

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Wednesday, November 28, 2018 – 1:00 p.m.

*Matthew Stamey ~ Board President
H. Jay Kerr, Board Vice-President ~ Chris Campbell, Director
Don Parker, Director ~ Dominique Yancey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period October 15, 2018, through November 16, 2018 in the amount of \$1,504,328.96.
- 5.2 Approve the Board minutes from the October 24, 2018 Regular Board Meeting; and District Counsel’s Report Upon Return from Closed Session from October 24, 2018.
- 5.3 Approval of salary, payroll taxes and retirement contributions for the month of October 2018 in the amount of \$4,366,852.23.
- 5.4 Approval of Contract with BaySport, Inc., for Annual Wellness Fitness Program Services.

5.5 **Personnel Actions:**

Merit Increases:

1. Approve staff recommendation to award a merit salary increase to Deputy Chief, Frank Drayton, to Step 4; effective October 1, 2018.
2. Approve staff recommendation to award a merit salary increase to Public Safety Dispatcher 1, Juan Casillas, to Step 3; effective December 1, 2018.
3. Approve staff recommendation to award a merit salary increase to Permit Technician, Cynthia Jackson, to Step 3; effective November 1, 2018.

Promotions:

1. Approve staff recommendation to award a promotion to Ivy Ong, Accounting Technician to Senior Accounting Technician, Step 5; effective November 1, 2018.
2. Approve staff recommendation to award a promotion to Arlene Hartono, Accounting Technician to Senior Accounting Technician, Step 5; effective November 1, 2018.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Introduction of Cal Fire Chief Jake Hess.
- 6.2 Recognition of Cal Fire Chief Derek Witmer on his retirement after 30 years of service.

7. OLD BUSINESS

8. NEW BUSINESS

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Interim Chief Selover
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Interim Chief Selover
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

10.8 Fire Chief – Fire Chief, Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. UPCOMING CALENDAR OF EVENTS:

- Wednesday, December 5, 2018 – Promotional Ceremony – Village Theater, Danville-6:00 p.m.
- Thursday, December 6, 2018 – San Ramon Chamber and Community Awards Ceremony Honoring Director Yancey – Citizen of the Year, 5:30 p.m. The Bridges Golf Club, San Ramon
- Monday, December 17, 2018 – 1:00 p.m. – Regular Board Meeting

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (5 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR MONDAY DECEMBER 17, 2018 AT 1:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on November 20, 2018 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.

CONSENT ITEMS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 10/15/2018 Through 11/16/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
221421	11/5/2018	ABILA	5,317.00	2018 Abila MIP Maintenance/Support
221422	11/5/2018	ABLE TO PLUMBING AND ROOTER	365.00	Camera to Inspect/Clean Out Sewer Line-Admin
221503	11/8/2018	ABLE TO PLUMBING AND ROOTER	1,561.00	Raise Exterior/Sewer Line Clean-Out/Add Pop-Up-Admin
221388	10/26/2018	AD CLUB	1,659.00	Job Posting-Public Safety Dispatcher
221423	11/5/2018	AD CLUB	240.00	Job Posting-District Aide
11/05/18-01	11/5/2018	AIR SOLUTIONS LLC	2,976.88	A/C Rental-Stn 31 Capital Roof Project/Parts 10/22-11/4/18
221348	10/19/2018	AIR SOLUTIONS LLC	763.16	A/C Rental-Stn 31 Capital Roof Project 10/10/18-11/6/18
221389	10/26/2018	AIRGAS USA LLC	409.75	Medical Cylinder Testing (11)
	10/26/2018	AIRGAS USA LLC	110.42	Oxygen Tank Cylinders 10/1/18
	10/26/2018	AIRGAS USA LLC	150.85	Oxygen Tank Cylinders 10/11/18
	10/26/2018	AIRGAS USA LLC	251.80	Oxygen Tank Cylinders 10/15/18
	10/26/2018	AIRGAS USA LLC	285.77	Oxygen Tank Cylinders 10/4/18
221424	11/5/2018	AIRGAS USA LLC	137.67	Oxygen Tank Cylinders 10/18/18
221425	11/5/2018	ALAMEDA COUNTY FIRE DEPARTME...	700.00	Aerial Inspection After Ladder Repairs-Unit 524
	11/5/2018	ALAMEDA COUNTY FIRE DEPARTME...	2,030.16	Relief Valve Repairs-Unit 606
221390	10/26/2018	ALAMO ACE HARDWARE	65.35	Misc. Kitchen/Household Supplies-Stn 33
221504	11/8/2018	ALAMO ACE HARDWARE	17.03	Misc. Window Sill Parts-Stn 32
221349	10/19/2018	ALAN GWIAZDON	198.80	Reimb-Self Funded Vision Plan-Alan
221391	10/26/2018	ALEX SIMI	66.00	Reimb-Parking-Apparatus Committee Travel
221426	11/5/2018	ALL PRO SERVICES	1,850.00	Gutter/Downspout Repairs-Stn 33
10/26/18-01	10/26/2018	ALL STAR FIRE EQUIPMENT INC	336.11	Communication Support Helmet Replacement Parts
11/05/18-02	11/5/2018	ALL STAR FIRE EQUIPMENT INC	275.43	Station Boots-Ho
221392	10/26/2018	AMANDA PERCEVAL	40.55	Reimb-Mileage-Dropping Off Academy Uniforms/Supplies
221505	11/8/2018	AMAZON COM CREDIT SERVICES	59.99	Cork Board-Admin BC Office
	11/8/2018	AMAZON COM CREDIT SERVICES	136.50	Hanging Toiletry Kit (10)-Strike Team
	11/8/2018	AMAZON COM CREDIT SERVICES	315.99	White Board-Admin BC Office
221350	10/19/2018	AMERICAN BOTTLING COMPANY	1,208.00	BodyArm Hydration Drinks-10/2/18
221506	11/8/2018	AMERICAN INTEGRATED SERVICES L...	17,235.65	Old Stn 32-Above Ground Storage Fuel Tank Removal
221507	11/8/2018	AMERIGAS	120.18	Training Site Annual Tank Rental Fee 10/1/18-9/30/19
221427	11/5/2018	AP TRITON LLC	4,375.00	EMS Advocate Consulting Services-October 2018
221508	11/8/2018	APPLE INC	193.77	Apple TV 32GB-Admin BC Office
	11/8/2018	APPLE INC	193.77	Stn 37 Apple Airport Extreme
221428	11/5/2018	ATT	20.81	Phone Service 9/19/18-10/18/18
221429	11/5/2018	ATT	6,175.62	Phones/Data/Radio Circuit/Long Distance 9/20/18-10/19/18
221430	11/5/2018	ATT	1,306.00	250Mb Internet Circuit-10/11/18-11/10/18
221431	11/5/2018	ATT MOBILITY	3,118.86	Cell Phones/Mobile Data 9/1/18-9/30/18
221509	11/8/2018	ATT MOBILITY	511.95	Cell Phones/Mobile Data/iPads 8/27/18-9/26/18
221432	11/5/2018	B AND C TRUCK PARTS INC	211.61	Air Cleaner-Unit 529
221351	10/19/2018	BAY AREA AIR QUALITY MANAGEM...	228.00	Stn 35 Annual Permit-Gas Dispensing Nozzle Fee 12/18-12/19
221352	10/19/2018	BAY AREA AIR QUALITY MANAGEM...	228.00	Stn 38 Annual Permit-Gas Dispensing Nozzle Fee 12/18-12/19

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221353	10/19/2018	BAY AREA AIR QUALITY MANAGEM...	228.00	Stn 33 Annual Permit-Gas Dispensing Nozzle Fee 12/18-12/19
221354	10/19/2018	BAY AREA AIR QUALITY MANAGEM...	228.00	Stn 31 Annual Permit-Gas Dispensing Nozzle Fee 12/18-12/19
221355	10/19/2018	BAY AREA AIR QUALITY MANAGEM...	228.00	Stn 34 Annual Permit-Gas Dispensing Nozzle Fee 12/18-12/19
221393	10/26/2018	BETTENCOURT RANCH HOMEOWNE...	743.55	Property Damage by District Vehicle-Ins Claim #2018018119
11/05/18-03	11/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 30 Bio-Hazard Waste Collection Service 10/22/18
11/05/18-04	11/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 31 Bio-Hazard Waste Collection Service 10/22/18
11/05/18-05	11/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 32 Bio-Hazard Waste Collection Service 10/22/18
11/05/18-06	11/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 33 Bio-Hazard Waste Collection Service 10/22/18
11/05/18-07	11/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 34 Bio-Hazard Waste Collection Service 10/22/18
11/05/18-08	11/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 35 Bio-Hazard Waste Collection Service 10/22/18
11/05/18-09	11/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 36 Bio-Hazard Waste Collection Service 10/22/18
11/05/18-10	11/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 38 Bio-Hazard Waste Collection Service 10/22/18
11/05/18-11	11/5/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 39 Bio-Hazard Waste Collection Service 10/22/18
10/26/18-02	10/26/2018	BOUNDTREE MEDICAL LLC	3,381.18	Medical Supplies
10/26/18-03	10/26/2018	BOUNDTREE MEDICAL LLC	33.50	Pharmaceutical Supplies
10/26/18-04	10/26/2018	BOUNDTREE MEDICAL LLC	33.50	Pharmaceutical Supplies
10/26/18-05	10/26/2018	BOUNDTREE MEDICAL LLC	50.85	Pharmaceutical Supplies
11/05/18-12	11/5/2018	BOUNDTREE MEDICAL LLC	1,786.71	Medical Supplies
221510	11/8/2018	BRIAN MEDLEY	200.00	Reimb-Paramedic Recertification
221356	10/19/2018	BRUNO C SPANI	225.00	Reimb-Self Funded Vision Plan-Shawn
	10/19/2018	BRUNO C SPANI	225.00	Reimb-Self Funded Vision Plan-Shaye
221418	11/1/2018	BRYAN COLLINS	4,642.99	415 Limit Replacement Benefits-11/1/18
221433	11/5/2018	BUCHANAN AUTO ELECTRIC INC	562.15	1231MF Batteries-Unit 531
	11/5/2018	BUCHANAN AUTO ELECTRIC INC	(140.00)	Credit-1231MF Battery Core Returns
221434	11/5/2018	BURNS TRUCK AND TRAILER SERVL...	2,649.09	Replace Leaking Fuel Pump/Starter-Unit 531
221357	10/19/2018	CA SPECIAL DISTRICTS ASSOCIATION	7,252.00	2019 CSDA Annual Membership Dues
221511	11/8/2018	CALIFORNIA PRINTER REPAIR INC	429.34	Printer Repairs/Replace Transfer Belt Assembly-Stn 33
221435	11/5/2018	CALIFORNIA UST SERVICES	150.00	Fuel System Repairs-Stn 38 & 39
EFT 11/05/18	11/5/2018	CALPERS	1,156.08	CalPERS Health-Admin Fees Nov 2018
	11/5/2018	CALPERS	889.02	CalPERS Health-BOD Nov 2018
	11/5/2018	CALPERS	295,374.67	CalPERS Health-Nov 2018
	11/5/2018	CALPERS	206,379.80	CalPERS Health-Retirees Nov 2018
Wire 10/29/18	10/29/2018	CaPERS CERBT (OPEB)	298,800.00	FY 18/19 OPEB Contribution Prefunding-October 2018
221436	11/5/2018	CCC DEPT OF INFO TECH	1,856.00	Telecommunication Services/Radio Services-8/18
	11/5/2018	CCC DEPT OF INFO TECH	1,280.00	Telecommunication Services/Radio Services-9/18
221394	10/26/2018	CCC FIRE COMMISSIONERS ASSOCI...	35.00	CCCFCFA 10/25/18 Dinner Meeting-Selover
221437	11/5/2018	CCC TAX COLLECTOR	1,963.20	Admin/Stn 38-Secured Property Taxes FY 2018/19
	11/5/2018	CCC TAX COLLECTOR	683.17	Stn 30-Secured Property Taxes FY 2018/19
	11/5/2018	CCC TAX COLLECTOR	236.35	Stn 31-Secured Property Taxes FY 2018/19
	11/5/2018	CCC TAX COLLECTOR	169.22	Stn 33-Secured Property Taxes FY 2018/19

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From 10/15/2018 Through 11/16/2018

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	11/5/2018	CCC TAX COLLECTOR	362.76	Stn 34-Secured Property Taxes FY 2018/19
	11/5/2018	CCC TAX COLLECTOR	538.15	Stn 36-Secured Property Taxes FY 2018/19
	11/5/2018	CCC TAX COLLECTOR	1,177.92	Stn 39-Secured Property Taxes FY 2018/19
221358	10/19/2018	CHRIS QUIRK	65.00	Reimb-CS131 Computer Replacement Part
	10/19/2018	CHRIS QUIRK	389.96	Reimb-Video Encoder/Laptop Adapter/Misc Parts-CS131
221438	11/5/2018	CHRIS QUIRK	80.46	Reimb-CERT Radio Repairs/Speaker Mount/Radio Cable
11/01/18-01	11/1/2018	CHRISTOPHER C SUTER	27,210.99	415 Limit Replacement Benefits-11/1/18
221395	10/26/2018	CINTAS CORPORATION #054	38.41	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-10/10/18
	10/26/2018	CINTAS CORPORATION #054	83.45	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-10/17/18
	10/26/2018	CINTAS CORPORATION #054	38.41	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-10/24/18
221396	10/26/2018	CINTAS CORPORATION #38K	54.56	Stn 32 Carpet Runner Exchange Service-10/18/18
221512	11/8/2018	CINTAS CORPORATION #38K	54.56	Stn 32 Carpet Runner Exchange Service-11/1/18
221359	10/19/2018	CLARK PEST CONTROL	200.00	Stn 31 Pest Control Service-10/10/18
	10/19/2018	CLARK PEST CONTROL	282.00	Stn 39 Pest Control Service-8/29/18
	10/19/2018	CLARK PEST CONTROL	118.00	Training Site Pest Control Service-10/11/18
221397	10/26/2018	CLARK PEST CONTROL	185.00	Stn 30 Pest Control Service-10/20/18
221398	10/26/2018	CLIFFORD SCOTT BUXTON	1,335.00	CERT Instructor (44.5 hours) 9/4/18-9/28/18
221439	11/5/2018	CLINTON D PRUETT	184.97	Reimb-Self Funded Vision Plan-Grace
221399	10/26/2018	CLUB CARE INC	880.00	4-Mth Work Out Equipment Maintenance-09/18-12/18
221360	10/19/2018	COMCAST	148.25	Stn 39 High Speed Internet 10/9/18-11/8/18
221361	10/19/2018	COMCAST	148.25	Stn 34 High Speed Internet 10/15/18-11/14/18
221400	10/26/2018	COMCAST	153.25	Stn 31 High Speed Internet 10/23/18-11/22/18
221401	10/26/2018	COMCAST	280.46	Admin Cable Service/High-Speed Internet 10/17/18-11/16/18
221440	11/5/2018	COMCAST	184.83	Stn 33 Cable Service 11/1/18-11/30/18
221441	11/5/2018	COMCAST	51.90	Old Stn 32 Internet for Security Camera 10/27/18-11/26/18
221442	11/5/2018	COMCAST	309.96	Stn 31 Cable Service 10/26/18-11/25/18
221443	11/5/2018	COMCAST	260.11	Stn 39 Cable Service 11/1/18-11/30/18
221444	11/5/2018	COMCAST	184.34	Stn 35 Cable Service 10/27/18-11/26/18
221445	11/5/2018	COMCAST	182.58	Training Site High Speed Internet/Cable Svc 10/26-11/25/18
221446	11/5/2018	COMCAST	244.43	Stn 36 Cable Service 10/26/18-11/25/18
221447	11/5/2018	COMCAST	148.25	Stn 30 High Speed Internet 10/30/18-11/29/18
221448	11/5/2018	COMCAST	148.25	Stn 36 High Speed Internet 11/1/18-11/30/18
221449	11/5/2018	COMCAST	148.25	Stn 33 High Speed Internet 10/31/18-11/30/18
221450	11/5/2018	COMCAST	251.47	Stn 34 Cable Service 10/27/18-11/26/18
221451	11/5/2018	COMCAST	222.20	Stn 38 Cable Service 10/27/18-11/26/18
221513	11/8/2018	COMCAST	238.25	Stn 32 High Speed Internet 11/6/18-12/5/18
221514	11/8/2018	COMCAST	230.66	Stn 32 Cable Service 11/4/18-12/3/18
221452	11/5/2018	CONCERN EAP	2,754.05	Employee Assistance Premium-10/18
221453	11/5/2018	CONTRA COSTA HEALTH SERVICES	540.00	Paramedic Initial Accreditation-2018 New Recruits
221419	11/1/2018	CRAIG BOWEN	29,613.87	415 Limit Replacement Benefits-11/1/18

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 10/15/2018 Through 11/16/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
221362	10/19/2018	CREATIVE SUPPORTS INC	1,068.56	Ergonomic Desk-Duggan
	10/19/2018	CREATIVE SUPPORTS INC	590.12	Ergonomic Equipment/Installation Fee-Selover
221454	11/5/2018	CREATIVE SUPPORTS INC	8,993.61	Furniture-Shared BC Admin Office Project
221515	11/8/2018	CREWSENSE	4,950.00	CrewSense Onsite Training
221455	11/5/2018	CSI TELECOMMUNICATIONS INC	4,998.75	Station 31 Tower Structural Analysis
	11/5/2018	CSI TELECOMMUNICATIONS INC	7,955.00	Stn 31 RF Measurement Survey
11/05/18-13	11/5/2018	DA PAGE LLC	425.00	Paging Software-9/18
11/05/18-14	11/5/2018	DA PAGE LLC	425.00	Paging Software-10/18
221363	10/19/2018	DANIELLE BELL	193.37	Reimb-Food/Poster/Supplies-Emergency Prep Fair/Leader/C8 Mtg
	10/19/2018	DANIELLE BELL	446.23	Reimb-Misc. Supplies-2018 Emergency Prep Fair
11/08/18-01	11/8/2018	DEFINITE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-November 2018
221402	10/26/2018	DEL CONTES LANDSCAPING INC	2,555.00	Admin/Stn 30/Stn 31/Stn 35/Stn 38 Landscape Maint-10/18
	10/26/2018	DEL CONTES LANDSCAPING INC	1,580.00	Installed Transformer/Station Sign LED Lights-Stn 39
221456	11/5/2018	DEL CONTES LANDSCAPING INC	195.00	Stn 30 Reclaimed Water Inspection/Report
	11/5/2018	DEL CONTES LANDSCAPING INC	26,270.00	Stn 39 Landscape/Irrigation Upgrades
221457	11/5/2018	DEMIAN BANNISTER	220.00	Reimb-EA Class Fee-Regional Instructor/Ethical Leadership
221458	11/5/2018	DENTONIS WELDING WORKS INC	2,893.74	New Front Springs Control Arms Alignment-Unit 704
221364	10/19/2018	DIABLO PRINTING AND COPYING	801.38	Window Envelopes/Business Cards-Archuleta/Figg/Bartusch
221365	10/19/2018	DIRECTV	63.99	Cable Service 10/12/18-11/11/18
221459	11/5/2018	DONALD ARMARIO	225.00	Reimb-Self Funded Vision Plan-Don
221366	10/19/2018	DUBLIN SAN RAMON SERVICES DIST...	53.45	Stn 30 Fireline Water Service 8/15-10/14/18
	10/19/2018	DUBLIN SAN RAMON SERVICES DIST...	234.35	Stn 30 Water Service (Meter 1.0) 8/15-10/14/18
221367	10/19/2018	EBMUD	255.70	Stn 33 Water Service (Meter 4.0) 8/7/18-10/8/18
	10/19/2018	EBMUD	170.26	Stn 33 Water Service (Meter 5/8) 8/7/18-10/8/18
221460	11/5/2018	EBMUD	207.50	Stn 32 Water Service (Meter 1.0) 8/21/18-10/22/18
	11/5/2018	EBMUD	255.70	Stn 32 Water Service (Meter 4.0) 8/21/18-10/22/18
	11/5/2018	EBMUD	1,071.71	Stn 32 Water Service (Meter 5/8) 8/21/18-10/22/18
	11/5/2018	EBMUD	871.32	Stn 35 Water Service (Meter 1.0) 8/16/18-10/17/18
	11/5/2018	EBMUD	255.70	Stn 35 Water Service (Meter 4.0) 8/16/18-10/17/18
	11/5/2018	EBMUD	730.98	Stn 39 Water Service (Meter 1.0) 8/24/18-10/24/18
	11/5/2018	EBMUD	255.70	Stn 39 Water Service (Meter 4.0) 8/24/18-10/24/18
221461	11/5/2018	ECFD MANAGEMENT GROUP	150.00	Fire Chief Maples Retirement Event-Chief Meyer/DC Phares
221368	10/19/2018	ED JONES COMPANY INC	65.92	45-Year Pins (2)-Stn 37 Volunteers
	10/19/2018	ED JONES COMPANY INC	100.67	Name Bar (2)-Day/Brees
	10/19/2018	ED JONES COMPANY INC	86.60	Stn 37 Volunteer Name Bar (2)-Harper/Kroeger
221462	11/5/2018	ED JONES COMPANY INC	174.09	BC Badge/Name Bar-Aguiar
11/05/18-15	11/5/2018	ELECTRONIC INNOVATIONS INC	195.00	Reprogram Combo Lock Gates-All Facilities
11/08/18-02	11/8/2018	ELECTRONIC INNOVATIONS INC	355.00	Prev Maint Svc/Change Combo Lock-Station Security Project
11/08/18-03	11/8/2018	ELECTRONIC INNOVATIONS INC	705.93	Prev Maint/Replace Battery/Change Combo Lock-Stn Security
11/08/18-04	11/8/2018	ELECTRONIC INNOVATIONS INC	678.46	Remote Repairs/Install Transformer-Stn 30 Security Gate

