

# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Administration  
Phone: 925-838-6600  
Fax: 925-838-6629  
[www.srvfire.ca.gov](http://www.srvfire.ca.gov)

1500 Bollinger Canyon Road  
San Ramon, California 94583

Fire Prevention  
Phone: 925-838-6680  
Fax: 925-838-6696

## MEMORANDUM

Date: November 26, 2012  
To: Board of Directors  
From: Robert Leete, Administrative Services Director  
Gloriann Sasser, Finance Supervisor  
Subject: Carone and Company, Inc. Approval of Payment for Construction Services for Station 32 Demolition and Grading

---

Section 5.3 of District Ordinance 20 requires that purchases in excess of \$25,000 have specific approval of the Board of Directors. The following purchase requires such authorization.

### Background

In May 2012 the Board approved a contract with Carone and Company, Inc. for construction services for the demolition and grading for Station 32. Per the terms of the contract, the District is required to pay for work completed through September 2012 in the amount of \$136,705.95.

### Recommended Action

Staff recommends the Board approve payment to Carone and Company, Inc. for construction services for Station 32 demolition and grading in the amount of \$136,705.95.

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## Fire Prevention

Phone: 925-838-6680  
Fax: 925-838-6609

## MEMORANDUM

Date: November 26, 2012  
To: Board of Directors  
From: Robert Leete, Administrative Services Director  
Subject: Red Cloud, Inc. Approval of Payment for Installation of Mobile Radios

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Section 5.3 of District Ordinance 20 requires that purchases in excess of \$25,000 have specific approval of the Board of Directors. The following purchase requires such authorization.

### Background

In August 2012 the Board approved a contract with Red Cloud, Inc. for the installation of mobile radios for the Federal Emergency Management Agency Assistance to Firefighters Grant radio project. Some of the installations are complete. Per the contract terms, the District is required to pay the invoices in the amounts of \$26,480.00 and \$10,045.00. These installations were for participating agencies. The District will receive federal grant and intergovernmental revenue to fund the complete costs of these installations.

### Recommended Action

Staff recommends the Board approve payment to Red Cloud, Inc. in the amount of \$36,525.00.

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Phone: 925-838-6680  
Fax: 925-838-6696

## MEMORANDUM

Date: November 26, 2012  
To: Board of Directors  
From: Robert Leete, Administrative Services Director  
Gloriann Sasser, Finance Supervisor  
Subject: LCA Architects Approval of Payment for Architectural Services for Station 32

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Section 5.3 of District Ordinance 20 requires that purchases in excess of \$25,000 have specific approval of the Board of Directors. The following purchase requires such authorization.

### Background

In July 2012 the Board approved a contract with LCA Architects for architectural services for the preparation of design and construction documents for Station 32. Per the terms of the contract, the District is required to pay for work completed through October 2012 in the amount of \$50,263.97.

### Recommended Action

Staff recommends the Board approve payment to LCA Architects for architectural services for Station 32 in the amount of \$50,263.97.

# **NEW BUSINESS**

# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

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## Fire Prevention

Phone: 925-838-6680  
Fax: 925-838-6609

## MEMORANDUM

**Date:** November 26, 2012  
**To:** Board of Directors  
**From:** Robert Leete, Administrative Services Director  
**Subject:** Adopt Amendments to Cafeteria/Flexible Benefits Plan #40-12-4050

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### Background:

The District offers an employee funded cafeteria/flexible benefits plan to allow employees to fund child care and unreimbursed medical expenses through an IRS approved pre-tax payroll deduction process.

For 2012 and earlier, there was no specific limit regarding the amount of money that could be contributed to a flexible spending account for reimbursable medical expenses. The District had established a maximum contribution of \$5,000.

The administrator of this plan, Benefits Administration Corporation, has advised the District of the need amend the Flexible Benefits Plan to bring the plan in compliance with the Health Care Reform/Affordable Care Act. For 2013 the ACA establishes a new limit of \$2,500.

### Recommended Board Action:

Adopt resolution authorizing execution of plan amendments consistent with the provisions of the Health Care Reform/Affordable Care Act.

RESOLUTION NO. 2012-09

RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT APPROVING  
AMENDMENTS TO THE FLEXIBLE BENEFITS PLAN OF THE  
SAN RAMON VALLEY FIRE PROTECTION DISTRICT

WHEREAS, the San Ramon Valley Fire Protection District ("DISTRICT") maintains a flexible benefits plan pursuant to Section 125 of the Internal Revenue Code; and

WHEREAS, the DISTRICT contracts with Benefits Administration Corporation to administer the District's flexible benefits plan; and

WHEREAS, Benefits Administration Corporation has informed the DISTRICT of the need to amend the plan documentation to maintain compliance with laws that take effect in 2013;

NOW, THEREFORE BE IT RESOLVED, that the Amendment to the Flexible Benefits Plan of the San Ramon Valley Fire Protection District (the Amendment) is hereby approved and adopted, and that the Administrative Services Director is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts to the Amendment.

PASSED, APPROVED and ADOPTED this 26<sup>th</sup> day of November 2012, at a regular meeting of the District Board of Directors at San Ramon, State of California, on motion made by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and duly carried with the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: November 26, 2012

\_\_\_\_\_  
Thomas J. Linari, Board President

ATTEST:

\_\_\_\_\_  
Susan F. Brooks, District Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

\_\_\_\_\_  
William D. Ross, District Counsel

\_\_\_\_\_  
Richard Price, Fire Chief

FLEXIBLE BENEFITS PLAN OF  
SAN RAMON VALLEY FIRE PROTECTION DISTRICT

SUMMARY PLAN DESCRIPTION  
MATERIAL MODIFICATIONS

I  
INTRODUCTION

San Ramon Valley Fire Protection District has amended your Flexible Benefits Plan as of January 1, 2013.

This is merely a summary of the most important changes to the Plan. If you have any questions, contact your Plan's Administrator. A copy of the Plan, including this amendment, is available for your inspection. If there is any discrepancy between the terms of the Plan or the amendment itself and this summary of material modifications, the provisions of the Plan, as amended, will control.

II  
SUMMARY OF CHANGES

Benefits

Beginning January 1, 2013, the most that you can contribute to your Health Care Reimbursement Plan each Plan Year is \$2,500.

AMENDMENT  
TO THE  
FLEXIBLE BENEFITS PLAN OF  
SAN RAMON VALLEY FIRE PROTECTION DISTRICT

BY THIS AGREEMENT, the Flexible Benefits Plan of San Ramon Valley Fire Protection District is hereby-amended effective January 1, 2013 in the following manner:

1. Article VI, Section 6.4 shall be amended to read as follows:

6.4 LIMITATION ON ALLOCATIONS

Notwithstanding any provision contained in this Health Flexible Spending Account to the contrary, the maximum amount that may be allocated to the Health Flexible Spending Account by a Participant in or on account of any Plan Year is \$2,500.

This Amendment has been executed this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

San Ramon Valley Fire Protection District

By: \_\_\_\_\_

EMPLOYER



# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

## Administration

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## Fire Prevention

Phone: 925-838-6680

Fax: 925-838-6609

## MEMORANDUM

**Date:** November 26, 2012  
**To:** Board of Directors  
**From:** Robert Leete, Administrative Services Director  
**Subject:** Authorization to Fill Vacant Positions – Operations

---

### Background:

The District staffs its suppression operation with an authorized 129 Captains, Engineers and Firefighter/Paramedics, plus 3 Battalion Chiefs. During November and December 2012 it is anticipated that approximately 14-16 employees will be retiring in the classifications of Battalion Chief, Captain and Engineer. In order to maintain effective operations it will be necessary to fill the positions vacated due to retirement and promotion.

### Recommended Board Action:

In order to effectively staff District operations, staff is recommending that the Board authorize the Fire Chief to fill vacant positions of Battalion Chief, Captain, Engineer and Firefighter/Paramedic.

# **CORRESPONDENCE**

NON STOP NON



FFK2PFF

Frankie  
Michelle

mean you!  
JP.

Thank you kindly  
for the fire safety  
training for our  
group! - Kelly

KAREN

Andrew  
DeRemo  
Thank you  
Mary  
JN

NOVA  
man

SRFD  
Rules!  
Thanks  
America

DAVID

Thanks  
Mark  
Thank - Thank

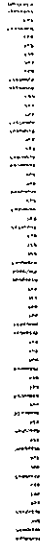
PAUL

You  
love  
MEGAN

Jerome

Thanks for an  
awesome training!  
- Chris

Richard Price Fire Chief  
San Ramon Valley Fire Protection Dist.  
1500 Ballinger Canyon Rd.  
San Ramon, CA 94583



*On behalf of the California Highway Patrol, I would like to thank you for your support and generosity in the days following the death of our friend and colleague, Officer Kenyon Youngstrom. Your heartfelt sympathy and contribution continues to overwhelm us and is greatly appreciated by the family of Officer Youngstrom, every member of the Contra Costa CHP office and the entire California Highway Patrol statewide.*

*The generosity and power of the human spirit has truly left each of us with an indelible mark that will carry us forward. Officer Youngstrom's legacy of honor, integrity and service will continue through all of us.*

Sincerely,

A handwritten signature in cursive script, appearing to read "J. L. Fenner", is written over a faint circular stamp.

J. L. FENNER, Captain  
Commander  
Contra Costa CHP



October 30, 2012

Tom J. Linari, President  
Board of Directors  
and  
Richard Price, Chief  
San Ramon Valley Fire Protection District  
1500 Bollinger Canyon Road  
San Ramon, California 94583

Dear President Linari and Chief Price:

The Board of Trustees of the Chabot-Las Positas Community College District was very pleased to accept your donation of:

- One Fire Truck: International 4800
- Valued by the donor at \$10,000
- To be used by the Las Positas College Fire Service Technology Program

For your records and tax purposes, our Federal ID number is 94-1670563.

On behalf of the Board of Trustees and the students and staff of Las Positas College, I heartily thank you for your donation and your generous support of our programs.

Sincerely,

Kevin G. Walthers, Ph.D.  
President

sg

Enclosure



California Fire Chiefs Association  
Fire Prevention Officers Section  
Northern Division

*Our mission is to promote the protection of life, property and the environment from the effects of fire and other hazardous events through effective education, engineering and enforcement.*

October 22, 2012

Richard Price, Fire Chief  
San Ramon Valley Fire Protection District  
1500 Bollinger Canyon Road  
San Ramon, CA 94583

**Subject: Building Standards Code Committee Co-Chair Appointment**

Dear Chief Price:

As President of the Organization, I'd like to take this opportunity to thank you for your support for appointment of Rian Evitt as Co-Chair to the Building Standards Code Committee. This position is very important to our organization and as such, necessitates very qualified and dedicated individuals with solid support of their respective agency.

Our Organization is a Division of the California Fire Chiefs Association and conducts work on issues related to the overall objectives of the Chiefs and the State as a whole. A Building Standards Code Co-Chair actively participates in the model Building Standards Code development process and the State of California Building Standards Code adoption and regulatory process.

If you have any further questions regarding Rian's participation or commitment, please contact me at (650) 558-7618. I can also be reached by email at [ryballa@centralcountymfd.org](mailto:ryballa@centralcountymfd.org).

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rocque Yballe'.

Rocque Yballe, Division Chief/Fire Marshal  
Central County Fire Department  
President, Northern California Fire Prevention Officers Association

Cc: Christine Reed, Co-Chair Building Standards Code Co-Chair

very  
much

10-22-62  
Dorothy

10-22-62

Dear Mr. [unclear]

My husband and I want to  
thank all of you people who  
responded so fast and were so  
good at your job. We were and  
are very thankful to all of you.  
Please accept our sincerest thanks  
to your organization for something  
special. We just got out to  
show and I can no longer  
keep on hold. Sincerely,  
Dorothy and [unclear]



Cher Price

On Sept. 25, 2017 Winnipeg School  
had a fall and broke her left shoulder  
and left hip

The referral from your dept. was  
excellent and professional.

Thank you for your very fine  
service.

Sincerely  
Winnipeg at Fall School



Center for  
Public Safety  
Excellence

4501 Singer Court, Suite 180  
Chantilly, VA 20151  
(866) 866-2324 Toll Free  
(703) 691-4620 International  
(703) 961-0113 Fax  
[www.publicsafetyexcellence.org](http://www.publicsafetyexcellence.org)

November 5, 2012

Chief Richard Price  
San Ramon Valley Fire Protection District  
1500 Bollinger Canyon Rd  
San Ramon, CA USA 94583

Dear Chief Richard Price:

The Statement of Findings on your Annual Compliance Report was reviewed during the semiannual commission teleconference on October 23, 2012.

It is my pleasure to inform you that the full commission voted unanimously to accept your report. You are congratulated on your efforts and those of the personnel in your department. Your continued dedication to the self-assessment process will certainly result in the continued professional development of your organization.

Once again, congratulations.

Sincerely,

R. Allen Cain  
Chairman, Commission on Fire Accreditation International  
RLR/DH



Commission on  
Fire Accreditation  
International



Commission on  
Professional  
Credentialing



Technical  
Advisor  
Program



Commission on  
Fire Accreditation  
International

# Annual Compliance Report

## 7<sup>th</sup> Edition

1500 Bollinger Canyon Rd  
San Ramon, CA  
USA 94583



**This Report Prepared on July 15, 2012**  
**By**  
**John Duggan, Division Chief/Accreditation Manager**  
**For The**  
**Commission on Fire Accreditation International, Inc.**

**This Report Represents The Agency's Status**  
**As It Relates To Its Accreditation Report**  
**Dated August 31, 2010**

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## Preface

The accreditation report submitted to the Commission on Fire Accreditation International, Inc. enabled the commission to award accreditation status to your agency. Part of the requirements to retain accredited agency status is your commitment to keep the commission staff informed of any significant changes or developments in activities, direction, or programming. This is accomplished by the preparation and submission of an annual compliance report.

