

AGENDA - REVISED
SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

Wednesday April 22, 2020 – 1:00 p.m.

Consistent with California Governor’s Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District’s website, by emailing info@srvfire.ca.gov. Please make sure comments are submitted by 1 p.m. April 22, 2020. Zoom meeting ID 919-7023-0568 or by Telephone (301)715-8592. If you have comments on specific agenda items, time will be given during the meeting to speak on each agenda item.

Don Parker ~ Board President

*Matt Stamey, Board Vice-President ~ Ryan Crean, Director H. Jay Kerr, Director ~ Dominique Yancey,
Director*

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

TELECONFERENCE PARTICIPANTS

**BOARD MEMBERS RYAN CREAN, H. JAY KERR, DOMINIQUE YANCEY, VICE
PRESIDENT MATT STAMEY, AND PRESIDENT DON PARKER WILL PARTICIPATE
BY TELECONFERENCE PURSUANT TO
GOVERNOR NEWSOM’S EXECUTIVE ORDER N-29-20**

PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL
VOTES SHALL BE BY ROLE CALL DUE TO BOARD MEMBERS
CREAN, KERR, YANCEY, VICE PRESIDENT STAMEY, AND PRESIDENT PARKER
PARTICIPATING BY TELECONFERENCE

**This meeting will be available to District Residents via the District’s website at
<https://www.firedepartment.org>**

ATTENTION: Members of the public may submit comments on any Agenda Item via email prior to and during the meeting, by email to info@srvfire.ca.gov which should designate the Agenda Item Number for which the comment is being submitted. All comments received prior to the start of item will be read into the record by the District Clerk. The time allotted for each public comment is determined by the Board President and may be up to a maximum of 3 minutes. The District Board will pause after the conclusion of each agenda item to facilitate either telephonic or email comment by members of the public.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT** *Please see language on Page 1 pertaining to Public Comment*

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please email a “Request to Speak” prior to the meeting to the District Clerk: sbrooks@srvfire.ca.gov.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand registers for the period February 15, 2020, through March 13, 2020 in the amount of \$1,926,264.37 and for the period of March 14, 2020, through April 10, 2020 in the amount of \$3,472,232.54.
- 5.2 Approve the Board minutes from the February 26, 2020 Regular Board Meeting, and District Counsel’s Report Upon Return from Closed Session from February 26, 2020.
- 5.3 Approval of salary, payroll taxes and retirement contributions for the month of February 2020 in the amount of \$4,246,548.55 and for the month of March 2020 in the amount of \$4,238,537.60.
- 5.4 Approval of payment in the amount of \$32,535.00 to Stryker for new LTE modems for Life Pak 15’s.
- 5.5 Approval of payment in the amount of \$41,539.50 to purchase workstations, a laptop, monitors and peripherals.
- 5.6 Authorize payment in the amount of \$31,470 to Baysport Preventative Medical Group for physical examinations for the month of February 2020.
- 5.7 Renew General Banking and Cash Management Services Contract with Bank of the West.
- 5.8 **Personnel Actions:**
Step Increases:
Approve staff recommendation to award the following step increases, effective April 1, 2020:
 1. Deputy Chief Frank Drayton to Deputy Chief, Step 6
 2. Captain David Garcia to Captain 10, Step 6
 3. Captain John Martin to Captain 10, Step 6

Promotions:

Approve staff recommendation to award the following promotions, effective April 1, 2020:

1. Engineer Matt Mariolle to Captain 12, Step 5
2. Engineer Damien Alvarez to Captain 10, Step 5
3. Firefighter Shane Smith to Engineer 6, Step 6
4. Firefighter Michael Armario-Lyons to Engineer 4, Step 6
5. Firefighter Luis Guzman to Engineer 4, Step 6

General Salary Increases:

1. As contained in the Letter of Understanding approved by the Board of Directors, effective April 1, 2020:
 - a. Approve a 4% general salary increase for employees represented by IAFF Local 3546 classified as Captains, Engineers and Firefighters.
 - b. Approve a 3% general salary increase for employees represented by IAFF Local 3546 and 3546A not classified as Captains, Engineers and Firefighters.
2. Approve a 3% general salary increase for non-represented full and part-time employees (excluding the Fire Chief), effective April 1, 2020.

New Hires:

Confirmation of employment, effective April 1, 2020:

1. Approve staff recommendation to hire Rochelle (Shelley) Martin for District Clerk (Executive Assistant – Limited Term).

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Introduction of Shelley Martin, Part-Time District Clerk.

7. OLD BUSINESS

- 7.1 2019-20 Budget Update and approval of budget adjustments listed in the staff report.

8. NEW BUSINESS

- 8.1 Update on COVID 19 Pandemic.
- 8.2 Consideration of Policy Designating Job Classifications as Exempt from the Families First Coronavirus Response Act.
- 8.3 Consideration of Emergency Leave Policy.
- 8.4 Approval of Reimbursement Resolution No. 2020-01 – Station 34 Remodel & Tiller Truck Acquisition.
- 8.5 Approve Resolution No. 2020-02 for the 2020 Exterior Hazard Abatement Program.
- 8.6 Authorization to enter into an agreement with Ramos Oil Company for Bulk Fuel Services.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief Frank Drayton
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, Jim Selover
EMS Report of monthly activities.
- 10.3 Logistics – Battalion Chief John Duggan
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Battalion Chief John Duggan
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Generalist, Stacy Tamori-Ward
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. UPCOMING CALENDAR OF EVENTS

- 12.1 Memorial Day, Monday, May 25, 2020 (District Holiday)

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING OF MAY 27, 2020

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on April 17, 2020 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed on the District website at: www.firedepartment.org. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.

CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 2/15/2020 Through 3/13/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
224314	2/27/2020	A1 ENTERPRISES	115.00	Portable Toilet Rental Fee-Training Site
224417	3/12/2020	ABACUS PRODUCTS INC	1,005.02	2018/19 CAFR Printing/Binding (25)
	3/12/2020	ABACUS PRODUCTS INC	3,272.45	Map Book Printing (15)
03/05/20-01	3/5/2020	ACE AUTO REPAIR AND TIRE CENTER	418.85	Check Engine Light/Install New Brake Pressure Switch-#522
03/05/20-02	3/5/2020	ACE AUTO REPAIR AND TIRE CENTER	86.51	Routine Prev Maint/Oil/Filter Change/Rotate Tire-Unit 358
03/12/20-01	3/12/2020	ACE AUTO REPAIR AND TIRE CENTER	1,738.64	Replace Low Pressure Fuel Pump-Unit 322
224360	3/5/2020	AG TRANSMISSION REPAIR INC	2,441.55	Trans Filters/Trans Syn 1-Gallon Container-Fleet Shop
224275	2/20/2020	AIR EXCHANGE INC	321.73	Plymovent Starter Issue/Replace Transmitter/Batteries-Stn 31
02/27/20-01	2/27/2020	AIRGAS USA LLC	349.04	Oxygen Tank Cylinders 11/7/19
02/27/20-02	2/27/2020	AIRGAS USA LLC	463.83	Oxygen Tank Cylinders 12/12/19
02/27/20-03	2/27/2020	AIRGAS USA LLC	278.68	Oxygen Tank Cylinders 12/19/19
02/27/20-04	2/27/2020	AIRGAS USA LLC	226.95	Oxygen Tank Cylinders 12/23/19
02/27/20-05	2/27/2020	AIRGAS USA LLC	282.38	Oxygen Tank Cylinders 12/26/19
02/27/20-06	2/27/2020	AIRGAS USA LLC	117.06	Oxygen Tank Cylinders 12/30/19
02/27/20-07	2/27/2020	AIRGAS USA LLC	288.91	Oxygen Tank Cylinder Rental-Jan 2020
03/12/20-02	3/12/2020	AIRGAS USA LLC	724.03	Oxygen Tank Cylinders 1/2/20
03/12/20-03	3/12/2020	AIRGAS USA LLC	168.91	Oxygen Tank Cylinders 2/3/20
03/12/20-04	3/12/2020	AIRGAS USA LLC	81.13	Oxygen Tank Cylinders 2/3/20
03/12/20-05	3/12/2020	AIRGAS USA LLC	131.55	Oxygen Tank Cylinders 2/3/20
03/12/20-06	3/12/2020	AIRGAS USA LLC	44.10	Oxygen Tank Cylinders 2/3/20
03/12/20-07	3/12/2020	AIRGAS USA LLC	435.19	Oxygen Tank Cylinders 2/11/20
03/12/20-08	3/12/2020	AIRGAS USA LLC	205.61	Oxygen Tank Cylinders 2/24/20
03/12/20-09	3/12/2020	AIRGAS USA LLC	185.55	Oxygen Tank Cylinders 2/25/20
03/12/20-10	3/12/2020	AIRGAS USA LLC	983.24	Oxygen Tank Cylinders 2/25/20
03/12/20-11	3/12/2020	AIRGAS USA LLC	342.76	Oxygen Tank Cylinder Rental-Feb 2020
224418	3/12/2020	ALAMEDA COUNTY INDUSTRIES	397.13	Garbage Service 2/20-Stn 30
	3/12/2020	ALAMEDA COUNTY INDUSTRIES	716.99	Garbage Service 2/20-Stn 34
	3/12/2020	ALAMEDA COUNTY INDUSTRIES	397.13	Garbage Service 2/20-Stn 39
	3/12/2020	ALAMEDA COUNTY INDUSTRIES	1,778.35	Garbage Service 2/20/20-Yd Dumpster Removal-Stn 38
224276	2/20/2020	ALAMO ACE HARDWARE	67.43	Bathroom Hooks/Misc. Kitchen Supplies-Stn 32
	2/20/2020	ALAMO ACE HARDWARE	164.32	Misc. Household Supplies-Stn 35
	2/20/2020	ALAMO ACE HARDWARE	2.91	Office Spare Key-Marley
224361	3/5/2020	ALAMO OAK VILLAS HOA	1,375.00	Reimb-12/28/19 Gate Damage Repair (Claim #2020001509)
224277	2/20/2020	ALEX SIMI	180.00	Reimb-ACLS Recertification
02/20/20-01	2/20/2020	ALL STAR FIRE EQUIPMENT INC	324.59	Tingley Rain Coats-Westereen/Marley/Scott
03/05/20-03	3/5/2020	ALL STAR FIRE EQUIPMENT INC	32.48	Helmet Shroud Replacement-McNamara
03/12/20-12	3/12/2020	ALL STAR FIRE EQUIPMENT INC	97.21	Moldex P100 Respirator w/ Valve (2 Cases)
03/12/20-13	3/12/2020	ALL STAR FIRE EQUIPMENT INC	388.83	Moldex P100 Respirator w/ Valve (8 Cases)
03/12/20-14	3/12/2020	ALL STAR FIRE EQUIPMENT INC	957.50	SCBA MMR Flow Test (30)
03/12/20-15	3/12/2020	ALL STAR FIRE EQUIPMENT INC	990.00	SCBA MMR Flow Test (31)

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From 2/15/2020 Through 3/13/2020

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03/12/20-16	3/12/2020	ALL STAR FIRE EQUIPMENT INC	1,136.89	SCBA MMR Flow Test (29)/Replace Damaged Batteries
03/12/20-17	3/12/2020	ALL STAR FIRE EQUIPMENT INC	682.19	SCBA MMR Flow Test (10)/Non-Warranty Labor Charge
03/12/20-18	3/12/2020	ALL STAR FIRE EQUIPMENT INC	1,513.83	SCBA MMR Flow Test (26)/Non-Warranty Labor Charge/Misc Parts
224315	2/27/2020	AMAZON COM CREDIT SERVICES	3,196.00	Single Gas CO Monitors (25)-All Units Replacement
224316	2/27/2020	AMERICAN MESSAGING	416.36	Paging Service-2/20
224362	3/5/2020	AMERICAN MESSAGING	348.62	Paging Service-3/20
224278	2/20/2020	ANTHONY ROMERO	400.00	Reimb-ACLS/PALS Recertification
224317	2/27/2020	ANTHONY ROMERO	200.00	Reimb-Paramedic Recertification
224318	2/27/2020	AP TRITON LLC	4,375.00	EMS Advocate Consulting Services-February 2020
224419	3/12/2020	AP TRITON LLC	4,375.00	EMS Advocate Consulting Services-March 2020
224363	3/5/2020	ASBURY ENVIRONMENTAL SERVICES	65.00	Waste Oil Pick Up-Fleet Shop
224319	2/27/2020	ATT	1,302.40	250Mb Internet Circuit-1/11/20-2/10/20
224364	3/5/2020	ATT	21.04	Phone Service 1/19/20-2/18/20
224365	3/5/2020	ATT	5,693.66	Phones/Data/Radio Circuit/Long Distance 1/20/20-2/19/20
224366	3/5/2020	ATT	453.30	Phone Service 1/20/20-2/19/20-Comm Center
224420	3/12/2020	ATT MOBILITY	763.74	Cell Phones/Mobile Data/iPads 1/27/20-2/26/20
224421	3/12/2020	B AND C TRUCK PARTS INC	668.71	Air Element (3)
03/05/20-04	3/5/2020	BAYSPORT PREVENTIVE MEDICAL GROUP	38,090.00	Districtwide Annual Wellness Fitness Exams-Jan 2020
02/27/20-10	2/27/2020	BOUNDTREE MEDICAL LLC	(123.36)	Credit-Admin Set STAT 2 Gravity Flow Controller (34)
	2/27/2020	BOUNDTREE MEDICAL LLC	1,584.00	Medical Supplies
02/27/20-11	2/27/2020	BOUNDTREE MEDICAL LLC	92.45	Medical Supplies
02/27/20-12	2/27/2020	BOUNDTREE MEDICAL LLC	109.06	Medical Supplies
02/27/20-13	2/27/2020	BOUNDTREE MEDICAL LLC	457.50	Medical Supplies
02/27/20-14	2/27/2020	BOUNDTREE MEDICAL LLC	119.90	Pharmaceutical Supplies
02/27/20-15	2/27/2020	BOUNDTREE MEDICAL LLC	2,664.07	Medical Supplies
02/27/20-16	2/27/2020	BOUNDTREE MEDICAL LLC	261.90	Pharmaceutical Supplies
02/27/20-17	2/27/2020	BOUNDTREE MEDICAL LLC	861.80	Pharmaceutical Supplies
02/27/20-18	2/27/2020	BOUNDTREE MEDICAL LLC	584.52	Pharmaceutical Supplies
02/27/20-19	2/27/2020	BOUNDTREE MEDICAL LLC	691.44	Pharmaceutical Supplies
02/27/20-20	2/27/2020	BOUNDTREE MEDICAL LLC	2,274.04	Medical Supplies
02/27/20-21	2/27/2020	BOUNDTREE MEDICAL LLC	127.68	Medical Supplies
02/27/20-22	2/27/2020	BOUNDTREE MEDICAL LLC	95.52	Medical Supplies
02/27/20-23	2/27/2020	BOUNDTREE MEDICAL LLC	311.40	Medical Supplies
02/27/20-24	2/27/2020	BOUNDTREE MEDICAL LLC	85.90	Medical Supplies
02/27/20-25	2/27/2020	BOUNDTREE MEDICAL LLC	731.65	Medical Supplies
02/27/20-26	2/27/2020	BOUNDTREE MEDICAL LLC	2,059.71	Medical Supplies
03/12/20-19	3/12/2020	BOUNDTREE MEDICAL LLC	575.70	Medical Supplies
03/12/20-20	3/12/2020	BOUNDTREE MEDICAL LLC	345.60	Medical Supplies
03/12/20-21	3/12/2020	BOUNDTREE MEDICAL LLC	190.80	Pharmaceutical Supplies
03/12/20-22	3/12/2020	BOUNDTREE MEDICAL LLC	190.80	Pharmaceutical Supplies

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03/12/20-23	3/12/2020	BOUNDTREE MEDICAL LLC	652.32	Medical Supplies
03/12/20-24	3/12/2020	BOUNDTREE MEDICAL LLC	86.00	Pharmaceutical Supplies
03/12/20-25	3/12/2020	BOUNDTREE MEDICAL LLC	599.55	Pharmaceutical Supplies
03/12/20-26	3/12/2020	BOUNDTREE MEDICAL LLC	1,658.00	Medical Supplies
03/12/20-27	3/12/2020	BOUNDTREE MEDICAL LLC	342.50	Pharmaceutical Supplies
03/12/20-28	3/12/2020	BOUNDTREE MEDICAL LLC	46.14	Medical Supplies
03/12/20-29	3/12/2020	BOUNDTREE MEDICAL LLC	190.80	Pharmaceutical Supplies
03/12/20-30	3/12/2020	BOUNDTREE MEDICAL LLC	95.40	Pharmaceutical Supplies
03/12/20-31	3/12/2020	BOUNDTREE MEDICAL LLC	88.06	Pharmaceutical Supplies
03/12/20-32	3/12/2020	BOUNDTREE MEDICAL LLC	2,506.16	Medical Supplies
224279	2/20/2020	BRANDON J EYNCK	25.08	Reimb-Station to Station Mileage-2/13/20
224422	3/12/2020	BRANDON J EYNCK	345.00	Reimb-Educ Assistance-Company Officer 2C Class Fee 2/27/20
224423	3/12/2020	BRIAN MEDLEY	200.00	Reimb-PHTLS Recertification
224367	3/5/2020	BUCHANAN AUTO ELECTRIC INC	143.31	665MF Battery-Unit 302
224368	3/5/2020	BURNS TRUCK AND TRAILER SERVICES	7,932.59	New Air Compressor/New Shocks/Reset Poppets-Unit 632
224424	3/12/2020	CA STATE DEPARTMENT OF JUSTICE	98.00	Pre-employment Fingerprint-District Aide
EFT 03/02/20	3/2/2020	CALPERS	1,000.52	CalPERS Health-BOD Mar 2020
	3/2/2020	CALPERS	338,856.19	CalPERS Health-Mar 2020
	3/2/2020	CALPERS	238,422.79	CalPERS Health-Retirees Mar 2020
Wire 2/27/20	2/27/2020	CaIPERS CERBT (OPEB)	328,270.00	FY 19/20 OPEB Contribution Prefunding-Feb 2020
224320	2/27/2020	CASEY M RIVERS	170.86	Reimb-Fire Officer Books-Promotional Exam Study Materials
224369	3/5/2020	CCC DEPT OF INFO TECH	2,128.95	Radio Services-10/19
	3/5/2020	CCC DEPT OF INFO TECH	940.80	Telecommunication Services/Radio Services-1/20
	3/5/2020	CCC DEPT OF INFO TECH	2,755.20	Telecommunication Services/Radio Services-11/19
	3/5/2020	CCC DEPT OF INFO TECH	806.40	Telecommunication Services/Radio Services-9/19
Wire 3/11/20	3/11/2020	CCC EMPLOYEES RETIREMENT ASSOCIATION	468,822.81	Employee Retirement Contributions-2/20
224280	2/20/2020	CHRISTOPHER STEVENSON	200.00	Reimb-Paramedic Recertification
224425	3/12/2020	CHRISTOPHER STEVENSON	325.00	Reimb-Educ Assist-Company Officer 2C Class Fee 3/6/20
	3/12/2020	CHRISTOPHER STEVENSON	171.21	Reimb-Fire Officer Books-Promotional Exam Study Materials
224321	2/27/2020	CINTAS CORPORATION	57.58	Carpet Runner Exchange Service 2/20/20-Stn 32
224426	3/12/2020	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 3/5/20-Stn 32
224322	2/27/2020	CLARK PEST CONTROL	200.00	Pest Control Service 2/19/20-Stn 31
224370	3/5/2020	CLARK PEST CONTROL	120.00	Pest Control Service 3/3/20-Training Site
224371	3/5/2020	CLIFFORD SCOTT BUXTON	750.00	CERT Instructor (25.0 hours) 12/3/19-1/31/20
	3/5/2020	CLIFFORD SCOTT BUXTON	1,215.00	CERT Instructor (40.5 hours) 2/3-2/27/20
224323	2/27/2020	CLUB CARE INC	272.43	Cybex Arc Trainer Diagnostic Visit-Stn 30
	2/27/2020	CLUB CARE INC	175.00	Lifefitness Treadmill Service-Stn 34
224324	2/27/2020	COCINA HERMANAS	4.00	Inspection Fee Refund-IN7797669
224281	2/20/2020	COMCAST	149.87	High Speed Internet 2/15/20-3/14/20 Stn 34
	2/20/2020	COMCAST	149.87	High Speed Internet 2/9/20-3/8/20 Stn 39

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224325	2/27/2020	COMCAST	154.87	High Speed Internet 2/23/20-3/22/20 Stn 31
224326	2/27/2020	COMCAST	191.64	Cable Service 2/17/20-3/16/20 Admin
224372	3/5/2020	COMCAST	181.69	Cable Service 3/1/20-3/31/20 Stn 33
224373	3/5/2020	COMCAST	211.51	Cable Service 2/26/20-3/25/20 Stn 31
224374	3/5/2020	COMCAST	191.74	Cable Service 3/1/20-3/31/20 Stn 39
224375	3/5/2020	COMCAST	191.95	Cable Service 2/27/20-3/26/20 Stn 35
224376	3/5/2020	COMCAST	189.44	High Speed Internet/Cable Service 2/26-3/25/20 Training Site
224377	3/5/2020	COMCAST	269.49	Cable Service 2/26/20-3/25/20 Stn 36
224378	3/5/2020	COMCAST	149.87	High Speed Internet 3/1/20-3/29/20 Stn 30
224379	3/5/2020	COMCAST	190.46	Cable Service 2/27/20-3/26/20 Stn 34
224380	3/5/2020	COMCAST	221.26	Cable Service 2/27/20-3/26/20 Stn 38
224427	3/12/2020	COMCAST	149.87	High Speed Internet 3/1/20-3/31/20 Stn 36
	3/12/2020	COMCAST	239.87	High Speed Internet 3/6/20-4/5/20 Stn 32
224428	3/12/2020	COMCAST	162.18	Cable Service 3/4/20-4/3/20 Stn 32
224429	3/12/2020	COMCAST	149.87	High Speed Internet 3/1/20-3/30/20 Stn 33
224430	3/12/2020	COMCAST	153.59	Broadband Internet Service 2/1/20-2/29/20 Admin
224282	2/20/2020	CONCERN EAP	3,284.52	Employee Assistance Premium-2/20
224381	3/5/2020	CONTRA COSTA COUNTY	50.00	SRVFPD Training Site-CEQA Notice of Exemption-2nd Hearing
224431	3/12/2020	CONTRA COSTA COUNTY HEALTH SERVICES	2,500.00	EMS CE Provider Program Renewal Fee
224432	3/12/2020	CONTRA COSTA P AND S	88.46	Truck Brush Poles (12)-Stn 33 Stock
	3/12/2020	CONTRA COSTA P AND S	155.88	XL Truck Brush Handles (12)-Stn 33 Stock
224327	2/27/2020	CONVERGE ONE INC	4,218.51	HPE Nimble Hardware Support 2/12/20-2/11/21
224433	3/12/2020	CONVERGE ONE INC	2,195.13	Cisco SmartNet-Admin Cisco Virtualization Host Support (3)
224283	2/20/2020	CUSHING PAINTING AND DRYWALL	600.00	Locker Installation-Stn 31 Annex
224328	2/27/2020	CUSHING PAINTING AND DRYWALL	2,950.00	Cabinet/Wall Painting Service-Admin-Chief Meyer's Office
224434	3/12/2020	CYNTHIA JACKSON	692.45	Reimb-Cup Board Pro XL (8)-Fire Stations
02/27/20-27	2/27/2020	DA PAGE LLC	425.00	Paging Software-2/20
03/05/20-05	3/5/2020	DA PAGE LLC	425.00	Paging Software-3/20
224284	2/20/2020	DAVINA HATFIELD	156.73	Reimb-Uniform Pants
02/27/20-28	2/27/2020	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-February 2020
224329	2/27/2020	DEL CONTES LANDSCAPING INC	2,555.00	Landscape Maint 2/20-Admin/Stn 30/31/35/38
224382	3/5/2020	DELL MARKETING LP	2,379.00	Windows Extended Security Updates
224330	2/27/2020	DEMIAN BANNISTER	153.00	Reimb-PALS Recertification
224383	3/5/2020	DENTONIS WELDING WORKS INC	6,550.81	New Airbag/Torque Arm Bushings/U Bolts/Wear Pads-Unit 520
	3/5/2020	DENTONIS WELDING WORKS INC	10,256.05	Rebuild Rear Suspension/New Front Tie Rods/Brakes/Rotors-531
224285	2/20/2020	DEPT OF FORESTRY AND FIRE PROTECTION	208.00	FSTEP Firefighter Survival Course-Academy
224286	2/20/2020	DIRECTV	44.99	Cable Service 2/12/20-3/11/20
224287	2/20/2020	DONNEL HALSEY	200.00	Reimb-Paramedic Recertification
224331	2/27/2020	DRAPER FAMILY DENTISTRY	56.00	Inspection Fee Refund-IN7797526
224288	2/20/2020	DUBLIN SAN RAMON SERVICES DISTRICT	295.87	Recycled Water Service 12/15/19-2/14/20 Stn 30

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224289	2/20/2020	EBMUD	272.32	Water Service (Meter 4 inch) 12/5/19-2/6/20 Stn 33
	2/20/2020	EBMUD	181.26	Water Service (Meter 5/8 inch) 12/5/19-2/6/20 Stn 33
224332	2/27/2020	EBMUD	283.92	Water Service (Meter 1.0) 12/17/19-2/20/20 Stn 35
224384	3/5/2020	EBMUD	122.49	Water Service (Meter 1.0) 12/23/19-2/27/20-Stn 39
	3/5/2020	EBMUD	563.34	Water Service (Meter 4.0) 10/15/19-2/20/20-Stn 35
	3/5/2020	EBMUD	52.46	Water Service (Meter 5/8) 12/19/19-2/25/20-Stn 32
224435	3/12/2020	EBMUD	201.60	Water Service (Meter 1.0) 12/19/19-2/25/20 Stn 32
	3/12/2020	EBMUD	478.04	Water Service (Meter 1.0) 12/23/19-2/27/20 Stn 39
	3/12/2020	EBMUD	272.32	Water Service (Meter 4.0) 12/19/19-2/25/19 Stn 32
	3/12/2020	EBMUD	272.32	Water Service (Meter 4.0) 12/23/19-2/27/20 Stn 39
224290	2/20/2020	ED JONES COMPANY INC	454.25	15-yr Service Pins (6)/25-yr Service Pins (7)
	2/20/2020	ED JONES COMPANY INC	50.34	Name Bar-S.Tarquinio
224333	2/27/2020	ED JONES COMPANY INC	127.58	Name Bar-J.Aguiar
02/27/20-29	2/27/2020	EFAX CORPORATE	138.80	eFax Usage-Jan 2020
03/12/20-33	3/12/2020	EFAX CORPORATE	126.70	eFax Usage-Feb 2020
02/27/20-30	2/27/2020	ELECTRONIC INNOVATIONS INC	2,730.00	Damaged Swing Gate Frame Repairs-Stn 30
224436	3/12/2020	ELITE BACKGROUNDS INC	600.00	Background Check-District Aide
224291	2/20/2020	ENGEO INCORPORATED	17,232.00	Quarterly Soil Monitoring-Old Station 32
224292	2/20/2020	ENTERPRISE FM TRUST	9,681.55	Monthly Fleet Lease Payment (17) 2/1/20-2/29/20
03/12/20-34	3/12/2020	FIRECOM INC	21.50	Shipping Fee-UH51 Headsets (3)
03/12/20-35	3/12/2020	FIRECOM INC	849.62	Apparatus Headsets (3)
224385	3/5/2020	FUTURE FORD LINCOLN OF CONCORD	340.31	New Tire (1)/Mount/Balance-Unit 322
224386	3/5/2020	GEORGE ALBERTO ROJAS	390.00	CERT Instructor (13.0 hours) 2/18-2/23/20
224387	3/5/2020	GLOBALSTAR USA	107.12	Satellite Phone Service (6)-2/20
224388	3/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	3,675.00	Annual Inspection/Service-Unit 509
	3/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	4,282.01	Annual Inspection/Service-Unit 520
	3/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	3,450.00	Annual Inspection/Service-Unit 521
	3/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	4,912.50	Annual Inspection/Service-Unit 522
	3/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	3,832.50	Annual Inspection/Service-Unit 523
	3/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	5,293.50	Annual Inspection/Service-Unit 528
	3/5/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	3,975.00	Annual Inspection/Service-Unit 632
224437	3/12/2020	GREAT AMERICA FINANCIAL SERVICES CORP...	180.08	Training Copier Maintenance Agreement-3/20
224438	3/12/2020	GUY'S AUTO	200.00	Remove Front Vehicle Lettering Number 31 & 35-Unit 524/526
224389	3/5/2020	HAVE AIR WILL TRAVEL INC	804.90	Service Call/Mounts/Dismounts New Front Tires (2)-Unit 712
	3/5/2020	HAVE AIR WILL TRAVEL INC	765.90	Service Call/Mounts/Dismounts New Tires (2)-Unit 710
	3/5/2020	HAVE AIR WILL TRAVEL INC	1,376.80	Service Call/Mounts/Dismounts New Tires (4)-Unit 710
	3/5/2020	HAVE AIR WILL TRAVEL INC	873.90	Service Call/Mounts/Dismounts Tires (2)-Unit 811
	3/5/2020	HAVE AIR WILL TRAVEL INC	263.00	Service Call/Mounts/Dismounts/Tire Disposal-Unit 500A
224439	3/12/2020	HAVE AIR WILL TRAVEL INC	930.95	New Tires (2)-Unit 531 Spare
	3/12/2020	HAVE AIR WILL TRAVEL INC	180.00	Service Call/Flat Repair-Unit 711

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03/05/20-06	3/5/2020	HI TECH EMERGENCY VEHICLE SVC	12,000.00	Body Damage Repairs/New Front Bumper/Headlight/Paint-E30
03/05/20-07	3/5/2020	HI TECH EMERGENCY VEHICLE SVC	197.27	New Dipstick Assembly-Unit 500
224390	3/5/2020	HOME DEPOT CREDIT SERVICES	225.54	4-Shelf Chrome Steel Shelving Unit (1)-EMS Office
	3/5/2020	HOME DEPOT CREDIT SERVICES	154.77	Apparatus/Facility Keys-EMS Liaisons
	3/5/2020	HOME DEPOT CREDIT SERVICES	542.02	Chrome Heavy Duty Shelving Unit (5)-EMS Office
	3/5/2020	HOME DEPOT CREDIT SERVICES	37.75	LED Lights/Measuring Tape/Nuts/Bolts-Stn 38
	3/5/2020	HOME DEPOT CREDIT SERVICES	61.33	Misc. Supplies
	3/5/2020	HOME DEPOT CREDIT SERVICES	19.07	No Kink Hose Bibb/Touch Up Paint/Hand Tools-Stn 38
	3/5/2020	HOME DEPOT CREDIT SERVICES	35.24	Washing Machine Cleaner/6-Outlet Surge Protector-Stn 38
02/20/20-02	2/20/2020	HUNT AND SONS INC	1,497.68	Unleaded/Diesel Fuel 2/10/20-Stn 31
02/20/20-03	2/20/2020	HUNT AND SONS INC	1,012.87	Unleaded/Diesel Fuel 2/10/20-Stn 30
02/20/20-04	2/20/2020	HUNT AND SONS INC	2,437.91	Unleaded/Diesel Fuel 2/10/20-Stn 34
02/27/20-31	2/27/2020	HUNT AND SONS INC	1,146.15	Unleaded/Diesel Fuel 2/24/20-Stn 38
02/27/20-32	2/27/2020	HUNT AND SONS INC	557.20	Unleaded Fuel 2/14/20-Stn 30
02/27/20-33	2/27/2020	HUNT AND SONS INC	943.15	Unleaded/Diesel Fuel 2/14/20-Stn 31
02/27/20-34	2/27/2020	HUNT AND SONS INC	1,169.81	Unleaded/Diesel Fuel 2/19/20-Stn 30
02/27/20-35	2/27/2020	HUNT AND SONS INC	1,375.69	Unleaded/Diesel Fuel 2/19/20-Stn 31
02/27/20-36	2/27/2020	HUNT AND SONS INC	563.02	Diesel Fuel 2/19/20-Stn 35
02/27/20-37	2/27/2020	HUNT AND SONS INC	1,061.60	Unleaded/Diesel Fuel 2/20/20-Stn 36
02/27/20-38	2/27/2020	HUNT AND SONS INC	1,456.93	Unleaded/Diesel Fuel 2/24/20-Stn 31
02/27/20-39	2/27/2020	HUNT AND SONS INC	741.59	Unleaded Fuel 2/24/20-Stn 30
03/05/20-08	3/5/2020	HUNT AND SONS INC	404.69	Unleaded/Diesel Fuel 2/25/20-Stn 34
03/05/20-09	3/5/2020	HUNT AND SONS INC	1,116.34	Delo 400 15/40 Motor Oil-Fleet Shop
03/05/20-10	3/5/2020	HUNT AND SONS INC	606.20	New 120-lb Drum Grease Pump-Fleet Shop
03/05/20-11	3/5/2020	HUNT AND SONS INC	1,366.43	Delo Synthetic Gear Oil (2 Drums)-Fleet Shop
03/05/20-12	3/5/2020	HUNT AND SONS INC	887.28	Unleaded/Diesel Fuel 2/28/20-Stn 30
03/05/20-13	3/5/2020	HUNT AND SONS INC	1,178.37	Unleaded/Diesel Fuel 2/28/20-Stn 31
03/12/20-36	3/12/2020	HUNT AND SONS INC	741.86	Unleaded/Diesel Fuel 3/6/20-Stn 34
03/12/20-37	3/12/2020	HUNT AND SONS INC	275.19	Unleaded Fuel 3/3/20-Stn 30
03/12/20-38	3/12/2020	HUNT AND SONS INC	1,350.14	Unleaded/Diesel Fuel 3/3/20-Stn 31
03/12/20-39	3/12/2020	HUNT AND SONS INC	288.39	Diesel Fuel 3/3/20-Stn 34
03/12/20-40	3/12/2020	HUNT AND SONS INC	426.51	Diesel Fuel 3/5/20-Stn 35
03/12/20-41	3/12/2020	HUNT AND SONS INC	845.65	Diesel Fuel 3/3/20-Stn 39
03/12/20-42	3/12/2020	HUNT AND SONS INC	1,126.32	Unleaded/Diesel Fuel 3/6/20-Stn 30
03/12/20-43	3/12/2020	HUNT AND SONS INC	805.86	Unleaded/Diesel Fuel 3/6/20-Stn 31
03/05/20-14	3/5/2020	INDUSTRIAL SCIENTIFIC CORP	1,223.64	Monthly iNet Gas Monitoring Subscription-Feb 2020
224334	2/27/2020	INNOVATIVE CLAIM SOLUTIONS	9,488.75	Workers' Comp Claim Admin Fees 3/1/20-3/31/20
224335	2/27/2020	INTERIOR MOTIONS	1,875.98	Work Chairs (2)-Communications Center
02/27/20-40	2/27/2020	iPRINT TECHNOLOGIES	440.71	Toner-Finance/Dispatch
03/05/20-15	3/5/2020	iPRINT TECHNOLOGIES	739.90	Toners (5)-Stn 31/Stn 32/Stn 38

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03/12/20-44	3/12/2020	iPRINT TECHNOLOGIES	440.71	Toners (2)-HR/Suppression
224440	3/12/2020	IRIS FIRE INVESTIGATIONS INC	1,745.40	Speaker Fee-Fire Investigation Team/Class Trg 2/21-2/22/20
224336	2/27/2020	IRON MOUNTAIN	517.41	Off-Site Backup Media Storage Fee-1/20
224441	3/12/2020	IRON MOUNTAIN	463.45	Off-Site Backup Media Storage Fee-2/20
224391	3/5/2020	ISINGS CULLIGAN	68.85	Drinking Water Service 2/20-Admin
	3/5/2020	ISINGS CULLIGAN	79.73	Drinking Water Service 2/20-Stn 30
	3/5/2020	ISINGS CULLIGAN	127.04	Drinking Water Service 2/20-Stn 31
	3/5/2020	ISINGS CULLIGAN	40.24	Water Softener Salt 1/29/20-Stn 30
224392	3/5/2020	JAMES C HARDER	600.00	Reimb-PALS/PHTLS Recertification
224442	3/12/2020	JENSEN MECHANICAL INC	160.00	HVAC Inspection-Stn 31 Dispatch Dorm/BC Dorm/Workout Room
224393	3/5/2020	JOHN ROBERTSON	495.00	CERT Instructor (16.5 hours) 2/15-2/23/20
	3/5/2020	JOHN ROBERTSON	32.31	Reimb-Pizza-2/23/20 CERT Drill
224394	3/5/2020	JONAS AGUIAR	224.03	Reimb-Lodging/Meals/Fuel-Wildland Arson Trg 2/10-2/12/20
224395	3/5/2020	JOSEPH CORBETT	245.00	Reimb-PHTLS Recertification
224337	2/27/2020	JOSEPH W BRADLEY	200.00	Reimb-Paramedic Recertification
224338	2/27/2020	JPS INTEROPERABILITY SOLUTIONS	675.00	Bendix King to ACU-1000 Interface Cables (2)
224396	3/5/2020	JULIE BARTUSCH	25.02	Reimb-Unleaded Fuel
224339	2/27/2020	KENNETH A DAY	600.00	Reimb-ACLS/PALS Recertification
03/05/20-16	3/5/2020	KENNETH R CAMPO CPA	15,442.50	Finance Consulting Services (106.5 Hrs)-Feb 2020
02/20/20-05	2/20/2020	KJ HART ELECTRIC AND SON INC	844.00	Replace 2 Shore Power Drops-Stn 33
02/20/20-06	2/20/2020	KJ HART ELECTRIC AND SON INC	302.50	Lighting Problem/Replace Light Switches-Stn 31 Annex Bldg
03/05/20-17	3/5/2020	KJ HART ELECTRIC AND SON INC	327.50	Replace Thermostat-Chief's Office
224397	3/5/2020	KNOX COMPANY	4,846.36	Knox Master Lock KeySecure Device (5)-Type 6/Command Vehicle
02/20/20-07	2/20/2020	L N CURTIS AND SONS	(377.79)	Credit-Uniform Boots
	2/20/2020	L N CURTIS AND SONS	1,151.56	Rescue Team Helmets (4)/Headlamps (4)-New Members
02/20/20-08	2/20/2020	L N CURTIS AND SONS	58.24	31-in Denver Straps (2)
02/20/20-09	2/20/2020	L N CURTIS AND SONS	2,727.90	Turnout Coat (1)/Pants (1)-R.Smith
02/20/20-10	2/20/2020	L N CURTIS AND SONS	5,455.80	Turnout Coats (2)/Pants (2)-Peebles/Fredrickson
02/20/20-11	2/20/2020	L N CURTIS AND SONS	167.79	Station Boots-Pickard
02/20/20-12	2/20/2020	L N CURTIS AND SONS	451.56	Rescue Harness (1)
02/20/20-13	2/20/2020	L N CURTIS AND SONS	5,455.80	Turnout Coats (2)/Pants (2)-Haynie/Castellanos
02/20/20-14	2/20/2020	L N CURTIS AND SONS	32.48	Jacket Custom Alteration-Marley
02/20/20-15	2/20/2020	L N CURTIS AND SONS	357.23	Station Boots-FF Reserve
02/27/20-41	2/27/2020	L N CURTIS AND SONS	63.33	Helmet Shield-Wendel
03/05/20-18	3/5/2020	L N CURTIS AND SONS	485.01	Class B Uniform Pants (3)/Shirt (1)
03/05/20-19	3/5/2020	L N CURTIS AND SONS	102.36	Ansul Vehicle Bracket (1)-New Engine
03/05/20-20	3/5/2020	L N CURTIS AND SONS	334.49	5-in Black PVC Suction Hose w/ 4.5-in Couplings-Stn 33 Stock
03/05/20-21	3/5/2020	L N CURTIS AND SONS	280.37	EMS Jacket-Dakin
03/05/20-22	3/5/2020	L N CURTIS AND SONS	416.76	Station Boots-Marley
03/05/20-23	3/5/2020	L N CURTIS AND SONS	269.54	Wildland Boots-Marley

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03/05/20-24	3/5/2020	L N CURTIS AND SONS	357.22	Station Boots (2)-Guzman/Costa
03/05/20-25	3/5/2020	L N CURTIS AND SONS	344.24	Uniform Pants (3)-Sauve
03/05/20-26	3/5/2020	L N CURTIS AND SONS	344.24	Uniform Pants (3)-Case
03/05/20-27	3/5/2020	L N CURTIS AND SONS	229.49	Uniform Pants (2)-Shafer
03/05/20-28	3/5/2020	L N CURTIS AND SONS	276.04	Wildland Boots-Thomas
224340	2/27/2020	LIEBERT CASSIDY WHITMORE	4,275.50	Professional Services-1/31/20
224443	3/12/2020	LIFE ASSIST INC	190.20	Epinephrine (2-Boxes)-EMS Division
224398	3/5/2020	LIVERMORE AUTO GROUP	190.20	Oil/Filter Change/Tire Rotation/Multi Point Inspection-#355
	3/5/2020	LIVERMORE AUTO GROUP	83.39	Oil/Filter Change/Tire Rotation/Multi Point Inspection-#356
224293	2/20/2020	LIVERMORE SAW AND MOWER LLC	107.91	Rescue Chainsaw Repairs/Parts
224341	2/27/2020	LOGOBOSS LLC	32.45	Plaque Engraving-2019 FF Of The Year-O'Dwyer
224342	2/27/2020	LUCAS A HIRST	132.32	Reimb-Meals/Mileage-HazMat Specialist Class 2/10-2/14/20
224399	3/5/2020	LUCAS A HIRST	115.26	Reimb-Meals/Mileage-HazMat Specialist G Week 2/24-2/27/20
224294	2/20/2020	LYMAN ERICK HUBBARD	180.00	Reimb-PALS Recertification
224400	3/5/2020	LYMAN ERICK HUBBARD	245.00	Reimb-PHTLS Recertification
224295	2/20/2020	M AND L OVERHEAD DOORS	800.16	Furnished/Shipped Linear Transmitters
	2/20/2020	M AND L OVERHEAD DOORS	300.00	Rear Middle App Bay Door/Advise Replace Relays-Stn 30
	2/20/2020	M AND L OVERHEAD DOORS	1,557.04	Replace Broken Apparatus Bay Door 1/New Springs/Cables-#38
224343	2/27/2020	M AND L OVERHEAD DOORS	3,259.55	Furnish/Install Trolley Commercial Door Operator-Stn 38
	2/27/2020	M AND L OVERHEAD DOORS	1,952.19	Removed/Replaced App Bay Door Bottom/Intermediate Section-33
	2/27/2020	M AND L OVERHEAD DOORS	373.76	Removed/Replaced Radio Receiver-Stn 34 App Bay Door #1
	2/27/2020	M AND L OVERHEAD DOORS	315.00	Replaced Damaged #7 Hinge/2-in Long Stem Roller-Stn 31
02/27/20-42	2/27/2020	MAXIM SERVICES	2,310.00	Cleaning Service 2/20-Admin
224296	2/20/2020	MVP SPORTS AND RECREATION INC	680.45	Custom Reversible Basketball Jerseys (31)
224401	3/5/2020	NATHAN R SMITH	1,048.79	Reimb-EA-Mastering Fire Svc Class/Lodging 1/27-1/30/20
03/12/20-45	3/12/2020	NIELSON MECHANICAL INC	9,371.00	Replace A/C Ceiling Unit-Stn 35
02/20/20-16	2/20/2020	NOB HILL CLEANERS INC	80.00	Patches on Uniform Shirts
02/20/20-17	2/20/2020	NOB HILL CLEANERS INC	45.00	Patches on Uniform Shirts
02/20/20-18	2/20/2020	NOB HILL CLEANERS INC	153.10	Uniform Cleaning For Reissuing-Reserve FF
02/20/20-19	2/20/2020	NOB HILL CLEANERS INC	517.40	Table Cloth Cleaning-CERT Events
02/20/20-20	2/20/2020	NOB HILL CLEANERS INC	30.00	Patches on Uniform Shirts
224297	2/20/2020	OFFICE DEPOT	(38.83)	Credit-Office Supplies
	2/20/2020	OFFICE DEPOT	414.59	Magnetic Dry-Erase Board-Marley
	2/20/2020	OFFICE DEPOT	209.04	Office Supplies
224344	2/27/2020	OFFICE DEPOT	488.97	Office Supplies
224402	3/5/2020	OFFICE DEPOT	95.80	Household Supplies
	3/5/2020	OFFICE DEPOT	344.57	Office Supplies
224444	3/12/2020	OFFICE DEPOT	147.24	Office Supplies
	3/12/2020	OFFICE DEPOT	323.48	Office/Household Supplies
02/27/20-43	2/27/2020	ORKIN	173.42	Pest Control Service 2/20 Stn 36

