

**CONSENT
ITEMS**



San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road, San Ramon, CA 94583
Phone (925) 838-6600 | Fax (925) 838-6629
www.firedepartment.org | info@firedepartment.org

Date: July 24, 2013
To: Board of Directors
From: Sue Brooks – District Clerk
Subject: LAFCO Apportionment 2013/2014

Background:

Section 5.3 of District Ordinance 20 requires that purchases in excess of \$25,000 have specific approval by the Board of Directors. Tonight's Consent Calendar contains one item requiring such authorization.

Consent Item 5.4:

\$29,191.71 to LAFCO for Net Cost Apportionment for Fiscal Year 2013-2014.

Recommended Board Action:

Authorize staff to pay LAFCO \$29,191.71 for Fiscal Year 2013-2014 apportionment fees.



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Date: July 24, 2013
To: Board of Directors
From: Steve Call, Technology Systems Manager
Subject: Intergraph Computer-aided Dispatch (CAD) Software Maintenance

Section 5.3 of District Ordinance 20 requires that purchases in excess of \$25,000 have specific approval by the Board of Directors. The following purchases require such authorization.

Background:

The District utilizes Intergraph Computer-aided Dispatch (CAD) products to support dispatching, mobile data, Automated Vehicle Location (AVL), paging, fire station alerting, fire station printing and mapping functions. Intergraph Corporation software maintenance and support for FY 2013-2014 totals \$65,890.77.

Recommendation:

Authorize staff to pay Intergraph Corporation for FY 2013-2014 software maintenance and support in the amount of \$65,890.77.



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Date: July 24, 2013
To: Board of Directors
From: Steve Call, Technology Systems Manager
Subject: First OnScene Software Maintenance

Section 5.3 of District Ordinance 20 requires that purchases in excess of \$25,000 have specific approval by the Board of Directors. The following purchases require such authorization.

Background:

The District utilizes First OnScene software products for fire incident, hydrant inspection, hose testing, training, controlled substance, pre-incident aerial survey, fire prevention and Exterior Hazard Abatement (EHA) records management and reporting. First OnScene software maintenance and support for FY 2013-2014 totals \$40,000.

Recommended Board Action:

Authorize staff to pay First OnScene for FY 2013-2014 software maintenance and support in the amount of \$40,000.



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Date: July 24, 2013
To: Board of Directors
From: Robert Leete, Administrative Services Director
Subject: Property and Liability Insurance – FY 2013-14

Background:

The San Ramon Valley Fire Protection District participates in the Fire Agencies Insurance Risk Authority for liability and property insurance. This JPA is comprised of over one hundred fire districts in California and Nevada.

The FY 2013-14 charges represent 9.6% decrease in property and liability insurance costs (\$9,024) from the prior fiscal year. The proposed total property and liability insurance expense is within the approved budget for FY 2013-14.

Recommended Board Action:

Authorize staff to pay \$85,245.88 to the Fire Agencies Insurance Risk Authority for property and liability insurance for FY 2013-14.

Financial Impacts:

None. Budgeted expense FY 2013-14.



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Date: July 24, 2013
To: Board of Directors
From: Robert Leete, Administrative Services Director
Subject: District Investment Policy – Quarterly Review

Background:

Pursuant to Section 5.3 of the District's Investment Policy, staff is required to present a quarterly report of investments to the Board of Directors. The quarterly report for the period April 1, 2013 – June 30, 2013 is attached. The investments held on behalf of the District are in compliance with the District's investment policy.

Recommended Board Action:

Staff recommends the Board review and receive the quarterly investment report for the period April 1, 2013 – June 30, 2013.

Financial Impacts:

There are no financial impacts to receipt of the quarterly investment report.

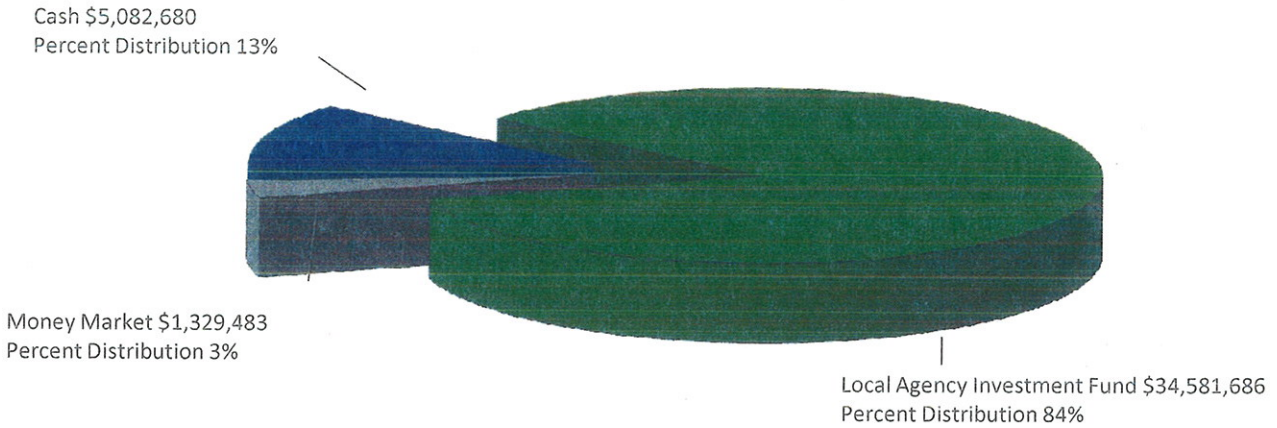
**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
INVESTMENT REPORT
JUNE 30, 2013**

Type of Investment	Financial Institution	Date of Maturity	Par Value/ Original	Market Value	Rate of Interest	Fiscal Year-to-Date Income
Cash	Bank of the West	N/A	508,653	508,653	0.00%	0
Cash	Bank of the West - CERT Funds	N/A	44,852	44,852	0.00%	0
Cash	Bank of the West - Money Market	N/A	4,529,175	4,529,175	0.09%	1,702
Local Agency Investment Fund	Local Agency Investment Fund	N/A	34,578,338	34,587,785	0.24%	56,015
Local Agency Investment Fund	Local Agency Investment Fund CERT Funds	N/A	3,348	3,349	0.24%	188
Money Market	U.S. Bank Money Market Deposit Account	N/A	1,329,483	1,329,483	0.04%	540
Total			\$40,993,849	\$41,003,297		\$58,445

Average weighted yield 0.21%
Total return 0.24%

Market values obtained from monthly statements issued by Bank of the West and U.S. Bank.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
INVESTMENTS BY TYPE
JUNE 30, 2013**



The District has sufficient funds available to meet the next six months of financial obligations.

The June 2013 investments are in accordance with the District adopted investment policy.

Gloriann Sasser
Gloriann Sasser
Finance Supervisor

7/16/2013
Date

Robert Leete
Robert Leete
Administrative Services Director

7/16/13
Date

**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
SAN RAMON • CALIFORNIA

A PROCLAMATION OF THE BOARD OF DIRECTORS

WHEREAS, on September 11, 2001, terrorists hijacked four civilian aircraft, crashing two of them into the towers of the World Trade Center in New York City, and a third into the Pentagon outside Washington, D.C.; and

WHEREAS, the fourth hijacked aircraft crashed in southwestern Pennsylvania after passengers tried to take control of the aircraft in order to prevent the hijackers from crashing the aircraft into an important symbol of democracy and freedom; and

WHEREAS, these attacks were by far the deadliest terrorist attacks ever launched against the United States, killing thousands of innocent people; and

WHEREAS, in the aftermath of the attacks the people of the United States stood united in providing support for those in need; and

WHEREAS, the Senate and House of Representatives of the United States of America in Congress assembled and designated September 11 as Patriot Day; and

WHEREAS, the flag of the United States will be displayed at half-staff on Patriot Day; and a moment of silence will be observed on Patriot Day in honor of the individuals who lost their lives as a result of the terrorist attacks against the United States that occurred on September 11, 2001; and

WHEREAS, the President has requested that each year, state and local governments and the people of the United States observe Patriot Day;

WHEREAS, on August 24, 2011, recognizing the ten year anniversary, the Board of Directors of the San Ramon Valley Fire Protection District officially retired badge number 343 in solemn tribute to the 343 firefighters who lost their lives in the World Trade Center attacks;

***NOW, THEREFORE,** be it resolved that the Board of Directors of the San Ramon Valley Fire Protection District proclaim September 11 as Patriot Day, and shall be so designated each year thereafter.*

Date: July 24, 2013

Matthew J. Stamey, President
Board of Directors



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Date: July 24, 2012
To: Board of Directors
From: Robert Leete, Administrative Services Director
Subject: CAFR Award – Fiscal Year Ended June 30, 2012

Background:

The District submits its yearly “Comprehensive Annual Financial Report” (CAFR) to the Government Finance Officers Association (GFOA) for consideration for a “Certificate of Achievement for Excellence in Financial Reporting”. This report includes a full description of the District and its operations/finances. It also includes the District’s audited financial statements.

After reviewing the District’s CAFR in light of the 683 item check list, GFOA has recognized the District with a “Certificate of Achievement for Excellence in Financial Reporting” for the fiscal year ended June 30, 2012. This represents the District’s 12th consecutive year of earning this recognition.

Recommended Board Action:

Receive award.

Financial Impacts:

None.

OLD BUSINESS



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Date: July 24, 2013

To: Board of Directors

From: Christina Kiefer, Division Chief

Subject: The adoption of San Ramon Valley Fire Protection District Ordinance No.28 to consider modifications to the Schedule of Fees for recovery of costs of services contained within Ordinance No.27.

Recommended Board Action:

1. Adopt by majority vote, the attached District Ordinance No.28.

Background:

On June 26, 2013, the District Board of Directors introduced in title only Ordinance No. 28. As authorized, the District Clerk published notice of the proposed action and public hearing in the San Ramon Valley Times on July 13, 2013 and made Ordinance No. 28 along with supporting documentation available for public examination at the District Administrative Building and District website. Reception staff provided a letter of intent to each Fire Prevention customer that visited the Administrative Building and included the letter of intent in the mailing of each reviewed plan. The District received no public comments during this period.

ORDINANCE NO. 28

AN ORDINANCE OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT
ESTABLISHING A SCHEDULE OF FEES FOR RECOVERY OF
COSTS FOR SERVICES PROVIDED AND REPEALING ORDINANCE NO. 27

WHEREAS, the costs of providing fire protection and life safety services continues to increase; and,

WHEREAS, the San Ramon Valley Fire Protection District ("District") is funded by taxes levied on real property located within the geographic boundaries of the District; and,

WHEREAS, numerous services offered by the District directly benefit discreet members of the general public for which fees may properly be imposed; and,

WHEREAS, pursuant to Health and Safety Code Section §13916 (b), and Government Code Section §6066, the District has given notice of its intent to establish and impose such Fees/Charges as may be adopted by ordinance; and,

WHEREAS, Health and Safety Code Sections §13917 - §13919 provides that the schedule of fees established by such an ordinance may be authorized pursuant to such sections; and,

NOW THEREFORE BE IT RESOLVED THAT the Board of Directors ("Board") of the District declares as follows:

SECTION 1. Authorization and Purpose

This Ordinance is adopted pursuant to Health and Safety Code Section §13916 *et seq.* The purpose of the Ordinance is to recover for the District costs of providing enforcement of locally adopted life safety regulations and local enforcement of state-regulated occupancy requirements, mandated programs and other fees for services. Except as otherwise provided, the definitions of the Fire Protection District Law of 1987 (Health and Safety Code Sections §13800 *et seq.*, the "Act") are incorporated by this reference. This Ordinance shall be interpreted in a manner consistent with the Act. The fees and charges imposed by this Ordinance are for the purpose of meeting certain operating expenses, including employee wage rate and benefits, contracting for services with specialized firms or individuals, and we find the fees to be reasonably related to the actual expenses incurred by the District for the services and expenses described in the Section.

SECTION 2. Applicability

This Ordinance shall indicate each fee and the amount to be charged by the District, as permitted by Health and Safety Code Section §13916. As authorized by Health and Safety Code Section §13918, public agencies that are not covered by a mutual aid agreement shall be charged accordingly, unless the District waives the involved fees pursuant to Section 3 of this Ordinance.

By adopting such Ordinance, the District is enacting user fees to defray costs associated with enforcement of state required occupancies, mandated programs, annual fire safety inspections, development plan review, permits for certain activities, District facility usage, patient transporting and general services functions as permitted by this Ordinance.

SECTION 3. Waiver of Fees

As permitted by Health and Safety Code Section §13919, the District Board may waive charges/fees established by this Ordinance and may delegate its authority to the Fire Chief or his/her designee as set forth if determined that charges/fees would not be in the public interest, i.e. reciprocal services provided by other public agencies, employee welfare, personal hardship.

SECTION 4. Specified Fee

Unless waived pursuant to Section 3, every public agency and/or party involved shall pay a specified fee pursuant to this Ordinance which specifies the services provided. The fees for services shall be set by the District Board and shall not exceed the reasonable amount necessary to recover the costs of providing the specified service as allowed by law.

SECTION 5. Service Charge

Unless waived pursuant to Ordinance Section 3, every public agency and/or party involved shall be responsible for a Service Charge which, for these services, shall include a Service Rate and an Equipment Rate, if applicable, pursuant to the rates established in the Ordinance Section 9 under General Fees.

The "Service Rate" shall be the fee set forth pursuant to Ordinance Section 9.

The "Equipment Rate" is the rate at which the District will require repayment for use of any District utilized property as set forth in Ordinance Section 9.

SECTION 6. No Waiver of Other Means of Cost Recovery

This Ordinance does not preclude the District from pursuing any additional means of cost recovery. Such means include, but are not limited to, actions pursuant to Health and Safety Code Section §13009 (for negligent actions which cause the use of services or facilities of the District) and actions against parties whose willful, grossly negligent, or criminal conduct causes the use of District services or facilities.

SECTION 7. Severability

If provisions of this Ordinance are declared invalid or unenforceable by a court of competent jurisdiction, that holding shall not affect the validity or enforceability of the remaining fees or provisions and the Board declares that it would have adopted each article, section and part of this Ordinance, irrespective of the validity of any other article, section or part.

SECTION 8. Repeal of Conflicting Ordinance and Resolution

All parts of the San Ramon Valley Fire Protection District Ordinance No. 27 shall be repealed in concurrence with the effective date of this Ordinance No.28.

SECTION 9. Schedule of Fees

All plan check, construction inspections and/or fire inspections, and permits required by the California Fire Code, San Ramon Valley Fire Protection District (“District”) Ordinance, or California Office of the State Fire Marshal shall be subject to the following adopted user fees.

Fees for plan check shall be tabulated and collected upon submittal of the initial plan for review and be in accordance with Part 1.

Fees for fire inspections, as part of the District’s code enforcement program shall be in accordance with Part 2.

Fees for permits, as part of the District’s code enforcement program shall be in accordance with Part 3.

Fees for miscellaneous reports, copying, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4.

Part 1. PLAN REVIEW AND CONSTRUCTION PERMIT FEES

Fees shall be collected upon submittal of plans for review as set forth in Table 1. Fees are based on the type of construction permit that plans are submitted for review.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial fire code permit issued with the plan review in accordance with Part 1, Table 1.

