

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Administration

Phone: 925-838-6600
Fax: 925-838-6629
www.firedepartment.org

1500 Bollinger Canyon Road
San Ramon, California 94583

Fire Prevention

Phone: 925-838-6680
Fax: 925-838-6609

MEMORANDUM

Date: October 19, 2009
To: Board of Directors
From: Robert Leete, Administrative Services Director *RL.*
Subject: District Investment Policy -- Quarterly Review

Background:

Pursuant to Section 5.2 of the District's Investment Policy, staff is required to present a quarterly report of investments to the Board of Directors. Due to the date of the October Board meeting, some investment information was not available prior to the Board packet deadline. The quarterly report for the period July 1, 2009 – September 30, 2009 will be sent to the Board prior to the Board meeting and copies will be available for public review at the Board meeting. The investments held on behalf of the District are in compliance with the District's investment policy.

Recommendation:

Staff recommends that the Board review and receive the quarterly investment report for the period July 1, 2009 – September 30, 2009.

**SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS**

OLD BUSINESS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Administration
Phone: 925-838-6600
Fax: 925-838-6629
www.srvfire.ca.gov

1500 Bollinger Canyon Road
San Ramon, California 94583

Fire Prevention
Inspections: 925-838-6680
Phone: 925-838-6600
Fax: 925-838-6696

MEMORANDUM

Date: October 19, 2009
To: Board of Directors
From: Christina Jamison – Fire Marshal
Subject: List of Properties Noticed to Abate

Attached is a list of properties noticed between September 9, 2009 and October 13, 2009. In accordance with the Exterior Hazard Abatement Program and SRVFPD Ordinance No. 22, notices shall be mailed or posted upon the affected property not less than fifteen (15) days prior to the date of the abatement hearing. During public hearing, the property owner or his/her agent may appear to show cause why the order shall not be enforced. For good cause shown, the Board of Directors may extend the time for compliance with the order or may rescind the order.

**First Notices Mailed
between Sept. 9 - Oct 13**

APN	Site Address	Owner Name	Acreage	First Notice Date	Comments
192-272-011-3	1390 Casa Vallecita	JP Morgan Chase Bank c/o Washington Mutual Bank	1.6	9/14/2009	
211-030-027-0	Westside Dr	Jacqueline Starkweather DBA Starkweather T W	47.04	9/18/2009	
215-130-002-3	11 Saddleback Ct	Reza Mohaghegh-Yazdi	1.49	9/30/2009	
193-430-030-0	410 Rolling Ln	Daniel J & Patricia A Derensis	0.459	10/5/2009	
193-430-034-2	420 Rolling Ln	Herbert A Bowen	1.606	10/5/2009	
193-370-009-6	2568 Joseph Ln	William & Kimberly A Schwartz	1.319	10/7/2009	

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Fax: 925-838-6696

MEMORANDUM

Date: October 19, 2009
To: Board of Directors
From: Roxanne Lindsay, Director
Jennifer Price, Director
Subject: Personnel Committee Report

Background:

On August 25, 2009 the Board of Directors accepted the resignation of Director Kenneth Sandy. On August 26, 2009 the District Clerk published a Notice of Vacancy of Office of Director. In response to that notice eight candidates submitted applications. One application was subsequently withdrawn. On October 7, 2009 the Personnel Committee consisting of Directors Lindsay and Price interviewed the seven remaining candidates.

Present Situation:

After careful deliberation and consideration the committee determined that candidate Mr. Matt Stamey was the best qualified candidate for the position. Mr. Stamey demonstrated extensive familiarity with the District and a strong commitment to performing the responsibilities of a District Director.

Recommendation:

Consider the appointment of Mr. Matt Stamey to the position of District Director.

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Fax: 925-838-6696

MEMORANDUM

Date: October 19, 2009
To: Board of Directors
From: Roxanne Lindsay, Chair - Ad hoc Committee on Pension Benefits
Subject: Committee Report

Background:

In August, at the direction of Board President Nick Dickson, an Ad hoc Committee was formed to explore final compensation practices that inflate pensions. Committee members appointed were Directors Roxanne Lindsay and Tom Linari. The Committee met with staff and counsel on September 9, 2009 and on September 30, 2009.

Present Situation:

The meetings of the committee generally involved examination of pension law, District application of the law and alternatives which could be pursued concerning current pension practices. Ten significant changes to District compensation practices have been identified and are before the full Board for consideration. These Committee recommendations are fully developed, immediately implementable actions designed to presently decrease pension payouts and to inform and protect taxpayers moving forward.

The Committee recommendations do not solve every problem with the public pension system. The recommendations are, however, designed to eliminate the most egregious local practices and to prevent future abuses by establishing sound public policy that will hold all Board members accountable for their actions in decisions on employee compensation.

Each of the recommendations has been thoroughly reviewed by District Counsel and specialized outside counsel both for their ability to achieve the desired effect and their ability to be legally implemented and defended. Detailed legal analysis and precise implementation methods are attached for your review and will be presented to the Board by retirement Special Counsel, Mr. Art Hartinger.

Recommendation:

Accept the Ad hoc Committee recommendations and enact the required enabling resolutions. AGENDA NO. 7.3

October 14, 2009

The Honorable Nick Dickson, President
And Members of the District Board of Directors
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

**RE: Efforts by the District to Address
Final Compensation Affecting Management Pension Allowances:
Analysis of Committee Recommendations**

Dear President Dickson and Members of the District Board:

We write as a follow up to our letter dated August 19, 2009, and our public presentation to the Board of Directors on August 25, 2009. The Board requested our analysis and opinion regarding its action plan to remediate its compensation plan affecting management personnel. The Board's objective is to take affirmative and specific steps to immediately moderate compensation that counts toward "final compensation," as well as payout practices that contribute to final compensation, so that pension allowances are not exaggerated or inflated.

I. Executive Summary

We believe the proposed action plan is sound and will achieve the Board's key objective to mitigate against the effect of certain pay premiums on final compensation. We note that certain benefits will simply be eliminated outright. Other compensation adjustments will only apply to new managers, thereby avoiding potential legal disputes. The plan is prudent, reasonable and will have a significant effect. The Board's action plan will likely serve as a model for other agencies facing similar concerns.

II. Background

Earlier this year, the Board asked for advice relative to its local discretion to make changes to pension payouts. The Board was concerned, and remains concerned, about inflated pensions that appear higher than intended.

By letter dated August 19, 2009, we advised that there were significant limitations on what the Board could do to change the pension formula. Specifically, the District is bound by pension law concerning what forms of pay must be counted toward a retiring member's final compensation. The California Supreme Court has interpreted the County Employees' Retirement Law (CERL) and

ruled that most premiums and payouts which are paid during a member's final year must count toward pension, and the District has no discretion to change that outcome.

We also advised that the District can, in various instances, reduce premiums and payout formulae, and this will have the effect of reducing the amount of the "final compensation" component in pension allowances. In taking such action, we advised that the District should be mindful of its existing contracts with employee groups.

III. Creation of an Ad Hoc Committee

At the meeting of the Board of Directors on August 25, the Board created an ad hoc committee ("the Committee") tasked to formulate an action plan to address the Board's concerns about retirement benefits. The Committee developed a ten point plan aimed at immediately addressing perceived problems.

IV. Response and Analysis of Committee Proposals

The Board asked us to provide independent comment on its proposals, and to advise whether the proposals would have the desired impact. The ten points are listed below with our response.

A. Retirement Law Counsel Review

Under this proposal, the Board would require a legal review of all benefit changes prior to adoption by the Board of Directors. Subject to Board policy, the special counsel's final report regarding this legal review would be publicly disclosed.

Comment: A legal review is essential for the Board to understand the consequences of its future actions in the area of pensions. This proposal is clearly supportable and very prudent.

We note that the proposal to publicly disclose legal advice is unusual. This proposal shows a unique commitment to ensure the Board and public are informed about the consequences of adopting changes to pension programs.

B. Public Disclosure of Retirement Calculations

Under this proposal, the District would publicly disclose retirement calculations. The public and the Board would thus be informed of the specific amount of retirement allowances, and the basis for the calculation.

Comment: According to a recent Superior Court decision, *Irwin v. Contra Costa County Employees Retirement Association*, a county's pension records are subject to public disclosure. The Superior Court relied, in part, on the Supreme Court's decision *IFPTE, Local 21 v.*

Superior Court, 42 Cal. 4th 319 (2007), where the Court held that the City of Oakland was obligated to disclose employee salaries for those making \$100,000 or more.

Other agencies (for example, the Orange County Employees Retirement System - OCERS) are refusing to disclose retirement computations on the grounds that they constitute "individual records of members" and thus "shall be confidential" pursuant to section 31532 of the California Government Code. OCERS specifically argues that *Irwin* is not precedent in Orange County. It appears likely that this issue will be resolved at some point by a court of appeal.

Insofar as the *Irwin* decision concerns CCCERA – the retirement system covering the District – the District should be relatively safe in disclosing such information, at least until there is a binding court of appeal decision. Disclosure of such information represents a bold step to ensure the Board and public are fully apprised of the outcomes with respect to pension benefits. However, such disclosure should be limited to the amount of the employee's pension benefits and the calculation of such benefits (and should not disclose any other personal information relating to the individual employee).

C. Monitoring Legislative Activity

This proposal would require a quarterly review of legislative activity related to applicable retirement law, to be presented by the District's Legislative Analyst.

Comment: This proposal appears entirely prudent. The reality is that the District has no local control over pension formulae, which are enacted and ultimately controlled by the State legislature. The key place to achieve changes in pension law is at the State level. This proposal will permit the Board and the public to stay informed and to educate and advocate about pension impacts at the local level.

D. Support of an Actuarial Study

Under this proposal, the District's President of the Board of Directors would send a letter expressing support for an actuarial study concerning the effect of pooling on District pension costs.

Comment: Pension plans are funded by employer and employee contributions plus investment income over time. The employee rate is a fixed percentage of payroll. The employer contribution fluctuates depending on a number of factors, including actuarial analyses that estimate the cost to fund the pension benefit. These analyses are affected by the returns from the trust, as well as the experiences of the covered pool of active employees and retirees.

In a column dated August 23, 2009, Daniel Borenstein wrote that the District was not paying its fair share of its costs owing to inflated pensions that were not appropriately funded. The Board has expressed a desire to verify the accuracy of this claim. An actuarial study could help resolve concerns whether the District's pension costs are fairly attributable to the District.

E. Vehicle Allowances

The Committee recommends that the Fire Chief's vehicle allowance be eliminated, and that no new future vehicle allowances be permitted.

Comment: As we previously advised, the vehicle allowance provided by the District has a direct effect on "final compensation." Under current law, the cash allowance is treated as compensation and must be counted toward pension allowances.

Elimination of the allowance will have a specific and direct effect on final compensation, and will reduce pension allowances for those affected employees.

F. Standby Pay

The Committee recommends that the Fire Chief's standby pay allowance be eliminated, and further, that the criteria for safety managers to receive standby pay be changed.

Comment: Just as with the cash vehicle allowance, the premium for standby pay must count toward final compensation, and count toward the calculation of pension allowances. By eliminating this pay allowance, the Fire Chief's final compensation will be reduced, and his final pension allowance will correspondingly be reduced.

The Committee also recommends new language that changes the criteria for safety managers to receive standby pay. We understand this proposal will reduce the number of employees who previously received standby pay.

Because the policy has the effect of reducing the number of employees who are assigned to be on standby, it will reduce the number of employees eligible to receive that differential.

G. Straddling of Administrative Leave

Under this proposal, the Committee addresses the problem known as "straddling" the sale of administrative leave. Under the proposal, the District would "cap" the amount of administrative leave that can be sold during the twelve month measuring period for purposes of calculating final compensation to the amount of administrative leave that is accrued in one year.

Comment: "Straddling" refers to annual compensation allowances that are cashed out and paid more than once during the twelve month measuring period used to calculate retirement allowances. As with other paid premiums, administrative leave cash outs that are paid during the measuring period count toward final compensation.

The District's proposal will "cap" administrative leave balances at the amount of administrative leave that can be accrued in one year. If an employee has "sold" his/her administrative leave within the twelve months prior to retirement, the employee may not sell any

further administrative leave during that twelve month period before retirement; rather, any unused administrative leave will be converted to vacation leave (subject to vacation accrual limitations). Any "sale" of vacation leave will be subject to the new Vacation Cash-Out rule.

This proposal will eliminate the possibility of an employee being paid out, in any 12-month period, for more than the amount of administrative leave that is accrued in a 12-month period, and thus eliminate straddling of sales of administrative leave, and limit the amount counting toward retirement to the annual accrued limitations.

We recommend, for the sake of clarity, that new language state: "Any employee who has sold administrative leave and retires within the same twelve-month period will have any unused administrative leave automatically converted to vacation hours at time of retirement (subject to vacation accrual limitations)."

It should be noted that this proposal has a direct impact on current managers, as it immediately eliminates 50% of the amount of administrative leave that can be sold during the measuring period for final compensation.

