

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Wednesday, May 24, 2017 – 7:00 p.m.

*Donald Parker ~ Board President ~ Chris Campbell, Board Vice President ~
H. Jay Kerr, Director ~ Matthew J. Stamey, Director ~ Shawn Stark, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Standing Committees: **Personnel/HR:** Chair, Director Stamey and Director Stark; **Finance:** Chair, Director Kerr and Director Stamey; **Facilities:** Chair, Director Stamey and Director *Campbell (*Parker for Station 32 discussions); **EMS:** Director Stark and Director Campbell; **CERT/PAC:** Director Kerr

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AMENDED AGENDA **

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of April 2017 in the amount of \$4,078,946.64.
- 5.2 Approve the demand register for the period of April 17, 2017 through May 15, 2017 in the amount of \$1,460,382.90.
- 5.3 Approve the Board minutes from the April 26, 2017 Regular Board meeting.

- 5.4 Authorization to purchase two (2) Power-Load Gurney systems and retrofit two currently owned gurneys to work in conjunction with these units, in an amount not to exceed \$73,000.
- 5.5 Approve the contract for services with Ken Campo for continued administrative support to the Finance and Human Resources Divisions.
- 5.6 Personnel actions:
 1. Approve staff's recommendation to award a merit salary increase to Human Resources Director Korthamar Wong to Step 5, effective May 1, 2017.
 2. Approve staff's recommendation to promote Code Compliance Officer Evitt to Plans Examiner effective May 1, 2017.
 3. Approve staff's recommendation to promote Code Compliance Officer Wendel to Plans Examiner effective May 1, 2017.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Introduction of Cardiac Save Patient and Recognition of District Personnel.
- 6.2 Retirement recognition of Public Safety Dispatcher Mary Nelson.

****At this time in the meeting, the Board will take a short recess**

then Adjourn to Closed Session**

****CLOSED SESSION**

Possible exposure to litigation (2 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

CONTINUATION OF OPEN SESSION

7. OLD BUSINESS

- 7.1 Update on Fire Station No. 32 presented by Chief Meyer.
- 7.2 Open Public Hearing as set forth in the annual exterior hazard abatement program notices mailed on April 7, 2017, stipulating May 24, 2017 at 7:00 p.m., 1500 Bollinger Canyon Road, San Ramon, CA as the date time and place provided for the purpose of receiving public comment to show cause why exterior abatement standards are not applicable to the appellant's property.
- 7.3 Discussion and possible approval of Resolution 2017-03, increasing the First Responder Assessment without Transport Fee and the Ambulance Transport fees and charges contained within Ordinance No. 30; requires a majority roll call vote.
- 7.4 Discussion and possible approval of Resolution No. 2017-04, adopting an increase in an existing schedule of fees contained in Ordinance No. 28; requires a majority roll call vote.

8. NEW BUSINESS

- 8.1 Authorization to enter into an agreement with Hunt & Sons for Bulk Fuel Services.
- 8.2 Authorization to replace FLSD Office Assistant 1 position with a Permit Technician position.
- 8.3 Discussion and possible approval of Resolution No. 2017-05 regarding hiring retiree Mary Nelson.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities
- 10.2 EMS – Battalion Chief John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Derek Krause
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications
Denise Pangelinan Communications Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Discuss meeting dates and times for Regular Board meetings for remainder of 2017; pursuant to recently adopted Board policy.

12. CLOSED SESSION

- 12.1 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Annual Fire Chief Evaluation and Discussion of mutual goals, pursuant to Government Code Section 54957.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT UNTIL THE BOARD BUDGET WORKSHOP, SCHEDULED FOR MAY 30, 2017, AT 10:00 A.M., IN THE BOARDROOM.

Prepared by:



Natalie Korthamar Wong
Human Resources Director/District Clerk

Amended agenda posted on May 22, 2017 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection District's website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Human Resources Director/District Clerk at (925) 838-6625

CONSENT ITEMS

**San Ramon Valley Fire Protection District
Salaries, Payroll Taxes & Retirement Contributions**

For the Month of: **April 2017**

Department	# Reg Employees	Gross Wages	Payroll Taxes	Retirement	Total	% of Total
GL Acct Number		(5110,5115,5120,5121)	(5140)	(5150,5151)		
Board of Directors	5	825.00	63.12	-	888.12	0.02%
Fire Chief	2	30,945.87	442.46	20,545.60	51,933.93	1.27%
Personnel	3	31,845.73	504.30	10,992.82	43,342.85	1.06%
Finance	3	28,625.18	408.51	9,543.41	38,577.10	0.95%
Fire Prevention	10	112,150.09	1,792.59	53,442.58	167,385.26	4.10%
Technology	2	23,832.30	394.78	7,664.20	31,891.28	0.78%
Facilities	1	9,106.65	302.54	2,363.47	11,772.66	0.29%
Fire Suppression	123	2,170,608.97	30,503.57	1,157,193.47	3,358,306.01	82.33%
Communication Center	12	184,303.74	2,698.44	44,964.25	231,966.43	5.69%
Fleet	1	13,430.68	457.68	2,894.82	16,783.18	0.41%
Training	1	5,380.00	77.16	1,944.33	7,401.49	0.18%
EMS	2	32,905.07	585.43	25,083.40	58,573.90	1.44%
Rescue		23,494.89	-	13,851.68	37,346.57	0.92%
HazMat		14,806.53	-	7,971.33	22,777.86	0.56%
TOTALS	165	2,682,260.70	38,230.58	1,358,455.36	4,078,946.64	100.00%

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 4/17/2017 Through 5/15/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
217624	4/28/2017	ACC BUSINESS	1,185.00	Ethernet Access Cost 3/11/17-4/10/17
217681	5/12/2017	ACME SECURITY SYSTEMS INC	305.40	Repair Crash Bar At Double Doors-Boardroom Admin
217682	5/12/2017	AD CLUB	1,290.00	Recruitment Advertisements-Permit Technician
217683	5/12/2017	ADVANCED PLUMBING AND ROOTER	165.00	Cleared P-Trap In Admin Women's Restroom
217684	5/12/2017	AIR EXCHANGE INC	2,393.70	Replace Upper Hose Assembly/Safey Disconnect Handle Stn 38
217625	4/28/2017	AIRGAS NORTHERN CA AND NEVADA	410.40	Oxygen Tank Cylinders (12) 4/10/17
217626	4/28/2017	ALAMEDA COUNTY FIRE DEPARTME...	38,743.97	Aerial Repairs/Annual Inspection/Replace Wiring-Unit 512
217685	5/12/2017	ALEX SIMI	200.00	Reimb Paramedic Recertification
04/21/17-01	4/21/2017	ALL STAR FIRE EQUIPMENT INC	37.50	SCBA Repairs During Flow Testing
04/21/17-02	4/21/2017	ALL STAR FIRE EQUIPMENT INC	617.03	Structure Boots-Griffin/Station Boots-Leonard
04/21/17-03	4/21/2017	ALL STAR FIRE EQUIPMENT INC	254.39	Station Boots-Falkenstrom
05/04/17-01	5/4/2017	ALL STAR FIRE EQUIPMENT INC	25,976.88	Turnout Equipment Purchase (12)
217627	4/28/2017	ARBOR HEALTH	904.94	Ambulance Refund
04/21/17-04	4/21/2017	ASCOT STAFFING	551.52	Temporary Staffing-Reception (24.0 Hrs) 4/3-4/9/17
05/04/17-02	5/4/2017	ASCOT STAFFING	551.52	Temporary Staffing-Reception (24.0 Hrs) 4/10-4/16/17
217579	4/21/2017	ATT	679.64	Phone Lines-Comm Ctr
217686	5/12/2017	B AND C TRUCK PARTS INC	760.90	Fuel Filters (6)
217687	5/12/2017	BAY AREA NEWS GROUP EAST BAY	250.20	Public Hearing Notice-Weed Abatement 2017
217688	5/12/2017	BAY AREA RECYCLE	360.00	Haul-away Mattress/Box Springs (6)-Stn 36
217628	4/28/2017	BENEFIT ADMINISTRATION CORP	168.00	Section 125 Plan Admin Fees-3/17
04/21/17-05	4/21/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 31 Bio-Hazard Waste Collection Service 4/10/17
04/21/17-06	4/21/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 32 Bio-Hazard Waste Collection Service 4/10/17
04/21/17-07	4/21/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 33 Bio-Hazard Waste Collection Service 4/10/17
04/21/17-08	4/21/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 34 Bio-Hazard Waste Collection Service 4/10/17
04/21/17-09	4/21/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 35 Bio-Hazard Waste Collection Service 4/10/17
04/21/17-10	4/21/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 36 Bio-Hazard Waste Collection Service 4/10/17
04/21/17-11	4/21/2017	BIOMEDICAL WASTE DISPOSAL INC	89.00	Stn 39 Bio-Hazard Waste Collection Service 4/10/17
217629	4/28/2017	BLUE CROSS OF CA	1,806.72	Ambulance Refund
217689	5/12/2017	BOYKIN CONSULTING SERVICES	3,720.00	Consulting Svcs-CUPA/CERS 2016 Submittal/Soil Mitigation #32
217630	4/28/2017	BRIAN OLSON	62.00	Reimb IFSTA Engineer Exam Material
217690	5/12/2017	BRYAN JANNISSE	2,835.00	Repairs Due to Rains/Wind, Grade Dirt, Add Bark-Trng Site
217691	5/12/2017	BS HACIENDA AUTO BODY	5,871.55	Repairs-Unit 352 Rear-Ended (Ins Claim #2017006923)
217692	5/12/2017	BUCHANAN AUTO ELECTRIC INC	318.77	New Batteries (2)-Unit 707
	5/12/2017	BUCHANAN AUTO ELECTRIC INC	545.65	New Batteries (3)-Unit 608
	5/12/2017	BUCHANAN AUTO ELECTRIC INC	693.37	New Batteries (4)-Unit 393
217693	5/12/2017	BURNS TRUCK AND TRAILER	9,993.32	Replaced Injectors/Turbo Assbly/Power Steering Pump-Unit 521
217662	5/4/2017	CA STATE DEPARTMENT OF JUSTICE	98.00	DOJ/FBI LiveScan (2)
217694	5/12/2017	CAL WEST SERVICE INC	1,034.50	Replaced Water Filters/Housing Filter System/Cleaned-Stn 31
217580	4/21/2017	CALIFORNIA PRINTER REPAIR INC	110.00	Printer Diagnostic-Stn 39
217695	5/12/2017	CALIFORNIA STATE ASSOCIATION OF..	175.00	Recruitment Advertisement-HR Generalist

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217696	5/12/2017	CALIFORNIA UST SERVICES	239.55	Replaces Nozzle-Diesel Pump Stn 31
Wire 5/9/17	5/9/2017	CALPERS	492,918.28	Health Insurance-4/17
Wire 04/19/17	4/19/2017	CalPERS CERBT (OPEB)	279,658.00	FY16/17 OPEB Contribution Prefunding-April 2017
217697	5/12/2017	CAPITAL ONE COMMERCIAL	739.12	Mini Battery Jump-Starters (10)/TV and Mount-Stn 38 Work Out
217698	5/12/2017	CCC FIRE COMMISSIONERS ASSOCI...	105.00	Commissioners Assn Mtg 6/8/17-Meyer/Krause/Drayton
217631	4/28/2017	CCC PUBLIC WORKS DEPARTMENT	647.25	Permit #LP0902026 3/31/17-New Stn 32
217663	5/4/2017	CCC PUBLIC WORKS DEPARTMENT	5,000.00	LP09-2026 RA Permit Deposit-Stn 32 Pedestrian Bridge Permit
217581	4/21/2017	CCMA	105.00	CCMA's Dispatch Luncheon-Duncan/Call/Calcagno 4/19/17
217582	4/21/2017	CEL CONSULTING INC	7,320.25	Contract Inspections
217583	4/21/2017	CHRISTOPHER STEVENSON	170.00	Reimb PALS Recertification
217699	5/12/2017	CINTAS CORPORATION	35.00	Carpet Runners/Mechanics Coverall Cleaning Fee-3/29/17
	5/12/2017	CINTAS CORPORATION	34.60	Carpet Runners/Mechanics Coverall Cleaning Fee-4/12/17
	5/12/2017	CINTAS CORPORATION	79.64	Carpet Runners/Mechanics Coverall Cleaning Fee-4/19/17
	5/12/2017	CINTAS CORPORATION	79.64	Carpet Runners/Mechanics Coverall Cleaning Fee-4/5/17
217700	5/12/2017	CLIFFORD SCOTT BUXTON	1,035.00	CERT Instructor (34.5 hours) -3/21/17-4/27/17
217701	5/12/2017	CLUB CARE INC	1,348.60	Replaced Deck/Drive Belt/Run Belt/Shocks on Treadmill-Stn 34
	5/12/2017	CLUB CARE INC	370.60	Replaced Panel Kit on Stairmaster-Stn 35
217584	4/21/2017	COMCAST	151.08	Stn 31 High-Speed Internet 4/23/17-5/22/17
217585	4/21/2017	COMCAST	307.28	Admin Cable Service/High-Speed Internet 4/17/17-5/16/17
217586	4/21/2017	COMCAST	146.08	Stn 34 High-Speed Internet 4/15/17-5/14/17
217632	4/28/2017	COMCAST	188.62	Stn 32 Cable Service 5/1/17-5/31/17
	4/28/2017	COMCAST	177.54	Stn 33 Cable Service 5/1/17-5/31/17
	4/28/2017	COMCAST	193.03	Stn 39 Cable Service 5/1/17-5/31/17
217633	4/28/2017	COMCAST	146.08	Stn 32 High-Speed Internet 4/18/17-5/17/17
217702	5/12/2017	COMCAST	232.67	Stn 31 Cable Service 4/26/17-5/25/17
217703	5/12/2017	COMCAST	106.08	Alamo Webcam High-Speed Internet 4/27/17-5/26/17
217704	5/12/2017	COMCAST	203.15	Stn 35 Cable Service 4/27/17-5/26/17
217705	5/12/2017	COMCAST	151.37	Training Site High Speed Internet/Cable Svc 4/26-5/25/17
217706	5/12/2017	COMCAST	206.09	Stn 30 Cable Service 5/13/17-6/12/17
	5/12/2017	COMCAST	294.67	Stn 36 Cable Service 4/27/17-5/26/17
217707	5/12/2017	COMCAST	146.08	Stn 30 High Speed Internet 4/30/17-5/29/17
	5/12/2017	COMCAST	146.08	Stn 33 High Speed Internet 5/1/17-5/30/17
	5/12/2017	COMCAST	146.08	Stn 35 High Speed Internet 5/8/17-6/7/17
	5/12/2017	COMCAST	146.08	Stn 36 High Speed Internet 5/01/17-5/31/17
217708	5/12/2017	COMCAST	173.55	Stn 34 Cable Service 4/27/17-5/26/17
	5/12/2017	COMCAST	208.59	Stn 38 Cable Service 4/27/17-5/26/17
217709	5/12/2017	COMCAST	244.06	Stn 38 High-Speed Internet/Cable Svc 5/8/17-6/7/17
217587	4/21/2017	CONCERN EAP	2,597.95	Employee Assistance Premium-4/17
217588	4/21/2017	CONCORD UNIFORMS	562.89	Update Class A Coat/Cap-J Leonard
	4/21/2017	CONCORD UNIFORMS	76.07	Update Class A Shirt-J Leonard

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From 4/17/2017 Through 5/15/2017

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217710	5/12/2017	CONCORD UNIFORMS	644.40	Update Class A-R Huettis
217634	4/28/2017	CONNOLLY INC AND KAISER FOUND...	354.22	Ambulance Refund
217711	5/12/2017	CONTRA COSTA COUNTY HEALTH S...	3,473.00	EMT Recertification Fees/Paramedic Initial Accreditation
217712	5/12/2017	CREATIVE SUPPORTS INC	1,149.81	Ergo Keyboard/Mouse Pad-Huey/Adjustable Desk/Mat-Drayton
217713	5/12/2017	CUMMINS PACIFIC LLC	1,887.51	Repair Generator/Control Box-Unit 525
217714	5/12/2017	CYTOSPORT INC	1,093.44	Cytomax Hydration Supplement (102 Cases)-Academy
04/21/17-12	4/21/2017	DA PAGE LLC	425.00	Paging Software-3/17
217715	5/12/2017	DEFINITIVE NETWORKS INC	8,200.00	ePCR Hosting/Support Services-May 2017
217716	5/12/2017	DENALECT ALARM COMPANY INC	65.10	Replaced Low Battery-Alarm Panel Off App Bay Stn 36
217717	5/12/2017	DENTONI TRUCK PARTS AND SERVICE	1,080.57	Repair Front Suspension-Unit 707
05/12/17-01	5/12/2017	DIAMOND BILL REVIEW INC	8,651.98	Workers' Compensation Bill Review-February 2017
217589	4/21/2017	DIRECTV	57.99	Cable Service 4/12/17-5/11/17
05/12/17-02	5/12/2017	DON HOMAN	25.00	Water Tank Lease-5/1/17
217718	5/12/2017	DUBLIN CHEVROLET INC	455.81	Drive Pinon/Ring Gear Replacement-Unit 706
	5/12/2017	DUBLIN CHEVROLET INC	73.28	Spare Vehicle Keys (3)-Unit 344
217590	4/21/2017	DUBLIN SAN RAMON SERVICES DIST...	59.73	Stn 30 Fireline Water Service 2/15-4/14/17
	4/21/2017	DUBLIN SAN RAMON SERVICES DIST...	238.54	Stn 30 Water Service (Meter 1.0) 2/15-4/14/17
217591	4/21/2017	EBMUD	214.72	Stn 33 Water Service (Meter 4.0) 2/7/17-4/10/17
	4/21/2017	EBMUD	132.82	Stn 33 Water Service (Meter 5/8.0) 2/7/17-4/10/17
217719	5/12/2017	EBMUD	82.80	New Stn 32 Water Service (Meter 1.0) 2/23/17-4/24/17
	5/12/2017	EBMUD	214.72	New Stn 32 Water Service (Meter 4.0) 2/23/17-4/24/17
	5/12/2017	EBMUD	264.43	Stn 35 Water Service (Meter 1.0) 2/20/17-4/20/17
	5/12/2017	EBMUD	214.72	Stn 35 Water Service (Meter 4.0) 2/20/17-4/20/17
	5/12/2017	EBMUD	438.63	Stn 39 Water Service (Meter 1.0) 2/27/17-4/27/17
	5/12/2017	EBMUD	214.72	Stn 39 Water Service (Meter 4.0) 2/27/17-4/27/17
217592	4/21/2017	ED JONES COMPANY INC	1,843.50	Name Bar/Badge-McNamara/Temp BC Badges (8)/BC Cap Pcs (9)
217635	4/28/2017	ED JONES COMPANY INC	174.29	Name Bar/New Badge-Frank Drayton
217593	4/21/2017	EDITH FARRELL	130.00	HeartSafe-Iron Horse Middle School
217636	4/28/2017	EDITH FARRELL	110.00	HeartSafe-Los Cerros 1/11/16 (Replace Ck #214652)
04/21/17-13	4/21/2017	EFAX CORPORATE	125.30	eFax Usage-3/17
217664	5/4/2017	ELITE BACKGROUNDS INC	95.00	Admin Background Check-Volunteer FF
	5/4/2017	ELITE BACKGROUNDS INC	1,200.00	Background Check-FLSD Manager
217720	5/12/2017	EMERGENCY CONSTRUCTION SERVI...	600.00	Clean Out All Gutters-Stn 35
	5/12/2017	EMERGENCY CONSTRUCTION SERVI...	600.00	Clean Out All Gutters-Stn 36
	5/12/2017	EMERGENCY CONSTRUCTION SERVI...	460.00	Clean Out All Gutters/Replaced Screens-Admin
	5/12/2017	EMERGENCY CONSTRUCTION SERVI...	1,839.50	Emergency Sand Bagging Due to Storm Damage-Training Site
	5/12/2017	EMERGENCY CONSTRUCTION SERVI...	1,613.85	Initial Air Quality Testing For Fungi Remediation Process
	5/12/2017	EMERGENCY CONSTRUCTION SERVI...	2,330.00	Repair Water Leak in Dayroom-Stn 31
	5/12/2017	EMERGENCY CONSTRUCTION SERVI...	350.00	Repaired/Replaced Silicone on Roof-Stn 33
	5/12/2017	EMERGENCY CONSTRUCTION SERVI...	779.00	Replaced Kitchen Cabinet Doors-Stn 38

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217721	5/12/2017	ENTERPRISE FM TRUST	2,657.42	Monthly Fleet Lease Payment (5) 5/1/17-5/31/17
217722	5/12/2017	FIRE TECH INSPECTION SERVICE	122.85	Additional Ground Ladders Tested (91)
217723	5/12/2017	FRANCHISE TAX BOARD	10.00	FY15/16 Filing Fee-SRVFPD Financing Corp
217724	5/12/2017	GOLDEN GATE TRUCK CENTER INC	94.95	Differential Lock Switch-Unit 600
217725	5/12/2017	GOLDEN STATE FLEET SVCS INC	300.00	Tow Danville to Stn 30-Unit 707 Broken Shocks
217594	4/21/2017	GOOGLE INC	213.73	Google Apps Usage 3/1/17-3/31/17
217665	5/4/2017	GRANT SPARKES	225.00	Reimb-PALS Recertification
217726	5/12/2017	HAVE AIR WILL TRAVEL INC	105.00	Svc Call/Flat Repair-Unit 352
	5/12/2017	HAVE AIR WILL TRAVEL INC	278.20	Svc Call/Mounts/Dismounts New Tires (1)-Unit 707
	5/12/2017	HAVE AIR WILL TRAVEL INC	201.01	Svc Call/Mounts/Dismounts New Tires (1)-Unit 895
	5/12/2017	HAVE AIR WILL TRAVEL INC	489.40	Svc Call/Mounts/Dismounts New Tires (2)-Unit 810
	5/12/2017	HAVE AIR WILL TRAVEL INC	75.00	Svc Call/Tire Repair-Unit 527
	5/12/2017	HAVE AIR WILL TRAVEL INC	155.00	Svc Call/Tire Repair-Unit 707
217666	5/4/2017	HDL COREN AND CONE	5,196.75	Property Tax Consulting Apr-Jun 2017
04/28/17-01	4/28/2017	HI TECH EMERGENCY VEHICLE SVC	38,524.53	Repairs Found During Annual Svc/Aerial Test-Unit 525
04/28/17-02	4/28/2017	HI TECH EMERGENCY VEHICLE SVC	20,756.82	Repairs Found During Annual Svc/Aerial Test-Unit 526
217596	4/21/2017	HOME DEPOT CREDIT SERVICES	86.47	16-Gal Ice Buckets (4)-Masons Ceremony/District Events
	4/21/2017	HOME DEPOT CREDIT SERVICES	107.90	Ceiling Tiles-Admin
	4/21/2017	HOME DEPOT CREDIT SERVICES	27.03	DeWalt 21 Piece Bit Set for Toolbox-Stn 33
	4/21/2017	HOME DEPOT CREDIT SERVICES	7.12	Hex Nuts/Lightbulbs-Admin
	4/21/2017	HOME DEPOT CREDIT SERVICES	8.25	Hooks For Picture Hanging-Admin
	4/21/2017	HOME DEPOT CREDIT SERVICES	10.79	Indoor Safety Glasses-District Aide
	4/21/2017	HOME DEPOT CREDIT SERVICES	19.42	Lightbulbs-Admin
	4/21/2017	HOME DEPOT CREDIT SERVICES	32.45	Lockbox For Outpost-Training Site
	4/21/2017	HOME DEPOT CREDIT SERVICES	(9.71)	Returned Lightbulbs-Admin
	4/21/2017	HOME DEPOT CREDIT SERVICES	122.80	Round-Up for Weeds/Echo Backpack-Stn 34
	4/21/2017	HOME DEPOT CREDIT SERVICES	15.12	Round-Up For Weeds/Grass-Stn 38
	4/21/2017	HOME DEPOT CREDIT SERVICES	15.86	Ryobi 31 Piece Drill/Drive Kit-Rounds/Admin
	4/21/2017	HOME DEPOT CREDIT SERVICES	55.38	Small Tires-Rounds Room Handtruck
	4/21/2017	HOME DEPOT CREDIT SERVICES	25.83	Steel Straps/Sheet Metal/French Cleat To Hang Picture-Admin
	4/21/2017	HOME DEPOT CREDIT SERVICES	58.26	Undercabinet Lightbulbs-EMS
	4/21/2017	HOME DEPOT CREDIT SERVICES	81.16	Wall-Mount Hose Reel-Stn 34
	4/21/2017	HOME DEPOT CREDIT SERVICES	28.88	Wet Patch Tube/Caulk Gun-Repair Exterior Crack at Admin
217727	5/12/2017	HUNT AND SONS INC	902.85	Bulk Grease-Shop/Tubes
217667	5/4/2017	INNOVATIVE CLAIM SOLUTIONS	7,259.92	Workers' Compensation Claim Admin Fees 4/1-4/30/17
	5/4/2017	INNOVATIVE CLAIM SOLUTIONS	7,259.92	Workers' Compensation Claim Admin Fees 5/1-5/31/17
217728	5/12/2017	INTEGRA REALTY RESOURCES	2,950.00	Appraisal Services For 1101 Stone Valley Rd., Alamo
217597	4/21/2017	IRON MOUNTAIN	374.82	Off-Site Backup Media Storage Fee-3/17
217729	5/12/2017	ISINGS CULLIGAN	112.79	Stn 30 Drinking Water Service-4/17
	5/12/2017	ISINGS CULLIGAN	90.64	Stn 31 Drinking Water Service-4/17

