

**CONSENT  
ITEMS**

# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

## Administration

Phone: 925-838-6600  
Fax: 925-838-6629  
www.srvfire.ca.gov

1500 Bollinger Canyon Road  
San Ramon, California 94583

## Fire Prevention

Phone: 925-838-6680  
Fax: 925-838-6609

## MEMORANDUM

Date: February 27, 2013  
To: Board of Directors  
From: Robert Leete, Administrative Services Director  
Subject: Wellness/Fitness Program – Exam Expenses – January 2013

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### Background:

The District maintains a wellness/fitness program for staff. One element of the program is physical examinations. During the month of January 58 staff received their 2013 exam. The total cost for all exams and related medical expenses totaled \$32,335.45

### Recommended Board Action:

Authorize payment of \$32,335.45 to Premier Comp Medical Group.



# OLD BUSINESS

# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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Phone: 925-838-6680  
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## MEMORANDUM

Date: February 27, 2012  
To: Board of Directors  
From: Robert Leete, Administrative Services Director  
Subject: Station 32 Construction Project – Status/Next Steps

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### Background:

The Board asked staff to prepare an accounting of the Station 32 construction costs to date. Attached for your information is the “Station 32 Construction Project – Expenditure History and Future Costs.” In addition to the property purchase, the District has organized the project into three phases:

- Phase 1: Permits, Demolition & Site Preparation
- Phase 2: Design & Construction Bid Documents
- Phase 3: Construction

Phases 1 and 2 are essentially complete.

Prior to moving forward with solicitation of construction bids, staff recommends that the Finance Committee meet to review financing alternatives (pay-as-you-go, grants, debt financing, and asset disposal).

### Recommended Board Action:

Information/discussion.



**STATION 32 CONSTRUCTION PROJECT  
EXPENDITURE HISTORY AND ESTIMATED FUTURE COSTS**

Description	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	Total	Budget	Balance
<b>Committed</b>									
Property Purchase	1,200,000						1,200,000	1,200,000	
Phase I:									
Permits, Demolition & Site Preparation	130,210	286,311	174,188	146,401	489,641		1,226,751	1,200,000	(26,751)
Phase II:									
Design & Construction Bid Documents					256,700		256,700	300,000	43,300
<b>Total Committed</b>	<b>1,330,210</b>	<b>286,311</b>	<b>174,188</b>	<b>146,401</b>	<b>746,341</b>	<b>0</b>	<b>2,683,451</b>	<b>2,700,000</b>	<b>16,549</b>
<b>Estimated Future Costs</b>									
Phase III :									
Construction							5,390,000		
Permit Fees							239,086		
Construction Management, Architect Utilities							267,800		
Furnishings & Equipment							428,480		
Contingency							125,000		
							338,566		
<b>Total Estimated Future Costs</b>							<b>6,788,932</b>		<b>(6,788,932)</b>
<b>Total Station 32</b>	<b>1,330,210</b>	<b>286,311</b>	<b>174,188</b>	<b>146,401</b>	<b>746,341</b>	<b>6,788,932</b>	<b>9,472,383</b>	<b>2,700,000</b>	<b>(6,772,383)</b>

Note: The cost of legal services for real estate matters is not included in the above amounts. The cost of legal services for all District real estate matters for the above fiscal years is approximately \$236,000.

Information as of February 2013

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Fire Prevention  
Phone: 925-838-6680  
Fax: 925-838-6696

## MEMORANDUM

**Date:** February 27, 2013  
**To:** Board of Directors  
**From:** William D. Ross -District Counsel  
**Subject:** Confirmation of Employment Terms; District Employment Agreement with District Chief

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### Background:

As a result of an extensive outreach authorized by the District Board, a candidate has been selected for the District Chief position. This matter is also scheduled for Closed Session consideration at 6:00 p.m. prior to the Open Session of this Regular Meeting. The purpose of this agenda item is to confirm the terms and conditions of the Employment Agreement between the District and the District Chief if authorized consistent with the 6:00 p.m. Closed Session consideration of that matter.

### Recommendation:

Staff recommends that the Board of Directors insure the availability of documentation of action taken in Closed Session preceding the Open Session of the Board Meeting consistent with what may be reportable action from that Closed Session matter.



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Fire Prevention  
Phone: 925-838-6680  
Fax: 925-838-6696

## MEMORANDUM

**Date:** February 27, 2013  
**To:** Board of Directors  
**From:** William D. Ross  
District Counsel  
**Subject:** Procedure to Agendize Matters for Board Regular and Special Meetings

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### Background:

Consistent with the direction from your last Regular Meeting, a brief survey of 15 local agencies; cities, fire protection districts, irrigation districts, provided three (3) categories of methods to agendize matters for Regular and Special Meetings of those local agencies:

1. The involved Board Member or Council Member requesting the Chief or the City Manager to place the matter on the Agenda;
2. The involved Board Member or Council Member requesting the Chief or City Manager to place the matter on the Agenda with the subsequent approval of either the Chairman or President of the District Board or the Mayor of the City Council;  
or,
3. The adoption of a formal procedure involving both the adoption of an Ordinance and Resolution formalizing a method of placing a matter on the Agenda. Such a proposed Ordinance and Resolution is attached for the Board's review.

In addition, it should be recognized that the Board, at any of its meetings, Regular or Special, may direct Staff to include a matter on the Agenda of their next Regular or Special Meeting concerning any matter. Your Board and District Staff currently address this issue with the Board President having discretion to place a matter on the Agenda, as well as the Chief.

### Recommendation:

After review of the alternatives direct Staff to confirm a specific procedure for placing matters on the Agendas of Regular or Special District Board Meetings or, in the alternative, leave the procedure as it is, *e.g.*, informal at the apparent discretion of either the Board President or the District Chief.

Enclosures

AGENDA NO. 7.4

ORDINANCE NO. 2013-\_\_

AN ORDINANCE OF THE SAN RAMON VALLEY FIRE  
PROTECTION DISTRICT REGARDING MATTERS THAT ARE  
TO BE PLACED ON AGENDAS FOR DISTRICT BOARD  
MEETINGS

WHEREAS, every District Board Member that desires to present any report, communication, or other matter for inclusion in the agenda for a District Board meeting must notify the District Clerk of that fact before noon on the eighth day (Saturday and Sunday included) preceding the day of the next District Board meeting. Upon receipt of that notification, which may be oral or written, the District Clerk will include that item of business, along with all other items of business, under the appropriate heading in the District Board agenda. Matters that are deemed by the District Board to be of an emergency nature are exempt from the provisions of this section and may be added to the agenda in accordance with applicable provisions of the Ralph M. Brown Act.

NOW THEREFORE BE IT RESOLVED, the District declares as follows:

**SECTION 1.           Authorization and Purpose.**

The purpose of this Ordinance is to establish an Ordinance setting forth the procedure for placing matters on the Agenda for a Board Regular or Special Meeting.

**SECTION 2.           Incorporation.**

This Ordinance is incorporated into the District's Ordinances, Regulations and Policies by this reference.

**SECTION 3.           Severability.**

If provisions of this Ordinance are declared invalid or unenforceable by a court of competent jurisdiction, that holding shall not affect the validity or enforceability of the remaining fees or provisions and the Board declares that it would have adopted each article, section and part of this Ordinance, irrespective of the validity of any other article, section or part.

**SECTION 4.           Publication and Effective Date.**

The District Clerk shall cause a summary of this Ordinance to be published twice in a newspaper of general circulation within the District within fifteen (15) calendar days after its adoption. The Ordinance shall become effective thirty (30) days after its adoption.

PASSED, APPROVED and ADOPTED this \_\_ day of \_\_\_\_\_, 2013 at a



Ordinance No. 2013-\_\_\_\_  
February 27, 2013

regular meeting of the District Board of Directors at San Ramon, California on motion made by Director \_\_\_\_\_ seconded by Director \_\_\_\_\_ and duly carried with the following roll call votes.

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

Dated: \_\_\_\_\_, 2013

\_\_\_\_\_  
Matthew Stamey, Board President

**ATTEST:**

\_\_\_\_\_  
Susan F. Brooks  
District Clerk

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
William D. Ross  
District Counsel

\_\_\_\_\_  
Jack Barton  
Interim Fire Chief

RESOLUTION NO. 2013-\_\_\_\_

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY  
FIRE PROTECTION DISTRICT REGARDING PROCEDURES FOR PLACING  
MATTERS ON DISTRICT BOARD MEETING AGENDAS**

WHEREAS, agendas for meetings of the District Board frequently contain numerous items; and,

WHEREAS, District Staff must complete the agendas in a timely manner in order to distribute them to the members of the District Board or District Board Committees in sufficient time to allow them to review the agenda items prior to the particular meeting; and,

WHEREAS, it will promote the orderly preparation of agendas if procedures are established for placing matters on agendas of meeting of the District Board and Board Committees in some instance;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED:**

Section 1: When a Member of the District Board wishes to have an item placed on an agenda for an upcoming District Board meeting, the following procedures shall be followed:

1. The Member wishing to have an item placed on an agenda for an upcoming meeting shall so advise the Fire Chief or the Fire Chief's designee prior to the deadlines which have been established by the Ralph M. Brown Open Meeting Act and District Staff for placing items on the agenda. No Member shall place more than two items on any one agenda. Any Member who wishes to revise, amend or substitute an item which that Member previously placed on an agenda must submit such revisions to District Staff prior to the aforementioned deadlines. If the Member has any relevant written materials or information which the Member would like to have considered at the meeting, the Member also shall provide the information or materials to District Staff prior to the agenda deadline.
2. In accordance with the procedures of the Ralph M. Brown Act, the item shall be listed on the agenda, and if the Member who is placing the item on the agenda has not provided any written materials or agenda statement regarding the item, District Staff shall prepare a brief agenda statement describing the matter which is to be considered.
3. If the Member wishing to have the item placed on the agenda also wishes a District employee, consultant or other individual performing services for the District on a contractual basis to collection information, perform research, or prepare documents or materials, other than the agenda statement described in Paragraph 2 above, the Member first must request the body which will be considering the item to approve the



Resolution No. 2013-\_\_\_\_  
February 27, 2013

performance of the requested work. This Paragraph shall not apply to requests made by a Member to the District Counsel to analyze potential conflicts of interest of that particular Member.

Section 2: Resolution No. 2013-\_\_\_\_ is hereby repealed.

**PASSED, APPROVED AND ADOPTED**, at the meeting of February \_\_\_\_\_, 2013  
by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Matthew Stamey, Board President

**ATTEST**

\_\_\_\_\_  
Susan F. Brooks  
District Clerk

# **NEW BUSINESS**

# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Administration  
Phone: 925-838-6600  
Fax: 925-838-6629  
[www.firedepartment.org](http://www.firedepartment.org)

1500 Bollinger Canyon Road  
San Ramon, California 94583

Fire Prevention  
Phone: 925-838-6680  
Fax: 925-838-6696

## MEMORANDUM

Date: February 27, 2013  
To: Board of Directors  
From: Jack Barton, Interim Fire Chief  
Subject: Amendment to the San Ramon Valley Fire Protection District/City of San Ramon Tax Sharing Agreement

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### Background

In 2007 the District and the City of San Ramon entered into a property tax sharing agreement related to the development of the city center project. The agreement provides a formula for the sharing of property tax revenue between the District and the City as to three parcels in return for payment by the City of three One Million (\$1,000,000) dollar payments. As of July 31, 2012, all payments have been made for a total of Three Million (\$3,000,000) dollars.

On January 10, 2013, the District received a request from the City to enter into an amendment deleting paragraph 6 of the agreement. Paragraph 6 contains a provision whereby it is no longer in effect unless development of the city center site commences on or before July 1, 2010. Due to the severe economic downturn, Sunset Development has not yet been able to commence construction of the project. Entering into an amendment deleting paragraph 6 of the agreement will assist in avoiding any future misunderstanding.

The request has been reviewed by District Counsel and Board President Stamey.

### Recommended Action

Staff recommends the Board approve the request for amendment to the agreement.



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CITY OF SAN RAMON

2226 CAMINO RAMON  
SAN RAMON, CALIFORNIA 94583  
PHONE: (925) 973-2500  
www.sanramon.ca.gov

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January 10, 2013

Interim Chief Jack Barton  
San Ramon Valley Fire Protection District  
1500 Bollinger Canyon Road  
San Ramon, CA 94583


Re: San Ramon City Center Tax Sharing Agreement

Dear Interim Chief Barton:

In 2007 the City of San Ramon and the San Ramon Valley Fire Protection District entered into a property tax sharing agreement related to development of the city center project. The agreement provides a formula for the sharing of property tax revenue between the District and the City as to three parcels in return for payment by the City of three One Million (\$1,000,000) dollar payments. The first payment was due on July 31, 2010; the second on July 31, 2011; and the third on July 31, 2012. All payments have been made for a total of Three Million (\$3,000,000) dollars.

It has been brought to my attention that the agreement contains a provision (paragraph 6) whereby it is no longer in effect unless development of the city center site commences on or before July 1, 2010. Because of the severe economic downturn over the past four years Sunset Development has not yet been able to commence construction of the project. In order to avoid any future misunderstanding the City would like to enter into an amendment deleting paragraph 6. A copy of the 2007 agreement is enclosed. Thank you very much.