H. Administrative Leave

Under this proposal, the District would no longer advance administrative leave on a lump sum basis. Instead, employees would receive annual leave accrued on a monthly basis, capped at certain amounts.

Comment: This proposal should provide a secondary safeguard against straddling by eliminating lump sum advances.

I. Eliminate Straddling Vacation Leave

The Committee recommends, as a means of curbing the ability to straddle vacation leave, that the cash out of vacation leave occur only once in a calendar year in the final paycheck of that year. Thus, an employee desiring to cash out vacation leave must notify the District no later than November 1, with the amount paid in the final paycheck of the calendar year. This will eliminate the ability to receive more than one vacation payout within a 12-month period, and therefore eliminate the ability to straddle vacation cash-outs.

Comment: This proposal changes District policy by changing the time frame within which an employee may elect an annual vacation cash out, and requires the payout occur in the final paycheck of the calendar year. This proposal imposes a safeguard against straddling, by eliminating the ability to cash out a lump sum twice within the same measuring period.

We recommend, for the sake of clarity, that the new language state: "In no event shall the employee receive payment for vacation cash-out more than once in a 12-month period, except

that, upon separation or retirement, the employee is entitled to receive payment for unused vacation as required by law.”

J. Management Incentive Pay

Under this proposal, management incentive pay would be eliminated for those promoted into a management capacity after January 1, 2010.

Comment: As with other premiums, management incentive pay counts toward final compensation under established precedent. Eliminating this pay element will reduce final compensation, and will thus reduce final pension allowances.

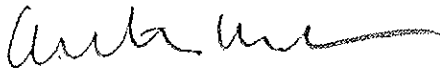
V. Summary

It is apparent that the Board has taken immediate steps to deal with perceived excessive pension benefits. As a general matter, changes to compensation generally occur incrementally, but the proposals here appear well thought out and are being implemented quickly.

Based on retirement calculations provided to us concerning the prior Fire Chief's retirement, this proposal (if it had been in place at the time) would have reduced the amount of "final compensation" subject to pension by over \$38,000.

Thank you for this opportunity to assist the District in its effort to address the concerns expressed over its pension program.

Very truly yours,



Arthur A. Hartinger
AAH:TR:kt

1303535.1

San Ramon Valley Fire Protection District
Recommendations of Ad hoc Committee on Pension Benefits

1. Adoption of Board policy requiring *retirement law counsel review* of all benefit changes prior to adoption by the Board of Directors to publically disclose any pension related consequences. This review would not be privileged and placed into the public record.
2. Adoption of Board policy that requires timely presentation of detailed retirement calculation worksheets of all District retirees at time of separation. These worksheets would not be privileged and placed into the public record.
3. Adoption of Board policy that requires quarterly review of legislative activity related to retirement law presented to the Board by the District Legislative Analyst.
4. Dispatch of a letter from the President of the SRVFPD Board of Directors to the Retirement Chief Executive Officer of the Contra Costa County Employees' Retirement Association (CCCERA) recommending an actuarial study analyzing a potential change to the current method of cost sharing (pooling) used by CCCERA to determine contribution rates of member agencies.
5. Eliminate vehicle allowance for the Fire Chief and place an immediate moratorium on new vehicle allowances.

Pensionable Reduction: \$8,400

Impact to current managers: Benefit no longer available to current managers not already receiving an allowance.

Impact to new managers: Eligible new managers will be provided a District vehicle without the option of a vehicle allowance.

Impact to the Fire Chief: This benefit will be eliminated for the current Fire Chief.

6. Eliminate Standby Pay for the Fire Chief and significantly increase the requirements of Safety Managers to receive Standby Pay.

Pensionable Reduction: \$11,074

Impact to current managers: New policy language placed into the *Non-represented Employee Handbook* will require dedicated duty coverage and mandatory response time of less than thirty minutes. Managers must live within the radius defined in the Take Home Vehicle Policy to be eligible to receive Standby Pay. Eliminates benefit for some existing managers.

Impact to new managers: New managers will receive the same benefit as existing managers.

Impact to the Fire Chief: This benefit will be eliminated for the current Fire Chief.

Considerations: Benefit may be eliminated when second battalion is added.

7. Eliminate the ability to “straddle” the sale of Administrative Leave.

Pensionable Reduction: \$9,405

Impact to current managers: New policy language placed into the *Non-represented Employee Handbook* will absolutely prevent this practice.

Impact to new managers: New managers will receive the same benefit as existing managers.

8. Grant Administrative Leave on an incremental monthly basis.

Pensionable Reduction: \$0 – \$9,405 (depending on retirement date)

Impact to current managers: Current managers will no longer receive an annual grant of Administrative Leave on January 1st and will instead earn Administrative Leave on a monthly basis.

Impact to new managers: New managers will receive the same benefit as existing managers.

9. Eliminate the ability to “straddle” the sale of Vacation Leave.

Pensionable Reduction: \$9,419

Impact to current managers: New policy language placed into the *Non-represented Employee Handbook* will absolutely prevent this practice.

Impact to new managers: New managers will receive the same benefit as existing managers.

10. Eliminate “Management Incentive Pay”

Pensionable Reduction: \$4,906

Impact to current managers: Current managers will continue to receive Management Incentive Pay.

Impact to new managers: New managers will not receive Management Incentive Pay.

San Ramon Valley Fire Protection District

Implementation of Ad hoc Committee Recommendations on Pension Benefits

Committee Recommendation #1

Adoption of Board policy requiring *retirement law counsel review* of all benefit changes prior to adoption by the Board of Directors to publically disclose any pension related consequences. This review would not be privileged and placed into the public record.

Proposed Action to Implement

Enact by Board action on agenda item 7.3.2 (Resolution 2009-09).

Committee Recommendation #2

Adoption of Board policy that requires timely presentation of detailed retirement calculation worksheets of all District retirees at time of separation. These worksheets would not be privileged and placed into the public record.

Proposed Action to Implement

Enact by Board action on agenda item 7.3.3 (Resolution 2009-10).

Committee Recommendation #3

Adoption of Board policy that requires quarterly review of legislative activity related to retirement law presented to the Board by the District Legislative Analyst.

Proposed Action to Implement

Modify existing Consulting Service Agreement with California Advocates, Inc. by adding the following item to the scope of services:

2. Scope of Services
 - a. – g. (existing)
 - h. Analyze public pension related legislation and legislative proposals including but not limited to *Retirement Act of 1937* matters affecting or potentially affecting SRVFPD. Report no less than quarterly such analysis and bill status to the Board of Directors of the SRVFPD.

Committee Recommendation #4

Dispatch of a letter from the President of the SRVFPD Board of Directors to the Retirement Chief Executive Officer of the Contra Costa County Employees' Retirement Association (CCCERA) recommending an actuarial study analyzing a potential change to the current method of cost sharing (pooling) used by CCCERA to determine contribution rates of member agencies.

Proposed Letter Text

October 19, 2009

Marilyn Leedom, Retirement Chief Executive Officer
Contra Costa County Employees' Retirement Association
1355 Willow Way, Suite 221
Concord, California 94520

Dear Marilyn,

On behalf of the Board of Directors of the San Ramon Valley Fire Protection District, I would like to express our support of the contemplated actuarial study analyzing the potential change to the current method of cost sharing (pooling) used by CCCERA to determine contribution rates, and the effect on individual agency contributions. As you are aware, the recent Contra Costa Times article by Dan Borenstein infers that the District is not paying its fair share towards such pooled contributions.

Although the District Board understands that this is a theoretical argument, we want to be sure that contributions by CCCERA agencies are appropriate for the benefits provided and that no CCCERA agency is negatively impacted by the personnel policies and practices of another agency.

Please let me know if you have questions or concerns.

Sincerely,

Nick Dickson, President of the Board
San Ramon Valley Fire Protection District

Committee Recommendation #5

Eliminate vehicle allowance for the Fire Chief and impose an immediate moratorium on new vehicle allowances.

Proposed Action to Implement

Enact by Board action on agenda items 7.3.5 and 7.3.6.

Committee Recommendation #6

Eliminate Standby Pay for the Fire Chief and implement significantly increased standards for Safety Managers to receive Standby Pay.

Proposed New Language for Non-represented Employee Handbook

Standby Pay

Effective January 1st 2010, all safety managers living within the cities defined in the District's "Take home vehicle policy" shall receive a monthly standby differential of 5% of Premium Base Monthly Standard (PBMS) for on call duty and emergency response after normal work hours, holidays and weekends.

Safety managers receiving standby pay are required to equally share "on call District and Duty coverage" by signing up for such coverage on a monthly basis utilizing the "District Chief / Duty Chief or Fire Investigator" on call roster. Additionally, personnel on call and receiving standby pay are required to respond back and be in the District's boundaries within 30 minutes of being notified.

Committee Recommendation #7

Eliminate the ability to “straddle” the sale of Administrative Leave.

Proposed New Language for Non-represented Employee Handbook

Annual Administrative Leave

Effective January 1st 2010, administrative leave will be accrued and credited to the employee’s leave balance on a monthly basis. The administrative leave balance may not exceed one year’s accrual at any time. If the accrual reaches one year’s accrual, no further accrual will be credited until such time as the balance is below the maximum annual accrual.

Exempt management employees are granted 80 hours of administrative leave annually, accrued and credited at the rate of 6.67 hours each month.

Exempt employees are granted 40 hours of administrative leave annually, accrued and credited at the rate of 3.33 hours each month.

Administrative leave may be taken as paid time off, added to vacation accrual (subject to vacation accrual limitations), or paid out one time per calendar year not to exceed one year’s accrual.

Any employee who has sold administrative leave and retires within the same twelve month period will have any unused Administrative leave automatically converted to vacation hours at time of retirement.

Committee Recommendation #8

Grant Administrative Leave on an incremental monthly basis.

Proposed New Language for Non-represented Employee Handbook

Annual Administrative Leave

(Implemented in proposed Annual Administrative Leave language)

Committee Recommendation #9

Eliminate the ability to “straddle” the sale of Vacation Leave.

Proposed New Language for Non-represented Employee Handbook

Vacation Cash-out

An employee covered by this handbook may elect to cash out up to eighty hours (40 hour work week employee) or one hundred and twelve hours (56 hour work week employee) of accumulated vacation one time within a 12 month period by notifying the District by November 1 of each year. The employee shall be paid in the final paycheck of that year.

Committee Recommendation #10

Eliminate Management Incentive Pay.

Proposed New Language for Non-represented Employee Handbook

Management Incentive Pay

All managers appointed to a management position prior to January 1, 2010, serving in a management capacity, in good standing, for more than one year shall receive management incentive pay equal to 5% of the Premium Base Monthly Salary (PBMS) for Fire Engineers, Step 5. Employees hired on or after January 1, 2010, or those promoted into a “management capacity” on or after this date will not receive this benefit.

RESOLUTION NO. 2009-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT ESTABLISHING REVIEW BY RETIREMENT SPECIAL COUNSEL OF ANY BENEFIT CHANGES AFFECTING DISTRICT EMPLOYEE RETIREMENT

WHEREAS, the San Ramon Valley Fire Protection District (“District”) is governed by provisions of the Fire Protection District Law of 1987 (Health & Safety Code section 13800 *et seq.*), which provides, among other things, for the establishment of compensation for District employees, which includes retirement benefits; and,

WHEREAS, the District is a member of the Contra Costa County Employees Retirement Association through which retirement benefits are provided to District employees under provisions of the County Employees Retirement Law of 1937 (Government Code section 31450 *et seq.* “Retirement Law”); and,

WHEREAS, it is in the best interests of the District, and the public, that there be review of changes to benefits that may affect the retirement compensation of District employees, whether represented by the International Association of Firefighters, Local 3546, non-represented employees of the District or employees who may be under employment contract such as the Fire Chief (collectively “District Employees”).

NOW THEREFORE BE IT RESOLVED:

1. That it is the policy of the District to fully evaluate any proposed employment benefit changes and their resulting cost impact to the District; and,
2. That to implement a policy of review of employment benefit changes the District shall retain Special Counsel with an expertise in Retirement Law to review the application of Retirement Law to any contract changes to District Employees; and,
3. That, after a determination by District Counsel of compliance with applicable law to maintain fair labor practices, the final report of Special Counsel to the Board regarding its review of the application of Retirement Law to any benefit changes shall be a public document.

PASSED AND APPROVED at a regular meeting of the Board of Directors of the San Ramon Valley Fire Protection District, State of California held on October 19, 2009, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN

Nick Dickson
President, Board of Directors

ATTEST:

Susan F. Brooks, District Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

William D. Ross, District Counsel

Richard Price, Fire Chief

RESOLUTION NO. 2009-10

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN
RAMON VALLEY FIRE PROTECTION DISTRICT ESTABLISHING
DISTRICT POLICY REQUIRING TIMELY PRESENTATION OF FINAL
RETIREMENT CALCULATIONS OF ALL DISTRICT EMPLOYEES AT
TIME OF SEPARATION**

WHEREAS, the San Ramon Valley Fire Protection District (“District”) is governed by provisions of the Fire Protection District Law of 1987 (Health & Safety Code section 13800 *et seq.*), which provides, among other things, for the establishment of compensation for District employees, which includes retirement benefits; and,

WHEREAS, the District is a member of the Contra Costa County Employees Retirement Association through which retirement benefits are provided to District employees under provisions of the County Employees Retirement Law of 1937 (Government Code section 31450 *et seq.*); and,

WHEREAS, it is in the best interests of the District, and the public, that there be an accounting of retirement benefits for District employees upon separation; and,

WHEREAS, a periodic determination of the actual cost of retirement of District employees will facilitate the District Board’s oversight of the cost of employee benefits.

