

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – April 28, 2010**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: President Lindsay, Directors Linari, and Stamey.

Board Members absent: Directors Dickson and Price

Staff Present: Chief Price, Assistant Chief Collins, Assistant Chief Hart, Fire Marshal Jamison, Administrative Services Director Leete, Finance Supervisor Sasser, Technology Systems Manager Call, District Counsel Ross, Battalion Chief Barton, and District Clerk Brooks.

1. Call to Order

Board President Lindsay called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

Board President Lindsay led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum and one change to Consent Item 5.7.6 - it should read a 12-month probationary period for Engineer Marty Rossen, instead of an 18-month probationary period.

4. Public Comment

None.

5. Consent Calendar

Director Stamey moved approval of consent calendar items 5.1-5.7 (1-6). Director Linari seconded the motion. Motion carried.

6. Special Announcements/Presentations/General Business

6.1 Introduction and Oath of Office for New Employees: Dispatchers Lisa Blackburn and Whitney McDonough.

Chief Price invited Dispatchers Blackburn and McDonough up to the podium. Chief Price presented the background of the two Dispatchers. Chief Price and the Board welcomed Dispatchers Blackburn and McDonough and then they invited their family up to pin on their

badges. District Clerk Brooks administered the Employee Oath of Office to the new Dispatchers.

- 6.2 Certificate of Achievement from Government Finance Officers Association (GFOA) for Excellence in Financial Reporting.

Administrative Services Director Leete provided the background of this award stating that this is the ninth year the District has received this award. Board President Lindsay and the Board congratulated Administrative Services Director Leete and the Finance staff for a job well-done.

7. Old Business

None

8. New Business

- 8.1 Consideration and recommendation to declare as surplus property the single family residence and garage, located at 2100 Stone Valley Road, Alamo, on the new Station 32 site.

Assistant Chief Hart stated that he was looking for approval from the Board to declare the property located at 2100 Stone Valley Road, Alamo, as surplus. Director Stamey moved to declare the property located at 2100 Stone Valley Road, Alamo as surplus. Director Linari seconded the motion. Motion carried.

- 8.2 Consideration and recommendation of rejection of the April 12, 2010 Notice of Claim for money damages of Ruth Ann Stephens.

Director Linari moved to reject the April 12, 2010 Notice of Claim for money damages of Ruth Ann Stephens and directed staff to prepare the notice of rejection. Director Stamey seconded the motion. Motion carried.

- 8.3 Consideration and recommendation of approval of the fiscal services contract with HdL Coren and Cone.

Administrative Services Director Leete provided the background of this item, stating that the District receives 92% of its annual revenue from property tax related revenue sources, and this process will ensure the District maximizes the amount of property taxes it receives from the County, and recommended Board approval to authorize the agreement with HdL Coren & Cone. Director Stamey moved approval of staff's recommendation to authorize the agreement with HdL Coren and Cone. Director Linari seconded the motion. Motion carried.

9. Correspondence

Director Linari stated that it is refreshing to see all the positive correspondence in the Board packet each month.

10. Monthly Activity Reports

- 10.1 Operations - Assistant Chief Collins
Assistant Chief Collins provided the monthly Operations report stating that the monthly report is routine, and passed out an example of the new reporting system, that he hopes to include in the next Board packet. Director Linari thanked staff for their hard work on this new reporting system.
- 10.2 Support Services - Assistant Chief Hart
Assistant Chief Hart provided the monthly Support Services report stating that this is a routine report, highlighting 19 rain days in March, with the Storage Annex at 36 completion date being June, 2010.
- 10.3 Fire Prevention – Fire Marshal Jamison
Fire Marshal Jamison provided the monthly Fire Prevention report highlighting the publication that recently went out to residents on exterior hazard abatement, educating homeowners how to be prepared. Director Stamey complimented staff on this publication.
- 10.4 Administrative Services - Administrative Services Director Leete
Administrative Services Director Leete provided the monthly Administrative Services report stating that his staff has been working to assemble the upcoming budget information.
- 10.5 Fire Chief - Chief Price
Chief Price stated that he will not be at the Board meeting in May, as he will be attending the Navel Post Graduate Leadership Academy in Monterey.
- a. Status Update on District Accreditation
Chief Price stated that staff is hard at work in anticipation of the upcoming peer assessment team visit beginning on May 9th. Chief Price asked the Board if they can keep their schedules open the week of May 10th, in case the team wants to meet with the Board. Chief Price will be maintaining a daily blog the week the team is here.
- b. District Awards
Fire Chief Price stated that the District was nominated for a Webby Award, one of 5 for the best government website worldwide. The District also came in first place for the CAPIO award.

11. Good of the Order

Mr. Ross Smith, Danville resident, stated that the publication that went out on weed abatement had an unpleasant tone to it. The Board thanked Mr. Smith for his comment.

Director Stamey reported on the April 19th LAFCO meeting, stating that the incumbents were re-elected.

President Lindsay thanked our legislative advocate for providing the information included in the packet on pensions.

12. Closed Session

12.1 Conference with District Counsel – Potential Litigation

Possible exposure to litigation (two matters)

[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956.9(b) (3)(a)]

12.2 Conference with District Counsel-Potential Litigation Workers Compensation Claim

No. SRV0900058 dated 2/27/09; Kevin Rawitzer vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)]

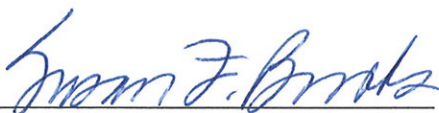
13. Return to Open Session

Regular session ended:	7:54 p.m.
Closed session began:	8:06 p.m.
Closed session ended:	8:12 p.m.
Regular session reconvened:	8:13 p.m.

14. Adjournment

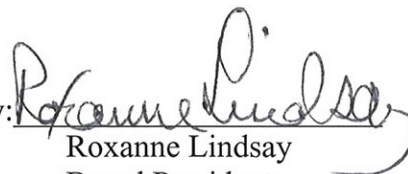
The meeting adjourned at 8:15 p.m. to the Board Budget Workshop of Monday, May 10, 2010 at 2:30 p.m., at Bishop Ranch Conference Center, 2623 Camino Ramon, San Ramon, and the next regular Board meeting scheduled for Wednesday, May 26, 2010.

Prepared by:



Susan F. Brooks
District Clerk

Approved by:



Roxanne Lindsay
Board President