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Check/Voucher Register

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221463	11/5/2018	ELITE AUTO GLASS INC	313.04	New Windshield-Unit 397
221369	10/19/2018	ENTERPRISE FM TRUST	7,076.45	Monthly Fleet Lease Payment (13) 10/1/18-10/31/18
221464	11/5/2018	ETHER WEB NETWORK LLC	75.00	Stn 37 Wireless Internet Service 8/1/18-11/1/18
221465	11/5/2018	FINISHMASTER INC	14.97	Accident Repair Pinstripe Tape-Unit 706
221403	10/26/2018	FIRE TRADITIONS	54.13	Cal Fire Chief Retirement Recognition Gift
221404	10/26/2018	FOREMOST PROMOTIONS INC	2,914.36	Misc. Public Education Supplies
221083	10/31/2018	G RO SOLUTIONS LLC	(240.00)	CERT Instructor (8.0 hours) 8/17/18-8/23/18
221370	10/19/2018	GALLS LLC	(168.85)	Credit-Return Uniform Shirts-Deputy Chief
	10/19/2018	GALLS LLC	34.10	Uniform Belt-Academy
	10/19/2018	GALLS LLC	168.85	Uniform Shirts (2)-Deputy Chief
	10/19/2018	GALLS LLC	177.51	Uniform Shirts-Deputy Chief
221516	11/8/2018	GALLS LLC	108.23	Uniform Pants (2)-Firefighter Reserves
221466	11/5/2018	GARLAND	71,001.10	Stn 31 Roof Replacement Project-Progress Payment #1
221467	11/5/2018	GEORGE ALBERTO ROJAS	240.00	CERT Instructor (8.0 hours) 8/17/18-8/23/18
221468	11/5/2018	GLOBALSTAR USA	523.16	Satellite Phone Service (6)-10/18
	11/5/2018	GLOBALSTAR USA	87.19	Satellite Phone Service-Dispatch 10/18
	11/5/2018	GLOBALSTAR USA	87.19	Satellite Phone Service-EOC 10/18
221469	11/5/2018	GOLDEN STATE EMERGENCY VEHIC...	1,172.85	Pressure Transducer-Unit 527
221517	11/8/2018	GOLDEN STATE FLEET SVCS INC	750.00	Antique Fire Truck Towing Charges
221470	11/5/2018	GREAT AMERICA FINANCIAL SERVIC...	300.14	FY 18/19 Training Copier Maint Agreement-9/5/18-9/24/18
221471	11/5/2018	HAVE AIR WILL TRAVEL INC	668.00	Svc Call/Mounts/Dismounts New Tires (4)/Disposal-Unit 370
	11/5/2018	HAVE AIR WILL TRAVEL INC	1,885.10	Svc Call/Mounts/Dismounts New Tires (4)/Disposal-Unit 547
	11/5/2018	HAVE AIR WILL TRAVEL INC	2,780.15	Svc Call/Mounts/Dismounts New Tires (6)/Disposal-Unit 546
	11/5/2018	HAVE AIR WILL TRAVEL INC	1,084.40	Svc Call/Mounts/Dismounts New Tires (6)/Disposal-Unit 864
221518	11/8/2018	HOME DEPOT CREDIT SERVICES	68.00	12-Galloon Totes (9)-Academy Textbooks
	11/8/2018	HOME DEPOT CREDIT SERVICES	16.21	Duck Canvas Gloves-Academy Supplies
	11/8/2018	HOME DEPOT CREDIT SERVICES	42.38	Flat Bed Oil-Academy Supplies
	11/8/2018	HOME DEPOT CREDIT SERVICES	90.74	Light Ballast-Stn 30
	11/8/2018	HOME DEPOT CREDIT SERVICES	1,361.86	Misc. Building Prop Supplies-Academy
	11/8/2018	HOME DEPOT CREDIT SERVICES	166.18	Safety Glasses/Duct Tapes/All Purpose Cleaner-Academy
	11/8/2018	HOME DEPOT CREDIT SERVICES	5.15	Storage Boxes (2)-Academy Supplies
	11/8/2018	HOME DEPOT CREDIT SERVICES	167.30	Training Site Misc. Supplies-Academy
10/19/18-01	10/19/2018	HUNT AND SONS INC	447.81	Stn 31 Unleaded/Diesel Fuel-10/9/18
10/19/18-02	10/19/2018	HUNT AND SONS INC	908.64	Stn 30 Unleaded/Diesel Fuel-10/11/18
10/19/18-03	10/19/2018	HUNT AND SONS INC	603.25	Stn 35 Diesel Fuel-10/9/18
10/19/18-04	10/19/2018	HUNT AND SONS INC	1,621.93	Stn 38 Unleaded/Diesel Fuel-10/10/18
10/19/18-05	10/19/2018	HUNT AND SONS INC	917.48	Stn 34 Unleaded/Diesel Fuel-10/12/18
10/19/18-06	10/19/2018	HUNT AND SONS INC	1,660.79	Stn 38 Unleaded Fuel-10/12/18
10/26/18-06	10/26/2018	HUNT AND SONS INC	1,416.93	Stn 38 Unleaded Fuel-10/16/18
10/26/18-07	10/26/2018	HUNT AND SONS INC	1,546.91	Stn 36 Unleaded/Diesel Fuel-10/17/18

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10/26/18-08	10/26/2018	HUNT AND SONS INC	1,772.42	Stn 38 Unleaded Fuel-10/22/18
11/05/18-16	11/5/2018	HUNT AND SONS INC	578.08	Stn 39 Diesel Fuel-10/25/18
11/05/18-17	11/5/2018	HUNT AND SONS INC	1,112.87	Stn 30 Unleaded/Diesel Fuel-10/24/18
11/05/18-18	11/5/2018	HUNT AND SONS INC	693.17	Stn 31 Diesel Fuel-10/23/18
11/05/18-19	11/5/2018	HUNT AND SONS INC	626.43	Stn 35 Diesel Fuel-10/24/18
11/05/18-20	11/5/2018	HUNT AND SONS INC	2,097.50	Stn 33 Unleaded/Diesel Fuel-10/25/18
11/05/18-21	11/5/2018	HUNT AND SONS INC	2,903.90	Stn 34 Unleaded/Diesel Fuel-10/26/18
11/05/18-22	11/5/2018	HUNT AND SONS INC	3,490.26	Stn 38 Unleaded/Diesel Fuel-10/26/18
11/08/18-05	11/8/2018	HUNT AND SONS INC	535.53	Stn 38 Unleaded Fuel-10/30/18
11/08/18-06	11/8/2018	HUNT AND SONS INC	1,711.19	Stn 38 Unleaded Fuel-11/2/18
11/08/18-07	11/8/2018	HUNT AND SONS INC	552.74	Stn 34 Unleaded/Diesel Fuel-10/31/18
11/08/18-08	11/8/2018	HUNT AND SONS INC	894.55	Stn 34 Unleaded/Diesel Fuel-11/5/18
11/08/18-09	11/8/2018	HUNT AND SONS INC	1,422.73	Stn 31 Diesel Fuel-11/2/18
11/08/18-10	11/8/2018	HUNT AND SONS INC	1,312.27	Stn 38 Unleaded/Diesel Fuel-11/5/18
11/05/18-23	11/5/2018	INDUSTRIAL SCIENTIFIC CORP	1,223.64	iNet HazMat Gas Monitoring Subscription-10/1/18-10/31/18
221472	11/5/2018	INNOVATIVE CLAIM SOLUTIONS	9,036.92	Workers' Comp Claim Admin Fees 11/1-11/30/18
221371	10/19/2018	INTERNATIONAL CODE COUNCIL INC	240.00	Int'l Code Council Membership Dues-R.Evitt 10/18-9/19
11/08/18-11	11/8/2018	iPRINT TECHNOLOGIES	479.25	HP 410X Magenta/Black/Yellow Toner Cartridge-Stn 31/BC Ofc
11/08/18-12	11/8/2018	iPRINT TECHNOLOGIES	130.33	HP 410X Black High Yield Toner Cartridge-Stn 38
11/08/18-13	11/8/2018	iPRINT TECHNOLOGIES	174.46	HP 410X Cyan High Yield Toner Cartridge-Stn 34
11/08/18-14	11/8/2018	iPRINT TECHNOLOGIES	304.79	HP 410X Cyan/Black High Yield Toner Cartridge-Stn 31
221519	11/8/2018	IRON MOUNTAIN	371.03	Off-Site Backup Media Storage Fee-9/18
221473	11/5/2018	ISINGS CULLIGAN	79.73	Stn 30 Drinking Water Service-10/18
	11/5/2018	ISINGS CULLIGAN	87.36	Stn 31 Drinking Water Service-10/18
221405	10/26/2018	IVY ONG	355.00	Reimb-Uniform Shoes/Pants
221474	11/5/2018	JACK CLANCY ASSOCIATES	13,500.00	Prof Svcs-2017 Battalion Chief Assessment Process
221406	10/26/2018	JEAN GAUTHIER	135.00	Sink/Vacuum Repairs-Stn 31
221520	11/8/2018	JEAN GAUTHIER	316.80	Replace Stove Ignitor/Clean Burners-Stn 35
11/08/18-15	11/8/2018	JEFF KATZ ARCHITECTURAL CORPO...	188.20	J.Katz Printing/Photocopy Expense-Public Sfty Facility Study
11/08/18-16	11/8/2018	JEFF KATZ ARCHITECTURAL CORPO...	14,150.00	SR Public Sfty Facility Feasibility Study/Structural Assess
11/08/18-17	11/8/2018	JEFF KATZ ARCHITECTURAL CORPO...	5,757.02	Construction Management Services-Fire Stn 34 Dorm Remodel
221407	10/26/2018	JEFFREY BRESHER	900.00	2018 Medical Plan Opt Out 10/18-12/18
221475	11/5/2018	JOHN SAMBRAILO	158.20	Reimb-Self Funded Vision Plan-John
221372	10/19/2018	JOSHUA SCOTT	169.00	Reimb-Self Funded Vision Plan-Joshua
221373	10/19/2018	KATHY WOOFER	150.00	CERT Instructor (5.0 hours) 9/29/18
11/05/18-24	11/5/2018	KENNETH R CAMPO CPA	13,510.00	Finance Consulting Services (96.5 Hrs)-October 2018
221521	11/8/2018	KEVIN RAWITZER	175.00	Reimb-ACLS Recertification
221522	11/8/2018	KRONOS INCORPORATED	2,649.50	Telestaff Software Support Services-11/1/18-1/31/19
10/19/18-07	10/19/2018	L N CURTIS AND SONS	278.20	Station Boots-Reed
10/19/18-08	10/19/2018	L N CURTIS AND SONS	178.61	Station Boots-Scott

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10/19/18-09	10/19/2018	L N CURTIS AND SONS	715.53	Uniform Shirts (3)/Boots (1)-Academy
10/19/18-10	10/19/2018	L N CURTIS AND SONS	357.22	Station Boots (2)-Wylie/Olson
10/19/18-11	10/19/2018	L N CURTIS AND SONS	643.00	Uniform Pants (6)-Suppression
10/19/18-12	10/19/2018	L N CURTIS AND SONS	107.17	Uniform Pants (1)-Brees
10/19/18-13	10/19/2018	L N CURTIS AND SONS	321.50	Pants (3)-Academy
10/19/18-14	10/19/2018	L N CURTIS AND SONS	2,543.88	Turnout Coat/Pants-Brees
10/19/18-15	10/19/2018	L N CURTIS AND SONS	1,441.89	Hose/Nozzles/Adapters/Gloves-Stock
10/19/18-16	10/19/2018	L N CURTIS AND SONS	321.50	Pants (3)-Bakalar
10/19/18-17	10/19/2018	L N CURTIS AND SONS	302.56	Uniform Boots (1)-Bartusch
10/19/18-18	10/19/2018	L N CURTIS AND SONS	1,152.25	Power Unit Repairs-Unit 707
10/19/18-19	10/19/2018	L N CURTIS AND SONS	3,117.60	5-Gallon Class A Foam Concentrate (24)-Stock
10/19/18-20	10/19/2018	L N CURTIS AND SONS	673.32	Uniform Shirts (2)/Uniform Pants (4)-Suppression
10/26/18-09	10/26/2018	L N CURTIS AND SONS	(178.61)	Credit-Station Boots Return-O'Dwyer
	10/26/2018	L N CURTIS AND SONS	178.61	Station Boots-O'Dwyer
10/26/18-10	10/26/2018	L N CURTIS AND SONS	(167.79)	Credit-Station Boots Return
	10/26/2018	L N CURTIS AND SONS	(10.82)	Credit-Station Boots Return-Hirst
	10/26/2018	L N CURTIS AND SONS	178.61	Station Boots-Hirst
10/26/18-11	10/26/2018	L N CURTIS AND SONS	(167.79)	Credit-Station Boots Return-Hirst
	10/26/2018	L N CURTIS AND SONS	1,815.89	Rope Rescue Bags-USAR/Trucks/Type III Engines
10/26/18-12	10/26/2018	L N CURTIS AND SONS	422.18	Structure Gloves (5)-Stock
10/26/18-13	10/26/2018	L N CURTIS AND SONS	2,424.80	Team Wendy Helmet Headlamps (35)-Rescue Division
10/26/18-14	10/26/2018	L N CURTIS AND SONS	75.72	Gear Bag-Hirst
10/26/18-15	10/26/2018	L N CURTIS AND SONS	38.97	Boots Zipper Kit (1)-Eynck
10/26/18-16	10/26/2018	L N CURTIS AND SONS	486.85	Hydrant Wrench (5)-Stn 33 Stock
10/26/18-17	10/26/2018	L N CURTIS AND SONS	272.79	Boots Zipper Kit (7)-Morales/Stock
11/05/18-25	11/5/2018	L N CURTIS AND SONS	39.62	Deck Gun Parts-Unit 512
11/05/18-26	11/5/2018	L N CURTIS AND SONS	535.84	Pants (5)-Day
11/05/18-27	11/5/2018	L N CURTIS AND SONS	194.85	Fire Inspector Pants-Bartusch
11/08/18-18	11/8/2018	L N CURTIS AND SONS	2,013.45	Structure Gloves/Wildland Gloves/Bandanas-Stn 33 Stock
11/08/18-19	11/8/2018	L N CURTIS AND SONS	511.48	Wildland Gear Bags (9)-Academy
11/08/18-20	11/8/2018	L N CURTIS AND SONS	84.44	Structure Gloves-Academy
11/08/18-21	11/8/2018	L N CURTIS AND SONS	422.18	Structure Gloves (5)-Stn 33 Stock
11/08/18-22	11/8/2018	L N CURTIS AND SONS	1,380.19	Red Rope Rescue Bags (10)-USAR/Trucks/Type III Engines
11/08/18-23	11/8/2018	L N CURTIS AND SONS	84.44	Structure Gloves-Academy
11/08/18-24	11/8/2018	L N CURTIS AND SONS	345.32	Flashlights (11)-Stn 33 Stock
11/08/18-25	11/8/2018	L N CURTIS AND SONS	981.83	Flashlights (13)/Adapters (10)/Gloves (5)-Stn 33 Stock
221476	11/5/2018	LEADER EMERGENCY VEHICLES	722.66	Accident Damaged Fender Flare Replacement-Unit 706
221523	11/8/2018	LIEBERT CASSIDY WHITMORE	1,628.00	Professional Services-9/30/18
221477	11/5/2018	LIVERMORE DUBLIN DISPOSAL	285.89	Stn 30 Garbage Service-10/18
	11/5/2018	LIVERMORE DUBLIN DISPOSAL	705.81	Stn 38 Garbage Service-10/18

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	11/5/2018	LIVERMORE DUBLIN DISPOSAL	285.89	Stn 39 Garbage Service-10/18
221524	11/8/2018	LIVERMORE DUBLIN DISPOSAL	685.48	Stn 34 Garbage Service/Extra Pick-Up-10/18
221478	11/5/2018	LIVERMORE SAW AND MOWER LLC	197.44	Cut Off Saw Repairs/Replace Torn Intake/Rebuild Carburetor
	11/5/2018	LIVERMORE SAW AND MOWER LLC	1,092.45	New Chainsaw
221408	10/26/2018	LOGOBOSS LLC	84.61	Plaque Engraving-Cal Fire Chief Witmer
	10/26/2018	LOGOBOSS LLC	84.61	Plaque Engraving-Fire Chief Littleton
221374	10/19/2018	LOVELAND AND SMART INSURANC...	10,914.00	Final Excess Workers Comp Premium Audit-Period 7/1/17-7/1/18
221409	10/26/2018	LUCAS A HIRST	30.00	Stock Video & Audio For Intro Sequence
221525	11/8/2018	MALLORY SAFETY AND SUPPLY CO...	1,264.23	Hazardous Materials Safety Vests (11)
10/26/18-18	10/26/2018	MAXIM SERVICES	2,116.65	Admin Cleaning Service-10/18
11/01/18-02	11/1/2018	MICHAEL A SYLVIA	25,557.00	415 Limit Replacement Benefits-11/1/18
221375	10/19/2018	MICHAEL A SYLVIA	230.00	Reimb-Self Funded Vision Plan-Karen
221479	11/5/2018	MICKEY BENKO	1,775.00	Remove/Replace Combo Lock-All Facilities
	11/5/2018	MICKEY BENKO	727.72	Remove/Replace Combo Lock-Stn 33 Annex
221376	10/19/2018	NATHAN SILL	152.50	Reimb-Self Funded Vision Plan-Tiffany
221526	11/8/2018	NEGOV	13,023.10	Insight Enterprise Software/Job Posting Subsc-12/18-12/20
221527	11/8/2018	NICHOLS CARPET CLEANING INC	516.00	Stn 30 Carpet/Chair Cleaning Service
10/19/18-21	10/19/2018	NOB HILL CLEANERS INC	20.00	Patches on Uniform Shirts-Suppression
10/19/18-22	10/19/2018	NOB HILL CLEANERS INC	36.35	Patches on Uniform Shirts/Dry Clean-Suppression
221410	10/26/2018	OFFICE DEPOT	12.59	Kitchen Supplies
	10/26/2018	OFFICE DEPOT	262.01	Office Supplies
	10/26/2018	OFFICE DEPOT	97.98	Office/Household Supplies
221480	11/5/2018	OFFICE DEPOT	135.37	Office/Household Supplies-Admin
10/19/18-23	10/19/2018	ORKIN	171.70	Stn 36 Pest Control Service-10/16/18
11/08/18-26	11/8/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 36 Pest Control Service-10/25/18
11/08/18-27	11/8/2018	OSBORN SPRAY SERVICE INC	75.00	Admin Pest Control Service-10/25/18
11/08/18-28	11/8/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 30 Pest Control Service-10/25/18
11/08/18-29	11/8/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 35 Pest Control Service-10/25/18
11/08/18-30	11/8/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 33 Pest Control Service-10/25/18
11/08/18-31	11/8/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 39 Pest Control Service-10/25/18
11/05/18-28	11/5/2018	PACIFIC STATES PETROLEUM INC	653.55	Small Engine Fuel-Fleet Shop
221411	10/26/2018	PAUL JANNISSE	900.00	2018 Medical Plan Opt Out 10/18-12/18
11/08/18-32	11/8/2018	PETER C BENSON	10,880.00	EMS Medical Director-Consulting Services 10/18
221481	11/5/2018	PETERSON TRUCKS INC	4,630.58	Rebuild AC/Misc. Parts-Unit 605
221377	10/19/2018	PGE	1,214.16	New Stn 32 Gas/Electric Service-10/18
221378	10/19/2018	PGE	113.42	Admin Gas Usage Charge-9/18
221412	10/26/2018	PGE	1,373.57	Stn 36 Gas/Electric Service 10/18
221528	11/8/2018	PGE	19,167.79	Gas/Electric Service-10/18
221482	11/5/2018	REBECCA GILMAN	87.46	Reimb-Uniform Shoes
11/08/18-33	11/8/2018	RESPONSIVE COMMUNICATION SER...	297.50	Remove 3rd Party Storage Compartment-Unit 512