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03/05/20-29	3/5/2020	OSBORN SPRAY SERVICE INC	67.00	Pest Control Service 2/24/20-Old Stn 32
03/05/20-30	3/5/2020	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service 2/18/20-Admin
03/05/20-31	3/5/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 2/18/20-Stn 35
03/05/20-32	3/5/2020	OSBORN SPRAY SERVICE INC	180.00	Pest Control Service 2/18/20-Stn 30
03/05/20-33	3/5/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 2/18/20-Stn 36
03/05/20-34	3/5/2020	OSBORN SPRAY SERVICE INC	180.00	Pest Control Service 2/17/20-Stn 33
03/05/20-35	3/5/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 2/18/20-Stn 39
03/05/20-36	3/5/2020	P AND A ADMINISTRATIVE SERVICES INC	500.00	2020 COBRA Annual Administration Fee
224403	3/5/2020	PAUL TURNER	322.50	CERT Instructor (10.75 hours) 2/21-2/23/20
03/12/20-46	3/12/2020	PETER C BENSON	5,280.00	EMS Medical Director-Consulting Services 02/20
224299	2/20/2020	PETTY CASH	14.00	Reimb-BART Round Trip Fare-FME World Tour Conf
	2/20/2020	PETTY CASH	28.19	Reimb-Breakfast-Reserve FF Panel Interviews
	2/20/2020	PETTY CASH	12.00	Reimb-Bridge Toll-Drop Off Engines to Wattco
	2/20/2020	PETTY CASH	6.00	Reimb-Bridge Toll-Pick Up BC Truck
	2/20/2020	PETTY CASH	6.00	Reimb-Bridge Toll-Pick Up Engine #554
	2/20/2020	PETTY CASH	6.00	Reimb-Bridge Toll-Pick Up Rick
	2/20/2020	PETTY CASH	6.00	Reimb-Bridge Toll-PubEd Meeting 1/8/20
	2/20/2020	PETTY CASH	18.00	Reimb-Bridge Toll-Take Engine to Wattco/Pink Truck to Sac
	2/20/2020	PETTY CASH	12.00	Reimb-Bridge Toll-Woodland Pub Ed/Sac Metro FPO
	2/20/2020	PETTY CASH	47.50	Reimb-Coffee-Smokedwood Ct. Fire Training
	2/20/2020	PETTY CASH	5.75	Reimb-Dispatcher Photo Printing
	2/20/2020	PETTY CASH	31.99	Reimb-District Car Wash
	2/20/2020	PETTY CASH	17.54	Reimb-Map Lamination Fee-Drayton
	2/20/2020	PETTY CASH	12.97	Reimb-Mileage-Cash Deposits to Bank of The West
	2/20/2020	PETTY CASH	63.15	Reimb-Mileage/Uber/Meal-Juvenile Firesetter Class
	2/20/2020	PETTY CASH	13.62	Reimb-Office Supplies
	2/20/2020	PETTY CASH	22.00	Reimb-Parking-CalPERS Retirement Hearing
	2/20/2020	PETTY CASH	18.00	Reimb-Parking-COSIPA 911 Seminar
	2/20/2020	PETTY CASH	79.00	Reimb-Parking/Bridge Toll-LCW Conference
	2/20/2020	PETTY CASH	34.29	Reimb-Photos-Board/Chief's Office
	2/20/2020	PETTY CASH	23.96	Reimb-Uber-Airport/Hotel-NFPA Fire Inspector Trg 3/17/19
224300	2/20/2020	PGE	955.31	Gas Usage Charges 12/12/19-1/10/20-Stn 36
224301	2/20/2020	PGE	1,160.15	Gas/Electric Service 2/20-Stn 32
224345	2/27/2020	PGE	1,910.75	Gas/Electric Service 2/20-Stn 36
224445	3/12/2020	PGE	54.75	Signal Light 2/20-Stn 34
224404	3/5/2020	PHYLLIS LASCHE	55.68	Reimb-First Response Personal PPE Carry Bags (3)-New Members
	3/5/2020	PHYLLIS LASCHE	106.15	Reimb-Run Books Lamination/Copy/Binding-Stn 37/40 Engine
	3/5/2020	PHYLLIS LASCHE	44.83	Reimb-Snacks/Hand Cleaning Supplies
02/20/20-21	2/20/2020	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fees-12/19
224302	2/20/2020	REEDER LAW CORPORATION	1,705.00	Case Review/Analysis 1/3-2/6/20-PG&E Legal Complaint

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Check Number	Check Date	Payee	Check Amount	Transaction Description
02/20/20-22	2/20/2020	REPUBLIC SERVICES 210	652.12	Garbage Service 2/20-Stn 36
03/12/20-47	3/12/2020	REPUBLIC SERVICES 210	704.29	Garbage Service 3/20-Stn 36
03/12/20-48	3/12/2020	REPUBLIC SERVICES 210	352.12	Garbage Service 3/20-Stn 33
03/12/20-49	3/12/2020	REPUBLIC SERVICES 210	652.12	Garbage Service 3/20-Stn 31
03/12/20-50	3/12/2020	REPUBLIC SERVICES 210	335.30	Garbage Service 3/20-Stn 35
03/12/20-51	3/12/2020	REPUBLIC SERVICES 210	626.69	Garbage Service 3/20-Training Site
03/12/20-52	3/12/2020	REPUBLIC SERVICES 210	313.36	Garbage Service 3/20-Stn 32
224346	2/27/2020	RICHARD HUETTIS	525.96	Reimb-EA Lodging-Paramedic Refresher Course 12/3-12/6/19
224446	3/12/2020	RICHARD HUETTIS	200.00	Reimb-Paramedic Recertification
224347	2/27/2020	ROBERT CAMERA	565.00	Reimb-ACLS/PALS/Paramedic Recertification
224405	3/5/2020	ROBERT FOUTS	170.00	Reimb-PALS Recertification
224303	2/20/2020	ROLLS DELI CAFE AND CATERING	452.07	Catering Service-11/13/19 Recruitment
224406	3/5/2020	SAFETY-KLEEN SYSTEMS INC	216.50	Service Solvent Tank
224304	2/20/2020	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
224305	2/20/2020	SCOTT F DWYER	170.86	2020 Captain's Test Required Study Books (3)
224447	3/12/2020	SCOTT SAUVE	598.79	Reimb-Educ Assist-Rescue Systems 3 Class 2/12/20
224407	3/5/2020	SEAN MEDINA	90.00	CERT Instructor (3.0 hours) 2/22/20
224348	2/27/2020	SERVICE STATION SYSTEMS, INC.	221.19	Reset Gas Pump-Stn 34
	2/27/2020	SERVICE STATION SYSTEMS, INC.	206.61	Reset/Cleaned Gas Pump-Stn 31
224408	3/5/2020	SHAMROCK OFFICE SOLUTIONS INC	11.37	Print Cartridge Shipping Fee-Admin Copier
224448	3/12/2020	SHAMROCK OFFICE SOLUTIONS INC	22.74	Print Cartridge Shipping Fee-Admin Copier 3/11/20
	3/12/2020	SHAMROCK OFFICE SOLUTIONS INC	11.37	Print Cartridge Shipping Fee-Admin Copier 3/6/20
224349	2/27/2020	SHAWNAY CARROLL	200.00	Reimb-Paramedic Recertification
224306	2/20/2020	SHRED IT USA LLC	1,343.97	Documents Shredding Service (94 Boxes)-Stn 39 Storage
224307	2/20/2020	SHRED IT USA LLC	310.44	Documents Shredding Service 1/20-Admin/Stn 31
224350	2/27/2020	SILKE COMMUNICATIONS INC	452.50	CradlePoint AER 2200 Installation-CS131
224308	2/20/2020	SMILE BUSINESS PRODUCTS INC	135.47	Copier Service/Maintenance 2/20-Training Office
224409	3/5/2020	SPARTAN MOTORS USA INC	96.55	Fuel Tank Level Sender-Unit 531
03/05/20-37	3/5/2020	STAT MED URGENT CARE	170.00	Pre-Employment Physical/Drug Test-P/T Dispatcher
224410	3/5/2020	STEVE LAUGERO	153.00	Reimb-PALS Recertification
224411	3/5/2020	STONERIDGE CHRYSLER JEEP DODGE	601.75	Oil/Filter Change/Replace Fuel Filter-Unit 711
224351	2/27/2020	STRYKER SALES CORP	426.56	Stryker Gurney Repairs/Parts-Unit 301
224449	3/12/2020	SUCCESS WATER SYSTEMS INC	379.42	Water Filter Labor/Parts-Stn 30
224309	2/20/2020	SUN LIFE FINANCIAL	53,544.31	Dental Insurance-3/20
224450	3/12/2020	THE HARTFORD	2,932.88	Life/AD&D Insurance-3/20
224451	3/12/2020	THE HOME DEPOT PRO	264.36	Household Supplies-Stn 32 Stock
	3/12/2020	THE HOME DEPOT PRO	338.92	Household Supplies-Stn 33 Stock
03/05/20-38	3/5/2020	TIFCO INDUSTRIES INC	43.21	Aux Cooler Nylon Air Brake Tubing-Fleet Shop
03/05/20-39	3/5/2020	TIFCO INDUSTRIES INC	437.88	LED Back-Up Lights (12)-Fleet Shop
224412	3/5/2020	TODD W WORD	575.00	Reimb-FI 210 Wildland Fire Investigation/CCAI Membership

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 2/15/2020 Through 3/13/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
	3/5/2020	TODD W WORD	172.04	Reimb-Textbooks-TC Captain Study Materials
224452	3/12/2020	TRI VALLEY AUTO INTERIORS	95.00	Straps-Type 6 Unit
224413	3/5/2020	TRI VALLEY HOSE INC	232.16	New Air Lines-Tiller Axle/Spares
	3/5/2020	TRI VALLEY HOSE INC	112.49	New SS Air Line Main Feed-Unit 856
224310	2/20/2020	UNITED PARCEL SERVICE	57.80	Delivery Charges-2/15/20
224311	2/20/2020	UNITED STATES POSTAL SERVICE	240.00	Annual Bulk Mail Permit #243 04/20-04/21
5658247	3/10/2020	US BANK	2,900.00	Annual Administration Fees-2015 COP 2/1/20-1/31/21
	3/10/2020	US BANK	290.00	Incidental Expenses-2015 COP 2/1/20-1/31/21
AJ 01/20	2/20/2020	US BANK	29.17	Light Bulbs/Wash Bucket-Stn 31
AP 01/20	2/20/2020	US BANK	52.99	Creative Cloud Monthly Subscription Fee
BD 01/20-1	2/20/2020	US BANK	36.78	Gift Bags (15)-CERT Volunteer Appreciation Gifts
BD 01/20-2	2/20/2020	US BANK	45.00	Constant Contact-CERT Database
BS 01/20-1	2/20/2020	US BANK	9.71	Medeco Keys Supplies-Vehicles
BS 01/20-2	2/20/2020	US BANK	113.04	Misc. Kitchen Supplies-Stn 30
BS 01/20-3	2/20/2020	US BANK	28.12	Plumbing Supplies-Stn 30
BS 01/20-4	2/20/2020	US BANK	40.78	Fuel Pump Signage-Stn 30
BS 01/20-5	2/20/2020	US BANK	160.36	Misc. Station Supplies-Stn 30
BW 01/20-1	2/20/2020	US BANK	95.27	Inclinometer-T31 Cab
BW 01/20-2	2/20/2020	US BANK	93.21	Lunch (4)-Sacramento Apparatus Inspection 1/15/20
CJ 01/20-1	2/20/2020	US BANK	75.00	Replenish FasTrak Accounts (3)
CJ 01/20-2	2/20/2020	US BANK	11.89	Office Supplies
CJ 01/20-3	2/20/2020	US BANK	215.42	Apple TV 4K 64GB-Admin Gym
CJ 01/20-4	2/20/2020	US BANK	45.39	Lodging Deposit-Arson Training-Selover 2/9-2/12/20
CJ 01/20-5	2/20/2020	US BANK	261.00	Coffee Supplies-Admin
CP 01/20-1	2/20/2020	US BANK	93.00	Oil/Filter Change/Multi Point Inspection-Unit 352
CP 01/20-2	2/20/2020	US BANK	1,082.69	Lodging-Fire Control 3A-Marley/Parsons/Garcia/Alvarez/Perez
CP 01/20-3	2/20/2020	US BANK	57.60	Meals-Fire Control 3A-Garcia/Alvarez/Perez
DB 01/20-1	2/20/2020	US BANK	105.51	Adjustable Shelves Desk Organizer-Stn 38 Mail Slot Project
DB 01/20-2	2/20/2020	US BANK	168.69	Pizza-1/10/20 Academy Night Out
DB 01/20-3	2/20/2020	US BANK	50.93	Office Supplies-Stn 38
DB 01/20-4	2/20/2020	US BANK	5.67	Bolts-PM38 Loose Bracket
DH 01/20	2/20/2020	US BANK	151.81	Airfare-CSMFO Conference-Hatfield 1/28/20
DM 01/20-1	2/20/2020	US BANK	199.25	Meals-S300 Class-McNamara/Olson 1/8-1/12/20
DM 01/20-2	2/20/2020	US BANK	179.83	Rental Car/Fuel-S300 Class-McNamara/Olson 1/8-1/12/20
DM 01/20-3	2/20/2020	US BANK	527.29	Lodging-S300 Class-McNamara 1/8-1/12/20
DM 01/20-4	2/20/2020	US BANK	107.20	Airport Parking/Bridge Toll-S300 Class-McNamara 1/8-1/12/20
DM 01/20-5	2/20/2020	US BANK	62.31	Unleaded Fuel
DP 01/20 Stmt	2/20/2020	US BANK	1,754.38	CalCard Stmt 1/22/20-D.Pangelinan
DY 01/20	2/20/2020	US BANK	0.99	iCloud 50GB Storage Plan-Yancey
EF 01/20-1	2/20/2020	US BANK	302.02	New Kitchen Faucet-Stn 39

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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Check Number	Check Date	Payee	Check Amount	Transaction Description
EF 01/20-2	2/20/2020	US BANK	87.18	Uniform Pants-Rescue Team Member
FD 01/20-1	2/20/2020	US BANK	274.77	Unleaded Gasoline
FD 01/20-10	2/20/2020	US BANK	665.96	Airfare-Navigator 2020 Conference-Drayton 4/27-4/30/20
FD 01/20-2	2/20/2020	US BANK	75.00	CalChiefs Membership Dues-Drayton
FD 01/20-3	2/20/2020	US BANK	595.00	Navigator 2020 Conference Registration Fee-Drayton
FD 01/20-4	2/20/2020	US BANK	310.00	Wildland Arson Training Registration Fee-Drayton
FD 01/20-5	2/20/2020	US BANK	55.62	Lodging Deposit-Wildland Arson Training-Drayton 2/10-2/12/20
FD 01/20-6	2/20/2020	US BANK	469.92	Lodging-Mechanic S.Halsey 1/6-1/10/20
FD 01/20-7	2/20/2020	US BANK	469.92	Lodging-Mechanic A.Ayers 1/6-1/10/20
FD 01/20-8	2/20/2020	US BANK	310.00	Wildland Arson Training Registration Fee-Selover
FD 01/20-9	2/20/2020	US BANK	200.25	Lodging Deposit-Navigator 2020 Conf-Drayton 4/27-4/30/20
JA 01/20-1	2/20/2020	US BANK	315.18	Office Supplies
JA 01/20-2	2/20/2020	US BANK	134.34	Fire Code Signs/Parts
JA 01/20-3	2/20/2020	US BANK	32.49	Shed Misc. Parts
JA 01/20-4	2/20/2020	US BANK	134.76	Oil/Filter Change/Multi-Point Inspection
JA 01/20-5	2/20/2020	US BANK	39.73	Flat Tire Repairs
JA 01/20-6	2/20/2020	US BANK	118.08	Oil/Filter Change/Multi-Point Inspection
JA 01/20-7	2/20/2020	US BANK	65.00	NorCal FPO Annual Membership Dues-Marhenke
JA 01/20-8	2/20/2020	US BANK	30.00	NorCal FPO Jan 2020 Meeting Fee-Marhenke
JA 01/20-9	2/20/2020	US BANK	345.00	Translation Service-Restaurant Owner Alert Bulletin
JD 01/20	2/20/2020	US BANK	79.29	Misc. Office Supplies
JL 01/20 Cr	2/20/2020	US BANK	27.96	Fraud Transaction Credit Duplicate Entry-Leonard 12/19
JL 01/20-1	2/20/2020	US BANK	14.06	AAA Batteries
JL 01/20-2	2/20/2020	US BANK	68.46	Fuel-Fire Control 3A Class
JL 01/20-3	2/20/2020	US BANK	168.42	Lodging-Fire Control 3A Class-Leonard 1/13-1/14/20
JL 01/20-4	2/20/2020	US BANK	157.00	Binders/Indexes-Firefighter Task Books (7)
JL 01/20-5	2/20/2020	US BANK	59.33	Lunch (6)-Fire Investigation Class
JS 01/20-1	2/20/2020	US BANK	296.12	Lodging-IMT Class-Olson 1/5-1/10/20
JS 01/20-10	2/20/2020	US BANK	380.00	1/13/20 Basketball Game Food
	2/20/2020	US BANK	10.81	1/13/20 Basketball Game Supplies
JS 01/20-11	2/20/2020	US BANK	37.13	Uber-Ride From ALCO to Shop
JS 01/20-12	2/20/2020	US BANK	259.80	Additional Tables-1/17/20 Academy Graduation
JS 01/20-2	2/20/2020	US BANK	425.00	IMT Class Registration Fee-Olson 1/5-1/10/20
JS 01/20-3	2/20/2020	US BANK	415.96	Airfare-IMT Class-Olson 1/5-1/10/20
JS 01/20-4	2/20/2020	US BANK	372.79	Food-Night Drill/Burn Day Crew/Instructors
JS 01/20-5	2/20/2020	US BANK	216.58	Lodging (2)-EVOC Recruits 1/8/20
JS 01/20-6	2/20/2020	US BANK	70.76	Gasoline-Live Burn Training
JS 01/20-7	2/20/2020	US BANK	216.58	Lodging (2)-EVOC Recruits 1/10/20
JS 01/20-8	2/20/2020	US BANK	539.01	Lodging (3)-Travis Live Burn 1/8/20
JS 01/20-9	2/20/2020	US BANK	18.20	Meals-Travis Live Burn 1/8/20

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 2/15/2020 Through 3/13/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
KS 01/20-1	2/20/2020	US BANK	42.16	Leaf Blower Battery Charger-Stn 30
KS 01/20-2	2/20/2020	US BANK	127.42	Cordless Leaf Blower-Stn 30
KS 01/20-3	2/20/2020	US BANK	109.24	Lithium Ion Battery-Stn 30
KS 01/20-4	2/20/2020	US BANK	28.15	Fraud Charge-Schwartz 1/15/20
LB 01/20-1	2/20/2020	US BANK	285.00	BLS Keys/CPR Certifications
LB 01/20-2	2/20/2020	US BANK	53.55	Office Supplies-EMS
LB 01/20-3	2/20/2020	US BANK	584.07	AED Battery Replacement
MS 01/20-1	2/20/2020	US BANK	466.96	Airfare-Navigator 2020 Conference-Stamey 4/28-5/2/20
MS 01/20-2	2/20/2020	US BANK	142.88	Lodging Deposit-Navigator 2020 Conference-Stamey 4/28-5/2/20
NK 01/20-1	2/20/2020	US BANK	578.70	Annual Labor Law Poster Requirement
NK 01/20-2	2/20/2020	US BANK	100.00	ID Card Service
NK 01/20-3	2/20/2020	US BANK	72.14	Coffee/Snacks/Lunch-District Aide Interviews
RH 01/20 Stmt	2/20/2020	US BANK	136.13	CalCard Stmt 1/22/20-R.Huettis
RM 01/20-1	2/20/2020	US BANK	313.54	Fire Starter/Misc. Supplies-Fire Investigation Class
RM 01/20-2	2/20/2020	US BANK	170.97	Lunch-PC 832 SRVFPD Students
RM 01/20-3	2/20/2020	US BANK	97.18	Unit 345 Gasoline-FC-3 Class Travis AFB-Marley
RM 01/20-4	2/20/2020	US BANK	325.44	Lodging-FC-3 Class Travis AFB-Marley 1/12-1/15/20
RM 01/20-5	2/20/2020	US BANK	21.80	Beverages-FC-3 Class Instructors
RM 01/20-6	2/20/2020	US BANK	86.56	Oil/Filter Change/Multi Point Inspection-Unit 345
RN 01/20-1	2/20/2020	US BANK	24.40	Uber-1/3/20 Ride From 30 To ALCO
RN 01/20-2	2/20/2020	US BANK	75.01	Gasoline-Unit 522
RN 01/20-3	2/20/2020	US BANK	550.00	CalFire Mechanics Recert Class-Nogueira
RN 01/20-4	2/20/2020	US BANK	66.67	Uber-1/16/20 Ride To Stockton
RN 01/20-5	2/20/2020	US BANK	72.51	Uber-1/16/20 Ride From Oakdale to San Ramon
RN 01/20-6	2/20/2020	US BANK	61.16	Uber-1/17/20 Ride From San Ramon to Ripon
RN 01/20-7	2/20/2020	US BANK	86.16	Uber-1/20/20 Ride From San Ramon to Oakdale
SB 01/20-1	2/20/2020	US BANK	595.00	Navigator 2020 Conference Registration Fee-Yancey
SB 01/20-2	2/20/2020	US BANK	595.00	Navigator 2020 Conference Registration Fee-Stamey
SB 01/20-3	2/20/2020	US BANK	793.00	Navigator 2020 Conference Registration Fee-Kerr
SB 01/20-4	2/20/2020	US BANK	256.50	Lodging Deposit-Navigator 2020 Conference-Kerr
SB 01/20-5	2/20/2020	US BANK	68.20	Sympathy Flowers
SB 01/20-6	2/20/2020	US BANK	200.25	Lodging Deposit-Navigator 2020 Conference-Yancey
SB 01/20-7	2/20/2020	US BANK	10.77	Misc. Office Supplies
SB 01/20-8	2/20/2020	US BANK	23.00	Refreshments-1/22/20 Board Meeting
SC 01/20-1	2/20/2020	US BANK	0.99	iCloud 50GB Storage Plan-Call
SC 01/20-2	2/20/2020	US BANK	782.00	Wildcard Security Certificate-SRPD RMS Servers
SC 01/20-3	2/20/2020	US BANK	84.00	Video Hosting Website Annual Subscription
SC 01/20-4	2/20/2020	US BANK	11.10	Password Keeper-IT Subscription
SC 01/20-5	2/20/2020	US BANK	31.07	Tripod Mounting Plate (1)-Mahoney
SC 01/20-6	2/20/2020	US BANK	302.94	SureLock Tablet Kiosk Software

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 2/15/2020 Through 3/13/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
SC 01/20-7	2/20/2020	US BANK	6.48	iPhone 11 Screen Protector 3-Pack (1)-Pangelinan/Duncan
SC 01/20-8	2/20/2020	US BANK	21.62	2 To 4 Outlet Converter (1)-Admin Workout Room
SH 01/20-1	2/20/2020	US BANK	35.90	Coffee-1/20/20 Fire Investigation Class
SH 01/20-2	2/20/2020	US BANK	896.35	Misc. Electronics/Parts-HD Wildland Cameras
TW 01/20-1	2/20/2020	US BANK	66.36	Oil/Filter Change/Multi-Point Inspection
TW 01/20-2	2/20/2020	US BANK	17.95	Coffee-1/20/20 BATI Class
224312	2/20/2020	US BANK EQUIPMENT FINANCE	1,216.98	Ricoh Copiers Lease (2) 1/1/20-2/1/20 Admin
224414	3/5/2020	VAL BETTI PLUMBING	2,086.00	Install New 6-Gal Electric Water Heater Under Sink-Stn 32
224453	3/12/2020	VAL BETTI PLUMBING	985.75	Remove Old Faucet/Install New Kitchen Faucet-Stn 32
224415	3/5/2020	VALERIE FONG	90.00	CERT Instructor (3.0 hours) 2/23/20
224352	2/27/2020	VALLEJO FIRE EXTINGUISHER INC	493.30	Hydrostatic Test/Air Cylinder O-Ring/Pickup/Delivery-Stn 31
224353	2/27/2020	VALLEY PLUMBING HOME CENTER INC	74.50	Backflow Test (1)-Stn 39
	2/27/2020	VALLEY PLUMBING HOME CENTER INC	223.50	Backflow Test (2)-Stn 32
	2/27/2020	VALLEY PLUMBING HOME CENTER INC	298.00	Backflow Test (3)-Stn 36
224354	2/27/2020	VERIZON WIRELESS	251.96	Physio-Control Heart Monitor Modems 12/24/19-1/23/20
224355	2/27/2020	VERIZON WIRELESS	2,446.58	Cell Phone Charges/iPhone Book Apps 1/4/20-2/3/20
224416	3/5/2020	VERIZON WIRELESS	252.24	Physio-Control Heart Monitor Modems 1/24/20-2/23/20
224356	2/27/2020	VICKIE CALLAHAN	1,346.94	District Pullovers (11)/Jackets (3)
224357	2/27/2020	VISION SERVICE PLAN	9,902.52	Vision Insurance-3/20
224358	2/27/2020	WALKERS HYDRAULICS INC	348.75	Air Compressor Service Call-Stn 39
	2/27/2020	WALKERS HYDRAULICS INC	2,500.00	Deposit-Air Compressor Repairs/Exhaust Removal System-Stn 39
224359	2/27/2020	WASTE MANAGEMENT OF ALAMEDA COUNTY	239.15	Garbage Recycling Service 2/20 Stn 30
	2/27/2020	WASTE MANAGEMENT OF ALAMEDA COUNTY	190.22	Garbage Recycling Service 2/20 Stn 38
	2/27/2020	WASTE MANAGEMENT OF ALAMEDA COUNTY	93.24	Garbage Recycling Service 2/20 Stn 39
02/27/20-44	2/27/2020	WATTCO EQUIPMENT INC.	72.60	Sales Tax-Install Emitter on New Engine-Unit 610
02/20/20-23	2/20/2020	WESTERN MACHINERY ELECTRIC INC	678.45	Generator A Inspection/C Service/Parts-Admin
02/20/20-24	2/20/2020	WESTERN MACHINERY ELECTRIC INC	612.45	Generator A Inspection/C Service/Parts-Stn 30
02/20/20-25	2/20/2020	WESTERN MACHINERY ELECTRIC INC	725.69	Generator A Inspection/C Service/Parts-Stn 36
02/20/20-26	2/20/2020	WESTERN MACHINERY ELECTRIC INC	612.45	Generator A Inspection/C Service/Parts-Stn 35
02/20/20-27	2/20/2020	WESTERN MACHINERY ELECTRIC INC	652.53	Generator A Inspection/Replace Battery-Stn 37
02/27/20-45	2/27/2020	WILLIAM D ROSS ESQ	2,777.22	Legal Services-General 1/20
03/05/20-40	3/5/2020	WILLIAM D ROSS ESQ	6,158.29	Legal Services-General 1/20
03/05/20-41	3/5/2020	WILLIAM D ROSS ESQ	225.00	Legal Services-General 1/20
03/12/20-53	3/12/2020	WILLIAM D ROSS ESQ	6,111.40	Legal Services-General 2/20
03/12/20-54	3/12/2020	WILLIAM D ROSS ESQ	600.00	Legal Services-General 2/20
03/12/20-55	3/12/2020	WILLIAM D ROSS ESQ	3,056.75	Legal Services-General 2/20
02/27/20-46	2/27/2020	WITTMAN ENTERPRISES LLC	15,767.17	Ambulance Collection Fees-1/20
224454	3/12/2020	ZBATTERY COM INC	631.85	Batteries-Stn 33 Stock
224313	2/20/2020	ZOLL	550.00	2020/21 ICC 2019 International Fire Code Licensing
02/27/20-47	2/27/2020	ZOLL MEDICAL CORPORATION GPO	1,444.19	AutoPulse Recertification Fee/Processor PCA Assembly

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
Report Total			1,926,264.37	

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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Check Number	Check Date	Payee	Check Amount	Transaction Description
224505	4/1/2020	AARON DRAKE	180.00	Reimb-PALS Recertification
03/19/20-01	3/19/2020	ACE AUTO REPAIR AND TIRE CENTER	234.75	Replace Leaking Rear Axle Shaft Gasket-Unit 707
03/19/20-02	3/19/2020	ACE AUTO REPAIR AND TIRE CENTER	518.44	Coolant Reservoir Leak Repairs-Unit 811
03/19/20-03	3/19/2020	ACE AUTO REPAIR AND TIRE CENTER	57.75	Smog Inspection/Biennial Service-Unit 394
04/01/20-01	4/1/2020	AIRGAS USA LLC	353.73	Oxygen Tank Cylinders 1/9/20
04/01/20-02	4/1/2020	AIRGAS USA LLC	168.91	Oxygen Tank Cylinders 1/21/20
04/01/20-03	4/1/2020	AIRGAS USA LLC	808.86	Oxygen Tank Cylinders 3/3/20
04/01/20-04	4/1/2020	AIRGAS USA LLC	801.02	Oxygen Tank Cylinders 3/9/20
04/01/20-05	4/1/2020	AIRGAS USA LLC	494.86	Oxygen Tank Cylinders 3/17/20
224485	3/25/2020	ALAMO ACE HARDWARE	6.40	Hillman Fasteners-Stn 34
224506	4/1/2020	ALERT ALL CORP	3,594.50	Stickers/Lunch Coolers/Pot Holders/Misc Supplies-PubEd
04/01/20-06	4/1/2020	ALL STAR FIRE EQUIPMENT INC	55.80	Replace Corroded Battery Door
04/01/20-07	4/1/2020	ALL STAR FIRE EQUIPMENT INC	422.50	SCBA Flow Test (13)
04/01/20-08	4/1/2020	ALL STAR FIRE EQUIPMENT INC	657.19	SCBA Flow Test (17)/Replaced Battery/Non-Warranty Labor Fee
04/01/20-09	4/1/2020	ALL STAR FIRE EQUIPMENT INC	995.16	SCBA Flow Test (28)/Non-Warranty Labor Charge/Misc. Parts
04/09/20-01	4/9/2020	ALL STAR FIRE EQUIPMENT INC	1,351.99	Structure Helmets (6)-Reserves
04/09/20-02	4/9/2020	ALL STAR FIRE EQUIPMENT INC	762.19	SCBA Flow Test (19)/Non-Warranty Labor Charge/Misc. Parts
224507	4/1/2020	AMAZON COM CREDIT SERVICES	84.36	Cabinet Bumper Pads-Stn 38
	4/1/2020	AMAZON COM CREDIT SERVICES	322.56	Disinfectant Solutions-COVID-19
224486	3/25/2020	ATT MOBILITY	48.95	Cell Phone/Mobile Data-Chief Meyer 2/1-2/29/20
224508	4/1/2020	B AND C TRUCK PARTS INC	668.71	Air Element (3)
	4/1/2020	B AND C TRUCK PARTS INC	933.27	Fuel Filters (8)/Air Filters (3)-Fleet Stock
04/01/20-10	4/1/2020	BAYSPORT PREVENTIVE MEDICAL GROUP	31,470.00	Annual Wellness Fitness Exam-Jan/Feb 2020
03/19/20-04	3/19/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/9/20-Stn 30
03/19/20-05	3/19/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/9/20-Stn 31
03/19/20-06	3/19/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/9/20-Stn 32
03/19/20-07	3/19/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/9/20-Stn 33
03/19/20-08	3/19/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/9/20-Stn 34
03/19/20-09	3/19/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/9/20-Stn 35
03/19/20-10	3/19/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/9/20-Stn 36
03/19/20-11	3/19/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/9/20-Stn 38
03/19/20-12	3/19/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 3/9/20-Stn 39
224533	4/9/2020	BLX GROUP LLC	2,150.00	2015 Arbitrage Rebate Calculation and Report-P/E 8/1/19
03/25/20-01	3/25/2020	BOIES SCHILLER FLEXNER	9,552.30	Professional Services-PG&E Litigation 2/20
03/19/20-13	3/19/2020	BOUNDTREE MEDICAL LLC	5,219.31	Medical Supplies
04/09/20-03	4/9/2020	BOUNDTREE MEDICAL LLC	875.68	Medical Supplies
04/09/20-04	4/9/2020	BOUNDTREE MEDICAL LLC	1,100.85	Pharmaceutical Supplies
04/09/20-05	4/9/2020	BOUNDTREE MEDICAL LLC	863.10	Medical Supplies
04/09/20-06	4/9/2020	BOUNDTREE MEDICAL LLC	68.90	Medical Supplies
04/09/20-07	4/9/2020	BOUNDTREE MEDICAL LLC	232.59	Pharmaceutical Supplies

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04/09/20-08	4/9/2020	BOUNDTREE MEDICAL LLC	147.40	Pharmaceutical Supplies
04/09/20-09	4/9/2020	BOUNDTREE MEDICAL LLC	150.00	Medical Supplies
04/09/20-10	4/9/2020	BOUNDTREE MEDICAL LLC	1,484.42	Medical Supplies
04/09/20-11	4/9/2020	BOUNDTREE MEDICAL LLC	1,751.96	Medical Supplies
04/09/20-12	4/9/2020	BOUNDTREE MEDICAL LLC	149.40	Pharmaceutical Supplies
04/09/20-13	4/9/2020	BOUNDTREE MEDICAL LLC	331.65	Pharmaceutical Supplies
04/09/20-14	4/9/2020	BOUNDTREE MEDICAL LLC	1,412.80	Medical Supplies
04/09/20-15	4/9/2020	BOUNDTREE MEDICAL LLC	68.90	Medical Supplies
04/09/20-16	4/9/2020	BOUNDTREE MEDICAL LLC	4,599.92	Medical Supplies
04/09/20-17	4/9/2020	BOUNDTREE MEDICAL LLC	38.94	Medical Supplies-COVID 19
04/09/20-18	4/9/2020	BOUNDTREE MEDICAL LLC	60.00	Medical Supplies-COVID 19
04/09/20-19	4/9/2020	BOUNDTREE MEDICAL LLC	381.60	Pharmaceutical Supplies
04/09/20-20	4/9/2020	BOUNDTREE MEDICAL LLC	477.00	Pharmaceutical Supplies
04/09/20-21	4/9/2020	BOUNDTREE MEDICAL LLC	51.60	Medical Supplies
224509	4/1/2020	BRANDON J EYNCK	155.00	Reimb-ACLS Recertification
224455	3/19/2020	BRIAN OLSON	84.92	Reimb-Fire Officer Books-Promotional Exam Study Materials
224510	4/1/2020	CAL STEAM	114.88	Discharge Pipe Fittings (4)-Pierce
EFT 04/01/20	4/1/2020	CALPERS	1,545.53	CalPERS Health-Admin Fees Apr 2020
	4/1/2020	CALPERS	332,995.50	CalPERS Health-Apr 2020
	4/1/2020	CALPERS	1,000.52	CalPERS Health-BOD Apr 2020
	4/1/2020	CALPERS	238,422.79	CalPERS Health-Retirees Apr 2020
Wire 3/25/20	3/25/2020	CaPERS CERBT (OPEB)	328,270.00	FY 19/20 OPEB Contribution Prefunding-Mar 2020
224487	3/25/2020	CASEY M RIVERS	695.00	Reimb-Educ Assist-Mastering Fire Service 1/27-1/30/20
Wire 4/10/20	4/10/2020	CCC EMPLOYEES RETIREMENT ASSOCIATION	470,713.18	Employee Retirement Contributions-3/20
224511	4/1/2020	CHRISTOPHER EBERLE	690.00	Reimb-EA-Company Ofcr 2C 10/21-24/Company Ofcr 2D 11/18-21
224456	3/19/2020	CINTAS CORPORATION	38.41	Carpet Runners/Mechanics Coverall Clean Fee 2/12/20-Stn 30
	3/19/2020	CINTAS CORPORATION	83.45	Carpet Runners/Mechanics Coverall Clean Fee 2/19/20-Stn 30
	3/19/2020	CINTAS CORPORATION	39.07	Carpet Runners/Mechanics Coverall Clean Fee 2/26/20-Stn 30
	3/19/2020	CINTAS CORPORATION	39.07	Carpet Runners/Mechanics Coverall Clean Fee 3/11/20-Stn 30
	3/19/2020	CINTAS CORPORATION	84.91	Carpet Runners/Mechanics Coverall Clean Fee 3/4/20-Stn 30
224488	3/25/2020	CINTAS CORPORATION	84.91	Carpet Runners/Mechanics Coverall Clean Fee 3/18/20-Stn 30
224512	4/1/2020	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 3/19/20-Stn 32
224513	4/1/2020	CINTAS CORPORATION	39.07	Carpet Runners/Mechanics Coverall Clean Fee 3/25/20-Stn 30
224534	4/9/2020	CINTAS CORPORATION	84.91	Carpet Runners/Mechanics Coverall Clean Fee 4/1/20-Stn 30
224535	4/9/2020	CINTAS CORPORATION	58.62	Carpet Runner Exchange Service 4/2/20-Stn 32
224457	3/19/2020	CLARK PEST CONTROL	202.00	Pest Control Service 3/11/20-Stn 31
224489	3/25/2020	CLARK PEST CONTROL	108.00	Pest Control Service-3/12/20 Stn 32
224458	3/19/2020	COMCAST	232.63	Cable Service 3/13/20-4/12/20 Stn 30
224459	3/19/2020	COMCAST	149.87	High Speed Internet 3/8/20-4/7/20 Stn 35
	3/19/2020	COMCAST	149.87	High Speed Internet 3/9/20-4/8/20 Stn 39

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	3/19/2020	COMCAST	245.16	High-Speed Internet/Cable Service 3/8/20-4/7/20 Stn 38
224490	3/25/2020	COMCAST	149.87	High Speed Internet 3/15/20-4/14/20 Stn 34
224514	4/1/2020	COMCAST	154.87	High Speed Internet 3/23/20-4/22/20 Stn 31
224515	4/1/2020	COMCAST	191.64	Cable Service 3/17/20-4/16/20 Admin
224536	4/9/2020	COMCAST	175.36	Cable Service 4/1/20-4/30/20 Stn 33
224537	4/9/2020	COMCAST	295.99	Cable Service 3/26/20-4/25/20 Stn 31
224538	4/9/2020	COMCAST	191.74	Cable Service 4/1/20-4/30/20 Stn 39
224539	4/9/2020	COMCAST	181.40	Cable Service 3/27/20-4/26/20 Stn 35
224540	4/9/2020	COMCAST	189.44	High Speed Internet/Cable Service 3/26-4/25/20 Training Site
224541	4/9/2020	COMCAST	269.49	Cable Service 3/26/20-4/25/20 Stn 36
224542	4/9/2020	COMCAST	192.57	Cable Service 3/27/20-4/26/20 Stn 34
224543	4/9/2020	COMCAST	227.66	Cable Service 3/27/20-4/26/20 Stn 38
224491	3/25/2020	CONCERN EAP	3,281.55	Employee Assistance Premium-3/20
224460	3/19/2020	CONCORD UNIFORMS	881.47	Class A Uniform-M.Bueno
	3/19/2020	CONCORD UNIFORMS	960.86	Class A Uniform-M.Duggan
224461	3/19/2020	CUSHING PAINTING AND DRYWALL	350.00	Apparatus Door New Panels Print Job-Stn 33
224516	4/1/2020	DAMON PELLEGRINI	200.00	Reimb-Paramedic Recertification
224462	3/19/2020	DANIEL GRIFFIN	320.00	Reimb-PTLS/PALS Recertification
224544	4/9/2020	DANVILLE CHAMBER OF COMMERCE	310.00	Danville Area Chamber of Commerce Membership Dues-FY 2020
224463	3/19/2020	DAVINA HATFIELD	207.57	Reimb-Airfare/Uber Ride/Meals-CSMFO Conf-Hatfield 1/28-1/31
03/25/20-02	3/25/2020	DEFINITIVE NETWORKS INC	40,000.00	Network Engineering and Support-Mar 2020
03/25/20-03	3/25/2020	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-Mar 2020
04/01/20-11	4/1/2020	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-March 2020
04/09/20-22	4/9/2020	DEFINITIVE NETWORKS INC	8,200.00	ePCR Data Review Service-March 2020
04/09/20-23	4/9/2020	DEFINITIVE NETWORKS INC	40,000.00	Network Engineering and Support-Apr 2020
04/09/20-24	4/9/2020	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-Apr 2020
224464	3/19/2020	DEL CONTES LANDSCAPING INC	2,555.00	Landscape Maint 3/20-Admin/Stn 30/31/35/38
224465	3/19/2020	DEPT OF FORESTRY AND FIRE PROTECTION	228.00	FSTEP Course RIC Operations (11)-Academy
224517	4/1/2020	DEPT OF FORESTRY AND FIRE PROTECTION	888.00	CFSTES Driver Operator 1A Course-Academy
	4/1/2020	DEPT OF FORESTRY AND FIRE PROTECTION	208.00	FSTEP-LARRO 0628 Course Fee-Reserves
224466	3/19/2020	DIABLO PRINTING AND COPYING	153.76	District Window Envelopes (1000)
224492	3/25/2020	DIRECTV	44.99	Cable Service 3/12/20-4/11/20
224518	4/1/2020	EBMUD	971.06	Water Service (Meter 1.0) 1/13/20-3/12/20 Stn 36
	4/1/2020	EBMUD	285.11	Water Service (Meter 1.5) 1/13/20-3/12/20 Stn 36
	4/1/2020	EBMUD	957.66	Water Service (Meter 1.5) 1/14/20-3/16/20 Admin
	4/1/2020	EBMUD	532.32	Water Service (Meter 6.0) 1/13/20-3/12/20 Stn 36
	4/1/2020	EBMUD	532.32	Water Service (Meter 6.0) 1/14/20-3/16/20 Admin
224545	4/9/2020	EBMUD	85.68	Water Service (Meter 1.0) 1/23/20-3/24/20 Old Station 32
	4/9/2020	EBMUD	311.08	Water Service (Meter 1.0) 1/30/20-4/2/20 Stn 34
	4/9/2020	EBMUD	889.86	Water Service (Meter 2.0) 2/3/20-4/3/20 Stn 31