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217637	4/28/2017	J THAYER COMPANY INC	32.42	Copy Paper (1-Box)-Admin
217730	5/12/2017	J THAYER COMPANY INC	64.84	Copy Paper (1-Box)-Admin
217638	4/28/2017	JAY A RESENDEZ ATTORNEY AT LAW	1,505.00	Prof Svcs-Personnel Investigation 3/10/17-4/3/17
217731	5/12/2017	JAY A RESENDEZ ATTORNEY AT LAW	682.50	Prof Svcs-Personnel Investigation 4/18/17-4/25/17
217732	5/12/2017	JEAN GAUTHIER	50.00	Cleaned Igniter on Stove Burner-Stn 35
	5/12/2017	JEAN GAUTHIER	75.00	Relocated Stove Top Burners-Stn 35
217639	4/28/2017	JEFFREY BREASHER	900.00	2017 Medical Plan Opt Out 4/17-6/17
217733	5/12/2017	JEFFREY HO	10.82	Reimb Station To Station Mileage 4/30/17-5/1/17
217640	4/28/2017	JOHNATHAN HAYES	238.57	Ambulance Refund
217598	4/21/2017	JONAS AGUIAR	200.00	Reimb Paramedic Recertification
217734	5/12/2017	JOSHUA SCOTT	200.00	Reimb Paramedic Recertification
217599	4/21/2017	JULIA DU	130.00	HeartSafe-Iron Horse Middle School
217641	4/28/2017	KARI DYER	400.00	Ambulance Refund
05/04/17-03	5/4/2017	KENNETH R CAMPO CPA	11,937.50	Finance Consulting Services (95.5 Hrs)-April 2017
04/21/17-14	4/21/2017	KHAE BOHAN	1,100.00	GIS Consulting Services (11.0-Hrs) 3/21/17-3/25/17
04/21/17-15	4/21/2017	KHAE BOHAN	900.00	GIS Consulting Services (9.0-Hrs) 3/27/17-4/2/17
04/21/17-16	4/21/2017	KHAE BOHAN	1,100.00	GIS Consulting Services (11.0-Hrs) 4/8/17-4/14/17
217735	5/12/2017	KJ HART ELECTRIC AND SON INC	205.00	Consulting With Contractor On Shore Cords-New Stn 32
	5/12/2017	KJ HART ELECTRIC AND SON INC	256.25	Repair Breaker Due to Space Heaters-FLS
	5/12/2017	KJ HART ELECTRIC AND SON INC	560.45	Replaced Cord Drop/New Connector/Amp Plug-App Bay Stn 31
217642	4/28/2017	KRONOS INCORPORATED	360.00	Telestaff Project #29891
217736	5/12/2017	KRONOS INCORPORATED	360.00	Telestaff Project #29891
217600	4/21/2017	L N CURTIS AND SONS	278.20	Duty Boots-Bahorski
	4/21/2017	L N CURTIS AND SONS	129.90	Mounting Bracket For E-Hydraulic Tools
	4/21/2017	L N CURTIS AND SONS	(431.92)	Returned Uniform Boots-Bakalar
	4/21/2017	L N CURTIS AND SONS	167.79	Station Boots-T. Andersen
	4/21/2017	L N CURTIS AND SONS	416.76	Structure Boots-Falkenstrom
	4/21/2017	L N CURTIS AND SONS	438.41	Uniform Boots-Bakalar
	4/21/2017	L N CURTIS AND SONS	102.84	Uniform Pants-C Harder
	4/21/2017	L N CURTIS AND SONS	1,580.45	Uniform Shirts/Pants
217643	4/28/2017	L N CURTIS AND SONS	560.74	Lighweight Booster Hose-Unit 437
	4/28/2017	L N CURTIS AND SONS	822.70	NFPA Gloves-Sz Lg
217737	5/12/2017	L N CURTIS AND SONS	1,446.44	Rescue Racks/Anchor Plates/Tubular Webbing
	5/12/2017	L N CURTIS AND SONS	(167.79)	Returned Uniform Boots-T. Andersen
	5/12/2017	L N CURTIS AND SONS	718.83	Truck Mounted Thermal Imaging Charger-Unit 512
	5/12/2017	L N CURTIS AND SONS	205.68	Uniform Pants-Romero
	5/12/2017	L N CURTIS AND SONS	1,028.38	Uniform Pants-Viera/Bautista/S Smith/Olson
	5/12/2017	L N CURTIS AND SONS	404.86	Uniform Shirts-Davis/Pants-Davis/Michaelson
	5/12/2017	L N CURTIS AND SONS	604.03	Uniform Shirts-Griffin/Pants-Sinclear/Balch
	5/12/2017	L N CURTIS AND SONS	167.79	Uniform Station Boots-Purnell

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217601	4/21/2017	LAURA CARSON	130.00	HeartSafe-Iron Horse Middle School
217602	4/21/2017	LCA ARCHITECTS INC	8,466.38	Professional Services Through 3/31/17-New Station 32
217738	5/12/2017	LEADER EMERGENCY VEHICLES	893.06	Replaced Rear Step Bumper Flip Up-Unit 705
217644	4/28/2017	LIEBERT CASSIDY WHITMORE	840.00	Professional Services-Disability Advice 3/31/17
	4/28/2017	LIEBERT CASSIDY WHITMORE	945.00	Professional Services-Investigation 3/31/17
	4/28/2017	LIEBERT CASSIDY WHITMORE	420.00	Professional Services-Pre-Litigation 3/31/17
217645	4/28/2017	LIVERMORE DUBLIN DISPOSAL	249.91	Stn 30 Garbage Service-4/17
	4/28/2017	LIVERMORE DUBLIN DISPOSAL	422.92	Stn 34 Garbage Service-4/17
	4/28/2017	LIVERMORE DUBLIN DISPOSAL	616.88	Stn 38 Garbage Service-4/17
	4/28/2017	LIVERMORE DUBLIN DISPOSAL	249.91	Stn 39 Garbage Service-4/17
217646	4/28/2017	LUN FUTAK	109.67	Ambulance Refund
217603	4/21/2017	MARK A OMARA	130.00	HeartSafe-Iron Horse Middle School
217668	5/4/2017	MATT STAMEY	1,436.93	Reimb-Airfare/Lodging/Shuttle/Mileage-IAED Conf 4/11-4/14/17
217604	4/21/2017	MATTHEW DAKIN	200.00	Reimb Paramedic Recertification
04/28/17-03	4/28/2017	MAXIM SERVICES	2,055.00	Admin Cleaning Service-4/17
217739	5/12/2017	MEGAN OCONNOR	540.00	Reimb Employee Asst-Knowing Your Apparatus 4/3-4/7/17
217647	4/28/2017	MEYERS NAVE PROFESSIONAL LAW ...	495.00	Prof Svcs-General Labor & Employment Services
217648	4/28/2017	MICHAEL ARMARIO-LYONS	225.00	Reimb PALS Recertification
217740	5/12/2017	MICHAEL ARMARIO-LYONS	434.16	Reimb Employee Asst Lodging-Knowing Your Apparatus 4/3-4/7
217605	4/21/2017	MICHAEL HANN	140.00	Reimb Self-Funded Vision
217741	5/12/2017	MICKY BENKO	84.61	Re-key Locks-HR Director/Finance Mgr Offices
05/12/17-03	5/12/2017	MOORE MECHANICAL INC	161.00	Installed HVAC Filters (4)-Admin
05/12/17-04	5/12/2017	MOORE MECHANICAL INC	76.00	Replaced Broken HVAC Belt-Admin
217742	5/12/2017	MUNICIPAL RESOURCE GROUP LLC	10,000.00	Consulting-NeoGov Implementation (Project #: 03-SRV-02)
217743	5/12/2017	NATHAN R SMITH	175.00	Reimb PALS Recertification
217744	5/12/2017	NATHAN SILL	53.68	Reimb Uniform Shoes
04/28/17-04	4/28/2017	NOB HILL CLEANERS INC	24.00	Patch on Uniform Shirts (3)
05/12/17-05	5/12/2017	NOB HILL CLEANERS INC	24.00	Patch on Uniform Shirts (3)
217649	4/28/2017	OFFICE DEPOT	478.04	Office Supplies
217745	5/12/2017	OFFICE DEPOT	229.80	Office Supplies
217746	5/12/2017	OREILLY AUTOMOTIVE INC	26.59	Coolant Caps/Silicone-Shop
	5/12/2017	OREILLY AUTOMOTIVE INC	52.93	Coolant Recovery Tanks-Shop
	5/12/2017	OREILLY AUTOMOTIVE INC	12.20	Coolant Sensor-Shop
	5/12/2017	OREILLY AUTOMOTIVE INC	109.25	Diesel Exhaust Fluid-Shop
	5/12/2017	OREILLY AUTOMOTIVE INC	4.32	Fuse Holder-Shop
	5/12/2017	OREILLY AUTOMOTIVE INC	7.56	Fuse Holder-Unit 508
	5/12/2017	OREILLY AUTOMOTIVE INC	11.55	Reservoir Bottle
	5/12/2017	OREILLY AUTOMOTIVE INC	(24.52)	Returned Coolant Reservoir-Shop
	5/12/2017	OREILLY AUTOMOTIVE INC	(67.44)	Windshield Washer
217747	5/12/2017	ORKIN	75.00	New Stn 32 Pest Control Service-4/10/17

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	5/12/2017	ORKIN	96.10	Stn 31 Pest Control Service-4/5/17
	5/12/2017	ORKIN	96.10	Stn 31 Pest Control Service-5/3/17
	5/12/2017	ORKIN	170.00	Stn 36 Pest Control Service-4/24/17
	5/12/2017	ORKIN	82.30	Training Ctr Pest Control Service-4/24/17
05/12/17-06	5/12/2017	OSBORN SPRAY SERVICE INC	75.00	Admin Pest Control Service-4/13/17
05/12/17-07	5/12/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 30 Pest Control Service-4/13/17
05/12/17-08	5/12/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 36 Pest Control Service-4/13/17
05/12/17-09	5/12/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 33 Pest Control Service-4/13/17
05/12/17-10	5/12/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 39 Pest Control Service-4/13/17
05/12/17-11	5/12/2017	OSBORN SPRAY SERVICE INC	55.00	Stn 35 Pest Control Service-4/13/17
04/28/17-05	4/28/2017	PACHECO BROTHERS GARDENING L...	2,131.00	Admin/Stn 30/Stn 31/Stn 35/Stn 38 Landscape Maintenance-Apr
05/04/17-04	5/4/2017	PACHECO BROTHERS GARDENING L...	65.00	Annual Backflow Test-Admin
217650	4/28/2017	PAMELA PHIPPS	107.50	Ambulance Refund
217606	4/21/2017	PAUL TURNER	90.00	CERT Instructor (3.0 hours) 3/10/17
217607	4/21/2017	PETER C BENSON	10,560.00	EMS Medical Director-Consulting Services 3/17
217608	4/21/2017	PGE	1,073.19	Stn 36 Gas/Electric Service-4/17
217748	5/12/2017	PGE	12,937.19	Gas/Electric Service-4/17
	5/12/2017	PGE	47.15	Stn 34 Signal Light-4/17
217609	4/21/2017	PHILLIP DUNCAN	108.70	Reimb Uniform Shoes
217610	4/21/2017	POINT ONE ELECTRICAL SYSTEMS I...	619.74	Diagnose/Repair Network Connections-Korthamar
217651	4/28/2017	PREMIER COMP MEDICAL GROUP INC	23,870.40	2017 Wellness Fitness Exams
	4/28/2017	PREMIER COMP MEDICAL GROUP INC	750.00	2017 Wellness Fitness Heart Scans
	4/28/2017	PREMIER COMP MEDICAL GROUP INC	2,633.12	2017 Wellness Fitness Labs
217749	5/12/2017	R STERLING AND ASSOCIATES INC	3,778.00	Fungi Remediation Consultation/Sampling
	5/12/2017	R STERLING AND ASSOCIATES INC	5,860.00	Preliminary Fungi Investigation/Develop Health Safety Plan
217652	4/28/2017	RAY A MORGAN COMPANY INC	2,538.85	FP Purged Files Scanning Project
05/12/17-12	5/12/2017	REPUBLIC SERVICES 210	620.72	Stn 36 Garbage Service 5/1/17-5/31/17
05/12/17-13	5/12/2017	REPUBLIC SERVICES 210	310.33	Stn 32 Garbage Service 5/1/17-5/31/17
05/12/17-14	5/12/2017	REPUBLIC SERVICES 210	289.72	Stn 32 Garbage Service 5/1/17-5/31/17
05/12/17-15	5/12/2017	REPUBLIC SERVICES 210	620.72	Stn 31 Garbage Service 5/1/17-5/31/17
05/12/17-16	5/12/2017	REPUBLIC SERVICES 210	289.72	Stn 35 Garbage Service 5/1/17-5/31/17
05/12/17-17	5/12/2017	REPUBLIC SERVICES 210	647.94	Training Site Garbage Service 5/1/17-5/31/17
217750	5/12/2017	RESTORATION MANAGEMENT COMP...	5,225.66	Mold Remediation-Containment/Reconstruction
	5/12/2017	RESTORATION MANAGEMENT COMP...	16,215.65	Mold Remediation-Reconstruction
217669	5/4/2017	ROBERT SCOTT FULWOOD	8,736.62	ADPP Payment Less Dental/Vision/Life/EAP 4/1-4/30/17
217670	5/4/2017	ROGER LAKE	75.54	Reimb-Electrical Plugs/Vol Mtg Refreshments/Starting Fluids
217611	4/21/2017	RYAN BOCK-WILLMES	33.60	Reimb Respirator Gas Mask (Replace Ck #213665)
	4/21/2017	RYAN BOCK-WILLMES	106.75	Reimb Meals-EVOC 4/29-4/30/13 (Replace Ck #206970)
217751	5/12/2017	SAGE RENEWABLES	2,500.00	Solar Feasibility Review
217752	5/12/2017	SCOTTS PPE RECON INC	1,278.21	Inspection/Repair-Turnout Gear 4/6/17

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217653	4/28/2017	SHAMROCK OFFICE SOLUTIONS INC	10.77	Shipping Fee-Black/Color Print Cartridge-Admin Copier
217753	5/12/2017	SHAMROCK OFFICE SOLUTIONS INC	141.12	Admin Copier Overage Charge 4/1-4/30/17
	5/12/2017	SHAMROCK OFFICE SOLUTIONS INC	21.54	Shipping Fee-Black/Color Print Cartridge-Admin Copier
217612	4/21/2017	SHAWN RICHARDSON	130.00	HeartSafe-Iron Horse Middle School
217671	5/4/2017	SIGN PRO	153.71	Reflective Stickers (500)-Unit 509,632,531,658
217672	5/4/2017	SIGNS BY TOM	1,515.00	New Stn 32 Sign
217613	4/21/2017	SKYHAWK PHOTOGRAPHY	775.00	Preplan-Ryan Terrace Hydrogen Station
217654	4/28/2017	SMILE BUSINESS PRODUCTS INC	263.36	Training Copier Annual Contract 7/1/16-6/30/17
217754	5/12/2017	SOUTHCOMM BUSINESS MEDIA	700.00	Recruitment Advertisement-Firefighter/Paramedic
217755	5/12/2017	STATE FIRE TRAINING CAL FIRE	160.00	Fire Fighter II Cert-Eng/Terres/Terrazas/Pickard
217756	5/12/2017	STRYKER SALES CORP	3,866.50	Replacement Batteries for Stryker Power Gurneys (10)
217614	4/21/2017	SUN LIFE FINANCIAL	26,868.22	Dental Insurance-5/17
	4/21/2017	SUN LIFE FINANCIAL	15,826.75	Dental Insurance-Retirees 5/17
217757	5/12/2017	SUPERIOR AUTO PARTS WAREHOUSE	4.08	Air Sanitizer-Women's Restroom Admin
217758	5/12/2017	SUPPLYWORKS	269.64	Supply Bags for Rounds-Stn 33
217615	4/21/2017	TAWAN UDTAMADILOK	130.00	HeartSafe-Iron Horse Middle School
217759	5/12/2017	THE HARTFORD PRIORITY ACCOUNTS	1,762.80	Life/AD&D Insurance-4/17
217760	5/12/2017	TIFCO INDUSTRIES INC	115.85	Auto Specialty Tool Kits (2)/Rechargable Worklight-Shop
	5/12/2017	TIFCO INDUSTRIES INC	677.30	Drill Bits/Wire/Thread Sealant/Safety Glasses/Chemical Wipes
217673	5/4/2017	TM CONSULTING SERVICES LLC	630.00	Prof Svcs-ADP WorkForce Now Consultation-PR 4/17
217616	4/21/2017	TRAVERSOS WORK SHOE HEADQUA...	1,307.72	Uniform Boots-McNamara/Drake/Falkenstrom
	4/21/2017	TRAVERSOS WORK SHOE HEADQUA...	435.91	Wildland Boots-Dwyer
	4/21/2017	TRAVERSOS WORK SHOE HEADQUA...	435.91	Wildland Boots-Gibney
05/12/17-18	5/12/2017	TRILLIUM TRANSPORTATION FUELS ...	12.48	Natural Gas March 2017-Unit 303
05/12/17-19	5/12/2017	TRILLIUM TRANSPORTATION FUELS ...	11.06	Natural Gas April 2017-Unit 303
217655	4/28/2017	TRITECH SOFTWARE SYSTEMS	2,085.00	Registration-TriTech Conf 2/26-3/1/17 (Pangelinan/Call/Dunca
217674	5/4/2017	TRITECH SOFTWARE SYSTEMS	87,566.13	TriTech CAD/RMS Maintenance
217656	4/28/2017	UNITED HEALTHCARE	482.00	Ambulance Refund
217617	4/21/2017	UNITED PARCEL SERVICE	35.03	Delivery Charges-4/15/17
217657	4/28/2017	UNITED PARCEL SERVICE	31.67	Delivery Charges-4/22/17
217675	5/4/2017	UNITED PARCEL SERVICE	41.93	Delivery Charges-4/29/17
217761	5/12/2017	UNITED PARCEL SERVICE	20.36	Delivery Charges-5/6/17
BCS 3/17-1	4/26/2017	US BANK	110.87	Oil for Autocar Engine Refurbish
BCS 3/17-2	4/26/2017	US BANK	66.18	Paint Supplies for Autocar Engine Refurbish
BCS 3/17-3	4/26/2017	US BANK	128.96	Books for Engineers Test Development
BCS 3/17-4	4/26/2017	US BANK	65.45	E-Books for Engineers Test Development
BCS 3/17-5	4/26/2017	US BANK	52.70	Book for Engineers Test Development
BCS 3/17-6	4/26/2017	US BANK	60.74	Book for Engineers Test Development
BSS 3/17	4/26/2017	US BANK	112.07	Chainsaw Parts
CH 3/17	4/26/2017	US BANK	17.86	Vacuum Cleaner Bags-Stn 31

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DB 3/17	4/26/2017	US BANK	45.00	Constant Contact-CERT Renewal Email System
DK 3/17-1	4/26/2017	US BANK	583.69	Coffee Brewer/Decanters (2)-New Stn 32
DK 3/17-2	4/26/2017	US BANK	25.09	Duplicating Irrigation Plans for Stations
DK 3/17-3	4/26/2017	US BANK	99.00	Upgrade DropBox-D Faria
DM 3/17-1	4/26/2017	US BANK	195.00	Registration FD PIO Coach Class-McNamara
DM 3/17-2	4/26/2017	US BANK	30.23	Supplies-Outpost Training
DP 3/17-1	4/26/2017	US BANK	89.37	Office Supplies-Comm Ctr
DP 3/17-2	4/26/2017	US BANK	139.51	Lunch-New Employee Orientation
DP 3/17-3	4/26/2017	US BANK	19.61	Taxi-TriTech Conference 2/26-3/1/17
DP 3/17-4	4/26/2017	US BANK	174.00	Dinner-TriTech Conf 2/26-3/1/17 (Pangelinan/Meyer/Call/Dunca
DP 3/17-5	4/26/2017	US BANK	313.46	Lodging-TriTech Conference 2/26-3/1/17 (Pangelinan)
DP 3/17-6	4/26/2017	US BANK	13.25	Language Translation Service
DV 3/17-1	4/26/2017	US BANK	91.40	Lunches-7th Grade CPR 3/20/17
DV 3/17-2	4/26/2017	US BANK	10.19	Lunches-7th Grade CPR 3/20/17
DV 3/17-3	4/26/2017	US BANK	93.09	Lunches-7th Grade CPR 2/27/17
DVM 3/17-1	4/26/2017	US BANK	485.01	Airfare-TriTech Conference 2/26-3/1/17 (Meyer)
DVM 3/17-10	4/26/2017	US BANK	70.00	Danville Chamber of Commerce Event-Phares/Meyer
DVM 3/17-11	4/26/2017	US BANK	40.00	San Ramon Chamber Business Expo-Meyer
DVM 3/17-12	4/26/2017	US BANK	35.00	Danville Chamber of Commerce Event-Korthamar
DVM 3/17-13	4/26/2017	US BANK	7.20	Coffee-Labor/Management Meeting
DVM 3/17-14	4/26/2017	US BANK	10.00	San Ramon Chamber Social Media Seminar-Maxwell
DVM 3/17-15	4/26/2017	US BANK	1,200.00	Police and Fallen Heroes Dinner (10)
DVM 3/17-16	4/26/2017	US BANK	78.27	Name Plates-Huey/Drayton
DVM 3/17-2	4/26/2017	US BANK	202.84	Flowers-Pete Camacho Memorial
DVM 3/17-3	4/26/2017	US BANK	91.14	Business Cards-A. Perceval
	4/26/2017	US BANK	91.14	Business Cards-J. Huey
DVM 3/17-5	4/26/2017	US BANK	147.01	Retirement Breakfast-M. Reed
DVM 3/17-6	4/26/2017	US BANK	254.00	IAFC Membership-Krause
DVM 3/17-7	4/26/2017	US BANK	254.00	IAFC Membership-Meyer
DVM 3/17-8	4/26/2017	US BANK	254.00	IAFC Membership-Phares
DVM 3/17-9	4/26/2017	US BANK	86.09	Service Award for Fire Chief Henderson
EMS 3/22/17	4/26/2017	US BANK	13,018.85	EMS Supplies CD-16/17-047
Fleet 3/22/17	4/26/2017	US BANK	10,133.59	Fleet Supplies CD-16/17-047
JC 3/17-1	4/26/2017	US BANK	34.62	Thumb Drives (2) For Video Training in Schools
JC 3/17-2	4/26/2017	US BANK	19.38	Volunteer Lunches-7th Grade CPR
JL 3/17-1	4/26/2017	US BANK	183.54	TV For Training
JL 3/17-2	4/26/2017	US BANK	6.81	Binders-Position Task Book
JL 3/17-3	4/26/2017	US BANK	122.69	Binders/Papers-Position Task Books
JLM 3/17	4/26/2017	US BANK	41.11	Office Supplies-EMS
JV 3/17	4/26/2017	US BANK	82.00	Lunches-Crews at Mutual Aid Cover Stn 32/39

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LP 3/17-1	4/26/2017	US BANK	55.74	Lunch-New HR Generalist
LP 3/17-2	4/26/2017	US BANK	26.07	Recruitment Supplies
LP 3/17-3	4/26/2017	US BANK	47.06	Lunch Meeting-Training Division
LP 3/17-4	4/26/2017	US BANK	20.00	San Ramon Chamber-Social Media Workshop (Phares/Perceval)
MK 3/17-1	4/26/2017	US BANK	120.60	District Coffee Supplies
MK 3/17-2	4/26/2017	US BANK	18.99	Vehicle Cleaning-FLS Manager
NKW 3/17-1	4/26/2017	US BANK	84.51	Snacks/Breakfast-FF Lateral 2/1/17
NKW 3/17-2	4/26/2017	US BANK	45.19	Lunch-FF Reserve Interviews 3/7/17
NKW 3/17-3	4/26/2017	US BANK	48.98	Lunch-FF Reserve Interviews 3/8/17
NKW 3/17-4	4/26/2017	US BANK	55.14	Lunch-FF Reserve Interviews 3/13/17
PM 3/17-1	4/26/2017	US BANK	48.86	Lunch Meeting-Agenda Review (Director Kerr/Chief)
PM 3/17-2	4/26/2017	US BANK	3.23	Refreshment
PM 3/17-3	4/26/2017	US BANK	135.56	Working Lunch-Chief/Duncan/Call/Brandt
PM 3/17-4	4/26/2017	US BANK	44.10	Parking-TriTech Conference 2/26-3/1/17
PM 3/17-5	4/26/2017	US BANK	379.86	Lodging-TriTech Conference 2/26-3/1/17
PM 3/17-6	4/26/2017	US BANK	33.69	Lunch Meeting-Chief Carman/Chief Meyer
RCW 3/17-1	4/26/2017	US BANK	2.46	Wireless Keyboard Desk Lamp-Plan Review
RCW 3/17-2	4/26/2017	US BANK	78.79	Wireless Keyboard Desk Lamp-Plan Review
RCW 3/17-3	4/26/2017	US BANK	64.94	Wireless Keyboard-Plan Review
RCW 3/17-4	4/26/2017	US BANK	79.00	ICC Inspector Training Material-K Pong
RN 3/17-1	4/26/2017	US BANK	20.00	Gas-Unit 370 (Out of District)
RN 3/17-2	4/26/2017	US BANK	221.92	New/Rebuilt PCM-Unit 306
SC 3/17-1	4/26/2017	US BANK	7.65	iPhone Screen Protector-Meyer
SC 3/17-10	4/26/2017	US BANK	50.00	Replacement Hard Drive-File Server
SC 3/17-11	4/26/2017	US BANK	37.88	Wireless Keyboard/Mouse-Drayton
SC 3/17-12	4/26/2017	US BANK	30.26	Toner-EMS
SC 3/17-13	4/26/2017	US BANK	847.34	MDC Repair-Selover
SC 3/17-14	4/26/2017	US BANK	180.77	Toner-Stn 34
SC 3/17-15	4/26/2017	US BANK	137.43	Toner-BC Printer
SC 3/17-16	4/26/2017	US BANK	318.20	Toner-Dispatch
SC 3/17-17	4/26/2017	US BANK	491.36	Printers (2)-Korthamar/Drayton
SC 3/17-18	4/26/2017	US BANK	251.06	Dell Laptop Docks (2)-Korthamar/Drayton
SC 3/17-19	4/26/2017	US BANK	75.76	Toner-Faria
SC 3/17-2	4/26/2017	US BANK	7.65	iPhone Screen Protector-Duncan
SC 3/17-20	4/26/2017	US BANK	75.76	Toner-Stn 35
SC 3/17-21	4/26/2017	US BANK	171.02	Toner-Stn 38
SC 3/17-22	4/26/2017	US BANK	23.80	iPhone Case/Screen Protector-Koran
SC 3/17-23	4/26/2017	US BANK	663.08	Toner-Dispatch
SC 3/17-24	4/26/2017	US BANK	41.78	iPhone Car Charges (4)-Spares
SC 3/17-25	4/26/2017	US BANK	289.61	Network Adapter-Server Room