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221420	11/1/2018	RICHARD PROBERT	25,995.97	415 Limit Replacement Benefits-11/1/18
221483	11/5/2018	ROBERT PFISTERER	215.20	Reimb-Self Funded Vision Plan-Robert
221484	11/5/2018	SAFETY GLASSES USA INC	389.49	Safety Glasses (144)-Stn 33 Stock
221485	11/5/2018	SAFETY-KLEEN SYSTEMS INC	216.50	Solvent Tank Service-Stn 30 Mechanic Shop 9/12/18
221486	11/5/2018	SAN MATEO REGIONAL NETWORK I...	415.00	FireDispatch.com CAD Interface/Radio Audio Streaming
10/19/18-24	10/19/2018	SAN RAMON TOW INC	700.00	Cars (2)-Auto Extrication Training
10/19/18-25	10/19/2018	SAN RAMON TOW INC	350.00	Car (1)-Auto Extrication Training
10/19/18-26	10/19/2018	SAN RAMON TOW INC	2,100.00	Cars (6)-Auto Extrication Training
10/19/18-27	10/19/2018	SAN RAMON TOW INC	350.00	Car (1)-Auto Extrication Training
221487	11/5/2018	SCOTT F DWYER	275.00	Reimb-EA Class Fee-Instructor 1 Instructional Method 9/20/18
221379	10/19/2018	SHAMROCK OFFICE SOLUTIONS INC	11.37	Black Toner Cartridge Shipping Fee-Admin Copier
221413	10/26/2018	SHAMROCK OFFICE SOLUTIONS INC	11.37	Cyan Toner Cartridge Shipping Fee-Admin Copier
	10/26/2018	SHAMROCK OFFICE SOLUTIONS INC	11.37	Yellow Toner Cartridge Shipping Fee-Admin Copier
221488	11/5/2018	SHAMROCK OFFICE SOLUTIONS INC	135.10	Admin Copier Overage Charge 10/1/18-10/31/18
	11/5/2018	SHAMROCK OFFICE SOLUTIONS INC	11.37	Magenta Toner Cartridge Shipping Fee-Admin Copier
221529	11/8/2018	SHAW HR CONSULTING	1,780.00	Prof Svcs-Human Resources ADA Consulting
221380	10/19/2018	SHRED IT USA LLC	251.58	Documents Shredding Service-Admin/Stn 31 9/18
221530	11/8/2018	SILVERADO AVIONICS INC	997.01	BK Radio Microphones/Antenna Adaptors/Misc. Parts
221414	10/26/2018	SMILE BUSINESS PRODUCTS INC	144.62	FY 18/19 Training Copier Maintenance Agreement
221489	11/5/2018	SPRINT	768.11	T1 Port Access Bundle-10/18/18
221490	11/5/2018	STAPLES CREDIT PLAN	17.09	Pencil Sharpener
221491	11/5/2018	STATE FIRE TRAINING	360.00	Firefighter II Certification Application Fees (9)
221531	11/8/2018	STERLING COMPUTERS CORPORATL...	1,219.24	Dell OptiPlex 7060/Monitor/Soundbar-Chief Meyer
221381	10/19/2018	STEVE CALL	143.10	Reimb-Self Funded Vision Plan-Lydia
221532	11/8/2018	STEVE CALL	205.49	Reimb-Uniform Pants
221492	11/5/2018	STEVE COCHRAN	148.75	Reimb-PALS Recertification
221493	11/5/2018	SUN LIFE FINANCIAL	46,461.60	Dental Insurance-11/18
221494	11/5/2018	SUPER VACUUM MANUFACTURING ...	314.37	USAR Transfer Switch-Unit 803
221415	10/26/2018	SUPPLYWORKS	282.79	Misc. Janitorial/Household Supplies-Stn 32
221533	11/8/2018	SUPPLYWORKS	202.78	Misc. Janitorial/Household Supplies-Stn 32
221382	10/19/2018	SYLVIA BUSTOS	224.50	Reimb-Self Funded Vision Plan-Sylvia
221495	11/5/2018	THE HARTFORD PRIORITY ACCOUNTS	1,872.00	Life/AD&D Insurance-10/18
221416	10/26/2018	THOMAS G McKENZIE	103.51	Reimb-Parking/Meals-Apparatus Committee Ambulance Inspection
221383	10/19/2018	TIMOTHY J ROBERTSON	31.77	Reimb-Color Print/Laminated Pictures-Academy
221534	11/8/2018	TMI CONSULTING INC	560.00	Ergonomic Evaluation-Pedreno/Caughey
221384	10/19/2018	TODD W WORD	540.32	Reimb-EA Lodging/Tuition-S200 Initial Attack 9/19-9/21/18
221385	10/19/2018	UNITED PARCEL SERVICE	154.92	Delivery Charges-10/13/18
221496	11/5/2018	UNITED PARCEL SERVICE	66.18	Delivery Charges-10/27/18
AC 09/18	10/19/2018	US BANK	96.43	Lunch-Rescue Orientation
AP 09/18-1	10/19/2018	US BANK	139.66	Lunch-Probationary Testing

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AP 09/18-2	10/19/2018	US BANK	439.35	Tables/Chairs Rental Fee-9/11 Memorial Event
AP 09/18-3	10/19/2018	US BANK	97.70	Badge Mourning Bands (150)-Stock
BLS 09/18	10/19/2018	US BANK	98.69	Coffee/Refreshments-9/20/18 A-Shift Officer Meeting
BS 09/18-1	10/19/2018	US BANK	62.85	Food-9/4/18 Officers Meeting
BS 09/18-2	10/19/2018	US BANK	7.35	Misc. Supplies-SCBA Fit Testing
BSS 09/18	10/19/2018	US BANK	112.20	Misc. Supplies-Stn 30
BW 09/18-1	10/19/2018	US BANK	75.72	Misc. Kitchen/Household Supplies-Stn 31
BW 09/18-2	10/19/2018	US BANK	573.00	Food-County HM Rad Training
BW 09/18-3	10/19/2018	US BANK	20.18	Misc. Supplies-County Training
BW 09/18-4	10/19/2018	US BANK	49.58	Car Washing/Drying Supplies-Station Stock
BW 09/18-5	10/19/2018	US BANK	24.65	Station Shop Vac Filter-Stn 31
BW 09/18-6	10/19/2018	US BANK	34.99	Shower Head-Stn 31 Women's Bathroom
BW 09/18-7	10/19/2018	US BANK	129.87	Fans (3)-Stn 31
CP 09/18-1	10/19/2018	US BANK	1,800.00	CSTI HazMat Specialist F & G Week Course Fee-Hubbard
CP 09/18-2	10/19/2018	US BANK	496.00	Annual Training Officers' Symposium-Parsons
DB 09/18-1	10/19/2018	US BANK	699.94	Various Games/Kids Activities-Emergency Prep Fair
DB 09/18-2	10/19/2018	US BANK	45.00	Constant Contact-CERT Renewal Email System
DB 09/18-3	10/19/2018	US BANK	49.99	Games-Emergency Prep Fair
	10/19/2018	US BANK	64.78	Pens/Markers-Emergency Prep Fair
DB 09/18-4	10/19/2018	US BANK	70.87	CERT Safety Vests (3)-Emergency Prep Fair
DH 09/18	10/19/2018	US BANK	193.98	Lodging-CSDA Conf-Hatfield 9/24-9/27/18
DM 09/18-1	10/19/2018	US BANK	15.75	Meals-Inspector 2D Class-Marhenke
DM 09/18-2	10/19/2018	US BANK	18.31	Tape Measure-Unit 358
DM 09/18-3	10/19/2018	US BANK	1,195.00	Fire Inspector 1 Certification Test Academy-Marhenke
DM 09/18-4	10/19/2018	US BANK	6.70	Certified Mail Postage-Citation Letter to Celamonte
DM 09/18-5	10/19/2018	US BANK	334.96	Airfare-Fire Inspector 1 Cert Academy-Marhenke 10/8-10/12/18
DMc 09/18-1	10/19/2018	US BANK	33.90	Coffee-9/4/18 Captains Meeting
DMc 09/18-2	10/19/2018	US BANK	37.88	Hard Drive-Video/Files
DMc 09/18-3	10/19/2018	US BANK	97.40	Fans-Station Roof Project
DMc 09/18-4	10/19/2018	US BANK	54.11	Dash Cam Disk
DMc 09/18-5	10/19/2018	US BANK	81.19	Spare Keys-Unit 350
DP 09/18-1	10/19/2018	US BANK	176.68	Misc. Dispatch Supplies-Temporary Comm Center
DP 09/18-2	10/19/2018	US BANK	600.00	2018 CSDA Conf Registration Fee-Pangelinan 9/24-9/27/18
DP 09/18-3	10/19/2018	US BANK	218.42	White Board/Easel-Dispatch
DP 09/18-4	10/19/2018	US BANK	95.11	Food-Dispatch Relocation Project
DP 09/18-5	10/19/2018	US BANK	519.47	Wireless Headset Batteries
DP 09/18-6	10/19/2018	US BANK	66.54	Station 31 Dinner
DP 09/18-7	10/19/2018	US BANK	193.98	Lodging Deposit-2018 CSDA Conf-Pangelinan 9/24-9/27/18
DV 09/18-1	10/19/2018	US BANK	1,544.96	USB Drives (250)-Emergency Prep Fair
DV 09/18-2	10/19/2018	US BANK	56.26	Misc. Supplies-Emergency Prep Fair

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 10/15/2018 Through 11/16/2018

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
FD 09/18	10/19/2018	US BANK	2,223.00	Egnyte File Management Annual Fee
JA 09/18-1	10/19/2018	US BANK	188.81	Meals-Urban Shield Training
JA 09/18-2	10/19/2018	US BANK	3.34	Misc. Urban Shield Training Supplies
JA 09/18-3	10/19/2018	US BANK	10.00	Coffee-9/14/18 Rescue Meeting
JA 09/18-4	10/19/2018	US BANK	1,665.06	Fire Apparatus Driver/Operator Books (15)-Academy
JA 09/18-5	10/19/2018	US BANK	24.60	Coffee-9/18/18 Training Division Meeting
JA 09/18-6	10/19/2018	US BANK	70.00	Dumping Fee-Training Site Clean-Up
JC 09/18-1	10/19/2018	US BANK	139.07	Meals-Inspector 2D Class-Castro/Marhenke 8/19-8/23/18
JC 09/18-2	10/19/2018	US BANK	526.60	Lodging-Inspector 2D-Castro 8/19-8/23/18
JC 09/18-3	10/19/2018	US BANK	395.00	Insstructor II Class Fee-Castro 12/10-12/14/18
JC 09/18-4	10/19/2018	US BANK	28.63	Fire Prevention Week Campaign Poster
JC 09/18-5	10/19/2018	US BANK	103.59	Flyers-Emergency Prep Fair
JD 09/18	10/19/2018	US BANK	60.81	Business Luncheon-Chief Meyer/Duggan/Union Rep
JS 09/18-1	10/19/2018	US BANK	654.64	Food-Mt. Diablo Incident Fire Crew
JS 09/18-2	10/19/2018	US BANK	225.00	2018 Fire Leadership Academy Registration-Selover
JS 09/18-3	10/19/2018	US BANK	207.92	Interior/Exterior Car Detail
JS 09/18-4	10/19/2018	US BANK	1,116.54	Presentation Screen/TV-BC Office Project
JS 09/18-5	10/19/2018	US BANK	21.61	Painting Supplies-Stn 31
JV 09/18	10/19/2018	US BANK	135.92	Coffee/Refreshments-9/18/18 Officers Meeting
KS 09/18-1	10/19/2018	US BANK	1,873.53	Misc. Household/Janitorial Supplies-Stock
KS 09/18-2	10/19/2018	US BANK	378.77	Laundry Detergent-Stock
KS 09/18-3	10/19/2018	US BANK	231.09	Paper Shredder-Stn 33
LP 09/18	10/19/2018	US BANK	136.56	Helmet Shield-Director Campbell
MO 09/18-1	10/19/2018	US BANK	129.99	Interior/Exterior Car Detail-Unit 339
MO 09/18-2	10/19/2018	US BANK	363.25	Laminated Pediatric Drug Charts
MO 09/18-3	10/19/2018	US BANK	(125.00)	Credit-Ethical Leadership in Classroom Course-O'Connor
MO 09/18-4	10/19/2018	US BANK	45.00	Ethical Leadership in Classroom Course-O'Connor
MR 09/18	10/19/2018	US BANK	273.10	Misc. Tools/Supplies-Stn 31
NK 09/18-1	10/19/2018	US BANK	119.60	Admin Coffee Supplies
NK 09/18-2	10/19/2018	US BANK	39.57	Food-Chief's Interviews
NK 09/18-3	10/19/2018	US BANK	189.87	Snacks/Refreshments-Recruitments
NK 09/18-4	10/19/2018	US BANK	100.73	Classification Folders-New Hires
NK 09/18-5	10/19/2018	US BANK	100.00	ID Cards
PM 09/18	10/19/2018	US BANK	82.84	Business Luncheon-Board Agenda Review Meeting
RE 09/18	10/19/2018	US BANK	(312.81)	Credit-Fraudulent Charge Reversal-08/18 Statement
RH 09/18	10/19/2018	US BANK	859.33	Equipment ID Stickers (1350)
RN 09/18-1	10/19/2018	US BANK	100.00	Diesel Fuel-Unit 528
RN 09/18-2	10/19/2018	US BANK	344.58	Lodging-Pierce Training-Nogueira 9/9-9/13/18
RN 09/18-3	10/19/2018	US BANK	88.62	Meals-Pierce Training-Nogueira 9/9-9/13/18
RN 09/18-4	10/19/2018	US BANK	5.41	Air Fitting-Unit 524

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 10/15/2018 Through 11/16/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
RN 09/18-5	10/19/2018	US BANK	100.00	Diesel Fuel-Unit 529
RN 09/18-6	10/19/2018	US BANK	100.00	Diesel Fuel-Unit 528
RN 09/18-7	10/19/2018	US BANK	58.43	Uniform Pants-Nogueira
RN 09/18-8	10/19/2018	US BANK	33.08	Engine Repair Transportation Fee-Stn 30 to San Leandro
RW 09/18	10/19/2018	US BANK	13.26	Hard Hat Hanger
SB 09/18-1	10/19/2018	US BANK	(14.06)	Credit-Amazon Prime Membership Cancellation
SB 09/18-2	10/19/2018	US BANK	387.96	Lodging-CSDA Conf-Director Stamey/Yancey 9/24-9/26/18
SB 09/18-3	10/19/2018	US BANK	10.00	SR Chamber Event Registration Fee-Director Kerr
SB 09/18-4	10/19/2018	US BANK	37.65	Gifts Auction Item
SB 09/18-5	10/19/2018	US BANK	10.00	SR Chamber Event Registration Fee-Director Stamey
SC 09/18-1	10/19/2018	US BANK	654.96	UPS Battery Back-Up/Surge Protector (6)-Comm Center Move
SC 09/18-10	10/19/2018	US BANK	14.31	Keyboard-Stn 39
SC 09/18-11	10/19/2018	US BANK	114.60	Hard Drive-Tamori
SC 09/18-12	10/19/2018	US BANK	30.77	Power Strip-Call
SC 09/18-13	10/19/2018	US BANK	145.84	Step Stools (2)-CS131
SC 09/18-14	10/19/2018	US BANK	67.73	Misc. Adapters (2)/Cable-Comm Center Move
SC 09/18-2	10/19/2018	US BANK	(109.82)	Credit-Fiber Optic Media Converter/Module-Comm Center Move
SC 09/18-3	10/19/2018	US BANK	909.24	8-Port Switches (2)-Comm Center Move
SC 09/18-4	10/19/2018	US BANK	5.41	Misc. Supplies-Comm Center Move
SC 09/18-5	10/19/2018	US BANK	21.64	Phone Car Charger-Call
SC 09/18-6	10/19/2018	US BANK	13.99	Video Adapter-IT
SC 09/18-7	10/19/2018	US BANK	158.00	Modem Support (2)-RM30 & CS131
SC 09/18-8	10/19/2018	US BANK	39.95	Video Conversion Software-Mahoney
SC 09/18-9	10/19/2018	US BANK	46.54	Gaffer's Tape (1)-Comm Center Move
SH 09/18	10/19/2018	US BANK	403.77	2018 IFC & IBC Code Books-FLSD
TW 09/18-1	10/19/2018	US BANK	501.00	Lodging-Strike Team Crew
TW 09/18-2	10/19/2018	US BANK	3,128.40	Lodging-HazMat Continuing Challenge Class
TW 09/18-3	10/19/2018	US BANK	128.82	Amazon Prime Membership Fee-Word
TW 09/18-4	10/19/2018	US BANK	372.00	2018 California Training Officers Reg Fee-Word
TW 09/18-5	10/19/2018	US BANK	101.62	Misc. HazMat Tools
TW 09/18-6	10/19/2018	US BANK	172.99	Toilet Tank Fixing Tool/Kitchen Supplies-Stn 35
TW 09/18-7	10/19/2018	US BANK	168.23	Fuel-Training Travel
TW 09/18-8	10/19/2018	US BANK	345.00	Fire Instruction Class Reg Fee-Word
221386	10/19/2018	US BANK EQUIPMENT FINANCE	1,154.51	Admin Ricoh Copiers Lease (2) 9/1/18-10/1/18
221497	11/5/2018	VALLEY PLUMBING HOME CENTER I...	551.12	Water Shutoff Leak Repairs/Install New Valve-Stn 31 Fridge
221498	11/5/2018	VERIZON WIRELESS	422.40	Cell Phone Charges 9/4/18-10/3/18
221499	11/5/2018	VERIZON WIRELESS	252.06	Physio-Control Heart Monitor Modems 9/24/18-10/23/18
221417	10/26/2018	VICKI GRANT	900.00	2018 Medical Plan Opt Out 10/18-12/18
221500	11/5/2018	VISION SERVICE PLAN	5,159.55	Vision Insurance-11/18
	11/5/2018	VISION SERVICE PLAN	4,565.42	Vision Insurance-Retirees 11/18

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 10/15/2018 Through 11/16/2018

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
221501	11/5/2018	WASTE MANAGEMENT OF ALAMED...	210.59	Stn 30 Garbage Recycling Service-10/18
	11/5/2018	WASTE MANAGEMENT OF ALAMED...	90.00	Stn 34 Garbage Recycling Service-10/18
	11/5/2018	WASTE MANAGEMENT OF ALAMED...	179.15	Stn 38 Garbage Recycling Service-10/18
	11/5/2018	WASTE MANAGEMENT OF ALAMED...	90.00	Stn 39 Garbage Recycling Service-10/18
11/08/18-34	11/8/2018	WILLIAM D ROSS ESQ	6,174.24	Legal Services-General Matters 10/18
11/08/18-35	11/8/2018	WILLIAM D ROSS ESQ	600.00	Legal Services-General Litigation 10/18
221387	10/19/2018	WILLIAM M FERREIRA	99.98	Reimb-Self Funded Vision Plan-William
10/19/18-28	10/19/2018	WITTMAN ENTERPRISES LLC	13,660.11	Ambulance Collection Fees-9/18
221502	11/5/2018	WORLDPOINT ECC INC	57.00	AHA BLS Instructor Essentials Online (2)-N.Smith/Rivers
	11/5/2018	WORLDPOINT ECC INC	79.83	AHA BLS Instructor Manual (2)-N.Smith/Rivers
Report Total			1,504,328.96	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
October 24, 2018 Minutes**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Board President Stamey, Directors Campbell, Kerr, Parker and Yancey

Staff Present: Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, Interim Chief Selover, Training Chief Aguiar, Director of Human Resources Korthamar Wong, Technology Systems Manager Call, EMS Battalion Chief Duggan, Director of Emergency Communication Pangelinan, Controller Hatfield, District Clerk Brooks and District Counsel Ross.

