

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

Wednesday January 22, 2020– 1:00 p.m.

Don Parker ~ Board President
Matt Stamey, Board Vice-President ~ Ryan Crean, Director
H. Jay Kerr, Director ~ Dominique Yancey, Director

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period December 7, 2019, through January 10, 2020 in the amount of \$2,109,423.22.
- 5.2 Approve the Board minutes from the December 18, 2019 Regular Board Meeting, and District Counsel’s Report Upon Return from Closed Session.
- 5.3 Approval of salary, payroll taxes and retirement contributions for the month of December 2019 in the amount of \$4,524,143.60.
- 5.4 **Personnel Actions:**
Step Increases:

Approve staff recommendation to award the following step increase, effective December 1, 2019:

1. Fire and Life Safety Permit Technician Stephanie Caughey to Fire and Life Safety Permit Technician, Step 4

Approve staff recommendation to award the following step increase, effective January 1, 2020:

1. Senior Office Assistant Amanda Perceval to Senior Office Assistant, Step 6
2. Fire and Life Safety Inspector Donna Marhenke to Fire and Life Safety Inspector 2, Step 6

Approve staff recommendation to award the following step increases, effective February 1, 2020:

1. Firefighter Grant Dakin to Firefighter 5, Step 1
2. Firefighter Devin Mongeau to Firefighter 5, Step 1
3. Firefighter David Scamporrino to Firefighter 5, Step 1
4. Firefighter Zekiel Spani to Firefighter 5, Step 1
5. Firefighter Ryan Vander Hyde to Firefighter 1, Step 2
6. Firefighter Shawnay Carroll to Firefighter 1, Step 2
7. Public Safety Dispatcher Megan Williams to Public Safety Dispatcher 2, Step 6
8. Administrative Assistant Cindy Jackson to Administrative Assistant, Step 4

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Introduction of New Academy
- 6.2 Recognition of Michael Egan, Volunteer Communications Reserve
- 6.3 Recognition of Director Yancey for serving as Board President in 2019

7. OLD BUSINESS

- 7.1 Update on Training Site Plan Submittals

8. NEW BUSINESS

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief Frank Drayton
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Acting Deputy Chief Jonas Aguiar
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Acting Chief Jonas Aguiar
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency
Communications, Denise Pangelinan
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Generalist, Stacy Tamori Ward
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Announcement of Standing Committee Assignments for 2020 by Board President Parker
11.2 Selection of Date for Annual Board Retreat

12. UPCOMING CALENDAR OF EVENTS

- 12.1 City of San Ramon Planning Commission Meeting, February 4, 2020 – 7 p.m.
12.2 One Hundred Club Crab Feed, February 8, 2020, Rossmoor
12.3 Presidents Holiday Monday, February 17, 2020 (District Holiday)
12.4 San Ramon Annual State of the City Address, February 19, 2020, San Ramon Marriott, 11:30 a.m.

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (5 matters) pursuant to Government Code Section 54956.9(d)(2).
Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY FEBRUARY 26, 2020 AT 1:00 P.M.

****ANTI HARASSMENT TRAINING AFTER REGULAR FEBRUARY 26TH BOARD MEETING, 4:00 P.M.****

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on January 16, 2020 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.

CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 12/7/2019 Through 1/10/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
223852	12/12/2019	2020 BOARD REORGANIZATION LUNCH	200.00	Annual Board Reorganization Lunch 1/7/2020 (4)
223930	1/2/2020	2020 BOARD REORGANIZATION LUNCH	50.00	Annual Board Reorganization Lunch 1/7/2020 (1)
223991	1/9/2020	360 RESCUE LLC	7,500.00	Rope Rescue Tech Class (12 Students)-12/9-12/13/19
223853	12/12/2019	A1 ENTERPRISES	230.00	Portable Toilets-Training Site
223891	12/19/2019	AARON DRAKE	180.00	Reimb ACLS Recertification
223931	1/2/2020	ACCREDITED EMS FIRE TRAINING INC	1,950.00	Live Fire Training-Academy (6)
223992	1/9/2020	ACCREDITED EMS FIRE TRAINING INC	650.00	Fire Control 3-Additional Instructors Trg-Leonard/Parson
01/02/20-01	1/2/2020	ACE AUTO REPAIR AND TIRE CENTER	488.13	Diagnose for No Power/Brake Pressure Switch-Unit 322
01/02/20-02	1/2/2020	ACE AUTO REPAIR AND TIRE CENTER	998.22	Brake Service/Replaced Emergency Brakes-Unit 707
01/02/20-03	1/2/2020	ACE AUTO REPAIR AND TIRE CENTER	145.00	Service for Injector Fault-Unit 806
12/12/19-01	12/12/2019	ACUREN INSPECTION INC	1,650.00	Lab Testing for Structure Fire Debris/Evidence
12/19/19-01	12/19/2019	AIRGAS USA LLC	315.71	Oxygen Tank Cylinders 11/21/19
12/19/19-02	12/19/2019	AIRGAS USA LLC	567.52	Oxygen Tank Cylinders 11/25/19
12/19/19-03	12/19/2019	AIRGAS USA LLC	254.79	Oxygen Tank Cylinder Rental-Oct 2019
223932	1/2/2020	ALAMEDA COUNTY FIRE DEPARTMENT	900.00	Remove Modem/Radios/Wiring=Unit 547
	1/2/2020	ALAMEDA COUNTY FIRE DEPARTMENT	1,315.14	Repair/Parts-Unit 508
	1/2/2020	ALAMEDA COUNTY FIRE DEPARTMENT	2,771.79	Repair/Parts-Unit 524
	1/2/2020	ALAMEDA COUNTY FIRE DEPARTMENT	1,002.72	Repair/Parts-Unit 527
	1/2/2020	ALAMEDA COUNTY FIRE DEPARTMENT	7,506.16	Repair/Parts-Unit 547
	1/2/2020	ALAMEDA COUNTY FIRE DEPARTMENT	5,007.96	Repair/Parts-Unit 601
	1/2/2020	ALAMEDA COUNTY FIRE DEPARTMENT	4,030.40	Repair/Parts-Unit 604
223854	12/12/2019	ALAMEDA COUNTY INDUSTRIES	274.70	Garbage Service 11/19-Stn 30
	12/12/2019	ALAMEDA COUNTY INDUSTRIES	523.79	Garbage Service 11/19-Stn 34
	12/12/2019	ALAMEDA COUNTY INDUSTRIES	290.10	Garbage Service 11/19-Stn 39
	12/12/2019	ALAMEDA COUNTY INDUSTRIES	1,392.73	Garbage Service/Extra Pickup for Burn Training 11/19-Stn 38
223892	12/19/2019	ALAMO ACE HARDWARE	53.54	Supplies-Stn 33
223893	12/19/2019	ALEX SIMI	300.00	Reimb PHTLS Recertification
12/19/19-04	12/19/2019	ALL STAR FIRE EQUIPMENT INC	6,257.99	Equipment for 5th Type 1 Engine-Revel Scout
223894	12/19/2019	AP TRITON LLC	4,375.00	EMS Advocate Consulting Services-December 2019
223895	12/19/2019	ARTURO PEREZ	852.95	Reimb Education Asst-S 404 Safety Officer Registration/Lodge
223933	1/2/2020	ASBURY ENVIRONMENTAL SERVICES	105.00	Dispose Old Oil Drums
	1/2/2020	ASBURY ENVIRONMENTAL SERVICES	65.00	Pick Up Used Oil
223934	1/2/2020	ATT MOBILITY	8,249.95	Cell Phones/Mobile Data 11/1-11/30/19
223935	1/2/2020	ATT MOBILITY	49.03	Cell Phone/Mobile Data-Chief Meyer 11/1-11/30/19
223936	1/2/2020	ATT MOBILITY	763.47	Cell Phones/Mobile Data/iPads 10/27/19-11/26/19
223937	1/2/2020	B AND S HACIENDA AUTO BODY	2,403.64	Repair-Labor/Materials
223993	1/9/2020	BAY AREA NEWS GROUP EAST BAY	57.60	Legal Ad Regarding Ordinance No. 36
01/02/20-04	1/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/16/19-Stn 30
01/02/20-05	1/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/16/19-Stn 31
01/02/20-06	1/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/16/19-Stn 32

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01/02/20-07	1/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/16/19-Stn 33
01/02/20-08	1/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/16/19-Stn 34
01/02/20-09	1/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/16/19-Stn 35
01/02/20-10	1/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/16/19-Stn 36
01/02/20-11	1/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/16/19-Stn 38
01/02/20-12	1/2/2020	BIOMEDICAL WASTE DISPOSAL INC	89.00	Bio-Hazard Waste Collection Service 12/16/19-Stn 39
12/19/19-05	12/19/2019	BOUNDTREE MEDICAL LLC	3,021.87	Medical Supplies
	12/19/2019	BOUNDTREE MEDICAL LLC	(180.00)	Rebate Naloxone 2019 Q3
12/19/19-06	12/19/2019	BOUNDTREE MEDICAL LLC	2,227.11	Pharmaceutical Supplies
12/19/19-07	12/19/2019	BOUNDTREE MEDICAL LLC	429.15	Medical Supplies
12/19/19-08	12/19/2019	BOUNDTREE MEDICAL LLC	1,873.90	Medical Supplies
12/19/19-09	12/19/2019	BOUNDTREE MEDICAL LLC	2,403.10	Medical Supplies
12/19/19-10	12/19/2019	BOUNDTREE MEDICAL LLC	785.80	Pharmaceutical Supplies
12/19/19-11	12/19/2019	BOUNDTREE MEDICAL LLC	45.80	Medical Supplies
223994	1/9/2020	BRUNO C SPANI	115.00	Reimb-DMV Physical Exam Class B License
223938	1/2/2020	BUCHANAN AUTO ELECTRIC INC	1,661.61	Batteries-Unit 526 and Box Light
223855	12/12/2019	BURNS TRUCK AND TRAILER SERVICES	11,872.18	New Turbo/Radiator/Vpod/Thermostats-Unit 525
223939	1/2/2020	BURNS TRUCK AND TRAILER SERVICES	6,522.05	New Valves/Therostats/Air Bags Injector Harness-Unit 528
223856	12/12/2019	CA MUNICIPAL STATISTICS INC	500.00	FY 18/19 CAFR Direct/Overlapping Debt Schedule
223857	12/12/2019	CA STATE DEPARTMENT OF JUSTICE	686.00	Pre-employment Fingerprints
EFT 01/07/20	1/7/2020	CALPERS	573,964.34	CalPERS Health-Jan 2020
Wire 12/26/19	12/26/2019	CaIPERS CERBT (OPEB)	328,270.00	FY 19/20 OPEB Contribution Prefunding-Dec 2019
223940	1/2/2020	CASEY M RIVERS	325.00	Reimb Education Asst-Company Officer 2A
223995	1/9/2020	CASEY R GOOD	200.00	Reimb-Paramedic Recertification
Wire 12/12/19	12/12/2019	CCC EMPLOYEES RETIREMENT ASSOCIATION	484,728.00	Employee Retirement Contributions-11/19
223896	12/19/2019	CHAD BOWER	300.00	Reimb Educational Asst-Instructor I
223897	12/19/2019	CHRIS CONLEY	350.00	Reimb ACLS/PALS Recertification
223898	12/19/2019	CHRISTOPHER STEVENSON	190.00	Reimb PALS Recertification
223996	1/9/2020	CINTAS CORPORATION	57.58	Carpet Runner Exchange Service 11/14/19-Stn 32
	1/9/2020	CINTAS CORPORATION	57.58	Carpet Runner Exchange Service 11/27/19-Stn 32
	1/9/2020	CINTAS CORPORATION	57.58	Carpet Runner Exchange Service 12/12/19-Stn 32
	1/9/2020	CINTAS CORPORATION	57.58	Carpet Runner Exchange Service 12/26/19-Stn 32
223858	12/12/2019	CITY OF PLEASANTON	644.20	Facility Rental-Fire Training 11/24/19
	12/12/2019	CITY OF PLEASANTON	663.40	Facility Rental-Fire Training 11/26/19
223859	12/12/2019	CITY OF SACRAMENTO	9,900.00	Emergency Vehicle Operations Course (11)
223860	12/12/2019	CLARK PEST CONTROL	118.00	Pest Control Service-12/11/19 Training Site
223941	1/2/2020	CLARK PEST CONTROL	200.00	Pest Control Service-12/26/19 Stn 31
223861	12/12/2019	CLUB CARE INC	178.75	Diagnostic for Lifefitness Treadmill-Stn 34
223862	12/12/2019	COMCAST	234.22	Cable Service 12/13/19-1/12/20 Stn 30
223863	12/12/2019	COMCAST	238.25	High Speed Internet 12/6/19-1/5/20 Stn 32

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From 12/7/2019 Through 1/10/2020

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	12/12/2019	COMCAST	148.25	High Speed Internet 12/8/19-1/7/20 Stn 35
223864	12/12/2019	COMCAST	155.05	Cable Service 12/4/19-1/3/20 Stn 32
223865	12/12/2019	COMCAST	273.55	Cable Service 12/8/19-1/7/20 Stn 38
223866	12/12/2019	COMCAST	153.59	Broadband Internet Service 11/1/19-11/30/19 Admin
223899	12/19/2019	COMCAST	148.25	High Speed Internet 12/9/19-1/8/20 Stn 39
223942	1/2/2020	COMCAST	178.36	Cable Service 1/1/20-1/31/20 Stn 33
223943	1/2/2020	COMCAST	210.54	Cable Service 12/26/19-1/25/20 Stn 31
223944	1/2/2020	COMCAST	190.86	Cable Service 1/1/20-1/31/20 Stn 39
223945	1/2/2020	COMCAST	153.25	High Speed Internet 12/23/19-1/22/20 Stn 31
223946	1/2/2020	COMCAST	184.18	Cable Service 12/27/19-1/26/20 Stn 35
223947	1/2/2020	COMCAST	182.59	High Speed Internet 1/26-1/25/20 Training Site
223948	1/2/2020	COMCAST	263.25	Cable Service 12/26/19-1/25/20 Stn 36
223949	1/2/2020	COMCAST	191.70	Cable Service 12/17/19-1/16/20 Admin
223950	1/2/2020	COMCAST	148.25	High Speed Internet 1/1/20-1/31/20 Stn 36
	1/2/2020	COMCAST	148.25	High Speed Internet 12/31/19-1/30/20 Stn 33
223951	1/2/2020	COMCAST	186.68	Cable Service 12/27/19-1/26/20 Stn 34
223952	1/2/2020	COMCAST	228.31	Cable Service 12/27/19-1/26/20 Stn 38
223953	1/2/2020	COMCAST	148.25	High Speed Internet 12/15/19-1/14/20 Stn 34
223997	1/9/2020	COMCAST	198.20	High Speed Internet 11/30-12/29/19-Stn 30
223900	12/19/2019	CONCERN EAP	4,000.45	Employee Assistance Premium-12/19
223998	1/9/2020	CONTRA COSTA P AND S	401.18	Wash/Wax Soap (12)-Stn 33 Stock
	1/9/2020	CONTRA COSTA P AND S	412.65	Wash/Wax Soap (12)/Multi Dressing (8)-Stn 33 Stock
223954	1/2/2020	CONVERGE ONE INC	3,292.97	DR Hardware Support-Storage Device
223901	12/19/2019	COSTCO WHOLESALE MEMBERSHIP	180.00	Costco Membership Renewal Fee
01/09/20-01	1/9/2020	CREATIVE SUPPORTS INC	397.57	Remove/Replace BC Office Damaged Cabinet-Admin
12/19/19-12	12/19/2019	CREATIVE SUPPORTS INC	1,832.58	Conference Table and Chairs-Chief Drayton's Office
223867	12/12/2019	CSG CONSULTANTS INC	280.00	Consultant-Fire Code Adoption 9/28/19-10/25/19
223902	12/19/2019	DAMIEN A ALVAREZ	852.95	Reimb Education Asst-S 404 Safety Officer Registration/Lodge
223955	1/2/2020	DANIEL CURTIS	20.30	Reimb Station to Station Mileage 10/17-12/11/19
223903	12/19/2019	DARYL CASE	200.00	Reimb Paramedic Recertification
223904	12/19/2019	DAVID GARCIA	792.95	Reimb Education Asst-S 404 Safety Officer Registration/Lodge
223999	1/9/2020	DAVID SCAMPORRINO	200.00	Reimb-Paramedic Recertification
01/09/20-02	1/9/2020	DEFINITIVE NETWORKS INC	40,915.00	Network Engineering and Support-Jan 2020
01/09/20-03	1/9/2020	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-Jan 2020
12/12/19-02	12/12/2019	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-Dec 2019
12/19/19-13	12/19/2019	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-December 2019
223905	12/19/2019	DEL CONTE LANDSCAPING INC	2,555.00	Landscape Maint-Admin/Stn 38/Stn 30/Stn 31/Stn 35 (Dec)
223906	12/19/2019	DEPT OF INDUSTRIAL RELATIONS	75,985.90	Assessment for FY 7/1/19-6/30/20
224000	1/9/2020	DEVIN MONGEAU	200.00	Reimb-Paramedic Recertification
224001	1/9/2020	DIABLO PRINTING AND COPYING	90.93	Business Cards-Ron Marley

