

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Wednesday September 18, 2019 – 2:00 p.m.

*Dominique Yancey ~ Board President
Don Parker, Board Vice-President ~ Ryan Crean, Director
H. Jay Kerr, Director ~ Matthew Stamey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period August 16, 2019, through September 11 2019 in the amount of \$1,961,413.46.
- 5.2 Approve the Board minutes from the August 28, 2019 Regular Board Meeting; and District Counsel’s Report Upon Return from Closed Session from August 28, 2019.
- 5.3 Approval of salary, payroll taxes and retirement contributions for the month of August 2019 in the amount of \$4,168,283.62.
- 5.4 Approval of payment to First OnScene, LLC, in the amount of \$37,500 for software maintenance.

5.6 **Personnel Actions:**
Step Increases:

Approve staff recommendation to award the following step increases, effective October 1, 2019:

1. Battalion Chief Aguiar, to Battalion Chief 4, Step 5
2. Captain Joseph Bradley, to Captain 10, Step 6
3. Captain Demian Bannister, to Captain 10, Step 5
4. Firefighter Salvatore Bautista, to Firefighter 5, Step 6
5. Firefighter Daniel Davis, to Firefighter 5, Step 6
6. Firefighter Aaron Drake, to Firefighter 5, Step 6
7. Firefighter Arturo Perez, to Firefighter 5, Step 6
8. Firefighter Stephen Reed, to Firefighter 5, Step 6
9. Firefighter Joshua Scott, to Firefighter 5, Step 6
10. Firefighter Taylor Western, to Firefighter 5, Step 6
11. Firefighter Jason Alaga, to Firefighter 5, Step 4
12. Firefighter Sean Carrillo, to Firefighter 5, Step 4
13. Firefighter Joseph Corbett, to Firefighter 5, Step 4
14. Firefighter Albert Glancy, to Firefighter 5, Step 4
15. Firefighter Garrett McIntyre, to Firefighter 5, Step 4
16. Firefighter Chad Bower, to Firefighter 5, Step 3
17. Firefighter Kenneth Day, to Firefighter 5, Step 3
18. Firefighter Moyses Garcia, to Firefighter 5, Step 3

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Introduction of New Employee: Laura Begin-EMS Coordinator/Registered Nurse.
- 6.2 Introduction of Newly Promoted Employee: Cindy Jackson-Administrative Assistant, Operations
- 6.3 Presentation by Judy Lloyd (Senator Glazer's office)

7. OLD BUSINESS

- 7.1 Continued Public Hearing and Proposed Adoption of Ordinance No. 35 requiring notice and cost recovery associated with monitoring work in high fire-risk areas and the deployment of safety and infrastructure protection teams by electric utility companies.

8. NEW BUSINESS

- 8.1 Approval of amendment to the CIP Budget (account 6120) for fiscal year 2019-2020 in the amount of \$175,000 for professional services related to the public safety administration building and training facility.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief Frank Drayton
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief Frank Drayton
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief Frank Drayton
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. UPCOMING CALENDAR OF EVENTS

- Rock to Remember, September 28, 2019 – 6 p.m., McKays, Pleasanton
- Run for Education – Saturday and Sunday, October 12 and 13, 2019
- Columbus Day – Monday, October 14, 2019 (District Floating Holiday)
- CERT PAC Meeting – Friday, November 8, 2019, 9:30 a.m.

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (4 matters) pursuant to Government Code Section 54956.9(d)(2).
Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR
WEDNESDAY OCTOBER 23, 2019 AT 1:00 P.M.**

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on September 12, 2019 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.

CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 8/16/2019 Through 9/11/2019

Check Number	Check Date	Payee	Check Amount	Transaction Description
223268	9/10/2019	ABILA	5,543.00	Abilia MIP Accounting Software Renewal FY19/20
223166	8/26/2019	ABLE TO PLUMBING AND ROOTER	892.00	New Kitchen Faucet/Shower Cartridge-Stn 31
08/30/19-01	8/30/2019	ACE AUTO REPAIR AND TIRE CENTER	3,296.73	Replace Turbo/EGR/EGR Cooler/Misc Service-Unit 811
08/26/19-01	8/26/2019	AIRGAS USA LLC	161.16	Oxygen Tank Cylinders 8/7/19
08/30/19-02	8/30/2019	AIRGAS USA LLC	197.22	Oxygen Tank Cylinders 7/15/19
09/10/19-01	9/10/2019	AIRGAS USA LLC	567.52	Oxygen Tank Cylinders 7/2/19
09/10/19-02	9/10/2019	AIRGAS USA LLC	497.75	Oxygen Tank Cylinders 7/30/19
09/10/19-03	9/10/2019	AIRGAS USA LLC	292.75	Oxygen Tank Cylinder Rental-Aug 2019
223218	8/30/2019	ALAMO ACE HARDWARE	37.96	Butane for Torches for Hydrant Indicators
	8/30/2019	ALAMO ACE HARDWARE	97.40	Coolers for Academy
	8/30/2019	ALAMO ACE HARDWARE	58.44	Extension Cord-Stn 35
	8/30/2019	ALAMO ACE HARDWARE	73.30	Hardware for Gym-Training Site
	8/30/2019	ALAMO ACE HARDWARE	42.80	Misc Hardware-Stn 35
	8/30/2019	ALAMO ACE HARDWARE	30.45	Supplies-Stn 33
223219	8/30/2019	ALERT ALL CORP	3,370.00	Helmets/Stickers for Fire Prevention Month
09/10/19-04	9/10/2019	ALL STAR FIRE EQUIPMENT INC	567.23	Station Boots-Eberle/Wildland Boots-Cunningham
223167	8/26/2019	AMERIGAS	119.08	Propane Tank Rent 7/1/19-6/30/20 Admin
	8/26/2019	AMERIGAS	119.08	Propane Tank Rent 7/1/19-6/30/20 Stn 32
	8/26/2019	AMERIGAS	95.26	Propane Tank Rent 7/1/19-6/30/20 Stn 35
	8/26/2019	AMERIGAS	120.18	Propane Tank Rent 7/1/19-6/30/20 Stn 37
	8/26/2019	AMERIGAS	119.08	Propane Tank Rent 7/1/19-6/30/20 Stn 38
223168	8/26/2019	AP TRITON LLC	4,375.00	EMS Advocate Consulting Services-August 2019
223169	8/26/2019	APCO INTERNATIONAL INC	379.00	APCO Training-Nicole Riccobono
223220	8/30/2019	APPLE INC	270.57	Headphones-Meyer
	8/30/2019	APPLE INC	99.00	iPad Apple Care-Drayton
	8/30/2019	APPLE INC	1,140.54	iPad-Drayton
223221	8/30/2019	ATT	21.30	Phone Service 7/19/19-8/18/19
223222	8/30/2019	ATT	5,383.39	Phones/Data/Radio Circuit/Long Distance 7/20/19-8/19/19
223223	8/30/2019	ATT	818.38	Phone Service-Comm Ctr 7/20-8/19/19
223224	8/30/2019	ATT	1,302.40	250Mb Internet Circuit-7/11/19-8/10/19
223225	8/30/2019	ATT MOBILITY	4,818.61	Cell Phones/Mobile Data 7/1-7/31/19
223226	8/30/2019	ATT MOBILITY	49.02	Cell Phone/Mobile Data-Chief Meyer 7/1-7/31/19
223170	8/26/2019	BAUER COMPRESSORS	6,542.60	Breathing Support-Troubleshoot and Repair
09/10/19-05	9/10/2019	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 30 Bio-Hazard Waste Collection Service 8/26/19
09/10/19-06	9/10/2019	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 31 Bio-Hazard Waste Collection Service 8/26/19
09/10/19-07	9/10/2019	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 32 Bio-Hazard Waste Collection Service 8/26/19
09/10/19-08	9/10/2019	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 33 Bio-Hazard Waste Collection Service 8/26/19
09/10/19-09	9/10/2019	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 34 Bio-Hazard Waste Collection Service 8/26/19
09/10/19-10	9/10/2019	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 35 Bio-Hazard Waste Collection Service 8/26/19
09/10/19-11	9/10/2019	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 36 Bio-Hazard Waste Collection Service 8/26/19

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09/10/19-12	9/10/2019	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 38 Bio-Hazard Waste Collection Service 8/26/19
09/10/19-13	9/10/2019	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 39 Bio-Hazard Waste Collection Service 8/26/19
08/26/19-02	8/26/2019	BOUNDTREE MEDICAL LLC	439.90	Medical Supplies
08/26/19-03	8/26/2019	BOUNDTREE MEDICAL LLC	543.80	Medical Supplies
08/26/19-04	8/26/2019	BOUNDTREE MEDICAL LLC	271.90	Medical Supplies
08/26/19-05	8/26/2019	BOUNDTREE MEDICAL LLC	459.00	Medical Supplies
08/26/19-06	8/26/2019	BOUNDTREE MEDICAL LLC	459.00	Medical Supplies
08/30/19-03	8/30/2019	BOUNDTREE MEDICAL LLC	85.90	Medical Supplies
08/30/19-04	8/30/2019	BOUNDTREE MEDICAL LLC	233.84	Medical Supplies
08/30/19-05	8/30/2019	BOUNDTREE MEDICAL LLC	2,660.70	Medical Supplies
08/30/19-06	8/30/2019	BOUNDTREE MEDICAL LLC	51.90	Pharmaceutical Supplies
08/30/19-07	8/30/2019	BOUNDTREE MEDICAL LLC	51.90	Pharmaceutical Supplies
09/10/19-14	9/10/2019	BOUNDTREE MEDICAL LLC	52.50	Pharmaceutical Supplies
09/10/19-15	9/10/2019	BOUNDTREE MEDICAL LLC	67.50	Pharmaceutical Supplies
09/10/19-16	9/10/2019	BOUNDTREE MEDICAL LLC	61.40	Pharmaceutical Supplies
09/10/19-17	9/10/2019	BOUNDTREE MEDICAL LLC	42.27	Medical Supplies
09/10/19-18	9/10/2019	BOUNDTREE MEDICAL LLC	4,174.42	Medical Supplies
09/10/19-19	9/10/2019	BOUNDTREE MEDICAL LLC	1,251.64	Pharmaceutical Supplies
223269	9/10/2019	BRETT HERENDEEN	180.00	Reimb ACLS Recertification
223227	8/30/2019	BUCHANAN AUTO ELECTRIC INC	731.28	New Batteries (5)-Unit 882 and Stock
223228	8/30/2019	BURNS TRUCK AND TRAILER SERVICES	2,910.19	Replace Injector Wiring Harness/Valve Cover Gasket-Unit 531
223171	8/26/2019	CAL STEAM	233.50	Valve/Fitting Replacement for Engine
223270	9/10/2019	CALIFORNIA UST SERVICES	2,400.00	Annual AQMD/MSC Testing-6 Stations
	9/10/2019	CALIFORNIA UST SERVICES	75.00	Repair Gasoline Dispenser-Stn 34
EFT 8/29/19	8/29/2019	CALPERS	540,936.87	CalPERS Health-Sept 2019
Wire 8/26/19	8/26/2019	CalPERS CERBT (OPEB)	328,270.00	FY 19/20 OPEB Contribution Prefunding-August 2019
223229	8/30/2019	CCC AUDITOR CONTROLLER	45,887.25	LAFCO Net Cost Appnt For FY 2019-2020
Wire 9/11/19	9/11/2019	CCC EMPLOYEES RETIREMENT ASSOCIATION	450,857.72	Employee Retirement Contributions-8/19
223230	8/30/2019	CHRIS CONLEY	200.00	Reimb Paramedic Recertification
09/10/19-20	9/10/2019	CHRISTOPHER C SUTER	3,011.39	415 Limit Replacement Benefits-9/1/19
223231	8/30/2019	CINTAS CORPORATION #054	38.41	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-7/31/19
	8/30/2019	CINTAS CORPORATION #054	38.41	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-8/14/19
	8/30/2019	CINTAS CORPORATION #054	83.45	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-8/21/19
	8/30/2019	CINTAS CORPORATION #054	83.45	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-8/7/19
223271	9/10/2019	CINTAS CORPORATION #054	38.41	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-8/28/19
223172	8/26/2019	CITY OF SAN RAMON	10,000.00	2019/20 Contribution to Street Smarts Program
223272	9/10/2019	CITY OF SAN RAMON	5,500.00	NIXLE 360 Software System FY19/20
223173	8/26/2019	CLARK PEST CONTROL	200.00	Stn 31 Pest Control Service-8/21/19
223273	9/10/2019	CLIFFORD SCOTT BUXTON	1,095.00	CERT Instructor (36.5 hours) 7/7-8/24/19
223174	8/26/2019	CLUB CARE INC	356.47	Repair Gym Equipment-Stn 31

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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From 8/16/2019 Through 9/11/2019

Check Number	Check Date	Payee	Check Amount	Transaction Description
	8/26/2019	CLUB CARE INC	295.10	Repair Gym Equipment-Stn 36
223175	8/26/2019	COMCAST	153.25	Stn 31 High Speed Internet 8/23/19-9/22/19
223176	8/26/2019	COMCAST	191.70	Admin Cable Service 8/17/19-9/16/19
223177	8/26/2019	COMCAST	148.25	Stn 34 High Speed Internet 8/15/19-9/14/19
223232	8/30/2019	COMCAST	178.36	Stn 33 Cable Service 9/1/19-9/30/19
223233	8/30/2019	COMCAST	45.15	Old Stn 32 Internet for Security Camera 8/8/19-9/7/19
223234	8/30/2019	COMCAST	190.86	Stn 39 Cable Service 9/1/19-9/30/19
223274	9/10/2019	COMCAST	201.55	Stn 31 Cable Service 8/26/19-9/25/19
223275	9/10/2019	COMCAST	184.18	Stn 35 Cable Service 8/27/19-9/26/19
223276	9/10/2019	COMCAST	182.59	Training Site High Speed Internet 8/26-9/25/19
223277	9/10/2019	COMCAST	263.25	Stn 36 Cable Service 8/26/19-9/25/19
223278	9/10/2019	COMCAST	148.25	Stn 30 High Speed Internet 8/30-9/29/19
	9/10/2019	COMCAST	148.25	Stn 33 High Speed Internet 8/31-9/30/19
	9/10/2019	COMCAST	148.25	Stn 36 High Speed Internet 9/1-9/30/19
223279	9/10/2019	COMCAST	186.68	Stn 34 Cable Service 8/27/19-9/26/19
223280	9/10/2019	COMCAST	224.04	Stn 38 Cable Service 8/27/19-9/26/19
223178	8/26/2019	CONCERN EAP	3,706.11	Employee Assistance Premium-8/19
223235	8/30/2019	CONCORD UNIFORMS	978.42	Pants-Academy
223179	8/26/2019	COSCO FIRE PROTECTION INC	620.00	Refund Plan Review Fees
223281	9/10/2019	CRAIG BOWEN	13,501.72	415 Limit Replacement Benefits-9/1/19
08/30/19-08	8/30/2019	CREATIVE SUPPORTS INC	3,481.11	New Work Station-R Gilman
09/10/19-21	9/10/2019	CREATIVE SUPPORTS INC	1,101.54	High Back Executive Conference Chair
08/26/19-07	8/26/2019	CREWSENSE LLC	11,966.40	Annual Maintenance Fee
08/26/19-08	8/26/2019	CREWSENSE LLC	87.91	Dedicated Phone Line for Telecommunications
223180	8/26/2019	CSG CONSULTANTS INC	280.00	Fire Code Adoption-Progress Payment 4/24/19-7/26/19
223236	8/30/2019	CUSHING PAINTING AND DRYWALL	350.00	Paint/Touch Up EMS Office
223282	9/10/2019	CUSHING PAINTING AND DRYWALL	1,200.00	Purchased/Install Gym Mirror-Admin
223181	8/26/2019	DARYL CASE	180.00	Reimb ACLS Recertification
223283	9/10/2019	DAVID GARCIA	150.00	Reimb ACLS Recertification
09/10/19-22	9/10/2019	DEFINITIVE NETWORKS INC	14,007.45	Network Engineering and Support-July 2019
09/10/19-23	9/10/2019	DEFINITIVE NETWORKS INC	14,007.45	Network Engineering and Support-August 2019
09/10/19-24	9/10/2019	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-April 2019
09/10/19-25	9/10/2019	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-May 2019
09/10/19-26	9/10/2019	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-June 2019
09/10/19-27	9/10/2019	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-July 2019
09/10/19-28	9/10/2019	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-August 2019
09/10/19-29	9/10/2019	DEFINITIVE NETWORKS INC	30,224.93	Network Engineering and Support-Sept 2019
09/10/19-30	9/10/2019	DEFINITIVE NETWORKS INC	16,100.00	Tablet and Modem HaaS-Sept 2019
09/10/19-31	9/10/2019	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-Sept 2019
223182	8/26/2019	DEL CONTES LANDSCAPING INC	2,555.00	Admin/Stn 38/Stn 30/Stn 31/Stn 35 Landscape Maint-8/19

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 8/16/2019 Through 9/11/2019