Table 1

REF.	TYPE OF REVIEW	FEE
	Planning and Site Development	
	Pre-application design review <i>To meet to discuss potential requirements, design criteria, hardships, proposed mitigation of requirements, etc</i>	\$289 per hour <i>First hour no charge.</i>
	Planning and site development review <i>Includes review and comments for planning applications and associated community development process requirements</i>	\$289
	Emergency response pre-plan <i>A emergency response pre-plan is required if determined necessary by the fire code official due to size, use, or special hazard exist</i>	Actual Cost to District
105.7	Plan Check and Construction Permits	
105.7.1.	Automatic fire-extinguishing systems (a) NFPA 13 & 13R wet, dry, pre-action 1. new system	\$685 first 20 heads + \$76 each addtl 20 heads

	2. modification to an existing system	\$541 first 20 heads + \$76 each addtl 20 heads
	(b) clean agent, commercial cooking, wet & dry chemical, CO ₂	\$487
	(c) NFPA 13D new and modifications	\$525
105.7.2	Battery systems	\$420
105.7.3	Compressed gases.	
	(a) storage, use, or handling	\$420
	(b) medical gas systems	\$735
	(c) refrigeration systems	\$630
105.7.4	Cryogenic fluids	\$529
105.7.5	Fire alarm and detection systems and related equipment	
	(a) fire alarm system	
	1. new system	\$587 first 20 devices + \$210 each addtl 20 devices
	2. modification to an existing system	\$541 first 20 devices + \$210 each add 20 devices
	(b) fire sprinkler monitoring system	\$420
	(c) smoke control system	\$998
	(d) smoke and heat vent systems	\$686
105.7.6	Fire pumps and related equipment	
	(a) new installation	\$1050
	(b) modifications or repairs to	\$420
105.7.7	Flammable and combustible liquids	
	(a) aboveground and underground storage tanks, including equipment	\$420
	(b) underground tank removal	\$468
	(c) vapor recovery	\$420
105.7.8	Hazardous materials	\$686
105.7.9	Industrial ovens	\$353
105.7.10	LP-gas	
	(a) new installation	\$541
	(b) modifications or repairs to	\$463
105.7.11	Private fire hydrants and fire protection water supplies	
	(a) private fire hydrant systems	\$840 per system
	(b) fire protection system water supply	\$648 per system
	(c) rural water supply systems	\$648 per system
	(d) temporary water supply systems	\$420 per system

105.7.12	Spraying or dipping (a) new installation (b) modifications or repairs to	\$442 \$277
105.7.13	Standpipe systems (a) new installation (b) modifications or repairs to	\$692 \$324
105.7.14	Temporary membrane structures and tents	\$270
105.7.15	Construction, alteration, or renovation of a building for which a building permit is required (a) commercial: new or addition 1. 0 – 5,000 SQFT 2. 5,001 – 10,000 SQFT 3. 10,001 – 20,000 SQFT 4. each additional 10,000 SQFT (b) commercial: alteration or renovation 1. 0 – 5,000 SQFT 2. 5,001 – 10,000 SQFT 3. 10,001 – 20,000 SQFT 4. each additional 10,000 SQFT (c) residential: new, addition, alteration or renovation	\$735 \$1232 \$1587 \$276 \$546 \$658 \$835 \$139 \$315
105.7.16	Fire apparatus access, site improvements and related equipment (a) roadway design (b) obstructions (gates, traffic calming devices, and other manipulated barriers) (c) temporary fire apparatus access roadways	\$353 \$263 \$315
	Miscellaneous system plans	\$541
	Miscellaneous construction permit	\$287 per hour
	Fuel modification	\$817
	Additional plan reviews	\$224 each
	Plan reviews or specialized consultation <i>The use of an independent specialized consultant with expertise to conduct the review is sometimes necessary. Projects subject to this provision shall be so advised and provide to the District a document addressed to the District recognizing the advisory and accepting responsibility for resulting charges.</i>	\$301 + review type from Table 1 + consultant fees
	Additional field inspections	\$237 each
	Field inspections or tests after regular business hours <i>Fees assessed under this provision shall be due and payable prior to the action of the District. This provision is not a mandate on the District to normally provide this service. This service is subject to staff availability and does not mandate performance.</i>	\$686 2 hour minimum
	Alternate materials and methods of construction review <i>*Plus any costs the District incurs should the use of an independent specialized consultant be necessary to evaluate the</i>	\$289

	<i>submittal.</i>	
	Permit renewal or extension	Assessed at one half of the original fee

Part 2. OCCUPANCY INSPECTION FEES

The fees for state mandated occupancy inspections and state license care facility "Fire Clearance" services not part of a construction or operational permit shall be in accordance with Part 2, Table 2.

Table 2

REF.		FEE
	State Mandated Inspections	
1.	Public and private schools	\$0 annually
2.	Hotel, motel, lodging house, apartment house and dwelling, buildings, or similar (i.e. Group R, Division 1 & 2 occupancies) and structures accessory thereto (a) <15 dwelling units annually (b) 16-75 dwelling units annually (c) >76 dwelling units annually	\$252 \$389 \$720
3.	Jail or place of detention for persons charged with or convicted of a crime	\$791 bi-annually
4.	Additional field inspections	\$237 each
	State Licensed Facilities - Fire Clearance (850 Form)	
5.	Pre-inspection consultation	\$194
6.	Facilities with a capacity to serve not more than 6 clients	\$194
7.	Facilities with a capacity to serve more 6-25 clients	\$242
8.	Facilities with a capacity to serve 26 or more clients	\$315

Part 3. FIRE CODE OPERATIONAL PERMIT FEES

All Operational permits required by the California Fire Code and/or San Ramon Valley Fire Protection District ("District") Ordinance are renewable on the basis of inspection frequency. Operational permit fees are due and payable via invoice following the inspection as set forth in Part 3.

Operational permits required for new systems, processes, or uses necessitating a plan review shall have the initial fire code permit issued with the plan review in accordance with Part 1, Table 1.

Table 3

REF.	TYPE OF REVIEW	FEE
	Operational Permits	

105.6.1	Aerosol products	\$87
105.6.2	Amusement buildings	\$210
105.6.3	Aviation facilities	\$193
105.6.4	Carnivals and fairs	\$289
105.6.5	Cellulose nitrate film	\$193
105.6.6	Combustible dust-producing operations	\$132
105.6.7	Combustible fibers	\$197
105.6.8	Compressed gases	\$197
105.6.9	Covered mall buildings	\$242
105.6.10	Cryogenic fluids	\$132
105.6.11	Cutting and welding	\$193
105.6.12	Dry cleaning plants	\$132
105.6.13	Exhibits and trade shows	\$237
105.6.14	Explosives	\$44
105.6.15	Fire hydrants and valves	\$109
105.6.16	Flammable and combustible liquids	\$132
105.6.17	Floor finishing	\$193
105.6.18	Fruit and crop ripening	\$132
105.6.19	Fumigation and thermal insecticidal fogging	\$35
105.6.20	Hazardous materials	\$264
105.6.21	Hazardous production materials	\$264
105.6.22	High-piled storage	\$197
105.6.23	Hot work operations	\$66
105.6.24	Industrial ovens	\$218
105.6.25	Lumber yards and woodworking plants	\$66
105.6.26	Liquid or gas-fueled vehicles	\$66
105.6.27	LP-gas	\$45
105.6.28	Magnesium	\$66
105.6.29	Miscellaneous combustible storage	\$44
105.6.30	Open burning	\$111
105.6.31	Open flames and torches	\$97
105.6.32	Open flames and candles	\$97
105.6.33	Organic coatings	\$193
105.6.34	Places of assembly	\$197
105.6.35	Private fire hydrants	\$193
105.6.36	Pyrotechnic special effects material	\$315
105.6.37	Pyroxylin plastics	\$132
105.6.38	Refrigeration equipment	\$66
105.6.39	Repair garages and motor fuel-dispensing facilities	\$66
105.6.40	Rooftop heliports	\$193
105.6.41	Spraying or dipping	\$66
105.6.42	Storage of scrap tires and tire byproducts	\$193
105.6.43	Temporary membrane structures and tents	\$218

105.6.44	Tire-rebuilding plants	\$218
105.6.45	Waste products	\$218
105.6.46	Wood Products	\$218
105.6.47	Additional operational permits	\$218
105.6.48	Christmas tree sales	\$218
105.6.49	Model rocket	\$189

Part 4. GENERAL FEES

Miscellaneous reports, copying fees, standby personnel, safety officer or other listed general services for which the District has adopted user fees shall be in accordance with Part 4, Table 4.

Table 4

REF.	GENERAL FEES	FEE
	All reports, (Incident, Inspection, Investigation, Budget, CAFR, Board Packet)	Cost of reproduction, plus 10%
	Copy Charges	\$.10 per page; duplexed pages are charged as two pages
	GIS Maps (Digital Transfer)	Cost of reproduction, plus 10%
	Copies of photographs, discs, tapes or any other outsourced processed records	Cost of reproduction plus 10%
	Documentation Certification	\$5.00 or maximum allowable by law
	Returned Check Charge	\$25/check
	Late Payment Fee	10% of fee or \$10 (whichever is greater)
	CPR Training	\$40 per person
	Fire House Dinner	\$150
	Ambulance Transport Fees – Bundled Rates - CPI Adjustment Annually on Rates	
	• BLS	\$940
	• ALS	\$1,218
	• ALS 2	\$1,290
	• Oxygen	\$86
	• Mileage	\$24
	Paramedic Field Internship	\$1,860
	Subpoenas A deposit of \$150.00 for each day that the specified employee is required to remain in attendance pursuant to the subpoena.	

	The District shall then be reimbursed for traveling expenses and the full cost to the District of paying the employee, tabulated pursuant to the Service Rate below. If the actual expenses should later prove to be less than \$150.00 per day tendered, the excess of the amount shall be refunded. If the actual expenses should later prove to be more than the amount deposited, the District may collect the balance from the party at whose request the subpoena is issued	
	Weed Abatement Program Administrative Fee	\$1,105
	Applicant Charges for Processing Address or Street Name Changes	\$80

"SERVICE RATE SCHEDULE". Unless waived by the District pursuant to Section 3 of the Fee Ordinance, a service rate shall be applied for the services rendered. This service rate shall be based upon the hourly rate, or overtime rate for the specific position or rank for the employee providing the services. In addition, this rate shall include an average benefit cost for safety employees at 70% and an average benefit cost for non-safety at 45%. When determining whether the rate to be charged is the "overtime rate" or the "hourly rate," the overtime rate shall be used if the District is required to pay overtime to the specified employee. If the District is not required to pay overtime to the specific employee, then all hours shall be charged at the "hourly rate."

"EQUIPMENT RATE SCHEDULE". Apparatus and equipment rates shall be the current rate in effect under the California Fire Assistance Agreement or the Federal Emergency Management Agency equipment rate schedule, whichever applies.

Part 5. Information Technology Surcharge Fee

The schedule of fees included in Section 9, Part 1 through Part 3 is inclusive of a 5 percent surcharge for Information Technology to assist in ongoing technology needs to support the general operations of the Fire Prevention Division for which these fees are charged.

SECTION 10. Effective Date

That this Ordinance established and adopted hereby shall take effect and be in full force, beginning August 1, 2013 and after its final passage and adoption.

Passed and Adopted on _____, by the following Vote:

AYES:

NOES:

ABSENT:

ATTEST: _____

Susan F. Brooks
District Clerk

Matthew J. Stamey, President
Board of Directors

APPROVED AS TO FORM:

William D. Ross, District Counsel

CORRESPONDENCE

7-15-13

How nice to get a note from the fire chief of the San Ramon fire department. I have been reading good things about you in the "San Ramon Valley Times".

I don't know the number of the fire crew that comes here to Villa San Ramon but they are located at the corner of Alcosta and Fircrest.

What a great bunch of guys. They come with a very professional attitude but still can joke around with my daughter as they do their work.

I don't know how anyone can put a needle in a vein while riding in an ambulance but one of the guys does it on the first try.

I so appreciate having them nearby. They have helped me 3 times this year. Joyce U. Hanson

Dear Chief: Paige Meyer!

My husband Kwang and I, thank you for your kind note and your genuine concern about his well being.

—thanks to your emergency personnel's quick, professional and compassionate response, my husband is doing just great.

We - Thank you and your wonderful personnel for the great job that you all do.

Very sincerely,
Kwang and Marie Yun

Dear San Ramon Valley Fire
Protection District,

Before my husband passed
we were very fortunate to
receive emergency assistance
from your team. Working in the
field of service as a police
officer my husband wanted to
formally thank you.

on May 13, 2013 he was layed
to rest peacefully and pain free
from his battle with brain
cancer.

Thank you for your service,
Professionalism and compassion
throughout our tough times.

We appreciate everything
you do everyday.
M. Katy & Jimmy



July 2, 2013

Chief Richard Price
Fire Chief
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

SUBJECT: Notification of EMAC Payment
FEMA-4020-DR, Hurricane Irene
Requesting State: New York
EMAC Mission No.: 483-UR-5579-0-6666-0
Providing Agency: San Ramon Valley Fire Protection District
Cal OES ID: 000-92305

Dear Chief Price:

The California Governor's Office of Emergency Services (Cal OES, formally known as the California Emergency Management Agency) has received a reimbursement payment from the State of New York for services provided under the Emergency Management Assistance Compact (EMAC), in the amount of \$60,587.58. A California state warrant will be issued to San Ramon Valley Fire Protection District by the State Controller's Office. Please be advised that state warrants have a one-year period of negotiability.

If you require additional information related to this correspondence, please contact Ms. Marcia Sully, EMAC Program Manager, at (916) 845-8170, or Ms. Carol Walker, EMAC Coordinator, at (916) 845-8244.

Sincerely,

A handwritten signature in cursive script, appearing to read "M Sully".

MARCIA SULLY
EMAC Program Manager

cw

OPERATIONS



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: July 24, 2013
To: Board of Directors
From: Derek Krause, Interim Assistant Chief, Operations
Subject: Monthly Operations Report for June, 2013

SOC Report:

1. Auto Aid / Mutual Aid status: CON – aid provided approximately equal to aid received; ACF – aid received less than aid provided but not excessive. ACF and LAP trucks supported Rush Creek structure fire with mutual aid.
2. Wilderness Response Area report included: 100% compliant
3. Type III Engine MDC prototype installed and functioning – mounts being fabricated in-house
4. Two working structure fires: Rush Creek, SR - (2) homes; Reflections Drive, SR – apartment complex with (1) apartment involved.
5. One 16-acre vegetation fire: Cal Fire provided mutual aid for mutual aid threat zone.