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From 12/7/2019 Through 1/10/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
223956	1/2/2020	DIRECTV	41.99	Cable Service 12/12/19-1/11/20
223868	12/12/2019	DREAMSEAT LLC	2,945.30	Chairs (9)-Stn 38
223869	12/12/2019	DUBLIN SAN RAMON SERVICES DISTRICT	471.16	Recycled Water Service 10/1/19-11/30/19 Stn 30
223957	1/2/2020	DUBLIN SAN RAMON SERVICES DISTRICT	293.12	Recycled Water Service 10/15/19-12/14/19 Stn 30
223870	12/12/2019	EAST BAY TIMES	256.12	Newspaper Subscription 26 Weeks-12/11/19 Admin
223871	12/12/2019	EBMUD	317.52	Water Service (Meter 1.0) 9/26/19-11/26/19 Stn 34
	12/12/2019	EBMUD	812.58	Water Service (Meter 2.0) 9/30/19-11/27/19 Stn 31
	12/12/2019	EBMUD	272.32	Water Service (Meter 4.0) 9/26/19-11/26/19 Stn 34
	12/12/2019	EBMUD	272.32	Water Service (Meter 4.0) 9/30/19-11/27/19 Stn 31
	12/12/2019	EBMUD	207.02	Water Service (Meter 5/8) 9/30/19-11/27/19 Stn 31
	12/12/2019	EBMUD	532.32	Water Service (Meter 6.0) 9/30/19-11/27/19 Stn 31
223907	12/19/2019	EBMUD	272.32	Water Service (Meter 4 inch) 10/3/19-12/5/19 Stn 33
	12/19/2019	EBMUD	284.30	Water Service (Meter 5/8 inch) 10/3/19-12/5/19 Stn 33
223958	1/2/2020	EBMUD	371.64	Water Service (Meter 1.0) 10/15/19-12/15/19 Stn 35
224002	1/9/2020	EBMUD	201.60	Water Service (Meter 1.0) 10/21/19-12/19/19-Stn 32
	1/9/2020	EBMUD	696.86	Water Service (Meter 1.0) 10/24/19-12/23/19-Stn 39
	1/9/2020	EBMUD	272.32	Water Service (Meter 4.0) 10/21/19-12/19/19-Stn 32
	1/9/2020	EBMUD	272.32	Water Service (Meter 4.0) 10/24/19-12/23/19-Stn 39
	1/9/2020	EBMUD	883.22	Water Service (Meter 5/8) 10/21/19-12/19/19-Stn 32
01/02/20-13	1/2/2020	EFAX CORPORATE	126.70	eFax Usage-11/19
223872	12/12/2019	ELITE BACKGROUNDS INC	3,000.00	Background Investigation-FF Reserves
	12/12/2019	ELITE BACKGROUNDS INC	4,200.00	Background Investigation-FF Reserves Alternates
223959	1/2/2020	ELITE BACKGROUNDS INC	600.00	Background-Volunteer FF
223873	12/12/2019	EMERGENCY VEHICLE GROUP INC	574.13	New Air Horns (2)-Unit 711
223908	12/19/2019	EMERICK AND FINCH	150.00	Conference Room Rental-8/13/19
	12/19/2019	EMERICK AND FINCH	150.00	Conference Room Rental-9/16/19
223909	12/19/2019	ENGEO INCORPORATED	909.00	Soil Monitoring at Old Station 32
223910	12/19/2019	ENTERPRISE FM TRUST	9,815.37	Monthly Fleet Lease Payment (17) 12/1/19-12/31/19
223874	12/12/2019	FASTRAK BAY AREA	6.00	Bridge Toll for Unit 395
223960	1/2/2020	FASTRAK BAY AREA	8.00	Bridge Toll for Unit 706
224003	1/9/2020	FEDERAL EXPRESS	243.00	Delivery Service-Shipping AutoPulse Back to Zoll
224004	1/9/2020	FIRE TRADITIONS	54.13	Pinole Chief Kouns Retirement Recognition Gift
223961	1/2/2020	FRANCIS ENOS FIRE PUMP REPAIR	7,470.00	Annual Pump Testing
223962	1/2/2020	FUTURE FORD LINCOLN OF CONCORD	450.00	Diagnose Start Condition/Anti-Theft Light-Unit 393
223963	1/2/2020	GEORGE ALBERTO ROJAS	450.00	CERT Instructor (15.0 hours) 8/16-11/319
223964	1/2/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	720.07	Command Zone Reprogramming-Unit 553
	1/2/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	48.84	Labels for Pump Panel-Unit 555
	1/2/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	15.69	Pump Panel Decals-Unit 553
	1/2/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	325.29	Reprogram Command Zone/Travel Time-Unit 554
	1/2/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	814.57	Reprogram Command Zone/Travel Time-Unit 555

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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223875	12/12/2019	GREAT AMERICA FINANCIAL SERVICES CORP...	180.08	Training Copier Maintenance Agreement-12/19
224005	1/9/2020	GUARANTEED PLUMBING	215.00	Replaced Flush Valve/Fill Valve/3/4-in Hose Bibb-Admin
223876	12/12/2019	HAVE AIR WILL TRAVEL INC	(263.00)	Cancel-Service Call/Mounts/Dismounts/New Tires (4)
	12/12/2019	HAVE AIR WILL TRAVEL INC	767.90	Service Call/Mounts/Dismounts/New Tires (2)-Unit 714
	12/12/2019	HAVE AIR WILL TRAVEL INC	263.00	Service Call/Mounts/Dismounts/New Tires (4)
	12/12/2019	HAVE AIR WILL TRAVEL INC	263.00	Service Call/Mounts/Dismounts/New Tires (4)-Unit 508
223965	1/2/2020	HAVE AIR WILL TRAVEL INC	281.97	Chrome Parts for Wheels
	1/2/2020	HAVE AIR WILL TRAVEL INC	170.00	Install Hubcaps/Service Call
	1/2/2020	HAVE AIR WILL TRAVEL INC	125.00	Service Call/Flat Repair-Unit 711
	1/2/2020	HAVE AIR WILL TRAVEL INC	420.00	Service Call/Mounts/Dismounts/New Tire-Unit 712
	1/2/2020	HAVE AIR WILL TRAVEL INC	179.00	Service Call/Mounts/Dismounts/New Tires (2)
	1/2/2020	HAVE AIR WILL TRAVEL INC	463.00	Service Call/Mounts/Dismounts/New Tires (6)-Unit 526
223966	1/2/2020	HIGH TECH ELECTRIC	340.92	Projector Bulb-Training Site
01/02/20-14	1/2/2020	HUNT AND SONS INC	1,483.38	Unleaded/Diesel Fuel-12/19/19 Stn 34
01/02/20-15	1/2/2020	HUNT AND SONS INC	2,062.02	Unleaded/Diesel Fuel-12/19/19 Stn 38
01/02/20-16	1/2/2020	HUNT AND SONS INC	1,789.96	Unleaded/Diesel Fuel-12/23/19 Stn 38
01/02/20-17	1/2/2020	HUNT AND SONS INC	1,559.63	Unleaded/Diesel Fuel-12/26/19 Stn 30
01/02/20-18	1/2/2020	HUNT AND SONS INC	1,841.42	Unleaded/Diesel Fuel-12/26/19 Stn 31
01/02/20-19	1/2/2020	HUNT AND SONS INC	1,298.27	Unleaded/Diesel Fuel-12/26/19 Stn 33
01/02/20-20	1/2/2020	HUNT AND SONS INC	957.56	Unleaded/Diesel Fuel-12/26/19 Stn 35
01/02/20-21	1/2/2020	HUNT AND SONS INC	1,165.08	Unleaded/Diesel Fuel-12/27/19 Stn 39
01/02/20-22	1/2/2020	HUNT AND SONS INC	1,460.42	Unleaded/Diesel Fuel-12/26/19 Stn 38
01/09/20-04	1/9/2020	HUNT AND SONS INC	1,501.01	Unleaded Fuel 12/30/19-Stn 38
01/09/20-05	1/9/2020	HUNT AND SONS INC	343.61	Unleaded Fuel 12/30/19-Stn 34
01/09/20-06	1/9/2020	HUNT AND SONS INC	1,211.69	Unleaded/Diesel Fuel 1/2/20-Stn 38
12/12/19-03	12/12/2019	HUNT AND SONS INC	3,235.67	Unleaded/Diesel Fuel-10/14/19 Stn 38
12/12/19-04	12/12/2019	HUNT AND SONS INC	892.73	Unleaded/Diesel Fuel-12/3/19 Stn 38
12/12/19-05	12/12/2019	HUNT AND SONS INC	798.61	Unleaded/Diesel Fuel-12/5/19 Stn 39
12/12/19-06	12/12/2019	HUNT AND SONS INC	2,010.76	Unleaded/Diesel Fuel-12/6/19 Stn 38
12/12/19-07	12/12/2019	HUNT AND SONS INC	526.85	Unleaded/Diesel Fuel-12/9/19 Stn 38
12/19/19-14	12/19/2019	HUNT AND SONS INC	823.28	Unleaded/Diesel Fuel-12/10/19 Stn 30
12/19/19-15	12/19/2019	HUNT AND SONS INC	1,589.90	Unleaded/Diesel Fuel-12/10/19 Stn 31
12/19/19-16	12/19/2019	HUNT AND SONS INC	387.55	Unleaded/Diesel Fuel-12/10/19 Stn 35
12/19/19-17	12/19/2019	HUNT AND SONS INC	566.68	Unleaded/Diesel Fuel-12/10/19 Stn 34
12/19/19-18	12/19/2019	HUNT AND SONS INC	2,364.21	Unleaded/Diesel Fuel-12/12/19 Stn 38
12/19/19-19	12/19/2019	HUNT AND SONS INC	1,664.52	Unleaded/Diesel Fuel-12/16/19 Stn 38
223967	1/2/2020	HWW INC	60.00	Job Posting-District Aide Position
224006	1/9/2020	IAIN McCULLOCH	153.00	Reimb-ACLS Recertification
01/09/20-07	1/9/2020	INDUSTRIAL SCIENTIFIC CORP	1,223.64	Monthly iNet Gas Monitoring Subscription-Dec 2019
223911	12/19/2019	INNOVATIVE CLAIM SOLUTIONS	9,488.75	Workers' Comp Claim Admin Fees 1/1/20-1/31/20

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224007	1/9/2020	INTERNATIONAL CODE COUNCIL INC	429.00	Digital Copy CBC CFC-FLSD
12/19/19-20	12/19/2019	INTERWEST CONSULTING GROUP INC	781.25	Fire Protection Plan Review Services-11/19
223968	1/2/2020	IRON MOUNTAIN	484.55	Off-Site Backup Media Storage Fee-11/19
223969	1/2/2020	ISINGS CULLIGAN	86.20	Drinking Water Service-12/19 Admin
	1/2/2020	ISINGS CULLIGAN	116.29	Drinking Water Service-12/19 Stn 30
	1/2/2020	ISINGS CULLIGAN	107.45	Drinking Water Service-12/19 Stn 31
224008	1/9/2020	JASON ALAGA	265.95	Reimb-PHTLS Recertification/eBook
224009	1/9/2020	JEAN GAUTHIER	179.80	Dryer Repairs/Replace Thermal Fuse-Stn 31
	1/9/2020	JEAN GAUTHIER	148.95	Range/Ignitor Repairs-Stn 34
01/09/20-08	1/9/2020	JEFF KATZ ARCHITECTURAL CORPORATION	20,107.28	City of San Ramon Planning Submittal Package
223912	12/19/2019	JEFFREY BREASHER	900.00	Medical Plan Opt-Out 10/19-12/19
224010	1/9/2020	JENSEN MECHANICAL INC	551.00	Replaced Circuit Board-Stn 36 Front Office
223913	12/19/2019	JERRY MARTINEZ	812.00	Refund Inspection Fees
224011	1/9/2020	JOHN ARCHULETA	153.00	Reimb-ACLS Recertification
223970	1/2/2020	JOHN D YOUNGBLOOD	298.20	Reimb Office Supplies for Academy Training
223914	12/19/2019	KEN SCHWARTZ	500.00	Reimb Educational Asst-BLS Instructor Course
01/02/20-23	1/2/2020	KENNETH R CAMPO CPA	12,325.00	Finance Consulting Services (85.0 Hrs) Dec. 2019
01/02/20-24	1/2/2020	KJ HART ELECTRIC AND SON INC	345.00	Power Outage-Checked/Replace Breaker-Admin
01/09/20-09	1/9/2020	KJ HART ELECTRIC AND SON INC	375.30	Inspect Power to Roll Up Door/Replace SSU Switch-Stn 35
01/02/20-25	1/2/2020	L N CURTIS AND SONS	167.79	Station Boots-A Simi
01/02/20-26	1/2/2020	L N CURTIS AND SONS	606.20	Structure Boots-C Harder
01/02/20-27	1/2/2020	L N CURTIS AND SONS	377.79	Station Boots-I McCulloch
01/02/20-28	1/2/2020	L N CURTIS AND SONS	281.45	Uniform Boots-J Aguiar
01/02/20-29	1/2/2020	L N CURTIS AND SONS	167.79	Station Boots-M Mohun
01/02/20-30	1/2/2020	L N CURTIS AND SONS	38.97	Zipper Attachment for Station Boots-I McCulloch
01/02/20-31	1/2/2020	L N CURTIS AND SONS	2,283.53	Uniforms-Academy
12/19/19-21	12/19/2019	L N CURTIS AND SONS	244.65	Uniform Shirts
12/19/19-22	12/19/2019	L N CURTIS AND SONS	178.61	Uniform Boots
12/19/19-23	12/19/2019	L N CURTIS AND SONS	92.01	Fire Gloves
12/19/19-24	12/19/2019	L N CURTIS AND SONS	672.88	Uniform Shirts/Pants
12/19/19-25	12/19/2019	L N CURTIS AND SONS	178.61	Uniform Boots
12/19/19-26	12/19/2019	L N CURTIS AND SONS	3,467.90	FF Supplies-Fredrickson/Castellanos/Haynie
12/19/19-27	12/19/2019	L N CURTIS AND SONS	763.16	Forcible Entry Tools
12/19/19-28	12/19/2019	L N CURTIS AND SONS	1,607.51	Uniform Shirts/Pants
12/19/19-29	12/19/2019	L N CURTIS AND SONS	259.37	Uniform Pants
12/19/19-30	12/19/2019	L N CURTIS AND SONS	560.74	Uniform Parkas (2)
12/19/19-31	12/19/2019	L N CURTIS AND SONS	16,815.01	Hoses for New Type 1 Engine
223971	1/2/2020	LARRY FONG	130.00	HeartSafe-9th Grade CPR 10/23/19
223877	12/12/2019	LATASHA M BOUZEK	55.48	Reimb Mileage/Meal Adj-Civilian Police Leadership 11/19
223972	1/2/2020	LIEBERT CASSIDY WHITMORE	3,750.00	Anti-Harassment Training