NOW THEREFORE BE IT RESOLVED:

1. It is the policy of the District that in order to perform periodic oversight of the cost of District employment benefit obligations that detailed calculations be presented to the Board upon retirement; and,
2. That the District Staff and District Counsel shall continually review a process where detailed calculations be presented to the Board in a manner that is consistent with applicable law in maintaining the confidentiality of employee records.

PASSED AND APPROVED at a regular meeting of the Board of Directors of the San Ramon Valley Fire Protection District, State of California held on October 19, 2009, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN

Nick Dickson
President, Board of Directors

ATTEST:

Susan F. Brooks, District Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

William D. Ross, District Counsel

Richard Price, Fire Chief

NEW BUSINESS

CORRESPONDENCE



140610907:47

EXCHANGE CLUB OF SAN RAMON VALLEY

September 28, 2009

San Ramon Valley Fire District
Chief Richard Price
1500 Bollinger Canyon Road
San Ramon, CA 94583

Dear Richard:

We are all so grateful that you support our community events in every way imaginable! The "new" pipes and drums brought a special touch to the ceremony on 9-11. They were so well-coordinated with your top-notch, precision color guard! Thank you, as always, for adapting to the variations of each ceremony, and especially for including Nick Theriault in "Amazing Grace." Your march to the flagpole brought everyone to attention and into the moments that we were all remembering—so many firefighters who had given their lives on that fateful day. Thank you for all that you do and for how well you do it! You truly brought special meaning to our ceremony.

September 11 is a time to remember--and an amazing opportunity to instill the meaning of patriotism and freedom in the minds of our youth. You helped us make the day memorable for over 200 students—130 Scouts, 45 members of the Monte Vista Wind Ensemble, Nick Theriault (Monte Vista Sophomore Bagpiper), Grant Mendoza (Pine Valley 6th grade soloist), 15 Monte Vista Leadership students, Michael Lloyd (12 year old designer of the scholarship flyer), and numerous attendees—many of whom entered the "student reporter story award contest."

We hope you remember the poignant stories of our special media reporters who brought us back through time to that day of grief, tragedy, and heroism--through the horrific attack on America on September 11. Who else could reveal the depth of emotion of journalists on that fateful day?!!

Thank you so much for taking time from your busy lives to put America's freedom first.

Yours very truly,

A handwritten signature in black ink, appearing to read 'Karen G. Stepper', is written over a faint, larger version of the same signature.

Karen G. Stepper, President
Councilmember, Town of Danville

CONTRACOSTATIMES

ContraCostaTimes.com

San Ramon Valley strives to be 'HeartSafe' community

Sophia Kazmi
Contra Costa Times

Posted: 10/11/2009 12:00:00 AM PDT

Updated: 10/11/2009 08:40:32 PM PDT

SAN RAMON — Having people nearby who knew what to do, and how to do it quickly, may have saved the life of 10-year-old Brett Douglas.

Brett, who had a pre-existing heart condition, went into cardiac arrest and collapsed near his home Sept. 20 while playing on his scooter.

Brett's 13-year-old brother Christopher wasted no time. He ran for their dad, David Douglas, who immediately began cardiopulmonary resuscitation with the aid of neighbor Jeff Pelz. Then, Christopher called 911, said Brett's mom, Stacey Douglas.

When paramedics from the San Ramon Valley Fire Department arrived, they shocked Brett with a defibrillator and then transported him quickly — with traffic help from police — to San Ramon Regional Medical Center for further treatment.

It was the sort of team effort to cut cardiac arrest deaths that San Ramon is striving for. And, just a few hours later, they did it all over again.

Having one recovery from a cardiac arrest, is pretty good for the fire department: Nationwide, the chances of surviving cardiac arrest are only 5 percent to 6 percent. But, just hours after Brett's rescue, the department rescued a second cardiac arrest patient, again in San Ramon.

"We were lucky that some people have the training," said Stacey Douglas, a paramedic who wasn't home at the time her son was stricken. "I'm happy things turned out the way they did."

About 2 a.m. Sept. 21, a 47-year-old man's heart stopped beating. San Ramon police arrived to his home first and used automatic external defibrillators, or AEDs — carried in every city patrol car — to get his heart beating again. Paramedics treated him and took him to San Ramon Regional Medical Center.

"The people make this (story) unusual," Swartzell said, adding that they especially don't see many pediatric cardiac arrests. "The outcomes are usually poor and because we had those links it worked well.

Swartzell said good outcomes are based on effective the "chain of survival" is: Getting effective CPR and AED administered to the patient, getting paramedics to the scene quickly and getting the patient to the hospital quickly.

The moral of the story: The immediate use of defibrillators and the administration of CPR help saves lives, San Ramon Valley Fire Capt. Andy Swartzell said.

The department is trying to get more people involved in the effort, working to get the San Ramon Valley designated as a HeartSafe Community, as defined by the American Heart Association.

Their goal is to put defibrillators in every school — due to finances, there are still 12 San Ramon Valley schools without the \$1,500 defibrillators — and to have at least 10 percent of residents trained in CPR and in how to use the defibrillators.

San Ramon police have had defibrillators in patrol cars the last four years, police Chief Scott Holder


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CONTRA COSTA TIMES

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said. All officers are trained on how to use them.

Cardiac arrest is when the heart stops beating. Many people die of cardiac arrest naturally in old age, said Dr. Joe Toscano, an emergency physician at San Ramon Regional. The heart just gives out. It's rare for younger patients' hearts to stop beating suddenly, but it's a condition that can be fixed.

"You can't correct an 85-year-old heart," Toscano said. "A 47-year-old who has a heart attack and a 10-year-old that has a heart condition that makes them go into cardiac arrest, you can help that heart."

The most effective things to be done are timely CPR and the use of defibrillators, Toscano said.

"Time is absolutely of the essence," he said. The longer patients go without CPR or a shock, the chances of survival drops and the risk of permanent damage — if the patient survives — increases.

That's why it's important for as many people to be CPR certified and know how to use defibrillators, said, Dr. Kishor Avasarala, a pediatric cardiologist at Children's Hospital Oakland.

Avasarala said learning takes a few hours and gives those who are certified a sense of "I can save somebody if something happens "... And I think the more people who are certified, that good will be the outcome in these cases," he said.

Stacey Douglas said she, too, wants to increase awareness about the importance of being certified. She said she wants to work with the schools to require teachers to be certified. She's also planning a block party to help make people aware of the need for CPR certification.

"The human life is so tender as it is," she said. "What can we do to preserve it?"

Reach **Sophia Kazmi** at 925-847-2122.

CPR TRAINING

For CPR class information visit the San Ramon Valley Fire Protection District Web site: www.firedepartment.org or call 925-838-6600.

Doug Duran/Staff

Stacey Douglas, of San Ramon, talks Friday about efforts to save her son, Brett Douglas, 10, who went into cardiac arrest Sept. 20. Quick administration of CPR and use of a defibrillator helped.

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Stephen Healy
Battalion Chief

Moraga-Orinda Fire District
33 Orinda Way
Orinda, CA 94563

Phone: (925) 258-4599
Fax: (925) 258-4595

SEP 16 2009

September 16, 2009

San Ramon Valley Fire District
Richard Price, Fire Chief
1600 Bollinger Canyon Road
San Ramon, CA 94583

Dear Chief Price,

On September 1st, our Fire District suffered a great loss when retired Captain Dave Stochl passed away. There is nothing as terrible as losing a brother or sister firefighter. However, there is also nothing as gratifying as the response from the fire service, law enforcement agencies, and the community at large in times of crisis.

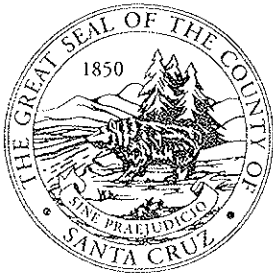
I would like to sincerely thank you and all of the individuals and agencies who came to our assistance. Your help was invaluable, and allowed the members of our District an opportunity to take a step back and to grieve and reflect, and then to arrange and participate in an extraordinary memorial service for Dave and the Stochl family.

The selflessness of all who lent their support was overwhelming. Thank you again, and know that we are only a phone call away should you ever need assistance.

Sincerely,

A handwritten signature in cursive script, appearing to read "S Healy".

Stephen Healy
Battalion Chief



County of Santa Cruz

BOARD OF SUPERVISORS

701 OCEAN STREET, SUITE 500, SANTA CRUZ, CA 95060-4069
(831) 454-2200 FAX: (831) 454-3262 TDD: (831) 454-2123

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NEAL COONERTY
THIRD DISTRICT

TONY CAMPOS
FOURTH DISTRICT

MARK W. STONE
FIFTH DISTRICT

September 22, 2009

San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA 94583

Dear Members of the District:

On behalf of Santa Cruz County and the CAL FIRE San Mateo-Santa Cruz Unit, we are writing to express our sincere thanks and appreciation for sending firefighters to assist our local crews battling the recent Lockheed Fire. As a result of the joint efforts of firefighters from agencies throughout our state, the losses sustained by residents in our community were confined to outbuildings and property.

The mutual aid response that occurs during large fire events is truly impressive and highlights the skill and expertise of firefighters throughout the state working as a team to protect life and property. Residents have commented time and again how extraordinary it was to see the teams of firefighters roll in from communities both near and far. Your presence offered reassurance and hope during a time of great fear.

Again, please accept our heartfelt gratitude for your efforts in response to the Lockheed Fire.

Sincerely,

NEAL COONERTY, Chairperson
Santa Cruz County Board of Supervisors

JOHN FERREIRA, Chief
CAL FIRE
San Mateo-Santa Cruz Unit



Chief Richard Price

September 22, 2009

San Ramon Valley Fire Protection Agency

1500 Bollinger Canyon Road

San Ramon, CA 94583

Dear Chief Price:

On August 27, 2009 Captain Michael Avery, Engineer Jerald Treat, and Firefighter/Paramedic Rob Camera responded to my 911 call. My husband Kai had fallen and was in a great deal of pain. It was late at night, dark in the bedroom, and he didn't know how badly he had hurt himself at first. These three gentlemen quickly assessed the situation, including the information that Kai is in chemotherapy for cancer, and their decision to take him to John Muir (although San Ramon would have been closer) saved his life, according to the trauma surgeon who operated to remove his ruptured spleen and stabilize the additional bleeding from four broken ribs. San Ramon would not have had access to the many units of blood and platelets needed. The surgeon also said that he later listened to the incoming call and was very impressed with the expertise of this team. This surgeon has served several tours in Afganistan, is the director of the trauma team, and shares in the successful outcome for my husband.

Kai came home a week after the fall, and his progress is remarkable. I wanted to thank these men sooner, but the last few weeks have been filled with doctor visits and a return to cancer treatment. I spoke to Kathy initially to express my thanks and was thrilled to learn the names of these special and talented men. Please tell them, "I have my husband, my daughter has her father and we really believe that Kai wasn't 'lucky,' he had you by his side."

Sincerely,

A handwritten signature in cursive script that reads "Dianne G. Anderson". The signature is written in black ink and is positioned above the printed name.

Dianne G. Anderson

----- Original Message -----

From: Kenneth.Venzke@faa.gov <Kenneth.Venzke@faa.gov>

To: Info

Sent: Thu Sep 24 11:30:46 2009

Subject: San Ramon panorama and webcams down...SFO stratus

Greetings -

Just want to let you know that the San Ramon Fire panorama cam has THE best perspective of the stratus over the Bay Area:

<http://srvfpd.com/webcam/pan001t.jpg>

Been monitoring since yesterday and hope the up-times are good. This cam will be important for critical monitoring of Bay Area stratus whose forecast clearing times affect delays at SFO and are of national scope!

Noticed that all cams stopped updating at ~0840L this morning -> :=(

Hope can be fixed soon!

This should also be useful for National Weather Service Fire Weather forecasters for the Bay Area.

regards!

Kenneth Venzke

NWS Liaison

Air Traffic Control System Command Center (FAA)

Office: (703) 925-3135

Cell: (510) 206-7799

weather.gov/zoa

----- End of Forwarded Message

OPERATIONS

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Administration
Phone: 925-838-6600
Fax: 925-838-6629
www.firedepartment.org

1500 Bollinger Canyon Road
San Ramon, California 94583

Fire Prevention
Phone: 925-838-6680
Fax: 925-838-6696

MEMORANDUM

Date: October 19, 2009
To: Board of Directors
From: Bryan Collins – Assistant Chief, Operations
Subject: Monthly Activity Report

Attached is the Operations/Incident report for the month of September, 2009.