Sincerely,

  
Greg Rogers  
City Manager

CC: Bob Saxe, Interim City Attorney  
Marc Fontes, Economic Development Director

**AGREEMENT BETWEEN THE CITY OF SAN RAMON  
AND  
THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
FOR THE TRANSFER OF A PORTION OF THE  
SAN RAMON VALLEY FIRE PROTECTION DISTRICT'S PROPERTY TAX  
ALLOCATION TO THE CITY OF SAN RAMON**

Recitals

**WHEREAS**, Revenue and Taxation Code section 98 *et seq.* authorize the City of San Ramon ("CITY") and the San Ramon Valley Fire Protection District ("DISTRICT") to agree to allocations of the *ad valorem* property tax revenue from real territory located within their respective boundaries; and

**WHEREAS**, parcels identified as APN 213-133-086, APN 213-120-013 and APN 213-133-063 (sometimes referred to as the "subject property") are within the boundaries of the CITY and the DISTRICT; and

**WHEREAS**, the parcels identified as APN 213-133-086 and 213-120-013 are owned by the CITY and are exempt from property taxation; and

**WHEREAS**, Sunset Development Company has proposed a development that is consistent within the CITY'S general plan and to be successful requires the aggregation of parcels identified as APN 213-133-086, APN 213-120-013 and APN 213-133-063; and

**WHEREAS**, such development will restore tax exempt property to the tax roll and will greatly increase the assessed value of non-tax exempt property in the CITY and the DISTRICT; and

**WHEREAS**, such development will be have a great social and economic benefit to the San Ramon community.

Witnesseth

**NOW THEREFORE, BE IT RESOLVED**, that the CITY and the DISTRICT agree as follows:

1. That for the period commencing July 1, 2010 and ending June 30, 2040, DISTRICT agrees to provide for the allocation to the CITY by the County of Contra Costa a sum equal to thirty seven and one-half percent (37.5%) of the property tax allocated to the DISTRICT of taxes levied on parcels identified as APN 213-133-086, APN 213-120-013 and APN 213-133-063 adjusted as follows:



2. For each tax year, the amount calculated to be allocated to CITY will be reduced by an amount equal to **FOURTEEN THOUSAND FIVE HUNDRED NINETY FIVE DOLLARS (\$14,595.00)** increased by two percent (2%) for each of the years following the 2010-2011 tax year.

3. The CITY and DISTRICT may agree in writing at any time prior to June 30, 2040 to provide for a different allocation of *ad valorem* property tax than that which is set forth in Agreement Sections 1 and 2 CITY and DISTRICT.

4. That on and after June 30, 2040 DISTRICT and CITY shall receive that amount of property tax on each of parcels identified APN 213-133-086, APN 213-120-013 and APN 213-133-063, which they would otherwise be entitled to DISTRICT, or as may otherwise be agreed to by CITY and DISTRICT consistent with applicable law.

5. CITY and DISTRICT agree that CITY will transfer the total amount of **THREE MILLION DOLLARS (\$3,000,000.00)** to DISTRICT in three equal payments of **ONE MILLION DOLLARS (\$1,000,000.00)**, the first payment of which is due on or before July 31, 2010 with subsequent payments of **ONE MILLION DOLLARS (\$1,000,000.00)** due on or before July 31, 2011 and July 31, 2012 respectively, for the acquisition of real property for the use as a DISTRICT training facility.

6. CITY and DISTRICT agree that this Agreement shall have no force and effect unless Sunset Development Company or its successor-in-interest commences development on or before July 1, 2010. Commencement of development shall mean that Sunset Development Company obtains a valid building permit for development on the subject property and expends substantial funds based on the validity issued building permit.

**\*\*\* SIGNATURES ON NEXT PAGE\*\*\***

IN WITNESS WHEREOF the parties have executed this Agreement on the dates indicated below, the latest of which shall be deemed the effective date of this Agreement.

CITY OF SAN RAMON

By: [Signature] 9-14-07  
H. Abram Wilson Date  
Mayor

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

By: [Signature] 9/24/07  
Ken Sandy Date  
President

APPROVED AS TO FORM:

[Signature] 09/14/2007  
Byron D. Athan Date  
City Attorney

APPROVED AS TO FORM:

[Signature] 9/24/07  
William D. Ross Date  
District Counsel

ATTEST:

[Signature] 09-28-2007  
Patricia Edwards Date  
City Clerk

ATTEST:

[Signature] 9/24/07  
Susan F. Brooks Date  
Board Secretary

City Council Resolution No. 2007-158  
Approved on September 11, 2007

CONTRACT NO.: C2007-102  
DEPT. NO.: ECONDEV-02  
DATE: 9/28/07  
REF: Reso No. 2007-15B

# **CORRESPONDENCE**

Hello!

1/29/12

On Saturday, Dec 29, 2012, I suffered a burst artery in my back, and my left leg filled with blood clots. A team from SRV Fire Dept came to my home and got me safely to Kaiser in Wal Creek. These men helped save my life, and I would like to thank them from the bottom of my heart!! Please let them know I am forever grateful, as is my family. →

It took 4 units of blood + plasma & platelets, and 10 days at Kaiser, but I'm on the mend.

PAPYRUS 

Thank you & bless you all!

TERESA MAYER.

\$100 Donation

Dear Members of  
The Fire Dept.  
Jan. 15, 2013

Thank you very much for  
all your help in 2012.

We are blessed to have  
such wonderful firemen  
working in our town!

May you all be blessed  
in the New Year!

Sincerely,

Frank & Nancy  
Koo

~~XXXXXXXXXX~~  
~~XXXXXXXXXX~~  
~~XXXXXXXXXX~~

P.S. I tried to  
drop the enclosed checks off (when I  
bought over the front bar, but  
but was told to mail it to you!



Fire Chief Barton

Thank you for your  
kind inquiry about my  
health. I am pleased to tell  
you that all my fears, it was  
ultimately diagnosed as  
having gone through a TCA  
Transient Global Amnesia. NOT  
likely to happen again.

Your medical report got to my  
husband (tell me) and we appreciated  
all that they did in caring for  
me.

Frankenstein Blessings

to all.

Michael (Mickey)

Albert

# OPERATIONS



# Standards of Cover Policy Compliance Report

## January 1, 2013 - January 31, 2013

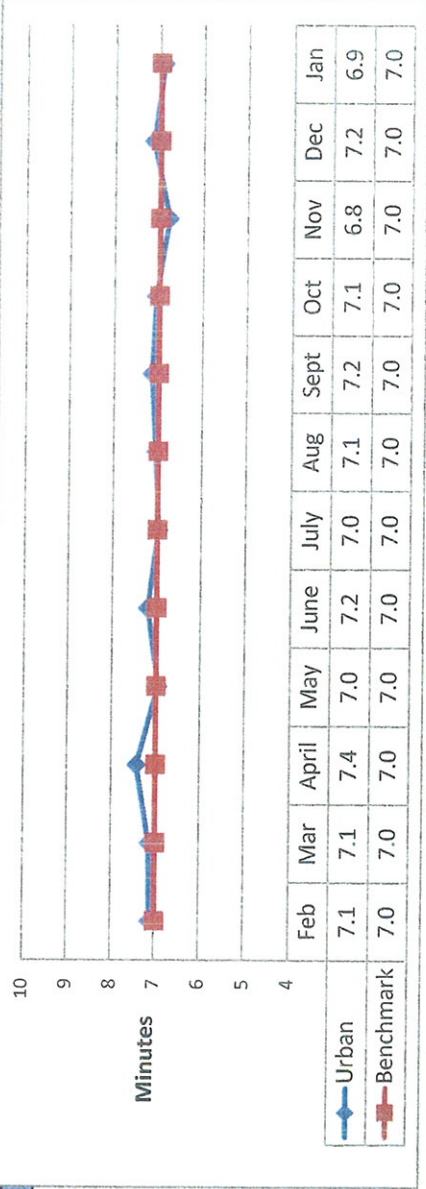
First Unit Response	SOC Goal 1, 5, 6				SOC Goal 2, 5, 6				SOC Goal 3, 5, 6			
	Urban (Count = 305)				Suburban (Count = 101)				Rural (Count = 6)			
	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%
	7:00	6:55	7:03	99%	8:00	7:56	8:13	97%	15:00	38:14	20:32	95%
		100%			100%					83%		

ERF Fire Response	SOC Goal 4											
	Urban (Count = 1)				Suburban (Count = 0)				Rural (Count = 0)			
	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%
	11:00	12:58	15:35	33%	12:00	0:00	16:33	17%	21:00	0:00	11:28	100%
		0%			0%				0%			

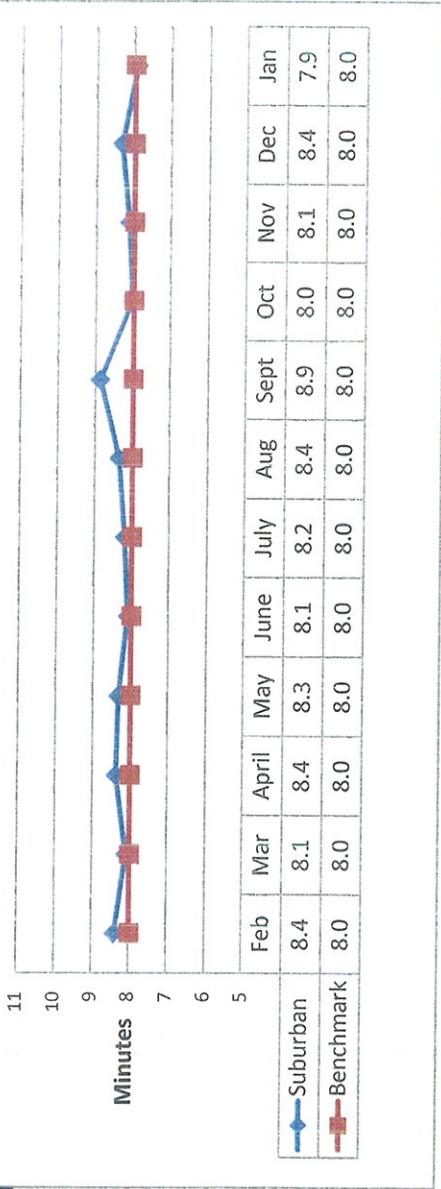
ERF Medical Response	SOC Goal 8											
	Urban (Count = 133)				Suburban (Count = 48)				Rural (Count = 3)			
	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%
	9:00	8:43	9:03	99%	10:00	10:17	10:16	99%	21:00	9:06	15:00	100%
		100%			98%				100%			

Call Processing Time	SOC Goal 7							
	Processing Time		Turnout Time					
	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%
	1:00	0:42	0:49	100%	2:00	2:04	2:24	89%
		100%			99%			

