

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Minutes – December 19, 2011**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Directors Linari, Lindsay, Price, Stamey and Umont

**Staff Present:** Chief Price, Assistant Chief Collins, Assistant Chief Hart, Administrative Services Director Leete, District Counsel Ross, Deputy Fire Marshal Stevens, Finance Supervisor Sasser, Battalion Chief Viera, Union President Keel, District Clerk Brooks.

1. **Call to Order**

President Price called the meeting to order at 7:00 p.m.

2. **Pledge of Allegiance**

President Price led the Pledge of Allegiance.

3. **Determination of Quorum and Confirmation of Agenda**

There was a quorum.

4. **Public Comment**

Union President John Keel handed in a speaker card wanting to discuss item 8.4. President Price stated that since this was an item on the agenda, John could speak to it when we got to that New Business agenda item.

5. **Consent Calendar**

Director Lindsay moved approval of Consent Calendar items 5.1-5.5 (1) Director Stamey seconded the motion. Motion carried.

6. **Special Announcements/Presentations/General Business**

6.1 Recognition of Quentin Boasso for his quick actions and composure during a life-threatening situation.

Chief Price provided the background of this incident, calling up 13-year old Quentin Boasso; and EMS Coordinator Andy Swartzell and Office Assistant Rebecca Phares who were both familiar with this incident and knew the family. Chief Price then presented Quentin with some gifts from the District for his quick thinking in this life-threatening situation. Quentin introduced his family and thanked everyone for this recognition.

- 6.2 Recognition of 2011 Firefighter of the Year, Captain Todd Word and 2011 Employee of the Year, Senior Office Assistant Debbie Faria.

Chief Price stated that the Firefighter of the Year and Employee of the Year are selected by peer employees. Chief Price provided information on Firefighter of the Year, Todd Word, reviewing his background and some of the details regarding his nomination and presented him with his award. Todd then introduced his family and thanked the Board. Chief Price provided tokens of appreciation for his family.

Chief Price then provided the background of the Employee of the Year, Debbie Faria reviewing her background and some of the details regarding her nomination and presented her with her award. Debbie then introduced her family and thanked the Board. Chief Price provided tokens of appreciation to her family.

At this time in the meeting, the Board took a 10-minute break.

7. **Old Business**

None

8. **New Business**

- 8.1 Nominations for Board President and Vice-President for 2012.

Board President Price nominated Director Linari for Board President for 2012. Director Lindsay seconded the motion. Motion carried.

Board President Price nominated Director Stamey for Board Vice-President for 2012. Director Linari seconded the motion. Motion carried.

- 8.2 Discussion and selection of date for May Board Budget Workshop.

Board President Price reviewed the two dates suggested by staff for the annual board budget workshop. The date of Thursday, May 24, 2012 at 1:00 p.m. was selected for this annual workshop.

- 8.3 Discussion of \$2.4 M grant award for EBRCS radios.

Assistant Chief Collins provided the background of this grant award which is good news – this is a regional grant, which will pay for some radio infrastructure. The grant application was submitted in September, 2011. Board President Price suggested as direction to staff that the funds that we have allocated for EBRCS be moved to the OPEB trust fund, since we have received this grant. Chief Price stated that we can discuss this in more detail at the January Board meeting at which time the mid-year budget would be discussed.

8.4 Discussion of and possible approval of per diem employees.

Chief Price provided the background of his staff report on this item for those present. Union President John Keel then spoke in opposition of this plan. After hearing both sides, Board President Price stated that no decision would be made tonight at this meeting.

8.5 Review of existing Board committees and consideration of new Organizational Structure Review Ad Hoc Committee.

Board President Price stated that she had spoke with Directors Linari and Stamey and they agreed to be members of the new Organizational Structure Review Ad Hoc Committee which would deal with issues related to agenda item 8.4 regarding per diem employees. This Committee would then meet and report back to the full Board at the January 25, 2012 Board meeting.

9. **Correspondence**

Director Lindsay asked for the status regarding the letter included in correspondence from Ross Smith and the incident at the Grange Hall in Danville. Deputy Fire Marshal Stevens provided an update.

Director Linari commented on all the nice letters included in the packet this month.

10. **Monthly Activity Reports**

10.1 Operations - Assistant Chief Collins

Assistant Chief Collins discussed his monthly report highlighting the November 5 fire in Alamo, the December 1 vegetation fire in Collier Canyon, the December 2 fire at the Country Brook Apartments in San Ramon, and most recent fire on December 5 on Prospect Avenue in Danville. Director Stamey was at the December 5 fire in Danville and stated how impressed he was with our crews and Battalion Chief at this incident.

10.2 Support Services - Assistant Chief Hart

Assistant Chief Hart discussed his report stating that regarding new Station 32, the land use permit was received and that the demolition and grading would be done in two phases. Director Linari asked if material that can be recycled at the new Station 32 site will be, Assistant Chief Hart concurred. Assistant Chief Hart also stated that he and Chief Price attended the December monthly MAC meeting.

10.3 Fire Prevention – Deputy Fire Marshal Stevens

Deputy Fire Marshal Stevens provided the Fire Prevention report in Fire Marshal Jamison's absence, highlighting the November 14 CPR/AED training that took place at Diablo Vista Middle School. Deputy Fire Marshal Stevens also further discussed the December 1 Collier Canyon Fire and the many violations subsequently found at that site.

10.4 Administrative Services – Administrative Services Director Leete

Administrative Services Director Leete discussed his report stating that his staff has been working with the consultants regarding the purchasing system and the Request for Proposals (RFP) regarding audit services. Director Leete also stated that the recent property tax check that the District received was on target with the figures the Finance Department had.

10.5 Fire Chief – Fire Chief Price

Chief Price informed the Board that he was contacted by East Bay Regional Communications Systems (EBRCS) regarding providing an antenna site at Station 31. Chief Price also stated that he met with newly elected San Ramon Mayor Bill Clarkson and Councilmember Phil O’Loane.

11. **Good of the Order**

Chief Price congratulated Board President Price on her recent promotion to Captain.

12. **Closed Session**

12.1 Possible exposure to litigation (one matter).

[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].

12.2 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].

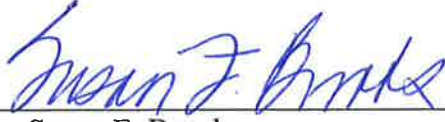
12.3 Personnel Matters: Discussion Regarding Fire Chief’s Evaluation, Position and Duties [Pursuant to Government Code § 54957 and 54954.5(e)].

13. **Return to Open Session**

Regular session ended: 8:45 p.m.  
Closed session began: 8:55 p.m.  
Closed session ended: 9:58 p.m.  
Regular session reconvened: 9:58 p.m.

15. **Adjournment**

The meeting adjourned at 10:00 p.m., to the next regular meeting of **Wednesday, January 25, 2012.**

Prepared by:   
Susan F. Brooks  
District Clerk

Approved by:   
Jennifer G. Price  
Board President