Check Number	Check Date	Payee	Check Amount	Transaction Description
	8/26/2019	DEL CONTES LANDSCAPING INC	75.00	Repair Broken Irrigation-Stn 30
	8/26/2019	DEL CONTES LANDSCAPING INC	375.00	Repair Broken Irrigation-Stn 31
	8/26/2019	DEL CONTES LANDSCAPING INC	71.00	Repair Irrigation-Stn 39
223183	8/26/2019	DENALECT ALARM COMPANY INC	100.00	Readjust Tamper-Stn 32
223184	8/26/2019	DIRECTV	41.99	Cable Service 8/12/19-9/11/19
223284	9/10/2019	DONNEL HALSEY	180.00	Reimb PALS Recertification
223185	8/26/2019	DUBLIN SAN RAMON SERVICES DISTRICT	53.45	Stn 30 Fireline Water Service 6/15/19-8/14/19
	8/26/2019	DUBLIN SAN RAMON SERVICES DISTRICT	289.19	Stn 30 Water Service (Meter 1.0) 6/15/19-8/14/19
223186	8/26/2019	EBMUD	265.78	Stn 33 Water Service (Meter 4.0) 6/6/19-8/6/19
	8/26/2019	EBMUD	208.30	Stn 33 Water Service (Meter 5/8) 6/6/19-8/6/19
	8/26/2019	EBMUD	503.21	Stn 35 Water Service (Meter 1.0) 6/18/19-8/15/19
223237	8/30/2019	EBMUD	268.88	Stn 35 Water Service (Meter 4.0) 6/18/19-8/15/19
223285	9/10/2019	EBMUD	206.37	Stn 32 Water Service (Meter 1.0) 6/24/19-8/21/19
	9/10/2019	EBMUD	327.60	Stn 32 Water Service (Meter 4.0) 6/24/19-8/21/19
	9/10/2019	EBMUD	2,508.92	Stn 32 Water Service (Meter 5/8) 6/24/19-8/21/19
	9/10/2019	EBMUD	770.08	Stn 39 Water Service (Meter 1.0) 6/25/19-8/23/19
	9/10/2019	EBMUD	270.91	Stn 39 Water Service (Meter 4.0) 6/25/19-8/23/19
223187	8/26/2019	ED JONES COMPANY INC	39.68	Clutchbacks
08/30/19-09	8/30/2019	EFAX CORPORATE	125.60	eFax Usage-7/19
223188	8/26/2019	ELITE AUTO GLASS INC	523.46	Windshield-Unit 606
	8/26/2019	ELITE AUTO GLASS INC	359.80	Windshield-Unit 806
223238	8/30/2019	ELITE AUTO GLASS INC	472.78	Replace Windshield-Unit 811
223189	8/26/2019	ELITE BACKGROUNDS INC	7,625.00	Background/Polygraph for FF PM Applicants
223239	8/30/2019	ELITE BACKGROUNDS INC	1,525.00	Background and Polygraph-FF/PM
223190	8/26/2019	EMERICK AND FINCH	250.00	Conference Room Use
223191	8/26/2019	ERGOMETRICS	35.29	Shipping Test Materials-Fire Team Test FF PM Recruitment
223286	9/10/2019	FASTRAK BAY AREA	2.00	Replenish Account
223192	8/26/2019	FASTSIGNS OF SAN RAMON	333.02	Wall Banner for 911 Comm Ctr
223240	8/30/2019	GARRETT McINTYRE	180.00	Reimb PALS Recertification
223241	8/30/2019	GEMS ENVIRONMENTAL MANAGEMENT SERV...	1,716.72	Install New Pump Pulsar/Fuel Hose-Stn 38
223287	9/10/2019	GLENN TURMAN	2,555.00	Paint/Trim New Engines
223193	8/26/2019	GOLDEN STATE EMERGENCY VEHICLE SERVICE	23,812.10	Mounting of Equipment on New Type 1-Unit 552
223242	8/30/2019	GOLDEN STATE FLEET SVCS INC	760.00	Tow Antique 1936 Chevy Pickup
	8/30/2019	GOLDEN STATE FLEET SVCS INC	1,000.00	Tow to Engine Shop-Unit 531
223243	8/30/2019	GOODYEAR COMMERCIAL TIRE AND SERVICE...	125.00	Alignment-Unit 710
	8/30/2019	GOODYEAR COMMERCIAL TIRE AND SERVICE...	125.00	Front End Alignment-Unit 711
223194	8/26/2019	GUARDIAN ALLIANCE INVESTIGATIONS LLC	500.00	Pre-employment Background Jack Stark
	8/26/2019	GUARDIAN ALLIANCE INVESTIGATIONS LLC	500.00	Pre-employment Background-Kyle Drohan
	8/26/2019	GUARDIAN ALLIANCE INVESTIGATIONS LLC	500.00	Pre-employment Background-Roussien Corella
223195	8/26/2019	HAVE AIR WILL TRAVEL INC	170.16	Service Call/Mounts/Dismounts-Unit 714

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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223197	8/26/2019	HOME DEPOT CREDIT SERVICES	647.34	Apparatus Equipment
	8/26/2019	HOME DEPOT CREDIT SERVICES	77.77	Buckets and Supplies-Academy
	8/26/2019	HOME DEPOT CREDIT SERVICES	54.61	Dowels for Forcible Entry Prop
	8/26/2019	HOME DEPOT CREDIT SERVICES	162.34	Home Depot Statement 8/5/19 M. Mohun
	8/26/2019	HOME DEPOT CREDIT SERVICES	24.47	Parts for Sprinkler Shut Off Tool-E31
	8/26/2019	HOME DEPOT CREDIT SERVICES	85.69	Supplies for Cabinet Support-Stn 31 Annex
	8/26/2019	HOME DEPOT CREDIT SERVICES	414.65	Supplies for Staff Vehicle Maintenance
	8/26/2019	HOME DEPOT CREDIT SERVICES	24.34	Supplies for Staff Vehicle Maintenance/Aide Work Station
08/26/19-09	8/26/2019	HUNT AND SONS INC	1,227.75	Stn 38 Unleaded Fuel-8/14/19
08/26/19-10	8/26/2019	HUNT AND SONS INC	1,020.74	Stn 31 Unleaded/Diesel Fuel-8/15/19
08/26/19-11	8/26/2019	HUNT AND SONS INC	231.03	Stn 30 Motor Oil-8/15/19
08/26/19-12	8/26/2019	HUNT AND SONS INC	1,067.00	Stn 34 Unleaded/Diesel Fuel-8/16/19
08/26/19-13	8/26/2019	HUNT AND SONS INC	3,371.92	Stn 38 Unleaded Fuel-8/19/19
08/26/19-14	8/26/2019	HUNT AND SONS INC	1,576.49	Stn 30 Unleaded/Diesel Fuel-8/20/19
08/26/19-15	8/26/2019	HUNT AND SONS INC	773.02	Stn 35 Diesel Fuel-8/20/19
08/30/19-10	8/30/2019	HUNT AND SONS INC	3,234.64	Stn 38 Unleaded/Diesel Fuel-8/23/19
08/30/19-11	8/30/2019	HUNT AND SONS INC	549.80	Stn 34 Diesel Fuel-8/26/19
08/30/19-12	8/30/2019	HUNT AND SONS INC	544.99	Coolant-Shop
08/30/19-13	8/30/2019	HUNT AND SONS INC	1,933.50	Stn 31 Unleaded/Diesel Fuel-8/26/19
09/10/19-32	9/10/2019	HUNT AND SONS INC	1,025.18	Stn 39 Diesel Fuel-8/27/19
09/10/19-33	9/10/2019	HUNT AND SONS INC	2,153.13	Stn 38 Unleaded Fuel-8/28/19
09/10/19-34	9/10/2019	INDUSTRIAL SCIENTIFIC CORP	1,223.64	Monthly iNet Gas Monitoring Subscription-Aug 2019
223198	8/26/2019	INNOVATIVE CLAIM SOLUTIONS	9,036.92	Workers' Comp Claim Admin Fees 9/1/19-9/30/19
09/10/19-35	9/10/2019	INTERWEST CONSULTING GROUP INC	346.25	Fire Protection Plan Review Services-7/19
08/30/19-14	8/30/2019	iPRINT TECHNOLOGIES	130.33	Toner-Station 30
08/30/19-15	8/30/2019	iPRINT TECHNOLOGIES	130.33	Toner-Station 38
223244	8/30/2019	IRON MOUNTAIN	358.64	Off-Site Backup Media Storage Fee-7/19
223245	8/30/2019	ISINGS CULLIGAN	65.70	Admin Drinking Water Service-8/19
	8/30/2019	ISINGS CULLIGAN	70.59	Stn 30 Drinking Water Service-8/19
	8/30/2019	ISINGS CULLIGAN	100.92	Stn 31 Drinking Water Service-8/19
223288	9/10/2019	ISINGS CULLIGAN	30.12	Stn 30 Water Softener Salt-8/19
223289	9/10/2019	JARED LOMKER	245.00	Reimb PHTLS Recertification
223290	9/10/2019	JENSEN MECHANICAL INC	160.00	Repair AC in Conference Room-Admin
	9/10/2019	JENSEN MECHANICAL INC	309.00	Repair AC in Dispatch/Battalion Area-Stn 31
	9/10/2019	JENSEN MECHANICAL INC	160.00	Repair AC in Workout Room-Stn 35
223246	8/30/2019	JOHN ARCHULETA	695.00	Reimb Education Asst-Trench Rescue Technician
223291	9/10/2019	JOHN BAHORSKI	200.00	Reimb Paramedic Recertification
223247	8/30/2019	JOHN ROBERTSON	270.00	CERT Instructor (9.0 hours)-8/24/19
	8/30/2019	JOHN ROBERTSON	32.31	Reimb Food for CERT Drill Victims/Volunteers
223199	8/26/2019	JOHN T MARTIN	200.00	Reimb Paramedic Recertification

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 8/16/2019 Through 9/11/2019

Check Number	Check Date	Payee	Check Amount	Transaction Description
223200	8/26/2019	JOSEPH CORBETT	360.00	Reimb ACLS/PALS Recertification
223292	9/10/2019	JOSHUA SCOTT	155.00	Reimb ACLS Recertification
09/10/19-36	9/10/2019	KENNETH R CAMPO CPA	14,355.00	Finance Consulting Services (99.0 Hrs) Aug 2019
08/26/19-16	8/26/2019	KJ HART ELECTRIC AND SON INC	3,557.52	Retrofit Lights in EMS Division With LED
223293	9/10/2019	KNOX COMPANY	91.39	Rework/Rekey
08/26/19-17	8/26/2019	L N CURTIS AND SONS	4,533.51	Hose-Type 5 Engine Equipment
	8/26/2019	L N CURTIS AND SONS	(276.04)	Returned Wildland Boots
08/26/19-18	8/26/2019	L N CURTIS AND SONS	2,875.12	Type 5 Engine Equipment
08/26/19-19	8/26/2019	L N CURTIS AND SONS	441.66	Type 5 Engine Equipment
08/26/19-20	8/26/2019	L N CURTIS AND SONS	643.01	Type 5 Engine Equipment
08/26/19-21	8/26/2019	L N CURTIS AND SONS	298.77	Uniform Shirts
08/26/19-22	8/26/2019	L N CURTIS AND SONS	427.59	Structure Boots-O'Connor
08/26/19-23	8/26/2019	L N CURTIS AND SONS	122.32	Uniform Shirts
08/30/19-16	8/30/2019	L N CURTIS AND SONS	167.79	Redback Boots-Aguiar
08/30/19-17	8/30/2019	L N CURTIS AND SONS	167.79	Redback Boots-Sinclear
08/30/19-18	8/30/2019	L N CURTIS AND SONS	278.20	Boots-Honeywell Pro Boots
08/30/19-19	8/30/2019	L N CURTIS AND SONS	831.37	Uniform Pants/Shirts-Short Sleeve
08/30/19-20	8/30/2019	L N CURTIS AND SONS	269.54	Wildland Boots-J. Ho
08/30/19-21	8/30/2019	L N CURTIS AND SONS	1,121.47	EMS Coats
09/10/19-37	9/10/2019	L N CURTIS AND SONS	2,890.28	Wildland Gloves/Quick Draw Hose/Flares/Shields
09/10/19-38	9/10/2019	L N CURTIS AND SONS	259.80	Wildland Gloves-Size XL
09/10/19-39	9/10/2019	L N CURTIS AND SONS	269.54	Wildland Boots-Bakalar
223201	8/26/2019	LIEBERT CASSIDY WHITMORE	4,332.00	Professional Services-7/31/19
223248	8/30/2019	LIVERMORE DUBLIN DISPOSAL	290.10	Stn 30 Garbage Service-8/19
	8/30/2019	LIVERMORE DUBLIN DISPOSAL	523.79	Stn 34 Garbage Service-8/19
	8/30/2019	LIVERMORE DUBLIN DISPOSAL	716.17	Stn 38 Garbage Service-8/19
	8/30/2019	LIVERMORE DUBLIN DISPOSAL	290.10	Stn 39 Garbage Service-8/19
223202	8/26/2019	LOGOBOSS LLC	36.49	Nameplate for Cindy Jackson
223249	8/30/2019	LOGOBOSS LLC	35.12	Name Badge-Board President Yancey
223203	8/26/2019	LYMAN ERICK HUBBARD	195.00	Reimb ACLS Recertification
223250	8/30/2019	M AND L OVERHEAD DOORS	1,618.54	Rear Building, Middle Door-Stn 33
08/26/19-24	8/26/2019	MAXIM SERVICES	2,233.00	Admin Cleaning Service-7/19
08/26/19-25	8/26/2019	MAXIM SERVICES	2,233.00	Admin Cleaning Service-8/19
08/26/19-26	8/26/2019	MAXIM SERVICES	143.31	Household Supplies-Admin
08/26/19-27	8/26/2019	MEYERS NAVE PROFESSIONAL LAW CORP	1,886.50	Prof. Services-Contract Review/Negotiations
09/10/19-40	9/10/2019	MICHAEL A SYLVIA	1,097.13	415 Limit Replacement Benefits-9/1/19
223294	9/10/2019	MICKEY BENKO	96.81	Rekey Deadbolt Locks (2)-Stn 35 Electric Room
223251	8/30/2019	MIKE AVERY	530.12	Reimb Mileage-Fire Investigator Class (1/5-1/19, 3/2, 8/16)
223204	8/26/2019	MONARK PREMIUM APPLIANCE	2,431.30	Replaced Oven Vent Hood/Fan/Lighting-Stn 31
223295	9/10/2019	MOYSES C GARCIA	245.00	Reimb PHTLS Recertification

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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Check Number	Check Date	Payee	Check Amount	Transaction Description
08/26/19-28	8/26/2019	NOB HILL CLEANERS INC	40.00	Patches On Uniform Shirts-Academy
09/10/19-41	9/10/2019	NOB HILL CLEANERS INC	60.00	Patches on Uniform Shirts-Suppression/FLSD
223252	8/30/2019	OFFICE DEPOT	264.44	Office Supplies
223296	9/10/2019	OFFICE DEPOT	297.51	Office Supplies
223129	8/27/2019	ONE CONCERN INC	(25,000.00)	Earthquake Software 7/1/19-6/30/20
223205	8/26/2019	OPTI FIT INTERNATIONAL	9,795.17	Treadmill/Recumbent Cycle
223253	8/30/2019	OREILLY AUTOMOTIVE INC	94.17	New Air Cleaner-Unit 710
09/10/19-42	9/10/2019	ORKIN	173.42	Stn 36 Pest Control Service-8/30/19
223254	8/30/2019	PAUL TURNER	300.00	CERT Instructor (10.0 hours) 8/16-8/24/19
09/10/19-43	9/10/2019	PETER C BENSON	10,960.00	EMS Medical Director-Consulting Services 8/19
223206	8/26/2019	PGE	1,676.07	Stn 36 Gas/Electric Service-8/19
223207	8/26/2019	PGE	1,336.25	Stn 32 Gas/Electric Service-8/19
223297	9/10/2019	PGE	22,735.57	Gas/Electric Service-8/19
223208	8/26/2019	PRIORITY DISPATCH	13,034.81	EMD/EFD Software License Renewal
08/26/19-29	8/26/2019	RAHUL MAHARAJ	945.00	CCC EMS Compliance Review Services (21.0 Hours)-7/19
08/26/19-30	8/26/2019	RAHUL MAHARAJ	2,992.50	EMDQ/EFDQ Review (66.5 Hours)-7/19
223255	8/30/2019	RED CLOUD INC	388.62	Motorola Mobile Mic Cables (4)
08/30/19-22	8/30/2019	RESPONSIVE COMMUNICATION SERVICES	1,263.55	Kenwood Mobile Configuration and Accessories
223298	9/10/2019	RICHARD PROBERT	520.25	415 Limit Replacement Benefits-9/1/19
223256	8/30/2019	SAN MATEO REGIONAL NETWORK INC	415.00	FireDispatch.com CAD Interface/Radio Audio Streaming
09/10/19-44	9/10/2019	SAN RAMON TOW AND REPAIR INC	3,850.00	Vehicles for Auto Extrication Training Academy 2019-1
223257	8/30/2019	SEAN MEDINA	90.00	CERT Instructor (3.0 hours)-8/17/19
223209	8/26/2019	SHAMROCK OFFICE SOLUTIONS INC	22.74	Print Cartridge Shipping Fee-Admin Copier
223258	8/30/2019	SHAMROCK OFFICE SOLUTIONS INC	289.90	Admin Copier Overage Charge 8/1/19-8/31/19
	8/30/2019	SHAMROCK OFFICE SOLUTIONS INC	11.37	Print Cartridge Shipping Fee-Admin Copier
223299	9/10/2019	SHAMROCK OFFICE SOLUTIONS INC	11.37	Print Cartridge Shipping Fee-Admin Copier
223210	8/26/2019	SHRED IT USA LLC	266.24	Admin/Stn 31 Documents Shredding Service
223211	8/26/2019	SMILE BUSINESS PRODUCTS INC	135.47	Training Copier Service/Maintenance 8/19
223212	8/26/2019	STERLING COMPUTERS CORPORATION	9,847.62	GIS Plotter Replacement
223213	8/26/2019	STEVE CALL	132.97	Reimb Uniform Pants
223214	8/26/2019	STONERIDGE CHRYSLER JEEP DODGE	300.66	Two Replacement Hub Caps-Unit 710
223259	8/30/2019	STONERIDGE CHRYSLER JEEP DODGE	168.81	Preventive Maintenance-Unit 711
	8/30/2019	STONERIDGE CHRYSLER JEEP DODGE	169.09	Service-Unit 712
223300	9/10/2019	SUCCESS WATER SYSTEMS INC	315.08	Water Conditioner Service-Stn 30
223215	8/26/2019	SUN LIFE FINANCIAL	53,519.97	Dental Insurance-9/19
223260	8/30/2019	TAYLOR WESTEREN	200.00	Reimb Paramedic Recertification
223301	9/10/2019	TELECOMMUNICATIONS ENGINEERING ASSO...	6,323.30	Fire Station Speakers-Stn 30 Apparatus Bay
223261	8/30/2019	THOMAS TERRAZAS	119.00	Reimb ACLS Recertification
08/30/19-23	8/30/2019	TIFCO INDUSTRIES INC	390.00	MBX Tool Accessory
09/10/19-45	9/10/2019	TIFCO INDUSTRIES INC	273.00	MBX Tool Accessory

