

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Minutes – May 26, 2010**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** President Lindsay, Directors Price, and Stamey.

**Board Members absent:** Directors Dickson and Linari

**Staff Present:** Assistant Chief Collins, Assistant Chief Hart, Fire Marshal Jamison, Administrative Services Director Leete, Finance Supervisor Sasser, Technology Systems Manager Call, District Counsel Ross, Battalion Chief Picard, and District Clerk Brooks.

**1. Call to Order**

Board President Lindsay called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

Board President Lindsay led the Pledge of Allegiance.

**3. Determination of Quorum and Confirmation of Agenda**

There was a quorum and one change to the agenda.

District Counsel Ross proposed a slight modification to agenda item No. 8.1, which arose within 72 hours and required notice for this regular meeting of the Board. Therefore, subject to special provision of the Brown Act, Government Code § 54952.2 this requires a 2/3 approval of the Board tonight, and due to a bare quorum of the Board, it requires unanimous vote of the Board to add this to the agenda. District Counsel Ross stated that the addition is for consideration of adoption of Resolution No. 2010-02 for which a revised copy has been made available to the Board and also available at this meeting, for members of the public. The Resolution entails ordering even-year Board of Director election, consolidation of election, specifications of the election order and clarification of the terms for the election. Clarification of terms for election should be added with the reason being in the interest of fairness to all applicants for the unexpired term of former Director Kenneth Sandy, which would normally be in 2012, it is being proposed there be a four-year term that would come up this November, instead of a two-year term. This was due to Director Sandy's resignation last August and a requirement for the vacancy to be filled under applicable provisions of the Elections and Government Code. Director Stamey would stand election at next regular district election which would be November 2010 for the remainder of term – two years. This would be a four-year term rather than a two-year term, and consistent with law, there would still be a 3-2 split between the Board as to when respective Director positions stand for election.

The switch is for three members this term instead of two. District Counsel Ross recommended modifying the agenda to clarify the election terms recognizing that there is a revised agenda, staff report and resolution that goes along with that.

Director Price moved approval to modify agenda consistent with District Councils recommendation/clarification. Director Stamey seconded the motion. Motion carried.

4. **Public Comment**

None.

5. **Consent Calendar**

Director Stamey moved approval of Consent Calendar items 5.1-5.5 (1). Director Price seconded the motion. Motion carried.

6. **Special Announcements/Presentations/General Business**

6.1 Presentation by Firefighter/Paramedic Jonas Aguiar on Rotary Group Study Exchange Program

Assistant Chief Collins introduced FF/Paramedic Jonas Aguiar stating that he visited Mexico last April and spent one month there as part of the Rotary Group Study Exchange Program. FF/PM Aguiar gave a power point presentation for all to view and thanked the Board for allowing him to be a part of this exchange program. The Board thanked FF/PM Aguiar for his presentation.

6.2 Proclamation of the Board of Directors of the San Ramon Valley Fire Protection District Proclaiming June 1-7, 2010 as National Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) Awareness Week and Commitment to a HeartSafe Community.

EMS Coordinator Swartzell discussed the background of CPR/AED Awareness Week, and also stated that CPR Saturday, scheduled for June 5, 2010, is full with 300 registered participants. EMS Coordinator Swartzell thanked Code Compliance Officer Vanek and Vicki Wright (ER Nurse at Kaiser and Co-Chair for the HeartSafe Committee) for all of their help and cooperation. EMS Coordinator Swartzell also thanked Information Systems Manager, Steve Call for his help with registering participants on the website. Board President Lindsay read the proclamation. EMS Coordinator Swartzell thanked the Board for their on-going support.

7. **Old Business**

7.1 Open Public Hearing as set forth in the annual hazard abatement notices mailed on April 1, 2010 stipulating May 26, 2010 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.

No one came forward.

**8. New Business**

- 8.1 Consider adoption of Resolution No. 2010-02 ordering even-year Board of Directors election; consolidation of elections; and specifications of the election order.

District Council Ross stated that we are dealing with the revised agenda item 8.1 and revised staff report and Resolution No. 2010-02 and explained the reason for the revision. District Council Ross stated the modification now is to flip the number of Directors that would stand for election in 2010 versus 2012. The revised resolution sets a unified term of four years for three Directors to stand for election this November. District Council Ross stressed that just because the staff report and resolution references Director Stamey there is no conflict of interest, or financial interest or appearance of impropriety. Director Stamey's term will be four years and is good for anyone filing for election for this position. The content of the Resolution is consistent with the provisions with the Government Code and Election Code and District Counsel Ross recommended consideration of unanimous adoption by this Board tonight of Resolution No. 2010-02.

Director Price moved for adoption of Resolution No. 2010-02, seconded by Director Stamey. Motion carried by roll call vote.

**9. Correspondence**

Director Stamey commented on the nice note from San Ramon Councilmember Perkins regarding the District accreditation process.

**10. Monthly Activity Reports**

10.1 Operations - Assistant Chief Collins

Assistant Chief Collins provided the monthly Operations report highlighting the new Standards of Cover Policy Compliance Report and that this report will grow to two pages with charts and graphs being added beginning next month. Assistant Chief Collins stated that this is a much improved report as to how we are measuring up as far as the Board adopted goals.

10.2 Support Services - Assistant Chief Hart

Assistant Chief Hart provided the monthly Support Services report stating that the exterior stucco is now finished and painted at Station 36 Annex. Assistant Chief Hart also stated that the CEQA process for Station 32 is moving along with the contract in for signature. Assistant Chief Hart also stated that an architect has been chosen for schematic design for the new training center site -WLC Architects from Folsom, CA was chosen.

10.3 Fire Prevention – Fire Marshal Jamison

Fire Marshal Jamison provided the monthly Fire Prevention report highlighting the Rotarians at Work Day on April 24, 2010, complimenting Code Compliance Officer

Vanek, and Fire Prevention Specialists Castro and French for a very successful event working with these five local rotary clubs.

- 10.4 Administrative Services - Administrative Services Director Leete  
Administrative Services Director Leete provided the monthly Administrative Services report stating that is a routine report this month highlighting work on the budget assembly, accreditation and preparation for a Captains test and assessment center.

**11. Good of the Order**

At this time in the meeting the Board adjourned from the regular meeting, and upon return, convened to the Finance Corporation Meeting.

**12. Closed Session**

12.1 Conference with District Counsel – Potential Litigation

Possible exposure to litigation (two matters)

[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956.9(b) (3)(a)]

12.2 Personnel Matter: Request for Leave Without Pay [Pursuant to Government Code § 54957].

**13. Return to Open Session**

Regular session ended:	7:54 p.m.
Closed session began:	8:00 p.m.
Closed session ended:	8:08 p.m.
Regular session reconvened:	8:08 p.m.

**14. Adjournment**

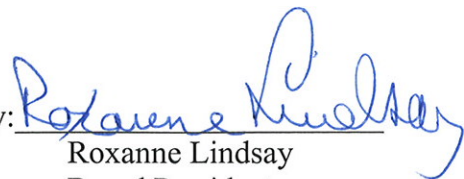
The meeting adjourned at 8:10 p.m., to the next regular Board meeting scheduled for Wednesday, June 23, 2010.

Prepared by:



Susan F. Brooks  
District Clerk

Approved by:



Roxanne Lindsay  
Board President