

**CONSENT
ITEMS**



MEMORANDUM

San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 24, 2013
To: Board of Directors
From: Susan F. Brooks – District Clerk *SFB*
Subject: Consent Calendar Item No. 5.4

In the 2012-2013 budget, staff allocated \$117,768 for the November 6, 2012 General Election fees, based on the County's estimate of \$1.50 per registered voter (see attached estimate from the County). Staff is in receipt of the invoice from the County for a total amount due of \$105,565.38 with the final cost of \$1.24 per registered voter.

Staff is recommending Board approval for payment of \$105,565.38 to the Contra Costa County Clerk/Elections Department.

INVOICE: 1133

Date: 4/5/2013
 Org: 2353-9635

Contra Costa County Election Division
 555 Escobar St or P.O. Box 271
 Martinez, CA 94553
 (925) 335-7800

To:
 Chief Richard Price
 San Ramon Valley Fire Protection District
 1500 Bollinger Canyon Road
 San Ramon, CA 94583

NOVEMBER 6, 2012 PRESIDENTIAL GENERAL ELECTION FEES

DESCRIPTION		TOTAL
	Election Officer & Rent	7,925.38
	Drayage	4,618.25
	Election Supplies	1,708.96
	Sample Ballot Postage	1,525.22
	Other Direct Costs (fees/supplies/services/publications/postage/printing)	2,557.50
	Precinct Index	0.00
	Roster Index	135.87
	Sample Ballot Envelopes	313.57
	Ballot Print & Paper*	26,219.62
	Sample Ballot Inserts (polling place notice/absentee application)	4,869.28
	Labor	31,957.12
	Program Cards	64.87
	Van Rental	78.55
	Spanish	314.27
	Mail Ballots (mandatory vote by mail, no polling place)	1,133.51
	Vote By Mail Ballots	22,279.38
	SubTotal	105,701.36
	Actual Billed SubTotal	105,491.36
*a discrepancy of 210.00 was found between the calculations listed above and the actual costs, the 210.00 was subtracted from your bill		
Candidate	Candidate Statement	0.00
	Measure	0.00
	Publication	74.02
	Redistricting	NA
	SubTotal	74.02
TOTAL DUE		\$105,565.38

Registration 84,854
 Per Voter \$1.24

PLEASE RETURN THIS STUB WITH YOUR REMITTANCE
 NOVEMBER 6, 2012 PRESIDENTIAL GENERAL ELECTION
 Terms 30 Days

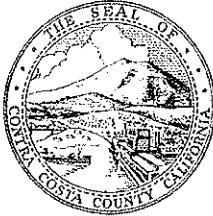
Invoice Number: 1133

From:
 San Ramon Valley Fire Protection District
 1500 Bollinger Canyon Road
 San Ramon, CA 94583

Make Payable To:
 County Clerk
 Elections Division
 P O Box 271
 Martinez, CA 94553

Date: 4/5/2013

Total Amount Due \$105,565.38



CONTRA COSTA COUNTY
CLERK/RECORDER -ELECTIONS DIVISION
555 ESCOBAR STREET
MARTINEZ, CALIFORNIA 94553
(925) 335-7800 FAX (925) 335-7836
www.cocovote.us

STEPHEN L. WEIR
COUNTY CLERK

CANDY LOPEZ
ASSISTANT REGISTRAR

February 22, 2012
Susan Brooks, District Clerk
San Ramon Valley Fire Protection District

Under the Federal Help America Vote Act (HAVA), and state law, every polling site is required to provide at least one accessible voting unit, which will allow voters with visual/physical impairments to vote confidentially and unassisted. In addition, HAVA requires that voters who vote for more candidates than there are positions to be elected be notified and given a chance to correct that vote. To accommodate both requirements, Contra Costa County changed voting systems in 2005.

The new voting system equipment was purchased with state and federal funds and no capital charges will be included in election billings, however, other associated costs have impacted the cost of having an election. The costs for supplies, training polling place workers and equipment delivery have all increased, as has staff labor needed to prepare and test the equipment prior to each election. Because of the number of variables involved in preparing for and conducting an election, it is not possible to predetermine the final actual cost.

Estimate for **San Ramon Valley Fire Protection District**
Registered voters 2-2-12: 78,512

General Election

Estimate - Consolidation with 11/6/12 General: \$ 1.50 per registered voter*

*Actual cost per voter is dependent on the number of other jurisdictions on each ballot type shared with the district.

When you receive an estimate from the Elections Office you are cautioned the estimate is just an approximation arrived at by comparing costs for prior elections in other jurisdictions and not by attempting to project any actual costs for the upcoming election. Actual costs will vary from one election to another election and between jurisdictions during a consolidated election. The actual cost may be significantly more or less than this estimate, and will depend on supply and paper costs, fuel costs, labor costs and the number of jurisdictions consolidating with the election. The elections official will bill the jurisdiction for the actual costs of the election conducted or a pro rata share of the actual costs if the election is consolidated.

Sincerely,
Candy Lopez, Assistant County Registrar

CALIFORNIA ADVOCATES, INC.



April 16, 2013

MEMORANDUM

Dennis K. Albiani

Michael D. Belote

Julianne A. Broyles

John E. O'Malley

Ralph E. Simoni

TO: Board Members
Paige Meyer, Fire Chief
San Ramon Valley Fire Protection District

FROM: Ralph F. Simoni
California Advocates, Inc.

SUBJECT: Board Report – First Quarter 2013 Pension and Retirement Related Overview – Legislative Status Report

As the legislature commences the first round of policy committee hearings on newly introduced legislation, it is a very different legislative climate than 2012, especially on the subject of public employee pension reform. This climate is shaped by a combination of factors including 39 new Assemblymembers, a reconfigured Senate membership, and the general belief amongst many policy makers that the politically difficult issue of public employee pension reform was completed in 2012 by the enactment of Assembly Bill 340.

Contrast between 2012 and 2013

The year of 2012 provided the confluence of events that created the perfect storm for public employee pension reform. This confluence of events included:

- continuous and intensive media attention about the adverse impact of public employee pensions;
- state and local government fiscal crises;
- threat of reform initiatives on state and local ballots; and
- the Gov.'s sponsorship of Proposition 30.

Each of these factors contributed to the reform climate during the 2012 legislative session.

By contrast, the year of 2013 has been deafeningly silent on virtually each of the above described events. Ask yourself when was the last time you read a front-page "above the fold" article in the newspaper exposing a public employee pension matter? Outside of the bankruptcy hearings for the City of Stockton, there has been virtual silence on the topic. Furthermore, absent the threat of a negative statewide initiative appearing on the November general election ballot that would cost millions of dollars and the need to gain public confidence for the enactment of Prop 30 tax increases, there is no critical mass in 2013 to force decision-makers to confront any unfinished business beyond last year's pension reform.

This lack of critical mass has contributed to the abandonment of local pension reform efforts. As mentioned in the January 14 SRVFPD Board update, widely publicized efforts in the City of Los Angeles evaporated when former Mayor Richard Riordan pulled the plug on his initiative effort. Likewise, LA Mayor Villaraigosa has abandoned efforts to reform pensions in order to avoid significant budget shortfalls that could result in a reduction of public services.

However, my prediction is that public employee pension reform will simmer on the back burner of public consciousness until a new or similar set of events present themselves in the future. Because pension reform is such a controversial and divisive political issue, it takes the confluence of many factors to force policymakers to make difficult decisions that impact the likelihood of politically potent stakeholders. Rather than looking at pension reform as a "one and done", I believe we need to look at pension reform on a continuum that will periodically erupt onto the political landscape when circumstances and events cause more intense public scrutiny.

Annual Budget and Fiscal Health of the State

Since the adoption of Prop 30 by the voters in November, Gov. Brown has seized the bully pulpit to preach his legendary brand of fiscal restraint and frugality. In both the presentation of the annual budget and in his State of the State address to the legislature, he has repeatedly reminded both policymakers and the public of his promise that Prop 30 revenues would be carefully spent to help the state climb out from the fiscal crisis and year-over-year unbalanced budgets. Indeed, he has taken the extraordinary step to attend meetings of the UC Regents and the CSU Board of Governors to ensure that there are no tuition increases that the public might perceive as a form of tax increase to breach his Prop 30 pledge. Furthermore, this message to the legislature is "no tax increases without a public vote of approval." Clearly, he has co-opted and is controlling the agenda on all fiscal matters – both revenue generation and spending.

State revenues are generally above initial forecasts and the legislative budget hearings have intentionally avoided controversial items that breach the Gov.'s message of fiscal restraint. However, there is tremendous pent-up demand in many government service sectors (K-12 education, healthcare, social services, etc.) that are attempting to overcome many years of budget cuts to restore programmatic funding. Although perhaps not during the 2013 budget cycle, there will be the inevitable collision between available resources and demand for increase services.

Prediction That Pension Reform Is Refocused

Rather than focus on the more traditional types of pension reform (spiking, double dipping, caps on salary, age of retirement, purchase of air time, etc.), I predict that future pension reform discussions will revolve around the topics of health care benefits and litigation surrounding recently enacted local government pension reform affecting vested rights.

There have been numerous recent articles discussing the **escalating cost of healthcare for retired public employees**. With health costs rising at double digit rates and the uncertainty of the Affordable Care Act reform impact, policy makers will likely become focused on this less visible, but no less costly, component to overall pension costs.

As to litigation, suits have been filed by public employee unions challenging the recently adopted San Diego and San Jose pension reform initiatives that impact the rights of current employees. Additionally, the Stockton bankruptcy proceedings will likely test whether California statutes and constitutional provisions make it illegal to alter public employee pensions because federal bankruptcy often trumps state law. The outcome of these lawsuits will largely define the future of pension reform that could include the vesting formulas of current employees and retirees which would essentially ignite a "holy war" between reformists and public employees.

Newly Introduced Legislation

Although overall bill introductions are slightly down from historic norms, the number of bills impacting the topic of public employee pensions is down significantly. The SRVFPD status report contained no less than 48 different bills on pension reform in 2012, where as the attached status report contains only 21 different bills on the topic. This is a dramatic reduction reflecting the above described phenomenon when public pension reform reached a crescendo last session and is now lower on the public conscience. Furthermore, last session most reform bills were authored by Republicans riding the crest of public sentiment for reform contrasted to this session when only four of the 21 bills are authored by Republicans.

As mentioned in January 14 updates to the SRVFPD Board, the chairs of both the Assembly and Senate Committees with jurisdiction over pension reform are new – freshman Assemblyman Bonta from Alameda County chairs the Assembly Public Employees, Retirement & Social Security Committee and Sen. Beall from the San Jose chairs the Senate Public Employment & Retirement Committee. It is likely that these positions will be more ceremonial and in the nature of caretakers, rather than that of reformers.

At the present time, the policy committees are reviewing bills in their own house –Assembly Bills in the Assembly and Senate Bills in the Senate. Bills passed by the policy committees and the fiscal committee must pass the house of origin no later than May 31. This winnowing process will largely decide what bills will likely be enacted for the 2013 session.

Of the 21 bills identified of interest to the SRVFPD, two bills amended the provisions of last session's California Public Employees' Pension Reform Act of 2013 (PEPRA – better known as AB 340) and for our spot bills which have yet to be substantively amended. Presently, there are no bills that propose major reforms of interest to the SRVFPD. Since no bill(s) stand out as of particular interest to SRVFPD, I am not writing about any individual bill(s) in this First Quarter Report, but will comment on specific bills in subsequent reports once the legislative agenda for the session takes shape.

As usual, I remain available to appear before the SRVFPD Board at its upcoming Wednesday, April 24 meeting.

RFS:cs

Attachment: SRVFPD Pension Status Report



CALIFORNIA ADVOCATES, INC.
 925 L Street, Suite 1250
 Sacramento, CA 95814

Legislative Status Report

SRVFPD-Pension

AB 160 (Alejo D) California Public Employees' Pension Reform Act of 2013: exceptions. (Amended: 4/11/2013 [pdf](#) [html](#).)

Status: 4/15/2013-Re-referred to Com. on P.E.,R. & S.S.

Location: 4/15/2013-A. P.E.,R. & S.S.

Calendar: 4/24/2013 9 a.m. - State Capitol, Room 444 ASSEMBLY PUBLIC EMPLOYEES, RETIREMENT AND SOCIAL SECURITY, BONTA, Chair

Summary: (1) The California Public Employees' Pension Reform Act of 2013 (PEPRA), on and after January 1, 2013, requires a public retirement system, as defined, to modify its plan or plans to comply with the act, as specified. Among other things, PEPRA prohibits a public employer from offering a defined benefit pension plan exceeding specified retirement formulas, requires new members of public retirement systems to contribute at least a specified amount of the normal cost, as defined, for their defined benefit plans, and prohibits an enhancement of a public employee's retirement formula or benefit adopted after January 1, 2013, from applying to service performed prior to the operative date of the enhancement. This bill would except from PEPRA, by excepting from the definition of public retirement system, certain multiemployer plans authorized under federal law and retirement plans for public employees whose collective bargaining rights are protected by a specified provision of federal law if a federal agency determines a conflict with federal law . This bill contains other related provisions and other existing laws.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD-Pension	RFS				

Notes 1:

AB 410 (Jones-Sawyer D) Public employee health benefits: enrollment. (Introduced: 2/15/2013 [pdf](#) [html](#).)

Status: 4/10/2013-From committee: Do pass and re-refer to Com. on APPR. (Ayes 7. Noes 0.) (April 10). Re-referred to Com. on APPR.

Location: 4/10/2013-A. APPR.

Summary: Existing law requires the Board of Administration of the Public Employees' Retirement System (PERS) to administer the Public Employees' Medical and Hospital Care Act (PEMHCA). PEMHCA further grants the board the power to approve health benefit plans and contract with carriers offering health benefit plans. Under PEMHCA, an employee or annuitant may enroll in a health benefit plan approved or maintained by the board either as an individual or for self and family. This bill would permit an annuitant who reinstates from retirement under PERS for employment by the state or a contracting agency and who subsequently retires again on or after January 1, 2014, to enroll in a health benefit plan under PEMHCA as an annuitant of the employer from which he or she first retired, upon meeting specified conditions, including that the person's subsequent retirement occurs within 120 days after separation of employment or the person is subject to disability retirement, as specified, the person had at least 5 years of credited service for the employer from which he or she first retired or qualifies for a contribution payable by an employer under disability retirement, and that the person is not eligible for a postretirement health benefit contribution from the

employer from which he or she subsequently retires. This bill contains other existing laws.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				

Notes 1:

AB 507 (**Garcia D**) **Public employees' retirement: postretirement death benefits.** (Introduced: 2/20/2013 [pdf](#) [html](#))

Status: 4/10/2013-From committee: Do pass and re-refer to Com. on APPR. (Ayes 4. Noes 2.) (April 10). Re-referred to Com. on APPR.

Location: 4/10/2013-A. APPR.