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09/10/19-46	9/10/2019	TIFCO INDUSTRIES INC	195.00	MBX Tool Accessory
223262	8/30/2019	TODD THOMAS	445.00	Reimb PHTLS/Paramedic Recertification
223216	8/26/2019	TRI VALLEY HOSE INC	155.68	Supplies-Unit 606
223263	8/30/2019	UNITED PARCEL SERVICE	47.90	Delivery Charges-8/24/19
AP 7/19-1	8/23/2019	US BANK	166.83	Uniform Rounds Bags
AP 7/19-2	8/23/2019	US BANK	31.48	Class A Belt
AP 7/19-3	8/23/2019	US BANK	39.99	Creative Cloud Suite Subscription
BCS 7/19	8/23/2019	US BANK	75.76	iPad Charging Plug/Cord
BW 7/19-1	8/23/2019	US BANK	61.70	5 Gallon Buckets/Lids for Hazmat Supplies
BW 7/19-2	8/23/2019	US BANK	102.82	Absorbent Pads for Hazmat Supplies
CH 7/19	8/23/2019	US BANK	19.53	Halogen Bulbs (3) for Breathing Support
CP 7/19	8/23/2019	US BANK	59.20	Oil Change-Unit 352
DB 7/19	8/23/2019	US BANK	70.89	Replacement Parts for BBQ
DG 7/19-1	8/23/2019	US BANK	16.25	Coffee-Offsite Training
DG 7/19-2	8/23/2019	US BANK	40.32	Lunch-Offsite Training
DH 7/19-1	8/23/2019	US BANK	20.00	SRVFPD Financing Corporation Filing Fee
DH 7/19-2	8/23/2019	US BANK	95.00	CMTA Membership Dues-D Hatfield
DH 7/19-3	8/23/2019	US BANK	30.00	CSMFO Chapter Meeting-D Hatfield
DH 7/19-4	8/23/2019	US BANK	38.42	Rubber Stamp for Finance
DM 7/19-1	8/23/2019	US BANK	14.45	Meal-Meeting in Santa Barbara 6/24-6/27/19
DM 7/19-10	8/23/2019	US BANK	86.58	Kitchen Supplies-Stn 31
DM 7/19-11	8/23/2019	US BANK	117.48	Kitchen Supplies-Stn 31
DM 7/19-2	8/23/2019	US BANK	54.92	Meal-Meeting in Santa Barbara 6/24-6/27/19
DM 7/19-3	8/23/2019	US BANK	12.18	Meal-Meeting in Santa Barbara 6/24-6/27/19
DM 7/19-4	8/23/2019	US BANK	153.20	Car Rental-Meeting in Santa Barbara 6/24-6/27/19
DM 7/19-5	8/23/2019	US BANK	26.79	Fuel-Meeting in Santa Barbara 6/24-6/27/19
DM 7/19-6	8/23/2019	US BANK	40.61	Transportation-Meeting in Santa Barbara 6/24-6/27/19
DM 7/19-7	8/23/2019	US BANK	39.56	Meal-Meeting in Santa Barbara 6/24-6/27/19
DM 7/19-8	8/23/2019	US BANK	16.67	Meal-Meeting in Santa Barbara 6/24-6/27/19
DM 7/19-9	8/23/2019	US BANK	39.25	Fuel-Unit 350
DP 7/19-1	8/23/2019	US BANK	25.30	Dispatch Supplies
DP 7/19-2	8/23/2019	US BANK	50.00	EMD Remedial Testing-Nicole Riccobono
DP 7/19-3	8/23/2019	US BANK	138.39	Steam Mop-Comm Ctr
DP 7/19-5	8/23/2019	US BANK	343.25	Supplies for Audio Recordings
DP 7/19-6	8/23/2019	US BANK	86.35	Replacement Confidentiality Stamp
DP 7/19-7	8/23/2019	US BANK	(749.00)	Refund Headsets
DV 7/19	8/23/2019	US BANK	50.83	Flashlight for Blackhawk Fireworks
DVM 7/19	8/23/2019	US BANK	174.99	Online Training-NFPA 3000
EF 7/19	8/23/2019	US BANK	558.73	Car Rental-Rescue Training in Colorado
JA 7/19-1	8/23/2019	US BANK	38.76	Fake Blood for Active Shooter Drill

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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JA 7/19-2	8/23/2019	US BANK	114.43	Supplies for Academy 2019-1
JA 7/19-3	8/23/2019	US BANK	76.61	Books for Dispatch
JA 7/19-4	8/23/2019	US BANK	138.00	Permit for Burns
JA 7/19-5	8/23/2019	US BANK	138.00	Permit for Burns
JB 7/19	8/23/2019	US BANK	75.00	Renew Membership-CA Conference of Arson (Bartusch)
JC 7/19-1	8/23/2019	US BANK	85.32	Employee Asst-Book for Instructor I and II
JC 7/19-2	8/23/2019	US BANK	190.00	Employee Asst-Tuition for Instructor I
JC 7/19-3	8/23/2019	US BANK	689.01	Employee Asst-Lodging for Instructor I
JC 7/19-4	8/23/2019	US BANK	(2.71)	Employee Asst-Adjust Lodging for Instructor I
JC 7/19-5	8/23/2019	US BANK	90.21	Uniform Pants
JD 7/19-1	8/23/2019	US BANK	220.79	Text Books
JD 7/19-2	8/23/2019	US BANK	90.00	Transportation
JD 7/19-3	8/23/2019	US BANK	385.00	Educational Course-CA Fire Rescue
JL 7/19-1	8/23/2019	US BANK	88.19	iPad Charging Accessories for Staff Vehicle
JL 7/19-2	8/23/2019	US BANK	44.99	iPad Mounting Base-Leonard's Staff Vehicle
JL 7/19-3	8/23/2019	US BANK	44.99	iPad Mounting Base-Spani's Staff Vehicle
JL 7/19-4	8/23/2019	US BANK	89.98	iPad Mounting Base-Aguiar/Parson's Staff Vehicle
JL 7/19-5	8/23/2019	US BANK	14.88	Error-Personal Purchase (Reimbursed District 8/9/19)
JS 7/19-1	8/23/2019	US BANK	161.32	Meeting with Oakland Fire
JS 7/19-10	8/23/2019	US BANK	79.95	Smog-Staff Vehicles
JS 7/19-11	8/23/2019	US BANK	35.72	Auto Supplies
JS 7/19-2	8/23/2019	US BANK	755.85	Locker Name Tags
JS 7/19-3	8/23/2019	US BANK	132.09	Oil Lube-Staff Vehicle
JS 7/19-4	8/23/2019	US BANK	94.77	Oil Lube-Staff Vehicle
JS 7/19-5	8/23/2019	US BANK	27.99	Car Wash-District Vehicle
JS 7/19-6	8/23/2019	US BANK	165.88	Battery-Staff Vehicle
JS 7/19-7	8/23/2019	US BANK	324.74	Maintenance Supplies-Staff Vehicles
JS 7/19-8	8/23/2019	US BANK	14.05	Auto Supplies
JS 7/19-9	8/23/2019	US BANK	16.89	Uber-District Aides Ride
KS 7/19	8/23/2019	US BANK	2,683.00	K. Schwartz-CalCard Statement 7/22/19
MJS 7/19	8/23/2019	US BANK	203.96	Airfare-CSDA Conference 9/19
NKW 7/19-1	8/23/2019	US BANK	52.77	Lunch For Interviews-EMS Coordinator
NKW 7/19-2	8/23/2019	US BANK	15.56	Water For Interviews
NKW 7/19-3	8/23/2019	US BANK	39.34	Breakfast For Interviews-FF PM 7/8/19
NKW 7/19-4	8/23/2019	US BANK	59.75	Lunch For Interviews-FF PM 7/8/19
NKW 7/19-5	8/23/2019	US BANK	3.19	Lunch For Interviews-FF PM 7/8/19
NKW 7/19-6	8/23/2019	US BANK	118.38	Breakfast For Interviews-FF PM and District Aides
NKW 7/19-7	8/23/2019	US BANK	35.14	Lunch For Interviews-FF PM 7/10/19
NKW 7/19-8	8/23/2019	US BANK	33.00	Lunch For Interviews-Dispatcher 7/15/19
NKW 7/19-9	8/23/2019	US BANK	50.42	Water For Interviews

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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Check Number	Check Date	Payee	Check Amount	Transaction Description
PM 7/19	8/23/2019	US BANK	55.41	Lunch Meeting
RCW 7/19-1	8/23/2019	US BANK	45.00	Constant Contact-CERT Renewal Email System (June)
RCW 7/19-2	8/23/2019	US BANK	45.00	Constant Contact-CERT Renewal Email System (July)
RCW 7/19-3	8/23/2019	US BANK	9.48	Error-Personal Purchase (Reimbursed District 8/9/19)
RCW 7/19-4	8/23/2019	US BANK	80.00	Membership-CA Conference of Arson (Wendel)
RE 7/19	8/23/2019	US BANK	55.00	Membership Dues- Northern Cal FPO for Evitt
RH 7/19-1	8/23/2019	US BANK	503.20	Type 1 Engine Equipment
RH 7/19-2	8/23/2019	US BANK	2,437.25	Engine ICS and HazMat
RH 7/19-3	8/23/2019	US BANK	281.45	New Stokes Basket-Type 5 Engine
RN 7/19	8/23/2019	US BANK	1,749.97	R. Noguiera-CalCard Statement 7/22/19
SB 7/19-1	8/23/2019	US BANK	30.35	Refreshments-Employee Budget Workshop
SB 7/19-2	8/23/2019	US BANK	46.00	Refreshments-Employee Budget Workshop
SB 7/19-3	8/23/2019	US BANK	32.56	Refreshments-Board Budget Workshop
SB 7/19-4	8/23/2019	US BANK	237.64	Lunch-Board Budget Workshop
SB 7/19-5	8/23/2019	US BANK	14.66	Refreshments
SB 7/19-6	8/23/2019	US BANK	87.86	Cart For Board Meeting Use
SC 7/19-1	8/23/2019	US BANK	(22.44)	Credit-CS131 Amateur Radio
SC 7/19-2	8/23/2019	US BANK	186.19	Packing/Shipping-Radio/MDT Equipment For Apparatus Build
SC 7/19-3	8/23/2019	US BANK	0.99	iCloud Storage-Call
SC 7/19-4	8/23/2019	US BANK	164.84	CS131 Headset/Foot Pedal
TWW 7/19-1	8/23/2019	US BANK	68.19	Supply-Unit 354
TWW 7/19-2	8/23/2019	US BANK	32.46	HM 35 Battery Backup
TWW 7/19-3	8/23/2019	US BANK	411.96	Calibrate RAD Equipment
TWW 7/19-4	8/23/2019	US BANK	1,537.21	Haz CAT Inventory
223217	8/26/2019	VALLEY PLUMBING HOME CENTER INC	1,081.52	Repair Backflow Device-Stn 30
223264	8/30/2019	VERIZON WIRELESS	2,360.32	Cell Phone Charges/iPhoneBook Apps 7/4/19-8/3/19
223265	8/30/2019	VISION SERVICE PLAN	9,419.31	Vision Insurance-9/19
223266	8/30/2019	WASTE MANAGEMENT OF ALAMEDA COUNTY	230.62	Stn 30 Garbage Recycling Service-8/19
	8/30/2019	WASTE MANAGEMENT OF ALAMEDA COUNTY	190.22	Stn 38 Garbage Recycling Service-8/19
	8/30/2019	WASTE MANAGEMENT OF ALAMEDA COUNTY	93.24	Stn 39 Garbage Recycling Service-8/19
223267	8/30/2019	WESTERN APPLIANCE	0.00	Final Invoice-Generator CIP Project Stn 33
	8/30/2019	WESTERN APPLIANCE	0.00	Final Invoice-Generator CIP Project Stn 35
223302	9/10/2019	WESTERN APPLIANCE	14,557.54	Final Invoice-Generator CIP Project Stn 33
	9/10/2019	WESTERN APPLIANCE	6,238.50	Final Invoice-Generator CIP Project Stn 35
08/30/19-24	8/30/2019	WESTERN MACHINERY ELECTRIC INC	<u>803.66</u>	Assist Vendor-Diesel Spill/Overfill-Stn 33 and Stn 35
Report Total			<u><u>1,961,413.46</u></u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
August 28, 2019 Minutes**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Board President Yancey, Directors Crean, Kerr, Parker and Stamey.

Staff Present: Fire Chief Meyer, Director of Human Resources Korthamar Wong, Technology Systems Manager Call, Deputy Chief Drayton, Director of Emergency Communication Pangelinan, EMS Battalion Chief Duggan, Interim Deputy Chief Selover; Controller Hatfield, Training Battalion Chief Aguiar; District Counsel Ross, Financial Consultant Campo and District Clerk Brooks.

1. CALL TO ORDER

Board President Yancey chaired the meeting and called for order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

Deputy Chief Drayton led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and several changes to the agenda. Chief Meyer stated that there were several changes to the agenda requesting that Consent item 5.13 be moved to New Business, and Special Presentation item number 6.3 was removed in its entirety.

4. PUBLIC COMMENT

Steve Nagorski who is a resident and serves on several District committees spoke to the Board regarding the Stop the Bleed CERT program and he was following up on a seminar he attended which was beneficial and asked what a volunteer can and cannot do legally regarding calling 9-11. Staff will follow up on this question.

5. CONSENT CALENDAR

There was discussion on several of the items listed on the Consent Calendar. After discussion, Director Parker moved approval of Consent Calendar items 5.1-5.12 and 5.14. Director Kerr seconded the motion. Motion carried. Consent item number 5.13 was moved to New Business. Discussion then followed regarding several of the consent items.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Recognition of Chaplain Jodi Aldredge

Chaplain Nick Vleisides thanked the Board for the District Chaplain program stating what a good service to the community it is. Chaplain Vleisides then introduced Chaplain Jodi Aldredge and her husband Chuck. Chief Meyer then said a few words stating that Chaplain Aldredge is moving to Brentwood and thanked her for her time at the District as Chaplain. Board President Yancey then presented Chaplain Aldredge with a plaque from the District.

6.2 Proclamation in Recognition of September 11, 2001, proclaiming September 11, 2019 as Patriot Day.

Board President Yancey read the Proclamation in recognition of September 11, 2001 to those present. Director Parker moved approval of this Proclamation, which was seconded by Director Kerr. Motion carried.

6.3 Presentation by One Concern.

This item was removed from the agenda.

7. OLD BUSINESS

7.1 None.

8. NEW BUSINESS

8.1 Open Public Hearing regarding Adoption of Proposed Ordinance No. 35 requiring notice and cost recovery associated with monitoring work in high fire-risk areas and the deployment of safety and infrastructure protection teams by electric utility companies.

Board President Yancey opened by Public Hearing. No one came forward. Lengthy discussion took place by the Board and staff resulting in several additions to the Ordinance. Three additions were: Change notification period from 24 to 48 hours, add clear language as to red flag days, and emergency notification. It was the consensus of the Board that having a clear contact phone number is important also. The Public Hearing regarding this Ordinance was then continued to the next regularly scheduled Board meeting of September 18, 2019 at 2 p.m., where it will be considered in its entirety for adoption.

8.2 Approval of Resolution No. 2019-05 Regarding the Inspection of certain occupancies required to perform annual inspections in such occupancies pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

Interim Deputy Chief Selover provided an overview of this Resolution stating that it fulfills the District requirement under the California Health and Safety Code. Chief Selover stated there was one correction to the Resolution/Code Section, which staff will correct. Motion to approve Resolution No. 2019-05 as amended by Director Crean, seconded by Director Stamey. Motion carried by roll call vote.

- 8.3 Approval of Resolution No. 2019-06 and 2019-07 regarding CalPERS Region Change for Represented and Unrepresented personnel.

Human Resources Director Korthamar Wong provided the background of these resolutions stating that changes were due to region changes and also stated that the MOU/side letter was updated also. Motion by Director Stamey to approve Resolution No. 2019-06, seconded by Director Kerr. Motion by Director Kerr to approve Resolution No. 2019-17. Seconded by Director Stamey. Motions carried by roll call vote.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

- 9.1 There was no comment on the correspondence in the packet. Director Crean thanked the crews at Station 33 for their help with a recent treasure hunt in his neighborhood.

10. MONTHLY ACTIVITY REPORTS

- 10.1 Operations Division-Deputy Chief, Frank Drayton
Operations Report of monthly activities

Deputy Chief Drayton provided his monthly report thanking Chief Meyer for allowing staff resources for the live burns that were held this past week along with various other agencies; and the good amount of learning that took place for all. Training Chief Aguiar presented a short video from the recent Active Shooter Drill. The Board all agreed that this was a wonderful opportunity and thanked staff.

- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.

EMS Battalion Chief Duggan stated that since June 2019, 1020 emergency medical incidents took place. Chief Duggan also informed the Board that the newly hired EMS/RN would be introduced at the September Board meeting.

- 10.3 Logistics – Interim Deputy Chief Jim Selover
Logistics Report of monthly activities.

Interim Chief Selover stated that the exterior paint projects within the District are progressing along with generator replacement and irrigation leaks are being monitored.

- 10.4 Fire and Life Safety Division – Deputy Chief Frank Drayton
Fire and Life Safety Report of monthly activities.

Chief Drayton highlighted 67% of inspections have occurred with 151 CPR and AED classes being held. Chief Drayton mentioned that mandated inspections occur once a year.

- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.

Director of Emergency Communications Pangelinan stated that recruitment for a Public Safety Dispatcher is underway, and also highlighted the DNI report that was included in her monthly report and will continue for the next twelve months. Board President Yancey thanked the District dispatchers who took part in the active shooter training.

- 10.6 Human Resources Division – Director of Human Resources Korthamar Wong
Human Resources Report of monthly activities.

Director of Human Resources Korthamar Wong stated that meetings were held with the recent newly hired firefighters and a wellness seminar on brain health was held.

- 10.7 Finance Division – Controller Davina Hatfield
Monthly Finance Report of monthly activities.

Financial Consultant Campo highlighted his monthly report followed by Controller Hatfield providing a power point presentation of District investments, reserves, and general funds.

- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings and other District related activities.

Chief Meyer presented Director of Emergency Communication Pangelinan with her 10-year service pin and thanked her for all of her hard work and also discussed the reason for pulling the presentation by One Concern.

11. GOOD OF THE ORDER

- 11.1 November 20, 2019 Board Meeting (change of time to 2 p.m.).

