

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – November 18, 2009**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: President Dickson, Director Linari, Vice-President Lindsay, Director Price, and Director Stamey.

Staff Present: Chief Price, Assistant Chief Collins, Assistant Chief Hart, Fire Marshal Jamison, Administrative Services Director Leete, Technology Systems Manager Call, District Counsel Ross, Battalion Chief Brown, Union President John Keel, Public Information Officer French, and District Clerk Brooks.

1. Call to Order

President Dickson called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

Chief Price and his daughter Halle led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum and no changes to the agenda.

3.1 District Clerk Brooks administered the Oath of Office to Director Stamey. The Board welcomed and congratulated Director Stamey.

4. Consent Calendar

Director Lindsay moved approval of consent calendar items 5.1-5.9 (1-2). Director Price seconded the motion. Motion carried.

Director Stamey questioned staff using two vendors for turnouts. Assistant Chief Collins responded.

5. Public Comment

None.

6. Special Announcements/Presentations/General Business

6.1 Recognition of Former Board Member Kenneth W. Sandy

Director Lindsay presented former board member Sandy with an embedment of his Director badge and thanked him for his years of service on the board. Mr. Sandy stated that it has been a privilege to serve on the Board.

6.2 Recognition of Firefighter/Paramedic Brian Medley

Chief Price called Firefighter/Paramedic Medley to the podium giving the background of the incident. Chief Price then presented FF/PM Medley with a life-saving medal. FF/PM Medley thanked the Board and staff for receiving this honor.

Jack Grogan from the Sudden Cardiac Arrest Association presented FF/PM Medley with a life-saving pin and certificate.

Pam Dodson from County/EMS presented FF/PM Medley with a life-saving certificate.

6.3 Recognition of Captain Darren Olguin, Engineer Mike French, Firefighter/Paramedics Iain McCulloch, Jon Michelson and Megan O'Connor.

Chief Price called up the crew of this 10-year old life saving incident giving the background to all present. The Douglas family thanked the crew for their life saving efforts and presented them with a gift.

Jack Grogan from the Sudden Cardiac Arrest Association presented the crew and family with pins and certificates.

Pam Dodson from County/EMS presented the crew with a life-saving certificate.

6.4 Recognition of Captains Matthew Dakin and Alex Ray, Engineers Bryan Shafer and Matt Mariolle, Firefighter Michael Cline and Firefighter/Paramedic Shane Smith.

Chief Price called up the crew of this 46-year old life-saving incident giving the background to all present. The Chief then played a few minutes of the dispatch tape of the incident. The Vella family thanked the crew for their life saving efforts.

Jack Grogan from the Sudden Cardiac Arrest Association presented the crew and family with pins and certificates.

Pam Dodson from County/EMS presented the crew with life-saving certificates.

6.5 Recognition of San Ramon Police Officers Nathan Jones and Jason Nunn

Chief Price presented the background of this 52-year old life saving incident and then presented each officer with a certificate and District ball cap to thank them.

Jack Grogan from the Sudden Cardiac Arrest Association presented the police officers with pins and certificates.

Pam Dodson from County/EMS presented the police officers with life-saving certificates.

6.6 Presentation by Zoll Representative Dave Kamlan.

Zoll Representative Dave Kamlan presented the Board with a plaque for their participation in the California Auto Pulse Quality Assurance Registry and thanked all of those involved in the recent life saving incidents here in the District.

Chief Price invited Andy Swartzell and Vicki Wright up to recognize and thank them also.

(At this time in the meeting, the Board took a short break).

The meeting reconvened at 8:30 p.m.

7. Old Business

None

8. New Business

8.1 Standards of Cover Presentation by CityGate Associates, LLC.

Chief Price introduced Stu Gary from CityGate Associates who proceeded to provide some background to the Board and show a Standard of Cover power point presentation. Mr. Gary thanked GIS Analyst Erik Kennelly and our staff for helping out with input for this project. Chief Price mentioned that he planned to have this project adopted by the Board at the December, 2009 Board meeting.