Calendar: 4/17/2013 9 a.m. - State Capitol, Room 4202 ASSEMBLY APPROPRIATIONS, GATTO, Chair

Summary: The Public Employees' Retirement Law requires that, upon the death of any state or school member after retirement and while receiving a retirement allowance, the sum of \$2,000 be paid to the member's designated beneficiary, except as specified. Existing law requires, when a school employer elects by contract, that the amount paid to the beneficiary be \$3,000, \$4,000, or \$5,000, whichever amount is designated in its contract. This bill would require that the amount paid be \$4,000 for a death occurring from January 1, 2014, to December 31, 2014, inclusive, and would increase that amount each year by \$500 until April 1, 2018, at which point the amount would be \$6,000, and would be adjusted annually, as specified. Until January 1, 2016, when the amount would reach \$5,000, the bill would instead allow a school employer to elect by contract to pay the beneficiary \$5,000.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				

Notes 1:

AB 696 (**Mansoor R**) **Public employment: pensions.** (Introduced: 2/21/2013 [pdf](#) [html](#))

Status: 2/22/2013-From printer. May be heard in committee March 24.

Location: 2/21/2013-A. PRINT

Summary: The California Public Employees' Pension Reform Act of 2013 (PEPRA), on and after January 1, 2013, requires a public retirement system, as defined, to modify its plan or plans to comply with the act and, among other provisions, establishes new retirement formulas that may not be exceeded by a public employer offering a defined benefit pension plan, setting the maximum benefit allowable for employees first hired on or after January 1, 2013, as a formula commonly known as 2.5% at age 67 for nonsafety members, one of 3 formulas for safety members, 2% at age 57, 2.5% at age 57, or 2.7% at age 57, and 1.25% at age 67 for new state miscellaneous or industrial members who elect to be in Tier 2. Under PEPRA, the Judges' Retirement System I and the Judges' Retirement System II are not required to adopt the defined benefit formula contained in certain other provisions. This bill would make technical, nonsubstantive changes to this provision.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				

Notes 1:

AB 761 (**Dickinson D**) **Public retirement systems: investments.** (Amended: 3/19/2013 [pdf](#) [html](#))

Status: 3/20/2013-Re-referred to Com. on P.E.,R. & S.S.

Location: 3/20/2013-A. P.E.,R. & S.S.

Calendar: 4/24/2013 9 a.m. - State Capitol, Room 444 ASSEMBLY PUBLIC EMPLOYEES, RETIREMENT AND SOCIAL SECURITY, BONTA, Chair

Summary: The California Constitution provides that the Legislature may by statute prohibit retirement board investments if it is in the public interest to do so, and providing that the prohibition satisfies specified fiduciary standards. This bill would additionally prohibit the Public Employees' Retirement System and the California State Teachers' Retirement System from investing public employee retirement funds in a company with business operations that are described as the manufacture of firearms or ammunition, as specified. The bill would require the Board of Administration of the Public Employees' Retirement System and the Teachers' Retirement Board of the State Teachers' Retirement System to sell or transfer any investments in a company with these business operations. This bill contains other related provisions and other existing laws.

Organization SRVFPD- Pension	Assigned RFS	Position	Priority	Subject	Group
Notes 1:					

AB 785 **(Weber D) Public Employees' Retirement System: Board of Administration: direct mailing assistance.** (Introduced: 2/21/2013 [pdf](#) [html](#).)

Status: 4/10/2013-In committee: Set, first hearing. Hearing canceled at the request of author.

Location: 3/4/2013-A. P.E.,R. & S.S.

Summary: Existing law establishes the Public Employees' Retirement System, which is governed by its Board of Administration. Existing law establishes the powers and duties of the board and generally requires that the board and its officers and employees discharge their duties with respect to the system solely in the interest of the participant and beneficiaries. Existing law creates the Public Employees' Retirement Fund, a trust fund that is continuously appropriated solely for the benefit of the members, annuitants, and their survivors and beneficiaries. This bill would authorize an organization that provides employee representation or membership services to annuitants of the system to submit a request to the board for assistance in performing direct mailing, subject to specified requirements. The bill would require the board, upon receiving a request, to provide a direct mailing to the annuitants of the system who are members of the organization or eligible to become members of the organization. The bill would require the organization to provide the board with copies of all materials that will be included in the direct mailing. The bill would require the organization requesting the direct mailing to pay all reasonable expenses of the mailing. By authorizing continuously appropriated funds to be used for a new purpose, this bill would make an appropriation. The bill would also make a statement of legislative findings and declarations.

Organization SRVFPD- Pension	Assigned RFS	Position	Priority	Subject	Group
Notes 1:					

AB 822 **(Hall D) Local government retirement plans.** (Introduced: 2/21/2013 [pdf](#) [html](#).)

Status: 4/11/2013-From committee: Do pass and re-refer to Com. on E. & R. (Ayes 7. Noes 1.) (April 10). Re-referred to Com. on E. & R.

Location: 4/11/2013-A. E. & R.

Calendar: 4/23/2013 1:30 p.m. - State Capitol, Room 444 ASSEMBLY ELECTIONS AND REDISTRICTING, FONG, Chair

Summary: Under existing law, the adoption of a charter or amendment to a charter of a city or city and county may be submitted to the voters at a statewide general, statewide primary, or regularly scheduled municipal election. This bill would require a charter or charter amendment that proposes to alter, replace, or eliminate the retirement benefit plan of employees of the city or city and county to be submitted to voters at a statewide general election. This bill contains other related provisions and other existing laws.

Organization SRVFPD- Pension	Assigned RFS	Position	Priority	Subject	Group
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Notes 1:

AB 1163 (**Levine D**) **Public Employees' Retirement System: Board of Administration: composition.** (Introduced: 2/22/2013 [pdf](#) [html](#))
Status: 3/7/2013-Referred to Com. on P.E.,R. & S.S.
Location: 3/7/2013-A. P.E.,R. & S.S.

Summary: The California Constitution prohibits changing the composition of the retirement board of certain public pension systems, including the number, terms, and method of selection and removal of members, unless the change is ratified by a majority vote of the electors of the jurisdiction in which the participants of the pension system are or were, prior to retirement, employed. Existing law creates the Board of Administration of the Public Employees' Retirement System (PERS) for the purpose of governing the system and prescribes the composition of the board. Existing law requires, among other things, that one member of the board of administration be a member of the State Personnel Board, serving at the pleasure of the State Personnel Board. This bill would revise the composition of the Board of Administration of PERS. The bill would eliminate the position of the member of the State Personnel Board and would replace that position with the Director of Finance. The bill would add to the board 2 persons, appointed by the Governor, who are independent, as defined, and have financial expertise. This provision would not become operative unless ratified by a majority of voters at a statewide election. The bill would require the Secretary of State to submit that provision of the bill to the voters at the next statewide election.

Organization SRVFPD- Pension	Assigned RFS	Position	Priority	Subject	Group
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Notes 1:

AB 1175 (**Bocanegra D**) **Public employee benefits: postemployment health care.** (Amended: 3/21/2013 [pdf](#) [html](#))
Status: 4/1/2013-Re-referred to Com. on H. & C.D.
Location: 4/1/2013-A. H. & C.D.
Calendar: 4/17/2013 9 a.m. - State Capitol, Room 126 ASSEMBLY HOUSING AND COMMUNITY DEVELOPMENT, TORRES, Chair

Summary: The Public Employees' Medical and Hospital Care Act (PEMHCA), which is administered by the Board of Administration of the Public Employees' Retirement System, establishes provisions governing postemployment health care benefits for members and their families that vest upon meeting certain requirements. Existing law also establishes various postemployment health care benefits under other benefit systems, including those offered by counties, districts, and cities. This bill would , if the governing board of the designated local authority for the former redevelopment agency within the County of Los Angeles acts to dissolve that authority, require the governing board to identify the entity responsible for assuming the enforceable obligation of the authority for the amount necessary to fully compensate for the postretirement health benefit costs of specified personnel . This bill contains other related provisions.

Organization SRVFPD- Pension	Assigned RFS	Position	Priority	Subject	Group
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Notes 1:

AB 1377 (**Committee on Public Employees, Retirement and Soci**) **Committee on Public Employees, Retirement and Social Security: state employees: memorandum of understanding.** (Introduced: 2/26/2013 [pdf](#) [html](#))
Status: 3/14/2013-Referred to Com. on P.E.,R. & S.S.

Location: 3/14/2013-A. P.E.,R. & S.S.

Calendar: 4/24/2013 9 a.m. - State Capitol, Room 444 ASSEMBLY PUBLIC EMPLOYEES, RETIREMENT AND SOCIAL SECURITY, BONTA, Chair

Summary: Existing law provides that a provision of a memorandum of understanding reached between the state employer and a recognized employee organization representing state civil service employees that requires the expenditure of funds does not become effective unless approved by the Legislature in the annual Budget Act. This bill would approve provisions of a memorandum of understanding entered into between the state employer and an unspecified bargaining unit that require the expenditure of funds, and would provide that these provisions will become effective even if these provisions are approved by the Legislature in legislation other than the annual Budget Act. This bill contains other related provisions.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				
Notes 1:					

AB 1378 (Committee on Public Employees, Retirement and Soci) Committee on Public Employees, Retirement and Social Security: state employees: memorandum of understanding. (Introduced: 2/26/2013 [pdf](#) [html](#))

Status: 3/14/2013-Referred to Com. on P.E.,R. & S.S.

Location: 3/14/2013-A. P.E.,R. & S.S.

Calendar: 4/24/2013 9 a.m. - State Capitol, Room 444 ASSEMBLY PUBLIC EMPLOYEES, RETIREMENT AND SOCIAL SECURITY, BONTA, Chair

Summary: Existing law provides that a provision of a memorandum of understanding reached between the state employer and a recognized employee organization representing state civil service employees that requires the expenditure of funds does not become effective unless approved by the Legislature in the annual Budget Act. This bill would approve provisions of a memorandum of understanding entered into between the state employer and an unspecified bargaining unit that require the expenditure of funds, and would provide that these provisions will become effective even if these provisions are approved by the Legislature in legislation other than the annual Budget Act. This bill contains other related provisions.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				
Notes 1:					

AB 1379 (Committee on Public Employees, Retirement and Soci) Teachers' Retirement Law. (Introduced: 2/26/2013 [pdf](#) [html](#))

Status: 4/10/2013-From committee: Do pass and re-refer to Com. on APPR. with recommendation: to consent calendar. (Ayes 7. Noes 0.) (April 10). Re-referred to Com. on APPR.

Location: 4/10/2013-A. APPR.

Calendar: 4/17/2013 9 a.m. - State Capitol, Room 4202 ASSEMBLY APPROPRIATIONS, GATTO, Chair

Summary: Existing law, the Teachers' Retirement Law, establishes the Defined Benefit Program of the State Teachers' Retirement Plan, which provides a defined benefit to members of the program. The (STRS) based on final compensation, credited service, and age at retirement, subject to certain variations. The STRS is administered by the Teachers' Retirement Board. Existing law establishes the Defined Benefit Supplement Program, which provides supplemental retirement, disability, and other benefits, payable either in a lump-sum payment, an annuity, or both to members of the State Teachers' Retirement Plan. Existing law establishes the Cash Balance Benefit Program, administered by the Teachers' Retirement Board, as a separate benefit program within the State Teachers' Retirement Plan in order to provide a retirement plan for persons employed to perform

creditable service for less than 50% of full-time service. This bill would provide that activities of an employee performing an assignment of 24 months or less are not included in the definition of retired member activities. This bill would require that a retired member be informed of employment restrictions and specifically of certain potential forfeitures of service credit. This bill contains other related provisions and other existing laws.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				

Notes 1:

AB 1380 (Committee on Public Employees, Retirement and Soci) County employees' retirement. (Amended: 4/1/2013 [pdf](#) [html](#))

Status: 4/2/2013-Re-referred to Com. on P.E.,R. & S.S.

Location: 4/2/2013-A. P.E.,R. & S.S.

Calendar: 5/8/2013 10 a.m. - State Capitol, Room 444 ASSEMBLY PUBLIC EMPLOYEES, RETIREMENT AND SOCIAL SECURITY, BONTA, Chair

Summary: The California Public Employees' Pension Reform Act of 2013 (PEPRA) requires a public retirement system, as defined, to modify its pension plan or plans to comply with the act and, among other provisions, generally prohibits a public employer that offers a defined benefit plan from offering new employees defined benefit retirement formulas other than those established by the act. This bill would prohibit the application of the above-described authorizations to a member who is subject to the PEPRA for that member's membership in the county retirement system. The bill would also authorize a member who is subject to the PEPRA and has completed 5 years of service and has reached the minimum retirement age applicable to that member, or has reached 70 years of age, to retire upon filing a written application with the board, as specified. This bill contains other existing laws.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS		AA - No Folder		

Notes 1:

SB 13 (**Beall D**) Public employees' retirement benefits. (Amended: 2/6/2013 [pdf](#) [html](#))

Status: 4/11/2013-In Assembly. Read first time. Held at Desk.

Location: 4/11/2013-A. DESK

Summary: The Public Employees' Retirement Law (PERL) establishes the Public Employees' Retirement System (PERS) and the Teachers' Retirement Law establishes the State Teachers' Retirement System for the purpose of providing pension benefits to specified public employees. Existing law also establishes the Judges' Retirement System II which provides pension benefits to elected judges and the Legislators' Retirement System which provides pension benefits to elective officers of the state other than judges and to legislative statutory officers. The County Employees Retirement Law of 1937 authorizes counties to establish retirement systems pursuant to its provisions in order to provide pension benefits to county, city, and district employees. This bill would correct an erroneous cross-reference in the above provision and would instead specify that the Judges' Retirement System I and the Judges' Retirement System II are not required to adopt the defined benefit formula contained in other provisions for nonsafety and safety members. The bill would clarify the application of PEPRA to employees who were employed prior to January 1, 2013, who have service credit in a different retirement system. The bill would authorize a public retirement system to adopt regulations and resolutions in order to modify its retirement plan or plans to conform with PEPRA. This bill contains other related provisions and other existing laws.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				

Notes 1:

SB 24 (Walters R) **Public employees' retirement: benefit plans.** (Introduced: 12/3/2012 [pdf](#) [html](#))

Status: 1/10/2013-Referred to Com. on P.E. & R.

Location: 1/10/2013-S. P.E. & R.