1. CALL TO ORDER

Board President Stamey chaired the meeting and called for order at 1:05 p.m.

2. PLEDGE OF ALLEGIANCE

Board President Stamey led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and no changes to the agenda.

4. PUBLIC COMMENT

None.

5. CONSENT CALENDAR

There was some discussion regarding several items on the consent calendar which staff clarified. Director Parker moved approval of the Consent Calendar. Director Campbell seconded the motion. Motion carried.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Cardiac Save Recognition – EMS Battalion Chief Duggan

Chief Duggan provided the background of this call from July 2018, recognizing our staff as well as staff from Club Sport. The cardiac arrest survivor then spoke stating how very lucky he was and thanked everyone involved for saving his life. Certificates were handed out to all of those involved in this save.

6.2 Recognition of the Scottish Rite Masons of Oakland, CA for their donation to the District.

Director Parker provided the background of the donation of cell phone back-up battery devices to the District and introduced two men from the Scottish Rite Masons in Oakland. Chief Meyer presented them with a District ball cap and certificate of appreciation for their generous donation.

7. OLD BUSINESS

None

8. NEW BUSINESS

8.1 Approval of Architectural Services Contract for Paving Replacement at Station 34.

Chief Meyer provided the background of this item and thanked Chief Drayton and Interim Chief Selover for their work on this project. There were questions regarding the concrete apron and timeframe for being able to drive on it. Interim Chief Selover stated that this project will be done in a phased approach. The Board asked to be kept updated on this project.

Motion by Director Kerr, seconded by Director Yancey to approve the architectural services contract for paving replacement at Station 34. Motion carried.

8.2 Approval of new Classification of Senior Accounting Technician and reclassification of current Accounting Technicians to this newly established classification.

Chief Meyer provided an overview regarding this item, stating with the loss of one HR Generalist and one Senior Office Assistant, duties as well as additional responsibility would be shifted to Finance personnel and that there would be an overall budget savings with the approval of this new classification.

Motion by Director Yancey, seconded by Director Parker to approve the new classification of Senior Accounting Technician and reclassification of current Accounting Technicians to this newly established classification. Motion carried.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Director Kerr commented on the positive correspondence relating to the attendance by Battalion Chief McNamara at a recent Rotary meeting where he provided an overview of the recent fires.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities

Chief Phares provided his monthly report highlighting the increase in vegetation fires in California.

Training Chief Aguiar provided a summary of the new Training Division website which promotes consistency in information. All of the Board members stated what wonderful information is included in this new training website.

Interim Chief Healy provided a brief update regarding the arson investigation relating to recent fires in the District.

- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.

Chief Duggan provided his monthly report highlighting the 670 EMS calls this past month.

- 10.3 Logistics – Interim Chief Selover
Logistics Report of monthly activities.

Interim Chief Selover provided the monthly Logistics monthly report stating that the new ambulances should be received by the District sometime in the next few days.

- 10.4 Fire and Life Safety Division – Interim Chief Selover
Fire and Life Safety Report of monthly activities.

Interim Chief Selover discussed the status of annual inspections and informed the Board that the recent Emergency Preparedness Fair held within the District was deemed very successful.

- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.

Director of Emergency Communications Pangelinan stated that approximately 100 applications were received for the Dispatcher recruitment and that the Mobile Data Computers have been implemented. There was discussion regarding the District hydrant maps. Director Parker asked about the diameter/water flow of our hydrants.

- 10.6 Human Resources Division – Director of Human Resources Korthamar Wong
Human Resources Report of monthly activities.

Director Korthamar Wong highlighted the recent recruitments Human Resources has been working on and stated that one I-Quest Student is on board at the District. Director Parker questioned why only one student in this program. Staff responded. Director Korthamar Wong also discussed recent meetings held with deferred compensation companies; and that visits to all of the fire stations regarding Open Enrollment have been completed.

- 10.7 Finance Division – Financial Consultant, Ken Campo/Controller Davina Hatfield
Monthly Finance Report of monthly activities.

Financial Consultant Campo provided a brief financial overview with Controller Hatfield reviewing a power point presentation regarding reserves, cash flow, expenditures, etc.

- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings and other District related activities.

Chief Meyer reported on the Retiree breakfast that was held last week at Admin., and that in the future this may be a luncheon instead of breakfast. About 35 retirees attended.

Chief Meyer reported that Chief Selover has been attending recent MAC meetings and that a District staff presentation at a recent City of San Ramon Council meeting regarding District deployment was well received.

11. GOOD OF THE ORDER

- 11.1 Legislative Update – Director Yancey

Director Yancey provided an update on SB1205 from the Annual CSDA Conference she recently attended regarding mandated inspections. Director Yancey stated she was pleased to be able to attend this conference.

Board President Stamey attended the Annual Danville Fall Fest and complimented staff from Station 31 that were in attendance and asked of the old pumper could possibly be included in this event next year.

Directory Kerr stated he attended the Annual Business Expo.

12. UPCOMING CALENDAR OF EVENTS

The Board and staff reviewed the upcoming calendar of events.

13. CLOSED SESSION

- 13.1 Conference with Legal Counsel – Possible exposure to litigation (4 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT

The regular meeting adjourned at 3:15 p.m. The Board adjourned to Closed Session at 3:25 p.m. with the Closed Session and meeting concluding at 4:15 p.m..

Prepared by: _____
Susan F. Brooks
District Clerk

Approved by: _____
Matthew J. Stamey
Board President

William D. Ross
Karin A. Briggs
David Schwarz

Kypros G. Hostetter
Of Counsel

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Los Angeles, CA 90025

File No: 45.3

November 21, 2018

VIA ELECTRONIC TRANSMISSION

sbrooks@srvfire.ca.gov

The Honorable Matthew Stamey, President
and Members of the District Board of Directors
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, California 94583

Re: Report Upon Return from Closed Session; Regular Meeting of the San Ramon Valley Fire Protection District Board of Directors; October 24, 2018

Dear President Stamey and Members of the District Board of Directors:

This communication sets forth reportable action, if any, of the Board of Directors (“Board”) of the San Ramon Valley Fire Protection District (“District”) consistent with provisions of the Ralph M. Brown Open Meeting Act (Government Code section 54950 *et seq.*), resulting from the Closed Session of the October 24, 2018 Regular District Board Meeting.

The Open Session convened at 1:04 p.m. to address matters agendized for Board consideration. The Open Session concluded at 3:12 p.m. and your Board adjourned into Closed Session at 3:25 p.m.

There was one item agendized for Closed Session consideration:

- 13.1 Possible exposure to litigation (4 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed;
- 13.2 Personnel matter: Performance Evaluation of District Counsel (Authorized under Government Code Section 54957.

The Honorable Matthew Stamey, President
and Members of the District Board of Directors
San Ramon Valley Fire Protection District
November 21, 2018
Page 2

With respect to the first and second matters considered under Agenda Item No. 13.1, there was reportable action with respect to the Workers' Compensation matters. There was unanimous Board Direction (4-0), Director Campbell being absent, to advance a settlement offer in each action. Except as indicated, there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(2).

With respect to the third and fourth items under Agenda Item No. 13.1, there was no reportable action under the common law attorney-client privilege and that provided by Government Code section 54956.9(d)(2).

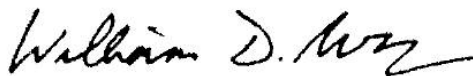
With respect to Agenda Item No. 13.2, there was reportable action that District Counsel would continue to be directed by Chief Meyer with issues of District Legal matters which are to be reviewed periodically by the Board.

The Closed Session concluded at 4:15 p.m. with the indication that a written Report Upon Return from Closed Session would be prepared consistent with the provisions of Government Code section 54957.1 for the matters agendized for Closed Session consideration.

This communication should be added to the Agenda for review under the Consent Calendar of your next Regular or Special Meeting.

If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,



William D. Ross

WDR:jf

cc: Paige Meyer, District Chief

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **October 2018**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	825.00	63.12	-	888.12	0.02%
Fire Chief	1	28,789.03	676.31	18,080.36	47,545.70	1.09%
Personnel	3	25,681.29	435.90	7,536.23	33,653.42	0.77%
Finance	3	30,123.93	428.05	9,961.92	40,513.90	0.93%
Fire Life & Safety	10	100,646.64	2,084.11	43,411.76	146,142.51	3.35%
Technology	2	26,119.62	529.54	7,968.05	34,617.21	0.79%
Communication Center	12	179,447.24	3,330.40	44,114.68	226,892.32	5.20%
Facilities	0	1,800.00	137.70	-	1,937.70	0.04%
Fire Suppression	128	2,444,630.02	34,127.80	1,189,781.82	3,668,539.64	84.01%
Fleet	1	9,406.92	136.40	3,031.36	12,574.68	0.29%
Training	2	23,187.99	360.67	14,703.97	38,252.63	0.88%
EMS	3	40,374.81	955.41	24,190.49	65,520.71	1.50%
Rescue		16,645.54	-	11,761.32	28,406.86	0.65%
HazMat		13,224.38	-	8,142.45	21,366.83	0.49%
TOTALS	170	2,940,902.41	43,265.41	1,382,684.41	4,366,852.23	100.00%



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 28, 2018

To: Board of Directors

From: Natalie Korthamar Wong, Director of Human Resources

Re: Approval of Contract with BaySport Inc. for Annual Wellness Fitness Program Services

Background:

The most valuable resource in any organization is the people, and their well-being is vital to the organization's success. Administering the safety and health of District fire fighters should be one of our highest priorities for several reasons.

- Moral obligation
- It is expensive to take care of those injured on the job
- Personnel will be better motivated if they know the administration is looking out for their welfare

Physical fitness has long been recognized as an essential trait for fire fighters and should be directly related to the job, not gender or age. It is unfair to the public and fellow fire fighters to have below-average physical fitness; therefore, an adequate level of physical fitness is a safety goal for the public and the individual.

The District currently maintains a wellness fitness program for safety employees, created in part to establish a program for medical and fitness evaluations – and not designed to be punitive. This program was established utilizing National Fire Protection Association (NFPA) section 1582, which “outlines an occupational medical program that will reduce risks and provide for the health, safety, and effectiveness of fire fighters operating to protect civilian life and property.” Annually, approximately 130 employees undergo a combination of the following evaluations: wellness examination; DMV required driver physical; screen for bladder cancer; influenza vaccines; and other required fitness screenings. District staff recommends utilizing BaySport Inc. to provide these services due to its service model, which minimizes disruption of District operations by completing the medical evaluation on-site at the District. By providing the evaluation on-site, it makes it convenient for employees to participate and decreases the amount of time a crew is out of service due to the medical evaluation.

Recommended Board Action:

Approve the Independent Contractor Services Agreement with BaySport Inc. in an amount not to exceed \$112,000. This amount covers the base physical evaluation of \$675 per employee, along with other optional services that may be deemed necessary during the year.

Financial Impact:

The annual cost for these and other medical services are budgeted within the Human Resources Division.

1.5 FINANCIAL MODEL and SERVICE OPTIONS

As a provider of services to support multiple Fire Districts, we have identified a menu option of services that provides each District with the opportunity to choose a scope of service that best meets the desired goals. We have the experience to know that the financial model for a particular project is based upon the goals and budget of the client. There is no cookie cutter, one size fits all approach. Provided below is a menu of potential services and associated cost for consideration as a part of the SRVFD Wellness-Fitness Evaluation.

Comprehensive Physical Exam (3 Stations) - \$675

Physician Examination

Cardiovascular Evaluation

Resting Vitals and Ancillary Testing

Comprehensive Physical Exam plus Nutritional Component or Physical Assessment Testing (4 Stations) - \$750

Physician Examination

Cardiovascular Evaluation

Resting Vitals and Ancillary Testing

Consultation with Registered Dietitian or Physical Assessment Testing

Laboratory Testing (blood tests) – Variable

Basic Metabolic Panel, Lipid Panel, CBC - \$50

Prostate Specific Antigen - \$50

Hemoglobin A1c - \$40

Vitamin D - \$50

QuantiFERON-TB Gold - \$105

Cholinesterase - \$25

Urinalysis (dipstick) - \$10

Immunity Status; Hepatitis A Antibody (\$99), Hepatitis B Antibody (\$56), MMR (\$131), Varicella (\$43)

Hepatitis C - \$67

Other tests – Will be quoted upon request

Vaccinations - Variable

TDAP - \$75

Influenza - \$30

Hepatitis A (2 shot series) - \$105/vaccination

Hepatitis B (3 shot series) - \$110/vaccination

PPD status - \$25



Additional Test Options

Chest X-Ray, 2 view - \$80

Physical Assessment – \$75 (could be incorporated in lieu of Nutritionist Component as 4th station)

- i.e. Wells Sit and Reach, Timed Curl-ups, Timed Push-ups, 1 rep max – Leg Press, 1 rep max – Chest Press
- Leg Press and Chest Press testing would require access to SRVFD gym equipment
- Actual tests will be determined with input from SRVFD

CLOSING

We appreciate the opportunity to team with the San Ramon Valley Fire District to deliver an evaluation program that will assess the health status of program participants, provide each participant with a path to optimal health, and enhance their performance both on and off the job. Based upon the expected scope of work outlined and our long time support of other fire districts based in the Bay Area, we believe that BaySport is particularly well matched to deliver an exceptional experience for the program participants.

Please feel free to contact me if you have any questions regarding this information.

Respectfully submitted,

Doug Emery, President

BaySport, Inc.

14830 Los Gatos Blvd, Suite 101

Los Gatos, CA 95032

Phone: 408-395-7300, ext. 202

Fax: 408-395-7350

E-mail: doug.emery@baysport.com

CORRESPONDENCE

October 17, 20018

Matt Stamey
Board President
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

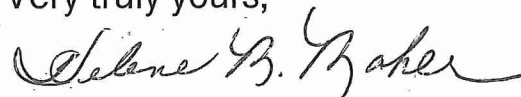
Dear Mr. Stamey,

On October 13, 2018, my husband Mike was spreading and raking mulch in our front yard and displaced his prosthetic hip. The pain was so severe, he had to lie down in the garden. After finding him, I called 911. Captain Huettis, Engineer Bakalar and Fire Fighter/Paramedic Carrillo responded. They decided Mike needed to be taken to John Muir Medical Center so they put him on a stretcher and transported him to John Muir and I followed in my car.

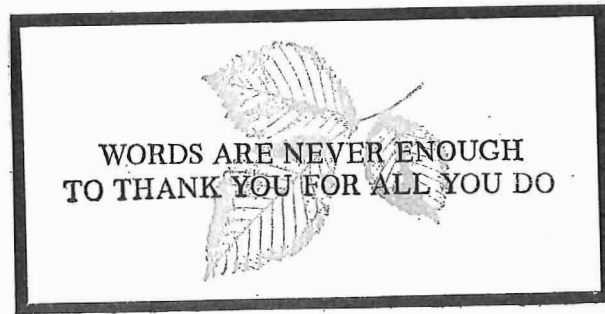
When I returned later that night, I discovered the mulch had all been spread. None of our neighbors spread the mulch; your Wonderful Team did the job. This was a very kind action for which we are most grateful.

You have an extraordinary group and we are very grateful to them.

Very truly yours,



Helene and Mike Maher



Thank you so much for coming to the aid of our little town of Lewiston during the Car Fire. You helped to save our town and our homes! Sandra & Mike Hurles

Brooks, Sue

From: Meyer, Paige
Sent: Wednesday, October 31, 2018 1:54 PM
To: Brooks, Sue; Korthamar, Natalie
Subject: FW: Great job
Attachments: IMG_1282.PNG; ATT00001.txt; IMG_1283.PNG; ATT00002.txt; IMG_1281.PNG; ATT00003.txt; IMG_1288.PNG; ATT00004.txt; IMG_1284.PNG; ATT00005.txt; IMG_1280.PNG; ATT00006.txt

-----Original Message-----

From: Dominique Yancey
Sent: Saturday, October 27, 2018 10:41 AM
To: Pangelinan, Denise
Cc: Meyer, Paige
Subject: Great job

Denise

Once again you have done a fantastic job putting together a project with limited time!!

I know we only had 3-4 weeks to get ready for Trunk or Treat but you were able to put together a great team and theme.

The children and their families just loved it.

All of the little details such as the big Scooby Doo on the side of the Comm Center, the little cemetery, painted pumpkins and hubcap decorations were great.

It was a wonderful day.

Dominique Yancey

Shury Max

Jack Ken ☺

Max Nick ①

Dillon Jacob &
Baron Ruyker
Sinar

Caleb!! NOAH!

LUKE

Kyle ☺

Dear Chief Meyer, Sue Brooks &
station 38 -
Thank you so much for having us
to visit - we had a great time and
learned so much! Thank you for
all of the GREAT GOODIES also!

FROM, COBSCOUT PACK 805 DEN 11 & 12
VISTA GRANDE

Garden Valley Fire Protection District



P.O. Box 408, 4860 Marshall Rd. • Garden Valley, CA 95633 • Phone: (530) 333-1240 • Fax: (530) 333-2023
E-Mail: csavacool@gardenvalley.org Web: www.gardenvalley.org

October 24, 2018

Paige Meyer

Fire Chief

San Ramon Valley FPD

1500 Bollinger Canyon Rd.

San Ramon, CA 94583

Chief Meyer:

I wanted to express my gratitude for your assistance with developing our Fire District's command vehicles. With the surplus command modules you have given to us at a reduced cost, we were able to use funds to make other capital improvements to our fleet of light vehicles.

Our agency operates on a very restricted budget; so donations such as yours truly help us better protect our community. If there is any opportunity in the future in which we are able to assist your agency with anything please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Clive Savacool".

Clive Savacool

Fire Chief

Brooks, Sue

From:
Sent: Thursday, November 15, 2018 12:13 AM
To: Meyer, Paige; Brooks, Sue
Cc: Pangelinan, Denise
Subject: Compliment on Response to Medical Emergency - Thank you!

11/15/2018

Hello,

I would like to compliment the San Ramon Valley Fire on their response to a call that occurred on 10/28/18 on Canyon Crest Dr for a overdose that occurred. The employees on that call helped to ensure that my best friend made it through a hard time. I would like to specifically thank Public Safety Dispatcher Megan for being very supportive and quickly sending units to the call. She was very good to work with and did a great job ensuring that everything was done right. Please pass along my compliment to Megan and any other responder that was on this call. I appreciate all the work that they did.