The accreditation report is the internal control document of the commission that establishes your agency's benchmarks. The annual compliance report is the document used by the Commission to monitor your status as it relates to your standards, procedures and practices as well as the progress made toward completing all strategic and specific recommendations.

Each section must be completed if there is any activity to report. An activity is any rate of change, direction of change, nature of change or amount of change. Appropriate documentation must accompany this report to demonstrate that official action occurred that resulted in a change to the agency's benchmarks or progress/completion of the strategic and specific recommendations. Examples of appropriate documentation are: certified copy of the governing body minutes, CEO written directives, copies of Federal or State Statutes, copies of local ordinances or resolutions, copies of purchase orders, copies of signed contracts, copies of Federal or State administrative rules, copies of Federal or State regulatory agency ordered action or settlement agreement, copies of court ordered action or settlement agreement, copies of local government charters, or copies of voter approved referendum. Copies of any supporting documentation that was used by the agency to effectuate a change should also accompany the compliance report. Examples of supporting documentation are: feasibility studies, ISO grading reports, position papers, legal opinions, recommendation memos, or consultant's reports.

The annual compliance report is due 45 days before the anniversary date of your agency's most recent award of accreditation.

Any questions regarding the report, its content or length should be directed to the CFAI Program Manager.

## Agency Information

Agency Name: San Ramon Valley Fire Protection District

Agency Address: 1500 Bollinger Canyon Road  
San Ramon, CA  
94583

Agency Website: [www.firedepartment.org](http://www.firedepartment.org)

Agency Head: Richard Price

Agency Head E-Mail: [rprice@srvfire.ca.gov](mailto:rprice@srvfire.ca.gov)

Agency Head Phone: 925-838-6600

Accreditation Mgr: John Duggan

Title: Division Chief

Accred. Mgr. E-Mail: [jduggan@srvfire.ca.gov](mailto:jduggan@srvfire.ca.gov)

Accred. Mgr. Phone: 925-838-6657

Date of most recent Award of Accreditation: August 31, 2010

Annual Compliance Report due date: July 15, 2012

Annual Compliance Report Number (1-4): 2

Number of Times Accredited: 1

Current ISO Rating: 2

## **Agency/Jurisdiction Description**

The Fire District now known as the San Ramon Valley Fire Protection District began its existence as the Danville Fire District in 1921. The District provides all-risk, fire, rescue, and emergency medical services to the communities of Alamo, Blackhawk, the Town of Danville, Diablo, the City of San Ramon, the southern area of Morgan Territory and the Tassajara Valley, all located in Contra Costa County, California. The District serves a population of 169,900.

### **Composition**

The District's service area encompasses approximately one hundred fifty five (155) square miles. This service area is twenty eight percent (28%) urban, twenty two percent (22%) suburban, and fifty percent (50%) rural with ninety seven (97%) of the population living in the urban and suburban areas.

### **Government**

The San Ramon Valley Fire Protection District is an Independent Special District as defined under the California Fire Protection District Law of 1987. The District is governed by a five (5) member Board of Directors that is elected at large.

### **Budget**

The approved Annual Operating and Capital Budget for fiscal year 2012-13 is \$58,508,428 dollars.

### **Staff/Stations/Apparatus**

The San Ramon Valley Fire Protection District operates nine (9) Career fire stations and one (1) Volunteer station with a staff of 190 uniformed and civilian personnel. The District operates ten (10) Engines, three (3) Trucks, two (2) Advanced Life Support Ambulances, three (3) Rescue Medic Units (ALS), one (1) Hazardous Materials Unit, one (1) Heavy Rescue Unit, one (1) Mobile Communications/Command Unit, and one (1) Breathing Air Support Unit. The District has a daily minimum staffing of 44 personnel in emergency response roles.

## Agency Environmental Changes

Although no significant environmental changes have occurred within the SRVFPD over the last year, persistent economic weakness has forced the District to make difficult financial decisions to protect service levels. Looking ahead it is difficult to accurately forecast how long it will take for the local economy to return to strong footing. District revenue declined 2.85% in 2012, 1.00% in 2011 and 3.23% in 2010. Although revenue is forecasted to grow at 2% this year, this growth will occur on an amount significantly reduced after three years of decline. A combination of cost reductions and the use of an additional \$3,980,978 in General Fund reserves will largely maintain existing service levels. Overall the budget is approximately 1% larger than last year.

Daily staffing levels and District operations remain steady and no changes are forecast in FY 2012-2013. Much of the District's focus has been on internal improvements and upgrades to key infrastructure, most notably:

- Staff will complete a facilities, fleet and equipment Renewal Replacement Program study to identify future replacement costs and reserve needs.
- Staff is recommending the replacement of all Self Contained Breathing Apparatus (SCBA) this year at a cost of \$1,500,000.
- Staff is recommending the replacement of two ambulances and several light vehicles at a cost of \$750,000.
- Staff is preparing to recruit and hire several new firefighter/paramedics this year. The budget includes ancillary startup provisions including the delivery of a District-hosted academy.
- The Budget includes \$125,000 in financial assistance for outside training opportunities.
- Construction of replacement Fire Station 32 in Alamo could begin this year as planned, if desired. The new site has secured land use authority.
- Staff plans to implement a new 800 MHz, trunked digital radio system known as the East Bay Regional Communications System (EBRCS).
- The District completed a public protection classification rating by the Insurance Services Office (ISO) which required significant focus and resources. The District retained its Class 2 rating.
- Several positions remained unfilled due to budgetary constraints including one Deputy Fire Marshal Position (responsibilities absorbed by the Fire Marshal and existing Deputy Fire Marshal) and one Training Captain position (responsibilities absorbed by the two other Training Captain's).



## **Changes in Compliance With Legal Requirements in Federal, State and Local Government(s)**

1. Is your agency in compliance with all standards applicable to the agency at its most recent accreditation, or last annual compliance report, whichever is the most recent? Examples of standards are ADA, OSHA, Fair Labor Standards Act., etc.

Yes

## **Changes in Compliance With Adopted Community/Agency Standards**

1. Is your agency in compliance with all community/agency standards at its most recent accreditation, or last annual compliance report, whichever is the most recent? Examples of community/agency standards are: established response time, minimum staffing, any NFPA standard adopted or used that is not mandated by the Federal or State governments, labor contracts, etc.

**Yes**

## **Changes in Compliance With Self-Assessment Core Competencies**

1. Is your agency in compliance with all self-assessment core competencies since its most recent accreditation, or last annual compliance report, whichever is the most recent?

Yes

## Changes in Compliance with Core Competencies Within the Self-Assessment Process

In Compliance	No Longer In Compliance	Core Competency		
		No.	Partial Description	Change in Performance Measure/Benchmark
X		1A.1	agency has been legally established	
X		1B.3	compliance with legal requirements	2011 Comprehensive Annual Financial Report approved. Eleventh consecutive <i>Certificate of Achievement for Excellence in Financial Reporting</i> received from GFOA.
X		2A.3	data recorded for a minimum of three years	
X		2B.1	each planning zone is analyzed and evaluated	In process of integrating 2010 Census Data into population density mapping
X		2B.4	"standard of response coverage" strategy has been established	In process of integrating 2010 Census Data into population density mapping
X		2C.1	each planning zone is analyzed and evaluated	
X		2C.4	"standard of response cover" strategy has been established	EMS ERF changed July 1, 2012
X		2D.1	agency has a "master or strategic plan"	
X		3A.1	goals have been adopted	2012/13 budget goals adopted 06/24/2012
X		3A.2	specific objectives have been adopted	Adoption of 2012-13 budget includes specific goals and objectives by department in compliance with adopted Strategic Plan
X		3B.1	management process identified	
X		3C.1	objectives are reviewed annually	Objectives reviewed by Fire Chief and Board of Directors
X		4A.2	process for developing the annual budget	
X		4B.5	financial audits are conducted	Financial Audit was conducted as component of CAFR in September, 2012
X		4C.1	programs based on anticipated revenues	
X		5A.1	agency meets their staffing and deployment objectives	<b>Call Processing:</b> Exceed goal by 0:07 (7 secs.) <b>Turnout Time:</b> Short of goal by 0:38 <b>First unit response all call types:</b> Urban- Short of goal by 0:17 Suburban – Short of goal by 0:32 Rural – Short of goal by 5:32 <b>Effective Response Force Medical:</b> Urban- Short of goal by 0:23 Suburban – Short of goal by 0:48 Rural – Exceed goal by 5:03 <b>Effective Response Force Fire:</b> Urban- Short of goal by 4:57 Suburban- Short of goal by 5:05 Rural-No incident
X		5A.4	current standard operating policy manual	
X		5A.5	incident command/management system	
X		5A.7	periodic appraisal of the emergency response program	Statistical performance data is analyzed monthly to compare baseline and benchmark goals are being met
X		5B.1	adopted fire prevention code	2009 International Fire Code adopted 2010 California Fire Code adopted
X		5B.2	compliance with applicable fire protection law	Administration Citation Program adopted Fee Schedule adopted
X		5B.3	adequate staffing	
X		5B.4	plan check system in place	
X		5B.6	standard operating procedures/general operating	
X		5B.8	periodic appraisal to determine balancing of fire hazard risk	Expanded Exterior Hazard Abatement Program to comply with the California Department of Forestry and Fire Protections Fire severity zone maps.
X		5C.2	staffing to accomplish the program's mission	
X		5C.4	public education programs are targeted	
X		5C.6	periodic appraisal to determine effectiveness	
X		5D.1	methods and procedures in place	
X		5D.2	adequate staffing	
X		5D.6	standard operating procedures/general operating	

In Compliance	No Longer In Compliance	Core Competency		
		No.	Partial Description	Change in Performance Measure/Benchmark
			guidelines	
X		5D.7	periodic appraisal on effectiveness	
X		5E.1	agency meets emergency deployment objectives	Meeting response goal
X		5E.4	standard operating procedures/general operating	
X		5E.6	periodic appraisal made technical rescue	
X		5F.1	agency meets emergency deployment objective	Meeting response goal
X		5F.4	standard operating procedures/methods in place	
X		5F.6	periodic appraisal made hazardous materials	Goals and Objectives adopted for 2012-13 budget year
X		5G.1	agency meets deployment objectives	See 5A.1
X		5G.4	standard operating procedures, standing orders	
X		5G.6	patient care record maintained for each patient	
X		5H.1	there is a published all hazards plan	
X		5H.6	current standard operating procedure in place	
X		5H.7	system of ensuring interoperability with public safety agencies	
X		5I.1	the agency meets their deployment objectives	N/A
		5I.4	current standard operating procedure is in place	N/A
		5I.6	periodic appraisal made of the program	N/A
		5J.1	the agency meets their staffing, and deployment	N/A
		5J.4	current standard operating procedure in place	N/A
		5J.6	periodic appraisal made	N/A
X		6A.3	physical facilities adequate	
X		6A.4	facilities are in compliance with regulations	
X		6B.1	apparatus is located to accomplish the stated standards of response coverage	
X		6C.1	maintenance program has been established	
X		6C.5	methods to implement apparatus maintenance program	
X		6D.3	maintenance on equipment conducted by qualified	
X		6E.1	safety equipment has been identified and distributed	
X		6F.2	there is involvement with the governing body, administration, and staff in the planning for physical facilities	
X		7A.1	designated human resource manager	
X		7B.3	recruiting, selection and promoting process complies	
X		7C.1	Personnel policies and rules are communicated	
X		7C.2	agency policy defining and prohibiting harassment	
X		7D.1	process by which jobs are audited and modified	Change in progress: Job descriptions are routinely revised
X		7E.1	rates of pay and compensation are published	
X		7F.4	there is an occupational health and safety training program	
X		8A.1	process in place to identify training needs	Change in progress: Training Summit with input from all levels of District – 11/2011
X		8B.4	evaluation through the use of performance based	
X		8C.1	training facilities and apparatus are provided	Training Facilities expansion completed
X		8D.2	training materials are evaluated on a continuing basis	
X		9A.1	establish minimum fire flow requirements	
X		9A.2	adequate and reliable water supply	ISO audit completed 1/12. Class 2 reconfirmed.
X		9B.1	system of ensuring communication in the field	
X		9B.5	standard operating procedures and methods	
X		9C.2	the management process including organizational and procedure analysis is adequate and effective	
X		9D.2	information system supports the needs of the agency	New RMS Fire Prevention system fully implemented
X		10A.3	functional activity descriptions that define role of system	

In Compliance	No Longer In Compliance	Core Competency		
		No.	Partial Description	Change in Performance Measure/Benchmark
X		10B.1	agreements are identified, current and support	

