

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
Minutes – June 23, 2009**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Directors: Linari, Lindsay, Price and Sandy

**Absent:** President Dickson

**Others Present:** Novato Deputy Fire Chief Eric Nickel and Novato Fire Chief Marc Revere, Captain Todd Word, Captain Sean Grayson, Matt Stamey, Glenn Umont.

**Staff Present:** Chief Price, Assistant Chief Collins, Assistant Chief Hart, Fire Marshal Jamison, Administrative Services Director Leete, Division Chief Krause, Technology Systems Manager Call, District Counsel Ross, Battalion Chief Brown, Finance Supervisor Sasser, Union President Keel and District Clerk Brooks.

1. **Call to Order**

Vice-President Lindsay called the meeting to order at 7:00 p.m.

2. **Pledge of Allegiance**

Vice-President Lindsay led the Pledge of Allegiance.

3. **Determination of Quorum and Confirmation of Agenda**

There was a quorum.

4. **Consent Calendar**

Director Sandy moved approval of the consent calendar items 4.1-4.10 (1-4). Director Linari seconded the motion. Motion carried.

5. **Public Comment**

Jan Conway, 325 David Drive, Alamo spoke to the board about the current Station 32 and problems with hillside slippage and whether or not the building is seismically safe.

Nanci Wolske, 2110 Stone Valley Road, Alamo spoke to the board about funding for the new Station 32, and if funds from selling the Hemme/Danville Boulevard property and sale of existing Station 32 were going to be used for the new Station 32.

**6. Special Announcements/Presentations/General Business**

- 6.1 Presentation from Novato Fire Chief Marc Revere and Deputy Fire Chief Eric Nickel.

Chief Revere and Chief Nickel thanked District staff and the Board for assisting them in borrowing one of our reserve trucks. To show their appreciation they presented Chief Price with a plaque, followed by a group photo being taken of those involved in this endeavor, and also thanked our Board.

- 6.2 Certification of Achievement from Government Finance Officers Association (GFOA) for Excellence in Financial Reporting.

Administrative Services Director Leete provided the background of this award highlighting that this is the 8<sup>th</sup> consecutive year that the District received this award. Administrative Services Director Leete passed around the award for all to see.

- 6.3 Recognition by Cal-EMA (OES) as a Type II Hazardous Materials Response Team.

Assistant Chief Collins provided the background of this item and then introduced District Captains Word and Grayson to provide additional details about this recognition. Captain Grayson stated that it was truly a team effort, with all 32 members involved. Director Sandy stated how proud he was of this Haz Mat recognition.

**7. Old Business**

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed between April 8, 2009 and June 9, 2009 stipulating June 23, 2009 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.

Vice-President Lindsay opened the Public Hearing. No one came forward. Vice-President Lindsay then closed the Public Hearing.

- 7.2 Discussion and possible approval of contract with Aztec Consultants for Construction Management Services for New Station 36 Annex Building.

Assistant Chief Hart provided the background of this item stating that the contract was for construction/jobsite management. Motion by Director Price to accept staff's recommendation to approve a contract with Aztec Consultants for Construction Management Services for New Station 36 Annex Building. Motion was seconded by Director Linari. Motion carried.

- 7.3 Discussion and possible approval of contract with ATI Architects & Engineers for Construction Administration Services for Station 36 Annex Building.

Assistant Chief Hart provided the background of this item stating that the contract is in the final phase with the final punch list being addressed. Motion by Director Price to accept staff's recommendation to approve a contract with ATI Architects and Engineers for construction Administration Services for Station 36 Annex Building. Motion was seconded by Director Linari. Motion carried.

8. **New Business**

None

9. **Correspondence**

Chief Price stated that we have received very positive feedback on our get-well card program stating how very well received it has been, and that recipients of the cards have called, sent letters and donations thanking the District.

10. **Monthly Activity Reports**

10.1 Operations – Assistant Chief Collins

Assistant Chief Collins provided the monthly Operations report highlighting the recent tanker spill and the stellar job our crews did at the incident.

10.2 Support Services – Assistant Chief Hart

Assistant Chief Hart provided the monthly Support Services report stating that bids will be received on July 9<sup>th</sup> for the Annex Building, and to-date 14 contractors have taken out plans.

10.3 Training – Division Chief Krause

Division Chief Krause provided the monthly Training report highlighting the recent officers meetings held and the upcoming wild land training scheduled for this week.

10.4 Fire Prevention – Fire Marshal Jamison

Fire Marshal Jamison provided the monthly Fire Prevention report highlighting the recent promotion of David Stevens to Deputy Fire Marshal. Fire Marshal Jamison also stated that the Fire Prevention Division is gearing up for the upcoming 4<sup>th</sup> of July activities in the Valley.

10.5 Administrative Services-Administrative Services Director Leete

Administrative Services Director Leete provided the monthly update to the Board stating that he has been working on the final paperwork for the OPEB Trust approved by the Board in May with a deadline of June 30, 2009.

10.6 Fire Chief – Chief Price

Chief Price informed the Board of several events he attended including the One Room School end of year picnic that he and the District Clerk attended on June 7. Chief Price also swore in new CERT members and also attended the final 2009 class of Leadership San Ramon Valley. Another event that was very well attended was the Bowling fundraiser to benefit the Oakland Police officers killed this year in the line of duty. \$11,000 was raised with Firefighter Jonas Aguiar taking the lead on this event. The Annual Pancake Breakfast held on May 30 was a huge success again, thanks to Engineer Rich Perry.

**11. Good of the Order**

Chief Price asked if any Board members were interested in participating in the 4<sup>th</sup> of July parade this year, to please contact District Clerk Brooks. Chief Price stated that the Pipes and Drums would lead this year's parade.

Director Lindsay stated that she attended a meeting with the District auditors, Maze and Associates and staff today. Director Lindsay also thanked all of the staff members who were instrumental in finalizing the 2009/10 budget document.

**12. Closed Session**

12.1 Conference with District Counsel – Potential Litigation

Possible exposure to litigation (two matters)

[Pursuant to Government Code §54956.9(b)(2) and 54954.5(e)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956(b) (3)(A)]

12.2 Conference with Real Property Negotiators

Negotiators: Assistant Chief Steve Hart/Chief Richard Price

Property Locations: APN: 209-240-015 & 209-240-019

[Authorized under Government Code §54956.8 and 54954.5(e).]

12.3 Status of labor negotiations between the District and the San Ramon Valley

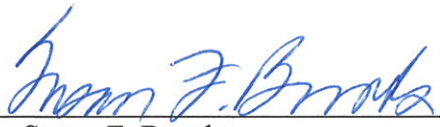
Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e).]

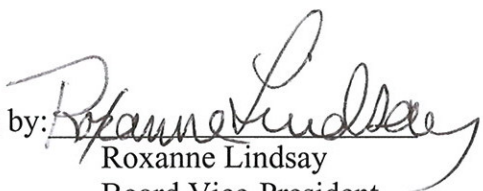
**13. Return to Open Session**

Regular session ended:	7:45 p.m.
Closed session began:	8:07 p.m.
Closed session ended:	8:50 p.m.
Regular session reconvened:	8:52 p.m.

14. Adjournment

The meeting adjourned at 8:55 p.m. to the next regular board meeting of Tuesday, July 21, 2009 at 7:00 p.m.

Prepared by:   
Susan F. Brooks  
District Clerk

Approved by:   
Roxanne Lindsay  
Board Vice-President