Training:

1. Recruit Academy: Building Construction; Forcible Entry; Hose Operations; Firefighter Survival; Low Angle Rope Rescue; Ground Ladder Operations; Ventilation Operations; Class B Fire Operations; High Angle Rope Rescue
2. Off-Road Driver Training underway (Camp Parks)
3. Company Performance Standards

EMS:

1. EMS Specialist candidates interviewed
2. MCI Operations training
3. Measure H analysis and meeting with Contra Costa County EMS
4. Evaluating District impacts of response changes and proposals at CON
5. Quality Improvement - ongoing

Additional Activities

1. July 4th events: Blackhawk Fireworks; Run San Ramon; Danville Parade; up-staff for fire potential

Standards of Cover Policy Compliance Report

June 1, 2013 - June 30, 2013

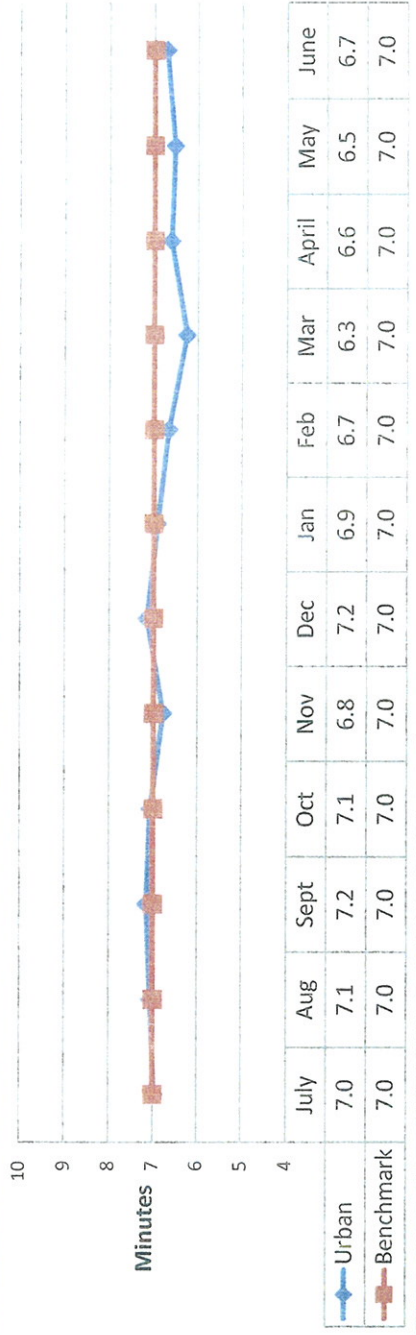
	SOC Goal 1, 5, 6		SOC Goal 2, 5, 6		SOC Goal 3, 5, 6		SOC Goal 5, 6	
	Urban (Count = 232)		Suburban (Count = 95)		Rural (Count = 6)		Wilderness (Count = 1)	
	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D
First Unit Response	7:00	6:52	8:00	7:54	15:00	10:57	45:00	34:42
	100%	100%	100%	100%	100%	100%	100%	100%

	SOC Goal 4															
	Urban (Count = 2)				Suburban (Count = 0)				Rural (Count = 0)				Wilderness (Count = 0)			
	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D
ERF Fire Response	11:00	12:58	12:00	12:30	21:00	14:46	45:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	50%	33%	0%	50%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

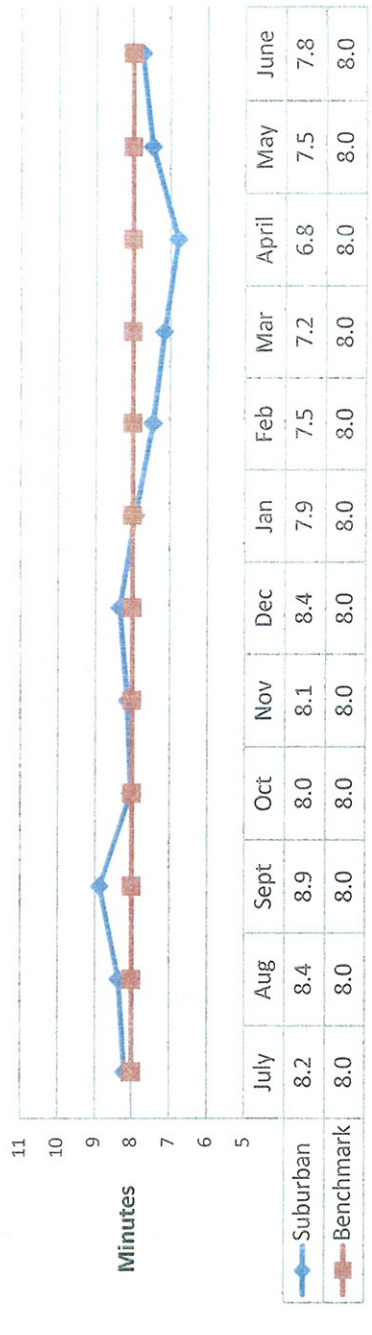
	SOC Goal 8															
	Urban (Count = 87)				Suburban (Count = 35)				Rural (Count = 0)				Wilderness (Count = 0)			
	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D	Goal	Y-T-D
ERF Medical Response	9:00	8:39	10:00	9:33	21:00	15:00	45:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	100%	100%	100%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

	SOC Goal 7			
	Call Processing Time		Turnout Time	
	Goal	Y-T-D	Goal	Y-T-D
1:00	0:47	0:44	2:00	1:48
	100%	100%	100%	96%

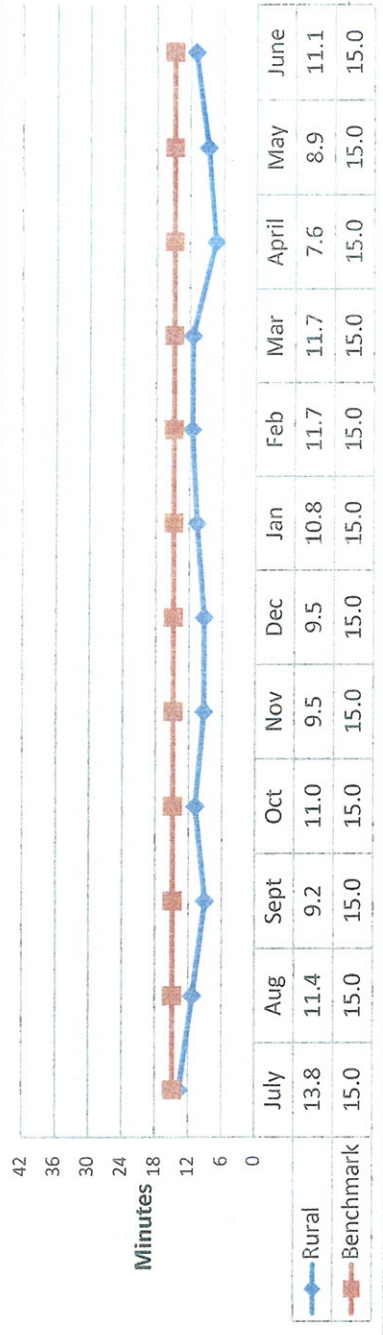
First Unit Response
Urban



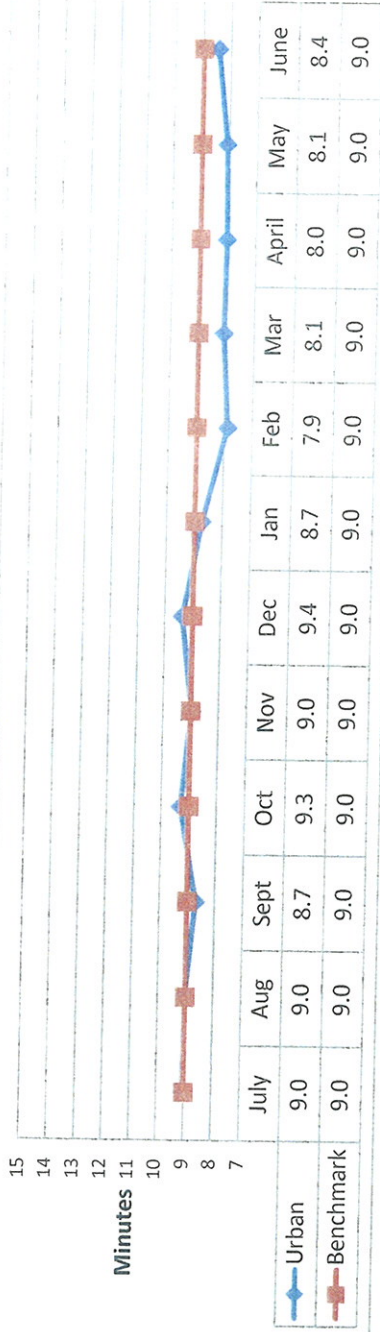
Suburban



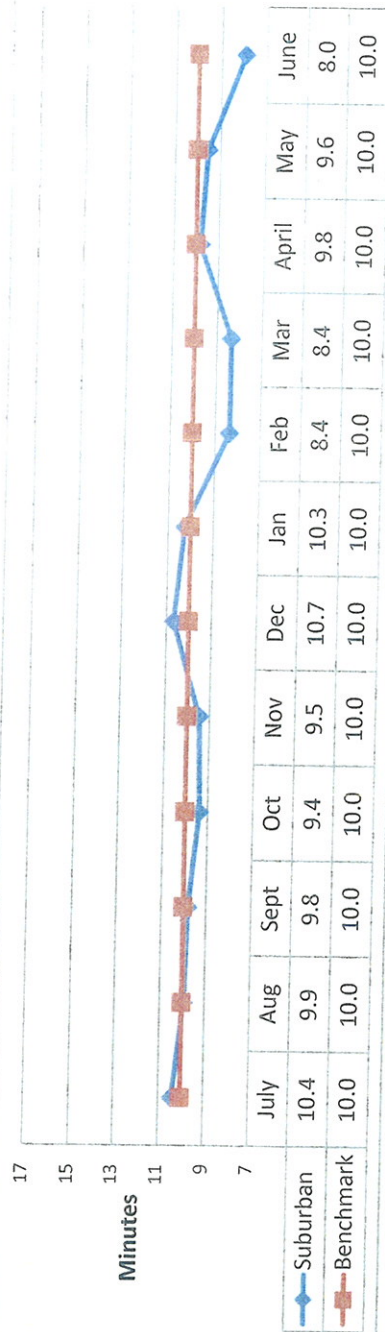
Rural



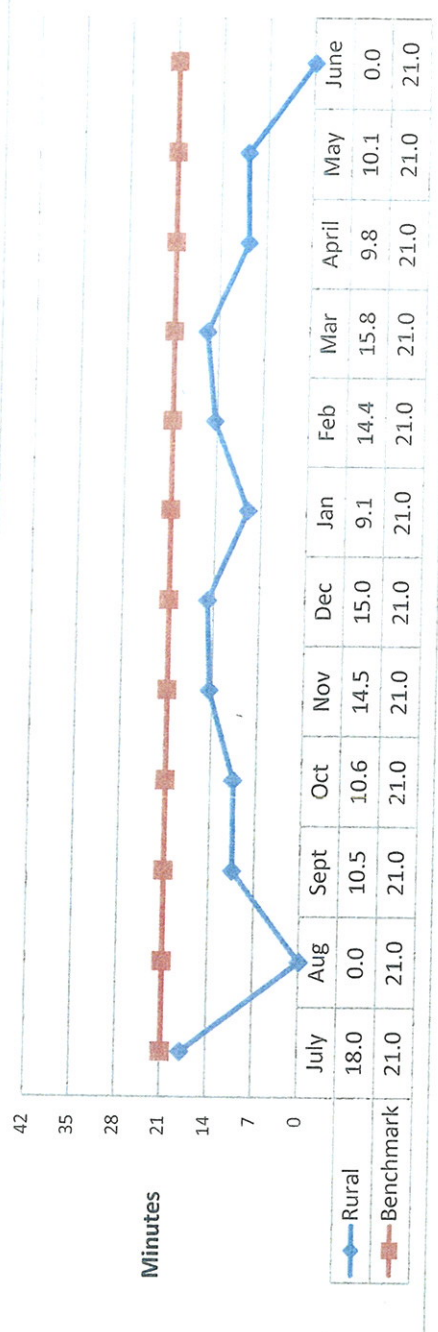
ERF Medical
Urban



Suburban

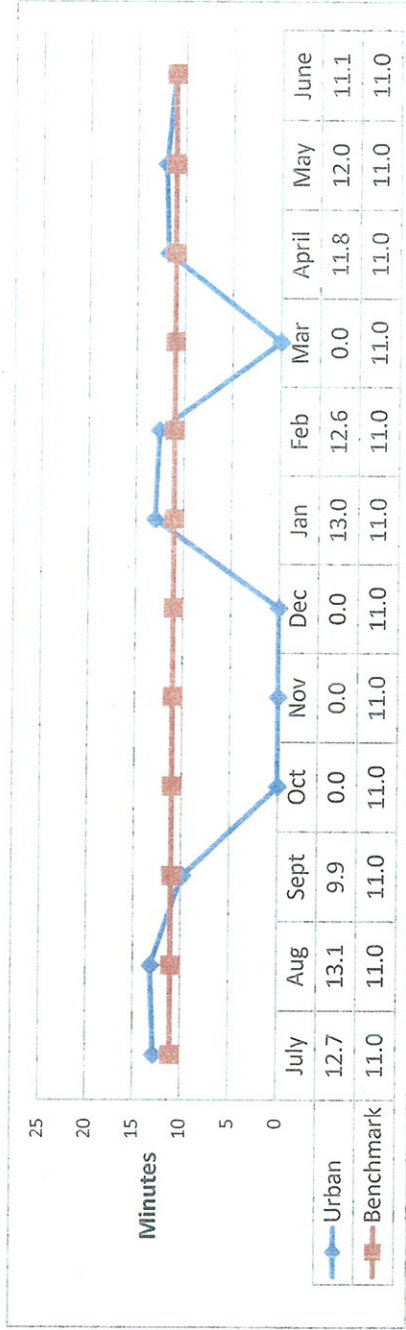


Rural



ERF Fire Response

Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin, to stop wildfires less than 5 acres in size when noticed promptly, and to treat up to 5 medical patients at once, a multiple-unit response of at least 18 personnel should arrive within 11 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 8 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 12 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin, to care for medical patients upon arrival, and to initiate operations on serious wildland fires.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

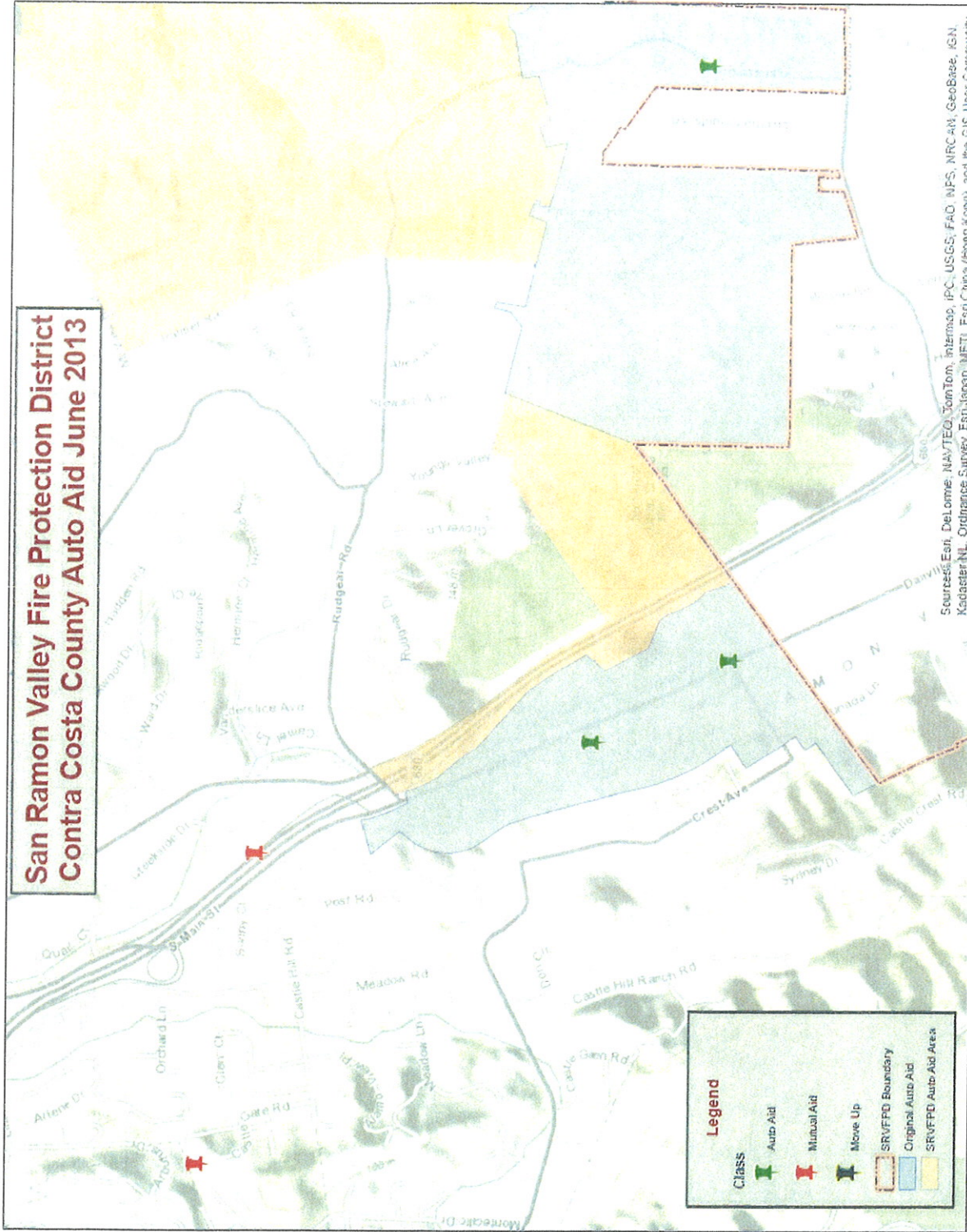
A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

