

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Tuesday, July 21, 2009 – 7:00 p.m.

*Nick Dickson, President, ~ Thomas J. Linari, Director
Roxanne W. Lindsay, Director ~ Jennifer G. Price, Director ~ Kenneth W. Sandy, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Please complete a "Request to Speak" form and submit it to the District Clerk. Comments may be limited to three (3) minutes.

- 4.1 Approve the salaries, payroll taxes and retirement contributions for the month of June, 2009 in the amount of \$3,362,319.47.
- 4.2 Approve the demand register for the period June 16, 2009 through July 13, 2009 in the amount of \$4,492,882.66.
- 4.3 Approve the minutes from the June 23, 2009 regular board meeting including District Counsel's closed session report.
- 4.4 Authorization for payment of \$228,284.70 to Morris Associates for Excess Workers Compensation Insurance July 1, 2009 to June 30, 2010.
- 4.5 Authorization for payment of \$27,359.52 to ATI Architects for Professional Services for Station 36 Annex June 1-30, 2009.
- 4.6 Authorization for payment of \$59,600 to Engeo for testing, observation and special inspection services for Station 36 Annex.
- 4.7 Authorization for payment of \$25,321.79 to the Contra Costa County Auditor/Controller for LAFCO dues for Fiscal Year 2009/10.
- 4.8 District Investment Policy - Quarterly Report
- 4.9 Personnel Actions:
 1. Confirmation of Employment (Benedict DuClos, Dispatcher). Approve staff's recommendation to hire Benedict DuClos at Step 1, effective August 1, 2009, subject to an 18-month probationary period.

2. Confirmation of Employment (Denise Pangelinan, Communications Center Manager). Approve staff's recommendation to hire Denise Pangelinan at Step 1, effective August 1, 2009, subject to a 12-month probationary period.

5. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three minutes for any person addressing the Board.

6. SPECIAL ANNOUNCEMENTS/GENERAL BUSINESS

- 6.1 Badge Pinning Ceremony for Deputy Fire Marshal David Stevens.
- 6.2 Introduction of and Administration of Employee Oath of New Employee - Denise Pangelinan – Communications Center Manager.

7. OLD BUSINESS

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed between June 10, 2009 and July 7, 2009 stipulating July 21, 2009 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.

8. NEW BUSINESS

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR JUNE, 2009

- 10.1 Operations – Assistant Chief Collins
Incident Report responded to by type, i.e., fire, medical and the response time.
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.
- 10.3 Training – Division Chief Krause
Training Report of monthly activities.
- 10.4 Fire Prevention – Fire Marshal/Division Chief Jamison
Fire Prevention Report of monthly activities.
- 10.5 Administrative Services-Administrative Services Director Leete
 - a. Monthly Finance Reports
 - b. Monthly Human Resources Activities/Reports
- 10.6 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (two matters)
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(e)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956(b) (3)(A)]
- 12.2 Conference with Real Property Negotiators
Negotiators: Assistant Chief Steve Hart/Chief Richard Price
Property Locations: A) APN: 209-240-015 & 209-240-019,
B) 6100 Camino Tassajara, Pleasanton, CA
[Authorized under Government Code §54956.8 and 54954.5(e).]
- 12.3 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e).]
- 12.4 Conference with District Counsel-Potential Litigation
Workers' Compensation Claim No. SRV0800058 dated 4/7/08; C. Bowen v. San Ramon Valley Fire Protection District [Authorized under Government Code § 54954.6(b)]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR TUESDAY AUGUST 25, 2009, AT 7:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on July 16, 2009 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.