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 4/17/2017 Through 5/15/2017

Check Number	Check Date	Payee	Check Amount	Transaction Description
SC 3/17-26	4/26/2017	US BANK	203.40	Website Hosting-srvfpd.com
SC 3/17-3	4/26/2017	US BANK	43.40	Parking-TriTech Conference 2/26-3/1/17
SC 3/17-4	4/26/2017	US BANK	15.80	Taxi-TriTech Conference 2/26-3/1/17
SC 3/17-5	4/26/2017	US BANK	313.46	Lodging-TriTech Conference 2/26-3/1/17 (Duncan)
SC 3/17-6	4/26/2017	US BANK	313.46	Lodging-TriTech Conference 2/26-3/1/17 (S Call)
SC 3/17-7	4/26/2017	US BANK	179.37	Toners (2)-FLS
SC 3/17-8	4/26/2017	US BANK	259.00	Wufoo Annual Subscription-Online Form Utility
SC 3/17-9	4/26/2017	US BANK	41.29	Ergonomic Keyboard-Duncan
TWW 3/17-1	4/26/2017	US BANK	50.98	Thumb Drive-HazMat Training
TWW 3/17-2	4/26/2017	US BANK	28.45	Charger/Garmin Mount-HazMat Vehicle
217618	4/21/2017	US BANK EQUIPMENT FINANCE	1,047.87	Admin Ricoh Copiers Lease (2) 4/1/17-5/1/17
217676	5/4/2017	US HEALTHWORKS MEDICAL GROUP...	155.00	Admin New Hire Pysical/Wellness Fitness Spirometry Test
	5/4/2017	US HEALTHWORKS MEDICAL GROUP...	380.00	Wellness Fitness Exam
	5/4/2017	US HEALTHWORKS MEDICAL GROUP...	790.00	Wellness Fitness Exams
217677	5/4/2017	US POSTAL SERVICE	3,777.62	Postage-Wildfire Postcard-Bulk Mail Acct #243
217678	5/4/2017	VALLEJO FIRE EXTINGUISHER INC	393.30	SCBA Cylinder Hydrostatic Test
217619	4/21/2017	VALLEY OIL COMPANY	358.85	Diesel Fuel-Stn 35 3/28/17
	4/21/2017	VALLEY OIL COMPANY	750.32	Diesel Fuel-Stn 39 3/28/17
	4/21/2017	VALLEY OIL COMPANY	1,123.13	Unleaded Fuel-Stn 38 4/3/17
	4/21/2017	VALLEY OIL COMPANY	760.45	Unleaded Fuel-Stn 38 4/4/17
	4/21/2017	VALLEY OIL COMPANY	743.56	Unleaded/Diesel Fuel-Stn 30 3/28/17
	4/21/2017	VALLEY OIL COMPANY	476.60	Unleaded/Diesel Fuel-Stn 30 4/11/17
	4/21/2017	VALLEY OIL COMPANY	678.05	Unleaded/Diesel Fuel-Stn 31 4/3/17
	4/21/2017	VALLEY OIL COMPANY	964.73	Unleaded/Diesel Fuel-Stn 34 3/28/17
	4/21/2017	VALLEY OIL COMPANY	1,426.35	Unleaded/Diesel Fuel-Stn 34 4/11/17
	4/21/2017	VALLEY OIL COMPANY	436.22	Unleaded/Diesel Fuel-Stn 35 4/11/17
	4/21/2017	VALLEY OIL COMPANY	2,301.13	Unleaded/Diesel Fuel-Stn 38 3/30/17
	4/21/2017	VALLEY OIL COMPANY	2,407.46	Unleaded/Diesel Fuel-Stn 38 4/11/17
217658	4/28/2017	VALLEY OIL COMPANY	904.05	Diesel Fuel-Stn 33 4/18/17
	4/28/2017	VALLEY OIL COMPANY	1,968.94	Unleaded Fuel-Stn 38 4/18/17
	4/28/2017	VALLEY OIL COMPANY	621.05	Unleaded/Diesel Fuel-Stn 31 4/13/17
	4/28/2017	VALLEY OIL COMPANY	692.73	Unleaded/Diesel Fuel-Stn 31 4/20/17
	4/28/2017	VALLEY OIL COMPANY	1,385.43	Unleaded/Diesel Fuel-Stn 34 4/20/17
217679	5/4/2017	VALLEY PLUMBING HOME CTR INC	134.50	Kitchen Sink Build-Up Cleaning-Stn 32
217762	5/12/2017	VAN DERMYDEN MADDUX LAW CO...	311.10	Personnel Investigation
217763	5/12/2017	VAVRINEK TRINE DAY AND CO LLP	10,000.00	Interim Audit Services March 2017
217620	4/21/2017	VERTIV SERVICES INC	1,866.73	UPS Maintenance-Admin Bldg (3/19/17-3/18/18)
	4/21/2017	VERTIV SERVICES INC	3,391.05	UPS Maintenance-Comm Ctr (3/19/17-3/18/18)
217659	4/28/2017	VICKI GRANT	900.00	2017 Medical Plan Opt Out 4/17-6/17
217621	4/21/2017	VICKIE CALLAHAN	360.50	SRV Fire Stickers (1,000)

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register
From 4/17/2017 Through 5/15/2017

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>
217660	4/28/2017	VIVIAN VELASQUEZ	482.00	Ambulance Refund
217764	5/12/2017	WALKERS HYDRAULICS INC	1,375.69	Evaluate Air Compressor #38/Replace Compressor Switch #35
217661	4/28/2017	WASTE MANAGEMENT OF ALAMED...	200.14	Stn 30 Garbage Recycling Service-4/17
	4/28/2017	WASTE MANAGEMENT OF ALAMED...	82.28	Stn 34 Garbage Recycling Service-4/17
	4/28/2017	WASTE MANAGEMENT OF ALAMED...	172.83	Stn 38 Garbage Recycling Service-4/17
	4/28/2017	WASTE MANAGEMENT OF ALAMED...	82.28	Stn 39 Garbage Recycling Service-4/17
217765	5/12/2017	WATTCO	257.33	Clear Strobe Lights-Unit 398
217680	5/4/2017	WESLEY FREDRICKSON	100.00	Reimb-Self Funded Vision Plan
05/12/17-20	5/12/2017	WESTERN MACHINERY ELECTRIC INC	495.00	Megger Winding Test-Voltage Regulator Stn 34
05/12/17-21	5/12/2017	WESTERN MACHINERY ELECTRIC INC	750.00	Diagnostic-Voltage Regulator Stn 34
05/12/17-22	5/12/2017	WESTERN MACHINERY ELECTRIC INC	1,029.21	Replaced Voltage Regulator Stn 34
05/12/17-23	5/12/2017	WESTERN MACHINERY ELECTRIC INC	479.77	Quarterly Generator Inspection-Stn 37
05/12/17-24	5/12/2017	WESTERN MACHINERY ELECTRIC INC	479.77	Quarterly Generator Inspection-Stn 39
217766	5/12/2017	WHITNEY BAIN	76.13	Reimb Uniform Shoes
04/21/17-17	4/21/2017	WILLIAM D ROSS ESQ	6,268.73	Legal Services-General 3/17
04/21/17-18	4/21/2017	WILLIAM D ROSS ESQ	1,324.35	Legal Services-Personnel Matters 3/17
05/12/17-25	5/12/2017	WILLIAM D ROSS ESQ	6,263.25	Legal Services-General Matters 4/17
05/12/17-26	5/12/2017	WILLIAM D ROSS ESQ	4,895.50	Legal Services-Personnel Matters 4/17
217622	4/21/2017	WILLIAM JANNISSE	140.00	Reimb Self-Funded Vision
04/28/17-06	4/28/2017	WITTMAN ENTERPRISES LLC	14,322.45	Ambulance Collection Fees-3/17
217623	4/21/2017	XIAO LI	130.00	HeartSafe-Iron Horse Middle School
Report Total			1,460,382.90	

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Check/Voucher Register

From 4/17/2017 Through 5/15/2017

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Transaction Description</u>	<u>GL Code</u>
150671	4/21/2017	ACE AUTO REPAIR AND TI...	1,469.43	New Brakes-Unit 708	1125
151047	4/21/2017	ACE AUTO REPAIR AND TI...	67.00	Inspect For Loose Bolts-Front Suspension Unit 708	1125
153056	4/21/2017	ACE AUTO REPAIR AND TI...	830.78	Replaced Throttle-Unit 398	1125
155599	4/21/2017	HI TECH EMERGENCY VEH...	135.07	Seat Belt Switch for Seats-Unit 528	1125
155785	4/21/2017	HI TECH EMERGENCY VEH...	2,068.57	Hurst Tool Repairs-Unit 525	1125
156052	4/21/2017	HI TECH EMERGENCY VEH...	2,106.27	Annual Aerial Ladder Inspection/Service/Repairs-Unit 525	1125
156053	4/21/2017	HI TECH EMERGENCY VEH...	3,225.82	Annual Inspection/Complete Service/Parts/Labor-Unit 525	1125
156224	4/21/2017	HI TECH EMERGENCY VEH...	105.39	Stainless Steel Wheel Mounts-Unit 522	1125
156251	4/21/2017	HI TECH EMERGENCY VEH...	125.26	Fuel Sending Unit-Unit 524	1125
2484443	4/21/2017	ZOLL MEDICAL CORPORAT...	735.00	Lifeband 3 Pack (2)	1125
82414616	4/21/2017	BOUNDTREE MEDICAL LLC	793.90	Medical Supplies	1125
82414617	4/21/2017	BOUNDTREE MEDICAL LLC	198.18	Pharmaceutical Supplies	1125
82419783	4/21/2017	BOUNDTREE MEDICAL LLC	227.80	Pharmaceutical Supplies	1125
82419784	4/21/2017	BOUNDTREE MEDICAL LLC	372.50	Medical Equipment	1125
82421458	4/21/2017	BOUNDTREE MEDICAL LLC	4,677.12	Medical Supplies	1125
82432683	4/21/2017	BOUNDTREE MEDICAL LLC	47.84	Medical Supplies	1125
82438136	4/21/2017	BOUNDTREE MEDICAL LLC	169.85	Medical Supplies	1125
82439389	4/21/2017	BOUNDTREE MEDICAL LLC	5,539.42	Medical Supplies	1125
82439390	4/21/2017	BOUNDTREE MEDICAL LLC	59.40	Medical Equipment	1125
82440859	4/21/2017	BOUNDTREE MEDICAL LLC	38.00	Pharmaceutical Supplies	1125
82442288	4/21/2017	BOUNDTREE MEDICAL LLC	41.86	Medical Supplies	1125
82442289	4/21/2017	BOUNDTREE MEDICAL LLC	117.98	Pharmaceutical Supplies	1125
Report Total			23,152.44		

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – April 26, 2017**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Campbell, Stamey and Kerr

Participated via teleconference: Director Don Parker 114 Avenida Las Palmas, Rancho Mirage CA 92270; phone; 925-389-6600. Director Stark, Oakland Fire Department, Station 8, 463 51st Street, Oakland, CA 94609; phone: 925-788-4648

Staff Present: Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, Deputy Chief Krause, Controller Koran, Director of Emergency Communications Pangelinan, Director of HR Korthamar Wong, Technology Systems Manager Call, EMS Battalion Chief Duggan, FLS Manger Drayton, District Counsel Ross and District Clerk Maxwell.

1. CALL TO ORDER

Vice President Campbell chaired the meeting and called for order at 1:59 p.m.

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and no changes were made to the agenda.

4. PUBLIC COMMENTS

Ross Smith spoke about his concern for electronic disturbances and asked how the District plans to address this issue.

5. CONSENT CALENDAR

Motion by Director Campbell to approve Consent Items No. 5.1 through 5.7, seconded by Director Kerr. Motion carried with (4) ayes, (0) noes and (1) absent for vote, Director Stark.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

Chief Meyer introduced District C.E.R.T. Coordinator Danielle Bell, who shared that April 2017 is National Autism Awareness Month. [The first National Autism Awareness Month was declared by the Autism Society in April 1970]. She also provided information from the Autism Society, with regard to law enforcement and medical emergency personnel's interaction with people on the Autism spectrum. For more information visit: <http://www.autism-society.org/living-with-autism/how-the-autism-society-can-help/safe-and-sound/tips-for-first-responders> Danielle has been in the process of training District

suppression personnel and local law enforcement about how to approach people with autism and behaviors they may observe when dealing with an individual on the Autism Spectrum.

- 6.1 Question and answer session with Alyce H. Rados, President of Carpenter/Robbins Commercial Real Estate, Inc., with regard to the appraisal and eventual sale of 1101 Stone Valley Road, Alamo; formally Fire Station 32.

Director Campbell recused himself from Agenda Item 6.1; citing conflict of interest and left the Boardroom. Director Kerr stepped in to Chair the meeting. Question and answer session with John Robbins, Principal and Alyce H. Rados, President, both of Carpenter/Robbins Commercial Real Estate, Inc. proceeded, with Director Campbell returning for Agenda Item 6.2.

- 6.2 Proclamation of the San Ramon Valley Board of Directors recognizing the week of May 21 – 27, 2017 as Emergency Medical Services Week.

The Board of Directors proclaimed the week of May 21 – 27, 2017, as Emergency Medical Services Week.

7. OLD BUSINESS

- 7.1 Update on Fire Station No. 32.

Chief Meyer provided this update. PG&E is active on site and ready to go. AT&T is going through the permit process with the County; approximately two-weeks. Most of the concrete has been poured; but the driveways are on hold until AT&T installation. Color will be added to the stone wall. Foliage and trees will be added to the landscape to screen less desirable looking items from view.

- 7.2 Open Public Hearing as set forth in the annual exterior hazard abatement program notices mailed on April 7, 2017, stipulating April 26, 2017 at 2:00 p.m., as the date, time and place provided for the purpose of receiving public comment to show cause why exterior abatement standards are not applicable to the property.

Ross Smith reported not receiving any abatement notices from the District and staff was directed to follow up with him. There was no additional public comment and the hearing was closed.

- 7.3 Authorize staff to make a payment to TriTech Software Systems for software maintenance in the amount of \$87,566.13. Funds are allocated in the Annual Budget for Fiscal Year 2016-2017.

Motion by Director Stamey to authorize the payment to TriTech Software Systems for software maintenance in the amount of \$87,566.13. Motion seconded by Director Kerr. Motion carried with (5) ayes and (0) noes.

- 7.4 Consider approving the Side Letter Agreement, between the San Ramon Valley Fire Protection District and IAFF Local 3546, dated April 26, 2017, and authorize the Fire Chief to sign the agreement. The cost for these recommended changes were included in the 2016/2017 FY budget.

Motion by Director Stamey to approve the Side Letter Agreement, between the San Ramon Valley Fire Protection District and IAFF Local 3546, dated April 26, 2017, and authorize the Fire Chief to sign the agreement. Motion seconded by Director Kerr. Roll call vote taken. Motion carried with 5 (ayes) and 0 (noes).

- 7.5 Authorize staff to make a payment to the Alameda County Fire Department for the authorized repair work, to Truck 512, in the amount of \$38,743.97. Funds are available in the Fleet annual FY 16/17 budget for these repairs.
- 7.6 Authorize payment to Hi-Tech Emergency Vehicle Service for the authorized repair work, to Truck 34, in the amount of \$38,524.53. Funds are available in the Fleet annual FY 16/17 budget for these repairs in accordance with offset by savings in Fleet Capital.
- 7.7 Authorize payment to Hi-Tech Emergency Vehicle Service for the authorized repair work, to Truck 35, in the amount of \$20,756.82. Funds are available in the Fleet annual FY 16/17 budget for these repairs in accordance with offset by savings in Fleet Capital.

Agenda Items 7.5, 7.6 and 7.7 were presented simultaneously by Deputy Chief Krause. Motion by Director Stamey to authorize staff to make a payment to the Alameda County Fire Department for the authorized repair work, to Truck 512, in the amount of \$38,743.97. Motion seconded by Director Kerr. Motion carried with 5 (ayes) and 0 (noes). Motion by Director Kerr to make a payment to Hi-Tech Emergency Vehicle Service for the authorized repair work, to Truck 34, in the amount of \$38,524.53. Motion seconded by Director Stamey. Motion carried with 5 (ayes) and 0 (noes). Motion by Director Stamey to authorize payment to Hi-Tech Emergency Vehicle Service for the authorized repair work, to Truck 35, in the amount of \$20,756.82. Motion seconded by Director Kerr. Motion carried with 5 (ayes) and 0 (noes).

8. NEW BUSINESS

- 8.1 Consider the adoption of three separate transparency policies for the District:

Agenda Preparation and Board Meeting Policy

Policy for Handling Public Records Act Requests

Code of Ethics

Controller Koran presented the three transparency policies to the Board. Motion by Director Stamey to adopt the Agenda Preparation and Board Meeting Policy, the Policy for Handling Public Records Act Requests and the Code of Ethics policy. Motion seconded by Director Stark. Roll call vote taken. Motion carried with 5 (ayes) and 0 (noes). All three transparency policies were adopted by the Board of Directors.

- 8.2 Consider the reclassification of one Fire and Life Safety Division Inspector to one Fire and Life Safety Plans Examiner.

Deputy Chief Krause submitted this report. Motion by Director Stark to reclassify one Fire and Life Safety Division Inspector to one Fire and Life Safety Plans Examiner. Motion seconded by Director Parker. Motion carried with 5 (ayes) and 0 (noes).

- 8.3 Authorize the District to amend its' Master Equity Lease Agreement with Enterprise Fleet Management to include the acquisition of the five (5) FLSD staff vehicles, in an amount not to exceed \$29,871 per year for the term of the lease, and to contract with WATTCO for the purchase and installation of emergency equipment, for a one-time amount not to exceed \$19,500. Emergency equipment up fitting costs and new vehicle lease costs are budgeted in the CIP for Fiscal Year

2016/17. Savings accrued through the refined vehicle selection process will save \$32,645 under the budgeted amount.

Motion by Director Campbell to authorize the District to amend its' Master Equity Lease Agreement with Enterprise Fleet Management to include the acquisition of the five (5) FLSD staff vehicles, in an amount not to exceed \$29,871 per year for the term of the lease, and to contract with WATTCO for the purchase and installation of emergency equipment, for a one-time amount not to exceed \$19,500. Motion seconded by Director Stamey. Motion carried with 5 (ayes) and 0 (noes).

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Chief Meyer spoke briefly about the thank you email he received from Mrs. Yancey, about assistance she received from Firefighter/Paramedic Terrazas. The Board appreciated the actions of FF/PM Terrazas.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations Division-Deputy Chief, Lon Phares Operations Report of monthly activities

Engineer Gendron coordinated the annual ladder testing process; 141 ladders total. Seven ladders from that total are slated for repair. DC Phares greatly appreciated Engineer Gendron's work on this project. The Hydrogen Fuel Training has been completed. [According to the Department of Energy: The mission of the Hydrogen and Fuel Cells Program is to reduce petroleum use, greenhouse gas emissions, and air pollution and to contribute to a more diverse and efficient energy infrastructure by enabling the widespread commercialization of hydrogen and fuel cell technologies. The Program's key goals are to advance these technologies—through research, development, and validation efforts—to be competitive with current technologies in cost and performance, and to reduce the institutional and market barriers to their commercialization. For more information visit: <https://www.hydrogen.energy.gov/mission.html>]. Battalion Chief Bruno Spani assisted in the training of Station 37 volunteers; Wildland Training, Pump and Roll Operation. Suppression staff participated in a joint apprenticeship career day; held both in Livermore and Sacramento. Crews conducted a full trench rescue response and OSHA was very complimentary about how they handled the challenging situation. Marsh Creek Road is now open for one-way traffic, with a 5 MPH limit.

10.2 EMS – Battalion Chief, John Duggan EMS Report of monthly activities.

The District responded to approximately 540 emergency medical incidents since the March Board of Directors Meeting. Two of these incidents were in response to witnessed cardiac arrests, where bystander CPR was initiated prior to the arrival of District resources. In response to on-scene Advanced Life Support intervention; including the deployment of an Autopulse device, one patient exhibited a return of spontaneous circulation prior to being transported to the emergency room. The patient experienced full recovery, minus any reported deficit. Station 37 volunteers receive quarterly training on the use of the Autopulse device.

10.3 Logistics – Deputy Chief, Derek Krause
Logistics Report of monthly activities.

Facilities staff managed the fungi-mitigation project from testing through restoration. [As a regulated business, the District is required to review and submit information regarding the Hazardous Materials Business Plan, Hazardous Waste Generator, Underground Storage Tanks, Aboveground Petroleum Storage Act, and/or California Accidental Release Prevention Programs annually. Contra Costa Health Services Hazardous Materials Programs (CCHSHMP) requires the annual Certified Unified Program Agency (CUPA) data to be submitted through the California Environmental Reporting System (CERS) between January 1, 2017 and March 1, 2017]. District staff facilitated the annual Hazardous Materials Facilities Inspections, as required, and submitted the report to CUPA. Logistics staff assisted with the coordination of the Masons' Time Capsule Ceremony. Director Stamey thanked Director Parker for orchestrating the event. Fleet staff conducted a State-of-the-Fleet meeting with the Alameda County Fire Department Repair Manager to evaluate the District's preventative maintenance program.

10.4 Fire Prevention – Deputy Chief, Derek Krause
Fire Prevention Report of monthly activities.

Electronic plan review submittals have exceeded paper submittals for the sixth consecutive month with 68.3% of March submittals in electronic form and a 3-month rolling average of 70.4% digital. To date the District has received 49 surveys regarding electronic plan submittal and all have been positive. Plan review and construction inspections continue to be the priority to support the active construction projects. Remaining time is being used to follow up on open inspections to accomplish compliance and close out the inspection. New inspections are being focused on Residential Care Facilities; the highest potential loss of life. In March, 160 compliance inspections and 114 construction inspections were completed. Hands Only CPR training was conducted at Stone Valley Middle School where 217 7th grade students and staff learned Hands only CPR and AED use. The training was conducted by 10 volunteers consisting of Heart Safe volunteers and District personnel. Staff visited four elementary schools and made Fire Safety presentations to students ranging from grades 1-5; a total of 1,985 students. Staff conducted a basic first aid and fire safety house training for 20 Cub Scouts as part of their advancement requirements. Staff conducted Grad Night planning meeting with representatives from each school that hosts a grad night or promotional party. Planning meetings are used to review fire safety requirements and best practices for events. A meet and greet with the Sunset Development Group took place to ensure they are receiving the best possible customer service.

Deputy Chief Krause also provided an updated status report about the Fire and Life Safety Division Reorganization. The Plans Examiner job description has been finalized and recruitment is underway in conjunction with Human Resources (to fill existing opening). The Permit Technician job description has been finalized and recruitment is underway in conjunction with Human Resources (to fill existing opening). The new reporting structure and approval process has been established. Work schedules, overtime and leave request expectations have been communicated and calendar sharing has been executed. The rebranding of FLS badges, business cards, name plates are underway. Individual interviews with each FLS member to review job descriptions and assignment have been completed. An audit of current projects and assignments are underway. The technology hardware and software needs, and inspection criteria tools to improve inspection efficiency and effectiveness is underway. FLS staff vehicle replacement specifications are under evaluation. Staff is reviewing the Contract Inspector project with providing agency representatives. FLS work practices and policies under currently under review.

10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.

Communications staff reviewed “text to 911” implementation requirements and are planning to go live, with other County communications agencies simultaneously; possibly September 2017. Dispatchers provided dispatch orientation to new police recruits. Technology Systems Manager Call and a professional GIS analyst completed the GIS analysis for the Annual Exterior Abatement Program.

10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong
Human Resources Report of monthly activities.

Staff participated in two Cal-JAC Firefighter Career Expo job fairs. The event in Livermore had over 550 attendees and the event in Sacramento had over 650 attendees; thank you to Deputy Chiefs Krause and Phares, Engineers Morales, Rivers and O’Connor, and Firefighter/ Paramedics Hubbard and N. Smith for their assistance at these events. HR staff processed six retirements in March 2017. HR staff hosted and participated in the Liebert Cassidy Whitmore Fire Management Academy. In attendance were multiple employees and representatives from other agencies.

10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran
Monthly Finance Report of monthly activities.

FC Campo provided an account summary for the District’s OPEB Trust Fund. After a stellar 1st quarter in which the earnings rate was approximately 3.5% (annualized 14%), the 2nd quarter saw a loss of -0.83% (-3.3 annualized) and the 3rd quarter gained 4.39% (17.5% annualized). Fiscal Year to Date earnings are 7.1% (9.5% annualized). Overall, since the initial contribution (on June 29, 2009) into the OPEB Trust with \$3,500.00, the average annualized earnings were 8.94% with a Total Assets of \$15.2 million.