## Strategic Recommendations

Recommendation	ACCEPTED	IMPLEMENTED	Rejected
<p>Recommend that the District be tasked with ensuring that the Districts ISO goals are achievable through the current programs and procedures</p>	<p>ISO audit completed at Districts request. District retained its Class 2 rating.</p>		
<p>It is recommended that the District evaluate their dispatch protocols, processes, and technology to determine if there are efficiencies that may speed up call processing, dispatch and reflex times.</p>	<p>Implemented new technologies including CAD upgrade and mobile data computers.</p>		
<p>It is recommended that the District evaluate station ergonomics to determine whether there are efficiencies that could be incorporated to facilitate crew response to emergencies.</p>	<p>Implemented for new fire stations and facilities, in progress for existing stations and facilities</p>		
<p>It is recommended that the District evaluate their total ERF requirements and determine whether they match the task requirements for each parcel based upon their hazard and risk analysis. (3A.2)</p>	<p>Ongoing: Operations team is compiling data on ERF and comparing it to adopted risk assessment on a parcel by parcel basis</p>		
<p>It is recommended that the District evaluate the effect of alarm upgrades/downgrades on their ERF travel times and determine their cumulative effect on alarm outcomes.</p>	<p>Ongoing: IT personnel are analyzing responses with alarm upgrades and downgrades and incorporating that data into monthly reports to the governing body</p>		
<p>Recommend pursuing national fire</p>	<p>Evaluating options to</p>		

<p>investigation certification for all members of the District hat perform type II and III investigations. (5D.2)</p>	<p>While the San Ramon Valley Fire Protection District has capable interoperability using hardware patching, the agency should continue to pursue and support cooperative regional efforts to provide permanent regional solutions. (5H.7)</p>	<p>implement.</p>
<p>District is implementing new East Bay Regional Communications System which will link all police and fire agencies in the East San Francisco Bay Area to a common radio communication system</p>		



## Specific Recommendations

Recommendation	ACCEPTED	IMPLEMENTED	REJECTED
<p>1A.2 <u>The governing authority.</u></p> <p>The National Integration Center (NIC) strongly recommends that all elected officials who will be interacting with multiple jurisdictions and agencies during an incident at the minimum complete IS-700: NIMS, An Introduction, and ICS-100: Introduction to ICS. These courses provide a basic understanding of the National Incident Management System and the Incident Command System. Everyone directly involved in managing an emergency should understand the command reporting structures, common terminology, and roles and responsibilities inherent in a response operation.</p>	<p>The District's Board of Directors are currently in the process of completing IS-700 and ICS-100</p>		
<p>2A.4 <u>Demographics.</u></p> <p>It is recommended that the San Ramon Valley Fire Protection District utilize United States Census Bureau data at the census tract and block group level to obtain a more detailed illustration of the population, demographics, and socioeconomic conditions of the district.</p>	<p>District staff is currently analyzing new Census data from the 2010 census and comparing it to our population density designations</p>		
<p>5A.4 <u>Fire Suppression supplies.</u></p> <p>The District should inspect and examine all</p>	<p>New District wide inventory control and tracking system is</p>		

<p>disposable supplies, equipment, and tools to ensure that such items that include a manufacturer's expiration date are removed from service. Examples of these types of items include disposable medical supplies, canister filters, airlift bags, and personal protective equipment.</p>		<p>being implemented</p>	
<p><u>5B.7 Information system Fire Prevention.</u> Recommend the District formalize a process for data analysis to determine the fire risks that community faces and enable the fire prevention division to focus efforts toward reducing these risks through measurable programs.</p>		<p>SRVFPD has implemented a comprehensive custom designed RMS specifically designed for this purpose.</p>	
<p><u>5C.5 Information system Public Education</u> The District should explore implementing pre and post testing of the students that receive the fire safety education in the schools to ensure and quantify that learning has occurred.</p>		<p>This capability is included in the Fire Prevention RMS module.</p>	
<p><u>5D.4 Fire Investigation Agreements.</u> The District should pursue the formalization of agreements with Contra Costa County Fire Protection District, Livermore-Pleasanton Fire, and any other allied agencies that aid and support the fire investigation program.</p>		<p>Written agreements still need to be reviewed and updated in the area.</p>	
<p><u>5E.4 Technical Rescue Supplies</u> The District should inspect and examine all</p>		<p>New District wide inventory control and tracking system is</p>	

<p>disposable supplies, equipment, and tools to ensure that such items that include a manufacture's expiration date are removed from service. Examples of these types of items include disposable medical supplies, canister filters, lift bags, and personal protective equipment.</p>		<p>being implemented.</p>	
<p><u>5G.4 EMS supplies</u></p> <p>The District should inspect and examine all disposable supplies, equipment, and tools to ensure that such items that include a manufacture's expiration date are removed from service. Examples of these types of items include disposable medical supplies, canister filters, lift bags, and personal protective equipment.</p>		<p>New District wide inventory control and tracking system is being implemented</p>	
<p><u>5H.2 Domestic Preparedness Vulnerability assessment</u></p> <p>To support its mission the San Ramon Valley Fire Protection District should evaluate its ability to be prepared to continue its essential functions during any type of threat or emergency and to effectively resume its mission and essential functions if an interruption threatens. This evaluation should include planning and program guidance to ensure the continuation of the District's essential operations including the policy role the elected officials play in the event that the</p>		<p>Business continuity plans must still be developed.</p>	

<p>primary operating facility is incapacitated and personnel are unavailable or incapable of activating or deploying.</p>			
<p>5H.9 <u>The all hazards plan.</u></p> <p>The District should exercise components of their emergency response plan, including the use of the Incident Command System (ICS), on an annual basis and provided for the publishing of than After Action Report (AAR) that identifies strengths and weakness of the plan. The written plan should be reviewed and updated annually.</p>	<p>Emergency response plan was completed, exercised, and an AAR was conducted with all personnel (Exhibits 5, 6)</p>		
<p>6C.7 <u>Information system Apparatus Maintenance.</u></p> <p>The San Ramon Valley Fire Protection District should follow through on its plan of developing a fleet maintenance database and integrate it with their Information-Led Management (ILM) framework.</p>		<p>SRVFPD is planning to implement this module within its RMS (ILM)</p>	
<p>6E.4 <u>Safety Equipment maintenance.</u></p> <p>Consideration should be given to storing spare self-contained breathing apparatus (SCBA) face pieces in sealed, plastic bags to assure cleanliness. The bags should be conspicuously labeled with the test and cleaning dates.</p>		<p>A full evaluation of the SCBA program is underway, options will be evaluated and implemented upon completion</p>	
<p>6E.5 <u>Safety Equipment Inventory Control.</u></p> <p>The San Ramon Valley Fire Protection District should follow through on its plan of developing an inventory and maintenance</p>		<p>New District wide inventory control and tracking system is being implemented</p>	

<p><u>tracking of safety equipment and integrate into the Information Led Management (ILM) framework.</u></p>	<p><u>8A.5 Command and Staff Development.</u></p> <p>The District should explore the development of an officer development program for all officers similar to the IAFC Officer Development Handbook Model. The District should also consider instituting a mentoring program for members transitioning into the various officer ranks.</p>	<p>Ongoing. Officer development classes have been implemented quarterly, position taskbooks have been implemented for Firefighter, Engineer, and Captain ranks. Chief Officers, acting Bat. Chiefs and some Captains enrolled in Blue Card Command Certification, all Chief and Company Officers have membership in the IAFC. The District has allocated \$125,000 in financial assistance for outside training. The District hosted an in-house five-month CFO/FO development program.</p>	
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<p>9A.4 <u>Public and Private Water Systems.</u></p> <p>Explore an improved avenue for communications with the Dublin-San Ramon Services District (DSRSD) and managers of private water systems is in need of development.</p>		<p>Ongoing. Meetings with both water purveyors have occurred with an effort on formalizing communications</p>	
<p>9A.8 <u>Public and Private Water Systems Maintenance.</u></p> <p>A program must be developed to assure private fire protection water supplies are properly maintained, inspected and tested in accordance with applicable codes, laws, and/or standards.</p>		<p>Ongoing. Fire Prevention staff along with water supply officer are currently engaged in this project.</p>	
<p>9B.9 <u>Emergency Response Communications</u></p> <p>It is recommended that at least annually, communications center personnel exercise the procedures involved in the event of a complete failure of the primary dispatch center.</p>		<p>In progress, taskbook for dispatchers on alternate dispatch center has been developed and quarterly exercises will be held</p>	
<p>9D.1 <u>General office resources.</u></p> <p>It is recommended that alternative methods of fire protection and detection be examined for the server, radio, and telecommunications equipment in the</p>		<p>A specialized, highly-sensitive alarm system is currently being installed in the server, radio, and telecommunications equipment room.</p>	

<p>District's facilitates.</p>	<p>10B.3 External Agreements</p> <p>It is recommended that the SRVFPD review and reaffirm its mutual/automatic aid agreements, at least annually, to account for changes in the internal and external operating environments, of each jurisdiction impacted by them.</p>	<p>Ongoing. An annual review process to ensure up-to-date Auto/Mutual aid agreements must still be developed and implemented.</p>	
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## **Other Information**

The members of the San Ramon Valley Fire Protection District remain steadfastly committed to exceed the expectations of the Commission on Fire Accreditation International by maintaining our culture of quality and best practices throughout the organization.

This Annual Compliance Report documents our progress in protecting and preparing our residents and shows how our commitment to the accreditation process will protect our communities in future years. This ACR recognizes the nexus between continued investment in infrastructure and the safety of our residents today and in the future. In addition, it promotes the vision, leadership and community focus required to achieve our strategic goals by valuing teamwork, innovation and continuous improvement.

The responsibilities of this agency affect the lives of people in our communities every day. The accreditation process helps guide our mission and provides tangible standards by which to gauge our success in achieving our commitments to all those who depend on our performance and stewardship.

Ensuring that our citizens live in a safe environment protected by one of the finest fire departments in the country is a responsibility that we at the District welcome. We are grateful to the commission for their support of our efforts to safeguard and extend our legacy of exceptional service and public value.



## **Exhibit List**

- Exhibit #1: Standards of Cover Policy Compliance Report May 1, 2011 and Year-To-Date
- Exhibit #2: Exemplar of Technology Upgrades for CAD and Mobile Data
- Exhibit #3: Operations Policy and Procedure – Communications Telephone Procedures
- Exhibit #4: Board of Director’s Minutes – September 22, 2010 investing fully in EBRCSA Interoperability
- Exhibit #5: 2011 Disaster Plan
- Exhibit #6: 2010 Disaster Exercise After-Action Review

## Verification

I verify that the information contained in this report is complete and true to the best of my knowledge.

A handwritten signature in black ink, appearing to be 'R. R.', written in a cursive style.

Signature of Agency Head

Fire Chief  
Title

July 15, 2012  
Date

# OPERATIONS

# Standards of Cover Policy Compliance Report

October 1, 2012 - October 31, 2012

First Unit Response	SOC Goal 1, 5, 6				SOC Goal 2, 5, 6				SOC Goal 3, 5, 6			
	Urban (Count = 256)				Suburban (Count = 94)				Rural (Count = 5)			
	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%
	7:00	7:04	7:03	98%	8:00	8:02	8:22	96%	15:00	10:57	20:32	93%
		99%	98%			99%	96%			100%	100%	93%

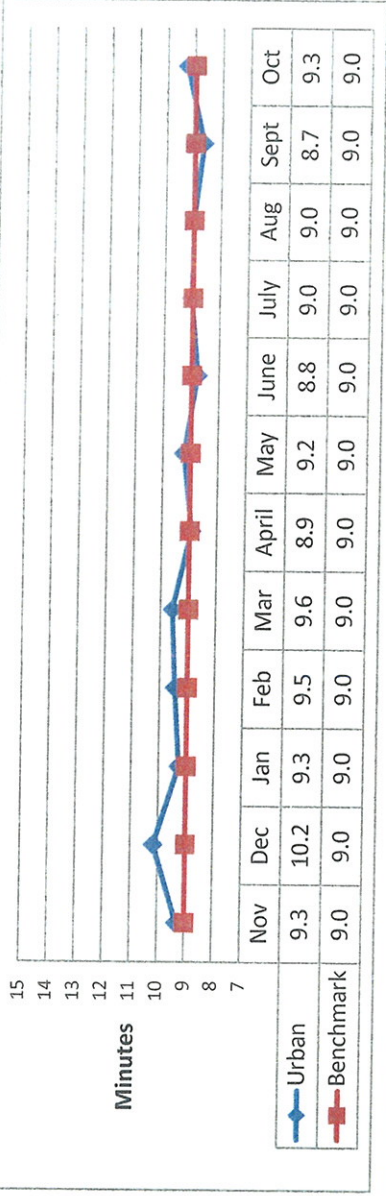
ERF Fire Response	SOC Goal 4											
	Urban (Count = 0)				Suburban (Count = 0)				Rural (Count = 0)			
	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%
	11:00	0:00	15:35	40%	12:00	0:00	17:05	14%	21:00	0:00	11:28	100%
		0%	40%			0%	14%			0%	0%	100%

ERF Medical Response	SOC Goal 8											
	Urban (Count = 89)				Suburban (Count = 35)				Rural (Count = 2)			
	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%
	9:00	9:17	9:06	98%	10:00	9:23	10:22	97%	21:00	10:35	15:57	100%
		95%	98%			100%	97%			100%	100%	100%