Summary: Existing law regulates state and local public retirement systems and generally requires public employees who are new members, as defined, of those systems, on and after January 1, 2013, to participate in specified benefit plans. Existing law permits a public employer that, before January 1, 2013, offers a defined benefit pension plan that provides a defined benefit formula with a lower benefit factor at normal retirement age, and results in a lower normal cost, than the defined benefit formula required for new employees on and after January 1, 2012, to continue to offer that defined benefit formula and excepts the employer from specified requirements regarding pensionable compensation. Existing law requires, in the case of these plans, if a new defined benefit formula is adopted on or after January 1, 2013, that the formula meet certain requirements and, among other things, be approved by the Legislature. Existing law prescribes the same requirements for a retirement benefit plan that consists solely of a defined contribution plan if the employer, on or after January 1, 2013, adopts a new defined benefit pension plan or defined benefit formula, as specified. This bill would eliminate the requirement that the Legislature approve the changes in the instances described above. This bill would also authorize a local agency public employer or public retirement system that offers a defined benefit pension plan to offer a benefit formula with a lower benefit factor at normal retirement age and that results in a lower normal cost than the benefit formulas that are currently required, for purposes of addressing a fiscal necessity.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				

Notes 1:

SB 54 (Hancock D) **Retirement: county employees.** (Amended: 2/13/2013 [pdf](#) [html](#))

Status: 4/10/2013-Hearing postponed by committee. (Refers to 4/3/2013 hearing)

Location: 2/28/2013-A. P.E.,R. & S.S.

Summary: The California Public Employees' Pension Reform Act of 2013 requires each county retirement system created pursuant to the County Employees Retirement Law of 1937 to use a retirement formula commonly known as 2.5% at 67 years of age for nonsafety members first hired on or after January 1, 2013, except that a lower retirement formula may be used as specified. The County Employees Retirement Law of 1937 authorizes the Alameda County Board of Supervisors to provide service retirement allowances for general members based on one of 2 formulas commonly known as the 2% at 57 years of age formula or the 1.64% at 57 years of age formula. This bill would authorize the Alameda County Board of Supervisors to adopt a resolution that would provide service retirement allowances based on a formula commonly known as the 2% at 65 years of age formula for general members hired after approval of the resolution, as specified. This bill contains other related provisions.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				

Notes 1:

SB 165 (Walters R) **Public Employees' Retirement System: membership: exclusions.** (Introduced: 2/1/2013 [pdf](#) [html](#))

Status: 2/14/2013-Referred to Com. on RLS.

Location: 2/14/2013-S. RLS.

Summary: The Public Employees' Retirement Law (PERL) creates the Public Employees' Retirement System (PERS), which provides a defined benefit to its members based on age at

retirement, service credit, and final compensation. Existing law defines "member" for purposes of PERL and excludes certain people from membership in PERS. This bill would make technical, nonsubstantive changes to these provisions.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				

Notes 1:

SB 216 (**Beall D**) **Public employment: salary ranges.** (Amended: 4/3/2013 [pdf](#) [html](#))

Status: 4/12/2013-Set for hearing April 22.

Location: 4/9/2013-S. APPR.

Calendar: 4/22/2013 11 a.m. - John L. Burton Hearing Room (4203)
SENATE APPROPRIATIONS, DE LEÓN, Chair

Summary: Existing law prescribes the duties of the Department of Human Resources, which include the administration of salaries, hours, and other aspects of the state's personnel system. Existing law requires the Department of Human Resources to establish and adjust salary ranges for each class of position in the state civil service, subject to merit limits and except as specified. Existing law requires the salary range to be based on the principle that like salaries be paid for comparable duties and responsibilities. This bill would require the Department of Human Resources to address salary compaction and parity in determining salaries for supervisory and managerial employees. The bill would also require the department, if it determines that revenues do not allow the department to implement a salary determination to increase any excluded and exempt employee salaries in a given year, to provide to the Legislature certain data on the salary determination.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				

Notes 1:

SB 277 (**Beall D**) **State Peace Officers' and Firefighters' Defined Contribution**

Plan. (Amended: 3/21/2013 [pdf](#) [html](#))

Status: 4/12/2013-Set for hearing April 22.

Location: 4/9/2013-S. APPR.

Calendar: 4/22/2013 11 a.m. - John L. Burton Hearing Room (4203)
SENATE APPROPRIATIONS, DE LEÓN, Chair

Summary: Existing law establishes the State Peace Officers' and Firefighters' Defined Contribution Plan for state peace officer/firefighter members in State Bargaining Unit 6, the California Correctional Peace Officers Association, and others as specified. Under existing law, the plan applies to state peace officer and firefighter members in State Bargaining Unit 8 who have become subject by a memorandum of understanding. Existing law authorizes the plan to be provided to state peace officers or firefighters who meet stated criteria, if the Department of Human Resources has approved their inclusion for coverage. The moneys in the State Peace Officers' and Firefighters' Defined Contribution Plan Fund are continuously appropriated. Existing law entitles a participant in the plan to a lump-sum distribution of the balance of his or her account, or installment payments if he or she is entitled to \$5,000 or more, upon separation from all service for the employer for any reason other than death, disability, or retirement. This bill would require that contributions to the State Peace Officers' and Firefighters' Defined Contribution Plan cease, prohibit new members from participating in the plan, and would require that the plan be terminated as prescribed. The bill would repeal those provisions extending plan coverage to State Bargaining Unit 8 and certain state peace officers or firefighters. The bill would require all moneys in the State Peace Officers' and Firefighters' Defined Contribution Plan Fund to be distributed, as specified, including requiring that, if not elected otherwise, amounts that become payable from the fund be rolled over under existing federal law to the Supplemental Contributions Program. The bill would provide for rollover contributions to separate rollover contribution accounts in the Supplemental Contributions Program, as specified, and would provide for the distribution of amounts held in the participant's account. By changing the

circumstances under which moneys in the State Peace Officers' and Firefighters' Defined Contribution Fund would be distributed, and by providing for an increase in contributions to the Supplemental Contributions Program, this bill would make an appropriation. This bill contains other existing laws.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				

Notes 1:

SB 481 (**Huff R**) California Public Employees' Pension Reform Act of 2013. (Introduced: 2/21/2013 [pdf](#) [html](#))

Status: 3/11/2013-Referred to Com. on RLS.

Location: 3/11/2013-S. RLS.

Summary: The California Public Employees' Pension Reform Act of 2013 (PEPRA), on and after January 1, 2013, generally requires a public retirement system, as defined, to modify its plan or plans to comply with the act, as specified. Among other things, PEPRA prohibits a public employer offering a defined benefit pension plan from exceeding specified retirement formulas for new members and prohibits an enhancement of a public employee's retirement formula or benefit adopted after January 1, 2013, from applying to service performed prior to the operative date of the enhancement. PEPRA prescribes definitions for the purposes of its provisions. This bill would make a nonsubstantive change to PEPRA.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				

Notes 1:

SB 647 (**Wolk D**) County retirement. (Introduced: 2/22/2013 [pdf](#) [html](#))

Status: 3/11/2013-Referred to Com. on RLS.

Location: 3/11/2013-S. RLS.

Summary: Existing law provides that if a member of a county retirement system becomes a member of another county retirement system, the membership in the first retirement system ceases. This bill would make a nonsubstantive change to these provisions.

Organization	Assigned	Position	Priority	Subject	Group
SRVFPD- Pension	RFS				

Notes 1:

Total Measures: 21

Total Tracking Forms: 21

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Administration

Phone: 925-838-6600
Fax: 925-838-6629
www.firedepartment.org

1500 Bollinger Canyon Road
San Ramon, California 94583

Fire Prevention

Phone: 925-838-6680
Fax: 925-838-6609

MEMORANDUM

Date: April 24, 2013
To: Board of Directors
From: Robert Leete, Administrative Services Director
Subject: District Investment Policy – Quarterly Review

Background

Pursuant to Section 5.3 of the District's Investment Policy, staff is required to present a quarterly report of investments to the Board of Directors. The quarterly report for the period January 1, 2013 – March 31, 2013 is attached. The investments held on behalf of the District are in compliance with the District's investment policy.

Also attached are the quarterly statements for the District's California Employers' Retiree Benefit Trust account. The purpose of this trust fund is to set-aside funds to pay for health care benefits for retired employees. These investments are in a pooled fund managed by Cal PERS.

Recommendation

Staff recommends that the Board review and receive the quarterly investment report for the period January 1, 2013 – March 31, 2013 and review and receive the California Employers' Retiree Benefit Trust Statement for the Quarters Ended December 31, 2012 and March 31, 2013.

San Ramon Valley Fire Protection District
 CERBT Strategy I
 Entity #: SKB0-6056948863
 Quarter Ended December 31, 2012



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$5,352,559.44	\$5,052,382.14
Contribution	0.00	0.00
Distribution	0.00	0.00
Transfer IN	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	127,971.60	430,118.17
Admin Expense	(2,028.27)	(3,997.54)
Other	0.00	0.00
Ending Balance	\$5,478,502.77	\$5,478,502.77
YTD Accrual	0.00	0.00
Grand Total	\$5,478,502.77	\$5,478,502.77

Unit Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Units	505,075.017	505,075.017
Unit Purchases from Contributions	0.000	0.000
Unit Sales for Withdrawals	0.000	0.000
Unit Transfer In	0.000	0.000
Unit Transfer Out	0.000	0.000
Ending Units	505,075.017	505,075.017
Period Beginning Unit Value	10,597554	10,003231
Period Ending Unit Value	10,846909	10,846909

Please review your statement promptly. All information contained in your statement will be considered true and accurate unless you contact us within 30 days of receipt of this statement. If you have questions about the validity of this information, please contact CERBT@calpers.ca.gov.

Statement of Transaction Detail for the Quarter Ending 12/31/2012
San Ramon Valley Fire Protection District
Entity #: SKB0-6056948863
No Transactions for the Period



Client Contact:
CERBT4U@CalPERS.ca.gov

San Ramon Valley Fire Protection District
 CERBT Strategy 1
 Entity #: SKBO-6056948863
 Quarter Ended March 31, 2013



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$5,478,502.77	\$5,052,382.14
Contribution	0.00	0.00
Distribution	0.00	0.00
Transfer IN	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	267,780.81	697,898.98
Admin Expense	(2,090.27)	(6,087.81)
Other	0.00	0.00
Ending Balance	\$5,744,193.31	\$5,744,193.31
YTD Accrual	0.00	0.00
Grand Total	\$5,744,193.31	\$5,744,193.31

Unit Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Units	505,075.017	505,075.017
Unit Purchases from Contributions	0.000	0.000
Unit Sales for Withdrawals	0.000	0.000
Unit Transfer In	0.000	0.000
Unit Transfer Out	0.000	0.000
Ending Units	505,075.017	505,075.017
Period Beginning Unit Value	10.846909	10.003231
Period Ending Unit Value	11.372951	11.372951

Please review your statement promptly. All information contained in your statement will be considered true and accurate unless you contact us within 30 days of receipt of this statement. If you have questions about the validity of this information, please contact CERBT-HU@calpers.ca.gov.

Statement of Transaction Detail for the Quarter Ending 03/31/2013
San Ramon Valley Fire Protection District
Entity #: SKB0-6056948863
No Transactions for the Period



Client Contact:

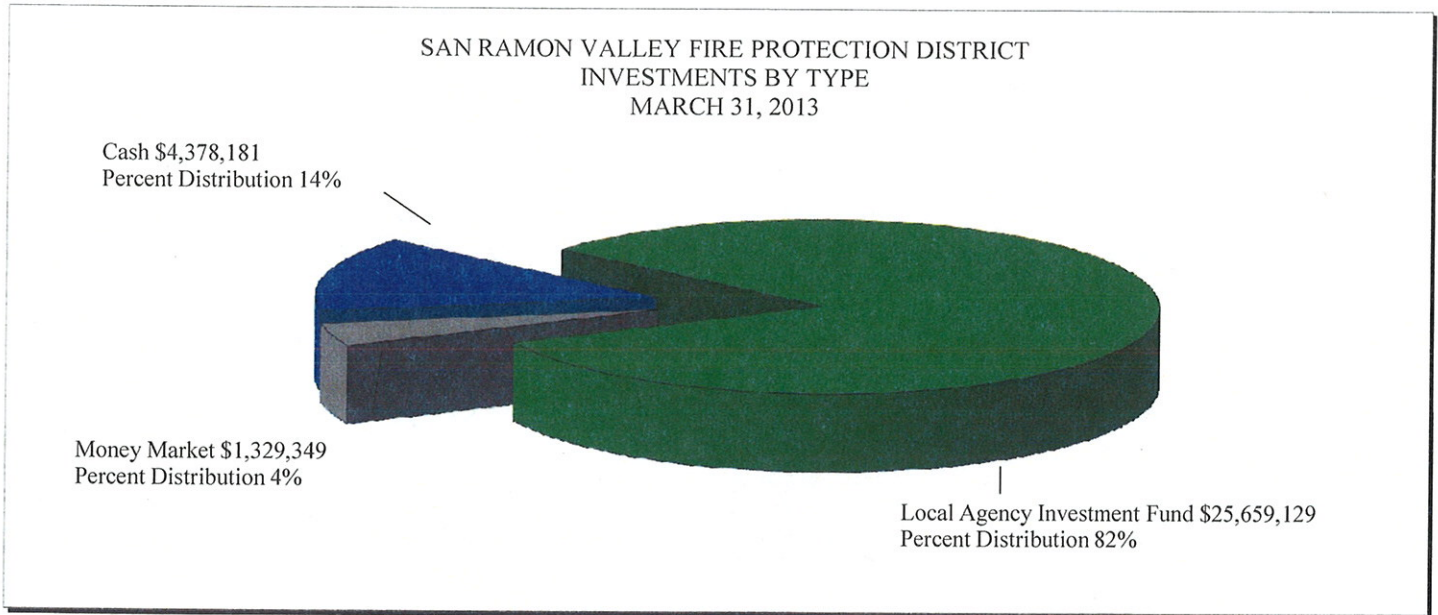
CHRT4U@CalPERS.ca.gov

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
INVESTMENT REPORT
MARCH 31, 2013**

Type of Investment	Financial Institution	Date of Maturity	Par Value/ Original	Market Value	Rate of Interest	Fiscal Year-to-Date Income
Cash	Bank of the West	N/A	447,288	447,288	0.00%	0
Cash	Bank of the West - CERT Funds	N/A	52,083	52,083	0.00%	0
Cash	Bank of the West - Money Market	N/A	3,878,810	3,878,810	0.09%	1,337
Local Agency Investment Fund	Local Agency Investment Fund	N/A	25,655,829	25,681,962	0.28%	66,449
Local Agency Investment Fund	Local Agency Investment Fund CERT Funds	N/A	3,300	3,303	0.28%	160
Money Market	U.S. Bank Money Market Deposit Account	N/A	1,329,349	1,329,349	0.04%	406
Total			\$31,366,659	\$31,392,795		\$68,352

Average weighted yield 0.24%
Total return 0.33%

Market values obtained from monthly statements issued by Bank of the West and U.S. Bank.



The District has sufficient funds available to meet the next six months of financial obligations.

The March 2013 investments are in accordance with the District adopted investment policy.

