

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**Wednesday, September 19, 2018 – 1:00 p.m.**

*Matthew Stamey ~ Board President  
H. Jay Kerr, Board Vice-President ~ Chris Campbell, Director  
Don Parker, Director ~ Dominique Yancey, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

**5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period August 9, 2018, through September 10, 2018 in the amount of \$2,613,317.40.
- 5.2 Approve the Board minutes from the June 27, 2018 Regular Board Meeting; August 22, 2018 Regular Board meeting and District Counsel’s Report Upon Return from Closed Session, August 22, 2018.
- 5.3 Approval of salary, payroll taxes and retirement contributions for the month of August 2018 in the amount of \$4,368,430.97.
- 5.4 Confirmation of Amendment No. 3 to the employment agreement between San Ramon Valley Fire Protection District and Fire Chief Meyer.
- 5.5 Approval of Fire Station Exterior Painting Projects for Stations 33, 34, 35 and 38 in an amount not to exceed \$34,560.

5.6 **Personnel Actions:**

**New Hires**

1. Confirmation of Employment. Approve staff recommendation to hire Elizabeth Gresham for Project Assistant at \$75 per hour; effective July 1, 2018.
2. Confirmation of Employment. Approve staff recommendation to hire Darrick Figg for District Aide at \$20 per hour; effective July 6, 2018.
3. Confirmation of Employment. Approve staff recommendation to hire Joseph Minton for Project Assistant at \$64 per hour; effective August 9, 2018.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Proclamation – Fire Prevention Week October 7-13, 2018
- 6.2 Special Recognition of Sarah and Emily Jajeh – LEMONADE STAND FOR A CAUSE
- 6.3 Special Recognition of San Ramon Police Chief Dan Pratt

**7. OLD BUSINESS**

- 7.1 Adoption of Resolution No. 2018-11 declaring real property identified as APN-197-270-025-04 and located at 1101 Stone Valley Road in Alamo, CA (“Old Station 32”) as surplus property.
- 7.2 Board Compensation - Verbal report by Finance Committee Chair Kerr.

**8. NEW BUSINESS**

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan  
EMS Report of monthly activities.
- 10.3 Logistics – Interim Chief Selover  
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Interim Chief Selover  
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan  
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

## **11. GOOD OF THE ORDER**

- 11.1 Girls Fire Camp – Director Yancey
- 11.2 Board Attendance – Director Yancey

## **12. UPCOMING CALENDAR OF EVENTS:**

- CSDA Annual Conference, Sept. 24-27, 2018, Indian Wells, CA
- October 5, 2018 – CERT PAC Meeting, 10 a.m.
- October 8, 2018 – Columbus Day (District Floating Holiday)
- October 18, 2018 - Retiree Breakfast – Administration, 8:30 a.m.
- October 24, 2018 – Board Meeting, 1:00 p.m.
- October 25, 2018 - CCC Commissioners Meeting

## **13. CLOSED SESSION**

- 13.1 Possible exposure to litigation (4 matters) pursuant to Government Code Section 54956.9(d)(2).  
Facts and circumstances that might result in litigation need not be disclosed.

## **14. RETURN TO OPEN SESSION**

## **15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

## **16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY OCTOBER 24, 2018 AT 1:00 P.M.**

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on September 13, 2018 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.

# **CONSENT ITEMS**

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 8/9/2018 Through 9/10/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
220938	8/17/2018	360 RESCUE LLC	1,122.08	Rope/Misc. Hardware-USAR 134
221014	8/31/2018	A-1 ENTERPRISES	260.00	Porta Potty Rental (2)-Academy Training Site
220939	8/17/2018	ACC BUSINESS	949.17	Ethernet Access Cost 6/11/18-7/5/18
220940	8/17/2018	ACCUPRINT	0.00	Ambulance Billing Authorization Forms (5000)
221015	8/31/2018	ACCUPRINT MINUTEMAN PRESS	997.85	Ambulance Billing Authorization Forms (5000)
08/10/18-01	8/10/2018	ACE AUTO REPAIR AND TIRE CENTER	57.75	Smog Test-Unit 341
08/10/18-02	8/10/2018	ACE AUTO REPAIR AND TIRE CENTER	1,771.80	Routine Prev Maint/Rotate/Transmission/Brake Svc-Unit 883
08/24/18-01	8/24/2018	ACE AUTO REPAIR AND TIRE CENTER	670.05	Routine Prev Maint/Inspect Brake System/AC Repairs-Unit 705
08/24/18-02	8/24/2018	ACE AUTO REPAIR AND TIRE CENTER	57.75	Smog Test-Unit 322
08/24/18-03	8/24/2018	ACE AUTO REPAIR AND TIRE CENTER	269.93	AC RepairsTire Alignment-Unit 701
221064	9/7/2018	AD CLUB	1,249.00	Job Posting-Public Safety Dispatcher
221016	8/31/2018	AIR SOLUTIONS LLC	4,086.44	Portable AC Unit Rental-Stn 31 Roof Project 8/27/18-9/23/18
220941	8/17/2018	AIRGAS USA LLC	225.48	Oxygen Tank Cylinder Rental Fee-July 2018
	8/17/2018	AIRGAS USA LLC	111.15	Oxygen Tank Cylinders 7/26/18
	8/17/2018	AIRGAS USA LLC	161.95	Oxygen Tank Cylinders 7/30/18
	8/17/2018	AIRGAS USA LLC	191.09	Oxygen Tank Cylinders 8/2/18
221017	8/31/2018	AIRGAS USA LLC	130.80	Oxygen Tank Cylinders 8/13/18
	8/31/2018	AIRGAS USA LLC	231.75	Oxygen Tank Cylinders 8/16/18
	8/31/2018	AIRGAS USA LLC	394.20	Oxygen Tank Cylinders 8/20/18
	8/31/2018	AIRGAS USA LLC	236.95	Oxygen Tank Cylinders 8/6/18
220883	8/10/2018	ALAMEDA COUNTY FIRE DEPARTME...	0.00	Annual Svc/Repairs Found During Service-Unit 708
220932	8/10/2018	ALAMEDA COUNTY FIRE DEPARTME...	10,163.18	Annual Svc/Repairs Found During Service-Unit 708
221065	9/7/2018	ALAMO ACE HARDWARE	4.86	5-Amp Fuse-E35
	9/7/2018	ALAMO ACE HARDWARE	7.78	Caddy Hanger Hook-Stn 35
	9/7/2018	ALAMO ACE HARDWARE	9.73	Fertilizer-Stn 36
	9/7/2018	ALAMO ACE HARDWARE	62.28	Misc. Hardware-Stn 30
	9/7/2018	ALAMO ACE HARDWARE	107.15	Type III Engine Cooler-Unit 332/Fan-Stn 32 Workout Room
08/10/18-03	8/10/2018	ALL STAR FIRE EQUIPMENT INC	696.98	Phenix TL2 Leather Helmet-Drayton
08/10/18-04	8/10/2018	ALL STAR FIRE EQUIPMENT INC	428.67	Pelican 3410M Flashlights (12)
08/17/18-01	8/17/2018	ALL STAR FIRE EQUIPMENT INC	270.63	Wildland Boots-Balch
08/17/18-02	8/17/2018	ALL STAR FIRE EQUIPMENT INC	4,297.53	Wildland Helmets (11)/Web Gear (10)-Academy
220978	8/24/2018	ALPHA GRAPHICS	1,090.12	2018/19 Budget Document Printing/Binding (30)
221049	8/31/2018	AMANDA PERCEVAL	34.23	Reimb-Mileage-LP Tower/Stn 39-Probationary Test/PPE Stock
220979	8/24/2018	AMAZON COM CREDIT SERVICES	1,130.24	Misc. Strike Team Supplies
220980	8/24/2018	AMERICAN BOTTLING COMPANY	1,644.39	BodyArm Hydration Drinks
220942	8/17/2018	AMERICAN MESSAGING	342.77	Paging Service-8/18
220884	8/10/2018	AMERIGAS	0.00	Admin Annual Tank Rental Fee 7/1/18-6/30/19
	8/10/2018	AMERIGAS	0.00	Stn 32 Annual Tank Rental Fee 7/1/18-6/30/19
	8/10/2018	AMERIGAS	0.00	Stn 34 Annual Tank Rental Fee 7/1/18-6/30/19
	8/10/2018	AMERIGAS	0.00	Stn 35 Annual Tank Rental Fee 7/1/18-6/30/19

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	8/10/2018	AMERIGAS	0.00	Stn 37 Annual Tank Rental Fee 7/1/18-6/30/19
	8/10/2018	AMERIGAS	0.00	Stn 38 Annual Tank Rental Fee 7/1/18-6/30/19
220933	8/10/2018	AMERIGAS	114.75	Admin Annual Tank Rental Fee 7/1/18-6/30/19
	8/10/2018	AMERIGAS	114.75	Stn 32 Annual Tank Rental Fee 7/1/18-6/30/19
	8/10/2018	AMERIGAS	114.75	Stn 34 Annual Tank Rental Fee 7/1/18-6/30/19
	8/10/2018	AMERIGAS	92.01	Stn 35 Annual Tank Rental Fee 7/1/18-6/30/19
	8/10/2018	AMERIGAS	115.81	Stn 37 Annual Tank Rental Fee 7/1/18-6/30/19
	8/10/2018	AMERIGAS	114.75	Stn 38 Annual Tank Rental Fee 7/1/18-6/30/19
221018	8/31/2018	AP TRITON LLC	4,375.00	EMS Advocate Consulting Services-August 2018
220943	8/17/2018	APPLE INC	244.42	Apple TV 64GB-Admin Large Conference Room
	8/17/2018	APPLE INC	1,230.37	iPad Pro (1)-Pangelinan
08/31/18-01	8/31/2018	ARROW INTERNATIONAL INC	2,265.50	EZ-IO 15mm/25mm/45mm Needles/Stabilizer-Stn 33 Stock
221050	8/31/2018	ARTURO PEREZ	300.00	Reimb-Educ Assistance-Regional Instructor/Ethical Leadership
221066	9/7/2018	ASBURY ENVIRONMENTAL SERVICES	120.00	Used Oil Pick-up Service-Fleet Shop
220944	8/17/2018	ATT	7,734.87	Phones/Data/Radio Circuit/Long Distance 6/20/18-7/19/18
220981	8/24/2018	ATT	1,306.00	250Mb Internet Circuit-8/11/18-9/10/18
221019	8/31/2018	ATT	20.98	Phone Service 7/19/18-8/18/18
220945	8/17/2018	ATT MOBILITY	3,351.44	Cell Phones/Mobile Data/iPads 6/27/18-7/26/18
220982	8/24/2018	B AND C TRUCK PARTS INC	373.55	Air Filters/Oil Filters-Fleet Shop
	8/24/2018	B AND C TRUCK PARTS INC	7.72	Black RTV Silicon-Fleet Shop
221067	9/7/2018	BAY AREA AIR QUALITY MGMT DIST	246.00	New Stn 32 Emergency Diesel Generator Permit-9/17-9/18
221068	9/7/2018	BAYSPORT PREVENTIVE MEDICAL G...	995.00	Pre-Employment Physical/Drug Test-Brees
	9/7/2018	BAYSPORT PREVENTIVE MEDICAL G...	995.00	Pre-Employment Physical/Drug Test-Spani
	9/7/2018	BAYSPORT PREVENTIVE MEDICAL G...	675.00	Wellness Fitness-Mohun
08/10/18-05	8/10/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 30 Bio-Hazard Waste Collection Service 7/30/18
08/10/18-06	8/10/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 31 Bio-Hazard Waste Collection Service 7/30/18
08/10/18-07	8/10/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 32 Bio-Hazard Waste Collection Service 7/30/18
08/10/18-08	8/10/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 33 Bio-Hazard Waste Collection Service 7/30/18
08/10/18-09	8/10/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 34 Bio-Hazard Waste Collection Service 7/30/18
08/10/18-10	8/10/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 35 Bio-Hazard Waste Collection Service 7/30/18
08/10/18-11	8/10/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 36 Bio-Hazard Waste Collection Service 7/30/18
08/10/18-12	8/10/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 38 Bio-Hazard Waste Collection Service 7/30/18
08/10/18-13	8/10/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 39 Bio-Hazard Waste Collection Service 7/30/18
09/07/18-01	9/7/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 30 Bio-Hazard Waste Collection Service 8/27/18
09/07/18-02	9/7/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 31 Bio-Hazard Waste Collection Service 8/27/18
09/07/18-03	9/7/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 32 Bio-Hazard Waste Collection Service 8/27/18
09/07/18-04	9/7/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 33 Bio-Hazard Waste Collection Service 8/27/18
09/07/18-05	9/7/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 34 Bio-Hazard Waste Collection Service 8/27/18
09/07/18-06	9/7/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 35 Bio-Hazard Waste Collection Service 8/27/18
09/07/18-07	9/7/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 36 Bio-Hazard Waste Collection Service 8/27/18

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Check Number	Check Date	Payee	Check Amount	Transaction Description
09/07/18-08	9/7/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 38 Bio-Hazard Waste Collection Service 8/27/18
09/07/18-09	9/7/2018	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 39 Bio-Hazard Waste Collection Service 8/27/18
08/17/18-03	8/17/2018	BOUNDTREE MEDICAL LLC	1,443.40	LifePak 4-Ft Patient Cables (4)/Sensors (2)
08/17/18-04	8/17/2018	BOUNDTREE MEDICAL LLC	3,144.34	Medical Supplies
08/17/18-05	8/17/2018	BOUNDTREE MEDICAL LLC	189.75	Pharmaceutical Supplies
08/17/18-06	8/17/2018	BOUNDTREE MEDICAL LLC	128.79	Pharmaceutical Supplies
08/31/18-02	8/31/2018	BOUNDTREE MEDICAL LLC	3,527.05	Pharmaceutical Supplies
08/31/18-03	8/31/2018	BOUNDTREE MEDICAL LLC	4,579.89	Medical Supplies
08/31/18-04	8/31/2018	BOUNDTREE MEDICAL LLC	84.75	Pharmaceutical Supplies
220885	8/10/2018	BRUNO C SPANI	225.00	Reimb-Self Funded Vision Plan
220886	8/10/2018	BUCHANAN AUTO ELECTRIC INC	478.15	DEKA Batteries (3)-Unit 500/Spare
220983	8/24/2018	BUCHANAN AUTO ELECTRIC INC	426.35	Air Compressor Repairs-Unit 525
	8/24/2018	BUCHANAN AUTO ELECTRIC INC	187.42	LSCR Vanner Inverter-Unit 525
221021	8/31/2018	BUCHANAN AUTO ELECTRIC INC	450.60	Box Lights Replacement Batteries-Fleet Shop
220984	8/24/2018	BURNS TRUCK AND TRAILER SERVL...	895.13	Valve Cover Oil Seepage Repairs-Unit 529
220946	8/17/2018	CA STATE DEPARTMENT OF JUSTICE	539.00	Fingerprinting Services (11)-FF/PM & FF Reserves
221022	8/31/2018	CALIFORNIA UST SERVICES	2,944.52	Annual Inspection/Station Fuel Tanks Certification-BAAQMD
Wire 8/9/18	8/9/2018	CALPERS	1,119.80	CalPERS Health-Admin Fees Aug 2018
	8/9/2018	CALPERS	282,054.47	CalPERS Health-Aug 2018
	8/9/2018	CALPERS	889.02	CalPERS Health-BOD Aug 2018
	8/9/2018	CALPERS	203,926.08	CalPERS Health-Retirees Aug 2018
Wire 9/7/18	9/7/2018	CALPERS	1,141.80	CalPERS Health-Admin Fees Sep 2018
	9/7/2018	CALPERS	889.02	CalPERS Health-BOD Sep 2018
	9/7/2018	CALPERS	212,661.27	CalPERS Health-Retirees Sep 2018
	9/7/2018	CALPERS	282,886.53	CalPERS Health-Sep 2018
Wire 8/28/18	8/28/2018	CalPERS CERBT (OPEB)	298,800.00	FY 18/19 OPEB Contribution Prefunding-August 2018
221069	9/7/2018	CASEY GOOD	728.15	Reimb-Educ Assist-S290 Course Fee/Lodging 8/28-8/31/18
220887	8/10/2018	CASEY M RIVERS	395.00	Reimb-Educ Assistance-Instructor 2 Class Fee 4/27/18
221052	8/31/2018	CASEY M RIVERS	175.00	Reimb-PALS Recertification
221024	8/31/2018	CCC AUDITOR CONTROLLER	39,714.45	LAFCO Net Cost Appnt For FY 2018-2019
221025	8/31/2018	CCC DEPT OF INFO TECH	36,984.00	Microwave Services/Radio Site Lease Fees-7/18-6/19
08/17/18-07	8/17/2018	CCC EMPLOYEES RETIREMENT ASS...	451,294.17	Employee Retirement Contributions-7/18
220888	8/10/2018	CCC PUBLIC WORKS DEPARTMENT	176.95	Stn 32 Public Improvement Plan Check-Permit LP0902026
220985	8/24/2018	CCC PUBLIC WORKS DEPARTMENT	285.87	Stn 32 Public Improvement Plan Check-Permit LP0902026
220947	8/17/2018	CDW GOVERNMENT INC	846.60	Adobe Creative Cloud (1)/Adobe Photoshop (1)-Mahoney/Pedreno
221070	9/7/2018	CHRISTOPHER C SUTER	2,923.66	415 Limit Replacement Benefits-9/1/18
220934	8/15/2018	CINTAS CORPORATION	37.15	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-4/25/18
	8/15/2018	CINTAS CORPORATION	82.19	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-5/16/18
	8/15/2018	CINTAS CORPORATION	82.19	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-5/2/18
	8/15/2018	CINTAS CORPORATION	37.15	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-5/23/18

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Check/Voucher Register

From 8/9/2018 Through 9/10/2018

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	8/15/2018	CINTAS CORPORATION	37.15	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-5/9/18
	8/15/2018	CINTAS CORPORATION	83.44	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-6/13/18
	8/15/2018	CINTAS CORPORATION	38.40	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-6/20/18
	8/15/2018	CINTAS CORPORATION	38.40	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-6/6/18
220948	8/17/2018	CINTAS CORPORATION	83.45	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-7/11/18
	8/17/2018	CINTAS CORPORATION	38.41	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-7/18/18
	8/17/2018	CINTAS CORPORATION	83.45	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-7/25/18
	8/17/2018	CINTAS CORPORATION	38.40	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-7/4/18
	8/17/2018	CINTAS CORPORATION	54.56	Stn 32 Carpet Runner Exchange Service-8/9/18
220986	8/24/2018	CINTAS CORPORATION	38.41	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-8/1/18
	8/24/2018	CINTAS CORPORATION	121.86	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-8/8/18
221071	9/7/2018	CINTAS CORPORATION	83.45	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-8/22/18
	9/7/2018	CINTAS CORPORATION	38.41	Stn 30 Carpet Runners/Mechanics Coverall Clean Fee-8/29/18
220949	8/17/2018	CITY OF SAN RAMON	10,000.00	Street Smarts-General Program Support
220950	8/17/2018	CLARK PEST CONTROL	282.00	Stn 39 Pest Control Service-8/1/18
220987	8/24/2018	CLARK PEST CONTROL	118.00	Training Site Pest Control Service-8/16/18
221072	9/7/2018	CLIFFORD SCOTT BUXTON	1,605.00	CERT Instructor (53.5 hours) 7/2/18-8/27/18
	9/7/2018	CLIFFORD SCOTT BUXTON	180.00	CERT Instructor (6.0 hours) 8/28/18-8/29/18
221073	9/7/2018	CLUB CARE INC	1,560.00	Gym Equipment Relocation-Stn 39 New Flooring Project
221026	8/31/2018	COLOR FAST FLAGS	60.40	4'x6' United States Flag (1)
220889	8/10/2018	COMCAST	146.08	Stn 36 High Speed Internet 8/1/18-8/31/18
220890	8/10/2018	COMCAST	482.16	Stn 32 High Speed Internet 7/6/18-9/5/18
220891	8/10/2018	COMCAST	153.04	Stn 32 Cable Service 8/4/18-9/3/18
220892	8/10/2018	COMCAST	146.08	Stn 33 High Speed Internet 7/31/18-8/30/18
220951	8/17/2018	COMCAST	229.34	Stn 30 Cable Service 8/13/18-9/12/18
220952	8/17/2018	COMCAST	146.08	Stn 35 High Speed Internet 8/8/18-9/7/18
220953	8/17/2018	COMCAST	146.08	Stn 39 High Speed Internet 8/9/18-9/8/18
220954	8/17/2018	COMCAST	146.08	Stn 34 High Speed Internet 8/15/18-9/14/18
220955	8/17/2018	COMCAST	247.68	Stn 38 Cable Service/High-Speed Internet 8/8/18-9/7/18
220988	8/24/2018	COMCAST	151.08	Stn 31 High Speed Internet 8/23/18-9/22/18
220989	8/24/2018	COMCAST	300.31	Admin Cable Service/High-Speed Internet 8/17/18-9/16/18
221027	8/31/2018	COMCAST	178.52	Stn 33 Cable Service 9/1/18-9/30/18
221028	8/31/2018	COMCAST	190.71	Stn 39 Cable Service 9/1/18-9/30/18
221029	8/31/2018	COMCAST	184.34	Stn 35 Cable Service 8/27/18-9/26/18
221030	8/31/2018	COMCAST	222.20	Stn 38 Cable Service 8/27/18-9/26/18
221031	8/31/2018	COMCAST	51.90	Old Stn 32 Internet for Security Camera 8/27/18-9/26/18
221032	8/31/2018	COMCAST	171.52	Training Site High Speed Internet/Cable Svc 8/26-9/25/18
221074	9/7/2018	COMCAST	241.29	Stn 31 Cable Service 8/26/18-9/25/18
221075	9/7/2018	COMCAST	244.45	Stn 36 Cable Service 8/26/18-9/25/18
221076	9/7/2018	COMCAST	146.08	Stn 30 High Speed Internet 8/30/18-9/29/18