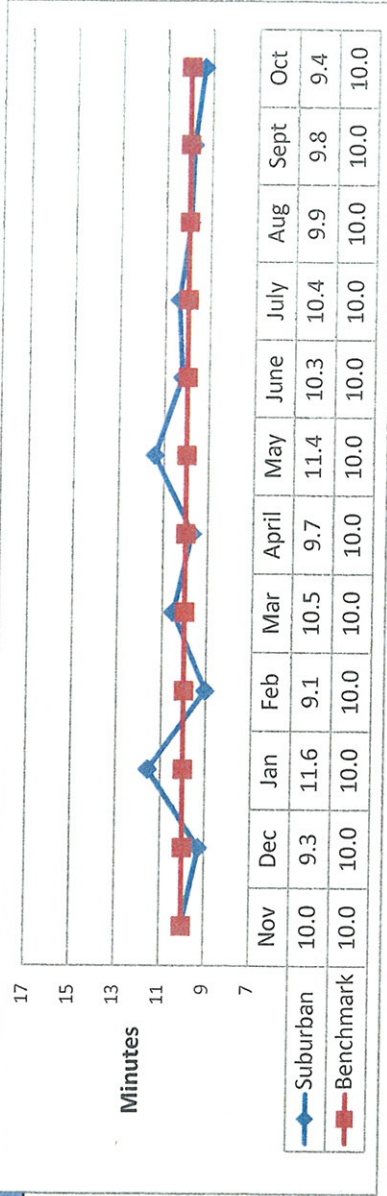
Call Processing Time	SOC Goal 7							
	Turnout Time							
	Goal	Actual	Y-T-D	%	Goal	Actual	Y-T-D	%
	1:00	0:43	0:50	100%	2:00	2:25	2:34	84%
		100%	100%			88%	84%	



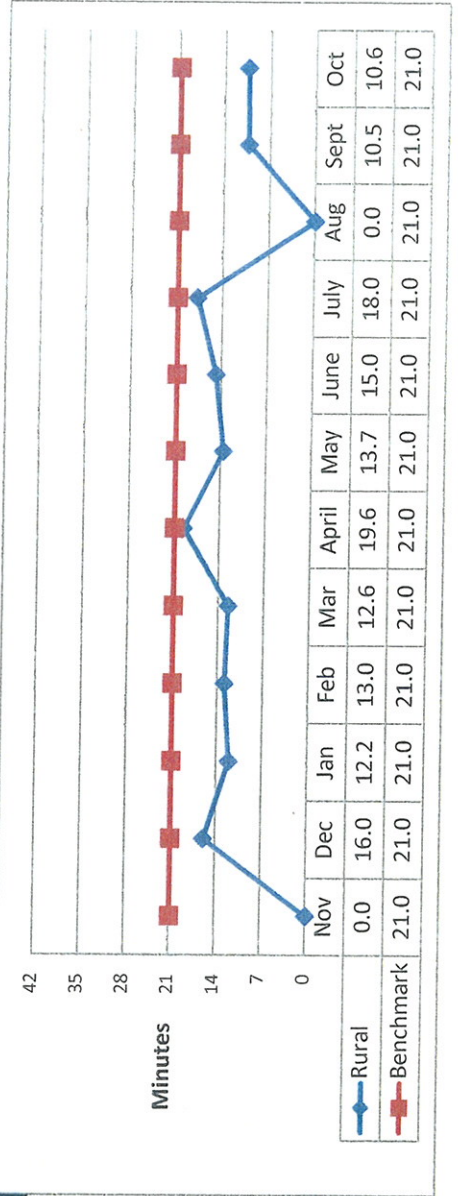
**ERF Medical**  
Urban



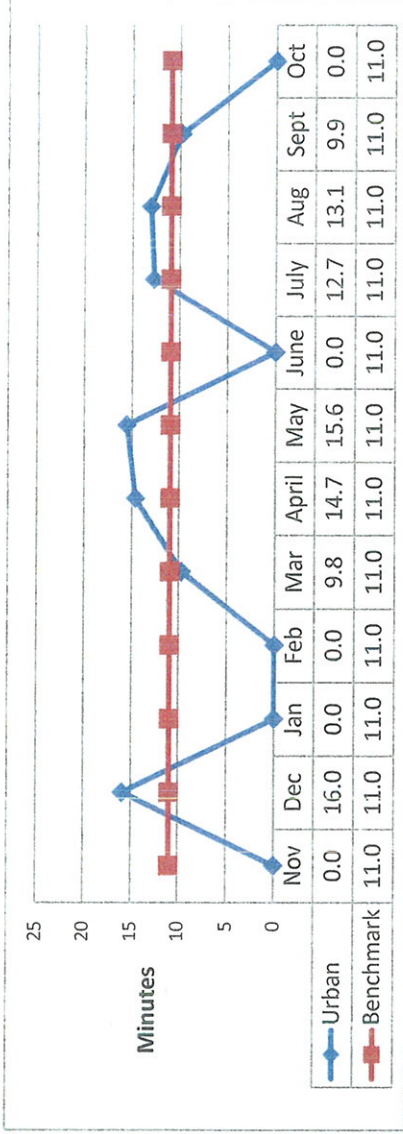
**Suburban**



**Rural**



**ERF Fire Response**  
**Urban**



**Goal 1**

*Distribution of Fire Stations for Built-up Urban Areas of Greater than 2,000 People per Square Mile*

To treat and transport medical patients and control small fires, the first-due unit should arrive within 7 minutes total response time, 90 percent of the time from the receipt of the call in fire dispatch. Total response time equates to 1 minute dispatch time, 2 minute crew turnout time and 4 minutes travel time spacing for single units.

**Goal 2**

*Distribution of Fire Stations for Suburban Areas of 1,000 to 2,000 People per Square Mile*

The first-due fire unit should arrive within 8 minutes total response time, 90 percent of the time.

**Goal 3**

*Distribution of Fire Stations for Rural Areas of Less than 1,000 People per Square Mile*

The first-due fire unit should arrive within 17 minutes total response time, 90 percent of the time.

#### *Goal 4*

##### *Effective Response Force (First Alarm) for Urban Areas of Greater than 2,000 People per Square Mile*

To confine fires near the room of origin, to stop wildfires less than 5 acres in size when noticed promptly, and to treat up to 5 medical patients at once, a multiple-unit response of at least 18 personnel should arrive within 11 minutes total response time from the time of 911 call receipt, 90 percent of the time. This equates to 1 minute dispatch time, 2 minutes crew turnout time and 8 minutes travel time spacing for multiple units. Suburban areas should receive the full first alarm within 12 minutes total response time, 90 percent of the time with the goal to limit the fire spread to the area already involved upon the arrival of the effective response force. For rural areas, this should be 21 minutes, 90 percent of the time. Outcome goals in these areas would be to confine fires to the building of origin, to care for medical patients upon arrival, and to initiate operations on serious wildland fires.

#### *Goal 5*

##### *Hazardous Materials Response*

Respond to hazardous materials emergencies with enough trained personnel to protect the community from the hazards associated with the release of hazardous and toxic materials. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California OSHA First Responder Operations (FRO) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Hazardous Materials Team and/or other appropriate resources.

#### *Goal 6*

##### *Technical Rescue*

Respond to technical rescue emergencies with enough trained personnel to facilitate a successful rescue. Achieve a total response time consistent with Goal 1, Goal 2 and Goal 3 with the first company capable of operating at the California Rescue System 1 (RS1) level. After size-up and scene evaluation is complete a determination will be made whether to request the on-duty District Rescue Team and/or other appropriate resources.

#### *Goal 7*

##### *Call processing and turnout times*

A concentrated focus will be placed on systems, training and feedback measures to crews to lower dispatch and turnout time reflex measures to national best practices of 1 minute for dispatch and 2 minutes for fire crew turnout, 90 percent of the time.

#### *Goal 8*

##### *Effective Response Force for Advanced Life Support (ALS) Medical Emergencies*

To treat medical patients requiring advanced procedures and skills (defined as Charlie, Delta or Echo), a two-unit response consisting of one paramedic-staffed ambulance and one additional paramedic-staffed unit for a response force of at least five personnel should arrive within 6 minutes travel time in urban areas and 7 minutes travel time in suburban areas, 90 percent of the time. For rural areas, excluding Mt. Diablo State Park, personnel should arrive within 18 minutes travel time 90 percent of the time.



# **SUPPORT SERVICES**

**Support Services**  
**October 2012**

Facilities

Station No. 31, Phase 1 Progress- EBRC SA Project-Installation of Radio Repeater Equipment

1. L. D. Strobel continues progress with the communication infrastructure that will be located in the server room. The replacement of the main electrical panel was completed without any major problems associated with powering down the existing system and transitioning to the new system. Work is underway to relocate the above ground fuel dispensing tank and upgrade the fire protection systems in the server room. Project completion is scheduled for Dec. 21.

Fire Station No. 32, Phase 1 Progress

1. Carone and Company Inc. continues with the excavation and grading work. The weather has been good and the site hump is just about removed. Finer grading to the grades noted on the plans is commencing.
2. We sent correspondence to Carone and Company Inc. removing the site utility tie in work into Miranda Avenue. We are drafting a formal letter which will summarize remaining scope for phase one and do a calculation adjustment to the contract sum after the utility work has been removed.

Fleet

1. Annual Engine / Truck services in progress.
2. Modular Ambulance Bid prep in Progress.
3. Working with Vallejo Fire Extinguishers (5-yr hydro test and check expired extinguishers on District apparatus). Ongoing.
4. (2) Type 3 Engines listed in Daily Dispatch with bidding on Public Surplus. Bid open for 6 weeks, closing October 16, 2012. Public Surplus closed with total selling price of \$158,800.
5. Preparing (3) Type 1 Engines to be listed in Daily Dispatch classified with bidding on Public Surplus (November posting).
6. Mechanics attended Brake Class Re-Certification.
7. Conducting semi-annual Tire Tread Depth Report.

Communication Center

1. Reserves attended Pacificon (Amateur Radio Convention) with Communications Support Unit.
2. Reserves participated in Wheels 4 Meals, and the Primo's Run with the Communications Support Unit.
3. Updated procedures for manual dispatching during power outages.

4. Set-up the Communications Support Unit in preparation for the potential power outage due to the EBRCS construction project.
5. Assisted in the preparation of the Communications Center server/radio room for EBRCS project.
6. Attended a one day Communications Center Manager training course.
7. Attended the CalNENA 911 Quarterly Meeting.

#### Information & Technology

1. Provided EBRCS Module 1 instruction for the Operations Working Group and District trainers.
2. Added a Fire Prevention Inspection Zone map to the online web map repository.
3. Improved and finalized the District Study map and key for recruit testing.
4. Updated the District Street Index to include emergency backup zones.
5. Prepared Communications Center server/radio room for EBRCS construction.
6. Attended weekly Station 31 EBRCS construction meetings.
7. Attended Regional Radio and District working group meetings.

#### Current Projects

1. AED – Ongoing project for District Aides/Support Services. Confirming location, address, contact info, lat/long, etc.
2. District Aides prepping and assisting Training Department with Truck Company Operations (FF III 0 2012), located at the Livermore-Pleasanton Tower. Actual Operations exercise runs July – September- COMPLETED.
3. Assisted with the coordination of EBRCS (fuel tanks, electrical issues, moving Communication/Dispatch furniture).
4. District Aides assisted with oxygen cylinder project – ongoing.

**FIRE PREVENTION  
DIVISION**

**Fire Prevention Summary of Monthly Activities**  
**October 2012**

**What Went Well**

**Hazard Reduction Project**

Over the past couple of months, Fire Inspector Kurtz and Code Compliance Officer Vanek have assisted in coordinating hazard reduction efforts on a property located in Danville. This was a cooperative effort with Fire District Chaplain Jeremy Mann - the following activities took place on October 21. Approximately 17 people showed up for the work day from 4 different organizations and churches in the area. We worked from about 8:30 am to 4:00pm and accomplished a number of projects:

1. Replaced damaged and rotted wood structure retaining wall and lid housing the septic tank
2. Cleared brush and fallen debris from around the home and open spaces
3. Removed 4 large trailer loads of brush and debris (approximately 14' x 6' trailer)
4. Removed additional tree branches and limbs overhanging the home
5. Repaired gutter and downspout damaged during large tree limb removal and access road clearing from earlier this year
6. Repaired and repainted corral fencing surrounding south end of property
7. Cleared and cleaned tack room inside of barn including improving access in and out of room
8. General debris removal from around home

**Muirlands Apartments, San Ramon**

Recently fire prevention and engine company personnel participated in two community events at Muirlands Apartments in San Ramon. The apartment complex experienced three residential fires in the past year. The fire safety trailer was used to educate residents on home fire safety and prevention.

**Fire District 100-Year Anniversary Event**

Fire Inspector Kurtz participated on the 100-Year Anniversary committee led by Captain Matt Terry. The event was well attended and a great tribute to honor the history of the Fire District. The committee member's work on the event is greatly appreciated.

**Potential Issues**

None to report at this time.

**Upcoming Public Education Classes and Events Scheduled**

ReadyPerson	Administration Building	November 15 3:00-5:00
ReadyPerson	Administration Building	December 13 3:00-5:00
Personal Emergency Preparedness	Administration Building	November 14

# **ADMINISTRATIVE SERVICES**

**Administrative Services Department**  
**October, 2012**

**Finance:**

Financials:

Balance Sheet (October 31, 2012)  
Revenue/Expense History  
Statement of Expenditures  
Revenues: Budget v Actual  
Expenses: Budget v Actual  
General Fund Expenditures  
General Fund Revenues  
Capital & Equipment/Vehicle Fund  
Total Overtime  
Staffing/Overtime Analysis

Meetings/Activities:

Finance:

Completed annual State Controller's financial and compensation reports.  
Coordinate payroll preparations for District implementation of California Public Employees' Pension Reform Act of 2013.  
Managed Assistance to Firefighters Grant for mobile radios and base stations.  
Coordinated Assistance to Firefighters Grant for cardiac monitors.  
Managed financial aspects of Station 32 construction project .  
Prepared Comprehensive Annual Financial Report.  
Met with Verizon Wireless regarding cellular site lease.  
Attended Public Management Association meeting regarding AB 646 fact-finding procedures.  
Attended California Society of Municipal Finance Officers webinar How to Effectively Forecast Property Tax Revenues.