Gloriann Sasser

Gloriann Sasser
Finance Supervisor

4/16/2013

Date

Robert Leete 4/16/2013

Robert Leete
Administrative Services Director

Date

**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**



MEDIA ALERT

San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road, San Ramon, CA 94583
Phone (925) 838-6600 | Fax (925) 838-6629
www.firedepartment.org | info@firedepartment.org

FOR IMMEDIATE RELEASE

Monday, April 9, 2013

Agency Contact

Kimberly French, Information Officer
(925) 838-6626
(925) 570-4104
kfrench@srvfire.ca.gov

Eight Year Old San Ramon Resident Recognized for her heroic 9-1-1 Call

Alexa Hile Lewis, a fourth grader at Quail Run Elementary School is being recognized by the California State Assembly and State Senate for her call to 9-1-1 last month when her mother fell ill. As part of the '9-1-1 for Kids - Local 9-1-1- Heroes program', Alexa will travel to the State Capitol to receive her award on Thursday, April 11.

"Alexa and the San Ramon Valley Fire Protection District Emergency Dispatcher, Robert Vega, were nominated to receive this award by the Fire District," said Denise Pangelinan, Communications Center Manager for San Ramon Valley Fire. "They both did an outstanding job and are rightfully being recognized for their efforts."

Alexa, who was home with her mother and great grandmother at the time of the call, confidently dialed 9-1-1 and calmly proceeded to answer all the Dispatcher's questions. Her swift action aided in getting the help her mom needed quickly.

"Educating our community on how to be safe is the foundation of what we do", said Fire Marshal Christina Kiefer. "The Fire District is proud to offer fire and life safety education to all kindergarten through 5th graders in the Valley. Firefighters and Fire Prevention Specialist visit each class, every year, to teach lessons such as the importance of calling 9-1-1 in an emergency, how to create an escape plan at home, and how to get out and stay out if their home catches fire."

San Ramon Valley Fire would like to congratulate Alexa and Robert on this prestigious award and wish to thank them both for their efforts.

The San Ramon Valley Fire Protection District is an internationally-accredited special district that provides all-risk fire, rescue and emergency medical services to the communities of Alamo, Blackhawk, the Town of Danville, Diablo, the City of San Ramon, the southern area of Morgan Territory and the

Tassajara Valley, in Northern California (Contra Costa County). The District's service area encompasses approximately 155 square miles and serves a population of 170,000.

About the San Ramon Valley Fire Protection District's Fire and Life Safety Education Program

All school children in the District receive fire prevention and life safety education from Kindergarten through Fifth Grade. Fire Prevention Specialists and Fire Crews travel to each school and present grade specific curriculum to over 11,000 students each year. Topics include the importance of never playing with matches or lighters, stop, drop, cover your face and roll, calling 9-1-1 in an emergency, crawling low under smoke, fire drills in the home, fire escape planning, recognizing an emergency and making good choices when it comes to fire.

About San Ramon Valley 911 Communication Center

The District's Communications Center provides pre-arrival instruction to responding emergency personnel utilizing the Medical Priority Dispatch System which is integrated into the District's Computer Aided Dispatch (CAD) system. Emergency instructions are given by highly skilled dispatchers trained in assisting a caller in life saving techniques such as CPR. Dispatchers will continue to talk to the caller through the emergency until the emergency crew arrives, and will assure the caller that help is on the way. In 1996, the District's communications center was accredited by the National Academy of Emergency Medical Dispatch (NAEMD) as an Accredited Center of Excellence - only the seventh center to receive this prestigious award worldwide. In 2000, 2004, 2008, and in 2012 the communication center was reaccredited by NAEMD.

About the The 9-1-1 for Kids® Local 9-1-1 Heroes® program

The 9-1-1 for Kids® Local 9-1-1 Heroes® program was established in 1999. The purpose of the award is to recognize heroic youngsters who called 9-1-1 to save a life, protect property or to report a crime. Since 1999, the organization has recognized hundreds of children throughout the nation for their 9-1-1 heroism. Each day hundreds of thousands of calls are placed to 9-1-1 dispatch centers across the country. Many of these calls are made by young children. Whether it is a medical emergency, a fire or a crime it is essential to teach children the importance of calling 9-1-1 in an emergency. Further it is imperative to teach kids how to dial and what to say to the dispatchers.

Note to the Editor:

Photos of the event will be available on April 12 on the District's website at www.firedepartment.org

OLD BUSINESS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Administration
Phone: 925-838-6600
Fax: 925-838-6629
www.srvfire.ca.gov

1500 Bollinger Canyon Road
San Ramon, California 94583

Fire Prevention
Phone: 925-838-6680
Fax: 925-838-6696

MEMORANDUM

Date: April 24, 2013
To: Board of Directors
From: Paige Meyer, Fire Chief
Subject: Emergency Medical Services Specialist

Background

Effective May 1, 2013, the current EMS Specialist will be transferring to Suppression as a Firefighter/Paramedic. This will leave a vacancy in the Emergency Medical Services Division. The duties and responsibilities of this position include the development and delivery of the District's EMS Programs and educational activities, and assisting on emergency incidents. In addition, the EMS Specialist takes an active role in the paramedic provisional and preceptor assignment program for the District. The level of instruction of all District EMS courses falls under compliance with the State CE provider requirements as defined in the California Code of Regulations (CCR), Title 22, Chapter 11, Article 6. In conjunction with the EMS Coordinator/QI position, the EMS Specialist is a vital component of compliance with our Contra Costa County Ambulance Service Contract.

Recommended Action

Staff recommends filling the vacancy of Emergency Medical Services Specialist.

NEW BUSINESS



MEMORANDUM

San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 24, 2013
To: Board of Directors
From: Personnel Subcommittee
Subject: Proposed Fire Chief Annual Evaluation Forms

Attached are three (3) forms that will be used as part of the Annual Performance Evaluation of the District Fire Chief. The Personnel Subcommittee at their April 10th subcommittee meeting discussed and drafted these forms and will be discussing them with the entire Board at the April 24, 2013 Board meeting.

Attachments (3)

- Fire Chief Annual Performance Evaluation Form
- Fire Chief Self-Evaluation Form
- Fire Chief Mid-Year Evaluation Form



Fire Chief Annual Performance Evaluation Form

Employee Name: _____

Date of Evaluation: _____

Review Period: From _____ To _____

Date of Appointment: _____

The purpose of this evaluation is to assess the effectiveness of the administrator in performing job responsibilities and to enhance the ability of the administrator to advance the mission of the San Ramon Valley Fire Protection District. A key element of this process is the mutual establishment of goals within the context of the job description between the Fire Chief under review and his/her Board of Directors. This evaluation instrument will also be used to determine the annual merit pay of the administrator.

SECTION I. Evaluation of position responsibilities and performance for period of review:

1. Annual goals for this evaluation period are attached.
2. Report on accomplishments for this evaluation period is attached.

Identify goals established at beginning of evaluation period.	Fully Accomplished	Partially Accomplished	Not Accomplished	Other (Explain)

SECTION II. Evaluation of professional skills (where appropriate to position):

	Commendable	Above Standard	Competent	Needs Improvement	Unsatisfactory
1. LEADERSHIP: Exercises sound judgment. Sets a positive example. Maintains high ethical standards, supports SRVFPD mission and policies.					
2. MANAGEMENT: Plans, executes and delegates work effectively. Manages financial, material and human resources efficiently. Provides appropriate direction and professional development opportunities for subordinates. Organizes well.					
3. PROBLEM SOLVING AND INNOVATION: Produces creative, innovative, workable solutions.					
4. PROJECT ACCOMPLISHMENT: Develops program initiatives and completes projects in a timely and effective manner.					
5. TEAMWORK: Works effectively in a team environment. Interacts with coworkers in a positive and cooperative manner.					
6. DUTIES: Section 1 of our employment agreement specifies 12 functions and duties for the position of SRVFPD Fire Chief (see attached list). Review and evaluate performance.					

SECTION III. Evaluation of general skills:

	Commendable	Above Standard	Competent	Needs Improvement	Unsatisfactory
1. JOB KNOWLEDGE: Demonstrates competence in skills and knowledge of functional areas. Understands job requirements, internal and external procedures and regulations, and how position interacts with and supports other areas of SRVFPD.					
2. COMMUNICATION: Speaks, writes and presents effectively. Listens well and clarifies questions. Interacts professionally with Directors and staff. Keeps appropriate people informed on status of projects and key issues. Prepared for meetings.					
3. INTERPERSONAL SKILLS: Is aware of and sensitive to needs of others. Considers both sides of an issue. Maintains cooperative and effective working relationships. Motivates and inspires staff.					
4. RESPONSIVENESS: Is results-oriented and assumes responsibility and accountability for own work. Responds appropriately to internal and/or external requests for assistance. Demonstrates initiative and flexibility.					

Commendable – Performance consistently demonstrated with an extraordinary level of skill and ability. A statement of explanation must be included.

Above Standard - Performance objectives have been met and demonstrated with a high level of skill and ability.

Competent – Performance objectives have been met and demonstrated with a satisfactory level of skill and ability.

Needs Improvement – Performance objectives have not been met or have been met only partly with a satisfactory level of skill and ability. The Plan of Professional Development must address these areas.

Unsatisfactory – Significant performance objectives have not been met and/or performance indicates significant deficit in skill and ability. A statement of explanation must be included.

SECTION IV. Required attachments:

1. Goals for upcoming year have been reviewed and are attached.
2. Professional Plans for upcoming year have been reviewed and are attached.
3. Job description has been reviewed, modified if needed.

ADDITIONAL RECOMMENDATIONS AND COMMENTS:

Signature of Fire Chief

Date

OVERALL MERIT RATING ASSIGNED:

REVIEWED BY BOARD PRESIDENT:

Signature of Board President

Date



Fire Chief Self-Evaluation

(To be completed by employee being evaluated)

Employee Name: _____ **Date:** _____
(this form offers you the opportunity to provide input to your performance appraisal. Please return the completed form to the Personnel Committee within 5 working days of receipt).

Section 1: Looking Back

List your assigned objectives for this appraisal period and describe the level and quality of results you achieved for each. List any reason for not meeting certain objectives, if applicable.

List meaningful contributions you made during the prior year. Include cost saving measures, streamlined operations, and new program implementation or improvements.

Identify the skills or behaviors that demonstrate your overall effectiveness.

Identify specific areas where improvement in your skills or behavior could enhance your effectiveness.

Section II. Looking Forward

Suggest objectives for the next appraisal period. Identify "above and beyond" or "stretch" goals, in addition to objectives within the scope of essential duties.

Identify ways others can assist you in performing your current job responsibilities or developing your career.

Employee Signature: _____

Date: _____

Board President Signature: _____

Date: _____



Fire Chief Performance Plan and Evaluation
(Mid-Year Evaluation Form)

Employee Name: _____ Date: _____

Evaluation Period: From _____ to _____

We have reviewed and discussed progress toward completion of the performance objectives identified on the Employee Performance Evaluation Form. (This review is to be completed at 6 months of the 12-month planning and evaluation period.)

The following comments are provided regarding performance progress:

Employee Comments:

Board of Director/Personnel Committee Comments:

We have reviewed and discussed the performance progress at the approximate half-way point in the annual evaluation period.

Employee Signature: _____ Date: _____

Board President Signature: _____ Date: _____



MEMORANDUM

San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

Date: April 24, 2013
To: Board of Directors
From: Christina Kiefer – Fire Marshal
Subject: UASI Grant

Recommendation:

Approve the acceptance of the Homeland Security grant awarded through the Bay Area Urban Area Security Initiative in the amount of \$55,000 as part of the fiduciary responsibility in accordance with memorandum of understanding with the San Ramon Valley Emergency Preparedness Citizens Corps Council and authorize the Fire Chief to sign any related documents.

Discussion:

As part of its Emergency Preparedness program, the District is a member of the San Ramon Valley Emergency Preparedness Citizens Corps Council (SRVEPCCC). The SRVEPCCC currently consists of the San Ramon Valley Fire Protection District, the City of San Ramon, the Town of Danville and the San Ramon Valley Unified School District.

The District has developed collaborative programs to ensure that its residents are properly prepared for and capable of responding to a disaster. One of the critical entities that enable the District to be properly prepared for an emergency is the SRVEPCCC.

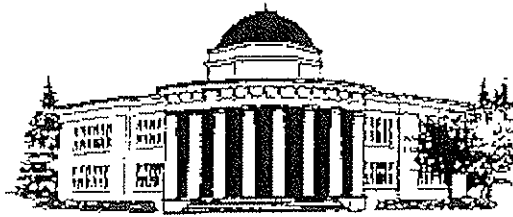
The SRVEPCCC was awarded a Homeland Security grant through the Bay Area Urban Area Security Initiative (UASI) for the amount of \$55,000. The intent of the Bay Area UASI program has been to enhance regional preparedness in major urban areas by assisting with supplemental funding to build and sustain capabilities in support of the National Preparedness Guidelines. The grant awarded to the Access and Functional Needs component of the SRVEPCCC is provided to produce a 20-30 minute training video and educational material. The training video will be designed to educate facility owners and caregivers of licensed Residential Care Facilities on the necessary procedures for the handling, movement, care and support of residents during emergency evacuation. The evacuation procedures will include transporting residents to a safe location.

Fiscal Impact:

There is no fiscal impact. On April 19, 2013 the SRVEPCCC voted to accept the UASI grant and is included as a responsible party in the grant agreement. The grant will be managed within the SRVEPCCC budget.

CORRESPONDENCE

Carol Travis
R.O.P. Career Technician
209/532-5511
ext. 115
ctravis@sonorahs.k12.ca.us



Michael L. McCoy, Ph.D.
Superintendent
ROP/CTE
Coordinator
mmccoy@sonorahs.k12.ca.us

Sonora Union High School District
100 School St. • Sonora, California 95370

March 22, 2013

Chief Paige Meyer
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Rd
San Ramon, California 94583

Dear Chief Meyer:

I am writing this letter to convey our gratitude for the assistance lent to Sonora High School's Fire Technology program by two of your employees, Fire Captain Tom Anderson and Firefighter John Martin. These gentlemen took it upon themselves to donate their time and skill to teach our Fire Technology students basic fire ground ladder operations.

Teaching vocational skills to high school students can be challenging. Most are still developing both mentally and physically. Concurrently, the students are also at a point where any skills they might gain, become a standard that they will carry with them the rest of their lives. Thanks to the instructional abilities and professionalism of Captain Anderson and Firefighter Martin, our students now have "baseline" ladder skills that might not otherwise be obtained for many years.

In addition to the manipulative techniques they were taught, our students were also exposed to the camaraderie and discipline that makes firefighting a special vocation. This in itself will inspire our students to continue to pursue a future in the fire service; a primary goal of our program.

You are very fortunate to have employees such as Captain Anderson and Firefighter Martin. They are not only a role model for those aspiring to be firefighters, but are also an asset to the public in general.

Sincerely,

A handwritten signature in black ink, appearing to be 'M. McCoy'.

Michael L. McCoy, Ph.D.
Superintendent and ROP/CTE Coordinator

March 12, 2013

Board of Directors

San Ramon Valley Fire District

1500 Bollinger Canyon Drive

San Ramon, CA 94583

Dear Sirs/Madams,

I would personally like to thank the firefighters (particularly Sean O'Dwyer, Mike Sciortino and Grant Sparkes) at the 505 Silver Oak, Blackhawk station for their compassionate service on Saturday evening, March 2nd.

