

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**Wednesday June 24, 2020 – 1:00 p.m.**

*Don Parker ~ Board President  
Matt Stamey, Board Vice-President ~ Ryan Crean, Director  
H. Jay Kerr, Director ~ Dominique Yancey, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

*Consistent with California Governor's Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing [info@srvfire.ca.gov](mailto:info@srvfire.ca.gov). Please make sure comments are submitted by 1 p.m. June 24, 2020.*

*Webex Dial-in Number: 214-459-3653*

*Meeting ID: 146 711 4143*

*Event Password: SRVF*

*If you have comments on specific agenda items, time will be given during the meeting to speak on each agenda item.*

**TELECONFERENCE PARTICIPANTS**

**BOARD MEMBERS RYAN CREAN, H. JAY KERR, DOMINIQUE YANCEY, VICE PRESIDENT MATT STAMEY, AND BOARD PRESIDENT DON PARKER WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20**

**PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS CREAN, KERR, YANCEY, VICE PRESIDENT STAMEY, AND BOARD PRESIDENT PARKER PARTICIPATING BY TELECONFERENCE**

**This meeting will be available to District Residents via the District's website at <https://www.firedepartment.org>**

**ATTENTION: Members of the public may submit comments on any Agenda Item via email prior to and during the meeting, by email to [info@srvfire.ca.gov](mailto:info@srvfire.ca.gov) which should designate the Agenda Item Number for which the comment is being submitted. All comments received prior to the start of item will be read into the record by the District Clerk. The time allotted for each public comment is determined by the Board President and may be up to a maximum of three (3) minutes. The District Board will pause after the conclusion of each agenda item to facilitate either telephonic or email comment by members of the public.**

## AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT** **\*Please see language on Page 1 pertaining to Public Comment\***
5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period May 14, 2020 through June 12, 2020, in the amount of \$2,080,781.47.
- 5.2 Approve the Board minutes from the May 27, 2020 Regular Board Meeting, and District Counsel's Report Upon Return from Closed Session from May 27, 2020 and approval of the June 10, 2020 Board Retreat/Workshop minutes.
- 5.3 Approve the salary, payroll taxes and retirement contributions for the month of May 2020 in the amount of \$4,218,875.00.
- 5.4 Authorize payment to Boies Schiller Flexner LLP for P.G.&E. Reverse Validation Action in the amount of \$36,923.22.
- 5.5 **Personnel Actions:**  
**Step Increases:**  
Approve staff recommendation to award the following step increase, effective August 1, 2020:  
**Academy 2017-1**  
Firefighter Michael Bueno to Firefighter 5, step 5  
Firefighter Liam Clauzel to Firefighter 5, step 5  
Firefighter Michael Duggan to Firefighter 5, step 5  
Firefighter Casey Good to Firefighter 5, step 5  
Firefighter Brett Herendeen to Firefighter 5, step 5  
Firefighter Brandon Hicks to Firefighter 5, step 5  
Firefighter Ricky Laniohan to Firefighter 5, step 5  
**Academy 2018-1**  
Firefighter Brandon Clay to Firefighter 5, step 4  
Firefighter Moyses Garcia to Firefighter 5, step 4  
Firefighter Jared Lomker to Firefighter 5, step 4  
Firefighter Mathew Martin to Firefighter 5, step 4  
Firefighter Frederick Rincon to Firefighter 5, step 4  
Firefighter Timothy Robertson to Firefighter 5, step 4

**Academy 2019-1 (Group 1)**

Firefighter Grant Dakin to Firefighter 5, step 3

Firefighter Devin Mongeau to Firefighter 5, step 3

Firefighter David Scamporrino to Firefighter 5, step 3

Firefighter Zekiel Spani to Firefighter 5, step 3

Firefighter Shawnay Tarquinio to Firefighter 5, step 3

Firefighter Ryan Vander Hyde to Firefighter 5, step 3

**Administration**

Administrative Assistant Cindy Jackson to Administrative Assistant, step 5

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 COVID-19 After Action Review (AAR) for the Districts Initial Response Efforts from March 1 - June 1, 2020.

**7. OLD BUSINESS**

- 7.1 Approval of FY 2020-21 Excess Workers' Compensation Insurance.  
7.2 Consider and Approve Amendment No. 5 to the Employment Agreement between the San Ramon Valley Fire Protection District and Fire Chief Paige Meyer.

**8. NEW BUSINESS**

- 8.1 Public Hearing and Adoption of the 2020-2021 Annual Operating and Capital Budgets for Fiscal Year 2020-2021. The 2020-2021 Proposed Budget can be found on the District's website at [www.firedepartment.org](http://www.firedepartment.org)  
8.2 Adoption of Resolution No. 2020-07 establishing the appropriations limit for Fiscal Year 2020-2021 at \$181,252,019.00.  
8.3 Suspension of Annual Operating Permit Fees for certain commercial businesses.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief Frank Drayton  
Operations Report of monthly activities.  
10.2 EMS – Battalion Chief Jim Selover  
EMS Report of monthly activities.  
10.3 Logistics – Interim Deputy Chief John Duggan  
Logistics Report of monthly activities.  
10.4 Fire and Life Safety Division – Interim Deputy Chief John Duggan  
Fire and Life Safety Report of monthly activities.  
10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan  
Communication Report of monthly activities.  
10.6 Human Resources Division – Human Resources Generalist, Stacy Tamori-Ward  
Human Resources Report of monthly activities.

- 10.7 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

**12. UPCOMING CALENDAR OF EVENTS**

- July 4, 2020 - Holiday
- Reminder – The Board will recess for the month of July 2020.

**13. CLOSED SESSION**

- 13.1 Possible exposure to litigation (seven (7) matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY AUGUST 26, 2020 AT 1:00 P.M.**

Prepared by:



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Shelley Martin, District Clerk

Agenda posted on June 18, 2020 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.