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	1/2/2020	LIEBERT CASSIDY WHITMORE	1,824.00	Professional Services-11/30/19
223878	12/12/2019	LOGOBOSS LLC	105.64	Gavel Plaque-Board President Yancey
223973	1/2/2020	LOGOBOSS LLC	367.52	Firefighter/Dispatcher/Employee of the Year Award-2019
224012	1/9/2020	LOVELAND AND SMART INSURANCE AGENCY...	3,762.00	Final Audit For Policy Period 7/1/2018-7/1/2019
223879	12/12/2019	LUCAS A HIRST	395.00	Reimb Education Asst-Company Officer 2C
224013	1/9/2020	LUIS GUZMAN	153.00	Reimb-ACLS Recertification
223880	12/12/2019	M AND L OVERHEAD DOORS	375.00	Repair Apparatus Bay Door #2-Stn 31
224014	1/9/2020	M AND L OVERHEAD DOORS	375.00	Inspect Front Middle Apparatus Bay Door-Stn 32
223881	12/12/2019	MACLEOD WATTS INC	1,875.00	OPEB Analysis-Impact of Suspending Medical Cap on UAAL
224015	1/9/2020	MARTINEZ ADULT EDUCATION	4,500.00	PC832 Arrest & Control Course (20)-1/6-1/11/20
12/19/19-32	12/19/2019	MAXIM SERVICES	2,233.00	Cleaning Service-Admin 12/19
223915	12/19/2019	MICHAEL L YBARRA	900.00	Medical Plan Opt-Out 10/19-12/19
223882	12/12/2019	NICHOLS CARPET CLEANING INC	975.00	Clean All Carpets-Stn 31
224016	1/9/2020	NIELSON MECHANICAL INC	1,165.00	Changed Existing Thermostats With Timers
01/02/20-32	1/2/2020	NORTHERN CALIFORNIA RESCUE TRAINING	7,425.00	Rescue Systems 1 Course (11)
01/02/20-33	1/2/2020	NORTHERN CALIFORNIA RESCUE TRAINING	7,150.00	Confined Space Rescue Tech Course (11)
12/12/19-08	12/12/2019	NORTHERN CALIFORNIA RESCUE TRAINING	7,425.00	Rescue Systems 1 Course (11)
12/12/19-09	12/12/2019	NORTHERN CALIFORNIA RESCUE TRAINING	7,150.00	Confined Space Rescue Tech Course (11)
223916	12/19/2019	OFFICE DEPOT	196.01	Office Supplies
	12/19/2019	OFFICE DEPOT	(32.70)	Returned Office Supplies
223974	1/2/2020	OFFICE DEPOT	217.86	Office Supplies
12/19/19-33	12/19/2019	ORKIN	173.42	Pest Control Service Stn 36-12/19
01/09/20-10	1/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 12/23/19-Stn 35
01/09/20-11	1/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 12/23/19-Stn 30
01/09/20-12	1/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 12/23/19-Stn 36
01/09/20-13	1/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 12/23/19-Stn 33
01/09/20-14	1/9/2020	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service 12/23/19-Stn 39
01/09/20-15	1/9/2020	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service 12/23/19-Admin
12/12/19-10	12/12/2019	OSBORN SPRAY SERVICE INC	75.00	Pest Control Service-Admin
12/12/19-11	12/12/2019	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 35
12/12/19-12	12/12/2019	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 33
12/12/19-13	12/12/2019	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 39
12/12/19-14	12/12/2019	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 30
12/12/19-15	12/12/2019	OSBORN SPRAY SERVICE INC	55.00	Pest Control Service-Stn 36
01/09/20-16	1/9/2020	P AND A ADMINISTRATIVE SERVICES INC	24.00	COBRA Notice Fee-R.Fulwood
12/12/19-16	12/12/2019	PACIFIC STATES PETROLEUM INC	591.37	Fuel for Small Engine
223917	12/19/2019	PAUL JANNISSE	900.00	Medical Plan Opt-Out 10/19-12/19
12/19/19-34	12/19/2019	PETER C BENSON	5,040.00	EMS Medical Director-Consulting Services 11/19
224017	1/9/2020	PETERSON TRUCKS INC	11,970.86	Corrupted Computer Repairs/New Reflash/Valve-Unit 608
223883	12/12/2019	PGE	52.19	Signal Light Stn 34-11/19

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223884	12/12/2019	PGE	13,697.61	Gas/Electric Service-11/19
223918	12/19/2019	PGE	936.95	Gas/Electric Service-12/19 Stn 32
223975	1/2/2020	PGE	1,039.45	Gas/Electric Service-12/19 Stn 36
224018	1/9/2020	PGE	13,602.63	Gas/Electric Service-12/19
223976	1/2/2020	PITNEY BOWES INC	326.53	Admin Postage Meter Rental
223977	1/2/2020	POWDERCOAT IT	420.00	Powder Coat Rear Wheels
12/12/19-17	12/12/2019	PUBLIC AGENCY RETIREMENT SERVICES	300.00	PARS ARS Fees-10/19
12/19/19-35	12/19/2019	RAHUL MAHARAJ	1,100.00	CCC EMS Compliance Review Services (22.0 hours)-11/19
12/19/19-36	12/19/2019	RAHUL MAHARAJ	3,300.00	EMDQ/EFDQ Review (66.0 hours)-11/19
12/12/19-18	12/12/2019	REPUBLIC SERVICES 210	652.12	Garbage Service-12/19 Stn 36
12/12/19-19	12/12/2019	REPUBLIC SERVICES 210	326.04	Garbage Service-12/19 Stn 33
12/12/19-20	12/12/2019	REPUBLIC SERVICES 210	652.12	Garbage Service-12/19 Stn 31
12/12/19-21	12/12/2019	REPUBLIC SERVICES 210	313.36	Garbage Service-12/19 Stn 35
12/12/19-22	12/12/2019	REPUBLIC SERVICES 210	626.69	Garbage Service-12/19 Training Site
12/12/19-23	12/12/2019	REPUBLIC SERVICES 210	313.36	Garbage Service-12/19 Stn 32
223885	12/12/2019	RICKY LANIOHAN	345.00	Reimb Educational Asst-Company Officer 2C
223978	1/2/2020	SAN MATEO REGIONAL NETWORK INC	400.00	FireDispatch.com CAD Interface/Radio Audio Streaming
223979	1/2/2020	SCOTT F DWYER	325.00	Reimb Education Asst-Company Officer 2C
	1/2/2020	SCOTT F DWYER	345.00	Reimb Education Asst-Company Officer 2D
12/19/19-37	12/19/2019	SCOTTS PPE RECON INC	5,774.76	Repair Turnouts-November 2019
223919	12/19/2019	SEAN ODWYER	95.00	Reimb Registration-HazMat Continuing Challenge
223980	1/2/2020	SEEVER AND SONS TIRE	4,348.16	New Tires (6)-Unit 526
223981	1/2/2020	SHAMROCK OFFICE SOLUTIONS INC	239.01	Copier Overage Charge 12/1/19-12/31/19 Admin
	1/2/2020	SHAMROCK OFFICE SOLUTIONS INC	11.37	Print Cartridge Shipping Fee-Admin Copier
223920	12/19/2019	SHRED IT USA LLC	299.47	Documents Shredding Service-Admin/Stn 31
223921	12/19/2019	SMILE BUSINESS PRODUCTS INC	135.47	Copier Service/Maintenance-Training Office 12/19
223886	12/12/2019	STEPHEN RODWELL	71.13	Reimb Mileage/Meal Adj-Civilian Police Leadership 11/19
223982	1/2/2020	STERLING COMPUTERS CORPORATION	1,830.00	Cisco Server Maintenance-Comm Ctr
223887	12/12/2019	STONERIDGE CHRYSLER JEEP DODGE	591.75	Complete Service-Unit 714
224019	1/9/2020	SUBURBAN PROPANE	95.00	Annual Propane Tank Rental Fee-Stn 36
224020	1/9/2020	SUCCESS WATER SYSTEMS INC	1,553.53	Replace Broken Water Filter System-Stn 30
223922	12/19/2019	SUN LIFE FINANCIAL	53,858.72	Dental Insurance-1/20
223923	12/19/2019	SUNBELT RENTALS INC	1,165.77	Rent Forklift-Move Vehicles for Academy Training
223924	12/19/2019	SUNSET DEVELOPMENT COMPANY	377.00	Refund-Plan Review Fees
223983	1/2/2020	SUPERIOR AUTO PARTS WAREHOUSE	123.22	Air Cleaner/Fuel Conditioner/Wiper Blades
	1/2/2020	SUPERIOR AUTO PARTS WAREHOUSE	16.16	Tire Gauge
12/19/19-38	12/19/2019	TELEFLEX LLC	299.00	EMS EZ-IO Power Driver Stn 33
12/19/19-39	12/19/2019	TELEFLEX LLC	2,250.00	EMS EZ-IO Needles/Stabilizers Stn 33
223888	12/12/2019	THE HARTFORD	2,932.88	Life/AD&D Insurance-12/19
223984	1/2/2020	THE HARTFORD	2,932.88	Life/AD&D Insurance-1/20

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223925	12/19/2019	THE HOME DEPOT PRO	213.04	Household Supplies-Stn 33
224021	1/9/2020	THE ONE HUNDRED CLUB OF CCC	210.00	2/8/2020 Fundraiser Attendance Fees (3)
224022	1/9/2020	THE ONE HUNDRED CLUB OF CCC	100.00	One Hundred Club Annual Membership Fee-FY 2020
224023	1/9/2020	THOMAS G McKENZIE	200.00	Reimb-Paramedic Recertification
01/02/20-34	1/2/2020	TIFCO INDUSTRIES INC	497.18	LED Ground Lights/Tire Shine/Fuses-Unit 527
223926	12/19/2019	TODD THOMAS	1,035.00	Reimb Education Asst-Chief Officer 3A, 3B, 3C
223889	12/12/2019	TRISHA KLINK	114.64	Reimb Mileage/Meal-Civilian Police Leadership 11/19
	12/12/2019	TRISHA KLINK	71.93	Reimb-Headset
223985	1/2/2020	UNITED PARCEL SERVICE	53.80	Delivery Charges-12/21/19
AP 11/19	12/23/2019	US BANK	52.99	Adobe Creative Cloud Software
BCS 11/19-1	12/23/2019	US BANK	60.00	Apparatus Committee-Baggage Fee
BCS 11/19-2	12/23/2019	US BANK	32.69	Apparatus Committee-Travel Meals (2)
BCS 11/19-3	12/23/2019	US BANK	72.00	Apparatus Committee-Airport Parking
BCS 11/19-4	12/23/2019	US BANK	30.00	Apparatus Committee-Baggage Fee
BCS 11/19-5	12/23/2019	US BANK	30.00	Apparatus Committee-Baggage Fee
BCS 11/19-6	12/23/2019	US BANK	75.00	Fuel-Ambulance on Strike Team
BCS 11/19-7	12/23/2019	US BANK	70.04	Fuel-Ambulance on Strike Team
BCS 11/19-8	12/23/2019	US BANK	55.93	Fuel-Ambulance on Strike Team
BCS 11/19-9	12/23/2019	US BANK	49.48	Fuel-Ambulance on Strike Team
BSS 11/19-1	12/23/2019	US BANK	58.44	Station Supplies
BSS 11/19-2	12/23/2019	US BANK	22.72	Power Strip
CH 11/19-1	12/23/2019	US BANK	12.96	Accounts Receivable-Reimbursed for Personal Charge
CH 11/19-2	12/23/2019	US BANK	18.14	Heat Gun-Remove Decal on Apparatus
CJ 11/19-1	12/23/2019	US BANK	193.19	Oil Change/Tire Rotation-Unit 349
CJ 11/19-2	12/23/2019	US BANK	27.18	Water Supply for Office
CJ 11/19-3	12/23/2019	US BANK	87.80	Date Stamp for Front Desk
CJ 11/19-4	12/23/2019	US BANK	18.00	Bridge Toll (3)-Unit 395
CJ 11/19-5	12/23/2019	US BANK	6.00	Bridge Toll-Unit 711
CJ 11/19-6	12/23/2019	US BANK	106.08	Rotating Vane Mount & Case
CJ 11/19-7	12/23/2019	US BANK	913.64	Fire Weather Meter Pro
DB 11/19	12/23/2019	US BANK	45.00	Constant Contact-CERT Database
DH 11/19	12/23/2019	US BANK	739.76	Lodging-ADP Pro Summit 10/23-10/26/19
DM 11/19-1	12/23/2019	US BANK	163.11	iPad Case
DM 11/19-2	12/23/2019	US BANK	91.97	Fuel-Unit 350
DM 11/19-3	12/23/2019	US BANK	59.78	Fuel-Unit 350
DM 11/19-4	12/23/2019	US BANK	81.49	Fuel-Unit 350
DM 11/19-5	12/23/2019	US BANK	14.06	Mini HD Card for Dash Cam Replacement
DM 11/19-6	12/23/2019	US BANK	432.95	Food-Structure Fire on Camino Tassajara
DM 11/19-7	12/23/2019	US BANK	56.27	Fuel-Unit 350
DM 11/19-8	12/23/2019	US BANK	87.96	Food-Prepo Crews

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DP 11/19-1	12/23/2019	US BANK	62.76	Supplies-Trunk or Treat Community Event
DP 11/19-2	12/23/2019	US BANK	46.54	Supplies-Trunk or Treat Community Event
DP 11/19-3	12/23/2019	US BANK	159.90	Supplies-Trunk or Treat Community Event
DP 11/19-4	12/23/2019	US BANK	57.45	Supplies-Trunk or Treat Community Event
DP 11/19-5	12/23/2019	US BANK	206.53	Meals for Staff-PG&E Outage
DP 11/19-6	12/23/2019	US BANK	67.15	Meals-HR Social Event
DVM 11/19-1	12/23/2019	US BANK	52.00	Airfare-Youth Fire Prevention Program 12/1-12/8/19
DVM 11/19-2	12/23/2019	US BANK	832.00	Airfare-Youth Fire Prevention Program 12/1-12/8/19
DVM 11/19-3	12/23/2019	US BANK	65.44	NFPA 1035-Youth Firesetter Intervention
DY 11/19	12/23/2019	US BANK	0.99	iCloud Storage Plan
ES 11/19 Stmt	12/23/2019	US BANK	293.72	E. Stiner-CalCard Stmt 11/22/19
FD 11/19-1	12/23/2019	US BANK	650.00	Registration-Training Symposium (F. Drayton/R. Marley)
FD 11/19-2	12/23/2019	US BANK	135.00	Membership CA Conference of Arson Investigation (F. Drayton)
FD 11/19-3	12/23/2019	US BANK	80.05	Fuel
FD 11/19-4	12/23/2019	US BANK	35.00	Fuel
FD 11/19-5	12/23/2019	US BANK	131.04	Lodging-Class
JA 11/19-1	12/23/2019	US BANK	716.40	Training Division Packs
JA 11/19-10	12/23/2019	US BANK	131.04	Lodging-Fire Marshal Class 1B/1D 11/18-11/19/19
JA 11/19-11	12/23/2019	US BANK	14.35	Meal-Fire Marshal Class 1B/1D 11/18-11/19/19
JA 11/19-12	12/23/2019	US BANK	155.81	Meals-Fire Marshal Class (Aguiar/Selover/Drayton)
JA 11/19-13	12/23/2019	US BANK	14.06	Supplies
JA 11/19-2	12/23/2019	US BANK	23.00	Accountability Tags
JA 11/19-3	12/23/2019	US BANK	270.63	Award-Recognizing Tim Shannon
JA 11/19-4	12/23/2019	US BANK	280.00	Registration-NC FPO Class for Fire Marshal 1B/1D
JA 11/19-5	12/23/2019	US BANK	906.08	Replaced Broken Refrigerator-Admin Building
JA 11/19-6	12/23/2019	US BANK	15.02	Meal-Fire Marshal Class 1B/1D 11/18-11/19/19
JA 11/19-7	12/23/2019	US BANK	4.53	Meal-Fire Marshal Class 1B/1D 11/18-11/19/19
JA 11/19-8	12/23/2019	US BANK	75.00	Fuel-Fire Marshal Class 1B/1D 11/18-11/19/19
JA 11/19-9	12/23/2019	US BANK	40.83	Fuel-Fire Marshal Class 1B/1D 11/18-11/19/19
JD 11/19-1	12/23/2019	US BANK	125.00	Fuel-Unit 355
JD 11/19-2	12/23/2019	US BANK	300.00	Registration-Fire Inspector 2D (J. Duggan)
JD 11/19-3	12/23/2019	US BANK	68.00	Fuel-Unit 355
JD 11/19-4	12/23/2019	US BANK	280.00	Registration-Fire Marshal Class 1B/1D
JL 11/19-1	12/23/2019	US BANK	29.20	Lunch-Rope Rescue Technician
JL 11/19-2	12/23/2019	US BANK	90.44	Fuel-Strike Team at Easy Fire
JL 11/19-3	12/23/2019	US BANK	25.31	Meal-Strike Team at Easy Fire
JL 11/19-4	12/23/2019	US BANK	100.00	Fuel-Strike Team at Easy Fire
JL 11/19-5	12/23/2019	US BANK	100.00	Fuel-Strike Team at Easy Fire
JL 11/19-6	12/23/2019	US BANK	26.60	Fuel-Strike Team at Easy Fire
JL 11/19-7	12/23/2019	US BANK	17.54	Meal-Strike Team at Easy Fire