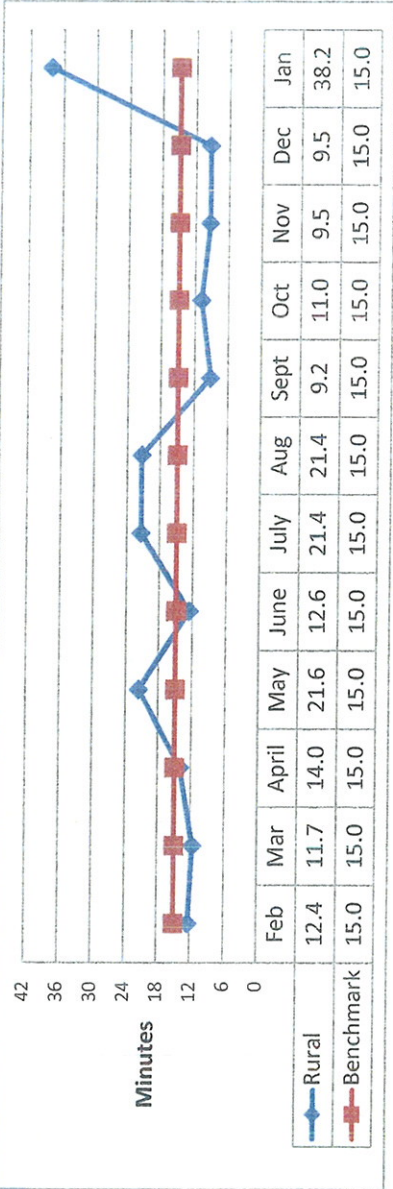
**First Unit Response**  
Urban



**Suburban**



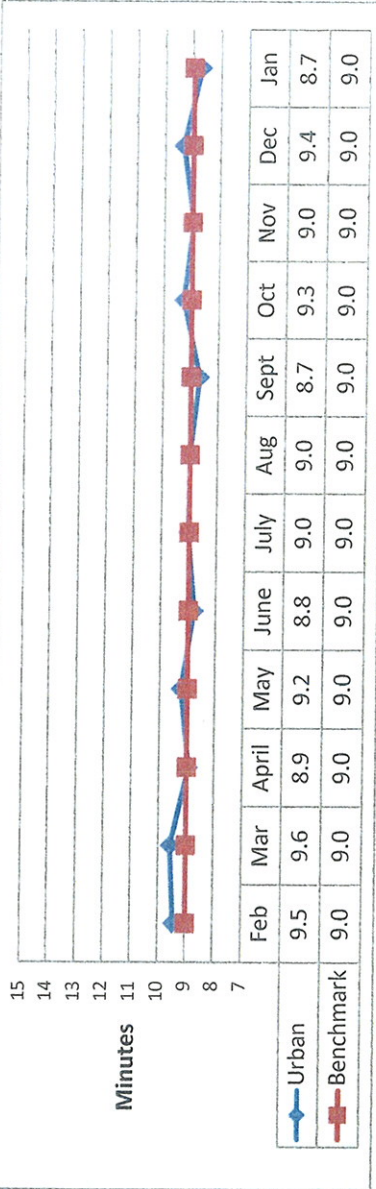
**Rural**



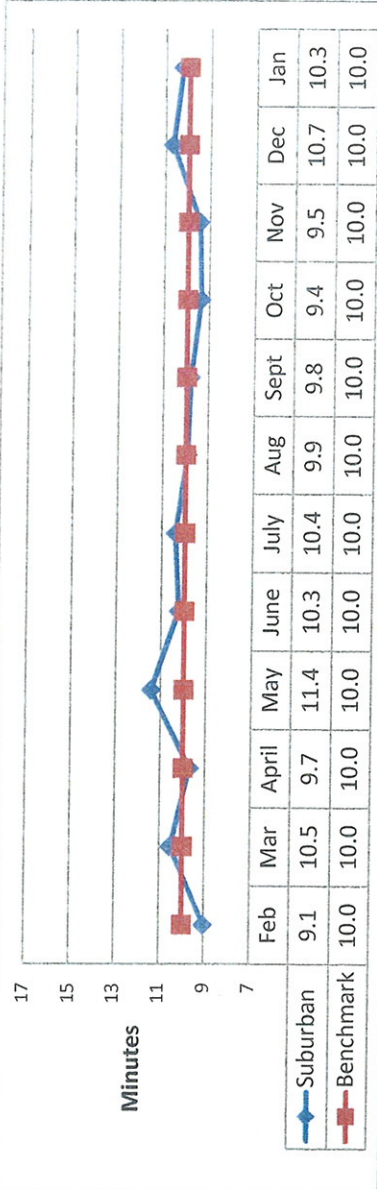


### ERF Medical

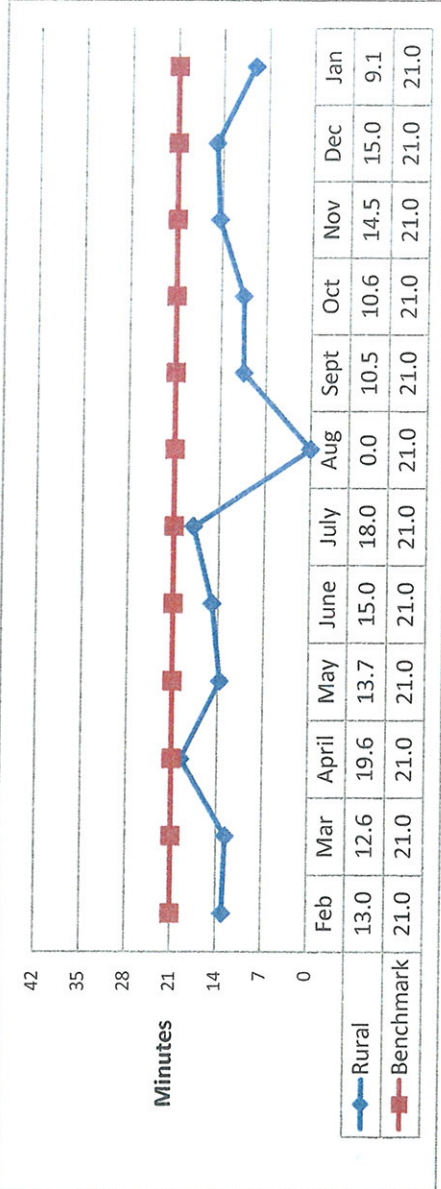
#### Urban



#### Suburban



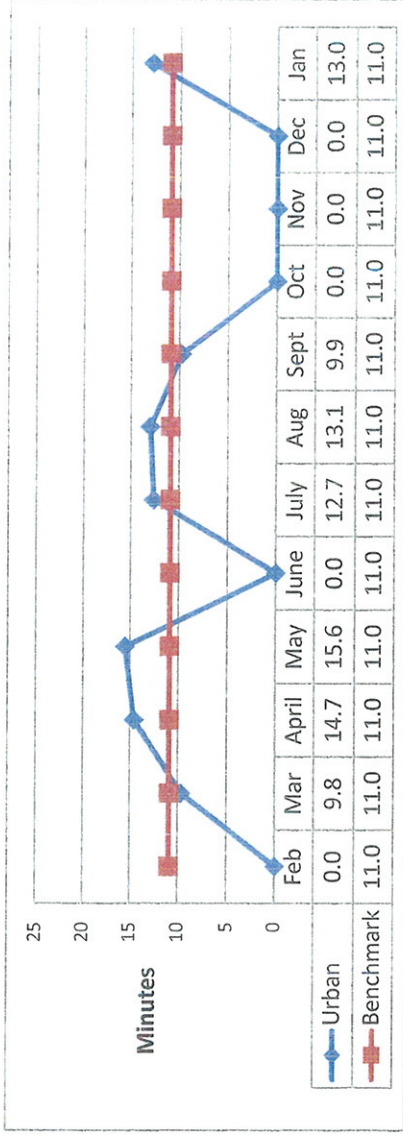
#### Rural





## ERF Fire Response

### Urban



#### Goal 1

*Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile*

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

#### Goal 2

*Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile*

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

#### Goal 3

*Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile*

The first-due fire unit should arrive within 17 minutes total response time, 90 percent of the time.

#### **Goal 4**

##### ***Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile***

To confine fires near the room of origin, to stop wildfires less than 5 acres in size when noticed promptly, and to treat up to 5 medical patients at once, a multiple-unit response of at least 18 personnel should arrive within 11 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 8 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 12 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin, to care for medical patients upon arrival, and to initiate operations on serious wildland fires.

#### **Goal 5**

##### ***Hazardous Materials Response***

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

#### **Goal 6**

##### ***Technical Rescue***

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

#### **Goal 7**

##### ***Call processing and turnout times***

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

#### **Goal 8**

##### ***Effective Response Force for Advanced Life Support (ALS) Medical Emergencies***

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.



# **SUPPORT SERVICES**

Support Services  
January 2013

Facilities

1. Station No. 31, Phase 1 and 2 Progress, EBRCSA Project – Installation of Radio Repeater Equipment
  - Phase 1 is complete.
  - Phase 2 infrastructure work is nearly complete. The communication equipment has been connected to the new antenna. The operational components, including dispatching equipment, are in the process of installation and anticipated to be complete prior to April 1. The acceptance, approval and transition to the new radio system will be completed after the construction of the Walnut Creek EBRCSA project is functional. The Walnut Creek project is projected to be complete by the end of April.
  
2. (New) Station No. 32, Phase 1 Progress
  - The minimum site grading corrections and temporary access repair have been completed. The final documentation for completing the permit requirements are in the process of collection and distribution to regulatory agencies. Hydroseeding and final inspections are anticipated to be complete prior to March 1.
  
3. (New) Station No. 32, Phase 2 Progress
  - O'Connor Construction Management and District Staff have reviewed the 90% construction documents and provided comments to LCA Architects.
  - The following milestones have been provided by District Staff:
    1. Submit for plan check to County Planning Division and Public Works after any necessary revisions are completed by LCA based on 90% CD review comments provided by the District and O'Connor CM.
    2. Request Board Authorization to Bid; after construction documents are reviewed by regulatory agencies and District finance option is secured.

Fleet

1. Annual Engine / Truck services in progress.
2. Modular Ambulance Bid received. See Agenda Item 8.4 – **On Hold**.
3. (3) Command Vehicles – Quotes received. See Item 8.5. – **On Hold**.
4. #336 Declared as Surplus. Sold via Public Surplus auction site for \$500.

### Technology Systems

1. Completed all EBRCS base station radio installations.
2. Moved the Station 31 microwave link to the new EBRCS equipment.
3. Enabled and began testing the new Station 31 EBRCS repeater site.
4. Updated the CAD map with addresses located within the CCCFPD Station 4 zone.
5. Completed the installation of the audio visual system in the Training Site classroom.
6. Provided instruction to Town of Danville staff on accessing the District's fire hazard severity zone web map.
7. Attended Quarterly Officers' Meeting.
8. Attended Leadership San Ramon Valley (LSRV).
9. Attended Regional Radio and District working group meetings.

### Communication Center

1. Dispatch staff completed training on the new Motorola MCC7500 radio consoles.
2. Facilitated training for Reserve drills.
3. Coordinated and prepared training materials for EMD upgrade.
4. Provided training to the Fire Academy Recruits on EMD.
5. Developed workflow procedures for the Communications Center with Auto Aid responses into CCCFPD Station 4 zone.
6. Updated Communications Resource manuals.
7. Attended Quarterly Officers' Meeting.

### Current Projects

1. AED – Ongoing project for District Aides/Support Services. Confirming location, address, contact info, lat/long, etc.
2. Assisted with the coordination of EBRCS (fuel tanks, electrical issues, moving Communication/Dispatch furniture).
3. District Aides assisted with oxygen cylinder project – ongoing.
4. District Aides assisted with PPE Inspection gear (January-February).



**FIRE PREVENTION  
DIVISION**

# Fire Prevention Summary of Monthly Activities

## January 2013

### Fire Prevention Inspection Activity Report

The attached Fire Prevention inspection activity report is for the inspection and plan review services for the month of January.

### 2012 Fire Code Adoption

The State Building Standards Commission has completed the tri-ennial process of adopting the latest edition of the Fire Code with state amendments. The 2013 California Fire Code will be published by July 1, 2013 and become effective January 1, 2014. Prior to the effective date the District will be responsible for adopting the Fire Code with local amendments and transmitting the adoption ordinance to the City of San Ramon, Town of Danville and County Board of Supervisors. Fire prevention staff has began discussions with representatives from County planning, building and public works, Contra Costa County Fire and Moraga-Orinda Fire to assist in coordinating amendments and developing consensus for any proposed amendments. Through out this process staff will work with all stakeholders in an effort to provide the greatest public value.

### State Responsibility Area (SRA) Fire Prevention Benefit Fee

The SRA Fee was enacted following the signing of AB X1 29 in July of 2011. The fee is levied at the rate of \$150 per habitable structure. For owners of a habitable structure that are within the boundaries of a fire protection agency the fee is reduced by \$35. The first billing was sent out to Contra Costa County property owners in September 2012. The annual fee regular billing cycle is scheduled for sometime within the month of April. According to public records, there were 4336 billing notices sent to property owners in Contra Costa County in 2012. A public information request has been made to Cal Fire for the number of billing notices sent to property owners in SRVFPD.

### "Hands Only CPR" at the State Capitol

As part of the Citizen Corps Council HeartSafe Committee, members of the committee will be hosting a "Hands Only CPR" event at the State Capitol in partnership with Assembly Member Joan Buchanan on February 27, 2013.

### Potential Issues

Fire Prevention staff met with the County Building Official to discuss the issue of construction activities that were not reviewed or approved by the Fire District. We agreed to work on solutions to improve customer service and streamline the permitting process.

### Upcoming Public Education Classes and Events Scheduled

#52 CERT	Administration Building	Tues and Thurs; 8-5 Feb 26 & Feb 28
Personal Emergency Preparedness	Administration Building	March 20
"Hands Only CPR" for CERT Graduates	Administration Building	March 20 6:30-8:30







# **ADMINISTRATIVE SERVICES**



**Administrative Services Department**  
**January, 2013**

**Finance:**

Financials:

Balance Sheet (January 31, 2013)

Revenue/Expense History

Statement of Expenditures

Revenues: Budget v Actual

Expenses: Budget v Actual

General Fund Expenditures

General Fund Revenues

Capital & Equipment/Vehicle Fund

Total Overtime

Staffing/Overtime Analysis

Meetings/Activities:

Finance:

Completed Mid-Year Budget Review.

Completed public records request for 2012 salary data for Bay Area News Group.

Completed and filed with the Internal Revenue Service 2012 W-2s and 1099.

Completed and filed the District's Medicare Revalidation.

Completed and filed 2012 sales tax return with the California State Board of Equalization.

Administered Assistance to Firefighters Grant for mobile radios and base stations.

Continued implementation of California Public Employees' Pension Reform Act of 2013.

Coordinated facilities, fleet and equipment reserve study.

Managed financial aspects of Station 32 construction project.

Attended Contra Costa County Employees Retirement Association meeting.

Human Resources:

Processed new hire and benefit paperwork for 5 Firefighter/Paramedics.

Finalized logistics and testing panels for new Firefighter/Paramedic recruitment.

Reviewed 200 employment applications and scheduled 133 of 135 qualified candidates for the first portion of Firefighter/Paramedic testing (EMS Skills Assessment).

Participated in CISR committee discussions.

Facilitated coordination of station/shift moves as a result of recent shift bid.

Compiled benefits data for Finance to utilize for budget purposes.

## Employee Illness/Injury Report for January 2013

### Reportable Injuries – January 213:

1. January 17, 2013. An Engineer sustained a laceration to their chin while using equipment at the fire station. Lost time: 41 hours.
2. January 8, 2013. A Captain reported lower back pain and spasms while lifting a ladder and hauling a patient up a slope during a rescue (7/24/12 incident). No lost time.

Note: As of January 31, 2013, there were three (3) employees absent from their regular work assignment. Lost time related to prior month injuries totaled 821.28 hours.



