

# **SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

## **Board of Directors Regular Board Meeting**

**Wednesday, June 23, 2010 – 7:00 p.m.**

*Roxanne Lindsay, President ~ Nick Dickson, Director  
Thomas J. Linari, Director ~ Jennifer G. Price, Director ~ Matthew J. Stamey, Director*

### **~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion*

**Meeting location: S.R.V.F.P.D. Administrative Offices  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

## **AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

## **5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of May, 2010 in the amount of \$3,185,488.42.
- 5.2 Approve the demand register for the period May 18, 2010 through June 11, 2010 in the amount of \$2,157,156.03.
- 5.3 Approve the minutes from the May 14, 2010 Special Board Meeting, May 26, 2010 Regular Board meeting including District Counsel’s closed session report, and the May 26, 2010 Financing Corporation meeting.
- 5.4 Adopt the final budget for the 2010/2011 Fiscal Year, and reserves and designations.
- 5.5 Authorization for payment of \$77,885.99 to Intergraph Public Safety for software maintenance for FY 2010-2011.
- 5.6 Authorization for approval of Consulting Services Agreement for FY 2010/2011 between California Advocates, Inc., and the San Ramon Valley Fire Protection District.

- 5.7 Authorization for approval of Progress Payment No.10 to Cal Bay Construction, Inc., in the amount of \$142,199.60 for Station No. 36 Annex Building.
- 5.8 Authorization for payment for three (3) Spartan Gladiator Chassis to Hi-Tech EVS in the amount of \$623,670.00 (\$207,890.00 each).
- 5.9 Personnel Actions:
  - 1. Approve staff's recommendation for the regular appointment of Deputy Fire Marshal David Stevens, and a merit salary increase to Step 5, effective July 1, 2010.
  - 2. Approve staff's recommendation to promote Eric Stiner from Engineer, Step 5 to Training Captain, Step 3, effective July 1, 2010, subject to a 12-month probationary period.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Presentation by Firefighter/Paramedics Jonas Aguiar and Scott Sauve to Muscular Dystrophy Association Representative Kate Schwass for Event on April 28, 2010.

**7. OLD BUSINESS**

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed on April 1, 2010 stipulating June 23, 2010 at 7:00 p.m., as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.
- 7.2 Request for Approval of ATI Architects and Engineers proposal for Site Demolition and Utility Installation Design for 2100 Stone Valley Road, Alamo, CA.

**8. NEW BUSINESS**

- 8.1 Adoption of Resolution No. 2010-03 approving the San Ramon Valley Fire Protection District's Investment Policy.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS FOR MAY, 2010**

- 10.1 Operations – Assistant Chief Collins  
Standards of Cover Policy Compliance Report.
- 10.2 Support Services – Assistant Chief Hart  
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Jamison  
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services - Administrative Services Director Leete
  - a). Monthly Finance Reports
  - b). Monthly Human Resources Activities/Reports
  - c). Retirement Calculation Worksheet-S. Sancen Bustos

- 10.5 Fire Chief – Chief Price  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

**12. CLOSED SESSION**

- 12.1 Conference with District Counsel - Potential Litigation  
Possible exposure to litigation (two matters)  
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956.9(b)(3)(A)]
- 12.2 Conference with District Counsel - Potential Litigation Workers Compensation Claim No. SRV0900029 dated 6/11/08; Craig Bowen vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)]

**13. RETURN TO OPEN SESSION**

**14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, JULY 28, 2010 AT 7:00 P.M.**

Prepared by:



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Susan F. Brooks, District Clerk

Agenda posted on June 17, 2010 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at [www.firedepartment.org](http://www.firedepartment.org)

*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.*