My daughter, Elizabeth Wing, burnt her hand badly on hot wax and was in a great deal of pain. I was preparing to drive her to the emergency room at San Ramon Valley Medical Center, but since the Blackhawk Fire Station is right at the end of our street, I stopped there first to see if they could be of assistance.

They were extremely helpful and accommodating. They calmed my daughter down, checked her burn, and applied suitable treatment. They had her rest at the fire station for a while until she felt well enough for me to drive her to the hospital. (They did offer to arrange transportation.)

Their kindness, thoughtfulness and helpfulness provided Elizabeth with great relief and they are to be commended. They are truly heroes to us.

Again, thank you for the wonderful firefighters in the district. We really do appreciate their excellent service and professionalism

Best regards,



Anne Wing

████████████████████

████████████████████

████████████████

Just a brief note to express our gratitude
for the wonderful care your emergency
personnel gave to my husband and me.
They knew just what to do to help
my husband and keep me calm.

I can't tell you how comforting it is
to have such competent help is just
minutes away. We are doing very
well and hope it will be a long
time before we need your services again.

Thank you

Agnes & Frank Lasker

OPERATIONS

Operations March 2013

SOC Report

1. Response Times / Turn-out times continue to improve.
2. Auto Aid / Mutual Aid Report evaluation is on going.
3. Wilderness Response Area is being defined and created

Training

1. EBRCS Module 1 and 2 Training Complete. Module 3 under Construction
2. Annual Mt Diablo Rope Rescue Training Completed
3. Preparing for the Recruit Academy start on April 29, 2013.
4. Preparing for Annual Wild land Refresher Training and Off-Road Driver Training.

EMS

1. Preparing for replacement of EMS Specialist
2. Reviewing and evaluating medical supply program.
3. Working with Contra Costa County EMS on EMS Study.
4. Completed Provisional Paramedic Process with the new recruits.
5. Life Pack 15 Cardiac Monitors were put in service.
6. Quality Improvement Process is on going.

Additional Activities

1. Annual hose testing in progress.
2. Annual PPE Inspections in progress
3. Reviewing and preparing the budget

Standards of Cover Policy Compliance Report

March 1, 2013 - March 31, 2013

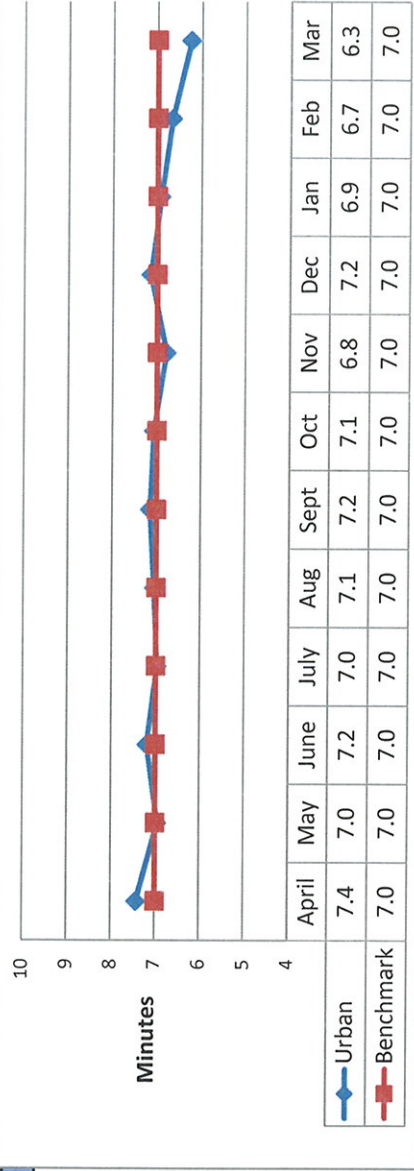
First Unit Response	SOC Goal 1, 5, 6			SOC Goal 2, 5, 6			SOC Goal 3, 5, 6		
	Urban (Count = 264)			Suburban (Count = 89)			Rural (Count = 9)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	7:00	6:15	7:01	8:00	7:10	8:05	15:00	25:25	20:32
		100%	99%		100%	99%		67%	92%

ERF Fire Response	SOC Goal 4								
	Urban (Count = 0)			Suburban (Count = 0)			Rural (Count = 0)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	11:00	0:00	14:39	12:00	0:00	17:05	21:00	0:00	14:46
		0%	22%		0%	22%		0%	100%

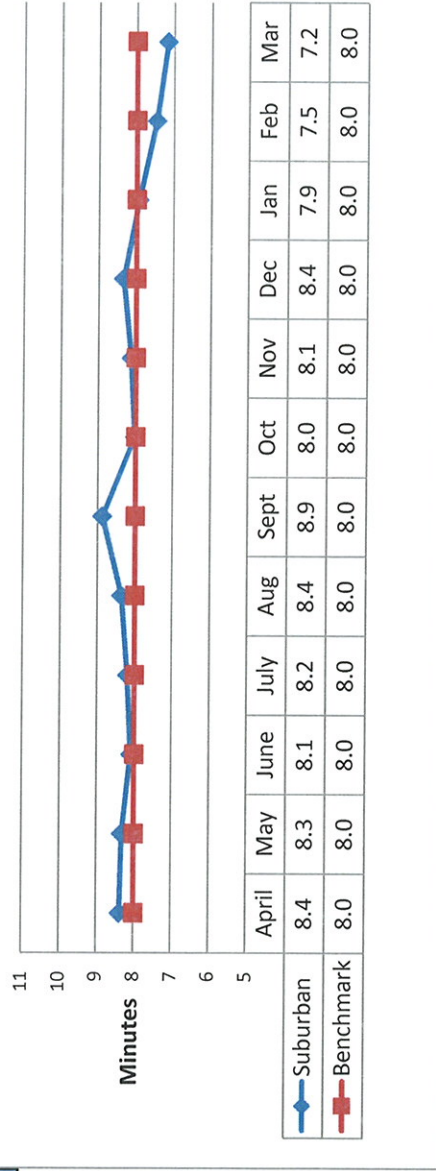
ERF Medical Response	SOC Goal 8								
	Urban (Count = 116)			Suburban (Count = 33)			Rural (Count = 2)		
	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D	Goal	Actual	Y-T-D
	9:00	8:04	8:54	10:00	8:23	9:53	21:00	15:50	15:50
		100%	100%		100%	100%		100%	100%

Call Processing Time	SOC Goal 7				
	Turnout Time		Turnout Time		
	Goal	Actual	Y-T-D	Actual	Y-T-D
	1:00	0:39	0:48	1:34	2:18
		100%	100%	100%	92%

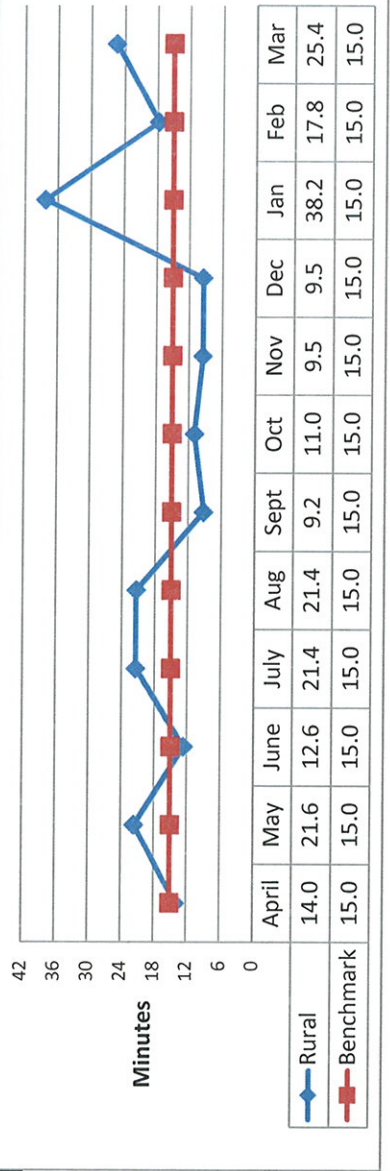
First Unit Response
Urban



Suburban

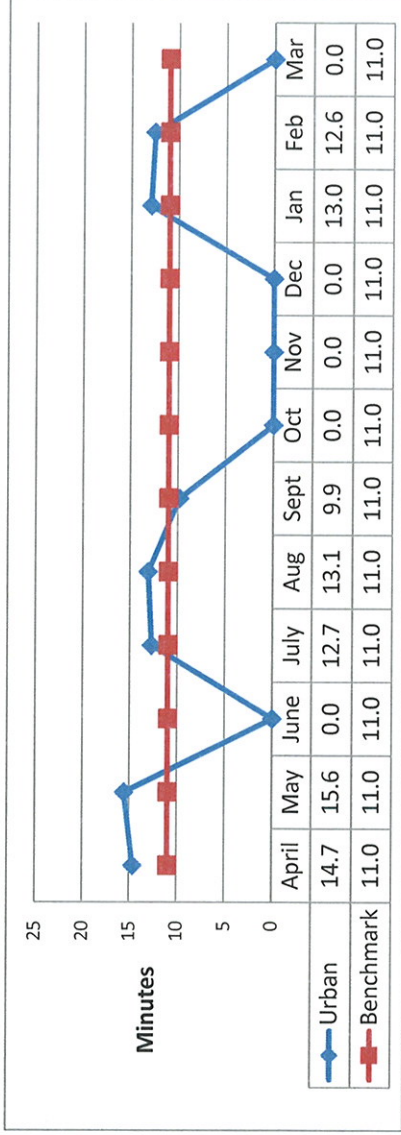


Rural



ERF Fire Response

Urban



Goal 1

Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

Goal 2

Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

Goal 3

Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile

The first-due fire unit should arrive within 15 minutes total response time, 90 percent of the time.

Goal 4

Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile

To confine fires near the room of origin, to stop wildfires less than 5 acres in size when noticed promptly, and to treat up to 5 medical patients at once, a multiple-unit response of at least 18 personnel should arrive within 11 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 8 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 12 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin, to care for medical patients upon arrival, and to initiate operations on serious wildland fires.

Goal 5

Hazardous Materials Response

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

Goal 6

Technical Rescue

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

Goal 7

Call processing and turnout times

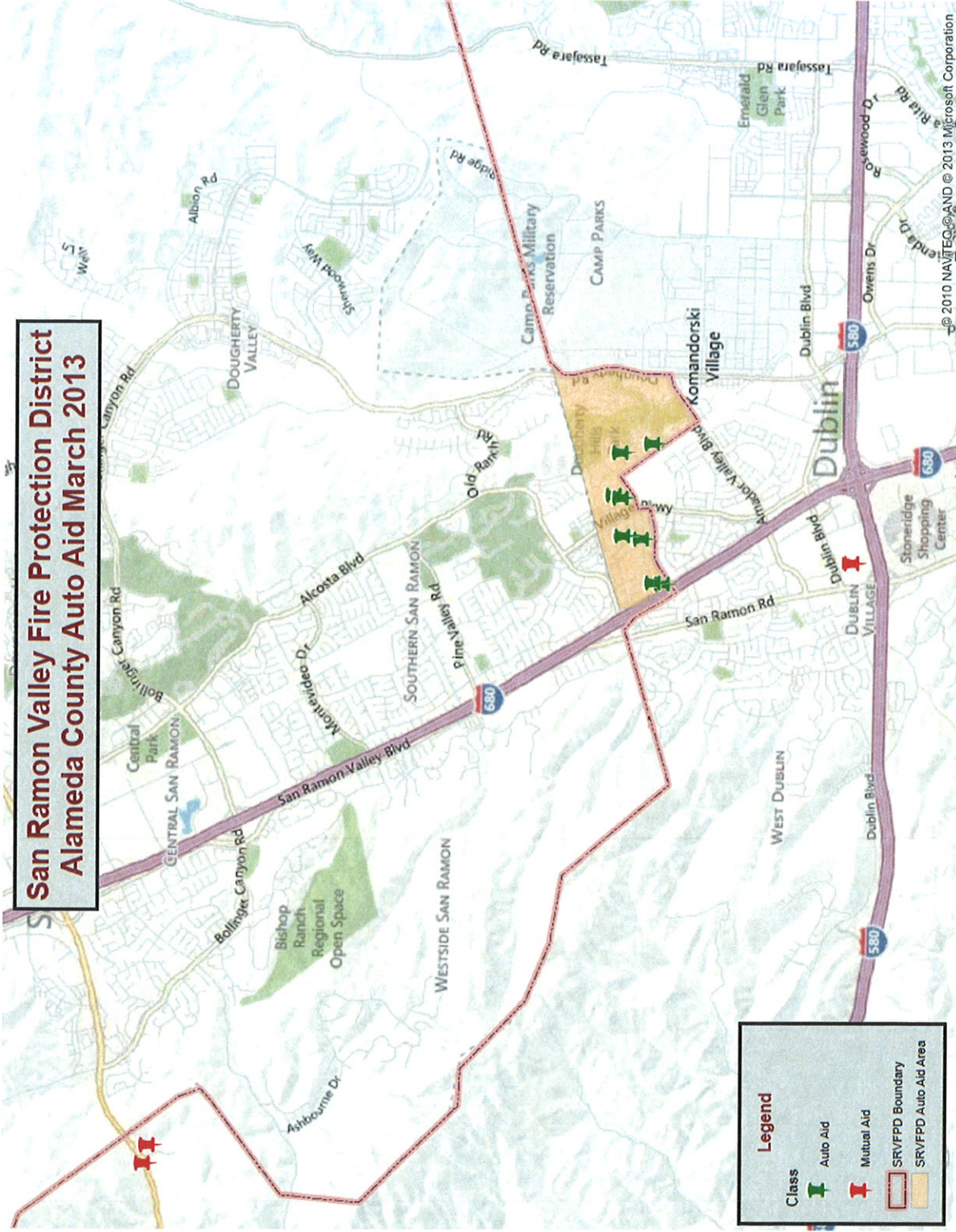
A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

Goal 8

Effective Response Force for Advanced Life Support (ALS) Medical Emergencies

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.

**San Ramon Valley Fire Protection District
Alameda County Auto Aid March 2013**



	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Auto Aid Given	12	6	6	9	8	9	9	7	9	7	8	8
Mutual Aid Given	15	10	24	23	11	7	10	13	4	10	7	4
Mutual Aid Received	2	1	1	2	2	1	6	3	0	4	0	0
Move-up	0	1	0	0	0	0	0	0	0	0	0	0

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SUPPORT SERVICES

Facilities

1. Station No. 31, Phase 2 Progress, EBRCSA Project – Installation of Radio Repeater Equipment
 - Phase 2 infrastructure work is nearly complete. The operational components, including dispatching equipment, are in the process of installation/replacement and anticipated to be complete prior to the end of April. The acceptance, approval and transition to the new radio system will be completed after the construction of the Walnut Creek EBRCSA project is functional. The Walnut Creek project is projected to be complete by the end of April.