San Ramon Valley Fire Protection District Contra Costa County Auto Aid June 2013



Sources: Esri, DeLorme, NAVTEQ, TomTom, Intermap, IPC, USGS, FAD, NPS, NRC, Esri, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), and the GIS User Community

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Auto Aid Given	1	0	4	2	3	2	2	5	6	5	3	3
Mutual Aid Given	1	4	5	0	1	0	1	1	3	3	2	2
Mutual Aid Received	2	3	3	2	1	1	1	2	0	3	5	3
Move-up	1	0	0	0	0	0	0	1	1	0	3	0

SUPPORT SERVICES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: July 24, 2013
To: Board of Directors
From: Derek Krause, Interim Assistant Chief, Operations
Subject: Monthly Support Services Report for June, 2013

Facilities:

1. Station No. 31, Phase 2 Progress, EBRCSA Project – Installation of Radio Repeater Equipment
 - Phase 2 infrastructure work is substantially complete. Final acceptance is pending final sign off from regulatory agencies and acceptance by the District.
2. (New) Station No. 32, Phase 2 Progress
 - Finance options are under consideration.

Fleet:

1. One command-vehicle going through bid process for Fire Chief. Bids received May 28, 2013. Apparent low bidder is Winner Chevrolet. Board approved purchase from Winner Chevrolet. PO to be issued in July and ordered. Specification review underway for Fire Chief vehicle outfitting and build-up.
2. Annual inspection of fire extinguishers on apparatus.
3. Annual engine / truck services in progress.
4. Modular ambulance: pre-construction completed – ambulances are under construction. Estimated completion is October 2013.

Technology Systems:

1. Created hydrant maps for the 3rd quarter inspections.
2. Added new hydrants based on EBMUD updates in GIS and RMS databases.
3. Upgraded District firewalls and VPN.
4. Replaced all fire station computers with updated hardware.
5. Attended all officers meetings and provided MDC instruction.
6. Attended Leadership San Ramon Valley.
7. Attended Regional Radio and District working group meetings.

Communication Center:

1. Facilitated Medical Dispatch Review Committee meeting.
2. Attended the yearly meeting for State 9-1-1 Proposed Policy and Practice Changes for FY 2013-2014.
3. Facilitated monthly Reserve drills.
4. Attended Leadership San Ramon Valley graduation.
5. Worked with GIS on freeway response locations in CAD.

Current Projects:

1. District commencing due diligence process to meet new BAAQMD Fuel Tank Compliance regulations.
2. AED – Ongoing project for District Aides/Support Services. Confirming location, address, contact info, lat/long, etc – ongoing.
3. Station #30 & #39 – Commence RFQ process to demo and install new kitchen countertop, backsplash, sink and faucet for both Stations. Legal Notice running June 26-July 2. Mandatory Pre-RFQ meeting scheduled July 10, with RFQs due July 22, 2013.
4. Completed annual ground ladder inspection/ testing.
5. Researched bike racks for Admin. City of San Ramon can provide funding for (2) bike racks and installation through the 511 Contra Costa employer program. Funding will be available July 1st with possible installation in August.

**FIRE PREVENTION
DIVISION**



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: July 24, 2013
TO: Board of Directors
From: Christina Kiefer, Fire Marshal
Subject: Fire Prevention Monthly Activities - June 2013

Activities

Exterior Hazard Abatement Program:

Fire Prevention staff completed inspections of over 11,700 properties in the EHAP. There were 389 properties found that required an additional inspection. Of those properties 88 properties received a second notice. There are currently 21 properties that District staff is working with to achieve compliance.

Fourth of July Activities:

Fire Prevention staff members conducted education and confiscation activities on July 3, 4 and 5 and provided services for inspection and stand-by of the Blackhawk Private Fireworks Display. In addition, staff members provided community education to Morgan Territory residents at Station 37 on the Fourth of July. A more comprehensive report of fireworks related incidents will be provided in the September Board Report.

Community Outreach regarding proper disposal of oily rags:

In April, a community safety alert was issued to the media regarding the hazards associated with the improper disposal of oily rags and included proper disposal information. In addition, staff members visited stores within the District that sell products that contribute to the hazard and provided laminated notices to post near common products such as wood staining material. Efforts will continue to improve education provided to residents for these and other types of common hazards.

Fire Prevention Activity Report for June--Attached

Potential Issues

None to report at this time.

Upcoming Public Education Classes and Events Scheduled

Event	Location	Date/Time
CERT Continuing Education Class #7	Administration Building	Thursday, July 25
CERT - Train the Trainer	Administration Building	August 16-18 8:00 - 5:00 pm
CERT Continuing Education Class #8	Administration Building	Tuesday, August 27
CERT-Class #55	Administration Building	Sept 4 - October 16 Wednesday, 6:00-9:30 pm

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FIRE PREVENTION DIVISION
MONTHLY BOARD OF DIRECTORS ACTIVITY REPORT - June 2013**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CODE COMPLIANCE													
INSPECTIONS	122	176	183	174	92	40							787
REINSPECTIONS	172	76	115	139	96	139							737
TOTAL	294	252	298	313	188	179							1524
OCCUPANCY PERMITS	40	68	113	125	54	44							444
TOTAL INSPECTABLE OCCS													
TOTAL STARTED YTD	1362	1362	1362	1362	1362	1362							1362
% STARTED YTD	5.80%	6.53%	9.18%	10.21%	6.46%	7.49%							45.67%
TOTAL COMPLETED YTD	72	78	88	79	57	42							416
% COMPLETED YTD	5.29%	5.73%	6.46%	5.80%	4.19%	3.08%							30.54%

CONSTRUCTION													
NEW PROJECTS	62	55	54	77	72	47							367
PLAN REVIEWS SUBMITTED	82	107	78	106	102	92							567
PLAN REVIEWS COMPLETED	65	93	103	100	102	91							554
INSPECTIONS	88	95	85	94	158	94							614

ADMINISTRATIVE SERVICES



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: July 24, 2013
To: Board of Directors
From: Robert Leete – Administrative Services Director
Subject: Monthly Report

Finance:

Financials:

Balance Sheet (June 30, 2013)
Revenue/Expense History
Statement of Expenditures
Revenues: Budget v Actual
Expenses: Budget v Actual
General Fund Expenditures
General Fund Revenues
Capital & Equipment/Vehicle Fund
Total Overtime
Staffing/Overtime Analysis

Meetings/Activities:

Finance:

Completed Annual Operating Budget 2013-2014.
Completed notification to all employees of retirement rate and pay changes.
Continued implementation of new MOU.
Completed Debt Management Policy.
Completed and issued RFQ for the purchase of self-contained breathing apparatus.
Completed and filed a grant amendment request for use of excess funds for the Assistance to Firefighters Grant for mobile and base station radios.
Attended California Fire Assistance Agreement Rates and Reimbursement Workshop.
Attended Grants Management Workshop for UASI grant for video production.
Attended Affordable Care Act implementation webinar.

Human Resources:

Conducted interviews for EMS Specialist position.

Coordinated/attended proctor team meeting for Engineer exam.

Updated CISR plan documents and conducted legal research for July CISR team meeting.

Close out 2013 Wellness Fitness cycle, ensuring compliance with District and OSHA requirements.

Compiled information for Finance regarding employee medical co-payment amounts beginning July 1.

Attended ACA webinar regarding agency impact of new requirements.

Employee Illness/Injury Report for June 2013

Reportable Injuries – June 2013:

1. June 29, 2013. An Engineer experienced heat exhaustion at a structure fire. Lost time: 13 hours.

Note: As of June 30, 2013, there were three (3) employees absent from their regular work assignment. Lost time related to prior month injuries totaled 643.3 hours.

FINAL RETIREMENT CALCULATION

Last Name: Williams First Name: Dennis MI: B Employee #: [REDACTED]
 Care Of: [REDACTED] Emp SS#: [REDACTED]
 Address: [REDACTED]
 City: [REDACTED] State: [REDACTED] Zip Code: [REDACTED] Birthdate: [REDACTED]
 Retirement Date: 3/29/2013 ✓ Member Date: 6/1/1986 ✓
 Employer: AAR ✓

	Prior Srv	Pickup	Redeposit	Pub. Srv.
Tier: 1	0.0000	0.0000	0.0000	0.0000
Tier: 2	0.0000	0.0000	0.0000	0.0000
Tier: 3	0.0000	0.0000	0.0000	0.0000
Tier: Safety	0.0000	0.0833 ✓	0.0000	0.8333 ✓

Retirement Age: _____

Max Vac Weeks 1 Yr Accrual	8.4	Max Vac Weeks 2 Yr Accrual	
Monthly Salary - Include Management and Longevity Pay:			
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
Pre Ventura 36 Month Total	0.00		-
3/29/12-3/31/12 ✓	0.10 ✓	8,853.00 ✓	856.74
4/1/12-2/28/13 ✓	11.00 ✓	8,853.00 ✓	97,383.00
3/1/13-3/28/13 ✓	0.90 ✓	8,853.00 ✓	7,996.26
	0.00		-
	0.00		-
Pre Ventura 12 Month Total	12.00		106,236.00

Tier: 1
 Factor: 0.000000 Mo Red: 0
 Tier: 2
 Factor: 0.000000 Mo Red: 0.000000
 Tier: 3
 Factor: 0.000000 Mo Red: 0
 Tier: Safety
 Factor: 0.030000 ✓

Service Credit Tier 1	
Current Serv. =	
Add'l. Service:	<u>0.0000</u>
Total =	<u>0.0000</u>

	31542	12 Month	36 Month
SUBTOTAL FINAL COMPENSATION	0%	\$ 106,236.00	\$ -
Differential-Type <u>Retire Allot, Rescue</u> ✓	0%	\$ 11,554.63	\$ -
Differential-Type <u>BLS & FLSA</u> ✓	0%	\$ 8,331.32	\$ -
Differential-Type <u>Holiday Pay, Haz Mat</u> ✓	0%	\$ 8,997.25	\$ -
<u>Pre-Ventura: Final Avg Salary</u>		11,259.93	-
FINAL PRE VENTURA TOTALS		\$ 135,119.20	\$ -
Vac. Sales Hrs: ✓ 112.00 (1yr) 0.00 (3yr) x hourly rate 43.030000		\$ 4,819.36	\$ -
Vac. P/O Hrs. ✓ 336.00 (1yr) 0.00 (3yr) x hourly rate 43.030000		\$ 14,458.08	\$ -
Pers. Hol. P/O Hrs. 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000		\$ -	\$ -
Hol Comp P/O Hrs. 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000		\$ -	\$ -
LUMP SUM TOTALS		\$ 19,277.44	\$ -
Grand Total Compensation: 36 mo/ 1 yr = \$		\$ 154,396.64	\$ -
Total Weeks in Terminal Pay 1 yr 11.2	Total Weeks in Terminal Pay 3 yr	0.0	
AVERAGE SALARY - ONE YEAR:		\$ 12,866.39	
AVERAGE SALARY - THREE YEARS:		\$ -	

Service Credit Tier 2	
Curr Serv. =	
Add'l. Service:	<u>0.0000</u>
Total =	<u>0.0000</u>
Service Credit Tier 3	
Curr Serv. =	
Add'l. Service:	<u>0.0000</u>
Total =	<u>0.0000</u>

BASIC RETIREMENT ALLOWANCE					
Tier 1					
0.000000	X	\$ 12,866.39	X	0.0000	= \$ -
0	X	0.0000	X	0.0000	= \$ - \$ -
Tier 2					
0.000000	X	\$ -	X	0.0000	= \$ -
0	X	0.0000	X	0.00	= \$ - \$ -
Tier 3					
0.000000	X	\$ 12,866.39	X	0.0000	= \$ -
0	X	0.0000	X	N/A	= \$ - \$ -
Safety					
0.030000 ✓	X	\$ 12,866.39	X	27.7499	= \$ 10,711.23 \$ 10,711.23
Sick Leave					
0.030000 ✓	X	\$ 12,866.39	X	1.0409	= \$ 401.77
0.000000	X	1.0409	X		= \$ - \$ 401.77
TOTAL ALLOWANCE WITH SICK LEAVE					\$ 11,113.00

86-06-01 ✓
 Curr Serv = 26.8333 ✓
 Add'l. Service: 0.9166 ✓
 Total = 27.7499 ✓
 Sick Leave
 Hours = #hrs. [REDACTED] ✓
 Total Final Service w/Sick Leave
 Reg Service = 27.7499 ✓
 Sick Leave = 1.0409 ✓
 Total = 28.7908 ✓

Comp review ✓
CPAS 4/26/13

Date: 4/16/2013 Initials: mr Date: 4/26/13 Initials: JN

VL RETIREMENT CALCULATION

Last Name: GRAY First Name: James MI: D Employee #: _____
 Care Of: _____ Emp SS#: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____ Birthdate: _____
 Member Date: 4/1/1989
 Retirement Date: 3/23/2013 Employer: AAR

	Prior Srv	Pickup	Redeposit	Pub. Srv.
Tier: 1	0.0000	0.0000	0.0000	0.0000
Tier: 2	0.0000	0.0000	0.0000	0.0000
Tier: 3	0.0000	0.0000	0.0000	0.0000
Tier: Safety	0.0000	0.0000	0.0000	0.0000

Retirement Age _____

Max Vac Weeks 1 Yr Accrual	7.8	Max Vac Weeks 2 Yr Accrual
Monthly Salary - Include Management and Longevity Pay:		
	0.00	-
	0.00	-
	0.00	-
	0.00	-
	0.00	-
	0.00	-
	0.00	-
	0.00	-
	0.00	-
Pre Ventura 36 Month Total	0.00	-
03/23/12 - 03/22/13	12.00	7,773.00
	0.00	-
	0.00	-
	0.00	-
Pre Ventura 12 Month Total	12.00	93,276.00

