JAY KERR, DOMINIQUE YANCEY, VICE PRESIDENT MATT STAMEY, AND BOARD PRESIDENT DON PARKER WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20

PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS CREAN, KERR, YANCEY, VICE PRESIDENT STAMEY, AND BOARD PRESIDENT PARKER PARTICIPATING BY TELECONFERENCE

This meeting will be available to District Residents via the District's website at

<https://www.firedepartment.org>

ATTENTION: Members of the public may submit comments via email prior to the meeting to PublicComment@srvfire.ca.gov, which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. All comments received prior to the start of the meeting will be read into the record by the District Clerk during Public Comment. The time allotted for each public comment is determined by the Board President and may be up to a maximum of three (3) minutes.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA
4. PUBLIC COMMENT ***Please see language on Page 1 pertaining to Public Comment***
5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period June 13, 2020 through August 11, 2020 in the amount of \$22,505,657.93.
- 5.2 Approve the Board Minutes from the June 24, 2020 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the months of June and July 2020 in the amounts of \$4,462,821.99 and \$4,643,878.00, respectively.
- 5.4 Approval of payment to First OnScene, LLC for First OnScene software maintenance for the period August 1, 2020 through June 31, 2021 in the amount of \$37,500.
- 5.5 Approval of payment to Central Square for software maintenance for the period May 17, 2020 through May 16, 2021 in the amount of \$113,992.56.
- 5.6 Approval of payment to FAIRA (Fire Agencies Insurance Risk Authority) for Liability and Property Insurance for the period July 1, 2020 through June 30, 2021 in the amount of \$184,092.
- 5.7 Receive and review the Quarterly Investment Report for the quarter ended June 30, 2020.
- 5.8 Receive and review the Contra Costa County Employees' Retirement Association (CCCERA) Retirement Contributions prepayment calculation for FY 2020/21.
- 5.9 Approval of payment to Boies Schiller Flexner LLP for services in June 2020 for the PG&E Reverse Validation Action in the amount of \$33,732.75.
- 5.10 **Personnel Actions:**

New Hires:

Confirmation of Employment effective August 1, 2020. Approve staff recommendation to hire:

1. Whitney Bain, Public Safety Dispatcher 2, Step 6
2. Leticia Najera, Limited Term Assistant to the Fire Chief

Promotions:

Confirmation of Promotion effective August 1, 2020. Approve staff recommendation to promote:

1. Acting Battalion Chief Bruno Spani to Battalion Chief 2, Step 5
2. Acting Training Captain Todd Word to Training Captain 23, Step 6

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Introduction of Jeanne M. Zolezzi and Stephanie E. Sakai of Herum\Crabtree\Suntag, Temporary District Counsel/District Clerk.
- 6.2 Public Safety Building Complex Update (Special Presentation by Jeff Katz).

7. OLD BUSINESS

- 7.1 Approval of payment to WorldPoint for American Heart Association certification courses for licensing and accreditation for District personnel in the amount of \$35,923.50.

8. NEW BUSINESS

- 8.1 Resolution of the Board of Directors of the San Ramon Valley Fire Protection District Authorizing Delivery and Sale of Certificates of Participation in the Maximum Principal Amount of \$45,000,000 to Finance Public Safety Project, Training Center Facility and Station 34 Renovation Improvements, and Approving Related Documents and Actions.
- 8.2 Resolution of the Board of Directors of the San Ramon Valley Fire Protection District Authorizing the Release of Property from the Lease Relating to 2015 Certificates of Participation, and Approving Related Documents and Actions.
- 8.3 Authorize Fire Chief to enter into an Agreement with ImageTrend Inc. to provide Records Management System Software for ePCR, NFIRS, and FLSD.
- 8.4 Accept Contra Costa County Grand Jury Report No. 2007 “Wildfire Preparedness in Contra Costa County” and authorize an appropriate response to the Grand Jury Report.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief Frank Drayton
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief Jim Selover
EMS Report of monthly activities. COVID-19 update for Contra Costa County.
- 10.3 Logistics – Interim Deputy Chief John Duggan
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Interim Deputy Chief John Duggan
Fire and Life Safety Report of monthly activities.
- 10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

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- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. UPCOMING CALENDAR OF EVENTS

- Labor Day Holiday – Monday, September 7, 2020
- Admissions Day – Wednesday, September 9, 2020 (Floating Holiday)

13. CLOSED SESSION

- 13.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9(d)(1):

PG&E CO. v. SRVFPD and ALL PERSONS INTERESTED IN THE VALIDITY OF ORDINANCE NO. 35 OF SRVFPD, Case No.: MSN19-2458.

- 13.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 5 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY SEPTEMBER 23, 2020 AT 1:00 P.M.

Prepared by:

DocuSigned by:

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Stephanie E. Sakai, District Clerk

Agenda posted on August 20, 2020 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.