The Board agreed to changing the time of the November 20, 2019 Board meeting from the regular time of 1:00 p.m. to 2:00 p.m. due to a Survivor luncheon that same day. Director Parker also asked if the regular board meeting of Wednesday, September 18th could be moved to 2 p.m. also. The Board all concurred.

Board President Yancey thanked Chief Meyer for including the old District Engine in the Danville Hot Summer car show stating it was a huge attraction and thanked staff for being there too.

12. UPCOMING CALENDAR OF EVENTS

The Board and staff reviewed the upcoming calendar of events.

13. CLOSED SESSION

- 13.1 Conference with Legal Counsel – Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT

The regular meeting adjourned at 2:40p.m. The Board adjourned to Closed Session at 2:52 p.m. with the Closed Session and meeting concluding at 4:20 p.m.

Prepared by: _____
Susan F. Brooks
District Clerk

Approved by: _____
Dominique Yancey
Board President

William D. Ross
Karin A. Briggs
David Schwarz

Kypros G. Hostetter
Of Counsel

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
Telephone: (650) 843-8080
Facsimile: (650) 843-8093

Los Angeles Office:

11420 Santa Monica Blvd
#25532
Los Angeles, CA 90025

File No: 45/3

September 11, 2019

VIA ELECTRONIC TRANSMISSION

sbrooks@srvfire.ca.gov

The Honorable Dominique Yancey, President
and Members of the District Board of Directors
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, California 94583

Re: Report Upon Return from Closed Session; Regular Meeting of the San Ramon Valley Fire Protection District Board of Directors; August 28, 2019

Dear President Yancey and Members of the District Board of Directors:

This communication sets forth reportable action, if any, of the Board of Directors (“Board”) of the San Ramon Valley Fire Protection District (“District”) consistent with provisions of the Ralph M. Brown Open Meeting Act (Government Code section 54950 *et seq.*), resulting from the Closed Session of the August 28, 2019 Regular District Board Meeting.

The Open Session convened at 1:00 p.m. to address matters agendized for Board consideration. The Open Session concluded at 2:40 p.m. and your Board then adjourned into Closed Session at 2:52 p.m., after a short recess.

There was one item agendized for Closed Session consideration:

13.1 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

With respect to Agenda Item 13.1, three matters were considered and with respect to the first two of those matters, there was no reportable action under the common law

The Honorable Dominique Yancey, President
and Members of the District Board of Directors
San Ramon Valley Fire Protection District
September 11, 2019
Page 2

attorney-client privilege and that provided by Government Code section 54956.9(d)(2).

With respect to the third matter considered, there was reportable action in the form of unanimous Board direction to Staff to present information concerning the formation of a non-profit public corporation to facilitate knowledge of District history and to maintain District history properly. Except as indicated, there was no other reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

The Closed Session concluded at 4:20 p.m. with the indication that a written Report Upon Return from Closed Session would be prepared consistent with the provisions of Government Code section 54957.1 for the matters agendaized for Closed Session consideration.

This communication should be added to the Agenda for review under the Consent Calendar of your next Regular or Special Meeting.

If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,

A handwritten signature in black ink, appearing to read "William D. Ross". The signature is fluid and cursive, with a long horizontal stroke at the end.

William D. Ross

WDR:jf

cc: Paige Meyer, District Chief

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **August 2019**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	760.00	11.02	-	771.02	0.02%
Fire Chief	1	28,677.38	411.89	17,638.27	46,727.54	1.12%
Human Resources	2	29,161.39	406.17	8,288.35	37,855.91	0.91%
Finance	3	32,260.79	458.66	10,323.07	43,042.52	1.03%
Fire Life & Safety	8	83,866.47	1,211.37	30,827.71	115,905.55	2.78%
Technology	2	20,029.91	280.27	6,486.94	26,797.12	0.64%
Communication Center	13	198,760.65	2,851.72	47,326.68	248,939.05	5.97%
Facilities	0	12,632.95	183.18	-	12,816.13	0.31%
Fire Suppression	128	2,344,756.15	33,383.98	1,102,644.95	3,480,785.08	83.51%
Fleet	1	9,332.06	135.31	2,960.38	12,427.75	0.30%
Training	2	24,376.61	429.87	14,492.24	39,298.72	0.94%
EMS	2	27,919.24	403.04	13,942.30	42,264.58	1.01%
Rescue		21,358.11	-	14,325.83	35,683.94	0.86%
HazMat		15,192.30	-	9,776.41	24,968.71	0.60%
TOTALS	167	2,849,084.01	40,166.48	1,279,033.13	4,168,283.62	100.00%



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 18, 2019

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications
Steve Call, Technology Systems Manager

Subject: First OnScene Software Maintenance

Background:

The District utilizes First OnScene software products for fire incident, hydrant inspection, hose testing, controlled substance, pre-incident aerial survey, Fire and Life Safety, and Exterior Hazard Abatement (EHA) records management and reporting.

First OnScene software maintenance for the period 8/1/2019 – 7/31/2020 totals \$37,500.00 and is now due.

Recommended Board Action:

Authorize staff to make a payment to First OnScene, LLC, in the amount of \$37,500.

Financial Impacts:

Funds are allocated in the Annual Budget Fiscal Year 2019-2020.

OLD BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 18, 2019

To: Board of Directors

From: Paige Meyer, Fire Chief
William D. Ross, District Counsel

Subject: Continued Public Hearing Re: Ordinance Requiring Notice and Cost Recovery Associated with Monitoring Utility Work in High Fire Risk Areas and the Deployment of Safety and Infrastructure Protection Teams by Electric Utility Companies

Background:

On August 28, 2019, the Board conducted a Public Hearing concerning the subject Ordinance. Following a presentation by staff and District Counsel, and discussion with the Board, the Board directed staff to make certain changes to the Ordinance and continued the Public Hearing to the next regularly scheduled meeting of the Board on September 18, 2019.

Pursuant to Board direction, the initial Ordinance has been modified as follows: the requirement to notify the District prior to commencing scheduled, non-emergency work in high-risk fire areas was changed from 24 hours to 48 hours; and a provision was added to not allow non-emergency work in high-risk areas when the District is under a Red Flag Warning.

The Board further directed staff to work with PG&E to develop appropriate notification procedures.

Staff Recommendation:

Adopt an Ordinance requiring prior notice of PG&E's work in high fire-risk areas and/or the deployment of SIPT crews and authorizing cost recovery to offset the District's direct costs in allocating resources in connection with SIPT deployment associated with utility work.

Attachment: Ordinance No. 35

ORDINANCE NO. 35

AN ORDINANCE OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT REQUIRING NOTICE AND COST RECOVERY ASSOCIATED WITH MONITORING WORK IN HIGH FIRE-RISK AREAS AND THE DEPLOYMENT OF SAFETY AND INFRASTRUCTURE PROTECTION TEAMS BY ELECTRIC UTILITY COMPANIES

WHEREAS, the San Ramon Valley Fire Protection District (“District”) is the sole and exclusive provider of fire protection, prevention, and suppression services within its jurisdictional territory, as determined by the Contra Costa County Local Agency Formation Commission and in accordance with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code § 56000 *et seq.*); and,

WHEREAS, in the wake of recent catastrophic wildfires in California, and pursuant to Senate Bill 901 and rules of the California Public Utilities Commission (“CPUC”), publicly owned California electric utilities are required to prepare plans for constructing, maintaining, and operating their electrical lines and equipment in manners that minimize the risk of wildfire; and,

WHEREAS, on February 6, 2019, the PG&E Corporation and Pacific Gas and Electric Company (collectively “PG&E”) submitted to the CPUC a “Wildfire Safety Plan” for minimizing risk of further wildfires caused by PG&E equipment; and,

WHEREAS, among other things, the Wildfire Safety Plan proposes to deploy Safety and Infrastructure Protection Teams (“SIPT”) to support PG&E’s work in high fire-risk areas. The SIPT is to be comprised of individuals with training in fire prevention, fire suppression, and emergency medical response, and are to be located at the site that specified work by PG&E crews is to be conducted; and,

WHEREAS, to ensure the orderly provision of emergency services, there is a need for PG&E’s SIPTs to coordinate with the local or District Incident Commander in the event of a fire or medical emergency, or both; and,

WHEREAS, in light of the catastrophic loss of life and property caused by recent wildfires in connection with electrical utilities, prior notice of the deployment of SIPT vehicles and personnel within the District would allow the District to preposition apparatus and efficiently allocate staffing and equipment resources to coordinate for any actions requiring fire prevention or emergency medical response by the District. Amendment of the District’s current Cost Recovery Ordinance is necessary to authorize the District to recover the costs incurred by the District for such prepositioning and response actions; and,

WHEREAS, the District has determined it is unsafe for electric utilities to perform

scheduled, “non-emergency” work in high fire-risk areas within the District’s jurisdictional boundaries when a Red Flag Warning has been issued by the National Weather Service for areas within the District’s jurisdictional boundaries.

NOW THEREFORE BE IT ORDAINED THAT the Board of the District declares as follows:

SECTION 1. PRIOR NOTICE REQUIREMENT

As the District is the exclusive provider of fire prevention, fire suppression, and emergency response within its service area, PG&E and any other electrical utility intending to perform scheduled, “non-emergency” work in high fire-risk areas and/or deploy a SIPT or similar fire suppression or emergency response crews within the District’s jurisdictional boundaries shall provide the District with at least 48 hours prior notice of its intent to perform such work or deploy SIPT crews and vehicles within the District. In situations in which critical or emergency repairs necessitate an electrical utility to perform work in high fire-risk areas and/or deploy SIPT crews in less than 48 hours, notice shall be given to the District at the earliest possible time.

Notice shall be given by such means so that notice is received prior to the deployment of the SIPT teams within the District, including contacting the District at:

Fire Chief
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Rd
San Ramon, CA 94583
Telephone: (925) 838-6600

The electrical utility shall be subject to a fee, which is based upon commitment of District Staff time and equipment and the efficiencies of repositioning personnel. Such fee may be revised annually by resolution consistent with the District’s cost recovery procedures established by Ordinance No. 28, as amended. In addition, should an SIPT or equivalent crew be dispatched by an electrical utility without providing prior notice to the District, the electric utility shall be subject to a fine of \$500.

SECTION 2. RED FLAG WARNING

PG&E and any other electrical utility are hereby prohibited from performing scheduled, “non-emergency” work in high fire-risk areas within the District’s jurisdictional boundaries during periods when a Red Flag Warning has been issued by the National Weather Service for areas within the District’s jurisdictional boundaries.

Should an electrical utility perform scheduled, “non-emergency” work in high fire-risk areas within the District’s jurisdictional boundaries during periods when a Red Flag Warning has

been issued by the National Weather Service for areas within the District's jurisdictional boundaries, the electric utility shall be subject to a fine of \$500.

SECTION 3. COST RECOVERY

The District's service fee and cost recovery schedule, as set initially set forth in Ordinance No. 28 as amended, is hereby amended to include the following fees for repositioning and allocation of District resources in connection with the deployment of SIPT crews within the District. Unless otherwise indicated, the District's standard fees and cost recovery schedule shall apply to emergency response to incidents pertaining to or resulting from work performed by electric utilities.

The District's rates for reposition and allocating resources in connection with the monitoring of work performed by PG&E in high fire-risk areas and/or deployment of SIPT crews within the District shall include:

- A District administrative fee correlated to costs resulting from the deployment of District fire suppression or fire prevention personnel for repositioning actions associated with SIPT deployment and/or to monitor work performed by PG&E or any other electrical utility in high fire-risk areas within the District's jurisdictional boundaries.
- All costs resulting from fire suppression, fire prevention, emergency medical response, and emergency medical transport activities resulting from incidents caused by electrical equipment or facilities owned or operated by electrical utility providers, at the hourly and flat rates established in the District's Service Rate Schedule and Equipment Rate Schedule pursuant to Ordinance 28, as amended.

All other fees in the District's Cost Recovery Ordinance shall remain in full force and effect. The fees and charges set forth in this Ordinance are subject to an annual cost-of-living increase based on the Consumer Price Index (CPI) of the Urban Consumers San Francisco-Oakland Area as developed by the Bureau of Labor Statistics of the U.S. Department of Labor or two percent (2%), whichever is greater. This annual inflationary adjustment shall occur automatically on July 1st of each year. Further, the fees or charges set forth in this Ordinance may from time to time supplemented, altered, or additional fees may be added in order to offset the District's direct costs of rendering services, with such changes being performed either by Resolution or Ordinance of the District Board of Directors.

SECTION 4. SEVERABILITY

If any section, subsection, subdivision, paragraph, sentence, clause, phrase or word in this Ordinance is for any reason held to be unconstitutional or otherwise invalid, such holding shall not affect the validity of the remaining provisions of this Ordinance. The Board hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence,

clause, phrase or word of this Ordinance regardless of the unconstitutionality or invalidity of any other section, subsection, subdivision, paragraph, sentence, clause, phrase or word herein.

SECTION 5. ENVIRONMENTAL DETERMINATION

This Ordinance is not a “Project” because it has no potential for causing a significant physical impact on the environment and therefore is not subject to review under the California Environmental Quality Act (“CEQA,” Public Resources Code Section 21000 *et seq.*). In addition, the proposed Ordinance is exempt under the definition of a “Project” in Section 15378(b)(3) of the regulations implementing CEQA (the “CEQA Guidelines,” Title 14 of the California Code of Regulations, Sections 15000 *et seq.*), in that the proposed Ordinance concerns a government funding mechanism or fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. The Ordinance is also exempt pursuant to CEQA Guidelines Section 15307 as an action to protect natural resources and protection of the environment.

SECTION 6. EFFECTIVE DATE

This Ordinance shall take effect and be in full force 30 days after its final passage and adoption.

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

Dominique Yancey, Board President

ATTEST:

APPROVED AS TO FORM

Paige Meyer, District Chief

William D. Ross, District Counsel

NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 18, 2019

To: Board of Directors

From: Paige Meyer, Fire Chief
Kenneth Campo, Interim CFO

Subject: Approval of CIP Budget Amendment in the Amount \$175,000 for Professional Services Related to the Proposed Public Safety Building (2401 Crow Canyon Road) and Proposed Training Facility (1500 Bollinger Canyon Road)

Background:

The District has been working on the development of a joint-use public safety administration building located at 2401 Crow Canyon Road, along with converting the existing administration site at 1500 Bollinger Canyon Road to a joint-use public safety training center. As part of the due diligence to establish the feasibility of these projects, the District needs to retain the services of various professionals: architectural, geotechnical, engineering, soils, topographical, etc. Staff is requesting the Board appropriate \$175,000 of existing CIP funds to cover the estimated cost of professional services.

The preliminary cost estimate for these projects is \$30-31 million, with funding being provided through a tax-exempt bond issue. In June the Board adopted a “Reimbursement Resolution” that provides for reimbursement of eligible project costs expended prior to the bond issue. Therefore, should the projects and bond financing proceed, the District would be reimbursed for these and any other eligible project related costs.

Financial Impacts:

Funding is available in the CIP for the professional services and there is a potential for reimbursement from a subsequent bond issue should the project move forward.

Recommended Board Action:

Approve an amendment to the CIP Budget (account 6120) for fiscal year 2019-2020 in the amount of \$175,000 for professional services related to the public safety administration building and training facility.

CORRESPONDENCE

Sue Brooks

Subject: FW: Thank You

Sent: Sunday, September 08, 2019 2:08 PM
To: Paige Meyer
Subject: Thank You

Dear Chief Meyer,

Thank you for your note. It was an unexpected and pleasant surprise!

I truly appreciate the assistance and care I received from your firefighters on Saturday, August 31st. I was treated by Jeff and Eric at the scene of my bike crash (Danville Blvs and Massoni Ct. around 1:00 pm). Jeff rode with me on the way to John Muir Medical Center in Walnut Creek. Jeff was great. He made me feel safe and comfortable from the moment I regained consciousness. My wife and I stopped by your station the following day to retrieve my bike. I was hoping to thank Jeff and Eric in-person, but they were off-duty that day. We brought cake and cookies as a "thank you". I hope Jeff and Eric got a piece upon their return.

I do have one request...I am still trying to figure out exactly how I crashed my bike. I have zero recollection of the accident. My doctor says that is typical for a head trauma. I do know that Jeff spoke to the cyclists that called 911 on my behalf. I think they were on the road not far behind me when I went down. Would you mind asking Jeff if he recalls any part of his conversation with the gentlemen that waited with me until your unit arrived? I would be forever grateful if I could somehow piece together what happened. I don't know if I hit something, swerved to miss something or simply lost control on loose gravel.

Thanks again for your note and please let Jeff and Eric know how much I appreciate their assistance, compassion and professionalism in my critical time of need.

My sincere thanks,

Kari Saragusa

Sue Brooks

Subject:

FW: Email contact from San Ramon Valley Fire Protection District

Dear Chief Duggan,

This is a belated thank you to you and to Chief Selover for meeting with me last Thursday regarding the fire training. I could not find Chief Selover's email address so I would appreciate it if you could forward this along to him.

You both showed the utmost respect and willingness to listen and discuss the fire training and my concerns. You have no idea how much I appreciated that. I feel that we were able to share our thoughts and ideas about making the next training, whenever that is, a smoother one for the community.

Sadly, when the Town of Danville finally reached out to me I did not receive the same consideration. I told them about our productive meeting and was unfortunately met with a "not my fault, not our issue" response. When I suggested the health and safety of the community was everyone's issue, it did not seem that they shared in my view. I know we discussed working with the town when, and if, there is a next time, but that might not be a reality. I explained that when members of the Town Council posed for pictures and posted them on social media, the Town might logically expect that people would assume they had some involvement.

I hope this does not take away from the progress I felt we made in trying to make the next fire training (which I, by the way, fully support) a smoother and easier one for everyone. Again, your willingness to do what is necessary to make that happen is the reason everyone admires firefighters.

Should you have time, I would love it if you shared my email with the Fire Marshall. He was the original name I received from the Town and I would love for him to know what wonderful people he has working for him.