Thank you guys for all that you do! You are truly amazing and deserve a pat on the back for all the hard work that you do.

Please do not release the address or the nature of the call in the Board Minutes that are published online, and please ensure that there is no personal information that could identify myself or the patient, just to protect our privacy and information.

Thank you guys so much! Have a great week!

Begin forwarded message:

From: Jamie Hudson <jhudson@elkgrovepd.org>
Date: November 17, 2018 at 9:29:25 AM PST
To: "dpangelinan@srv911.org" <dpangelinan@srv911.org>
Cc: "tbouzek@srv911.org" <tbouzek@srv911.org>, "tklink@srv911.org" <tklink@srv911.org>
Subject: Thank you

Good morning,

I wanted to send you an email thanking your agency for allowing Nikki and Stephen to respond to assist our mutual aid needs in Butte County. It is greatly appreciated non only be me, but by the affected agencies as well.

To date we have coordinated over 120 12-hour shifts with dispatchers from 28 agencies and rely on agencies and managers/supervisors like you for that assistance.

Each morning I tweet out a thank you message to the departments which have employees working that day on mutual aid. I'd like to include yours today. Does your agency have a twitter account? If so, could one of you forward it to me?

Thank you and take care,

Jamie

[cid:897D9CC4-C421-4A42-BA95-C955511AADBA@wp.comcast.net]

OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 28, 2018
To: Board of Directors
From: Lon Phares, Deputy Chief Operations
Subject: Monthly Operations Report for October 2018

Operations

- Pre-Positioned Strike Teams in County on Red Flag Days
- Battalion Chiefs Test Orientation & Assessment Center
- Mobile Ventilation Trailer Grant Submitted
- Disaster Plan & Damage Assessment Exercise
- Academy 2018-1 – October 1st Start Date
- Deployment Enhancement, Dedicated Truck Company
- Fire Trail Familiarization
- Mt Diablo Rope Rescue Operations
- Probationary Task Book Sign-offs for Captains (5), Engineers (7) & Firefighters (13)
- 12-Month Evaluations for Academy Class 2017-1

Training

- Developed Training Curriculum for Delivery of New Ambulances
- Enhanced Probationary Firefighter Ambulance Driver Training & Testing Guidelines
- Recruit Academy 2018-1 (hose, ladders, forcible entry, ventilation, auto extrication)
- Annual Wildland Refresher Training
- Multi-Company Drills, Commercial Fire Training @ 200 Hartz Blvd
- 4th Quarter Training - Hose Updates
- USAR TF-4 Training
- Low Angle Rope Rescue Training @ Mudd's Restaurant
- Developed Quarterly Vehicle Accident Report
- Refresher Training for Employee Returning After Prolonged Absence
- Firefighter Reserve Training – Wildland

Events Attended by Suppression

- Tips for Change Fundraiser – Gianni's Restaurant in San Ramon

- Fire Prevention Month Demonstrations – All Stations
- Mt Diablo Challenge, Mount Diablo
- Juvenile Diabetes Walk, Bishop Ranch San Ramon
- San Ramon Valley Education Fun Run, San Ramon
- Blackhawk Safety Fair, Danville
- Alamo Safety Fair, Alamo
- Wheel Day & Fall Fest, Alamo
- Danville Fall Fest, Downtown Danville
- Cal High School Parade, San Ramon
- Trunk & Treat Event, San Ramon City Hall
- Auction Winner Neighborhood Party, San Ramon

Special Teams

Hazardous Materials Team

- 4th Quarter Training – Confidence Course

Technical Rescue Team

- 4th Quarter Training – Confined Space

Meetings

County Chiefs

Command Staff

County Operations

Training Division Meeting

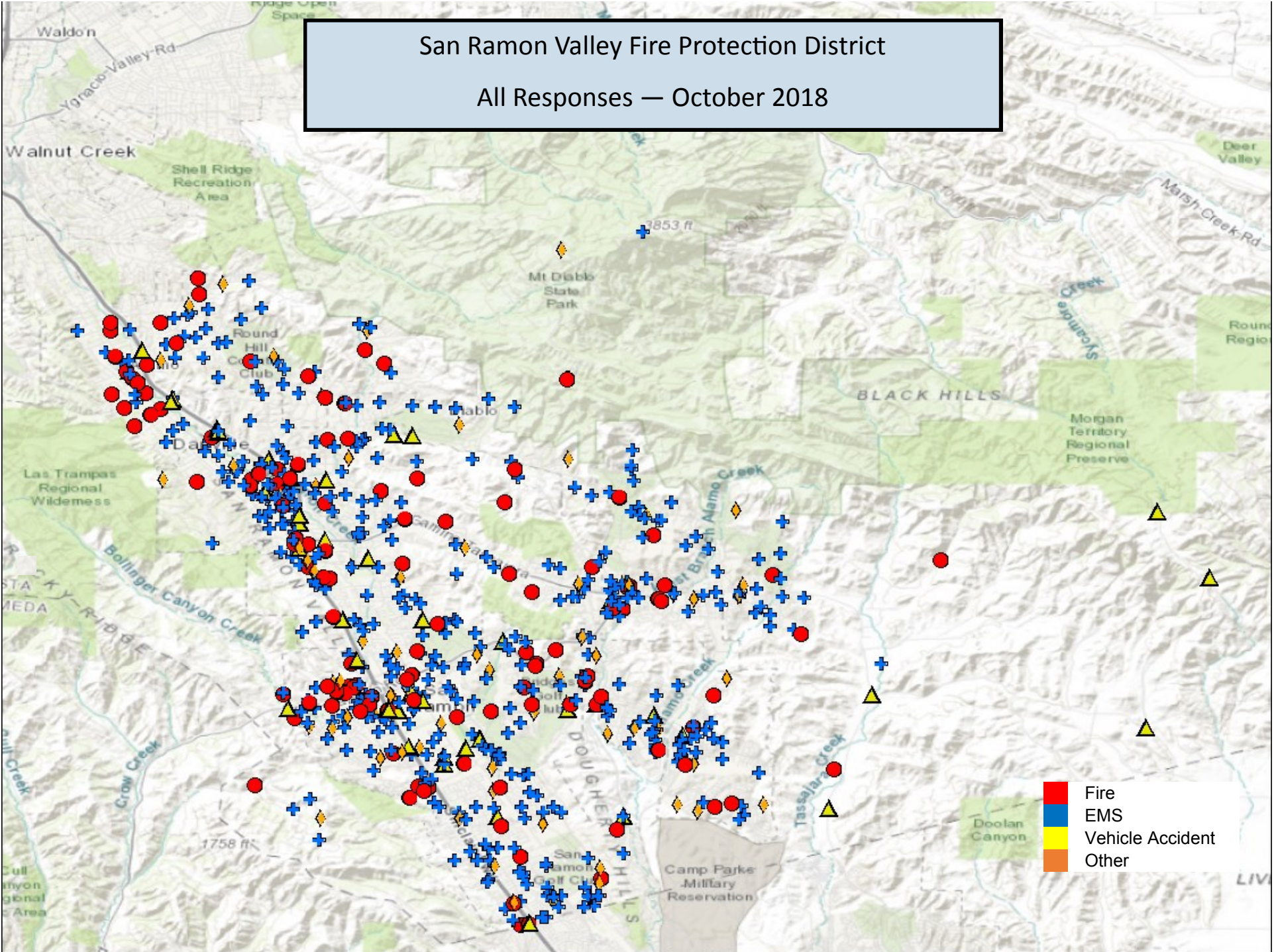
County Training Officers

County Peer Support Meeting

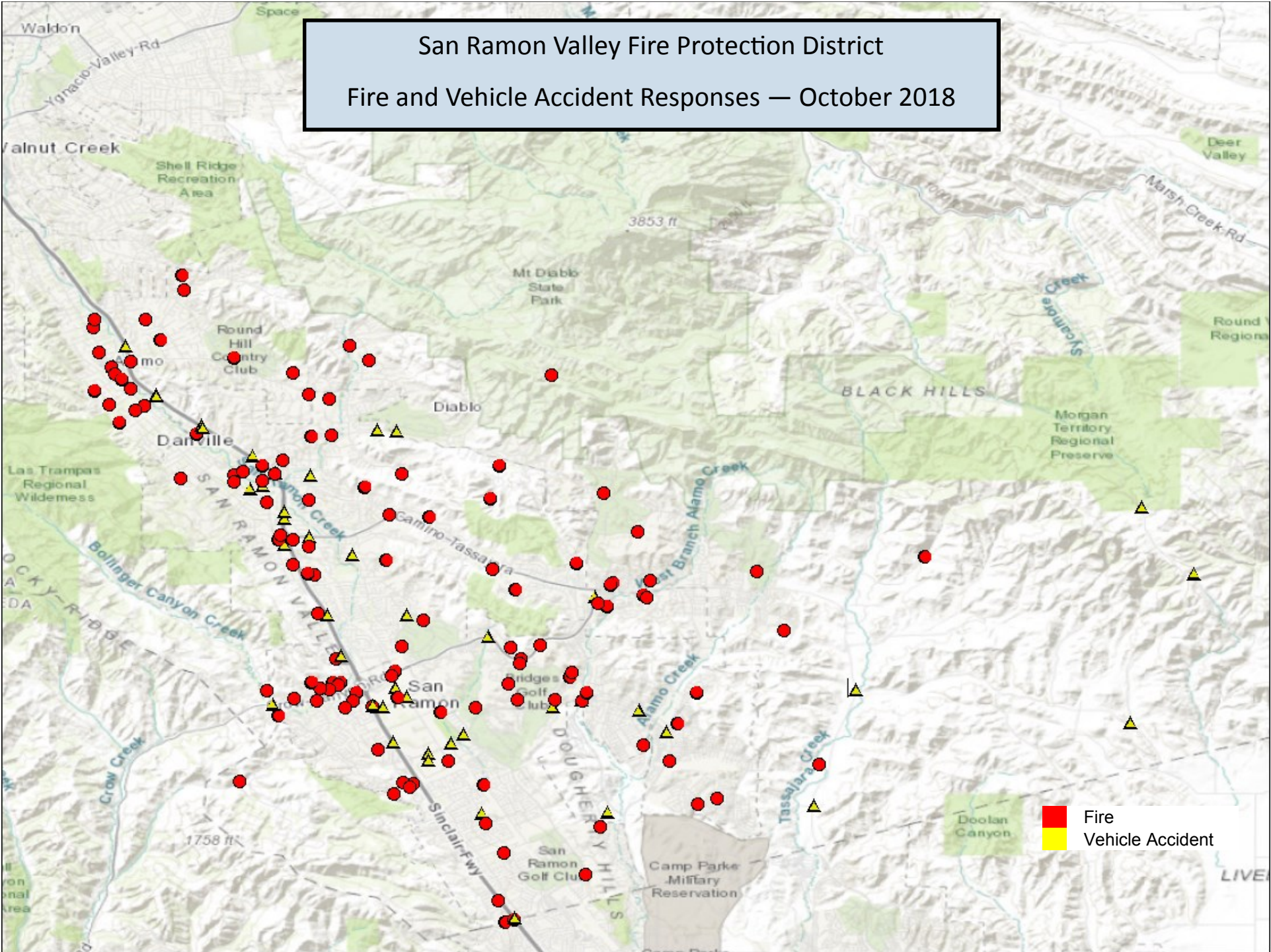
Danville Town Council Meeting

Coastal Regional Hazardous Materials Response Organization

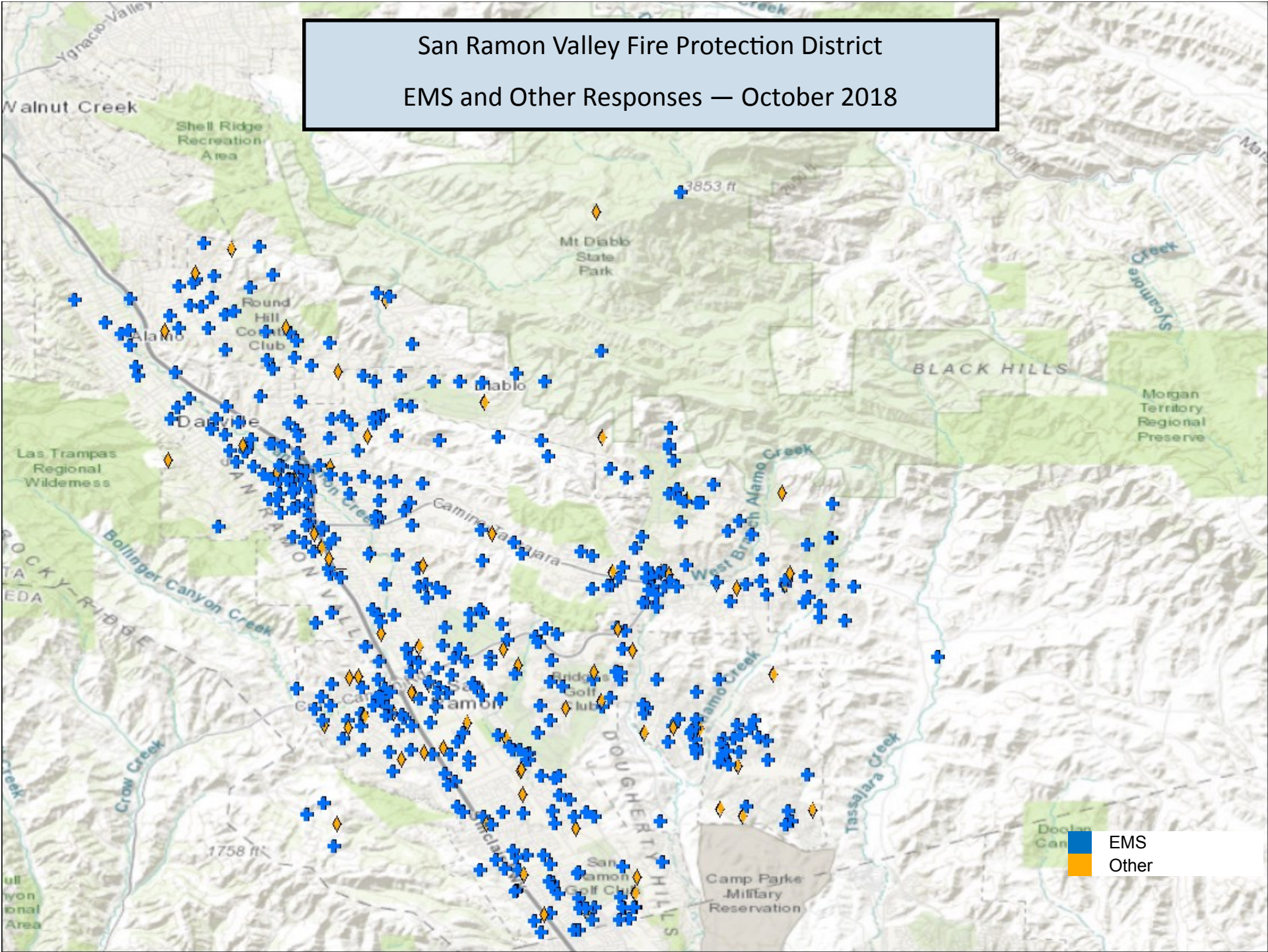
San Ramon Valley Fire Protection District
All Responses — October 2018



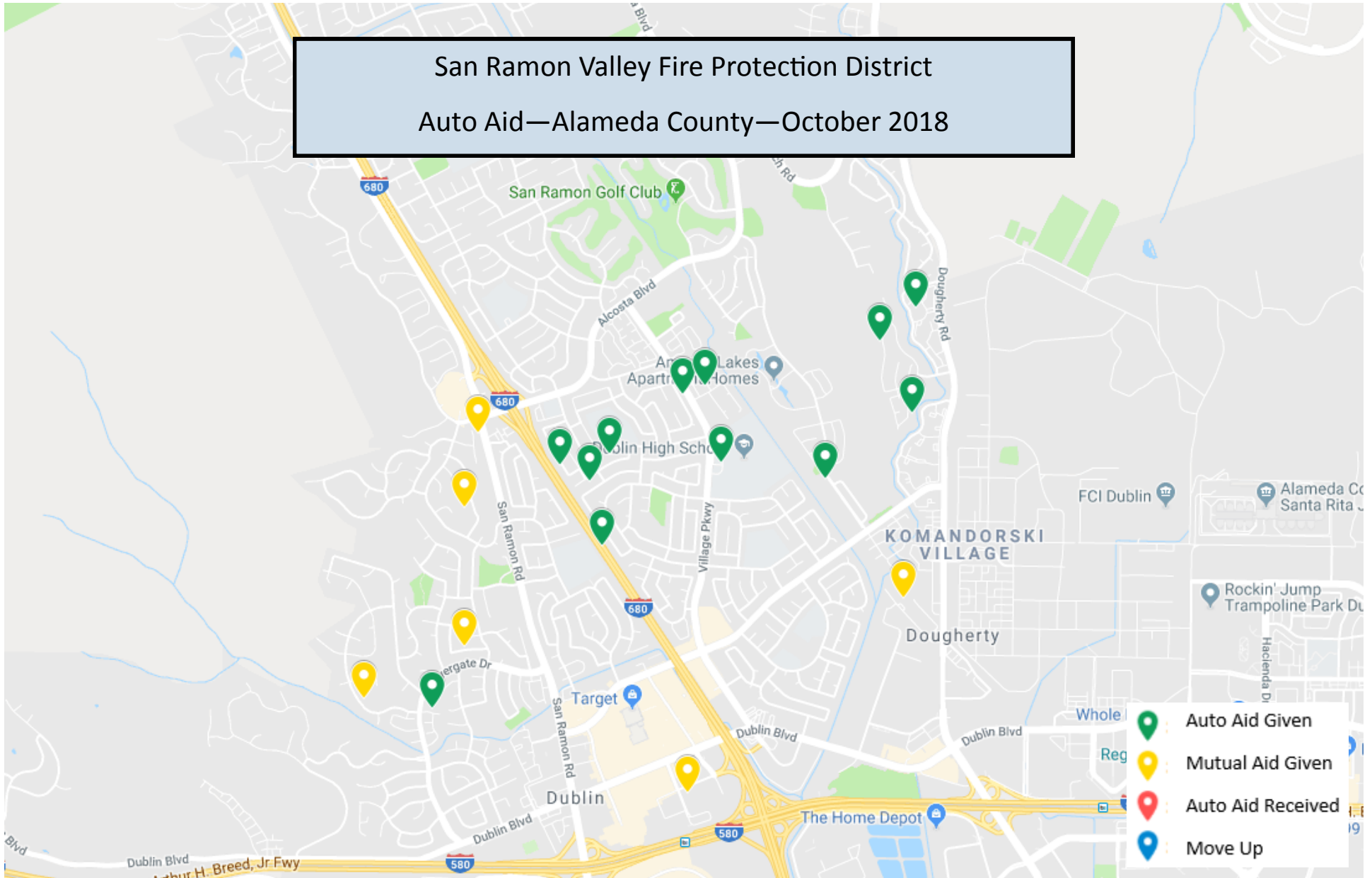
San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — October 2018