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 12/7/2019 Through 1/10/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
JL 11/19-8	12/23/2019	US BANK	82.26	Fuel-Strike Team at Easy Fire
JL 11/19-9	12/23/2019	US BANK	40.35	Meal-Strike Team at Easy Fire
JS 11/19-1	12/23/2019	US BANK	738.55	Vehicle Maintenance-Tires
JS 11/19-10	12/23/2019	US BANK	30.00	Baggage Fee-New Fleet Inspection (Selover)
JS 11/19-11	12/23/2019	US BANK	30.00	Baggage Fee-New Fleet Inspection (Mariolle)
JS 11/19-12	12/23/2019	US BANK	6.47	Vehicle Maintenance
JS 11/19-13	12/23/2019	US BANK	7.99	Ride-Return Vehicle to Shop
JS 11/19-14	12/23/2019	US BANK	13.92	Ride-Return Vehicle to Shop
JS 11/19-15	12/23/2019	US BANK	48.21	Office Supplies
JS 11/19-16	12/23/2019	US BANK	460.00	Vehicle Maintenance-Window Tint Unit 347
JS 11/19-17	12/23/2019	US BANK	362.10	Sign-SRV Logo
JS 11/19-18	12/23/2019	US BANK	57.71	Shipping Cost
JS 11/19-19	12/23/2019	US BANK	225.02	Batteries
JS 11/19-2	12/23/2019	US BANK	39.71	Meal-New Fleet Inspection (Mariolle and Selover)
JS 11/19-20	12/23/2019	US BANK	1,015.00	Registration-Inspector Course (S. Caughey)
JS 11/19-21	12/23/2019	US BANK	88.20	Vehicle Maintenance-Smog Check
JS 11/19-22	12/23/2019	US BANK	88.20	Vehicle Maintenance-Smog Check
JS 11/19-23	12/23/2019	US BANK	1,500.00	Parts-Water Softner System Stn 30
JS 11/19-24	12/23/2019	US BANK	10.88	Supplies
JS 11/19-25	12/23/2019	US BANK	199.95	Supplies
JS 11/19-26	12/23/2019	US BANK	1,354.22	Water/Fluids-Training
JS 11/19-27	12/23/2019	US BANK	280.00	Registration-Fire Marshal 1B and 1D (Selover)
JS 11/19-29	12/23/2019	US BANK	69.26	Accounts Receivable-Reimbursed for Personal Charge
JS 11/19-3	12/23/2019	US BANK	30.00	Baggage Fee-New Fleet Inspection
JS 11/19-30	12/23/2019	US BANK	10.38	Accounts Receivable-Reimbursed for Personal Charge
JS 11/19-31	12/23/2019	US BANK	131.04	Lodging-Fire Marsal 1B and 1D
JS 11/19-32	12/23/2019	US BANK	128.21	Meal-Fire Marsal 1B and 1D
JS 11/19-33	12/23/2019	US BANK	1,082.50	Academy Graduation 1/17/2020-RoundHouse
JS 11/19-4	12/23/2019	US BANK	500.00	Registration (4)-NFPA 1730 and NFPA 1300
JS 11/19-5	12/23/2019	US BANK	72.00	Parking-New Fleet Inspection
JS 11/19-6	12/23/2019	US BANK	162.08	Vehicle Maintenance-Oil Change
JS 11/19-7	12/23/2019	US BANK	45.95	Vehicle Maintenance-Oil Change
JS 11/19-8	12/23/2019	US BANK	140.00	Vehicle Maintenance
JS 11/19-9	12/23/2019	US BANK	30.45	Meal-New Fleet Inspection
JV 11/19-1	12/23/2019	US BANK	40.63	Fuel-Strike Team at Easy Fire
JV 11/19-2	12/23/2019	US BANK	10.00	Meal-Strike Team at Easy Fire
JV 11/19-3	12/23/2019	US BANK	50.25	Fuel-Strike Team at Easy Fire
JV 11/19-4	12/23/2019	US BANK	52.80	Meal-Crew at Pioneer Court Fire
KB 11/19-1	12/23/2019	US BANK	54.11	Household Supplies-Stn 32
KB 11/19-2	12/23/2019	US BANK	31.35	Household Supplies-Stn 32

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 12/7/2019 Through 1/10/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
KB 11/19-3	12/23/2019	US BANK	38.89	Household Supplies-Stn 32
KS 11/19 Stmt	12/23/2019	US BANK	1,669.49	K Schwartz-CalCard Stmt 11/22/19
MS 11/19	12/23/2019	US BANK	35.00	Lunch Meeting-SRV Republican Women
NKW 11/19-1	12/23/2019	US BANK	45.14	FF Reserve Interviews-Food
NKW 11/19-10	12/23/2019	US BANK	20.99	Recruitment-Snacks
NKW 11/19-11	12/23/2019	US BANK	12.28	Office Supplies
NKW 11/19-12	12/23/2019	US BANK	62.33	EAP Class-Food
NKW 11/19-13	12/23/2019	US BANK	24.98	Recruitment-Snacks
NKW 11/19-14	12/23/2019	US BANK	35.99	Recruitment-Snacks
NKW 11/19-2	12/23/2019	US BANK	16.79	Recruitment-Snacks
NKW 11/19-3	12/23/2019	US BANK	14.97	Recruitment-Snacks
NKW 11/19-4	12/23/2019	US BANK	28.10	FF Reserve Interviews-Food
NKW 11/19-5	12/23/2019	US BANK	46.66	FF Reserve Interviews-Food
NKW 11/19-6	12/23/2019	US BANK	47.45	FF Reserve Interviews-Food
NKW 11/19-7	12/23/2019	US BANK	75.00	Webinar-Legal Update for Public Safety
NKW 11/19-9	12/23/2019	US BANK	28.59	Office Supplies
PM 11/19-1	12/23/2019	US BANK	31.95	Lunch Meeting-Agenda Review with Director Parker
PM 11/19-2	12/23/2019	US BANK	41.17	Lunch Meeting-Chief Meyer/Chief Drayton
RKH 11/19 S...	12/23/2019	US BANK	105.95	R. Huettis-CalCard Stmt 11/22/19
SB 11/19-1	12/23/2019	US BANK	15.36	Board Meeting-Refreshments
SB 11/19-2	12/23/2019	US BANK	84.77	Vehicle Maintenance-Oil Change
SB 11/19-3	12/23/2019	US BANK	43.30	Sympathy Flowers
SB 11/19-4	12/23/2019	US BANK	394.80	Coffee Supply-Admin
SB 11/19-5	12/23/2019	US BANK	13.53	Baby Gift for Employee
SB 11/19-6	12/23/2019	US BANK	32.48	Baby Gift for Employee
SB 11/19-7	12/23/2019	US BANK	11.59	Refreshments-Office
SB 11/19-9	12/23/2019	US BANK	15.77	Refreshments-Board Meeting
SC 11/19-1	12/23/2019	US BANK	132.44	Supplies-Trunk or Treat Community Event
SC 11/19-10	12/23/2019	US BANK	431.81	Printer-Stn 34
SC 11/19-12	12/23/2019	US BANK	264.90	UPS Temperature Monitor
SC 11/19-13	12/23/2019	US BANK	93.07	Gaffers Tapes (2)
SC 11/19-2	12/23/2019	US BANK	264.90	UPS Temperature Monitor
SC 11/19-3	12/23/2019	US BANK	0.99	Storage Plan-S Call
SC 11/19-4	12/23/2019	US BANK	23.18	Flash Drive
SC 11/19-5	12/23/2019	US BANK	29.22	CD Burner
SC 11/19-6	12/23/2019	US BANK	1,791.09	UPS Temperature Monitors (7)
SC 11/19-7	12/23/2019	US BANK	10.81	USB Extension Cable for CD Burner
SC 11/19-8	12/23/2019	US BANK	291.08	Printer-R Marley
SC 11/19-9	12/23/2019	US BANK	65.54	CD Burner
Trvl LB 11/1...	12/23/2019	US BANK	42.41	Meal-Civilian Supervisor Training (L Bouzek) 11/18-11/20/19

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 12/7/2019 Through 1/10/2020

Check Number	Check Date	Payee	Check Amount	Transaction Description
Trvl LB 11/1...	12/23/2019	US BANK	17.12	Meal-Civilian Supervisor Training (L Bouzek) 11/18-11/20/19
Trvl LB 11/1...	12/23/2019	US BANK	21.48	Meal-Civilian Supervisor Training (L Bouzek) 11/18-11/20/19
Trvl SR 11/1...	12/23/2019	US BANK	26.95	Meal-Civilian Supervisor Training (S. Rodwell)11/18-11/20/19
Trvl SR 11/1...	12/23/2019	US BANK	47.00	Meal-Civilian Supervisor Training (S. Rodwell)11/18-11/20/19
Trvl SR 11/1...	12/23/2019	US BANK	20.12	Meal-Civilian Supervisor Training (S. Rodwell)11/18-11/20/19
Trvl SR 11/1...	12/23/2019	US BANK	18.84	Meal-Civilian Supervisor Training (S. Rodwell)11/18-11/20/19
TW 11/19-1	12/23/2019	US BANK	47.85	Demo Meeting-Food
TW 11/19-2	12/23/2019	US BANK	74.42	Meal-Extended Incident
TW 11/19-3	12/23/2019	US BANK	102.37	Exercise Bike Seat-Admin/Extension Cord-Unit 354
223927	12/19/2019	US BANK EQUIPMENT FINANCE	1,216.98	Ricoh Copiers Lease (2) Admin 12/1/19-1/1/20
224024	1/9/2020	VAL BETTI PLUMBING	220.77	Replaced Diaphragm on Sloan Flushometer-Stn 39
223928	12/19/2019	VALLEY PLUMBING HOME CENTER INC	331.21	New Garbage Disposal/ABS Drain-Admin Kitchen
223986	1/2/2020	VERIZON WIRELESS	251.92	Physio-Control Heart Monitor Modems 10/24/19-11/23/19
223987	1/2/2020	VERIZON WIRELESS	2,300.18	Cell Phone Charges/iPhone Book Apps 11/4/19-12/3/19
223929	12/19/2019	VICKI GRANT	900.00	Medical Plan Opt-Out 10/19-12/19
223988	1/2/2020	VICKIE CALLAHAN	373.26	Uniforms-Dispatcher
224025	1/9/2020	VICKIE CALLAHAN	890.72	District Caps (51)-Stock/New Reserves
	1/9/2020	VICKIE CALLAHAN	404.65	Uniform Jacket/Fleece Jacket/Pullovers
223989	1/2/2020	VISION SERVICE PLAN	9,833.22	Vision Insurance-1/20
223990	1/2/2020	WASTE MANAGEMENT OF ALAMEDA COUNTY	174.77	Garbage Recycling Service-12/19 Stn 30
	1/2/2020	WASTE MANAGEMENT OF ALAMEDA COUNTY	190.22	Garbage Recycling Service-12/19 Stn 38
	1/2/2020	WASTE MANAGEMENT OF ALAMEDA COUNTY	93.24	Garbage Recycling Service-12/19 Stn 39
01/02/20-35	1/2/2020	WATTCO EQUIPMENT INC.	2,874.04	Install Emitter-Unit 613
01/02/20-36	1/2/2020	WATTCO EQUIPMENT INC.	2,874.04	Install Emitter-Unit 612
01/02/20-37	1/2/2020	WATTCO EQUIPMENT INC.	2,801.44	Install Emitter-Unit 610
01/02/20-38	1/2/2020	WATTCO EQUIPMENT INC.	514.13	Install Emitter/Mic Cable/Mag Mic-Unit 554
01/02/20-39	1/2/2020	WATTCO EQUIPMENT INC.	514.13	Install Emitter/Mic Cable/Mag Mic-Unit 556
01/02/20-40	1/2/2020	WATTCO EQUIPMENT INC.	173.52	New Red Flasher Light-Unit 811
12/12/19-24	12/12/2019	WATTCO EQUIPMENT INC.	2,993.11	Install Emitter-Unit 611
12/12/19-25	12/12/2019	WATTCO EQUIPMENT INC.	514.13	Install Charger/Mag Mic and Change Mic Cable-Unit 555
12/12/19-26	12/12/2019	WESTERN MACHINERY ELECTRIC INC	8,447.43	Transfer Switch in Admin
12/19/19-40	12/19/2019	WESTERN MACHINERY ELECTRIC INC	273.75	Annual Gentracker Generator Monitoring-Stn 30
12/19/19-41	12/19/2019	WESTERN MACHINERY ELECTRIC INC	273.75	Annual Gentracker Generator Monitoring-Stn 31
12/19/19-42	12/19/2019	WESTERN MACHINERY ELECTRIC INC	273.75	Annual Gentracker Generator Monitoring-Stn 34
12/19/19-43	12/19/2019	WESTERN MACHINERY ELECTRIC INC	273.75	Annual Gentracker Generator Monitoring-Stn 35
12/19/19-44	12/19/2019	WESTERN MACHINERY ELECTRIC INC	273.75	Annual Gentracker Generator Monitoring-Stn 36
12/19/19-45	12/19/2019	WESTERN MACHINERY ELECTRIC INC	273.75	Annual Gentracker Generator Monitoring-Stn 38
12/19/19-46	12/19/2019	WESTERN MACHINERY ELECTRIC INC	273.75	Annual Gentracker Generator Monitoring-Stn 39
12/19/19-47	12/19/2019	WESTERN MACHINERY ELECTRIC INC	273.75	Annual Gentracker Generator Monitoring-Stn 37
12/19/19-48	12/19/2019	WESTERN MACHINERY ELECTRIC INC	273.75	Annual Gentracker Generator Monitoring-Admin

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 12/7/2019 Through 1/10/2020

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
12/19/19-49	12/19/2019	WESTERN MACHINERY ELECTRIC INC	273.75	Annual Gentracker Generator Monitoring-Stn 33
12/19/19-50	12/19/2019	WESTERN MACHINERY ELECTRIC INC	438.00	Annual Gentracker Generator Monitoring-Highland Ridge
12/19/19-51	12/19/2019	WESTERN MACHINERY ELECTRIC INC	438.00	Annual Gentracker Generator Monitoring-CE Rocky Ridge
01/09/20-17	1/9/2020	WILLIAM D ROSS ESQ	6,213.00	Legal Services-General 12/19
01/09/20-18	1/9/2020	WILLIAM D ROSS ESQ	942.50	Legal Services-Personnel Matters 12/19
12/12/19-27	12/12/2019	WILLIAM D ROSS ESQ	6,203.24	Legal Services-General 11/19
12/12/19-28	12/12/2019	WILLIAM D ROSS ESQ	300.00	Legal Services-General Litigation 11/19
12/12/19-29	12/12/2019	WITTMAN ENTERPRISES LLC	18,037.52	Ambulance Collection Fees-11/19
223890	12/12/2019	YEUNG ARCHITECTURE AND DESIGN	<u>373.00</u>	Refund-Plan Review Fees
Report Total			<u><u>2,109,423.22</u></u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
December 18, 2019 Minutes**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Board President Yancey, Directors Crean, Kerr, and Parker.