Response Time Report - Incident Summary by Incident Type

Date Range: 09/01/2009 to 9/30/2009

Incident Type	# of Incidents	# of Responses	# Responses Used	Avg Response Time	Total Loss	Total Value
Fire	24	90	15	5:39	\$605,401.00	\$12,234,000.00
Rupture/Explosion	2	4	1	5:04		
EMS/Rescue	387	744	296	5:18		
Hazardous Condition	22	33	11	5:33		
Service Call	53	79	10	4:59		
Good Intent	61	94	16	5:54		
False Call	46	65	25	5:43		
Other	3	12	1	3:40		
Totals	598	1121	375		\$605,401.00	\$12,234,000.00

Note: 375 responses from 598 total incidents were used in determining this response time summary. This report does not include the following: mutual aid given, auto aid given, other aid given, cancelled en route, non-emergency responses, responses outside the urban limit line and incomplete incident reports.

SUPPORT SERVICES

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Administration
Phone: 925-838-6600
Fax: 925-838-6629
www.firedepartment.org

1500 Bollinger Canyon Road
San Ramon, California 94583

Fire Prevention
Phone: 925-838-6680
Fax: 925-838-6696

MEMORANDUM

Date: October 19, 2009
To: Board of Directors
From: Steven J. Hart – Assistant Chief, Support Services
Subject: Monthly Activity Report

Attached is the Support Services report for the month of September, 2009.

<p style="text-align: center;">Support Services September, 2009</p>

Facilities

1. Station 36 Annex: Foundation and underground construction in progress – Concrete slab scheduled to be completed 10/30/09.
2. Station 32: Schematic Design and entitlement in development. Project Plans resubmitted 9/17/09.

Fleet

1. Annual Engine / Truck Services in progress.
2. Bid Project – (2) Ford Pick-Up Trucks. 1 for Fire Prevention; 1 for Battalion Chief Command Vehicle. Bids received and approved by Board. POs issued to dealerships. Contract underway.
3. Capital purchase of Type 1 Pumper and Type 3 Pumper – Draft contract documents to legal counsel for review.
4. Modular Ambulances Project – Completion due November 09.
5. Development of specifications for new Engine purchases by Apparatus Committee.

Communication Center

1. Received quotes/proposals for the new security door panel being installed at Station 31 and monitored by the Communications Center.
2. Internal promotion process for the Dispatch Supervisor position was completed.
3. The Dispatch Trainees were released from training and assigned shifts.
4. The Comm Volunteers participated in several community events: Moonlight on the Mountain, Safety Day and the LPGA.
5. Five Dispatchers volunteered to participate in accreditation and attended the writing workshop.

Information & Technology

1. Accreditation – Category 2 – Assessment and Planning.
2. Mobile Data Computer docking stations ordered.
3. Tactical channel recording in progress.
4. Zoll ePCR upgrades in progress. Fire Station Alerting printers ordered.
5. New Cisco network switches ordered and installed in Dispatch.

Current Projects

1. Coordinated bids for various budgeted projects.
2. Working through Fiscal Year 09/10 budgeted projects.
3. Station 31: New antenna mounts on apparatus building.
4. PG&E Energy Audit being conducted for potential District savings.
5. Annual Fire Extinguisher Maintenance completed.

**FIRE PREVENTION
DIVISION**

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Administration
Phone: 925-838-6600
Fax: 925-838-6629
www.firedepartment.org

1500 Bollinger Canyon Road
San Ramon, California 94583

Fire Prevention
Phone: 925-838-6680
Fax: 925-838-6696

MEMORANDUM

Date: October 19, 2009
To: Board of Directors
From: Christina Jamison – Fire Marshal
Subject: Monthly Activity Report

Attached are the Fire Prevention reports for the month of September, 2009.

Fire Prevention Summary of Monthly Activities

September 2009

What Went Well

CERT Communications Drill

On September 26th, the District hosted a communication drill for CERT graduates. The goal of the drill was to exercise the skills and knowledge gained through CERT training. The drill participants included local HAM Communication Operators, CERT instructors, San Ramon Valley Fire Emergency Operations Center (SRV EOC) team consisting of both Danville and San Ramon Emergency Managers, San Ramon Valley Fire staff and volunteers.

Emergency Preparedness Fair

The fair was held on September 20 and there were an estimated 1500 people who attended. Participants viewed the extrication demo, toured the Safety House and District apparatus on display including the Communications Unit and were provided information on the CERT program. The fair offered preparedness information from both public and private organizations.

City County Engineers' Advisory Committee Draft Neighborhood Street Design Guidelines

The above guideline has been drafted to address reducing impervious street surfaces within Contra Costa County. In cooperation with the Contra Costa County Fire Chief's (CCCFC) the Fire Marshals of each represented agency will be working together with the Advisory Committee and the Board of Supervisors' Transportation, Water and Infrastructure Committee to propose uniform countywide access design standards.

CVS LPGA Tournament

An estimated 1000 people visited the District education booth at the tournament over the course of 4 days. Visitors participated in a fire safety quiz and were provided information on home safety.

CERT program overview provided to Rotary from Mexico

At the request of the Rotary Club of the San Ramon Valley, Lucas Hirst and Danielle Bell gave a 90-minute presentations on the CERT program to five firefighters from Mexico and were assisted by a translator. The firefighters were visiting as part of The Rotary Foundation. The Rotary they represented is El Futuro De Rotary Esta En Tus Manos. They came from different areas of Mexico including; Monterrey, Santa Catarina and Montemorelos.

Fire Prevention Summary of Monthly Activities September 2009

Fire Investigations

September 20, 2009, 0938 Hours

Investigator Stevens responded to a residential fire in a three story house located at 1475 Vine Lane in Alamo. Residents were not home at the time, neighbors reported the fire. The fire originated on the second floor, the cause is undetermined.

September 26-27, 2009, 2312 Hours

Investigator Stevens, Kurtz and Bartusch responded to multiple fires all within a mile and a half radius of one another in the City of San Ramon. Investigators responded to two vehicle fires, five outside fires and one structure fire. Investigation of cause is being conducted in cooperation with San Ramon Police Department.

September 27, 2009, 1658 hours

Investigator Kurtz responded to a residential fire located at 206 Arden Court in San Ramon. The residents were home at the time of the fire and called 911. The fire originated in the garage and was caused by an illegal cooking operation. One person was treated for a minor burn.

Press Releases

See attachments for all press releases distributed for the month of September.

Potential Issues

No issues to report at this time.

Committee Meetings and Training Attended

- Hardage, Castro- Nor Cal FPO Meeting
- Evitt, Stevens- SRVFPD Safety Committee meeting
- Bell, C8 Committee

Upcoming Public Education Classes and Events Scheduled

Ready Person	SRVFPD Admin Bldg	October 22
CERT Weekend Class #26	SRVFPD Admin Bldg	October 23-25
Danville Fall Arts Festival	Town of Danville	October 24-25
Ready Person	SRVFPD Admin Bldg	November 12
Personal Emergency Preparedness	SRVFPD Admin Bldg	November 18

Plan Reviews Completed

- 2613 Camino Ramon, #100 – TI – Approved
- 2455 SRV Blvd – TI – Approved
- 6001 Bollinger Canyon Rd, Bldg K – TI – Approved
- 2435 SRV Blvd, #2 – TI – Approved
-

Fire Prevention Summary of Monthly Activities September 2009

Plan Reviews Completed

- 3451 Blackhawk Plaza Cir – AFES TI – Approved
- 3451 3463 Blackhawk Plaza Cir – TI – Approved
- 95 Stephanie Ln – SFD AFES – Approved
- 11000 Bollinger Canyon Rd, #D – TI – Approved
- 710 Camino Ramon, Bldg 400 – TI – Approved
- 2613 Camino Ramon, #500 – Fire Alarm TI – Approved
- 2613 Camino Ramon, #400 – Fire Alarm TI - Approved
- 2613 Camino Ramon, #300 – Fire Alarm TI - Approved
- 2613 Camino Ramon, #200 – Fire Alarm TI - Approved
- 2613 Camino Ramon, #100 – Fire Alarm TI - Approved
- 110 Tamarind Ln – SFD – Approved
- 110 Tamarind Ln – SFD AFES – Approved
- 11000 Bollinger Rd – AFES TI – Deficient
- 3130 Crow Canyon Rd, #400 – TI – Approved
- 1127 Livorna Rd – SFD – Approved
- 1150 Country Ln – SFD AFES – Approved
- 175 E. Prospect Ave, #150 – TI – Approved
- 3421 Blackhawk Plaza Cir – AFES TI – Deficient
- 9500 Crow Canyon Rd, #B – TI – Approved
- 2613 Camino Ramon, #500 – AFES TI – Approved
- 2613 Camino Ramon, #400 – AFES TI - Approved
- 2613 Camino Ramon, #300 – AFES TI - Approved
- 2613 Camino Ramon, #200 – AFES TI - Approved
- 2613 Camino Ramon, #100 – AFES TI - Approved
- 10137 Alcosta Blvd – PV System – Approved
- 3073 Sweet Violet Dr – PV System – Approved
- 161 Smith Rd – SFD – Approved
- 2305 Norris Canyon Rd – Subdivision – Deficient
- 3483 Blackhawk Plaza Cir – TI – Approved
- 3421 Blackhawk Plaza Cir – AFES TI - Approved

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
1500 BOLLINGER CANYON ROAD, SAN RAMON, CA 94583
(925) 838-6600 www.firedepartment.org

FOR IMMEDIATE RELEASE

Sunday, September 20, 2009

Staff Contact:

Kimberly French, Information Officer

925-838-6626

(925)570-4104 (cell)

kfrench@srvfire.ca.gov

Second Alarm House Fire in Alamo

Alamo, CA – The San Ramon Valley Fire Protection District responded to a bedroom fire in a three story house located at 1475 Vine Lane in Alamo, this morning, September 20, 2009 at 9:38 a.m. A total of five engines, two trucks, one paramedic ambulance, four chief officers and one breathing support unit, were dispatched to the scene. One engine from Contra Costa County Fire helped to extinguish the fire.

Crews from Station 32 arrived to find smoke and flames showing from the eaves and the rear of the home. Firefighters immediately began an aggressive offensive interior attack and were able to contain the fire to three rooms on the second floor in a little under an hour.

The homeowners were not at home at the time of the fire. A neighbor noticed smoke and immediately called 911. There were no injuries reported.

The fire originated on the second floor and was caused by an unattended candle. The structure sustained about **\$400,000 in damage and \$100,000 in content loss.**

“This structure was large and complex, the fire had significant potential; Firefighters did an excellent job containing this fire quickly,” said Battalion Chief Jack Barton. “We also appreciate the assistance from Contra Costa County Fire and Alameda County Fire for covering our stations during this incident.

San Ramon Valley Fire Protection District reminds residents to take precautions when using candles. Never leave a candle unattended and always extinguish candles when you leave a room or go to bed at night. For more information, please visit our website at www.firedepartment.org.

The San Ramon Valley Fire Protection District service area encompasses approximately 155 square miles, covering the communities of Alamo, Blackhawk, the Town of

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
1500 BOLLINGER CANYON ROAD, SAN RAMON, CA 94583
(925) 838-6600 www.firedepartment.org

FOR IMMEDIATE RELEASE
Tuesday, September 22, 2009

Staff Contact:
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925-838-6626
(925)570-4104 (cell)
kfrench@srvfire.ca.gov

**San Ramon Valley Fire Trails have New Signs
Thanks to a Danville Eagle Scout**



Mike Reigelman, a Danville resident and a junior at De La Salle High School in Concord completed a significant feat on Sunday, September 13th with the help of the San Ramon Valley Fire Protection District.

Over a year ago, Mike approached the District because he wanted to develop an Eagle Scout project that would both help him hone his leadership skills and benefit the citizens of his community. After considering a few different projects, Mike selected the task of replacing fire trail signs in the District with updated and more legible signs.

“The fire trail system in our District is vital to the protection of our community,” said Engineer Wes Fredrickson, Mike’s project mentor. “It is very important that the trails are properly marked and easily identifiable so firefighters can

access them quickly in the event of a wildfire. Mike’s project has made a significant improvement to the District’s fire trail system”.

Mike became a Boy Scout in the 5th grade. With the completion of his project he has obtained the rank of Eagle Scout, the highest rank a Scout can achieve.

“I chose to work with the Fire District for two reasons”, Mike said when reflecting on his project. “First, because I have always been interested in the fire service, and second, I knew this project would benefit the whole community by making it a safer place to work and live”.

“I’m very appreciative of the diligent work Mike has done for the District and the citizens we serve,” said Fire Chief Richard Price. “His initiative will help guide emergency responders, saving crucial time and eliminating potential confusion caused by an unmarked fire trail.”



The San Ramon Valley Fire Protection District prides itself on supporting our young leaders and would like to congratulate Mike Reigelman on his outstanding achievement.

The San Ramon Valley Fire Protection District service area encompasses approximately 155 square miles, covering the communities of Alamo, Blackhawk, the Town of Danville, Diablo, the City of San Ramon, the southern boundary of Morgan Territory and the Tassajara Valley, all located in Contra Costa County. The District has 185 full-time employees and 50 volunteers.