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	4/9/2020	EBMUD	272.32	Water Service (Meter 4.0) 1/30/20-4/2/20 Stn 34
224546	4/9/2020	ED JONES COMPANY INC	143.82	Retirement Badge-Castro
04/09/20-25	4/9/2020	ELITE BACKGROUNDS INC	600.00	Interview/Background Check-District Clerk
224467	3/19/2020	ELITE BACKGROUNDS INC	600.00	Background Check-District Aide
224468	3/19/2020	ENTERPRISE FM TRUST	9,039.55	Monthly Fleet Lease Payment (17) 3/1/20-3/31/20
224519	4/1/2020	FOREMOST PROMOTIONS INC	1,708.51	Hot/Cold Pack/Hand Spinners/Pencils-PubEd
224520	4/1/2020	FUTURE FORD LINCOLN OF CONCORD	375.00	Install New CAC Cooler-Unit 322
224547	4/9/2020	GALLS LLC	47.76	Class B Uniform Belt (1)
224548	4/9/2020	GLOBALSTAR USA	107.12	Satellite Phone Service (6)-3/20
224469	3/19/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	3,886.83	Annual Inspection/Service-Unit 500
	3/19/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	3,467.66	Annual Inspection/Service-Unit 508
	3/19/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	4,020.96	Annual Inspection/Service-Unit 531
	3/19/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	3,536.25	Annual Inspection/Service-Unit 601
643453	3/17/2020	GOLDEN STATE FIRE APPARATUS INC	1,397,139.00	Pierce 107' Velocity Ascendant Tiller Truck
224521	4/1/2020	GRANT DAKIN	430.00	Reimb-PALS/PHTLS Recertification
224549	4/9/2020	GUARANTEED PLUMBING	175.00	Old Stn 32 All Plumbing Services/Devices Inspection-COVID 19
	4/9/2020	GUARANTEED PLUMBING	845.00	Old Stn 32 Sink/Toilet Repairs/Install Gas Stove-COVID 19
224522	4/1/2020	HAVE AIR WILL TRAVEL INC	250.00	After Hours Service Call-Unit 714
	4/1/2020	HAVE AIR WILL TRAVEL INC	280.00	Service Call/Flat Repairs-Unit 383
	4/1/2020	HAVE AIR WILL TRAVEL INC	285.00	Service Call/Flat Repairs-Unit 552
224523	4/1/2020	HOME DEPOT CREDIT SERVICES	(4.84)	Credit-Replacement Bracket Set
	4/1/2020	HOME DEPOT CREDIT SERVICES	32.82	Lightbulbs/License Plate Screws
	4/1/2020	HOME DEPOT CREDIT SERVICES	193.77	Microwave-Stn 34
	4/1/2020	HOME DEPOT CREDIT SERVICES	571.84	Misc. Materials-COVID Ambulance Mock-Up
	4/1/2020	HOME DEPOT CREDIT SERVICES	4.84	Replacement Bracket Set
	4/1/2020	HOME DEPOT CREDIT SERVICES	15.10	Tool Tape/Wall Anchors-Stn 38 App Bay
	4/1/2020	HOME DEPOT CREDIT SERVICES	7.01	Window Blackout Shade-Stn 31
	4/1/2020	HOME DEPOT CREDIT SERVICES	12.95	Window Shades
03/19/20-14	3/19/2020	HUNT AND SONS INC	1,301.24	Unleaded/Diesel Fuel 3/9/20-Stn 38
03/19/20-15	3/19/2020	HUNT AND SONS INC	234.16	Unleaded Fuel 3/10/20-Stn 30
03/19/20-16	3/19/2020	HUNT AND SONS INC	566.05	Unleaded/Diesel Fuel 3/10/20-Stn 31
03/19/20-17	3/19/2020	HUNT AND SONS INC	1,184.09	Diesel Fuel 3/9/20-Stn 32
03/25/20-04	3/25/2020	HUNT AND SONS INC	1,868.73	Unleaded/Diesel Fuel 3/16/20-Stn 38
03/25/20-05	3/25/2020	HUNT AND SONS INC	645.08	Diesel Fuel 3/17/20-Stn 33
03/25/20-06	3/25/2020	HUNT AND SONS INC	370.89	Diesel Fuel 3/17/20-Stn 35
03/25/20-07	3/25/2020	HUNT AND SONS INC	412.29	Diesel Fuel 3/18/20-Stn 36
03/25/20-08	3/25/2020	HUNT AND SONS INC	260.19	Unleaded/Diesel Fuel 3/13/20-Stn 30
03/25/20-09	3/25/2020	HUNT AND SONS INC	206.94	Unleaded Fuel 3/13/20-Stn 31
04/01/20-12	4/1/2020	HUNT AND SONS INC	551.85	Unleaded/Diesel Fuel 3/24/20-Stn 34
04/01/20-13	4/1/2020	HUNT AND SONS INC	577.08	Unleaded/Diesel Fuel 3/27/20-Stn 30

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04/01/20-14	4/1/2020	HUNT AND SONS INC	1,415.79	Unleaded/Diesel Fuel 3/25/20-Stn 31
04/01/20-15	4/1/2020	HUNT AND SONS INC	858.01	Unleaded Fuel 3/19/20-Stn 38
04/01/20-16	4/1/2020	HUNT AND SONS INC	319.10	Unleaded Fuel 3/23/20-Stn 38
04/01/20-17	4/1/2020	HUNT AND SONS INC	1,148.09	Diesel Fuel 3/27/20-Stn 39
04/01/20-18	4/1/2020	HUNT AND SONS INC	1,176.27	Unleaded/Diesel Fuel 3/27/20-Stn 38
04/09/20-26	4/9/2020	HUNT AND SONS INC	176.50	Unleaded Fuel 3/31/20-Stn 38
04/09/20-27	4/9/2020	HUNT AND SONS INC	346.34	Unleaded/Diesel Fuel 4/2/20-Stn 30
04/09/20-28	4/9/2020	HUNT AND SONS INC	396.75	Diesel Fuel 4/2/20-Stn 35
04/09/20-29	4/9/2020	HUNT AND SONS INC	707.84	Unleaded Fuel 4/2/20-Stn 38
04/09/20-30	4/9/2020	HUNT AND SONS INC	79.98	Unleaded Fuel 4/7/20-Stn 30
04/09/20-31	4/9/2020	HUNT AND SONS INC	746.77	Unleaded/Diesel Fuel 4/7/20-Stn 31
224550	4/9/2020	IAFC MEMBERSHIP	260.00	IAFC Membership Dues-6/1/20-5/31/21
04/09/20-32	4/9/2020	INDUSTRIAL SCIENTIFIC CORP	1,223.64	Monthly iNet Gas Monitoring Subscription-Mar 2020
224493	3/25/2020	INNOVATIVE CLAIM SOLUTIONS	9,488.75	Workers' Comp Claim Admin Fees 4/1/20-4/30/20
224551	4/9/2020	INTERNATIONAL ACADEMIES OF EMERGENCY..	650.00	EMD ACE Re-Accreditation Maintenance Plan
	4/9/2020	INTERNATIONAL ACADEMIES OF EMERGENCY..	50.00	Online EFD Recertification-M.Williams
	4/9/2020	INTERNATIONAL ACADEMIES OF EMERGENCY..	50.00	Online EFD Recertification-N.Sill
	4/9/2020	INTERNATIONAL ACADEMIES OF EMERGENCY..	100.00	Online EMD-Q Recertification-L.Bouzek
224552	4/9/2020	INTERNATIONAL CODE COUNCIL INC	147.22	2018 IBC Handbook-FLSD
03/25/20-10	3/25/2020	INTERWEST CONSULTING GROUP INC	526.25	Fire Protection Plan Review Services-2/20
224524	4/1/2020	ISINGS CULLIGAN	92.85	Drinking Water Service 3/20-Admin
	4/1/2020	ISINGS CULLIGAN	79.73	Drinking Water Service 3/20-Stn 30
	4/1/2020	ISINGS CULLIGAN	100.92	Drinking Water Service 3/20-Stn 31
224553	4/9/2020	ISINGS CULLIGAN	40.24	Water Softener Salt 3/25/20-Stn 30
224470	3/19/2020	JEFFREY BREASHER	900.00	2020 Medical Opt-Out Plan 1/20-3/20
224554	4/9/2020	JOHN ARCHULETA	180.00	Reimb-PALS Recertification
224471	3/19/2020	JONAS AGUIAR	224.03	Reimb-Lodging/Meals/Fuel-Wildland Arson Trg 2/10-2/12/20
224494	3/25/2020	JONATHAN A SINCLEAR	300.00	Reimb-ACLS/PALS Recertification
224555	4/9/2020	JONATHAN A SINCLEAR	200.00	Reimb-Paramedic Recertification
224495	3/25/2020	JOSHUA SCOTT	155.00	Reimb-PALS Recertification
04/01/20-19	4/1/2020	KENNETH R CAMPO CPA	15,007.50	Finance Consulting Services (103.5 Hrs)-Mar 2020
03/19/20-18	3/19/2020	L N CURTIS AND SONS	1,519.83	Uniform Shirts (12)-Reserves
03/19/20-19	3/19/2020	L N CURTIS AND SONS	173.20	Rubber Boots-S.Springer
03/19/20-20	3/19/2020	L N CURTIS AND SONS	178.61	Uniform Boots-Volunteer Sommargren
03/19/20-21	3/19/2020	L N CURTIS AND SONS	129.68	Uniform Pants-Olson
03/19/20-22	3/19/2020	L N CURTIS AND SONS	280.37	Dark Navy Responder Parka-Dakin
03/19/20-23	3/19/2020	L N CURTIS AND SONS	2,424.80	Rubber Boots (14)-Reserves
03/19/20-24	3/19/2020	L N CURTIS AND SONS	178.61	Uniform Boots
03/19/20-25	3/19/2020	L N CURTIS AND SONS	178.61	Uniform Boots-District Aide
03/19/20-26	3/19/2020	L N CURTIS AND SONS	1,195.08	Uniform Shirts (48)-Reserves

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03/19/20-27	3/19/2020	L N CURTIS AND SONS	214.22	Uniform Belts (11)-Reserves
03/19/20-28	3/19/2020	L N CURTIS AND SONS	132.07	Uniform Pants (2)-Volunteer Sommargren
03/19/20-29	3/19/2020	L N CURTIS AND SONS	305.81	Class B Uniform-Tarquinio
03/25/20-11	3/25/2020	L N CURTIS AND SONS	181.86	Red Gear Bags (2)-Word
03/25/20-12	3/25/2020	L N CURTIS AND SONS	560.74	Dark Navy EMS Responder Parka (2)-Falkenstrom/Gery
04/01/20-20	4/1/2020	L N CURTIS AND SONS	1,980.98	Tactical Pants (30)-New Reserve FF
04/09/20-33	4/9/2020	L N CURTIS AND SONS	17,504.03	Turnout Jackets (11)-Academy
04/09/20-34	4/9/2020	L N CURTIS AND SONS	12,502.88	Turnout Pants (11)-Academy
04/09/20-35	4/9/2020	L N CURTIS AND SONS	508.78	Mounting Brackets (10)-Type 1 Engine
04/09/20-36	4/9/2020	L N CURTIS AND SONS	231.66	4.5 x 2.5-in Adapters (2)-Stn 33 Stock
04/09/20-37	4/9/2020	L N CURTIS AND SONS	259.37	Class B Uniform Pants (2)-J.Scott
04/09/20-38	4/9/2020	L N CURTIS AND SONS	908.54	Class B Short Sleeve Shirts (14)-Reserves
04/09/20-39	4/9/2020	L N CURTIS AND SONS	586.72	Class B Uniform Shirts (3)/Uniform Pants (2)-Bueno
224496	3/25/2020	LIEBERT CASSIDY WHITMORE	690.00	Professional Services-2/29/20
224556	4/9/2020	LIFE ASSIST INC	74.69	Ultra P100 Respirator Masks (10)-COVID 19
224557	4/9/2020	LON M PHARES	3,240.00	Professional Services (36.0 Hrs)-Mar 2020
224558	4/9/2020	LUCAS A HIRST	200.00	Reimb-Paramedic Recertification
224497	3/25/2020	MAK CUSTOM DESIGNS	299.75	Laser Cut/Engraved Maple Logo-Fire Academy 19-1
03/19/20-30	3/19/2020	MAXIM SERVICES	2,310.00	Cleaning Service 3/20-Admin
224472	3/19/2020	MICHAEL L YBARRA	900.00	2020 Medical Opt-Out Plan 1/20-3/20
224559	4/9/2020	OFFICE DEPOT	325.79	Office Supplies
224473	3/19/2020	OFFICE OF EMERGENCY SERVICES PSC	6,628.00	Mt. Diablo Radio Vault Lease-5/1/20-4/30/21
0000429	3/26/2020	ONSITE TEMP HOUSING INC	12,570.00	Monthly Rental-28 Ft Destination Travel Trailer (3)-Covid 19
04/01/20-21	4/1/2020	ORKIN	173.42	Pest Control Service 3/20 Stn 36
224560	4/9/2020	ORTHOPEDIC OUTFITTERS INC	1,617.26	Rapid Test Kits (2 Cases)/Cleaner Disinfectant (6)-COVID 19
04/09/20-40	4/9/2020	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service 3/24/20-Admin
04/09/20-41	4/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 3/23/20-Stn 35
04/09/20-42	4/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 3/24/20-Stn 30
04/09/20-43	4/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 3/23/20-Stn 36
04/09/20-44	4/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 3/24/20-Stn 39
04/09/20-45	4/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 3/23/20-Stn 33
04/09/20-46	4/9/2020	OSBORN SPRAY SERVICE INC	160.00	Pest Control Service 3/11/20-Old Stn 32
04/09/20-47	4/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 3/27/20-Old Stn 32
224474	3/19/2020	PAUL JANNISSE	900.00	2020 Medical Opt-Out Plan 1/20-3/20
224475	3/19/2020	PGE	898.33	Gas/Electric Service 3/20-Stn 32
224476	3/19/2020	PGE	14,954.44	Gas/Electric Service-2/20
224525	4/1/2020	PGE	1,400.69	Gas/Electric Service 3/20-Stn 36
224526	4/1/2020	PITNEY BOWES INC	168.87	Admin Postage Meter Rental 1/1/20-3/31/20
03/19/20-31	3/19/2020	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fees-1/20
03/25/20-13	3/25/2020	RAHUL MAHARAJ	1,050.00	CCC EMS Compliance Review Services (21.0 hours)-2/20

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 3/14/2020 Through 4/10/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
03/25/20-14	3/25/2020	RAHUL MAHARAJ	4,000.00	EMDQ/EFDQ Review/Re-Ace/FF Trg (80.0 hours)-2/20
04/09/20-48	4/9/2020	RAHUL MAHARAJ	1,000.00	CCC EMS Compliance Review Services (20.0 hours)-3/20
04/09/20-49	4/9/2020	RAHUL MAHARAJ	3,450.00	EMDQ/EFDQ Review/COVID-19 Prep/Planning (69.0 hours)-3/20
224498	3/25/2020	RICKY LANIOHAN	155.00	Reimb-PALS Recertification
224477	3/19/2020	RONALD K MARLEY	450.00	Reimb-CA Conf of Arson Investigation Reg-Marley 2/23-2/27/20
	3/19/2020	RONALD K MARLEY	29.22	Reimb-Step Ladder
224478	3/19/2020	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
04/09/20-50	4/9/2020	SCOTTS PPE RECON INC	1,311.99	Annual Turnout Inspections/Repairs-February 2020
04/09/20-51	4/9/2020	SCOTTS PPE RECON INC	1,070.69	Annual Turnout Inspections/Repairs-March 2020
224499	3/25/2020	SEAN CARRILLO	180.00	Reimb-PALS Recertification
224527	4/1/2020	SEAN ODWYER	153.00	Reimb-PALS Recertification
224528	4/1/2020	SEEVER AND SONS TIRE	1,445.60	New Tires (2)-Unit 509
224479	3/19/2020	SHAMROCK OFFICE SOLUTIONS INC	11.37	Print Cartridge Shipping Fee-Admin Copier 3/12/20
224529	4/1/2020	SHAMROCK OFFICE SOLUTIONS INC	823.36	Copier Overage Charge 3/1/20-3/31/20 Admin
224500	3/25/2020	SHANE SMITH	737.46	Reimb-Tyvek PPE Suits-Covid 19
224480	3/19/2020	SHRED IT USA LLC	310.44	Documents Shredding Service 2/20-Admin/Stn 31
04/09/20-52	4/9/2020	SKYHAWK PHOTOGRAPHY	8,175.00	SkyHawk Photography PrePlan Fly Over
224530	4/1/2020	SMILE BUSINESS PRODUCTS INC	135.47	Copier Service/Maintenance 3/20-Training Office
04/09/20-53	4/9/2020	STAT MED URGENT CARE	400.00	Pre-Employment Physical/Drug Test-District Aides
224561	4/9/2020	STRYKER SALES CORP	13,919.40	Stryker Annual Maintenance/Modem Installation-2/1/20-1/31/21
224501	3/25/2020	SUN LIFE FINANCIAL	53,956.57	Dental Insurance-4/20
224562	4/9/2020	THE HARTFORD	2,932.88	Life/AD&D Insurance-2/20
224563	4/9/2020	THE HOME DEPOT PRO	255.47	Household Supplies-Stn 32 Stock
	4/9/2020	THE HOME DEPOT PRO	1,805.68	Household Supplies-Stn 33 Stock
224531	4/1/2020	THOMAS G MCKENZIE	239.95	Reimb-PHTLS Online/Skill Course Recertification
03/19/20-32	3/19/2020	TRITECH SOFTWARE SYSTEMS	113,656.89	CentralSquare CAD/RMS Maintenance-5/17/19-5/16/20
224481	3/19/2020	UNITED PARCEL SERVICE	73.53	Delivery Charges-3/7/20
224564	4/9/2020	UNITED PARCEL SERVICE	57.80	Delivery Charges-4/4/20
AP 02/20	3/17/2020	US BANK	52.99	Creative Cloud Monthly Subscription Fee
BD 02/20	3/17/2020	US BANK	45.00	Constant Contact-CERT Database
BS 02/20 Stmt	3/17/2020	US BANK	695.00	CalCard Stmt 2/24/20-B.Shafer
BW 02/20-1	3/17/2020	US BANK	17.53	Vehicle Maintenance Supply
BW 02/20-2	3/17/2020	US BANK	80.12	Misc. Vehicle Painting Supply-New Engines
BW 02/20-3	3/17/2020	US BANK	538.91	HazMat Equipment Replacement
BW 02/20-4	3/17/2020	US BANK	14.89	Misc. Station Maintenance Supplies
BW 02/20-5	3/17/2020	US BANK	17.95	Coffee-2/20/20 Captain's Meeting
CJ 02/20-1	3/17/2020	US BANK	25.00	Replenish FasTrak Account
CJ 02/20-2	3/17/2020	US BANK	313.82	Tactical Flashlights (2)-Chief Meyer/Drayton
CJ 02/20-3	3/17/2020	US BANK	360.50	Educ Assist-AFSS Educational Forum-Jackson 3/31-4/3/20
CJ 02/20-4	3/17/2020	US BANK	218.49	Small Refrigerator-Admin Gym

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 3/14/2020 Through 4/10/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
CJ 02/20-5	3/17/2020	US BANK	31.77	Water-Drayton Admin Office Stock
CJ 02/20-6	3/17/2020	US BANK	228.65	Shelf-Admin Gym
CJ 02/20-7	3/17/2020	US BANK	261.00	Coffee Supplies-Admin
CP 02/20-1	3/17/2020	US BANK	454.31	Lodging (3)-Fire Control 3A
CP 02/20-2	3/17/2020	US BANK	118.32	Meals/Coffee-Officers Meeting 2/4/20
CP 02/20-3	3/17/2020	US BANK	95.32	Meals/Coffee-Type 6 Trainer Meeting 2/12/20
DB 02/20-1	3/17/2020	US BANK	114.96	Scratch Free Brushes/Grit Guard Caddy-Pierce
DB 02/20-2	3/17/2020	US BANK	84.97	PPE Locker Name Plates
DB 02/20-3	3/17/2020	US BANK	32.45	Wash Mitts-Pierce
DB 02/20-4	3/17/2020	US BANK	154.45	Washing Machine Door Seal Replacement-Stn 38
DG 02/20 Stmt	3/17/2020	US BANK	51.99	CalCard Stmt 2/24/20-D.Garcia
DH 02/20-1	3/17/2020	US BANK	72.00	Airport Parking-CSMFO Conference-Hatfield 1/28-1/31/20
DH 02/20-2	3/17/2020	US BANK	570.96	Lodging-CSMFO Conference-Hatfield 1/28-1/31/20
DH 02/20-3	3/17/2020	US BANK	373.76	Holiday Event Food 1/16/20
DMc 02/20 S...	3/17/2020	US BANK	2,710.73	CalCard Stmt 2/24/20-D.McNamara
DP 02/20 Stmt	3/17/2020	US BANK	3,364.11	CalCard Stmt 2/24/20-D.Pangelinan
DY 02/20	3/17/2020	US BANK	0.99	iCloud 50GB Storage Plan-Yancey
EF 02/20-1	3/17/2020	US BANK	90.09	Garbage Can Replacement-Stn 39
EF 02/20-2	3/17/2020	US BANK	293.77	Fuel-K9 Training Ventura
EF 02/20-3	3/17/2020	US BANK	252.87	Misc. Equipment-Mt. Diablo Rescue Training
ES 02/20 Stmt	3/17/2020	US BANK	432.99	CalCard Stmt 2/24/20-E.Sabye
FD 02/20-1	3/17/2020	US BANK	263.51	Unleaded Fuel
FD 02/20-2	3/17/2020	US BANK	939.84	Lodging (2)-Mechanic 1/27-1/31/20
FD 02/20-4	3/17/2020	US BANK	44.45	Food During Conference
FD 02/20-5	3/17/2020	US BANK	939.84	Lodging (2)-Mechanic 2/13-2/14/20
FD 02/20-6	3/17/2020	US BANK	174.86	Lodging-Arson Training-Drayton 2/9-2/13/20
JA 02/20-1	3/17/2020	US BANK	104.77	Oil/Filter Change/Routine Prev Maint-Chief Meyer Vehicle
JA 02/20-10	3/17/2020	US BANK	47.53	Tool Box-Command Vehicle
JA 02/20-11	3/17/2020	US BANK	55.62	Lodging Deposit-Arson Training-Aguiar 2/10-2/13/20
JA 02/20-12	3/17/2020	US BANK	6.69	Front Desk Window Glass Spare Key
JA 02/20-13	3/17/2020	US BANK	127.96	Car Detailing Fee-Command Vehicle
JA 02/20-14	3/17/2020	US BANK	70.00	Car Detailing Fee-Command Vehicle
JA 02/20-15	3/17/2020	US BANK	98.20	Smog Test
JA 02/20-2	3/17/2020	US BANK	1,875.00	New CO Detectors-All Front Line Apparatus
JA 02/20-3	3/17/2020	US BANK	333.10	Binders/Bankers Boxes-Reserves Paperwork/Gear
JA 02/20-4	3/17/2020	US BANK	70.00	Car Detailing Fee-Command Vehicle
JA 02/20-5	3/17/2020	US BANK	35.00	1/30/2020 Dump Run
JA 02/20-6	3/17/2020	US BANK	8.70	Package Mailing Postage Fee
JA 02/20-7	3/17/2020	US BANK	12.95	Spare Keys
JA 02/20-8	3/17/2020	US BANK	310.00	Reg Fee-Reno Arson Symposium-Aguiar

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 3/14/2020 Through 4/10/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
JA 02/20-9	3/17/2020	US BANK	127.96	Car Detailing Fee-Command Vehicle
JB 02/20	3/17/2020	US BANK	38.72	Unleaded Fuel
JD 02/20 Stmt	3/17/2020	US BANK	508.07	CalCard Stmt 12/23/19-J.Duggan
JL 02/20-1	3/17/2020	US BANK	89.36	Meals/Coffee-Fire Investigators Interview Class
JL 02/20-10	3/17/2020	US BANK	15.50	Coffee-2/12/20 TDA Instructors/Students
JL 02/20-12	3/17/2020	US BANK	27.28	Uber Ride-Firehouse Conf-Leonard/Selover/McNamara 2/23/20
JL 02/20-13	3/17/2020	US BANK	3.38	Coffee-Firehouse World Conf-Leonard 2/23/20
JL 02/20-2	3/17/2020	US BANK	149.00	Fuel-PC832 Class-Leonard
JL 02/20-3	3/17/2020	US BANK	29.90	Meals-PC832 Class-Leonard
JL 02/20-4	3/17/2020	US BANK	757.25	Lodging-PC832 Class-Leonard 1/26-1/31/20
JL 02/20-5	3/17/2020	US BANK	112.00	Reg Fee-PC832 Class-Leonard
JL 02/20-6	3/17/2020	US BANK	1,271.70	Lodging-Firehouse World Conf-Leonard/Selover 2/23-2/26/20
JL 02/20-7	3/17/2020	US BANK	938.00	Firehouse World Conf Reg Fee-Leonard 2/23-2/26/20
JL 02/20-8	3/17/2020	US BANK	379.92	Airfare-Firehouse World Conf-Leonard/Selover 2/23-2/26/20
JL 02/20-9	3/17/2020	US BANK	8.25	Coffee-2/5/20 Training Meeting
JS 02/20 Stmt	3/17/2020	US BANK	582.91	CalCard Stmt 2/24/20-J.Selover
KS 02/20-1	3/17/2020	US BANK	28.15	Fraud Charge-CalCard 2/24/20 Stmt-Schwartz
KS 02/20-2	3/17/2020	US BANK	849.88	Misc. Household Supplies-Stn 33 Stock
LB 02/20-1	3/17/2020	US BANK	60.10	Coffee-EMS Academy 1/31/20
LB 02/20-2	3/17/2020	US BANK	217.97	Pelican Boxes Foam Inserts
NK 02/20-1	3/17/2020	US BANK	35.40	Refreshments-FF Reserve Orientation Meeting
NK 02/20-2	3/17/2020	US BANK	58.25	Meals-District Aide Interviews 2/6/20
NK 02/20-3	3/17/2020	US BANK	725.01	Employee Recognition Supplies
NK 02/20-4	3/17/2020	US BANK	63.29	File Storage Boxes
PM 02/20	3/17/2020	US BANK	87.05	Business Luncheon Meeting
RH 02/20-1	3/17/2020	US BANK	257.64	Rescue Litter Cover
RH 02/20-2	3/17/2020	US BANK	340.67	Hitches (10)-Type I & VI Vehicles
RH 02/20-3	3/17/2020	US BANK	181.46	Misc. Equipment-Type I & VI Engines
RH 02/20-4	3/17/2020	US BANK	171.31	PAC Tool HandleLok Mounting Brackets (4)-Type VI Engines
RM 02/20-1	3/17/2020	US BANK	10.81	Spare Door Keys
RM 02/20-2	3/17/2020	US BANK	178.27	Thermometer ThermoCouple K-Type Temperature Logger
RN 02/20-1	3/17/2020	US BANK	95.00	DOT/DMV Physical-Nogueira
RN 02/20-2	3/17/2020	US BANK	19.80	Uber-1/23/20 Ride From Stn 36 to ALCO
RN 02/20-3	3/17/2020	US BANK	14.50	Uber-1/23/20 Ride From ALCO to Stn 30
RN 02/20-4	3/17/2020	US BANK	77.44	Uber-1/30/20 Ride From Wattco to Stn 30
RN 02/20-5	3/17/2020	US BANK	68.74	Uber-2/12/20 Ride From Stn 30 to Stockton
SB 02/20-1	3/17/2020	US BANK	109.60	Meals-Disaster Preparedness Meeting 1/23/20
SB 02/20-2	3/17/2020	US BANK	20.00	Flowers Bouquet-Director Yancey Recognition
SB 02/20-3	3/17/2020	US BANK	31.77	Refreshments
SB 02/20-4	3/17/2020	US BANK	500.00	Board Retreat Offiste Meeting Down Payment

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 3/14/2020 Through 4/10/2020

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SB 02/20-5	3/17/2020	US BANK	345.00	2020 FDAC Annual Conf Reg Fee-Director Kerr 3/31-4/3/20
SB 02/20-6	3/17/2020	US BANK	7.40	CCC Form 700 Return Receipt Postage
SB 02/20-7	3/17/2020	US BANK	523.50	Catering Deposit-Board Retreat 4/15/20
SB 02/20-9	3/17/2020	US BANK	19.46	Supplies-Auction Gift Baskets
SC 02/20-1	3/17/2020	US BANK	108.23	Dell E5450 Laptop Battery (1)-Call
SC 02/20-10	3/17/2020	US BANK	81.18	Photography Background-Mahoney
SC 02/20-11	3/17/2020	US BANK	248.50	BK M150 to IP 224 Interface Cables (3)-CS131
SC 02/20-2	3/17/2020	US BANK	14.62	100-Pack CD Sleeves (2)-Pangelinan
SC 02/20-3	3/17/2020	US BANK	366.86	HP Laserjet Pro M404DW (1)-Marley
SC 02/20-4	3/17/2020	US BANK	36.10	100-Pack CD-R (2)-Pangelinan
SC 02/20-5	3/17/2020	US BANK	67.10	Logitech MK345 Wireless Keyboard/Mouse (2)-Drayton/Marley
SC 02/20-6	3/17/2020	US BANK	64.94	Logitech MX Anywhere 2S Wireless Mouse (1)-Brooks
SC 02/20-7	3/17/2020	US BANK	60.60	Anker USB Wall Charger 43.5W (2)-Korthamar/Spare
SC 02/20-8	3/17/2020	US BANK	0.99	iCloud 50GB Storage Plan-Call
SC 02/20-9	3/17/2020	US BANK	380.70	Samsung Galaxy Wall Map Tablet S5e (1)-Stn 36
SH 02/20-1	3/17/2020	US BANK	143.60	Coffee-Fire Investigation Class
SH 02/20-2	3/17/2020	US BANK	730.57	Boom Lift-Alert Wildfire Camera Project
SH 02/20-3	3/17/2020	US BANK	51.55	Equipment-Alert Wildfire Camera Project
SH 02/20-4	3/17/2020	US BANK	89.47	Equipment-Fire Investigation Evidence Kit
SH 02/20-5	3/17/2020	US BANK	1,403.39	Lodging-Fire Investigation Instructor 1/19-1/24/20
SO 02/20	3/17/2020	US BANK	28.25	Pads-Polishing Apparatus Diamond Plate
Trvl-2 02/20-1	3/17/2020	US BANK	118.32	MIP 1099-MISC Form FY 2019 eFile (58 Recipients)
Trvl-2 02/20-2	3/17/2020	US BANK	24.95	MIP 1099-R Form FY 2019 eFile (6 Recipients)
TW 02/20-1	3/17/2020	US BANK	80.00	CCAI Membership Fee-Wendel
TW 02/20-2	3/17/2020	US BANK	495.00	CCAI F-210 Wildland Fire Investigation Class-Wendel 5/20
TW 02/20-3	3/17/2020	US BANK	495.00	CCAI F-210 Wildland Fire Investigation Class-Terry 5/20
TW 02/20-4	3/17/2020	US BANK	120.00	Airport Parking-HazMat Training
TW 02/20-5	3/17/2020	US BANK	164.00	Food-Officer Meeting 2/20/20
224482	3/19/2020	US BANK EQUIPMENT FINANCE	1,216.98	Ricoh Copiers Lease (2) 3/1/20-4/1/20 Admin
224483	3/19/2020	US SAFETY AND SUPPLY COMPANY	9,685.76	Masks/Filters-CoronaVirus
224502	3/25/2020	VERIZON WIRELESS	4,367.62	Cell Phones/iPhone Book Apps/Stryker Modems 2/4/20-3/3/20
224484	3/19/2020	VICKI GRANT	900.00	2020 Medical Opt-Out Plan 1/20-3/20
224532	4/1/2020	VICKIE CALLAHAN	552.56	Jackets (4)/Job Shirts (2)
	4/1/2020	VICKIE CALLAHAN	262.16	Polo Shirts (3)/Job Shirt (1)-Taylor
224503	3/25/2020	VISION SERVICE PLAN	9,923.31	Vision Insurance-4/20
224565	4/9/2020	WASTE MANAGEMENT OF ALAMEDA COUNTY	239.15	Garbage Recycling Service 3/20-Stn 30
	4/9/2020	WASTE MANAGEMENT OF ALAMEDA COUNTY	196.31	Garbage Recycling Service 3/20-Stn 38
	4/9/2020	WASTE MANAGEMENT OF ALAMEDA COUNTY	93.24	Garbage Recycling Service 3/20-Stn 39
04/09/20-54	4/9/2020	WILLIAM D ROSS ESQ	3,044.25	Legal Services-General 3/20
04/09/20-55	4/9/2020	WILLIAM D ROSS ESQ	675.00	Legal Services-General 3/20

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 3/14/2020 Through 4/10/2020

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
04/09/20-56	4/9/2020	WILLIAM D ROSS ESQ	3,622.94	Legal Services-General 3/20
03/25/20-15	3/25/2020	WITTMAN ENTERPRISES LLC	16,003.67	Ambulance Collection Fees-2/20
224504	3/25/2020	YADIRA MAGALI MARTINEZ DE LA CRUZ	2,200.00	Cleaning Service-Admin 3/23-4/3/20
04/01/20-22	4/1/2020	ZOLL MEDICAL CORPORATION GPO	<u>14,220.00</u>	AutoPulse System w/ Pass Thru/Battery/LifeBand
Report Total			<u><u>3,472,232.54</u></u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
February 26, 2020 Minutes**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Board President Parker, Directors Crean, Kerr, Parker, Stamey and Yancey.

Staff Present: Fire Chief Meyer, Deputy Chief Drayton, Director of Emergency Communication Pangelinan, EMS Battalion Chief Duggan, Battalion Chief Aguiar, Controller Hatfield, Technology Systems Manager Call, District Counsel Ross, Financial Consultant Campo, HR Generalist Tamori-Ward and District Clerk Brooks.

1. CALL TO ORDER

Board President Parker chaired the meeting and called for order at 1 p.m.

2. PLEDGE OF ALLEGIANCE

Cardiac arrest survivor Bob Colores led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and several changes to the agenda.

4. PUBLIC COMMENT

Resident Don Reid spoke to the Board regarding a family that was on the show Shark Tank who designed a cutting board to honor their father who was a New York firefighter who passed away after 9-11. Mr. Reid suggested all of the District Fire stations to have one of these cutting boards. Mr. Reid also stated that he attended the Planning Commission meeting regarding the training center site.

5. CONSENT CALENDAR

Director Stamey moved approval of the Consent Calendar with the exception of Consent item No. 5.5. Director Kerr seconded the motion. Motion carried.

Item 5.5 was pulled with Chief Meyer explaining that wording regarding this cost was approved in the 2019 budget should have been added. Motion by Director Yancey, seconded by Director Crean to approve Consent Item 5.5. Motion carried.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Presentation of District's Comprehensive Annual Financial Report (CAFR) for Fiscal Year Ended June 30, 2019, by Phillip White, CPA with Eide Bailly.
<https://www.firedepartment.org/home/showdocument?id=2276>

Phil White from Eide Bailly presented an overview of the Fiscal year ended June 30, 2019 CAFR, discussing the District financial statements and mentioned the GFOA certificate that the District was awarded. The Board thanked Mr. White for his presentation.

- 6.2 Recognition of Retired Pinole Fire Chief Scott Kouns

Chief Meyer invited retired Pinole Fire Chief up for recognition. Chief Meyer provided his background and presented him with several District Gifts. Retired Chief Kouns thanked Chief Meyer and the Board for this recognition and stated how he enjoyed working with Chief Meyer and the District.

- 6.3 Cardiac Save Recognition

Recent and prior cardiac save patients were introduced by EMS Chief Duggan. The Board thanked everyone for their attendance.

- 6.4 Heart Safe Recognition

This item has been tabled to the March board meeting.

At this time in the meeting, the Board took a short recess to take pictures and to also wish Chief Meyer a Happy Birthday.

7. OLD BUSINESS

- 7.1 None.

8. NEW BUSINESS

- 8.1 Call for Nominations for Seat C – CSDA Board of Directors.

District Clerk Brooks reviewed this item for the Board. There being no interest from the Board, District Clerk Brooks stated that she would advise CSDA.

- 8.2 Disaster Preparedness Subcommittee Report.

This report was tabled to the March 2020 Board Meeting.

8.3 Approval for Purchase of One Pierce 107' Velocity Ascendant Tiller Truck.

Chief Meyer provided the background of this item stating that the District is due for this replacement. Discussion followed about costs and the estimated delivery date.

Motion by Director Kerr to approve the purchase of One Pierce 107' Velocity Ascendant Tiller Truck. Motion seconded by Director Crean. Motion carried.

8.4 Approval of Reimbursement Resolution No. 2020-01 – Station 34 Remodel & Tiller Truck Acquisition.

This item was tabled to the March 2020 Board Meeting.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

9.1 Chief Meyer referenced the thank you letter from the City of Garden Valley.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations Division-Deputy Chief, Frank Drayton
Operations Report of monthly activities

Chief Drayton reported on the recent interviews for District Aides and the groundwater testing done at old station 32.

10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.

Battalion Chief Duggan reported that there were 660 emergency medical incidents this past month.

10.3 Logistics – Acting Deputy Chief Aguiar
Logistics Report of monthly activities.

Acting Deputy Chief Aguiar reported on the annual station workout equipment preventive maintenance and repairs taking place along with EBMUD flow testing being done at all District Stations.

10.4 Fire and Life Safety Division – Acting Deputy Chief Aguiar
Fire and Life Safety Report of monthly activities.

Acting Deputy Chief Aguiar stated that the inspection cycle has started again. Board President Parker referenced the recent fire in Porterville where two firefighters were killed, discussing advantages of the Youth Firesetter Program.

- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan Communications Report of monthly activities.

Director of Emergency Communications Pangelinan explained the new technology regarding State 911 Rapid Deployment and highlighted the District’s reaccreditation and upcoming Navigator conference where the District would be recognized.

- 10.6 Human Resources Division – Human Resources Generalist Stacy Tamori-Ward Human Resources Report of monthly activities.

Human Resources Generalist Tamori Ward also discussed the recent District Aide interviews that Human Resources has been working on.

- 10.7 Finance Division – Finance Consultant Ken Campo Monthly Finance Report of monthly activities.

Finance Consultant Campo reviewed the District Financial Report discussing ambulance revenue and transports, followed by Controller Hatfield providing a power point presentation of the different District funds.

- 10.8 Fire Chief – Fire Chief, Paige Meyer Verbal report on monthly meetings, seminars, committee meetings and other District related activities.

Chief Meyer informed the Board that the meeting with the San Ramon Planning Commission regarding the training site went well, and that the Disaster Preparedness subcommittee will meet in the next few weeks. Chief Meyer congratulated Director Yancey on her nomination to the Women’s Hall of Fame.

11. GOOD OF THE ORDER

Director Kerr stated that the Citizen Core Council met last week highlighting how strong the District CERT program is.

Director Crean thanked Acting Deputy Chief Aguiar for helping with the recent fire service course.

Board President Parker discussed the District’s preparation relating to the recent corona virus. Chief Meyer stated that this item will also be discussed at the EMS subcommittee meeting and would keep the Board updated on this topic.

12. UPCOMING CALENDAR OF EVENTS

The Board and staff reviewed the upcoming calendar of events.

13. CLOSED SESSION

13.1 Conference with Legal Counsel – Possible exposure to litigation (4 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT

The regular meeting concluded at 3:50 p.m. The Board adjourned to Closed Session at 4:05 p.m. with the Closed Session and meeting concluding at 5:07p.m.