Human Resources:

Administered Battalion Chief assessment center.  
Coordinated Firefighter/Paramedic interviews and firefighter skills practical test.  
Established Firefighter/Paramedic eligibility list to be effective 11/13/12.  
Scheduled Special Operations Battalion Chief interviews.  
Concluded health insurance open enrollment.

## Employee Illness/Injury Report for October 2012

### Reportable Injuries – October 2012:

1. October 23, 2012. A Mechanic strained their lower back and knee while lifting and installing a battery in an engine. No lost time.
2. October 22, 2012. A Captain experienced intermittent numbness to left thumb and intermittent pain to left elbow and shoulder – cumulative. No lost time.

Note: As of October 31, 2012, there were eight (8) employees absent from their regular work assignment. Lost time related to prior month/year injuries totaled 2,124 hours.



**FINAL RETIREMENT CALCULATION**

Last Name: Hart First Name: Steven MI: J Employee #: [REDACTED]  
 Care Of: [REDACTED] Emp SS#: [REDACTED]  
 Address: [REDACTED]  
 City: [REDACTED] State: [REDACTED] Zip Code: [REDACTED] Birthdate: [REDACTED]  
 Retirement Date: 6/30/2012 Member Date: 3/1/1988  
 Employer: AAR

	Prior Srv	Pickup	Redeposit	Pub. Srv.
Tier: 1	0.0000	0.0000	0.0000	0.0000
Tier: 2	0.0000	0.0000	0.0000	0.0000
Tier: 3	0.0000	0.0000	0.0000	0.0000
Tier: Safety	0.0000	0.0833	0.0000	0.0000

Max Vac Weeks 1 Yr Accrual	5.5	Max Vac Weeks 2 Yr Accrual	
<b>Monthly Salary - Include Management and Longevity Pay:</b>			
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
	0.00		-
<b>Pre Ventura 36 Month Total</b>	0.00		-
6/30/2011 6/29/2012	12.00	15,080.00	180,960.00
	0.00		-
	0.00		-
	0.00		-
	0.00		-
<b>Pre Ventura 12 Month Total</b>	12.00		180,960.00

Tier: 1  
 Factor: \_\_\_\_\_ Mo Red: \_\_\_\_\_  
 Tier: 2  
 Factor: \_\_\_\_\_ Mo Red: \_\_\_\_\_  
 Tier: 3  
 Factor: \_\_\_\_\_ Mo Red: \_\_\_\_\_  
 Tier: Safety  
 Factor: 0.030000

Service Credit Tier 1	
Current Serv. =	0.0000
Add'l. Service:	0.0000
<b>Total =</b>	<b>0.0000</b>

	12 Month	36 Month	
<b>SUBTOTAL FINAL COMPENSATION</b>	\$ 180,960.00	\$ -	
Sandby	\$ 9,888.00		
Ret. Allot	\$ 15,815.88		
Mgmt	\$ 5,100.00		
Vehicle Allowance	\$ 8,472.00		
<b>Pre-Ventura Final Avg Salary</b>	18,352.99		Curr Serv. = 0.0000
<b>FINAL PRE VENTURA TOTALS</b>	\$ 220,235.88	\$ -	Add'l. Service: 0.0000
Vac. Sales Hrs: <u>89.00</u> (1yr) <u>0.00</u> (3yr) x hourly rate 102.230000	\$ 8,178.40	\$ -	Total = 0.00000
Vac. P/O Hrs. <u>222.72</u> (1yr) <u>0.00</u> (3yr) x hourly rate 102.230000	\$ 22,768.67	\$ -	Service Credit Tier 3
Pers. Hol. P/O Hrs. <u>0.00</u> (1yr) <u>0.00</u> (3yr) x hourly rate 0.000000	\$ -	\$ -	
Admin Sale <u>89.00</u> (1yr) <u>0.00</u> (3yr) x hourly rate 102.230000	\$ 8,178.40	\$ -	
<b>LUMP SUM TOTALS</b>	\$ 39,125.47	\$ -	
Grand Total Compensation: 36 mo/ 1 yr = \$ <u>259,361.35</u> <i>OK</i>	\$ 259,361.35	\$ -	Curr Serv. = 0.0000
Total Weeks in Terminal Pay 1 yr: <u>9.6</u>		Total Weeks in Terminal Pay 3 yr: <u>0.0</u>	Add'l. Service: 0
<b>AVERAGE SALARY - ONE YEAR:</b>	\$ 21,613.45		Total = 0.0000
<b>AVERAGE SALARY - THREE YEARS:</b>	\$ -		Service Credit Safety

BASIC RETIREMENT ALLOWANCE		7/1/2012 + <u>[REDACTED]</u>	
		3/1/1988	
Tier 1		Curr Serv =	<u>[REDACTED]</u>
0.000000	X \$ 21,613.45 X 0.0000 = \$ -	Acct. Split	<u>[REDACTED]</u>
0	X 0.0000 X = \$ - \$ -	Total =	<u>[REDACTED]</u>
Tier 2		Sick Leave	
0.000000	X \$ - X 0.0000 = \$ -	Hours = #hrs. /2000	<u>[REDACTED]</u>
0	X 0.0000 X 0.00 = \$ - \$ -	Total Final Service w/Sick Leave	
Tier 3		Reg Service =	19.7501
0.000000	X \$ 21,613.45 X 0.0000 = \$ -	Sick Leave =	0.7600
0	X 0.0000 X N/A = \$ - \$ -	Total	20.5101
Safety			
0.030000	X \$ 21,613.45 X 19.7501 = \$ 12,806.03		
Sick Leave			
0.030000	X \$ 21,613.45 X 0.7600 = \$ 492.79		
0.000000	X 0.7600 X = \$ - \$ 492.79		
<b>TOTAL ALLOWANCE WITH SICK LEAVE</b>			\$ 13,298.82

Date: 7/9/2012 Initials: jdavis Date: 7/26 Initials: Nel





**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
GENERAL FUND  
REVENUE/EXPENDITURE HISTORY**

Month	2008-09		2009-10		2010-11		2011-12		2012-13	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	409,494	4,731,355	247,304	4,758,259	166,735	4,749,257	186,793	4,351,134	327,098	4,374,370
August	215,934	4,086,942	222,953	3,806,559	215,809	4,025,589	265,453	4,513,204	319,178	4,123,666
September	367,546	4,339,978	296,640	4,728,793	204,485	3,953,342	312,278	3,893,321	309,945	3,903,613
October	2,483,697	4,137,431	1,955,619	3,664,748	1,892,126	3,970,955	2,046,255	3,735,522	2,331,797	4,132,784
November	165,281	4,058,659	228,442	3,778,804	220,473	4,450,015	188,594	4,535,275		
December	27,327,550	4,162,810	26,486,066	4,293,444	25,691,372	4,182,987	25,787,719	4,424,050		
January	437,643	4,026,715	2,231,614	3,813,140	213,894	4,015,505	265,253	3,990,074		
February	234,858	4,284,220	253,553	3,865,360	176,960	3,997,461	508,340	4,000,893		
March	358,150	4,551,611	263,343	4,094,246	266,513	4,225,922	268,932	4,016,648		
April	19,725,844	4,110,947	14,980,947	3,933,954	19,064,857	4,162,409	18,036,297	3,746,578		
May	315,047	3,773,572	2,319,553	4,064,248	270,777	4,149,354	344,774	3,770,965		
June	3,892,839	8,012,065	3,562,931	4,046,928	3,611,512	3,874,346	4,472,525	4,206,925		

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2012/2013  
JULY 1, 2012 - OCTOBER 31, 2012**

FISCAL YEAR COMPLETED - 33%									
DESCRIPTION	GL CODE	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED	
PERMANENT SALARIES	5110	\$21,979,823	\$21,730,515	\$21,231,690	\$21,953,333	\$6,712,379	\$15,240,954	30.58%	
TEMPORARY SALARIES	5115	\$223,756	\$140,161	\$170,887	\$146,191	\$50,954	\$95,237	34.85%	
PERMANENT OVERTIME	5120	\$4,597,107	\$4,736,070	\$5,943,633	\$4,767,500	\$2,146,475	\$2,621,025	45.02%	
FEDERAL INSURANCE COMPENSATION	5140	\$379,421	\$360,579	\$385,010	\$384,505	\$123,522	\$260,983	32.12%	
RETIREMENT CONTRIBUTIONS	5150	\$11,654,409	\$11,811,102	\$11,131,763	\$12,993,780	\$3,981,995	\$9,011,785	30.65%	
EMPLOYEE GROUP INSURANCE	5160	\$3,446,521	\$3,942,059	\$3,678,610	\$3,711,590	\$1,171,957	\$2,539,633	31.56%	
RETIREE HEALTH INSURANCE	5170	\$1,080,915	\$1,375,426	\$1,571,813	\$1,850,000	\$572,932	\$1,277,068	30.97%	
UNEMPLOYMENT INSURANCE	5180	\$29,318	\$2,693	\$118	\$20,000	\$43	\$19,957	0.22%	
WORKERS' COMPENSATION INS.	5190	\$638,059	\$874,475	\$671,135	\$800,000	\$245,321	\$554,679	30.67%	
<b>TOTAL SALARIES AND BENEFITS</b>	<b>5100</b>	<b>\$44,029,329</b>	<b>\$44,973,080</b>	<b>\$44,784,659</b>	<b>\$48,626,899</b>	<b>\$15,005,578</b>	<b>\$31,621,321</b>	<b>32.18%</b>	
OFFICE SUPPLIES	5202	\$43,108	\$40,156	\$30,218	\$28,250	\$6,949	\$21,301	24.60%	
POSTAGE	5204	\$10,181	\$11,547	\$17,385	\$12,700	\$2,195	\$10,505	17.28%	
TELECOMMUNICATIONS	5206	\$191,794	\$186,194	\$183,636	\$201,560	\$54,622	\$146,938	27.10%	
UTILITIES	5208	\$302,015	\$322,395	\$322,361	\$281,500	\$119,573	\$161,927	42.48%	
SMALL TOOLS/EQUIPMENT	5210	\$128,997	\$102,739	\$84,094	\$92,000	\$11,352	\$80,648	12.34%	
MISCELLANEOUS SUPPLIES	5212	\$150,959	\$104,279	\$126,724	\$117,100	\$22,387	\$94,713	19.12%	
MEDICAL SUPPLIES	5213	\$115,527	\$119,249	\$120,175	\$103,000	\$47,177	\$55,823	45.80%	
FIREFIGHTING SUPPLIES	5214	\$139,196	\$132,020	\$71,452	\$100,252	\$18,037	\$82,215	17.99%	
PHARMACEUTICAL SUPPLIES	5216	\$35,173	\$46,548	\$36,286	\$36,500	\$11,940	\$24,560	32.71%	
COMPUTER SUPPLIES	5218	\$55,612	\$28,810	\$11,859	\$39,500	\$7,004	\$32,496	17.73%	
RADIO EQUIPMENT & SUPPLIES	5219	\$50,198	\$342,998	\$72,432	\$139,850	\$14,980	\$124,870	10.71%	
FILM PROCESSING/SUPPLIES	5220	\$741	\$25	\$0	\$0	\$0	\$0		
FOOD SUPPLIES	5222	\$22,148	\$23,015	\$18,748	\$20,450	\$10,194	\$10,256	49.85%	
PPE INSPECTION & REPAIRS	5223	\$0	\$0	\$29,267	\$36,000	\$701	\$35,299	1.95%	
SAFETY CLOTHING/SUPPLIES	5224	\$132,513	\$144,594	\$231,465	\$239,499	\$6,930	\$232,569	2.89%	
CLASS A UNIFORMS & SUPPLIES	5225	\$0	\$0	\$720	\$1,000	\$16	\$984	1.60%	
NON-SAFETY CLOTHING/SUPPLIES	5226	\$67,028	\$26,317	\$24,689	\$23,200	\$2,033	\$21,167	8.76%	
CLASS B UNIFORMS & SUPPLIES	5227	\$0	\$0	\$2,161	\$25,000	\$5,076	\$19,924	20.30%	
HOUSEHOLD SUPPLIES	5228	\$40,834	\$37,749	\$40,553	\$40,000	\$12,239	\$27,761	30.60%	
CENTRAL GARAGE - REPAIRS	5230	\$110,747	\$74,712	\$121,634	\$100,000	\$28,280	\$71,720	28.28%	
CENTRAL GARAGE - MAINTENANCE	5231	\$18,074	\$14,325	\$6,784	\$20,000	\$5,879	\$14,121	29.40%	
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	\$165,112	\$161,507	\$174,866	\$199,500	\$62,142	\$137,358	31.15%	
CENTRAL GARAGE - TIRES	5234	\$39,221	\$20,197	\$58,875	\$40,000	\$21,509	\$18,491	53.77%	
CENTRAL GARAGE - MANDATED INSP.	5235	\$8,250	\$10,240	\$9,330	\$12,500	\$0	\$12,500	0.00%	
MAINT./REPAIRS - EQUIPMENT	5236	\$96,527	\$103,671	\$107,632	\$126,004	\$62,697	\$63,307	49.76%	
MAINT./REPAIRS - RADIO & ELECTRONIC	5238	\$333,941	\$307,774	\$331,986	\$355,006	\$152,568	\$202,438	42.98%	
MAINT./REPAIRS - BUILDINGS	5240	\$217,464	\$104,677	\$132,488	\$131,750	\$44,704	\$87,046	33.93%	
MAINT./REPAIRS - GROUNDS	5242	\$46,871	\$36,171	\$33,700	\$37,500	\$8,701	\$28,799	23.20%	
RENTS & LEASES-EQUIP./PROPERTY	5246	\$54,890	\$42,893	\$48,938	\$71,300	\$64,433	\$6,867	90.37%	
PROFESSIONAL/SPECIALIZED SERVICES	5250	\$746,996	\$822,554	\$653,019	\$969,526	\$182,910	\$786,616	18.87%	
RECRUITING COSTS	5251	\$63,582	\$35,680	\$101,946	\$82,800	\$4,891	\$77,909	5.91%	
LEGAL SERVICES	5252	\$246,839	\$192,663	\$391,532	\$336,000	\$107,626	\$228,374	32.03%	
MEDICAL SERVICES	5254	\$112,336	\$83,633	\$95,857	\$126,500	\$1,041	\$125,459	0.82%	
DATA PROCESSING SERVICES	5256	\$70	\$0	\$0	\$0	\$0	\$0		
COMMUNICATIONS SERVICES	5258	\$3,738	\$1,577	\$0	\$78,600	\$0	\$78,600	0.00%	
DOCUMENT MANAGEMENT SERVICES	5260	\$510	\$0	\$0	\$0	\$0	\$0		
ELECTION SERVICES	5262	\$0	\$51,099	\$0	\$117,768	\$0	\$117,768	0.00%	
INSURANCE SERVICES	5264	\$481,274	\$493,476	\$497,815	\$437,000	\$347,092	\$89,908	79.43%	
PUBLICATION OF LEGAL NOTICES	5270	\$949	\$5,552	\$1,578	\$500	\$63	\$437	12.60%	
SPECIALIZED PRINTING	5272	\$55,936	\$24,155	\$18,454	\$26,620	\$1,432	\$25,188	5.38%	
MEMBERSHIPS	5274	\$48,871	\$53,784	\$48,575	\$58,195	\$49,125	\$9,070	84.41%	
EDUCATIONAL COURSES/SUPPLIES	5276	\$138,221	\$48,708	\$52,091	\$59,000	\$13,521	\$45,479	22.92%	
EDUCATIONAL ASSISTANCE PROGRAM	5277	\$30,761	\$26,514	\$22,051	\$45,000	\$9,111	\$35,889	20.25%	
PUBLIC EDUCATIONAL SUPPLIES	5278	\$22,529	\$20,074	\$13,219	\$11,000	\$684	\$10,336	6.04%	
BOOKS & PERIODICALS	5280	\$21,447	\$21,700	\$10,216	\$25,800	\$2,121	\$23,679	8.22%	
RECOGNITION SUPPLIES	5282	\$4,889	\$6,573	\$3,364	\$6,500	\$85	\$6,415	1.31%	
MEETINGS/TRAVEL EXPENSES	5284	\$109,023	\$46,773	\$39,734	\$45,000	\$4,855	\$40,145	10.79%	
OTHER - CLAIMS EXPENSE	5286	\$154,062	\$304,845	\$0	\$0	\$0	\$0		
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>5200</b>	<b>\$4,819,154</b>	<b>\$4,784,062</b>	<b>\$4,399,929</b>	<b>\$5,056,730</b>	<b>\$1,528,855</b>	<b>\$3,527,875</b>	<b>30.23%</b>	
<b>TOTAL G/F OPERATING EXPENDITURES</b>		<b>\$48,848,483</b>	<b>\$49,757,142</b>	<b>\$49,184,588</b>	<b>\$51,683,629</b>	<b>\$16,534,433</b>	<b>\$35,149,196</b>	<b>31.99%</b>	

SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
 CAPITAL PROJECTS, EQUIP/VEHICLES, DEBT SERVICE, SAN RAMON VALLEY FIRE COMMUNITY FUND  
 FISCAL YEAR 2012/2013  
 JULY 1, 2012 - OCTOBER 31, 2012

FISCAL YEAR COMPLETED - 33%								
DESCRIPTION	GL CODE	2009/2010 ACTUAL	2010/2011 ACTUAL	2011/2012 ACTUAL	2012/2013 BUDGET	EXPENDITURES TO DATE	REMAINING BAL TO DATE	PERCENT EXPENDED
RENTS & LEASES - PROPERTY	5246	\$12,500	\$12,500	\$12,500	\$0	\$0	\$0	
DESIGN/CONSTRUCTION	6105/6110	\$1,917,756	\$652,060	\$297,355	\$1,808,988	\$234,248	\$1,574,740	13%
VARIOUS IMPROVEMENTS	6120	\$224,490	\$47,634	\$46,018	\$50,000	\$23,243	\$26,757	46%
<b>TOTAL CAPITAL PROJECTS (FUND 300)</b>		<b>\$2,154,746</b>	<b>\$712,194</b>	<b>\$355,873</b>	<b>\$1,858,988</b>	<b>\$257,491</b>	<b>\$1,601,497</b>	<b>14%</b>
RADIO/ELECTRONIC EQUIPMENT	6230			\$0	\$2,724,155	\$1,851,941	\$872,214	68%
<b>TOTAL FEDERAL GRANT CAPITAL PROJECTS (FUND 310)</b>					<b>\$2,724,155</b>	<b>\$1,851,941</b>	<b>\$872,214</b>	<b>68%</b>
OFFICE EQUIP. & FURNISHINGS	6210	\$11,905	\$0	\$0		\$0	\$0	
MEDICAL/LAB EQUIPMENT	6220	\$11,397	\$0	\$0		\$0	\$0	
RADIO/ELECTRONIC EQUIPMENT	6230	\$247,764	\$425,512	\$264,441	\$37,500	\$0	\$37,500	0%
TOOLS & SUNDRY EQUIPMENT	6240	\$204,987	\$25,000	\$43,700	\$1,580,798	\$67,123	\$1,513,675	4%
AUTO & TRUCKS	6250	\$465,181	\$3,214,895	\$119,879	\$960,000	\$0	\$960,000	
<b>TOTAL EQUIPMENT/VEHICLES (FUND 600)</b>		<b>\$941,234</b>	<b>\$3,665,410</b>	<b>\$428,020</b>	<b>\$2,598,298</b>	<b>\$67,123</b>	<b>\$2,531,175</b>	<b>3%</b>
BOND REDEMPTION - 2003/2006/2012 COP	5310	\$1,330,979	\$1,325,885	\$1,328,630	\$1,504,708	\$1,043,483	\$461,225	69%
VEHICLE LEASE #2	5310	\$329,498	\$329,498	\$329,497	\$0	\$0	\$0	
VEHICLE LEASE #3	5310	\$756,032	\$756,032	\$756,033	\$0	\$0	\$0	
VEHICLE LEASE #4	5310			\$534,010	\$534,011	\$0	\$534,011	0%
<b>TOTAL DEBT SERVICE (FUND 200)</b>		<b>\$2,416,509</b>	<b>\$2,411,415</b>	<b>\$2,948,170</b>	<b>\$2,038,719</b>	<b>\$1,043,483</b>	<b>\$995,236</b>	<b>51%</b>
OTHER SPECIAL DISTRICT EXPENDITURES	5286		\$0	\$858	\$7,000	\$5,403	\$1,597	77%
<b>TOTAL SRVF COMMUNITY FUND (FUND 400)</b>			<b>\$0</b>	<b>\$858</b>	<b>\$7,000</b>	<b>\$5,403</b>	<b>\$1,597</b>	<b>77%</b>
<b>TOTAL - CAPITAL, EQUIPMENT, DEBT SERVICE, SRVF COMMUNITY &amp; FEDERAL GRANT FUND</b>		<b>\$5,512,489</b>	<b>\$6,789,019</b>	<b>\$3,732,921</b>	<b>\$9,227,160</b>	<b>\$3,225,441</b>	<b>\$6,001,719</b>	<b>35%</b>

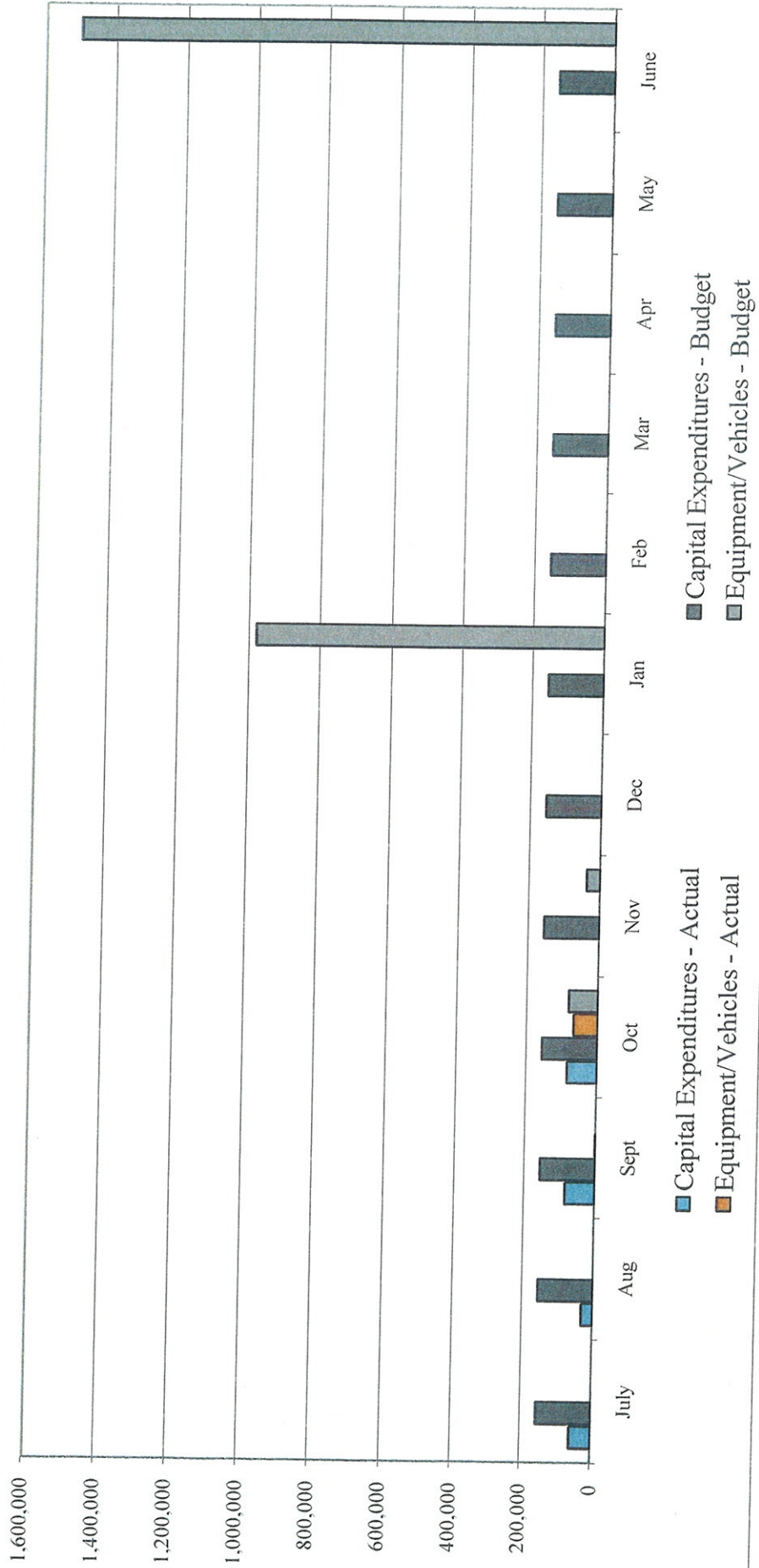
SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
REVENUES (ALL FUNDS)  
FISCAL YEAR 2012/2013  
JULY 1, 2012 - OCTOBER 31, 2012