San Ramon Valley Fire Protection District
EMS and Other Responses — October 2018

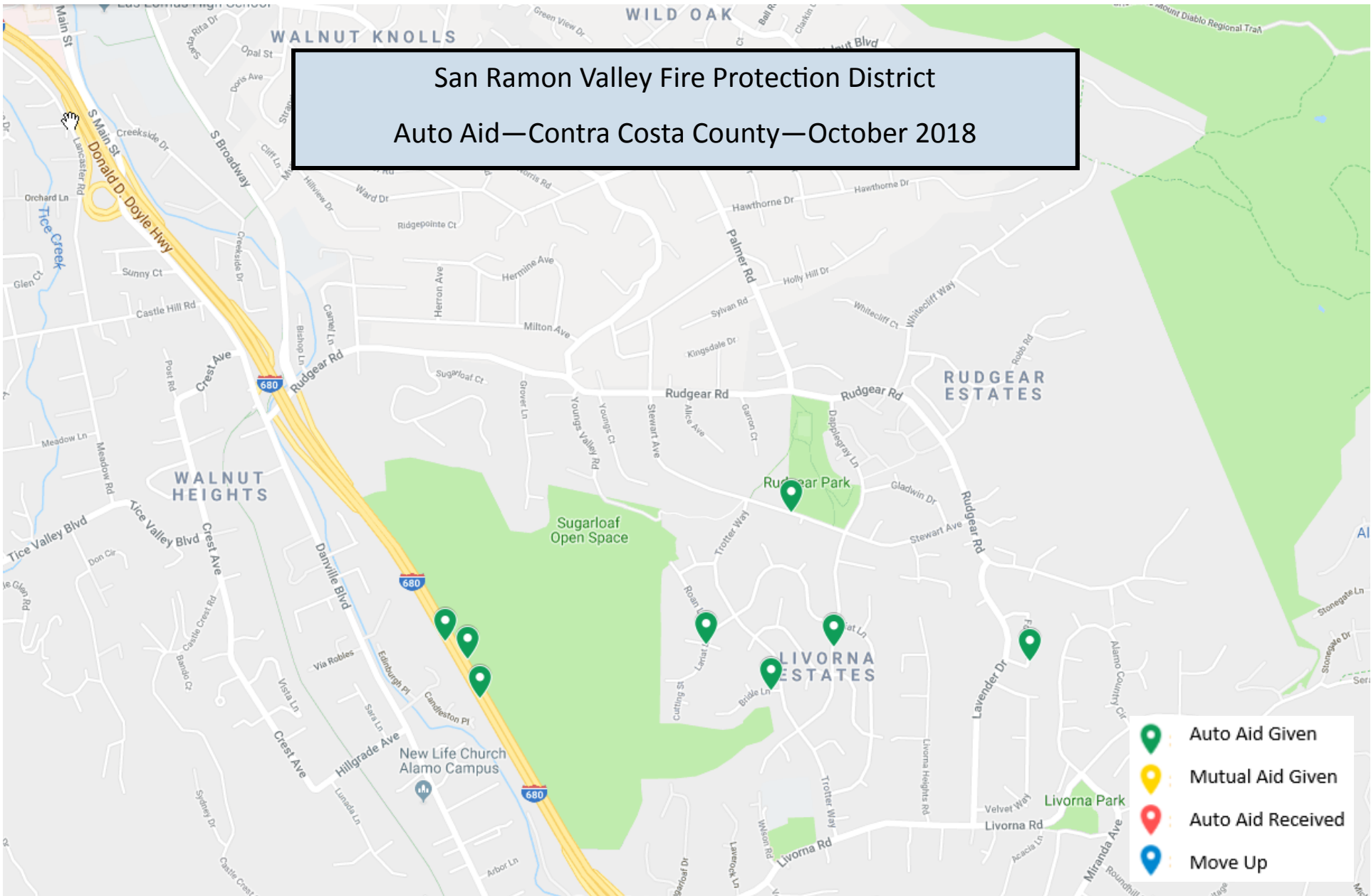


San Ramon Valley Fire Protection District
 Auto Aid—Alameda County—October 2018



	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Auto Aid Given	17	10	11	10	13	11	14	9	10	11	11	12
Mutual Aid Given	5	4	3	10	2	4	6	2	7	6	5	6
Mutual Aid Received	0	0	1	0	0	0	1	0	2	0	2	0
Move-up	0	1	0	0	0	0	1	0	0	0	0	0

San Ramon Valley Fire Protection District
Auto Aid—Contra Costa County—October 2018



	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Auto Aid Given	8	5	7	11	11	7	11	6	6	7	4	8
Mutual Aid Given	3	1	0	0	0	1	1	1	3	2	0	0
Auto Aid Received	1	1	0	0	1	0	1	1	0	2	2	0
Move-up	0	2	1	0	0	2	1	0	0	0	1	0

Standards of Cover Policy Compliance Report

October 1, 2018 - October 31, 2018

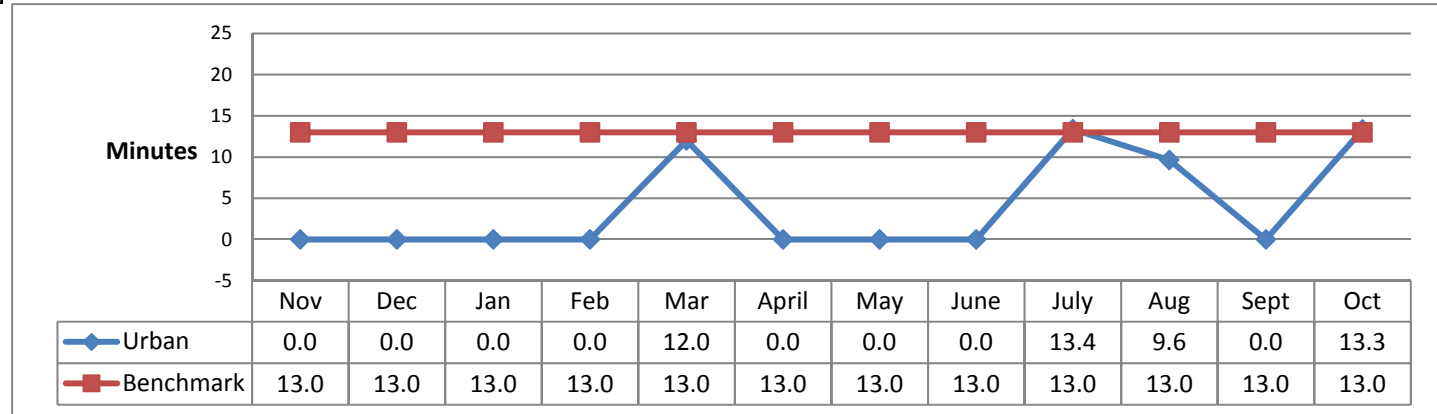
	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 291)			Suburban (Count = 91)			Rural (Count = 6)			Wilderness (Count = 3)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
First Unit Response	7:00	7:44	7:16	8:00	8:18	8:19	15:00	30:55	11:49	45:00	35:05	35:05
		97%	97%		98%	96%		83%	100%		100%	100%

	SOC Goal 4											
	Urban (Count = 1)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Fire Response	13:00	13:20	13:23	14:00	0:00	11:43	21:00	0:00	0:00	45:00	0:00	0:00
		0%	67%		0%	100%		0%	0%		0%	0%

	SOC Goal 8											
	Urban (Count = 126)			Suburban (Count = 37)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
ERF Medical Response	9:00	9:33	9:23	10:00	9:43	9:55	21:00	0:00	20:48	45:00	0:00	30:06
		94%	97%		100%	100%		0%	100%		0%	100%

	SOC Goal 7								
	Call Processing EMS			Call Processing Time			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	0:58	1:01	1:00	1:39	1:31	2:00	1:54	1:57
		100%	99%		87%	89%		100%	100%

ERF Fire Response Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 28, 2018
To: Board of Directors
From: John Duggan, Battalion Chief
Subject: Monthly EMS Division Communications

EMS

- The District responded to approximately 680 emergency medical incidents since the October Board of Directors Meeting. Three of these incidents were in response to patients who had experienced a cardiac arrest. One of those incidents was in response to a patient who had experienced a witnessed arrest, with bystander CPR having been performed prior to arrival of District resources. That patient exhibited a return of spontaneous circulation (ROSC) in response to Advanced Life Support (ALS) interventions and survived the event.

Ongoing Projects

- Completed the outfitting of five new ambulances with EMS equipment and supplies
- Worked with Training Division to certify EMS instructors for Reserve Program
- Completed biennial didactic CPR recertification training of all personnel
- Completed Contra Costa County's physical inspection of District ambulances
- Initiated annual maintenance inspection of all District EMS clinical equipment
- Worked with law enforcement on best practices for W & I Code Sec. 5150 patients
- Completed County mandated CPR-HD training for all Suppression personnel
- Worked collaboratively with Labor on EMS Division reorganization recruitment
- Attended multiple meetings with local and state EMS stakeholder agencies

LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 28, 2018
To: Board of Directors
From: Jim Selover, Interim Deputy Chief
Subject: Monthly Logistics Report for October 2018

Facilities

1. Station 33 landscape project completed
2. Station 34 roof repair completed
3. Preventative Maintenance Initiated- Roofs & HVAC Systems
4. Capital project research/prep meeting with contractors- concrete & generators
5. Conducted preventive maintenance and repairs to effectively manage costs and maintain service (on-going).

Fleet

1. Ambulances- Prep for delivery
2. Ongoing:
 - a. Annual and quarterly inspections
 - b. Conducted preventive maintenance and repairs to effectively manage costs and maintain safety.

Meetings

1. 10/02/2018- Alamo Mac
2. 10/09/2018- Command Staff Meeting
3. 10/18/2018- Retiree Breakfast
4. 10/22-23/2018- FDAC Leadership Academy
5. 10/29/2018- Review EOP Draft

FIRE & LIFE SAFETY



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 28, 2018
To: Board of Directors
From: Jim Selover, Interim Deputy Chief
Subject: Monthly Fire & Life Safety Division Report for October, 2018

Plan Review and Inspections

Plan review and construction inspections continue to be a priority to support the active construction projects. Remaining time is being used to follow up on open inspections to accomplish compliance and close out re-inspections. The following plans and inspections were accomplished year-to-date as of November 4, 2018:

PLAN REVIEW CONSTRUCTION YTD	
NEW PROJECTS	666
PLAN REVIEWS SUBMITTED	1252
PLAN REVIEWS COMPLETED	1223
INSPECTIONS	1223
PLAN REVIEW FEES	\$639,673.00

Our four Inspectors remain focused on the goal of 100% completed inspections of all State mandated and permitted buildings completed by the end of the calendar year. As a result, staff has been directed to reduce time in other typical focus areas. Inspections are presently tracking to have 100% of these occupancies inspected by the end of the year. Re-inspections continue to lag behind due to non-compliance with some occupancies. The following inspections were accomplished year-to-date as of October 31, 2018:

Year Review	<u>% of Year</u>	<u>% Inspected</u>	<u>% Complete</u>
Annual Compliance Inspections	84.3%	93.2%	73.7%

Heart Safe Committee Activities

1. 10/23 Hidden Hills 5th Grade Health Fair: 150 people trained
2. 10/31 Train-the Trainer – Health Teachers: 14 people trained

Residential Care Facility Work Group

1. N/A

Public Education

1. Fire Prevention Month: Engines visited 28 schools and taught 2,063 Kindergartens
2. 10/20 – 10/21 Danville Fall Festival
3. 10/22 Taught 70 Au Pairs Hands on Fire Extinguisher Training and Fire Safety.
4. 10/26 Trunk or Treat Event at City of San Ramon City Hall

CERT Activities

1. 10/3 CERT Leadership/Instructor Meeting
2. 10/17 AT&T PEP/CERT Presentation to 50 employees
3. 10/17 Attended Livermore Pleasanton CERT Game night for Ideas
4. 10/18 The Great Shakeout – CERT attended 7 different school sites to support event

Meetings

1. 10/3 CERT Leadership Meeting
2. 10/15 Emergency Prep Fair Meeting debrief with LDS Church
3. 10/18 Emergency Prep Fair Meeting debrief with all of TAC
4. 10/19 PAC Meeting
5. 10/22 Meeting with CERT Leader and CERT Cache
6. 10/25 Meeting with LPFD Emergency Manager
7. 10/30 CERT Meeting with Instructor

Training

1. 10/2 CERT Search & Rescue Training for Golden View Elementary
2. 10/4 CERT Search & Rescue Training for Rancho Romero Elementary
3. 10/17 CERT Game Night Livermore Pleasanton Fire
4. 10/17 Personal Emergency Preparedness Presentation to AT&T
5. 10/22 Personal Emergency Preparedness Presentation to Bishop Ranch
6. 10/30 Crisis Intervention Training (CIT) for Police Officers
7. 10/31 CERT Search & Rescue Training for Windermere Ranch Middle

Weed Abatement

Complaints have slowed as the fall weather has set in. Staff continues to enforce removal of dead trees and excessive weeds.

Upcoming Events

1. 11/1 Disability and Access and Functional Needs Steering Committee Meeting
2. 11/2 Personal Emergency Preparedness Presentation to SRVUSD Bus drivers
3. 11/2-11/4 CERT Class #83
4. 11/3 CERT Boy scout Training for Community Response Team Training

SAN RAMON VALLEY FIRE PROTECTION DISTRICT													
FIRE PREVENTION DIVISION													
MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT													
October 2018													

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CODE COMPLIANCE													
INSPECTIONS	183	148	113	182	153	82	95	126	138	244	0	0	1464
REINSPECTIONS	152	170	136	95	169	185	164	198	120	281	0	0	1670
TOTAL *	335	318	249	277	322	267	259	324	258	525	0	0	3134

OCCUPANCY PERMITS	53	62	63	77	94	72	52	72	102	122	0	0	769
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ANNUAL INSPECTION PROGRAM													
TOTAL INSPECTABLE OCCS	1462	1462	1462	1462	1462	1462	1462	1462	1462	1462	1462	1462	1462
TOTAL STARTED YTD †	173	135	96	170	143	74	89	119	129	228	0	0	1356
% STARTED YTD	11.83%	9.23%	6.57%	11.63%	9.78%	5.06%	6.09%	8.14%	8.82%	15.60%	0.00%	0.00%	92.75%
TOTAL COMPLETED YTD ‡	108	131	94	100	99	100	94	102	91	144	0	0	1063
% COMPLETED YTD	7.39%	8.96%	6.43%	6.84%	6.77%	6.84%	6.43%	6.98%	6.22%	9.85%	0.00%	0.00%	72.71%

CONSTRUCTION													
NEW PROJECTS	40	72	94	64	70	82	49	63	48	78	0	0	660
PLAN REVIEWS SUBMITTED	80	104	161	113	114	148	123	153	113	132	0	0	1241
PLAN REVIEWS COMPLETED	83	85	171	123	108	138	108	168	110	122	0	0	1216
INSPECTIONS	73	92	81	95	131	112	149	152	109	151	0	0	1145

* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc.

† Includes occupancies within annual inspection program that have had the initial inspection completed.

‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY PLAN REVIEW INTAKE REPORT

October 2018

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED	FORMAT
City Center Bishop Ranch - On The Edge	Construction, alteration, or renovation of a building	10/01/2018 04:39:48	10/01/2018 11:41:34	Digital
Sandhu Residence	Automatic fire-extinguishing systems	10/01/2018 04:47:51		Digital
Ridgeview at The Preserve	Construction, alteration, or renovation of a building	10/01/2018 11:04:29		Digital
Hillcrest at The Preserve	Construction, alteration, or renovation of a building	10/01/2018 11:09:53		Digital
275 Via Encanto Foothill Plan 2 Lot 132	Automatic fire-extinguishing systems	10/02/2018 05:20:30	10/02/2018 05:21:05	Digital
1721 Tierra Court Meadows Plan 2 Lot 209	Automatic fire-extinguishing systems	10/02/2018 05:22:52	10/02/2018 05:23:19	Digital
1715 Tierra Court Meadows Plan 1 Lot 210	Automatic fire-extinguishing systems	10/02/2018 05:24:08	10/02/2018 05:24:33	Digital
1711 Tierra Court Meadows Plan 3 Lot 211	Automatic fire-extinguishing systems	10/02/2018 05:25:16	10/02/2018 05:25:41	Digital
1705 Tierra Court Meadows Plan 2 Lot 212	Automatic fire-extinguishing systems	10/02/2018 05:26:30	10/02/2018 05:26:55	Digital
Danville Soup and Salad Shack	Automatic fire-extinguishing systems	10/02/2018 10:25:25	10/02/2018 10:27:43	OTC Paper
Cocina Hermanas Restaurant	Construction, alteration, or renovation of a building	10/02/2018 14:51:56	10/03/2018 05:44:23	Digital
Cocina Hermanas Restaurant	Expedited Plan Review	10/02/2018 15:11:35	10/03/2018 06:10:43	Digital
New Verizon Wireless facility	Planning and site development review	10/02/2018 15:31:37	10/29/2018 10:17:17	Paper
Canyon Lakes Golf Course & Brewery	Automatic fire-extinguishing systems	10/02/2018 15:38:45	10/04/2018 14:15:32	OTC Digital
Outdoor gazebo w/kitchen minor modification development plan	Planning and site development review	10/02/2018 15:43:09	10/29/2018 11:00:17	Paper
Barbara Milner Residence	Construction, alteration, or renovation of a building	10/03/2018 07:06:07	10/03/2018 07:06:29	Digital
Perreira Estate - Residence TI	Fire apparatus access, site improvements and related equipment	10/03/2018 08:37:28		Digital
MUP 18-501-014	Planning and site development review	10/03/2018 08:39:54	10/29/2018 11:11:27	Digital
LUP 07-500-003	Planning and site development review	10/03/2018 08:42:33	10/29/2018 11:20:29	Digital
Planning DP 18-300-003, AR 18-200-055, DA 18-850-001, MJ 18-900-001	Planning and site development review	10/03/2018 08:45:20	10/12/2018 05:13:17	Digital
Shell TI Suite 413	Automatic fire-extinguishing systems	10/03/2018 09:00:07	10/04/2018 14:20:05	OTC Digital
Wireless Communicator Install	Fire alarm and detection systems and related equipment	10/04/2018 12:00:00		Paper
Wireless Communicator Install	Fire alarm and detection systems and related equipment	10/04/2018 12:00:00		Paper
Lexington at Gale Ranch Plan 1	Construction, alteration, or renovation of a building	10/04/2018 12:36:40		Digital
Lexington at Gale Ranch - Plan 2	Construction, alteration, or renovation of a building	10/04/2018 12:37:32		Digital
Lexington at Gale Ranch - Plan 3	Construction, alteration, or renovation of a building	10/04/2018 12:38:19		Digital
Lexington at Gale Ranch - Plan 4	Construction, alteration, or renovation of a building	10/04/2018 12:39:00		Digital
Lexington at Gale Ranch - Plan 5	Construction, alteration, or renovation of a building	10/04/2018 12:39:34		Digital
Caldwell Residence New Guest House	Additional Plan Review	10/04/2018 12:42:05		Digital
Kungfu Dragon USA	Planning and site development review	10/04/2018 12:52:47	10/04/2018 12:55:28	OTC Paper
City Center Bishop Ranch - Suite 1602 Tenant Wall	Construction, alteration, or renovation of a building	10/04/2018 12:57:48	10/09/2018 15:32:14	Digital
Diablo Fine Jewelers	Construction, alteration, or renovation of a building	10/04/2018 13:00:28	10/04/2018 13:03:08	OTC Paper
City Center Bishop Ranch - Suite 1602 Tenant Wall	Automatic fire-extinguishing systems	10/04/2018 13:00:29	10/09/2018 15:45:36	Digital
City Center Bishop Ranch - Neeko	Construction, alteration, or renovation of a building	10/04/2018 13:02:24	10/09/2018 15:21:48	Digital
City Center Bishop Ranch - Kin The Label	Construction, alteration, or renovation of a building	10/04/2018 13:05:14	10/09/2018 15:25:35	Digital
San Ramon Valley Apartments	Construction, alteration, or renovation of a building	10/05/2018 12:00:00		Digital
Foster Farms Suite 250	Construction, alteration, or renovation of a building	10/05/2018 12:00:00		Digital
5041 Kerry Hill Street Ashbury Plan 2B Lot 569	Automatic fire-extinguishing systems	10/08/2018 04:27:38	10/08/2018 04:28:19	Digital
932 Connemara Court Iron Oak Plan 6 Lot 609	Automatic fire-extinguishing systems	10/08/2018 04:29:27	10/08/2018 04:29:56	Digital
221 Sandcherry Court Carmela Plan 1 Lot 54	Automatic fire-extinguishing systems	10/08/2018 04:31:04	10/08/2018 04:31:47	Digital
Residential Remodel	Automatic fire-extinguishing systems	10/08/2018 04:32:38	10/24/2018 15:20:08	Digital
City Center Bishop Ranch - The Lot	Automatic fire-extinguishing systems	10/08/2018 05:29:59	10/10/2018 11:56:24	Digital
City Center Bishop Ranch - The Slanted Door	Automatic fire-extinguishing systems	10/08/2018 05:34:25	10/10/2018 11:52:47	Digital