Prepared by: _____
Susan F. Brooks
District Clerk

Approved by: _____
Don Parker
Board President

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **February 2020**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	760.00	11.01	-	771.01	0.02%
Fire Chief	1	29,597.78	423.74	17,474.79	47,496.31	1.12%
Human Resources	1	16,972.01	234.41	4,823.38	22,029.80	0.52%
Finance	3	32,260.79	459.89	10,323.07	43,043.75	1.01%
Fire Life & Safety	8	86,238.86	1,238.84	29,826.32	117,304.02	2.76%
Technology	2	20,478.25	286.05	6,575.21	27,339.51	0.64%
Communication Center	14	215,241.34	3,088.92	53,116.64	271,446.90	6.39%
Facilities	0	9,249.40	134.12	-	9,383.52	0.22%
Fire Suppression	133	2,330,199.14	33,245.99	1,166,873.01	3,530,318.14	83.13%
Fleet	1	9,654.10	139.99	2,960.38	12,754.47	0.30%
Training	1	19,344.91	297.52	13,368.88	33,011.31	0.78%
EMS	3	40,697.24	714.76	20,697.27	62,109.27	1.46%
Rescue		20,729.62	-	14,325.83	35,055.45	0.83%
HazMat		24,708.68	-	9,776.41	34,485.09	0.81%
TOTALS	172	2,856,132.12	40,275.24	1,350,141.19	4,246,548.55	100.00%

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **March 20**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	2	130.00	1.89	-	131.89	0.00%
Fire Chief	1	30,026.26	429.94	17,474.79	47,930.99	1.13%
Human Resources	2	19,531.73	275.78	10,533.43	30,340.94	0.72%
Finance	3	32,260.79	459.88	10,323.07	43,043.74	1.02%
Fire Life & Safety	8	82,392.01	1,183.06	29,768.50	113,343.57	2.67%
Technology	2	20,293.66	283.36	6,575.21	27,152.23	0.64%
Communication Center	14	214,943.85	3,084.57	49,864.44	267,892.86	6.32%
Facilities	0	8,899.20	129.04	-	9,028.24	0.21%
Fire Suppression	136	2,318,570.44	33,286.61	1,171,736.32	3,523,593.37	83.13%
Fleet	1	9,372.32	135.90	2,960.38	12,468.60	0.29%
Training	2	25,458.68	364.34	15,122.08	40,945.10	0.97%
EMS	3	39,867.49	613.43	20,123.85	60,604.77	1.43%
Rescue		23,812.49	-	14,325.83	38,138.32	0.90%
HazMat		14,146.57	-	9,776.41	23,922.98	0.56%
TOTALS	174	2,839,705.49	40,247.80	1,358,584.31	4,238,537.60	100.00%



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

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Date: 3/25/2020
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Steve Call, Technology Systems Manager
Subject: Stryker LifePak 15 Data Modem Upgrade - Payment

Background:

The District currently owns 45 Stryker LifePak 15 heart monitors. Each monitor utilizes an external data modem to transmit 12 lead data to hospitals, Contra Costa County EMS, as well as to a District server for inclusion in Patient Care Reports (PCR).

In March of this year, Stryker upgraded the 45 data modems utilized by the LifePak 15 heart monitors with LTE (4G) data modems recently made available by Stryker. All 45 data modems were successfully upgraded, tested by DNI, and the project is now complete.

Recommended Board Action:

Authorize staff to pay Stryker \$35,219.14, not including shipping, for the upgrade of the data modems.

Financial Impact:

Budgeted expense for FY 2019-2020. **Recommended Board Action:**

Authorize staff to purchase 45 Physio-Control LifePak 15 4G data modems at a cost not to exceed \$32,535, not including taxes and shipping.

Financial Impacts:

CIP funds were allocated in the Annual Budget Fiscal Year 2018-2019.



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Date: 4/22/2020

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications
Steve Call, Technology Systems Manager

Subject: Workstation and Monitor Replacements

Background:

The District owns and maintains workstations and monitors to meet the technology needs of District staff. The fiscal year 2019-2020 budget has Capital Improvement Plan (CIP) funds allocated for the replacement of workstations and monitors for administrative staff according to the 5-year replacement cycle.

The FY 2019-2020 CIP allocated funding to replace 15 workstations, 1 GIS laptop and 16 monitors. The purchase includes wireless keyboards and mice for each replacement workstation or laptop.

Recommended Board Action:

Authorize staff to purchase workstations, a laptop, monitors, and peripherals in an amount not to exceed \$41,539.50.

Financial Impacts:

Budgeted expense for FY 2019-2020.



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Date: April 22, 2020

To: Board of Directors

From: Stacy Tamori-Ward, Human Resources Generalist

Subject: Wellness/Fitness Program – Payment for February 2020 Exam Expenses

BACKGROUND:

The District maintains a wellness/fitness program for employees and volunteers. One element of the program is the annual physical examinations. Attached is the invoice for BaySport Preventative Medical Group for the February 2020 examinations.

FISCAL IMPACT:

The annual expense for this program was included in the FY 2019/20 Budget approved by the Board.

RECOMMENDED BOARD ACTION:

Authorize payment in the amount of \$31,470 to BaySport Preventative Medical Group for physical examinations performed in the month of February 2020.



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Date: April 22, 2020
To: Board of Directors
From: Davina Hatfield, Controller
Subject: Renewal of General Banking and Cash Management Services Contract with Bank of the West

Background:

Finance has undertaken a comprehensive review and evaluation of our current banking requirements, including investment management services, while also ensuring District requirements for safety and liquidity are being met. The District has contracted with Bank of the West (BOW) for the past 10 years for General Banking and Cash Management Services and has been satisfied overall with their products, quality customer service and attentiveness to our evolving banking needs. Given the integration of electronic banking services with the District's internal accounting and payroll systems, and the significant time and cost associated with changing banks, there was a strong desire on the part of Finance to continue the existing relationship with BOW. The finance team met with BOW representatives to evaluate terms and the opportunity of renewing the contract. BOW responded with a revised contract proposal that includes fixed government pricing and an increased earnings credit rate that translates to overall savings by way of lower fees.

In addition to the cost savings, District employees are eligible for the following benefits through the BOW Bank at Work Program:

- Premier Checking account (no service charge)
- No withdrawal fees when using non-Bank of the West ATM
- Bonus interest rates on Money Market or Certificate of Deposit accounts
- Rate discounts on qualifying loans
- Discounts on select lending products
- Cash Back World Mastercard
- Small safe deposit box (annual fee waived)
- Financial planning with an investment account
- Financial education seminars

Fiscal Impact:

Using data for the past year, banking fees under the new contract would be around \$10,000, which results in a cost savings of approximately \$3,000 under the current contract.

Recommended Board Action:

Authorize staff to enter into an agreement with Bank of the West for General Banking and Cash Management Services for the period of June 1, 2020 – May 31, 2023 with an option to renew annually, thereafter.

OLD BUSINESS



San Ramon Valley Fire Protection District

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Date: April 22, 2020
To: Board of Directors
From: Paige Meyer, Fire Chief
Ken Campo, Interim CFO
Subject: 2019-20 Budget Update

Background

Last June, the Board of Directors adopted a 2019-20 Annual Operating Budget that reflected the Board's commitment to providing a level of emergency services second to none and keeping the District on a fiscally sustainable path into the foreseeable future. The adopted General Fund budget included projected revenues of \$83.5 million, which was enough to cover projected ongoing operating costs of \$72.3 million, projected annual debt service of \$3.5 million (which included \$2 million in estimated debt service for the joint public safety facility), a capital set aside of \$3.1 million, and add \$4.5 million to the ending reserve balances. The adopted Capital Projects Fund budget included projected capital spending of \$4.5 million. The spending was offset by the the General Fund contribution and investment earnings, resulting in a net reduction to the Capital Projects Fund ending balance of \$1.2 million.

Attached is a General Fund budget review that compares actual operating results for 2018-19 with the 2019-20 budget, along with actual activity through February 2020 and revised projections for the 2019-20 fiscal year. Based on actual operating results through February, the District is now expected to end the year with an operating surplus of \$8.8 million; \$4.3 million more than initially projected. The reasons for the increase are more fully discussed below. Also included is an updated financial forecast model that includes debt service for the joint public safety facility with San Ramon and new training facility, the new deployment model that provides for dedicated ambulances and truck companies and the additional staffing afforded by the SAFER grant.

Overall, the financial outlook for the District remains positive and the District continues to be well-positioned heading into next fiscal year and beyond. Granted, the operating results used in this analysis predate activities associated with responding to the declared COVID-19 public health emergency. It is too early to know at this time, with any clarity, what the eventual impact to the District budget will be, but thus far the financial impact has been minimal. Staff will continue to monitor the cost of the District's response to the health crisis and keep the Board apprised of any significant financial impacts.

General Fund Revenues

General Fund revenue is projected to exceed budget by approximately \$2.5 million, mainly due to increased property tax revenue (\$1.2 million), SAFER grant (\$507,000), ambulance transport revenue (\$427,000), strike team reimbursement (\$201,000) and investment earnings (\$150,000).

The District experienced a net taxable value increase of 5.22% for the 2019-20 tax roll, which was slightly higher than the countywide increase of 5.12% for the same period. The assessed value increase between 2018-19 and 2019-20 was \$2.6 billion. Major components of the increase include \$1.1 billion (42%) from higher value sales of existing property, \$841 million (32%) from the 2% Proposition 13 inflation adjustment, \$214 million (8%) from new construction and \$160 million (6%) from the Proposition 8 recapture of previously lowered values. On average the District receives 15 cents of every property tax dollar collected within the District boundaries; which means the District receives roughly \$1.5 million of property tax revenue for every \$1 billion of assessed value. As a result of the the increased valuation, property tax revenue for the year is now projected at \$76.4 million, or about \$1.2 million more than budget. This represents an increase of 3.6% over the amount collected last year.

The other major changes relate to the SAFER grant award, reimbursement from the State Office of Emergency Services (“OES”) for strike team deployments and use of District fire apparatus and higher investment earnings. Prior to the declaration of the health emergency, the District was on track to receive over \$500,000 more in ambulance transport revenue than budget, and the revised estimate of \$5.1 million is included in the updated projections. However, most likely as a result of the shelter-in-place order, and efforts by the public to generally avoid going to the hospital if possible, transport activity has declined significantly in recent weeks. There is generally a lag period of 45-60 days between transport and revenue collection, so staff will be monitoring the impact to transport revenue over the coming months and make adjustments to revenue estimates as appropriate.

General Fund Expenditures

As noted previously, the General Fund expenditure budget included \$2 million for additional debt service related to the joint public safety facility project with the City of San Ramon. As a result, overall General Fund expenditures are projected to be under budget by a net \$1.7 million. Salary and benefit expenses are projected to be over budget by a net \$245,000 as higher overtime and workers compensation costs (\$398,000) are offset by salary and benefit savings from personnel vacancies (\$153,000). Higher overtime costs are primarily due to covering vacancies and backfilling for strike team deployments for which receives reimbursement from the state.

Capital Projects Fund Revenue and Expenditures

The Capital Project Fund budget needs to be increased by \$1,776,000 for engines that were budgeted, ordered and paid for last fiscal year, but not received until this fiscal year. Last year’s payment was reclassified to prepaid expense at June 30, 2019 for financial reporting purposes. As such, the payment will be shown as an expense for this fiscal year and the budget needs to be adjusted accordingly.

Budget Adjustments

Adjustments are needed to add \$652,000 to General Fund revenue for the reimbursement associated with strike team deployments (\$145,000) and the SAFER Grant (\$506,000), and \$1,776,000 to the Capital Projects Fund expenditure budget to account for the prepaid engine purchases. Any remaining General Fund expenditure budget adjustments can be accomplished via transfers between expenditure accounts with no overall impact to the General Fund budget.

Recommendation

By simple motion, approve the following budget adjustments:

- Increase General Fund revenue budget (State Reimbursements) by \$145,000
- Increase General Fund revenue budget (SAFER Grant) by \$506,000
- Increase Capital Project Fund expenditure budget (Engines) by \$1,776,000

Attachments

1. Fiscal Year 2019-20 General Fund Budget Review
2. Updated General Fund Financial Forecast Model

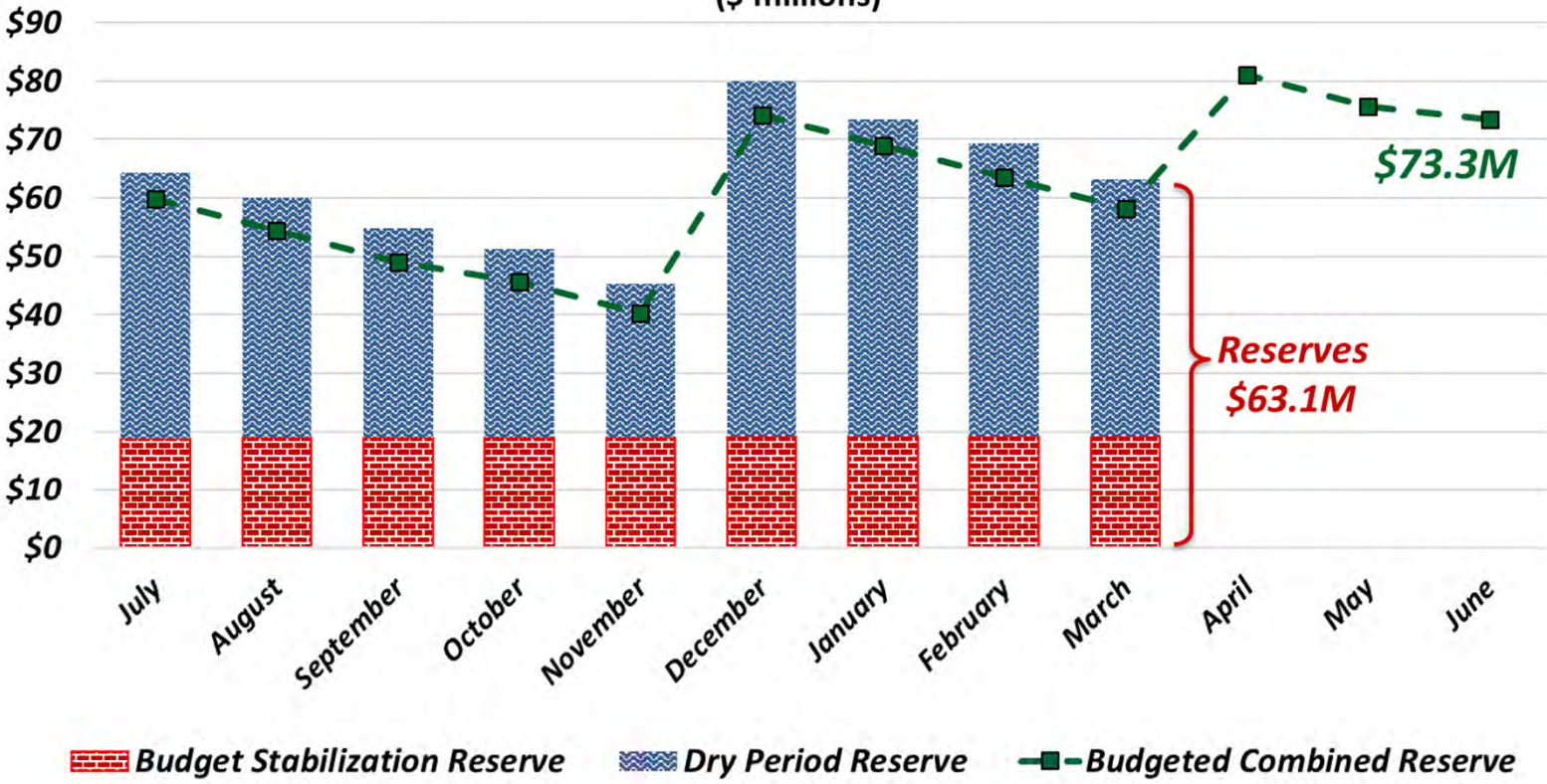


Finance Division

Monthly Financial
Report

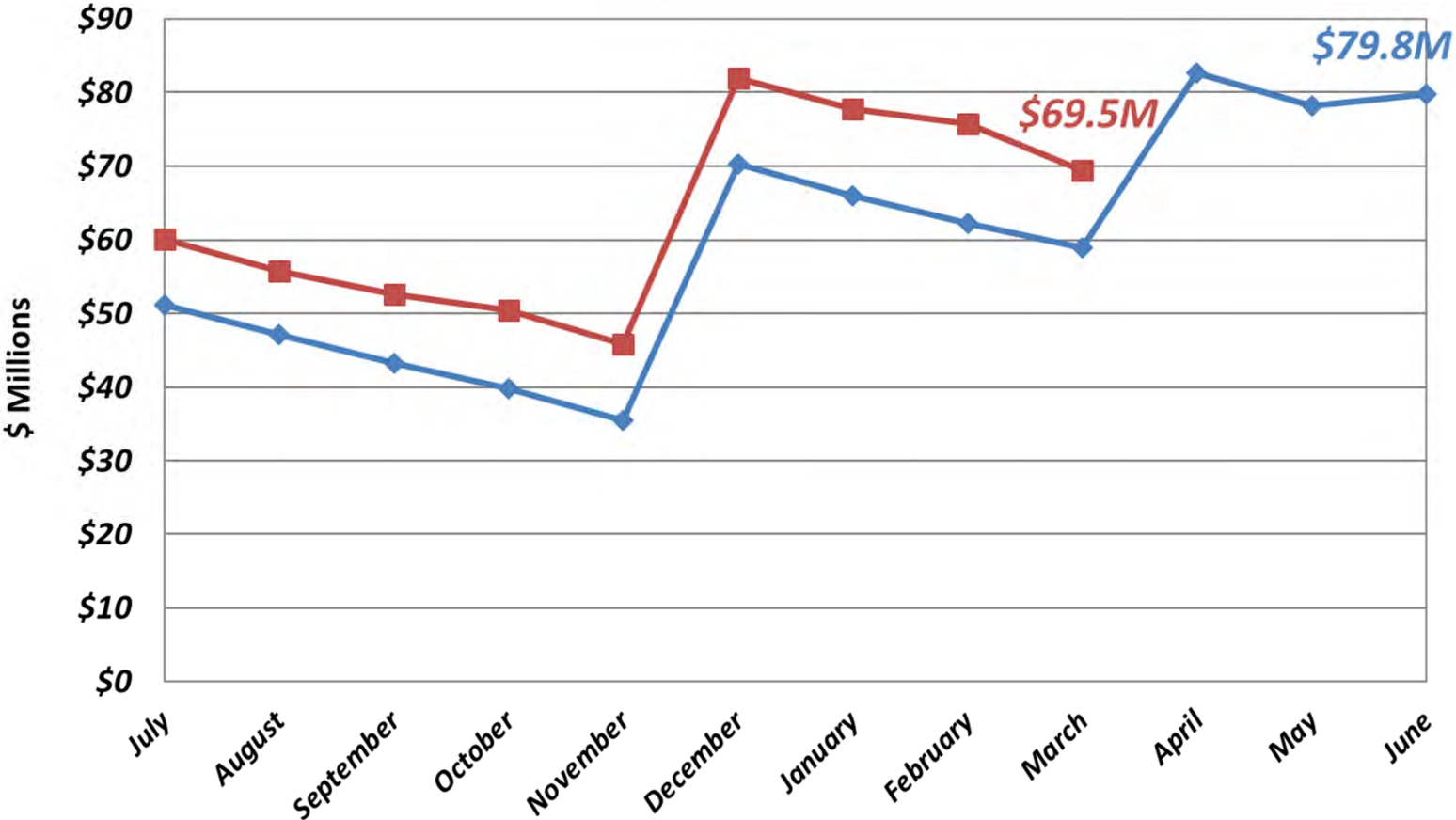
March 31, 2020

2019/20 Combined General Fund Reserves (\$ millions)

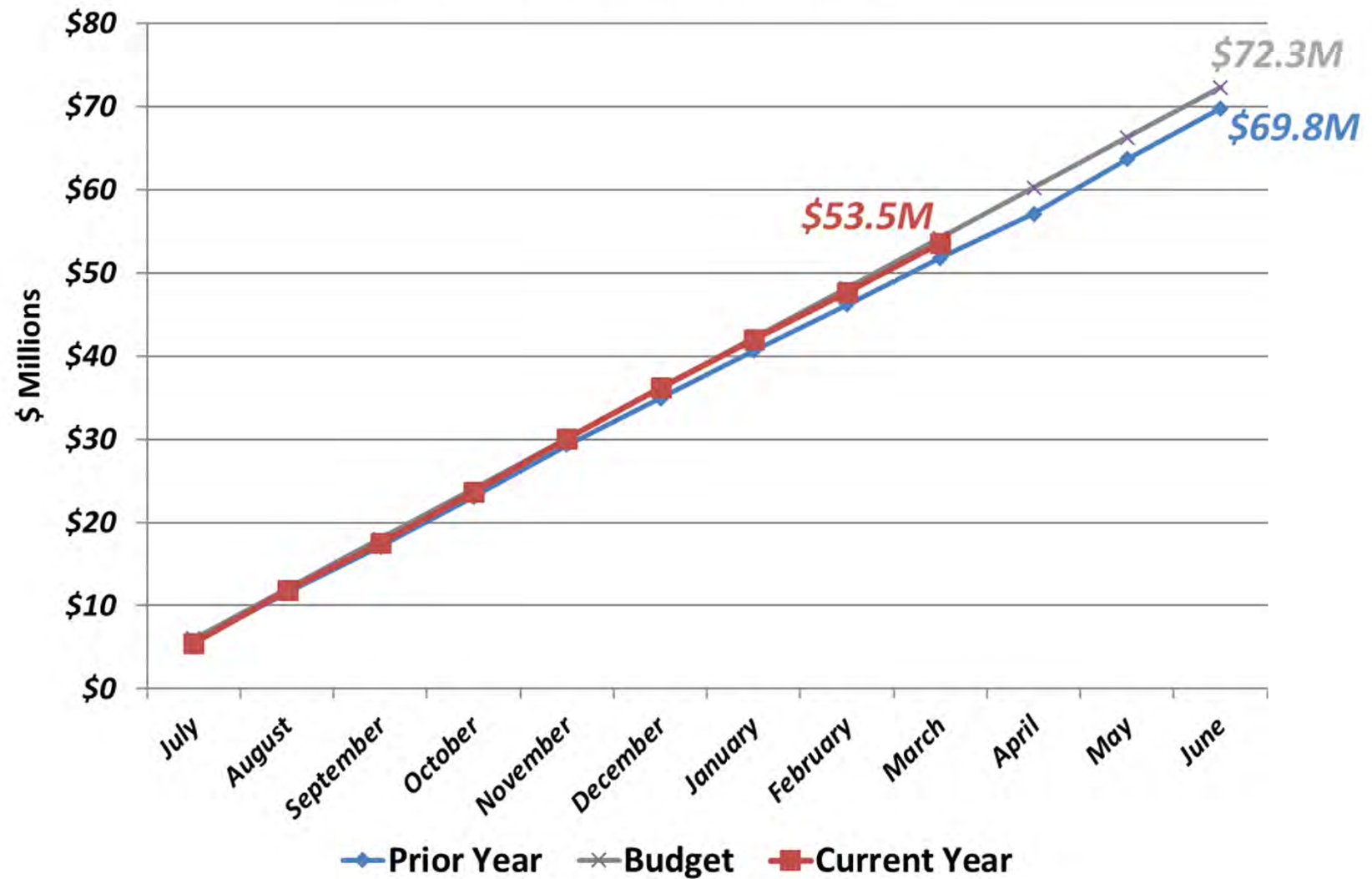


Cash & Investments - All Funds

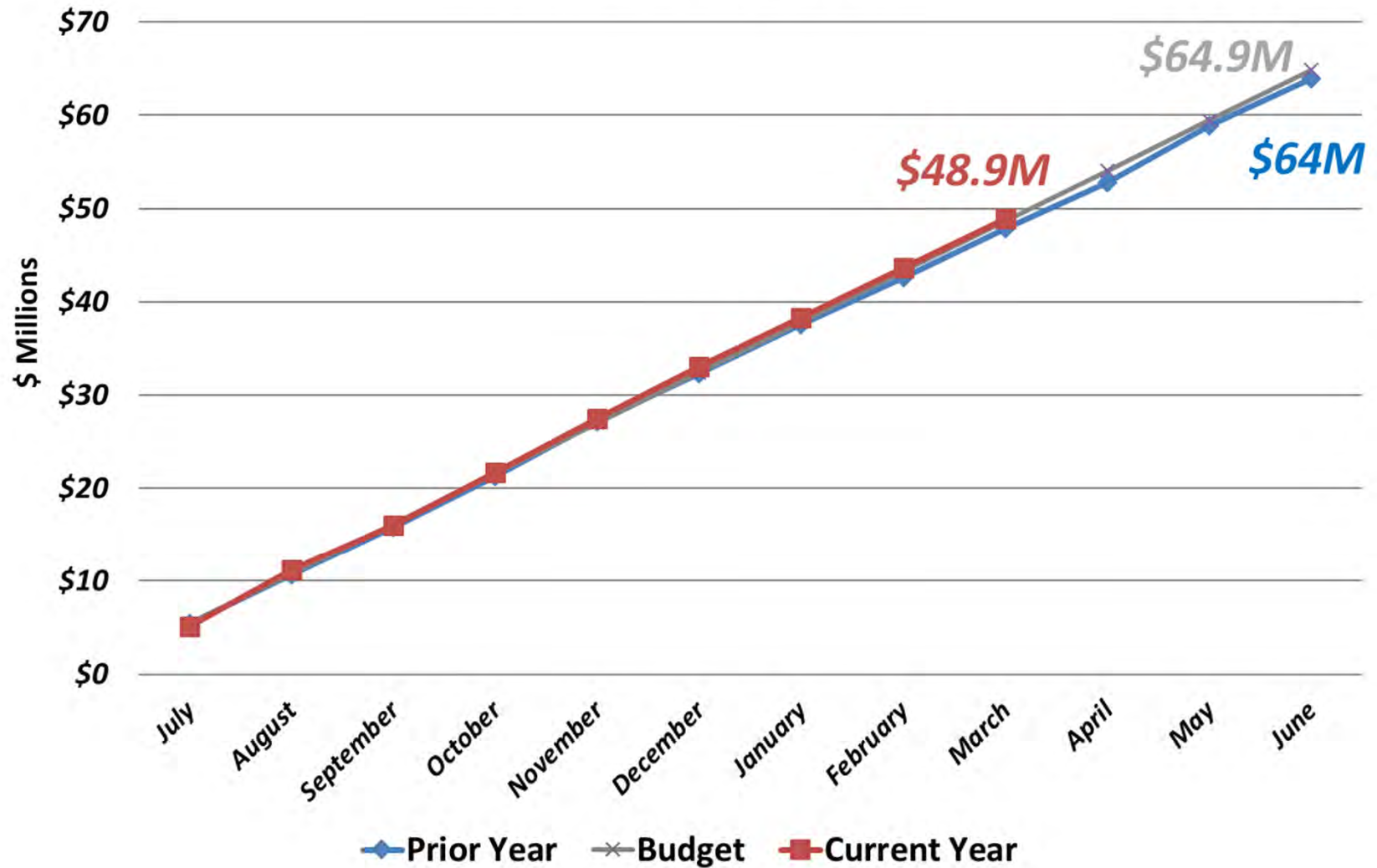
◆ Prior Year ■ Current Year



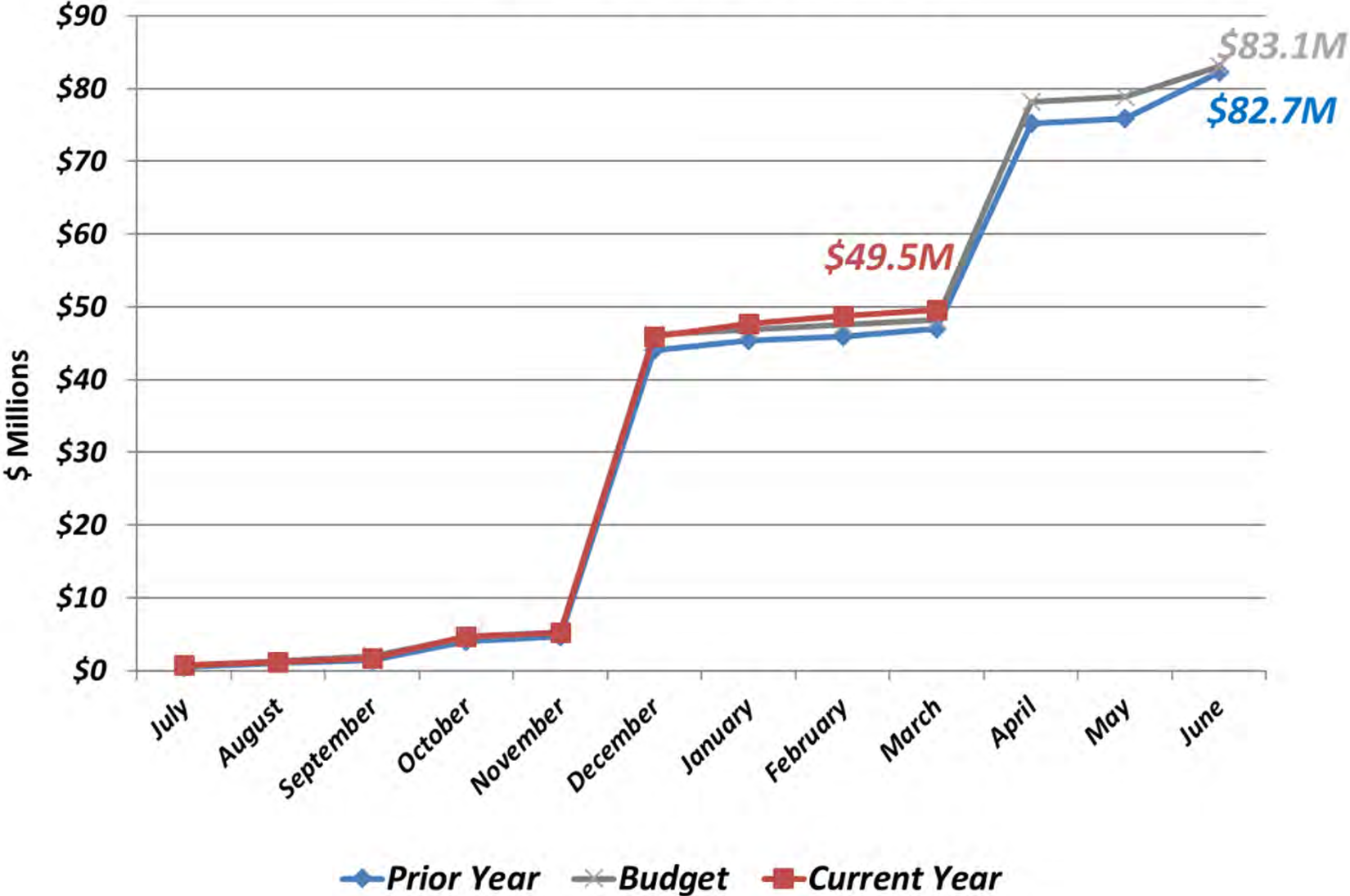
General Fund Expenditures



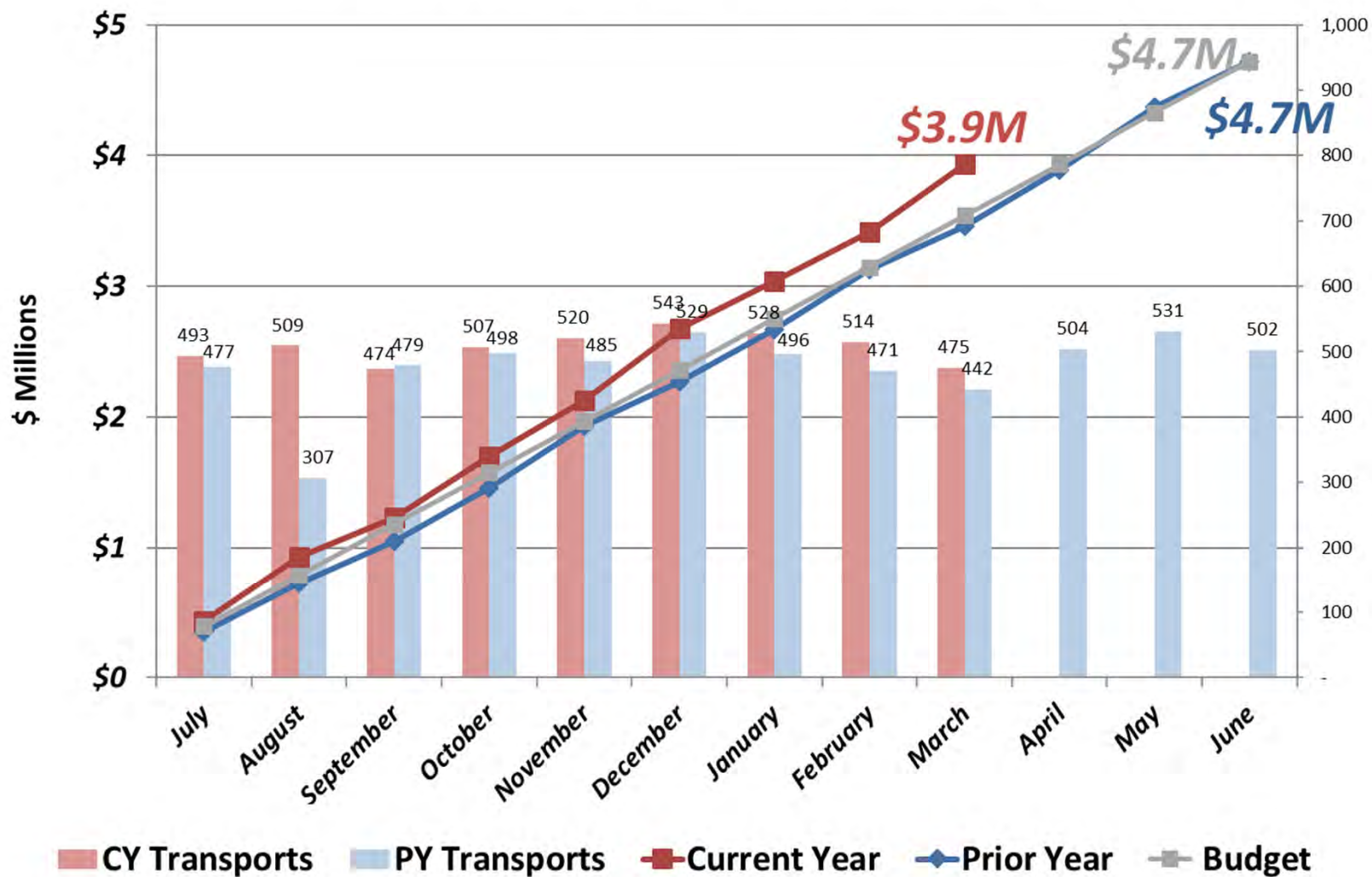
Salaries & Benefits



General Fund Revenues



Ambulance Revenue & Transports





2019/20

Budget Update

Staff Presentation

Budget Adjustments

General Fund

Revenue - Increase

State Reimbursements	\$	145,000
SAFER Grant		<u>506,000</u>
Total General Fund	\$	<u>651,000</u>

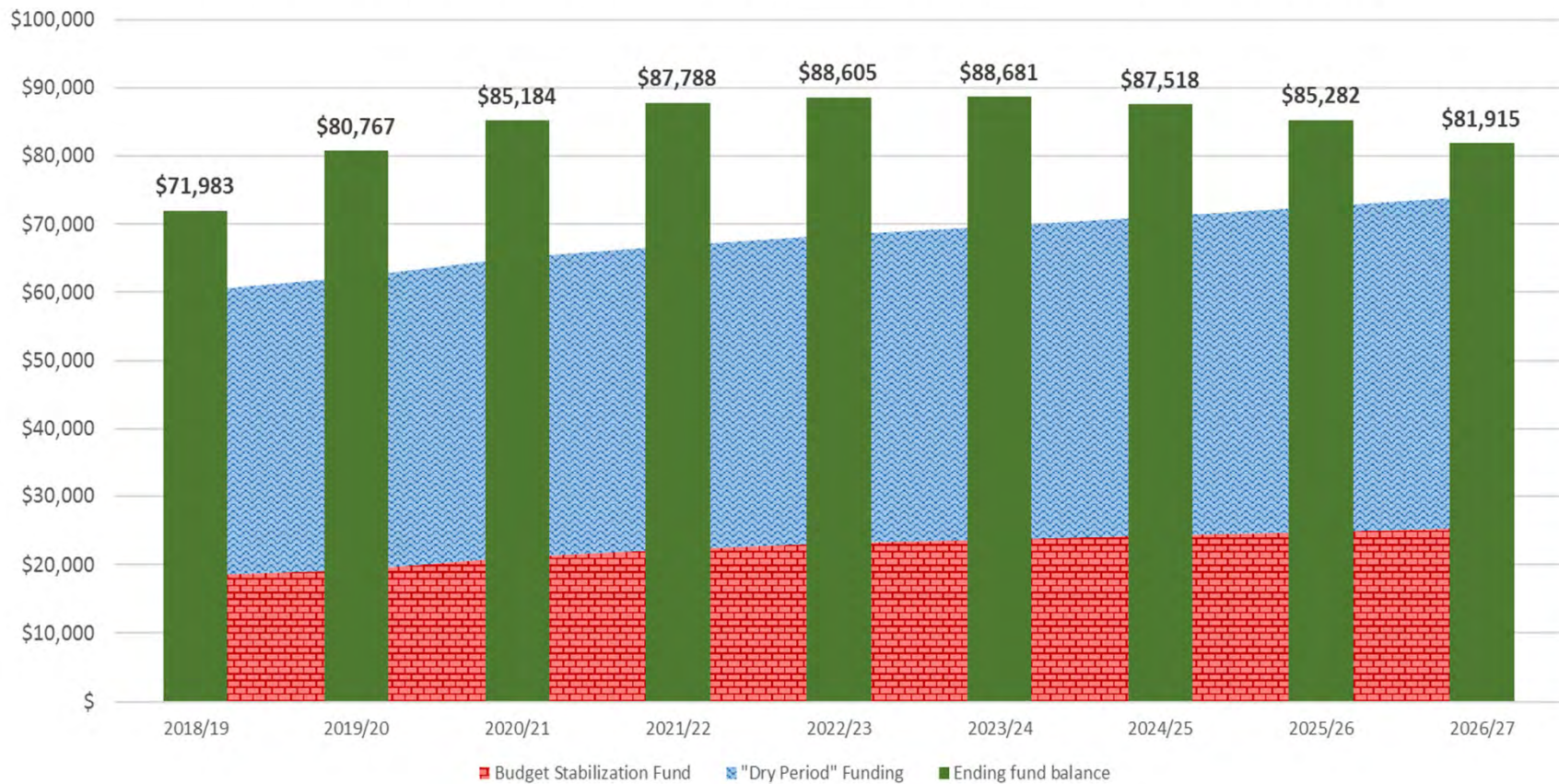
Capital Projects Fund

Expenditures - Increase

Engine - Type 1 (1)	\$	695,500
Engine - Type 6 (4)		<u>1,080,500</u>
Total Capital Projects Fund	\$	<u>1,776,000</u>

General Fund Financial Forecast Model

Debt Service of \$40M; Dedicated Ambulance; SAFER Grant



COVID-19

Expenditures to Date

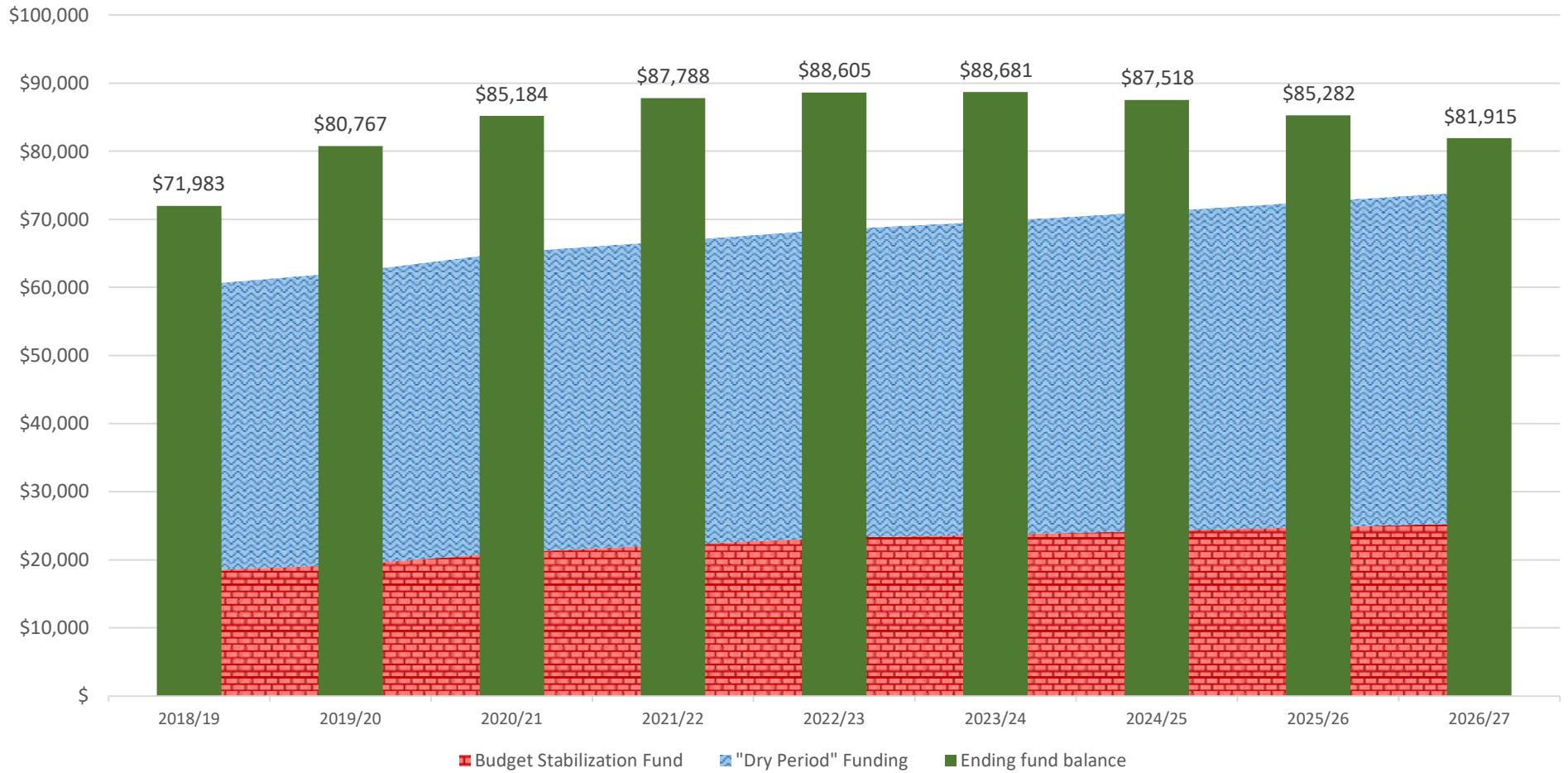
Facilities	\$ 31,511
Personal Protective Equipment	22,273
Supplies	17,099
Cleaning	2,523
Overtime Backfill	<u>57,028</u>
Total	<u>\$ 130,434</u>



Questions?

General Fund Financial Forecast Model

Updated w/ Debt Service on \$40M; Dedicated Ambulance; SAFER Grant





San Ramon Valley Fire Protection District

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Date: April 22, 2020
To: Board of Directors
From: Ken Campo, Financial Consultant
Davina Hatfield, Controller
Re: Monthly Financial Report for February and March 2020

Financials:

- Balance Sheet
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital, Debt Service and Community Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

Meetings/Activities:

- Met with Bank of the West to discuss extension of banking services and cash management contract
- Prepared Request for Quote for bulk fuel and evaluated results
- Prepared and provided GEMT data for annual cost report
- Prepared and submitted the State Controller's 2018-19 Special Districts Financial Transaction Report
- Completed the Fire Agencies Insurance Risk Authority renewal
- Researched possible financing for Tiller Truck and Station 34 remodel
- Provided support and assistance to other Divisions with the following projects:
 - COVID-19
 - Development of PG&E Safety Ordinance
 - Ongoing development of agreement with City of San Ramon for a joint Public Safety Building.