Absent: Director Stamey

Staff Present: Fire Chief Meyer, Human Resources Generalist Tamori-Ward, Deputy Chief Drayton, Director of Emergency Communication Pangelinan, EMS Battalion Chief Duggan, Controller Hatfield, Battalion Chief Aguiar, District Counsel Ross, Financial Consultant Campo and District Clerk Brooks.

1. CALL TO ORDER

Board President Yancey chaired the meeting and called for order at 3:00 p.m.

2. PLEDGE OF ALLEGIANCE

Board President Yancey led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and no changes to the agenda.

4. PUBLIC COMMENT

Steve Nagorski (San Ramon resident) spoke regarding CERT-Stop the Bleed and thanked staff for getting back to him from his prior visit at a Board meeting. The Board thanked Mr. Nagorski for his comments.

Roy Smith (Morgan Territory resident) spoke regarding Station 37 Equipment. The Board thanked Mr. Smith for his comments.

5. CONSENT CALENDAR

Director Crean moved approval of Consent Calendar items 5.1-5.6. Director Kerr seconded the motion. Motion carried.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Cardiac Save Recognition

EMS Battalion Chief Duggan provided the background of this incident, then asked the Ferrera family to come up to the podium for introductions. Board President Yancey presented certificates for all of those involved in this cardiac save.

6.2 Display of Pink Engine and new Type 6 Engine

The Board viewed the two engines outside of the Admin. building but will actually sign the Pink Engine at the January board meeting, due to the rainy day outside at this Board meeting.

7. OLD BUSINESS

7.1 Discussion of Old Station 32

Deputy Chief Drayton provided recent details of the monitoring of the wells. Chief Meyer asked for direction from the Board to either surplus the property or keep it to be used as a classroom or replace with a butler building and asked that other uses for this building be brought to his attention.

It was the consensus of the Board that staff come back at a future meeting with options and cost estimates for the Board to consider. Board President Yancey abstained from taking a position one way or another on this item.

8. NEW BUSINESS

8.1 Nomination of Board President and Vice President 2020

Board President Yancey opened nominations for Board President for 2020. Director Kerr nominated Director Parker for Board President for 2020. Director Crean seconded the motion. Board President Yancey closed nominations for Board President. Motion carried. Director Parker will be the Board President for the year 2020.

Board President Yancey opened nominations for Board Vice-President for 2020. Director Crean nominated Director Stamey for Board Vice-President for 2020. Director Kerr seconded the motion. Board President Yancey closed nominations for Board Vice-President. Motion carried. Director Stamey will be the Board Vice-President for the year 2020.

8.2 Consideration of suspending Medical Benefit Cap for Active Employees

Chief Meyer and Financial Consultant Campo provided the background of this item. Discussion followed. Chief Meyer stated that this item would be brought back every year for review. Motion by Director Parker to authorize suspension of the medical premium cap for active employees for calendar year 2020, and thereafter to review on a year-to-year basis. Director Crean seconded the motion. Motion carried.

8.3 Update on actions taken and results of PG & E PSPS

Chief Meyer provided the background of this item stating that during these shutoffs the District's call volume increased by 400%. The Board and Chief Meyer congratulated staff for stepping up for all of their hard-work during this time. Chief Meyer stated that a Disaster Preparedness subcommittee meeting will be set up sometime in January.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

9.1 No comment

10. MONTHLY ACTIVITY REPORTS

10.1 Operations Division-Deputy Chief, Frank Drayton
Operations Report of monthly activities

Battalion Chief Selover provided the monthly report, discussing the Academy is in its 12th week and that graduation is scheduled for Friday, January 17, 2020.

10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.

EMS Battalion Chief Duggan provided his monthly report. Board President Yancey thanked Chief Duggan for the recognition earlier at today's meeting.

10.3 Logistics – Battalion Chief Aguiar
Logistics Report of monthly activities.

Battalion Chief Aguiar stated that four of the type I's are currently in service.

10.4 Fire and Life Safety Division – Battalion Chief Aguiar
Fire and Life Safety Report of monthly activities.

Battalion Chief Aguiar stated that 100% of the mandated inspections are complete.

10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.

Director of Emergency Communications Pangelinan provided her monthly report discussing the Tri-Valley Burglary Suppression Task Force and completion of fiber lines at most of the District Stations.

10.6 Human Resources Division – Human Resources Generalist Tamori-Ward
Human Resources Report of monthly activities.

Human Resources Generalist Tamori Ward discussed the recent interviews held for Firefighter Reserves along with backgrounds being done.

- 10.7 Finance Division – Finance Consultant Ken Campo
Monthly Finance Report of monthly activities.

Financial Consultant Campo highlighted his monthly report stating that recent meetings were held with CCC Fire Admin. personnel discussing benefits administration. Controller Hatfield reviewed power point presentation of District funds.

- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings and other District related activities.

Chief Meyer discussed the nice letter in correspondence from the Winters Fire Department thanking us for the surplus equipment donated to them recently.

11. GOOD OF THE ORDER

Board President Yancey thanked everyone for supporting her in her position as Board President this past year. The Directors thanked Board President Yancey.

12. UPCOMING CALENDAR OF EVENTS

The Board and staff reviewed the upcoming calendar of events.

13. CLOSED SESSION

- 13.1 Conference with Legal Counsel – Possible exposure to litigation (6 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT

The regular meeting adjourned at 3:00 p.m. The Board adjourned to Closed Session at 5:04 p.m. with the Closed Session and meeting concluding at 6:12 p.m.

Prepared by: _____
Susan F. Brooks
District Clerk

Approved by: _____
Dominique Yancey
Board President

William D. Ross
David Schwarz
Kypros G. Hostetter

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#25532
Los Angeles, CA 90025

File No: 45/3

January 16, 2020

VIA ELECTRONIC TRANSMISSION

sbrooks@srvfire.ca.gov

The Honorable Dominique Yancey, President
and Members of the District Board of Directors
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, California 94583

Re: Revised Report Upon Return from Closed Session; Regular Meeting of the
San Ramon Valley Fire Protection District Board of Directors; December 18,
2019

Dear President Yancey and Members of the District Board of Directors:

This communication sets forth reportable action, if any, of the Board of Directors (“Board”) of the San Ramon Valley Fire Protection District (“District”) consistent with provisions of the Ralph M. Brown Open Meeting Act (Government Code section 54950 *et seq.*), resulting from the Closed Session of the December 18, 2019 Regular District Board Meeting.

The Open Session convened at 3:00 p.m. to address matters agendized for Board consideration. The Open Session concluded at 5:04 p.m. and your Board then adjourned into Closed Session at 5:14 p.m., after a short recess.

There was one item agendized for Closed Session consideration:

13.1 Possible exposure to litigation (6 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

With respect to Agenda Item 13.1, there were six matters considered.

The Honorable Dominique Yancey, President
and Members of the District Board of Directors
San Ramon Valley Fire Protection District
January 16, 2020
Page 2

The first matter considered was an October 21, 2019 claim for damages against the District advanced by Mr. Nelson Vineyard for property damage occurring on August 20, 2019 at the intersection of I-80 north and Hagenberger Rd. in Oakland, California. The amount of damages claimed was \$6,054.19. The Board considered the claim and denied it 4-0, with Directors Yancey, Parker, Kerr and Crean voting in favor of the denial.

The second matter considered was a September 5, 2019 claim for damages associated with a vehicle accident on August 27, 2019 advanced by Ms. Michelle Wong in the amount of \$5,600.00. The claim was rejected 4-0, with Directors Yancey, Parker, Kerr and Crean voting in favor.

With respect to the third matter under Agenda Item No. 13.1, there was reportable action consistent with the provisions of Government Code Section 54957.1(a)(3).

The disclosure under Government Code Section 54957.1(a)(3) with respect to a Settlement Agreement and General Release of Claims (the "Agreement") between the San Ramon Valley Fire Protection District and District Employee Donna Marhenke (the "Employee"). The Agreement resolved certain claims between the District and the Employee. The Agreement was approved by Directors Yancey, Parker, Kerr and Crean, 4-0.

The Agreement requires that the District move the Employee to Fire & Life Safety Inspector II, Step 6 and provide prospectively that the Employee will receive any salary adjustment members of IAFF Local 3546 receive through the bargaining process.

There were three additional matters considered under Agenda Item No. 13.1. with respect to these three additional matters there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(a)(2).

The Closed Session concluded at 6:12 p.m. with the indication that a written Report Upon Return from Closed Session would be prepared consistent with the provisions of Government Code section 54957.1 for the matters agendized for Closed Session consideration.

This communication should be added to the Agenda for review under the Consent Calendar of your next Regular or Special Meeting.

If there are any questions concerning its content, it may be taken off the Consent

The Honorable Dominique Yancey, President
and Members of the District Board of Directors
San Ramon Valley Fire Protection District
January 16, 2020
Page 3

Calendar at that time or our office may be contacted in the interim.

Very truly yours,

A handwritten signature in black ink, appearing to read "William D. Ross". The signature is fluid and cursive, with a prominent initial "W" and a long, sweeping tail.

William D. Ross

WDR:jf


cc: Paige Meyer, District Chief

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **December 2019**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	550.00	7.97	-	557.97	0.01%
Fire Chief	1	41,225.02	592.63	26,237.15	68,054.80	1.50%
Human Resources	1	14,119.85	193.06	2,993.29	17,306.20	0.38%
Finance	3	38,999.27	557.82	12,070.12	51,627.21	1.14%
Fire Life & Safety	8	80,267.12	1,151.55	29,661.92	111,080.59	2.46%
Technology	2	27,268.95	383.79	8,747.08	36,399.82	0.80%
Communication Center	15	200,995.67	2,882.62	52,782.51	256,660.80	5.67%
Facilities	0	7,616.85	110.44	-	7,727.29	0.17%
Fire Suppression	133	2,571,286.70	35,967.89	1,168,466.98	3,775,721.57	83.46%
Fleet	1	10,284.72	149.13	2,960.38	13,394.23	0.30%
Training	1	28,397.71	498.87	19,625.09	48,521.67	1.07%
EMS	3	50,032.44	931.94	27,148.64	78,113.02	1.73%
Rescue		20,729.62	-	14,325.83	35,055.45	0.77%
HazMat		14,146.57	-	9,776.41	23,922.98	0.53%
TOTALS	173	3,105,920.49	43,427.71	1,374,795.40	4,524,143.60	100.00%

CORRESPONDENCE



We are grateful you came to help
us during the Kincaid B Fire
It meant so much.

We are enjoying our wet weather now!



Santa Rosa East Rotary Club

Sue Brooks

From: Paige Meyer
Sent: Monday, December 23, 2019 4:20 PM
To: Sue Brooks
Subject: FW: Thank you for Kingswood Fire Prevention meeting last week

From: Walter Smith
Sent: Sunday, November 24, 2019 11:21 AM
To: Paige Meyer <pmeyer@srvfire.ca.gov>; Jonas Aguiar <jaguiar@srvfire.ca.gov>; rmarley@srvfire.ca.org
Cc: Dale Vaccarello ; Michele Pontious ; Jule Smith

Subject: Thank you for Kingswood Fire Prevention meeting last week

November 24 2019

Chief Paige Meyer
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon CA 94583

Dear Chief Meyer,

My neighbors and I would like to thank you and Battalion Chief Aguiar and Emergency Preparedness Coordinator Marley for the very useful meeting we had last Thursday at the Kingswood section of Blackhawk.

Five home sites involved with Alameda Arroyo were visited to view the vegetation (mainly old oak trees) in and around the creekbed between the Kingswood Lane homes and the Falls golf course, and discuss fire safety concerns and options for improving it. Jonas and Ron were very generous with their time and attention, and expert with their assessments and suggestions.

The main take-away for us about the creekbed vegetation is that the 30-year accumulation of dead and fallen oak trees in the creekbed at several spots is the main fire fuel concern. This concern could be substantially reduced by removal of the accumulated dead wood in the creekbed. As homeowners with a keen interest in fire safety, we will pursue some means of accomplishing that cleanup. Our next step will be to determine what entity has responsibility for maintenance of this creekbed. Any information you may be aware of that can help answer that would be much appreciated.

Again, from all the Kingswood folks, thank you for working with us to make our neck of the woods as fire safe as possible.

Walter Lee Smith

OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 22, 2020
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Subject: Monthly Operations Report for December 2019

Operations/Training

- Fire Investigation-Industries Symposium, Seaside
- Hurst Tool Annual Inspection
- Rope Rescue Technician Course-10 Personnel
- Hazmat First Responder Operational Annual Refresher
- Company Performance Standards
- Probationary Test-District Familiarization
- Recruits-Rescue System 1, Confined Space Operations, Wildland, Driver Operator

Events Attended by Suppression:

- Eng 34-Santa Stuff the Cruiser
- Station 34-Menorah Lighting-City Center Bishop Ranch

Special Teams:

Hazardous Materials Team

- 4th Quarter Training

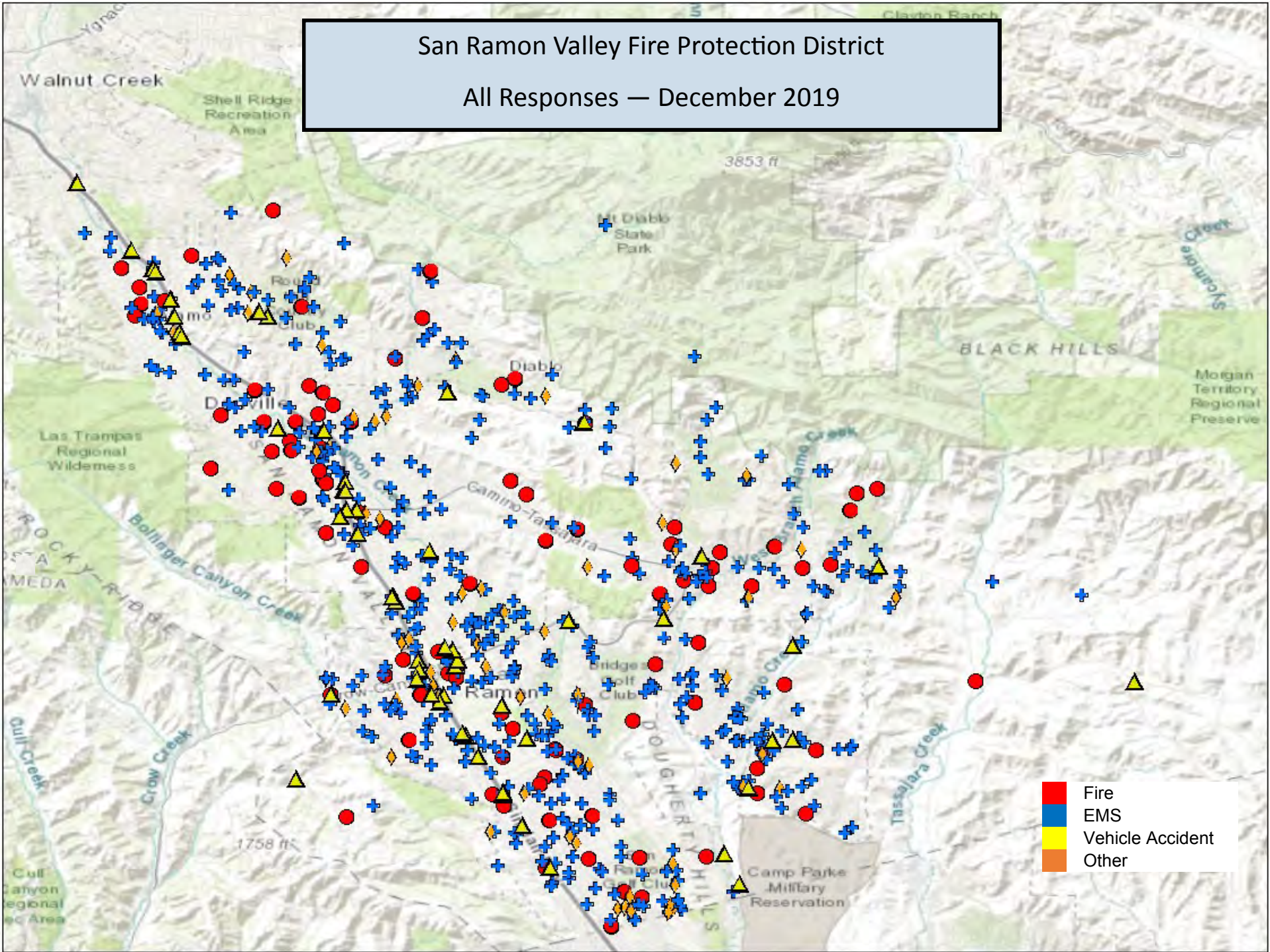
Hazardous Rescue Team

- 4th Quarter Training

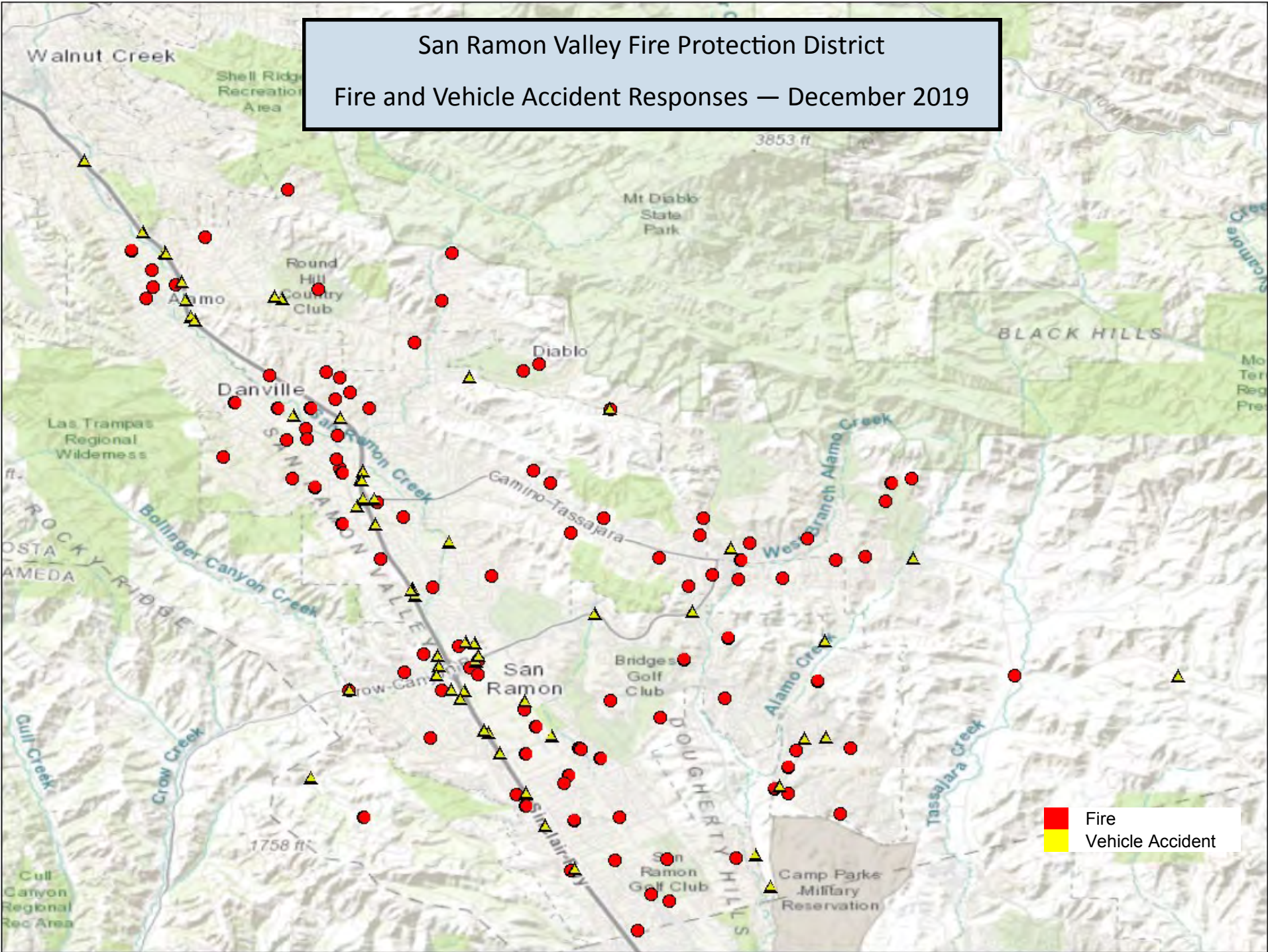
Meetings:

- Command Staff
- Danville Town Council
- San Ramon Chamber Annual Awards Dinner
- Meeting with Robert Lipp & Director Parker
- XCC Chiefs Meeting

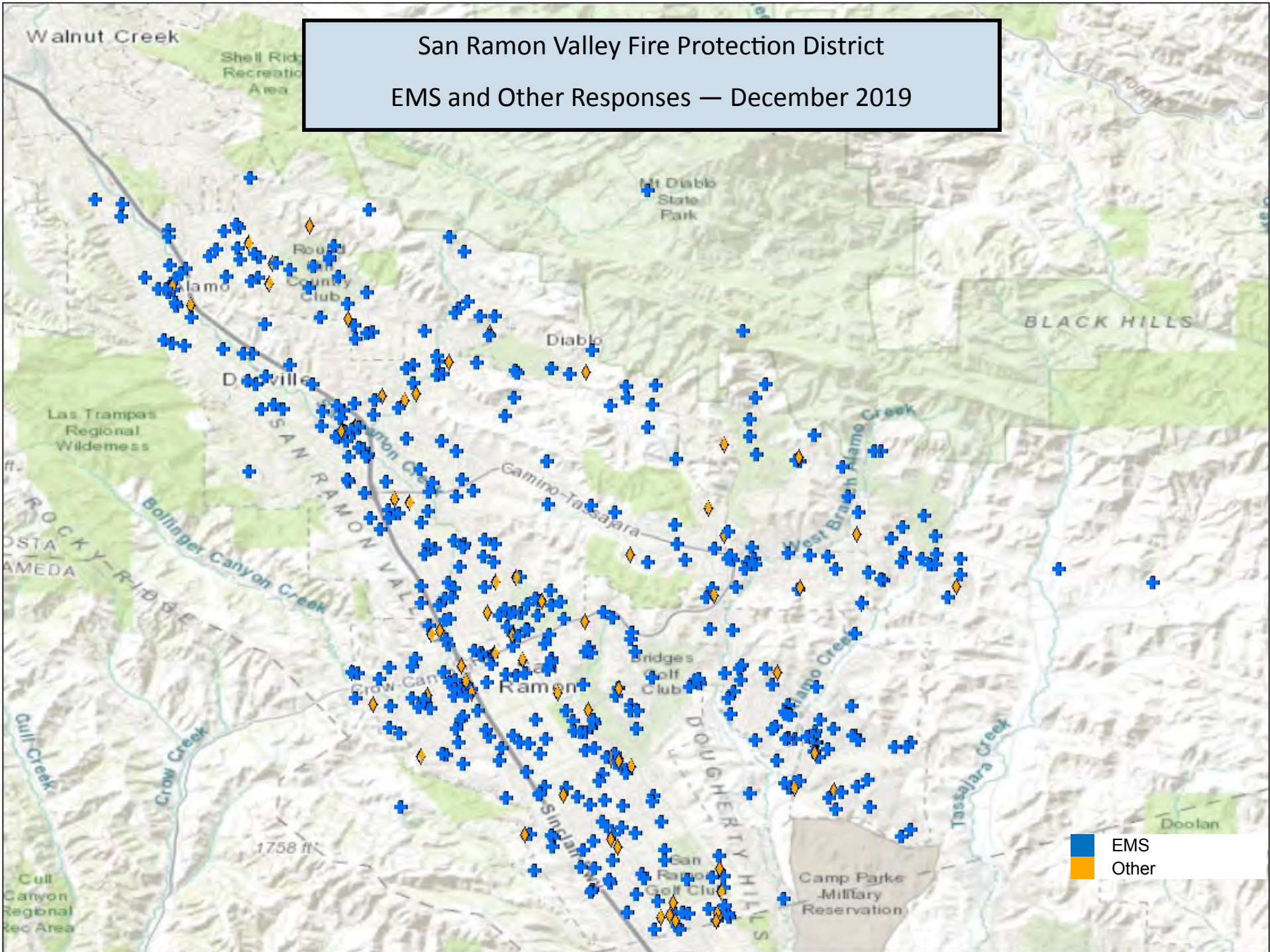
San Ramon Valley Fire Protection District
All Responses — December 2019



San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — December 2019



San Ramon Valley Fire Protection District
EMS and Other Responses — December 2019



Standards of Cover Policy Compliance Report December 1, 2019 - December 31, 2019

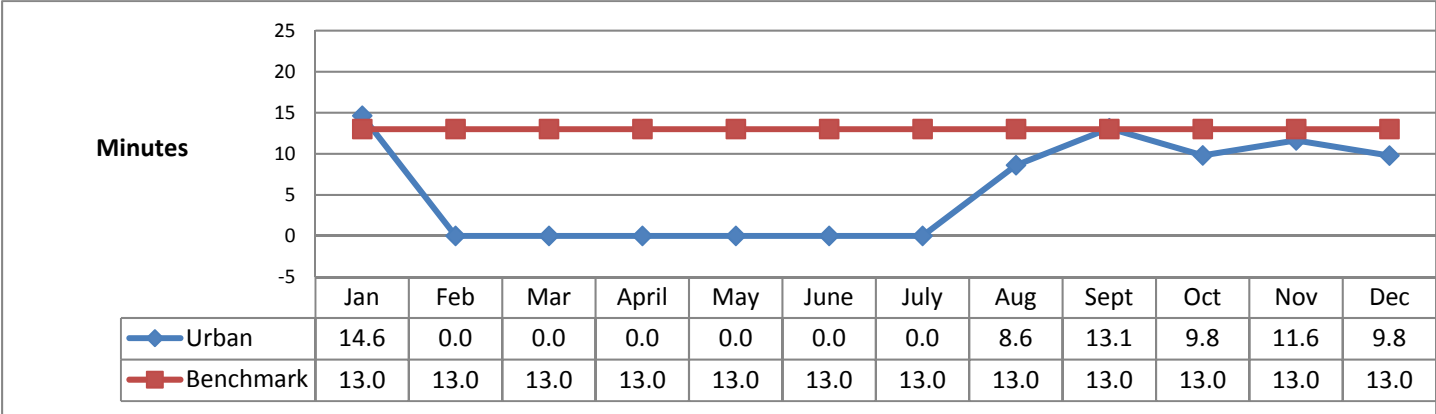
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 326)			Suburban (Count = 141)			Rural (Count = 3)			Wilderness (Count = 2)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:18	7:15	8:00	7:58	8:02	15:00	14:45	14:15	45:00	29:12	32:41
		97%	98%		100%	99%		100%	100%		100%	100%

	SOC Goal 4											
	Urban (Count = 1)			Suburban (Count = 1)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	9:47	14:38	14:00	11:24	11:24	21:00	0:00	18:20	45:00	0:00	23:35
		100%	71%		100%	100%		0%	100%		0%	100%

	SOC Goal 8											
	Urban (Count = 144)			Suburban (Count = 67)			Rural (Count = 2)			Wilderness (Count = 1)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	9:25	9:35	10:00	10:12	9:55	21:00	14:53	14:39	45:00	31:31	31:31
		96%	96%		97%	100%		100%	100%		100%	100%

	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	0:56	1:00	1:00	1:37	1:48	2:00	1:50	1:51
		100%	100%		90%	86%		100%	100%

ERF Fire Response Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 22, 2020
To: Board of Directors
From: John Duggan, Battalion Chief
Subject: Monthly EMS Division Communications

EMS

- The District responded to approximately 610 emergency medical incidents since the December 18th Board of Directors Meeting. One of these incidents was in response to a patient who had experienced a cardiac arrest. This incident was not witnessed and no bystander Cardio-Pulmonary Resuscitation (CPR) was administered. The eighty-six (86) year old patient did not survive the event.

Ongoing Projects

- Initiated the 2020-I EMS Firefighter Recruit Academy
- Initiated Paramedic Provisional Assignments for two (2) 2019-I Firefighter Recruits
- Completed County mandated Train the Trainer program for Hemostatic Gauze
- Completed update of the District's Continuous Quality Improvement (CQI) Program
- Completed County mandated Quarter-IV Training with a 100% completion rating
- Completed annual American Heart Association (AHA) instructor updates
- Facilitated corroborative effort for maintenance/retrofitting of all cardiac monitors
- Completed annual refresher EMS training with Station 37 personnel
- Attended multiple meetings with local and state EMS stakeholder agencies

LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 22, 2020
To: Board of Directors
From: Jonas Aguiar, Acting Deputy Chief
Subject: Monthly Logistics Report for December, 2019

Facilities

1. Annual station workout equipment preventive maintenance and repairs
2. Annual station roof inspections and maintenance
3. HVAC replacement at Fire Station 35
4. Refrigerator replacement at Admin and Station 34
5. Irrigation system checks/repairs- ongoing
6. Conducted preventative maintenance and repairs to effectively manage costs and maintain service (on-going)

Fleet

1. Type 1 Engines- E32, E34, E38 In Service, outfitting in-progress on the other two Type 1 Engines
2. Type 6 Engines- outfitting in-progress
3. Type 1 Engine (5th Engine)- Final inspection being conducted by the Apparatus Committee on Wednesday
4. Annual inspections being performed on the entire fleet.
5. Conducted preventative maintenance and repairs to effectively manage costs and maintain safety (on-going)

Meetings

1. 12/03/19 Alamo MAC
2. 12/10/19 Command Staff Meeting
3. 12/12/19 Apparatus Committee Meeting
4. 12/16/19 Landscaping meeting with Pacheco Brothers

FIRE & LIFE SAFETY



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 22, 2020
To: Board of Directors
From: Jonas Aguiar, Acting Deputy Chief
Subject: Monthly Fire & Life Safety Division Report for December, 2019

Plan Review and Inspections

Plan review and construction inspections continue to be a priority to support the active construction projects. The following plans and inspections were accomplished year-to-date as of December 28th, 2019:

PLAN REVIEW / CONSTRUCTION	
NEW PROJECTS	760
PLAN REVIEWS SUBMITTED	1493
PLAN REVIEWS COMPLETED	1540
INSPECTIONS	1617
PLAN REVIEW FEES	\$843,542.00

Our four Inspectors have been directed to attain the goal of 100% completed inspections of all State mandated and permitted buildings in 2019. Re-inspections will continue with some occupancies that are struggling with full-compliance. The following inspections were accomplished year-to-date as of December 28th, 2019:

Year Review	<u>% Inspected</u>	<u>% Complete</u>
Annual Compliance Inspections	100%	98.23%