Wang Residence ADU Conversion	Construction, alteration, or renovation of a building	10/08/2018 05:52:37		Digital
Summit Senior Living	Automatic fire-extinguishing systems	10/08/2018 06:02:18	10/11/2018 14:06:23	Digital
Ready Suite EE 220	After hours inspection	10/08/2018 15:24:55	10/10/2018 05:40:39	Digital
Shell TI Suite 413	Automatic fire-extinguishing systems	10/09/2018 11:12:56	10/11/2018 11:11:34	OTC Digital
Shan Residence	Fire apparatus access, site improvements and related equipment	10/09/2018 14:20:18		Digital
Blackhawk Plastic Surgery Suite Expansion	Fire alarm and detection systems and related equiqtment	10/09/2018 14:23:02		Digital
Salvemini Residence	Construction, alteration, or renovation of a building	10/09/2018 14:24:19		Digital
Ready Suite 225	Additional Plan Review	10/09/2018 14:28:08		Digital
City Center Bishop Ranch - Williams Sonoma	Automatic fire-extinguishing systems	10/10/2018 04:28:48	10/10/2018 12:23:28	Digital
608 Thyme Way Lexington Plan 3 Lot 37 (Master Plan 3)	Automatic fire-extinguishing systems	10/10/2018 04:31:55		Digital
604 Thyme Way Lexington Plan 4 Lot 38 (Master Plan 4)	Automatic fire-extinguishing systems	10/10/2018 04:35:21		Digital
600 Thyme Way Lexington Plan 5 Lot 39 (Master Plan 5)	Automatic fire-extinguishing systems	10/10/2018 04:37:25		Digital
New Residence	Construction, alteration, or renovation of a building	10/10/2018 04:40:29		Digital
Summit Senior Living	Automatic fire-extinguishing systems	10/10/2018 12:36:01	10/10/2018 12:37:32	Digital
Parachute Technology Suite 260	Expedited Plan Review	10/10/2018 12:46:46	11/24/2018 06:36:03	Digital
Accessory Dwelling Unit	Expedited Plan Review	10/10/2018 15:52:14	10/11/2018 10:07:15	Paper
Community Presbyterian Church Door install	Construction, alteration, or renovation of a building	10/10/2018 16:00:00		Paper
Cleveland Residence Remodel	Construction, alteration, or renovation of a building	10/10/2018 20:16:34		Digital
Milestone Holdings Office Expansion Suite 207	Automatic fire-extinguishing systems	10/11/2018 09:39:41	10/11/2018 09:54:36	OTC Paper
Comerica Bank Suite A	Construction, alteration, or renovation of a building	10/11/2018 10:15:56		Digital
New Residence	Construction, alteration, or renovation of a building	10/11/2018 10:38:59		Digital
New Residence	Automatic fire-extinguishing systems	10/11/2018 10:41:50		Digital
City Center Bishop Ranch - AlysGrace	Construction, alteration, or renovation of a building	10/11/2018 14:21:23	10/12/2018 05:03:28	Digital
1352 Amalfi Court Highlands Plan 5 Lot 115	Automatic fire-extinguishing systems	10/11/2018 14:35:46	10/11/2018 14:36:24	Digital
City Center Bishop Ranch - The Slanted Door	Additional Plan Review	10/11/2018 14:42:39	10/12/2018 04:41:04	Digital
Shell Building	Automatic fire-extinguishing systems	10/15/2018 00:00:00	10/23/2018 09:02:28	Digital
Alexan Riverwalk	Construction, alteration, or renovation of a building	10/16/2018 00:00:00	10/26/2018 17:02:37	Digital
Lennar Homes Suite EE485	Fire alarm and detection systems and related equiptment	10/16/2018 10:26:03	10/16/2018 10:33:47	Digital
Lennar Homes Suite EE485	Automatic fire-extinguishing systems	10/16/2018 10:26:08	10/16/2018 10:36:16	Digital
Lennar Homes Suite EE485	Construction, alteration, or renovation of a building	10/16/2018 10:26:11	10/16/2018 10:29:32	Digital
Alexan Riverwalk	Expedited Plan Review	10/16/2018 17:07:47	10/26/2018 17:06:52	Digital
Fire Alarm Compliance Corrections	Fire alarm and detection systems and related equiptment	10/17/2018 14:08:08		Digital
1043 Trumpet Vine Serena @ Gale Ranch Plan 2 Lot 23	Automatic fire-extinguishing systems	10/17/2018 16:11:17	10/17/2018 16:12:51	Digital
1047 Trumpet Vine Serena @ Gale Ranch Plan 2 Lot 22	Automatic fire-extinguishing systems	10/17/2018 16:13:55	10/17/2018 16:15:33	Digital
2138 Rosamund Dr Carmela Plan 1 Lot 66	Automatic fire-extinguishing systems	10/17/2018 16:20:11	10/17/2018 16:22:40	Digital
1189 Rosamund Dr Carmela Plan 3 Lot 63	Automatic fire-extinguishing systems	10/17/2018 16:39:03	10/29/2018 10:09:58	Digital
3070 Gritsonte Street Ashbury Plan 3 Lot 564	Automatic fire-extinguishing systems	10/18/2018 13:16:53	10/18/2018 13:17:31	Digital
Christ Community Church of the Nazarene-Sanctuary	Automatic fire-extinguishing systems	10/18/2018 13:26:30		Digital
1722 Tierra Ct Meadows @ the Preserve Plan 2 Lot 208	Automatic fire-extinguishing systems	10/18/2018 15:13:26	10/18/2018 15:15:05	Digital
1355 Amalfi Ct The Preserve Plan 1 Lot 114	Automatic fire-extinguishing systems	10/18/2018 15:45:45	10/18/2018 15:46:44	Digital
1351 Amalfi Ct The Preserve Plan 5 Lot 113	Automatic fire-extinguishing systems	10/18/2018 15:50:12	10/18/2018 15:51:34	Digital
1335 Amalfi Ct The Preserve Plan 1 Lot 112	Automatic fire-extinguishing systems	10/18/2018 15:53:25	10/18/2018 15:54:24	Digital
1331 Amalfi Ct The Preserve Plan 4 Lot 111	Automatic fire-extinguishing systems	10/18/2018 16:13:39	10/18/2018 16:14:36	Digital
1325 Amalfi Ct The Preserve Plan 3 Lot 110	Automatic fire-extinguishing systems	10/18/2018 16:15:51	10/18/2018 16:16:54	Digital
1321 Amalfi Ct The Preserve Plan 2 Lot 109	Automatic fire-extinguishing systems	10/18/2018 16:18:07	10/18/2018 16:19:21	Digital
1315 Amalfi Ct The Preserve Plan 2 Lot 108	Automatic fire-extinguishing systems	10/18/2018 16:20:47	10/18/2018 16:21:53	Digital
1311 Amalfi Ct The Preserve Plan 3 Lot 107	Automatic fire-extinguishing systems	10/18/2018 16:23:03	10/18/2018 16:24:08	Digital
288 Via Palermo Foothill Plan 3 Lot 138	Automatic fire-extinguishing systems	10/18/2018 16:35:02	10/18/2018 16:35:53	Digital
Comerica Bank TI	Construction, alteration, or renovation of a building	10/19/2018 13:30:50		Digital

Residential Remodel	Expedited Plan Review	10/22/2018 14:48:20	10/24/2018 15:21:53	Digital
3062 Gritstone St Ashbury Plan 1 Lot 566	Automatic fire-extinguishing systems	10/23/2018 11:52:38	10/23/2018 11:55:13	Digital
3066 Gritstone St Ashbury Plan 3 Lot 565	Automatic fire-extinguishing systems	10/23/2018 11:56:21	10/23/2018 11:57:37	Digital
1005 Rosamund Dr Alita Plan 3 Lot 2	Automatic fire-extinguishing systems	10/23/2018 12:00:57	10/23/2018 12:02:34	Digital
1001 Rosamund Dr Alita Plan 3 Lot 1	Automatic fire-extinguishing systems	10/23/2018 12:03:05	10/23/2018 12:04:53	Digital
Cox Residence Remodel	Automatic fire-extinguishing systems	10/24/2018 00:00:00		Digital
Solo Vida	Automatic fire-extinguishing systems	10/24/2018 09:18:02		Digital
Round Table Pizza TI	Automatic fire-extinguishing systems	10/24/2018 09:22:23		Digital
Ready Suite 310	Construction, alteration, or renovation of a building	10/24/2018 09:38:14	10/25/2018 15:35:29	OTC Digital
305 Paradiso Ct Foothill Plan 3 Lot 180	Automatic fire-extinguishing systems	10/24/2018 10:11:14	10/24/2018 10:13:10	Digital
Suite 100 TI	Construction, alteration, or renovation of a building	10/24/2018 10:41:09		Digital
Second Floor Corridor	Construction, alteration, or renovation of a building	10/24/2018 10:46:37		Digital
Suite 100 TI	Fire alarm and detection systems and related equipment	10/24/2018 10:56:12		Digital
New Residence	Automatic fire-extinguishing systems	10/24/2018 12:01:16	10/24/2018 17:25:37	Digital
Ganz Residence	Automatic fire-extinguishing systems	10/24/2018 12:11:32		Digital
Building F First and Second Floor Remodel	Fire alarm and detection systems and related equipment	10/25/2018 14:29:20	10/29/2018 10:52:19	Paper
Building F First and Second Floor Remodel	Expedited Plan Review	10/25/2018 14:33:22	10/29/2018 10:55:43	Paper
Bedroom remodel addition	Construction, alteration, or renovation of a building	10/25/2018 16:56:01		Paper
Shephard Residence	Construction, alteration, or renovation of a building	10/26/2018 08:15:28	10/26/2018 15:24:49	Paper
Shephard Residence	Expedited Plan Review	10/26/2018 08:28:00	10/26/2018 15:26:15	Paper
Shephard Residence	Expedited Plan Review	10/26/2018 11:32:53	10/29/2018 09:52:28	Digital
255 Via Encanto Foothill Plan 3 Lot 130	Automatic fire-extinguishing systems	10/26/2018 14:13:47	10/29/2018 10:12:58	Digital
892 Via Palermo Foothill Plan 2 Lot 139	Automatic fire-extinguishing systems	10/26/2018 14:17:16	10/29/2018 10:13:30	Digital
271 Via Encanto Foothill Plan 1 Lot 131	Automatic fire-extinguishing systems	10/26/2018 14:21:48	10/26/2018 14:24:17	Digital
Shephard Residence	Automatic fire-extinguishing systems	10/26/2018 15:24:06	10/29/2018 09:50:44	Digital
1035 Trumpet Vine Lane Serena Plan 1 Lot 25	Automatic fire-extinguishing systems	10/29/2018 13:10:39	10/29/2018 13:11:30	Digital
1039 Trumpet Vine Lane Serena Plan 1 Lot 29	Automatic fire-extinguishing systems	10/29/2018 13:12:58	10/29/2018 13:14:05	Digital
3058 Grit Stone St Ashbury Plan 2 Lot 567	Automatic fire-extinguishing systems	10/29/2018 13:16:30	10/29/2018 13:17:34	Digital
City Center Bishop Ranch - Gio Gelati	Construction, alteration, or renovation of a building	10/30/2018 04:53:25		Digital
Comerica Bank TI	Expedited Plan Review	10/30/2018 16:00:15		Digital
Comerica Bank Suite A	Expedited Plan Review	10/30/2018 16:01:52		Digital
252 Via Encanto Foothill Plan 1 Lot 185	Automatic fire-extinguishing systems	10/30/2018 16:49:38	10/30/2018 16:51:04	Digital
258 Via Encanto Foothill Plan 3 Lot 184	Automatic fire-extinguishing systems	10/30/2018 16:51:34	10/30/2018 16:54:04	Digital
311 Paradiso Ct Foothill Plan 1 Lot 179	Automatic fire-extinguishing systems	10/30/2018 16:54:36	10/30/2018 16:55:59	Digital
315 Paradiso Ct Foothill Plan 3 Lot 178	Automatic fire-extinguishing systems	10/30/2018 16:56:22	10/30/2018 16:57:47	Digital
Hillcrest at The Preserve Building 100 Lot 266	Automatic fire-extinguishing systems	10/31/2018 06:43:18		Digital
Hillcrest at The Preserve Building 200 Lot 257	Automatic fire-extinguishing systems	10/31/2018 06:46:45		Digital
Ridgeview at The Preserve Building 100B Lot 268	Automatic fire-extinguishing systems	10/31/2018 06:49:07		Digital
Ridgeview at The Preserve Building 100A Lot 267	Automatic fire-extinguishing systems	10/31/2018 06:51:23		Digital
O'Reilly Auto Parts	Construction, alteration, or renovation of a building	10/31/2018 14:21:25		Digital

COMMUNICATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: November 28, 2018
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications Division Report October 2018

Communications Center

- Public Safety Dispatch Interviews
- CAD Testing 5.8.1
- San Ramon Valley Unified School District Evacuation Exercise

Technology Systems

- Filmed EMS training video
- Created training video for new Mobile Data Computers
- Processed order for iPad grant with Contra Costa County Fire District
- Updated firmware on Administration core and access switches
- Updated the Emergency Operations Plan with a new District Flood Zone Hazard map

Training

- Pacificon Conference
- Emergency Fire Dispatch Training, Public Safety Dispatcher Juan Casillas

Meetings

- XCC COMM
- San Ramon Police Department Dispatch Services Consolidation
- Contra Costa County Managers' Association

Communications Reserves

- Wheels on Meals
- Mt. Diablo Challenge
- CERT Presentation, Martinez
- Cycling for Veterans
- Trunk or Treat

HUMAN RESOURCES



San Ramon Valley Fire Protection District

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Date: November 28, 2018
To: Board of Directors
From: Natalie Korthamar Wong, Director of Human Resources
Re: Monthly Human Resources Report for October 2018

Recruitment:

- ❖ Coordinated Public Safety Dispatcher Chief interviews
- ❖ Held Battalion Chief Orientation Session and Assessment Center
- ❖ Posted Public Safety Dispatcher, District Aide and EMS Captain recruitments

Additional Accomplishments:

- ❖ Coordinated and Provided the flu shot to all employees at each station, each shift and administration
- ❖ Held the retiree gathering event
- ❖ Myself and HR staff attended a Fair Labor Standards Act training
- ❖ Continued to process multiple property liability claims
- ❖ Selected a vendor to assist with implementation of performance evaluations
- ❖ Myself and HR staff attended the Council of Self Insured Public Agencies workers' compensation training
- ❖ HR staff attended an event about mental health wellbeing for first responders
- ❖ Met with the Peer Support Team and Labor Representatives
- ❖ Met with PARS representatives to review implementation details of the Alternative Retirement System
- ❖ Completed all Open Enrollment changes
- ❖ Coordinated additional deferred compensation vendor presentation
- ❖ Participated in the 511 Contra Costa 2018 Southwest Contra Costa County Employer Transportation Survey
- ❖ Conducted a new hire survey (additional information on the following page)

Report:

- Employee Illness/Injury Report – October 2018



San Ramon Valley Fire Protection District

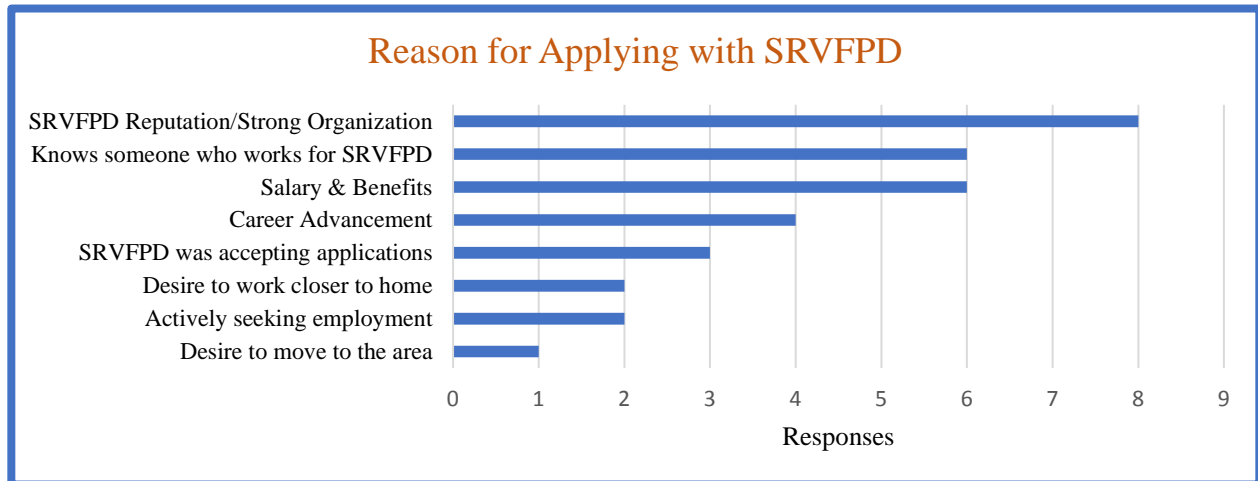
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2018 New Hire Survey

In 2018, the San Ramon Valley Fire Protection District conducted a firefighter/paramedic recruitment. From this recruitment, the District hired 9 new firefighters. The Human Resources Division developed a survey to solicit information and feedback from new employees regarding the District's recruitment, hiring and onboarding processes. The information collected will help HR staff evaluate, expand on and improve its services and programs. Overall, the employees were highly satisfied with the recruitment process including: 1) The information and support they received for the background process; 2) The employee orientation process and 3) The overall customer service they received from Human Resources. Below is a summary of the survey responses.



Experience with New Employee Orientation

All the employees rated an agree or higher for the following criteria related to the New Employee Orientation process:

- 1) Information sent to me before my first day helped me know what to expect and other key information
- 2) During the new employee orientation session with Human Resources staff, the information I received on benefits and policies was helpful and complete
- 3) During the new employee orientation session with Human Resources staff, the information I received on ethics and key personnel policies (e.g., equal opportunity, anti-sexual harassment, etc.) was clear and helpful
- 4) I knew where to go to get additional assistance on personnel matters, benefits and paperwork following my first day on the job

Rating of the Support Received from HR Personnel



Survey Question: Share any feedback or comments about your own personal experience with the District's recruitment, hiring and new employee orientation process.

- 1.) *The process was easy to understand and very thoughtful with time restraints.*
- 2.) *The hiring process was very timely and convenient for the recruit, with flexibility allowed for appointments and interviews. Much appreciated!*
- 3.) *Very professional and welcoming.*
- 4.) *Great experience. Felt like they really took the time to know who they selected.*

Employee Illness/Injury Report October 2018

Reportable Injuries

Indemnity (Lost Time)

October 12, 2018 DOI= 10/12/18- A Firefighter injured his knee when he fell, and his knee struck the rear bumper and concrete floor of the apparatus bay. *Status:* Remained out at month end.

Medical Only (No Lost Time)

- October 23, 2018 DOI = 10/23/18 – A Firefighter in the academy developed a rash from doing drills in his turnouts all day.
Status: Medical Only – No lost time.

As of October 31, 2018, there were six (6) employees absent from their regular work assignment. Total lost time due to injuries for the month of October equaled 172 calendar days/59 shifts.

FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

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Date: November 28, 2018
To: Board of Directors
From: Ken Campo, Financial Consultant
Davina Hatfield, Controller
Re: Monthly Financial Report for October 2018

Financials:

- Balance Sheet
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital, Debt Service and Community Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

Meetings/Activities:

- Audit fieldwork with external auditors for Year End close and Financial Statement Audit.
- Preparing information for the June 30, 2018 Comprehensive Annual Financial Report.
- Finalize California Department of Health Care Services GEMT audits for fiscal years 2014 and 2015.
- Continue to coordinate transition of responsibilities with Human Resources.
- Provided ongoing assistance to the Fire Chief regarding labor negotiations, EMS 201/224 rights, facilities contracts.