2. (New) Station No. 32, Phase 1 Progress
 - Documentation to verify compliance of the permit requirements are in the process of distribution to regulatory agencies.

3. (New) Station No. 32, Phase 2 Progress
 - O'Connor Construction Management and District Staff have reviewed the 90% construction documents comments with LCA Architects.
 - LCA has drafted minor modifications based on District feedback.
 - LCA is preparing documents to submit for review and approval to the Contra Costa County Planning and Public Works departments.

Fleet

1. 1 Command Vehicle going through bid process for Fire Chief.
2. Reviewing and preparing the budget.
3. Mechanics attended California Fire Mechanics Academy (CFMA).
4. Annual Engine / Truck services in progress.
5. Modular Ambulance Bid received.
6. (3) Command Vehicles – On Hold.

Technology Systems

1. Configured EBRCs radio console installed in the Communications Center.
2. Assisted in configuring and testing EBRCs radio programs for new portable radios.
3. Created automated turnout compliance report.
4. Coordinated shutdown of the Station 31 server room UPS for scheduled maintenance.
5. Planned Station 36 generator test in preparation for PG&E power outage scheduled for next month.
6. Submitted list of capital items for the District reserve study.
7. Printed hydrant inspection map series for 2nd quarter assignments.

8. Updated population density map to include newly proposed wilderness areas for review by staff.
9. Attended Leadership San Ramon Valley (LSRV).
10. Attended Regional Radio and District working group meetings.

Communication Center

1. Communications personnel completed EMD quarterly training.
2. Prepared the Communications Center for the UPS scheduled maintenance.
3. Assisted in the configuration and testing of the EBRCS radio console in the Communications Center.
4. Facilitated Reserve drills.
5. Assessed newly developed workflow procedures for Auto Aid with ALCO and CON Fire and made necessary changes within the communications center.
6. Submitted nomination packet for 9-1-1- Heroes Award.
7. Attended Radio Grant meetings.

Current Projects

1. Reviewing and preparing the budget.
2. District Aides assisting with PPE Inspection gear (March-April) – “A” Set.
3. Commencing communication/logistics for Ground Ladder Testing (March 2013) – COMPLETED.
4. Completed Annual/5-Year Fire Sprinkler Inspection for Stations/Admin.
5. District Aides assisted with annual Ground Ladder Testing.
6. District commencing due diligence process to meet new BAAQMD Fuel Tank Compliance regulations.
7. AED – Ongoing project for District Aides/Support Services. Confirming location, address, contact info, lat/long, etc – ongoing.
8. District Aides assisted with oxygen cylinder project – ongoing.

**FIRE PREVENTION
DIVISION**

Fire Prevention Summary of Monthly Activities

March 2013

Activities

Fire Prevention Inspection Activity Report

The attached Fire Prevention inspection activity report is for the inspection and plan review services for the month of March.

Senior Smoke/CO Alarm Program

On April 27, teams from the San Ramon Rotary Club will visit homes of seniors who reside in the Sunny Glen community and need assistance to change batteries in their existing smoke and carbon monoxide alarms and replace smoke alarms that are over 10 years old. District staff work with organizers to provide administrative support prior to the event and Station 39 Crew will provide training to rotary participants during the event.

CPR for 7th Graders

On April 12, District staff and HeartSafe Committee members taught hands-only CPR and AED use to 275 Diablo Vista Middle School students. The program was conducted during each 7th grade physical education class.

Emergency Management Training

Deputy Fire Marshal Stevens attended ICS S-420. This course trains the primary positions on an Incident Management Team to effectively perform their roles and responsibilities during an interagency response operation. A complex incident scenario is used during the course to exercise inputs and develop Incident Action Plans.

Fire Inspector Bartusch attended a Terrorism Liaison Officer course presented by the Northern California Regional Intelligence Center. The course serves as a conduit of information between members of the public safety community, public/private sector, citizenry and the US Government, related to terrorism.

Both Stevens and Bartusch are members of the East Bay Incident Management Team.

Golden Guardian Exercise

On May 15, District staff and members of the Citizen Corps Council will participate in the Statewide Golden Guardian exercise along with Cal EMA and other Bay Area organizations. The scenario is an earthquake on the San Andreas Fault that occurs two days prior with the focus of the exercise on recovery efforts. There will be a four hour functional exercise in the San Ramon Emergency Operations Center on May 15 from 0800-1200 hrs. The SREOC is located in the District Boardroom.

Fire Prevention Summary of Monthly Activities March 2013

Potential Issues

None to report at this time.

Upcoming Public Education Classes and Events Scheduled

Senior Resource Fair	Alcosta Senior and Community Center	Saturday, May 18 0800 – 1330 hours
San Ramon Art and Wind Festival	San Ramon Central Park	May 26 & 27 0900-1730 hours
Country Brook Apt's Neighborhood Watch	Country Brook Apt's Community Room	June 6 1800-2000
Windemere Community Neighborhood Watch	Dougherty Valley Community Center	June 12 1800-2000 hours
Danville Fine Arts Fair	Downtown Danville	June 22 0930-1730 hours
CERT Class #53	Administrative Building	Tuesday Evenings April 2-May 7 1800-2130 hours
CERT Class #54	Administrative Building	Weekend Series 0800-1700 hours
CERT Continuing Education Class #4	Administrative Building	April 25 1800-2130 hours
CERT Continuing Education Class #5	Administrative Building	May 21 1800-2130 hours

ADMINISTRATIVE SERVICES

Administrative Services Department
March, 2013

Finance:

Financials:

Balance Sheet (March 31, 2013)
Revenue/Expense History
Statement of Expenditures
Revenues: Budget v Actual
Expenses: Budget v Actual
General Fund Expenditures
General Fund Revenues
Capital & Equipment/Vehicle Fund
Total Overtime
Staffing/Overtime Analysis

Meetings/Activities:

Finance:

Continued work for Facilities, Fleet and Equipment Reserve Study.
Completed Revenue Collections Policy.
Prepared Annual Operating Budget 2013-2014.
Administered Assistance to Firefighters Grant for mobile and base station radios and began administration of grant for self-contained breathing apparatus.
Processed two employee separations.
Attended Contra Costa County Employees' Retirement Association meeting.
Delinquent Account Write-Offs (March 2013):
 State of California \$108,672 (Per Board Approval 3/27/13)
 State of New York \$60,588 (Per Board Approval 3/27/13)

Human Resources:

Continue to guide Firefighter/Paramedic candidates through background process.
Coordinate and monitor CalPERS benefits audit to ensure only eligible dependents covered under benefits.
Status check on Wellness Fitness program to determine who has yet to comply for 2013 – deadline is 6/30/13.
Compiled benefits cost information for Finance.
Processed 3 retirements – Gray, Williams, Barton.
Processed one new hire – Fire Chief.

Employee Illness/Injury Report for March 2013

Reportable Injuries – March 2013:

1. March 8, 2013. An employee claimed work related substance abuse. To be determined.
2. March 22, 2013. A Captain experienced elbow pain while donning turnouts. No lost time.
3. March 12, 2013. A Captain developed poison oak symptoms during a rescue. No lost time.
4. March 5, 2013. An Engineer experienced pain in the chest, stomach and hands. Not lost time.
5. March 17, 2013. A Captain developed poison oak symptoms during a rescue. No lost time.
6. March 25, 2013. An Engineer developed poison oak symptoms during a rescue. Lost time: 48 hours.

Note: As of March 31, 2013, there were four (4) employees absent from their regular work assignment. Lost time related to prior month injuries totaled 1052 hours.

San Ramon Valley Fire Protection District - O/F and Comp Time Reporting System

SAFARIING QUARTERLY REPORT

3/1/2013 Through 3/31/2013

WORK CODE:		Time Paid
1	STAFFING	9,898.00
2	TRAINING	103.25
3	ASSIGNMENTS	126.25
7	EMERGENCY	3.25
Report Grand Total:		10,130.75

Overtime Assignment Summary Report

3/1/2013 Through 3/31/2013

Report Grand Total:	<u>10,123.41</u>	<u>10,130.75</u>
---------------------	------------------	------------------

San Ramon Valley Fire Protection District - O/T and Comp Time Reporting System

3/1/2013 Through 3/31/2013

WORK CODE: 1 STAFFING

ASSIGNMENT	Time Worked	Time Paid
101 HOLD OVER FOR CALL	13.50	15.00
103 MISC. STAFFING COVE	9835.00	9836.00
107 LATE/STA. MOVE COVE	10.08	13.00
199 MID SHIFT RECALL	33.83	34.00
Total All Assignments This Work Type:	9,892.41	9,898.00

WORK CODE: 2 TRAINING

ASSIGNMENT	Time Worked	Time Paid
201 OPERATIONS TRAINING	33.00	34.00
209 RESCUE TRAINING	12.25	12.25
214 PARAMEDIC - CONT ED	56.00	56.00
221 2013-1 ACADEMY	.75	1.00
Total All Assignments This Work Type:	102.00	103.25

WORK CODE: 3 ASSIGNMENTS

ASSIGNMENT	Time Worked	Time Paid
301 MEETINGS/PROJECT DE	48.05	48.25
310 MISC. MAINTENANCE	31.00	31.00
321 FP REIMBURSED OVER	5.00	5.00
340 PROJECT WORK	41.78	42.00
Total All Assignments This Work Type:	125.83	126.25

WORK CODE: 7 EMERGENCY

ASSIGNMENT	Time Worked	Time Paid
700 EMERGENCY RECALL	3.17	3.25
Total All Assignments This Work Type:	3.17	3.25

March 2013 Staffing/Overtime Analysis

	Staffing OT \$	Staffing OT Hrs	Staffing OT FTE	Paid FTE	Total Effective FTE	See Note 1
ACTUAL MARCH RESULTS	\$ 542,130	9,292.75	38.29	110.00	148.29	14.96%
PROJECTED MARCH						
HIRING IN PLACE OF OVERTIME	\$ 699,804	9,292.75				
NET SAVINGS						
OVERTIME IN PLACE OF HIRING	\$ 157,674					

Note 1: This figure represents the percentage of time necessary to backfill regularly staffed positions for the month. This amount will routinely include the following components:

- The variance of regular, full-time paid employees either above or below the optimal 129 FTEs based upon the 10% hiring model
- Vacation Leave
- Sick Leave
- Disability Leave
- Various (jury duty, station moves, medic coverage, etc.)

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND**

REVENUE/EXPENDITURE HISTORY

Month	2008-09		2009-10		2010-11		2011-12		2012-13	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	409,494	4,731,355	247,304	4,758,259	166,735	4,749,257	186,793	4,351,134	327,098	4,374,370
August	215,934	4,086,942	222,953	3,806,559	215,809	4,025,589	265,453	4,513,204	319,178	4,123,666
September	367,546	4,339,978	296,640	4,728,793	204,485	3,953,342	312,278	3,893,321	309,945	3,903,613
October	2,483,697	4,137,431	1,955,619	3,664,748	1,892,126	3,970,955	2,046,255	3,735,522	2,331,797	4,132,784
November	165,281	4,058,659	228,442	3,778,804	220,473	4,450,015	188,594	4,535,275	360,982	4,246,986
December	27,327,550	4,162,810	26,486,066	4,293,444	25,691,372	4,182,987	25,787,719	4,424,050	25,961,035	4,181,747
January	437,643	4,026,715	2,231,614	3,813,140	213,894	4,015,505	265,253	3,990,074	628,896	4,061,102
February	234,858	4,284,220	253,553	3,865,360	176,960	3,997,461	508,340	4,000,893	301,646	3,889,221
March	358,150	4,551,611	263,343	4,094,246	266,513	4,225,922	268,932	4,016,648	184,995	4,115,245
April	19,725,844	4,110,947	14,980,947	3,933,954	19,064,857	4,162,409	18,036,297	3,746,578		
May	315,047	3,773,572	2,319,553	4,064,248	270,777	4,149,354	344,774	3,770,965		
June	3,892,839	8,012,065	3,562,931	4,046,928	3,611,512	3,874,346	4,472,525	4,206,925		

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
REVENUES (ALL FUNDS)
FISCAL YEAR 2012/2013
JULY 1, 2012 - MARCH 31, 2013

GL CODE	DESCRIPTION	2009/2010 ACTUAL REVENUE	2010/2011 ACTUAL REVENUE	2011/2012 ACTUAL REVENUE	2012/2013 ESTIMATED REVENUE	2012/2013 REALIZED REVENUE
4100	TAXES					
4110	PROPERTY TAXES - CURRENT SECURED	\$48,555,854	\$47,388,882	\$47,933,548	\$48,274,589	\$26,609,628
4120	PROPERTY TAXES - SUPPLEMENTAL	\$649,615	\$699,652	\$489,994	\$146,412	\$92,496
4130	PROPERTY TAXES - UTILITIES (Unitary)	\$760,539	\$896,045	\$959,401	\$978,589	\$515,677
4140	PROPERTY TAXES - CURRENT UNSECURED	\$1,832,522	\$1,747,874	\$1,841,275	\$1,765,227	\$1,740,801
4145	HOMEOWNERS PROPERTY TAX RELIEF	\$545,216	\$537,428	\$526,371	\$494,700	\$0
4150	LESS TAXES RETURNED TO COUNTY	(\$1,412,883)	(\$1,338,944)	(\$1,251,584)	(\$1,584,551)	(\$1,388,074)
4160	LESS COUNTY TAX ADMINISTRATION	(\$547,169)	(\$523,908)	(\$496,473)	(\$506,402)	(\$140)
4170	PROPERTY TAXES - PRIOR SECURED	(\$339,632)	(\$67,962)	(\$449,320)	(\$458,307)	(\$23,896)
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(\$393,227)	(\$185,201)	(\$187,054)	(\$190,795)	(\$2,272)
4190	PROPERTY TAXES - PRIOR UNSECURED	\$29,210	\$30,951	(\$37,026)	(\$62,379)	\$21,508
		\$49,680,045	\$49,184,817	\$49,329,132	\$48,857,083	\$27,565,728
4200	INTERGOVERNMENTAL REVENUE					
4220	MEASURE "H"	\$0	\$0	\$112,184	\$25,000	\$33,000
4230	SB-90 MANDATED COSTS	\$59,862	\$18,333	\$13,323	\$15,000	(\$108,672)
4240	MISCELLANEOUS STATE AID/GRANTS	\$309,199	\$35,723	\$91,609	\$35,000	\$156,426
4245	FEDERAL GRANT REVENUE	\$0	\$0	\$0	\$1,906,683	\$1,627,579
4250	OTHER INTERGOVERNMENTAL REVENUE	\$0	\$3,000,000	\$245,151	\$444,711	\$45,873
		\$368,861	\$3,054,056	\$462,267	\$2,426,394	\$1,754,006
4300	CHARGES FOR SERVICE					
4310	INSPECTION FEES	\$40,847	\$32,729	\$60,324	\$42,000	\$43,144
4315	PLAN REVIEW	\$120,522	\$173,623	\$248,626	\$265,000	\$268,459
4320	WEED ABATEMENT CHARGES	\$8,299	\$4,435	\$2,984	\$4,000	\$18,205
4325	ADMINISTRATIVE CITATION CHARGES	\$0	\$6,250	\$35,321	\$23,000	\$38,625
4330	AMBULANCE SERVICES	\$2,388,562	\$2,202,045	\$2,439,773	\$2,300,000	\$1,980,149
4340	CPR CLASSES	\$2,278	\$2,955	\$2,555	\$2,000	\$575
4350	REPORTS/PHOTOCOPIES	\$1,795	\$1,560	\$5,454	\$1,100	\$4,273
4360	MISCELLANEOUS CURRENT SERVICES	\$0	\$0	\$0	\$0	\$0
		\$2,562,304	\$2,425,597	\$2,795,047	\$2,637,100	\$2,353,430
4400	USE OF MONEY & PROPERTY					
4410	INVESTMENT EARNINGS	\$250,322	\$152,454	\$98,835	\$156,600	\$68,192
		\$250,322	\$152,454	\$98,835	\$156,600	\$68,192
4500	RENTS, ROYALTIES AND COMMISSIONS					
4510	RENT ON REAL ESTATE	\$143,852	\$159,877	\$189,978	\$305,000	\$240,050
		\$143,852	\$159,877	\$189,978	\$305,000	\$240,050
4600	OTHER REVENUE					
4610	DONATIONS/CONTRIBUTIONS	\$500	\$917	\$7,355	\$5,000	\$325
4620	SALE OF PROPERTY	\$19,348	\$9,203	\$7,960	\$755,000	\$367,722
4640	MISCELLANEOUS REVENUE	\$38,897	\$25,938	\$45,769	\$10,000	\$50,102
		\$58,745	\$36,058	\$61,084	\$770,000	\$418,149
4900	OTHER FINANCING SOURCES					
4920	LEASE PROCEEDS	\$0	\$3,400,000	\$0	\$2,750,000	\$0
		\$0	\$3,400,000	\$0	\$2,750,000	\$0
	REVENUE TOTAL	\$53,064,129	\$58,412,859	\$52,936,343	\$57,902,177	\$32,399,555