END

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
1500 BOLLINGER CANYON ROAD, SAN RAMON, CA 94583
(925) 838-6600 www.firedepartment.org

FOR IMMEDIATE RELEASE
Wednesday, September 23, 2009

Staff Contact:

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925-838-6626
(925)570-4104 (cell)
kfrench@srvfire.ca.gov

San Ramon Valley Firewalkers Walk to Raise Awareness



DANVILLE, CA – The San Ramon Valley Fire Protection District would like to congratulate our “Firewalkers” team for completing the annual American Heart Association’s 5K Heart Walk on Sunday, September 20th, in downtown Danville.

Among the walkers were Danville Residents Joe and Edie Farrell, who know well the importance of raising awareness about the growing problem of sudden cardiac arrest. Joe has both saved someone suffering from a heart attack using CPR and been saved himself by a

bystander when he experienced cardiac arrest.

“I am so very fortunate that I knew CPR and was able to save a life and absolutely blessed that someone else used their skills to save me,” said Joe. “I am now committed to motivating others to get trained in both CPR and the proper use of an Automated External Defibrillator (AED).”

The District, along with the Farrells, challenge everyone in the community to become CPR and AED trained as part of the District’s new HeartSafe Community initiative.

In order to be designated as HeartSafe, a community must be awarded enough “points” from Contra Costa County Health Services and the American Heart Association. Points are awarded to a community if certain criteria are met, such as implementation of an enhanced 911 system, having specially trained first responders and having local hospitals and ambulances equipped with specific



life saving devices. A large number of points can also be awarded for having a sizeable percentage of community members that have been trained to administer CPR and use an AED.

“We want to become the first HeartSafe Community in Contra Costa County,” said Captain Andy Swartzell, EMS Coordinator for the District. “We have almost reached our goal. Now we need the help of our residents to get us there.”

CPR and AED classes are held throughout the community, including monthly classes given by the Fire District. Another option geared toward entire families is the American Heart Association’s CPR Anytime Program. By purchasing the program’s instructional DVD and manikin, family members can learn the simple steps to save a life in under 25 minutes.

For more information on local CPR and AED classes visit the District’s website at www.firedepartment.org/community. For more information about the HeartSafe Community initiative or the CPR Anytime Program visit www.americanheart.org

The San Ramon Valley Fire Protection District service area encompasses approximately 155 square miles, covering the communities of Alamo, Blackhawk, the Town of Danville, Diablo, the City of San Ramon, the southern boundary of Morgan Territory and the Tassajara Valley, all located in Contra Costa County. The District has 185 full-time employees and 50 volunteers.

END

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
1500 BOLLINGER CANYON ROAD, SAN RAMON, CA 94583
(925) 838-6600 www.firedepartment.org

FOR IMMEDIATE RELEASE

Friday, September 25, 2009

Staff Contact:

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kfrench@srvfire.ca.gov

CERT Volunteers and Amateur Radio Operators Practice their Skills for the Next Big Emergency

SAN RAMON, CA – As we get closer to the 20th anniversary of the Loma Prieta earthquake, local volunteers continue to plan and train for the next significant quake. The San Ramon Valley Community Emergency Response Team (CERT) program along with local Amateur Radio Operators will participate in a mock communications drill on Saturday, September 26th.

“This drill is unique because it will exercise both the CERT volunteers and Amateur Radio Operators,” said Danielle Bell, CERT Coordinator for San Ramon Valley Fire. It is vital that both of these groups work together seamlessly during an actual emergency.”

The CERT Program educates community members on disaster preparedness and trains them in basic disaster response skills. While Amateur Radio Operators prepare to organize communication and bridge the information gap during an emergency. It is crucial both groups work well together.

The goal for this drill is to have the CERT volunteers gather damage assessments from each of the five drill neighborhoods and then report their findings to the Emergency Operations Center (EOC) utilizing the Amateur Radio operators.

“Practicing this relay of information will help the Valley be ready for the next big emergency,” said Ray Riordan, Emergency Manager for the City of San Ramon.

For more information on the CERT program and how you can become a CERT volunteer please visit www.firedepartment.org/community. To learn more about Amateur Radio Operation visit www.arrl.org.

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
1500 BOLLINGER CANYON ROAD, SAN RAMON, CA 94583
(925) 838-6600 www.firedepartment.org

FOR IMMEDIATE RELEASE

Monday, September 28, 2009

Staff Contact:

Kimberly French, Information Officer

925-838-6626

(925)570-4104 (cell)

kfrench@srvfire.ca.gov

Firefighters Respond to Multiple Suspicious Fires

SAN RAMON, CA – San Ramon Valley Fire Protection District responded to multiple suspicious fires, in San Ramon, late Saturday night, September 26th into early Sunday morning, September 27th all within a mile and a half radius of one another.

“Each fire appears to be intentionally set and related,” said Natalie Kurtz, Fire Investigator. “We will work along side the San Ramon Police Department to investigate what looks to be multiple arson sets within this two hour period.”

Crews responded to two vehicle fires, five outside fires and one structure fire all between the hours of 11:12 pm Saturday and 1:20 am Sunday. All the fires were extinguished quickly and no injuries were reported.

The vehicle fires occurred on Greenwich Drive and on Kimball Avenue. The outside fires were all set along the Iron Horse Trail between Montevideo Drive and Pine Valley Road.

The second alarm structure fire at 77 Elmwood Drive was reported to the 911 emergency dispatch center by the residents after they where awoken by their smoke alarms. Six engines, two trucks, three Chief Officers, one paramedic ambulance, one breathing support unit, two Safety Officers and two Fire Investigators were dispatched to the scene.

The fire originated on the front porch and extended into the attic. Crews did a major salvage and overhaul of the attic to ensure the fire was completely out.

The total estimated damage and property loss resulting from the suspicious fires totaled over \$250,000.

If you have any information on the fires mentioned here, please contact the City of San Ramon Police Department at (925) 973-2700 or San Ramon Valley Fire at (925) 838-6600.

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
1500 BOLLINGER CANYON ROAD, SAN RAMON, CA 94583
(925) 838-6600 www.firedepartment.org

FOR IMMEDIATE RELEASE

Monday, September 28, 2009

Staff Contact:

Kimberly French, Information Officer
925-838-6626
(925)570-4104 (cell)
kfrench@srvfire.ca.gov

Second Alarm House Fire in San Ramon

SAN RAMON, CA – The San Ramon Valley Fire Protection District responded to a second alarm structure fire located at 206 Arden Court in San Ramon, on Sunday, September 27, 2009 at 4:58 p.m. A total of six engines, two trucks, one paramedic ambulance, four Chief Officers, one breathing support unit, and two Fire Investigators were dispatched to the scene.

Crews from Station 30 arrived to find the garage and second floor heavily involved with fire. Firefighters immediately began an aggressive offensive interior attack and were able to contain the fire in less than 2 hours.

“The extreme heat and complexity of this fire made it a challenge,” said Battalion Chief Michael Brown. “The crews were able to knock the fire down and prevent the spread to neighboring homes.”

The residents were home at the time of the fire; they escaped quickly and called 911. One person was treated for a minor burn at the scene.

The fire originated in the garage and was caused by an unpermitted cooking set-up, fueled by propane. The structure sustained an estimated \$400,000 in damage and \$100,000 in content loss.

San Ramon Valley Fire Protection District reminds residents to cook in approved cooking areas only, such as kitchens. It is also important to remain in the kitchen when you are frying, grilling or boiling food. It is also recommended to keep a working fire extinguisher in the kitchen at all times. For more information, please visit our website at www.firedepartment.org.

The San Ramon Valley Fire Protection District service area encompasses approximately 155 square miles, covering the communities of Alamo, Blackhawk, the Town of

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
1500 BOLLINGER CANYON ROAD, SAN RAMON, CA 94583
(925) 838-6600 www.firedepartment.org

FOR IMMEDIATE RELEASE
Wednesday, September 30, 2009

Staff Contact:
Kimberly French, Information Officer
925-838-6626
(925)570-4104 (cell)
kfrench@srvfire.ca.gov

Local Government Agencies take part in a Mock Shelter Drill for both People and Pets

SAN RAMON, CA – Residents of the San Ramon Valley will sleep better knowing their local government agencies are prepared in the event of a large scale disaster in our area.

City of San Ramon, town of Danville, San Ramon Valley Fire and San Ramon Valley Unified School District staff along with local volunteers have been training, with the American Red Cross, on how to set-up, manage, operate and close down a shelter for people. They have also trained with Contra Costa County Animals Services and the Disaster Animal Response Team program on how to manage pet shelters. They will put their new skills to the work at a shelter drill this Friday, October 2 at Windermere Ranch Middle School from 8 a.m. to 2 p.m.

“This is the first combined drill in the County with six agencies collaborating together”, said Raymond Riordan, Emergency Manager for the City of San Ramon. “After Katrina we all saw the importance of setting up shelters quickly and efficiently. We also saw the overwhelming need to shelter and care for pets during a disaster.

The trainings and drill will fulfill a requirement set forth by both state and federal law. The “no animal left behind” legislation was signed into law after hurricane Katrina and mandates that local agencies have a plan to deal with animals during a disaster.

“With the 20th anniversary of the Loma Prieta earthquake fast approaching, it is imperative that we plan for the next big disaster at the local level, using local resource, so we can take care of our residents here in the valley,” said Greg Gilbert, Emergency Manager for the Town of Danville.

Your local governments are getting prepared and you should too. Develop a family disaster plan that includes escape routes and emergency supply kits for your home and car. For more information on how get prepared visit www.bereadysrv.org.

The San Ramon Valley Fire Protection District service area encompasses approximately 155 square miles, covering the communities of Alamo, Blackhawk, the Town of Danville, Diablo, the City of San Ramon, the southern boundary of Morgan Territory and the Tassajara Valley, all located in Contra Costa County. The District has 185 full-time employees and 50 volunteers.

END

ADMINISTRATIVE SERVICES

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Administration
Phone: 925-838-6600
Fax: 925-838-6629
www.firedepartment.org

1500 Bollinger Canyon Road
San Ramon, California 94583

Fire Prevention
Phone: 925-838-6680
Fax: 925-838-6696

MEMORANDUM

Date: October 19, 2009
To: Board of Directors
From: Robert Leete – Administrative Services Director
Subject: Monthly Activity Report

Attached are the Administrative Services Department reports for the month of September, 2009.

Administrative Services Department
September, 2009

Financials

- Balance Sheet (September 30, 2009)
- Revenue/Expense History
- Statement of Expenditures
- Revenues: Budget v Actual
- Expenses: Budget v Actual
- General Fund Expenditures
- General Fund Revenues
- Capital & Equipment/Vehicle Fund
- Total Overtime
- Staffing/Overtime Analysis

Meetings/Activities:

- Assembling 5-year financial plan and forecasting tool
- Assembling 2010 COP financing team
- Forwarded CAFR information to Contra Costa County Grand Jury
- Completed enrollment in Prop 1A Securitization Program
- Attended CSMFO Prop 1A Securitization Presentation
- Draft budget development policy
- Screened Accounting Technician applications
- Accreditation – wrote Performance Indicators for Financial Resources category

Human Resources:

Employee Illness/Injury Report for September 30, 2009

Reportable Injuries – September 30, 2009:

1. September 3, 2009. A Firefighter sustained a strained back during physical fitness, then experienced additional pain lifting wildland gear. Lost Time: 185 hours.
2. September 15, 2009. A Captain experienced a strained groin lifting a heavy patient. Lost Time: 33.5 hours.

Note: As of September 30, 2009, there were three (3) employees absent from their regular work assignment. Lost time related to prior month/year injuries totaled 610 hours.