Name: Oggin First Name: Clayton MI: J Employee #: [REDACTED]  
 Address: [REDACTED] Emp SS#: [REDACTED]  
 State: [REDACTED] Zip Code: [REDACTED] Birthdate: [REDACTED]  
 Member Date: 11/1/1985  
 Retirement Date: 11/29/2012 Employer: AAR

	Prior Srv	Pickup	Redeposit	Pub. Srv.
1	0.0000	0.0000	0.0000	0.0000
2	0.0000	0.0000	0.0000	0.0000
3	0.0000	0.0000	0.0000	0.0000
Safety	0.0000	0.0000	0.0000	0.0000

Vac Weeks 1 Yr Accrual	8.4	Max Vac Weeks 2 Yr Accrual	
Monthly Salary - Includes Management and Longevity Pay:			
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
Ventura 36 Month Total	0.00		-
11-11/30/11	0.07	8,853.00	590.20
1-10/31/12	11.00	8,853.00	97,383.00
2-11/28/12	0.93	8,853.00	8,262.80
	0.00		-
	0.00		-
Ventura 12 Month Total	12.00		106,236.00

Tier: 1  
 Factor: 0.013850 Mo Red: 0  
 Tier: 2  
 Factor: 0.000000 Mo Red: 0.000000  
 Tier: 3  
 Factor: 0.000000 Mo Red: 0  
 Tier: Safety  
 Factor: 0.029283

Service Credit Tier 1	
86-05-01	
85-11-01	
Current Serv. =	0.5000
Add'l. Service:	0.0000
Total =	0.5000

UBTOTAL FINAL COMPENSATION	12 Month	36 Month
	\$ 106,236.00	\$ -
Salary Pay:	\$ 6,941.02	\$ -
Retirement - BLS	\$ 13,833.88	\$ -
FLSA, Rescue Pay	\$ 5,758.85	\$ -
Pre-Ventura Final Avg Salary	11,064.15	-
<b>FINAL PRE VENTURA TOTALS</b>	<b>\$ 132,789.75</b>	<b>\$ -</b>
Class Hrs: 112.00 (1yr) x 0.00 (3yr) x hourly rate 42.470000	\$ 4,756.64	\$ -
Comp Hrs: 339.00 (1yr) x 0.00 (3yr) x hourly rate 42.160000	\$ 14,185.76	\$ -
Vol. P/O Hrs: 0.00 (1yr) x 0.00 (3yr) x hourly rate 0.000000	\$ -	\$ -
Temp P/O Hrs: 0.00 (1yr) x 0.00 (3yr) x hourly rate 0.000000	\$ -	\$ -
<b>SUM TOTALS</b>	<b>\$ 18,922.40</b>	<b>\$ -</b>
Total Compensation: 36 mo/ 1 yr = \$	\$ 151,692.15	\$ -

Service Credit Tier 2	
Curr Serv. =	
Add'l. Service:	0.0000
Total =	0.000000

Weeks in Terminal Pay 1 yr	11.2	Total Weeks in Terminal Pay 3 yr	0.0
AVERAGE SALARY - ONE YEAR: \$ 12,641.01			
AVERAGE SALARY - THREE YEARS: \$ -			

Service Credit Tier 3	
Curr Serv. =	
Add'l. Service:	0.0000
Total =	0.0000

BASIC RETIREMENT ALLOWANCE					
213850	X	\$ 12,641.01	X	0.5000	= \$ 87.54
0	X	0.5000	X		= \$ - \$ 87.54
300000	X	\$ -	X	0.0000	= \$ -
0	X	0.0000	X	0.00	= \$ - \$ -
100000	X	\$ 12,641.01	X	0.0000	= \$ -
0	X	0.0000	X	N/A	= \$ - \$ -
129283	X	\$ 12,641.01	X	26.5833	= \$ 9,840.25 \$ 9,840.25
29283	X	\$ 12,641.01	X	0.3850	= \$ 142.50
30000	X	0.3850	X		= \$ - \$ 142.50
<b>TOTAL ALLOWANCE WITH SICK LEAVE \$ 10,070.29</b>					

Service Credit Safety	
12-12-01	
86-05-01	
Curr Serv. =	26.5833
Add'l. Service:	0.0000
Total =	26.5833
Sick Leave	
Hours =	#hrs. /2912
Total Final Service w/Sick Leave	
Reg Service =	27.0833
Sick Leave =	0.3850
Total	27.4683

1/2/2013 Initials: mr Date: 1/10/13 Initials: Ked

COUNTY OF ALBERTA  
 Service Retirement EFF: 11/29/12 # 7030/5/1-45-3831



**FINAL RETIREMENT CALCULATION**

Last Name: Shorum First Name: David MI: L Employee #: [REDACTED]  
 Care Of: [REDACTED] Emp SS#: [REDACTED]  
 Address: [REDACTED]  
 City: [REDACTED] State: [REDACTED] Zip Code: [REDACTED] Birthdate: [REDACTED]  
 Retirement Date: 12/14/2012 Member Date: 6/1/1986  
 Employer: AAR

Tier	Prior Srv	Pickup	Redeposit	Pub. Srv.
Tier: 1	0.0000	0.0000	0.0000	0.0000
Tier: 2	0.0000	0.0000	0.0000	0.0000
Tier: 3	0.0000	0.0000	0.0000	0.0000
Tier: Safety	0.0000	0.0000	0.0000	0.0000

Max Vac Weeks 1 Yr Accrual	8.4	Max Vac Weeks 2 Yr Accrual
Monthly Salary - Include Management and Longevity Pay:		
	0.00	-
	0.00	-
	0.00	-
	0.00	-
	0.00	-
	0.00	-
	0.00	-
Pre Ventura 36 Month Total	0.00	-
12/14/11-12/31/11	0.58	8,853.00 5,140.45
1/1/12-11/30/12	11.00	8,853.00 97,383.00
12/1/12-12/13/12	0.42	8,853.00 3,712.55
	0.00	-
	0.00	-
Pre Ventura 12 Month Total	12.00	106,236.00

Retirement Age \_\_\_\_\_  
 Tier: 1  
 Factor: 0.000000 Mo Red: 0  
 Tier: 2  
 Factor: 0.000000 Mo Red: 0.00000  
 Tier: 3  
 Factor: 0.000000 Mo Red: 0  
 Tier: Safety  
 Factor: 0.030000

Service Credit Tier 1
Current Serv. =
Add'l. Service: 0.0000
Total = 0.0000

	12 Month	36 Month
<b>SUBTOTAL FINAL COMPENSATION</b>	\$ 106,236.00	\$ -
Holiday Pay:	\$ 6,839.30	\$ -
Differential-Type BLS	\$ 5,078.40	\$ -
Differential-Type FLSA	\$ 3,152.85	\$ -
Differential-Type Retire Allotment	\$ 9,157.56	\$ -
Pre-Ventura Final Avg Salary	10,880.34	-
<b>FINAL PRE VENTURA TOTALS</b>	\$ 130,564.11	\$ -
Vac. Sales Hrs: 112.00 (1yr) 0.00 (3yr) x hourly rate 41.290000	\$ 4,624.48	\$ -
Vac. P/O Hrs. 330.00 (1yr) 0.00 (3yr) x hourly rate 41.290000	\$ 13,873.44	\$ -
Pers. Hol. P/O Hrs. 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000	\$ -	\$ -
Hol Comp P/O Hrs. 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000	\$ -	\$ -
<b>LUMP SUM TOTALS</b>	\$ 18,497.92	\$ -
Grand Total Compensation: 36 mo/ 1 yr = \$	\$ 149,062.03	\$ -
Total Weeks In Terminal Pay 1 yr 11.2 Total Weeks In Terminal Pay 3 yr 0.0		
<b>AVERAGE SALARY - ONE YEAR:</b>	\$ 12,421.84	
<b>AVERAGE SALARY - THREE YEARS:</b>	\$ -	

Service Credit Tier 2
Curr Serv. =
Add'l. Service: 0.0000
Total = 0.00000
Service Credit Tier 3
Curr Serv. =
Add'l. Service: 0.0000
Total = 0.00000
Service Credit Safety
13-01-01
86-06-01

BASIC RETIREMENT ALLOWANCE							
<b>Tier 1</b>	0.000000	X	\$ 12,421.84	X	0.0000	=	\$ -
	0	X	0.0000	X		=	\$ -
<b>Tier 2</b>	0.000000	X	\$ -	X	0.0000	=	\$ -
	0	X	0.0000	X	0.00	=	\$ -
<b>Tier 3</b>	0.000000	X	\$ 12,421.84	X	0.0000	=	\$ -
	0	X	0.0000	X	N/A	=	\$ -
<b>Safety</b>	0.030000	X	\$ 12,421.84	X	17.0416	=	\$ 6,350.64
<b>Sick Leave</b>	0.030000	X	\$ 12,421.84	X	0.0752	=	\$ 28.03
	0.000000	X	0.0752	X		=	\$ 28.03
<b>TOTAL ALLOWANCE WITH SICK LEAVE</b>							\$ 6,378.67

Sick Leave  
 Hours = #hrs. /2912  
 Total Final Service w/Sick Leave  
 Reg Service = 17.0416  
 Sick Leave = 0.0000  
 Total 17.0416

**FINAL RETIREMENT CALCULATION**

Last Name: KEEL First Name: John MI: \_\_\_\_\_ Employee #: [REDACTED]  
 Care Of: \_\_\_\_\_ Emp SS#: [REDACTED]  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Birthdate: [REDACTED]  
 Retirement Date: 12/1/2012 Member Date: 6/1/1990  
 Employer: AAR

	Prior Srv	Pickup	Redeposit	Pub. Srv.
Tier: 1	0.0000	0.0000	0.0000	0.0000
Tier: 2	0.0000	0.0000	0.0000	0.0000
Tier: 3	0.0000	0.0000	0.0000	0.0000
Tier: Safety	0.0000	0.0833	0.0000	0.0000

Max Vac Weeks 1 Yr Accrual	5.571	Max Vac Weeks 2 Yr Accrual	
Monthly Salary - Include Management and Longevity Pay:			
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
Pre Ventura 36 Month Total	0.00		-
12/1/11 - 11/30/12	12.00	8,853.00	106,236.00
	0.00		-
	0.00		-
	0.00		-
Pre Ventura 12 Month Total	12.00		106,236.00

Tier: 1  
 Factor: 0.000000 Mo Red: 0  
 Tier: 2  
 Factor: 0.000000 Mo Red: 0.000000  
 Tier: 3  
 Factor: 0.000000 Mo Red: 0  
 Tier: Safety  
 Factor: 0.030000

Service Credit Tier 1	
Current Serv. =	
Add'l. Service:	0.0000
Total =	0.0000

	12 Month	36 Month
<b>SUBTOTAL FINAL COMPENSATION</b>	\$ 106,236.00	\$ -
Differential-Type Retirement Allowment	\$ 9,433.80	\$ -
Differential-Type BLS Pay	\$ 5,080.00	\$ -
Differential-Type FLSA Pay	\$ 3,153.62	\$ -
Differential-Type Holiday Pay	\$ 6,941.02	\$ -
Pre-Ventura Final Avg Salary	10,903.70	-
<b>FINAL PRE VENTURA TOTALS</b>	\$ 130,844.44	\$ -
Vac. Sales Hrs: 112.00 (1yr) 0.00 (3yr) x hourly rate 41.600000	\$ 4,659.20	\$ -
Vac. P/O Hrs: 312.00 (1yr) 0.00 (3yr) x hourly rate 41.290000	\$ 12,882.48	\$ -
Pers. Hol. P/O Hrs: 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000	\$ -	\$ -
Hol Comp P/O Hrs: 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000	\$ -	\$ -
<b>LUMP SUM TOTALS</b>	\$ 17,541.68	\$ -
Grand Total Compensation: 36 mo/ 1 yr = \$	\$ 148,386.12	\$ -
Total Weeks in Terminal Pay 1 yr: 10.6	Total Weeks in Terminal Pay 3 yr: 0.0	
<b>AVERAGE SALARY - ONE YEAR:</b>	\$ 12,365.51	
<b>AVERAGE SALARY - THREE YEARS:</b>	\$ -	

Service Credit Tier 2	
Curr Serv. =	
Add'l. Service:	0.0000
Total =	0.0000

BASIC RETIREMENT ALLOWANCE							
<b>Tier 1</b>	0.000000	X	\$ 12,365.51	X	0.0000	=	\$ -
	0	X	0.0000	X	0.00	=	\$ -
<b>Tier 2</b>	0.000000	X	\$ -	X	0.0000	=	\$ -
	0	X	0.0000	X	0.00	=	\$ -
<b>Tier 3</b>	0.000000	X	\$ 12,365.51	X	0.0000	=	\$ -
	0	X	0.0000	X	N/A	=	\$ -
<b>Safety</b>	0.030000	X	\$ 12,365.51	X	22.5833	=	\$ 8,377.62
<b>Sick Leave</b>	0.030000	X	\$ 12,365.51	X	0.8233	=	\$ 305.42
	0.000000	X	0.8233	X		=	\$ -
<b>TOTAL ALLOWANCE WITH SICK LEAVE</b>							\$ 8,683.04

Service Credit Tier 3	
Curr Serv. =	
Add'l. Service:	0.0833
Total =	22.5833

Sick Leave  
 Hours = #hrs. / 2912  
 Total Final Service w/Sick Leave  
 Reg Service = 22.5833  
 Sick Leave = 0.8233  
 Total = 23.4066

FINAL RETIREMENT CALCULATION

Last Name: OTT First Name: Leo MI: \_\_\_\_\_ Employee #: [REDACTED]  
 Care Of: \_\_\_\_\_ Emp SS#: [REDACTED]  
 Address: [REDACTED]  
 City: [REDACTED] State: [REDACTED] Zip Code: [REDACTED] Birthdate: [REDACTED]  
 Member Date: 6/1/1986  
 Retirement Date: 12/21/2012 Employer: AAR

	Prior Srv	Pickup	Redeposit	Pub. Srv.
Tier: 1	0.0000	0.0000	0.0000	0.0000
Tier: 2	0.0000	0.0000	0.0000	0.0000
Tier: 3	0.0000	0.0000	0.0000	0.0000
Tier: Safety	0.0000	0.0000	0.0000	0.0000

Max Vac Weeks 1 Yr Accrual	8.4	Max Vac Weeks 2 Yr Accrual	
Monthly Salary - Include Management and Longevity Pay:			
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
Pre Ventura 36 Month Total	0.00		-
12/21/11 - 12/20/12	12.00	8,853.00	106,236.00
	0.00		-
	0.00		-
	0.00		-
	0.00		-
Pre Ventura 12 Month Total	12.00		106,236.00

Tier: 1 - Not in Social Security  
 Factor: 0.018860 Mo Red: 0  
 Tier: 2  
 Factor: 0.000000 Mo Red: 0.000000  
 Tier: 3  
 Factor: 0.000000 Mo Red: 0  
 Tier: Safety  
 Factor: 0.030000

Service Credit Tier 1	
87-01-01	
86-06-01	
Current Serv. =	0.5833
Add'l. Service:	0.0000
Total =	0.5833