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Check Number	Check Date	Payee	Check Amount	Transaction Description
221077	9/7/2018	COMCAST	146.08	Stn 36 High Speed Internet 9/1/18-9/30/18
221078	9/7/2018	COMCAST	146.08	Stn 33 High Speed Internet 8/31/18-9/30/18
221079	9/7/2018	COMCAST	182.07	Stn 34 Cable Service 8/27/18-9/26/18
220893	8/10/2018	CONCERN EAP	2,609.10	Employee Assistance Premium-7/18
220894	8/10/2018	CONCORD UNIFORMS	27.13	Class A Uniform Update-Stevenson
	8/10/2018	CONCORD UNIFORMS	96.52	Class A Uniform Update/Alteration-Stevenson
220990	8/24/2018	CONCORD UNIFORMS	27.13	Class A Uniform Update-Bannister
220956	8/17/2018	CONTRA COSTA HEALTH SERVICES	1,369.00	CUPA Health Permit FY 2018/2019-Stn 32
221080	9/7/2018	CRAIG BOWEN	13,108.42	415 Limit Replacement Benefits-9/1/18
220895	8/10/2018	D AND M POLYGRAPH	1,500.00	Polygraph Services (5)-FF/PM Recruitment
221081	9/7/2018	D AND M POLYGRAPH	600.00	Polygraph Services (2)-FF/PM Recruitment
08/17/18-08	8/17/2018	DA PAGE LLC	425.00	Paging Software-7/18
220896	8/10/2018	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-August 2018
220957	8/17/2018	DEFINITIVE NETWORKS INC	4,800.00	ePCR Data Review Service-August 2018
221033	8/31/2018	DEL CONTE LANDSCAPING INC	2,555.00	Admin/Stn 30/Stn 31/Stn 35/Stn 38 Landscape Maint-8/18
220897	8/10/2018	DENALECT ALARM COMPANY INC	64.95	Install Batteries In Main Fire Alarm Panel-Stn 39
220991	8/24/2018	DENTONIS WELDING WORKS INC	1,519.54	Rear Truck Levelling-Unit 353
220992	8/24/2018	DIABLO HYDRO JETTING LLC	575.00	Hydro-Jet Clogged Sewer Line-Stn 34
220958	8/17/2018	DIABLO PRINTING AND COPYING	92.02	Business Cards-Healy
220993	8/24/2018	DIABLO PRINTING AND COPYING	92.02	Business Cards-Director Yancey
220994	8/24/2018	DIRECTV	63.99	Cable Service 8/12/18-9/11/18
08/10/18-14	8/10/2018	DON HOMAN	1,500.00	Land Lease-5000-Gal Water Tank/Pump Storage-06/2018-05/2023
08/24/18-04	8/24/2018	DR ASSOCIATES INTERNATIONAL	3,750.00	Pre-Employment Backgroun Investigation-FF/PM
09/07/18-10	9/7/2018	DR ASSOCIATES INTERNATIONAL	5,625.00	Background Investigations (15)-Reserve Firefighters
09/07/18-11	9/7/2018	DR ASSOCIATES INTERNATIONAL	6,250.00	Pre-Employment Background Investigations (5)-FF/PM
220995	8/24/2018	DUBLIN CHEVROLET INC	542.16	Repair Coolant Leak Above Water Pump-Unit 706
220898	8/10/2018	DUBLIN SAN RAMON SERVICES DIST...	961.89	Stn 30-Recycled Water Service 6/1-7/31/18
220996	8/24/2018	DUBLIN SAN RAMON SERVICES DIST...	53.45	Stn 30 Fireline Water Service 6/15-8/14/18
	8/24/2018	DUBLIN SAN RAMON SERVICES DIST...	234.35	Stn 30 Water Service (Meter 1.0) 6/15-8/14/18
220899	8/10/2018	EBMUD	1,255.27	Stn 31 Water Service (Meter 2.0) 5/31/18-8/1/18
	8/10/2018	EBMUD	245.48	Stn 31 Water Service (Meter 4.0) 5/31/18-8/1/18
	8/10/2018	EBMUD	99.24	Stn 31 Water Service (Meter 5/8) 5/31/18-8/1/18
	8/10/2018	EBMUD	485.41	Stn 31 Water Service (Meter 6.0) 5/31/18-8/1/18
	8/10/2018	EBMUD	667.93	Stn 34 Water Service (Meter 1.0) 5/30/18-7/30/18
	8/10/2018	EBMUD	244.96	Stn 34 Water Service (Meter 4.0) 5/30/18-7/30/18
220959	8/17/2018	EBMUD	247.53	Stn 33 Water Service (Meter 4.0) 6/6/18-8/7/18
	8/17/2018	EBMUD	158.64	Stn 33 Water Service (Meter 5/8) 6/6/18-8/7/18
221034	8/31/2018	EBMUD	1,079.87	Stn 32 Water Service (Meter 5/8) 6/22/18-8/21/18
	8/31/2018	EBMUD	811.71	Stn 35 Water Service (Meter 1.0) 6/19/18-8/16/18
	8/31/2018	EBMUD	251.70	Stn 35 Water Service (Meter 4.0) 6/19/18-8/16/18

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221082	9/7/2018	EBMUD	210.73	Stn 32 Water Service (Meter 1.0) 6/22/18-8/21/18
	9/7/2018	EBMUD	308.89	Stn 32 Water Service (Meter 4.0) 6/22/18-8/21/18
	9/7/2018	EBMUD	711.30	Stn 39 Water Service (Meter 1.0) 6/26/18-8/24/18
	9/7/2018	EBMUD	254.26	Stn 39 Water Service (Meter 4.0) 6/26/18-8/24/18
220960	8/17/2018	ED JONES COMPANY INC	209.11	Flat Badge in Wallet-DC Krause
	8/17/2018	ED JONES COMPANY INC	123.75	Inspector Badge-Marhenke
	8/17/2018	ED JONES COMPANY INC	64.34	Name Bar-Balch
08/17/18-09	8/17/2018	EFAX CORPORATE	125.20	eFax Usage-7/18
220900	8/10/2018	ELITE AUTO GLASS INC	518.05	New Windshield-Unit 606
220997	8/24/2018	ELITE AUTO GLASS INC	356.58	New Windshield-Unit 705
221035	8/31/2018	ELITE AUTO GLASS INC	1,138.44	New Windshield-Unit 524
220961	8/17/2018	ENGEO INCORPORATED	2,850.00	Prof Services-Change Order-Old Stn 32 Project
	8/17/2018	ENGEO INCORPORATED	3,627.75	Prof Services-Underground Tank Assessment-Old Stn 32
220962	8/17/2018	ENTERPRISE FM TRUST	9,283.09	Monthly Fleet Lease Payment (13) 7/1/18-7/31/18
220901	8/10/2018	ERGOMETRICS	371.29	FireTEAM Testing-FF/PM Recruitment
221047	8/31/2018	ERIC MINTON	40.00	Reimb-Bathroom Window Damage-Claim #2018015180
220963	8/17/2018	ETHER WEB NETWORK LLC	75.00	Stn 37 Wireless Internet Service 5/1/18-8/1/18
220998	8/24/2018	FEDERAL EXPRESS	340.22	Delivery Charge-New Hire Packets (7)
221036	8/31/2018	FIRE AGENCIES INSURANCE RISK A...	136,753.00	Property and Liability Insurance 7/1/18-7/1/19
08/31/18-05	8/31/2018	FIRSTONSCENE LLC	37,500.00	First OnScene Software Annual Maintenance Fee-8/1/18-7/31/19
220999	8/24/2018	FISHER SCIENTIFIC	1,072.73	Misc. HazMat Testing Materials
221051	8/31/2018	FREDERICK R RINCON	40.00	Reimb-Pre-Employment Required LiveScan
221037	8/31/2018	FUTURE FORD LINCOLN OF CONCORD	87.55	Door Weatherstrip (4)-Unit 522
221083	9/7/2018	G RO SOLUTIONS LLC	240.00	CERT Instructor (8.0 hours) 8/17/18-8/23/18
220902	8/10/2018	GALLS LLC	34.10	Uniform Belt-Comm Reserve
	8/10/2018	GALLS LLC	34.11	Uniform Belt-Suppression
221038	8/31/2018	GALLS LLC	136.40	Uniform Belts (4)-Suppression
	8/31/2018	GALLS LLC	119.17	Uniform Pants (2)-Academy
220903	8/10/2018	GARY MARCIEL EXCAVATING	23,999.00	Annual Fire Trail Maintenance-FY 2018
220964	8/17/2018	GLOBALSTAR USA	520.26	Satellite Phone Service (6)-7/18
	8/17/2018	GLOBALSTAR USA	86.70	Satellite Phone Service-Dispatch 7/18
	8/17/2018	GLOBALSTAR USA	86.70	Satellite Phone Service-EOC 7/18
220904	8/10/2018	GOLDEN STATE EMERGENCY VEHIC...	692.19	Siren Brakes For Growlers-Unit 527
221039	8/31/2018	GOLDEN STATE EMERGENCY VEHIC...	563.07	Battery Disconnect Switch (2)-Unit 508
220905	8/10/2018	GOLDEN STATE FLEET SVCS INC	125.00	Towing Charges-Unit 387
220965	8/17/2018	GOOGLE LLC	212.89	Google Apps Usage-July 2018
220906	8/10/2018	HAVE AIR WILL TRAVEL INC	125.00	Flat Repair-Unit 339
221000	8/24/2018	HAVE AIR WILL TRAVEL INC	435.63	Svc Call/Mounts/Dismounts New Tires (2)/Disposal-Unit 701
221041	8/31/2018	HAVE AIR WILL TRAVEL INC	142.00	Service Call/Mounts/Dismounts/Tire Disposal-Unit 523
	8/31/2018	HAVE AIR WILL TRAVEL INC	1,661.20	Svc Call/Mounts/Dismounts New Tires (2)/Disposal-Unit 523

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	8/31/2018	HAVE AIR WILL TRAVEL INC	511.40	Svc Call/Mounts/Dismounts New Tires (2)/Disposal-Unit 704
	8/31/2018	HAVE AIR WILL TRAVEL INC	841.20	Svc Call/Mounts/Dismounts New Tires (4)/Disposal-Unit 398
220907	8/10/2018	HDL COREN AND CONE	5,196.75	Property Tax Consulting-Jul-Sep 2018
08/31/18-06	8/31/2018	HI TECH EMERGENCY VEHICLE SVC	639.98	Fuel Gauge-Unit 508
08/31/18-07	8/31/2018	HI TECH EMERGENCY VEHICLE SVC	278.72	Door Latches (5)/Clip-On Washer Nozzle (6)-Fleet Shop
08/31/18-08	8/31/2018	HI TECH EMERGENCY VEHICLE SVC	7,238.89	Inspection/Radiator Leak Repairs/New Auto Eject-Unit 546
08/31/18-09	8/31/2018	HI TECH EMERGENCY VEHICLE SVC	99.49	Push Style Door Latches (6)-Fleet Shop
221001	8/24/2018	HOME DEPOT CREDIT SERVICES	188.31	Breakroom Mini Fridge/Framing Hammer-Admin
	8/24/2018	HOME DEPOT CREDIT SERVICES	(161.29)	Credit-Return Mini Refrigerator-Admin Breakroom
	8/24/2018	HOME DEPOT CREDIT SERVICES	179.47	Faucet/Light Bulbs-Stn 39
	8/24/2018	HOME DEPOT CREDIT SERVICES	7.30	Grill Wire Brush/Kitchen Brush-Stn 31
	8/24/2018	HOME DEPOT CREDIT SERVICES	66.15	Lightbulbs/Flood Lights-Stn 34
	8/24/2018	HOME DEPOT CREDIT SERVICES	39.75	Misc. Supplies-Radio Maintenance Repairs
	8/24/2018	HOME DEPOT CREDIT SERVICES	42.12	Misc. Vent Prop Supplies
	8/24/2018	HOME DEPOT CREDIT SERVICES	19.57	Moving Boxes-Admin BC Office Remodel
08/10/18-15	8/10/2018	HUNT AND SONS INC	1,148.99	Stn 34 Unleaded/Diesel Fuel-8/3/18
08/10/18-16	8/10/2018	HUNT AND SONS INC	2,745.97	Stn 38 Unleaded/Diesel Fuel-8/3/18
08/10/18-17	8/10/2018	HUNT AND SONS INC	1,577.27	Stn 30 Unleaded/Diesel Fuel-7/31/18
08/10/18-18	8/10/2018	HUNT AND SONS INC	1,906.49	Stn 31 Unleaded/Diesel Fuel-7/31/18
08/10/18-19	8/10/2018	HUNT AND SONS INC	1,294.00	Stn 33 Unleaded/Diesel Fuel-7/31/18
08/10/18-20	8/10/2018	HUNT AND SONS INC	494.99	Stn 35 Diesel Fuel-7/31/18
08/10/18-21	8/10/2018	HUNT AND SONS INC	1,649.99	Stn 38 Unleaded Fuel-7/31/18
08/17/18-10	8/17/2018	HUNT AND SONS INC	1,924.58	Stn 38 Unleaded Fuel-8/7/18
08/17/18-11	8/17/2018	HUNT AND SONS INC	1,025.42	Stn 34 Unleaded/Diesel Fuel-8/10/18
08/17/18-12	8/17/2018	HUNT AND SONS INC	2,202.69	Stn 38 Unleaded Fuel-8/10/18
08/24/18-05	8/24/2018	HUNT AND SONS INC	366.58	Stn 34 Diesel Fuel-8/14/18
08/24/18-06	8/24/2018	HUNT AND SONS INC	994.36	Stn 39 Diesel Fuel-8/15/18
08/24/18-07	8/24/2018	HUNT AND SONS INC	1,182.47	Stn 30 Unleaded/Diesel Fuel-8/14/18
08/24/18-08	8/24/2018	HUNT AND SONS INC	1,563.49	Stn 31 Unleaded/Diesel Fuel-8/15/18
08/24/18-09	8/24/2018	HUNT AND SONS INC	830.26	Stn 35 Diesel Fuel-8/15/18
08/24/18-10	8/24/2018	HUNT AND SONS INC	3,022.85	Stn 38 Unleaded/Diesel Fuel-8/17/18
08/31/18-10	8/31/2018	HUNT AND SONS INC	1,591.07	Motor Oil-Fleet Shop
08/31/18-11	8/31/2018	HUNT AND SONS INC	1,252.02	Stn 36 Diesel Fuel-8/23/18
08/31/18-12	8/31/2018	HUNT AND SONS INC	2,323.59	Stn 38 Unleaded Fuel-8/24/18
08/31/18-13	8/31/2018	HUNT AND SONS INC	1,165.76	Stn 33 Diesel Fuel-8/21/18
09/07/18-12	9/7/2018	HUNT AND SONS INC	1,487.22	Stn 38 Unleaded Fuel-8/28/18
09/07/18-13	9/7/2018	HUNT AND SONS INC	1,566.01	Stn 34 Unleaded/Diesel Fuel-8/28/18
09/07/18-14	9/7/2018	HUNT AND SONS INC	1,217.99	Stn 30 Unleaded/Diesel Fuel-8/28/18
09/07/18-15	9/7/2018	HUNT AND SONS INC	900.28	Stn 31 Unleaded/Diesel Fuel-8/28/18
09/07/18-16	9/7/2018	HUNT AND SONS INC	686.11	Stn 35 Diesel Fuel-8/28/18

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09/07/18-17	9/7/2018	HUNT AND SONS INC	1,871.69	Stn 38 Unleaded/Diesel Fuel-8/31/18
09/07/18-18	9/7/2018	INDUSTRIAL SCIENTIFIC CORP	1,223.64	iNet HazMat Gas Monitoring Subscription-8/1/18-8/31/18
221042	8/31/2018	INNOVATIVE CLAIM SOLUTIONS	9,036.92	Workers' Comp Claim Admin Fees 9/1-9/30/18
220908	8/10/2018	INTERWEST CONSULTING GROUP INC	1,481.25	Fire Protection Plan Review Services-7/18
08/17/18-13	8/17/2018	iPRINT TECHNOLOGIES	174.46	High Yield Cyan Toner-Stn 39
221084	9/7/2018	ISINGS CULLIGAN	95.01	Stn 30 Drinking Water Service-8/18
	9/7/2018	ISINGS CULLIGAN	84.36	Stn 31 Drinking Water Service-8/18
220966	8/17/2018	IVY ONG	230.00	Reimb-Self Funded Vision Plan
220967	8/17/2018	JAMES C IRISH	750.00	Alamo Webcam/Wiring/Conduit Removal Fee
221002	8/24/2018	JOHN ROBERTSON	120.00	CERT Instructor (4.0 hours)-8/18/18
221085	9/7/2018	JONATHAN A SINCLEAR	148.75	Reimb-ACLS Recertification
221086	9/7/2018	JOSEPH W BRADLEY	165.00	Reimb-ACLS Recertification
220935	8/15/2018	KATHERINE R BOYD INC	118.00	Legal Services-Personnel Matter 5/25-6/27/18
221087	9/7/2018	KATHERINE R BOYD INC	295.00	Legal Services-Personnel Matter
221054	8/31/2018	KEN SCHWARTZ	226.75	Reimb-ACLS Recertification
221088	9/7/2018	KEN SCHWARTZ	6.44	Reimb-Station to Station Mileage 8/30/18
09/07/18-19	9/7/2018	KENNETH R CAMPO CPA	17,080.00	Finance Consulting Services (122.0 Hrs)-August 2018
08/10/18-22	8/10/2018	KJ HART ELECTRIC AND SON INC	1,108.40	UPS Outlets Addition-Admin Network Room
08/24/18-11	8/24/2018	KJ HART ELECTRIC AND SON INC	339.05	Ballast Lamp Replacement-Stn 36
220968	8/17/2018	KNOW BE4	2,930.40	Cyber Security Training Software Maint Fee-7/27/18-7/26/19
220909	8/10/2018	KOREY C BARRAGAN	196.50	Reimb-Self Funded Vision Plan
220936	8/15/2018	KOREY C BARRAGAN	148.75	Reimb-PALS Recertification
220910	8/10/2018	KRONOS INCORPORATED	2,683.56	Telestaff Software Support Services
221089	9/7/2018	KT TEXTILES LLC	494.00	SRV Custom Blankets (13)
08/10/18-23	8/10/2018	L N CURTIS AND SONS	(178.61)	Credit-Returned Station Boots
	8/10/2018	L N CURTIS AND SONS	3,605.81	Station Boots (7)/Structure Boots (7)-Academy
08/10/18-24	8/10/2018	L N CURTIS AND SONS	214.34	Uniform Pants (2)-Schwartz
08/10/18-25	8/10/2018	L N CURTIS AND SONS	620.27	Uniform Shirts (6)-Academy
08/10/18-26	8/10/2018	L N CURTIS AND SONS	775.07	Insulated Rubber Boots (4)-Academy
08/10/18-27	8/10/2018	L N CURTIS AND SONS	833.52	Globes Structure Boots (2)
08/10/18-28	8/10/2018	L N CURTIS AND SONS	643.00	Uniform Pants (6)-Viera/Duggan
08/10/18-29	8/10/2018	L N CURTIS AND SONS	643.00	Uniform Pants (6)-O'Connor/Wendel
08/10/18-30	8/10/2018	L N CURTIS AND SONS	4,110.31	Misc. PPE Equipment-Academy
08/10/18-31	8/10/2018	L N CURTIS AND SONS	2,218.04	Fire Shelters (3)/Gloves (16)-Academy
08/10/18-32	8/10/2018	L N CURTIS AND SONS	278.20	Station Boots-Garcia
08/15/18-01	8/15/2018	L N CURTIS AND SONS	3,283.22	Hose Testing Supplies
08/15/18-02	8/15/2018	L N CURTIS AND SONS	594.13	30-Mins Fusee (5 Cases)
08/17/18-14	8/17/2018	L N CURTIS AND SONS	353.92	Station Boots/Fire Bag-Duggan
08/17/18-15	8/17/2018	L N CURTIS AND SONS	278.20	Station Boots-DuClos
08/17/18-16	8/17/2018	L N CURTIS AND SONS	278.20	Station Boots-Cassillas

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08/17/18-17	8/17/2018	L N CURTIS AND SONS	584.55	Station Boots/Structure Boots-Gendron
08/17/18-18	8/17/2018	L N CURTIS AND SONS	75.72	Red Gear Bag-Williams
08/17/18-19	8/17/2018	L N CURTIS AND SONS	167.79	Station Boots-Bennett
08/17/18-20	8/17/2018	L N CURTIS AND SONS	82.80	Ballistic Protection Gear Bag (1)
08/17/18-21	8/17/2018	L N CURTIS AND SONS	178.61	Station Boots-Wylie
08/17/18-22	8/17/2018	L N CURTIS AND SONS	167.79	Station Boots-Sabye
08/17/18-23	8/17/2018	L N CURTIS AND SONS	167.79	Station Boots-Aguiar
08/17/18-24	8/17/2018	L N CURTIS AND SONS	547.74	Wildland Boots-Morales/Station Boots-Williams
08/17/18-25	8/17/2018	L N CURTIS AND SONS	4,600.63	1.5x100' Wildland Hose (25)-Stn 33 Stock
08/17/18-26	8/17/2018	L N CURTIS AND SONS	2,462.63	Nozzles/Hose/Goggles/Debris Carrier/Hydrant Wrench-Stock
08/17/18-27	8/17/2018	L N CURTIS AND SONS	3,511.63	Class A Foam Concentrate/Wildland Headlights-Stock
08/17/18-28	8/17/2018	L N CURTIS AND SONS	107.17	Uniform Pants-Word
08/17/18-29	8/17/2018	L N CURTIS AND SONS	416.76	Structure Boots-Smith
08/24/18-12	8/24/2018	L N CURTIS AND SONS	269.54	Wildland Boots-King
08/24/18-13	8/24/2018	L N CURTIS AND SONS	151.55	White LED Helmet Lights (2)-Station 33 Stock
08/24/18-14	8/24/2018	L N CURTIS AND SONS	536.92	Step Chocks (4)-New Ambulance Outfitting
08/24/18-15	8/24/2018	L N CURTIS AND SONS	6,105.84	Team Wendy Helmets (29)-Rescue Team
08/24/18-16	8/24/2018	L N CURTIS AND SONS	1,801.28	Hurst Tool Vertical Mounts-Spare Ambulances
08/24/18-17	8/24/2018	L N CURTIS AND SONS	107.17	Uniform Pants-Word
08/24/18-18	8/24/2018	L N CURTIS AND SONS	194.74	Hydrant Wrench (2)-Stn 33 Stock
08/24/18-19	8/24/2018	L N CURTIS AND SONS	214.34	Uniform Pants (2)-Academy
08/24/18-20	8/24/2018	L N CURTIS AND SONS	302.88	Fire Red Gear Bags (4)-Communication Reserves
08/31/18-14	8/31/2018	L N CURTIS AND SONS	(269.54)	Credit-Return Nomex Kevlar Leather Boots
	8/31/2018	L N CURTIS AND SONS	269.54	Wildland Boots-Eberle
08/31/18-15	8/31/2018	L N CURTIS AND SONS	(168.87)	Credit-Return Nomex Kevlar Leather Boots
	8/31/2018	L N CURTIS AND SONS	384.23	Wildland Boots/Zippers-Eng/Gear Bag-Jim Martin
08/31/18-16	8/31/2018	L N CURTIS AND SONS	167.79	Station Boots-Morales
08/31/18-17	8/31/2018	L N CURTIS AND SONS	28.15	Wildland Headlight w/ Batteries (1)-Stn 33 Stock
08/31/18-18	8/31/2018	L N CURTIS AND SONS	805.38	BLA Step Chock (6)-New Ambulance Outfitting
08/31/18-19	8/31/2018	L N CURTIS AND SONS	880.07	Boots (3)-Brees
09/07/18-20	9/7/2018	L N CURTIS AND SONS	(278.20)	Credit-Station Boots-Williams
	9/7/2018	L N CURTIS AND SONS	17,504.02	Turnout Coats (7)/Turnout Pants (7)
09/07/18-21	9/7/2018	L N CURTIS AND SONS	489.29	Uniform Shirts (4)-Academy
09/07/18-22	9/7/2018	L N CURTIS AND SONS	2,182.32	Gore Particulate Hoods (24)-Academy
09/07/18-23	9/7/2018	L N CURTIS AND SONS	181.86	Gore Particulate Hood (1)-Brees
221003	8/24/2018	LEADER EMERGENCY VEHICLES	25.03	Garbage Can Drawer Slides-Unit 706
221090	9/7/2018	LEADERSHIP SAN RAMON VALLEY	1,095.00	Leadership SRV Class 2018/2019-M.O'Connor
221004	8/24/2018	LIEBERT CASSIDY WHITMORE	259.00	Professional Services-7/31/18
221091	9/7/2018	LIEBERT CASSIDY WHITMORE	3,500.00	Professional Services-5/31/18
221092	9/7/2018	LIFE FITNESS	4,264.62	Treadmill-Stn 39 Workout Room

