

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS DISASTER PREPAREDNESS COMMITTEE MEETING  
March 7, 2019 Minutes**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Directors Parker, and Kerr

**Staff Present:** Fire Chief Meyer, FLSD Chief Drayton, Director of Emergency Communication Pangelinan, Interim Fire Marshal Healy, Financial Consultant Ken Campo. and District Clerk Brooks

**1. CALL TO ORDER**

Chair Parker called the meeting to order at 2:02 p.m.

**2. PUBLIC COMMENT**

There was no public comment.

**3. NEW BUSINESS**

**3.1 Emergency Operations Plan (EOC)**

Chair Parker introduced this item with Interim Fire Marshal introducing Duncan Seibert. Discussion followed regarding the plan with additions being included from comments received previously. Interim Fire Marshal Healy stated that once adopted the EOC Plan would be uploaded to the District Website. Mr. Seibert discussed the WEB EOC web-based EOC software program which is no cost to local agencies and is user friendly and functional. Chair Parker asked about training for the Board and Mr. Seibert stated that regular training sessions would occur. EBRCS involvement was discussed. The Subcommittee thanked staff and Mr. Seibert for a great job they did on this project with direction given to bring this back to the Board at their regular March board meeting for adoption.

**3.2 Wildland Cameras/Manager Position/Partnership**

Chief Meyer discussed the use of wildland cameras and that grants are being offered to obtain these cameras for free. The use of these cameras would enable staff to check out fire behavior and initially we may be able to get 3-5 cameras.

Chief Meyer stated that the Disaster Preparedness Manager position was discussed at the recent Board retreat and staff will be finalizing the job description formally in Fiscal Year 2019-2020. Chief Meyer stated there is no budget for this position yet and it will be a non-safety position. Chair Parker stated that clerical assistance should be also be a factor to be added in to the cost of this position which staff is hoping would be a partnership with the Town of Danville and the City of San Ramon.

**3.3 Priorities: Sirens/PWSS/One Concern**

Discussion regarding the use of sirens especially on the westside of the District took place, with Chair Parker stating that sirens are effective and low budget, especially if in an emergency cell phones were down. Chief Meyer stated that public outreach could be a concern.

Interim Fire Marshal Healy stated that One Concern contract was due to expire in July of 2019. Fire Marshal Healy is looking to see if he can negotiate a lower price and that he is also looking into grants. Director Kerr stated that this can come back to the Committee to look at if the price is lowered for a three-year contract.

Chief Meyer discussed the Public Water Supply System and whether we can procure or develop one of District's own system. Chair Parker discussed the positive aspects one being the ability to carry water long distances. Chief Meyer stated that this can be something that the District apparatus committee can look into and he is aware that San Francisco, Oakland and Vallejo have this system.

**4. ADJOURNMENT**

The regular meeting adjourned at 3:40 p.m.

Prepared by:



Susan F. Brooks  
District Clerk

Approved by:



Director Parker  
Chair