Recruitment/Selection:

- Engineer (Written Test = 9/29)
- Dispatch Supervisor (Candidate Assessment Center = 9/15)
- Accounting Technician (Final Filing Date = 9/25)

Meetings/Activities:

- Continuing preparations for 2009 Engineer examination
- Continuing preparations for 2010 Captain examination
- Updated "GETS" program information
- Initiate Employee of the Year process

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
 CAPITAL PROJECTS FUND AND EQUIPMENT/VEHICLES FUND EXPENDITURES
 FISCAL YEAR 2009 - 2010
 JULY 1, 2009 - SEPTEMBER 30, 2009

FISCAL YEAR COMPLETED - 25%								
DESCRIPTION	GL CODE	2006/2007 ACTUAL	2007/2008 ACTUAL	2008/2009 UNAUDITED	2009/2010 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
DESIGN/CONSTRUCTION	6105/6110	\$243,154	\$3,650,874	\$5,223,568	\$3,075,000	\$229,344	\$2,845,656	7%
VARIOUS IMPROVEMENTS	6120	\$188,794	\$44,994	\$86,887	\$516,300	\$4,750	\$511,550	1%
TOTAL CAPITAL PROJECTS (FUND 300)		\$431,948	\$3,695,868	\$5,310,455	\$3,591,300	\$234,094	\$3,357,206	7%
OFFICE EQUIP. & FURNISHINGS	6210	\$6,096	\$52,571	\$12,710	\$18,100	\$11,905	\$6,195	66%
MEDICAL/LAB EQUIPMENT	6220	\$91,490	\$148,962	\$0	\$8,000	\$11,397	\$3,397	1.424625
RADIO/ELECTRONIC EQUIPMENT	6230	\$87,768	\$0	\$229,498	\$417,000	\$67,158	\$349,842	16%
TOOLS & SUNDRY EQUIPMENT	6240	\$255,016	\$226,541	\$38,496	\$273,000	\$11,205	\$261,795	4%
AUTO & TRUCKS	6250	\$3,296,551	-\$1,129	\$46,305	\$3,828,500	\$2,980	\$3,825,520	0%
TOTAL EQUIPMENT/VEHICLES (FUND 600)		\$3,736,920	\$426,945	\$327,009	\$4,544,600	\$104,645	\$4,439,955	2%
BOND REDEMPTION - 2003 Refunding COP & 2006 COP	5310	\$1,098,808	\$1,329,961	\$1,328,704	\$1,330,979	\$1,015,239	\$315,740	76%
VEHICLE LEASE #1	5310	\$75,921	\$75,921	\$0	\$0	\$0	\$0	0
VEHICLE LEASE #2	5310	\$329,497	\$329,498	\$329,497	\$329,498	\$0	\$329,498	0%
VEHICLE LEASE #3	5310	\$756,033	\$756,033	\$756,033	\$756,032	\$0	\$756,032	0%
TOTAL DEBT SERVICE (FUND 200)		\$2,260,259	\$2,491,413	\$2,414,234	\$2,416,509	\$1,015,239	\$1,401,270	42%
SERVICES & SUPPLIES	5000	\$15,329	\$30,641	\$22,243	\$60,000	\$9,273	\$50,727	15%
TOTAL AGENCY FUND (FUND 700)		\$15,329	\$30,641	\$22,243	\$60,000	\$9,273	\$50,727	15%
TOTAL - CAPITAL, EQUIP, DEBT & AGENCY		\$6,444,456	\$6,644,867	\$8,073,941	\$10,612,409	\$1,363,251	\$9,249,158	12.8%

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
COMBINED BALANCE SHEET OF ALL FUND TYPES
SEPTEMBER 30, 2009**

	GOVERNMENTAL FUND TYPES					AGENCY		ACCOUNT		GRUUPS		Totals (Memo Only)
	General Fund - 100	Debt Service Fund - 200	Capital Projects Fund - 300	Equipment/ Vehicles Fund - 600	CERT PROGRAM Fund - 700	General Fixed Assets Fund - 800	Long-Term Debt Fund - 900	General				
								Long-Term Debt Fund - 900	Long-Term Debt Fund - 900			
ASSETS												
Cash - Union Bank of California	\$ 274,983				\$ 58,014							\$ 330,997
Cash - Union Bank of California-Prem.@ 0.10%	4,040,202											4,040,202
Cash - UBC - Workers' Compensation	(15,486)											(15,486)
Cash - Comerica-Flex Spending	5,485											5,485
Petty Cash	400											400
Investments - LAIF @ 1.51%	21,166,988				2,382							21,169,370
Cash with Fiscal Agent (Note #1)		1,333,300										1,333,300
Accounts Receivable	120,107											120,107
Prepaid Expenses/Deposits	19,602											19,602
Land												
Buildings & Improvements/Construction-In-Progress												
Equipment								7,105,802				7,105,802
Accumulated Depreciation								24,333,163				24,333,163
Amount to be Provided for General								23,649,402				23,649,402
Long Term Debt								(24,427,499)				(24,427,499)
Total Assets	\$ 25,612,271	\$ 1,333,300	\$ -	\$ -	\$ 58,396	\$ -	\$ -	\$ 30,660,868	\$ 21,087,250	\$ 21,087,250	\$ 21,087,250	\$ 78,752,085
LIABILITIES												
Accounts Payable	\$ 434,665				\$ 13,123							\$ 505,871
Accrued Expenses	3,156,317											3,156,317
Deposits Payable	2,059											2,059
Long Term Debt:												
(1) Certificates of Participation												
(2) Vehicle Lease												
Claims Payable	5,485											5,485
Compensated Absences												
Total Liabilities	\$ 3,598,526				\$ 13,123							\$ 3,611,649
FUND EQUITY												
Investment in General Fixed Assets												
Reserved for Debt Service												
Designated for Workers' Compensation	1,000,000											1,000,000
Designated for Dry Spell (Cash Flow)	21,013,745											21,013,745
Undesignated												
Total Fund Balance	\$ 22,013,745	\$ 1,333,300	\$ (13,123)	\$ (58,083)	\$ 58,396	\$ (58,083)	\$ (58,083)	\$ 30,660,868	\$ 21,087,250	\$ 21,087,250	\$ 21,087,250	\$ 53,995,103
Total Liabilities and Fund Equity	\$ 25,612,271	\$ 1,333,300	\$ -	\$ -	\$ 58,396	\$ -	\$ -	\$ 30,660,868	\$ 21,087,250	\$ 21,087,250	\$ 21,087,250	\$ 78,752,085

Note 1-US Bank Reserve Fund (COP 2003) Market Value \$733,737, Interest Rate 0.30% (Money Market Fund)
 Lease Fund (COP 2003) Market Value \$46, Interest Rate 0.30% (Money Market Fund)
 Reserve Fund (COP 2006) Market Value \$599,488, Interest Rate 0.30% (Money Market Fund)
 Lease Fund (COP 2006) Market Value \$29, Interest Rate 0.30% (Money Market Fund)

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
REVENUE/EXPENDITURE HISTORY**

Month	2005-06		2006-07		2007-08		2008-09		2009-10	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
July	198,493	3,700,845	220,615	4,259,268	206,857	4,051,393	409,494	4,731,355	247,304	4,758,259
August	201,004	2,970,815	296,654	3,274,027	309,023	3,934,582	215,934	4,086,942	222,953	3,806,559
September	4,859,809	3,607,619	486,663	3,487,349	561,478	3,731,470	367,546	4,339,978	296,640	4,728,793
October	1,558,737	3,202,398	542,471	3,557,605	1,640,500	4,066,860	2,483,697	4,137,431		
November	176,335	3,236,093	1,689,992	3,549,374	312,547	3,648,147	165,281	4,058,659		
December	22,459,669	3,290,276	24,981,792	3,622,509	24,595,524	3,757,596	27,327,550	4,162,810		
January	180,566	3,069,591	408,114	3,286,521	3,484,808	4,039,456	437,643	4,026,715		
February	190,286	3,464,287	272,420	3,519,689	154,599	4,573,322	234,858	4,284,220		
March	9,890,976	3,173,650	619,867	3,487,574	219,862	4,638,451	358,150	4,551,611		
April	16,133,414	3,283,125	18,178,615	3,680,317	18,767,904	3,751,889	19,725,844	4,110,947		
May	399,640	3,379,036	232,490	3,457,733	197,558	4,210,272	315,047	3,773,572		
June	4,152,484	3,589,770	5,437,965	3,697,713	3,677,543	4,615,870	3,892,839	8,012,065		

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
GENERAL FUND EXPENDITURES
FISCAL YEAR 2009/2010
JULY 1, 2009 - SEPTEMBER 30, 2009**

FISCAL YEAR COMPLETED - 25%								
DESCRIPTION	GL CODE	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 UNAUDITED	2009-2010 BUDGET	EXPENDITURES TO DATE	REMAINING BAL. TO DATE	PERCENT EXPENDED
PERMANENT SALARIES	5110	\$19,566,915	\$20,695,453	\$21,913,052	\$22,485,815	\$5,473,706	\$17,012,109	24.34%
TEMPORARY SALARIES	5115	\$146,100	\$331,684	\$280,606	\$240,572	\$72,405	\$168,167	30.10%
PERMANENT OVERTIME	5120	\$2,748,451	\$5,011,294	\$5,126,576	\$4,071,766	\$1,438,655	\$2,633,111	35.33%
FEDERAL INSURANCE COMPENSATION	5140	\$303,468	\$367,385	\$384,599	\$325,815	\$100,145	\$225,670	30.74%
RETIREMENT CONTRIBUTIONS	5150	\$10,846,542	\$11,992,084	\$12,613,117	\$12,869,952	\$2,900,887	\$9,969,065	22.54%
EMPLOYEE GROUP INSURANCE	5160	\$3,208,278	\$3,309,643	\$3,537,064	\$4,206,895	\$1,155,582	\$3,051,313	27.47%
RETIREE HEALTH INSURANCE	5170	\$1,108,056	\$1,214,235	\$4,633,235	\$1,400,000	\$404,070	\$959,930	28.86%
UNEMPLOYMENT INSURANCE	5180	\$0	\$10,350	\$1,814	\$5,000	\$0	\$5,000	0.00%
WORKERS' COMPENSATION INS.	5190	\$299,980	\$427,860	\$601,711	\$600,000	\$146,126	\$453,874	24.35%
TOTAL SALARIES AND BENEFITS	5100	\$38,227,789	\$43,359,988	\$49,091,784	\$46,205,815	\$11,691,576	\$34,514,239	25.30%
OFFICE SUPPLIES	5202	\$52,883	\$42,987	\$44,889	\$47,950	\$12,220	\$35,730	25.48%
POSTAGE	5204	\$11,686	\$15,134	\$9,856	\$14,000	\$1,726	\$12,274	12.33%
TELECOMMUNICATIONS	5206	\$204,034	\$212,153	\$207,367	\$257,700	\$44,269	\$213,431	17.18%
UTILITIES	5208	\$252,334	\$246,082	\$296,585	\$252,000	\$65,100	\$186,900	25.83%
SMALL TOOLS/EQUIPMENT	5210	\$257,018	\$269,106	\$163,210	\$188,350	\$35,821	\$152,529	19.02%
MISCELLANEOUS SUPPLIES	5212	\$121,700	\$156,182	\$152,082	\$123,086	\$30,655	\$92,431	24.91%
MEDICAL SUPPLIES	5213	\$147,583	\$131,141	\$119,740	\$133,000	\$26,704	\$106,296	20.08%
FIREFIGHTING SUPPLIES	5214	\$173,075	\$155,547	\$131,770	\$97,000	\$50,569	\$46,431	52.13%
PHARMACEUTICAL SUPPLIES	5216	\$39,335	\$29,890	\$28,855	\$45,000	\$10,484	\$34,516	23.30%
COMPUTER SUPPLIES	5218	\$133,249	\$118,144	\$57,476	\$78,000	\$11,794	\$66,206	15.12%
RADIO EQUIPMENT & SUPPLIES	5219	\$104,414	\$121,670	\$89,623	\$50,000	\$5,888	\$44,112	11.78%
FILM PROCESSING/SUPPLIES	5220	\$1,168	\$1,697	\$7,115	\$4,100	\$0	\$4,100	0.00%
FOOD SUPPLIES	5222	\$15,786	\$22,182	\$24,542	\$28,500	\$6,307	\$22,193	22.13%
SAFETY CLOTHING/SUPPLIES	5224	\$115,508	\$267,904	\$167,266	\$185,907	\$13,158	\$172,749	7.08%
NON-SAFETY CLOTHING/SUPPLIES	5226	\$59,040	\$61,562	\$67,281	\$110,790	\$14,521	\$96,269	13.11%
HOUSEHOLD SUPPLIES	5228	\$46,328	\$48,555	\$65,113	\$40,000	\$9,048	\$30,952	22.62%
CENTRAL GARAGE - REPAIRS	5230	\$112,758	\$133,351	\$104,065	\$120,000	\$48,102	\$71,898	40.09%
CENTRAL GARAGE - MAINTENANCE	5231	\$12,717	\$17,004	\$12,509	\$36,500	\$8,831	\$27,669	24.19%
CENTRAL GARAGE - GAS, DIESEL & OIL	5232	\$162,458	\$178,570	\$169,675	\$173,700	\$45,699	\$128,001	26.31%
CENTRAL GARAGE - TIRES	5234	\$20,340	\$21,220	\$16,670	\$15,000	\$7,998	\$7,002	53.32%
CENTRAL GARAGE - MANDATED INSP.	5235	\$9,800	\$5,857	\$6,568	\$16,000	\$0	\$16,000	0.00%
MAINT./REPAIRS - EQUIPMENT	5236	\$102,011	\$142,399	\$135,552	\$130,600	\$29,726	\$100,874	22.76%
MAINT./REPAIRS - RADIO & ELECTRONIC	5238	\$329,920	\$551,376	\$285,878	\$347,270	\$154,200	\$193,070	44.40%
MAINT./REPAIRS - BUILDINGS	5240	\$221,347	\$413,688	\$257,526	\$173,900	\$76,948	\$96,952	44.25%
MAINT./REPAIRS - GROUNDS	5242	\$51,561	\$58,335	\$61,873	\$53,500	\$11,856	\$41,644	22.16%
RENTS & LEASES-EQUIP./PROPERTY	5246	\$77,118	\$92,234	\$56,753	\$82,500	\$35,205	\$47,295	42.67%
PROFESSIONAL/SPECIALIZED SERVICES	5250	\$675,430	\$809,091	\$960,219	\$919,140	\$178,906	\$740,234	19.46%
RECRUITING COSTS	5251	\$60,281	\$78,806	\$109,023	\$95,670	\$135	\$95,535	0.14%
LEGAL SERVICES	5252	\$118,100	\$163,378	\$192,639	\$185,000	\$77,886	\$107,114	42.10%
MEDICAL SERVICES	5254	\$70,549	\$73,941	\$83,483	\$95,350	\$13,761	\$81,589	14.43%
DATA PROCESSING SERVICES	5256	\$258	\$221	\$78	\$500	\$70	\$430	14.00%
COMMUNICATIONS SERVICES	5258	\$1,669	\$3,399	\$4,017	\$4,200	\$292	\$3,908	6.95%
DOCUMENT MANAGEMENT SERVICES	5260	\$2,177	\$1,477	\$17,222	\$5,000	\$0	\$5,000	0.00%
ELECTION SERVICES	5262	\$49,267	\$0	\$119,616	\$0	\$0	\$0	
INSURANCE SERVICES	5264	\$574,876	\$536,487	\$502,508	\$540,000	\$432,911	\$107,089	80.17%
PUBLICATION OF LEGAL NOTICES	5270	\$964	\$1,349	\$2,248	\$3,500	\$40	\$3,460	1.14%
SPECIALIZED PRINTING	5272	\$20,263	\$66,752	\$90,040	\$95,930	\$2,081	\$93,849	2.17%
MEMBERSHIPS	5274	\$35,734	\$44,639	\$54,857	\$56,245	\$36,256	\$19,989	64.48%
EDUCATIONAL COURSES/SUPPLIES	5276	\$119,452	\$151,734	\$126,996	\$221,100	\$61,223	\$159,877	27.69%
EDUCATIONAL ASSISTANCE PROGRAM	5277	\$25,326	\$27,515	\$30,389	\$26,800	\$6,363	\$20,437	23.74%
PUBLIC EDUCATIONAL SUPPLIES	5278	\$17,502	\$24,931	\$18,788	\$17,345	\$7,815	\$9,530	45.06%
BOOKS & PERIODICALS	5280	\$17,740	\$27,333	\$16,425	\$38,795	\$2,113	\$36,682	5.45%
RECOGNITION SUPPLIES	5282	\$28,844	\$26,545	\$8,110	\$20,500	\$39	\$20,461	0.19%
MEETINGS/TRAVEL EXPENSES	5284	\$74,517	\$109,492	\$108,014	\$167,093	\$25,315	\$141,778	15.15%
DISCOUNTS	5299	(\$191)	(\$77)	(\$90)	\$0	\$0	\$0	0.00%
GRANT PASS-THROUGH	5920	\$56,677	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL SERVICES AND SUPPLIES	5200	\$4,784,606	\$5,660,984	\$5,184,521	\$5,296,521	\$1,602,035	\$3,694,486	30.25%
TOTAL G/F OPERATING EXPENDITURES		\$43,012,396	\$49,020,972	\$54,276,305	\$51,502,336	\$13,293,611	\$38,208,725	25.81%