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221044	8/31/2018	LIVERMORE DUBLIN DISPOSAL	285.89	Stn 30 Garbage Service-8/18
	8/31/2018	LIVERMORE DUBLIN DISPOSAL	516.16	Stn 34 Garbage Service-8/18
	8/31/2018	LIVERMORE DUBLIN DISPOSAL	705.81	Stn 38 Garbage Service-8/18
	8/31/2018	LIVERMORE DUBLIN DISPOSAL	285.89	Stn 39 Garbage Service-8/18
221005	8/24/2018	LON PHARES	28.00	Reimb-Uniform Alteration Fee
221040	8/31/2018	LUIS GUZMAN	175.00	Reimb-PALS Recertification
221045	8/31/2018	M AND L OVERHEAD DOORS	445.00	Replace Tension Cable/Install Sfty Edge-Stn 31 App Bay Door
	8/31/2018	M AND L OVERHEAD DOORS	497.50	Replaced Tension Cables/Rollers-Stn 38 Sectional Doors
221006	8/24/2018	MACLEOD WATTS INC	1,500.00	GASB 75 OPEB Actuarial Report-FY 6/30/18
221046	8/31/2018	MATHEW M MARTIN	30.00	Reimb-LiveScan Fee-Pre-Employment Requirement
220911	8/10/2018	MATTHEW TERRY	148.75	Reimb-ACLS Recertification
08/31/18-20	8/31/2018	MAXIM SERVICES	2,116.65	Admin Cleaning Service-8/18
08/24/18-21	8/24/2018	MEYERS NAVE PROFESSIONAL LAW ...	264.00	Prof. Services-Pension Analysis-Feb 2018
220969	8/17/2018	MIKE AVERY	55.00	Reimb-Respiratory Clearance/TB Test
08/10/18-33	8/10/2018	NOB HILL CLEANERS INC	70.00	Patches on Uniform Shirts-Academy
08/10/18-34	8/10/2018	NOB HILL CLEANERS INC	72.00	Pants Alterations Fee-Bartusch
09/07/18-24	9/7/2018	NOB HILL CLEANERS INC	120.00	Patches on Uniform Shirts-Comm. Reserves
09/07/18-25	9/7/2018	NOB HILL CLEANERS INC	50.00	Patches on Uniform Shirts-Academy/Comm. Reserves
220912	8/10/2018	OFFICE DEPOT	176.32	Office Supplies
221007	8/24/2018	OFFICE DEPOT	243.78	Office Supplies-Admin
221048	8/31/2018	OFFICE DEPOT	213.41	Office/Household Supplies-Admin
221093	9/7/2018	OFFICE DEPOT	185.51	Office Supplies-Admin
221008	8/24/2018	OREILLY AUTOMOTIVE INC	188.71	Charging Station Battery/Motor Oil-Fleet Shop
	8/24/2018	OREILLY AUTOMOTIVE INC	169.89	Motor Oil/Air Filter-Fleet Shop
221094	9/7/2018	OREILLY AUTOMOTIVE INC	55.08	TC Rigs Air Filters (3)-Fleet Shop
08/24/18-22	8/24/2018	ORKIN	171.70	Stn 36 Pest Control Service-8/17/18
08/10/18-35	8/10/2018	OSBORN SPRAY SERVICE INC	75.00	Admin Pest Control Service-7/31/18
08/10/18-36	8/10/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 30 Pest Control Service-7/31/18
08/10/18-37	8/10/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 39 Pest Control Service-7/31/18
08/10/18-38	8/10/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 36 Pest Control Service-7/27/18
08/10/18-39	8/10/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 35 Pest Control Service-7/27/18
08/17/18-30	8/17/2018	OSBORN SPRAY SERVICE INC	67.00	Old Stn 32 Pest Control Service-7/16/18
08/17/18-31	8/17/2018	OSBORN SPRAY SERVICE INC	55.00	Stn 33 Pest Control Service-7/27/18
220913	8/10/2018	PACIFIC STATES PETROLEUM	745.53	Small Engine Fuel-Fleet Shop
221009	8/24/2018	PAUL TURNER	90.00	CERT Instructor (3.0 hours)-8/17/18
08/10/18-40	8/10/2018	PETER C BENSON	10,640.00	EMS Medical Director-Consulting Services 7/18
220914	8/10/2018	PGE	20,203.31	Gas/Electric Service-7/18
	8/10/2018	PGE	47.45	Stn 34 Signal Light-7/18
220970	8/17/2018	PGE	1,385.91	New Stn 32 Gas/Electric Service 8/18
221010	8/24/2018	PGE	1,453.34	Stn 36 Gas/Electric Service 8/18

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 8/9/2018 Through 9/10/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
220915	8/10/2018	PRIORITY DISPATCH	395.00	EMD Training/Certification-J.Cassilas
	8/10/2018	PRIORITY DISPATCH	395.00	EMD Training/Certification-L.Augusto
	8/10/2018	PRIORITY DISPATCH	13,033.02	ProQA ESP Maintenance/License Renewal/Svc 9/29/18-9/28/19
220971	8/17/2018	QUAKEHOLD INDUSTRIAL INC	2,129.69	Putty Giveaways-Emergency Preparedness Fair
08/10/18-41	8/10/2018	RAHUL MAHARAJ	900.00	CCC EMS Compliance Review (20.0 Hours)-7/18
08/10/18-42	8/10/2018	RAHUL MAHARAJ	2,767.50	EMD/EFD Quality Assurance Review (61.5 Hours)-7/18
220916	8/10/2018	RANDALL C WYATT	450.00	Psychological Evaluations-FF/PM Recruitment
221095	9/7/2018	RANDALL C WYATT	450.00	Psychological Evaluation/Assessment-FF/PM Brees
08/17/18-32	8/17/2018	REPUBLIC SERVICES 210	633.13	Stn 36 Garbage Service-8/18
08/17/18-33	8/17/2018	REPUBLIC SERVICES 210	316.54	Stn 33 Garbage Service-8/18
08/17/18-34	8/17/2018	REPUBLIC SERVICES 210	633.13	Stn 31 Garbage Service-8/18
08/17/18-35	8/17/2018	REPUBLIC SERVICES 210	301.31	Stn 35 Garbage Service-8/18
08/17/18-36	8/17/2018	REPUBLIC SERVICES 210	602.59	Training Site Garbage Service-8/18
08/17/18-37	8/17/2018	REPUBLIC SERVICES 210	301.31	Stn 32 Garbage Service-8/18
08/17/18-38	8/17/2018	RESPONSIVE COMMUNICATION SER...	99.00	WT135 Antenna Repairs
220972	8/17/2018	ROB L SPIVEY	230.00	Reimb-Self Funded Vision Plan
221043	8/31/2018	ROGER LAKE	158.57	Reimb-PowerTool Batteries/Wrenches/Keys/Spray Bottles
221096	9/7/2018	RYAN PICKARD	728.15	Reimb-Educ Assist-S290 Course Fee/Lodging 8/28-8/31/18
08/10/18-43	8/10/2018	SAN RAMON TOW INC	700.00	Towing Service-Training Vehicles (2)
221053	8/31/2018	SCOTT SAUVE	450.00	Reimb-Educ Assistance-Ethics/Instructor II Class
08/10/18-44	8/10/2018	SCOTTS PPE RECON INC	2,932.19	Turnout Repairs/Inspections-July 2018
221097	9/7/2018	SEAN MEDINA	135.00	CERT Instructor (4.5 hours) 8/25/18
221098	9/7/2018	SEAN ODWYER	300.00	Reimb-Educ Assist-Regional Instructor & Ethical Leadership
221011	8/24/2018	SEEVER AND SONS TIRE	(78.66)	Credit-(2) Tires Exchanged-Unit 509
	8/24/2018	SEEVER AND SONS TIRE	1,524.26	New Tires (2)-Unit 509
221012	8/24/2018	SHAMROCK OFFICE SOLUTIONS INC	11.37	Print Cartridge Shipping Fee-Admin Copier
221055	8/31/2018	SHAMROCK OFFICE SOLUTIONS INC	363.00	Admin Copier Overage Charge 7/1/18-7/31/18
221099	9/7/2018	SHAMROCK OFFICE SOLUTIONS INC	22.74	Black Toner Cartridge Shipping Fee-Admin Copier
	9/7/2018	SHAMROCK OFFICE SOLUTIONS INC	11.37	Magenta Toner Cartridge Shipping Fee-Admin Copier
	9/7/2018	SHAMROCK OFFICE SOLUTIONS INC	11.37	Yellow Toner Cartridge Shipping Fee-Admin Copier
221020	8/31/2018	SHANE BENNETT	175.00	Reimb-ACLS Recertification
220917	8/10/2018	SHARON HARTSFIELD	230.00	Reimb-Self Funded Vision Plan
221100	9/7/2018	SHAW HR CONSULTING	4,494.91	Human Resources ADA/Disability Consultant
08/17/18-39	8/17/2018	SHIELDS HARPER AND COMPANY INC	142.14	Fuel Chip Keys (20)-Stock
08/24/18-23	8/24/2018	SHIELDS HARPER AND COMPANY INC	762.81	Gasboy Parts CPU Board-Stn 34
221056	8/31/2018	SPARTAN MOTORS USA INC	631.60	AC Drain Solenoids (3)-Unit #528/Stock
	8/31/2018	SPARTAN MOTORS USA INC	436.17	Coolant Sensor/Power Steering Reservoir-Unit 508/528
	8/31/2018	SPARTAN MOTORS USA INC	437.81	Pump Panel Gauge-Unit 523
	8/31/2018	SPARTAN MOTORS USA INC	753.75	Windshield Replacement-Unit 527
220918	8/10/2018	SPRINT	1,481.61	Mobile Data Wireless Access Fee 6/26/18-7/25/18

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 8/9/2018 Through 9/10/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
221057	8/31/2018	SPRINT	762.45	T1 Port Access Bundle-8/18/18
220937	8/15/2018	SQUIRE TECH SOLUTIONS LLC	21,362.89	CS131 Satellite Dish Upgrade
221101	9/7/2018	SQUIRE TECH SOLUTIONS LLC	3,000.00	CS131 Annual Satellite Communication Svcs 9/17/18-9/16/19
221102	9/7/2018	STACY TAMORI-WARD	341.87	Admin Clothing Reimb-Pants/Shoes
220919	8/10/2018	STATION CHECK LLC	9,915.00	Fleet/Facilities Asset Mgmt Program/App Initial Cost
220973	8/17/2018	STERLING COMPUTERS CORPORATL...	4,941.36	Dell Computers/Monitors Replacements (5)
221103	9/7/2018	STERLING COMPUTERS CORPORATL...	4,441.34	Dell Monitors (20)
220920	8/10/2018	STEVE CALL	225.00	Reimb-Self Funded Vision Plan
220921	8/10/2018	SUN LIFE FINANCIAL	26,311.08	Dental Insurance-8/18
	8/10/2018	SUN LIFE FINANCIAL	18,654.62	Dental Insurance-Retirees 8/18
220922	8/10/2018	SUPPLYWORKS	224.36	Janitorial/Household Supplies-New Stn 32
221058	8/31/2018	SUPPLYWORKS	746.99	Household Supplies-Stn 33 Stock
221104	9/7/2018	SUPPLYWORKS	223.20	Janitorial/Household Supplies-New Stn 32
220923	8/10/2018	SUSAN F BROOKS	198.98	Reimb-Self Funded Vision Plan
220924	8/10/2018	THE HARTFORD PRIORITY ACCOUNTS	1,895.40	Life/AD&D Insurance-8/18
220925	8/10/2018	TODD THOMAS	46.16	Reimb-Office Supplies-Stn 34
220974	8/17/2018	TODD THOMAS	89.68	Reimb-Meals-Lakeport Strike Team Crew
220926	8/10/2018	TRI VALLEY HOSE INC	139.25	Foam System Hose-Fleet Shop
220975	8/17/2018	UNITED PARCEL SERVICE	40.81	Delivery Charges-8/11/18
221059	8/31/2018	UNITED PARCEL SERVICE	35.35	Delivery Charges-8/25/18
221105	9/7/2018	UNITED PARCEL SERVICE	21.42	Delivery Charges-9/1/18
AP 07/18	8/21/2018	US BANK	8.17	Seam Ripper/Measuring Tape-Uniform Minor Alterations
BCS 07/18-1	8/21/2018	US BANK	50.00	Baggage Fees-Apparatus Committee Trip
BCS 07/18-2	8/21/2018	US BANK	72.00	Airport Parking-Apparatus Committee Trip
BCS 07/18-3	8/21/2018	US BANK	12.43	Zip Ties-Apparatus
BS 07/18-1	8/21/2018	US BANK	211.05	3-Drawer Units-Stn 30 EMS Closet Storage Project
BS 07/18-2	8/21/2018	US BANK	12.98	Portable File Folder-HazMat ICS Organization Project
BS 07/18-3	8/21/2018	US BANK	170.85	Knox Box Emergency Key System
BS 07/18-4	8/21/2018	US BANK	9.85	Shipping Fee-Safety Vest Return to Vendor
DB 07/18	8/21/2018	US BANK	45.00	Constant Contact-CERT Renewal Email System
DF 07/18-1	8/21/2018	US BANK	917.76	Dishwasher-Stn 30
DF 07/18-2	8/21/2018	US BANK	1,100.00	Unit 531 Door Repairs-Insurance Claim #2018011469
DF 07/18-3	8/21/2018	US BANK	376.27	Documents Shredding Service-7/9/18
DF 07/18-4	8/21/2018	US BANK	313.00	Stn 31 Dorm Windows
DH 07/18	8/21/2018	US BANK	55.00	CSMFO Membership Dues
DM 07/18-1	8/21/2018	US BANK	314.90	Lodging-Inspector 2C Training-D.Marhenke 8/5-8/7/18
DM 07/18-2	8/21/2018	US BANK	584.96	Lodging-Inspector 2D Training-D.Marhenke 8/19-8/23/18
DM 07/18-3	8/21/2018	US BANK	515.00	Fire Inspector 2C & 2D Class Reg Fee-D.Marhenke
DMc 07/18	8/21/2018	US BANK	1,213.25	CalCard Statement-D.McNamara
DP 07/18-1	8/21/2018	US BANK	85.00	EMD/EFD Recertification Fee-A.Calcagno



**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 8/9/2018 Through 9/10/2018

Check Number	Check Date	Payee	Check Amount	Transaction Description
DP 07/18-2	8/21/2018	US BANK	154.77	Bedding/Misc. Household Supplies-Dispatch
DP 07/18-3	8/21/2018	US BANK	54.10	Office Supplies-Dispatch
DV 07/18-1	8/21/2018	US BANK	5.40	Refreshment-Residential Care Group Training
DV 07/18-2	8/21/2018	US BANK	43.28	Inspection Flashlight
EK 07/18-1	8/21/2018	US BANK	60.64	Cord Reel-Stn 33
EK 07/18-2	8/21/2018	US BANK	29.60	Earplugs-Stock
EK 07/18-3	8/21/2018	US BANK	51.46	Type 3 Air Hose
ES 07/18	8/21/2018	US BANK	89.54	CalCard Statement-E.Stiner
JA 07/18-1	8/21/2018	US BANK	121.13	Groceries-July 4th Barbeque
JA 07/18-2	8/21/2018	US BANK	2,500.00	Evaluation Program Subscription Fee-10/18-9/19
JA 07/18-3	8/21/2018	US BANK	74.95	SimsUShare Annual Subscription Fee
JA 07/18-4	8/21/2018	US BANK	22.00	Coffee-Active Shooter Drill
JA 07/18-6	8/21/2018	US BANK	217.92	Books-New Academy
JS 07/18-1	8/21/2018	US BANK	817.96	Dishwasher-Stn 34
JS 07/18-2	8/21/2018	US BANK	454.48	Fabricate Step for Engine
JS 07/18-3	8/21/2018	US BANK	873.88	Portable A/C Trial-Stn 31
JS 07/18-4	8/21/2018	US BANK	1,461.38	1-Week Rental Larger Portable A/C Trial-Stn 31
JS 07/18-5	8/21/2018	US BANK	315.41	After Hours Sewer Back-Up-Admin
JS 07/18-6	8/21/2018	US BANK	77.78	Rigid Extension Cord/Alarm Batteries-Stn 37
JS 07/18-7	8/21/2018	US BANK	36.12	Misc. HVAC Supplies
JS 07/18-8	8/21/2018	US BANK	29.45	No Parking Signs/Misc. Supplies-Old Stn 32
JS 07/18-9	8/21/2018	US BANK	38.63	Misc. HVAC Supplies/Electrical Adapter
JV 07/18	8/21/2018	US BANK	230.90	New Captain Helmet Shields
KS 07/18-1	8/21/2018	US BANK	140.72	Paper Shredder-Stn 39
KS 07/18-2	8/21/2018	US BANK	1,481.67	Household Supplies-Stock
KS 07/18-3	8/21/2018	US BANK	654.55	Water/Sports Drinks-Stock
KS 07/18-4	8/21/2018	US BANK	49.90	Refrigerator Water Filters-Stn 30
LP 07/18	8/21/2018	US BANK	1,014.80	Truck Company Operations Book (12)-Academy
MO 07/18-1	8/21/2018	US BANK	162.27	Storage Bins-EMS Files
MO 07/18-2	8/21/2018	US BANK	37.81	Binders-EMS
MO 07/18-3	8/21/2018	US BANK	133.00	Narcotic Redistribution Secured Bags (500)
MR 07/18	8/21/2018	US BANK	123.37	Wall Mount Hose Reel/Plier/Screwdriver/Pest Baits-Stn 31
NK 07/18-1	8/21/2018	US BANK	119.60	Admin Coffee Supplies
NK 07/18-2	8/21/2018	US BANK	42.98	Lunch-FF/PM Chief's Interview Panels
NK 07/18-3	8/21/2018	US BANK	64.90	Photo Background-ID Pictures Project
NK 07/18-4	8/21/2018	US BANK	51.19	Lunch-FF Recruits
NK 07/18-5	8/21/2018	US BANK	500.00	FLSA Academy Reg Fee-Hatfield
NK 07/18-6	8/21/2018	US BANK	1,000.00	FLSA Academy Reg Fee-Korthamar/Tamori
NK 07/18-6	8/21/2018	US BANK	(248.05)	Credit-Duplicate Room Charge-Training Captain Recruitment
RH 07/18-1	8/21/2018	US BANK	100.00	Baggage Fees-Apparatus Committee Trip

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register

From 8/9/2018 Through 9/10/2018

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RH 07/18-2	8/21/2018	US BANK	110.60	Meals-Apparatus Committee Trip
RW 07/18	8/21/2018	US BANK	396.00	Bluebeam Revu Standard Annual Maintenance Renewal Fee
SB 07/18-1	8/21/2018	US BANK	28.00	Budget Workshop Refreshments
SB 07/18-2	8/21/2018	US BANK	29.75	Extreme Ownership Book-Chief
SB 07/18-3	8/21/2018	US BANK	153.17	Flowers-ConFire Memorial
SC 07/18-1	8/21/2018	US BANK	54.11	iPad Screen Protector-Call
SC 07/18-10	8/21/2018	US BANK	849.22	AA Battery Packs (55)-Bendix King Radios
SC 07/18-11	8/21/2018	US BANK	495.00	MDC Repairs-E38
SC 07/18-12	8/21/2018	US BANK	99.00	Video Streaming Service
SC 07/18-13	8/21/2018	US BANK	51.92	Video Cables (4)-Duggan/Spares
SC 07/18-14	8/21/2018	US BANK	140.40	iPad Case-Pangelinan
SC 07/18-15	8/21/2018	US BANK	540.49	SRV911 Domain Renewal Fees
SC 07/18-16	8/21/2018	US BANK	29.99	Inverter-E331
SC 07/18-17	8/21/2018	US BANK	29.03	Speaker Bar-Dispatch Workstation 1
SC 07/18-2	8/21/2018	US BANK	(1,988.04)	Credit-Canon XF100 Video Camera Return
SC 07/18-3	8/21/2018	US BANK	1,577.92	Phone Systems (3)-Fire Stations
SC 07/18-4	8/21/2018	US BANK	(60.99)	Credit-Classroom Audio Extractor Return
SC 07/18-5	8/21/2018	US BANK	23.98	iPad Screen Protectors (4)-IT
SC 07/18-6	8/21/2018	US BANK	800.00	Station 31 Tower Engineering Documents
SC 07/18-7	8/21/2018	US BANK	89.53	iPad Case-Call
SC 07/18-8	8/21/2018	US BANK	126.60	Hard Drive-Dispatch Workstation 6
	8/21/2018	US BANK	125.54	Misc. Cables
SC 07/18-9	8/21/2018	US BANK	63.70	iPad Screen Protector (7)-FLSD
Travel 07/18-1	8/21/2018	US BANK	17.00	Ground Transportation-ESRI User Conf-J.Pedreno 7/8-7/13/18
Travel 07/18-2	8/21/2018	US BANK	132.18	Meals-ESRI User Conf-J.Pedreno 7/8-7/13/18
Travel 07/18-3	8/21/2018	US BANK	948.65	Lodging-ESRI User Conf-J.Pedreno 7/8-7/13/18
220976	8/17/2018	US BANK EQUIPMENT FINANCE	1,154.51	Admin Ricoh Copiers Lease (2) 8/1/18-9/1/18
221062	8/31/2018	US BANK VOYAGER FLEET SYSTEMS	832.32	Diesel/Unleaded Fuel-Lake County Strike Team
220927	8/10/2018	US HEALTHWORKS MEDICAL GROUP..	110.00	Drug/PT Testing-FF Reserve
	8/10/2018	US HEALTHWORKS MEDICAL GROUP..	330.00	Drug/PT Testing-FF Reserves
220977	8/17/2018	US HEALTHWORKS MEDICAL GROUP..	290.00	PE Basic/Lab Works-FF/PM
221106	9/7/2018	US HEALTHWORKS MEDICAL GROUP..	390.00	Wellness Fitness Exams-Bakalar/Viera
221060	8/31/2018	VALLEJO FIRE EXTINGUISHER INC	986.60	SCBA Cylinders Hydro Test (20)/Parts
220928	8/10/2018	VALLEY PLUMBING HOME CTR INC	582.00	Check Fire Line Backflow-Stn 30
	8/10/2018	VALLEY PLUMBING HOME CTR INC	197.05	Toilet Flush Cartridge-Stn 31 Men Handicap Stall
221061	8/31/2018	VALLEY PLUMBING HOME CTR INC	266.44	Install New Bolts/Double Wax/Supply Line-Admin Toilet Repair
	8/31/2018	VALLEY PLUMBING HOME CTR INC	154.50	Sink Repairs-Stn 34 Men's Big Bathroom
221107	9/7/2018	VALLEY PLUMBING HOME CTR INC	476.21	Remove/Replace Sink-Stn 34 Men's Big Bathroom
221013	8/24/2018	VALLEY POWER SYSTEMS NORTH INC	4,900.00	Annual Pump Testing-Type 1 & Type 3 Units
220929	8/10/2018	VERIZON WIRELESS	251.96	Physio-Control Heart Monitor Modems 6/24/18-7/23/18