GL CODE	DESCRIPTION	2009/2010 ACTUAL REVENUE	2010/2011 ACTUAL REVENUE	2011/2012 ACTUAL REVENUE	2012/2013 ESTIMATED REVENUE	2012/2013 REALIZED REVENUE
<b>4100</b>	<b>TAXES</b>					
4110	PROPERTY TAXES - CURRENT SECURED	\$48,555,854	\$47,388,882	\$47,933,548	\$48,274,589	\$0
4120	PROPERTY TAXES - SUPPLEMENTAL	\$649,615	\$699,652	\$489,994	\$146,412	\$0
4130	PROPERTY TAXES - UTILITIES (Unitary)	\$760,539	\$896,045	\$959,401	\$978,589	\$0
4140	PROPERTY TAXES - CURRENT UNSECURED	\$1,832,522	\$1,747,874	\$1,841,275	\$1,765,227	\$1,740,801
4145	HOMEOWNERS PROPERTY TAX RELIEF	\$545,216	\$537,428	\$526,371	\$494,700	\$0
4150	LESS TAXES RETURNED TO COUNTY	(\$1,412,883)	(\$1,338,944)	(\$1,251,584)	(\$1,584,551)	\$0
4160	LESS COUNTY TAX ADMINISTRATION	(\$547,169)	(\$523,908)	(\$496,473)	(\$506,402)	\$0
4170	PROPERTY TAXES - PRIOR SECURED	(\$339,632)	(\$67,962)	(\$449,320)	(\$458,307)	\$0
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(\$393,227)	(\$185,201)	(\$187,054)	(\$190,795)	\$0
4190	PROPERTY TAXES - PRIOR UNSECURED	\$29,210	\$30,951	(\$37,026)	(\$52,379)	\$0
		\$49,680,045	\$49,184,817	\$49,329,132	\$48,857,083	\$1,740,801
<b>4200</b>	<b>INTERGOVERNMENTAL REVENUE</b>					
4220	MEASURE "H"	\$0	\$0	\$112,184	\$25,000	\$0
4230	SB-90 MANDATED COSTS	\$59,862	\$18,333	\$13,323	\$15,000	\$0
4240	MISCELLANEOUS STATE AID/GRANTS	\$309,199	\$35,723	\$91,609	\$35,000	\$163,348
4245	FEDERAL GRANT REVENUE	\$0	\$0	\$0	\$1,906,683	\$1,273,219
4250	OTHER INTERGOVERNMENTAL REVENUE	\$0	\$3,000,000	\$245,151	\$444,711	\$40,009
		\$368,861	\$3,054,056	\$462,267	\$2,426,394	\$1,476,576
<b>4300</b>	<b>CHARGES FOR SERVICE</b>					
4310	INSPECTION FEES	\$40,847	\$32,729	\$60,324	\$42,000	\$18,313
4315	PLAN REVIEW	\$120,522	\$173,623	\$248,626	\$265,000	\$121,511
4320	WEED ABATEMENT CHARGES	\$8,299	\$4,435	\$2,984	\$4,000	\$8,639
4325	ADMINISTRATIVE CITATION CHARGES	\$0	\$8,250	\$35,321	\$23,000	\$11,750
4330	AMBULANCE SERVICES	\$2,388,562	\$2,202,045	\$2,439,773	\$2,300,000	\$893,575
4340	CPR CLASSES	\$2,278	\$2,955	\$2,555	\$2,000	\$495
4350	REPORTS/PHOTOCOPIES	\$1,796	\$1,560	\$5,464	\$1,100	\$1,640
4360	MISCELLANEOUS CURRENT SERVICES	\$0	\$0	\$0	\$0	\$0
		\$2,562,304	\$2,425,597	\$2,795,047	\$2,637,100	\$1,055,923
<b>4400</b>	<b>USE OF MONEY &amp; PROPERTY</b>					
4410	INVESTMENT EARNINGS	\$250,322	\$152,454	\$98,835	\$156,600	\$26,821
		\$250,322	\$152,454	\$98,835	\$156,600	\$26,821
<b>4500</b>	<b>RENTS, ROYALTIES AND COMMISSIONS</b>					
4510	RENT ON REAL ESTATE	\$143,852	\$159,877	\$189,978	\$305,000	\$105,902
		\$143,852	\$159,877	\$189,978	\$305,000	\$105,902
<b>4600</b>	<b>OTHER REVENUE</b>					
4610	DONATIONS/CONTRIBUTIONS	\$500	\$917	\$7,355	\$5,000	\$225
4620	SALE OF PROPERTY	\$19,348	\$9,203	\$7,960	\$755,000	\$158,800
4640	MISCELLANEOUS REVENUE	\$38,897	\$25,938	\$45,769	\$10,000	\$36,608
		\$58,745	\$36,058	\$61,084	\$770,000	\$195,633
<b>4900</b>	<b>OTHER FINANCING SOURCES</b>					
4920	LEASE PROCEEDS	\$0	\$3,400,000	\$0	\$2,750,000	\$0
		\$0	\$3,400,000	\$0	\$2,750,000	\$0
	<b>REVENUE TOTAL</b>	<b>\$53,064,129</b>	<b>\$58,412,859</b>	<b>\$52,936,343</b>	<b>\$57,902,177</b>	<b>\$4,601,656</b>

# CAPITAL & EQUIPMENT/VEHICLES FUNDS

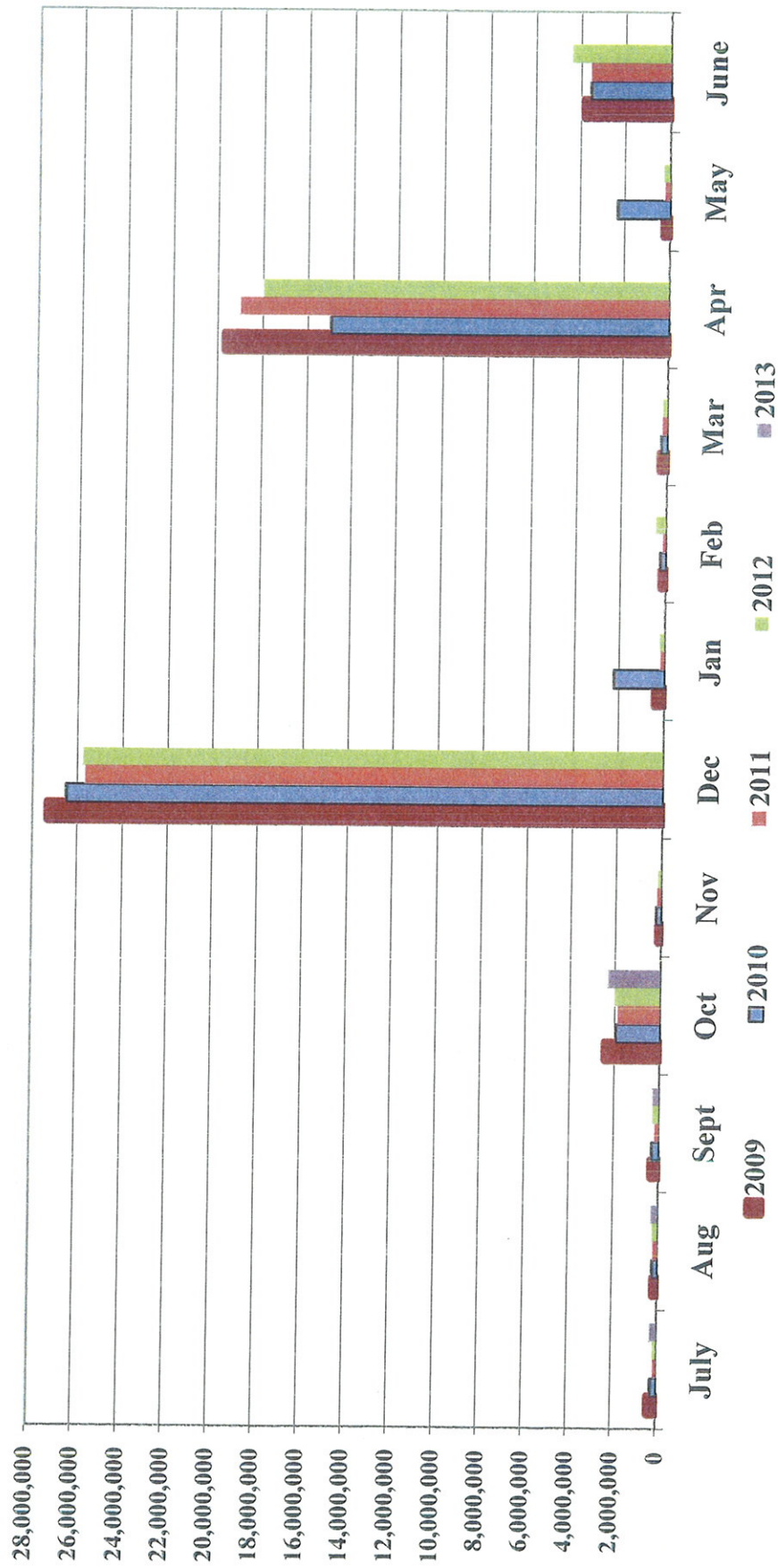
## COMPARISON OF ACTUAL TO BUDGET

FISCAL YEAR 2012-2013

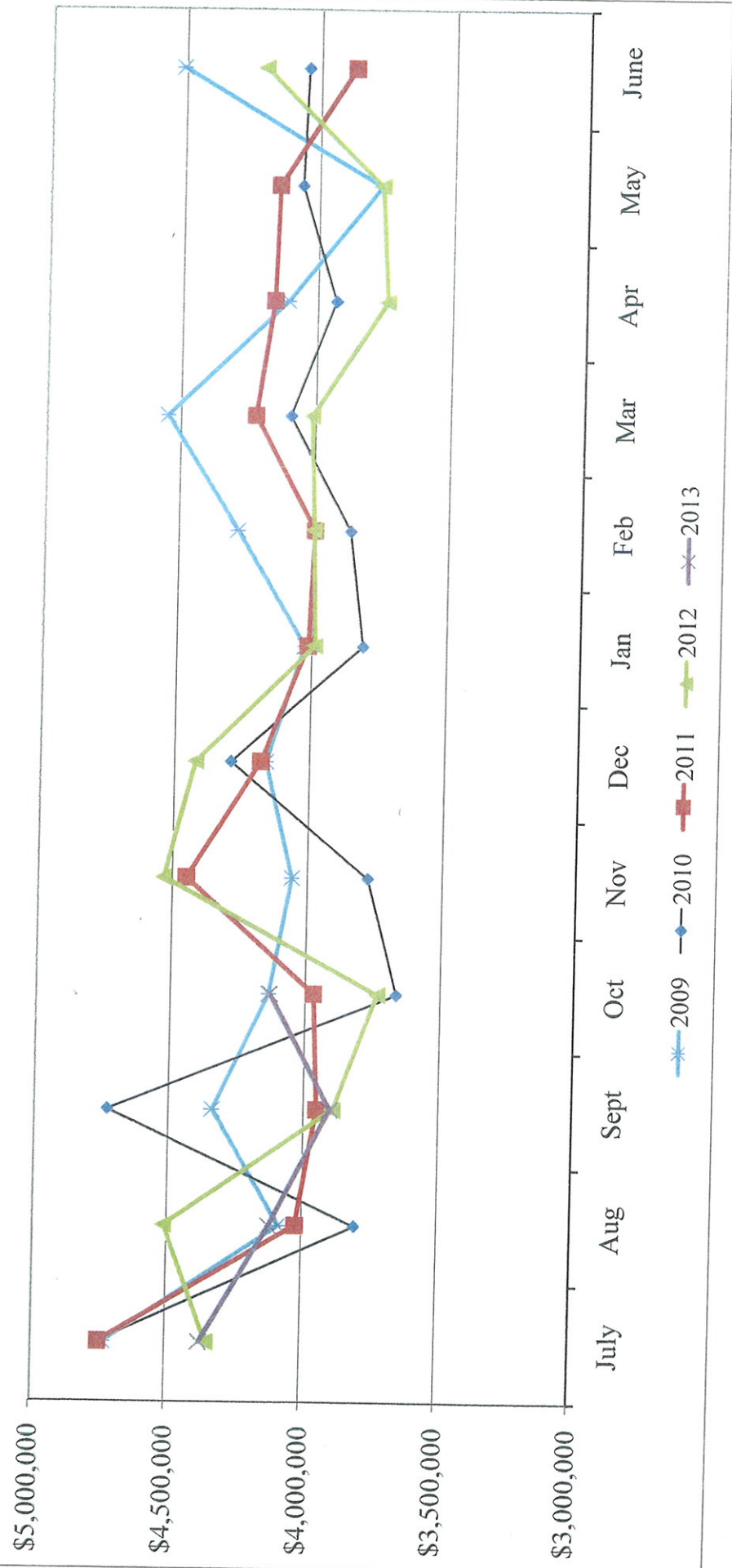




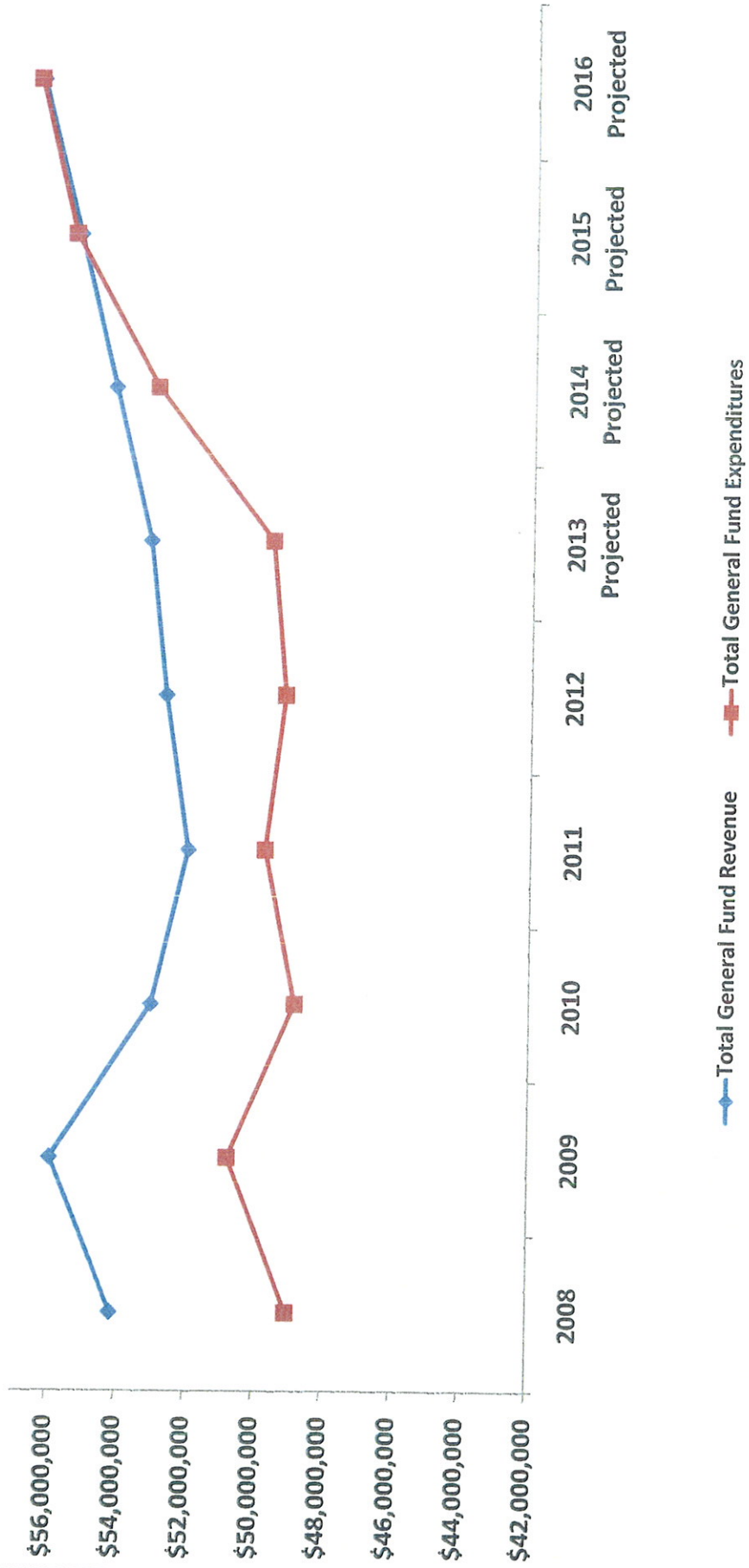
**GENERAL FUND REVENUE  
FISCAL YEARS 2009 - 2013**