	12 Month	36 Month	
SUBTOTAL FINAL COMPENSATION	\$ 106,236.00	\$ -	
Differential-Type Longevity, Holiday Pay ✓	\$ 15,426.48	\$ -	Service Credit Tier 2
Differential-Type BLS Pay, FLSA Pay ✓	\$ 8,332.78	\$ -	
Differential-Type HazMat Pay, Rescue Pay ✓	\$ 3,939.64	\$ -	
Pre-Ventura Final Avg Salary	11,161.24	-	Curr Serv. =
FINAL PRE VENTURA TOTALS	\$ 133,934.90	\$ -	Add'l. Service: 0.0000
Vac. Sales Hrs: 112.00 (1yr) 0.00 (3yr) x hourly rate 43.030000	\$ 4,819.36	\$ -	Total = 0.00000
Vac. P/O Hrs: 338.00 (1yr) 0.00 (3yr) x hourly rate 43.030000	\$ 14,468.08	\$ -	Service Credit Tier 3
Pers. Hol. P/O Hrs: 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000	\$ -	\$ -	
Hol Comp P/O Hrs: 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000	\$ -	\$ -	
LUMP SUM TOTALS	\$ 19,277.44	\$ -	
Grand Total Compensation: 36 mo/ 1 yr = \$	\$ 153,212.34	\$ -	Curr Serv. =
Total Weeks In Terminal Pay 1 yr 11.2		0.0	Add'l. Service: 0.0000
AVERAGE SALARY - ONE YEAR:	\$ 12,767.70		Total = 0.0000
AVERAGE SALARY - THREE YEARS:	\$ -		Service Credit Safety

BASIC RETIREMENT ALLOWANCE						
Tier 1	0.016860	X	\$ 12,767.70	X	0.5833	= \$ 125.56
	0	X	0.5833	X		= \$ - \$ 125.56
Tier 2	0.000000	X	\$ -	X	0.0000	= \$ -
	0	X	0.0000	X	0.00	= \$ - \$ -
Tier 3	0.000000	X	\$ 12,767.70	X	0.0000	= \$ -
	0	X	0.0000	X	N/A	= \$ - \$ -
Safety	0.030000	X	\$ 12,767.70	X	25.9167	= \$ 9,926.90 \$ 9,926.90
Sick Leave	0.030000	X	\$ 12,767.70	X	0.7370	= \$ 282.29
	0.000000	X	0.7370	X		= \$ - \$ 282.29
TOTAL ALLOWANCE WITH SICK LEAVE						\$ 10,334.75

Date: 1/25/2013 Initials: JN Date: 2/3 Initials: Kd  
 Started: 1/25/2013





**FINAL RETIREMENT CALCULATION**

Last Name: PICARD First Name: Michael MI: \_\_\_\_\_ Employee #: [REDACTED]  
 Care Of: \_\_\_\_\_ Emp SS#: [REDACTED]  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
 Retirement Date: 12/8/2012 Member Date: 11/1/1988  
 Employer: AAR

	Prior Srv	Pickup	Redeposit	Pub. Srv.
Tier: 1	0.0000	0.0000	0.0000	0.0000
Tier: 2	0.0000	0.0000	0.0000	0.0000
Tier: 3	0.0000	0.0000	0.0000	0.0000
Tier: Safety	0.0000	0.0000	0.0000	0.0000

Retirement Age \_\_\_\_\_

Max Vac Weeks 1 Yr Accrual	7.8	Max Vac Weeks 2 Yr Accrual	
<b>Monthly Salary - Include Management and Longevity Pay:</b>			
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
<b>Pre Ventura 36 Month Total</b>	0.00		-
12/8/11 - 12/31/11	0.77	12,063.00	9,339.10
1/1/12 - 1/31/12	1.00	12,063.00	12,063.00
2/1/12 - 5/31/12	4.00	12,721.82	50,887.28
6/1/12 - 6/30/12	1.00	12,089.35	12,089.35
7/1/12 - 12/7/12	5.23	12,063.00	63,038.90
<b>Pre Ventura 12 Month Total</b>	12.00		147,417.63

Tier: 1 (.02\*5624 = .013248)  
 Factor: 0.013248 Mo Red: 0  
 Tier: 2  
 Factor: 0.000000 Mo Red: 0.000000  
 Tier: 3  
 Factor: 0.000000 Mo Red: 0  
 Tier: Safety  
 Factor: 0.028239

Service Credit Tier 1	
89-03-01	
88-11-01	
Current Serv. =	0.3333
Add'l. Service:	0.0000
<b>Total =</b>	<b>0.3333</b>

	12 Month	36 Month	
<b>SUBTOTAL FINAL COMPENSATION</b>	\$ 147,417.63	\$ -	
Holiday Pay: ✓	\$ 6,809.87	\$ -	Service Credit Tier 2
Differential-Type ✓ Retirement Allotment, Mgmt Incentive	\$ 17,592.72	\$ -	
Differential-Type ✓ FLSA Pay, Stand-by Pay	\$ 11,209.03	\$ -	
Pre-Ventura Final Avg Salary	15,252.44	-	Curr Serv. =
<b>FINAL PRE VENTURA TOTALS</b>	\$ 183,029.25	\$ -	Add'l. Service: 0.0000
Vac. Sales Hrs: ✓ 112.00 (1yr) 0.00 (3yr) x hourly rate 0.009000	\$ 6,581.12	\$ -	Total = 0.00000
Vac. P/O Hrs. ✓ 308.95 (1yr) 0.00 (3yr) x hourly rate 58.320000	\$ 18,017.98	\$ -	Service Credit Tier 3
Pers. Hol. P/O Hrs. 0.00 (1yr) 0.00 (3yr) x hourly rate 0.000000	\$ -	\$ -	
Hol Comp P/O Hrs. 0.60 (1yr) 0.00 (3yr) x hourly rate 0.000000	\$ -	\$ -	
<b>LUMP SUM TOTALS</b>	\$ 24,599.08	\$ -	
<b>Grand Total Compensation:</b> 36 mo/ 1 yr = \$	\$ 207,628.33	\$ -	Curr Serv. =
Total Weeks in Terminal Pay 1 yr	10.5	Total Weeks in Terminal Pay 3 yr	0.0
<b>AVERAGE SALARY - ONE YEAR:</b>	\$ 17,302.36		Add'l. Service: 0.0000
<b>AVERAGE SALARY - THREE YEARS:</b>	\$ -		Total = 0.0000

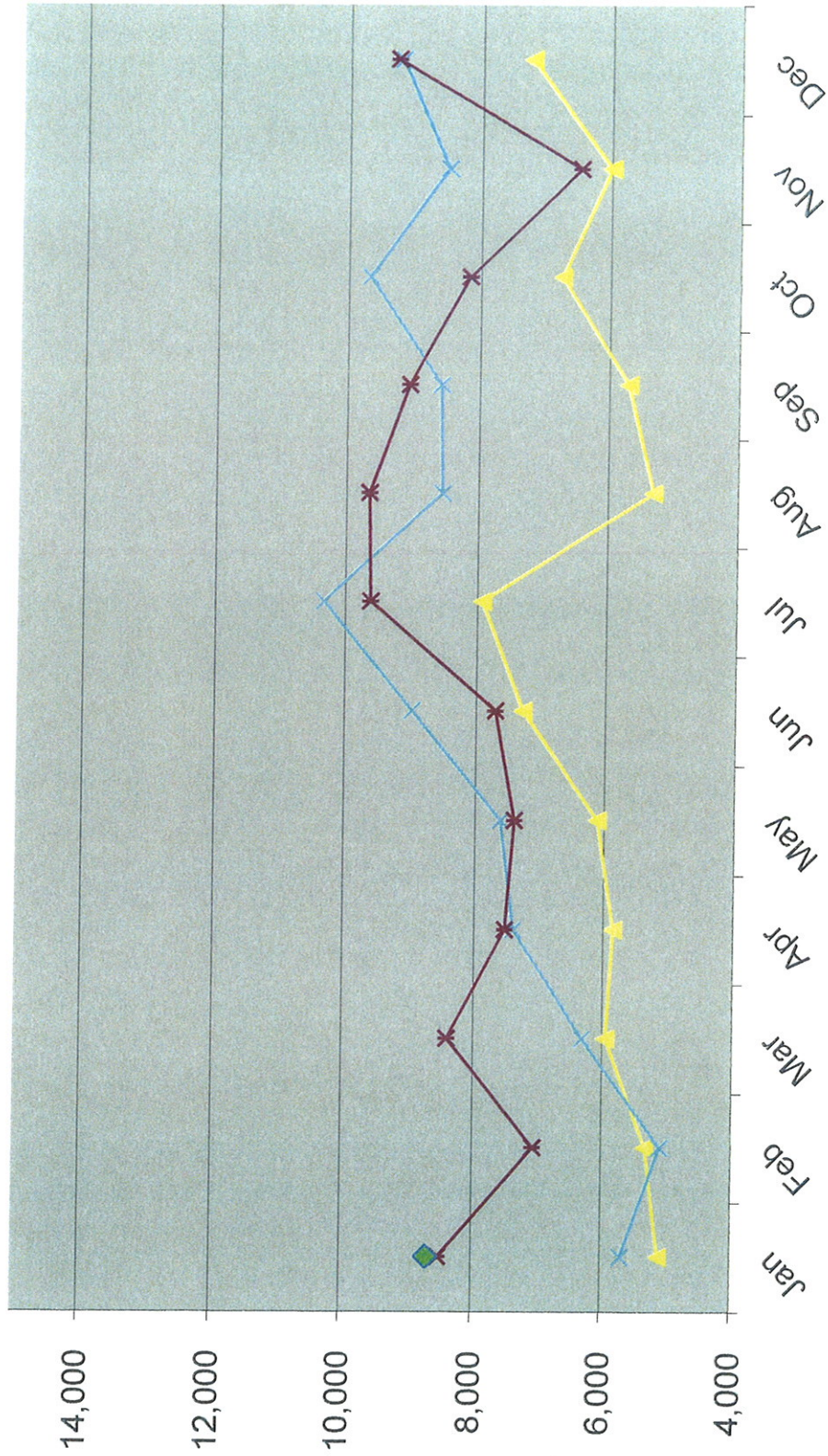
BASIC RETIREMENT ALLOWANCE					
<b>Tier 1</b>					
0.013248	X	\$ 17,302.36	X	0.3333	= \$ 76.40
0	X	0.3333	X		= \$ - \$ 76.40
<b>Tier 2</b>					
0.000000	X	\$ -	X	0.0000	= \$ -
0	X	0.0000	X	0.00	= \$ - \$ -
<b>Tier 3</b>					
0.000000	X	\$ 17,302.36	X	0.0000	= \$ -
0	X	0.0000	X	N/A	= \$ - \$ -
<b>Safety</b>					
0.028239	X	\$ 17,302.36	X	23.8333	= \$ 11,644.90 \$ 11,644.90
<b>Sick Leave</b>					
0.028239	X	\$ 17,302.36	X	0.5515	= \$ 269.46
0.000000	X	0.5515	X		= \$ - \$ 269.46
<b>TOTAL ALLOWANCE WITH SICK LEAVE \$ 11,990.84</b>					

Service Credit Tier 2  
 Curr Serv. =  
 Add'l. Service: 0.0000  
 Total = 0.00000  
 Service Credit Tier 3  
 Total = 0.0000  
 Service Credit Safety  
 13-01-01  
 89-03-01  
 Curr Serv = 23.8333  
 Add'l. Service: 0.0000  
 Total = 23.8333  
 Sick Leave  
 Hours = #hrs. /2912  
 Total Final Service w/Sick Leave  
 Reg Service = 24.1666  
 Sick Leave = 0.5515  
 Total 24.7181  
 Tier 1 0.3333  
 Safety Tier 23.8333  
 Safety Tier w/S.L. 24.3848





# Total Overtime Hours by Month January 2010 - January 2013





1/1/2013 Through 1/31/2013

WORK CODE: 1 STAFFING

ASSIGNMENT		Time Worked	Time Paid
101	HOLD OVER FOR CALL	8.99	12.00
103	MISC. STAFFING COVE	8340.75	8341.00
107	LATE/STA. MOVE COVE	9.91	14.50
199	MID SHIFT RECALL	17.00	17.00
<b>Total All Assignments This Work Type:</b>		<b>8,376.65</b>	<b>8,384.50</b>

WORK CODE: 2 TRAINING

ASSIGNMENT		Time Worked	Time Paid
201	OPERATIONS TRAINING	4.00	4.00
214	PARAMEDIC - CONT ED	34.50	34.50
216	EMD/DISPATCH TRAINI	18.75	18.75
221	2013-1 ACADEMY	26.75	26.75
<b>Total All Assignments This Work Type:</b>		<b>84.00</b>	<b>84.00</b>

WORK CODE: 3 ASSIGNMENTS

ASSIGNMENT		Time Worked	Time Paid
301	MEETINGS/PROJECT DE	165.73	166.25
302	OFC WORK/REPORT WR	13.50	13.50
310	MISC. MAINTENANCE	3.33	3.50
317	RECRUITMENT EXTER	2.00	2.00
340	PROJECT WORK	31.50	31.75
<b>Total All Assignments This Work Type:</b>		<b>216.06</b>	<b>217.00</b>

1/1/2013 Through 1/31/2013

WORK CODE: 7      EMERGENCY			
ASSIGNMENT		Time Worked	Time Paid
700	EMERGENCY RECALL	2.23	4.00
720	FIRE INVESTIGATION	6.50	6.50
Total All Assignments This Work Type:		<u>8.73</u>	<u>10.50</u>
Report Grand Total:		<u>8,685.44</u>	<u>8,696.00</u>

1/1/2013 Through 1/31/2013

WORK CODE:		Time Paid
1	STAFFING	8,384.50
2	TRAINING	84.00
3	ASSIGNMENTS	217.00
7	EMERGENCY	10.50
	Report Grand Total:	<u>8,696.00</u>

January 2013 Staffing/Overtime Analysis

	Staffing OT \$	Staffing OT Hrs	Staffing OT FTE	Paid FTE	Total Effective FTE	See Note 1
ACTUAL JANUARY RESULTS	\$ 456,843	8,205.25	33.81	111.00	144.81	12.26%
PROJECTED JANUARY						
HIRING IN PLACE OF OVERTIME	\$ 610,790	8,205.25				
NET SAVINGS						
OVERTIME IN PLACE OF HIRING	\$ 153,947					

Note 1: This figure represents the percentage of time necessary to backfill regularly staffed positions for the month. This amount will routinely include the following components:

- The variance of regular, full-time paid employees either above or below the optimal 129 FTEs based upon the 10% hiring model
- Vacation Leave
- Sick Leave
- Disability Leave
- Various (jury duty, station moves, medic coverage, etc.)