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Check/Voucher Register  
From 8/9/2018 Through 9/10/2018

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221108	9/7/2018	VERIZON WIRELESS	251.96	Physio-Control Heart Monitor Modems 7/24/18-8/23/18
220930	8/10/2018	VICKIE CALLAHAN	623.31	Duty Jackets (7)-Academy
221023	8/31/2018	VICKIE CALLAHAN	(33.02)	Credit-Sweatshirt Misprint-Inv #1888
	8/31/2018	VICKIE CALLAHAN	737.13	Jackets (8)-Firefighter Reserves
	8/31/2018	VICKIE CALLAHAN	516.84	T-Shirts (28)-Firefighter Reserves
221109	9/7/2018	VICKIE CALLAHAN	3,967.82	Hats/Shirts/Sweatshirts/Shorts-Stock/Duty Jacket-Brees
220931	8/10/2018	VISION SERVICE PLAN	5,003.20	Vision Insurance-8/18
	8/10/2018	VISION SERVICE PLAN	4,346.53	Vision Insurance-Retirees 8/18
221063	8/31/2018	WASTE MANAGEMENT OF ALAMED...	210.59	Stn 30 Garbage Recycling Service-8/18
	8/31/2018	WASTE MANAGEMENT OF ALAMED...	90.00	Stn 34 Garbage Recycling Service-8/18
	8/31/2018	WASTE MANAGEMENT OF ALAMED...	179.15	Stn 38 Garbage Recycling Service-8/18
	8/31/2018	WASTE MANAGEMENT OF ALAMED...	90.00	Stn 39 Garbage Recycling Service-8/18
08/24/18-24	8/24/2018	WATTCO EQUIPMENT INC.	327.84	Tail Lights Replacement-Unit 531
08/31/18-21	8/31/2018	WATTCO EQUIPMENT INC.	51.96	New Antenna (1)-Unit 678
08/10/18-45	8/10/2018	WILLIAM D ROSS ESQ	6,114.74	Legal Services-General Matters 7/18
08/10/18-46	8/10/2018	WILLIAM D ROSS ESQ	3,124.17	Legal Services-Personnel Matters 7/18
09/07/18-26	9/7/2018	WILLIAM D ROSS ESQ	<u>6,112.72</u>	Legal Services-General Matters 8/18
Report Total			<u><u>2,613,317.40</u></u>	

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Minutes –June 27, 2018 Minutes**

**Board of Directors Regular Board Meeting**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Board President Stamey, Directors Kerr, Parker and Yancey

**Board Members Absent:** Director Campbell - teleconference

**Staff Present:** Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, Deputy Chief Drayton, Director of Human Resources Korthamar Wong, Technology Systems Manager Call, EMS Battalion Chief Duggan, Controller Hatfield, District Clerk Brooks and District Counsel Ross.

**1. CALL TO ORDER**

Board President Stamey chaired the meeting and called for order at 1:04 p.m.

**2. PLEDGE OF ALLEGIANCE**

Board President Stamey led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

There was a quorum and no changes to the agenda.

**4. PUBLIC COMMENT**

Resident Don Reid thanked Deputy Chiefs Phares and Drayton regarding working with him on the Sycamore Creek issue and due to the fact that Chief Drayton will be deployed for 6 months wanted to thank him and wish him well.

**5. CONSENT CALENDAR**

There was one change to the consent calendar: Item 5.4 should have had a comma, instead of a period - \$312,236.

Director Parker moved approval of the Consent Calendar as amended. Director Kerr seconded the motion. Motion carried by roll call vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey). Noes: 0.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Special Presentation by Engineer Brian Olson and Captain Demian Bannister on the I Quest Program.

Captain Phares introduced Engineer Olson and Captain Bannister and the two students present who were part of the program. Engineer Olson and Captain Bannister presented the two students with certificates of completion of the program. Three teachers from the program high schools were present also. The Board congratulated staff and the students on a very successful program.

At this time in the meeting, the Board took a short recess.

## **7. OLD BUSINESS**

- 7.1 Approval of Purchase of four (4) Skeeter Brush Trucks, Dodge 5500, Type 5 Engines for a total not to exceed price of \$1,035,372.

Chief Drayton provided the background on this item. Motion by Director Parker to approve the purchase of four (4) Skeeter Brush Trucks, Dodge 5500, Type 5 Engines for a total not to exceed \$1,035,371. Motion seconded by Director Kerr. Motion carried by roll call vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

- 7.2 Adoption of Resolution No. 2018-09 establishing the appropriations limit for Fiscal Year 2018-2019 at \$166,264,466.

Controller Hatfield provided the background on this item. Motion by Director Kerr to approve Resolution No. 2018-09 establishing the appropriations limit for Fiscal Year 2018-19 at \$166,264,466. Director Yancey seconded the motion. Motion carried by roll call vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

- 7.3 Selection of candidate to fill the RDA Oversight Board as requested by LAFCO.

District Clerk Brooks provided the background of this item. It was the consensus of the Board to cast a vote for Raemona Williams from the Rodeo/Hercules Fire Protection District. Motion by Board President Stamey to vote for Raemona Williams for Redevelopment Agency Oversight Board Member. Motion seconded by Director Yancey. Motion carried by roll call vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0. District Clerk Brooks will forward the election information to LAFCO.

- 7.4 Discussion and possible adoption of 2018-19 Annual Operating Budget and Capital Improvement Program. The 2018-19 Proposed Budget can be found on the District's website at [www.firedepartment.org](http://www.firedepartment.org)

Chief Meyer opened this item by providing an overview of the 2018-19 budget and indicating the District is coming off a positive, productive year with positive outcomes from the several budget workshops staff conducted. Financial Consultant Campo thanked Controller Hatfield for all of her hard work in putting the budget together. The Board complimented staff on the good job on the budget and in doing the right thing in paying down the District liabilities. Motion by Director Kerr to adopt the 2018-19 Annual Operating Budget and Capital Improvement Program.

Director Parker seconded the motion. Motion carried by roll call vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

## **8. NEW BUSINESS**

- 8.1 Approval of Resolution No. 2018-08 adopting the updated 2017 Contra Costa Hazard Mitigation Plan.

Chief Drayton provided the background of this item recommending adoption by the Board. Director Kerr asked if the District qualified for a grant and Chief Drayton concurred stating that there was no cost to the District. Motion by Director Kerr to approve resolution No. 2018-08. Director Yancey seconded the motion. Motion carried by roll call vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

- 8.2 Approval of Letter of Understanding between San Ramon Valley Fire Protection District and Local 3546.

Chief Meyer discussed deployment, and labor's involvement and genuine interest in doing what is best for the District. After some discussion, Board President Stamey thanked Union President Mohun and staff for a good solution to the deployment issues facing the District. Chief Meyer also stressed the assistance given to Fire and Life Safety due to a reduction in their staffing. Motion by Director Yancey to approve the Letter of Understanding between San Ramon Valley Fire Protection District and Local 3546 as amended and authorized the Fire Chief to execute the LOU. Motion seconded by Director Kerr. Motion carried by roll call vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

- 8.3 Approval of Letter of Understanding between San Ramon Valley Fire Protection District and Local 3546A.

Chief Meyer stated that the District Command staff carry out the day to day operations for the District and their value is immeasurable; and that the Battalion Chiefs will now have the opportunity to participate on the Haz Mat and Rescue Teams. Battalion Chief Viera was present in the audience and thanked the Board for their continued support on behalf of Local 3546A. Motion by Director Yancey to approve the Letter of Understanding between San Ramon Valley Fire Protection District and Local 3546A authorizing the Fire Chief to execute the LOU. Motion seconded by Director Kerr. Motion carried by roll call vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

- 8.4 Authorization to enter into an agreement with Definitive Networks, Inc., for a term of 60 months in an amount not to exceed \$16,100 per month for procurement and installation of new MDC's and modems, including support services.

Chief Meyer provided the background of this item stating this is a five-year contract for District modems and MDC's and the importance of this agreement due to the fact that connectivity has been a big issue. Director Yancey thanked staff for their work in bringing this agreement forward. Motion by Director Kerr to enter into an agreement with DNI for procurement and installation of MDC's and modems including support services in an amount not to exceed \$16,100 per month. Motion seconded by Director Yancey. Motion carried by roll call vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

No comment.

**10. MONTHLY ACTIVITY REPORTS**

- 10.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities

Deputy Chief Phares reviewed his board report discussing some of the recent fires working alongside with Cal Fire and Alameda County Fire. Some of the activities this past month were the Annual Pancake Breakfast and Art and Wind Festival.

- 10.2 EMS – Battalion Chief, John Duggan  
EMS Report of monthly activities.

EMS Battalion Chief Duggan reviewed his board report informing the Board that there were 640 EMS calls this past month.

- 10.3 Logistics – Deputy Chief Drayton  
Logistics Report of monthly activities.

Deputy Chief Drayton reviewed his report with the Board stating that the irrigation at Station 35 has been repaired and two openings for District Aide have been filled.

- 10.4 Fire and Life Safety Division – Deputy Chief Drayton  
Fire and Life Safety Report of monthly activities.

Deputy Chief Drayton introduced Interim Fire Marshal Stephen Healy who would be filling in for Chief Drayton while he is deployed and that 36% of annual (calendar year) inspections have been completed to date.

- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan  
Communications Report of monthly activities.

In the absence of Director of Emergency Communications, Technology Manager Call discussed some highlights stating that RapidSOS site testing had taken place, and the Communications Reserves were involved in the Devil Mountain Run.

- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong  
Human Resources Report of monthly activities.

Human Resources Director Korthamar Wong reported that Human Resources staff have been busy with FF/PM recruitment/hiring and good comments were received on the survey that candidates filled out.

- 10.7 Finance Division – Financial Consultant, Ken Campo/Controller Davina Hatfield  
Monthly Finance Report of monthly activities.

Controller Hatfield reported on the monthly financial report reviewing reserves, cash balances, salary and benefits and ambulance revenues.

- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings and other District related activities.

Chief Meyer thanked those who attended the Fallen Firefighter event on June 11, 2018.

## **11. GOOD OF THE ORDER/LEGISLATIVE UPDATE**

Director Yancey provided updates on three Bills, AB 2065, AB 3037 and SB 929.

Chief Meyer requested a special board meeting on Friday, July 13, 2018 at 10 a.m., regarding the need to get started on a new roof at Station 31.

District Counsel Ross discussed CSDA voting procedures with Board giving direction for the Fire Chief to vote on future ballots and bring information to the Board when needed.

District Counsel Ross provided an update on pending new legislation AB 1912 regarding PERS and Joint Power Agreements. District Counsel Ross will be monitoring this legislation.

## **12. UPCOMING CALENDAR OF EVENTS**

No comment.

## **13. CLOSED SESSION**

13.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

13.2 Annual Fire Chief Evaluation and Discussion of mutual goals, pursuant to Government Code Section 54957.

## **14. ADJOURNMENT**

The regular meeting adjourned at 2:49 p.m. The Board adjourned to Closed Session at 3:03p.m., with the Closed Session and meeting concluding at 3:53 p.m.



**15. RETURN TO OPEN SESSION**

**16. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**17. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING OF WEDNESDAY, AUGUST 22, 2018 AT 1:00 P.M., 1500 BOLLINGER CANYON ROAD, SAN RAMON.**

Prepared by: \_\_\_\_\_  
Susan F. Brooks  
District Clerk

Approved by: \_\_\_\_\_  
Matt Stamey  
Board President

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Minutes –August 22, 2018 Minutes**

**Board of Directors Regular Board Meeting**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Board President Stamey, Directors Campbell, Kerr, Parker and Yancey

**Staff Present:** Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, Interim Chief Selover, Director of Human Resources Korthamar Wong, Technology Systems Manager Call, EMS Battalion Chief Duggan, Director of Emergency Communication Pangelinan, Controller Hatfield, District Clerk Brooks and District Counsel Ross.

**1. CALL TO ORDER**

Board President Stamey chaired the meeting and called for order at 1:05p.m.

**2. PLEDGE OF ALLEGIANCE**

Board President Stamey led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

There was a quorum. District Counsel Ross stated that several items on this agenda will reconfirm actions from the June 2018 board meeting.

**4. PUBLIC COMMENT**

Resident Don Reid addressed the Board highlighting his participation in the 4<sup>th</sup> of July parade riding in the Districts old engine which District retiree French refurbished. Mr. Reid stating that the missing ladder had been found and 90% of the truck is done and wanted to compliment all involved in refurbishing this vehicle.

Resident Reid also addressed the Board regarding firefighters who go out on strike teams and the lack of overnight accommodations for them. He has contacted Cal Fire and Senator Glazers office regarding this issue and asked the Boards help in sending a letter regarding helping to resolve this issue, stating that all firefighters should be treated equal.

**5. CONSENT CALENDAR – June 2018 (Roll Call Vote Required)**

Director Kerr moved approval of the June 27, 2018 Consent Calendar. Director Yancey seconded the motion. Motion carried by Roll Call Vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

**6. OLD BUSINESS – June 2018 (Roll Call Vote Required)**

6.1 Director Parker moved approval of item 6.1. Director Kerr seconded the motion. Motion carried by Roll Call Vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

6.2 Director Campbell moved approval of item 6.2. Director Kerr seconded the motion. Motion carried by Roll Call Vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

6.3 Director Campbell moved approval of item 6.3. Director Parker seconded the motion. Motion carried by Roll Call Vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

**7. NEW BUSINESS – June 2018 (Roll Call Vote Required)**

7.1 Director Yancey moved approval of item 7.1. Director Kerr seconded the motion. Motion carried by Roll Call Vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

7.2 Director Parker moved approval of item 7.2. Director Campbell seconded the motion. Motion carried by Roll Call Vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

7.3 Director Yancey moved approval of item 7.3. Director Kerr seconded the motion. Motion carried by Roll Call Vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

**8. CONSENT CALENDAR**

Director Kerr moved approval of Consent Calendar Items 8.1 – 8.10. Director Parker seconded the motion. Motion carried.

**9. SPECIAL ANNOUNCEMENTS**

9.1 Proclamation in Recognition of September 11, 2001, proclaiming September 11, 2018 as Patriot Day.

Board President Stamey read a summary of the proclamation stating what a devastating day it was for all.

**10. OLD BUSINESS**

10.1 Approval of Contract with Jeff Katz Architecture for Architectural Services - San Ramon Joint Use Fire/Police/Comm Facility Space Needs Assessment in the amount of \$65,000.

Chief Meyer complimented staff on a good job in working with the City of San Ramon to work on the feasibility of this project. The remodel would include interior walls and design for a

Comm Center, EOC offices and state of the art boardroom. Chief Meyer stated that this would be a great partnership with the City and confirmed that this would be a joint use facility. Motion by Director Yancey to approve the consulting services agreement with Jeff Katz Architecture in the amount of \$65,000. Motion seconded by Director Campbell. Motion carried.

## 11. **NEW BUSINESS**

- 11.1 Approval of Contract Extension Agreement (Emergency Services Response Area 4) with Contra Costa County.

Chief Meyer provided the background of this item stating that this is a good extension for the District. Chief Meyer asked for Board direction to add a letter that bluntly states that the District will maintain and not waive any of our 201/224 rights. This statement was reaffirmed by District Counsel Ross. Motion by Director Yancey approving the contract extension agreement with Contra Costa County for emergency ambulance services, maintaining and not waiving our 201/224 rights and authorize the Fire Chief to execute the Agreement. Director Parker seconded the motion. Motion carried.

- 11.2 Approval of Landscape Projects at Stations 33, 35 and 39.
- Station 33 – amount not to exceed \$7,875
  - Station 35 – amount not to exceed \$32,250
  - Station 39 – amount not to exceed \$25,150

Interim Chief Selover provided the background of the various landscape needs for the stated stations looking at low maintenance, low water usage and replacement of valves. Motion by Director Parker to approve the landscape improvement contracts with Stations 33, 35 and 39. Director Kerr seconded the motion. Motion carried.

- 11.3 Authorization to place order with Motorola for radio required upgrades in an amount not to exceed \$71,947.28.

Technology Systems Manager Call provided the background on this item stating that these upgrades will double the capacity of EBRCS radios. A discounted price will be offered if an order is placed prior to September 21, 2018. Director Campbell inquired as to whether each Firefighter gets a radio. Manager Call concurred. Motion by Director Parker for approval of authorization to place order with Motorola for radio required upgrades in an amount not to exceed \$72,000. Motion seconded by Director Campbell. Motion carried.

- 11.4 Adoption of Resolution No. 2018-10 authorizing an Alternative Retirement System provided by Public Agency Retirement Services (PARS) in lieu of Social Security for employees not eligible for enrollment in the Contra Costa County Employee Retirement Association (CCCERA) and;  
2). Authorize the Fire Chief to execute the trust agreement and all related documents.

Director of Human Resources, Korthamar Wong provided the report to the Board highlighting the benefit this would be for qualified employees and this would also be a cost saving measure. Director Yancey asked how employees feel about this benefit. Director Korthamar Wong stated that it has come to the Board first. Motion by Director Kerr to adopt Resolution No. 2018-10 authorizing an Alternative Retirement System provided by PARS in lieu of Social Security for

employees not eligible for enrollment in CCCERA and authorize the Fire Chief to execute the trust agreement and all related documents. Director Parker seconded the vote. Motion carried by roll call vote. Ayes: 5 (Directors Campbell, Kerr, Parker, Yancey and Board President Stamey.) Noes: 0.

**12. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

There was no comment on correspondence.

Board President Stamey asked if staff would provide an update on the Carr Fire at the next Board meeting.

**13. MONTHLY ACTIVITY REPORTS**

- 13.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities

Deputy Chief Phares provided his monthly report highlighting the active fire season in California. The District supported state fires with four (4) personnel still out. Deputy Chief Phares also discussed the two active shooter exercises held recently and there will be nine (9) personnel in the October Academy.

- 13.2 EMS – Battalion Chief, John Duggan  
EMS Report of monthly activities.

EMS Chief Duggan stated that since June 2018 there were approximately 1100 medical incidents the District responded to. Director Campbell stated that at a recent event, he heard wonderful comments about our crews.

- 13.3 Logistics – Interim Chief Selover  
Logistics Report of monthly activities.

Interim Chief Selover reported that Station 31 is in the final phase of preparation for the new roof and that Old Station 32 has one more year of water testing. Chief Selover also stated that Senior Office Assistant Faria retired August 1, 2018 and that her duties are currently being evaluated; and have been assigned to the station captains in the interim. Some discussion followed regarding the status of Old Station 32. Director Campbell suggested possibly using some of our reserves at Station 37.

- 13.4 Fire and Life Safety Division – Interim Chief Selover  
Fire and Life Safety Report of monthly activities.

Interim Chief Selover reported that approximately 800 inspections have taken place to date and that all of the public education events have gone great.

- 13.5 Communications Division – Director of Emergency Communications, Denise Pangelinan Communications Report of monthly activities.

Director Pangelinan stated that the new District website should be launched in September and thanked the Board and staff for taking pictures today. Director Pangelinan also stated that two dispatchers are currently in training and that GIS Specialist Pedreno is doing a great job. Director Pangelinan referred to the Text 911 cards that were handed out and stated she has plenty of these cards if anyone would like more.

- 13.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong Human Resources Report of monthly activities.

Human Resources Director Korthamar Wong stated that Human Resources has been busy with orientation of new employees and that anti-harassment training has been held thanking Chief Meyer and Phares for their help in scheduling these trainings.

- 13.7 Finance Division – Financial Consultant, Ken Campo/Controller Davina Hatfield Monthly Finance Report of monthly activities.

Financial Consultant Campo stated that the District year end audit is coming up. Controller Hatfield presented the power point presentation of District reserves, salaries, and benefits. Financial Consultant Campo stated that CCCERA rates are trending a bit down. Discussion followed regarding property tax rates and the firm the District uses for these property tax projections.

- 13.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings and other District related activities.

Chief Meyer stated that he attended a meeting with the new CEO at San Ramon Regional Medical Center and also attended a meeting with EBMUD regarding fire protection services.

#### **14. GOOD OF THE ORDER**

Director Parker mentioned the upcoming election and August election filing results stating that three people filed for three seats and because of this the District did not need to hold an election. New Board members would be appointed as soon as the County certifies the election in early December.

Board President Stamey discussed annual National Night Out event he attended with personnel from Station 38.

Director Yancey thanked Director Parker for judging the recent Car Show with his grandson. Director Yancey also thanked Director Campbell for his service on the Board for the past four years and thanked Chief Meyer for taking her and her daughter to visit stations 31 and 35 while her daughter was visiting the District.

District Clerk Brooks reminded the Board that the new date for the December 2018 board meeting would now be Monday, December 17, 2018 at 1 p.m.

**15. UPCOMING CALENDAR OF EVENTS**

**16. CLOSED SESSION**

16.1 Conference with Legal Counsel – Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

**17. RETURN TO OPEN SESSION**

**18. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**19. ADJOURNMENT**

The regular meeting adjourned at 2:55 p.m. The Board adjourned to Closed Session at 3:05 p.m. with the Closed Session and meeting concluding at 3:54 p.m.