San Ramon Valley Fire Protection District
Combined Balance Sheet
March 31, 2020

	GOVERNMENTAL FUND TYPES					AGENCY	ACCOUNT GROUPS		Totals (Memo Only)
	General Fund - 100	Budget Stabilization - 110	Debt Service Fund - 200	Capital Projects Fund - 300	Special Revenue Fund - 400	CERT Program Fund - 700	General Fixed Assets Fund - 800	General Long-Term Debt Fund - 900	
ASSETS									
Cash - Checking	\$ 995,778	\$ 641,762	\$ -	\$ -	\$ 60	\$ 36,591	\$ -	\$ -	\$ 1,674,191
Cash - Money Market	507,677	-	-	-	-	-	-	-	507,677
Cash - Workers' Compensation	(125,803)	-	-	-	-	-	-	-	(125,803)
Cash - Flexible Spending	21,057	-	-	-	-	-	-	-	21,057
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 1.89%	25,839,852	-	-	8,385,417	-	-	-	-	34,225,269
Investments - Mrkt Value Adj/Premium/Discount	78,101	26,014	-	13,718	-	-	-	-	117,833
Investments - Bank of the West @ 1.91% avg	14,508,369	18,517,892	-	-	-	-	-	-	33,026,261
Cash with Fiscal Agent	-	-	126	9,467	-	-	-	-	9,593
Accounts Receivable	88,890	-	-	-	-	-	-	-	88,890
Interest Receivable	227,692	68,902	-	57,392	-	-	-	-	353,986
YE Accrued Ambulance Billing	1,448,329	-	-	-	-	-	-	-	1,448,329
Prepaid Expenses/Deposits	3,680,291	-	-	3,527,308	-	-	-	-	7,207,599
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings & Improvements	-	-	-	-	-	-	33,930,690	-	33,930,690
Construction in Progress	-	-	-	-	-	-	154,735	-	154,735
Equipment	-	-	-	-	-	-	8,625,444	-	8,625,444
Vehicles	-	-	-	-	-	-	22,672,502	-	22,672,502
Accumulated Depreciation	-	-	-	-	-	-	(34,788,457)	-	(34,788,457)
Amount to be Provided for General Long Term Debt	-	-	-	-	-	-	-	25,252,622	25,252,622
Total Assets	\$ 47,271,483	\$ 19,254,570	\$ 126	\$ 11,993,302	\$ 60	\$ 36,591	\$ 36,595,792	\$ 25,252,622	\$ 140,404,546
LIABILITIES									
Accounts Payable	\$ 25,593	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,593
Accrued Expenses	2,612,876	-	-	123,861	-	-	-	-	2,736,737
Deposits Payable	16,435	-	-	-	-	-	-	-	16,435
Deferred Ambulance Billing Revenue	759,129	-	-	-	-	-	-	-	759,129
Long Term Debt (1) Certificates of Participation	-	-	-	-	-	-	-	11,405,000	11,405,000
Long Term Debt (2) Vehicle Lease	-	-	-	-	-	-	-	4,952,475	4,952,475
Liability Assc. with Open Workers' Comp Claims	-	-	-	-	-	-	-	6,962,000	6,962,000
Liability for Accumulated Leave	-	-	-	-	-	-	-	1,933,147	1,933,147
Total Liabilities	3,414,033	-	-	123,861	-	-	-	25,252,622	28,790,516
FUND EQUITY									
Investment in General Fixed Assets	-	-	-	-	-	-	36,595,792	-	36,595,792
Non-Spendable Fund Balance	-	-	-	3,527,308	-	-	-	-	3,527,308
Restricted Fund Balance	-	-	126	97,861	60	-	-	-	98,047
Committed Fund Balance:									
Dry Period Funding	43,800,657	-	-	-	-	-	-	-	43,800,657
Budget Stabilization	-	15,254,570	-	-	-	-	-	-	15,254,570
Workers' Compensation Claims	-	4,000,000	-	-	-	-	-	-	4,000,000
Capital Projects	-	-	-	7,842,618	-	-	-	-	7,842,618
Assigned Fund Balance:									
Other Assigned Fund Balance	56,793	-	-	401,654	-	975	-	-	459,422
Unassigned Fund Balance	-	-	-	-	-	35,616	-	-	35,616
Total Fund Balance	43,857,450	19,254,570	126	11,869,441	60	36,591	36,595,792	-	111,614,030
Total Liabilities and Fund Equity	\$ 47,271,483	\$ 19,254,570	\$ 126	\$ 11,993,302	\$ 60	\$ 36,591	\$ 36,595,792	\$ 25,252,622	\$ 140,404,546

San Ramon Valley Fire Protection District
Revenue - All Funds
2019/20
For the Period Ended March 31, 2020

FISCAL YEAR COMPLETED - 75.00%

	2018/19	2019/20	2019/20	2019/20	
	Actual	Budgeted	Realized	Remaining Budget	% Received
TAXES					
PROPERTY TAXES - CURRENT SECURED	\$ 68,105,244	\$ 71,176,035	\$ 39,393,890	\$ 31,782,145	55.3%
PROPERTY TAXES - SUPPLEMENTAL	1,741,546	-	173,196	(173,196)	
PROPERTY TAXES - UTILITIES (Unitary)	1,154,161	1,153,948	607,903	546,045	52.7%
PROPERTY TAXES - CURRENT UNSECURED	1,966,018	1,958,810	1,925,120	33,690	98.3%
HOMEOWNERS PROPERTY TAX RELIEF	457,937	475,000	-	475,000	0.0%
RDA PROPERTY TAX	1,037,049	1,057,740	879,883	177,857	83.2%
LESS COUNTY TAX ADMINISTRATION	(578,027)	(589,588)	-	(589,588)	0.0%
PROPERTY TAXES - PRIOR SECURED	(90,250)	-	(111,002)	111,002	
PROPERTY TAXES - PRIOR SUPPLEMENTAL	(69,301)	-	(7,127)	7,127	
PROPERTY TAXES - PRIOR UNSECURED	49,536	-	18,299	(18,299)	
TOTAL TAXES	73,773,913	75,231,945	42,880,162	32,351,783	57.0%
INTERGOVERNMENTAL REVENUE					
MEASURE "H"	33,000	33,000	33,000	-	100.0%
SB-90 MANDATED COSTS	-	-	56,345	(56,345)	
STATE AID/GRANTS (OES REIMB.)	686,032	-	181,625	(181,625)	
OTHER INTERGOVERNMENTAL REVENUE	226,080	260,000	51,484	208,516	19.8%
GEMT	120,085	80,000	(11,961)	91,961	-15.0%
CONSOLIDATED DISPATCH	1,350,000	1,400,000	700,000	700,000	50.0%
TOTAL INTERGOVERNMENTAL REVENUE	2,415,197	1,773,000	1,010,493	762,507	57.0%
CHARGES FOR SERVICE					
INSPECTION FEES	60,799	63,823	52,327	11,496	82.0%
PLAN REVIEW	817,598	636,540	477,748	158,792	75.1%
INFO TECHNOLOGY SURCHARGE	-	35,018	-	35,018	0.0%
WEED ABATEMENT CHARGES	-	1,709	-	1,709	0.0%
ADMINISTRATIVE CITATION CHARGES	23,600	5,563	1,000	4,563	18.0%
AMBULANCE SERVICES	4,858,204	4,719,750	3,931,282	788,468	83.3%
CPR CLASSES	922	595	480	115	80.7%
REPORTS/PHOTOCOPIES	7,140	6,712	1,680	5,032	25.0%
TOTAL CHARGES FOR SERVICE	5,768,263	5,469,710	4,464,517	1,005,193	81.6%
USE OF MONEY & PROPERTY					
INVESTMENT EARNINGS	1,388,546	1,100,000	1,098,573	1,427	99.9%
TOTAL USE OF MONEY & PROPERTY	1,388,546	1,100,000	1,098,573	1,427	99.9%
RENTAL INCOME					
RENT ON REAL ESTATE	66,308	66,461	50,886	15,575	76.6%
TOTAL RENTAL INCOME	66,308	66,461	50,886	15,575	76.6%
OTHER REVENUE					
SALE OF PROPERTY	-	-	6,440	(6,440)	
INSURANCE PROCEEDS	19,882	-	-	-	
MISCELLANEOUS REVENUE	5,102	10,000	4,706	5,294	47.1%
TOTAL OTHER REVENUE	24,984	10,000	11,146	(1,146)	
TOTAL REVENUE	\$ 83,437,211	\$ 83,651,116	\$ 49,515,777	\$ 34,135,339	59.2%

San Ramon Valley Fire Protection District
Expenditures - General Fund
2019/20
For the Period Ended March 31, 2020

FISCAL YEAR COMPLETED - 75.00%

		2018/19	2019/20	2019/20	2019/20	
		<i>Actual</i>	<i>Budget</i>	<i>Actual to Date</i>	<i>Remaining Budget</i>	<i>% Expended</i>
SALARIES & BENEFITS						
PERMANENT SALARIES	5110	\$ 25,259,418	\$ 26,507,220	\$ 19,772,410	\$ 6,734,810	74.6%
TEMPORARY SALARIES	5115	341,855	374,144	298,560	75,584	79.8%
PERMANENT OVERTIME	5120	8,762,929	8,422,700	6,606,993	1,815,707	78.4%
PERMANENT OVERTIME-TEMP EEs	5121	15,541	-	757	(757)	#DIV/0!
FICA/MEDICARE	5140	491,908	497,470	375,434	122,036	75.5%
RETIREMENT CONTRIBUTIONS	5150	16,775,746	16,587,841	12,392,013	4,195,828	74.7%
RETIREMENT CONTRIB. UAAL	5150	294,000	236,000	236,000	-	100.0%
401a CONTRIBUTIONS-ER PAID	5151	8,040	8,040	6,250	1,790	77.7%
EMPLOYEE GROUP INSURANCE	5160	3,746,138	4,001,462	3,021,710	979,752	75.5%
RETIREE HEALTH INSURANCE	5170	2,776,817	3,008,520	2,268,812	739,708	75.4%
OPEB CONTRIBUTION	5175	4,048,930	3,939,193	2,954,430	984,763	75.0%
UNEMPLOYMENT INSURANCE	5180	-	20,000	-	20,000	0.0%
WORKERS' COMPENSATION	5190	1,438,100	1,250,000	987,149	262,851	79.0%
TOTAL SALARIES & BENEFITS		63,959,422	64,852,590	48,920,518	15,932,072	75.4%
SERVICES & SUPPLIES						
OFFICE SUPPLIES	5202	25,569	31,436	21,527	9,909	68.5%
POSTAGE	5204	15,177	29,034	4,093	24,941	14.1%
TELECOMMUNICATIONS	5206	242,190	213,064	166,247	46,817	78.0%
UTILITIES	5208	397,013	381,800	287,763	94,037	75.4%
SMALL TOOLS/EQUIPMENT	5210	123,819	156,700	72,054	84,646	46.0%
MISCELLANEOUS SUPPLIES	5212	76,822	124,400	54,170	70,230	43.5%
MEDICAL SUPPLIES	5213	187,606	193,000	146,189	46,811	75.7%
FIREFIGHTING SUPPLIES	5214	46,775	55,000	62,932	(7,932)	114.4%
PHARMACEUTICAL SUPPLIES	5216	33,955	35,000	48,146	(13,146)	137.6%
COMPUTER SUPPLIES	5218	12,832	15,500	5,386	10,114	34.7%
RADIO EQUIPMENT & SUPPLIES	5219	(1,168)	20,500	31,181	(10,681)	152.1%
FOOD SUPPLIES	5222	38,577	35,350	18,033	17,317	51.0%
PPE INSPECTION & REPAIRS	5223	14,362	19,500	9,258	10,242	47.5%
SAFETY CLOTHING/SUPPLIES	5224	140,233	182,100	72,740	109,360	39.9%
CLASS A UNIFORMS & SUPPLIES	5225	2,803	10,500	2,989	7,511	28.5%
NON-SAFETY CLOTHING/SUPPLIES	5226	18,187	33,924	6,537	27,387	19.3%
CLASS B UNIFORMS & SUPPLIES	5227	61,810	86,000	43,060	42,940	50.1%
HOUSEHOLD SUPPLIES	5228	44,067	38,000	36,728	1,272	96.7%
CENTRAL GARAGE - REPAIRS	5230	526,949	300,000	376,828	(76,828)	125.6%
CENTRAL GARAGE - MAINTENANCE	5231	63,207	36,500	39,222	(2,722)	107.5%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	228,159	168,800	192,799	(23,999)	114.2%
CENTRAL GARAGE - TIRES	5234	41,578	54,000	40,680	13,320	75.3%
CENTRAL GARAGE - MANDATED INSP.	5235	27,453	24,500	9,487	15,013	38.7%
MAINT./REPAIRS - EQUIPMENT	5236	135,821	209,977	96,500	113,477	46.0%
MAINT./REPAIRS - RADIO & ELECTRONIC	5238	216,369	109,876	72,490	37,386	66.0%
MAINT./REPAIRS - BUILDINGS	5240	187,219	246,180	141,910	104,270	57.6%

San Ramon Valley Fire Protection District
Expenditures - General Fund
2019/20
For the Period Ended March 31, 2020

FISCAL YEAR COMPLETED - 75.00%

		2018/19	2019/20	2019/20	2019/20	
		<i>Actual</i>	<i>Budget</i>	<i>Actual to Date</i>	<i>Remaining Budget</i>	<i>% Expended</i>
MAINT./REPAIRS - GROUNDS	5242	42,916	53,000	50,034	2,966	94.4%
RENTS & LEASES-EQUIP./PROPERTY	5246	57,656	68,148	61,006	7,142	89.5%
SOFTWARE & LICENSING	5248	-	378,601	222,678	155,923	58.8%
PROFESSIONAL/SPECIALIZED SERVICES	5250	1,521,200	2,069,247	1,229,912	839,335	59.4%
RECRUITING COSTS	5251	84,804	114,300	110,629	3,671	96.8%
LEGAL SERVICES	5252	177,206	605,000	140,030	464,970	23.1%
MEDICAL SERVICES	5254	96,489	123,500	45,230	78,270	36.6%
COMMUNICATIONS SERVICES	5258	87,360	93,600	93,600	-	100.0%
DOCUMENT MANAGEMENT SERVICES	5260	2,492	-	-	-	#DIV/0!
ELECTION SERVICES	5262	10,300	-	-	-	#DIV/0!
INSURANCE SERVICES	5264	487,659	529,236	265,991	263,245	50.3%
PUBLICATION OF LEGAL NOTICES	5270	1,865	3,500	-	3,500	0.0%
SPECIALIZED PRINTING	5272	23,215	28,913	10,863	18,050	37.6%
MEMBERSHIPS	5274	76,727	84,748	83,784	964	98.9%
EDUCATIONAL COURSES/SUPPLIES	5276	63,633	111,200	81,013	30,187	72.9%
EDUCATIONAL ASSISTANCE	5277	16,848	25,000	21,394	3,606	85.6%
PUBLIC EDUCATIONAL SUPPLIES	5278	3,846	9,500	9,368	132	98.6%
BOOKS & PERIODICALS	5280	18,158	27,813	11,096	16,717	39.9%
RECOGNITION SUPPLIES	5282	3,407	3,500	1,952	1,548	55.8%
MEETINGS/TRAVEL EXPENSES	5284	58,485	44,800	52,367	(7,567)	116.9%
OTHER EXPENSE	5286	20,196	-	26,236	(26,236)	#DIV/0!
PROPERTY TAX SHARE AGREEMENT	5290	97,094	125,000	-	125,000	0.0%
TAXES & ASSESSMENTS	5320	186,413	120,000	63,910	56,090	53.3%
TOTAL SERVICES & SUPPLIES		<u>6,045,353</u>	<u>7,429,247</u>	<u>4,640,042</u>	<u>2,789,205</u>	<u>62.5%</u>
TOTAL OPERATING EXPENDITURES		<u>\$ 70,004,775</u>	<u>\$ 72,281,837</u>	<u>\$ 53,560,560</u>	<u>\$ 18,721,277</u>	<u>74.1%</u>

San Ramon Valley Fire Protection District
Expenditures - All Other Funds
2019/20
For the Period Ended March 31, 2020

FISCAL YEAR COMPLETED - 75.00%

		<u>2018/19</u>	<u>2019/20</u>	<u>2019/20</u>	<u>2019/20</u>	
		<i>Actual</i>	<i>Budget</i>	<i>Actual to Date</i>	<i>Remaining Budget</i>	<i>% Expended</i>
CAPITAL PROJECTS - 300						
LEGAL & PROFESSIONAL SERVICES	5250/5252	\$ -	\$ -	\$ -	\$ -	
CRR TECH IMPROVEMENTS	5253	842	60,350	6,824	53,526	11.3%
VARIOUS IMPROVEMENTS	6120	524,583	1,428,446	819,868	608,578	57.4%
RADIO/ELECTRONIC EQUIPMENT	6230	249,932	345,423	25,673	319,750	7.4%
MAJOR EQUIPMENT	6240	141,553	178,291	58,241	120,050	32.7%
AUTOS & TRUCKS	6250	4,986,576	2,464,678	187,466	2,277,212	7.6%
TOTAL CAPITAL PROJECTS		<u>\$ 5,903,486</u>	<u>\$ 4,477,188</u>	<u>\$ 1,098,072</u>	<u>\$ 3,379,116</u>	<u>24.5%</u>
DEBT SERVICE - 200						
PROFESSIONAL/SPECIALIZED SERVICES	5250	\$ 2,915	\$ -	\$ 3,190	\$ (3,190)	
BOND REDEMPTION - 2013 & 2015 COP	5310	1,268,098	931,350	931,350	-	100.0%
EQUIPMENT LEASE	5310	613,156	613,155	613,155	-	100.0%
TOTAL DEBT SERVICE		<u>\$ 1,884,169</u>	<u>\$ 1,544,505</u>	<u>\$ 1,547,695</u>	<u>\$ (3,190)</u>	<u>100.2%</u>
TOTAL - CAPITAL, EQUIPMENT, & DEBT SERVICE		<u>\$7,787,655</u>	<u>\$6,021,693</u>	<u>\$2,645,767</u>	<u>\$3,375,926</u>	34.0%

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND
REVENUE/EXPENDITURE HISTORY**

Month	2015/16		2016/17		2017/18		2018/19		2019/20	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 354,684	\$ 4,771,243	\$ 282,790	\$ 5,316,616	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614
August	426,922	5,260,304	363,912	5,109,224	695,817	5,671,451	499,377	5,905,072	610,284	6,468,445
September	354,095	4,581,188	377,209	5,047,543	480,964	5,593,302	579,731	5,563,173	388,535	5,580,182
October	2,040,889	4,262,203	2,158,269	5,282,085	2,593,632	5,999,337	2,375,797	6,005,201	2,931,282	6,169,069
November	335,053	4,727,586	720,990	5,554,302	362,621	5,888,575	656,486	6,191,849	516,137	6,368,317
December	32,619,418	5,464,991	34,893,289	5,043,510	34,930,693	5,966,196	39,332,475	5,629,084	40,716,284	6,133,552
January	576,093	4,743,692	1,242,334	5,401,913	8,491,817	5,387,036	1,334,430	5,722,401	1,818,008	5,781,707
February	472,114	4,837,271	690,047	5,326,068	446,775	5,326,521	632,213	5,524,960	856,640	5,675,617
March	620,681	5,229,614	433,245	5,849,120	883,105	6,063,429	972,913	5,624,000	742,260	5,932,483
April	23,795,929	4,901,844	25,663,196	5,297,542	22,339,121	5,257,800	28,219,039	5,320,835	-	-
May	840,611	4,935,586	394,206	5,452,583	639,163	5,506,219	507,822	6,529,026	-	-
June	5,365,634	5,219,984	5,664,005	5,832,652	5,266,780	5,952,983	6,282,536	6,135,504	-	-

FY 2019/20 Budget Review

General Fund

Fiscal Year 2019-20 Budget Review Summary

Revenue	Actual 2018-19	Approved Budget 2019-20	Jul-Feb 2020 Actuals 2019-20	Projected 2019-20	\$ Variance Budget vs. Projected	% Variance Budget vs. Projected	% increase Over Prior Year	Notes
Property Tax	\$73,773,912	\$75,231,946	\$42,880,161	\$76,447,043	1,215,097	1.6%	3.6%	AV increase
Interest Income	1,738,398	950,000	806,338	1,100,000	150,000		-36.7%	Higher invested balance + higher rates
Ambulance Services	4,858,204	4,719,750	3,413,989	5,147,025	427,275	8.3%	5.9%	More transports; better payer mix
City of San Ramon - Dispatch	1,350,000	1,400,000	700,000	1,400,000	0		3.7%	Scheduled payments per agreement
SAFER Grant	0	0	0	506,925	506,925			
Reimbursements from State & County	1,065,197	373,000	222,451	574,000	201,000	35.0%	-46.1%	Strike team(\$145K); SB 90 (\$56K)
Inspection, plan review fees & citations	910,059	714,942	507,343	693,818	(21,124)	-3.0%	-23.8%	Increased Plan Reviews (City Center)
Cellular Tower rental income	66,308	66,461	45,422	66,461	0		0.2%	Contractual lease payments
Miscellaneous	24,984	10,000	10,903	11,000	1,000	9.1%	-56.0%	Misc. insurance proceeds
TOTAL REVENUE	\$83,787,062	\$83,466,099	\$48,586,606	\$85,946,272	2,480,173	2.9%	2.6%	
Expenditures								
Salaries	\$25,601,273	\$26,881,364	\$17,732,655	\$26,839,076	(42,288)	-0.2%	4.8%	
Overtime	8,778,470	8,422,700	6,106,358	8,682,794	260,094	3.0%	-1.1%	Min daily staffing; injuries and strike teams
Pension contribution	17,077,786	16,831,881	11,274,988	16,751,408	(80,473)	-0.5%	-1.9%	Based on salaries + \$300,000 add'l paydown
Insurance	4,238,046	4,518,929	3,005,381	4,482,529	(36,400)	-0.8%	5.8%	
Workers' Comp	1,438,100	1,250,000	881,915	1,387,872	137,872	9.9%	-3.5%	W/C stipulated settlements
OPEB contribution	6,825,747	6,947,713	4,640,129	6,954,289	6,576		1.9%	Full ADC + \$200,000 add'l paydown
Services and supplies	5,761,846	7,184,247	3,955,720	7,184,247	0	0.0%	24.7%	
GEMT/QAF payment	186,413	120,000	30,984	120,000	0			
Property Tax Share	97,094	125,000	0	125,000	0		28.7%	City Center development
Sub-Total Operating Expenditures	\$70,004,775	\$72,281,834	\$47,628,129	\$72,527,216	245,382	0.3%	3.6%	Overall increase as a result of OT.
Capital projects contribution	\$2,989,012	\$3,090,341	\$3,090,341	\$3,090,341	0			
Debt service	1,884,166	3,544,505	1,544,505	1,544,505	(2,000,000)			Budgeted included new debt issuance (PSB)
TOTAL EXPENDITURES	\$74,877,952	\$78,916,680	\$52,262,976	\$77,162,062	(1,754,618)	-2.3%		
Reserve addition (use)	8,909,110	4,549,419	-3,676,370	8,784,210	4,234,791	48.2%		
Beginning Fund Balance	63,073,441	69,565,822	71,982,550	71,982,550	2,416,728			Prop tax cleanup; S&S under budget
Ending Fund Balance	\$71,982,550	\$74,115,241	\$68,306,181	\$80,766,760	6,651,519	8.2%		

**Total Overtime Hours by Month
January 2018-March 2020**



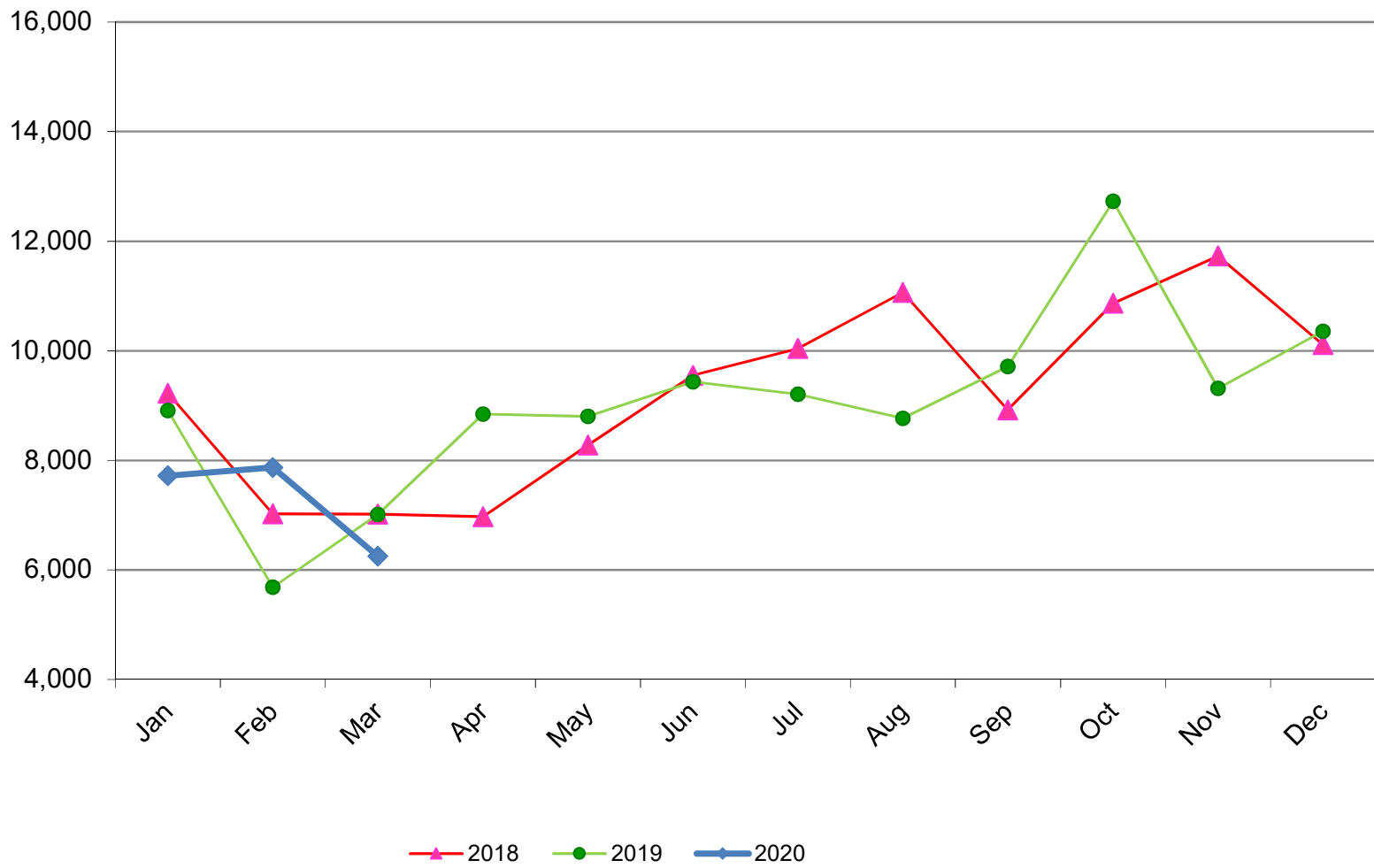
FY 2019/20 Budget Review

General Fund

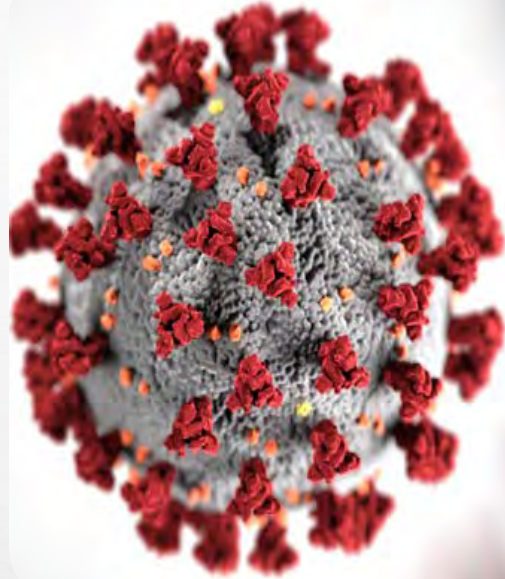
Fiscal Year 2019-20 Budget Review Summary

		Approved	Jul-Feb 2020	Projected	\$ Variance	% Variance	% increase	Notes
	Actual 2018-19	Budget 2019-20	Actuals 2019-20	2019-20	Budget vs. Projected	Budget vs. Projected	Over Prior Year	
Revenue								
Property Tax	\$73,773,912	\$75,231,946	\$42,880,161	\$76,447,043	1,215,097	1.6%	3.6%	AV increase
Interest Income	1,738,398	950,000	806,338	1,100,000	150,000		-36.7%	Higher invested balance + higher rates
Ambulance Services	4,858,204	4,719,750	3,413,989	5,147,025	427,275	8.3%	5.9%	More transports; better payer mix
City of San Ramon - Dispatch	1,350,000	1,400,000	700,000	1,400,000	0		3.7%	Scheduled payments per agreement
SAFER Grant	0	0	0	506,925	506,925			
Reimbursements from State & County	1,065,197	373,000	222,451	574,000	201,000	35.0%	-46.1%	Strike team(\$145K); SB 90 (\$56K)
Inspection, plan review fees & citations	910,059	714,942	507,343	693,818	(21,124)	-3.0%	-23.8%	Increased Plan Reviews (City Center)
Cellular Tower rental income	66,308	66,461	45,422	66,461	0		0.2%	Contractual lease payments
Miscellaneous	24,984	10,000	10,903	11,000	1,000	9.1%	-56.0%	Misc. insurance proceeds
TOTAL REVENUE	\$83,787,062	\$83,466,099	\$48,586,606	\$85,946,272	2,480,173	2.9%	2.6%	
Expenditures								
Salaries	\$25,601,273	\$26,881,364	\$17,732,655	\$26,839,076	(42,288)	-0.2%	4.8%	
Overtime	8,778,470	8,422,700	6,106,358	8,682,794	260,094	3.0%	-1.1%	Min daily staffing; injuries and strike teams
Pension contribution	17,077,786	16,831,881	11,274,988	16,751,408	(80,473)	-0.5%	-1.9%	Based on salaries + \$300,000 add'l paydown
Insurance	4,238,046	4,518,929	3,005,381	4,482,529	(36,400)	-0.8%	5.8%	
Workers' Comp	1,438,100	1,250,000	881,915	1,387,872	137,872	9.9%	-3.5%	W/C stipulated settlements
OPEB contribution	6,825,747	6,947,713	4,640,129	6,954,289	6,576		1.9%	Full ADC + \$200,000 add'l paydown
Services and supplies	5,761,846	7,184,247	3,955,720	7,184,247	0	0.0%	24.7%	
GEMT/QAF payment	186,413	120,000	30,984	120,000	0			
Property Tax Share	97,094	125,000	0	125,000	0		28.7%	City Center development
Sub-Total Operating Expenditures	\$70,004,775	\$72,281,834	\$47,628,129	\$72,527,216	245,382	0.3%	3.6%	Overall increase as a result of OT.
Capital projects contribution	\$2,989,012	\$3,090,341	\$3,090,341	\$3,090,341	0			
Debt service	1,884,166	3,544,505	1,544,505	1,544,505	(2,000,000)			Budgeted included new debt issuance (PSB)
TOTAL EXPENDITURES	\$74,877,952	\$78,916,680	\$52,262,976	\$77,162,062	(1,754,618)	-2.3%		
Reserve addition (use)	8,909,110	4,549,419	-3,676,370	8,784,210	4,234,791	48.2%		
Beginning Fund Balance	63,073,441	69,565,822	71,982,550	71,982,550	2,416,728			Prop tax cleanup; S&S under budget
Ending Fund Balance	\$71,982,550	\$74,115,241	\$68,306,181	\$80,766,760	6,651,519	8.2%		

Total Overtime Hours by Month
January 2018-March 2020



NEW BUSINESS



COVID-19

CORONAVIRUS DISEASE 2019



Agenda No. 8.1

COVID₁₉ RESPONSE BRIEFING

SRVFPD- EMS DIVISION

What Is Coronavirus (COVID-19)?

Coronavirus Disease (COVID-19) Is A Respiratory Illness That Without Proper Precaution, Can Quickly Spread From Person To Person.

A Relative Strain To The Sars-V, the Novel Coronavirus (COVID-19) was First Identified During An Investigation From A Reported Outbreak In Wuhan, China.

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf>



How Is The COVID19 Virus Spread?

The Virus Is Spread Mainly Between People Who Are In Close Contact With One Another (Less Than 6 Feet) Through Respiratory Droplets Produced When An Infected Person Coughs or Sneezes.

COVID19 Can Also Be Transmitted By Touching A Surface Or Object That Has The Virus On It And Then Touching Own Mouth, Nose, Or Eyes.



How Long Can COVID19 Survive On Surfaces?

It Is Unknown How Long Coronavirus Can Last On Surfaces

However~ A Recent Study Suggests:

Up To **8 hours** On
Copper

Up To **24 hours** On
Cardboard

Up To **48-72 hours** on
Plastic & Stainless Steel

According to CDC: “It is not yet known if weather and temperature affect the spread of COVID-19. Some other viruses, like those that cause the common cold and flu, spread more during cold weather months but that does not mean it is impossible to become sick with these viruses during other months.”



CDC Guidance For Potential COVID-19: **Symptom Awareness**

PER CDC~ Reported Illnesses Have Ranged From Mild Symptoms To Severe Illness And Death For Confirmed Coronavirus Disease 2019 (COVID-19) Cases

Based On The Incubation Period Symptoms May Appear 2-14 Days After Exposure

- * Cough
- * Shortness Of Breath
- * Fever

Other Symptoms To Consider *In Addition To The Above:*

- Runny Nose Or Nasal Congestion
- Sore Throat
- Headaches
- Body Aches
- Chest Pain

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms>



KEY POINTS- INDIVIDUAL PREVENTION



SRVFPD PROCESS

1. Dispatch Screening For COVID-19
 - * PPE Donned Prior To Entry Of Scene
 - * ALL Calls: Scene Survey For Safety
2. Encourage Patient To Exit Occupancy
3. Initial Approach Assessment From 6-feet
4. All Positive Screen Patient Contacts

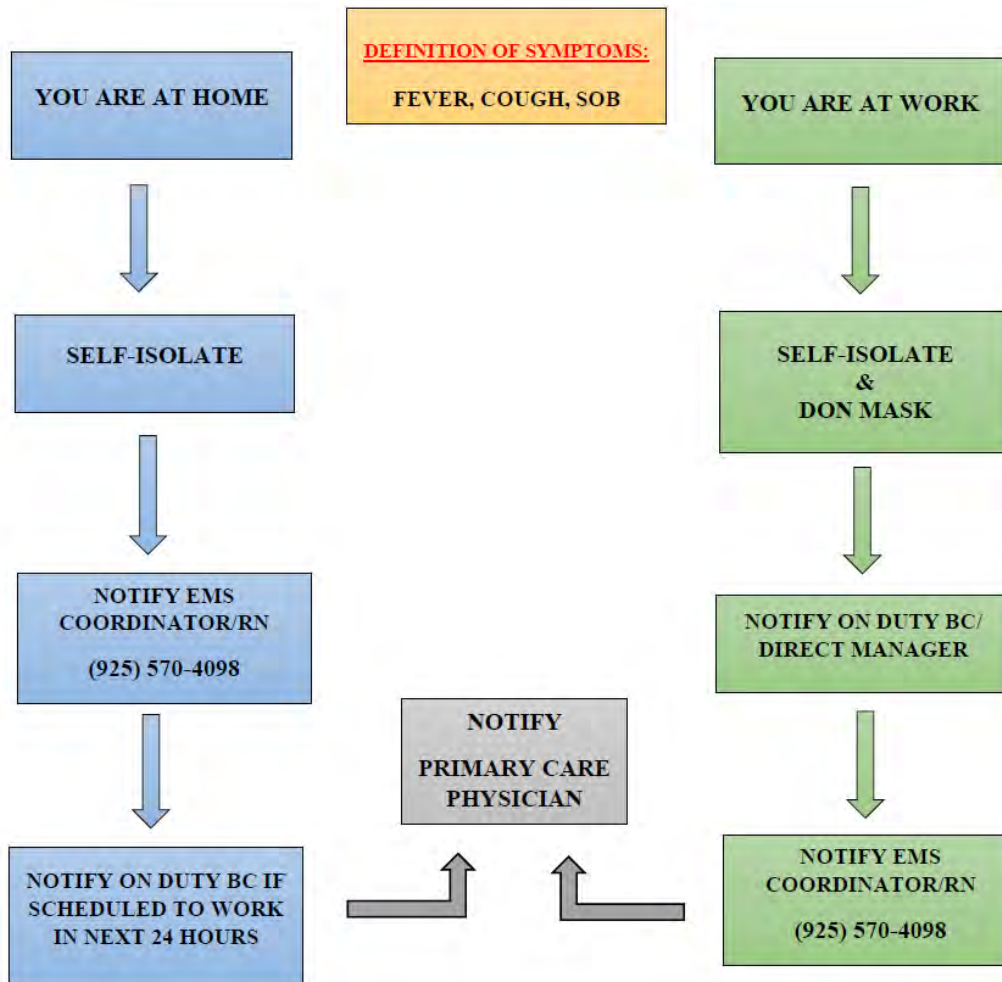
Full PPE:

- ✓ Eye Pro/Goggles
- ✓ N95 / P100 Mask/Air-purifier Mask
- ✓ Gloves
- ✓ Gown / Tyvek

5. Pt Required To Wear Surgical Mask
6. Any Cardiac Arrest With Suspected Symptoms
 - ✓ Full PPE



**SYMPTOMATIC EMPLOYEE FLOWCHART
UNKNOWN COVID-19 EXPOSURE**



****FOR ANY SEVERE SYMPTOMS IMMEDIATELY CALL 911****



COVID19 RESPONSE SUMMARY: TIMELINE

February 26th, 2020-

During Board Meeting, President Parker identified need for early response to Coronavirus (COVID19)

Week 1~ March 1st -7th

CCC REPORTED 11 POSITIVE COVID19 CASES

Priorities:

- PPE Inventory
- Assessment of PAR levels
- Ordering of Supplies
- Policy and Procedure for COVID19 Exposure Control Plan
- Outreach to Hospital Emergency Departments & Residential Care Facilities
- Internal Communication Report (SitStat)

Challenges:

- Low supply availability
- Limited Information



COVID19 RESPONSE SUMMARY: TIMELINE

Week 2~ March 8-14th

CCC reported 11 positive COVID19 cases

Priorities:

- Explore alternatives for PPE supply
 - Half Mask Respirators
- Excellent Communication/Transparency
 - Positive Exposure Reports
 - Daily COVID19 Tracking Report for SRVFPD personnel monitoring
- Partnering with Contra Costa County Initiatives
 - CCC EMS Duty Officer
 - Emergency Operations Center & Medical Advisory Committee Meeting
- Plan for Alternative site location for Quarantine/Isolation of SRVFPD personnel

Challenges:

- PPE
- Gaining better understanding of new COVID19 Pandemic



COVID19 RESPONSE SUMMARY: TIMELINE

Week 3~ March 15-21st

CCC Reported 33 Positive COVID19 Cases

Priorities:

- Safety and Health of ALL
- Navigating Shelter at Home Order
- Implementing Limited Access to District buildings and common spaces
- Data Tracking for COVID19
- Collaboration with Communications Center to ensure key updates captured
- Collaboration with FLSD for outreach to Residential Care Facilities
- Outfitting Suppression with high quality PPE supplies and instruction for use
- Updating website on COVID19 for transparency and Community Awareness

Challenges:

- PPE PAR levels/limited ordering capacity



COVID19 RESPONSE SUMMARY: TIMELINE

Week 4~ March 22nd- 29th

CCC Reported 85 Positive COVID19 Cases

Priorities:

- EMS Division reorganization to ensure optimal response and sustainability
- Enhanced communication with All
 - Weekly Chief Meyer Conference Call Initiated
 - Weekly station calls to discuss updates and concerns from each crew
 - Communication Center updates for EMD
- Easily Accessible COVID19 information
 - Desktop ICON COVID19 share folder
 - Training Videos
- COVID19 Procedure Guidance
 - Criteria for Return to Work Post Exposure/Travel Return
 - PPE Donning/Doffing
 - Lodging Assistance
- Exploration of Testing Options and submission of proposed testing pilot study to CCC EMS

Challenges:

- Understanding and navigating a new workflow with limited knowledge of the virus



COVID19 RESPONSE SUMMARY: TIMELINE

Week 5~ March 29th – April 4th

CCC Reported 204 Positive COVID19 Cases

Priorities:

- Fit testing All Suppression with new Half-mask Respirators
- Collaboration with Communication Center for potential implementation of Omega calls
- Continued research of IgG/IgM testing post denial from CCC EMS
- Initiation of District wide “Wellness Checks” prior to entry to all facilities
- Self- Monitoring/Isolation and Return to Work Policy
- Collaboration with San Ramon & Danville Police Departments for COVID19 information sharing

Challenges:

- Approval of requested testing capabilities
- Transparency concerns: LEMSA and CCPH withholding information on District positive COVID19 cases



COVID19 RESPONSE SUMMARY: TIMELINE

Week 6~ April 5-12th

CCC Reported 442 Positive COVID19 Cases

Priorities:

- Volunteer & Reserve Program Policy to ensure safety and continued health of personnel
- COVID19 Webinar for San Ramon & Danville Police Departments (4 total presentations)
- Implementation of Health Screening in all District locations (Policy)
- Initiation of Electronic Billing services to reduce risk of COVID19 exposed paper chain
- Community Outreach: website updates “Caring for Someone At Home”
- Training Videos

Challenges:

- Approval of requested testing capabilities
- Weekly change of personnel for LEMSA Duty Officer
 - Inconsistency of messaging
 - Call In Numbers for meetings unreliable



COVID19 RESPONSE SUMMARY: TIMELINE

WEEK 7~ April 13 to Present

CCC REPORTED 600 POSITIVE COVID19 CASES

Priorities:

- “SRVFPD Partnering with our Care Facilities for COVID-19” webinar 04/16/2020
- CCC Vehicle Decontamination Site information distributed post positive COVID19 exposure
- Continued education for frequent LEMSA Administrative bulletin updates

Next Steps:

- Approval of requested testing capabilities
- Continued monitoring of COVID19 CDC Public Health Recommendations
- Ensure consistent oversight of PPE and supply need
- Update Policy/Procedures as needed
- Consistent evaluation of previous, ongoing and future processes for continued improvement