**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
COMBINED BALANCE SHEET OF ALL FUND TYPES  
JANUARY 31, 2013**

	GOVERNMENTAL FUND TYPES						ACCOUNT		GROUPS		Totals (Memo Only)
	General Fund-100	Debt Service Fund-700	Capital Projects Fund-300	Federal Grant Capital Projects Fund-310	Special Revenue Fund-400	Equipment/ Vehicles Capital Projects Fund-600	AGENCY CERT PROGRAM Fund-700	General Fixed Assets Fund-800	Long-Term Debt Fund-900	General	
<b>ASSETS</b>											
Cash - Bank of the West	\$ (2,126,422)	\$ -	\$ 2,732,631	\$ (129,317)	\$ 306	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 533,023
Cash - Bank of the West Money Market @ 0.10%	3,978,494										3,978,494
Cash - Bank of the West Workers' Compensation	(48,388)										(48,388)
Cash - Comerica Flexible Spending	6,122										6,122
Petty Cash	1,250										1,250
Investments - LAIF @ 0.32%	32,755,829					3,300					32,759,129
Investments - LAIF Market Value Adjustment	41,750					4					41,754
Cash with Fiscal Agent (Note #1)		1,329,261									1,329,261
Accounts Receivable	333,752										333,752
Prepaid Expenses/Deposits			238,000								238,000
Land							7,105,802				7,105,802
Buildings & Improvements/Construction							27,283,239				27,283,239
Equipment							26,055,765				26,055,765
Accumulated Depreciation							(27,952,714)				(27,952,714)
Amount to be Provided for General									19,496,434		19,496,434
Long Term Debt									19,496,434		19,496,434
<b>Total Assets</b>	<b>\$ 34,942,387</b>	<b>\$ 1,329,261</b>	<b>\$ 2,970,631</b>	<b>\$ (129,317)</b>	<b>\$ 306</b>	<b>\$ -</b>	<b>\$ 32,492,092</b>	<b>\$ 19,496,434</b>	<b>\$ -</b>	<b>\$ 91,160,923</b>	
<b>LIABILITIES</b>											
Accounts Payable	\$ -	\$ -	\$ -	\$ 8,065	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,065
Accrued Expenses	2,916,632										2,916,632
Deposits Payable	9,646										9,646
Long Term Debt:											
(1) Certificates of Participation									12,880,000		12,880,000
(2) Vehicle Lease									2,721,890		2,721,890
Claims Payable	6,122								2,085,550		2,091,680
Compensated Absences									1,808,986		1,808,986
<b>Total Liabilities</b>	<b>2,932,400</b>	<b>-</b>	<b>-</b>	<b>8,065</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,496,434</b>	<b>-</b>	<b>22,436,899</b>
<b>FUND EQUITY</b>											
Investment in General Fixed Assets											
Non-Spendable Fund Balance			238,000						32,492,092		32,492,092
Restricted Fund Balance				(137,382)							238,000
Committed Fund Balance:											
Workers' Compensation Claims	1,000,000										1,000,000
Refinery Property Tax Claim	460,000										460,000
Station 32/Capital Improvement Projects	5,527,445										5,527,445
Budget Stabilization	16,097,700										16,097,700
Tactical Training Center			2,709,585								2,709,585
Assigned Fund Balance:											
Budgetary Deficit	4,210,978										4,210,978
Other Assigned Fund Balance	63,348										63,348
Unassigned Fund Balance	4,650,516										4,650,516
<b>Total Fund Balance</b>	<b>32,009,987</b>	<b>1,329,261</b>	<b>2,970,631</b>	<b>(137,382)</b>	<b>306</b>	<b>-</b>	<b>32,492,092</b>	<b>19,496,434</b>	<b>-</b>	<b>68,724,024</b>	
<b>Total Liabilities and Fund Equity</b>	<b>\$ 34,942,387</b>	<b>\$ 1,329,261</b>	<b>\$ 2,970,631</b>	<b>\$ (129,317)</b>	<b>\$ 306</b>	<b>\$ -</b>	<b>\$ 32,492,092</b>	<b>\$ 19,496,434</b>	<b>\$ -</b>	<b>\$ 91,160,923</b>	

Note 1 - US Bank:  
 Reserve Fund (COP 2003) Market Value \$729,926, Interest Rate 0.04% (Money Market Fund)  
 Lease Fund (COP 2003) Market Value \$0, Interest Rate 0.00% (Money Market Fund)  
 Reserve Fund (COP 2006) Market Value \$599,335, Interest Rate 0.04% (Money Market Fund)  
 Lease Fund (COP 2006) Market Value \$0, Interest Rate 0.00% (Money Market Fund)

SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
REVENUES (ALL FUNDS)  
FISCAL YEAR 2012/2013  
JULY 1, 2012 - JANUARY 31, 2013

GL CODE	DESCRIPTION	2009/2010 ACTUAL REVENUE	2010/2011 ACTUAL REVENUE	2011/2012 ACTUAL REVENUE	2012/2013 ESTIMATED REVENUE	2012/2013 REALIZED REVENUE
<b>4100</b>	<b>TAXES</b>					
4110	PROPERTY TAXES - CURRENT SECURED	\$48,555,854	\$47,388,882	\$47,933,548	\$48,274,589	\$26,609,628
4120	PROPERTY TAXES - SUPPLEMENTAL	\$649,615	\$699,652	\$489,994	\$146,412	\$92,496
4130	PROPERTY TAXES - UTILITIES (Unitary)	\$760,539	\$896,045	\$959,401	\$978,589	\$515,677
4140	PROPERTY TAXES - CURRENT UNSECURED	\$1,832,522	\$1,747,874	\$1,841,275	\$1,765,227	\$1,740,801
4145	HOMEOWNERS PROPERTY TAX RELIEF	\$545,218	\$537,428	\$526,371	\$494,700	\$0
4150	LESS TAXES RETURNED TO COUNTY	(\$1,412,883)	(\$1,338,944)	(\$1,251,584)	(\$1,584,551)	(\$1,388,074)
4160	LESS COUNTY TAX ADMINISTRATION	(\$547,169)	(\$523,908)	(\$496,473)	(\$506,402)	(\$140)
4170	PROPERTY TAXES - PRIOR SECURED	(\$339,632)	(\$67,962)	(\$449,320)	(\$458,307)	(\$23,896)
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(\$393,227)	(\$185,201)	(\$187,054)	(\$190,795)	(\$2,272)
4190	PROPERTY TAXES - PRIOR UNSECURED	\$29,210	\$30,951	(\$37,026)	(\$62,379)	\$21,508
		\$49,680,045	\$49,184,817	\$49,329,132	\$48,857,083	\$27,565,728
<b>4200</b>	<b>INTERGOVERNMENTAL REVENUE</b>					
4220	MEASURE "H"	\$0	\$0	\$112,184	\$25,000	\$0
4230	SB-90 MANDATED COSTS	\$59,662	\$18,333	\$13,323	\$15,000	\$0
4240	MISCELLANEOUS STATE AID/GRANTS	\$309,199	\$35,723	\$91,609	\$35,000	\$217,013
4245	FEDERAL GRANT REVENUE	\$0	\$0	\$0	\$1,906,683	\$1,502,223
4250	OTHER INTERGOVERNMENTAL REVENUE	\$0	\$3,000,000	\$245,151	\$444,711	\$40,009
		\$368,861	\$3,054,056	\$462,267	\$2,426,394	\$1,759,245
<b>4300</b>	<b>CHARGES FOR SERVICE</b>					
4310	INSPECTION FEES	\$40,847	\$32,729	\$60,324	\$42,000	\$30,282
4315	PLAN REVIEW	\$120,522	\$173,623	\$248,626	\$265,000	\$204,802
4320	WEED ABATEMENT CHARGES	\$8,299	\$4,435	\$2,984	\$4,000	\$18,205
4325	ADMINISTRATIVE CITATION CHARGES	\$0	\$8,250	\$35,321	\$23,000	\$19,875
4330	AMBULANCE SERVICES	\$2,388,562	\$2,202,045	\$2,439,773	\$2,300,000	\$1,526,354
4340	CPR CLASSES	\$2,278	\$2,955	\$2,555	\$2,000	\$575
4350	REPORTS/PHOTOCOPIES	\$1,796	\$1,560	\$5,464	\$1,100	\$3,828
4360	MISCELLANEOUS CURRENT SERVICES	\$0	\$0	\$0	\$0	\$0
		\$2,562,304	\$2,425,597	\$2,795,047	\$2,637,100	\$1,803,921
<b>4400</b>	<b>USE OF MONEY &amp; PROPERTY</b>					
4410	INVESTMENT EARNINGS	\$250,322	\$152,454	\$98,835	\$156,600	\$45,281
		\$250,322	\$152,454	\$98,835	\$156,600	\$45,281
<b>4500</b>	<b>RENTS, ROYALTIES AND COMMISSIONS</b>					
4510	RENT ON REAL ESTATE	\$143,852	\$159,877	\$189,978	\$305,000	\$189,630
		\$143,852	\$159,877	\$189,978	\$305,000	\$189,630
<b>4600</b>	<b>OTHER REVENUE</b>					
4610	DONATIONS/CONTRIBUTIONS	\$500	\$917	\$7,355	\$5,000	\$325
4620	SALE OF PROPERTY	\$19,348	\$9,203	\$7,960	\$755,000	\$367,605
4640	MISCELLANEOUS REVENUE	\$38,897	\$25,938	\$45,769	\$10,000	\$50,072
		\$58,745	\$36,058	\$61,084	\$770,000	\$418,002
<b>4900</b>	<b>OTHER FINANCING SOURCES</b>					
4920	LEASE PROCEEDS	\$0	\$3,400,000	\$0	\$2,750,000	\$0
		\$0	\$3,400,000	\$0	\$2,750,000	\$0
	<b>REVENUE TOTAL</b>	\$53,064,129	\$58,412,859	\$52,936,343	\$57,902,177	\$31,781,807

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
GENERAL FUND  
REVENUE/EXPENDITURE HISTORY**

Month	2008-09		2009-10		2010-11		2011-12		2012-13	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	409,494	4,731,355	247,304	4,758,259	166,735	4,749,257	186,793	4,351,134	327,098	4,374,370
August	215,934	4,086,942	222,953	3,806,559	215,809	4,025,589	265,453	4,513,204	319,178	4,123,666
September	367,546	4,339,978	296,640	4,728,793	204,485	3,953,342	312,278	3,893,321	309,945	3,903,613
October	2,483,697	4,137,431	1,955,619	3,664,748	1,892,126	3,970,955	2,046,255	3,735,522	2,331,797	4,132,784
November	165,281	4,058,659	228,442	3,778,804	220,473	4,450,015	188,594	4,535,275	360,982	4,246,986
December	27,327,550	4,162,810	26,486,066	4,293,444	25,691,372	4,182,987	25,787,719	4,424,050	25,961,035	4,181,747
January	437,643	4,026,715	2,231,614	3,813,140	213,894	4,015,505	265,253	3,990,074	628,896	4,061,102
February	234,858	4,284,220	253,553	3,865,360	176,960	3,997,461	508,340	4,000,893		
March	358,150	4,551,611	263,343	4,094,246	266,513	4,225,922	268,932	4,016,648		
April	19,725,844	4,110,947	14,980,947	3,933,954	19,064,857	4,162,409	18,036,297	3,746,578		
May	315,047	3,773,572	2,319,553	4,064,248	270,777	4,149,354	344,774	3,770,965		
June	3,892,839	8,012,065	3,562,931	4,046,928	3,611,512	3,874,346	4,472,525	4,206,925		

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2012/2013  
JULY 1, 2012 - JANUARY 31, 2013**