Controller Koran provided the monthly finance report; dated March 31, 2017. The District’s General Fund reserves met expectations with the cash balance of \$42.1 million and reserves at \$43.8 million, respectively. Cash balances are at \$47.9 million, which is an increase of \$5.1 million compared to last year. The second installment of property taxes was received on April 17, 2017; a total of \$24.7 million. Salaries and Benefits are at \$43.4 million; in line with budget expectations. General Fund expenditures for fiscal year 16/17, in comparison to budget and the 15/16 prior year, illustrates we are right on target. Ambulance fee revenues are as calculated, at \$2.48 million and better than last year. Transports are up compared to last year. The District received the 1st installment of the GEMT; \$32,000 dollars.

10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings and other District related activities.

A moment of silence was taken in memory of former District Chaplain Ellie Hoekenga and former

District Fire Chief Michael Blodgett. Chief Meyer spoke about the Celebration of Life for Ellie, which took place on April 22nd and Chief Blodgett's Celebration of Life, held the following day. Chief Meyer and staff attended the Knights of Columbus dinner, honoring Firefighter of the Year, Brain Olson. Chief Meyer spoke about the recent State of the Town event, hosted by Danville Mayor Renee Morgan. Chief Meyer shared information about the Navigator Conference, which he attended with the Director of Emergency Communications Pangelinan and Technology Manager Call, and relayed how valuable he found the conference to be, encouraging future attendance by other District staff.

11. GOOD OF THE ORDER

11.1 Board selection of a date for the Annual Budget Workshop

The Board selected Tuesday, May 30th, 10:00 a.m. as their date for the Annual Budget Workshop.

11.2 Board confirmation of recess for the month of July, 2017.

The Board of Directors will be at recess for the month of July, 2017.

12. CLOSED SESSION

12.1 Possible exposure to litigation (4 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

12.2 Potential Personnel Action – Position, Fire Marshal (C. Kiefer) pursuant to Government Code Section 54957.

13. Return to Open Session

Regular session ended:	4:15 p.m.
Closed session began:	4:28 p.m.
Closed session ended:	5:35 p.m.
Regular session open:	5:35 p.m.

14. Report Upon Return from Closed Session (if applicable)

15. Adjournment

The meeting was adjourned by Vice President Campbell at 5:35 p.m.

Prepared by: _____
Donna Maxwell, District Clerk

Approved by: _____
Chris Campbell, Board Vice President



San Ramon Valley Fire Protection District

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www.firedepartment.org | info@firedepartment.org

Date: May 24, 2017

To: Board of Directors

From: John Duggan, Battalion Chief

Subject: Purchase of Stryker Power-Load Gurney Systems

Background

In response to requests from both the District's Safety and EMS Committees, in 2014 the District began a 14-month in-service evaluation of the Stryker Power-Load System. This onboard unit allows gurneys to be loaded into ambulances by means of mechanical advantage. The evaluation included a "demo" unit installed in an ambulance that was rotated in-service between five (5) District fire stations.

At the conclusion of this survey, the consensus recommendation was that these mechanical units greatly enhanced both employee safety and overall patient care. This was accomplished by means of having the mechanical system retract the gurney into the ambulance, as opposed to utilizing human effort to overcome terrain, load distribution, apparatus parked at an incline, or when maneuvering a considerable amount gross weight. These attributes were greatly recognized by our two-personnel Paramedic units.

Research revealed that in the last five-year period, District personnel have reported twenty-two (22) gurney related industrial injuries. These injuries have resulted in 910 daily absences of Suppression Division personnel, or 21,840 work hour absences. The medical treatment costs associated with these injuries was \$480,000. This amount does not reflect associated overtime costs, or the cost to administer these claims.

Although the Stryker Corporation is the sole provider of the Power-Load System, staff have been successful in negotiating an appreciable price reduction for this equipment since the initial price quote. This cost savings was increased by means of having identified the option to retrofit the gurneys currently owned by the District. With the proposed purchase cost of \$73,000, the District would realize a savings of \$134,700.

Recommendation

Authorize staff to purchase two (2) Stryker Power-Load Gurney systems and to have two (2) currently owned gurneys retrofitted to work in conjunction with these units, in an amount not to exceed \$73,000.

Financial Impacts:

Sufficient funding for the acquisition is available in the FY 2016-2017 Capital Improvement Fund, as a result of the savings achieved from renegotiating other budgeted EMS equipment acquisitions.



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Date: May 24, 2017
To: Board of Directors
From: Paige Meyer, Fire Chief
Subject: Contract for Services – Ken Campo

Background:

Given the District has not filled the Chief Financial Officer position, staff would like to continue the services of Ken Campo to provide ongoing administrative support to the Finance Division to include but would not be limited to:

- Oversight and management of the Finance Division;
- Perform month-end closing of accounts and prepare monthly financial reports for the Board of Directors;
- Coordinate the year-end financial audit and preparation of June 30, 2017 Comprehensive Annual Financial Report;
- Ensure timely and accurate filing of annual State and Federal financial reports and required information.

Other duties would include ongoing review of CCCERA retirement rates, provide ongoing assistance with labor negotiations, and other financial planning and operational activities as may be directed by me.

Recommended Board Action:

Staff recommends approval of a Contract for Services with Ken Campo for financial consulting services for a period of 18 months commencing on July 1st 2017, ending January 1st 2019. Services will be provided at an hourly rate of \$135.00 per hour.

**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**

OLD BUSINESS



SAN RAMON VALLEY FIRE PROTECTION
DISTRICT
ALAMO FIRE STATION 32

MAY 2017

Construction Progress:

Trash Enclosure foundation, slab and CMU walls – 100%
Trash Enclosure roof truss system t - 100%
Trash Enclosure doors – in production
Trash Enclosure gutters and tile roof install – week of 5/15/17
Precast walls – 100%
Bollards – 100%
Generator set and fuel pad – 100%
Parking Area east side – 90%
Trench Drains and Manhole lids – 90%

Current Issues:

Bridge design pending - awaiting final plan check responses.

Project Completion:

Estimated soft opening of the Fire Station is week of June 5-9, excluding the pedestrian bridge work and fuel tank installation.



Trash Enclosure, Generator and Parking Area



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License No. 927530



SAN RAMON VALLEY FIRE PROTECTION
DISTRICT
ALAMO FIRE STATION 32



Fuel tank and parking area



East parking lot



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SAN RAMON VALLEY FIRE PROTECTION
DISTRICT
ALAMO FIRE STATION 32



East side of App Bay



Stone Valley Road driveway



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SAN RAMON VALLEY FIRE PROTECTION
DISTRICT
ALAMO FIRE STATION 32



Drive lane between East and West

Remaining construction schedule (estimated)

Task Name	Duration	Start	Finish
PGE - connect GAS	1 day?	Wed 5/17/17	Wed 5/17/17
ATT - wire. Connection, testing	5 days	Fri 5/26/17	Thu 6/1/17
Interior	5 days	Thu 4/27/17	Wed 5/3/17
Fire up HVAC Units	2 days	Thu 5/18/17	Fri 5/19/17
Test and balance	1 day?	Mon 5/22/17	Mon 5/22/17
Repaint walls- dorms and day room	2 days	Tue 5/23/17	Wed 5/24/17
Moisture test floors	3 days	Thu 5/25/17	Mon 5/29/17
Install flooring	1 day?	Tue 5/30/17	Tue 5/30/17
Stone Valley	50 days	Mon 3/27/17	Mon 6/5/17
Form rolling gate threshold	1 day	Mon 5/15/17	Mon 5/15/17



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SAN RAMON VALLEY FIRE PROTECTION
DISTRICT
ALAMO FIRE STATION 32

Fabricate trash enclosure doors	5 days	Tue 5/9/17	Mon 5/15/17
Set rolling gate track and rebar	1 day	Tue 5/16/17	Tue 5/16/17
Form drive at swing gate	1 day	Mon 5/15/17	Mon 5/15/17
Pour rolling gate threshold	1 day	Wed 5/17/17	Wed 5/17/17
Rebar drive at swing gate	1 day	Tue 5/16/17	Tue 5/16/17
Form driveway curbs	1 day	Thu 5/18/17	Thu 5/18/17
Rebar driveway curbs	1 day	Fri 5/19/17	Fri 5/19/17
Install bollards swing gate	1 day	Tue 5/16/17	Tue 5/16/17
Pour driveway curbs	1 day	Mon 5/22/17	Mon 5/22/17
Pour drive at swing gate	1 day	Wed 5/17/17	Wed 5/17/17
Set gate operators	1 day	Wed 5/24/17	Wed 5/24/17
Install gates & iron fence sections	1 day	Thu 5/25/17	Thu 5/25/17
Demo (e) sidewalk	1 day	Mon 5/29/17	Mon 5/29/17
Install trash enclosure doors	1 day	Tue 5/30/17	Tue 5/30/17
Form driveway	1 day	Tue 5/30/17	Tue 5/30/17
Driveway rebar	1 day	Wed 5/31/17	Wed 5/31/17
Pour driveway	1 day	Thu 6/1/17	Thu 6/1/17
Relocate flagpole	0.5 days	Mon 5/22/17	Mon 5/22/17
Relocate air compressor	0.5 days	Mon 5/22/17	Mon 5/22/17
Miranda	17 days	Tue 5/16/17	Wed 6/7/17
Flatwork forms	2 days	Tue 5/16/17	Wed 5/17/17
Flatwork rebar	1 day	Thu 5/18/17	Thu 5/18/17
Pour Concrete	1 day	Fri 5/19/17	Fri 5/19/17
Form heavy vehicle area - App Bay	3 days	Mon 5/22/17	Wed 5/24/17
Rebar heavy vehicle area - App Bay	1 day	Thu 5/25/17	Thu 5/25/17
Pour heavy vehicle area - App Bay	1 day	Fri 5/26/17	Fri 5/26/17
Form driveway	2 days	Mon	Tue 5/30/17



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SAN RAMON VALLEY FIRE PROTECTION
DISTRICT
ALAMO FIRE STATION 32

		5/29/17	
Driveway rebar	1 day	Wed 5/31/17	Wed 5/31/17
Pour driveway	1 day	Thu 6/1/17	Thu 6/1/17
Form sidewalk	2 days	Fri 6/2/17	Mon 6/5/17
Sidewalk reinforcement	1 day	Tue 6/6/17	Tue 6/6/17
Pour Sidewalk	1 day	Wed 6/7/17	Wed 6/7/17
PUNCHLIST	17 days	Wed 5/17/17	Thu 6/8/17
Striping	1 day	Thu 6/8/17	Thu 6/8/17



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www.firedepartment.org | info@firedepartment.org

Date: May 24, 2017

To: Board of Directors

From: Martin Koran, Controller

Subject: The adoption of San Ramon Valley Fire Protection District Resolution No. 2017-03 to consider increasing the First Responder Assessment without Transport Fee and the Ambulance Transport fees and charges contained within Ordinance No. 30.

Background:

Consistent with Ordinance No. 30, Resolution No. 2017-03 implements a Consumer Price Index (CPI) adjustment to First Responder Assessment without Transport and Ambulance Transport fees and charges for Fiscal Year 2017/18. The schedule of fees for the recovery of costs for service is defined in Ordinance No. 30, as approved by the Board on November 21, 2013. The CPI adjustment is based on the CPI Urban Wage Earners, San Francisco-Oakland-San Jose, CA region measured as of each February. The February 2017 annual adjustment was determined to be 3.3 percent.

In accordance with California Health and Safety Code Section 13916 *et seq.* the District Clerk published notice of the proposed action and public hearing in the San Ramon Valley Times and made Resolution No. 2017-03 along with supporting documentation available for public examination at the District Administrative Building and the District website.

Furthermore, it is noted that for the purposes of this regulatory action; the applicability of the California Environmental Quality Act (CEQA) to public agency projects is determined to be statutorily exempt from environmental review because the activity will not cause direct or indirect physical change to the environment.

Fiscal Impact:

Revenue from First Responder Assessment without Transport fees and Ambulance Transport fees and charges help defray the cost of providing these services. The annual CPI adjustment is needed to help such fees and charges keep pace with providing the service, and lessen the reliance on general property tax revenue.

Recommended Board Action:

Adopt by a majority roll call vote, the attached Resolution 2017-03.

RESOLUTION NO. 2017-03

A RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT INCREASING THE FIRST RESPONDER ASSESSMENT WITHOUT TRANSPORT FEE AND THE AMBULANCE TRANSPORT FEES AND CHARGES CONTAINED WITHIN ORDINANCE NO. 30

WHEREAS, it is necessary from time to time to revise the fees and charges that assist in defraying the costs of specific services provided by the San Ramon Valley Fire Protection District ("District"); and,

WHEREAS, pursuant to Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066, the District adopted Ordinance No. 30 on November 21, 2013 setting forth District fees and costs which are subject to reimbursement; and,

WHEREAS, The District has given notice of its intent to increase such fees and charges contained in Ordinance No. 30 as may be adopted by Resolution and noticed in accordance with Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066; and,

WHEREAS, Health and Safety Code Section §13916 (d) provides that the schedule of fees and charges established by Ordinance No. 30 must indicate an amount to be charged which is based on the estimated cost to provide the service; and,

WHEREAS, the District has determined, based on the services provided, that it may increase fees and charges based on an annual adjustment each July 1 based on the annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February of each year; and,

WHEREAS, the annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February 2017 was determined to be 3.3 percent;

NOW THEREFORE BE IT RESOLVED by the District Board of Directors that:

1. Each of the recitals of this Resolution are found to be determinations of fact which are true and correct;
2. The fees and charges set forth in Exhibit A attached and incorporated by this reference shall be effective July 1, 2017;
3. The Board of Directors delegates its authority to the Fire Chief or his/her designee to administer the fees and charges as set forth in Exhibit A;
4. The fees and charges authorized by this Resolution are categorically exempt from review under the California Environmental Quality Act ("CEQA") as confirmed in CEQA Guidelines Section 15273.

PASSED, APPROVED AND ADOPTED on this 24th day of May, 2017 at a regular meeting of the District Board of Directors at San Ramon, State of California on a motion made by Director _____, seconded by Director _____ and duly carried with the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: _____

Don Parker
President, Board of Directors

ATTEST:

Natalie Korthamar Wong
Director of Human Resources/
Acting District Clerk

APPROVED AS TO FORM:

APPROVED TO CONTENT:

William D. Ross, District Counsel

Paige Meyer, District Fire Chief

Exhibit A
Resolution 2017-03
Schedule of Fees

Fees for services related to (1) Ambulance Transport and (2) Assessment Without Transport shall be charged as set forth in Table 1-A.

Table 1-A

Type	FEE
BLS	\$ 1,142
ALS 1	\$ 1,614
ALS 2	\$ 1,711
Oxygen	\$ 114
Mileage	\$ 31.82 per mile
Assessment Without Transport	\$ 498.00



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Date: May 24, 2017

To: Board of Directors

From: Martin Koran, Controller

Subject: Consideration of Resolution No. 2017-04 to apply an annual CPI adjustment to service fees and charges contained within Ordinance No. 28

Background:

Resolution No. 2017-04 implements a Consumer Price Index (CPI) adjustment to District service fees and charges for Fiscal Year 2017/18. The schedule of fees for the recovery of costs for service is defined in Ordinance 28, as approved by the Board on July 24, 2013. This CPI adjustment is consistent with the Board's prior direction to annually adjust such fees and charges by the CPI Urban Wage Earners, San Francisco-Oakland-San Jose, CA region measured as of each February. The February 2017 annual adjustment was determined to be 3.3 percent.

In accordance with California Health and Safety Code Section 13916 *et seq.* the District Clerk published notice of the proposed action and public hearing in the San Ramon Valley Times and made Resolution No. 2017-04 along with supporting documentation available for public examination at the District Administrative Building and the District website.

Furthermore, it is noted that for the purposes of this regulatory action; the applicability of the California Environmental Quality Act (CEQA) to public agency projects is determined to be statutorily exempt from environmental review because the activity will not cause direct or indirect physical change to the environment.

Fiscal Impact:

Revenue from service fees and charges help defray the cost of providing these fee-based services. The annual CPI adjustment is needed to help such fees and charges keep pace with providing the service, and lessen the reliance on general property tax revenue.

Recommended Board Action:

Adopt by a majority roll call vote, the attached Resolution 2017-04.

RESOLUTION NO. 2017-04

**A RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION
DISTRICT INCREASING FEES AND CHARGES
FOR VARIOUS SERVICES CONTAINED WITHIN ORDINANCE NO. 28**

WHEREAS, it is necessary from time to time to revise the fees and charges that assist in defraying the costs of specific services provided by the San Ramon Valley Fire Protection District ("District"); and,

WHEREAS, pursuant to Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066, the District adopted Ordinance No. 28 on July 24, 2013 setting forth District fees and costs which are subject to reimbursement; and,

WHEREAS, Health and Safety Code §13916 (d) provides that the schedule of fees established by Ordinance No. 28 must indicate an amount to be charged which is based on District policy direction and reasoning; and,

WHEREAS, The District has given notice of its intent to increase such fees and charges contained in Ordinance No. 28 as may be adopted by Resolution and noticed in accordance with Health and Safety Code Section §13916 *et seq.*, and Government Code Section §6066; and,

WHEREAS, the fees and charges set forth in Resolution 2017-04 Exhibit A, attached hereto and made a part hereof, have been modified based on District business practices and found to be based upon the costs determined to be appropriate for performing such District services and are reasonable,

WHEREAS, the District has determined, based on the services provided, that it may increase fees and charges each July 1 based on an annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February of each year; and,

WHEREAS, the annual change in the Consumer Price Index (CPI) Urban Wage Earners, San Francisco-Oakland-San Jose, CA region, measured as of February 2017 was determined to be 3.3 percent; and,

NOW THEREFORE BE IT RESOLVED by the District Board of Directors that:

1. Each of the recitals of this Resolution are found to be determinations of fact which are true and correct;
2. The fees and charges set forth in Exhibit A attached and incorporated by this reference shall be effective July 1, 2017;
3. The Board of Directors delegates its authority to the Fire Chief or his/her designee to administer the fees and charges as set forth in Exhibit A;

4. The fees and charges authorized by this Resolution are statutorily exempt from review under the California Environmental Quality Act ("CEQA") as confirmed in CEQA Guidelines Section 15273.

PASSED, APPROVED AND ADOPTED on this 24th day of May, 2017 at a regular meeting of the District Board of Directors at San Ramon, State of California on a motion made by Director _____, seconded by Director _____ and duly carried with the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: _____

Don Parker
President, Board of Directors

ATTEST:

Natalie Korthamar Wong
Director of Human Resources/
Acting District Clerk

APPROVED AS TO FORM:

APPROVED TO CONTENT:

William D. Ross, District Counsel

Paige Meyer, District Fire Chief

Exhibit A
Resolution 2017-04 Schedule of Fees

All plan check, construction inspections and/or fire inspections, and permits required by the California Fire Code, San Ramon Valley Fire Protection District (“District”) Ordinance, or California Office of the State Fire Marshal shall be subject to the following adopted user fees.

Fees for plan check shall be tabulated and collected upon submittal of the initial plan for review and be in accordance with Part 1.

Fees for fire inspections, as part of the District’s code enforcement program shall be in accordance with Part 2.

Fees for permits, as part of the District’s code enforcement program shall be in accordance with Part 3.

Fees for miscellaneous reports, copying, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4.

Part 1. PLAN REVIEW AND CONSTRUCTION PERMIT FEES

Fees shall be collected upon submittal of plans for review as set forth in Table 1. Fees are based on the type of construction permit that plans are submitted for review.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial fire code permit issued with the plan review in accordance with Part 1, Table 1.

Table 1

REF.	TYPE OF REVIEW	FEE
	Planning and Site Development	
	Pre-application design review <i>To meet to discuss potential requirements, design criteria, hardships, proposed mitigation of requirements, etc</i>	\$319 per hour <i>First hour no charge.</i>
	Planning and site development review <i>Includes review and comments for planning applications and associated community development process requirements</i>	\$319
	Emergency response pre-plan <i>A emergency response pre-plan is required if determined necessary by the fire code official due to size, use, or special hazard exist</i>	Actual Cost to District
105.7	Plan Check and Construction Permits	
105.7.1.	Automatic fire-extinguishing systems (a) NFPA 13 & 13R wet, dry, pre-action	

	<p>1. new system</p> <p>2. modification to an existing system</p> <p>(b) clean agent, commercial cooking, wet & dry chemical, CO₂</p> <p>(c) NFPA 13D new and modifications</p>	<p>\$756 first 20 heads + \$84 each addtl 20 heads</p> <p>\$597 first 20 heads + \$84 each addtl 20 heads</p> <p>\$538</p> <p>\$580</p>
105.7.2	Battery systems	\$464
105.7.3	Compressed gases.	
	(a) storage, use, or handling	\$464
	(b) medical gas systems	\$812
	(c) refrigeration systems	\$696
105.7.4	Cryogenic fluids	\$585
105.7.5	Fire alarm and detection systems and related equipment	
	(a) fire alarm system	
	1. new system	\$648 first 20 devices + \$232 each addtl 20 devices
	2. modification to an existing system	\$597 first 20 devices + \$232 each add 20 devices
	(b) fire sprinkler monitoring system	\$464
	(c) smoke control system	\$1,102
	(d) smoke and heat vent systems	\$758
105.7.6	Fire pumps and related equipment	
	(a) new installation	\$1,160
	(b) modifications or repairs to	\$464
105.7.7	Flammable and combustible liquids	
	(a) aboveground and underground storage tanks, including equipment	\$464
	(b) underground tank removal	\$517
	(c) vapor recovery	\$464
105.7.8	Hazardous materials	\$758
105.7.9	Industrial ovens	\$390
105.7.10	LP-gas	
	(a) new installation	\$597
	(b) modifications or repairs to	\$512

105.7.11	Private fire hydrants and fire protection water supplies (a) private fire hydrant systems (b) fire protection system water supply (c) rural water supply systems (d) temporary water supply systems	\$928 per system \$696 per system \$716 per system \$464 per system
105.7.12	Spraying or dipping (a) new installation (b) modifications or repairs to	\$418 \$306
105.7.13	Standpipe systems (a) new installation (b) modifications or repairs to	\$764 \$358
105.7.14	Temporary membrane structures and tents	\$298
105.7.15	Construction, alteration, or renovation of a building for which a building permit is required (a) commercial: new or addition 1. 0 – 5,000 SQFT 2. 5,001 – 10,000 SQFT 3. 10,001 – 20,000 SQFT 4. each additional 10,000 SQFT (b) commercial: alteration or renovation 1. 0 – 5,000 SQFT 2. 5,001 – 10,000 SQFT 3. 10,001 – 20,000 SQFT 4. each additional 10,000 SQFT (c) residential: new, addition, alteration or renovation	\$812 \$1,361 \$1,753 \$305 \$603 \$727 \$922 \$153 \$348
105.7.16	Fire apparatus access, site improvements and related equipment (a) roadway design (b) obstructions (gates, traffic calming devices, and other manipulated barriers) (c) temporary fire apparatus access roadways	\$390 \$290 \$348
	Miscellaneous system plans	\$597
	Miscellaneous construction permit	\$317 per hour
	Fuel modification	\$903
	Additional plan reviews	\$247 each
	Plan reviews or specialized consultation <i>The use of an independent specialized consultant with expertise to conduct the review is sometimes necessary. Projects subject to this provision shall be so advised and provide to the District a document addressed to the District recognizing the advisory and accepting responsibility for resulting charges.</i>	\$333 + review type from Table 1 + consultant fees
	Additional field inspections	\$262 each

	Field inspections or tests after regular business hours <i>Fees assessed under this provision shall be due and payable prior to the action of the District. This provision is not a mandate on the District to normally provide this service. This service is subject to staff availability and does not mandate performance.</i>	\$378 per hour with a 2 hour minimum
	Alternate materials and methods of construction review <i>*Plus any costs the District incurs should the use of an independent specialized consultant be necessary to evaluate the submittal.</i>	\$319
	Permit renewal or extension	Assessed at one half of the original fee

Part 2. OCCUPANCY INSPECTION FEES

The fees for state mandated occupancy inspections and state license care facility "Fire Clearance" services not part of a construction or operational permit shall be in accordance with Part 2, Table 2.

Table 2

REF.		FEE
	State Mandated Inspections	
1.	Public and private schools	\$0 annually
2.	Hotel, motel, lodging house, apartment house and dwelling, buildings, or similar (i.e. Group R, Division 1 & 2 occupancies) and structures accessory thereto (a) <15 dwelling units annually (b) 16-75 dwelling units annually (c) >76 dwelling units annually	\$278 \$429 \$796
3.	Jail or place of detention for persons charged with or convicted of a crime	\$874 bi-annually
4.	Additional field inspections	\$262 each
	State Licensed Facilities - Fire Clearance (850 Form)	
5.	Pre-inspection consultation	\$215
6.	Facilities with a capacity to serve not more than 6 clients	\$215
7.	Facilities with a capacity to serve more 6-25 clients	\$267
8.	Facilities with a capacity to serve 26 or more clients	\$348

Part 3. FIRE CODE OPERATIONAL PERMIT FEES

All Operational permits required by the California Fire Code and/or San Ramon Valley Fire Protection District ("District") Ordinance are renewable on the basis of

inspection frequency. Operational permit fees are due and payable via invoice following the inspection as set forth in Part 3.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial fire code permit issued with the plan review in accordance with Part 1, Table 1.

