

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
December 18, 2019 Minutes**

**Board of Directors Regular Board Meeting**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Board President Yancey, Directors Crean, Kerr, and Parker.

**Absent:** Director Stamey

**Staff Present:** Fire Chief Meyer, Human Resources Generalist Tamori-Ward, Deputy Chief Drayton, Director of Emergency Communication Pangelinan, EMS Battalion Chief Duggan, Controller Hatfield, Battalion Chief Aguiar, District Counsel Ross, Financial Consultant Campo and District Clerk Brooks.

**1. CALL TO ORDER**

Board President Yancey chaired the meeting and called for order at 3:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Board President Yancey led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

There was a quorum and no changes to the agenda.

**4. PUBLIC COMMENT**

Steve Nagorski (San Ramon resident) spoke regarding CERT-Stop the Bleed and thanked staff for getting back to him from his prior visit at a Board meeting. The Board thanked Mr. Nagorski for his comments.

Roy Smith (Morgan Territory resident) spoke regarding Station 37 Equipment. The Board thanked Mr. Smith for his comments.

**5. CONSENT CALENDAR**

Director Crean moved approval of Consent Calendar items 5.1-5.6. Director Kerr seconded the motion. Motion carried.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Cardiac Save Recognition

EMS Battalion Chief Duggan provided the background of this incident, then asked the Ferrera family to come up to the podium for introductions. Board President Yancey presented certificates for all of those involved in this cardiac save.

6.2 Display of Pink Engine and new Type 6 Engine

The Board viewed the two engines outside of the Admin. building but will actually sign the Pink Engine at the January board meeting, due to the rainy day outside at this Board meeting.

**7. OLD BUSINESS**

7.1 Discussion of Old Station 32

Deputy Chief Drayton provided recent details of the monitoring of the wells. Chief Meyer asked for direction from the Board to either surplus the property or keep it to be used as a classroom or replace with a butler building and asked that other uses for this building be brought to his attention.

It was the consensus of the Board that staff come back at a future meeting with options and cost estimates for the Board to consider. Board President Yancey abstained from taking a position one way or another on this item.

**8. NEW BUSINESS**

8.1 Nomination of Board President and Vice President 2020

Board President Yancey opened nominations for Board President for 2020. Director Kerr nominated Director Parker for Board President for 2020. Director Crean seconded the motion. Board President Yancey closed nominations for Board President. Motion carried. Director Parker will be the Board President for the year 2020.

Board President Yancey opened nominations for Board Vice-President for 2020. Director Crean nominated Director Stamey for Board Vice-President for 2020. Director Kerr seconded the motion. Board President Yancey closed nominations for Board Vice-President. Motion carried. Director Stamey will be the Board Vice-President for the year 2020.

8.2 Consideration of suspending Medical Benefit Cap for Active Employees

Chief Meyer and Financial Consultant Campo provided the background of this item. Discussion followed. Chief Meyer stated that this item would be brought back every year for review. Motion by Director Parker to authorize suspension of the medical premium cap for active employees for calendar year 2020, and thereafter to review on a year-to-year basis. Director Crean seconded the motion. Motion carried.

8.3 Update on actions taken and results of PG & E PSPS

Chief Meyer provided the background of this item stating that during these shutoffs the District's call volume increased by 400%. The Board and Chief Meyer congratulated staff for stepping up for all of their hard-work during this time. Chief Meyer stated that a Disaster Preparedness subcommittee meeting will be set up sometime in January.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

9.1 No comment

**10. MONTHLY ACTIVITY REPORTS**

10.1 Operations Division-Deputy Chief, Frank Drayton  
Operations Report of monthly activities

Battalion Chief Selover provided the monthly report, discussing the Academy is in its 12th week and that graduation is scheduled for Friday, January 17, 2020.

10.2 EMS – Battalion Chief, John Duggan  
EMS Report of monthly activities.

EMS Battalion Chief Duggan provided his monthly report. Board President Yancey thanked Chief Duggan for the recognition earlier at today's meeting.

10.3 Logistics – Battalion Chief Aguiar  
Logistics Report of monthly activities.

Battalion Chief Aguiar stated that four of the type I's are currently in service.

10.4 Fire and Life Safety Division – Battalion Chief Aguiar  
Fire and Life Safety Report of monthly activities.

Battalion Chief Aguiar stated that 100% of the mandated inspections are complete.

10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan  
Communications Report of monthly activities.

Director of Emergency Communications Pangelinan provided her monthly report discussing the Tri-Valley Burglary Suppression Task Force and completion of fiber lines at most of the District Stations.

10.6 Human Resources Division – Human Resources Generalist Tamori-Ward  
Human Resources Report of monthly activities.

Human Resources Generalist Tamori Ward discussed the recent interviews held for Firefighter Reserves along with backgrounds being done.

- 10.7 Finance Division – Finance Consultant Ken Campo  
Monthly Finance Report of monthly activities.

Financial Consultant Campo highlighted his monthly report stating that recent meetings were held with CCC Fire Admin. personnel discussing benefits administration. Controller Hatfield reviewed power point presentation of District funds.

- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings and other District related activities.

Chief Meyer discussed the nice letter in correspondence from the Winters Fire Department thanking us for the surplus equipment donated to them recently.

**11. GOOD OF THE ORDER**

Board President Yancey thanked everyone for supporting her in her position as Board President this past year. The Directors thanked Board President Yancey.

**12. UPCOMING CALENDAR OF EVENTS**

The Board and staff reviewed the upcoming calendar of events.

**13. CLOSED SESSION**

- 13.1 Conference with Legal Counsel – Possible exposure to litigation (6 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.


**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

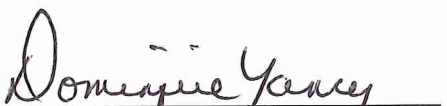
**16. ADJOURNMENT**

The regular meeting convened at 3:00 p.m. The Board adjourned to Closed Session at 5:14 p.m. with the Closed Session and meeting concluding at 6:12 p.m.

Prepared by:

  
Susan F. Brooks  
District Clerk

Approved by:

  
Dominique Yancey  
Board President