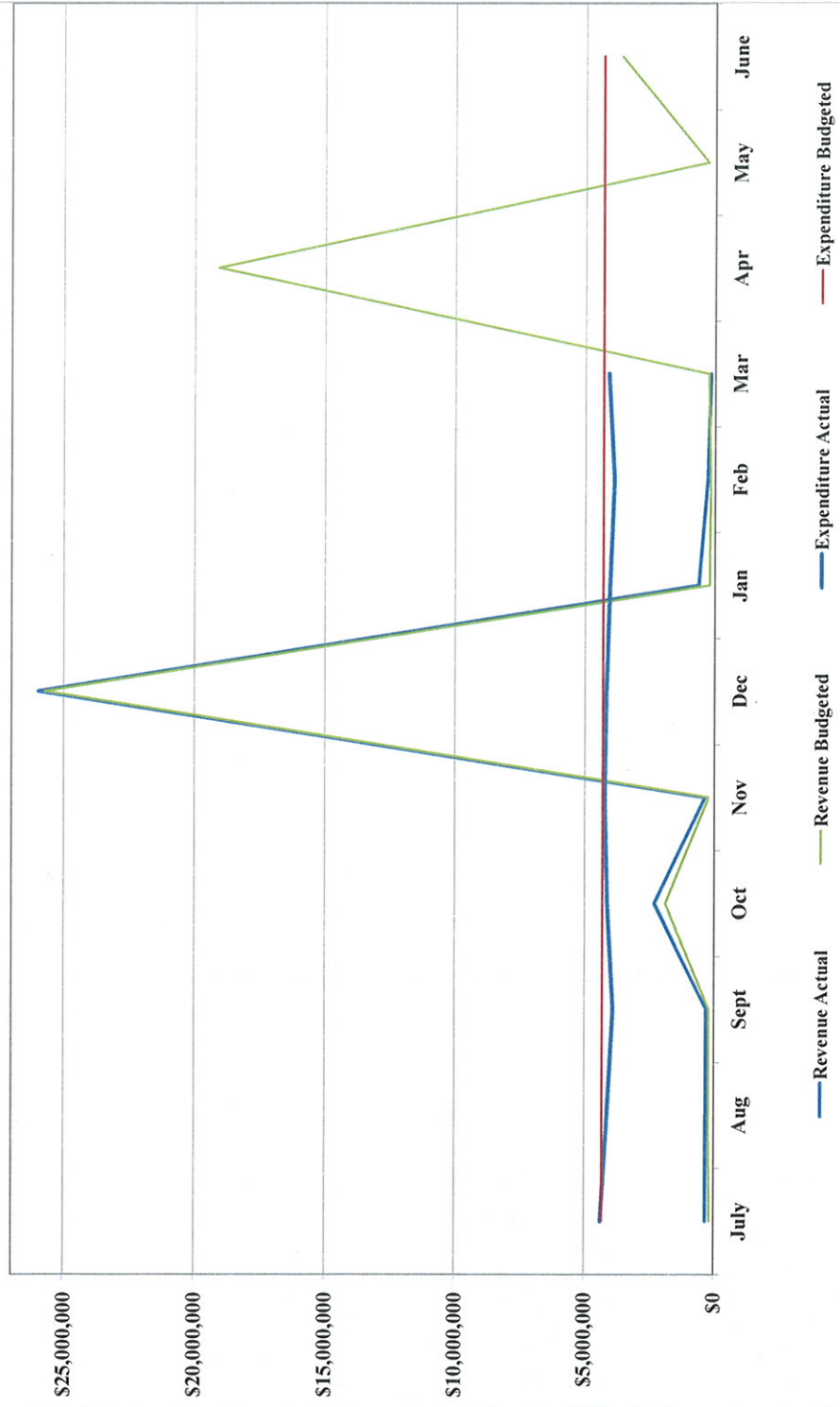
SAN RAMON VALLEY FIRE PROTECTION DISTRICT
 CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND
 FISCAL YEAR 2012/2013
 JULY 1, 2012 - MARCH 31, 2013

FISCAL YEAR COMPLETED - 75%								
DESCRIPTION	GL CODE	2009/2010 ACTUAL	2010/2011 ACTUAL	2011/2012 ACTUAL	2012/2013 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$12,500	\$12,500	\$12,500	\$0	\$0	\$0	
DESIGN/CONSTRUCTION	6105/6110	\$1,917,756	\$652,050	\$297,355	\$1,808,988	\$710,666	\$1,098,322	39%
VARIOUS IMPROVEMENTS	6120	\$224,490	\$47,634	\$46,018	\$70,000	\$23,243	\$46,757	33%
TOTAL CAPITAL PROJECTS (FUND 300)		\$2,154,746	\$712,194	\$355,873	\$1,878,988	\$733,909	\$1,145,079	39%
RADIO/ELECTRONIC EQUIPMENT	6230			\$0	\$2,724,155	\$2,053,311	\$670,844	75%
TOTAL FEDERAL GRANT CAPITAL PROJECTS (FUND 310)					\$2,724,155	\$2,053,311	\$670,844	75%
OFFICE EQUIP. & FURNISHINGS	6210	\$11,905	\$0	\$0		\$0	\$0	
MEDICAL/LAB EQUIPMENT	6220	\$11,397	\$0	\$0		\$0	\$0	
RADIO/ELECTRONIC EQUIPMENT	6230	\$247,764	\$425,512	\$264,441	\$37,500	\$0	\$37,500	0%
TOOLS & SUNDRY EQUIPMENT	6240	\$204,987	\$25,000	\$43,700	\$1,580,798	\$60,786	\$1,500,012	5%
AUTO & TRUCKS	6250	\$465,181	\$3,214,898	\$119,879	\$980,000	\$768	\$979,232	0%
TOTAL EQUIPMENT/VEHICLES (FUND 600)		\$941,234	\$3,665,410	\$428,020	\$2,598,298	\$81,554	\$2,516,744	3%
BOND REDEMPTION - 2003/2006/2012 COP	5310	\$1,330,979	\$1,325,885	\$1,329,630	\$1,504,708	\$1,324,707	\$180,001	88%
VEHICLE LEASE #2	5310	\$329,498	\$329,498	\$329,497	\$0	\$0	\$0	
VEHICLE LEASE #3	5310	\$756,032	\$756,032	\$756,033	\$0	\$0	\$0	
VEHICLE LEASE #4	5310			\$534,010	\$534,011	\$267,006	\$267,005	50%
TOTAL DEBT SERVICE (FUND 200)		\$2,416,509	\$2,411,415	\$2,948,170	\$2,038,719	\$1,591,713	\$447,006	78%
OTHER SPECIAL DISTRICT EXPENDITURES	5286		\$0	\$858	\$7,000	\$6,903	\$97	99%
TOTAL SRVF COMMUNITY FUND (FUND 400)			\$0	\$858	\$7,000	\$6,903	\$97	99%
TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY & FEDERAL GRANT FUND		\$5,512,489	\$6,789,019	\$3,732,921	\$9,247,160	\$4,467,390	\$4,779,770	48%

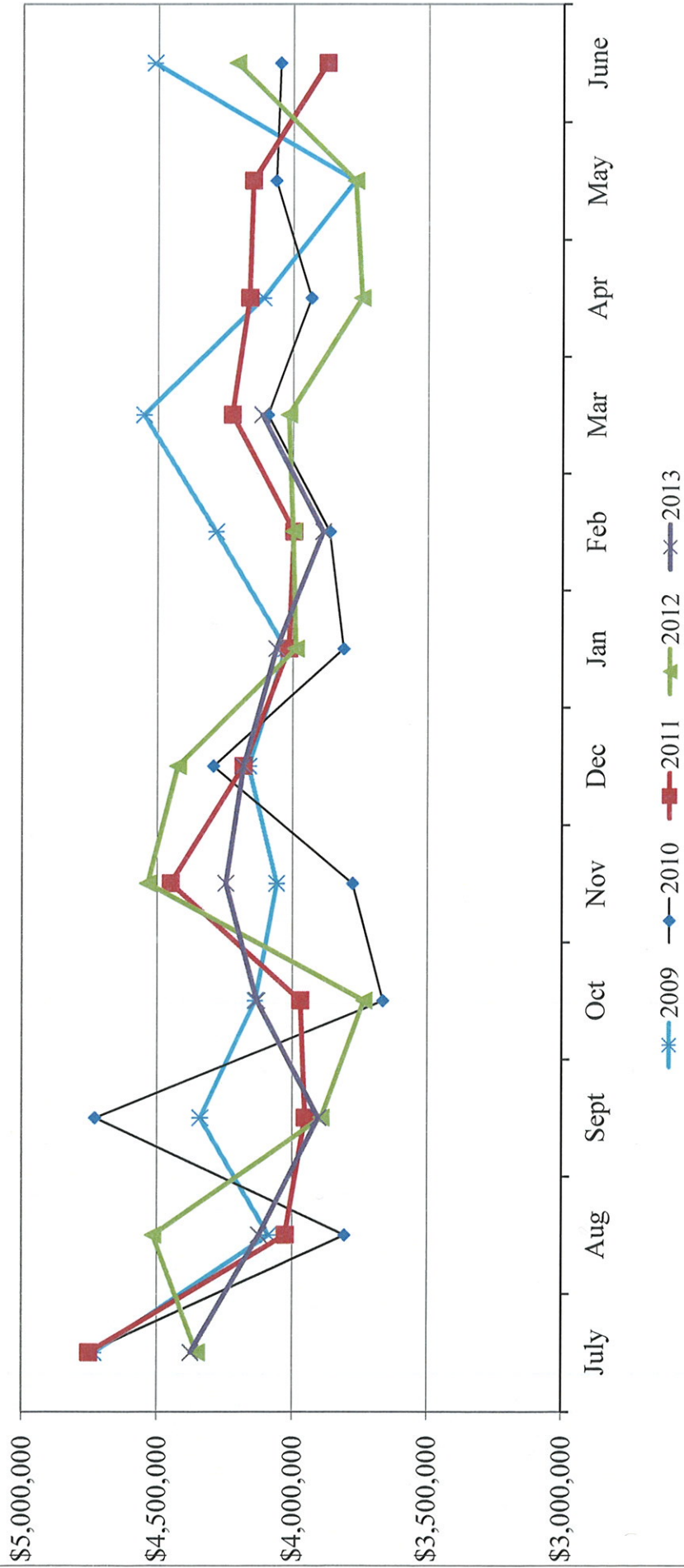
SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND EXPENDITURES
FISCAL YEAR 2012/2013
JULY 1, 2012 - MARCH 31, 2013