Table 3

REF.	TYPE OF REVIEW	FEE
	Operational Permits	
105.6.1	Aerosol products	\$54
105.6.2	Amusement buildings	\$232
105.6.3	Aviation facilities	\$54
105.6.4	Carnivals and fairs	\$319
105.6.5	Cellulose nitrate film	\$54
105.6.6	Combustible dust-producing operations	\$54
105.6.7	Combustible fibers	\$54
105.6.8	Compressed gases	\$54
105.6.9	Covered mall buildings	\$54
105.6.10	Cryogenic fluids	\$54
105.6.11	Cutting and welding	\$54
105.6.12	Dry cleaning plants	\$54
105.6.13	Exhibits and trade shows	\$262
105.6.14	Explosives	\$49
105.6.15	Fire hydrants and valves	\$54
105.6.16	Flammable and combustible liquids	\$54
105.6.17	Floor finishing	\$54
105.6.18	Fruit and crop ripening	\$54
105.6.19	Fumigation and thermal insecticidal fogging	\$38
105.6.20	Hazardous materials	\$54
105.6.21	Hazardous production materials	\$54
105.6.22	High-piled storage	\$54
105.6.23	Hot work operations	\$54
105.6.24	Industrial ovens	\$54
105.6.25	Lumber yards and woodworking plants	\$54
105.6.26	Liquid or gas-fueled vehicles	\$54
105.6.27	LP-gas	\$50
105.6.28	Magnesium	\$54
105.6.29	Miscellaneous combustible storage	\$54
105.6.30	Open burning	\$123
105.6.31	Open flames and torches	\$107
105.6.32	Open flames and candles	\$54

105.6.33	Organic coatings	\$54
105.6.34	Places of assembly	\$54
105.6.35	Private fire hydrants	\$54
105.6.36	Pyrotechnic special effects material	\$348
105.6.37	Pyroxylin plastics	\$54
105.6.38	Refrigeration equipment	\$54
105.6.39	Repair garages and motor fuel-dispensing facilities	\$54
105.6.40	Rooftop heliports	\$54
105.6.41	Spraying or dipping	\$54
105.6.42	Storage of scrap tires and tire byproducts	\$54
105.6.43	Temporary membrane structures and tents	\$241
105.6.44	Tire-rebuilding plants	\$54
105.6.45	Waste products	\$54
105.6.46	Wood Products	\$54
105.6.47	Additional operational permits	\$54
105.6.48	Christmas tree sales	\$241
105.6.49	Model rocket	\$209

Part 4. GENERAL FEES

Miscellaneous reports, copying fees, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4, Table 4.

Table 4

REF.	GENERAL FEES	FEE
	All reports, (Incident, Inspection, Investigation, Budget, CAFR, Board Packet)	Cost of reproduction, plus 10%
	Copy Charges	\$.10 per page; duplexed pages are charged as two pages
	GIS Maps (Digital Transfer)	Cost of reproduction, plus 10%
	Copies of photographs, discs, tapes or any other outsourced processed records	Cost of reproduction plus 10%
	Documentation Certification	\$5.00 or maximum allowable by law
	Returned Check Charge	\$25/check
	Late Payment Fee	10% of fee or \$10 (whichever is greater)

	CPR Training	\$40 per person
	Fire House Dinner	\$157
	Paramedic Field Internship	\$1,960
	Subpoenas A deposit of \$157.00 for each day that the specified employee is required to remain in attendance pursuant to the subpoena. The District shall then be reimbursed for traveling expenses and the full cost to the District of paying the employee, tabulated pursuant to the Service Rate below. If the actual expenses should later prove to be less than \$157.00 per day tendered, the excess of the amount shall be refunded. If the actual expenses should later prove to be more than the amount deposited, the District may collect the balance from the party at whose request the subpoena is issued	
	Weed Abatement Program Administrative Fee	\$1,220
	Applicant Charges for Processing Address or Street Name Changes	\$82

"SERVICE RATE SCHEDULE". Unless waived by the District pursuant to Section 3 of the Fee Ordinance, a service rate shall be applied for the services rendered. This service rate shall be based upon the hourly rate, or overtime rate for the specific position or rank for the employee providing the services. In addition, this rate shall include an average benefit cost for safety employees and an average benefit cost for non-safety employees dependent on which classification of the specified employee. When determining whether the rate to be charged is the "overtime rate" or the "hourly rate," the overtime rate shall be used if the District is required to pay overtime to the specified employee. If the District is not required to pay overtime to the specific employee, then all hours shall be charged at the "hourly rate."

"EQUIPMENT RATE SCHEDULE". Apparatus and equipment rates shall be the current rate in effect under the California Fire Assistance Agreement or the Federal Emergency Management Agency equipment rate schedule, whichever applies.

Part 5. INFORMATION TECHNOLOGY SURCHARGE FEE

The schedule of fees included in Section 9, Part 1 through Part 3 is inclusive of a 5 percent surcharge for Information Technology to assist in ongoing technology needs to support the general operations of the Fire & Life Safety Division for which these fees are charged.

NEW BUSINESS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 24, 2017
To: Board of Directors
From: Martin Koran - Controller
Subject: Request for Quote – Bulk Fuel Service

Background:

Each year the District purchases approximately 73,000 gallons of unleaded gasoline and 40,000 gallons of diesel fuel. This fuel supplies District-owned vehicles and the City of San Ramon Police, Building, Engineering, and Public Services Department vehicles. The District spent \$237,000 for fuel in fiscal year 2015-16. The District has been purchasing bulk fuel from Valley Oil since September 1, 2011.

A Request for Quote for Bulk Fuel Service was issued April 3, 2017. Proposal requirements included price, emergency plan, experience, and references.

Each vendor was required to bid a price based on a daily benchmark price plus a stated amount to establish a cost per gallon of fuel. Proposals also included a requirement that in the event of a declared emergency or natural disaster, priority fuel supply will be given to the District.

The daily benchmark price is provided by Oil Price Information Service (OPIS), which is an independent, third party provider of petroleum pricing and analysis. OPIS freezes supplier prices and calculates averages by location at key times throughout the day. This allows the District to index fuel purchases to a third party price at a fixed point in time. The District price will be based on the OPIS daily unbranded low rack price at 1000 hours Eastern Daylight Time for San Jose, California.

In April 2017, the District paid the following amount for fuel above the daily benchmark price per gallon:

Unleaded: \$0.069

Diesel: \$0.075

Results:

Five companies issued quotes. Quote results are attached. Only two vendors addressed and met all emergency plan requirements.

Quote prices ranged from \$0.084/gallon to \$0.287/gallon above the daily benchmark price.

The District's current service provider was the second lowest bid, but significantly higher than the low bid and the current contract pricing extended to the District.

The low bid was provided by Hunt & Sons headquartered in Sacramento, California, with locations in Antioch and Benicia. Hunt & Sons is a full service fuel provider and has been in business since 1946. Hunt & Sons provided fuel to the District from the mid-1970's to 2011, and currently provide fuel for the City Walnut Creek, as well as Contra Costa County Fire and Livermore-Pleasanton Fire.

It is estimated the new price will cost the District an additional \$1,500 per year over the current contract. However, the service delivery and streamlined electronic billing will provide administrative and oversight efficiencies. The contract also guarantees priority fuel supply to the District in the event of a declared emergency or natural disaster.

Recommended Board Action:

Authorize staff to enter into an agreement with Hunt & Sons, Inc. for bulk fuel service for the period July 1, 2017 – June 30, 2018 with an option to renew annually not to exceed five years.

Fiscal Impact:

Approximately \$1,500 per year above the current bulk fuel service contract.

Attachments:

1. Bulk Fuel Service Quote price results

Bulk Fuel Service Quotes
Due Data 4/17/17 @ 3pm

	1	2	3	4	5
Received by Email	4/14/17 4:12pm	4/17/17 9:20am	4/17/17 12:50pm	4/17/17 1:18pm	4/17/17 2:47pm
Opened	4/19/17	4/19/17	4/19/17	4/19/17	4/19/17
Vendor	Western States Oil	Valley Oil Company	SC Fuels	Hunt & Sons	Flyers Energy, LLC
Contact	Bob Brown	Mike Taft	Karen Koep	Jeff Pitcock	Chris French
Phone	408-351-2328	650-967-2253	805-389-3550	925-755-3885	707-373-3885
Email	bbrown@lubeoil.com	mike.taft@valleyoil.com	koepk@scfuels.com	jpitcock@huntson.com	william.french@4flyers.com
Unleaded (Quote)	\$0.230	\$0.185	\$0.287	\$0.084	\$0.200
Diesel (Quote)	\$0.250	\$0.205	\$0.287	\$0.084	\$0.200
Unleaded (Current)		\$0.069			
Diesel (Current)		\$0.075			
Notes					Vendor minimum requirements: 200 gallon minimum delivery on all products. \$75 fee for all deliveries less than 200 gallons.
Headquarters	San Jose, CA	Mountain View, CA	Orange, CA	Sacramento, CA	Auburn, CA
Reference #1	City and County of San Francisco	City of Milpitas	County of Alameda	ConFire	City of Hayward
Reference #2	City of San Jose	City of Richmond	City of Santa Cruz	Livermore-Pleasanton Fire	City of South San Francisco
Reference #3	City of Palo Alto	County of Santa Clara	City of Berkeley	City of Walnut Creek	City of Petaluma
Annual Gallons					
Unleaded	73,465	73,465	73,465	73,465	73,465
Diesel	39,793	39,793	39,793	39,793	39,793
Unleaded (Current) \$/Gallon	\$0.069	\$0.069	\$0.069	\$0.069	\$0.069
Cost for Annual Gallons	\$5,069.085	\$5,069.085	\$5,069.085	\$5,069.085	\$5,069.085
Diesel (Current) \$/Gallon	\$0.075	\$0.075	\$0.075	\$0.075	\$0.075
Cost for Annual Gallons	\$2,984.475	\$2,984.475	\$2,984.475	\$2,984.475	\$2,984.475
Unleaded (Proposed) \$/Gallon	\$0.230	\$0.185	\$0.287	\$0.084	\$0.200
Cost for Annual Gallons	\$16,896.950	\$13,591.025	\$21,084.455	\$6,171.060	\$14,693.000
Diesel (Proposed) \$/gallon	\$0.250	\$0.205	\$0.287	\$0.084	\$0.200
Cost for Annual Gallons	\$9,948.250	\$8,157.565	\$11,420.591	\$3,342.612	\$7,958.600
Unleaded Cost Increase/(Savings)	\$11,827.865	\$8,521.940	\$16,015.370	\$1,101.975	\$9,623.915
Diesel Cost Increase/(Savings)	\$6,963.775	\$5,173.090	\$8,436.116	\$358.137	\$4,974.125
TOTAL Cost Increase/(Savings)	\$18,791.640	\$13,695.030	\$24,451.486	\$1,460.112	\$14,598.040



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 24, 2017

To: Board of Directors

From: Derek Krause, Deputy Chief

Subject: Consideration of Changes to the Front Counter Practices and a Second Permit Technician Position

Background:

The Fire & Life Safety Division (FLSD) currently has budgeted one full time Office Assistant I, the duties of which are shared between two part-time (PT) employees. One PT employee works from 8:00-1:30 and the other from 1:00-5:00, with a half hour overlap. This current staffing model creates some challenges throughout the work day, such as trying to find other FLSD employees to cover lunch and breaks throughout the day; and now that most of the FLSD employees are expected to be out of the office handling field work, it is foreseeable that this issue will become even more challenging going forward.

Staff recommends that the District eliminate the Office Assistant I position and add a second Permit Technician position. The District currently has one Permit Technician opening and the recruitment and selection process would be modified to select the top two candidates, instead of only one. Both Permit Technicians would be assigned to the front counter, providing much better coverage throughout the day. Also, as the primary duty of the Permit Technician position is to complete over-the-counter plan reviews, this change would facilitate a significant service level enhancement by expanding the hours for simple over-the-counter plan reviews from the current 9:00 to 12:00, Tuesdays and Thursdays, to 9:00-4:00, Tuesday *through* Thursday. This increases the weekly over-the-counter plan review hours by three and one-half times, from six (6) hours per week to twenty-one (21) hours per week. To the extent the expanded hours result in more plan reviews, the District should experience an increase in the related plan review revenue.

The overall impact to the Fire and Life Safety Division would be to improve external customer service through additional service hours and capabilities by regular staff, professionalize the public interface with the FLSD, increase internal customer service by doubling the office assistant support for the division, and eliminate coverage issues and conflicts to adequately staff the front desk.

Recommendation Board Action:

Authorize replacing the FLSD Office Assistant I position with a Permit Technician position.

Fiscal Impact:

None, as the anticipated increase in fee revenue from the above changes, revenue is expected to more than offset the additional cost of \$12,064.42, associated with the staffing change.



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www.firedepartment.org | info@firedepartment.org

Date: May 24, 2017
To: Board of Directors
From: Natalie Korthamar Wong, Director of Human Resources
Re: Rehiring of Retiree Mary Nelson

Summary:

The Emergency Communications Division is currently short-staffed due to recent retirements. Staff would like the Board of Directors to approve a resolution authorizing the rehiring of retiree Mary Nelson in a part-time temporary Public Safety Dispatcher position to provide relief to the mandatory overtime shift coverage currently required of the District's Public Safety Dispatchers.

Discussion:

The Emergency Communications Division operates with 12 full-time and 3 part-time employees. The Division currently has two full-time vacancies due to retirements which equates to a 25% staffing shortage with full-time staffing. One full-time Division employee is in training and therefore cannot be used to cover a shift. Two of the three part-time positions are currently vacant. The employee currently filling the one part-time position is averaging one 24hr shift per month due to other commitments. The District currently has open recruitments for full-time and part-time positions for the Division; however, with the testing process, background and training the District will not have vacant positions staffed for at least 6 months. Currently, Public Safety Dispatchers are mandated to work on days off to cover all shift staffing requirements.

Authorizing retiree Mary Nelson to work part-time will provide relief to the mandatory overtime shift coverage.

Financial Impacts:

This rehiring of retiree Mary Nelson is expected to have minimal financial impact due to the vacant budgeted positions in the Emergency Communication Division; therefore, no additional appropriations are necessary.

Recommended Board Action:

Approve Resolution No. 2017-05 authorizing the rehiring of retiree Mary Nelson to the position of Public Safety Dispatcher as a part-time, temporary employee effective June 1, 2017.

May 24, 2017

A RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT CERTIFYING THE IMMEDIATE NEED TO TEMPORARILY HIRE A RECENT RETIRED EMPLOYEE CONSISTENT WITH GOVERNMENT CODE SECTION 7522.56 & 21224

At a meeting of the Board of Directors of the San Ramon Valley Fire Protection District (sometimes referred to as “District”), a special District organized and existing under the laws of the State of California, held on May 24, 2017, a quorum being present, the following Resolution was adopted:

WHEREAS, the San Ramon Valley Fire Protection District has an immediate need to fill, and provide backup for the fire and life safety position of Public Safety Dispatcher for the District dispatch duties for fire and emergency personnel of the District and law enforcement personnel of the City of San Ramon; and

WHEREAS, the District wishes to re-employ retiree Mary Nelson as a Public Safety Dispatcher, pursuant to California Government Code section 7522.56, which provides as follows: (f) A retired person shall not be eligible to be employed pursuant to this section for a period of 180 days following the date of retirement unless he or she meets one of the following conditions:

- (1) The employer certifies the nature of the employment and that the appointment is necessary to fill a critically needed position before 180 days have passed and the appointment has been approved by the government body of the employer in a public meeting.

WHEREAS, Mary Nelson received a service retirement on May 1, 2017, from the Contra Costa County Retirement Association (“CCCERA”)

WHEREAS, the District has elected to rehire retiree Mary Nelson as a Public Safety Dispatcher because Ms. Nelson has skills needed by the District for a limited duration that are not available from any other employee;

WHEREAS, the San Ramon Valley Fire Protection District Board of Directors (sometimes referred to as “Board”), the San Ramon Valley Fire Protection District and retiree Mary Nelson certify and agree that Mary Nelson has not, and will not receive any retirement-related incentive for her temporary employment; and

WHEREAS, the San Ramon Valley Fire Protection District Board of Directors hereby appoints retiree Mary Nelson as an extra help retired annuitant to perform the duties of a Public Safety Dispatcher for the San Ramon Valley Fire Protection District, effective June 1, 2017;

NOW, THEREFORE BE IT RESOLVED THAT: The San Ramon Valley Fire Protection district will enter into an Employment Agreement with retiree Mary Nelson for part-time re-employment as an employee of critical need of the District for a limited duration; and

FURTHER BE IT RESOLVED that the San Ramon Valley Fire Protection District Board of Directors approves and authorizes the conditions as set forth above, and resolves that retiree Mary Nelson’s employment and her employment agreement will be in full compliance with the law.

PASSED, APPROVED AND ADOPTED on this 24th day of May, 2017 at a regular meeting of the District Board of Directors at San Ramon, State of California on a motion made by Director _____, seconded by Director _____ and duly carried with the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: _____

Don Parker
President, Board of Directors

ATTEST:

Natalie Korthamar Wong
Director of Human Resources/Acting District Clerk

APPROVED AS TO FORM:

APPROVED TO CONTENT:

William D. Ross, District Counsel

Paige Meyer, District Fire Chief

CORRESPONDENCE

Maxwell, Donna

From: Eynck, Brandon
Sent: Tuesday, May 02, 2017 2:33 PM
To: *CHIEFS; *DIRECTORS
Cc: Eynck, Brandon; Harder Chris; Youngblood, John; Morales, Brian; Stevenson, Christopher; Halsey, Donnel; Taylor, Paul
Subject: SRVFPD Honor Guard
Attachments: Attach6168_20170502_101647.jpg

The Honor Guard would like to extend our deepest thanks to the Chief staff and Board of Directors for their continued support. Last week, the Honor Guard represented the district with seven of our members at the DFL Honor Guard Academy hosted by Contra Costa Fire. This academy included 5-day instruction that allowed us to train with neighboring Honor Guards. We are proud to hold our Honor Guard to the highest standards while fulfilling our mission to the district.

Thank you,

Brandon Eynck



April 25, 2017

Chief Paige Meyer

1500 Bollinger Canyon Road

San Ramon, CA 94583

Re: Chaplin Nick Vleisides


Dear Chief Meyer,

I am writing to you to compliment the caliber of some of your staff that I met last Wednesday night (4/19/17) at my sister's home a . My brother-in-law, Charles W. Macleod had passed away suddenly that night and after calling 911, my sister called me completely distraught. I responded from my home in Benicia and was met by two firefighters outside her front door who took the time to explain to me & my wife (Cindy) the situation, after they had arrived on scene. The firefighters had apparently been told by my sister that I was a retired law enforcement officer & that my wife was retired from the Contra Costa Consolidated Fire Protection District which they acknowledged when they told us they waited for us to arrive to help explain the situation.

As the firefighters left the scene, they told us one of your District chaplains was on his way to assist, if needed. A short time later, Chaplin Nick Vleisides arrived and consoled my sister. Chaplin Vleisides spent over an hour listening to my sister and then offered resources to her; he genuinely tried to help her make sense of this sudden, tragic situation. I know my sister is very grateful for how your office handled this entire situation from start to end.

As we both know, public safety often times receives only negative recognition these days but this situation was quite the opposite. On behalf of my sister (Mary Simonetti-Macleod) please pass on to your involved staff her heartfelt thanks and gratitude.

Sincerely,



Tom J. Simonetti

Chief of Police (ret)

Martinez Police Department



May 10, 2017

Paige Meyer
Fire Chief
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Ref: Riverwalk Apartments
373 Diablo Road
Danville, California
"Fire Department Access"

Chief Meyer,

I am writing this letter to thank you and your staff for assisting us with resolving Fire Department access issues related to our new proposed 2 and 3 story apartment project located at 373 Diablo Road in Danville.

Implementing the "hammerhead turnaround" at the southeast corner of the site and not having to circulate the entire perimeter of our site as required previously, and the District's willingness to implement Fire and Building Code proven Alternate Methods and Means for Fire Department access is a significant and refreshing change from what was previously required.

Also eliminating the stairs to the rooftops (not required by Code) of the far west building and east building will significantly reduce the visual impact, mass, and bulk of the buildings. It will also reduce construction costs.

We will now be able to landscape the 8 feet we gained on the loop road and aesthetically screen the view of the project. A really big deal with the Community and the Town and will contribute to the success of our project.

For the record, I would like to note that I arrived at the Fire District at 4:45pm. Your staff, Frank Drayton, Roy Wendell, and Derek Krause, stayed until approximately 7:00pm developing the "win-win" solution for our project and the Town.

Thank you for your help and quick turnaround with this. I really appreciate you and your staff's willingness to help us creatively and cooperatively solve what has been an issue since we started the project.

Best regards,



Carl Campos
CEO | Architect
LCA Architects

Dear Chief Meyer and the
SRVFPD Fire Family,

Thank you very much for
all your support and attendance
in honor of my husband, Chief
Blodgett.

I greatly appreciated the fire
presentation with Chief Meyer's
kind words, Honor Guard,
pipes + drums and the flag,
which I will cherish. This
was very touching and meant
so much to me and the family.

The beautiful flowers
added to a lovely and
comforting day!

Thank you for
your expression
of sympathy.

Warm Regards,
Rosemarie Blodgett
and family

EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Brian Helmick
Interim Fire Chief



SERVING THE COMMUNITIES OF:
Bethel Island Discovery Bay
Brentwood Knightsen
Byron Morgan Territory
Oakley

April 21, 2017

Paige Meyer, Fire Chief
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Subject: ECCFPD Battalion Chief Assessment Center

Dear Fire Chief Meyer,

I wanted to send a note of thanks for sending Battalion Chief James Selover to assist the East Contra Costa Fire Protection District as a proctor for our Battalion Chief Assessment Center. Battalion Chief Selover exhibited a highly professional attitude along with strong technical expertise as he evaluated our Battalion Chief candidates. You can be very proud that Chief Selover represented you and the San Ramon Valley Fire Protection District in the highest manner. If we can ever return the favor, please let us know.

Respectfully,

A handwritten signature in blue ink that reads "Brian".

Brian J.D. Helmick
Fire Chief



CALIFORNIA FIREFIGHTER JOINT APPRENTICESHIP COMMITTEE

April 25, 2017

Program Sponsors

Dennis Mathisen
California State
Fire Marshal

Lou Paulson
President
California
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Finance Director

Kelley Trujillo
Program Director
Firefighter Candidate
Testing Center

Paige Meyer, Fire Chief
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Dear Chief Meyer,

Thank you for your department's participation in the Cal-JAC's 2017 Northern California Firefighter Career Expos. Sponsored by the Cal-JAC's Commission to Recruit Women for the Fire Service, this event encapsulates our mission to create a fire service that reflects the dynamic and diverse communities throughout the state, while providing a higher quality of care and level of service to all Californians. San Ramon Valley's attendance at both the Livermore and Sacramento expos was much appreciated by Cal-JAC and the candidates in attendance.

It's always exciting and a great opportunity for the candidates to speak one-on-one with department recruiters. Combined, the expos attracted over 700 viable female and male candidates and your department personnel did an incredible job of interacting with them, answering their questions and guiding them through the process of what it takes to be a professional firefighter.

As a labor and management partnership, the Cal-JAC is very proud of the support and participation we receive from our state, county, and municipal fire departments and our local unions. It is because of your commitment to the citizens of our great state that the California fire service continues to be recognized as a model for the entire nation.

For photos from the 2017 Firefighter Career Expos, please visit the Cal-JAC website at www.cffjac.org.