Best to you all.
Kind regards,
Tamra Cohen

Sue Brooks

Subject: FW: 9-11 Ceremony

From: Karen Stepper <KStepper@danville.ca.gov>
Sent: Thursday, September 12, 2019 10:21 AM
To: Sue Brooks <sbrooks@srvfire.ca.gov>
Subject: Re: 9-11 Ceremony

We had a good turnout and perfect weather. Thank you so much for your help in getting out the invitations--most don't reply because they "tell me" at events, but I referred to the list many times. I appreciate your incredible efficiency!
Karen Stepper

From: Sue Brooks <sbrooks@srvfire.ca.gov>
Sent: Tuesday, September 10, 2019 9:47 AM
To: 'coachstepper@yahoo.com' <coachstepper@yahoo.com>; Karen Stepper <KStepper@danville.ca.gov>
Cc: Don Parker <donp@srvfire.ca.gov>
Subject: 9-11 Ceremony

*****CAUTION*****

This email originated from outside of the organization. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Good morning Karen:

Director Don Parker will be attending the ceremony tomorrow evening.

Thank you, Sue

Susan F. Brooks
District Clerk
San Ramon Valley Fire Protection District
(925) 838-6661
sbrooks@srvfire.ca.gov
www.firedepartment.org
efax: (925) 406-0807

Sue Brooks

Subject: FW: Kudos to Zack!

From: Sunga, Sherilyn@CHP [<mailto:SSunga@chp.ca.gov>]

Sent: Sunday, September 01, 2019 05:41

To: Stephen Rodwell <SRodwell@srv911.org>

Subject: Kudos to Zack!

Hello,

I wanted to reach out to say how impressed and grateful we are of your dispatcher, Zack Schiess. This is regarding your log # 194 from today. We received a call around midnight of a male that wanted to commit suicide. It is very seldom that we take these types of calls. We are usually able to transfer them quickly to the PD.

The caller was very reluctant to be transferred. So another one of my dispatchers had to call San Ramon and relay the info. I listened to both calls and everything went seamlessly. Zack was very patient and polite knowing that all the info was second hand and getting relayed through our CAD log as my two dispatchers were sitting apart from each other. After about 15 mins, your officers made contact and all were safe.

Please extend our gratitude to Zack and the dispatcher working the radio.

Sherilyn C. Sunga, A15629

Public Safety Dispatch Supervisor I

California Highway Patrol,

Golden Gate Communications Center

1551 Benicia Rd. Vallejo, CA 94591

(707) 641-8310

OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 18, 2019
To: Board of Directors
From: Frank Drayton, Deputy Chief/Fire Marshal
Subject: Monthly Operations Report for August 2019

Operations:

- Receive Four New Type 1 Engines
- Firefighter Paramedic interviews

Training:

- Station Check software training
- Pierce In-Service training development and preparation
- Probationary skills test #2 preparation and training
- Off-Road driver training
- Multi company drills
- Live Fire Training-Smokewood Ct.
- Residential ventilation training at Smokewood Ct.
- Active Shooter Training After Action Review
- Trench Rescue Technician
- Crewsense training-BC's & TC's

Events Attended by Suppression:

- Hot Summer Sundays Car Show
- National Night Out
- Station 31 Demo Las Trampas Breast Cancer Prevention Partners Ridge Hike

Special Teams:

Hazardous Materials Team

- 3rd Quarter Training

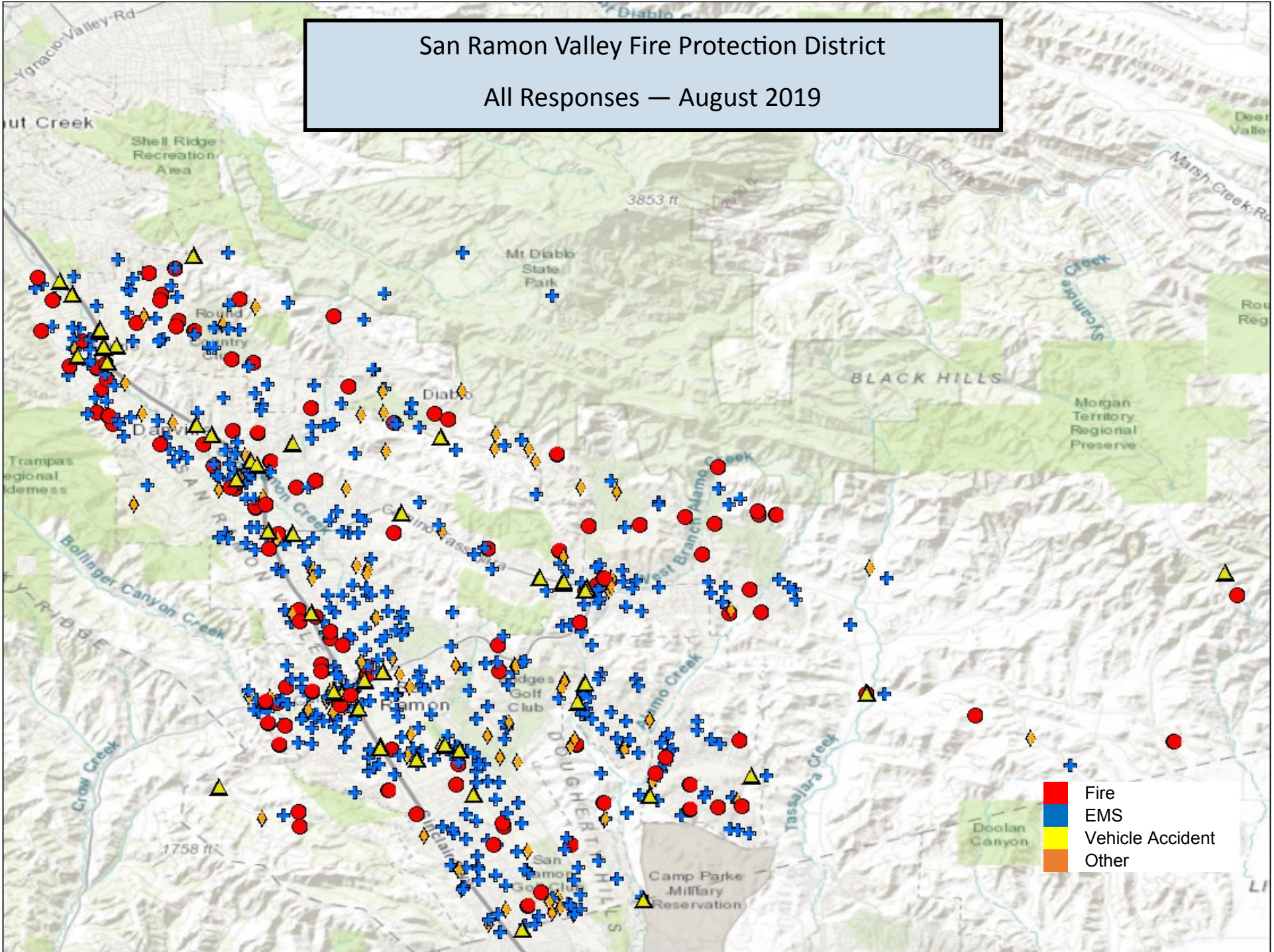
Technical Rescue Team

- 3rd Quarter Training

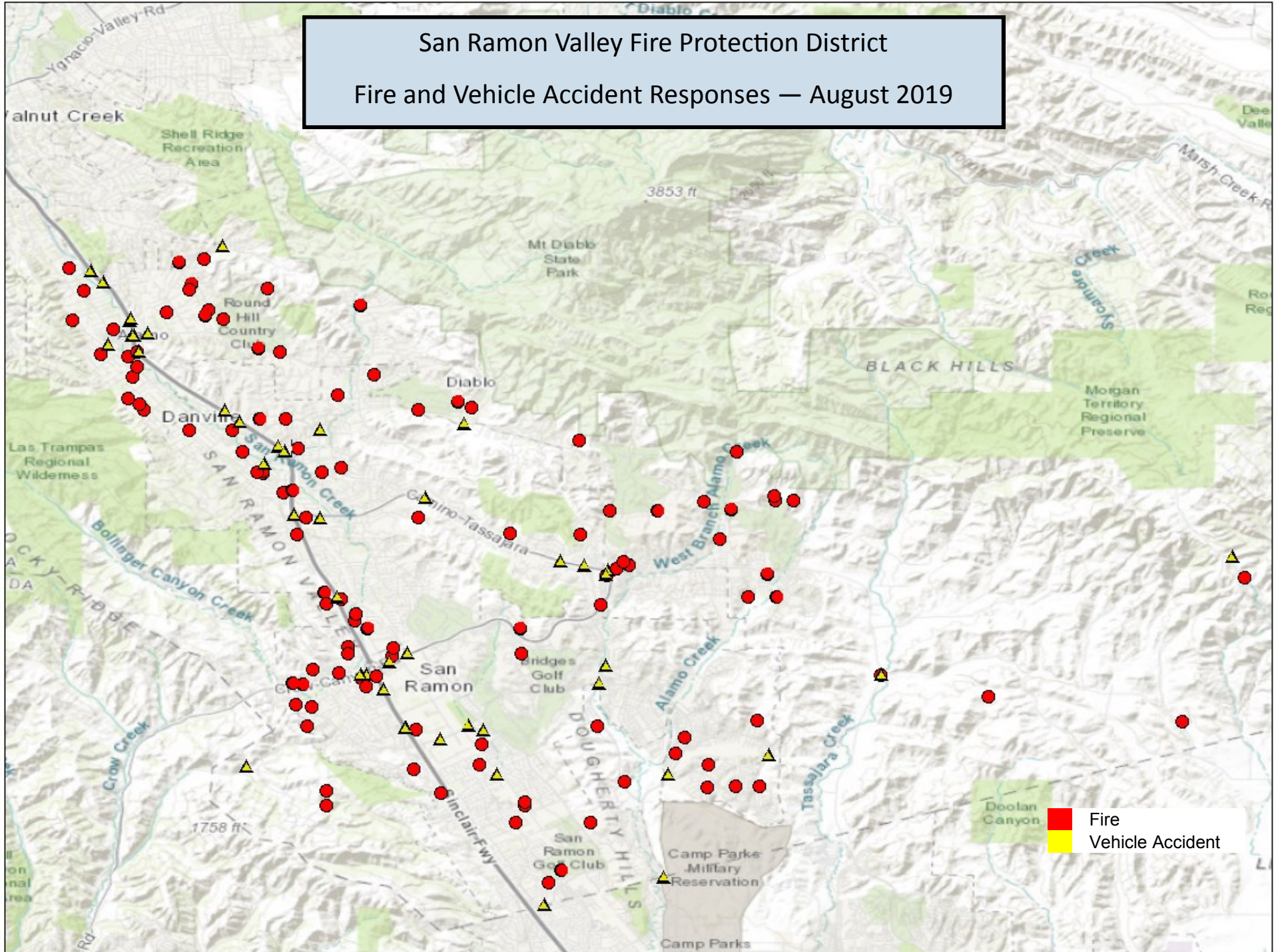
Meetings:

- Sub-JAC Committee Meeting
- Deployment Committee Meeting
- Board of Supervisors
- Danville Town Council
- DAM Meeting

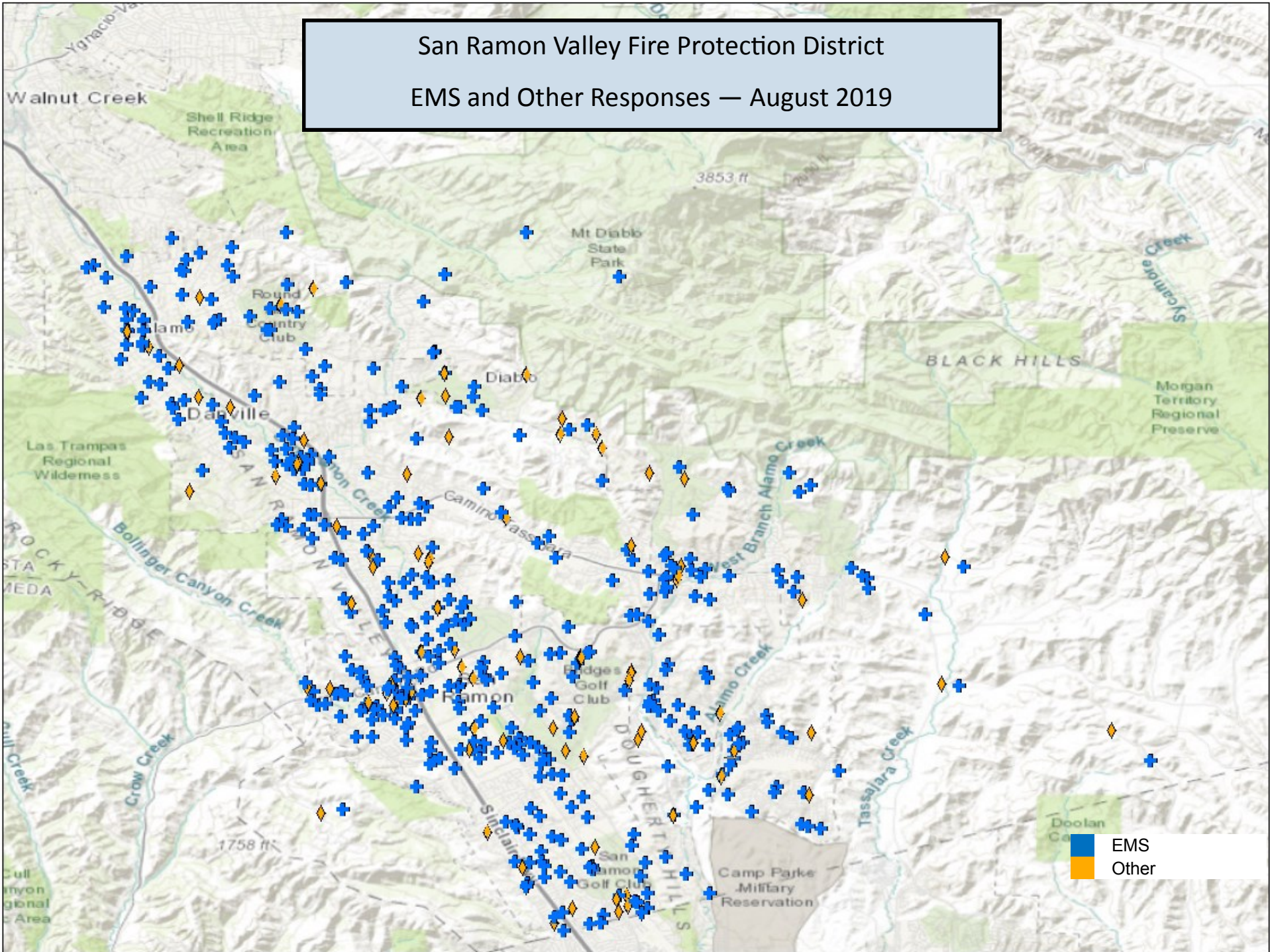
San Ramon Valley Fire Protection District
All Responses — August 2019



San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — August 2019

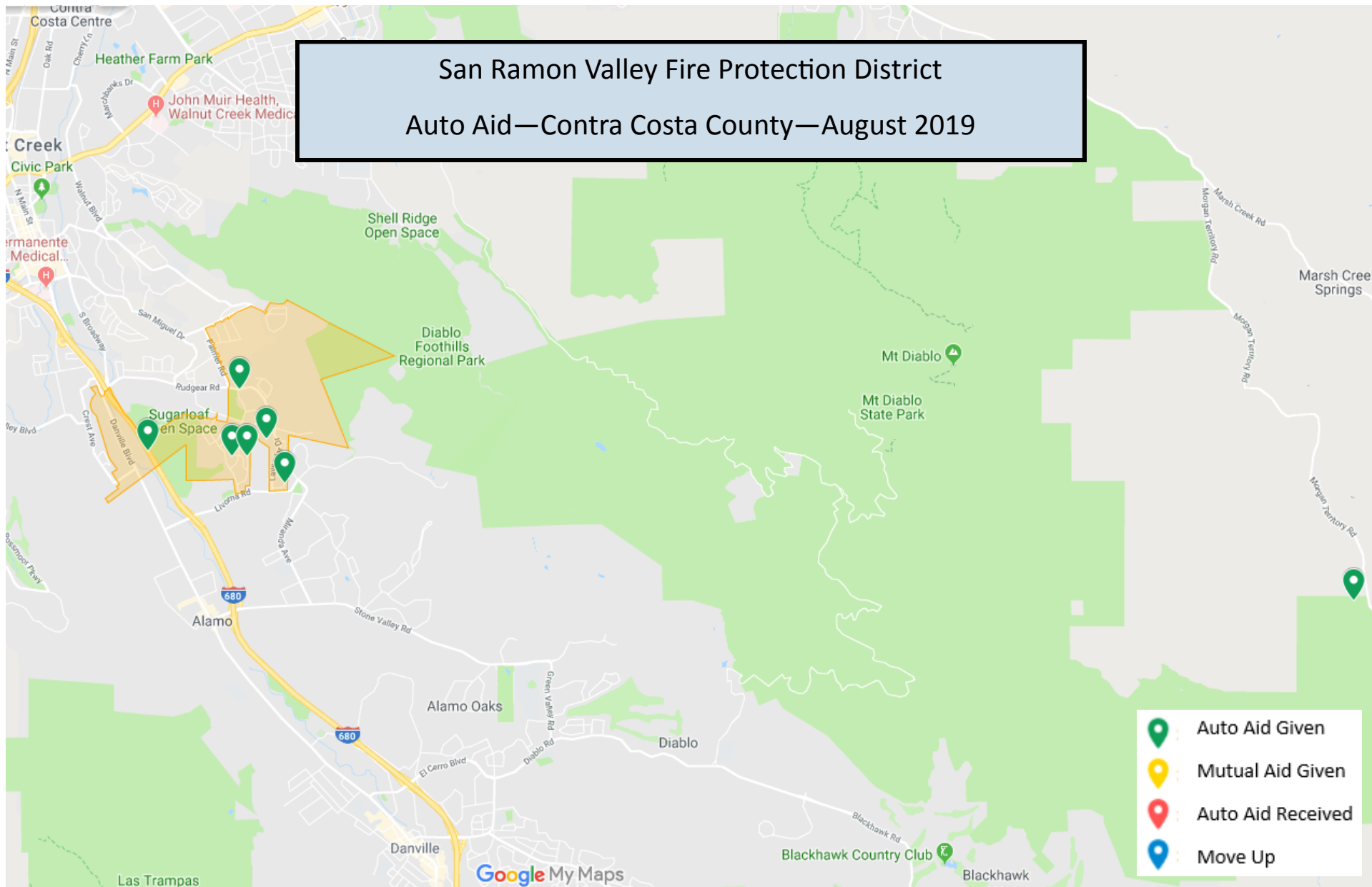


San Ramon Valley Fire Protection District
EMS and Other Responses — August 2019



San Ramon Valley Fire Protection District

Auto Aid—Contra Costa County—August 2019



	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG
Auto Aid Given	4	8	4	3	3	3	4	5	1	4	2	7
Mutual Aid Given	0	0	0	0	3	0	2	2	0	2	0	0
Auto Aid Received	2	0	0	0	0	1	0	0	0	0	0	0
Move-up	1	0	1	1	1	0	0	0	0	0	0	0