Prepared by: \_\_\_\_\_  
Susan F. Brooks  
District Clerk

Approved by: \_\_\_\_\_  
Matthew Stamey  
Board President

William D. Ross  
Karin A. Briggs  
David Schwarz

Kypros G. Hostetter  
Of Counsel

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Los Angeles, CA 90025

File No: 45/3

August 27, 2018

**VIA ELECTRONIC TRANSMISSION**

[sbrooks@srvfire.ca.gov](mailto:sbrooks@srvfire.ca.gov)

The Honorable Matthew Stamey, President  
and Members of the District Board of Directors  
San Ramon Valley Fire Protection District  
1500 Bollinger Canyon Road  
San Ramon, California 94583

Re: Report Upon Return from Closed Session; Rescheduled Regular Meeting of  
the San Ramon Valley Fire Protection District Board of Directors; August  
22, 2018

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Dear President Stamey and Members of the District Board of Directors:

This communication sets forth reportable action, if any, of the Board of Directors (“Board”) of the San Ramon Valley Fire Protection District (“District”) consistent with provisions of the Ralph M. Brown Open Meeting Act (Government Code section 54950 *et seq.*), resulting from the Closed Session of the August 22, 2018 Rescheduled Regular District Board Meeting.

The Open Session convened at 1:04 p.m. to address matters agendized for Board consideration. The Open Session concluded at 2:55 p.m. and your Board adjourned into Closed Session at 3:05 p.m.

There was one item agendized for Closed Session consideration:

16.1 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed;

With respect to the first and second matters considered under Agenda Item No. 16.1,



The Honorable Matthew Stamey, President  
and Members of the District Board of Directors  
San Ramon Valley Fire Protection District  
August 27, 2018  
Page 2

there was no reportable action under the common law attorney-client privilege and that provided by Government Code section 54956.9(d)(2).

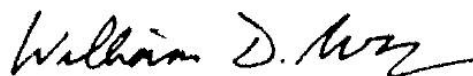
With respect to the third matter considered under Agenda Item No. 16.1, there was reportable action with respect to a property damage claim resulting from a March 15, 2018 District response to a medical call for assistance. At that time, the District apparatus struck a car that was owned by an individual who resides at 2054 Elderberry Drive, San Ramon, CA 94583. A claim form was sent to that citizen (Sai Prakash Bommisetty) by the District's insurance carrier on March 20, 2018, with a closing notice from the District's insurance carrier being received on June 5, 2015, indicating that the claim had been resolved with the claimant being reimbursed in the amount of \$7,521.63 for involved property damage and \$145.00 for expenses. In order to ratify the described claim approval process by the District carrier, the Board unanimously denied the claim of Sai Prakash Bommisetty, 5-0.

The Closed Session concluded at 3:54 p.m. with the indication that a written Report Upon Return from Closed Session would be prepared consistent with the provisions of Government Code section 54957.1 for the matters agendized for Closed Session consideration.

This communication should be added to the Agenda for review under the Consent Calendar of your next Regular or Special Meeting.

If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,



William D. Ross

WDR:jf

cc: Paige Meyer, District Chief

9/10 TO OH  
9/10/18 RH

**San Ramon Valley Fire Protection District  
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **August 2018**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
<b>GL Acct Number</b>		<b>(5110,5115,5120,5121)</b>	<b>(5140)</b>	<b>(5150,5151)</b>		
Board of Directors	5	720.00	55.07	-	775.07	0.02%
Fire Chief	1	29,283.03	714.09	18,080.36	48,077.48	1.10%
Personnel	3	34,393.45	559.95	11,350.64	46,304.04	1.06%
Finance	3	32,406.79	461.14	10,180.28	43,048.21	0.99%
Fire Life & Safety	10	103,461.23	2,201.97	41,484.88	147,148.08	3.37%
Technology	2	27,649.35	558.74	7,968.05	36,176.14	0.83%
Communication Center	13	196,907.81	3,533.61	46,807.56	247,248.98	5.66%
Facilities	0	5,572.50	426.29	-	5,998.79	0.14%
Fire Suppression	128	2,466,461.68	34,942.04	1,154,537.52	3,655,941.24	83.69%
Fleet	1	9,132.82	132.43	3,031.36	12,296.61	0.28%
Training	1	6,108.00	86.45	2,125.58	8,320.03	0.19%
EMS	3	42,715.87	835.21	24,190.49	67,741.57	1.55%
Rescue		16,380.00	-	12,062.89	28,442.89	0.65%
HazMat		12,467.82	-	8,444.02	20,911.84	0.48%
<b>TOTALS</b>	<b>170</b>	<b>2,983,660.35</b>	<b>44,506.99</b>	<b>1,340,263.63</b>	<b>4,368,430.97</b>	<b>100.00%</b>



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 19, 2018

To: San Ramon Valley Fire Protection District Board of Directors

From: Ken Campo, Financial Consultant

Subject: Amendment No. 3 to the Employment Agreement between the San Ramon Valley Fire Protection District and Fire Chief Paige Meyer

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## **Background:**

Pursuant to the employment agreement between the San Ramon Valley Fire Protection District and Fire Chief Meyer, the Chief is to undergo an annual performance evaluation. At its June 27, 2018, Board meeting, under Closed Session item 13.2, the Board conducted a comprehensive review of Chief Meyer's job performance for the period April 1, 2017 through April 30, 2018. The District Board determined that Chief Meyer had met and exceeded the Board's expectation in all performance areas. Additionally, the Board and the Fire Chief established performance goals for the period May 1, 2018 through March 30, 2019.

Based on the recommendation of the Board's Personnel Subcommittee, staff prepared Amendment No. 3 to the employment agreement. Pursuant to Amendment No. 3, Chief Meyer will forego a pay increase for 2018 and effective July 1, 2018, his employment agreement would be amended to allow the Chief the ability to annually sell back up to 80 hours of accrued vacation leave and up to 80 hours of accrued administrative leave consistent with other management employees of the District. Upon conclusion of Chief Meyer's annual performance evaluation on June 27, 2018, the Board reviewed and approved, in Closed Session, Amendment No. 3 to the Employment Agreement between the San Ramon Valley Fire Protection District and Chief Meyer.

## **Recommended Board Action:**

It is recommended that the District Board, in open session, confirm its approval of Amendment No. 3 to the employment agreement between the San Ramon Valley Fire Protection District and Chief Meyer.

Attachment: Third Amendment to Employment Agreement Between the San Ramon Valley Fire Protection District and Fire Chief Paige Meyer

**THIRD AMENDMENT TO EMPLOYMENT AGREEMENT BETWEEN  
THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT AND PAIGE  
MEYER**

This THIRD AMENDMENT ("Third Amendment") is made and entered into as of June 27, 2018, by and between the SAN RAMON VALLEY FIRE PROTECTION DISTRICT ("District") and PAIGE MEYER ("Employee"), with respect to terms and conditions of employment of Employee as District Fire Chief.

**WHEREAS**, District and Employee entered into an Employment Agreement for the position of District Fire Chief ("Agreement"), effective March 18, 2013; and,

**WHEREAS**, the parties modified the terms of the Agreement effective April 1, 2016 (the "First Amendment"), following the District Board of Director's review of Employee; and,

**WHEREAS**, the parties further modified the terms of the Agreement effective August 23, 2017 (the "Second Amendment"), following the District Board of Director's review of Employee; and,

**WHEREAS**, the parties have agreed to again amend, the Agreement; and,

**WHEREAS**, pursuant to Government Code Section 54956(b), this Third Amendment shall be approved at a Regular Meeting of the District Board of Directors.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Effective Date.

All terms and conditions of this Third Amendment shall be effective commencing July 1, 2018.

2. Section 6.2 "Vacation Leave" is amended as follows:

Employee may sell back annually up to 80 hours of vacation leave and shall be paid any unused vacation leave at time of separation or retirement on the same basis as other management employees and as stated in the Non-Represented Employee Handbook.

3. Section 6.4 "Administrative Leave," is amended as follows:

Employee may sell back up to 80 hours of administrative leave on the same basis as other management employees and as stated in the Non-Represented Employee Handbook. Any balance shall expire at the end of the calendar year.

4. Terms of Agreement and Subsequent Amendments Remain Effective.

All other terms and conditions of the Agreement and subsequent First and Second Amendments shall remain in full force and effect except as modified by this Third Amendment.

5. Counterparts.

This Third Amendment and all amendments and supplements to it may be executed in counterparts, together which shall be construed as one document.

IN WITNESS WHEREOF, the parties hereto have executed this Third Amendment as of the date first written above.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

Dated: June 27, 2018

By:



Matthew Stamey, President  
Board of Directors

**EMPLOYEE**

Dated: June 27, 2018

By:



Paige Meyer, Fire Chief

**APPROVED AS TO FORM:**

By:



William D. Ross  
District Counsel



## San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 19, 2018

To: Board of Directors

From: Jim Selover, Interim Deputy Chief, Logistics

Subject: Approval of Fire Station Exterior Paint Projects: Stations 33, 34, 35, 38

---

### **Background:**

As discussed previously with the Board, included in the District's Capital Improvement Plan (CIP) for 2018-19 is funding to paint four Fire Stations (Stations 33, 34, 35 and 38).

Pursuant to the District's Purchasing Policy, staff solicited bids from three local painting contractors. The scope of work included pressure washing, scraping/sanding, repairing damaged trim boards, caulking, priming and back rolling finish coats as needed. The low bid for the project was submitted by Cushing Painting & Drywall.

All projects should be completed by December 30, 2018.

### **Recommended Board Action:**

Staff recommends approval of the following exterior paint project:

Station 33, 34, 35, 38      Cushing Painting & Drywall

Amount not to exceed \$28,800+ (20% contingency of \$5760) = \$34,560

### **Fiscal Impact:**

Funds are currently available for these projects in the 2018-19 CIP.



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 19, 2018  
To: Board of Directors  
From: The Fire and Life Safety Division  
Subject: Fire Prevention Week, October 7 – 13, 2018

---

## **Background:**

Fire Prevention Week will be held October 7 – 13, 2018. This year's theme "Look. Listen. Learn. Be aware – fire can happen anywhere." The latest statistics from the National Fire Protection Association (NFPA) show that if you have a reported fire in your home, you are more likely to die today than you were a few decades ago. This startling statistic is behind this year's theme.

This theme identifies basic but essential ways people can reduce their risk to fire and be prepared in the event of one:

- **Look** for places fire can start
- **Listen** for the sound of the smoke alarm
- **Learn** two ways out of each room

From October 7 - 13, fire safety advocates across the country will work to remind the public that fires can and do still happen – at home, as well as other locations – and that there are basic but vitally important steps people can take to remain safe. The San Ramon Valley Fire and Life Safety Division would like to lend our support by declaring October 7 - 13 as Fire Prevention Week in the San Ramon Valley.

In addition to Fire Prevention Week, we would like to deem the entire month of October "Fire Prevention Month" and celebrate with the following activities:

- A press release will be sent to local media regarding this year's theme
- Engine visits to all Kindergarten classes. These visits will consist of the "Hug-a-Firefighter" program, a lesson on getting out and staying out when the smoke alarm sounds, and a tour of the fire engine.
- Members of the Fire and Life Safety Division will participate in the Danville Fall Festival on October 20 and 21 to raise awareness and carry forward the theme.

We are looking forward to another great Fire Prevention Month and hope you will support our efforts.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
FIRE PREVENTION WEEK PROCLAMATION**

- WHEREAS** *The San Ramon Valley Fire Protection District is committed to ensuring the safety and security of all those living in and visiting our state; and*
- WHEREAS** *Fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and*
- WHEREAS** *Home fires killed 2,735 people in the United States in 2016, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 352,000 home fires; and*
- WHEREAS** *The majority of U.S. fire deaths (4 out of 5) occur at home each year; and*
- WHEREAS** *The fire death rate per 1000 home fires reported to U.S. fire departments was 10 percent higher in 2016 than in 1980; and*
- WHEREAS** *San Ramon Valley residents should identify places in their home where fires can start and eliminate those hazards; and*
- WHEREAS** *Working smoke alarms cut the risk of dying in reported home fires in half; and*
- WHEREAS** *San Ramon Valley residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and*
- WHEREAS** *San Ramon Valley residents should listen for the sound of the smoke alarm and when it sounds respond by going outside immediately to the designated meeting place;*
- WHEREAS** *San Ramon Valley residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and*
- WHEREAS** *San Ramon Valley first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and*
- WHEREAS** *San Ramon Valley residents are responsive to public education measures and are able to take action to increase their safety from fire, especially in their homes; and*
- WHEREAS** *The 2018 Fire Prevention Week theme, “Look. Listen. Learn. Be aware – fire can happen anywhere” effectively serves to remind us that we need to take personal steps to increase our safety from fire.*
- THEREFORE** *We, the Board of Directors of San Ramon Valley Fire Protection District, do hereby proclaim October 7-13, 2018, as Fire Prevention Week throughout the San Ramon Valley, and we urge all the people of San Ramon Valley to be aware of their surroundings, look for available ways out in the event of a fire or other emergency, respond when the smoke alarm sounds by exiting the building immediately, and to support the many public safety activities and efforts of the fire and emergency services during Fire Prevention Week 2018.*

*In witness, hereof, I hereunto set my hand this nineteenth day of September, the year of two-thousand-eighteen.*

---

*Matthew J. Stamey  
San Ramon Valley Fire Protection District Board President*



**PROCLAMATION**

**RECOGNIZING SAN RAMON  
POLICE CHIEF DAN PRATT**

*WHEREAS, Chief Dan Pratt started his Law Enforcement career in 1990, after serving his country as a United States Marine; and*

*WHEREAS, Chief Pratt began as a Deputy Sheriff with the Contra Costa County Office of the Sheriff and served in a variety of assignments, including the county jails, Patrol and Investigation Divisions; and the contract cities of both Danville and San Ramon; and*

*WHEREAS, in 2006 Chief Pratt was selected to assist with starting the San Ramon Police Department as one of two Lieutenants; initially the Commander of the Operations Bureau which involved the Patrol, Investigations, and Traffic Divisions; and*

*WHEREAS, Chief Pratt is the third Police Chief of the San Ramon Police Department. During his tenure as Chief he has been a committed and outstanding leader who excelled in hiring, promoting, developing, mentoring and training a highly skilled workforce of sworn and civilian employees and volunteers; and*

*WHEREAS, Chief Pratt was instrumental in starting the Central County SWAT Team and worked closely with the San Ramon Valley Fire Protection District to start the joint San Ramon Valley 911 Communications Center; and*

*WHEREAS, Chief Pratt earned his Bachelor's Degree in Criminal Justice and holds a Juris Doctorate from the John F. Kennedy School of Law.*

***NOW, THEREFORE, BE IT RESOLVED***, that the San Ramon Valley Fire Protection District Board of Directors does hereby proclaim its appreciation and gratitude to Chief Dan Pratt for his many years of dedicated community service to the City of San Ramon and the San Ramon Valley community.

*Dated:* \_\_\_\_\_

\_\_\_\_\_  
*Matthew J. Stamey, Board President*

# **OLD BUSINESS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 19, 2018

To: Board of Directors

From: Ken Campo, Financial Consultant

Subject: Adopt Resolution No. 2018-11 declaring real property known as the “Old Station 32” property, APN 197-270-025-4, located at 1101 Stone Valley Road in Alamo, CA, within the San Ramon Valley Fire Protection District (“District”), as surplus property and authorizing the sale or disposal thereof.

---

## **Background:**

Old Station 32, originally built in 1958, is the oldest fire station in the District. It has been replaced by a new station at 2100 Stone Valley Road in Alamo, CA. As the Old Station 32 site is not needed for any other purpose of the District, it would be appropriate for the District to dispose of the property (land and station) as surplus property in accordance with State Law and District policy/practice.

## **Financial Impact:**

Once the Old Station 32 property is sold or otherwise disposed of, the proceeds will be placed in the District’s Capital Project Fund and used for future capital projects.

## **Staff Recommendation:**

Staff recommends that the Board:

1. Adopt Resolution No. 2018-11 declaring the Old Station 32 property to be surplus District property;
2. Authorize and direct staff to dispose of the Old Station 32 property in accordance with State Law and District policy; and
3. Direct staff to deposit proceeds from the sale of the Old Station 32 property into the District’s Capital Project Fund.

Attachment:

1. Resolution No. 2018-11.

**RESOLUTION NO. 2018-11**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
DECLARING REAL PROPERTY AS SURPLUS AND  
AUTHORIZING THE SALE OR DISPOSAL THEREOF**

**WHEREAS**, the San Ramon Valley Fire Protection District (“District”) currently is the owner of certain real property location within the District at 1101 Stone Valley Road in Alamo, California (“Old Station 32”), Assessor’s Parcel Number 197-270-025-4; and,

**WHEREAS**, Old Station 32 built in 1958, is the oldest fire station in the District and has been replaced by a newly constructed fire station located at 2100 Stone Valley Road; and,

**WHEREAS**, the lot on which Old Station 32 is on is 28,750 sq. ft. in size, or approximately .66 acres; and,

**WHEREAS**, District staff has determined the property now to be surplus to District needs and/or obsolete or inadequate for the needs of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the San Ramon Valley Fire Protection District, consistent with Government Code Section 54220 *et seq.* has determined and hereby declares the following described real property, located within the County of Contra Costa, is surplus to District needs:

1. APN 197-270-024-4 located at 1101 Stone Valley Road in Alamo, CA consisting of approximately .66 acres.
2. The Chief and/or the Chief’s designee shall proceed with the sale and/or disposal of the property set forth in this Resolution.

**APPROVED AND ADOPTED** by the Board of Directors of the San Ramon Valley Fire Protection District at a regular meeting thereof held on this 19<sup>th</sup> day of September, 2018 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**ATTEST:**

---

Matthew J. Stamey  
Board President

---

Susan F. Brooks  
District Clerk

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

---

William D. Ross  
District Counsel

---

Paige Meyer  
Fire Chief

# **CORRESPONDENCE**

To: San Ramon Valley Fire Dept.

This letter is to convey our heartfelt thank you to all of the firefighters who responded to the Carr Fire in Lewiston, Ca.

Our small town was saved due to the quick and skilled response by each and every one of you. Your hard work and dedication is so very much appreciated.

We simply say THANK YOU, but we say it over and over again.

The people of this town will forever appreciate you.

JOB WELL DONE!

BE SAFE.

With Sincere Gratitude

Linda and Mike Deasey



Louise Rockwood  
Ms. Josephine Rockwood

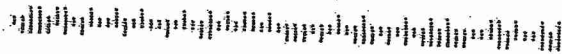
Lewiston, CA 96052-9609

SACRAMENTO CA 957



San Ramon Valley FPD  
1500 Bollinger Canyon  
Rd  
San Ramon, CA 94583

0381 4 78600



Woo hoo  
Brown Steaks & Dine  
#227  
Turnkey from  
Pine Cove RV Park  
#103 B



Judi Haseltine

Aug 14, 2018

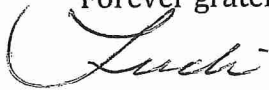
Dear Firefighters of San Ramon Valley FPD

I was an evacuee of the Carr Fire. I was so lucky to be able to come home to my house. I thought I was going to lose everything. It not only did not burn but was not looted.

I can't thank you enough for all the hot, hard and exhausting work you did and you did not even know me. So many of you risked your lives for a total stranger. The human spirit prevails in time of war, disaster and crisis. In the future if I am being cynical about the state of mankind, I will think again.

Bless all of you and you are in my prayers to come home safe from this and all future fires.

Forever grateful,

A handwritten signature in cursive script that reads "Judi".

Judi Haseltine

PS Please post this for those firefighters to see.

San Ramon Valley FPD Heroes!!

Aug. 15, 2018

# Thank-You!

For your selfless courage and seemingly endless strength in fighting the Carr Fire in Shasta and Trinity Counties!

None of us could comprehend the Beast - the "Fire-Nado" that roared through our forest. And you never backed down! Because of you, we have homes, beds to sleep in, animals, family, friends, and our church in Lewiston, California. You made your stand at Lewiston and you had the victory! You won for us - total strangers! How can we thank you enough?!!

Dear Firefighters of The San Ramon Valley  
Fire Department

Thank you all for all your bravery in fighting the terrible fires in California. I live in Lewiston and you saved our town and our homes!!!! You truly are Heroes! I can't even imagine what you all went through with all your gear in that furnace of a fire in over 100 degree temperature. This brought home the sacrifice you all make to save our land, animals and people. I appreciate having a home to come home to more than words can express.

Thank you again for your selfless service to mankind!



Mrs. Tommie Lee Zook  
Lewiston CA

August 23, 2018

RV Fire Department,

just want to thank the 3  
department crew who helped  
me on July 26<sup>th</sup> when David  
got out of his wheelchair  
got wedged behind the  
seats of his conversion van.  
we really at a loss as  
to how to get him out of the  
situation but they just picked  
him up and slid him back on  
his chair. They really saved  
the day and we can't thank  
you enough.

Sincerely,

Theresa & David Dubant



# Women of the Moose

LEWISTON CHAPTER NO. 1474

P.O. BOX 297

LEWISTON, CA 96052

August 16, 2018

Dear Firefighters and all those who support you,

Thank-you, thank-you, thank-you. It is difficult to put into words how grateful we are.

What you do is nothing short of heroic. Your commitment, bravery, and selflessness are remarkable. Although we were evacuated for several days, we also recognize that you were also away from your homes and families.

Lewiston is getting back to normal, school will start on Monday, and the smoke is lifting. If you are ever up our way to enjoy our beautiful area, please stop in and enjoy a 'cold one' on us.

Gratefully,

LOOM Lodge 1850

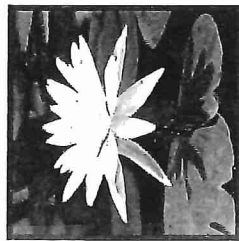
WOTM Chapter 1474

Dear Firefighters,

Thank you so much for coming north to fight the Carr Fire. Your team helped successfully save our little town of Lewiston, west of Whiskeytown Lake. We returned from evacuation to find our house untouched by the devastation this fire did to nearby towns. You have such a dangerous job and we appreciate your dedication and sacrifice. Bless you all!  
Mike + Sandy Hurley, Lewiston

(see back)

P.S. Our volunteer Fire Chief McDeardoy retired from the San Ramon Fire Dept - and he's a fine man!



Original Art © 2007 Matthew Bird  
matthewbird.com

65  
Roses  
Collection

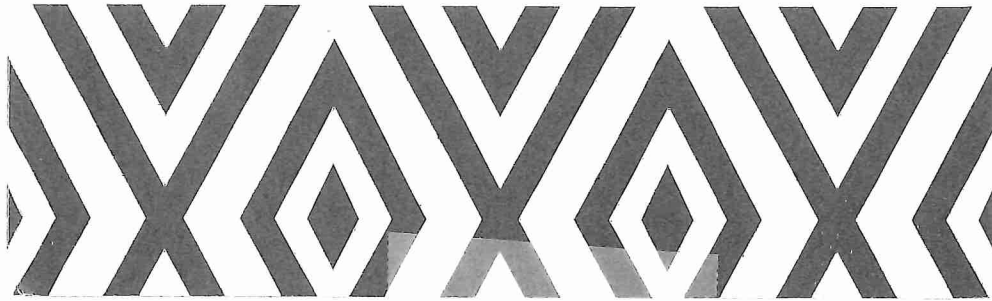
Thank  
You

Dear Firefighters 8-27-18

Words are insufficient to thank you for helping save our homes and community in Lewiston, Ca. Your selfless work in the face of dangers demonstrates your priceless courage.