Heart Safe Committee Activities

Total Citizens trained in CPR/AED for 2019 – 4,187

Total Citizens trained in CPR/AED since 2011 – 30,497

12/3– Attend HeartSafe regular monthly Meeting

12/17– Met with SRVUSD to go over 9th Grade Curriculum

Residential Care Facility Work Group

No Monthly Meeting

Public Education

- 12/5– Taught 1st and 2nd graders fire safety at Hidden Hills Elementary
- 12/2/19 – 12/6/19 Youth Fire Setter Prevention and Intervention Training
- 12/9– Taught overview of FLSD to Fire Academy 2019-1
- 12/9– Taught 1st and 2nd graders fire safety at Live Oak Elementary

CERT Activities

Meetings

Upcoming Events

- 1/7 – HeartSafe Committee Meeting
- 1/8 – First Responder Class for Scouts
- 1/13 – Fire Safety Presentation – Twin Creeks Elementary
- 1/15 – First Responder Class for Scouts
- 1/16 – Fire Safety Presentation – San Ramon Christian Elementary
- 1/21 – Fire Safety Presentation – St. Isidore’s Elementary
- 1/29 – Fire Safety Presentation – Neil Armstrong Elementary
- 1/30 – Fire Safety Presentation – Montevideo Elementary

COMMUNICATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 22, 2020
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications Division Report December 2019

Communications Center

- Emergency Medical Dispatch Re-Accreditation Submitted
- 911 Phone System Review by the CA State 911 Office, Advisory and Compliance Unit

Technology Systems

- In coordination with DNI installed deployment and remote access tools on District Servers and all workstations throughout the District
- Upgraded Communications Center CAD workstation to Windows 10
- Updated Street Index on CAD workstations for offline mapping situations
- Performed maintenance on Communications Center Very Early Smoke Detection Apparatus (VESDA)
- Produced training video for new Pierce Type 1 apparatus
- Updated CAD and Mobile maps to add new development in Blackhawk

Training

- Tactical Dispatch Training with San Ramon Police SWAT Unit

Meetings

- Medical Dispatch Review Committee
- EBRCSA TAC Committee Meeting
- DNI Project Status Meeting

Communications Reserves

- Deployed Communications Support 131 (CS131) for Central County SWAT callout

San Ramon Valley Fire IT Monthly Focus

Dec 2019

FBI Cyber Security Warning

The FBI issued a warning regarding "high-impact" ransomware. FBI Analysts estimate two-thirds of ransomware attacks targeted state and local governments agencies. Police, Fire, and Dispatch Centers are principal targets. Over 70 Agencies were penetrated by bad actors in the 4th quarter 2019. Using the FBI Cyber Awareness Scorecard, San Ramon Valley Fire conducted an audit in Dec 2019 for the following focus areas:

1. Data Backup
2. Awareness Training
3. Operating Systems Updates
4. Anti-virus & Malware Technologies
5. File Access Protocols
6. Macro Scripts
7. Virtualization Technology
8. Software Restriction Policies
9. Remote Access to Systems
10. Data Segregation
11. Password Management

San Ramon Valley Fire found only two areas that merit immediate response:

Awareness Training: DNI is assembling training videos for consideration. Once the final curriculum has been selected, training assignments will be made for Staff.

Password Management: An updated password policy is being drafted to better respond to the current threat. Updated policy will be forwarded to Command for consideration.

Dispatch Center

CAD Server Configurations were reviewed. The current configuration requires adjustments to enable near-instantaneous failover from the primary CAD Server to a backup CAD Server. Tri-tech has been contacted to secure a quote for configuration support. DNI and IT will work with Tritech to make the required change and minimize costs.

All CAD workstations have been updated to the latest operating system in advance of the January 15th project deadline.

Homeland Security Grant NCSR Certification

San Ramon Valley Fire and DNI completed the 2019 Homeland Security Grant NCSR Certification application as required by the Homeland Security Grants Division, California Governor's Office of Emergency Services. Requested information is required to secure 2020 Grants from Homeland Security.

Performance Evaluation System

DNI began work on the San Ramon Valley Fire Performance Evaluation System. DNI will work with HR to finalize forms and setup approval routing.



HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 22, 2020
To: Board of Directors
From: Stacy Tamori-Ward, Human Resources Generalist
Re: Monthly Human Resources Report for December 2019

Recruitment:

- ❖ Created posting and opened the District Aide position recruitment
- ❖ Onboarded new Public Safety Dispatcher employee

Additional Accomplishments:

- ❖ Held three blood draws for the annual Wellness Fitness exams
- ❖ Provided final offer letters to 15 Firefighter Reserves and 10 Firefighter Reserve Alternates
- ❖ Participated in an Occupational Employment Survey for the California Employment Development Dept.
- ❖ Completed CalPERS Annual Information Request regarding Social Security and Medicare

Report: Employee Illness/Injury Report – December 2019

Employee Illness/Injury Report December 2019

Reportable Injuries

Indemnity (Lost Time)

December 2, 2019 DOI-11/28/19 – An employee sought treatment for abdominal pain after lifting a patient.

Status: Remained out at month end.

December 15, 2019 DOI-12/14/19 – An employee sought treatment for a burn to their hand and arm while cooking.

Status: Was taken off work on 12/15/19 and returned to full duty 12/16/19.

Medical Only (No Lost Time)

No reportable injuries.

As of December 31, 2019, there were six (6) employees absent from their regular work assignment. Total lost time due to injuries for the month of December equaled 213 calendar days/72 shifts.

FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: January 22, 2020

To: Board of Directors

From: Ken Campo, Financial Consultant
Davina Hatfield, Controller

Re: Monthly Financial Report for December 2019

Financials:

- Balance Sheet
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital, Debt Service and Community Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

Meetings/Activities:

- Provided support and assistance to other Divisions with the following projects:
 - Development of PG&E Safety Ordinance
 - Ongoing development of agreement with City of San Ramon for a joint Public Safety Building.

San Ramon Valley Fire Protection District

Combined Balance Sheet

December 31, 2019

	GOVERNMENTAL FUND TYPES					AGENCY	ACCOUNT GROUPS		Totals (Memo Only)
	General	Budget	Debt Service	Capital Projects	Special Revenue	CERT Program	General Fixed Assets	General Long-Term D	
	Fund - 100	Stabilization - 110	Fund - 200	Fund - 300	Fund - 400	Fund - 700	Fund - 800	Fund - 900	
ASSETS									
Cash - Checking	\$ 1,095,247	\$ 494,017	\$ -	\$ -	\$ 60	\$ 45,829	\$ -	\$ -	\$ 1,635,153
Cash - Money Market	506,247	-	-	-	-	-	-	-	506,247
Cash - Workers' Compensation	(87,604)	-	-	-	-	-	-	-	(87,604)
Cash - Flexible Spending	21,057	-	-	-	-	-	-	-	21,057
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 2.44%	39,105,421	-	-	8,000,775	-	-	-	-	47,106,196
Investments - Mrkt Value Adj/Premium/Discount	78,101	26,014	-	13,718	-	-	-	-	117,833
Investments - Bank of the West @ 1.89% avg	14,049,319	18,517,892	-	-	-	-	-	-	32,567,211
Cash with Fiscal Agent	-	-	126	9,440	-	-	-	-	9,566
Accounts Receivable	394,107	-	-	-	-	-	-	-	394,107
Interest Receivable	227,692	68,902	-	57,392	-	-	-	-	353,986
YE Accrued Ambulance Billing	1,448,329	-	-	-	-	-	-	-	1,448,329
Prepaid Expenses/Deposits	7,731,561	-	-	2,014,906	-	-	-	-	9,746,467
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings & Improvements	-	-	-	-	-	-	33,930,690	-	33,930,690
Construction in Progress	-	-	-	-	-	-	154,735	-	154,735
Equipment	-	-	-	-	-	-	8,625,444	-	8,625,444
Vehicles	-	-	-	-	-	-	22,672,502	-	22,672,502
Accumulated Depreciation	-	-	-	-	-	-	(34,788,457)	-	(34,788,457)
Amount to be Provided for General Long Term Debt	-	-	-	-	-	-	-	25,252,622	25,252,622
Total Assets	\$ 64,570,727	\$ 19,106,825	\$ 126	\$ 10,096,231	\$ 60	\$ 45,829	\$ 36,595,792	\$ 25,252,622	\$ 155,668,212
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 580	\$ -	\$ -	\$ 580
Accrued Expenses	3,042,925	-	-	9,340	-	-	-	-	3,052,265
Deposits Payable	15,213	-	-	-	-	-	-	-	15,213
Deferred Ambulance Billing Revenue	759,129	-	-	-	-	-	-	-	759,129
Long Term Debt (1) Certificates of Participation	-	-	-	-	-	-	-	11,405,000	11,405,000
Long Term Debt (2) Vehicle Lease	-	-	-	-	-	-	-	4,952,475	4,952,475
Liability Assc. with Open Workers' Comp Claims	-	-	-	-	-	-	-	6,962,000	6,962,000
Liability for Accumulated Leave	-	-	-	-	-	-	-	1,933,147	1,933,147
Total Liabilities	3,817,267	-	-	9,340	-	580	-	25,252,622	29,079,809
FUND EQUITY									
Investment in General Fixed Assets	-	-	-	-	-	-	36,595,792	-	36,595,792
Non-Spendable Fund Balance	-	-	-	2,014,906	-	-	-	-	2,014,906
Restricted Fund Balance	-	-	126	97,861	60	-	-	-	98,047
Committed Fund Balance:									
Dry Period Funding	60,696,667	-	-	-	-	-	-	-	60,696,667
Budget Stabilization	-	15,106,825	-	-	-	-	-	-	15,106,825
Workers' Compensation Claims	-	4,000,000	-	-	-	-	-	-	4,000,000
Capital Projects	-	-	-	7,572,470	-	-	-	-	7,572,470
Assigned Fund Balance:									
Other Assigned Fund Balance	56,793	-	-	401,654	-	975	-	-	459,422
Unassigned Fund Balance	-	-	-	-	-	44,274	-	-	44,274
Total Fund Balance	60,753,460	19,106,825	126	10,086,891	60	45,249	36,595,792	-	126,588,403
Total Liabilities and Fund Equity	\$ 64,570,727	\$ 19,106,825	\$ 126	\$ 10,096,231	\$ 60	\$ 45,829	\$ 36,595,792	\$ 25,252,622	\$ 155,668,212

San Ramon Valley Fire Protection District

Revenue - All Funds

2019/20

For the Period Ended December 31, 2019

FISCAL YEAR COMPLETED - 50.00%

	<u>2018/19</u>	<u>2019/20</u>	<u>2019/20</u>	<u>2019/20</u>	
	<i>Actual</i>	<i>Budgeted</i>	<i>Realized</i>	<i>Remaining</i>	<i>% Received</i>
	<i>(unaudited)</i>			<i>Budget</i>	
TAXES					
PROPERTY TAXES - CURRENT SECURED	\$ 68,105,244	\$ 71,176,035	\$ 39,393,890	\$ 31,782,145	55.3%
PROPERTY TAXES - SUPPLEMENTAL	1,741,546	-	173,196	(173,196)	
PROPERTY TAXES - UTILITIES (Unitary)	1,154,161	1,153,948	607,903	546,045	52.7%
PROPERTY TAXES - CURRENT UNSECURED	1,966,018	1,958,810	1,925,120	33,690	98.3%
HOMEOWNERS PROPERTY TAX RELIEF	457,938	475,000	-	475,000	0.0%
RDA PROPERTY TAX	1,037,049	1,057,740	-	1,057,740	0.0%
LESS COUNTY TAX ADMINISTRATION	(578,027)	(589,588)	-	(589,588)	0.0%
PROPERTY TAXES - PRIOR SECURED	(90,250)	-	(111,002)	111,002	
PROPERTY TAXES - PRIOR SUPPLEMENTAL	(69,301)	-	(7,127)	7,127	
PROPERTY TAXES - PRIOR UNSECURED	49,536	-	18,299	(18,299)	
TOTAL TAXES	<u>73,773,914</u>	<u>75,231,945</u>	<u>42,000,279</u>	<u>33,231,666</u>	<u>55.8%</u>
INTERGOVERNMENTAL REVENUE					
MEASURE "H"	33,000	33,000	-	33,000	0.0%
SB-90 MANDATED COSTS	-	-	56,345	(56,345)	
STATE AID/GRANTS (OES REIMB.)	686,032	-	65,809	(65,809)	
OTHER INTERGOVERNMENTAL REVENUE	226,080	260,000	-	260,000	0.0%
GEMT	120,085	80,000	(11,961)	91,961	-15.0%
CONSOLIDATED DISPATCH	675,000	1,400,000	350,000	1,050,000	25.0%
TOTAL INTERGOVERNMENTAL REVENUE	<u>1,740,197</u>	<u>1,773,000</u>	<u>460,193</u>	<u>1,312,807</u>	<u>26.0%</u>
CHARGES FOR SERVICE					
INSPECTION FEES	60,799	63,823	35,034	28,789	54.9%
PLAN REVIEW	817,598	636,540	346,003	290,537	54.4%
INFO TECHNOLOGY SURCHARGE	-	35,018	-	35,018	0.0%
WEED ABATEMENT CHARGES	-	1,709	-	1,709	0.0%
ADMINISTRATIVE CITATION CHARGES	23,600	5,563	1,000	4,563	18.0%
AMBULANCE SERVICES	4,717,074	4,719,750	2,673,513	2,046,237	56.6%
CPR CLASSES	922	595	440	155	73.9%
REPORTS/PHOTOCOPIES	7,140	6,712	1,435	5,277	21.4%
TOTAL CHARGES FOR SERVICE	<u>5,627,133</u>	<u>5,469,710</u>	<u>3,057,425</u>	<u>2,412,285</u>	<u>55.9%</u>
USE OF MONEY & PROPERTY					
INVESTMENT EARNINGS	1,191,646	1,000,000	720,396	279,604	72.0%
TOTAL USE OF MONEY & PROPERTY	<u>1,191,646</u>	<u>1,000,000</u>	<u>720,396</u>	<u>279,604</u>	<u>72.0%</u>
RENTAL INCOME					
RENT ON REAL ESTATE	66,308	66,461	33,793	32,668	50.8%
TOTAL RENTAL INCOME	<u>66,308</u>	<u>66,461</u>	<u>33,793</u>	<u>32,668</u>	<u>50.8%</u>
OTHER REVENUE					
SALE OF PROPERTY	-	-	6,000	(6,000)	
INSURANCE PROCEEDS	39,408	-	-	-	
MISCELLANEOUS REVENUE	5,102	10,000	3,329	6,671	
TOTAL OTHER REVENUE	<u>44,510</u>	<u>10,000</u>	<u>9,329</u>	<u>671</u>	
TOTAL REVENUE	<u>\$ 82,443,708</u>	<u>\$ 83,551,116</u>	<u>\$ 46,281,415</u>	<u>\$ 37,269,701</u>	<u>55.4%</u>

San Ramon Valley Fire Protection District
Expenditures - General Fund

2019/20

For the Period Ended December 31, 2019

FISCAL YEAR COMPLETED - 50.00%

		<u>2018/19</u>	<u>2019/20</u>	<u>2019/20</u>	<u>2019/20</u>	
		<i>Actual</i>		<i>Actual to Date</i>	<i>Remaining</i>	
		<i>(unaudited)</i>	<i>Budget</i>		<i>Budget</i>	<i>% Expended</i>
SALARIES & BENEFITS						
PERMANENT SALARIES	5110	\$ 25,259,418	\$ 26,507,220	\$ 13,107,404	\$ 13,399,816	49.4%
TEMPORARY SALARIES	5115	341,855	374,144	181,542	192,602	48.5%
PERMANENT OVERTIME	5120	8,762,929	8,422,700	4,844,357	3,578,343	57.5%
PERMANENT OVERTIME-TEMP EEs	5121	15,541	-	726	(726)	#DIV/0!
FICA/MEDICARE	5140	494,148	497,470	254,905	242,565	51.2%
RETIREMENT CONTRIBUTIONS	5150	16,775,746	16,587,841	8,339,743	8,248,098	50.3%
RETIREMENT CONTRIB. UAAL	5150	294,000	236,000	236,000	-	100.0%
401a CONTRIBUTIONS-ER PAID	5151	8,040	8,040	4,180	3,860	52.0%
EMPLOYEE GROUP INSURANCE	5160	3,746,138	4,001,462	1,977,116	2,024,346	49.4%
RETIREE HEALTH INSURANCE	5170	2,776,817	3,008,520	1,513,126	1,495,394	50.3%
OPEB CONTRIBUTION	5175	4,048,930	3,939,193	1,969,620	1,969,573	50.0%
UNEMPLOYMENT INSURANCE	5180	-	20,000	-	20,000	0.0%
WORKERS' COMPENSATION	5190	1,442,697	1,250,000	620,450	629,550	49.6%
TOTAL SALARIES & BENEFITS		<u>63,966,259</u>	<u>64,852,590</u>	<u>33,049,169</u>	<u>31,803,421</u>	<u>51.0%</u>