Tier: 1
 Factor: 0.000000 Mo Red: 0
 Tier: 2
 Factor: 0.000000 Mo Red: 0.000000
 Tier: 3
 Factor: 0.000000 Mo Red: 0
 Tier: Safety
 Factor: 0.029283

Service Credit Tier 1

Current Serv. = _____
 Add'l. Service: 0.0000
 Total = 0.0000

	31542	12 Month	36 Month
SUBTOTAL FINAL COMPENSATION		\$ 93,276.00	\$ -
Differential-Type BLS, FLSA ✓	0%	\$ 7,842.94	\$ -
Differential-Type HOLIDAY PAY ✓/	0%	\$ 6,079.90	\$ -
Differential-Type RET ALLOTMENT ✓	0%	\$ 8,040.36	\$ -
Pre-Ventura Final Avg Salary		9,603.27	-
FINAL PRE VENTURA TOTALS		\$ 115,239.20	\$ -
Vac. Sales Hrs: 112.00 (1yr) 0.00 (3yr) x hourly rate 36.460000		\$ 4,083.52	\$ -
Vac. P/O Hrs: 312.00 (1yr) 0.00 (3yr) x hourly rate 36.460000		\$ 11,375.52	\$ -
Pers. Hol. P/O Hrs. 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000		\$ -	\$ -
Hol Comp P/O Hrs. 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000		\$ -	\$ -
LUMP SUM TOTALS		\$ 15,459.04	\$ -
Grand Total Compensation: 36 mo/ 1 yr = \$		\$ 130,698.24	\$ -
Total Weeks in Terminal Pay 1 yr	10.6	Total Weeks in Terminal Pay 3 yr	0.0
AVERAGE SALARY - ONE YEAR:		\$ 10,891.52	
AVERAGE SALARY - THREE YEARS:		\$ -	

Service Credit Tier 2 _____

Curr Serv. = _____
 Add'l. Service: 0.0000
 Total = 0.0000

Service Credit Tier 3 _____

Curr Serv. = _____
 Add'l. Service: 0.0000
 Total = 0.0000

Service Credit Safety _____

BASIC RETIREMENT ALLOWANCE				
Tier 1				
0.000000	X	\$ 10,891.52	X	0.0000
0	X	0.0000	X	
Tier 2				
0.000000	X	\$ -	X	0.0000
0	X	0.0000	X	0.00
Tier 3				
0.000000	X	\$ 10,891.52	X	0.0000
0	X	0.0000	X	N/A
Safety				
0.029283	X	\$ 10,891.52	X	24.0000
Sick Leave				
0.029283	X	\$ 10,891.52	X	0.0826
0.000000	X	0.0826	X	
TOTAL ALLOWANCE WITH SICK LEAVE \$ 7,660.83				

13/04/01
 89/04/01
 Curr Serv = 24.0000
 Add'l. Service: 0.0000
 Total = 24.0000

Sick Leave _____

Hours = #hrs. _____

Total Final Service w/Sick Leave _____

Reg Service = 24.0000
 Sick Leave = 0.0826
 Total = 24.0826

COPY REVIEW MR. G FAS 5/13/13

Date: 4/30/2013 Initials: YV Date: 5/11 Initials: Kd

FINAL RETIREMENT CALCULATION

Last Name: Bradley First Name: Scott MI: _____ Employee #: _____
 Care Of: _____ Emp SS#: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____ Birthdate: _____
 Retirement Date: 2/8/2013 Member Date: 3/1/1988
 Employer: AAR

Tier:	1	0.0000	Pickup	0.0000	Redeposit	0.0000	Pub. Srv.	0.0000
Tier:	2	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Tier:	3	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Tier:	Safety	0.0000	0.0833	0.0000	0.0000	0.0000	0.0000	0.0000

Max Vac Weeks 1 Yr Accrual	6	Max Vac Weeks 2 Yr Accrual	
Monthly Salary - Include Management and Longevity Pay:			
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
Pre Ventura 36 Month Total	0.00		-
2/8/2012 2/7/2013	12.00	8,853.00	106,236.00
	0.00		-
	0.00		-
	0.00		-
	0.00		-
Pre Ventura 12 Month Total	12.00		106,236.00

Tier: 1
 Factor: 0.000000 Mo Red: 0
 Tier: 2
 Factor: 0.000000 Mo Red: 0.000000
 Tier: 3
 Factor: 0.000000 Mo Red: 0
 Tier: Safety
 Factor: 0.030000

Service Credit Tier 1
Current Serv. =
Add'l. Service: <u>0.0000</u>
Total = <u>0.0000</u>

	12 Month	36 Month	
SUBTOTAL FINAL COMPENSATION	\$ 106,236.00	\$ -	
Ret. Allot	\$ 8,975.17		
Holiday Pay:	\$ 6,937.05	\$ -	Service Credit Tier 2
FLSA	\$ 3,151.84	\$ -	
Acting Pay & BLS	\$ 5,540.29	\$ -	
Pre-Ventura Final Avg Salary	10,903.38		Curr Serv. =
FINAL PRE VENTURA TOTALS	\$ 130,840.35	\$ -	Add'l. Service: <u>0.0000</u>
			Total = <u>0.000000</u>
Vac. Sales Hrs: 112.00 (1yr) 0.00 (3yr) x hourly rate 41.290000	\$ 4,624.48	\$ -	Service Credit Tier 3
Vac. P/O Hrs. 336.00 (1yr) 0.00 (3yr) x hourly rate 41.290000	\$ 13,873.44	\$ -	
Pers. Hol. P/O Hrs. 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000	\$ -	\$ -	
Hol Comp P/O Hrs. 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000	\$ -	\$ -	
LUMP SUM TOTALS	\$ 18,497.92	\$ -	
Grand Total Compensation: 36 mo/ 1 yr = \$	\$ 149,338.27	\$ -	Curr Serv. =
Total Weeks In Terminal Pay 1 yr <u>11.2</u>		Total Weeks in Terminal Pay 3 yr <u>0.0</u>	Add'l. Service: <u>0.0000</u>
AVERAGE SALARY - ONE YEAR:	\$ 12,444.86		Total = <u>0.0000</u>
AVERAGE SALARY - THREE YEARS:	\$ -		Service Credit Safety

BASIC RETIREMENT ALLOWANCE									
Tier 1									
0.000000	X	\$ 12,444.86	X	0.0000	=	\$ -			
0	X	0.0000	X		=	\$ -	\$ -		
Tier 2									
0.000000	X	\$ -	X	0.0000	=	\$ -			
0	X	0.0000	X	0.00	=	\$ -	\$ -		
Tier 3									
0.000000	X	\$ 12,444.86	X	0.0000	=	\$ -			
0	X	0.0000	X	N/A	=	\$ -	\$ -		
Safety									
0.030000	X	\$ 12,444.86	X	25.0833	=	\$ 9,364.74	\$ 9,364.74		
Sick Leave									
0.030000	X	\$ 12,444.86	X	0.5915	=	\$ 220.82			
0.000000	X	0.5915	X		=	\$ -	\$ 220.82		
TOTAL ALLOWANCE WITH SICK LEAVE \$ 9,585.57									

3/27/13
 CAPS

FINAL RETIREMENT CALCULATION

Last Name: Barton First Name: John MI: _____ Employee #: _____
 Care Of: _____ Emp SS#: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____ Birthdate: _____
 Retirement Date: 3/31/2013 Member Date: 12/1/1992
 Employer: AAR

Tier:	Prior Srv	Pickup	Redeposit	Pub. Srv.
1	0.0000	0.0000	0.0000	0.0000
2	0.0000	0.0000	0.0000	0.0000
3	0.0000	0.0000	0.0000	0.0000
Safety	0.0000	0.9774	0.0000	0.0000

Max Vac Weeks 1 Yr Accrual	5.5	Max Vac Weeks 2 Yr Accrual	
Monthly Salary - Include Management and Longevity Pay:			
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
Pre Ventura 36 Month Total	0.00		-
3/31/2012	0.03	12,063.00	389.13
4/2012 5/31/2012	2.00	12,063.00	24,126.00
6/1/2012 11/30/2012	6.00	13,833.00	82,998.00
12/1/2012	1.00	14,446.00	14,446.00
1/2013 3/30/2013	2.97	15,897.00	47,177.53
Pre Ventura 12 Month Total	12.00		169,136.66

Tier: 1
 Factor: 0.000000 Mo Red: 0
 Tier: 2
 Factor: 0.000000 Mo Red: 0.000000
 Tier: 3
 Factor: 0.000000 Mo Red: 0
 Tier: Safety
 Factor: 0.030000

Service Credit Tier 1
 Current Serv. =
 Add'l. Service: 0.0000
 Total = 0.0000

	12 Month	36 Month
SUBTOTAL FINAL COMPENSATION	\$ 169,136.66	\$ -
FLSA Mgmt (\$863.12) (\$5046.00)	\$ 5,927.12	
Holiday Pay:	\$ 1,807.04	\$ -
Ret. Allot	\$ 15,487.39	\$ -
Stand by	\$ 9,155.16	\$ -
Pre-Ventura Final Avg Salary	16,792.78	-
FINAL PRE VENTURA TOTALS	\$ 201,513.37	\$ -
Vac. Sales Hrs: 39.00 (1yr) 0.00 (3yr) x hourly rate 0.000000	\$ 7,462.40	\$ -
Vac. P/O Hrs. 222.72 (1yr) 0.00 (3yr) x hourly rate 106.840000	\$ 23,795.40	\$ -
Pers. Hol. P/O Hrs. 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000	\$ -	\$ -
Admin 44.70 (1yr) 0.00 (3yr) x hourly rate 106.840000	\$ 4,784.30	\$ -
LUMP SUM TOTALS	\$ 36,042.10	\$ -
Grand Total Compensation: 36 mo/ 1 yr = \$	\$ 237,555.47	\$ -
Total Weeks In Terminal Pay 1 yr 8.7	Total Weeks In Terminal Pay 3 yr 0.0	
AVERAGE SALARY - ONE YEAR:	\$ 19,796.29	
AVERAGE SALARY - THREE YEARS:	\$ -	

Service Credit Tier 2
 Curr Serv. =
 Add'l. Service: 0.0000
 Total = 0.000000

Service Credit Tier 3
 Curr Serv. =
 Add'l. Service: 0.0000
 Total = 0.0000

BASIC RETIREMENT ALLOWANCE					
Tier 1					
0.000000	X	\$ 19,796.29	X	0.0000	= \$ -
0	X	0.0000	X		= \$ -
Tier 2					
0.000000	X	-	X	0.0000	= \$ -
0	X	0.0000	X	0.00	= \$ -
Tier 3					
0.000000	X	\$ 19,796.29	X	0.0000	= \$ -
0	X	0.0000	X	N/A	= \$ -
Safety					
0.030000	X	\$ 19,796.29	X	21.3107	= \$ 12,656.18
Sick Leave					
0.030000	X	\$ 19,796.29	X	0.7719	= \$ 458.43
0.000000	X	0.7719	X		= \$ -
TOTAL ALLOWANCE WITH SICK LEAVE					\$ 13,114.62

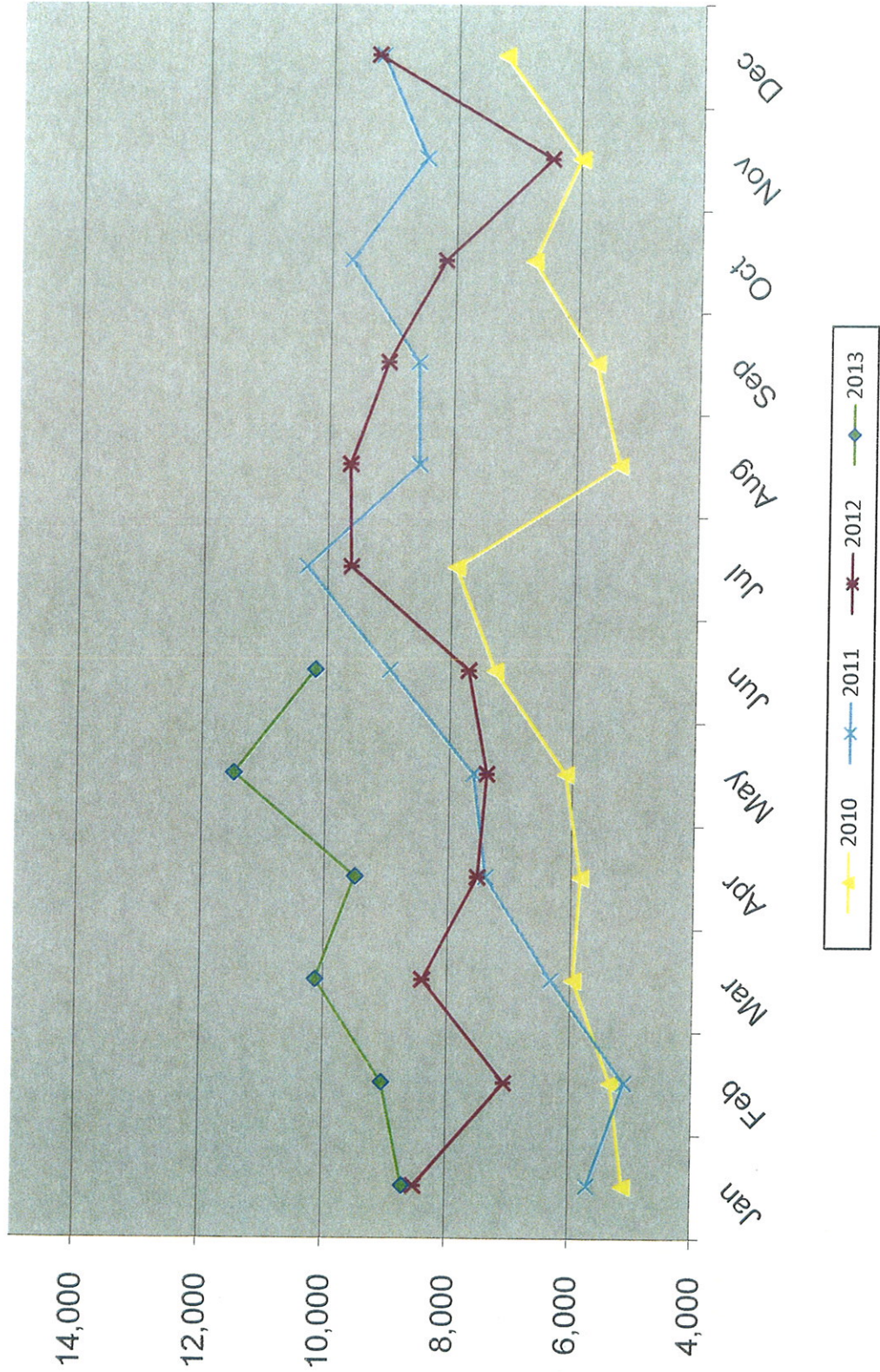
4/1/2013
 12/1/1992
 Curr Serv. = 20.3333
 Add'l. Service: 0.9774
 Total = 21.3107
 Sick Leave
 Hours =
 Total Final Service w/Sick Leave
 Reg Service = 21.3107
 Sick Leave = 0.7719
 Total = 22.0826

car rec'd 4/19

Date: 4/2/2013 Initials: jdavis Date: car PAS of pending Initials: Rd 5/11

*Completed
 Rd - K's
 reviewed
 also, Rd*

Total Overtime Hours by Month January 2010 - June 2013



June 2013 Staffing/Overtime Analysis

	<u>Staffing OT \$</u>	<u>Staffing OT Hrs</u>	<u>Staffing OT FTE</u>	<u>Paid FTE</u>	<u>Total Effective FTE</u>	<u>See Note 1</u>
ACTUAL JUNE RESULTS	\$ 545,025	9,569.50	39.43	109.00	148.43	15.07%
PROJECTED JUNE						
HIRING IN PLACE OF OVERTIME	\$ 715,311	9,569.50				
NET SAVINGS						
OVERTIME IN PLACE OF HIRING	\$ 170,286					

Note 1: This figure represents the percentage of time necessary to backfill regularly staffed positions for the month. This amount will routinely include the following components:

- The variance of regular, full-time paid employees either above or below the optimal 129 FTEs based upon the 10% hiring model
- Vacation Leave
- Sick Leave
- Disability Leave
- Various (jury duty, station moves, medic coverage, etc.)

