

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Wednesday May 27, 2020 – 1:00 p.m.

*Don Parker ~ Board President
Matt Stamey, Board Vice-President ~ Ryan Crean, Director
H. Jay Kerr, Director ~ Dominique Yancey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Consistent with California Governor's Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing info@srvfire.ca.gov. Please make sure comments are submitted by 1 p.m. May 27, 2020.

Webex Dial-in Number: 214-459-3653

Meeting ID: 965 469 069

If you have comments on specific agenda items, time will be given during the meeting to speak on each agenda item.

TELECONFERENCE PARTICIPANTS

**BOARD MEMBERS RYAN CREAN, H. JAY KERR, DOMINIQUE YANCEY, VICE PRESIDENT
MATT STAMEY, AND BOARD PRESIDENT DON PARKER WILL PARTICIPATE BY
TELECONFERENCE PURSUANT TO
GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20**

**PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES
SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS CREAN, KERR, YANCEY, VICE PRESIDENT
STAMEY, AND BOARD PRESIDENT PARKER PARTICIPATING BY TELECONFERENCE**

**This meeting will be available to District Residents via the District's website at
<https://www.firedepartment.org>**

ATTENTION: Members of the public may submit comments on any Agenda Item via email prior to and during the meeting, by email to info@srvfire.ca.gov which should designate the Agenda Item Number for which the comment is being submitted. All comments received prior to the start of item will be read into the record by the District Clerk. The time allotted for each public comment is determined by the Board President and may be up to a maximum of 3 minutes. The District Board will pause after the conclusion of each agenda item to facilitate either telephonic or email comment by members of the public.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

4. PUBLIC COMMENT *Please see language on Page 1 pertaining to Public Comment*

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period April 11, 2020 through May 13, 2020, in the amount of \$ 2,183,960.36.
- 5.2 Approve the Board minutes from the February 26, 2020 Regular Board Meeting, and District Counsel's Report Upon Return from Closed Session from February 26, 2020 and approval of the April 22, 2020 Regular Board Meeting minutes.
- 5.3 Approve the salary, payroll taxes and retirement contributions for the month of April 2020 in the amount of \$4,145,612.61.
- 5.4 Authorize staff to pay Stryker \$35,219.14 for the upgrade of the data modems.
- 5.5 Receive and review Quarterly Investment Report for quarter ended March 31, 2020.
- 5.6 Authorize staff to make payment to DNI for workstation and monitor replacement in the amount of \$41,539.50.
- 5.7 Approval of payment to Garland/DBS in the amount of \$90,458.00 for Progress Payment #3 and \$41,590.00 for Progress Payment #4.
- 5.8 Authorize staff to purchase three Thermal Imaging Cameras from LN Curtis in the amount of \$30,857.00.
- 5.9 **Personnel Actions:**

Step Increases:

Approve staff recommendation to award the following step increase, effective February 1, 2020:

- Firefighter Shawnay Carroll to Firefighter 5, step 2
- Firefighter Grant Dakin to Firefighter 5, step 2
- Firefighter Devin Mongeau to Firefighter 5, step 2
- Firefighter David Scamporrino to Firefighter 5, step 2
- Firefighter Zekiel Spani to Firefighter 5, step 2
- Firefighter Ryan Vander Hyde to Firefighter 5, step 2

Approve staff recommendation to award the following step increase, effective April 1, 2020:

- Firefighter Maria Castellanos to Firefighter 5, step 2
- Firefighter Colton Fredrickson to Firefighter 5, step 2
- Firefighter Brock Haynie to Firefighter 5, step 2
- Firefighter Cody Peebles to Firefighter 5, step 2
- Firefighter Robert Smith to Firefighter 5, step 2

Approve staff recommendation to award the following step increase, effective June 1, 2020:

- Public Safety Dispatcher Juan Casillas to Public Safety Dispatcher 2, step 5
- Public Safety Dispatcher Shannon Tarte to Public Safety Dispatcher 2, step 2

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

7. OLD BUSINESS

- 7.1 Open Public Hearing to Consider Annual CPI Adjustment to Service Fees and Charges Contained within Ordinance No. 28, and adoption of Resolution No. 2020-03.

8. NEW BUSINESS

- 8.1 Approve the Interagency Agreement Between San Ramon Valley Fire Protection District and City of San Ramon Regarding Joint Use Public Safety Complex.
- 8.2 Approval of Reimbursement Resolution No. 2020-04, Joint Public Safety Building and Training Center Projects.
- 8.3 Approval of Resolution No. 2020-05, Authorization of Fire Chief to act as Agent with the Federal Emergency Management Agency (FEMA) and the Governor's Office of Emergency Services (Cal OES).
- 8.4 Authorize the Fire Chief to enter into an Agreement with Delta Dental for the provision of employee dental benefits under the Self-Funded Delta Dental Plan L, effective July 1, 2020.
- 8.5 Approval of Resolution No. 2020-06 specifying requirements for electing members to the Board of Directors for the election on November 3, 2020.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief Frank Drayton
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief Jim Selover
EMS Report of monthly activities.
- 10.3 Logistics – Interim Deputy Chief John Duggan
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Interim Deputy Chief John Duggan
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Generalist, Stacy Tamori-Ward
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Confirmation of Annual Board Recess for month of July 2020.
- 11.2 Reschedule November Board Meeting date to Wednesday, November 18, 2020 (instead of November 25, 2020) due to the Thanksgiving holiday.
- 11.3 Reschedule December Board Meeting date to Wednesday, December 16, 2020 (instead of December 23, 2020) due to the Christmas holiday.

12. UPCOMING CALENDAR OF EVENTS

- 12.1 Annual Board Retreat/Budget Workshop, June 10, 2020 10:00 a.m., The Roundhouse, San Ramon.

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (five (5) matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.
- 13.2 Personnel Matter: Review annual Fire Chief evaluation and discussion of mutual goals, pursuant to Government Code Section 54957.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY JUNE 24, 2020 AT 1:00 P.M.

Prepared by:



Shelley Martin, District Clerk

Agenda posted on May 21, 2020 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.