Standards of Cover Policy Compliance Report August 1, 2019 - August 31, 2019

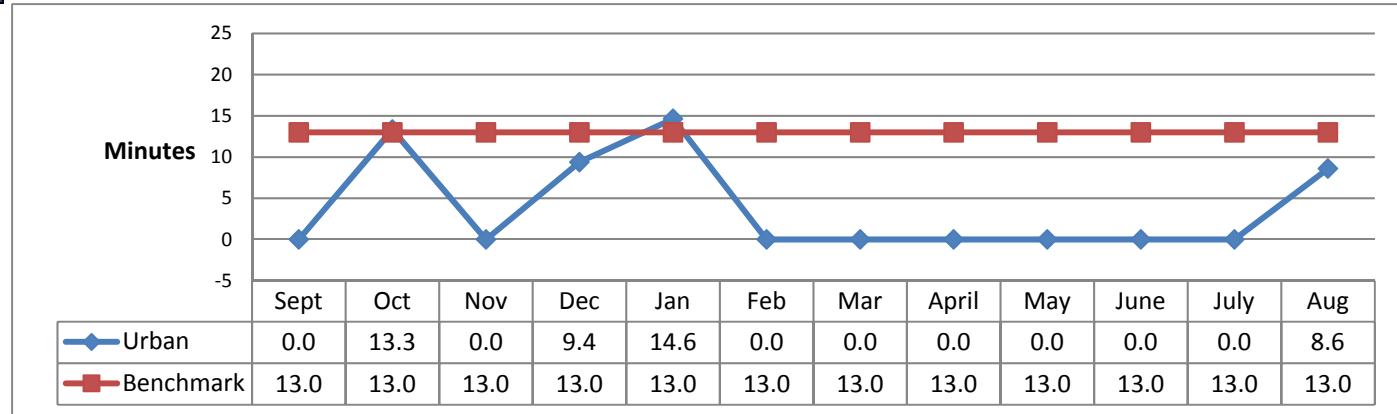
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 273)			Suburban (Count = 108)			Rural (Count = 3)			Wilderness (Count = 1)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:00	7:20	8:00	8:30	8:16	15:00	13:08	13:14	45:00	9:37	34:09
		100%	97%		97%	98%		100%	100%		100%	100%

	SOC Goal 4											
	Urban (Count = 1)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	8:36	14:38	14:00	0:00	10:55	21:00	0:00	18:20	45:00	0:00	23:35
		100%	50%		0%	100%		0%	100%		0%	100%

	SOC Goal 8											
	Urban (Count = 118)			Suburban (Count = 41)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	9:09	9:31	10:00	11:18	9:57	21:00	0:00	14:39	45:00	0:00	0:00
		95%	96%		95%	100%		0%	100%		0%	0%

	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	1:06	1:02	1:00	1:58	1:45	2:00	1:51	1:53
		98%	99%		84%	86%		100%	100%

ERF Fire Response Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 18, 2019
To: Board of Directors
From: John Duggan, Battalion Chief
Subject: Monthly EMS Division Communications

EMS

- The District responded to approximately 420 emergency medical incidents since the August Board of Directors Meeting. Three of these incidents were in response to patients who had experienced a cardiac arrest. One of those incidents was in response to a patient who had experienced a witnessed arrest, with bystander CPR having been performed on scene. That patient exhibited a return of spontaneous circulation (ROSC) in response to Advanced Life Support (ALS) interventions.

Ongoing Projects

- Initiated a training and education plan for Laura Begin, the District's newly hired EMS Coordinator/RN
- Facilitated discussions with Local 3546 personnel who will be applying for the newly created EMS Liaison position
- Monitored Paramedic Provisional Assignments for six 2019-IA Recruit Firefighters
- Administered four new Training and Testing Standards recently mandated by the State, as part of an expansion of Basic Life Support (BLS) skills for all District Emergency Medical Technicians (EMT)
- Participated in County EMS Continuing Education (CE) workshop
- Attended multiple meetings with local and state EMS stakeholder agencies

LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 18, 2019
To: Board of Directors
From: Jim Selover, Interim Deputy Chief
Subject: Monthly Logistics Report for August, 2019

Facilities

1. Standby Generator Replacement Project- all generators installed
2. New oven hood installed at Station 31
3. Sampling wells install initiated at 1101 Stone Valley Road
4. Station 30 apparatus room heater installed- CIP project
5. Irrigation system checks- ongoing
6. Conducted preventative maintenance and repairs to effectively manage costs and maintain service (on-going)

Fleet

1. Type 1 Engines- outfitting in-progress
2. Type 5 Engines- outfitting in-progress
3. Conducted preventative maintenance and repairs to effectively manage costs and maintain safety (on-going)

Meetings

1. 08/16/19 Neighborhood Hazard Evaluation
2. 08/20/19 Sub-Jac Committee
3. 08/20/19 Run for Education Meeting
4. 08/21/19 Californian Energy Commission- Admin Evaluation
5. 08/22/19 Development Advisory Meeting- Danville
6. 08/29/19 Development Advisory Meeting- Danville

FIRE & LIFE SAFETY



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 18, 2019
To: Board of Directors
From: Jim Selover, Interim Deputy Chief
Subject: Monthly Fire & Life Safety Division Report for August, 2019

Plan Review and Inspections

Plan review and construction inspections continue to be a priority to support the active construction projects. The following plans and inspections were accomplished year-to-date as of August 31, 2019:

PLAN REVIEW / CONSTRUCTION	
NEW PROJECTS	539
PLAN REVIEWS SUBMITTED	1039
PLAN REVIEWS COMPLETED	1083
INSPECTIONS	1107
PLAN REVIEW FEES	\$593,387.50

Our four Inspectors have been directed to attain the goal of 100% completed inspections of all State mandated and permitted buildings in 2019. Re-inspections will continue with some occupancies that are struggling with full-compliance. The following inspections were accomplished year-to-date as of August 31, 2019:

Year Review	<u>% Inspected</u>	<u>% Complete</u>
Annual Compliance Inspections	72.34%	65.16%

Heart Safe Committee Activities

8/6 – Attend HeartSafe regular Meeting

Residential Care Facility Work Group

1. 8/06 - Attend RCF Mini-Training Planning Meeting
2. 8/13 – Monthly meeting
3. 8/16 – Sonoma County Elder Justice Center – meeting for 8/29 RCF Evacuation Training

Public Education

1. Youth Firesetter Intervention

CERT Activities

1. 8/16- 8/17 CERT Class #87
2. 8/24- CERT Class #87 Graduation
3. 8/21- PEP Presentation for Old Republic Insurance
4. 8/22- CERT Refresher – Stop the Bleed Class

Meetings

1. 8/02- Attend C-8 Planning Meeting for Light Up the Bay Exercise
2. 8/08- Town of Danville Access and Functional Needs Assessment project
3. 8/31- Meeting for Via Heart
4. 8/15- Annual Access and Functional Needs Planning Meeting @ CCCounty
5. 8/21- SRVCCC TAC meeting
6. 8/21- Meeting for Via Heart
7. 8/22- Meeting with Concord PD – Margaret Romiti
8. 8/31- Meeting for Via Heart
9. 8/26- Meeting with Town of Danville – upcoming events

Training

1. 8/13- Trained New Fire Recruits in Autism “Handling Patients”
2. 7/29-8/02- Attended Instructor II Class
3. 8/28- Sonoma County Evacuation and Disaster Planning for Residential Care Facilities Training

Upcoming Events

1. 9/15- Via Heart Event at Monte Vista High
2. 9/21- Danville Police Open House
3. 9/22- Danville D’Elegance
4. 10/19-20- Danville Fall Festival – Downtown Danville

SAN RAMON VALLEY FIRE PROTECTION DISTRICT													
FIRE PREVENTION DIVISION													
MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT													
August 2019													

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CODE COMPLIANCE													
INSPECTIONS	83	204	189	214	143	123	118	80	0	0	0	0	1154
REINSPECTIONS	98	199	213	324	257	200	217	158	0	0	0	0	1666
TOTAL *	181	403	402	538	400	323	335	238	0	0	0	0	2820

OCCUPANCY PERMITS	26	75	79	121	109	62	97	46	0	0	0	0	615
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ANNUAL INSPECTION PROGRAM													
TOTAL INSPECTABLE OCCS	1527	1527	1527	1527	1527	1527	1527	1527	1527	1527	1527	1527	1527
TOTAL STARTED YTD †	75	191	184	207	137	119	115	78	0	0	0	0	1106
% STARTED YTD	4.91%	12.51%	12.05%	13.56%	8.97%	7.79%	7.53%	5.11%	0.00%	0.00%	0.00%	0.00%	72.43%
TOTAL COMPLETED YTD ‡	33	127	166	164	152	127	141	85	0	0	0	0	995
% COMPLETED YTD	2.16%	8.32%	10.87%	10.74%	9.95%	8.32%	9.23%	5.57%	0.00%	0.00%	0.00%	0.00%	65.16%

CONSTRUCTION													
NEW PROJECTS	75	51	48	80	64	90	56	75	0	0	0	0	539
PLAN REVIEWS SUBMITTED	151	108	127	139	126	151	111	126	0	0	0	0	1039
PLAN REVIEWS COMPLETED	159	124	144	137	124	146	121	128	0	0	0	0	1083
INSPECTIONS	100	157	145	159	183	82	153	118	0	0	0	0	1097

* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc.

† Includes occupancies within annual inspection program that have had the initial inspection completed.

‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY PLAN REVIEW INTAKE REPORT

August 2019

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED	FORMAT
Solar PV Install	Miscellaneous System Plans	08/01/2019 10:47:02	08/01/2019 10:49:52	OTC Paper
Minor Subdivision SUB19-0004	Planning and site development review	08/01/2019 11:08:14	08/01/2019 11:13:23	Digital
Verizon Telecommunication Facility	Planning and site development review	08/01/2019 11:52:36	08/08/2019 13:48:43	Paper
Ostler Residence	Construction, alteration, or renovation of a building	08/01/2019 11:57:11	08/08/2019 13:56:08	Paper
Ostler Residence	Automatic fire-extinguishing systems	08/01/2019 11:59:17	08/08/2019 14:01:23	Paper
Minor Subdivision Access	Fire apparatus access, site improvements and related equipment	08/01/2019 12:00:00	08/08/2019 14:18:14	Digital
Cooper Vision Suite 500	Construction, alteration, or renovation of a building	08/02/2019 12:00:00	08/08/2019 14:27:41	Digital
Cooper Vision Suite 500	Additional Plan Review	08/02/2019 12:00:00	08/12/2019 13:57:17	Digital
Trader Joe's	Automatic fire-extinguishing systems	08/02/2019 12:00:00	08/15/2019 13:32:06	Digital
Tank Piping and Dispenser Replacement	Flammable and combustible liquids	08/02/2019 12:00:00	08/13/2019 09:09:06	Digital
The Preserve: HOA Community Buildings - Club house and Pool Buildings	Automatic fire-extinguishing systems	08/02/2019 12:00:00	08/12/2019 13:50:08	Digital
The JOINT Chiropractic Office Suite C4	Construction, alteration, or renovation of a building	08/02/2019 12:00:00	08/12/2019 14:05:20	Digital
Main House Addition and Remodel	Additional Plan Review	08/05/2019 12:00:00	08/12/2019 14:10:22	Digital
Fire Alarm Panel Replacement	Fire alarm and detection systems and related equipment	08/05/2019 12:00:00	08/12/2019 14:17:24	Digital
BR 3 Cafe Suite 125	After hours inspection	08/05/2019 16:00:35	08/06/2019 14:42:52	Digital
Wework TI-115 Suites 300 & 400	Construction, alteration, or renovation of a building	08/06/2019 08:08:24	08/14/2019 12:20:55	Digital
Schneidermann Residence	Automatic fire-extinguishing systems	08/06/2019 08:31:15	08/13/2019 11:17:37	Digital
116 Julia Loop Abigail Plan 3 Lot 7	Automatic fire-extinguishing systems	08/06/2019 08:35:42	08/06/2019 08:36:27	Digital
112 Julia Loop Abigail Plan 1 Lot 8	Automatic fire-extinguishing systems	08/06/2019 08:41:45	08/06/2019 08:43:09	Digital
110 Julia Loop Abigail Plan 2 Lot 9	Automatic fire-extinguishing systems	08/06/2019 08:44:53	08/06/2019 08:46:12	Digital
117 Julia Loop Abigail Plan 2 Lot 17	Automatic fire-extinguishing systems	08/06/2019 08:47:07	08/06/2019 08:47:47	Digital
119 Julia Loop Abigail Plan 1 Lot 18	Automatic fire-extinguishing systems	08/06/2019 08:48:28	08/06/2019 08:49:04	Digital
1902 Perla Court Meadows Plan 2 Lot 219	Automatic fire-extinguishing systems	08/06/2019 08:53:51	08/06/2019 08:54:27	Digital
1908 Perla Court Meadows Plan 1 Lot 220	Automatic fire-extinguishing systems	08/06/2019 08:55:26	08/06/2019 08:56:07	Digital
1912 Perla Court Meadows Plan 4 Lot 221	Automatic fire-extinguishing systems	08/06/2019 08:57:14	08/06/2019 08:57:56	Digital
1915 Perla Court Meadows Plan 4 Lot 222	Automatic fire-extinguishing systems	08/06/2019 08:59:19	08/06/2019 09:00:00	Digital
1911 Perla Court Meadows Plan 1 Lot 223	Automatic fire-extinguishing systems	08/06/2019 09:01:10	08/06/2019 09:01:59	Digital
1905 Perla Court Meadows Plan 2 Lot 224	Automatic fire-extinguishing systems	08/06/2019 09:03:08	08/06/2019 09:03:47	Digital
Planning DPA 19-310-005	Planning and site development review	08/06/2019 10:03:50	08/08/2019 14:55:14	Digital
Planning MUP 19-501-013	Planning and site development review	08/06/2019 10:08:01	08/08/2019 15:03:29	Digital
New Residential Home	Automatic fire-extinguishing systems	08/06/2019 10:16:13	09/04/2018 07:54:00	Digital
Spec Suite 100	Construction, alteration, or renovation of a building	08/06/2019 10:25:17	08/06/2019 10:29:21	OTC Paper
ENTRY GATE	Fire apparatus access, site improvements and related equipment	08/06/2019 10:38:54	08/06/2019 10:44:07	OTC Paper
Fire Alarm Modifications Suite 100	Fire alarm and detection systems and related equipment	08/06/2019 10:52:37	08/06/2019 10:54:40	OTC Paper
TI Suite 120	Construction, alteration, or renovation of a building	08/06/2019 11:06:54	08/06/2019 11:08:21	OTC Paper
552 Caprio Court Foothill Plan 2 Lot 149	Automatic fire-extinguishing systems	08/06/2019 11:23:04	08/06/2019 11:23:44	Digital
Fire Panel Replacement	Fire alarm and detection systems and related equipment	08/06/2019 11:24:17	08/12/2019 14:23:04	Digital
Quantum Escape Games	Construction, alteration, or renovation of a building	08/06/2019 11:38:11	08/13/2019 10:32:37	Digital
Faria Preserve Neighborhood 4 Subdivision 9456	Additional Plan Review	08/06/2019 11:40:53	08/15/2019 15:23:07	Digital
Trinity Care Home 3 TI	Additional Plan Review	08/06/2019 12:00:00	08/29/2019 11:40:37	Paper
66 Woodshore Court Serena Plan 2 Lot 163	Automatic fire-extinguishing systems	08/06/2019 14:53:21	08/06/2019 14:54:06	Digital
65 Woodshore Court Serena Plan 3 Lot 159	Automatic fire-extinguishing systems	08/06/2019 14:55:36	08/06/2019 14:56:19	Digital
62 Woodshore Court Serena Plan 1 Lot 164	Automatic fire-extinguishing systems	08/06/2019 14:57:18	08/06/2019 14:57:58	Digital