6/1/2013 Through 6/30/2013

WORK CODE: 1 STAFFING

ASSIGNMENT	Time Worked	Time Paid
101 HOLD OVER FOR CALL	9.76	12.00
103 MISC. STAFFING COVE	9779.59	9781.50
107 LATE/STA. MOVE COVE	31.38	36.00
199 MID SHIFT RECALL	23.25	23.25
Total All Assignments This Work Type:	9,843.98	9,852.75

WORK CODE: 2 TRAINING

ASSIGNMENT	Time Worked	Time Paid
201 OPERATIONS TRAINING	103.00	103.00
204 EMS TRNG/INSTRUCTIO	7.00	7.00
210 HAZ-MAT TRAINING	25.00	25.00
214 PARAMEDIC - CONT ED	8.50	8.50
221 2013-1 ACADEMY	32.00	32.00
Total All Assignments This Work Type:	175.50	175.50

WORK CODE: 3 ASSIGNMENTS

ASSIGNMENT	Time Worked	Time Paid
301 MEETINGS/PROJECT DE	46.59	47.25
306 WELLNESS PROGRAM	10.42	10.50
310 MISC. MAINTENANCE	26.00	26.00
315 RECRUITMENT INTERN	3.50	3.50
317 RECRUITMENT EXTER	35.50	35.50
320 PUBLIC EVENTS	3.50	3.50
Total All Assignments This Work Type:	125.51	126.25

6/1/2013 Through 6/30/2013

WORK CODE: 7 EMERGENCY

ASSIGNMENT

Time Worked

Time Paid

700 EMERGENCY RECALL

26.30

26.50

Total All Assignments This Work Type:

26.30

26.50

Report Grand Total:

10,171.29

10,181.00

6/1/2013 Through 6/30/2013

WORK CODE:		Time Paid
1	STAFFING	9,852.75
2	TRAINING	175.50
3	ASSIGNMENTS	126.25
7	EMERGENCY	26.50
	Report Grand Total:	<hr/> 10,181.00

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
COMBINED BALANCE SHEET OF ALL FUND TYPES
JUNE 30, 2013 PRELIMINARY**

	GOVERNMENTAL FUND TYPES							AGENCY		ACCOUNT		GROUPS	
	General Fund - 100	Debt Service Fund - 200	Capital Projects Fund - 300	Federal Grant Capital Projects Fund - 310	Special Revenue Fund - 400	Equipment/ Vehicles Capital Projects Fund - 600	PROGRAM Fund - 700	Fixed Assets Fund - 800	General Fund - 900	Long-Term Debt Fund - 900	Totals		
											(Memo Only)	(Memo Only)	
ASSETS													
Cash - Bank of the West	\$ (2,980,082)	\$ -	\$ -	\$ 19,386	\$ 556	\$ 686,053	\$ 44,852	\$ -	\$ -	\$ -	\$ 563,505	\$ 4,529,175	
Cash - Bank of the West Money Market @ 0.09%	4,529,175											(22,443)	
Cash - Bank of the West Workers' Compensation	(22,443)											13,683	
Cash - Comerica Flexible Spending	13,683											1,250	
Petty Cash	1,250											34,578,338	
Investments - LAIF @ 0.24%	34,578,338											9,448	
Investments - LAIF Market Value Adjustment	9,448											1,329,483	
Cash with Fiscal Agent (Note #1)		1,329,483										57,515	
Accounts Receivable	57,515											21,869	
Prepaid Expenses/Deposits	21,869												
Land			238,000										
Buildings & Improvements/Construction													
Equipment											7,105,802	238,000	
Accumulated Depreciation											27,283,239	27,283,239	
Amount to be Provided for General											26,055,765	26,055,765	
Long Term Debt											(27,952,714)	(27,952,714)	
Total Assets	\$ 36,208,752	\$ 1,329,483	\$ 3,020,740	\$ 19,386	\$ 556	\$ 686,053	\$ 48,232	\$ 20,016,547	\$ 20,016,547	\$ 32,492,092	\$ 20,016,547	\$ 93,821,841	
LIABILITIES													
Accounts Payable	\$ 1,258,534	\$ -	\$ -	\$ -	\$ -	\$ 18,692	\$ -	\$ -	\$ -	\$ -	\$ 1,277,226	\$ 1,834,105	
Accrued Expenses	1,834,105											6,446	
Deposits Payable	6,446												
Long Term Debt:													
(1) Certificates of Participation													
(2) Vehicle Lease													
Claims Payable	13,683												
Compensated Absences													
Total Liabilities	\$ 3,112,768	\$ -	\$ -	\$ -	\$ -	\$ 18,692	\$ -	\$ -	\$ -	\$ 20,016,547	\$ 1,808,986	\$ 23,148,007	
FUND EQUITY													
Investment in General Fixed Assets													
Non-Spendable Fund Balance			238,000									32,492,092	
Restricted Fund Balance												238,000	
Committed Fund Balance:												1,348,869	
Workers' Compensation Claims	1,000,000											1,000,000	
Refinery Property Tax Claim	460,000											460,000	
Station 32/Capital Improvement Projects	5,527,445											5,527,445	
Budget Stabilization	15,518,388											15,518,388	
Tactical Training Center			2,678,086									2,678,086	
Assigned Fund Balance:													
Budgetary Deficit													
Other Assigned Fund Balance	183,221		12,500									12,500	
Unassigned Fund Balance	10,406,930		92,154		556							943,292	
Total Fund Balance	\$ 33,095,984	\$ 1,329,483	\$ 3,020,740	\$ 19,386	\$ 556	\$ 667,361	\$ 48,232	\$ 32,492,092	\$ 32,492,092	\$ 20,016,547	\$ 10,455,162	\$ 70,673,834	
Total Liabilities and Fund Equity	\$ 36,208,752	\$ 1,329,483	\$ 3,020,740	\$ 19,386	\$ 556	\$ 686,053	\$ 48,232	\$ 32,492,092	\$ 20,016,547	\$ 32,492,092	\$ 93,821,841	\$ 93,821,841	

Note 1 - US Bank:
Reserve Fund (COP 2003) Market Value \$730,047, Interest Rate 0.04% (Money Market Fund)
Lease Fund (COP 2003) Market Value \$1, Interest Rate 0.00% (Money Market Fund)
Reserve Fund (COP 2006) Market Value \$599,434, Interest Rate 0.04% (Money Market Fund)
Lease Fund (COP 2006) Market Value \$1, Interest Rate 0.00% (Money Market Fund)

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
REVENUES (ALL FUNDS)
FISCAL YEAR 2012/2013
JULY 1, 2012 - JUNE 30, 2013 PRELIMINARY

GL CODE	DESCRIPTION	2009/2010 ACTUAL REVENUE	2010/2011 ACTUAL REVENUE	2011/2012 ACTUAL REVENUE	2012/2013 ESTIMATED REVENUE	2012/2013 REALIZED REVENUE
4100	TAXES					
4110	PROPERTY TAXES - CURRENT SECURED	\$48,555,854	\$47,388,882	\$47,933,548	\$48,274,589	\$47,131,813
4120	PROPERTY TAXES - SUPPLEMENTAL	\$649,615	\$699,652	\$489,994	\$146,412	\$653,870
4130	PROPERTY TAXES - UTILITIES (Unitary)	\$760,539	\$896,045	\$959,401	\$978,589	\$937,596
4140	PROPERTY TAXES - CURRENT UNSECURED	\$1,832,522	\$1,747,874	\$1,841,275	\$1,765,227	\$1,867,991
4145	HOMEOWNERS PROPERTY TAX RELIEF	\$545,216	\$537,428	\$526,371	\$494,700	\$506,644
4150	LESS TAXES RETURNED TO COUNTY	(\$1,412,883)	(\$1,338,944)	(\$1,251,584)	(\$1,584,551)	(\$1,290,812)
4160	LESS COUNTY TAX ADMINISTRATION	(\$547,169)	(\$523,908)	(\$496,473)	(\$506,402)	(\$494,146)
4170	PROPERTY TAXES - PRIOR SECURED	(\$339,632)	(\$67,962)	(\$449,320)	(\$458,307)	(\$564,431)
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(\$393,227)	(\$185,201)	(\$187,054)	(\$190,795)	(\$126,731)
4190	PROPERTY TAXES - PRIOR UNSECURED	\$29,210	\$30,951	(\$37,026)	(\$62,379)	(\$114,527)
		\$49,680,045	\$49,184,817	\$49,329,132	\$48,857,083	\$48,507,267
4200	INTERGOVERNMENTAL REVENUE					
4220	MEASURE "H"	\$0	\$0	\$112,184	\$25,000	\$33,000
4230	SB-90 MANDATED COSTS	\$59,662	\$18,333	\$13,323	\$15,000	(\$92,152)
4240	MISCELLANEOUS STATE AID/GRANTS	\$309,199	\$35,723	\$91,609	\$35,000	\$172,140
4245	FEDERAL GRANT REVENUE	\$0	\$0	\$0	\$1,906,683	\$1,627,579
4250	OTHER INTERGOVERNMENTAL REVENUE	\$0	\$3,000,000	\$245,151	\$444,711	\$74,070
		\$368,861	\$3,054,056	\$462,267	\$2,426,394	\$1,814,637
4300	CHARGES FOR SERVICE					
4310	INSPECTION FEES	\$40,847	\$32,729	\$60,324	\$42,000	\$63,974
4315	PLAN REVIEW	\$120,522	\$173,623	\$248,626	\$265,000	\$355,214
4320	WEED ABATEMENT CHARGES	\$8,299	\$4,435	\$2,984	\$4,000	\$26,031
4325	ADMINISTRATIVE CITATION CHARGES	\$0	\$8,250	\$35,321	\$23,000	\$58,485
4330	AMBULANCE SERVICES	\$2,388,562	\$2,202,045	\$2,439,773	\$2,300,000	\$2,743,005
4340	CPR CLASSES	\$2,278	\$2,955	\$2,555	\$2,000	\$735
4350	REPORTS/PHOTOCOPIES	\$1,796	\$1,560	\$5,464	\$1,100	\$6,214
4360	MISCELLANEOUS CURRENT SERVICES	\$0	\$0	\$0	\$0	\$0
		\$2,562,304	\$2,425,597	\$2,795,047	\$2,637,100	\$3,253,658
4400	USE OF MONEY & PROPERTY					
4410	INVESTMENT EARNINGS	\$250,322	\$152,454	\$98,835	\$156,600	\$58,257
		\$250,322	\$152,454	\$98,835	\$156,600	\$58,257
4500	RENTS, ROYALTIES AND COMMISSIONS					
4510	RENT ON REAL ESTATE	\$143,852	\$159,877	\$189,978	\$305,000	\$322,020
		\$143,852	\$159,877	\$189,978	\$305,000	\$322,020
4600	OTHER REVENUE					
4610	DONATIONS/CONTRIBUTIONS	\$500	\$917	\$7,355	\$5,000	\$575
4620	SALE OF PROPERTY	\$19,348	\$9,203	\$7,960	\$755,000	\$367,722
4640	MISCELLANEOUS REVENUE	\$38,897	\$25,938	\$45,769	\$10,000	\$50,818
		\$58,745	\$36,058	\$61,084	\$770,000	\$419,115
4900	OTHER FINANCING SOURCES					
4920	LEASE PROCEEDS	\$0	\$3,400,000	\$0	\$2,750,000	\$0
		\$0	\$3,400,000	\$0	\$2,750,000	\$0
	REVENUE TOTAL	\$53,064,129	\$58,412,859	\$52,936,343	\$57,902,177	\$54,374,954

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND EXPENDITURES
FISCAL YEAR 2012/2013
JULY 1, 2012 - JUNE 30, 2013 PRELIMINARY