San Ramon Valley Fire Protection District

Combined Balance Sheet

October 31, 2018

	GOVERNMENTAL FUND TYPES					AGENCY	ACCOUNT GROUPS			Totals (Memo Only)
	General	Budget	Debt	Capital	Special	CERT	General	General		
	Fund - 100	Stabilization - 110	Fund - 200	Projects Fund - 300	Special Revenue Fund - 400	PROGRAM Fund - 700	Fixed Assets Fund - 800	Long-Term Debt Fund - 900		
ASSETS										
Cash - Checking	\$ 3,083,672	\$ 96,672	\$ -	\$ -	\$ 60	\$ 35,445	\$ -	\$ -	\$ -	\$ 3,215,849
Cash - Money Market	527,295	-	-	-	-	-	-	-	-	527,295
Cash - Workers' Compensation	(114,873)	-	-	-	-	-	-	-	-	(114,873)
Cash - Flexible Spending	11,057	-	-	-	-	-	-	-	-	11,057
Petty Cash	1,250	-	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 1.96%	2,429,158	-	-	6,830,445	-	-	-	-	-	9,259,603
Investments - Mrkt Value Adj/Premium/Discount	(567,153)	-	-	(23,190)	-	-	-	-	-	(590,343)
Investments - Bank of the West @ 1.88% avg	9,990,108	17,517,892	-	-	-	-	-	-	-	27,508,000
Cash with Fiscal Agent - Note 1	-	-	38	6,952	-	-	-	-	-	6,990
Accounts Receivable	47,934	-	-	-	-	-	-	-	-	47,934
YE Accrued Ambulance Billing	1,071,281	-	-	-	-	-	-	-	-	1,071,281
Prepaid Expenses/Deposits	11,729,109	-	-	3,165,000	-	-	-	-	-	14,894,109
Land	-	-	-	-	-	-	6,000,878	-	-	6,000,878
Buildings & Improvements/Construction	-	-	-	-	-	-	33,915,210	-	-	33,915,210
Equipment/Vehicles	-	-	-	-	-	-	29,136,538	-	-	29,136,538
Accumulated Depreciation	-	-	-	-	-	-	(35,147,741)	-	-	(35,147,741)
Amount to be Provided for General Long Term Debt	-	-	-	-	-	-	-	24,502,280	-	24,502,280
Total Assets	\$ 28,208,838	\$ 17,614,564	\$ 38	\$ 9,979,207	\$ 60	\$ 35,445	\$ 33,904,885	\$ 24,502,280	\$ 114,245,317	
LIABILITIES										
Accounts Payable	\$ 197,511	\$ -	\$ -	\$ 112,733	\$ -	\$ 320	\$ -	\$ -	\$ -	\$ 310,564
Accrued Expenses	2,695,867	-	-	306,601	-	125	-	-	-	3,002,593
Deposits Payable	17,379	-	-	-	-	-	-	-	-	17,379
Deferred Ambulance Billing Revenue	523,239	-	-	-	-	-	-	-	-	523,239
Long Term Debt (1) Certificates of Participation	-	-	-	-	-	-	-	11,405,000	-	11,405,000
Long Term Debt (2) Vehicle Lease	-	-	-	-	-	-	-	5,192,417	-	5,192,417
Liability Assc. with Open Workers' Comp Claims	-	-	-	-	-	-	-	5,999,000	-	5,999,000
Liability for Accumulated Leave	-	-	-	-	-	-	-	1,905,863	-	1,905,863
Total Liabilities	3,433,996	-	-	419,334	-	445	-	24,502,280	-	28,356,055
FUND EQUITY										
Investment in General Fixed Assets	-	-	-	-	-	-	33,904,885	-	-	33,904,885
Restricted Fund Balance	-	-	-	3,165,000	-	-	-	-	-	3,165,000
Committed Fund Balance:	-	-	38	97,861	60	-	-	-	-	97,959
Dry Period Funding	24,715,689	-	-	-	-	-	-	-	-	24,715,689
Budget Stabilization	-	14,614,564	-	-	-	-	-	-	-	14,614,564
Workers' Compensation Claims	-	3,000,000	-	-	-	-	-	-	-	3,000,000
Capital Projects	-	-	-	5,973,624	-	-	-	-	-	5,973,624
Assigned Fund Balance:	-	-	-	-	-	-	-	-	-	-
Other Assigned Fund Balance	59,153	-	-	323,388	-	9,989	-	-	-	392,530
Unassigned Fund Balance	-	-	-	-	-	25,011	-	-	-	25,011
Total Fund Balance	24,774,842	17,614,564	38	9,559,873	60	35,000	33,904,885	-	-	85,889,262
Total Liabilities and Fund Equity	\$ 28,208,838	\$ 17,614,564	\$ 38	\$ 9,979,207	\$ 60	\$ 35,445	\$ 33,904,885	\$ 24,502,280	\$ 114,245,317	

San Ramon Valley Fire Protection District

Revenue - All Funds

2018/19

For the Period Ended October 31, 2018

FISCAL YEAR COMPLETED - 33.00%

	2017/18	2018/19	2018/19	2018/19	
	Actual	Budgeted	Realized	Remaining Budget	% Received
TAXES					
PROPERTY TAXES - CURRENT SECURED	\$ 64,610,758	\$ 66,852,285	\$ -	\$ 66,852,285	0.00%
PROPERTY TAXES - SUPPLEMENTAL	1,510,232	-	-	-	
PROPERTY TAXES - UTILITIES (Unitary)	1,126,916	1,126,916	-	1,126,916	0.00%
PROPERTY TAXES - CURRENT UNSECURED	1,868,799	1,920,403	1,860,961	59,442	96.90%
HOMEOWNERS PROPERTY TAX RELIEF	470,569	475,000	-	475,000	0.00%
RDA PROPERTY TAX	1,018,607	1,001,490	-	1,001,490	0.00%
LESS COUNTY TAX ADMINISTRATION	(550,574)	(561,572)	-	(561,572)	0.00%
PROPERTY TAXES - PRIOR SECURED	(133,764)	-	-	-	
PROPERTY TAXES - PRIOR SUPPLEMENTAL	(77,751)	-	-	-	
PROPERTY TAXES - PRIOR UNSECURED	(3,205)	-	-	-	
TOTAL TAXES	69,840,587	70,814,521	1,860,961	68,953,560	2.63%
INTERGOVERNMENTAL REVENUE					
MEASURE "H"	33,000	33,000	-	33,000	0.00%
SB-90 MANDATED COSTS	-	-	-	-	
STATE AID/GRANTS (OES REIMB.)	987,904	-	7,394	(7,394)	
FEDERAL GRANT REVENUE	-	-	-	-	
OTHER INTERGOVERNMENTAL REVENUE	286,452	256,773	66,280	190,493	25.81%
GEMT	156,716	75,000	-	75,000	0.00%
CONSOLIDATED DISPATCH	1,300,000	1,350,000	-	1,350,000	0.00%
USE TAX SHARE REVENUE	169	-	-	-	
TOTAL INTERGOVERNMENTAL REVENUE	2,764,241	1,714,773	73,674	1,641,099	4.30%
CHARGES FOR SERVICE					
INSPECTION FEES	72,486	113,300	18,643	94,657	16.45%
PLAN REVIEW	626,901	618,000	288,411	329,589	46.67%
INFO TECHNOLOGY SURCHARGE	-	-	-	-	#DIV/0!
WEED ABATEMENT CHARGES	1,659	3,091	-	3,091	0.00%
ADMINISTRATIVE CITATION CHARGES	5,400	7,613	11,850	(4,237)	155.65%
AMBULANCE SERVICES	3,762,418	4,650,000	1,452,189	3,197,811	31.23%
CPR CLASSES	640	586	722	(136)	123.21%
REPORTS/PHOTOCOPIES	6,516	13,703	1,946	11,757	14.20%
TOTAL CHARGES FOR SERVICE	4,476,020	5,406,293	1,773,761	3,632,532	32.81%
USE OF MONEY & PROPERTY					
INVESTMENT EARNINGS	85,433	500,000	268,574	231,426	53.71%
TOTAL USE OF MONEY & PROPERTY	85,433	500,000	268,574	231,426	53.71%
RENTAL INCOME					
RENT ON REAL ESTATE	64,224	62,808	22,000	40,808	35.03%
TOTAL RENTAL INCOME	64,224	62,808	22,000	40,808	35.03%
OTHER REVENUE					
SALE OF PROPERTY	29,431	-	-	-	
INSURANCE PROCEEDS	129,460	-	4,011	(4,011)	
MISCELLANEOUS REVENUE	10,595	-	2,454	(2,454)	
TOTAL OTHER REVENUE	169,486	-	6,465	(6,465)	
OTHER FINANCING SOURCES					
DEBT/LEASE PROCEEDS	5,432,359	-	-	-	
TOTAL OTHER FINANCING SOURCES	5,432,359	-	-	-	
TOTAL REVENUE	\$ 82,832,350	\$ 78,498,395	\$ 4,005,435	\$ 74,492,960	5.10%

San Ramon Valley Fire Protection District

Expenditures - General Fund

2018/19

For the Period Ended October 31, 2018

FISCAL YEAR COMPLETED - 33.00%

		2017/18	2018/19	2018/19	2018/19	
		<i>Actual</i>	<i>Budget</i>	<i>Actual to Date</i>	<i>Remaining Budget</i>	<i>% Expended</i>
SALARIES & BENEFITS						
PERMANENT SALARIES	5110	\$ 25,345,281	\$ 26,751,625	\$ 8,280,090	\$ 17,065,191	30.95%
TEMPORARY SALARIES	5115	277,093	138,562	128,667	148,426	92.86%
PERMANENT OVERTIME	5120	9,018,098	7,576,910	3,188,376	5,829,722	42.08%
PERMANENT OVERTIME-TEMP EEs	5121	14,586	-	10,856	3,730	#DIV/0!
FICA/MEDICARE	5140	495,013	494,187	172,034	322,979	34.81%
RETIREMENT CONTRIBUTIONS	5150	16,422,767	17,101,132	5,519,923	10,902,844	32.28%
RETIREMENT CONTRIB. UAAL	5150	294,000	294,000	254,000	40,000	86.39%
401a CONTRIBUTIONS-ER PAID	5151	8,212	7,919	2,680	5,532	33.84%
EMPLOYEE GROUP INSURANCE	5160	3,767,983	3,806,598	1,230,037	2,537,946	32.31%
RETIREE HEALTH INSURANCE	5170	2,428,016	3,236,471	903,112	1,524,904	27.90%
OPEB CONTRIBUTION	5175	3,734,539	3,585,518	1,195,200	2,539,339	33.33%
UNEMPLOYMENT INSURANCE	5180	9,937	20,000	-	9,937	0.00%
WORKERS' COMPENSATION	5190	1,055,042	1,000,000	384,114	670,928	38.41%
TOTAL SALARIES & BENEFITS		62,870,567	64,012,922	21,269,089	41,601,478	33.23%
SERVICES & SUPPLIES						
OFFICE SUPPLIES	5202	34,602	33,322	7,806	26,796	23.43%
POSTAGE	5204	15,638	28,765	2,030	13,608	7.06%
TELECOMMUNICATIONS	5206	202,795	255,748	71,192	131,603	27.84%
UTILITIES	5208	386,821	385,467	134,226	252,595	34.82%
SMALL TOOLS/EQUIPMENT	5210	143,641	157,759	30,265	113,376	19.18%
MISCELLANEOUS SUPPLIES	5212	70,114	129,449	24,293	45,821	18.77%
MEDICAL SUPPLIES	5213	170,313	144,560	36,555	133,758	25.29%
FIREFIGHTING SUPPLIES	5214	45,863	59,310	21,937	23,926	36.99%
PHARMACEUTICAL SUPPLIES	5216	39,786	36,400	11,532	28,254	31.68%
COMPUTER SUPPLIES	5218	19,912	15,311	4,684	15,228	30.59%
RADIO EQUIPMENT & SUPPLIES	5219	15,167	20,500	4,187	10,980	20.42%
FOOD SUPPLIES	5222	31,472	40,644	13,929	17,543	34.27%
PPE INSPECTION & REPAIRS	5223	18,448	21,868	5,231	13,217	23.92%
SAFETY CLOTHING/SUPPLIES	5224	208,491	254,697	85,047	123,444	33.39%
CLASS A UNIFORMS & SUPPLIES	5225	6,860	13,462	27	6,833	0.20%
NON-SAFETY CLOTHING/SUPPLIES	5226	20,704	41,381	8,872	11,832	21.44%
CLASS B UNIFORMS & SUPPLIES	5227	60,863	102,219	28,196	32,667	27.58%
	5228	58,539	44,153	13,183	45,356	29.86%
CENTRAL GARAGE - REPAIRS	5230	506,228	300,000	185,055	321,173	61.69%
CENTRAL GARAGE - MAINTENANCE	5231	82,676	39,194	5,200	77,476	13.27%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	223,208	178,587	62,968	160,240	35.26%
CENTRAL GARAGE - TIRES	5234	41,150	53,582	16,541	24,609	30.87%
CENTRAL GARAGE - MANDATED INSP.	5235	10,993	11,850	8,451	2,542	71.32%
MAINT./REPAIRS - EQUIPMENT	5236	233,589	261,113	28,023	205,566	10.73%
MAINT./REPAIRS - RADIO & ELECTRONIC	5238	280,274	379,611	96,799	183,475	25.50%
MAINT./REPAIRS - BUILDINGS	5240	284,944	248,015	61,558	223,386	24.82%
MAINT./REPAIRS - GROUNDS	5242	44,761	41,582	10,877	33,884	26.16%
RENTS & LEASES-EQUIP./PROPERTY	5246	52,580	66,767	42,200	10,380	63.20%
PROFESSIONAL/SPECIALIZED SERVICES	5250	1,294,311	1,680,473	453,995	840,316	27.02%
RECRUITING COSTS	5251	113,519	112,583	42,329	71,190	37.60%
LEGAL SERVICES	5252	211,232	400,000	33,270	177,962	8.32%
MEDICAL SERVICES	5254	67,293	121,880	2,054	65,239	1.69%
COMMUNICATIONS SERVICES	5258	78,000	79,800	-	78,000	0.00%
DOCUMENT MANAGEMENT SERVICES	5260	-	-	2,492	(2,492)	#DIV/0!
ELECTION SERVICES	5262	-	110,000	-	-	0.00%
INSURANCE SERVICES	5264	497,301	493,980	147,707	349,594	29.90%
PUBLICATION OF LEGAL NOTICES	5270	603	6,544	-	603	0.00%
SPECIALIZED PRINTING	5272	29,079	23,896	3,698	25,381	15.48%
MEMBERSHIPS	5274	67,294	80,261	58,416	8,878	72.78%
EDUCATIONAL COURSES/SUPPLIES	5276	51,922	67,712	27,703	24,219	40.91%
EDUCATIONAL ASSISTANCE	5277	18,884	23,725	4,142	14,742	17.46%
PUBLIC EDUCATIONAL SUPPLIES	5278	8,084	11,384	3,159	4,925	27.75%
BOOKS & PERIODICALS	5280	13,717	23,234	7,108	6,609	30.59%
RECOGNITION SUPPLIES	5282	379	4,152	973	(594)	23.43%
MEETINGS/TRAVEL EXPENSES	5284	44,993	41,148	15,619	29,374	37.96%
OTHER EXPENSE	5286	6,927	-	3,476	3,451	#DIV/0!
PROPERTY TAX SHARE AGREEMENT	5290	50,939	49,195	-	50,939	0.00%
TOTAL SERVICES & SUPPLIES		5,864,909	6,695,283	1,827,005	4,037,904	27.29%
TOTAL OPERATING EXPENDITURES		\$ 68,735,476	\$ 70,708,205	\$ 23,096,094	\$ 45,639,382	32.66%

San Ramon Valley Fire Protection District
Expenditures - All Other Funds
2018/19
For the Period Ended October 31, 2018

FISCAL YEAR COMPLETED - 33.00%

		2017/18	2018/19	2018/19	2018/19	
		Actual	Budget	Actual to Date	Remaining Budget	% Expended
CAPITAL PROJECTS - 300						
LEGAL & PROFESSIONAL SERVICES	5250/5252	\$ 31,440	\$ -	\$ -	\$ -	
CRR TECH IMPROVEMENTS	5253	10,127	61,087	842	60,245	1.38%
PUBLICATION OF LEGAL NOTICES	5270	-	-	-	-	
DESIGN/CONSTRUCTION	6105/6110	-	-	-	-	
VARIOUS IMPROVEMENTS	6120	455,984	1,937,421	152,960	1,784,461	7.90%
RADIO/ELECTRONIC EQUIPMENT	6230	185,883	374,589	45,709	328,880	12.20%
MAJOR EQUIPMENT	6240	590,893	245,830	20,118	225,712	8.18%
AUTOS & TRUCKS	6250	380,860	1,167,700	2,844,003	(1,676,303)	243.56%
TOTAL CAPITAL PROJECTS		\$ 1,655,187	\$ 3,786,627	\$ 3,063,632	\$ 722,995	80.91%
DEBT SERVICE - 200						
PROFESSIONAL/SPECIALIZED SERVICES	5250	\$ 2,915	\$ -	\$ -	\$ -	
BOND REDEMPTION - 2013/2015 COP	5310	1,268,938	1,268,098	1,058,942	209,156	83.51%
EQUIPMENT LEASE	5310	-	613,156	301,203	311,953	49.12%
VEHICLE LEASE #4	5310	525,885	-	-	-	#DIV/0!
TOTAL DEBT SERVICE		\$ 1,797,738	\$ 1,881,254	\$ 1,360,145	\$ 521,109	72.30%
COMMUNITY FUND - 400						
OTHER SPECIAL DISTRICT EXPENDITURES	5286	\$ -	\$ -	\$ -	\$ -	
TOTAL SRVF COMMUNITY FUND		\$ -	\$ -	\$ -	\$ -	
TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, & SRVF COMMUNITY FUND		\$ 3,452,925	\$ 5,667,881	\$ 4,423,777	\$ 1,244,104	128.12%

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND
REVENUE/EXPENDITURE HISTORY**

<i>Month</i>	<i>2014/15</i>		<i>2015/16</i>		<i>2016/17</i>		<i>2017/18</i>		<i>2018/19</i>	
	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>
July	\$ 399,328	\$ 5,808,943	\$ 354,684	\$ 4,771,243	\$ 282,790	\$ 5,316,616	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648
August	390,930	4,376,310	426,922	5,260,304	363,912	5,109,224	695,817	5,671,451	499,377	5,905,072
September	317,832	4,176,216	354,095	4,581,188	377,209	5,047,543	480,964	5,593,302	579,731	5,563,173
October	2,247,021	4,157,975	2,040,889	4,262,203	2,158,269	5,282,085	2,593,632	5,999,337	2,375,797	6,005,201
November	295,306	4,381,969	335,053	4,727,586	720,990	5,554,302	362,621	5,888,575		
December	30,041,174	4,307,582	32,619,418	5,464,991	34,893,289	5,043,510	34,930,693	5,966,196		
January	1,149,378	4,230,080	576,093	4,743,692	1,242,334	5,401,913	8,491,817	5,387,036		
February	291,209	4,005,149	472,114	4,837,271	690,047	5,326,068	446,775	5,326,521		
March	472,966	4,084,004	620,681	5,229,614	433,245	5,849,120	883,105	6,063,429		
April	21,844,911	4,276,998	23,795,929	4,901,844	25,663,196	5,297,542	22,339,121	5,257,800		
May	338,057	4,255,627	840,611	4,935,586	394,206	5,452,583	639,163	5,506,219		
June	4,663,427	3,810,313	5,365,634	5,219,984	5,664,005	5,832,652	5,304,082	6,529,121		

**Total Overtime Hours by Month
January 2016-October 2018**

