

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
January 22, 2020 Minutes**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Board President Parker, Directors Crean, Kerr, Parker, Stamey and Yancey.

Staff Present: Fire Chief Meyer, Deputy Chief Drayton, Director of Emergency Communication Pangelinan, EMS Battalion Chief Duggan, Battalion Chief Aguiar, Controller Hatfield, Technology Systems Manager Call, District Counsel Ross, Financial Consultant Campo, HR Generalist Tamori-Ward and District Clerk Brooks.

1. CALL TO ORDER

Board President Parker chaired the meeting and called for order at 1 p.m.

2. PLEDGE OF ALLEGIANCE

Acting Deputy Chief Aguiar led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and several changes to the agenda.

4. PUBLIC COMMENT

Ray Smith, 10834 Morgan Territory Road – addressed the Board regarding Station 37 equipment changes stating that he was at a previous Board meeting and wanted to capture again his concerns from the previous Board meeting he attended, reading his letter of concerns to the Board. Mr. Smith furnished the Board with a copy of his remarks (letter attached). The Board thanked Mr. Smith for his comments.

5. CONSENT CALENDAR

Chief Meyer stated that Item 5.2 was pulled for corrections, with corrections also being made to District Counsels closed session report, and Item 5.4.5 was pulled in its entirety.

Director Crean moved approval of Consent Calendar items 5.1, 5.3 and 5.4 (except for item 5.4.5).
Director Stamey seconded the motion. Motion carried.

Director Crean moved approval of Consent Calendar item 5.2 as amended. Director Kerr seconded the motion. Motion carried.

8. NEW BUSINESS

8.1 None

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

9.1 No comment.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations Division-Deputy Chief, Frank Drayton
Operations Report of monthly activities

Deputy Chief Drayton provided his monthly report, stating that Rope Rescue training took place for 10 of our personnel.

10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.

EMS Battalion Chief Duggan stated that the District responded to approximately 610 medical incidents and that EMS refresher training was held with Station 37 Personnel.

10.3 Logistics – Acting Deputy Chief Aguiar
Logistics Report of monthly activities.

Acting Deputy Chief Aguiar highlighted the annual maintenance inspections that have taken place with irrigation systems repairs ongoing.

10.4 Fire and Life Safety Division – Acting Deputy Chief Aguiar
Fire and Life Safety Report of monthly activities.


Acting Deputy Chief Aguiar stated that out of 100 inspections, 98% have been completed and that approximately 4200 people have been trained in AED/CPR.


10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.

Director of Emergency Communications Pangelinan stated that EMD re-accreditation was submitted, the CAD maps were updated, and DNI is working on a performance evaluation system.

10.6 Human Resources Division – Human Resources Generalist Stacy Tamori-Ward
Human Resources Report of monthly activities.

The regular meeting adjourned at 3:05 p.m. The Board adjourned to Closed Session at 3:15p.m. with the Closed Session and meeting concluding at 4:47p.m.

Prepared by: 
Susan F. Brooks
District Clerk

Approved by: 
Don Parker
Board President