FISCAL YEAR COMPLETED - 100%									
DESCRIPTION	GL CODE	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED	
PERMANENT SALARIES	5110	\$21,979,823	\$21,730,515	\$21,231,690	\$21,933,333	\$20,138,426	\$1,794,907	91.82%	
TEMPORARY SALARIES	5115	\$223,756	\$140,161	\$170,887	\$146,191	\$209,966	(\$63,775)	143.62%	
PERMANENT OVERTIME	5120	\$4,597,107	\$4,736,070	\$5,943,633	\$4,767,500	\$6,533,121	(\$1,765,621)	137.03%	
FEDERAL INSURANCE COMPENSATION	5140	\$379,421	\$360,579	\$385,010	\$384,505	\$380,153	\$4,352	98.87%	
RETIREMENT CONTRIBUTIONS	5150	\$11,654,409	\$11,811,102	\$11,131,763	\$12,993,780	\$11,797,439	\$1,196,341	90.79%	
EMPLOYEE GROUP INSURANCE	5160	\$3,446,521	\$3,942,059	\$3,678,610	\$3,711,590	\$3,430,343	\$281,247	92.42%	
RETIREE HEALTH INSURANCE	5170	\$1,080,915	\$1,375,426	\$1,571,813	\$1,850,000	\$1,816,096	\$33,904	98.17%	
UNEMPLOYMENT INSURANCE	5180	\$29,318	\$2,693	\$118	\$20,000	\$8,351	\$11,649	41.76%	
WORKERS' COMPENSATION INS.	5190	\$638,059	\$874,475	\$671,135	\$800,000	\$905,118	(\$105,118)	113.14%	
TOTAL SALARIES AND BENEFITS	5100	\$44,029,329	\$44,973,080	\$44,784,659	\$46,606,899	\$45,219,013	\$1,387,886	97.02%	
OFFICE SUPPLIES	5202	\$43,108	\$40,156	\$30,218	\$28,250	\$23,182	\$5,068	82.06%	
POSTAGE	5204	\$10,181	\$11,547	\$17,385	\$12,700	\$11,142	\$1,558	87.73%	
TELECOMMUNICATIONS	5206	\$191,794	\$186,194	\$183,636	\$201,560	\$184,053	\$17,507	91.31%	
UTILITIES	5208	\$302,015	\$322,395	\$322,361	\$281,500	\$324,418	(\$42,918)	115.25%	
SMALL TOOLS/EQUIPMENT	5210	\$128,997	\$102,739	\$84,094	\$92,000	\$62,390	\$29,610	67.82%	
MISCELLANEOUS SUPPLIES	5212	\$150,959	\$104,279	\$126,724	\$117,100	\$105,467	\$11,633	90.07%	
MEDICAL SUPPLIES	5213	\$115,527	\$119,249	\$120,175	\$103,000	\$115,735	(\$12,735)	112.36%	
FIREFIGHTING SUPPLIES	5214	\$139,196	\$132,020	\$71,452	\$100,252	\$68,443	\$31,809	68.27%	
PHARMACEUTICAL SUPPLIES	5216	\$35,173	\$46,548	\$36,286	\$36,500	\$34,955	\$1,545	95.77%	
COMPUTER SUPPLIES	5218	\$55,612	\$28,810	\$11,859	\$39,500	\$33,245	\$6,255	84.16%	
RADIO EQUIPMENT & SUPPLIES	5219	\$50,198	\$342,998	\$72,432	\$139,850	\$58,493	\$81,357	41.83%	
FILM PROCESSING/SUPPLIES	5220	\$741	\$25	\$0	\$0	\$0	\$0		
FOOD SUPPLIES	5222	\$22,148	\$23,015	\$18,748	\$20,450	\$25,014	(\$4,564)	122.32%	
PPE INSPECTION & REPAIRS	5223	\$0	\$0	\$29,267	\$36,000	\$27,417	\$8,583	76.16%	
SAFETY CLOTHING/SUPPLIES	5224	\$132,513	\$144,594	\$231,465	\$239,499	\$138,792	\$100,707	57.95%	
CLASS A UNIFORMS & SUPPLIES	5225	\$0	\$0	\$720	\$1,000	\$3,763	(\$2,763)	376.30%	
NON-SAFETY CLOTHING/SUPPLIES	5226	\$67,028	\$26,317	\$24,689	\$23,200	\$8,137	\$15,063	35.07%	
CLASS B UNIFORMS & SUPPLIES	5227	\$0	\$0	\$2,161	\$25,000	\$21,686	\$3,314	86.74%	
HOUSEHOLD SUPPLIES	5228	\$40,834	\$37,749	\$40,553	\$40,000	\$41,146	(\$1,146)	102.87%	
CENTRAL GARAGE - REPAIRS	5230	\$110,747	\$74,712	\$121,634	\$100,000	\$73,593	\$26,407	73.59%	
CENTRAL GARAGE - MAINTENANCE	5231	\$18,074	\$14,325	\$6,784	\$20,000	\$10,050	\$9,950	50.25%	
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	\$165,112	\$161,507	\$174,886	\$199,500	\$173,375	\$26,125	86.90%	
CENTRAL GARAGE - TIRES	5234	\$39,221	\$20,197	\$58,875	\$40,000	\$42,139	(\$2,139)	105.35%	
CENTRAL GARAGE - MANDATED INSP.	5235	\$8,250	\$10,240	\$9,330	\$12,500	\$5,281	\$7,219	42.25%	
MAINT./REPAIRS - EQUIPMENT	5236	\$96,527	\$103,571	\$107,632	\$126,004	\$166,522	(\$40,518)	132.16%	
MAINT./REPAIRS - RADIO & ELECTROF	5238	\$333,941	\$307,774	\$331,986	\$355,006	\$265,657	\$89,349	74.83%	
MAINT./REPAIRS - BUILDINGS	5240	\$217,464	\$104,677	\$132,488	\$131,750	\$123,095	\$8,655	93.43%	
MAINT./REPAIRS - GROUNDS	5242	\$46,871	\$36,171	\$33,700	\$37,500	\$31,834	\$5,666	84.89%	
RENTS & LEASES-EQUIP./PROPERTY	5246	\$54,890	\$42,893	\$48,938	\$71,300	\$58,090	\$13,210	81.47%	
PROFESSIONAL/SPECIALIZED SERVICE	5250	\$746,996	\$822,554	\$653,019	\$970,026	\$596,657	\$373,369	61.51%	
RECRUITING COSTS	5251	\$63,582	\$35,680	\$101,946	\$82,800	\$78,348	\$4,452	94.62%	
LEGAL SERVICES	5252	\$246,839	\$192,663	\$391,532	\$336,000	\$281,866	\$54,134	83.89%	
MEDICAL SERVICES	5254	\$112,336	\$83,633	\$95,857	\$126,500	\$80,761	\$45,739	63.84%	
DATA PROCESSING SERVICES	5256	\$70	\$0	\$0	\$0	\$0	\$0		
COMMUNICATIONS SERVICES	5258	\$3,738	\$1,577	\$0	\$78,600	\$0	\$78,600	0.00%	
DOCUMENT MANAGEMENT SERVICES	5260	\$510	\$0	\$0	\$0	\$0	\$0		
ELECTION SERVICES	5262	\$0	\$51,099	\$0	\$117,768	\$105,565	\$12,203	89.64%	
INSURANCE SERVICES	5264	\$481,274	\$493,476	\$497,815	\$437,000	\$388,378	\$48,622	88.87%	
PUBLICATION OF LEGAL NOTICES	5270	\$949	\$5,552	\$1,578	\$500	(\$72)	\$572	-14.40%	
SPECIALIZED PRINTING	5272	\$55,936	\$24,155	\$18,454	\$26,620	\$14,813	\$11,807	55.65%	
MEMBERSHIPS	5274	\$48,871	\$53,784	\$48,575	\$58,195	\$56,840	\$1,355	97.67%	
EDUCATIONAL COURSES/SUPPLIES	5276	\$138,221	\$48,708	\$52,091	\$59,000	\$38,843	\$20,157	65.84%	
EDUCATIONAL ASSISTANCE PROGRAM	5277	\$30,761	\$26,514	\$22,051	\$45,000	\$24,036	\$20,964	53.41%	
PUBLIC EDUCATIONAL SUPPLIES	5278	\$22,529	\$20,074	\$13,219	\$11,000	\$8,412	\$2,588	76.47%	
BOOKS & PERIODICALS	5280	\$21,447	\$21,700	\$10,216	\$25,800	\$6,605	\$19,195	25.60%	
RECOGNITION SUPPLIES	5282	\$4,889	\$6,573	\$3,364	\$6,500	\$2,909	\$3,591	44.75%	
MEETINGS/TRAVEL EXPENSES	5284	\$109,023	\$46,773	\$39,734	\$45,000	\$23,296	\$21,704	51.77%	
OTHER - CLAIMS EXPENSE	5286	\$154,062	\$304,845	\$0	\$0	\$0	\$0		
TOTAL SERVICES AND SUPPLIES	5200	\$4,819,154	\$4,784,062	\$4,399,929	\$5,057,230	\$3,944,371	\$1,112,859	77.99%	
TOTAL G/F OPERATING EXPENDITURES		\$48,848,483	\$49,757,142	\$49,184,588	\$51,664,129	\$49,163,384	\$2,500,745	95.16%	

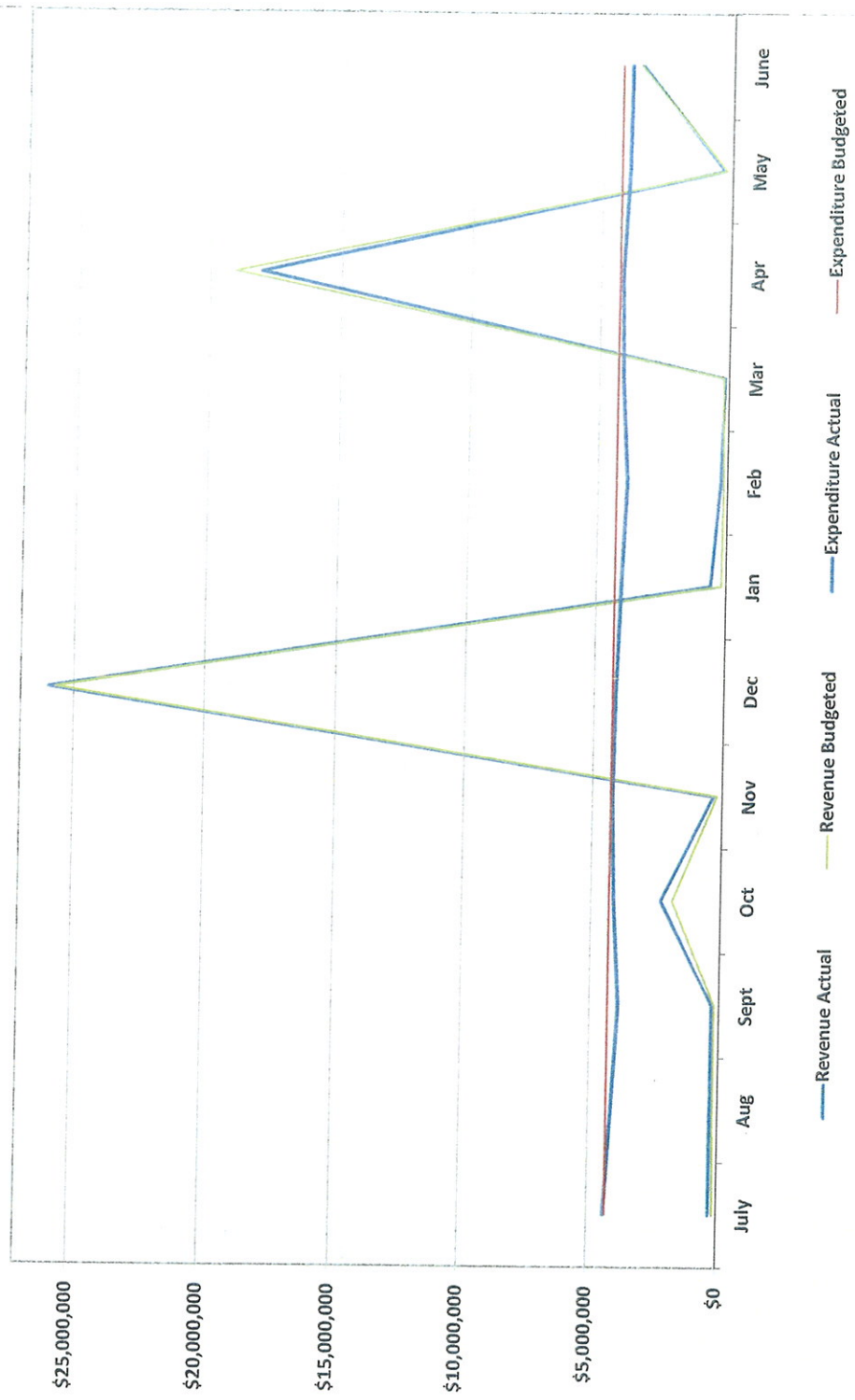
SAN RAMON VALLEY FIRE PROTECTION DISTRICT
 CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND
 FISCAL YEAR 2012/2013
 JULY 1, 2012 - JUNE 30, 2013 PRELIMINARY

FISCAL YEAR COMPLETED - 100%								
DESCRIPTION	GL CODE	2009/2010 ACTUAL	2010/2011 ACTUAL	2011/2012 ACTUAL	2012/2013 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$12,500	\$12,500	\$12,500	\$0	\$12,500	(\$12,500)	
DESIGN/CONSTRUCTION	6105/6110	\$1,917,756	\$652,060	\$297,355	\$1,808,988	\$758,322	\$1,050,666	42%
VARIOUS IMPROVEMENTS	6120	\$224,490	\$47,634	\$46,018	\$70,000	\$23,243	\$46,757	33%
TOTAL CAPITAL PROJECTS (FUND 300)		\$2,154,746	\$712,194	\$355,873	\$1,878,988	\$794,065	\$1,084,923	42%
PROFESSIONAL SERVICES	5250				\$0	\$5,000	(\$5,000)	
RADIO/ELECTRONIC EQUIPMENT	6230			\$0	\$2,724,155	\$2,016,167	\$707,988	74%
TOTAL FEDERAL GRANT CAPITAL PROJECTS (FUND 310)					\$2,724,155	\$2,021,167	\$702,988	74%
OFFICE EQUIP. & FURNISHINGS	6210	\$11,905	\$0	\$0		\$0	\$0	
MEDICAL/LAB EQUIPMENT	6220	\$11,397	\$0	\$0		\$0	\$0	
RADIO/ELECTRONIC EQUIPMENT	6230	\$247,764	\$425,512	\$264,441	\$57,000	\$48,812	\$8,188	86%
TOOLS & SUNDRY EQUIPMENT	6240	\$204,987	\$25,000	\$43,700	\$1,580,798	\$80,785	\$1,500,013	5%
AUTO & TRUCKS	6250	\$465,181	\$3,214,898	\$119,879	\$980,000	\$768	\$979,232	0%
TOTAL EQUIPMENT/VEHICLES (FUND 600)		\$941,234	\$3,665,410	\$428,020	\$2,617,798	\$130,365	\$2,487,433	5%
BOND REDEMPTION - 2003/2006/2012 COP	5310	\$1,330,979	\$1,325,885	\$1,328,630	\$1,504,708	\$1,324,708	\$180,000	88%
VEHICLE LEASE #2	5310	\$329,498	\$329,498	\$329,497	\$0	\$0	\$0	
VEHICLE LEASE #3	5310	\$756,032	\$756,032	\$756,033	\$0	\$0	\$0	
VEHICLE LEASE #4	5310			\$534,010	\$534,011	\$534,011	\$0	100%
TOTAL DEBT SERVICE (FUND 200)		\$2,416,509	\$2,411,415	\$2,948,170	\$2,038,719	\$1,858,719	\$180,000	91%
OTHER SPECIAL DISTRICT EXPENDITURES	5286		\$0	\$858	\$7,000	\$6,903	\$97	99%
TOTAL SRVF COMMUNITY FUND (FUND 400)			\$0	\$858	\$7,000	\$6,903	\$97	99%
TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY & FEDERAL GRANT FUND		\$5,512,489	\$6,789,019	\$3,732,921	\$9,266,660	\$4,811,219	\$4,455,441	52%

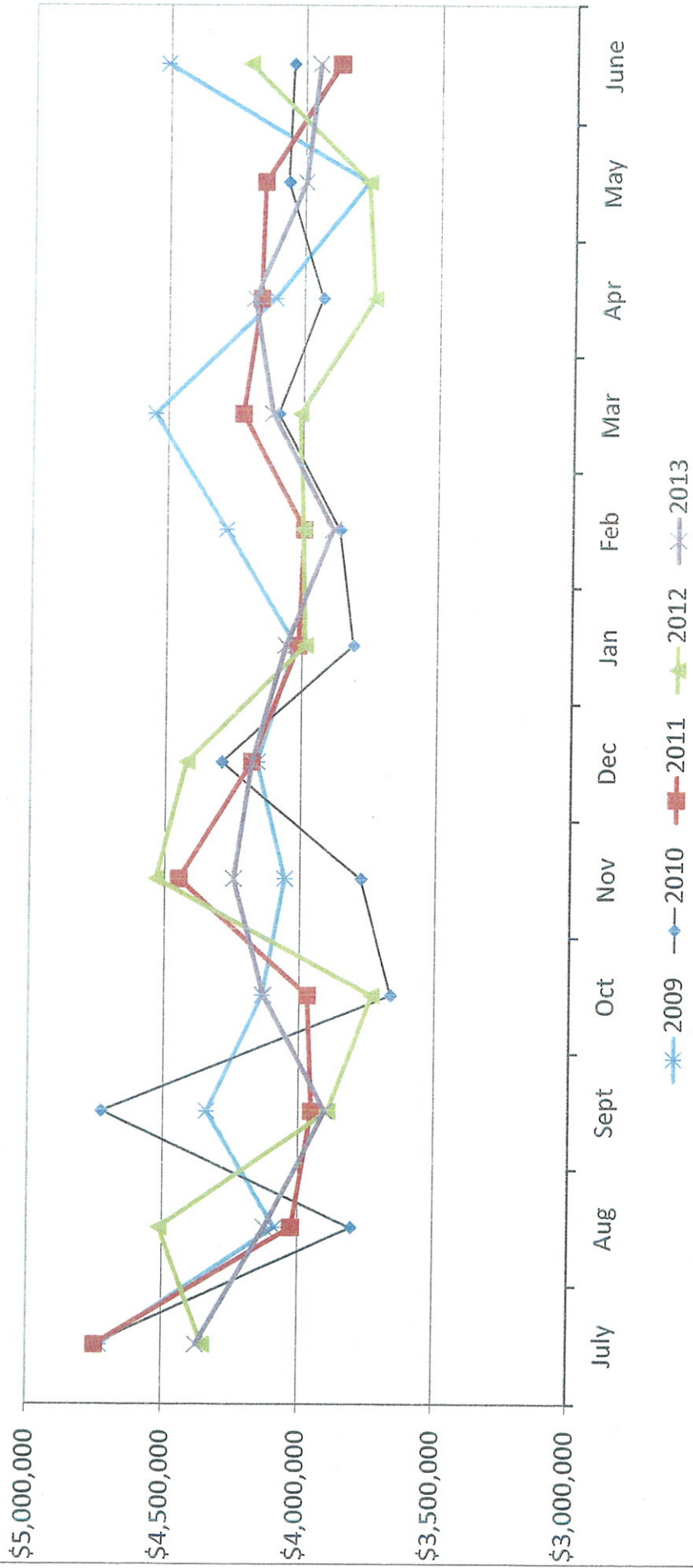
**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND
REVENUE/EXPENDITURE HISTORY**