Sincerely,



Yvonne de la Peña
Executive Director

c: Mike Mohun, President, San Ramon Valley FFs Assoc., Local 3546

1780 Creekside Oaks
Sacramento, CA 95833

Phone:
(916) 648-1717

Fax:
(916) 922-0972

Email:
CFFJAC@cpf.org

www.CFFJAC.org
www.FCTOnline.org



OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 24, 2017
To: Board of Directors
From: Lon Phares, Deputy Chief Operations
Subject: Monthly Operations Report for April 2017

Operations & Training

- Knights of Columbus Banquet / Firefighter of the Year Event
- Tractor Drawn Aerial (Tiller) Training for Recruit Class 2016-2
- Probationary Testing for Recruit Class 2016-1
- Hazardous Material FRO Refresher Training in Progress
- Mount Diablo Rope Rescue Training
- Budget Preparation FY17/18
- Hydro Testing for SCBA Bottles in Progress
- Operational & Training Policy Updates
- Probationary Firefighter Provisionals Assignments for 2016-2 (1)
- Multi-Company Drills – Outpost Building
- Retirement Ceremony (3) / Engineer Promotional Ceremony (3)
- Probationary Task Book Sign-offs for Engineers (3) & Firefighters (13)
- Station 37 Volunteer Training
- iQuest Program – Dougherty Valley & San Ramon Valley High School Students
- Uniform Fittings for New Reserves
- Honor Guard Academy

Events Attended by Suppression

- Celebration of Life Service for Retired Fire Chief Blodgett, San Jose
- Auction Winner Birthday Party, San Ramon
- Auction Winner Birthday Party, Danville (2)
- Easter Egg Hunt Demo, Alamo
- C-Spine/Backboard Training, Monte Vista High School
- Child Abuse Prevention Program, Danville

Special Teams

Hazardous Materials Team

- 2nd Quarter Training – In-Service Air Monitor Training with Industrial Scientific, Radiation Material Training with Livermore Lab & County Health
- San Ramon Police Department - Hazardous Material Training Meetings & Preparation

Technical Rescue Team

- 2nd Quarter Training – Mount Diablo Rope Rescue / Helicopter Operations
- Rescue Division Drill – Outpost Building

Meetings

County Chiefs

County Operations

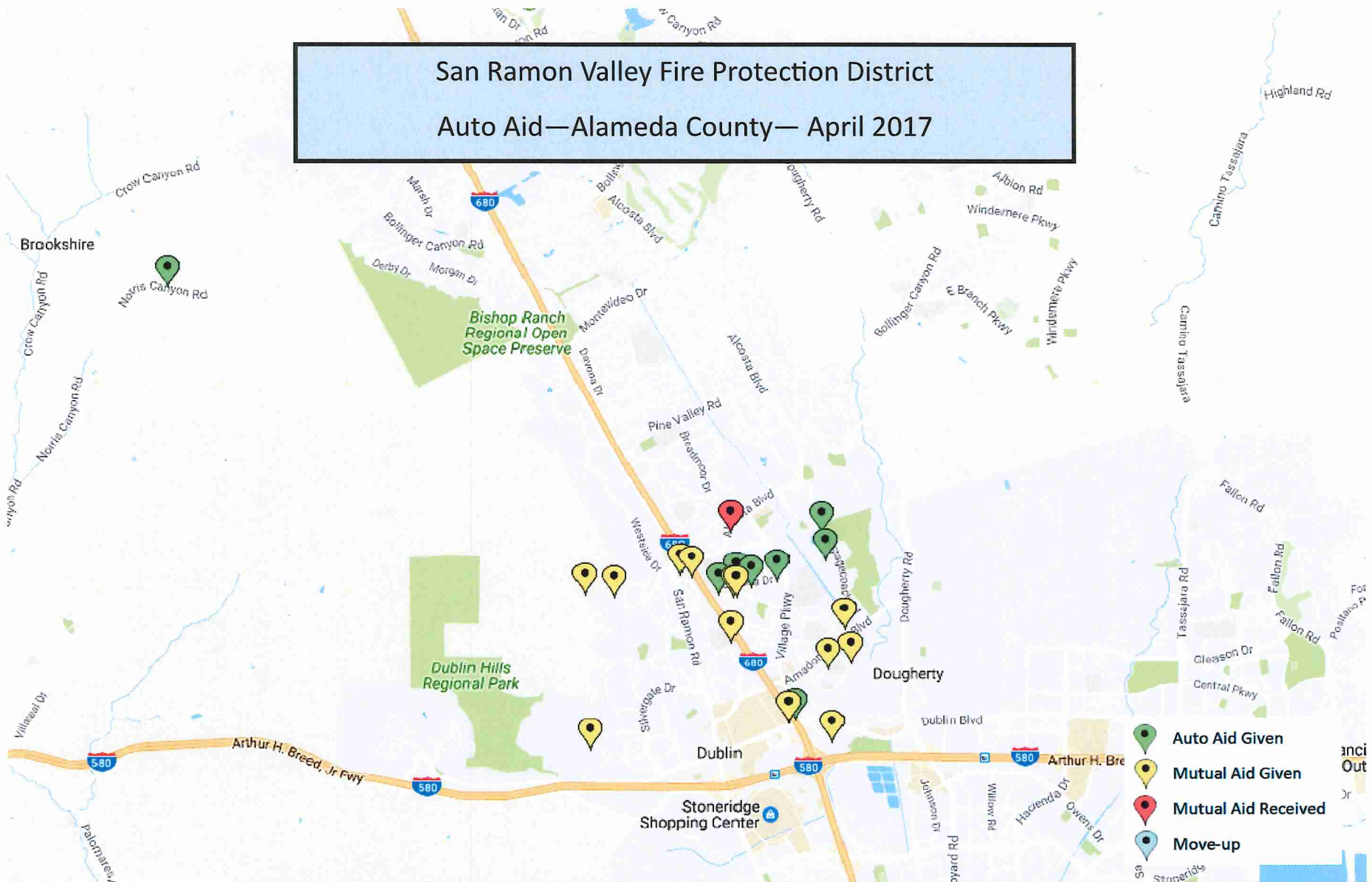
County Training Officers

County Peer Support Meeting

Danville Town Council Meeting

Coastal Regional Hazardous Materials Response Organization

**San Ramon Valley Fire Protection District
Auto Aid—Alameda County— April 2017**



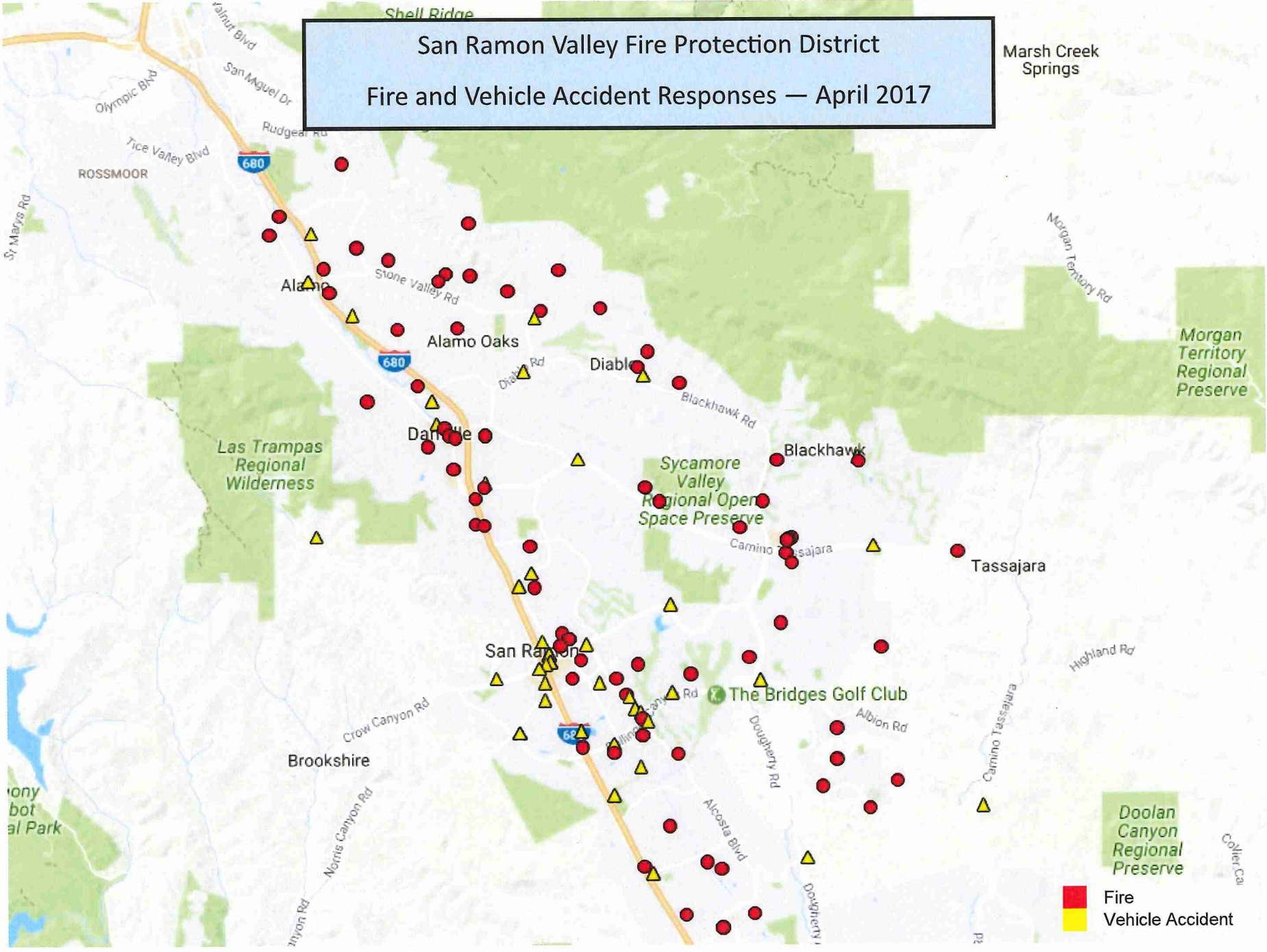
	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
Auto Aid Given	11	11	11	15	7	10	13	10	7	13	13	9
Mutual Aid Given	9	19	6	10	20	7	1	10	12	12	9	13
Mutual Aid Received	2	4	0	0	2	1	0	2	0	0	1	1
Move-up	0	0	0	0	0	1	0	1	1	0	0	0

**San Ramon Valley Fire Protection District
Auto Aid—Contra Costa County—April 2017**



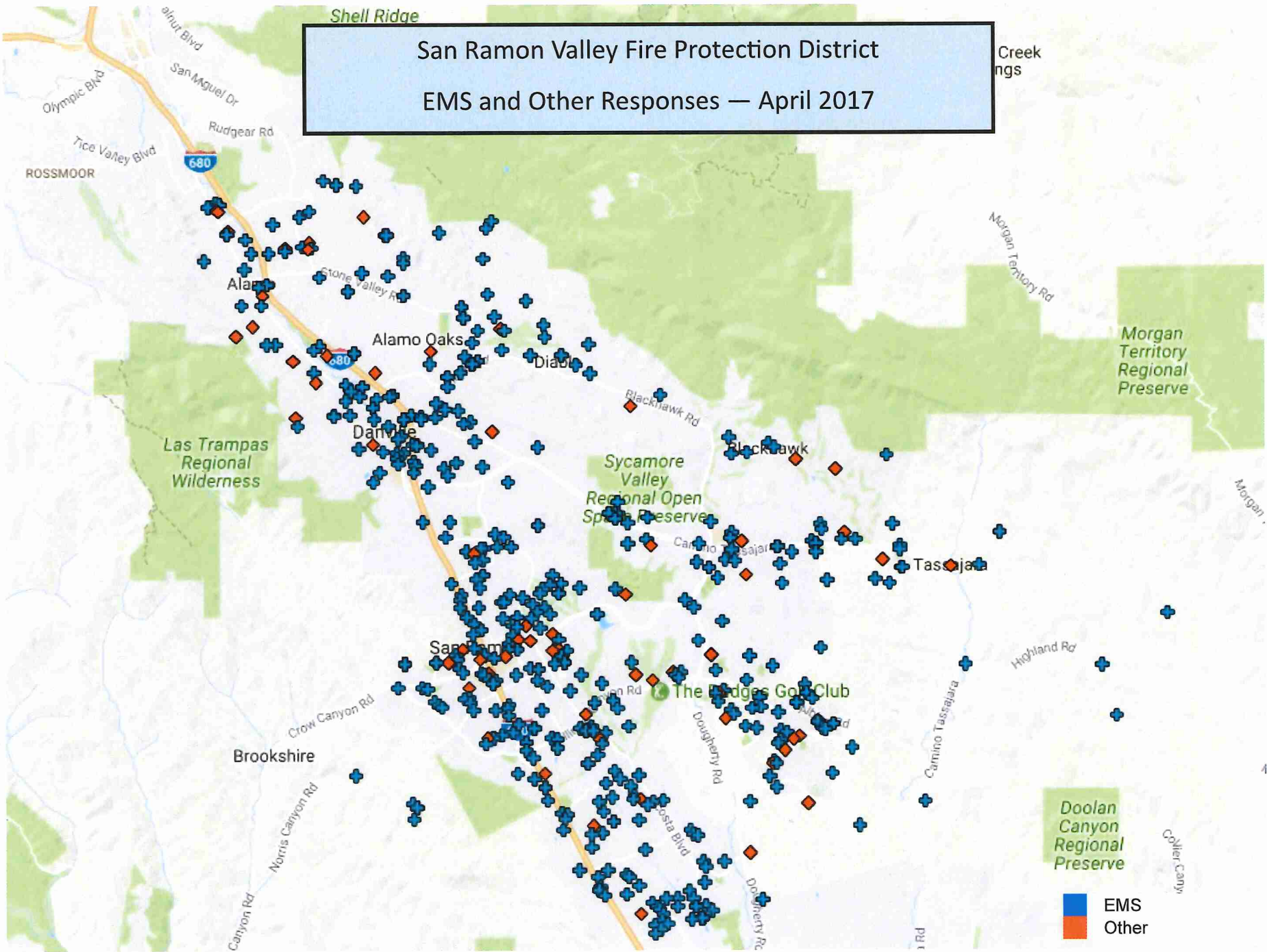
	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
Auto Aid Given	8	7	3	2	10	11	4	7	9	8	4	5
Mutual Aid Given	0	1	0	1	2	0	1	0	0	0	0	2
Auto Aid Received	2	4	0	1	0	1	0	4	0	1	0	0
Move-up	2	3	0	0	0	3	0	3	1	0	0	0

San Ramon Valley Fire Protection District
Fire and Vehicle Accident Responses — April 2017



Red Circle: Fire
Yellow Triangle: Vehicle Accident

San Ramon Valley Fire Protection District
EMS and Other Responses — April 2017



EMS
Other

EMS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 24, 2017

To: Board of Directors

From: John Duggan, Battalion Chief

Subject: Monthly EMS Division Communications

EMS

- The District responded to approximately 480 emergency medical incidents since the April Board of Directors' Meeting. Five of these incidents were in response to patients that had experienced a cardiac arrest. Three of those incidents were in response to witnessed cardiac arrests, with bystander CPR being initiated prior to the arrival of District resources. In response to on-scene Advanced Life Support (ALS) interventions, all three patients exhibited a return of spontaneous circulation (ROSC) prior to, or during transport to the emergency room.

Ongoing Projects

- Completed districtwide master inventory and reissuance of all controlled substances
- Completed draft of updated CQI Plan in compliance with state guidelines
- Completed beta testing of collaborative software program to be used for EPCR tracking and overall Continuous Quality Improvement (CQI) enhancements
- Participated in stroke protocol workgroup with SRRMC
- Attended multiple workgroup meetings of local and state EMS agencies
- Managed the Paramedic Provisional Assignment for 2016-II Academy Recruit

LOGISTICS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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Date: May 24, 2017

To: Board of Directors

From: Derek Krause, Deputy Chief – Logistics

Subject: Monthly Logistics Report for April 2017

Facilities

1. Met on site at FS31 with replacement architect to walk through and discuss kitchen remodel project
2. Meetings on site at FS32 with prospective contractors GeoSyntech, Weiss Associates Engineering re: Underground Tank Closure letter, requirements and project scope
3. Conducted Safe Work Practices Tour and Overview for new employees, Administration Building
4. Facilitated apparatus, Honor Guard and Pipes and Drums Corps logistics for Chief Blodgett's Funeral
5. Met with Carl Campos, ACA Architects to discuss number of change orders in order to manage construction costs of new FS32
6. Administering equipment and supplies acquisitions and delivery logistics for new FS32
7. Updated internal annual fire extinguisher inspection process: scheduled for May
8. Ongoing:
Conducted preventive maintenance and repairs to effectively manage costs and maintain service.

Fleet

1. Fire Mechanic attended annual California Fire Mechanics Fire Academy 4/3 – 4/7
2. Negotiated invoice discounts with Hi-Tech EVS for apparatus repairs
3. Fleet evaluation meeting with representatives from Enterprise Fleet Management to control fleet costs and increase efficiency
4. Annual inspections ongoing
5. Ongoing:
 - a. Conducted preventive maintenance and repairs to effectively manage costs and maintain safety.

Meetings

1. 4/4/2017: Alamo Municipal Advisory Committee Meeting
2. 4/4, 4/18, 4/27/2017: Management Meetings
3. 4/5/2017: Fire and Life Safety Division Meeting
4. 4/6/2017: Safety Committee Meeting
5. 4/11/2017: Command Staff Meeting
6. 4/13/2017: Local Hazard Mitigation Planning Steering Committee Meeting

7. 4/14/2017: Interviewed potential contract FLSD support Inspector
8. 4/14/2017: Met with 1Concern Earthquake Predictive Modeling Representative
9. 4/17/2017: Met with Clinical Psychologist Bill Feister re: Critical Incident Stress Management Program Overview
10. 4/19/2017: Attended Annual Regional Dispatcher Appreciation Luncheon
11. 4/21/2017: Labor Management Meeting
12. 4/17/2017: Attended Annual Blue & Gold Banquet Knights of Columbus to Honor Tri-Valley's Top Police and Firefighters
13. 4/28/2017: Volunteer Coordinator Meeting
14. 4/17/2017: Alamo Community Liaison Meeting
15. 4/26/2017: Board Meeting
16. 4/28/2017: San Ramon Valley Emergency Preparedness Citizen Corps Council Meeting
17. Various station visits to address Fleet and Facility issues, interface with personnel

FIRE & LIFE SAFETY



San Ramon Valley Fire Protection District

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Date: May 24, 2017
To: Board of Directors
From: Derek Krause, Deputy Chief, Fire Marshal
Subject: Monthly Fire and Life Safety Division Report for April 2017

E-Plan Review Conversion

Electronic plan review submittals have exceeded paper submittals for the seventh consecutive month with 62.7% of April submittals in electronic form and a 3-month rolling average of 67.5% digital. To date we have received 55 surveys regarding electronic plan submittal and all but one have been positive.

Inspections

Plan review and construction inspections continue to be the priority to support the active construction projects. Remaining time is being used to follow up on open inspections to accomplish compliance and close out the inspection. New inspections are being focused on Care Facilities. In April 105 compliance inspections and 113 construction inspections were completed.

Heart Safe Committee Activities

Staff attended the monthly Heart Safe Committee Meeting.

Training was conducted at St. Isadore's school where 37 students and teachers completed Hands only CPR and AED training. This was a special request from two 8th grade students who witnessed a sudden cardiac arrest at Northgate High School in Walnut Creek. They were inspired by the event and coordinated training for their class as their 8th grade graduation project.

Hands Only CPR training was conducted at Iron Horse Middle School where 345, 7th grade students and staff completed Hands Only CPR and AED training. The training was conducted by 10 volunteers consisting of Heart Safe volunteers and District personnel.

Staff and committee members administered hands-only CPR at the following events in April:

1. Creekside Elementary Health Fair – 20 people
2. San Ramon Rotary – 30 people

CERT Activities

CERT conducted an Area Wide Drill on April 22nd. CERT established five active CERT Area Command Posts and conducted various drills at each site. The District Communications Support Unit visited 4 of the sites. Director Stark toured CS131 at one of the sites.

Staff attended the following meetings: CERT Instructor Meeting, CERT Leadership Meeting, and Citizen Core Council Communication Planning Meeting.

Residential Care Facility Work Group

Staff attended the monthly Residential Care Facility meeting.

Contra Costa County Health Services request special training for their newly formed West County Residential Care Facility Working Group. This group was formed based on our Fire District Residential Care Facility Work Group. Training was performed for emergency evacuation of 6-beds-or-less care facilities. County Health Services is preparing to launch a program where the training DVD that was produced by the Fire District will be distributed throughout the County to all Residential Care Facilities via County CERT coordinators and volunteers.

Public Education

Staff visited the following schools and made Fire Safety presentations to students ranging from grades 1-5:

1. John Baldwin Elementary – 462 students
2. Vista Grande Elementary – 530 students

Staff conducted a basic first aid and fire safety house training for 8 Cub Scouts as part of the Scouts advancement requirements.

Staff continues to work with school representatives responsible for Grad Night festivities to ensure safe large assembly celebrations.

Community Involvement

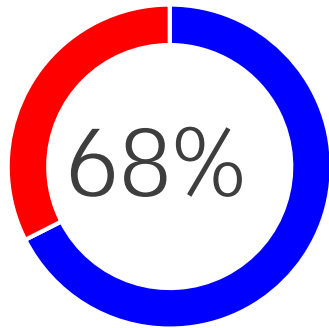
The Fire District partnered with San Ramon Rotary for the annual Sunny Glen Smoke Detector Program where volunteers assist Senior Community with checking and replacing residential smoke detectors. Volunteers visited 119 homes and installed 84 new smoke alarms and 7 new carbon monoxide alarms. Additionally, they changed batteries in 228 smoke alarms and 114 carbon monoxide alarms.

Exterior Hazard Abatement Program

Staff prepared the 2017 notice postcards and sent to printer for printing and mailing.

e-Plan Review Conversion Project

Percentage of Digital Plans
February - April



■ Digital ■ Paper

Summary February - April

TOTAL REVIEWS SUBMITTED

462

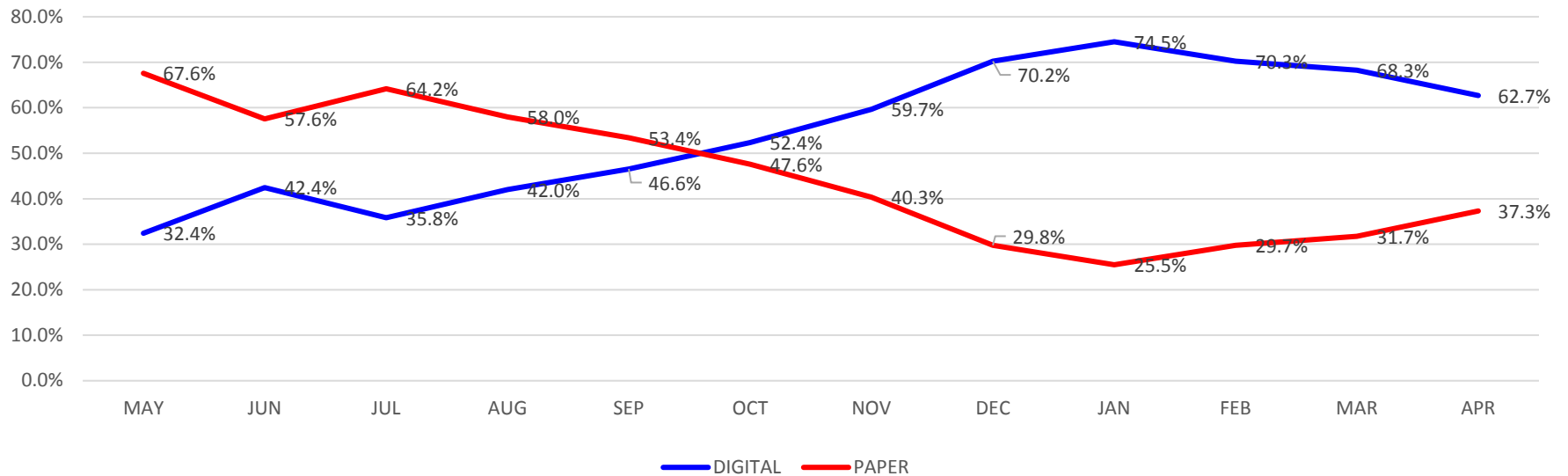
TOTAL DIGITAL SUBMITTED

312 67.5%

TOTAL PAPER SUBMITTED

150 32.5%

Plan Review Submittal Method



SAN RAMON VALLEY FIRE PROTECTION DISTRICT

FIRE PREVENTION DIVISION

MONTHLY PLAN REVIEW INTAKE REPORT

April 2017

PROJECT	PLAN REVIEW TYPE	SUBMITTAL	COMPLETED	FORMAT
City Center West Building @ 6000 Bollinger Canyon Rd	Construction, alteration, or renovation of a building	04/03/2017 08:55:14	04/29/2017 08:15:31	Digital
Roundhill Country Club Pool Office	Construction, alteration, or renovation of a building	04/03/2017 10:48:35	04/06/2017 17:36:23	OTC Paper
Roundhill Country Club Pool Office	Automatic fire-extinguishing systems	04/03/2017 11:02:37	04/06/2017 17:44:14	Digital
CVH Inc for Additional Electrical Outlets/Data	Construction, alteration, or renovation of a building	04/03/2017 13:48:15	04/06/2017 11:15:36	OTC Digital
2033 Elderberry Dr. Carmela@Gale Ranch Plan 2CH Lot 144	Automatic fire-extinguishing systems	04/03/2017 14:00:18		Digital
The Rock Church	Construction, alteration, or renovation of a building	04/04/2017 08:27:01		Digital
City Center East Building @ 6000 Bollinger Canyon Rd	Construction, alteration, or renovation of a building	04/04/2017 09:19:15	04/29/2017 08:12:29	Digital
Interior remodel and room addition	Automatic fire-extinguishing systems	04/04/2017 12:58:15		Digital
Alamo Ridge - Lot 2	Automatic fire-extinguishing systems	04/04/2017 13:25:56		Digital
Salisbury Renovation & 2nd Floor Addition VR17-1012	Planning and site development review	04/04/2017 13:30:21		Digital
Tom Loukos	Additional Plan Review	04/04/2017 13:52:18	04/04/2017 19:35:38	Digital
Planning DP17-3008 Alamo Salon Suites	Planning and site development review	04/04/2017 13:55:31		Paper
Tom Loukos	After hours plan review and inspection	04/04/2017 14:25:31	04/04/2017 19:35:38	Digital
Summerhill Homes	After hours plan review and inspection	04/04/2017 14:26:48	04/05/2017 06:30:00	Digital
Darren & Sally Brown New Residence Addition & Remodel	Construction, alteration, or renovation of a building	04/05/2017 08:36:02	04/27/2017 14:18:44	Digital
William & Dena Westfall	Construction, alteration, or renovation of a building	04/05/2017 08:47:50		Digital
Rupert Office Building - Gagen McCoy TI	Construction, alteration, or renovation of a building	04/05/2017 09:24:51		Paper
Grace United Methodist Church Fire Alarm Panel Replacement	Fire alarm and detection systems and related equipment	04/05/2017 12:01:10		Paper
Darren & Sally Brown New Residence Addition & Remodel	Automatic fire-extinguishing systems	04/05/2017 14:52:25	04/27/2017 14:59:52	Digital
Summerhill Homes	Additional Plan Review	04/05/2017 15:07:59	04/06/2017 10:37:40	Digital
Daniel Nissim Easty Bay Fireplace	Fire alarm and detection systems and related equipment	04/05/2017 16:35:27		Paper
Daniel Nissim Siena Tile & Stone	Fire alarm and detection systems and related equipment	04/05/2017 16:42:23		Paper
Rajender's Residence	Automatic fire-extinguishing systems	04/05/2017 16:49:21	04/27/2017 16:20:03	Digital
David Jones Residence Solar PV	Miscellaneous System Plans	04/06/2017 08:26:03	04/06/2017 11:25:20	OTC Paper
TI new pallet racks	Automatic fire-extinguishing systems	04/06/2017 08:36:01	04/06/2017 11:20:39	Paper
Summerhill Homes	After hours plan review and inspection	04/06/2017 09:03:50	04/06/2017 10:35:45	Digital
Rodan & Fields Dermatology @ 3001 Bishop Drive 4th Floor	Additional Plan Review	04/06/2017 12:15:29	04/07/2017 10:32:03	Digital
1081 Rosamund Dr Alita@Gale Ranch Plan 2 Lot 24	Automatic fire-extinguishing systems	04/06/2017 15:35:48	04/06/2017 15:45:47	Paper
Vacant Space, Q225	Construction, alteration, or renovation of a building	04/06/2017 15:37:00	04/29/2017 05:17:27	Digital
Vacant Space, Q225	Fire alarm and detection systems and related equipment	04/06/2017 15:38:54		Digital
Vacant Space, Q225	Automatic fire-extinguishing systems	04/06/2017 15:40:13		Digital
1085 Rosamund Dr Alita@Gale Ranch Plan 2 Lot 25	Automatic fire-extinguishing systems	04/06/2017 16:16:06	04/06/2017 16:18:47	Paper
1089 Rosamund Dr Alita@Gale Ranch Plan 3 Lot 26	Automatic fire-extinguishing systems	04/06/2017 16:30:17	04/17/2017 12:46:32	Paper
Rodan & Fields Dermatology @ 3001 Bishop Drive 4th Floor	Additional Plan Review	04/06/2017 16:38:46	04/07/2017 10:43:22	Digital
Country Faire Shopping Center	Automatic fire-extinguishing systems	04/07/2017 07:46:21		Digital
Safari Kid	Additional Plan Review	04/07/2017 11:20:00		Paper
302 Wingfield Ct Red Hawk Plan 1 Lot 1	Miscellaneous System Plans	04/07/2017 12:50:16	04/11/2017 11:38:41	Paper
319 Wingfield Ct Red Hawk Plan 1 Lot 8	Miscellaneous System Plans	04/07/2017 12:59:06	04/12/2017 09:35:03	Paper
Alamo Ridge Lot 5	Automatic fire-extinguishing systems	04/07/2017 15:10:20		Digital
16 Red Tail Ct Red Hawk Plan 1 Lot 18	Miscellaneous System Plans	04/07/2017 15:15:45	04/12/2017 09:39:00	Paper
Roundhill Country Club Pool Office	Automatic fire-extinguishing systems	04/07/2017 16:12:00	04/13/2017 11:37:20	OTC Digital
315 Wingfield Ct Red Hawk Plan 3X Lot 9	Miscellaneous System Plans	04/07/2017 16:12:47	04/12/2017 10:16:52	Paper
11 Red Tail Ct Red Hawk Plan 1 Lot 13	Miscellaneous System Plans	04/10/2017 10:41:53	04/12/2017 09:36:51	Paper

