

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
December 17, 2018 Minutes**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Board President Stamey, Directors Crean, Kerr, Parker and Yancey

Staff Present: Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, Interim Chief Selover, Director of Human Resources Korthamar Wong, Technology Systems Manager Call, EMS Battalion Chief Duggan, Director of Emergency Communication Pangelinan, Controller Hatfield, Battalion Chief McNamara District Counsel Ross, and District Clerk Brooks.

1. CALL TO ORDER

Board President Stamey chaired the meeting and called for order at 1:05 p.m.

2. PLEDGE OF ALLEGIANCE

Former Board Member Chris Campbell led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and no changes to the agenda.

4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

4.1 Introduction and Oath of Office of new Board Member Crean, and Incumbents Parker and Yancey.

Chief Meyer provided the background on newly appointed Director Ryan Crean followed by District Clerk Brooks providing the Oath of Office for the new District Board Member as well as the incumbents.

4.2 Recognition of Outgoing Board Member Chris Campbell.

Chief Meyer thanked former Director Campbell for all of his hardwork and leadership during his time on the Board. Chief Meyer then introduced Director Campbell's family. Judy Lloyd from Senator Steve Glaser's office presented Director Campbell with a certificate. Board President Stamey read a certificate received from Supervisor Candace Anderson's office, followed by Chief Meyer presenting Director Campbell with several gifts from the District. Director Campbell spoke, thanking staff and the Board for all of their support. Director Campbell then thanked his family and friends for all of their support too. On behalf of Local 3546, Training

Captain Chris Parsons thanked Director Campbell stating how the local appreciated his dedication and expertise.

At this time in the meeting, the Board took a 15-minute recess.

5. PUBLIC COMMENT

Don Reid, Danville resident spoke to the Board regarding firefighters in California who do not get to sleep in hotels during wildfires, stating that he spoke with someone from CalFire regarding this issue. He was told that the firefighters that did stay at a hotel took a 2% pay cut to be able to stay at a hotel during wildfires. The Board thanked Mr. Reid for his comments.

6. CONSENT CALENDAR

Director Kerr moved approval of Consent Calendar items 6.1 to 6.6. Director Parker seconded the motion. Motion carried.

7. OLD BUSINESS

None.

8. NEW BUSINESS

8.1 Nominations for Board President and Vice-President for 2019.

Director Parker nominated Director Yancey for Board President for 2019. Director Kerr seconded the motion. Director Yancey abstained. Motion carried.

Director Yancey nominated Director Parker for Vice-President for 2019. Director Kerr seconded the motion. Director Parker abstained. Motion carried.

8.2 Approval of Concrete Repairs and Preventative Maintenance Contract in an amount not to exceed \$52,580.00.

Interim Chief Selover discussed this item providing the background with Chief Meyer also thanking Chief Drayton. Director Yancey moved to approve concrete repairs and preventative maintenance contract in the amount of \$52,580.00. Director Kerr seconded the motion. Motion carried.

8.3 Approval of purchase of one (1) Pierce Velocity, Type 1 Engine in the amount of \$695,511.

Interim Chief Selover provided the background of this item stating that staff is piggybacking on the previous contract. Chief Meyer stated that we are trying to be as efficient as we can. Motion by Director Parker to approve the purchase of one (1) Pierce Velocity, Type 1 Engine in the amount of \$695,511. Director Crean seconded the motion. Chief Meyer stated that the approximate value of outfitting the engine would be \$20,000 based on the need. Motion carried.

8.4 District Counsel report on CA voting rights act petition.

District Counsel Ross proceeded to explain what this petition was all about - (potential transition to District-based Board member elections). After lengthy discussion, the Board directed staff to continue to work with the other similarly affected local agencies and come back at the next regular or special Board meeting with a Resolution of Intent for Board consideration.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

No comment.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities

Chief Phares provided his monthly report highlighting the upcoming academy graduation to be held on January 18, 2019. Deputy Chief Phares also stated that the new academy would be introduced at the January 2019 Board meeting.

10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.

Chief Duggan provided his monthly report stating that 410 EMS calls were handled this past month, and that the new ambulances are now in service thanking the staff that worked on outfitting the ambulances. Director Parker thanked all involved too.

10.3 Logistics – Interim Chief Selover
Logistics Report of monthly activities.

Interim Chief Selover provided the monthly report discussing the preventative maintenance that is being done at all District facilities. The District also helped with the annual Toys for Tots drive as well as the annual One Warm Coat drive.

10.4 Fire and Life Safety Division – Interim Chief Selover
Fire and Life Safety Report of monthly activities.

Interim Chief Selover discussed the 95.3% of inspections that have been completed to date. Director Kerr asked if the rainy weather has had an impact on the work of the new roof at Station 31. Staff replied that the construction process to date has not been smooth.

10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.

Director of Emergency Communications Pangelinan stated that two internal candidates had been selected as Dispatch Supervisors and would be introduced at the January

Board meeting. Discussion followed regarding the Emergency Alert System. Director Pangelinan also stated that installation of the new modems and MDC's have taken place, and that we have upgraded to the latest version of CAD.

Board President Stamey asked staff for feedback on the mobile communication devices. Director Pangelinan stated that she has received positive feedback.

- 10.6 Human Resources Division – Director of Human Resources Korthamar Wong
Human Resources Report of monthly activities.

Director Korthamar Wong highlighted the Battalion Chief test has been finalized and that a "Drive to Survive" class was held and well attended. Human Resources staff have also finalized the District benefits for 2019.

- 10.7 Finance Division – Financial Consultant, Ken Campo/Controller Davina Hatfield
Monthly Finance Report of monthly activities.

Financial Consultant Campo provided a brief financial overview stating that the GEMT filing for 17/18 has been finalized. Controller Hatfield reviewed a power point presentation regarding reserves, cash flow, expenditures, etc., and also informed those present that the December property tax check had been received.

- 10.8 Fire Chief – Fire Chief, Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings and other District related activities.

Chief Meyer reported on the promotional ceremony that was held in early December and thanked those who attended. Chief Meyer also stated that the recruitment for internal investigator positions have begun and also congratulated Director Yancey for receiving the Citizen of the Year Award from the San Ramon Chamber of Commerce.

11. GOOD OF THE ORDER

Board President Stamey thanked staff and the Board for all of the support he received this past year as Board President.

Director Kerr congratulated Director Yancey on receiving the Citizen of the Year award from the San Ramon Chamber of Commerce.

12. UPCOMING CALENDAR OF EVENTS

The Board and staff reviewed the upcoming calendar of events.

13. CLOSED SESSION

- 13.1 Conference with Legal Counsel – Possible exposure to litigation (4 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT

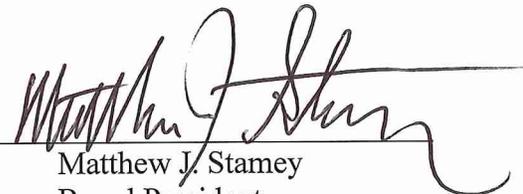
The regular meeting adjourned at 3:03 p.m. The Board adjourned to Closed Session at 3:16 p.m. with the Closed Session and meeting concluding at 5:21 p.m.

Prepared by:



Susan F. Brooks
District Clerk

Approved by:



Matthew J. Stamey
Board President