END OF REPORT

(04/15/2020)

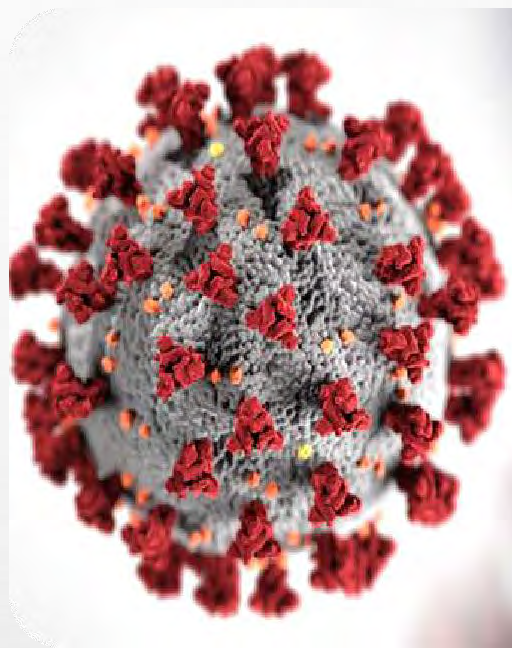
Total CCC Case Count 615 Total CCC Deaths= 14



SRVFPD TOTAL CASE REPORT TO DATE

LOCATION	POSITIVE CASE COUNT	DEATHS	POPULATION	CASES PER 100,000
Alamo	17		14,750	115
Danville	22		43,121	51
San Ramon	27	1	74,013	36
Total	66	1	131,884	202





COVID-19

CORONAVIRUS DISEASE 2019



COVID₁₉ RESPONSE SUMMARY

SRVFPD- EMS DIVISION

COVID19 RESPONSE SUMMARY: TIMELINE

February 26th, 2020-

During Board Meeting, President Parker identified need for early response to Coronavirus (COVID19)

Week 1~

March 2nd, 2020- ccc reported 1 positive covid19 case

- CCC Health Services letter: initial health alert for COVID19 awareness
- Orders placed to multiple vendors for early identification of increased PPE need

March 3rd, 2020-

- EMS Division distributed initial policy: interim exposure control plan and procedures
- All PPE inventory moved to EMS Division for oversight of PAR level and distribution

March 4th- California declares State of Emergency to identify cases and slow spread of COVID19

March 5th, 2020-

- EMS Committee Meeting: Reviewed required PPE and prevention strategies for potential COVID19 calls
- EMS Division outreach to all CCC Hospital Emergency Departments for current COVID19 patient arrival plan



COVID19 RESPONSE SUMMARY: TIMELINE

March 6th, 2020-

EMERGENCY COVID19 RESPONSE MEETING CALLED BY CHIEF MEYER to include directives for:

1. Ongoing internal communications plan (sit stat report)
 2. FLSD outreach to all residential care facilities to introduce prevention measures
 3. Assess Alternative Quarantine/Isolation sites to ensure safety of potentially exposed DISTRICT personnel
- EMS Division provided RCF Outreach program with information on prevention and resource guidance for COVID19 Contra Costa EMS - 20-BUL-002 - novel coronavirus
 - PPE gown alternative- Tyvek suits located and ordered
 - First communications update (SIT STAT) report distributed to ALL



COVID19 RESPONSE SUMMARY: TIMELINE

Week 2~

March 9th, 2020- CCC reported 11 positive COVID19 cases

- Chief Drayton suggestion for EMS division to secure alternative high quality half-mask respirators in the event of N95/P100 shortage, vendors and equipment research initiated

March 10th, 2020-

- Positive exposure reports initiated to ensure transparent communication to ALL
- Attended Townhall Meeting with Senator Glazer for update on COVID19

March 11th, 2020-

- World Health Organization (WHO) declared Coronavirus (COVID19) Pandemic
- Initiation of SRVFPD update to Pandemic Plan
- First MAC Emergency Operations Plan daily call initiated by CCC
- EMS Division- Quarantine guidelines for Alternative Site Proposal
- Daily COVID19 Tracking Report for SRVFPD personnel monitoring and Positive Exposure Reporting initiated

March 13th, 2020-

- CCC EMS Duty Officer (DO) daily call initiated



COVID19 RESPONSE SUMMARY: TIMELINE

WEEK 3~

March 17th, 2020

- COVID19 educational video added to SRVFPD website for community awareness
- Notice from DEA on DEA COVID-19 information received for medication guidance
- EMS Division data collection for COVID19 initiated through Tableau Reports generated by ZOLL PCR documentation system

March 18th, 2020

- Updated Coronavirus Exposure Control Plan Procedures distributed
- Initial COVID Testing Guidance from Health Officer

March 19th, 2020

- First SRVFPD Positive COVID19 identified- Community exposure confirmed- Self Quarantine/Self Monitoring with Delegation
- Updated Infectious Disease Control and Prevention: Personal Protective Inventory Requirements sent to ALL
- Additional PPE secured from alternate vendors
- ALL frontline Apparatus outfitted with Infectious Disease PPE bags



COVID19 RESPONSE SUMMARY: TIMELINE

WEEK 3~

March 20th, 2020

- Hospital Emergency Department patient handoff/report updates distributed to all
- Suppression CCPH COVID19 Testing Hotline Provided for all First Responders and Healthcare Workers FLSD Audit of Residential Care Facilities (RCF) provided

WEEK 4~

March 23, 2020- CCC REPORTED 85 POSITIVE COVID19 CASES

Chief Meyer announced new staff assignments:

- Chief Aguiar to join EMS Division and welcomed back Retired Deputy Chief Lon Phares to assist with EMS/Operations
- Streamlined testing process and follow-up for communication of results for symptomatic personnel Created desktop resource file for COVID19 information and updates
- Weekly station calls/check-in by EMS Division Battalion Chief

March 24th 2020

- Coronavirus Checklist for Station and Personnel Decontamination COVID19 Lodging Assistance and Reimbursement Policy initiated COVID19 Symptomatic Employee Flowchart
- Criteria for Return to Work for Healthcare Personnel with Confirmed or Suspected COVID-19 (Interim Guidance) Report



COVID19 RESPONSE SUMMARY: TIMELINE

WEEK 4~

March 25th, 2020

- Chief Meyer began weekly Wednesday 10am conference call for ALL to ensure updates and COVID19 response transparency
- Communication with all receiving Emergency Departments to include PPE Doffing Directive for SRVFPD personnel
- PPE Training videos added to desktop folder

March 26th, 2020

- EMS Division research and proactive ordering of COVID19 IgG/IgM Antibody Testing
- To limit exposure of unnecessary paperwork return to Administration, process to move to Electronic Billing initiated
- Communication Center updated EMD questions for COVID19
- COVID19 Facility and Apparatus Decontamination Policy distributed

March 28th, 2020

- EMS Division submitted initial request to CCC EMS for pilot study proposal for Antibody IgG/IgM Covid19 testing authorization
- Received half-mask respirators, EMS Division began fit-testing and instruction for use



COVID19 RESPONSE SUMMARY: TIMELINE

WEEK 5~

March 29-31st 2020- CCC REPORTED 204 POSITIVE COVID19 CASES

- Continued individual half-mask respirator fit testing for Suppression personnel

March 30th, 2020-

- Submitted formal request to CCC EMS for approval of Response Time Exemption
- Communication Center and EMS Division collaboration to review potential implementation of “Omega” calls
- EMS Division meeting for potential data sharing forum with Hospitals to ensure patient continuity of care

March 31st, 2020-

- EMS Division build for Wellness Checks of all personnel on arrival to work in Stationcheck.com
- Approval received from CCC EMS for Response Time Exemption
- SRVFPD Response Contingency Plan submitted by Lon Phares
- COVID19 Self Monitoring and Return to Duty Policy distributed



COVID19 RESPONSE SUMMARY: TIMELINE

WEEK 5~

April 1st, 2020

- Continued Daily Tracking Reports, CCC Branch & Duty Officer/EOC call meetings and 48-hour SIT STAT Reports by EMS Division Post denial of COVID19 Antibody testing- continued research and follow-up for additional information requests
- EMS Division meeting with San Ramon Police Department for potential information session on COVID19

April 2nd, 2020

- Administrative Bulletin 20-BUL-005 - Certifications and Accreditations

April 3rd, 2020

- Orinda Care Home COVID19 outbreak press conference announced completed with limited prior notification to CCC Fire/Police During Branch CCC Call- SRVFPD advocated for transparency of information sharing to all CCC First Responder Agencies

April 4th, 2020

- CCC updated website to include requested additional COVID19 information sharing



COVID19 RESPONSE SUMMARY: TIMELINE

WEEK 6~

April 5th, 2020- CCC REPORTED 442 POSITIVE COVID19 CASES

- COVID 19 – Volunteer and Reserve Program Interim Policy distributed to ALL
- EMS Pandemic Response update submitted
- CCC Health Order for Shelter in Place extended to May 3rd, 2020

April 6th, 2020-

- COVID19 Briefing for San Ramon and Danville Police Departments Webinar presentation provided by EMS Division at 10:00 & 18:00

April 7th, 2020-

- COVID 19 District Facility Public Health Screening Policy distributed to ALL
- Infrared Thermometers distributed to All Stations, Communication Center & Admin for Wellness Checks
- EMS Division Training videos added to COVID19 desktop resource



COVID19 RESPONSE SUMMARY: TIMELINE

WEEK 6~

April 8th, 2020-

- COVID19 IgG/IgM Antibody testing updated packet resent to Contra Costa Health Services (LEMSA) for review/approval
- Target Solutions “Electronic Billing” module assigned to all Paramedics for review prior to implementation
- CCC EMS Bulletin: Expanded Treat and Refer Administrative Bulletin for CCCEMS System Paramedics distributed

April 9th, 2020-

- Outreach to all Residential Care Facilities for interest in COVID19 information session “SRVFPD Partnering with our Care Facilities for COVID-19” provided by EMS Division

April 10th, 2020

- SRVFPD website updated with information on COVID19 Tips for “Caring for Someone at Home”
- COVID19 Briefing for San Ramon and Danville Police Departments Webinar presentation provided by EMS Division at 10:00 & 18:00



COVID19 RESPONSE SUMMARY: TIMELINE

WEEK 7~

April 13th, 2020- CCC REPORTED 600 POSITIVE COVID19 CASES

- Invite to all Residential Care Facilities for “SRVFPD Partnering with our Care Facilities for COVID-19” webinar to be held Thursday April 16th at 10:30
- CCC Emergency Vehicle Decontamination Site information distributed to Suppression post positive COVID19 exposure
- All personnel on COVID19 Tracking Report for Self-Monitoring with Delegation cleared for Return to Regular Duty

April 14th, 2020-

- EMS Division review of proposed patient report to streamline Residential Care Facilities to EMS handoff
- Final review “SRVFPD Partnering with our Care Facilities for COVID-19” presentation

April 15th, 2020-

- **Total CCC Case Count 615 Total CCC Deaths=14**

END OF REPORT



SRVFPD TOTAL CASE REPORT TO DATE

LOCATION	POSITIVE CASE COUNT	DEATHS	POPULATION	CASES PER 100,000
Alamo	17		14,750	115
Danville	22		43,121	51
San Ramon	27	1	74,013	36
TOTAL	66	1	131,884	202



KEY POINTS- Individual Prevention



SRVFPD PROCESS

1. Dispatch Screening For COVID-19
 - *PPE Donned Prior To Entry Of Scene
 - *ALL Calls: Scene Survey For Safety
2. Encourage Patient To Exit Occupancy
3. Initial Approach Assessment From 6-feet
4. All Positive Screen Patient Contacts

Full PPE:

- Eye Pro
 - N95 / P100 Mask/Air-purifier Mask
 - Gloves
 - Gown / Tyvek
5. Pt Required To Wear Surgical Mask
 6. Any Cardiac Arrest With Suspected Symptoms
 - Full PPE



CDC GUIDANCE FOR POTENTIAL COVID-19: SYMPTOM AWARENESS

PER CDC~ REPORTED ILLNESSES HAVE RANGED FROM MILD SYMPTOMS TO SEVERE ILLNESS AND DEATH FOR CONFIRMED CORONAVIRUS DISEASE 2019 (COVID-19) CASES

BASED ON THE INCUBATION PERIOD SYMPTOMS MAY APPEAR 2-14 DAYS AFTER EXPOSURE

- * COUGH
- * SHORTNESS OF BREATH
- * FEVER

OTHER SYMPTOMS TO CONSIDER *IN ADDITION TO THE ABOVE*:

- RUNNY NOSE OR NASAL CONGESTION
- SORE THROAT HEADACHES
- BODYACHES
- CHEST PAIN

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms>

How Long Can COVID19 Survive On Surfaces?

It Is Unknown How Long Coronavirus Can Last On Surfaces

However~ A Recent Study Suggests:

Up To **8 hours** On
Copper

Up To **24 hours** On
Cardboard

Up To **48-72 hours** on
Plastic & Stainless Steel

According to CDC: “It is not yet known if weather and temperature affect the spread of COVID-19. Some other viruses, like those that cause the common cold and flu, spread more during cold weather months but that does not mean it is impossible to become sick with these viruses during other months.”



Exposure Reporting Process

EMS Exposure Report

Notify Captain → Battalion Chief

Notify EMS Coordinator/RN or EMS Battalion Chief

SRVFPD with close positive screen patient contact:

Monitor for 14 days for Flu Like Symptoms

PPE Followed – Can remain at work

PPE Not Followed – Off Duty



COVID 19 – TESTING

**For First Responders &
Health Care Workers**

Please call to be screen, if criteria is met an
appointment will be scheduled.
Screening Phone Line Hours 8:30 – 3:30 Daily
925-570-0978

By Appointment Only

Testing will be done in your Vehicle

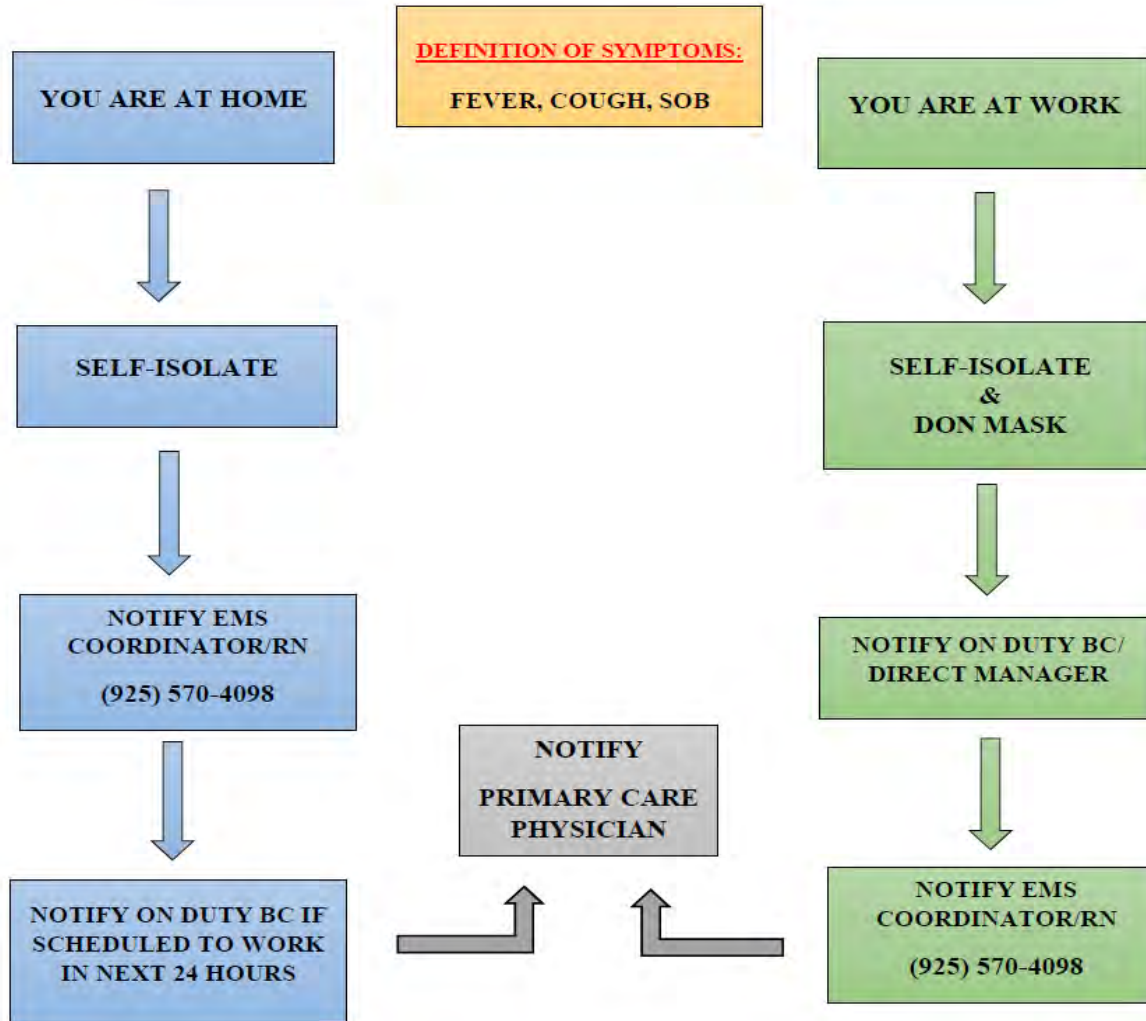
**** Proof of employment will be required, please bring
your agency ID or badge to your appointment ****

**** Screening phone line will be open Saturday 03/21/20**

- Less than 24-hour turnaround
- Led by CCPH
- Results reported directly to personnel tested
- Negative:** Return to Duty
- Positive:** Self Quarantine and Self-Monitoring with delegation



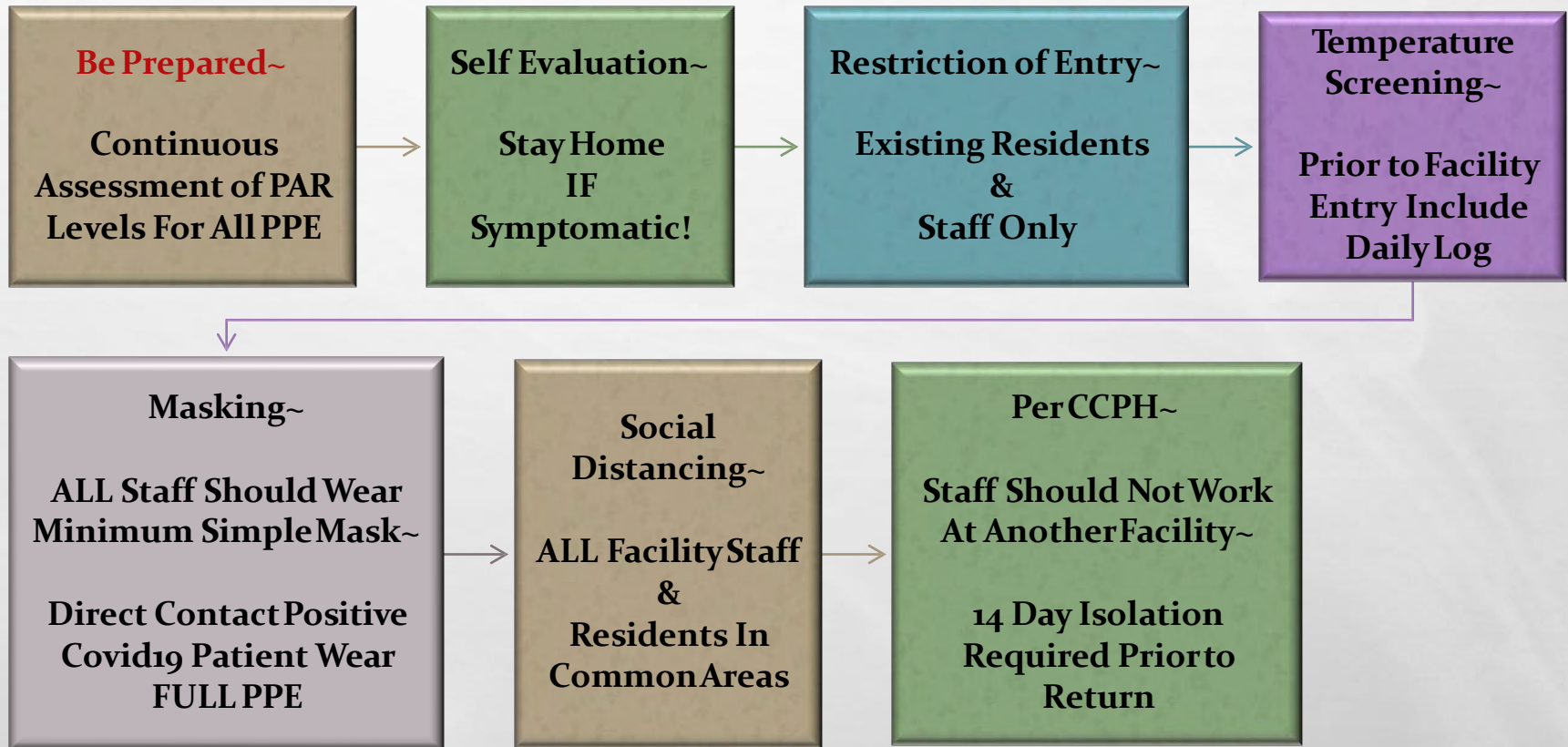
SYMPTOMATIC EMPLOYEE FLOWCHART
UNKNOWN COVID-19 EXPOSURE



****FOR ANY SEVERE SYMPTOMS IMMEDIATELY CALL 911****



KEY POINTS- CARE FACILITY PREVENTION



Patient name and date of birth

Do they have POLST? *Please have DNR paperwork ready*

Why was 911 called?

When did the symptoms begin?

What have you done in attempt to assist?

Meds, O2, Reposition etc.

Patients medical history including recent major surgeries

Patient medications and allergies.

How long has the patient been at your facility?

When was the last time this patient has been transported to the hospital?

What hospital does the patient prefer?

Insurance information

PLEASE HAVE PATIENT ON A DRAW SHEET TO ASSIST WITH TRANSFER TO OUR GURNEY

EMS ARRIVAL REPORT & PATIENT HANDOFF~

WHAT WE NEED TO KNOW~

RESOURCE LINKS

CONTRA COSTA COUNTY EMS	
Certification and Licensure Updates	https://cchealth.org/ems/pdf/Memo-20-BUL-005-PersonnelCertAuthAcredExpirations.pdf
Field Provider Burn Rate	field providers burn rate for PPE
CDC	
For Health Care Professionals	https://www.cdc.gov/coronavirus/2019-ncov/hcp/index.html
For Schools & Communities	https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html
For Businesses & Employers	https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/businesses-employers.html
For Community & Faith Based Organizations	https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/index.html
CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (CDPH)	
Guidance Documents List	https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Guidance.aspx
CALIFORNIA EMERGENCY MEDICAL SERVICES AUTHORITY (EMSA)	
General Information Page & Updates	https://emsa.ca.gov/covid19/
First responders, including paramedics & EMTs	https://emsa.ca.gov/wp-content/uploads/sites/71/2020/03/COVID-19-Memo-to-EMS-Partners-007-1.pdf
Guidance on Workforce Maintenance	https://emsa.ca.gov/wp-content/uploads/sites/71/2020/03/WorkforceMaintenancePolicyandProcedure.pdf
CONTRA COSTA COUNTY HEALTH SERVICES	
General Information Page & Updates	https://www.coronavirus.cchealth.org/
Donation of PPE	https://cchealth.org/press-releases/2020/0323-Protective-Equipment-and-Supplies-for-Healthcare-Providers.php



References

www.theconversation.com

www.cchealth.org

www.contracosta.ca.gov

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms>

<https://www.cdc.gov/coronavirus/2019-ncov/faq.html>

<https://www.sciencealert.com/how-long-does-coronavirus-last-on-surfaces>





San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 22, 2020

To: Board of Directors

From: Paige Meyer, Fire Chief

Subject: Consideration of Policy Designating Job Classifications as Exempt from the Families First Coronavirus Response Act

Discussion:

On March 18, 2020, the President signed into law the Families First Coronavirus Response Act (“FFCRA”), which includes the Emergency Paid Sick Leave Act (“EPSLA”) and the Emergency Family and Medical Leave Expansion Act (“EFMLEA”). In order to ensure the continued provision of emergency services and health care services, the FFCRA authorizes public agencies to exclude “emergency responders” and “health care providers” from the EPSLA and the EFMLEA, and from receiving the leave benefits provided under those acts. (H.R. 6201, §§ 3105, 5102.)

The Fire Chief deems the following job classifications as “Emergency Responders” whose services are necessary in order for the District to provide emergency services and health care in response to the COVID-19 emergency:

- Battalion Chief
- Captain
- Deputy Chief
- Director of Emergency Communications
- EMS Coordinator/Registered Nurse
- Engineer
- Fire Chief
- Firefighter Paramedic
- Public Safety Dispatcher

Financial Implications

Approval of this policy could result in reduced costs associated with the leave provisions of the FFCRA.

Recommended Actions

Approve the attached Policy Designating Job Classifications as “Emergency Responders” to exclude certain job classifications from the provisions of the Families First Coronavirus Response Act (“FFCRA”), including the Emergency Paid Sick Leave Act (“EPSLA”) and the Emergency Family and Medical Leave Expansion Act (“EFMLEA”), that are deemed necessary for the District’s uninterrupted delivery of emergency services and health care in response to the COVID-19 emergency.



HR – POLICY AND PROCEDURE

TOPIC:	Policy Designating Exempt Positions - Families First Coronavirus Response Act		
EFFECTIVE DATE:	4/2020	DOC NO:	ADM-HR
CROSS REF:			

STATEMENT OF INTENT

On March 18, 2020, President Donald J. Trump signed into law the Families First Coronavirus Response Act (“FFCRA”), which includes the Emergency Paid Sick Leave Act (“EPSLA”) and the Emergency Family and Medical Leave Expansion Act (“EFMLEA”).

The FFCRA authorizes public agencies to exclude “emergency responders” and “health care providers” from the EPSLA and the EFMLEA, and from receiving the leave benefits provided under those acts. (H.R. 6201, §§ 3105, 5102.)

The Department of Labor (“DOL”) subsequently provided guidance concerning the terms “emergency responder” and “health care provider” as used in the FFCRA.

According to the DOL, “emergency responder” means any employee “who is necessary for the provision of transport, care, comfort, and nutrition of patients, or whose services are otherwise needed to limit the spread of COVID-19. This includes but is not limited to military or national guard, law enforcement officers, correctional institution personnel, fire fighters, emergency medical services personnel, physicians, nurses, public health personnel, emergency medical technicians, paramedics, emergency management personnel, 911 operators, public works personnel, and persons with skills or training in operating specialized equipment or other skills needed to provide aid in a declared emergency as well as individuals who work for such facilities employing these individuals and whose work is necessary to maintain the operation of the facility.”

According to the DOL, “health care provider” means any employee who is employed “at any doctor’s office, hospital, health care center, clinic, post-secondary educational institution offering health care instruction, medical school, local health department or agency, nursing facility, retirement facility, nursing home, home health care provider, any facility that performs laboratory or medical testing, pharmacy, or any similar institution, employer, or entity. This includes any permanent or temporary institution, facility, location, or site where medical services are provided that are similar to such institutions.” Further, this definition includes any employee “employed by an entity that contracts with any of the above institutions, employers, or entities institutions to provide services or to maintain the operation of the facility. This also includes anyone employed by any entity that provides medical services, produces medical products, or is otherwise involved in the making of COVID-19 related medical equipment, tests, drugs, vaccines, diagnostic vehicles, or treatments. This also includes any individual that the highest official of a state or territory, including the District of Columbia, determines is a health care provider necessary for that state’s or territory’s or the District of Columbia’s response to COVID-19.”

AUTHOR:	Paige Meyer, Fire Chief		Page 1 of 3
REVIEWED:	William D. Ross, General Counsel		
APPROVED:	Board of Directors		
ORIGIN DATE:	4/2020	REVISED DATE:	



HR – POLICY AND PROCEDURE

TOPIC:	Policy Designating Exempt Positions - Families First Coronavirus Response Act		
EFFECTIVE DATE:	4/2020	DOC NO:	ADM-HR
CROSS REF:			

POLICY

In order to ensure the continued provision of emergency services and health care services, the **District** adopts this policy to exclude certain job classifications that are necessary to the District’s provision of emergency services and health care from the provisions of the Families First Coronavirus Response Act (“FFCRA”), including the Emergency Paid Sick Leave Act (“EPSLA”) and the Emergency Family and Medical Leave Expansion Act (“EFMLEA”).

EFFECTIVE DATE

This Emergency Policy shall be effective April 1, 2020 until December 31, 2020, or until the applicable provisions of the FFCRA set forth in this Policy are no longer effective.

POLICY AUTHORITY

Pursuant to the FFCRA, the District is authorized to exclude “emergency responders” and “health care providers” from the EPSLA and the EFMLEA, and from receiving the leave benefits provided under those Acts. (H.R. 6201, §§ 3105, 5102.)

DESIGNATION OF “EMERGENCY RESPONDERS” AND “HEALTH CARE PROVIDERS”

The Fire Chief has identified the following job classifications whose services are necessary in order for the District to provide emergency services and health care in order to respond to the COVID-19 emergency.

The Fire Chief deems the following job classifications as “Emergency Responders”:

- Battalion Chief
- Captain
- Deputy Chief
- Director of Emergency Communications
- EMS Coordinator/Registered Nurse
- Engineer
- Fire Chief
- Firefighter Paramedic
- Public Safety Dispatcher

These lists are subject to change at any time by the Fire Chief.

AUTHOR:	Paige Meyer, Fire Chief		Page 2 of 3
REVIEWED:	William D. Ross, General Counsel		
APPROVED:	Board of Directors		
ORIGIN DATE:	4/2020	REVISED DATE:	



HR – POLICY AND PROCEDURE

TOPIC:	Policy Designating Exempt Positions - Families First Coronavirus Response Act			
EFFECTIVE DATE:	4/2020		DOC NO:	ADM-HR
CROSS REF:				

EFFECT OF DESIGNATION

Consistent with the FFCRA, the District’s designation of these job classifications as “Emergency Responders” and/or “Health Care Providers” excludes employees in these job classifications from the EPSLA and the EFMLEA, and from receiving the leave benefits provided under the EPSLA and the EFMLEA.

AUTHOR:	Paige Meyer, Fire Chief		Page 3 of 3
REVIEWED:	William D. Ross, General Counsel		
APPROVED:	Board of Directors		
ORIGIN DATE:	4/2020	REVISED DATE:	



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 22, 2020

To: Board of Directors

From: Paige Meyer, Fire Chief

Subject: Consideration of Emergency Administrative Leave Policy

Discussion:

During times of a declared public health emergency, it is imperative that the Fire Chief has flexibility to encourage sick employees to stay home and support employees needing to care for ill or quarantined individuals as well as taking care of children during school closures by offering paid administrative leave. This policy shall be administered in coordination with and shall not replace any applicable paid emergency leaves the employee may be entitled to under state and/or federal law

The Emergency Administrative Leave Policy would allow the Fire Chief to grant up to eighty (80) hours for employees assigned to a 40-hour work schedule, and up 112 hours for employees assigned to a 56-hour shift schedule, of paid Emergency Administrative Leave per employee per rolling 12-month period, measured from the first day the employee is in receipt of Emergency Administrative Leave. Under the policy, the Fire Chief is not required to grant Emergency Administrative Leave, and may grant more Emergency Administrative Leave per employee, per rolling 12-month period if for health and safety reasons additional Emergency Administrative Leave is warranted.

It should be further noted that recently passed federal legislation created two new paid leave entitlements under the Families First Coronavirus Response Act (FFCRA), that provides for Emergency Paid Sick Leave and Expanded Family & Medical Leave to cover the same types of events discussed above. These provisions will apply to leave taken beginning April 1, 2020, through December 31, 2020.

Financial Implications

Pursuant to the proposed policy, Emergency Administrative Leave would only be granted during times of a declared public health emergency, such as we are currently facing with the COVID-19 global pandemic, and would be compensated at the employees regular base pay rate. The financial impact to the District would depend on the number of employees and extent to which the leave is granted.

Formal adoption of the Emergency Administrative Leave Policy by the Board would strengthen the likelihood of the District receiving federal/state reimbursement for the granting of such emergency leave should disaster relief funds become available.

Recommended Actions

To protect public health and the safety of our employees during a declared public health emergency, staff recommends approval of the proposed Emergency Administrative Leave Policy.



HR – POLICY AND PROCEDURE

TOPIC:	Emergency Administrative Leave Policy		
EFFECTIVE DATE:	4/2020	DOC NO:	ADM-HR
CROSS REF:			

STATEMENT OF INTENT

During times of a declared public health emergency, it is imperative that the Fire Chief has flexibility to encourage sick employees to stay home and support employees needing to care for ill or quarantined individuals as well as taking care of children during school closures by offering paid administrative leave. This policy shall be administered in coordination with and shall not replace any applicable paid emergency leaves the employee may be entitled to under state and/or federal law.

POLICY

1. This policy applies to all active employees regardless of full-time equivalent (FTE) or hourly/seasonal/temporary (HST) classification, as defined in the District’s Categories of Employment Personnel Policy.
2. An employee is not required to have a minimum amount of service with the District to be eligible to receive Emergency Administrative Leave. This policy allows the Fire Chief to grant Emergency Administrative Leave to an employee in the following circumstances:
 - a. subject to a federal, state, or local quarantine or isolation order related to a public health emergency disease/illness;
 - b. advised by a health care provider to self-quarantine due to a public health emergency disease/illness, concerns;
 - c. experiencing symptoms relating to a public health emergency disease/illness and seeking medical diagnosis;
 - d. caring for an individual subject to either a federal, state, or local quarantine or isolation order or advised by a health care provider to self-quarantine due to a public health emergency disease/illness, concerns;
 - e. caring for the employee’s child if the child’s school or place of care is closed or the child’s care provider is unavailable due to public health emergency;
 - f. experiencing reduced work hours due to a reduction of District programs and services or complete closure of District facilities;
 - g. experiencing any other substantially similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Secretary of Labor;

or

AUTHOR:	Paige Meyer, Fire Chief		Page 1 of 2
REVIEWED:	William D. Ross, General Counsel		
APPROVED:	Board of Directors		
ORIGIN DATE:	4/2020	REVISED DATE:	



HR – POLICY AND PROCEDURE

TOPIC:	Emergency Administrative Leave Policy		
EFFECTIVE DATE:	4/2020	DOC NO:	ADM-HR
CROSS REF:			

h. other reasons as identified by the Fire Chief.

3. The Fire Chief may grant up to eighty (80) hours for employees assigned to a 40 hour work schedule, and up to 112 hours for employees assigned to a 56 hour shift schedule, of paid Emergency Administrative Leave per employee per rolling 12-month period, measured from the first day the employee is in receipt of Emergency Administrative Leave. The Fire Chief is not required to grant Emergency Administrative Leave continuously, and may grant more Emergency Administrative Leave per employee, per rolling 12-month period if for health and safety reasons additional Emergency Administrative Leave is warranted.
4. Emergency Administrative Leave will be paid at a rate established by the Fire Chief, up to the employee’s regular base pay rate.
5. Emergency Administrative Leave is in addition to, and not in lieu of, other paid leaves such as Comprehensive Annual Leave and Paid Sick Leave the District already provides.
6. The District shall retain Emergency Administrative Leave usage records for a period of at least four (4) years. Such records will document the Emergency Administrative Leave used by each employee. An employee may request access to their records in the same manner regarding itemized wage statements and pay stubs.

Administration:

This Personnel Policy is deemed to have a direct financial impact on the District; and District Board approval is required to ratify implementation retroactively to March 1, 2020, and for any subsequent amendments.

AUTHOR:	Paige Meyer, Fire Chief		Page 2 of 2
REVIEWED:	William D. Ross, General Counsel		
APPROVED:	Board of Directors		
ORIGIN DATE:	4/2020	REVISED DATE:	



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 22, 2020

To: Board of Directors

From: Paige Meyer, Fire Chief
Kenneth Campo, Interim CFO

Subject: Approval of Reimbursement Resolution – Station 34 Remodel & Tiller Truck Acquisition

Background:

The District is replacing a Tiller Truck at an approximate (not to exceed) cost of \$1.7 million for the truck and related equipment. The District is also considering a substantial remodel of the living quarters at Station 34, along with an expansion of the apparatus bay to accommodate the housing of a Tiller Truck. The early cost estimate for the complete remodel is \$2.5 million.

Funding is currently available for these projects in the District's Capital Outlay Fund. However, with tax exempt borrowing costs at historical, all-time lows, financing the project and acquisition costs remains an attractive alternative. As the Board may recall, the District received very favorable financing terms for the recent purchase of ambulances and engines via a lease-purchase financing through Bank of America. Staff has reached out to BofA regarding the Station 34 remodel cost and acquisition of a Tiller Truck and BofA is willing to include these costs under the same financing agreement if the District so chooses.

By adopting a "Reimbursement Resolution" the District reserves the ability to reimburse the Capital Outlay Fund for expenditures related to the Station 34 remodel and truck acquisition from lease proceeds at a later date, after the exact amount is known. The Reimbursement Resolution contains a not to exceed amount of \$4.5 million, which is \$300,000 higher than the combined cost estimate for the remodel and truck acquisition. This is due to the very preliminary cost estimate for the remodel project.

Recommended Board Action:

Approve the attached Reimbursement Resolution.

Attachment: Reimbursement Resolution

RESOLUTION NO. 2020-01

A RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT, DECLARING ITS OFFICIAL INTENT TO REIMBURSE ITSELF WITH THE PROCEEDS OF A TAX-EXEMPT FINANCING FOR CERTAIN EXPENDITURES UNDERTAKEN OR TO BE UNDERTAKEN BY THE DISTRICT; IDENTIFYING SUCH EXPENDITURES; AND PROVIDING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the San Ramon Valley Fire Protection District (the “District”), in the State of California (the “State”), is a fire district duly organized and existing pursuant to the constitution and laws of the State; and

WHEREAS, the Board of Directors of the District (the “Board”) is the governing body of the District; and

WHEREAS, the Board has determined that it is in the best interest of the District to make certain expenditures relating to renovations to the existing Fire Station 34 at 2401 Crown Canyon Road in San Ramon and the acquisition of a new Tiller Truck (the “Project”); and

WHEREAS, the Board currently intends and reasonably expects to participate in a tax-exempt financing that will include an amount which is currently estimated not to exceed \$4,500,000 to reimburse the District for all or a portion of such Project expenditures paid or to be paid from legally available funds subsequent to a period commencing 60 days prior to the date hereof and ending prior to the later of 18 months of the date such expenditures are paid or the placing in service of the Project (but in no event more than three years after the date of the original expenditure of such moneys); and

WHEREAS, the Board hereby desires to declare its official intent, pursuant to 26 C.F.R. § 1.150-2, to reimburse the District for such expenditures with the proceeds of a tax-exempt financing.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT:

Section 1. Declaration of Official Intent. The District shall, presently intends, and reasonably expects to finance a portion of the Project with legally available funds.

Section 2. Dates of Expenditures. All of the expenditures covered by this Resolution were or will be paid on and after the date which is 60 days prior to the effective date of this Resolution.

Section 3. Tax-Exempt Financing. The District presently intends and reasonably expects to participate in a tax-exempt financing within 18 months of the date of the expenditure of moneys on the Project or the date upon which the Project is placed in service, whichever is later (but in no event more than three years after the date of the original expenditure of such moneys), and to allocate from such financing an amount not to exceed amounts advanced for the Project from legally available funds to reimburse the District.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED at a regular meeting this 22nd of April, 2020.

By: _____
Board President, Don Parker

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

William D. Ross, District Council

Paige Meyer, District Fire Chief

ATTEST:

By: _____
Susan F. Brooks, District Clerk



San Ramon Valley Fire Protection District

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Date: April 22, 2020

To: Board of Directors

From: Frank Drayton, Deputy Chief of Operations & Fire Marshal

Subject: Approval of Resolution No. 2020-02 for the 2020 Exterior Hazard Abatement Program

Background:

The Exterior Hazard (“Weed”) Abatement Program is an essential program for the prevention of wildland fires within the District. Proper abatement and designation of wildland or fuel mitigation zones provides defensible space for emergency responders and citizens, lowers wildland fire intensities when ignitions do occur and reduces the overall risk to life and property in the event of a wildland fire event. The California Health and Safety Code, Part 5 Sections 14875-14930, provides that an accumulation of weeds, grasses, hazardous vegetation and other combustible material constitutes a public nuisance, and further provides guidelines for enforcement and abatement by the District of such fire hazards, and for reimbursement of such abatement costs incurred by the District to remove such hazardous vegetation and combustible material.

Resolution No. 2020-02 was developed pursuant to such authority and guidelines and declares that (a) the nuisances arising from dry grass, weeds, dead trees and/or rubbish on the properties listed on Exhibit 1 thereto are “seasonal and recurrent” and (b) such “seasonal and recurring nuisances” shall be abated every year without further hearing. All the properties listed on Exhibit 1 are in a wildfire hazard severity zone as identified by the California Department of Forestry and Fire Protection and/or designated in accordance with the District Fire Code. Resolution No. 2020-02 further provides ongoing authority for the District to send a “Legal Notice” to the owner(s) of each of the listed properties. Although most of the properties were included in the prior SRVFPD Resolution 2013-03, staff recommends that the Board adopt the revised Resolution No. 2020-02 which includes any new property owners based on the current Contra Costa County Assessors Office records.

The following outlines the Exterior Hazard Abatement Program for 2020:

1. Legal notice sent via direct mail to all property owners in the Exterior Hazard Abatement Program. Projected mail date of May 1, 2020. (See attached draft Legal Notice – Exhibit 2)

2. Postcard sent via direct mail to all property owners in the Exterior Hazard Abatement Program. Projected mail date of May 11, 2020. (See attached draft Postcard - Exhibit 3)
3. Utilize temporary signage in wildland areas to remind residents of the May 31 deadline.
4. Initial hazard abatement inspections to begin the first two weeks in June, subject to spring weather conditions.

As always, the Fire District will make every effort to work with property owners to gain compliance. Historically, nearly all property owners have completed the necessary clearance themselves; however, for those who do not clear their property as required, the District will hire a hazard abatement contractor to perform the work on behalf of the District.

The cost of the contracted work, plus an administrative fee, will then be billed to the property owner. If not paid by the payment date, the delinquent bill will be added to the owner's property tax bill as a tax lien. Ongoing outreach and communication with property owners has resulted in the District having to clear fewer properties each year, while achieving the level of risk reduction established by the District.

The properties listed on Exhibit 1 to the resolution will be posted on the District website and a copy will be available for public examination at the District's Administrative Office. In compliance with the Health and Safety Code, a legal notice of publication will be published in the San Ramon Valley Times and will invite property owners to appear in person before your Board at the April or May 2020 Board meetings to show just cause why their property should not be included in the program.