17 Red Tail Ct Red Hawk Plan 2 Lot 14	Miscellaneous System Plans	04/10/2017 10:42:50	04/12/2017 09:53:20	Paper
302 Wingfield Ct Red Hawk Plan 1 Lot 1	Miscellaneous System Plans	04/10/2017 10:44:04	04/12/2017 09:30:25	Paper
Club Champion Suite D5	Fire alarm and detection systems and related equipment	04/10/2017 11:16:51	04/14/2017 17:23:08	Digital
1822 El Nido demo and new home construction	Construction, alteration, or renovation of a building	04/10/2017 16:58:14		Digital
Nicole Goldberg Residence Solar PV	Miscellaneous System Plans	04/11/2017 08:10:09	04/11/2017 08:22:39	OTC Paper
Dos Coyotes Border Cafe Suite K012	Additional Plan Review	04/11/2017 09:28:28	04/14/2017 17:27:29	Digital
Solar PV System at San Ramon Valley United Methodist Church	Miscellaneous System Plans	04/11/2017 09:39:21		Paper
Hawke Residence	Permit Renewal	04/11/2017 10:53:36	04/11/2017 11:09:06	Paper
Olson Residence Remodel/Addition	Construction, alteration, or renovation of a building	04/11/2017 11:13:12	04/21/2017 17:30:29	Paper
Club Champion Suite D5	After hours plan review and inspection	04/11/2017 12:12:21	04/14/2017 17:24:56	Digital
Planning MS17-0002	Planning and site development review	04/11/2017 15:24:02		Paper
Dos Coyotes Border Cafe Suite K012	After hours plan review and inspection	04/11/2017 16:03:27	04/14/2017 17:31:11	Digital
82 Whispering Creek Ln Parcel A, Minor Subdivision 07-853	Miscellaneous System Plans	04/12/2017 09:15:14	04/12/2017 09:16:17	Paper
88 Whispering Creek Lane Parcel B Minor Subdivision 07-853	Miscellaneous System Plans	04/12/2017 09:19:36	04/12/2017 09:20:16	Paper
Pet Food Express	Automatic fire-extinguishing systems	04/12/2017 11:33:42		Digital
Planning MX17-350-001	Planning and site development review	04/12/2017 13:55:37		Digital
Blackhawk Museum - China Art Gallery	Additional Plan Review	04/12/2017 16:02:34		Digital
Gateway Centre - Bldg G, Drive -Thru Pad DPA 16-310-005, MUP 16-501-023, AR	Private fire hydrants and fire protection water supplies	04/13/2017 09:12:42		Digital
Round Table Sprinklers	Automatic fire-extinguishing systems	04/13/2017 10:15:57	04/13/2017 15:22:01	Paper
USLI Office TI, Suite 330	Construction, alteration, or renovation of a building	04/13/2017 10:16:28	04/13/2017 10:34:02	OTC Paper
SRVUMC Multi Purpose Center Addition	Fire alarm and detection systems and related equipment	04/13/2017 11:39:32		Digital
Semis Residence	Construction, alteration, or renovation of a building	04/13/2017 13:18:14	04/13/2017 15:03:42	Digital
Rockwell Automation, Bldg Q Suite 210	Fire alarm and detection systems and related equipment	04/13/2017 14:08:05	04/13/2017 15:17:51	Digital
Vacant Space, BB-450	Fire alarm and detection systems and related equipment	04/13/2017 14:29:23	04/13/2017 15:11:45	Digital
Nowak Residence	Construction, alteration, or renovation of a building	04/13/2017 14:43:20		Digital
Planning VR17-1014 Garage	Planning and site development review	04/13/2017 15:24:06		Paper
1429 Bayberry View Lane Andorra Plan 2 Lot 56	Automatic fire-extinguishing systems	04/13/2017 15:59:45	04/13/2017 16:06:33	Paper
1433 Bayberry View Lane Andorra Plan 3 Lot 55	Automatic fire-extinguishing systems	04/13/2017 16:07:49	04/13/2017 16:10:20	Paper
1425 Bayberry View Lane Andorra Plan 1 Lot 57	Automatic fire-extinguishing systems	04/13/2017 16:11:09	04/13/2017 16:13:36	Paper
Chevron Park Building J Fedex Reprographic Remodel	Miscellaneous System Plans	04/14/2017 09:32:50	04/18/2017 10:06:47	OTC Paper
RHEOSENSE	After hours plan review and inspection	04/14/2017 10:00:04	04/29/2017 05:11:41	Digital
San Ramon Valley Conference Center AV/Electrical Upgrade	Fire alarm and detection systems and related equipment	04/14/2017 10:41:32		Paper
Danville Residence Demo/Rebuild	Construction, alteration, or renovation of a building	04/14/2017 12:23:21	04/18/2017 14:41:17	Digital
D&S Body Shop Intallation of spray paint booth	Fire alarm and detection systems and related equipment	04/14/2017 13:52:06		Paper
Dermitzis&Cano Residence	Automatic fire-extinguishing systems	04/17/2017 09:29:33		Digital
Danville Residence Demo/Rebuild	After hours plan review and inspection	04/17/2017 13:38:25	04/18/2017 14:40:52	Digital
Gateway Centre - Bldg G, Drive -Thru Pad DPA 16-310-005, MUP 16-501-023, AR	After hours plan review and inspection	04/17/2017 14:06:09		Digital
1093 Rosamund Dr Alita@Gale Ranch Plan 3 Lot 27	Automatic fire-extinguishing systems	04/18/2017 12:24:10	04/18/2017 12:28:15	Digital
82 Rosamund Dr. Alita@Gale Ranch Plan 2 Lot 95	Automatic fire-extinguishing systems	04/18/2017 12:30:53	04/18/2017 12:34:16	Digital
1086 Rosamund Dr Alita@Gale Ranch Plan 3 Lot 96	Automatic fire-extinguishing systems	04/18/2017 12:36:45	04/18/2017 12:40:05	Digital
1315 Charbray St Iron Oak @ Alamo Creek Plan 1 No Casita Lot 623	Automatic fire-extinguishing systems	04/18/2017 12:48:07	04/18/2017 12:51:25	Digital
900 Connemara Ct Iron Oak @ Alamo Creek Plan 1 No Casita Lot 605	Automatic fire-extinguishing systems	04/18/2017 12:53:29	04/18/2017 12:58:08	Digital
909 Connemara Ct Iron Oak @ Alamo Creek Plan 5 No Casita Lot 629	Automatic fire-extinguishing systems	04/18/2017 13:01:26	04/18/2017 13:03:30	Digital
Black Tiger Tae Kwon Do	Permit Renewal	04/18/2017 16:55:16		Digital
Knapp Residence	Automatic fire-extinguishing systems	04/20/2017 09:46:18		Digital
Black Tiger Tae Kwon Do	Automatic fire-extinguishing systems	04/20/2017 10:49:02	04/20/2017 11:27:52	Paper
916 Connemara Ct Plan 1 (no casita) lot 607	Miscellaneous System Plans	04/20/2017 11:21:34		Digital
1347 Charbray St. Plan 4 (no casita) Lot 627	Miscellaneous System Plans	04/20/2017 11:34:43		Digital
Club Champion Suite D5	Additional Plan Review	04/20/2017 12:14:20		Digital

Blackhawk Museum - China Art Gallery	Fire alarm and detection systems and related equipment	04/20/2017 14:23:23		Digital
1269 Charbray St Plan 1 (no casita) Lot 616	Miscellaneous System Plans	04/21/2017 08:47:33		Digital
17 Red Tail Ct Red Hawk Plan 2 Lot 14	Automatic fire-extinguishing systems	04/21/2017 11:20:22	04/21/2017 11:50:53	Digital
301 Wingfield Ct Red Hawk Plan 3 Lot 12	Automatic fire-extinguishing systems	04/21/2017 11:42:18	04/21/2017 11:50:23	Digital
11 Red Tail Ct Red Hawk Plan 1 Lot 13	Automatic fire-extinguishing systems	04/21/2017 11:54:24	04/21/2017 11:58:10	Digital
302 Wingfield Ct Red Hawk Plan 1 Lot 1	Automatic fire-extinguishing systems	04/21/2017 11:59:13	04/21/2017 12:00:46	Digital
Rodan & Fields Dermatology @ 3001 Bishop Drive 4th Floor	After hours plan review and inspection	04/21/2017 16:03:40	04/29/2017 05:12:41	Digital
6224-6234 Main Branch Rd - Cantera Building 3(C)	Automatic fire-extinguishing systems	04/21/2017 16:42:06		Paper
Verizon Generator	Permit Renewal	04/24/2017 14:39:17		Paper
Planning VR17-1017	Planning and site development review	04/24/2017 16:14:38		Paper
J. McLaughlin Clothing	Automatic fire-extinguishing systems	04/25/2017 10:35:18	04/25/2017 10:16:20	OTC Digital
Corradini Residence TI	Construction, alteration, or renovation of a building	04/25/2017 11:16:34		Digital
Chevron Corp Bldg D 1st Floor Badge Reader	After hours plan review and inspection	04/25/2017 11:41:01		Digital
Safari Kid	After hours plan review and inspection	04/25/2017 12:35:53		Digital
Rupert Office Building - Gagen McCoy TI	After hours plan review and inspection	04/25/2017 14:38:00		Digital
J. McLaughlin Clothing	Automatic fire-extinguishing systems	04/26/2017 08:34:27		Digital
Crow Canyon Commons	Fire alarm and detection systems and related equipment	04/26/2017 15:14:46		Paper
Dr. Robert Brown TI	Construction, alteration, or renovation of a building	04/27/2017 10:36:27	04/27/2017 11:49:19	OTC Digital
Dr. Adams Dental Office	Automatic fire-extinguishing systems	04/27/2017 11:52:04		Paper
Deer Creek Building B North	Fire alarm and detection systems and related equipment	04/27/2017 12:21:26		Digital
164 Pebble Pl. Sprinklers	Permit Renewal	04/27/2017 16:21:52	04/27/2017 16:29:16	Digital
Blackhawk Museum - African Art Gallery	Fire alarm and detection systems and related equipment	04/28/2017 11:25:23		Digital
11 Red Tail Ct Red Hawk Plan 1 Lot 13	Miscellaneous System Plans	04/28/2017 15:28:23		Paper
302 Wingfield Ct Red Hawk Plan 1 Lot 1	Miscellaneous System Plans	04/28/2017 15:28:49		Paper
17 Red Tail Ct Red Hawk Plan 2 Lot 14	Miscellaneous System Plans	04/28/2017 15:29:33		Paper
Planning MUP 17-501-008	Planning and site development review	04/28/2017 16:53:00		Digital



San Ramon Valley Fire Protection District

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Date: April 26, 2017
To: Board of Directors
From: Derek Krause, Deputy Chief
Subject: Fire and Life Safety Division (FLSD) Update

The Board of Directors requested a monthly status update regarding the Fire & Life Safety Division.

Project status report for the month of April:

With the on-boarding of Fire and Life Safety Manager Frank Drayton and full time focus of Deputy Chief Derek Krause the FLSD has moved forward on several fronts:

- Plans Examiner recruitment complete and hired two internal candidates, effective May 1, 2017
- Permit Technician job description finalized and recruitment underway in conjunction with Human Resources (to fill existing opening)
- Rebranding (badges, business cards, name plates) underway
- Purchased three tablets to enhance efficiency with in the Division
- Division purchased four Ford Escapes and one Ford Explorer interceptor
- Work practices and policies under review (e.g. Standby Policy)
- Standard practices (e.g. Exterior Hazard Abatement resolution, noticing and mailings, workflows, events, meetings, etc.), in process of being memorialized and documented
- District Aides engaged to provide significant support (e.g. 7th Grade CPR, EHA mailings, etc.)
- Division meetings and collaborative projects scheduled to maximize effectiveness
- FLSD FY 17/18 Budget completed
- Inspection line message to include an enhancement to the construction inspection schedule
- Updated numerous standards and Applications processes (Speed Hump Standard, KNOX Box Standard, Expedited plan review process/Procedure, Revised Plan Review Application, and the Construction Inspections Procedures)
- Standardized FLSD Division Header and Signature box
- Updated the after-hours inspection line
- Created an incoming rollover call procedure to enhance customer service
- Completed and implemented new Occupancy Inspection Checklist
- Completed staffing evaluations For the FLSD Division
- Started our Annual Inspection Program

Action Items Pending:

- Review and update as needed all Division Standards
- Create and implement an Alternate Methods and Means Procedure
- Evaluate and make recommendations for front desk workspace to accommodate Permit Technician move
- Establish contract and processes for contract investigations when internal investigators unavailable
- Create a records retention policy for the FLSD Division
- Update our R-3 submittal requirement
- Create a procedure for large development plot plan review
- Create a Standard planning conditions document for customers who are planning a future development or project
- Evaluate and recommend changes to our EBMUD form process
- Update our Outside Special Event Standard
- Create a Rural Water Standard

COMMUNICATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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www.firedepartment.org | info@firedepartment.org

Date: May 24, 2017
To: Board of Directors
From: Denise Pangelinan, Director of Emergency Communications
Subject: Monthly Communications Division Report for April 2017

Communications Center

- Public Safety Dispatcher Interviews
- 9-1-1 Heroes Award Presentation
- Annual Dispatcher Appreciation Week, April 9-14

Technology Systems

- Completed upgrade to Tablet PCR 6.3
- Prepared hydrant maps for quarterly inspections
- Participated in tablet-based incident command software demonstration

Training

- IAED Navigator Conference
- Overview/Identifying PTSD Symptoms

Meetings

- San Ramon Police Department Dispatch Services Consolidation
- Budget Preparation Meetings
- Contra Costa County Communications Managers Association

Communications Reserves

- CERT Demo
- Radio Cache Management and Deployment Preparation
- Portable Radio Programming and Cloning

HUMAN RESOURCES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: May 24, 2017
To: Board of Directors
From: Natalie Korthamar Wong, Director of Human Resources
Re: Monthly Human Resources Report for April 2017

Meetings/Activities:

Recruitment:

- Posted the Plans Examiner, Permit Technician, Dispatcher and Part-Time Dispatcher positions.
- Distributed the study guide for the Engineer promotional exam which will be taking place in the fall.
- Utilized new applicant tracking system, Neogov, for all recruitments.

New Hires, Retirements and Promotions:

- Processed 1 retirement and 2 promotions.

Additional Activity:

- Worked with Finance on a new Pay Schedule Report. This is a significant step forward to phasing out a legacy system.
- Met with US Healthworks (USHW) representatives to discuss the District's transition from Premier Comp to USHW due to the acquiring of Premier Comp by USHW.
- The Human Resources team attended a training session on protected leaves of absence.
- Created an Employee Benefits Reference Card.
- Distributed a newsletter to District employees describing the Free Masons event.

Report:

- Employee Illness/Injury Report – April 2017

Employee Illness/Injury Report (April 2017)

Reportable Injuries – April 2017:

Indemnity (Lost Time)

- April 1, 2017 DOI = 2/17/16 – A Captain sought care for a flare-up to a previous back injury. Missed 10 shifts.
Status: Remained out at month end.
- April 18, 2017 DOI = 7/7/14 – An Engineer sought care for a flare-up to a previous neck/back injury. Missed 5 shifts.
Status: Remained out at month end.

Medical Only (No Lost Time)

- April 24, 2017 DOI = 10/18/16 – A Captain sought care for additional injuries attributed to a previous claim.
Status: Medical Only – No lost time.

As of April 30, 2017, there were six (6) employees absent from their regular work assignment. Total lost time due to injuries for the month of April equaled 172 calendar days/57 shifts.

FINANCE



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

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Date: May 24, 2017

To: Board of Directors

From: Ken Campo, Financial Consultant

Re: Monthly Financial Report for April 2017

Financials:

- Balance Sheet – April 30, 2017
- Revenues: Budget v. Actual (All Funds)
- General Fund Expenditures: Budget v. Actual (2013/14-2016/17)
- Capital, Debt Service, SRVF Community Fund Expenditures: Budget v. Actual (2013/14-2016/17)
- Monthly General Fund Revenue/Expense History (2012/13-2016/17)
- Monthly Overtime Analysis – April 2017

Meetings/Activities:

Finance:

- Completed and submitted the required State Controller's Office Government Compensation Report for calendar 2016 by the statutory deadline April 30, 2017.
- Prepared the FY2017/18 Proposed Budget, 10-Year Financial Plan and 12-Year Capital Improvement Plan.
- Ongoing management of contract and budget for new Station 32.
- In conjunction with IT, continued development of Transparency page on District website as required for CSDA's Special District Leadership Foundation Certificate of Transparency (i.e. "open governance").
- Reviewed RFP for District fuel needs and recommended vendor to the Board.
- Prepared for Board consideration the annual CPI increase to District Ambulance Fees and Fire & Life Safety Fees for recovery of costs for providing service.
- Coordinated quarterly Finance Officer's meeting with surrounding Fire agencies to discuss current issues and challenges.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
COMBINED BALANCE SHEET OF ALL FUND TYPES
APRIL 30, 2017**

	GOVERNMENTAL FUND TYPES					AGENCY	ACCOUNT	GROUPS	Totals (Memo Only)
	General Fund - 100	Budget Stabilization - 110	Debt Service Fund - 200	Capital Projects Fund - 300	Special Revenue Fund - 400	CERT PROGRAM Fund - 700	General Fixed Assets Fund - 800	General Long-Term Debt Fund - 900	
ASSETS									
Cash - Bank of the West	\$ 1,782,139	\$ 46,440	\$ -	\$ 32,086	\$ 30	\$ 70,234	\$ -	\$ -	\$ 1,930,929
Cash - Bank of the West Money Market @ 0.18%	1,002,347								1,002,347
Cash - Bank of the West Workers' Compensation	(57,104)								(57,104)
Cash - Comerica Flexible Spending	8,572								8,572
Petty Cash	1,250								1,250
Investments - LAIF @ 0.78%	41,661,186			4,397,224					46,058,411
Investments - Market Value Adjustment	24,580	(11,649)		10,462					23,394
Investments - Bank of the West @ 1.75% avg		17,642,275		1,000,000					18,642,275
Investments - Tri-Valley Bank @ 0.8%		2,000,000							2,000,000
Cash with Fiscal Agent (Note #1)			54						54
Investments - US Bank Money Market @ 0.10%				249,329					249,329
Accounts Receivable	102,985								102,985
Interest Receivable									-
Prepaid Expenses/Deposits	2,532,369			238,000					2,770,369
Land							6,175,878		6,175,878
Buildings & Improvements/Construction							30,774,462		30,774,462
Equipment/Vehicles							28,521,498		28,521,498
Accumulated Depreciation							(32,115,576)		(32,115,576)
Amount to be Provided for General Long Term Debt								19,846,369	19,846,369
Total Assets	\$ 47,058,325	\$ 19,677,065	\$ 54	\$ 5,927,102	\$ 30	\$ 70,234	\$ 33,356,262	\$ 19,846,369	\$ 125,935,441
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Expenses	2,460,371			219,568					2,679,938
Deposits Payable	5,510			14,873		304			20,688
Long Term Debt:									
(1) Certificates of Participation								13,030,000	13,030,000
(2) Vehicle Lease								777,105	777,105
Claims Payable	8,572							4,197,000	4,205,572
Compensated Absences								1,842,264	1,842,264
Total Liabilities	2,474,453	-	-	234,441	-	304	-	19,846,369	22,555,567
FUND EQUITY									
Investment in General Fixed Assets							33,356,262		33,356,262
Non-Spendable Fund Balance				238,000					238,000
Restricted Fund Balance			54	96,157	30				96,241
Committed Fund Balance:									
Dry Period Funding	44,535,006								44,535,006
Budget Stabilization		16,677,065							16,677,065
Workers' Compensation Claims		3,000,000							3,000,000
Capital Projects				5,358,504					5,358,504
Assigned Fund Balance:									
Other Assigned Fund Balance	48,866								48,866
Unassigned Fund Balance						69,929			69,929
Total Fund Balance	44,583,872	19,677,065	54	5,692,661	30	69,929	33,356,262	-	103,379,874
Total Liabilities and Fund Equity	\$ 47,058,325	\$ 19,677,065	\$ 54	\$ 5,927,102	\$ 30	\$ 70,234	\$ 33,356,262	\$ 19,846,369	\$ 125,935,441

Note 1 - US Bank:

Reserve Fund (COP 2003) Market Value \$29; Interest Rate 0.03% (Money Market Fund). Lease Fund (COP 2003) Market Value \$5; Interest Rate 0.00% (Money Market Fund)

Lease Fund (COP 2015) Market Value \$20; Interest Rate 0.00% (Money Market Fund)

Project Fund (COP 2015) Market Value \$249,329. Interest Rate 0.10% (Commercial Paper)

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
REVENUE (ALL FUNDS)
FISCAL YEAR 2016-2017
JULY 1, 2016 - APRIL 30, 2017**

GL CODE	FISCAL YEAR COMPLETED: 83.33% DESCRIPTION	2013/2014	2014/2015	2015/2016	AMENDED	2016/2017	PERCENT RECEIVED %
		ACTUAL REVENUE	ACTUAL REVENUE	ACTUAL REVENUE	2016/2017 BUDGET REVENUE	2016/2017 REALIZED REVENUE	
4100	TAXES						
4110	PROPERTY TAXES - CURRENT SECURED	\$49,002,743	\$53,279,121	\$57,616,767	\$61,090,385	\$58,057,886	95.04%
4120	PROPERTY TAXES - SUPPLEMENTAL	1,118,173	1,187,562	1,439,374	459,000	436,240	95.04%
4130	PROPERTY TAXES - UTILITIES (Unitary)	978,438	974,141	1,050,678	1,069,077	1,015,623	95.00%
4140	PROPERTY TAXES - CURRENT UNSECURED	1,988,210	1,959,968	1,844,275	1,868,249	1,728,215	92.50%
4145	HOMEOWNERS PROPERTY TAX RELIEF	502,858	487,153	482,390	518,057	234,834	45.33%
4150	RDA PROPERTY TAX	630,673	648,506	916,948	891,862	725,617	81.36%
4160	LESS COUNTY TAX ADMINISTRATION	(511,904)	(499,102)	(514,207)	(509,924)	(510,162)	100.05%
4170	PROPERTY TAXES - PRIOR SECURED	(423,621)	(156,204)	(187,115)	(142,357)	(142,357)	100.00%
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(132,498)	(83,626)	(77,821)	(89,990)	(89,990)	100.00%
4190	PROPERTY TAXES - PRIOR UNSECURED	(13,349)	(26,010)	(65,172)	42,335	(2,252)	-5.32%
		53,139,723	57,771,510	62,506,117	65,196,694	61,453,654	94.26%
4200	INTERGOVERNMENTAL REVENUE						
4220	MEASURE "H"	33,000	33,000	33,000	33,000	33,000	100.00%
4230	SB-90 MANDATED COSTS	(14,248)	102,278	22,668	-	-	
4240	MISCELLANEOUS STATE AID/GRANTS	284,555	334,609	505,507	144,577	177,264	122.61%
4245	FEDERAL GRANT REVENUE	1,060,830	-	-	-	-	
4250	LEMSA	62,335	-	143,288	244,400	191,892	78.52%
4251	GEMT	-	-	152,575	65,423	32,579	49.80%
4252	CONSOLIDATED DISPATCH	-	-	-	1,250,000	1,250,000	100.00%
		1,426,472	469,887	857,038	1,737,400	1,684,735	96.97%
4300	CHARGES FOR SERVICE						
4310	INSPECTION FEES	110,954	108,818	124,744	49,865	59,114	118.55%
4315	PLAN REVIEW	524,155	596,692	657,804	574,377	637,757	111.03%
4316	INFO TECHNOLOGY SURCHARGE		97,861	39,127	31,212		0.00%
4320	WEED ABATEMENT CHARGES	5,762	3,347	2,493	3,000	1,841	61.35%
4325	ADMINISTRATIVE CITATION CHARGES	61,775	51,550	38,328	35,000	4,500	12.86%
4330	AMBULANCE SERVICES	2,937,305	3,125,236	3,344,200	3,282,824	2,820,185	85.91%
4340	CPR CLASSES	800	370	360	568	440	77.46%
4350	REPORTS/PHOTOCOPIES	21,555	6,749	9,976	7,000	10,780	154.00%
		3,662,306	3,990,623	4,217,032	3,983,846	3,534,616	88.72%
4400	USE OF MONEY & PROPERTY						
4410	INVESTMENT EARNINGS	80,076	144,288	376,027	212,970	267,805	125.75%
		80,076	144,288	376,027	212,970	267,805	125.75%
4500	RENTS, ROYALTIES AND COMMISSIONS						
4510	RENT ON REAL ESTATE	242,098	75,059	45,958	70,876	52,339	73.85%
		242,098	75,059	45,958	70,876	52,339	73.85%
4600	OTHER REVENUE						
4610	DONATIONS/CONTRIBUTIONS	974	10	30	-	-	
4620	SALE OF PROPERTY	27,400	780,427	9,950	-	13,482	100.00%
4640	MISCELLANEOUS REVENUE	97,560	139,755	99,201	-	10,471	100.00%
		125,934	920,192	109,181	-	23,953	100.00%
4900	OTHER FINANCING SOURCES						
4910	Debt proceeds	3,227,000	13,132,249	-	-	-	
		3,227,000	13,132,249	-	-	-	
	REVENUE TOTAL	\$61,903,609	\$76,503,809	\$68,111,352	\$71,201,786	\$67,017,101	94.12%