Overtime Assignment Summary Report

9/1/2009 Through 9/30/2009

WORK CODE: 1 STAFFING

ASSIGNMENT		Time Worked	Time Paid
101	HOLD OVER FOR CALL	14.50	15.25
103	MISC. STAFFING COVE	4716.42	4717.50
107	LATE/STA. MOVE COVE	6.12	11.00
199	MID SHIFT RECALL	67.50	67.50
Total All Assignments This Work Type:		4,804.54	4,811.25

WORK CODE: 2 TRAINING

ASSIGNMENT		Time Worked	Time Paid
201	OPERATIONS TRAINING	146.25	146.50
209	RESCUE TRAINING	160.00	160.00
210	HAZ-MAT TRAINING	490.00	490.00
214	PARAMEDIC - CONT ED	25.00	25.00
Total All Assignments This Work Type:		821.25	821.50

Overtime Assignment Summary Report

9/1/2009 Through 9/30/2009

WORK CODE: 3

ASSIGNMENTS

ASSIGNMENT		Time Worked	Time Paid
301	MEETINGS/PROJECT DE	52.75	53.25
306	WELLNESS PROGRAM	17.00	17.00
308	STRIKE TEAM/OES ASSI	1429.00	1429.00
313	HONOR GUARD	65.50	65.50
314	RED FLAG DAY	157.00	157.00
315	RECRUITMENT INTERN	5.00	5.00
317	RECRUITMENT EXTER	24.00	24.00
320	PUBLIC EVENTS	352.41	353.25
340	PROJECT WORK	426.75	426.75
Total All Assignments This Work Type:		2,529.41	2,530.75

WORK CODE: 7

EMERGENCY

ASSIGNMENT		Time Worked	Time Paid
700	EMERGENCY RECALL	62.70	65.25
720	FIRE INVESTIGATION	13.78	14.50
Total All Assignments This Work Type:		76.48	79.75
Report Grand Total:		8,231.68	8,243.25

Overtime Summary Report

9/1/2009 Through 9/30/2009

WORK CODE:		Time Paid
1	STAFFING	4,811.25
2	TRAINING	821.50
3	ASSIGNMENTS	2,530.75
7	EMERGENCY	79.75
	Report Grand Total:	<hr/> 8,243.25

SEPTEMBER 2009 Staffing/Overtime Analysis

	<u>Staffing OT \$</u>	<u>Staffing OT Hrs</u>	<u>Staffing OT FTE</u>	<u>Paid FTE</u>	<u>Total Effective FTE</u>	<u>See Note 1</u>
ACTUAL SEPTEMBER RESULTS	\$ 244,368	4,189.00	17.26	130.00	147.26	14.16%
PROJECTED SEPTEMBER HIRING IN PLACE OF OVERTIME	\$ 303,037	4,189.00				
NET SAVINGS OVERTIME IN PLACE OF HIRING	\$ 58,669					

Note 1: This figure represents the percentage of time necessary to backfill regularly staffed positions for the month. This amount will routinely include the following components:

- The variance of regular, full-time paid employees either above or below the optimal 129 FTEs based upon the 10% hiring model
- Vacation Leave
- Sick Leave
- Disability Leave
- Various (jury duty, station moves, medic coverage, etc.)

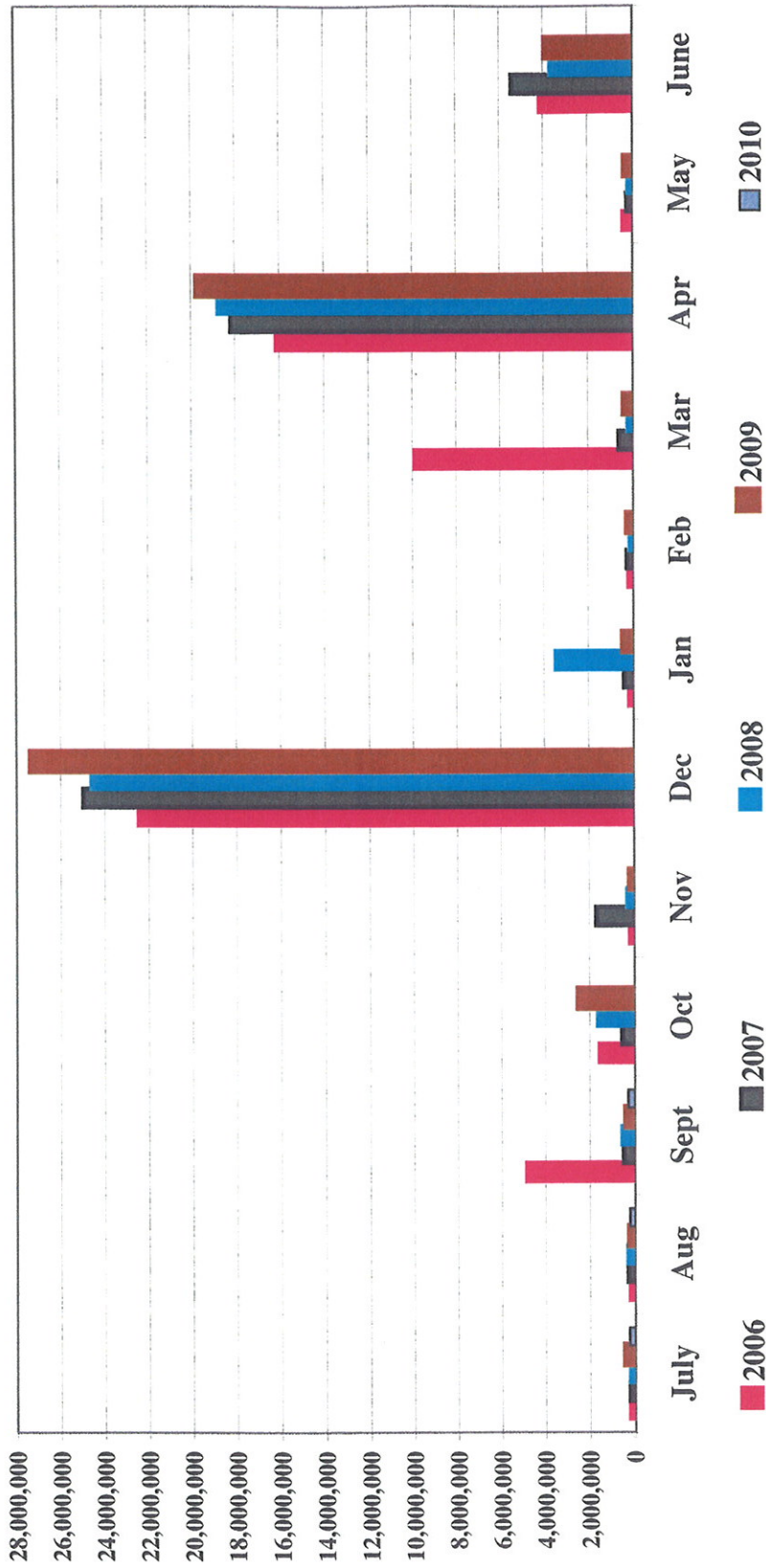
Current 10% Hiring Model = 129 FTEs

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
REVENUES (ALL FUNDS)
FISCAL YEAR 2009/2010
JULY 1, 2009 - SEPTEMBER 30, 2009**

GL CODE	DESCRIPTION	2006/2007 AUDITED REVENUE	2007/2008 AUDITED REVENUE	2008/2009 UNAUDITED REVENUE	2009/2010 ESTIMATED REVENUE	2009/2010 REALIZED REVENUE
4100	TAXES					
4110	PROPERTY TAXES - CURRENT SECURED	\$44,440,740	\$48,301,244	\$49,793,169	\$51,275,860	\$0
4120	PROPERTY TAXES - SUPPLEMENTAL	\$3,135,904	\$1,277,576	\$978,218	\$100,000	\$0
4130	PROPERTY TAXES - UTILITIES (Unitary)	\$608,146	\$679,868	\$710,831	\$732,532	\$0
4140	PROPERTY TAXES - CURRENT UNSECURED	\$1,388,523	\$1,483,621	\$1,593,394	\$1,501,301	\$0
4145	HOMEOWNERS PROPERTY TAX RELIEF	\$503,469	\$502,776	\$514,864	\$260,895	\$0
4150	LESS TAXES RETURNED TO COUNTY	(\$1,232,437)	(\$1,558,586)	(\$1,558,586)	(\$1,605,344)	\$0
4160	LESS COUNTY TAX ADMINISTRATION	(\$346,184)	(\$462,517)	(\$558,980)	(\$575,490)	\$0
4170	PROPERTY TAXES - PRIOR SECURED	-\$13,609	(\$411,770)	(\$6,574)	(\$10,000)	\$0
4180	PROPERTY TAXES - PRIOR SUPPLEMENTAL	(\$6,744)	(\$117,662)	(\$151,486)	(\$5,000)	\$0
4190	PROPERTY TAXES - PRIOR UNSECURED	\$43,743	\$34,661	\$21,142	\$25,000	\$0
		\$48,521,551	\$49,729,211	\$51,335,992	\$51,699,754	\$0
4200	INTERGOVERNMENTAL REVENUE					
4220	MEASURE "H"	\$182,227	\$19,787	\$19,787	\$91,087	\$0
4230	SB-90 MANDATED COSTS	\$59,251	\$0	\$18,509	\$5,000	\$0
4240	MISCELLANEOUS STATE AID/GRANTS	\$487,320	\$759,633	\$1,163,281	\$350,000	\$28,947
4250	OTHER INTERGOVERNMENTAL REVENUE	\$2,734	\$28,354	\$168,377	\$32,000	\$32,000
		\$731,532	\$807,774	\$1,369,954	\$478,087	\$60,947
4300	CHARGES FOR SERVICE					
4310	INSPECTION FEES	\$24,674	\$35,492	\$32,721	\$30,000	\$11,587
4315	PLAN REVIEW	\$193,564	\$186,762	\$140,363	\$162,843	\$20,027
4320	WEED ABATEMENT CHARGES	\$5,893	\$6,682	\$8,130	\$4,500	\$815
4330	AMBULANCE SERVICES	\$1,896,017	\$1,924,268	\$2,314,570	\$2,351,610	\$659,325
4340	CPR CLASSES	\$2,625	\$1,450	\$1,899	\$1,500	\$675
4350	REPORTS/PHOTOCOPIES	\$1,618	\$1,426	\$2,143	\$1,500	\$343
4360	MISCELLANEOUS CURRENT SERVICES	\$4,250	\$1,373	\$0	\$0	\$0
		\$2,128,641	\$2,157,453	\$2,499,826	\$2,551,953	\$692,772
4400	USE OF MONEY & PROPERTY					
4410	INVESTMENT EARNINGS	\$1,789,342	\$1,723,008	\$638,353	\$508,400	\$2,103
		\$1,789,342	\$1,723,008	\$638,353	\$508,400	\$2,103
4500	RENTS, ROYALTIES AND COMMISSIONS					
4510	RENT ON REAL ESTATE	\$132,366	\$139,557	\$157,865	\$147,800	\$34,532
		\$132,366	\$139,557	\$157,865	\$147,800	\$34,532
4600	OTHER REVENUE					
4610	DONATIONS/CONTRIBUTIONS	\$2,095	\$726	\$470	\$0	\$1,500
4620	SALE OF PROPERTY	\$460	\$0	\$0	\$0	\$0
4630	INDEMNIFYING PROCEEDS	\$19,425	\$0	\$0	\$0	\$0
4640	MISCELLANEOUS REVENUE		\$43,923	\$25,424	\$0	\$20,101
		\$21,980	\$44,649	\$25,894	\$0	\$21,601
4900	OTHER FINANCING SOURCES					
4910	DEBT PROCEEDS - OTHER FINANCING SOURCES				\$6,763,500	\$0
		\$0	\$0	\$0	\$6,763,500	\$0
	REVENUE TOTAL	\$53,325,412	\$54,601,652	\$56,027,884	\$62,149,494	\$811,955