A heartfelt thank you  
from Lee Howard

THANK YOU



August 31, 2018

Dear San Ramon Valley FPD-

Thank you for responding to the Carr  
Fire in Shasta and Trinity Counties.  
We appreciate ALL your efforts  
fighting the fire.

Regards, Sandy and Lew Wood



THANK  
YOU  
VERY  
MUCH

For your generous  
time and energy  
fighting for our  
homes during the  
CARR FIRE.

Despite the heat, all your  
equipment, the 'arms' you were  
there steadily, giving your all.

God bless you

Sincerely,  
a Lewiston resident

Mary Truncho

# **OPERATIONS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** September 19, 2018  
**To:** Board of Directors  
**From:** Lon Phares, Deputy Chief Operations  
**Subject:** Monthly Operations Report for August 2018

---

## **Operations & Training**

- Working Vegetation Fire – Red Willow Open Space, Danville
- Working Vegetation Fire – Mount Diablo State Park
- Strike Team Assignment – E331 assigned to the Mendocino Complex Fire
- Single Resource Request – Captain Leonard assigned as Safety Officer to the Holy Fire
- Strike Team Assignment – E334 assigned to the Nelson Fire
- Probationary Firefighter Skills Testing for Academy Class 2017-1
- Low Angle Rope Rescue Drill w/ Contra Costa Fire Protection District
- Active Shooter Drill @ Del Amigo High School
- Annual Fire Trail Maintenance Completed
- Donated Structure Training – Hartz Avenue
- Foam Product Evaluation @ Livermore Pleasanton Fire Training Center
- Annual Wildland Season Refresher Training
- Multi-Company Drill, Commercial Fire Training
- Fire Trail Familiarization
- Tiller Training for Academy Class 2017-1
- Firefighter Reserve Training – Hose
- Station 37 Volunteer First Aid Skills Training
- Company Performance Standards
- Operational & Training Policy Updates
- Probationary Task Book Sign-offs for Captains (5), Engineers (7) & Firefighters (13)

## **Events Attended by Suppression**

- National Night Out – E30, E34, E38, E39
- Engine Demo - Shapell Community Apartments, San Ramon

## **Special Teams**

### Hazardous Materials Team

- 3<sup>rd</sup> Quarter Training – Confidence Course w/ County Haz Mat Team
- Regional Radiation Training @ San Ramon Police Department

### Technical Rescue Team

- 3<sup>rd</sup> Quarter Training – Trench Rescue Operations

## **Meetings**

County Chiefs

Command Staff

County Operations

Training Division Meeting

County Training Officers

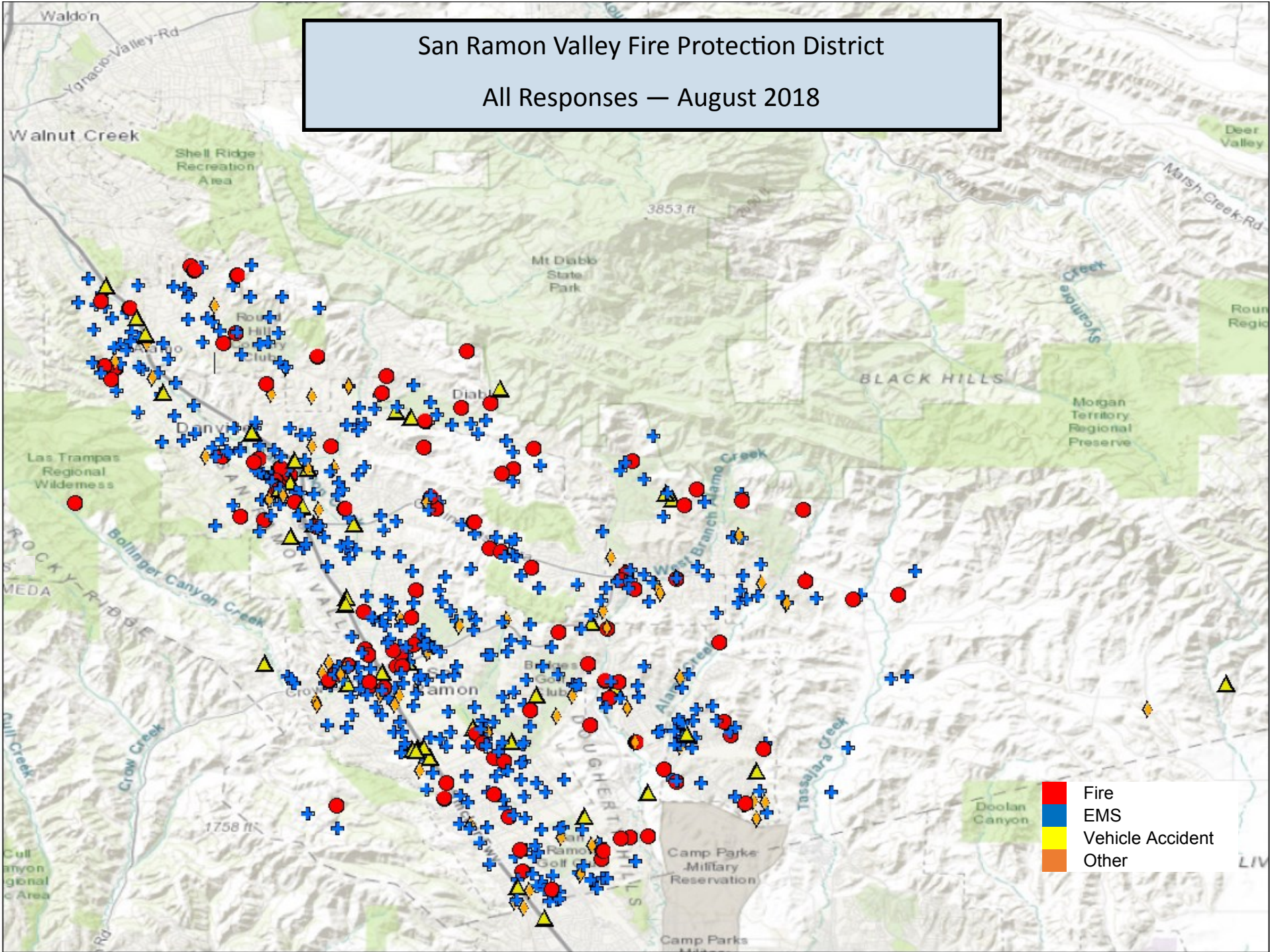
County Peer Support Meeting

Apparatus Committee Meeting

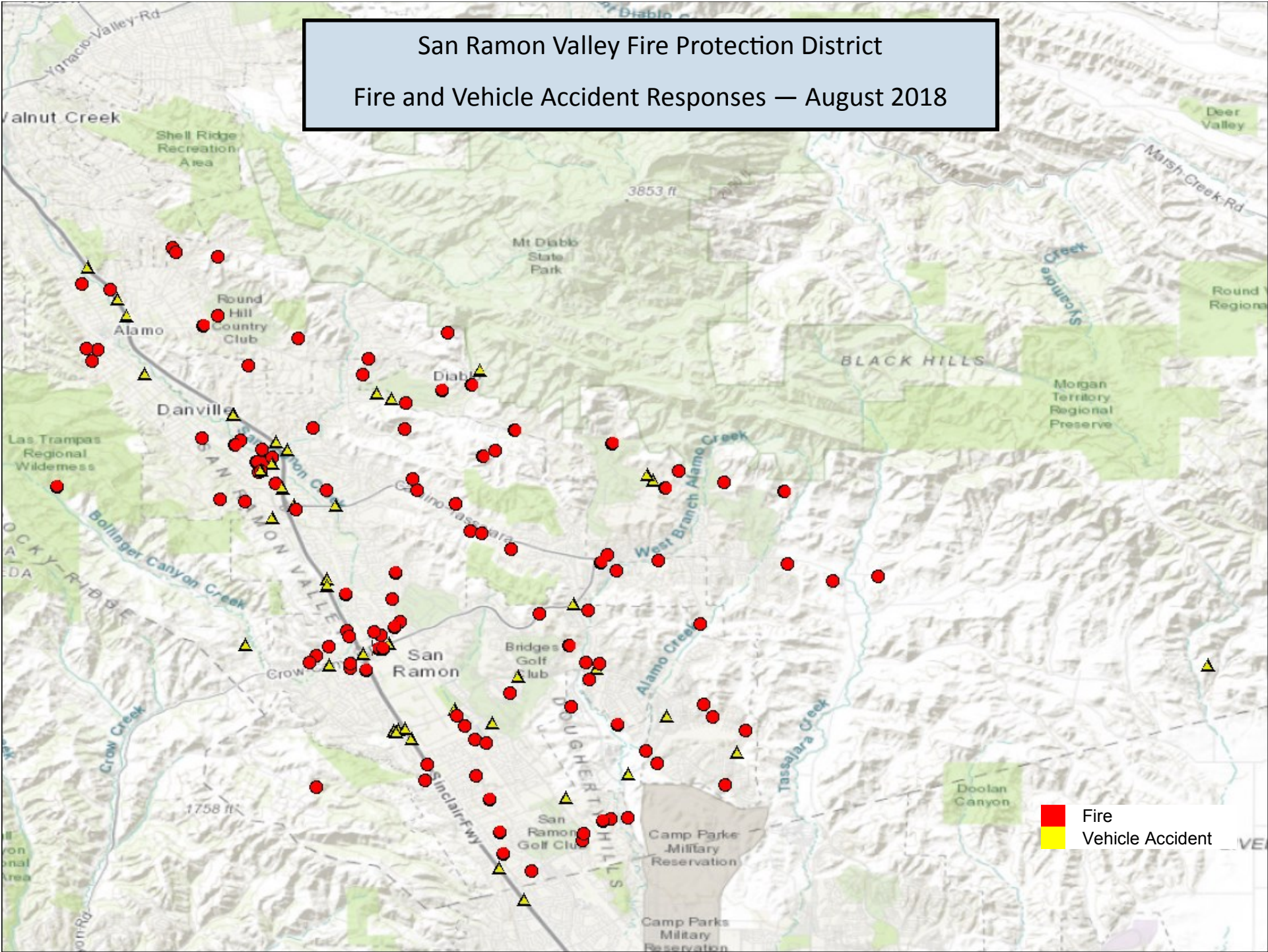
Danville Town Council Meeting

Coastal Regional Hazardous Materials Response Organization

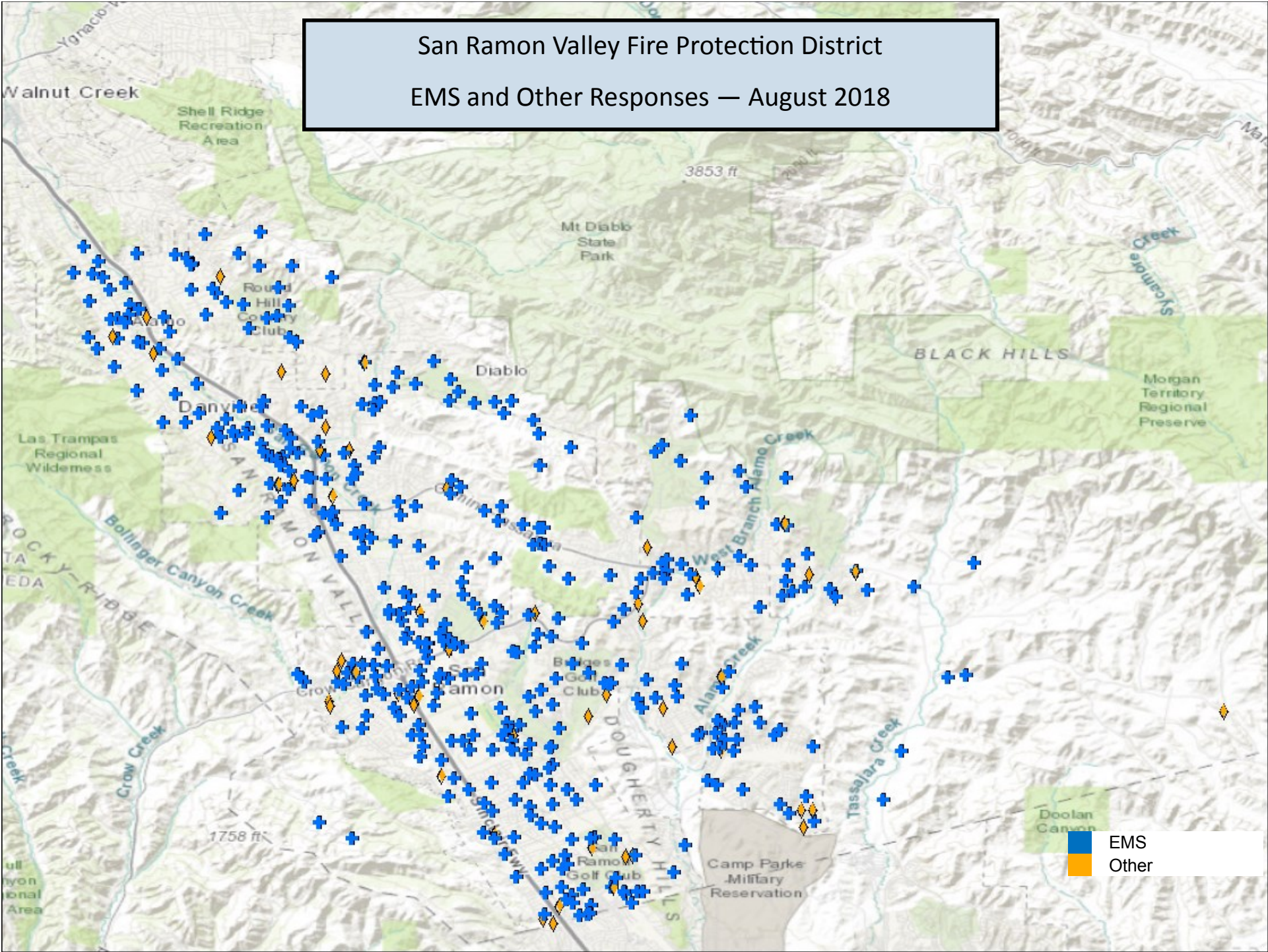
San Ramon Valley Fire Protection District  
All Responses — August 2018



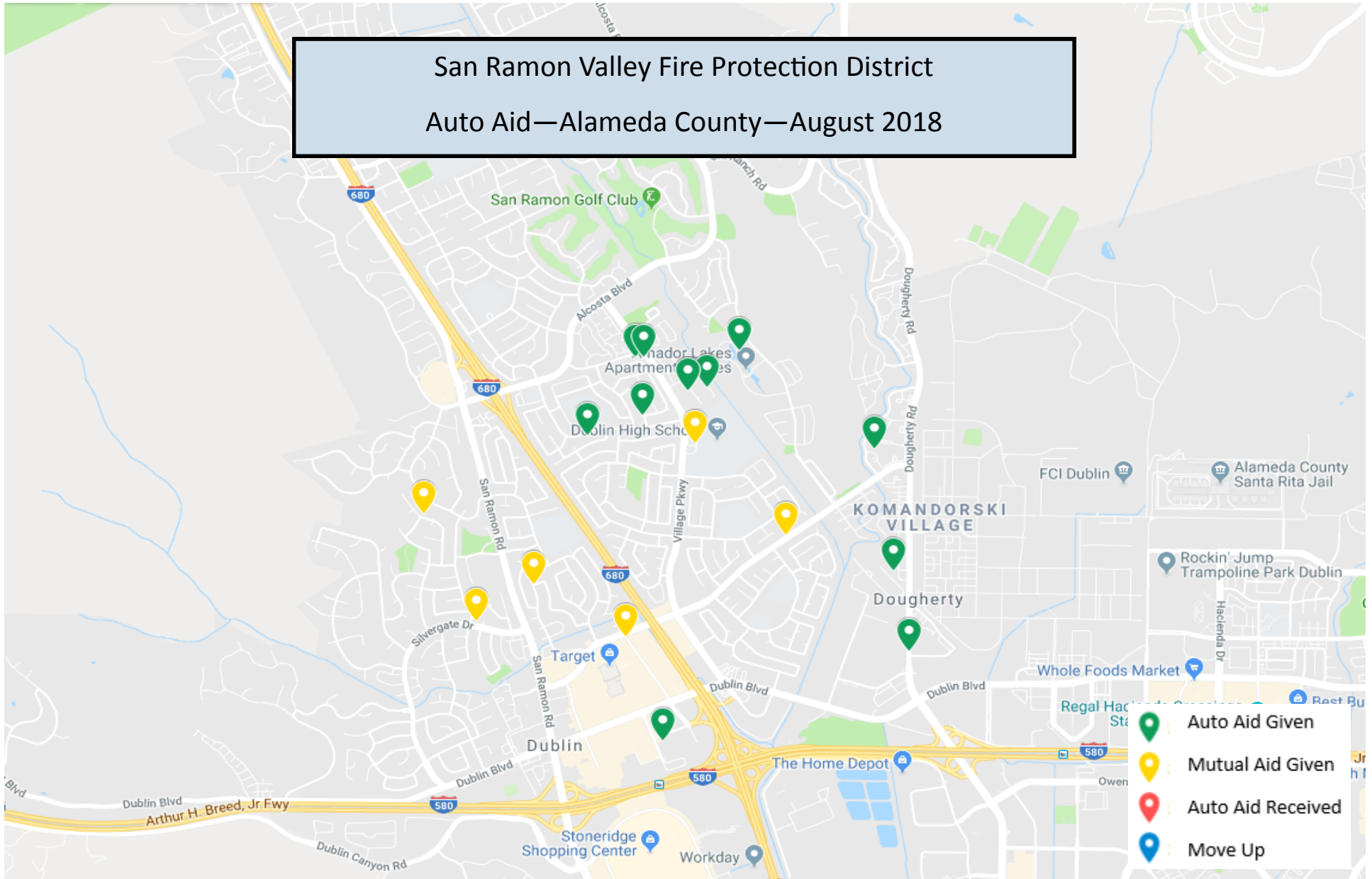
San Ramon Valley Fire Protection District  
Fire and Vehicle Accident Responses — August 2018



San Ramon Valley Fire Protection District  
EMS and Other Responses — August 2018



San Ramon Valley Fire Protection District  
 Auto Aid—Alameda County—August 2018

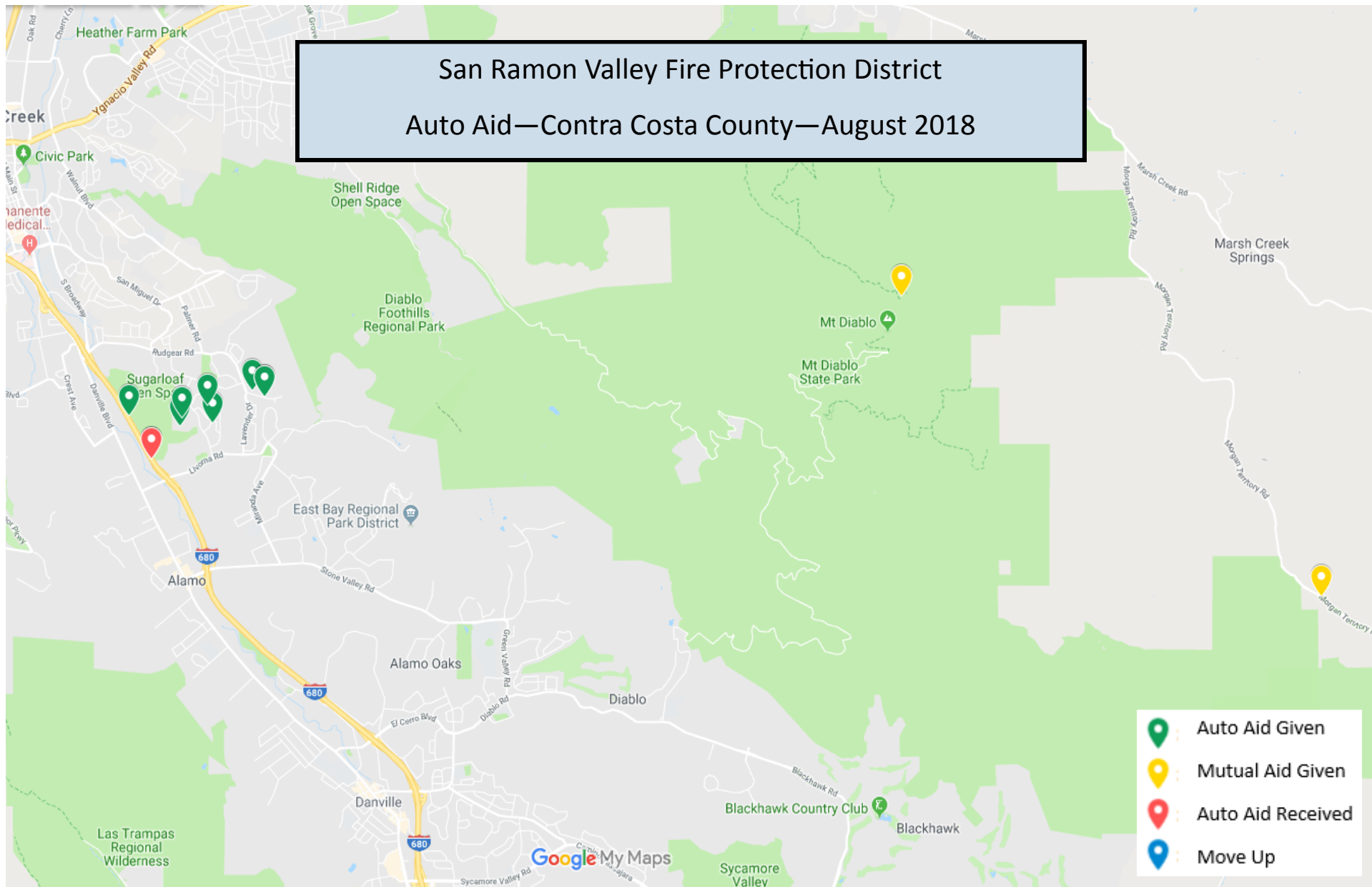


	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Auto Aid Given	7	11	17	10	11	10	13	11	14	9	10	11
Mutual Aid Given	10	9	5	4	3	10	2	4	6	2	7	6
Mutual Aid Received	0	2	0	0	1	0	0	0	1	0	2	0
Move-up	0	0	0	1	0	0	0	0	1	0	0	0