FISCAL YEAR COMPLETED - 75%								
DESCRIPTION	GL CODE	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
PERMANENT SALARIES	5110	\$21,979,823	\$21,730,515	\$21,231,890	\$21,933,333	\$15,454,655	\$6,478,678	70.46%
TEMPORARY SALARIES	5115	\$223,756	\$140,161	\$170,887	\$146,191	\$144,980	\$1,211	99.17%
PERMANENT OVERTIME	5120	\$4,597,107	\$4,736,070	\$5,943,633	\$4,767,500	\$4,698,997	\$68,503	98.56%
FEDERAL INSURANCE COMPENSATION	5140	\$379,421	\$360,579	\$385,010	\$384,505	\$285,435	\$99,070	74.23%
RETIREMENT CONTRIBUTIONS	5150	\$11,654,409	\$11,811,102	\$11,131,763	\$12,993,780	\$9,053,910	\$3,939,870	69.68%
EMPLOYEE GROUP INSURANCE	5160	\$3,446,521	\$3,942,059	\$3,678,610	\$3,711,590	\$2,607,704	\$1,103,886	70.26%
RETIREE HEALTH INSURANCE	5170	\$1,080,915	\$1,375,426	\$1,571,813	\$1,850,000	\$1,332,258	\$517,742	72.01%
UNEMPLOYMENT INSURANCE	5180	\$29,318	\$2,693	\$118	\$20,000	\$4,758	\$15,242	23.79%
WORKERS' COMPENSATION INS.	5190	\$538,059	\$874,475	\$671,135	\$800,000	\$643,871	\$156,129	80.48%
TOTAL SALARIES AND BENEFITS	5100	\$44,029,329	\$44,973,080	\$44,784,659	\$46,606,899	\$34,226,568	\$12,380,331	73.44%
OFFICE SUPPLIES	5202	\$43,108	\$40,156	\$30,218	\$28,250	\$18,328	\$9,924	64.87%
POSTAGE	5204	\$10,181	\$11,547	\$17,385	\$12,700	\$5,567	\$7,133	43.83%
TELECOMMUNICATIONS	5206	\$191,794	\$186,194	\$183,636	\$201,560	\$135,097	\$66,463	67.03%
UTILITIES	5208	\$302,015	\$322,395	\$322,361	\$281,500	\$233,657	\$47,843	83.00%
SMALL TOOLS/EQUIPMENT	5210	\$128,997	\$102,739	\$84,094	\$92,000	\$34,922	\$57,078	37.96%
MISCELLANEOUS SUPPLIES	5212	\$150,959	\$104,279	\$126,724	\$117,100	\$60,139	\$56,961	51.36%
MEDICAL SUPPLIES	5213	\$115,527	\$119,249	\$120,175	\$103,000	\$97,548	\$5,452	94.71%
FIREFIGHTING SUPPLIES	5214	\$139,196	\$132,020	\$71,452	\$100,252	\$32,455	\$67,797	32.37%
PHARMACEUTICAL SUPPLIES	5216	\$35,173	\$46,548	\$36,286	\$36,500	\$27,054	\$9,446	74.12%
COMPUTER SUPPLIES	5218	\$55,612	\$28,810	\$11,859	\$39,500	\$8,455	\$31,045	21.41%
RADIO EQUIPMENT & SUPPLIES	5219	\$50,198	\$342,998	\$72,432	\$139,850	\$43,078	\$96,768	30.81%
FILM PROCESSING/SUPPLIES	5220	\$741	\$25	\$0	\$0	\$0	\$0	
FOOD SUPPLIES	5222	\$22,148	\$23,015	\$18,748	\$20,450	\$19,751	\$699	96.58%
PPE INSPECTION & REPAIRS	5223	\$0	\$0	\$29,267	\$36,000	\$12,716	\$23,284	35.32%
SAFETY CLOTHING/SUPPLIES	5224	\$132,513	\$144,594	\$231,465	\$239,499	\$22,918	\$216,581	9.57%
CLASS A UNIFORMS & SUPPLIES	5225	\$0	\$0	\$720	\$1,000	\$1,521	(\$521)	152.10%
NON-SAFETY CLOTHING/SUPPLIES	5226	\$67,028	\$26,317	\$24,689	\$23,200	\$6,653	\$16,547	28.68%
CLASS B UNIFORMS & SUPPLIES	5227	\$0	\$0	\$2,161	\$25,000	\$13,415	\$11,585	53.86%
HOUSEHOLD SUPPLIES	5228	\$40,834	\$37,749	\$40,553	\$40,000	\$28,876	\$11,124	72.19%
CENTRAL GARAGE - REPAIRS	5230	\$110,747	\$74,712	\$121,634	\$100,000	\$54,216	\$45,784	54.22%
CENTRAL GARAGE - MAINTENANCE	5231	\$18,074	\$14,325	\$6,784	\$20,000	\$8,296	\$11,704	41.48%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	\$165,112	\$161,507	\$174,886	\$199,500	\$117,386	\$82,114	58.84%
CENTRAL GARAGE - TIRES	5234	\$39,221	\$20,197	\$58,875	\$40,000	\$39,117	\$883	97.79%
CENTRAL GARAGE - MANDATED INSP.	5235	\$8,250	\$10,240	\$9,330	\$12,500	\$5,281	\$7,219	42.25%
MAINT./REPAIRS - EQUIPMENT	5236	\$96,527	\$103,571	\$107,632	\$126,004	\$133,670	(\$7,666)	106.08%
MAINT./REPAIRS - RADIO & ELECTRONIC	5238	\$333,941	\$307,774	\$331,986	\$355,008	\$215,267	\$139,739	60.64%
MAINT./REPAIRS - BUILDINGS	5240	\$217,464	\$104,677	\$132,488	\$131,750	\$86,110	\$45,640	65.36%
MAINT./REPAIRS - GROUNDS	5242	\$46,871	\$36,171	\$33,700	\$37,500	\$21,737	\$15,763	57.97%
RENTS & LEASES-EQUIP./PROPERTY	5246	\$54,890	\$42,893	\$48,938	\$71,300	\$54,733	\$16,567	76.76%
PROFESSIONAL/SPECIALIZED SERVICES	5250	\$746,996	\$822,554	\$653,019	\$989,525	\$384,646	\$604,880	38.87%
RECRUITING COSTS	5251	\$63,582	\$35,680	\$101,946	\$82,800	\$52,711	\$30,089	63.66%
LEGAL SERVICES	5252	\$246,839	\$192,663	\$391,532	\$336,000	\$234,824	\$101,176	69.89%
MEDICAL SERVICES	5254	\$112,336	\$83,633	\$95,857	\$126,500	\$64,698	\$61,802	51.14%
DATA PROCESSING SERVICES	5256	\$70	\$0	\$0	\$0	\$0	\$0	
COMMUNICATIONS SERVICES	5258	\$3,738	\$1,577	\$0	\$78,600	\$0	\$78,600	0.00%
DOCUMENT MANAGEMENT SERVICES	5260	\$510	\$0	\$0	\$0	\$0	\$0	
ELECTION SERVICES	5262	\$0	\$51,099	\$0	\$117,768	\$0	\$117,768	0.00%
INSURANCE SERVICES	5264	\$481,274	\$493,476	\$497,815	\$437,000	\$388,378	\$48,622	88.87%
PUBLICATION OF LEGAL NOTICES	5270	\$949	\$5,552	\$1,578	\$500	\$1,144	(\$644)	228.80%
SPECIALIZED PRINTING	5272	\$55,936	\$24,155	\$18,454	\$26,620	\$8,766	\$17,854	32.93%
MEMBERSHIPS	5274	\$48,871	\$53,784	\$48,575	\$58,195	\$53,288	\$4,907	91.57%
EDUCATIONAL COURSES/SUPPLIES	5276	\$138,221	\$48,708	\$52,091	\$59,000	\$31,704	\$27,296	53.74%
EDUCATIONAL ASSISTANCE PROGRAM	5277	\$30,761	\$26,514	\$22,051	\$45,000	\$13,740	\$31,260	30.53%
PUBLIC EDUCATIONAL SUPPLIES	5278	\$22,529	\$20,074	\$13,219	\$11,000	\$8,412	\$2,588	76.47%
BOOKS & PERIODICALS	5280	\$21,447	\$21,700	\$10,216	\$25,800	\$5,906	\$19,894	22.89%
RECOGNITION SUPPLIES	5282	\$4,889	\$6,573	\$3,364	\$6,500	\$2,425	\$4,075	37.31%
MEETINGS/TRAVEL EXPENSES	5284	\$109,023	\$46,773	\$39,734	\$45,000	\$13,559	\$31,441	30.13%
OTHER - CLAIMS EXPENSE	5286	\$154,062	\$304,845	\$0	\$0	\$0	\$0	
TOTAL SERVICES AND SUPPLIES	5200	\$4,819,154	\$4,784,062	\$4,399,929	\$5,076,730	\$2,802,166	\$2,274,564	55.20%
TOTAL G/F OPERATING EXPENDITURES		\$48,848,483	\$49,757,142	\$49,184,588	\$51,683,629	\$37,028,734	\$14,654,895	71.64%

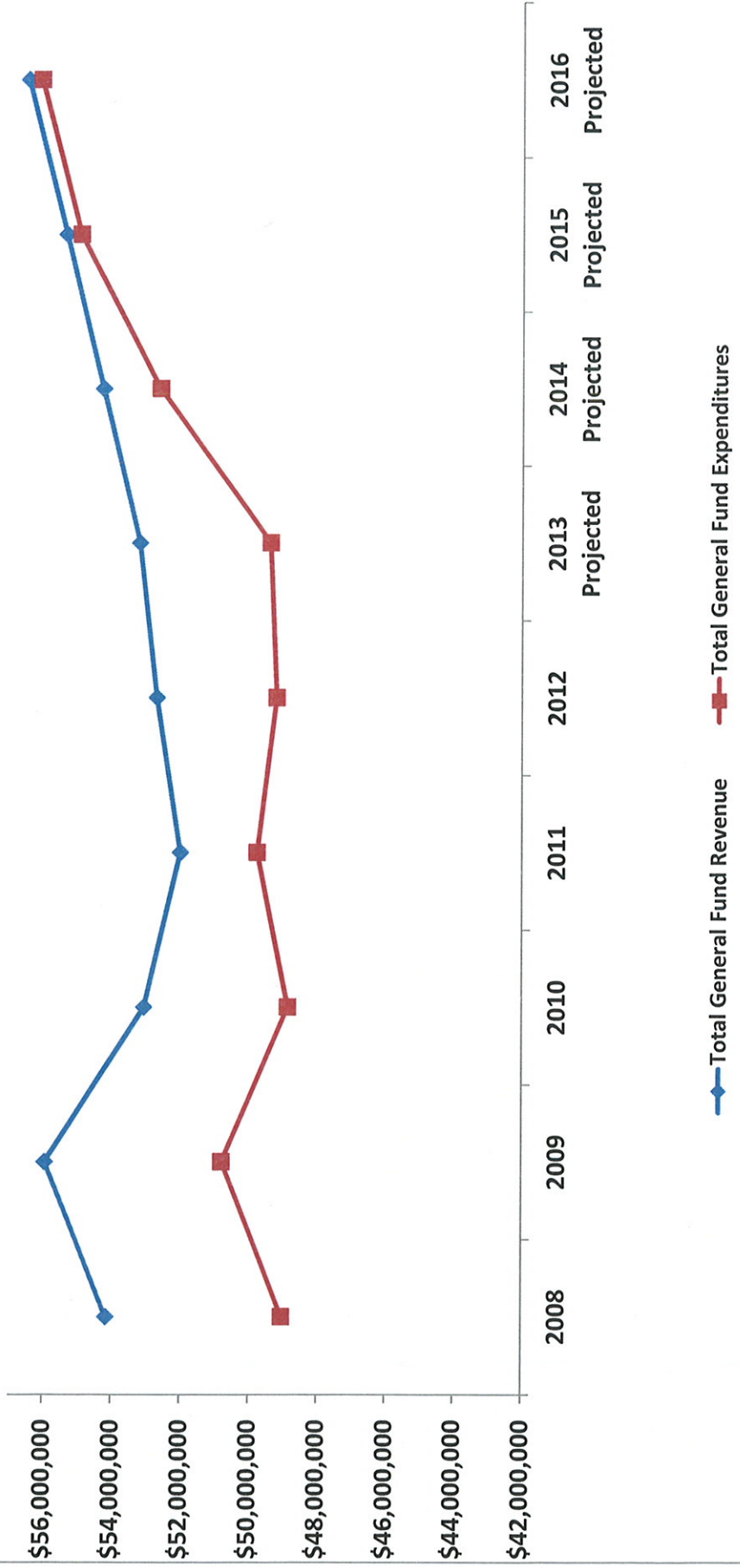
**GENERAL FUND
COMPARISON OF ACTUAL TO BUDGETED
FISCAL YEAR 2012-13**



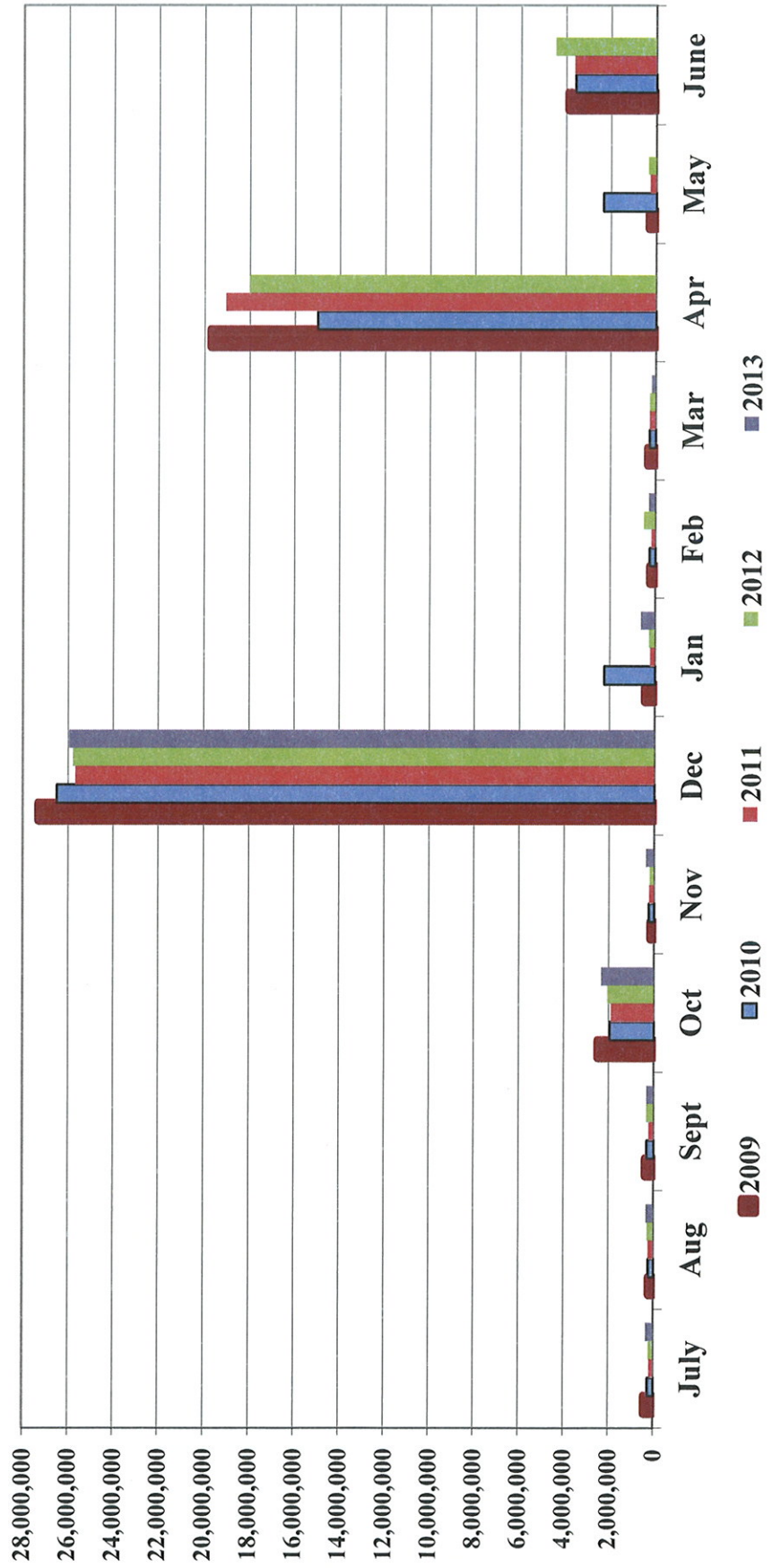
**GENERAL FUND EXPENDITURES BY MONTH
FISCAL YEARS 2009 - 2013**



**GENERAL FUND
2008 - 2016 PROJECTED**



**GENERAL FUND REVENUE
FISCAL YEARS 2009 - 2013**



CAPITAL & EQUIPMENT/VEHICLES FUNDS

COMPARISON OF ACTUAL TO BUDGET FISCAL YEAR 2012-2013