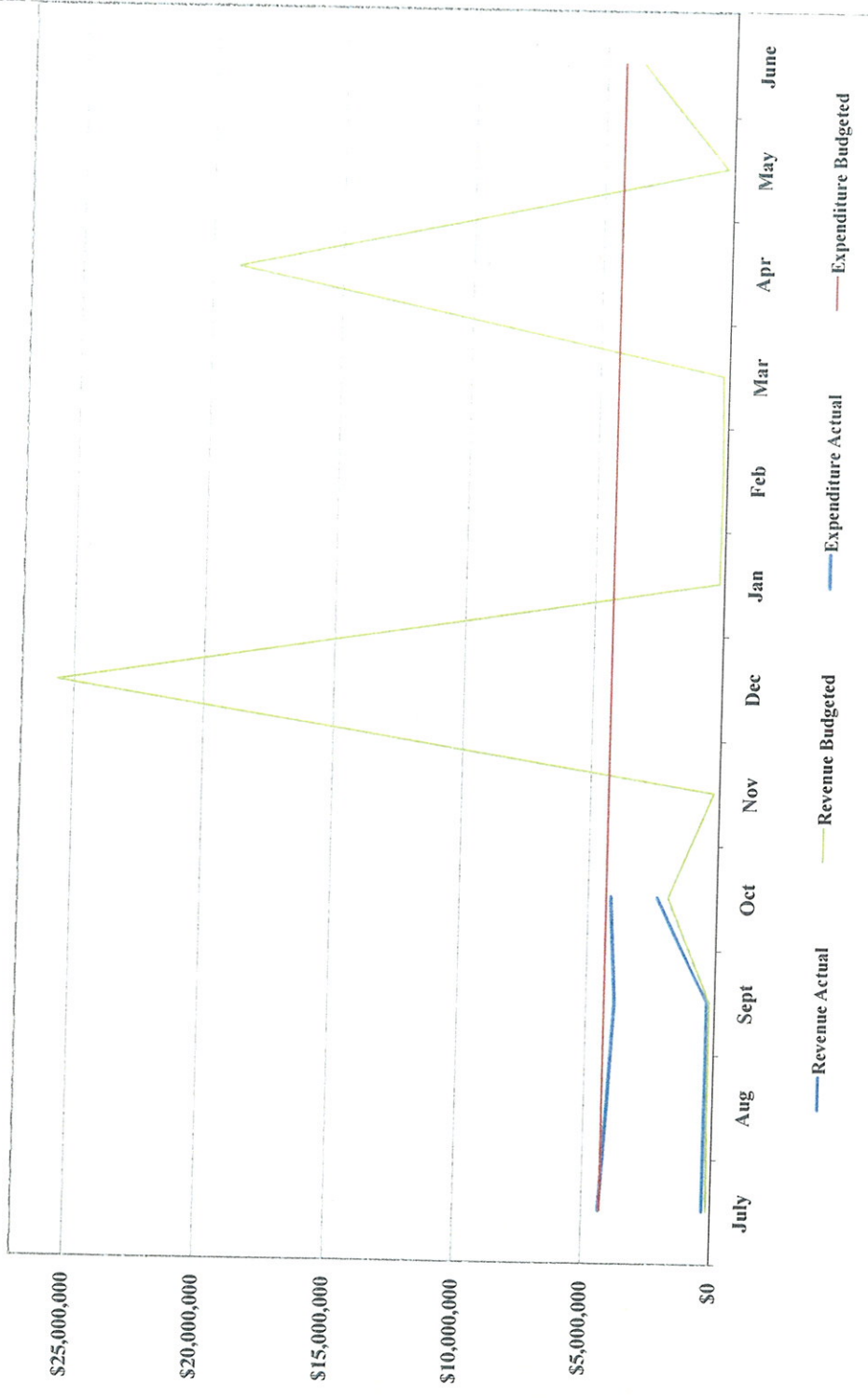
**GENERAL FUND EXPENDITURES BY MONTH  
FISCAL YEARS 2009 - 2013**



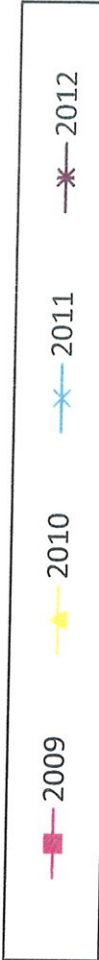
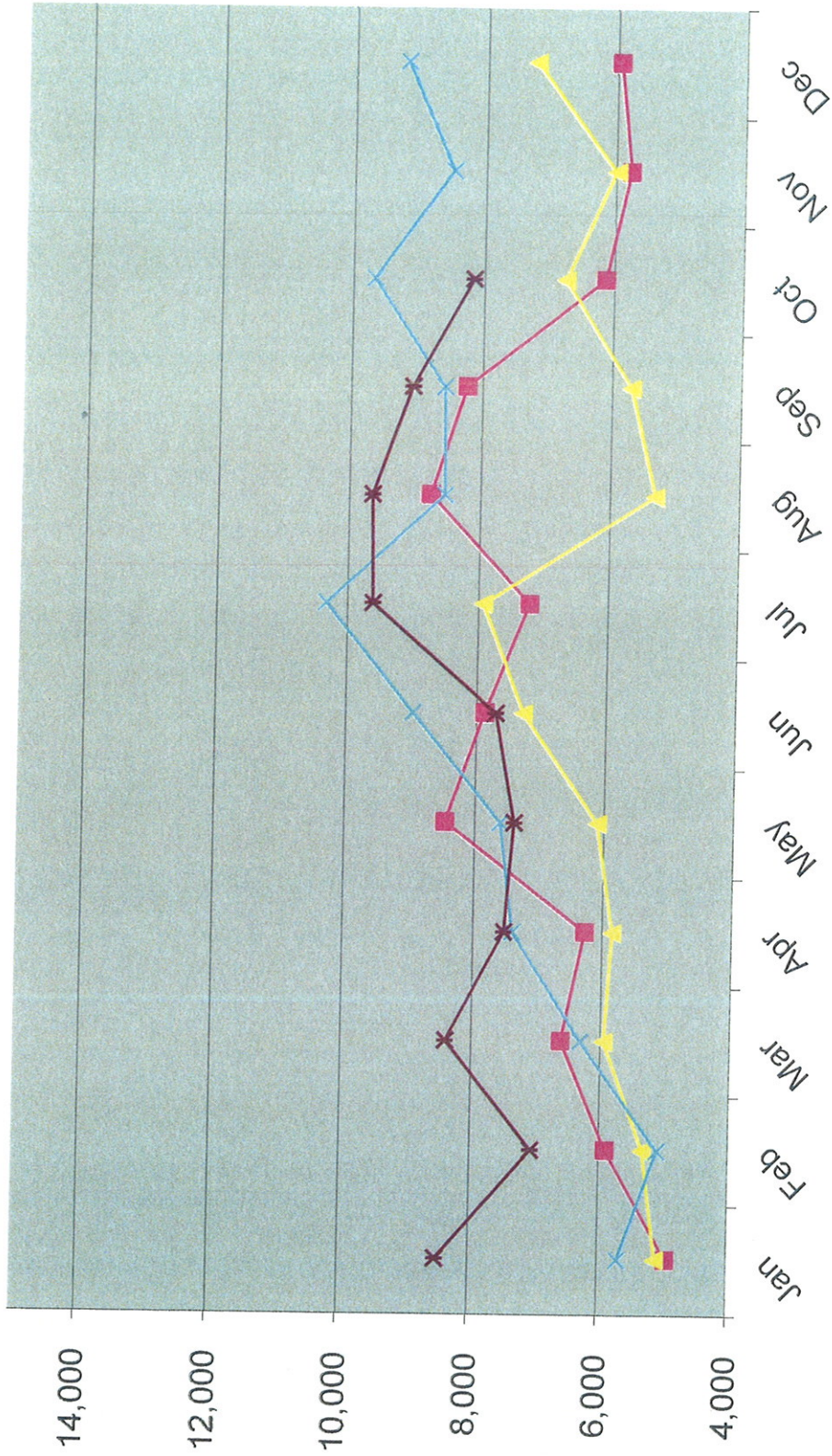
**GENERAL FUND  
2008 - 2016 PROJECTED**



**GENERAL FUND  
COMPARISON OF ACTUAL TO BUDGETED  
FISCAL YEAR 2012-13**



### Total Overtime Hours by Month January 2009 - October 2012



San Ramon Valley Fire Protection District - O/T and Comp Time Reporting System

**EXTRATIME ASSIGNMENT SUMMARY REPORT**

10/1/2012 Through 10/31/2012

**WORK CODE: 1 STAFFING**

ASSIGNMENT	Time Worked	Time Paid
101 HOLD OVER FOR CALL	29.00	30.00
103 MISC. STAFFING COVE	7578.33	7579.25
107 LATE/STA. MOVE COVE	14.16	22.00
199 MID SHIFT RECALL	53.75	53.75
<b>Total All Assignments This Work Type:</b>	<b>7,675.24</b>	<b>7,685.00</b>

**WORK CODE: 2 TRAINING**

ASSIGNMENT	Time Worked	Time Paid
201 OPERATIONS TRAINING	39.33	39.50
210 HAZ-MAT TRAINING	189.75	189.75
214 PARAMEDIC - CONT ED	16.00	16.00
<b>Total All Assignments This Work Type:</b>	<b>245.08</b>	<b>245.25</b>

**WORK CODE: 3 ASSIGNMENTS**

ASSIGNMENT	Time Worked	Time Paid
301 MEETINGS/PROJECT DE	24.75	24.75
302 OFC WORK/REPORT WR	9.50	9.50
315 RECRUITMENT INTERN	135.75	135.75
317 RECRUITMENT EXTER	58.50	58.50
340 PROJECT WORK	5.50	5.50
<b>Total All Assignments This Work Type:</b>	<b>234.00</b>	<b>234.00</b>

**WORK CODE: 7 EMERGENCY**

ASSIGNMENT	Time Worked	Time Paid
720 FIRE INVESTIGATION	2.58	2.75
<b>Total All Assignments This Work Type:</b>	<b>2.58</b>	<b>2.75</b>

San Ramon Valley Fire Protection District - O/T and Comp Time Reporting System

10/1/2012 Through 10/31/2012

WORK CODE:		Time Paid
1	STAFFING	7,685.00
2	TRAINING	245.25
3	ASSIGNMENTS	234.00
7	EMERGENCY	2.75
	<b>Report Grand Total:</b>	<b>8,167.00</b>

San Ramon Valley Fire Protection District - O/T and Comp Time Reporting System

PERSONNEL ASSOCIATION SUMMARY REPORT

10/1/2012 Through 10/31/2012

Report Grand Total:	<u>8,156.90</u>	<u>8,167.00</u>
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October 2012 Staffing/Overtime Analysis

	<u>Staffing OT \$</u>	<u>Staffing OT Hrs</u>	<u>Staffing OT FTE</u>	<u>Paid FTE</u>	<u>Total Effective FTE</u>	<u>See Note 1</u>
ACTUAL OCTOBER RESULTS	\$ 427,665	7,387.50	30.44	122.00	152.44	18.17%
PROJECTED OCTOBER						
HIRING IN PLACE OF OVERTIME	\$ 555,032	7,387.50				
NET SAVINGS						
OVERTIME IN PLACE OF HIRING	\$ 127,367					

Note 1: This figure represents the percentage of time necessary to backfill regularly staffed positions for the month. This amount will routinely include the following components:

- The variance of regular, full-time paid employees either above or below the optimal 129 FTEs based upon the 10% hiring model
- Vacation Leave
- Sick Leave
- Disability Leave
- Various (jury duty, station moves, medic coverage, etc.)