Recommended Board Action:

Staff recommends the Board adopt Resolution No. 2020-02 identifying the properties listed on Exhibit 1 as having seasonal and recurrent weeds that, unless abated, will each year constitute a fire hazard.

Attachments:

- Resolution No. 2020-02
- Exhibit 1 – List of Properties included in the 2020 EHAP provided on District website
- Exhibit 2 – Draft Legal Notice
- Exhibit 3 – Draft Postcard

Resolution No. 2020-02

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN RAMON VALLEY FIRE PROTECTION DISTRICT
PERTAINING TO THE EXTERIOR HAZARD ABATEMENT PROGRAM**

WHEREAS, the San Ramon Valley Fire Protection District (“Fire District”) has in place an existing Exterior Hazard Abatement Programs; and

WHEREAS, one of the primary components of the Fire District’s Exterior Hazard Abatement Program is its program of annual notices to property owners of the need to clear dry grass, weeds, dead trees and/or rubbish constituting fire hazards from their properties; and

WHEREAS, the properties listed on Exhibit 1 to this resolution were determined by the Fire District, through its prior knowledge and visual inspection, are subject to seasonal and recurrent dry grass, weeds, and/or rubbish constituting nuisances; and

WHEREAS, as part of an Exterior Hazard Abatement Program, Health and Safety Code sections 14900.5 and 14900.6 authorizes the Board to declare that (a) the nuisances arising from dry grass, weeds, dead trees and/or rubbish on such properties are “seasonal and recurrent” and (b) such “seasonal and recurring nuisances” shall be abated every year without further hearing; and

WHEREAS, in the case of dry grass, weeds, dead trees and/or rubbish which have been so declared to constitute seasonal and recurring nuisances, the Health and Safety Code sections further provide that it is sufficient for the Fire District to annually mail notices to the property owners as they and their addresses appear upon the current assessment roll advising them to abate said nuisances without particularized findings by this Board each year that such nuisances presently exist; and

WHEREAS, such a declaration by this Board will enhance the efficiency and effectiveness of the Fire District’s Exterior Hazard Abatement Program;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED as follows:

1. The Board hereby finds and declares that nuisances arising from dry grass, weeds, dead trees and/or rubbish on the properties listed on Exhibit 1 to this resolution are “seasonal and recurrent” as that term is used in Health and Safety Code section 14900.5.
2. The Board hereby further finds and declares that such seasonal and recurring nuisances shall be abated every year without further hearing.

On motion of Director _____, seconded by Director _____,
and duly carried, the foregoing resolution was passed and adopted on _____,
2020.

AYES:
NOES:
ABSTAIN:
ABSENT:

By: _____
Board President, Don Parker

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

William D. Ross, District Counsel

Paige Meyer, District Fire Chief

ATTEST:

Susan F. Brooks
District Clerk



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

April 15, 2020

Dear Neighbor,

Each year, the San Ramon Valley Fire Protection District (District) sends legal notices to residents within the District in an effort to ensure that properties are abated from hazardous vegetation. Sending this notice is legally required for the District to enforce our ordinance to abate properties that are *not* compliant. Last year, less than 1% of the 20,000 plus properties within the District were not compliant.

If you have a parcel that is less than one acre, is landscaped and free from weeds, dead trees and/or excessive overgrown vegetation, you may discard this notice. Properties over an acre in size usually require annual abatement (e.g.) discing. If in doubt, visit our website at:

<https://firedepartment.org/our-district/fire-and-life-safety/exterior-hazard-abatement>

This year, to streamline our inspections, complaints will be received through our webpage:

www.firedepartment.org/WeedAbatementForm

Covid-19 Impacts to Weed Abatement.

Covid-19 business shutdowns, school closures, and supply/material chain disruptions have had significant impacts on everyone who lives and works within the District. The District is aware that most of the weed abatement contractors have temporally suspended operations and residents who perform their own weed abatement, may not have started that process while coping with "shelter in place" demands and understands that some lots will not have full weed abatement compliance by the May 31st date.

However, as numerous properties will have weed abatement projects completed by May 31st, the district shall, as in years past, start lot inspections during the first week of June, 2020. The District will work with property owners who cannot meet the May 31st deadline and determine a mutually agreeable date for full compliance with the District Weed Abatement regulations. The Covid-19 Pandemic is the current crisis impacting the District, but next seasons wildfire events are potentially only weeks away. It is essential that residents and the District continue with weed abatement efforts in preparation for the upcoming fire season.

Thank you for your continued cooperation!

Sincerely,

A handwritten signature in blue ink, appearing to read "Frank Drayton", is written over a light blue horizontal line.

Frank Drayton,
Deputy Chief of Operations and Fire Marshal



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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LEGAL NOTICE

ASSESSOR'S PARCEL #:

SITE LOCATION:

Dear Property Owner:

In accordance with the San Ramon Valley Fire Protection District Fire Code and California Health and Safety Code, you are hereby notified that your property(s) owned or maintained by you residing within District boundaries, is in a wildfire hazard severity zone as designated by the California Department of Forestry and Fire Protection and the San Ramon Valley Fire Protection District Ordinance 29, Appendix K. As a result of this designation, **if** an accumulation of DRY GRASS, WEEDS, DEAD TREES AND/OR RUBBISH is present on your property(s) it is deemed a fire hazard and abatement of the hazard must be completed prior to May 31 each year.

If the property(s) owned or maintained by you residing within District boundaries meets the San Ramon Valley Fire Protection District's Minimum Abatement Standards, no action is required. Please accept our appreciation for your efforts in providing a greater degree of fire safety within our community.

YOU ARE HEREBY FURTHER NOTIFIED that the San Ramon Valley Fire Protection District's Board of Directors has declared that all dry grass, weeds, dead trees and/or rubbish constitutes a seasonal and recurring public nuisance. Any property(s) that is found to be non-compliant after the **May 31** deadline will be subject to the Administrative Citation Process and can be issued a **citation and fine of up to \$2,000**. Additionally, if the District must abate your property(s) because you fail to do so, an **administrative fee not to exceed \$1,300** in addition to the cost of the abatement work will be assessed in the form of a lien on your property.

Property owners who are included in the program are **invited to appear in person** before the **Board of Directors at the May 2020 Board Meeting**, (due to COVID-19 this may be a virtual Board Meeting) to show just cause why this order should not be enforced. The date and time of District Board meetings can be found at www.firedepartment.org.

If this property(s) is being leased or used by someone other than the owner, it is the owner's responsibility to contact the lessee or user and arrange for any necessary abatement.

Please review the enclosed Minimum Abatement Standards. Additional information regarding the Exterior Hazard Abatement Program is available on the District's website at www.firedepartment.org/abatement.

San Ramon Valley Fire Protection District's Exterior Hazard Abatement Program
Resolution No. 2020-02
Clearance Deadline May 31, 2020; Inspections Begin June 1, 2020

The San Ramon Valley Fire Protection District's Exterior Hazard Abatement program is designed to reduce or prevent the spread of wildfire from one property to another. Each year the San Ramon Valley Fire Protection District inspects thousands of properties in the wildfire hazard severity zone to ensure compliance with the requirements for exterior hazard abatement.

On March 25, 2020, the Board of Directors adopted Resolution 2020-02 that shows a complete list of properties to be included in the Exterior Hazard Abatement program. These properties are deemed to have reoccurring hazardous vegetation and are annually inspected. Legal Notices will be mailed to all property owners in the Exterior Hazard Abatement program on April 1, 2020.

A copy of the properties included in the San Ramon Valley Fire Protection District's Exterior Hazard Abatement program and the Minimum Abatement Standards can be obtained on our website at <https://firedepartment.org/our-district/fire-and-life-safety/exterior-hazard-abatement> or at the Fire District's Administrative Offices located at 1500 Bollinger Canyon Road in San Ramon.

Property inspections will begin June 1, 2020. Inspectors will survey all properties in the program to insure compliance. If after the survey process is completed and a property is determined to be non-compliant, the District may have the hazard abated by its contractor in accordance with the San Ramon Valley Fire Protection District Fire Code and applicable state law. The property owner will then be billed for the work performed plus an administrative fee and may also receive a citation fine.

Property owners who are included in the program are invited to appear in person before the Board of Directors at the May 2020 Board Meeting, (due to COVID-19 this may be a virtual Board Meeting) to show just cause why this order should not be enforced. The date and time of District Board meetings can be found at www.firedepartment.org.

DATED: April 22, 2020

Susan F. Brooks, District Clerk



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 22, 2020
To: Board of Directors
From: Frank Drayton, Deputy Chief
Subject: Request for Quote – Bulk Fuel Service

Background:

Each year the District purchases approximately 73,000 gallons of unleaded gasoline and 50,000 gallons of diesel fuel. This fuel supplies District-owned vehicles and the City of San Ramon Police, Building, Engineering, and Public Services Department vehicles. The District spent \$230,000 for fuel during fiscal year 2018-19. The District has been purchasing bulk fuel from Hunt and Sons since July 1, 2017.

A Request for Quote for Bulk Fuel Service was issued March 11, 2020. Proposal requirements included price, emergency plan, experience, and references.

Each vendor was required to bid a price based on a daily benchmark price plus a stated amount to establish a cost per gallon of fuel. Proposals also included a requirement that in the event of a declared emergency or natural disaster, priority fuel supply will be given to the District.

The daily benchmark price is provided by Oil Price Information Service (OPIS), which is an independent, third party provider of petroleum pricing and analysis. OPIS freezes supplier prices and calculates averages by location at key times throughout the day. This allows the District to index fuel purchases to a third-party price at a fixed point in time. The District price will be based on the OPIS daily unbranded low rack price at 1000 hours Eastern Daylight Time for San Jose, California.

Results:

Three companies issued quotes. Only two vendors addressed and met all requirements. Our existing vendor declined to bid due to pricing and service needs.

Quote prices ranged from \$0.35/gallon to \$0.38/gallon above the daily benchmark price for unleaded gasoline and \$0.38/gallon to \$0.43/gallon for renewable diesel.

The low bid was provided by Ramos Oil Company headquartered in West Sacramento, California, with locations in San Jose and Fairfield. Ramos Oil Company is a full-service fuel provider and has been in business since 1951.

It is estimated the new price will cost the District an additional \$24,000 per year over the current contract. However, the service delivery and integrated technology will provide operational efficiencies. By providing renewable fuel, the District will reduce our environmental footprint while improving vehicle performance and reducing maintenance costs. Ramos Oil Company will be providing the District with fuel tank monitors

that will automatically and seamlessly trigger deliveries as needed. The quote also guarantees priority fuel supply to the District in the event of a declared emergency or natural disaster.

Fiscal Impact:

Approximately \$24,000 per year above the current bulk fuel service contract however cost savings for maintenance costs are not yet determined.

Recommended Board Action:

Authorize staff to enter into an agreement with Ramos Oil Company for bulk fuel service for the period of June 1, 2020 – May 31, 2023 with an option to renew annually not to exceed five years.

CORRESPONDENCE

Sue Brooks

From: Paige Meyer
Sent: Thursday, April 02, 2020 12:54 PM
To: Christopher Stevenson; Frederick Rincon; Demian Bannister; Brandon Clay; Tim Robertson
Cc: Sue Brooks; Bruno Spani
Subject: FW: Jason LeMoine Nice Work!

FYI

Thanks for the great work!

From: Lemoine, Jason, ACFD <Jason.Lemoine@acgov.org>
Sent: Thursday, April 2, 2020 9:31 AM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Cc: Frank Drayton <fdrayton@srvfire.ca.gov>
Subject: Jason LeMoine
Importance: High

Chief Meyer

I always think it is important to reach out when appropriate to acknowledge the professionalism and top tier work of our Firefighters. On Sunday March 29, Engine 38 and Medic 39 responded to my house. At the point of their response I was 5 weeks post my first surgery and 3 hours into suffering from back spasms that were so intense I was unable to move off of my bed. Your crews met my wife at our front door, acknowledged her concerns and met me in my room. They immediately began ALS care and were able to build a level of confidence that brought comfort to myself and my entire family.

Your crews fully understood the concerns I had with having an engine and ambulance pulling up in front of my house, and they kept their footprint very small while delivering the best care possible.

Medic 39 stayed with me for a while in the hospital and were great advocates in helping to get me what I needed prior to the transfer of care. Training alone does not yield this level of customer service, an instinct for providing customer service does.

The next day I was transferred via ambulance to John Muir where I underwent another 2 hour surgery to remove an abscess that had developed on my spinal canal. It was reported to me that I was a few hours from becoming septic as a result of the infection from the first surgery. I will now undergo 6 weeks of IV antibiotics.

Chief, I want to thank you for your leadership in setting the tone of the highest level of customer service, as my family and I were the recipients of this service.

Again, Thank you and thank you to Captain Bannister, Engineer Stevenson, Firefighter Clay, Firefighter Rincon, and Firefighter Robertson.

(Please share this with the Firefighters that responded)

Sincerely,

Jason LeMoine
Alameda County Fire Department
Deputy Chief, Operations
(510) 693-3401



Alameda County Fire Department
"Dedicated to superior service."

Sue Brooks

From: Paige Meyer
Sent: Monday, April 13, 2020 10:41 AM
To: Sue Brooks; Shelley Martin
Subject: FW: Bernice Agardi

From: joan mispley
Sent: Saturday, April 11, 2020 2:58 PM
To: Paige Meyer <pmeyer@srvfire.ca.gov>
Subject: Bernice Agardi

Paige,

Thank you for the beautiful card sent for my Mother, Bernice Agardi. It has been a rough year for her, but you have helped her and us on two separate occasions. The first time was after a fall where she broke her hip and upper femur. While recovering from that injury, she took a simple step and fractured a vertebra. Both instances required assistance from your team. She was in abject pain and your guys knew exactly what to do. I can't tell you how great your team was and how fortunate we feel to be supported by such a caring group.

We had hoped my Mother would be home for Easter, but that is not to be. She is 94 and has spent the last 6 months, save two weeks, in rehab. I can't see her now, but am saving your card for her. She will be so pleased.

Thank you again for all your support.

Joan Misphey (daughter) for Bernice Agardi

OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 22, 2020
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Subject: Monthly Operations Report for February/March 2020

Operations/Training

- District Aide Interviews
- Reno Wildland Arson Training
- Volunteer Drill X 2
- CATF 4-Meeting
- Tiller Training
- Building Construction Class-6 Personnel
- Academy-Live Burns-CCC & Travis AFB, Driver Operator Course, Night Drills, Helo Rope Rescue Operations with CHP & Academy Graduation
- Captain Promotional Chief Interviews Via Phone Conference
- Engineer Promotional Chief Interviews Via Phone Conference

Events attended by Suppression:

- Station 35 – Judges for Pinewood Derby-Golden View Elementary

Special Teams:

Hazardous Materials Team

- 1st Quarter Training

Hazardous Rescue Team

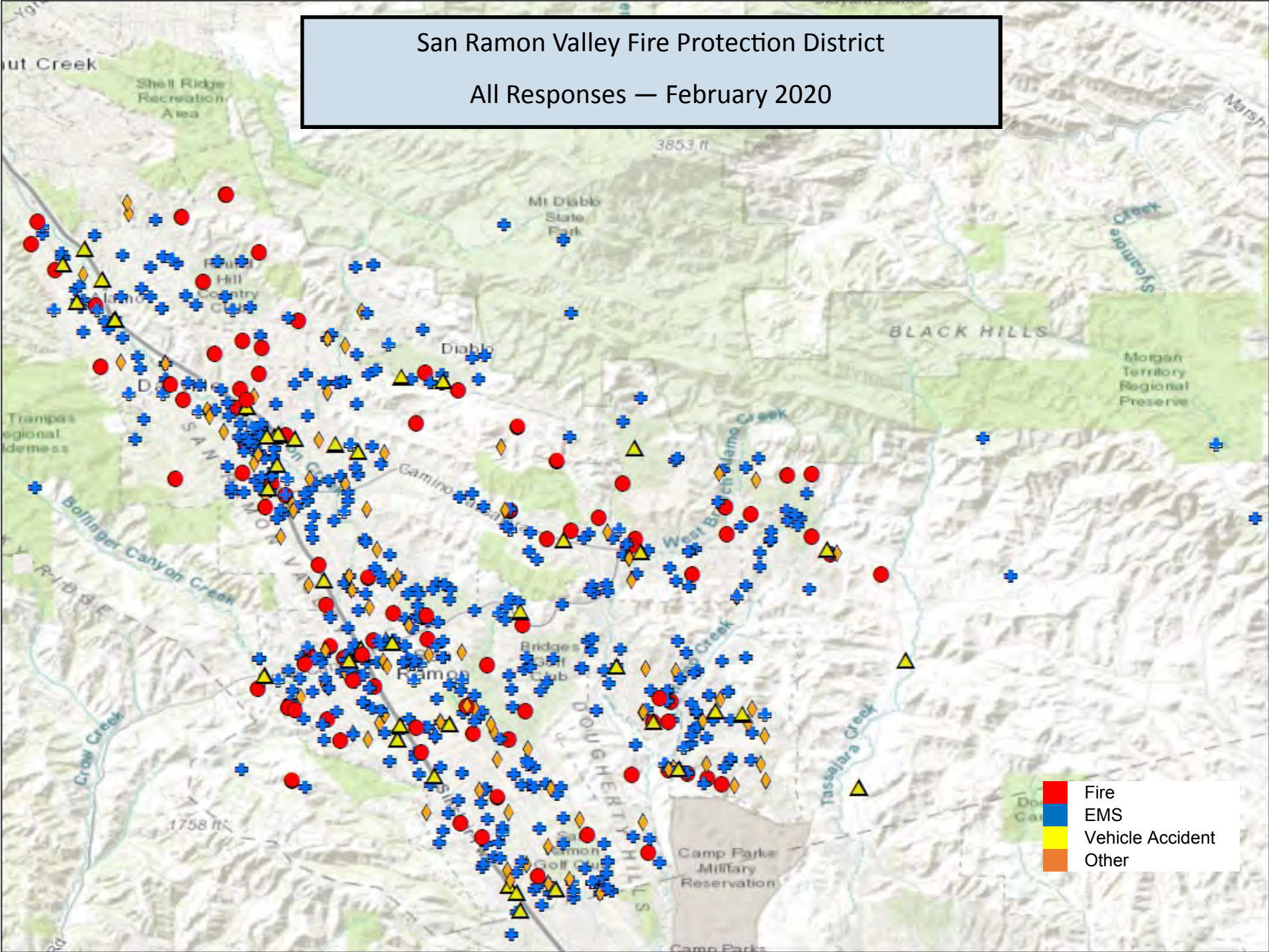
- 1st Quarter Training

Meetings:

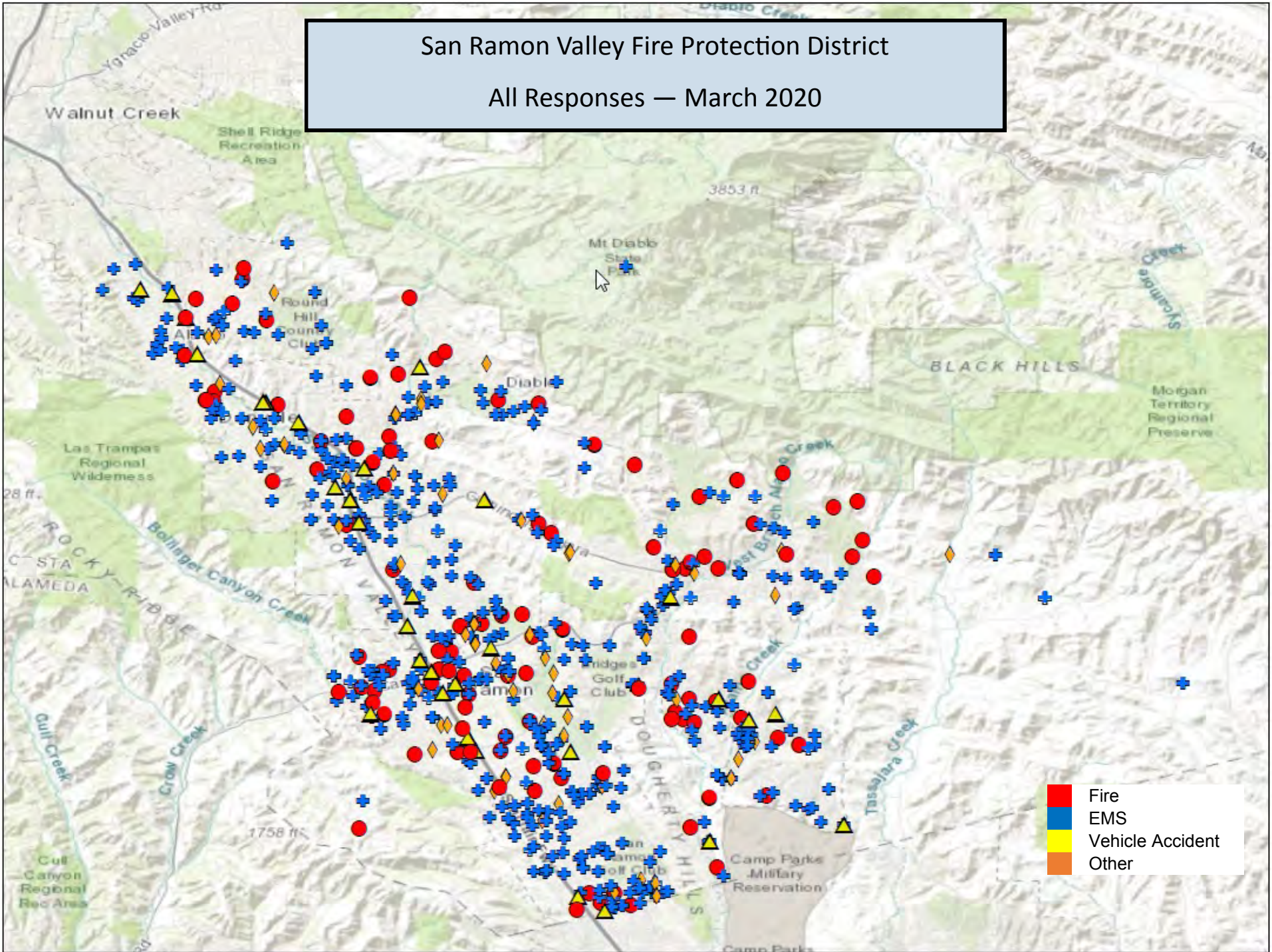
- Command Staff

- Command & Control-walk through
- Danville Town Council
- XCC OPS Chiefs Meeting
- PG&E Alert Wildfire Camera Initiative, Alameda & CCC
- Officers Meeting
- City of San Ramon Planning Commission
- Veterans Talk
- San Ramon Annual State of the City Luncheon
- ENGEO
- City of San Ramon-Appeal-Training site
- XCC Ops Chiefs Zoom Meeting
- Deployment Meeting/Contingent plans

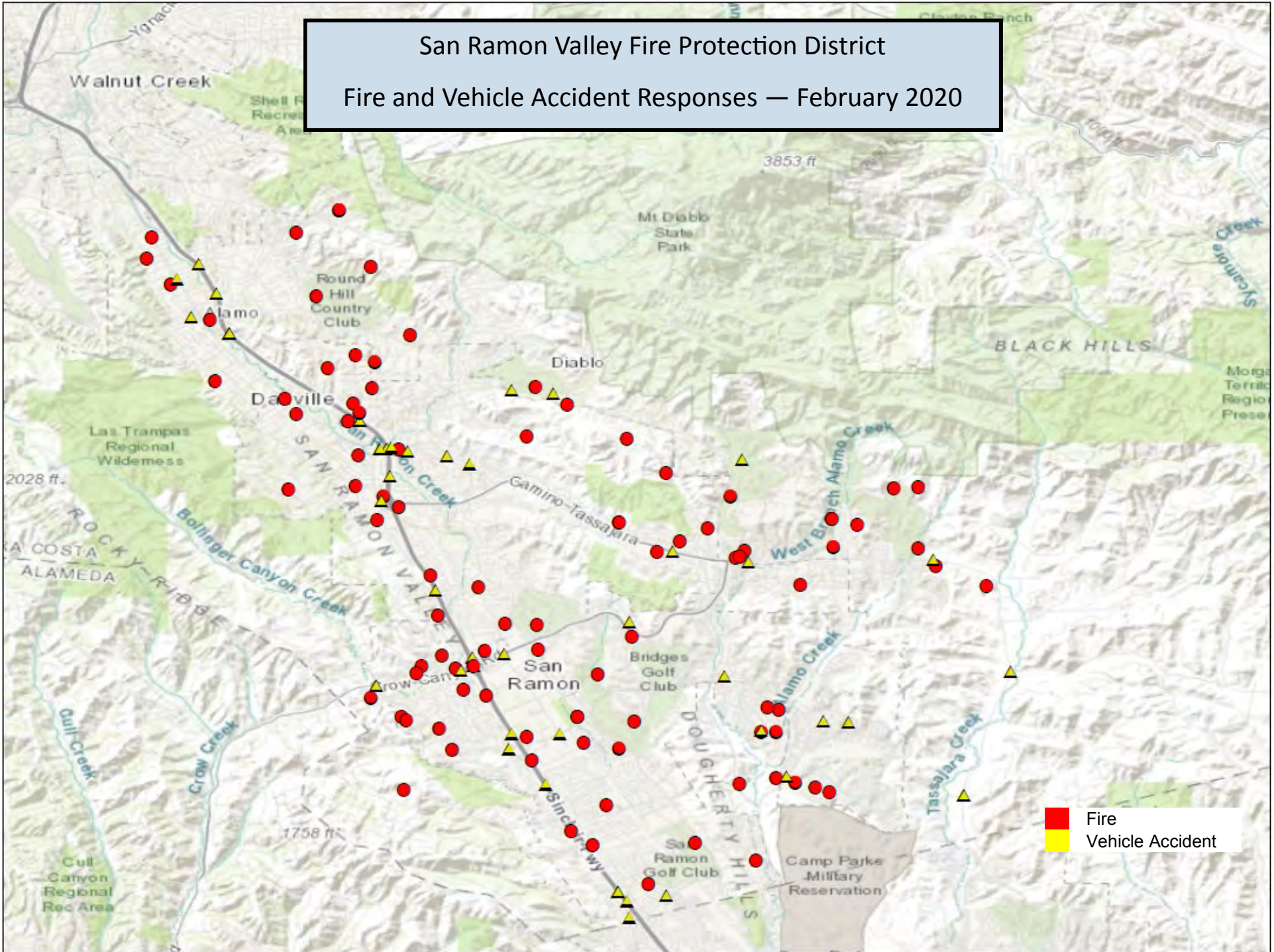
San Ramon Valley Fire Protection District
All Responses — February 2020



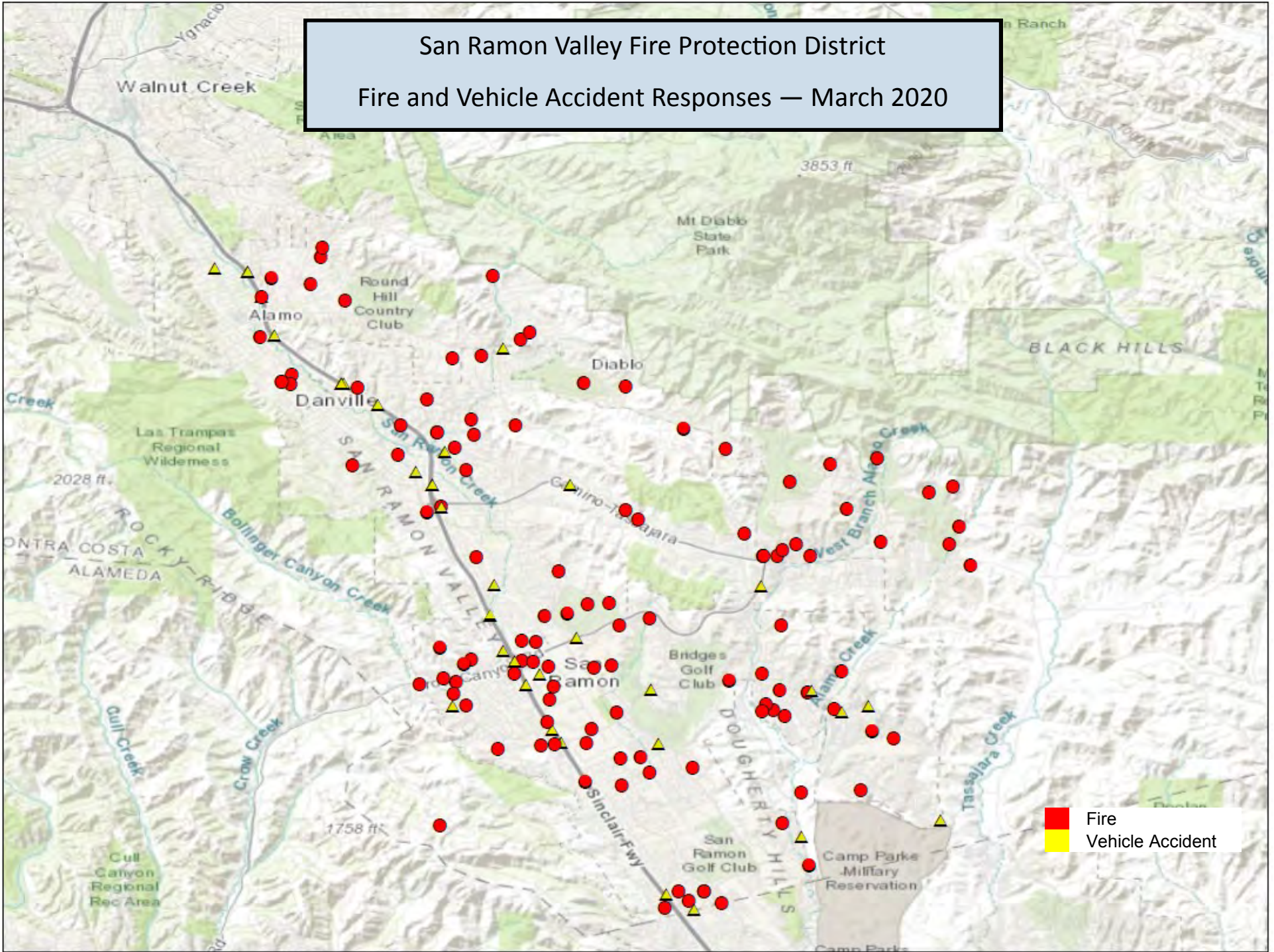
San Ramon Valley Fire Protection District
All Responses — March 2020



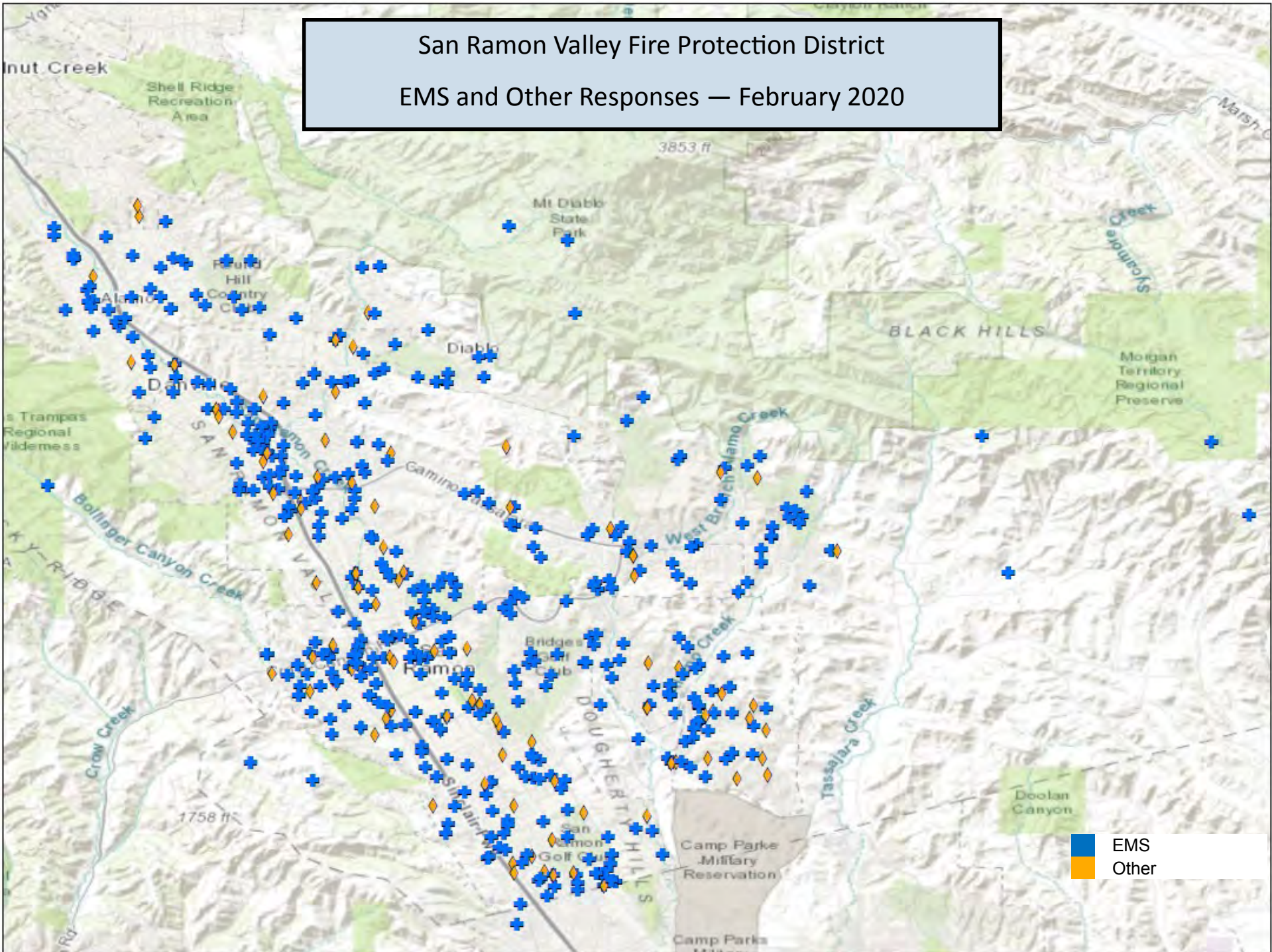
San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — February 2020



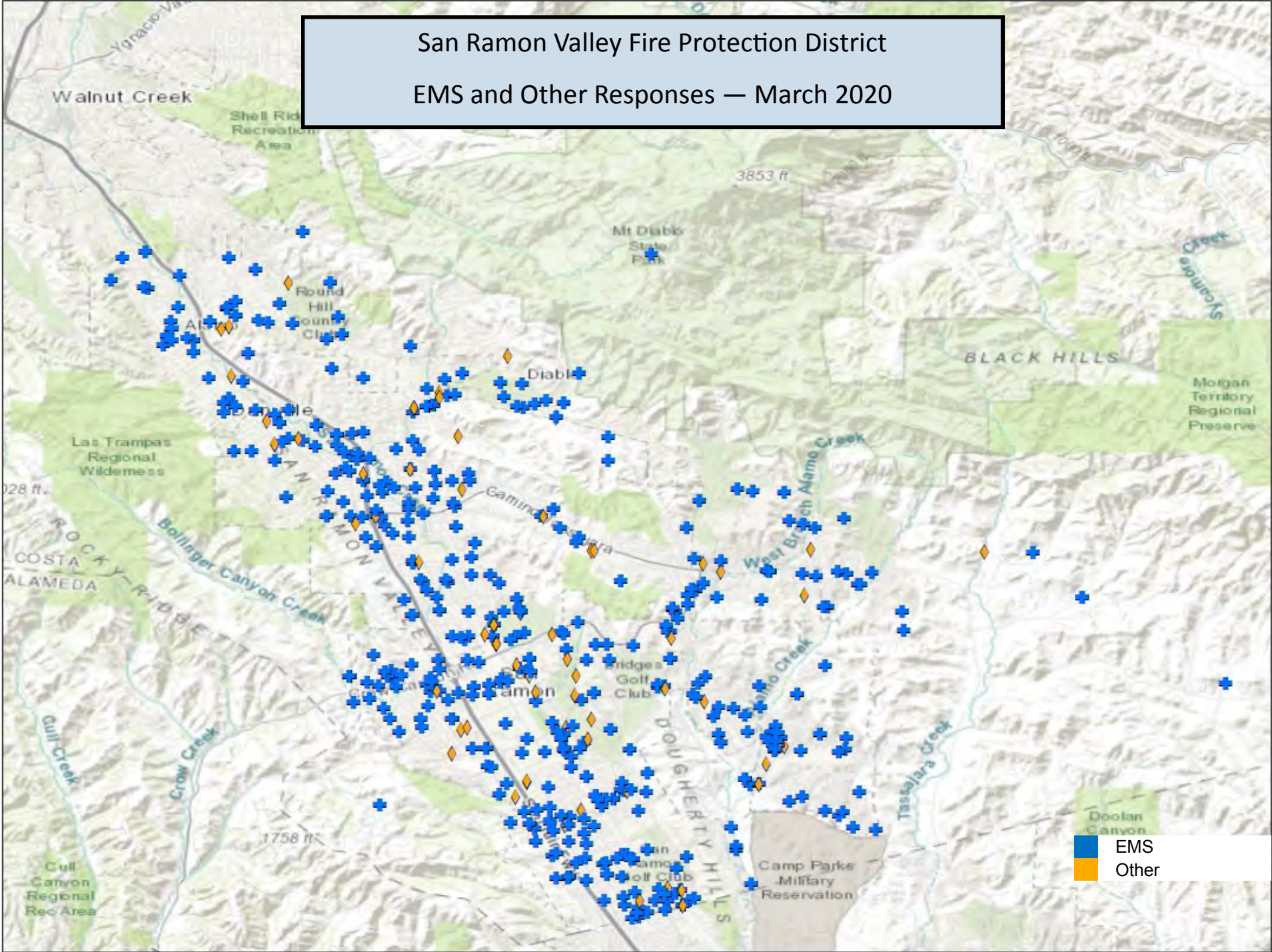
San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — March 2020



San Ramon Valley Fire Protection District
EMS and Other Responses — February 2020



San Ramon Valley Fire Protection District
EMS and Other Responses — March 2020



Standards of Cover Policy Compliance Report February 1, 2020 - February 29, 2020

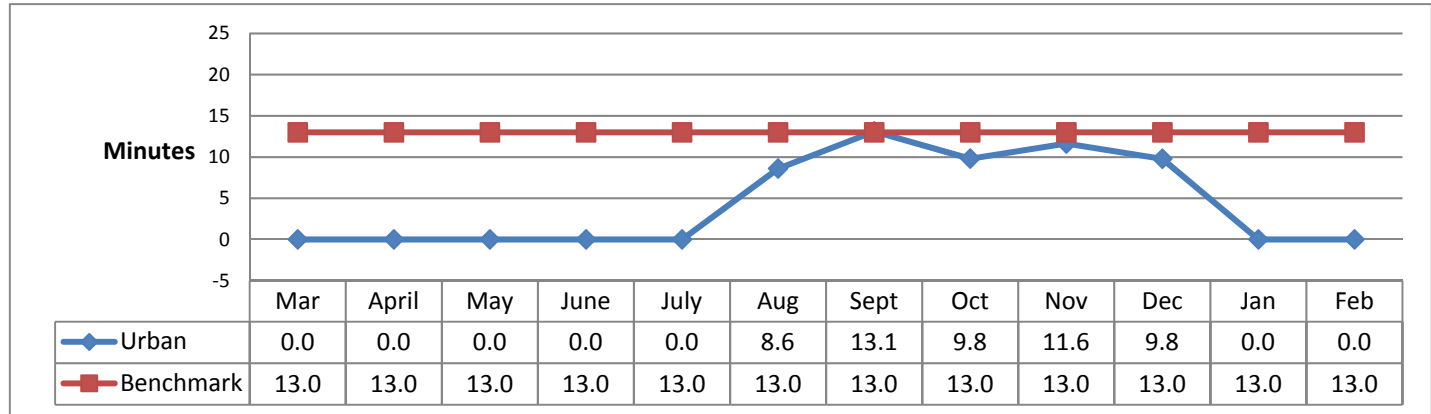
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 321)			Suburban (Count = 105)			Rural (Count = 6)			Wilderness (Count = 4)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:14	7:12	8:00	7:43	7:57	15:00	10:12	13:13	45:00	36:07	33:44
		98%	98%		100%	100%		100%	100%		100%	100%

	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 1)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	0:00	13:06	14:00	9:09	11:24	21:00	0:00	18:20	45:00	0:00	23:35
		0%	83%		100%	100%		0%	100%		0%	100%

	SOC Goal 8											
	Urban (Count = 153)			Suburban (Count = 51)			Rural (Count = 1)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	9:35	9:40	10:00	10:11	9:55	21:00	13:36	13:36	45:00	0:00	31:31
		97%	95%		96%	100%		100%	100%		0%	100%

	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	0:59	0:59	1:00	1:37	1:46	2:00	1:49	1:50
		100%	100%		89%	86%		100%	100%

**ERF Fire
Response
Urban**



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

Standards of Cover Policy Compliance Report March 1, 2020 - March 31, 2020

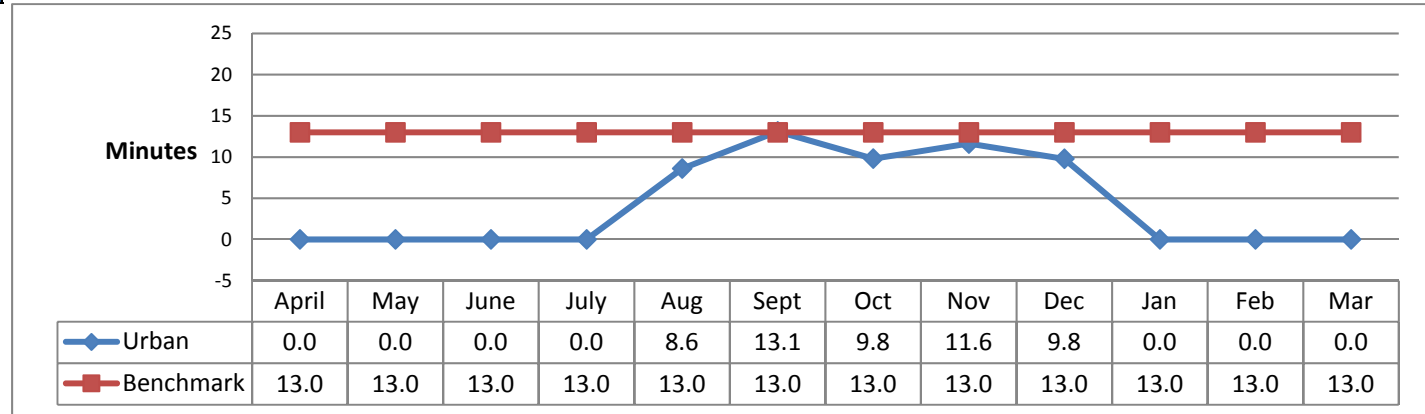
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 271)			Suburban (Count = 86)			Rural (Count = 3)			Wilderness (Count = 1)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:22	7:14	8:00	8:10	7:58	15:00	15:37	13:13	45:00	28:57	33:44
		96%	98%		96%	100%		67%	100%		100%	100%

	SOC Goal 4											
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	0:00	13:06	14:00	0:00	11:24	21:00	0:00	18:20	45:00	0:00	23:35
		0%	83%		0%	100%		0%	100%		0%	100%

	SOC Goal 8											
	Urban (Count = 139)			Suburban (Count = 47)			Rural (Count = 3)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	9:46	9:46	10:00	11:04	9:58	21:00	16:45	14:53	45:00	0:00	31:31
		91%	95%		88%	100%		100%	100%		0%	100%

	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	1:06	0:59	1:00	1:42	1:47	2:00	1:47	1:49
		96%	100%		82%	86%		100%	100%

ERF Fire Response Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

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Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

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Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

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To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: March 25, 2020

To: Board of Directors

From: Jim Selover, Battalion Chief

Subject: Monthly EMS Division Communications

EMS

- The District responded to approximately 460 emergency medical incidents since the February 26th Board of Directors Meeting. One of these incidents was in response to a patient who had experienced a cardiac arrest. This incident was witnessed and bystander Cardio-Pulmonary Resuscitation (CPR) was administered. The fifty (50) year old patient did not survive the event.