# San Ramon Valley Fire Protection District

## Auto Aid—Contra Costa County—August 2018



	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Auto Aid Given	7	6	8	5	7	11	11	7	11	6	6	7
Mutual Aid Given	4	3	3	1	0	0	0	1	1	1	3	2
Auto Aid Received	1	4	1	1	0	0	1	0	1	1	0	2
Move-up	2	2	0	2	1	0	0	2	1	0	0	0

# Standards of Cover Policy Compliance Report

## August 1, 2018 - August 31, 2018

	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6			SOC Goal 5, 6		
	Urban (Count = 254)			Suburban (Count = 117)			Rural (Count = 4)			Wilderness (Count = 2)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>First Unit Response</b>	7:00	7:38	7:13	8:00	8:18	8:12	15:00	9:10	10:39	45:00	36:39	32:45
		97%	98%		96%	98%		100%	100%		100%	100%

	SOC Goal 4											
	Urban (Count = 1)			Suburban (Count = 0)			Rural (Count = 0)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>ERF Fire Response</b>	13:00	9:38	13:23	14:00	0:00	11:23	21:00	0:00	0:00	45:00	0:00	0:00
		100%	80%		0%	100%		0%	0%		0%	0%

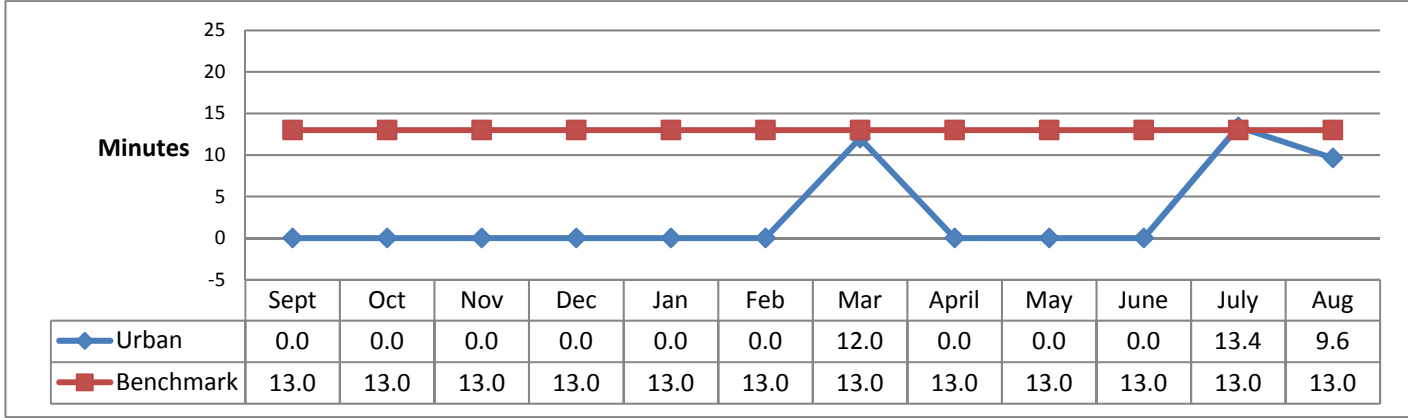
	SOC Goal 8											
	Urban (Count = 90)			Suburban (Count = 49)			Rural (Count = 1)			Wilderness (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
<b>ERF Medical Response</b>	9:00	9:30	9:23	10:00	9:53	9:55	21:00	12:48	20:48	45:00	0:00	30:06
		94%	97%		100%	100%		100%	100%		0%	100%

	SOC Goal 7								
	Call Processing EMS			Call Processing Fire/EMS			Turnout Time		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	1:00	1:03	1:01	1:00	1:36	1:25	2:00	2:01	1:56
		99%	99%		86%	92%		99%	100%





**ERF Fire Response Urban**



**Goal 1**

*Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile*

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

**Goal 2**

*Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile*

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

**Goal 3**

*Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile*

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

#### **Goal 4**

##### *Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile*

To confine fires near the room of origin and to treat up to 5 medical patients at once, a multiple-unit response of at least 15 personnel should arrive within 13 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 10 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 14 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin and to care for medical patients.

#### **Goal 5**

##### *Hazardous Materials Response*

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

#### **Goal 6**

##### *Technical Rescue*

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete, a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

#### **Goal 7**

##### *Call processing and turnout times*

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

#### **Goal 8**

##### *Effective Response Force for Advanced Life Support (ALS) Medical Emergencies*

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

**EMS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 19, 2018  
To: Board of Directors  
From: John Duggan, Battalion Chief  
Subject: Monthly EMS Division Communications

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## **EMS**

- The District responded to approximately 490 emergency medical incidents since the August Board of Directors Meeting. One of these incidents was in response to a patient who had experienced a cardiac arrest. The arrest was not witnessed, but the patient received bystander CPR after what is estimated to have been a brief “down time.” The patient exhibited a return of spontaneous circulation (ROSC) in response to Advanced Life Support (ALS) interventions.

## **Ongoing Projects**

- Delivered Paramedic Provisional Program training to District Field Evaluators
- Expanded the District’s inventory of available ASHI public instructional courses
- Managed Provisional Field Assignments for seven (7) 2018-IA Recruit Firefighters
- Formalized District Partnership-Paramedic (DPP) training program
- Submitted two District Cardiac Save events for County Survivor Award recognition
- Participated in District’s evaluation of potential Performance Evaluation vendors
- Attended multiple meetings with local and state EMS stakeholder agencies
- Completed the updating of Department of Homeland Security Chempack Cache



# **LOGISTICS**



# San Ramon Valley Fire Protection District

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**Date:** September 19, 2018  
**To:** Board of Directors  
**From:** Jim Selover, Interim Deputy Chief  
**Subject:** Monthly Logistics Report for August 2018

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## Facilities

1. Completed informal bid process for four Station exterior paint jobs
2. Shared BC office/consolidating EMS offices project in progress
3. Pre-demo meeting with landscapers for Station 33, 35, 39
4. Conducted preventive maintenance and repairs to effectively manage costs and maintain service (on-going).

## Fleet

1. Ambulances- Estimated delivery date is early October. Apparatus Committee working with builder on equipment/radio install.
2. Specification Overview/Modifications Completed for Type 1 Engines.
3. Ongoing:
  - a. Annual and quarterly inspections
  - b. Conducted preventive maintenance and repairs to effectively manage costs and maintain safety.

## Meetings

1. 08/01/2018- Generator Test- Admin
2. 08/07/2018- EBMUD Meeting
3. 08/07/2018- Walkthrough with Architect / Engineers- City Buildings
4. 08/07//2018- ALAMO MAC
5. 08/08/2018- Station 31 Roof Project- Pre-Construction Meeting
6. 08/09/2018- SF Bay Area Regional Workshop- Post Earthquake Water Supply
7. 08/14/2018- Command Staff Meeting
8. 08/15/2018- Walkthrough with Architect- City Building
9. 08/20/2018- Meeting with Operations Chief regarding BC Test development
10. 08/21/2018- Meeting with Architect- Station 34 Dorm
11. 08/22/2018- Meeting with Architect- Station 34 Dorm
12. 08/24/2018- Meeting with Station 37 Volunteers
13. 08/28/2018- Meeting regarding EBRICS
14. 08/29/2018- Chief Interviews- Training BC & TC
15. 08/29/2018- JAC Meeting
16. Various Station visits to address fleet and facility issues and interface with personnel

# **FIRE & LIFE SAFETY**



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**Subject:** Monthly Fire & Life Safety Division Report for August, 2018

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## Inspections

Plan review and construction inspections continue to be a priority to support the active construction projects. Remaining time is being used to follow up on open inspections to accomplish compliance and close out re-inspections. The following inspections were accomplished year-to-date as of August 31, 2018:

PLAN REVIEW CONSTRUCTION YTD	
NEW PROJECTS	532
PLAN REVIEWS SUBMITTED	994
PLAN REVIEWS COMPLETED	984
INSPECTIONS	959
PLAN REVIEW FEES	\$499,214.25

<b>Year Review</b>	<b><u>% of Year</u></b>	<b><u>% Complete</u></b>
Annual Compliance Inspections	<b>68.4%</b>	<b>55.8%</b>

## Heart Safe Committee Activities

- 8/7 Monthly Heart Safe Committee Meeting

## Public Education

- Created Curriculum for Grades 1-5

## CERT Activities

- 8/9 Green Command Com Unit Planning Meeting at Concord PD
- 8/17-8/18 CERT Class
- 8/13 Meeting with CERT Instructor
- 8/14 CERT Leader Meeting
- 8/20 Meeting with CERT Leaders regarding Cache in Danville
- 8/25 CERT Class #82

- 8/27 Green Command Com Unit Planning Meeting
- 8/28 Bay Area CERT Coalition Meeting in Dublin
- 8/29 Green Command Final Planning Meeting at Concord PD

### **Meetings**

- 8/9 School District Meeting Monte Vista
- 8/16 Meeting with Susan Garcia USGS
- 8/20 Emergency Preparedness Fair Site Meeting
- 8/24 Emergency Preparedness Fair Meeting with potential vendors

### **Training**

- 8/8 SRV Fire Academy Autism Training
- 8/9 Active Shooter Drill Del Amigo
- 8/14 One Concern Meeting/Training on software
- 8/15 Earthquake Country Alliance Bay Area Regional workshop at Alco EOC
- 8/6 – 8/7 Attended Fire Inspector 2C
- 8/20 – 8/24 Attended Fire Inspector 2D

### **Weed Abatement**

- Eight (8) outstanding properties
- Inspected over 140 complaints since June 1

### **Upcoming Events**

- 9/8 Green Command Urban Shield
- 9/13 C8 Meeting (Contra Costa County Cities Citizen Corp/CERT Committee)
- 9/13 DSW presentation Santa Clara OES
- 9/29 SRV Emergency Preparedness Fair

<b>SAN RAMON VALLEY FIRE PROTECTION DISTRICT</b>													
<b>FIRE PREVENTION DIVISION</b>													
<b>MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT</b>													
<b>August 2018</b>													

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CODE COMPLIANCE</b>													
INSPECTIONS	183	148	114	183	153	82	95	127	0	0	0	0	1085
REINSPECTIONS	152	169	137	95	169	185	164	198	0	0	0	0	1269
TOTAL *	<b>335</b>	<b>317</b>	<b>251</b>	<b>278</b>	<b>322</b>	<b>267</b>	<b>259</b>	<b>325</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2354</b>

OCCUPANCY PERMITS	53	62	63	77	94	73	53	72	0	0	0	0	547
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<b>ANNUAL INSPECTION PROGRAM</b>													
TOTAL INSPECTABLE OCCS	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>
TOTAL STARTED YTD †	<b>173</b>	<b>135</b>	<b>97</b>	<b>171</b>	<b>143</b>	<b>74</b>	<b>89</b>	<b>119</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1001</b>
% STARTED YTD	<b>11.83%</b>	<b>9.23%</b>	<b>6.63%</b>	<b>11.69%</b>	<b>9.77%</b>	<b>5.06%</b>	<b>6.08%</b>	<b>8.13%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>68.42%</b>
TOTAL COMPLETED YTD ‡	<b>108</b>	<b>130</b>	<b>95</b>	<b>99</b>	<b>98</b>	<b>100</b>	<b>92</b>	<b>94</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>816</b>
% COMPLETED YTD	<b>7.38%</b>	<b>8.89%</b>	<b>6.49%</b>	<b>6.77%</b>	<b>6.70%</b>	<b>6.84%</b>	<b>6.29%</b>	<b>6.43%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>55.78%</b>

<b>CONSTRUCTION</b>													
NEW PROJECTS	40	72	94	64	70	82	49	61	0	0	0	0	532
PLAN REVIEWS SUBMITTED	80	104	161	113	114	148	123	151	0	0	0	0	994
PLAN REVIEWS COMPLETED	83	85	171	123	108	138	108	168	0	0	0	0	984
INSPECTIONS	73	92	81	95	131	112	148	152	0	0	0	0	884

\* Includes all code compliance inspections; Annual inspection program inspections, temporary tents, fireworks display, etc.

† Includes occupancies within annual inspection program that have had the initial inspection completed.

‡ Includes occupancies within annual inspection program that are in compliance and have no outstanding corrections needed.

**FIRE PREVENTION**

**MONTHLY ACTIVITY REPORT BY EMPLOYEE**

9/1/2018

<b>JOYCE CASTRO #199</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
CODE INSPECTIONS	54	33	16	48	41	0	20	20	0	0	0	0	232
CODE REINSPECTIONS	14	32	24	29	54	2	48	58	0	0	0	0	261
<b>TOTAL CODE INSPECTIONS</b>	<b>68</b>	<b>65</b>	<b>40</b>	<b>77</b>	<b>95</b>	<b>2</b>	<b>68</b>	<b>78</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>493</b>
INSPECTION FEES	0.00	208.00	208.00	0.00	337.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	753.00
REINSPECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PERMIT FEES	0.00	0.00	0.00	0.00	0.00	48.00	0.00	408.00	0.00	0.00	0.00	0.00	456.00
CITATION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PLAN REVIEW FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FEES</b>	<b>0.00</b>	<b>208.00</b>	<b>208.00</b>	<b>0.00</b>	<b>337.00</b>	<b>48.00</b>	<b>0.00</b>	<b>408.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,209.00</b>
PLAN REVIEWS	0	0	0	0	0	0	0	0	0	0	0	0	0
CONSTRUCTION INSPECTIONS	0	0	0	0	0	0	3	7	0	0	0	0	10
<b>RIAN EVITT #250</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
CODE INSPECTIONS	1	1	0	0	0	0	0	0	0	0	0	0	2
CODE REINSPECTIONS	1	0	0	0	0	0	0	0	0	0	0	0	1
<b>TOTAL CODE INSPECTIONS</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>
INSPECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REINSPECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PERMIT FEES	460.00	156.00	620.00	52.00	0.00	1,020.00	0.00	456.00	0.00	0.00	0.00	0.00	2,764.00
CITATION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PLAN REVIEW FEES	10,661.75	6,436.00	12,228.00	11,194.25	16,970.00	22,836.75	35,370.00	9,037.00	0.00	0.00	0.00	0.00	124,733.75
<b>TOTAL FEES</b>	<b>11,121.75</b>	<b>6,592.00</b>	<b>12,848.00</b>	<b>11,246.25</b>	<b>16,970.00</b>	<b>23,856.75</b>	<b>35,370.00</b>	<b>9,493.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>127,497.75</b>
PLAN REVIEWS	29	12	24	29	40	39	26	17	0	0	0	0	216
CONSTRUCTION INSPECTIONS	31	26	18	9	32	30	20	24	0	0	0	0	190
<b>JULIE BARTUSCH #265</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
CODE INSPECTIONS	58	46	50	49	41	32	9	33	0	0	0	0	318
CODE REINSPECTIONS	75	59	53	30	51	70	43	51	0	0	0	0	432
<b>TOTAL CODE INSPECTIONS</b>	<b>133</b>	<b>105</b>	<b>103</b>	<b>79</b>	<b>92</b>	<b>102</b>	<b>52</b>	<b>84</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>750</b>
INSPECTION FEES	5,280.00	270.00	416.00	1,102.00	270.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,338.00
REINSPECTION FEES	786.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	786.00
PERMIT FEES	204.00	460.00	1,008.00	872.00	948.00	504.00	104.00	556.00	0.00	0.00	0.00	0.00	4,656.00
CITATION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PLAN REVIEW FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FEES</b>	<b>6,270.00</b>	<b>730.00</b>	<b>1,424.00</b>	<b>1,974.00</b>	<b>1,218.00</b>	<b>504.00</b>	<b>104.00</b>	<b>556.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,780.00</b>
PLAN REVIEWS	0	0	0	0	0	0	0	0	0	0	0	0	0
CONSTRUCTION INSPECTIONS	0	7	4	1	0	7	14	16	0	0	0	0	49

DAVID STEVENS #267	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
CODE INSPECTIONS	0	0	0	0	0	0	0	0	0	0	0	0	0
CODE REINSPECTIONS	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL CODE INSPECTIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
INSPECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REINSPECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PERMIT FEES	0.00	0.00	0.00	0.00	48.00	0.00	52.00	252.00	0.00	0.00	0.00	0.00	352.00
CITATION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PLAN REVIEW FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FEES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>48.00</b>	<b>0.00</b>	<b>52.00</b>	<b>252.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>352.00</b>
PLAN REVIEWS	0	0	0	0	0	0	0	0	0	0	0	0	0
CONSTRUCTION INSPECTIONS	0	0	0	0	0	0	0	0	0	0	0	0	0

DEBBIE VANEK # 293	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
CODE INSPECTIONS	23	45	27	46	27	47	39	43	0	0	0	0	297
CODE REINSPECTIONS	36	43	41	11	18	92	53	28	0	0	0	0	322
<b>TOTAL CODE INSPECTIONS</b>	<b>59</b>	<b>88</b>	<b>68</b>	<b>57</b>	<b>45</b>	<b>139</b>	<b>92</b>	<b>71</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>619</b>
INSPECTION FEES	0.00	0.00	0.00	1,186.00	0.00	416.00	262.00	0.00	0.00	0.00	0.00	0.00	1,864.00
REINSPECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PERMIT FEES	52.00	104.00	312.00	461.00	877.00	850.00	612.00	442.00	0.00	0.00	0.00	0.00	3,710.00
CITATION FEES	0.00	1,500.00	3,000.00	1,500.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,500.00
PLAN REVIEW FEES	0.00	0.00	0.00	0.00	0.00	0.00	620.00	0.00	0.00	0.00	0.00	0.00	620.00
<b>TOTAL FEES</b>	<b>52.00</b>	<b>1,604.00</b>	<b>3,312.00</b>	<b>3,147.00</b>	<b>1,377.00</b>	<b>1,266.00</b>	<b>1,494.00</b>	<b>442.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,694.00</b>
PLAN REVIEWS	0	0	0	0	0	0	1	0	0	0	0	0	1
CONSTRUCTION INSPECTIONS	0	0	0	10	0	0	12	0	0	0	0	0	22

ROY WENDEL #312	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
CODE INSPECTIONS	3	0	0	0	0	1	0	1	0	0	0	0	5
CODE REINSPECTIONS	0	0	0	0	0	0	1	1	0	0	0	0	2
<b>TOTAL CODE INSPECTIONS</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>
INSPECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REINSPECTION FEES	0.00	262.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	262.00
PERMIT FEES	156.00	260.00	52.00	984.00	932.00	464.00	568.00	156.00	0.00	0.00	0.00	0.00	3,572.00
CITATION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PLAN REVIEW FEES	25,065.75	31,187.50	66,187.75	37,056.75	33,563.75	47,614.00	58,261.00	44,161.00	0.00	0.00	0.00	0.00	343,097.50
<b>TOTAL FEES</b>	<b>25,221.75</b>	<b>31,709.50</b>	<b>66,239.75</b>	<b>38,040.75</b>	<b>34,495.75</b>	<b>48,078.00</b>	<b>58,829.00</b>	<b>44,317.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>346,931.50</b>
PLAN REVIEWS	42	79	131	75	66	101	95	94	0	0	0	0	683
CONSTRUCTION INSPECTIONS	41	59	60	73	101	76	93	109	0	0	0	0	612

DONNA MAXWELL #353	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
CODE INSPECTIONS	43	23	21	39	44	2	27	30	0	0	0	0	229
CODE REINSPECTIONS	26	35	19	25	46	21	19	60	0	0	0	0	251
<b>TOTAL CODE INSPECTIONS</b>	<b>69</b>	<b>58</b>	<b>40</b>	<b>64</b>	<b>90</b>	<b>23</b>	<b>46</b>	<b>90</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>480</b>
INSPECTION FEES	0.00	0.00	540.00	770.00	1,540.00	0.00	770.00	270.00	0.00	0.00	0.00	0.00	3,890.00
REINSPECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PERMIT FEES	52.00	0.00	52.00	286.00	234.00	0.00	0.00	52.00	0.00	0.00	0.00	0.00	676.00
CITATION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00	2,000.00



PLAN REVIEW FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FEES</b>	<b>52.00</b>	<b>0.00</b>	<b>592.00</b>	<b>1,056.00</b>	<b>1,774.00</b>	<b>0.00</b>	<b>770.00</b>	<b>2,322.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,566.00</b>
PLAN REVIEWS	0	0	0	0	0	0	0	0	0	0	0	0	0
CONSTRUCTION INSPECTIONS	0	0	0	0	0	1	1	0	0	0	0	0	2

# **COMMUNICATIONS**



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

**Date:** September 19, 2018  
**To:** Board of Directors  
**From:** Denise Pangelinan, Director of Emergency Communications  
**Subject:** Monthly Communications Division Report August 2018

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## **Communications Center**

- Dispatch Recruit Training; Lisa Augusto and Juan Casillas
- Participated in a mock commercial structure fire drill
- Finalized Emergency Fire Dispatch Policies and Procedures for Accreditation

## **Technology Systems**

- Communications Center equipment relocated to Station 31 South Annex
- Content migration initiated for new website
- Created State Responsibility Area Burn map on the District Website
- Board and management staff photos taken for new website

## **Training**

- Emergency Medical Dispatch Update Training V13.1

## **Meetings**

- Pre-construction meetings for Station 31 roofing project
- EBRCSA TAC Committee
- San Ramon Police Department Dispatch Services Consolidation
- Contra Costa County Managers' Association

## **Communications Reserves**

- Training initiated for four new Reserves
- 31 South Annex cleaned in preparation for Communications Center relocation

# HUMAN RESOURCES



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 19, 2018  
To: Board of Directors  
From: Natalie Korthamar Wong, Director of Human Resources  
Re: Monthly Human Resources Report for August 2018

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## **Recruitment:**

- ❖ On-boarded 7 Firefighter Paramedic employees
- ❖ Coordinated Chief's interviews for the Firefighter Paramedic recruitment
- ❖ Coordinated Chief's Promotional Interviews for Training Battalion Chief and Training Captain
- ❖ Finalized the Fire Captain promotional eligibility list and provided Candidate Feedback Reports to the candidates
- ❖ Opened the application for the Battalion Chief promotional process
- ❖ Posted the Public Safety Dispatcher recruitment
- ❖ On-boarded 1 part-time, temporary employee

## **Additional Accomplishments:**

- ❖ Completed station visits to discuss benefits open enrollment
- ❖ Completed the annual program review with the District's workers' compensation third-party administrator
- ❖ Held an orientation session for the new Volunteer Firefighter Reserves
- ❖ Conducted vendor demonstrations of electronic performance evaluation programs
- ❖ Attended a training on workers' compensation laws for safety employees
- ❖ Met with the District's benefit broker to discuss next year's benefit rates

## Report:

- Employee Illness/Injury Report – August 2018

## Employee Illness/Injury Report August 2018

### *Reportable Injuries*

#### Indemnity (Lost Time)

No reportable injuries.