Month	2008-09		2009-10		2010-11		2011-12		2012-13	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	409,494	4,731,355	247,304	4,758,259	166,735	4,749,257	186,793	4,351,134	327,098	4,374,370
August	215,934	4,086,942	222,953	3,806,559	215,809	4,025,589	265,453	4,513,204	319,178	4,123,666
September	367,546	4,339,978	296,640	4,728,793	204,485	3,953,342	312,278	3,893,321	309,945	3,903,613
October	2,483,697	4,137,431	1,955,619	3,664,748	1,892,126	3,970,955	2,046,255	3,735,522	2,331,797	4,132,784
November	165,281	4,058,659	228,442	3,778,804	220,473	4,450,015	188,594	4,535,275	360,982	4,246,986
December	27,327,550	4,162,810	26,486,066	4,293,444	25,691,372	4,182,987	25,787,719	4,424,050	25,961,035	4,181,747
January	437,643	4,026,715	2,231,614	3,813,140	213,894	4,015,505	265,253	3,990,074	628,896	4,061,102
February	234,858	4,284,220	253,553	3,865,360	176,960	3,997,461	508,340	4,000,893	301,646	3,889,221
March	358,150	4,551,611	263,343	4,094,246	266,513	4,225,922	268,932	4,016,648	184,995	4,115,245
April	19,725,844	4,110,947	14,980,947	3,933,954	19,064,857	4,162,409	18,036,297	3,746,578	18,080,208	4,184,939
May	315,047	3,773,572	2,319,553	4,064,248	270,777	4,149,354	344,774	3,770,965	332,777	3,999,974
June	3,892,839	8,012,065	3,562,931	4,046,928	3,611,512	3,874,346	4,472,525	4,206,925	3,533,633	3,949,737

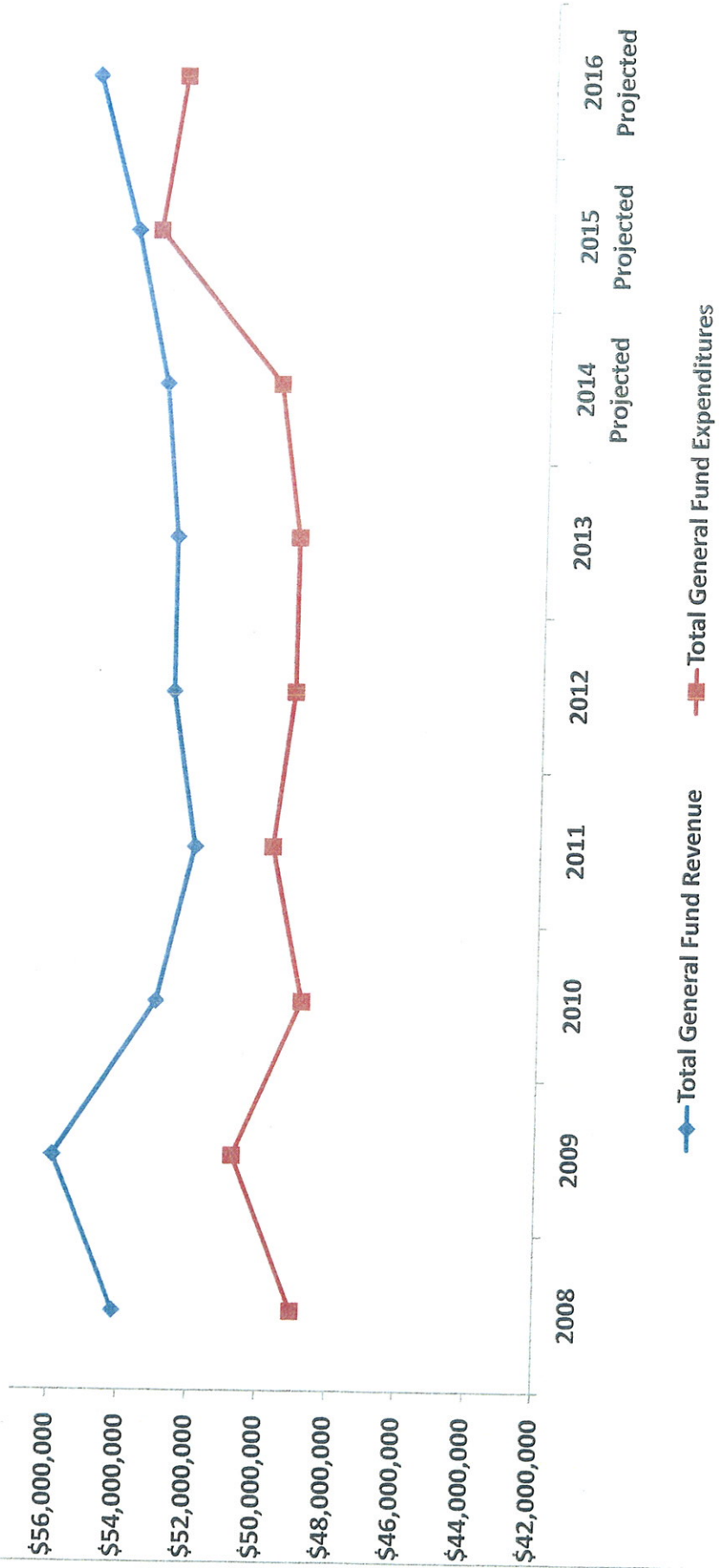
**GENERAL FUND
COMPARISON OF ACTUAL TO BUDGET
FISCAL YEAR 2012-13**



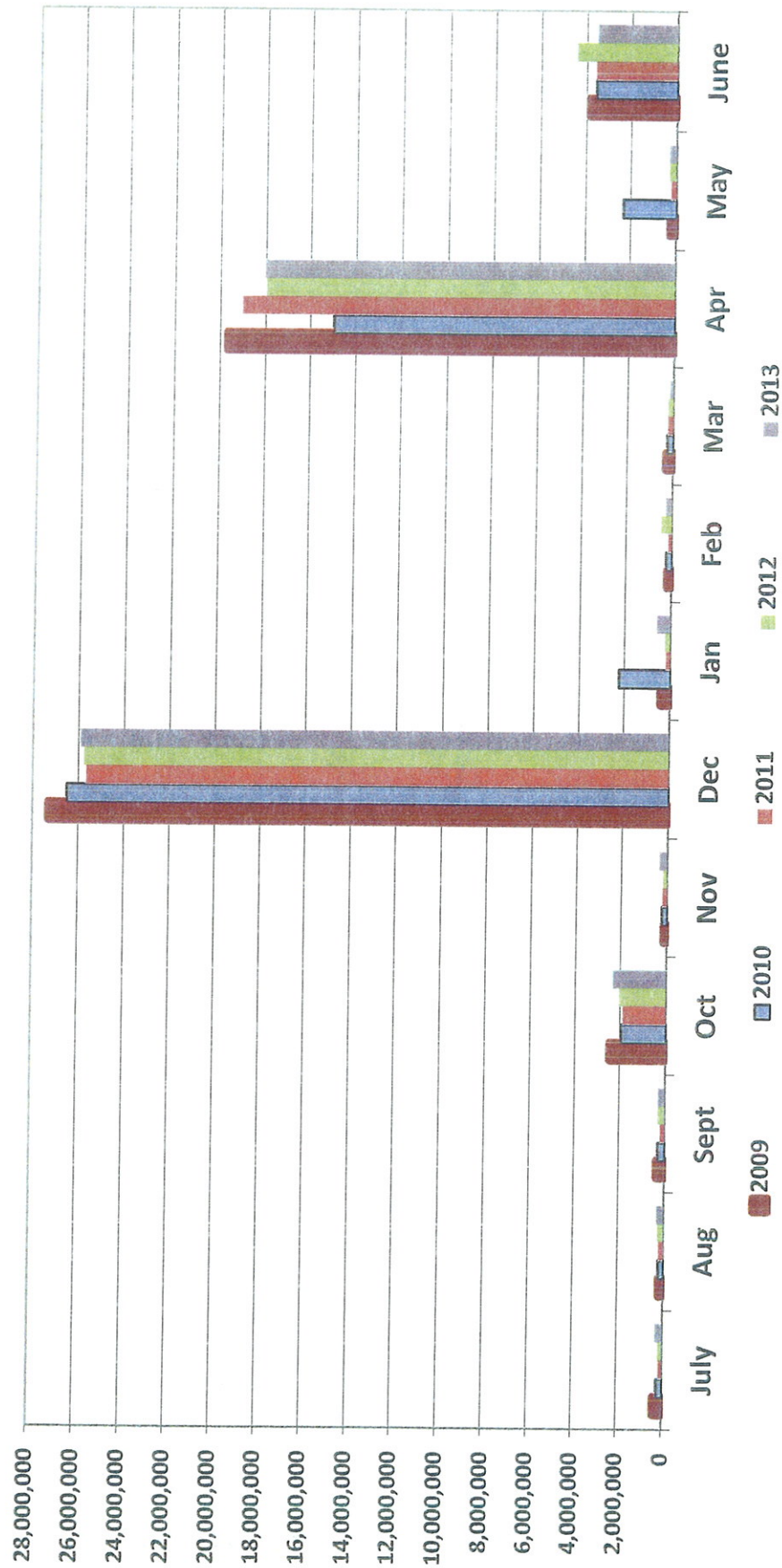
**GENERAL FUND EXPENDITURES BY MONTH
FISCAL YEARS 2009 - 2013**



**GENERAL FUND
2008 - 2016 PROJECTED**

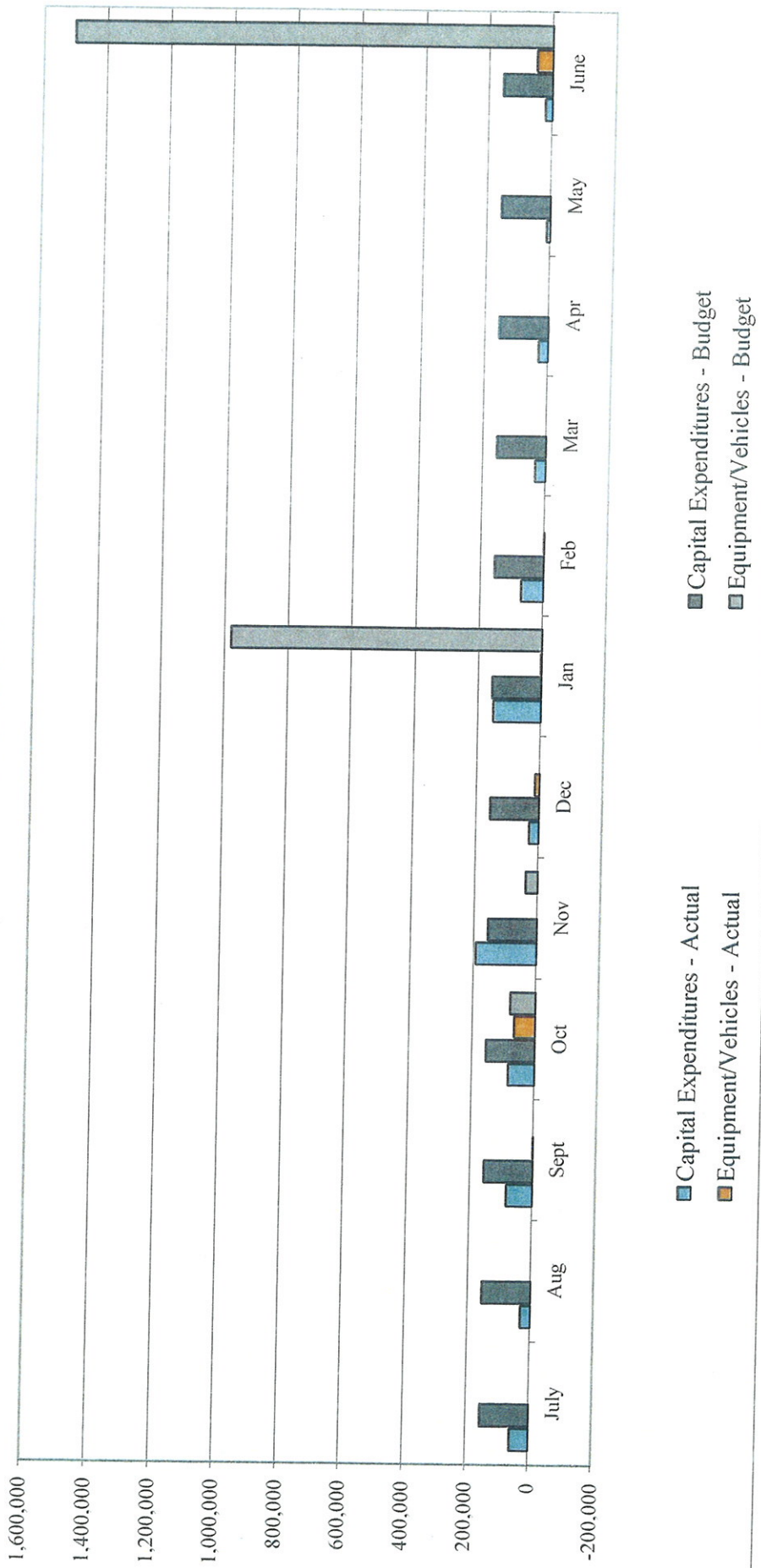


GENERAL FUND REVENUE FISCAL YEARS 2009 - 2013



CAPITAL & EQUIPMENT/VEHICLES FUNDS

COMPARISON OF ACTUAL TO BUDGET FISCAL YEAR 2012-2013



GOOD OF THE ORDER



San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: July 24, 2013
To: Board of Directors
From: Susan F. Brooks – District Clerk
Subject: November and December, 2013 Board Meeting

Background:

Due to the Thanksgiving holiday on Thursday, November 28th and the regular Board meeting scheduled for Wednesday, November 27th, staff would like to suggest rescheduling the November Board meeting to either Wednesday, November 20th or Thursday, November 21st.

Due to the Christmas holiday on Wednesday, December 25th, which falls on the 4th Wednesday of December, staff would like to suggest rescheduling the December Board meeting to either Tuesday, December 17th or Thursday, December 19th.

Recommendation:

Staff recommends rescheduling the November and December regular board meeting dates.