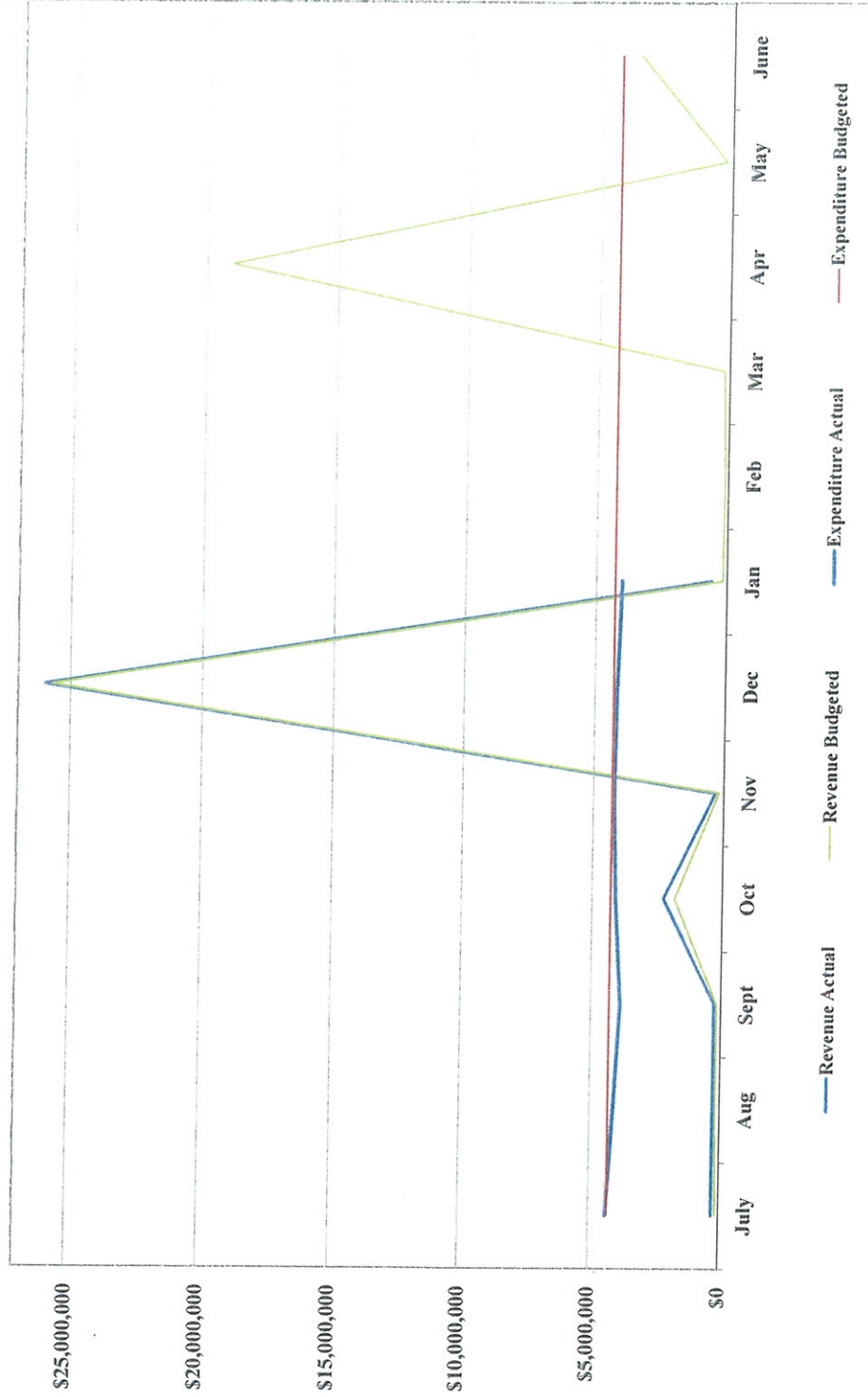
FISCAL YEAR COMPLETED - 58%									
DESCRIPTION	GL CODE	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED	
PERMANENT SALARIES	5110	\$21,979,823	\$21,730,515	\$21,231,690	\$21,933,333	\$12,156,271	\$9,777,062	55.42%	
TEMPORARY SALARIES	5115	\$223,756	\$140,161	\$170,887	\$146,191	\$102,995	\$43,196	70.45%	
PERMANENT OVERTIME	5120	\$4,597,107	\$4,736,070	\$5,943,633	\$4,767,500	\$3,572,128	\$1,195,372	74.93%	
FEDERAL INSURANCE COMPENSATION	5140	\$379,421	\$360,579	\$385,010	\$384,505	\$221,338	\$163,167	57.56%	
RETIREMENT CONTRIBUTIONS	5150	\$11,654,409	\$11,811,102	\$11,131,763	\$12,993,780	\$7,150,212	\$5,843,568	55.03%	
EMPLOYEE GROUP INSURANCE	5160	\$3,446,521	\$3,942,059	\$3,678,610	\$3,711,590	\$2,033,889	\$1,677,701	54.80%	
RETIREE HEALTH INSURANCE	5170	\$1,080,915	\$1,375,426	\$1,571,813	\$1,950,000	\$999,633	\$850,367	54.03%	
UNEMPLOYMENT INSURANCE	5180	\$29,318	\$2,693	\$118	\$20,000	\$913	\$19,087	4.57%	
WORKERS' COMPENSATION INS.	5190	\$638,059	\$874,475	\$871,135	\$800,000	\$484,131	\$315,869	60.52%	
<b>TOTAL SALARIES AND BENEFITS</b>	<b>5100</b>	<b>\$44,029,329</b>	<b>\$44,973,080</b>	<b>\$44,784,659</b>	<b>\$46,606,899</b>	<b>\$26,721,510</b>	<b>\$19,885,389</b>	<b>57.33%</b>	
OFFICE SUPPLIES	5202	\$43,108	\$40,156	\$30,218	\$28,250	\$14,036	\$14,214	49.68%	
POSTAGE	5204	\$10,181	\$11,547	\$17,385	\$12,700	\$4,077	\$8,623	32.10%	
TELECOMMUNICATIONS	5206	\$191,794	\$186,194	\$183,636	\$201,560	\$103,579	\$97,981	51.39%	
UTILITIES	5208	\$302,015	\$322,395	\$322,361	\$281,500	\$196,141	\$85,359	69.68%	
SMALL TOOLS/EQUIPMENT	5210	\$128,997	\$102,739	\$84,094	\$92,000	\$24,142	\$67,858	26.24%	
MISCELLANEOUS SUPPLIES	5212	\$150,959	\$104,279	\$126,724	\$117,100	\$47,439	\$69,661	40.51%	
MEDICAL SUPPLIES	5213	\$115,527	\$119,249	\$120,175	\$103,000	\$80,662	\$22,338	78.31%	
FIREFIGHTING SUPPLIES	5214	\$139,196	\$132,020	\$71,452	\$100,252	\$28,479	\$71,773	28.41%	
PHARMACEUTICAL SUPPLIES	5216	\$35,173	\$46,548	\$36,286	\$36,500	\$25,001	\$11,499	68.50%	
COMPUTER SUPPLIES	5218	\$55,612	\$28,810	\$11,859	\$39,500	\$7,705	\$31,795	19.51%	
RADIO EQUIPMENT & SUPPLIES	5219	\$50,198	\$342,998	\$72,432	\$139,850	\$31,666	\$108,184	22.64%	
FILM PROCESSING/SUPPLIES	5220	\$741	\$25	\$0	\$0	\$0	\$0		
FOOD SUPPLIES	5222	\$22,148	\$23,015	\$18,748	\$20,450	\$18,264	\$2,186	89.31%	
PPE INSPECTION & REPAIRS	5223	\$0	\$0	\$29,267	\$36,000	\$6,985	\$29,015	19.40%	
SAFETY CLOTHING/SUPPLIES	5224	\$132,513	\$144,694	\$231,465	\$239,499	\$15,801	\$223,698	6.60%	
CLASS A UNIFORMS & SUPPLIES	5225	\$0	\$0	\$720	\$1,000	\$1,017	(\$17)	101.70%	
NON-SAFETY CLOTHING/SUPPLIES	5226	\$87,028	\$26,317	\$24,689	\$23,200	\$4,746	\$18,454	20.46%	
CLASS B UNIFORMS & SUPPLIES	5227	\$0	\$0	\$2,161	\$25,000	\$13,577	\$11,423	54.31%	
HOUSEHOLD SUPPLIES	5228	\$40,834	\$37,749	\$40,553	\$40,000	\$19,670	\$20,330	49.18%	
CENTRAL GARAGE - REPAIRS	5230	\$110,747	\$74,712	\$121,634	\$100,000	\$38,917	\$61,083	38.92%	
CENTRAL GARAGE - MAINTENANCE	5231	\$18,074	\$14,325	\$6,784	\$20,000	\$8,297	\$11,703	41.49%	
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	\$165,112	\$161,507	\$174,886	\$199,500	\$94,316	\$105,184	47.28%	
CENTRAL GARAGE - TIRES	5234	\$39,221	\$20,197	\$58,875	\$40,000	\$32,117	\$7,883	80.29%	
CENTRAL GARAGE - MANDATED INSP.	5235	\$8,250	\$10,240	\$9,330	\$12,500	\$0	\$12,500	0.00%	
MAINT./REPAIRS - EQUIPMENT	5236	\$96,527	\$103,571	\$107,632	\$126,004	\$114,063	\$11,941	90.52%	
MAINT./REPAIRS - RADIO & ELECTRONIC	5238	\$333,941	\$307,774	\$331,986	\$355,008	\$174,230	\$180,776	49.08%	
MAINT./REPAIRS - BUILDINGS	5240	\$217,464	\$104,677	\$132,488	\$131,750	\$65,940	\$65,810	50.05%	
MAINT./REPAIRS - GROUNDS	5242	\$46,871	\$36,171	\$33,700	\$37,500	\$15,338	\$22,162	40.90%	
RENTS & LEASES-EQUIP./PROPERTY	5246	\$54,890	\$42,893	\$48,938	\$71,300	\$67,023	\$4,277	94.00%	
PROFESSIONAL/SPECIALIZED SERVICES	5250	\$746,996	\$822,554	\$653,019	\$989,526	\$300,733	\$688,793	30.39%	
RECRUITING COSTS	5251	\$63,582	\$35,680	\$101,946	\$82,800	\$42,462	\$40,338	51.28%	
LEGAL SERVICES	5252	\$246,839	\$192,663	\$391,532	\$336,000	\$184,481	\$151,519	54.91%	
MEDICAL SERVICES	5254	\$112,336	\$83,633	\$95,857	\$126,500	\$18,745	\$107,755	14.82%	
DATA PROCESSING SERVICES	5256	\$70	\$0	\$0	\$0	\$0	\$0		
COMMUNICATIONS SERVICES	5258	\$3,738	\$1,577	\$0	\$78,600	\$0	\$78,600	0.00%	
DOCUMENT MANAGEMENT SERVICES	5260	\$510	\$0	\$0	\$0	\$0	\$0		
ELECTION SERVICES	5262	\$0	\$51,099	\$0	\$117,768	\$0	\$117,768	0.00%	
INSURANCE SERVICES	5264	\$481,274	\$493,476	\$497,815	\$437,000	\$388,378	\$48,622	88.87%	
PUBLICATION OF LEGAL NOTICES	5270	\$949	\$5,552	\$1,578	\$500	\$1,144	(\$644)	228.80%	
SPECIALIZED PRINTING	5272	\$55,936	\$24,155	\$18,454	\$26,620	\$9,927	\$16,693	37.29%	
MEMBERSHIPS	5274	\$48,871	\$53,784	\$48,575	\$58,195	\$45,589	\$12,606	78.34%	
EDUCATIONAL COURSES/SUPPLIES	5276	\$138,221	\$48,708	\$52,091	\$59,000	\$26,672	\$32,328	45.21%	
EDUCATIONAL ASSISTANCE PROGRAM	5277	\$30,761	\$26,514	\$22,051	\$45,000	\$9,476	\$35,524	21.06%	
PUBLIC EDUCATIONAL SUPPLIES	5278	\$22,529	\$20,074	\$13,219	\$11,000	\$8,284	\$2,716	75.31%	
BOOKS & PERIODICALS	5280	\$21,447	\$21,700	\$10,216	\$25,800	\$3,716	\$22,084	14.40%	
RECOGNITION SUPPLIES	5282	\$4,889	\$6,573	\$3,364	\$6,500	\$1,483	\$5,017	22.82%	
MEETINGS/TRAVEL EXPENSES	5284	\$109,023	\$46,773	\$39,734	\$45,000	\$8,440	\$36,560	18.76%	
OTHER - CLAIMS EXPENSE	5286	\$154,082	\$304,845	\$0	\$0	\$0	\$0		
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>5200</b>	<b>\$4,819,154</b>	<b>\$4,784,062</b>	<b>\$4,399,929</b>	<b>\$5,076,730</b>	<b>\$2,302,758</b>	<b>\$2,773,972</b>	<b>45.36%</b>	
<b>TOTAL G/F OPERATING EXPENDITURES</b>		<b>\$48,848,483</b>	<b>\$49,757,142</b>	<b>\$49,184,588</b>	<b>\$51,683,629</b>	<b>\$29,024,268</b>	<b>\$22,659,361</b>	<b>56.16%</b>	