#### Medical Only (No Lost Time)

- August 4, 2018      DOI = 8/4/18 – A Captain sought care for an injury to his right elbow that occurred during training when he was loading a hose.  
*Status:* Medical Only – No lost time.
- August 21, 2018      DOI = 8/21/18 – A Firefighter Paramedic developed a rash on his legs and arms during Firefighter training.  
*Status:* Medical Only – No lost time.
- August 30, 2018      DOI = 8/30/18 – A Captain injured his right foot/ankle while fighting a grass fire.  
*Status:* Medical Only – No lost time.

As of August 31, 2018, there were five (5) employees absent from their regular work assignment. Total lost time due to injuries for the month of August equaled 155 calendar days/54 shifts.

# FINANCE



# San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: September 19, 2018

To: Board of Directors

From: Ken Campo, Financial Consultant  
Davina Hatfield, Controller

Re: Monthly Financial Report for August 2018

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## **Financials:**

- Balance Sheet
- Revenues – All Funds, Budget vs. Actual
- Expenditures – General Fund Budget vs. Actual
- Expenditures – Capital, Debt Service and Community Funds Budget vs. Actual
- Revenue/Expense History – Monthly, General Fund
- Overtime Analysis

## **Meetings/Activities:**

- Audit fieldwork with external auditors for Year End close and Financial Statement Audit.
- Preparing year-end accounting entries and information for the June 30, 2018 Comprehensive Annual Financial Report.
- Working with the California Department of Health Care Services as they are conducting GEMT audits for fiscal years 2014, 2015 and 2016.
- Provided ongoing assistance to the Fire Chief regarding labor negotiations, EMS 201/224 rights, facilities contracts.



# San Ramon Valley Fire Protection District

## Combined Balance Sheet

August 31, 2018

	GOVERNMENTAL FUND TYPES					AGENCY	ACCOUNT GROUPS			Totals (Memo Only)
	General	Budget	Debt	Capital	Special	CERT	General	General		
	Fund - 100	Stabilization - 110	Fund - 200	Projects Fund - 300	Special Revenue Fund - 400	PROGRAM Fund - 700	Fixed Assets Fund - 800	Long-Term Debt Fund - 900		
<b>ASSETS</b>										
Cash - Checking	\$ 1,128,901	\$ 11,175	\$ -	\$ -	\$ 60	\$ 44,121	\$ -	\$ -	\$ -	\$ 1,184,257
Cash - Money Market	525,510	-	-	-	-	-	-	-	-	525,510
Cash - Workers' Compensation	(56,603)	-	-	-	-	-	-	-	-	(56,603)
Cash - Flexible Spending	11,057	-	-	-	-	-	-	-	-	11,057
Petty Cash	1,250	-	-	-	-	-	-	-	-	1,250
Investments - LAIF @ 1.96%	10,151,148	-	-	6,738,029	-	-	-	-	-	16,889,177
Investments - Mrkt Value Adj/Premium/Discount	(567,153)	-	-	(23,190)	-	-	-	-	-	(590,343)
Investments - Bank of the West @ 1.88% avg	9,990,108	17,517,892	-	-	-	-	-	-	-	27,508,000
Cash with Fiscal Agent - Note 1	-	-	38	1,726,516	-	-	-	-	-	1,726,554
Accounts Receivable	52,492	-	-	-	-	-	-	-	-	52,492
YE Accrued Ambulance Billing	1,071,281	-	-	-	-	-	-	-	-	1,071,281
Prepaid Expenses/Deposits	14,450,378	-	-	2,942,002	-	-	-	-	-	17,392,380
Land	-	-	-	-	-	-	6,000,878	-	-	6,000,878
Buildings & Improvements/Construction	-	-	-	-	-	-	33,915,210	-	-	33,915,210
Equipment/Vehicles	-	-	-	-	-	-	29,136,538	-	-	29,136,538
Accumulated Depreciation	-	-	-	-	-	-	(35,147,741)	-	-	(35,147,741)
Amount to be Provided for General	-	-	-	-	-	-	-	-	-	-
Long Term Debt	-	-	-	-	-	-	-	25,561,222	-	25,561,222
<b>Total Assets</b>	<b>\$ 36,758,369</b>	<b>\$ 17,529,067</b>	<b>\$ 38</b>	<b>\$ 11,383,357</b>	<b>\$ 60</b>	<b>\$ 44,121</b>	<b>\$ 33,904,885</b>	<b>\$ 25,561,222</b>	<b>\$ -</b>	<b>\$ 125,181,119</b>
<b>LIABILITIES</b>										
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	2,747,742	-	-	306,601	-	-	-	-	-	3,054,343
Deposits Payable	19,730	-	-	-	-	-	-	-	-	19,730
Deferred Ambulance Billing Revenue	523,239	-	-	-	-	-	-	-	-	523,239
Long Term Debt (1) Certificates of Participation	-	-	-	-	-	-	-	12,224,000	-	12,224,000
Long Term Debt (2) Vehicle Lease	-	-	-	-	-	-	-	5,432,359	-	5,432,359
Liability Assc. with Open Workers' Comp Claims	-	-	-	-	-	-	-	5,999,000	-	5,999,000
Liability for Accumulated Leave	-	-	-	-	-	-	-	1,905,863	-	1,905,863
<b>Total Liabilities</b>	<b>3,290,711</b>	<b>-</b>	<b>-</b>	<b>306,601</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,561,222</b>	<b>-</b>	<b>29,158,534</b>
<b>FUND EQUITY</b>										
Investment in General Fixed Assets	-	-	-	-	-	-	33,904,885	-	-	33,904,885
Non-Spendable Fund Balance	-	-	-	2,942,002	-	-	-	-	-	2,942,002
Restricted Fund Balance	-	-	38	97,861	60	-	-	-	-	97,959
Committed Fund Balance:										
Dry Period Funding	33,408,505	-	-	-	-	-	-	-	-	33,408,505
Budget Stabilization	-	14,529,067	-	-	-	-	-	-	-	14,529,067
Workers' Compensation Claims	-	3,000,000	-	-	-	-	-	-	-	3,000,000
Capital Projects	-	-	-	7,713,505	-	-	-	-	-	7,713,505
Assigned Fund Balance:										
Other Assigned Fund Balance	59,153	-	-	323,388	-	9,989	-	-	-	392,530
Unassigned Fund Balance	-	-	-	-	-	34,132	-	-	-	34,132
<b>Total Fund Balance</b>	<b>33,467,658</b>	<b>17,529,067</b>	<b>38</b>	<b>11,076,756</b>	<b>60</b>	<b>44,121</b>	<b>33,904,885</b>	<b>-</b>	<b>-</b>	<b>96,022,585</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 36,758,369</b>	<b>\$ 17,529,067</b>	<b>\$ 38</b>	<b>\$ 11,383,357</b>	<b>\$ 60</b>	<b>\$ 44,121</b>	<b>\$ 33,904,885</b>	<b>\$ 25,561,222</b>	<b>\$ -</b>	<b>\$ 125,181,119</b>

Note:

1 - Bank of America Escrow Account - 2018 Equipment Lease Proceeds of \$1.7M

# San Ramon Valley Fire Protection District

## Revenue - All Funds

2018/19

For the Period Ended August 31, 2018

FISCAL YEAR COMPLETED - 16.67%

	2017/18	2018/19	2018/19	2018/19	
	Actual	Budgeted	Realized	Remaining Budget	% Received
<b>TAXES</b>					
PROPERTY TAXES - CURRENT SECURED	\$ 64,610,758	\$ 66,852,285	\$ -	\$ 66,852,285	0.00%
PROPERTY TAXES - SUPPLEMENTAL	1,510,232	-	-	-	
PROPERTY TAXES - UTILITIES (Unitary)	1,126,916	1,126,916	-	1,126,916	0.00%
PROPERTY TAXES - CURRENT UNSECURED	1,868,799	1,920,403	-	1,920,403	0.00%
HOMEOWNERS PROPERTY TAX RELIEF	470,569	475,000	-	475,000	0.00%
RDA PROPERTY TAX	1,018,607	1,001,490	-	1,001,490	0.00%
LESS COUNTY TAX ADMINISTRATION	(550,574)	(561,572)	-	(561,572)	0.00%
PROPERTY TAXES - PRIOR SECURED	(133,764)	-	-	-	
PROPERTY TAXES - PRIOR SUPPLEMENTAL	(77,751)	-	-	-	
PROPERTY TAXES - PRIOR UNSECURED	(3,205)	-	-	-	
<b>TOTAL TAXES</b>	<b>69,840,587</b>	<b>70,814,521</b>	<b>-</b>	<b>70,814,521</b>	<b>0.00%</b>
<b>INTERGOVERNMENTAL REVENUE</b>					
MEASURE "H"	33,000	33,000	-	33,000	0.00%
SB-90 MANDATED COSTS	-	-	-	-	
STATE AID/GRANTS (OES REIMB.)	987,904	-	4,762	(4,762)	
FEDERAL GRANT REVENUE	-	-	-	-	
OTHER INTERGOVERNMENTAL REVENUE	286,452	256,773	68,280	188,493	26.59%
GEMT	156,716	75,000	-	75,000	0.00%
CONSOLIDATED DISPATCH	1,300,000	1,350,000	-	1,350,000	0.00%
USE TAX SHARE REVENUE	169	-	-	-	
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>2,764,241</b>	<b>1,714,773</b>	<b>73,042</b>	<b>1,641,731</b>	<b>4.26%</b>
<b>CHARGES FOR SERVICE</b>					
INSPECTION FEES	72,486	113,300	7,181	106,119	6.34%
PLAN REVIEW	626,901	618,000	163,909	454,091	26.52%
INFO TECHNOLOGY SURCHARGE	-	-	-	-	#DIV/0!
WEED ABATEMENT CHARGES	1,659	3,091	-	3,091	0.00%
ADMINISTRATIVE CITATION CHARGES	5,400	7,613	3,500	4,113	45.97%
AMBULANCE SERVICES	3,762,418	4,650,000	722,092	3,927,908	15.53%
CPR CLASSES	640	586	160	426	27.30%
REPORTS/PHOTOCOPIES	6,516	13,703	1,379	12,324	10.06%
<b>TOTAL CHARGES FOR SERVICE</b>	<b>4,476,020</b>	<b>5,406,293</b>	<b>898,221</b>	<b>4,508,072</b>	<b>16.61%</b>
<b>USE OF MONEY &amp; PROPERTY</b>					
INVESTMENT EARNINGS	85,433	500,000	64,341	435,659	12.87%
<b>TOTAL USE OF MONEY &amp; PROPERTY</b>	<b>85,433</b>	<b>500,000</b>	<b>64,341</b>	<b>435,659</b>	<b>12.87%</b>
<b>RENTAL INCOME</b>					
RENT ON REAL ESTATE	64,224	62,808	11,157	51,651	17.76%
<b>TOTAL RENTAL INCOME</b>	<b>64,224</b>	<b>62,808</b>	<b>11,157</b>	<b>51,651</b>	<b>17.76%</b>
<b>OTHER REVENUE</b>					
SALE OF PROPERTY	29,431	-	-	-	
INSURANCE PROCEEDS	129,460	-	-	-	
MISCELLANEOUS REVENUE	10,595	-	3,146	(3,146)	
<b>TOTAL OTHER REVENUE</b>	<b>169,486</b>	<b>-</b>	<b>3,146</b>	<b>(3,146)</b>	
<b>OTHER FINANCING SOURCES</b>					
DEBT/LEASE PROCEEDS	5,432,359	-	-	-	
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>5,432,359</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL REVENUE</b>	<b>\$ 82,832,350</b>	<b>\$ 78,498,395</b>	<b>\$ 1,049,907</b>	<b>\$ 77,448,488</b>	<b>1.34%</b>

# San Ramon Valley Fire Protection District

## Expenditures - General Fund

2018/19

For the Period Ended August 31, 2018

FISCAL YEAR COMPLETED - 16.67%

		2017/18	2018/19	2018/19	2018/19	
		<i>Actual</i>	<i>Budget</i>	<i>Actual to Date</i>	<i>Remaining Budget</i>	<i>% Expended</i>
<b>SALARIES &amp; BENEFITS</b>						
PERMANENT SALARIES	5110	\$ 25,345,281	\$ 26,751,625	\$ 4,137,715	\$ 21,207,566	15.47%
TEMPORARY SALARIES	5115	277,093	138,562	64,054	213,039	46.23%
PERMANENT OVERTIME	5120	9,018,098	7,576,910	1,657,530	7,360,568	21.88%
PERMANENT OVERTIME-TEMP EEs	5121	14,586	-	4,072	10,514	#DIV/0!
FICA/MEDICARE	5140	495,013	494,187	86,960	408,053	17.60%
RETIREMENT CONTRIBUTIONS	5150	16,422,767	17,101,132	2,676,063	13,746,704	15.65%
RETIREMENT CONTRIB. UAAL	5150	294,000	294,000	254,000	40,000	86.39%
401a CONTRIBUTIONS-ER PAID	5151	8,212	7,919	1,340	6,872	16.92%
EMPLOYEE GROUP INSURANCE	5160	3,767,983	3,806,598	587,333	3,180,650	15.43%
RETIREE HEALTH INSURANCE	5170	2,428,016	3,236,471	429,208	1,998,808	13.26%
OPEB CONTRIBUTION	5175	3,734,539	3,585,518	597,600	3,136,939	16.67%
UNEMPLOYMENT INSURANCE	5180	9,937	20,000	-	9,937	0.00%
WORKERS' COMPENSATION	5190	1,055,042	1,000,000	176,795	878,247	17.68%
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>62,870,567</b>	<b>64,012,922</b>	<b>10,672,670</b>	<b>52,197,897</b>	<b>16.67%</b>
<b>SERVICES &amp; SUPPLIES</b>						
OFFICE SUPPLIES	5202	34,602	33,322	2,659	31,943	7.98%
POSTAGE	5204	15,638	28,765	549	15,089	1.91%
TELECOMMUNICATIONS	5206	202,795	255,748	23,271	179,524	9.10%
UTILITIES	5208	386,821	385,467	48,030	338,791	12.46%
SMALL TOOLS/EQUIPMENT	5210	143,641	157,759	8,998	134,643	5.70%
MISCELLANEOUS SUPPLIES	5212	70,114	129,449	13,712	56,402	10.59%
MEDICAL SUPPLIES	5213	170,313	144,560	17,837	152,476	12.34%
FIREFIGHTING SUPPLIES	5214	45,863	59,310	13,488	32,375	22.74%
PHARMACEUTICAL SUPPLIES	5216	39,786	36,400	9,728	30,058	26.73%
COMPUTER SUPPLIES	5218	19,912	15,311	2,197	17,715	14.35%
RADIO EQUIPMENT & SUPPLIES	5219	15,167	20,500	849	14,318	4.14%
FOOD SUPPLIES	5222	31,472	40,644	5,516	25,956	13.57%
PPE INSPECTION & REPAIRS	5223	18,448	21,868	2,932	15,516	13.41%
SAFETY CLOTHING/SUPPLIES	5224	208,491	254,697	30,060	178,431	11.80%
CLASS A UNIFORMS & SUPPLIES	5225	6,860	13,462	27	6,833	0.20%
NON-SAFETY CLOTHING/SUPPLIES	5226	20,704	41,381	3,495	17,209	8.45%
CLASS B UNIFORMS & SUPPLIES	5227	60,863	102,219	13,232	47,631	12.94%
HOUSEHOLD SUPPLIES	5228	58,539	44,153	7,296	51,243	16.52%
CENTRAL GARAGE - REPAIRS	5230	506,228	300,000	47,271	458,957	15.76%
CENTRAL GARAGE - MAINTENANCE	5231	82,676	39,194	2,560	80,116	6.53%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	223,208	178,587	17,861	205,347	10.00%
CENTRAL GARAGE - TIRES	5234	41,150	53,582	6,645	34,505	12.40%
CENTRAL GARAGE - MANDATED INSP.	5235	10,993	11,850	8,335	2,658	70.34%
MAINT./REPAIRS - EQUIPMENT	5236	233,589	261,113	10,591	222,998	4.06%
MAINT./REPAIRS - RADIO & ELECTRONIC	5238	280,274	379,611	68,164	212,110	17.96%
MAINT./REPAIRS - BUILDINGS	5240	284,944	248,015	32,306	252,638	13.03%
MAINT./REPAIRS - GROUNDS	5242	44,761	41,582	5,562	39,199	13.38%
RENTS & LEASES-EQUIP./PROPERTY	5246	52,580	66,767	41,451	11,129	62.08%
PROFESSIONAL/SPECIALIZED SERVICES	5250	1,294,311	1,680,473	176,508	1,117,803	10.50%
RECRUITING COSTS	5251	113,519	112,583	8,124	105,395	7.22%
LEGAL SERVICES	5252	211,232	400,000	9,762	201,470	2.44%
MEDICAL SERVICES	5254	67,293	121,880	459	66,834	0.38%
COMMUNICATIONS SERVICES	5258	78,000	79,800	-	78,000	0.00%
DOCUMENT MANAGEMENT SERVICES	5260	-	-	2,492	(2,492)	#DIV/0!
ELECTION SERVICES	5262	-	110,000	-	-	0.00%
INSURANCE SERVICES	5264	497,301	493,980	136,793	360,508	27.69%
PUBLICATION OF LEGAL NOTICES	5270	603	6,544	-	603	0.00%
SPECIALIZED PRINTING	5272	29,079	23,896	2,637	26,442	11.04%
MEMBERSHIPS	5274	67,294	80,261	50,794	16,500	63.29%
EDUCATIONAL COURSES/SUPPLIES	5276	51,922	67,712	13,385	38,537	19.77%
EDUCATIONAL ASSISTANCE	5277	18,884	23,725	750	18,134	3.16%
PUBLIC EDUCATIONAL SUPPLIES	5278	8,084	11,384	-	8,084	0.00%
BOOKS & PERIODICALS	5280	13,717	23,234	1,734	11,983	7.46%
RECOGNITION SUPPLIES	5282	379	4,152	474	(95)	11.42%
MEETINGS/TRAVEL EXPENSES	5284	44,993	41,148	4,547	40,446	11.05%
OTHER EXPENSE	5286	6,927	-	1,969	4,958	#DIV/0!
PROPERTY TAX SHARE AGREEMENT	5290	50,939	49,195	-	50,939	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>		<b>5,864,909</b>	<b>6,695,283</b>	<b>855,050</b>	<b>5,009,859</b>	<b>12.77%</b>
<b>TOTAL OPERATING EXPENDITURES</b>		<b>\$ 68,735,476</b>	<b>\$ 70,708,205</b>	<b>\$ 11,527,720</b>	<b>\$ 57,207,756</b>	<b>16.30%</b>

San Ramon Valley Fire Protection District  
Expenditures - All Other Funds  
2018/19  
For the Period Ended August 31, 2018

FISCAL YEAR COMPLETED - 16.67%

		2017/18	2018/19	2018/19	2018/19		
		Actual	Budget	Actual to Date	Remaining Budget	% Expended	
<b>CAPITAL PROJECTS - 300</b>							
LEGAL & PROFESSIONAL SERVICES	5250/5252	\$ 31,440	\$ -	\$ -	\$ -		
CRR TECH IMPROVEMENTS	5253	10,127	61,087	842	60,245	1.38%	
PUBLICATION OF LEGAL NOTICES	5270	-	-	-	-		
DESIGN/CONSTRUCTION	6105/6110	-	-	-	-		
VARIOUS IMPROVEMENTS *	6120	455,984	1,937,421	(1,110)	1,938,531	-0.06%	
RADIO/ELECTRONIC EQUIPMENT	6230	185,883	374,589	7,416	367,173	1.98%	
MAJOR EQUIPMENT	6240	590,893	245,830	-	245,830	0.00%	
AUTOS & TRUCKS	6250	380,860	1,167,700	1,086,208	81,492	93.02%	
<b>TOTAL CAPITAL PROJECTS</b>		<b>\$ 1,655,187</b>	<b>\$ 3,786,627</b>	<b>\$ 1,093,356</b>	<b>\$ 2,693,271</b>	<b>28.87%</b>	
<b>DEBT SERVICE - 200</b>							
PROFESSIONAL/SPECIALIZED SERVICES	5250	\$ 2,915	\$ -	\$ -	\$ -		
BOND REDEMPTION - 2013/2015 COP	5310	1,268,938	1,268,098	1,058,942	209,156	83.51%	
EQUIPMENT LEASE	5310	-	613,156	301,203	311,953	49.12%	
VEHICLE LEASE #4	5310	525,885	-	-	-	#DIV/0!	
<b>TOTAL DEBT SERVICE</b>		<b>\$ 1,797,738</b>	<b>\$ 1,881,254</b>	<b>\$ 1,360,145</b>	<b>\$ 521,109</b>	<b>72.30%</b>	
<b>COMMUNITY FUND - 400</b>							
OTHER SPECIAL DISTRICT EXPENDITURES	5286	\$ -	\$ -	\$ -	\$ -		
<b>TOTAL SRVF COMMUNITY FUND</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, &amp; SRVF COMMUNITY FUND</b>		<b>\$ 3,452,925</b>	<b>\$ 5,667,881</b>	<b>\$ 2,453,501</b>	<b>\$ 3,214,380</b>	<b>71.06%</b>	

\* Note: Includes new Station 32 pedestrian bridge construction.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
GENERAL FUND  
REVENUE/EXPENDITURE HISTORY**

<i>Month</i>	<i>2014/15</i>		<i>2015/16</i>		<i>2016/17</i>		<i>2017/18</i>		<i>2018/19</i>	
	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>
July	\$ 399,328	\$ 5,808,943	\$ 354,684	\$ 4,771,243	\$ 282,790	\$ 5,316,616	\$ 354,888	\$ 6,122,636	\$ 550,530	\$ 5,622,648
August	390,930	4,376,310	426,922	5,260,304	363,912	5,109,224	695,817	5,671,451	499,377	5,905,072
September	317,832	4,176,216	354,095	4,581,188	377,209	5,047,543	480,964	5,593,302		
October	2,247,021	4,157,975	2,040,889	4,262,203	2,158,269	5,282,085	2,593,632	5,999,337		
November	295,306	4,381,969	335,053	4,727,586	720,990	5,554,302	362,621	5,888,575		
December	30,041,174	4,307,582	32,619,418	5,464,991	34,893,289	5,043,510	34,930,693	5,966,196		
January	1,149,378	4,230,080	576,093	4,743,692	1,242,334	5,401,913	8,491,817	5,387,036		
February	291,209	4,005,149	472,114	4,837,271	690,047	5,326,068	446,775	5,326,521		
March	472,966	4,084,004	620,681	5,229,614	433,245	5,849,120	883,105	6,063,429		
April	21,844,911	4,276,998	23,795,929	4,901,844	25,663,196	5,297,542	22,339,121	5,257,800		
May	338,057	4,255,627	840,611	4,935,586	394,206	5,452,583	639,163	5,506,219		
June	4,663,427	3,810,313	5,365,634	5,219,984	5,664,005	5,832,652	5,304,082	6,529,121		

9/10-76 QH

Total Overtime Hours by Month  
January 2016-August 2018

