

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

Wednesday May 22, 2019 – 1:00 p.m.

Dominique Yancey ~ Board President
Don Parker, Board Vice-President ~ Ryan Crean, Director
H. Jay Kerr, Director ~ Matthew Stamey, Director

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period April 8, 2019, through May 12, 2019 in the amount of \$2,253,413.71.
- 5.2 Approve the Board minutes from the April 17, 2019 Regular Board Meeting; and District Counsel’s Report Upon Return from Closed Session from April 17, 2019; and the April 1, 2019 Board Workshop.
- 5.3 Approval of salary, payroll taxes and retirement contributions for the month of April 2019 in the amount of \$4,191,338.23.
- 5.4 Approval of contract amendment with One Concern not to exceed \$25,000 during FY 2019-20.
- 5.5 Approval to Declare Apparatus/Trailers-E-506, E-546, E-547, E-548 and Trailer 884 as Surplus Property.

5.6 Personnel Actions:

Step Increases:

Approve staff recommendation to award the following step increases, effective June 1, 2019:

1. Deputy Chief Jim Selover, to Deputy Chief Step 5
2. Public Safety Dispatcher Juan Casillas, to Public Safety Dispatcher 2 Step 4

Other:

Approve staff recommendation to assign the following employees to the Rescue team, effective May 1, 2019:

1. Battalion Chief Dan McNamara, to Battalion Chief 2 Step 6
2. Captain Damon Pellegrini, to Captain 2 Step 6

New Hires:

Confirmation of Employment effective April 29, 2019. Approve staff recommendation to hire:

1. Nicole Riccobono for Public Safety Dispatcher 2 Step 1.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Recognition of San Ramon Valley Rotary's Fundraising for the California Fire Foundation at Giannis Tips for Change.

7. OLD BUSINESS

- 7.1 Open Public Hearing to Consider Annual CPI Adjustment to Service Fees and Charges Contained within Ordinance No. 28, and adoption of Resolution No. 2019-03.

8. NEW BUSINESS

- 8.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed on April 12, 2019, stipulating May 22, 2019 at 1:00 p.m., 1500 Bollinger Canyon Road, San Ramon, California, as the date, time and place provided for the purpose of receiving public comment to show cause why exterior hazard abatement standards are not applicable to the appellant's property.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief Frank Drayton
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief Frank Drayton
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief Frank Drayton
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong
Human Resources Report of monthly activities.

- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Confirmation of Annual Board Recess for month of July 2019.
- 11.2 Reschedule Board Meeting dates for November and December 2019, due to the Thanksgiving and Christmas Holidays.

12. UPCOMING CALENDAR OF EVENTS

- San Ramon Art and Wind Festival, May 26-27, 2019
- Memorial Day Holiday – Monday, May 27, 2019
- Board Budget Workshop - Wednesday June 5, 2019, 10 a.m.
- Leadership San Ramon Valley Graduation-Thursdays June 6, 2019, 4:30 p.m. Village Theater, Danville.

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2).
Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY JUNE 26, 2019 AT 1:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on May 16, 2019 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.