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

GENERAL FUND EXPENDITURES

FISCAL YEAR 2016-2017

July 1, 2016 - APRIL 30, 2017

FISCAL YEAR COMPLETED - 83.33%					AMENDED			
DESCRIPTION	GL CODE	2013/2014 ACTUAL	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
PERMANENT SALARIES	5110	\$18,998,580	\$19,188,961	\$20,945,087	\$24,158,275	\$19,445,379	\$4,712,896	80.49%
TEMPORARY SALARIES	5115	225,349	267,725	296,679	289,466	181,909	107,557	62.84%
PERMANENT OVERTIME	5120	5,926,335	6,470,482	7,917,285	7,946,911	6,730,066	1,216,845	84.69%
PERMANENT OVERTIME-TEMP EEs	5121	-	-	25,937	-	2,993	(2,993)	100.00%
FICA/MEDICARE	5140	357,070	373,313	420,610	471,053	373,678	97,375	79.33%
RETIREMENT CONTRIBUTIONS	5150	11,282,351	14,723,941	14,694,250	15,804,276	13,046,784	2,757,492	82.55%
401a CONTRIBUTIONS-ER PAID	5151	-	-	8,438	7,388	6,125	1,263	82.91%
EMPLOYEE GROUP INSURANCE	5160	3,126,726	3,202,870	3,533,985	3,912,304	3,155,587	756,717	80.66%
RETIREE HEALTH INSURANCE	5170	1,818,859	1,788,158	2,053,562	2,716,178	1,838,463	877,715	67.69%
OPEB CONTRIBUTION	5175	520,469	1,000,000	3,396,659	3,355,892	2,796,580	559,312	83.33%
UNEMPLOYMENT INSURANCE	5180	15,600	821	-	20,000	-	20,000	0.00%
WORKERS' COMPENSATION	5190	807,044	899,816	1,118,289	1,000,000	721,719	278,281	72.17%
TOTAL SALARIES AND BENEFITS	5100	43,078,384	47,916,087	54,410,780	59,681,743	48,299,282	11,382,461	80.93%
OFFICE SUPPLIES	5202	21,051	27,849	27,027	33,938	19,920	14,018	58.70%
POSTAGE	5204	15,305	13,996	14,021	16,861	7,222	9,639	42.83%
TELECOMMUNICATIONS	5206	166,049	167,750	168,728	192,727	154,325	38,402	80.07%
UTILITIES	5208	344,009	344,230	352,055	356,898	284,079	72,819	79.60%
SMALL TOOLS/EQUIPMENT	5210	62,256	85,136	69,710	131,056	94,886	36,170	72.40%
MISCELLANEOUS SUPPLIES	5212	125,845	100,911	100,561	104,157	32,543	71,614	31.24%
MEDICAL SUPPLIES	5213	107,396	122,211	143,955	136,417	120,718	15,699	88.49%
FIREFIGHTING SUPPLIES	5214	61,937	67,463	37,479	76,320	28,936	47,384	37.91%
PHARMACEUTICAL SUPPLIES	5216	24,849	25,174	35,498	33,825	27,832	5,993	82.28%
COMPUTER SUPPLIES	5218	33,962	6,043	7,691	25,563	9,828	15,735	38.45%
RADIO EQUIPMENT & SUPPLIES	5219	19,547	19,459	15,281	23,000	25,654	(2,654)	111.54%
FOOD SUPPLIES	5222	16,473	14,910	27,628	34,453	16,503	17,950	47.90%
PPE INSPECTION & REPAIRS	5223	19,584	21,309	18,745	28,500	8,205	20,295	28.79%
SAFETY CLOTHING/SUPPLIES	5224	94,323	100,360	80,554	106,559	91,672	14,887	86.03%
CLASS A UNIFORMS & SUPPLIES	5225	3,775	7,789	3,496	12,813	3,110	9,703	24.28%
NON-SAFETY CLOTHING/SUPPLIES	5226	9,756	10,801	5,638	39,111	29,311	9,800	74.94%
CLASS B UNIFORMS & SUPPLIES	5227	25,044	29,619	56,894	47,250	47,728	(478)	101.01%
HOUSEHOLD SUPPLIES	5228	36,886	51,627	43,371	42,025	34,893	7,132	83.03%
CENTRAL GARAGE - REPAIRS	5230	89,512	161,501	174,177	303,089	485,197	(182,108)	160.08%
CENTRAL GARAGE - MAINTENANCE	5231	11,818	12,113	6,534	21,911	36,746	(14,835)	167.71%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	202,299	166,873	137,063	158,140	112,065	46,075	70.86%
CENTRAL GARAGE - TIRES	5234	34,419	39,569	40,666	47,278	52,949	(5,671)	112.00%
CENTRAL GARAGE - MANDATED INSP.	5235	7,315	6,077	9,822	9,982	6,635	3,347	66.47%
MAINT./REPAIRS - EQUIPMENT	5236	116,530	158,021	165,074	249,258	154,230	95,028	61.88%
MAINT./REPAIRS - RADIO & ELECTRON	5238	316,272	303,983	231,239	326,325	152,813	173,512	46.83%
MAINT./REPAIRS - BUILDINGS	5240	127,738	148,734	157,281	223,138	137,446	85,692	61.60%
MAINT./REPAIRS - GROUNDS	5242	37,647	35,350	44,167	55,825	30,765	25,060	55.11%
RENTS & LEASES-EQUIP./PROPERTY	5246	36,466	47,933	64,106	68,930	56,866	12,064	82.50%
PROFESSIONAL/SPECIALIZED SERVICES	5250	733,356	688,486	937,626	1,672,006	1,033,033	638,973	61.78%
RECRUITING COSTS	5251	44,598	40,120	102,890	132,773	66,443	66,330	50.04%
LEGAL SERVICES	5252	186,452	107,352	254,331	847,900	765,059	82,841	90.23%
INFO TECHNOLOGY SURCHARGE	5253	5,000	-	-	-	-	-	0.00%
MEDICAL SERVICES	5254	68,483	65,875	74,647	118,865	59,312	59,553	49.90%
COMMUNICATIONS SERVICES	5258	78,600	79,800	79,800	82,500	79,800	2,700	96.73%
ELECTION SERVICES	5262	-	86,856	-	300	300	-	100.00%
INSURANCE SERVICES	5264	432,616	435,810	559,787	495,576	495,579	(3)	100.00%
PUBLICATION OF LEGAL NOTICES	5270	1,353	1,633	1,475	1,500	-	1,500	0.00%
SPECIALIZED PRINTING	5272	18,661	14,833	14,941	20,737	7,829	12,908	37.75%
MEMBERSHIPS	5274	54,704	57,804	68,045	79,447	66,506	12,941	83.71%
EDUCATIONAL COURSES/SUPPLIES	5276	33,911	32,958	38,886	68,372	35,623	32,749	52.10%
EDUCATIONAL ASSISTANCE	5277	15,982	12,502	12,978	16,000	7,664	8,336	47.90%
PUBLIC EDUCATIONAL SUPPLIES	5278	8,465	9,255	10,799	12,300	9,070	3,230	73.74%
BOOKS & PERIODICALS	5280	5,739	11,178	10,112	18,579	9,658	8,921	51.98%
RECOGNITION SUPPLIES	5282	1,163	1,502	1,906	4,000	1,821	2,179	45.52%
MEETINGS/TRAVEL EXPENSES	5284	19,687	28,185	33,347	42,525	27,866	14,659	65.53%
OTHER - CLAIMS EXPENSE	5286	9,182	-	-	-	-	-	0.00%
PROPERTY TAX SHARE AGREEMENT	5290	-	-	\$84,695	\$50,000	\$0	50,000	0.00%
TOTAL SERVICES AND SUPPLIES	5200	3,886,016	3,970,940	4,524,727	6,568,729	4,928,640	1,640,089	75.03%
TOTAL G/F OPERATING EXPENDITURES		\$46,964,400	\$51,887,027	\$58,935,506	\$66,250,472	\$53,227,922	\$13,022,550	80.34%

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND
FISCAL YEAR 2016-2017
July 1, 2016 - APRIL 30, 2017

FISCAL YEAR COMPLETED - 83.33%								
DESCRIPTION	GL CODE	2013/2014 ACTUAL	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$0	\$0	\$0	\$0	\$0	\$0	0%
LEGAL SERVICES	5252	-	-	8,621	-	-	0	0%
CRR TECH IMPROVEMENTS	5253	-	-	8,360	50,000	10,890	39,110	22%
PUBLICATION OF LEGAL NOTICES	5270	-	-	1,548	-	-	0	0%
DESIGN/CONSTRUCTION	6105/6110	49,759	440	-	-	-	0	0%
VARIOUS IMPROVEMENTS *	6120	61,583	250,133	2,780,361	3,529,808	2,713,272	816,536	77%
RADIO/ELECTRONIC EQUIPMENT	6230	-	302,557	1,234,044	424,567	90,672	333,895	21%
TOOLS & SUNDRY EQUIPMENT	6240	-	51,179	144,052	787,145	579,414	207,731	74%
AUTOS & TRUCKS	6250	766,968	27,376	-	892,814	193,227	699,587	22%
TOTAL CAPITAL PROJECTS (FUND 300)		878,310	631,685	4,176,986	5,684,334	3,587,474	2,096,860	63%
PROFESSIONAL SERVICES	5250	0	0	0	0	0	0	
RADIO/ELECTRONIC EQUIPMENT	6230	347,510	0	0	0	0	0	
TOOLS & SUNDRY EQUIPMENT (SCBA's)	6240	1,267,374	0	0	0	0	0	
TOTAL FEDERAL GRANT CAPITAL PROJECTS (FUND 310)		1,614,884	0	0	0	0	0	0%
BOND REDEMPTION - 2003/2006/2013/2015 COP	5310	5,289,519	9,987,291	1,271,981	1,271,052	1,270,952	100	100%
VEHICLE LEASE #4	5310	534,012	534,012	525,885	525,885	262,942	262,942	50%
TOTAL DEBT SERVICE (FUND 200)		5,823,531	10,521,303	1,797,866	1,796,937	1,533,894	263,043	85%
OTHER SPECIAL DISTRICT EXPENDITURES	5286	1,000	1,000	1,000	0	0	0	0%
TOTAL SRVF COMMUNITY FUND (FUND 400)		1,000	1,000	1,000	0	0	0	0%
TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY & FEDERAL GRANT FUND		\$8,317,724	\$11,153,988	\$5,975,852	\$7,481,271	\$5,121,368	\$2,359,903	68%
* Note: Includes new Station 32 construction.								

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND
REVENUE/EXPENDITURE HISTORY**

<i>Month</i>	<i>2012/13</i>		<i>2013/14</i>		<i>2014/15</i>		<i>2015/16</i>		<i>2016/17</i>	
	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Revenue</i>	<i>Expenditures</i>
July	\$327,098	\$4,374,370	\$303,039	\$4,253,760	\$399,328	\$5,808,943	\$354,684	\$4,771,243	\$282,790	\$5,316,616
August	\$319,178	\$4,123,666	\$393,566	\$4,035,499	\$390,930	\$4,376,310	\$426,922	\$5,260,304	\$363,912	\$5,109,224
September	\$309,945	\$3,903,613	\$230,997	\$4,049,136	\$317,832	\$4,176,216	\$354,095	\$4,581,188	\$377,209	\$5,047,543
October	\$2,331,797	\$4,132,784	\$2,205,383	\$3,879,765	\$2,247,021	\$4,157,975	\$2,040,889	\$4,262,202	\$2,158,269	\$5,282,085
November	\$360,982	\$4,246,986	\$343,280	\$4,023,813	\$295,306	\$4,381,969	\$335,053	\$4,727,586	\$720,990	\$5,554,302
December	\$25,961,035	\$4,181,747	\$27,720,683	\$3,843,098	\$30,041,174	\$4,307,582	\$32,619,418	\$5,464,991	\$34,893,289	\$5,043,510
January	\$628,896	\$4,061,102	\$529,393	\$3,767,912	\$1,149,378	\$4,230,080	\$576,093	\$4,743,692	\$1,242,334	\$5,401,913
February	\$301,646	\$3,889,221	\$427,492	\$3,570,860	\$291,209	\$4,005,149	\$472,114	\$4,837,271	\$690,047	\$5,326,068
March	\$184,995	\$4,115,245	\$360,312	\$3,799,189	\$472,966	\$4,084,004	\$620,681	\$5,229,614	\$433,245	\$5,849,120
April	\$18,080,208	\$4,184,939	\$20,027,067	\$3,850,555	\$21,844,911	\$4,276,998	\$23,795,929	\$4,901,844	\$25,663,196	\$5,297,542
May	\$332,777	\$3,999,974	\$324,465	\$3,752,225	\$338,057	\$4,255,627	\$840,611	\$4,935,586		
June	\$3,533,633	\$3,949,737	\$4,738,990	\$4,138,587	\$4,663,427	\$3,810,313	\$5,365,634	\$5,219,984		

San Ramon Valley Fire Protection District

OT Hours

Year-To-Year Comparison

5/16/17 6:27 PM

2015/16	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	TOTAL
Strike Team Backfill	118.00	1,489.25	985.00	96.00	0.00	0.00	0.00	0.00	0.00	0.00	2,688.25
Strike Team	118.00	1,489.25	985.00	96.00	0.00	0.00	0.00	0.00	0.00	0.00	2,688.25
Red Flag	0.00	38.00	0.00	48.00	0.00	0.00	0.00	0.00	27.00	0.00	113.00
Vacation Coverage	3,926.12	2,893.50	2,498.78	2,884.36	2,186.00	2,989.01	1,253.00	1,420.50	1,978.03	1,417.75	23,447.05
Sick Leave	1,464.50	1,835.50	1,558.72	1,552.39	1,276.00	1,578.57	1,286.00	1,670.75	1,724.63	1,248.25	15,195.31
Disability Leave (WC)	1,483.00	1,173.00	1,244.00	787.50	978.50	1,530.50	1,180.50	888.00	1,148.00	2,113.25	12,526.25
Training	79.50	154.50	740.25	58.50	197.50	110.75	474.50	466.50	356.50	504.50	3,143.00
Staffing Coverage*	3,720.13	3,168.00	4,262.25	3,749.75	4,027.75	3,148.67	3,744.75	3,720.50	4,011.09	4,008.75	37,561.64
TOTAL	10,909.25	12,241.00	12,274.00	9,272.50	8,665.75	9,357.50	7,938.75	8,166.25	9,245.25	9,292.50	97,362.75

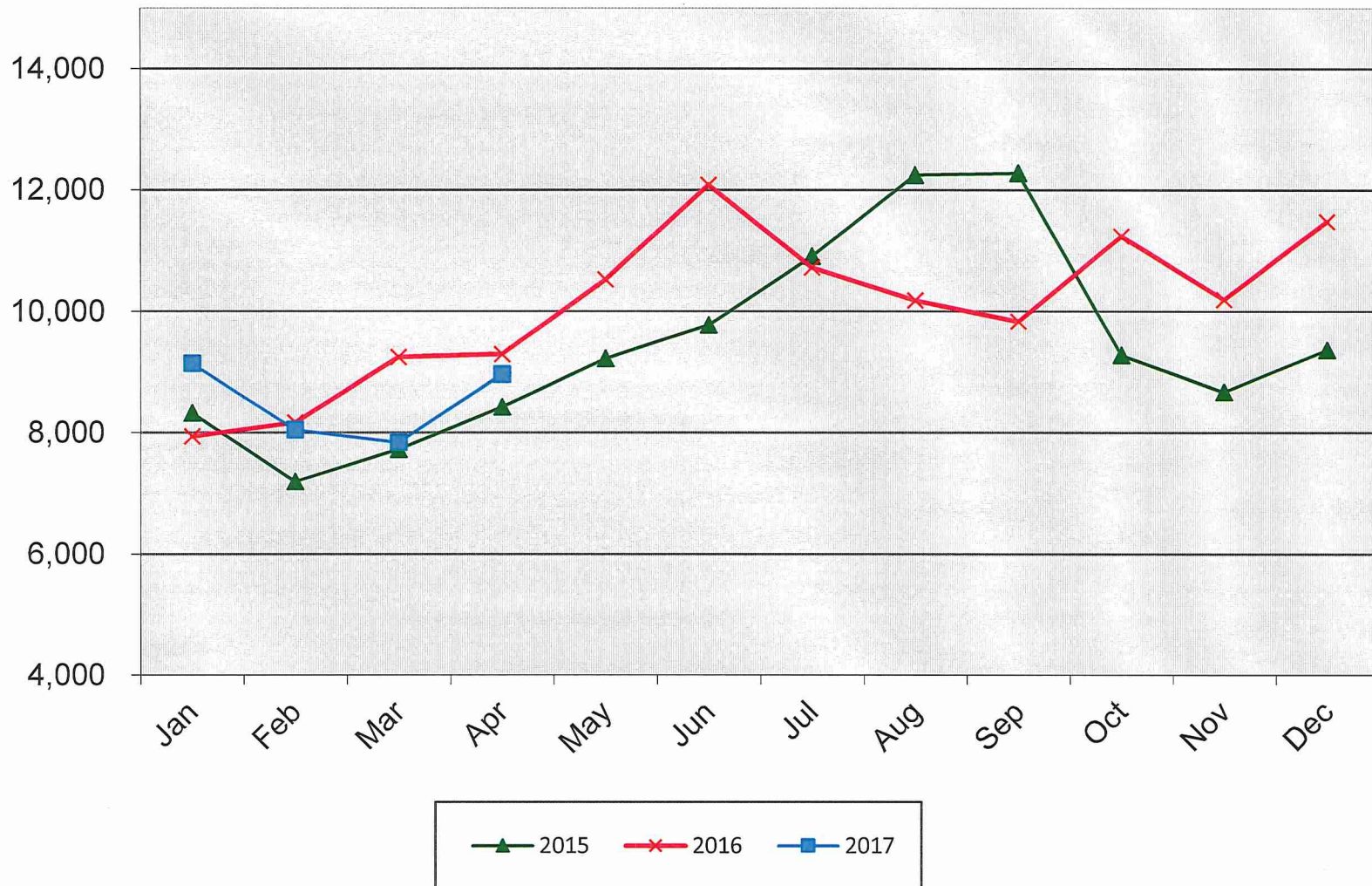
2016/17	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	TOTAL
Strike Team Backfill	132.00	563.50	288.00	53.50	0.00	0.00	0.00	0.00	0.00	0.00	1,037.00
Strike Team	132.00	563.50	288.00	53.50	0.00	0.00	0.00	0.00	0.00	0.00	1,037.00
Red Flag	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Vacation Coverage	3,501.65	2,451.03	2,325.60	2,745.63	2,274.60	3,337.52	1,048.21	1,142.82	1,615.70	2,248.69	22,691.45
Sick Leave	1,503.98	1,131.50	1,474.50	1,859.75	980.25	1,178.50	1,804.20	1,476.32	1,479.20	1,532.19	14,420.39
Disability Leave (WC)	2,610.87	2,492.70	2,122.40	2,849.20	2,918.40	2,435.98	1,868.50	1,230.24	1,237.60	1,312.62	21,078.51
Training	78.00	118.75	335.75	528.50	603.50	410.75	415.25	192.50	104.50	164.50	2,952.00
Staffing Coverage*	2,763.75	2,867.97	3,001.50	3,147.17	3,422.50	4,119.50	4,000.34	4,007.87	3,403.75	3,705.50	34,439.85
TOTAL	10,722.25	10,188.95	9,835.75	11,237.25	10,199.25	11,482.25	9,136.50	8,049.75	7,840.75	8,963.50	97,656.20

Current (16/17) to Prior (15/16) Year Variances in OT

OT Type	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	TOTAL
Strike Team Backfill	14.00	(925.75)	(697.00)	(42.50)	0.00	0.00	0.00	0.00	0.00	0.00	(1,651.25)
Strike Team	14.00	(925.75)	(697.00)	(42.50)	0.00	0.00	0.00	0.00	0.00	0.00	(1,651.25)
Red Flag	0.00	(38.00)	0.00	(48.00)	0.00	0.00	0.00	0.00	(27.00)	0.00	(113.00)
Vacation Coverage	(424.47)	(442.47)	(173.18)	(138.73)	88.60	348.51	(204.79)	(277.68)	(362.33)	830.94	(755.60)
Sick Leave	39.48	(704.00)	(84.22)	307.36	(295.75)	(400.07)	518.20	(194.43)	(245.43)	283.94	(774.92)
Disability Leave (WC)	1,127.87	1,319.70	878.40	2,061.70	1,939.90	905.48	688.00	342.24	89.60	(800.63)	8,552.26
Training	(1.50)	(35.75)	(404.50)	470.00	406.00	300.00	(59.25)	(274.00)	(252.00)	(340.00)	(191.00)
Staffing Coverage*	(956.38)	(300.03)	(1,260.75)	(602.58)	(605.25)	970.83	255.59	287.37	(607.34)	(303.25)	(3,121.79)
Increase/(Decrease)	(187.00)	(2,052.05)	(2,438.25)	1,964.75	1,533.50	2,124.75	1,197.75	(116.50)	(1,404.50)	(329.00)	293.45

*Note - Staffing Coverage includes: Meetings, Public Events, Emergencies, Recalls, Investigations, etc.

Total Overtime Hours by Month January 2015-April 2017



Overtime Assignment Summary Report

4/1/2017 Through 4/30/2017

WORK CODE: 1 STAFFING

ASSIGNMENT	Time Worked	Time Paid
101 HOLD OVER FOR CALL	39.38	41.25
103 MISC. STAFFING COVE	8616.41	8617.25
107 LATE/STA. MOVE COVE	12.33	15.75
199 MID SHIFT RECALL	38.00	38.00
Total All Assignments This Work Type:	8,706.12	8,712.25

WORK CODE: 2 TRAINING

ASSIGNMENT	Time Worked	Time Paid
201 OPERATIONS TRAINING	8.00	8.00
202 ADMIN SKILLS TRAINI	7.50	7.50
203 FIRST AID / CPR	4.50	4.50
204 EMS TRNG/INSTRUCTIO	5.00	5.00
209 RESCUE TRAINING	69.50	69.50
210 HAZ-MAT TRAINING	54.00	54.00
214 PARAMEDIC - CONT ED	16.00	16.00
Total All Assignments This Work Type:	164.50	164.50

Overtime Assignment Summary Report

4/1/2017 Through 4/30/2017

WORK CODE: 3

ASSIGNMENTS

ASSIGNMENT		Time Worked	Time Paid
301	MEETINGS/PROJECT DE	12.25	12.25
302	OFC WORK/REPORT WR	2.50	2.50
310	MISC. MAINTENANCE	7.00	7.00
317	RECRUITMENT EXTER	31.50	31.50
320	PUBLIC EVENTS	3.00	3.00
321	FP REIMBURSED OVER	3.75	3.75
340	PROJECT WORK	26.75	26.75
Total All Assignments This Work Type:		86.75	86.75
Report Grand Total:		8,957.37	8,963.50

Overtime Summary Report

4/1/2017 Through 4/30/2017

WORK CODE:

Time Paid

1	STAFFING	8,712.25
2	TRAINING	164.50
3	ASSIGNMENTS	86.75
	Report Grand Total:	8,963.50

GOOD OF THE ORDER

Scheduled Board Meeting Dates from June 2017 – December 2017

(Based on 4th Wednesdays of each Month)

Wednesday, June 28, 2017

No July Board Meeting

Wednesday, August 23, 2017

Wednesday, September 27, 2017

Wednesday, October 25, 2017

Wednesday, November 22, 2017*

Wednesday, December 27, 2017*

*Regular meeting date usually changed due to Thanksgiving and Christmas holidays