

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – January 26, 2011**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: President Price, Directors Linari, Lindsay, Stamey and Umont.

Staff Present: Chief Price, Assistant Chief Collins, Assistant Chief Hart, Fire Marshal Jamison, Administrative Services Director Leete, District Counsel Ross, Communications Center Manager Pangelinan, Technology Systems Manager Call, Finance Supervisor Sasser, Battalion Chief Picard, Union President Keel, and District Clerk Brooks.

1. Call to Order

Board President Price called the meeting to order at 7:05 p.m.

2. Pledge of Allegiance

Board President Price led the Pledge of Allegiance at the 7:00 p.m. Financing Corporation Meeting.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum. Administrative Services Director Leete requested that an additional item be added to closed session which has arisen within 72 hours before the meeting on which action is required. Director Stamey moved to add an additional item to Agenda Item 12 - Closed Session. Motion seconded by Director Lindsay. Motion carried.

4. Public Comment

No comment.

5. Consent Calendar

Director Lindsay moved approval of Consent Calendar items 5.1-5.6 1-3 Director Linari seconded the motion. Motion carried.

6. Special Announcements/Presentations/General Business

6.1 Badge Pinning Ceremony for Engineer Chris Harder.

Chief Price introduced Engineer Chris Harder and provided his background. Engineer Harder then introduced his family and his wife pinned his badge on him. Engineer Harder

then thanked the Board, staff and his peers for all of their support. The Board and those present congratulated Engineer Harder.

6.2 Announcement of Achievement of HeartSafe Community Status.

Chief Price introduced EMS Coordinator Swartzell who discussed the District's HeartSafe Community Status, referring to a letter recently received from Contra Costa Health Services. EMS Coordinator Swartzell introduced and thanked both Vicki Wright and Debbie Vanek for their help on this Committee. Vicki Wright addressed the Board thanking them for their support.

6.3 Proclamation recognizing February as American Heart Month and February 14, 2011 as Help a Heart Day in the San Ramon Valley.

President Price read the Proclamation recognizing February as American Heart Month and February 14, 2011 as "Help a Heart Day in the San Ramon Valley.

6.4 Announcement of Standing Committee Assignments for 2011 by Board President Price.

President Price announced the standing committee assignments for 2011 adding that Director Umont will join Director Lindsay on the CERT/Policy Advisory Committee. District Clerk Brooks stated that she would finalize and distribute the Board roster which includes the standing committee assignments for 2011.

7. **Old Business**

None

8. **New Business**

8.1 Presentation of mid-year budget review.

Administrative Services Director Leete presented a power-point overview of the mid-year budget review for fiscal year 2010-2011. The Board then proceeded to ask some questions of staff. Chief Price then discussed the San Ramon Valley Fire Community Fund and District on-line store, where funds could be used to go back to the community. The Board was supportive of both these items. Chief Price stated that expenditure reduction options would be discussed at the annual budget workshop in May. Motion by Director Stamey to approve staff's five recommendations listed in the staff report. The motion was seconded by Director Lindsay. Motion carried.

8.2 Discussion and possible adoption of the annual revision of the 2008-2013 Business Plan.

Chief Price updated the Board and those present on the review of the management process relating to the Business Plan also referring to the budget, strategic plan, goal results from the previous year, and capital projects. The Board then asked some questions of the Chief and

staff. Motion by Director Lindsay to adopt the revisions to the Business Plan. Director Linari seconded the motion. Director Stamey had a few questions of staff. Motion carried.

8.3 Discussion and selection of date for May Board Budget Workshop.

District Clerk Brooks referred to the suggested dates for the annual budget workshop. After some discussion, it was the consensus of the Board that the best date for the May Board Budget workshop would be Tuesday, May 17, 2011 at 1:00 p.m.

9. **Correspondence**

The Board commented on the check received from a citizen thanking the crews for their professionalism during a recent call. Director Linari asked how many community checks the District receives on average per year. Finance Supervisor Sasser stated that a few are received annually.

10. **Monthly Activity Reports**

10.1 Operations - Assistant Chief Collins

Assistant Chief Collins reported on the monthly compliance report. Discussion followed regarding this report specifically, changes in the Communications Center, turnout times, travel times, and that changes have been made to help improve response times. Director Umont questioned staff about the high rural counts in the chart included in the board packet.

10.2 Support Services - Assistant Chief Hart

Assistant Chief Hart reported on Station 36 Annex, stating that there are cracks in the ceiling, which could be caused by expansive soils and or drainage problems, therefore, the building will not be occupied until these issues are resolved. Regarding Station 32, the public comment period has been extended for and additional two weeks.

Communications Center Manager Pangelinan discussed the recent CAD upgrade where regular meetings were held with District staff and Intergraph staff. Chief Price and the Board thanked staff for their hard work on this upgrade project.

10.3 Fire Prevention – Fire Marshal Jamison

Fire Marshal Jamison reported on some of the projects within Fire Prevention for January including School Education Program Curriculum, Fire Prevention Data Base and Code Summaries.

10.4 Administrative Services – Administrative Services Director Leete

Administrative Services Director Leete presented his monthly report. Director Umont questioned the number of training injuries, and if anything was being done to prevent injuries. Administrative Services Director Leete stated that training injuries are not uncommon, and that the District has a Wellness Committee that addresses these issues.

10.5 Fire Chief – Fire Chief Price

Fire Chief Price stated that the District ISO audit is complete and that the field representative was on site for this month, and was very impressed with our agency. Chief Price stated that 100 points are possible and 40 points are given for water supply. Chief Price stated that the District should know what our ISO rating is in approximately 6 months.

11. Good of the Order

Chief Price informed the board that in April he will be part of an Advanced Studies panel for Special District and Local Government Institute and that he will be teaching the Management track of this course.

Chief Price stated that the press conference regarding the new iPhone app was very successful and well-attended by both media and community leaders and that we have received very positive news and feedback on this app. Director Stamey stated that everyone he has talked to since the press conference has been extremely impressed and that all comments have been positive. Chief Price thanked the Board for allowing this project to move forward.

Assistant Chief Collins updated the Board on recent LAFCO meetings he has attended regarding consolidation of county-wide fire services. Consultant Stu Gary, from Citygate Associates also attended these meetings.

Board President Price stated that she along with other District Board members attended the January 24, 2011 Special District meeting, and reported that Mike McGill was elected to the LAFCO Board.

12. Closed Session

12.1 Conference with District Counsel – Potential Litigation

Possible exposure to litigation (two matters)

[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956.9(b) (3)(a)]

12.2 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV0800059 dated 4/2/08; Mike Sylvia vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)]

12.3 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV0900063 dated 4/12/08; Dale Bailey vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)]

12.4 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV0500015 dated 11/7/04; David Shorum vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)]

12.5 Status on labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6]

Board Minutes
January 26, 2011

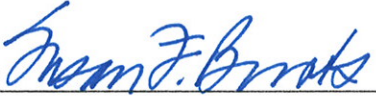
12.6 Personnel Matter: Annual Performance Review of Fire Chief [Pursuant to Government Code §§ 54954.5(e) and 54957].

13. **Return to Open Session**

Regular session ended: 8:35 p.m.
Closed session began: 8:55 p.m.
Closed session ended: 10:07 p.m.
Regular session reconvened: 10:07 p.m.

14. **Adjournment**

The meeting adjourned at 10:10 p.m.

Prepared by: 
Susan F. Brooks
District Clerk

Approved by: 
Jennifer G. Price
Board President