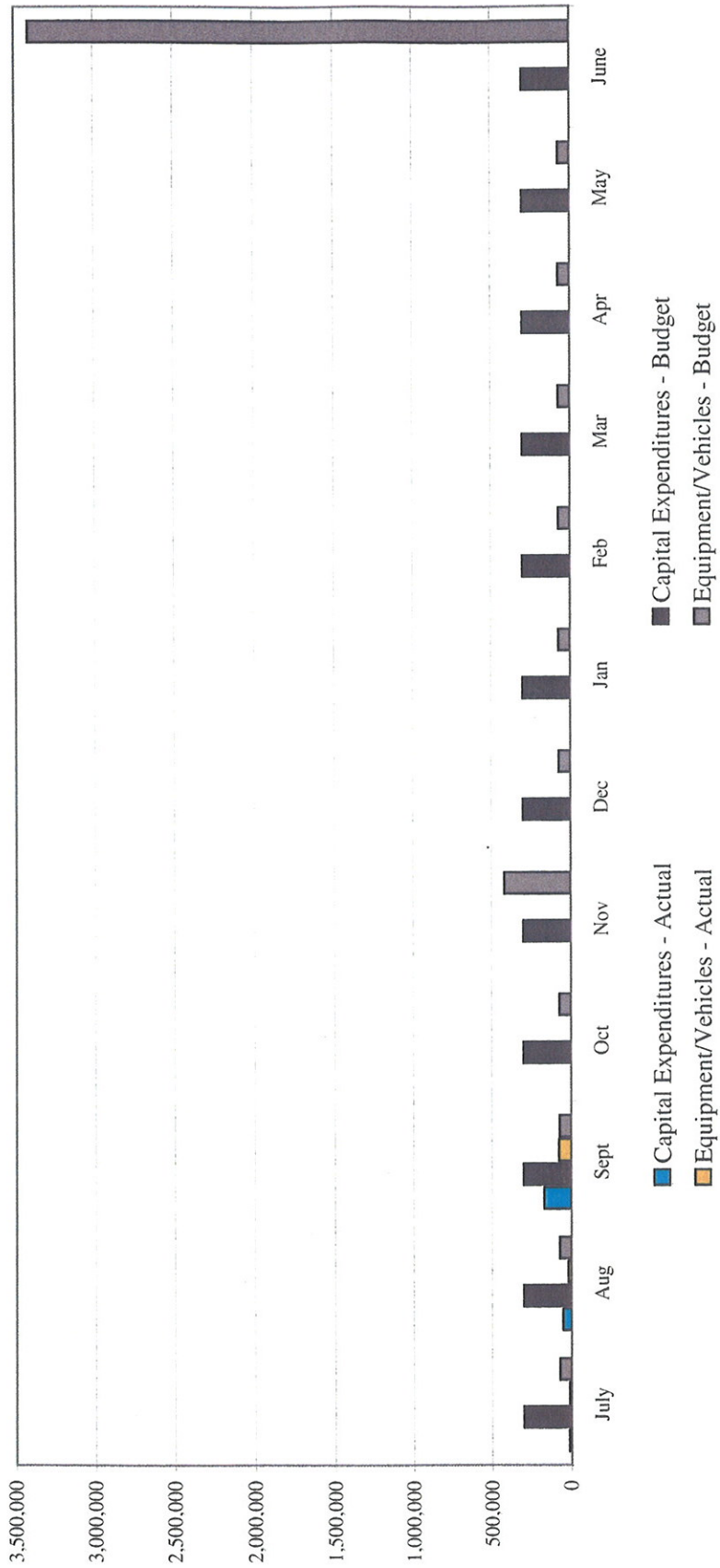
GENERAL FUND REVENUE

FISCAL YEARS 2006 - 2010

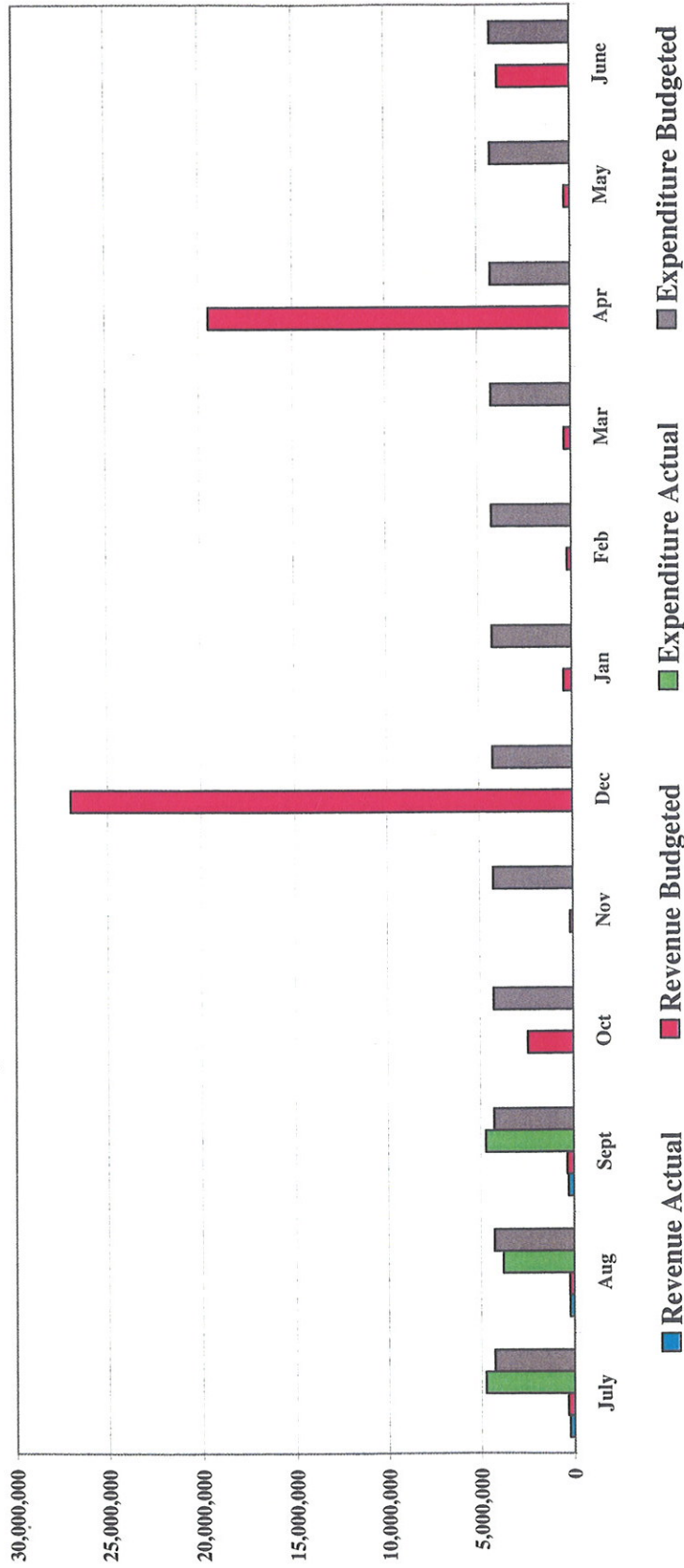


CAPITAL & EQUIPMENT/VEHICLES FUNDS

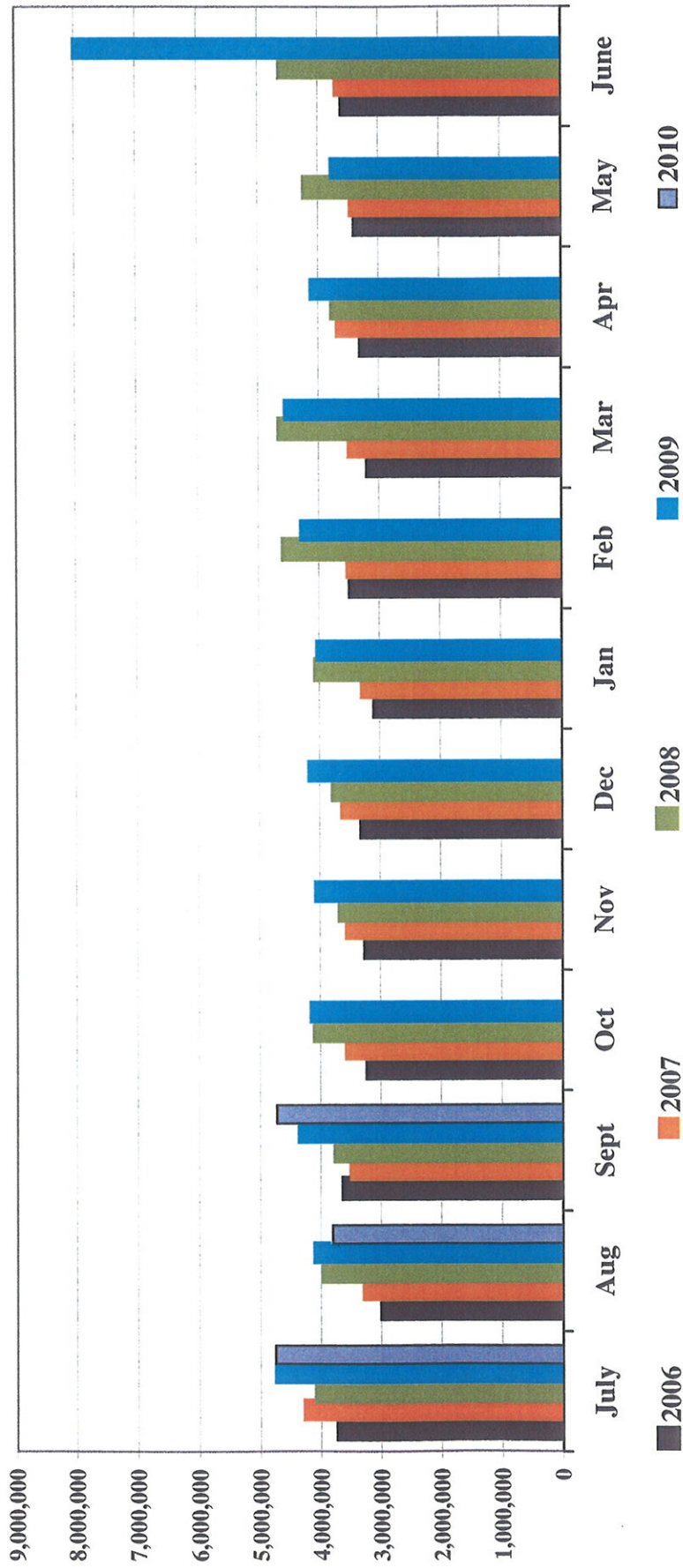
COMPARISON OF ACTUAL TO BUDGET FISCAL YEAR 2009-2010



GENERAL FUND
COMPARISON OF ACTUAL TO BUDGETED
FISCAL YEAR 2009-10



**GENERAL FUND EXPENDITURES
FISCAL YEARS 2006 - 2010**



Total Overtime Hours by Month September 2006 - September 2009