San Ramon Valley Fire Protection District

Expenditures - General Fund

2019/20

For the Period Ended December 31, 2019

FISCAL YEAR COMPLETED - 50.00%

		2018/19	2019/20	2019/20	2019/20	
		<i>Actual</i>	<i>Budget</i>	<i>Actual to Date</i>	<i>Remaining</i>	<i>% Expended</i>
		<i>(unaudited)</i>			<i>Budget</i>	
SERVICES & SUPPLIES						
OFFICE SUPPLIES	5202	25,569	31,436	15,365	16,071	48.9%
POSTAGE	5204	15,177	29,034	2,644	26,390	9.1%
TELECOMMUNICATIONS	5206	242,190	213,064	108,353	104,711	50.9%
UTILITIES	5208	397,013	381,800	195,063	186,737	51.1%
SMALL TOOLS/EQUIPMENT	5210	123,819	156,700	47,096	109,604	30.1%
MISCELLANEOUS SUPPLIES	5212	78,300	124,400	36,907	87,493	29.7%
MEDICAL SUPPLIES	5213	187,606	193,000	86,233	106,767	44.7%
FIREFIGHTING SUPPLIES	5214	46,775	55,000	51,354	3,646	93.4%
PHARMACEUTICAL SUPPLIES	5216	33,955	35,000	19,852	15,148	56.7%
COMPUTER SUPPLIES	5218	12,832	15,500	6,340	9,160	40.9%
RADIO EQUIPMENT & SUPPLIES	5219	18,359	20,500	22,151	(1,651)	108.1%
FOOD SUPPLIES	5222	38,577	35,350	13,391	21,959	37.9%
PPE INSPECTION & REPAIRS	5223	14,362	19,500	9,258	10,242	47.5%
SAFETY CLOTHING/SUPPLIES	5224	140,233	182,100	43,875	138,225	24.1%
CLASS A UNIFORMS & SUPPLIES	5225	2,803	10,500	48	10,452	0.5%
NON-SAFETY CLOTHING/SUPPLIES	5226	18,187	33,924	4,348	29,576	12.8%
CLASS B UNIFORMS & SUPPLIES	5227	61,810	86,000	26,161	59,839	30.4%
HOUSEHOLD SUPPLIES	5228	44,067	38,000	24,491	13,509	64.5%
CENTRAL GARAGE - REPAIRS	5230	526,949	300,000	216,678	83,322	72.2%
CENTRAL GARAGE - MAINTENANCE	5231	63,207	36,500	27,673	8,827	75.8%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	228,159	168,800	138,264	30,536	81.9%
CENTRAL GARAGE - TIRES	5234	41,578	54,000	23,745	30,255	44.0%
CENTRAL GARAGE - MANDATED INSP.	5235	27,453	24,500	7,739	16,761	31.6%
MAINT./REPAIRS - EQUIPMENT	5236	135,821	209,977	51,463	158,514	24.5%
MAINT./REPAIRS - RADIO & ELECTRONIC	5238	216,369	109,876	48,613	61,263	44.2%
MAINT./REPAIRS - BUILDINGS	5240	187,219	246,180	95,836	150,344	38.9%
MAINT./REPAIRS - GROUNDS	5242	42,916	53,000	38,294	14,706	72.3%
RENTS & LEASES-EQUIP./PROPERTY	5246	57,656	68,148	50,618	17,530	74.3%
SOFTWARE & LICENSING	5248	-	378,601	93,216	285,385	24.6%
PROFESSIONAL/SPECIALIZED SERVICES	5250	1,448,300	2,069,247	890,025	1,179,222	43.0%
RECRUITING COSTS	5251	84,804	114,300	60,431	53,869	52.9%
LEGAL SERVICES	5252	177,206	605,000	74,061	530,939	12.2%
MEDICAL SERVICES	5254	96,489	123,500	3,105	120,395	2.5%
COMMUNICATIONS SERVICES	5258	87,360	93,600	93,600	-	100.0%
DOCUMENT MANAGEMENT SERVICES	5260	2,492	-	-	-	#DIV/0!
ELECTION SERVICES	5262	10,300	-	-	-	#DIV/0!
INSURANCE SERVICES	5264	488,036	529,236	262,229	267,007	49.5%
PUBLICATION OF LEGAL NOTICES	5270	1,865	3,500	-	3,500	0.0%
SPECIALIZED PRINTING	5272	23,215	28,913	3,653	25,260	12.6%
MEMBERSHIPS	5274	76,727	84,748	78,486	6,262	92.6%
EDUCATIONAL COURSES/SUPPLIES	5276	63,633	111,200	46,333	64,867	41.7%
EDUCATIONAL ASSISTANCE	5277	16,848	25,000	14,588	10,412	58.4%
PUBLIC EDUCATIONAL SUPPLIES	5278	3,846	9,500	3,638	5,862	38.3%
BOOKS & PERIODICALS	5280	18,158	27,813	10,255	17,558	36.9%
RECOGNITION SUPPLIES	5282	3,407	3,500	948	2,552	27.1%
MEETINGS/TRAVEL EXPENSES	5284	58,485	44,800	29,764	15,036	66.4%
OTHER EXPENSE	5286	20,270	-	14,521	(14,521)	#DIV/0!
PROPERTY TAX SHARE AGREEMENT	5290	97,094	125,000	-	125,000	0.0%
TAXES & ASSESSMENTS	5320	-	120,000	30,984	89,016	25.8%
TOTAL SERVICES & SUPPLIES		<u>5,807,496</u>	<u>7,429,247</u>	<u>3,121,690</u>	<u>4,307,557</u>	<u>42.0%</u>
TOTAL OPERATING EXPENDITURES		<u>\$ 69,773,755</u>	<u>\$ 72,281,837</u>	<u>\$ 36,170,859</u>	<u>\$ 36,110,978</u>	<u>50.0%</u>

San Ramon Valley Fire Protection District
Expenditures - All Other Funds
2019/20
For the Period Ended December 31, 2019

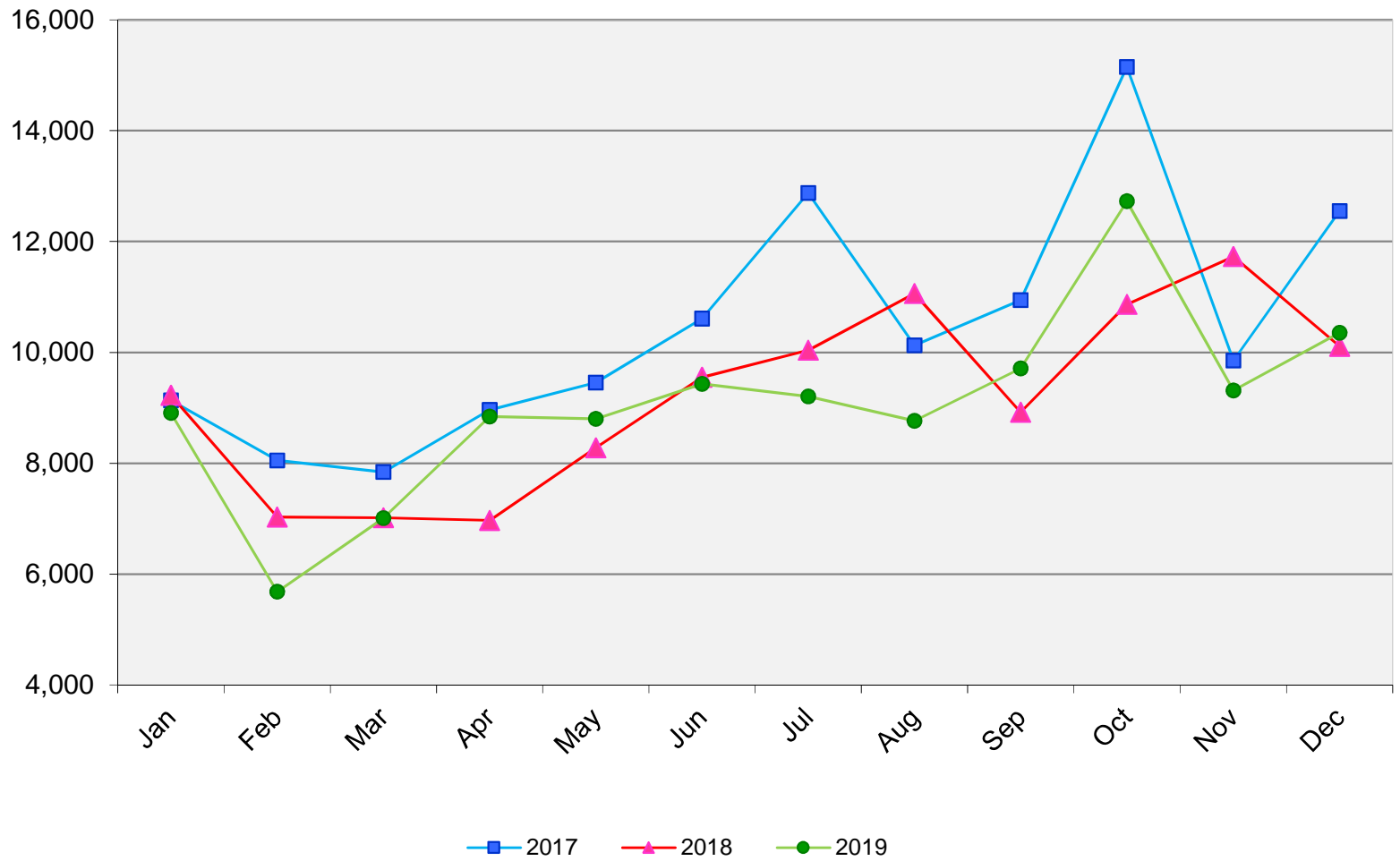
FISCAL YEAR COMPLETED - 50.00%

		2018/19	2019/20	2019/20	2019/20	
		<i>Actual</i> <i>(unaudited)</i>	<i>Budget</i>	<i>Actual to Date</i>	<i>Remaining</i> <i>Budget</i>	<i>% Expended</i>
CAPITAL PROJECTS - 300						
LEGAL & PROFESSIONAL SERVICES	5250/5252	\$ -	\$ -	\$ -	\$ -	
CRR TECH IMPROVEMENTS	5253	842	60,350	1,636	58,714	2.7%
PUBLICATION OF LEGAL NOTICES	5270	-	-	-	-	
DESIGN/CONSTRUCTION	6105/6110	-	-	-	-	
VARIOUS IMPROVEMENTS	6120	524,583	1,428,446	579,113	849,333	40.5%
RADIO/ELECTRONIC EQUIPMENT	6230	249,932	345,423	19,403	326,020	5.6%
MAJOR EQUIPMENT	6240	141,553	178,291	57,210	121,081	32.1%
AUTOS & TRUCKS	6250	3,146,104	2,464,678	149,208	2,315,470	6.1%
TOTAL CAPITAL PROJECTS		\$ 4,063,014	\$ 4,477,188	\$ 806,570	\$ 3,670,618	18.0%
DEBT SERVICE - 200						
PROFESSIONAL/SPECIALIZED SERVICES	5250	\$ 2,915	\$ -	\$ -	\$ -	
BOND REDEMPTION - 2013 & 2015 COP	5310	1,268,098	931,350	720,675	210,675	77.4%
EQUIPMENT LEASE	5310	613,156	613,155	308,035	305,120	50.2%
TOTAL DEBT SERVICE		\$ 1,884,169	\$ 1,544,505	\$ 1,028,710	\$ 515,795	66.6%
COMMUNITY FUND - 400						
OTHER SPECIAL DISTRICT EXPENDITURES	5286	\$ -	\$ -	\$ -	\$ -	
TOTAL SRVF COMMUNITY FUND		\$ -	\$ -	\$ -	\$ -	
TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, & SRVF COMMUNITY FUND		\$ 5,947,183	\$ 6,021,693	\$ 1,835,280	\$ 4,186,413	30.9%

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND
REVENUE/EXPENDITURE HISTORY**

<i>Month</i>	<i>2015/16</i>		<i>2016/17</i>		<i>2017/18</i>		<i>2018/19</i>		<i>2019/20</i>	
	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>
July	\$ 354,684	\$ 4,771,243	\$ 282,790	\$ 5,316,616	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648	\$ 749,436	\$ 5,451,614
August	426,922	5,260,304	363,912	5,109,224	695,817	5,671,451	499,377	5,905,072	610,284	6,468,445
September	354,095	4,581,188	377,209	5,047,543	480,964	5,593,302	579,731	5,563,173	388,535	5,580,182
October	2,040,889	4,262,203	2,158,269	5,282,085	2,593,632	5,999,337	2,375,797	6,005,201	2,931,282	6,169,069
November	335,053	4,727,586	720,990	5,554,302	362,621	5,888,575	656,486	6,191,849	516,137	6,368,317
December	32,619,418	5,464,991	34,893,289	5,043,510	34,930,693	5,966,196	39,332,475	5,629,084	40,716,284	6,133,552
January	576,093	4,743,692	1,242,334	5,401,913	8,491,817	5,387,036	1,334,430	5,722,401	-	-
February	472,114	4,837,271	690,047	5,326,068	446,775	5,326,521	632,213	5,524,960	-	-
March	620,681	5,229,614	433,245	5,849,120	883,105	6,063,429	972,913	5,624,000	-	-
April	23,795,929	4,901,844	25,663,196	5,297,542	22,339,121	5,257,800	28,219,039	5,320,835	-	-
May	840,611	4,935,586	394,206	5,452,583	639,163	5,506,219	507,822	6,529,026	-	-
June	5,365,634	5,219,984	5,664,005	5,832,652	5,266,780	5,952,983	6,282,536	6,135,504	-	-

Total Overtime Hours by Month January 2017-December 2019



SAN RAMON VALLEY FIRE PROTECTION DISTRICT
1500 Bollinger Canyon Road, San Ramon, CA 94583



Board of Directors – 2020

President:

Don Parker – 170 Willow Drive, Danville, CA 94526
(Cell) (925) 389-6600 (Home) (925) 837-8173

Vice –President:

Matthew J. Stamey – 222 Arthur Court, Danville, CA 94526
(Cell) (925) 989-8660

Directors:

Ryan Crean – 1011 El Cajon, Danville, CA 94526
(District Cell) (925) 336-9600

Jay Kerr – 1146 Canyon Hills Road, San Ramon, CA 94582
(Cell) (925) 997-9990 (Home) (925) 867-2792

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(Cell) (925) 968-8124

Counsel to the Board:

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(650) 843-8093 - Fax
(415) 269-4569 - Cell

Standing Committees:

Personnel/HR:	Chair, Director Parker and Director Kerr
Finance:	Chair, Director Kerr and Director Stamey
Fire and Life Safety	Chair, Director Parker and Director Crean
Facilities:	Chair, Director Stamey and Board President Yancey
EMS	Chair, Director Parker and Director Crean
Disaster Preparedness:	Chair, Director Parker and Director Kerr
CERT/PAC:	Director Kerr

Fire Chief: Paige Meyer (925) 838-6601, office (925) 570-4411, cell

District Clerk: Sue Brooks (925) 838-6661, office (925) 973-8200 cell

<u>Board Terms Expire:</u>	11/2020	Directors Kerr, Stamey and Yancey
	11/2022	Directors Crean, Parker

12/19