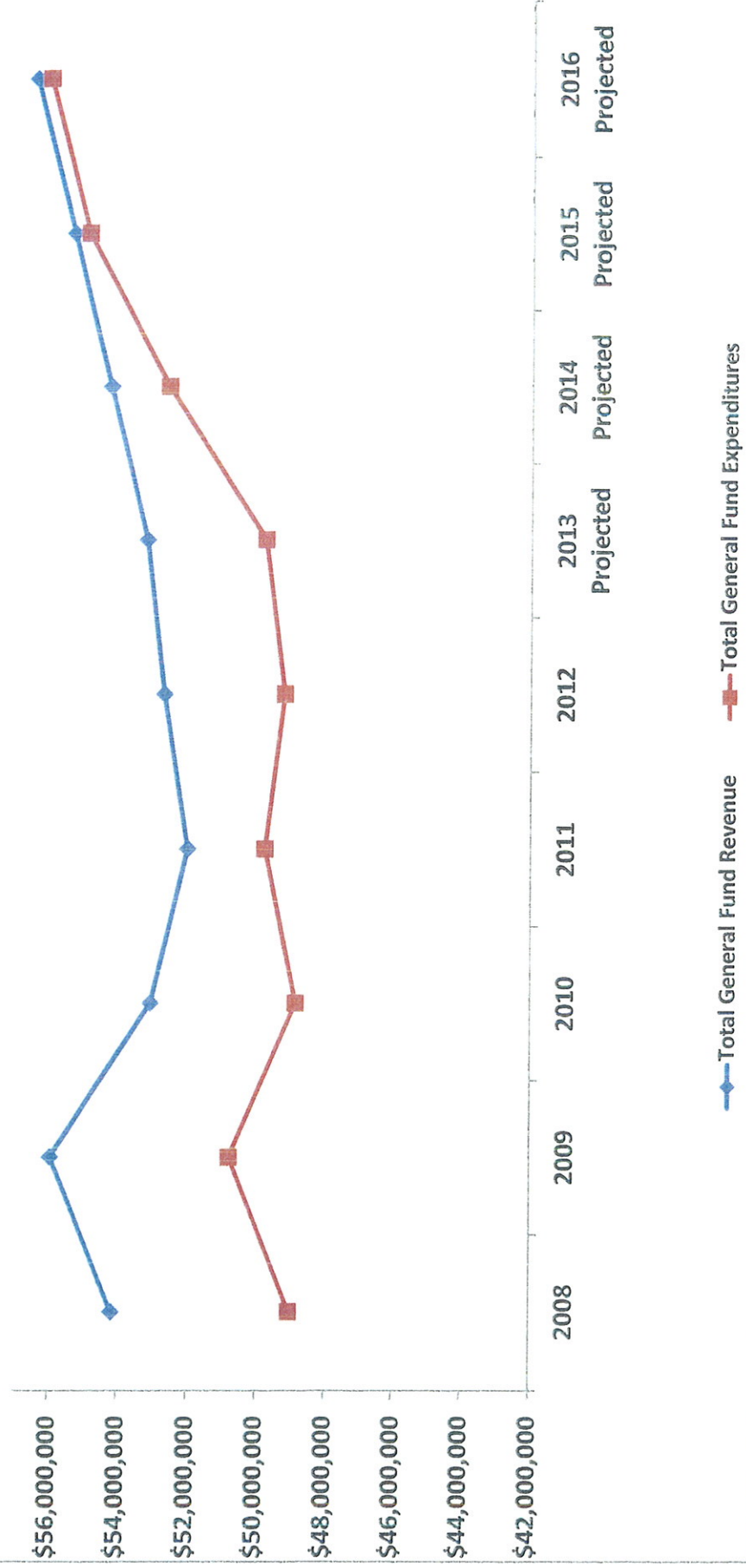
SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
 CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND  
 FISCAL YEAR 2012/2013  
 JULY 1, 2012 - JANUARY 31, 2013

FISCAL YEAR COMPLETED - 58%								
DESCRIPTION	GL CODE	2009/2010 ACTUAL	2010/2011 ACTUAL	2011/2012 ACTUAL	2012/2013 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$12,500	\$12,500	\$12,500	\$0	\$0	\$0	
DESIGN/CONSTRUCTION	6105/6110	\$1,917,756	\$652,060	\$297,355	\$1,808,988	\$607,945	\$1,201,043	34%
VARIOUS IMPROVEMENTS	6120	\$224,490	\$47,634	\$46,018	\$70,000	\$23,243	\$46,757	33%
<b>TOTAL CAPITAL PROJECTS (FUND 300)</b>		<b>\$2,154,746</b>	<b>\$712,194</b>	<b>\$355,873</b>	<b>\$1,878,988</b>	<b>\$631,188</b>	<b>\$1,247,800</b>	<b>34%</b>
RADIO/ELECTRONIC EQUIPMENT	6230			\$0	\$2,724,155	\$2,006,236	\$717,919	74%
<b>TOTAL FEDERAL GRANT CAPITAL PROJECTS (FUND 310)</b>					<b>\$2,724,155</b>	<b>\$2,006,236</b>	<b>\$717,919</b>	<b>74%</b>
OFFICE EQUIP. & FURNISHINGS	6210	\$11,909	\$0	\$0		\$0	\$0	
MEDICAL/LAB EQUIPMENT	6220	\$11,397	\$0	\$0		\$0	\$0	
RADIO/ELECTRONIC EQUIPMENT	6230	\$247,764	\$425,512	\$264,441	\$37,500	\$0	\$37,500	0%
TOOLS & SUNDRY EQUIPMENT	6240	\$204,987	\$25,000	\$43,700	\$1,580,798	\$80,786	\$1,500,012	5%
AUTO & TRUCKS	6250	\$465,181	\$3,214,898	\$119,879	\$980,000	\$1,067	\$978,933	0%
<b>TOTAL EQUIPMENT/VEHICLES (FUND 600)</b>		<b>\$941,234</b>	<b>\$3,665,410</b>	<b>\$428,020</b>	<b>\$2,598,298</b>	<b>\$81,853</b>	<b>\$2,516,445</b>	<b>3%</b>
BOND REDEMPTION - 2003/2006/2012 COP	5310	\$1,330,979	\$1,325,885	\$1,328,630	\$1,504,708	\$1,324,707	\$180,001	88%
VEHICLE LEASE #2	5310	\$329,498	\$329,498	\$329,497	\$0	\$0	\$0	
VEHICLE LEASE #3	5310	\$756,032	\$756,032	\$756,033	\$0	\$0	\$0	
VEHICLE LEASE #4	5310			\$534,010	\$534,011	\$267,006	\$267,005	50%
<b>TOTAL DEBT SERVICE (FUND 200)</b>		<b>\$2,416,509</b>	<b>\$2,411,415</b>	<b>\$2,948,170</b>	<b>\$2,038,719</b>	<b>\$1,591,713</b>	<b>\$447,006</b>	<b>78%</b>
OTHER SPECIAL DISTRICT EXPENDITURES	5286		\$0	\$858	\$7,000	\$6,903	\$97	99%
<b>TOTAL SRVF COMMUNITY FUND (FUND 400)</b>			<b>\$0</b>	<b>\$858</b>	<b>\$7,000</b>	<b>\$6,903</b>	<b>\$97</b>	<b>99%</b>
<b>TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY &amp; FEDERAL GRANT FUND</b>		<b>\$5,512,489</b>	<b>\$6,789,019</b>	<b>\$3,732,921</b>	<b>\$9,247,160</b>	<b>\$4,317,893</b>	<b>\$4,929,267</b>	<b>47%</b>

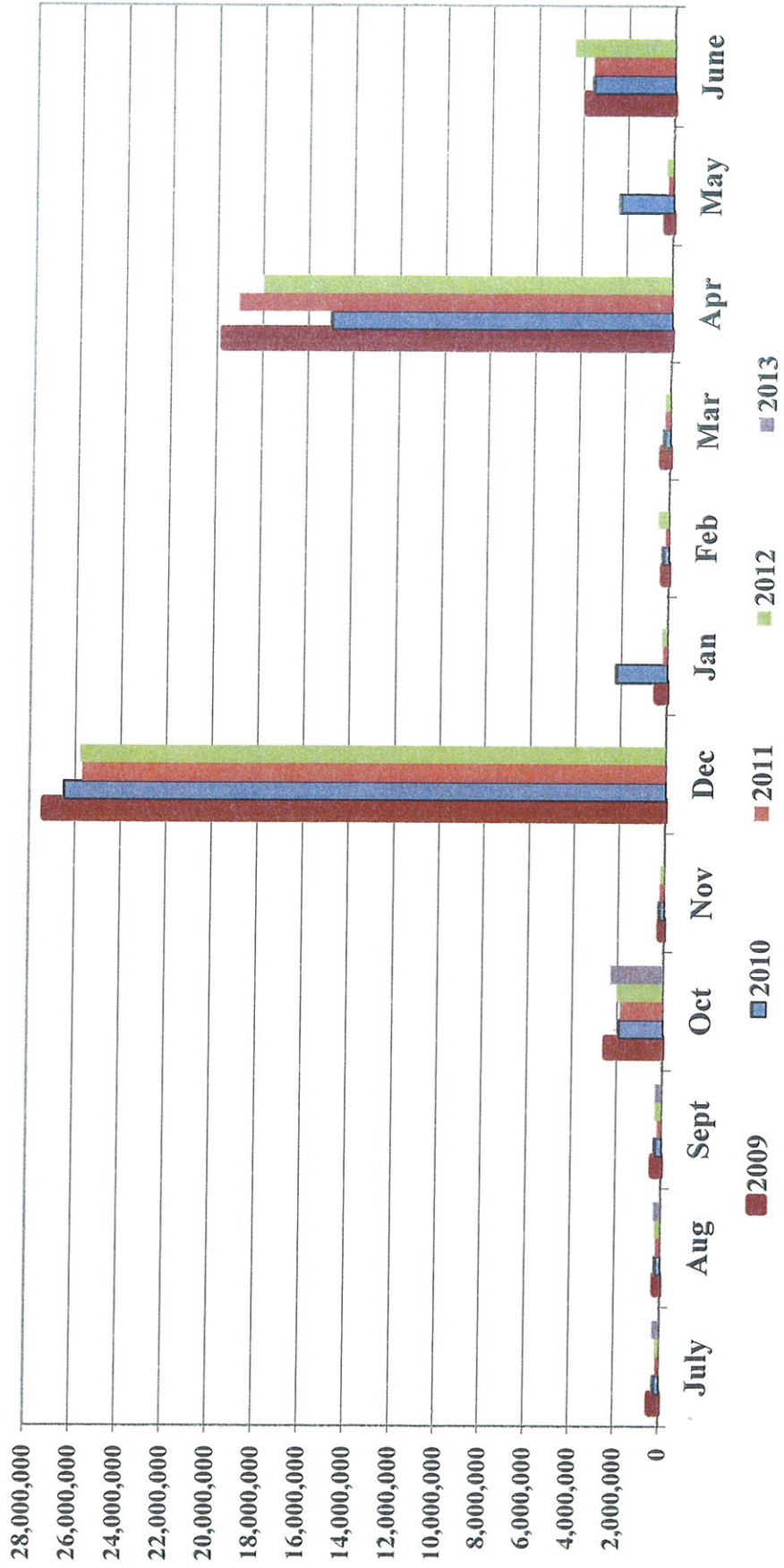
**GENERAL FUND  
COMPARISON OF ACTUAL TO BUDGETED  
FISCAL YEAR 2012-13**



**GENERAL FUND  
2008 - 2016 PROJECTED**



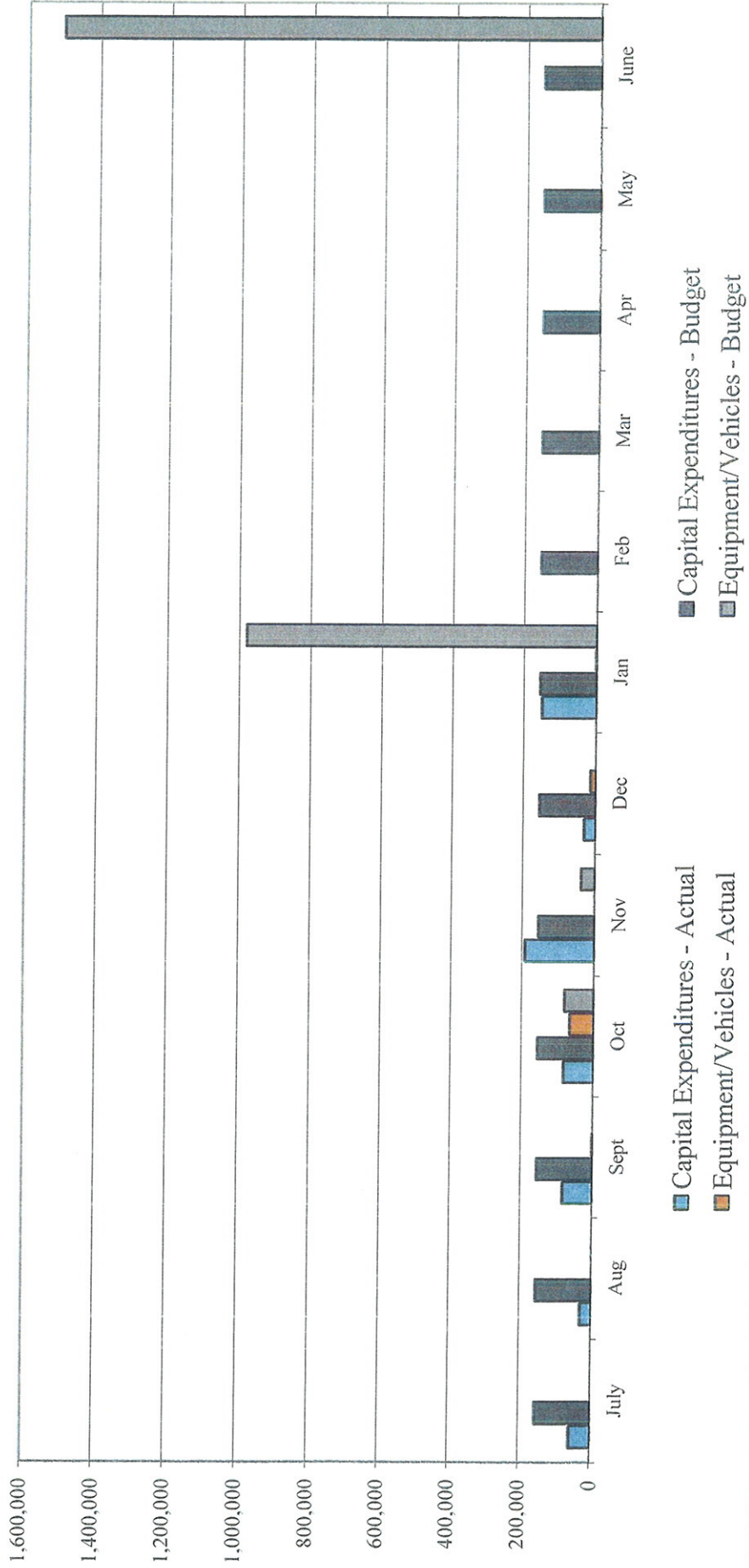
**GENERAL FUND REVENUE  
FISCAL YEARS 2009 - 2013**





# CAPITAL & EQUIPMENT/VEHICLES FUNDS

## COMPARISON OF ACTUAL TO BUDGET FISCAL YEAR 2012-2013



**GENERAL FUND EXPENDITURES BY MONTH  
FISCAL YEARS 2009 - 2013**