Aspen Wood Apartments	Alternate materials and methods of construction review	08/06/2019 15:00:00	08/14/2019 13:05:36	Paper
2025 Elderberry Drive Carmela Plan 3 Lot 146	Automatic fire-extinguishing systems	08/06/2019 15:03:02	08/06/2019 15:04:06	Digital
2021 Elderberry Drive Carmela Plan 3 Lot 147	Automatic fire-extinguishing systems	08/06/2019 15:05:09	08/06/2019 15:05:51	Digital
2017 Elderberry Drive Carmela Plan ? Lot 148	Automatic fire-extinguishing systems	08/06/2019 15:07:11	08/06/2019 15:51:47	Digital
756 Roseum Court Lexington Plan 4 Lot 65	Automatic fire-extinguishing systems	08/06/2019 15:53:51	08/06/2019 15:54:41	Digital
760 Roseum Court Lexington Plan 3 Lot 66	Automatic fire-extinguishing systems	08/06/2019 15:55:43	08/06/2019 15:56:35	Digital
764 Roseum Court Lexington Plan 3 Lot 67	Automatic fire-extinguishing systems	08/06/2019 15:57:41	08/06/2019 15:58:22	Digital
768 Roseum Court Lexington Plan 4 Lot 68	Automatic fire-extinguishing systems	08/06/2019 15:59:23	08/06/2019 16:00:05	Digital
108 Julia Loop Abigail Plan 1 Lot 10	Automatic fire-extinguishing systems	08/07/2019 10:32:50	08/07/2019 10:33:31	Digital
Chipotle Mexican Grill Suite C	Construction, alteration, or renovation of a building	08/07/2019 10:48:32	08/15/2019 15:19:58	Digital
Emergency Bridge Repair	Fire apparatus access, site improvements and related equipment	08/08/2019 13:29:48	08/08/2019 14:44:15	Digital
Community Bank of the Bay	Construction, alteration, or renovation of a building	08/08/2019 13:37:45	08/08/2019 14:49:41	Digital
Community Bank of the Bay	Expedited Plan Review	08/08/2019 14:18:18	08/08/2019 14:55:01	Digital
Emergency Bridge Repair	Expedited Plan Review	08/08/2019 14:21:58	08/08/2019 14:31:11	Digital
Aspen Wood Apartments	Fire apparatus access, site improvements and related equipment	08/09/2019 17:56:23	08/13/2019 17:58:42	Paper
East Bay Cardiovascular & Thorasic Associates	Fire alarm and detection systems and related equiptment	08/12/2019 10:53:34	08/15/2019 15:27:14	Digital
City Center Bishop Ranch - Bamboo Sushi	Automatic fire-extinguishing systems	08/12/2019 10:56:51	08/14/2019 10:03:19	Digital
Renovation Project CIP 200002	Construction, alteration, or renovation of a building	08/12/2019 11:00:54	08/19/2019 12:33:43	Digital
Renovation Project CIP 200003	Construction, alteration, or renovation of a building	08/12/2019 11:08:35	08/19/2019 13:13:53	Digital
City Center Bishop Ranch - Madewell	After hours inspection	08/12/2019 15:09:05	08/15/2019 15:24:33	Digital
Spanawave TI-74	After hours inspection	08/12/2019 15:13:59	08/19/2019 13:16:55	Digital
SAP Expansion TI-129 Suite 200 210 260	Construction, alteration, or renovation of a building	08/13/2019 08:06:22	08/19/2019 14:01:29	Digital
One Medical	Automatic fire-extinguishing systems	08/13/2019 08:08:57	08/19/2019 14:28:23	Digital
Title Boxing Club Suite F	Automatic fire-extinguishing systems	08/13/2019 10:02:35	08/13/2019 10:10:29	OTC Paper
Quantum Escape Games	Construction, alteration, or renovation of a building	08/13/2019 11:39:43	08/13/2019 11:41:09	Digital
SRVUSD Service Center Fire Alarm Alteration	Fire alarm and detection systems and related equiptment	08/13/2019 15:56:27	08/20/2019 09:46:36	Digital
Dudum Residence	Automatic fire-extinguishing systems	08/13/2019 15:57:05	08/20/2019 10:04:15	Digital
400 Vendeen Court Ashbury Plan 3 Lot 476	Automatic fire-extinguishing systems	08/14/2019 06:59:25	08/14/2019 07:00:09	Digital
Archer Residence Parcel B	Private fire hydrants and fire protection water supplies	08/14/2019 09:43:15	08/20/2019 11:44:04	Digital
Archer Residence Parcel B	Fire apparatus access, site improvements and related equipment	08/14/2019 09:45:27	08/20/2019 11:38:29	Digital
Restroom Fire Damage Repair	Fire alarm and detection systems and related equiptment	08/14/2019 13:09:05	08/14/2019 13:10:30	Paper
Anderson Residence Addition and Remodel	Construction, alteration, or renovation of a building	08/14/2019 13:39:37	08/20/2019 10:32:30	Digital
Summit Senior Living	Additional Plan Review	08/14/2019 13:45:10	08/15/2019 15:50:35	Digital
Summit Senior Living	Expedited Plan Review	08/14/2019 14:36:41	08/15/2019 15:27:34	Digital
Chevron Building J West Revolving Door Replacement	Construction, alteration, or renovation of a building	08/15/2019 08:17:29	08/20/2019 12:00:22	Digital
24 Hour Fitness Expansion TI-11 Suite 100 & 500	Construction, alteration, or renovation of a building	08/15/2019 08:19:53	08/20/2019 14:16:26	Digital
24 Hour Fitness Expansion TI-11 Suite 100 & 500	Fire alarm and detection systems and related equiptment	08/15/2019 08:21:00	08/20/2019 14:27:38	Digital
Kitchens Of Diablo Suite C	Construction, alteration, or renovation of a building	08/15/2019 09:03:00	08/15/2019 09:05:57	OTC Paper
Robert Half Suites 100 & 180	Additional Plan Review	08/15/2019 14:08:46	08/20/2019 14:24:42	Digital
Planning MUP 19-501-014 DPA 19-310-006	Planning and site development review	08/15/2019 14:23:07	08/15/2019 14:35:46	Digital
Minor Subdivision Access	Fire apparatus access, site improvements and related equipment	08/16/2019 12:00:00	08/20/2019 14:34:55	Digital
711 Via Palermo Highlands Plan 2 Lot 58	Automatic fire-extinguishing systems	08/19/2019 11:49:32	08/19/2019 11:50:18	Digital
712 Via Palermo Highlands Plan 2 Lot 59	Automatic fire-extinguishing systems	08/19/2019 11:51:22	08/19/2019 11:52:03	Digital
718 Via Palermo Highlands Plan 3 Lot 60	Automatic fire-extinguishing systems	08/19/2019 11:53:16	08/19/2019 11:54:16	Digital
722 Via Palermo Highlands Plan 5 Lot 61	Automatic fire-extinguishing systems	08/19/2019 11:55:35	08/19/2019 11:56:14	Digital
24 Hour Fitness Expansion TI-11 Suite 100 & 500	Automatic fire-extinguishing systems	08/19/2019 12:04:51	08/20/2019 14:29:32	Digital
Infusion Express Suite C	Construction, alteration, or renovation of a building	08/19/2019 12:07:13	08/20/2019 14:35:58	Digital
PRA Suite 410	After hours inspection	08/19/2019 15:16:34	08/21/2019 12:11:46	Digital
One Medical	Automatic fire-extinguishing systems	08/20/2019 08:59:17	08/20/2019 16:21:33	Digital

Archer Residence Parcel A	Construction, alteration, or renovation of a building	08/20/2019 09:03:03	08/20/2019 11:50:21	Digital
Underground Waterline Replacement	Expedited Plan Review	08/20/2019 09:34:05	08/20/2019 16:53:56	Digital
Underground Waterline Replacement	Private fire hydrants and fire protection water supplies	08/20/2019 11:58:29	08/20/2019 16:25:46	Digital
2474 SRVB Warm Springs Massage	Construction, alteration, or renovation of a building	08/20/2019 12:00:35	08/20/2019 16:45:26	Digital
Planning LP19-2026	Planning and site development review	08/20/2019 15:24:47	08/21/2019 14:14:40	Digital
Planning LP19-2027	Planning and site development review	08/20/2019 15:28:49	08/21/2019 14:19:37	Digital
SmithBucklin TI-116 Suite 302	Construction, alteration, or renovation of a building	08/21/2019 12:00:17	08/21/2019 14:38:02	Digital
SmithBucklin TI-116 Suite 302	Fire alarm and detection systems and related equipment	08/21/2019 12:01:03	08/21/2019 14:41:43	Digital
Archer Residence Parcel B	Private fire hydrants and fire protection water supplies	08/21/2019 12:06:05	08/21/2019 14:27:45	Digital
Chevron Building V-1 Office Remodel	Construction, alteration, or renovation of a building	08/21/2019 12:08:07	08/22/2019 10:54:20	Digital
Blackhawk 2 Flammable Liquid Tank Installation	Flammable and combustible liquids	08/21/2019 12:14:00	08/26/2019 16:55:52	Digital
Blackhawk 1 - Hidden Hills Place Flammable Liquid Tank	Flammable and combustible liquids	08/21/2019 12:17:36	08/26/2019 17:00:59	Digital
The Preserve: HOA Community Buildings - Club house and Pool Buildings	Construction, alteration, or renovation of a building	08/22/2019 09:06:20	08/26/2019 14:22:50	Digital
VOID	Construction, alteration, or renovation of a building	08/22/2019 09:25:28	08/22/2019 09:31:07	Digital
Cleveland ADU	Automatic fire-extinguishing systems	08/22/2019 12:00:00	08/26/2019 16:48:22	Digital
Planning Application Bridge Deck TI	Planning and site development review	08/22/2019 12:24:50	08/22/2019 12:28:45	Paper
Renovation Project CIP 200003	Construction, alteration, or renovation of a building	08/26/2019 13:37:45	08/27/2019 09:12:40	Digital
Suite 1609 Split	Fire alarm and detection systems and related equipment	08/26/2019 13:49:29	08/27/2019 09:00:18	Digital
57 Woodshore Court Serena Plan 3 Lot 157	Automatic fire-extinguishing systems	08/26/2019 16:00:37	08/26/2019 16:01:10	Digital
61 Woodshore Court Serena Plan 1 Lot 158	Automatic fire-extinguishing systems	08/26/2019 16:02:08	08/26/2019 16:02:54	Digital
Emergency Underground Fire Supply Repair	Automatic fire-extinguishing systems	08/27/2019 08:48:05	08/27/2019 10:55:57	Digital
REMOVAL WALK IN COOLER OUTSIDE BUILDING KICKIN MULE RESTAURANT	Construction, alteration, or renovation of a building	08/27/2019 10:02:12	08/27/2019 10:03:45	Digital
Planning UR19-1036	Planning and site development review	08/27/2019 10:46:23	08/27/2019 11:15:47	Digital
Bright Minds Academy Occupancy Change	Fire alarm and detection systems and related equipment	08/27/2019 11:49:03		Digital
SmithBucklin TI-116 Suite 302	Automatic fire-extinguishing systems	08/28/2019 11:29:41	08/28/2019 16:14:47	Digital
Coll Residence	Construction, alteration, or renovation of a building	08/28/2019 11:41:46	08/28/2019 14:32:26	Digital
Wework TI-115 Suites 300 & 400	Construction, alteration, or renovation of a building	08/28/2019 12:13:15	08/29/2019 11:27:48	Digital
City Center Bishop Ranch - Joe & The Juice	Fire alarm and detection systems and related equipment	08/28/2019 12:20:13	08/28/2019 15:37:47	Digital
Vista Oaks Development	Fire apparatus access, site improvements and related equipment	08/28/2019 12:26:44		Digital
24 Hour Fitness Expansion TI-11 Suite 100 & 500	Automatic fire-extinguishing systems	08/28/2019 12:31:32	08/29/2019 12:31:40	Digital
New Residential Home	Construction, alteration, or renovation of a building	08/29/2019 10:42:42	08/29/2019 11:31:28	Digital
Dr. Gee Dental Office Suite 195	Construction, alteration, or renovation of a building	08/29/2019 11:59:37	08/29/2019 16:06:22	OTC Paper
24 Hour Fitness Expansion TI-11 Suite 100 & 500	Fire alarm and detection systems and related equipment	08/29/2019 15:56:24	08/29/2019 16:07:41	Digital
SmithBucklin TI-116 Suite 302	Construction, alteration, or renovation of a building	08/29/2019 15:56:52	08/29/2019 16:10:31	Digital

COMMUNICATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 18, 2019
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications Division Report August 2019

Communications Center

- National Night Out
- Filled Dispatch Vacancy

Technology Systems

- Reviewed and resolved IT tickets in preparation for transition to DNI Help Desk system
- Upgraded Fire Station 30 apparatus bay station alerting speakers
- Purchased, assembled, and installed new GIS plotter
- Created map materials, took photos and videos for 46 Smokewood Court structure fire training
- Added new Gale Ranch developments and rolled new map to Production CAD/Mobile/RMS
- Created map materials for August Deployment Committee meeting

Training

- GIS Analyst Juan Pedreño attended annual ESRI Conference

Meetings

- Trunk or Treat Planning Work Group
- Deployment Committee
- Police/Dispatch Work Group
- EBRCSA TAC Committee Meeting

Communications Reserves

- Monthly Drill Meetings



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Date: Sept 18, 2019

To: Board of Directors

From: Denise Pangelinan, Director of Emergency Communications

Subject: Definitive Networks Inc., IT Professional Services Contract Update Sept 2019

Definitive Networks, Inc. (DNI) has been contracted by the District to provide IT Professional Services and Infrastructure for a period of 60 months with a 12-month probationary period with the ability to terminate the contract without cause.

Project Status Report for August 2019:

- Completed On-Site Construction Assessment with Fiber Provider
- Continued Consolidation of Servers in Advance of Cloud Migration
- Set Target Cloud Migration Date of 1 November 2019
- Consolidated Helpdesk Requests into a Single Ticketing System
- Set Performance Metrics for End-User Requests
- Developed Template for Securing Quotes for IT Related Projects
- Reduced Backlog of Help Desk Requests by 60%
- Expanded Emergency After-Hour Support Program to Include All Dispatch-Related Technologies
- Addressed Security Issues Flagged by Audit
- Discussed Analytics Requirements for Suppression
- Prepared Networking Equipment for Deployment

Cost Savings for District:

- Fiber Installation Construction Costs (One Time): \$35,000—DNI and Fiber Provider will absorb construction costs to the Building.
- Mobile Device Management Server (Annual): \$5,322—DNI includes MDM technologies as part of its service offering.
- Spam Filtering (Monthly): \$1,125—DNI SPAM filtering is 80% less expensive than using Google Suites.

Project Focus for Sep 2019:

- Reconfigure CAD Workstations to Address Ongoing Performance Issues
- Eliminate Backlog of Helpdesk Requests
- Finish Server Consolidation
- Correct Performance Issues in RMS, Citrix, and Exchange
- Setup Two-Factor Authentication for Support Vendors
- Install Network Equipment following Fiber Turn Up
- Review Microsoft Licensing Options

Staged Equipment Waiting for Fiber Install



HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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Date: September 18, 2019
To: Board of Directors
From: Natalie Korthamar Wong, Director of Human Resources
Re: Monthly Human Resources Report for August 2019

Recruitment:

- ❖ Coordinated Firefighter Paramedic panel interviews and Chief's interviews
- ❖ Continued coordination of Firefighter Paramedic candidate background checks
- ❖ Announced the Emergency Preparedness Coordinator – Part-time recruitment and the EMS Liaison internal recruitment
- ❖ Provided Final Offer to EMS Coordinator – RN candidate
- ❖ Coordinated background and provided final offer to Public Safety Dispatcher candidate
- ❖ Completed on-boarding of new Firefighter Paramedic employees
- ❖ Coordinated interviews for the Senior Office Assistant – Temporary position

Additional Accomplishments:

- ❖ Held a program review of calendar year 2018 with the District's third-party workers' compensation administrator, Innovative Claims Solutions
- ❖ Held a roundtable discussion with local public agency HR professionals to discuss benefit offerings
- ❖ Listened to a webinar regarding what to do following a workplace violence incident and the possible workers' compensation implications
- ❖ Prepared all of the information for the District's benefits open enrollment period and planned station visits
- ❖ HR staff participated on an interview panel for Moraga-Orinda Fire Protection District
- ❖ Coordinated visits of the District's 457 deferred compensation vendors
- ❖ Attended a California Public Employers Labor Relations Association Program Committee meeting

Report: Employee Illness/Injury Report – August 2019

Employee Illness/Injury Report August 2019

Reportable Injuries

Indemnity (Lost Time)

August 23, 2019 DOI-8/23/19 – An employee sought treatment for a back injury.

Status: Was taken off work on 8/27/19 and returned to full duty 8/30/19.

Medical Only (No Lost Time)

August 3, 2019 Two employees encountered poison oak while working on a vegetation fire. Medical treatment was received, but no work time was lost.

As of August 31, 2019, there were four (4) employees absent from their regular work assignment. Total lost time due to injuries for the month of August equaled 118 calendar days/41 shifts.

FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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www.firedepartment.org | info@firedepartment.org

Date: September 18, 2019

To: Board of Directors

From: Ken Campo, Financial Consultant
Davina Hatfield, Controller

Re: Monthly Financial Report for August 2019

Financials:

- Balance Sheet
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital, Debt Service and Community Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

Meetings/Activities:

- Attended CSMFO chapter meeting – A Finance Officer’s Role in Emergency Management
- Received Title Report on old Station 32; working with Title Company and real estate broker to clear title in the event the property is marketed for sale
- Assisted with development of deal points for MOU/Interagency Agreement between the District and City of San Ramon relating to the proposed Public Safety Building at 2401 Crow Canyon Road
- Assisted with development of PG&E safety ordinance

San Ramon Valley Fire Protection District

Combined Balance Sheet

August 31, 2019

	GOVERNMENTAL FUND TYPES					AGENCY	ACCOUNT GROUPS		Totals (Memo Only)
	General	Budget	Debt Service	Capital Projects	Special Revenue	CERT Program	General Fixed Assets	neral Long-Term D	
	Fund - 100	Stabilization - 110	Fund - 200	Fund - 300	Fund - 400	Fund - 700	Fund - 800	Fund - 900	
ASSETS									
Cash - Checking	\$ 1,014,161	\$ 377,323	\$ -	\$ -	\$ 60	\$ 40,934	\$ -	\$ -	\$ 1,432,478
Cash - Money Market	504,746	-	-	-	-	-	-	-	504,746
Cash - Workers' Compensation	(118,186)	-	-	-	-	-	-	-	(118,186)
Cash - Flexible Spending	21,057	-	-	-	-	-	-	-	21,057
Petty Cash	1,250	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 2.44%	11,876,578	-	-	7,887,336	-	-	-	-	19,763,914
Investments - Mrkt Value Adj/Premium/Discount	78,101	26,014	-	13,718	-	-	-	-	117,833
Investments - Bank of the West @ 1.95% avg	15,535,379	18,517,892	-	-	-	-	-	-	34,053,271
Cash with Fiscal Agent	-	-	125	9,380	-	-	-	-	9,505
Accounts Receivable	762,513	-	-	-	-	-	-	-	762,513
YE Accrued Ambulance Billing	1,448,329	-	-	-	-	-	-	-	1,448,329
Prepaid Expenses/Deposits	13,117,694	-	-	934,510	-	-	-	-	14,052,204
Land	-	-	-	-	-	-	6,000,878	-	6,000,878
Buildings & Improvements/Construction	-	-	-	-	-	-	33,915,210	-	33,915,210
Equipment/Vehicles	-	-	-	-	-	-	29,136,538	-	29,136,538
Accumulated Depreciation	-	-	-	-	-	-	(35,147,741)	-	(35,147,741)
Amount to be Provided for General Long Term Debt	-	-	-	-	-	-	-	25,252,622	25,252,622
Total Assets	\$ 44,241,622	\$ 18,921,229	\$ 125	\$ 8,844,944	\$ 60	\$ 40,934	\$ 33,904,885	\$ 25,252,622	\$ 131,206,421
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	2,448,810	-	-	8,220	-	-	-	-	2,457,030
Deposits Payable	18,297	-	-	-	-	-	-	-	18,297
Deferred Ambulance Billing Revenue	759,129	-	-	-	-	-	-	-	759,129
Long Term Debt (1) Certificates of Participation	-	-	-	-	-	-	-	11,405,000	11,405,000
Long Term Debt (2) Vehicle Lease	-	-	-	-	-	-	-	4,952,475	4,952,475
Liability Assoc. with Open Workers' Comp Claims	-	-	-	-	-	-	-	6,962,000	6,962,000
Liability for Accumulated Leave	-	-	-	-	-	-	-	1,933,147	1,933,147
Total Liabilities	3,226,236	-	-	8,220	-	-	-	25,252,622	28,487,078
FUND EQUITY									
Investment in General Fixed Assets	-	-	-	-	-	-	33,904,885	-	33,904,885
Non-Spendable Fund Balance	-	-	-	934,510	-	-	-	-	934,510
Restricted Fund Balance	-	-	125	97,861	60	-	-	-	98,046
Committed Fund Balance:									
Dry Period Funding	40,956,233	-	-	-	-	-	-	-	40,956,233
Budget Stabilization	-	14,921,229	-	-	-	-	-	-	14,921,229
Workers' Compensation Claims	-	4,000,000	-	-	-	-	-	-	4,000,000
Capital Projects	-	-	-	7,480,965	-	-	-	-	7,480,965
Assigned Fund Balance:									
Other Assigned Fund Balance	59,153	-	-	323,388	-	9,989	-	-	392,530
Unassigned Fund Balance	-	-	-	-	-	30,945	-	-	30,945
Total Fund Balance	41,015,386	18,921,229	125	8,836,724	60	40,934	33,904,885	-	102,719,343
Total Liabilities and Fund Equity	\$ 44,241,622	\$ 18,921,229	\$ 125	\$ 8,844,944	\$ 60	\$ 40,934	\$ 33,904,885	\$ 25,252,622	\$ 131,206,421

San Ramon Valley Fire Protection District

Revenue - All Funds

2019/20

For the Period Ended August 31, 2019

FISCAL YEAR COMPLETED - 16.67%

	<u>2018/19</u>	<u>2019/20</u>	<u>2019/20</u>	<u>2019/20</u>	
	<i>Actual</i> <i>(unaudited)</i>	<i>Budgeted</i>	<i>Realized</i>	<i>Remaining</i> <i>Budget</i>	<i>% Received</i>
TAXES					
PROPERTY TAXES - CURRENT SECURED	\$ 68,105,244	\$ 71,176,035	\$ -	\$ 71,176,035	0.0%
PROPERTY TAXES - SUPPLEMENTAL	1,741,546	-	-	-	
PROPERTY TAXES - UTILITIES (Unitary)	1,154,161	1,153,948	-	1,153,948	0.0%
PROPERTY TAXES - CURRENT UNSECURED	1,966,018	1,958,810	-	1,958,810	0.0%
HOMEOWNERS PROPERTY TAX RELIEF	457,938	475,000	-	475,000	0.0%
RDA PROPERTY TAX	1,037,049	1,057,740	-	1,057,740	0.0%
LESS COUNTY TAX ADMINISTRATION	(578,027)	(589,588)	-	(589,588)	0.0%
PROPERTY TAXES - PRIOR SECURED	(90,250)	-	-	-	
PROPERTY TAXES - PRIOR SUPPLEMENTAL	(69,301)	-	-	-	
PROPERTY TAXES - PRIOR UNSECURED	49,536	-	-	-	
TOTAL TAXES	<u>73,773,914</u>	<u>75,231,945</u>	<u>-</u>	<u>75,231,945</u>	<u>0.0%</u>
INTERGOVERNMENTAL REVENUE					
MEASURE "H"	33,000	33,000	-	33,000	0.0%
SB-90 MANDATED COSTS	-	-	52,811	(52,811)	
STATE AID/GRANTS (OES REIMB.)	686,032	-	-	-	
OTHER INTERGOVERNMENTAL REVENUE	226,080	260,000	-	260,000	0.0%
GEMT	120,085	80,000	-	80,000	0.0%
CONSOLIDATED DISPATCH	675,000	1,400,000	-	1,400,000	0.0%
TOTAL INTERGOVERNMENTAL REVENUE	<u>1,740,197</u>	<u>1,773,000</u>	<u>52,811</u>	<u>1,720,189</u>	<u>3.0%</u>
CHARGES FOR SERVICE					
INSPECTION FEES	60,799	63,823	8,648	55,175	13.5%
PLAN REVIEW	817,598	636,540	135,008	501,532	21.2%
INFO TECHNOLOGY SURCHARGE	-	35,018	-	35,018	0.0%
WEED ABATEMENT CHARGES	-	1,709	-	1,709	0.0%
ADMINISTRATIVE CITATION CHARGES	23,600	5,563	1,000	4,563	18.0%
AMBULANCE SERVICES	4,717,074	4,719,750	929,888	3,789,862	19.7%
CPR CLASSES	922	595	200	395	33.6%
REPORTS/PHOTOCOPIES	7,140	6,712	775	5,937	11.5%
TOTAL CHARGES FOR SERVICE	<u>5,627,133</u>	<u>5,469,710</u>	<u>1,075,519</u>	<u>4,394,191</u>	<u>19.7%</u>
USE OF MONEY & PROPERTY					
INVESTMENT EARNINGS	1,191,646	750,000	(13,422)	763,422	-1.8%
TOTAL USE OF MONEY & PROPERTY	<u>1,191,646</u>	<u>750,000</u>	<u>(13,422)</u>	<u>763,422</u>	<u>-1.8%</u>
RENTAL INCOME					
RENT ON REAL ESTATE	66,308	66,461	11,002	55,459	16.6%
TOTAL RENTAL INCOME	<u>66,308</u>	<u>66,461</u>	<u>11,002</u>	<u>55,459</u>	<u>16.6%</u>
OTHER REVENUE					
SALE OF PROPERTY	-	-	6,000	(6,000)	
INSURANCE PROCEEDS	39,408	-	-	-	
MISCELLANEOUS REVENUE	5,102	10,000	119	9,881	
TOTAL OTHER REVENUE	<u>44,510</u>	<u>10,000</u>	<u>6,119</u>	<u>3,881</u>	
TOTAL REVENUE	<u>\$ 82,443,708</u>	<u>\$ 83,301,116</u>	<u>\$ 1,132,029</u>	<u>\$ 82,169,087</u>	<u>1.4%</u>

San Ramon Valley Fire Protection District
Expenditures - General Fund
2019/20
For the Period Ended August 31, 2019

FISCAL YEAR COMPLETED - 16.67%

		<u>2018/19</u>	<u>2019/20</u>	<u>2019/20</u>	<u>2019/20</u>	
		<i>Actual</i>	<i>Budget</i>	<i>Actual to Date</i>	<i>Remaining</i>	<i>% Expended</i>
		<i>(unaudited)</i>			<i>Budget</i>	
SALARIES & BENEFITS						
PERMANENT SALARIES	5110	\$ 25,259,418	\$ 26,507,220	\$ 4,202,878	\$ 22,304,342	15.9%
TEMPORARY SALARIES	5115	341,855	374,144	64,266	309,878	17.2%
PERMANENT OVERTIME	5120	8,762,929	8,422,700	1,419,205	7,003,495	16.8%
PERMANENT OVERTIME-TEMP EEs	5121	15,541	-	664	(664)	#DIV/0!
FICA/MEDICARE	5140	494,148	497,470	80,030	417,440	16.1%
RETIREMENT CONTRIBUTIONS	5150	16,775,746	16,587,841	2,555,431	14,032,410	15.4%
RETIREMENT CONTRIB. UAAL	5150	294,000	236,000	236,000	-	100.0%
401a CONTRIBUTIONS-ER PAID	5151	8,040	8,040	1,340	6,700	16.7%
EMPLOYEE GROUP INSURANCE	5160	3,746,138	4,001,462	971,304	3,030,158	24.3%
RETIREE HEALTH INSURANCE	5170	2,776,817	3,008,520	759,324	2,249,196	25.2%
OPEB CONTRIBUTION	5175	4,048,930	3,939,193	656,540	3,282,653	16.7%
UNEMPLOYMENT INSURANCE	5180	-	20,000	-	20,000	0.0%
WORKERS' COMPENSATION	5190	1,442,697	1,250,000	201,635	1,048,365	16.1%
TOTAL SALARIES & BENEFITS		<u>63,966,259</u>	<u>64,852,590</u>	<u>11,148,617</u>	<u>53,703,973</u>	<u>17.2%</u>

San Ramon Valley Fire Protection District

Expenditures - General Fund

2019/20

For the Period Ended August 31, 2019

FISCAL YEAR COMPLETED - 16.67%

		2018/19	2019/20	2019/20	2019/20	
		<i>Actual</i>	<i>Budget</i>	<i>Actual to Date</i>	<i>Remaining</i>	<i>% Expended</i>
		<i>(unaudited)</i>			<i>Budget</i>	
SERVICES & SUPPLIES						
OFFICE SUPPLIES	5202	25,569	31,436	4,306	27,130	13.7%
POSTAGE	5204	15,177	29,034	1,223	27,811	4.2%
TELECOMMUNICATIONS	5206	242,190	213,064	33,356	179,708	15.7%
UTILITIES	5208	397,013	381,800	46,245	335,555	12.1%
SMALL TOOLS/EQUIPMENT	5210	123,819	156,700	21,070	135,630	13.4%
MISCELLANEOUS SUPPLIES	5212	78,300	124,400	9,876	114,524	7.9%
MEDICAL SUPPLIES	5213	187,606	193,000	20,207	172,793	10.5%
FIREFIGHTING SUPPLIES	5214	46,775	55,000	2,237	52,763	4.1%
PHARMACEUTICAL SUPPLIES	5216	33,955	35,000	7,805	27,195	22.3%
COMPUTER SUPPLIES	5218	12,832	15,500	36	15,464	0.2%
RADIO EQUIPMENT & SUPPLIES	5219	18,359	20,500	3,363	17,137	16.4%
FOOD SUPPLIES	5222	38,577	35,350	3,304	32,046	9.3%
PPE INSPECTION & REPAIRS	5223	14,362	19,500	9,258	10,242	47.5%
SAFETY CLOTHING/SUPPLIES	5224	140,233	182,100	9,917	172,183	5.4%
CLASS A UNIFORMS & SUPPLIES	5225	2,803	10,500	33	10,467	0.3%
NON-SAFETY CLOTHING/SUPPLIES	5226	18,187	33,924	1,823	32,101	5.4%
CLASS B UNIFORMS & SUPPLIES	5227	61,810	86,000	7,854	78,146	9.1%
HOUSEHOLD SUPPLIES	5228	44,067	38,000	6,341	31,659	16.7%
CENTRAL GARAGE - REPAIRS	5230	526,949	300,000	17,220	282,780	5.7%
CENTRAL GARAGE - MAINTENANCE	5231	63,207	36,500	7,517	28,983	20.6%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	228,159	168,800	42,609	126,191	25.2%
CENTRAL GARAGE - TIRES	5234	41,578	54,000	430	53,570	0.8%
CENTRAL GARAGE - MANDATED INSP.	5235	27,453	24,500	186	24,314	0.8%
MAINT./REPAIRS - EQUIPMENT	5236	135,821	209,977	12,425	197,552	5.9%
MAINT./REPAIRS - RADIO & ELECTRONIC	5238	216,369	109,876	20,595	89,281	18.7%
MAINT./REPAIRS - BUILDINGS	5240	187,219	246,180	29,038	217,142	11.8%
MAINT./REPAIRS - GROUNDS	5242	42,916	53,000	15,884	37,116	30.0%
RENTS & LEASES-EQUIP./PROPERTY	5246	57,656	68,148	3,005	65,143	4.4%
SOFTWARE & LICENSING	5248	-	378,601	14,546	364,055	3.8%
PROFESSIONAL/SPECIALIZED SERVICES	5250	1,448,300	2,069,247	193,235	1,876,012	9.3%
RECRUITING COSTS	5251	84,804	114,300	20,096	94,204	17.6%
LEGAL SERVICES	5252	177,206	605,000	12,513	592,487	2.1%
MEDICAL SERVICES	5254	96,489	123,500	-	123,500	0.0%
COMMUNICATIONS SERVICES	5258	87,360	93,600	-	93,600	0.0%
DOCUMENT MANAGEMENT SERVICES	5260	2,492	-	-	-	#DIV/0!
ELECTION SERVICES	5262	10,300	-	-	-	#DIV/0!
INSURANCE SERVICES	5264	488,036	529,236	97,785	431,451	18.5%
PUBLICATION OF LEGAL NOTICES	5270	1,865	3,500	-	3,500	0.0%
SPECIALIZED PRINTING	5272	23,215	28,913	91	28,822	0.3%
MEMBERSHIPS	5274	76,727	84,748	59,462	25,286	70.2%
EDUCATIONAL COURSES/SUPPLIES	5276	63,633	111,200	6,159	105,041	5.5%
EDUCATIONAL ASSISTANCE	5277	16,848	25,000	4,001	20,999	16.0%
PUBLIC EDUCATIONAL SUPPLIES	5278	3,846	9,500	3,370	6,130	35.5%
BOOKS & PERIODICALS	5280	18,158	27,813	5,404	22,409	19.4%
RECOGNITION SUPPLIES	5282	3,407	3,500	148	3,352	4.2%
MEETINGS/TRAVEL EXPENSES	5284	58,485	44,800	9,728	35,072	21.7%
OTHER EXPENSE	5286	20,270	-	7,741	(7,741)	#DIV/0!
PROPERTY TAX SHARE AGREEMENT	5290	97,094	125,000	-	125,000	0.0%
TAXES & ASSESSMENTS	5320	-	120,000	-	120,000	0.0%
TOTAL SERVICES & SUPPLIES		5,807,496	7,429,247	771,442	6,657,805	10.4%
TOTAL OPERATING EXPENDITURES		\$ 69,773,755	\$ 72,281,837	\$ 11,920,059	\$ 60,361,778	16.5%

San Ramon Valley Fire Protection District
Expenditures - All Other Funds
2019/20
For the Period Ended August 31, 2019

FISCAL YEAR COMPLETED - 16.67%

		2018/19	2019/20	2019/20	2019/20	
		Actual (unaudited)	Budget	Actual to Date	Remaining Budget	% Expended
CAPITAL PROJECTS - 300						
LEGAL & PROFESSIONAL SERVICES	5250/5252	\$ -	\$ -	\$ -	\$ -	
CRR TECH IMPROVEMENTS	5253	842	60,350	1,240	59,110	2.1%
PUBLICATION OF LEGAL NOTICES	5270	-	-	-	-	
DESIGN/CONSTRUCTION	6105/6110	-	-	-	-	
VARIOUS IMPROVEMENTS	6120	524,583	1,428,446	186,502	1,241,944	13.1%
RADIO/ELECTRONIC EQUIPMENT	6230	249,932	345,423	11,486	333,937	3.3%
MAJOR EQUIPMENT	6240	141,553	178,291	-	178,291	0.0%
AUTOS & TRUCKS	6250	3,146,104	2,464,678	62,312	2,402,366	2.5%
TOTAL CAPITAL PROJECTS		\$ 4,063,014	\$ 4,477,188	\$ 261,540	\$ 4,215,648	5.8%
DEBT SERVICE - 200						
PROFESSIONAL/SPECIALIZED SERVICES	5250	\$ 2,915	\$ -	\$ -	\$ -	
BOND REDEMPTION - 2013 & 2015 COP	5310	1,268,098	931,350	720,675	210,675	77.4%
EQUIPMENT LEASE	5310	613,156	613,155	308,035	305,120	50.2%
TOTAL DEBT SERVICE		\$ 1,884,169	\$ 1,544,505	\$ 1,028,710	\$ 515,795	66.6%
COMMUNITY FUND - 400						
OTHER SPECIAL DISTRICT EXPENDITURES	5286	\$ -	\$ -	\$ -	\$ -	
TOTAL SRVF COMMUNITY FUND		\$ -	\$ -	\$ -	\$ -	
TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, & SRVF COMMUNITY FUND		\$ 5,947,183	\$ 6,021,693	\$ 1,290,250	\$ 4,731,443	21.7%

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND
REVENUE/EXPENDITURE HISTORY**

Month	2015/16		2016/17		2017/18		2018/19		2019/20	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	\$ 354,684	\$ 4,771,243	\$ 282,790	\$ 5,316,616	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648	\$ 521,745	\$ 5,451,614
August	426,922	5,260,304	363,912	5,109,224	695,817	5,671,451	499,377	5,905,072	610,284	6,468,445
September	354,095	4,581,188	377,209	5,047,543	480,964	5,593,302	579,731	5,563,173	-	-
October	2,040,889	4,262,203	2,158,269	5,282,085	2,593,632	5,999,337	2,375,797	6,005,201	-	-
November	335,053	4,727,586	720,990	5,554,302	362,621	5,888,575	656,486	6,191,849	-	-
December	32,619,418	5,464,991	34,893,289	5,043,510	34,930,693	5,966,196	39,332,475	5,629,084	-	-
January	576,093	4,743,692	1,242,334	5,401,913	8,491,817	5,387,036	1,334,430	5,722,401	-	-
February	472,114	4,837,271	690,047	5,326,068	446,775	5,326,521	632,213	5,524,960	-	-
March	620,681	5,229,614	433,245	5,849,120	883,105	6,063,429	972,913	5,624,000	-	-
April	23,795,929	4,901,844	25,663,196	5,297,542	22,339,121	5,257,800	28,219,039	5,320,835	-	-
May	840,611	4,935,586	394,206	5,452,583	639,163	5,506,219	507,822	6,529,026	-	-
June	5,365,634	5,219,984	5,664,005	5,832,652	5,266,780	5,952,983	6,282,536	6,135,504	-	-

**Total Overtime Hours by Month
January 2017-August 2019**