Ongoing Projects

- Completed Paramedic Provisional Assignments for four (4) 2019-I Firefighter Recruits
- COVID-19 Response Preparation
 - Collaboration & Intelligence gathering with Internal/External Stakeholders
 - Interim Exposure Control Plan
 - Communication Plan
 - Equipment & Supplies
- Participated in Mount Diablo Vehicle Safety Project
- Participated in the District's Record Management Systems evaluation process
- Attended multiple meetings with local, and state stakeholder groups



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 22, 2020

To: Board of Directors

From: Jim Selover, Battalion Chief

Subject: Monthly EMS Division Communications

EMS

- The District responded to approximately 726 emergency medical incidents since the February 26th Board of Directors Meeting. Six (6) of these incidents were in response to a patient who had experienced cardiac arrest. Return of spontaneous circulation was achieved in one of the aforementioned cardiac arrest patients, however, later succumbed to their illness at the hospital.

Ongoing Projects

- Completed Successful Paramedic Provisional Assignments for five (5) 2019-I Firefighter Recruits
- COVID-19 Response Preparation
 - Collaboration & Intelligence gathering with Internal/External Stakeholders
 - Interim Exposure Control Plan
 - Communication Plan
 - Volunteer / Reserve Policy
 - Oversight of COVID equipment / resource PAR levels and allocation
 - Information Sessions provided to SRV and Danville PD
 - Information Sessions for Residential Care Facilities
 - Investigate potential COVID testing options
- Participated in Mount Diablo Vehicle Safety Project
- Participated in the District's Record Management Systems evaluation process
- Evaluation of Narcotics Distribution and implementation of streamlined controlled substance tracking

LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 22, 2020
To: Board of Directors
From: John Duggan, Interim Deputy Chief
Subject: Monthly Logistics Report for March/April, 2020

Facilities

1. Inspections, repairs and outfitting of Old Station 32 facility completed
2. Auxiliary 30 AMP service established at Station 31, Old Station 32, and Training Site
3. Acquisition and placement of trailers at Station 31, Old Station 32, and Training Site
4. Completed roof repair at the Training Site
5. Completed Fire Sprinkler System inspections and repairs at Station 30, 35 and 39
6. Irrigation system inspections with one repair at Station 31
7. Conducted Districtwide preventative maintenance to manage costs and maintain service

Fleet

1. Request For Proposal (RFP) for fuel provider completed and new vendor established
2. Fifth Type I Engine delivered and is being prepared for service at Station 31
3. Outfitting of four (4) Type V Engines in progress
4. Annual Aerial Ladder inspections in progress
5. Annual Fleet Inspections initiated on limited schedule
6. Conducted preventative maintenance to effectively manage costs and maintain safety

Meetings

1. 03/03/20 Alamo Municipal Advisory Committee (MAC) Meeting
2. 03/04/20 Mount Diablo Bicycle Safety Committee Meeting
3. 03/05/20 State Insurance Roundtable Meeting
4. 03/06/20 City of San Ramon Memorial Day Planning Committee Meeting
5. 03/10/20 Records Management Vendor Evaluation Meeting
6. 03/10/20 City of San Ramon Planning Commission Meeting
7. 03/11/20 Fuel Management System Meeting
8. 03/15/20 Contra Costa County Multi-Agency Coordination COVID-19 Meeting

FIRE & LIFE SAFETY



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 22, 2020
To: Board of Directors
From: John Duggan, Interim Deputy Chief
Subject: Monthly Fire and Life Safety Division Report for February/March, 2020

Plan Review and Inspections

Plan reviews and construction inspections continue to be a priority in support of all active construction projects in the District. The following plan reviews and inspection activities are presented as monthly totals for both February and March 2020.

PLAN REVIEW / CONSTRUCTION	
NEW PROJECTS	74
PLAN REVIEWS SUBMITTED	182
PLAN REVIEWS COMPLETED	199
INSPECTIONS	243
PLAN REVIEW FEES	\$79,078.00

FLSD Inspectors have an established goal of completing the inspections of all State mandated and permitted buildings in calendar year 2020, with a 100% completion rating. Re-inspections of occupancies attempting to achieve full compliance will continue as required.

The following inspection data is presented as year-to-date totals, as of March 31, 2020.

Inspection Type	<u>% Inspected</u>	<u>% Complete</u>
Annual Compliance Inspections	24.26%	18.73%

Residential Care Facility Work Group:

FLSD personnel are participating in a focused survey of the fifty-four (54) Licensed Residential Care Facilities that operate in the District. The purpose of this weekly survey is to identify any location(s) where either a resident and/or a caregiver has received a confirmed COVID-19 diagnosis. Thus far, none of these facilities has reported the occurrence of a person having received a positive COVID-19 diagnosis.

Public Volunteerism:

FLSD personnel have participated in the City of San Ramon's Meals on Wheels Delivery to Seniors Program. Utilizing appropriate Personal Protective Equipment (PPE) and Policy Guidelines, FLSD personnel have delivered both ready to eat meals and fresh groceries to local residents who are unable to access these food items on their own behalf.

FLSD personnel participated in the Food Bank of Contra Costa County's Emergency Boxing Project, where boxes of donated food supplies are prepared for delivery to local residents.

Heart Safe Committee:

Delivered CPR and AED instruction to students Del Amigo High School
Delivered in-service training to teachers with the SRVUSD

Public Education:

Montair Elementary School presentation
John Baldwin Elementary School presentation
Creekside Elementary School presentation

Street Smarts:

Participated in a Bike Festival planning meeting

Community Emergency Response Team (CERT):

Presented three days of training for CERT Class #89
Participated in a CERT curriculum review process

Youth Firesetter Prevention and Intervention Program:

FLSD personnel attended three sessions of the Spring 2020 Youth Fire Safety Academy

Training:

Training suspended due to shelter-in-place order

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY PLAN REVIEW INTAKE REPORT

February 2020

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED	FORMAT
836 Bergamont Court Lexington Plan 3 Lot 92	Automatic fire-extinguishing systems	02/03/2020 10:29:20	02/03/2020 10:31:43	Digital
840 Bergamont Court Lexington Plan 3 Lot 95	Automatic fire-extinguishing systems	02/03/2020 10:40:37	02/03/2020 10:42:42	Digital
334 Arrow Leaf Street Serena Plan 1 Lot 153	Automatic fire-extinguishing systems	02/03/2020 10:54:20	02/03/2020 10:55:11	Digital
325 Arrow Leaf Street Serena Plan 1 Lot 180	Automatic fire-extinguishing systems	02/03/2020 11:02:17	02/03/2020 11:03:27	Digital
330 Arrow Leaf Street Serena Plan 2 Lot 154	Automatic fire-extinguishing systems	02/03/2020 11:09:18	02/03/2020 11:10:28	Digital
Sono Bello Suite 100	Fire alarm and detection systems and related equipment	02/03/2020 11:24:15	02/13/2020 11:29:08	Digital
City Center Bishop Ranch - Curry Up Now	Fire alarm and detection systems and related equipment	02/03/2020 11:26:03	02/13/2020 11:32:33	Digital
BurgerIM	Automatic fire-extinguishing systems	02/03/2020 11:27:53	02/13/2020 11:56:52	Digital
Corridor and Lobby Renovation	Fire alarm and detection systems and related equipment	02/03/2020 11:29:26	02/14/2020 06:01:40	Digital
Corridor and Lobby Renovation	Automatic fire-extinguishing systems	02/04/2020 10:10:46	02/04/2020 06:07:48	OTC Paper
Aozora Restaurant	Automatic fire-extinguishing systems	02/04/2020 10:11:52	02/04/2020 10:35:12	OTC Paper
Albatross Hood and Duct Changes	Automatic fire-extinguishing systems	02/04/2020 10:58:32	02/04/2020 11:10:13	OTC Paper
2708 Via Vicenza Meadows Plan 1 Lot 247	Automatic fire-extinguishing systems	02/04/2020 11:44:42	02/04/2020 11:45:22	Digital
2712 Via Vicenza Meadows Plan 3 Lot 248	Automatic fire-extinguishing systems	02/04/2020 11:46:38	02/04/2020 11:47:10	Digital
2718 Via Vicenza Meadows Plan 1 Lot 249	Automatic fire-extinguishing systems	02/04/2020 11:49:03	02/04/2020 11:49:41	Digital
1051 Via Veneto Highlands Plan 2 Lot 46	Automatic fire-extinguishing systems	02/05/2020 14:53:37	02/05/2020 14:54:23	Digital
1055 Via Veneto Highlands Plan 1 Lot 47	Automatic fire-extinguishing systems	02/05/2020 14:59:29	02/05/2020 15:00:03	Digital
1071 Via Veneto Highlands Plan 4 Lot 48	Automatic fire-extinguishing systems	02/05/2020 15:01:12	02/05/2020 15:01:53	Digital
1075 Via Veneto Highlands Plan 5 Lot 49	Automatic fire-extinguishing systems	02/05/2020 15:04:03	02/05/2020 15:04:39	Digital
1081 Via Veneto Highlands Plan 3 Lot 50	Automatic fire-extinguishing systems	02/05/2020 15:06:48	02/05/2020 15:07:31	Digital
Armanino TI-152 Suite 490	Construction, alteration, or renovation of a building	02/05/2020 15:08:20	02/18/2020 09:38:35	Digital
Armanino TI-152 Suite 490	Fire alarm and detection systems and related equipment	02/05/2020 15:09:02	02/18/2020 09:41:46	Digital
Traffic Calming Device Install	Fire apparatus access, site improvements and related equipment	02/05/2020 15:10:12	02/18/2020 09:55:51	Digital
Chipotle Mexican Grill Suite C	Expedited Plan Review	02/05/2020 16:03:13	02/14/2020 06:03:48	Digital
Chipotle Mexican Grill Suite C	Fire alarm and detection systems and related equipment	02/06/2020 04:40:04	02/06/2020 04:51:22	Digital
Alexan Riverwalk	Additional Plan Review	02/06/2020 09:30:48	02/18/2020 10:02:06	Digital
Renovation Project CIP 200003	Automatic fire-extinguishing systems	02/06/2020 09:32:02	02/18/2020 10:10:26	Digital
Chipotle Mexican Grill Suite C	Fire alarm and detection systems and related equipment	02/06/2020 09:46:20	02/07/2020 12:45:38	Digital
Chevron Building C LL Tiger Team	Automatic fire-extinguishing systems	02/07/2020 05:31:34	02/18/2020 10:16:49	Digital
WeWork TRCON-1088 3rd Floor	Construction, alteration, or renovation of a building	02/07/2020 05:48:19	02/13/2020 06:07:12	Digital
BurgerIM	Automatic fire-extinguishing systems	02/07/2020 09:34:45	02/07/2020 12:38:21	OTC Paper
Vardell Residence	Private fire hydrants and fire protection water supplies	02/07/2020 12:30:15	02/18/2020 10:34:39	Paper
Armanino TI-152 Suite 490	Automatic fire-extinguishing systems	02/10/2020 05:52:24	02/18/2020 10:40:34	Digital
SAP Expansion Phase II TI-129 Suite 400	Fire alarm and detection systems and related equipment	02/10/2020 05:54:08	02/18/2020 10:44:10	Digital
Anderson Residence Addition and Remodel	Automatic fire-extinguishing systems	02/11/2020 05:55:53	02/18/2020 10:52:33	Digital
City Center Bishop Ranch - Heller Jewelers	Additional Plan Review	02/11/2020 05:57:19	02/18/2020 10:58:01	Digital
Outdoor Patio Cover Suite A	Automatic fire-extinguishing systems	02/11/2020 05:58:41	02/18/2020 11:05:31	Digital
Brillio TI-148 Suite 100	Construction, alteration, or renovation of a building	02/11/2020 06:01:00	02/18/2020 11:34:07	Digital
Brillio TI-148 Suite 100	Fire alarm and detection systems and related equipment	02/11/2020 06:01:54	02/18/2020 11:44:03	Digital
Striking Distance TI-132 Suite 150 & 175	After hours inspection	02/11/2020 09:01:29	02/12/2020 06:17:47	Digital
832 Bergamont Lexington Plan 2 Lot 93	Automatic fire-extinguishing systems	02/12/2020 05:27:02	02/12/2020 05:27:41	Digital
844 Bergamont Lexington Plan 2 Lot 94	Automatic fire-extinguishing systems	02/12/2020 05:29:05	02/12/2020 05:29:43	Digital
2302 Avila Court Meadows Plan 2 Lot 250	Automatic fire-extinguishing systems	02/12/2020 05:34:02	02/12/2020 05:34:34	Digital

2308 Avila Court Meadows Plan 3 Lot 251	Automatic fire-extinguishing systems	02/12/2020 05:35:55	02/12/2020 05:36:35	Digital
2312 Avila Court Meadows Plan 3 Lot 252	Automatic fire-extinguishing systems	02/12/2020 05:37:42	02/12/2020 05:38:23	Digital
2318 Avila Court Meadows Plan 1 Lot 253	Automatic fire-extinguishing systems	02/12/2020 05:39:33	02/12/2020 05:40:06	Digital
2315 Avila Court Meadows Plan 1 Lot 254	Automatic fire-extinguishing systems	02/12/2020 05:41:17	02/12/2020 05:41:53	Digital
2311 Avila Court Meadows Plan 1 Lot 255	Automatic fire-extinguishing systems	02/12/2020 05:43:06	02/12/2020 05:43:41	Digital
2305 Avila Court Meadows Plan 2 Lot 256	Automatic fire-extinguishing systems	02/12/2020 05:45:06	02/12/2020 05:45:42	Digital
WeWork TRCON-1088 3rd Floor	Expedited Plan Review	02/12/2020 07:47:41	02/13/2020 06:03:04	Digital
Wireless Communicator Building 9, 10, 11	Fire alarm and detection systems and related equipment	02/12/2020 08:59:52	02/19/2020 14:58:52	Digital
The Shade Store	Automatic fire-extinguishing systems	02/12/2020 09:04:01	02/19/2020 05:33:00	Digital
Liberty Mutual TI-133 Suite 210	Additional Plan Review	02/12/2020 11:54:43	02/13/2020 06:01:18	Digital
City Center Bishop Ranch - Madison Reed	Construction, alteration, or renovation of a building	02/12/2020 11:56:37	02/19/2020 06:08:08	Digital
Liberty Mutual TI-133 Suite 210	Expedited Plan Review	02/12/2020 11:56:39	02/13/2020 05:55:32	Digital
Deer Creek South Apartments	Construction, alteration, or renovation of a building	02/13/2020 05:35:13		Digital
The Tox Suite D	Automatic fire-extinguishing systems	02/13/2020 09:48:19	02/13/2020 09:54:32	OTC Paper
Nalam Residence Remodel	Construction, alteration, or renovation of a building	02/13/2020 10:37:51	02/13/2020 10:41:54	Digital
Phenix Salon Suites	Fire alarm and detection systems and related equipment	02/13/2020 10:56:53	02/19/2020 06:32:29	Digital
McDonald's Restaurant Remodel	Automatic fire-extinguishing systems	02/13/2020 11:00:19	02/13/2020 11:05:06	Digital
Tsubota Residence ADU	Construction, alteration, or renovation of a building	02/13/2020 11:46:21	02/19/2020 15:04:30	Digital
Milz Residence New SFR	Construction, alteration, or renovation of a building	02/13/2020 11:48:32	02/19/2020 15:09:12	Digital
Liniger Residence Remodel and Addition	Construction, alteration, or renovation of a building	02/13/2020 11:58:47	02/20/2020 08:38:24	Digital
Solar Variance	Miscellaneous System Plans	02/14/2020 05:45:04	02/14/2020 05:46:11	OTC Paper
Sono Bello Suite 100	Construction, alteration, or renovation of a building	02/14/2020 07:15:37	02/20/2020 09:06:34	Digital
Suite 380	Construction, alteration, or renovation of a building	02/14/2020 07:17:47	02/20/2020 09:30:03	Digital
Brillio TI-148 Suite 100	Automatic fire-extinguishing systems	02/14/2020 10:50:39	02/20/2020 11:18:58	Digital
Renovation Project CIP 200003	Additional Plan Review	02/14/2020 10:51:35	02/21/2020 13:31:54	Digital
Annex Building Sprinkler Monitoring	Fire alarm and detection systems and related equipment	02/18/2020 07:23:27	02/21/2020 13:43:28	Digital
Ridgeview at The Preserve Plan 100A Lot 267 Building 77	Additional Plan Review	02/18/2020 07:30:00		Digital
Alamo Residence	Additional Plan Review	02/18/2020 07:39:59	02/18/2020 07:40:34	Paper
Alamo Residence	Additional Plan Review	02/18/2020 07:50:33	02/18/2020 07:51:01	Digital
Hillcrest at The Preserve Plan 100 Lot 266 Building 70	Additional Plan Review	02/18/2020 07:56:18		Digital
The Tox Suite D	Automatic fire-extinguishing systems	02/18/2020 08:22:40	02/18/2020 08:27:04	OTC Digital
Corrie Place Estate	Additional Plan Review	02/18/2020 15:43:44	02/19/2020 06:15:31	Digital
SAP Legal Suite TI-417 Suite 420	Construction, alteration, or renovation of a building	02/18/2020 15:47:34		Digital
Liberty Mutual TI-133 Suite 210	After hours inspection	02/18/2020 17:17:44	02/20/2020 06:11:45	Digital
Allergy & Asthma Suite 225	After hours inspection	02/19/2020 08:12:39	02/20/2020 15:29:33	Digital
YogaSix 680 San Ramon Valley Blvd	Construction, alteration, or renovation of a building	02/19/2020 14:28:19	02/20/2020 10:00:10	OTC Digital
Fire Alarm Won Door Interface	Fire alarm and detection systems and related equipment	02/19/2020 14:40:32	02/21/2020 14:07:13	Digital
Solar Variance	Miscellaneous System Plans	02/20/2020 09:39:31	02/21/2020 13:22:33	OTC Digital
Bright Minds Academy Occupancy Change	Construction, alteration, or renovation of a building	02/20/2020 11:41:08	02/24/2020 15:11:54	Paper
Bright Minds Academy Occupancy Change	Expedited Plan Review	02/20/2020 11:42:59	02/24/2020 15:00:28	Paper
Coll Residence	Automatic fire-extinguishing systems	02/20/2020 14:45:02	02/25/2020 09:38:06	Paper
Landsea Homes	Construction, alteration, or renovation of a building	02/20/2020 14:46:44	02/25/2020 09:49:49	Digital
Wireless Communicator Building 9, 10, 11	Fire alarm and detection systems and related equipment	02/20/2020 14:53:07	02/24/2020 15:30:20	Digital
FA Communicator	Fire alarm and detection systems and related equipment	02/20/2020 14:55:38	02/25/2020 10:34:31	Digital
FA Communicator Upgrade	Fire alarm and detection systems and related equipment	02/20/2020 14:57:36	02/25/2020 10:44:04	Digital
New SFR	Construction, alteration, or renovation of a building	02/21/2020 11:57:54	02/26/2020 11:35:19	Digital
Helsing Group TI-140 Suite 150	After hours inspection	02/21/2020 13:42:26	02/24/2020 15:31:53	Digital
Corbett Remodel	Construction, alteration, or renovation of a building	02/21/2020 14:43:35	02/26/2020 11:44:15	Digital
Second Floor TI	Fire alarm and detection systems and related equipment	02/21/2020 15:13:59	02/21/2020 15:15:52	Digital

New HVAC Mechanical Unit	Miscellaneous construction permit	02/24/2020 13:41:10	02/27/2020 07:18:13	Digital
Allergy & Asthma Suite 225	Additional Plan Review	02/24/2020 13:43:23	02/27/2020 07:22:55	Digital
T-LL108 Training Room Refresh	Automatic fire-extinguishing systems	02/24/2020 13:46:22	02/26/2020 11:03:12	OTC Digital
City Center Bishop Ranch - Heller Jewelers	After hours inspection	02/24/2020 15:40:34	02/26/2020 16:08:58	Digital
Sola Salon Remodel	Construction, alteration, or renovation of a building	02/25/2020 08:41:21	02/27/2020 07:49:01	Digital
Chevron V Interior & B/C Link Revolving Door Replacement	Construction, alteration, or renovation of a building	02/25/2020 08:49:27	02/27/2020 08:32:26	Digital
Chevron V-T Link & B Interior	Construction, alteration, or renovation of a building	02/25/2020 08:50:07	02/27/2020 08:36:45	Digital
Bright Minds Academy Occupancy Change	Construction, alteration, or renovation of a building	02/25/2020 10:00:34	02/25/2020 10:03:20	Paper
Dr. Gee Dental Office Suite 195	Fire alarm and detection systems and related equipment	02/25/2020 10:16:03	02/25/2020 10:17:17	OTC Paper
Chevron L/T Link Turnstile Door Replacement	Construction, alteration, or renovation of a building	02/25/2020 10:25:02	02/27/2020 08:39:47	Digital
Fire Alarm Upgrade	Fire alarm and detection systems and related equipment	02/25/2020 10:26:12	02/27/2020 10:17:12	Digital
Gale Ranch Phase 3 Park - PA001B	Fire apparatus access, site improvements and related equipment	02/25/2020 15:14:37		Digital
SAP Legal Suite TI-417 Suite 420	Automatic fire-extinguishing systems	02/25/2020 15:19:52		Digital
Underground Waterline Replacement	Private fire hydrants and fire protection water supplies	02/25/2020 15:23:57		Digital
SRVHS Varsity Softball Field Improvements Project	Fire apparatus access, site improvements and related equipment	02/25/2020 15:25:43	02/27/2020 10:24:47	Digital
Sola Salon Remodel	Automatic fire-extinguishing systems	02/26/2020 15:27:23		Digital
City Center Bishop Ranch - Madison Reed	Construction, alteration, or renovation of a building	02/26/2020 15:30:12		Digital
Sono Bello Suite 100	Construction, alteration, or renovation of a building	02/26/2020 15:44:57		Digital
Planning VR20-1004	Planning and site development review	02/26/2020 16:01:30		Digital
Brillio TI-148 Suite 100	Construction, alteration, or renovation of a building	02/27/2020 07:30:31		Digital
Blackhawk Montessori Expansion	Construction, alteration, or renovation of a building	02/27/2020 07:32:36		Digital

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY PLAN REVIEW INTAKE REPORT

March 2020

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED	FORMAT
FA Communicator	Fire alarm and detection systems and related equipment	03/02/2020 11:11:19	03/05/2020 08:27:30	Digital
Chipotle Mexican Grill Suite C	After hours inspection	03/02/2020 11:56:50	03/04/2020 09:17:42	Digital
SAP Legal Suite TI-417 Suite 420	Construction, alteration, or renovation of a building	03/02/2020 15:44:57	03/05/2020 08:35:32	Digital
McDonald's Restaurant Remodel	Automatic fire-extinguishing systems	03/03/2020 08:02:14	03/03/2020 08:04:09	OTC Paper
European Wax Center Suite D	Automatic fire-extinguishing systems	03/03/2020 08:35:50	03/03/2020 08:41:23	OTC Paper
Happy Lemon Suite 3450	Automatic fire-extinguishing systems	03/03/2020 10:06:20	03/03/2020 10:12:57	OTC Paper
Fire Alarm Won Door Interface	Fire alarm and detection systems and related equipment	03/03/2020 11:20:28	03/05/2020 08:39:07	Digital
Planning MUP 20-501-001	Planning and site development review	03/03/2020 11:21:57	03/05/2020 08:45:05	Digital
New SFH and ADU	Automatic fire-extinguishing systems	03/03/2020 15:43:02	03/05/2020 09:51:22	Paper
Planning WA20-0002	Planning and site development review	03/04/2020 14:28:30	03/05/2020 10:07:42	Digital
Bright Minds Academy Occupancy Change	After hours inspection	03/04/2020 15:15:32	03/05/2020 10:09:04	Digital
Aozora Restaurant	Automatic fire-extinguishing systems	03/05/2020 09:16:59	03/05/2020 09:34:53	OTC Paper
852 Bergamot Court Lexington Plan 3 Lot 96	Automatic fire-extinguishing systems	03/05/2020 10:58:34	03/05/2020 10:59:15	Digital
856 Bergamot Court Lexington Plan 3 Lot 99	Automatic fire-extinguishing systems	03/05/2020 13:22:31	03/05/2020 13:23:21	Digital
Fire Alarm Modification	Fire alarm and detection systems and related equipment	03/09/2020 11:39:34	03/09/2020 12:46:59	Digital
Brazeel ADU	Automatic fire-extinguishing systems	03/09/2020 12:12:15	03/09/2020 12:54:43	Digital
The Preserve: HOA Community Buildings - Club house and Pool Buildings	Private fire hydrants and fire protection water supplies	03/09/2020 12:13:32	03/09/2020 13:16:26	Digital
New SFR	Construction, alteration, or renovation of a building	03/10/2020 07:29:04	03/11/2020 14:51:59	Digital
Blackhawk Montessori Expansion	Construction, alteration, or renovation of a building	03/10/2020 07:30:00	03/11/2020 15:19:12	Digital
860 Bergamot Court Lexington Plan 1 Lot 98	Automatic fire-extinguishing systems	03/10/2020 07:44:56	03/10/2020 07:45:42	Digital
848 Bergamot Court Lexington Plan 2 Lot 97	Automatic fire-extinguishing systems	03/10/2020 07:46:51	03/10/2020 07:47:36	Digital
Blackhawk Montessori Expansion	Construction, alteration, or renovation of a building	03/10/2020 08:28:26	03/10/2020 10:17:06	Digital
Phenix Salon Suites	Automatic fire-extinguishing systems	03/10/2020 09:11:39	03/10/2020 09:38:25	Digital
Reflections Dental Spa	Construction, alteration, or renovation of a building	03/10/2020 09:13:41	03/10/2020 11:04:24	Digital
Residential Addition	Construction, alteration, or renovation of a building	03/10/2020 09:14:49	03/10/2020 11:40:07	Digital
Hillcrest at The Preserve Building 200 Lot 257 Building 27	Additional Plan Review	03/10/2020 11:14:29	03/23/2020 14:46:31	Digital
Quo Residence - ADU	Construction, alteration, or renovation of a building	03/10/2020 11:19:01	03/10/2020 11:43:13	Digital
Hillcrest at the Preserve Plan 200 B Lot 257 Building 29	Automatic fire-extinguishing systems	03/10/2020 11:24:35	03/10/2020 11:26:10	Digital
Ridgeview at the Preserve Plan 100A Lot 268 Building 75	Automatic fire-extinguishing systems	03/10/2020 11:27:59	03/10/2020 11:29:14	Digital
Addition Remodel	Construction, alteration, or renovation of a building	03/10/2020 11:30:49	03/10/2020 11:51:24	Digital
Phenix Salon Suites	Automatic fire-extinguishing systems	03/10/2020 14:08:21	03/10/2020 14:12:57	Digital
Sola Salon Remodel	Automatic fire-extinguishing systems	03/11/2020 14:23:38	03/11/2020 15:29:02	Digital
Bright Minds Academy Occupancy Change	Construction, alteration, or renovation of a building	03/11/2020 14:25:18	03/11/2020 16:05:53	Digital
Suite 110 Exit Modification	Construction, alteration, or renovation of a building	03/11/2020 14:30:20	03/11/2020 14:35:30	Digital
City Center Bishop Ranch - Lovesac	After hours inspection	03/11/2020 15:29:52	03/16/2020 11:09:12	Digital
Kelly's Deli	Construction, alteration, or renovation of a building	03/12/2020 10:05:49	03/12/2020 10:08:38	OTC Paper
Summit Suite 450	Automatic fire-extinguishing systems	03/12/2020 10:15:17	03/12/2020 10:26:52	OTC Paper
YogaSix 680 San Ramon Valley Blvd	Construction, alteration, or renovation of a building	03/13/2020 13:25:46	03/16/2020 15:30:57	OTC Digital
SAP Corridor TI-149	Additional Plan Review	03/13/2020 13:27:47	03/16/2020 15:39:50	Digital
Tsubota Residence ADU	Automatic fire-extinguishing systems	03/16/2020 12:20:47	03/17/2020 13:06:52	Digital
Trash Enclosure	Construction, alteration, or renovation of a building	03/16/2020 12:30:12	03/17/2020 13:22:13	Digital
New York Life Co Suite 275	Construction, alteration, or renovation of a building	03/16/2020 16:49:03	03/17/2020 14:07:03	Digital
Faria Preserve Neighborhood 4 Subdivision 9456	Additional Plan Review	03/17/2020 09:00:30	03/17/2020 14:14:36	Digital

Pearson & Harrison Access Gate	Fire apparatus access, site improvements and related equipment	03/17/2020 11:35:22	03/17/2020 11:57:05	Digital
SAP Legal Suite TI-417 Suite 420	Fire alarm and detection systems and related equipment	03/17/2020 14:22:38	03/17/2020 14:30:28	Digital
Deer Creek South Apartments	Private fire hydrants and fire protection water supplies	03/17/2020 14:47:45	03/23/2020 10:09:33	Digital
Pearson & Harrison Access Gate	Fire apparatus access, site improvements and related equipment	03/17/2020 15:55:55	03/17/2020 15:56:16	Digital
Reflections Dental Spa	Construction, alteration, or renovation of a building	03/18/2020 13:19:45	03/23/2020 13:53:00	Digital
Trash Enclosure	Construction, alteration, or renovation of a building	03/18/2020 15:47:15	03/19/2020 11:20:38	Digital
Bright Minds Academy Occupancy Change	Construction, alteration, or renovation of a building	03/19/2020 14:06:23	03/19/2020 14:12:00	Digital
Homesite Services Suite 220	Construction, alteration, or renovation of a building	03/23/2020 08:13:50	03/23/2020 09:29:50	Digital
1231 Trumpet Vine Lane Serena Plan 1 Lot 114	Automatic fire-extinguishing systems	03/23/2020 10:43:41	03/23/2020 10:44:24	Digital
1227 Trumpet Vine Lane Serena Plan 2 Lot 115	Automatic fire-extinguishing systems	03/23/2020 10:46:08	03/23/2020 10:47:04	Digital
1223 Trumpet Vine Lane Serena Plan 1 Lot 116	Automatic fire-extinguishing systems	03/23/2020 10:48:13	03/23/2020 10:49:01	Digital
1219 Trumpet Vine Lane Serena Plan 1 Lot 117	Automatic fire-extinguishing systems	03/23/2020 10:50:03	03/23/2020 10:50:42	Digital
Fire Alarm Replacement	Fire alarm and detection systems and related equipment	03/23/2020 16:16:21	03/24/2020 15:31:39	Digital
RSM San Ramon #1 Suite 100	Construction, alteration, or renovation of a building	03/24/2020 15:01:41	03/25/2020 14:10:03	Digital
Fire Alarm Replacement	Fire alarm and detection systems and related equipment	03/25/2020 12:38:47	03/25/2020 13:49:09	Digital
Planning VR20-1007	Planning and site development review	03/25/2020 13:42:26	03/25/2020 14:21:01	Digital
Planning DP 20-300-001, AR 20-200-012	Planning and site development review	03/25/2020 15:17:24	03/25/2020 15:31:56	Digital
Perreira Estate - Residence TI	Fire apparatus access, site improvements and related equipment	03/26/2020 15:30:05		Digital
Gates Residence New Home	Automatic fire-extinguishing systems	03/27/2020 14:57:24	03/30/2020 11:55:36	Digital
City Center Bishop Ranch - Madison Reed	Fire alarm and detection systems and related equipment	03/30/2020 11:59:34		Digital
Sandy Mann Residence	Private fire hydrants and fire protection water supplies	03/31/2020 07:24:11		Digital
Hillcrest at The Preserve Plan 100 Lot 266 Building 70	Additional Plan Review	03/31/2020 15:22:43		Digital
Ridgeview at The Preserve Plan 100A Lot 267 Building 77	Additional Plan Review	03/31/2020 15:28:13		Digital
Ridgeview at The Preserve Plan 100B Lot 268 Building 10	Additional Plan Review	03/31/2020 15:31:32		Digital

SAN RAMON VALLEY FIRE PROTECTION DISTRICT													
FIRE PREVENTION DIVISION													
MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT													
March 2020													

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CODE COMPLIANCE													
INSPECTIONS	163	132	86	0	0	0	0	0	0	0	0	0	381
REINSPECTIONS	124	193	79	0	0	0	0	0	0	0	0	0	396
TOTAL *	287	325	165	0	0	0	0	0	0	0	0	0	777

OCCUPANCY PERMITS	64	60	65	0	0	0	0	0	0	0	0	0	189
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ANNUAL INSPECTION PROGRAM													
TOTAL INSPECTABLE OCCS	1513	1513	1513	1513	1513	1513	1513	1513	1513	1513	1513	1513	1513
TOTAL STARTED YTD †	156	126	85	0	0	0	0	0	0	0	0	0	367
% STARTED YTD	10.31%	8.33%	5.62%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	24.26%
TOTAL COMPLETED YTD ‡	100	105	73	0	0	0	0	0	0	0	0	0	278
% COMPLETED YTD	6.61%	6.94%	4.82%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	18.37%

CONSTRUCTION													
NEW PROJECTS	45	47	27	0	0	0	0	0	0	0	0	0	119
PLAN REVIEWS SUBMITTED	104	115	67	0	0	0	0	0	0	0	0	0	286
PLAN REVIEWS COMPLETED	81	123	76	0	0	0	0	0	0	0	0	0	280
INSPECTIONS	132	129	114	0	0	0	0	0	0	0	0	0	375

<p>* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc. † Includes occupancies within annual inspection program that have had the initial inspection completed. ‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.</p>

COMMUNICATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 22, 2020
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications Division Report February 2020

Communications Center

- Radio console workstation zone controller upgrade
- Continued training new dispatchers Shannon Tarte and Sophia Guzman

GIS and Media Technology

- Produced three fire behavior scenario videos for fire investigations class
- Produced video for Hose Committee highlighting changes to Type III engines
- Identified and mapped qualifying parcels for 2020 Exterior Hazard Abatement Program
- Upgraded dual-LTE wireless router in Communications Support 131 (CS131)

Training

- Emerging Infectious Disease Surveillance (EIDS) Tool in ProQA software

Meetings

- Faria Property EBRCS Review
- EBRCSA TAC Committee Meeting
- XCC Communications Meeting
- Mobile Communications Unit Grant Proposal

Reserves

- Monthly Drill Meetings



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Date: April 22, 2020
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications Division Report March 2020

Communications Center

- Mobile Communications Unit Grant submitted
- Teen Job Fair Presentation
- Continued training new dispatchers Shannon Tarte and Sophia Guzman

GIS and Media Technology

- Upgraded Stryker LifePak monitor/defibrillator modems to LTE version
- Enhanced station alerting with red lighting in the hallway and dorm at Station 32
- Distributed equipment to District staff working from home during Shelter in Place
- Produced four EMS training videos on the use of the Sundstorm Air Purifying Respirator Masks
- Created Exterior Hazard Abatement online maps and hardcopy books for FLSD inspectors
- Updated District map books fire apparatus and Communications Center
- Replaced McAfee virus scan with SentinelOne next generation endpoint protection in Communications Center
- Upgraded Priority Dispatch, ProQA software to support COVID-19 protocol changes
- Upgraded Smart911 and 3SI software on Communications Center workstations

Training

- COVID-19 Exposure Control Plan & Procedures, Target Solutions Assignment

Meetings

- TAC Committee Meeting
- Weekly Conference Calls – Fire Chief

San Ramon Valley Fire IT Monthly Focus

Mar 2019

End User Help Desk Activity

- Resolved 175 End-User Helpdesk Requests
- Met SLA Performance Standard

Cyber Security

- Pushed Out 832 Security Updates to Servers, Laptops, Tablets, and MDCs
- Updated Protocol to Include Daily Check of Data Backups

System Uptime

- Dispatch Center: 100%
- Email: 100%
- Citrix: 100%
- Patient Care Record System: 100%
- Records Management System for Suppression Incidents: 100%
- Apparatus Connectivity: 99%

Shelter in Place Protocols

- Executed Shelter in Place Protocol for Entering Stations, Dispatch and Admin
- Prepared Communications Vehicle for Dispatch Evacuation
- Continual Updating and Validation of ProQA to Reflect Covid-19 Assessments
- Continual Covid-19 Analytics to Support Suppression and EMS Requirements

San Ramon Valley Fire Covid 19 Risk Assess. Performed & Exposure Summary
Totals are by each week. Tracking began March 17th or the week beginning March 15th.
 Weekly totals will be automatically added and the running totals for the current week will be updated automatically daily.
 Mandatory documentation is only required for "Patient Contact" related Levels of Service
 Until Reporting All
 Last Data Update: 4/13/2020 11:32:33 AM

Week of Date of Incident	Risk Asses. Performed	Patient Exposure Status							
		Exposure to a Pt w/ Confirmed Diagnosis		No Exposure		Suspected Exposure - Pt w/ Signs & Symptoms		Grand Total	
		Total	% of Total Distinct count of PCR ID along Risk Asses. Performed	Total	% of Total Distinct count of PCR ID along Risk Asses. Performed	Total	% of Total Distinct count of PCR ID along Risk Asses. Performed	Total	% of Total Distinct count of PCR ID along Risk Asses. Performed
March 15, 2020	N/A			1	1.47%			1	1.28%
	No			6	8.82%			6	7.69%
	Yes			61	89.71%	10	100.00%	71	91.03%
	Total			68	100.00%	10	100.00%	78	100.00%
March 22, 2020	N/A			1	1.14%	2	12.50%	3	2.88%
	No			9	10.23%			9	8.85%
	Yes			78	88.64%	14	97.50%	92	88.46%
	Total			88	100.00%	16	100.00%	104	100.00%
March 29, 2020	N/A			1	1.32%			1	1.01%
	No			7	9.21%	1	4.35%	8	8.08%
	Yes			68	89.47%	22	95.65%	90	90.91%
	Total			76	100.00%	23	100.00%	99	100.00%

Performance Evaluation System

- Develop Workflows for Performance Evaluation System
- Began Development of Prototype
- Set Review Date of April 30



DESERT EDGE SALUTES YOU

Dear Dispatcher,



I would like to thank you for your service. I don't think many people realize that your job is very important. I appreciate everything you do to calm people down on the phone. You are very much appreciated. Keep doing what you are doing. Thank you for your service. I hope you have a wonderful day!

Sincerely,
Zuhay

THANK YOU FOR YOUR SERVICE THANK YOU FOR YOUR SERVICE

THANK YOU FOR YOUR SERVICE THANK YOU FOR YOUR SERVICE

#NOTHINGBUTLOVENOTES

#DESERTEDGEHIGH SCHOOL

HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 22, 2020
To: Board of Directors
From: Stacy Tamori-Ward, Human Resources Generalist
Re: Monthly Human Resources Report for February and March 2020

February

Recruitment:

- ❖ Held District Aide Interviews and Chief's Interviews; onboarded one District Aide (Brielle Preece).
- ❖ Onboarded Part-Time Public Safety Dispatcher (Eva Samorano).
- ❖ Met with interview panel members to discuss the Firefighter Paramedic recruitment plan.
- ❖ Initiated scheduling of Firefighter Paramedic interviews.

Additional Accomplishments:

- ❖ Held a physical examination day to conduct Wellness Fitness exams for District Volunteers.
- ❖ Met with the District's health insurance broker to discuss dental benefits.
- ❖ Successfully completed the IRS Nondiscrimination testing for the District's Section 125 cafeteria plan.
- ❖ Met with an employee that has filed for retirement to review District-provided retirement benefits.

March

Recruitment:

- ❖ Held Firefighter Paramedic panel interviews and skills testing
- ❖ Coordinated Captain Chief's interviews
- ❖ Coordinated Engineer Chief's interviews
- ❖ Met with Clancy and Associates to go over upcoming Captain and Training Captain Promotional Exams

Additional Accomplishments:

- ❖ Met with the Delta Dental to discuss dental benefits proposal.
- ❖ Met with three employees who filed for retirement to review District-provided retirement benefits.
- ❖ Attended the Council of Self-Insured Public Agencies workers' compensation training

Report: Employee Illness/Injury Report – February and March 2020

Employee Illness/Injury Report

February 2020

Reportable Injuries

Indemnity (Lost Time)

February 9, 2020 DOI-2/9/20 – An employee sought treatment for abdominal pain after workout.

Status: Was taken off work on 2/11/20 and returned to full duty 2/21/20.

Medical Only (No Lost Time)

February 15, 2020 An employee injured his leg during his workout. Medical treatment was received, but no work time was lost.

As of February 29, 2020, there were two (2) employees absent from their regular work assignment. Total lost time due to injuries for the month of February equaled 106 calendar days/37 shifts.

March 2020

Reportable Injuries

Indemnity (Lost Time)

March 12, 2020 DOI-3/12/20 – a Captain got pneumonia.

Status: Was taken off work on 3/12/20 and returned to full duty 3/27/20.

March 18, 2020 DOI-3/18/20 – An employee sought treatment for work related injuries.

Status: Remained out at month end.

Medical Only (No Lost Time)

No reportable injuries.

As of March 31, 2020, there were four (4) employees absent from their regular work assignment. Total lost time due to injuries for the month of March equaled 82 calendar days/27 shifts.