8.2 Discussion and possible approval of Resolution No. 2009-13 which establishes with the Contra Costa County Recorders Office the assessment in property tax liens for properties abated by the District for the period after September 1, 2009.

Fire Marshal Jamison stated that there is one property that is an issue.

Motion by Director Lindsay, seconded by Director Price to adopt Resolution No. 2009-13. Motion was approved by a roll call vote.

8.3 Discussion and possible approval of Resolution No. 2009-12 approving staff authority to settle Workers' Compensation Claims.

Administrative Services Director Leete provided the background of this item. Motion by Director Price, seconded by Director Stamey to adopt Resolution No. 2009-12. Motion was approved by a roll call vote.

8.4 Discussion and possible approval of Resolution No. 2009-14 approving Financing of Capital Expenses.

Administrative Services Director Leete provided the background of this item. Motion by Director Price, seconded by Director Linari to adopt Resolution No. 2009-14. Motion was approved by a roll call vote.

- 8.5 Report from Personnel Subcommittee recommending filling the positions of Dispatcher and Battalion Chief, and other matters.

Director Lindsay provided information from the subcommittee meeting stating that the Personnel Committee agreed with filling these positions.

Motion by Director Lindsay to fill the current vacant Battalion Chief position. Director Price seconded the motion. Motion carried.

Motion by Director Lindsay to fill the current vacant Dispatcher position. Director Price seconded the motion. Motion carried.

Motion by Director Lindsay to fill the District aide position in Fire Prevention. Director Price seconded the motion. Motion carried.

Motion by Director Lindsay to fill the temporary accreditation staffing positions with two captains for a period of three months. Director Linari seconded the motion. Motion carried.

9. Correspondence

The Board briefly discussed some of the correspondence in the packet.

10. Monthly Activity Reports

- 10.1 Operations - Assistant Chief Collins
Assistant Chief Collins provided the monthly Operations report briefly highlighting a recent fire in the District and stated what an excellent job that was done by an acting caption on this incident.
- 10.2 Support Services - Assistant Chief Hart
Assistant Chief Hart provided the monthly Support Services report highlighting Station 36 Annex roof trusses would go up this week, and that the District received the two new ambulances this week also.
- 10.3 Fire Prevention - Fire Marshal Jamison
Fire Marshal Jamison provided the monthly Fire Prevention report highlighting the Coloring Contest held in conjunction with the Danville Weekly, and the Hug-a-Firefighter Program that has hosted 57 preschools.
- 10.4 Administrative Services - Administrative Services Director Leete
Administrative Services Director Leete provided the monthly Administrative Services report highlighting that the CAFR is almost complete and will be presented to the Board at the December Board meeting.

- 10.5 Fire Chief - Chief Price
Chief Price handed out an accreditation tracking sheet for the Board to review, stating that the accreditation hearings will be held in Chicago in August, 2010.

11. Good of the Order

Chief Price also announced the 2009 District Employee of the Year, Steve Call, and the 2009 District Firefighter of the Year, Brian Morales. Chief Price also informed the Board that Danielle Bell is one of three to be selected for the San Ramon Chamber of Commerce Employee of the Year award. Winners would be announced at a Chamber event on December 10, 2009.

Director Stamey thanked the Board and staff for all of their support in his board appointment process.

Director Lindsay stated that Keith Fleming from IEDA would be speaking at the Fire Commissioners Dinner on November 19, 2009.

12. Closed Session


- 12.1 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (three matters)
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956.9(b) (3)(a)]
- 12.2 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(f).]

13. Return to Open Session

Regular session ended:	9:58 p.m.
Closed session began:	9:59 p.m.
Closed session ended:	10:20 p.m.
Regular session reconvened:	10:22 p.m.

14. Adjournment

The meeting adjourned at 10:25 p.m. to the next regular board meeting of **Thursday December 17, 2009 at 7:00 p.m.**

Prepared by: 
Susan F. Brooks
District Clerk

Approved by: 
Nick Dickson
Board President